

REQUEST FOR COUNCIL ACTION

Date: December 7, 2020
Item No.: 9.g

Department Approval

City Manager Approval



Item Description: Approve an amendment to the Professional Services Agreement with the City of Falcon Heights to extend administrative oversight of the Falcon Heights Fire Department for up to 60 days

BACKGROUND

On November 25, 2019, the Roseville City Council authorized Roseville to enter into a professional services agreement with the City of Falcon Heights to provide administrative services and general oversight of the Falcon Heights Fire Department.

This agreement expires on December 10, 2020. As Falcon Heights is currently considering its options for providing overall fire and emergency response for its community, the city is asking the City of Roseville to consider extending its administrative oversight of the Falcon Heights Fire Department for a period of up to 60 days to allow for an orderly transition to the next fire department service model.

Roseville staff is supportive of this approach and the City Attorney has drafted an amendment to the original agreement to extend Roseville's services up to 60 days ending on February 7, 2021. Under the amendment Roseville would charge \$3,333 per month for its service. The amendment can be ended by mutual consent prior to the 60 days. Depending on what Falcon Heights decides to do with its fire and emergency response services, it is quite possible for Roseville's services would not be needed for the full 60 days.

FINANCIAL IMPACTS

The contract for services is in the amount of \$3,330 monthly for a 60-day period.

STAFF RECOMMENDATION

Staff recommends approval of the amendment to extend administrative services and oversight professional services agreement with the City of Falcon Heights for its Fire Department as contained in Attachment A.

REQUESTED COUNCIL ACTION

Motion to approve the amendment to extend administrative services and oversight professional services agreement with the City of Falcon Heights for its Fire Department as contained in Attachment A.

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachments: A: Amendment to the Professional Services Agreement with the City of Falcon Heights to extend administrative oversight of the Falcon Heights Fire Department

**FIRST AMENDMENT TO
PROFESSIONAL SERVICES AGREEMENT
FOR
FIRE SERVICE ADMINISTRATIVE DIRECTION AND COMMAND
SERVICES**

This First Amendment is made by and between the City of Roseville, a Minnesota municipal corporation (“Roseville”), and the City of Falcon Heights, a Minnesota municipal corporation (“Falcon Heights”), as of the 10th day of December, 2020.

WHEREAS, the City of Falcon Heights and the City of Roseville are parties to an Agreement for Roseville to provide fire service administrative direction and command services over the Falcon Heights fire department;

WHEREAS, said Agreement will expire by its own terms on December 9, 2020;

WHEREAS, the parties desire to extend the duration of said Agreement through February 7, 2021; and,

WHEREAS, the Agreement requires all amendments to its terms to be made by mutually executed written agreement of the parties.

NOW, THEREFORE, intending to be bound by the consideration and obligations contained herein, the sufficiency of which is expressly acknowledged, the parties hereby agree to the following First Amendment:

1. **Term.** Notwithstanding paragraph 2 of the parties’ original Agreement, said Agreement shall be extended as of 12:00 a.m. on December 10, 2020, and shall expire no later than 11:59 p.m. on February 7, 2021 (the “Extended Term”). The parties may mutually agree to terminate their Agreement prior to the expiration of the Extended Term.
2. **Compensation for Services.** Notwithstanding paragraph 3 of the parties’ original Agreement, the City of Falcon Heights shall pay Roseville total compensation of \$6,666.00 for services rendered during the Extended Term. Roseville shall submit to Falcon Heights a monthly invoice for \$3,333.00, which shall be paid in the same manner of other claims made to the City of Falcon Heights. In the event the parties mutually agree to terminate their Agreement prior to the expiration of the Extended Term, Roseville shall invoice Falcon Heights on a pro-rated basis equal to 1/30th of the monthly rate for actual days the Extended Term remained in effect.
3. **Other Provisions.** All terms and obligations not specifically amended by this First Amendment shall remain in full force and effect for the duration of the Extended Term.

CITY OF ROSEVILLE

Date: _____

Mayor

Date: _____

City Manager

Date: _____

Fire Chief

APPROVED AS TO FORM:

Date: _____

City Attorney

CITY OF FALCON HEIGHTS

Date: _____

Mayor

Date: _____

City Administrator

APPROVED AS TO FORM:

Date: _____

City Attorney