



REQUEST FOR COUNCIL ACTION

Date: December 7, 2020

Item No.: 9.a

Department Approval

City Manager Approval

Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$83,155.87
98427-98471	\$38,480.73
Total	\$121,636.60

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Mary Jenson, Accounting Technician

Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
 Printed: 12/1/2020 - 10:45 AM

Check Number	Check Date	Fund	Account Name	Vendor Name	Amount
0	11/24/2020	100 General Fund	Operating Supplies	Noodles & Co-CC	75.16
0	11/24/2020	280 Coronavirus Relief	Supplies & Materials	Fire Dex-CC	1,492.00
0	11/24/2020	280 Coronavirus Relief	Supplies & Materials	Amazon.com- CC	2,890.07
0	11/24/2020	280 Coronavirus Relief	Supplies & Materials	Apple-CC	2,362.94
0	11/24/2020	100 General Fund	Training	Costco-CC	281.38
0	11/24/2020	100 General Fund	Clothing	Amazon.com- CC	275.13
0	11/24/2020	200 Recreation Fund	Memberships & Subscriptions	When I Work-CC	60.00
0	11/24/2020	265 License Center	Office Supplies	Staples-CC	9.35
0	11/24/2020	265 License Center	Postage	USPS-CC	387.50
0	11/24/2020	100 General Fund	Operating Supplies	Amazon.com- CC	250.32
0	11/24/2020	100 General Fund	Operating Supplies	Menards-CC	63.78
0	11/24/2020	100 General Fund	Operating Supplies	Best Buy- CC	219.98
0	11/24/2020	100 General Fund	Operating Supplies	Home Depot- CC	49.65
0	11/24/2020	100 General Fund	Vehicle Supplies & Maintenance	Emergency Auto-CC	165.68
0	11/24/2020	100 General Fund	Training	Chipotle- CC	31.12
0	11/24/2020	265 License Center	Minor Equipment	Amazon.com- CC	204.52
0	11/24/2020	710 Risk Management	Professional Services	Reference-CC	23.00
0	11/24/2020	620 Golf Course	Operating Supplies	Home Depot- CC	5.33
0	11/24/2020	265 License Center	Office Supplies	Amazon.com- CC	40.76
0	11/24/2020	265 License Center	Operating Supplies	USPS-CC	77.50
0	11/24/2020	100 General Fund	Memberships & Subscriptions	Volgistics-CC	32.08
0	11/24/2020	100 General Fund	Operating Supplies	MN County Attorneys-CC	450.00
0	11/24/2020	100 General Fund	Operating Supplies	Certified Laboratories-CC	80.38
0	11/24/2020	200 Recreation Fund	Operating Supplies	Amazon.com- CC	38.63
0	11/24/2020	200 Recreation Fund	Operating Supplies	PetSmart-CC	15.32
0	11/24/2020	200 Recreation Fund	Operating Supplies	Enterprise Business-CC	600.00
0	11/24/2020	109 Information Technology	Contract Maintenance	Solarwinds-CC	354.32
0	11/24/2020	280 Coronavirus Relief	Supplies & Materials	Amazon.com- CC	240.52
0	11/24/2020	640 Storm Drainage	Operating Supplies	Menards-CC	232.97
0	11/24/2020	200 Recreation Fund	Operating Supplies	Boy Scouts of America-CC	75.00
0	11/24/2020	100 General Fund	Training	MN CIT-CC	1,500.00
0	11/24/2020	100 General Fund	Training	Brueggers Bagels- CC	25.98
0	11/24/2020	109 Information Technology	Operating Supplies	Amazon.com- CC	476.49

