Roseville Parks and Recreation
Commission Meeting
Tuesday April 2, 2013
6:30 P.M.
Roseville City Hall
2660 Civic Center Drive

AGENDA

1. Introductions/Roll Call/Public Comment Invited
2. Approval of Minutes of March 5, 2013
3. Administer Oath of Office to New Commissioners
4. Recognize Former Commissioner Jason Etten
5. Park and Recreation Renewal Program
   a. Harriet Alexander Nature Center Preliminary Plans
   b. Lexington Park Preliminary Plans
   c. Villa Park Preliminary Plans
   d. Autumn Grove Park Preliminary Plans
   e. Updates and Discussion
6. Park Board Discussion
7. Josephine Heights Park Dedication
8. Staff Report
   a. Emerald Ash Borer
9. Other
10. Adjournment

Roseville Parks and Recreation
"Building Community through People, Parks and Programs"
www.ci.roseville.mn.us

Be a part of the picture...get involved with your City...Volunteer!
For more information, call Roseville Parks and Recreation at 651-792-7006
or check our website at www.cityofroseville.com
Volunteering, a Great Way to Get Involved!

MEMORANDUM

To: Parks and Recreation Commission
From: Lonnie Brokke
Date: March 25, 2013
Re: Notes for Commission Meeting on **Tuesday, April 2, 2013**

1. **Introductions/Public Comment Invited**
   Commissioners and staff will be introduced. Public participation and public comment is encouraged.

2. **Approval of Minutes of the March 5, 2013 Meeting**
   Enclosed is a copy of the minutes of March 5, 2013. Please be prepared to approve or amend.
   Requested Commission Action: Approve/amend meeting minutes of March 5, 2013

3. **Administer Oath of Office to New Commissioners**
   Chair Holt will officially swear in newly appointed Commissioners Philip Gelbach and Jerry Stoner. Thank you for your willingness to serve the community.
   Requested Commission Action: Swearing in and thank you for willingness and interest to serve.

4. **Recognize Former Commissioner and Chair Jason Etten**
   Former Commission Member, Chair and now City Council Member Jason Etten was recently presented with the 2012 Minnesota Recreation and Park Association Board and Commission Award. The award was presented to Mr. Etten for his contributions to public policies, financing and delivery of high quality recreation and park services that have enriched the lives of the people of Roseville. Specifically, Mr. Etten was recognized for his efforts in working with the community and citizen organizing teams to help identify the System Master Plan implementation options.
   Requested Commission Action: Recognize Former Commissioner Jason Etten

5. **Park and Recreation Renewal Program**
   The Renewal Program continues with the first set of preliminary plans nearing completion. Following the process outlined, the neighborhood meetings for the following projects are now complete with the next step to receive your input and consideration for a recommendation to the City Council. The preliminary plans in your packet for your review are as follows:
   - Harriet Alexander Nature Center (in collaboration with FORHANC and FOR Parks)
   - Lexington Park
   - Villa Park

   Autumn Grove Park neighborhood/community meeting #2 is scheduled for Monday evening, April 1st, so preliminary plans are not in your packet. However, we hope to bring the plans to the meeting for your review and input.

   Michael Schroeder, LHB/lead consultant and staff will be prepared to review the above mentioned plans with you.

   At your May meeting, it is anticipated that you will have another set of preliminary plans to review, provide input and consider a recommendation on.

   The selection process for the Playground Vendor and the Natural Resource Specialist is in the final clarification stage with a recommendation expected to be made to the City Council in April. Thanks to Commissioner Wall for being part of the Playground process and Commissioner Doneen for being part of the Natural Resource process. Staff and Commissioners will plan to fill you in further at the meeting.

At your meeting in March, we discussed the approach for the buildings and shelters and the desire to have notion of a turnkey approach involving design and construction. As we have moved further into this, the direction has shifted. In working with our City Attorney, we are now pursuing a separate single design contract to include the development of plans, specifications and construction documents; and a separate contract for construction/actual work. We plan to use Best Value PIPS process for both of these. What this means is that one design contract is anticipated to cover all of the buildings, shelters, boardwalk, lighting, site development, ballfields, etc …Staff is continuing to work with the City Attorney, LHB and Arizona State University on the Request for Proposals (RFPs).

Commissioner Doneen and staff will provide any progress information on the Natural Resource and Trails Subcommittee to you at the meeting.

Included in your packet is a list of upcoming park/project specific meetings. You are always welcome to attend any or all of the meetings.

Please continue to review the City website "Park and Recreation Renewal" tab and provide input as you can. We appreciate comments on its use and content, what you like or how you think it could be improved.

Any additional progress on the Renewal Program will be reported at the meeting. Comments, questions and suggestions from the Commission are welcome and encouraged.
Requested Commission Action: Discuss progress, plans, provide input and consider a recommendation on the preliminary plans

6. **Park Board Discussion**
   This item is a result of guidance in the Parks and Recreation System Master Plan and the City Council Work Plan. You recently identified an approach and timeline to research, analyze and bring a further discussion to the City Council. Commissioners Simbeck and Wall have agreed to be part of a task force with staff to gather and bring back information to the Commission for further discussion and input. In your packet is an outline of information gathered so far. Commissioners and staff will be prepared to review the findings thus far with you and gather your thoughts to incorporate. Thanks to Commissioners Simbeck and Wall for their work.
   Requested Commission Action: Review, discuss and provide input

7. **Josephine Heights Park Dedication**
   Included in your packet is information on a proposed single family residential development on 2.5 acres located between Chatsworth St. and Victoria St. just north of Millwood Avenue. The development will be named "Josephine Heights" and will consist of 6 single family homes.

   Park Dedication does apply in this proposal. The cash amount would be $21,000 (6 x $3500/unit). The land amount would be 10% of 2.5 acres or .25 acre.

   The primary role of the Commission is to review and offer a recommendation to the City Council on whether to accept land, cash or a combination. Included in your packet is a copy of the Park Dedication Ordinance and general guidance from the Parks and Recreation System Master Plan on Parks and Open Space acquisition.

   Requested Commission Action: To discuss and make a recommendation to accept land, cash or a combination to satisfy the Park Dedication requirements

8. **Staff Report**

9. **Other**

10. **Adjournment**

ROSEVILLE PARKS AND RECREATION COMMISSION
DRAFT MEETING MINUTES FOR MARCH 5, 2013
ROSEVILLE CITY HALL ~ 6:30PM

PRESENT: Boehm, Diedrick, Doneen, D. Holt, M. Holt, Ristow, Simbeck
ABSENT: Azer and Wall notified staff ahead of time about being unable to attend
STAFF: Anfang, Brokke
OTHERS: Mr. Dave Fischer

1. **INTRODUCTIONS/ROLL CALL/PUBLIC COMMENT**
   None

2. **APPROVAL OF MINUTES – FEBRUARY 5, 2013 MEETING**
   Commission Recommendation: Minutes for the February 5, 2013 meeting were approved unanimously.

   Original meeting agenda was altered to accommodate the late arrival of Verizon Wireless Representative.

3. **FINALIZE 2013 MEETING CALENDAR**
   Commissioners agreed that a July meeting most likely will be needed to stay current with Renewal Program projects. The specific meeting date will be arranged after new Commissioners are named.

4. **COMMISSION GOALS**
   Commissioners recognized the work Diedrick and Simbeck have put into coordinating and finalizing Commission Goals for 2013 and beyond.
   - Diedrick suggested pushing out the report back on volunteer coordinators to the May meeting in an effort to collect as much information as possible
   - Simbeck updated the commission on progress on Goal #6 and exploration of a Park Board. Wall and Simbeck recently met with Brokke to become more familiarized with the concept. A meeting has been set up with the Maple Grove Board Chair for mid-March. Simbeck anticipates having more information at the April meeting
   - D. Holt asked retiring commissioner Ristow to be a part of those exploring the local option sales tax. Ristow agreed to continue his efforts to recommend this process

   Commission Recommendation:
   Motion by Doneen, second by M. Holt to accept the 2013 goals as presented and recognize Diedrick and Simbeck for their work.

   Motion passed unanimously.

5. **RESERVOIR WOODS PARK VERIZON WIRELESS PROPOSAL**
   Mr. Dave Fischer from Verizon Wireless was present to discuss with Commissioners their latest proposal to add them as a provider to the Reservoir Woods Park communications tower:
   - Verizon had set a timeline for an April 1 completion. Involved parties had hoped to finalize agreements in March. Delays have been caused by the need to obtain authorization from the St. Paul Water Board for legal access to the tower from the asphalt trail on the North side of the old reservoir. Mr. Fischer explained to the commission that he was looking to expedite recommendations to City Council to

accommodate the April 9th St. Paul Water Board meeting. Specifically, he requested that the Commission support using the footpath that is South of the old reservoir as an alternate access route if the North access route was not approved.
    - D. Holt voiced his concern over the south access option if things fall through with the Water Board. Providing access from the south is "kind of a big deal", it impacts the canopy; it will change a foot path into an access road
- Verizon talked about how the original structure designs have been upgraded to provide a more aesthetically pleasing structure
    - Commissioners inquired into how Verizon will deal with graffiti and the need for details on the standard for removing the graffiti (within a set period of time)
    - Commissioners are interested in knowing how the building will be made to look more natural to better fit with the natural décor
    - Commissioners spoke of concerns about putting the building on the current path and how Verizon plans to maintain a pleasing environment for walking
- Fischer indicated that they will be going to the Planning Commission in the next week to request a variance for a larger building than the standard 200 sq. ft. that is allowed. This building will be 11'6 x 30' to accommodate an indoor generator and equipment
    - Commissioner Doneen asked for a clarification of the decibel information provided and a general description of how loud the generator will be. Mr. Fischer responded that it would be similar to a home air-conditioner sound.
- Fischer explained that Techs tend to be onsite 1-2 times each month, generators are tested weekly. He noted that times can be set for the testing and included in the agreement. He also suggested that landscaping requirements/considerations will also be added to the agreement
- Commissioners voiced a concern for the large butternut tree that will be removed from the site to accommodate construction and would like to see consideration for a "like tree" replacement elsewhere in the park
- Commissioner Simbeck suggested a need to specifically identifying path materials if an alternative access route were to be considered to the site. Plans identify a crushed rock pathway while Simbeck felt a paved pathway will be needed to accommodate vehicles
- Simbeck also inquired into the relocation of underground lines and utilities for construction and whether these will be replaced underground. Fischer assured commissioners that anything relocated by construction would be done in the same manner as it was found.
- Commissioners suggested that if the South access route is considered that it come back to the Commission for further discussion and input.

Council Member McGehee joined the table for discussion with Commission and Mr. Fischer:

- McGehee recognized the thoroughness and the high level of preparation by the Commission
- McGehee questioned the fencing around the Verizon building and asked about options other than a chain link fence
- McGehee asked the Commission to consider future park buildings that are different than other buildings in the City as well as the importance of considering buildings that are unique to the park site.

- McGehee also suggested revisiting the current zoning code for park buildings and see what can be done to address the specific and restrictive requirements. McGehee suggested more flexibility to make buildings unique to their setting was important.

Commissioners commented that they see Verizon as being responsible for the current push to have recommendations and agreements with the City of Roseville fast-tracked. Commissioners voiced their support of not recommending approval of the alternate south route because more time was needed to discuss and that this may give the St. Paul Water Board the option to decline Verizon's upcoming request for access.

Commission Recommendation:
Motion by D. Holt to recommend general approval to the City Council of the proposed structure and landscape plan as described with an agreement to address and include identified issues such as planting of vines on the fence/building, future landscape maintenance responsibilities, graffiti management details, fencing specifics and the replacement of the mature Butternut tree that is scheduled to come down with the project with a final review of the plans and agreement by Parks and Recreation staff. The commission also deferred a recommendation on the request for a South access route until the St. Paul Water Board has taken action on Verizon's request to use the current north access trail; second by Ristow.

Motion passed unanimously.

6. **PARKS AND RECREATION RENEWAL PROGRAM**

Brokke updated the commission on recent Renewal Program activity;

- Natural Resources Consultant has been identified, The Clarification kick-off meeting was held recently and we are working toward a contract for services
- Seven Playground vendors will have been interviewed on March 1 & 8, looking to identifying a final vendor in the next 3-weeks
- Staff is getting better acquainted with the Best Value process. Vendors have revealed that they are challenged by the process but appreciate the opportunity
- The shelters and buildings RFPs will be finalized in the coming weeks
- The second HANC meeting was held recently
    - The first community meeting identifies issues and ideas in a workshop setting
    - Second community meeting brings together info from the 1st meeting along with master plan involvement for preliminary plans
- Staff has begun meeting with community user groups
- Recreation and maintenance staff will be meeting in the coming weeks to review park building sizes and brainstorm suitable community uses that could make each of these buildings special

Commissioner Doneen provided a Natural Resources and Trails Subcommittee update

- Subcommittee is coming to the realization that additional trail options, connector trails, will more than likely be out of the current funding allocations
- Constellation related options will most likely to be the affordable option for trail work beyond the B2 project
- Subcommittee is looking for direction on project suggestions beyond the B2 project. Areas currently under consideration include;
    - Selecting a single constellation to complete as a model to guide future work
    - Look at enhancing an in-park trail system (perhaps Villa Park or Reservoir Woods)

- Consider additional sidewalk equipment to service expanded trail system and future trail developments

7. **STAFF REPORT**
   - Ethics training is scheduled for April 10
   - City Attorney will be meeting with the Parks and Recreation Commission on May 7. City Attorney to review data practices, open meeting law, electronic communications.
   - OVAL closed for the season this past weekend.
   - Volunteer Appreciation dinner is March 7th at the Skating Center.
   - Annual Arts@theOVAL event is March 23 & 24 at the Skating Center.
   - Recognition of the end of Harold Ristow's term as a parks & recreation commissioner. Thank you Harold from the Parks and Recreation staff and community for your eight years of service.

8. **OTHER**
   - None

Meeting adjourned at 8:30pm

Respectfully Submitted,
Jill Anfang, Assistant Director

Harriet Alexander Nature Center

Implementation Planning Session One

2 February 2013

Meeting input

Following an overview of the Parks and Recreation Renewal Program and its application to the Harriet Alexander Nature Center, work session participants were asked to respond to questions about the evolution of the HANC under the renewal program. Responses are included in this summary.

At the end of the session, participants were asked to prioritize ideas discussed during the work session as individuals.

A list of work session participants is included at the end of this summary.

Exercise One **Definition**

As a large group, participants were asked to share ideas about what the Harriet Alexander Nature Center is and what it is not. Responses included:

HANC is:	HANC isn't:
Nature school	Parking lot
Community gathering space	Signage to know where to go
Recreation site	Easy to find
Free admission and parking	Well-enough publicized
Community resource	A traditional playground
Connection to out-of-doors	Sports/athletic field
Wildlife habitat	Golf course
Teaching facility	A viable event center
Learning center	Exhibits to draw people
Volunteer-driven	Changing exhibits
Place for all ages	Changing table in restroom
Family destination with kids of all ages	Put back at the end of each day
Out of the city	A place that attracts adults
Hands-on	
Welcoming	
Group facility for rentals	
Year-round facility	

Regional or local?
Volunteer/staff after hours?

Exercise Two **Issues**

Work session participants were asked to work in small groups to consider the experience of the Harriet Alexander Nature Center, thinking about what is working and what is not working. Responses were recorded on "Issue" sheets by each group to identify the key concerns the group believes need to be resolved to direct the experience of HANC toward the basic ideas framed in Exercise One. Responses included:

Group One

After hours staffing: should it be volunteer responsibility or staff? Volunteers know what belong; HANC property. Compensate for non-traditional hours.
Volunteers need to have orientation, training, support. Set up training days. Volunteers not trained in at all. Can't answer phone questions. Volunteers need information on who to call to answer questions.
Key issue—staffiing. Looking at potential disaster and Nature Center staff not dedicated.
Other nature centers have a different philosophy. Council needs to understand that HANC needs to be supported—financially and personnel if wanting to be comparable.
Publicity—to many people don't know about HANC; signage—placement, perpendicular; visual; help make site a destination.
Hard to distinguish between HANC and WRC; pathway signage.
Need to work with schools more; expand staffing to be able to go out to schools; seek grants for additional support; need to get kids into community.

Group Two

Reference library—up to date, accessible, 21st century.
Connecting to new ways to market nature center.
Connecting to other web cams around station or region to create a larger volume of educational displays; web cam for osprey or other animal nests.
Connection programming for field trips to state science standards to increase interest from and value to local schools; promote to elementary and secondary science teachers; if they can justify meeting educational curriculum goals; reach out to them to find out what would be useful or valuable to their curriculum.
Interactive educational components; real animals, electronic/multi-media activities and learning experiences.
Educational connection with DNR—set up tracking collars on deer in Roseville, computer visual to watch movements; Jim Boardson is

interested in helping fund this or other ideas that are new and different.
With possible "under the boardwalk" concept include actual mini-wetland displays inside and/or underwater cameras from wetland areas.
Can Roseville Area High School science and technology classes create changing displays and educational experiences?
"Home Depot" Saturday building activities—do with natural kits.
Can we sponsor a lecture series quarterly? Low or very low cost.
How do we connect to partners—U of M, Como Zoo, areas cities, DNR, local colleges—for programming, expertise, funding, educational pieces.
Making displays more uniform and up to date; don't be afraid to remove old options.
Connecting upper and lower levels to dramatically improve or increase programming space.
Make plans and facilities that can be updated/renewed/kept up without starting completely over.

Group Three

Access, visibility, "preview," visual perspectives.
Signage-directional and interpretive.
What kind of habitat? Define as woodland or wetland.
Theme.
Invasive species resource management.
Variety of routes on boardwalk (connecting trails, east and west section replaced).
Changing exhibits.
Exterior—maintenance free.
Upkeep, commitment.
Parking space.
Outdated appearance and amenities (indoor).
Technology upgrades (screen, sound), program announcements.
Downstairs flooring.
Alcohol permit.

