



City Council Agenda

Monday, July 14, 2014

6:00 p.m.

City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order: McGehee, Willmus, Laliberte, Etten, Roe
- 6:02 p.m. **2. Approve Agenda**
- 6:05 p.m. **3. Public Comment**
- 6:10 p.m. **4. Council Communications, Reports and Announcements**
- 6:15 p.m. **5. Recognitions, Donations and Communications**
 - a. Proclaim Night to Unite
- 6:20 p.m. **6. Approve Minutes**
 - a. Approve June 18, 2014 Special Council Meeting Minutes
 - b. Approve July 7, 2014 Council Meeting Minutes
 - c. Approve July 9, 2014 Special Council Meeting Minutes
- 6:30 p.m. **7. Approve Consent Agenda**
 - a. Approve Payments
 - b. Approve Business and Other Licenses and Permits
 - c. Approve General Purchases and Sale of Surplus Items in Excess of \$5000
 - d. Approve a Resolution Authorizing the City of Roseville to Participate in the Minnesota GreenStep Cities Program
 - e. Accept the Roseville Area High School Police Liaison Officer Agreement for the 2014-2015 School Year
 - f. Approve IT Shared Service Agreement with the City of Columbia Heights
 - g. Approve Park Building Electronic Door Access Control and Video Security
 - h. Adopt City Manager Goals

- i. Authorize Fire Department to Use the HGACBuy Purchasing Agreement for Buying New Fire Engine

6:35 p.m. **8. Consider Items Removed from Consent**

9. General Ordinances for Adoption

10. Presentations

6:40 p.m. a. Joint Meeting with Ethics Commission and Consideration of Proposed Changes by the Ethics Commission to the Roseville Ethics Code

7:20 p.m. b. Morris Leatherman Roseville Survey Presentation

11. Public Hearings

12. Budget Items

8:20 p.m. a. Receive the 2015 City Manager Recommended Budget

13. Business Items (Action Items)

8:50 p.m. a. Request by the Community Development Department for a Text Amendment to the Commercial and Mixed Use Districts Section of the Zoning Ordinance, Specifically Table 1005-1 Regarding Residential, Civic, and Institutional Uses

14. Business Items – Presentations/Discussions

9:15 p.m. a. Discuss Amusement Devices as a Conditional Use

9:45 p.m. **15. City Manager Future Agenda Review**

9:50 p.m. **16. Councilmember Initiated Items for Future Meetings**

10:00 p.m. **17. Adjourn**

Some Upcoming Public Meetings.....

Tuesday	Jul 15	6:00 p.m.	Housing & Redevelopment Authority
Monday	Jul 21	6:00 p.m.	City Council Meeting
Tuesday	Jul 22	6:30 p.m.	Public Works, Environment & Transportation Commission
August			
Tuesday	Aug 5	6:30 p.m.	Parks & Recreation Commission
Wednesday	Aug 6	6:30 p.m.	Planning Commission
Monday	Aug 11	6:00 p.m.	City Council Meeting
Tuesday	Aug 12		State Primary Election
Wednesday	Aug 13	6:30 p.m.	Ethics Commission
Thursday	Aug 14	6:30 p.m.	Community Engagement Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.



**NIGHT TO UNITE 2014
PROCLAMATION**

WHEREAS, the Minnesota Crime Prevention Association (MCPA) is sponsoring a nationwide crime prevention program on August 5, 2014 called "Night to Unite", and

WHEREAS, the "5th Annual Night to Unite" provides a unique opportunity for Roseville to join forces with thousands of other communities across the state and country in promoting cooperative, police-community crime prevention efforts; and

WHEREAS, Roseville Neighborhood Watch plays a vital role in assisting the Police Department through joint crime prevention efforts in Roseville and is supporting "Night to Unite 2014" locally; and

WHEREAS, it is essential that the citizens of Roseville be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime in Roseville; and

WHEREAS, police- community partnerships, neighborhood safety, awareness and cooperation are important themes of the "Night to Unite" program;

NOW, THEREFORE WE, THE ROSEVILLE MAYOR AND CITY COUNCIL, do hereby call upon all citizens of Roseville to join ROSEVILLE NEIGHBORHOOD WATCH GROUPS and the Minnesota Crime Prevention Association in supporting "Night to Unite" on August 5, 2014.

BE IT FURTHER RESOLVED THAT, WE, ROSEVILLE MAYOR AND CITY COUNCIL, do hereby proclaim Tuesday, August 5, 2014 as "NIGHT TO UNITE" in ROSEVILLE, RAMSEY COUNTY, MINNESOTA.

Daniel J. Roe, Mayor

Date: July 14, 2014

Item: 6.a

Approve June 18, 2014 Special
City Council Meeting Minutes

Date: July 14, 2014

Item: 6.b

Approve July 7, 2014

City Council Meeting Minutes

Date: July 14, 2014

Item: 6.c

Approve July 9, 2014

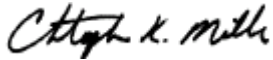
City Council Meeting Minutes

REQUEST FOR COUNCIL ACTION

Date: 7/14/2014

Item No.: 7.a

Department Approval



City Manager Approval



Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$215,183.11
7474286-74365	\$291,227.43
Total	\$506,410.54

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
Printed: 7/9/2014 - 8:14 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
74350	07/02/2014	Boulevard Landscaping	Contract Maintenance	Sandstrom Land Management, LLC	Mowing, Weeding - Co Rd C & Twin	2,391.20
74350	07/02/2014	Boulevard Landscaping	Contract Maintenance	Sandstrom Land Management, LLC	Mowing, Weeding - Co Rd C & Twin	2,391.20
Contract Maintenance Total:						4,782.40
74300	07/02/2014	Boulevard Landscaping	Operating Supplies	Bailey Nursery, Inc.	Nursery Supplies	1,249.12
74311	07/02/2014	Boulevard Landscaping	Operating Supplies	Gertens Greenhouses	Blanket PO for Streetscape Plants (Re	3,845.75
74311	07/02/2014	Boulevard Landscaping	Operating Supplies	Gertens Greenhouses	Blanket PO for Streetscape Plants (Re	4,898.25
Operating Supplies Total:						9,993.12
Fund Total:						14,775.52
0	07/02/2014	Building Improvements	Other Improvements	Alternative Business Furniture, Inc.	Remodel the work areas in the old Fir	11,437.19
Other Improvements Total:						11,437.19
Fund Total:						11,437.19
0	07/02/2014	Community Development	Clothing	North Image Apparel, Inc.	Uniform Supplies	59.18
Clothing Total:						59.18
0	07/02/2014	Community Development	Credit Card Service Fees	US Bank-Non Bank	May Terminal Charges	1,149.81
Credit Card Service Fees Total:						1,149.81
0	07/02/2014	Community Development	Miscellaneous Expense	ACT*ETeamZ.com-CC	Fraud	201.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Miscellaneous Expense Total:	201.90
0	07/02/2014	Community Development	Printing	Allegra Print & Imaging	Orange Inspection Cards	245.00
					Printing Total:	245.00
					Fund Total:	1,655.89
0	07/02/2014	East Metro SWAT	Professional Services	Apco Intl-CC	FCC Radio License Application	250.00
					Professional Services Total:	250.00
0	07/02/2014	East Metro SWAT	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-May 2014	32.31
					Use Tax Payable Total:	32.31
					Fund Total:	282.31
0	07/02/2014	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-May 2014	284.33
					209000 - Sales Tax Payable Total:	284.33
0	07/02/2014	General Fund	209001 - Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-May 2014	7.49
74359	07/02/2014	General Fund	209001 - Use Tax Payable	Trio Supply Company	Sales/Use Tax	-0.34
					209001 - Use Tax Payable Total:	7.15
0	07/02/2014	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	317.75
0	07/02/2014	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	67.00
					211402 - Flex Spending Health Total:	384.75
0	07/02/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	500.00
					211403 - Flex Spend Day Care Total:	500.00
0	07/02/2014	General Fund	Conferences	American Airlines-CC	Transportation to Conference	293.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/02/2014	General Fund	Conferences	Grand View Lodge Nisswa-CC	Conference Lodging	380.88
0	07/02/2014	General Fund	Conferences	IAFCI- CC	Intl Assoc of Fire Chiefs Conference l	575.00
0	07/02/2014	General Fund	Conferences	U of M CCE-CC	APWA Spring Meeting Registration	235.00
Conferences Total:						1,483.88
0	07/02/2014	General Fund	Contract Maint. - City Hall	Nitti Sanitation-CC	Regular Service	153.00
74350	07/02/2014	General Fund	Contract Maint. - City Hall	Sandstrom Land Management, LLC	Mowing, Weeding City Hall Campus	1,024.80
74350	07/02/2014	General Fund	Contract Maint. - City Hall	Sandstrom Land Management, LLC	Mowing, Weeding City Hall Campus	1,024.80
Contract Maint. - City Hall Total:						2,202.60
0	07/02/2014	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	224.40
0	07/02/2014	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	68.00
Contract Maint. - City Garage Total:						292.40
0	07/02/2014	General Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	112.20
74343	07/02/2014	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee-June 2014	212.16
Contract Maintenance Total:						324.36
74347	07/02/2014	General Fund	Contract Maintenance Vehicles	Roseville Chrysler Jeep Dodge	Wiring Repair	380.77
Contract Maintenance Vehicles Total:						380.77
0	07/02/2014	General Fund	Memberships & Subscriptions	ICMA - CC	Annual Membership-Trudgeon	1,032.00
Memberships & Subscriptions Total:						1,032.00
0	07/02/2014	General Fund	Miscellaneous	Green Mill- CC	Meetin Dinner-City Mgr & Mayor	9.49
Miscellaneous Total:						9.49
0	07/02/2014	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	May Fuel Tax	248.81
Motor Fuel Total:						248.81
74340	07/02/2014	General Fund	Office Supplies	Pearson Brothers	Seal Coat Project	220,082.23
0	07/02/2014	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	9.52
0	07/02/2014	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	17.36

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/02/2014	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	134.13
0	07/02/2014	General Fund	Office Supplies	Zerbee-CC	Office Supplies	46.15
Office Supplies Total:						220,289.39
74359	07/02/2014	General Fund	Op Supplies - City Hall	Trio Supply Company	Cleaning Supplies	349.58
Op Supplies - City Hall Total:						349.58
0	07/02/2014	General Fund	Operating Supplies	Best Buy- CC	Investigations Supplies	30.52
0	07/02/2014	General Fund	Operating Supplies	Byerly's- CC	Interns Last Day Supplies	17.97
74307	07/02/2014	General Fund	Operating Supplies	Commercial Asphalt Co	Asphalt Patching Material, Per State I	334.26
74307	07/02/2014	General Fund	Operating Supplies	Commercial Asphalt Co	Asphalt Patching Material, Per State I	608.86
0	07/02/2014	General Fund	Operating Supplies	Cub Foods- CC	Awards Ceremony Supplies	35.96
0	07/02/2014	General Fund	Operating Supplies	Global Equipment-CC	Patrol Operations Supplies	98.25
0	07/02/2014	General Fund	Operating Supplies	Menards-CC	Wood	63.74
0	07/02/2014	General Fund	Operating Supplies	North Image Apparel, Inc.	Uniform Supplies	50.12
0	07/02/2014	General Fund	Operating Supplies	Office Depot- CC	Olympus Digital Audio Recorders	514.16
74338	07/02/2014	General Fund	Operating Supplies	Overhead Door Co of the Northland	Transmitter	66.00
0	07/02/2014	General Fund	Operating Supplies	S & T Office Products-CC	Office Supplies	11.99
0	07/02/2014	General Fund	Operating Supplies	Starbucks-CC	Fraud	100.00
0	07/02/2014	General Fund	Operating Supplies	Streicher's-CC	Street Guard Gloves	94.98
0	07/02/2014	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	6.54
0	07/02/2014	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	39.42
0	07/02/2014	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Aluminum Numbers	9.92
0	07/02/2014	General Fund	Operating Supplies	Target- CC	Patrol Operations Supplies	87.09
0	07/02/2014	General Fund	Operating Supplies	UPS Store- CC	Shipping Charges	373.92
0	07/02/2014	General Fund	Operating Supplies	Walmart-CC	Patrol Operations Supplies	26.65
0	07/02/2014	General Fund	Operating Supplies	Zerbee-CC	Coffee Supplies	32.36
Operating Supplies Total:						2,602.71
0	07/02/2014	General Fund	Postage	Pitney Bowes - Non Bank	June Postage	3,000.00
Postage Total:						3,000.00
0	07/02/2014	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	Prosecution Services	12,405.00
Professional Services Total:						12,405.00
0	07/02/2014	General Fund	Telephone	Sprint- CC	Cell Phones	56.92
0	07/02/2014	General Fund	Telephone	Sprint- CC	Cell Phones	37.03

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/02/2014	General Fund	Telephone	Sprint- CC	Cell Phones	54.54
Telephone Total:						148.49
0	07/02/2014	General Fund	Training	Caribou Coffee- CC	Use of Force Supplies	30.64
0	07/02/2014	General Fund	Training	Amy Cuddihy	Training Expenses Reimbursement	27.38
0	07/02/2014	General Fund	Training	Franci Ellsworth	Training Expenses Reimbursement	14.66
0	07/02/2014	General Fund	Training	Jimmy John's Sandwiches- CC	Use of Force Supplies	42.05
Training Total:						114.73
74298	07/02/2014	General Fund	Vehicle Supplies	Astleford International Trucks	2014 Blanket PO For Vehicle Repairs	318.86
74298	07/02/2014	General Fund	Vehicle Supplies	Astleford International Trucks	2014 Blanket PO For Vehicle Repairs	220.28
74298	07/02/2014	General Fund	Vehicle Supplies	Astleford International Trucks	2014 Blanket PO For Vehicle Repairs	-318.86
0	07/02/2014	General Fund	Vehicle Supplies	Industrial Safety-CC	Patrol Vehicle Supplies	48.68
0	07/02/2014	General Fund	Vehicle Supplies	MacQueen Equipment	2014 Blanket PO For Vehicle Repairs	1,668.76
0	07/02/2014	General Fund	Vehicle Supplies	MacQueen Equipment	2014 Blanket PO For Vehicle Repairs	203.78
0	07/02/2014	General Fund	Vehicle Supplies	Midway Ford Co	2014 Blanket PO For Vehicle Repairs	263.39
0	07/02/2014	General Fund	Vehicle Supplies	Midway Ford Co	2014 Blanket PO For Vehicle Repairs	30.90
0	07/02/2014	General Fund	Vehicle Supplies	Napa Auto Parts	2014 Blanket PO For Vehicle Repairs	59.96
74336	07/02/2014	General Fund	Vehicle Supplies	Norm's Tire Sales, Inc.	FuelMax	311.56
0	07/02/2014	General Fund	Vehicle Supplies	PTS Tool Supply-CC	Vehicle Supplies	159.53
74346	07/02/2014	General Fund	Vehicle Supplies	Rosedale Chevrolet	Vehicle Supplies	626.95
74357	07/02/2014	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2014 Blanket PO for Vehicle Repairs	576.48
74357	07/02/2014	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2014 Blanket PO for Vehicle Repairs	137.34
74358	07/02/2014	General Fund	Vehicle Supplies	Titan Machinery	2014 Blanket PO For Vehicle Repairs	101.68
0	07/02/2014	General Fund	Vehicle Supplies	Unique Truck-CC	Truck Brake Washer	1,144.97
Vehicle Supplies Total:						5,554.26
0	07/02/2014	General Fund	Worksession Expenses	Zerbee-CC	Meeting Supplies	10.32
Worksession Expenses Total:						10.32
Fund Total:						251,625.02
74308	07/02/2014	Golf Course	Advertising	Dex Media East LLC	Advertising-Acct: 110360530	0.40
0	07/02/2014	Golf Course	Advertising	Target- CC	Buns	8.34
Advertising Total:						8.74

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/02/2014	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Regular Service	88.40
Contract Maintenance Total:						88.40
0	07/02/2014	Golf Course	Credit Card Fees	US Bank-Non Bank	May Terminal Charges	797.74
Credit Card Fees Total:						797.74
0	07/02/2014	Golf Course	League Expenses	Spartan Promotional Group, Inc.	Golf Course Merchandise	50.00
League Expenses Total:						50.00
74303	07/02/2014	Golf Course	Merchandise For Sale	Callaway Golf Company	Golf Supplies for Resale	21.57
74304	07/02/2014	Golf Course	Merchandise For Sale	Capitol Beverage Sales, LP	Beverages for Resale	108.74
74306	07/02/2014	Golf Course	Merchandise For Sale	Coca Cola Refreshments	Beverages For Resale	374.63
74344	07/02/2014	Golf Course	Merchandise For Sale	Donald Rasmussen	Golf Balls For Resale	20.75
0	07/02/2014	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Concession Supplies	175.53
0	07/02/2014	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Concession Supplies	144.20
0	07/02/2014	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Concession Supplies	38.52
74349	07/02/2014	Golf Course	Merchandise For Sale	Sam's Club	Golf Course Supplies	500.00
0	07/02/2014	Golf Course	Merchandise For Sale	Spartan Promotional Group, Inc.	Golf Course Merchandise	1,026.25
0	07/02/2014	Golf Course	Merchandise For Sale	Spartan Promotional Group, Inc.	Golf Course Merchandise for Resale	216.69
0	07/02/2014	Golf Course	Merchandise For Sale	Spartan Promotional Group, Inc.	Golf Course Merchandise for Resale	77.04
0	07/02/2014	Golf Course	Merchandise For Sale	Target- CC	Concession Supplies	8.55
Merchandise For Sale Total:						2,712.47
0	07/02/2014	Golf Course	Operating Supplies	Home Depot- CC	Picnic Table Supplies	23.22
0	07/02/2014	Golf Course	Operating Supplies	Home Depot- CC	Light Bulbs	66.69
0	07/02/2014	Golf Course	Operating Supplies	Hornungs Pro Golf Sales, Inc.	Ball Markers, Repair Tools	140.82
0	07/02/2014	Golf Course	Operating Supplies	MIDC Enterprises- CC	Irrigation Parts	28.95
0	07/02/2014	Golf Course	Operating Supplies	Restaurant Depot- CC	Concession Supplies	12.00
0	07/02/2014	Golf Course	Operating Supplies	Rubber Stamps-CC	Stamp	17.63
0	07/02/2014	Golf Course	Operating Supplies	Spartan Promotional Group, Inc.	Golf Course Merchandise	239.30
0	07/02/2014	Golf Course	Operating Supplies	Spartan Promotional Group, Inc.	Golf Course Merchandise	77.05
0	07/02/2014	Golf Course	Operating Supplies	Suburban Ace Hardware-CC	Paint & Sign Supplies	15.46
0	07/02/2014	Golf Course	Operating Supplies	Sysco Mn	Janitorial Supplies	284.97
Operating Supplies Total:						906.09
0	07/02/2014	Golf Course	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-May 2014	3,121.87

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
State Sales Tax Payable Total:						3,121.87
0	07/02/2014	Golf Course	Use Tax Payable	Hornungs Pro Golf Sales, Inc.	Sales/Use Tax	-9.06
0	07/02/2014	Golf Course	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-May 2014	101.86
0	07/02/2014	Golf Course	Use Tax Payable	Rubber Stamps-CC	Sales/Use Tax	-1.13
Use Tax Payable Total:						91.67
74305	07/02/2014	Golf Course	Vehicle Supplies	Central Power Distributors Inc	Pump	392.29
Vehicle Supplies Total:						392.29
Fund Total:						8,169.27
74322	07/02/2014	Housing & Redevelopment Agency	Attorney Fees	Kennedy & Graven, Chartered	General Legal Services	1,054.50
Attorney Fees Total:						1,054.50
0	07/02/2014	Housing & Redevelopment Agency	Miscellaneous	HP Direct-CC	HP Messenger Case	23.49
0	07/02/2014	Housing & Redevelopment Agency	Miscellaneous	Jeanne Kelsey	Parade Expenses Reimbursement	106.91
Miscellaneous Total:						130.40
74353	07/02/2014	Housing & Redevelopment Agency	Training	St. Paul Area Chamber of Commerce	Small Business Series Delivered by U	420.00
Training Total:						420.00
Fund Total:						1,604.90
0	07/02/2014	Info Tech/Contract Cities	Little Canada Computer Equip	Network Solutions- CC	Domain Registrations	229.90
Little Canada Computer Equip Total:						229.90
Fund Total:						229.90
0	07/02/2014	Information Technology	Operating Supplies	Home Depot- CC	Data Jacks, Silicone Sealant	44.12

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/02/2014	Information Technology	Operating Supplies	Rakuten-CC	Replacemnet Battery	34.00
					Operating Supplies Total:	78.12
0	07/02/2014	Information Technology	Training	Compulink-CC	Domain Registratioins	300.00
					Training Total:	300.00
					Fund Total:	378.12
0	07/02/2014	License Center	Contract Maintenance	Monoprice.Com-CC	Video Cables	139.77
					Contract Maintenance Total:	139.77
0	07/02/2014	License Center	Merchandise for Sale	Mydriversmanuals-CC	Drivers License Manuals for Resale	262.10
					Merchandise for Sale Total:	262.10
0	07/02/2014	License Center	Office Supplies	Pakor-CC	Media PP	534.91
					Office Supplies Total:	534.91
0	07/02/2014	License Center	Postage	USPS-CC	Postage	121.20
					Postage Total:	121.20
0	07/02/2014	License Center	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-May 2014	623.89
					Sales Tax Payable Total:	623.89
0	07/02/2014	License Center	Transportation	Jill Theisen	Mileage Reimbursement	272.16
					Transportation Total:	272.16
					Fund Total:	1,954.03
0	07/02/2014	P & R Contract Maintenance	Clothing	North Image Apparel, Inc.	Uniform Supplies	187.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Clothing Total:						187.00
0	07/02/2014	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-CC	Regular Service	516.80
Contract Maintenance Total:						516.80
0	07/02/2014	P & R Contract Maintenance	Miscellaneous	Board of Aelslagid-CC	Missing Receipt-Evenson	134.50
0	07/02/2014	P & R Contract Maintenance	Miscellaneous	Office Depot- CC	Missing Receipts-Evenson	52.05
Miscellaneous Total:						186.55
0	07/02/2014	P & R Contract Maintenance	Operating Supplies	Menards-CC	Arboretum Supplies	78.90
0	07/02/2014	P & R Contract Maintenance	Operating Supplies	Menards-CC	Arboretum Supplies	45.21
0	07/02/2014	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Goves, Nets	53.34
0	07/02/2014	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Store Room Supplies	38.43
0	07/02/2014	P & R Contract Maintenance	Operating Supplies	Office Max-CC	Sign Holders	32.09
0	07/02/2014	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Sawzall Blades	63.17
Operating Supplies Total:						311.14
0	07/02/2014	P & R Contract Maintenance	Sales Tax	MN Dept of Revenue-Non Bank	Sales/Use Tax-May 2014	42.27
Sales Tax Total:						42.27
0	07/02/2014	P & R Contract Maintenance	Telephone	Sprint- CC	Cell Phones	12.01
Telephone Total:						12.01
0	07/02/2014	P & R Contract Maintenance	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-May 2014	12.93
Use Tax Payable Total:						12.93
0	07/02/2014	P & R Contract Maintenance	Vehicle Supplies	North Hgts Hardware Hank-CC	Credit	-33.13
Vehicle Supplies Total:						-33.13
Fund Total:						1,235.57
0	07/02/2014	Park Renewal 2011	Contractor Payments	T. A. Schifsky & Sons, Inc.	B2 Sidewalk Construction	112,506.46

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Contractor Payments Total:						112,506.46
Fund Total:						112,506.46
0	07/02/2014	Police Vehicle Revolving	Capital Outlay	Astra Radio Comm-CC	CIP Radio Equipment	185.22
0	07/02/2014	Police Vehicle Revolving	Capital Outlay	Warners Stellian-CC	Property Room Refrigerator/Freezer	558.99
Capital Outlay Total:						744.21
Fund Total:						744.21
74330	07/02/2014	Recreation Fund	Advertising	Lillie Suburban Newspaper Inc	Rosefest Advertising-Acct: 005464	377.40
74330	07/02/2014	Recreation Fund	Advertising	Lillie Suburban Newspaper Inc	Rosefest Advertising-Acct: 005464	300.90
Advertising Total:						678.30
74365	07/02/2014	Recreation Fund	Building Rental	Adam Yang	Damage Deposit Refund	400.00
Building Rental Total:						400.00
74325	07/02/2014	Recreation Fund	Collected Insurance Fee	Nancy Kreuser	Volleyball Club Refund	1.00
74326	07/02/2014	Recreation Fund	Collected Insurance Fee	Michelle Kruzel	Basketball Camp Refund	2.00
74331	07/02/2014	Recreation Fund	Collected Insurance Fee	Amy Linabery	Kickers Class Refund	2.00
Collected Insurance Fee Total:						5.00
0	07/02/2014	Recreation Fund	Contract Maintenance	Batteries Plus-CC	Battery Rebuild	99.98
0	07/02/2014	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	275.40
0	07/02/2014	Recreation Fund	Contract Maintenance	Printers Service Inc	Ice Knife Sharpening	36.00
Contract Maintenance Total:						411.38
0	07/02/2014	Recreation Fund	Credit Card Fees	US Bank-Non Bank	May Terminal Charges	323.95
Credit Card Fees Total:						323.95
74325	07/02/2014	Recreation Fund	Fee Program Revenue	Nancy Kreuser	Volleyball Club Refund	37.00
74325	07/02/2014	Recreation Fund	Fee Program Revenue	Nancy Kreuser	Volleyball Club Refund	2.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
74326	07/02/2014	Recreation Fund	Fee Program Revenue	Michelle Kruzel	Basketball Camp Refund	70.00
74331	07/02/2014	Recreation Fund	Fee Program Revenue	Amy Linabery	Kickers Class Refund	8.00
74331	07/02/2014	Recreation Fund	Fee Program Revenue	Amy Linabery	Kickers Class Refund	67.00
Fee Program Revenue Total:						184.00
0	07/02/2014	Recreation Fund	Merchandise for Sale	Restaurant Depot- CC	Concession Supplies	74.31
Merchandise for Sale Total:						74.31
0	07/02/2014	Recreation Fund	Miscellaneous Expense	D & C Light Co-CC	No Receipt-D. Cash	20.00
0	07/02/2014	Recreation Fund	Miscellaneous Expense	PetSmart-CC	Missing Receipt-D. Cash	6.22
0	07/02/2014	Recreation Fund	Miscellaneous Expense	Rainbow Foods-CC	Missing Receipt-D. Cash	10.38
0	07/02/2014	Recreation Fund	Miscellaneous Expense	USPS-CC	Missing Receipts-D. Cash	13.40
Miscellaneous Expense Total:						50.00
0	07/02/2014	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	470.31
0	07/02/2014	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	52.99
0	07/02/2014	Recreation Fund	Office Supplies	Target- CC	Batteries	4.99
Office Supplies Total:						528.29
0	07/02/2014	Recreation Fund	Operating Supplies	Amazon.com- CC	Bags	16.99
0	07/02/2014	Recreation Fund	Operating Supplies	Fastenal Company Inc.	Hand Rolls	6.98
0	07/02/2014	Recreation Fund	Operating Supplies	Fastenal Company Inc.	Hand Rolls	10.47
0	07/02/2014	Recreation Fund	Operating Supplies	Fastenal-CC	Cable, Gloves	23.74
0	07/02/2014	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	560.00
0	07/02/2014	Recreation Fund	Operating Supplies	Goodin Corp.	Impeller, Gasket	300.34
0	07/02/2014	Recreation Fund	Operating Supplies	Grainger Inc	HVAC Motor	84.71
0	07/02/2014	Recreation Fund	Operating Supplies	Grainger Inc	V-Belt	1.35
0	07/02/2014	Recreation Fund	Operating Supplies	Grainger Inc	Flexible Cap	37.14
0	07/02/2014	Recreation Fund	Operating Supplies	Grainger Inc	Valves	79.25
0	07/02/2014	Recreation Fund	Operating Supplies	Grainger Inc	Lamps, Bulbs	150.72
0	07/02/2014	Recreation Fund	Operating Supplies	Grainger Inc	Ballast	67.74
0	07/02/2014	Recreation Fund	Operating Supplies	Grainger Inc	Cleaning Supplies, Batteries	91.60
0	07/02/2014	Recreation Fund	Operating Supplies	Hilti HC-CC	Brushes, Anchors	58.93
0	07/02/2014	Recreation Fund	Operating Supplies	Home Depot- CC	Paint Supplies, Skate Park Supplies	311.28
0	07/02/2014	Recreation Fund	Operating Supplies	Home Depot- CC	Skate Park Supplies	118.48
74319	07/02/2014	Recreation Fund	Operating Supplies	Ice Skating Institute	Badges	28.64
0	07/02/2014	Recreation Fund	Operating Supplies	Ice Skating Institute-CC	Patches	41.50
0	07/02/2014	Recreation Fund	Operating Supplies	Menards-CC	Paint Supplies	21.97

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/02/2014	Recreation Fund	Operating Supplies	Metal Supermarkets	HR Plate	50.00
0	07/02/2014	Recreation Fund	Operating Supplies	Nature Watch -CC	Art Project Supplies	80.90
0	07/02/2014	Recreation Fund	Operating Supplies	Oriental Trading- CC	Discover Your Parks Supplies	113.04
0	07/02/2014	Recreation Fund	Operating Supplies	Party City-CC	Summer Theme Supplies	6.41
0	07/02/2014	Recreation Fund	Operating Supplies	Rainbow Racing-CC	Run Supplies-Vests & Pins	74.54
0	07/02/2014	Recreation Fund	Operating Supplies	Rink Systems Inc	Adhesive	224.87
0	07/02/2014	Recreation Fund	Operating Supplies	Target- CC	Sand Toys	3.20
0	07/02/2014	Recreation Fund	Operating Supplies	Target- CC	Central Parl Gym Supplies	62.98
0	07/02/2014	Recreation Fund	Operating Supplies	Target- CC	Volleyball Lines Tape	3.79
0	07/02/2014	Recreation Fund	Operating Supplies	Viking Electric -CC	Fuse	9.65
0	07/02/2014	Recreation Fund	Operating Supplies	Walmart-CC	Latch Box	9.58
Operating Supplies Total:						2,650.79
74286	07/02/2014	Recreation Fund	Professional Services	728 Cadets	1st Place Rose Parade Band Winner &	800.00
74286	07/02/2014	Recreation Fund	Professional Services	728 Cadets	1st Place Rose Parade Band Winner &	100.00
74287	07/02/2014	Recreation Fund	Professional Services	Alexandria Marching Band	2nd Place Rose Parade Band Winner	500.00
74299	07/02/2014	Recreation Fund	Professional Services	Allison Axness	Volleyball Camp Assistant Coach	400.00
74301	07/02/2014	Recreation Fund	Professional Services	Louise Beaman	Volleyball Officiating	264.00
74288	07/02/2014	Recreation Fund	Professional Services	Buffalo High School Marching Ban	3rd Place Rose Parade Band Winner	300.00
74289	07/02/2014	Recreation Fund	Professional Services	Champlin Park HS Marching Band	2nd Place Rose Parade Band Winner	500.00
0	07/02/2014	Recreation Fund	Professional Services	Tom Critchley	Basketball Camp	1,575.00
0	07/02/2014	Recreation Fund	Professional Services	Tom Critchley	Basketball Camp	4,914.00
0	07/02/2014	Recreation Fund	Professional Services	DMX, Inc.	Skating Center Music	146.97
0	07/02/2014	Recreation Fund	Professional Services	Mark Emme	Volleyball Officiating	400.00
74315	07/02/2014	Recreation Fund	Professional Services	Mike Harvey	Volleyball Officiating	192.00
74290	07/02/2014	Recreation Fund	Professional Services	Henry Sibley Marching Band	2nd Place Rose Parade Band Winner	500.00
74318	07/02/2014	Recreation Fund	Professional Services	Pat Hubbard	Volleyball Officiating	168.00
74321	07/02/2014	Recreation Fund	Professional Services	Tom Imhoff	Volleyball Officiating	240.00
74323	07/02/2014	Recreation Fund	Professional Services	Meghan Koop	Volleyball Camp Assistant Coach	500.00
74324	07/02/2014	Recreation Fund	Professional Services	Melissa Koop	Volleyball Camp Assistant Coach	500.00
74328	07/02/2014	Recreation Fund	Professional Services	Jessica Lee	Music Classes-Winter 2014	700.00
74291	07/02/2014	Recreation Fund	Professional Services	Litchfield H. S. Marching Band	1st Place Rose Parade Band Winner	800.00
0	07/02/2014	Recreation Fund	Professional Services	Willie McCray	Umpire Service	2,339.00
74332	07/02/2014	Recreation Fund	Professional Services	Mighty Dog Media, LLC	Banquest Facility Advertising	1,200.00
0	07/02/2014	Recreation Fund	Professional Services	Mn Volleyball Headquarters, Inc.	Youth Camp	612.00
74335	07/02/2014	Recreation Fund	Professional Services	Ashley Neaton	Volleyball Officiating	276.00
74339	07/02/2014	Recreation Fund	Professional Services	Jennifer Pauletti	Volleyball Camp Assistant Coach	400.00
0	07/02/2014	Recreation Fund	Professional Services	Pioneer Press-CC	Garage Sale Ad	39.10
74292	07/02/2014	Recreation Fund	Professional Services	Richfield H.S. Marching Band	3rd Place Rose Parade Band Winner	300.00
74293	07/02/2014	Recreation Fund	Professional Services	St. Michael-Albertville Marching B	3rd Place Rose Parade Band Winner	300.00
74356	07/02/2014	Recreation Fund	Professional Services	Shane Sturges	Volleyball Officiating	24.00
74361	07/02/2014	Recreation Fund	Professional Services	Greg Ueland	Volleyball Camp	3,332.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
74362	07/02/2014	Recreation Fund	Professional Services	Kathie Urbaniak	Volleyball Officiating	317.00
74294	07/02/2014	Recreation Fund	Professional Services	Waconia H.S. Marching Band	1st Place Rose Parade Band Winner	800.00
Professional Services Total:						23,439.07
0	07/02/2014	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-May 2014	1,950.04
Sales Tax Payable Total:						1,950.04
0	07/02/2014	Recreation Fund	Transportation	Courtney Baerg	Mileage Reimbursement	31.92
0	07/02/2014	Recreation Fund	Transportation	Rose Gangl	Mileage Reimbursement	13.44
0	07/02/2014	Recreation Fund	Transportation	Alyssa Kruzel	Mileage Reimbursement	67.76
Transportation Total:						113.12
0	07/02/2014	Recreation Fund	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-May 2014	268.77
Use Tax Payable Total:						268.77
Fund Total:						31,077.02
74302	07/02/2014	Sanitary Sewer	Accounts Payable	DAVID BREITBACH	Refund Check	7.35
74310	07/02/2014	Sanitary Sewer	Accounts Payable	DONAVON & JOYCE FISHER	Refund Check	6.99
74354	07/02/2014	Sanitary Sewer	Accounts Payable	JOHN STEWART	Refund Check	7.35
Accounts Payable Total:						21.69
74295	07/02/2014	Sanitary Sewer	Contract Maintenance	24Restore	Water Damage Mitigation-1912 N Le	402.10
Contract Maintenance Total:						402.10
0	07/02/2014	Sanitary Sewer	Credit Card Service Fees	Bluefin Payment Systems-Non Ban	May UB Payments.com Charges	3,677.66
Credit Card Service Fees Total:						3,677.66
0	07/02/2014	Sanitary Sewer	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	718.08
0	07/02/2014	Sanitary Sewer	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	30.79
0	07/02/2014	Sanitary Sewer	Operating Supplies	General Industrial Supply Co.	Fire Cabinet	433.80
0	07/02/2014	Sanitary Sewer	Operating Supplies	MacQueen Equipment	2014 Blanket PO For Vehicle Repairs	156.25
0	07/02/2014	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Rope	20.34

