



Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, March 20, 2023

1. Roll Call

Mayor Roe called the meeting to order at approximately 6:00 p.m. Voting and Seating Order: Etten, Groff, Strahan, and Roe. City Manager Patrick Trudgeon and City Attorney Rachel Tierney were also present. Schroeder was absent.

2. Pledge of Allegiance

3. Approve Agenda

Groff moved, Strahan seconded, approval of the agenda as presented.

Roll Call

Ayes: Etten, Groff, Strahan, and Roe.

Nays: None.

4. Public Comment

Mayor Roe called for public comment by members of the audience on any non-agenda items. No one appeared to speak.

5. Recognitions, Donations, and Communications

a. Arbor Day Proclamation

Mayor Roe read the Arbor Day Proclamation.

Etten moved, Strahan seconded, proclaiming April 28, 2023 Roseville Arbor Day.

Roll Call

Ayes: Etten, Groff, Strahan, and Roe.

Nays: None.

b. Fair Housing Month Proclamation

Mayor Roe read the Fair Housing Month Proclamation.

Groff moved, Etten seconded, proclaiming April 2023 Fair Housing Month.

Roll Call

Ayes: Etten, Groff, Strahan, and Roe.

Nays: None.

c. Days of Remembrance Proclamation

Mayor Roe read the Days of Remembrance Proclamation.

Strahan moved, Etten seconded, proclaiming April 2023 Days of Remembrance.

Councilmember Strahan noted the City's actions in the last couple of years support this but that the City continues to decry the ongoing antisemitic behavior and any acts of hatred against Jews or any other religious groups within the City or anywhere else.

Roll Call

Ayes: Etten, Groff, Strahan, and Roe.

Nays: None.

6. Items Removed from Consent Agenda

7. Business Items

- a. Receive Update on the American Rescue Plan Act (ARPA) Spending Plan**
City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated March 20, 2023.

Councilmember Groff indicated some of the items are ongoing and he asked Mr. Trudgeon to highlight the items that are ongoing and that either need to have tax or other funding sources going forward.

Mr. Trudgeon reviewed the ongoing items and the funding sources with the City Council.

Mayor Roe thanked Councilmember Etten for bringing this forward as something to put on the agenda and staff for putting together the report and being conscientious on how the funds are used.

Public Comment

Mayor Roe offered an opportunity for public comment with no one coming forward.

- b. Consider Awarding American Rescue Plan Act (ARPA) Funds as Grants to Non-Profits Serving the Community**

City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request For Council Action and related attachments dated March 20, 2023.

Councilmember Etten indicated he would like to hear from someone at Kids In Need Foundation. He wanted clarification on which schools in the Roseville and Mounds View areas qualify for the support provided by this foundation.

Mr. Paul Wilson, Vice President of Development, Kids In Need Foundation,

explained generally speaking the organization targets schools where at least fifty percent of enrollment qualifies for the National School Lunch Program criteria, however, Kids in Need Foundation targets seventy percent. If they have a choice to direct their funds the Foundation will first target those schools that are seventy percent or higher. The Foundation specifically seeks out those schools that are perhaps most under served, which predominantly tend to be areas that are economically distressed and disproportionately are students of color but if the Foundation is directing aid across an economic area, the minimum threshold is fifty percent.

Councilmember Etten thought that made sense and thanked Mr. Wilson for the clarification.

Councilmember Strahan indicated she was curious if this was just representing the Roseville School District or is this also representing the Mounds View School District, which serves many of the City's students.

Mr. Wilson explained his organization serves communities statewide. These funds would be specifically directed in the immediate area and would be used locally for the resource center which serves both districts.

Public Comment

Mayor Roe offered an opportunity for public comment with no one coming forward.

