

**ROSEVILLE PARKS AND RECREATION COMMISSION
DRAFT MEETING MINUTES FOR AUGUST 4, 2016
ROSEVILLE CITY HALL – 6:30PM**

PRESENT: Becker-Finn, Bole, Diedrick, Gelbach, Stoner, Warzecha

ABSENT: Heikkila, Newby, O'Brien

STAFF: Anfang, Brokke, Christensen

1. INTRODUCTIONS

2. ROLL CALL/PUBLIC COMMENT

No public comment at the start of the meeting.

3. APPROVAL OF MINUTES – MAY 3rd MEETING

Commission Recommendation:

Commission Stoner moved approval of minutes as presented, Commissioners Becker-Finn and Diedrick seconded. Motion passed unanimously.

4. FOLLOW UP TO CITY COUNCIL JOINT MEETING

The Parks and Recreation Commission met with the City Council on June 13, 2016. Brokke explained that typically the Parks and Recreation Commission meets annually with the City Council. However, due to the numerous topics that the Parks and Recreation Commission have been addressing it was decided to increase the meeting frequency.

Commissioner Diedrick confirmed that meeting more than 1 time per year with the council is helpful.

The City Council did not provide specific direction to the Parks and Recreation Commission at the joint meeting. However, they did discuss the following topics:

- Deer
 - Consider waiting for the results of the next survey and giving the Wildlife Management Ordinance time to be effective.
- Emerald Ash Borer (EAB)
 - Information provided to the City Council on updated plan to address EAB in the City now that it is under an active EAB infestation.
- Asset Management of Capital Improvement Program
 - The City Council is looking for the Parks and Recreation Commission to weigh in on this in the future.

- Cedarholm
 - Updates were provided from the advisory group. The City Council asked that they ensure ample public input opportunities during the advisory process.
 - August 16th will be the next public meeting with a presentation by the advisory team and time for public input.

Commissioner Becker-Finn questioned the use of renewal funds for potential upcoming sidewalk projects.

Brokke explained that \$2 million of the renewal program was identified for additional sidewalks and pathways to connect the park system and other amenities. Currently, there are \$600,000 dollars remaining for this use. This money will go to complete some smaller previously identified pathways in the community.

Commissioner Becker-Finn stated she was not questioning the validity of the projects. Rather, she feels it would have been beneficial for the Parks and Recreation Commission to discuss and recommend the location of potential sidewalks with the City Council during the joint meeting.

Brokke confirmed that all locations were previously identified as part of the renewal program.

Acting Chair Gelbach suggested that sidewalks and pathways should be included as a discussion item next time the Parks and Recreation Commission meets with the City Council in a Joint meeting.

Commissioner Diedrick questioned how the Parks and Recreation Commission will be looking at asset management going forward. Brokke stated that Parks and Recreation staff would provide additional details on life cycles and asset management at subsequent meetings.

5. CEDARHOLM GOLF COURSE REPLACEMENT UPDATE

Acting Chair Gelbach confirmed 21 residents, 5 staff members and 2 Parks and Recreation Commissioners are on the committee. August 11th is the next meeting and August 16th will be a public presentation.

Anfang confirmed that the committee previously met on 6 occasions. The committee has chosen to add an additional meeting on August 11th. This meeting will be used to clarify and wrap up the Final Report.

The Final Report is anticipated to be available on the City of Roseville Website by August 15th.

The public meeting on August 16th will consist of:

- 6:30-7:15 Final Committee Meeting
- 7:15 Community Presentation Presented by Committee Members

To ensure that the Community is aware of the August 16th Community Presentation, Parks and Recreation staff will promote and announce the meeting via:

- E-Mail to Golf Course Users
- ActiveNet E-mail Listing
- Nextdoor.com Neighborhood Announcements
- Notification Posts on the City of Roseville and the Parks and Recreation Facebook Pages
- www.cityofroseville.com Webpage
- Flyers Available at City Hall

Brokke would like to extend a thank you to Facilitator Dave Holt and the 23-member advisory group that spent 5-6 months meeting as an advisory team. He also extended thanks to Vice-Commissioner Gelbach and Commissioner Stoner for serving on the committee.

Commissioner Diedrick stated that there is a lot of information and a very good report in a short amount of time.

Acting Chair Gelbach thanked Anfang for all of her hard work during committee meetings and for her preparation of the Final Report.

Commissioner Diedrick inquired into next steps after the August 16th meeting. Anfang explained that the Committee's recommendation will be presented to the Parks and Recreation Commission at the September meeting and then will be presented to the City Council in late September or October.

