

  
**REQUEST FOR COUNCIL ACTION**

Date: May 23, 2022  
Item No.: 10.b

Department Approval



City Manager Approval



Item Description: Approve General Purchases Exceeding \$10,000 or Sale of Surplus Items

**BACKGROUND**

City Code section 103.05 establishes the requirement that all general purchases or contracts in excess of \$10,000 be separately approved by the City Council, independent of the budget process or other statutory purchasing requirements. In addition, State Statutes generally require the Council to authorize the sale of surplus vehicles and equipment. *Attachment A-1* includes a list of items submitted for Council review and approval.

Staff will note that unless noted otherwise, all items contained in this report were previously identified and included in the adopted budget or Capital Improvement Plan (CIP) submitted for Council review during the most recent budget cycle. This information package included a CIP Project/Initiative summary which identified the type of purchase, estimated cost, funding source, and other supporting narrative. Where applicable, these project/initiative summaries are included with *Attachment A-2*.

*Attachment B* includes a summary-to-date of the CIP purchases for 2022.

**POLICY OBJECTIVE**

Required under City Code 103.05.

**FINANCIAL IMPACTS**

Funding for all items is provided for in the current budget or through pre-funded capital replacement funds.

**STAFF RECOMMENDATION**

Staff recommends the City Council approve the submitted purchases or contracts for service and where applicable; authorize the sale/trade-in of surplus items.

**REQUESTED COUNCIL ACTION**

Motion to approve the submitted purchases or contracts for services and where applicable; the sale/trade-in of surplus items.

Prepared by: Michelle Pietrick, Finance Director  
Attachments: A1: Over \$10,000 Items for Purchase or Sale/Trade-in  
A2: CIP Project/Initiative summary (if applicable)  
B: 2022 CIP Purchase Summary

General Purchases or Contracts

<b>Division</b>	<b>Vendor</b>	<b>Description</b>	<b>Key</b>	<b>Budget Amount</b>	<b>P.O. Amount</b>	<b>Budget / CIP</b>
Police	Bluum	Technology upgrade to police roll call room	(a)	\$ -	\$ 28,070	ARPA
Streets	Goodpointe Technology	Annual Roadway Pavement Condition Index Survey	(b)	\$ 12,000	\$ 11,200	Budget
Administration	Envisio	Strategic planning & performance software	(c)	\$ 33,500	\$ 27,500	Budget
Administration	mySidewalk	access and publish data with interactive reports	(c)	\$ 50,000	\$ 12,000	Budget

**Key**

- (a) Technology upgrade to police roll call room - host remote/hybrid meetings, briefings, interviews & training - identified on ARPA use list.
- (b) Annual Roadway PCI survey is part of Streets professional services line item budget.
- (c) Software to execute, track and communicate results specifically for SREAP but also used for new strategic plan developed through visioning process and allows access to public data and ability to publish city specific data - part of SREAP/DEI initiatives budgeted in 2022

**City of Roseville**  
2022 Summary of Scheduled CIP Items

Attachment B

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Original Budget Amount</u>	<u>Revised Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
<b>Administration</b>						
Voting Equipment			\$ 15,000		\$ -	\$ 15,000
HR Software Upgrade			5,000		\$ -	5,000
Council Tablets			3,000		\$ -	3,000
<b>Central Services</b>						
Copier & Postage Machine Lease			84,400		10,642	73,758
<b>Police</b>						
Marked squad cars (4 / yr)	1/10/2022	\$ 135,877	136,000		-	136,000
Unmarked vehicles (1 / yr)	1/10/2022	30,388	24,000		-	24,000
Squad conversion,seats, control box			79,000		4,421	74,579
Radar Units			6,200		-	6,200
Stop Sticks			1,030		-	1,030
Computer Equipment			8,800		-	8,800
RMS Migration/replacement	1/10/2022	135,134	205,000		-	205,000
Speed notification unit			10,000		-	10,000
Non-lethal weapons			8,000		-	8,000
Long guns replacement			14,420		-	14,420
Sidearm parts (officers)			2,060		-	2,060
Tactical gear			6,500		-	6,500
Crime scene equipment			3,000		-	3,000
Body Worn Camera Equipment	1/10/2022	75,000	77,000		3,334	73,666
Digital Interview Room Equipment			15,450		-	15,450
Investigation Conf. Room			2,500		-	2,500
Defibrillators			1,575		-	1,575
Shredder			5,150		-	5,150
Radio Equipment	1/10/2022	26,890	27,000		25,100	1,900
Office furniture			8,400		-	8,400
Dishwasher			2,060		-	2,060
<b>Fire</b>						
Records Management System (RMS)			29,000		-	29,000
Cardiac Monitoring and Response Equipment			60,000		2,734	57,266
Portable and mobile radios			20,000		-	20,000
Fire admin- office furniture			2,500		-	2,500
Training room tables & chairs			15,000		-	15,000
Day room chairs			8,000		-	8,000
<b>Public Works</b>						
#106 3-ton dump w/ plo			230,000		-	230,000
#133 - Walk behind saw			10,000		-	10,000
#111 Bobcat 78" grapple bucket			5,000		-	5,000
Street Signs			10,000		-	10,000
Hydraulic Press 1995			5,000		-	5,000
<b>Parks &amp; Recreation</b>						
#517 Ford F350 SD (2013)			40,000		-	40,000
#515 Ford 350 w. plow (2018)			40,000		-	40,000
#516 Ford with plow (2013)			40,000		-	40,000
Skating Center Plow Truck (2002)			20,000		-	20,000
#504 Kubota Drag Tractor (2011)			35,000		-	35,000
<b>General Facility Improvements</b>						
Police & PW garage Co2/No2 detectors			10,000		-	10,000
workstation replacement city hall	1/10/2022	87,830	350,000		5,610	344,390
Maintenance Facility Pressure Washer			5,000		-	5,000
COMM Council Control/Sound System			7,000		-	7,000
COMM Council Furniture			15,000		-	15,000
Commons: South Entry RTU (2007)			20,000		-	20,000
Arena: Roof (2004)			10,000		-	10,000
OVAL Renovate Banquet Facility/Rooftops			217,000		-	217,000
OVAL Lobby Mechanical/Banquet Roof (1993)			300,000		-	300,000
OVAL Bathroom Remodel (Upper)			101,000		-	101,000
OVAL: Contingency and Soft costs (35%)			126,000		-	126,000
Hallway wall paper			5,000		-	5,000
Training room paint			2,000		-	2,000
Exercise room-flooring			3,000		-	3,000
Bay painting			25,000		-	25,000