Exercise Three **Ideas**

Working in small groups, participants were asked about ideas they might suggest as improvements to the site, building, exhibits, and programs, especially ideas that would address issues noted in Exercise Two and fulfill the "mission" articulated in Exercise One.

Group One

Site

Retain natural aspect of entry (keep current parking, change and

improve signage, keep current nature habitat, work with WRC if there are parking issues, address buckthorn—remove). Boardwalk—consider including short loops for teaching purposes in addition to greater boardwalk loop; "loop to somewhere."

Buildings

Exhibits

Expand exhibits—ability to rotate/change (microscope with projection for group enjoyment, change topics, subjects, seasonal; incorporate current technology for program, LCD projector; varied opportunities for able-bodied and handicapped; bring back fish, need volunteer support).

Programs

Other

Increased staffing (council needs to consider dedicating more dollars to run HANC, can't maintain, program, promote with staff who only spend part time dedicated to HANC; work with schools and philanthropy to expand opportunities; opportunity to expand facility use; staffing team to help with operations, healthy work environment).
Add dedicated volunteer coordinator (city expectation is to utilize high levels of volunteers need to support the volunteers; volunteer orientation program—training, recruiting, retention, recognize).
Clean, organized facility.

Group Two

Site

Boardwalk connecting to nature center, passive education (I would like us to consider a few or more educational spaces along the boardwalk. These would involve a notch out—extra section wider—of the boardwalk, a bench, and then educational signage. The signage helps visitors identify and/or understand things they will observe (animals, plants, natural features, changes through the seasons) and help them better understand the natural space and ecosystem. At the proposed educational platform consider some sor of stadium seating to improve the educational use as well as a roof to allow shelter from various forms of Minnesota weather.).
Playground (natural playground such as at Tamarack Nature Center).

Buildings

Exhibits

Web cams (web cams for osprey or other animal nests; ability to display feeds from other web cams, for example bears in Ely on flat screen tvs).
21st century technology (to enhance learning, provide teaching tools

and increase programming capabilities; $ - built-in sound system, $$ - built-in or maybe portable ability to run projector and computer work/DVD/PowerPoint/multi-media, should connect to sound system, $$$ - wireless internet with ipads, classroom set, to allow classroom activities, educational grants).

Programs

Field trips for schools (connect programming for school field trips to state science standards to increase interests and value to local schools; reach out to schools to find out what would be useful or valuable).
Children activities ("Home Depot" style hands-on building activities, natural science kits).
Lecture series (connect with partners, DNR, Como Zoo, etc., for programming expertise, funding, educational pieces for quarterly lecture series or other programs; partner with Roseville Area High School science and tech classes to create changing displays and educational experiences).

Other

Uniqueness (how do we make ourselves unique? radio collar on deer to allow us to follow it).

Group Three

Site

Improve site experiences (connect boardwalk with original east-west section; clear out loosestrife; interpretive signage, branding; overlooks, raised for view; teaching platform; implement interpretive walk; check slope of path for accessibility).
Increase visibility of site (clear out both sides of entry path, leave south trees for neighbors; overlook, preview, short loop; emphasize HANC on signage; distinguish from WRC; map of HANC site at entrance, artistic vs. realistic; signage on road and trailhead).
Teaching platform (off main boardwalk; stadium seating; covered, shaded).

Buildings

Third floor overlook.
Improve inside experience (tie in interpretive walk to indoor exhibits seasonal bird identification and information; touch screen or interactive computer; computer programs for various ages; improve views from inside, railings, transparent; clear some trees on south side of trail; extend balcony, rocking chairs; technology upgrade; rotating exhibits; walls, lighter color, wallboard vs. painted paneling; improve lighting, displays, flexible levels; improve energy efficiency of lights, LEDs; sitting areas, fireplace, reading area, lounge, rocking chairs, downstairs; Starbucks; microbrewery; bathrooms, lighting, changing stations, number of stalls, accessibility, up to code).

Exhibits

Programs

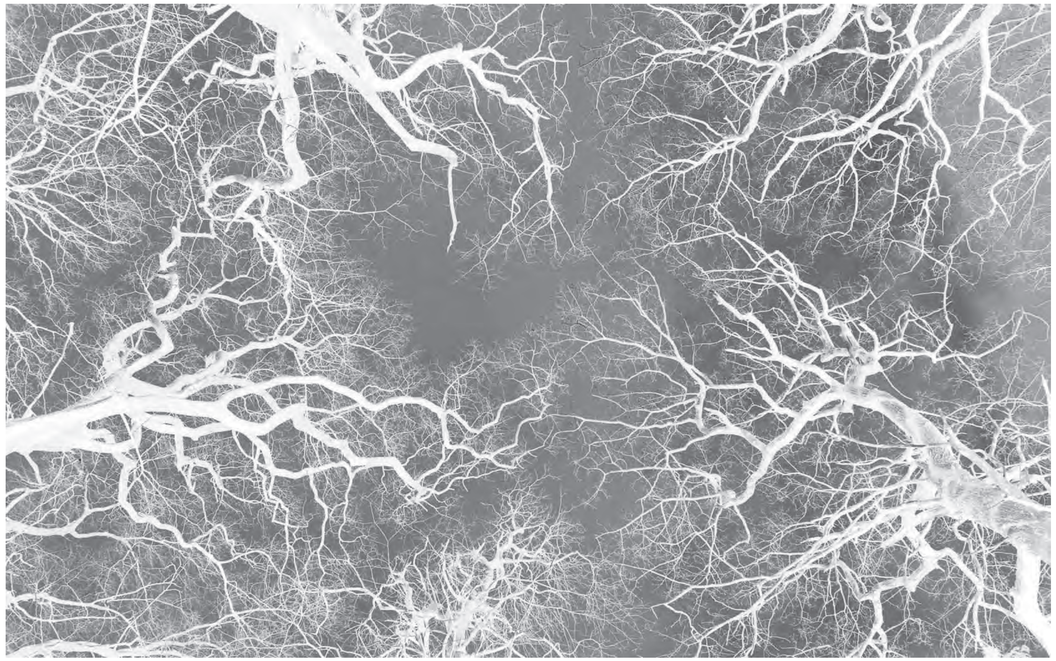
Other — Theme-drive everything (wetland learning center, too narrow? attractive for all people; balance with theme integrity; theme-driven or not, community vs. regional; "nature," forest, too, local; character, branding, unique; local vs. expanded).

Prioritizing

After sharing ideas and recording them on lists, individuals were asked to indicate their priorities among ideas for the site, building, exhibits, programs, and other ideas by placing a 3 next to their highest priority, a 2 for their second highest priority, and a 1 for their third highest priority. They were also asked to place a star next to their overall favorite ideas. Responses were as follows:

Priority points	Favorite idea	Idea description
Site		
19	1	Boardwalk—short teaching loops, maybe two loops
10	0	Retain natural aspect of the entry
3	0	Natural playground (like Tamarack Nature Center)
33	2	Boardwalk with teaching opportunities/platform, off main boardwalk, covered/shaded
17	2	Accessibility and visibility, knowing HANC is here, signage, increased view from path to wetland, type of sign
0	0	Parking
5	0	Clearing loosestrife
15	0	Highlight unique parts/resources with interpretive signage
4	0	Overlooks with broader picture of the HANC
0	0	Universal access
Building		
25	1	Improve inside experience, sitting areas, fireplace
5	0	Energy efficiency
9	0	Tie interpretive walk from outside to inside
5	0	Stronger link between building and site
3	0	Expand balcony for seating
0	0	Selective clearing for views
3	0	Rotating exhibits
5	0	Improve lighting

3	0	Security
12	0	Restroom accessibility and lighting, usable for families
7	0	Third floor viewing station
20	2	21st century technology, better sound system, show movies (built-in or portable), LCD projector
No responses offered		Tablet experience/app for kids interpretive experience
9	0	Connect upper and lower floors
Exhibits		
12	0	Web cams, local or remotes feeds, big screen tv
14	1	Partner (DNR, Como Zoo) for expertise, funding for updated exhibits
5	0	Connect RAHS science classes for help with exhibits
19	1	Rotating exhibits
4	0	Improved/ flexibility in lighting
19	0	Theme-driven exhibits
26	1	Tie exhibits into nature center walk
9	1	Consider handicapped users
3	0	Bring back the fish!
Programs		
14	0	Teaching using loops (short)
32	0	Financial support for staff and volunteers
18	0	Staff increased, allow for programs to be extended into schools
6	0	Hands-on ("Home Depot") programs for younger kids
9	0	Meet state science standards for education, reach out to schools to understand needs
3	0	All ages need more programming, especially "us older folks"
11	0	More self-discovery programs outside the building, year-round
Other		
37	1	Staffing increase, not just volunteers and part-time staff
34	4	Volunteer coordinator with training, recruiting, retention recognition
15	0	Recycling center, "green" focus
4	0	Radio collar on deer for tracking



t r e e t o p s | t a d p o l e s

transforming the Harriet Alexander Nature Center
Roseville, Minnesota

sheet one	**renewal concept plan**
sheet two	**boardwalk plan**
sheet three	**xxx**
sheet four	**xxx**
sheet five	**xxxx**
sheet six	**xxx**
sheet seven	*[***not used]**
sheet eight	**[not used]**

YOUR NEIGHBORHOOD
OUR COMMUNITY
ROSEVILLE PARKS & RECREATION
RENEWAL PROGRAM

Roseville Parks and Recreation

2660 Civic Center Drive
Roseville, Minnesota 55113

LHB, Inc.
250 Third Avenue North, Suite 450
Minneapolis, Minnesota 55401
612.338.2029

draft for discussion only
2 March 2013

sheet title

sheet number

IMPROVEMENTS OUTLINE

1 HANC sign
Creating a significant identifier for HANC along Dale Street

2 HANC entry
Orienting and welcoming visitors from the moment they step into the nature center

3 parking expansion
Providing additional parking using best practices for stormwater management (pervious pavers, rain garden treatment of runoff)

4 HANC building entry
Providing additional parking using best practices for stormwater management (pervious pavers, rain garden treatment of runoff)

5 building interpretive features
Engaging visitors with interpretation focused on treetops to tadpoles

6 treetops overlook
Drawing visitors to the outdoors with a dramatic space in the treetops outside the building

7 “wild rice” plaza, council ring
Establishing a place to accommodate events, outdoor temporary exhibits, education, and small gatherings

8 boardwalk
Re-establishing the focal point of the HANC using materials that will endure and that allow nature to be prominent

9 tadpoles teaching platform
Creating a centerpiece of the boardwalk that accommodates teaching and retreat in a form abstracted from nature

10 building infrastructure
Renovating key components of the building to ensure long term functionality of the building as a place for educating and gathering

HANC boundary

HANC boundary

HANC boundary

tadpoles teaching platform
see sheet xx

treetops overlook
see sheet xx

building interpretive features
see sheet xx

“rice” plaza, council ring
see sheet xx

boardwalk
see sheet xx

HANC building entry
see sheet xx

HANC entry
see sheet xx

parking expansion
see sheet xx

HANC sign
see sheet xx

renewal concept plan

1 inch = 100 feet

YOUR NEIGHBORHOOD
OUR COMMUNITY
ROSEVILLE PARKS & RECREATION
RENEWAL PROGRAM

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Harriet Alexander Nature Center

preliminary design

sheet title

major features

sheet number

one

boardwalk plan

1 inch = 100 feet

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Harriet Alexander Nature Center

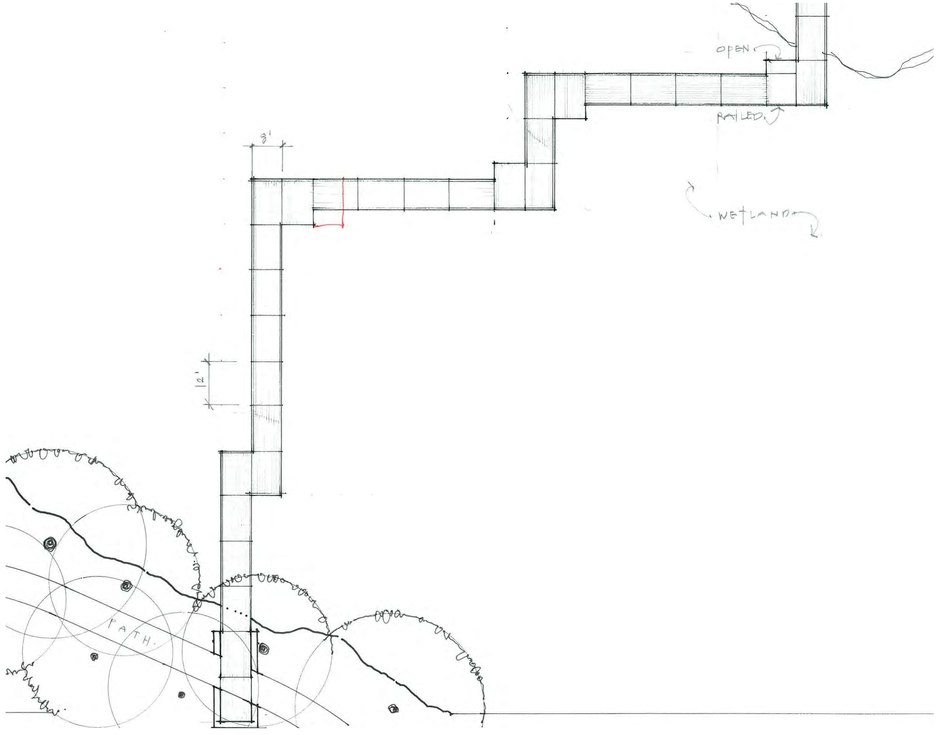
preliminary design

sheet title

boardwalk

sheet number

two



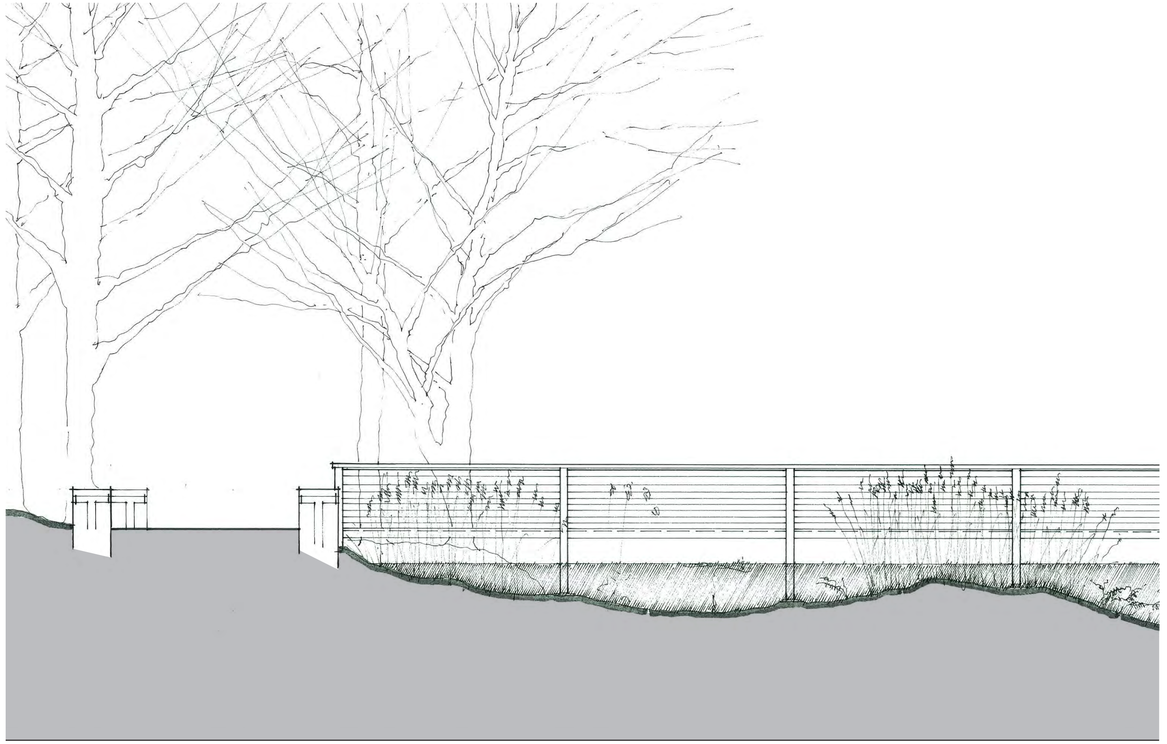
boardwalk general plan

1 inch = 20 feet

to be determined

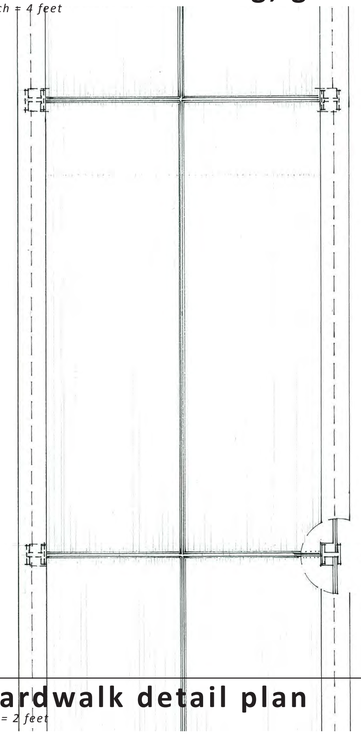
HANC sign

1 inch = 4 feet



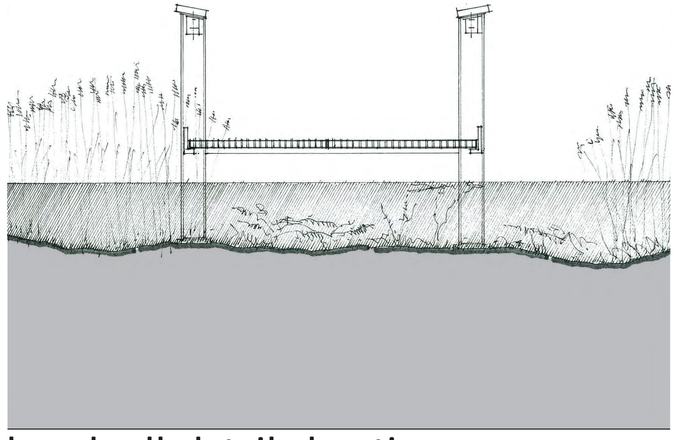
boardwalk landing, general elevation

1 inch = 4 feet



boardwalk detail plan

1 inch = 2 feet



boardwalk detail elevation

1 inch = 2 feet

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draft for discussion only
2 March 2013

