



City Council Agenda

Monday, December 1, 2014

6:00 p.m.

City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
 - Voting & Seating Order: Willmus, Laliberte, Etten, McGehee, Roe
- 6:02 p.m. **2. Approve Agenda**
- 6:05 p.m. **3. Public Comment**
- 6:10 p.m. **4. Council Communications, Reports and Announcements**
- 6:15 p.m. **5. Recognitions, Donations and Communications**
 - a. Accept and Recognize General Donations to the City of Roseville
 - b. Accept Fire Department Donation from Hugh & Julie Thibodeau
- 6:25 p.m. **6. Approve Minutes**
 - a. Approve Minutes of November 10, 2014 Meeting
 - b. Approve Minutes of November 17, 2014 Meeting
- 6:30 p.m. **7. Approve Consent Agenda**
 - a. Approve Payments
 - b. Approve Business & Other Licenses & Permits
 - c. Approve General Purchases and Sale of Surplus items in excess of \$5000
 - d. Approve 2015 Council Calendar
 - e. Approve Part-Time Firefighter PERA Resolution
 - f. Approve a Variance from State Aid Rules for the Victoria St. Reconstruction
- 6:35 p.m. **8. Consider Items Removed from Consent**
- 9. General Ordinances for Adoption**
- 6:50 p.m. a. Request by Community Development Department for a Zoning Text Amendment to §1009.03 Interim Uses

- b. Consider Changes to City Code Chapter 314.05: the 2015 Fee Schedule

10. Presentations

11. Public Hearings

- 7:00 p.m. a. Conduct a Final Hearing on the 2015 Tax Levy, Budget, & Utility Rates

12. Budget Items

13. Business Items (Action Items)

- 8:00 p.m. a. Consider the 2015 Utility Rate Adjustments
- 8:15 p.m. b. Consider an Appeal for an Exemption from Roseville's Rental License Program from the Roseville Senior Apartment Building Located at 1045 Larpenteur
- 8:30 p.m. c. Discuss City Tagline Project and Request to Contract for Tagline Development

14. Business Items – Presentations/Discussions

- 8:50 p.m. **15. City Manager Future Agenda Review**

- 8:55 p.m. **16. Councilmember Initiated Items for Future Meetings**

- 9:00 p.m. **17. Adjourn**

Some Upcoming Public Meetings.....

Tuesday	Dec 2	6:30 p.m.	Parks & Recreation Commission
Wednesday	Dec 3	6:30 p.m.	Planning Commission
Monday	Dec 8	6:00 p.m.	City Council Meeting
Tuesday	Dec 9	6:30 p.m.	Finance Commission
Thursday	Dec 11	6:30 p.m.	Community Engagement Commission
Wednesday	Dec 17	6:30 p.m.	Human Rights Commission
Tuesday	Dec 23	6:30 p.m.	Public Works, Environment & Transportation Commission
Wednesday Thursday	Dec 24-25		City Offices Closed – Christmas Eve & Christmas Day

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

REQUEST FOR COUNCIL ACTION

Date: 12-1-14
Item No.: 5.a

Department Approval

City Manager Approval



Item Description: Accept and Recognize General Donations to the City of Roseville

BACKGROUND

Over the years the City of Roseville has received many donations from community organizations, citizens and program participants. These gifts have been in the form of both materials and monies. When staff is notified of a potential donation, they first make a determination of whether to recommend acceptance based on the suitability of the item for the city. An acceptance request is then forwarded to the City Council.

A list of recent donations is listed below to be accepted and recognized.

POLICY OBJECTIVE

The following is the City of Roseville's policy regarding the acceptance of donations:

- Minnesota Statute requires all donations to be officially accepted by the City Council.
- The staff will not solicit donations.

Donors will be informed that no conditions or promises of future favorable city action on their behalf may be attached to the gift.

FINANCIAL IMPACTS

Approved donations may result in a budget reduction and an improved status of Roseville Parks and Recreation. Items requiring maintenance are factored into the annual parks and recreation budget.

STAFF RECOMMENDATION

Staff recommends acceptance and recognition of recent donations.

Staff recommends City Council recognition of 3 community organizations that have contributed funding that allowed for additions to the Parks & Recreation Renewal Program that will enhance the parks and recreation experience for community members and guests. A representative of each of the following 3 groups will be at your meeting for special recognition for ongoing support.

- Roseville Area Baseball replaced temporary batting cages at Acorn Park with a permanent structure that aligns with master plan standards and better serves the baseball community. The total cost of this project was \$19,894. Thank you Roseville Area Youth Baseball for providing healthy opportunities and safe athletic facilities to Roseville area youth.

- Friends of Roseville Parks contributed \$20,000 toward the addition of gas fireplaces in each of the new park buildings located in Autumn Grove, Lexington, Oasis, Rosebrook, Sandcastle and Villa Parks. Thank you Friends of Roseville Parks for, as stated on the engraved stone that will grace the face of each fireplace, bringing warmth to all corners of our community.
- Friends of Lexington Park raised \$30,000 to add a climbing rock play structure at Lexington Park. This play feature provides an active play site for preteen and teen age youth. Thank you Friends of Lexington Park for supporting area youth and community wellness.

REQUESTED COUNCIL ACTION

Motion to officially accept and recognize the following donations to Parks and Recreation:

<u>DONOR</u>	<u>ITEM</u>	<u>Value</u>
Albert and Dorothy Grauel	In Memory of Frank Rog –Cash	\$25
Amy Zamow	Donation to Arboretum	\$25
Anonymous Donor	2 -Northern Red Oak Trees	\$110
Anonymous Donor	Japanese tree lilac	\$40
B-Dale Club	Donation to Villa Park Improvement Fund	\$1,000
Becky Lund & Family	Donation to HANC	\$100
Bell Family	Bob Bell Memorial Garden	\$50
Cohansey Neighborhood	10 Misc. Trees	\$535
Don Rada	10 Homemade golf putters	\$200
Don McIlrath	Golf club, bag, pull cart, shoes	\$150
Donna Floyd	Heritage Birch Tree	\$55
Eleanor Swanson	Candymint Crab Tree	\$40
Friends of Lexington Park	Climbing Rock Playground	\$30,000
FOR Parks and FORHANC	Interior Improvements to HANC	\$60,000
Friends of Roseville Parks	6 Park Building Fireplaces	\$20,000
Friends of Roseville Parks	Cash donation for Summer Entertainment	\$1,000
Friends of Roseville Parks (FOR Parks)	2 – 40 cup coffee urns	\$140
Friends of Roseville Parks (FOR Parks)	Flowers for Lexington Avenue	\$2,000
Geraldine Gage Trust	Donation to the HANC	\$5,994.50
Lonnie Brokke	Motion Play – Playground Equipment	\$5,969
N. S. Golden K Kiwanis	Donation to the LIT Program	\$1,000
North Suburban Evening Lions	Donation to Recreation Scholarships	\$500
North Suburban Evening Lions	Donation to HANC for video monitor	\$500
Norma Black	3 golf clubs	\$50
O'Halloran & Murphy	Donation to Roseville Memorial Garden	\$63
O'Halloran & Murphy	Donation to Arboretum Crabtree Collection	\$200
Rita Daigle	Golf club – Ladies left driver	\$50
Roseville Area Youth Baseball	Batting Cage at Acorn Park	\$19,894
Roseville Rotary	Cash for Arboretum Rotary Woods	\$1,200
Sandra McGiffin	2 – Swamp White Oak Trees	\$110
Scott Lindstrom	Framed 1972 photograph of Cathy Rigby	\$50
Sue Davern	Snag Golf equipment	\$150
Walmart Foundation	Cash for Summer Entertainment	\$1,000

Prepared by: Jill Anfang, Parks and Recreation Assistant Director

REQUEST FOR COUNCIL ACTION

Date: December 1, 2014
Item No.: 5.b

Department Approval

Timothy O'Neill

City Manager Approval

Samuel Truog

Item Description: Accept Fire Department Donation from Hugh & Julie Thibodeau

BACKGROUND

The fire department has received a donation in the amount of \$5,000.00 on behalf of Hugh & Julie Thibodeau to be used for Basic Animal Rescue Training (BART) and the Annual fire department recognition dinner.

PROPOSED ACTION

The Fire Department is recommending that the City Council accept the \$5,000.00 donation from Hugh & Julie Thibodeau to be used for Basic Animal Rescue Training (BART) and the Annual fire department recognition dinner.

FINANCIAL IMPACTS

None.

STAFF RECOMMENDATION

The Fire Department recommends that the City Council accept the \$5,000.00 donation from Hugh & Julie Thibodeau to be used for Basic Animal Rescue Training (BART) and the Annual fire department recognition dinner.

REQUESTED COUNCIL ACTION

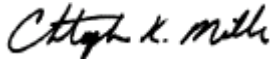
Motion to accept the \$5,000.00 donation to the Fire Department from Hugh & Julie Thibodeau to be used for Basic Animal Rescue Training (BART) and the Annual fire department recognition dinner.

Prepared by: Timothy O'Neill, Fire Chief

REQUEST FOR COUNCIL ACTION

Date: 12/1/2014
Item No.: 7.a

Department Approval



City Manager Approval



Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$3,445,603.93
75704-75902	\$1,071,057.95
Total	\$4,516,661.88

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
Printed: 11/25/2014 - 8:34 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
75735	11/06/2014	Boulevard Landscaping	Contract Maintenance	Sandstrom Land Management, LLC	Mowing, Weeding - Co Rd C & Twin	2,391.20
Contract Maintenance Total:						2,391.20
75708	11/06/2014	Boulevard Landscaping	Operating Supplies	Central Landscape Supply	Landscaping Supplies	268.35
75817	11/13/2014	Boulevard Landscaping	Operating Supplies	St. Paul Regional Water Services	Water	239.00
0	11/12/2014	Boulevard Landscaping	Operating Supplies	Suburban Ace Hardware-CC	Operating Supplies	144.79
Operating Supplies Total:						652.14
Fund Total:						3,043.34
75710	11/06/2014	Central Svcs Equip Revolving	Rental - Copier Machines	Crabtree Companies, Inc.	Copier Charges	2,087.33
75893	11/20/2014	Central Svcs Equip Revolving	Rental - Copier Machines	US Bank Equipment Finance	Copier Lease	2,722.09
Rental - Copier Machines Total:						4,809.42
Fund Total:						4,809.42
0	11/13/2014	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Federal Incc	6.89
Federal Income Tax Total:						6.89
0	11/13/2014	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare E	1.56
0	11/13/2014	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	6.67
FICA Employee Ded. Total:						8.23
0	11/13/2014	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	6.67

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/13/2014	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare E	1.56
					FICA Employers Share Total:	8.23
0	11/13/2014	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2014 Post Emplo	0.99
					MN State Retirement Total:	0.99
0	11/13/2014	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	6.19
					PERA Employee Ded Total:	6.19
0	11/13/2014	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera additio	0.99
0	11/13/2014	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	6.19
					PERA Employer Share Total:	7.18
75737	11/06/2014	Charitable Gambling	Professional Services - Bingo	Shidell & Mair	Midway Speedskating Bingo	2,143.26
75737	11/06/2014	Charitable Gambling	Professional Services - Bingo	Shidell & Mair	Youth Hockey Bingo	2,177.28
					Professional Services - Bingo Total:	4,320.54
0	11/13/2014	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2014 State Incom	4.11
					State Income Tax Total:	4.11
					Fund Total:	4,362.36
75862	11/20/2014	Community Development	Advertising	Lillie Suburban Newspaper Inc	Notices-Account: 262	22.88
					Advertising Total:	22.88
75899	11/20/2014	Community Development	Building Permits	Window World	Building Permit Refund	64.04
					Building Permits Total:	64.04
75868	11/20/2014	Community Development	Building Surcharge	Mn Dept of Labor & Industry	Building Permit Surcharges	2,587.52

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Building Surcharge Total:						2,587.52
0	11/13/2014	Community Development	Conferences	Paul Bilotta	Conference Expenses Reimbursement	163.52
0	11/04/2014	Community Development	Conferences	PayPal-CC	APA Planners Conference Registratio	290.00
Conferences Total:						453.52
0	11/05/2014	Community Development	Credit Card Service Fees	US Bank-Non Bank	August Terminal Charges	1,269.66
0	11/05/2014	Community Development	Credit Card Service Fees	US Bank-Non Bank	September Terminal Charges	1,387.39
Credit Card Service Fees Total:						2,657.05
75786	11/13/2014	Community Development	Deposits	Legacy Building Co. of St. Cloud	Construction Deposit Refund	600.00
75739	11/06/2014	Community Development	Deposits	Texas Alliance Group, Inc.	Construction Deposit Refund-2587 Ri	4,000.00
Deposits Total:						4,600.00
0	11/18/2014	Community Development	Electrical Inspections	Tokle Inspections, Inc.	October Electrical Inspections	5,229.56
Electrical Inspections Total:						5,229.56
0	11/13/2014	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Federal Incc	3,867.11
Federal Income Tax Total:						3,867.11
0	11/13/2014	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	1,973.83
0	11/13/2014	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare E	461.63
FICA Employee Ded. Total:						2,435.46
0	11/13/2014	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare E	461.63
0	11/13/2014	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	1,973.83
FICA Employers Share Total:						2,435.46
75782	11/13/2014	Community Development	HRA Employer	ING ReliaStar	PR Batch 00001.11.2014 HRA Empl	370.00
HRA Employer Total:						370.00
75802	11/13/2014	Community Development	HSA Employee	Premier Bank	PR Batch 00001.11.2014 HSA Empl	50.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HSA Employee Total:	50.00
75802	11/13/2014	Community Development	HSA Employer	Premier Bank	PR Batch 00001.11.2014 HSA Emplo	710.00
					HSA Employer Total:	710.00
0	11/13/2014	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.11.2014 ICMA Defe	435.01
					ICMA Def Comp Total:	435.01
75868	11/20/2014	Community Development	Miscellaneous Revenue	Mn Dept of Labor & Industry	Building Permit Surcharges-Retentior	-51.70
					Miscellaneous Revenue Total:	-51.70
0	11/13/2014	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2014 Post Emplo	292.40
					MN State Retirement Total:	292.40
0	11/13/2014	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2014 MNDCP De	670.00
					MNDCP Def Comp Total:	670.00
0	11/13/2014	Community Development	Office Supplies	Innovative Office Solutions	Office Supplies	314.01
					Office Supplies Total:	314.01
0	11/12/2014	Community Development	Operating Supplies	Office Depot- CC	Office Supplies	27.61
					Operating Supplies Total:	27.61
0	11/13/2014	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	1,963.26
					PERA Employee Ded Total:	1,963.26
0	11/13/2014	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera additio	314.11
0	11/13/2014	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	1,963.26
					PERA Employer Share Total:	2,277.37
75725	11/06/2014	Community Development	Printing	National Award Services, Inc.	Name Badges	17.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Printing Total:						17.94
75821	11/13/2014	Community Development	Professional Services	Sheila Stowell	Planning Commission Meeting Minut	100.00
75821	11/13/2014	Community Development	Professional Services	Sheila Stowell	Mileage Reimbursement	4.87
75896	11/20/2014	Community Development	Professional Services	Verizon Wireless	Cell Phones	35.03
0	11/12/2014	Community Development	Professional Services	Vroman Systems- CC	Rental Registration and Home & Gar	24.98
Professional Services Total:						164.88
0	11/13/2014	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2014 State Incom	1,501.09
State Income Tax Total:						1,501.09
75816	11/13/2014	Community Development	Telephone	Sprint	Cell Phones	105.81
75824	11/13/2014	Community Development	Telephone	T Mobile	Cell Phones-Acct: 876644423	32.79
Telephone Total:						138.60
0	11/04/2014	Community Development	Training	Freight House-CC	Lunch During Training	20.07
0	11/04/2014	Community Development	Training	GTS Educational-CC	Planning/Zoning Workshop	135.00
0	11/12/2014	Community Development	Training	Sensible Land Use-CC	Program Registration Luncheon	50.00
Training Total:						205.07
0	11/13/2014	Community Development	Transportation	Paul Bilotta	Mileage Reimbursement	41.44
Transportation Total:						41.44
Fund Total:						33,479.58
75779	11/13/2014	Contracted Engineering Svcs	Deposits	Hanson Builders	Escrow Return-2965 Milton Ct	3,000.00
75779	11/13/2014	Contracted Engineering Svcs	Deposits	Hanson Builders	Escrow Return-2960 Milton	2,988.72
Deposits Total:						5,988.72
0	11/13/2014	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Federal Incc	518.43
Federal Income Tax Total:						518.43

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/13/2014	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare E	47.93
0	11/13/2014	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	204.96
FICA Employee Ded. Total:						252.89
0	11/13/2014	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	204.96
0	11/13/2014	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare E	47.93
FICA Employers Share Total:						252.89
75802	11/13/2014	Contracted Engineering Svcs	HSA Employer	Premier Bank	PR Batch 00001.11.2014 HSA Emplo	200.00
HSA Employer Total:						200.00
0	11/13/2014	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2014 Post Emplo	32.68
MN State Retirement Total:						32.68
0	11/13/2014	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	204.25
PERA Employee Ded Total:						204.25
0	11/13/2014	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera additio	32.68
0	11/13/2014	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	204.25
PERA Employer Share Total:						236.93
0	11/13/2014	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2014 State Incom	175.00
State Income Tax Total:						175.00
Fund Total:						7,861.79
75833	11/20/2014	East Metro SWAT	Operating Supplies	American Messaging	Interpreter Service	33.32
0	11/12/2014	East Metro SWAT	Operating Supplies	CC Military Surplus- CC	East Metro SWAT Equipment	72.14
0	11/12/2014	East Metro SWAT	Operating Supplies	Center Mass-CC	East Metro Swat Equipment	53.96
Operating Supplies Total:						159.42
0	11/13/2014	East Metro SWAT	Training	Justin Gunderson	Training Supplies Reimbursement	27.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Training Total:						27.95
Fund Total:						187.37
0	11/13/2014	Fire Vehicles Revolving	SCBA Equipment	SHI International Corp	Docking Stations	3,195.00
0	11/13/2014	Fire Vehicles Revolving	SCBA Equipment	SHI International Corp	Docking Stations	1,278.00
SCBA Equipment Total:						4,473.00
Fund Total:						4,473.00
0	11/05/2014	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Sept	227.65
209000 - Sales Tax Payable Total:						227.65
0	11/20/2014	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	1,910.09
0	11/20/2014	General Fund	211402 - Flex Spending Health		Flexible Benefits Reimbursement	371.96
0	11/20/2014	General Fund	211402 - Flex Spending Health		Flexible Benefits Reimbursement	128.22
0	11/06/2014	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	651.23
211402 - Flex Spending Health Total:						3,061.50
0	11/13/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	4,423.13
0	11/13/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	198.00
0	11/06/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	350.00
0	11/20/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	408.00
0	11/13/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	192.31
0	11/20/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	4,423.13
211403 - Flex Spend Day Care Total:						9,994.57
75862	11/20/2014	General Fund	Advertising	Lillie Suburban Newspaper Inc	Notices-Account: 262	80.08
Advertising Total:						80.08
75885	11/20/2014	General Fund	Business Licenses	Weize Sun	Massage Therapist License Fee Overp	25.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Business Licenses Total:						25.00
75752	11/13/2014	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	32.50
75706	11/06/2014	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	50.95
75759	11/13/2014	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	30.00
75759	11/13/2014	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	30.00
75759	11/13/2014	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	32.95
75839	11/20/2014	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	30.00
75709	11/06/2014	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	30.00
75709	11/06/2014	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	30.00
0	11/04/2014	General Fund	Clothing	Dick's Sporting Goods-CC	Uniform Supplies	44.98
0	11/04/2014	General Fund	Clothing	EMS Insider-CC	Uniform Supplies	99.00
75857	11/20/2014	General Fund	Clothing	Keeps Inc	Uniform Supplies	149.00
0	11/04/2014	General Fund	Clothing	PayPal-CC	Uniform Supplies	49.95
75890	11/20/2014	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	546.46
0	11/12/2014	General Fund	Clothing	Uniforms Unlimited-CC	Uniforms	58.95
0	11/12/2014	General Fund	Clothing	Weyco Grp Shoes-CC	Shoes/Uniforms	110.00
Clothing Total:						1,324.74
0	11/12/2014	General Fund	Conferences	25 Live-CC	Conference	20.00
0	11/12/2014	General Fund	Conferences	Arrowwood Resort-CC	Conference	808.01
0	11/12/2014	General Fund	Conferences	Best Western- CC	BCA Training	86.53
0	11/12/2014	General Fund	Conferences	Best Western- CC	BCA Training	86.53
0	11/04/2014	General Fund	Conferences	Buffalo Wild Wings-CC	Conference Meal	22.39
0	11/12/2014	General Fund	Conferences	Cowboy Jack's-CC	Dinner for BCA Training	18.09
0	11/04/2014	General Fund	Conferences	CRVA-Concessions-CC	Conference Meal	6.70
0	11/04/2014	General Fund	Conferences	Fairfield Inn-CC	Conference Lodging	584.31
0	11/12/2014	General Fund	Conferences	Grand View Lodge Nisswa-CC	Conference	440.00
0	11/04/2014	General Fund	Conferences	Holiday Inn-CC	Crime Prevention Conference Lodgin	240.00
0	11/04/2014	General Fund	Conferences	Parking Ramp-CC	Conference Parking	3.00
0	11/04/2014	General Fund	Conferences	Parking Ramp-CC	Airport Parking During Conference	68.00
0	11/20/2014	General Fund	Conferences	Travis Steinberg	Mileage Reimbursement	174.72
0	11/04/2014	General Fund	Conferences	Taxi Cab Service-CC	Conference Transportation	61.25
0	11/04/2014	General Fund	Conferences	US Airways-CC	Conference Transportation	50.00
Conferences Total:						2,669.53
0	11/20/2014	General Fund	Contract Maint. - City Hall	Life Safety Systems	Annual Fire Alarm Inspection	410.00
0	11/20/2014	General Fund	Contract Maint. - City Hall	Life Safety Systems	Annual Fire Alarm Inspection	365.00
0	11/20/2014	General Fund	Contract Maint. - City Hall	Life Safety Systems	Annual Fire Alarm Inspection	750.20
75863	11/20/2014	General Fund	Contract Maint. - City Hall	Linn Building Maintenance	Corner Guard Installations	30.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/04/2014	General Fund	Contract Maint. - City Hall	Nitti Sanitation-CC	Regular Service	161.48
75735	11/06/2014	General Fund	Contract Maint. - City Hall	Sandstrom Land Management, LLC	Mowing, Weeding City Hall Campus	1,024.80
0	11/20/2014	General Fund	Contract Maint. - City Hall	Yale Mechanical, LLC	Boiler Inspection	240.00
Contract Maint. - City Hall Total:						2,981.48
0	11/04/2014	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	234.89
Contract Maint. - City Garage Total:						234.89
75705	11/06/2014	General Fund	Contract Maintenance	All State Communications, Inc.	Fire Alarm Inspection	450.79
0	11/20/2014	General Fund	Contract Maintenance	City of St. Paul	Wireless CAD System	675.00
75841	11/20/2014	General Fund	Contract Maintenance	Comcast	Cable TV	97.96
0	11/04/2014	General Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	117.44
75726	11/06/2014	General Fund	Contract Maintenance	Overhead Door Co of the Northlanc	Door Repair	243.70
75798	11/13/2014	General Fund	Contract Maintenance	Penguin Management, Inc.	eDispatches Service	828.00
75804	11/13/2014	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	31.20
75804	11/13/2014	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	371.28
75804	11/13/2014	General Fund	Contract Maintenance	Ramsey County	CAD Services-Oct	2,246.88
75731	11/06/2014	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee-Oct	215.28
75746	11/06/2014	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	366.08
Contract Maintenance Total:						5,643.61
0	11/13/2014	General Fund	Contract Maintenance Vehicles	Ancom Communications, Inc.	Ear Jack, Spring Action Belt Clip	384.60
75780	11/13/2014	General Fund	Contract Maintenance Vehicles	Harmon Auto Glass	Glass Installation	106.38
0	11/20/2014	General Fund	Contract Maintenance Vehicles	Mister Car Wash	Vehicle Washes	82.69
Contract Maintenance Vehicles Total:						573.67
75804	11/13/2014	General Fund	Dispatching Services	Ramsey County	911 Dispatch Service-Oct	29,054.39
Dispatching Services Total:						29,054.39
0	11/20/2014	General Fund	Employer Pension	Roseville Firefighter's Relief	2014 Final Amount	180.00
Employer Pension Total:						180.00
0	11/13/2014	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Federal Incc	30,115.58

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Federal Income Tax Total:						30,115.58
0	11/13/2014	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	6,870.95
0	11/13/2014	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare Ei	3,904.84
FICA Employee Ded. Total:						10,775.79
0	11/13/2014	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	6,870.95
0	11/13/2014	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare Ei	3,904.84
FICA Employers Share Total:						10,775.79
75782	11/13/2014	General Fund	HRA Employer	ING ReliaStar	PR Batch 00001.11.2014 HRA Empl	3,563.51
HRA Employer Total:						3,563.51
75802	11/13/2014	General Fund	HSA Employee	Premier Bank	PR Batch 00001.11.2014 HSA Empl	2,095.82
HSA Employee Total:						2,095.82
75802	11/13/2014	General Fund	HSA Employer	Premier Bank	PR Batch 00001.11.2014 HSA Emplo	7,081.27
HSA Employer Total:						7,081.27
0	11/13/2014	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.11.2014 ICMA Defe	3,632.99
ICMA Def Comp Total:						3,632.99
75714	11/06/2014	General Fund	Liquor Licenses	Granite City Food & Brewery	Liquor License Renewal Overpaymen	1,800.00
75734	11/06/2014	General Fund	Liquor Licenses	Roseville Hospitality	Temporary Liquor License Refund	50.00
Liquor Licenses Total:						1,850.00
0	11/12/2014	General Fund	Memberships & Subscriptions	National Public Employer-CC	Membership	200.00
75878	11/20/2014	General Fund	Memberships & Subscriptions	Ramsey Cty Chief of Police Assn.	2015 Membership Dues	300.00
Memberships & Subscriptions Total:						500.00
0	11/13/2014	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00001.11.2014 Minnesota F	281.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Minnesota Benefit Ded Total:						281.84
0	11/13/2014	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2014 Post Emplo	2,738.08
MN State Retirement Total:						2,738.08
0	11/13/2014	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2014 MNDCP De	6,778.40
MNDCP Def Comp Total:						6,778.40
0	11/20/2014	General Fund	Motor Fuel	Mansfield Oil Company	2014 Blanket PO for Fuel (2014 State	11,681.14
0	11/20/2014	General Fund	Motor Fuel	Mansfield Oil Company	2014 Blanket PO for Fuel (2014 State	12,570.34
0	11/05/2014	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	September Fuel Tax	251.09
Motor Fuel Total:						24,502.57
0	11/12/2014	General Fund	Office Supplies	Franklin Covey-CC	Planner Supplies	61.74
75713	11/06/2014	General Fund	Office Supplies	Gary Carlson Equipment, Corp.	Measuring Wheel	139.99
0	11/13/2014	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	624.25
0	11/13/2014	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	146.28
0	11/13/2014	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	33.07
0	11/04/2014	General Fund	Office Supplies	Michaels-CC	Foam Board	45.97
0	11/12/2014	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	58.90
0	11/04/2014	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	54.07
0	11/04/2014	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	48.92
0	11/04/2014	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	16.80
0	11/04/2014	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	-13.83
0	11/12/2014	General Fund	Office Supplies	Walmart-CC	Office Supplies	85.00
Office Supplies Total:						1,301.16
0	11/04/2014	General Fund	Op Supplies - City Hall	Suburban Ace Hardware-CC	Builders	10.44
75888	11/20/2014	General Fund	Op Supplies - City Hall	Trio Supply Company	Cleaning Supplies	29.60
75742	11/06/2014	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies	216.50
Op Supplies - City Hall Total:						256.54
0	11/12/2014	General Fund	Operating Supplies	Amazon.com- CC	Operations	18.09
0	11/06/2014	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	398.88
0	11/12/2014	General Fund	Operating Supplies	Batteries Plus-CC	Operations	73.44
0	11/04/2014	General Fund	Operating Supplies	Beach Camera-CC	Crime Scene Camera	543.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/04/2014	General Fund	Operating Supplies	Cellulary Accessories-CC	Cell Phone Cases	397.77
0	11/20/2014	General Fund	Operating Supplies	City of St. Paul	Paper	507.00
0	11/20/2014	General Fund	Operating Supplies	City of St. Paul	Paper	682.10
0	11/20/2014	General Fund	Operating Supplies	City of St. Paul	Paper	642.25
0	11/12/2014	General Fund	Operating Supplies	CJ Spray-CC	Operating Supplies	225.00
75761	11/13/2014	General Fund	Operating Supplies	Commercial Asphalt Co	Asphalt Patching Material, Per State I	106.50
75763	11/13/2014	General Fund	Operating Supplies	Compass Minerals	Qty: 780 Tons - Road Salt per MN Sta	13,226.50
75763	11/13/2014	General Fund	Operating Supplies	Compass Minerals	Qty: 80 Tons - Treated Road Salt per l	3,370.11
75763	11/13/2014	General Fund	Operating Supplies	Compass Minerals	Qty: 80 Tons - Treated Road Salt per l	1,618.43
75842	11/20/2014	General Fund	Operating Supplies	Compass Minerals	Qty: 780 Tons - Road Salt per MN Sta	6,303.52
75842	11/20/2014	General Fund	Operating Supplies	Compass Minerals	Qty: 780 Tons - Road Salt per MN Sta	24,097.91
75842	11/20/2014	General Fund	Operating Supplies	Compass Minerals	Qty: 80 Tons - Treated Road Salt per l	1,636.57
75765	11/13/2014	General Fund	Operating Supplies	Dama Metal Products, INC.	Key Lock Box	440.50
0	11/04/2014	General Fund	Operating Supplies	Discount Mugs-CC	Investigation Materials, Brochures	275.00
0	11/12/2014	General Fund	Operating Supplies	Epson Store-CC	Roll Call Projector Bulbs	299.99
0	11/04/2014	General Fund	Operating Supplies	Gary Carlson Equip-CC	Mesh Flags	27.10
0	11/13/2014	General Fund	Operating Supplies	Grainger Inc	Push Brooms	109.95
0	11/20/2014	General Fund	Operating Supplies	Grainger Inc	DBL Sided STPLDDR	506.60
0	11/12/2014	General Fund	Operating Supplies	Grainger-CC	Crime Scene Team Lockers	689.99
0	11/12/2014	General Fund	Operating Supplies	Har Mar Lock & Key- CC	Key	7.49
75717	11/06/2014	General Fund	Operating Supplies	Impressive Print	Business Cards	70.00
0	11/12/2014	General Fund	Operating Supplies	Menards-CC	Operations	120.68
0	11/13/2014	General Fund	Operating Supplies	MES, Inc.	Structural Gloves	1,071.06
0	11/04/2014	General Fund	Operating Supplies	NFPA Natl Fire Protect-CC	Posters, Brochures	183.95
0	11/04/2014	General Fund	Operating Supplies	PayPal-CC	Immigrant Outreach-Karen Organizat	50.00
0	11/12/2014	General Fund	Operating Supplies	Peavey Corporation - CC	Evidence Tape	102.75
75801	11/13/2014	General Fund	Operating Supplies	Precise MRM, LLC	Pooled Data	104.29
0	11/20/2014	General Fund	Operating Supplies	Rapit Printing	Patient Report Forms, Liability Waive	338.70
0	11/12/2014	General Fund	Operating Supplies	Rug Doctor-CC	Operations	749.94
0	11/04/2014	General Fund	Operating Supplies	S & T Office Products-CC	Office Supplies	4.40
0	11/04/2014	General Fund	Operating Supplies	S & T Office Products-CC	Office Supplies	11.99
0	11/04/2014	General Fund	Operating Supplies	Safariland-CC	Desk Pad	64.95
75819	11/13/2014	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Toner, Tape	214.75
0	11/04/2014	General Fund	Operating Supplies	Staples-CC	Office Supplies	15.99
0	11/20/2014	General Fund	Operating Supplies	Streicher's	Disposable Restraints	142.89
0	11/12/2014	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Single Key	6.87
0	11/12/2014	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Supplies	48.00
0	11/12/2014	General Fund	Operating Supplies	Target- CC	Operations	65.38
0	11/04/2014	General Fund	Operating Supplies	Taste of Scandanavia-CC	Refreshments for the Ramsey County	53.55
0	11/12/2014	General Fund	Operating Supplies	Uline-CC	Bar Code Reader Refill Tape	130.18
0	11/12/2014	General Fund	Operating Supplies	Uline-CC	Crime Scene Locker	101.31
0	11/12/2014	General Fund	Operating Supplies	Uline-CC	Return Padlock	-92.00
0	11/12/2014	General Fund	Operating Supplies	Uline-CC	Locks for Crime Scene Lockers	85.11
0	11/12/2014	General Fund	Operating Supplies	Uline-CC	Return Boot Covers	-30.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/04/2014	General Fund	Operating Supplies	Uline-CC	Waterproof Boot Covers	39.50
0	11/12/2014	General Fund	Operating Supplies	Walgreens-CC	Bandages-File Room	8.87
0	11/04/2014	General Fund	Operating Supplies	Webstaurant Store-CC	Station Supplies	336.31
Operating Supplies Total:						60,204.01
0	11/04/2014	General Fund	Operating Supplies City Garage	Walmart-CC	Cell Phone Cases	36.34
Operating Supplies City Garage Total:						36.34
0	11/13/2014	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	22,719.68
PERA Employee Ded Total:						22,719.68
0	11/13/2014	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	31,110.92
0	11/13/2014	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera additio	949.97
PERA Employer Share Total:						32,060.89
75890	11/20/2014	General Fund	Police Reserve Program	Uniforms Unlimited, Inc.	Uniform Supplies	121.50
Police Reserve Program Total:						121.50
0	11/05/2014	General Fund	Postage	Pitney Bowes - Non Bank	October Postage	3,000.00
Postage Total:						3,000.00
75854	11/20/2014	General Fund	Printing	Impressive Print	Envelopes	628.00
75854	11/20/2014	General Fund	Printing	Impressive Print	Open End Catalog Envelopes	225.00
Printing Total:						853.00
0	11/06/2014	General Fund	Professional Services	City of St. Paul	Radio Maintenance & Services	65.00
75712	11/06/2014	General Fund	Professional Services	Emergency Response Solutions, LL	Clean, Lubricate Exhalation Valves or	106.36
0	11/04/2014	General Fund	Professional Services	Employtest-CC	Employment Testing	140.00
0	11/13/2014	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	General Civil Matters	15,117.00
0	11/06/2014	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	Prosecution Legal Services	12,515.00
75848	11/20/2014	General Fund	Professional Services	Gilbert Mechanical Contracting	Annual Fire Sprinkler System Inspect	295.00
75848	11/20/2014	General Fund	Professional Services	Gilbert Mechanical Contracting	Annual Fire Sprinkler System Inspect	395.00
75858	11/20/2014	General Fund	Professional Services	Language Line Services	Interpreter Services	157.65
75861	11/20/2014	General Fund	Professional Services	LexisNexis Risk Data Mgmt, Inc.	People Searches	78.45

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
75789	11/13/2014	General Fund	Professional Services	Martin McAllister, Inc.	Public Safety Assessment-C. Marston	450.00
75722	11/06/2014	General Fund	Professional Services	Metropolitan Courier Corp.	Courier Service	748.00
75874	11/20/2014	General Fund	Professional Services	Overhead Door Co of the Northland	Garage Door Repair	150.70
75738	11/06/2014	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	212.50
75738	11/06/2014	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.87
75740	11/06/2014	General Fund	Professional Services	Time Saver Off Site Secretarial	Finance Commission Meeting Minutes	241.00
75740	11/06/2014	General Fund	Professional Services	Time Saver Off Site Secretarial	Human Rights Commission Meeting Minutes	143.50
Professional Services Total:						30,820.03
0	11/13/2014	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2014 State Income Tax	12,344.85
State Income Tax Total:						12,344.85
0	11/12/2014	General Fund	Telephone	Best Buy- CC	Phone Supplies	53.55
75727	11/06/2014	General Fund	Telephone	Performance Plus LLC	Medical Examinations, Mask Fittings	10,560.00
0	11/04/2014	General Fund	Telephone	Sprint- CC	Cell Phones	164.46
0	11/04/2014	General Fund	Telephone	Sprint- CC	Cell Phones	119.97
0	11/04/2014	General Fund	Telephone	Sprint- CC	Cell Phones	56.86
75816	11/13/2014	General Fund	Telephone	Sprint	Cell Phones	19.56
75816	11/13/2014	General Fund	Telephone	Sprint	Cell Phones	31.31
75824	11/13/2014	General Fund	Telephone	T Mobile	Cell Phones-Acct: 771707201	76.89
75824	11/13/2014	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	50.68
75824	11/13/2014	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	587.15
75824	11/13/2014	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	309.10
75824	11/13/2014	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	625.11
75896	11/20/2014	General Fund	Telephone	Verizon Wireless	Cell Phones	770.64
75896	11/20/2014	General Fund	Telephone	Verizon Wireless	Cell Phones	518.46
Telephone Total:						13,943.74
0	11/12/2014	General Fund	Training	371 Diner-CC	Training	24.79
75832	11/20/2014	General Fund	Training	Allina Hospitals & Clinics	Medical Directorship	328.13
0	11/12/2014	General Fund	Training	Allina Learning and Development-C	Training	65.00
0	11/04/2014	General Fund	Training	Atom Training-CC	Law Enforcement Training	250.00
0	11/06/2014	General Fund	Training	Century College	Performance Plus Learning Partners	995.00
0	11/04/2014	General Fund	Training	Chipotle- CC	Lunch During Training-7 Officers	67.70
75767	11/13/2014	General Fund	Training	Desert Snow, LLC	Interdiction Training-A. Craven	590.00
0	11/12/2014	General Fund	Training	Digital Combustion Inc.-CC	Training	250.00
0	11/04/2014	General Fund	Training	Glock- CC	Advanced Armorer's Course	300.00
0	11/04/2014	General Fund	Training	Holiday-CC	Training Beverages	33.68
0	11/04/2014	General Fund	Training	Jimmy John's Sandwiches- CC	Lunch During Training-6 Officers	38.54
0	11/20/2014	General Fund	Training	Dennis Kim	Lunch During Training	9.37

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/12/2014	General Fund	Training	PayPal-CC	Training Registration Fee	20.00
0	11/04/2014	General Fund	Training	Taste of Scandanavia-CC	Refreshments for Upper Midwest Cor	246.28
0	11/04/2014	General Fund	Training	U of M CCE-CC	Traffic Sign Maintenance Training	210.00
75892	11/20/2014	General Fund	Training	Upper Midwest Community Policin	De-escalation for Veterans in Crisis T	30.00
75745	11/06/2014	General Fund	Training	Upper Midwest Community Policin	De-Escalation for Veterans in Crisis T	45.00
0	11/04/2014	General Fund	Training	Which Wich Sandwiches-CC	Lunch During Training-7 Officers	97.47
Training Total:						3,600.96
0	11/13/2014	General Fund	Transportation	Gina Smith	Mileage Reimbursement	92.96
Transportation Total:						92.96
0	11/13/2014	General Fund	Union Dues Deduction	LELS	PR Batch 00001.11.2014 Lels Union I	1,648.71
75788	11/13/2014	General Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.11.2014 IOUE Union	198.00
0	11/13/2014	General Fund	Union Dues Deduction	MN Teamsters #320	PR Batch 00001.11.2014 Local 320 U	463.00
Union Dues Deduction Total:						2,309.71
0	11/20/2014	General Fund	Utilities	Xcel Energy	New Fire Station	1,951.40
0	11/06/2014	General Fund	Utilities	Xcel Energy	New Fire Station	224.31
0	11/06/2014	General Fund	Utilities	Xcel Energy	Traffic Signal & Street Light	3,899.08
0	11/06/2014	General Fund	Utilities	Xcel Energy	Street Lights	53.37
0	11/06/2014	General Fund	Utilities	Xcel Energy	Street Lights	18.69
Utilities Total:						6,146.85
0	11/20/2014	General Fund	Utilities - City Garage	Xcel Energy	Garage/PW Building	2,438.53
Utilities - City Garage Total:						2,438.53
0	11/20/2014	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	5,102.41
Utilities - City Hall Total:						5,102.41
0	11/06/2014	General Fund	Utilities - Old City Hall	Xcel Energy	Historical Society	33.81
0	11/06/2014	General Fund	Utilities - Old City Hall	Xcel Energy	Fire Stations 2 and 3	253.71
Utilities - Old City Hall Total:						287.52
75709	11/06/2014	General Fund	Vehicle Supplies	Cintas Corporation #470	Nitrile Black Gloves	105.00

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75768	11/13/2014	General Fund	Vehicle Supplies	EMP	Medical Supplies	189.57
0	11/13/2014	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2014 Blanket PO for Vehicle Repairs	11.44
0	11/06/2014	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2014 Blanket PO for Vehicle Repairs	352.34
0	11/06/2014	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2014 Blanket PO for Vehicle Repairs	66.94
0	11/06/2014	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2014 Blanket PO for Vehicle Repairs	-11.44
0	11/06/2014	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2014 Blanket PO for Vehicle Repairs	66.94
0	11/06/2014	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2014 Blanket PO for Vehicle Repairs	321.27
0	11/06/2014	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2014 Blanket PO for Vehicle Repairs	81.94
0	11/13/2014	General Fund	Vehicle Supplies	Fastenal Company Inc.	2014 Blanket PO For Vehicle Repairs	54.69
0	11/13/2014	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2014 Blanket PO for Vehicle Repairs	49.40
0	11/13/2014	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2014 Blanket PO for Vehicle Repairs	33.76
0	11/06/2014	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2014 Blanket PO for Vehicle Repairs	67.79
0	11/06/2014	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2014 Blanket PO for Vehicle Repairs	13.12
0	11/13/2014	General Fund	Vehicle Supplies	Grainger Inc	2014 Blanket PO For Vehicle Repairs	157.08
0	11/06/2014	General Fund	Vehicle Supplies	Grainger Inc	2014 Blanket PO For Vehicle Repairs	370.92
0	11/06/2014	General Fund	Vehicle Supplies	Grainger Inc	2014 Blanket PO For Vehicle Repairs	2.09
0	11/13/2014	General Fund	Vehicle Supplies	Larson Companies	Fuel Filter	9.90
75720	11/06/2014	General Fund	Vehicle Supplies	LTG Power Equipment	Clutch Kit	335.01
75790	11/13/2014	General Fund	Vehicle Supplies	Matheson Tri-Gas, Inc	2014 Blanket PO For Vehicle Repairs	66.66
75864	11/20/2014	General Fund	Vehicle Supplies	Matheson Tri-Gas, Inc	Vehicle Supplies	86.94
0	11/06/2014	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	2014 Blanket PO For Vehicle Repairs	32.51
0	11/06/2014	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	2014 Blanket PO For Vehicle Repairs	26.50
0	11/06/2014	General Fund	Vehicle Supplies	Metal Supermarkets	Vehicle Parts	45.00
0	11/20/2014	General Fund	Vehicle Supplies	Napa Auto Parts	2014 Blanket PO For Vehicle Repairs	19.84
0	11/20/2014	General Fund	Vehicle Supplies	Napa Auto Parts	2014 Blanket PO For Vehicle Repairs	70.14
0	11/20/2014	General Fund	Vehicle Supplies	Napa Auto Parts	2014 Blanket PO For Vehicle Repairs	54.41
0	11/06/2014	General Fund	Vehicle Supplies	Napa Auto Parts	2014 Blanket PO For Vehicle Repairs	25.74
0	11/12/2014	General Fund	Vehicle Supplies	O'Reilly Automotive- CC	Tire Repair, St. Cloud	10.93
75800	11/13/2014	General Fund	Vehicle Supplies	Philips Healthcare	Defibillator	111.15
75800	11/13/2014	General Fund	Vehicle Supplies	Philips Healthcare	HeartSmart Pads	140.40
0	11/12/2014	General Fund	Vehicle Supplies	PTS Tool Supply-CC	Vehicle Supplies	182.00
0	11/12/2014	General Fund	Vehicle Supplies	PTS Tool Supply-CC	Vehicle Supplies	39.00
75809	11/13/2014	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2014 Blanket PO for Vehicle Repairs	58.68
75809	11/13/2014	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2014 Blanket PO for Vehicle Repairs-	-51.08
75882	11/20/2014	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2014 Blanket PO for Vehicle Repairs	47.76
75882	11/20/2014	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2014 Blanket PO for Vehicle Repairs	30.96
75811	11/13/2014	General Fund	Vehicle Supplies	Scharber & Sons	Vehicle Supplies	59.64
75736	11/06/2014	General Fund	Vehicle Supplies	Scharber & Sons	Windshield	1,124.55
0	11/04/2014	General Fund	Vehicle Supplies	Suburban Ace Hardware-CC	Spark Plugs	8.98
75823	11/13/2014	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2014 Blanket PO for Vehicle Repairs	695.98
75823	11/13/2014	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2014 Blanket PO for Vehicle Repairs	351.76
75884	11/20/2014	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2014 Blanket PO for Vehicle Repairs	364.00
0	11/12/2014	General Fund	Vehicle Supplies	WeatherTech-CC	Vehicle Supplies	127.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Vehicle Supplies Total:						6,008.16
0	11/04/2014	General Fund	Worksession Expenses	S & T Office Products-CC	Office Supplies	13.83
Worksession Expenses Total:						13.83
Fund Total:						364,405.42
0	11/12/2014	General Fund Donations	Furniture & Fixtures	Store Smart/Scrap Smart-CC	Fire Department Donations	1,195.00
Furniture & Fixtures Total:						1,195.00
75875	11/20/2014	General Fund Donations	K-9 Supplies	Petco Animal Supplies, Inc.	K9 Supplies	87.97
K-9 Supplies Total:						87.97
0	11/12/2014	General Fund Donations	Supplies - Target Corp Grant	Applebee's-CC	Shop with a cop meeting	30.68
0	11/12/2014	General Fund Donations	Supplies - Target Corp Grant	Target- CC	Park Patrol Bug Spray & Dog Treats	12.71
Supplies - Target Corp Grant Total:						43.39
Fund Total:						1,326.36
0	11/04/2014	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Regular Service	88.08
Contract Maintenance Total:						88.08
0	11/05/2014	Golf Course	Credit Card Fees	US Bank-Non Bank	August Terminal Charges	710.77
0	11/05/2014	Golf Course	Credit Card Fees	US Bank-Non Bank	September Terminal Charges	528.97
Credit Card Fees Total:						1,239.74
0	11/13/2014	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Federal Incc	584.53
Federal Income Tax Total:						584.53
0	11/13/2014	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Emplc	428.83