Etten moved, Groff seconded, awarding \$10,000 grants to the following nonprofit organizations using the American Rescue Plan Act (ARPA) Funds:

Bhutanese Community Organization of Minnesota
Bridging
Keystone
Karen Organization of Minnesota
Northeast Youth and Family Services
Kids in Need Foundation

Council Discussion

Councilmember Etten indicated he was familiar with all of the organizations and knows that each one is doing very important work through the Roseville area and into the Mounds View schools where he works. He appreciates all of their efforts on behalf of the City's young people as well as families and older adults.

Councilmember Groff stated he was pleased to see all of these organizations come forward and happy to second the motion.

Councilmember Strahan appreciated all of the things said and thought that although the Council allotted fifty thousand dollars, sixty thousand dollars in the greater scheme of things is not much. If the City had five times the applicants, the City would be in a different position but she was appreciative that the City is able to offer support to all six organizations and she supported that.

Roll Call

Ayes: Etten, Groff, Strahan, and Roe.

Nays: None

c. Fire Department Presentation and Update

Fire Chief David Brosnahan briefly highlighted this item as detailed in the Request for Council Action and related attachments dated March 20, 2023.

Councilmember Strahan noted that Fridley and St. Anthony Village indicate inspections of units up to three and currently Roseville only does properties with five units and above. She wondered if there would be any possibility that the Fire Department would lower the threshold with the addition of the Battalion Chief Shift Supervisor position, if it were to go through.

Chief Brosnahan stated potentially, he thought it was a Council decision to come up with. He thought this position gave them foundation to begin the conversation and that this position gives them foundation to build off of if they were to look at other forms of rental licensing, such as single family. He knew that had come up amongst the Council, not saying that this person could handle all of that because it is significant. But, this might be the first person to at least be the supervisory role of a group of three or four people as they build into a licensing program like that. He was not against changing it to three or four units.

Chief Brosnahan continued with his presentation on ALS First Response and medication delivery.

Mayor Roe indicated because of the nature of this being a controlled substance and pain management being a fairly sensitive medical issue, he wondered if those decisions are made in conjunction with advisors on each call and each case or is that something that is at the discretion of the responding individual.

Chief Brosnahan explained it is at the discretion of a responding individual and it is through their protocols which are peer reviewed by their medical directors.

Mayor Roe asked if it was based on looking at the individuals medical situation and understanding to the extent that they can review any medical history, which can impact those decisions.

Chief Brosnahan indicated that was correct. He reviewed the interventions provided by the Fire Department in the first six months.

Councilmember Strahan asked as far as Narcan or other reversal of fentanyl and other opioids, if that is a part of this or something the Fire Department was already administering.

Chief Brosnahan indicated the Fire Department was already administering Narcan. Now because of their ALS the Fire Department can do it both in a nasal form and also through IV.

Chief Brosnahan continued his presentation, including options to participate in patient transport to provide ALS services in certain circumstances.

Councilmember Strahan asked regarding the options presented by Allina if the Fire Department was billing directly to Allina, and would it be a flat fee.

Chief Brosnahan indicated it would be a flat fee agreement. He thought both the options between ALS intercept and the mutual aid probably would have different costs but it would be a flat fee billed.

Councilmember Groff asked if this would require a new specific vehicle.

Chief Brosnahan indicated it potentially could. For the ALS intercept, where it is just the Fire Department's paramedic in their ambulance, would not but for an ambulance, yes. A cursory look has been done, as far as ambulance options and there is the potential to lease an ambulance if the Fire Department was interested in a pilot program for twelve to twenty four months, the department could lease an ambulance. One thing the department is seeing with rising costs and looking at their CIP in the future is the medic vehicles, the pickup trucks, are not far off from the cost of an ambulance.