Harriet Alexander
Nature Center

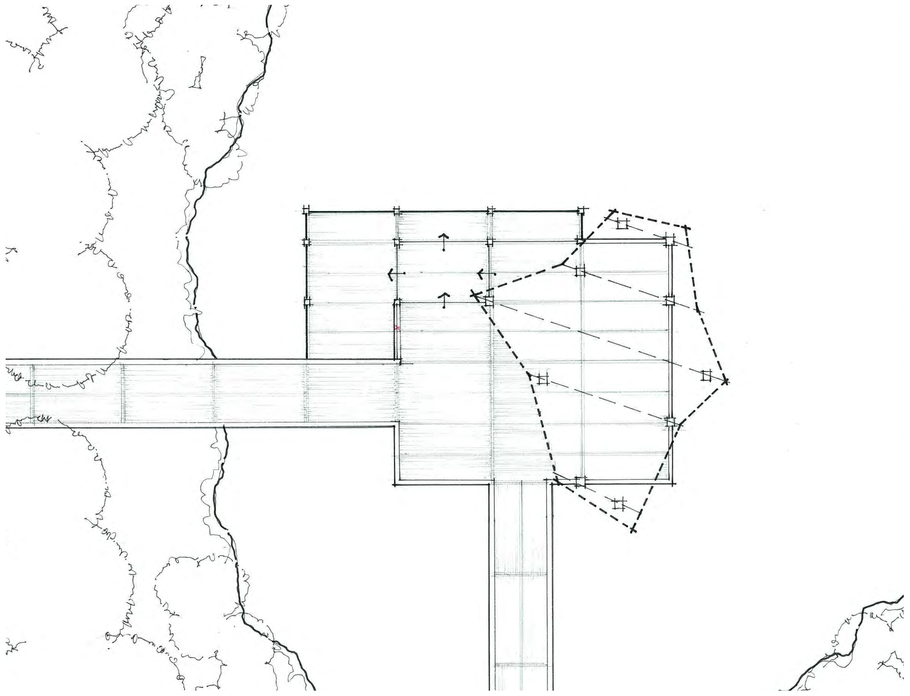
preliminary design

sheet title

boardwalk

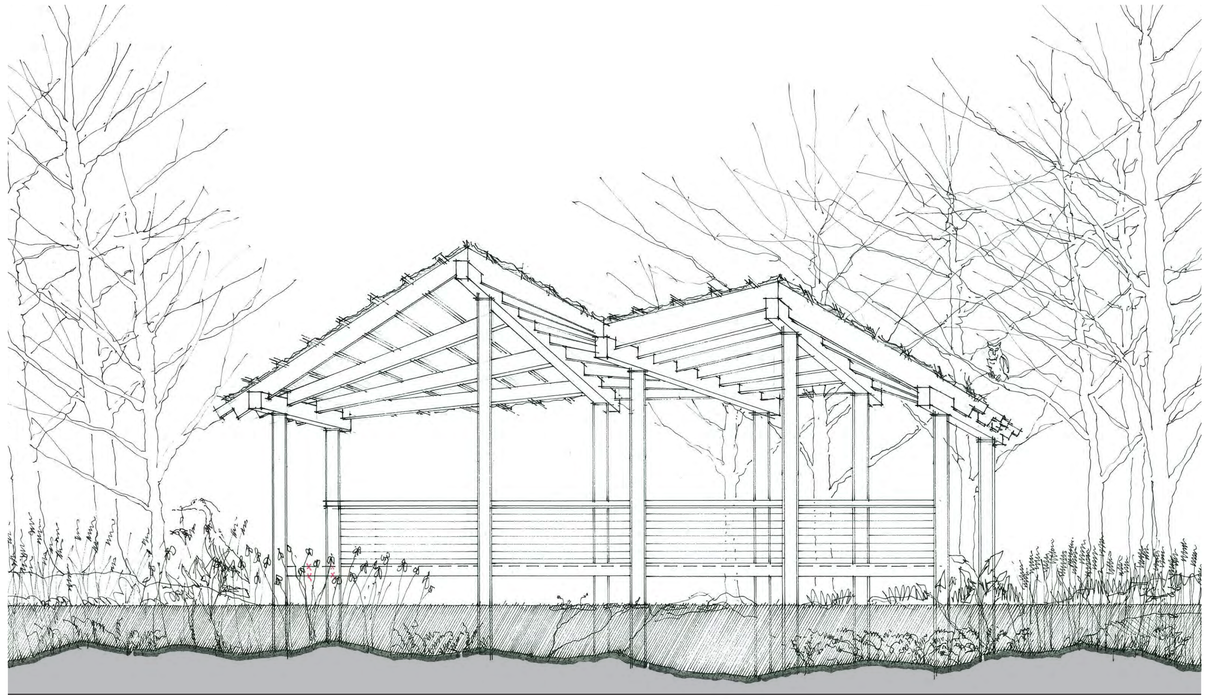
sheet number

three



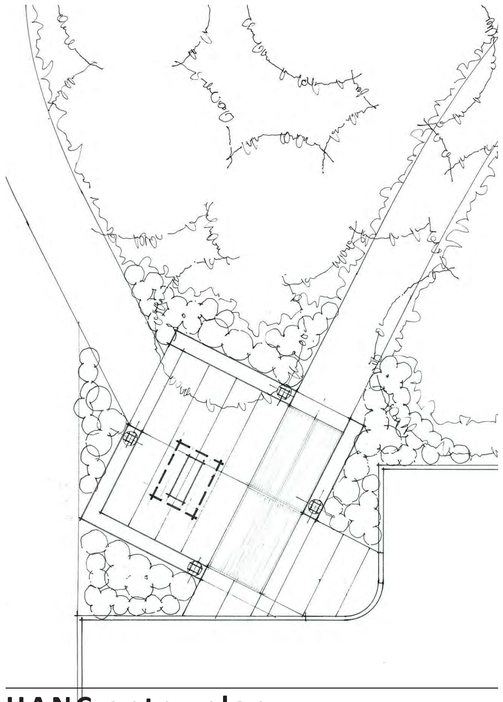
tadpoles teaching platform plan

1 inch = 10 feet



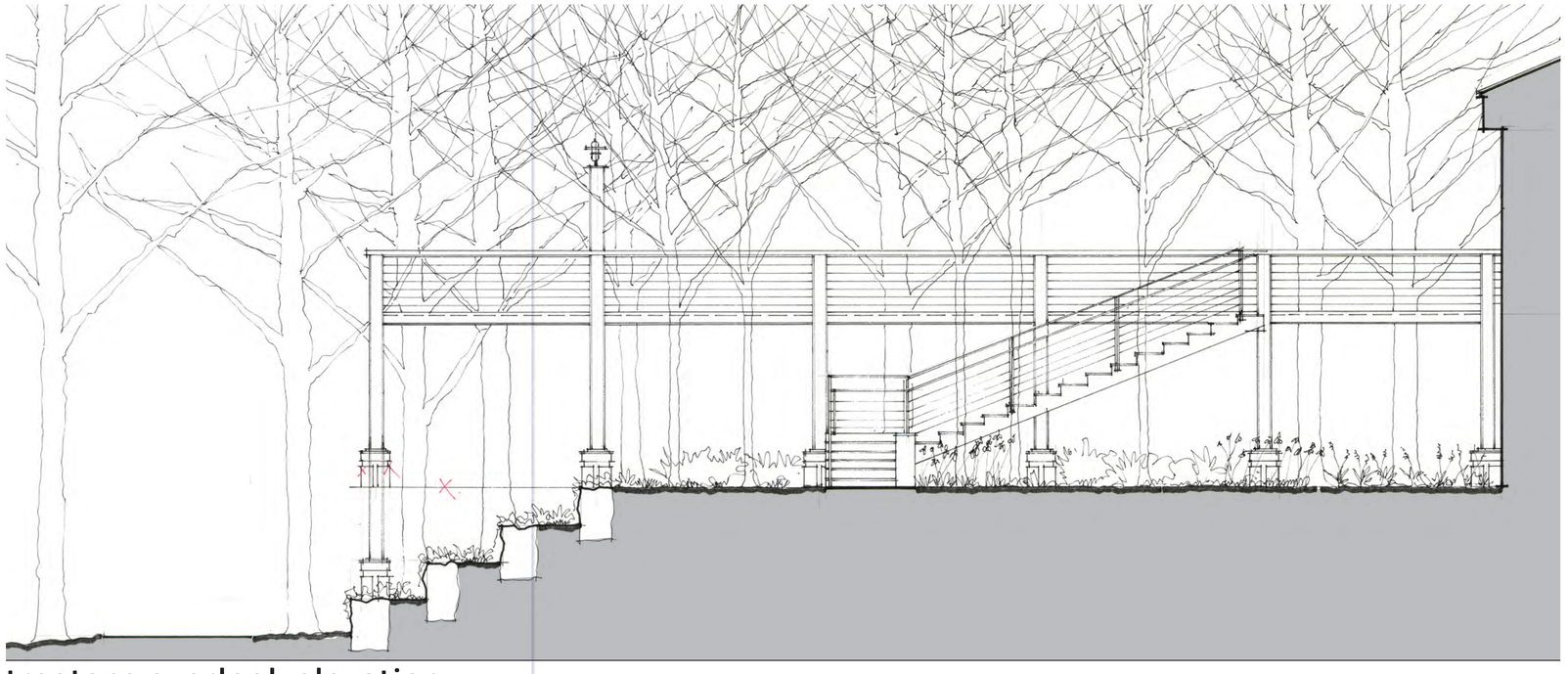
tadpoles teaching platform elevation

1 inch = 4 feet



HANC entry plan

1 inch = 10 feet



treetops overlook elevation

1 inch = 4 feet

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Harriet Alexander Nature Center

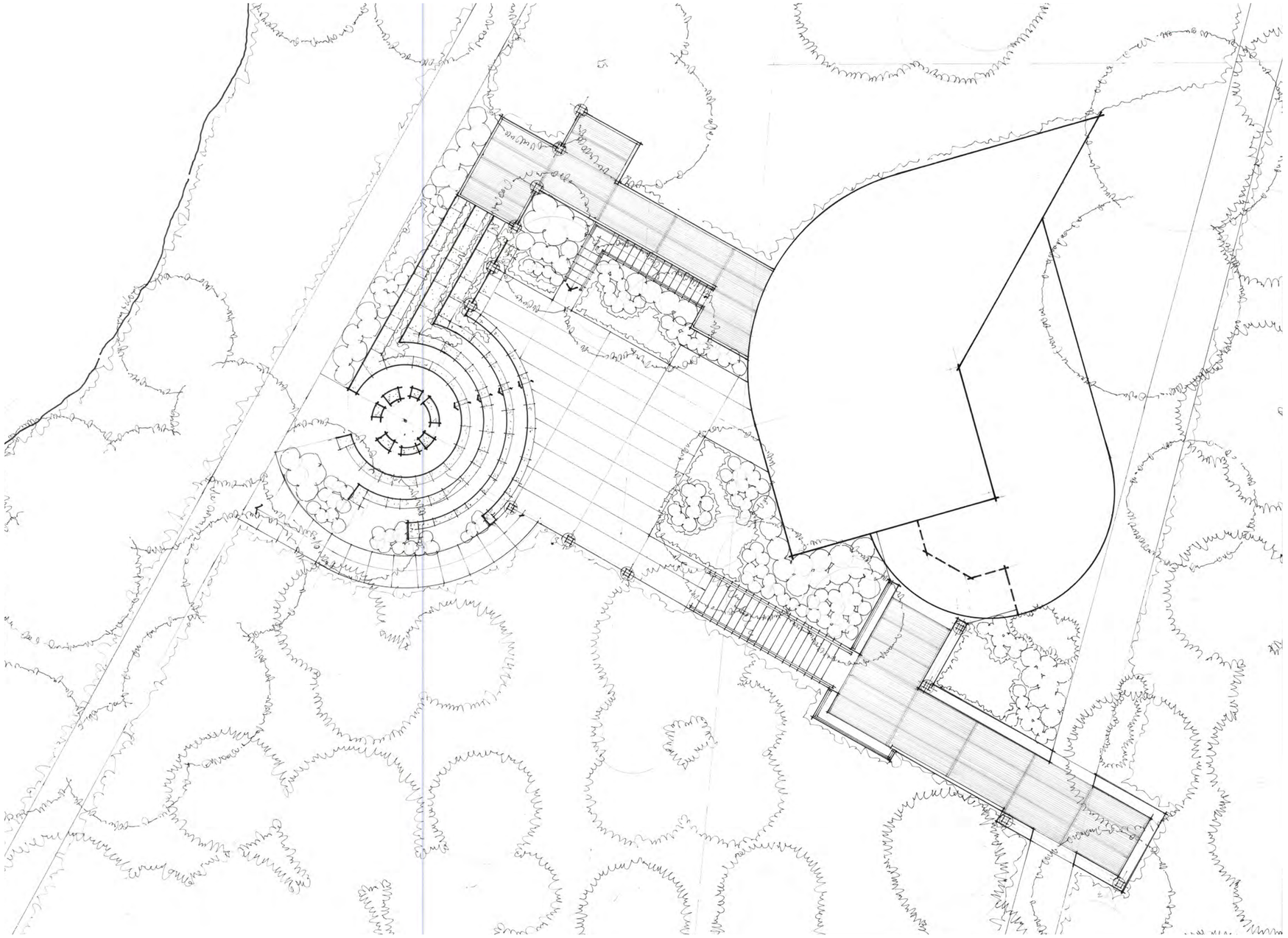
preliminary design

sheet title

teaching platform, overlook

sheet number

four



building entry, “wild rice” plaza, treetops overlook plan
1 inch = 10 feet

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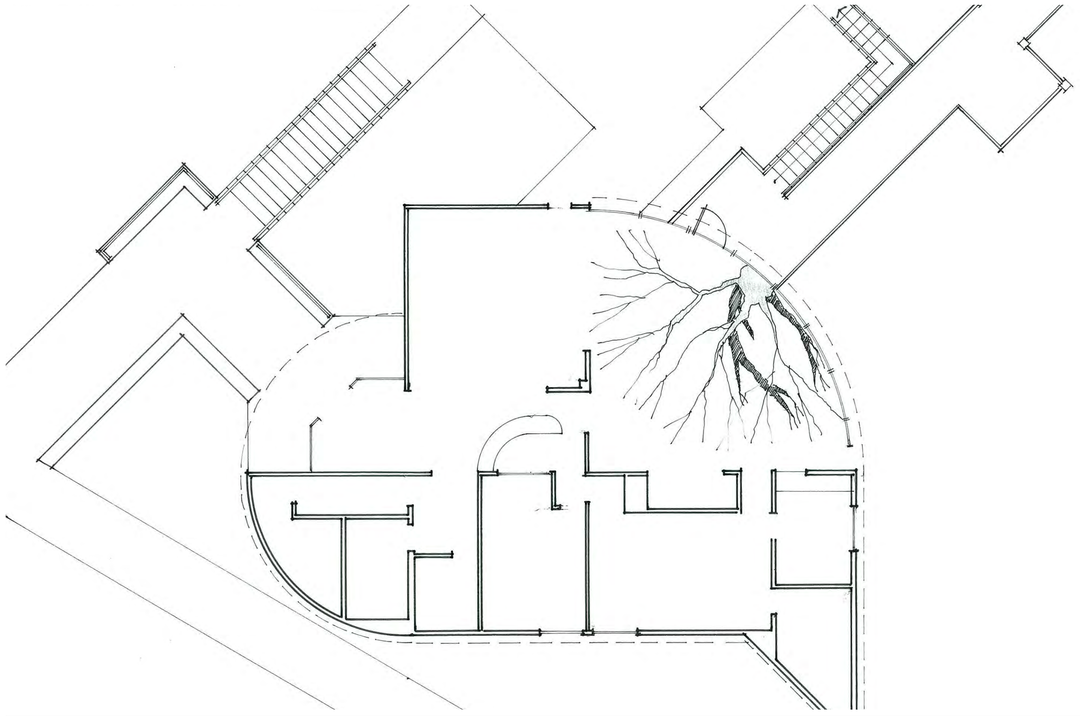
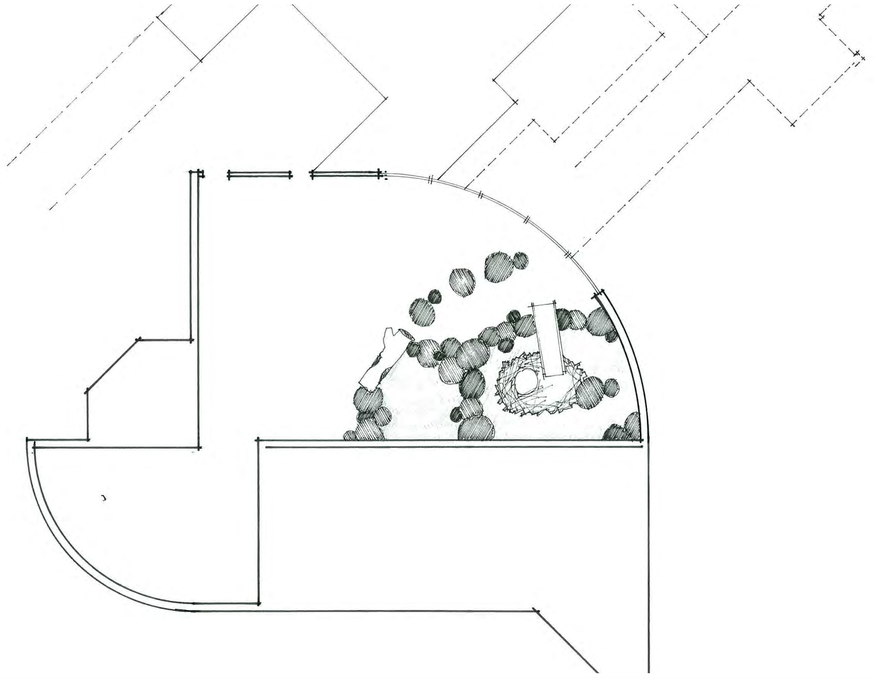
sheet title
overlook, main entry, council ring
sheet number
five