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
74364	07/02/2014	Sanitary Sewer	Operating Supplies	Viking Electric Supply, Inc.	Electrical Supplies	57.15
Operating Supplies Total:						1,416.41
0	07/02/2014	Sanitary Sewer	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-May 2014	8.39
Sales Tax Payable Total:						8.39
0	07/02/2014	Sanitary Sewer	Telephone	Sprint- CC	Cell Phones	22.02
Telephone Total:						22.02
Fund Total:						5,548.27
0	07/02/2014	Solid Waste Recycle	Sales Tax	MN Dept of Revenue-Non Bank	Sales/Use Tax-May 2014	18.67
Sales Tax Total:						18.67
Fund Total:						18.67
74333	07/02/2014	Storm Drainage	Contract Maintenance	Miller Trucking of Buffalo, Inc.	QTY 21 End Dump: Haul Spring Stre	650.00
Contract Maintenance Total:						650.00
0	07/02/2014	Storm Drainage	Operating Supplies	Brock White Co	CB Inlet Devices	519.06
0	07/02/2014	Storm Drainage	Operating Supplies	Brock White Co	CB Inlet Devices	1,597.10
Operating Supplies Total:						2,116.16
0	07/02/2014	Storm Drainage	P&R Master Plan Sidewalk Const	T. A. Schifsky & Sons, Inc.	B2 Sidewalk Construction	5,956.50
P&R Master Plan Sidewalk Const Total:						5,956.50
74355	07/02/2014	Storm Drainage	Professional Services	Sheila Stowell	PWET Commission Meeting Minutes	218.75
74355	07/02/2014	Storm Drainage	Professional Services	Sheila Stowell	MIleage Reimbursement	4.87
Professional Services Total:						223.62

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/02/2014	Storm Drainage	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-May 2014	76.54
					Sales Tax Payable Total:	76.54
0	07/02/2014	Storm Drainage	Telephone	Sprint- CC	Cell Phones	27.27
					Telephone Total:	27.27
					Fund Total:	9,050.09
74348	07/02/2014	Street Construction	2014 Mill & Overlay	RT Vision	OneOffice - 5 Concurrent Licenses (li	2,985.00
					2014 Mill & Overlay Total:	2,985.00
					Fund Total:	2,985.00
0	07/02/2014	Telecommunications	Professional Services	Amazon.com- CC	Party Hats	94.95
					Professional Services Total:	94.95
					Fund Total:	94.95
74296	07/02/2014	Water Fund	Accounts Payable	ANDRUS BUILT LLC	Refund Check	195.25
74297	07/02/2014	Water Fund	Accounts Payable	RAED AQEL	Refund Check	58.97
74302	07/02/2014	Water Fund	Accounts Payable	DAVID BREITBACH	Refund Check	27.90
74310	07/02/2014	Water Fund	Accounts Payable	DONAVON & JOYCE FISHER	Refund Check	46.71
74312	07/02/2014	Water Fund	Accounts Payable	HART & LAURA GILCHRIST	Refund Check	24.26
74313	07/02/2014	Water Fund	Accounts Payable	CAL & SARAH GREENING	Refund Check	11.68
74316	07/02/2014	Water Fund	Accounts Payable	CYNTHIA HERMAN	Refund Check	26.67
74317	07/02/2014	Water Fund	Accounts Payable	CHERYL HIGHLEY	Refund Check	34.67
74320	07/02/2014	Water Fund	Accounts Payable	IH3 MINNESOTA PROPERTIES	Refund Check	110.06
74327	07/02/2014	Water Fund	Accounts Payable	GILJAE LEE	Refund Check	133.45
74329	07/02/2014	Water Fund	Accounts Payable	ROXANNE LEGO	Refund Check	28.25
74337	07/02/2014	Water Fund	Accounts Payable	GARNET OSTLUND	Refund Check	41.53
74341	07/02/2014	Water Fund	Accounts Payable	HEIDI PIERSON	Refund Check	48.94
74351	07/02/2014	Water Fund	Accounts Payable	MICHAEL SANFORD	Refund Check	30.91
74352	07/02/2014	Water Fund	Accounts Payable	EDWARD SCHLOER	Refund Check	38.07
74354	07/02/2014	Water Fund	Accounts Payable	JOHN STEWART	Refund Check	26.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
74363	07/02/2014	Water Fund	Accounts Payable	MARY VANG	Refund Check	96.26
Accounts Payable Total:						980.08
0	07/02/2014	Water Fund	Operating Supplies	Able Hose & Rubber Inc	Hoses, Fittings	432.50
74307	07/02/2014	Water Fund	Operating Supplies	Commercial Asphalt Co	Asphalt Patching Material, Per State I	4,406.19
74307	07/02/2014	Water Fund	Operating Supplies	Commercial Asphalt Co	Asphalt Patching Material, Per State I	4,567.53
74307	07/02/2014	Water Fund	Operating Supplies	Commercial Asphalt Co	Asphalt Patching Material, Per State I	721.01
74309	07/02/2014	Water Fund	Operating Supplies	Durable Component Tech	Valve Box	540.45
0	07/02/2014	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	934.92
0	07/02/2014	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	108.61
0	07/02/2014	Water Fund	Operating Supplies	General Industrial Supply Co.	Safety Supplies	125.94
0	07/02/2014	Water Fund	Operating Supplies	General Industrial Supply Co.	Credit	-5.99
0	07/02/2014	Water Fund	Operating Supplies	General Industrial Supply Co.	Fire Cabinet	433.80
0	07/02/2014	Water Fund	Operating Supplies	Grainger-CC	Meter Supplies	78.80
74314	07/02/2014	Water Fund	Operating Supplies	Hamernick Decorating Center	Paint Supplies	270.30
0	07/02/2014	Water Fund	Operating Supplies	O'Reilly Automotive- CC	Vehicle Supplies	7.17
74342	07/02/2014	Water Fund	Operating Supplies	Q3 Contracting, Inc.	Signs, Barricades, Arrows	194.40
74345	07/02/2014	Water Fund	Operating Supplies	Robinson Landscaping, Inc.	Black Dirt	157.00
0	07/02/2014	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Meter Supplies	20.54
Operating Supplies Total:						12,993.17
74360	07/02/2014	Water Fund	Professional Services	Twin City Water Clinic, Inc.	Coliform Bacteria	360.00
Professional Services Total:						360.00
0	07/02/2014	Water Fund	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-May 2014	13,445.64
State Sales Tax Payable Total:						13,445.64
74334	07/02/2014	Water Fund	State surcharge - Water	MN Dept of Health	Water Supply Service Connection Fee	16,256.16
State surcharge - Water Total:						16,256.16
0	07/02/2014	Water Fund	Telephone	Sprint- CC	Cell Phones	113.84
Telephone Total:						113.84
0	07/02/2014	Water Fund	Water - Roseville	City of Roseville- Non Bank	June Water	3,988.06

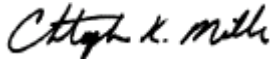
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Water - Roseville Total:	3,988.06
0	07/02/2014	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	2,098.80
					Water Meters Total:	2,098.80
					Fund Total:	50,235.75
0	07/02/2014	Workers Compensation	Police Patrol Claims	SFM-Non Bank	June Work Comp Claims	601.97
					Police Patrol Claims Total:	601.97
0	07/02/2014	Workers Compensation	Sewer Department Claims	SFM-Non Bank	June Work Comp Claims	200.43
					Sewer Department Claims Total:	200.43
					Fund Total:	802.40
					Report Total:	506,410.54

REQUEST FOR COUNCIL ACTION

Date: 07/14/2014

Item No.: 7.b

Department Approval



City Manager Approval



Item Description: Approve 2014 Business and Other Licenses and Permits

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration:

Massage Therapist License

Robert Tessman
Roseville Acupuncture and Massage
2201 Lexington Ave N, Suite 103
Roseville, MN 55113

Timothy Brinkman
Roseville Acupuncture and Massage
2201 Lexington Ave N, Suite 103
Roseville, MN 55113

POLICY OBJECTIVE

Required by City Code

FINANCIAL IMPACTS

The correct fees were paid to the City at the time the application(s) were made.

STAFF RECOMMENDATION

Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff recommends approval of the license(s).

REQUESTED COUNCIL ACTION

Motion to approve the business and other license application(s).

Prepared by: Chris Miller, Finance Director

Attachments: A: Applications



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

- ☐ New License ☒ Renewal For the License Year Ending June 30, 15
1. Full Legal Name (Please Print) Tessman Robert Briga
(Last) (First) (Middle)
2. Home Address _____
(Street) _____ (City) _____ (State) _____ (Zip) _____
3. Telephone _____ ☒ Cell ☐ Home ☐ Work
4. Date of Birth (mm/dd/yyyy) _____
5. Email Address _____
6. Driver's License Number _____ State of Issuance _____
7. Ethnicity: _____
8. Sex: _____
9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:
Roseville Acupuncture & Massage 2201 Lexington Ave. N. Suite 103
11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☒ Yes Woodbury ☐ No
12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on the back of this page.
☐ Yes ☒ No ☐ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note: Background checks may take up to 30 days to complete.**)

Signature _____

Date 7-7-14

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00 (prorated quarterly)
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2014/2015

1. Full Legal Name (Please Print) Brinkman Timothy Scott
(Last) (First) (Middle)

2. Home Address _____
(Street) (City) (State) (Zip)

3. Telephone _____ ☒ Cell ☐ Home ☐ Work

4. Date of Birth (mm/dd/yyyy) _____

5. Email Address _____

6. Driver's License Number _____ State of Issuance Minnesota

7. Ethnicity:

8. Sex:

9. Have you ever used or been known by any name other than the legal name given in number 1 above?

☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:
Roseville Acupuncture and Massage, 2201 Lexington Ave N. #D3 Roseville MN 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?

☒ Yes Roseville MN 55113 ☐ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on the back of this page.

☐ Yes ☒ No ☐ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature [Signature]

Date 6-23-2014

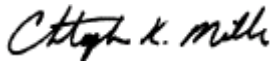
Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00 (prorated quarterly)
Make checks payable to: City of Roseville

REQUEST FOR COUNCIL ACTION

Date: 7/14/2014
Item No.: 7.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount	Budget / CIP
Skating Center	ECA Electrostatic	Painting Skating Center (a)	\$19,400.00	CIP

Comments/Description:

- a) Includes pressure wash entire facility, priming the Arena portion, and painting the entire facility.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description
N/A	N/A

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and, if applicable, authorize the trade-in/sale of surplus items.

25 **REQUESTED COUNCIL ACTION**

26 Motion to approve the attached list of general purchases and contracts for services and where
27 applicable; the trade-in/sale of surplus equipment.

28

29

Prepared by: Chris Miller, Finance Director

Attachments: A: 2014 CIP Summary

30

City of Roseville

2014 Capital Improvement Plan Summary

Attachment A

Updated 06/30/2014

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Planned Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Vehicles	Police	Marked squad replacement (5)	\$ 147,440	1/13/2014	\$ 149,216	\$ (1,776)
Vehicles	Police	Unmarked vehicles (2)	46,680		-	-
Vehicles	Police	CSO Vehicle	33,950	1/13/2014	-	-
Vehicles	Fire	Command Unit	45,000	1/13/2014	-	-
Vehicles	Fire	Rescue Boat	18,000	3/24/2014	24,820	(6,820)
Vehicles	Streets	Vehicle #123 Patch Hook Body	100,000		-	-
Vehicles	Streets	Vehicle #124 Oil distribution body/chassis	120,000	4/14/2014	52,850	67,150
Vehicles	Park Maintenance	Replace Vehicle #501 3/4 ton with plow	35,000		-	-
Vehicles	Park Maintenance	Replace Vehicle #508, 3/4 ton with plow	45,000		-	-
Vehicles	Park Maintenance	Replace Vehicle #533, 3/4 ton with plow	35,000		-	-
Vehicles	Park Maintenance	Replace Vehicle #532, 1/2 ton	25,000		-	-
Vehicles	Skating Center	Replace Zamboni	-	2013 CIP	106,093	(106,093)
Vehicles	Sanitary Sewer	Vehicle #203 1-ton truck	28,000	3/24/2014	-	-
Vehicles	Sanitary Sewer	Vehicle #225 Backhoe	50,000		-	-
Total Vehicles			\$ 729,070		\$ 332,979	\$ (47,539)
Equipment	Central Services	Postage Machine Rental	\$ 3,340		\$ -	\$ -
Equipment	Central Services	Copier/scanner rentals	78,000	n/a	27,795	50,205
Equipment	Police	Computer equipment	7,210		-	-
Equipment	Police	Office furniture	2,060		422	1,638
Equipment	Police	Evidence room equipment replacements	2,575		-	-
Equipment	Police	Laptop replacement for squads	5,645		-	-
Equipment	Police	Squad conversion	15,450		9,169	6,281
Equipment	Police	Non-lethal weapons	1,545		-	-
Equipment	Police	Long-gun parts	3,090		-	-
Equipment	Police	Sidearm parts	2,060		1,853	207
Equipment	Police	Tactical gear	5,150		5,186	(36)
Equipment	Police	SWAT vests	6,180		-	-
Equipment	Police	Defibrillators	1,545		-	-
Equipment	Police	Radar units	4,120		-	-
Equipment	Police	Stop sticks	1,030		-	-
Equipment	Police	Rear transport seats	2,705		-	-
Equipment	Police	Control boxes	2,575		-	-
Equipment	Police	Radio equipment	15,450		146	15,304
Equipment	Fire	Firefighter turnout gear	52,800		-	-
Equipment	Fire	Lifepacks - 12	30,000		-	-
Equipment	Fire	Ventilation equipment	6,000	3/24/2014	6,622	(622)
Equipment	Fire	equipment tools	8,000		-	-
Equipment	Fire	Head protection	9,000		-	-
Equipment	Fire	Vehicle laptops	11,000		-	-
Equipment	Fire	Rescue Equipment	-	n/a	4,628	(4,628)
Equipment	Engineering	Office furniture	20,000		-	-
Equipment	Streets	Vehicle #122 Wheel loader bucket scale	6,000	2/24/2014	5,093	908
Equipment	Streets	Vehicle #153 Trailer Felling	8,000		-	-
Equipment	Streets	Street signs	50,000		-	-
Equipment	Streets	Mower/ Snow blower combo	30,000	1/6/2014	23,943	6,057
Equipment	Streets	Anti-icing Hook setup	20,000	1/13/2014	14,534	5,466
Equipment	Streets	Spray Injection Patch Trailer	-	n/a	52,850	(52,850)
Equipment	Maintenance Garage	Replace office furniture	8,000		-	-
Equipment	Park Maintenance	MainTrac software	25,000		-	-
Equipment	Park Maintenance	Park security systems	150,000		-	-
Equipment	Park Maintenance	Unit #520 trailer	5,000		-	-
Equipment	Park Maintenance	Unit #538 portable generator	3,000		-	-
Equipment	Park Maintenance	Snowblower	1,000		-	-
Equipment	Skating Center	Ice show curtain - arena	8,000		-	-
Equipment	Skating Center	OVAl bandy boards	8,000		-	-
Equipment	Communications	Web conferencing equipment: Aspen Room	10,000		-	-
Equipment	Communications	Control room equipment replacements	10,000		-	-
Equipment	Information Technology	Computers, monitors printers	52,200	Multiple	40,542	11,658
Equipment	Information Technology	Network: servers, routers, etc.	62,000	Multiple	4,037	57,963

City of Roseville

2014 Capital Improvement Plan Summary

Updated 06/30/2014

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Planned Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Equipment	Information Technology	Telephones, UPS, other	14,200	Multiple	-	-
Equipment	Community Dev.	Office furniture	5,500		-	-
Equipment	Community Dev.	Large format printer	5,000		1,983	3,017
Equipment	Community Dev.	Computer software	1,500		1,713	(213)
Equipment	Water	Water meters, AMR system	530,000	Prior Year	494,709	35,291
Equipment	Water	Replace/upgrade SCADA	20,000		-	-
Equipment	Water	Field computer replacement	5,000		-	-
Equipment	Water	Compactor for backhoe	5,000	1/27/2014	4,337	663
Equipment	Sewer	Replace/upgrade SCADA	20,000		-	-
Equipment	Sewer	Field computer replacement	5,000		-	-
Equipment	Sewer	Compactor for backhoe	-	1/27/2014	4,337	(4,337)
Equipment	Storm Drainage	Replace Unit #115 flair mower	25,000		-	-
Equipment	Storm Drainage	Mower/ Snow blower combo	30,000	1/6/2014	24,542	5,458
Equipment	Storm Drainage	Vehicle #225 Backhoe	50,000		-	-
Equipment	Storm Drainage	Replace/upgrade SCADA	20,000		995	19,005
Equipment	Storm Drainage	Backhoe compactor	5,000	1/27/2014	4,337	663
Equipment	Storm Drainage	Vehicle #122 Wheel loader bucket scale	6,000	2/24/2014	5,093	908
Equipment	Golf Course	Gas pump and tank replacement	10,000		-	-
Equipment	Golf Course	Greens mowers	27,000		-	-
Equipment	Golf Course	Course netting/deck/shelter	8,000		-	-
Equipment	Golf Course	Cushman	15,000		-	-
Total Equipment			\$ 1,559,930		\$ 738,863	\$ 158,007

City of Roseville

2014 Capital Improvement Plan Summary

Updated 06/30/2014

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Planned Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Bldgs & Infrastructure	General Facilities	Door card reader	\$ 6,000		\$ -	\$ -
Bldgs & Infrastructure	General Facilities	Replace MUA	30,000		-	-
Bldgs & Infrastructure	General Facilities	Replace Kewanee Boiler @ City Hall	40,000		-	-
Bldgs & Infrastructure	General Facilities	Fire Station #2 repurposing	25,000		-	-
Bldgs & Infrastructure	General Facilities	Overhead door replacement @ PW	15,000		-	-
Bldgs & Infrastructure	General Facilities	Remodel Fire Admin area @ City Hall	35,000	4/14/2014	17,845	17,155
Bldgs & Infrastructure	General Facilities	Emergency generator	40,000		-	-
Bldgs & Infrastructure	General Facilities	Replace tables and chairs	25,000		-	-
Bldgs & Infrastructure	General Facilities	Central Park gymnasium improvements	5,000		-	-
Bldgs & Infrastructure	General Facilities	Video surveillance camera replacement	-	n/a	4,487	(4,487)
Bldgs & Infrastructure	General Facilities	City Hall, PW Roofing Project	-	6/9/2014	1,000	(1,000)
Bldgs & Infrastructure	Street Lighting	Larpenteur Avenue streetlights	25,000		-	-
Bldgs & Infrastructure	Street Lighting	General replacement - streetlight fixtures	25,000	5/12/2014	-	-
Bldgs & Infrastructure	Central Garage	Replace fuel management system	50,000		-	-
Bldgs & Infrastructure	Central Garage	Drill press	2,000		-	-
Bldgs & Infrastructure	Skating Center	Water heater - commons	8,000		-	-
Bldgs & Infrastructure	Skating Center	Water storage tank - commons	8,000		-	-
Bldgs & Infrastructure	Skating Center	Refrigeration system - OVAL	60,000		-	-
Bldgs & Infrastructure	Skating Center	Lobby Roof - OVAL	85,000		-	-
Bldgs & Infrastructure	Skating Center	Mechanical Room improvements - OVAL	60,000		-	-
Bldgs & Infrastructure	Skating Center	Bathroom partitions - OVAL	5,000		-	-
Bldgs & Infrastructure	Pathways	Pathway Maintenance	180,000	6/9/2014	-	-
Bldgs & Infrastructure	Pavement Management	Mill & Overlay	1,000,000		-	-
Bldgs & Infrastructure	Pavement Management	MSA Street Construction / Overlay	1,000,000		-	-
Bldgs & Infrastructure	Park Improvements	Park Renewal Program	5,467,000	Prior Year	255,535	5,211,465
Bldgs & Infrastructure	Water	Water system improvements	700,000		-	-
Bldgs & Infrastructure	Water	Elevated storage tank repairs/painting	800,000		-	-
Bldgs & Infrastructure	Water	Booster station improvements	200,000		-	-
Bldgs & Infrastructure	Sanitary Sewer	Sanitary Sewer improvements	900,000		260,885	639,115
Bldgs & Infrastructure	Sanitary Sewer	I & I reduction, Lift station repairs	300,000		-	-
Bldgs & Infrastructure	Storm Drainage	Pond Improvements, sewer replacement	650,000	3/24/2014	7,773	642,227
Bldgs & Infrastructure	Golf Course	Course improvements	5,000		-	-
Bldgs & Infrastructure	Golf Course	Parking lot improvements	7,500		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse kitchen equipment	5,000		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse roof replacement	30,000		-	-
Total Buildings & Infrastructure			\$ 11,793,500		\$ 547,525	\$ 6,504,475
Total - All 2014 CIP Items			\$ 14,082,500		\$ 1,619,367	\$ 6,614,943

REQUEST FOR COUNCIL ACTION

Date: July 14, 2014
Item No.: 7.d

Department Approval



City Manager Approval



Item Description: Approve a Resolution authorizing the City of Roseville to participate in the Minnesota GreenStep Cities Program

BACKGROUND

The GreenStep Cities program aims to provide Minnesota cities with a clear pathway to greater sustainability based upon implementing best practices specific to Minnesota cities of differing sizes and capabilities. Due to the multiple environmental, economic and social dimensions of the best practices, leadership from the city council is needed to oversee the implementation and integration with other city and community activities and with other governmental jurisdictions as appropriate.

During fall 2007, Minnesota's Clean Energy Resource Teams (CERTs) held regional listening sessions around the state to discuss community-based energy opportunities and the state's Next Generation Energy Act of 2007. The idea was raised of creating a sustainable cities program, free to cities that would challenge, assist and recognize cities that were "green stars." This idea was taken up by the 2008 Legislature, which directed the MPCA, the Division of Energy Resources at the Minnesota Department of Commerce, and CERTs to recommend actions cities could take on a voluntary basis.

Those recommendations are contained in the report Minnesota GreenStep Cities (available on line and by request). Representatives from dozens of cities, non-profit organizations, businesses and state government agencies provided the outline for what has been developed as the Minnesota GreenStep Cities program, which began in June 2010.

In May 2012 the GreenStep Cities program received awards in the categories of Sustainable Communities and 2012 Partnership of the Year from the Minnesota organization Environmental Initiative. The awards honor partnerships, inspire other organizations to create similar projects, and encourage collaborative approaches to environmental problem solving. Over 340 attendees at the awards dinner voted among the 15 finalists nominated for the 2012 Partnership of the Year.

After reaching Step One status, a website will be created for the City that documents our current practices within several categories. Recently, volunteers from the Minnesota State University Mankato completed an inventory of our current practices and indicated that the City would qualify for at least Step 2 with our existing practices. Staff will enter that information into The GreenStep website once established and notify Council once additional Steps have been obtained.

To join the GreenStep Cities program as a Step One city, cities adopt a GreenStep participation resolution that names a contact person to be the city's GreenStep coordinator. Staff is recommending the Environmental Specialist, Ryan Johnson, be appointed the contact person.

The City's Public Works, Environment and Transportation Commission will also have an active role in the management of the GreenStep Cities Program within the City of Roseville. Once the city enters its current practices into the website and it is verified that we have achieved at least a Step 2 level, the city is eligible for recognition at the next annual League of Minnesota Cities conference.

34 For more information on the GreenStep program go to <http://greenstep.pca.state.mn.us/>

35 **POLICY OBJECTIVE**

36 The City of Roseville is committed to find sustainable ways to reduce its energy footprint on the
37 environment.

38 **FINANCIAL IMPACTS**

39 The GreenStep Cities program has no direct cost. There will be some staff time costs gathering energy use
40 information and entering it into the website. Costs to administer certain practices will be reviewed as those
41 practices are brought before the Council for specific approval or through the normal budget process.

42 **STAFF RECOMMENDATION**

43 Staff recommends approval of a resolution authorizing the City of Roseville to participate in the
44 Minnesota GreenStep Cities Program.

45 **REQUESTED COUNCIL ACTION**

46 Approve a Resolution authorizing the City of Roseville to participate in the Minnesota GreenStep Cities
47 Program.

Prepared by: Marc Culver, City Engineer/Assistant Public Works Director
Attachment: A: Resolution
B: GreenStep City Background Information

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 14th day of July, 2014, at 6:00 p.m.

The following members were present: ; and the following were absent: .

Councilmember introduced the following resolution and moved its adoption:

RESOLUTION No.

**RESOLUTION AUTHORIZING THE CITY OF ROSEVILLE TO PARTICIPATE
IN THE MINNESOTA GREENSTEP CITIES PROGRAM**

WHEREAS, Minnesota Session Laws 2008, Chapter 356, Section 13 directed the Minnesota Pollution Control Agency (“MPCA”) and Office of Energy Security in the Department of Commerce (“Office of Energy Security”), in collaboration with Clean Energy Resource Teams (“CERTs”), to recommend municipal actions and policies that work toward meeting the State’s greenhouse gas emissions reduction goals; and

WHEREAS, a broad coalition of public and private stakeholders including the League of Minnesota Cities, the MPCA, Office of Energy Security and CERTs responded to the 2008 legislation by establishing the Minnesota GreenStep Cities program to provide a series of sustainable development best practices focusing on local government opportunities to reduce energy use and greenhouse gases; and

WHEREAS, Minnesota GreenStep Cities is a voluntary challenge, assistance and recognition program to help cities achieve their sustainability and quality-of-life goals. GreenStep is a free, continuous improvement program, managed by a public-private partnership, and based upon 28 best practice; and

WHEREAS, the City of Roseville City Council and the City of Roseville Public Works, Environment and Transportation Commission have expressed interest in pursuing GreenStep City recognition.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Roseville does hereby authorize the City of Roseville (the City) to participate in the Minnesota GreenStep Cities program that offers a free, voluntary continuous improvement

framework. Passage of this participation resolution allows the City to be recognized as a Step One GreenStep City. Be it further resolved that the City:

1. Appoints the City's Environmental Technician to serve as the City's GreenStep coordinator for best practice documentation/implementation; and
2. Will facilitate the involvement of community members and other units of government as appropriate in the planning, promoting and/or implementing of GreenStep Cities best practices; and
3. Grants to the GreenStep program's buildings advisor read-only access to the City's B3 Benchmarking Database so as to facilitate analysis and cost-savings advice to the City regarding its buildings' energy use; and
4. Will claim credit for having implemented and will work at its own pace toward implementing any [4, 6 or 8, depending on your city category of C, B or A] GreenStep best practices that will result in energy use reduction, economic savings, quality of life improvement, reduction in the City's greenhouse gas footprint, and recognition by the League of Minnesota Cities as a Step Two GreenStep City. An on-going summary of the City's implementation of best practices will be posted by the City on the Minnesota GreenStep Cities web site.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof: ; and the following voted against the same: .

WHEREUPON said resolution was declared duly passed and adopted.

WITNESS MY HAND officially as such Manager this 14th day of July, 2014.

(Seal)

[Home](#) | [About](#) | [The 28 best practices](#) | [Become a GreenStep City](#) | [Model Ordinances](#) | [City log-in](#) | [Contact/Feedback](#)

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Frequently Asked Questions

What are the benefits of implementing the GreenStep best practices?

The answers to this question will be different for different cities, but here is a list of answers we have been hearing from interested cities and around which we have been designing the program. We think the GreenStep best practices:

- Are a continuous improvement pathway for cities to "go green," become more sustainable and resilient.
- Will save city staff time in researching cost-effective actions for cutting energy use, decreasing the city's carbon footprint, and accomplishing other sustainability goals that exceed regulatory requirements.
- Will save cities money and deliver a stream of multiple environmental, social and financial benefits.
- Are tailored to Minnesota cities and provide maximum flexibility and choice in how to implement a proven best practice.
- Flesh out how to follow-through on the U.S. Mayors Climate Protection Agreement, signed by over 40 Minnesota cities, and the Minnesota Legislature's aggressive Next Generation Energy Act.
- Provide leadership and action roles for community members and institutions so as to stretch limited city funds and strengthen a civic culture of innovation.

What sort of recognition and benefits are there for a GreenStep City?

Recognition will take several forms and evolve over the next few years. Currently in the works:

- Annual recognition at the June conference of the League of Minnesota Cities.
- Artwork and recognition materials (such as logos, sample press releases).
- A sponsorship program is envisioned to raise cash awards for cities, to recognize many dimensions of city accomplishments, such as: completing the most actions; completing the "hardest" actions; completing the most new actions during one year.
- Other benefits of GreenStep City recognition are under consideration: publicity of your city's completed actions via the League of Minnesota Cities  Twitter feed; priority in securing free consultant help via Minnesota RETAP.
- Your city's accomplishments will be visible on the GreenStep web site, the most comprehensive web site in Minnesota devoted to city innovation and accomplishment.
- Four steps of recognition exist currently:
 - Step One: for cities that have passed a city resolution, posted city information on the GreenStep website, indicated which best practices the city initially plans to implement, and described already implemented best practices.
 - Step Two: for cities that have implemented 4, 6 or 8 best practices (depending on city category).
 - Step Three: for cities that have implemented 8, 12 or 16 best practices (depending on city category).
 - Step Four program requirements will be developed during 2011, as we learn from cities during 2010, and will be designed to challenge recognized GreenStep Cities to implement more actions and be recognized for these accomplishments.

What if my city is collaborating with surrounding townships, or the surrounding county or school district?

While the GreenStep Cities program recognizes best practice actions taken by or catalyzed by city government and occurring within city limits, some cities may choose to report actions taking place within and outside of city boundaries. If your city is working with adjacent areas, let us know by listing (when you register on the web site) the township(s) by name and/or the school district with whom you are working to implement best practices that affect territory within and outside of the city proper.

What are the city categories and why have them?

Cities with greater capacity for making civic improvements are able to implement more best practices and "harder" actions.

But city capacity is not tightly tied to city population: a small city in the Twin Cities metro area for example benefits, by taking no action themselves, from access to existing regional systems such as transit, wastewater, water and stormwater that a city with the same population in Greater Minnesota does not. So the GreenStep program has each city complete a simple 10-question spreadsheet to determine their city category. In general:

- Category C cities have no or only a handful of city buildings and staff
- Category B cities have over a dozen buildings and staff, maintain roads, and have a public works and planning/development department
- Category A cities are within a metro area or serve as a regional economic and service center. They are served by regular transit routes and have distinct commercial and industrial areas.

If the spreadsheet classifies your city in a category that does not seem fair or make sense to you, please contact the MPCA's GreenStep Cities program coordinator.

May my city claim credit for best practice actions completed years ago?

Yes

We think most cities will be pretty close to being recognized at Step Two once they log on to the web site and post information about already implemented best practices. The only caveat to claiming credit for previous actions is that, if the action is an ongoing action — for example, qualify as a Tree City USA, or purchase 15% of city energy requirements from renewable energy sources, or limit barriers to higher density by code — the city must currently be qualifying for, funding, staffing or keeping in force those actions.

How do the GreenStep best practices fit in with my city's existing programs and plans?

The GreenStep program focuses cities on completing and publicly documenting specific actions from a limited menu of 163 actions. We anticipate that cities have or will develop specific programs and plans that facilitate completion of GreenStep actions and other city-chosen actions.

Who picked the best practice actions and why?

The GreenStep Cities report to the Legislature details the dozens of city representatives and topical experts involved in developing the best practices. This input, in addition to review of 13 state-level sustainability challenge programs across the U.S. ([see links to these other programs](#)), has resulted in what the GreenStep Cities steering committee thinks are truly best practices for cities as they strive to meet their sustainability goals.

Why are some best practices and a handful of actions required?

Nine diverse best practices float to the top as essential to a city becoming more sustainable, and must be implemented by all but the smallest cities in order to be recognized as a GreenStep City. Think of them as college distribution requirements (that ensure a student rounds out his/her education). Implementing these best practices will:

- Make your buildings more energy-efficient, healthier, and cheaper to operate
- Make land use regulations legally defensible and publicly supported
- Make moving around the city possible, pleasant, free and healthful without always using a car
- Save money and cut energy use by smarter city purchasing
- Exceed stormwater requirements and mitigate cost liabilities at a cheaper long-term cost
- Provide community members with engagement options and a scorecard of city performance
- Strengthen city tax base via business assistance

Within these nine best practices — as is the case for almost all the best practices — cities almost always have a choice as to which specific action or actions to complete in order to claim credit for implementing the best practice. There are fewer than a dozen required actions out of 163 total actions. And among the approximately 155 action options, there are "easier" actions and "harder" actions that cities can choose. Larger cities, which tend to be category A cities, generally need to do more actions and "harder" actions in order to implement a best practice.

Will the best practice actions and program requirements change over time?

Yes, but we anticipate only a few small changes over time. Based on an annual cycle of feedback from cities and topical experts during March and April, and based on changes in technology, financing, regulations, state-wide assistance, and other factors, we think modifications will be needed to keep the suite of actions and the program requirements current, relevant to cities, and challenging yet doable.

Are there different types of actions?

Actions tend to fall into these categories, which correspond to the typical tools a city uses to make civic improvements:

- Changes in city policy, ordinances, regulations
- Investments of financial capital or a commitment to funding operating costs
- Development and staffing of city assistance programs — financial, informational, educational
- Collaboration with and leveraging the resources of others, such as business groups and the county

What if my city has done/wants to do an action not on the list?

Other actions that meet the overall goal of a specific best practice can also satisfy program requirements.

Ideally they will be a variation on one of the existing actions, and should be reported as completion of an existing action. But if they are so substantially different than any of the action options, then they can be reported as a custom action and the GreenStep City's steering committee will review the submission to assure its conformance with minimal standards. Feel free to contact the GreenStep Coordinator at the MPCA to discuss possible custom actions, but note that only one custom action per best practice is allowed.

What do the blue stars mean?

One, two or three blue stars show up in several places on the GreenStep web site. They denote a city's completion of a best practice action at a

"good" (1-star) level, "better" (2-star), or "best." Cities self-report how they have completed an action, and GreenStep Cities staff mark each action (in consultation with the city) as complete at a 1-, 2- or 3-star level. Guidance for what constitutes completion at different star levels is found on the web site by clicking on the text of a best practice action and then clicking on the Guidance tab. This star guidance provides more detail than is included in the action text, and sometimes clarifies that a city need do only one part of an action to have their work marked as complete at a 1-star level.

The star guidance text is rarely absolute criteria for assignment of a star level for a particular action a city has completed. This is because the guidance is continually being refined as cities report more actions, and report actions in more creative/unanticipated ways. Cities are encouraged to attempt to complete an action at a 2- or 3-star level, but completion of all actions at a 1-star level is sufficient for cities that are recognized as Step Two and Step Three cities.

Can my city calculate the benefits of a contemplated or completed action?

For many of the 163 GreenStep actions, yes.

Within each best practice sheet is a "Benefits" section that lists, where we have identified them, web sites with calculators of environmental, financial and social benefits of implementing the GreenStep actions, or similar actions. As of 2010 there exists one large, free, downloadable spreadsheet - The Climate & Air Pollution Planning Assistant (CAPPA) — comprising over 100 separate calculators that are relevant to a majority of the 163 GreenStep City best practice actions. CAPPA can provide useful estimates for planning purposes, but it might not be an appropriate substitute to some other kind of measurement and verification in order to officially claim reductions. In some cases it appears that CAPPA simply uses educated, best estimates for what sort of greenhouse gas reductions a specific action can achieve.

CAPPA has default settings for the degree to which a city government and/or a community would implement a specific action, and changeable factors such as the price of electricity. Each calculator then produces numbers for money invested and saved, energy use reduced, carbon reduced, calculations of criteria pollutants reduced, and other calculations dealing with, for example, water. There is also an estimate, on a 1-5 scale, of:

- Initial implementation cost
- Operation and maintenance costs
- Financial return on investment
- Implementation timeframe
- Level of effort required by local government staff
- Degree of implementation control held by local government

[Download the CAPPA spreadsheet](#) and the [CAPPA User Guide](#). For an annotated guide from the Great Plains Institute that correlates CAPPA calculators with GreenStep actions, contact the GreenStep program coordinator.

Can I be certified as a green city, as opposed to being recognized as one?

The short answer is yes but not until 2011.

The [STAR Community Index](#), to be launched later in 2010, is a national framework for gauging the sustainability and livability of U.S. communities. The Index appears to be appropriate for large Minnesota cities that want to spend money measuring and more rigorously certifying their sustainability achievements. It is being developed through a partnership between ICLEI USA, the U.S. Green Building Council, and the Center for American Progress. What LEED certification has become for buildings, the Index aims to become for entire communities. When the Index is completely up and running, it could be that certification under it would automatically constitute Step Three or Step Four GreenStep City recognition.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: July 14, 2014
Item No.: 7.e

Department Approval



City Manager Approval



Item Description: Accept the Roseville Area High School Police Liaison Officer Agreement for the 2014-2015 School Year

BACKGROUND

The Roseville Police Department is currently budgeted for one full-time school liaison officer and has a full-time Roseville Police Officer deployed as a Police Liaison Officer in the District 623 high school. During summer months, when school is not in session, this same full-time officer is temporarily assigned to the patrol or investigations unit.

