

Memo

To: Roseville Finance Commission
From: Michelle Pietrick, Finance Director
Date: September 8, 2020
Re: Item #6: Establish a Recommendation on the 2021 City Manager Recommended Budget and Tax Levy

Background

The information below initially appeared in the August 18, 2020 Finance Commission packet. It is repeated here for discussion purposes.

The 2021 City Manager Recommended Budget and Tax Levy was presented at the August 10, 2020 City Council Meeting. A copy of the Staff Report and supplemental materials which include greater detail on the changes from the previous fiscal year is included in *Attachment A*.

Staff Recommendation

Not applicable.

Requested Commission Action

No formal Commission action is required, however the Commission may want to submit guidance or recommendations to the City Council regarding the City Manager's recommended budget & tax levy. The Chair of the Commission can provide the Commission recommendations at the City Council meeting scheduled for September 14, 2020.

Prepared by: Michelle Pietrick, Finance Director
Attachments: A: 2021 City Manager Recommended Budget Package

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: August 10, 2020

Item No.: 7.c

Department Approval

City Manager Approval



Item Description: Receive the 2021 City Manager Recommended Budget & Tax Levy

BACKGROUND

At the April 8, 2020 City Council meeting, the Council established a general timeline for the 2021 budget process including the following key dates:

2021 Budget Process Timeline	Date
Discussion on <i>Preliminary</i> Cash Reserve Levels	3/23/2020
Establish 2021 Budget Process Calendar	4/13/2020
Review General Budget & Legislative Impacts, Tax Base Changes	7/20/2020
Presentation of the 2021-2040 Capital Improvement Plan	7/20/2020
Discussion on City Council Budgetary Goals	7/20/2020
EDA Budget & Tax Levy Discussion	7/20/2020
Receive the 2021 City Manager Recommended Budget	8/10/2020
Receive Budget Recommendations from the Finance Commission	9/14/2020
Adopt Preliminary 2021 Budget, Tax Levy, & EDA Levy	9/21/2020
Review 2021 Proposed Utility Rates	11/9/2020
Review 2021 Fee Schedule [** NOTE - Prelim. Discussion on 9/21/20]	11/9/2020
Final Budget Hearing (Truth-in-Taxation Hearing)	11/23/2020
Adopt Final 2021 EDA Tax Levy	12/7/2020
Adopt Final 2021 Budget, Tax Levy, Utility Rates, & Fee Schedule	12/7/2020

To date, the Council has received a number of budget information packages and has held several discussions on city priorities, service levels, and the associated financial impact on residents. These discussions and the resulting Council guidance have been incorporated into the 2021 City Manager Recommended Budget & Tax Levy presented below.

2021 City Manager Recommended Budget

The 2021 *citywide* Recommended Budget is \$63,118,440, an increase of \$624,785 or 1%. As part of the overall budget, the City Manager is recommending a tax levy increase of \$897,089 or 3.96% over the current levy. The City Manager has prepared a separate memo with detailed information regarding these proposed amounts. The memo is included in *Attachment A*, and is accompanied by a PowerPoint presentation (*see Attachment B*).

2021 City Manager Recommended Tax Levy and Impact on Homeowners

As noted above, the 2021 Recommended Budget will require a property tax levy increase of \$897,089 or 3.96%. This levy increase results in property tax decrease impact on the median-valued home of \$6.60 per year or \$0.55 per month. Additional impacts on residents will be felt due to the EDA Levy and Utility Rates.

The following table depicts the *estimated* overall impact on a median-valued single-family home based on the City Manager Recommended Levy, the *preliminary* EDA levy and the *tentatively* projected 5.2% overall utility rate impact:

2021 Budget Impact on Median-Valued Home (monthly)				
	<u>2020</u>	<u>2021</u>	<u>\$ Chg.</u>	<u>% Chg.</u>
Property Tax Levy: City	\$ 94.30	\$ 93.75	\$ (0.55)	-0.6%
Property Tax Levy: EDA	1.93	1.64	(0.29)	-15.3%
Utility Rates	60.60	63.80	3.20	5.3%
Combined Total	\$ 156.83	\$ 159.19	\$ 2.36	1.5%

As shown in the table, the estimated overall impact for all budget-related programs is \$2.36 per month, an increase of 1.5%.

POLICY OBJECTIVE

The submittal of the City Manager Recommended Budget is required under Mn State Statute 412.701 and serves as a means of guiding subsequent budget discussions as well as communication with citizens and other stakeholders.

FINANCIAL IMPACTS

See above and attached information.

STAFF RECOMMENDATION

See above and attached information.

REQUESTED COUNCIL ACTION

For information purposes only. No formal Council action is requested, however the Council is asked to provide comment and direction in advance of the preparation of the Preliminary Budget and Tax Levy adoption scheduled for September 23, 2019.

Prepared by: Patrick Trudgeon, City Manager
Michelle Pietrick, Finance Director

Attachments: A: Memo: City Manager Recommended 2021 Budget
B: 2021 Recommended Budget: PowerPoint
C: 2021 Recommended Budget: Citywide
D: 2021 Recommended Budget: Property Tax-Supported Programs
E: 2021 Recommended Budget: Fee-Supported Programs
F: 2021 Recommended Budget & Tax Levy Reconciliation for the Property Tax-Supported Programs
G: 2021 Recommended Budget: Rev & Exp Summary by Division (Function)



City Manager 2021 Budget Memo

City Manager Patrick Trudgeon

City of Roseville

8/10/2020



Administration Department

Memo

To: Roseville City Council
cc: Roseville Department Heads
From: Patrick Trudgeon, City Manager
Date: August 10, 2020
Re: City Manager 2021 Proposed Budget

I am pleased to present my proposed 2021 City of Roseville budget. I have approached the creation of the 2021 budget mindful of financial challenges that both the city and taxpayers face due to the COVID-19 pandemic while making sure the city maintains our existing assets and services and invest in new import initiatives.

As I mentioned in the 2020 budget message, Roseville is a complex city that serves a larger population than its actual residents. As a regional commercial and retail destination that has 35,000 persons journey to Roseville daily for their work and up to 80,000 people traveling through Roseville daily on Hwy 36, I 35W, and our numerous County Roads, Roseville is a busy place.

These visitors use Roseville's roads, parks, and city services. We need to respond to medical and law enforcement issues regardless of whether they are Roseville residents or not. All this activity requires the city to allocate additional resources above what is needed for a community of Roseville's size.

The disruption that the COVID-19 pandemic has caused for local government, schools, businesses, and residents reinforces the importance of local government to continue serving the needs of the community, its residents, and businesses. The murder of George Floyd in Minneapolis is an opportunity for self-reflection by local government about its role in systemic racism. Both unique moments in time have been factored into the 2021 budget.

The 2021 budget continues past budget proposals in addressing the increasing demands on city services and continues investment into our existing assets in a responsible and sustainable manner. As part of the 2020 budget, we eliminated the use of the General Fund Reserves to balance the budget and pay for city operations.

In the last decade, the City of Roseville has stabilized our funding for capital needs. We now have sufficient resources in place for the next 20 years for most of our infrastructure and equipment funds. We will need to continue to work on several capital funds in the near term, namely the Water Fund, the General Facilities Fund, and the Park Improvement Fund, to ensure sufficient

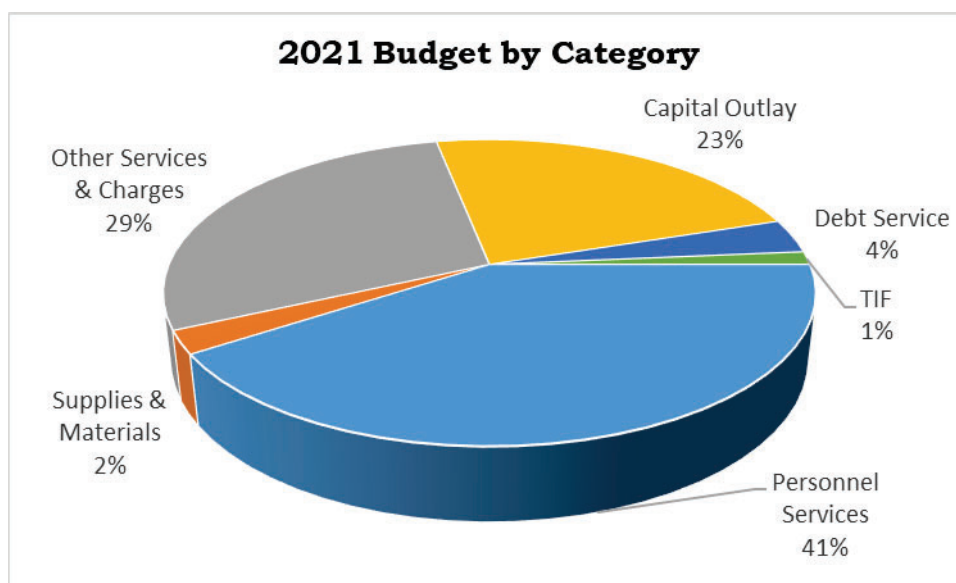
funding for capital replacement in the future, making the operating budget balanced and more sustainable.

The following pages outline the proposed 2021 budget and its financial impact. They also provide details of my budget priorities and recommendations for new spending.

The proposed 2021 budget totals \$63,118,400 and represents a 1% increase from 2020.

Inflationary and new costs for staff, supplies, and services contribute to the increase. It should be noted that the 2020 budget increased by over 12%, mostly due to the inclusion of \$5 million of funds to repair and update the OVAL. This funding level for the OVAL remains in the budget for 2021 and expenditures will only be made if bonding money from the State of Minnesota is approved.

Personnel Services comprise the largest amount of the budget followed by Other Services and Charges and Capital Outlay

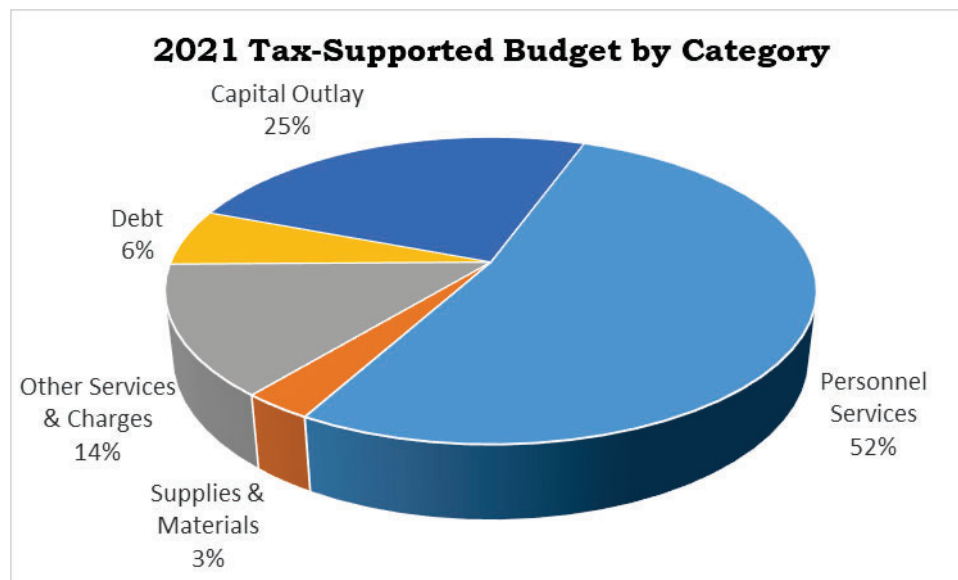


Traditionally, the city budget is divided into two categories: Property Tax-Supported and Fee-Supported. It is important to note that there is fee revenue for items in the Property Tax Supported portion of the budget. However, the single-largest funding source does come from property taxes. Below is table showing the breakdown between property tax levy and fee revenues for the 2021 budget.

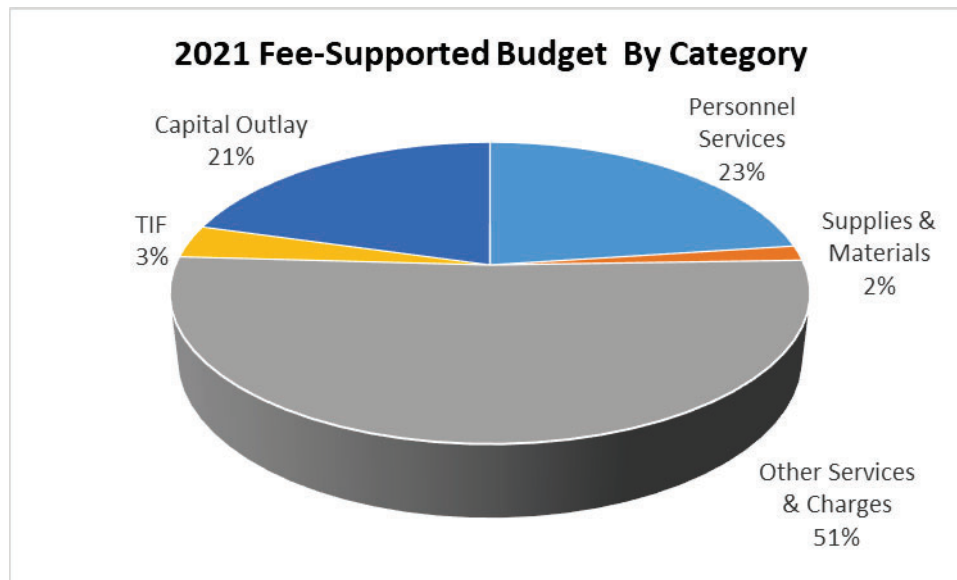
Function	Budget Funding Sources			
	Program	Property	+/- Other	Total
	Revenue	Taxes	Sources*	Sources
Police	\$ 1,045,435	\$ 7,036,478	\$ 826,317	\$ 8,908,230
Fire	1,058,580	3,911,601	(517,828)	4,452,353
Parks & Recreation	2,515,275	5,446,756	419,150	8,381,181
Public Works	2,681,167	3,942,950	9,633	6,633,750
Administrative Services	709,800	2,225,074	(160,274)	2,774,600
Information Technology	3,519,841	150,000	(327,335)	3,342,506
General Facilities	5,000,000	776,000	(597,100)	5,178,900
Water, Sewer, Storm	15,129,215	-	928,935	16,058,150
Other*	7,388,770	-	-	7,388,770
Total	\$ 39,048,083	\$ 23,488,859	\$ 581,498	\$ 63,118,440

*Other Function Sources include license & permit fees, revenues from regional collaborations, interest earnings, and others. Negative balances in Other Fund Sources category depicts funds set aside for future capital replacements.

The Property Tax-Supported budget is projected to grow by \$395,510 or 1% in 2021 due to increased inflationary costs and new personnel costs. Half of the costs of the 2020 Property Tax-Supported budget is for Personnel Services followed by 25% used for Capital Outlays.



The Fee-Supported part of the proposed 2020 budget grew by \$279,275 or 1.1%. This increase is due to new personnel and for Other Services and Charges, of which are payments to Metropolitan Council and St. Paul Regional Water for sewer and water charges.



