

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: January 23, 2023

Item No.: 7.d

Department Approval



City Manager Approval



Item Description: Consider Commission Reappointments and Declare Vacancies for 2023

BACKGROUND

The Council annually appoints citizens to commissions. Council has the option to interview returning commissioners for reappointment, or make reappointments without interviewing. This agenda item provides details regarding direction from Council for staff at the January 9, 2023 City Council meeting. Council has requested feedback from the respective commission chairs for commissioners seeking reappointment for an additional term beginning April 1, 2023. Additionally, Council has requested updated applications for commissioners seeking reappointment. Council has the option to consider reappointing commissioners tonight, or at a future City Council meeting.

REAPPOINTMENTS FOR 2023

Commissioners are appointed to terms that begin April 1 of each year. The following Commissioners' terms expire March 31, 2023 and are seeking reappointment.

Finance

Name	Term	Eligible	Attendance
Bruce Bester	Completing first term	Eligible and interested in reappointment	11 of 11 regular meetings
Siafa Barclay	Completing first term	Eligible and interested in reappointment	6 of 11 regular meetings

Human Rights, Inclusion and Engagement

Name	Term	Eligible	Attendance
Richard James	Completing first term	Eligible and interested in reappointment	9 of 9 regular meetings
David Sindiga	Completing initial partial term	Eligible and interested in reappointment	5 of 9 regular meetings

Planning

Name	Term	Eligible	Attendance
Tammy McGehee	Completing first term	Eligible and interested in reappointment	10 of 10 regular meetings

Police Civil Service

Name	Term	Eligible	Attendance
Shawna Dees	Completing initial partial term	Eligible and interested in reappointment	5 of 5 regular meetings

Public Works, Environment and Transportation

Name	Term	Eligible	Attendance
Jarrod Cicha	Completing first term	Eligible and interested in reappointment	10 of 11 regular meetings

POLICY OBJECTIVE

The city's Appointment and Reappointment policy outlines the notification and selection process for advisory commissions. The intent to to establish a fair and open notification and selection process that encourages all Roseville residents to apply for appointments. In addition, the city's Strategic Racial Equity Action Plan (SREAP) has identified diversifying city commissions as a high impact area of focus. Racially and ethnically diverse policy makers and advisors are key to serving residents and other customers with excellence.

BUDGET IMPLICATIONS

None.

RACIAL EQUITY IMPACT SUMMARY

Racially and ethnically diverse policy-makers and policy advisors are key to serving residents and other customers with excellence. The role of appointed boards, commissions, and councils is to advise the Mayor and Council on city policies and practices. A governing body that mirrors our population increases City government access to great ideas, strengthens innovation and problem-solving, and ensures we are representing the viewpoints and considerations of all our communities.

STAFF RECOMMENDATION

Consider reappointments to various commissioners and whether to interview returning commissioners. For informational purposes, the recruitment timeline is listed below:

January 23	Council reviews updated applications and considers commissioners who are seeking reappointment for a term beginning April 1, 2023. Determine if council wants to re-interview any current commissioners.
March 1	Application period closes <i>This date was chosen to allow for the March/April newsletter to be sent to residents' homes prior to application be closed.</i>
March 7-8	Interviews are scheduled for new applicants and/or any commissioners council seeks to re-interview. Depending upon the number of applicants, a second night may or may not be necessary.
March 13	Council appoints applicants to various commission vacancies for terms beginning April 1, 2023.
March 23	New Commissioner Orientation is scheduled.
April	Ethics Training is scheduled.

44 **REQUESTED COUNCIL ACTION**

45 Consider commissioners seeking reappointment and review updated applications. Determine
46 whether to re-interview them. Consider reappointing commissioners at this time or at a future
47 meeting, or decalring additional vacancies.

Prepared by: Rachel Boggs, Volunteer Manager

Attachments: A: Updated Applications of Commissioners seeking reappointment

Siafa

Barclay

[REDACTED]

Roseville

Home or Cell Phone Number

[REDACTED]

Email Address

[REDACTED]

How many years have you been a Roseville resident? 3

Commission preference Finance

Commission preference Field not completed.

This application is for New Term

Why do you want to serve on this Commission?