6. STAFF REPORT

Parks and Recreation Director, Brokke Reports:

Villa Park Signs:

A request has been made to add an additional park identification sign at Villa Park. All Roseville parks do have identification signs, including Villa Park. However, a request has come in for an additional sign off of Dale St. at the B-Dale Club. The parking lot at the B-Dale Club is a joint effort between Roseville Parks and Recreation and the B-Dale Club. Currently, there are signs on all trail head locations for Villa Park. However, the

suggestion has been that we add an additional Parks and Recreation sign on Dale Street directing people to Villa Park.

Commissioner Becker-Finn inquires as to why they want additional signs?

Commissioner Stoner responded that he did not have trouble finding Villa Park but states that the Dale Street entrance is “weird”. He believes that it might be helpful if Parks and Recreation Staff surveys the softball players who frequently utilize the parking lot.

Anfang confirmed that the softball players receive communication from the League Director telling them the address for Villa Park. To date, there have not been any questions or concerns from players.

Commissioner Stoner stated that it is “worth checking”. He asks Parks and Recreation Staff to complete appropriate due diligence, as they would with any concern.

Brokke confirmed that Parks and Recreation staff would always work to address any major concerns that the community raises. However, at this time a sign has not been identified as a high priority at this location.

Becker-Finn questioned if the entrance is listed as a shared parking lot with B-Dale on the website. If it is not listed, she suggested that it be added to help reduce any potential confusion.

Park Facilities Supervisor Resignation:

Jeff Evenson will be leaving the City of Roseville as he has accepted the position of Parks and Facilities Superintendent for the City of Maple Grove. He has worked for the City of Roseville for 15 years and has been a true asset to the Parks and Recreation team and the Roseville community.

Commissioner Stoner asked when Evenson’s last day with Roseville will be. Brokke confirmed that his last day is Sept. 9th.

Park Acquisitions:

0 Cleveland: Closing is August 8th. Commissioner Stoner questioned if there is a plan to develop the land. Brokke stated that there will be a public process to develop the new park space.

1716 Marion: Still continuing due diligence on the potential location.

Commissioner Stoner asked for an update on the larger plot that was discussed at the Joint Commission and City Council meeting. Brokke confirmed that the City Manager will be following up.

Upcoming Events:

- Community Playground Builds:
 - a. Mapleview is complete and playground is open. Brokke confirmed that the Mapleview Park had around 100 volunteers at the community build on July 9th. Work is continuing on the pathway to the playground/shelter and hydroseeding.
 - b. Villa Park Playground Community Build - August 13th
 - c. Central Park Lexington Playground Community Build - September 24th
- Roll-In Movie on August 19th at 7:30. Movie Feature: “Monster U”
- Parks and Recreation Fall Brochure will be delivered to homes starting August 6th
- Discover Your Park (DYP) August 10th at Reservoir Woods
- Discover Your Park (DYP) August 17th at Mapleview Park
- Open League Registrations:
 - Adult Soccer League
 - Adult Fall Softball Leagues (Space is Limited)

Parks and Recreation Assistant Director, Anfang Reports:

On August 22nd members of the MNRPA will be presenting the Commission with the 2015 MNRPA – Award of Excellence for Volunteer Initiatives.

7. OTHER

8. TOUR OF ROSEVILLE’S SKATING CENTER’S ICE ARENA

Prior to the Commission leaving to tour the Roseville Skating Center’s Ice Arena Brokke provided a brief background:

Roseville Skating Center has 3 separate parts:

1. Indoor Arena Center (1969) – Geothermal upgrade in 2008
2. Guidant John Rose MN OVAL (1993)
3. Banquet Facilities (1998)

There has been suspect heaving occurring with the concrete floor of the Skating Center Arena. Survey work began to assess/track the situation. Subsequent surveys confirmed that there was some lifting occurring in the concrete floor. As a result, an unplanned shutdown was necessary to remove the ice to assess the situation and address as needed.

Keven Elm and Matt Johnson with Roseville Parks and Recreation worked diligently during this time to find ice available at other facilities for user groups. This ensured that the skaters who utilized the Roseville Skating Center Arena were affected as little as possible by the short-term closure.

After removing the ice, it was confirmed that there was a heave in the concrete floor. However, it has subsequently come back down after removing the ice and allowing the floor to thaw. It is believed that a combination of frost buildup beneath the floor and a potential sensor error had caused the floor to heave.

As the heave has reversed and all systems appear to be working well, staff has started to bring the floor temperature back down. They plan to begin flooding the rink soon and anticipate having the ice back in mid-August.

Commissioner Diedrick gave a special thanks to Elm and Johnson who found all of the replacement ice for our users.

Commissioner Bole questioned how long the ice arena was down. Brokke clarified the arena was shut down the week after July 4th and it will be down approximately 1 ½ months. Commissioner Bole questioned if that will affect the budget. Brokke confirmed that the unplanned closure will impact the budget this year.

9. ADJOURNEMENT

Meeting adjourned at 8:30pm.

Respectfully Submitted,
Danielle Christensen, Department Assistant