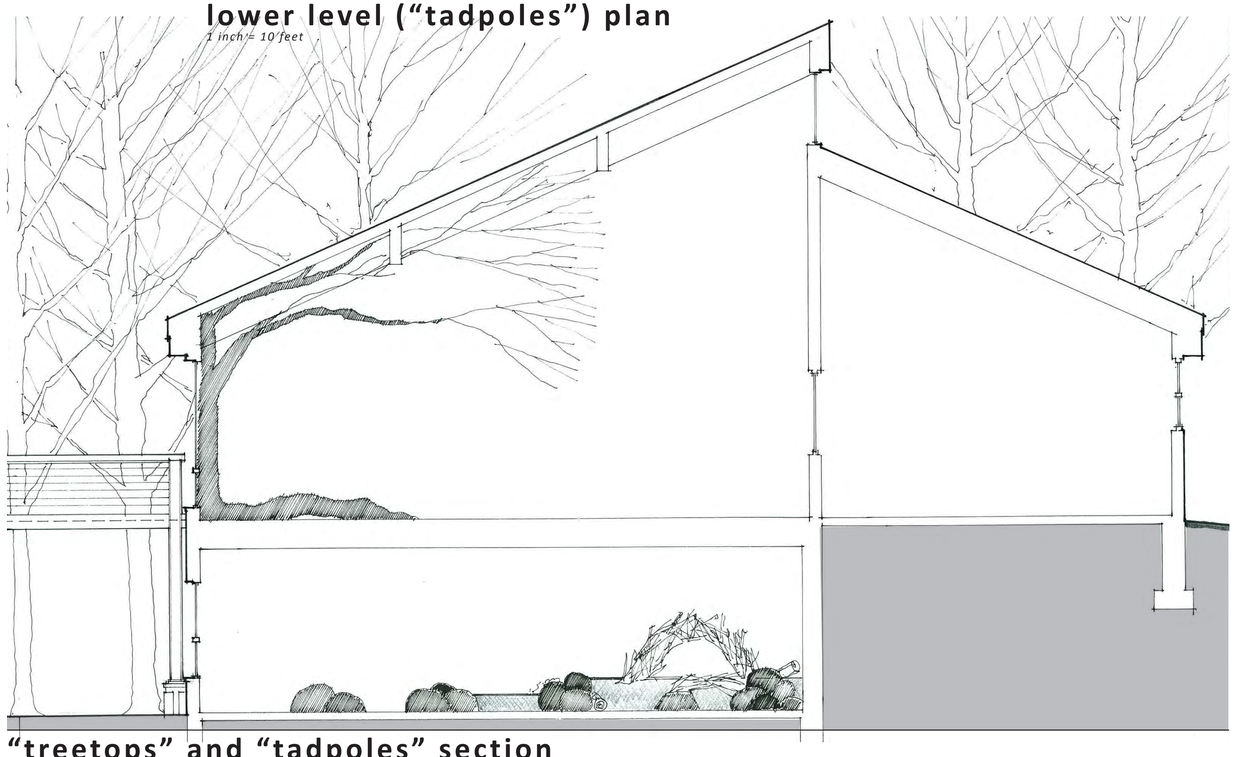
upper level (“treetops”) plan

1 inch = 10 feet



lower level (“tadpoles”) plan

1 inch = 10 feet



“treetops” and “tadpoles” section

1 inch = 4 feet

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Harriet Alexander Nature Center

preliminary design

sheet title

building interpretive features

sheet number

six

Lexington Park

Implementation Planning Session One

12 February 2013
19 Attendees signed in

Meeting input

Following an overview of the Parks and Recreation Renewal Program and its application to Lexington Park, work session participants were asked to respond to questions about the evolution of the park under the renewal program. Responses are included in this summary.

At the end of the session, participants were asked to prioritize ideas discussed during the work session as individuals.

Exercise One **Issues**

As a large group, participants were asked to share their thoughts about issues that needed to be resolved at Lexington Park. Responses included:

Eldridge and Lexington—riding bikes on the street—no circuit through the park—not safe
Works better with two soccer fields, not three—soccer balls in neighbors' yards
Not enough picnic tables
More things for older kids and younger adults and families
Make better use of the inside of the rink
Warming house open longer—more hours
No drinking fountains
Not enough bike racks or trash receptacles
Dog waste
Last quarter of the play area as a water play area would bring a lot more people to the park
Keep trees!

Exercise Two **Complete/not complete**

Work session participants worked in small groups to assess the priority for items identified in the master plan for Lexington Park that had not been completed. Responses included:

Park component	Priority	
	Group 1	Group 2
Play structure shelter	Low (more trees)	Medium
Interior walks	High	High

Perimeter walks	High	High
Age 10+ play structure	High	Low
Splash pad	Low (too much traffic)	Low
Removal of existing building	Medium	Medium
Park shelter building	High (open plan, multi-use)	High
Park amenities	High	High
Neighborhood entrance	Low	Low
Concrete surface at rink	High (pickle ball)	High
Tree planting and landscaping	High	High
Scattered berms	No priority offered	Low
Volleyball court (in rink area)	Low	Low
Other: picnic tables (maybe by the new building)	High	
Other: water fountains	High	

Exercise Three **Ideas**

Working in small groups, participants were asked about ideas they might suggest as improvements to general park improvements, building and shelter, special features, and park programs, especially ideas that would address issues noted in Exercise One.

Group One

General park improvements

- New building ideas (water access, handicap accessible, real bathrooms, open space or open floor plan is essential)
- Concrete surface at rink (incorporating a multi-use system—pickle ball, tennis ball, etc.
- Irrigation (either a functional water spout at the Northeast Rain Garden or adding irrigation to the garden area; adding irrigation to northeast of ballfield (very dry in summer)
- Dog-friendly amenities (signs to "pick-up" after your pet, doggie waste bag dispenser at park entrances, water fountain attachment for pets)
- Water fountains (water fountain throughout the park for kids/adults/birthday parties/dogs/etc)
- Adult exercise equipment ("participation circuit" similar to on the corner of Cleveland and Roselawn)
- Benches (more sitting/viewing benches)
- Picnic tables/bbq grills (more tables around the existing areas, as well as some around the new building addition)

Building and shelter

- *No ideas offered*

Special features

- *No ideas offered*

Park programs
No ideas offered
Other
Bike racks (bike racks around the park—mostly where kids go, ballfield, playground, basketball court, new building structure)

Group Two

General park improvements
More walking paths such as safe walking along Victoria from County Road B to water works entrance
Concerns about location of new park shelter for handicapped visitors to reach/walk/roll from parking lot
Safe crosswalk at Lexington to Eldridge or Parker, need sidewalks both sides of Lexington
Building and shelter
No ideas offered
Special features
Informal picnic spots under mature trees
Name tiles (utilize entrance or tile walkway to display tiles with donator names who contributed money to the park; donators may choose where they want their family name tile in a designated area; this would add to the monies spend on our neighborhood park and make families feel good about their contribution)
Park programs
No ideas offered
Other
Sidewalk along County Road B completed, sidewalk complete on both sides of Hamline from County Road B to Roselawn

Prioritizing

After sharing ideas and recording them on lists, individuals were asked to indicate their priorities among ideas for the site, building, exhibits, programs, and other ideas by placing a 3 next to their highest priority, a 2 for their second highest priority, and a 1 for their third highest priority. They were also asked to place a star next to their overall favorite ideas. Responses were as follows:

Priority points	Favorite idea	Idea description
General park improvements		
11	0	Picnic tables and bbq grills
9	0	Benches for sitting/viewing
0	0	Bike racks
2	0	Adult exercise equipment
7	1	Water fountains with dog bowls
2	0	Dog-friendly amenities, waste receptacles for dog waste

19	3	Walking paths—safe!
0	0	Handicap access to building
17	3	Safe crosswalks and walks on both sides of Lexington
8	0	Sidewalks on nearby streets
Building and shelter		
23	3	Water access
29	0	Real bathrooms
1	0	Handicap accessible
20	0	Nice open floor plan
Special features		
2	0	Name tiles for donors
10	0	Informal picnic under mature trees
26	1	Trees
0	0	Trees instead of structure
28	2	Perimeter walks
10	0	Irrigation NE of ballfield and at NE garden
Park programs		
---	---	*No ideas offered*
Other		
0	1	Outfield fence and warning track at baseball field
0	1	Use hockey concrete for hockey in the summer

L e x i n g t o n P a r k

Roseville, Minnesota

sheet one	**park improvements plan**
sheet two	**building, rain garden**
sheet three	**xxx**
sheet four	**xxx**
sheet five	**xxxx**
sheet six	**xxx**
sheet seven	*[***not used]**
sheet eight	**[not used]**

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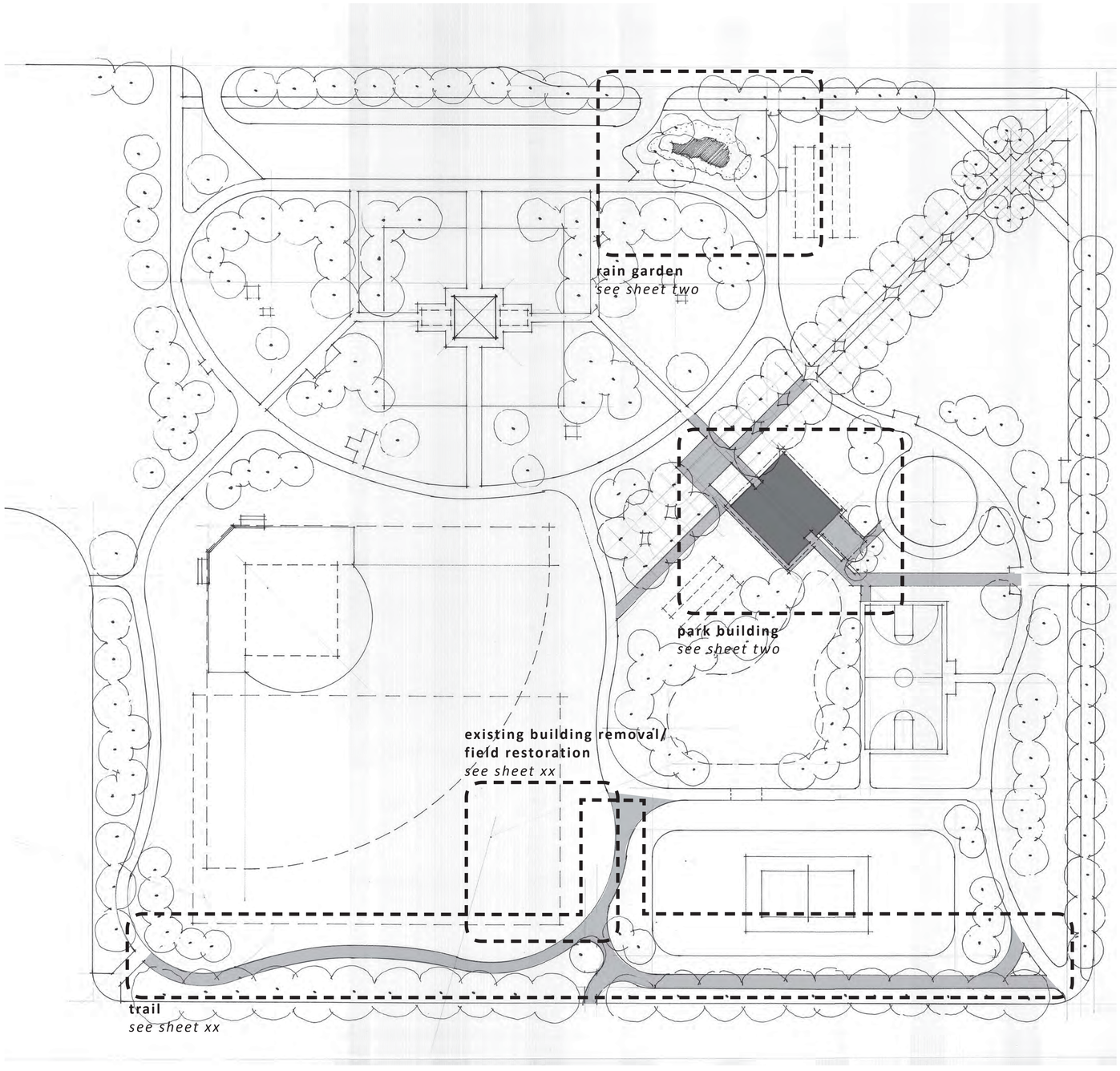
14 March 2013

preliminary design

sheet title

sheet number



park improvements plan

1 inch = 60 feet

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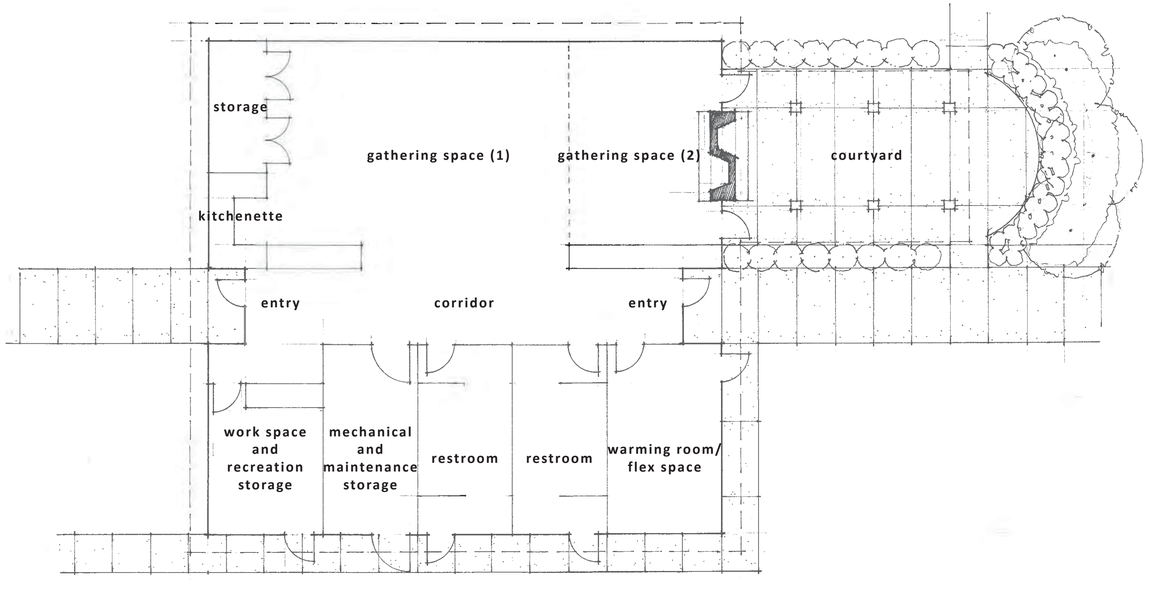
sheet title

park plan

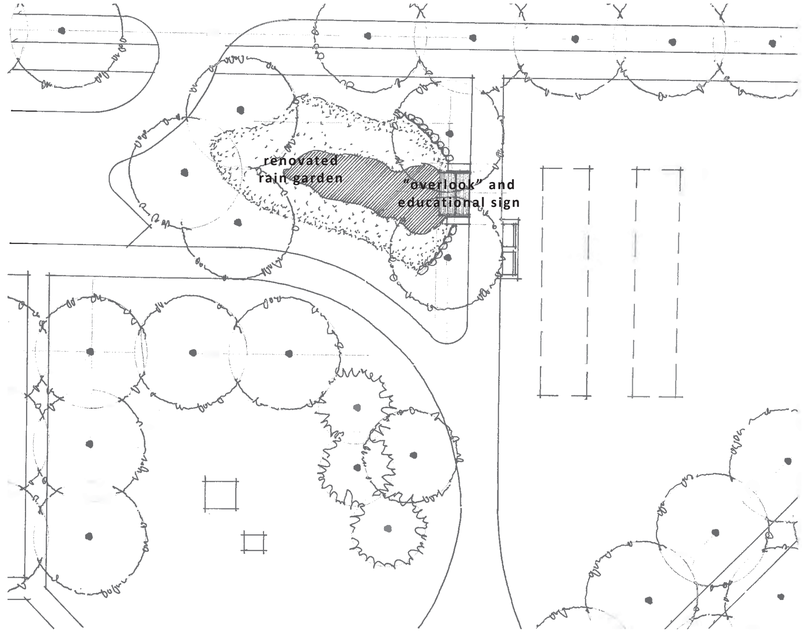
sheet number

one



building plan

1 inch = 8 feet



rain garden plan

1 inch = 20 feet

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preliminary design

sheet title

building, rain garden

sheet number

two

Villa Park

Implementation Planning Session One

26 February 2013

Meeting input

Following an overview of the Parks and Recreation Renewal Program and its application to Villa Park, work session participants were asked to respond to questions about the evolution of the park under the renewal program. Responses are included in this summary.