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/13/2014	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare E	100.30
					FICA Employee Ded. Total:	529.13
0	11/13/2014	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	428.83
0	11/13/2014	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare E	100.30
					FICA Employers Share Total:	529.13
75782	11/13/2014	Golf Course	HRA Employer	ING ReliaStar	PR Batch 00001.11.2014 HRA Empl	70.00
					HRA Employer Total:	70.00
75802	11/13/2014	Golf Course	HSA Employee	Premier Bank	PR Batch 00001.11.2014 HSA Empl	76.92
					HSA Employee Total:	76.92
75802	11/13/2014	Golf Course	HSA Employer	Premier Bank	PR Batch 00001.11.2014 HSA Emplo	170.00
					HSA Employer Total:	170.00
0	11/13/2014	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.11.2014 ICMA Defe	50.00
					ICMA Def Comp Total:	50.00
0	11/12/2014	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Merch for Sale	40.14
0	11/12/2014	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Hot Dogs and Candy Bars for Resale	60.10
0	11/04/2014	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Concession Items for Resale	29.90
0	11/04/2014	Golf Course	Merchandise For Sale	Target- CC	Concession Items	2.98
					Merchandise For Sale Total:	133.12
0	11/13/2014	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2014 Post Emplo	56.45
					MN State Retirement Total:	56.45
0	11/04/2014	Golf Course	Operating Supplies	Batteries Plus-CC	Batteries	27.82
75711	11/06/2014	Golf Course	Operating Supplies	Ecolab Inc	Floor Cleaner	164.03
0	11/04/2014	Golf Course	Operating Supplies	Goodwill-CC	Golf Supplies	22.46
0	11/12/2014	Golf Course	Operating Supplies	Home Depot- CC	Mouse Trap and Supplies	45.17
0	11/12/2014	Golf Course	Operating Supplies	Home Depot- CC	Insecticide	16.08

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/12/2014	Golf Course	Operating Supplies	Litin Party & Paper-CC	Golftoberfest Supplies	201.64
0	11/12/2014	Golf Course	Operating Supplies	Michaels-CC	Golf Fest Supplies	9.95
0	11/12/2014	Golf Course	Operating Supplies	Office Depot- CC	Envelope League prize money	16.69
0	11/04/2014	Golf Course	Operating Supplies	Play It Again Sports-CC	Junior Rental Golf Clubs	64.21
0	11/12/2014	Golf Course	Operating Supplies	Restaurant Depot- CC	Operating Supplies	34.22
0	11/12/2014	Golf Course	Operating Supplies	Staples-CC	Toner	185.94
0	11/04/2014	Golf Course	Operating Supplies	Suburban Ace Hardware-CC	Batteries, Insecticides	73.85
0	11/12/2014	Golf Course	Operating Supplies	Target- CC	Golftoberfest Supplies	17.02
0	11/04/2014	Golf Course	Operating Supplies	Target- CC	Cleaning Supplies	26.74
0	11/12/2014	Golf Course	Operating Supplies	Total Wine-CC	Golftoberfest Supplies	109.49
0	11/04/2014	Golf Course	Operating Supplies	Twin City Saw-CC	Replacement Hard Hats	139.90
75900	11/20/2014	Golf Course	Operating Supplies	Winfield Solutions, LLC	Pillar	347.54
Operating Supplies Total:						1,502.75
0	11/13/2014	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	392.86
PERA Employee Ded Total:						392.86
0	11/13/2014	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	392.86
0	11/13/2014	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera additio	62.86
PERA Employer Share Total:						455.72
0	11/20/2014	Golf Course	Rental	Jimmys Johnnys, Inc	Toilet Rental	55.62
Rental Total:						55.62
0	11/13/2014	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2014 State Incom	293.90
State Income Tax Total:						293.90
0	11/05/2014	Golf Course	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Sept	1,924.03
State Sales Tax Payable Total:						1,924.03
75824	11/13/2014	Golf Course	Telephone	T Mobile	Cell Phones-Acct: 876644423	62.54
Telephone Total:						62.54
0	11/05/2014	Golf Course	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Sept	207.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Use Tax Payable Total:						207.60
0	11/04/2014	Golf Course	Vehicle Supplies	Norms Tire Sales-CC	Lawn Mower Tires	153.50
Vehicle Supplies Total:						153.50
Fund Total:						8,575.62
75869	11/20/2014	Housing & Redevelopment Agency	Miscellaneous	Mon-Ray, Inc.	Home & Garden Fair Registration Re	260.00
0	11/12/2014	Housing & Redevelopment Agency	Miscellaneous	Vroman Systems- CC	Rental Registration and Home & Gar	24.97
Miscellaneous Total:						284.97
0	11/04/2014	Housing & Redevelopment Agency	Training	Sensible Land Use-CC	Program Registration-Kelsey	50.00
Training Total:						50.00
Fund Total:						334.97
75794	11/13/2014	HRA Property Abatement Program	Payments to Contractors	Mr. Handyman of SW Mpls & SW	Handyman Service @ 1175 County R	867.65
75794	11/13/2014	HRA Property Abatement Program	Payments to Contractors	Mr. Handyman of SW Mpls & SW	Handyman Service @ 1175 County R	167.00
75794	11/13/2014	HRA Property Abatement Program	Payments to Contractors	Mr. Handyman of SW Mpls & SW	Handyman Service @ 2226 Laurie Av	133.00
75825	11/13/2014	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service	Lawn Service @ 2591 Charlotte	70.00
75825	11/13/2014	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service	Lawn Service @ 1175-77 County Ro	150.00
75825	11/13/2014	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service	Lawn Service @ 1175-77 County Ro	70.00
Payments to Contractors Total:						1,457.65
Fund Total:						1,457.65
0	11/13/2014	Information Technology	Computer Equipment	Aercor Wireless, Inc	Quote ABC1400481 - City of Rosevil	5,605.22
0	11/13/2014	Information Technology	Computer Equipment	Aercor Wireless, Inc	Authentication Maintenance & Suppo	1,499.40
0	11/04/2014	Information Technology	Computer Equipment	Amazon.com- CC	Catalyst Switches	1,470.00
75837	11/20/2014	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies	324.82
75837	11/20/2014	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies-Credit	-324.82
75837	11/20/2014	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies-Credit	-163.24
75837	11/20/2014	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies	774.20

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
75766	11/13/2014	Information Technology	Computer Equipment	Data Q Direct	Domain Registration	3,775.00
0	11/04/2014	Information Technology	Computer Equipment	Data Q-CC	Network Switch-Oakdale Fire	1,236.83
75781	11/13/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Arbitrator Server	1,940.37
75853	11/20/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Supplies	729.00
Computer Equipment Total:						16,866.78
0	11/12/2014	Information Technology	Contract Maintenance	McAfee, Inc-CC	March Threat Management/Spam Filt	880.00
Contract Maintenance Total:						880.00
0	11/13/2014	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Federal Incc	3,394.56
Federal Income Tax Total:						3,394.56
0	11/13/2014	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare Ei	438.95
0	11/13/2014	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	1,876.98
FICA Employee Ded. Total:						2,315.93
0	11/13/2014	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	1,876.98
0	11/13/2014	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare Ei	438.95
FICA Employers Share Total:						2,315.93
75782	11/13/2014	Information Technology	HRA Employer	ING ReliaStar	PR Batch 00001.11.2014 HRA Empl	733.00
HRA Employer Total:						733.00
75802	11/13/2014	Information Technology	HSA Employee	Premier Bank	PR Batch 00001.11.2014 HSA Empl	181.54
HSA Employee Total:						181.54
75802	11/13/2014	Information Technology	HSA Employer	Premier Bank	PR Batch 00001.11.2014 HSA Emplo	668.75
HSA Employer Total:						668.75
0	11/13/2014	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.11.2014 ICMA Defe	225.00
ICMA Def Comp Total:						225.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
75834	11/20/2014	Information Technology	Internet	Anoka County Treasury	December Broadband	75.00
0	11/13/2014	Information Technology	Internet	Cologix, Inc	Cross Connect Fiber	450.00
75760	11/13/2014	Information Technology	Internet	Comcast	Cable TV	3.00
75894	11/20/2014	Information Technology	Internet	US Internet	DNS Hosting	2.00
75902	11/20/2014	Information Technology	Internet	XO Communications Inc.	Internet	1,246.02
Internet Total:						1,776.02
75805	11/13/2014	Information Technology	Miscellaneous Revenue	Ramsey County Library	USAC Payment-2014	11,016.00
Miscellaneous Revenue Total:						11,016.00
0	11/13/2014	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2014 Post Employ	293.79
MN State Retirement Total:						293.79
0	11/04/2014	Information Technology	Operating Supplies	Amazon.com- CC	Projector Lamp	125.77
0	11/04/2014	Information Technology	Operating Supplies	Amazon.com- CC	Air Filter	23.97
75756	11/13/2014	Information Technology	Operating Supplies	CDW Government, Inc.	Cabinets for Park Shelters	1,799.75
0	11/04/2014	Information Technology	Operating Supplies	Digicert-CC	SSL Certification for eGram Service (	419.00
0	11/13/2014	Information Technology	Operating Supplies	Newegg Business, Inc.	Computer Supplies	119.98
0	11/04/2014	Information Technology	Operating Supplies	PayPal-CC	Motion Tablet Dock-Squad Car	175.00
0	11/20/2014	Information Technology	Operating Supplies	SHI International Corp	Acrobat Multiple Windows Platform	176.00
75815	11/13/2014	Information Technology	Operating Supplies	Smith Micro Technologies, Inc.	Printer Repair	110.00
75819	11/13/2014	Information Technology	Operating Supplies	Staples Business Advantage, Inc.	Wireless Keyboard	31.09
75819	11/13/2014	Information Technology	Operating Supplies	Staples Business Advantage, Inc.	Toner, Tape	10.91
0	11/04/2014	Information Technology	Operating Supplies	UPS Store- CC	Return Projector Lamp Shipping Cha	18.45
Operating Supplies Total:						3,009.92
0	11/13/2014	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	1,836.29
PERA Employee Ded Total:						1,836.29
0	11/13/2014	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera additio	293.79
0	11/13/2014	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	1,836.29
PERA Employer Share Total:						2,130.08
0	11/13/2014	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2014 State Incom	1,242.59

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
State Income Tax Total:						1,242.59
75824	11/13/2014	Information Technology	Telephone	T Mobile	Cell Phones-Acct: 876644423	454.72
75896	11/20/2014	Information Technology	Telephone	Verizon Wireless	Cell Phones	140.04
Telephone Total:						594.76
0	11/20/2014	Information Technology	Transportation	Steve Chung	Mileage Reimbursement	250.32
Transportation Total:						250.32
Fund Total:						49,731.26
0	11/13/2014	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Federal Incc	3,027.16
Federal Income Tax Total:						3,027.16
0	11/13/2014	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Emplc	1,852.92
0	11/13/2014	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare Ei	433.32
FICA Employee Ded. Total:						2,286.24
0	11/13/2014	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare Ei	433.32
0	11/13/2014	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Emplc	1,852.92
FICA Employers Share Total:						2,286.24
0	11/13/2014	License Center	Furniture & Fixtures	Intereum, Inc.	Tackboard	138.89
Furniture & Fixtures Total:						138.89
75782	11/13/2014	License Center	HRA Employer	ING ReliaStar	PR Batch 00001.11.2014 HRA Emplc	755.00
HRA Employer Total:						755.00
75802	11/13/2014	License Center	HSA Employee	Premier Bank	PR Batch 00001.11.2014 HSA Emplc	38.46

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
HSA Employee Total:						38.46
75802	11/13/2014	License Center	HSA Employer	Premier Bank	PR Batch 00001.11.2014 HSA Emplo	590.00
HSA Employer Total:						590.00
0	11/12/2014	License Center	Memberships & Subscriptions	Anoka County Treasury-CC	Notary Public Registration	20.00
0	11/12/2014	License Center	Memberships & Subscriptions	Secretary of State-CC	Online Notary Commission	120.00
Memberships & Subscriptions Total:						140.00
0	11/13/2014	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2014 Post Emplo	300.44
MN State Retirement Total:						300.44
0	11/13/2014	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2014 MNDCP De	251.42
0	11/13/2014	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2014 MNDCP De	50.00
MNDCP Def Comp Total:						301.42
0	11/12/2014	License Center	Office Supplies	Amazon.com- CC	Stredder Oil	99.00
0	11/12/2014	License Center	Office Supplies	Displays 2 Go-CC	Office Supplies	90.76
0	11/12/2014	License Center	Office Supplies	Home Depot- CC	Office Supplies	18.59
0	11/12/2014	License Center	Office Supplies	Home Depot- CC	Office Supplies	138.65
0	11/13/2014	License Center	Office Supplies	North Country Business Products Ir	Thermal Paper	249.30
0	11/04/2014	License Center	Office Supplies	Office Depot- CC	Office Supplies	37.03
0	11/04/2014	License Center	Office Supplies	Pakor-CC	Office Supplies	628.21
0	11/04/2014	License Center	Office Supplies	S & T Office Products-CC	Office Supplies	78.73
0	11/04/2014	License Center	Office Supplies	Shred Right-CC	Shredding Service	48.00
0	11/20/2014	License Center	Office Supplies	St. Paul Stamp Works, Inc.	Notary Stamp-Maniaci	35.50
0	11/04/2014	License Center	Office Supplies	Target- CC	Office Supplies	35.62
0	11/12/2014	License Center	Office Supplies	Urban Outfitters-CC	Storage Basket	44.97
0	11/12/2014	License Center	Office Supplies	Vista Print-CC	Dept Strategic Planning Supplies	37.53
Office Supplies Total:						1,541.89
0	11/13/2014	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	1,819.97
PERA Employee Ded Total:						1,819.97

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/13/2014	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	1,819.97
0	11/13/2014	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera additio	291.19
PERA Employer Share Total:						2,111.16
0	11/12/2014	License Center	Postage	USPS-CC	Postage for Passports	126.25
0	11/04/2014	License Center	Postage	USPS-CC	Postage	121.20
Postage Total:						247.45
75847	11/20/2014	License Center	Professional Services	G & K Services	Floor Mat Brushing	22.40
75847	11/20/2014	License Center	Professional Services	G & K Services	Floor Mat Brushing	22.40
75850	11/20/2014	License Center	Professional Services	Har Mar Lock	Door Latch Adjustment	109.50
0	11/20/2014	License Center	Professional Services	Quicksilver Express Courier	Courier Service	216.47
Professional Services Total:						370.77
0	11/13/2014	License Center	Rental	Gaughan Properties	License Center Rent-Dec	5,010.77
Rental Total:						5,010.77
0	11/05/2014	License Center	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Sept	565.61
Sales Tax Payable Total:						565.61
0	11/13/2014	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2014 State Incom	1,326.27
State Income Tax Total:						1,326.27
0	11/06/2014	License Center	Transportation	Mary Dracy	Mileage Reimbursement	125.44
0	11/06/2014	License Center	Transportation	Bridget Koeckeritz	Mileage Reimbursement	206.08
Transportation Total:						331.52
0	11/06/2014	License Center	Utilities	Xcel Energy	License Center	383.78
Utilities Total:						383.78
Fund Total:						23,573.04

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
75751	11/13/2014	Multi-Family&Housing Program	Turf Control	Alex's Lawn & Turf	Lawn Service @ 1840 Hamline Ave	35.00
75751	11/13/2014	Multi-Family&Housing Program	Turf Control	Alex's Lawn & Turf	Lawn Service @ 2325 Dale St	270.00
75751	11/13/2014	Multi-Family&Housing Program	Turf Control	Alex's Lawn & Turf	Lawn Service @ 2668 Lexington Ave	70.00
Turf Control Total:						375.00
Fund Total:						375.00
75715	11/06/2014	Municipal Jazz Band	Operating Supplies	Groth Music	Roseville Band Supplies	96.19
Operating Supplies Total:						96.19
Fund Total:						96.19
75759	11/13/2014	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	5.53
Clothing Total:						5.53
0	11/04/2014	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-CC	Regular Service	572.56
75897	11/20/2014	P & R Contract Maintenance	Contract Maintenance	Viking Electric Supply, Inc.	Lighting Supplies	573.90
Contract Maintenance Total:						1,146.46
0	11/13/2014	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Federal Incc	2,200.84
Federal Income Tax Total:						2,200.84
0	11/13/2014	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare Ei	291.47
0	11/13/2014	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	1,246.28
FICA Employee Ded. Total:						1,537.75
0	11/13/2014	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	1,246.28
0	11/13/2014	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare Ei	291.47
FICA Employers Share Total:						1,537.75
75782	11/13/2014	P & R Contract Maintenance	HRA Employer	ING ReliaStar	PR Batch 00001.11.2014 HRA Empl	370.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
HRA Employer Total:						370.00
75802	11/13/2014	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00001.11.2014 HSA Empl	213.84
75802	11/13/2014	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00001.11.2014 HSA WI En	34.62
HSA Employee Total:						248.46
75802	11/13/2014	P & R Contract Maintenance	HSA Employer	Premier Bank	PR Batch 00001.11.2014 HSA Emplo	1,065.00
HSA Employer Total:						1,065.00
0	11/13/2014	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2014 Post Emplo	199.57
MN State Retirement Total:						199.57
0	11/13/2014	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2014 MNDCP De	130.00
MNDCP Def Comp Total:						130.00
0	11/12/2014	P & R Contract Maintenance	Operating Supplies	Bachman's-CC	Fall Flowers Arboretum	358.24
0	11/12/2014	P & R Contract Maintenance	Operating Supplies	Bachman's-CC	Tree for Acorn Park	110.56
0	11/12/2014	P & R Contract Maintenance	Operating Supplies	Blick Art Materials-CC	Supplies	20.61
75759	11/13/2014	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	8.48
75759	11/13/2014	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	8.48
75839	11/20/2014	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	8.48
75709	11/06/2014	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	8.48
75709	11/06/2014	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	8.48
75762	11/13/2014	P & R Contract Maintenance	Operating Supplies	Commercial Pool	Pool Supplies	27.50
0	11/04/2014	P & R Contract Maintenance	Operating Supplies	Cub Foods- CC	Plant Sale Supplies	16.52
0	11/04/2014	P & R Contract Maintenance	Operating Supplies	Dollar Tree-CC	Plant Sale Supplies	12.86
0	11/04/2014	P & R Contract Maintenance	Operating Supplies	Donut Hut-CC	Plant Sale Supplies	15.63
0	11/04/2014	P & R Contract Maintenance	Operating Supplies	Dunn Bros Coffee-CC	Plant Sale Supplies	29.97
75771	11/13/2014	P & R Contract Maintenance	Operating Supplies	Fra-Dor Inc.	Western Cedar	267.00
0	11/12/2014	P & R Contract Maintenance	Operating Supplies	Harolds Shoe Repair-CC	Tent Bag	18.00
0	11/12/2014	P & R Contract Maintenance	Operating Supplies	Home Depot- CC	Shop Tools	352.44
0	11/13/2014	P & R Contract Maintenance	Operating Supplies	Menards	Garden Supplies	107.87
0	11/20/2014	P & R Contract Maintenance	Operating Supplies	Menards	Garden Supplies	79.92
0	11/12/2014	P & R Contract Maintenance	Operating Supplies	Menards-CC	Painting Supplies	51.56
0	11/04/2014	P & R Contract Maintenance	Operating Supplies	Menards-CC	Shop Tools	61.50
0	11/04/2014	P & R Contract Maintenance	Operating Supplies	Menards-CC	HANC Boardwalk Supplies	37.12
75791	11/13/2014	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Bushings, Rotor	92.01

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
75791	11/13/2014	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Bushings, PVC	27.70
0	11/12/2014	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Irrigation Pipe	5.97
0	11/12/2014	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Engines for 2 weed whips	272.00
0	11/04/2014	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Cleaning Supplies, Fasteners	39.70
0	11/04/2014	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Shop Parts	31.96
0	11/12/2014	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Shop Supplies	62.89
75827	11/13/2014	P & R Contract Maintenance	Operating Supplies	Trio Supply Company	Restroom Supplies	23.95
0	11/20/2014	P & R Contract Maintenance	Operating Supplies	Jim Tschida	Supplies Reimbursement	45.73
75743	11/06/2014	P & R Contract Maintenance	Operating Supplies	Universal Athletic Service, Inc.	Field Chalk	465.52
0	11/04/2014	P & R Contract Maintenance	Operating Supplies	Walmart-CC	Supplies	21.02
Operating Supplies Total:						2,698.15
0	11/13/2014	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	1,282.82
PERA Employee Ded Total:						1,282.82
0	11/13/2014	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera additio	205.27
0	11/13/2014	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	1,282.82
PERA Employer Share Total:						1,488.09
75891	11/20/2014	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Tree Removal	3,872.00
Professional Services Total:						3,872.00
0	11/20/2014	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Toilet Rental	11.68
0	11/20/2014	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Toilet Rental	40.87
0	11/20/2014	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Toilet Rental	121.47
Rental Total:						174.02
0	11/05/2014	P & R Contract Maintenance	Sales Tax	MN Dept of Revenue-Non Bank	Sales/Use Tax-Sept	112.11
Sales Tax Total:						112.11
0	11/13/2014	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2014 State Incom	987.15
State Income Tax Total:						987.15
0	11/04/2014	P & R Contract Maintenance	Telephone	Sprint- CC	Cell Phones	39.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
75816	11/13/2014	P & R Contract Maintenance	Telephone	Sprint	Cell Phones	31.31
75824	11/13/2014	P & R Contract Maintenance	Telephone	T Mobile	Cell Phones-Acct: 876644423	71.83
75896	11/20/2014	P & R Contract Maintenance	Telephone	Verizon Wireless	Cell Phones	51.36
Telephone Total:						194.49
75788	11/13/2014	P & R Contract Maintenance	Union Dues Deduction	Local Union 49	PR Batch 00001.11.2014 IOUE Union	264.00
Union Dues Deduction Total:						264.00
0	11/06/2014	P & R Contract Maintenance	Utilities	Xcel Energy	P & R	4,687.97
Utilities Total:						4,687.97
0	11/13/2014	P & R Contract Maintenance	Vehicle Supplies	MTI Distributing, Inc.	Shaft Gear, Bevel	79.24
Vehicle Supplies Total:						79.24
Fund Total:						24,281.40
75748	11/12/2014	Park Renewal 2011	Capital Outlay	Graybar, Inc.	Musco Sports Lighting	235,185.00
Capital Outlay Total:						235,185.00
0	11/12/2014	Park Renewal 2011	Contractor Payments	Bituminous Roadways Inc	Park Renewal-Project: 004-2014	84,431.25
0	11/12/2014	Park Renewal 2011	Contractor Payments	Bituminous Roadways Inc	Park Renewal-Project: 004-2014	98,681.25
0	11/12/2014	Park Renewal 2011	Contractor Payments	Bituminous Roadways Inc	Park Renewal-Project: 012-2014	14,419.10
0	11/12/2014	Park Renewal 2011	Contractor Payments	Bituminous Roadways Inc	Park Renewal-Project: 012-2014	9,625.40
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	140,046.20
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	17,100.00
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	28,500.00
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	28,500.00
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	167,964.53
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	141,846.75
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	8,075.00
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	17,575.00
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	9,975.00
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	10,450.00
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	139,588.81
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	6,783.00
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	120,615.54

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	63,615.32
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	41,268.92
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	127,415.31
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	38,000.00
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	97,598.90
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	65,360.44
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	18,215.34
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	188,144.96
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	52,212.36
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	253,120.85
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	29,480.29
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	38,000.00
0	11/12/2014	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	33,250.00
0	11/12/2014	Park Renewal 2011	Contractor Payments	Peterson Companies, Inc.	Park Renewal Program	115,330.00
0	11/12/2014	Park Renewal 2011	Contractor Payments	Peterson Companies, Inc.	Park Renewal Program	14,449.50
0	11/12/2014	Park Renewal 2011	Contractor Payments	Peterson Companies, Inc.	Park Renewal Program	15,282.32
0	11/12/2014	Park Renewal 2011	Contractor Payments	Peterson Companies, Inc.	Park Renewal Program	13,718.00
0	11/12/2014	Park Renewal 2011	Contractor Payments	Peterson Companies, Inc.	Park Renewal Program	5,234.50
0	11/12/2014	Park Renewal 2011	Contractor Payments	Peterson Companies, Inc.	Park Renewal Program	27,659.25
0	11/12/2014	Park Renewal 2011	Contractor Payments	Peterson Companies, Inc.	Park Renewal Program	5,272.50
0	11/12/2014	Park Renewal 2011	Contractor Payments	Peterson Companies, Inc.	Park Renewal Program	554.18
0	11/12/2014	Park Renewal 2011	Contractor Payments	Peterson Companies, Inc.	Park Renewal Program	5,320.00
75876	11/20/2014	Park Renewal 2011	Contractor Payments	Ramsey County	Road Striping	1,286.60
75879	11/20/2014	Park Renewal 2011	Contractor Payments	Rehbeins Black Dirt	Pulverized Black Dirt	1,328.00
Contractor Payments Total:						2,295,294.37
0	11/20/2014	Park Renewal 2011	Professional Services	American Engineering Testing, Inc.	Sidewalk Improvement-Cty Rd B/Vic	2,546.50
0	11/20/2014	Park Renewal 2011	Professional Services	American Engineering Testing, Inc.	Sidewalk Improvement-Cty Rd B/Vic	3,355.70
75844	11/20/2014	Park Renewal 2011	Professional Services	Fed Ex	Tranportation Charges	65.73
0	11/12/2014	Park Renewal 2011	Professional Services	Knutson Construction Services	Park Renewal Program	109,202.50
0	11/12/2014	Park Renewal 2011	Professional Services	Knutson Construction Services	Park Renewal Program	73,340.00
75749	11/12/2014	Park Renewal 2011	Professional Services	Landscape Structures Inc.	Langton Lake Park Ballfields	125,000.00
0	11/12/2014	Park Renewal 2011	Professional Services	LHB Inc	Park Renewal Program Services	143,177.00
0	11/12/2014	Park Renewal 2011	Professional Services	LHB Inc	Park Renewal Program Services	1,903.50
0	11/12/2014	Park Renewal 2011	Professional Services	LHB Inc	Park Renewal Program Services	28,679.05
0	11/12/2014	Park Renewal 2011	Professional Services	LHB Inc	Park Renewal Program Services	21,325.79
75787	11/13/2014	Park Renewal 2011	Professional Services	Liesch Associates, Inc.	Senior Project Manager	154.00
Professional Services Total:						508,749.77

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						3,039,229.14
0	11/20/2014	Parks & Recreation Vehicle Rev	Capital Outlay	Electro Watchman, Inc.	52 Access Controlled Systems	38,128.40
Capital Outlay Total:						38,128.40
Fund Total:						38,128.40
75770	11/13/2014	Pathway Maintenance Fund	Operating Supplies	Flint Trading, Inc.	Signs	1,355.25
75784	11/13/2014	Pathway Maintenance Fund	Operating Supplies	Keller Fence Company, Inc.	Fence for Wall at 1810 Oakcrest - 15C	6,505.00
75806	11/13/2014	Pathway Maintenance Fund	Operating Supplies	Rehbeins Black Dirt	Pulverized Black Dirt	1,328.00
75826	11/13/2014	Pathway Maintenance Fund	Operating Supplies	Tri State Bobcat, Inc	Seeder	990.01
Operating Supplies Total:						10,178.26
Fund Total:						10,178.26
75764	11/13/2014	Police - DWI Enforcement	Professional Services	Dakota CountyTechnical College	Facility Rental for Public Safety Trair	2,200.00
0	11/13/2014	Police - DWI Enforcement	Professional Services	Erickson, Bell, Beckman & Quinn I	Vehicle Forfeiture	770.00
75828	11/13/2014	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Charge	125.00
75889	11/20/2014	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	85.00
75889	11/20/2014	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	15.00
Professional Services Total:						3,195.00
Fund Total:						3,195.00
0	11/13/2014	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Federal Incc	183.55
Federal Income Tax Total:						183.55
0	11/13/2014	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare Ei	18.51
FICA Employee Ded. Total:						18.51
0	11/13/2014	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare Ei	18.51

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	18.51
75802	11/13/2014	Police Grants	HSA Employee	Premier Bank	PR Batch 00001.11.2014 HSA Empl	29.61
					HSA Employee Total:	29.61
75802	11/13/2014	Police Grants	HSA Employer	Premier Bank	PR Batch 00001.11.2014 HSA Emplo	68.73
					HSA Employer Total:	68.73
0	11/13/2014	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2014 Post Emplo	13.58
					MN State Retirement Total:	13.58
0	11/13/2014	Police Grants	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2014 MNDCP De	52.12
					MNDCP Def Comp Total:	52.12
0	11/13/2014	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	138.45
					PERA Employee Ded Total:	138.45
0	11/13/2014	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	207.66
					PERA Employer Share Total:	207.66
0	11/13/2014	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2014 State Incom	62.33
					State Income Tax Total:	62.33
0	11/13/2014	Police Grants	Union Dues Deduction	LELS	PR Batch 00001.11.2014 Lels Union D	16.29
					Union Dues Deduction Total:	16.29
					Fund Total:	809.34
75831	11/20/2014	Police Forfeiture Fund	Professional Services	2nd Wind Exercise Equipment	Waxless Long Belt, Service Labor	1,180.00
75776	11/13/2014	Police Forfeiture Fund	Professional Services	GPS International Technologies, Inc	Annual Service Renewal	1,188.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Professional Services Total:						2,368.00
Fund Total:						2,368.00
75728	11/06/2014	Police Vehicle Revolving	Capital Outlay	Philips Healthcare	HeartStart Pads	175.50
Capital Outlay Total:						175.50
Fund Total:						175.50
75860	11/20/2014	Recreation Fund	Advertising	Let's Play, Inc.	1/4 Page Advertising	236.32
Advertising Total:						236.32
0	11/06/2014	Recreation Fund	Conferences	Jill Anfang	Conference Travel Expenses Reimbur	74.36
0	11/13/2014	Recreation Fund	Conferences	Lonnie Brokke	Conference Expenses Reimbursement	958.34
Conferences Total:						1,032.70
0	11/12/2014	Recreation Fund	Contract Maintenance	Hejny Rental Inc-CC	Roller Rental	61.03
75855	11/20/2014	Recreation Fund	Contract Maintenance	Innovated Metal Fab. Inc.	Fence Brackets	687.00
0	11/04/2014	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	293.61
0	11/20/2014	Recreation Fund	Contract Maintenance	Printers Service Inc	Ice Knife Sharpening	38.00
75887	11/20/2014	Recreation Fund	Contract Maintenance	Tremco/Weatherproofing Technolog	Skating Center Roof Maintenance Rej	2,310.00
Contract Maintenance Total:						3,389.64
0	11/05/2014	Recreation Fund	Credit Card Fees	US Bank-Non Bank	August Terminal Charges	182.17
0	11/05/2014	Recreation Fund	Credit Card Fees	US Bank-Non Bank	September Terminal Charges	147.15
Credit Card Fees Total:						329.32
0	11/13/2014	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Federal Incc	4,199.75
Federal Income Tax Total:						4,199.75
0	11/13/2014	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	3,125.10
0	11/13/2014	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare E	730.88

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
FICA Employee Ded. Total:						3,855.98
0	11/13/2014	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare E	730.88
0	11/13/2014	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	3,125.10
FICA Employers Share Total:						3,855.98
75782	11/13/2014	Recreation Fund	HRA Employer	ING ReliaStar	PR Batch 00001.11.2014 HRA Empl	978.00
HRA Employer Total:						978.00
75802	11/13/2014	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00001.11.2014 HSA Empl	330.19
HSA Employee Total:						330.19
75802	11/13/2014	Recreation Fund	HSA Employer	Premier Bank	PR Batch 00001.11.2014 HSA Empl	945.00
HSA Employer Total:						945.00
0	11/12/2014	Recreation Fund	Ice Show	3rd Lair Skate Park-CC	Custom Sale	566.25
Ice Show Total:						566.25
0	11/13/2014	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.11.2014 ICMA Defe	525.00
ICMA Def Comp Total:						525.00
0	11/20/2014	Recreation Fund	Memberships & Subscriptions	DMX, Inc.	Skating Center Music	146.97
0	11/13/2014	Recreation Fund	Memberships & Subscriptions	MRPA	Fall State Softball Tournament Berths	320.00
75877	11/20/2014	Recreation Fund	Memberships & Subscriptions	Ramsey County	Skating Center Food Establishment L	518.00
Memberships & Subscriptions Total:						984.97
75840	11/20/2014	Recreation Fund	Merchandise for Sale	Coca Cola Refreshments	Beverages for Resale	538.09
75852	11/20/2014	Recreation Fund	Merchandise for Sale	Hermel Food Service	Concession Items for Resale	856.58
Merchandise for Sale Total:						1,394.67
0	11/13/2014	Recreation Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00001.11.2014 Minnesota F	427.57

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Minnesota Benefit Ded Total:						427.57
0	11/04/2014	Recreation Fund	Miscellaneous	Eselling4U-CC	No Receipt-D. Zapata	296.87
0	11/12/2014	Recreation Fund	Miscellaneous	Jimmy John's Sandwiches- CC	Accidental Charge-Paid Back by Emp	6.96
Miscellaneous Total:						303.83
0	11/04/2014	Recreation Fund	Miscellaneous Expense	Henjy Rental-CC	No Receipt-D. Cash	150.41
0	11/04/2014	Recreation Fund	Miscellaneous Expense	Twin Cities Reptile-CC	No Receipt-D. Cash	3.00
Miscellaneous Expense Total:						153.41
0	11/13/2014	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2014 Post Emplo	399.04
MN State Retirement Total:						399.04
0	11/13/2014	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2014 MNDCP De	1,270.00
MNDCP Def Comp Total:						1,270.00
75799	11/13/2014	Recreation Fund	Non Fee Program Revenue	Amy Petterson	Craft Fair Refund	35.00
Non Fee Program Revenue Total:						35.00
0	11/04/2014	Recreation Fund	Office Supplies	Factory Express, Inc-CC	Power Cord	34.21
0	11/04/2014	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	78.79
0	11/04/2014	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	199.42
0	11/04/2014	Recreation Fund	Office Supplies	Office Supply.com-CC	Office Supplies	31.23
Office Supplies Total:						343.65
0	11/12/2014	Recreation Fund	Operating Supplies	Amish Experience-CC	Library Books	26.79
0	11/12/2014	Recreation Fund	Operating Supplies	Barnes & Noble-CC	Spook Book	12.81
0	11/20/2014	Recreation Fund	Operating Supplies	Becker Arena Products, Inc.	Paint	1,953.75
0	11/04/2014	Recreation Fund	Operating Supplies	Cub Foods- CC	HANC Supplies	15.55
0	11/04/2014	Recreation Fund	Operating Supplies	Econo-Pak-CC	Zipper Bags	184.66
0	11/12/2014	Recreation Fund	Operating Supplies	Eventwristbands-CC	Wristbands	110.00
0	11/12/2014	Recreation Fund	Operating Supplies	Family Dollar-CC	Spook Hayride Supplies	6.90
0	11/12/2014	Recreation Fund	Operating Supplies	Goodwill-CC	Spook Supplies	61.87
0	11/12/2014	Recreation Fund	Operating Supplies	Goodwill-CC	Hayride Props	60.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/20/2014	Recreation Fund	Operating Supplies	Grainger Inc	Ballasts, Cable Ties	114.03
0	11/20/2014	Recreation Fund	Operating Supplies	Grainger Inc	Fluorescent Lamps	127.44
75715	11/06/2014	Recreation Fund	Operating Supplies	Groth Music	Roseville Band Supplies	112.00
0	11/12/2014	Recreation Fund	Operating Supplies	Home Depot- CC	supplies	114.15
0	11/04/2014	Recreation Fund	Operating Supplies	Home Depot- CC	Caulk, Tape, Foam	47.12
0	11/20/2014	Recreation Fund	Operating Supplies	Hose/Conveyors Inc	Sheet Rubber	164.16
0	11/12/2014	Recreation Fund	Operating Supplies	Menards-CC	Gym Supplies	6.94
0	11/12/2014	Recreation Fund	Operating Supplies	Metal Supermarkets-CC	Steel	7.00
0	11/12/2014	Recreation Fund	Operating Supplies	Metal Supermarkets-CC	Flat Steel	16.00
0	11/12/2014	Recreation Fund	Operating Supplies	Michaels-CC	Supplies	310.28
0	11/12/2014	Recreation Fund	Operating Supplies	Michaels-CC	Spook Supplies	49.13
0	11/04/2014	Recreation Fund	Operating Supplies	Michaels-CC	Spook Decorations	39.03
75867	11/20/2014	Recreation Fund	Operating Supplies	MIDC Enterprises	Valve Box Cover	9.88
0	11/04/2014	Recreation Fund	Operating Supplies	Mike's Pro Shop-CC	Trophies	280.00
75871	11/20/2014	Recreation Fund	Operating Supplies	Motion Industries Inc	Hi-Power V Belt	24.83
0	11/04/2014	Recreation Fund	Operating Supplies	North Hgts Hardware Hank-CC	Distilled Water, Brush	11.96
75797	11/13/2014	Recreation Fund	Operating Supplies	Parkink	T-Shirts	1,362.25
75797	11/13/2014	Recreation Fund	Operating Supplies	Parkink	T-Shirts	892.25
75797	11/13/2014	Recreation Fund	Operating Supplies	Parkink	T-Shirts	535.30
0	11/12/2014	Recreation Fund	Operating Supplies	Party City-CC	Spook Decorations	106.40
0	11/12/2014	Recreation Fund	Operating Supplies	PayPal-CC	Background Material Spooktacular	8.00
0	11/12/2014	Recreation Fund	Operating Supplies	Pickleball-CC	Pickleball Paddles	103.92
0	11/04/2014	Recreation Fund	Operating Supplies	PromoAdvantage-CC	Promotional Items-Paid For By Friend	658.47
0	11/20/2014	Recreation Fund	Operating Supplies	R & R Specialties of Wisconsin, Inc	Ice Line Paint	65.25
0	11/04/2014	Recreation Fund	Operating Supplies	Rainbow Foods-CC	HANC Supplies	12.51
0	11/12/2014	Recreation Fund	Operating Supplies	Savers -CC	Spook Hayride Props	38.74
0	11/04/2014	Recreation Fund	Operating Supplies	Sports Authority-CC	Tent Sides for Events	59.98
0	11/04/2014	Recreation Fund	Operating Supplies	Sports Authority-CC	Gym Supplies	7.96
0	11/04/2014	Recreation Fund	Operating Supplies	Staples-CC	Office Supplies	65.31
0	11/12/2014	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Spray Paint	5.49
0	11/04/2014	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Stem Repair Kit	6.49
0	11/04/2014	Recreation Fund	Operating Supplies	Target- CC	Program Supplies	40.07
0	11/04/2014	Recreation Fund	Operating Supplies	Target- CC	Program Supplies	9.63
0	11/04/2014	Recreation Fund	Operating Supplies	Totally Promotional-CC	Promotional Items-Paid For By Friend	493.48
0	11/12/2014	Recreation Fund	Operating Supplies	Unique Thrift Store-CC	Spook Supplies	20.22
75897	11/20/2014	Recreation Fund	Operating Supplies	Viking Electric Supply, Inc.	Electrical Supplies	130.81
0	11/20/2014	Recreation Fund	Operating Supplies	Voss Lighting	Lighting Supplies	6.48
0	11/20/2014	Recreation Fund	Operating Supplies	Voss Lighting	Lighting Supplies	126.24
0	11/12/2014	Recreation Fund	Operating Supplies	Walgreens-CC	Hayride Props & Decorations	34.21
Operating Supplies Total:						8,656.58
0	11/13/2014	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	2,850.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employee Ded Total:						2,850.84
0	11/13/2014	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera additio	456.13
0	11/13/2014	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	2,850.84
PERA Employer Share Total:						3,306.97
0	11/13/2014	Recreation Fund	Printing	Roseville Area Schools	P & R Brochure Printing	278.88
0	11/13/2014	Recreation Fund	Printing	Roseville Area Schools	P & R Brochure Printing	278.88
Printing Total:						557.76
75704	11/06/2014	Recreation Fund	Professional Services	AARP	AARP Driving Class	530.00
75836	11/20/2014	Recreation Fund	Professional Services	Karen Carrier	Tai Chi Instruction	210.00
0	11/04/2014	Recreation Fund	Professional Services	Dock Cafe-CC	Adult Trip Supplies	568.57
75777	11/13/2014	Recreation Fund	Professional Services	Haldeman-Homme, Inc./Anderson I	Paint six pickleball courts at Brimhall	2,760.00
75859	11/20/2014	Recreation Fund	Professional Services	Lennartson Referee Services	Soccer Referee Service	4,251.00
0	11/13/2014	Recreation Fund	Professional Services	McCray Express Sports Network	Umpire Service	468.00
0	11/13/2014	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiatiing	855.00
0	11/13/2014	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiatiing	1,282.50
0	11/20/2014	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiatiing	1,282.50
0	11/13/2014	Recreation Fund	Professional Services	Mn Volleyball Headquarters, Inc.	After School Sports	1,966.00
0	11/20/2014	Recreation Fund	Professional Services	Mn Volleyball Headquarters, Inc.	Youth Mini Clinics	432.00
75870	11/20/2014	Recreation Fund	Professional Services	Morsound	Final Payment-Announcing Services	175.00
75795	11/13/2014	Recreation Fund	Professional Services	New Brighton Parks/Recreation	Senior Trip to JJ Hill House	392.00
75814	11/13/2014	Recreation Fund	Professional Services	Silver Stars	Senior Club 5 Entertainment	75.00
0	11/13/2014	Recreation Fund	Professional Services	Joe Tricola	CPR Instruction	90.00
Professional Services Total:						15,337.57
0	11/20/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	169.50
0	11/20/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	54.50
0	11/20/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	99.00
0	11/20/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	99.00
0	11/20/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	98.21
0	11/20/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	46.71
0	11/20/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	21.41
0	11/20/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	23.36
0	11/20/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	23.36
0	11/20/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	71.43
0	11/20/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	54.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/20/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	31.14
Rental Total:						792.12
0	11/05/2014	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Sept	1,136.81
Sales Tax Payable Total:						1,136.81
0	11/13/2014	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2014 State Incom	1,787.55
State Income Tax Total:						1,787.55
75816	11/13/2014	Recreation Fund	Telephone	Sprint	Cell Phones	78.26
75824	11/13/2014	Recreation Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	540.15
Telephone Total:						618.41
75795	11/13/2014	Recreation Fund	Transportation	New Brighton Parks/Recreation	Senior Trip to JJ Hill House	232.00
0	11/13/2014	Recreation Fund	Transportation	Rick Schultz	Mileage Reimbursement	134.40
Transportation Total:						366.40
75788	11/13/2014	Recreation Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.11.2014 IOUE Union	99.00
Union Dues Deduction Total:						99.00
0	11/20/2014	Recreation Fund	Utilities	Xcel Energy	Nature Center	409.36
0	11/20/2014	Recreation Fund	Utilities	Xcel Energy	Skating Center	11,720.56
0	11/06/2014	Recreation Fund	Utilities	Xcel Energy	Skating Center	10,426.48
Utilities Total:						22,556.40
Fund Total:						83,622.68
75769	11/13/2014	Recreation Improvements	Arboretum Drainage Issues	Flagship Recreation	Blown In Wood Fiber	2,160.00
75769	11/13/2014	Recreation Improvements	Arboretum Drainage Issues	Flagship Recreation	Blown In Wood Fiber	2,925.00
Arboretum Drainage Issues Total:						5,085.00
75750	11/13/2014	Recreation Improvements	Langton Lake Erosion Control	ACS Advanced Coating Systems	Sandblasting, Priming, Painting	1,010.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Langton Lake Erosion Control Total:						1,010.00
Fund Total:						6,095.00
0	11/13/2014	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Dental Insurance Premium-Oct	7,927.63
Employer Insurance Total:						7,927.63
Fund Total:						7,927.63
75856	11/20/2014	Sanitary Sewer	2014 Sanitary Sewer Lining	Insituform Technologies USA, Inc	Sanitary Sewer Lining Project	58,303.40
2014 Sanitary Sewer Lining Total:						58,303.40
75843	11/20/2014	Sanitary Sewer	Accounts Payable	D & E MANAGEMENT	Refund Check	70.14
75820	11/13/2014	Sanitary Sewer	Accounts Payable	ANDREW STARK	Refund Check	13.61
Accounts Payable Total:						83.75
75774	11/13/2014	Sanitary Sewer	Contract Maintenance	General Repair Service, Corp	Lift Station Service	507.50
Contract Maintenance Total:						507.50
0	11/05/2014	Sanitary Sewer	Credit Card Service Fees	Bluefin Payment Systems-Non Ban	Sept UB Payments.com	1,733.09
Credit Card Service Fees Total:						1,733.09
0	11/13/2014	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Federal Incc	1,348.02
Federal Income Tax Total:						1,348.02
0	11/13/2014	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	769.74
0	11/13/2014	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare Ei	180.03
FICA Employee Ded. Total:						949.77
0	11/13/2014	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	769.74

