REQUEST FOR COUNCIL ACTION

Date: May 8, 2023 Item No.: 7.e

Department Approval City Manager Approval

Item Description: Consider City Council engagement opportunities

BACKGROUND

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At the March 13, 2023, City Council meeting, Councilmember Strahan requested the following item be considered by the City Council:

• In response to community interest and Envision Roseville, I would like to propose the following events to engage the council/mayor with the community:

- o A community town hall meeting, in the community.
- o Monthly "Coffee with Council" or other "office hours" where the council is regularly available in the community to residents.
- At least one council meeting per year to be held at a park building or other city facility-rotating around the city to provide access for more residents.

At the March 20, 2023 City Council meeting, Councilmember Strahan described her request in more detail and the City Council agreed to put it on the future agenda. Minutes from that meeting have been included as Attachment A.

Councilmember Strahan provided some examples of possible City Council engagement activities. (Attachment B). Listed below are some dates where there are additional engagement opportunities for City Councilmembers.

Juneteenth Day Celebration

June 17 Central Park (11 a.m. -3 p.m.)

Summer Entertainment Series @ The Rog- Central Park

25	June 11 (6-8 p.m.)	34	July 9 (6-8 p.m.)	43	July 30 (6-8 p.m.)
26	June 13 (7-8 p.m.)	35	July 11 (7-8 p.m.)	44	August 1 (7-8 p.m.)
27	June 15 (7-8 p.m.)	36	July 13(7-8 p.m.)	45	August 3(7-8 p.m.)
28	June 18 (6-8 p.m.)	37	July 16 (6-8 p.m.)	46	August 6 (6-8 p.m.)
29	June 20 (7-8 p.m.)	38	July 18 (7-8 p.m.)	47	August 8 (7-8 p.m.)
30	June 27 (7-8 p.m.)	39	July 20 (7-8 p.m.)	48	August 10 (7-8 p.m.)
31	June 29 (7-8 p.m.)	40	July 23 (6-8 p.m.)	49	August 13 (6-8 p.m.)
32	July 2 (6-8 p.m.)	41	July 25 (7-8 p.m.)	50	

32 July 2 (0-8 p.m.) 41 July 23 (7-8 p.m.) 33 July 6 (7-8 p.m.) 42 July 27 (7-8 p.m.)

Rosefest and July 4 Party in the Park (See Attachment C)

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55 <u>Discover Your Parks (6:30 – 8:00 p.m.)</u>
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- June 21 Valley Park
- June 28 Howard Johnson Park
- July 12 Tamarack Park
- July 19 Woodhill Park
- 60 July 26 Oasis Park
- August 2 Keller Mayflower Park
- 62 August 9 Langton Lake Ball Fields

Fridays with Firefighters (10 a.m. – Noon)

- 65 June 23
- 66 July 21
- 67 August 18

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69 Envision Roseville (still being planned, more details to follow)

- July 22 Envision Roseville Family Day-Central Park (Noon 2 p.m.)
- August 16 Envision Roseville Open House (Location/Time TBD)

POLICY OBJECTIVE

Two Community Aspirations identified by the City Council are related to engagement with the community by City Councilmembers. They are:

- 1) Being a community that aspires to be welcoming, inclusive, and respectful
- 2) Being a community that is engaged in our community's success as citizens, neighbors, volunteers, leaders, and businesspeople

FINANCIAL IMPACTS

None identified at this time, but there will be some costs to host and conduct community engagement activities by the City Council.

EOUITY IMPACT SUMMARY

Engagement directly with the community can begin to address racial equity issues. However, the engagement must be purposeful in directly recognizing and addressing existing systemic barriers experienced by historically marginalized communities when interacting with local government. As part of the planning for any direct City Council engagement with the community, there should be an intentional discussion on how the engagement will address systemic barriers for participation by historically marginalized communities.

STAFF RECOMMENDATION

Discuss City Council engagement opportunities and provide direction to staff for next steps.

REQUESTED COUNCIL ACTION

Discuss City Council engagement opportunities and provide direction to staff for next steps.