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Like previous budgets, most funds are used for operational needs as depicted below:

Function	Budget Funding Uses			
	Operations	Capital	Princ & Int on Debt	Total Uses
Police	\$ 8,535,145	\$ 373,085	\$ -	\$ 8,908,230
Fire	3,685,890	97,000	669,463	4,452,353
Parks & Recreation	5,208,430	1,563,000	1,609,751	8,381,181
Public Works	2,929,250	3,704,500	-	6,633,750
Administrative Services	2,653,200	121,400	-	2,774,600
Information Technology	3,187,256	155,250	-	3,342,506
General Facilities	-	5,178,900	-	5,178,900
Water, Sewer, Storm	12,670,650	3,387,500	-	16,058,150
Other*	7,370,145	18,625	-	7,388,770
Total	\$ 46,239,966	\$ 14,599,260	\$ 2,279,214	\$ 63,118,440

* Other Funding Uses Include: license center, planning & inspections, and others

City Manager 2021 Budget Strategies

My approach to the 2021 budget is centered around four main strategies. These strategies are as follows:

- 1) Adjusting budget funding sources
- 2) Investment in equity
- 3) Investment in public safety
- 4) Investment in city workforce

As a result of these priorities, I am proposing a total net property tax levy increase of \$897,089 for a 3.96% levy increase over 2020. For a median-valued Roseville home (\$280,600), this represents an 0.6% decrease over last year or a reduction of \$6.60 annually.

The next two pages are a summary of the proposed 2021 City Manager Budget followed by detailed information about the specifics of my identified funding strategies.

Summary of City Manager Proposed 2021 City of Roseville Budget

Proposed 2021 Budget Amount

Property Tax-Supported	\$38,170,680
Fee-Supported	<u>\$24,947,760</u>
Total	\$63,118,440

Proposed 2021 Budget by Category

Personnel Services	\$25,756,769
Supplies and Materials	\$ 1,530,675
Other Services and Charges	\$18,076,522
Capital Outlay	\$14,599,260
Debt Service	\$ 2,279,214
TIF	<u>\$ 876,000</u>
Total	\$63,118,440

Proposed 2021 Tax Levy Summary

Operations	\$16,966,245
Capital	\$ 4,300,000
Debt	<u>\$ 2,272,614</u>
Total	\$23,538,859

Summary of Tax Levy Changes in 2021 Budget

Inflationary Costs for Staff, Supplies and Services	\$ 643,239
New Staffing (Levy Supported-Net)	<u>\$ 253,850</u>
New Levy Impact Sub-Total	\$ 897,089

Levy Dollar Impact Total	\$897,089
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Proposed Levy Increase %	3.96%
Monthly Cost Impact on Median-Value Home	-\$0.55
Annual Cost Impact on Median-Value Home	-\$6.60
Proposed % Increase of Cost for Median-Value Home	-0.6%

City of Roseville	
Summary of Tax Levy Changes	
For 2021	2021
	Budget
Existing & General Impacts	
Existing Staff Costs (COLA 3% union/1% non-union, wage step increases, overtime, retirement, health insurance)	\$ 198,710
Supplies & Materials	\$ 24,280
Contractual Services & Debt Service	\$ 196,915
Sub-total	\$ 419,905
New Staffing Impacts	
AD: Admin Intern	\$ 15,000
PD: 1 Officer: Diversity Program	\$ 92,100
AD: Equity & Inclusion Manager	\$ 110,000
PD: Record Tech Position Reclass	\$ 4,400
PD: Investigative Analyst Position Reclass	\$ 8,550
PD: Lead CSO decreased net of Sgt position	\$ (6,200)
FD: 3 Lieutenants	\$ 30,000
FD: 6 Firefighters	\$ 599,280
Sub-total	\$ 853,130
Adjusted Funding Sources	
Add: Communications levy	\$ 50,000
Add: Decreased non-tax revenues (net)	\$ 173,334
Less Add'l Non-Tax Rev.: SAFER Grant	\$ (599,280)
Sub-total	\$ (375,946)
Total Levy Impact	\$ 897,089

Adjusting Budget Funding Sources

Provide Levy Support for Communication Functions **2021 Levy Impact: Increase of \$50,000**

Revenue from cable franchise fees are placed in the city's Communication Fund. In recent years, the amount of franchise fee revenue has been decreasing. As a result, the following structural changes were made as part of the 2020 budget:

- 1) The portion of the salary paid from the Communications Fund (a total of \$67,010) for the Assistant City Manager and Deputy Clerk position are now paid from the property tax levy moving forward.
- 2) Communication capital equipment is now funded by the Facility Replacement Fund and not the Communications Fund.

As part of the final approval of the 2020 City Budget, the City Council removed \$45,000 from the Communications budget to ensure financial sustainability sooner. Based on that cut, staff has moved \$20,000 of planned capital purchases from within the 2020 Communications operating budget to the facility fund. Additional review and discussion on where the remaining \$25,000 would be cut from the budget and organizational structure review was pending when the COVID-19 pandemic began and has not been completed.

In reviewing the current need to continue to fully use our communication resources during the pandemic while still being fiscally responsible regarding the balance of the Communications Fund, I propose the following:

- Cuts of \$9,000 from the 2020 Communications Budget
 - Professional Services - \$5,000
 - Operating Supplies - \$1,000
 - Conferences - \$1,000
 - Miscellaneous - \$2,000
- One-time transfer of \$16,000 from the Finance Equipment Replacement Fund to the Communications Fund. Funds were allocated in the Finance Equipment Replacement Fund in 2019 for the purchase/upgrade of our current financial management program, Springbrook, that came in substantially less than budget.

The above described actions will need to be taken up as a separate 2020 budget amendment process, which staff will bring forward in the future.

For 2021, there will need to be additional funding to correct the structural imbalance in funding. A couple factors to keep in mind regarding the 2021 Communications budget.

- 1) The amount of revenue being received from cable tv subscribers has seemed to stabilize in the last 18 months to about \$95,000 per quarter. While that is still less than what we received a few years ago, the stabilization of revenue does help for planning purposes.

- 2) As was mentioned earlier, an organizational structure review of our communications functions was underway as the state entered into the COVID-19 pandemic. Due to the pandemic and the disruption after George Floyd's death in Minneapolis, leadership and the communications staff have been busy communicating and maintaining information pertaining to those dynamic events. As a result, not only has the organizational review not moved forward, I have determined that it is not in the best interest of the city at this time to try to implement a new communications organizational structure. In addition, with my proposal to add an Equity and Inclusion Manager in 2021, I believe it is imperative to have that position in place and help provide guidance regarding our communications organizational structure.

Based on those factors, I am planning on keep the current communications organizational structure in place for 2020 and re-look at the communication functions in 2021.

However, there still is a need to financially stabilize the Communications Fund in 2021. Therefore, I am proposing adding \$50,000 of new city tax levy fund to supplement the city's communications operations.

This additional \$50,000 coupled with the expected revenue received from cable tv franchise fees and current Communication Fund reserves will allow us to maintain the minimum fund balance for the fund per the City's financial policies.

Projected Balance 12/31/2020	\$ 94,006.00
Revenue 2021 Projected*	\$ 435,740.00
Expenditures	\$ 472,161.00
Balance 12/31/2021	\$ 57,585.00

* Includes \$385,740 of cable tv franchise fees and \$50,000 of general tax levy support

Note: Communications Fund target levels are 10% to 30% of expenditures. For 2021, this range is \$47,780 - \$143,340.

On May 1, 2020, the City Council moved \$124,947 from the Communications Fund to the Cash Reserve Fund per the city's Operating Fund Reserve Policy. As an alternative to raising the levy by \$50,000, the City Council could authorize the transfer of that same amount to the Communication Fund. I did review that possibility but find it only a short-term fix that will still require us to find a more sustainable funding source for our communications efforts. Therefore, I proposed to add general levy support to our communications efforts starting in 2021.

Shift Levy Support from Streets Operations Budget to Pavement Management Fund

2021 Levy Impact: \$0

In 2015 the city elected to pause its seal coat program to better understand why roads that have been seal coated were experiencing premature issues with the surface of the roadway (delamination). Until staff understands what the problem is, it was not advisable to invest more dollars into the seal coat program.

230 It was decided at that time that the dollars would remain in the budget for the seal coat
231 program and we would use those dollars to accelerate the mill and overlay program to catch
232 up on dealing with the problem city wide. Annually we would transfer the funds from the
233 operating budget to the CIP budget.

234
235 Today we are no closer to understanding the cause of the problem now after 5 years.
236 Therefore, I am recommending that we simply show that \$250,000 in the CIP Budget as
237 additional income with the description "former seal coat dollars" so we can track those
238 dollars if we ever do want to resume the seal coat program. Ultimately this makes the
239 implementation of the proposed budget cleaner and easier and is just a shift of levy dollars
240 from the operating budget to the CIP.

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Investment in Equity

Create Equity and Inclusion Manager Position 2021 Levy Impact: Increase of \$110,000

On May 25, 2020, George Floyd was killed because of former Minneapolis Police Officer Derek Chauvin putting a knee on Floyd's neck for almost 8 minutes. The anger and outrage that led to protests and civil unrest because of Floyd's death was historic and unprecedented. For us in Roseville, Floyd's death recalled the death of Philando Castile's at the hand of St. Anthony Police Officer Jeromino Yanez in 2016. After Castile's death in 2016, the City of Roseville initiated a series of policy changes in the City of Roseville Police Department and began publishing data regarding traffic stops and use of force. The City of Roseville also helped facilitate a total of five community conversations, entitled Imagine Roseville, centered around race and policing. City staff has participated in the Government Alliance for Race and Equity (GARE) and created a racial equity plan to begin the process of eliminating biases and systemic racism in Roseville's policies, services, and programs.

The death of George Floyd strongly reiterated the importance of this work and created a greater urgency to engage in equity and anti-racist work. While the city has intentionally focused on this work over the past few years, it is clear that we must be doing more to ensure that our residents, especially persons of color, feel welcome in Roseville and do not encounter barriers in participating in a full civic life.

George Floyd's death has made it clear that the City of Roseville cannot fully work on race equity issues with the existing resources and staff. Not only is there a staff and workload capacity issue, there also is a competence and authenticity issue that the city must address. Additional resources must be brought to bear that have the knowledge, both through education and lived experience, to advance racial equity work in the organization and the community.

Therefore, in the 2021 budget, I am proposing a new position of Equity and Inclusion Manager. This position will be located in the Administration Department and work directly with the City Manager and Assistant City Manager and serve as a member of the Department Head Leadership team to better embed equity and inclusion principals into all city operations, projects, and services.

This position will be the city subject matter expert on equity, inclusion, outreach, and engagement and be in the lead in breaking down barriers that will create a more just, inclusive, and welcoming community.

The main duties and responsibilities for the Equity and Inclusion Manager are:

1. *Provides leadership and direction for advancing equity and inclusion within the organization and the impact on the Roseville community by doing the following:*
 - Recommend, develop, implement, and support organizational initiatives, objectives and strategies related to the advancement of equity and inclusion.
 - Serve as a change agent within the organization and a resource to fellow City staff and officials in identifying and removing structural bias and inequities in City policies, programs, and services.

- Serves as a member of the City's Manager's Leadership Team, contributing to the organization's leadership philosophy, vision and values and working to address cross-organizational issues having significant, long-term impact for our staff and community.
- 2. *Provide daily direction, coordination and supervision of staff working in equity, inclusion, and outreach roles by doing the following:*
 - Assist staff in ensuring equity is considered for new and existing programs and policies by developing training, providing data, support, and recommendations.
 - Assigns responsibilities, and delegates work to staff as it relates to equity and inclusion efforts.
 - Provides training and support to City staff, Council, and Commissions. Assists staff members, teams and work groups in understanding and applying trainings to their day-to-day work.
 - Works cross-departmentally and throughout the organization; participates on and often leads cross-departmental teams, work groups and committees to establish and implement equity and inclusion strategies and achieve strategic objectives.
 - Work with staff on the development, deployment, and progress measurements of racial equity action plans.
 - Provides guidance and direction in outreach activities.
- 3. *Serves as educational and expert liaison to the public, staff and elected and appointed officials by doing the following:*
 - Serves as the staff liaison to the Human Rights, Inclusion and Engagement Commission.
 - Provides guidance to other commissions and committees as needed for the advancement of equity and inclusion.
 - Develops metrics, benchmarks and goals for equity and inclusion initiatives and provides regular reports to the City Manager and City Council.
 - Represents the City to other levels of government on equity and inclusion initiatives and serve as a reputable subject matter expert on relevant issues/topics.
 - Represents the City at community events that pertain to equity initiatives and proactively ensures that the City is adequately represented at such events.
 - Collaborates with other organizations and groups in advancing equity and inclusion goals.

Total new levy costs for the Equity and Inclusion Manager included in City Manager's proposed 2021 budget:

Funding for Equity and Inclusion Manager	<u>\$110,000</u>
Total	\$110,000

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Investment in Public Safety

Public safety is a core service that taxpayers expect from local government. Over the past several years, the City Council has had several conversations regarding staffing for public safety. These conversations identified some trends that are occurring which requires the city to explore how to best respond to these changes.

Police Department

Last year, the Roseville Police Department presented information regarding the need for additional police officers. The need for increased staffing is due to several factors that have occurred over the past few years. They include:

- Increasing number of calls for service
- Decreasing case clearance rate
- Increasing complexity of calls for service
- Increasing crime rate
- Increasing training demands
- Increasing population and development

The 2020 budget added three officers to the Police Department: two patrol officers and one investigator for criminal sexual conduct (CSC) cases. For 2020, the CSC investigator position was funded by a Ramsey County grant from County Attorney John Choi's office. The two new patrol officers served on a flex shift to assist the department in busy times of the day.

2020 has been an unusual year given the COVID-19 pandemic and the George Floyd death as previously mentioned. The city experienced near shut down of most businesses in the spring due to the pandemic and micro-looting, property damage, and the institution of a city-wide curfew as part of the civil unrest in the aftermath of the George Floyd's death. As a result, it is difficult to ascertain at this point the impact of these additional officers. There were more vacancies in the Police Department than expected, so the Police Department not at full-strength until early this summer.

The Police Department has requested three police officers (all three in patrol) in its 2021 budget. In 2020, Chief Mathwig indicated that there would be a request for an additional 3 police officers as part of the 2021 budget. For 2021, the costs for the three officers will be \$276,300.

Finally, for the 2021 budget, the Police Department has requested funding for the Commitment to Diversity staffing program which the City Council approved earlier in 2019. The Commitment to Diversity program allows the Police Department to add up to two additional police officer positions above the normal complement (currently at 51 officers) when there is not a vacant position and there is an existing Roseville CSO, police cadet, or police reserve who is a minority in law enforcement and licensed to become a police officer.

Staff originally anticipated that the Commitment to Diversity program would need to be used in 2020 to retain one of Roseville's CSOs. However, due to unplanned vacancies, the CSO was

able to fill a vacant position and funding for the Commitment to Diversity Officer was removed from the 2020 budget

The Police Department is asking for funding for one Commitment to Diversity police officers in the 2021 budget at a cost of \$92,100. Next year, it is anticipated that there may be up to three candidates that would be eligible to fill the Commitment to Diversity officer position.

The Police Department's overall request related for new spending related to staffing in the 2021 budget is as follows:

New Police Officers (3)	\$276,300
Funding for Commitment to Diversity Police Officers (2)	<u>\$ 92,100</u>
Total	\$368,400

City Manager Recommendation – Police Department Staffing 2021 Levy Impact: Increase of \$92,100

From the Police Department's request, I have only included funding for the Commitment to Diversity officer position. Given the number of eligible candidates we will have to fill that position in 2021, it is important that we create funding to ensure that a diverse candidate joins the Roseville Police Department. Knowing that there may be continued turnover in the Police Department as officers retire, I am counting that there will be some vacant officer positions that other existing CSO or cadet position can fill.