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/13/2014	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare E	180.03
					FICA Employers Share Total:	949.77
75782	11/13/2014	Sanitary Sewer	HRA Employer	ING ReliaStar	PR Batch 00001.11.2014 HRA Emplc	384.02
					HRA Employer Total:	384.02
0	11/13/2014	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.11.2014 ICMA Defe	34.98
					ICMA Def Comp Total:	34.98
0	11/13/2014	Sanitary Sewer	Metro Waste Control Board	Metropolitan Council	Waste Water Services	221,958.80
					Metro Waste Control Board Total:	221,958.80
0	11/13/2014	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2014 Post Emplo	127.95
					MN State Retirement Total:	127.95
0	11/13/2014	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2014 MNDCP De	100.99
					MNDCP Def Comp Total:	100.99
0	11/06/2014	Sanitary Sewer	Operating Supplies	Fastenal Company Inc.	Water Supplies	23.34
0	11/06/2014	Sanitary Sewer	Operating Supplies	Fastenal Company Inc.	Water Supplies	329.15
0	11/13/2014	Sanitary Sewer	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	417.95
0	11/13/2014	Sanitary Sewer	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	60.72
0	11/13/2014	Sanitary Sewer	Operating Supplies	General Industrial Supply Co.	Goggles	24.00
0	11/06/2014	Sanitary Sewer	Operating Supplies	MacQueen Equipment	Mender, Labor, Parts	171.90
0	11/12/2014	Sanitary Sewer	Operating Supplies	Menards-CC	Supplies	16.45
0	11/12/2014	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Operating Supplies	8.56
0	11/04/2014	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Key	7.36
0	11/04/2014	Sanitary Sewer	Operating Supplies	USA Blue Book-CC	Blue Book	55.82
0	11/06/2014	Sanitary Sewer	Operating Supplies	Viking Industrial Center	Gloves	19.66
					Operating Supplies Total:	1,134.91
75901	11/20/2014	Sanitary Sewer	Other Improvements	WonderWare Midwest, GS Systems	WonderWare Software to Upgrade SC	6,128.49

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Other Improvements Total:						6,128.49
0	11/13/2014	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	799.64
PERA Employee Ded Total:						799.64
0	11/13/2014	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	799.64
0	11/13/2014	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera additio	127.95
PERA Employer Share Total:						927.59
0	11/04/2014	Sanitary Sewer	Professional Services	Employtest-CC	Employment Testing	160.00
0	11/13/2014	Sanitary Sewer	Professional Services	Gopher State One Call	FTP Tickets	262.55
Professional Services Total:						422.55
75730	11/06/2014	Sanitary Sewer	Rental	Q3 Contracting, Inc.	Barricades, Cones	108.15
Rental Total:						108.15
0	11/05/2014	Sanitary Sewer	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Sept	26.95
Sales Tax Payable Total:						26.95
75866	11/20/2014	Sanitary Sewer	Sewer SAC Charges	Metropolitan Council/ Environment	SAC Charges-Oct.	7,380.45
Sewer SAC Charges Total:						7,380.45
0	11/13/2014	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2014 State Incom	579.74
State Income Tax Total:						579.74
0	11/04/2014	Sanitary Sewer	Telephone	Sprint- CC	Cell Phones	77.98
75824	11/13/2014	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 771707201	79.98
Telephone Total:						157.96
75788	11/13/2014	Sanitary Sewer	Union Dues Deduction	Local Union 49	PR Batch 00001.11.2014 IOUE Unioi	113.88

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Union Dues Deduction Total:	113.88
0	11/06/2014	Sanitary Sewer	Utilities	Xcel Energy	Sewer	189.33
					Utilities Total:	189.33
					Fund Total:	304,451.68
75733	11/06/2014	Singles Program	Operating Supplies	Ron Rieschl	Singles Supplies Reimbursement	15.00
					Operating Supplies Total:	15.00
					Fund Total:	15.00
75843	11/20/2014	Solid Waste Recycle	Accounts Payable	D & E MANAGEMENT	Refund Check	9.39
					Accounts Payable Total:	9.39
0	11/13/2014	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Federal Incc	90.06
					Federal Income Tax Total:	90.06
0	11/13/2014	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare Ei	11.86
0	11/13/2014	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	50.72
					FICA Employee Ded. Total:	62.58
0	11/13/2014	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	50.72
0	11/13/2014	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare Ei	11.86
					FICA Employers Share Total:	62.58
75802	11/13/2014	Solid Waste Recycle	HSA Employer	Premier Bank	PR Batch 00001.11.2014 HSA Emplo	60.00
					HSA Employer Total:	60.00
0	11/04/2014	Solid Waste Recycle	Miscellaneous Expense	Limosine Service-CC	Fraud-Will Be Credited on Next State	61.24

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Miscellaneous Expense Total:	61.24
0	11/13/2014	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2014 Post Emplo	8.05
					MN State Retirement Total:	8.05
0	11/04/2014	Solid Waste Recycle	Operating Supplies	World Centric-CC	Wild Rice Festival Supplies-Recyclin	356.26
					Operating Supplies Total:	356.26
0	11/13/2014	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	50.31
					PERA Employee Ded Total:	50.31
0	11/13/2014	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	50.31
0	11/13/2014	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera additio	8.05
					PERA Employer Share Total:	58.36
0	11/13/2014	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	34,336.74
					Professional Services Total:	34,336.74
0	11/13/2014	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2014 State Incom	41.85
					State Income Tax Total:	41.85
					Fund Total:	35,197.42
75843	11/20/2014	Storm Drainage	Accounts Payable	D & E MANAGEMENT	Refund Check	21.97
					Accounts Payable Total:	21.97
75761	11/13/2014	Storm Drainage	Contract Maintenance	Commercial Asphalt Co	Asphalt Patching Material	636.39
75732	11/06/2014	Storm Drainage	Contract Maintenance	Rick Johnson's Deer & Beaver Inc.	2 Deer Calls	230.00
75744	11/06/2014	Storm Drainage	Contract Maintenance	Upper Cut Tree Service	Misc Removals for Storm Drain @ 5¢	1,325.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Contract Maintenance Total:						2,191.39
0	11/20/2014	Storm Drainage	Evergreen Park Drainage Improv	SRF Consulting Group, Inc.	Evergreen Park Underground Storage	1,849.75
0	11/20/2014	Storm Drainage	Evergreen Park Drainage Improv	SRF Consulting Group, Inc.	Evergreen Park Underground Storage	8,951.26
Evergreen Park Drainage Improv Total:						10,801.01
0	11/13/2014	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Federal Incc	1,029.23
Federal Income Tax Total:						1,029.23
0	11/13/2014	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare Ei	159.57
0	11/13/2014	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	682.24
FICA Employee Ded. Total:						841.81
0	11/13/2014	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	682.24
0	11/13/2014	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare Ei	159.57
FICA Employers Share Total:						841.81
75802	11/13/2014	Storm Drainage	HSA Employer	Premier Bank	PR Batch 00001.11.2014 HSA Empl	140.00
HSA Employer Total:						140.00
0	11/13/2014	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2014 Post Employ	105.38
MN State Retirement Total:						105.38
0	11/13/2014	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2014 MNDCP De	10.00
MNDCP Def Comp Total:						10.00
0	11/13/2014	Storm Drainage	Office Supplies	Innovative Office Solutions	Office Supplies	33.07
Office Supplies Total:						33.07
75771	11/13/2014	Storm Drainage	Operating Supplies	Fra-Dor Inc.	Recycling Loads	272.00
0	11/20/2014	Storm Drainage	Operating Supplies	General Industrial Supply Co.	Footwear, Traction Aid	282.00
0	11/12/2014	Storm Drainage	Operating Supplies	Menards-CC	Operating Supplies	52.48

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
75723	11/06/2014	Storm Drainage	Operating Supplies	Midwest Safety Counselors, Inc.	Safety Supplies	375.07
75723	11/06/2014	Storm Drainage	Operating Supplies	Midwest Safety Counselors, Inc.	Safety Supplies	375.08
75729	11/06/2014	Storm Drainage	Operating Supplies	Plaisted Co	Rain Garden Supplies	228.31
75881	11/20/2014	Storm Drainage	Operating Supplies	Robinson Landscaping, Inc.	Supplies for Rain Gardens	927.50
0	11/12/2014	Storm Drainage	Operating Supplies	Suburban Ace Hardware-CC	Operating Supplies	77.09
Operating Supplies Total:						2,589.53
75901	11/20/2014	Storm Drainage	Other Improvements	WonderWare Midwest, GS Systems	WonderWare Software Upgrade	6,093.33
Other Improvements Total:						6,093.33
0	11/13/2014	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	658.69
PERA Employee Ded Total:						658.69
0	11/13/2014	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera additio	105.38
0	11/13/2014	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	658.69
PERA Employer Share Total:						764.07
0	11/04/2014	Storm Drainage	Professional Services	Employtest-CC	Employment Testing	150.00
0	11/13/2014	Storm Drainage	Professional Services	Gopher State One Call	FTP Tickets	262.55
75818	11/13/2014	Storm Drainage	Professional Services	St. Paul Staffing	Seasonal Labor for 2014 Leaf Pickup	3,078.00
75883	11/20/2014	Storm Drainage	Professional Services	St. Paul Staffing	Seasonal Labor for 2014 Leaf Pickup	1,296.00
75821	11/13/2014	Storm Drainage	Professional Services	Sheila Stowell	PWET Meeting Minutes	225.00
75821	11/13/2014	Storm Drainage	Professional Services	Sheila Stowell	Mileage Reimbursement	4.87
Professional Services Total:						5,016.42
0	11/05/2014	Storm Drainage	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Sept	37.34
Sales Tax Payable Total:						37.34
75810	11/13/2014	Storm Drainage	ST-14-20 Misc Drainage Improv.	Sandstrom Land Management, LLC	Grading @ 340 S. Owasso	8,070.00
ST-14-20 Misc Drainage Improv. Total:						8,070.00
0	11/13/2014	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2014 State Incom	475.81

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	475.81
0	11/04/2014	Storm Drainage	Telephone	Sprint- CC	Cell Phones	82.23
					Telephone Total:	82.23
75788	11/13/2014	Storm Drainage	Union Dues Deduction	Local Union 49	PR Batch 00001.11.2014 IOUE Union	132.00
					Union Dues Deduction Total:	132.00
0	11/06/2014	Storm Drainage	Utilities	Xcel Energy	Arona Lift Station	39.15
					Utilities Total:	39.15
75801	11/13/2014	Storm Drainage	Vehicles / Equipment	Precise MRM, LLC	Finassy Kit	666.43
					Vehicles / Equipment Total:	666.43
					Fund Total:	40,640.67
75792	11/13/2014	Street Construction	2014 Mill & Overlay	MN Dept of Transportation	Material Testing & Inspection	418.92
					2014 Mill & Overlay Total:	418.92
75724	11/06/2014	Street Construction	Contractors Payments	MN Dept of Transportation	Traffic Signal Installation	4,137.76
					Contractors Payments Total:	4,137.76
75775	11/13/2014	Street Construction	Cty D, Lexington to Victoria	Gertens Greenhouses	Nursery/Greenhouse Supplies	2,093.00
					Cty D, Lexington to Victoria Total:	2,093.00
					Fund Total:	6,649.68
0	11/12/2014	Telecommunications	Conferences	MAGC-CC	Conference for Gary and Carolyn	170.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Conferences Total:						170.00
0	11/13/2014	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Federal Incc	474.84
Federal Income Tax Total:						474.84
0	11/13/2014	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare E	93.78
0	11/13/2014	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	401.01
FICA Employee Ded. Total:						494.79
0	11/13/2014	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	401.01
0	11/13/2014	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare E	93.78
FICA Employers Share Total:						494.79
75782	11/13/2014	Telecommunications	HRA Employer	ING ReliaStar	PR Batch 00001.11.2014 HRA Empl	161.49
HRA Employer Total:						161.49
75802	11/13/2014	Telecommunications	HSA Employee	Premier Bank	PR Batch 00001.11.2014 HSA Empl	8.18
HSA Employee Total:						8.18
75802	11/13/2014	Telecommunications	HSA Employer	Premier Bank	PR Batch 00001.11.2014 HSA Emplo	50.00
HSA Employer Total:						50.00
0	11/13/2014	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2014 Post Employ	65.27
MN State Retirement Total:						65.27
0	11/13/2014	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2014 MNDCP De	334.98
MNDCP Def Comp Total:						334.98
0	11/13/2014	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	407.87
PERA Employee Ded Total:						407.87

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/13/2014	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera additio	65.27
0	11/13/2014	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	407.87
PERA Employer Share Total:						473.14
75886	11/20/2014	Telecommunications	Professional Services	Tracker Software, Corp	PubWorks CivicPlus Interface	2,900.00
Professional Services Total:						2,900.00
0	11/13/2014	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2014 State Incom	219.24
State Income Tax Total:						219.24
Fund Total:						6,254.59
75758	11/13/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink Communications	Telephone	8.90
75757	11/13/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	38.05
75757	11/13/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	107.20
75757	11/13/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	97.89
75757	11/13/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	307.08
75757	11/13/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	161.04
75757	11/13/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	86.06
75838	11/20/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	54.87
75838	11/20/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	76.48
75838	11/20/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	38.07
75838	11/20/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	107.24
75838	11/20/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	89.74
75783	11/13/2014	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Telephone	3,450.80
75783	11/13/2014	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Telephone	338.68
75896	11/20/2014	Telephone	PSTN-PRI Access/DID Allocation	Verizon Wireless	Cell Phones	5.54
75898	11/20/2014	Telephone	PSTN-PRI Access/DID Allocation	Wimactel Inc.	Payphone Advantage	64.13
75898	11/20/2014	Telephone	PSTN-PRI Access/DID Allocation	Wimactel Inc.	Payphone Advantage	64.13
PSTN-PRI Access/DID Allocation Total:						5,095.90
Fund Total:						5,095.90
75754	11/13/2014	Water Fund	Accounts Payable	JEFF BERGERSON	Refund Check	109.87
75755	11/13/2014	Water Fund	Accounts Payable	KENNETH BROWN	Refund Check	250.00
75707	11/06/2014	Water Fund	Accounts Payable	JILLIAN BRYSE	Refund Check	32.70

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
75835	11/20/2014	Water Fund	Accounts Payable	Jeff Cameron c/o Fannie Mae	Refund Check	110.09
75843	11/20/2014	Water Fund	Accounts Payable	D & E MANAGEMENT	Refund Check	177.25
75845	11/20/2014	Water Fund	Accounts Payable	CHRIS FLANDRICK	Refund Check	175.00
75772	11/13/2014	Water Fund	Accounts Payable	FULL CIRCLE ENTERPRISES	Refund Check	102.48
75849	11/20/2014	Water Fund	Accounts Payable	BRANDON GREEN	Refund Check	7.86
75851	11/20/2014	Water Fund	Accounts Payable	PATRICIA HARRISON	Refund Check	110.26
75716	11/06/2014	Water Fund	Accounts Payable	YI HE	Refund Check	70.49
75718	11/06/2014	Water Fund	Accounts Payable	DANIEL & MARJORIE JOHNSON	Refund Check	20.89
75719	11/06/2014	Water Fund	Accounts Payable	NICK JONES	Refund Check	71.06
75785	11/13/2014	Water Fund	Accounts Payable	RUSSEL KIERIG	Refund Check	15.05
75721	11/06/2014	Water Fund	Accounts Payable	MARK MADLAND & MAUREEN	Refund Check	138.37
75865	11/20/2014	Water Fund	Accounts Payable	BETTY MCILRATH	Refund Check	27.13
75793	11/13/2014	Water Fund	Accounts Payable	KEVIN & KARLA MOSELEY	Refund Check	235.37
75796	11/13/2014	Water Fund	Accounts Payable	BRAD NORTON	Refund Check	12.50
75872	11/20/2014	Water Fund	Accounts Payable	BRAD NORTON	Refund Check	12.50
75873	11/20/2014	Water Fund	Accounts Payable	ROBERT OLSEN	Refund Check	90.00
75807	11/13/2014	Water Fund	Accounts Payable	THOMAS REILEY	Refund Check	20.52
75880	11/20/2014	Water Fund	Accounts Payable	ANDREW REINHARDT	Refund Check	21.56
75808	11/13/2014	Water Fund	Accounts Payable	NICHOLAS ROBINSON	Refund Check	151.89
75812	11/13/2014	Water Fund	Accounts Payable	DEL SHARABI	Refund Check	5.59
75813	11/13/2014	Water Fund	Accounts Payable	CATHIE SIGMUNDIK	Refund Check	100.65
75820	11/13/2014	Water Fund	Accounts Payable	ANDREW STARK	Refund Check	11.25
75822	11/13/2014	Water Fund	Accounts Payable	RAJESH & SHASHIKALA SUBBI	Refund Check	75.05
75741	11/06/2014	Water Fund	Accounts Payable	RICHARD TIMMING	Refund Check	80.86
75895	11/20/2014	Water Fund	Accounts Payable	JOAN VAN ROO	Refund Check	135.89
75829	11/13/2014	Water Fund	Accounts Payable	ROBERT VENETTE	Refund Check	117.69
75830	11/13/2014	Water Fund	Accounts Payable	KHAMPHEUANG VORARATH	Refund Check	33.96
Accounts Payable Total:						2,523.78
75803	11/13/2014	Water Fund	Contract Maintenance	Q3 Contracting, Inc.	Signs, Barricades, Arrows	181.35
Contract Maintenance Total:						181.35
0	11/13/2014	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Federal Incc	1,731.06
Federal Income Tax Total:						1,731.06
0	11/13/2014	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare E	218.41
0	11/13/2014	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	933.97

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	1,152.38
0	11/13/2014	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 FICA Empl	933.97
0	11/13/2014	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.11.2014 Medicare Ei	218.41
					FICA Employers Share Total:	1,152.38
75782	11/13/2014	Water Fund	HRA Employer	ING ReliaStar	PR Batch 00001.11.2014 HRA Empl	550.98
					HRA Employer Total:	550.98
75802	11/13/2014	Water Fund	HSA Employee	Premier Bank	PR Batch 00001.11.2014 HSA Empl	48.56
					HSA Employee Total:	48.56
75802	11/13/2014	Water Fund	HSA Employer	Premier Bank	PR Batch 00001.11.2014 HSA Emplo	31.25
					HSA Employer Total:	31.25
0	11/13/2014	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.11.2014 ICMA Defe	65.02
					ICMA Def Comp Total:	65.02
0	11/13/2014	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.11.2014 Post Emplo	150.03
					MN State Retirement Total:	150.03
0	11/13/2014	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.11.2014 MNDCP De	162.51
					MNDCP Def Comp Total:	162.51
0	11/13/2014	Water Fund	Office Supplies	Innovative Office Solutions	Office Supplies	33.08
					Office Supplies Total:	33.08
75753	11/13/2014	Water Fund	Operating Supplies	Barton Sand & Gravel Co.	Select Granular	2,646.55
75753	11/13/2014	Water Fund	Operating Supplies	Barton Sand & Gravel Co.	Disposal Fee	50.00
0	11/13/2014	Water Fund	Operating Supplies	Brock White Co	Poly Foam	295.50
75761	11/13/2014	Water Fund	Operating Supplies	Commercial Asphalt Co	Asphalt Patching Material	2,495.16
0	11/06/2014	Water Fund	Operating Supplies	Fastenal Company Inc.	Water Supplies	147.68

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	11/06/2014	Water Fund	Operating Supplies	Fastenal Company Inc.	Water Supplies	22.79
0	11/13/2014	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	5,492.34
75771	11/13/2014	Water Fund	Operating Supplies	Fra-Dor Inc.	Recycling Loads	272.00
75846	11/20/2014	Water Fund	Operating Supplies	Fra-Dor Inc.	Received Loads	248.00
75773	11/13/2014	Water Fund	Operating Supplies	Gary Carlson Equipment, Corp.	Camlock,Strainer	28.82
0	11/13/2014	Water Fund	Operating Supplies	General Industrial Supply Co.	Adapter	17.34
75778	11/13/2014	Water Fund	Operating Supplies	Hamernick Decorating Center	Masonry Crack Filler, Brushes	41.30
0	11/04/2014	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Paint Supplies	20.21
0	11/04/2014	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Spray Paint	6.95
0	11/04/2014	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Power Equipment Parts	48.99
Operating Supplies Total:						11,833.63
75901	11/20/2014	Water Fund	Other Improvements	WonderWare Midwest, GS Systems	WonderWare Software Upgrade	6,093.33
Other Improvements Total:						6,093.33
0	11/13/2014	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	937.65
PERA Employee Ded Total:						937.65
0	11/13/2014	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera Emplo	937.65
0	11/13/2014	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.11.2014 Pera additio	150.03
PERA Employer Share Total:						1,087.68
0	11/13/2014	Water Fund	Professional Services	Gopher State One Call	FTP Tickets	262.55
75747	11/06/2014	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Locating Service	259.52
Professional Services Total:						522.07
75817	11/13/2014	Water Fund	St. Paul Water	St. Paul Regional Water Services	Water	350,106.40
St. Paul Water Total:						350,106.40
0	11/13/2014	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.11.2014 State Incom	711.60
State Income Tax Total:						711.60
0	11/05/2014	Water Fund	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Sept	8,146.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
State Sales Tax Payable Total:						8,146.90
0	11/04/2014	Water Fund	Telephone	Sprint- CC	Cell Phones	113.72
75824	11/13/2014	Water Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	1,345.34
0	11/04/2014	Water Fund	Telephone	Vesta-CC	Utility On Call Telephone	54.41
0	11/04/2014	Water Fund	Telephone	Vesta-CC	Utility On Call Telephone-Credit	-5.43
Telephone Total:						1,508.04
75788	11/13/2014	Water Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.11.2014 IOUE Union	150.12
Union Dues Deduction Total:						150.12
0	11/20/2014	Water Fund	Utilities	Xcel Energy	2501 Fairview/Water Tower	241.37
0	11/06/2014	Water Fund	Utilities	Xcel Energy	Repeater Station/Meter Reading	14.98
Utilities Total:						256.35
0	11/05/2014	Water Fund	Water - Roseville	City of Roseville- Non Bank	October Water	2,694.50
Water - Roseville Total:						2,694.50
0	11/12/2014	Water Fund	Water Meters	Grainger-CC	Cloth Rags	50.75
0	11/12/2014	Water Fund	Water Meters	McMaster-Carr-CC	Fire Fighting Hose Adapter	100.06
Water Meters Total:						150.81
Fund Total:						391,981.46
0	11/05/2014	Workers Compensation	Code Enforcement Claims	SFM-Non Bank	October Work Comp Claims	1,836.76
Code Enforcement Claims Total:						1,836.76
0	11/13/2014	Workers Compensation	Fire Department Claims	SFM Risk Solutions	Work Comp Administration	173.00
Fire Department Claims Total:						173.00
0	11/13/2014	Workers Compensation	Police Services Claims	SFM Risk Solutions	Work Comp Administration	173.00

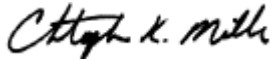
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Police Services Claims Total:	173.00
0	11/13/2014	Workers Compensation	Professional Services	SFM Risk Solutions	Work Comp Administration	90.00
					Professional Services Total:	90.00
					Fund Total:	2,272.76
					Report Total:	4,516,661.88

REQUEST FOR COUNCIL ACTION

Date: 12/01/2014

Item No.: 7.b

Department Approval



City Manager Approval



Item Description: Approve 2015 Business and Other Licenses

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration:

Massage Therapist License

Connie Graves

Lifetime Fitness

2480 Fairview Avenue N

Roseville, MN 55113

Zhaoguo Wang

New Dragon Acupressure Massage, LLC

1705 Rosedale Center #698

Roseville, MN 55113

Xiaojiao Hu

New Dragon Acupressure Massage, LLC

1705 Rosedale Center #698

Roseville, MN 55113

Weiting Lu

Hao Massage

1961 Rice Street N

Roseville, MN 55113

Stephanie Greenwood

Massage Xcape, LLC

1767 Lexington Avenue N

Roseville, MN 55113

Recycling Hauler License

Aspen Waste Systems, Inc.

2951 Weeks Avenue SE

Minneapolis, MN 55414

36 Eureka Recycling
37 2828 Kennedy Street NE
38 Minneapolis, MN 55414
39
40 Gene's Disposal Service, Inc.
41 5661 152nd Street N
42 Hugo, MN 55038
43
44 Republic Services (Formerly Allied Waste)
45 4325 East 66th Street
46 Inver Grove Heights, MN 55076
47
48 Walters Recycling & Refuse
49 PO Box 67
50 Circle Pines, MN 55014
51
52 Waste Management of Minnesota, Inc.
53 10050 Naples Street NE
54 Blaine, MN 55449
55
56 **Solid Waste Hauler License**
57 ACE Solid Waste, Inc.
58 6601 McKinley Street NW
59 Ramsey, MN 55303
60
61 Aspen Waste Systems, Inc.
62 2951 Weeks Avenue SE
63 Minneapolis, MN 55414
64
65 Gene's Disposal Service, Inc.
66 5661 152nd Street N
67 Hugo, MN 55038
68
69 Ray Anderson & Sons Co, Inc.
70 DBA Dumpster Box Services
71 930 Duluth Street
72 Saint Paul, MN 55106
73
74 Republic Services (Formerly Allied Waste)
75 4325 East 66th Street
76 Inver Grove Heights, MN 55076
77
78 Randy's Sanitation, Inc.
79 DBA Randy's Environmental Services
80 PO Box 169
81 Delano, MN 55328
82
83 Walters Recycling & Refuse
84 PO Box 67
85 Circle Pines, MN 55014
86

87 Waste Management of Minnesota, Inc.
88 10050 Naples Street NE
89 Blaine, MN 55449

90

91 **Pawn Shop and Precious Metals Dealer License**

92 Pawn America Minnesota, LLC
93 DBA Pawn America
94 1715 N Rice Street
95 Roseville, MN 55113

96

97

98 **POLICY OBJECTIVE**

99 Required by City Code

100 **FINANCIAL IMPACTS**

101 The correct fees were paid to the City at the time the application(s) were made.

102 **STAFF RECOMMENDATION**

103 Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff
104 recommends approval of the license(s) pending successful background checks.

105 **REQUESTED COUNCIL ACTION**

106

107 Motion to approve the business and other license application(s) pending successful background checks.

Prepared by: Chris Miller, Finance Director
Attachments: A: Applications



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☒ New License ☐ Renewal

For the License Year Ending June 30, 2015

1. Full Legal Name (Please Print) Graves Connie Elizabeth
(Last) (First) (Middle)

2. Home Address _____
(Street) (City) (State) (Zip)

3. Telephone _____ ☒ Cell ☐ Home ☐ Work

4. Date of Birth (mm/dd/yyyy) _____

5. Email Address _____

6. Driver's License Number _____ State of Issuance _____

7. Ethnicity:

8. Sex:

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:

Lifetime Fitness 2480 Fairview Ave N Roseville, MN 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?

☐ Yes ☒ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on the back of this page.

☐ Yes ☐ No ☒ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature _____

Date 11/12/14

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00 (prorated quarterly)



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☒ New License ☐ Renewal For the License Year Ending June 30, 2015

1. Full Legal Name (Please Print) Wang Zhao Guo
(Last) (First) (Middle)

2. Home Address _____
(Street) (City) (State) (Zip)

3. Telephone (_____) ☒ Cell ☐ Home ☐ Work

4. Date of Birth (mm/dd/yyyy) _____

5. Email Address _____

6. Driver's License Number _____ State of Issuance _____

7. Ethnicity:

8. Sex:

9. Have you ever used or been known by any name other than the legal name given in number 1 above?

☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:

New Dragon Acupressure Massage - 1705 Rosedale Center #698

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?

☒ Yes modesto CA ☐ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on the back of this page.

☐ Yes ☒ No ☐ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature WANG ZHAO GUO Date 11-6-2014

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00 (prorated quarterly)
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

- ☒ New License ☐ Renewal For the License Year Ending June 30, 2015
1. Full Legal Name (Please Print) HU Xiao Jiao
(Last) (First) (Middle)
2. Home Address _____
(Street) (City) (State) (Zip)
3. Telephone (_____) ☒ Cell ☐ Home ☐ Work
4. Date of Birth (mm/dd/yyyy) _____
5. Email Address _____
6. Driver's License Number _____ State of Issuance _____
7. Ethnicity: _____
8. Sex: _____
9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:
New Dragon Acupressure Massage - 1705 Rosedale Center, #698
11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☒ Yes West Covina, CA ☐ No
12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on the back of this page.
☐ Yes ☒ No ☐ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature Xiao Jiao Hu Date 11-14-2010

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00 (prorated quarterly)
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

- ☒ New License ☐ Renewal For the License Year Ending June 30, 2015
1. Full Legal Name (Please Print) Lu Weiting
(Last) (First) (Middle)
2. Home Address _____
(Street) (City) (State) (Zip)
3. Telephone (_____) ☒ Cell ☐ Home ☐ Work
4. Date of Birth (mm/dd/yyyy) _____
5. Email Address _____
6. Driver's License Number _____ State of Issuance _____
7. Ethnicity: ☐ White ☐ Black ☒ Asian ☐ Hispanic ☐ Native American ☐ Other _____
8. Sex: ☐ Male ☒ Female
9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:
1-100 massage, 1961 Rico St. Roseville MN 55113
11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☒ Yes Plymouth, MN ☐ No
12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on the back of this page.
☐ Yes ☒ No ☐ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature Weiting Lu Date 12/11/14

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00 (prorated quarterly)
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☒ New License ☐ Renewal

For the License Year Ending June 30, 2015

1. Full Legal Name (Please Print) Greenwood Stephanie Nicole
(Last) (First) (Middle)

2. Home Address _____
(Street) (City) (State) (Zip)

3. Telephone (_____) ☒ Cell ☐ Home ☐ Work

4. Date of Birth (mm/dd/yyyy) _____

5. Email Address _____

6. Driver's License Number _____ State of Issuance _____

7. Ethnicity: _____

8. Sex: _____

9. Have you ever used or been known by any name other than the legal name given in number 1 above?

☒ Yes ☐ No If Yes, List each full name along with dates and places where used.

Nickname = Annie. I've been going by Annie for years. Haven't changed my name though.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:

Massage Xscape 1767 Lexington Ave N. Roseville, MN 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?

☒ Yes Burnsville and St. Paul ☐ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on the back of this page.

☐ Yes ☒ No ☐ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature Stephanie Greenwood Date 11/18/14

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00 (prorated quarterly)
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Recycling Hauler License Application

Fee Due: \$125.00 Year 2015 (License will be for January 1 to December 31.)

Business Name Aspen Waste Systems, Inc.

Business Address 2951 Wells Ave. SE - Minneapolis, MN - 55414

Business Phone 612-884-8000

Contact Person Thor Nelson Email Address _____

Emergency Contact Information Thor Nelson 612-884-8000 (Commercial Dispatch)

If completed license should be mailed somewhere other than the business address, please attach separate sheet.

Recycling services will be provided to (check all that apply):

☐ Residential ☒ Commercial ☒ Multifamily ☒ Industrial

Number of vehicles the applicant proposes to use in the collection of recyclables _____

Name and address of companies or materials recovery facility where recyclables will be delivered:

Pioneer Paper ^{Newsprint*} Waste Management ^{Glass*} Waste Management ^{Cans/Plastic*}

Pioneer Paper ^{Office paper/Boxboard*} Pioneer Paper ^{Corrugated Cardboard*} Single-Sort Eureka ^{Other (please specify)}

*Required items for residential and multifamily haulers

I have been provided with a copy of the City of Roseville Curbside Recycling Ordinance and understand that violation of any of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, and the fee of \$125.00.

11-7-14
Date

Thor Nelson
Applicant's Signature

Waste
Title



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Recycling Hauler License Application

Fee Due: \$125.00 Year 2015 (License will be for January 1 to December 31.)

Business Name Eureka Recycling

Business Address 2828 Kennedy St NE, Mpls, 55414

Business Phone 612-669-2283

Contact Person Chris Goodwin Email Address christopherg@eureka-recycling.org

Emergency Contact Information Carolyn Loper - 651-248-5500

If completed license should be mailed somewhere other than the business address, please attach separate sheet.

Recycling services will be provided to (check all that apply):

☒ Residential ☐ Commercial ☒ Multifamily ☐ Industrial

Number of vehicles the applicant proposes to use in the collection of recyclables 4

Name and address of companies or materials recovery facility where recyclables will be delivered:

Newsprint*

Glass*

Cans/Plastic*

All Recyclables go to Eureka Recycling's facility
at the address above.

Office paper/Boxboard*

Corrugated Cardboard*

Other (please specify)

*Required items for residential and multifamily haulers

I have been provided with a copy of the City of Roseville Curbside Recycling Ordinance and understand that violation of any of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, and the fee of \$125.00.

10/17/14
Date

[Signature]
Applicant's Signature

Customer Relations Mgr.
Title



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Recycling Hauler License Application

Fee Due: \$125.00 Year 2015 (License will be for January 1 to December 31.)
Business Name Gene's Disposal Service INC.
Business Address 5661 152ND ST N Hugo, MN 55038
Business Phone 651-426-1224
Contact Person LISA Wegleitner Email Address genesdisposal@guestoffice.net
Emergency Contact Information Gene or LISA Wegleitner

If completed license should be mailed somewhere other than the business address, please attach separate sheet.

Recycling services will be provided to (check all that apply):

☒ Residential ☒ Commercial ☒ Multifamily ☒ Industrial

Number of vehicles the applicant proposes to use in the collection of recyclables _____

Name and address of companies or materials recovery facility where recyclables will be delivered:

<u>EUREKA Recycling</u>	<u>11</u>	<u>11</u>	<u>11</u>	<u>11</u>
<u>2828 Kennedy St NE</u>				
<u>Mpls, MN 55413</u>				
Office paper/Boxboard*	Corrugated Cardboard*	Other (please specify)		
<u>11</u>	<u>11</u>	<u>11</u>	<u>11</u>	<u>11</u>

*Required items for residential and multifamily haulers

I have been provided with a copy of the City of Roseville Curbside Recycling Ordinance and understand that violation of any of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, and the fee of \$125.00.

11-6-14 Date
[Signature] Applicant's Signature
owner Title



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Recycling Hauler License Application

Fee Due: \$125.00 Year 2015 (License will be for January 1 to December 31.)

Business Name Republic Services

Business Address 4325 E. 160th Street - Inver Grove Heights, MN 55076

Business Phone 651-455-8634

Contact Person Dan Jirik Email Address DJirik@republicservices.com

Emergency Contact Information Erik Schuck

If completed license should be mailed somewhere other than the business address, please attach separate sheet.

Recycling services will be provided to (check all that apply):

☐ Residential ☒ Commercial ☒ Multifamily ☐ Industrial

Number of vehicles the applicant proposes to use in the collection of recyclables 1

Name and address of companies or materials recovery facility where recyclables will be delivered:

IGA Recycling ^{Newsprint*}
2195 E. 117th Street
Inver Grove Heights, MN
55076

Glass*

Cans/Plastic*

Office paper/Boxboard*

Corrugated Cardboard*

Other (please specify)

Same

Same

Same

*Required items for residential and multifamily haulers

I have been provided with a copy of the City of Roseville Curbside Recycling Ordinance and understand that violation of any of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, and the fee of \$125.00.

10-16-14
Date

Erik Schuck
Applicant's Signature

Admin. Ass't
Title



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Recycling Hauler License Application

Fee Due: \$125.00 Year 2015 (License will be for January 1 to December 31.)

Business Name Walters Recycling & Refuse

Business Address P.O. Box 67 Circle Pines MN 55014

Business Phone 763-780-8464

Contact Person ERIC SEDERSROM Email Address eric@waltersrecycling.com

Emergency Contact Information ERIC - cell - 763-438-6362

If completed license should be mailed somewhere other than the business address, please attach separate sheet.

Recycling services will be provided to (check all that apply):

☒ Residential ☒ Commercial ☒ Multifamily ☒ Industrial

Number of vehicles the applicant proposes to use in the collection of recyclables 3

Name and address of companies or materials recovery facility where recyclables will be delivered:

Newsprint*

Glass*

Cans/Plastic*

Recycle America

Recycle America

Recycle America

Office paper/Boxboard*

Corrugated Cardboard*

Other (please specify)

Recycle America

Recycle America

COMPOST - EIK RIVER COMPOST

Rock Town

EMERLY

*Required items for residential and multifamily haulers

I have been provided with a copy of the City of Roseville Curbside Recycling Ordinance and understand that violation of any of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, and the fee of \$125.00.

10/31/14
Date

[Signature]
Applicant's Signature

OPERATIONS MGR
Title



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Recycling Hauler License Application

Fee Due: \$125.00 Year 2015 (License will be for January 1 to December 31.)

Business Name Waste Management of Minnesota, Inc.

Business Address 10050 Naples St NE Blaine MN 55449

Business Phone 952-890-1100

Contact Person Gregory Revering Email Address Greverin@wm.com

Emergency Contact Information Gregory Revering

If completed license should be mailed somewhere other than the business address, please attach separate sheet.

Recycling services will be provided to (check all that apply):

☐ Residential ☒ Commercial ☒ Multifamily ☒ Industrial

Number of vehicles the applicant proposes to use in the collection of recyclables 3

Name and address of companies or materials recovery facility where recyclables will be delivered:

<i>Newsprint*</i>	<i>Glass*</i>	<i>Cans/Plastic*</i>
<u>WM-Twin Cities MRF</u>	<u>same</u>	<u>same</u>
<u>1800 Broadway Ave NE</u>		
<u>Mpls MN 55413</u>		

<i>Office paper/Boxboard*</i>	<i>Corrugated Cardboard*</i>	<i>Other (please specify)</i>
<u>same</u>	<u>same</u>	<u>"</u>

*Required items for residential and multifamily haulers

I have been provided with a copy of the City of Roseville Curbside Recycling Ordinance and understand that violation of any of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, and the fee of \$125.00.

11/20/14
Date

[Signature]
Applicant's Signature

District Manager
Title



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Solid Waste Hauler License Application

Fee Due: \$125.00 Year 2015 (License will be for January 1 to December 31.)

Business Name Aspen Waste Systems, Inc.

Business Address 2951 Weeks Ave. SE - Minneapolis, MN - 55414
If completed license should be mailed somewhere other than the business address, please advise.

Business Phone 612-884-8000

Contact Information

Business Matters: Contact Person Thor Nelson

Email Address _____

Operational Matters: Contact Person Tracy Goltz

Email Address _____

Emergency: Contact Name: Thor Nelson

Cell Phone: 612-884-8000 (Commercial Dispatch)

In the event that, while operating in Roseville, a collection vehicle leaks or spills either vehicle fluids or fluids or debris from material collected the company must contact the City within one business day with information regarding the material involved, the amount of material involved and the steps taken by the company to mitigate and remediate damage. This contact does not absolve the company from liability.

The City expects that in the case of a natural or man-made disaster or a public health crisis your company will be able to continue service. Your company should plan for continuity of operations through an emergency operations plan. Does your company have an emergency operations plan? ☒ Yes ☐ No

Your company must notify the City when you activate your emergency operations plan, and inform the City of relevant information regarding provision of collection service under the plan.

Solid waste collection will be provided to (check all that apply):

☒ Residential (single family, duplex, triplex, fourplex)

☒ Multiple Residential (apartment, condominium, manufactured home park, and townhouse)

☒ Commercial/Industrial

Number of vehicles the applicant proposes to use in the collection of solid waste 6

Name and address of each transfer station, disposal facility and composting facility used for each of the following:
(attach additional pages if needed)

Garbage

SKB- Malcolm
Newport

Construction/Demolition Debris

SKB- Malcolm

Yard Waste/Brush

SKB- Malcolm

Organics

Brooklyn Park - Transfer

Include a copy of the disclosure form used to inform customers of the disposal facilities used by the applicant.

Residential Customer Rates

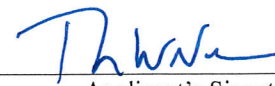
Please include all relevant taxes and fees including surcharges.
These will be published and otherwise made available to residents.

Service	Cost
35 X 2 Gallon Service*	12.05 WTX (per month)
65 X 4 Gallon Service*	15.47 WTX (per month)
95 X 6 Gallon Service*	18.87 WTX (per month)
Walk-up Service*	4.50 + TX (per month)
Additional Garbage*	2.00 each additional bag
Yard Waste*	3.25 / bag or WU #79.95 for season
Organics	N/A

*These services are required to be offered in Roseville.

I have been provided with a copy of the City of Roseville Solid Waste Collection Ordinance and understand that violation of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, the fee of \$125.00, and a copy of the disposal facility disclosure form.



Applicant's Signature

Low

Title

11-7-14

Date



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Solid Waste Hauler License Application

Fee Due: \$125.00 Year 2015 (License will be for January 1 to December 31.)

Business Name Gene's Disposal Service Inc.

Business Address 5661 152ND ST N Hugo, MN 55038
If completed license should be mailed somewhere other than the business address, please advise.

Business Phone 651 426-1224

Contact Information

Business Matters: Contact Person LISA WEGLEITNER
Email Address genesdisposal@gwestoffice.net
Operational Matters: Contact Person Gene OR LISA Wegleitner
Email Address _____

Emergency: Contact Name: Gene OR LISA
Cell Phone: 612-414-3925 / 612-414-4921

In the event that, while operating in Roseville, a collection vehicle leaks or spills either vehicle fluids or fluids or debris from material collected the company must contact the City within one business day with information regarding the material involved, the amount of material involved and the steps taken by the company to mitigate and remediate damage. This contact does not absolve the company from liability.

The City expects that in the case of a natural or man-made disaster or a public health crisis your company will be able to continue service. Your company should plan for continuity of operations through an emergency operations plan. Does your company have an emergency operations plan? ☒ Yes ☐ No

Your company must notify the City when you activate your emergency operations plan, and inform the City of relevant information regarding provision of collection service under the plan.

Solid waste collection will be provided to (check all that apply):

- ☒ Residential (single family, duplex, triplex, fourplex)
☒ Multiple Residential (apartment, condominium, manufactured home park, and townhouse)
☒ Commercial/Industrial

Number of vehicles the applicant proposes to use in the collection of solid waste

2

(over)

Name and address of each transfer station, disposal facility and composting facility used for each of the following:
(attach additional pages if needed)

Garbage

RRT

NEWPORT, MN

Construction/Demolition Debris

SKB

10304 NAPLES ST NE
BLAINE, MN 55449

Yard Waste/Brush

SKB

11

Organics

Include a copy of the disclosure form used to inform customers of the disposal facilities used by the applicant.

Residential Customer Rates

Please include all relevant taxes and fees including surcharges.
These will be published and otherwise made available to residents.

Service	Cost
32 Gallon Service*	17 ⁰⁰ (per month)
64 Gallon Service*	18 ⁹⁹ (per month)
96 Gallon Service*	21 ⁰⁰ (per month)
Walk-up Service*	5 ⁰⁰ (per month)
Additional Garbage*	2.07
Yard Waste*	1.75
Organics	

*These services are required to be offered in Roseville.

I have been provided with a copy of the City of Roseville Solid Waste Collection Ordinance and understand that violation of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, the fee of \$125.00, and a copy of the disposal facility disclosure form.

Applicant's Signature

owner

Title

11-6-2014

Date



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Solid Waste Hauler License Application

Fee Due: \$125.00 Year 2015 (License will be for January 1 to December 31.)

Business Name Ray Anderson & Sons Co. Inc.

Dumpster Box Services

Business Address 930 Duluth St.

St. Paul, MN 55106-3418

If dumpster license should be mailed somewhere other than the business address, please advise.

Business Phone 651-774-2550

Contact Information

Business Matters:

Contact Person Rick Anderson

Email Address DUMPSTER BOX SERVICE @ EARTH LINK.NET

Operational Matters:

Contact Person Same

Email Address DUMPSTER BOX SERVICE @ EARTH LINK.NET

Emergency:

Contact Name: Rick Anderson

Cell Phone: 612-789-7050

In the event that, while operating in Roseville, a collection vehicle leaks or spills either vehicle fluids or fluids or debris from material collected the company must contact the City within one business day with information regarding the material involved, the amount of material involved and the steps taken by the company to mitigate and remediate damage. This contact does not absolve the company from liability.

The City expects that in the case of a natural or man-made disaster or a public health crisis your company will be able to continue service. Your company should plan for continuity of operations through an emergency operations plan. Does your company have an emergency operations plan? ☒ Yes ☐ No

Your company must notify the City when you activate your emergency operations plan, and inform the City of relevant information regarding provision of collection service under the plan.

Solid waste collection will be provided to (check all that apply):

☒ Residential (single family, duplex, triplex, fourplex)

☐ Multiple Residential (apartment, condominium, manufactured home park, and townhouse)

☒ Commercial/Industrial

Number of vehicles the applicant proposes to use in the collection of solid waste

2

(over)

Name and address of each transfer station, disposal facility and composting facility used for each of the following:
(attach additional pages if needed)

Garbage

RRT - Newport

Construction/Demolition Debris

SKB LANDFILL

Yard Waste/Brush

Compost

Organics

N/A

Include a copy of the disclosure form used to inform customers of the disposal facilities used by the applicant.

Residential Customer Rates

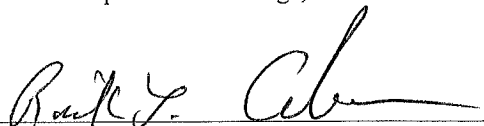
Please include all relevant taxes and fees including surcharges.
These will be published and otherwise made available to residents.

Service	Cost
32 Gallon Service*	_____ (per month)
64 Gallon Service*	_____ (per month)
96 Gallon Service*	_____ (per month)
Walk-up Service*	_____ (per month)
Additional Garbage*	<u>DUMPSTER BOXES ONLY</u>
Yard Waste*	_____
Organics	_____

*These services are required to be offered in Roseville.

I have been provided with a copy of the City of Roseville Solid Waste Collection Ordinance and understand that violation of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, the fee of \$125.00, and a copy of the disposal facility disclosure form.


Applicant's Signature

Treasurer
Title

10-21-14
Date



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Solid Waste Hauler License Application

Fee Due: \$125.00 Year 2015 (License will be for January 1 to December 31.)

Business Name Republic Services Formerly Allied Waste

Business Address 4325 E. 66th Street - Inver Grove Heights, MN 55076
If completed license should be mailed somewhere other than the business address, please advise.

Business Phone 651-455-8634

Contact Information

Business Matters: Contact Person Erik Schuck

Email Address ESchuck@republicservices.com

Operational Matters: ☒ Contact Person DJirik@republicservices.com

Email Address Dan Jirik

Emergency: Contact Name: Dan Jirik

Cell Phone: 715-651-2600

In the event that, while operating in Roseville, a collection vehicle leaks or spills either vehicle fluids or fluids or debris from material collected the company must contact the City within one business day with information regarding the material involved, the amount of material involved and the steps taken by the company to mitigate and remediate damage. This contact does not absolve the company from liability.

The City expects that in the case of a natural or man-made disaster or a public health crisis your company will be able to continue service. Your company should plan for continuity of operations through an emergency operations plan. Does your company have an emergency operations plan? ☒ Yes ☐ No

Your company must notify the City when you activate your emergency operations plan, and inform the City of relevant information regarding provision of collection service under the plan.