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

92 Attachments: A: City Council meeting minutes dated March 20, 2023

B: Examples of City Council engagement activities

C: Rosefest Schedule

things to send to the City Council. She indicated to her, there is an element of how they fit in relation to what the Council does. She wondered if Councilmember Etten saw that as well.

Councilmember Etten thought that was something that could be brought forward, and the Council has had discussions about those things over the last five to seven years. The Council has actually moved timing on some planning things and process already. For him, the door would be pretty wide open to say what are the Commission's thoughts and why, and then the Council would be filtering that back to whatever the Council felt was serving the community in the best way and serving what the Council needs.

Councilmember Strahan wondered if they could also add how Youth Commissioners fit, given the given that the City does not have any Youth Commissioners at the moment.

Councilmember Etten agreed.

Mayor Roe asked if Councilmember Etten had an idea of time frame that he would want this on a Council agenda coming up.

Councilmember Etten thought in the next month or so would be fine and then from there start to move things forward.

Without objection, Mayor Roe indicted this topic would be put on a council agenda in the time frame requested by Council member Etten.

b. Provide Direction on a Proposed Future Agenda Item to Consider

c. Council Engagement with the Community via Various Means
Councilmember Strahan requested via email on March 14, 2023 that this item
be considered by the City Council.

Councilmember Strahan explained she brought this to staff because during campaigning, she had heard from various people about the lack of a local newspaper and that it will not probably be coming back. She is wondering what other communication tools can the City utilize. In her mind, it came back to the IAP2. She noted that the City of St. Anthony Village has "Coffee with Council" once a month in which there is a two-hour open window with which people can have office hours. She thought this might be an opportunity where the City Council can go to people. Repeatedly, she has heard from people about having holding a town hall or City meeting of some kind. The other thing is the possibility of having the meetings out in the community, the reason being that if they are really into IAP2, which the City spent so much time deciding if they were involved, collaborate, or empower, how does the

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City really reach the people who maybe cannot get to City Hall or have the trust or relationship to be in this space. She thought it goes back to the City's work on DEI and how does the City reach out. She would like to see the City have a communication plan where the City is reaching out to the public.

Councilmember Strahan indicated she would like to propose some type of community action where the Council, as elected officials, go out into the community and more actively seek to involve and collaborate with the community.

Mayor Roe asked what kind of a timeframe was Councilmember Strahan looking for.

Councilmember Strahan thought it would be nice, before the end of Envision Roseville, to at least have one or two things in place. Maybe in the next six weeks or so would be good to figure out how the City and Council can be involved during the summer.

Mayor Roe asked if there was any objection from Councilmembers to add this to a Council agenda in the next six weeks.

There was no objection from the Council, and so the item will be placed on an upcoming agenda in that time frame.

9. Approve Minutes

Comments and corrections to draft minutes had been submitted by the City Council prior to tonight's meeting and those revisions were incorporated into the draft presented in the Council packet.

a. Approve February 27, 2023, March 7, 2023 and March 8, 2023 City Council Meeting Minutes

Groff moved, Etten seconded, approval of the February 27, 2023, March 7, 2023 and March 8, 2023 City Council Meeting Minutes as presented.

10. Approve Consent Agenda

At the request of Mayor Roe, City Manager Trudgeon briefly reviewed those items being considered under the Consent Agenda; and as detailed in specific Requests for Council Action dated March 20, 2023 and related attachments.

Public Comment

Mayor Roe offered an opportunity for public comment on the Consent Agenda

Coffee with council – monthly hour in the community for "office hours" when citizens can share concerns.

Coffee with Council, Longmont, CA

Join at least two Council members for coffee and talk with them on any topic of your choice! See below for the list of meeting times and places.

Meetings are scheduled for the last Saturday of every month (January through October), 9 to 10 am.

