

**Roseville Parks and Recreation
Commission Meeting
Thursday January 10, 2013
6:30 P.M.
Roseville City Hall
2660 Civic Center Drive**

AGENDA

- 1. Introductions/Roll Call/Public Comment Invited**
- 2. Approval of Minutes of December 4, 2012**
- 3. Park and Recreation Renewal Program**
- 4. Meeting Calendar for 2013**
- 5. Staff Report**
- 6. Other**
- 7. Adjournment**

**Roseville Parks and Recreation
“Building Community through People, Parks and Programs”
www.ci.roseville.mn.us**

*Be a part of the picture...get involved with your City...Volunteer!
For more information, call Roseville Parks and Recreation at 651-792-7006
or check our website at www.cityofroseville.com
Volunteering, a Great Way to Get Involved!*

MEMORANDUM

To: Parks and Recreation Commission
From: Lonnie Brokke
Date: January 2, 2013
Re: Notes for Commission Meeting on **Thursday, January 10, 2013**

1. **Introductions/Public Comment Invited**

Commissioners and staff will be introduced. Public participation and public comment is encouraged.

2. **Approval of Minutes of the December 4, 2012 Meeting**

Enclosed is a copy of the minutes of December 4, 2012. Please be prepared to approve or amend.

Requested Commission Action: Approve/amend minutes of the meeting of December 4, 2012

3. **Park and Recreation Renewal Program**

The following information is included in your packet:

- Revised Public Engagement Strategy (dated January 2, 2013)
- Spreadsheet with a draft Implementation Schedule (dated December 26, 2012)
- Park Improvement draft meeting schedule (dated January 3, 2013)

The Public Engagement Strategy is revised from your December meeting and is your second look.

The draft Implementation spreadsheet includes the project location, project description and meeting type and date. Adjustments can and may be made at this point.

The draft Park Improvement meeting schedule outlines a strategy and meeting dates. Adjustments can and may be made at this point.

Staff will be prepared to summarize this information for you at your meeting. Please review and be prepared to offer your thoughts, comments and suggestions.

The Natural Resource and Trails Subcommittee met again on January 2, 2013 and is moving forward with the Reservoir Woods Project, Langton Lake Project, B2 Project and the coordination of the Pathway Master Plan and the Parks and Recreation Constellation Concepts. Commissioner Doneen and staff will provide additional information to you at the meeting. Further comments and suggestions from the Commission are encouraged.

Any new progress will be reported at the meeting.

Requested Commission Action: Discuss new progress and provide input

4. **2013 Commission Meeting Calendar**

At your December meeting you finalized all your monthly meeting dates for 2013 except for the months of June, August, September and November.

The June meeting will be the annual joint meeting with the City Council at their meeting on a Monday night, either on June 10 or June 17th. Typically, the Parks and Recreation Commission are on one of those dates with the Public Works Commission taking the other. If you have a preference, we can request either the 10th or 17th.

In August, you typically have met at 8 p.m. on your regular first Tuesday of the month to allow Commissioners to attend their Night to Unite neighborhood event. You can meet at 8 p.m. again or select another date, day, time and possibly even consider a tour this month.

In September, many times you have selected a Saturday for your meeting that primarily consisted of a tour of the parks. If you decide to choose August for your tour, then your September meeting could be on your typical first Tuesday, September 3rd. If you decide to have your August meeting on the first Tuesday of August, then you may want to consider a tour in the month of September.

In November, because of Election Day, your meeting must be moved. At this point, the City Council Chambers are available on Thursday, November 7th or Thursday, November 14th.

Attached is a draft calendar.

Requested Commission Action: Discuss and set annual meeting calendar for 2013

5. **Staff Report**
6. **Other**
7. **Adjournment**

**ROSEVILLE PARKS AND RECREATION COMMISSION
MEETING MINUTES FOR DECEMBER 4, 2012
ROSEVILLE CITY HALL ~ 6:30PM**

PRESENT: Azer, Boehm, Diedrick, Doneen, Etten, D. Holt, M. Holt, Ristow, Simbeck

ABSENT: Wall notified staff ahead of time that he was unable to attend due to work conflict

STAFF: Anfang, Brokke, Evenson

1. INTRODUCTIONS/ROLL CALL/PUBLIC COMMENT

None

2. APPROVAL OF MINUTES – NOVEMBER 1, 2012 MEETING

Commission Recommendation:

Minutes for the November 1, 2012 meeting were approved unanimously.

3. PUBLIC TREE MASTER PLAN PRESENTATION

Jeff Evenson reviewed the Public Tree Master Plan Draft with Commission. Evenson provided background information on the original Public Tree Master Plan that was completed in 1995. While the earlier information was interesting the original plan was not available in an electronic format making it difficult to use with the updated inventory tools and current mapping systems.

The updated Public Tree Master Plan includes three main areas; the inventory of all public trees, analysis of data collected through the inventory and a plan for future forestry work and upgrades. The current information is fully electronic and will provide for a more streamlined update in the future and allows for the use of existing maintenance tracking software for reports that are easily integrated. The updated plan also includes references to the updated forestry ordinance and information on the economic value of our forest resources.

Commission Discussion:

- D. Holt commented on the significant number of trees recognized as being in fair or poor condition and inquired into how the City plans to address the maintenance needs for trees in this condition.
 - Evenson explained that condition status is quite critical and a fair status sounds worse than what is experienced by the “non-arborist” public. Maintenance staff is working to be more proactive with trimming and pruning trees.
 - Commissioners recognized that what is being done now is unfortunately reactionary due to budgetary constraints.
- Doneen recognized the need to plant in tree spaces now rather than wait until trees are diseased or gone – work on changing the tide from reactive to proactive.
- Doneen commented that he did not see in the report reference to climate changes and attention to species that are robust enough to withstand warmer seasons.
- The commission would also like to see mapping of the invasive species in a similar manner so that we can better manage our natural resources.
- Etten commented on how the County Roads were highlighted on the maps and inquired into how the County plays into the updated plan. Etten also suggested the County be approached with Roseville’s plan so there might be an opportunity to share in the plan for future plantings on County Road right-of-ways.
- Etten spoke to the benefits of our Urban Forest highlighted in the Public Tree Master Plan;
 - Shade allows for an energy savings
 - Trees store CO₂
 - Trees have an impact on storm water management
 - In the long run, public trees save the City of Roseville money

- Brokke commented on the beauty of the Public Tree Master Plan as well as the Renewal Program is the opportunities for community education and neighborhood dialogues
- Commissioners reminded all the need to plan for planting options in the place of buckthorn
- Doneen spoke to the fact that any invasive species removal is a level of resource restoration and needs ongoing monitoring and maintenance. The City of Roseville needs to utilize grass roots efforts and tap into the volunteer workforce to help support base financial commitments
- Brokke thanked and recognized the efforts of community member Kirk Brown as well as staff members Anita Twaroski and Jeff Evenson for their work on the plan and the Department of Agriculture for the Preparedness Grant

The Commission will see the Plan again before it is forwarded on the Council. The Plan will also be reviewed by the Public Works and Community Development staff prior to making a recommendation to the City Council in 2013.

4. **PARK & RECREATION RENEWAL PROGRAM**

Jason Etten introduced the Public Engagement Strategy draft for the Renewal Program. The goal at all levels is to involve as many community members as possible.

- Commissioners recognized the detail to communications in the Engagement Strategy and made some suggestions in areas not as thoroughly identified in the Strategies;
 - o Commissioners liked the idea of project signage to being provided by contractors
 - o Commissioners suggested use of signage in the parks with QR codes to help inform people as they are using the parks
 - o Suggested using signs with eye-catching captions like “Coming Soon” or Your Tax Dollars at Work”
 - o Highly recommended the use of social media – facebook, twitter and others to reach deeper into the community
 - o Utilize Nextdoor.com – people are using this tool more and more
 - o Commissioners reminded everyone to be more alert to providing notices and invitations in multiple languages to help reach all parts of the community
 - o Suggested checking into the availability of public displays/community boards at the Library, shopping centers, places where people tend to gather
- Commissioners felt very strongly that there is a need to make meeting notifications very clear as to what attendees can expect – people want to know directly what will be happening and what their participation level will be.

Brokke informed the Commission that faculty from Arizona State University will be providing a Best Value presentation on January 28 to the Roseville City Council, City Commissions and other interested entities from the community. Please mark your calendars and plan to attend this hour-long presentation.