Solid waste collection will be provided to (check all that apply):

☒ Residential (single family, duplex, triplex, fourplex)

☒ Multiple Residential (apartment, condominium, manufactured home park, and townhouse)

☒ Commercial/Industrial

Number of vehicles the applicant proposes to use in the collection of solid waste 9

(over)

Name and address of each transfer station, disposal facility and composting facility used for each of the following:
(attach additional pages if needed)

Garbage

Blaine Transfer-10320 Naples St.
NRG - Maxwell Ave. / Newport

Construction/Demolition Debris

Malcom
630 Malcom Ave - Mpls

Yard Waste/Brush

Malcom
630 Malcom Ave - Mpls

Organics

Include a copy of the disclosure form used to inform customers of the disposal facilities used by the applicant.

Residential Customer Rates

Please include all relevant taxes and fees including surcharges.
These will be published and otherwise made available to residents.

Service	Cost
35-32 Gallon Service*	14.75 (per month)
68-64 Gallon Service*	15.00 (per month)
95-96 Gallon Service*	16.00 (per month)
Walk-up Service*	Call for Quote (per month)
Additional Garbage*	6.00
Yard Waste*	100.00
Organics	

*These services are required to be offered in Roseville.

I have been provided with a copy of the City of Roseville Solid Waste Collection Ordinance and understand that violation of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, the fee of \$125.00, and a copy of the disposal facility disclosure form.

Denise S. Kaur
Applicant's Signature
Administrative Ass't
Title
10-16-14
Date



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Solid Waste Hauler License Application

Fee Due: \$125.00 Year 2015 (License will be for January 1 to December 31.)

Business Name Randy's Sanitation, Inc. DBA: Randy's Environmental Services

Business Address PO Box 169 Delano, Mn. 55328
If completed license should be mailed somewhere other than the business address, please advise.

Business Phone (763) 972-3335

Contact Information

Business Matters: Contact Person Rhonda Saler, Operations Coordinator

Email Address rsaler@randyssanitation.com

Operational Matters: Contact Person Rhonda Saler

Email Address _____

Emergency: Contact Name: Ben Roskowiak, Operations Manager

Cell Phone: (612) 919-0535 desk (763) 972-145

In the event that, while operating in Roseville, a collection vehicle leaks or spills either vehicle fluids or fluids or debris from material collected the company must contact the City within one business day with information regarding the material involved, the amount of material involved and the steps taken by the company to mitigate and remediate damage. This contact does not absolve the company from liability.

The City expects that in the case of a natural or man-made disaster or a public health crisis your company will be able to continue service. Your company should plan for continuity of operations through an emergency operations plan. Does your company have an emergency operations plan? ____ Yes X No

Your company must notify the City when you activate your emergency operations plan, and inform the City of relevant information regarding provision of collection service under the plan.

Solid waste collection will be provided to (check all that apply):

☐ Residential (single family, duplex, triplex, fourplex)

☒ Multiple Residential (apartment, condominium, manufactured home park, and townhouse)

☒ Commercial/Industrial

Number of vehicles the applicant proposes to use in the collection of solid waste 4

(over)

Name and address of each transfer station, disposal facility and composting facility used for each of the following:
(attach additional pages if needed)

Garbage

see attached disclosure

Construction/Demolition Debris

see attached disclosure

Yard Waste/Brush

Organics Technology
3750 Washington Ave N
Minneapolis

Organics

Brooklyn Park Transfer Station
S.E.T. Minnetrista, mn.

Include a copy of the disclosure form used to inform customers of the disposal facilities used by the applicant.

Residential Customer Rates

Please include all relevant taxes and fees including surcharges.
These will be published and otherwise made available to residents.

Service		Cost
32 Gallon Service*	NO residential service provided in Roseville	_____ (per month)
64 Gallon Service*		_____ (per month)
96 Gallon Service*		_____ (per month)
Walk-up Service*		_____ (per month)
Additional Garbage*		_____
Yard Waste*		_____
Organics		_____

*These services are required to be offered in Roseville.

I have been provided with a copy of the City of Roseville Solid Waste Collection Ordinance and understand that violation of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, the fee of \$125.00, and a copy of the disposal facility disclosure form.

Rhonda Saker, signing for Corp.
Applicant's Signature

Operations Coordinator
Title

11-10-14
Date



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Solid Waste Hauler License Application

Fee Due: \$125.00 Year 2015 (License will be for January 1 to December 31.)

Business Name Walters Recycling & Refuse

Business Address P.O. Box 67 Circle Pines MN 55014
If completed license should be mailed somewhere other than the business address, please advise.

Business Phone 763-780-8464

Contact Information

Business Matters: Contact Person ERIC SEDERSTROM

Email Address eric@waltersrecycling.com

Operational Matters: Contact Person Same

Email Address _____

Emergency: Contact Name: Same

Cell Phone: 763-438-6362

In the event that, while operating in Roseville, a collection vehicle leaks or spills either vehicle fluids or fluids or debris from material collected the company must contact the City within one business day with information regarding the material involved, the amount of material involved and the steps taken by the company to mitigate and remediate damage. This contact does not absolve the company from liability.

The City expects that in the case of a natural or man-made disaster or a public health crisis your company will be able to continue service. Your company should plan for continuity of operations through an emergency operations plan. Does your company have an emergency operations plan? ☒ Yes ☐ No

Your company must notify the City when you activate your emergency operations plan, and inform the City of relevant information regarding provision of collection service under the plan.

Solid waste collection will be provided to (check all that apply):

☒ Residential (single family, duplex, triplex, fourplex)

☒ Multiple Residential (apartment, condominium, manufactured home park, and townhouse)

☒ Commercial/Industrial

Number of vehicles the applicant proposes to use in the collection of solid waste 3

(over)

Name and address of each transfer station, disposal facility and composting facility used for each of the following:
(attach additional pages if needed)

Garbage

DISCLOSURE ATTACHED

Construction/Demolition Debris

DISCLOSURE ATTACHED

Yard Waste/Brush

EIK RIVER COMPOSTING

Organics

PERMANENT

Include a copy of the disclosure form used to inform customers of the disposal facilities used by the applicant.

Residential Customer Rates

Please include all relevant taxes and fees including surcharges.
These will be published and otherwise made available to residents.

Service	Cost
32 Gallon Service*	<u>12.65</u> (per month)
64 Gallon Service*	<u>19.20</u> (per month)
96 Gallon Service*	<u>20.20</u> (per month)
Walk-up Service*	<u>call</u> (per month)
Additional Garbage*	<u>call</u>
Yard Waste*	<u>73.50</u>
Organics	<u>N/A</u>

*These services are required to be offered in Roseville.

I have been provided with a copy of the City of Roseville Solid Waste Collection Ordinance and understand that violation of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, the fee of \$125.00, and a copy of the disposal facility disclosure form.


Applicant's Signature

OPERATIONS MGR
Title

11/4/14
Date



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Solid Waste Hauler License Application

Fee Due: \$125.00 Year 2015 (License will be for January 1 to December 31.)

Business Name Waste Management of Minnesota, Inc.

Business Address 10050 Naples St NE Blaine MN 55449
If completed license should be mailed somewhere other than the business address, please advise.

Business Phone 952-890-1100

Contact Information

Business Matters: Contact Person Gregory Revering
Email Address Greverin@wm.com

Operational Matters: Contact Person Julie Altman Radermacher
Email Address Jaltman@wm.com

Emergency: Contact Name: Gregory Revering
Cell Phone: 612-240-6129

In the event that, while operating in Roseville, a collection vehicle leaks or spills either vehicle fluids or fluids or debris from material collected the company must contact the City within one business day with information regarding the material involved, the amount of material involved and the steps taken by the company to mitigate and remediate damage. This contact does not absolve the company from liability.

The City expects that in the case of a natural or man-made disaster or a public health crisis your company will be able to continue service. Your company should plan for continuity of operations through an emergency operations plan. Does your company have an emergency operations plan? ☒ Yes ☐ No

Your company must notify the City when you activate your emergency operations plan, and inform the City of relevant information regarding provision of collection service under the plan.

Solid waste collection will be provided to (check all that apply):

☒ Residential (single family, duplex, triplex, fourplex)

☒ Multiple Residential (apartment, condominium, manufactured home park, and townhouse)

☒ Commercial/Industrial

Number of vehicles the applicant proposes to use in the collection of solid waste 11

(over)

Name and address of each transfer station, disposal facility and composting facility used for each of the following:
(attach additional pages if needed)

Garbage

Newport - RRT
2901 Maxwell Ave
Newport MN 55055

Construction/Demolition Debris

Advanced
Como
St Paul MN

Yard Waste/Brush

Malcolm - SKB
630 Malcolm Ave SE
Mpls MN 55414

Organics

Include a copy of the disclosure form used to inform customers of the disposal facilities used by the applicant.

Residential Customer Rates

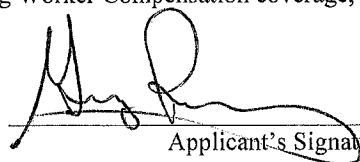
Please include all relevant taxes and fees including surcharges.
These will be published and otherwise made available to residents.

Service	Cost
32 Gallon Service*	12.00 (per month)
64 Gallon Service*	13.00 (per month)
96 Gallon Service*	14.00 (per month)
Walk-up Service*	12.00 (per month)
Additional Garbage*	Varies
Yard Waste*	7.00
Organics	N/A

*These services are required to be offered in Roseville.

I have been provided with a copy of the City of Roseville Solid Waste Collection Ordinance and understand that violation of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, the fee of \$125.00, and a copy of the disposal facility disclosure form.


Applicant's Signature
District Manager
Title
11/20/14
Date



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Solid Waste Hauler License Application

Fee Due: \$125.00 Year 2015 (License will be for January 1 to December 31.)

Business Name ACE Solid Waste, Inc
Business Address 6601 McKinley St NW Ramsey MN 55303
If completed license should be mailed somewhere other than the business address, please advise.
Business Phone 763-427-3110

Contact Information

Business Matters: Contact Person Randy Triplett
Email Address RandallT@wasteconnections.com
Operational Matters: Contact Person Same
Email Address Same
Emergency: Contact Name: Randy Triplett
Cell Phone: 763-398-1824

In the event that, while operating in Roseville, a collection vehicle leaks or spills either vehicle fluids or fluids or debris from material collected the company must contact the City within one business day with information regarding the material involved, the amount of material involved and the steps taken by the company to mitigate and remediate damage. This contact does not absolve the company from liability.

The City expects that in the case of a natural or man-made disaster or a public health crisis your company will be able to continue service. Your company should plan for continuity of operations through an emergency operations plan. Does your company have an emergency operations plan? ☒ Yes ☐ No

Your company must notify the City when you activate your emergency operations plan, and inform the City of relevant information regarding provision of collection service under the plan.

Solid waste collection will be provided to (check all that apply):

- ☒ Residential (single family, duplex, triplex, fourplex)
- ☒ Multiple Residential (apartment, condominium, manufactured home park, and townhouse)
- ☒ Commercial/Industrial

Number of vehicles the applicant proposes to use in the collection of solid waste 3

Name and address of each transfer station, disposal facility and composting facility used for each of the following:
(attach additional pages if needed)

Garbage

Great River Energy - Elk River
Elk River Landfill - Elk River
Lake Area Disposal - Sarona, W
(via Blaine Transfer Station)

Construction/Demolition Debris

RRT Processing Solutions

Yard Waste/Brush

RRT Processing Solutions

Organics

Include a copy of the disclosure form used to inform customers of the disposal facilities used by the applicant.

Residential Customer Rates

Please include all relevant taxes and fees including surcharges.
These will be published and otherwise made available to residents.

Service	Cost
32 Gallon Service*	_____ (per month)
64 Gallon Service*	_____ (per month)
96 Gallon Service*	_____ (per month)
Walk-up Service*	_____ (per month)
Additional Garbage*	<u>Varies</u>
Yard Waste*	<u>\$73.00</u>
Organics	_____

* Enclosure
#1

*These services are required to be offered in Roseville.

I have been provided with a copy of the City of Roseville Solid Waste Collection Ordinance and understand that violation of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, the fee of \$125.00, and a copy of the disposal facility disclosure form.

Randy Campbell

Applicant's Signature

Sales mgr

Title

11/14/14

Date



Enclosure
#1

*Keeping It
Clean*

6601 McKinley Street NW, Ramsey, MN 55303

October, 2014

Service Rates

Citizens highly value open competition for the privilege of serving their garbage collection needs. Freedom of choice and having the ability to switch service providers without government regulation are very important to residents.

Since 1955 we have been giving personalized service to individual homeowners based on their requests and demands. We have found customers make their buying decision on more than just price including type of company, company operations and personalized service. Our service is not a utility. Everyday, we work on the value proposition with our customers, trying to give them the personal service they demand at the best possible price.

Consequently in your community our fees are various and subject to customer demands and the competitive marketplace. Rates quoted for license purposes are available to residents but do not necessarily reflect the actual rates charged in the community due to the personalized nature of the service we provide. As with any business, the range of rates we provide have both a cap and a floor.

We work hard in every community we serve to educate our competition's customers through introductory rates and special offers in an effort to convert them to ACE. We then work equally hard to show them the ACE difference through a competitive price and personalized service.

Although we believe our pricing strategy is a competitive advantage and therefore mostly confidential, we would be happy to schedule a meeting with staff or elected officials to discuss the nature of the competitive market.

Sincerely,

Randy Triplett
Sales Manager
763-398-1824
randy@acesolidwaste.com

Introductory Rates:

Base Service 32 gallons: \$12.49 per month
Base Service 63 gallons: \$12.99 per month
Base Service 96 gallons: \$14.99 per month

**CITY OF ROSEVILLE
FINANCE DEPARTMENT, LICENSE DIVISION
APPLICATION FOR
PAWN SHOP AND PRECIOUS METALS DEALER**

Part I - General Information

For license year January 1, 2015 through December 31, 2015

NEW _____ RENEWAL X

Directions: Please complete the application with a typewriter or by printing in ink. If the application is by a natural person, by such person; if by a corporation, by an officer thereof; if by a partnership, by one of the partners; if by an unincorporated association, by the manager or managing officer thereof.

1. Name of Applicant: Pawn America Minnesota, LLC
(Name of individual/partnership/corporation/association)

2. Name under which applicant will be doing business, business address, and telephone number:

Full Name: Pawn America
Last First Middle

Business Address: 1715 N. Rice St. Roseville, MN
Street City State ZIP

Business Telephone: 651-487-1595 55113

3. Type of Applicant:

____ Individual ____ Partnership ____ Corporation ____ Association

X Other (Please explain): Limited Liability Company

4. Type of License Applicant Seeks:

Pawn Shop	\$10,000 per year
Precious Metal Dealer	\$10,000 per year
Pawn Shop & Precious Metal Dealer	\$13,000 per year

5. Please provide the following information of the manager, proprietor, or other agent in charge of the individual's, corporation's or association's premises to be licensed:

Name: Rixmann Bradley Kent
Last First Middle

Date of Birth: _____

Personal Address: _____
Street City State ZIP

Personal Telephone: _____

6. If applicant is an individual (If not, skip to next section):

Name: _____
Last First Middle

Date of Birth: _____

Personal Address: _____
Street City State ZIP

Personal Telephone: _____

Business Address: _____
Street City State ZIP

Business Telephone: _____

7. List attached
If applicant is a partnership, list information for each member with an interest in the partnership and indicate who will be the managing partner (If not, skip to next section):

The managing partner will be: Brad Rixmann

A. Name: _____
Last First Middle

Date of Birth: _____ Interest _____ %

Personal Address: _____
Street City State ZIP

Personal Telephone: _____

Business Address: _____
Street City State ZIP

Business Telephone: _____

B. Name:

Last First Middle

Date of Birth: _____ Interest _____ %

Personal Address:

Street City State ZIP

Personal Telephone: _____

Business Address:

Street City State ZIP

Business Telephone: _____

C. Name:

Last First Middle

Date of Birth: _____ Interest _____ %

Personal Address:

Street City State ZIP

Personal Telephone: _____

Business Address:

Street City State ZIP

Business Telephone: _____

D. Name:

Last First Middle

Date of Birth: _____ Interest _____ %

Personal Address:

Street City State ZIP

Personal Telephone: _____

Business Address:

Street City State ZIP

Business Telephone: _____

LLC - List attached

8. If the applicant is a corporation or association, give the following information (If not, skip to next section):

A. Name of Corporation/ Association: _____

State of Incorporation or Association: _____

Branch Address: _____
Street City State ZIP

Branch Telephone Number: _____

Home Office Address: _____
Street City State ZIP

Home Office Telephone Number: _____

B. Please provide the following information for all officers of the corporation or association:

President:

Name: _____
Last First Middle

Date of Birth: _____

Personal Address: _____
Street City State ZIP

Personal Telephone: _____

Vice President

Name: _____
Last First Middle

Date of Birth: _____

Personal Address: _____
Street City State ZIP

Personal Telephone: _____

Secretary

Name: _____
Last First Middle

Date of Birth: _____

Personal Address: _____
Street City State ZIP

Personal Telephone: _____

Treasurer

Name:

_____	_____	_____
Last	First	Middle

Date of Birth: _____

Personal Address:

_____	_____	_____	_____
Street	City	State	ZIP

Personal Telephone: _____

- C. Please provide the following information for all persons who singly or together with their spouse and his or her parents, brothers, sisters, or children, own or control an interest in said corporation or association in excess of five (5) percent:

1. Name:

List attached

_____	_____	_____
Last	First	Middle

Date of Birth: _____ Interest _____ %

Personal Address:

_____	_____	_____	_____
Street	City	State	ZIP

Personal Telephone: _____

2. Name:

_____	_____	_____
Last	First	Middle

Date of Birth: _____ Interest _____ %

Personal Address:

_____	_____	_____	_____
Street	City	State	ZIP

Personal Telephone: _____

3. Name:

_____	_____	_____
Last	First	Middle

Date of Birth: _____ Interest _____ %

Personal Address:

_____	_____	_____	_____
Street	City	State	ZIP

Personal Telephone: _____

4. Name:

_____	_____	_____
Last	First	Middle

Date of Birth: _____ Interest _____ %

Personal Address:

_____	_____	_____	_____
Street	City	State	ZIP

Personal Telephone: _____

PAWN AMERICA MINNESOTA, L.L.C.
OWNERSHIP
LIST OF MEMBERS AND MANAGERS

Pawn America Minnesota, L.L.C. is owned as follows:

1. 1% of the membership interest is owned by PAL Minnesota, Ltd. The sole shareholder, CFO and CEO of PAL Minnesota, Ltd. is Brad Rixmann
2. 99% of the membership interest is owned by Pawn America Family Limited Partnership. This partnership is owned as follows:
 - A. Mary E. Rixmann irrevocable trust agreement F.B.O. Paul Rixmann 25%
 - B. Mary E. Rixmann irrevocable trust agreement F.B.O. Amy Regnier 25%
 - C. Mary E. Rixmann irrevocable trust agreement F.B.O. Brad Rixmann 49%
 - D. PAL Minnesota, Ltd. 1%

Bradley K. Rixmann

Date of Birth:
Title: Chief Manager
Bus. Address: 181 River Ridge Circle South, Burnsville, MN 55337
Res. Address:
Phone:

Steven Caulfield

Date of Birth: :
Title: Chief Operations Officer
Bus. Address: 181 River Ridge Circle South, Burnsville, MN 55337
Res. Address:
Phone:

Keith Kaestner

Date of Birth:
Title: Chief Financial Officer
Bus. Address: 181 River Ridge Circle South, Burnsville, MN 55337
Address:
Phone: :

Todd M. Phelps

Date of Birth:
Title: Vice President
Bus. Address: 181 River Ridge Circle South, Burnsville, MN 55337
Res. Address:
Phone:

I, Bradley K. Rixmann; being duly sworn, depose and confirm that the preceding statements are true and correct, and that this statement is executed with the knowledge that misrepresentation or failure to reveal information requested is sufficient cause for denial or revocation of a license; that I am voluntarily submitting this application with full knowledge that Minnesota law provides that any person making false oath shall be guilty of perjury.

BRK
Signature

CEO
Title

Subscribed and sworn to before me this 11th day of NOV. in the year 2014.



(Please Stamp Here)

Anna J. Paruccini
Notary Public

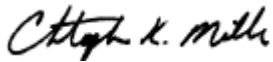
County of Dakota

My Commission expires 1/31/18

REQUEST FOR COUNCIL ACTION

Date: 12/01/2014
Item No.: 7.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount	Budget / CIP
Police	Motorola Solution	Police squad radios (a)	\$11,988	CIP
Public Works	American Engineering	Soil borings/pavement analysis (b)	23,000.00	CIP

Comments/Description:

- a) 4 radios purchased off the State Bid Contract.
- b) Soil borings/pavement cores & analysis; 2015 Pavement Management projects.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description
------------	--------------------

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and, if applicable, authorize the trade-in/sale of surplus items.

25 **REQUESTED COUNCIL ACTION**

26 Motion to approve the attached list of general purchases and contracts for services and where
27 applicable; the trade-in/sale of surplus equipment.

28

29

Prepared by: Chris Miller, Finance Director

Attachments: A: 2014 CIP Purchase Summary

30

City of Roseville

2014 Capital Improvement Plan Summary

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Planned Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Vehicles	Police	Marked squad replacement (5)	\$ 147,440	1/13/2014	\$ 155,659	\$ (8,219)
Vehicles	Police	Unmarked vehicles (2)	46,680		-	-
Vehicles	Police	CSO Vehicle	33,950	1/13/2014	25,258	8,692
Vehicles	Fire	Command Unit	45,000	1/13/2014	40,555	4,445
Vehicles	Fire	Rescue Boat	18,000	3/24/2014	25,035	(7,035)
Vehicles	Streets	Vehicle #123 Patch Hook Body	100,000		-	-
Vehicles	Streets	Vehicle #124 Oil distribution body/chassis	120,000	4/14/2014	52,850	67,150
Vehicles	Park Maintenance	Replace Vehicle #501 3/4 ton with plow	35,000		-	-
Vehicles	Park Maintenance	Replace Vehicle #508, 3/4 ton with plow	45,000		-	-
Vehicles	Park Maintenance	Replace Vehicle #533, 3/4 ton with plow	35,000		-	-
Vehicles	Park Maintenance	Replace Vehicle #532, 1/2 ton	25,000	8/11/2014	-	-
Vehicles	Skating Center	Replace Zamboni	-	2013 CIP	106,093	(106,093)
Vehicles	Community Dev.	Inspections Vehicle	-	2013 CIP	16,647	-
Vehicles	Sanitary Sewer	Vehicle #203 1-ton truck	28,000	3/24/2014	26,514	1,486
Vehicles	Sanitary Sewer	Vehicle #225 Backhoe	50,000		-	-
Vehicles	Storm Sewer	New Vehicle	-	2013 CIP	123,418	(123,418)
Total Vehicles			\$ 729,070		\$ 572,029	\$ (162,992)
Equipment	Central Services	Postage Machine Rental	\$ 3,340		\$ -	\$ -
Equipment	Central Services	Copier/scanner rentals	78,000	n/a	43,824	34,176
Equipment	Police	Computer equipment	7,210		2,017	5,193
Equipment	Police	Office furniture	2,060		422	1,638
Equipment	Police	Evidence room equipment replacements	2,575		559	2,016
Equipment	Police	Laptop replacement for squads	5,645		-	-
Equipment	Police	Squad conversion	15,450		17,779	(2,329)
Equipment	Police	Non-lethal weapons	1,545		716	829
Equipment	Police	Long-gun parts	3,090		-	-
Equipment	Police	Sidearm parts	2,060		1,853	207
Equipment	Police	Tactical gear	5,150		6,334	(1,184)
Equipment	Police	SWAT vests	6,180		-	-
Equipment	Police	Defibrillators	1,545		-	-
Equipment	Police	Radar units	4,120		-	-
Equipment	Police	Stop sticks	1,030		-	-
Equipment	Police	Rear transport seats	2,705		-	-
Equipment	Police	Control boxes	2,575		-	-
Equipment	Police	Radio equipment	15,450		331	15,119
Equipment	Fire	Firefighter turnout gear	52,800		-	-
Equipment	Fire	Lifepacks - 12	30,000		-	-
Equipment	Fire	Ventilation equipment	6,000	3/24/2014	8,202	(2,202)
Equipment	Fire	equipment tools	8,000		2,016	5,984
Equipment	Fire	Head protection	9,000		-	-
Equipment	Fire	Vehicle laptops	11,000		-	-
Equipment	Fire	Rescue Equipment	-	n/a	50,735	(50,735)
Equipment	Engineering	Office furniture	20,000		-	-
Equipment	Streets	Vehicle #122 Wheel loader bucket scale	6,000	2/24/2014	5,093	908
Equipment	Streets	Vehicle #153 Trailer Felling	8,000	10/27/2014	-	-
Equipment	Streets	Street signs	50,000		-	-
Equipment	Streets	Mower/ Snow blower combo	30,000	1/6/2014	23,943	6,057
Equipment	Streets	Anti-icing Hook setup	20,000	1/13/2014	14,534	5,466
Equipment	Streets	Spray Injection Patch Trailer	-	n/a	52,850	(52,850)
Equipment	Maintenance Garage	Replace office furniture	8,000		-	-
Equipment	Park Maintenance	MainTrac software	25,000		-	-
Equipment	Park Maintenance	Park security systems	150,000		-	-
Equipment	Park Maintenance	Unit #520 trailer	5,000		-	-
Equipment	Park Maintenance	Unit #538 portable generator	3,000		-	-
Equipment	Park Maintenance	Snowblower	1,000		-	-
Equipment	Skating Center	Ice show curtain - arena	8,000		-	-
Equipment	Skating Center	OVAL bandy boards	8,000		-	-
Equipment	Communications	Web conferencing equipment: Aspen Room	10,000		-	-
Equipment	Communications	Control room equipment replacements	10,000		1,052	8,948

City of Roseville

2014 Capital Improvement Plan Summary

As of 10/31/2014

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Planned Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Equipment	Information Technology	Computers, monitors printers	52,200	Multiple	93,054	(40,854)
Equipment	Information Technology	Network: servers, routers, etc.	62,000	Multiple	61,703	297
Equipment	Information Technology	Telephones, UPS, other	14,200	Multiple	9,400	4,800
Equipment	Community Dev.	Office furniture	5,500		-	-
Equipment	Community Dev.	Large format printer	5,000		1,983	3,017
Equipment	Community Dev.	Computer software	1,500		1,713	(213)
Equipment	Water	Water meters, AMR system	530,000	Prior Year	498,562	31,438
Equipment	Water	Replace/upgrade SCADA	20,000	10/27/2014	-	-
Equipment	Water	Field computer replacement	5,000		-	-
Equipment	Water	Compactor for backhoe	5,000	1/27/2014	4,337	663
Equipment	Sewer	Replace/upgrade SCADA	20,000	10/27/2014	-	-
Equipment	Sewer	Field computer replacement	5,000		-	-
Equipment	Sewer	Compactor for backhoe	-	1/27/2014	4,337	(4,337)
Equipment	Storm Drainage	Replace Unit #115 flair mower	25,000		-	-
Equipment	Storm Drainage	Mower/ Snow blower combo	30,000	1/6/2014	24,542	5,458
Equipment	Storm Drainage	Vehicle #225 Backhoe	50,000		-	-
Equipment	Storm Drainage	Replace/upgrade SCADA	20,000	10/27/2014	995	19,005
Equipment	Storm Drainage	Backhoe compactor	5,000	1/27/2014	4,337	663
Equipment	Storm Drainage	Vehicle #122 Wheel loader bucket scale	6,000	2/24/2014	5,093	908
Equipment	Golf Course	Point-of-Sale software, Computer	-		6,302	(6,302)
Equipment	Golf Course	Gas pump and tank replacement	10,000		-	-
Equipment	Golf Course	Greens mowers	27,000		-	-
Equipment	Golf Course	Course netting/deck/shelter	8,000		-	-
Equipment	Golf Course	Cushman	15,000		18,788	(3,788)
Total Equipment			\$ 1,559,930		\$ 967,404	\$ (12,004)

City of Roseville

2014 Capital Improvement Plan Summary

As of 10/31/2014

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Planned Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Bldgs & Infrastructure	General Facilities	Door card reader	\$ 6,000		\$ -	\$ -
Bldgs & Infrastructure	General Facilities	Replace MUA	30,000		-	-
Bldgs & Infrastructure	General Facilities	Replace Kewanee Boiler @ City Hall	40,000	8/25/2014	44,700	(4,700)
Bldgs & Infrastructure	General Facilities	Fire Station #2 repurposing	25,000		-	-
Bldgs & Infrastructure	General Facilities	Overhead door replacement @ PW	15,000		-	-
Bldgs & Infrastructure	General Facilities	Remodel Fire Admin area @ City Hall	35,000	4/14/2014	30,844	4,156
Bldgs & Infrastructure	General Facilities	City Hall Interior Painting	-	7/7/2014	-	-
Bldgs & Infrastructure	General Facilities	Emergency generator	40,000		-	-
Bldgs & Infrastructure	General Facilities	Replace tables and chairs	25,000		-	-
Bldgs & Infrastructure	General Facilities	Central Park gymnasium improvements	5,000		-	-
Bldgs & Infrastructure	General Facilities	Video surveillance camera replacement	-	n/a	4,487	(4,487)
Bldgs & Infrastructure	General Facilities	City Hall, PW Roofing Project	-	6/9/2014	114,013	(114,013)
Bldgs & Infrastructure	Street Lighting	Larpenteur Avenue streetlights	25,000		5,850	19,150
Bldgs & Infrastructure	Street Lighting	General replacement - streetlight fixtures	25,000	Various	9,575	15,425
Bldgs & Infrastructure	Central Garage	Replace fuel management system	50,000	8/11/2014	-	-
Bldgs & Infrastructure	Central Garage	Drill press	2,000		-	-
Bldgs & Infrastructure	Skating Center	Water heater - commons	8,000		-	-
Bldgs & Infrastructure	Skating Center	Water storage tank - commons	8,000		-	-
Bldgs & Infrastructure	Skating Center	Refrigeration system - OVAL	60,000		-	-
Bldgs & Infrastructure	Skating Center	Lobby Roof - OVAL	85,000		-	-
Bldgs & Infrastructure	Skating Center	Mechanical Room improvements - OVAL	60,000		-	-
Bldgs & Infrastructure	Skating Center	Skating Center painting	-	7/14/2014	-	-
Bldgs & Infrastructure	Skating Center	Bathroom partitions - OVAL	5,000		-	-
Bldgs & Infrastructure	Pathways	Pathway Maintenance	180,000	6/9/2014	81,112	98,888
Bldgs & Infrastructure	Pavement Management	Mill & Overlay	1,000,000		799,843	200,157
Bldgs & Infrastructure	Pavement Management	MSA Street Construction / Overlay	1,000,000		25,061	974,939
Bldgs & Infrastructure	Park Improvements	Park Renewal Program	5,467,000	Prior Year	1,525,900	3,941,100
Bldgs & Infrastructure	Water	Water system improvements	700,000	Various	224,026	475,974
Bldgs & Infrastructure	Water	Elevated storage tank repairs/painting	800,000		613,437	186,563
Bldgs & Infrastructure	Water	Booster station improvements	200,000		-	-
Bldgs & Infrastructure	Sanitary Sewer	Sanitary Sewer improvements	900,000	Multiple	818,617	81,383
Bldgs & Infrastructure	Sanitary Sewer	I & I reduction, Lift station repairs	300,000	Multiple	-	-
Bldgs & Infrastructure	Storm Drainage	Pond Improvements, sewer replacement	650,000	Multiple	1,024,398	(374,398)
Bldgs & Infrastructure	Golf Course	Course improvements	5,000		-	-
Bldgs & Infrastructure	Golf Course	Parking lot improvements	7,500		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse kitchen equipment	5,000		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse roof replacement	30,000		-	-
Total Buildings & Infrastructure			\$ 11,793,500		\$ 5,321,862	\$ 5,500,138
Total - All 2014 CIP Items			\$ 14,082,500		\$ 6,861,295	\$ 5,325,142



Draft - 2015 City Council Meeting Schedule

The Roseville City Council will meet at 6:00 p.m. in the City Council Chambers of Roseville City Hall, 2660 Civic Center Drive, on the following dates:

January

5 *Org Meeting*
12
26

February

9
23

March

2
9 *Work Session*
23

Note: RAHS & Mounds View Spring Break
March 12-20

April

6
13 *Work Session*
20

May

4
11

June

8
15 *Work Session*
22

Note: Rosefest Parade Monday, June 29

July

6
13 *Work Session*
20

August

10
17 *Work Session*
24

September

7
14 *Work Session*
21

October

5
19 *Work Session*
26

November

9
16

December

7
14

Patrick Trudgeon, City Manager

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 12/1/2014
Item No.: 7.e

Department Approval

Timothy O'Neill

City Manager Approval

Sam J. Truog

Item Description: Part-Time Firefighter PERA Resolution

BACKGROUND

The City of Roseville has established that effective June 13, 2011 all newly hired firefighters as well as current firefighters who desire to move from the Roseville Volunteer Relief Association will be offered the retirement benefit plan "Part-time PERA". In accordance with requirements of the Public Employees Police and Fire plan, a Council resolution including employee name and employee number must be approved for each non-full time firefighter requested to enter the plan. Therefore, the Fire Department is requesting approval of the associated resolution.

FINANCIAL IMPACTS

The City will contribute the required "city contribution" amount as defined by PERA for the firefighter pension plan.

STAFF RECOMMENDATION

Staff recommends Council adopt the associated resolution providing part-time PERA pension benefits.

REQUESTED COUNCIL ACTION

Adoption of Resolution requesting part-time firefighter Dan O'Neill employee #50300 be accepted as a member of the Public Employees Police and Fire plan effective the date of the employee's initial Police and fire Plan salary deduction by the City of Roseville.

Prepared by: Timothy O'Neill

Attachment A: Resolution

1 **EXTRACT OF MINUTES OF MEETING**
2 **OF THE**
3 **CITY COUNCIL OF THE CITY OF ROSEVILLE**

4
5 * * * * *

6
7 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City
8 of Roseville, County of Ramsey, Minnesota was duly held on the 11th day of
9 December 1,2014 , at 6:00 p.m.

10
11 The following members were present:

12
13 and the following were absent: .

14
15 Member introduced the following resolution and moved its adoption:

16
17 **RESOLUTION No.**

18
19 **Part-Time Firefighter PERA Declaration**

20
21
22 WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes
23 353.63 is to give special consideration to employees who perform hazardous work and
24 devote their time and skills to protecting the property and personal safety of others; and
25

26 WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to
27 request coverage in the Public Employees Police and Fire plan for a non-full-time fire
28 fighter provided the fire service position regularly engages the employee in the hazards of
29 fire fighting as an employee of a designated fire department.
30

31 WHEREAS, PERA requires an individual resolution requesting coverage for every non-
32 full-time fire-fighter;
33

34 BE IT RESOLVED that the Roseville City Council, of The City of Roseville, Minnesota
35 hereby declares that the position of Part-time Firefighter, currently held by Dan O'Neill
36 employee #50300 is, for primary services provided, that of a firefighter engaged in the
37 hazards of fire fighting.
38

39 BE IT FURTHER RESOLVED that this governing body hereby requests that the named
40 employee be accepted as a member of the Public Employees Police and Fire Plan
41 effective the date of this employee's initial Police and Fire Plan salary deduction by the
42 governmental subdivision.
43

44 The motion for the adoption of the foregoing resolution was duly seconded by Member

45 , and upon a vote being taken thereon, the following voted in favor thereof: , and
46 the following voted against the same: .

47

48 WHEREUPON said resolution was declared duly passed and adopted.

49

Resolution: Part-time Firefighter PERA Declaration

[illegible]

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 1st day of December, 2014 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this ____ day of _____, 2014.

Patrick Trudgeon City Manager

(Seal)

REQUEST FOR COUNCIL ACTION

Date: December 1, 2014
Item No.: 7.f

Department Approval



City Manager Approval



Item Description: Request a Variance from State Aid Rules for the Victoria Street
Reconstruction Project

BACKGROUND

The City is currently designing the reconstruction of Victoria Street from Larpenteur Avenue to County Road B. The City will be using Municipal State Aid funds for a portion of the cost of the project.

In order to use MSA funds, the new roadway must meet State Aid standards. Generally speaking the new roadway will match the existing roadway and still meet State Aid requirements. The only exception to that is at the existing curve on Victoria Street east of the intersection with Roselawn Avenue.

State Aid standards require horizontal curves to be designed to the same design speed as the roadway. As Victoria Street has a posted speed limit of 40 miles per hour, the required radius for the horizontal curve would be 565 feet (see the attached figure for a graphical representation of the required curve). The existing curve has a radius of 110 feet which meets the requirements for a 20 mile per hour curve. There are existing curve warning signs in place indicating a 20 mile per hour speed around the curve.

According to the Crash Data from the Minnesota Department of Transportation, there have been 4 crashes near the curve in the past 10 years. Two of these crashes reported non-serious injuries. At least one of these crashes involved an impaired driver.

In order to increase the design speed of the in place curve there would be significant impacts to the adjacent residential homes along Victoria Street. Staff will ask the State Aid variance committee for a variance of the curve design speed and implement new signage and improve roadway lighting along the curve to make the curve more visible to drivers.

With this resolution, the City of Roseville is officially requesting a variance from Minnesota Rules 8820.9936, Minimum Design Standards Urban; New or Reconstructed Projects. The variance request will be heard on December 18, 2014.

POLICY OBJECTIVE

The City of Roseville is bound by State Aid Rules for the management of the State Aid system and disbursement of State Aid funds on specific projects.

FINANCIAL IMPACTS

The Victoria Street Reconstruction Project will be largely funded by Municipal State Aid funds. Without this variance, the City will either have to design the curve to State Aid standards and

31 purchase significant right-of-way, including one single family home, or the City will not be able
32 to use State Aid funds on the project.

33 **STAFF RECOMMENDATION**

34 Approve the attached resolution requesting a variance from State Aid Rule 8820.9936.

35 **REQUESTED COUNCIL ACTION**

36 Approve the attached resolution requesting a variance from State Aid Rule 8820.9936.

Prepared by: Marc Culver, City Engineer
Attachments: A: Resolution
B: Figure

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 1st day of December, 2014, at 6:00 p.m.

The following members were present: ; and and the following members were absent:

Councilmember introduced the following resolution and moved its adoption:

**RESOLUTION NO.
REQUESTING A VARIANCE FROM STATE-AID RULE 8820.9936 FOR
VICTORIA STREET RECONSTRUCTION PROJECT**

WHEREAS, the City of Roseville is reconstructing Victoria Street (Municipal State Aid Street 251) from Larpenteur Ave (County State Aid Highway 30) to County Road B (County State Aid Highway 25); and

WHEREAS, the City of Roseville will be using Municipal State Aid funds for a portion of the cost of the project; and

WHEREAS, State Aid Rule 8820.9936 specifies certain minimum conditions for design speed on urban roadway sections that Victoria Street does not currently meet through the existing curve north and east of Roselawn Ave; and

WHEREAS, in order to meet State Aid standards, the construction of a higher design speed curve would result in the removal of at least one single family residence and additional impacts to adjacent homes.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEVILLE, that the City of Roseville hereby requests a variance from State Aid Rule 8820.9936 to allow a design speed of 20 miles per hour for a horizontal curve on an urban section.

BE IT FURTHER RESOLVED, that the City Council of the City of Roseville hereby indemnifies, saves and holds harmless the State of Minnesota and its agents and employees of and from claims, demands, actions or causes of action arising out of or by reason of granting the variance and further agrees to defend at their sole cost and expense any action or proceeding commenced for the purpose of asserting any claim arising as a result of the granting of this

1 variance from Minnesota Rules 8820.9936, Minimum Design Standards, Urban: New or
2 Reconstruction Projects.

3

4 The motion was duly seconded by Councilmember and upon vote being taken thereon, the
5 following voted in favor thereof: ; and and the following voted against:

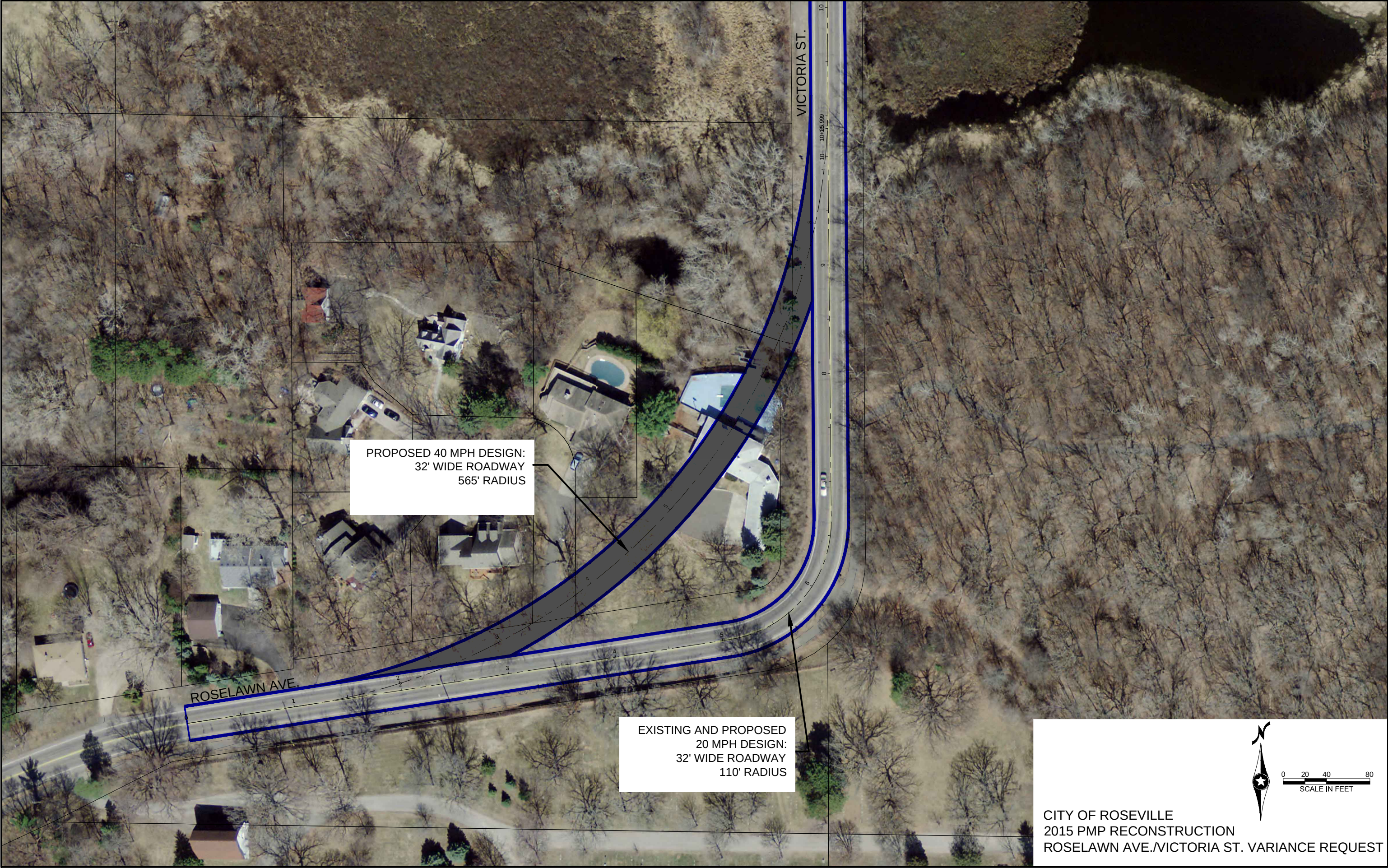
6

7 WHEREUPON said resolution was declared duly passed and adopted.

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 1st day of December, 2014, with the original thereof on file in my office.

Patrick Trudgeon, City Manager

(SEAL)





REQUEST FOR PLANNING COMMISSION ACTION

Agenda Date: **12/01/2014**

Agenda Item: 9.a

Department Approval

A handwritten signature in black ink, appearing to read "V. Paul Bette".

City Manager Approval

A handwritten signature in blue ink, appearing to read "Paul J. Truog".

Item Description: Request by Community Development Department for a Zoning Text Amendment to §1009.03 Interim Uses

There is no mandated deadline due to City Staff initiated request.

GENERAL INFORMATION

Applicant: Roseville Community Development Department

Type of Request: Zoning Ordinance text amendment

Planning Commission Action:

On October 8, 2014, the Roseville Planning Commission held the duly noticed public regarding text amendments to §1009.03 Interim Uses as proposed by the Community development Department (project report – Attachment A).

At the meeting several Commissioners had questions of the Planning staff regarding the proposed changes and there were 4 citizens who spoke in opposition and 1 citizen who in favor of the proposed amendments.

Based on public comments and Planning Commissioner input, the Roseville Planning Commission voted 5-0 to not support the proposed text amendment to §1009.03 Interim Uses (PC draft minutes - Attachment B)

SUGGESTED CITY COUNCIL ACTION

Adopt an Ordinance Amending §1009.03, Interim Uses, of the Roseville City (draft ordinance Attachment C). Should the City Council agree with the Planning Commission recommendation, a **NO** vote on the motion to approve is all that is necessary.

LEVEL OF CITY DISCRETION IN DECISION-MAKING

Action taken on a text amendment to the Zoning Ordinance is **legislative**; the City has broad discretion in making land use decisions based on advancing the health, safety, and general welfare of the community.

Prepared by: City Planner Thomas Paschke - 651-792-7074 | thomas.paschke@ci.roseville.mn.us

Attachments: A: October 8, 2014 RPCA
B: Draft PC minutes
C: Draft ordinance



REQUEST FOR PLANNING COMMISSION ACTION

Agenda Date: 10/08/2014

Agenda Item: 5d

Division Approval

Agenda Section

PUBLIC HEARINGS

Item Description: Request by Community Development Department for a Zoning Text Amendment to §1009.03 Interim Uses (**PROJ0017, Amdt 23**)

There is no mandated deadline due to City Staff initiated request.