2023 Coffee with Council Meet-ups

DATE	PLACE	COUNCIL MEMBERS ATTENDING *SUBJECT TO CHANGE
Jan. 28	Hearthstone at Hover Crossing, 1762 Cook Court, Longmont	Susie Hidalgo-Fahring and Marcia Martin
Feb. 25	Longmont Senior Center, 910 Longs Peak Ave., Longmont	Shiquita Yarbrough and Mayor Joan Peck
March 18	Intercambio, 1715 Iron Horse Drive, Suite 130, Longmont	Marcia Martin and Mayor Pro-Tem Aren Rodriguez
April 29	Lashley Street Station, 1200 Lashley St., Longmont	Tim Waters and Susie Hidalgo-Fahring
May 20	TBD	TBD
June 24	Longmont Fire Station #3, 1000 Pace St., Longmont	Shiquita Yarbrough and Mayor Pro-Tem Aren Rodriguez
July 29	TBD	Tim Waters and Mayor Pro-Tem Aren Rodriguez
Aug. 26	Longmont Fire Station #5, 617 Barberry Drive, Longmont	Mayor Joan Peck and Shiquita Yarbrough
Sept. 30	TBD	Sean McCoy and Tim Waters
Oct. 21	Lashley Street Station, 1200 Lashley St., Longmont	Susie Hidalgo-Fahring and Mayor Joan Peck

NOTE: There will be no Coffee with Council meet-ups in November and December due to the holidays.

City of Roseville, CA / Government / City Council / Community Coffee with City Council

Community Coffee with City Council

Join Roseville City Councilmembers as they host coffees with community members to discuss city-related topics.

<u>Date</u>	<u>Councilmember</u>	Location
Thursday, March 30, 2023 5:30 - 7 p.m.	Councilmember Scott Alvord	Barbara Chilton Middle School Library, (NE corner of campus - around right side) 4501 Bob Doyle Dr.
Saturday, March 11, 2023 12:30 - 2 p.m.	Mayor Bruce Houdesheldt & Councilmember Pauline Roccucci	Carnegie Library Museum 557 Lincoln Street
Saturday, February 25, 2023 9 - 11:30 a.m.	Mayor Bruce Houdesheldt & Councilmember Tracy Mendonsa	Maidu Museum 1970 Johnson Ranch Rd.
Saturday, February 4, 2023 9 - 10 a.m.	Mayor Bruce Houdesheldt & Placer Co. Supervisor Shanti Landon	St. John's Church 2351 Pleasant Gove Blvd.
Tuesday, January 31, 2023 5:30 - 7 p.m.	Councilmember Scott Alvord	MoJoe's Cafe (upstairs) 2330 Pleasant Grove Blvd.

Coffee with Council, Wheaton, IL

City Council members conduct Coffee with Council sessions at 10 a.m. generally on the first Saturday of each month. Residents are invited to attend these informal sessions to discuss any item of interest with the Council. Consult the <u>calendar</u> for specific dates.

Town Hall meetings

Fort Worth, TX

Thanks to today's hectic and busy society, getting residents — of all ages — involved in charting the course for their city requires more creative approaches than the typical town hall meeting.

Walking, Rolling and Caffeinated Town Halls break the mold of that traditional, worn-out and sometimes boring town hall meeting with a casual — and active — way for residents to connect with this city's elected leaders.

Come on out to our next town hall gathering to meet your representatives and have your voice heard! You might even have some fun with city leaders while you're at it!

It's Your Fort Worth, and we want to hear from you!

Rolling Town Halls

Grab your bike and bring your ideas for Fort Worth. Join Mayor Betsy (and certain Council members) and Bike FW at the Rolling Town Halls. Enjoy a casual ride through a planned route to see different parts of your city and to share how we can keep improving! What to expect:

- Casual (easy) bike ride, geared to be family friendly ... no competitive racing
- Length of rides between 5 and 7 miles or about 45 minutes
- Typically, the rides will start and end in parks, community center parking lots, businesses or neighborhood amenity centers

Walking Town Halls

Strap your walking shoes and bring your ideas for a casual stroll and an active conversation about your community. Mayor Betsy is taking to the sidewalks for Walking Town Halls. These are fantastic opportunities to engage with Mayor Betsy and councilmembers while highlighting individual districts' improvements and needs. What to expect:

- Slower-paced "show and tell" atmosphere
- Typically, we will walk a brisk mile or a mile and a half
- Locations vary by district and season, but usually we walk through parks, neighborhoods or via pedestrian friendly sidewalks

Caffeinated Town Halls

Mayor Betsy is teaming up with other members of City Council to host community coffees throughout Fort Worth. Come on out to chat with Mayor Betsy and your councilmember about what is important to you in your neighborhood and around town. What to expect:

- Informal conversation over a cup of coffee at 10 a.m. on Saturday mornings
- Held at local businesses, community centers, library meeting rooms and schools
- Can't be there in person? Watch these on <u>FWTV</u>

Mayor Hosting Budget Town Hall Series, Spokane, WA

Brian Coddington, Communications Director, 509.625.6740

Tuesday, April 25, 2023 at 3:11 p.m.