Mr. Trudgeon explained the response issue is a major issue, the Council is aware of that, and it is something that Chief Brosnahan has identified for the past couple of years. Staff has been talking a lot about different ideas and purposes. He has generally not been too interested in going down the transport route for the City for lots of reasons but given some of the response times and challenges the City has with current Primary Service Area (PSA), those things are coming to bear. He did not want to alarm the Council but this is something the City has to seriously consider if the City wants to truly continue to deliver the great service that the Fire Department provides. There has also been additional conversations with Allina and demand for better service and better response times. He thought Allina had gotten the message and continues to struggle with labor force and other issues as well but at some point, some action will need to be taken. There is also some conversation at the State level regarding legislation about PSA's and where they go and the City

will have to see where that goes. That is more of a longer-term solution and will not help the City immediately but he did want to bring Chief Brosnahan to the City Council to talk about the service levels, the increasing need and also the response time, which is a real issue to make the Council aware of this.

Chief Brosnahan thought it was important about labor force and demand for Allina. It is consistent across Minnesota.

Mayor Roe concurred with the Chief about the lack of workforce affecting ambulance service everywhere, and noted that was another area to encourage young people to consider as a career option.

The Council and Mayor Roe thanked Chief Brosnahan for the update and the Fire Department for all of the work being done to keep the community safe.

d. Consider Ordinance Amending Titles 8 and 10 of the City Code Regarding Shoreland, Wetland, Stormwater, and Sustainability Regulations

Community Development Director Janice Gundlach briefly highlighted this item as detailed in the Request for Council Action and related attachments dated March 20, 2023.

City Planner Thomas Paschke, Senior Planner Bryan Lloyd, and Public Works Director Jesse Freihammer were also at the meeting to answer questions.

Ms. Gundlach reviewed changes that were made since the last Council viewing of the ordinance including riparian lots.

Councilmember Etten appreciated all of staff's work and clarification over the last few weeks. He indicated on page 11, attachment A, under discussion of lines 287 to 300, Variances, item four, letter b, states "Variances that allow a structure to be located within the ordinary high water level setback or that allow more impervious surface coverage than the standard shall include the following minimum conditions" and it lists conditions that only can be solved on a shoreline. He wondered whether this letter b, should say something that designates that as riparian because nobody else shall be commanded to do that. He explained if someone four hundred feet from the lake is going to look for more impervious surface than the standard, they are not able to be forced to do that. If the word "shall" is in there he felt it needed to be designated as a riparian lot which he thought this rule applied to under the variance category. He thought a word or two could be added which would add the clarity that needs to happen so when the word "shall" is commanded it is lines up.

Ms. Gundlach explained she was a little concerned with tweaking this language because the three standards Councilmember Etten is concerned about inherently

only applies to riparian lots. She personally did not think a “shall” needed to be added or needed to reference riparian. She would also get concerned about the DNR having questions about what the City is doing with that language because this is language the City staff specifically negotiated with the DNR on.

Councilmember Etten explained the word “shall” is already in the language so for him, a phrase that starts “Variances for riparian lots that allow a structure to...”. He thought the only wording that needed to be added was “for riparian lots” which is really what this is addressing. He thought adding that wording clarifies that. He indicated the second clause could be removed but he thought that needs to be in there for riparian lots that go over twenty-five percent.

Mayor Roe thought it appeared that the three conditions or requirements apply to either variances allowing a structure within the ordinary high-water level or variances that allow more impervious coverage. It does apply to both of those situations, and he thought Councilmember Etten’s point being was the more impervious coverage could be on a non-riparian lot.

Councilmember Etten indicated that was not correct. His concern was that no lot that is not riparian could satisfy these clauses, but the City is not separating those out, the wording just indicates that the City “shall include the following minimum conditions”, and no one can do these conditions if they do not have a lake lot.

Ms. Gundlach explained the reason she did not think a clarification is needed is that the conditions that fall under paragraph B can only be met by a riparian lot. It does not need to be clarified in the language there. She hated to speak for the DNR without having a conversation, but she could not imagine the DNR would be concerned about it. She did not think it changed how this actually get implemented and does not change the meaning of it.

