

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: January 27, 2020
Item No.: 9.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases or contracts in excess of \$5,000 be separately approved by the City Council, independent of the budget process or other statutory purchasing requirements. In addition, State Statutes generally require the Council to authorize the sale of surplus vehicles and equipment. *Attachment A-1* includes a list of items submitted for Council review and approval.

Staff will note that unless noted otherwise, all items contained in this report were previously identified and included in the adopted budget or Capital Improvement Plan (CIP) submitted for Council review during the most recent budget cycle. This information package included a CIP Project/Initiative summary which identified the type of purchase, estimated cost, funding source, and other supporting narrative. Where applicable, these project/initiative summaries are included with *Attachment A-2*.

Attachment B includes a summary-to-date of the CIP purchases for 2020.

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current budget or through pre-funded capital replacement funds.

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and where applicable; authorize the sale/trade-in of surplus items.

REQUESTED COUNCIL ACTION

Motion to approve the submitted purchases or contracts for services and where applicable; the sale/trade-in of surplus items.

Prepared by: Jason Schirmacher, Interim Finance Director
Attachments: A1: Over \$5,000 Items for Purchase or Sale/Trade-in
A2: CIP Project/Initiative summary (if applicable)
B: 2020 CIP Purchase Summary

General Purchases or Contracts

Division	Vendor	Description	Key	Budget	P.O.	Budget /
				Amount	Amount	CIP
Police	Motorola Solutions	Portable Radio	(a)	\$ 26,000	\$ 26,511	CIP
Police	Streicher's - Minneapolis	Firearm training supplies	(b)	\$ 82,500	\$ 13,782	Budget
Police	Kiesler Police Supply	Sidearms (Officers)	(c)	\$ 14,800	\$ 15,359	CIP
Finance	Noble Conservation Solutions	License Center Lighting	(e)	\$ -	\$ 10,291	Budget

Key

- (a) Police Officer Portable Radios - Motorola APX6000 Model 2.5
- (b) Various caliber of practice ammo for firearm training
- (c) Glock 17 Modular Optic System Generation 5 sidearm
- (e) On November 25th, 2019 the City Council approved a bid of \$85,980 to renovate the motor vehicles space of the License Center, the bid did not include replacement of the ceiling tiles. The replacement would be funded by the remaining \$187,770 reimbursement from the State for revenue loss related to MNLARS implementation.

Sale of Surplus Vehicles or Equipment

Division	Description	Key	Est. Sale /
			Trade-In Amount
Police	49 - Glocks 22 Generation 4 sidearms	(c)	\$ 11,515
Police	7 - Glocks 23 Generation 4 sidearms	(c)	\$ 1,645

2020 Capital Improvement Plan

Project/Initiative Summary

Department/Division: Police Department
Project/Initiative Title: Vehicle Equipment
Total Estimated Cost: \$217,165
Funding Source: Police Vehicle & Equipment Fund (*Property Taxes*)
Annual Operating Budget Impact: N/A

Project/Initiative Description:

Police vehicles are equipped with a variety of technology, tools and other items to perform their assigned duties including:

- 1) Radar equipment
- 2) Stop sticks
- 3) Rear transport seats
- 4) Control boxes
- 5) Visabars
- 6) Computer equipment
- 7) Defibrillators
- 8) Police Radios and equipment

Location:

Not applicable.

2020 Capital Improvement Plan

Project/Initiative Summary

Department/Division: Police Department
Project/Initiative Title: Life Safety Equipment
Total Estimated Cost: \$31,390
Funding Source: Police Vehicle & Equipment Fund (*Property Taxes*)
Annual Operating Budget Impact: Not applicable

Project/Initiative Description:

- 1) Bullet-resistant vests
- 2) Less-lethal equipment
- 3) Lethal weapons, parts and equipment

Location:

Not applicable.