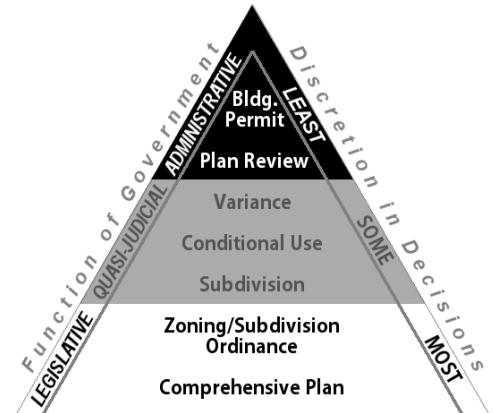
GENERAL INFORMATION

Applicant: Roseville Community Development Department

Type of Request: Zoning Ordinance text amendments

LEVEL OF CITY DISCRETION IN DECISION-MAKING

Action taken on a variance request is **legislative**; the City has broad discretion in making land use decisions based on advancing the health, safety, and general welfare of the community.



BACKGROUND

At the September 15, 2014, City Council meeting, the Community Development Director discussed the Interim Use process and possible amendments the City Council could consider for future flexibility and to potentially address Vogel Sheetmetal's non-conforming use and pending loan situation.

The City Council provides the Planning Staff comments pertaining to their views of interim use and whether such uses should be permitted for long terms. Specifically, Community Development Director Bilotta addressed the Council discussion possible modifications the Council could consider in support of longer term interim uses. City Council Members, however, were concerns over the appropriateness of extending interim use beyond the current 5- year term and also, if a longer timeframe were supported, how could the Council seek additional conditions if issues arose.

The discussion indicated a desire to look at the Interim Use process to see if it should be made more flexible. However, there was hesitancy to open them up completely without some sort of periodic review process (see Attachment A)

The Council directed the Planning staff review the Interim Use section and proposed modifications through the formal amendment process.

Below are the current requirements for Interim Uses:

1009.03 Interim Uses

A. Purpose: Certain land uses might not be consistent with the land uses designated in the Comprehensive Land Use Plan, and they might also fail to meet all of the zoning standards established for the district within which they are proposed; some such land uses may, however, be acceptable or even beneficial if reviewed and provisionally approved for a limited period of time. The purpose of the interim use review process is to allow the approval of interim uses on a case-by-case basis; approved interim uses shall have a definite end date and may be subject to specific conditions considered reasonable and/or necessary for the protection of the public health, safety, and general welfare.

B. Open House Meeting: Prior to submitting an application for a proposed interim use, an applicant shall hold a community open house meeting as described in Section 1009.07 of this Title.

C. Applications: The owner of property on which an interim use is proposed shall file an application for approval of the interim use by paying the fee set forth in Chapter 314 of this Code and submitting a completed application form and supporting documents as set forth on the application form. Complete applications shall be reviewed in a public hearing before the Planning Commission and acted upon by the City Council according to the process set forth in Chapter 108. If a proposed interim use is denied, an application for substantially the same interim use on the same property shall not be accepted within 1 year of the date of the denial.

D. General Standards and Criteria: When approving a proposed interim use, the Planning Commission and City Council shall make the following findings:

1. The proposed use will not impose additional costs on the public if it is necessary for the public to take the property in the future;
2. The proposed use will not create an excessive burden on parks, streets, and other public facilities; and
3. The proposed use will not be injurious to the surrounding neighborhood or otherwise harm the public health, safety, and general welfare.

E. Expiration: An interim use approval shall expire and an approved interim use shall cease, at the earliest of:

1. 5 years from the date of the approval;
2. Upon the expiration date established in the approval; or
3. Upon reaching some other expiration threshold established as a condition of approval.

F. Renewals: If an approved interim use is to be continued beyond the date of its expiration or if an expired interim use is to be reinstated, an applicant shall follow the above process for seeking a new interim use approval. Notwithstanding this requirement, the City Council may approve extensions to the expiration of an approved interim use when:

1. The approved interim use has not yet commenced; and
2. The duration of the approved interim use is not to exceed 3 months. To request an extension under these circumstances, applicants shall submit to the Community

Development Department a written request including an explanation of the factor(s) which necessitate the extension. Within 30 days of receipt of such a request, the matter shall be brought to the City Council for action.

Proposed Amendment

Based on City Council direction, the following amendments have been proposed by the Planning Division:

E. **Expiration:** An interim use approval shall expire and an approved interim use shall cease, at the earliest of:

1. 5 years from the date of the approval;
2. Upon the **another** expiration date established in the approval; or
3. ~~Upon reaching some other expiration threshold established as a condition of approval.~~
The event that will terminate the use can be identified with certainty.

PUBLIC COMMENT

At the time this report was prepared, Planning Division staff has not received any communications from the public about the variance request.

RECOMMENDED ACTION

Based on public comments and Planning Commissioner input, recommend approval of the amendments to §1009.03, Interim Uses, of the Roseville Zoning Code as submitted by the Planning Division and stated above in this Project Report dated September 30, 2014.

Prepared by: City Planner Thomas Paschke - 651-792-7074 | thomas.paschke@ci.roseville.mn.us
Attachments: A. City Council Meeting Minutes

1 EXTRACT FROM THE SEPTEMBER 15, 2014 ROSEVILLE CITY COUNCIL MEETING**2 b. Discussion Regarding the Treatment of Non-Conforming Uses (Particularly in the Twin Lakes Area)**

3 Mr. Bilotta reviewed options for the City Council's consideration of this discussion regarding the treatment
4 of non-conforming uses, particularly in the Twin Lakes Redevelopment Area, as detailed in the Request for
5 Council Action (RCA) dated September 15, 2014. Mr. Bilotta noted part of that discussion was more
6 general in nature, while some of the discussion was related specifically to the Vogel Sheetmetal parcel; and
7 asked the City Council for their preference in how to move forward. As outlined in the RCA, Mr. Bilotta
8 noted the differences in State Statute regarding nonconforming use controls, and those based on City
9 Council policy. Under the City's policy, Mr. Bilotta noted that the Interim Use could be used for
10 nonconforming uses, but had a local limitation of five years, and if the City wanted more flexibility it could
11 look at code amendments accordingly.

12 Councilmember McGehee opined that she heard many more complaints in the City's use of Conditional Use
13 Permits versus Interim Uses in terms of enforcement and longevity of a CUP and lack of ability to change it
14 as the surroundings or environment change, since the CUP runs with the land. Councilmember McGehee
15 stated that her personal preference would be to favor a change for an Interim Use that provided more
16 flexibility beyond the five years; but otherwise she was perfectly happy with how it was handled, and stated
17 she was not concerned with nonconforming uses and how handled, if a 10-20 year Interim Use was
18 available providing different requirements for screening and exterior situations.

19 Councilmember Willmus expressed his agreement and disagreement in part with Councilmember
20 McGehee's preference. Since the Conditional Use becomes a part of the property title and ran with the land,
21 Councilmember Willmus agreed it can become an issue in some instances. However, Councilmember
22 Willmus opined that leaving the five year timeframe for Interim Uses offered some value and protection
23 particularly if those uses were abutting less-intensive uses (e.g. commercial abutting residential).
24 Councilmember Willmus opined that the five year check-back was a valuable tool and provided some
25 leverage if there were ongoing issues to make sure they were remedied. Councilmember Willmus
26 questioned if he would be comfortable with a 20 year Interim Use, while he could consider a ten year term,
27 unless abutting residential properties, since that was where the real conflict occurred from his perspective.
28 Councilmember Willmus referenced a past Interim Use for the former Woof Room location, abutting a
29 residential neighborhood, and how contentious that had become. Councilmember Willmus opined that it
30 depended on where Interim Uses were used, which would determine his consideration of a five or ten year,
31 or longer, term.

32 Mr. Bilotta suggested if a longer term was considered by the City Council, granting an Interim Use for a
33 certain period of time should be based on the particular situation, not a generic timeframe, and determined
34 on a case by case basis. Mr. Bilotta suggested having some flexibility depending on the situation, making it
35 less about policy versus removing the handcuffs to allow greater flexibility.

36 Mayor Roe opined that the term allowed flexibility as far as zoning and nonconforming uses, noting that if
37 commercial use and zoning had moved toward future residential uses, he would be less eager to grant a
38 long-term Interim Use, depending on the viability of the particular business and its impact to the
39 surrounding area, each which would make a difference. Mayor Roe noted this relates to the discussion held
40 on the Commercial Mixed Use (CMU) zoning as well, with the desire for more flexibility and allowing
41 different possibilities and fewer restrictions. Mayor Roe opined that the advantage of that is that uses could
42 be set up as conditional in some instances, while permitted uses in other instances, since what may or may
43 not be good adjacent to one use may be more amenable to others. Specific to the Terrace Drive issue,
44 Mayor Roe noted that it had been recently rezoned to High Density Residential (HDR) which really limited
45 uses, and the rationale in granting the Interim Use for Vogel Sheetmetal for five years in that instance. If
46 that wasn't the zoning for that particular area, Mayor Roe noted that there would be a different issue. Mayor
47 Roe concurred with Councilmember McGehee's comment that things were improving and getting closer to
48 the desired outcome, provided the turnover in multi-use buildings could still be addressed, and the use didn't

intensify on the site away from intended zoning. Mayor Roe spoke to the need to retain good tools in addressing those sites.

Councilmember Etten concurred with the comments of Mayor Roe, and his support for not kicking people out of a successful business unless a significant situation or problem was in evidence. Councilmember Etten stated that he agreed with the positives in using a longer term Interim Use to allow more flexibility, and changing City Code accordingly. However, Councilmember Etten questioned if a business would prefer a Conditional Use to ensure greater permanence for their business, and asked Mr. Bilotta for his impression of that preference.

Mr. Bilotta responded that it would depend on whether the choice was between an Interim or Conditional Use, or if the choice was between a Conditional Use or not being allowed at all, obviously then indicating a preference for a Conditional Use. Regarding the current zoning of the Vogel Sheetmetal property, and their proposed new use, as well as with other situations, Mr. Bilotta noted that rezoning should or could also be a consideration. While it was preferable to have the zoning work for proposed uses ultimately for most business uses versus the need for an Interim Use, Mr. Bilotta noted that it provided two different situations, one of which was providing fluidity in the Twin Lakes area as the City Council continued to work its way to resolution of zoning issues and permitted or conditional uses.

Councilmember McGehee noted the need for flexibility, and her personal interest in having the ability to make changes, whether through Interim Uses or zoning, particularly in those areas abutting residential properties and the need to correct negative situations through some option. While zoning can be changes, even though the process was more lengthy and cumbersome, Councilmember McGehee noted that a Conditional Use remained in place as a nonconforming use, whether or not the zoning was changed. Therefore, Councilmember McGehee expressed her preference for an Interim Use versus a Conditional Use.

Councilmember Willmus stated that he looked at an Interim Use as temporary versus what was desired long-term for the City, and rather than pushing it off continuously, it could be closely tied with a Conditional Use and nonconforming uses. Councilmember Willmus opined that the City Council owed some due diligence for considering the City's future vision based on the long-term Comprehensive Plan guidelines, and not be placed in situations where it was continually setting aside that long-term vision.

Mayor Roe opined that a Conditional Use shouldn't be the way to consider a nonconforming use; and while it was fine to put it there, there were conditions applied, otherwise it would be a permitted use. However, by applying conditions due to certain circumstances, Mayor Roe stated that this served the purpose. Mayor Roe stated that he didn't have a problem with a Conditional Use going with the land as long as it continued to meet those conditions, be forced to come into compliance, or shut down due to noncompliance.

Mr. Bilotta clarified that Conditional Uses and nonconforming uses overlapped and while a use may be inappropriate, if it was held to a certain scale or conditions, it allowed the City to broaden uses in a particular zone (e.g. Terrace Drive). Mr. Bilotta noted that this permitted uses with conditions, while not legalizing things preferred to be totally gone in the future as part of the long-term vision.

Councilmember McGehee opined that she wasn't tied to the twenty year timeframe.

Mayor Roe clarified that the discussion was to remove the limit.

Councilmember McGehee stated that she had no problem in using a Conditional Use for certain uses within limits, when she could not foresee any problems (e.g. environmental or traffic), but referenced past Conditional Uses for nonconformities that may not be desirable long-term; opining that this was a distinction she wanted clear.

Councilmember Willmus suggested one distinction may be that of an asphalt plant use.

Vogel Property

Specific to the Vogel Sheetmetal property, Mr. Bilotta and Mayor Roe noted the sense of urgency for the property owner for City Council guidance due to the requirements of their lending agency.

For the benefit of the public, and review of the City Council, Mr. Bilotta reviewed the issuance in the recent past by the City Council of a five year Interim Use for Vogel Sheetmetal, anticipating rezoning to CMU, which had yet to happen. Mr. Bilotta advised that before their lender agreed to a loan for improvements on the property, they were balking at doing so under an Interim Use due to its short term nature, stating it was insufficient for loan approval. As far as the City is concerned, Mr. Bilotta advised that they were fine with having granted the Interim Use, but it was simply an issue between the company and their lender; and were therefore asking the City for avenues they should take or what they could do to satisfy the conditions of their lender. Mr. Bilotta noted that there were a range of things that could be done, including revising the Interim Use and its term, or rezoning, along with other options that may satisfy the lender. However, before pursuing any of those options, Mr. Bilotta advised that staff and the company wanted to come before the City Council for their feedback. Mr. Bilotta further advised that the company had the ability to submit an application for rezoning and a comprehensive plan amendment, while the City Council had no obligation to grant either, especially pursuit of a comprehensive plan amendment, and therefore sought the City Council's policy direction to save time if they were not amenable to do so, at which time other options could be considered.

At the request of Mayor Roe, Mr. Bilotta reviewed the process previously initiated to rezone the area north of Terrace Drive from HDR to CMU, which had gone before the Planning Commission at a public hearing, and subsequently recommended by that body to the City Council for approval, but had been tabled at the City Council level.

From his personal point of view, Mayor Roe referenced his comments at the end of the previous discussion: if projects come forward for a use in the CMU zone or requesting rezoning to CMU, it made sense to him to get language in code that a regulating plan was needed, which needed to be initiated by that party and get the regulating plan process in place. Mayor Roe noted that this also fell into the next discussion, not necessarily the Cunningham plan, but going through all the steps or three legs of the stool and involving the neighborhood, developer, and City, as the most obvious way to get things done.

Recognizing that things addressing green space and connectivity were already in code, Councilmember McGehee expressed her advocacy for submission of a preliminary sketch plan and working with staff to tweak that plan. Councilmember McGehee asked staff how or what they envisioned beyond what was already in place in terms of design standards.

Mayor Roe clarified that those design standards weren't really in place.

Mr. Bilotta noted that the discussion had rolled into the next agenda item, but suggested continuing, since the Vogel Sheetmetal issue had other pieces to it as part of this discussion as well.

In addressing regulating plans, Mr. Bilotta noted that those plans also affect design, with materials and other considerations usually considered separately. Specific to a regulating plan as it applied to Terrace Drive and the Vogel Sheetmetal use, Mr. Bilotta advised that the plan would control intensity. As an example, Mr. Bilotta addressed previous discussions in the past related to sub-districts within a CMU district, since there was no height limitation in most of the CMU district. While a lack of height limits may not be problematic in the Cleveland Avenue area adjacent to an elevated highway, with no problem in allowing a 12-15 story building, Mr. Bilotta noted that along Terrace Drive it was a different situation when abutting residential properties. Mr. Bilotta noted the differences in the north and south side of Terrace Drive, and while allowing the same types of uses, restrictions could be applied for characteristics from one versus the other. Mr. Bilotta also referenced the Fairview Avenue area, which currently was close to showing an existing pattern with walkable mixed use, but with commercial uses on the west side of County Road C, with the right projects it could have a very different feel than Cleveland Avenue.

Mr. Bilotta noted that a regulating plan would address those various pieces, and advised that staff could get into those descriptors in as detailed a manner as desired by the City Council. Mr. Bilotta reviewed some of those issues, including height to massing, parking in front or at the rear, pedestrian connections and orientation, or trails. Mr. Bilotta advised that staff could provide those interpretations visually for more

clarify versus narrative that may be up to interpretation, with staff's feedback on ways to address those issues in the private/public sectors that made the most sense.

Mr. Bilotta noted that the Terrace Drive area seemed to be primed for development at this time, with so far the only thing agreed upon is that the HDR zoning is not desired by anyone, meaning the only thing currently allowed for development is not desired.

Mr. Bilotta suggested staff be directed to engage the public in a series of public meetings starting within the next three weeks in-house at the staff level, in an effort to provide guidance to the City Council; and for the other development area along County Road C, that developer use their consultants and finances to follow the same process in meeting with the neighbors to prepare a regulating plan or modify the Cunningham plan on the west side.

Mayor Roe clarified that the design standards referenced by Councilmember McGehee were provided in Chapter 1005.02 of City Code.

City Planner Thomas Paschke responded that the goal in developing that chapter of City Code was to eliminate regulating plans and adopt regional business standards and general requirements for the CMU District.

At the request of Mayor Roe, Mr. Paschke reviewed the options in extrapolating the Cunningham plan if adopted by reference, similar to an amended PUD.

Councilmember McGehee noted past discussions with Mr. Trudgeon and Mr. Paschke with the City Council related to subareas, with the City Council specifying the area around Langton Lake and the north side of Terrace Drive sees graduated intensity to provide protections.

Mayor Roe also recognized that past discussion; however, he clarified that those subzones were meant to deal with adjacent areas in other ways, while this discussion was different.

When the City Council initiated this discussion, Councilmember Willmus noted that it was changing HDR to CMU, with feedback heard provided by the business community and City Council before the neighborhood came forward in August seeking a voice in the process. Before moving forward and before any other changes are considered, Councilmember Willmus noted the vital need to hear from them and bring them into the process. Based on what he had heard to-date from the neighbors, Councilmember Willmus opined that he wasn't confident that CMU was the vision they had for their neighborhood, and before formal action by the City Council, those conversations needed to be part of the process.

Councilmember McGehee clarified that this was the proposal made by Mr. Bilotta for staff to initiate that discussion with the neighborhood over the next three weeks.

At the request of Mayor Roe, Mr. Bilotta advised that as long as the discussions were held in-house, staff required no formal action from the City Council; but if it was determined that an outside consultant was required, they would return to the City Council for their authorization. Mr. Bilotta opined that, as long as the discussion was within the Terrace Drive area, and not further beyond to Cleveland Avenue, staff could handle the meeting process.

Mr. Bilotta and Mr. Paschke clarified that a regulating plan was required, but could be done by the City or the developer and created by area; and by consensus of the City Council agreed that a regulating plan developed by the private sector would be amendable to the City Council for consideration as well.

Regarding whether to use a regulatory plan or another option, Councilmember Etten opined that it seemed the regulatory plan allowed flexibility, and in previous discussion when considering creating subzones as applicable, another part of that discussion was to simply leave it open, providing enough nuance without changing all zoning. Councilmember Etten stated that he was in favor of the open zoning as long as it could be adjusted through a regulating plan.

Mr. Bilotta confirmed that a regulating plan allowed some flexibility, a graphic regulatory tool would address those pieces, including no build areas, future roadways, areas of lower intensity, different impervious surface percentages closer to the lake and other pieces.

Specific to the Interim Use discussion, Councilmember Laliberte agreed with Councilmember Willmus on the check-back option; questioning ramifications if that option was removed not only for this City Council but future Council's as well.

Mayor Roe suggested language could be included for that five year - or more - check-back or a statement related to renewal terms of an Interim Use.

Mr. Bilotta thanked the City Council for their input, and advised staff would proceed to the Planning Commission for their deliberation and subsequent recommendation to the City Council.

Councilmember Laliberte noted that the Metropolitan Council was still requiring cities to increase their housing density, and questioned if the City or Roseville would still be in compliance with this direction.

Councilmember Willmus noted that CMU could still include housing as part of that mix.

Mayor Roe clarified that the Metropolitan Council was not requiring housing density, but simply projecting it.

Mr. Paschke noted recent residential developments not yet identified by the Metropolitan Council, as well as several in the planning stages, that will provide credits for the City of Roseville in meeting those projections.

At approximately 7:06 p.m., Mayor Roe opened the discussion up to public comment related to these issues.

Public Comment

Vicky Boyer, Centennial Drive

Ms. Boyer expressed her appreciation of the City Council in hearing public comments, opining that it made her feel more comfortable with planning going forward with input from the neighborhood.

Mayor Roe thanked Ms. Boyer for her positive feedback regarding how the City Council was approaching this.

Lisa McCormick

Ms. McCormick sought clarification on her understanding on current City Code for the Vogel Interim Use for five years, with optional renewal(s), which was confirmed by Mayor Roe.

After listening to tonight's discussion, Ms. McCormick expressed some concern and asked for caution from the City Council in dealing with nonconforming uses. While appreciating looking at the overarching vision, Ms. McCormick asked if there was a process in place for the City to monitor tenants and potential turnover, to determine if a tenant will be intensifying a use.

Mr. Bilotta responded that as far as a formal process, this could become known through initiation of a building permit; and from a planning perspective, a formal review could be initiated as well for certain improvements. However, if a business steps into another space without any improvements, it was unlikely that the City would be aware of that beyond filing of complaints for potential noncompliance. Mr. Bilotta advised that staff was increasing their due diligence with property owners to make sure they alert City Hall of any increased intensity in uses from one tenant to another. In response to Ms. McCormick, Mr. Bilotta advised that expanding a nonconforming use would not be allowed and would not make it through a building permit process.

Ms. McCormick noted the e-mail she'd written the City Council earlier, and had no concerns beyond that, other than expressing her concerns with the next issue in considering waiving of EAW's.

David Vogel, Vogel Sheetmetal

Mr. Vogel clarified that his firm did need financing to move forward with their project, and made the City Council aware of new information received earlier today from the Small Business Administration (SBA), that they would accept a twenty year Interim Use permit for funding.

Mayor Roe suggested Mr. Vogel provide that information to staff for their review.

Kathleen Erickson, 1790 Centennial Drive

While appreciating the financial situation of Vogel Sheetmetal, Ms. Erickson opined that such was the nature of doing business, for research and due diligence to know what they were facing. Ms. Erickson expressed concern with a twenty-year Interim Use permit that provided a blanket continuation, asking the neighbors to support that without any knowledge of the Vogel operations or their firm, but to simply trust that they'll be a good neighbor. However, without check-backs or ways to ensure compliance, Ms. Erickson noted past experience in the neighborhood with a previous business that applied for a building permit without waiting for its approval and proceeded with their improvements. Ms. Erickson noted that this significantly impacted the lives of the residential neighborhood, and sought protection in case the intent didn't live up to expectations, allowing some avenue to address those issues.

Mayor Roe clarified that any extension of the current five year Interim Use would come before the City Council and allow for public comment at that time.

Since the Vogel financing is now on the table with the SBA and can be discussed by the neighborhood group, Councilmember McGehee suggested the twenty-year option be discussed as a viable option for consideration and for the neighborhood to think about. As part of that discussion, Councilmember McGehee suggested the neighbors identify what additional protections they would require, in particular those properties immediately abutting Vogel; and any other conditions that would make them feel better as options. Councilmember McGehee opined that the City Council would be prepared to act favorably to address concerns of the neighbors, if agreeable with staff and the business owners.

Ms. Erickson asked the ramifications if the permit was a Conditional versus Interim Use.

For the benefit of Ms. Erickson and members of the audience, Mayor Roe clarified that the current permit was an Interim Use with conditions, and for a term of five years, with optional renewal.

Lisa McCormick

Ms. McCormick noted that the SBA information provided by Mr. Vogel was new to the neighborhood; and questioned the City Council's next steps in light of that new information.

Mr. Bilotta reviewed various options if Vogel chose to move down the twenty year Interim Use permit process:

- 1) Change City Code through a text amendment to allow that to occur, which would require public notice, a formal public hearing at the Planning Commission, and their subsequent recommendation to the City Council. If once adopted, that longer-term Interim use permit would become law per City Code.

At the request of Mayor Roe, Mr. Paschke confirmed that the text amendment regarding interim use lengths could be heard at the next Planning Commission meeting, scheduled for October 8, 2014, provided direction was received to allow for publication and mailing of notice by week-end.

Mr. Bilotta advised that if Vogel proceeded with that process, staff would need to think through additional conditions that may be different in the long-term than those currently applied to mitigate neighborhood concerns for that additional fifteen year period.

- 2) Specific to regulatory planning along Terrace Drive, both the north and south sides, with the extension west of Fairview to pick up the Sherman property and properties north of that, Mr. Bilotta reviewed the process for those properties, suggesting staff meet with the public, property owners, business owners, and any other interested parties to receive public input. Mr. Bilotta suggested this occur over the next three weeks depending on holiday schedules, intended as listening sessions for the purpose of hearing public comment. Following those meetings, Mr. Bilotta suggested a regulating plan could be developed

for that area defining what could or could not occur in a CMU District. However, Mr. Bilotta noted that as a result of that planning exercise, the City Council may decide to rezone the area to something other than CMU that may require a regulating plan as well; or other zoning districts indicated for those areas or a part of those areas, or they could stay HDR, even though he didn't anticipate that happening. At that point in time, Mr. Bilotta advised that the neighborhood and property owners would have a good idea of why things are as they are, and key pieces would be identified, how they were defined in a plan, and an understanding of what impacted that decision making with all parties clearly heard. Mr. Bilotta opined this process would be good for the planning process for property owners and the neighborhood to understand the overall vision and plan.

At the request of Mayor Roe, Mr. Bilotta advised that there was no reason that both processes could not go on concurrently; but that the text amendment process would be pursued by staff no matter the results of the second process.

At the request of Ms. McCormick, Mr. Bilotta confirmed that the public hearing for the text amendment would be held at the October 8, 2014 Planning Commission meeting. Mr. Bilotta clarified that Vogel Sheetmetal could not apply for an extended Interim Use Permit until the text amendment was approved; and further that the Planning Commission could not make any recommendation regarding the length of an Interim Use Permit beyond what was contained in current code. Mr. Bilotta noted that the part that can proceed ahead of this proposed process is consideration of the text amendment, but not anything specifically related to the Vogel request for a longer-term Interim Use Permit; but would eventually work into that approval process with relevant information from the neighborhood meetings as proposed.

At the request of Mayor Roe, Mr. Bilotta advised that a CMU zoning request had been received by staff from Vogel Sheetmetal, but had not been formally reviewed by staff at this time.

In expressing his concern with a twenty-year Interim Use (IU) Permit, Councilmember Willmus asked for an explanation of the process staff would pursue even at five year increments if noncompliance was found.

Mr. Bilotta responded that, if it was found they were not meeting the conditions of the IU, the City had the ability to revoke it through a process to the City Council with evidence from staff of noncompliance and a subsequent determination, through a public hearing, to allow input from the property owner and community.

Councilmember Willmus questioned if this process would be prolonged with attorney involvement versus simply having a five year IU that could lapse without renewal, providing for no discussion and no debate. Councilmember Willmus noted his concern in the difference in a five year IU citywide versus a reactionary IU extended up to twenty years for one case or situation, especially when that situation was immediately abutting residential properties.

Mayor Roe noted tonight's discussion revolving around the text amendment was to address any future application that came forward.

Mr. Bilotta clarified that it may be that the City Council doesn't approve a particular IU beyond five years, but this text amendment allowed them the flexibility to do so at their discretion.

Councilmember Laliberte concurred with Councilmember Willmus; opining that in the course of daily business, she could not see the need for a twenty year CU beyond this issue; and no need to make a change based on one situation.

Mayor Roe further noted that, under the existing IU, if there was a change of zoning and the Vogel Sheetmetal operation became a permitted use under that rezoning, there would no longer be a need for an IU and it could lapse at that point.

Councilmember Willmus noted this assumed rezoning would be approved.

Mayor Roe noted that this is why it was written as a condition of the IU.

Councilmember Laliberte recognized the interest in going down both pathways; but expressed her preference for the touchback and renewal versus a blanker period of time; opining that a different City Council could take a more aggressive stand than this one, making her nervous.

Councilmember McGehee opined that she didn't find this specific to Vogel Sheetmetal; and with many things coming before the City Council that were reasonable, this provided lenders the ability to approve loans and make business opportunities possible. Councilmember McGehee opined that the City should have the flexibility but be able to decide on an individual basis without getting into legal situations.

Lisa McCormick

Ms. McCormick asked that, at some point, if the language included IU's for twenty years, language also include incremental five year check-backs be built into that approval.

Mr. Bilotta stated that staff would check into that to see if it was a possibility; however, he expressed his suspicion that it may be problematic for lenders.

Todd Cummings, 1800 County Road C-2

Mr. Cummings opined that from his perspective the Vogel acquisition and the entire process seemed disorganized. Mr. Cummings opined that he would expect a company to come forward fully prepared versus the City having to hold their hand and make things work for them without them performing their own due diligence beforehand. While being all for helping someone, Mr. Cummings opined that the firm should already have had these things in place already through their legal counsel and lenders; opining that this approach seemed amateur to him and shouldn't be happening at this stage or on this scale. While recognizing that the Vogel Sheetmetal firm may provide a great opportunity for everyone, Mr. Cummings expressed his frustration in the disorganized process.

With no one else coming to speak on this issue, Mayor Roe closed public comment at approximately 7:36 p.m.

EXTRACT OF THE MINUTES OF THE OCTOBER 8, 2014,
ROSEVILLE PLANNING COMMISSION

d. **Project File 0017-Amendment 23**
Request by the Community Development Department to amend certain requirements contained in Roseville City Code, Section 1009.03 (Interim Uses)

Chair Gisselquist opened the Public Hearing at 8:12 p.m.

City Planner Thomas Paschke reviewed the request as detailed in the staff report dated October 8, 2014, specifically highlighting the proposed amendment for Interim Use in lines 63 – 71 of the report. In addition to the proposed amendments noted in the report, Mr. Paschke suggested another possible amendment to Item 3 (lines 70-71) to read: “[**Upon an event**] that will terminate...” Mr. Paschke advised that this language was based on MN State Statute 2013, Section 394.303 Interim Uses, and was the preferred language of the Community Development Department versus totally eliminating the language in #3 (line 70).

Chair Gisselquist asked staff to clarify the scope of the action, noting that the Vogel Sheetmetal case had been acted on previously, and was not before the Commission as part of this request, with that already at the City Council level; and the purpose of this proposed text amendment was to allow more flexibility in terms.

Mr. Paschke confirmed that the Vogel Sheetmetal Interim Use had been approved by the City Council and was moving forward in the process.

Chair Gisselquist further asked staff to address how this could impact the Vogel Sheetmetal Interim Use, as they were seeking financing to make their improvements and the only way to obtain it was through changed zoning and comprehensive plan amendment to make the site and use a permitted use; or through seeking an Interim Use that could support a duration of twenty years with other conditions applied. In order to do anything different, Chair Gisselquist clarified that even if the Commission recommended amending the language today, anyone wanting to do something different, including the Vogel's, would need to reapply.

Mr. Paschke advised that not a lot of people sought to extend their Interim Use, but anyone was able to apply for an Interim Use. As he'd indicated in his summary before, the Interim Use was for a use not currently allowed in City Code, and there were not many currently out there other than Vogel that came immediately to mind.

At the prompting of Member Daire related to the Spire Credit Union on tonight's agenda, Mr. Paschke clarified that the Planning Commission's recommendation for approval of their Interim Use request for signage had yet to be approved by the City Council. Mr. Paschke further noted that the State Fair could seek a longer exemption than their current five year renewals; but again clarified that each Interim use was no different than any other Planning application and was reviewed on its own merits and requirements on a case by case basis. If these amendments are approved, Mr. Paschke opined that the Commission would probably see Vogel Sheetmetal seeking an amendment to their current Interim Use permit to seek an extension of their timeframe to allow improvements to be made to the building.

Chair Gisselquist stated that he had gotten the impression from reports and NextDoor comments that this discussion was focused on Vogel Sheetmetal; however, he now understood that it has impacts not only to their Permit, but others as well.

Attachment B

Member Boguszewski recognized staff's intent in presenting the Statute language, to make everyone aware that if the Commission recommended this amendment it was within the City's authority to do, but not necessarily meaning that the City should loosen the language. However, Member Boguszewski opined that it occurred to him that within Interim Use approvals, even for a five year duration, other things could inadvertently become part of that approval. Member Boguszewski opined that the expiration could essentially become irrelevant, as it could expire within any timeframe whatever as part of the underlying regulation. Member Boguszewski opined that he had a problem with that, since in effect, writing a term into infinity didn't jive with his understanding of the term "interim." Another concern is that the Interim Use could run with the land, and eventually impact the neighborhood if extended infinitum.

Chair Gisselquist clarified that the Interim Use did not run with the property, and that only a Conditional Use ran with the land.

On its face, Member Boguszewski opined that he shuddered to consider long-term implications of this proposed amendment, and instead, suggesting laying things out on the table since he saw no other reason in doing to except to facilitate this single case for the Vogel Sheetmetal application. Unless he was contradicted, Member Boguszewski suspected the purpose is for Vogel, allowing their resubmission of their Interim Use permit following this amendment, allowing a twenty-year term. While being pro-business, Member Boguszewski opined that he could not see the rationale if in the dynamics of an individual situation and the demands of the Vogel's lender or bank in changing the entire process to require something beyond the underlying limits placed on such an action, and therefore could not see changing the City Code language from what it has been. Member Boguszewski questioned the number of banks or lenders making this demand and saying that an Interim Use limited to five years was severely limiting their ability to work with a business. Member Boguszewski opined that, to him on the face of this, is a desire to change an underlying base regulation of City Code for this one exception to allow it to happen; and unless he found compelling reasons in further discussion, could not support this request at all.

From another direction, Member Murphy referenced the last part of the State Statute for definition, and until zoning regulations no longer permit the Interim Use. Member Murphy questioned the definition and if the zoning regulations allowed an exception under Item 4 of the Statute and the process for sun-setting or terminating the Interim Use.

Without the benefit of a City Attorney interpretation of State Statute, Mr. Paschke provided staff's interpretation, since some cities don't allow Interim Uses, but rely on State Statute, but if their zoning code doesn't support Interim Uses, they can't have them. Mr. Paschke noted that some cities may have Interim Uses and create other processes, such as special use permits supported by State Statute, and in those instances, if an Interim Use is in existence they are terminated as they are no longer supported under their zoning ordinance. While unsure of the State Statute intent without the City Attorney's advice, Mr. Paschke suggested that Interim Uses have been historically utilized for things not supported by zoning ordinance in most communities in which he was familiar.

Member Murphy asked if, in the case of Roseville, Mr. Paschke would see an Interim Use being terminated by a change in the zoning by amendment.

Mr. Paschke responded that if the City decided it did not want to extend or offer an Interim Use anymore, it could eliminate that tool for certain types of uses; and

potentially it would become a termination point for Interim Uses. Mr. Paschke advised that he was not aware of any cases where an Interim Use was grandfathered in, but rather addressed by a specific date or certain event.

Chair Gisselquist suggested a more simple approach was that the Commission could adopt the ordinance as is and subsequently someone suggests an Interim use for only one year, which is allowed under State Statute, and provides a municipality the ability to be flexible.

Member Murphy questioned if rezoning could be used to regulate use and all Interim Uses could then be found null and void; and questioned if the City had ever done anything like that

Mr. Paschke responded that he was not aware of any such instance, nor to his knowledge could it be done through a comprehensive plan amendment, without modifying ordinances to specifically call that out. Mr. Paschke noted that even an event certain would be eliminated if the ordinance no longer supported Interim Uses and a certain number of days the use of your property ceases, which he didn't see the City doing, but if so, he could see that potentially changing the use of Interim Uses allowed in the past.

To be clear, Member Cunningham, clarified that essentially right now the intent was to remove current City Code to allow Interim Uses for a maximum of five years, subject to extension; and this would remove any time limit allowing a date to be set or at the discretion of the City; to which Mr. Paschke responded affirmatively.

Member Daire noted that the City updated its comprehensive plan every ten years, and that the comprehensive plan map showed this area north of Terrace Drive where Vogel Sheetmetal was locating, to be zoned high density residential (HDR). Member Daire questioned the rationale in that designation in 2010, and proposed future land use and subsequent zoning code changed accordingly.

Mr. Paschke noted that the entire City's zoning was reviewed and many areas rezoned and re-guided during the 2009-2010 process, and this was only one of many changes to the comprehensive plan and zoning code at that time.

In previous Vogel Sheetmetal discussions, Member Daire recalled that discussions included that since rezoning in 2010, no one anticipated the depressed economic turn, and had that been known, it may have changed those recommendations. In addition to dealing with Vogel in seeking an Interim Use, Member Daire recalled that the Interim Use was to sunset within a timeframe allowing re-examination of the land use for HDR in that area and subsequent zoning. Member Daire noted that this may possibly address itself to the Vogel situation, which he recalled had been supported by the Commission at that time for the former Aramark building, with significant conditions applied to the Interim Use for screening the northern lot line from adjacent residential properties and mitigating any noise issues to make it more compatible with those residents as well. Member Daire opined that the current Interim use would serve to anchor the business until almost 2020 as the City addressed more permanent needs of Vogel and their future operation. Member Daire further opined that this occurred to him as a good illustration of the use of an Interim Permit in addition to meeting the needs of Vogel Sheetmetal, in case any future comprehensive plan proved significant.

Chair Gisselquist refocused discussion on the request currently before the body, potential amendments to language to amend the Interim Use portion of City Code.

Mr. Paschke clarified that the term could be determined by consideration of a particular use, on a case by case basis, but noted that Statutes provided no specific timeframe.

Public Comment

Andy Broggert, 1694 Millwood

Mr. Broggert suggested adding another “or” statement on line 68 rather than making it seem mutually exclusive; and concurred with the comments of Member Boguszewski. Mr. Broggert supported replacement language for Item 2 (line 69) to read: “Upon another expiration date not to exceed the five year limit identified in Item 1.” Mr. Broggert opined that he didn’t want an open-ended term for Interim Uses, and that some time period needed to be established, but not open-ended. Mr. Broggert spoke in support of the event clause in line 71; however, he opined that it still needed a date associated with it, so the event couldn’t happen after the five years on or before an event that would terminate the Interim Use. Mr. Broggert asked for additional language, referencing City Council notes regarding periodic reviews, and that those reviews be included to make sure the use remained as intended, and if not, the Interim Use could expire, giving authority for terminating the use.

Mr. Broggert noted that the City had a long-term comprehensive plan, and if the City adopted an open-ended Interim Use clause, it further deferred accomplishing that long-term plan and goals, especially if the term is open-ended at twenty years or more, requiring waiting another ten years after that to accomplish those long-term goals. While Interim Uses are an important tool, Mr. Broggert opined that they needed some restraints.

Gary Grefenberg, 91 Mid Oaks Lane

Mr. Grefenberg clarified that he was appearing as a Roseville resident and also as a coordinator of SWARN. While understanding and appreciating the comments of Chair Gisselquist, Mr. Grefenberg opined that he did not approve of Interim Uses for specific issues, but in response to Member Daire, when this Interim Use for Vogel Sheetmetal was approved in June by this body, no one was aware that the bank financing sought by Vogel would require a twenty year term, further opining that that was the main reason this request is before the body, with the bank dictating what the City needed to do to follow their financial arrangements. Being part of a neighborhood association, Mr. Grefenberg questioned why the City was attempting to solve the Vogel issue by applying such an amendment throughout the City that only serves to invite open-endedness and discredits the intent of the comprehensive plan and zoning. Mr. Grefenberg questioned what the zoning code meant if an Interim Use was allowed for up to twenty years; and expressed his resentment in the bank trying to tell the City what to do with its land use policy and applying it city-wide. Mr. Grefenberg noted that the City wasn’t concerned with financing his home, and as a member of the community outside the immediate neighborhood, he could not envision how the City thought it was going to solve a single problem by making a change city-wide allowing Interim Uses for twenty years or longer. Mr. Grefenberg opined that there were limits needed.

Kathleen Erickson, 1790 Centennial Drive

Ms. Erickson spoke in support of retaining the five year maximum time limit for Interim Uses. As a long-term resident of Roseville, twenty-nine of them at this location adjacent to Vogel Sheetmetal, Ms. Erickson opined that a limited term was her only protection by the City, as the City used the Interim Use to determine if such a nonconforming use fit with the adjacent neighborhood. Ms. Erickson noted that residents couldn’t move their homes if this business use didn’t work for them; and noted the length of a twenty-year use. Ms. Erickson stated that the residential property owners were attempting to be a good neighbor, but there were many unknowns with the Vogel property and use, and the Interim Use for a limit of five years provided the residential property owners some level

of confidence that their rights and interests were being looked after by the City, not just the interests and needs of commercial property owners and their allowing a nonconforming use to locate there.

Ms. Erickson openly admitted her bias, but also noted the view from her deck directly onto this property; and while not against trying it out, any zoning code changes could eliminate those protections, and allow use and operation of that property under the applied Interim Use guidelines. While the onus should be on the Interim Use applicant, Ms. Erickson noted that the onus instead is with the adjacent property owners with City staff waiting for complaints, and having no periodic monitoring of Interim Uses. Ms. Erickson reiterated the neighborhood's negative experience with Aramark, and opined that it was unfair to put the onus back on the residential neighbors, requiring them to report, rather than looking out for their interests as well as those of business owners.

Member Boguszewski clarified that the intent of this proposed amendment, and as referenced by Mayor Roe in the City Council meeting minutes, it could extend the life of an Interim Use even beyond twenty years on a case by case basis.

Bonnie Vogel, Vogel Sheetmetal Owner

While not having attended the September 15, 2014 meeting, Ms. Vogel asked to address the Interim Use, current zoning situation, and the requirements of their bank for financing. Mr. Vogel clarified that their firm was pre-approved for their loan for a complete renovation of the project subject to zoning in accordance with SBA requirements. Ms. Vogel opined that it was their error from the beginning in agreeing with staff that in the "interim" it would serve their purpose to apply for an Interim Use until the current zoning and comprehensive plan amendments were processed. Ms. Vogel noted that it was subsequent action of the City Council in not approving the rezoning, and their desire to look at zoning and comprehensive plan guidance for the Aramark building and that area; and whether this use was good in the long-term. Ms. Vogel read part of the record from that meeting discussion, with Community Development Director Paul Bilotta commenting that the current zoning designation for HDR was not desirable at this time either.

Ms. Vogel advised that their firm was looking for a new and long-term building for their business, and the bank needed to assess their risk, with the market value of the building directly tied to zoning of the property. As another example, Ms. Vogel noted that they now own a property zoned HDR, and were led to seek an Interim use because a nonconforming use property was typically appraised significantly lower than the tax base, which makes a big dollar difference; and created a situation where they were unable to obtain a loan on the appraised taxable value since the bank was looking at the zoning value. Ms. Vogel advised that the only way the Interim Use could work for their firm and satisfy the SBA loan and other private bankers she'd consulted, would be for a permanent zoning change or a transferrable Interim Use, again tied to property value. Ms. Vogel further clarified that the former Aramark building was not usable as is due to previous damages from vandalism and an absentee landlord resulting in a burst sprinkler system; and therefore was unusable without a significant investment, which they were willing to do, but not if they do so within four years and subsequently find out in the fifth year, when the Interim Use expires, that a new City Council chooses not to renew, or neighbors decide they're not suitable in that area and they're told to leave or vacate that use. From an investment standpoint, Ms. Vogel advised that this isn't only about their business, but as a tool for the City to take into consideration for the future.

At the request of Member Daire, Ms. Vogel reviewed the SBA loan term of twenty years, and their unwillingness to accept anything less than a matching Interim Use term with

the loan tied to it., and not willing to take a risk if Vogel or a similar use cannot locate on that property.

At the request of Member Cunningham, Mr. Paschke advised that an Interim Use was not transferrable to someone else or if the business was sold.

At the request of Member Murphy, Ms. Vogel advised that their interim bridge financing for the building itself, as part of the SBA loan, would be called on December 31, 2014. Ms. Vogel advised that they now owned the building which they purchased at a discounted cost due to significant issues with the building and property. In hindsight, Ms. Vogel noted that their firm took a risk in buying the property due to variety of reasons, and perhaps it was not a good choice. Ms. Vogel advised that part of the building was already financed as part of the project, but SBA loans didn't close out until construction was completed, but would be subject to call pending full commitment assurance.

Ms. Vogel stated that, could she back up the clock, she would have gone for a zoning change and forced the issue, but in trying to play nice, they agreed to this Interim Use route and didn't anticipate it would take this long or that they would become involved in this political quagmire.

City Planner Paschke

In an effort to clarify things, and regarding Ms. Vogel's desire to rewind the clock, Mr. Paschke clarified that the Planning Commission had reviewed and unanimously approved and supported the Interim Use, as well as the parallel comprehensive plan and rezoning amendments.

Mr. Paschke noted that all the properties north of Terrace Drive, previously guided HDR in the comprehensive plan and updated zoning code adopted in 2010 had been adopted; with subsequent further revisions to change that HDR guidance to Community Mixed Use (CMU), which was in process along with a number of text amendments, and which supported the Vogel project and requests. Based on that Planning Commission recommendation and support, the applications proceeded to the City Council where they had unfortunately been stalled. Up until that point, Mr. Paschke clarified that staff suggesting bridging the time between Vogel's application and approval of the comprehensive plan amendment and zoning text amendment, through use of an Interim Use permit awaiting support of the City Council. Mr. Paschke advised that the flavor of all those discussions suggested that the Interim Use was the best way to get started without further delay, and had been presented as such and in good faith to the Planning Commission and City Council. Mr. Paschke advised that he could not support the allegation that Vogel had received the wrong information from staff, but admitted the process had proceeded in a different direction than the original intent. Mr. Paschke noted that the Commission had already reviewed the steps taken by Vogel on their own and tied to the broader picture.

However, as much as one may choose to tie the Interim Use proposed language amendments to the Vogel situation, Mr. Paschke clarified that this was not the intent of Community Development Director Bilotta, but that it was an attempt to allow more flexibility with future applications seeking Interim Uses as a development tool. Mr. Paschke noted that current Interim Use language didn't necessarily provide a drop dead date of 3 or 5 years or whatever a situation indicates and is allowed, and actually an Interim Use wasn't even considered interim under current language, Mr. Paschke advised that the attempt was to broaden language to allow broader flexibility when

experiencing a downward economy when you couldn't predict those situations and tended to create havoc in some zoning areas and before property is ripe for development.