POLICY OBJECTIVE

The Roseville Police Department Police Liaison Officer assumes the following duties:

- Follows up on referrals made by the police department and administrative staff
- Counsels and advises students on legal offenses or other related matters as requested
- Serves as a member of the administrative team and student support team
- Visits with and gets acquainted with students during lunch periods, between classes, at school activities and field trips whenever possible
- Intervenes with administrative and support staff, in cases of criminal law violation and may conduct follow-up investigation of incidents
- Works cooperatively with school staff to initiate prevention programs in the area of juvenile crime
- Educates and advises parents regarding student behavior that could lead or has led to law infractions or other matters, as requested
- Assists the school administration in setting up procedures that would contribute to the safety and security of the building and grounds
- Makes presentations on relevant topics to students as requested by teachers or administrators; helps arrange field trips and speakers in his or her area of expertise
- Builds and maintains rapport among youth, parents, school personnel and law enforcement officers, and serves as part of a team effort to provide role models
- Assists, as assigned, with petitions to juvenile court and works with social and welfare agencies, probation personnel, and makes referrals for family counseling, for chemical health evaluation, and for other student needs
- Assists, as assigned, in reporting child abuse/neglect cases and in handling Children in Need of Protection or Services (CHIPS) cases
- Performs other duties as assigned by the school principal
- During the summer months, performs duties as assigned by the Lieutenant in charge of Patrol or Investigations.

The Police Liaison Officer is expected to be on duty 173 student days and additional staff days as determined by the Roseville Area High School. The Roseville Police Department has been provided with the Roseville Area High School Police Liaison Officer Agreement for the 2014-2015 school year.

The attached agreement has been reviewed and approved by the City Attorney.

FINANCIAL IMPACTS

School District 623 agrees to assume 67 percent of the total costs associated with the payment of salary, benefits and cell phone charges for the Roseville Police Liaison Officer, not to exceed \$66,405.00. The School District shall provide office space for the Police Liaison Officer and contribute utilities as well as maintenance costs at no cost to the City.

STAFF RECOMMENDATION

Staff recommends Council approval to accept the 2014-2015 Roseville Area School Police Liaison Officer Agreement as set forth by School District 623 and authorize the signing of the Agreement by the mayor and city manager.

REQUESTED COUNCIL ACTION

The police department is seeking Council approval of the 2014-2015 Roseville Area School Police Liaison Officer Agreement allowing for the required City of Roseville signatures, specifically the City of Roseville Mayor and City of Roseville Manager.

Prepared by: Chief Rick Mathwig
Attachments: A: RAHS & RVPD 2014-2015 School Liaison Officer Agreement

**Roseville Area Schools
and
Roseville Police Department**

**ROSEVILLE AREA HIGH SCHOOL POLICE LIAISON OFFICER AGREEMENT
2014-2015 School Year**

THIS AGREEMENT, made and entered into by and between the City of Roseville (hereinafter “City”) and the Roseville Area School District, Independent School District No. 623 (hereinafter “School District”).

WHEREAS, the City and School District intend to cooperate in the joint use of a Police Liaison Officer to assist in the establishment and coordination of a cooperative community approach between the School District, its parents, the City, and other community members to meet the special needs and problems of School District students and City residents; and

WHEREAS, the City and School District desire to have a Police Liaison Officer assigned to Roseville Area High School as a liaison between the School District and the City; and

WHEREAS, by this Agreement the parties desire to establish a framework of cooperating to work jointly to develop rapport among the youth of the School District and the law enforcement community, and the site of this City/School District community partnership will be at the Roseville Area High School. And, whereby the City and the School District will both contribute to the costs associated with this cooperative Police Liaison Officer venture, both the City and the School District will be granted certain rights pertaining to the Roseville Area High School Police Liaison Officer program;

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. Contributions to the Police Liaison Officer Program by the City:
 - A. The City will contract with the Police Liaison Officer and the City will be the employing party. The City will be responsible for any claims and other liability as

would normally apply to a City employee. This Agreement in no way constitutes a waiver or alteration by the City of relevant liability limits established under Minnesota Statutes Chapter 466. The City expressly declares that it no way intends to be subject to any measure of liability beyond the limits of Minnesota Statutes Chapter 466 by way of entering into this Agreement.

B. The City will provide overall supervision and the Police Liaison Officer shall be responsible to the Roseville Chief of Police or his/her designee.

C. The Police Liaison Officer shall perform the duties and responsibilities identified on the position responsibility write-up attached to the Agreement as Exhibit A. The position responsibility write-up will be reviewed and updated periodically by the Roseville Police Chief and the Roseville Area High School Principal. Attached also with Exhibit A is the Student and Teacher Calendar for 2014-2015.

2. Contribution to the Police Liaison Officer Program by the School District:

A. The School District will pay the City 67 percent of the total costs associated with the payment of salary and benefits of the Police Liaison Officer and cell phone expenses, not to exceed \$66,405. The position will be filled by a police officer paid according to the current police officer union contract. The Police Liaison Officer is expected to be on duty 173 student days and additional staff days as determined by the RAHS principal or his/her designee. When there is a need for the Police Liaison Officer to be absent for more than five (5) consecutive student days, the Principal and the Chief of Police will arrange for a substitute Officer or arrange for the City to reimburse the School District for missed time.

B. The School District will provide office space for the Police Liaison Officer at Roseville Area High School and contribute the utilities (heating, electricity, and water), insurance (property), security, and routine maintenance costs at no cost to the City, and in a manner consistent with the policies and practices of the School District.

C. The School District will provide a reserved parking space in the proximity of the Police Liaison Officer's office. The School District will assume the full cost of snowplowing, maintenance, and repairs to the parking space for the term of the joint venture.

D. The School District will provide basic custodial service, consistent with the policies and practices of the School District.

E. The Roseville Area High School Principal or his/her designee will provide regular onsite supervisory support, consistent with the policies and practices of the School District, while being fully aware that the Police Liaison Officer is an employee of the City.

3. Selection and Duties:

A. The Principal of Roseville Area High School or his/her designee shall be involved in the interviews and selection of the Police Liaison Officer. Duties assigned the Police Liaison Officer shall be mutually agreed to by the High School Principal and the Police Chief, or their respective designees.

B. Duties

- On Site Duty Day: 7:45 a.m. - 3:15 p.m.;
- Occasionally the Principal may request of the Chief of Police that the Police Liaison Officer attend a school event outside normal duty hours.
- The Police Liaison Officer will notify the High School Principal's Secretary when he/she will be absent.
- Duties: hall supervision and overall supervision of safety/security, parking lot supervision, annually review practices to create a safe environment and recommend improvements prior to October 1, meet weekly with RAHS Administrative Team, participate in RAHS Safety Committee meetings, assist Principal, Associate Principals and Deans with lunchroom supervision, serious discipline issues, investigation of incidents, and other duties as specified in Exhibit B.

4. Term of Agreement:

The City and the School District shall have the right to terminate this Agreement by giving the other party sixty (60) days written notice of its intent to cancel the entire Agreement. In the event of cancellation, the parties will be mutually relieved of any further obligation as

set forth in this Agreement. This Agreement shall remain in effect until June 30, 2015. Thereafter, the Agreement may be renewed for 12-month periods commencing with July 1 and ending June 30 of the following year. Annually, by May 1, the School District will notify the Chief of Police for the Roseville Police Department of the School District's intent regarding renewal of this Agreement.

5. Yearly Review:

Annually before June 1, the School District and the City shall meet to review this Agreement. Adjustments and addendums to this Agreement may be made by mutual agreement.

6. Notice:

All notices and demands by or from either party shall be in writing and shall be validly given or made if served either personally or if deposited in the United States Mail, certified or registered, postage prepaid, return receipt requested. If such notice is served personally, service shall be conclusively deemed made at the time of such personal service. If such notice or demand is made by registered or certified mail in the manner herein provided, service shall be conclusively deemed made forty-eight (48) hours after the deposit thereof in the United States Mail addressed to the party whom such notice is to be given.

Any notice or demand to the City shall be addressed to the City at:

City of Roseville
2660 Civic Center Drive
Roseville, MN 55113-1899

Any notice or demand to the School District shall be addressed to the School District at:

Independent School District No. 623
1251 West County Road B-2
Roseville, MN 55113

7. Entire Agreement:

125 This Agreement represents the entire understanding and agreement between the parties
126 hereto and this Agreement may not be altered, changed, or amended except by an
127 instrument in writing, signed by all parties.

128
129
130 **INDEPENDENT SCHOOL DISTRICT NO. 623CITY OF ROSEVILLE**
131

132 By: _____
133 Erin Azer, Chair

By: _____
Daniel J. Roe, Mayor

134
135 By: _____
136 John Thein, Superintendent

By: _____
Patrick J. Trudgeon, City Manager

137
138 Date: _____
139

Date: _____

Roseville Area Schools 2014-15

August				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
T 25	T 26	T 27	T 28	29

September				
M	T	W	T	F
Labor Day 1	First Day Grades 1-9 2	First Day K and 10-12 3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

October				
M	T	W	T	F
		1	2	3
T 6	7	8	9	10
13	14	15	Fall Recess 16	17
20	21	22	23	24
27	28	29	30	31

November				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	End Tri 1/ ED 25	26	Thanksgiving 27	28

December				
M	T	W	T	F
T 1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	Winter Break			26
29	Winter Break			31

January				
M	T	W	T	F
			Winter Break 1	2
5	6	7	8	9
12	13	14	15	16
M Luther King Day 19	20	21	22	23
26	27	28	29	30

February				
M	T	W	T	F
T K-8 2	3	4	5	6
9	10	11	12	T 13
Pres Day 16	17	18	19	20
23	24	25	26	27

March				
M	T	W	T	F
2	3	4	5	6
9	10	11	End Tri 2 12	T 13
16	Spring Break			20
23	24	25	26	27
30	31			

April				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

May				
M	T	W	T	F
				T 1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	T 22
Memorial Day 25	26	27	28	29

June				
M	T	W	T	F
1	2	3	4	5
8	9	Last Day of School/ ED 10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

July				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

T = Teacher Workshop (no School) Shaded Days = No School

POSITION RESPONSIBILITY WRITE-UP

Position Title: Police Liaison Officer **Date:** August, 2012
Department: Student Services **Location:** Roseville Area High School
Accountable To: City of Roseville Chief of Police or Designee

Primary Objectives of Position

To assist in the coordination of a cooperative community approach between schools, parents, police, and other resources to meet the special needs and problems of students.

MAJOR AREAS OF RESPONSIBILITY

- | | |
|--|----|
| Follows up on referrals made by the Police Department and administrative staff. | 1 |
| Counsels and advises students on legal offenses or other related matters as requested. | 2 |
| Serves as a member of the administrative team and student support team. | 3 |
| Visits with and gets acquainted with students during lunch periods, between classes, at school activities and on field trips when possible. | 4 |
| Intervenes with administrative and support staff, in cases of criminal law violation and may conduct follow-up investigation of incidents. | 5 |
| Works cooperatively with school staff to initiate prevention programs in the area of juvenile crime. | 6 |
| Educates and advises parents regarding student behavior that could lead or has led to law infractions or other matters as requested. | 7 |
| Assists the school administration in setting up procedures that would contribute to the safety and security of the building and grounds. | 8 |
| Makes presentations on relevant topics to students as requested by teachers or administrators; helps arrange field trips and speakers in his or her area of expertise. | 9 |
| Builds and maintains rapport among youth, parents, school personnel and law enforcement officers, and services as part of a team effort to provide role models. | 10 |

EXHIBIT B

Assists, as assigned, with petitions to Juvenile Court and works with social and welfare agencies, probation personnel, and makes referrals for family counseling, for chemical health evaluation, and for other student needs.	11
Assists, as assigned, in reporting child abuse/neglect cases and in handling Children in Need of Protection or Services (CHIPS) cases.	12
Performs other duties as assigned by the School Principal.	13
During the summer months, performs duties as assigned by the Case Coordinator.	14

Knowledge and Skills Required

Knowledge of and ability to follow School District policies, regulations and procedures.

Ability to work with other law enforcement and outside agencies where jurisdictional requirements prevail.

Ability to relate to and work with students of various cultural and economic backgrounds.

Ability to establish and maintain good working relationships with school administrators, teachers and staff.

Supervision

Supervised by the City of Roseville Police Department. Works directly with and under the guidance of the Roseville Area High School Principal.

Supervision of Others

None.

Responsibility for Public Contact

Continuous, requiring tact, courtesy, and good judgement.

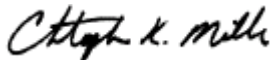
Clothing to be Worn

Because the officer assigned to the Police Liaison Program is working in a very visible position, the normal dress will be casual professional or law enforcement uniform.

REQUEST FOR COUNCIL ACTION

Date: 07/14/14
Item No.: 7.f

Department Approval



City Manager Approval



Item Description: Consider Approving IT Shared Service Agreement with the City of Columbia Heights

BACKGROUND

Minnesota State Statute 471.59 authorizes political subdivisions of the State to enter into joint powers agreements (JPA) or Shared Services Agreements for the joint exercise of powers that are common to each entity. Over the past several months, the City of Columbia Heights and the City of Roseville have held on-going discussions in regards to the sharing of IT support services. Specifically, for the deployment of new Police mobile user security procedures required by the FBI for database access. Roseville currently provides these same services to 5 other agencies.

The City of Roseville currently employs thirteen full-time employees to administer the information systems for the City of Roseville and 32 other municipal and governmental agencies. The proposed Agreement with the City of Columbia Heights is similar to the other agreements in both structure and substance.

The attached Agreement has been approved by the City of Columbia Heights and is awaiting approval from the Roseville City Council.

POLICY OBJECTIVE

Joint cooperative ventures are consistent with past practices as well as the goals and strategies outlined in the Imagine Roseville 2025 process.

FINANCIAL IMPACTS

The proposed Agreement provides non-tax revenues to support City operations. The hourly rates charged to other cities or entities are more than the cost of a City employee; yet substantially lower than could be obtained from private companies – hence the value to other cities is greater. For 2014, it is projected that the services provided to Columbia Heights will include on-going services in the amount of \$13,065.01 annually and a one-time setup charge of up to \$7,811.00.

There is no budget impact. The presence of the Agreement along with existing revenue sources is sufficient to fund the City's added personnel, software licensing, and related information systems costs related to the contracted services.

29 **STAFF RECOMMENDATION**
30 Staff recommends the Council approve the attached Shared Service Agreement.

31 **REQUESTED COUNCIL ACTION**
32 Approve the attached Shared Services Agreement with the City of Columbia Heights for the purposes of
33 providing IT support services.

34 Prepared by: Chris Miller, Finance Director
35 Attachments: A: IT Shared Service Agreement with the City of Columbia Heights

INFORMATION TECHNOLOGY SHARED SERVICE AGREEMENT

This INFORMATION TECHNOLOGY SHARED SERVICE AGREEMENT (this "Agreement") entered into by and between the City of Roseville, a Minnesota municipal corporation ("*Roseville*"), and the City of Columbia Heights, a Minnesota municipal corporation ("*Columbia Heights*"), is effective upon the execution of this Agreement by the named officers of both organizations. Roseville and Columbia Heights are referred to individually as "Party" and collectively as the "Parties" or the "Cities".

WHEREAS: The City of Roseville and the City of Columbia Heights agree to work collaboratively in the areas of Information Technology and related service areas, collectively referred to as "IT", and,

WHEREAS: The purpose of this Agreement is to define the terms and conditions under which services will be defined and provided between Roseville, by and through Roseville's Information Technology Division ("Roseville IT") and the City of Columbia Heights. Under this Agreement, either party may provide services to the other.

NOW, THEREFORE, in consideration of the mutual covenants herein and for good and valuable consideration, receipt of which is hereby acknowledged, the Parties agree as follows;

SECTION 1- DEFINITIONS. As used in this Agreement, certain terms shall have the following meanings:

1.1 "Agreement" shall mean the combined terms and conditions of this Agreement and of specific Task Order depending on context.

1.2 "Provider" shall mean the party to this Agreement defined within a Task Order specified as providing the service to the other party.

1.3 "Recipient" shall mean the party to this Agreement defined within a Task Order specified as receiving services from or through the other party.

1.4 "Services" shall generally represent the "Scope of Services" as defined within a Task Order and may represent any combination of labor, whether provided by the Provider's employees or a third party designated by the Provider, use of facilities, equipment, software, or material goods utilized or consumed in providing the Services.

1.5 "Task Order" shall represent the terms and conditions of this Agreement that specify services, products, and other costs incurred by one party that are to be compensated by the other party. Task Order refers to the written specifications for either annually renewable Services or project-based Services that are completed under accomplishment of specified deliverables or other project event. Task Orders are more fully defined in Section 10.

1.6 "Holidays" includes New Year's Day, Martin Luther King, Jr. Day, President's Day, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving, Christmas Eve, Christmas Day, and other days that are consistent with past practices.

1.7 "Service Hours" means, unless otherwise noted, the hours of 8 a.m. to 5 p.m. local time, Monday through Friday, excluding Holidays.

1.8 "Entity" means any corporation (including any non-profit corporation), general partnership, limited partnership, limited liability partnership, joint venture, estate, trust, cooperative, foundation, society, political party, union, company (including any limited liability company or joint stock company), firm or other enterprise, association, organization or entity.

1.9 "Governmental Body" means any (a) nation, principality, state, commonwealth, province, territory, county, municipality, district or other jurisdiction; (b) federal, state, local, municipal or foreign government (including any agency, department, bureau, division, court, or other administrative or judicial body thereof); or (c) governmental or quasi-governmental authority of any nature.

1.10 "Software" means software programs, including supporting documentation and online help facilities. Software includes applications software programs and operating systems software programs.

1.11 "Business Continuity" means the ability to maintain operations/services in the face of a disruptive event.

SECTION 2 - EFFECTIVE DATE

The effective date of this Agreement is July 1, 2014 or the last date of signature by all parties, whichever is later and remains in effect until termination, as set forth in Section 3 of this Agreement.

SECTION 3 - TERMINATION

3.1 Termination for Convenience. Either party may terminate this Agreement or a specific Task Order for convenience, after first providing written notice of the intent to terminate to the other party, one year in advance.

3.2 Termination of Task Order. Each Task Order shall specify the timeline for notice to terminate that Task Order.

3.3 Termination by Mutual Agreement. The parties may terminate this agreement in whole or in part, at any time by mutual agreement.

3.4 Termination of the Agreement shall also terminate any active Task Orders under this Agreement.

3.5 Termination of a Task Order will terminate all Services as defined by the Task Order but does not alter any terms or conditions of any other active Task Order or this Agreement.

3.6 In the event written notice of termination is given by either party, both parties shall work to accomplish a complete transition of services being terminated without interruption of, or adverse impact on, the services enjoyed by either party under this Agreement. The disentanglement process shall begin as soon as possible, but not later than the date of termination. Disentanglements will be defined as a Task Order and both parties, shall in good faith, seek to maintain existing service levels and minimize the disruption of services until the disentanglement is completed. Each party shall bear its cost of disentanglement, unless separately defined within a Task Order, or as may otherwise be agreed by both parties.

3.7 Third-Party Authorizations. Provider shall execute any third-party authorizations necessary to grant the Recipient the use and benefit of any third-party contracts, to the limits allowed by the contracts.

3.8 Licenses to Proprietary Software. Provider shall negotiate to allow the Recipient (after receiving written approval from the Provider) to use, copy, and modify, applications and programs developed by the Provider that would be needed in order to allow the Recipient to continue to perform for itself, unless otherwise prohibited by the software's licensing agreement.

3.9 Delivery of Documentation. Provider shall make reasonable efforts to deliver to the Recipient or its designee, at the Recipient's request, all available documentation and data related to the Recipient, including the Recipient Data held by Provider. Costs incurred will be borne by Recipient.

3.10 Personnel. Should the Recipient decide to reduce or terminate any portion of this Agreement, to the extent that such reduction or termination will displace one or more Provider employees, then it is agreed that the parties will, if feasible transfer personnel from the Provider to the Recipient in order to provide a reasonable opportunity to provide staff continued employment.

SECTION 4 - COORDINATION AND COMMUNICATION

4.1 The Management Committee, composed of a designated representative for Columbia Heights and Roseville shall provide oversight and administer this agreement. Designated representatives are considered authorized representatives of their respective management and shall be empowered with authorities granted to the Management Committee under this Agreement.

4.2 The Management Committee shall meet quarterly (or as otherwise mutually agreed) to review the performance with regard to material aspects, risk management, as well as the effectiveness and value of the Services and Task Order provided between the Provider and the Recipient.

4.3 Agreement Review. The Management Committee will meet annually, to formally review and, to the extent mutually agreed upon by the Parties, update the terms, pricing, conditions and other details of this Agreement and any Task Order so that the on-going business requirements of both Parties are met.

SECTION 5 - DISPUTE RESOLUTION

5.1 In the event of a dispute between Columbia Heights and Roseville regarding the delivery of Services under this Agreement or any related Task Order, the Management Committee shall review disputes and recommend options for resolution to the involved personnel.

5.2 Any dispute not resolved by the Management Committee shall be referred to the Columbia Heights City Manager and the Roseville City Manager (collectively "City Managers"), or their designated representatives, who shall review the dispute and options for resolution. The resolution of the City Managers regarding the dispute shall be final as between the parties and shall be reduced to writing as an addendum to this Agreement.

5.3 Any dispute under Section 5.1 of this Agreement that cannot be resolved by the City Managers may be submitted to mediation through the State of Minnesota Bureau of Mediation Services, the cost of which shall be borne equally between the parties.

5.4 In the event either party determines that there has been a breach of the provisions of this Agreement or a related Task Order which cannot be resolved by the City Managers, the Agreement or related Task Order may be terminated as described in Section 3.

SECTION 6 - INDEPENDENT CONTRACTOR

A Provider is, and shall at all times be, deemed to be an independent contractor in the provision of the Services set forth in this Agreement. Nothing in this Agreement shall be deemed or construed as creating a joint venture or partnership between the Parties. Neither Party is by virtue of this Agreement authorized as an agent, employee, or legal representative of the other Party, and the relationship of the Parties is, and at all times will continue to be, that of independent contractors. A Provider shall retain all authority and responsibility for the provision of Services, standards of performance, discipline and control of personnel, and other matters incident to the performance of services by a Provider pursuant to this Agreement. A Provider shall comply with all relevant Federal, State, and municipal laws, rules, and regulations. Nothing in this Agreement shall make any employee of the Recipient jurisdiction, an employee of a Provider jurisdiction or any employee of a Provider jurisdiction, an employee of the Recipient jurisdictions for any purpose, including but not limited to, withholding of taxes, payment of benefits, workers' compensation benefits, or any other rights or privileges afforded said employees by virtue of their employment.

SECTION 7 - ASSIGNMENT/SUBCONTRACTING

Neither the Recipient nor the Provider shall transfer or assign, in whole or in part, any or all of their respective rights or obligations under this Agreement without the prior written consent of the other.

SECTION 8 - HOLD HARMLESS INDEMNIFICATION

8.1 Each party agrees to indemnify, defend, save and hold harmless the other, its officials, employees and agents from any and all liability, demands, claims, causes of action, suits or judgments, including costs, attorney fees and expenses incurred in connection therewith, or whatsoever kind or nature, arising out of, or in connection with, or incident to, its negligent acts or omissions under this Agreement. Without limiting the generality of the foregoing, the parties further expressly agree to indemnify, defend, save and hold harmless the other party, its officials, employees, and agents, from and against any and all liability, claims, demands, losses, damage, costs, causes of action, suits or judgments, including attorney fees, costs or expenses incurred in connection therewith, for deaths or injuries to person arising out of, in connection with, or incident to the performance of this Agreement by a Provider, its officials, employees, or agents.

Provided, however, that this provision does not indemnify a Recipient against liability for damages arising out of the Recipient's failure to abide by reasonable industry and user standards and the reasonable requirements provided by a Provider which include, but are not limited to, procedures, guidelines, and security instructions for proper use, user maintenance, and mandatory user security responsibilities.

8.2 Section 8.1 of this Agreement shall include any claim made against a Recipient by an employee of the Provider or subcontractor or agent of the Provider, even if the Provider is thus otherwise immune from liability pursuant to the Minnesota workers' compensation law provided, however, this paragraph does not purport to indemnify the Recipient against the liability for damages arising out of bodily injuries to person caused by, or resulting from, the sole negligence of the Recipient, its elected' officials, officers, employees and agents.

8.3 Section 8.1 of this Agreement shall further include any claim made against either party regarding payment of any taxes other than state sales tax on tangible goods.

8.4 In the event of litigation between the parties to enforce rights under this section, each party shall bear its own attorney's fees and costs.

8.5 Nothing in this Agreement shall constitute a waiver of the statutory limits of liability set forth in Minnesota Statutes Chapter 466 or a waiver of any available immunities or defenses.

SECTION 9 - NOTICE

9.1 Notices. Except as otherwise provided, any notices to be given under Section 3 of this Agreement or termination of any Task Order shall be in writing and shall, at a minimum, be delivered electronically or postage prepaid and addressed to:

City of Columbia Heights	City of Roseville
Name: John Nichols	Name: Terrence Heiser
Title: Police Information Systems Specialist	Title: Information Technology Manager
Email: John.Nichols@ci.columbia-heights.mn.us	Email: network.manager@metro-inet.us
Address: 590 40th Ave. NE Columbia Heights, MN 55421	Address: 2660 Civic Center Drive Roseville, MN 55113

9.2 Choice of Law; Consent to Jurisdiction. This Agreement shall be construed in accordance with, and governed in all respects by, the internal laws of the State of Minnesota.

9.3 Force Majeure. Neither Party will be liable for delays or failure to perform Services if due to any cause or conditions beyond its reasonable control, including, but not limited to, delays or failures due to acts of God, natural disasters, acts of civil or military authority, fire, flood, earthquake, strikes, wars, or utility disruptions (shortage of power).

9.4 Entire Agreement; Amendment; Waivers. This Agreement, together with all Exhibits hereto, constitutes the entire agreement between the Parties pertaining to the subject matter hereof and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written, of the Parties. No supplement, modification or waiver of this Agreement shall be binding unless executed in writing by the Party to be bound thereby. No waiver of any of the provisions of this Agreement shall be deemed or shall constitute a waiver of any other provision hereof (whether or not similar), nor shall such waiver constitute a continuing waiver unless otherwise expressly provided.

9.5 Severability. In the event that any one or more of the provisions contained in this Agreement or in any other instrument referred to herein, is, for any reason, held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement or any other such instrument and the invalid, illegal or unenforceable provision shall be deemed modified so as to be valid, legal and enforceable to the maximum extent allowed under applicable law.

9.6 Parties Obligated and Benefited. This Agreement will be binding upon the Parties hereto and their respective permitted assigns and successors in interest and will inure solely to the benefit of such Parties and their respective permitted assigns and successors in interest, and no other Person.

SECTION 10 - SERVICES AND TASK ORDERS

10.1 Where Columbia Heights and Roseville exchange Services under this Agreement, such Services will be defined in the form of a Task Order, in writing and signed by the Management Committee.

(a) The intent of this provision is to ensure clear communications and commitment prior to either party taking action or incurring costs on behalf of the other. Both parties will act in good faith to identify requirements, expectations and to adhere to the commitments specified within this Agreement.

(b) Services exchanged or actions taken with the intent of providing Services between Columbia Heights and Roseville without an agreed Task Order will not be covered by the terms of the Agreement and incurred costs will not be reimbursed. The party requesting Services covenants, by way of executing a Task Order pursuant to this Agreement that its requests for Service are within the annual budget for that party.

(c) In cases of emergency, where the urgency of circumstance precludes the practicality of executing a Task Order for a Service not covered by an existing Task Order, the Task Order may be reduced to writing and executed as soon after provision of Services as is practicable. Where the parties cannot agree on the terms of the written Task Order, the parties agree to follow the dispute resolution procedures set forth in Section 5. An emergency may be any unanticipated event or circumstance outside the bounds of existing provisions under any active Task Order that the Management Committee members or the designees of both parties declare as such.

(d) Unless agreed otherwise by both parties, the costs incurred in the planning, preparing and processing of a Task Order by one party will not be charged to the other.

10.2 All Task Orders are subject to the terms and condition of this Agreement.

10.3 All Task Orders must minimally include acceptance by the Management Committee. The Management Committee shall ensure that any additional authorization requirements, with respect to their individual organizations, have been secured prior to initiating or amending the Task Orders.

10.4 Duration of a Task Order shall be defined in the Task Order and may be: a limited time period; concluded upon accomplishment of specified deliverables; or a continuing Service with regular renewal review.

(a) Task Orders may address Services that are of a general or continuous nature that would be reviewed annually, at the same time as the Agreement. Such Task orders may also be terminated in accordance to the terms defined in Section 3.

(b) Alternatively, Task Orders may also be defined in association with a specific Project which would include specific criteria for normal completion (e.g. point-in-time, deliverable acceptance); these too may be terminated in accordance to the terms defined in Section 3.

10.5 Task Orders may not amend this Agreement or its terms and conditions, but shall specify Services, rates, and other aspects of the scope of work for specific Services related to this Agreement. The terms of a Task Order will apply only to the specific Task Order and may not change such terms or conditions relative to the Agreement or other Task Orders.

10.6 Each Task Order will utilize the standardized form. Attached as Exhibit A.

10.7 Provider of Services will track and report status, as may be defined in the Task Order, with regard to:

(a) Performance-related service levels.

(b) Progress towards deliverables.

(c) Billed costs vs. maximum specified annual Task Order budgeted amount.

10.8 If the deliverables specified in a Task Order are not achieved or the Recipient believes it is not receiving acceptable service, the parties shall follow the dispute resolution procedures set forth in Section 5 and for Termination for Breach set forth in Section 5.4.

SECTION 11 - FINANCIAL TERMS AND PAYMENT PROCESS

11.1 Unless agreed otherwise by both parties, the Provider will present invoices to Recipient monthly. Charges for Services will be invoiced no later than thirty (30) days following the period in which Services were delivered, costs incurred and all relevant vendor or supplier invoices have been received, or the project milestone for payment is accomplished.

11.2 Invoices may combine charges from multiple Task Orders, unless otherwise defined for a specific Task Order.

11.3 Invoices shall include:

- (a) Total of all charges represented on the invoice.
- (b) Itemization by Task Order and as further instructed within the Task Order.
- (c) Copies of third-party invoices representing a basis for the invoiced charge.
- (d) Any other detail as may be specified within the related Task Order.

11.4 Unless otherwise defined in the Task Order, invoices are due and payable to the Provider within thirty (30) days of receipt of the invoice by the Recipient. An invoice may be disputed within the thirty (30) day period. Any Provider-proposed resolution will restart the thirty (30) day period for payment, without waiving the Recipient's rights to dispute resolution under Section 5.

11.5 Invoiced amounts may be changed upon mutual consent of parties pursuant to Section 10 and each affected Task Order.

11.6 Disputes regarding invoices that cannot be otherwise resolved, the parties agree to follow the dispute resolution procedures set forth in Section 5.

SECTION 12 - PERSONNEL

12.1 Assigned staff. Provider shall designate the personnel to provide services to the Recipient. Recipient reserves the right to review the qualifications of personnel providing services under this Agreement, and to make recommendations regarding placement of such personnel for the benefit of Recipient.

12.2 If the Recipient believes that the performance or conduct of any person employed or retained by the Provider to perform obligations under this Agreement is unsatisfactory for any reason, or is not in compliance with the provision of this Agreement, the Recipient will notify the Provider. The Provider will establish a plan to resolve the issue within a deadline agreeable to the Recipient. If a mutually acceptable solution can not be

reached, the parties agree to follow the dispute resolution procedures set forth in Section 5.

12.3 Access to Recipient facilities. The Recipient, depending on requirements of the Task Order, in its sole discretion, may approve any Provider employees requiring access to any Recipient facility. Should Recipient refuse access to any Provider employee attempting to act in accordance with this Agreement, the Provider shall not be held in breach of this Agreement as to the Services affected.

12.4 Staff substitution. In the event that Recipient notifies Provider that it wishes Provider to replace an employee of the Provider providing services to Recipient, Recipient and Provider shall meet to attempt to resolve Recipient's concerns. If the parties are not able to resolve Recipient's concerns within ten (10) days after Recipient's notice to Provider (or such later date agreed upon by both parties), provider shall exercise reasonable diligence to honor Recipient's requests to replace the staff member.

12.5 Background checks. As may be required by the Recipient and the requirements of a Task Order, the Provider shall be responsible for conducting a background check on all personnel hired after the effective date of this Agreement or after the effective date of the related Task Order who provide services to the Recipient. The background investigation shall include but not be limited to, a credit check and criminal records check for misdemeanors and felonies. If requested by the Recipient, background checks will be performed on current employees that have access to the Recipient's sensitive data.

12.6 Staff Direction. In situations where Columbia Heights's staff receives direction from Roseville staff or Roseville's staff receives direction from Columbia Heights's staff that may be in conflict with either Columbia Heights's or Roseville's IT strategic direction, policy or guidelines, terms and conditions of this Agreement, or that may result in potential risk to either Party's shared infrastructure, the involved staff will immediately notify the Management Committee of such potential conflict and of the relevant policy, guideline or term or condition of this Agreement and delay implementing such direction, unless immediate action is required to ensure business continuity, until the conflict can be resolved in consultation with the Management Committee. The parties will provide one another and their respective staff members with copies of their respective strategic plans, policies, and guidelines and of this Agreement. Neither party is obligated to delay action based on a strategic plan, policy, guideline or term or condition of this Agreement if such copies have not been provided. The Management Committee will make best efforts to expedite identification and resolution of conflicts and provide prompt direction to their respective staff members. If the parties are not able to resolve the conflict, the provisions of Section 5 (Dispute Resolution) shall apply.

12.7 Employees physically working at a facility of the other party will act in accordance with all policies and procedures regarding appropriate conduct in that party's workplace. Exceptions may be identified by the Provider and are subject to

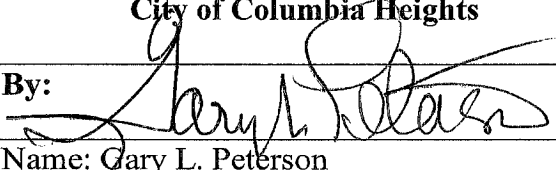
acceptance by the Recipient.

SECTION 13 - TECHNOLOGY PLANNING

13.1 Strategic Information Technology planning. Columbia Heights and Roseville both engage in strategic technology planning that includes establishing a strategic IT direction, and determining technology initiatives and investments in accordance with Columbia Heights and Roseville strategic business goals.

13.2 Each party is invited to participate in the other party's strategic planning process.

IN WITNESS WHEREOF, Columbia Heights and Roseville have caused this Agreement to be executed in their respective names by their duly authorized officers and have caused this Agreement to be dated as of the 18th day of June, 2014.

City of Columbia Heights		City of Roseville	
By:		By:	
Name: Gary L. Peterson		Name: Dan Roe	
Title: Mayor		Title: Mayor	
City of Columbia Heights		City of Roseville	
By:		By:	
Name: Walter R. Fehst		Name: Patrick Trudgeon	
Title: City Manager		Title: City Manager	

REQUEST FOR COUNCIL ACTION

Date: 7-14-14

Item No.: 7.g

Department Approval



City Manager Approval



Item Description: Approve Park Building Electronic Door Access Control and Video Security

BACKGROUND

At the May 12, 2014 City Council meeting, it was requested that staff bring a proposal to equip park buildings and shelters with electronic door access, wireless internet access and video security systems.

At the June 9, 2014 City Council meeting, there was support to move forward on the electronic door access and video security as presented that evening, but additional information and cost details regarding network connectivity was requested.

In an effort to continue to move forward because the buildings are under construction, it is recommended that we proceed with the electronic door access, video security and fiber at the arboretum as presented on June 9, 2014 and bring back to you more information on the overall network connectivity as it is available.

This recommendation is consistent with the efforts of the IT division on a city wide program. A current update on the network connectivity and a recommendation for the building access, video security and fiber at the arboretum is as follows:

1) Network Connectivity

Network connectivity to the new facilities will be required to manage and operate the electronic door access controllers and IP video security system. Additionally it is desired to provide open guest Internet access ("Wi-Fi Hotspot"). City staff will continue to review options for connectivity including data services over telephone lines (DSL, TDM, T1, etc...), availability of existing services from Comcast for private Ethernet and additionally the possible extension of city-owned and leased fiber optic cable. City staff has solicited service cost estimates from existing providers and it is expected to have this information available in the coming weeks.