I have not included the three requested police officers in the 2021 budget for a couple of reasons. First and foremost, given the havoc that the COVID-19 pandemic has caused for businesses, residents, and the economy, I have attempted to minimize adding additional tax burden and have focused on funding existing services and only very urgent priorities. These priorities have evolved throughout 2020 as previously mentioned. Therefore, to add slightly over \$275,000 of additional tax burden to the taxpayers is not feasible this year. Beyond the fiscal reason, it is important to note that the Roseville Police Department will be seeing a leadership change as Chief Rick Mathwig will be retiring. His retirement will allow the new chief to look at the organization with a fresh set of eyes to look at the organizational structure of the Police Department. I do expect there will need to be continued discussion on ensuring Roseville has the proper amount of personnel in the field to ensure that the increasing call loads are properly addressed.

It should be noted that the CSC Investigator position that was part of the 2020 budget through grant funds is now fully funded by tax levy in the 2021 budget

Total new levy costs for the Police Department staffing requests included in City Manager's proposed 2021 budget:

Funding for Commitment to Diversity Police Officer (1)	<u>\$ 92,100</u>
Total	\$ 92,100

Fire Department

In 2015, the Roseville Fire Department began the transition to a full-time firefighter staffing model. To date, there are now 18 full-time firefighters (in addition to the Fire Chief and Assistant Fire Chief). In 2018, the City Council received a presentation from the Fire Department regarding

future staffing needs. As outlined, the Fire Department determined that an additional nine firefighters were needed to properly staff for current Fire Department needs. As a result of the additional nine firefighters, each of the 24-hour shifts would have eight firefighters on-duty compared to just five currently.

As a reminder, the additional staffing is needed due to:

- Increased development during the past several years, especially among facilities that require a heavy-resourced response by the Fire Department, such as senior multi-family housing and assisted living units
- Shrinking base of part-time firefighters, resulting in an inconsistent ability and delay in arriving for call-back assistance for critical incidents and coverage for additional emergencies
- Increases in number of calls that the Fire Department is responding to that are stretching the ability of the Fire Department to respond to multiple emergencies at the same time in a consistent manner.
- The need to stay compliant with the National Fire Protection Association recommendations regarding the number of firefighters on the fire ground to keep the public and firefighters safe.

For the 2020 budget, the City Council approved adding three firefighters. These additional firefighters were all put on one shift to demonstrate the impact that an eight-person shift can have on operations. Some of the results the department experienced when the eight-person shift was on duty are as follows:

- A decrease of all-calls during that shift period
- A decrease in overtime during that shift period
- A more effective fire ground that allowed for two crews to attack a structure fire during that shift period
- A better ability to respond to mutual aid without calling back full-time or part-time personnel during that shift period
- The ability to staff two medical response vehicles during that shift period

As was mentioned as part of the Police Department discussion, 2020 has been an unusual year. The Fire Department is responsible for emergency management functions, so they took the lead in preparing the city for our COVID-19 response. They successfully obtained PPE for public safety and other city employees and worked with city leadership in preparing the organization for the effects of the pandemic. On top of that, the Roseville Fire Department responded to St. Paul to fight numerous fires during civil unrest in the aftermath of George Floyd's death.

Given the identified needs and previous discussions with the City Council regarding the total complement of full-time fire fighters, the Fire Department is proposing to add six full-time firefighters in the 2021 budget. Previously, it was anticipated that three firefighters would be requested in 2021 and in 2022. It was anticipated that grant funds would be applied for through the SAFER federal grant program to help reduce the city cost for the first three years of employing the fire fighters. Fortunately, due to the pandemic, the SAFER grant program changed its funding approach and will now fund the costs of a firefighter 100% for three years. As a result, we applied

for funding for a total of six firefighters. We expect to hear about the SAFER grant by mid-August and feel we are positioned well to receive grant funds.

The Fire Department has also requested the creation of Lieutenant positions that would be added to the organizational structure. This will allow for an additional supervisor to the shift crew that can supervise when the Battalion Chief overseeing that shift is absent. Having a Lieutenant position will also allow for a more graduated leadership progression for firefighters. Moving from a firefighter to a Battalion Chief in the current system is a big jump in responsibility and required knowledge and skills. This request does not add new personnel to the Fire Department. The Lieutenant positions would be filled by promotions of existing firefighters.

The Fire Department's overall request related for new spending related to staffing in the 2021 budget is as follows:

New Full-Time Firefighters (6)	\$599,280*
Funding Fire Department Lieutenant positions (3)	\$ 30,000
Total	\$629,280

*Costs for the new firefighter costs are proposed to be covered by SAFER grant.

City Manager Recommendation –Fire Department Staffing 2021 Levy Impact: Increase of \$30,000

I am proposing six new full-time firefighters and funding for Fire Department Lieutenant positions in to the 2021 budget subject to receiving the SAFER grant. If the city receives a lesser grant award than what was applied for, the 2021 budget will be adjusted accordingly and only create the full-time positions that can be paid for through grant funds. If no grant funds are received, I would propose that no new firefighter positions are added in 2021, due to financial constraints.

As mentioned, I have included funding for the three Lieutenant positions in the 2021 budget. As you will recall, I did not include it as part of the 2020 budget due to the limited resources available and other prioritized needs. In my 2020 budget message, I agreed with the rationale behind the need for Lieutenants, primarily because it will create additional supervision and leadership development for the Fire Department. I also mentioned that I would be revisiting funding the Lieutenant positions as part of the 2021 budget. If no new firefighters are created in the 2021 budget, I would propose to eliminate funding for the Lieutenant positions in 2021

Total new levy costs for the Fire Department's staffing requests included in City Manager's 2021 budget:

Funding Fire Department Lieutenant positions (3)	<u>\$ 30,000</u>
Total	\$ 30,000

Investment in City Workforce

505

506 City of Roseville employees administer and provide the programs and services to the residents and
 507 businesses of Roseville. Having a well-educated and professional staff is critical in ensuring that
 508 Roseville's programs and services are provided in an efficient, courteous, and professional
 509 manner.

510 In order to attract and maintain an excellent workforce, Roseville has always strived to provide a
 511 competitive wage and benefit package. It is important to track how the City of Roseville
 512 compares to other similar municipal organizations. The most recent compensation analysis
 513 completed by the city occurred in 2013. At that time, modifications in wages were made to all
 514 positions with certain positions receiving additional adjustments due to the misalignment of that
 515 position's compensation compared to peers in other communities. While a compensation study
 516 will eventually need to be done at some point in the next few years, I am not recommending it for
 517 the 2021 budget, due to fiscal constraints.

518 Regardless of a compensation study, the organization needs to ensure that employees are properly
 519 compensated for the duties they perform in their jobs. This is done by having a specific job
 520 description detailing the duties and responsibilities for each position. Over time, duties evolve
 521 with the position to embrace new methods and technologies. In addition, new duties are often
 522 added to the employee's work. As a result, the duties of the position can become misaligned from
 523 the actual job description. Short of a full compensation study, staff looks at individual position job
 524 description on an as-needed basis to ensure the job duties match the job description. Often, due to
 525 added duties and responsibilities, a position needs to move to a different step on the city's wage
 526 plan.

527 **Position Adjustments**

528 This year, four positions were determined to be misaligned with Roseville's compensation plan.

- 529 • Police Department Records Technician
- 530 • Police Investigative Analyst
- 531 • Community Development Customer Service Rep./Permit Technician
- 532 • Public Works Environmental Specialist

533 One additional position adjustment is being made to acknowledge a change in the supervision of
 534 the Community Service Officers. The current position of Lead CSO will be changed from full-
 535 time to $\frac{3}{4}$ quarter time to reflect a change in supervisory duties for the CSO program that will now
 536 be handled by a sergeant.

537

538 **City Manager Recommendation –Position Adjustment**

539 **2021 Levy Impact: Increase of \$7,150**

540 I have included the five position adjustments in the 2021 budget. The salary and benefit costs for
 541 each adjustment are as follows:

542

543 Police Department Records Technician II	\$4,400
544 Police Investigative Analyst	\$8,550
545 Police Department Lead CSO (full-time to $\frac{3}{4}$ time)	(\$6,200)

546	Community Development Customer Service Rep./Permit Technician*	\$2,200
547	Public Works Environmental Specialist to Environmental Manager*	<u>\$2,700</u>
548		
549	Total	\$11,650
550	Total Levy Impact (Net)	\$ 6,750
551		

552 *Costs for these position adjustments will be paid for with non-levy funds.

554 ***New Position – Levy Supported***

555 I am recommending that an Administrative Department intern be officially incorporated into the
 556 2021. Over the years, the Administration Department has been able to host an intern for short
 557 periods of time at low cost for special projects by assembling small amounts of unused dollars
 558 from the Administration Department budget. Assistant City Manager Rebecca Olson has been
 559 successful in recruiting persons of color who are studying government and/or public
 560 administration to work for the city on a limited basis. This budget request would officially
 561 incorporate the Administration Department Intern position into the city budget at a cost of
 562 \$15,000. The intern would continue to be a student studying or recently graduated from the field
 563 of Public Administration and/or Government with special focus on persons of color.

565 ***City Manager Recommendation – Add One Administration Department Intern Position***

567 ***2021 Levy Impact: \$15,000***

569 ***New Positions – Non-Levy Supported***

570 In addition to the new positions mentioned previously, the 2021 budget includes funding for two
 571 new positions: a building inspector in Community Development and one License Center
 572 Customer Service Representative. Both new positions will be funded from fees collected by the
 573 City and not impact the tax levy.

575 ***Building Inspector***

576 The Community Development Department is proposing the addition of a building inspector.
 577 This additional inspector is primarily driven by the expansion plans at Rosedale Center and
 578 their expected timeline for construction commencement in 2021. The following is noted
 579 related to this request:

- 580 • Rosedale Center's expansion plans include construction of 565 multi-family apartment
 581 units, two hotels with up to 350 rooms, 90,000 SF of office space, and up to an
 582 additional 200,000 SF of retail space. While all of these elements will not be added at
 583 once, staff could easily envision this project needing a building inspector every day for
 584 multiple hours, putting a greater burden on the existing staff to complete inspections
 585 elsewhere throughout the City.
- 586 • Staff has no intention of filling this position on January 1st, rather, we will wait to hire
 587 the position until we are relatively certain the Rosedale project will start in 2021.
- 588 • In anticipation of hiring an additional Building Inspector, temporary wages for a
 589 seasonal employee have been removed from the 2021 budget with the understanding
 590 that the additional FTE will be sufficient to cover the added seasonal work.
- 591 • If the Rosedale plans do not proceed in 2021, instead of hiring the FTE, we would hire
 592 a seasonal. This scenario would result in a cost-savings.

City Manager Recommendation – Add One New Building Inspector Position
2021 Levy Impact: \$0

I have included the additional building inspector in the 2021 budget subject to the guidance mentioned above. The new inspector will not be hired until there is certainty that the Rosedale project is proceeding forward.

The net cost of adding one new Building Inspector is \$57,110 due to the elimination of funding for temporary inspector during the summer months. This will be a non-levy funded position and this new position will be paid from the Community Development Fund.

License Center Customer Service Representative

This past year has been a challenging one for the License Center. Due to the pandemic, the License Center and Passport Office were closed for face to face transactions for about nine weeks. As a result, a significant amount of revenue has been lost due to the closure. Since May 18, the License Center and Passport Office has been operating on an appointment-only basis. The License Center has slowly been building capacity and efficiency to allow for roughly the same amount of transactions it did monthly pre-COVID. Staff has added hours to License Center staff (equivalent to a 0.5 FTE) so that more transaction lanes can be open at the same time, which allows more customers handled per hour. The Passport Office is still down in its normal level of business mostly due to the lack of desire and restrictions on travel but has started picking up in the last month.

Given the reconfiguration of space and the switch to appointment-only transaction, License Center staff proposed to add 2.75 FTEs to more fully staff all the transaction lanes so that a maximum amount of transactions can be processed per hour.

The License Center's overall request for new spending related to staffing in the 2021 budget is as follows:

License Center Representatives (2.75 FTEs)	\$200,056*
Total	\$200,056

City Manager Recommendation – Add for 1.5 FTE License Center Representative Positions
2021 Levy Impact: \$0

Given the new model that the License Center must operate for the foreseeable future, we will need to make sure that we are staffing properly to ensure we can process the maximum amount of transaction hourly. This requires having enough staff to fully keep all transaction lanes open during business hours. Adding 2.75 FTEs would allow the License Center to fully utilize all lanes during the business hours. However, given the uncertainty of future potential shutdowns and other possible disruptions to the License Center business model, I am only comfortable in creating one new FTE License Center Representative Position continuing the already implemented 0.5 FTE increase in hours at this time. These additions will position us well moving forward and help us increase License Center revenue and make the overall customer experience more pleasant. The

641 appointment model has proven to be extremely popular with customers and employees and at this
642 point, it is something that staff would like to continue to have in place.
643
644 The total cost of adding 1 FTEs to the License Center Representative is \$98,000. This will be a
645 non-levy funded position and this new position will be paid from the License Center Fund.

City of Roseville City Manager Recommended 2021 City Budget



2021 City Manager Recommended Budget

For tonight, we intend to:

- Provide the City Council and public more detail on the proposed 2021 budget for the City of Roseville and subsequent property tax impact
- Provide context for the City Council in making the decision on the not-to-exceed levy on September 21
- Answer any questions you may have regarding the recommended 2021 City Budget

Factors Influencing the 2021 City Manager Recommended Budget

Attachment A

- Covid-19 Pandemic and resulting impact on the community, residents, and businesses that limits the ability to absorb a city tax levy increase
- The George Floyd murder in Minneapolis and the role of systemic racism embedded into government
- Adding public safety personnel to adequately address community needs
- Increases in expenditures for existing personnel and services due to inflationary and contractually-obligated factors.

2021 City Manager Recommended Budget Strategies

Attachment A

Based on the factors previously mentioned, the City Manager focused on four strategies budget strategies as part of the 2021 budget.

- Adjusting Budget Funding Sources
- Investment in Equity
- Investment in Public Safety
- Investment in City Workforce

2021 City Manager Recommended Budget

Attachment A

Proposed 2021 City Budget: \$63,118,400 or 1%
increase

Proposed 2021 City Tax Levy
\$23,538,859

Proposed 2021 City Tax Levy Increase
\$897,089 or 3.96% increase

Proposed 2021 City Budget Impact on
Median Valued Home (\$280,600)

\$6.60 annual decrease from 2020 levy amount
\$0.55 per month decrease

2.9% value increase for the median valued
single-family home in Roseville
Other property types grew by 7.6%

2021 City Manager Recommended Budget

Total Budget Allocation

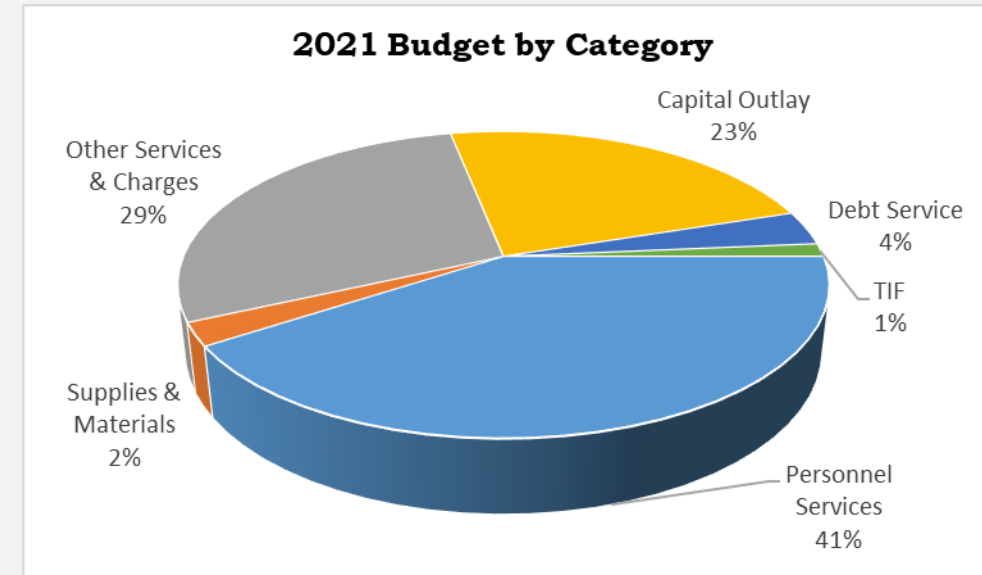
Attachment A

Total Budget : \$63,118,440

- Overall Increase of 1%
- Fee Supported Budget: \$24,947,760
- Property Tax Supported: \$38,120,680

2021 Proposed Budget by Funding Source			\$ Increase	% Increase
	<u>2020</u>	<u>2021</u>	<u>(Decrease)</u>	<u>(Decrease)</u>
Property Tax-Supported	\$ 37,825,170	\$ 38,170,680	\$ 345,510	0.9%
Fee-Supported	24,668,485	24,947,760	279,275	1.1%
Total	\$ 62,493,655	\$ 63,118,440	\$ 624,785	1.0%

2021 Budget Allocation



*Other Services and Charges primarily represents spending on outsourced services such as; water purchases from St. Paul, wastewater treatment costs paid to the Met Council, professional services, specialized maintenance on facilities, infrastructure, & other assets, and energy-related costs.