5. **MEETING CALENDAR FOR 2013**

- Commission agreed to reschedule the January 1st meeting to Thursday, January 10.
- Commission will discuss alternative dates for the June and August meetings at the January meeting.

6. **STAFF REPORT**

Brokke updated the Commission on the following;

- Council approved the recommended commercial park dedication rate increase to 7%.
- Council will be looking for information on Park Boards early in the coming year – are there Commission members that would like to work on this task with staff? Greg Simbeck volunteered and commissioners recommended Nolan Wall based on thoughtful comments made by Wall at an earlier meeting.

- The Villa Park Neighborhood has been involved in meetings with project staff recently and it seems that a good relationship has been developed for future watershed work and renewal program projects.
- The Skating Center is operating at full-strength; the facility has been extremely busy in the opening weeks. Reminder to all that the Skating Center will once again host a family friendly New Year's Eve event and we are very fortunate to have Goodmanson Construction as title sponsor helping make this a great community event.
- Thank you Jason Etten for your support and time. On behalf of the Parks and Recreation staff we thank you for your leadership and wish you well as a new Councilmember.
 - o Etten commented that his experience with the Parks and Recreation Commission has been a fantastic opportunity for him. He is proud to say he has become a "park geek". He wants to remind everyone that parks benefit the community tremendously and that parks do truly impact our community.

7. ELECTION OF CHAIR AND VICE CHAIR

Commission Recommendation:

Jason Etten nominated Dave Holt for Chair of the Parks and Recreation Commission. Greg Simbeck seconded the motion. Motion passed unanimously.

Harold Ristow nominated Randall Doneen for Vice Chair of the Parks and Recreation Commission. Doneen respectfully declined due to his involvement with the Natural Resources and Trails subcommittee.

Harold Ristow nominated Lee Diedrick for Vice Chair of the Parks and Recreation Commission. Doneen seconded the motion. Motion passed unanimously.

8. OTHER

None

Meeting adjourned at 8:15pm

Respectfully Submitted,
Jill Anfang, Assistant Director



2012-2016 Parks & Recreation Renewal Program

Public engagement strategy

draft 2 January 2013

Overview

This document outlines the core strategies to be pursued as Roseville moves through the process of engaging residents and stakeholders in meetings dedicated to further understanding their desires and concerns for park improvements in the community. While the specifics of each meeting may vary depending on park conditions and a neighborhood's interests, this strategy suggests direction for general outreach and defines a prototypical meeting agenda that might be used for each park's concept/master planning.

The renewal program relies on the directions of the Master Plan as the guiding document for parks and recreation improvements to the system. Continuity with the Master Plan is critical, but the intent of the public engagement process is to better define those parks and recreation improvements that are framed in the Master Plan—not to ignore or change the core values and key directions of the plan, but to provide more clarity so that the city's parks and recreation programs can best serve the community.

As occurred during the Master Plan, the key strategy in the public engagement process is to allow the residents and park stakeholders the opportunity to contribute their local knowledge and insights to the renewal program. Meetings will be orchestrated to present information, but will allow significant time for residents and stakeholders to share their thoughts, concerns, and opinions. Interactions among residents and stakeholders will occur in both small and large group formats.

While the focus on public engagement is residents and stakeholders, others with an interest in the city's parks might also be engaged, including watershed districts, the school district, Ramsey County (particularly for trails projects), and perhaps even neighboring communities. In addition, the engagement process should be extended to allow park advocacy groups and potential park benefactors the opportunity access to the process. For most of these groups, face-to-face meetings will be the best avenue for interactions. Where agendas are provided in this document for public meetings, more focused agendas should be created for these face-to-face meetings.



Notification of meetings and other outreach methods

The city's ordinances relating to public notice of meetings should be followed, even though this is not a formal meeting of any board or commission. At a minimum, Notices should be sent to properties within 500 feet (Per City Code Title 1 Administration Chapter 108) of a park specifically inviting residents to participate in concept/master plan meetings. The nature of some park improvements and direction offered in the Master Plan suggest that those parks may have a broader audience (that is, the park's constituency is not neighborhood-based), in which case the notification area may be larger. It is not the intention to set parks apart from the neighborhood in this process; when community-level improvements are included in a park, balance must be achieved in the design of the improvements, and this is best achieved by drawing representation from all of that park's constituencies.

In addition to residents, some parks may have unique interest groups that will want to participate. Parks stakeholder or special interest groups, if known by city staff and if organized sufficiently to understand the group's composition, should also be invited to the concept/master plan meetings for specific parks. Some of these groups may not be directly connected to a specific park; still, finding ways for them to become aware of and participate in the planning process is critical for the park and the system.

The schedule for park concept planning meetings will be sufficiently established by 10 January 2013 so that advertising can assist in outreach efforts. The city's typical methods of advertising to parks and recreation constituents (notices in Parks and Recreation catalog) might be sufficient for those already attached to the city's parks. Notices on the city's website, cable television crawlers, inserts in utility bills, and other standard methods of "advertising" might also be pursued; notices should also be posted in each park informing users of meetings regarding the planning meetings.

Local media also play a role in building awareness of the projects and inviting people to participate. It seems that regular updates (every three months, perhaps) in the local paper might offer the chance to provide broad information about progress (impacts on the public use of parks resulting from construction and, eventually, completion of improvements at parks) and specific information related to meetings for each park. Thoughts for media might include a "park of the month," with photographs highlighting existing conditions, needs, and issues, and followed by photographs of completed improvements.

As improvements are contemplated, it might be useful to have a banner or a series of lawn signs (like campaign signs) placed at a park prior to the start of meetings and maybe during the entire period of construction. The city's planning staff should be contacted to make certain the banners or signs would not violate an ordinance (the ordinance controls sign materials, precludes the use of banners and mobile signs, and limits placement of temporary signs to 60 days). A variance to the ordinance could be pursued to allow signs of the types described to be used and placed at a park for more than 60 days.



Current technology might be pursued as a part of the public engagement process. Using QR codes, park users could use their smartphones to access information about the park and the entire renewal program.

With the start of construction, construction signs could be fabricated as part of the contract for construction with notices of the renewal program and anticipated completion date for the improvements at that park. Construction signs are commonly used, especially for public improvement projects.

Notification schedule

<i>Notification type</i>	<i>Distribution</i>	<i>Schedule</i>	<i>Responsibility</i>
Resident and property owner notice letter	USPS	Sent one month prior to meeting; follow up postcard 1-1/2 weeks prior to meeting	Staff
Inserts in utility bills and other city mailings	USPS	Aligned with utility bill schedule and other city mailings	Staff
City newsletter	City	Aligned with newsletter schedule	Staff
Parks and recreation catalog	City	Aligned with catalog schedule	Staff
Web notices	City website	Ongoing	Staff
Cable television crawler	Local access television	Ongoing	Staff
Local media articles		Ongoing	Staff
Banners and/or signs		Placed one month prior to meeting and remaining until start of construction	Staff
Construction sign		Placed by the contractor two weeks prior to start of construction	LHB to define parameters as a part of the contract for construction

Levels of engagement

The range of projects anticipated as part of Roseville's Parks and Recreation Renewal Program suggests varying intensities of public engagement activities. In some cases, an informational meeting will suffice as a method of communicating essential information to neighbors and stakeholders, while in others—those where more dramatic changes might be contemplated—are occasions where multiple meetings will be desired or necessary.