Having served on many finance committees, I find it fitting to serve on this commission because financial management/decisions of any organization is vital and as such, our community needs individuals who can work with other team members in developing budgetary statements.

What is your view of the role of this Commission?

The role of this commission is more advisory on a short/long term financial management and policies that are compatible to the overall budgetary analyses of the city. This commission is also responsible to review and recommend a more reliable financial reporting in a pragmatic manner.

Review the annual financial information, the annual audit report and management letter, and the city's investment policy and portfolio (Ref. City website).

What specific skills or experiences do you have that would be beneficial in serving on the advisory commission for which you are applying?

Critical financial management skillset relative to financial decision-making

If you identified a second choice commission, please include skills or experiences that would be beneficial for serving on that commission. N/A

Civic and Volunteer Activities

Volunteered 10 hours of financial planning of my local church.

Work Experience Volunteered as administrator and currently serve as director of communications.

Psychiatric Associate.

Education

Bachelor of Arts in Professional Communication and Associate degree in Pharmacy Technology.

Preferred method to be contacted Email

Bruce Bester changes to application

The only change is that I am now a resident of Roseville for 20 years

Bruce

Commission Member Application

First Name: Bruce

Last Name: Bester

Address: [REDACTED]

City: Roseville

Home or Cell Phone Number: [REDACTED]

Email Address: [REDACTED]

How many years have you been a Roseville resident? Seventeen years

Commission preference: Finance

This application is for: New Term

Why do you want to serve on this Commission?

To use my financial background, skills and experience for the benefit of the City of Roseville.

Especially those skills with respect to managing a fund based accounting system, preparing clear financial reports supported by interpretive notes, graphs, and trend information.

To help maintain the City's strong financial condition.

To help plan and prepare for future opportunities and challenges.

To continue my lifelong services as a volunteer. (See volunteer activities)

What is your view of the role of this Commission?

First and foremost, I see the role of the Finance Commission as advisory support for the City Finance Director, Finance staff and City Council

Review and recommend budget timetable, supporting budget documents, and formal budget that supports the strategic goals of the City.

Make recommendations that would promote clarity and transparency of financial reports.

Review audit recommendations, management letter and audited financials.

Provide advisory services with respect to investments, and accounting policies & procedures.

What specific skills or experiences do you have that would be beneficial in serving on the advisory commission for which you are applying?

40+ years financial management experience. Most at senior /executive level.

27 years as CFO of one of Minnesota's leading human services providers.

Managed and directed preparation of corporate budget of \$35,000,000.

Fund accounting skills and experience.

Senior financial liaison to Board of Directors. Presented budgets and monthly financial reports to BOD.

Managed IT department. Developed specs for software. Assisted in software selection and implementation.

Senior staff liaison to Endowment Investment Committee. Worked with professional investment managers. Established investment policies. (Continued)

Worked with lobbyists on matters related to funding and reimbursement rates.

Throughout my career as CFO, I was focused on revenue management and maximization. Became known as statewide subject matter expert on reimbursement systems. Acted as consultant to the provider associations in rate setting formula activities with the MN Dept of Human Services.

Identified opportunities and strategies to move funding responsibilities from Hennepin County to State of MN, and from MN to federal (Medicaid).

Civic and Volunteer Activities

Volunteerism has been part of my entire career, starting with 3 years military service as a commissioned Army Signal Officer. Attained rank of CPT.

Kiwanis Southwest Suburban - various positions including President.

Eden Prairie United Methodist Church - Sunday School teacher, Chair of Building Committee, Congregation Lay Leader.

Served in a number of volunteer financial positions with statewide associations of human service providers. Includes MN Day Activity Assoc, MN Assoc of Community Rehabilitation Organizations, and Assoc of Residential Resources in MN, MN Organization for Habilitation & Rehabilitation.

Currently boat driver with Courage Kenny Adaptive Water Ski program on Lake Owasso.

Work Experience

Student Computer Programmer - Business Office, Northern Michigan University - 1967-1968

US Army - CPT Signal Corps - 1969-1971

Honeywell Information Systems - 1972-1974

Opportunity Partners- Controller and CFO - 1974-2013

Consultant - Develop new statewide rate and reimbursement formula for MN Organization for Habilitation & Rehabilitation and the MN Dept of Human Services - 2013-2016

- Annual state spend was \$200,000,000.

