# REQUEST FOR COUNCIL ACTION

Date: April 10, 2023 Item No.: 10.j

Department Approval

City Manager Approval

Item Description:

Approve Metropolitan Council Environmental Services Municipal Inflow and

**Infiltration Grant Agreement** 

#### BACKGROUND 1

Metro Cities (Association of Metropolitan Municipalities) championed the inclusion of a grant 2

- program in the 2020 bonding bill for the purpose of providing grants to municipalities for capital 3
- improvements to public infrastructure to reduce the amount of inflow and infiltration (I/I) to the 4
- Metropolitan Council Environmental Service's (MCES) metropolitan sanitary sewer disposal 5
- system. Their efforts were successful and \$8.7 million was approved in the bonding bill. 6
- To be eligible for a grant, a city must be identified by the Metropolitan Council as a contributor of 7
- excessive inflow and infiltration. Roseville is among these cities and is eligible for this grant.
- Grants from this appropriation are a guaranteed \$25,000 for each city, with the rest of the funding 9
- distribution based on the percentage of work completed by each individual city compared to the 10
- total amount of work from all applicants. Projects must be completed between January 1, 2021 11
- and December 31, 2022. The council must award grants based on applications from eligible cities 12
- that identify eligible capital costs and include a timeline for inflow and infiltration mitigation 13
- construction, pursuant to guidelines established by the council. Final Reimbursement Amount 14
- determination and grant agreement will be distributed May 1, 2023. 15
- One of the required documents is a resolution approving a grant agreement between the 16
- Metropolitan Council and the City of Roseville for grant eligible work. This resolution would 17
- allow the City of Roseville and the Metropolitan Council to enter into an agreement and authorizes 18
- the City Manager to execute the Grant agreement, subject to minor modifications and final review 19
- by the City Attorney. 20

#### POLICY OBJECTIVE 21

- It is City policy to keep City-owned infrastructure in good operating condition and to keep systems 22
- operating in a safe condition. 23

#### **BUDGET IMPLICATIONS** 24

- The grant functions as a reimbursement so cities must submit all of their eligible work and then final 25
- grant dollars are determined. The City will submit approximately \$3.6 million of eligible work with 26
- and an estimated grant reimbursement of \$135,700. Grant funds would reimburse the sanitary sewer 27
- fund. 28

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# RACIAL EQUITY IMPACT SUMMARY

There should be no equity impacts associated with this agreement. 30

#### STAFF RECOMMENDATION

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32 Staff is requesting that Council approve the application for the MCES Municipal Inflow and

Infiltration Grant for improvements to the City's sanitary sewer infrastructure to reduce inflow and

infiltration, and that the City Manager be authorized to execute the Grant Agreement subject to

minor modifications and final review by the City Attorney.

## REQUESTED COUNCIL ACTION

Adoption of a resolution approving a grant agreement between the Metropolitan Council and the City of Roseville and authorizing the City Manager to execute said agreement, subject to minor modifications and final review by the City Attorney.

Prepared by: Stephanie Smith, Assistant City Engineer

Attachments: A: Resolution

B: 2020 I/I Grant Program Letter of Intent, dated 4/29/2021

# EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF ROSEVILLE

\* \* \* \* \* \* \* \* \* \* \* \* \* \* \* \* \* \*

1	Pursuant to due call and notice thereof, a regular meeting of the City Council of the City			
2	of Roseville, County of Ramsey, Minnesota, was duly held on the 10th day of April,			
3	2023, at 6:00 p.m.			
4				
5	The following mem	-	and the following members were	
6	abse	nt: .		
7 8	Councilmember	introduced the following	ng resolution and moved its adoption:	
9	Councillicition	miroduced the following	ng resolution and moved its adoption.	
10		RESOLUT	ΓΙΟΝ No.	
11				
12			ENT BETWEEN METROPOLITAN	
13	COUNCIL AND	THE CITY OF ROSEV	ILLE FOR GRANT ELIGIBLE WORK	
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15	BE IT RESOLVED	by the City Council of th	e City of Roseville, as follows:	
16				
17			re has appropriated \$5 million in general	
18	obligation bond funds for grants to municipalities to reduce inflow and infiltration in the			
19	public system infrastructure, administered by Metropolitan Council Environmenta			
20	Services (MCES); a	ınd		
21				
22	The state of the s		ity of Roseville as one of many metro cities	
23		-	and groundwater, commonly referred to as	
24	inflow and Infiltrati	on (I&I), entering the pub	lic sanitary sewer system; and	
25	WHIEDEAG . C	11	1 1 C1 (IOD MODES: CC.)	
26	The state of the s		low and Infiltration (I&I), MCES is offering	
27			00 per metro city, with provision for future	
28			total for the State of Minnesota has been	
29	expended on 1&1 re	duction measures; and		
30	WHEDEAS staffh	as identified muhlic somitor	ny aovyon on Astoma aovyon avatom commonanta	
31			ry sewer and storm sewer system components	
32 33	requiring improvem	nents to minimize or elimin	nate excessive t&1.	
34	NOW THEREFOR	PE BE IT DESOLVED A	y the City Council of the City Of Roseville	
35	· · · · · · · · · · · · · · · · · · ·		t is authorized to apply for these grants; and	
36	winnesota, that the	T done works Departmen	is authorized to apply for these grants, and	
37	BE IT FURTHER I	RESOLVED that the City	Manager or their designee be authorized to	
38		ons and to serve as the con		
39			1,	