Engagement format	Inform	Consult	Collaborate
Engagement purpose	To provide the public with correct and timely information regarding a planned park improvement	To assess a park and evaluate potential changes during a series of meetings with both interactive and passive engagement activities during each meeting	To more fully and directly engage the public, especially neighbors and park users and user groups, in the planning and design of a park
Anticipated change in park	Reconstruction of a park component in the same or nearly the same location without a change in activity or intensity of use	Significant improvements in a park (more than replacement of park components in the same location)	Creation of new facilities with more broad influence on the use and intensity of the park; creation of a new park or park facility
Project types	Playground replacement, court replacement, field improvements, irrigation improvements	Any park with a new building; Oasis, Rosebrook, Sandcastle	Improvement projects with significant complexity and requiring public contributions during planning process; Southwest Roseville
General meeting description	One meeting, relatively short in length (60 to 90 minutes)	Three meetings, up to two hours per meeting, with two meetings during concept planning stage and one during final design	One meeting up to three hours to kick off the concept planning stage, followed by one or two meetings up to two hours each to conclude the concept planning stage, and one meeting during final design

“Inform” format: meetings with residents and stakeholders

Many improvements anticipated as part of the renewal program provide replacement or upgrades to park components without changes in location of the component or in the intensity of use. For these park improvements, providing information to the public and park stakeholders during a single meeting (along with other notifications via media, email, web notices, or other written communications) should suffice. This meeting might best occur in an open house format using the following agenda as a guide:

Open House Meeting Agenda			
Item	Topic	Description	Time allowed
1	Introduction	Introductions of parks and recreation staff,	2 minutes



		commission members present, consultants	
2	Open house review	Review of open house format, general information shared, and methods for offering input	5 minutes
3	Public review	Review of proposed improvements by public; comments may be received in writing or be provided directly to staff or consultants; staff and consultants available to answer individual questions from public	35 minutes
4	Overview presentation	Presentation of proposed improvements, including impacts to park use and schedule for improvements; questions most likely addressed individually during Item 5	15 minutes
5	Public review	Review of proposed improvements by public; comments may be received in writing or be provided directly to staff or consultants; staff and consultants available to answer individual questions from public	25 minutes
10	Next steps	Update on upcoming actions and meetings	5 minutes
11	Announcements	Provision of any other information related to other parks or the parks and recreation renewal program	3 minutes
12	Adjourn		0 minutes
			90 minutes

“Consult” format: meetings with residents and stakeholders

The renewal program anticipates meetings with neighborhoods and stakeholder/interest groups for each park as improvements are planned. For each park where significant changes are anticipated, two meetings will occur during the concept/master planning stage to focus on gaining input and reaction to proposed improvements, while one meeting would occur prior to the start of construction to provide information on the schedule and impacts on park use. The general outline for meetings relating to each park would be as follows:

Meetings			
Meeting	Focus	Presentation type	Facilitation
1	Initial concept planning and input	Interactive workshop	Parks and Recreation Department staff and consultant
2	Review of proposed concept/master plan	Interactive workshop	Parks and Recreation Department staff and consultant
3	Construction schedule and impacts	Open house	Parks and Recreation



on park use

Department staff and
consultant

Even though no park in the community is the same, meetings should generally follow a similar format and agenda to ensure consistency in planning and implementation. Some parks might necessarily have a unique agenda due to circumstances related to that park; defining a park serving Southwest Roseville will require a different approach because a new park is being created and because the creation of that park not only aligns with the direction of the Parks and Recreation Master Plan it satisfies a goal of the city's comprehensive plan.

Materials might be presented in PowerPoint to aid in projecting a large enough image of the plan and as a way of demonstrating process and schedule discussion items. Having display boards will allow meeting participants to more closely review drawings and other presentation materials at their own pace. As a strategy that anticipates meeting participants' needs, having a PowerPoint and hard copies should be pursued. The PowerPoint can be translated to a PDF file for posting on the city's website.

Similar to meetings conducted during the Master Plan, significant time will be directed to resident and stakeholder interactions. Meeting participants will be assembled in small groups (if enough people are present to allow reasonably sized groups). The following agenda might be used as the general prototype for most initial meetings during the concept/master planning stage of the renewal program:

Initial Concept/Master Plan Meeting Agenda (Meeting 1)

Item	Topic	Description	Time allowed
1	Introduction	Introductions of parks and recreation staff, commission members present, consultants	2 minutes
2	Parks and Recreation Master Plan as guidance	Overview of core values and key directions articulated in the Master Plan	5 minutes
3	Park renewal program	Overview of the renewal program and improvement funding	5 minutes
4	Concept planning process	Description of the planning process, meetings during the planning process, other opportunities for input	5 minutes
5	Schedule	Schedule for planning and design; anticipated construction schedule; impacts to park use and programs	5 minutes
6	Park conditions	(small group discussion) Resident and stakeholder assessment of existing park conditions (comments on an aerial photograph of the park)	15 minutes
7	Existing concept plan review	(small group discussion) Review of alternative concept plans created during the Master Plan; resident and stakeholder	30 minutes



		comments provided on alternatives (notes directly on the plans) as a way of gauging reaction and receiving guidance in alignment with the Master Plan	
8	Open discussion	(large group discussion) Reporting from groups on key messages	15 minutes
9	Questions	Questions from meeting participants	10 minutes
10	Next steps	Update on upcoming actions and meetings	
11	Announcements	Provision of any other information related to other parks or the parks and recreation renewal program	3 minutes
12	Adjourn		0 minutes
			95 minutes

The concept/master planning meeting process will include a second meeting to allow residents and stakeholders the opportunity to react and further shape the concept prior to advancing the plan to the final design stage. The following agenda might be used for the second concept/master plan meeting:

Follow-up Concept/Master Plan Meeting Agenda (Meeting 2)

Item	Topic	Description	Time allowed
1	Introduction	Introductions of parks and recreation staff, commission members present, consultants	2 minutes
2	Meeting 1 summary	Presentation of findings from the initial meeting	10 minutes
3	Concept plan	Presentation of the concept plan proposed for the park, including identifying elements that will be defined during final design, staging of improvements and use of the park during construction, public safety measures to be employed	15 minutes
4	Concept plan assessment	(small group discussion) Review of proposed concept plan	20 minutes
5	Open discussion	(large group discussion) Reporting from groups on key messages	20 minutes
6	Questions	Questions from meeting participants	10 minutes
7	Next steps	Update on upcoming actions and meetings	
8	Announcements	Provision of any other information related to other parks or the parks and recreation renewal program	3 minutes
9	Adjourn		0 minutes
			95 minutes



While not a part of the concept/master planning process or the Lead Consultant responsibilities, the following agenda might be used during the final design stage during a meeting framed as an open house:

Final Design Presentation Meeting Agenda (Meeting 3)			
Item	Topic	Description	Time allowed
1	Open house	Residents and stakeholders are allowed to view the plan and ask questions directly of parks and recreation staff and consultants; materials are set up in stations (existing conditions, proposed final plan, anticipated schedule, impacts on park use during construction)	20 minutes
2	Introduction	Introductions of parks and recreation staff, commission members present, consultants	4 minutes
3	Master plan, renewal program, and concept plan process	Review of information leading to the final plan	5 minutes
4	Final design plan	Presentation of the final design	15 minutes
5	Anticipated schedule	Discussion of anticipated schedule for construction and impacts on public use of the park	5 minutes
6	Questions	Questions from meeting participants	10 minutes
7	Next steps	Update on upcoming actions and meetings	3 minutes
8	Announcements	Provision of any other information related to other parks or the parks and recreation renewal program	3 minutes
9	Open house	Residents and stakeholders are allowed to view the plan following the presentation and ask questions directly of parks and recreation staff and consultants	25 minutes
10	Adjourn		0 minutes
			90 minutes

“Collaborate” format: meetings with residents and stakeholders

For some projects, a more intensive engagement process may be needed. A good example of the need for collaboration might be the process of defining a park for Southwest Roseville, where not only is the design of a park a key part of the process, but a site needs to be defined. In these cases, the meetings might be the most interactive, allowing the public and stakeholders the opportunity to be more deeply engaged in sessions that might be longer than in other levels of engagement.

Meetings



<i>Meeting</i>	<i>Focus</i>	<i>Presentation type</i>	<i>Facilitation</i>
1	Initial concept planning and input	Interactive workshop	Parks and Recreation Department staff and consultant
2	Review of proposed concept/master plan	Interactive workshop	Parks and Recreation Department staff and consultant
3	Construction schedule and impacts on park use	Open house	Parks and Recreation Department staff and consultant

Invitation prototype

While staff may desire to personalize an invitation or be more deliberate about how the renewal program's "tag line" is used, the following is offered as a prototype for an invitation to a resident or park stakeholder for the park improvement meetings:

<<<insert date>>>

Dear <<<name>>>,

During 2012, the Roseville City Council approved a plan that would renew the city's Parks and Recreation system in parks across the city. This major investment in our Parks and Recreation system builds from a successful master planning process that took place in 2010. It also aligns with Imaging Roseville 2025, a citizen-developed vision of what the Roseville community will be as we move into the future.

With funding in place and a master plan to guide us, the Parks and Recreation Department is looking for guidance from residents and parks stakeholders as improvements are framed for the community's parks. We have scheduled meetings to consider improvements at <<<***insert park name***>>> for:

- <<<***insert time, date, and place for meeting 1***>>>
- <<<***insert time, date, and place for meeting 2***>>>

At the first meeting, Parks and Recreation staff and their consultants will present initial ideas for improvements in the park. You will be asked to help staff better understand any issues present at the park and to assess the viability of initial ideas. Using input from this meeting, our consultants will develop a concept plan that will be shared at the second meeting.