Tax practice and financial advisory services - 1980- present.

Education

So St Paul High School

Electronic Computer Programming Institute, Minneapolis - Certificate

Northern Michigan University - BA Accounting and Economics

University of Maryland - Course credits, Political Science

University of St Thomas - Mini MBA - Growing Companies

Is there additional information you would like the City Council to consider regarding your application?

Minneapolis St Paul Business Journal - CFO of the Year - Lifetime Achievement Award

Preferred method to be contacted

Email

Richard James changes to application

There are no significant changes to my application other than updating the fact that I am not quite as new a resident as when I originally applied.

Let me know if you need additional updates.

Richard

Last Name: James
First Name: Richard
Company: HRIE
Home Address: [REDACTED]
Roseville, MN 55113

Home: [REDACTED]
E-mail: [REDACTED]
E-mail Display As: [REDACTED]

First Name Richard

Last Name James

Address 1 [REDACTED]

Address 2 *Field not completed.*

City Roseville

State MN

Zip Code 55113

Home or Cell Phone Number [REDACTED]

Email Address [REDACTED]

How many years have you been a Roseville resident? Since August, 2018

City of Roseville Commissions
Finance
Human Rights, Inclusion and Engagement
Parks and Recreation
Planning
Police Civil Service
Public Works, Environment and Transportation

Commission preference Human Rights, Inclusion and Engagement

Commission preference *Field not completed.*

This application is for New Term

If this is a student application please list grade in school *Field not completed.*

Note

There is no character limit for the fields below.

Why do you want to serve on this Commission?	Prior to moving to Roseville, I was regularly involved as a community volunteer, including serving as a member of my local school board. I would like to get involved in my new community and feel that I have the maturity, temperament and intelligence to serve on the Human Rights, Inclusion and Engagement Committee. I believe that a community is strongest when a variety of residents volunteer to help improve one another's lives.
What is your view of the role of this Commission?	The commission should be charged with developing programs that address the assurance of everyone's rights as a human, regardless of race, ethnicity, sex, religion or sexual/social status or orientation. The commission should regularly monitor current programs for effectiveness, suggest changes to existing initiatives and explore additional programs that will provide opportunities to enhance all Roseville residents' human rights. It should also increase ways citizens can be more easily and effectively involved in our community
What specific skills or experiences do you have that would be beneficial in serving on the advisory commission for which you are applying?	I am a retired educator with a varied background of school experiences including advising the Peer Mediation Program and was the director of an in-school anti bias, diversity program developed by the Anti-Defamation League. I was also a Substance Abuse Counselor at the high school where I worked and in that position ran several student groups including: Smoking Cessation, LGBT teens and Teen Parents as well as counseling students who were using/abusing drugs and alcohol. I was a guidance counselor and a teacher of Special Needs students. I was a member of my local school board for four years until I moved to Roseville, a member of the Public Events Commission, a member of a downtown improvement study commission and the Vice Chair of a State appointed Commission to study the feasibility of consolidation with a neighboring community. I was involved in a community theatre group as an actor, director, board member and president.
If you identified a second choice commission, please include skills or experiences that would be beneficial for serving on that commission.	<i>Field not completed.</i>
Civic and Volunteer Activities	Since I am newly arrived (and finally settled in) this is my first foray into civic volunteerism in Roseville.
Work Experience	US Army 1968-1970 Teacher, counselor, Substance Abuse

Coordinator - 1970-2001

Education	BA - University of Denver Professional Certification MA -Student Personnel Services Certified Teacher of the Handicapped Certified Substance Abuse Coordinator
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Is there additional information you would like the City Council to consider regarding your application?	I have the time, experience and temperament to serve on this commission. I am willing to put in the time and effort to be an engaged, effective member of the commission.
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Preferred method to be contacted
City staff contact all applicants approximately four days before the interviews to confirm interview date, time and location. Please indicate your preferred way to be notified.