The network access component is not immediately required until after the completion of the construction of the buildings and before the activation of the electronic door access system. Using existing cellular data equipment, an immediate temporary connection could be deployed to a facility if necessary to insure that the construction of the buildings can progress without delay.

2) Electronic Door Access

Newly Constructed Park Buildings (6)

As part of the approved contract, the newly constructed park buildings will be ready (all conduit installed) to accept electronic door access to the front door, gathering room and warming area.

The estimated cost to provide electronic access hardware and wiring to the front door of the newly constructed buildings at Autumn Grove, Lexington Park, Oasis Park, Rosebrook Park, Sandcastle Park and Villa Park is \$27,000.

The estimated cost to provide electronic access hardware and wiring to the gathering areas and warming areas of the newly constructed buildings at Autumn Grove, Lexington Park, Oasis Park, Rosebrook Park, Sandcastle Park and Villa Park is \$60,000. This is suggested to be done at a later date.

It is recommended to install the electronic access feature for the front doors only at an estimated cost of \$27,000 to be taken from the \$150,000 budgeted 2014 Parks and Recreation Capital Improvement Fund.

Ongoing costs are for the electronic access software and hardware is estimated at \$40 per year per controlled door (\$240 – 6 doors).

Existing Park Buildings and Shelters in Central Park (6)

This includes the Jaycee Shelter, Central Park Foundation Shelter, Lions Shelter, FOR Parks Shelter, Arboretum Building and the Harriet Alexander Nature Center.

The estimated cost to provide electronic access hardware and wiring to the front door and other public use doors (restrooms) of the existing Jaycee Shelter, Central Park Foundation Shelter, Lions Shelter, FOR Parks Shelter, Arboretum Building and the Harriet Alexander Nature Center is \$60,000.

It is recommended to install this feature at this time for an estimated cost of \$60,000 to be taken from the \$150,000 budgeted 2014 Parks and Recreation Capital Improvement Fund.

Ongoing costs are for the electronic access software and hardware is estimated at \$40 per year per controlled door (\$480 – 12 doors).

3) Video Security Systems

Newly Constructed Park Buildings (6)

To purchase indoor rated IP network-based video cameras for the vestibule area only (to monitor the coming and going) for the 6 newly constructed buildings at Autumn Grove, Lexington Park, Oasis Park, Rosebrook Park, Sandcastle Park and Villa Park is estimated at \$4,320.

The cost for the wiring and the conduit (1 camera per building) at this time for the above mentioned buildings is included in the new building construction wiring plan.

It is recommended to install this feature for an estimated cost of \$4,320 to be taken from the \$150,000 budgeted 2014 Parks and Recreation Capital Improvement Fund.

Ongoing costs are for the video security software licenses and server hardware is estimated at \$60 per year per camera (\$360 – 6 Cameras).

Existing Park Buildings and Shelters in Central Park (6)

To purchase outdoor rated, vandal resistant cameras for the existing Jaycee Shelter, Central Park Foundation Shelter, Lions Shelter, FOR Parks Shelter, and indoor rated cameras for the Arboretum Building and the Harriet Alexander Nature Center is estimated at \$6,320.

The cost for the wiring (1 camera per building) is estimated at \$1,800.

It is recommended to install this feature for a total estimated cost of \$8,120 to be taken from the \$150,000 budgeted 2014 Parks and Recreation Capital Improvement Fund.

Ongoing costs are for the video security software licenses and server hardware is estimated at \$60 per year per camera (\$360 – 6 Cameras).

4) Fiber Connecting Selected Sites

A number of the newly constructed park buildings are located near the existing CFN with other buildings a significant distance away. More information is needed on all sites with the exception of the Arboretum. Due to the proximity, it is recommended to install fiber to the Muriel Sahlin Arboretum Building at this time for a total estimated cost of \$8,000.

5) Summary of Costs

	<u>New Buildings(6)</u>	<u>Existing Buildings(6)</u>	<u>Total Capital</u>	<u>Annual</u>
Network Connectivity	\$ TBD	\$ TBD	\$ TBD	\$TBD
Electronic Door Access (primary)	\$27,000	\$60,000	\$87,000	\$720
Electronic Door Access (delay secondary)	\$60,000	N/A	\$60,000	\$480
Video Security System	\$4,320	\$8,120	\$12,440	\$720
Internet Access (Arboretum Building)	N/A	\$8,000	\$8,000	N/A
Sub Total	\$91,320	\$76,120	\$167,440	\$1.920
Electronic Door Access (delay secondary)	(\$60,000)	N/A	(\$60,000)	(\$480)
Total Recommended	\$31,320	\$76,120	\$107,440	\$1.440

POLICY OBJECTIVE

It is the policy of the City to provide safe, secure and accessible improvements to City facilities.

BUDGET IMPLICATIONS

The total capital cost of installing electronic door access, video security and fiber to the Arboretum building as described is estimated at a cost of \$107,440 to install. The annual operating costs for these systems are estimated at \$1,440.

STAFF RECOMMENDATION

Based on the interest to provide safe and secure facilities, it is recommended to add electronic door access, video security and fiber in locations as presented.

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REQUESTED COUNCIL ACTION

Motion to approve the installation of electronic door access and video security in park buildings as presented and install fiber to the Muriel Sahlin Arboretum building at a cost of \$107,440 to be taken from the budgeted 2014 Parks and Recreation Capital Improvement Fund.

Prepared by: Lonnie Brokke, Director of Parks and Recreation
Terre Heiser, Network Manager

REQUEST FOR COUNCIL ACTION

Date: 7/14/2014
Item No.: 7.h

Department Approval

City Manager Approval



Item Description: Approve City Manager Goals for 2014

1 **BACKGROUND**

2 At the July 7th meeting, the City Council reviewed the draft City Manager Goals for 2014. The
3 City Council made some changes to the draft goals as presented.

4 The revised goals are listed on Attachment A.

5 **REQUESTED COUNCIL ACTION**

6 Motion to Approve the 2014 City Manager Goals

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachments: A: 2014 City Manager Goals

City Manager Goals for 2014

Improve the Delivery of Information to the Public

- Working in tandem with the Community Engagement Commission, explore and implement ways to better communicate with the general public, neighborhoods, and individuals, including providing for better and easier ways for persons to communicate directly to the City.
- Complete update of city website.
- Provide clear and accessible ~~easily-understandable~~ budget information to the public.
- Continue having a visible presence at public events and participation with civic groups.
- Make contact information for Commission members more accessible to the public.

Improve the Quality and Delivery of City Programs

- Assure implementation of the Park Renewal Program.
- Implement the Business Retention and Expansion program.
- Assist and ~~support implement~~ the work plans of all City Commissions, with special focus on the Community Engagement Commission and Finance Commission.
- Work with Volunteer Coordinator to utilize volunteers in city departments and into more programs.
- ~~Make contact information for Commission members more accessible to the public.~~

Create Operational Efficiencies

- Continue centralizing the communication efforts of the City within the Administration Department and provide a report to the City Council detailing these results.
- Conduct budget process that ensures that outcomes meet the needs of city operations at the lowest possible cost.
- Utilize the Finance Commission as part of the budget review and formulation process.
- Continue to explore joint services/ventures with surrounding municipalities, businesses, school districts, watershed districts and other governmental entities.
- Fully Implement Asset Management Program to Park and Recreation Department.
- Make a recommendation on ~~Explore~~ the use of Full-Time Firefighters for the Fire Department as part of the budget process.

Strengthen Organizational Health

- Conduct Diversity Training for Leadership Team.
- Conduct Leadership Training for Leadership Team.
- Work with Departments to create succession plans for leadership.

- Conduct Citywide training on fostering positive relations and good customer service with citizens and the general public.

Promote Environmental Stewardship and Sustainability

- Explore the possibility of utilizing alternative energy solutions, including the use of solar on City property and throughout the community.
- Review policies and ordinances, including the stormwater infrastructure ~~in problem areas~~ and the tree preservation ordinance, to ensure that they promote environmental stewardship.
- Evaluate possible changes to city landscapes to reduce maintenance costs.

Strengthen City Council/City Manager Relationship

- Continue Weekly Updates to City Council
- Continue regular meetings and flow of information between City Manager and City Council.
- Improve the quality of presentations and material provided at City Council meetings so that they are concise, clear, and informative.
- Ensure that presenters at City Council meetings are prepared and able to answer questions pertaining to the topic at hand.
- Continue to pursue professional development opportunities relevant to the City Manager position and Public Administration.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: July 14, 2014
Item No.: 7.i

Department Approval

Timothy O'Neill

City Manager Approval

Samir T. Tanager

Item Description: Consider Authorizing Use of HGACBuy Program For Purchase Of New Fire Engine

BACKGROUND

Houston-Galveston Area Council (HGAC) is a unit of local government and a political subdivision of the State of Texas. The HGACBuy Program is over 30 years old and specializes in high ticket, capital intensive products and services that require technical, detailed specifications and extensive professional skills to evaluate bid responses.

On July 22, 2013 Roseville City Council approved membership in the Interlocal Contract to join HGACBuy Program.

The City of Roseville currently has an active Interlocal contract for cooperative purchasing in which the Fire Department is interested in using for the selection and purchase of its new fire engine scheduled for replacement in 2015.

The Fire Department has a replacement budget and funding within the Capital Improvement Plan (CIP) for the scheduled replacement of the new engine. The current budget for replacement of the engine is \$550,000.

Replacing a fire engine requires months of product research, months of department input, and finding a product which will meet the specialized use of the vehicle based on the way the Fire Department staffs and responds to emergencies.

Therefore, we believe we will be better positioned using the HGACBuy Program to assure we are able to purchase the best replacement engine for the Department rather than utilizing the lowest bid process for purchase.

The Fire Department will seek Council approval for the final purchase amount and purchase contract prior to placing the order.

29 **FINANCIAL IMPACTS**

30 There are no financial impacts associated with use of this purchasing program.

31 **STAFF RECOMMENDATION**

32 Staff recommends Council approve the Fire Department's use of the HGACBuy Program for
33 purchase of the replacement fire engine.

34 **REQUESTED COUNCIL ACTION**

35 Authorize the Fire Department to use the HGACBuy Program for purchase of the replacement
36 fire engine.

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Prepared by: Timothy O'Neill, Fire Chief

REQUEST FOR COUNCIL ACTION

Date: July 14, 2014
Item No.: 10.a

Department Approval

City Manager Approval



Item Description: Joint Meeting with Ethics Commission and Consideration of Proposed Changes by the Ethics Commission to the Roseville Ethics Code

BACKGROUND

Each year, the Ethics Commission meets with the City council to discuss topics of mutual interest.

The Commission would like to discuss the following topics:

- Recap of the 2014 Ethics Training
- Proposed Change to Roseville Ethics Code

Amendment to Roseville Ethics Code

At their last meeting in May, the Roseville Ethics Commission discussed a change to the Ethics Code that would outline the process for an ethics complaint to be withdrawn. Specifically they are looking to amend the Section 5, by creating paragraph H to read as follows:

Section 5. Handling Alleged Violations of Code of Ethics.

...

H. A complainant may withdraw a complaint in writing with the City Manager or City Attorney filed under this code at any time. Unless the City Council directs otherwise, City personnel need not take any further action in accordance with the Code after such withdrawal. Once acceptance by the City Council has been granted, the City Attorney or City Manager shall provide notice to the complainant, the subject of the complaint if appropriate, and the Ethics Commission that the withdrawal has been accepted.

The City Attorney has reviewed the proposed changes and is supportive of the amendments.

Members of the Ethics Commission will be in attendance at the July 14 meeting to discuss their thoughts with the City Council.

POLICY OBJECTIVE

The Roseville Ethics Code has been created to maintain ethical standards to guide Public Officials in the transaction of public business. A periodic review of the code to make sure that it is still relevant, clear, and enforceable is appropriate.

BUDGET IMPLICATIONS

NA

30 **STAFF RECOMMENDATION**

31 Staff recommends approval of the proposed changes to Section 5 to the Roseville Ethics Codes
32 as detailed in the Roseville Ethics Commission's recommendation.

33 **REQUESTED COUNCIL ACTION**

34 Motion to APPROVE an amendment to Sections 5 regarding withdrawal of ethics complaints

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachments: A: Draft Ethics Commission Meeting Minutes from May 14, 2014
B: Resolution Approving Amendment to Section 5 of the Roseville Ethics Code

City of Roseville
Ethics Commission Meeting Minutes
Wednesday, May 14, 2014

I. Call to Order

Chair Fjelstad called the meeting to order at 6:00 p.m.

Members Present:

Norine Quick-Lindberg, Nancy O'Brien, Matthew Becker, Margo Fjelstad, and Ben Lehman

Members Absent:

None.

Others Present:

Patrick Trudgeon, City Manager and Jim Erickson, City Attorney's Office

II. Oath of Office – Norine Quick-Lindberg

Chair Fjelstad administered Oath Office to newly appointed Ethics Commissioner Norine Quick-Lindberg and welcomed her to the Commission.

III. Approve Minutes of November 13, 2013

Lehman moved to approve the November 14, 2013 minutes, seconded by Becker.
Ayes All.

Commissioner O'Brien stated that the most recent minutes are not on the City website. City Manager Trudgeon indicated that staff will put up the missing minutes on the website and thanked Commissioner O'Brien for bringing the matter forward.

IV. Review of April 9 Ethics Training Event

City Manager Trudgeon provided a brief overview of the event and said it was well attended and the presentation was well received. City Attorney Mark Gaughan was the presenter and the focus was directly on the Roseville Ethics Code. City Attorney Gaughan led the discussion about the applicability of the Ethics Code by going through some scenarios.

Commissioners echoed the comments that it was well received, the length was perfect, and the topic very relevant. Discussion about next April's training will begin at the next Ethics Commission meeting in August.

Commissioner Lehman asked if there was a survey done for the people that participated in the Ethics Training. City Manager Trudgeon replied that there was not this time, but that it would be worthwhile to do after future Ethics Training.

V. Discuss Ethics Tip

Commissioner Lehman brought forward an Ethics Tip regarding the recent changes to the Ethics Code this past January.

Chair Fjelstad asked for volunteers to write the next Ethics tip. Commissioner O'Brien volunteered to write the tip for the next meeting with a focus around the meaning of ethics in several different contexts.

VI. Review Ethics Code

Chair Fjelstad recapped the joint meeting with the City Council in January and the discussion about open meeting laws and the lack of ability for the Ethics Commission to meet in a closed session. Another point of the discussion was to allow for the withdrawal of an ethics complaint by the complainant.

Based on that discussion, Chair Fjelstad introduced language drafted by herself and Commissioner Lehman regarding the withdrawal of an ethics complaint. City Manager Trudgeon indicated that language drafted by the City Attorney regarding withdrawal of an Ethics Complainant is also included in the packet.

City Attorney Erickson reviewed the language drafted by Mr. Gaughan.

The Commission discussed what language should be included in the Ethics Code and worked on tailoring the language to meet all of the suggestions.

After considerable discussion, Commissioner Lehman proposed the following language.

H. A complainant may withdraw a complaint in writing with the City Manager or City Attorney filed under this code at any time. Unless the City Council directs otherwise, City personnel need not take any further action in accordance with the Code after such withdrawal. Once acceptance by the City Council has been granted, the City Attorney or City Manager shall provide notice to the complainant, the subject of the complaint if appropriate, and the Ethics Commission that the withdrawal has been accepted.

Motion by Commissioner O'Brien moved approval of the language amending the Ethics Code to allow for the withdrawal of an ethics complaint as previously read by Commissioner Lehman. Seconded by Commissioner Becker.

Ayes All.

VII. Other Business

Commissioner Lehman asked if there were any outstanding financial disclosure reports. City Manager said he would double check and send a report out to the Ethics Commission members.

Commissioner Lehman asked if there were any ethics complaints filed with the City Manager or City Attorney. Staff reported that none were received.

Commissioner Quick-Lindberg asked some general questions about the application of the Ethics Code to the Ethics Commission and City Council. Staff and the Commission had discussion regarding how the code is applied to various groups.

VIII. Adjourn

Lehman moved to adjourn the meeting at 7:11 p.m. and Becker seconded.
Ayes All.

Respectfully submitted,

Patrick J. Trudgeon
City Manager

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 14th day of July 2014, at 6:00 p.m.

The following members were present:

and the following members were absent:

Council Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION NO. _____
A RESOLUTION AMENDING THE CODE OF ETHICS FOR PUBLIC
OFFICIALS IN THE CITY OF ROSEVILLE
(RESOLUTION NO 10905)**

WHEREAS, it is the Council's desire to create and maintain ethical standards that guide Public Officials in the transaction of public business; and

WHEREAS, the Council has determined the most effective way to do so is to adopt and enforce a Code of Ethics that guides the conduct of Public Officials:

NOW THEREFORE BE IT RESOLVED, by the Roseville City Council, that the following Code of Ethics is hereby adopted:

**CODE OF ETHICS FOR PUBLIC OFFICIALS IN THE CITY OF
ROSEVILLE**

Purpose

Officials in the public service must maintain the highest possible standards of ethical conduct in their transactions of public business. Such standards must be clearly defined and known to the public as well as to the Public Officials. Violations of the ethical standards in this ordinance are punishable by the City Council and are not to be deemed criminal misdemeanors of any other type of crime except as those behaviors or activities may separately be determined to be criminal under state or federal law.

44
45 **Section 1. Declaration of Policy**
46

47 The proper operation of democratic government requires that Public Officials be
48 independent, impartial and responsible to the people; that government decisions and
49 policy be made in the proper channels of the government structure; that public office not
50 be used for personal gain; and that the public have confidence in the integrity of its
51 government.
52

53 In recognition of these goals, there is hereby established a Code of Ethics for all Public
54 Officials of the City of Roseville. The purpose of this Code is to establish ethical
55 standards of conduct for all such officials by setting forth those acts or actions that are
56 incompatible with the best interests of the City, and by directing disclosure by such
57 officials of private financial or other interests in matters affecting the City. The
58 provisions and purpose of this Code and such rules and regulations as may be established
59 are in the best interests of the City of Roseville.
60

61 Recognizing that education on ethics in government is the key to having good
62 government, this code requires that annual training be held to discuss the meaning of this
63 code with Public Officials, and in addition such training shall involve trained experts on
64 government ethics. The City Manager shall be the coordinator for the annual training.
65 The training will keep the subject of ethics in government fresh in everyone's mind.
66 *(amended 5-23-2011)*
67

68 To increase the awareness and understanding of the importance of ethical considerations
69 and behavior among the public as well as government employees, communication of the
70 role of the ethics commission and this Code must occur at least annually in local
71 newspapers and the Roseville website as determined by the City Manager. Additionally,
72 this Code of Ethics shall be reviewed annually to determine if modifications are
73 appropriate.
74

75 **Section 2. Definitions of Terms**
76

77 **Public Official**

78 Any person that has been elected to office, appointed to a City board or commission, or
79 hired by the City to serve as a department head or assistant department head.
80

81 Public Officials include the following:
82

- 83 a. Members of the City Council and Mayor;
84
85 b. The department head and assistant department head of each City
86 department;

- 87
88 c. Any person that has been appointed by the Roseville City Council. This
89 would include City commission, board, and task force members; and
90
91 d. The City Manager.
92

93 **Anything of Value**

94 Money, real or personal property, a permit or license, a favor, a service, forgiveness of a
95 loan or promise of future employment. The term “Anything of Value” shall not be
96 deemed to include:
97

- 98 (1) Services to assist an official in the performance of official duties, including
99 but not limited to providing advice, consultation, information, and
100 communication in connection with legislation, and services to constituents;
101
102 (2) Services of insignificant monetary value;
103
104 (3) A plaque or similar memento recognizing individual services in a field of
105 specialty or to a charitable cause;
106
107 (4) A trinket or memento costing \$5 or less;
108
109 (5) Informational material of unexceptional value;
110
111 (6) Food or a beverage given at a reception, meal, or meeting away from the
112 recipient’s place of work by an organization before whom the recipient
113 appears to make a speech or answer questions as part of a program; or
114
115 (7) A contribution as defined in Minn. Stat. § 211A.01, subd. 5.
116

117 **Compensation**

118 A payment of Anything of Value to an individual in return for that individual's services
119 of any kind.
120

121 **Association**

122 A business entity of any kind, a labor union, a club or any other group of two or more
123 persons other than the immediate family.
124

125 **Immediate Family**

126 A reporting individual, spouse, minor children, minor stepchildren or other person
127 residing in the same household.
128

Gift

The payment or receipt of Anything of Value unless consideration of greater or equal value is provided in return.

City Manager

The person that heads up the administration of the operating government of Roseville.

Section 3. Ethical Considerations

Public Officials are to serve all persons fairly and equitably without regard to their personal or financial benefit. The credibility of Roseville government hinges on the proper discharge of duties in the public interest. Public Officials must assure that the independence of their judgment and actions, without any consideration for personal gain, is preserved.

Specific ethical violations are enumerated below for the guidance of Public Officials, but these do not necessarily encompass all the possible ethical considerations that might arise.

A. Other Offices or Employment. An elected Public Official shall not hold another incompatible office, as that term has been interpreted from time to time by statute, the courts, and by the Attorney General. Employed Public Officials shall not hold such incompatible office nor shall they engage in any regular outside employment without notice to and approval by the City Council, in the case of the City Manager, and the City Manager in the case of other employed Public Officials.

Elected and appointed Public Officials shall not hold other office or employment which compromises the performance of their elected or appointed duties without disclosure of said office or employment and self disqualification from any particular action which might be compromised by such office or employment.

B. Use of Confidential Information. No Public Official shall use information gained as a Public Official which is not generally made available to and/or is not known to the public, to directly or indirectly gain anything of value, or for the benefit of any other person or entity; nor shall any Public Official make such information available when it would be reasonably foreseeable that a person or entity would benefit from it.

C. Solicitation of or Receipt of Anything of Value. A Public Official shall not solicit or receive anything of value from any person or association, directly or indirectly, in consideration of some action to be taken or not to be taken in the performance of the Public Official's duties.

- 172 D. Holding Investments. No Public Official shall hold any investment which might
173 compromise the performance of the Public Official's duties without disclosure of
174 said investment and self disqualification from any particular action which might
175 be compromised by such investment, except as permitted by statute, such as
176 Minnesota Statute 471.88.
177
- 178 E. Representation of Others. A Public Official shall not represent persons or
179 associations in dealings with the City where the persons or associations have paid
180 or promised to pay compensation to the Public Official.
181
- 182 F. Financial Interest. Where a Public Official or a member of the Public Official's
183 immediate family has a financial interest in any matter being considered by the
184 Public Official, such interest, if known to the Public Official, shall be disclosed by
185 the Public Official. If the Public Official has such a financial interest or if the
186 minor child of a Public Official has such a financial interest, the Public Official
187 shall be disqualified from further participation in the matter.
188
- 189 G. City Property. No Public Official shall use City-owned property such as vehicles,
190 equipment, or supplies for personal convenience or profit except when such
191 property is available to the public generally, or where such property is provided by
192 specific City policy in the conduct of official City business.
193
- 194 H. Special consideration. No Public Official shall grant any special consideration,
195 treatment, or advantage to any citizen beyond that which is available to every
196 other citizen.
197
- 198 I. Giving Anything of Value. No elected Public Official shall give anything of value
199 to potential voters in return for their votes, promises, or financial considerations
200 which would be prohibited by the State Minnesota Fair Campaign Practices
201 statute.
202
- 203 J. Public Funds, etc. No Public Official shall use public funds, personnel, facilities,
204 or equipment for private gain or political campaign activities, except as may be
205 authorized by law.
206
- 207 K. Expenses. Public Officials shall provide complete documentation to support
208 requests for expense reimbursement. Expense reimbursement shall be made in
209 accordance with City policy.
210
- 211 L. Donations. No Public Official shall take an official action which will benefit any
212 person or entity because of a donation of Anything of Value to the City by such
213 person or entity.
214

- M. Official Action. No Public Official shall take an official action or attempt to influence any process which will benefit any person or entity where such Public Official would not have otherwise have taken such action but for the Public Official's family relationship, friendship, or business relationship with such person or entity.
- N. Compliance with Laws. Public Officials shall comply with all local ordinances and State and Federal Statutes including, but not limited to, the Criminal Code, Fair Campaign Practices Act, and laws governing the functioning of municipalities, their elected and appointed officials, and employees.
- O. Cooperation with Ethics Committee Investigations. Public Officials shall cooperate with ethics investigations and shall respond in good faith to reasonable requests for information.
- P. Resolution of Ethics Complaints. The Ethics Commission, City Attorney, or City Manager, as the case may be, shall promptly attend to all ethics complaints in the manner provided in this Code. It is expected that most complaints will be investigated as necessary and presented to the City Council for consideration within 45 days of submission of the complaint.

Section 4. Special Considerations

Situations can arise where a member of a commission, a board, or the City Council abstains from voting because of a conflict of interest, but his or her abstention becomes a vote either for or against the matter because a majority are required to pass or reject that matter. This can happen where four-fifths vote is needed to pass an issue, or the vote has to be a clear majority and a split vote does not pass or reject.

When this happens, the City Attorney must be consulted and the final vote should carry a public notice explaining what took place, and how it was resolved.

Section 5. Handling Alleged Violations of Code of Ethics

- A. Complaints alleging ethical violations by Public Officials must be submitted in written form to the City Attorney. Complaints alleging ethical violations by City employee Public Officials shall be submitted in written form to the City Manager.
- B. The City Attorney shall investigate all ethics complaints pertaining to non-employee Public Officials unless the City Attorney has a conflict, in which case outside counsel will be assigned the complaint. The City Manager will investigate complaints pertaining to employee Public Officials.

- 256 C. If the City Attorney or City Manager determines that the subject of the complaint
 257 may have committed a crime, the City Attorney and City Manager shall refer the
 258 matter to the appropriate criminal authority.
- 259 D. If the criminal proceeding ends with a sentencing, said sentencing shall be
 260 considered to be the final disposition of the complaint.
- 261 E. If there has been no violation of a criminal law, the City Attorney or City
 262 Manager, as the case may be, shall issue a report that documents the results of the
 263 City Attorney's or City Manager's investigation(s).
 264
- 265 1. The report shall be sent directly to the City Council if the complaint
 266 involves an Ethics Commission member. The Council shall have the
 267 authority to dismiss any Ethics Commission member found to have violated
 268 the Ethics Code.
 - 269 2. The report shall be sent to the Ethics Commission if the complaint involves
 270 other Public Officials. The Ethics Commission shall have the authority to
 271 convene and issue it's own report and recommendation to the City Council.
 272 Thereafter, the City Council shall take action as the Council deems
 273 appropriate.
- 274 F. The standard for decisions regarding allegations of ethical violations covered by
 275 Section 3 of this code shall be "clear and convincing evidence." The term "clear
 276 and convincing evidence" shall mean that burden of proof as defined by
 277 Minnesota State law.
 278
- 279 G. In processing complaints, the City Attorney, City Manager, Ethics Commission
 280 and City Council shall process and maintain data in a manner consistent with
 281 Minn. Stat. Ch. 13, the Minnesota Data Practices Act.
 282
- 283 H. **A complainant may withdraw a complaint in writing with the City Manager**
 284 **or City Attorney filed under this code at any time. Unless the City Council**
 285 **directs otherwise, City personnel need not take any further action in**
 286 **accordance with the Code after such withdrawal. Once acceptance by the**
 287 **City Council has been granted, the City Attorney or City Manager shall**
 288 **provide notice to the complainant, the subject of the complaint if appropriate,**
 289 **and the Ethics Commission that the withdrawal has been accepted.**
 290
 291

292 **Section 6. Disclosure of Financial Interests**

293
 294 Not later than ninety (90) days after the date of approval of this Code, each Public
 295 Official of the City shall file as a public record, in the office of the City Manager, a
 296 statement containing the following:
 297

1. A list naming all business enterprises known by the Public Official to be licensed by or to be doing business with the City in which the Public Official or any member of the Public Official's immediate family is connected as an employee, officer, owner, investor, creditor of, director, trustee, partner, advisor, or consultant; and
2. A list of the Public Officials and members of the Public Officials' immediate family's interests in real property located in the City or which may be competing with the interests of the City located elsewhere, other than property occupied as a personal residence.

Each person who enters upon duty after the date of this code in an office or position as to which a statement is required by this Code shall file such a statement on forms to be provided by the City not less than thirty (30) days after the date of his/her entrance on duty.

Each person who made an initial filing shall file a new Statement by January 30 of each year thereafter giving the information called for above as of the time of the new statement. If a change in financial interest or property ownership occurs between filings, a new filing shall be made within thirty (30) days of the change.

The interest of any member of the immediate family shall be considered to be an interest of a person required to file a statement by or pursuant to this Code.

This Code shall not be construed to require the filing of any information relating to any person's connection with or interest in any professional society or any charitable, religious, social, fraternal, educational, recreational, public service, civil, or political organization, or any similar organization not conducted as a business enterprise and which is not engaged in the ownership or conduct of a business enterprise.

However, if any of such organizations seeking any action or benefit come before a Roseville commission or the Council, then membership in the organization shall be a potential conflict of interest and must be reported as such to the City Manager by the Public Official in an amended disclosure statement. The other stipulations of this Code then apply.

The City Manager shall inform each person who is required to file of the time and place for filing. The City Manager shall inform the Council whenever a person who is required to file a statement fails to do so.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

341 and the following voted against: none.

342

343 WHEREUPON said resolution was declared duly passed and adopted.

344

345

346

347

348

349

350

351

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 14^h day of July, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 14^h day of July, 2014.

Patrick Trudgeon, City Manager

State of Minnesota - County of Ramsey
Signed or Attested before me on this
____ day of _____, 2014

by: Patrick Trudgeon

Notary Public

REQUEST FOR COUNCIL ACTION

Date: July 14, 2014
Item No.: 10.b

Department Approval

City Manager Approval



Item Description: Accept the 2014 Resident Community Survey

BACKGROUND

Earlier this year, the City Council authorized staff to hire the Morris Leatherman Company to conduct a survey of Roseville residents. The 400-person random sample phone survey was conducted during April of 2014. After survey data was entered and coded, results were provided to the city on May 14, 2014.

A copy of the survey results as well as an executive summary of the findings have been created by the Morris Leatherman Company and are attached.

William Morris and Peter Leatherman of the Morris Leatherman Company will present a complete analysis of the findings of the survey.

STAFF RECOMMENDATION

Receive presentation of survey findings by the Morris Leatherman Company.

REQUESTED COUNCIL ACTION

Accept the 2014 resident community survey conducted by the Morris Leatherman Company.

Prepared by: Garry Bowman, Communications Manager, 651-732-7027

Attachments: A: Executive Summary, 2014 City of Roseville Survey
B: City of Roseville 2014 Survey Results

The Morris Leatherman Company

Executive Summary 2014 City of Roseville

City Demographics:

Roseville is a demographically balanced first-ring suburban community. The median longevity of adult residents is 15.7 years. Seventeen percent of the sample report moving to the city during the past five years, while 20% were there for over three decades. Only eleven percent report they will move in the next five years; in contrast, 77% have no plans to leave during the next ten years, with 52% sure to spend the “rest of their lives” in the city.

Twenty-nine percent of city households classify themselves as “single, no other family at home.” Five percent are “single parents with children at home.” Twenty-four percent are “married or partnered, with children at home.” Thirty-nine percent are “married or partnered with no children or no children at home.” Seventy-seven percent classify themselves as “White.” Eight percent each are “African-American” or “Asian-Pacific Islanders.” Four percent are “Hispanic-Latino.” One percent classify themselves as “Native American,” while one percent each are “something else” or “mixed/bi-racial.”

Twenty-eight percent of Roseville households are completely composed of residents over 65 years old. Twenty-eight percent report the presence of adults between the ages of 50 and 64. Twenty-three percent of the households contain school-aged children or pre-schoolers. Sixty-seven percent own their current homes, while 33% rent. .

The average age of respondents is 50.8 years old. Forty-one percent of the sample fall into the over 55 years age range, while 17% are less than 35 years old. Women outnumber men by four percent in the sample. Fourteen percent live north of Highway 36 and west of Snelling Avenue. Forty-nine percent reside north of Highway 36 and east of Snelling Avenue. Twenty-three percent are south of Highway 36 and east of Snelling Avenue, while 14% live south of Highway 36 and west of Snelling Avenue.

Quality of Life Issues:

Ninety-nine percent rate their quality of life as either “excellent” or “good.” In fact, a very high 48% deem it “excellent.” Only one percent rate the quality of life lower. While the overall positive rating is at the top of suburban communities, the “excellent” rating is among the top five communities in the Metropolitan Area.

At 18% each, “strong neighborhood and good housing” and “safe community” lead the list of

attributes people like most about living in the community. “Convenient location” is second, at 15%, followed by “friendly people,” at 10%, and “close to family,” “close to job,” “good schools,” and “parks and trails,” rank next, at eight percent each. The most serious issues facing the city are “rising crime” and “high taxes,” at 13% each. Twelve percent point to “street repair,” while 11% cite “aging population.” Seven percent are concerned about “aging infrastructure.” A “booster” group of 24% says there are “no” serious issues facing the community; the size of the booster group in Roseville is four times higher than the norm for a Metropolitan Area suburb.

Ninety-three percent think things in Roseville are generally headed in the “right direction.” Only five percent regard things “off on the wrong track,” primarily due to “rising crime,” “high taxes,” and “growing diversity.”

A top rating of 91% of the sample report the general sense of community in the City of Roseville was “excellent” or “good;” only eight percent rate it lower. Twenty-one percent report a closer connection to the Roseville “as a whole,” while 51% have a closer connection to their “neighborhood.” Nine percent report a closer connection to the “School District;” six percent, to their “church; four percent to their “workplace;” and, nine percent to their “family and friends.” An almost-unanimous 98% feel “accepted” in the City of Roseville.

In thinking about a city’s quality of life, thirty two percent feel the most important aspect is “safety.” Seventeen percent point to “good schools,” while 15% cite the “sense of community,” and 14% point to “city upkeep.” An additional ten percent think the most important aspect is “quiet and peacefulness.” Twenty-six percent believe “better roads” is an aspect of the city which needs to be addressed in the future. Fifteen percent feel the same about “lower taxes.” But, 34% think there is “nothing” or are unsure that anything needs to be improved. Fifty-nine percent believe there is “nothing” or are unsure about anything currently missing from the community which, if present, could greatly improve the quality of life for residents. Eleven percent would like to see “more affordable housing,” while ten percent want “more public transportation,” and nine percent would like to see “more entertainment options.”

Community Characteristics:

In assessing the one or two most important characteristics of a high quality of life community, 53% point to “good schools” and 51% choose “low crime rate.” Twenty-seven percent pick “well-maintained properties,” and 19% select “low property taxes.”

In examining the number or quantity of various community characteristics, majorities of residents think Roseville has “about the right amount” of all 10 discussed. But, there are three characteristics in which there is a degree of divided opinion. In the case of affordable rental

units, 24% see “too few,” 21% see “too many,” and 53% think there is “about the right amount.” Thirty percent see “too few” starter homes for young families, and 28% feel the same way about “assisted living opportunities for seniors.” The 10 attributes having higher levels of agreement are: market rate rental units, condominiums and townhouses, “move up” housing, higher cost housing, parks and open space, trails and bikeways, service and retail establishments, and entertainment and dining opportunities.

Eighty-eight percent are either “very committed” or “somewhat committed” to stay in Roseville if they were going to move from their current home to upgrade. Just as impressive, 87% are committed to stay in the city if they were going to move from their current home for downsizing.

City Services:

In evaluating specific city services, the mean approval rating is 86.3%, within the top quartile of summary ratings in the Metropolitan Area. Over 90% rate police protection, fire protection, police protection, emergency medical services, and sewer and water as either “excellent” or “good.” Between 80% and 90% favorably rate drainage and flood control, animal control, code enforcement, snow plowing, trail and pathway plowing in parks, and trail and pathway plowing in neighborhoods. Seventy-seven percent rate building inspection highly, 66% rate street repair and maintenance. The major irritants leading to lower ratings are “loose animals” and “flooding.”