Mayor Nadine Woodward will host a series of town hall meetings in May to discuss the City's finances and priorities for the 2024 budget and collect feedback on City services.

Meetings will be held from 5 to 7 pm at libraries in each of the three City Council districts. A fourth will be held virtually. The meetings will be conducted drop-in style to allow participants to join the conversation as they arrive and focus on dialogue with Woodward and members of her team.

"We need to hear from the community early in the budget development process about how we are doing and what their priorities are for our city," Woodward said. "As we plan resource allocations for next year, we need to know what is working in our neighborhoods and where there are opportunities."

Town hall meetings will be held at the:

- South Hill Library, 3324 S. Perry St., on May 2
- Hillyard Library, 4111 N. Cook St., on May 9
- Shadle Park Library, 2111 W Wellesley Ave, on May 11

The virtual meeting will be held on May 16. Details to attend the meeting will be provided closer to the meeting date. The City's budget team typically works with department heads during the summer months to draft a preliminary budget. The preliminary budget is published publicly and undergoes additional community engagement before Woodward publishes a final proposed budget. The City Council conducts budget hearings in November and approves the final budget in December.

Council Community Outreach Series, Park City, UT

City Council invites you to join us for a series of informal meet-ups connecting City Council with residents to chat about Park City issues and initiatives.

Public Participation Guide: Selecting the Right Level of Public Participation

Public Participation Guide

The IAP2 Public Participation Spectrum

The <u>International Association of Public Participation (IAP2)</u> designed its <u>Public Participation Spectrum</u> to assist agencies in establishing and communicating clear expectations regarding the intent of public participation projects.

The Spectrum is organized around the principle that the level of public participation is directly tied to the level of potential public influence on the decision or action being considered.

Five levels of public participation are described on the Spectrum ranging from no influence (Inform) to total influence (Empower). Under each level, three items are described that help to explain the level of participation more fully.

- 1. **The Public Participation Goal.** The goal of the public participation project describes the agency's intent with regard to engaging the public in the project and is used to make sure that common internal expectations (those of the sponsor agency) are established and maintained. The goal statements on the spectrum are intended to provide generic guidance and are not expected to be used exactly as written. As you approach each new project, you should give careful thought to identifying the specific goals that apply to your conditions, opportunities, constraints, and stakeholders.
- 2. **The Promise to the Public.** Every public participation program results in a promise to the public regarding the level of their potential influence on the outcome of the project and what they can expect from the <u>sponsor agency</u>. The spectrum is designed to remind agencies that they need to make this promise clear and explicit so as to create common expectations among all stakeholders. As with the goal statements, the promises on the spectrum are intended to provide generic guidance and are not expected to be used exactly as written. You should always give careful thought to creating promise statements that fit the conditions, circumstances, and stakeholders for that project.
- 3. **Example Techniques.** In each column, a few public participation techniques or <u>tools</u> are identified to suggest the types of activities that might be used at different levels of public participation. As the level of public participation increases, you will seek to engage the public more often and with more intensity. However, it is important to understand that these are just examples and most techniques can be designed to be used at any level of the spectrum.

What are the Different Levels of Public Participation?

There are many different levels of public participation, but all will benefit from engaging stakeholders directly in dialogue about important issues.

The two ends of the spectrum relate to the extreme levels of potential public influence, from no opportunity to influence (the inform level) to total influence over the outcome (the empower level). These two levels of public participation work to frame the spectrum, but are not actually where most meaningful public participation occurs. At the inform level, since there is no real opportunity for public influence, we do not conduct public participation; however, it is there to remind us that sometimes we can do no more than provide good information to the public. At the far right-hand side of the spectrum, empower represents a level of influence that we rarely provide to the public. Most agencies are not legally able to hand over their decision authority and to do this effectively would require a very rigorous program of public information and capacity building. Thus, it is in the middle three levels where most public participation occurs: consult, involve, and collaborate.