Check Number	Check Date	Fund	Account Name	Vendor Name	Amount
0	11/24/2020	110 Telecommunications	Memberships & Subscriptions	Star Tribune-CC	19.99
0	11/24/2020	725 EDA Operating Fund	Miscellaneous	MN Brownfields-CC	25.00
0	11/24/2020	610 Water Fund	Operating Supplies	Fastenal-CC	88.37
0	11/24/2020	610 Water Fund	Operating Supplies	Suburban Ace Hardware-CC	6.29
0	11/24/2020	100 General Fund	Volunteer Recognition	Michaels-CC	28.98
0	11/24/2020	100 General Fund	Professional Services	Sprout Social Inc-CC	1,548.00
0	11/24/2020	200 Recreation Fund	Operating Supplies	PayPal-CC	214.73
0	11/24/2020	200 Recreation Fund	Operating Supplies	Provantage- CC	38.39
0	11/24/2020	109 Information Technology	Operating Supplies	Amazon.com- CC	209.97
0	11/24/2020	400 Police Vehicle Revolving	Minor Equipment	Best Buy- CC	461.70
0	11/24/2020	620 Golf Course	Operating Supplies	Webstaurant Store-CC	80.45
0	11/24/2020	200 Recreation Fund	Operating Supplies	Uline-CC	36.87
0	11/24/2020	100 General Fund	Training	Jimmy John's- CC	87.49
0	11/24/2020	200 Recreation Fund	Operating Supplies	Amazon.com- CC	18.24
0	11/24/2020	200 Recreation Fund	Operating Supplies	Amazon.com- CC	32.19
0	11/24/2020	200 Recreation Fund	Operating Supplies	Amazon.com- CC	41.10
0	11/24/2020	204 P & R Contract Maintenance	Operating Supplies	All Poolside-CC	12.81
0	11/24/2020	620 Golf Course	Operating Supplies	Batteries Plus-CC	32.82
0	11/24/2020	265 License Center	Operating Supplies	Imaging Spectrum-CC	1,116.75
0	11/24/2020	200 Recreation Fund	Operating Supplies	Fun Express-CC	110.75
0	11/24/2020	100 General Fund	Training	MN State Colleges-CC	750.00
0	11/24/2020	100 General Fund	Training	FBI Leeda-CC	695.00
0	11/24/2020	100 General Fund	Memberships & Subscriptions	JCH Monthly-CC	15.00
0	11/24/2020	100 General Fund	Operating Supplies	Discount Snow Stakes-CC	382.20
0	11/24/2020	200 Recreation Fund	Operating Supplies	Target- CC	12.85
0	11/24/2020	100 General Fund	Operating Supplies	Evident Inc-CC	174.18
0	11/24/2020	100 General Fund	Operating Supplies	Jets Pizza-CC	99.12
0	11/24/2020	100 General Fund	Conferences	MAGC-CC	20.00
0	11/24/2020	204 P & R Contract Maintenance	Operating Supplies	Home Depot- CC	75.38
0	11/24/2020	620 Golf Course	Operating Supplies	Auction Masters-CC	12.72
0	11/24/2020	200 Recreation Fund	Operating Supplies	Target- CC	12.76
0	11/24/2020	100 General Fund	Operating Supplies	Byerly's- CC	44.66
0	11/24/2020	100 General Fund	Telephone	Apple-CC	1.98
0	11/24/2020	100 General Fund	Training	Calibre Press--CC	129.00
0	11/24/2020	100 General Fund	Conferences	NPERLA-CC	249.00
0	11/24/2020	204 P & R Contract Maintenance	Operating Supplies	Menards-CC	17.87
0	11/24/2020	103 Contracted Engineering Svcs	Telephone	T Mobile-CC	12.06
0	11/24/2020	600 Sanitary Sewer	Telephone	T Mobile-CC	106.62
0	11/24/2020	620 Golf Course	Contract Maintenance	ECRS-CC	140.21
0	11/24/2020	640 Storm Drainage	Telephone	T Mobile-CC	71.08
0	11/24/2020	200 Recreation Fund	Operating Supplies	Dick's Sporting Goods-CC	515.32
0	11/24/2020	725 EDA Operating Fund	Conferences	Events MN Awards-CC	49.00
0	11/24/2020	610 Water Fund	Telephone	T Mobile-CC	126.31

