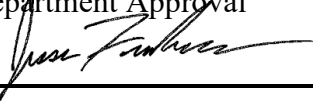


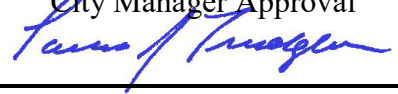
ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: April 10, 2023
Item No.: 10.j

Department Approval



City Manager Approval



Item Description: Approve Metropolitan Council Environmental Services Municipal Inflow and Infiltration Grant Agreement

BACKGROUND

Metro Cities (Association of Metropolitan Municipalities) championed the inclusion of a grant program in the 2020 bonding bill for the purpose of providing grants to municipalities for capital improvements to public infrastructure to reduce the amount of inflow and infiltration (I/I) to the Metropolitan Council Environmental Service’s (MCES) metropolitan sanitary sewer disposal system. Their efforts were successful and \$8.7 million was approved in the bonding bill.

To be eligible for a grant, a city must be identified by the Metropolitan Council as a contributor of excessive inflow and infiltration. Roseville is among these cities and is eligible for this grant. Grants from this appropriation are a guaranteed \$25,000 for each city, with the rest of the funding distribution based on the percentage of work completed by each individual city compared to the total amount of work from all applicants. Projects must be completed between January 1, 2021 and December 31, 2022. The council must award grants based on applications from eligible cities that identify eligible capital costs and include a timeline for inflow and infiltration mitigation construction, pursuant to guidelines established by the council. Final Reimbursement Amount determination and grant agreement will be distributed May 1, 2023.

One of the required documents is a resolution approving a grant agreement between the Metropolitan Council and the City of Roseville for grant eligible work. This resolution would allow the City of Roseville and the Metropolitan Council to enter into an agreement and authorizes the City Manager to execute the Grant agreement, subject to minor modifications and final review by the City Attorney.

POLICY OBJECTIVE

It is City policy to keep City-owned infrastructure in good operating condition and to keep systems operating in a safe condition.

BUDGET IMPLICATIONS

The grant functions as a reimbursement so cities must submit all of their eligible work and then final grant dollars are determined. The City will submit approximately \$3.6 million of eligible work with an estimated grant reimbursement of \$135,700. Grant funds would reimburse the sanitary sewer fund.

RACIAL EQUITY IMPACT SUMMARY

There should be no equity impacts associated with this agreement.

31 **STAFF RECOMMENDATION**

32 Staff is requesting that Council approve the application for the MCES Municipal Inflow and
33 Infiltration Grant for improvements to the City's sanitary sewer infrastructure to reduce inflow and
34 infiltration, and that the City Manager be authorized to execute the Grant Agreement subject to
35 minor modifications and final review by the City Attorney.

36 **REQUESTED COUNCIL ACTION**

37 Adoption of a resolution approving a grant agreement between the Metropolitan Council and the City
38 of Roseville and authorizing the City Manager to execute said agreement, subject to minor
39 modifications and final review by the City Attorney.

Prepared by: Stephanie Smith, Assistant City Engineer

Attachments: A: Resolution
B: 2020 I/I Grant Program Letter of Intent, dated 4/29/2021

40 BE IT FURTHER RESOLVED that the City agrees to remit available grant funding
41 towards the continued minimization of elimination of excessive I&I within the public
42 sanitary sewer system; and

43
44 BE IT FURTHER RESOLVED that the City will secure and retain receipts for all eligible
45 repairs and that MCES will have reasonable access to audit these records upon request.

46
47
48 The motion for the adoption of the foregoing resolution was duly seconded by
49 Councilmember _____ and upon vote being taken thereon, the following voted in
50 favor thereof: _____ and the following voted against the same: _____ .

51
52 WHEREUPON said resolution was declared duly passed and adopted.

DATE: April 29, 2021

TO: Marc Culver, Public Works Director
Roseville
2660 Civic Center Drive
Roseville, MN 55113

FROM: Matt Gsellmeier, MCES I/I Grant Administrator

SUBJECT: 2020 I/I Grant Program Letter of Intent

Thank you for applying to the 2020 State Bond Funded Municipal Inflow and Infiltration (I/I) Grant Program. This non-binding letter of intent confirms receipt of your city's application and approval to participate per the Metropolitan Council's approved program design and guidelines.

The program design and guideline details, along with the draft agreement that must be entered with the Metropolitan Council, can be found at the following link under Inflow/Infiltration Grant Programs:

<https://metrocouncil.org/Wastewater-Water/Funding-Finance/Available-Funding-Grants.aspx>

Preliminary Non-binding Grant Estimates

Estimated Grant Amount	Based on
Preliminary Minimum Allocation (PMA) \$50,000	Preliminary project description and projected cost estimates in city's application
Final Reimbursement Amount (FRA) \$135,729	City's application, the amount available for funding, and prior year's reimbursement percentages

Please be advised that these are preliminary non-binding estimates and that each participant's final FRA depends upon the actual and eligible project work submitted per approved guidelines. PMA and FRA will be calculated simultaneously for all participants upon receipt of documentation verifying a project costs. Should a city not complete a project with I/I eligible work, or complete with insufficient eligible work, PMA and FRA will be adjusted accordingly. Contingent upon availability of funding, cities may be eligible for additional funding should they complete a project(s) with more I/I eligible work than described in their application.

Important Dates

April 30, 2021	MCES sends Letter of Intent to program participants
March 31, 2023	Cities provide descriptions and pay claims for completed projects
May 1, 2023	MCES makes FRA determination, distributes grant agreements

MCES will process reimbursement upon receipt of signed agreement and commits to sending semi-annual grant notices to all participants throughout the program. These notices will serve as both reminders of participation and solicitations for changes in participant contact, projects, or other relevant information.

Documentation submitted to MCES at project completion to verify eligibility and calculate both PMA and FRA must include the following:

- Completion and submission of MCES provided cost verification form
- A city resolution authorizing participation in the grant program
- Certification (notarized) confirming ownership or easements for locations where work was completed
- Description of work, along with description or map of locations
- Invoices substantiating cost of work completed.

This letter is a commitment to enter into a legally binding grant agreement upon verification that grant program guidelines and requirements have been met. It is not a legally binding document that confirms funding.

MCES appreciates and is committed to your participation in this program designed to assist our stakeholders in the mitigation of excess inflow and infiltration into the metropolitan disposal system.

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Please direct your questions or concerns to:

Matt Gsellmeier, MCES I/I Grant Administrator
390 Robert Street North
St. Paul, MN 55101
17633670264
matthew.gsellmeier@metc.state.mn.us



Ned Smith, MCES, Director of Pretreatment and Finance



Leisa Thompson, MCES General Manager