

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: June 20, 2023

Item No.: 10.c

Department Approval

Michelle Litrick

City Manager Approval

Sam J. Trueman

Item Description: Approve General Purchases Exceeding \$10,000 or Sale of Surplus Items

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases or contracts in excess of \$10,000 be separately approved by the City Council, independent of the budget process or other statutory purchasing requirements. In addition, State Statutes generally require the Council to authorize the sale of surplus vehicles and equipment. *Attachment A-1* includes a list of items submitted for Council review and approval.

Staff will note that unless noted otherwise, all items contained in this report were previously identified and included in the adopted budget or Capital Improvement Plan (CIP) submitted for Council review during the most recent budget cycle. This information package included a CIP Project/Initiative summary which identified the type of purchase, estimated cost, funding source, and other supporting narrative. Where applicable, these project/initiative summaries are included with *Attachment A-2*.

POLICY OBJECTIVE

Required under City Code 103.05.

BUDGET IMPLICATIONS

Funding for all items is provided for in the current budget or through pre-funded capital replacement funds.

RACIAL EQUITY IMPACT SUMMARY

N/A

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and where applicable; authorize the sale/trade-in of surplus items.

REQUESTED COUNCIL ACTION

Motion to approve the submitted purchases or contracts for services and where applicable; the sale/trade-in of surplus items.

Prepared by: Joshua Kent, Assistant Finance Director

Attachments: A1: Over \$10,000 Items for Purchase or Sale/Trade-in

A2: CIP Project/Initiative summary (if applicable)

General Purchases or Contracts

Division	Vendor	Description	Key	Budget Amount	P.O. Amount	Budget / CIP
Parks & Recreation (Skating Center)	Total Mechanical Services, Inc	Dehumidifier Compressor and Install	(a) \$	1,845,157	\$ 14,500	2023 Budget

Key

- (a) Recently the de-humidification system in the Roseville Arena failed unexpectedly. The Parks Department contacted multiple vendors and received a quote from Total Mechanical Services to replace the compressor for an estimated \$14,500. The plan is to absorb the cost in the Parks Department operating budget. The work includes the following services; recover and recycle burnt refrigerant, remove and recycle shorted compressor, install new Copland reciprocating compressor, install refrigeration isolation valves for suction and discharge lines, install liquid line and suction line filter housings and acid core filters, install acid neutralizer kit, install refrigerant accumulator, install new refrigerant, start and test new compressor, and return after 24 hours to replace acid core refrigerant filters.