

Memo

To: Roseville Finance Commission
From: Michelle Pietrick, Finance Director
Date: January 10, 2023
Re: Item #4: Review Finance Commission Recommendations: Tracking Report

Background

A summary of the Finance Commission's recent recommendations submitted to the City Council is included in *Attachment A* for review. The report has been updated to reflect items that have been closed or added per Commissioner Bester.

Staff Recommendation

Not applicable.

Requested Commission Action

For review and discussion purposes only. No formal Commission action is necessary.

Prepared by: Michelle Pietrick, Finance Director
Attachments: A: Tracking Report

**Roseville Finance Commission
Recommendation Tracking Report
Report Date - January 10, 2023 (Year End Report for 2022)**

No.	Recommendation	Description	Date Recommended	Date Presented	Status	Discussion and Next Steps
2022-01	Expanding Investment Policy Language to permit limited use of equity investments	Proposal to permit Finance Commission to bring to the City Council for consideration - expanded policy language for limited equity based investments.	2/8/2022	2/14/2022 4/11/2022 4/25/22	Implemented	Initial proposal presented to Finance Commission 2/8/22. Request for consideration presented to City Council 2/14/22. Draft of proposed policy to Finance Commission 3/15/22. Proposed policy draft presented to City Council 4/25/22 - Approved.
2022-02	1. Transfer funds from Excess Cash to PMP 2. Transfer funds from Genl Fund to PMP 3. Increase taxes to pay loan. 4 Keep receivable until PMP needs cash	How to handle remaining \$266,829 interfund receivable/payable with respect to PMP funds used for purchase of Shopping Center at 2917 Lexington.	5/10/2022	5/10/2022	Implemented	First discussion at Finance Commission meeting 5/10/22. Tentative consensus to keep the receivable/payable for now, and revisit before end of year. Next discussion 11/15/22, where it was agreed to transfer funds from Excess Cash to PMP to close this item.
2022-03	Finance Commission endorses the changes proposed by Finance Director including suggested reserve for Street Infrastructure, capital asset threshold, higher cost additions, and definition of fee supported.	Periodic review of the Capital Investment Policy	7/12/2022	7/12/2022	Implemented	Present the revised Capital Investment Policy to the City Council for consideration and potential approval on 9/19/22. Approved 9/19/22
2022-04	Finance Commission commends City Manager and Finance Director for excellent work and information contained in proposed budget for 2023. Finance Commission recommends that the proposed 7% Levy be reduced to 5-6%	Finance Commission recommendation to City Council regarding the City Manager recommended budget and proposed tax levy for 2023.	Finance Commission Meeting 9/13/2022	City Council Meeting 9/19/2022	Implemented	Review and discuss any updates from City Council at Finance Commission meeting of 10/11/22. Budget draft as of 11/15/22 stands at 6.6% levy increase. Budget approved 12/5/22
2022-05	Finance Commission endorses and recommends approval of utility rates recommended by Ehlers.	Increase 2023 Utility Rates as follows: Water Fund 8%, Sanitary Sewer 2%, Recycle 8%, Storm drainage 33% subject to receipt of additional information	Finance Commission Meeting 10/11/2022	10/11/2022	Implemented	Finance Commission recommends approval of Storm Drainage increase of 33% subject to receipt of more information about what is being purchased, and the consequence of not adjusting rates as proposed.
2022-06	Finance Commission recommends that one year of the retro corrections be billed to the affected users.	Discovered tiered water rates had error on larger users. Error is corrected going forward. How to handle underbilled amounts.	10/11/2022	10/11/2022	Implemented	Discussion and potential decision making at City Council meeting of 10/25/22, where it was approved to pursue all underbilled amounts. Letters will be sent to all concerned by 11/30/22.

Roseville Finance Commission
Recommendation Tracking Report - Definitions

Status	Definition
Pending	Recommendation has not yet been presented to the City Council
Received	Recommendation has been received by the City Council but has not received a formal reply or action
Accepted	Recommendation has been accepted by the City Council but action has not yet been taken
Rejected	Recommendation has been rejected by the City Council and will not move further
Implemented	Recommendation has been accepted by the City Council and action has been implemented
Rescinded	Recommendation has been rescinded by the Finance Commission
Received - Closed	Recommendation has been received by the City Council but has not received a formal reply or action and will be considered closed from future updates tracking.
Received - Further Development	Recommendation has been received by the City Council and returned to the Commission for modifications or further development.