2021 City Manager Recommended Budget

Fee Supported Budget Allocation

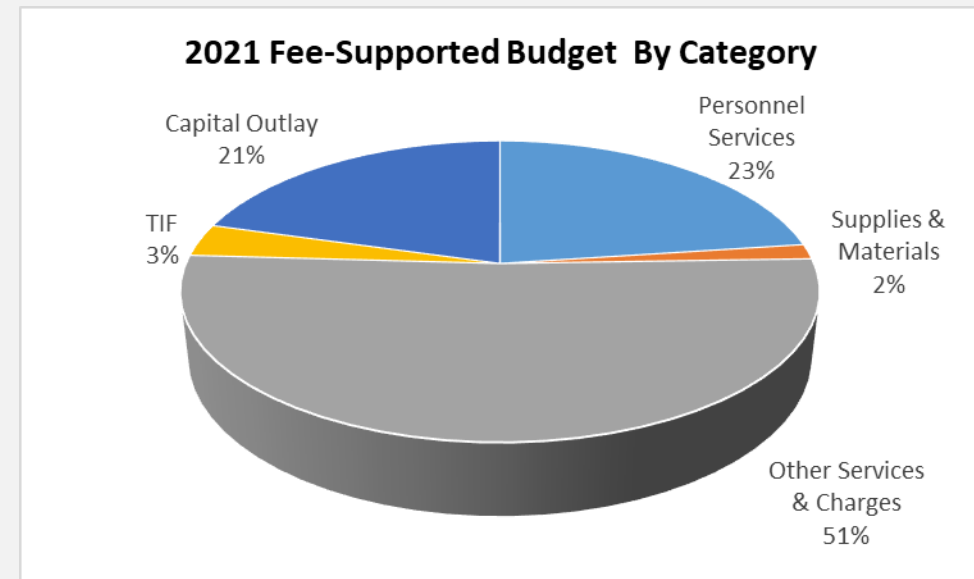
Attachment A

Fee-Supported Budget : \$24,713,485

- Increase of \$279,275 or 1.1% increase
- Increase due to new personnel and increased contractual services costs

2021 Fee-Supported Budget by Category			\$ Increase	% Increase
	2020	2021	(Decrease)	(Decrease)
Personnel Services	\$ 5,315,290	\$ 5,705,249	\$ 389,959	7.3%
Supplies & Materials	409,590	401,265	(8,325)	-2.0%
Other Services & Charges	12,740,405	12,831,121	90,716	0.7%
TIF	1,101,000	876,000	(225,000)	-20.4%
Capital Outlay	5,102,200	5,134,125	31,925	0.6%
	\$ 24,668,485	\$ 24,947,760	\$ 279,275	1.1%

2021 Budget Allocation



*Other Services and Charges primarily represents spending on outsourced services such as; water purchases from St. Paul, wastewater treatment costs paid to the Met Council, professional services, specialized maintenance on facilities, infrastructure, & other assets, and energy-related costs.

2021 City Manager Recommended Budget

Property Tax Supported Budget Allocation

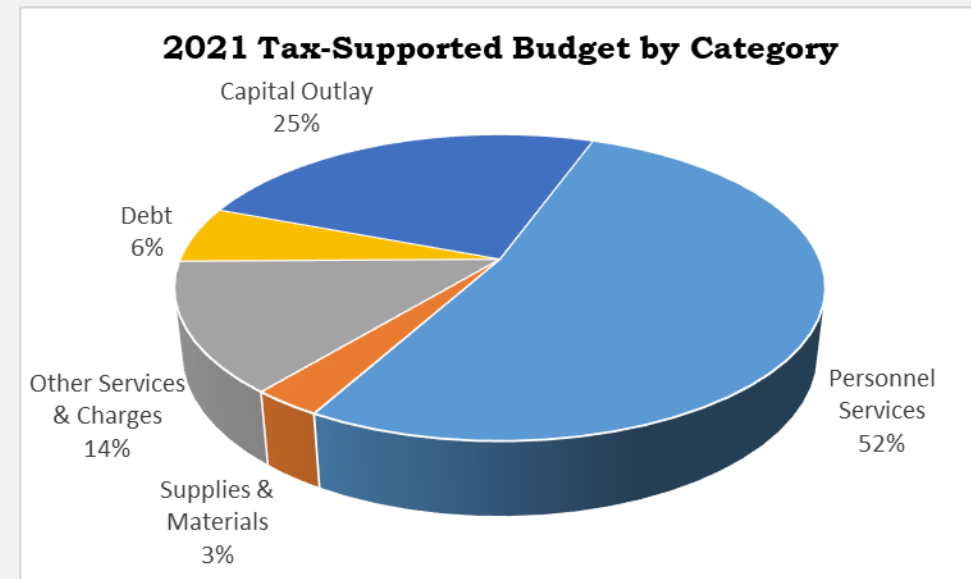
Attachment A

Property Tax Supported Budget: \$37,922,050

- Budget increase of \$345,510 or about 1%
- New personnel and additional personnel services costs also contribute to the increase

2021 Tax-Supported Budget by Category			\$ Increase	% Increase
	2020	2021	(Decrease)	(Decrease)
Personnel Services	\$ 18,999,680	\$ 20,051,520	\$ 1,051,840	5.5%
Supplies & Materials	1,126,130	1,129,410	3,280	0.3%
Other Services & Charges	5,090,100	5,245,401	155,301	3.1%
Debt	2,210,000	2,279,214	69,214	3.1%
Capital Outlay	10,399,260	9,465,135	(934,125)	-9.0%
	\$ 37,825,170	\$ 38,170,680	\$ 345,510	0.9%

2021 Budget Allocation



*Other Services and Charges primarily represents spending on outsourced services such as; water purchases from St. Paul, wastewater treatment costs paid to the Met Council, professional services, specialized maintenance on facilities, infrastructure, & other assets, and energy-related costs.

2021 City Manager Recommended Budget

Tax Levy Allocation

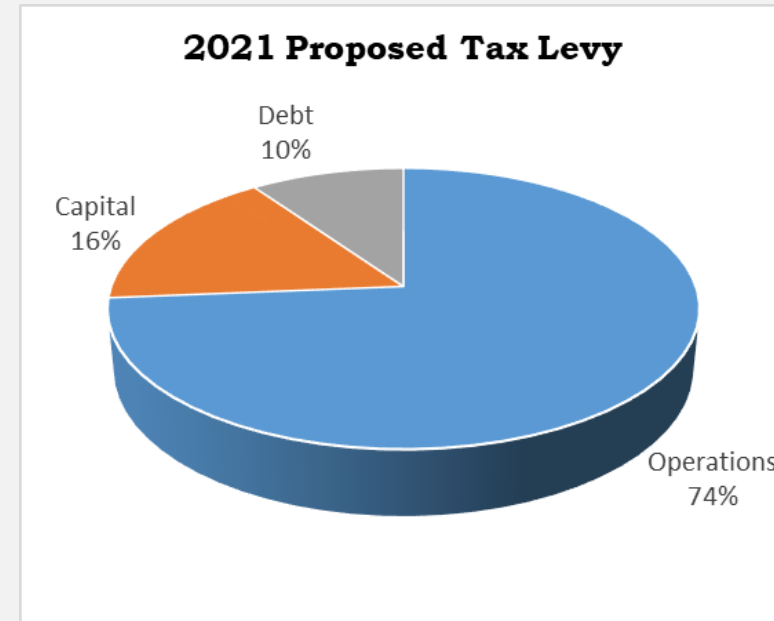
Attachment A

Total Proposed Levy: \$23,538,859

- Increase of \$897,089 or 3.96% increase over 2020 levy

2021 Proposed Tax Levy			\$ Increase	% Increase
	2020	2021	(Decrease)	(Decrease)
Operations	\$ 16,686,770	\$ 17,271,245	\$ 584,475	3.5%
Capital	3,745,000	3,995,000	250,000	6.7%
Debt	2,210,000	2,272,614	62,614	2.8%
Total	\$ 22,641,770	\$ 23,538,859	\$ 897,089	3.96%

2021 Budget Allocation



Adjusting Budget Funding Sources

Provide Levy Support for Communication Functions

+\$50,000 to levy

Shift Levy Support from Streets Operations to Pavement Management Fund \$0 levy impact

Investment in Equity

Administration Department

Equity and Inclusion Manager
New Levy Dollars

\$110,000

The main duties and responsibilities for the Equity and Inclusion Manager are:

- Provides leadership and direction for advancing equity and inclusion within the organization and the impact on the Roseville community
- Provide daily direction, coordination and supervision of staff working in equity, inclusion, and outreach roles
- Serves as educational and expert liaison to the public, staff and elected and appointed officials

Investment in Public Safety

Police Department

1 Commitment to Diversity patrol officer New
Levy Dollars \$92,100

Fire Department

6 Firefighters*
New Levy Dollars \$0

* Grant Funding for 6 firefighters have been applied for through FEMA's SAFER Grant Program, which would pay 100% of the costs for three years.

3 Lieutenant Positions
New Levy Dollars \$30,000

Investment in City Workforce

Position Adjustments

Police Department Records Technician II	\$4,400
Police Investigative Analyst	\$8,550
Police Department Lead CSO (full-time to ¾ time)	(\$6,200)
Community Development Customer Service Rep./Permit Technician*	\$2,200
Public Works Environmental Specialist to Environmental Manager*	<u>\$2,700</u>
Total	\$11,650
Total Levy Impact (Net)	\$ 6,750

*Costs for these position adjustments will be paid for with non-levy funds.

Investment in City Workforce

New Positions

1 Administration Dept. Intern (\$15,000)

New Levy Dollars \$15,000

1 Community Dev. Building Inspector (\$57,110 net)

New Levy Dollars \$ 0

1.5 FTE License Center Representative (\$98,000)

New Levy Dollars \$0

2021 City Manager Recommended Budget

Tax Levy Impact on Homeowners

Attachment A

- The City of Roseville overall market value is projected to increase by 7.6%.
- Since the median single-family home value increase (2.9%) in Roseville is lower than the overall tax capacity growth, a greater portion of the tax burden has shifted to non-single-family properties
- The 2020 City Manager Recommended Budget will have a tax levy of \$23,538,859 and a levy increase of 3.96%
- The overall tax capacity increase for Roseville will result in the owner of the median valued single-family home (\$280,600) paying a total of **\$6.60 per year LESS** in 2021 for city (non-EDA) taxes compared to 2020
- With the recommended City and EDA levy and projected utility rate increases, the budget impact for the median valued home is expected to be \$2.36 more per month or \$28.32 annually

2021 Budget Impact on Median-Valued Home (monthly)				
	<u>2020</u>	<u>2021</u>	<u>\$ Chg.</u>	<u>% Chg.</u>
Property Tax Levy: City	\$ 94.30	\$ 93.75	\$ (0.55)	-0.6%
Property Tax Levy: EDA	1.93	1.64	(0.29)	-15.3%
Utility Rates	60.60	63.80	3.20	5.3%
Combined Total	\$ 156.83	\$ 159.19	\$ 2.36	1.5%

2021 City Manager Recommended Budget

City Budget Next Steps

Attachment A

- September 14- Receive Finance Commission budget recommendations
- September 21 -Adopt Preliminary City and EDA Tax Levy and Budget
- November 9– Review 2021 Utility Rates and Fee Schedule
- November 23 – Conduct Final Budget Hearing (Truth-in Taxation Hearing)
- December 2 – Adopt Final City and EDA Tax Levy and Budget, Utility Rates, and Fee Schedule

2021 City Manager Recommended Budget

City Budget Summary

Attachment A

- 2021 City Manager Recommended Budget
 - \$63,118,440 (1% increase)
- Total Proposed City Levy: \$23,538,859 (3.96% increase)
- Budget Priorities
 - Adjust Budget Funding Sources
 - Invest in Equity
 - Invest in Public Safety
 - Invest in City Workforce
- Owner of the median valued single-family home will be paying a total of **\$0.55 per month or \$6.60 per year LESS** in 2021 for city (non-EDA) taxes compared to 2020
- **The cost impact for the median valued home** is expected to be **\$2.36 per month or \$28.32 annually** with the recommended City and EDA levy and projected utility rate increases

Q & A

Questions?