Property Taxes:

Roseville residents can be classified as fiscal moderates. Thirty-eight percent think their property taxes are “high” in comparison with neighboring suburban communities, while 44% see them as “about average. Eighty-two percent of the residents view city services as either an “excellent” or a “good” value for the property taxes paid; this endorsement level places Roseville within the top decile of Metropolitan Area suburbs. While 49% of the sample would oppose an increase in their city property taxes to maintain city services at their current level, 40% would favor an increase under these circumstances.

Solid majorities endorse the City continuing to invest in long-term infrastructure projects. By a 90%-7% margin, residents support investing in city roads. A 76%-20% majority favors investments in bikeways, a 75%-21% majority feels the same about pedestrian pathways, and a 73%-16% margin prevails in continuing investments in water and sewer pipes. The lowest support, although still resounding, is the 67%-26% majority in favor of continued investment in City buildings.

City Government and Staff:

Respondents give the Mayor and Council a job approval rating of 88% and a disapproval rating of only four percent. The almost 22-to-one approval-to-disapproval rating of the Mayor and City Council is among the top ratings in the Metropolitan Area suburbs.

Citizen empowerment is at a very high level. A comparatively low number of residents -- 22% -- feel they could not have a say about the way the City of Roseville runs things, if they want. Most communities score between 30% and 45% on this query. Overall, the inability to influence decision-makers is not a major issue.

Residents award the City Staff a job approval rating of 95% and a disapproval rating of only two percent. Both the absolute level of approval and the 48-to-one ratio of approval-to-disapproval are also among the top Metropolitan Area suburbs.

Neighborhoods and Businesses:

Ninety-six percent rate the general appearance of the community as either “excellent” or “good;” only five percent are more critical in their evaluations. “Messy yards” is the chief complaint by the small number posting a negative judgment. Over the past two years, 66% think the appearance of Roseville “remained about the same,” while 28% saw an “improvement,” and only six percent, a “decline.” Code enforcement is also highly rated: 87% award this service either an “excellent” or “good” rating; nine percent are more critical, focusing on “messy yards” and “rundown homes.” Only 55% are aware that Roseville offers a housing program for residential home improvements; similarly, only 56% are aware the City also sponsors free home and garden workshops each February and Fall.

Garbage Hauling:

By a 46%-36% margin, residents oppose changing from the current garbage hauling system, in which residents may choose from several different haulers, to a system where the City chooses one hauler for the whole community. Supporters of the current system base their decisions on “wanting choice,” “liking current hauler,” or “lower cost.” Supporters of city designation base their decision on “less truck traffic,” “lower cost,” or “safer.”

An overwhelming 89% rate the City of Roseville’s recycling program as either “excellent” or “good,” while four percent think it is “only fair.”

Public Safety:

In rating the seriousness of public safety concerns in the City of Roseville, 21% feel “youth crimes and vandalism” is the greatest issue. Thirteen percent feel similarly about “drugs,” 12% point to “traffic speeding,” 11% choose “break-ins and theft from automobiles,” and 10% see the most serious concern as “residential crimes, such as burglary and theft.” No one category clearly dominates.

Ninety-one percent rate the amount of police patrolling in their neighborhood as “about the right amount,” while a small five percent think it is “not enough,” and three percent see “too much.”

Parks and Recreation:

Ninety-eight percent rate the park and recreation facilities in Roseville as either “excellent” or “good.” Only two percent are more critical. Among the City’s recreational facilities, 36% most frequently use “trails,” 25% most often use “neighborhood parks,” and nine percent most frequently use “athletic fields.” But, 30% of the City’s households do not use any of these facilities. Ninety-five percent highly rate the upkeep and maintenance of Roseville City Parks; only three percent are more critical in their judgments. A nearly unanimous 97% feel existing recreational facilities offered by the City of Roseville meet the needs of their households.

Forty-one percent report household participation in a city-sponsored park and recreation program. Two percent or less offer a suggestion for new or expanded programs.

Thirty-nine percent report household members use the trail system at least once per week; twenty-eight percent do so on a monthly basis, while 11% are less frequent trail users. Twenty-three percent report no one in their household uses the trails at all. In prioritizing expansions or improvements of the City’s trails and sidewalk system, 48% choose “construction of trails connecting neighborhood and parks,” and 22% favor “construction of trails connecting neighborhood and shopping and business areas.” Fourteen percent opt for “construction of additional trails for exercise within parks.”

Twenty percent are aware of the Roseville Parks Renewal Program and its projects. Interest in specific projects is highest for “connecting trails,” “Central Park,” and “Nature Center.”

Community Center:

By a 64%-26% majority, residents support *in concept* the construction of a Community Center by the City of Roseville. Fifty-two percent of the sample indicate that a member of their household would be at least “somewhat likely” to use the facility if it were built; using standard market projection techniques, the expected user level would be 18% of the city’s households. The typical resident would be willing to increase their property taxes by \$2.58 per month to fund the construction of the Community Center; however, 40% of the sample would support **no** tax increase for this purpose.

Communications Issues:

The City Newsletter is the most often indicated primary source of information about the community, at 48%. The local newspaper ranks second, at 28%, and the “City website,” is third, at 11%. Preferred sources of information about City Government and its activities are somewhat different from the existing communications pattern. This time, City publications and newsletters are at the top of the list, at 43%. Seventeen percent each choose “mailings to their home” and “local weekly newspaper coverage.” Rounding out the list, 11% prefer the “City Website.”

Eighty-six percent receive the “Roseville City News,” and 92% of this group regularly read it. The reach of the publication is 79% of the community’s households. The newsletter’s effectiveness as an information channel is highly regarded: ninety percent highly rate its effectiveness in keeping them informed about activities in the city.

With the exception of Facebook, social media usage among Roseville residents is limited. Seventeen percent use Nextdoor, 29% tweet, 35% use YouTube, and 44% post or read Facebook. But, 68% use e-mail, and of this group, 60% are likely to use it to obtain information about the City of Roseville. In a similar fashion, 55% visit the City Website, and of this group, 80% are likely to access it for city information.

Ninety-one percent rate the City’s overall performance in communicating key local issues to residents as either “excellent” or “good.” Only nine percent are more critical in their evaluations. This rating is also among the highest in the Metropolitan Area.

Conclusions:

In general, Roseville citizens are very satisfied with their community, and very high ratings on most aspects of city operations are commonplace. The key issues facing decision-makers in the future are addressing perceptions about “rising crime” and “aging infrastructure, particularly road and streets.” Property tax levels are a secondary concern, but still a limiting factor. Community development efforts should focus on attracting younger residents to the community while also helping seniors stay in the community, since two moderate concerns are the lack of starter homes for young families and the lack of assisted living opportunities for seniors.

Information levels about City Government activities are very high in comparison with neighboring communities. Positive ratings of both the Mayor and City Council and City Staff are at the top of the Metropolitan Area. “Roseville City News,” the city’s newsletter, is exceptionally well regarded: it possesses a higher readership and effectiveness ratings than most peer communities.

Citizens are clearly enthusiastic about their City. With the “City Booster” percentage at 24%, or four times the suburban norm, a large reservoir of goodwill has been established; this will serve decision-makers, in particular, very well as new issues are encountered and relatively tough decisions must be made.

Methodology:

This study contains the results of a telephone survey of 400 randomly selected residents of the City of Roseville. Survey responses were gathered by professional interviewers across the community between April 14th and 30th, 2014. The average interview took 27 minutes. All respondents interviewed in this study were part of a randomly generated sample of adult residents of the City of Roseville. In general, random samples such as this yield results projectable to their respective universe within ± 5.0 percent in 95 out of 100 cases.

ATTACHMENT B

THE MORRIS LEATHERMAN COMPANY
3128 Dean Court
Minneapolis, Minnesota 55416

City of Roseville
Residential Survey
FINAL APRIL 2014

Hello, I'm _____ of the Morris Leatherman Company, a polling firm located in Minneapolis. We have been retained by the City of Roseville to speak with a random sample of residents about issues facing the community. This survey is being conducted because the City Council and City Staff are interested in your opinions and suggestions about current and future city needs. I want to assure you that all individual responses will be held strictly confidential; only summaries of the entire sample will be reported.

1. Approximately how many years have you lived in Roseville?
 - LESS THAN TWO YEARS.....3%
 - TWO TO FIVE YEARS.....14%
 - FIVE TO TEN YEARS.....21%
 - TEN TO TWENTY YEARS....23%
 - 20 TO 30 YEARS.....20%
 - OVER THIRTY YEARS.....20%
 - DON'T KNOW/REFUSED.....0%

2. As things stand now, how long in the future do you expect to live in Roseville?
 - LESS THAN TWO YEARS.....3%
 - TWO TO FIVE YEARS.....8%
 - SIX TO TEN YEARS.....12%
 - OVER TEN YEARS.....67%
 - DON'T KNOW/REFUSED.....10%

3. How would you rate the quality of life in Roseville - excellent, good, only fair, or poor?
 - EXCELLENT.....48%
 - GOOD.....51%
 - ONLY FAIR.....1%
 - POOR.....0%
 - DON'T KNOW/REFUSED.....0%

4. What do you like most, if anything, about living in Roseville?
 - DON'T KNOW/REFUSED.....0%
 - NOTHING.....1%
 - CONVENIENT LOCATION....15%
 - NEIGHBORHOOD/HOUSING...18%
 - SAFE.....18%
 - FRIENDLY PEOPLE.....10%
 - CLOSE TO FAMILY.....8%
 - CLOSE TO JOB.....8%
 - SCHOOLS.....8%
 - PARKS/TRAILS.....8%
 - SHOPPING.....3%
 - QUIET AND PEACEFUL.....2%
 - SCATTERED.....2%

5.	What do you think is the most serious issue facing Roseville today?	DON'T KNOW/REFUSED.....5% NOTHING.....24% HIGH TAXES.....13% RISING CRIME.....13% POOR CITY SPENDING.....5% LACK OF JOBS/BUSINESS...2% AGING POPULATION.....11% AGING INFRASTRUCTURE....7% STREET REPAIR.....12% SCATTERED.....8%
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6.	All in all, do you think things in Roseville are generally headed in the right direction, or do you feel things are off on the wrong track?	RIGHT DIRECTION.....93% WRONG TRACK.....5% DON'T KNOW/REFUSED.....3%
----	---	--

IF "WRONG TRACK," ASK: (n=18)

7.	Please tell me why you feel things have gotten off on the wrong track?	DON'T KNOW/REFUSED.....6% HIGH TAXES.....17% POOR CITY SPENDING.....11% STREET REPAIR.....6% RISING CRIME.....22% GROWING DIVERSITY.....17% CITY PLANNING.....11% TOO MUCH RETAIL.....11%
----	--	--

8.	How would you rate the sense of community identity among residents in Roseville -- would you say it is very strong, somewhat strong, not too strong, or not at all strong?	VERY STRONG.....34% SOMEWHAT STRONG.....57% NOT TOO STRONG.....8% NOT AT ALL STRONG.....0% DON'T KNOW/REFUSED.....2%
----	--	--

9.	Please tell me which of the following do you feel the closest connection to -- the City of Roseville as a whole, your neighborhood, your School District or something else? (IF "SOMETHING ELSE," ASK:) What would that be?	CITY OF ROSEVILLE.....21% NEIGHBORHOOD.....51% SCHOOL DISTRICT.....9% CHURCH.....6% WORKPLACE.....4% FAMILY/FRIENDS.....9% DON'T KNOW/REFUSED.....1%
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10.	Do you feel accepted in the City of Roseville?	YES.....98% NO.....1% DON'T KNOW/REFUSED.....2%
-----	--	---

IF "NO," ASK: (n=3)

11. Why do you feel that way?

DON'T KNOW NEIGHBORS, 33%; UNFRIENDLY PEOPLE, 67%.

Let's spend a few minutes discussing the future of the City of Roseville.

- | | |
|--|--|
| 12. When thinking about a city's quality of life, what do you think is the most important aspect of that quality? | DON'T KNOW/REFUSED.....1%
SAFETY.....32%
SENSE OF COMMUNITY.....15%
GOOD SCHOOLS.....17%
UPKEEP OF CITY.....14%
OPEN SPACE/NATURE.....6%
PARKS/RECREATION.....3%
UPKEEP OF HOUSING.....2%
QUIET AND PEACEFUL.....10%
SCATTERED.....1% |
| 13. What aspects, if any, of the community should be fixed or improved in the future? | DON'T KNOW/REFUSED.....5%
NOTHING.....29%
LOWER TAXES.....15%
BETTER ROADS.....26%
MORE JOBS.....5%
MORE PUBLIC TRANSIT.....6%
MORE SENIOR HOUSING.....4%
LESS AFFORDABLE HOUSING.3%
SIDEWALKS.....2%
SCATTERED.....5% |
| 14. What, if anything, is currently missing from the City of Roseville which, if present, would greatly improve the quality of life for residents? | DON'T KNOW/REFUSED.....6%
NOTHING.....53%
MORE PUBLIC TRANSIT....10%
MORE JOBS.....7%
MORE ENTERTAINMENT.....9%
MORE AFFORDABLE
HOUSING.....11%
SIDEWALKS.....2%
SCATTERED.....2% |

I would like to read a list of characteristics others have mentioned that indicate a city has a high quality of life.

15. Please tell me which one you think is most important for a city to have? (ROTATE AND READ LIST)

16. Which is second most important? (RE-READ LIST; OMITTING FIRST CHOICE)

17. Which is least important? (RE-READ LIST; OMITTING FIRST TWO CHOICES)

	MOST	SEC	LST
HIGH PROPERTY VALUES.....	3%	4%	18%
WELL MAINTAINED PROPERTIES.....	11%	16%	7%
LOW PROPERTY TAXES.....	7%	12%	7%
LOW CRIME RATE.....	32%	19%	5%
GOOD SCHOOL SYSTEM.....	34%	19%	3%
VARIETY OF SHOPPING OPPORTUNITIES.....	2%	5%	15%
VARIETY OF PARK AND RECREATION OPPORTUNITIES.....	1%	6%	3%
JOB OPPORTUNITIES.....	4%	12%	8%
COMMUNITY EVENTS AND FESTIVALS.....	0%	2%	16%
SENSE OF COMMUNITY.....	6%	5%	10%
ELSE.....	1%	1%	3%
DON'T KNOW/REFUSED.....	0%	0%	6%

Let's discuss recreational opportunities in the community....

18. How would you rate park and recreational facilities in Roseville -- excellent, good, only fair, or poor?	EXCELLENT.....	36%
	GOOD.....	62%
	ONLY FAIR.....	2%
	POOR.....	0%
	DON'T KNOW/REFUSED.....	1%
19. Which Roseville recreation facilities, if any, do you or members of your household use most frequently?	DON'T KNOW/REFUSED.....	0%
	NONE.....	30%
	TRAILS.....	36%
	NEIGHBORHOOD PARKS.....	25%
	ATHLETIC FIELDS.....	9%
	SCATTERED.....	1%
20. How would you rate the upkeep and maintenance of Roseville City Parks -- excellent, good, only fair, or poor?	EXCELLENT.....	35%
	GOOD.....	60%
	ONLY FAIR.....	3%
	POOR.....	0%
	DON'T KNOW/REFUSED.....	2%
21. In the past year, have you or any members of this household participated in any city-sponsored park and recreation programs?	YES.....	41%
	NO.....	59%
	DON'T KNOW/REFUSED.....	1%

22. Are there any park and recreation programs you would like to see offered or expanded?

NO, 95%; SENIOR, 2%; CONCERTS IN THE PARK, 1%; COMMUNITY CENTER, 1%; SCATTERED, 2%

23. How often do you or members of your household use the trail system, weather permitting -- twice or more per week, weekly, two or three times per month, monthly, quarterly, less frequently or not at all?
- | | |
|-------------------------|-----|
| TWICE OR MORE A WEEK... | 14% |
| WEEKLY..... | 25% |
| TWO/THREE PER MONTH.... | 18% |
| MONTHLY..... | 10% |
| QUARTERLY..... | 3% |
| LESS FREQUENTLY..... | 8% |
| NOT AT ALL..... | 23% |
| DON'T KNOW/REFUSED..... | 0% |

24. Are there any areas in the City of Roseville that are lacking trails or pathways? (IF "YES," ASK:) Where would that be?

UNSURE, 4%; NO, 91%; SIDEWALKS ALONG BUSY ROADS, 1%; COUNTRY ROAD B, 1%; NEAR LAKE OWASSO, 1%; RICE STREET, 1%, SCATTERED, 2%.

25. Which of the following would be your top priority for the City's trails and sidewalk system?

CONSTRUCTION OF ADDITIONAL TRAILS FOR EXERCISE WITHIN PARKS.....	14%
CONSTRUCTION OF TRAILS CONNECTING NEIGHBORHOODS AND PARKS.....	48%
CONSTRUCTION OF TRAILS CONNECTING NEIGHBORHOODS AND SHOPPING AND BUSINESS AREAS.....	22%
ELSE (SIDEWALKS).....	2%
DON'T KNOW/REFUSED.....	15%

26. Are you aware of the Roseville Parks Renewal Program and its projects?
- | | |
|-------------------------|-----|
| YES..... | 20% |
| NO..... | 79% |
| DON'T KNOW/REFUSED..... | 1% |

IF "YES," ASK: (n=81)

27. What project are you most interested in?

UNSURE, 16%; NONE, 24%; CONNECTING TRAILS, 16%; CONSTRUCTION OF NEW TRAILS, 6%; NATURE CENTER, 10%; CENTRAL PARK, 15%; UPDATING OF PARKS, 7%; SCATTERED, 6%.

28.	Do you feel the current mix of recreational or sports facilities meet the needs of members of your household?	YES.....97%
		NO.....0%
		DON'T KNOW/REFUSED.....3%

IF "NO," ASK: (n=1)

29. What facilities do you feel are missing?

COMMUNITY CENTER, 100%.

There have been on-going discussions in the community about the need for a Community Center that would provide community gathering space for recreation, programs and meetings.

30.	Do you support or oppose the construction of a Community Center by the City of Roseville? (WAIT FOR RESPONSE) Do you feel strongly that way?	STRONGLY SUPPORT.....15%
		SUPPORT.....49%
		OPPOSE.....20%
		STRONGLY OPPOSE.....6%
		DON'T KNOW/REFUSED.....11%

31.	If a Community Center were built, how likely would you or members of your household be to use the facility -- very likely, somewhat likely, not too likely, or not at all likely?	VERY LIKELY.....20%
		SOMEWHAT LIKELY.....32%
		NOT TOO LIKELY.....19%
		NOT AT ALL LIKELY.....25%
		DON'T KNOW/REFUSED.....5%

The construction of the Community Center would use property taxes. Suppose the City of Roseville proposed a Community Center development which you considered to be a reasonable approach.

32.	How much would you be willing to see your property taxes increase to fund this construction? Let's say, would you be willing to see your monthly property taxes increase by \$____? (CHOOSE RANDOM STARTING POINT; MOVE UP OR DOWN DEPENDING ON RESPONSE) How about \$____ per month?	NOTHING.....40%
		\$3.00.....18%
		\$6.00.....16%
		\$9.00.....12%
		\$12.00.....3%
		\$15.00.....2%
		\$18.00.....1%
		DON'T KNOW/REFUSED.....9%

Moving on....

I would like to read you a list of a few city services. For each one, please tell me whether you would rate the quality of the service as excellent, good, only fair, or poor? (ROTATE)

	EXCL	GOOD	FAIR	POOR	DK/R
33. Police protection?	59%	38%	1%	2%	1%
34. Fire protection?	57%	41%	1%	0%	2%
35. Emergency medical services?	56%	37%	0%	0%	7%
36. Sewer and water?	26%	67%	1%	1%	6%
37. Drainage and flood control?	22%	64%	3%	2%	10%
38. Building inspections?	17%	60%	2%	0%	21%
39. Animal control?	25%	58%	5%	1%	11%
40. Code enforcement?	19%	67%	4%	2%	9%

IF ANY SERVICES WERE RATED "ONLY FAIR" OR "POOR," ASK: (n=69)

41. Why did you rate _____ as (only fair/poor)?	DON'T KNOW/REFUSED.....0%
	COULD IMPROVE.....7%
	FLOODING.....26%
	MORE PATROLLING.....3%
	POOR INSPECTIONS.....4%
	LOOSE ANIMALS.....28%
	RUNDOWN HOMES.....17%
	RUDE/UNFRIENDLY.....10%
	SCATTERED.....4%

Now, for the next four city services, please consider only their job on city-maintained streets and roads in neighborhoods. That means excluding interstate highways, state and county roads that are taken care of by other levels of government. Hence, Interstate 35W, Highway 36, Highway 36, County Road C or Lexington Avenue, should not be considered. How would you rate

	EXCL	GOOD	FAIR	POOR	DK/R
42. Street repair and maintenance?	15%	51%	28%	6%	0%
43. Snow plowing?	34%	54%	10%	1%	0%
44. Trail and pathway plowing in parks?	23%	63%	4%	0%	10%
45. Trail and pathway plowing in neighborhoods?	20%	62%	8%	0%	11%

46.	Do you consider the city portion of your property taxes to be very high, somewhat high, about average, somewhat low, or very low in comparison with neighboring cities?	VERY HIGH.....10% SOMEWHAT HIGH.....28% ABOUT AVERAGE.....44% SOMEWHAT LOW.....1% VERY LOW.....1% DON'T KNOW/REFUSED.....17%
47.	Would you favor or oppose an increase in YOUR city property tax if it were needed to maintain city services at their current level?	FAVOR.....40% OPPOSE.....49% DON'T KNOW/REFUSED.....11%
48.	When you consider the property taxes you pay and the quality of city services you receive, would you rate the general value of city services as excellent, good, only fair, or poor?	EXCELLENT.....9% GOOD.....73% ONLY FAIR.....7% POOR.....0% DON'T KNOW/REFUSED.....11%

For each of the following long-term infrastructure projects, please tell me if you strongly support the City continuing to invest in it, somewhat support, somewhat oppose or strongly oppose.

	STS	SMS	SMO	STO	DKR
49. Water and sewer pipes?	44%	30%	12%	4%	10%
50. City buildings?	26%	41%	18%	8%	8%
51. Pedestrian pathways?	38%	37%	15%	6%	5%
52. Bikeways?	32%	44%	14%	6%	5%
53. City roads?	64%	26%	5%	2%	3%

Changing topics....

54.	Other than voting, do you feel that if you wanted to, you could have a say about the way the City of Roseville runs things?	YES.....71% NO22% DON'T KNOW/REFUSED.....7%
55.	From what you know, do you approve or disapprove of the job the Mayor and City Council are doing? (WAIT FOR RESPONSE) And do you feel strongly that way?	STRONGLY APPROVE.....11% APPROVE.....77% DISAPPROVE.....3% STRONGLY DISAPPROVE.....1% DON'T KNOW/REFUSED.....9%

IF "DISAPPROVE" OR "STRONGLY DISAPPROVE," ASK: (n=15)

56. Why do you feel that way?	POOR JOB.....7% POOR SPENDING.....20% COULD IMPROVE.....20% HIGH TAXES.....7% DON'T LISTEN.....47%
57. From what you have heard or seen, how would you rate the job performance of the Roseville City staff -- excellent, good, only fair, or poor?	EXCELLENT.....19% GOOD.....76% ONLY FAIR.....1% POOR.....1% DON'T KNOW/REFUSED.....3%

IF "ONLY FAIR" OR "POOR," ASK: (n=6)

58. Why do you feel that way?	POOR SPENDING.....17% COULD IMPROVE.....33% DON'T LISTEN.....33% RUDE/UNPROFESSIONAL....17%
-------------------------------	--

Thinking about another topic....

59. How would you rate the general condition and appearance of Roseville -- excellent, good, only fair, or poor?	EXCELLENT.....33% GOOD.....63% ONLY FAIR.....4% POOR.....1% DON'T KNOW/REFUSED.....0%
--	---

IF "ONLY FAIR" OR "POOR," ASK: (n=17)

60. Why do you feel that way?	DON'T KNOW/REFUSED.....6% RUNDOWN HOMES.....24% MESSY YARDS.....59% RUNDOWN BUSINESSES.....6% JUNK CARS.....6%
61. Over the past two years, has the appearance of Roseville improved, declined or remained the same?	IMPROVED.....28% DECLINED.....6% REMAINED THE SAME.....66% DON'T KNOW/REFUSED.....0%
62. How would you rate the job the City does enforcing city codes on nuisances - excellent, good, only fair or poor?	EXCELLENT.....15% GOOD.....72% ONLY FAIR.....7% POOR.....2% DON'T KNOW/REFUSED.....5%

IF "ONLY FAIR" OR "POOR," ASK: (n=32)

63. What nuisances does the City need to do a better job of enforcing?	DON'T KNOW/REFUSED.....0%
	MESSY YARDS.....41%
	RUNDOWN HOMES.....25%
	JUNK CARS.....16%
	LOOSE ANIMALS.....19%

The City of Roseville offers a housing program for residential home improvements.

64. Prior to this survey, were you aware of this housing program?	YES.....55%
	NO.....45%
	DON'T KNOW/REFUSED.....0%

The City also sponsors free home and garden workshops each February and fall.

65. Were you aware of these workshops?	YES.....56%
	NO.....44%
	DON'T KNOW/REFUSED.....0%

Turning to the issue of public safety in the community....

I would like to read you a short list of public safety concerns.

66. Please tell me which one you consider to be the greatest concern in Roseville? If you feel that none of these problems are serious in Roseville, just say so.

FIRST

Violent crime.....	2%
Drugs.....	13%
Youth crimes and vandalism.....	21%
Break-ins and theft from automobiles.....	11%
Business crimes, such as shop-lifting and check fraud.....	6%
Residential crimes, such as burglary, and theft.....	10%
Traffic speeding.....	12%
Identity theft.....	3%
ALL EQUALLY.....	6%
NONE OF THE ABOVE.....	14%
DON'T KNOW/REFUSED.....	3%

67.	How would you rate the amount of patrolling the Roseville Police Department does in your neighborhood -- would you say they do too much, about the right amount, or not enough?	TOO MUCH.....3% ABOUT RIGHT AMOUNT.....91% NOT ENOUGH.....5% DON'T KNOW/REFUSED.....1%
-----	---	---

Changing topics...

I would like to read you a list of characteristics of a community. For each one, please tell me if you think Roseville currently has too many or too much, too few or too little, or about the right amount.

	MANY /MCH	FEW/ LITT	ABT RGHT	DK/ REFD
68. Affordable rental units?	21%	24%	53%	2%
69. Market rate rental units?	12%	17%	62%	10%
70. Condominiums and townhomes?	10%	8%	77%	5%
71. Starter homes for young families?	3%	30%	61%	6%
72. "Move up" housing?	11%	13%	69%	7%
73. Higher cost housing?	16%	10%	68%	7%
74. Assisted living for seniors?	5%	28%	57%	10%
75. Parks and open spaces?	9%	6%	85%	1%
76. Trails and bikeways?	9%	8%	82%	1%
77. Service and retail establishments?	10%	13%	77%	1%
78. Entertainment and dining opportunities?	5%	17%	78%	0%
79. If you were going to move from your current home for upgrading, how committed would you be to stay in Roseville -- very committed, somewhat committed, not too committed or not at all committed?	VERY COMMITTED.....46% SOMEWHAT COMMITTED.....42% NOT TOO COMMITTED.....5% NOT AT ALL COMMITTED....4% DON'T KNOW/REFUSED.....4%			
80. And, if you were going to move from your current home for downsizing, how committed would you be to stay in Roseville -- very committed, somewhat committed, not too committed, or not at all committed?	VERY COMMITTED.....42% SOMEWHAT COMMITTED.....45% NOT TOO COMMITTED.....6% NOT AT ALL COMMITTED....3% DON'T KNOW/REFUSED.....4%			

IF "NOT TOO COMMITTED" OR "NOT AT ALL COMMITTED" IN QUESTIONS #79 OR #80, ASK: (n=40)

81. Is there anything missing or that could be improved in Roseville that would make you committed to staying?

NO, 75%; AFFORDABLE HOUSING, 15%; MOVE-UP HOUSING, 3%; PUBLIC TRANSIT, 3%; LESS TRAFFIC CONGESTION, 5%.

Changing topics....

Most communities have one of three systems for garbage collection. In an open collection system, like the City of Roseville currently has, residents choose their hauler from several different companies serving the community. Other cities use an organized collection system, where the City contracts with a hauler for collection throughout the city.

82. Would you favor or oppose the City of Roseville changing from the current system in which residents may choose from several different haulers to a system where the City chooses a specific hauler for the whole community? (WAIT FOR RESPONSE) Do you feel strongly that way?

STRONGLY FAVOR.....	6%
FAVOR.....	30%
OPPOSE.....	33%
STRONGLY OPPOSE.....	13%
DON'T KNOW/REFUSED.....	19%

IF A RESPONSE IS GIVEN, ASK: (n=325)

83. Could you tell me one or two reasons for your decision?

DON'T KNOW/REFUSED.....	0%
WANT CHOICE.....	52%
OPEN/LOWER COST.....	9%
ORGANIZED/LOWER COST...	13%
ORGANIZED/LESS TRAFFIC.	21%
ORGANIZED/SAFER.....	3%
LIKE CURRENT HAULER.....	1%

84. How would you rate the City of Roseville's recycling program - excellent, good, only fair or poor?

EXCELLENT.....	26%
GOOD.....	63%
ONLY FAIR.....	4%
POOR.....	0%
DON'T KNOW/REFUSED.....	7%

Continuing....

85.	How would you rate the City's overall performance in communicating key local issues to residents in its publications, website, mailings, and on cable television -- excellent, good, only fair, or poor?	EXCELLENT.....19% GOOD.....72% ONLY FAIR.....9% POOR.....0% DON'T KNOW/REFUSED.....1%
86.	What is your primary source of information about the City of Roseville?	DON'T KNOW/REFUSED.....0% NONE.....2% CITY NEWSLETTER.....48% LOCAL NEWSPAPER.....28% CITY WEBSITE.....11% CABLE TELEVISION.....5% WORD OF MOUTH.....5% SCATTERED.....1%
87.	How would you most prefer to receive information about Roseville City Government and its activities -- (ROTATE) e-mail, information on the city's website, city publications and newsletters, mailings to your home, local weekly newspaper coverage, cable television programming, the city's Facebook page or the City's Twitter feed?	E-MAIL.....6% CITY WEBSITE.....12% PUBLICATIONS/NEWSLTRS..43% MAILINGS TO HOME.....17% LOCAL WEEKLY PAPERS....17% CABLE TV.....4% CITY FACEBOOK PAGE.....0% TWITTER.....0% WORD OF MOUTH.....2%
88.	Do you recall receiving the City publication -- "Roseville City News" -- during the past year?	YES.....86% NO.....14% DON'T KNOW/REFUSED.....1%

IF "YES," ASK: (n=342)

89.	Do you or any members of your household regularly read it?	YES.....92% NO.....8% DON'T KNOW/REFUSED.....0%
90.	How effective is this city publication in keeping you informed about activities in the city -- very effective, somewhat effective, not too effective, or not at all effective?	VERY EFFECTIVE.....33% SOMEWHAT EFFECTIVE.....57% NOT TOO EFFECTIVE.....6% NOT AT ALL EFFECTIVE....2% DON'T KNOW/REFUSED.....2%

I would like to ask you about social media sources. For each one, tell me if you currently use that source of information; then, for each you currently use, tell me if you would be likely or unlikely to use it to obtain information about the City of Roseville.

	NOT USE	USE LIK	USE NLK	DK/ REF
91. Facebook?	56%	19%	25%	0%
92. Twitter?	72%	11%	18%	0%
93. YouTube?	65%	10%	25%	0%
94. Nextdoor?	81%	10%	7%	3%
95. E-mail?	33%	41%	27%	0%
96. City website?	45%	44%	11%	0%

Now, just a few more questions for demographic purposes....

Could you please tell me how many people in each of the following age groups live in your household.

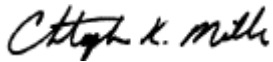
97. Persons 65 or over?	NONE.....72%
	ONE.....16%
	TWO OR MORE.....12%
98. Adults between the ages of 50 and 64 years of age?	NONE.....72%
	ONE.....15%
	TWO MORE.....13%
99. Adults between the ages of 18 and 49 years of age?	NONE.....37%
	ONE.....28%
	TWO.....31%
	THREE OR MORE.....4%
100. School-aged children and pre- schoolers?	NONE.....77%
	ONE.....10%
	TWO.....8%
	THREE OR MORE.....5%
101. Do you own or rent your present residence?	OWN.....67%
	RENT.....33%
	REFUSED.....0%

102. What is your age, please? (READ CATEGORIES, IF NEEDED)	18-24.....3% 25-34.....14% 35-44.....19% 45-54.....24% 55-64.....18% 65 AND OVER.....23%
103. Which of the following best describes your household: (READ) A. Single, no other family at home. B. Single parent with children at home. C. Married or partnered, with children at home. D. Married or partnered with no children or no children at home. E. Something else.	SINGLE/NO OTHER.....29% SINGLE PARENT.....5% MAR/PARTN/CHILDREN.....24% MAR/PARTN/NO CHILD.....39% SOMETHING ELSE.....4% DON'T KNOW/REFUSED.....0%
104. Which of the following categories represents your ethnicity -- White, African-American, Hispanic-Latino, Asian-Pacific Islander, Native American, or something else? (IF "SOMETHING ELSE," ASK:) What would that be?	WHITE.....77% AFRICAN-AMERICAN.....8% HISPANIC-LATINO.....4% ASIAN-PACIFIC ISLAND.....8% NATIVE AMERICAN.....1% SOMETHING ELSE.....1% MIXED/BI-RACIAL.....1% DON'T KNOW.....0% REFUSED.....1%
105. Do you live north or south of Highway 36? (WAIT FOR RESPONSE) Do you east or west of Snelling Avenue?	NORTHWEST.....14% NORTHEAST.....49% SOUTHEAST.....23% SOUTHWEST.....14% DON'T KNOW/REFUSED.....0%
106. Gender (DO NOT ASK)	MALE.....48% FEMALE.....52%

REQUEST FOR COUNCIL ACTION

Date: 07/14/14
Item No.: 12.a

Department Approval



City Manager Approval



Item Description: Receive the 2015 City Manager Recommended Budget

BACKGROUND

Over the past 6 months, the City has held a series of discussions as part of the 2015 Budget Process. Key discussions in the process included:

- ❖ Receive preliminary report on the 2015 Budget and Tax Levy impact items (*May 12, 2014*)
- ❖ Overview of Departmental Budget Priorities, Issues, & Challenges (*May 22, 2014*)
- ❖ Discussion on the 2015 City Council Budget Goals & Priorities (*June 16, 2014*)

These discussions, along with revised analysis of financial trends and service-level requirements have been incorporated into the 2015 City Manager Recommended Budget included herein. A summary of the Recommended Budget is presented below.

2015 City Manager Recommended Budget

The 2015 City Manager Recommended Budget is presented in two distinct groupings. The first group includes the tax-supported programs which are supported in part or in full by property taxes. The second group includes the non-tax supported programs which are primarily fee-based.

The Recommended 2015 Budget is \$52,380,290, an increase of \$1,685,730 or 3.3%. A citywide budget summary is included in *Attachment A*. Highlights of the Budget include:

- ❖ Additional personnel to support the Fire Department Reorganization Plan, information technology, right-of-way management, and forestry program.
- ❖ A 2% cost-of-living adjustment for employees (** Note ** three of the City's collective bargaining units have already settled contracts for 2015).
- ❖ An appropriation for employee wage-step increases and healthcare costs.
- ❖ Additional funding for new mandates, contractual obligations, capital improvements, and inflationary costs.
- ❖ Funding plan to eliminate the use of General Fund and Recreation Fund cash reserves to provide for day-to-day operations.
- ❖ *Reduced* funding for debt service, and contribution to the Fire Relief Associations.

Additional detail on the Recommended Budget is shown below. Because the City is required to adopt a preliminary, not-to-exceed tax levy by September 15th, the focus of this report will be on the tax-supported programs with the understanding that the fee-based programs will receive broader discussion and review later this year. A summary of the non-tax supported programs is shown in *Attachment C*.

Recommended 2015 Property Tax-Supported Budget

The 2015 City Manager Recommended Budget for the property tax-supported budget is \$26,090,340, an increase of \$1,367,055 or 5.5%. A summary of the tax-supported programs is included in *Attachment B*.