Councilmember Etten wondered if the City would run into problems because it does not separate out that this is only for riparian lots by the little letters 1-3. The City understands it has to be but the language above it does not separate that out, leaving all of the properties in the same boat.

Ms. Gundlach explained a non-riparian lot cannot restore twenty percent of their contiguous shoreline because they do not have any.

Councilmember Etten explained a non-riparian lot can allow more impervious surface coverage than the standards and then the City is saying the property owner shall do this, they shall plant natural vegetation on the shoreline. That is why he wanted the change. He thought it was unclear in the sense that the City is trying to lump in both groups and separated out and it is clearly for riparian lots. He

explained if the DNR liked this language, their point is it is for riparian lots. He just wanted to make sure that the language is super clear.

Ms. Gundlach thought because it is not going to change the meaning either way, she will acquiesce. She thought staff could probably safely add these three words to this section if it satisfies Councilmember Etten's concern. She indicated under paragraph b, line 290, it could read: "Variances, for riparian lots, which allow a structure...". She asked Councilmember Etten if that would make him more comfortable in terms of clarity sought.

Councilmember Etten thought that is what makes it super clear.

Ms. Gundlach indicated staff can add those three words and she was ninety-nine percent confident that the DNR will not back at it.

Mayor Roe stated for the purposes of clarity, he thought it was helpful because even though it can become obvious that it does not apply to a non-riparian lot, it is within the first three words for someone to see if their land is riparian or not and if it applies to them or not. He indicated he would be supportive of this change.

Public Comment

Mayor Roe offered an opportunity for public comment with no one coming forward.

Etten moved, Groff seconded, enactment of Ordinance No. 1629 entitled, "An Ordinance Amending Title 10, Zoning, of the Roseville City Code to Update and Amend Shoreland Management and Environmental Regulations" , including amended language discussed this evening regarding variances and riparian lots and enactment of Ordinance No. 1628 entitled, "An Ordinance Amending Title 8, Public Works, of the Roseville City Code to Update and Amend Stormwater and Wetland Regulations."

Council Discussion

Councilmember Etten thanked staff for years of work on this as well as to the Planning Commission and the consultants. He thought a lot of this moves the City in a direction that the residents are interested in, and he hoped that it is successful in moving the City in those directions.

Councilmember Groff thought this was well done and felt most people will come in to consult with staff before going ahead with a huge project.

Mayor Roe added in addition to all the thanks and hard work done by staff, these are changes, and he thought the first things that would happen over the first several

months, if not a year, is that the City will learn there may be some things that need adjustment or tweaking based on actual experience.

Roll Call

Ayes: Etten, Groff, Strahan, and Roe.

Nays: None

Groff moved, Strahan seconded, enactment of Ordinance Summary No. 1630 entitled, "An Ordinance Amending Title 8, Public Works, and Title 10, Zoning, of the Roseville City Code."

Roll Call (Super Majority Required)

Ayes: Etten, Groff, Strahan, and Roe.

Nays: None

e. Consider Agreement with Burro Loco LLC as the Kitchen/Grill Vendor for the Cedarholm Community Building

Parks and Recreation Director Matthew Johnson briefly highlighted this item as detailed in the Request for Council Action and related attachments dated March 20, 2023.

Councilmember Strahan asked as far as staffing and management, the staffing atmosphere for entry level workers has not changed much in the last two years so did staff see those impacting hours or other things.

Mr. Johnson explained staff did ask that question and Burro Loco has gotten to the point with their existing establishments where those are running independently of the two providers right now. He indicated Ms. Bautista, the owner of Burro Loco, indicated that Roseville will be her focus and she will be spending a lot of time in Roseville. Burro Loco will hire new staff and their current location is too far away to bring people in so that is a valid concern. He thought Burro Loco feels like they understand the labor market and the price point that has been set up to house them allows enough flexibility to offer enough compensation to develop a staff. That certainly is a risk but not much that the City can do to mitigate that and if the City tried to run it he thought the City would run into the same issues.