Preferred method to be contacted	Email
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Please provide alternative phone number or email if different from above

Additional Information if you become Board or Commission Member
Additional information may be emailed to info@cityofroseville.com or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act	Yes
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Minnesota Statute §13.601. subd. 3(b)	Email Address
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Background Authorization	Yes
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Acknowledgement	Yes
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First Name David

Last Name Sindiga

Address 1

Address 2 Roseville

City Roseville

State MN

Zip Code 55113

Home or Cell Phone Number

Email Address

How many years have you been a Roseville resident? 20+

Commission preference Human Rights, Inclusion and Engagement

Commission preference Police Civil Service

This application is for New Term

Why do you want to serve on this Commission?

Time for taking things for granted is diminishing. And the idea of doing the right thing is a half glass full. Equality and equity distribution is too becoming "the eye of the beholder." In the midst of all these there is little effort to keep all channels of legible communications for all stakeholders, the people, open. Too much mistrust, even when there is genuine effort to do right.

For this reason I want to be part of the conversation; part of the resolve to find common grounds; part of the reason Roseville is the best livable city in the state and that cares for all communities, not partial.

What is your view of the role of this Commission?

To unravel the misunderstandings, if there is any, and shade light on where there is most need. That Roseville is the Arina, different communities therein as residents are all team players. Regardless of there origin, beliefs, religion, political affiliations or sex orientation. We are all under this mammoth petal of the rose flower.

Also, most important support and provide different dimmensions of views to enhance delivery services set by the city council.

What specific skills or experiences do you have that would be beneficial in serving on the advisory commission for which you are applying?

I have good interpersonal and verbal communication skills, worked in different cultural diversity programs, both in college and work places. Been in various committees tasked to look into ways and means to improve work environment. How to ensure visitors and employee satisfaction. I do feel as an immigrant I see things from a different lens.

If you identified a second choice commission, please include skills or experiences that would be beneficial for serving on that commission.

Police civil services.

I grew up in a family of police officers. Some family members are still serving. I have had both good and bad experiences with the police officers that has reinforced my desire to be an agent of change rather than a by stander. And yes, I strongly believe in our police officers, they do have a difficult job, but some things can be improved. The reason why I joined MAC.

Civic and Volunteer Activities MAC

Friend of Roseville Library. I assisted move them to and back during the renovation.

Gathering Place. Provide restaurant ordered warm meals to parents with inpatient children in HCMC hospital.

Work Experience

Patient Experience and welcome ambassador at Hennepin Healthcare System (HCMC), Mpls- 2011to current.

Staffing Cordinator/Cultural Diversity at St. Joseph, St. Paul - 2000 to 2010.

Documentation specialist (Guidant Inc.) now Boston Scientific.

Portfolio Acct administrator (Realistar/Ing)

Education BA in Psycholgy

MA in Organizational Leadership

Is there additional information you would like the City Council to consider regarding your application?

Been living in and around Roseville since 1996. I love this city. Super friendly individual that can strike a conversation with anybody if they are not super angry.

Tammy McGehee updates to application

There are very few additional comments, however, there are some corrections required for accuracy. I have continued to volunteer at Presbyterian Homes and do so presently. I did not participate in the CAMP Program for the last two years during COVID. I plan to resume next summer.

I have enjoyed my work on the Planning Commission. I believe that I can continue to make a positive contribution to the community and the Council serving on this commission.

Thank you,

Tammy McGehee

Full Name: Tammy McGehee
Last Name: McGehee
First Name: Tammy
Company: Planning

Home Address: [REDACTED]
Roseville, MN 55113

Home: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: [REDACTED]

Received 2/15/2019

First Name	Tammy
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Last Name	McGehee
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Address 1	[REDACTED]
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Address 2	<i>Field not completed.</i>
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City	Roseville
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State	MN
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Zip Code	55113
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Home or Cell Phone Number	[REDACTED]
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Email Address	[REDACTED]
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How many years have you been a Roseville resident?	Since 1979
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City of Roseville Commissions
Finance
Human Rights, Inclusion and Engagement
Parks and Recreation
Planning
Police Civil Service
Public Works, Environment and Transportation

Commission preference	Planning
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Commission preference	<i>Field not completed.</i>
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This application is for	New Term
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If this is a student application please list grade in school

Field not completed.

Note

There is no character limit for the fields below.

Why do you want to serve on this Commission?

