

**ROSEVILLE PARKS AND RECREATION COMMISSION
DRAFT MEETING MINUTES FOR
August 3, 2017 6:30pm**

PRESENT: Baggenstoss, Bole, Gelbach, Hoag, Stoner, Warzecha
ABSENT: Heikkila, Newby, O'Brien
STAFF: Brokke, Christensen

1. INTRODUCTIONS

2. ROLL CALL/PUBLIC COMMENT

Chair Gelbach announced that Heikkila, Newby and O'Brien notified staff prior that they would not attend. No public in attendance.

3. APPROVAL OF MINUTES – June 6, 2017 MEETING

Commissioner Hoag moved to approve the June 6, 2017 meeting minutes. Commissioner Warzecha seconds. Motion passed unanimously.

4. PARK DEDICATION METHOD DISCUSSION

Staff provided a history of Park Dedication in Roseville and updated the Commission on the current Roseville method. Current Roseville rates in residential areas is 10% of land or \$4,000 per unit. Non-residential areas is 5% of land or 10% of Fair Market Value (FMV).

As part of the Subdivision Code discussion, it was suggested that the non-residential rate be the same at 10% for both land dedication and cash dedication. As a result, the City Council asked that staff review and evaluate the League of MN Cities Sample Park Dedication Methodology with the Parks and Recreation Commission.

Chair Gelbach inquired on what the role of the Commission will be in reviewing the League of MN Cities methodology. Staff confirmed that the City Council will be looking for thoughts and a recommendation on what might be best for Roseville.

Staff provided a step-by-step walk through of examples of the League of MN Cities 7-step methodology for determining Park Dedication amounts.

Chair Gelbach questioned how "need" was defined in Step 3 of the League of MN Cities Methodology. Staff answered that it was defined by use. Roseville has assigned a use of approximately 75% (or "need") to residents and 25% of "need" to Roseville workers. This is simply an estimate including an analysis of Recreation Program Registrations.

Commissioner Hoag inquired if a Community Center is included in the "need" category. Staff stated that a Community Center was not included specifically in the "need" calculation. However, the acreage could be.

Staff provided the following comparisons of the current method vs. the League of MN Cities methodology for the collection of Park Dedication of recent Roseville developments:

Development	Type	Current Methodology Collection Amount (2017 Rate)	League of MN Cities Methodology Collection Amount
Farrington (2016)	Residential	\$20,000	\$12,168
2201 Acorn (2016)	Residential	\$7,000	\$20,233
Home2 Suites & Hampton Inn (2015)	Commercial	\$194,980	\$398,346

Commissioner Baggenstoss noted that the higher rate for non-residential could be a put off if he was a potential developer.

The Commission discussed ways to reduce the potential for too broad of an interpretation in the League of MN Cities methodology. Discussion points included varying employee counts, average person/household, residential/commercial need and varying plat size. The commission agreed that they would want to limit the use of arbitrary numbers and potential differing of interpretations in the Park Dedication calculation.

Commissioner Baggenstoss questioned if other Cities are utilizing the League of MN Cities Methodology. Staff provided information on surrounding Cities (Saint Louis Park, Eagan, Plymouth, Golden Valley and Maplewood) current methodology for determining their Park Dedication rates. All of the cities surveyed were utilizing a similar list to Roseville of surrounding community's rates to determine Park Dedication. Golden Valley had looked at the League of MN Cities Sample Methodology for potential guidance. No cities are known to be using the League of MN Cities method.

Commissioner Stoner suggested that we review statistical information every other year during the Commissions Park Dedication analysis (in addition to the survey of surrounding communities rates). He stated that this would provide empirical data for the Community to review and not just a comparison of other cities rates. He also commented that he liked the idea of potentially looking at "densities by development" as part of the Park Dedication rate analysis.

The Commission suggested providing a recommendation at the September 5, 2017 meeting. This would allow further review of the methodologies.

Staff reiterated the importance of Park Dedication to be clear, concise, consistent, non-negotiable and fair. They also suggested that the Commission consider one method, rather than a hybrid that is open to too much interpretation.

Commissioner Hoag added that we need our Park Dedication rates to be competitive, in order to spur growth and development in the City.