Check Number	Check Date	Fund	Account Name	Vendor Name	Amount
0	11/24/2020	100 General Fund	Telephone	T Mobile-CC	8.10
0	11/24/2020	100 General Fund	Telephone	T Mobile-CC	132.97
0	11/24/2020	100 General Fund	Memberships & Subscriptions	American Payroll-CC	637.95
0	11/24/2020	100 General Fund	Telephone	T Mobile-CC	182.99
0	11/24/2020	100 General Fund	Operating Supplies	Caribou Coffee- CC	15.02
0	11/24/2020	100 General Fund	Operating Supplies	Nelsons Cheese & Deli-CC	93.84
0	11/24/2020	100 General Fund	Memberships & Subscriptions	NPERLA-CC	215.00
0	11/24/2020	426 Park Renewal 2011	Repairs & Maintenance	Menards-CC	430.61
0	11/24/2020	260 Community Development	Training	Mn Dept of Labor-CC	100.00
0	11/24/2020	417 Boulevard Landscaping	Operating Supplies	MIDC Enterprises- CC	10.49
0	11/24/2020	204 P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	11.98
0	11/24/2020	280 Coronavirus Relief	Supplies & Materials	REI-CC	858.60
0	11/24/2020	200 Recreation Fund	Operating Supplies	BSN Sports-CC	401.40
0	11/24/2020	100 General Fund	Vehicle Supplies & Maintenance	MN DVS-CC	12.81
0	11/24/2020	610 Water Fund	Office Supplies	Amazon.com- CC	82.37
Check Total:					24,204.20
0	11/25/2020	260 Community Development	Electrical Inspections	Tokle Inspections, Inc.	7,849.62
0	11/25/2020	640 Storm Drainage	Contract Maintenance	Stantec Consulting Services Inc.	281.02
0	11/25/2020	600 Sanitary Sewer	Operating Supplies	Viking Industrial Center	195.36
0	11/25/2020	200 Recreation Fund	Utilities	Xcel Energy	915.77
0	11/25/2020	600 Sanitary Sewer	Utilities	Xcel Energy	862.59
0	11/25/2020	640 Storm Drainage	Utilities	Xcel Energy	18.64
0	11/25/2020	100 General Fund	Utilities	Xcel Energy	71.61
0	11/25/2020	100 General Fund	Utilities	Xcel Energy	2,691.01
0	11/25/2020	620 Golf Course	Use Tax Payable	Xcel Energy	-49.98
0	11/25/2020	620 Golf Course	Utilities	Xcel Energy	776.87
0	11/25/2020	640 Storm Drainage	Utilities	Xcel Energy	865.87
0	11/25/2020	200 Recreation Fund	Utilities	Xcel Energy	12,741.83
0	11/25/2020	610 Water Fund	Utilities	Xcel Energy	4,809.48
0	11/25/2020	100 General Fund	Utilities	Xcel Energy	12,303.38
0	11/25/2020	610 Water Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	781.30
0	11/25/2020	426 Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	1,810.96
0	11/25/2020	426 Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	246.05
0	11/25/2020	426 Park Renewal 2011	Professional Services	Stantec Consulting Services Inc.	8,783.09
0	11/25/2020	260 Community Development	Professional Services	Time Saver Off Site Secretarial, Inc.	367.00
0	11/25/2020	640 Storm Drainage	Professional Services	Time Saver Off Site Secretarial, Inc.	219.00
0	11/25/2020	725 EDA Operating Fund	Professional Services	Time Saver Off Site Secretarial, Inc.	138.55
0	11/25/2020	100 General Fund	Professional Services	Time Saver Off Site Secretarial, Inc.	312.70
0	11/25/2020	100 General Fund	Professional Services	Time Saver Off Site Secretarial, Inc.	387.80
0	11/25/2020	100 General Fund	Professional Services	Time Saver Off Site Secretarial, Inc.	435.00
0	11/25/2020	417 Boulevard Landscaping	Operating Supplies	Tessman Company	589.65