I would like to serve on the Planning Commission because I believe that it is a crucial link between the Council and the community. During the next year it will be the responsibility of this Commission to translate the aspirations of the Comprehensive Plan into the zoning that will guide the city's development for the next 10 years. I believe that my years on the Council and long history of work with neighborhoods and community groups allow me additional insight in this process. In addition, I believe I can listen effectively, strike compromise where necessary, and use my community work to provide a unique point of view to others on the commission.

What is your view of the role of this Commission?

This Commission has a statutory role in reviewing ordinances, policies, and proposals to insure compliance with existing statute and zoning. Its findings are advisory to the Council. As the commission pursues its work, it holds hearings and seeks input from businesses and residents regarding projects coming before the Commission for review. Changes to ordinances, zoning, or policies can be initiated by the Council, a member of the public, or the Planning Commission. This commission serves in an advisory role to the Council.

What specific skills or experiences do you have that would be beneficial in serving on the advisory commission for which you are applying?

I believe my years as a resident, community activist, and council member allow me to provide unique background and historical perspective to some discussions. My years on the Council make me very familiar with existing regulations, zoning, policies, and the background discussions as well as difficulties and shortcomings of some ordinances and policies. I have good communication skills, both oral and written. I am good at and enjoy research.

If you identified a second choice commission, please include skills or experiences that would be beneficial for serving on that commission.

Civic and Volunteer Activities

Member, Citizen Assisted Monitoring Program (CAMP), Langton Lake, 10 years Volunteer at Presbyterian Homes, 17 years Former Commission Member, 3 years Former City Council Member, 8 years

Work Experience

Teacher, Providence, RI Editorial Assistant, APA Journal, University of Colorado Program Specialist, University of Colorado Free lance

	technical writer Manager, Department of Research, CPT Corporation
Education	Bachelor of Science, University of Wisconsin, Madison, WI Master's Degree, Brown University, Providence, RI
Is there additional information you would like the City Council to consider regarding your application?	<i>Field not completed.</i>
Preferred method to be contacted	<i>City staff contact all applicants approximately four days before the interviews to confirm interview date, time and location. Please indicate your preferred way to be notified.</i>
Preferred method to be contacted	Telephone
Please provide alternative phone number or email if different from above	<i>Field not completed.</i>
Additional Information if you become Board or Commission Member	<i>Additional information may be emailed to info@cityofroseville.com or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.</i>
Minnesota Government Data Practices Act	Yes
Minnesota Statute §13.601. subd. 3(b)	Home/Cell Phone
Background Authorization	Yes
Acknowledgement	Yes

Jarrood

Cicha

[REDACTED]

Roseville

Home or Cell Phone Number

[REDACTED]

Email Address

[REDACTED]

How many years have you been a Roseville resident?

2 in March

Commission preference

Public Works, Environment & Transportation

Commission preference

Field not completed.

Why do you want to serve on this Commission?

I have been searching for a way to get more involved in the community I am a part of.

What is your view of the role of this Commission?

The commission reviews and discusses public works, environmental, and transportation plans/matters.

The commission then advises city leadership on decisions involving such matters.

What specific skills or experiences do you have that would be beneficial in serving on the advisory commission for which you are applying?

My skills would mainly be beneficial to the Environmental portion of this commission. I have worked in the environmental sector since 2016. I first started in environmental consulting, mostly working on contamination management and mitigation. I currently work at the Minnesota Geological Survey where I help manage the County Well Index and work on hydrogeology projects. My experiences in the private and public sector would bring a unique perspective to potential future environmental issues that Roseville may encounter.

If you identified a second choice commission, please include skills or experiences that would be beneficial for serving on that commission.

Field not completed.

Civic and Volunteer Activities

I volunteer through my work. I attend outreach events and teach groups of all ages about Minnesota Geology.

Work Experience

Antea Group (Staff Geologist) 2016 - 2018

Minnesota Geological Survey 2018 - 2020

Education

M.S. Earth and Climate Science - University of Maine

B.A. Geology - University of Minnesota Morris

B.A. Environmental Science - University of Minnesota Morris

Is there additional information you would like the City Council to consider regarding your application?
Field not completed.

Preferred method to be contacted

City staff contact all applicants approximately four days before the interviews to confirm interview date, time and location. Please indicate your preferred way to be notified.

Preferred method to be contacted

Email