A significant portion of this increase is attributable to additional planned capital spending for which funds had already been set aside. This amounts to approximately \$500,000. The remainder is largely attributable to the following impact items:

2015 Budget Impacts: Property Tax-Supported Programs

Budget Impact Item	Description / Comments	2015 Amount
Employer PERA Contribution	Mandated contribution increase for Employees	67,000
Employee COLA	Based on 2% cost-of-living-adjustment (COLA)	252,000
Employee wage step increases	Eligible employees under the Compensation Plan	129,000
New IT Employee *	To be funded with License Center contribution	105,000
EAB Removal	Add'l monies for program	25,000
Capital replacements – New	Based on Staff recommendations (per memo)	55,000
General inflation - Capital	Inflation on scheduled capital replacements	5,000
General inflation - Operations	Inflation on supplies, professional services, etc.	100,000
Eliminate Use of Reserves	2014 Budget relied on reserves to balance the budget	346,000
Reduction - Debt Service	City Hall Bond Refunding Savings (annual)	(60,000)
Reduction - Debt Service	Street Bond #25 Paid Off	(160,000)
Reduction - Fire Relief Contribution	Projected decrease per revised actuarial study	(11,000)
	Total Impact	\$ 853,000

** Table includes IT Division

2014 Recommended Budget Funding Sources

In the General Fund, non-tax revenues are expected to increase by approximately \$144,000 thanks to increased contributions from the License Center and additional license & permit revenues. The Parks & Recreation Fund is expecting an additional \$36,000 in program participation fees. Finally, the IT Fund is expected to receive an additional \$140,000 in JPA revenues from other cities and tower rentals, along with \$105,000 additional contribution from the License Center.

The Recommended Budget also calls for a tax levy increase of \$890,829 or 4.9% over the current levy.

Tax Levy and Impact on Homeowners

The Recommended Budget calls for a tax levy of \$18,894,550, an increase of \$890,829 or 4.9%. For a median valued single-family home that experiences an expected 11% valuation increase, the budget impact is \$7.56 per month.

If the levy is lowered by \$100,000, the impact would be approximately \$0.45 cents per month less.

66 City Staff will present additional information regarding the 2015 City Manager Recommended Budget
67 at the meeting.

68 **POLICY OBJECTIVE**

69 Not applicable.

70 **FINANCIAL IMPACTS**

71 See above.

72 **STAFF RECOMMENDATION**

73 See above.

74 **REQUESTED COUNCIL ACTION**

75 For information purposes only. No formal Council action is requested, however the Council is asked to
76 provide final comment and direction in advance of the preparation of the Preliminary Tax Levy and
77 Budget scheduled for September 8, 2014.

78

Prepared by: Chris Miller, Finance Director

Attachments: A: Recommended 2014 Budget - Total

B: Recommended 2014 Budget for the Property Tax-Supported Programs

C: Recommended 2014 Budget for the Non Property Tax-Supported Programs

D: Recommended 2014 Budget Expenditure Detail for the Property Tax-Supported Programs

E: Recommended 2014 Budget Expenditure Detail for the Non Property Tax-Supported Programs

City of Roseville
Combined Funds Financial Summary

Schedule A

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 13,501,067	\$ 14,814,570	\$ 16,861,590	\$ 18,203,721	\$ 18,894,550	\$ 690,829	3.8%
Tax Increments	1,592,214	2,157,987	1,481,124	2,165,000	2,165,000	-	0.0%
Intergovernmental Revenue	3,095,513	2,506,083	2,108,389	4,748,622	3,328,285	(1,420,337)	-29.9%
Licenses & Permits	1,661,097	1,553,265	1,629,620	1,441,500	1,687,610	246,110	17.1%
Gambling Taxes	86,952	74,504	76,272	70,000	60,250	(9,750)	-13.9%
Charges for Services	15,763,358	18,091,178	18,821,600	22,671,536	20,980,225	(1,691,311)	-7.5%
Fines and Forfeits	226,715	313,530	236,510	240,000	240,000	-	0.0%
Cable Franchise Fees	393,657	415,385	424,827	435,000	445,000	10,000	2.3%
Rentals	-	-	54,713	-	-	-	0.0%
Donations	135,805	126,963	248,178	90,000	90,000	-	0.0%
Special Assessments	294,793	307,703	178,657	153,000	100,500	(52,500)	-34.3%
Investment Income	775,760	337,573	(1,441,368)	411,800	283,800	(128,000)	-31.1%
Miscellaneous	968,437	524,252	1,195,264	308,710	209,000	(99,710)	-32.3%
Total Revenues	\$ 38,495,369	\$ 41,222,991	\$ 41,875,376	\$ 50,938,889	\$ 48,484,220	\$ (2,454,669)	-4.8%
Expenditures							
Personnel Services	\$ 14,966,104	\$ 15,765,005	\$ 16,460,179	\$ 18,857,155	\$ 18,753,960	\$ (103,195)	-0.5%
Supplies & Materials	1,510,071	1,324,015	1,424,936	1,439,095	1,416,930	(22,165)	-1.5%
Other Services & Charges	14,176,350	14,938,943	14,329,437	18,920,965	19,225,830	304,865	1.6%
Capital Outlay	3,507,956	3,464,847	4,699,475	9,302,350	9,198,570	(103,780)	-1.1%
Debt Service	1,832,532	2,062,066	2,237,472	3,700,000	3,480,000	(220,000)	-5.9%
Contingency	4,239	600	-	13,995	-	(13,995)	-100.0%
Total Expenditures	\$ 35,997,252	\$ 37,555,476	\$ 39,151,499	\$ 52,233,560	\$ 52,075,290	\$ (158,270)	-0.3%
Other Financing Sources (Uses)							
Transfers In / Bond Prem./Proceeds	\$ 15,407	\$ 151,511	\$ 625,988	\$ 175,000	\$ 1,176,000	\$ 1,001,000	572.0%
Transfers Out	(485,000)	(206,382)	(75,000)	(100,000)	(305,000)	(205,000)	205.0%
Sale of Assets	42,597	78,734	207,224	-	-	-	0.0%
Total Other Financing Sources	\$ (426,996)	\$ 23,863	\$ 758,212	\$ 75,000	\$ 871,000	\$ 796,000	1061.3%
Net Chg. in Fund Balance / Net Assets	2,071,121	3,691,378	3,482,088	(1,219,671)	(2,720,070)		
Beginning Fund Balance / Net Assets	52,793,606	54,864,727	58,556,105	62,038,192	60,818,521		
Ending Fund Balance / Net Assets	\$ 54,864,727	\$ 58,556,105	\$ 62,038,192	\$ 60,818,521	\$ 58,098,451		

City of Roseville
Tax-Supported Funds Financial Summary

Schedule B

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 13,455,019	\$ 14,814,570	\$ 16,861,590	\$ 18,003,721	\$ 18,734,550	\$ 730,829	4.1%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	1,426,809	979,352	1,117,416	2,201,811	2,152,285	(49,526)	-2.2%
Licenses & Permits	393,220	407,297	384,467	329,500	378,500	49,000	14.9%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	3,219,965	3,099,897	2,966,332	3,355,166	2,523,310	(831,856)	-24.8%
Fines and Forfeits	226,715	313,530	236,510	240,000	240,000	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	54,713	-	-	-	0.0%
Donations	29,976	36,446	168,656	-	-	-	0.0%
Special Assessments	132,091	115,920	79,644	3,000	500	(2,500)	-83.3%
Investment Income	129,761	114,627	(503,565)	31,800	37,800	6,000	18.9%
Miscellaneous	492,292	178,275	209,226	105,000	30,000	(75,000)	-71.4%
Total Revenues	\$ 19,505,848	\$ 20,059,914	\$ 21,574,989	\$ 24,269,998	\$ 24,096,945	\$ (173,053)	-0.7%
Expenditures							
Personnel Services	\$ 10,952,766	\$ 11,529,331	\$ 11,910,018	\$ 13,813,825	\$ 14,496,760	\$ 682,935	4.9%
Supplies & Materials	1,188,629	1,037,024	1,140,825	1,098,915	1,128,800	29,885	2.7%
Other Services & Charges	3,701,346	3,734,399	4,112,036	4,255,950	4,452,210	196,260	4.6%
Capital Outlay	977,839	804,341	1,127,578	1,840,600	2,532,570	691,970	37.6%
Debt Service	1,832,532	2,062,066	2,237,472	3,700,000	3,480,000	(220,000)	-5.9%
Contingency	4,239	600	-	13,995	-	(13,995)	-100.0%
Total Expenditures	\$ 18,657,351	\$ 19,167,761	\$ 20,527,929	\$ 24,723,285	\$ 26,090,340	\$ 1,367,055	5.5%
Other Financing Sources (Uses)							
Transfers In / Bond Prem./Proceeds	\$ (60,793)	\$ 26,511	\$ 193,553	\$ 100,000	\$ 1,176,000	\$ 1,076,000	1076.0%
Transfers Out	(410,000)	-	-	-	-	-	0.0%
Sale of Assets	42,597	31,350	137,579	-	-	-	0.0%
Total Other Financing Sources	\$ (428,196)	\$ 57,861	\$ 331,132	\$ 100,000	\$ 1,176,000	\$ 1,076,000	1076.0%
Net Change in Fund Balance	420,301	950,014	1,378,191	(353,287)	(817,395)		
Beginning Fund Balance	9,112,534	9,532,835	10,482,848	11,861,040	11,507,753		
Ending Fund Balance	\$ 9,532,835	\$ 10,482,848	\$ 11,861,040	\$ 11,507,753	\$ 10,690,358		

City of Roseville
General Fund Financial Summary

Schedule B

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 9,919,451	\$ 9,761,246	\$ 10,065,348	\$ 10,432,506	\$ 11,137,700	\$ 705,194	6.8%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	965,809	979,352	1,053,778	921,000	1,002,000	81,000	8.8%
Licenses & Permits	393,220	407,297	384,467	329,500	378,500	49,000	14.9%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	1,319,202	1,158,338	1,241,970	1,005,000	123,730	(881,270)	-87.7%
Fines and Forfeits	226,715	313,530	236,510	240,000	240,000	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	29,976	36,446	27,074	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	53,202	46,514	(241,261)	25,000	25,000	-	0.0%
Miscellaneous	148,374	103,989	137,625	105,000	30,000	(75,000)	-71.4%
Total Revenues	\$ 13,055,949	\$ 12,806,712	\$ 12,905,511	\$ 13,058,006	\$ 12,936,930	\$ (121,076)	-0.9%
Expenditures							
Personnel Services	\$ 8,613,404	\$ 9,142,574	\$ 9,479,450	\$ 9,993,905	\$ 10,353,465	\$ 359,560	3.6%
Supplies & Materials	833,538	678,814	757,074	720,865	756,960	36,095	5.0%
Other Services & Charges	2,604,523	2,630,961	2,973,685	2,665,470	2,787,505	122,035	4.6%
Capital Outlay	54,821	66	52,396	35,000	35,000	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	4,239	600	-	13,995	-	(13,995)	-100.0%
Total Expenditures	\$ 12,110,525	\$ 12,453,015	\$ 13,262,605	\$ 13,429,235	\$ 13,932,930	\$ 503,695	3.8%
Other Financing Sources (Uses)							
Transfers In	\$ 39,207	\$ -	\$ -	\$ 25,000	\$ 996,000	\$ 971,000	3884.0%
Transfers Out	(410,000)	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ (370,793)	\$ -	\$ -	\$ 25,000	\$ 996,000	\$ 971,000	3884.0%
Net Change in Fund Balance	574,631	353,697	(357,094)	(346,229)	-		
Beginning Fund Balance	5,636,659	6,211,290	6,564,987	6,207,893	5,861,664		
Ending Fund Balance	\$ 6,211,290	\$ 6,564,987	\$ 6,207,893	\$ 5,861,664	\$ 5,861,664		

City of Roseville
Recreation Fund Financial Summary

Schedule B

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 888,117	\$ 1,018,838	\$ 1,022,898	\$ 1,055,215	\$ 1,052,430	\$ (2,785)	-0.3%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	1,900,763	1,941,559	1,724,362	1,978,696	2,018,670	39,974	2.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	54,713	-	-	-	0.0%
Donations	-	-	121,082	-	-	-	0.0%
Special Assessments	-	-	0	-	-	-	0.0%
Investment Income	9,950	6,949	(39,241)	6,500	3,000	(3,500)	-53.8%
Miscellaneous	-	-	63,256	-	-	-	0.0%
Total Revenues	\$ 2,798,830	\$ 2,967,346	\$ 2,947,070	\$ 3,040,411	\$ 3,074,100	\$ 33,689	1.1%
Expenditures							
Personnel Services	\$ 1,683,040	\$ 1,714,664	\$ 1,739,863	\$ 1,867,920	\$ 1,961,295	\$ 93,375	5.0%
Supplies & Materials	245,866	253,992	175,269	210,050	200,740	(9,310)	-4.4%
Other Services & Charges	751,599	776,337	839,380	927,900	909,065	(18,835)	-2.0%
Capital Outlay	9,869	-	33,481	4,600	3,000	(1,600)	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 2,690,374	\$ 2,744,993	\$ 2,787,993	\$ 3,010,470	\$ 3,074,100	\$ 63,630	2.1%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ 26,511	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ 26,511	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	108,456	248,864	159,077	29,941	-		
Beginning Fund Balance	540,784	649,240	898,104	1,057,181	1,087,122		
Ending Fund Balance	\$ 649,240	\$ 898,104	\$ 1,057,181	\$ 1,087,122	\$ 1,087,122		

City of Roseville

Park Maintenance Fund Financial Summary

Schedule B

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 888,381	\$ 964,633	\$ 988,762	\$ 1,020,000	\$ 1,208,420	\$ 188,420	18.5%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	63,638	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	2,260	3,202	348	3,000	500	(2,500)	-83.3%
Investment Income	-	318	(2,586)	300	300	-	0.0%
Miscellaneous	-	-	(532)	-	-	-	0.0%
Total Revenues	\$ 890,641	\$ 968,153	\$ 1,049,629	\$ 1,023,300	\$ 1,209,220	\$ 185,920	18.2%
Expenditures							
Personnel Services	\$ 656,322	\$ 672,093	\$ 690,705	\$ 770,000	\$ 797,000	\$ 27,000	3.5%
Supplies & Materials	109,225	104,218	109,302	112,500	115,600	3,100	2.8%
Other Services & Charges	200,285	139,765	220,075	241,080	296,620	55,540	23.0%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 965,832	\$ 916,076	\$ 1,020,082	\$ 1,123,580	\$ 1,209,220	\$ 85,640	7.6%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	(75,191)	52,077	29,548	(100,280)	-		
Beginning Fund Balance	47,547	(27,644)	24,433	53,981	(46,299)		
Ending Fund Balance	\$ (27,644)	\$ 24,433	\$ 53,981	\$ (46,299)	\$ (46,299)		

City of Roseville

Information Technology Fund Financial Summary

Schedule B

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 46,049	\$ -	\$ -	\$ 200,000	\$ 250,000	\$ 50,000	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	1,055,811	1,150,285	94,474	8.9%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	1,113,718	1,147,669	1,595,294	371,470	380,910	9,440	2.5%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	3,168	762	(13,865)	-	3,000	3,000	#DIV/0!
Miscellaneous	37,440	37,440	37,634	-	-	-	0.0%
Total Revenues	\$ 1,200,375	\$ 1,185,871	\$ 1,619,063	\$ 1,627,281	\$ 1,784,195	\$ 156,914	9.6%
Expenditures							
Personnel Services	\$ 716,449	\$ 796,974	\$ 937,086	\$ 1,182,000	\$ 1,385,000	\$ 203,000	17.2%
Supplies & Materials	42,279	51,699	26,738	55,500	55,500	-	0.0%
Other Services & Charges	134,031	153,639	308,446	211,500	219,020	7,520	3.6%
Capital Outlay	165,316	191,393	289,043	190,000	356,640	166,640	87.7%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 1,058,075	\$ 1,193,705	\$ 1,561,313	\$ 1,639,000	\$ 2,016,160	\$ 377,160	23.0%
Other Financing Sources (Uses)							
Transfers In	\$ 76,200	\$ 125,000	\$ 75,000	\$ 75,000	\$ 180,000	\$ 105,000	140.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ 76,200	\$ 125,000	\$ 75,000	\$ 75,000	\$ 180,000	\$ 105,000	140.0%
Net Change in Fund Balance	218,500	117,166	132,750	63,281	(51,965)		
Beginning Fund Balance	(109,301)	109,199	226,366	359,115	422,396		
Ending Fund Balance	\$ 109,199	\$ 226,366	\$ 359,115	\$ 422,396	\$ 370,431		

City of Roseville

Pathway Maintenance Fund Financial Summary

Schedule B

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 138,147	\$ 148,493	\$ 145,406	\$ 150,000	\$ 155,000	\$ 5,000	3.3%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	5,169	2,293	(9,454)	-	2,000	2,000	#DIV/0!
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 143,316	\$ 150,786	\$ 135,953	\$ 150,000	\$ 157,000	\$ 7,000	4.7%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	99,180	-	-	-	0.0%
Other Services & Charges	104,009	110,230	17,849	150,000	180,000	30,000	20.0%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 104,009	\$ 110,230	\$ 117,029	\$ 150,000	\$ 180,000	\$ 30,000	20.0%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	39,307	40,556	18,923	-	(23,000)		
Beginning Fund Balance	159,259	198,566	239,122	258,045	258,045		
Ending Fund Balance	\$ 198,566	\$ 239,122	\$ 258,045	\$ 258,045	\$ 235,045		

City of Roseville

Boulevard Maintenance Fund Financial Summary

Schedule B

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 55,259	\$ 59,397	\$ 58,162	\$ 60,000	\$ 60,000	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	6,404	1,872	(9,985)	-	500	500	#DIV/0!
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 61,663	\$ 61,269	\$ 48,177	\$ 60,000	\$ 60,500	\$ 500	0.8%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	40,930	77,106	61,047	60,000	60,000	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 40,930	\$ 77,106	\$ 61,047	\$ 60,000	\$ 60,000	\$ -	0.0%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	20,733	(15,837)	(12,870)	-	500		
Beginning Fund Balance	281,724	302,457	286,620	273,750	273,750		
Ending Fund Balance	\$ 302,457	\$ 286,620	\$ 273,750	\$ 273,750	\$ 274,250		

City of Roseville
Debt Service Funds Financial Summary

Schedule B

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 1,372,259	\$ 1,475,034	\$ 3,043,836	\$ 3,700,000	\$ 3,480,000	\$ (220,000)	-5.9%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	129,831	112,718	79,296	-	-	-	0.0%
Investment Income	18,782	36,291	(91,588)	-	-	-	0.0%
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 1,520,872	\$ 1,624,043	\$ 3,031,544	\$ 3,700,000	\$ 3,480,000	\$ (220,000)	-5.9%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	-	-	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	1,832,532	2,062,066	2,237,472	3,700,000	3,480,000	(220,000)	-5.9%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 1,832,532	\$ 2,062,066	\$ 2,237,472	\$ 3,700,000	\$ 3,480,000	\$ (220,000)	-5.9%
Other Financing Sources (Uses)							
Transfers In / Bond Premium	\$ (100,000)	\$ -	\$ 193,553	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Debt Issuance / Other	384,767	406,908	3,980,000	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ 284,767	\$ 406,908	\$ 4,173,553	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	(26,893)	(31,115)	4,967,625	-	-		
Beginning Fund Balance	1,452,411	1,425,518	1,394,403	6,362,028	6,362,028		
Ending Fund Balance	\$ 1,425,518	\$ 1,394,403	\$ 6,362,028	\$ 6,362,028	\$ 6,362,028		

City of Roseville

Schedule B

Vehicle & Equipment Operating Funds Financial Summary

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ 1,226,555	\$ 1,380,138	\$ 1,299,000	\$ 1,229,000	\$ (70,000)	-5.4%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	461,000	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	20,500	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	16,043	11,256	(69,072)	-	-	-	0.0%
Miscellaneous	107,507	6,994	8,876	-	-	-	0.0%
Total Revenues	\$ 584,550	\$ 1,244,805	\$ 1,340,442	\$ 1,299,000	\$ 1,229,000	\$ (70,000)	-5.4%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	-	-	-	-	-	-	0.0%
Capital Outlay	737,725	689,354	997,235	1,299,000	1,770,630	471,630	36.3%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 737,725	\$ 689,354	\$ 997,235	\$ 1,299,000	\$ 1,770,630	\$ 471,630	36.3%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	42,597	31,350	137,579	-	-	-	0.0%
Total Other Financing Sources	\$ 42,597	\$ 31,350	\$ 137,579	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	(110,578)	586,801	480,786	-	(541,630)		
Beginning Fund Balance	344,534	233,956	820,758	1,301,544	1,301,544		
Ending Fund Balance	\$ 233,956	\$ 820,758	\$ 1,301,544	\$ 1,301,544	\$ 759,914		

City of Roseville

Building Replacement & Streetlighting Fund Financial Summary

Schedule B

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 23,024	\$ 120,775	\$ 118,264	\$ 47,000	\$ 122,000	\$ 75,000	159.6%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	225,000	-	(225,000)	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	13,262	6,132	(27,876)	-	3,000	3,000	#DIV/0!
Miscellaneous	236,411	67,292	-	-	-	-	0.0%
Total Revenues	\$ 272,697	\$ 194,199	\$ 90,388	\$ 272,000	\$ 125,000	\$ (147,000)	-54.0%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	-	-	-	-	-	-	0.0%
Capital Outlay	38,339	78,387	7,263	272,000	327,300	55,300	20.3%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 38,339	\$ 78,387	\$ 7,263	\$ 272,000	\$ 327,300	\$ 55,300	20.3%
Other Financing Sources (Uses)							
Transfers In / Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	234,358	115,812	83,125	-	(202,300)		
Beginning Fund Balance	346,661	581,019	696,831	779,956	779,956		
Ending Fund Balance	\$ 581,019	\$ 696,831	\$ 779,956	\$ 779,956	\$ 577,656		

City of Roseville

Schedule B

Park Improvement Program Fund Financial Summary

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 170,381	\$ 39,598	\$ 38,775	\$ 40,000	\$ 40,000	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	6,949	3,002	(12,501)	-	1,000	1,000	#DIV/0!
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 177,330	\$ 42,600	\$ 26,274	\$ 40,000	\$ 41,000	\$ 1,000	2.5%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	-	-	-	-	-	-	0.0%
Capital Outlay	137,085	36,534	37,203	40,000	40,000	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 137,085	\$ 36,534	\$ 37,203	\$ 40,000	\$ 40,000	\$ -	0.0%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	40,245	6,066	(10,928)	-	1,000		
Beginning Fund Balance	302,955	343,200	349,266	338,338	338,338		
Ending Fund Balance	\$ 343,200	\$ 349,266	\$ 338,338	\$ 338,338	\$ 339,338		

City of Roseville

Non Tax-Supported Funds Financial Summary

Schedule C

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ 46,049	\$ -	\$ -	\$ 200,000	\$ 160,000	\$ (40,000)	0.0%
Tax Increments	1,592,214	2,157,987	1,481,124	2,165,000	2,165,000	-	0.0%
Intergovernmental Revenue	1,668,704	1,526,731	990,973	2,546,811	1,176,000	(1,370,811)	-53.8%
Licenses & Permits	1,267,877	1,145,968	1,245,153	1,112,000	1,309,110	197,110	17.7%
Gambling Taxes	86,952	74,504	76,272	70,000	60,250	(9,750)	-13.9%
Charges for Services	12,543,393	14,991,281	15,855,268	19,316,370	18,456,915	(859,455)	-4.4%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	393,657	415,385	424,827	435,000	445,000	10,000	2.3%
Rentals	-	-	-	-	-	-	0.0%
Donations	105,829	90,517	79,522	90,000	90,000	-	0.0%
Special Assessments	162,702	191,783	99,013	150,000	100,000	(50,000)	-33.3%
Investment Income	645,999	222,946	(937,803)	380,000	246,000	(134,000)	-35.3%
Miscellaneous	476,145	345,976	986,038	203,710	179,000	(24,710)	-12.1%
Total Revenues	\$ 18,989,521	\$ 21,163,077	\$ 20,300,387	\$ 26,668,891	\$ 24,387,275	\$ (2,281,616)	-8.6%
Expenditures							
Personnel Services	\$ 4,013,338	\$ 4,235,674	\$ 4,550,161	\$ 5,043,330	\$ 4,257,200	\$ (786,130)	-15.6%
Supplies & Materials	321,442	286,991	284,111	340,180	288,130	(52,050)	-15.3%
Other Services & Charges	10,475,004	11,204,544	10,217,401	14,665,015	14,773,620	108,605	0.7%
Capital Outlay	2,530,117	2,660,506	3,571,898	7,461,750	6,666,000	(795,750)	-10.7%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 17,339,901	\$ 18,387,715	\$ 18,623,571	\$ 27,510,275	\$ 25,984,950	\$ (1,525,325)	-5.5%
Other Financing Sources (Uses)							
Transfers In / Bond Prem./Proceeds	\$ 76,200	\$ 125,000	\$ 432,435	\$ 75,000	\$ -	\$ (75,000)	-100.0%
Transfers Out	(75,000)	(206,382)	(75,000)	(100,000)	(305,000)	(205,000)	205.0%
Sale of Assets	-	47,384	69,645	-	-	-	0.0%
Total Other Financing Sources	\$ 1,200	\$ (33,998)	\$ 427,080	\$ (25,000)	\$ (305,000)	\$ (280,000)	1120.0%
Net Chg. in Fund Balance / Net Assets	1,650,820	2,741,364	2,103,896	(866,384)	(1,902,675)		
Beginning Fund Balance / Net Assets	43,681,072	45,331,892	48,073,256	50,177,152	49,310,768		
Ending Fund Balance / Net Assets	\$ 45,331,892	\$ 48,073,256	\$ 50,177,152	\$ 49,310,768	\$ 47,408,093		

City of Roseville
Community Development Fund Financial Summary

Schedule C

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	495,555	308,138	200,775	151,000	186,000	35,000	23.2%
Licenses & Permits	1,267,651	1,145,943	1,245,028	1,112,000	1,274,110	162,110	14.6%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	4,809	7,908	(31,826)	-	-	-	0.0%
Miscellaneous	-	-	17,994	69,110	-	(69,110)	-100.0%
Total Revenues	\$ 1,768,015	\$ 1,461,989	\$ 1,431,971	\$ 1,332,110	\$ 1,460,110	\$ 128,000	9.6%
Expenditures							
Personnel Services	\$ 861,251	\$ 886,833	\$ 970,439	\$ 932,780	\$ 1,142,000	\$ 209,220	22.4%
Supplies & Materials	18,799	13,381	12,788	17,680	18,130	450	2.5%
Other Services & Charges	541,875	357,519	193,603	237,785	290,360	52,575	22.1%
Capital Outlay	-	-	30,776	2,750	2,000	(750)	-27.3%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 1,421,925	\$ 1,257,733	\$ 1,207,605	\$ 1,190,995	\$ 1,452,490	\$ 261,495	22.0%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	346,090	204,256	224,366	141,115	7,620		
Beginning Fund Balance	(182,929)	163,161	367,417	591,783	732,898		
Ending Fund Balance	\$ 163,161	\$ 367,417	\$ 591,783	\$ 732,898	\$ 740,518		

City of Roseville
Communications Fund Financial Summary

Schedule C

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	393,657	415,385	424,827	435,000	445,000	10,000	2.3%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	8,523	4,462	-	3,000	3,000	-	0.0%
Miscellaneous	-	-	(15)	-	-	-	0.0%
Total Revenues	\$ 402,180	\$ 419,847	\$ 424,812	\$ 438,000	\$ 448,000	\$ 10,000	2.3%
Expenditures							
Personnel Services	\$ 136,462	\$ 158,959	\$ 177,533	\$ 215,000	\$ 244,000	\$ 29,000	13.5%
Supplies & Materials	6,606	416	1,401	2,500	2,500	-	0.0%
Other Services & Charges	189,841	176,285	177,808	192,695	218,825	26,130	13.6%
Capital Outlay	3,076	14,523	56,801	10,000	90,000	80,000	800.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 335,985	\$ 350,183	\$ 413,543	\$ 420,195	\$ 555,325	\$ 135,130	32.2%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	66,195	69,664	11,269	17,805	(107,325)		
Beginning Fund Balance	455,249	521,444	591,108	602,377	620,182		
Ending Fund Balance	\$ 521,444	\$ 591,108	\$ 602,377	\$ 620,182	\$ 512,857		

City of Roseville
License Center Fund Financial Summary

Schedule C

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	1,177,481	1,297,993	1,343,515	1,388,090	1,410,500	22,410	1.6%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	12,513	7,997	(29,875)	6,000	3,000	(3,000)	-50.0%
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 1,189,994	\$ 1,305,990	\$ 1,313,640	\$ 1,394,090	\$ 1,413,500	\$ 19,410	1.4%
Expenditures							
Personnel Services	\$ 863,021	\$ 901,196	\$ 957,650	\$ 1,064,000	\$ 1,092,000	\$ 28,000	2.6%
Supplies & Materials	10,426	9,664	9,357	11,600	11,600	-	0.0%
Other Services & Charges	136,743	149,909	155,124	159,475	161,175	1,700	1.1%
Capital Outlay	2,147	2,662	6,892	-	10,000	10,000	#DIV/0!
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 1,012,337	\$ 1,063,431	\$ 1,129,023	\$ 1,235,075	\$ 1,274,775	\$ 39,700	3.2%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	(50,000)	(50,000)	(50,000)	(75,000)	(280,000)	(205,000)	273.3%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (75,000)	\$ (280,000)	\$ (205,000)	273.3%
Net Change in Fund Balance	127,657	192,559	134,617	84,015	(141,275)		
Beginning Fund Balance	470,734	598,391	790,950	925,567	1,009,582		
Ending Fund Balance	\$ 598,391	\$ 790,950	\$ 925,567	\$ 1,009,582	\$ 868,307		

City of Roseville
Engineering Services Fund Financial Summary

Schedule C

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	188,724	80,722	127,966	-	-	-	0.0%
Licenses & Permits	24,890	25,430	26,765	-	35,000	35,000	#DIV/0!
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	19,509	6,412	(27,207)	-	1,000	1,000	#DIV/0!
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 233,123	\$ 112,564	\$ 127,524	\$ -	\$ 36,000	\$ 36,000	#DIV/0!
Expenditures							
Personnel Services	\$ 124,262	\$ 152,994	\$ 113,721	\$ -	\$ 80,000	\$ 80,000	#DIV/0!
Supplies & Materials	375	1,000	1,614	-	-	-	0.0%
Other Services & Charges	3,556	6,643	12,109	-	-	-	0.0%
Capital Outlay	17,827	14,002	424	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 146,021	\$ 174,639	\$ 127,868	\$ -	\$ 80,000	\$ 80,000	#DIV/0!
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	87,103	(62,075)	(344)	-	(44,000)		
Beginning Fund Balance	571,657	658,760	596,685	596,341	596,341		
Ending Fund Balance	\$ 658,760	\$ 596,685	\$ 596,341	\$ 596,341	\$ 552,341		

City of Roseville

Lawful Gambling Fund Financial Summary

Schedule C

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	226	25	125	-	-	-	0.0%
Gambling Taxes	86,952	74,504	76,272	70,000	60,250	(9,750)	-13.9%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	105,829	90,517	79,522	90,000	90,000	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	751	247	(505)	-	-	-	0.0%
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 193,758	\$ 165,293	\$ 155,414	\$ 160,000	\$ 150,250	\$ (9,750)	-6.1%
Expenditures							
Personnel Services	\$ 2,942	\$ 3,004	\$ 3,082	\$ 6,950	\$ 3,600	\$ (3,350)	-48.2%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	147,471	144,663	132,870	146,650	146,650	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 150,413	\$ 147,667	\$ 135,952	\$ 153,600	\$ 150,250	\$ (3,350)	-2.2%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	43,345	17,626	19,462	6,400	-		
Beginning Fund Balance	(90,748)	(47,403)	(29,777)	(29,777)	(23,377)		
Ending Fund Balance	\$ (47,403)	\$ (29,777)	\$ (10,315)	\$ (23,377)	\$ (23,377)		

City of Roseville
Water Fund Financial Summary

Schedule C

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	5,564,923	6,606,714	6,609,874	9,206,200	8,875,650	(330,550)	-3.6%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	4,344	297	(9,004)	-	-	-	0.0%
Miscellaneous	28,125	184,644	18,504	2,000	1,000	(1,000)	-50.0%
Total Revenues	\$ 5,597,392	\$ 6,791,655	\$ 6,619,374	\$ 9,208,200	\$ 8,876,650	\$ (331,550)	-3.6%
Expenditures							
Personnel Services	\$ 409,477	\$ 564,900	\$ 500,143	\$ 583,000	\$ 603,000	\$ 20,000	3.4%
Supplies & Materials	100,785	65,665	69,896	78,350	79,900	1,550	2.0%
Other Services & Charges	4,667,600	5,426,539	5,092,262	6,261,850	6,414,750	152,900	2.4%
Capital Outlay	239,956	250,117	253,504	2,260,000	1,754,000	(506,000)	-22.4%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 5,417,818	\$ 6,307,221	\$ 5,915,805	\$ 9,183,200	\$ 8,851,650	\$ (331,550)	-3.6%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	-	0.0%
Sale of Assets	-	2,675	-	-	-	-	0.0%
Total Other Financing Sources	\$ (25,000)	\$ (22,325)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ -	0.0%
Net Change in Assets	154,574	462,109	678,569	-	-		
Beginning Net Assets	5,549,123	5,703,697	6,165,806	6,844,375	6,844,375		
Ending Net Assets	\$ 5,703,697	\$ 6,165,806	\$ 6,844,375	\$ 6,844,375	\$ 6,844,375		

City of Roseville
Sewer Fund Financial Summary

Schedule C

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	3,087,514	3,740,826	4,038,134	5,736,200	5,982,450	246,250	4.3%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	46,889	7,641	(43,045)	25,000	5,000	(20,000)	-80.0%
Miscellaneous	198,747	20,858	67,389	-	-	-	0.0%
Total Revenues	\$ 3,333,150	\$ 3,769,325	\$ 4,062,478	\$ 5,761,200	\$ 5,987,450	\$ 226,250	3.9%
Expenditures							
Personnel Services	\$ 481,933	\$ 346,116	\$ 442,441	\$ 422,000	\$ 432,000	\$ 10,000	2.4%
Supplies & Materials	41,560	41,367	66,179	47,350	48,900	1,550	3.3%
Other Services & Charges	2,863,552	2,998,824	2,809,026	3,983,850	4,056,550	72,700	1.8%
Capital Outlay	16,659	252,114	258,177	1,308,000	1,600,000	292,000	22.3%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 3,403,704	\$ 3,638,421	\$ 3,575,823	\$ 5,761,200	\$ 6,137,450	\$ 376,250	6.5%
Other Financing Sources (Uses)							
Transfers In / Capital Contributions	\$ -	\$ -	\$ 97,885	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ 97,885	\$ -	\$ -	\$ -	0.0%
Net Change in Assets	(70,554)	130,904	584,540	-	(150,000)		
Beginning Net Assets	8,733,196	8,662,642	8,793,546	9,378,086	9,378,086		
Ending Net Assets	\$ 8,662,642	\$ 8,793,546	\$ 9,378,086	\$ 9,378,086	\$ 9,228,086		

City of Roseville
Stormwater Fund Financial Summary

Schedule C

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	956,094	1,526,682	1,614,160	1,928,200	1,585,160	(343,040)	-17.8%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	58,853	26,874	(140,152)	30,000	30,000	-	0.0%
Miscellaneous	39,367	110	33,764	40,000	35,000	(5,000)	-12.5%
Total Revenues	\$ 1,054,314	\$ 1,553,666	\$ 1,507,772	\$ 1,998,200	\$ 1,650,160	\$ (348,040)	-17.4%
Expenditures							
Personnel Services	\$ 287,928	\$ 302,489	\$ 294,612	\$ 363,200	\$ 380,000	\$ 16,800	4.6%
Supplies & Materials	73,746	73,715	66,359	79,100	81,000	1,900	2.4%
Other Services & Charges	421,942	624,366	212,535	769,900	772,700	2,800	0.4%
Capital Outlay	289,564	-	369,092	786,000	1,210,000	424,000	53.9%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 1,073,180	\$ 1,000,570	\$ 942,598	\$ 1,998,200	\$ 2,443,700	\$ 445,500	22.3%
Other Financing Sources (Uses)							
Transfers In / Capital Contributions	\$ -	\$ -	\$ 259,550	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	42,000	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ 42,000	\$ 259,550	\$ -	\$ -	\$ -	0.0%
Net Change in Assets	(18,866)	595,096	824,724	-	(793,540)		
Beginning Net Assets	9,219,327	9,200,461	9,795,557	10,620,281	10,620,281		
Ending Net Assets	\$ 9,200,461	\$ 9,795,557	\$ 10,620,281	\$ 10,620,281	\$ 9,826,741		