Check Number	Check Date	Fund	Account Name	Vendor Name	Amount
0	11/25/2020	417 Boulevard Landscaping	Operating Supplies	Tessman Company	547.50
Check Total:					58,951.67
98427	11/25/2020	200 Recreation Fund	Fee Program Revenue	Shahid Ashrafi	24.00
Check Total:					24.00
98428	11/25/2020	200 Recreation Fund	Fee Program Revenue	Susan Bastyr	8.00
Check Total:					8.00
98429	11/25/2020	200 Recreation Fund	Fee Program Revenue	Eugenie Burns	32.00
Check Total:					32.00
98430	11/25/2020	200 Recreation Fund	Fee Program Revenue	Alexander Chambers-Ozasky	16.00
Check Total:					16.00
98431	11/25/2020	200 Recreation Fund	Fee Program Revenue	Susan Devane	8.00
Check Total:					8.00
98432	11/25/2020	200 Recreation Fund	Fee Program Revenue	Steve Dornfeld	56.00
Check Total:					56.00
98433	11/25/2020	610 Water Fund	Accounts Payable	BRITTANY FORSYTHE	188.28
Check Total:					188.28
98434	11/25/2020	610 Water Fund	Accounts Payable	MICHAEL FORTNEY	168.10
Check Total:					168.10
98435	11/25/2020	610 Water Fund	Accounts Payable	KEN FRANCIS	62.03
Check Total:					62.03
98436	11/25/2020	610 Water Fund	Accounts Payable	RIAZ HUSSAIN	47.24
Check Total:					47.24
98437	11/25/2020	200 Recreation Fund	Fee Program Revenue	Jonathan Mak	16.00
Check Total:					16.00
98438	11/25/2020	200 Recreation Fund	Fee Program Revenue	Bridget McMullin	24.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Amount
Check Total:					24.00
98439	11/25/2020	610 Water Fund	Accounts Payable	MARK MCNAIRY	120.37
Check Total:					120.37
98440	11/25/2020	200 Recreation Fund	Fee Program Revenue	Pat Merchant	24.00
Check Total:					24.00
98441	11/25/2020	610 Water Fund	Accounts Payable	LYLE MUELLER	119.41
Check Total:					119.41
98442	11/25/2020	610 Water Fund	Accounts Payable	MERLE OLSEN	122.53
Check Total:					122.53
98443	11/25/2020	200 Recreation Fund	Fee Program Revenue	John Pham	8.00
Check Total:					8.00
98444	11/25/2020	200 Recreation Fund	Fee Program Revenue	David Polfliet	32.00
Check Total:					32.00
98445	11/25/2020	200 Recreation Fund	Fee Program Revenue	Bobby Popp	24.00
Check Total:					24.00
98446	11/25/2020	200 Recreation Fund	Fee Program Revenue	Mary Schrunk	24.00
Check Total:					24.00
98447	11/25/2020	200 Recreation Fund	Fee Program Revenue	Hsa Simeon	5.00
Check Total:					5.00
98448	11/25/2020	200 Recreation Fund	Fee Program Revenue	Andrea Sledz	8.00
Check Total:					8.00
98449	11/25/2020	610 Water Fund	Accounts Payable	DAVID SMITH	4.88
Check Total:					4.88
98450	11/25/2020	200 Recreation Fund	Fee Program Revenue	Karen Tate	24.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Amount
Check Total:					24.00
98451	11/25/2020	200 Recreation Fund	Fee Program Revenue	Dana Tschetter	64.00
Check Total:					64.00
98452	11/25/2020	200 Recreation Fund	Fee Program Revenue	Joseph Zeleny	24.00
Check Total:					24.00
98453	11/25/2020	200 Recreation Fund	Fee Program Revenue	David Zingler	16.00
Check Total:					16.00
98454	11/25/2020	112 IT: Other Agency Operational	Internet Charges	Comcast	1,500.92
Check Total:					1,500.92
98455	11/25/2020	200 Recreation Fund	Long Term Disability	LINA	191.99
98455	11/25/2020	200 Recreation Fund	Life Ins. Employee	LINA	142.30
98455	11/25/2020	260 Community Development	Life Ins. Employer	LINA	67.20
98455	11/25/2020	260 Community Development	Life Ins. Employee	LINA	125.65
98455	11/25/2020	260 Community Development	Long Term Disability	LINA	242.52
98455	11/25/2020	650 Solid Waste Recycle	Life Ins. Employer	LINA	1.45
98455	11/25/2020	650 Solid Waste Recycle	Long Term Disability	LINA	5.74
98455	11/25/2020	109 Information Technology	Long Term Disability	LINA	326.91
98455	11/25/2020	109 Information Technology	Life Ins. Employee	LINA	104.35
98455	11/25/2020	109 Information Technology	Life Ins. Employer	LINA	100.80
98455	11/25/2020	103 Contracted Engineering Svcs	Long Term Disability	LINA	37.98
98455	11/25/2020	103 Contracted Engineering Svcs	Life Ins. Employee	LINA	22.20
98455	11/25/2020	103 Contracted Engineering Svcs	Life Ins. Employer	LINA	9.60
98455	11/25/2020	110 Telecommunications	Life Ins. Employee	LINA	48.30
98455	11/25/2020	110 Telecommunications	Life Ins. Employer	LINA	9.36
98455	11/25/2020	110 Telecommunications	Long Term Disability	LINA	38.43
98455	11/25/2020	204 P & R Contract Maintenance	Life Ins. Employee	LINA	48.00
98455	11/25/2020	204 P & R Contract Maintenance	Life Ins. Employer	LINA	39.59
98455	11/25/2020	204 P & R Contract Maintenance	Long Term Disability	LINA	117.87
98455	11/25/2020	600 Sanitary Sewer	Life Ins. Employer	LINA	26.74
98455	11/25/2020	600 Sanitary Sewer	Long Term Disability	LINA	79.52
98455	11/25/2020	600 Sanitary Sewer	Life Ins. Employee	LINA	108.76
98455	11/25/2020	620 Golf Course	Life Ins. Employee	LINA	139.48
98455	11/25/2020	620 Golf Course	Life Ins. Employer	LINA	9.60
98455	11/25/2020	620 Golf Course	Long Term Disability	LINA	36.77
98455	11/25/2020	265 License Center	Long Term Disability	LINA	151.14
98455	11/25/2020	265 License Center	Life Ins. Employee	LINA	212.72