City of Roseville**Budget Summary by Function**

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Budget</u>	2021 <u>Budget</u>	<u>\$</u> <u>Increase</u>	<u>%</u> <u>Incr.</u>
City Council	\$ 227,159	\$ 230,376	\$ 240,300	\$ 268,023	\$ 27,723	11.5%
Human Rights Commission	2,888	-	-	-	-	0.0%
Ethics Commission	410	1,500	1,000	1,000	-	0.0%
Administration	787,576	812,807	951,740	1,038,620	86,880	9.1%
Elections	84,448	57,821	75,410	78,877	3,467	4.6%
Legal	362,071	361,710	381,005	393,435	12,430	3.3%
Nuisance Code Enforcement	118,553	118,629	135,450	-	(135,450)	0.0%
Finance Department	632,954	639,965	734,330	744,245	9,915	1.4%
Central Services	43,325	50,420	59,600	59,000	(600)	-1.0%
General Insurance	70,000	70,000	70,000	70,000	-	0.0%
Contingency	30,950	-	-	-	-	0.0%
General Government	\$ 2,360,335	\$ 2,343,228	\$ 2,648,835	\$ 2,653,200	\$ 4,365	0.2%
Police Administration	1,009,942	1,033,343	1,056,145	1,069,695	13,550	1.3%
Police Patrol Operations	5,361,044	5,363,898	5,629,440	6,003,325	373,885	6.6%
Police Investigations	913,152	791,152	1,385,405	1,280,870	(104,535)	-7.5%
Community Services	187,737	177,207	197,055	181,255	(15,800)	-8.0%
Police	\$ 7,471,875	\$ 7,365,600	\$ 8,268,045	\$ 8,535,145	\$ 267,100	3.2%
Fire Administration	468,677	454,584	468,280	476,180	7,900	1.7%
Fire Fighting	1,795,691	1,907,970	2,236,830	2,935,260	698,430	31.2%
Fire Emergency Management	2,677	1,689	8,450	8,450	-	0.0%
Fire Training	30,298	27,358	27,000	27,000	-	0.0%
Fire	\$ 2,297,343	\$ 2,391,601	\$ 2,740,560	\$ 3,446,890	\$ 706,330	25.8%
Fire Relief Association	229,050	238,755	223,000	239,000	16,000	7.2%
Fire Relief	\$ 229,050	\$ 238,755	\$ 223,000	\$ 239,000	\$ 16,000	7.2%
Public Works Administration	869,257	879,644	988,245	1,017,985	29,740	3.0%
Street Department	1,164,244	1,208,702	1,320,695	1,101,985	(218,710)	-16.6%
Street Lighting	204,036	166,278	184,000	184,000	-	0.0%
Building Maintenance	393,126	360,751	414,150	415,150	1,000	0.2%
Central Garage	198,024	198,246	198,430	210,130	11,700	5.9%
Public Works	\$ 2,828,687	\$ 2,813,621	\$ 3,105,520	\$ 2,929,250	\$ (176,270)	-5.7%
General Fund	\$ 15,187,290	\$ 15,152,805	\$ 16,985,960	\$ 17,803,485	\$ 817,525	4.8%
Parks & Recreation Administration	607,465	598,048	637,280	641,750	4,470	0.7%
Recreation Fee Activities	1,279,593	1,292,319	1,505,830	1,547,455	41,625	2.8%
Recreation Non-fee Activities	115,136	115,399	162,405	165,505	3,100	1.9%
Recreation Nature Center	71,526	73,022	70,275	72,840	2,565	3.6%
Recreation Activity Center	102,121	106,268	117,640	123,280	5,640	4.8%
Skating Center	1,162,269	1,192,260	1,221,280	1,237,570	16,290	1.3%
Parks & Recreation Fund	\$ 3,338,111	\$ 3,377,316	\$ 3,714,710	\$ 3,788,400	\$ 73,690	2.0%
Planning	442,917	350,303	641,940	640,560	(1,380)	-0.2%
Housing & Econ. Development	89,680	-	-	-	-	0.0%
GIS	46,048	48,076	38,150	38,630	480	1.3%
Code Enforcement	602,298	648,878	872,610	881,845	9,235	1.1%
Neighborhood Enhancement	77,409	59,912	8,150	49,820	41,670	511.3%
Nuisance Code Enforcement	-	-	-	166,320	166,320	0.0%
Rental Licensing	102,424	-	-	-	-	0.0%
Community Development Fund	\$ 1,360,776	\$ 1,107,169	\$ 1,560,850	\$ 1,777,175	\$ 216,325	13.9%

City of Roseville

Budget Summary by Function

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Budget</u>	2021 <u>Budget</u>	<u>\$</u> <u>Increase</u>	<u>%</u> <u>Incr.</u>
EDA	317,706	423,660	437,950	433,795	(4,155)	-0.9%
Information Technology	2,361,178	2,514,496	3,047,250	3,342,506	295,256	9.7%
Communications	493,131	457,802	458,310	472,161	13,851	3.0%
License Center	2,236,202	1,990,842	2,035,490	2,094,750	59,260	2.9%
Engineering Services	305,808	263,169	264,240	273,600	9,360	3.5%
Lawful Gambling	191,630	127,485	107,580	108,249	669	0.6%
Parks Maintenance	1,259,480	1,154,960	1,396,080	1,420,030	23,950	1.7%
Special Purpose Operating Funds	\$ 7,165,136	\$ 6,932,414	\$ 7,746,900	\$ 8,145,091	\$ 398,191	5.1%
Vehicle & Equipment Replacement	1,143,371	1,024,214	2,095,860	1,116,235	(979,625)	-46.7%
Building Replacement	98,606	618,400	5,473,400	5,178,900	(294,500)	-5.4%
Park Improvements	76,645	556,500	1,215,000	1,480,000	265,000	21.8%
Pathway Maintenance	128,915	719,063	350,000	200,000	(150,000)	-42.9%
Street Light Replacement	15,684	36,911	65,000	40,000	(25,000)	-38.5%
Boulevard Landscaping	66,867	99,063	71,910	71,910	-	0.0%
Capital Replacement Funds	\$ 1,530,088	\$ 3,054,151	\$ 9,271,170	\$ 8,087,045	\$ (1,184,125)	-12.8%
Special Assessment Construction	2,594,353	1,364,408	1,200,000	1,450,000	250,000	20.8%
MSA Construction	-	854,899	908,000	1,728,000	820,000	90.3%
Capital Improvement Funds	\$ 2,594,353	\$ 2,219,307	\$ 2,108,000	\$ 3,178,000	\$ 1,070,000	50.8%
G.O. Improvement Bonds	-	-	-	-	-	0.0%
G.O. Facility Bonds	939,519	765,000	-	-	-	0.0%
Equipment Certificates	640,136	-	-	-	-	0.0%
2011 Bonds	796,931	835,000	835,000	836,829	1,829	0.2%
2012 Bonds	1,356,100	1,375,000	1,375,000	1,442,385	67,385	4.9%
Debt Service Funds	\$ 3,732,686	\$ 2,975,000	\$ 2,210,000	\$ 2,279,214	\$ 69,214	3.1%
TIF District Funds	\$ 485,642	\$ 1,045,133	\$ 1,101,000	\$ 876,000	\$ (225,000)	-20.4%
Sanitary Sewer	4,422,861	5,478,245	6,225,970	6,048,530	(177,440)	-2.8%
Water	6,277,099	7,891,031	7,675,480	7,442,915	(232,565)	-3.0%
Stormwater	1,224,259	1,519,214	2,790,420	2,566,705	(223,715)	-8.0%
Solid Waste Recycling	570,952	662,852	643,020	662,785	19,765	3.1%
Golf Course	472,308	454,624	445,875	450,795	4,920	1.1%
Enterprise Funds	\$ 12,967,479	\$ 16,005,966	\$ 17,780,765	\$ 17,171,730	\$ (609,035)	-3.4%
Safety & Loss Control	7,955	12,129	12,300	12,300	-	0.0%
MN Islamic Cem. (Roseville Luth.)	6,000	-	2,000	-	(2,000)	0.0%
Other Funds	\$ 13,955	\$ 12,129	\$ 14,300	\$ 12,300	\$ (2,000)	-14.0%

City of Roseville

Budget Summary by Function

Attachment A
Attachment C

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Budget</u>	2021 <u>Budget</u>	<u>\$</u> <u>Increase</u>	<u>%</u> <u>Incr.</u>
Total Budget by Funding Source						
Total Budget: Tax-Supported	\$ 30,003,187	\$ 29,593,136	\$ 37,825,170	\$ 38,170,680	345,510	0.9%
Total Budget: Fee-Supported	18,372,329	22,288,254	24,668,485	24,947,760	279,275	1.1%
	<u>\$ 48,375,516</u>	<u>\$ 51,881,390</u>	<u>\$ 62,493,655</u>	<u>\$ 63,118,440</u>	<u>\$ 624,785</u>	<u>1.0%</u>
Total Budget by Major Category						
Personnel Services	\$ 21,345,216	\$ 21,519,908	\$ 24,314,970	\$ 25,756,769	1,441,799	5.9%
Supplies & Materials	1,345,654	1,453,213	1,535,720	1,530,675	(5,045)	-0.3%
Other Services & Charges	21,457,610	20,703,110	21,141,505	21,231,736	90,231	0.4%
Capital Outlay: Budgets	178,476	3,885,663	5,102,200	5,134,125	31,925	0.6%
Capital Outlay: CIP Only	4,057,574	4,319,496	10,399,260	9,465,135	(934,125)	-9.0%
	<u>\$ 48,384,530</u>	<u>\$ 51,881,390</u>	<u>\$ 62,493,655</u>	<u>\$ 63,118,440</u>	<u>\$ 624,785</u>	<u>1.0%</u>

City of Roseville

Attachment D

Budget Detail by Function: Tax Supported

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Budget</u>	2021 <u>Budget</u>	<u>\$\$</u> <u>Increase</u>	<u>%</u> <u>Incr.</u>
City Council						
Personnel Services	\$ 46,143	\$ 48,048	\$ 49,220	49,220	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	181,016	182,328	191,080	218,803	27,723	14.5%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 227,159</u>	<u>\$ 230,376</u>	<u>\$ 240,300</u>	<u>\$ 268,023</u>	<u>\$ 27,723</u>	<u>11.5%</u>
Human Rights Commission						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	2,888	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 2,888</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>
Ethics Commission						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	410	1,500	1,000	1,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 410</u>	<u>\$ 1,500</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ -</u>	<u>0.0%</u>
Administration						
Personnel Services	\$ 699,244	\$ 689,330	\$ 767,330	\$ 893,570	\$ 126,240	16.5%
Supplies & Materials	2,077	5,892	1,500	3,000	1,500	100.0%
Other Services & Charges	86,255	117,585	182,910	142,050	(40,860)	-22.3%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 787,576</u>	<u>\$ 812,807</u>	<u>\$ 951,740</u>	<u>\$ 1,038,620</u>	<u>\$ 86,880</u>	<u>9.1%</u>
Nuisance Code Enforcement						
Personnel Services	\$ 118,048	\$ 118,629	\$ 128,350	\$ -	\$ (128,350)	-100.0%
Supplies & Materials	-	-	2,075	-	(2,075)	-100.0%
Other Services & Charges	505	-	5,025	-	(5,025)	-100.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 118,553</u>	<u>\$ 118,629</u>	<u>\$ 135,450</u>	<u>\$ -</u>	<u>\$ (135,450)</u>	<u>-100.0%</u>
oved to CD fund in 2020)						
Elections						
Personnel Services	\$ 5,742	\$ 5,816	\$ 6,070	\$ 6,070	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	78,706	52,005	69,340	72,807	3,467	5.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 84,448</u>	<u>\$ 57,821</u>	<u>\$ 75,410</u>	<u>\$ 78,877</u>	<u>\$ 3,467</u>	<u>4.6%</u>
Legal						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	362,071	361,710	381,005	393,435	12,430	3.3%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 362,071</u>	<u>\$ 361,710</u>	<u>\$ 381,005</u>	<u>\$ 393,435</u>	<u>\$ 12,430</u>	<u>3.3%</u>
Finance						
Personnel Services	\$ 572,479	\$ 559,723	\$ 660,150	\$ 666,540	\$ 6,390	1.0%
Supplies & Materials	1,610	3,517	3,600	3,600	-	0.0%
Other Services & Charges	58,865	76,725	70,580	74,105	3,525	5.0%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 632,954</u>	<u>\$ 639,965</u>	<u>\$ 734,330</u>	<u>\$ 744,245</u>	<u>\$ 9,915</u>	<u>1.4%</u>

City of Roseville

Attachment D

Budget Detail by Function: Tax Supported

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Budget</u>	2021 <u>Budget</u>	<u>\$\$</u> <u>Increase</u>	<u>%</u> <u>Incr.</u>
Central Services						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	22,582	25,041	27,100	27,000	(100)	-0.4%
Other Services & Charges	20,743	25,379	32,500	32,000	(500)	-1.5%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 43,325	\$ 50,420	\$ 59,600	\$ 59,000	\$ (600)	-1.0%
General Insurance						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	70,000	70,000	70,000	70,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ -	0.0%
Police Administration						
Personnel Services	\$ 868,489	\$ 911,713	\$ 895,070	\$ 903,420	\$ 8,350	0.9%
Supplies & Materials	30,493	16,037	18,650	18,950	300	1.6%
Other Services & Charges	110,960	105,593	142,425	147,325	4,900	3.4%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 1,009,942	\$ 1,033,343	\$ 1,056,145	\$ 1,069,695	\$ 13,550	1.3%
Police Patrol						
Personnel Services	\$ 4,555,557	\$ 4,677,687	\$ 4,928,490	5,236,280	\$ 307,790	6.2%
Supplies & Materials	193,560	201,946	233,600	233,600	-	0.0%
Other Services & Charges	611,927	484,265	467,350	533,445	66,095	14.1%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 5,361,044	\$ 5,363,898	\$ 5,629,440	\$ 6,003,325	\$ 373,885	6.6%
Police Investigations						
Personnel Services	\$ 870,475	\$ 740,786	\$ 1,327,580	\$ 1,219,720	\$ (107,860)	-8.1%
Supplies & Materials	23,677	27,281	34,750	36,000	1,250	3.6%
Other Services & Charges	19,000	23,085	23,075	25,150	2,075	9.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 913,152	\$ 791,152	\$ 1,385,405	\$ 1,280,870	\$ (104,535)	-7.5%
Police Community Services						
Personnel Services	\$ 177,373	\$ 166,529	\$ 175,470	\$ 159,670	\$ (15,800)	-9.0%
Supplies & Materials	4,199	5,366	8,850	8,850	-	0.0%
Other Services & Charges	6,165	5,312	12,735	12,735	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 187,737	\$ 177,207	\$ 197,055	\$ 181,255	\$ (15,800)	-8.0%
Fire Administration						
Personnel Services	\$ 396,839	\$ 401,832	\$ 416,680	\$ 423,080	\$ 6,400	1.5%
Supplies & Materials	14,303	5,824	2,600	4,100	1,500	57.7%
Other Services & Charges	57,535	46,928	49,000	49,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 468,677	\$ 454,584	\$ 468,280	\$ 476,180	\$ 7,900	1.7%
Fire Operation						
Personnel Services	\$ 1,603,074	\$ 1,702,741	\$ 2,043,830	\$ 2,730,760	\$ 686,930	33.6%
Supplies & Materials	84,772	72,220	76,000	81,500	5,500	7.2%
Other Services & Charges	107,845	133,009	117,000	123,000	6,000	5.1%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 1,795,691	\$ 1,907,970	\$ 2,236,830	\$ 2,935,260	\$ 698,430	31.2%

City of Roseville

Attachment D

Budget Detail by Function: Tax Supported

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Budget</u>	2021 <u>Budget</u>	<u>\$\$</u> <u>Increase</u>	<u>%</u> <u>Incr.</u>
Fire Training						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	4	4	-	-	-	0.0%
Other Services & Charges	30,294	27,354	27,000	27,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 30,298	\$ 27,358	\$ 27,000	\$ 27,000	\$ -	0.0%
Fire Emergency Mgmt.						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	535	-	-	-	-	0.0%
Other Services & Charges	2,142	1,689	8,450	8,450	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 2,677	\$ 1,689	\$ 8,450	\$ 8,450	\$ -	0.0%
Fire Relief						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	229,050	238,755	223,000	239,000	16,000	7.2%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 229,050	\$ 238,755	\$ 223,000	\$ 239,000	\$ 16,000	7.2%
PW Administration						
Personnel Services	\$ 823,804	\$ 838,284	\$ 923,995	\$ 949,935	\$ 25,940	2.8%
Supplies & Materials	10,054	8,703	9,750	10,950	1,200	12.3%
Other Services & Charges	35,399	32,657	54,500	57,100	2,600	4.8%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 869,257	\$ 879,644	\$ 988,245	\$ 1,017,985	\$ 29,740	3.0%
Streets						
Personnel Services	\$ 612,405	\$ 628,871	\$ 639,720	\$ 656,610	\$ 16,890	2.6%
Supplies & Materials	265,966	286,867	306,600	318,000	11,400	3.7%
Other Services & Charges	285,873	292,964	374,375	127,375	(247,000)	-66.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 1,164,244	\$ 1,208,702	\$ 1,320,695	\$ 1,101,985	\$ (218,710)	-16.6%
Central Garage						
Personnel Services	\$ 188,386	\$ 183,925	\$ 192,830	\$ 204,430	\$ 11,600	6.0%
Supplies & Materials	4,180	10,520	4,400	4,400	-	0.0%
Other Services & Charges	5,458	3,801	1,200	1,300	100	8.3%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 198,024	\$ 198,246	\$ 198,430	\$ 210,130	\$ 11,700	5.9%
Building Maintenance						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	15,869	23,511	19,000	21,000	2,000	10.5%
Other Services & Charges	377,257	337,240	395,150	394,150	(1,000)	-0.3%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 393,126	\$ 360,751	\$ 414,150	\$ 415,150	\$ 1,000	0.2%
Street Lighting						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	204,036	166,278	184,000	184,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 204,036	\$ 166,278	\$ 184,000	\$ 184,000	\$ -	0.0%