<<<insert park name>>> is a part of your neighborhood. We hope that you can take time out of your busy schedule to share your thoughts and ideas during both of these meetings. **Through this process we believe our community will become a more vibrant and attractive place to live and play.**

You can find more information about the Parks and Recreation Renewal Program on the city's website at <http://www.ci.roseville.mn.us/index.aspx?NID=2243>. On the city's home page, just click on the "Parks & Recreation Renewal Program" tab on the left side of the screen.

We look forward to seeing you at these meetings.

Sincerely,

<<<invitation from staff, Parks and Recreation Commission, mayor??>>>

A follow-up postcard might be sent two weeks in advance of the meeting as a reminder. Essentially the

We need your input!

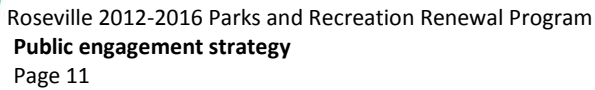
The City of Roseville will be making significant improvements to its Parks and Recreation system over the next three years. <<<***insert park name***>>> is scheduled for improvements soon and the first step is sharing ideas for improvements. Please plan to attend meetings to discuss <<<insert park name>>> scheduled for:

- <<<***insert time, date, and place for meeting 1***>>>
- <<<***insert time, date, and place for meeting 2***>>>

You can find more information about our parks improvements by checking the city's website. On the home page, click on the "Parks & Recreation Program" tab on the left side of the screen.

Your voice is important! We hope you can attend!

same information could be included:



Meetings with local boards and commissions

Tasks

Tasks	Responsibility	Schedule
Prepare list of stakeholder or interest groups for each park	City	
Parks concept plan list and schedule of meetings	LHB	
Contact local media		
Create and place banner		
Tag line		
Verify sign ordinances and limits on banners and signs in parks		

Implementation schedule

26-Dec-12

Project type	
	shelter/building
	general park improvement
	playground
	courts
	ballfield
	irrigation
	rink
	special projects
	not defined

Meeting type	
Inform	One meeting in the year of construction
Consult	Two meetings during concept planning; one meeting during final design; one meeting one month prior to start of construction
Collaborate	Two meetings during concept planning; one meeting during final design; one meeting one month prior to start of construction

DRAFT

Park	Component	Description	Meeting					Cost	Start	Complete	2012	2013					2014					2015					2016																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																														
			Type	Set	Meeting 1	Meeting 2	Approval Meeting				Meeting 3	Meeting 4	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																		
			Park Improvement Series 1 (2013)																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																						

Park	Component	Description	Meeting					Cost	Start		Complete		2012	2013					2014					2015					2016																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
			Type	Set	Meeting 1	Meeting 2	Approval Meeting	Meeting 3	Meeting 4																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								

Park	Component	Description	Meeting					Cost	Start	Complete	2012	2013					2014					2015					2016																
			Type	Set	Meeting 1	Meeting 2	Approval Meeting				Meeting 3	Meeting 4	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D				
Park Improvement Series 3 (2015)																																											
Acorn Park	rink	permenant base and boards, lighting improvements	Consult	16	30-May-13	20-Jun-13	2-Jul-13			\$	150,000	Spring 2015	Summer 2015																														
Acorn Park	irrigation	upgrade to two-wire at two ballfields								\$	25,000	Fall 2015	Fall 2016																														
Acorn Park	playground	new playground equipment, permanent surface, concrete edge								\$	125,000	Fall 2015	Spring 2016																														
Acorn Park	disk golf	grounds maintenance and course improvements								\$	100,000	Spring 2015	Spring 2016																														
Bruce Russell Park	playground	new playground equipment, permanent surface, concrete edge	Consult	10	1-Apr-13	29-Apr-13	7-May-13			\$	125,000	Fall 2015	Spring 2016																														
Central Park Lexington	restroom	includes utility room for electrical, mechanical, and irrigation needs in area and storage room	Consult	18	28-May-13	18-Jun-13	2-Jul-13			\$	450,000	Fall 2015	Spring 2016																														
Central Park Lexington	drop off	new parking area and drop off								\$	300,000	Fall 2015	Spring 2016																														
Central Park Lexington	entry plaza and sign	entry plaza and electronic sign								\$	300,000	Fall 2015	Spring 2016																														
Central Park Lexington	Bennett Lake lighting	replacement of pathway lighting systyem								\$	400,000	Fall 2015	Spring 2016																														
Central Park Lexington	playground	new playground equipment, permanent surface, concrete edge	Inform	11	18-Apr-13					\$	225,000	Fall 2015	Spring 2016																														
Central Park Victoria	ballfields	replacement of two fields in six field complex, improve soil conditions, upgrade fencing, upgrade irrigation to two-wire system, upgrade lighting, shade structure for bleachers								\$	150,000	Summer 2015	Summer 2016																														
Evergreen Park	ballfields	replacement of two fields in four field complex, improve soil conditions as needed - resolve drainage issues, upgrade fencing, upgrade irrigation to 2-wire system, access to concession deck, bleacher upgrades								\$	200,000	Fall 2015	Summer 2016																														
Langton Lake Park	playground at ballfields	new playground equipment, permanent surface, concrete edge								\$	125,000	Fall 2015	Spring 2016																														
Langton Lake Park/C2	playground	new playground equipment, permanent surface, concrete edge	Consult	17	6-Jun-13	27-Jun-13	2-Jul-13			\$	75,000	Fall 2015	Spring 2016																														
Legion Field	ballfield	improve dugout areas, upgrade fencing, upgrade irrigation to two-wire system, upgrade lighting, improved bleacher area, storage area, access to upper level Legion parking & building, possible trail improvement	Inform	11	18-Apr-13		7-May-13			\$	300,000	Spring 2015	Spring 2016																														
Mapleview Park	playground	new playground equipment, permanent surface, concrete edge	Consult	17	6-Jun-13	27-Jun-13	2-Jul-13			\$	75,000	Fall 2015	Spring 2016																														
Owasso Park	playground at ballfield	new playground equipment, permanent surface, concrete edge	Consult	19	16-May-13	13-Jun-13	2-Jul-13			\$	75,000	Fall 2015	Spring 2016																														
Owasso Park	irrigation	upgrade to two-wire system at two ballfields								\$	25,000	Fall 2015	Spring 2016																														
Pocahontas Park	court	new court surface, fencing and lighting	Consult	20	16-May-13	13-Jun-13	2-Jul-13			\$	150,000	Spring 2015	Spring 2016																														
Pocahontas Park	park improvements	play area fencing, turf improvements based on proposed future uses								\$	75,000	Spring 2015	Spring 2016																														
Villa Park (upper)	ballfield	upgrade fencing, upgrade irrigation to two-wire system, upgrade lighting, improved bleacher area, storage area, turf improvements as needed	Consult	7	26-Feb-13	19-Mar-13	2-Apr-13			\$	150,000	Fall 2015	Spring 2016																														
Natural Resources										\$	500,000	Fall 2015	Spring 2016																														
Trails										\$	655,000																																
Project Management										\$	450,000																																
Park Improvement Series 2 (2014) investment										\$	5,205,000																																
Park Improvement investment										\$	19,025,000																																
* Projects not on original list																																											

DRAFT

Park improvement meeting schedule

3-Jan-13

DRAFT

Meeting type	
Inform	One meeting to provide information; other communications during year of construction
Consult	Two meetings during concept planning; one meeting during final design; one meeting and other communications one month prior to start of construction
Collaborate	Two meetings during concept planning; one meeting during final design; one meeting and other communications one month prior to start of construction