Check Number	Check Date	Fund	Account Name	Vendor Name	Amount
98455	11/25/2020	265 License Center	Life Ins. Employer	LINA	52.80
98455	11/25/2020	640 Storm Drainage	Life Ins. Employee	LINA	44.69
98455	11/25/2020	640 Storm Drainage	Long Term Disability	LINA	64.05
98455	11/25/2020	640 Storm Drainage	Life Ins. Employer	LINA	20.46
98455	11/25/2020	200 Recreation Fund	Life Ins. Employer	LINA	57.60
98455	11/25/2020	610 Water Fund	Life Ins. Employee	LINA	204.34
98455	11/25/2020	610 Water Fund	Long Term Disability	LINA	82.54
98455	11/25/2020	610 Water Fund	Life Ins. Employer	LINA	31.75
98455	11/25/2020	100 General Fund	Life Ins. Employee	LINA	106.02
98455	11/25/2020	100 General Fund	Life Ins. Employee	LINA	2,233.72
98455	11/25/2020	100 General Fund	Life Ins. Employer	LINA	499.45
98455	11/25/2020	100 General Fund	Long Term Disability	LINA	1,748.00
Check Total:					7,590.39
98456	11/25/2020	103 Contracted Engineering Svcs	Professional Services	Spack Solutions, Inc.	1,760.00
Check Total:					1,760.00
98457	11/25/2020	100 General Fund	Contract Maintenance	Springbrook Software, Inc.	795.00
Check Total:					795.00
98458	11/25/2020	620 Golf Course	Building Rental	St. Albans COGIC	200.00
Check Total:					200.00
98459	11/25/2020	710 Risk Management	Professional Services	Stericycle, Inc.	267.70
Check Total:					267.70
98460	11/25/2020	100 General Fund	Training	Storm Training Group	199.00
Check Total:					199.00
98461	11/25/2020	100 General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	2,080.00
98461	11/25/2020	100 General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	634.90
98461	11/25/2020	100 General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	1,566.04
Check Total:					4,280.94
98462	11/25/2020	109 Information Technology	Operating Supplies	Tech Dump	322.60
Check Total:					322.60
98463	11/25/2020	100 General Fund	Professional Services	TransUnion Risk and Alternative	260.80

Check Number	Check Date	Fund	Account Name	Vendor Name	Amount
Check Total:					260.80
98464	11/25/2020	100 General Fund	Contract Maintenance	UHL Company	255.00
Check Total:					255.00
98465	11/25/2020	112 IT: Other Agency Operational	Contract Maintenance	US Internet Corp.	10.00
Check Total:					10.00
98466	11/25/2020	100 General Fund	Operating Supplies City Garage	Viking Electric Supply, Inc.	407.44
98466	11/25/2020	600 Sanitary Sewer	Operating Supplies	Viking Electric Supply, Inc.	492.58
Check Total:					900.02
98467	11/25/2020	610 Water Fund	Professional Services	Water Conservation Service, Inc.	1,413.38
Check Total:					1,413.38
98468	11/25/2020	426 Park Renewal 2011	Repairs & Maintenance	Wilson's Nursery, Inc.	9,657.00
98468	11/25/2020	204 P & R Contract Maintenance	Professional Services	Wilson's Nursery, Inc.	1,362.00
Check Total:					11,019.00
98469	11/25/2020	200 Recreation Fund	Professional Services	Thomas Woods	552.50
Check Total:					552.50
98470	11/25/2020	100 General Fund	Contract Maint - Vehicles	Zahl Petroleum Maintenance Co	300.00
98470	11/25/2020	100 General Fund	Contract Maint - Vehicles	Zahl Petroleum Maintenance Co	503.75
Check Total:					803.75
98471	11/25/2020	112 IT: Other Agency Operational	Fiber Maint. & Locates	Zayo Group LLC	1,514.32
98471	11/25/2020	109 Information Technology	Fiber Maintenance & Locates	Zayo Group LLC	3,565.57
Check Total:					5,079.89
Report Total:					121,636.60