

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: April 10, 2023
Item No.: 10.1

Department Approval



City Manager Approval



Item Description: Authorize Roseville Police to Apply to Host a Summer Impact Corps Housing Stability Fellow

1 **BACKGROUND**

2 The Roseville Police Department (RPD) requests the Council consider authorizing the Roseville Police
3 Department (RPD) to apply to host an AmeriCorps Summer Impact Corps Housing Stability Fellow.

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5 In 2021, the Roseville Police Department applied for and was selected as a host site for a Housing
6 Resource Navigator through AmeriCorps. The outreach worker was embedded in the RPD Community
7 Action Team and supported individuals and families experiencing homelessness - navigating resources
8 to secure safe and stable housing. The navigator assessed individuals' unique needs to remove barriers
9 to long term stable housing. The position was instrumental in helping members of the community
10 overcome systematic inequities related to safe and stable housing. The position furthered the Roseville
11 Police Department's mission to provide public safety services for the City of Roseville.

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13 On March 6, 2023 the Roseville City Council accepted HOME-ARP funds awarded to the Roseville
14 Police Department (RPD) for continuance of our homeless outreach efforts through our embedded
15 housing navigator.

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17 Roseville's Housing Navigator has learned the need for referrals for resources to keep neighbors housed
18 will continue growing, especially over the summer months and has identified a new partnership with
19 AmeriCorps as an opportunity to expand housing navigator services and support the anticipated increase
20 in individuals and families qualifying for housing support services.

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22 The Roseville Police Department seeks to augment current capacity through hosting an AmeriCorps
23 Summer Impact Corps Housing Stability Fellow over the summer months, a time of year the Roseville
24 community typically experiences higher need for housing stability services. The Housing Stability
25 Fellow would support the department's Housing Navigator, working alongside the department's
26 Community Action Team (CAT) and Ramsey County Crisis Unit (RCC) and People Incorporated social
27 workers as well as community partners to expand upon its approach to delivering services.

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29 **POLICY OBJECTIVE**

30 The Roseville Police Department seeks to continue and expand the services available to individuals and
31 families experiencing homelessness or housing instability. Continuing these services advances the

32 City's community aspiration of Secure in our diverse and quality housing and neighborhoods.

33 **FINANCIAL IMPLICATIONS**

34 There are minimal anticipated financial implications. Summer Impact Corps Housing Stability Fellows
35 earn a stipend, health insurance, and funding for tuition or student loans paid through the AmeriCorps
36 program. In the past a site fee was requested, however, since this program is twelve weeks instead of a
37 year, the site fee will be waived. The police department would cover any site related expenses through
38 existing budgets and other funding sources.

39 **RACIAL EQUITY IMPACT SUMMARY**

40 BIPOC communities across the country are disproportionately impacted by homelessness due to
41 structural racism and disparities in access to health care, economic opportunities, housing, and
42 education. Roseville is not immune from these disparities. This initiative seeks to disrupt the disparities
43 that exist by expanding housing services available to those who are experiencing homelessness or
44 housing instability.

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46 **STAFF RECOMMENDATION**

47 Staff recommends Council approval to authorize the Roseville Police Department to submit an
48 application to continue a proven partnership with AmeriCorps in hosting a Summer Impact Corps
49 Housing Stability Fellow.

50 **REQUESTED COUNCIL ACTION**

51 The Police Department seeks Council authorization to apply to host an AmeriCorps Summer Impact
52 Corps Housing Stability Fellow, continuing an innovative partnership, one that is generating successful
53 outcomes in helping members of the community navigate resources and overcome barriers to safe and
54 stable housing.

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Prepared by: Chief Erika Scheider

Attachment: Summer Impact Housing Stability Fellow job description



AmeriCorps



Ampact

Position Description

Position Title	Housing Stability Fellow
Program	Summer Impact Corps
Reports to	Program Manager and Site Supervisor

Position Summary

The Housing Stability Fellow supports individuals experiencing homelessness or housing insecurity while serving at a partner organization. The Fellow is trained to provide and connect individuals with services that support stability, safety, and secure housing. This is an AmeriCorps service member position with the AmeriCorps program, Summer Impact Corps.

Essential Functions

Main Service Activities

- Assist site staff with implementing housing and related services that promote stability for participants. Provide individualized assistance to participants to identify needs and preferences as assigned.
- Assist individuals accessing food services such as food pantries, meal deliveries, or meal programs. Assist site staff with implementing food service operations.
- Research and connect participants to resources that promote stability in housing, including but not limited to, employment support, benefits eligibility and access, healthcare access, mental and/or chemical health referrals. Sit side-by-side with the individual to secure access to these resources, removing as many barriers as possible.
- Conduct outreach about housing services or other basic needs resources to unhoused individuals in a supervised setting.
- Create a welcoming environment to greet individuals seeking assistance and work to establish a relationship with each individual using a person-centered, collaborative approach.
- Serve as a liaison between the participant and the systems they are accessing, as necessary.
- Actively participate in onboarding training and ongoing professional development.
- Work collaboratively with other individuals who are helping participants with their goals (e.g., social service agencies, shelter providers).
- Follow all required safety procedures at the service site. Assist site staff with implementing safety procedures for participants.
- Maintain participant confidentiality at all times.

Communication

- Practice inclusive and thoughtful behavior in building rapport with program participants, site stakeholders and program staff; maintain professional boundaries.
- Communicate regularly and effectively with program staff and site personnel.
- Report data in online systems in a timely and accurate manner.

Attendance

- Demonstrate regular, timely attendance and adherence to hours as scheduled.
- Commit to service for the full service term, serving the total commitment of hours within the term.
- Participate in all required Ampact-sponsored training sessions, meetings, and coaching sessions. Travel as necessary.

- Represent Ampact at site-sponsored activities (e.g., family night) and provide education about AmeriCorps and housing. Recruit community volunteers to participate in site-based events or programming.
- Actively participate in service projects and commemorating days such as Martin Luther King, Jr. Day (as applicable). These may include evening and/or weekend hours.
- Be an ambassador of the program by submitting member stories and participating in outreach activities.

Minimum Qualifications

- Must be 18 years of age or older by two weeks prior to your start date.
- Must have at least a high school diploma or its recognized equivalent or agree to obtain a high school diploma or its equivalent.
- Must be either a citizen, national, or lawful permanent resident of the United States.
- Must pass mandatory National Service Criminal History Checks.
- Must not have served four or more prior terms of service with AmeriCorps State or National.
- Speak, read, and write English fluently.
- Positions that require driving will require a valid driver's license and ability to pass a driving record check. Some positions require access to a personal vehicle for transportation.
- Basic computer skills, including the ability to navigate online systems and email.

Physical Requirements

- Some positions are primarily based in an office setting and require sitting, standing, and operating a computer and telephone.
- Some positions may require light to moderate lifting, bending, stooping, pulling, kneeling, carrying, and use of hand tools up to 50 lbs.

Ampact will not discriminate for or against any AmeriCorps service member or applicant on the basis of race, color, creed, national origin, gender, age, religion, sexual orientation, disability, gender identity or expression, political affiliation, marital or parental status, familial status, military service, or any other category protected by law.

Reasonable accommodations provided upon request. This document is available in alternative formats