Meeting	Park	Component	Meeting						Comments
			Type	Meeting 1	Meeting 2	Approval Meeting	Meeting 3	Meeting 4	
1	Autumn Grove Park	south park shelter building site acquisition park improvements rink	Consult	4-Mar-13	1-Apr-13	2-Apr-13			
2	B2 Trail Roseville Skating Center	trail exterior painting and maintenance	Inform	14-Mar-13		2-Apr-13			
3	Central Park Victoria Ballfields	ballfields playground ballfields shelter ballfields lighting playground	Consult	7-Mar-13	28-Mar-13	2-Apr-13			
	Materion Park Central Park Victoria West Tamarack Park	playground playground playground							
4	Central Park Dale Street Athletic Fields	Parks Foundation Shelter FORParks shelter	Consult	6-May-13	3-Jun-13	4-Jun-13			separate meetings on same night separate meetings on same night
5	Harriet Alexander Nature Center	building improvements boardwalk	Consult	2-Feb-13	2-Mar-13	2-Apr-13			
6	Lexington Park	shelter building rink irrigation	Consult	12-Feb-13	14-Mar-13	2-Apr-13			
7	Villa Park	shelter building bridges rink playground (upper park) ballfield (upper park)	Consult	26-Feb-13	19-Mar-13	2-Apr-13			
8	Southwest Roseville	site acquisition park improvements	Collaborate	11-Apr-13	9-May-13	7-Jun-13			
9	Rosebrook Park	site acquisition shelter building park improvements	Consult	23-Apr-13	21-May-13	4-Jun-13			
10	Bruce Russell Park	court playground	Consult	1-Apr-13	29-Apr-13	7-May-13			
11	Langton Lake Park Evergreen Park	irrigation ballfield court	Inform	18-Apr-13		7-May-13			
	Legion Field Central Park Victoria	ballfield ballfields							

Meeting	Park	Component	Meeting						Comments
			Type	Meeting 1	Meeting 2	Approval Meeting	Meeting 3	Meeting 4	
12	Howard Johnson Park	court playground	Consult	9-Apr-13	30-Apr-13	7-May-13			
13	Oasis Park	shelter building park improvements playground	Consult	16-Apr-13	14-May-13	4-Jun-13			
14	Rosebrook Park	site acquisition shelter building park improvements	Consult	23-Apr-13	21-May-13	4-Jun-13			
15	Sandcastle Park	shelter building park improvements	Consult	4-May-13	23-May-13	4-Jun-13			
16	Acorn Park	rink irrigation playground disk golf	Consult	30-May-13	20-Jun-13	2-Jul-13			
17	Langton Lake Park Langton Lake Park/C2 Mapleview Park	playground at ballfields playground playground	Consult	6-Jun-13	27-Jun-13	2-Jul-13			MS not available
18	Central Park Lexington	irrigation restroom drop off entry plaza and sign Bennett Lake lighting playground	Consult	28-May-13	18-Jun-13	2-Jul-13			
19	Owasso Park	playground at ballfields irrigation	Consult	16-May-13	13-Jun-13	2-Jul-13			
20	Pocahontas Park	court park improvements	Consult	16-May-13	13-Jun-13	2-Jul-13			
21									
22									
23									

DRAFT

ROSEVILLE PARKS AND RECREATION COMMISSION
2013 DRAFT ANNUAL CALENDAR

<u>Day/Month</u>	<u>Time</u>	<u>Location</u>
Thursday, January 10	6:30 p.m.	Regular Meeting – City Hall
Tuesday, February 5	6:30 p.m.	Regular Meeting -City Hall
Tuesday, March 5	6:30 p.m.	Regular Meeting -City Hall
Tuesday, April 2	6:30 p.m.	Regular Meeting -City Hall
Tuesday, May 7	6:30 p.m.	Regular Meeting -City Hall
June 10 th or June 17 th date to TBD for Joint Commission/City Council Meeting		
JULY		NO MEETING
Tuesday, August 6 *To be finalized due to Night to Unite	8:00 p.m.	Regular Meeting – City Hall
Tuesday, September 3 *To be finalized	6:30 p.m.	Regular Meeting – City Hall
Tuesday, October 1	6:30 p.m.	Regular Meeting -City Hall
November date to move because of Tuesday, November 5 th being Election Day		
Tuesday, December 3	6:30 p.m.	Regular Meeting -City Hall

JANUARY 2013

ROSEVILLE SKATING CENTER – OVAL

Schedule is subject to change WITHOUT NOTICE

For schedule updates call 651.792.7191 or visit www.cityofroseville.com/skatingcenter

Updated 12/31/2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 PUBLIC SKATING & OPEN HOCKEY 1:00PM - 4:00PM PUBLIC SKATING & OPEN HOCKEY 5:30PM - 8:30PM	2 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM PUBLIC SKATING (TRACK ONLY) 5:00PM - 6:30PM	3 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM	4 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM PUBLIC SKATING & OPEN HOCKEY 8:00PM - 10:00PM	5 PUBLIC SKATING & OPEN HOCKEY 1:00PM - 3:00PM PUBLIC SKATING & OPEN HOCKEY 7:30PM - 9:30PM
6 PUBLIC SKATING & OPEN HOCKEY 12:00PM - 2:00PM PUBLIC SKATING & OPEN HOCKEY 7:00PM - 9:00PM	7 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM	8 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM OPEN SPEED SKATING 9:00PM - 10:15PM	9 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM PUBLIC SKATING (TRACK ONLY) 5:00PM - 6:30PM	10 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM	11 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM PUBLIC SKATING & OPEN HOCKEY 8:00PM - 10:00PM	12 PUBLIC SKATING & OPEN HOCKEY 12:00PM - 2:00PM PUBLIC SKATING & OPEN HOCKEY 6:30PM - 9:30PM
13 PUBLIC SKATING & OPEN HOCKEY 12:00PM - 2:00PM PUBLIC SKATING & OPEN HOCKEY 7:00PM - 9:00PM	14 PUBLIC SKATING & OPEN HOCKEY 11:00AM - 1:00PM PUBLIC SKATING & OPEN HOCKEY 2:00PM - 4:00PM PUBLIC SKATING (TRACK ONLY) 5:00PM - 6:30PM	15 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM OPEN SPEEDSKATING 9:00PM - 10:15PM	16 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM PUBLIC SKATING (TRACK ONLY) 5:00PM - 6:30PM	17 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM	18 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM PUBLIC SKATING & OPEN HOCKEY 8:00PM - 10:00PM	19 American Cup Long Track Speedskating/ Junior World Cup PUBLIC SKATING & OPEN HOCKEY 7:00PM - 9:00PM
20 American Cup Long Track Speedskating/ Junior World Cup PUBLIC SKATING & OPEN HOCKEY 7:00PM - 9:00PM	21 PUBLIC SKATING & OPEN HOCKEY 11:00AM - 1:00PM PUBLIC SKATING & OPEN HOCKEY 2:00PM - 4:00PM PUBLIC SKATING (TRACK ONLY) 5:00PM - 6:30PM	22 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM OPEN SPEEDSKATING 9:00PM - 10:15PM	23 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM PUBLIC SKATING (TRACK ONLY) 5:00PM - 6:30PM	24 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM	25 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM PUBLIC SKATING & OPEN HOCKEY 8:00PM - 10:00PM	26 PUBLIC SKATING & OPEN HOCKEY 1:00PM - 3:00PM PUBLIC SKATING & OPEN HOCKEY 7:30PM - 9:30PM
27 PUBLIC SKATING & OPEN HOCKEY 12:00PM - 2:00PM PUBLIC SKATING & OPEN HOCKEY 7:00PM - 9:00PM	28 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM	29 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM OPEN SPEEDSKATING 9:00PM - 10:15PM	30 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM PUBLIC SKATING (TRACK ONLY) 5:00PM - 6:30PM	31 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM	ADMISSION PRICES Public Skating /Open Hockey \$ 5.50 Skate Rentals \$ 4.00 Senior Skate Session \$ 4.00 Sharpening \$ 5.00 Skatercise Admission \$ 8.00 Open Figure Skating \$ 5.50 10-Session Punch Card \$ 49.00	

January 2013

ROSEVILLE SKATING CENTER – INDOOR ARENA

*Schedule is subject to change **WITHOUT NOTICE***

For schedule updates call 651.792.7191 or visit www.cityofroseville.com/skatingcenter