City of Roseville

Attachment D

Budget Detail by Function: Tax Supported

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Budget</u>	2021 <u>Budget</u>	<u>\$\$</u> <u>Increase</u>	<u>%</u> <u>Incr.</u>
Contingency						
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	0.0%
Other Services & Charges	30,950	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 30,950	\$ -	\$ -	\$ -	\$ -	0.0%
Total General Fund						
Personnel Services	\$ 11,538,058	\$ 11,673,914	\$ 13,154,785	\$ 14,099,305	\$ 944,520	7%
Supplies & Materials	673,881	692,729	748,475	770,950	22,475	3%
Other Services & Charges	2,975,351	2,786,162	3,082,700	2,933,230	(149,470)	-5%
Capital Outlay	-	-	-	-	-	0%
	\$ 15,187,290	\$ 15,152,805	\$ 16,985,960	\$ 17,803,485	\$ 817,525	5%
Recreation Administration						
Personnel Services	\$ 556,030	\$ 527,948	\$ 537,315	\$ 551,385	\$ 14,070	2.6%
Supplies & Materials	3,923	5,507	8,000	6,000	(2,000)	-25.0%
Other Services & Charges	47,512	64,593	91,965	84,365	(7,600)	-8.3%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 607,465	\$ 598,048	\$ 637,280	\$ 641,750	\$ 4,470	0.7%
Recreation Fee Programs						
Personnel Services	\$ 790,815	\$ 804,510	\$ 920,155	\$ 951,165	\$ 31,010	3.4%
Supplies & Materials	51,097	69,550	77,755	80,510	2,755	3.5%
Other Services & Charges	437,681	418,259	507,920	515,780	7,860	1.5%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 1,279,593	\$ 1,292,319	\$ 1,505,830	\$ 1,547,455	\$ 41,625	2.8%
Recreation Non-Fee Programs						
Personnel Services	\$ 37,434	\$ 37,744	\$ 58,935	\$ 58,935	\$ -	0.0%
Supplies & Materials	9,138	13,542	26,550	26,800	250	0.9%
Other Services & Charges	68,564	64,113	76,920	79,770	2,850	3.7%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 115,136	\$ 115,399	\$ 162,405	\$ 165,505	\$ 3,100	1.9%
Recreation Activity Center						
Personnel Services	\$ 8,884	\$ 6,670	\$ 12,380	\$ 12,380	\$ -	0.0%
Supplies & Materials	325	43	2,850	2,850	-	0.0%
Other Services & Charges	92,912	99,555	102,410	108,050	5,640	5.5%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 102,121	\$ 106,268	\$ 117,640	\$ 123,280	\$ 5,640	4.8%
Recreation Nature Center						
Personnel Services	\$ 30,121	\$ 29,502	\$ 27,990	\$ 27,990	\$ -	0.0%
Supplies & Materials	8,414	9,550	9,600	9,600	-	0.0%
Other Services & Charges	32,991	33,970	32,685	35,250	2,565	7.8%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 71,526	\$ 73,022	\$ 70,275	\$ 72,840	\$ 2,565	3.6%
Skating Center						
Personnel Services	\$ 710,739	\$ 734,882	\$ 762,340	\$ 780,430	\$ 18,090	2.4%
Supplies & Materials	69,336	65,731	73,500	71,700	(1,800)	-2.4%
Other Services & Charges	382,194	391,647	385,440	385,440	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
	\$ 1,162,269	\$ 1,192,260	\$ 1,221,280	\$ 1,237,570	\$ 16,290	1.3%

City of Roseville

Attachment D

Budget Detail by Function: Tax Supported

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Budget</u>	2021 <u>Budget</u>	<u>\$</u> <u>Increase</u>	<u>%</u> <u>Incr.</u>
Parks & Recreation Maintenance						
Personnel Services	\$ 893,836	\$ 883,870	\$ 989,610	\$ 1,007,830	\$ 18,220	1.8%
Supplies & Materials	143,480	130,177	129,500	134,500	5,000	3.9%
Other Services & Charges	222,165	140,913	276,970	277,700	730	0.3%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 1,259,480</u>	<u>\$ 1,154,960</u>	<u>\$ 1,396,080</u>	<u>\$ 1,420,030</u>	<u>\$ 23,950</u>	<u>1.7%</u>
Total Parks & Recreation Fund						
Personnel Services	\$ 3,027,859	\$ 3,025,126	\$ 3,308,725	\$ 3,390,115	\$ 81,390	2.5%
Supplies & Materials	285,713	294,100	327,755	331,960	4,205	1.3%
Other Services & Charges	1,284,019	1,213,050	1,474,310	1,486,355	12,045	0.8%
Capital Outlay	-	-	-	-	-	0.0%
	<u>\$ 4,597,591</u>	<u>\$ 4,532,276</u>	<u>\$ 5,110,790</u>	<u>\$ 5,208,430</u>	<u>\$ 97,640</u>	<u>1.9%</u>
Information Technology Fund						
Personnel Services	\$ 1,847,779	\$ 2,000,904	\$ 2,529,260	\$ 2,555,190	\$ 25,930	1.0%
Supplies & Materials	6,917	3,631	6,900	4,500	(2,400)	-34.8%
Other Services & Charges	470,212	194,099	511,090	782,816	271,726	53.2%
Capital Outlay	36,270	315,862	-	-	-	0.0%
	<u>\$ 2,361,178</u>	<u>\$ 2,514,496</u>	<u>\$ 3,047,250</u>	<u>\$ 3,342,506</u>	<u>\$ 295,256</u>	<u>9.7%</u>
Blvd Landscaping Fund						
Personnel Services	\$ -	\$ 6,911	\$ 6,910	\$ 6,910	\$ -	0.0%
Supplies & Materials	-	38,257	43,000	22,000	(21,000)	-48.8%
Other Services & Charges	66,867	36,515	22,000	43,000	21,000	95.5%
Capital Outlay	-	17,380	-	-	-	0.0%
	<u>\$ 66,867</u>	<u>\$ 99,063</u>	<u>\$ 71,910</u>	<u>\$ 71,910</u>	<u>\$ -</u>	<u>0.0%</u>
Debt Service Fund						
OSC - Debt: #27	829,550	765,000	-	-	-	0.0%
OSC - Debt: #28	640,136	-	-	-	-	0.0%
OSC - Debt: #29	109,969	-	-	-	-	0.0%
OSC - Debt: #31	796,931	835,000	835,000	836,829	1,829	0.2%
OSC - Debt: #32	1,356,100	1,375,000	1,375,000	1,442,385	67,385	4.9%
OSC - Debt: #33 (TIF)	-	-	-	-	-	0.0%
	<u>\$ 3,732,686</u>	<u>\$ 2,975,000</u>	<u>\$ 2,210,000</u>	<u>\$ 2,279,214</u>	<u>\$ 69,214</u>	<u>3.1%</u>

City of Roseville

Attachment D

Budget Detail by Function: Tax Supported

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Budget</u>	2021 <u>Budget</u>	<u>\$</u> <u>Increase</u>	<u>%</u> <u>Incr.</u>
Total: All Tax-Supported Funds						
Personnel Services	\$ 16,413,696	\$ 16,706,855	\$ 18,999,680	\$ 20,051,520	\$ 1,051,840	5.5%
Supplies & Materials	966,511	1,028,717	1,126,130	1,129,410	3,280	0.3%
Other Services & Charges	8,529,136	7,204,826	7,300,100	7,524,615	224,515	3.1%
Capital Outlay: Ops	36,270	333,242	-	-	-	0.0%
Total: Operations	\$ 25,945,612	\$ 25,273,640	\$ 27,425,910	\$ 28,705,545	\$ 1,279,635	4.7%
Vehicles & Equipment	\$ 1,143,371	\$ 1,024,214	\$ 2,095,860	\$ 1,116,235	\$ (979,625)	-46.7%
General Facilities	98,606	618,400	5,473,400	5,178,900	(294,500)	-5.4%
Pathways & Parking Lots	128,915	719,063	350,000	200,000	(150,000)	-42.9%
Street Lighting	15,684	36,911	65,000	40,000	(25,000)	-38.5%
Park Improvements	76,645	556,500	1,215,000	1,480,000	265,000	21.8%
Pavement Management	2,594,353	1,364,408	1,200,000	1,450,000	250,000	20.8%
Total: Capital	\$ 4,057,574	\$ 4,319,496	\$ 10,399,260	\$ 9,465,135	\$ (934,125)	-9.0%
Total: Combined	\$ 30,003,187	\$ 29,593,136	\$ 37,825,170	\$ 38,170,680	345,510	0.9%

City of Roseville

Budget Detail by Function: Fee Supported

	2017 <u>Actual</u>	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Budget</u>	2021 <u>Budget</u>	<u>\$\$</u> <u>Increase</u>	<u>%</u> <u>Incr.</u>
CD - Planning							
Personnel Services	\$ 331,609	\$ 341,848	\$ 291,094	\$ 507,540	\$ 509,860	\$ 2,320	0.5%
Supplies & Materials	383	1,116	1,224	4,500	2,500	(2,000)	-44.4%
Other Services & Charges	189,239	99,953	57,985	129,400	124,900	(4,500)	-3.5%
Capital Outlay	-	-	-	500	3,300	2,800	560.0%
	\$ 521,231	\$ 442,917	\$ 350,303	\$ 641,940	\$ 640,560	\$ (1,380)	-0.2%
CD - Housing & Econ Development							
Personnel Services	\$ -	\$ 88,725	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges/Other	-	955	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ -	\$ 89,680	\$ -	\$ -	\$ -	\$ -	0.0%
CD - Code Enforcement							
Personnel Services	\$ 393,753	\$ 392,256	\$ 399,656	\$ 602,910	\$ 640,970	\$ 38,060	6.3%
Supplies & Materials	7,410	6,419	7,431	15,500	10,800	(4,700)	-30.3%
Other Services & Charges	229,007	199,276	236,531	227,700	224,800	(2,900)	-1.3%
Capital Outlay	20,613	4,347	5,260	26,500	5,275	(21,225)	-80.1%
	\$ 650,783	\$ 602,298	\$ 648,878	\$ 872,610	\$ 881,845	\$ 9,235	1.1%
CD-Nuisance Code Enforcement							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ 160,200	\$ 160,200	0.0%
Supplies & Materials	-	-	-	-	2,075	2,075	0.0%
Other Services & Charges	-	-	-	-	4,045	4,045	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ -	\$ -	\$ -	\$ -	\$ 166,320	\$ 166,320	0.0%
CD - GIS							
Personnel Services	\$ 76,020	\$ 41,593	\$ 43,605	\$ 33,050	\$ 33,530	\$ 480	1.5%
Supplies & Materials	-	472	-	-	-	-	0.0%
Other Services & Charges	3,981	3,983	4,471	5,100	5,100	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 80,001	\$ 46,048	\$ 48,076	\$ 38,150	\$ 38,630	\$ 480	1.3%
CD - Neighborhood Enhancement							
Personnel Services	\$ 83,212	\$ 75,893	\$ 55,559	\$ -	\$ 42,670	\$ 42,670	0.0%
Supplies & Materials	39	-	-	1,450	450	(1,000)	-69.0%
Other Services & Charges	1,437	1,516	3,853	6,700	6,700	-	0.0%
Capital Outlay	-	-	500	-	-	-	0.0%
	\$ 84,688	\$ 77,409	\$ 59,912	\$ 8,150	\$ 49,820	\$ 41,670	511.3%
CD - Rental Licensing							
Personnel Services	\$ 112,913	\$ 102,424	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	1,444	-	-	-	-	-	0.0%
Other Services & Charges	10	-	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 114,367	\$ 102,424	\$ -	\$ -	\$ -	\$ -	0.0%
Community Development Fund							
Personnel Services	\$ 997,507	\$ 1,042,740	\$ 789,914	\$ 1,143,500	\$ 1,387,230	\$ 243,730	21.3%
Supplies & Materials	9,276	8,007	8,655	21,450	15,825	(5,625)	-26.2%
Other Services & Charges	423,674	305,683	302,840	368,900	365,545	(3,355)	-0.9%
Capital Outlay	20,613	4,347	5,760	27,000	8,575	(18,425)	-68.2%
	\$ 1,451,070	\$ 1,360,776	\$ 1,107,169	\$ 1,560,850	\$ 1,777,175	\$ 216,325	13.9%
EDA Fund							
Personnel Services	\$ 197,226	\$ 205,340	\$ 214,760	\$ 227,900	\$ 188,170	\$ (39,730)	-17.4%
Supplies & Materials	248	-	200	-	-	-	0.0%
Other Services & Charges	11,819	112,366	207,700	210,050	245,625	35,575	16.9%
Capital Outlay	-	-	1,000	-	-	-	0.0%
	\$ 209,293	\$ 317,706	\$ 423,660	\$ 437,950	\$ 433,795	\$ (4,155)	-0.9%

City of Roseville

Budget Detail by Function: Fee Supported

	2017 <u>Actual</u>	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Budget</u>	2021 <u>Budget</u>	<u>\$</u> <u>Increase</u>	<u>%</u> <u>Incr.</u>
Communications Fund							
Personnel Services	\$ 235,477	\$ 241,604	\$ 247,321	\$ 234,260	\$ 236,030	\$ 1,770	0.8%
Supplies & Materials	1,789	6,904	2,561	2,000	2,000	-	0.0%
Other Services & Charges	224,955	244,623	207,920	222,050	234,131	12,081	5.4%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 462,221	\$ 493,131	\$ 457,802	\$ 458,310	\$ 472,161	\$ 13,851	3.0%
License Center Fund							
Personnel Services	\$ 1,290,559	\$ 1,346,690	\$ 1,395,504	\$ 1,437,540	\$ 1,577,550	\$ 140,010	9.7%
Supplies & Materials	19,501	25,865	33,132	24,000	24,000	-	0.0%
Other Services & Charges	594,567	803,184	506,401	462,750	483,150	20,400	4.4%
Capital Outlay	-	60,463	55,805	111,200	10,050	(101,150)	-91.0%
	\$ 1,904,627	\$ 2,236,202	\$ 1,990,842	\$ 2,035,490	\$ 2,094,750	\$ 59,260	2.9%
Engineering Services Fund							
Personnel Services	\$ 205,536	\$ 221,351	\$ 225,653	\$ 244,040	\$ 246,300	\$ 2,260	0.9%
Supplies & Materials	260	883	2,139	1,500	2,700	1,200	80.0%
Other Services & Charges	30,996	83,574	22,802	18,700	24,600	5,900	31.6%
Capital Outlay	23,382	-	12,575	-	-	-	0.0%
	\$ 260,174	\$ 305,808	\$ 263,169	\$ 264,240	\$ 273,600	\$ 9,360	3.5%
Lawful Gambling Fund							
Personnel Services	\$ 3,405	\$ 34,630	\$ 35,485	\$ 7,580	\$ 33,249	\$ 25,669	338.6%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	142,452	157,000	92,000	100,000	75,000	(25,000)	-25.0%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 145,857	\$ 191,630	\$ 127,485	\$ 107,580	\$ 108,249	\$ 669	0.6%
MSA Fund							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	-	-	-	-	-	-	0.0%
Capital Outlay	-	9,014	854,899	908,000	1,728,000	820,000	90.3%
	\$ -	\$ 9,014	\$ 854,899	\$ 908,000	\$ 1,728,000	\$ 820,000	90.3%
Water Fund							
Personnel Services	\$ 614,042	\$ 613,073	\$ 618,322	\$ 698,280	\$ 704,190	\$ 5,910	0.8%
Supplies & Materials	155,373	193,643	221,460	162,200	162,800	600	0.4%
Other Services & Charges	5,860,974	5,470,383	5,474,416	5,726,000	5,840,925	114,925	2.0%
Capital Outlay	-	-	1,576,833	1,089,000	735,000	(354,000)	-32.5%
	\$ 6,630,389	\$ 6,277,099	\$ 7,891,031	\$ 7,675,480	\$ 7,442,915	\$ (232,565)	-3.0%