40 41 42	BE IT FURTHER RESOLVED that the City agrees to remit available grant funding towards the continued minimization of elimination of excessive I&I within the public sanitary sewer system; and
43	DE IT ELIDTLIED DEGOLVED that the City will account and natein account for all alicible
44	BE IT FURTHER RESOLVED that the City will secure and retain receipts for all eligible
45	repairs and that MCES will have reasonable access to audit these records upon request.
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48	The motion for the adoption of the foregoing resolution was duly seconded by
49	Councilmember and upon vote being taken thereon, the following voted in
50	favor thereof: and the following voted against the same: .
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52	WHEREUPON said resolution was declared duly passed and adopted.
32	where the said resolution was declared duly passed and adopted.

Approve 1	Metropol	itan Counc	cil Grant A	1greement
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STATE OF MINNESOTA	)
	) ss
COUNTY OF RAMSEY	)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 10th day of April, 2023, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 10th day of April, 2023.

Patrick Trudgeon, City Manager

(SEAL)

**DATE:** April 29, 2021

TO: Marc Culver, Public Works Director

Roseville

2660 Civic Center Drive Roseville, MN 55113

FROM: Matt Gsellmeier, MCES I/I Grant Administrator

SUBJECT: 2020 I/I Grant Program Letter of Intent

Thank you for applying to the 2020 State Bond Funded Municipal Inflow and Infiltration (I/I) Grant Program. This non-binding letter of intent confirms receipt of your city's application and approval to participate per the Metropolitan Council's approved program design and guidelines.

The program design and guideline details, along with the draft agreement that must be entered with the Metropolitan Council, can be found at the following link under Inflow/Infiltration Grant Programs:

https://metrocouncil.org/Wastewater-Water/Funding-Finance/Available-Funding-Grants.aspx

### **Preliminary Non-binding Grant Estimates**

Estimated Grant Amount	Based on	
Preliminary Minimum Allocation (PMA)	Preliminary project description and projected cost estimates in city's application	
\$50,000		
Final Reimbursement Amount (FRA)	City's application, the amount available for funding, and prior year's	
\$135,729	reimbursement percentages	

Please be advised that these are preliminary non-binding estimates and that each participant's final FRA depends upon the actual and eligible project work submitted per approved guidelines. PMA and FRA will be calculated simultaneously for all participants upon receipt of documentation verifying a project costs. Should a city not complete a project with I/I eligible work, or complete with insufficient eligible work, PMA and FRA will be adjusted accordingly. Contingent upon availability of funding, cities may be eligible for additional funding should they complete a project(s) with more I/I eligible work than described in their application.

#### **Important Dates**

April 30, 2021	MCES sends Letter of Intent to program participants
March 31, 2023	Cities provide descriptions and pay claims for completed projects
May 1, 2023	MCES makes FRA determination, distributes grant agreements

MCES will process reimbursement upon receipt of signed agreement and commits to sending semi-annual grant notices to all participants throughout the program. These notices will serve as both reminders of participation and solicitations for changes in participant contact, projects, or other relevant information.



Documentation submitted to MCES at project completion to verify eligibility and calculate both PMA and FRA must include the following:

- Completion and submission of MCES provided cost verification form
- · A city resolution authorizing participation in the grant program
- · Certification (notarized) confirming ownership or easements for locations where work was completed
- · Description of work, along with description or map of locations
- Invoices substantiating cost of work completed.

This letter is a commitment to enter into a legally binding grant agreement upon verification that grant program guidelines and requirements have been met. It is not a legally binding document that confirms funding.

MCES appreciates and is committed to your participation in this program designed to assist our stakeholders in the mitigation of excess inflow and infiltration into the metropolitan disposal system.

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Please direct your questions or concerns to:

Matt Gsellmeier, MCES I/I Grant Administrator 390 Robert Street North St. Paul, MN 55101 17633670264 matthew.gsellmeier@metc.state.mn.us

Med & Smith

Ned Smith, MCES, Director of Pretreatment and Finance

Leisa Thompson, MCES General Manager

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