

**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: February 13, 2023  
Item No.: 10.c

Department Approval

*Michelle Dietrick*

City Manager Approval

*Sam J. Truog*

Item Description: Approve General Purchases Exceeding \$10,000 or Sale of Surplus Items

**BACKGROUND**

City Code section 103.05 establishes the requirement that all general purchases or contracts in excess of \$10,000 be separately approved by the City Council, independent of the budget process or other statutory purchasing requirements. In addition, State Statutes generally require the Council to authorize the sale of surplus vehicles and equipment. *Attachment A-1* includes a list of items submitted for Council review and approval.

Staff will note that unless noted otherwise, all items contained in this report were previously identified and included in the adopted budget or Capital Improvement Plan (CIP) submitted for Council review during the most recent budget cycle. This information package included a CIP Project/Initiative summary which identified the type of purchase, estimated cost, funding source, and other supporting narrative. Where applicable, these project/initiative summaries are included with *Attachment A-2*.

**POLICY OBJECTIVE**

Required under City Code 103.05.

**BUDGET IMPLICATIONS**

Funding for all items is provided for in the current budget or through pre-funded capital replacement funds.

**RACIAL EQUITY IMPACT SUMMARY**

N/A

**STAFF RECOMMENDATION**

Staff recommends the City Council approve the submitted purchases or contracts for service and where applicable; authorize the sale/trade-in of surplus items.

**REQUESTED COUNCIL ACTION**

Motion to approve the submitted purchases or contracts for services and where applicable; the sale/trade-in of surplus items.

Prepared by: Joshua Kent, Assistant Finance Director  
Attachments: A1: Over \$10,000 Items for Purchase or Sale/Trade-in

A2: CIP Project/Initiative summary (if applicable)

Attachment A-1

General Purchases or Contracts

Division	Vendor	Description	Key	Budget Amount	P.O. Amount	Budget / CIP
Parks & Recreation (Improvements)	Flagship Recreation	Playground Replacement - Keya Park (Design, Equipment for Com. Build)	(a)	\$ 180,000	\$ 155,000	2023 CIP
Parks & Recreation (Improvements)	Flagship Recreation	Playground Replacement - Keya Park (Theming and ADA Enhancements)	(b)	\$ 180,000	\$ 25,000	2023 CIP
Public Works	Stykemain Commercial Trucks & Equipment	Crane Truck Replacement - 2022 Chevrolet Silverado MD 5500	(c)	\$ 185,000	\$ 161,465	2023 CIP
Public Works	Jackson & Associates LLC	Roof Repairs at City Hall and Maintenance Facility	(d)	\$ 62,500	\$ 27,805	2023 Budget
Public Works	Povolny Specialties	Battery Backup for Street Signals	(e)	\$ 13,900	\$ 13,900	MSA Dollars

Public Works

**Key**

(a) Keya Park has outlived its useful life and is showing significant signs of deterioration. Flagship Recreation is the vendor we would like to bring on to help design and provide the equipment for a full community engagement process to finish building the playground.

(b) These budgeted funds are planned for Keya (turtle) themed elements and possible interpretive items in and around the park.

(c) In the 2023 budget the city planned to replace the current 1986 F-350 crane truck #209 which is used to service lift stations. It is currently in need of upgrades due to its age and condition. The current crane also has a limited capacity and can not service all of our existing pumps. Because the cost of a new crane truck is more than what was originally budgeted, it has been decided to delay the I&I reduction to another year and would use this portion of the budget to offset the increase cost of the vehicle replacement. It is also the intention to dispose of the current 1986 crane truck at auction and expect to receive at least \$10,000.

(d) During inspections it was found that work is required in the City Hall roof and Maintenance Facility roof to fix leaks and extend the life of the roofs. The City received a quote from the vendor who did the work last year. Maintenance includes repairs to five locations and should extend the life of the roof for another 5-10 years before additional maintenance is needed.

(e) In response to safety concerns during power outages, City staff has worked with MnDOT to install battery backup systems at the Snelling Ave and County Road C2 signal and at the Snelling Ave and Lydia signal. The full amount of \$13,900 will be covered by Minnesota State Aid dollars.

Sale of Surplus Vehicles or Equipment

Division	Description	Key	Est. Sale / Trade-In Amount
Public Works	Dispose of Existing Crane Truck	(c)	\$ 10,000

**2023 Capital Improvement Plan**

## Project/Initiative Summary

Department/Division:	<b>Park Improvements</b>
Project/Initiative Title:	Playground Replacement - Keya Park
Total Estimated Cost:	\$180,000
Funding Source:	Park Improvement Program Fund ( <i>property tax</i> )

**Project/Initiative Description:**

This project will plan for, remove and replace the playground at Keya Park (formerly Pocahontas Park), which has outlived its useful life and is showing significant signs of deterioration.

Playground replacements are based on age and condition ratings. These ratings are calculated through regular inspections done by City staff that are Certified Playground Safety Inspectors. The project will include a full community engagement process and finish with a community playground build.

Additional funds are planned for Keya (turtle) themed elements and possible interpretive items.

**Location:**

Keya (formerly Pocahontas Park)  
2540 Pascal St.



# Memo

**To:** Michelle Pietrick, Finance Director  
**From:** Jesse Freihammer, Public Works Director  
**Date:** February 8, 2023  
**Re:** #209 Flat Bed Crane

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In the 2023 Budget, the city planned to replace unit #209, which is a crane truck used to service lift stations with a new crane truck. The current crane truck is a 1986 F-350 RWD and is in need of upgrades due to age and condition. The current crane also has limited capacity and can not service all of our existing pumps.

Staff received three quotes for vehicles that would meet our new requirements. Due to the cost of equipment and limited supply, all options are higher than budgeted.

- The three quotes are as follows. The quote from Stykemain GMC is the best overall value due to the equipment included so staff would recommend approval of this quote. The other quotes would need additional equipment added which would increase the cost.
  - Stykemain – 2022 Silverado MD 5500, Signature Propane Linebacker Body with Venturo Crane - \$161,465.00
  - Mathews Motors – 2022 Ford F550, Stellar Tmax 30K Mechanics Body, 5521 Crane - \$146,175.00
  - Brondes Ford – 2022 F 550SD - \$156,840.00
- This would be funded from the following CIP's
  - There is \$110,000 in the CIP for #209 vehicle replacement
  - Staff will not be doing the \$75,000 in I&I reduction so would use this to offset the increase cost of the vehicle replacement

- The City will dispose of the existing crane truck. We expected to get at least \$10,000 at the auction.