INFORM

The **Inform** level of public participation does not actually provide the opportunity for public participation at all, but rather provides the public with the information they need to understand the agency decision-making process. This level is on the spectrum to remind agencies that sometimes there is no opportunity for the public to influence decision-making and simply informing them is the appropriate activity. When you conduct the "inform" level of public participation, it is important to recognize that you are not trying to persuade or manipulate the public in any way. As such, the inform level is not the same as a public relations campaign. Rather, the inform level of public participation requires the agency to serve as an honest broker of information, giving the public what they need to fully understand the project and decision and to reach their own conclusions as to the appropriateness and adequacy of the decision.

• Both the public participation goal and promise at the inform level is to keep the public informed.

CONSULT

The **Consult** level of public participation is the basic minimum opportunity for public input to a decision. Consult simply means to ask. There is no invitation to sit down together and work on things in any cooperative way. The agency merely asks the public for their opinions and considers the input it receives as it makes the decision. At consult, agencies generally ask for input at set points in the process and do not provide an ongoing opportunity for input.

- The public participation goal at the consult level is to obtain and consider public input.
- The **promise** at the consult level is to consider the public input received and to provide feedback as to how that input influenced the decision.

Attachment B

INVOLVE

The **Involve** level of public participation is more than a consultation. To involve means to include. At the involve level, the public is invited into the process, usually from the beginning, and is provided multiple if not ongoing opportunities for input as decision-making progresses. However, the agency is still the decision-maker and there is no expectation of building consensus or providing the public with any sort of high-level influence over the decision.

- The public participation goal at the involve level is to work directly with the public and consider their input throughout the decision-making process.
- The promise at the involve level is that the public will have access to the decision process and decision makers and will be
 provided the opportunity to give input throughout the process and receive direct feedback on how their input helped to
 influence the decision.

COLLABORATE

The **Collaborate** level of public participation includes all the elements of involve. To collaborate means to work together. At the collaborate level, the public is directly engaged in decision-making. Collaborate often includes the explicit attempt to find <u>consensus</u> solutions. However, as at involve, the agency is still the ultimate decision-maker. The degree to which consensus will be sought and how much decision authority the agency is willing to share must be made explicit. In the end, the agency will take all of the input received and make the decision. Conducting a collaboration level program is time-consuming and resource intensive and should not be entered into lightly. If stakeholders do reach consensus and this is not given serious consideration by the sponsoring agency, it can have serious negative consequences on the project and on future relationships with stakeholders.

- The public participation **goal** at the collaborate level is to design a process that allows for effective partnering with the public on all aspects of the decision.
- The **promise** at the collaborate level is that the public will be engaged in all key activities and decisions, and their input will be incorporated to the maximum extent possible. Consensus is not always sought at the collaborate level; the degree to which consensus will be sought should be an explicit part of the promise.

EMPOWER

At the **Empower** level, agencies provide the public with the opportunity to make decisions for themselves. The most common activities at this level are public voting or ballots, but there are other techniques available as well. Government agencies rarely conduct public participation at the empower level. In general, agencies are not permitted to delegate their decision authority to the public, and creating a fair, legitimate, and inclusive process for empowerment beyond basic voting is complex and challenging. Basic voting by itself often fails to create the level of public knowledge and broad range of public input that is needed for meaningful public participation.

- The public participation **goal** at the empower level is to create a program that allows the public to make an informed decision.
- The **promise** at the empower level is that the agency will implement what the public decides.

Your public participation program may include multiple levels of public participation, both at different stages of the process and because different stakeholders will choose to engage at different levels.

IAP2 Spectrum of Public Participation



IAP2's Spectrum of Public Participation was designed to assist with the selection of the level of participation that defines the public's role in any public participation process. The Spectrum is used internationally, and it is found in public participation plans around the world.

To partner with the public in each aspect of the decision including the	EMPOWER To place final decision making in the hands of the public.
public in each aspect of the decision including the	making in the hands of
development of alternatives and the identification of the preferred solution.	
We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.
inc adv rec the ma	orporate your vice and commendations into decisions to the ximum extent

Things that must be considered before making engagement plans:

What is the purpose?

