# REQUEST FOR COUNCIL ACTION

Date: May 22, 2023 Item No.: 10.h

Department Approval

City Manager Approval

Item Description:

Approve Comprehensive Emergency Operations Plan (CEOP)

# BACKGROUND

Ramsey County Emergency Management and Homeland Security (RCEMHS), along with municipal partners, has been working over the last year to develop a more robust and comprehensive

emergency operations plan to guide the County and its municipalities during an emergency; planned and unplanned.

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Chief Brosnahan assisted with the planning meetings, development, writing, and review of this new plan.

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The Comprehensive Emergency Operations Plan (CEOP) is designed to provide general information about how Ramsey County and its communities will prepare for, respond to, and recover from large incidents.

The CEOP is divided into three parts. Those parts are:

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- Base Plan- Identifies incident response policies, describes the response organization and assigns tasks. Within the base plan it will show integration into NIMS and NRF, identify individual roles and responsibilities, and establish the operational organization that will be relied upon to respond to an incident.
- Functional Annexes- Annexes focus on the operational functions that are critical to a successful response and define who is responsible for carrying them out. This includes policies, processes, roles, and responsibilities that agencies and departments carry out before, during, and after an incident or event.
- **Support Sections and Documents** The municipal letters of promulgation and appendices, acronyms, glossary, legal authorities, references, and documents that support the previous two sections; this section also includes job aids.

#### POLICY OBJECTIVE

All municipalities are required to have and maintain an Emergency Operations Plan (EOP).

The purpose of this plan is to ensure the effective, coordinated use of resources to:

- Maximize the protection of life and property throughout all of Ramsey County
- Ensure the safety of the government workforce, those in the government's care and in government facilities.
- Ensure the continuity of government.

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#### 33 **BUDGET IMPLICATIONS**

There are no budget or financial implications with the approval of the CEOP.

# 35 RACIAL EQUITY IMPACT SUMMARY

- The CEOP specifically notes in Section 1.5 of the Commitment to Equity, Inclusion, and Cultural
- 37 Competency. It should be noted throughout history that disadvantged persons have suffered more in
- large-scale emergencies due to disability, housing density, food and medicine access, social
- economic status, and other social and cultual statuses. Different than the previous EOP, this plan
- does address the need for cultural competency and "no one size fits all" approach to emergency
- preparedeness and response.

#### 42 STAFF RECOMMENDATION

- Approve the CEOP; This 374-page document will be a guiding document for emergencies for years
- 44 to come. It will have some edits and changes over time, but is a significant step forward in proper
- and realistic emergency preparedness and response.

# 46 REQUESTED COUNCIL ACTION

47 Approval of the CEOP.

Prepared by: David Brosnahan, Fire Chief & Emergency Manager

Attachments: A: Promulgation form to be signed for Ramsey County

# **County Letter of Promulgation**

The City Council formally ad Operations Plan (CEOP) on via R	dopted the 2023 update to the Comprehensive Emergency Resolution
applicable federal and state regulations and dealing with any emergency and/or disaster county and the city, sets forth the responsib outlines a means for local and state resource planning authorities and responsibilities con	ency management efforts. It is designed to comply with all to provide the policies and procedures to be followed in a case of the case of the hazards that could affect the polities of local government departments and agencies, and es to be used to support impacted populations. The aveyed to individual local government departments and this plan supersedes all other emergency operations plans.
Pursuant to Minnesota Statutes Chapter 12, necessary by Ramsey County's Department	, this plan will be reviewed annually and updated as of Emergency Management.
	the city, I certify that I have reviewed this document for ents. I hereby recommend that the City Manager and the updated 2023 CEOP.
Judson M. Freed, CEM	Date
	re and promulgate the 2023 CEOP as required by Minnesota gencies under jurisdiction shall abide by cribed or referenced herein.
City Manager	 Date
Mayor	 Date