

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: January 30, 2023
Item No.: 10.c

Department Approval

Michelle Litrick

City Manager Approval

Sam J. Truog

Item Description: Approve General Purchases Exceeding \$10,000 or Sale of Surplus Items

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases or contracts in excess of \$10,000 be separately approved by the City Council, independent of the budget process or other statutory purchasing requirements. In addition, State Statutes generally require the Council to authorize the sale of surplus vehicles and equipment. *Attachment A-1* includes a list of items submitted for Council review and approval.

Staff will note that unless noted otherwise, all items contained in this report were previously identified and included in the adopted budget or Capital Improvement Plan (CIP) submitted for Council review during the most recent budget cycle. This information package included a CIP Project/Initiative summary which identified the type of purchase, estimated cost, funding source, and other supporting narrative. Where applicable, these project/initiative summaries are included with *Attachment A-2*.

POLICY OBJECTIVE

Required under City Code 103.05.

BUDGET IMPLICATIONS

Funding for all items is provided for in the current budget or through pre-funded capital replacement funds.

RACIAL EQUITY IMPACT SUMMARY

N/A

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and where applicable; authorize the sale/trade-in of surplus items.

REQUESTED COUNCIL ACTION

Motion to approve the submitted purchases or contracts for services and where applicable; the sale/trade-in of surplus items.

Prepared by: Joshua Kent, Assistant Finance Director
Attachments: A1: Over \$10,000 Items for Purchase or Sale/Trade-in

A2: CIP Project/Initiative summary (if applicable)

Attachment A-1

General Purchases or Contracts

Division	Vendor	Description	Key	Budget Amount	P.O. Amount	Budget / CIP
Public Works (Sanitary Sewer)	Crysteel Truck Equipment	Up-fit of new F-350	(a) \$	70,000	\$ 13,108	2023 CIP
Public Works	Mansfield Oil Company	Fuel - Minnesota Department of Administration State Procurement	(b) \$	350,000	\$ 350,000	2023 Budget

Key

- This is to up-fit the new F-350 that was previously approved in the 2023 CIP for a combined total amount of \$69,527. The up-
- (a) fit will include the purchase and installation of a 8'6" Super Duty Steel Straight Plow, 7'6" - 9' Super Duty Snow Deflector, Liftgate, Rear Camera & Sensor Bar, and Spray-in Bed Liner.
- This purchase request is in guidelines with the 2023 State Fuel Contract Release F-529(5 State Contract #151943 with Mansfield Oil Company. This would be a blanket PO which would allow the City of Roseville to purchase fuel at an agreed discounted rate per the MN State contract through the end of January 2024. This also allows departments with the City of Roseville to fill their vehicles on-site at a cheaper rate opposed to filling their vehicles at a neighboring gas station.
- (b)



Public Works Department

Memo

To: Jesse Freihammer, Public Works Director
CC: Michelle Pietrick, Finance Director
From: Ted Fish, Utilities Superintendent
Date: 1/19/2023
Re: Up-fit of Equipment 2022 F-350 Pickup Truck (Replace Vehicle #202)

Purchase order No.0000008363 has been issued for the purchase of the truck in the amount of \$56,419.00

The total budget for this purchase in the CIP is \$70,000.00 Requesting an amendment to the current P.O. or the issuing of a new P.O. for the Up-fitment of the following Equipment.

1. 8'6" Super Duty Steel Straight Plow \$7898.00
2. G2-60-1542 EA38 Lift-gate \$4610.00
3. Spray-in Bed Liner \$600.00

Total Cost for Up-fit \$13,108.00

Total cost Truck and up-fit \$69,527.00

Vendor:

Crysteel Truck Equipment

1130 73rd Avenue NE

Fridley, MN 55432

(763) 571-1902

1-800-795-1902

Fax # (763) 571-5091