Updated 12/20/12

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 No Public Sessions	2 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Senior Skating 1:15pm - 2:45pm Public Skating 7:00pm - 8:30pm	3 Adult Open Hockey 8:30am - 9:45am Daytime Skating Lessons 10:00am - 11:30am Public Skating 11:30am - 1:00pm	4 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Skatercise 1:15pm - 2:30pm	5 No Public Sessions
6 Public Skating 12:30pm - 2:00pm	7 Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Public Skating 1:00pm - 2:30pm	8 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Open Figure Skating 11:45am - 1:00pm Ladies Open Hockey 1:00pm - 2:15pm	9 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Senior Skating 1:15pm - 2:45pm Public Skating 7:00pm - 8:30pm	10 Adult Open Hockey 8:30am - 9:45am Daytime Skating Lessons 10:00am - 11:30am Public Skating 11:30am - 1:00pm	11 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Skatercise 1:15pm - 2:30pm	12 No Public Sessions
13 Public Skating 12:30pm - 2:00pm	14 Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Public Skating 1:00pm - 2:30pm	15 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Open Figure Skating 11:45am - 1:00pm Ladies Open Hockey 1:00pm - 2:15pm	16 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Senior Skating 1:15pm - 2:45pm Public Skating 7:00pm - 8:30pm	17 Adult Open Hockey 8:30am - 9:45am Daytime Skating Lessons 10:00am - 11:30am Public Skating 11:30am - 1:00pm	18 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Skatercise 1:15pm - 2:30pm	19 No Public Sessions
20 No Public Sessions	21 Adult Open Hockey 11:30am - 12:45pm Public Skating 1:00pm - 2:30pm	22 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Open Figure Skating 11:45am - 1:00pm Ladies Open Hockey 1:00pm - 2:15pm	23 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Senior Skating 1:15pm - 2:45pm Public Skating 7:00pm - 8:30pm	24 Adult Open Hockey 8:30am - 9:45am Daytime Skating Lessons 10:00am - 11:30am Public Skating 11:30am - 1:00pm	25 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Skatercise 1:15pm - 2:30pm	26 No Public Sessions
27 Public Skating 12:30pm - 2:00pm	28 Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Public Skating 1:00pm - 2:30pm	29 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Open Figure Skating 11:45am - 1:00pm Ladies Open Hockey 1:00pm - 2:15pm	30 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Senior Skating 1:15pm - 2:45pm	31 Adult Open Hockey 8:30am - 9:45am Open Figure Skating 10:00am - 11:30am Public Skating 11:30am - 1:00pm	ADMISSION PRICES Public Skating /Open Hockey \$ 5.50 Skate Rentals \$ 4.00 Senior Skate Session \$ 4.00 Sharpening \$ 5.00 Skatercise Admission \$ 8.00 Open Figure Skating \$ 5.50 10-Session Punch Card \$ 49.00 *Open Hockey is for players 18 years old+ *Helmets required for Open Hockey*	

Upcoming Parks and Recreation Programs & Events

- January 3 Outdoor Facility reservations are accepted at Parks & Recreation office starting at 8 a.m.
- January 3–March 7 Skating Lessons preschool - adults at Roseville Skating Center 10-11:30 a.m.
- January 10 Monthly Sprouts program for preschooler w/ adult at HANC 10-11:30 a.m.
 - o Feb 7, March 7 additional Sprouts classes in the Winter series
- January 14–February 11 Preschool Sports at Central Park Elementary 3:30-4:30 p.m.
- January 15 Marvelously Messy Art Class at Roseville City Hall 6:30–7:30 p.m.
- January 15 Roseville Central Park Foundation Celebration Walk brick orders due for Spring placement
- January 19-20 American Cup Long Track Speedskating Junior World Cup at the OVAL
- January 23 Adult Softball Registration begins for returning 2012 Summer League Teams and residents
- January 23–Feb 27 After School Sports for school age youth at Central Park Elementary 3:30-4:30p.m.
 - o Brimhall 4:15-5:15 p.m.
- February 1 Daddy-Daughter Sweetheart Dance at the Roseville Skating Center 6-8 p.m.
- February 1 Kid's Fishing Tournament Open House at the Roseville Skating Center 6-8 p.m.
- February 2 Kid's Ice Fishing Tournament on Lake Johanna Beach, Arden Hills 11 a.m.-1 p.m.
 - o Feb 6, March 23 & April 6 Instructional Fishing Clinics for kids at multiple locations and times
- February 8 Candlelight Snowshoeing for ages 12–adult at Harriet Alexander Nature Center 7-9 p.m.
- February 9 Valentine's Day Craft Party at Roseville City Hall 10 a.m.– noon
- February 10 HANC Open House "Year of the Snake" at Harriet Alexander Nature Center 1-4 p.m.
- February 15 Parents Night Out at Central Park Elementary Community Gym 5-9 p.m.
- February 16 "Living Smarter" Home & Garden Fair at Fairview Community Center 9 a.m –3 p.m.
- February 20 Snow Tubing Teen Trip to Wild Chutes Tubing Park, Taylors Falls 9:30 a.m.–4 p.m.
- February 20 Adult Trip to Mahalia! at the Old Log theater departs from the RSC 10:30 a.m.–4:30 p.m.
- February 21 Kids Adventure Challenge departs from the Roseville Skating Center 9 a.m.–4 p.m.

Sampling of promotional materials will be available at the meeting and in the on-line packet. Materials can also be found on the flyer racks by the Parks & Recreation office, in the Winter brochure and on-line at www.cityofroseville.com/parks in an effort to minimize use of printed papers.

ROSEVILLE SKATING CENTER



DAYTIME SKATING SCHOOL WINTER 2013 - 9 WEEK SESSION

Thursdays, January 3 - March 7, 2013

(No class on Jan 31)

<u>Program #</u>	<u>Time</u>	<u>Level</u>
9100.597	10:00am-10:30am	Preschool 3-4 years old
9100.598	10:30am-11:00am	Adult Skating Lessons & Practice ice*
9100.599	11:00am-11:30am	5 years old to early teen

*Adult skating lessons are being offered on half the ice while practice ice is available for *registered skaters only*.
Adults are highly recommended to wear protective gear including helmets.

Fee: Regular - \$76.00 Roseville Resident - \$67.00

REGISTER ONLINE @ www.cityofroseville.com/skatingcenter

THERE ARE NO PROVISIONS FOR MAKE UP CLASSES!

An \$8.00 processing charge will be added to all cancellations.

Participants Name:		Phone:		Parent/Guardian Name:			
Home Address:		City:		State: Zip:			
 2661 Civic Center Dr Roseville, MN 55113 651-792-7124		Gender(circle): F M Birthdate:		Status: New Student Returning Student			
		Program #		Program Name:		Test Passed:	
		Does participant have any disability, allergy or special need of which we should be aware? _____ Explain:					
		Liability Waiver: I understand that participation in this activity is completely voluntary. I recognize that there are risks in my participation in this activity. I agree to accept those risks. I also agree, in consideration for my being allowed to participate in this activity, and on behalf of myself, my heir, executors, administrators and assigns, to release and discharge the City or Roseville, sponsor (s) of the event or activity, and their officers, employees, agents, successors and/or assigns from liability for any and all injury, damage or loss that is or may arise from my participation in this activity. Data Practices Act Notice: Pursuant to the Minnesota Government Data Practices Act, you are being requested to furnish certain information that is classified as private under the Act. The City collects such information in order to properly process requests to participate in activities. You may refuse to provide such information, but such a refusal may affect your ability to participate. The information will be maintained by the City Park and Recreation Department, and may be accessible to anyone in the Department, or in other Departments of the City.					
Signature:		Date:		E-Mail:			
Fee Paid		Date Paid		Check #			
By		Exp Date		Visa or MasterCard #:			

Winter 2013 Daytime Skating School



2013 Adult Softball Registration Information

(Ph) 651-792-7006 (Fax) 651-792-7100

Roseville City Hall - 2660 Civic Center Drive – Roseville, MN 55113

www.cityofroseville.com/parks



Registration Dates: *Wednesday, January 23rd*

Returning 2012 Summer League Teams and Resident Teams
Team level & night of play not guaranteed from year to year

Monday, February 4th

Open registration for all teams
Leagues fill up fast so register ASAP!

Leagues start Friday, April 26, 2013

2013 Team Registration Fees:

Men's C and D & Wooden Bat League	\$665.00 (10 weeks of Double Headers followed by 1 night of Playoffs for top 8 teams at the end of the season)
Co-Recreational C & D (11"/12")	\$545.00 (12 weeks of single games includes one night playoff for top 8 teams)

Note: League fees include a 60.00 non resident fee, state taxes and USSSA sanctioning fees.