City of Roseville
Recycling Fund Financial Summary

Schedule C

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	70,267	104,892	69,613	65,000	65,000	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	373,229	366,015	389,162	325,410	309,200	(16,210)	-5.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	4,875	1,825	(4,619)	1,000	1,000	-	0.0%
Miscellaneous	172,466	87,243	66,109	90,000	140,000	50,000	55.6%
Total Revenues	\$ 620,837	\$ 559,975	\$ 520,265	\$ 481,410	\$ 515,200	\$ 33,790	7.0%
Expenditures							
Personnel Services	\$ 32,236	\$ 33,112	\$ 35,597	\$ 36,500	\$ 36,500	\$ -	0.0%
Supplies & Materials	704	878	544	600	700	100	16.7%
Other Services & Charges	492,521	508,851	514,144	439,310	448,410	9,100	2.1%
Capital Outlay	2,121	6,271	-	5,000	-	(5,000)	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 527,582	\$ 549,112	\$ 550,285	\$ 481,410	\$ 485,610	\$ 4,200	0.9%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Assets	93,255	10,863	(30,020)	-	29,590		
Beginning Net Assets	159,919	253,174	264,037	234,017	234,017		
Ending Net Assets	\$ 253,174	\$ 264,037	\$ 234,017	\$ 234,017	\$ 263,607		

City of Roseville
Golf Course Fund Financial Summary

Schedule C

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	270,434	299,555	262,290	360,800	293,955	(66,845)	-18.5%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	8,825	3,164	(10,884)	14,000	2,000	(12,000)	-85.7%
Miscellaneous	-	-	8,805	2,600	3,000	400	15.4%
Total Revenues	\$ 279,259	\$ 302,719	\$ 260,211	\$ 377,400	\$ 298,955	\$ (78,445)	-20.8%
Expenditures							
Personnel Services	\$ 221,639	\$ 242,091	\$ 231,578	\$ 237,900	\$ 244,100	\$ 6,200	2.6%
Supplies & Materials	26,537	30,206	30,849	47,500	45,400	(2,100)	-4.4%
Other Services & Charges	84,304	88,221	53,787	92,000	94,200	2,200	2.4%
Capital Outlay	-	-	29,602	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 332,480	\$ 360,518	\$ 345,816	\$ 377,400	\$ 383,700	\$ 6,300	1.7%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	2,709	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ 2,709	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Assets	(53,221)	(55,090)	(85,605)	-	(84,745)		
Beginning Net Assets	876,836	823,615	768,525	682,920	682,920		
Ending Net Assets	\$ 823,615	\$ 768,525	\$ 682,920	\$ 682,920	\$ 598,175		

City of Roseville

Schedule C

Street Infrastructure Replacement Fund Financial Summary

	2011	2012	2013	2014	2014	\$ Increase	% Incr.
Revenues	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ 160,000	\$ 160,000	#DIV/0!
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	919,143	1,078,213	720,585	1,050,000	925,000	(125,000)	-11.9%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	5,826	2,839	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	162,702	191,783	99,013	150,000	100,000	(50,000)	-33.3%
Investment Income	309,534	117,197	(433,349)	300,000	200,000	(100,000)	-33.3%
Miscellaneous / Developer Fee	-	-	696,827	-	-	-	0.0%
Total Revenues	\$ 1,391,379	\$ 1,393,019	\$ 1,085,915	\$ 1,500,000	\$ 1,385,000	\$ (115,000)	-7.7%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	-	-	-	-	-	-	0.0%
Capital Outlay	1,811,278	1,943,426	2,278,011	2,900,000	2,000,000	(900,000)	-31.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 1,811,278	\$ 1,943,426	\$ 2,278,011	\$ 2,900,000	\$ 2,000,000	\$ (900,000)	-31.0%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	(131,382)	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ (131,382)	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	(419,899)	(681,789)	(1,192,096)	(1,400,000)	(615,000)		
Beginning Fund Balance	14,168,760	13,748,861	13,067,072	11,874,976	10,474,976		
Ending Fund Balance	\$ 13,748,861	\$ 13,067,072	\$ 11,874,976	\$ 10,474,976	\$ 9,859,976		

City of Roseville

Schedule C

Tax Increment Financing Funds Financial Summary

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	1,592,214	2,157,987	1,481,124	2,165,000	2,165,000	-	0.0%
Intergovernmental Revenue	183,739	35,488	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	180,628	43,729	(217,554)	-	-	-	0.0%
Miscellaneous / Developer Fee	-	15,681	39,027	-	-	-	0.0%
Total Revenues	\$ 1,956,581	\$ 2,252,885	\$ 1,302,597	\$ 2,165,000	\$ 2,165,000	\$ -	0.0%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	789,724	570,728	564,796	2,165,000	2,165,000	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 789,724	\$ 570,728	\$ 564,796	\$ 2,165,000	\$ 2,165,000	\$ -	0.0%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	69,645	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ 69,645	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	1,166,857	1,682,157	807,446	-	-		
Beginning Fund Balance	4,035,605	5,202,462	6,884,619	7,692,065	7,692,065		
Ending Fund Balance	\$ 5,202,462	\$ 6,884,619	\$ 7,692,065	\$ 7,692,065	\$ 7,692,065		

City of Roseville
Cemetery Fund Financial Summary

Schedule C

	2011	2012	2013	2014	2015	\$ Increase	% Incr.
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decr.)</u>
Revenues							
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Tax Increments	-	-	-	-	-	-	0.0%
Intergovernmental Revenue	-	-	-	-	-	-	0.0%
Licenses & Permits	-	-	-	-	-	-	0.0%
Gambling Taxes	-	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	-	0.0%
Fines and Forfeits	-	-	-	-	-	-	0.0%
Cable Franchise Fees	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Donations	-	-	-	-	-	-	0.0%
Special Assessments	-	-	-	-	-	-	0.0%
Investment Income	2,287	843	(3,125)	1,000	1,000	-	0.0%
Miscellaneous	-	-	-	-	-	-	0.0%
Total Revenues	\$ 2,287	\$ 843	\$ (3,125)	\$ 1,000	\$ 1,000	\$ -	0.0%
Expenditures							
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	5,400	5,000	3,000	5,000	5,000	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Contingency (Comp Study)	-	-	-	-	-	-	0.0%
Total Expenditures	\$ 5,400	\$ 5,000	\$ 3,000	\$ 5,000	\$ 5,000	\$ -	0.0%
Other Financing Sources (Uses)							
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers Out	-	-	-	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	-	0.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Change in Fund Balance	(3,113)	(4,157)	(6,125)	(4,000)	(4,000)		
Beginning Fund Balance	99,003	95,890	91,733	85,608	81,608		
Ending Fund Balance	\$ 95,890	\$ 91,733	\$ 85,608	\$ 81,608	\$ 77,608		

City of Roseville

Schedule D

Budget Detail by Function: Tax-Supported Program

	2011 <u>Actual</u>	2012 <u>Actual</u>	2013 <u>Actual</u>	2014 <u>Budget</u>	2015 <u>Budget</u>	\$\$ Incr. (Decr.)	% Incr. (Decr.)
City Council							
Personal Services	40,044	40,044	40,044	42,885	42,885	-	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	137,979	127,257	140,494	162,490	164,435	1,945	1.2%
Capital Outlay	-	-	-	-	-	-	0.0%
City Council Program Total	\$ 178,023	\$ 167,301	\$ 180,538	\$ 205,375	\$ 207,320	\$ 1,945	0.9%
Advisory Commissions							
Human Rights	1,412	1,252	4,139	2,000	3,700	1,700	85.0%
Ethics	721	1,275	376	1,500	1,500	-	0.0%
Advisory Commissions Program Total	\$ 2,133	\$ 2,527	\$ 4,515	\$ 3,500	\$ 5,200	\$ 1,700	48.6%
Nuisance Code Enforcement							
Personal Services	138,056	139,716	143,908	151,000	157,500	6,500	4.3%
Supplies & Materials	-	-	16	1,975	2,035	60	3.0%
Other Services & Charges	-	-	-	3,555	2,460	(1,095)	-30.8%
Capital Outlay	-	-	-	-	-	-	0.0%
Nuisance Code Enforcement Program Total	\$ 138,056	\$ 139,716	\$ 143,924	\$ 156,530	\$ 161,995	\$ 5,465	3.5%
Emerald Ash Borer							
Personal Services	-	-	-	-	-	-	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	-	-	-	-	-	-	#DIV/0!
Capital Outlay	-	-	-	-	-	-	#DIV/0!
Emerald Ash Borer Program Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Administration							
Personal Services	451,746	447,186	436,683	521,400	534,000	12,600	2.4%
Supplies & Materials	777	795	1,111	1,000	1,300	300	30.0%
Other Services & Charges	45,261	56,870	81,461	93,975	115,525	21,550	22.9%
Capital Outlay	-	-	29,877	-	-	-	#DIV/0!
Administration Program Total	\$ 497,784	\$ 504,852	\$ 549,131	\$ 616,375	\$ 650,825	\$ 34,450	5.6%

City of Roseville

Schedule D

Budget Detail by Function: Tax-Supported Program

	2011 <u>Actual</u>	2012 <u>Actual</u>	2013 <u>Actual</u>	2014 <u>Budget</u>	2015 <u>Budget</u>	\$\$ Incr. (Decr.)	% Incr. (Decr.)
Elections							
Personal Services	23,515	4,562	5,018	5,150	5,250	100	1.9%
Supplies & Materials	6	48	-	100	50	(50)	-50.0%
Other Services & Charges	5,207	112,865	53,836	55,000	55,000	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
Elections Program Total	\$ 28,727	\$ 117,474	\$ 58,855	\$ 60,250	\$ 60,300	\$ 50	0.1%
Legal							
Civil Attorney	129,601	161,250	176,566	168,810	179,435	10,625	6.3%
Prosecuting Attorney	161,779	145,161	147,926	151,820	159,120	7,300	4.8%
Legal Program Total	\$ 291,380	\$ 306,411	\$ 324,492	\$ 320,630	\$ 338,555	\$ 17,925	5.6%
Finance							
Personal Services	508,716	531,969	550,636	582,915	607,000	24,085	4.1%
Supplies & Materials	938	2,315	2,445	2,890	2,890	-	0.0%
Other Services & Charges	61,690	21,566	51,265	55,820	58,630	2,810	5.0%
Capital Outlay	-	-	-	-	-	-	0.0%
Finance Program Total	\$ 571,344	\$ 555,850	\$ 604,346	\$ 641,625	\$ 668,520	\$ 26,895	4.2%
Central Services							
Personal Services	-	-	-	-	-	-	0.0%
Supplies & Materials	21,749	27,353	22,549	27,100	27,100	-	0.0%
Other Services & Charges	48,302	34,553	39,624	40,630	40,630	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
Central Services Program Total	\$ 70,051	\$ 61,906	\$ 62,173	\$ 67,730	\$ 67,730	\$ -	0.0%
General Insurances							
Personal Services	-	-	-	-	-	-	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	84,000	60,290	61,500	61,500	61,500	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
General Insurances Program Total	\$ 84,000	\$ 60,290	\$ 61,500	\$ 61,500	\$ 61,500	\$ -	0.0%

City of Roseville

Budget Detail by Function: Tax-Supported Program

Schedule D

	2011 <u>Actual</u>	2012 <u>Actual</u>	2013 <u>Actual</u>	2014 <u>Budget</u>	2015 <u>Budget</u>	\$\$ Incr. (Decr.)	% Incr. (Decr.)
Police Administration							
Personal Services	646,957	591,919	787,567	868,635	907,000	38,365	4.4%
Supplies & Materials	11,691	12,887	13,853	15,750	16,125	375	2.4%
Other Services & Charges	70,354	61,799	71,504	80,330	87,895	7,565	9.4%
Capital Outlay	2,948	-	-	-	-	-	0.0%
Police Admin Program Total	\$ 731,950	\$ 666,605	\$ 872,925	\$ 964,715	\$ 1,011,020	\$ 46,305	4.8%
Police Patrol							
Personal Services	3,676,814	3,867,611	3,991,869	3,795,000	3,870,000	75,000	2.0%
Supplies & Materials	200,506	191,737	210,620	218,470	223,725	5,255	2.4%
Other Services & Charges	482,123	386,930	431,122	503,995	564,405	60,410	12.0%
Capital Outlay	25,022	-	-	-	-	-	0.0%
Police Patrol Program Total	\$ 4,384,465	\$ 4,446,278	\$ 4,633,611	\$ 4,517,465	\$ 4,658,130	\$ 140,665	3.1%
Police Investigations							
Personal Services	643,855	601,543	579,039	888,000	939,000	51,000	5.7%
Supplies & Materials	31,417	34,590	39,332	38,935	40,950	2,015	5.2%
Other Services & Charges	8,361	13,692	19,482	17,395	22,975	5,580	32.1%
Capital Outlay	-	66	-	-	-	-	0.0%
Police Investigations Program Total	\$ 683,633	\$ 649,891	\$ 637,853	\$ 944,330	\$ 1,002,925	\$ 58,595	6.2%
Police Community Services							
Personal Services	41,550	118,765	127,165	142,605	145,500	2,895	2.0%
Supplies & Materials	11,301	11,914	10,351	20,145	14,985	(5,160)	-25.6%
Other Services & Charges	7,645	7,537	8,421	13,310	13,555	245	1.8%
Capital Outlay	-	-	-	-	-	-	0.0%
Police Community Services Program Total	\$ 60,496	\$ 138,216	\$ 145,937	\$ 176,060	\$ 174,040	\$ (2,020)	-1.1%
Police Emergency Management							
Personal Services	-	-	-	-	-	-	0.0%
Supplies & Materials	1,741	660	-	-	-	-	0.0%
Other Services & Charges	3,716	3,190	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
Police Emergency Mgmt. Program Total	\$ 5,458	\$ 3,850	\$ -	\$ -	\$ -	\$ -	0.0%

City of Roseville

Budget Detail by Function: Tax-Supported Program

Schedule D

	2011 <u>Actual</u>	2012 <u>Actual</u>	2013 <u>Actual</u>	2014 <u>Budget</u>	2015 <u>Budget</u>	\$ Incr. (Decr.)	% Incr. (Decr.)
Fire Administration							
Personal Services	188,135	194,994	204,657	224,655	231,000	6,345	2.8%
Supplies & Materials	5,939	7,618	11,270	8,000	8,100	100	1.3%
Other Services & Charges	37,162	28,086	27,151	14,400	12,600	(1,800)	-12.5%
Capital Outlay	-	-	-	-	-	-	0.0%
Fire Admin Program Total	\$ 231,236	\$ 230,698	\$ 243,077	\$ 247,055	\$ 251,700	\$ 4,645	1.9%
Fire Prevention							
Personal Services	180,074	168,139	171,018	195,000	107,000	(88,000)	-45.1%
Supplies & Materials	3,233	1,716	1,194	2,000	2,000	-	0.0%
Other Services & Charges	568	361	4,515	1,450	950	(500)	-34.5%
Capital Outlay	-	-	-	-	-	-	0.0%
Fire Prevention Program Total	\$ 183,875	\$ 170,216	\$ 176,727	\$ 198,450	\$ 109,950	\$ (88,500)	-44.6%
Fire Fighting							
Personal Services	785,231	964,290	912,825	1,038,600	1,238,330	199,730	19.2%
Supplies & Materials	113,843	92,212	112,066	83,000	89,000	6,000	7.2%
Other Services & Charges	162,600	87,131	85,928	107,500	98,800	(8,700)	-8.1%
Capital Outlay	-	-	6,544	-	-	-	0.0%
Fire Fighting Program Total	\$ 1,061,674	\$ 1,143,634	\$ 1,117,363	\$ 1,229,100	\$ 1,426,130	\$ 197,030	16.0%
Fire Training							
Personal Services	28,660	2,349	200	66,850	39,500	(27,350)	-40.9%
Supplies & Materials	-	297	299	1,800	1,800	-	0.0%
Other Services & Charges	34,792	37,435	28,171	30,700	24,200	(6,500)	-21.2%
Capital Outlay	-	-	-	-	-	-	0.0%
Fire Training Program Total	\$ 63,452	\$ 40,081	\$ 28,670	\$ 99,350	\$ 65,500	\$ (33,850)	-34.1%

City of Roseville

Budget Detail by Function: Tax-Supported Program

Schedule D

	2011 <u>Actual</u>	2012 <u>Actual</u>	2013 <u>Actual</u>	2014 <u>Budget</u>	2015 <u>Budget</u>	\$ Incr. (Decr.)	% Incr. (Decr.)
Fire Emergency Management							
Personal Services	-	-	-	-	-	-	0.0%
Supplies & Materials	-	-	-	1,200	1,200	-	0.0%
Other Services & Charges	-	-	5,819	13,390	13,190	(200)	-1.5%
Capital Outlay	-	-	-	35,000	35,000	-	0.0%
Fire Emergency Mgmt. Program Total	\$ -	\$ -	\$ 5,819	\$ 49,590	\$ 49,390	\$ (200)	-0.4%
Fire Relief							
Personal Services	-	-	-	-	-	-	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	313,017	355,384	299,233	220,000	209,000	(11,000)	-5.0%
Capital Outlay	-	-	-	-	-	-	0.0%
Fire Relief Program Total	\$ 313,017	\$ 355,384	\$ 299,233	\$ 220,000	\$ 209,000	\$ (11,000)	-5.0%
PW Administration							
Personal Services	604,898	642,371	697,283	677,510	716,000	38,490	5.7%
Supplies & Materials	6,882	8,710	5,075	8,500	8,600	100	1.2%
Other Services & Charges	23,500	26,928	29,306	37,900	38,600	700	1.8%
Capital Outlay	-	-	-	-	-	-	0.0%
PW Admin Program Total	\$ 635,279	\$ 678,009	\$ 731,664	\$ 723,910	\$ 763,200	\$ 39,290	5.4%
Streets							
Personal Services	499,783	472,513	534,073	612,000	640,500	28,500	4.7%
Supplies & Materials	408,907	222,919	297,128	264,200	290,700	26,500	10.0%
Other Services & Charges	242,957	241,345	248,885	275,200	282,800	7,600	2.8%
Capital Outlay	5,791	-	-	-	-	-	0.0%
Streets Program Total	\$ 1,157,438	\$ 936,778	\$ 1,080,086	\$ 1,151,400	\$ 1,214,000	\$ 62,600	5.4%

City of Roseville

Budget Detail by Function: Tax-Supported Program

Schedule D

	2011 <u>Actual</u>	2012 <u>Actual</u>	2013 <u>Actual</u>	2014 <u>Budget</u>	2015 <u>Budget</u>	\$ Incr. (Decr.)	% Incr. (Decr.)
Street Lighting							
Personal Services	-	-	-	-	-	-	0.0%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	243,849	203,176	221,802	214,200	222,200	8,000	3.7%
Capital Outlay	21,060	-	-	-	-	-	0.0%
Street Lighting Capital Program Total	\$ 264,909	\$ 203,176	\$ 221,802	\$ 214,200	\$ 222,200	\$ 8,000	3.7%
Building Maintenance							
Personal Services	7,026	381	1,246	8,700	-	(8,700)	-100.0%
Supplies & Materials	17,319	20,522	18,556	23,200	23,800	600	2.6%
Other Services & Charges	267,919	266,439	297,880	337,400	353,100	15,700	4.7%
Capital Outlay	-	-	-	-	-	-	0.0%
Building Maintenance Program Total	\$ 292,264	\$ 287,342	\$ 317,682	\$ 369,300	\$ 376,900	\$ 7,600	2.1%
Central Garage							
Personal Services	148,345	154,222	156,688	173,000	173,000	-	0.0%
Supplies & Materials	(2,712)	42,520	5,970	2,600	2,600	-	0.0%
Other Services & Charges	21,558	(5,993)	9,725	1,200	1,300	100	8.3%
Capital Outlay	-	-	-	-	-	-	0.0%
Central Garage Program Total	\$ 167,191	\$ 190,749	\$ 172,382	\$ 176,800	\$ 176,900	\$ 100	0.1%
General Fund Programs Total	\$ 12,097,836	\$ 12,057,233	\$ 12,674,305	\$ 13,415,240	\$ 13,932,930	517,690	3.9%

City of Roseville

Budget Detail by Function: Tax-Supported Program

Schedule D

	2011 <u>Actual</u>	2012 <u>Actual</u>	2013 <u>Actual</u>	2014 <u>Budget</u>	2015 <u>Budget</u>	\$ Incr. (Decr.)	% Incr. (Decr.)
Recreation Administration							
Personal Services	474,806	463,342	475,646	483,000	510,000	27,000	5.6%
Supplies & Materials	5,247	5,066	6,287	7,300	8,000	700	9.6%
Other Services & Charges	64,963	53,422	48,911	89,215	78,215	(11,000)	-12.3%
Capital Outlay	-	-	-	3,000	3,000	-	0.0%
Recreation Admin Program Total	\$ 545,016	\$ 521,831	\$ 530,843	\$ 582,515	\$ 599,215	\$ 16,700	2.9%
Recreation Programs							
Personal Services	611,356	637,958	638,467	709,920	750,295	40,375	5.7%
Supplies & Materials	182,957	190,423	89,488	104,650	104,740	90	0.1%
Other Services & Charges	355,050	363,212	448,032	498,245	495,610	(2,635)	-0.5%
Capital Outlay	-	-	-	1,600	-	(1,600)	0.0%
Recreation Programs Total	\$ 1,149,362	\$ 1,191,594	\$ 1,175,987	\$ 1,314,415	\$ 1,350,645	\$ 36,230	2.8%
Skating Center							
Personal Services	596,877	613,364	625,751	675,000	701,000	26,000	3.9%
Supplies & Materials	57,662	58,503	62,288	98,100	88,000	(10,100)	-10.3%
Other Services & Charges	331,586	359,703	335,476	340,440	335,240	(5,200)	-1.5%
Capital Outlay	9,869	-	-	-	-	-	0.0%
Skating Center Program Total	\$ 995,994	\$ 1,031,569	\$ 1,023,516	\$ 1,113,540	\$ 1,124,240	\$ 10,700	1.0%
Parks & Recreation Maintenance							
Personal Services	656,322	672,093	693,705	770,000	797,000	27,000	3.5%
Supplies & Materials	109,225	104,218	109,302	112,500	115,600	3,100	2.8%
Other Services & Charges	200,285	139,765	217,075	241,080	296,620	55,540	23.0%
Capital Outlay	-	-	-	-	-	-	0.0%
Park & Rec Maint. Program Total	\$ 965,832	\$ 916,076	\$ 1,020,082	\$ 1,123,580	\$ 1,209,220	\$ 85,640	7.6%
Parks & Recreation Programs Total	\$ 3,656,205	\$ 3,661,070	\$ 3,750,428	\$ 4,134,050	\$ 4,283,320	149,270	3.6%

City of Roseville

Schedule D

Budget Detail by Function: **Tax-Supported Program**

	2011 <u>Actual</u>	2012 <u>Actual</u>	2013 <u>Actual</u>	2014 <u>Budget</u>	2015 <u>Budget</u>	\$ Incr. (Decr.)	% Incr. (Decr.)
Information Technology Total							
Personal Services	716,449	796,974	937,086	1,182,000	1,385,000	203,000	17.2%
Supplies & Materials	42,279	51,699	26,738	55,500	55,500	-	0.0%
Other Services & Charges	134,031	153,639	308,446	211,500	219,020	7,520	3.6%
Capital Outlay	111,748	163,510	193,814	190,000	356,640	166,640	87.7%
Information Technology Total	\$ 1,004,506	\$ 1,165,822	\$ 1,466,084	\$ 1,639,000	\$ 2,016,160	\$ 377,160	23.0%
Debt Service Total	\$ 1,932,531	\$ 2,062,067	6,682,596	\$ 3,700,000	\$ 3,480,000	(220,000)	-5.9%
Contingency / Unallocated	\$ 4,239	\$ 600	\$ 247,891	\$ 13,995	\$ -	(13,995)	-100.0%
Tax-Supported Programs Total	\$ 18,695,317	\$ 18,946,792	\$ 24,821,304	\$ 22,902,285	\$ 23,712,410	\$ 810,125	3.5%
Personal Services	\$ 11,669,215	\$ 12,126,306	\$ 12,710,573	\$ 13,813,825	\$ 14,496,760	\$ 682,935	
Supplies & Materials	1,230,907	1,088,723	1,045,936	1,098,915	1,128,800	29,885	
Other Services & Charges	3,681,988	3,505,521	3,904,072	4,045,950	4,212,210	166,260	
Capital Outlay	176,437	163,576	230,235	229,600	394,640	165,040	
Debt Service	1,932,531	2,062,067	6,682,596	3,700,000	3,480,000	(220,000)	
Contingency / Unallocated	4,239	600	247,891	13,995	-	(13,995)	
Total Operations	\$ 18,695,317	\$ 18,946,792	\$ 24,821,304	\$ 22,902,285	\$ 23,712,410	\$ 810,125	3.5%
Vehicle Purchases	\$ 329,573	\$ 317,036	\$ 783,924	\$ 725,000	\$ 1,092,000	\$ 367,000	
Equipment Purchases	408,152	372,318	213,310	549,000	653,630	104,630	
IT Equipment	-	-	-	-	-	-	
General Facilities	38,339	78,387	7,263	272,000	327,300	55,300	
Pathways & Parking Lots	104,009	110,232	117,029	150,000	180,000	30,000	
Boulevard Landscaping	40,930	77,106	61,047	60,000	60,000	-	
Street Lighting	-	-	-	25,000	25,000	-	
Park Improvements	137,085	36,534	37,203	40,000	40,000	-	
Total Capital	\$ 1,058,087	\$ 991,614	\$ 1,219,776	\$ 1,821,000	\$ 2,377,930	\$ 556,930	30.6%
Total Budget	\$ 19,753,404	\$ 19,938,406	\$ 26,041,080	\$ 24,723,285	\$ 26,090,340	\$ 1,367,055	5.5%

Budget Detail by Function: **Non-Tax Supported Programs**

	2011 <u>Actual</u>	2012 <u>Actual</u>	2013 <u>Actual</u>	2014 <u>Budget</u>	2015 <u>Budget</u>	\$\$ Incr. (Decr.)	% Incr. (Decr.)
Planning Total							
Personal Services	246,218	253,183	268,086	345,000	535,000	190,000	55.1%
Supplies & Materials	-	-	612	3,000	3,000	-	0.0%
Other Services & Charges	39,927	32,417	30,393	57,025	60,900	3,875	6.8%
Capital Outlay	-	-	4,573	750	1,500	750	0.0%
Planning Program Total	\$ 286,145	\$ 285,600	\$ 303,663	\$ 405,775	\$ 600,400	\$ 194,625	48.0%
Economic Development - Total							
Personal Services	146,499	131,592	171,627	37,200	36,000	(1,200)	-3.2%
Supplies & Materials	8,071	101	-	2,600	2,700	100	3.8%
Other Services & Charges	29,120	18,134	25,550	30,415	46,565	16,150	53.1%
Capital Outlay	349,945	149,668	2,821	-	-	-	0.0%
Economic Development Program Total	\$ 533,634	\$ 299,495	\$ 199,998	\$ 70,215	\$ 85,265	\$ 15,050	21.4%
Code Enforcement Total							
Personal Services	385,110	409,294	424,892	442,080	464,000	21,920	5.0%
Supplies & Materials	7,808	9,388	12,176	11,980	12,330	350	2.9%
Other Services & Charges	122,882	146,437	133,498	145,020	177,170	32,150	22.2%
Capital Outlay	-	10,864	22,976	2,000	500	(1,500)	0.0%
Code Enforcement Program Total	\$ 515,800	\$ 575,984	\$ 593,542	\$ 601,080	\$ 654,000	\$ 52,920	8.8%
GIS - Total							
Personal Services	83,425	92,764	105,834	108,500	107,000	(1,500)	-1.4%
Supplies & Materials	2,920	3,891	-	100	100	-	0.0%
Other Services & Charges	-	-	4,162	5,325	5,725	400	7.5%
Capital Outlay	-	-	406	-	-	-	0.0%
GIS Program Total	\$ 86,345	\$ 96,655	\$ 110,402	\$ 113,925	\$ 112,825	\$ (1,100)	-1.0%
Total Community Development	\$ 1,421,925	\$ 1,257,734	\$ 1,207,605	\$ 1,190,995	\$ 1,452,490	261,495	22.0%

Budget Detail by Function: **Non-Tax Supported Programs**

	2011 <u>Actual</u>	2012 <u>Actual</u>	2013 <u>Actual</u>	2014 <u>Budget</u>	2015 <u>Budget</u>	\$ Incr. (Decr.)	% Incr. (Decr.)
Communications Total							
Personal Services	136,462	158,959	177,533	215,000	244,000	29,000	13.5%
Supplies & Materials	6,606	416	1,401	2,500	2,500	-	0.0%
Other Services & Charges	189,841	176,285	177,808	192,695	218,825	26,130	13.6%
Capital Outlay	3,076	14,523	56,801	10,000	90,000	80,000	800.0%
Communications Program Total	\$ 335,985	\$ 350,182	\$ 413,543	\$ 420,195	\$ 555,325	\$ 135,130	32.2%
License Center Total							
Personal Services	863,021	901,196	957,650	1,064,000	1,092,000	28,000	2.6%
Supplies & Materials	10,426	9,664	9,357	11,600	11,600	-	0.0%
Other Services & Charges	186,743	199,909	205,124	234,475	441,175	206,700	88.2%
Capital Outlay	2,147	2,662	6,892	-	10,000	10,000	0.0%
License Center Program Total	\$ 1,062,337	\$ 1,113,430	\$ 1,179,023	\$ 1,310,075	\$ 1,554,775	\$ 244,700	18.7%
Engineering Services Total							
Personal Services	-	-	-	-	80,000	80,000	#DIV/0!
Supplies & Materials	-	-	-	-	-	-	#DIV/0!
Other Services & Charges	-	-	-	-	-	-	#DIV/0!
Capital Outlay	-	-	-	-	-	-	0.0%
Engineering Services Program Total	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000	#DIV/0!
Lawful Gambling - Total							
Personal Services	2,942	3,004	3,082	6,950	3,600	(3,350)	-48.2%
Supplies & Materials	-	-	-	-	-	-	0.0%
Other Services & Charges	147,471	144,663	132,870	146,650	146,650	-	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%
Lawful Gambling Program Total	\$ 150,413	\$ 147,667	\$ 135,952	\$ 153,600	\$ 150,250	\$ (3,350)	-2.2%

Budget Detail by Function: **Non-Tax Supported Programs**

	2011	2012	2013	2014	2015	\$ Incr. (Decr.)	% Incr. (Decr.)
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
Water - Total							
Personal Services	409,478	564,900	516,633	583,000	603,000	20,000	3.4%
Supplies & Materials	100,785	65,665	69,896	78,350	79,900	1,550	2.0%
Other Services & Charges	4,692,599	5,451,539	5,370,767	6,286,850	6,439,750	152,900	2.4%
Capital Outlay	239,956	250,117	-	2,260,000	1,754,000	(506,000)	-22.4%
Water Program Total	\$ 5,442,818	\$ 6,332,221	\$ 5,957,296	\$ 9,208,200	\$ 8,876,650	\$ (331,550)	-3.6%
Sewer - Total							
Personal Services	481,933	346,116	458,934	422,000	432,000	10,000	2.4%
Supplies & Materials	41,560	41,367	66,179	47,350	48,900	1,550	3.3%
Other Services & Charges	2,863,552	2,998,824	3,066,131	3,983,850	4,056,550	72,700	1.8%
Capital Outlay	16,659	252,114	1,066	1,308,000	1,600,000	292,000	22.3%
Sewer Program Total	\$ 3,403,703	\$ 3,638,421	\$ 3,592,311	\$ 5,761,200	\$ 6,137,450	\$ 376,250	6.5%
Stormwater - Total							
Personal Services	287,929	295,893	301,209	363,200	380,000	16,800	4.6%
Supplies & Materials	73,746	73,715	66,359	79,100	81,000	1,900	2.4%
Other Services & Charges	680,831	596,611	588,831	769,900	772,700	2,800	0.4%
Capital Outlay	30,675	34,351	(7,203)	786,000	1,210,000	424,000	53.9%
Stormwater Program Total	\$ 1,073,181	\$ 1,000,570	\$ 949,196	\$ 1,998,200	\$ 2,443,700	\$ 445,500	\$ 0
Recycling - Total							
Personal Services	32,236	33,112	35,597	36,500	36,500	-	0.0%
Supplies & Materials	704	878	544	600	700	100	16.7%
Other Services & Charges	492,521	508,853	513,544	439,310	448,410	9,100	2.1%
Capital Outlay	2,121	6,271	600	5,000	-	(5,000)	0.0%
Recycling Program Total	\$ 527,582	\$ 549,113	\$ 550,285	\$ 481,410	\$ 485,610	\$ 4,200	0.9%

Budget Detail by Function: **Non-Tax Supported Programs**

	2011 <u>Actual</u>	2012 <u>Actual</u>	2013 <u>Actual</u>	2014 <u>Budget</u>	2015 <u>Budget</u>	\$ Incr. (Decr.)	% Incr. (Decr.)
Golf Course - Total							
Personal Services	221,639	242,091	238,172	237,900	244,100	6,200	2.6%
Supplies & Materials	26,537	30,206	40,744	47,500	45,400	(2,100)	-4.4%
Other Services & Charges	84,304	88,221	83,339	92,000	94,200	2,200	2.4%
Capital Outlay	-	-	50	-	-	-	#DIV/0!
Golf Course Total	\$ 332,480	\$ 360,518	\$ 362,306	\$ 377,400	\$ 383,700	\$ 6,300	1.7%
Roseville Cemetary	\$ 5,400	\$ 5,000	\$ 3,000	\$ 5,000	\$ 5,000	-	0.0%
Tax Increment Financing	789,724	570,728	564,797	2,165,000	2,165,000	-	0.0%
MSA/Street Construction	\$ 1,811,278	\$ 2,074,808	2,169,332	\$ 2,900,000	\$ 2,000,000	(900,000)	-31.0%
Non Tax-Supported Programs Total	\$ 16,356,826	\$ 17,400,393	\$ 17,084,646	\$ 25,971,275	\$ 26,289,950	318,675	1.2%
Personal Services	\$ 3,296,891	\$ 3,432,104	\$ 3,659,248	\$ 3,861,330	\$ 4,257,200	\$ 395,870	10.3%
Supplies & Materials	279,162	235,291	267,269	284,680	288,130	3,450	1.2%
Other Services & Charges	9,529,792	10,361,893	10,332,017	12,383,515	12,908,620	525,105	4.2%
Capital Outlay	644,579	720,569	88,983	4,371,750	4,666,000	294,250	6.7%
Cemetery Operations	5,400	5,000	3,000	5,000	5,000	-	0.0%
Tax Increment Financing	789,724	570,728	564,797	2,165,000	2,165,000	-	0.0%
MSA/Street Construction	1,811,278	2,074,808	2,169,332	2,900,000	2,000,000	(900,000)	-31.0%
Total	\$ 16,356,826	\$ 17,400,393	\$ 17,084,646	\$ 25,971,275	\$ 26,289,950	\$ 318,675	1.2%

ROSEVILLE
REQUEST FOR CITY COUNCIL ACTION

DATE: **07/14/2014**

ITEM NO: 13.a

Department Approval



City Manager Approval

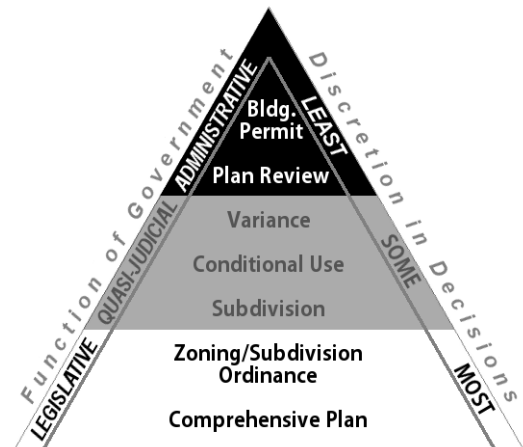


Item Description: Request by the Community Development Department for a **Text Amendment** to the Commercial and Mixed Use Districts Section of the Zoning Ordinance, Specifically Table 1005-1 Regarding Residential, Civic, and Institutional Uses

Application Review Details

- RPCA prepared: July 9, 2014
- Public hearing: May 7, 2014
- City Council action: July 14, 2014
- Statutory action deadline: NA

Action taken on proposed zoning amendments is **legislative** in nature; the City has broad discretion in making zoning use decisions based on advancing the health, safety, and general welfare of the community.



