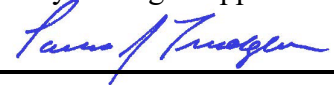


ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: March 6, 2023
Item No.: 10.e

Department Approval

City Manager Approval



Item Description: Approve Entering into a Memorandum of Agreement with Metro-INET Joint Powers Authority to provide internet services to the Ramsey County Library System on behalf of the City of Roseville

BACKGROUND

Metro-INET became a separate IT joint powers authority in 2021. Previously, Metro-INET was part of the City of Roseville and provided IT services to 43 other local government agencies.

Metro-INET has provided internet services to the Ramsey County Library System (RCLS) for many years. As part of that arrangement, the City of Roseville entered directly into a contract with RCLS for the internet services. The current contract goes through June 30, 2023. As the City no longer directly controls Metro-INET and therefore cannot directly provide internet services to RCLS, an agreement between the City and Metro-INET is necessary to allow for the City to continue to invoice and collect fees from RCLS and transmit those fees to Metro-INET for a small service charge.

Additionally, the funding from the federal government that RCLS receives to provide internet service requires payment be made to a recognized local government unit. Currently, Metro-INET is not recognized as local governmental unit by the funding agency. Metro-INET is working on getting recognized as a local governmental unit, but it will take some time to receive formal recognition. As a result, the agreement between the City and Metro-INET will remain in place until June 30, 2024 to allow for continued internet service to RCLS. After June 30, 2024, Metro-INET will have a direct contract with RCLS to provide internet services.

POLICY OBJECTIVE

Roseville has long valued shared partnerships with other local government entities and the private sector to provide cost-effective and efficient services to the community. Since its creation, Metro I-Net has been a model of partnership of providing local government IT services in the Twin Cities metro. Entering into the proposed agreement allow for the Ramsey County Library System to continue to receive internet services from Metro-INET

BUDGET IMPLICATIONS

The City will receive a minimal revenue of \$180 for administering this contract.

RACIAL EQUITY IMPACT SUMMARY

According to census data, about 10 percent of Black and Hispanic Americans and 13 percent of American Indians and Alaska Native have no internet subscriptions at home compared to 6% of White households. ¹ The use of libraries has been long utilized to partially address the “digital divide” faced by many. Through the Telecommunications Act of 1996, libraries are able to receive

discounted “E-rate” and provide internet to public for free.² Entering into the Memorandum of Agreement with Metro-INET will allow for the Ramsey County Library System to access the “E-rate” program.

STAFF RECOMMENDATION

Staff recommends the City Council approve entering into the Memorandum of Understanding with Metro-INET.

REQUESTED COUNCIL ACTION

Motion to approve entering into the Memorandum of Understanding with Metro-INET.

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachment: A: Memorandum of Agreement

¹ [Affordable Broadband Service is a Racial Equity and Public Health Priority during Covid-19](#); The Leadership Conference on Civil and Human Rights website.

² [Libraries Evolve to Bridge Digital Divide](#); Morgridge College of Education Online, University of Denver.

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (the “Agreement”) is made this ____ day of _____, 2023 (the “Effective Date”), by and between the City of Roseville, a Minnesota municipal corporation and located at 2660 Civic Center Drive, Roseville, MN 55113 (the “City”), and the North East Metropolitan Area Municipal Internetworking Collaborative, a Minnesota joint powers organization located at 2660 Civic Center Drive, Roseville, MN 55113 (“Metro-INET”). The City and Metro-INET may collectively be referred to as the “parties” or individually as a “party”.

RECITALS

- A. The City entered into an agreement with the Ramsey County Library System (“RCLS”) to provide internet transport/connectivity (“IT”) services to RCLS, with the term of the agreement from July 1, 2022 to June 30, 2023.
- B. Subsequent to the creation of, and the City’s membership in, Metro-INET, the City’s provision of IT services transferred to Metro-INET, including the recent transition of the City’s IT services to employment with Metro-INET, and the City will no longer be providing IT services to RCLS.
- C. The City and Metro-INET desire to enter into an agreement that Metro-INET will provide IT services to RCLS, the City shall continue to invoice and collect certain fees from RCLS for the provision of those IT services, and the City shall transmit those fees to Metro-INET from January 1, 2023 through June 30, 2024.

AGREEMENT

NOW THEREFORE, in consideration of the mutual promises and agreements contained herein, and intending to be legally bound, the parties do hereby agree as follows:

1. Term and Termination. The term of this Agreement shall begin on the Effective Date and end on June 30, 2024. Notwithstanding any other provision herein to the contrary, this Agreement may be terminated as follows: (1) the parties, by mutual written agreement, may terminate this Agreement at any time; (2) either party, for any reason or no reason at all, upon providing 30 days’ written notice to the party.
2. Invoice and Payment. The City agrees that it shall continue to timely invoice and collect \$1,000 per month from RCLS.
3. Reimbursement. Within 30 days after receiving RCLS’s payment, the City shall transmit to Metro-INET the monthly payment it collects from RCLS, less a processing fee in the amount of \$15 per month.
4. Notices. Any notice or correspondence to be given under this Agreement shall be deemed to be given if delivered personally or via email to the following email addresses:

- a. As to the City: City of Roseville
2660 Civic Center Drive
Roseville, MN 55113
Attn: Patrick Trudgeon
Email: pat.trudgeon@cityofroseville.com
- b. As to Metro-INET: Metro-INET
2660 Civic Center Drive
Roseville, MN 55113
Attn: Holly LaRochelle
Email: Holly.LaRochelle@metro-inet.us

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement as of the date first written above.

CITY OF ROSEVILLE

By: _____

Name: _____

Its: _____

By: _____

Name: _____

Its: _____

METRO-INET:

By: _____

Name: _____

Its: _____

By: _____

Name: _____

Its: _____