City of Roseville

2020 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Administration					
New HRIS System		\$ -	\$ 25,000	\$ -	\$ 25,000
Finance					
Investment Management Software Upgrade			20,000	-	20,000
Central Services					
Copier & Postage Machine Lease			84,400	-	84,400
Police					
Marked squad cars (5 / yr)	1/6/2020	62,100	99,000	-	99,000
Unmarked vehicles (1 / yr)			24,000	-	24,000
CSO Vehicle			33,950	-	33,950
Radar Units			4,120	-	4,120
Stop Sticks			1,030	-	1,030
Rear Transport Seats			2,705	-	2,705
Control Boxes			4,000	-	4,000
Computer Equipment			7,400	-	7,400
Computer replacements for fleet			150,000	-	150,000
Cell phones/computer devices (A'dd'l officers)			5,645	-	5,645
Printer replacements for fleet			7,210	-	7,210
Non-lethal weapons			6,000	-	6,000
Long gun parts (squads)			3,090	-	3,090
Sidearms (officers)	1/27/2020	15,359	14,800	-	14,800
Tactical gear			2,500	-	2,500
SWAT Bullet Resistant Vests			4,000	-	4,000
Crime scene equipment			3,000	-	3,000
Body Worn Camera Equipment			1,000	-	1,000
Evidence Room			2,575	-	2,575
Defibrillators			1,575	-	1,575
Radio Equipment	1/27/2020	26,511	26,000	-	26,000
Office furniture			2,100	-	2,100
Fire					
Staffed engine replacement			575,000	-	575,000
Exercise room-fitness equipment			15,000	-	15,000
Power equipment			10,000	-	10,000
Personal Protective Equipment			40,000	-	40,000
Portable and mobile radios			20,000	-	20,000
Rescue equipment			32,500	-	32,500
Kitchen appliances			4,500	-	4,500
AV equipment			8,500	-	8,500
Public Works					
#101 F-150 Pickup 2wd			30,000	-	30,000
#112 3-ton dump w/ plow			210,000	-	210,000
Street Signs			10,000	-	10,000
Brine Making System	1/6/2020	17,087	19,500	-	19,500
Eng. Utility Locator			2,000	-	2,000
Eng. Survey equipment	1/6/2020	26,951	30,000	-	30,000
Air compressor			7,500	-	7,500
Welder Wire Feed*			5,000	-	5,000
Parks & Recreation					
#506 Ford 3/4-ton (2012)			40,000	-	40,000
#545 John Deere tractor (2007)	1/6/2020	24,754	30,000	-	30,000
#543 Felling trailer (2010)			5,000	-	5,000
#585 Belos snow/sidewalk machine (2010)	1/6/2020	192,754	150,000	-	150,000
Golf: Gas Pump / Tank: Replacement - 1967			10,000	-	10,000
Golf: Greens Mower - 2000			30,000	-	30,000
Golf: Course Safety Netting Replacement 1997			10,000	-	10,000