At the end of the session, participants were asked to prioritize ideas discussed during the work session as individuals.

A list of work session participants is included at the end of this summary.

Exercise One Issues

As a large group, participants were asked to share their thoughts about issues that needed to be resolved at Lexington Park. Responses included:

Parking and traffic—multi-use will attract more people
Neighborhood access from upper areas
Waste of "hilly" area
Kids moving through private property to access the park
Preserve the wild character of the park
Access through B-Dale and Dale for bikes
Too many people riding bikes conflicting with walkers—safety concerns
Benches are well-used
Benches needed at play area to enhance it as a social place
Only a handful of people using the warming house; it's not open enough; lights on at night for hockey
No place to put skates on if the building isn't open
Sediment at the B-Dale Club parking area
Vandalism has been minimal—so far
Signage at B-Dale doesn't emphasize the park
Dog issues
People don't know about B-Dale playground—it's public

Exercise Two Comparing directions

Work session participants worked in small groups to compare and assess concept plans that would orient the park to neighborhood or community use. Responses included:

Component or activity	Optimal location			
	Group 1	Group 2	Group 3	Group 4
Baseball field (upper Villa)	Leave as is—good	Current neighborhood	Y	Okay
Bocce court (upper Villa)	How much is this used? Do we need it?	Current neighborhood	Y	Okay
Overlooks (upper and lower Villa)	Upper—near link to Shryer Avenue	Define the pavilion with overlooks	Y	Not needed
Playground (upper Villa)	Move closer to shelter by B-Dale (where bocce is)	Signage with that	Y	Needs public signage
Trail links, loop trails	Like location of trails by on neighborhood focus map, new loop is good	Current dirt trails neighborhood	Y	Security concern, not needed
Playground (relocated, upgrade)	In lower Villa, like the current location of playground as it facilitates interaction of neighborhood	By shelter okay but it's close to the road	Y	Not needed
Volleyball	In Central Park or more visible park	Sand without fence one court	Move by B-Dale	Too intense
Archery range	Doesn't fit with Roseville parks	Does not fit; no; way too secluded in Villa	Y- already open/baseball field	Central Park
Adventure, challenge course	Liability and visibility concerns	No!!	Y	X
Basketball court	On hockey rink	Half court, no fence, no light	Y	Within hockey venue
Shelter	Close to street as in neighborhood focus map	Okay—restrooms in multipurpose	Y	Needs further discussion; consider gazebo instead, no plumbing
Open space, soccer	Keep this in lower Villa Park	Okay	Y	Remain open space exclusively
Off-road bike trail	No-destroysthe wildness of Villa Park	No; walk dirt trails okay; not for bikes	Y	Scratch
Climbing boulder	Don't need new one—current	Part of a playground	Y	X

	lower Park has one			
Splash pad	Central Park Victoria West and Lexington Park	No!!	Y	X
Play structure	If have upper and lower playground, don't need another	Okay	Y	X
Parking bays along Cohansey	Add later if needed	Needs to be discussed	Y	X
Other: x-c ski trails	Really like the links into the park (Dale, Shryer, Ryan, Reservoir Woods); don't want overflow parking on grass			
Other: buckthorn eradication				
Other: open rink for skating, hockey rink path lighting solar		Keep it!		
Other: hockey rink			Y	
Other: bathroom access			Y	

Exercise Three **Ideas**

Working in small groups, participants were asked about ideas they might suggest as improvements to general park improvements, building and shelter, special features, and park programs, especially ideas that would address issues noted in Exercise One.

Group One

General park improvements

Trash management—increase the number of trash receptacles in Villa Park to make it easier for park users to place trash in appropriate place.

Building and shelter

Shelter with openings to park—sheltered; to increase community use and open connection to great natural space have a covered extension to building that is paved below but open to sides, essentially a combination of standard shelter with a shade shelter; it should open toward hockey rink or opposite, not face street because of lack of beauty and close proximity to neighborhood homes; picnic

benches under shelter portion would be used; building with doors (garage or large opening standard doors) that open to shelter side could greatly expand function for neighborhood or community use.

Special features

Cross-country ski trails—use loop trails built into the hillside as x-c ski trails in the winter; do not plow these hillside trails, but continue plowing the existing level (paved) trails for people to use for walking.

Park programs

No ideas offered

Other

No ideas offered

Group Two

General park improvements

Trails—favor the trails as marked on the neighborhood focus diagram; lights along paved trails; dirt trails through the hill, but not designated bike trails; trail signage.

Building and shelter

Warming house—bathrooms accessible from outside and inside; lights for hockey rink on a timer when building is not staffed; winter shelter when building not staffed; a bus stop type shelter with heat/timer.

Shelter—multi-use/multi-age—many seniors in area; kitchenette; bathroom access outside and inside; smaller than any of the designs shown

Special features

No ideas offered

Park programs

No ideas offered

Other

Community focus—not at Villa; much too small of an area for archery/splash pad/adventure challenge (no visibility); as much open play as possible; parking is not available for a community focus; the community focus should be limited to walking trails.

Group Three

General park improvements

Community garden—in lower flats; allow folks to plant small gardens (vegetable or flower).

Ryan/Roselawn link—complete link between Ryan and Roselawn; no formal link (trail) at present.

Building and shelter

Outside bathroom access for general park users—automatic locks; issue lock code to each resident and keep log of who entered when; solicit volunteers to man the shelter to avoid paying someone; the response included a sketch indicating doors to restrooms from outside of building and suggesting they would be open from 7 am to 8 pm or smartphone code.

Hockey rink warming house—maybe have it open more often or a simple shelter that is open while park is open where you can sit down and put on skates; open to

outside.

Special features

No ideas offered

Park programs

No ideas offered

Other

Park signage on Dale—nobody know this end of the park including all its possibilities; bocce! so exciting; the response included a drawings suggesting signage at entrance from Dale indicating park name and activities (bocce, baseball, etc.).

Safe trail access to/from Dale—add a bike/walk crossing to access Dale Trail and Villa through parking lot; possibly like crossing at Rice and McCarron's beach; the response included a drawing suggesting two access points from Dale with crossings to the trail on the opposite side of the street, with one crossing occurring at the B-Dale Club entry and the other location on the opposite side of the B-Dale Club.

Group Four

General park improvements

No ideas offered

Building and shelter

No ideas offered

Special features

No ideas offered

Park programs

No ideas offered

Other

Needs to be wild—collaborate with Nature Center; identify plants; sign at B-Dale identifying Roseville park; make shelter minimalist, no money to staff.

Prioritizing

After sharing ideas and recording them on lists, individuals were asked to indicate their priorities among ideas for the site, building, exhibits, programs, and other ideas by placing a 3 next to their highest priority, a 2 for their second highest priority, and a 1 for their third highest priority. They were also asked to place a star next to their overall favorite ideas. Responses were as follows:

Priority points	Favorite idea	Idea description
General park improvements		
8	0	More trash cans and dog waste containers
19	1	Trails—on neighborhood focus
5	0	Lights on paved trails

2	0	Trail signage
5	0	Ryan-Roselawn link
4	0	Community garden in lower park
10	1	Safe trail crossing at Dale
11	0	B-Dale signage showing it's public
30	7	Keep Villa wild; work with HANC to identify plants
10	0	Benches
Building and shelter		
15	1	Multi-use and multi-age
4	0	Kitchenette
19	1	Smaller multi-purpose room
26	1	Open more often but maybe outside room; open to outside; shade shelter to rink
10	0	Minimalist because of lack of staffing; gazebo
5	0	Doors open to create big space
10	1	Restroom access from outside
3	0	Restroom app for entry
Special features		
37	0	Loop for cross-country skiing
Park programs		
32	0	Old people activities
30	0	Rosetown playhouse—"Twist of Fate" or some similar event
Other		
		No ideas offered

Villa Park

Roseville, Minnesota

sheet one	**overall park improvements, lower park improvements**
sheet two	**building and playground area, building**
sheet three	**north overlook, council ring at rink**
sheet four	**[not used]**
sheet five	**[not used]**
sheet six	**[not used]**
sheet seven	**[not used]**
sheet eight	**[not used]**

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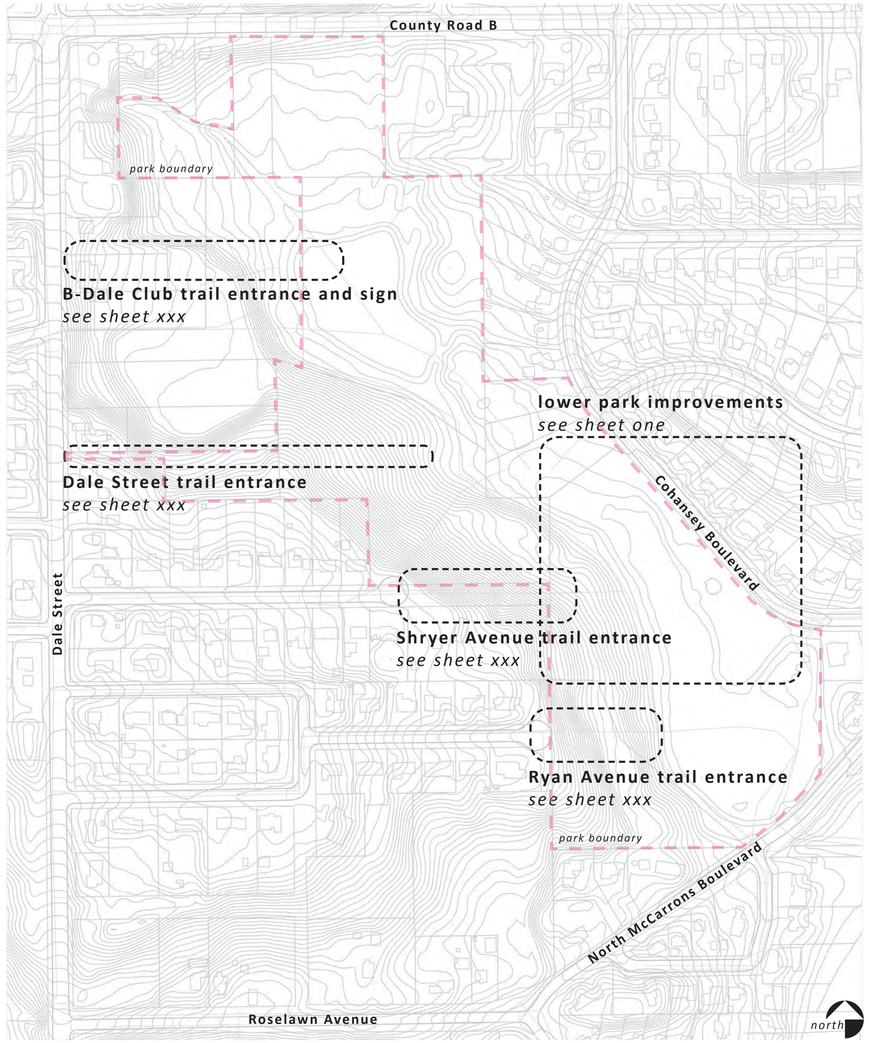


overall park improvements plan

1 inch = 200 feet

improvements outline

1 **B-Dale entry sign**
reinforce the public entry from Dale Street at the B-Dale Club with signage reflecting the park

2 **pedestrian entrances from local streets**
create pedestrian trails from Dale Street, Shryer Avenue, and Ryan Avenue for the benefit of neighbors and local park users

3 **parking improvements**
relocation of parking to street, sidewalk along street adjacent to park

4 **playground improvements**
relocation of playground to near new building; improvements offer walking and seating areas around playground

5 **rink improvements**
concrete infill within boards; basketball court and other hard surface activities in rink during non-ice months

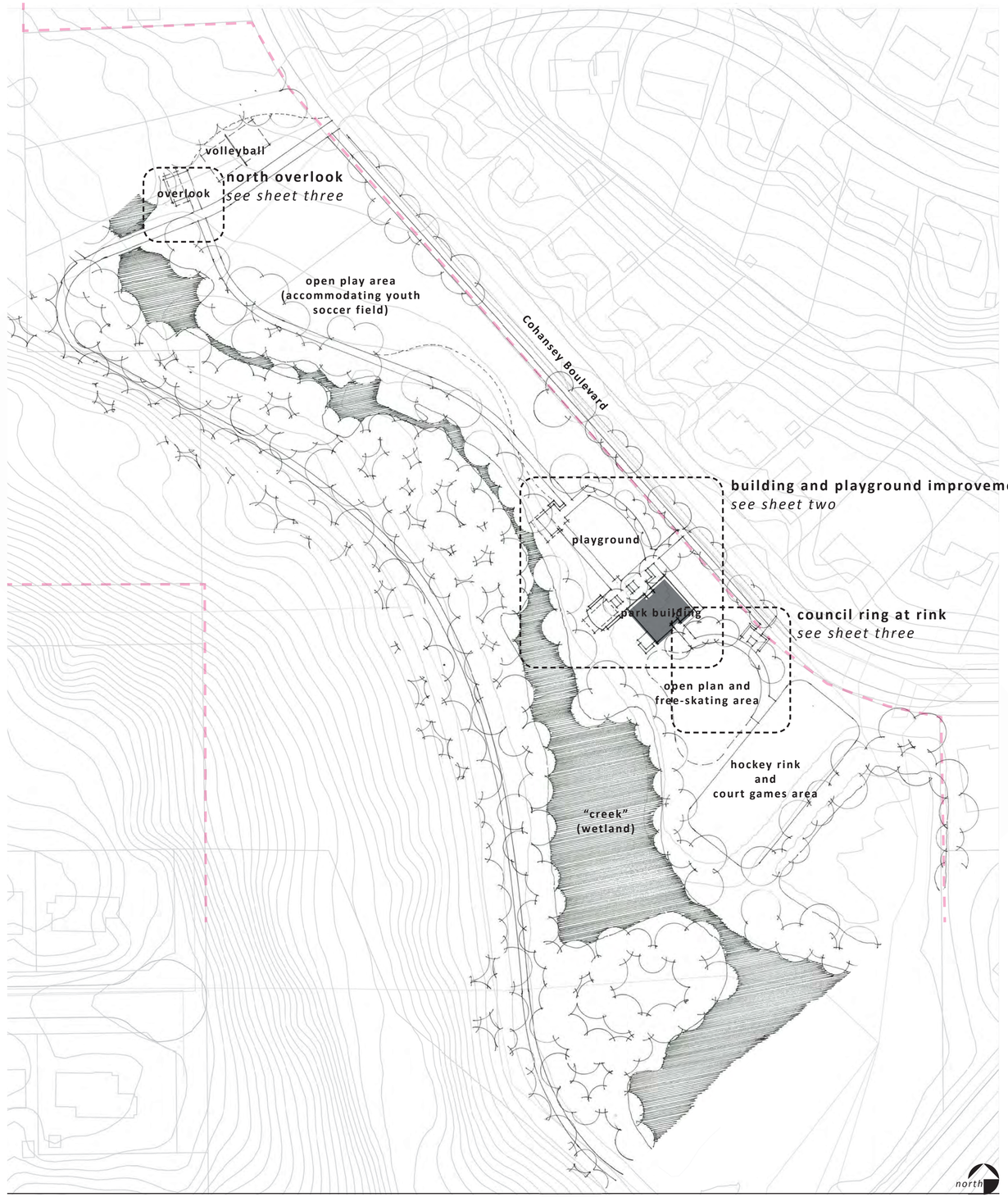
6 **open play area**
renovation of turf to accommodate programmed and informal play activities

7 **overlooks**
creation of seating and gathering areas overlooking renovated creek and wetland areas

8 **building**
replacement of current park building with new building to accommodate park programs and neighborhood use

9 **council ring**
outdoor gathering space at entry to free-skating area

10 **...**
...



