



REQUEST FOR PLANNING COMMISSION ACTION

Date: 06-10-2021
Item No.: 5A

Department Approval

Agenda Section

Janice Gundlach

Other Business

Item Description: Review and provide feedback on Zoning Code Update materials prepared by HKGi

1 **BACKGROUND**

2 The Planning Commission has been working with the City’s planning consultant, HKGi, since January
3 regarding required and optional updates to the City’s Zoning Code. The required updates aim to ensure
4 compliance and consistency with the City’s 2040 Comprehensive Plan. The optional updates aim to
5 address a variety of issues that have been identified by staff and the City Council, technical revisions,
6 and items that could create a more equitable, inclusive, resilient, and sustainable built environment.
7 The required updates are scheduled to occur first, with the optional updates scheduled later in 2021.
8 While required and optional updates are on a different timeline, the community engagement that has
9 occurred thus far in the process covered all topics.

10 Like previous Planning Commission packets, HKGi has provided a packet of information for the
11 Planning Commission’s review and feedback (see Attachment A). The task for the Planning
12 Commission, during this discussion, is to review the proposed text amendment language and provide
13 feedback. None of these changes consist of new ideas, rather, the text amendment language is the
14 proposed codification of previous materials presented and discussed by the Commission.

15 No formal action is required at this time. HKGi is looking to engage in a discussion and receive
16 feedback before formal consideration and adoption at a future meeting where a public hearing would
17 be scheduled.

18 Lastly, staff would remind the Commission of the Scope of Work that was provided in January and
19 shared with the Commission again last month. This Scope of Work includes a timeline and budget.
20 Some of the feedback received has gone beyond this Scope of Work and won’t be able to be addressed
21 as part of this project. However, staff would still advise the Commission to mention these out-of-
22 scope issues as they arise because staff intends to compile a list that can be revisited at a later date.

23 **STAFF RECOMMENDATION**

24 Receive presentation from HKGi and engage in a discussion, and offer feedback, in regards to the
25 content attached to this RPCA.

Prepared by: Janice Gundlach, Community Development Director

Attachments: A. Materials from HKGi