Councilmember Groff indicated he was sure Mr. Johnson stressed this to Burro Loco that the City has alcohol compliance checks.

Mr. Johnson indicated he did.

Councilmember Groff asked if Burro Loco had any compliance checks in their current businesses and were there any that failed.

Mr. Johnson explained he was not aware of any, but staff has emphasized it to them and the training piece as well and Burro Loco is very comfortable with that as well.

Councilmember Etten noted he did ask Mr. Johnson questions in the last 48 hours, and he appreciated all of the thought and work that has gone into this to hopefully make this successful.

Etten moved, Strahan seconded, authorizing staff to enter into an agreement with Burro Loco to provide kitchen/grill service at the Cedarholm Community Building, pending final legal review.

Roll Call

Ayes: Etten, Groff, Strahan, and Roe.

Nays: None

8. Council Direction on Councilmember Initiated Agenda Items

a. Provide Direction on a Proposed Future Agenda Item to Initiate a Review of Commission Scope, Duties, and Functions

Councilmember Etten requested at the March 13, 2023 that this item be considered by the City Council.

Councilmember Etten explained there are at least three Commissions for various reasons that may be looking at how they operate in various ways. He explained PWETC came to the City Council for a name change because they wanted to focus on the environment but there really is not a scope and duty change. The HRIEC has had a couple of times where they really had not had work to do and thinking about how the City is utilizing those very passionate people. The Finance Commission has been looking at what they are doing and not doing and how much time they are spending on things. He would like the City Council to authorize Commissions to review these things and come back to the Council with their own thoughts and wide-open parameters to see what the Commissions come back with. He thought that Commissions did not work if folks are not engaged and that their time is not being used valuably. He wanted to make sure that the City does not leave the volunteers wondering what is going on.

Mayor Roe asked if there are any clarifying questions for Councilmember Etten.

Councilmember Strahan stated the Council had a couple of comments in the past that come to mind and she did not know if those would be included in what Councilmember Etten is thinking about right now, one of which was a concern with the Finance Commission and the process of approving things their role fits and what their duty was. Also with the Planning Commission, the Council has heard how the Commission is tasked with rubber stamping

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things to send to the City Council. She indicated to her, there is an element of how they fit in relation to what the Council does. She wondered if Councilmember Etten saw that as well.

Councilmember Etten thought that was something that could be brought forward, and the Council has had discussions about those things over the last five to seven years. The Council has actually moved timing on some planning things and process already. For him, the door would be pretty wide open to say what are the Commission's thoughts and why, and then the Council would be filtering that back to whatever the Council felt was serving the community in the best way and serving what the Council needs.

Councilmember Strahan wondered if they could also add how Youth Commissioners fit, given the given that the City does not have any Youth Commissioners at the moment.

Councilmember Etten agreed.

Mayor Roe asked if Councilmember Etten had an idea of time frame that he would want this on a Council agenda coming up.

Councilmember Etten thought in the next month or so would be fine and then from there start to move things forward.

Without objection, Mayor Roe indicted this topic would be put on a council agenda in the time frame requested by Council member Etten.

b. Provide Direction on a Proposed Future Agenda Item to Consider

c. Council Engagement with the Community via Various Means

Councilmember Strahan requested via email on March 14, 2023 that this item be considered by the City Council.

Councilmember Strahan explained she brought this to staff because during campaigning, she had heard from various people about the lack of a local newspaper and that it will not probably be coming back. She is wondering what other communication tools can the City utilize. In her mind, it came back to the IAP2. She noted that the City of St. Anthony Village has "Coffee with Council" once a month in which there is a two-hour open window with which people can have office hours. She thought this might be an opportunity where the City Council can go to people. Repeatedly, she has heard from people about having holding a town hall or City meeting of some kind. The other thing is the possibility of having the meetings out in the community, the reason being that if they are really into IAP2, which the City spent so much time deciding if they were involved, collaborate, or empower, how does the

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City really reach the people who maybe cannot get to City Hall or have the trust or relationship to be in this space. She thought it goes back to the City's work on DEI and how does the City reach out. She would like to see the City have a communication plan where the City is reaching out to the public.