While appreciating the flexibility argument, Member Murphy expressed his concern with the open-endedness, even though another date didn't seem compatible in deriving fixed goals of the comprehensive plan. Member Murphy opined that it was necessary to have that periodic and necessary review of an Interim Use before considering extending it to allow additional public comment and a check for the neighborhood before achieving a longer period of time. By having a long-term date, Member Murphy opined that it shifted the burden to a complaint/adversarial process from abutting property owners.

Mr. Paschke expressed his respect for that perspective; however, from his point of view, the Commission and City Council are allowed to identify – on a case-by-case basis – a date when they feel an Interim Use should be terminated; and noted that conditions could be built allowing for a check-back clause for review and determination as to whether the Interim Use was meeting requirements as conditions, no matter the term. At that time, Mr. Paschke noted that the body could determine if additional improvements were needed or the review deadline adjusted or kept as is; thereby providing methods beyond people calling City Hall as is currently done in other situations for other Interim Uses.

Lisa McCormick

Ms. McCormick advised that she was speaking as an individual and adjacent resident, as well as Chair of the newly-formed Twin Lakes Neighborhood Association.

In response to Planning Commission comments, Ms. McCormick advised that she disagreed with the comments of Mr. Paschke as this being only a slight change to the zoning code, opining that it had significant impacts as discussed by individual commissioners. Regarding whether a change in zoning was ever seen and the Interim Use terminated, Ms. McCormick opined that, as alluded, that was the intention all along, with the Interim Use perceived and granted in anticipation of the rezoning, at which time the Interim Use would cease to exist. Based on her perception of the City Council discussion, Ms. McCormick advised that she asked at that time about the renewable aspect of an Interim Use based on whether the bank would accept anything beyond a fixed date or a renewable five year Interim Use.

Going back to the entire code, Ms. McCormick opined that it would be remiss to consider this proposed amendment separate from the current application process. When the Vogel application first came up for hearing, Ms. McCormick noted her questions related to the landscape plan, and in reviewing the proposed plans, found them very ambiguous related to the site, landscaping, grading and drainage, and at that time questioned what was required and what was at the discretion of the Community Development Director. In speaking on behalf of the neighborhood, Ms. McCormick assured that they were trying to be reasonable, and expressed their empathy for the unfortunate situation Vogel is now in. However, in her research of City document archives, she found seventy documents, with all of those instances of Interim Uses falling into two categories for temporary uses (e.g. sign permits, State Fair parking, or interim seasonal use) and another for the demolition at Reservoir Woods, all of which she found to make sense. While some other uses were of a longer term, Ms. McCormick noted that it seemed like renewable Interim Uses were used in the place of a Conditional Use, which created a long-standing use in some cases which she found particularly concerning. Ms. McCormick noted one such example was the Minnesota Irrigation Corporation and boat storage along County Road C, both Interim Uses. In the one instance, Ms. McCormick noted that the Interim Use had actually lapsed for almost a decade, and another had

lapsed for two years, without City staff being aware of it, which from her perspective meant that they did not have an effective monitoring process in place to ensure Interim Uses were kept current, and if that was the case, how could they be expected to provide periodic check backs. In the Interim Use provided to Minnesota Irrigation in 2010, the staff report provided statements from Community Development Director Trudgeon referring that Interim Uses essentially set up a contentious relationship between residents and businesses; and staff admitted at that time that there was insufficient code enforcement officers available to address or correct violations, and therefore, staff relied on complaints to monitor those situations. Ms. McCormick opined that a complaint driven code enforcement program created a weakness in that enforcement, and beyond putting a company out of business, and putting the burden on property owners, situations often resulted in long-standing renewable Interim Uses. Ms. McCormick noted that Interim Uses essentially put parcels outside the City's building code, when those neighbors were relying on the City to make sure businesses were compatible to protect neighbors.

Specific to the requirements, Ms. McCormick opined that additional planning documents were necessary, and in this case, one finding was that there should be no additional cost to the public if required to take a property back after a nonconforming use. However, Ms. McCormick opined that often environmental contamination had occurred requiring mediation, which was at taxpayer expense.

Ms. McCormick advised that she reviewed peer cities, those used in the City's compensation plan review done in 2013, comparing the cities of Arden Hills, New Brighton, St. Paul and Minneapolis among others, and found that those communities all had terms of three to five years for their Interim Use, and while admittedly State Statute has no stated timeframe, those not having a timeframe were significantly more stringent in their planning requirements requiring more detailed plans to allow the city to accurately assess long-term use of those sites. Ms. McCormick opined that the Cities of Arden Hills and Minnetonka struck her as good examples to review if the City of Roseville was serious about this proposed amendment.

While everyone had made their comments that this amendment is not in response to the Vogel situation, Ms. McCormick respectfully disagreed with that position, noting that there weren't a lot of people seeking Interim Uses and requiring this amount of flexibility other than Vogel; and therefore she could see no urgency in making this amendment. Ms. McCormick referenced the Ramsey County mapping tool she had used to identify the 431 residential parcels in their neighborhood and collective amount of property taxes they paid, which proved that as a group they contributed significantly to the financial well-being of the community as well as the business community.

Ms. McCormick opined that this would be a poor policy to make this open-ended given the current issue unless the intent was to review the planning process to ensure residents are guaranteed periodic inspections and adequate enforcement.

Chair Gisselquist closed the Public Hearing at 9:15 p.m.

Discussion

Chair Gisselquist stated that he was inclined not to act and leave the language as is, since he considered this event-driven, and preferred to shy away from changing the zoning code for specific events. Member Boguszewski opined that he liked the five year term, and while perhaps amenable to a little more time, he considered any longer term to create the need to think about rezoning a parcel.

However it's worded, Member Boguszewski opined that the heart of the proposal was to make Interim Uses more open-ended; and everything preferred to add checks and balances would essentially be stripped away by making it open ended. Member Boguszewski stated that he could not support the proposed language.

From a procedural perspective, Member Murphy asked if there was a way to convey to the City Council and public that the Commission preferred to retain the maximum of five years for Interim Uses; and if the amendment was voted on and the failed significantly, would it serve to state that purpose, rather than simply not taking action.

Member Boguszewski, with consensus of the body, opined that he would like to have a record of the vote to provide documentation of the culmination of the will of the Planning Commission. Member Boguszewski advised that his personal vote would be prejudiced, as he considered this the wrong way to go about solving a real problem.

MOTION

Member Murphy moved, seconded by Member Gisselquist to adopt the proposed amendment in lines 64-71 of the staff report dated October 8, 2014; amending language consistent with language in Minnesota State Statute MN 2013, Section 394.303 for Interim Uses

Member Murphy spoke against the motion for reasons as stated previously during tonight's discussion.

Chair Gisselquist spoke in support of current language; and stated his opposition to changes based on specific events, as compelling as they may be, opining that the City's laws should be drafted to provide guidance rather than changing them for a specific reason, and further opined that a twenty year term was not an interim time period.

Member Cunningham concurred with Chair Gisselquist's comments, opining that 20 years was not an interim period.

From his personal perspective, Member Daire opined that an Interim Use should be transitional to what is actually desired on a property, further noting several comments about whether or not HDR was even a desired use in that location, particularly with regard to current economic situations. Member Daire stated that he would have to vote against the motion, noting that the comprehensive plan period is only ten years, and the current Interim Use time period is half of that at five years; and his expectation would be that within that timeframe a property should be able to transition into its new use. While he didn't personally see that happening, Member Daire stated that he would stand with the rest of the Commission in opposition to the proposed language changes.

Ayes: 0

Nays: 5

Motion failed unanimously.

City of Roseville

ORDINANCE NO. ____

AN ORDINANCE AMENDING SELECTED TEXT OF TITLE 10 ZONING ORDINANCE
OF THE ROSEVILLE CITY CODE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Purpose: The Roseville City Code is hereby amended to revise the requirements for Interim Uses.

SECTION 2. §1009.03, Interim Uses, is hereby amended as follows:

E. **Expiration:** An interim use approval shall expire and an approved interim use shall cease, at the earliest of:

1. 5 years from the date of the approval;
2. Upon the another expiration date established in the approval; or
3. ~~Upon reaching some other expiration threshold established as a condition of approval.~~
The event that will terminate the use can be identified with certainty.

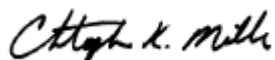
SECTION 3. Effective Date. This ordinance amendment to the Roseville City Code shall take effect upon passage and publication.

Passed this 1st day of December, 2014

REQUEST FOR COUNCIL ACTION

Date: 12/01/14
Item No.: 9.b

Department Approval



City Manager Approval



Item Description: Consider Changes to City Code Chapter 314.05: the 2015 Fee Schedule

BACKGROUND

Each year the City Council is asked to adopt a Fee Schedule which establishes the fees and charges for service for the City's regulatory functions. The presence of a fee schedule allows regulatory-type fees to be easily identified in one document, as opposed to being scattered throughout City Code. In addition, a fee schedule adopted on an annual basis provides the Council the opportunity to review fees for services in a comprehensive manner.

Over the past several months, Staff has reviewed the direct and indirect costs of the City's regulatory functions, to determine whether fee adjustments are necessary. In general, it was determined that the fees were appropriately set with a few exceptions. Based on this analysis, Staff recommends adjustments to the following fees:

- ❖ Construction noise variance
- ❖ Various building permit and plan review fees

These adjustments are highlighted in yellow on the attached Fee Schedule, and generally reflect the need to recover increased regulatory costs, staff time related to special requests, or development-related impacts on city services.

The attached files contain the draft ordinance and ordinance summary to be considered at the December 1, 2014 Council meeting.

POLICY OBJECTIVE

Adopting an annual fee schedule is consistent with governmental best practices and ensures that the City's regulatory functions are properly funded.

FINANCIAL IMPACTS

Based on the recommended fee adjustments, it is projected that revised fees will generate revenues sufficient to cover the City's added regulatory costs. The applicable revenues and expenditures have been included in the 2015 Budget.

STAFF RECOMMENDATION

Staff recommends that the City Council approve an ordinance amending Chapter 314.05 adopting the 2015 Fee Schedule.

33 **REQUESTED COUNCIL ACTION**

34 Motion #1: Approve the attached Ordinance amending Chapter 314.05 adopting the 2015 Fee
35 Schedule.

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37 Motion #2: Approve the attached ordinance summary.
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Prepared by: Chris Miller, Finance Director

Attachments: A: Ordinance adopting the 2015 Fee Schedule

B: Ordinance Summary

C: Proposed 2015 Fee Schedule

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**CITY OF ROSEVILLE
ORDINANCE NO. ____**

**AN ORDINANCE AMENDING CHAPTER 314.05, FEE SCHEDULE
ADOPTING THE 2015 FEE SCHEDULE**

THE CITY OF ROSEVILLE HEREBY ORDAINS:

SECTION 1. Purpose. The City of Roseville annually adopts a Fee Schedule which establishes the fees and charges for service for the City's regulatory functions. The presence of a fee schedule allows regulatory-type fees to be easily identified in one document, as opposed to being scattered throughout City Code. In addition, a fee schedule adopted on an annual basis provides the City Council the opportunity to review fees for services in a comprehensive manner.

SECTION 2. Other Fee References

By enacting this ordinance, all fee amounts previously established and contained herein are hereby amended as submitted.

SECTION 3. Authority

The authority to enact the fees identified herein is established by City Code.

SECTION 4. Penalty

Failure to pay the fees identified herein is subject to penalties and interest as established by City Code.

SECTION 5. Fee Schedule

The 2015 Fee Schedule is as shown in *Exhibit A*.

SECTION 6. Effective Date. This ordinance shall be effective upon adoption and publication.

Passed this 1st day of December, 2014.

76 *Ordinance: Adopting the 2015 Fee Schedule*

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80 CITY OF ROSEVILLE

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BY: _____
Daniel J. Roe, Mayor

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86 ATTEST:

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Patrick Trudgeon, City Manager

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City of Roseville

ORDINANCE SUMMARY NO. ____

**AMENDING CHAPTER 314.05, FEE SCHEDULE
ADOPTING THE 2015 FEE SCHEDULE**

The following is the official summary of Ordinance NO. _____ approved by the City Council of Roseville on December 1st, 2014:

An Ordinance amending Chapter 314.05 of the Roseville City Code adopting the 2015 Fee Schedule which establishes the fees and charges for service for the City's regulatory functions.

A printed copy of the ordinance is available for inspection by any person during regular office hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive, Roseville, Minnesota 55113. A copy of the ordinance and summary shall also be posted on the web page of the City of Roseville (www.ci.roseville.mn.us).

Attest: _____
Patrick Trudgeon, City Manager



2015 Fee Schedule

Effective January 1, 2015

Prepared by the Department of Finance

City of Roseville 2015 Fee Schedule

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City of Roseville 2015 Fee Schedule

General Business Licenses and Permit Fees

Item / Description	City Code	2014 Amount	2015 Amount
Amusement device – per machine	303	\$ 15.00	\$ 15.00
Benches in right-of-way	703	50.00	50.00
Assessment searches			
• Deferred / Pending	N/A	0.00	0.00
• Historical	N/A	100.00	100.00
Bowling alley			
• First alley	303	70.00	70.00
• Each additional alley	303	20.00	20.00
Burial Permit	401	100.00	100.00
Cigarettes, sale of	306	200.00	200.00
Compost and Woodchip Delivery from Compost Site	N/A	40.00	40.00
Construction noise variance	405.03	300.00	450.00
Conversation parlors	308	10,000.00	10,000.00
Copy charges per page	N/A	0.25	0.25
CPR Training charge per student	N/A	80.00	80.00
Daycare facility inspection fee	N/A	40.00	40.00
Dog and cat license			
• 2 Year; sterilized	501	10.00	10.00
• 2 Year; sterilized and micro chipped	501	5.00	5.00
• 2 Year; non-sterilized	501	35.00	35.00
• 2 Year; non-sterilized and micro chipped	501	25.00	25.00
• Lifetime; sterilized	501	30.00	30.00
• Lifetime; sterilized and micro chipped	501	5.00	5.00
• Lifetime; non-sterilized	501	150.00	150.00
• Lifetime; non-sterilized, but micro chipped	501	100.00	100.00
• Duplicate / address change	501	5.00	5.00
• Special multiple; 2 Year	501	40.00	40.00
Dog kennels	501	75.00	75.00
DVD / VHS Copy	N/A	5.00	5.00
Encroachment Agreement Application fee	N/A	300.00	300.00
Erosion control inspection permit			
Less than 1 acre	1017	600.00	600.00
1 to 5 acres	1017	880.00	880.00
More than 5 acres	1017	1,320.00	1,320.00
Erosion control permit <i>renewal</i>			
Less than 1 acre	1017	220.00	220.00
1 to 5 acres	1017	320.00	320.00
More than 5 acres	1017	480.00	480.00
Erosion control escrow fee	1017	3,000/acre	3,000/acre
Excavation, grading, and surfacing	705	See below	See below

City of Roseville 2015 Fee Schedule

General Business Licenses and Permit Fees - continued

Item / Description	City Code	2014 Amount	2015 Amount
False alarm fees – Police			
• Third false alarm	506	100.00	100.00
• Fourth	506	200.00	200.00
• Fifth	506	300.00	300.00
• Sixth	506	400.00	400.00
• Seventh and all subsequent alarms	506	500.00	500.00
False alarm fees – Fire			
• Third false alarm	506	300.00	300.00
• Fourth	506	400.00	400.00
• Fifth and all subsequent alarms	506	500.00	500.00
• Construction-related	N/A	150.00	150.00
Fertilizer, sale of	408	30.00	30.00
Fertilizer, applicator	408	100.00	100.00
Firearms, sale of	310	30.00	30.00
Fireworks, sale of consumer (existing retail)	N/A	100.00	100.00
Fireworks, sale of consumer (stand-alone, temporary)	N/A	350.00	350.00
Fire rescue and extrication fee	N/A	400.00	400.00
Fire safety training	N/A	80.00 / hr	80.00 / hr
Fuel storage tank inspection	N/A	100.00	100.00
Game room	303	175.00	175.00
Gas pumps – private business	310	60.00	60.00
Gasoline stations	310	130.00	130.00
Horse	501	5.00	5.00
Hospitals-veterinary	310	80.00	80.00
Lawful gambling			
One time event permit	304	25.00	25.00
Premises permit	304	3% of gross receipts	3% of gross receipts
Required contributions	304	10% of net profits	10% of net profits
Leaf Pickup fee		55.00	55.00

City of Roseville 2015 Fee Schedule

General Business Licenses and Permit Fees - continued

Item / Description	City Code	2014 Amount	2015 Amount
Liquor licenses:			
• On sale intoxicating liquor license	302	7,000.00	7,000.00
• On sale wine license (75 seats or less)	302	750.00	750.00
• On sale wine license (75+ seats)	302	1,500.00	1,500.00
• Temporary on sale (3 days)	302	50.00	50.00
• Temporary on sale in Central Park	302	20.00	20.00
• Sunday on sale license	302	200.00	200.00
• Special club license	302		
51-200 members	302	300.00	300.00
201-500	302	500.00	500.00
501-1,000	302	650.00	650.00
1,001-2,000	302	800.00	800.00
4,001-6,000	302	1,000.00	1,000.00
More than 6,000	302	2,000.00	2,000.00
On sale brewery taproom	302	3,000.00	3,000.00
• Off sale intoxicating liquor license	302	750.00	750.00
• Off sale intoxicating liquor (if conditions of MN Statute 340A.408 (Sub. 3c) are met	302	300.00	300.00
	302	200.00	200.00
Liquor License – investigation fee	302	300.00	300.00
Liquor License – sale outside of premises	302	25.00	25.00
Massage therapist	309	100.00	100.00
Massage therapy business establishment	309	150.00 / 300.00	150.00 / 300.00
Meter Deposits	N/A	See below	See below
Open burning permit	N/A	90.00	90.00
Park Dedication – residential	1103	3,500.00/unit	3,500.00/unit
Park Dedication – other (b)	1103	7.0 % of fmrv	7.0% of fmrv
Pawn Shop license	311	10,000.00	10,000.00
Pathway patching fee			
Concrete sidewalk – 2 panels		675.00	675.00
Bituminous (12' x 8')		500.00	500.00
Pawn shop and precious metal dealer license	311	13,000.00	13,000.00
Pawn shop fee (per transaction)	N/A	2.90	2.90
Pool and billiards			
First table	303	70.00	70.00
Each additional table	303	20.00	20.00
Precious metal dealer	311	10,000.00	10,000.00
Public improvement contract application fee (a)	N/A	525.00	550.00
Recycling contractor	403	125.00	125.00
Rental Registration (Housing)	907	25.00	25.00
Rental Registration – Mid Year (Jan 1-June 30)	907	12.50	12.50
Rental Registration – Administrative Fine	907	100.00 per unit	100.00 per unit
Right-of-way permits	703, 707	325.00	325.00

City of Roseville 2015 Fee Schedule

General Business Licenses and Permit Fees - continued

Item / Description	City Code	2014 Amount	2015 Amount
Sewer connection fees	802	see below	see below
Sewer usage fees	802	separate resolution	separate resolution
Soil contamination	406	\$1/cu.yd. up to \$300	\$1/cu.yd. up to \$300
Solid waste hauler	402	125.00	125.00
Stormwater drainage fees	803	separate resolution	separate resolution
Stormwater residential permit		250.00	250.00
Stormwater residential permit renewal (5-years)	n/a	100.00	100.00
Street patching fee (c)	n/a	650 / 1,300	650 / 1,300
Theaters – per viewing screen	310	70.00	70.00
Tree planting and removal	706	separate ordinance	separate ordinance
Utility service location fee	N/A	100.00	100.00
Vehicle forfeiture impound fee (per day)	N/A	20.00	20.00
Water connection fees	801	see below	see below
Water usage fees	801	separate resolution	separate resolution
Water tower permit – private use	801	separate resolution	separate resolution
Well permit	801	separate resolution	separate resolution
Wireless permit fee	1205	Negotiated	Negotiated

(a) In addition to the \$550 base fee, a charge of 4% (increased from 3%) of the total improvement cost is also collected. This fee is an escrow and is estimated only. Actual costs will be collected when the improvements are completed.

(b) Calculation is made on 7% of the estimated fair market value of unimproved land, as determined by the Ramsey County Assessor's office on the date of approval of the plat or subdivision.

(c) Street patching fee is \$650 without a curb, and \$1,300 with a curb.

Meter Deposit Fees

Meter	2014	2015
Res. 5/8" Meter	\$190.00	\$190.00
3/4" Meter	215.00	215.00
1" Meter	240.00	240.00
1.5" Meter	440.00	440.00
2" Meter Disc	535.00	535.00
2" Meter Compound	1,340.00	1,340.00
3" Meter Compound	1,910.00	1,910.00
6" Meter Compound	5,430.00	5,430.00

City of Roseville 2015 Fee Schedule

Administrative Fines

Item / Description	City Code	2014 Amount	2015 Amount
Alcohol and Tobacco Sales:			
Purchase, possession - underage		\$ 150.00	\$ 150.00
Lending ID to underage person		100.00	100.00
Selling tobacco – underage		200.00	200.00
Selling alcohol – underage		250.00	250.00
License holder	N / A	300.00	300.00
Other violation		100.00	100.00
Parking:			
Handicap zone		100.00	100.00
Fire lane		25.00	25.00
Snowbird		25.00	25.00
Blocking fire hydrant		25.00	25.00
Other illegal parking	N / A	25.00	25.00
Fires: No open fires		25.00	25.00
Fire Code	N / A	100.00	100.00
Animals:			
Vicious animal		50.00	50.00
Barking dog		50.00	50.00
Animal at large		50.00	50.00
Other animal violation	N / A	50.00	50.00
Miscellaneous:			
Building code		100.00	100.00
Fill permits		100.00	100.00
Failure to apply for license		50.00	50.00
Fireworks – use, possession, sale		250.00	250.00
Land use		100.00	100.00
Licenses (not occurring elsewhere)		50.00	50.00
Illegal dumping		150.00	150.00
Consuming alcohol-unauthorized places		250.00	250.00
Tampering with Civil Defense System		250.00	250.00
Seat belts		25.00	25.00
Expired license plates		35.00	35.00
Missing plate/tab		35.00	35.00
Trespassing		150.00	150.00
Golf cart / ATV violation		50.00	50.00
Noise complaint		250.00	250.00
Park ordinance violation		25.00	25.00
Peddling		75.00	75.00
Property nuisance starting with 3 rd call (a)	511	75.00	75.00
Public nuisance		100.00	100.00
Regulated businesses		100.00	100.00
Signs		50.00	50.00
Snowmobiles		50.00	50.00
Discharge, display of weapon	N / A	250.00	250.00
Wetland / Shore land		100.00	100.00

(a) Beginning with the 3rd call, the cost is \$250 plus the costs related to the call up to \$2,000.

City of Roseville 2015 Fee Schedule

Building Permit and Plan Review Fees

City Code Sections; 307, 801, 802, 901, 1014

Building Permit Fee – Zoning and Inspections:

Permit fee to be based on job cost valuation. The determination of value or valuation shall be made by the building official. The value to be used in computing the building permit and building plan review fees shall be the total of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems and any other permanent equipment.

Total Valuation	2014 Amount	2015 Amount
\$1 - \$500	\$31.00	\$31.00
\$501 - \$2,000	\$31.00 for the first \$500 value, plus \$4 for each additional \$100 value or fraction thereof	\$31.00 for the first \$500 value, plus \$4.00 for each additional \$100 value or fraction thereof
\$2,001 - \$25,000	\$83.50 for the first \$2,000 value, plus \$16.55 for each additional \$1,000 value or fraction thereof	\$83.50 for the first \$2,000 value, plus \$16.55 for each additional \$1,000 value or fraction thereof
\$25,001 - \$50,000	\$464.15 for the first \$25,000 value, plus \$12.00 for each additional \$1,000 value or fraction thereof	\$464.15 for the first \$25,000 value, plus \$12.00 for each additional \$1,000 value or fraction thereof
\$50,001 - \$100,000	\$764.15 for the first \$50,000 value, plus \$8.45 for each additional \$1,000 value or fraction thereof	\$764.15 for the first \$50,000 value, plus \$8.45 for each additional \$1,000 value or fraction thereof
\$100,001 - \$500,000	\$1,186.65 for the first \$100,000 value, plus \$6.75 for each additional \$1,000 value or fraction thereof	\$1,186.65 for the first \$100,000 value, plus \$6.75 for each additional \$1,000 value or fraction thereof
\$500,001 - \$1,000,000	\$3,886.65 for the first \$500,000 value, plus \$5.50 for each additional \$1,000 value or fraction thereof	\$3,886.65 for the first \$500,000 value, plus \$5.50 for each additional \$1,000 value or fraction thereof
In excess of \$1,000,000	\$6,636.65 for the first \$1,000,000 value, plus \$4.50 for each additional \$1,000 value or fraction thereof	\$6,636.65 for the first \$1,000,000 value, plus \$4.50 for each additional \$1,000 value or fraction thereof
Inspections outside of normal business hours	\$66.00	\$67.25
Re-inspection fees (per State Building code)	\$66.00	\$67.25
Misc. inspection fees	\$66.00	\$67.25
Add'l plan review fee required by revisions	\$66.00	\$67.25

City of Roseville 2015 Fee Schedule

Building Permit and Plan Review Fees - continued

Building Permit Fee – Engineering:

Total Valuation	2014 Amount	2015 Amount
\$1 - \$500	\$ 5	\$ 5
\$501 - \$2,000	5	5
\$2,001 - \$25,000	25	25
\$25,001 - \$50,000	50	50
\$50,001 - \$100,000	75	75
\$100,001 - \$500,000	100	100
\$500,001 - \$1,000,000	200	200
In excess of \$1,000,000	300	300

Demolition Permit Fee:

Description	2014 Amount	2015 Amount
Tenant improvement/remodeling prior to building permit	\$71.00	\$73.00
Structures not connected to utilities	92.00	94.00
Residential structures connected to city utilities	158.00	160.00
Commercial structures connected to city utilities	\$406.00	\$415.00

Electrical Permit Fee:

Set through yearly contract with Contract Electrical Inspector

Fire Safety Inspection Fee:

An amount equal to eight percent (8%) of the amount determined by the Building Permit Fee (except for single-family dwellings) to be charged and used to defray the cost of fire safety inspections (Ord. 1237, 3-13-2000, eff. 5-1-2000)

Grading Plan Review Fee – Planning & Zoning:

Description	2014 Amount	2015 Amount
50 cubic yards or less	\$77	\$79
51 – 10,000 cubic yards	\$153.00 for the first 1,000 cubic yards, plus \$10.00 for each additional 1,000 yards or fraction thereof	\$156.00 for the first 1,000 cubic yards, plus \$10.00 for each additional 1,000 yards or fraction thereof
10,001 – 100,000 cubic yards	\$306.00 for the first 10,000 cubic yards, plus \$5.00 for each additional 10,000 yards or fraction thereof	\$312.00 for the first 10,000 cubic yards, plus \$5.00 for each additional 10,000 yards or fraction thereof
In excess of 100,000 cubic yards	\$816.00 for the first 100,000 cubic yards, plus \$10.00 for each additional 10,000 yards or fraction thereof	\$832.00 for the first 100,000 cubic yards, plus \$10.00 for each additional 10,000 yards or fraction thereof

City of Roseville 2015 Fee Schedule

Building Permit and Plan Review Fees - continued

Grading Plan Review Fee – Engineering:

Description	2014 Amount	2015 Amount
50 cubic yards or less	\$ 25.00	\$ 25.00
51 – 10,000 cubic yards	25.00	25.00
10,001 – 100,000 cubic yards	50.00	50.00
In excess of 100,000 cubic yards	75.00	75.00

Grading Permit Fee – Planning & Zoning:

Description	2014 Amount	2015 Amount
50 cubic yards or less	\$77	\$79
1 – 1,000 cubic yards	\$102.00 for the first 100 cubic yards, plus \$20.00 for each additional 100 yards or fraction thereof	\$104.00 for the first 100 cubic yards, plus \$20.00 for each additional 100 yards or fraction thereof
1,001 – 10,000 cubic yards	\$306.00 for the first 1,000 cubic yards, plus \$31.00 for each additional 1,000 yards or fraction thereof	\$312.00 for the first 1,000 cubic yards, plus \$31.00 for each additional 1,000 yards or fraction thereof
10,001 – 100,000 cubic yards	\$612.00 for the first 10,000 cubic yards, plus \$102.00 for each additional 10,000 yards or fraction thereof	\$624.00 for the first 10,000 cubic yards, plus \$102.00 for each additional 10,000 yards or fraction thereof
In excess of 100,000 cubic yards	\$1,530.00 for the first 100,000 cubic yards, plus \$82.00 for each additional 10,000 yards or fraction thereof	\$1,560.00 for the first 100,000 cubic yards, plus \$82.00 for each additional 10,000 yards or fraction thereof

Grading Permit Fee – Engineering:

Description	2014 Amount	2015 Amount
50 cubic yards or less	\$ 25.00	\$ 25.00
1 – 1,000 cubic yards	25.00	25.00
1,001 – 10,000 cubic yards	50.00	50.00
10,001 – 100,000 cubic yards	75.00	75.00
In excess of 100,000 cubic yards	100.00	100.00

City of Roseville 2015 Fee Schedule

Building Permit and Plan Review Fees - continued

Investigation Fee: Work without a Permit

Whenever any work for which a permit is required from the city has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work. An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee required by this code. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of this code nor from any penalty prescribed by law.

Manufactured Home Permit Fee:

Description	2014 Amount	2015 Amount
New installation	\$ 265.00	\$ 270.00

Mechanical Permit Fee - Residential:

Description	2014 Amount	2015 Amount
Air conditioning – new	\$ 47.00	\$ 48.00
Air conditioning – replacement	59.00	60.00
Warm air furnace – new	99.00	100.00
Warm air furnace - replacement	59.00	60.00
Hot water boilers – new	99.00	100.00
Hot water boilers – replacement	59.00	60.00
Unit heaters	59.00	60.00
Swimming pool heaters	59.00	60.00
Misc. work & gas piping	1.28% of job cost	1.28% of job cost
Minimum fee	59.00	60.00
Gas fireplace	59.00	60.00
In floor heat	82.00	84.00
Solar panel installation	\$1.28 % of job cost / \$153.00 min fee	\$1.28 % of job cost / \$156.00 min fee

Mechanical Permit Fee - Commercial:

Description	2014 Amount	2015 Amount
All commercial work	1.28% of job cost / \$59.00 min fee	1.28% of job cost / \$60.00 min fee

House Moving Permit Fee:

Description	2014 Amount	2015 Amount
Over private property only	\$91.00	\$93.00
Over public streets	133.00	135.00
Investigation fee per hour	\$66.00	\$67.00

City of Roseville 2015 Fee Schedule

Building Permit and Plan Review Fees - continued

Plumbing Permit Fee:

Description	2014 Amount	2015 Amount
Administrative/minimum fee	\$ 59.00	\$ 60.00
Additional for each fixture opening	10.00	10.00
Miscellaneous work	1.28% of job cost	1.28% of job cost
Backflow prevention verification	\$ 26.00	\$ 27.00

Plan Review Fee:

When a building permit is required and a plan is required to be submitted, a plan checking fee shall be paid. Plan checking fees for all buildings, except for construction costs in R-1 and R-2 zones which do not involve new single family structures and are of less than seven thousand dollars (\$15,000.00), shall be sixty five percent (65%) of the building permit fee as set forth in Section 901.06 of this chapter, except as modified in M.S.B.C. Section 1300. (Ord. 1110, 4-13-1992)

The plan review fees specified are separate fees from the permit fees and are in addition to the permit fees.

When submittal documents are incomplete or changed so as to require additional plan review or when the project involves deferred submittal items an additional plan review fee shall be charged.

Expiration of plan review:

Applications for which no permit is issued within 180 days following the date of application shall expire by limitation, and plans and other data submitted for review may thereafter be returned to the applicant or destroyed by the building official. The building official may extend the time for action by the applicant for a period not exceeding 180 days on request by the applicant showing that circumstances beyond the control of the applicant have prevented action from being taken. No application shall be extended more than once. In order to renew action on an application after expiration, the applicant shall resubmit plans and pay a new plan review fee.

Refund Fee:

The building official may authorize refunding of any fee paid hereunder which was erroneously paid or collected.

The building official may authorize a refunding of permit fees paid when no work has been done under a permit issued in accordance with this code.

The building official may authorize a refunding of plan review fees paid when an application for a permit for which a plan review fee has paid is withdrawn or canceled before any plan reviewing is done.

The building official shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.

City of Roseville 2015 Fee Schedule

Building Permit and Plan Review Fees - continued

Multi-Family Rental Licensing:

Description	2014 Amount	2015 Amount
Multi-Family Rental License annual fee	\$ 20.00/unit + \$100.00/building	\$ 20.00/unit + \$100.00/building
Reinstatement fee	\$100.00	\$100.00
Per Unit Re-inspection fee (after 1 st re inspection)	\$65.00	\$65.00
Failure to renew license within 30 days of expiration: Penalty Fee	\$500 (penalty will double every two weeks until license is paid)	\$500 (penalty will double every two weeks until license is paid)

Sewer Connection Permit Fee – Planning & Zoning:

Description	2014 Amount	2015 Amount
Residential	\$ 92.00	\$ 94.00
Commercial	291.00	297.00
Repair	59.00	60.00
Disconnect – residential	82.00	84.00
Disconnect – commercial	\$ 163.00	\$ 166.00

Sewer Connection Permit Fee – Engineering:

Description	2014 Amount	2015 Amount
Residential	\$ 5.00	\$ 5.00
Commercial	25.00	25.00
Repair	5.00	5.00
Disconnect – residential	25.00	25.00
Disconnect – commercial	75.00	75.00

Sign Permit Fee:

Utilize building permit fee schedule. No plan review fee

Description	2014 Amount	2015 Amount
Permanent Sign – minimum fee	\$ 55.00	\$ 55.00
Annual Sign	100.00	100.00
Temporary Sign	25.00	25.00
Attention-Getting Device	25.00	25.00

City of Roseville 2015 Fee Schedule

Building Permit and Plan Review Fees - continued

Swimming Pool Permit Fee – Planning & Zoning:

Description	2014 Amount	2015 Amount
Residential In-ground pool	\$ 204.00	\$ 208.00
Residential Seasonal pool	26.00	24.00
Commercial pool	Utilize building Permit fee Schedule	Utilize building Permit fee Schedule

Swimming Pool Permit Fee – Engineering:

Description	2014 Amount	2015 Amount
Residential pool	\$ 15.00	\$ 15.00
Commercial pool	-	-

Water Connection Permit Fee – Planning & Zoning:

Description	2014 Amount	2015 Amount
Residential	\$ 92.00	\$ 94.00
Commercial	291.00	297.00
Repair	59.00	60.00
Disconnect – residential	82.00	84.00
Disconnect – commercial	\$ 163.00	\$ 166.00

Water Connection Permit Fee – Engineering:

Description	2014 Amount	2015 Amount
Residential	\$ 5.00	\$ 5.00
Commercial	25.00	25.00
Repair	5.00	5.00
Disconnect – residential	25.00	25.00
Disconnect – commercial	75.00	75.00
Water main tapping fee	325.00	325.00

City of Roseville 2015 Fee Schedule

Building Permit and Plan Review Fees - continued

Residential Property Improvement Permit Fee (Fences, Walls, Sheds, Driveways, Drain tile System) – Planning & Zoning:

Description	2014 Amount	2015 Amount
Driveway permits	\$ 49.00	\$ 50.00
Fence permits – residential	66.00	67.00
Fence permits - commercial	Use Permit Fee Schedule	Use Permit Fee Schedule
Shed permits	56.00	57.00
Drain tile	112.00	115.00
Other – utilize building permit fee schedule		

Miscellaneous Fees:

Description	2014 Amount	2015 Amount
Minimum roofing fee	\$ 100.00	\$ 100.00
Garage only re-roofing fee	55.00	55.00
Minimum window replacement fee	89.00	90.00
Minimum siding replacement fee	89.00	90.00
Administrative fee for abatement per hour	66.00	67.25
Wood burning fireplace	89.00	90.00
Verification of state contracting license	5.00	5.00
Replacement inspection card	20.00	20.00
Re-stamping job site plan sets	30.00	30.00
Certificate of Occupancy – conditional	100.00	100.00
Certificate of Occupancy – full	0.00	0.00
Certificate of Occupancy – copy	0.00	0.00
City contractor license fee	91.00	92.00
Administrative fee – R1 or R2 zones	66.00	67.25
Administrative fee – other zones	66.00	67.25
Footing/foundation permits – residential	99.00	100.00
Footing/foundation permits – commercial	459.00	468.00
Construction deposit – residential	800.00	800.00
Construction deposit – commercial	4,000.00	4,000.00
SAC Admin Fee	20.00	35.00
Lead Abatement License Fee	5.00	5.00
Property Age Verification Fee	5.00	5.00
Outdoor storage/display permit: 1 occurrence	40.00	50.00
Outdoor storage/display permit: multiple	n/a	75.00
Outdoor sales/display permit: 1 occurrence	100.00	50.00
Outdoor sales/display permit: multiple	n/a	75.00
Outdoor temporary event: 1 occurrence	50.00	50.00
Outdoor temporary event: multiple	n/a	75.00

City of Roseville 2015 Fee Schedule

Community Development Department Permit and Miscellaneous Fees

Item/Permit	2014 Amount	2015 Amount
City Consultant and/or City Attorney Review/Research - Comm./Industrial/Multi-family land use, subdivision, economic development, utility, building permit review, traffic, or development or redevelopment projects or proposals payable as escrow or at building permit	100% of direct cost billed to applicant	100% of direct cost billed to applicant
Planned Unit Development – Amendment	400	400
Planned Unit Development – Escrow (Amendment)****	\$2,000 minimum	\$2,000 minimum
PUD Escrow (historical data collection & analysis; site plan & survey review & analysis; city approval analysis; letter creation)	Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum	Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum
Rezoning of Project Site or Parcel**	650	650
Zoning Code Text Amendment**	600	600
Vacation of Right of Way**	300	
Vacation of Easement**	300	
Comprehensive Plan – Amendment**	900	900
Comprehensive Plan – Designation Amendment**	825	
Conditional Use - Residential**	350	500
Conditional Use - Commercial**	650	750
Conditional Use Escrow – Commercial****	1,000 minimum	
Subdivision – Escrow****	2,500 minimum	2,500 minimum
Minor Subdivision	500 minimum	650 minimum
Subdivision Escrow (historical data collection & analysis; site plan & survey review & analysis; city approval analysis; letter creation)	Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum	Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum
Subdivision – Minor: Escrow Fee**	500	
Subdivision – Preliminary Plat	550	550
Subdivision - Final Plat	500	500
Variance - Residential**	350	350
Variance – Non Residential**	450	450
Interim Use**	650	650
Interim Use extension**	200	200
Administrative Deviation	100	100
Zoning Compliance Letter (historical data collection & analysis; site plan & survey review & analysis; city approval analysis; letter creation)	Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum	Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum
Appeal of Planning Division Decision	n/a	150
Residential Variance Appeal Fee	250	150
Commercial Variance Appeal Fee	275	300
Master Sign Plan – residential/institutional	150	250
Master Sign Plan – commercial	350	350
Accessory Dwelling Unit Permit	100	100
Extra Mailing Cost (for mailing notices when more than 50 are required)	0.45 each	
Tax Increment Finance (establishment of district or review of proposal, including city consultants)	\$15,000 deposit – minimum fee plus consultants fee plus consultants fees	\$15,000 deposit – minimum fee plus consultants fees
Planning Commission Agendas/Year (mailed)	10.00*	10.00*

City of Roseville 2015 Fee Schedule

Planning Commission Minutes/Year (mailed)	15.00*	15.00*
Comprehensive Plan CD	20.00*	20.00*
Zoning Code CD	20.00*	20.00*
Research Staff Time	Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum	Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum
Copying	\$.25/sheet	\$.25/sheet
Maps*** – 8 ½ x 11 (black and white) – existing PDF maps	No Charge*	No Charge*
Maps – 8 ½ x 11 (color) – existing PDF maps	1.00*	1.00*
Maps – 11 x 17 (color) – existing PDF maps	2.00*	2.00*
Maps – 17 x 22 (color) – existing PDF maps	10.00*	10.00*
Maps – 22 x 34 (color) – existing PDF maps	20.00*	20.00*
Maps – 34 x 44 (color) – existing PDF maps	40.00*	40.00*
City Address Book (11x17)* – existing PDF maps	100.00 per book*	100.00 per book*

* Free/no charge on internet city home page and available for review at library and city hall

** If multiple requests (such as a subdivision, a variance, and a conditional use permit) are part of one application, City charges only for most expensive permit application

*** Maps/data that are to be created as custom requests are to be charged at a time and materials rate. (GIS Coordinator hourly rate times 1.9 multiplier)

**** The amount listed under the PUD and Subdivision Escrow is the minimum amount required for the application. A higher amount, as determined by the City, may be required for projects that will take a significant amount of time. City Attorney costs shall be paid as part of this escrow.

City of Roseville 2015 Fee Schedule

Electrical Permit Fees

- A. Minimum fee for each separate inspection of an installation, replacement, alteration or repair is limited to one inspection only:

2014 Amount	2015 Amount
\$ 35.00	\$ 35.00

- B. Services, changes of service, temporary services, additions, alterations or repairs on either primary or secondary services shall be computed separately:

Description	2014 Amount	2015 Amount
0 to 300 amp	\$50.00	\$ 50.00
301 to 400 amp	58.00	58.00
401 to 500 amp	72.00	72.00
501 to 600 amp	86.00	86.00
601 to 800 amp	114.00	114.00
801 to 1,000 amp	142.00	142.00
1,001 to 1,100 amp	156.00	156.00
1,101 to 1,200 amp	170.00	170.00
Add \$14 for each add'l 100 amps		

- C. Circuits, installation of additions, alterations, or repairs of each circuit or sub-feeder shall be computed separately, including circuits fed from sub-feeders and including the equipment served, except as provided for in (D) through (K):

Description	2014 Amount	2015 Amount
0 to 30 amp	\$ 8.00	\$ 8.00
31 to 100 amp	10.00	10.00
101 to 200 amp	15.00	15.00
201 to 300 amp	20.00	20.00
301 to 400 amp	25.00	25.00
401 to 500 amp	30.00	30.00
501 to 600 amp	35.00	35.00
601 to 700 amp	40.00	40.00
Add \$5 for each add'l 100 amps		

- D. Maximum fee for single-family dwelling shall not exceed \$150.00 if not over 200-ampere capacity. This includes service, feeders, circuits, fixtures and equipment. The maximum fee provides for not more than two rough-in inspections and the final inspection per dwelling. Additional inspections are at the re-inspection rate.

City of Roseville 2015 Fee Schedule

Electrical Permit Fees - continued

- E.** Maximum fee on an apartment building shall not exceed \$70.00 per dwelling unit. A two-unit dwelling (duplex) maximum fee per unit as per single-family dwelling.
- F.** The fee for remote control/signal circuits is \$0.75 per device.
- G.** In addition to the above fees:
 - 1) A charge of \$4.00 will be made for each street lighting standard.
 - 2) A charge of \$7.00 will be made for each traffic signal standard. Circuits originating within the standard will not be used when computing fees.
- H.** In addition to the above fees, all transformers and generators for light, heat and power shall be computed separately at \$8.00 plus \$.40 per KVA up to and including 100 KVA. 101 KVA and over at \$.30 per KVA. The maximum fee for any transformer or generator in this category is \$80.00.
- I.** In addition to the above fees, all transformers for signs and outline lighting shall be computed at \$8.00.
- J.** The fee for retro fit lighting is \$0.65 per light fixture.
- K.** In addition to the above fees, the inspection fee for each separate inspection of a swimming pool shall be computed at \$35.00. Reinforcing steel for swimming pools requires a rough-in inspection.
- L.** For the review of plans and specifications of proposed installations, there shall be a minimum fee of \$150.00 up to and including \$30,000 of electrical estimate, plus 1/10 of 1% on any amount in excess of \$30,000 to be paid by permit applicant.
- M.** When re-inspection is necessary to determine whether unsafe conditions have been corrected and such conditions are not subject to an appeal pending before any Court, a re-inspection fee of \$35.00 may be assessed in writing by the Inspector.
- N.** For inspections not covered herein, or for requested special inspections or services, the fee shall be established separately.

City of Roseville 2015 Fee Schedule

Electrical Permit Fees - continued

- O.** For inspection of transient projects, including but not limited to, carnivals and circuses, the inspection fees shall be computed as follows:

Power supply units according to Item “B” of fee schedule. A like fee will be required on power supply units at each engagement during the season, except that a fee of \$35.00 per hour will be charged for additional time spent by the Inspector if the power supply is not ready for inspections as required by law.

Rides, Devices or Concessions: Shall be inspected at their first appearance of the season and the inspection fee shall be \$35.00 per unit.

- P.** The fee is doubled if the work starts before the permit is issued.

REQUEST FOR COUNCIL ACTION

Date: 12/01/2014
Item No.: 11.a

Department Approval



City Manager Approval



Item Description: Conduct a Final Hearing on the 2015 Tax Levy, Budget, & Utility Rates

BACKGROUND

Under State Statutes, most cities are required to hold a budget hearing before adopting a final tax levy and budget. The purpose of the hearing is to provide citizens with an opportunity to express their views on the budget and tax levy, as well as any other information the Council deems important.

City Staff will present an overview of the proposed budget at the hearing. The final tax levy and budget are scheduled to be adopted at the December 8, 2014 Council meeting.

POLICY OBJECTIVE

Conducting a budget hearing before adopting a final budget and tax levy is required under Mn State Statutes.

FINANCIAL IMPACTS

See attached.

STAFF RECOMMENDATION

Not applicable.

REQUESTED COUNCIL ACTION

Not applicable.

Prepared by: Chris Miller, Finance Director

Attachments: A: Presentation of the 2015 Proposed Budget, Tax Levy, and Utility Rates

City of Roseville

Proposed 2015 Budget, Tax Levy & Utility Rates

Discussion Topics:

- ❖ Purpose of the Hearing
- ❖ Budget Impact Snapshot
- ❖ Budget Process Chronology
- ❖ Budget Impact Items
- ❖ Budget & Tax Levy Summary
- ❖ Tax Levy Information (*historical and peer city comparisons*)
- ❖ Utility Rate Overview

Purpose of the Budget Hearing:

- ❖ To provide information on the upcoming year's budget, tax levy, and utility rate impact
- ❖ To provide citizens an opportunity to express their views on those impacts
- ❖ Tonight's presentation will focus on the City portion of your property tax bill and other local fees

Budget Impact Snapshot for a Single-Family Home*

- ❖ 2015 Property Tax Bill = \$71.40 per month
- ❖ An increase of \$6.54 per month or 10%
- ❖ Amount is based on a property valuation increase of 11%. If value stayed the same, homeowner would see a tax decrease.