City of Roseville

2020 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
General Facility Improvements					
Liebert condensing unit (IT Server Room)			60,000	-	60,000
Liebert AHV (IT Server Room)			30,000	-	30,000
Overhead door replacement - CH/PD/Main			20,000	-	20,000
Fuel system tank replacement			215,000	-	215,000
Maintenace Yard Security Gate			25,000	-	25,000
Council: General Audio/Visual			20,000	-	20,000
Gymnastics Center			42,000	-	42,000
Commons: Water Heater- Domestic H2O			10,000	-	10,000
OVAL Refrigeration Plant			1,560,000	-	1,560,000
OVAL Brine Pumping Systems			192,000	-	192,000
OVAL Concrete Refrigeration Rinnk			725,000	-	725,000
OVAL Perimeter Paving/Drainage System			232,000	-	232,000
OVAL Safety Pad and Fence System			450,000	-	450,000
OVAL Renovate Banquet Facility/Rooftops			205,000	-	205,000
OVAL Lobby Mechanical/Banquet Roof (1993)			245,000	-	245,000
OVAL Bathroom Remodel (Upper)			95,000	-	95,000
OVAL: Contingency and Soft costs (35%0			1,296,400	-	1,296,400
Golf: Irrigation system upgrades 1960/1988/1994			20,000	-	20,000
Generator			35,000	-	35,000
Heat pumps (24)			10,000	-	10,000
Exterior Lighting			3,000	-	3,000
Interior Lighting			3,000	-	3,000
Information Technology					
Computers (Notebooks, Desktop)			20,000	-	20,000
Monitor/Display			5,175	-	5,175
Desktop Printers (2)			1,300	-	1,300
Network Printers/Copiers/Scanners (13)			17,000	-	17,000
Network Switches/Routers/Wireless (Roseville)			37,925	-	37,925
Power/UPS - Closets (11)			3,000	-	3,000
Power/UPS - Server Room (1)			75,000	-	75,000
Air Conditioner - Server Room Unit #1			38,000	-	38,000
Surveillance Cameras (58)			7,890	-	7,890
Telephone Routers (Shared - Roseville portion)			5,000	-	5,000
vSAN Hardware (Host, Storage, Backup)			400	-	400
vSAN Software Licensing			5,570	-	5,570
Fiber Network Extensions/Replacements			50,000	-	50,000
Park Improvements					
Playground Areas			675,000	-	675,000
Athletic Fields			90,000	-	90,000
Natural Resources			250,000	-	250,000
PIP/CIP Category			200,000	-	200,000
Street Improvements					
Mill & Overlay			1,200,000	-	1,200,000
Street Lighting					
Misc. pole fixture replacement			25,000	-	25,000
Pedestrian light @ Lexington Central Prk			20,000	-	20,000
Signal Pole Painting (3 every other year)			20,000	-	20,000
Pathways & Parking Lots					
Pathway maintenance			180,000	-	180,000
Acorn 2 east lots			35,000	-	35,000
Acorn west lot			35,000	-	35,000
Central Pk W Victoria(Foundation)			80,000	-	80,000
Nature Center			20,000	-	20,000
License Center					
General office equipment (minor)			1,000	-	1,000
Passport camera			2,000	-	2,000
Office chair replacement			1,200	-	1,200
Security camera replacement			5,000	-	5,000
Bathroom/Kitchen improvements			2,000	-	2,000
Facility Improvements (TBD)			100,000	-	100,000
Community Development					
Inspections Vehicle			26,000	-	26,000
Office Furniture			1,000	-	1,000

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	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
MSA Streets					
General MSA Improvements			780,000	-	780,000
Roselawn & Snelling Signal			128,000	-	128,000
Water					
Replace/Upgrade SCADA system (1/3)			52,000	-	52,000
GPS Unit (1/3 share)			7,000	-	7,000
Booster Station Rehabilitation			500,000	-	500,000
Replace Water Tower Fence			30,000	-	30,000
Water main replacement			500,000	-	500,000
Sanitary Sewer					
Replace/Upgrade SCADA system (1/3)			44,000	-	44,000
Computer replacement			5,000	-	5,000
GPS with computer (1/3 share)			7,000	-	7,000
Galtier LS Rehab			500,000	-	500,000
Long Lake Lift Station			35,000	-	35,000
Sewer main repairs			900,000	-	900,000
I & I reduction			30,000	-	30,000
Storm Sewer					
#167 Elgin Sweeper 2006 3-wheel	1/6/2020	230,880	240,000	-	240,000
#171 Tennant 6600 sweeper	1/6/2020	46,596	45,000	-	45,000
#163 Electronic message board			20,000	-	20,000
#168 Wildcat Compost Turner			290,000	-	290,000
GPS Unit (1/3)			7,000	-	7,000
Replace/Upgrade SCADA (1/3)			44,000	-	44,000
Pond improvements/infiltration			350,000	-	350,000
Storm sewer replacement/rehabilitationPMP			450,000	-	450,000
Total - All Items			\$15,521,460	\$ -	\$ 15,521,460