Councilmember Strahan indicated she would like to propose some type of community action where the Council, as elected officials, go out into the community and more actively seek to involve and collaborate with the community.

Mayor Roe asked what kind of a timeframe was Councilmember Strahan looking for.

Councilmember Strahan thought it would be nice, before the end of Envision Roseville, to at least have one or two things in place. Maybe in the next six weeks or so would be good to figure out how the City and Council can be involved during the summer.

Mayor Roe asked if there was any objection from Councilmembers to add this to a Council agenda in the next six weeks.

There was no objection from the Council, and so the item will be placed on an upcoming agenda in that time frame.

9. Approve Minutes

Comments and corrections to draft minutes had been submitted by the City Council prior to tonight's meeting and those revisions were incorporated into the draft presented in the Council packet.

a. Approve February 27, 2023, March 7, 2023 and March 8, 2023 City Council Meeting Minutes

Groff moved, Etten seconded, approval of the February 27, 2023, March 7, 2023 and March 8, 2023 City Council Meeting Minutes as presented.

10. Approve Consent Agenda

At the request of Mayor Roe, City Manager Trudgeon briefly reviewed those items being considered under the Consent Agenda; and as detailed in specific Requests for Council Action dated March 20, 2023 and related attachments.

Public Comment

Mayor Roe offered an opportunity for public comment on the Consent Agenda

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Mr. John Kysylyczyn, 3083 Victoria Street, addressed the City Council regarding Item 10d. Victoria Street Pathway project, expressing his concerns about the project and the County's apparent lack of public engagement efforts" after "...Victoria Street Pathway project.

Groff moved, Etten seconded, approval of the Consent Agenda including claims and payments as presented and detailed.

Council Discussion

Mayor Roe noted the inclusion of the Victoria Street pathway as one of the higher priority projects in the City's Pathway Master Plan, and pointed out the numerous public input opportunities outlined in the report for the pathway item. He pointed out that if costs greatly exceed grant funding, the City has the ability to disapprove our cost share. For those reasons, he was supportive of the request to approve Ramsey County's application for Federal funding for the pathway

Roll Call

Ayes: Etten, Groff, Strahan, and Roe.

Nays: None.

a. Approve Payments

ACH Payments	\$652,693.73
106053-106133	511,585.69
TOTAL	\$1,164,279.42

- b. Approve 1 Gasoline Station License for JE Roseville Gas 2021, LLC dba Holiday.**
- c. Approve General Purchases and Sale of Surplus Items in Excess of \$10,000**
- d. Approve Resolution No. 11973 for Victoria Street Pathway**
- e. Approve Long Lake Lift Station Temporary Easement Agreement**
- f. Approve Consumption and Display Permits for Hidden Puzzle Rooms, LLC dba Hidden MN, Nazareth Council Inc. dba Knights of Columbus #4201, and Blume Brauhaus, LLC dba Bent Brewstillery**

11. Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager

City Manager Patrick Trudgeon reviewed the April 10, 2023 City Council meeting, April 12, 2023 Ethics Training, April 17, 2023 City Council meeting and the April 24, 2023 City Council meeting.

12. Adjourn

Strahan moved, Groff seconded, adjournment of the meeting at approximately 8:19 p.m.

Roll Call

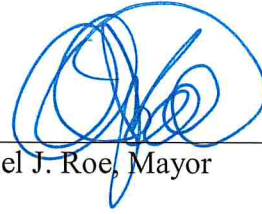
Ayes: Etten, Groff, Strahan, and Roe.

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Nays: None.



Daniel J. Roe, Mayor

ATTEST:



Patrick J. Trudgeon, City Manager