To extend our engagement from inform and consult to involve and possibly collaborate.

What is our intention?

Non-political opportunity for citizens to engage with representatives and representatives to actively engage with community in their element. Provide an opportunity for all residents to have access to councilmembers.

What is our goal?

Create relationships, build trust, fulfill commitment to residents stated in Mission of the City.

Welcome to The City of Roseville!

Our mission is to provide ethical, efficient, and responsive local government. We are guided by our key community aspirations and the policies of the City Council, elected by the community.

Through the work of our professional staff, volunteers and the community, we all have a part in ensuring that Roseville remains strong, vibrant, and sustainable for current and future generations. We take pride with being accessible and responsive.

Envision Roseville

Over the past several months, city staff and project consultants have been working with community members to help develop a vision for the City of Roseville – one that responds to the values of the people who live and work in Roseville today.

This community vision will provide a blueprint to guide key decisions throughout Roseville, now and into the future.



GENISYS

THURSDAY, JUNE 22

Roseville Rotary presents:

5-8PM Taste of Rosefest

Ticketed event for age 21 & older. Tickets & info @ TasteofRosefest.org Central Park Muriel Sahlin Arboretum

6:50PM Golden Rose Medallion Hunt Kickoff

The first clue in the Golden Rose Medallion Hunt will be read prior to the Thursday evening concert at the ROG. Come on down to get a jump on your search.

7PM Katy Tessman and the Turnbuckles

Live @ The Frank Rog Amphitheatre

FRIDAY, JUNE 23

1:30- Nine & Dine

6:30PM \$10 buys you a round of golf, on-course contests & meal Reservations begin June 16 @ 651-633-TEES Cedarholm Golf Course

6:30-8PM Free Family Skate

Indoor Skating Fun for the Entire Family - Free of charge! Roseville Skating Center

7PM Arts Garden Community Theater

Presents: Bye Bye Birdie Auditions Mar 31, Apr 2

Central Park Frank Rog Amphitheatre

SATURDAY, JUNE 24

7:55- Run for the Roses 5k & 10k

9AM & Kids Fun Run 1/2 Mile

Info & Registration @ cityofroseville.com/run **Roseville Skating Center**

3&7PM Arts Garden Community Theater

Presents: Bye Bye Birdie

Auditions Mar 31, Apr 2 Central Park Frank Rog Amphitheatre

7-8:30PM Rosefest Campfire

Campfire, sing-along, storytelling & s'mores - Free to all! **Harriet Alexander Nature Center**



Learn more at CityofRoseville.com/Rosefest

SUNDAY, JUNE 25

TBD Yoga in the Park

Check the website for updates

10AM Rosefest Golf Tourney

9-hole scramble with contests & prizes. Registration begins May 9. **Cedarholm Golf Course**

10AM- Porsche Car Show

1PM View the largest gathering of Porsches in the Midwest.

Central Park Dale Street Athletic Fields

5-7PM Kids Garage Sale & Touch-a-Truck

Check out the big rigs plus visit the sale tables for treasures. **Central Park Lexington**

6:30PM Will Hale and the Tadpole Parade

Live @ The Frank Rog Amphitheatre

MONDAY, JUNE 26

6:15PM 31st Annual Rose Parade

A Roseville tradition like no other!

1 mile route on Lexington Ave. from RAHS to the Roseville Skating Center

TUESDAY, JUNE 27

7PM MN Sinfonia

Live @ The Frank Rog Amphitheatre

WEDNESDAY, JUNE 28

6-8PM Superhero Carnival

A Hero Powered Discover Your Parks. Come dressed as your favorite Superhero! **Howard Johnson Park**

TUESDAY, JULY 4

2-7PM July 4 Party in the Park

Tickets for activities can be purchased on-site for a nominal fee. **Central Park Lexington**

2:45- Free Music @ the Rog

10PM Join us for a day of assorted musical acts. See page 5 for band details

10PM Fireworks

End the night "with a bang" watching Roseville's fabulous fireworks display **Central Park**