2013 Adult Softball Registration Form

This registration form can be mailed, faxed, or delivered in person to:
Roseville Parks and Recreation 2660 Civic Center Drive, Roseville, MN 55113

Please Print Clearly

Team Name: _____ Manager: _____ League # _____ . _____

E-mail Address: _____ DOB _____

Home Phone: _____ Other Phone: _____

Home Address: _____ City: _____ Zip: _____

2012 (Previous) Team Name: _____ **Mgr:** _____ **Night:** _____ **League:** _____

Circle Appropriate 2013 League:

Men's Leagues:

<i>Sun. Men's D (11 teams) #6007.215</i>	<i>Wed.. Men's C (11 teams) #6007.220</i>
<i>Mon. Men's C (11 teams) #6007.216</i>	<i>Wed. Men's D (11 teams) #6007.221</i>
<i>Mon. Men's D (16 teams) #6007.217</i>	<i>Thur. Men's C (11 teams) #6007.222</i>
<i>Tues. Men's C (11 teams) #6007.218</i>	<i>Thur. Men's D (11 teams) #6007.223</i>
New Tuesday Wooden Bat League	<i>Fri. Men's C (11 teams) #6007.224</i>
<i>(8 team league) # 6007.219</i>	<i>Fri. Men's D (11 teams) #6007.225</i>

Co-Rec Leagues:

<i>Tues. Co-Rec. D (11 teams) #6007.226</i>
<i>Tues. Co-Rec C (11 teams) #6007.227</i>
<i>Thur.. Co-Rec C (11 teams) #6007.228</i>
<i>Fri. Co-Rec D (13 teams) #6007.229</i>

Payment Method: Cash _____ Check _____ Visa _____ MC _____ American Express _____

Credit Card #: _____ Exp Date _____

Name on Credit Card _____ Amount Paid: _____

Staff Initials _____ Date Rcvd _____



Winter 2012

Teen Recreation Programs



President's Day Recess



Terrific Teen Trips!

Ages 13+ years



Snow Tubing

#1412.101 Mo Feb 20 9:30am-4pm

Slide your way to fun! Enjoy 3 hours of snow tubing and lunch at Wild Chutes Tubing Park in Taylors Falls - the biggest and best snow tubing park in the area. Meet at the Roseville Skating Center and take Roseville vans to the tubing park. Fee includes tubing and a lunch of sandwich, chips and a small drink (bring some spending money if you think you'll want to eat more!) \$40 per person

Adventure Challenge

#1412.102 Tu Feb 21 9am-4pm

Take some risks and try something new! Join us for a day of physical and mental challenge as we tackle a realistic climbing wall, traverse a 50ft.high ropes course, hit targets on an indoor archery range, and get a grip climbing an ice tower! Roseville vans will transport the group to and from Roseville Skating Center to the Base Camp facility near Fort Snelling. Trip includes all equipment and instruction and a pizza lunch. \$40 per person.



Two Terrific Teen Trips for only \$72!



#1412.103 Mo & Tu Feb 20, 21



Evening & Weekend

Rock Climbing for Everyone ...

10+ years thru Adult

Work with other climbers to reach new heights! Learn the basics of climbing safety, belaying, knot tying, rope handling and movement up and across the wall at the RAMS climbing wall. Take your newly learned climbing skills to Vertical Endeavors (winter session) or Interstate State Park* (Taylor's Falls - spring session) to challenge your new skills and to experience rappelling! Regular \$40, RV Resident \$32

Winter Series: #1802.103	Th	Feb 2, 9, 16	7-8:30pm	RAMS Climbing Wall
	Sa	Feb 25	10am-1pm	Vertical Endeavors
Spring Series: #1802.104	We	Apr 4, 11, 18	7-8:30pm	RAMS Climbing Wall
	Sa	May 5	10am-1pm	Interstate State Park



To register, or for more information about these programs, call (651) 792-7110 or go online to www.CityofRoseville.com/parks

Roseville Parks and Recreation

Daddy-Daughter Sweetheart Dance



Dads, Grandpas, Uncles and other special persons in the lives of a little princess, join us for a night of dancing to classic favorites and new hot kids' tunes. The dance floor will be open all night. Couples will rotate through activity stations set up for craft and snacks. Bring your camera to capture the special memories. Pre-registration is required.

Friday, February 1 6-8 pm

RSC Rose Room Ages 3-10

#1002.306 Couple: \$29, RV Resident \$24

#1002.307 Extra Child: \$12 additional child



Parents Night Out

Friday, February 15 5-9pm

Central Park Community Gym Ages 3-13

Parents this is your time for
yourself! Drop your kids off
for a night of
supervised play! We will
have dinner, active play,
arts exploration, and
inflatables.

#1002.308 \$20, additional sibling \$15 ea

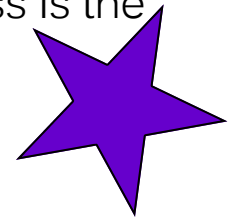
Roseville Parks and Recreation Youth Evening Art Program



Marvelously Messy Art Class with Kidcreate Studio

Ages 5-12 years RCH Bur Oak Room

Hey kids, do you love to get messy? Then this is the art class for you! We'll use clay, papier mache, paint and more sloppy supplies to make projects your mom would never let you do at home! We'll become masters at making a mess—and have lots of fun doing it! With Kidcreate Studio making a mess is the best! \$52



#1606.368 Tu Jan 15 - Feb 5 6:30-7:30pm



Register over the phone, online or in person!

Roseville Parks and Recreation
2660 Civic Center Drive
Roseville, MN 55113

Phone: 651-792-7006
<http://www.cityofroseville.com/parks>



Roseville Parks and Recreation

Youth Weekend Art Classes



Brave's Princess Merida Art Class with Kidcreate Studio



Ages 4-8 years RCH Willow Room

Follow the trail of the Will O' the Wisps and visit the imaginary Scottish kingdom of DunBroch. We'll help Princess Merida break the beastly spell her mother is under as we create this masterpiece inspired by the Disney® movie *Brave*. Please pack a nut free snack and drink for your child. \$26

#1606.370 Sa Mar 2 10am-12pm

Valentine's Day Craft Party with Kidcreate Studio

Ages 4-9 years RCH Willow Room

What's Valentine's Day without cards and chocolate? Sign your child up for some Valentine's Day fun—Kidcreate style! We will create jumbo sized Valentine's Day cards your child can give to someone they're "sweet" on. Then we'll mix up a batch of chocolate clay. Please pack a nut free snack and drink for your child. \$26



#1606.369 Sa Feb 9 10am-12pm



Register over the phone, online or in person!

Roseville Parks and Recreation
2660 Civic Center Drive
Roseville, MN 55113

Phone: 651-792-7006

<http://www.cityofroseville.com/parks>

Kid's Fishing Tournament



**Kids' Ice Fishing Escapades
February 1 & 2**



**Tournament Open House and Kids Ice Fishing Clinic
Friday, February 1 6-8pm**

RSC Raider Room Ages 6-14

Techniques and tips taught by fishing professionals. Guides will answer your fishing and tournament questions. Pre-register for the tournament at the open house and get a fishing gift pack.



**Kids Ice Fishing Tournament
Saturday, February 2 11am-1pm
Lake Johanna Beach**

Holes will be drilled and the bait will be ready for you. Trophies and prizes for biggest fish and most fish. Drawings for door prizes. Guides will be on hand to answer questions and to help kids catch fish.

Parents are encouraged to spend the day with their children. Wear warm clothes and warm waterproof boots.

#1605.418 \$21

Bring favorite ice fishing equipment (limited number of rods and reels available for the kids to use).

Roseville Parks & Recreation
2660 Civic Center Drive
Roseville MN 55113
651-792-7006
www.cityofroseville.com/parks





Instructional Fishing Clinics



Professional Guides from Big Dog Fishing Guide Service will teach about Bass fishing, type of tackle needed, presentations, and baits and lures that work and seasonal

Kids Fishing Clinic
Saturday, April 6 9am-12N
Central Park Gym
Ages 8-13

This clinic will help kids learn proper casting techniques, reeling in the catch, and bait and lure selection. Professional fishing guides will teach you about the variety of fresh water species in Minnesota and tactics to ensure a successful day on the water. Each child receives a tackle pack.

#1605.421 \$34 Regular, \$26 RV Resident

Family Fishing Clinic
Saturday, March 23 1-5pm Central Park Gym

Experience four hours of family fun as you learn fishing techniques and strategies, locations, bait and lure selection. Professional fishing guides will teach you about the variety of fresh water species in Minnesota and tactics to ensure a successful and fun day on the water. Tackle packs provided.

#1605.420 \$66/family, \$58/RV Resident family

Beginning Fishing for Bass

Age 13 & older

RSC Fireside Room

Fish bite and you get hooked!