1 **REQUESTED ACTION**

2 Roseville Planning Division seeks approval of **Text Amendments to Table 1005.1** of the
3 Zoning Ordinance.

4 **SUMMARY OF RECOMMENDATION**

5 Planning Division staff concurs with the recommendation of the Planning Commission (5-0
6 vote) to approve the proposed **Zoning Text Amendments** to Table 1005-1

7 **SUMMARY OF SUGGESTED ACTION**

8 Adopt an Ordinance approving text amendments to the Roseville Zoning Ordinance; see
9 Suggested City Council Action of this report for the detailed action.

BACKGROUND

On June 9, 2014, the City Council removed from consideration of zoning text amendments associated with the University of Northwestern, modifications to Table 1005-1 pertaining to housing and civic/institutional uses that the Community Development Department was proposing.

PROPOSAL TEXT AMENDMENTS

During the student housing review for University of Northwestern the Planning Division determined that a few changes within the Commercial and Mixed Use Districts regarding housing and civic/institutional should accompany the City portion of the proposed text amendments.

The Planning Division views single family attached units as an appropriate housing type in the NB district as well as multi-family (3-8 units) because these types of residential developments can be completed on smaller commercial parcels and their impacts would be similar or potentially less than some permitted commercial uses in the district. These are proposed as conditional so as to mitigate any issues or concerns that could occur when adjacent low density residential.

The Planning Commission recommended that mixed use buildings with residential over commercial be removed as permitted use from the NB District. The concern that led to that recommendation was that typically that type of development occurs at a building height inappropriate for NB. The Planning Division, after further consideration, has kept it as a permitted use in our recommendation because mixed-use of this type would have to comply with the maximum building heights in district and therefore would likely be similar to live-work unit rather than a large-scale mixed-use project.

Lastly, the Planning Division determined that an accessory dwelling unit, college or post-secondary school, campus, and school, elementary or secondary were inappropriate for the CMU and thus we are recommending them to be not permitted.

In review of Table 1005-1, the Planning Division would suggest the following changes: black strikeout to be eliminated and red bold, underline, to be added.

Table 1005-1	NB	CB	RB-1	RB-2	CMU	Standards
Commercial Uses						
Liquor store	C	P	P	P	P	
Lodging: hotel, motel	NP	P	P	P	P	
Mini-storage	NP	P	P	P	NP	
Residential – Family Living						
Dwelling, one-family attached (townhome, rowhouse)	NP <u>C</u>	NP	NP	NP	P	
Dwelling, multi-family (3-8 units per building)	NP <u>C</u>	NP	NP	NP	P	
Dwelling, multi-family (upper stories in	P	P	NP <u>P</u>	NP <u>P</u>	P	

Table 1005-1	NB	CB	RB-1	RB-2	CMU	Standards
mixed-use building)						
Dwelling, multi-family (8 or more units per building)	C	NP P	NP P	NP P	P	
Dwelling unit, accessory	NP	NP	NP	NP	C NP	Y
Live-work unit	C	NP	NP	NP	P	Y
Residential – Group Living						
Community residential facility, state licensed, serving 7-16 persons	C	NP	NP	NP	C	Y
Student housing	NP	P	P	P	NP	Y
Nursing home, assisted living facility	C	C	C	C	C	Y
Civic and Institutional Uses						
College or post-secondary school, campus	NP	NP	P	P	P NP	Y
College or post-secondary school, office-based	P	P	P	P	P	Y
Community center, library, municipal building	NP	NP	P	P	P	
Place of assembly	P	P	P	P	P	Y
School, elementary or secondary	NP	NP	P	P	P NP	Y
Theater, performing arts center	NP	NP	P	P	P	Y
(Ord. 1427, 7-9-2012; Ord. 1445, 7-8-2013; Ord. 1446, 7-8-2013; Ord. 1447, 7-8-2013; Ord. 1451, 8-12-2013)						

STAFF RECOMMENDATION

Based on the comments provided above in this report, the Planning Division recommends approval of the proposed **TEXT AMENDMENTS** to Table 1005-1 of the Zoning Ordinance.

PLANNING COMMISSION ACTION

At their meeting of May 5, 2014, the Planning Commission held the duly noticed public hearing regarding the text amendment request. No citizens addressed the Commission, but Commissioners did want to better understanding on why “college or post-secondary school, campus” in the CMU district was being changed from permitted to not permitted. The City and Senior Planner’s provided responses to commissioners regarding these items (see Attachment A).

The Planning Commission voted 5-0 to recommend approval of the proposed text amendments, with the Planning staff to review and possibly modify the definition of student housing.

51 **SUGGESTED CITY COUNCIL ACTION**

52 **Adopt an Ordinance** amending the text within Table 1005-1 (see Attachment B, draft
53 ordinance);

54 **POSSIBLE ALTERNATIVE ACTIONS**

55 **Pass a motion to table the item for future action.** Tabling this item does not affect the 60-day
56 action deadline established in Minn. Stat. §15.99, since it does not apply to City initiated items.
57 The Planning staff, however, would seek specific direction of such an action.

58 **Pass a motion, to deny the requested approval.** Denial should be supported by specific
59 findings of fact based on the City Council's review of the application, applicable zoning, and the
60 public record.

Prepared by: City Planner Thomas Paschke 651-792-7074 | thomas.paschke@ci.roseville.mn.us

Attachments: A: Draft May PC minutes

B: Draft ordinance

C: Summary ordinance

**Extract of the Meeting Minutes of the Roseville Planning Commission,
May 5, 2014**

b. PLANNING FILE 14-006

Request by the University of Northwestern for a Text Amendment to the Zoning Ordinance to allow student housing as a permitted use in the Community Business District. The Roseville Community Development Department is also seeking a TEXT AMENDMENT to the definition of dormitory, changing the title to “student housing,” replacing dormitory in the definition of college or post-secondary school, campus with “student housing,” and permitting “student housing” in Regional Business and Community Mixed-Use Districts

Chair Gisselquist opened the Public Hearing for Planning File 14-006 at approximately 7:14 p.m.

City Planner Paschke reviewed the joint request by the University of Northwestern and the Roseville Planning Division for approval of a TEXT AMENDMENT to the Zoning Ordinance, specifically to Section 1001.10 (Definitions, Table 1005.1) and Section 1011.12.E to permit student housing in the select districts within Commercial and Mixed Use Districts to facilitate plans to purchase and convert the Country Inn and Suites into student housing.

Mr. Paschke reviewed the background of staff’s analysis, and rationale for the proposed request to support this use, as detailed in Section 4 of the staff report dated May 7, 2014; and differences in student housing/dormitories versus lodging rooms and potential use impacts for the expansion of the College campus. Further analysis was detailed in Section 5.0 of the staff report, specific to definitions of dormitory, student housing, and other applicable text amendments and permitted uses listed on Table 1005-1. Mr. Paschke also reviewed proposed changes to the “Standards” portion specific to student housing for re-use or newly-constructed use, as outlined in Sections 5.7 and 5.8.

In Section 5.2, Member Daire questioned if it was staff’s intent to eliminate “dormitories;” and if so, there was another section that still referenced “dormitories” versus “student housing.”

Mr. Paschke clarified that the first instance was the existing language, and the second instance was proposed language, immediately ahead of Section 5.3 of the report, similar to Section 5.1, specifically calling out “dormitories” and highlighted in red.

In Section 5.1, Member Murphy noted the proposed “student housing” language seemed to start at high school age; and questioned if language should also consider boarding schools for students under high school age for potential future use if someone put in a residential academy for re-use of an existing building (e.g. middle school). Member Murphy noted that the proposed language did not accommodate such a use; and questioned if there was rationale by staff in excluding student housing for younger than high school age.

Mr. Paschke expressed appreciation for Member Murphy’s point; and suggested it be included in proposed language, as staff had not given it any thought and had no position on excluding it. Mr. Paschke noted that staff would look at inserting language to address those situations, such as boarding schools, private elementary schools with campus housing for students, noting that there were many in the State of Minnesota as well as in other areas of the metro.

Member Murphy spoke in support of allowing those uses.

Member Boguszewski suggested revising language in Section 5.1 (second paragraph) to replace “High School” with “Boarding School” to accomplish that aim versus adding further verbiage to the language.

Member Murphy suggested that the Planning Commission not wordsmith the document tonight, but now that it had been brought to staff's attention, they could resolve that omission if there was no reason not to do so.

Mr. Paschke suggested that staff consult with the City Attorney for wordsmithing as appropriate and make the change as recommended by Member Murphy; with that clarification occurring before the request went before the City Council for action.

In Item 5.8.C and listed conditions, Member Murphy questioned how that would be interpreted if a subject property was surrounded by multiple zoning designations.

Mr. Paschke responded that setback requirements for the structure(s) would apply according to each use, or require a variance or other tool to accomplish that application; but clarified that not just one setback provision would apply if the property had varying zoning designations surrounding it.

At the request of Member Murphy, Mr. Paschke reviewed the instances when the City would work with other and/or adjacent jurisdictions when an entity, such as the University of Northwestern, was located in both Roseville and Arden Hills. Mr. Paschke advised that agreements would be put in place as applicable to address those joint efforts (e.g. parking garage and student center constructed in the past).

Since this campus was located in both communities, Member Daire asked staff if they had consulted with the City of Arden Hills regarding joint adoption of this kind of language in both City Codes.

Mr. Paschke responded negatively, since this is an off-campus site only located in the City of Roseville, and not on the campus proper that would impact the City of Arden Hills.

Since the impact of this new use would be the same or less than the current use, Member Keynan clarified that staff's review involved the re-use itself and determination that there would indeed be no additional impact from this proposed use.

Mr. Paschke concurred with Member Keynan's assumptions; advising that, if these revisions are approved for adoption, and the University of Northwestern completes their purchase of the existing building, the time frame would proceed for finalization of their plans to modify the building to convert it from a hotel design to a design consistent with student housing. Once those plans are submitted to staff by Northwestern's architects and engineers, they would go through the regular permit review by various staff and departments, and include a review of student numbers, occupancy restrictions, whether ample parking was available on site, and other necessary modifications required by City Code. Mr. Paschke noted that the permit process and review would be no different than any other building permit for re-use of a structure; but clarified that the review would not occur until those plans and a review of potential impacts from the conversion had been thoroughly vetted, based on current codes and ordinances in effect at the time of the review and specifically addressing the proposed use.

At the request of Member Daire, Mr. Paschke advised that he was not aware of any limitations on the proximity of educational facilities and/or properties to establishments serving liquor.

In Section 5.8.D, Member Murphy questioned if the intent for locating the roadway if LDR designation was on one side and another classification on another side, and how residences would be potentially impacted.

Mr. Paschke advised that access to a public street was more likely unless part of the interior development; with the intent to place taller buildings near streets, and consistent with code for lower portions to be placed adjacent to lower density areas to avoid negative height impacts. Mr. Paschke clarified that general design standards would apply and need to be incorporated into any plans, but how it may play out was difficult to determine at this time for various areas in the City depending on where those potential sites for student housing may occur in the future and adjacent uses to those side, even with a roadway between them.

However, Mr. Paschke reiterated that the intent was for the taller components to be adjacent to the street as they were typically busier than the rear or sides adjacent to LDR or single-family uses.

Discussion ensued between Member Murphy and Mr. Paschke as to how a new structure on this site may be located or stepped if surrounded by roads and various uses. From his perspective under current code and his interpretation if the structure was rebuilt on this site, Mr. Paschke opined that the building would be placed on the corner and stepped to the west and north, with parking centered around the interior or along Lincoln Drive. Mr. Paschke noted that this would push the taller component toward the busier intersection of Snelling Avenue and County Road C-2, and other component toward Lincoln Drive and/or single-family residential areas on the west and north sides closer to the Eagle Crest building.

Member Boguszewski pursued expressed his two concerns on Table 1005-1, but not pursuant to this particular issue at hand. Member Boguszewski advised that those concerns were related to the "Civic and Institutional Uses" portion of the table, (last line of Page 4 involving CMU designation) moving "college or post-secondary school, campus" use from "permitted" to "not permitted." Also, Member Boguszewski noted his other concern was with a similar proposed change (page 5 of 6 on the Table under the same CMU designation) for "school, elementary or secondary" moving from "permitted" to "not permitted." Member Boguszewski questioned staff's rationale for that recommended change, even though he was aware that such uses were permitted in CMU designated neighborhoods in St. Louis Park and other metropolitan communities. Member Boguszewski also questioned if the "not permitted" designation would exclude daycares, dancing or art studios, or training academies or schools as "not permitted" in CMU neighborhoods as well; and if so, why those were being singled out from "permitted" uses.

Under Roseville City Code, Mr. Paschke advised that these were intentional as they related to school and/or campuses, with those differences addressed in business-related designations. Mr. Paschke suggested that, from his perspective, a business school (e.g. Rasmussen College) would fall under a business designation; and a performing arts studio would fall under the performing arts designation, whether educational in nature or not, it would have some of those specifics for use. Mr. Paschke noted that City Code speaks to those, and unfortunately was unable to recall staff rationale overall in intentionally addressed those specific items, as the suggested modification was made at the staff level during discussions several months ago.

Member Boguszewski sought comment from Mr. Lloyd as to his recollection of those discussions; to which Mr. Lloyd responded that he couldn't be specific in addressing those proposed changes for elementary and/or secondary schools in CMU districts, other than as suggested by Chair Gisselquist, that it may be based on whether or not those uses would remove the property from the tax rolls if permitted institutional uses.

Mr. Paschke opined that the intent in changing campus uses to "not permitted" was based on not allowing that much land to be used for such a use in the City's only current CMU District, the Twin Lakes Redevelopment Area specifically. Since that area was intended for a redevelopment area, Mr. Paschke opined that the discussion held by Planning Staff and City Manager and former Community Development Director Patrick Trudgeon involved eliminating such a potential large use in that area, to reserve it for business redevelopment versus institutional use. Mr. Paschke noted that this was part of a broader language revision as further review of the code was being performed over a number of months since its adoption in 2010, and after those months of practical and realistic application.

Member Boguszewski asked that Mr. Paschke carry the question back to City Manager Trudgeon and report on that rationale for the Planning Commission at the next meeting. Member Boguszewski sought to understand the broader discussion and staff rationale in making the recommendation to he could better make his own determination.

Mr. Paschke duly noted that request; while maintaining that staff did not think either of those uses should be "permitted" in a CMU District.

If the intent of staff was to retain the Twin Lakes CMU District as a catalyst for growth and economic development, Chair Gisselquist opined that he could understand the rationale; however, he suggested other uses may need to be considered based on various scenarios.

Member Murphy stated that he wasn't sure if he shared that opinion, and in reviewing the table if the cell in Table 1005-1 remained blank, it may create a challenge for the City to address in the future. At this point, Member Murphy stated that he supported designating "not permitted" in CMU areas, as proposed by staff in their report.

Mr. Paschke advised that he would look into the background and report back to the Planning Commission at a future meeting.

Member Boguszewski expressed appreciation to staff; noting his desire to incorporate small schools into neighborhood designs, not necessarily a 14-acre school, but reiterated that those concerns would not impact his decision on this request tonight, but opined that it needed to be addressed in case a change was indicated in the future.

Chair Gisselquist opined that he could envision a small charter school or start up school in a CMU District.

From his personal perspective, Member Daire suggested that in staff's follow-through on Member Boguszewski's requested information, it would serve to get everyone on the same page versus challenging staff's wisdom in suggesting the proposed changes, to which Member Boguszewski concurred.

Chair Gisselquist noted that the meeting minutes and video tape would duly reflect the concerns expressed by the Planning Commission about this particular designation; and as noted previously by the City Council, they did follow the meeting discussion of the Commission that served to inform their discussions.

Applicant Representatives: Land Use Attorney Jay Lindgren with the law firm of Dorsey and Whitney, 50 S Sixth Street, Mpls., MN AND CFO and Director of Business Affairs with the University of Northwestern Doug Schroeder

Mr. Lindgren advised that he was present tonight to support the application and staff recommendations. Mr. Lindgren advised that their objective was to finalize the purchase and conversion of the hotel into student housing. Mr. Lindgren expressed appreciation to staff for their productive discussions over the last few months in processing this issue.

Mr. Lindgren noted that, it was staff's determination that the neither the comprehensive plan nor zoning code for this particular parcel in Roseville provided a good designation to utilize the existing college designation in a CMU District. Therefore, Mr. Lindgren noted that several options were considered: amendment to the comprehensive plan and zoning code, or re-designation of the zoning to Regional Business to allow college use and related facilities in that area. Mr. Lindgren advised that it was Mr. Paschke and Planning staff that came up with the idea that they wanted in particular to deal with what a "dormitory" was and assure the building was put to its true use, with the eventual proposal for "student housing" designation as a permitted use.

Mr. Lindgren advised that the applicant was supportive of staff's recommendation and had resubmitted their application accordingly. Mr. Lindgren respectfully asked for approval by the Planning Commission, thus moving the process to the City Council at their June 9, 2014 meeting; allowing completion of the application and permitting process to have student housing available for the next school year.

Chair Gisselquist asked the applicant if this expansion was due to increased enrollment or because it was hard for students to find nearby housing.

Mr. Schroeder responded that, during his 14-year tenure with the college and continued growth, there had been an inconsistency between housing and academic space, never truly aligned. Mr. Schroeder advised that this would accomplish that alignment. Mr. Schroeder advised that as a residential college, one of their strategic goals had been to keep residential housing at approximately 67%, with the remaining students in the “commuter” category; but that currently those numbers had dipped to below 60% available for residential housing.

Mr. Schroeder noted that the college had gone through this process once before, collaborating with the City of Arden Hills, when the college entered into a three-year lease for the former Holiday Inn on County Road E, retrofitting it into student housing. However, Mr. Schroeder advised that the facility was found to be too large in accommodating 360 – 370 beds, and too remote to the campus; as well as being affected by the economic challenges during that time period. Now that the economy and enrollment has stabilized, Mr. Schroeder advised that they were also finding that families wanted students to have campus living experiences for a sense of community, personal safety, and the cost of gas prices for commuting students. Therefore, when this opportunity came along, Mr. Schroeder stated that this property could be turned into a successful housing facility immediately adjacent to the campus. With the University’s long-standing relationship with Presbyterian Homes, Mr. Schroeder advised that the plan was explored, and came together at a price point that was favorable to the relationship; they had approached City staff to see if it could be accommodated in the zoning code.

Member Daire asked if the current “Pippins Restaurant” was part of the acquisition.

Mr. Schroeder advised that Pippins had a lease agreement with Eagle Crest/Presbyterian Homes, owner of the hotel, and that legal, binding contract put Pippins in control of that decision as long as the property remained a hotel. If that use no longer existed, Mr. Schroeder advised that the lease contract provided the right for Pippins 30 days to make a decision to stay or vacate the lease arrangement. At this time, Mr. Schroeder advised that the owner of Pippins had indicated that they intended to stay, and that the University would honor that and continue their lease as an inside facility not owned or operated by Northwestern.

Mr. Lindgren opined that the Pippins ownership seemed somewhat excited by the prospects of this as well.

Member Daire asked if the remote housing location from the campus may be a consideration of increasing the restaurant business, and whether or not that had been a consideration.

Mr. Schroeder advised that they had tried that business model in Arden Hills, and while the perception is that it will work, they had found it not feasible for a “grab and go” or luncheon type of facility. Mr. Schroeder affirmed that it was a nice “hang out” place for students, but from an economic standpoint, there wasn’t enough revenue generated to pay staff and cover food costs.

Therefore, Mr. Schroeder advised that Northwestern didn’t see their involvement short- or long-term in a restaurant; and if Pippins decides not to remain on site, Northwestern would most likely consider another independent restaurant option (e.g. Pizza Ranch). Mr. Schroeder stated that most students ate their significant meal mid-day; and the student housing would accommodate their ability to make breakfasts or evening snacks in their units; but big meals would continue in the middle of the campus for the most successful social community and economic reasons.

Chair Gisselquist closed Public Hearing at approximately 7:50 p.m.; with no one appearing for or against.

Member Boguszewski opined that changing the use from “dormitory” to “student housing” seemed to align with the type of use; and that to him it seemed a wise decision, and he would support it, as well as the remainder of the request. Since other aspects of the University of Northwestern’s plans were presented to the Commission several months ago, and approved, Member Boguszewski continued his support for that

previous vote, opining that there was no reason to stand in their way if the City Attorney and Planning Department had determined that this method was the best way to achieve it through a text amendment. Member Boguszewski stated that he was confident in their rationale and opinion; and spoke in support of the request.

Member Keynan spoke in support of the request as well, and for the proposed route taken; opining that it was good thinking and a good plan overall.

Chair Gisselquist echoed the comments of Member Boguszewski, expressing his support in defining “student housing” as a use versus “dormitory” in the code language. Chair Gisselquist opined that he would support this as it created an opportunity for the college in meeting their needs; and he had no issues with the request.

MOTION

Member Keynan moved, seconded by Member Daire to recommend to the City Council APPROVAL of the TEXT AMENDMENTS to Section 1001 Definitions, Table 1005-1, and Section 1011.12E Property Performance Standards of the Zoning Ordinance; based on the comments and findings of Sections 4-6 and the recommendation of Section 7 of the staff report dated May 7, 2014.

With concurrence by Mr. Paschke, Member Murphy spoke in support of the motion as stated; noting that further consideration of revising boarding school language as discussed relative to Section 5.1 of the staff report could be revised in the future following staff’s research. If appropriate, Mr. Paschke noted that further language revisions, if consistent with tonight’s Planning Commission discussion, could be added to staff’s recommendations before this request was heard by the City Council; and the chart changed accordingly and if still appropriate, and at the discretion of the Commission.

By consensus, the Commission agreed to this process as described by Mr. Paschke, asking that the Planning Commission be copied with the report resulting from that research and the revised recommendations to the City Council.

Mr. Paschke duly noted that request.

Ayes: 5

Nays: 0

Motion carried.

City of Roseville

ORDINANCE NO. _____

AN ORDINANCE AMENDING SELECTED TEXT OF TITLE 10 ZONING ORDINANCE
OF THE ROSEVILLE CITY CODE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Purpose: The Roseville City Code is hereby amended to modify/clarify specific requirements within Table 1005-1 pertaining to the Commercial and Mixed Use Districts, specific to residential, civic, and institutional uses.

SECTION 2. Table 1005-1 is hereby amended as follows:

Table 1005-1	NB	CB	RB-1	RB-2	CMU	Standards
Commercial Uses						
Liquor store	C	P	P	P	P	
Lodging: hotel, motel	NP	P	P	P	P	
Mini-storage	NP	P	P	P	NP	
Residential – Family Living						
Dwelling, one-family attached (townhome, rowhouse)	NP <u>C</u>	NP	NP	NP	P	
Dwelling, multi-family (3-8 units per building)	NP <u>C</u>	NP	NP	NP	P	
Dwelling, multi-family (upper stories in mixed-use building)	P	P	NP <u>P</u>	NP <u>P</u>	P	
Dwelling, multi-family (8 or more units per building)	C	NP <u>P</u>	NP <u>P</u>	NP <u>P</u>	P	
Dwelling unit, accessory	NP	NP	NP	NP	NP <u>P</u>	Y
Live-work unit	C	NP	NP	NP	P	Y
Residential – Group Living						
Community residential facility, state licensed, serving 7-16 persons	C	NP	NP	NP	C	Y
Student housing	NP	P	P	P	NP	Y
Nursing home, assisted living facility	C	C	C	C	C	Y
Civic and Institutional Uses						
College or post-secondary school,	NP	NP	P	P	P <u>NP</u>	Y

Table 1005-1	NB	CB	RB-1	RB-2	CMU	Standards
campus						
College or post-secondary school, office-based	P	P	P	P	P	Y
Community center, library, municipal building	NP	NP	P	P	P	
Place of assembly	P	P	P	P	P	Y
School, elementary or secondary	NP	NP	P	P	P NP	Y
Theater, performing arts center	NP	NP	P	P	P	Y
(Ord. 1427, 7-9-2012; Ord. 1445, 7-8-2013; Ord. 1446, 7-8-2013; Ord. 1447, 7-8-2013; Ord. 1451, 8-12-2013)						

SECTION 3. Effective Date. This ordinance amendment to the Roseville City Code shall take effect upon passage and publication.

Passed this 14th day of July, 2014

City of Roseville

ORDINANCE SUMMARY NO. ____

**AN ORDINANCE AMENDING TABLE 1005-1 OF TITLE 10, ZONING ORDINANCE OF THE
ROSEVILLE CITY CODE**

The following is the official summary of Ordinance No. ____ approved by the City Council of Roseville on July 14, 2014:

The Roseville City Code, Title 10, Zoning Ordinance, specifically Table 1005-1, has been amended to clarify and support certain residential, civic, and institutional uses.

A printed copy of the ordinance is available for inspection by any person during regular office hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive, Roseville, Minnesota 55113. A copy of the ordinance and summary shall also be posted at the Reference Desk of the Roseville Branch of the Ramsey County Library, 2180 Hamline Avenue North, and on the Internet web page of the City of Roseville (www.ci.roseville.mn.us).

Attest: _____
Patrick Trudgeon, City Manager

REQUEST FOR COUNCIL ACTION

DATE: **07/14/2014**
ITEM NO: 14.a

Department Approval



City Manager Approval



Item Description: Discuss Amusement Devices as a Conditional Use

BACKGROUND

On June 9, 2014, the City Council took action regarding a proposed text amendment to Chapter 303 Amusement Devices: Areas and Game Rooms. The City Council supported the elimination of outdated distance requirements, but kept in the language requiring a conditional use approval so that further research and discussion could occur (see attached minutes).

Specifically, a few questions were raised by Council Members and Mr. Miller and Mr. Trudgeon indicated a desire to review those items and meet with the City Attorney to better understand how or whether this section of Code applied (see attached minutes).

303.01: AMUSEMENT DEVICES; AREAS AND GAMEROOMS DEFINED:

For the purposes of this Code, the term "Amusement Devices, Areas and/or Gamerooms" shall mean any for-profit enterprise or business which provides areas within a building, room or outdoor space with capacity for eight or more customers at one time, wherein customers play games, watch game playing, wait to play or que to enter or are being entertained. Examples of such business uses are: video, laser, pool or other table game areas; arcades, carnivals and circuses. This definition excludes physical exercise or health centers, theaters, private lodges or clubs, restaurants and bars and all tax-exempt operations. (Ord. 1144, 6-13-1994)

A review of the above definition notes that certain uses are excluded from the requirements, including restaurants. In discussions with the City Attorney it was concluded the proposed Chuck E. Cheese is a restaurant and therefore excluded from this section of the City Code

303.04: LOCATION RESTRICTIONS:

The operation of any amusement devices, areas or game room business or enterprise with a capacity for more than eight customers at one time shall be restricted to a commercially zoned area consistent with the City's Zoning Code.

Section 303.04 only allows amusement device within the commercially zoned areas, which include Neighborhood, Community, Regional, and Community Mixed Use zoning districts.

The Conditional Use requirements are unusual because they are not with the Zoning Chapter, but are instead in Section 303.08 as follows:

28 **303.08: CONDITIONAL USE PERMIT REQUIREMENTS:**

29 *In addition to the requirements listed in Section 1013.01, a conditional use permit shall include,*
30 *but not be limited to, the following reports, standards and plans which are to be submitted as*
31 *part of the annual license application or as otherwise stated:*

32 *A. Insurance Coverage: The City may require proof of liability insurance coverage in amounts*
33 *not less than \$1,000,000.00 each.*

34 *B. Security: The City may require the applicant to provide on-site security agents at indoor and*
35 *outdoor locations during peak periods which are identified in the pedestrian, maintenance and*
36 *traffic management plans.*

37 *C. Lighting Plan: An exterior lighting plan shall provide for installation and maintenance of*
38 *lighting standards in parking and entry areas. The standards shall include light intensity as*
39 *follows:*

40 *1. 20 foot-candles within 75 feet of entry or exit.*

41 *2. Five foot-candles throughout the parking lot.*

42 *D. Traffic Management: A traffic management plan shall provide for parking and circulation.*
43 *The plan shall illustrate:*

44 *1. Number of spaces estimated to be in use during afternoon and evening business hours or*
45 *performances. The total number of spaces available on the site shall accommodate two complete*
46 *shifts of customers when the facility is used at capacity.*

47 *2. The traffic circulation plan within the car and bus parking areas and any traffic direction*
48 *signage.*

49 *3. Entrance and exit capacity on driveways.*

50 *E. Pedestrian Plan: An exterior (out of the parking areas) and indoor pedestrian queuing plan*
51 *shall be provided with staggered entry times to gaming areas and a managed one-way entry,*
52 *multi-way building exit system for customers.*

53 *F. Emergency Evacuation Plan: An evacuation plan shall include a weekly attendance total,*
54 *reported on a monthly basis (to City Fire Marshal) to determine capacity and routing for*
55 *evacuation. The evacuation plan shall describe the exit locations, designated fire lanes, routing,*
56 *crowd management techniques and staff training necessary for evacuation.*

57 *G. Maintenance Building Report: An annual maintenance and building report shall include*
58 *records of all maintenance and building improvements during the previous year. This report*
59 *shall include records of improvements to bathrooms, seats, carpet, windows, doors, heating and*
60 *air handling equipment, water and sewer services, exterior landscaping, parking and lighting.*
61 *The trash collection systems for inside the building and in parking areas shall be illustrated and*
62 *methods for screening exterior trash collection areas must be provided.*

63 *H. Signs: Exterior and interior marquee or wall signs shall illustrate entry areas and hours of*
64 *operation or starting times for events.*

65 *I. On-Site Manager: An on-site manager shall be on the site at all times when the business is*
66 *open to the public. The on-site manager shall have his/her name and business phone number*
67 *prominently displayed in the front entry or lobby at all times.*

68 *J. Employee Training Program: All employee training programs shall include a 12 month roster*
69 *of employees and a description of the employee training program. The employee training*

70 *program shall include health, sanitation, safety, crowd management, maintenance and*
71 *evacuation training. Employees shall be in recognizable uniform, shirt or jacket.*

72 *K. Food/Sanitarian Inspection Report: A copy of the most recent Ramsey County Department of*
73 *Health Food/Sanitarian inspection report shall be submitted with license application. It shall*
74 *include all actions taken to comply with the inspection reports.*

75 *L. License Fees: License fees, as established by the City Fee Schedule in Section 314.05, shall*
76 *cover all annual City administration and life/safety expenses and inspections. (Ord. 1379A, 11-*
77 *17-2008)*

78 *M. Noise: Noise levels from machinery or customers shall be identified in a noise plan. Such*
79 *noise shall not cause a disturbance to adjacent and surrounding uses which would cause the*
80 *normal operation of said uses to be damaged or unreasonably disturbed.*

81 **DISCUSSION**

82 In preparation for this evening's discussion with the City Council, the City Planner completed
83 some historical research in an attempt to better understand the City Council concerns and desire
84 for regulating such uses that led to the 1994 requirements. The research turned up a set of
85 executive minutes, however, the report and City Council packet from June 13, 1994, was
86 included in a batch of files that were mold damaged and required disposal.

87 The Planning Division is bringing back for discussion amusement devices in order to better
88 understand what types of amusement devices the Council desires to regulate. The Division is
89 seeking direction on whether Zoning Ordinance text amendments are necessary and if so what
90 they might be.

91 To assist the Council, the following are provided as discussion points:

- 92 **a.** Should amusement devices be regulated?
- 93 **b.** If so, what types of amusement devices?
- 94 **c.** Should amusement devices require Conditional Use approval and if so should those
95 standards be moved into the Zoning Chapter?
- 96 **d.** Should there be a set of specific criteria that each amusement device is judged against?
- 97 **e.** Are the current criteria for conditional use consideration adequate?

98 **RECOMMENDED COUNCIL ACTION**

99 Provide the Planning Division with information on how the Council would like to proceed with
100 regulating amusement devices.

Prepared by: City Planner Thomas Paschke 651-792-7073 | thomas.paschke@ci.roseville.mn.us

Attachment A: June 9 Council Minutes

9. General Ordinances for Adoption

a. Consider Amending City Code Chapter 303: Amusement Devices: Areas and Game Rooms

At the request of Mayor Roe, Finance Director Chris Miller briefly reviewed this request as detailed in the RCA dated June 9, 2014.

Mr. Miller advised that this code amendment had come up at the request of Chuck-E-Cheese, as they were working through the process to locate a new facility in Roseville in the Sports Authority building at 1750 Highway 36 Service Drive with an addition to the building on the south. Mr. Miller advised that, internal staff discussions with the Police Department, Planning Department and other City staff, the original rationale for separation was no longer necessary with the updated Zoning Code that would be sufficient to regulate that separation. Specific to this, Mr. Miller advised that a Conditional Use (CU) would have typically been put in place providing another layer of control to address distance requirements; however, City Planners did not feel a CU was necessary as long as the proposal was consistent with zoning as a regulating tool. Therefore, Mr. Miller advised that the proposal was to amend two sections of Code 303, as indicated in the RCA; and a revised ordinance (Attachment A) as indicated.

At the request of Councilmember Willmus, City Manager Trudgeon was unsure why the terminology "video arcade" was specifically mentioned in the CU language; and if someone applied after this change, a pool hall request that may be across from a school would still need a license for gaming devices with City Council approval.

Councilmember Etten questioned if the City gained more control by leaving the CU process in place; with Mr. Trudgeon responding that the CU allowed particulars for the use, and it would be reasonable to keep it if the City Council had concerns in retaining controls allowed by a CU.

Mayor Roe opined that it didn't make sense from a code writing point of view to have the CU included in licensing code with no reference to it in zoning code. Mayor Roe suggested that, if the CU requirement for this type of use and amendment of the Table of Uses in zoning code was not approved tonight, it may make more sense on a short-term basis to change the first part of Section 3 to facilitate timing for this applicant, and leave Item B in code for now and move to correct that section of code later.

Mr. Trudgeon clarified that this would essentially take out the distance requirement and leave approval by a CU permitting process for now to facilitate the applicant; removing the distance requirement completely.

Regular City Council Meeting

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Councilmember Laliberte noted Source Comics, located adjacent to Erik's Bike Shop, had a weekly gaming and game night, and it was situated within a residential neighborhood.

Mr. Miller advised that he would need to follow-up on that situation and use and get back to the City Council at a later date.

Mr. Trudgeon noted that this section was designed to address electronic amusement devices, and he would also need to further review the definition and related code requirements.

Etten moved, Willmus seconded, enactment of Ordinance No. 1468 (Attachment A) entitled, "An Ordinance Amending City Code Chapter 303 (Sections 303.04 and 303.02);" *amended to strike language on Line 94 after the first sentence, ending at "...game rooms" and to completely strike language from line 97 – 114.*

Mayor Roe noted that this would leave the CU language requirement intact at this time; and requested staff to return with additional information and potential updating of Tables of Use at a later date.

Roll Call

Ayes: McGehee; Willmus; Laliberte; Etten; and Roe.

Nays: None.

Recess

Mayor Roe recessed the meeting at approximately 6:45 p.m. and reconvened at approximately 6:48 p.m.

10. Presentations

a. Parks and Recreation Commission Joint Meeting with the City Council

Mayor Roe welcomed commissioners and recognized Parks & Recreation Commission Chair Dave Holt. Commissioners in attendance included: Chair Holt, Commissioners Lee Diedrick, Randall Doneen, Jerry Stoner, Mary Holt, Nolan Wall, Philip Gelbach and Terrance Newby.

Various attachments were provided as part of the background and discussion items, including: Attachment A (Goals 2013-2015); Attachment B (City Attorney Opinion dated 3/14/14 - Park Board Legislation); Attachment C (Research and analysis of a Park Board dated 5/7/13); Attachment D (SWOT analysis report on Park Board dated 5/6/14); and Attachment E (Park and Recreation Commission Meeting Minutes dated 5/6/14).

Chair Holt advised that each commissioner would be speaking on various joint discussion topics as listed in the RCA.