lower park improvements plan

1 inch = 60 feet

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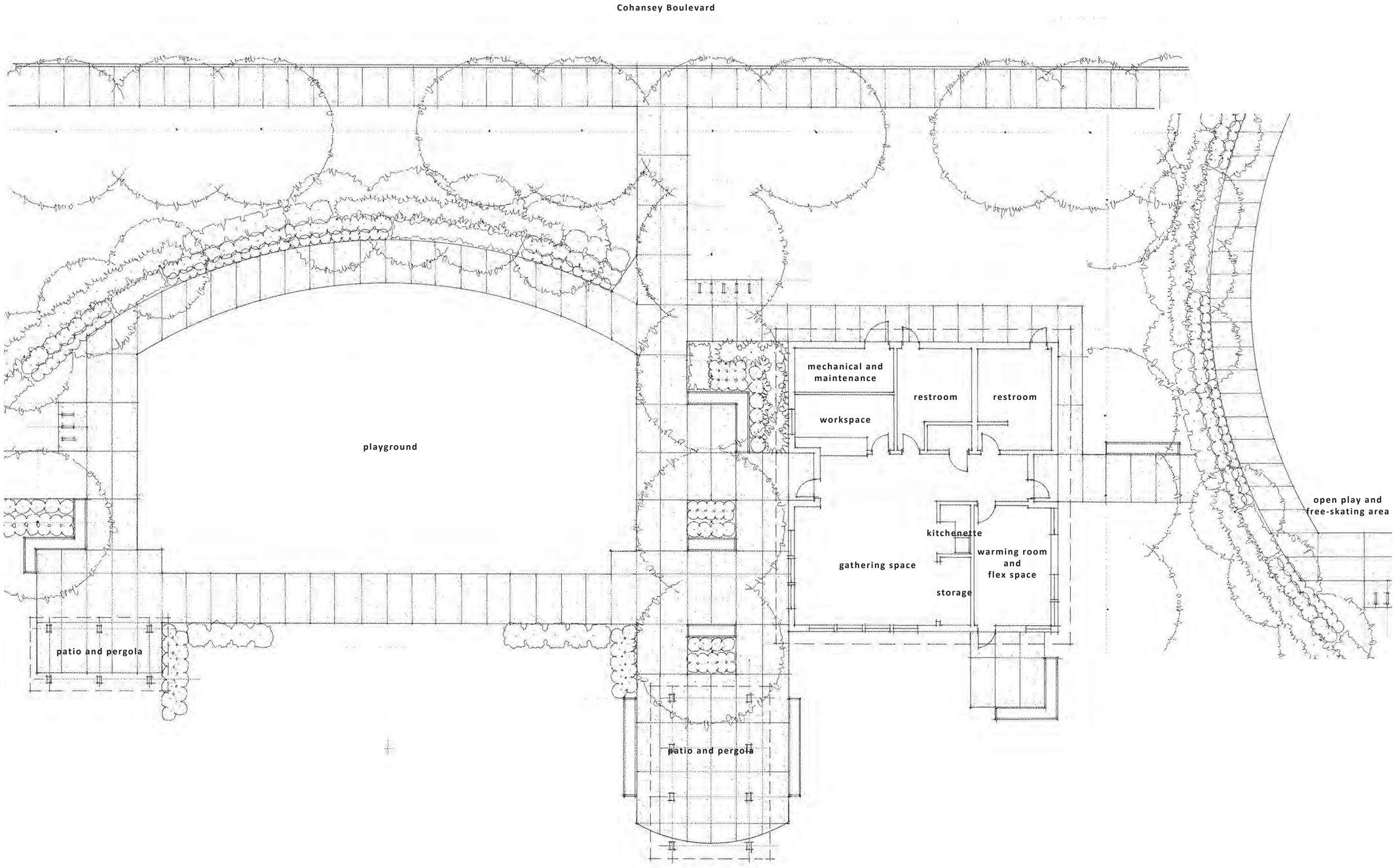
sheet title

overall park improvements, lower park improvements

sheet number

one



building and playground area plan

1 inch = 8 feet

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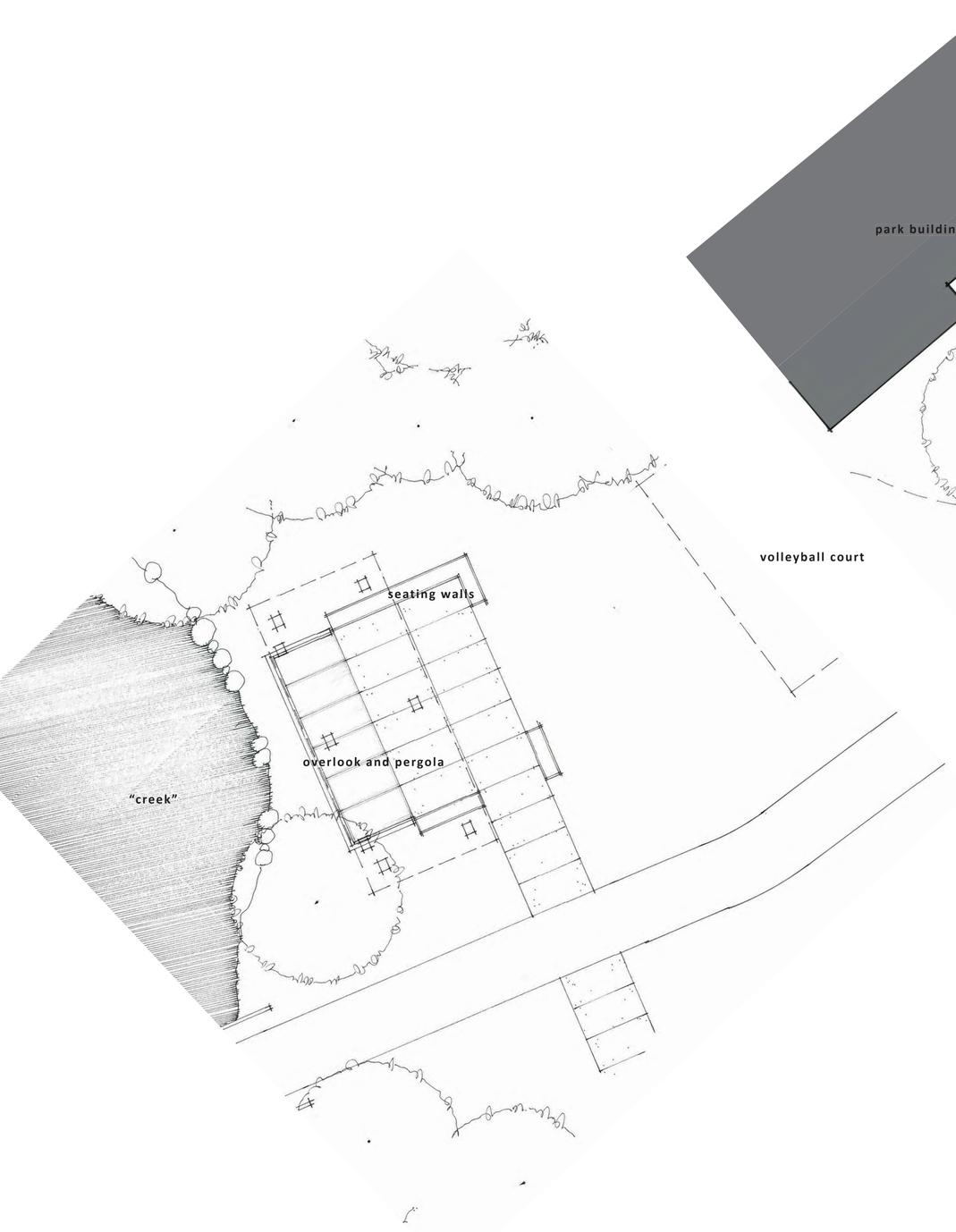
sheet title

building and playground area, building

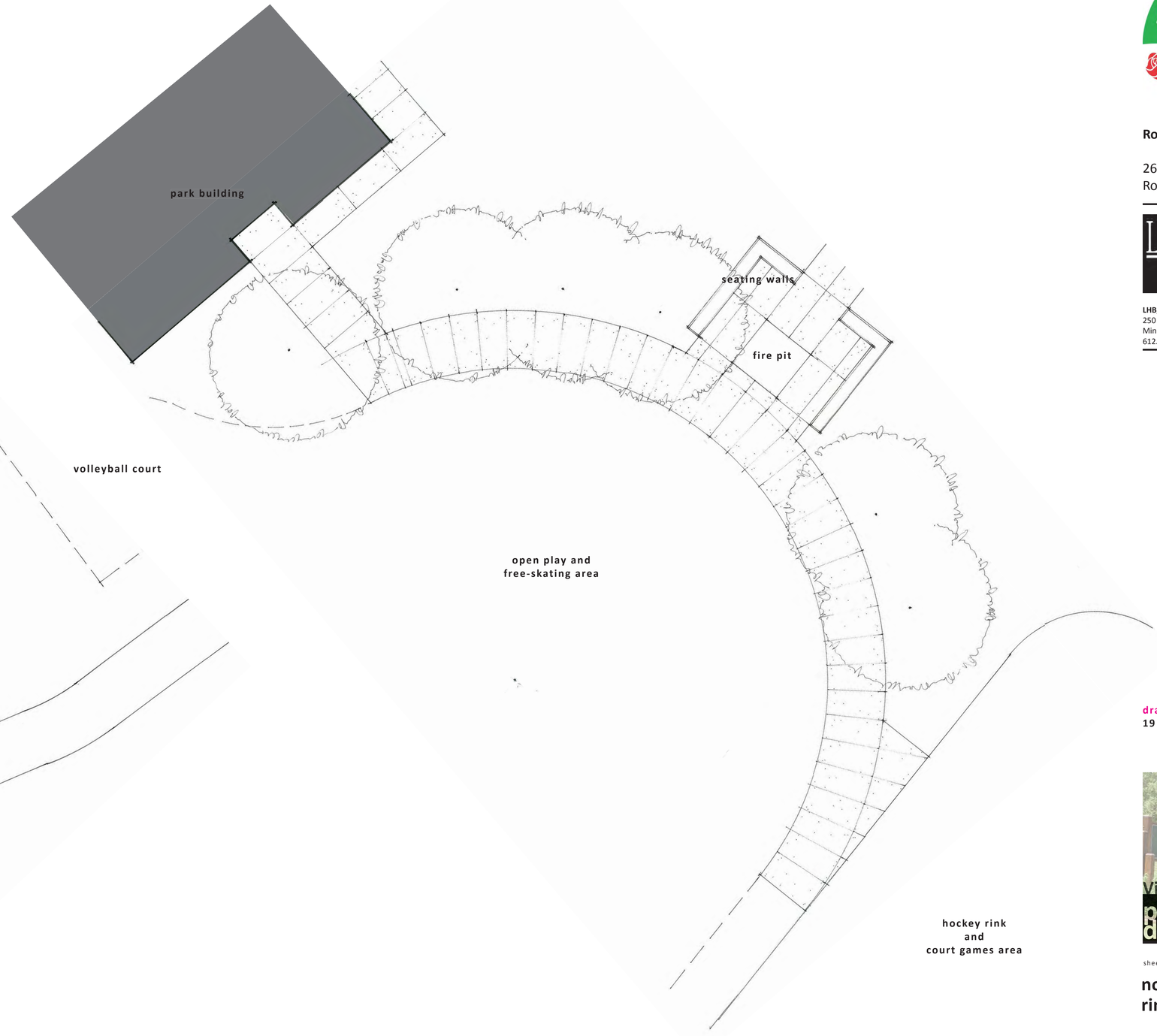
sheet number

two



north overlook plan

1 inch = 8 feet



council ring at skating rink plan

1 inch = 8 feet

YOUR NEIGHBORHOOD
OUR COMMUNITY
ROSEVILLE PARKS & RECREATION
RENEWAL PROGRAM

Roseville Parks and Recreation

2660 Civic Center Drive
Roseville, Minnesota 55113

LHB, Inc.
250 Third Avenue North, Suite 450
Minneapolis, Minnesota 55401
612.338.2029

draft for discussion only
19 March 2013

sheet title

north overlook, council ring at rink

sheet number

three

Autumn Grove Park

Implementation Planning Session One

4 March 2013
11 Attendees signed in

Meeting input

Following an overview of the Parks and Recreation Renewal Program and its application to Autumn Grove Park, work session participants were asked to respond to questions about the evolution of the park under the renewal program. Responses are included in this summary.

At the end of the session, participants were asked to prioritize ideas discussed during the work session as individuals.

Exercise One Issues

As a large group, participants were asked to share their thoughts about issues that needed to be resolved at Autumn Grove Park. These responses are included as part of exercise two and three.

Exercise Two Comparing directions

Work session participants worked in small groups to compare and assess concept plans that would orient the park to neighborhood or community use. Responses included:

Component or activity	Optimal location	
	Group 1	Group 2
Open play area (no designated field use)	No location specified	Autumn Grove Park
Internal trail	Autumn Grove Park	Autumn Grove Park
"Wild place"	Cottontail or Central Park (replace this feature with parking accessed from Hamline Avenue)	Autumn Grove Park
Shade structure	No location specified	Autumn Grove Park
Playground/play structure	Autumn Grove Park	Autumn Grove Park
Shelter with meeting room	Autumn Grove Park	Autumn Grove Park
Splash pad	Howard Johnson Park	Autumn Grove Park

Hockey rink	Autumn Grove Park (do not limit use during summer time; plant trees to shade rink in summer)	Autumn Grove Park
Park expansion south of Lydia	Autumn Grove Park (provided Lydia is NOT closed)	Autumn Grove Park
Youth soccer fields	Autumn Grove Park	Autumn Grove Park
Expanded tennis/basketball courts	Howard Johnson	Autumn Grove Park
Internal parking lot	Autumn Grove Park (keep parking at north end instead of restoration)	Autumn Grove Park (less parking in neighborhood focus)
Shelter with warming house	Autumn Grove Park	Autumn Grove Park
Court games (south)	Veterans Park (move court games to north park because of balls bouncing across Hamline Avenue)	Autumn Grove Park
Pavilion (south)	No location specified	Autumn Grove Park
Other: picnic area	Autumn Grove Park	
Other: Hamline Avenue crossing	Warning signs, crosswalks, and markings to assist in crossing Hamline Avenue at Josephine Road	Pedestrian crossing warning sign for cars
Other: second rink		Autumn Grove Park
Other: timer button on lighting for skating rink		Autumn Grove Park
Other: dog bag station		Autumn Grove Park
Other: reroute Lydia		Redirect Lydia Avenue to add most of south park to north park; tennis courts would be separated from the park (or create bump outs at Lydia to assist in moderating speeds and controlling driver behavior)
Other: minimize spooky "hiding spots"		Use trees that don't result in hiding spots

Exercise Three **Ideas**

Working in small groups, participants were asked about ideas they might suggest as improvements to general park improvements, building and shelter, special features, and park programs, especially ideas that would address issues noted in Exercise One.

Group One

General park improvements

- Shade the rink—put trees on/around south sides of the hockey rink to shade it during the summer
- Mow/maintenance plan—when laying out the trees and structures, plan the maintenance; ex: what is the mower deck width for spacing?
- Grove in the Grove: focus on having a good variety of trees (leaf colors)
- Sketch layout of park improvements indicating parking near Lydia, volleyball/sand court to west of parking area, four small soccer fields on the west side of the park, a splash pad/play structure/shelter situated in the middle of the park, tennis and basketball courts on the east side of the park, and parking to the north; a pathway is shown around the perimeter and through the middle of the park
- Safety—off-street parking is safer than on-street parking

Building and shelter

- Hand/leaf tiles—"buy" a tile for hand or leaf print and have community event (with Northern Clay Center?); tile the shelter with autumn-colored leaf (or hand prints) tiles or as part of the structure
- Arts room, indoor yoga/exercise area—part of shelter with meeting rooms/ have a space where art programs (sink) (visual art, primarily) could be run year-round; (for all ages); maybe a music space as well for small groups to practice; also indoor space for exercise programs (yoga, etc.) year-round (instead of all programs located at Fairview Community Center) (for all ages)

Special features

- Bicycles—make sure pathways observe lanes for both walkers/runners and bicyclists

Park programs

- Autumn Grove leaf event—build a program around "autumn" (leaf pile, leaf painting, leaf tiles/pot raku firing

Other

- *No ideas offered*

Group Two

General park improvements

- Recreational skating space—space for skaters separate from hockey
- Dog friendliness/accommodation—spray for nettles, burrs, weeds; dog bag station; dog watering (spigot below drinking fountain)
- Park benches—spaced throughout the park especially near path and in wild place to enjoy nature
- Fire pit—space for fires, pit or open fireplace; ex: stone ring like at Como; grills?
- Lighting—plan lighting; draw circles of light on map; timer button on skating rink light
- Signage—street crossing

Building and shelter

- *No ideas offered*

Special features

No ideas offered

Park programs

No ideas offered

Other

No ideas offered

Prioritizing

After sharing ideas and recording them on lists, individuals were asked to indicate their priorities among ideas for the site, building, exhibits, programs, and other ideas by placing a 3 next to their highest priority, a 2 for their second highest priority, and a 1 for their third highest priority. They were also asked to place a star next to their overall favorite ideas. Responses were as follows:

Priority points	Favorite idea	Idea description
General park improvements		
3	1	Lighting
14	1	Warning signs at pedestrian crossings/ speed limit signs
5	0	Fire pit/ring
8	1	Park benches
11	0	Dog accommodations and watering
7	0	Grove in the Grove—variety of trees
2	0	Mowing/maintenance plan
2	0	Shade the rink
9	1	Walking/running path separated from bikes
11	1	Off-street parking as safer than on-street parking or narrowing street
Building and shelter		
18	0	Arts room or facilities for arts and indoor exercise
11	0	Leaf print tiles-community decorating as “memorials”
Special features		
---	---	*No ideas offered*
Park programs		
13	0	Leaves and autumn program
Other		
---	---	*No ideas offered*

YOUR NEIGHBORHOOD
OUR COMMUNITY
ROSEVILLE PARKS & RECREATION
RENEWAL PROGRAM

February 2013

The Parks & Recreation Renewal Program is the result of extensive community engagement. As we begin to make things happen in our parks, the parks & recreation staff will continue to involve residents and stakeholders to further understand your desires and concerns for park improvements in the comunity. We encourage you to get involved or better yet, stay involved;

- The following is a list of upcoming neighborhood & community meetings, all community members are welcome to participate in any of these sessions.
- Interested in receiving online project updates and meeting announcements? Sign up at; **http://www.cityofroseville.com/list.aspx** then scroll down to the Parks & Recreation Renewal Program listing, at this point you can choose to receive all renewal program notifications or just the notifications for the specific park(s) you have chosen.
- We can include you on the mailing list for Renewal Program announcements; contact parks & recreation at 651-702-7103 to be added to the mailing list.