Fire: Security system	3,000	-	3,000
Fire: Heat pumps (24)	10,000	-	10,000
Concrete Exterior	10,000	-	10,000
Exterior Lighting	3,000	-	3,000
Interior Lighting	3,000	-	3,000
Parking Lot	50,000	-	50,000

<b>Information Technology</b>						
Computers (Notebooks, Desktop)			35,000		3,841	31,159
Monitor/Display			5,175		-	5,175
Network Printers/Copiers/Scanners (13)			17,000		-	17,000
Network Switches/Routers/Wireless (Roseville)			25,000		-	25,000
Power/UPS - Closets (11)			400		-	400
Surveillance Cameras (58)			7,890		-	7,890
Agenda Software			6,200		-	6,200
Website redesign			17,000		-	17,000
<b>Park Improvements</b>						
Tennis & Basketball Courts			50,000		-	50,000
Playground Areas	2/14/2022	45,000	550,000	800,000	-	550,000
Playground Areas	3/21/2022	250,000				
Natural Resources			220,000		-	220,000
PIP/CIP Category			200,000		-	200,000
<b>Street Improvements</b>						
Mill & overlay - local streets			1,200,000		-	1,200,000
Former Seal Coat Dollars Spent as Mill and Overlay			250,000		-	250,000
Cty Rd B, Snelling-Lexington			105,000		-	105,000
Cty Rd B2/Lexington			100,000		-	100,000
2022 PMP			362,000		-	362,000
Cleveland, Iona-Colder			60,000		-	60,000
Lexington Pedestrian			50,000		-	50,000
Hamline&TH 36 Signals			78,600		-	78,600
Rice, Larpentuer - Cty B			250,000		-	250,000
<b>Street Lighting</b>						
Pedestrian light @ Lexington Central Prk			20,000		-	20,000
Signal Pole Painting (3 every other year)			20,000		-	20,000
<b>Pathways &amp; Parking Lots</b>						
Pathway maintenance			150,000		-	150,000
Lexington Pk off Cty B(1999)			20,000		-	20,000
<b>License Center</b>						
General office equipment (minor)			1,000		-	1,000
Office chair replacement			1,200		-	1,200
<b>Community Development</b>						
Computers/monitors			600		-	600
Office Furniture			1,000		-	1,000
<b>Water</b>						
Replace Water Tower Fence			30,000		-	30,000
Water main replacement *			800,000		-	800,000
<b>Sanitary Sewer</b>						
#202 1-ton with dump box/plow			70,000		-	70,000
LS repairs/upgrades			20,000		-	20,000
Dale/Owasso LS Rehab			45,000		-	45,000
Long Lake Lift Station			380,000		-	380,000
Sewer main repairs			900,000		-	900,000
<b>Storm Sewer</b>						
#139 Vacall	1/10/2022	305,367	280,000		305,367	(25,367)
Field Computer Add/Replacements			5,000		-	5,000
General Lift Station Repairs			20,000		-	20,000
Pond improvements/infiltration			400,000		-	400,000
Storm sewer replacement/rehabilitationPMP	3/21/2022	48,750	500,000		-	500,000
<b>Golf Course</b>						
Golf Shared with RSC Ford F150 Truck (2012)			20,000			20,000
Golf: Gas Pump / Tank: Replacement - 1967			16,000			16,000
Golf: Course Safety Netting Replacement 1997			10,000			10,000
Total - All Items			\$ 9,894,110		\$ 361,049	\$ 9,533,061