Learn how to find where

Bass live, tactics once you find them and rod, reel and

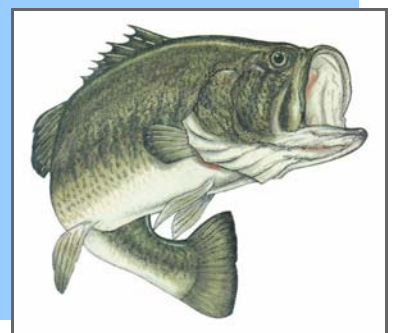
lure selection. From top water fishing to flippin' and

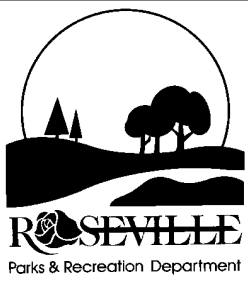
pitchin' jigs, we will teach you the best ways to catch

hawg bass. Tackle packs will be given out. Two-night

class for six hours of fish-catching tips. \$46

#1605.419 W Feb 6 & 13 6-9pm





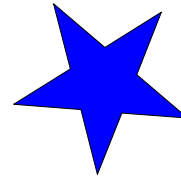
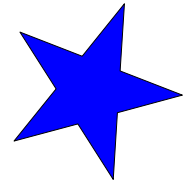
Winter After School Sports

Funtastic Floor Hockey

Central Park 3:30–4:30 pm Grades 2–4

Get out of the penalty box and join us for some fun as we cover basic hockey skills through fun games, drills and scrimmages. This is an exciting low impact way to play hockey. Skills include passing, stick handling, shooting and defense. \$42

#1606.364 W Jan 23–Feb 27



Register over the phone, online or in person!

Roseville Parks and Recreation
2660 Civic Center Drive
Roseville, MN 55113

Phone: 651-792-7006

<http://www.cityofroseville.com/parks>

Games Galore

Location Brimhall Grades 1–6 Time 4:15–5:15

Join your friends for an afternoon full of fun games and activities. Children will work on skills to help them play their favorite playground games.

Games and activities include kickball, capture the flag, handball, medic, ultimate frisbee, flag football and other playground favorites. \$49

#1606.365 Grades 1–3 M Mar 18–Apr 29

#1606.366 Grades 4–6 W Mar 20–May 1



Winter/Spring 2013

Preschool Nature Programs



First Time (Ages 1-2 yrs with an adult partner)

"First Time" is a special series of nature programs for the youngest nature lovers. It is designed to give very young children and their adult partners some simple ways of sharing nature together. Programs include snack, make-it & take-it projects, games and activities.

No winter series.

Three month series: \$34 per adult-child pair, \$17 each additional child

Single day program: \$12 per adult-child pair, \$6 each additional child.



Spring Series Thursdays 10-11:15am HANC

Hands On

#1233.129

Mar 28

Pet some fur, sift some sand, tickle with a feather. Explore textures with your fingers and hands!

Sprinkle of Spring

#1233.130

Apr 25

Sprinkle a thirsty plant, feel a growing leaf, watch a crawling bug, and follow the path into spring!

Tweet Tweet, Quack Quack #1233.131

May 23

Touch some feathers, paint a bird, spread your wings and explore the songs and signs of spring birds.

3-month Series

#1233.132

Mar 28, Apr 25, May 23



Sprouts (Ages 2-5 with an adult partner)

"Sprouts" programs encourage family learning and foster connections with nature. Each seasonal session focuses on weather, animal life, and plant discoveries through early childhood hands-on learning and adult/child interaction. Programs include snack, make-it & take-it projects, games and activities.

Three month series: \$34 per adult-child pair, \$17 each additional child

Single day program: \$12 per adult-child pair, \$6 each additional child



Winter Series Schedule 10-11:30am HANC

Snow Adventure

#1235.121

Th

Jan 10

#1235.122

Fr

Jan 11

Touch some snow, toss some snowflakes and discover a snowy world. Dress for going outside and sliding in the snow!

Valentine for the Birds #1235.123

Th

Feb 7

#1235.124

Fr

Feb 8

Crack a seed, pretend to be a woodpecker, and meet your backyard friends. Make a valentine to take home for the birds.



Tracks & Trails

#1235.125

Th

Mar 7

#1235.126

Fr

Mar 8

Make some tracks, follow some trails, guess who or what left clues on the ground. Lots of tracking fun awaits you - dress to go outside!

3-month Series:

#1235.127 Th Jan 10, Feb 7, Mar 7

#1235.128 Fr Jan 11, Feb 8, Mar 8



More programs
on other side!



Harriet Alexander Nature Center

2520 North Dale Street, Roseville, Minnesota 55113

651-765-HANC (4262)



Winter/Spring 2013 Preschool Sports Programs



Pre K Basketball

For ages 4-5

For boys and girls alike! Get your feet moving and your pulse-pounding in this fun and inclusive class. Each day, players work to develop their basketball skills and participate in variety of basketball-based games to keep them moving. Our focus is on inclusion, teamwork, basic skills and loads of fun!

#1300.109 M Jan 14, 28, Feb 4, 11 3:30p-4:30p CP \$53

Pre K Soccer

For ages 4-5

Let's get kickin'! We teach the fundamentals of dribbling, passing, receiving and scoring. Emphasis is on teamwork, fundamentals, safety and fast-paced action. Get your pulse pounding today!



#1300.110 M Mar 25, Apr 1, 8, 15 3:30p-4:30p CP \$53

SNAG (Starting New At Golf)

Ages 3 - 6 years

Indoor golf for youngsters! Instructors teach the fundamentals of golf using the SNAG coaching system, adding an extra dose of fun to the learning and playing experience. The SNAG program allows for full shots as well as pitching, chipping and putting.

Tuesdays, Jan 15, 22, 29, Feb 5, 12, 19, 26

#1300.111 Ages 3-4 yrs

#1300.112 Ages 5-6 yrs



3:30-4pm

4:15-5pm

CP \$42

CP \$51

**To register for Preschool Nature or Sports programs,
call Roseville Parks and Recreation at 651-792-7006 or
register online at www.CityofRoseville.com/parks/registration**

**More programs
on other side!**



REGISTRATION FORM Make checks payable to:
MAIL TO:

ROSEVILLE PARKS AND RECREATION
2660 Civic Center Drive, Roseville, MN 55113

Name _____ Birth date _____ Phone _____

Address _____ City _____ Zip Code _____

Parent's Name _____ E-mail _____

Class Program # _____ Level _____ Day _____ Time _____

Fees: Class Fee \$ _____ Non Resident Fee \$ _____ TOTAL ENCLOSED: \$ _____ Form of Payment ☐ Check ☐ Cash ☐ Visa ☐ Mastercard

Name on card _____ Credit card # _____ Exp Date _____

Tennessee Warning: The information requested on this registration will be used to verify eligibility and determine staff, facility and equipment needs. You/your child's name, age, grade level, address, telephone number and health information will be provided to city staff, volunteers, the city attorney, insurer and auditor. Although you are not legally required to disclose this information, failure to do so will prevent you/your child from participating in the program.

Mahalia at the Old Log

Presented by:

OLD LOG THEATER SINCE 1940

Adult Day Trips

Join us for a special production of Mahalia. This year marks this internationally known Queen of Gospel's 100th anniversary of her birth. Known worldwide as one of the most influential gospel singers and civil rights activist of her time, this play weaves her inspirational music into her life story. From a very poor and tumultuous childhood to the joys of becoming an internationally adored gospel singer, this production shares a glimpse into this singer's life. Please indicate your lunch choice when registering: Windsor Park Chop, Walleye Pike Almandine, Beef Stroganoff, Chicken Divine or Vegetarian Lasagna. Fee includes performance, lunch and motor coach transportation.

Registration Deadline:

2/4/13

or sooner if spaces fill

Requested refunds are subject to a service fee.

NO refunds after deadline

Date: Wednesday, February 20, 2013

Cost: \$62

Depart: 10:30am – North Entrance of Roseville Skating Center

Return: 4:30 pm, approximately

Program #: 7201.320

Register: By phone with a Visa , AMX, Mastercard – (651) 792-7110

By Mail or in person at:

Roseville Parks & Recreation

2660 Civic Center Drive Roseville, MN 55113

Mahalia at the Old Log Theater • 7201.320 • Wednesday February 20, 2013

Name: _____ Phone: _____

Address: _____ City: _____ Zip _____

Special Needs, Accommodations, or Allergies _____

Meal Choice _____

Seat Partner Request _____

Visa/ MC Act # _____ Exp _____ Cardholder Name _____