

**ROSEVILLE PARKS AND RECREATION COMMISSION
DRAFT MEETING MINUTES FOR FEBRUARY 29, 2016
ROSEVILLE CITY HALL – 6:30PM**

PRESENT: Becker-Finn, Doneen, Gelbach, Heikkila, Holt, O'Brien, Stoner, Newby
ABSENT: Bogenholm, Diedrick notified staff they were not able to attend
STAFF: Brokke, Schultz, Anderson
OTHERS: Peter Knaeble, Terra Engineering

1. INTRODUCTIONS

2. ROLL CALL/PUBLIC COMMENT

3. APPROVAL OF MINUTES – FEBRUARY 2 MEETING

Commission Recommendation:

Minutes for the February 2 meeting were unanimously approved.

4. WHEATON WOODS PARK DEDICATION

Brokke explained the proposed Wheaton Woods Housing project on the Northwest quadrant of Dale Street and County Road C. The project is for the development of 17 single family homes. The Commission needs to recommend either cash or land purchase for park dedication to the City Council for the project. Cash would be \$3,500 per home, land amount is approximately .58 acres. Gelbach commented that in the housing proposal, the Rice Creek Watershed District is listed. Actually the project would be in the Ramsey-Washington County Watershed District. Commissioners discussed the value of cash vs. land for the project. **Doneen made a motion to request cash, in lieu of land for this project. Second by Becker-Finn. Motion passed unanimously.**

5. REVIEW PROGRESS FOR THE CEDARHOLM GOLF COURSE CLUBHOUSE REPLACEMENT PROCESS

Commissioner Holt said there was a great response from the community for members to serve on the Clubhouse Advisory Team. Twenty-one applications were received. Holt and Gelbach reviewed the applications. In order to not limit involvement, they decided that all applicants would be invited to be on the advisory team. This will bring the total number of persons on the team to thirty-one. O'Brien said she thought recruiting members for the team was well publicized. March 17 will be the first meeting. Letters will be sent soon to applicants, along with a packet of information.

6. REVIEW FINANCIAL STATUS OF THE PARKS AND RECREATION RENEWAL PROGRAM

Brokke reviewed the handout on the park renewal packages and projects for the renewal program. The categories listed on the handout are:

#1 – Package (Buildings, Shelters, and Site; Skating Center Repairs, Nature Center, Bridges and Boardwalk, Lighting, Tennis Court Reconstruction/Resurface, Field Improvements, Irrigation Replacements and Upgrades, Natural Resources, Disc Golf Course, County Road B-2 and Victoria Sidewalk/County Road B, Sidewalk/ Pathways at various parks, and Playgrounds)

#2 – Land Acquisition (Rosebrook – Press Gym Site, Property at Hamline/Lydia, SW Acquisition and Development)

#3 – Administration (Planning and Management, Litigation and Bonding Costs)

Brokke went over details on the renewal funding and expenses. There were a total of 77 projects and this was the largest construction project for the city. The projects are 95% complete and the majority of the work should be done in 2016. Brokke reviewed the original budget, award amount, current spending and the difference. The total amount of funds not spent is \$435,464 under budget. It was noted the ASU estimate of added costs due to the litigation was 12%.

Becker-Finn suggested adding handicapped push button access to the new park buildings, if there is funding available. Brokke noted for the new playgrounds, the Community Builds have been very well received and plans are to incorporate them into future playground projects. Brokke thanked the Commission, the Community, the City Council and Staff for all the support on the park renewal projects. Brokke said Jeff Evenson, park superintendent, did a great job of managing all the projects.

The Natural Resource program will be continuing in 2016. O'Brien said there were comments on nextdoor.com regarding the resource program in Materion Park. Some neighbors were concerned about the changes taken place. Other neighbors were able to respond and explain the changes were for the benefit of the park. It was good to have their involvement. Brokke said Stantec, the Natural Resource contractor, has recently received \$300,000 in grants.

Stoner commented that the revenues listed for the new park building rentals was very good and over original estimates. Doneen said he would like to see the city partner with the School District on the SW Roseville area. Stoner said he would like to see updates on the renewal program included in Commissioner packets.

7. ELECTION OF CHAIR AND VICE CHAIR

After discussion, **Holt made a motion to elect Terrance Newby chair, second by Gelbach. Motion carried unanimously. Holt also made a motion to elect Gelbach as Vice Chair, second by Doneen. Motion carried unanimously.** Commissioners thanked Stoner for serving as chair for the last year. Brokke extended congratulations to Newby and Gelbach on their election.

8. STAFF REPORT

Brokke reported:

- Volunteer Appreciation Night will be this Thursday, March 3 at the Skating Center
- Women's World Bandy Championships were held at the OVAL Feb 17-21
- Brad Tullberg has resigned as Skating Center Superintendent to take a position with the City of Brooklyn Park
- The last date the OVAL will be open for the season will be March 3

9. OTHER

Becker-Finn informed the Commission there is a petition being circulated by residents for adding a sidewalk on Victoria Street, between County Roads C and D. Plans are to present it to the City Council in March.

Stoner asked about the acquisition of the land on Marion Street. Brokke said it will be discussed by the City Council this Monday, March 7. Stoner presented plaques to Commissioners Holt and Doneen for their years of service to the Commission. Stoner commended them for their dedication and effort with the Commission. Brokke also thanked Holt and Doneen. He said it's great to have the Commission members to get input on situations that affect the department. Seven applications have been received for the two openings for the Commission. The City Council will conduct interviews on March 7. Stoner said Commissioners had received a written comment from Dick Houck regarding his opposition to the Marion Street park proposal.

Meeting adjourned at 8:03pm

Respectfully Submitted,
Rick Schultz, Recreation Supervisor