City of Roseville

Budget Detail by Function: Fee Supported

	2017 <u>Actual</u>	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Budget</u>	2021 <u>Budget</u>	<u>\$</u> <u>Increase</u>	<u>%</u> <u>Incr.</u>
Sanitary Sewer Fund							
Personnel Services	\$ 476,565	\$ 512,889	\$ 530,583	\$ 512,420	\$ 508,830	\$ (3,590)	-0.7%
Supplies & Materials	54,711	41,170	37,327	45,400	44,700	(700)	-1.5%
Other Services & Charges	3,713,435	3,868,802	4,143,782	4,147,150	4,035,000	(112,150)	-2.7%
Capital Outlay	-	-	766,553	1,521,000	1,460,000	(61,000)	-4.0%
	\$ 4,244,711	\$ 4,422,861	\$ 5,478,245	\$ 6,225,970	\$ 6,048,530	\$ (177,440)	-2.8%
Stormwater Fund							
Personnel Services	\$ 359,723	\$ 394,082	\$ 412,007	\$ 451,780	\$ 463,065	\$ 11,285	2.5%
Supplies & Materials	50,439	52,628	67,431	88,340	88,340	-	0.0%
Other Services & Charges	745,229	777,549	767,829	804,300	822,800	18,500	2.3%
Capital Outlay	-	-	271,947	1,446,000	1,192,500	(253,500)	-17.5%
	\$ 1,155,391	\$ 1,224,259	\$ 1,519,214	\$ 2,790,420	\$ 2,566,705	\$ (223,715)	-8.0%
Recycling Fund							
Personnel Services	\$ 30,161	\$ 32,048	\$ 43,751	\$ 39,790	\$ 40,975	\$ 1,185	3.0%
Supplies & Materials	711	420	732	3,000	-	(3,000)	-100.0%
Other Services & Charges	488,421	538,484	617,461	600,230	621,810	21,580	3.6%
Capital Outlay	-	-	908	-	-	-	0.0%
	\$ 519,293	\$ 570,952	\$ 662,852	\$ 643,020	\$ 662,785	\$ 19,765	3.1%
Golf Course Fund							
Personnel Services	\$ 247,353	\$ 287,074	\$ 299,753	\$ 318,200	\$ 319,660	\$ 1,460	0.5%
Supplies & Materials	38,043	49,623	50,859	61,700	60,900	(800)	-1.3%
Other Services & Charges	63,604	67,229	97,871	65,975	70,235	4,260	6.5%
Capital Outlay	729,563	68,382	6,141	-	-	-	0.0%
	\$ 1,078,563	\$ 472,308	\$ 454,624	\$ 445,875	\$ 450,795	\$ 4,920	1.1%
Roseville Cemetary Fund							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	-	6,000	-	2,000	-	(2,000)	-100.0%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ -	\$ 6,000	\$ -	\$ 2,000	\$ -	\$ (2,000)	-100.0%
TIF Fund							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	1,019,418	485,642	1,045,133	1,101,000	876,000	(225,000)	-20.4%
Capital Outlay	-	-	-	-	-	-	0.0%
	\$ 1,019,418	\$ 485,642	\$ 1,045,133	\$ 1,101,000	\$ 876,000	\$ (225,000)	-20.4%

City of Roseville

Budget Detail by Function: Fee Supported

	2017 <u>Actual</u>	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Budget</u>	2021 <u>Budget</u>	<u>\$\$</u> <u>Increase</u>	<u>%</u> <u>Incr.</u>
Safety & Loss Control							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	19,208	7,955	12,129	12,300	12,300	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
	<u>\$ 19,208</u>	<u>\$ 7,955</u>	<u>\$ 12,129</u>	<u>\$ 12,300</u>	<u>\$ 12,300</u>	<u>\$ -</u>	<u>0.0%</u>
Total: All Non Tax-Supported Funds							
Personnel Services	\$ 4,657,554	\$ 4,931,521	\$ 4,813,053	\$ 5,315,290	\$ 5,705,249	\$ 389,959	7.3%
Supplies & Materials	330,351	379,143	424,496	409,590	401,265	(8,325)	-2.0%
Other Services & Charges	13,338,751	12,928,474	13,498,284	13,841,405	13,707,121	(134,284)	-1.0%
Capital Outlay	773,558	142,206	3,552,421	5,102,200	5,134,125	31,925	0.6%
Total: Operations	<u>\$ 19,100,214</u>	<u>\$ 18,381,343</u>	<u>\$ 22,288,254</u>	<u>\$ 24,668,485</u>	<u>\$ 24,947,760</u>	<u>\$ 279,275</u>	<u>1.1%</u>

City of Roseville

2021 Tax-Supported Operating Budget & Tax Levy Reconciliation (excludes EDA Activity)

Attachment A
Attachment F

	Operating Budget <u>Expenditures</u>	Tax Levy <u>Revenues</u>	<u>Notes</u>
2020 Adopted Budget / Levy	\$ 27,425,910	\$ 22,641,770	
2021 Proposed Subtractions			
S1: Reduced costs for one-time spending	-	-	See Appendix S1
S2: Reduced costs for supplies & materials	(8,375)	(8,375)	See Appendix S2
S3: Reduced costs for contractual services, other charges	(301,985)	(301,985)	See Appendix S3
S4: Reduced costs for labor: position reductions	(19,100)	(19,100)	See Appendix S4
S5: Reduced costs for labor: health insurance & benefits	-	-	
S6: Reduced costs for debt service	-	-	
S7: Reduced levy due to increased non-tax revenues	-	(671,330)	General, Park & Rec, IT
S8: Reduced contributions to capital reserve funds	-	-	
Total Subtractions	\$ (329,460)	\$ (1,000,790)	
2021 Proposed Additions			
A1: Increased costs for one-time spending	-	-	See Appendix A1
A2: Increased costs for supplies & materials	32,655	32,655	See Appendix A2
A3: Increased costs for contractual services, other charges	436,286	436,286	See Appendix A3
A4: Increased costs for labor: cost-of-living adjustment	319,700	319,700	
A5: Increased costs for labor: wage steps (net)	(93,380)	(93,380)	
A6: Increased costs for labor: new positions/classifications	872,230	872,230	See Appendix A6
A7: Increased costs for labor: health insurance & benefits (net)	(27,610)	(27,610)	
A8: Increased costs for debt service	69,214	62,614	
A9: Increased contributions to capital replacement funds	-	-	
A10: Communications levy	-	50,000	
A11: Increased levy due to decline of non-tax revenues	-	245,384	
Total Additions	\$ 1,609,095	\$ 1,897,879	
Proposed for 2021 (Before Tax Relief Measures)	\$ 28,705,545	\$ 23,538,859	
\$ Change	1,279,635	897,089	
% Change	4.7%	4.0%	
Less Use of Reserves for Property Tax Relief		\$ -	
Note: Per Cash Reserve Policy, reserves may be used for tax relief if over target levels, or they may be allocated for other funds			
Proposed for 2021 (After Tax Relief)	\$ 28,705,545	\$ 23,538,859	
\$ Change	1,279,635	897,089	
% Change	4.7%	4.0%	

City of Roseville

Reduced Costs for One-Time Spending

Attachment A
Attachment D
Appendix S1

		Telephone	Professional Services	Training	Other	Total	Comments
City Council	\$	-	\$	-	\$	-	
Human Rights Commission		-	-	-	-	-	
Ethics Commission		-	-	-	-	-	
Administration		-	-	-	-	-	
Elections		-	-	-	-	-	
Legal		-	-	-	-	-	
Nuisance Code Enforcement		-	-	-	-	-	
Finance Department		-	-	-	-	-	
Central Services		-	-	-	-	-	
General Insurance		-	-	-	-	-	
Police Administration		-	-	-	-	-	
Police Patrol Operations		-	-	-	-	-	
Police Investigations		-	-	-	-	-	
Police Community Services		-	-	-	-	-	
Fire Administration		-	-	-	-	-	
Fire Prevention		-	-	-	-	-	
Fire Operations		-	-	-	-	-	
Fire Emergency Management		-	-	-	-	-	
Fire Training		-	-	-	-	-	
Fire Relief Association		-	-	-	-	-	
Public Works Administration		-	-	-	-	-	
Street Department		-	-	-	-	-	
Street Lighting		-	-	-	-	-	
Building Maintenance		-	-	-	-	-	
Central Garage		-	-	-	-	-	
Parks & Recreation Administration		-	-	-	-	-	
Recreation Fee Activities		-	-	-	-	-	
Recreation Non-fee Activities		-	-	-	-	-	
Recreation Nature Center		-	-	-	-	-	
Recreation Activity Center		-	-	-	-	-	
Skating Center		-	-	-	-	-	
Information Technology		-	-	-	-	-	
Park Maintenance		-	-	-	-	-	
Boulevard Landscaping		-	-	-	-	-	
	\$	-	\$	-	\$	-	

City of Roseville

Reduced Costs for Supplies & Materials

Attachment A

Attachment D

Appendix S2

	Office <u>Supplies</u>	Motor <u>Fuel</u>	<u>Clothing</u>	Vehicle <u>Supplies</u>	Operating <u>Supplies</u>	<u>Other</u>	<u>Total</u>	<u>Comments</u>
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Human Rights Commission	-	-	-	-	-	-	-	
Ethics Commission	-	-	-	-	-	-	-	
Administration	-	-	-	-	-	-	-	
Elections	-	-	-	-	-	-	-	
Legal	-	-	-	-	-	-	-	
Nuisance Code Enforcement	(125)	(1,500)	(100)	(200)	(150)	-	(2,075)	Moved to Comm. Development Fund
Finance Department	-	-	-	-	-	-	-	
Central Services	(100)	-	-	-	-	-	(100)	Adjusted based on prior-year actuals
General Insurance	-	-	-	-	-	-	-	
Police Administration	-	-	-	-	-	-	-	
Police Patrol Operations	-	-	-	-	-	-	-	
Police Investigations	-	-	-	-	-	-	-	
Police Community Services	-	-	-	-	-	-	-	
Fire Administration	-	-	-	-	-	-	-	
Fire Prevention	-	-	-	-	-	-	-	
Fire Operations	-	-	-	-	-	-	-	
Fire Emergency Management	-	-	-	-	-	-	-	
Fire Training	-	-	-	-	-	-	-	
Fire Relief Association	-	-	-	-	-	-	-	
Public Works Administration	-	-	-	-	-	-	-	
Street Department	-	-	-	-	-	-	-	
Street Lighting	-	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	-	
Central Garage	-	-	-	-	-	-	-	
Parks & Recreation Administration	(2,000)	-	-	-	-	-	(2,000)	Adjusted based on prior-year actuals
Recreation Fee Activities	-	-	-	-	-	-	-	
Recreation Non-fee Activities	-	-	-	-	-	-	-	
Recreation Nature Center	-	-	-	-	-	-	-	
Recreation Activity Center	-	-	-	-	-	-	-	
Skating Center	-	(1,800)	-	-	-	-	(1,800)	Adjusted based on prior-year actuals
Information Technology	(400)	-	-	-	(2,000)	-	(2,400)	Adjusted based on prior-year actuals
Parks Maintenance	-	-	-	-	-	-	-	
Boulevard Landscaping	-	-	-	-	-	-	-	
	\$ (2,625)	\$ (3,300)	\$ (100)	\$ (200)	\$ (2,150)	\$ -	\$ (8,375)	

City of Roseville

Reduced Costs for Contractual Services, Other Charges

Attachment A

Attachment D

Appendix S3

	Professional Services	Telephone	Transportation	Printing	Advertising	Utilities	Contr. Maint. Vehicles	Contract Maintenance	Rental	Training/ Conferences	Memberships	Other	Total	Comments
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Human Rights Commission	-	-	-	-	-	-	-	-	-	-	-	-	-	
Ethics Commission	-	-	-	-	-	-	-	-	-	-	-	-	-	
Administration	6,140	-	-	-	-	-	-	(47,700)	-	2,200	-	(1,500)	(40,860)	Adjusted based on prior-year actuals
Elections	-	-	-	-	-	-	-	-	-	-	-	-	-	
Legal	-	-	-	-	-	-	-	-	-	-	-	-	-	
Nuisance Code Enforcement	(2,400)	(1,450)	-	(300)	-	-	-	-	-	(500)	(125)	(250)	(5,025)	Moved to Community Development Fund
Finance Department	-	-	-	-	-	-	-	-	-	-	-	-	-	
Central Services	-	-	-	-	-	-	-	-	-	-	-	(500)	(500)	Adjusted based on prior-year actuals
General Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-	
Police Administration	-	-	-	-	-	-	-	-	-	-	-	-	-	
Police Patrol Operations	-	-	-	-	-	-	-	-	-	-	-	-	-	
Police Investigations	-	-	-	-	-	-	-	-	-	-	-	-	-	
Police Community Services	-	-	-	-	-	-	-	-	-	-	-	-	-	
Fire Administration	-	-	-	-	-	-	-	-	-	-	-	-	-	
Fire Prevention	-	-	-	-	-	-	-	-	-	-	-	-	-	
Fire Operations	-	-	-	-	-	-	-	-	-	-	-	-	-	
Fire Emergency Management	-	-	-	-	-	-	-	-	-	-	-	-	-	
Fire Training	-	-	-	-	-	-	-	-	-	-	-	-	-	
Fire Relief Association	-	-	-	-	-	-	-	-	-	-	-	-	-	
Public Works Administration	-	-	-	-	-	-	-	-	-	-	-	-	-	
Street Department	5,000	-	-	-	-	-	3,000	(250,000)	-	-	-	(5,000)	(247,000)	Moved seal coating to PMP CIP-see tab A9
Street Lighting	-	-	-	-	-	-	-	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	(15,900)	-	14,900	-	-	-	-	(1,000)	Adjusted based on prior-year actuals
Central Garage	-	-	-	-	-	-	-	-	-	-	-	-	-	
Parks & Recreation Administration	-	-	-	-	-	-	-	1,550	-	(9,000)	-	(150)	(7,600)	Adjusted based on prior-year actuals
Recreation Fee Activities	-	-	-	-	-	-	-	-	-	-	-	-	-	
Recreation Non-fee Activities	-	-	-	-	-	-	-	-	-	-	-	-	-	
Recreation Nature Center	-	-	-	-	-	-	-	-	-	-	-	-	-	
Recreation Activity Center	-	-	-	-	-	-	-	-	-	-	-	-	-	
Skating Center	-	-	-	-	-	-	-	-	-	-	-	-	-	
Information Technology	-	-	-	-	-	-	-	-	-	-	-	-	-	
Parks Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	
Boulevard Landscaping	-	-	-	-	-	-	-	-	-	-	-	-	-	
	\$ 8,740	\$ (1,450)	\$ -	\$ (300)	\$ -	\$ (15,900)	\$ 3,000	\$ (281,250)	\$ -	\$ (7,300)	\$ (125)	\$ (7,400)	\$ (301,985)	