5. **COMPREHENSIVE PLAN – PARKS AND RECREATION SYSTEM MASTER PLAN REVIEW AND UPDATE**

Review of Goal 1 was completed at the June 6, 2017 Parks and Recreation Commission Meeting.

Goal 2 Review

Commissioner Warzecha asked for clarification on Goal 2.4. Specifically, what times the parks are open. Staff confirmed that the parks in Roseville are open from 5 a.m. to 10 p.m. daily (except Reservoir Woods, which is open from dawn to dusk).

The Commission suggests no changes to Goal 2.

Goal 3 Review

Staff suggested adding potential language to Goal 3 that would provide consideration for the City to purchase land that becomes available, when adjacent to existing parks.

The Commission discussed how best to identify potential adjacent land.

The Commission recommended potentially adding a note in Section 3 to possibly prioritize the purchase of properties adjacent to current parkland.

Goal 4

Chair Gelbach questioned the roles of Public Works and Parks and Recreation in the Trails, Pathways and Community Connections. Staff confirmed that it is a joint effort between Public Works and Parks and Recreation.

The Commission suggested defining roles of Public Works and Parks and Recreation as it applies to the Trails, Pathways and Community Connections to reduce confusion.

6. **FOLLOW-UP TO CITY COUNCIL JOINT MEETING**

Commissioner Stoner suggested that this topic be listed again on the September 5, 2017 Parks and Recreation Commission Meeting Agenda as three Commissioners were not able to attend the meeting tonight, and they may like to comment.

The Commission discussed the signing of Resolution No. 11422 – A Resolution Declaring the City of Roseville as a Pollinator-Friendly Community.

Commissioner Warzecha suggested adding directions on how to make your own bee habitats to the City of Roseville Pollinator Page.

Commissioner Stoner suggested adding that there is no minimum property size required for a beehive.

Commissioner Bole stated that all of the presenters did a very good job at the Joint Meeting.

Commissioner Stoner noted the mention of new deer contraceptives by the City Council at the Joint Meeting. Staff updated the Commission on their research of deer contraceptives:

- Only one immunocontraceptive (GonaCon) is currently approved by the U.S. Department of Agriculture for use in deer populations
- GonaCon is currently not permitted for use in Minnesota
- GonaCon works best in fenced environments – The ability to give the booster shot is difficult in a non-controlled area due to deer movement

7. ONGOING TOPICS

i. Cedarholm Community Building Replacement

Two bids were received for the Cedarholm Community Building Project. They are being sorted out and appear to be approximately 20% or more higher than projected. Parks and Recreation staff are planning to bring additional details to the City Council on August 14, 2017.

ii. Emerald Ash Borer (EAB)

Staff relayed that there is an update on “EAB in MN” in the August 3, 2017 Parks and Recreation meeting packet.

8. STAFF REPORT

- The October 3, 2017 Parks and Recreation Commission Meeting will be a joint meeting with the Ramsey County Parks and Recreation Commission. Potential topics could include current joint efforts (dog park, pathways, and parkland). Commissioner Baggenstoss suggested including the Rice/Larpenteur revitalization project, specifically the lighting along the Rice St. walkway to the list of discussion topics.
- Park Planning:
 - 1716 Marion Street: Meeting Sept. 12 @ 1716 Marion Street
 - 1716 Marion Street: October 17 @ Galilee Church
 - Cleveland: August 29 @ Fairview Community Center (6 p.m.)
 - Cleveland: October 6 @ Fairview Community Center (6 p.m.)
 - Cleveland: November 2 @ Fairview Community Center (6 p.m.)
- Rick Schultz retired after 31 years with the Roseville Parks and Recreation Department
- Lauren Deal has been named the new Recreation Superintendent
- Puppet Wagon – additional dates through August 10, 2017
- Discover Your Parks (DYP) – Wednesdays from 6:30-8:00 through August 16, 2017
- Roll in Movie – “Sing” on August 18, 2017 (7:30 p.m.)
- Live @ The Rog – additional performance dates through August 13, 2017
- Fall Brochures will be in homes the week of August 7, 2017

9. OTHER

Meeting adjourned at 8:31 pm

Respectfully Submitted,

Danielle Christensen, Department Assistant