

ROSEVILLE PARKS AND RECREATION COMMISSION
DRAFT MEETING MINUTES FOR
November 1, 2016
6:30pm

PRESENT: Becker-Finn, Bole, Diedrick, Gelbach, Newby, O'Brien, Stoner, Warzecha
ABSENT: Heikkila notified staff they were not able to attend meeting
STAFF: Brokke, Anfang, Lake Johnson

1. INTRODUCTIONS

2. ROLL CALL/PUBLIC COMMENT

No public in attendance comment.

3. APPROVAL OF MINUTES – September 6, 2016 MEETING

September 6th minutes approved unanimously.

4. PARK DEDICATION: 1935 COUNTY ROAD B2 WEST

Brokke briefed the Commission on property location and park dedication options. In this instance, the land dedication would total .072 acres and the total cash in lieu of land allotment would be approximately \$60,000 (7% of the FMV).

Commissioners asked for additional clarifications as to location and connection to Master Plan. Brokke explained this area is not identified in the Master Plan as needing additional park space and the developer suggested the cash option because of the small nature of the land dedication. Brokke also mentioned how the cash dedication goes into a separate park dedication fund and can be used for future land purchases or development within the park system.

Commission Recommendation:

Commissioner O'Brien moved to recommend to the City Council that cash in lieu of land be accepted for park dedication at 1935 County Road B2 West. Second by Commissioner Diedrick. Passed Unanimously.

5. PARK DEDICATION ANNUAL RATE REVIEW

Brokke explained how park dedication considerations are triggered whenever a developer is subdividing, replatting or building new. The Commission annually reviews park dedication rates and makes recommendation to the Council (Council annually sets fees, by resolution, for the upcoming year prior to finalizing the budget).

- Residential park dedication fees were last increased in 2011 and Commercial park dedication fees were increased from 5% fmv to 7% fmv in 2012.
- Staff prepared comparative data detailing park dedication fees for surrounding and like communities for Commission information and review.

Commission discussion followed:

- Commissioners inquired into why we needed to compare to others & what might drive consideration to change the park dedication rates.
 - Brokke responded that the comparison provides a good perspective on the industry and how Roseville aligns with others. Brokke also spoke on how community needs drive the park dedication rates.
- Commissioners discussed how aligning with like communities provides for opportunities as potential locations for future development.
- Commissioner Stoner suggested recommending the residential rate be increased to \$4500/unit and the commercial rate increase to 10% fmv for discussion purposes. Stoner's reasoning for making this recommendation was that Roseville residents consistently value the excellent park system and we favorably compare to neighboring communities with higher park dedication fees.
 - Stoner also added that his recommendation correlates to Roseville's position to relation to the average of the comparative data provided.

- Newby inquired into whether the residential and corporate rates need to move at the same time.
- A lively discussion by the Commission addressed what was the most appropriate level for an increase and made a point to voice their interest in not letting “fairness” outweigh “capital needs”. Plus, they did not want the rates to become a deterrent for future development.

Commission Recommendation:

Commissioner Newby moved to recommend to the City Council an increase in Residential Park Dedication fees from \$3500 per unit to \$4000 per unit and an increase in Commercial Park Dedication fees from 7% fmv to 10% fmv. Second by Commissioner Stoner. Passed Unanimously.

6. CEDARHOLM GOLF COURSE CLUBHOUSE REPLACEMENT PROCESS

Anfang updated the Commission on the Cedarholm Clubhouse Replacement Process.

- Council accepted the Advisory Team final report on September 26 and authorized staff to move ahead with the next step of developing an approach and engaging a consultant to prepare schematic and concept designs and budget estimates.
 - Staff intends to bring a consultant recommendation to the Council early next year.

Commissioner Gelbach spoke to the possibility of working with a consultant team who was involved in the Master Plan process to capitalize on potential efficiencies.

- Brokke followed up with the Commissioners to take in their thoughts on tapping into the Renewal Program consultants.
 - Commissioner comments included: “good use of time”, “they know Roseville”, “proven provider”.

7. STAFF REPORT

- Staff Intro and Program Update:
 - Lake Johnson introduced herself to the Commission and spoke about her professional background leading to her taking the Recreation Supervisor position in July of this year. Lake explained her main responsibilities are adult sports and provided program participation numbers for summer & fall 2016. Lake also spoke about her other significant programming responsibilities, fall youth soccer (Jamie Becker-Finn, commented on her husband’s positive experience as a fall soccer coach) and the planning for future youth outreach programming in Southeast Roseville.
 - In the coming months, other members of the Parks & Recreation staff will meet with the Commission to talk about their backgrounds, their job responsibilities & upcoming initiatives & efforts for their division.
- 1716 Marion Street:
 - The City has closed on the property and staff will begin the planning process after the 1st of the year.
- Tamarack Park Playground Replacement
 - The planning process for the Tamarack Playground will happen in combination with the planning for the Marion Street property.
- Deer Hunt:
 - The City Council recently authorized the use of Department of Agriculture sharp shooters to begin the management of the deer population. This Department of Ag group will bait the animals and utilize a night shoot and thermal imaging to harvest the deer. The goal is to reduce the herd by 20 deer. Staff will develop a communications plan to inform the community. In the end the goal is to carry out the process in the most responsible, efficient way possible. The purpose is to not eliminate the deer population but to control the population.
- Other:
 - 2017 will once again be a busy year for planning, there will also be a planning process for the recently acquired property on Cleveland and County Road B.

Meeting adjourned at 8:15 pm

Respectfully Submitted,
Jill Anfang, Assistant Director