City of Roseville

Reduced Costs for Labor: Position Reductions

Attachment A

Attachment D

Appendix S4

	Regular Wages	Overtime	Temp Employees	Employee Pension	Employee Insurance	Total	Comments
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Human Rights Commission	-	-	-	-	-	-	
Ethics Commission	-	-	-	-	-	-	
Administration	-	-	-	-	-	-	
Elections	-	-	-	-	-	-	
Legal	-	-	-	-	-	-	
Nuisance Code Enforcement	-	-	-	-	-	-	
Finance Department	-	-	-	-	-	-	
Central Services	-	-	-	-	-	-	
General Insurance	-	-	-	-	-	-	
Police Administration	-	-	-	-	-	-	
Police Patrol Operations	-	-	-	-	-	-	
Police Investigations	-	-	-	-	-	-	
Police Community Services	(14,100)	-	-	(2,130)	(2,870)	(19,100)	Reduced FTE from 1 to .80
Fire Administration	-	-	-	-	-	-	
Fire Prevention	-	-	-	-	-	-	
Fire Operations	-	-	-	-	-	-	
Fire Emergency Management	-	-	-	-	-	-	
Fire Training	-	-	-	-	-	-	
Fire Relief Association	-	-	-	-	-	-	
Public Works Administration	-	-	-	-	-	-	
Street Department	-	-	-	-	-	-	
Street Lighting	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Central Garage	-	-	-	-	-	-	
Parks & Recreation Administration	-	-	-	-	-	-	
Recreation Fee Activities	-	-	-	-	-	-	
Recreation Non-fee Activities	-	-	-	-	-	-	
Recreation Nature Center	-	-	-	-	-	-	
Recreation Activity Center	-	-	-	-	-	-	
Skating Center	-	-	-	-	-	-	
Information Technology	-	-	-	-	-	-	
Parks Maintenance	-	-	-	-	-	-	
Boulevard Landscaping	-	-	-	-	-	-	
	\$ (14,100)	\$ -	\$ -	\$ (2,130)	\$ (2,870)	\$ (19,100)	

City of Roseville

Increased Costs for One-Time Spending

 Attachment A
 Attachment D
 Appendix A1

				Telephone	Professional Services	Training	Other	Total	Comments
City Council	\$	-	\$	-	\$	-	\$	-	-
Human Rights Commission		-		-	-	-	-	-	-
Ethics Commission		-		-	-	-	-	-	-
Administration		-		-	-	-	-	-	-
Elections		-		-	-	-	-	-	-
Legal		-		-	-	-	-	-	-
Nuisance Code Enforcement		-		-	-	-	-	-	-
Finance Department		-		-	-	-	-	-	-
Central Services		-		-	-	-	-	-	-
General Insurance		-		-	-	-	-	-	-
Police Administration		-		-	-	-	-	-	-
Police Patrol Operations		-		-	-	-	-	-	-
Police Investigations		-		-	-	-	-	-	-
Police Community Services		-		-	-	-	-	-	-
Fire Administration		-		-	-	-	-	-	-
Fire Prevention		-		-	-	-	-	-	-
Fire Operations		-		-	-	-	-	-	-
Fire Emergency Management		-		-	-	-	-	-	-
Fire Training		-		-	-	-	-	-	-
Fire Relief Association		-		-	-	-	-	-	-
Public Works Administration		-		-	-	-	-	-	-
Street Department		-		-	-	-	-	-	-
Street Lighting		-		-	-	-	-	-	-
Building Maintenance		-		-	-	-	-	-	-
Central Garage		-		-	-	-	-	-	-
Parks & Recreation Administration		-		-	-	-	-	-	-
Recreation Fee Activities		-		-	-	-	-	-	-
Recreation Non-fee Activities		-		-	-	-	-	-	-
Recreation Nature Center		-		-	-	-	-	-	-
Recreation Activity Center		-		-	-	-	-	-	-
Skating Center		-		-	-	-	-	-	-
Information Technology		-		-	-	-	-	-	-
Parks Maintenance		-		-	-	-	-	-	-
Boulevard Landscaping		-		-	-	-	-	-	-
	\$	-	\$	-	\$	-	\$	-	\$

City of Roseville
Increased Costs for Supplies & Materials

Attachment A

Attachment D

Appendix A2

	Office Supplies	Motor Fuel	Clothing	Vehicle Supplies	Operating Supplies	Total	Comments
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Human Rights Commission	-	-	-	-	-	-	
Ethics Commission	-	-	-	-	-	-	
Administration	1,500	-	-	-	-	1,500	Adjusted based on prior-year actuals
Elections	-	-	-	-	-	-	
Legal	-	-	-	-	-	-	
Nuisance Code Enforcement	-	-	-	-	-	-	
Finance Department	-	-	-	-	-	-	
Central Services	-	-	-	-	-	-	
General Insurance	-	-	-	-	-	-	
Police Administration	200	-	100	-	-	300	Adjusted based on prior-year actuals
Police Patrol Operations	-	-	-	-	-	-	
Police Investigations	-	(1,000)	750	(1,000)	2,500	1,250	Adjusted based on prior-year actuals
Police Community Services	-	-	-	-	-	-	
Fire Administration	-	-	-	1,500	-	1,500	Adjusted based on prior-year actuals
Fire Prevention	-	-	-	-	-	-	
Fire Operations	-	5,000	-	5,500	(5,000)	5,500	Adjusted based on prior-year actuals
Fire Emergency Management	-	-	-	-	-	-	
Fire Training	-	-	-	-	-	-	
Fire Relief Association	-	-	-	-	-	-	
Public Works Administration	(250)	-	150	-	1,300	1,200	Adjusted based on prior-year actuals
Street Department	-	-	-	4,400	7,000	11,400	Adjusted based on prior-year actuals
Street Lighting	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	2,000	2,000	Adjusted based on prior-year actuals
Central Garage	-	-	-	-	-	-	
Parks & Recreation Administration	-	-	-	-	-	-	
Recreation Fee Activities	-	-	-	-	2,755	2,755	Adjusted based on prior-year actuals
Recreation Non-fee Activities	-	-	-	-	250	250	Adjusted based on prior-year actuals
Recreation Nature Center	-	-	-	-	-	-	
Recreation Activity Center	-	-	-	-	-	-	
Skating Center	-	-	-	-	-	-	
Information Technology	-	-	-	-	-	-	
Parks Maintenance	-	-	-	5,000	-	5,000	Adjusted based on prior-year actuals
Boulevard Landscaping	-	-	-	-	-	-	
	\$ 1,450	\$ 4,000	\$ 1,000	\$ 15,400	\$ 10,805	\$ 32,655	

City of Roseville

Increased Costs for Contractual Services

Attachment A

Attachment D

Appendix A3

	Professional Services	Internet/ Telephones	Transportation	Printing	Advertising	Utilities	Contr. Maint. Vehicles	Contract Maintenance	Rental	Training/ Conferences	Memberships	Minor Equipment	Other	Total	Comments
City Council	\$ 19,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (225)	\$ 2,440	\$ -	\$ 5,708	\$ 27,723	Add Lobbyist \$30,000, adjust other costs
Human Rights Commission	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ethics Commission	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Administration	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Elections	3,467	-	-	-	-	-	-	-	-	-	-	-	-	3,467	New contract in 2021-estimate a 5% increase
Legal	12,430	-	-	-	-	-	-	-	-	-	-	-	-	12,430	Add'l per contract
Nuisance Code Enforcement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Finance Department	(70)	250	(3,300)	-	-	-	-	4,000	-	650	(125)	-	2,120	3,525	Adjusted based on prior year actuals
Central Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
General Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Police Administration	5,000	100	-	-	-	-	-	(1,775)	-	550	-	-	1,025	4,900	Mental Health Outreach increased
Police Patrol Operations	34,895	11,700	-	-	-	-	8,000	-	-	200	-	-	11,300	66,095	Dispatch services/IT equip chge/other adjustec
Police Investigations	200	-	-	-	-	-	-	-	-	1,875	-	-	-	2,075	Add'l training request
Police Community Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire Administration	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire Prevention	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire Operations	-	-	-	-	-	-	(4,000)	10,000	-	-	-	-	-	6,000	Adjusted based on prior-year actuals
Fire Emergency Management	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire Relief Association	-	-	-	-	-	-	-	-	-	-	-	-	16,000	16,000	Adjusted based on prior-year actuals
Public Works Administration	1,000	-	-	-	-	-	-	-	-	-	-	(700)	2,300	2,600	Adjusted based on participation levels
Street Department	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Street Lighting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Building Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Central Garage	-	-	-	-	-	-	-	-	-	100	-	-	-	100	Adjusted based on participation levels
Parks & Recreation Administration	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Recreation Fee Activities	6,050	-	(1,000)	(800)	950	-	-	-	-	-	(1,340)	-	4,000	7,860	Adjusted based on participation levels
Recreation Non-fee Activities	2,750	-	-	100	-	-	-	-	-	-	-	-	-	2,850	Adjusted based on participation levels
Recreation Nature Center	2,500	(550)	-	700	(300)	100	-	300	-	100	-	-	(285)	2,565	Adjusted based on prior-year actuals
Recreation Activity Center	-	2,500	-	-	-	-	-	2,140	1,000	-	-	-	-	5,640	Adjusted based on prior-year actuals
Skating Center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Information Technology	-	43,155	-	-	-	-	-	229,021	-	-	-	-	(450)	271,726	Adjusted based on PY & MetroNet costs (offset by revenue increases)
Parks Maintenance	730	-	-	-	-	-	-	-	-	-	-	-	-	730	Adjusted based on prior-year actuals
Boulevard Landscaping	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$ 88,752	\$ 57,155	\$ (4,300)	\$ -	\$ 650	\$ 100	\$ 4,000	\$ 243,686	\$ 1,000	\$ 3,250	\$ 975	\$ (700)	\$ 41,718	\$ 436,286	

City of Roseville

Increased Costs for Labor: New Positions

Attachment A

Attachment D

Appendix A6

	Regular Wages	Overtime	Temp Employees	Employee Pension	Employee Insurance	Total	Comments
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Human Rights Commission	-	-	-	-	-	-	
Ethics Commission	-	-	-	-	-	-	
Administration	110,000	-	15,000	-	-	125,000	Intern & Equity & Inclusion Manager
Elections	-	-	-	-	-	-	
Legal	-	-	-	-	-	-	
Nuisance Code Enforcement	-	-	-	-	-	-	
Finance Department	-	-	-	-	-	-	
Central Services	-	-	-	-	-	-	
General Insurance	-	-	-	-	-	-	
Police Administration	4,400	-	-	-	-	4,400	Pay Reclass: Records Tech
Police Patrol Operations	75,900	-	-	12,000	17,100	105,000	Diversity Officer, & sgt in 2019 \$12,9
Police Investigations	8,550	-	-	-	-	8,550	Pay Reclass: Investigative Analys
Police Community Services	-	-	-	-	-	-	
Fire Administration	-	-	-	-	-	-	
Fire Prevention	-	-	-	-	-	-	
Fire Operations	629,280	-	-	-	-	629,280	6 NEW FT Firefighters , 3 Lietenants ⁴
Fire Emergency Management	-	-	-	-	-	-	
Fire Training	-	-	-	-	-	-	
Fire Relief Association	-	-	-	-	-	-	
Public Works Administration	-	-	-	-	-	-	
Street Department	-	-	-	-	-	-	
Street Lighting	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Central Garage	-	-	-	-	-	-	
Parks & Recreation Administration	-	-	-	-	-	-	
Recreation Fee Activities	-	-	-	-	-	-	
Recreation Non-fee Activities	-	-	-	-	-	-	
Recreation Nature Center	-	-	-	-	-	-	
Recreation Activity Center	-	-	-	-	-	-	
Skating Center	-	-	-	-	-	-	
Information Technology	-	-	-	-	-	-	
Parks Maintenance	-	-	-	-	-	-	
Boulevard Landscaping	-	-	-	-	-	-	
	\$ 828,130	\$ -	\$ 15,000	\$ 12,000	\$ 17,100	\$ 872,230	

City of Roseville**Increased Contributions to Capital Replacement Funds**

	<u>Equipment</u>	<u>Other</u>	<u>Total</u>	<u>Comments</u>
General Vehicle & Equipment Replacements	\$ -	\$ -	\$ -	
IT Equipment Replacement	-	-	-	
General Facility Replacement	-	-	-	
Park Improvement Program	-	-	-	
Pavement Management Program	-	-	-	
Information Technology	-	-	-	
	-	-	-	
	\$ -	\$ -	\$ -	

City of Roseville

General Fund Program Operating Budget by Division (Function)

Updated 8/05/20

1/2020

Attachment G

	2020 Budget				2021 Budget			
	Program Revenue	Program Cost	Net Cost	Cost Recovery	Program Revenue	Program Cost	Net Cost	Cost Recovery
City Council	\$ 6,650	\$ 241,300	\$ 234,650	3%	\$ 32,300	\$ 269,023	\$ 236,723	12%
Administration	13,250	951,740	938,490	1%	226,900	1,038,620	811,720	22%
Elections	-	75,410	75,410	0%	-	78,877	78,877	0%
Legal	111,150	381,005	269,855	29%	87,400	393,435	306,035	22%
Nuisance Code Enforc.	-	135,450	135,450	0%	-	-	-	0%
Finance Department	134,250	734,330	600,080	18%	115,800	744,245	628,445	16%
Central Services	-	59,600	59,600	0%	-	59,000	59,000	0%
General Insurance	-	70,000	70,000	0%	-	70,000	70,000	0%
Police	973,015	8,268,045	7,295,030	12%	654,035	8,535,145	7,881,110	8%
Fire	197,000	2,740,560	2,543,560	7%	772,780	3,446,890	2,674,110	22%
Fire Relief	230,000	223,000	(7,000)	103%	230,000	239,000	9,000	96%
Public Works Admin	15,000	988,245	973,245	2%	15,000	1,017,985	1,002,985	1%
Street Department	378,000	1,320,695	942,695	29%	378,000	1,101,985	723,985	34%
Street Lighting	-	184,000	184,000	0%	-	184,000	184,000	0%
Building Maintenance	50,000	414,150	364,150	12%	40,000	415,150	375,150	10%
Central Garage	-	198,430	198,430	0%	-	210,130	210,130	0%
N/A: Univ NW PILOT	23,440	-	(23,440)	-	23,630	-	(23,630)	-
N/A: Admin Charges	939,000	-	(939,000)	-	939,000	-	(939,000)	-
N/A: LC Contribution	177,000	-	(177,000)	-	177,000	-	(177,000)	-
N/A: Nuis. Code Reimb.	135,450	-	(135,450)	-	-	-	-	-
N/A: Miscellaneous	30,000	-	(30,000)	-	30,000	-	(30,000)	-
N/A: Interest Earnings	30,000	-	(30,000)	-	30,000	-	(30,000)	-
N/A: Property Taxes	13,542,755	-	(13,542,755)	-	14,051,640	-	(14,051,640)	-
Total	\$ 16,985,960	\$ 16,985,960	\$ -	(a)	\$ 17,803,485	\$ 17,803,485	\$ 0	0

Comments:

- (a) Overall Net Cost represents the amount of cash reserves used (added to) to provide for the budget.
- (b) Cost Recovery percentage reflects the portion of the operating division's budget recovered by program-related revenues.