- ❖ 2015 Utility Bill = \$56.47 per month
- ❖ A decrease of \$0.89 per month

- ❖ 2015 Total Cost of City Services = **\$127.87** per month
- ❖ An increase of \$5.65 per month or 4.6%

* For a median-valued home that uses an average amount of water

Budget Process Chronology – Key Dates:

- ❖ Preliminary report on budget and levy impacts *(May 12, 2014)*
- ❖ Departmental budget presentations *(May 22, 2014)*
- ❖ Discussion on City Council budget goals & priorities *(June 16, 2014)*
- ❖ Presentation of the City Manager recommended budget *(July 14, 2014)*
- ❖ Public hearing to solicit comments on the budget and taxes *(August 11, 2014)*
- ❖ Review the 2015-2034 CIP & funding strategies *(August 25, 2014)*
- ❖ Adopt preliminary budget and tax levy *(September 8, 2014)*
- ❖ Continue discussions on the 2015 budget and tax levy *(October 20, 2014)*
- ❖ Continue discussions on the 2015-2034 CIP *(November 10, 2014)*
- ❖ Discussion on the proposed 2015 utility rates *(November 17, 2014)*

Budget Impact Items (levy supported):

- ❖ Employee cost-of-living adjustment - \$177,000
- ❖ Employee wage step increases - \$129,000
- ❖ New employee positions - \$101,000
- ❖ Employee healthcare & benefit increases - \$67,000
- ❖ Elimination of cash reserve spending - \$175,500

Budget & Tax Levy Summary:

- ❖ Proposed Budget overall is \$52,045,290
 - ❖ Proposed Budget for the tax-supported programs scheduled to increase by \$608,485 or 2.5%
 - ❖ Proposed Tax Levy** is \$18,659,050, an increase of \$655,325 or 3.6%
 - ❖ Single family home property taxes ** = \$71.40 per month, an increase of \$6.54 or 10%
-
- ❖ ** Excludes HRA Levy. HRA Levy impact = \$0.16 per month

Budget & Tax Levy Summary:

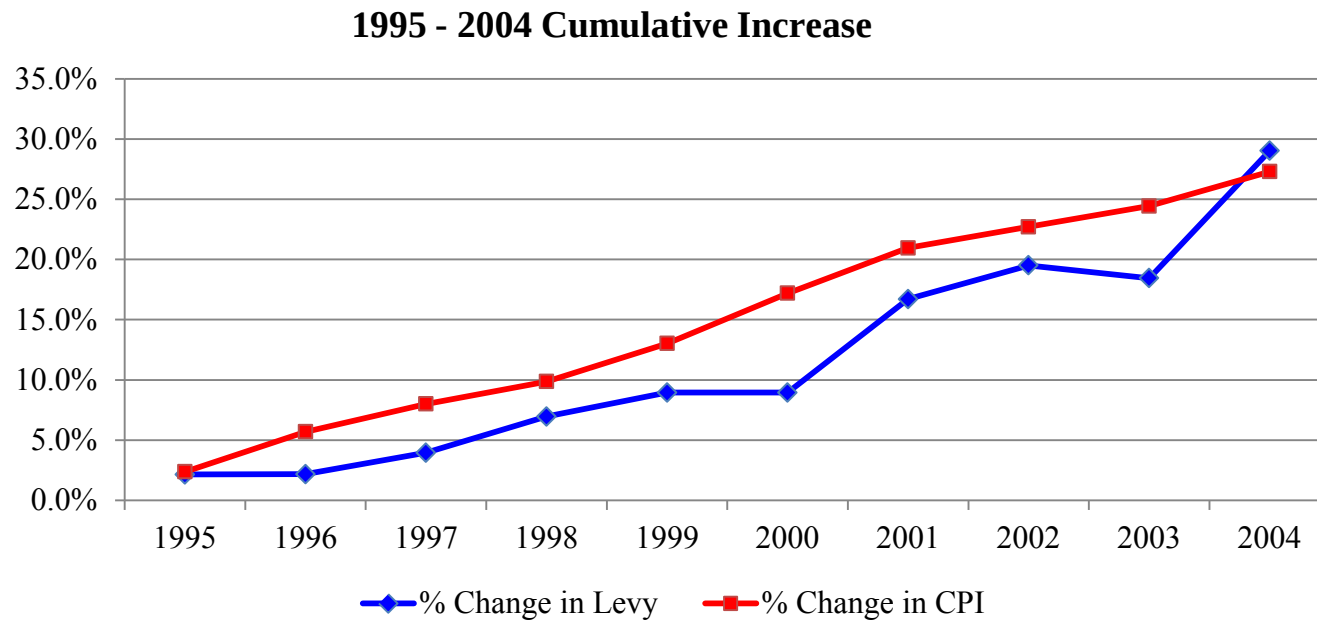
❖ In exchange for \$71 per month, residents receive:

- a) 24x7x365 police, fire, & emergency medical services protection
- b) Well maintained city streets
- c) Full offering of park amenities
- d) Sidewalk and pathway connections
- e) Street lighting, nuisance code enforcement, and other services
- f) Professionally-managed administrative, financial, and legal functions

Tax Levy Information:

- ❖ Before we look at the data . . . a little background/context is useful
- ❖ First . . . Let's review the past (1995-2004)

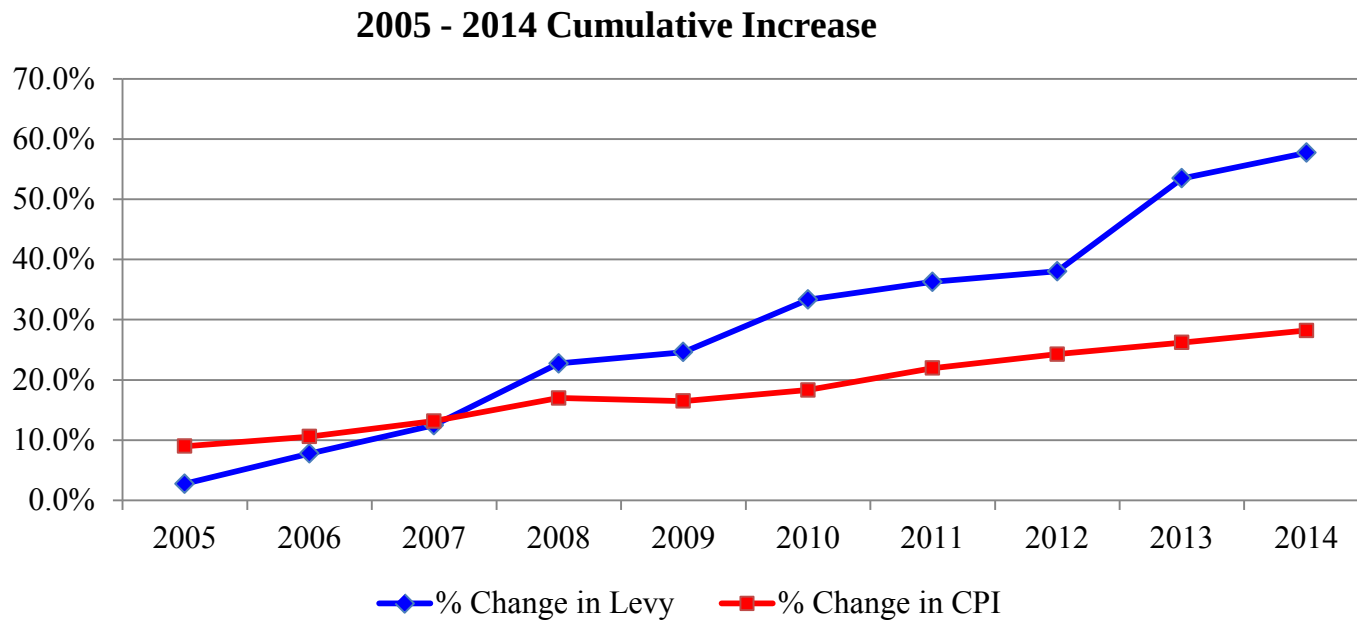
Tax Levy Information:



Comments:

- ❖ 1995-2004: General policy that limited tax levy increases to the CPI
- ❖ This era was preceded by a period of significant street replacement and park facility construction programs . . . allowing for lower capital investments from 1995-2004

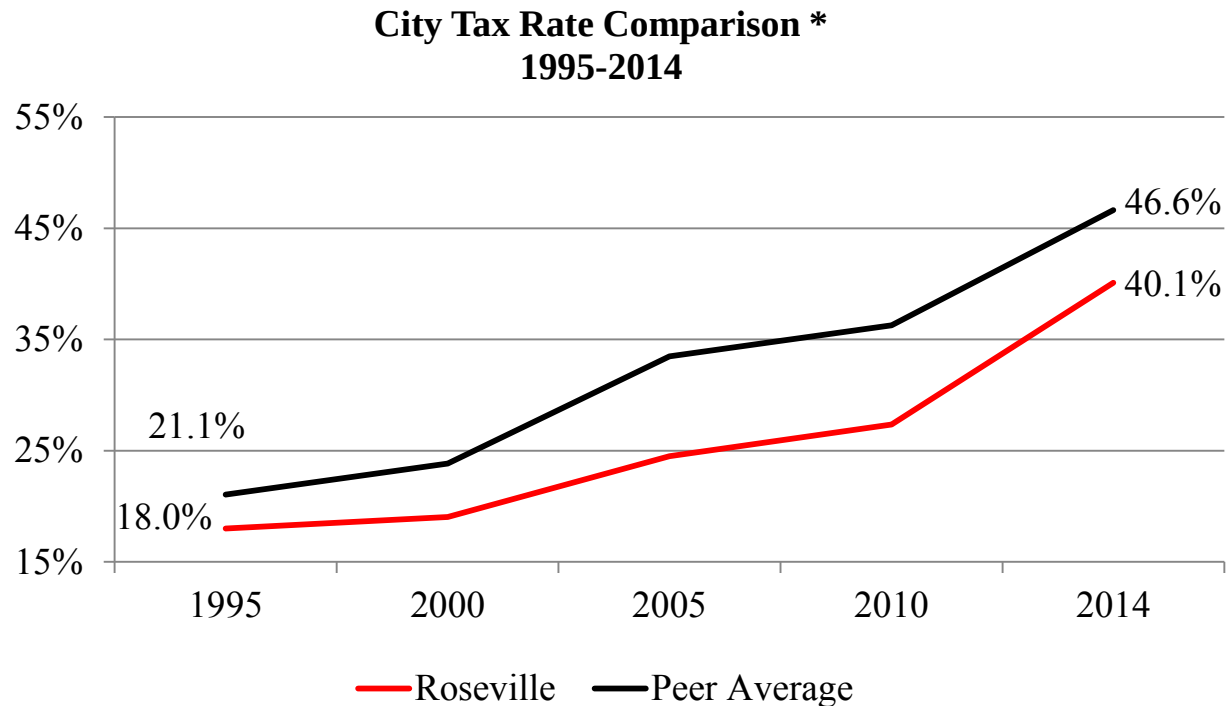
Tax Levy Information:



Comments:

- ❖ 2006-2009: Recessionary period that resulted in stagnant or declining non-tax revenues
- ❖ 2008-2014: Reinvestment period of additional capital replacement

Tax Levy Information:



** For Metro area cities with a population greater than 10,000

Utility Rate Impact for a Single-Family Home

Homes without the Discount (a)

- ❖ 2015 Utility Bill = \$56.47 per month (\$677 per year)
- ❖ An decrease of \$0.89 per month
- ❖ Decrease due to change in Utility Discount eligibility criteria

Homes that Lose the Discount (b)

- ❖ 2015 Utility Bill = \$41.98 per month (\$503 per year)
- ❖ An increase of \$9.78 per month

(a) Based on average consumption of 18,000 gallons per quarter

(b) Based on average consumption of 6,000 gallons per quarter

Utility Rate Impact for a Single-Family Home

Utility Discount Eligibility

- ❖ Based on household income @ maximum of 165% of the federal poverty guidelines
- ❖ Income only . . . savings and other assets are excluded
- ❖ 1-Person household: \$19,255
- ❖ 2-Person household: \$25,955
- ❖ 4-Person household; \$39,353

Utility Rate Impact Items:

- ❖ 20-Year Capital Improvement Plan - unchanged
- ❖ Rate Increase from St. Paul Water = 7.5%
- ❖ Rate Increase from Met Council = 3.5%
- ❖ Decline in Revenue Sharing from Recycling Contractor

Utility Rate Summary

Single Family Homes				
<u>Service</u>	<u>2014</u>	<u>2015</u>	<u>\$ Increase</u>	<u>% Increase</u>
Water - base fee	54.45	51.60	(2.85)	
Water - usage fee	39.60	40.50	0.90	
Sanitary Sewer - base fee	37.35	35.40	(1.95)	
Sanitary Sewer - usage fee	24.00	24.72	0.72	
Storm Sewer	11.70	11.70	-	
Recycling	5.00	5.50	0.50	
Total per Quarter	\$172.10	\$ 169.42	\$ (2.68)	-1.56%
Avg. Water consumption (1,000 gals.)	18	-		
Avg. Sewer consumption (1,000 gals.)	15			

Utility Rate Summary

Single Family Homes That Lose the Utility Discount				
<u>Service</u>	<u>2014</u>	<u>2015</u>	<u>\$ Increase</u>	<u>% Increase</u>
Water - base fee	35.40	51.60	16.20	
Water - usage fee	13.20	13.50	0.30	
Sanitary Sewer - base fee	23.30	35.40	12.10	
Sanitary Sewer - usage fee	8.00	8.24	0.24	
Storm Sewer	11.70	11.70	-	
Recycling	5.00	5.50	0.50	
Total per Quarter	\$ 96.60	\$ 125.94	\$ 29.34	30.37%
Avg. Water consumption (1,000 gals.)	6			
Avg. Sewer consumption (1,000 gals.)	5			

Utility Rate Summary:

❖ In exchange for \$56 per month, residents receive:

- a) Safe, potable water that is already softened
- b) Reliable sewer service
- c) Diversion and collection of storm water away from private property
- d) Bi-weekly curbside recycling pickup service
- e) No assessments for water & sewer mainline replacements

Peer City Comparison:

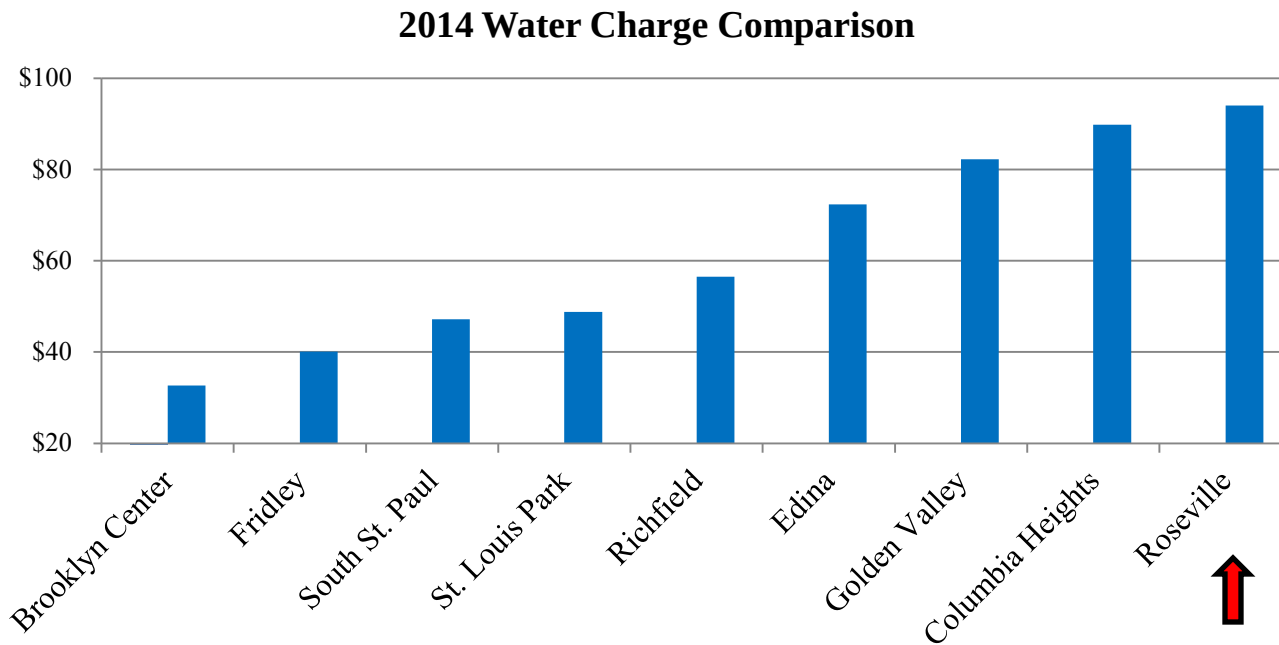
❖ Peer Cities include:

- a) 1st ring suburbs
- b) Population 18,000-50,000
- c) Stand-alone systems

❖ Rate Comparison Notables:

- a) Local priorities and funding philosophies can create wide disparities in rates
- b) Use of Special Assessments can vary

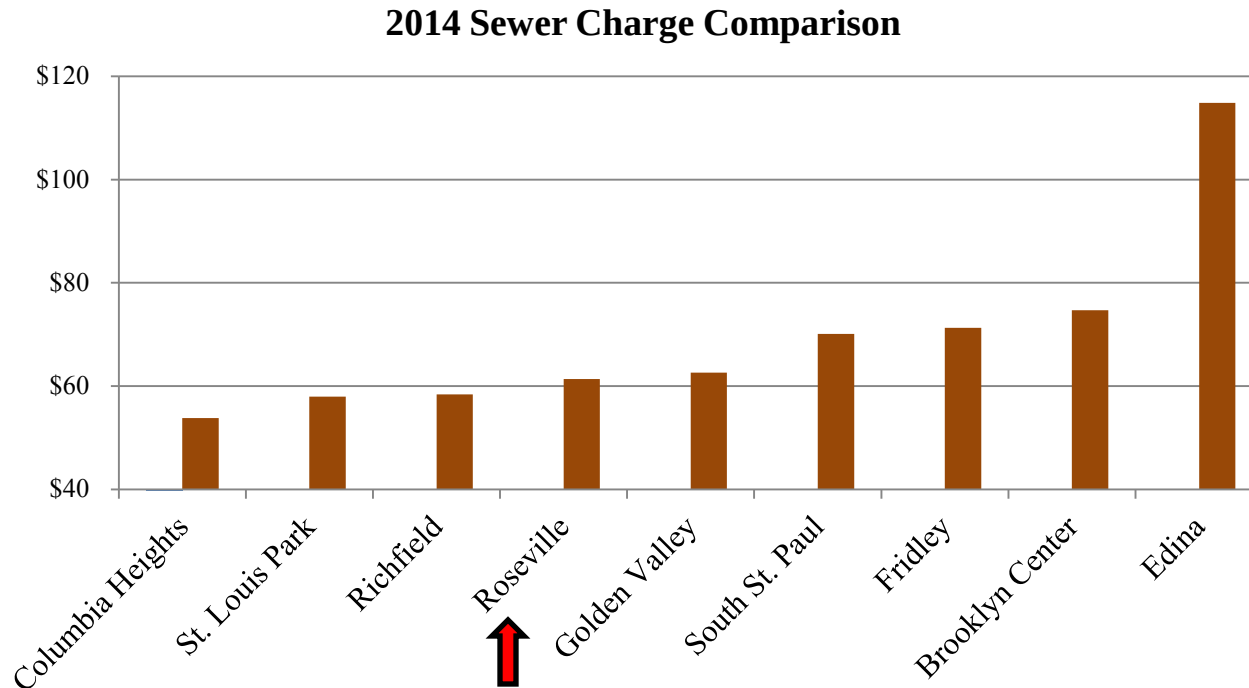
Peer City Comparison



❖ Roseville's water rates (base + consumption) are higher than peer cities, however:

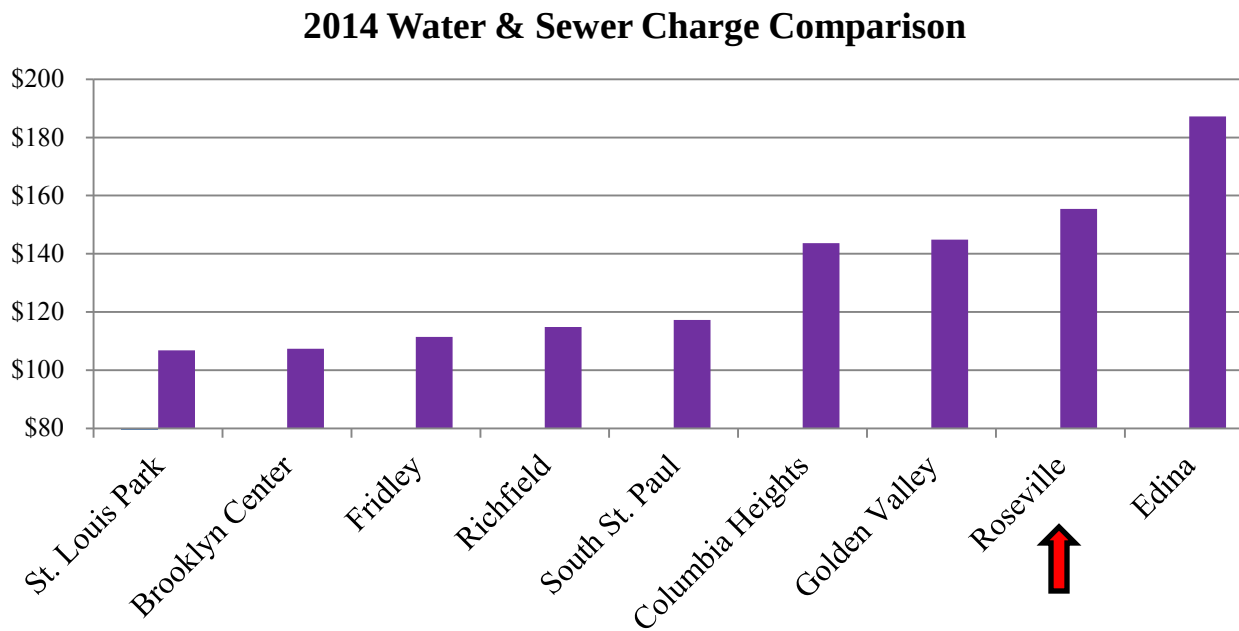
- a) Water delivered to customers is already softened
- b) Water infrastructure is funded through rates not assessments like other cities
- c) Roseville is in an infrastructure replacement cycle requiring higher funding levels

Peer City Comparison



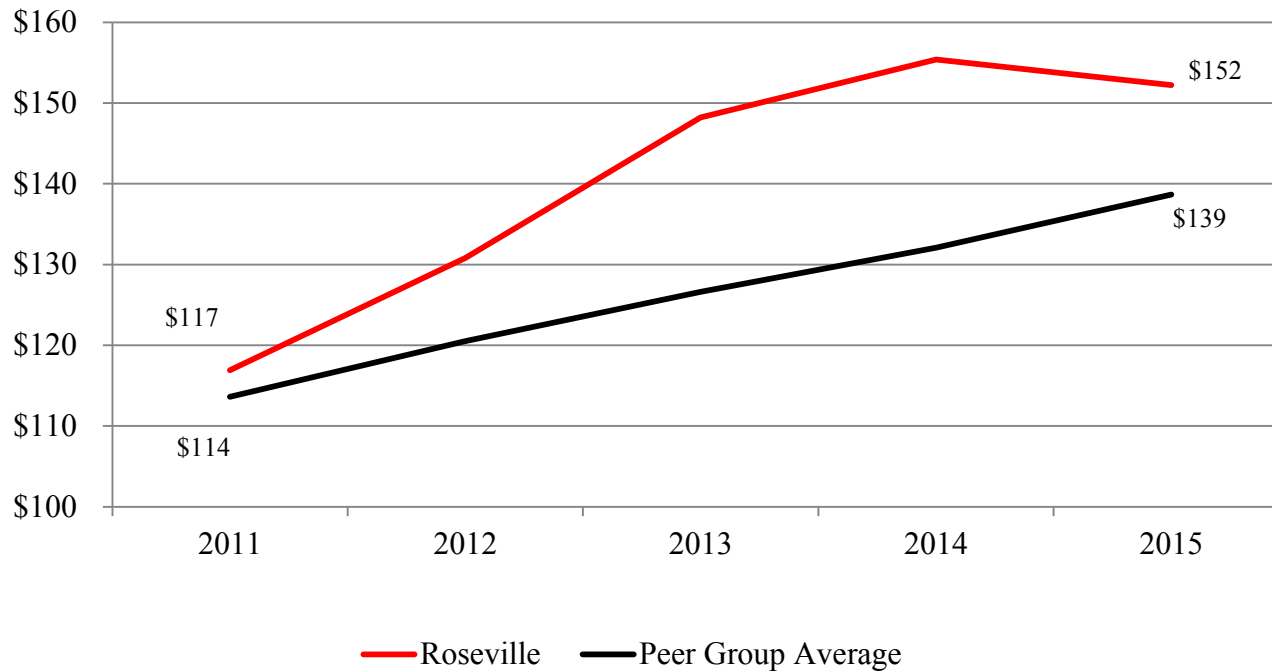
- ❖ Roseville's sewer rates (base + consumption) are slightly below the average for peer cities

Peer City Comparison



Peer City Comparison

Comparison of Quarterly Water & Sewer Charges
for a typical single-family home

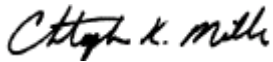


Questions?

REQUEST FOR COUNCIL ACTION

Date: 12/01/14
Item No.: 13.a

Department Approval



City Manager Approval



Item Description: Consider the 2015 Utility Rate Adjustments

BACKGROUND

Over the past several months, City Staff has been reviewing the City's utilities operations to determine whether customer rate adjustments are necessary for 2015. The analysis included a review of the City's water, sanitary sewer, storm drainage, and curbside recycling operations. It also incorporates the recommendations provided by the Council-appointed Capital Improvement Plan (CIP) Subcommittee, and the Public Works, Environment, and Transportation Commission (PWET).

Staff's analysis included a review of the following:

- ❖ Fixed costs including personnel, supplies and maintenance, and depreciation.
- ❖ Variable costs including the purchase of water from the City of St. Paul, water treatment costs paid to the Metropolitan Council, and recycling contractor costs paid to Eureka.
- ❖ Capital replacement costs.
- ❖ Customer counts and consumption patterns, rate structure, and rates.

A financial overview of each operating division is included beginning on the next page. The estimated overall impact on a typical single-family home based on Staff's Recommended 2015 Rates is shown in the following table.

Single Family Homes					
Service	2014	2015	\$ Increase	% Increase	
Water - base fee	54.45	51.60	(2.85)		
Water - usage fee	39.60	40.50	0.90		
Sanitary Sewer - base fee	37.35	35.40	(1.95)		
Sanitary Sewer - usage fee	24.00	24.72	0.72		
Storm Sewer	11.70	11.70	-		
Recycling	5.00	5.50	0.50		
Total per Quarter	\$ 172.10	\$ 169.42	\$ (2.68)	-1.56%	
Avg. Water consumption (1,000 gals.)	18				
Avg. Sewer consumption (1,000 gals.)	15				

As shown in the chart, for 2015 a typical single-family home will pay \$169.42 per quarter, or \$56.47 per month. This is a decrease of \$0.89 per month from 2014.

The decrease is attributable to the change in the City's Utility (senior) Discount Program's eligibility criteria. Previously, homeowners were eligible if they were simply receiving social security or retirement income. Earlier this year, the Council changed the criteria to ensure that the Program was financially need-based instead. Homeowners must now be at or below 165% of federal poverty threshold guidelines.

In making this change, the number of homeowners receiving the discount is expected to decline from 2,300 homes (24%) to approximately 50 (0.5%). As a result, the subsidies provided by homeowners that are not getting the discount to those that are; will drop by approximately \$250,000 annually. This in turn allows us to lower the base fee for both water and sewer.

The impact on homes that no longer receive the utility (senior) discount is dramatically different however. These homes effectively lose out on a \$10 monthly subsidy. In other words, their quarterly bill will increase by approximately \$30.

Water Operations

The City's water operation provides City customers with safe potable water, as well as on-demand water pressure sufficient to meet the City's fire protection needs. The following table provides a summary of the 2014 and 2015 (Proposed) Budget:

	2014	2015	\$ Incr. (Decrease)	% Incr. (Decrease)
Personnel	\$ 583,000	\$ 603,000		
Supplies & Materials	78,350	79,900		
Other Services & Charges	586,850	589,750		
Water Purchases	5,100,000	5,250,000		
Depreciation / Capital	2,860,000	2,354,000		
Total	\$ 9,208,200	\$ 8,876,650	(\$331,550)	(3.6%)

The single largest operating cost for the water operation is the purchase of wholesale water from the City of St. Paul. For 2015, the budgeted amount has been increased to account for an expected 7.5% increase in the rates charged by St. Paul. St. Paul Water Officials have informed us that their overall customer consumption continues to decline which results in a drop in revenue at a time when operating costs as well as capital costs are increasing. The rate increase is necessary to offset these impacts.

The amount of capital replacements is also expected to decline by approximately \$500,000 compared to the previous year. The City expects to have inflationary-type increases in supply costs, while personnel costs are increasing by 3.4%.

Sanitary Sewer Operations

The City maintains a sanitary sewer collection system to ensure the general public's health and general welfare. The following table provides a summary of the 2014 and 2015 (Proposed) Budget:

	2014	2015	\$ Incr. (Decrease)	% Incr. (Decrease)
Personnel	\$ 422,000	\$ 432,000		
Supplies & Materials	47,350	48,900		
Other Services & Charges	423,850	456,550		
Wastewater Treatment	3,060,000	2,800,000		
Depreciation / Capital	1,808,000	2,100,000		
Total	\$ 5,761,200	\$ 5,837,450	\$76,250	1.3%

The single largest operating cost to the sanitary sewer operation is the wastewater treatment costs paid to the Metropolitan Council Environmental Services Division (MCES). Based on projected sewer flows and treatment costs provided by the MCES, the budget for this category has been decreased by approximately \$300,000. The budgeted amount is now more closely aligned with actual flows during the past two fiscal years. The measured flow has also been reduced thanks to the City's continued inflow and infiltration (I&I) reduction efforts.

The City expects to have inflationary-type increases in supply costs, while personnel costs are increasing by 2.4%.

Capital costs are also expected to increase significantly due to planned capital replacements in accordance with the City's Capital Improvement Plan (CIP).

Storm Drainage Operations

The City provides for the management of storm water drainage to prevent flooding and pollution control, as well as street sweeping and the leaf pickup program. The following table provides a summary of the 2014 and 2015 (Proposed) Budget:

	2014	2015	\$ Incr. (Decrease)	% Incr. (Decrease)
Personnel	\$ 363,200	\$ 380,000		
Supplies & Materials	79,100	81,000		
Other Services & Charges	259,900	262,700		
Depreciation / Capital	1,296,000	1,720,000		
Total	\$ 1,998,200	\$ 2,443,700	\$ 445,500	22.3 %

The City expects to have inflationary-type increases in supply and other services. Capital costs are also expected to increase significantly due to planned capital replacements in accordance with the City's Capital Improvement Plan (CIP).

Recycling Operations

The recycling operation provides for the contracted curbside recycling pickup throughout the City and related administrative costs. The primary operating cost is the amounts paid to a contractor to pickup recycling materials.

The following table provides a summary of the 2014 and 2015 (Proposed) Budget:

	2014	2015	\$ Incr. (Decrease)	% Incr. (Decrease)
Personnel	\$ 36,500	\$ 36,500		
Supplies & Materials	600	700		
Other Services & Charges	30,410	20,410		
Contract Pickup	414,000	428,000		
Total	\$ 481,410	\$ 485,610	\$ 4,200	0.9 %

Under the existing contract, the City originally expected to receive an estimated \$140,000 annually in revenue sharing from Eureka Recycling. However, the volume of recycled materials while strong compared to other municipalities, has remained largely unchanged while the re-sale market for collected materials has proven to be less lucrative than previously estimated. Based on current revenue sharing monies being received, the City should expect only \$65,000 - \$70,000 in 2015.

This will require an increase in the fee charged to customers to offset the reduction in revenue sharing.

Rate Impacts for 2015

As noted above, a typical single-family home will pay \$169.42 per quarter, or \$56.47 per month. This is a decrease of \$0.89 per month from 2014. The following tables provide a more detailed breakdown of the proposed rates.

<u>Water Base Rate Category</u>	<u>2014 Rate</u>	<u>2015 Rate</u>	<u>Comments</u>
Single-Family Residential	\$ 54.45	\$ 51.60	Standard SF rate
Single-Family Residential: Senior Discount **	35.40	33.50	Standard SF rate x 0.65
Non-SF Residential (5/8" Meter)	54.45	51.60	Standard SF rate
Non-SF Residential (1.0" Meter)	68.65	64.50	Standard SF rate x 1.25
Non-SF Residential (1.5" Meter)	107.80	103.00	Standard SF rate x 2.00
Non-SF Residential (2.0" Meter)	205.80	193.50	Standard SF rate x 3.75
Non-SF Residential (3.0" Meter)	411.60	387.00	Standard SF rate x 7.50
Non-SF Residential (4.0" Meter)	823.30	774.00	Standard SF rate x 15.00
Non-SF Residential (6.0" Meter)	1,646.60	1,548.00	Standard SF rate x 30.00

<u>Water Usage Rate Category</u>	<u>2014 Rate</u>	<u>2015 Rate</u>	<u>Comments</u>
SF Residential: Up to 30,000 gals./qtr	\$ 2.20	\$ 2.25	Standard SF rate
SF Residential: Over 30,000 gals./qtr (winter rate)	2.45	2.50	Standard SF rate +10%
SF Residential: Over 30,000 gals./qtr (summer rate)	2.70	2.70	Standard SF rate +20%
Non-SF Residential (winter rate)	2.90	2.95	Standard SF rate +30%
Non-SF Residential (summer rate)	3.20	3.15	Standard SF rate +40%
Rates are per 1,000 gallons			

<u>Sewer Base Rate Category</u>	<u>2014 Rate</u>	<u>2015 Rate</u>	<u>Comments</u>
Single-Family Residential	\$ 37.35	\$ 35.40	Standard SF rate
Single-Family Residential: Senior Discount **	23.30	23.00	Standard SF rate x 0.65
Multi-Family Residential (townhomes)	37.35	35.40	Standard SF rate x 1.00
Multi-Family Residential (apartments & condos)	25.75	24.90	Standard SF rate x 0.70
Non-SF Residential (5/8" Meter)	27.30	26.50	Standard SF rate x 0.75
Non-SF Residential (1.0" Meter)	54.65	53.00	Standard SF rate x 1.50
Non-SF Residential (1.5" Meter)	81.60	79.50	Standard SF rate x 2.25
Non-SF Residential (2.0" Meter)	136.10	124.00	Standard SF rate x 3.50
Non-SF Residential (3.0" Meter)	272.50	260.00	Standard SF rate x 7.25
Non-SF Residential (4.0" Meter)	545.20	515.00	Standard SF rate x 14.50
Non-SF Residential (6.0" Meter)	1,090.30	1,025.00	Standard SF rate x 29.00
Multi-family rate is per housing unit			

<u>Sewer Usage Rate Category</u>	<u>2014 Rate</u>	<u>2015 Rate</u>	<u>Comments</u>
Residential	\$ 1.60	\$ 1.65	Standard rate
Non-Residential	3.70	3.85	Standard rate x 2.30
Rates are per 1,000 gallons			

<u>Stormwater Base Rate Category</u>	<u>2014 Rate</u>	<u>2015 Rate</u>	<u>Comments</u>
Single-Family Residential & Duplex	\$ 11.70	\$ 11.70	Standard SF rate
Multi-Family & Churches	90.50	90.50	Standard SF rate x 7.75
Cemeteries & Golf Course	9.10	9.10	Standard SF rate x 0.75
Parks	27.20	27.20	Standard SF rate x 2.35
Schools & Community Centers	45.30	45.30	Standard SF rate x 3.75
Commercial & Industrial	181.10	181.10	Standard SF rate x 15.50
Rates for single-family are per housing unit; all others are per acre			

<u>Recycling Rate Category</u>	<u>2014 Rate</u>	<u>2015 Rate</u>	<u>Comments</u>
Single-Family	\$ 5.00	\$ 5.50	Standard rate
Multi-Family	5.00	5.50	Standard rate

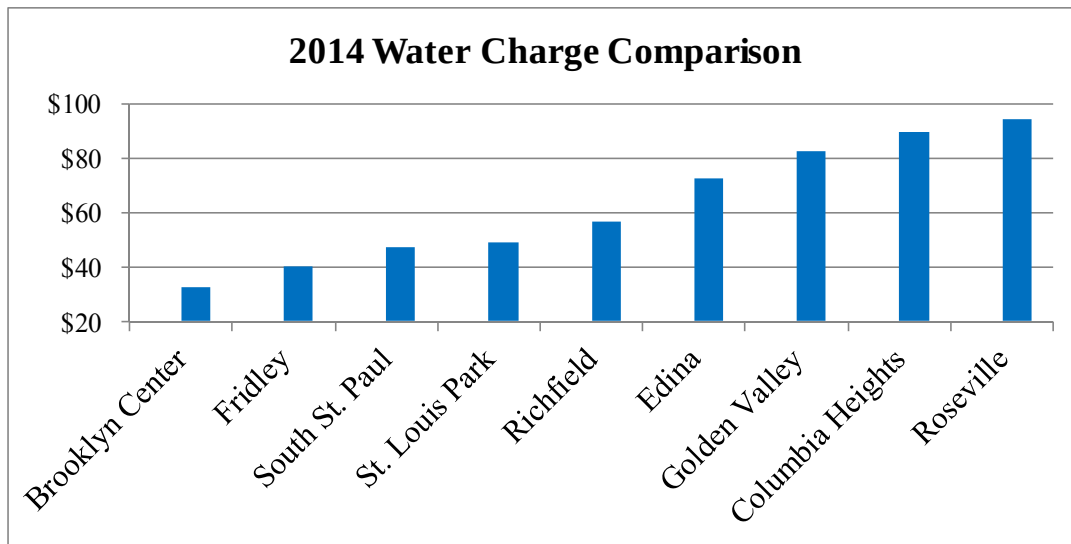
Rate Comparisons

The charts below depict a number of water and sewer rate comparisons with other peer communities. For this analysis, peer communities include 1st ring suburbs that serve a population between 18,000 and 50,000, and which are not simply an extension of a larger entity's system. This group was selected to try and approximate cities with stand-alone systems with similar age of infrastructure which can have a significant influence on the cost of water and sewer services.

It should be noted that broad comparisons only give a cursory look at how one community compares to another. One must also incorporate each City's individual philosophy in funding programs and services.

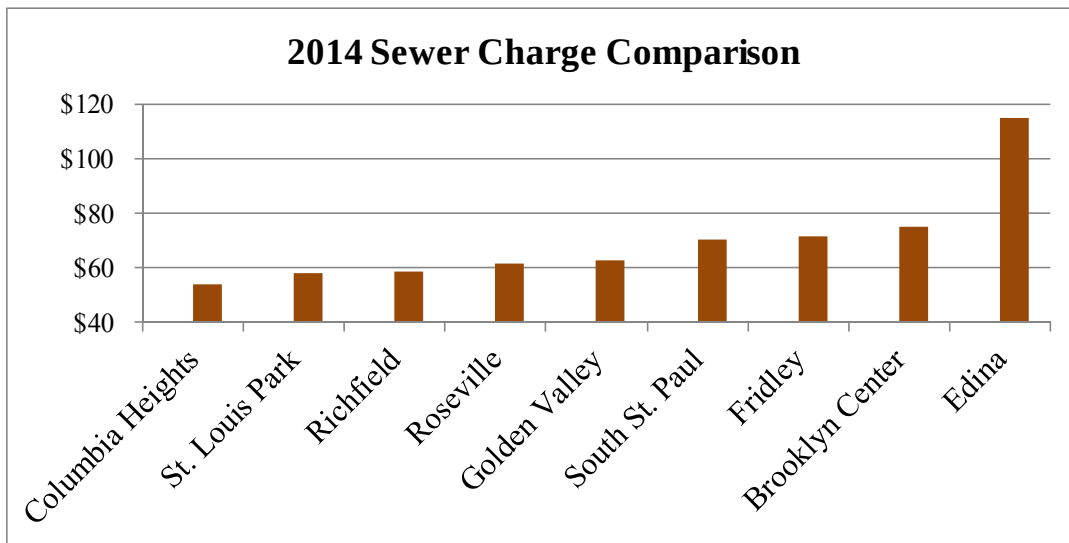
For example, Roseville does NOT utilize assessments to pay for water or sewer infrastructure replacements like many other cities do. Instead we fund infrastructure replacements 100% through the rates. As a result, Roseville's water and sewer rates are inherently higher when compared to a City that uses assessments to pay for improvements. Other influences on the rates include whether or not a community softens its water before sending it on to customers, and the extent in which communities charge higher rates to non-residential customers.

The following chart depicts the peer group comparison for combined water base rate and usage rate for a single-family home that uses 18,000 gallons per quarter.



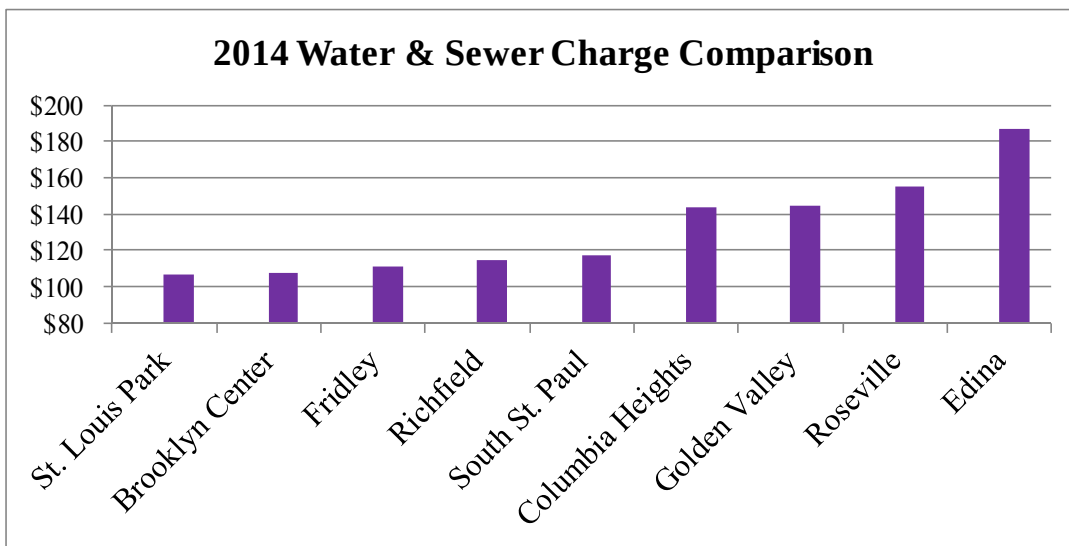
As is shown in the chart, Roseville's total water charge is the highest in the comparison group. Again, there are numerous circumstances and policy preferences that can lead to varying rates among cities. One of the primary reasons why Roseville's water rates are higher is due to the significant increase in infrastructure replacements, which unlike many other cities are funded solely by the rates.

The following chart depicts the peer group comparison for combined sewer base rate and usage rate for a single-family home that uses 15,000 gallons per quarter.



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In this instance, Roseville sewer charges were less than the median. To get a broader perspective, the following chart depicts the combined water and sewer impact for a typical single-family home for the comparison group.



163
164

When combined, Roseville is approximately 18% above the average for the peer group (although we expect that to drop to approximately 10% in 2015). However, it should be noted that most of the cities shown in the chart that have lower utility rates, happen to have much higher property tax rates. This is an important distinction because again, each City employs a different philosophy in how it funds the direct and indirect costs of providing services.

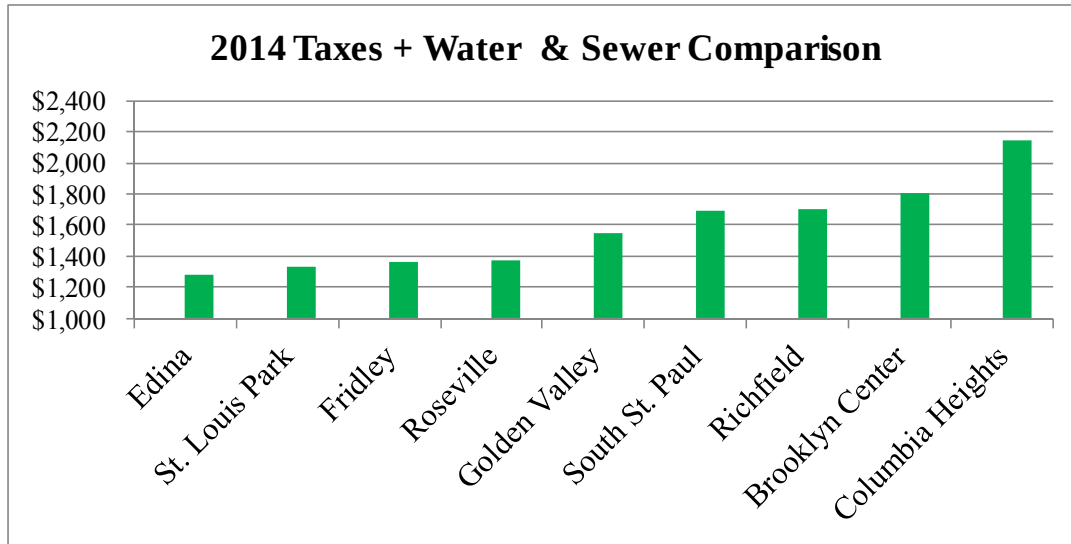
170

Roseville's philosophy is to ensure that all indirect costs are reflected in the water and sewer rates. This results in higher water and sewer rates. This also means that we don't have as much indirect costs being supported by the property tax or assessments.