Date	Project/Park	Meeting Location	Time
February			
February 26	Villa Park	Maintenance Bldg	6:30-8:30pm
February 28	County Rd B2 Trail	City Hall	5:00-7:00pm
March			
March 2	HANC **Meeting #2**	HANC	8:00-11:00am
March 4	Autumn Grove Park	Roseville Skating Ctr	7:00-8:30pm
March 12	CP Victoria Ballfields Materion Park CP Victoria West Tamarack Park	City Hall	6:30-9:00pm
March 14	Lexington Park **Meeting #2**	Roseville Skating Ctr	7:00-8:30pm
March 19	Villa Park **Meeting #2**	Maintenance Bldg	6:30-8:30pm
April			
April 1	Bruce Russell Park	Roseville Skating Ctr	6:00-7:00pm
April 1	Autumn Grove **Meeting #2**	Roseville Skating Ctr	7:00-8:00pm
April 4	**Meeting #2** CP Victoria Ballfields Materion Park CP Victoria West Tamarack Park Legion Field	City Hall	6:30-9:00pm
April 9	Howard Johnson Park Roseville Skating Center	City Hall	6:30-8:30pm
April 11	Southwest Roseville Evergreen Park	City Hall	6:30-8:30pm
April 13	Reservoir Woods	City Hall	10:00am-Noon
April 16	Oasis Park	Maintenance Bldg	6:30-8:30pm
April 23	Rosebrook Park	Maintenance Bldg	6:30-8:30pm
April 29	Bruce Russell **Meeting #2**	Roseville Skating Ctr	6:00-7:00pm
April 30	**Meeting #2** Howard Johnson Park Skating Center	City Hall	6:30-8:30pm

See Reverse for May, June & July Meetings

Lonnie Brokke
Parks & Recreation Director
651-792-7101
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Jeff Evenson
Parks Superintendent
Renewal Program Project Mgr
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Jill Anfang
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jill.anfang@ci.roseville.mn.us

ROSEVILLE
Parks & Recreation Department

May			
May 4	Sandcastle Park	City Hall	9:00am-Noon
May 6	CP Foundation Shelter CP FORParks Shelter CP Dale St Athletic Complex	City Hall	6:30-7:30pm 7:30-8:30pm
May 8	**Meeting #2** Southwest Roseville Evergreen Park	City Hall	6:30-8:30pm
May 14	Oasis Park **Meeting #2**	City Hall	6:30-8:30pm
May 16	Owasso Ballfields Pocahontas Park	City Hall	6:00-7:00pm 7:00-8:00pm
May 21	Rosebrook **Meeting #2**	Maintenance Bldg	6:30-8:30pm
May 23	Sandcastle **Meeting #2**	Maintenance Bldg	6:30-8:30pm
May 28	CP Lexington	Roseville Skating Ctr	6:30-8:30pm
May 30	Acorn Park	City Hall	6:30-8:30pm
June			
June 3	**Meeting #2** CP Foundation Shelter CP FORParks Shelter CP Dale St Athletic Complex	City Hall	6:30-7:30pm 7:30-8:30pm
June 6	Langton Lake Park Langton Lake Park @ C2 Mapleview Park	City Hall	6:30-8:30pm
June 13	**Meeting #2** Owasso Ballfields Pocahontas Park	City Hall	6:00-7:00pm 7:00-8:00pm
June 18	**Meeting #2** CP Lexington	City Hall	6:30-8:30pm
June 20	Acorn Park **Meeting #2**	City Hall	6:30-8:30pm
July			
July 1	**Meeting #2** Langton Lake Park Langton Lake Park @ C2 Mapleview Park	City Hall	6:30-8:30pm

Keep current with developing Parks & Recreation Renewal Program online. Meeting schedules, agendas, summaries and more are available online at cityofroseville.com/parks, follow the Renewal Program link to;

- Projects by Location
- Public Engagement Strategy
- Implementation Schedules

Thank you for your continued support of Roseville Parks & Recreation.

YOUR NEIGHBORHOOD
OUR COMMUNITY
ROSEVILLE PARKS & RECREATION
RENEWAL PROGRAM

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ROSEVILLE
Parks & Recreation Department

DRAFT #1 - Research and Analysis of a Park Board 4-2-13

Background

In the 2010 Parks and Recreation System Master Plan it was suggested that the City of Roseville investigate the potential of a park board or park district. Subsequently, the research and recommendation of the potential formation of a park board was identified in the City Council's 2012 Work Plan. The Parks and Recreation Commission have been asked to research the issue and provide a recommendation to the City Council at the joint meeting in June. Commission members assisted City staff in gathering background information, reviewing example park board ordinances, and also attended a meeting with representatives from the City of Maple Grove regarding their Park Board.

History

The Village of Roseville originally established a Recreation Board in August 1958. The powers and duties of the Board included the following:

- Establish recreation policy.
- Conduct and supervise recreation areas, facilities, services and programs.
- Conduct activities and pay for the necessary supervision.
- Establish the qualification, employ and determine the compensation of a Director of Recreation and necessary other employees.
- Coordinate services with other governmental programs.
- Solicit and train volunteers.
- Purchase supplies and equipment.
- Develop and maintain facilities.
- Procure or lease public or private properties, areas or facilities that may be required for programs.

In addition, the Board had the power to create a Citizens Recreation Committee whose role was to advise the Board on the City's recreational needs and interest. The Board was financed by annual appropriation by the Village Council and was required to submit an annual report with a detailed account of its estimated fund requirements for the ensuing year.

The Recreation Board was replaced by the existing Parks and Recreation Commission in the early 60's. The Parks and Recreation Commission is advisory with the following duties and functions, as contained in Chapter 203 of the City Code:

- Make recommendations to the Director of Parks and Recreation, the City Manager and the Roseville City Council on all matters relating to parks and recreation programs, facilities and services.
- Provide a method for citizens' input concerning the city's parks and recreation facilities, programs, needs and concerns.
- Identify areas that may require action and/or change to promote a harmonious, safe, and responsive Parks and Recreation program.

Park Board Characteristics

As included in the August 16, 2011 letter from the City Attorney, MN Statues § 412.271, Subd. 6 gives the City the power to give an independent board or commission the right to disburse funds without council approval. Currently, only the City's Housing and Redevelopment Authority (HRA) has this power. According to MN Statutes § 412.501, the council of any city of more than 1,000 population may by ordinance establish a park board.

The main powers of a park board, as included in MN Statutes § 412.521, are as follows:

- Acquire and control land for park purposes.
- Employ necessary personnel and fix their compensation.
- Construct recreation facilities and make contracts and leases for their construction and operation.
- Purchase all necessary materials, supplies, equipment, and services.
- Maintain, beautify, and care for park property.

In order to carry out the powers of the Park Board, the City is required to set up a park fund. The Council may transfer money to the park fund for park purposes. Each budget year the Park Board submits a budget request to the City Council for approval. Most Park Board members are appointed by the Mayor and then they elect a Chairperson; the Board can also set term lengths and limits.

Communities in Minnesota with Park Boards include Brainerd, Maple Grove, and Rochester. Each has their own structure and powers contained in the local ordinance and can be reviewed in further detail to determine potential options in Roseville.

Maple Grove Parks and Recreation Board

Parks and Recreation Director Brokke and Commissioner Wall had the opportunity to meet with the Maple Grove Parks and Recreation Director Terry Just, a former City of Roseville employee, and the Park Board Chair Tim Phenow, prior to attending the March Board meeting. The Parks and Recreation Board manage approximately 1,488 acres of parkland and 998 recreation programs. In addition, the Board manages the Community Center, which includes an indoor and outdoor pool, gym, two ice rinks, teen and senior centers, indoor and outdoor playground, skate park, and meeting and banquet rooms. The Board employs 44 full-time and 423 seasonal employees and had an operating budget of $5.4M in 2012.

In addition to touring the Community Center, the powers and duties of the Parks and Recreation staff and Park Board members were discussed as well as a number of specific questions regarding their interaction with the City Council and other City staff. Their current Park Board is well-respected and appreciated among the community members and various user groups that utilize the facilities and should be considered as a model for a potential future Roseville Park Board.

Pros/Cons

As the Commission considers the best fit for Roseville and its residents regarding the formation of a Park Board, a list of potential pros and cons may be helpful in guiding the discussion. The following list is meant to start the discussion and is based on information already provided to the Commission and the visit to Maple Grove:

PRO	CON
Increased transparency	Potential duplication of administrative services
Greater public influence	No longer an advisory commission
Funding control and responsibility	Added responsibilities of Board members
Increased Citizen engagement	Increased oversight of Department staff
Increased authority over the Department staff	Limited City Council and City Manager oversight/control
Increased accountability to the residents	Public perception of implications of additional taxing authority
Increased "ownership" by Board members	
Decisions are less "political"	
Limited City Council and City Manager oversight/control	
Consistent and ongoing emphasis in Parks and Recreation –through good times and bad	
Increased staff efficiencies	

Time Spent

The Maple Grove Parks and Recreation Board Members currently spend about 1-3 hours a month in meetings and 1-3 hours a month preparation time on average. The Board Chair spends a bit more time depending on what is going on, typically with a once a week phone call and/or meeting just to keep open lines of communication.

Next Steps

After thorough discussion by the Parks and Recreation Commission, a recommendation should be considered to the City Council on further direction regarding the purpose, appropriateness need and pros and cons of the establishment of a Roseville Park and Recreation Board.

ORDINANCE 1278
AN ORDINANCE AMENDING
TITLE THREE, SECTION 1103.07
PARK DEDICATION

THE CITY OF ROSEVILLE ORDAINS:

Section 1103.07 of the Roseville City Code is amended to read as follows:

1103.07: PARK DEDICATION:

A. Condition To Approval: As a condition to the approval of any subdivision of land in any zone, including the granting of a variance pursuant to Section 1104.04 of this Title, when a new building site is created in excess of one acre, by either platting or minor subdivision, and including redevelopment and approval of planned unit developments, the subdivision shall be reviewed by the Park and Recreation Commission. The commission shall recommend either a portion of land to be dedicated to the public for use as a park as provided by Minnesota Statutes 462.358, subdivision (2)(b), or in lieu thereof, a cash deposit given to the City to be used for park purposes; or a combination of land and cash deposit, all as hereafter set forth.

B. Amount To Be Dedicated: The portion to be dedicated in all residentially zoned areas shall be ten percent (10%) and five percent (5%) in all other areas.

C. Utility Dedications Not Qualified: Land dedicated for required street right of way or utilities', including drainage, does not qualify as park dedication.

D. Payment in lieu of dedication in all zones in the city where park dedication is deemed inappropriate by the City, the owner and the City shall agree to have the owner deposit a sum of money in lieu of a dedication. The sum shall be reviewed and determined annually by the City Council by resolution. (Ord. 1061, 6-26-1989)

E. Park Dedication Fees may, in the City Councils sole discretion, be reduced for affordable housing units as recommended by the Housing and Redevelopment Authority for the City of Roseville.

Ordinance 1278 Effective date. This ordinance shall take effect upon its passage and publication

Passed by the City Council of the City of Roseville this 24th day of February, 2003.

Goal 2
Parks Development, Redevelopment, and Rehabilitation

Provide a high-quality, financially sound system of parks, open spaces, trails, and waterways that meets the recreation needs of all city residents, offers a visual/physical diversion from the hard surfacing of urban development, enhances our quality of life, and forms an essential part of our community's identity and character.

Policy 2.1: Evaluate and refurbish parks, as needed, to reflect changes in population, age, and diversity of residents, recreational activities preferred, amount of leisure time available, and best practice designs and technologies, and asset management strategies.

Policy 2.2: Orient parks and programs equally to youth activities that focus on community building activities teaching them life-long skills, and exposing them to a variety of recreation experiences, and to adult activities which accommodate adults' needs for wellness and provide a range of social interaction opportunities.

Policy 2.3: Focus parks on passive and active recreational activities and activities that take advantage of the unique natural features. Pursue opportunities for incorporating art and cultural programs, which enrich citizens' mental and emotional well-being, as a complement to primary physical focus of parks and recreation programs.

Policy 2.4: Organize all parks and facilities so that a component is provided for informal, non-programmed activities—those open to anyone in the community, at any time.

Policy 2.5: Maintain parks and open space according to the standards outlined in the Park Maintenance Manual which recognizes that levels of service must be provided based on the intensity of use and purpose of the site.

Policy 2.6: Use innovative methods for park and facility improvements that offer lower lifecycle costs, even if the initial cost is higher. Develop park and recreation facilities that minimize the maintenance demands on the City by emphasizing the development of well-planned parks, high-quality materials and labor-saving maintenance devices and practices.

Policy 2.7: Promote and support volunteerism to encourage people to actively support Roseville's parks and open spaces.

Policy 2.8: Encourage the preservation of features in parks considered to be of historic or cultural value, especially those features that do not conflict with other park uses and activities. Consider the potential of historic landscapes in parks, including agricultural landscapes or features. Work to perpetuate those landscapes and other features of historic or cultural significance when they are identified through recognized investigations.

Goal 3
Parks and Open Space Acquisition

Add new parks and facilities to achieve equitable access in all neighborhoods, accommodate the needs of redeveloping areas, and meet residents' desires for a range of recreation opportunities serving all ages, abilities, and cultures.

Policy 3.1: Ensure that no net loss of parkland or open space occurs during alterations or displacement of existing parkland and open space. If adverse impacts to parkland or open space take place, ensure that mitigation measures include the acquisition of replacement parkland of equal or greater size and value.

Policy 3.2: As areas of Roseville evolve, and properties undergo a change of use and/or density, land should be dedicated to the community for park purposes to ensure adequate park facilities for those new uses.

Policy 3.3: Determine potential locations and acquire additional park land in neighborhoods and constellations that are lacking adequate parks and recreation facilities.

Policy 3.4: Determine locations for new park and recreation facilities in redevelopment areas as part of the redevelopment process and use the park dedication process to acquire appropriate land.

Policy 3.5: Make continued effective use of the Park Dedication Ordinance. Park land dedication will be required when land is developed or redeveloped for residential, commercial, or industrial purposes. Review annually park dedication requirements in order to ensure that dedication regulations meet statutory requirements and the needs of Roseville.

Policy 3.6: Use park dedication funds to acquire and develop new land in addition to other funding sources.

Policy 3.7: Acquire properties necessary to implement adopted park concept plans and in Roseville's Comprehensive Land Use Plan, and consider other additions based on needs identified in the sector or constellation concept. Acquire land on a "willing seller" basis unless otherwise determined by the City Council.

Goal 4
Trails, Pathways, and Community Connections

Create a well-connected and easily accessible system of parks, open spaces, trails, pathways, community connections, and facilities that links neighborhoods and provides opportunities for residents and others to gather and interact.

Policy 4.1: Develop, adopt, and implement a comprehensive and integrated trails, pathways, and community connections system plan for recreation and transportation uses, including separate facilities for pedestrians, and bicyclists (including off-road unpaved trails for bikers and hikers that offer new challenges while protecting resources).

Policy 4.2: Develop, adopt, and implement a Trails Management Program (TMP).

Policy 4.3: Advocate the implementation of community parkways on the County Road C and Lexington Avenue corridors to accommodate pedestrian and bicyclist movement and inclusion of community character and identity features.

Policy 4.4: Maintain the trail and pathway system through all seasons.

Policy 4.5: Make the park system accessible to people of all abilities.

Policy 4.6: Align development and expansion of non-motorized trails, pathways, community parkways, and other routes with the need to provide connections to and within parks, to open spaces, recreation facilities, and key destinations, as well as between neighborhoods, constellations, and sectors.

Policy 4.7: Educate the public on the advantages and safe use of non-motorized trails, pathways, and community parkway connections.

Policy 4.8: Develop clear and communicative signage and kiosks for wayfinding.

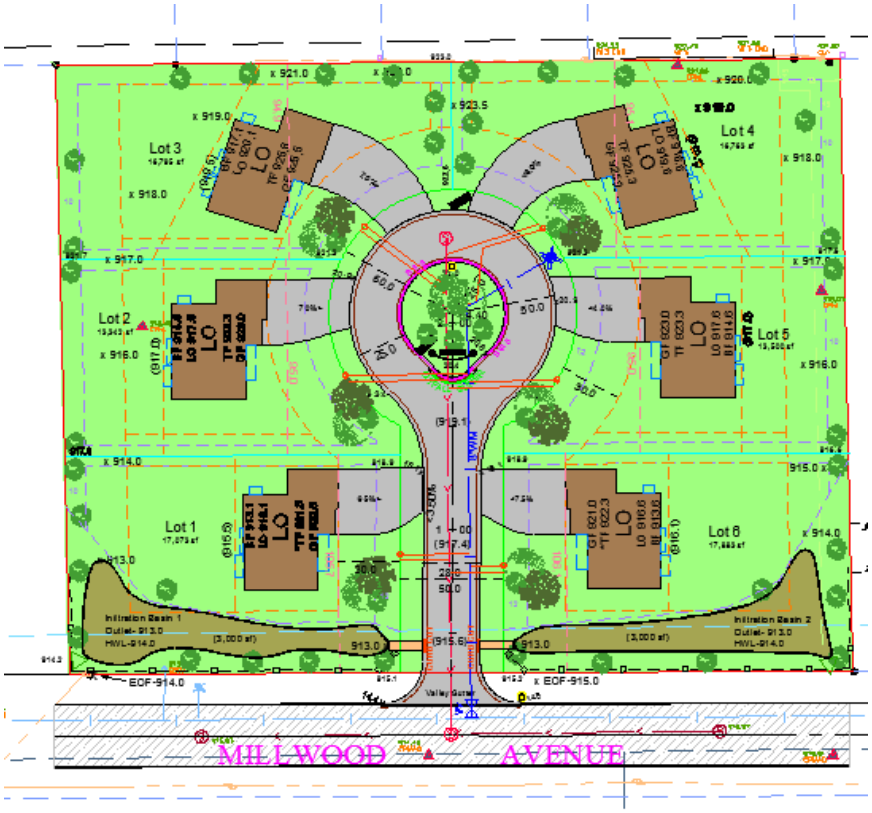
"JOSEPHINE HEIGHTS" – DEVELOPMENT NARRATIVE

Developer Introduction:

Landmark 6 of Roseville, LLC. –
Nathan Fair
13432 Hanson Blvd NW
Andover, MN 55304
Telephone: 763.438.2561
Email: nathanfair@edinarealty.com

The developer is creating a unique single family residential development on +/- 2.5 acres located between Chatsworth St N and Victoria St N, just north of Millwood Avenue. The development will be named "Josephine Heights" and will consist of upper end single family homes. It is anticipated that these homes will range in price from $400,000 to $700,000 and therefore should be a welcome addition to Roseville's tax base.

The site will be landscaped to complement the existing tree cover and the proposed storm water infiltration areas will provide adequate infiltration up to the 2-year storm event. The proposed layout creates 6 beautiful lookout style homes. The developer hopes to create a desirable community that has the feel of being away from the big city, yet provides access to the big city life just minutes away. Josephine Heights is located within the Roseville School District IDS #623.



Property Description:

The West one-third of Lot 23, Saint Paul Park except the North 400 feet thereof. That part of Lot 24, Saint Paul Park, lying East of the West 44 feet except the North 400 feet.

(Title Commitment Number: HB-25458)

Site PID: 02-29-23-24-0071

Comprehensive Plan, Zoning, & Variances:

The parcel is currently zoned LDR-1. Our plan conforms to the LDR-1 zoning requirements; therefore we have no request for a zoning change.

Site Analysis:

The site is bordered on the south by Millwood Avenue, and on the north, east and west by single family homes. There are no existing structures on the site.

Street/Right-of-WayDesign:

"Josephine Heights" proposes a fifty foot right-of-way, entering a one hundred foot right-of-way radius cul-de-sac. After discussion with City staff, we propose the fifty right-of-way, with a twelve foot front yard drainage & utility easement and no parking on one side of the street for the purpose of allowing five feet in the rear yard for the lots with the infiltration basin.

"Josephine Heights" proposes to have a public cul-de-sac street with center island for landscaping and a entry monument. All streets will be constructed to the City of Roseville standard street section.

Utility Services:

City sanitary sewer and water are currently available to serve the site. The sewer lines are sized to service the property.

The minor utilities, gas, electric, phone, and cable, are all available at the proposed entrance to the site along Millwood Avenue.

Site Grading:

The site grading is planned to begin in the Spring of 2013. The entire project is proposed to be graded in one phase; the graded area is +/- 2.5 acres. It is our design objective to balance the site with on-site material, some import of suitable structural fill material may be necessary for building pad, street, and retaining wall construction. As the final design analysis is completed we will provide detailed construction plans for the entire project to the City of Roseville.

Stormwater:

The stormwater facilities proposed in "Josephine Heights" are illustrated on the enclosed preliminary plans. Runoff from the site will be directed through rear yard swales and concrete curb and gutter to the proposed infiltration basins. These infiltration basins will provide infiltration, storage and rate control for stormwater runoff, and treatment for particle and sediment removal. The proposed infiltration basins will consist of a layer of buckshot rock to provide underground water storage, and a layer of bioretention soil to provide treatment and retention for plat absorption. Plantings and mulch will be utilized as ground cover above the infiltration basins to provide a clean looking landscaped yard. These infiltration areas will outlet stormwater that does not infiltrate through the outlet culvert and into the city storm sewer system. The stormwater plan will provide adequate treatment and storage to meet the City of Roseville and Rice Creek Watershed District requirements.

Wetlands:

There are no existing jurisdictional wetlands on the site, please see the report prepared by Arrowhead Environmental Consulting.

Traffic:

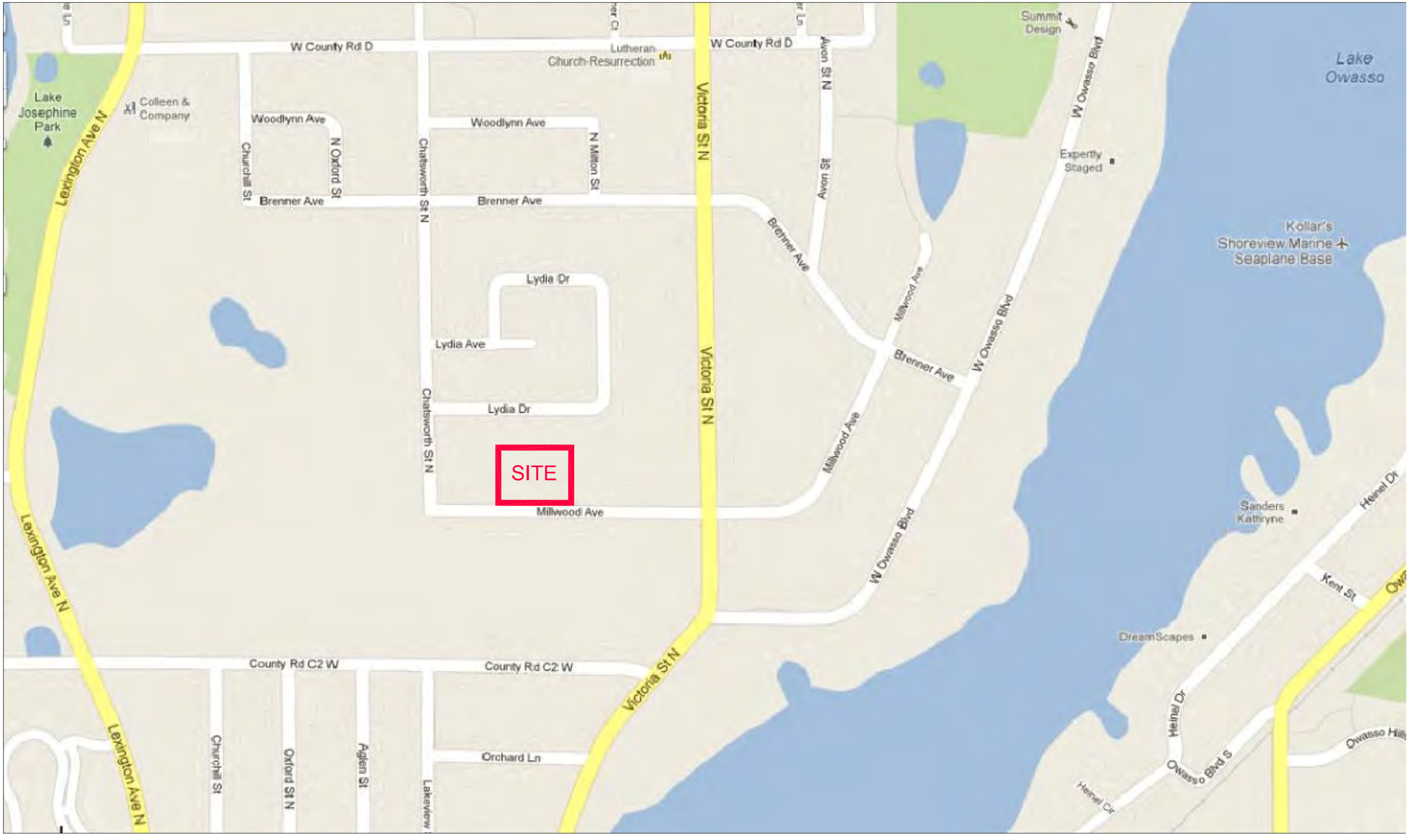
"Josephine Heights" proposes one entrance to the site with access from Millwood Avenue. The proposed public street will be a cul-de-sac that is about 200 feet to the center of the bubble. It is anticipated that the 6 home sites will generate 10 trips per day per home site for a total of 60 trips per day. The additional traffic generated from this site is not anticipated to have a noticeable impact on the existing traffic in the area.

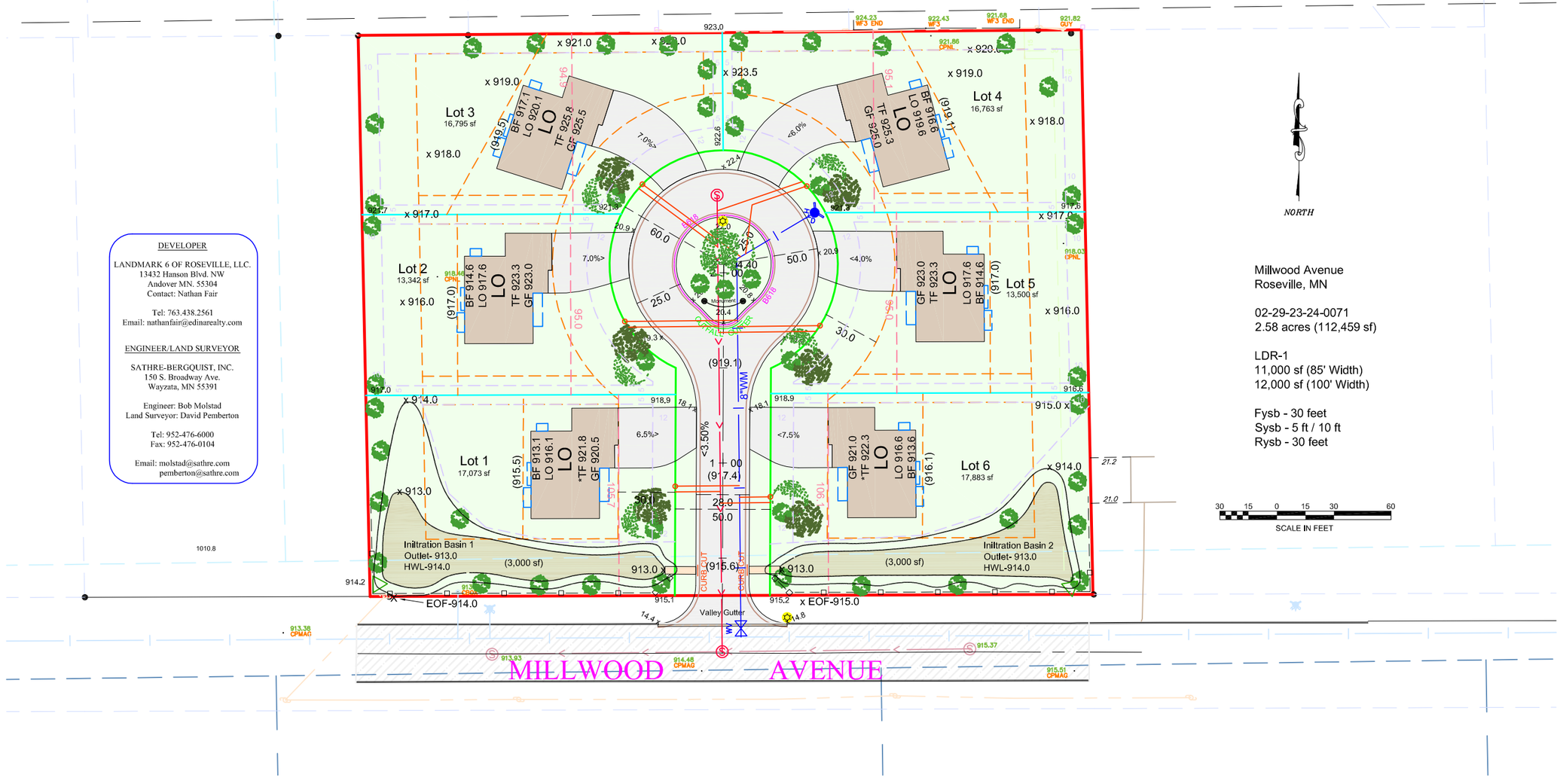
Homeowner's Association and Restrictive Covenants:

The developer will prepare restrictive covenants and standards that will apply to the entire neighborhood during both the initial development and the overall operation of the subdivision.

A select group of builders will participate in the "Josephine Heights" community. The restrictive covenants will be tailored to the developer's vision of the project. Each builder will be required to meet the specifics of building types, landscaping, and overall goals of the development.

A master HOA will be created to include all of "Josephine Heights". This master association will be in charge of the monumentation, entrance, landscaping, infiltration areas, as well as any proposed common open spaces. The HOA will also be responsible for maintenance issues within the subdivision. These may include special landscaping, mailboxes, signage, and other common elements.


W County Rd D
Lutheran Church-Resurrection
Lake Josephine Park
Colleen & Company
Lexington Ave N
Woodlynn Ave
N Oxford St
Churchill St
Chatsworth St N
N Milton St
Brenner Ave
Victoria St N
Avon St N
Summit Design
W Owasso Blvd
Lake Owasso
Expertly Staged
Kollar's Shoreview Marine Seaplane Base
Millwood Ave
Lydia Dr
Lydia Ave
SITE
Sanders Kathryne
Heinel Dr
Kent St
DreamScapes
County Rd C2 W
Orchard Ln
Aglen St
Lakeview
Owasso Blvd S
Heinel Cir



DEVELOPER

LANDMARK 6 OF ROSEVILLE, LLC.
13432 Hanson Blvd. NW
Andover MN. 55304
Contact: Nathan Fair

Tel: 763.438.2561
Email: nathanfair@edinarealty.com

ENGINEER/LAND SURVEYOR

SATHRE-BERGQUIST, INC.
150 S. Broadway Ave.
Wayzata, MN 55391

Engineer: Bob Molstad
Land Surveyor: David Pemberton

Tel: 952-476-6000
Fax: 952-476-0104

Email: molstad@sathre.com
pemberton@sathre.com

Millwood Avenue
Roseville, MN

02-29-23-24-0071
2.58 acres (112,459 sf)

LDR-1
11,000 sf (85' Width)
12,000 sf (100' Width)

Fysb - 30 feet
Sysb - 5 ft / 10 ft
Rysb - 30 feet

DESIGNER	NO.	BY	DATE	REVISIONS
NRH				
DRAWN BY				
RSM				
CHECKED BY				
RSM				
DATE				
03-16-13				

I HEREBY CERTIFY THAT THIS PLAN OR SPECIFICATION WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Robert S. Molstad

Robert S. Molstad, P.E.
Date: 03/6/13 Lic. No. 7477-8

SATHRE-BERGQUIST, INC.
150 SOUTH BROADWAY WAYZATA, MN. 55391 (952) 476-6000

CITY PROJECT NO.

ROSEVILLE,
MINNESOTA

PRELIMINARY SITE PLAN

JOSEPHINE HEIGHTS

LANDMARK 6 OF ROSEVILLE, LLC.

FILE NO.
49368-017

SP
SP

ROSEVILLE

March 25, 2013

Dear Neighbor:

The City of Roseville operates a Shade Tree Disease Control Program under ordinance #706. This program includes inspecting and ensuring the proper handling of diseased trees. Trees on private property are the responsibility of the property owner. Trees on public property are the responsibility of the jurisdiction.

This letter is specifically to make you aware that Emerald Ash Borer (EAB) has recently been discovered in Roseville on the 2800 block of Snelling Avenue, in the general vicinity of your property. EAB is difficult to detect, is a serious invasive tree pest that attacks and kills ash trees and may spread. A newly infested tree shows very few external signs of the insect. One of the first signs is the jagged holes in the bark created by woodpeckers trying to dig out the larvae. Emerging adult beetles will create a D-shape exit hole.

The infested tree/trees will be removed in the near future per ordinance #706. City and State officials will be in the area of the discovery in the days, weeks and months ahead and may recommend further removals and/or treatment.

For more information on EAB please visit the Minnesota Department of Agriculture (MDA) website at: http://www.mda.state.mn.us/plants/pestmanagement/eab.aspx .

If you or anyone else has questions, please contact Seasonal Forestry Technician Anita Twaroski at anita.twaroski@ci.roseville.mn.us or 651-792-7142. Ms. Twaroski's current schedule is Monday, Tuesday and Wednesday from 10:00 a.m. to 4:00 p.m.. Please leave your name, address and phone number and your call will be returned as soon as possible. Please bear with us as we begin to address the Emerald Ash Borer issue in the City of Roseville.

Sincerely,

Lonnie Brokke, Director
Roseville Parks and Recreation

To: Roseville Resident

Re: **Emerald Ash Borer (EAB) Find in Roseville**

From Lonnie Brokke, Director of Parks and Recreation/City Forester

Date: March 26, 2013/correspondence #1

Emerald Ash Borer (EAB) has recently been discovered in Roseville in the Northwest Quadrant of the City. EAB is difficult to detect, is a serious invasive tree pest that attacks and kills ash trees and may spread. A newly infested tree shows very few external signs of the insect. One of the first signs is the jagged holes in the bark created by woodpeckers trying to dig out the larvae. Emerging adult beetles will create a D-shape exit hole.

The infested tree/trees will be removed in the near future per ordinance #706. Trees on private property are the responsibility of the property owner. Trees on public property are the responsibility of the jurisdiction.

City and State officials will be in the area of the discovery in the days, weeks and months ahead and may recommend further removals and/or treatment.

It is highly likely that there will be a heavier infestation of EAB to address and that landscape may change area look and function because of it. Please bear with us as we begin to address the Emerald Ash Borer issue in the City of Roseville.

For more information on the City of Roseville's EAB Plan, visit www.cityofroseville.com. For more information on EAB please visit the Minnesota Department of Agriculture (MDA) website at: http://www.mda.state.mn.us/plants/pestmanagement/eab.aspx.

If you have any questions, please contact Seasonal Forestry Technician Anita Twaroski at anita.twaroski@ci.roseville.mn.us or 651-792-7142. Ms. Twaroski's current schedule is Monday, Tuesday and Wednesday from 10:00 a.m. to 4:00 p.m.. Please leave your name, address and phone number and your call will be returned as soon as possible.