174

This can be somewhat reflected in the chart below which combines property taxes and water and sewer charges for a typical single-family home.

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176



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179

180 As is shown in this chart, when looking at more comprehensive comparison that factors in a broader
 181 spectrum of needs and funding philosophies, Roseville has one of the lowest financial impacts on
 182 residents of the comparison group – nearly 16% below the peer average. Once again, we must also
 183 look at other factors and local preferences to determine whether there are other influences affecting
 184 property taxes and rates.

185

186 Staff will be available at the Council meeting to address any inquiries.

187

188 **POLICY OBJECTIVE**

189 An annual review of the City's utility rate structure is consistent with governmental best practices to
 190 ensure that each utility operation is financially sound. In addition, a conservation-based rate structure is
 191 consistent with the goals and strategies identified in the Imagine Roseville 2025 initiative.

192 **FINANCIAL IMPACTS**

193 See above.

194 **STAFF RECOMMENDATION**

195 Based on the increasing costs noted herein, and recommendations from the Public Works, Environment,
 196 and Transportation Commission; Staff is recommending rate adjustments as shown in the attached
 197 resolution.

198 **REQUESTED COUNCIL ACTION**

199 The Council is asked to consider adopting the attached resolution establishing the 2015 Utility Rates.

200

Prepared by: Chris Miller, Finance Director
 Attachments: A: Resolution establishing the 2015 Utility Rates

201

202

EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 1st day of December, 2014 at 6:00 p.m.

The following members were present:
and the following were absent:

Member introduced the following resolution and moved its adoption:

RESOLUTION _____

RESOLUTION ESTABLISHING THE 2015 UTILITY RATES

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, the water, sanitary sewer, storm drainage, and recycling rates are established for 2015 as follows:

<u>Water Base Rate Category</u>	<u>2014 Rate</u>	<u>2015 Rate</u>	<u>Comments</u>
Single-Family Residential	\$ 54.45	\$ 51.60	Standard SF rate
Single-Family Residential: Senior Discount **	35.40	33.50	Standard SF rate x 0.65
Non-SF Residential (5/8" Meter)	54.45	51.60	Standard SF rate
Non-SF Residential (1.0" Meter)	68.65	64.50	Standard SF rate x 1.25
Non-SF Residential (1.5" Meter)	107.80	103.00	Standard SF rate x 2.00
Non-SF Residential (2.0" Meter)	205.80	193.50	Standard SF rate x 3.75
Non-SF Residential (3.0" Meter)	411.60	387.00	Standard SF rate x 7.50
Non-SF Residential (4.0" Meter)	823.30	774.00	Standard SF rate x 15.00
Non-SF Residential (6.0" Meter)	1,646.60	1,548.00	Standard SF rate x 30.00

<u>Water Usage Rate Category</u>	<u>2014 Rate</u>	<u>2015 Rate</u>	<u>Comments</u>
SF Residential: Up to 30,000 gals./qtr	\$ 2.20	\$ 2.25	Standard SF rate
SF Residential: Over 30,000 gals./qtr (winter rate)	2.45	2.50	Standard SF rate +10%
SF Residential: Over 30,000 gals./qtr (summer rate)	2.70	2.70	Standard SF rate +20%
Non-SF Residential (winter rate)	2.90	2.95	Standard SF rate +30%
Non-SF Residential (summer rate)	3.20	3.15	Standard SF rate +40%
Rates are per 1,000 gallons			

<u>Sewer Base Rate Category</u>	<u>2014 Rate</u>	<u>2015 Rate</u>	<u>Comments</u>
Single-Family Residential	\$ 37.35	\$ 35.40	Standard SF rate
Single-Family Residential: Senior Discount **	23.30	23.00	Standard SF rate x 0.65
Multi-Family Residential (townhomes)	37.35	35.40	Standard SF rate x 1.00
Multi-Family Residential (apartments & condos)	25.75	24.90	Standard SF rate x 0.70
Non-SF Residential (5/8" Meter)	27.30	26.50	Standard SF rate x 0.75
Non-SF Residential (1.0" Meter)	54.65	53.00	Standard SF rate x 1.50
Non-SF Residential (1.5" Meter)	81.60	79.50	Standard SF rate x 2.25
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Non-SF Residential (3.0" Meter)	272.50	260.00	Standard SF rate x 7.25
Non-SF Residential (4.0" Meter)	545.20	515.00	Standard SF rate x 14.50
Non-SF Residential (6.0" Meter)	1,090.30	1,025.00	Standard SF rate x 29.00
Multi-family rate is per housing unit			

<u>Sewer Usage Rate Category</u>	<u>2014 Rate</u>	<u>2015 Rate</u>	<u>Comments</u>
Residential	\$ 1.60	\$ 1.65	Standard rate
Non-Residential	3.70	3.85	Standard rate x 2.30
Rates are per 1,000 gallons			

<u>Stormwater Base Rate Category</u>	<u>2014 Rate</u>	<u>2015 Rate</u>	<u>Comments</u>
Single-Family Residential & Duplex	\$ 11.70	\$ 11.70	Standard SF rate
Multi-Family & Churches	90.50	90.50	Standard SF rate x 7.75
Cemeteries & Golf Course	9.10	9.10	Standard SF rate x 0.75
Parks	27.20	27.20	Standard SF rate x 2.35
Schools & Community Centers	45.30	45.30	Standard SF rate x 3.75
Commercial & Industrial	181.10	181.10	Standard SF rate x 15.50
Rates for single-family are per housing unit; all others are per acre			

<u>Recycling Rate Category</u>	<u>2014 Rate</u>	<u>2015 Rate</u>	<u>Comments</u>
Single-Family	\$ 5.00	\$ 5.50	Standard rate
Multi-Family	5.00	5.50	Standard rate

<u>Meter Security Deposit</u>	<u>2014 Rate</u>	<u>2015 Rate</u>	<u>Comments</u>
5/8" Meter	\$ 190.00	\$ 190.00	Based on approx. meter cost
3/4" Meter	215.00	215.00	Based on approx. meter cost
1.0" Meter	240.00	240.00	Based on approx. meter cost
1.5" Meter	440.00	440.00	Based on approx. meter cost
2.0" Meter (Disc)	535.00	535.00	Based on approx. meter cost
2.0" Meter (Compound)	1,340.00	1,340.00	Based on approx. meter cost
3.0" Meter	1,910.00	1,910.00	Based on approx. meter cost
6.0" Meter	5,430.00	5,430.00	Based on approx. meter cost

240 The motion for the adoption of the foregoing resolution was duly seconded by member
241
242 and upon a vote being taken thereon, the following voted in favor thereof:

243
244 and the following voted against the same:

245
246 WHEREUPON, said resolution was declared duly passed and adopted.

247
248 State of Minnesota)
249) SS
250 County of Ramsey)

251
252 I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State
253 of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of
254 minutes of a regular meeting of said City Council held on the 1st day of December, 2014 with the
255 original thereof on file in my office.

256
257 WITNESS MY HAND officially as such Manager this 1st day of December, 2014.

258
259
260
261 _____
262 Patrick Trudgeon
263 City Manager

264 Seal
265

REQUEST FOR COUNCIL ACTION

Date: 12-01-14
Item No.: 13.b

Department Approval

City Manager Approval



Item Description: **An appeal for an exemption from Roseville's Rental License Program from the Roseville Senior Apartment Building located at 1045 Larpenteur.**

BACKGROUND

- The subject property is a 127 unit senior apartment building located at 1045 Larpenter Avenue.
- The structure was built in 1978 and is approximately 36 years old.
- The current owner is listed as the Good Neighbor Senior Apartment Partnership of Woodbury, MN. The property is managed by the Stanley Management Company, who has initiated this appeal.
- The exemption request is based upon the numbers of inspections already being performed each year by other regulatory agencies, stating their tenants object to the numbers of intrusions into their apartments (see attachment).
- Numbers of inspections required under Roseville's rental license program (based on license type obtained):
 - With a Type A license, each tenant would be subject to approximately 1 inspection every 12 years (inspecting 25% of units every 3 years).
 - With a Type B license, each tenant would be subject to approximately 1 inspection every 8 years (inspecting 25% of units every 2 years).
 - With a Type C license, each tenant would be subject to approximately 1 inspection every 4 years (inspecting 25% of units every year).
 - With a Type D license, each tenant would be subject to approximately 1 inspection every 2 years (inspecting 25% of units every 6 months).
- Rental License Ordinance inspections:
 - Include inspection of elements not normally inspected by other agencies, such as compliance with the City's Building Maintenance and Preservation Code (which was written from a nationally recognized standard).
 - Include inspection of the exterior property, the exterior of the building, common areas inside the building and 25% of the individual units.
 - Common areas inside older building have been particularly problematic with a lack of maintenance to the older mechanical systems.
 - Virtually all other apartment buildings inspected to date have had violations requiring corrections (some significant, some not).
- There are other developments in Roseville in the same or similar position of having multiple agency visits, and all are complying with the program.

33 **POLICY OBJECTIVE**

34 It is the purpose of Roseville's Rental License ordinance to assure that Multifamily Rental Dwellings
 35 (MRDs) with 5 or more units in Roseville are decent, safe, sanitary, and well maintained. The
 36 implementation of an MRD licensing program is a mechanism to ensure that rental housing will not
 37 become a nuisance to the neighborhood; will not foster blight and deterioration; and/or will not create a
 38 disincentive to reinvestment in the community. The operation of an MRD is a business enterprise that
 39 entails responsibilities. Operators are responsible to assure that residents and children may pursue the
 40 normal activities of life in surroundings that meet the following criteria: safe, secure, and sanitary; free
 41 from crimes and criminal activity, noises, nuisances, or annoyances; and free from unreasonable fears
 42 about safety of persons and security of property.

43 Property maintenance through the rental license ordinance is a key tool to preserving high-quality
 44 residential neighborhoods. In addition, the Land Use chapter (Chapter 3) and the Housing and
 45 Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain
 46 livability of the City's residential neighborhoods with specific policies related to property maintenance
 47 and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and
 48 reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities
 49 as one method to prevent neighborhood decline.

50 **FINANCIAL IMPACTS**

51 The cost of Roseville's rental license program upon the Roseville Senior Apartment Building (with 127
 52 units) would be:

- 53 • \$20.00 per unit x 127 units = \$2,540.00
- 54 • \$100.00 per building = \$100.00
- 55 • Total = \$2,640.00
- 56 • Yearly Cost:
 - 57 ○ With a Type A license: \$880.00 per year
 - 58 ○ With a Type B license: \$1,320.00 per year
 - 59 ○ With a Type C license: \$2,640.00 per year
 - 60 ○ With a Type D license: \$5,280.00 per year

61 **STAFF RECOMMENDATION**

62 Staff recommends that the Council deny Roseville Senior Apartment Building's request for an
 63 exemption from Roseville's rental license program and require the building be licensed and inspected
 64 as per City Code Chapter 908.

65 **REQUESTED COUNCIL ACTION**

66 Deny Roseville Senior Apartment Building's request for an exemption from Roseville's rental license
 67 program and require the building be licensed as per City Code Chapter 908.

68

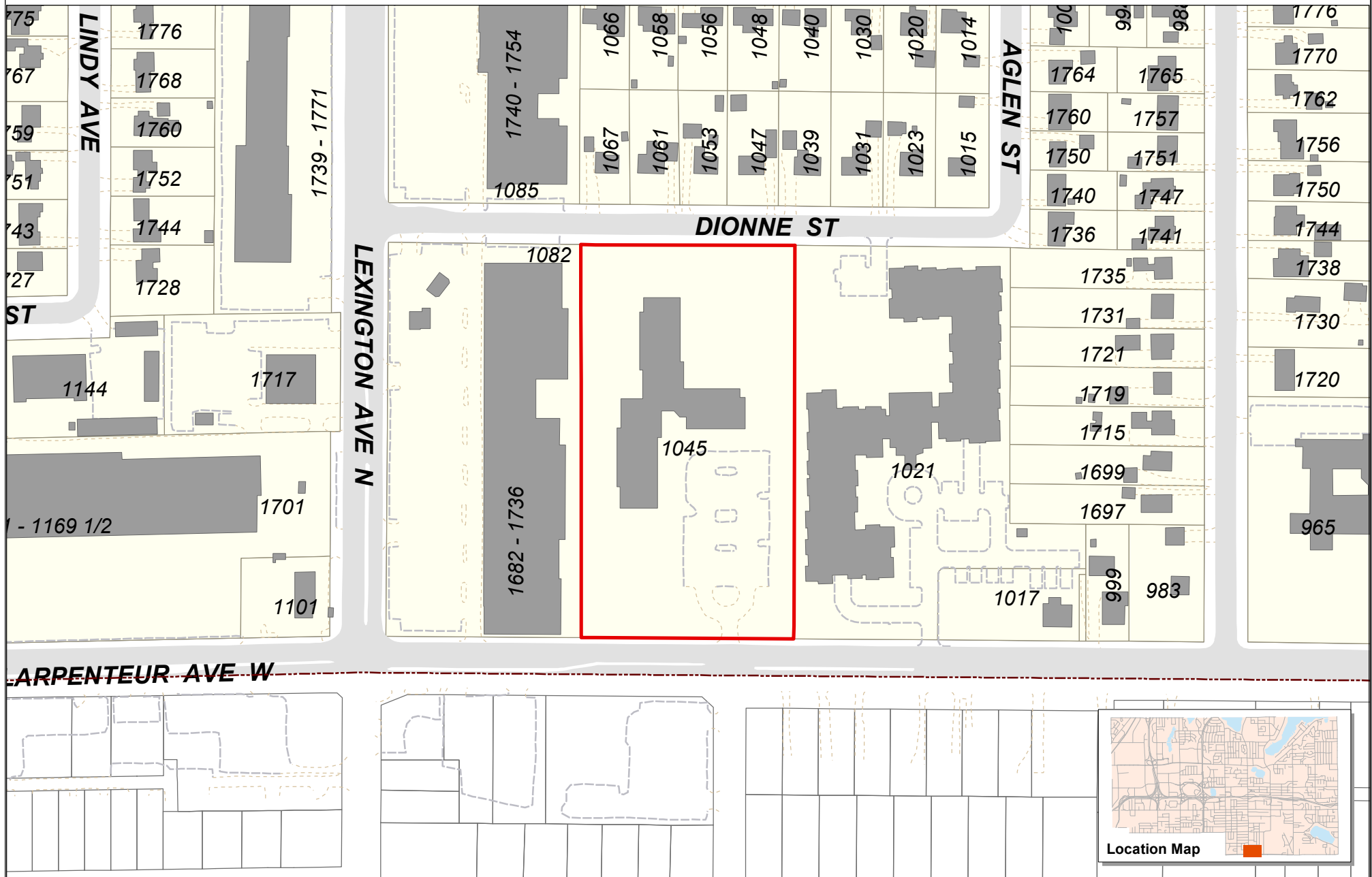
69

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 1045 Larpenteur Avenue
 B: Exemption request letter
 C: Email regarding request for exemption

ATTACHMENT A

1045 Larpenteur Ave



Prepared by:
Community Development Department
Printed: November 12, 2014



Site Location

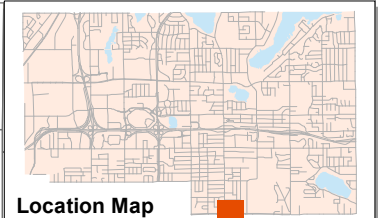
Comp Plan / Zoning
Designations
LR / LDR-1

Data Sources

* Ramsey County GIS Base Map (11/1/2014)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



0 100 200 Feet



mapdoc: planning_commission_location.mxd



STANLEY MANAGEMENT COMPANY

5402 Parkdale Drive
Suite 105
Minneapolis, MN 55416
Phone: (952)540-0443
FAX: (952)541-9069

October 8, 2014

Donald Munson / City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

Re: Request for Exemption from Rental License Program

Thank you, for speaking with me today. This letter and the previous attempts to discuss this have caused considerable delay in resolving our request.

Our property ROSEVILLE SENIOR HOUSE is a Section 8 authorized HUD apartment . This requires a number of inspections each year. Our tenants frankly object to the number of intrusions. (See attached E-Mail dated April 28,2014) . Your program only expands on this objection.

We support your idea of property inspections, but we are already exposed to many very ridged inspections and our tenants object to "too many invasions of their privacy". As the Management Company, we are trying to satisfy the City and our tenants.

The property was inspected in May of 2014 and is scheduled for a REAC inspection sometime in last quarter (always a surprise) . Related to some refinancing, property was inspected 4 extra times in 2013.

We'd be happy to share results of these inspections or discuss any issues you feel would be helpful in resolving our request.

Appreciate your consideration, and am anxious to move this matter along.

Sincerely,

Lester Goldblatt
Stanley Management Company

c.c. William Hargis, Partner

ATTACHMENT C**Les Goldblatt**

From: Les Goldblatt [stanmgt@aol.com]
Sent: Monday, April 28, 2014 10:50 AM
To: 'daveenglund@ci.roseville.mn.us'
Cc: 'Jon Goldblatt'
Subject: RentalLicense Program Roseville Seniors 1045 W. Larpenteur Avenue

Dave, confirming our phone conversation regarding an exemption for subject.

Roseville Seniors is a Section 8 subsidized apartment building authorized by HUD.
This requires Yearly inspections by Minnesota Housing Finance Agency of:

- 10 – 15% of all apartments
- All common areas
- All mechanical areas
- All grounds
- All concrete sidewalks and asphalt parking lots.

Every 3 years inspections by REAC an outside firm hired by HUD
Repeat of all areas above but 25 % of apartments
Roof

Yearly inspections by STATE
Elevators
Boilers (gas water heaters)

Yearly inspections by CITY
Fire protection (extinguishers, smoke detectors)

While we support the idea of the program, our tenants object to the many invasions of their lives from so many inspections.

The basic thrust of your program to make rental properties up to code and safe. All of the common violations are already included in the current
Inspections provided by those listed above.

We therefore request an EXEMPTION FROM THE RENTAL LICENSE PROGRAM.

If further detail is necessary or you would like to discuss, please feel free to contact us.

Thank you!

Lester Goldblatt
Stanley Management Company
952-540-0443 office
952-541-9069 fax

651-792-7070
FAX 619/2000

REQUEST FOR COUNCIL ACTION

Date: Dec. 1, 2014
Item No.: 13.c

Department Approval

City Manager Approval



Item Description: Discussion of City tagline project and request to contract for tagline development

BACKGROUND

Early in 2014, City Communications staff began discussing the need to undertake an imaging/branding campaign to better focus communication and marketing efforts. The HRA was also interested in looking at updating its “Living Smarter” tagline.

In June 2014, Communications Manager Garry Bowman, City Manager Patrick Trudgeon and HRA Executive Director Jeanne Kelsey met to further discuss the possibility of working with a third-party consultant to identify a tagline. The idea was brought forward to the HRA Board at its July meeting. The Board approved moving forward in August 11. Staff then met to develop a budget and outline the scope of work for a formal Request for Qualifications (RFQ). A budget of \$15,000 was agreed upon and on August 22 the RFQ was issued.

By the RFQ’s Sept. 22 deadline seven consultant proposals had been received. The selection committee, comprised of Parks, Public Works, Police, HRA, and Communications staff, met to discuss the submitted proposals. The committee decided to interview three finalists. The finalists’ interviews took place from Sept. 30 through Oct. 2. It was the consensus of the committee that ChandlerThinks emerged as the top candidate. ChandlerThinks was interviewed for a second time on Oct. 10, solidifying the committee’s decision as the most qualified vendor.

The use of a tagline consultant was discussed further at a joint meeting of the City Council and the HRA on Nov. 10. The City Council decided at that meeting that it required further information, including the possibility of utilizing Minneapolis College of Art and Design, and asked staff to return on Dec. 1

CONSULTANT PROPOSALS

In addition to ChandlerThinks, staff received qualified proposals from: MP&G Marketing Solutions, d.trio marketing group, Ingenuity marketing Group, Hucklebuck Design Studio, and Central Treasury. Though Minneapolis College of Art and Design was contacted via phone and email between Nov. 5-24 staff received no response and is unable to provide information regarding the availability of its services.

STAFF RECOMMENDATIONS

The selection committee recommends contracting with ChandlerThinks to work with the City’s Communications staff to develop a new tagline and style guide to work with Roseville’s current primary mark. A copy of ChandlerThink’s original proposal along with an updated scope of

32 work that includes two additional focus groups at the request of City staff is included in
33 Attachemnts A and B.

34 **BUDGET IMPLICATIONS**

35 It is recommended that funds for the tagline and style guide consultant come wholly from the
36 Communications Fund reserves. The Communications Fund is an enterprise fund, for which the
37 primary source of funding is cable television franchise fees.

38 **STAFF RECOMMENDATION**

39 Approve staff to contract with ChandlerThinks to develop a new City tagline and style guide for
40 a total cost not to exceed \$15,000.

41 **REQUESTED COUNCIL ACTION**

42 A motion to approve staff to contract with ChandlerThinks to develop a new City tagline and
43 style guide for a total cost not to exceed \$15,000.

Prepared by: Garry Bowman, Communications Manager
Attachments: A: ChandlerThinks Proposal
B: ChandlerThinks Project Scope of Work/Timing/Fees

A PROPOSAL FOR:

Tagline and Implementation Plan Roseville, Minnesota

INTRODUCTION

We understand that Roseville, Minnesota is seeking a marketing consultant to help develop an updated tagline for use by the city and its various departments. That's what we do — we help organizations through the creative process of learning who they are, and develop the tools they need to represent themselves well.

The following proposal will show the experience Chandlerthinks has in identifying an organization's image and creating a tagline that pulls in the essence of the organization's brand. Additionally, we will help you present a tagline that accurately and effectively presents the City of Roseville to residents, businesses, visitors and potential residents and businesses.

We have read and reviewed the City's Request For Proposal, and we agree to its scope of work and requirements for this project.

So, let's get started developing a tagline for Roseville!

Any questions about this proposal should be directed to:

Chandlerthinks

Steve Chandler

615.498.8313

1167 Buckingham Circle

Franklin, TN 37064

steve@chandlerthinks.com

www.chandlerthinks.com



Budget and Project Timing

Price

The project price for developing a tagline, style guide and tagline implementation plan is **\$15,000**. The breakouts are as follows:

- Phase 1: Research and exploration - \$5,000
- Phase 2: Tagline and style guide development - \$4,000
- Phase 3: Tagline implementation plan \$4,000
- Additional Fees: Travel costs - \$2,000

Our proposed payment schedule is three payments of 33% beginning with contract approval. Travel costs are included in the above budget. Expected travel is for transportation and hotel rooms and are outlined in the “Project Timing” section.

Project Timing

The project kicks off with a team visit to Roseville, Minnesota. This is when we begin to do our field research inside the community (focus groups and tour).

The estimated timeframe for completion is 12-17 weeks with approximately 130 hours of actual work time. (Actual work time is 86.7% of the total project price.) The pacing and timing of most projects of this nature is largely dependent on the internal team and their ability to organize meetings and approvals. But, no worries. We’ll kindly urge you to move along when it becomes necessary.

PHASE	TIMING	KEY STAFF	KEY DELIVERABLE
Phase I. Research and Exploration	5-7 weeks (Approximately 50 hours)	Steve Chandler Annie Deckert	An initial community trip kick-starts the project attended by Steve and Annie. All research is conducted during this phase. We will also summarize what we have found from exploring the current Roseville brand.
Phase II. Tagline and Style Guide Development	4-6 weeks (Approximately 40 hours)	Steve Chandler	Creative development of the tagline and style guide as identified in the scope of work are created and presented.
Phase III. Tagline Implementation Plan	3-5 weeks (Approximately 40 hours)	Steve Chandler Annie Deckert	Development of an implementation plan for the newly-created tagline for use by the city.



Phase I.

Research & Exploration

What do your own stakeholders say about your destination?

Focus Groups

Focus groups will engage input from a collection of stakeholders within the community. We suggest two groups consisting of 8-12 people: 1) Roseville key staff 2) Community business leaders.

Here, we will learn the view on the following:

- Roseville's greatest weaknesses/strengths
- Roseville's most famous assets
- Roseville's best kept secrets
- Roseville attributes and personality traits

Community Destination Perception Study

This is a quantitative online survey for the community to have a role in this process. The survey consists of approximately 10-20 questions each aimed at uncovering a perspective on how the community sees itself. Our goal is to complete a minimum of 300 surveys. We make it available by working with the community partners (Chamber, City, downtown groups) and posting the survey link on their websites or through member emails. We can even distribute the survey through Facebook. Our goal is to engage and listen to the community.

Specifically, the survey measures:

- Recommendation of Roseville as a place to visit, do business and live
- Adjectives that best describe Roseville
- Greatest assets of Roseville



Phase II.

Tagline and Style Guide Development

The deliverables for the creative development will be:

- Tagline Development — We've been through the creative process of developing a tagline and know the ins, outs and pitfalls for organizations. We can help guide you through this process and develop a strong tagline for the City of Roseville to use ongoing. Some simple guiding philosophies about creating a good tagline:
 - It must reflect a sense of community pride and inspire.
 - It must be true.
 - It must be simple (shorter is always better).
 - It should be memorable.
 - It should not try to communicate everything about Roseville. That is not the purpose of a tagline.
 - It should not expect to be like Nike's "Just Do It". That is ridiculous, unless you're willing to do what Nike did to support it.
- Style Guide — This simple, but effective, style guide will show how to use your new tagline and how to protect it. We will also include appropriate graphics standards to maintain the integrity of the newly-developed tagline. The style guide will be provided in Word format for client markup and include, but not be limited to: Permissible uses of the new tagline; examples of incorrect usage; as well as the overall color palette for proper use of the current Roseville logo and new tagline. The final guide will be provided to you in PDF and Word format.



Phase III.

Tagline Implementation Plan

The tagline implementation plan will include both social media and traditional media outlets. Additionally, we will include a budgeted cost for each recommendation, the responsible organization to be charged with carrying out the recommended task, and step-by-step instructions for the implementation of each recommendation. The Chandlerthinks team will present the implementation plan at a public City Council and RHRA meeting to help all involved understand the process and rationale that went into each recommendation.

The plan will be solely focused on helping Roseville activate the tagline toward its various marketing messages.



The Roseville, Minnesota Branding Team

Steve Chandler - Owner/Lead Project Manager/Brand Strategist

Steve will be responsible from the beginning to the end of the project (and probably beyond that), and will be your primary contact. He also leads focus group discussions and helps develop the community survey questions. His experience in similar projects for more than 60 destinations gives him the careful finesse needed to navigate and lead important stakeholders. He leads the creative direction.

Steve Chandler is a career marketing man with almost two decades of experience in strategic planning and brand development for local, regional and national brands connected to the hospitality industries. Prior to starting Chandlerthinks, Steve enjoyed stints at a few of the southern U.S. premiere advertising agencies such as hospitality-focused BOHAN Advertising, and international branding agency BBDO. He was Director of Business Development for Paramore Online Marketing, immersing himself in the highly relevant digital marketing industry. As President of North Star Destination Strategies, Steve also guided numerous destinations through the strategic and delicate process of community branding and planning.

Today, Steve applies his classic marketing, destination branding and digital strategy backgrounds to Chandlerthinks, an agent-based strategic marketing and branding firm that emphasizes community and destination branding, and helps clients create a sense of place.

Speaking engagements on the topic of place branding and the ever-changing online marketing trends also keeps Steve very busy. Past and recent speaking engagements include:

Social media

- Tennessee Chamber of Commerce Annual Conference, 2013
- University of Memphis School of Hospitality Management, 2010
- Kenai Peninsula Tourism Marketing Council, 2010
- Georgia Convention & Visitors Bureau Annual Meeting, 2012
- Adjunct professor, Belmont University, 2011, 2012

Destination and Place Branding

- KTIA Annual Conference, 2013 and 2014
- Georgia Governor's Conference on Tourism, Fall Meeting 2010
- Bowling Green Professional Marketing Association, 2010 and 2013
- Michigan Downtown Business Association Annual Meeting, 2007
- East Texas City Manager Association Annual Meeting, 2007
- Florida Association of Convention & Visitors Bureau Annual Meeting, 2007

Steve extends his professional passion outside of the office by recently serving as the professor on "Destination Branding" for the Southeast Tourism Society's Marketing College; as a board member and Past-President for the American Advertising Federation - Nashville; a State Director and board member for the American Advertising Federation 7th District; a past board member for the Nashville American Marketing Association; and serving as a member of the Program Advisory Committee for Western Kentucky University's Department of Advertising and Journalism.



The Roseville, Minnesota Branding Team

Annie Deckert - Research and Implementation Plan

Annie has worked with a broad range of communities, businesses and non-profits. Her decade of public sector experience came with the cities of Big Lake and Elk River in planning, business development and economic development capacities. Those roles, complemented by her more than five years of executive level management experience working for both Target Corporation and Caribou Coffee, have given her a unique skill set and the ability to communicate effectively in any forum.

Over the past decade, Annie has worked extensively in the field of economic development, helping cities not only attract and retain businesses, but also increase their tax base and enhance civic engagement. Her expertise ranges from community branding and social media management, to grant writing, site selection and redevelopment. Annie has a great deal of experience and recognitions from within the industry, including:

- Bachelor of Arts in Community Development from St. Cloud State University
- Masters of Public Administration was earned from Hamline University
- Board of Directors for the Economic Development Association of MN (EDAM) from whom she received the 2010 EDAM Innovation Award
- Recognized both statewide and internationally for her contributions to the Business Retention and Expansion (BRE) program for the city of Big Lake, which was facilitated by the University of Minnesota Extension Service
- Certified Economic Development Finance Professional from the National Development Council
- Actively involved in: Northstar Commuter Development Authority, Minnesota Commercial Association of Realtors, University of Minnesota Extension Service, local Chambers of Commerce and various downtown organizations

Creative Services

We use many resources for developing creative expressions such as taglines and other marketing elements.

Here's what we don't do — limit your creative elements to a limited staff. We assemble the right people according to your brand personality, not the only ones we have on staff. So yes, we have very deep and talented resources to deliver everything identified in the scope of your project, as well as other elements that may be a result of the implementation plan. Like everyone else, they are award-winning and pretty awesome.

We also play well with others and have no problems working with local creative talent as appropriate. We've done it.

Mailyne Calvin - Project Management and Support

Mailyne serves as project manager for Chandlerthinks and pulls together all of the details needed from each team member to keep everyone on track. She is a highly task-oriented strategic planner and works closely with Steve Chandler on each Chandlerthinks project.

Over the past 10 years, Mailyne has managed projects for both large corporations, non-profits and businesses. She specializes in managing digital marketing, branding and web development projects.

Mailyne has worked with a variety of local and national organizations including: Gaylord Entertainment; Grand Ole Opry; Highmark BlueCross/BlueShield; and the Metropolitan Government of Nashville.



References and Recent Firm Experience

Project Contact:

Cristy Morrison; Executive Director of Stillwater Convention and Visitor's Bureau
2617 W. 6th Avenue, Stillwater, OK 74074
cristy@visitstillwater.org; 405.743.3697

Project team: Steve Chandler, Greg Fuson, Michaela Marchardt, Annie Deckert, Kevin Endres, Patty Dondeville, Mailynne Calvin

Start date: February 2014; Estimated completion date: September 2014

Services provided: Inquiry/Visitor Segmentation Analysis; Community Destination Perception Study; Community Online Audit; Peer Interviews; Brand Experience Field Audit; Destination Marketing and Digital Audit; Stakeholder Interviews; Focus Groups; Attitude, Awareness and Conversion Study; Research Analysis and Reports; SWOT Analysis; Branding Profile Development; Brand Platform Development; Brand Sensory Assessment; Brand Strategy; Logo Development; Tagline Development, Creative Concepts, Advertising Initiatives, Promotions Initiatives, Online Strategy

Project Contact:

Randy Newcomb; Executive Director of the Marshall County Tourist Commission
93 Carroll Road
Benton, Kentucky 42025
rnewcomb@kentuckylake.org; 270.527.3128

Project team: Steve Chandler, Greg Fuson, Michaela Marchardt, Annie Deckert, Kevin Endres, Patty Dondeville, Mailynne Calvin

Start date: May 2014; Estimated completion date: November 2014

Services provided: Inquiry/Visitor Segmentation Analysis; Community Destination Perception Study; Community Online Audit; Peer Interviews; Brand Experience Field Audit; Destination Marketing and Digital Audit; Stakeholder Interviews; Focus Groups; Attitude, Awareness and Conversion Study; Research Analysis and Reports; SWOT Analysis; Branding Profile Development; Brand Platform Development; Brand Sensory Assessment; Brand Strategy; Logo Development; Tagline Development, Creative Concepts, Advertising Initiatives, Promotions Initiatives, Online Strategy

Project Contact:

Annie Deckert; former Director of Economic Development City of Elk River, Minnesota
13065 Orono Parkway
Elk River, MN 55330
annie@decklangroup.com; 612.564.0795

Project team: Steve Chandler, Greg Fuson, Dori Nicholson

Start date: February, 2011; Completion date: October, 2011

Services Provided: Inquiry/Visitor Segmentation Analysis; Community Destination Perception Study; Community Online Audit; Peer Interviews; Brand Experience Field Audit; Destination Marketing and Digital Audit; Stakeholder Interviews; Focus Groups; Attitude, Awareness and Conversion Study; Research Analysis and Reports; SWOT Analysis; Branding Profile Development; Brand Platform Development; Brand Sensory Assessment; Brand Strategy; Logo Development; Tagline Development, Creative Concepts, Advertising Initiatives, Promotions Initiatives, Online Strategy



Work Sample

Community Identity Development and Branding Project - Elk River, Minnesota

Description:

Key obstacle - There was no competitive identity that created action.

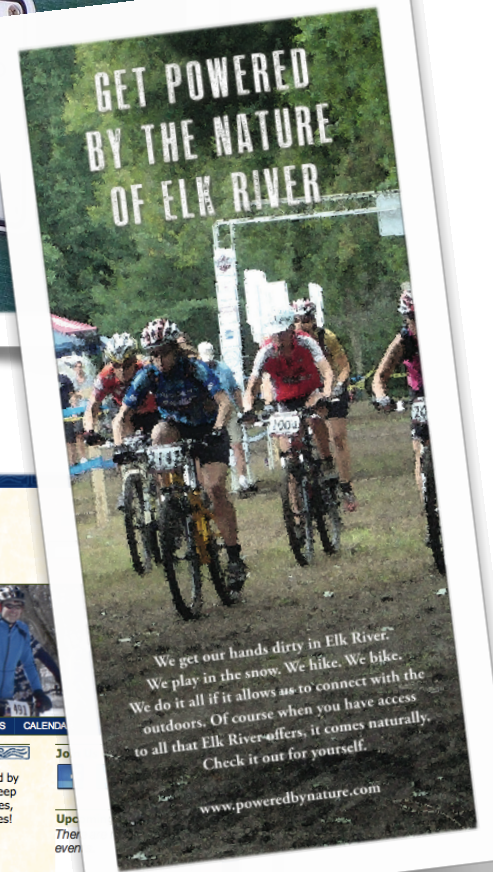
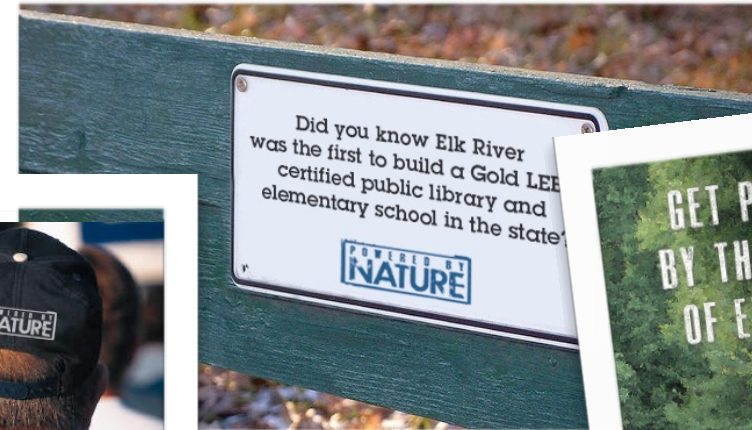
The City has a lot going for it, but they lacked an identity outside the city limits and their Energy City designation had failed to gain traction as a platform for building reputation. When economic development pressures changed quickly, it left the community surprised and lacking a plan of action.

Key Insight - Leverage Your Community Strengths from the Inside-Out.

The core elements of the brand plan focus on building an Elk River identity and reputation from the ground-up and from the inside-out – nurturing a brand culture expressed in brand terms, words, phrases and actions; cultivating and sustaining a customer-centric government experience; multiplying community champions; recruiting local economic development influencers and engaging local businesses and community organizations in easy, affordable and mutually beneficial brand collaborations designed to imbed the brand message in everyday transactions and marketing vehicles.

Empowered for action creates traction!

Within days of the community roll-out and 'train-the-trainer' workshops, Elk River had secured commitments from seven private and public sector organizations that agreed to incorporate the brand in a variety of high profile ways; their brand micro-site was up and running; and a new blog had been created for the initiative. Today, a new economic development website is under construction; city publications are being re-branded; and community organizations are employing variations of the brand theme to express their connection. It is just the beginning, but Elk River is determined. They know that branding is a journey, not a destination, and they are in for the long-haul.



Work Sample

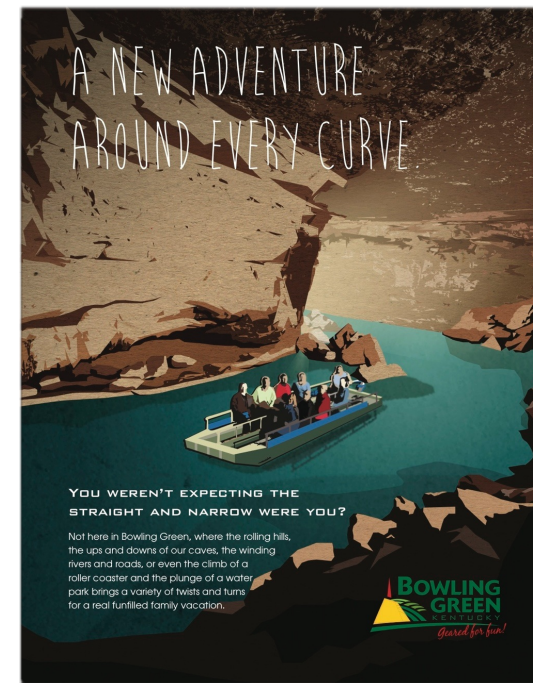
Community Identity Development and Branding Project - Bowling Green, Kentucky

Description

Geared for Fun!

You know you've struck a chord with your branding direction when other local organizations are asking to use elements. That's what is happening in Bowling Green. They are home to the National Corvette Museum, the only place in the world where Corvettes are still being manufactured and where oodles of hot rods spend many of their weekends. From their minor league baseball team to their largest attractor - Beech Bend Park and Raceway, Bowling Green, Kentucky is a place that truly celebrates America's classic sports car.

The retro, all-American branding effort is creating traction. Local hotels are renaming conference rooms after classic Corvettes and everyone is rallying together on a common communication platform. Burnt rubber never smelled so sweet!



Work Sample

Community Identity Development and Branding Project - Katy, Texas

Description:

Key obstacle - A mixed sense of place.

Various geo-political boundaries divided Katy, Texas. No one within Katy could agree on where "it" was. Research told us that once you began to ask people outside the walls of politics, no one cared. Katy had a lot going for it. But boundaries were keeping it from telling its true story.

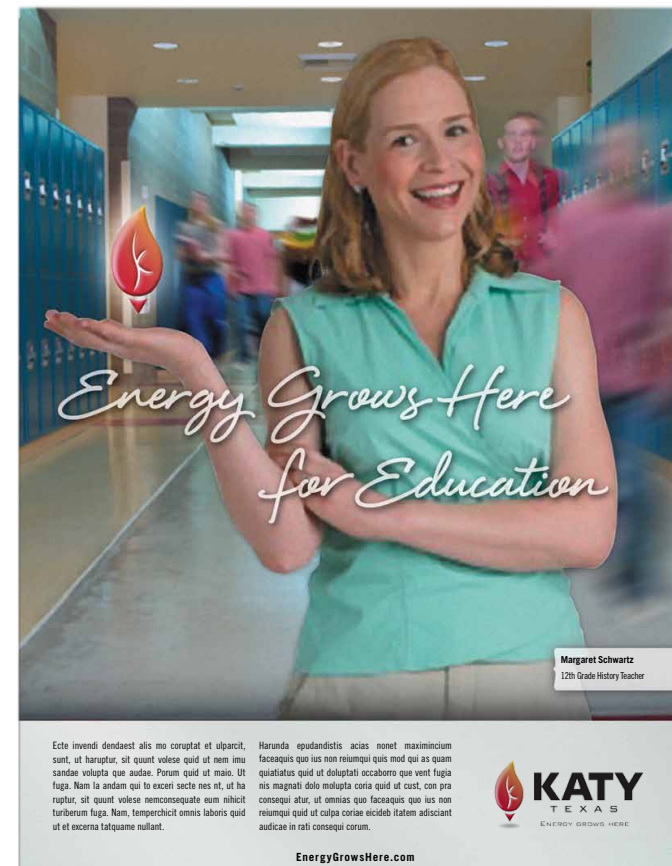
Key Insight - Energy does not move to Katy. It grows in Katy.

Over half of the executives that make up the great Houston area Energy Corridor live in Katy. Why? Having arguably the strongest school district in Texas makes Katy a great community for living. Katy also stands out from other Houston suburbs by its history. Its deep roots in rice farming and home of Humble Oil refinery (late to be Exxon) put Katy on the map and led it to the business of growing energy. Business grows here. Community grows here. Education grows here. Children grow here. There's a lot to be excited about in Katy.

Energy Grows Here.

The right brand direction for Katy was right in front of our face - create a sense of place by showing that Energy Grows Here.

All creative interpretations of the brand were targeted to create this sense of place for Katy. Even the logo was designed to mark the spot where energy is growing!



Work Sample

Community Identity Development and Branding Project - Fremont, Nebraska

Description:

Key obstacle - The Community Needs Leadership.

After years of “doing things the way they’ve always been done,” almost every major city organization was suddenly experiencing a change in leadership, from the Chamber, City Mayor, Economic Development Director, Tourism Director, City Manager and many others. The people of Fremont were expecting a new change in community direction, but no one knew how to corral everyone together for one united wide message.

Key Insight - Real Change Requires Taking Risks.

Fremont is a conservative midwestern community, but its past successes came as a result of strong leaders who were willing to ‘jump out’ for the sake of real change. It’s true timing is everything, because RIGHT NOW the citizens of Fremont were ready. The change in city leaders also created expectations. This branding project could serve as a catalyst for rallying everyone together.

Real Progress and Real Change Requires A Pathfinder!

Fremont was named by the great explorer and change agent John C. Fremont. Better known as the “Great Pathfinder” for his success in uncovering new opportunities and settlements. No surprise, the hard work ethic of today’s Fremonters are also about new adventures and advancements, whether it be in healthcare, higher education or relaxing on the Fremont lakes. For this reason, the brand creative platform of Nebraska’s Pathfinders was used to preserve the town’s historic nature while harnessing enthusiasm of today’s business leadership. Perhaps unlike anyone else can claim, Fremont is a Pathfinder, from its historic beginnings to its rich opportunity ahead.

FREMONT
NEBRASKA PATHFINDERS



WHO KNEW BEING
A PATHFINDER COULD BE
SO MUCH FUN?



CLOSER THAN YOU THINK.
et justo veliam dignissim qui blanditi
praesent luptatum deleniti atque diam
dolor et se molestias excepteur sint occ
caerat cupiditate non provident, simil
sunt it culpa qui officia deserunt mollit
anim id est laborum et dolor fugiat. Et
harum rerum facilis est et expedit disti
cuique.

FREMONT
NEBRASKA PATHFINDERS



BE A PATHFINDER

At vero eos et accusam et justo ad
dignissim qui blanditi praesent luptatum
deleniti atque diam dolor et se molestias
excepteur sint occaecat cupiditate non
provident, simil sunt it culpa qui officia
deserunt mollit id est laborum et dolor
fugiat. Et harum
rerum facilis est et expedit disti
cuique.

At vero eos et accusam et justo ad
dignissim qui blanditi praesent luptatum
deleniti atque diam dolor et se molestias
excepteur sint occaecat cupiditate non
provident, simil sunt it culpa qui officia
deserunt mollit id est laborum et dolor
fugiat. Et harum
rerum facilis est et expedit disti
cuique.

FREMONT
NEBRASKA PATHFINDERS



Adherence to Project Timeline and Budget

Below is a sample of a timeline that each of our projects utilize during the production of the project. As the project tasks have been completed, an updated timeline is provided to the client for future reference.

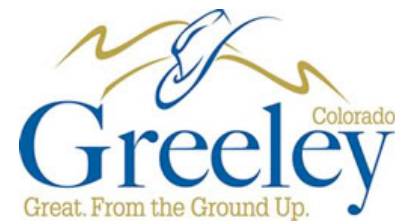
Project Timeline

EXPLORE	RESPONSIBILITY	4-6 weeks	NOTES	EVALUATE	RESPONSIBILITY	3 weeks	NOTES
Worksheets Distributed to Community	PD	5/29/14	Completed	Research Review	SC	8/25-8/29	
Worksheet Returned to Chandlerthinks	SG	6/19/14	Completed	SWOT Analysis	SC	8/29/14	
* Online Community Survey	GF			Community Brand Profile	SC	8/29/14	
Survey Design	GF	6/23/14	Completed	Community Brand Promise	SC	8/29/14	
In-Field	GF	7/18/14	Completed	Presentation Draft	SC	9/15/14	
Topline	MM	8/8/14	Completed	Presentation of Brand Research and Brand Direction	SC	9/22/14	
Final Report	MM	8/19/14	Completed				
* Community Footprint Audit	SG						
Data Collection	SG	8/20/14	Completed				
Final Summary	SC	8/22/14	Completed				
* Digital Footprint Audit	AD						
Data Collection	AD	8/19/14	Completed				
Final Summary	AD	8/22/14	Completed				
* In-Market Visit > 3 Days	SC/AD/GF	7/9-7/12	Completed				
Stakeholder Interviews	SC/AD/GF	7/10/14	Completed				
Community Brag Tour	SC/AD/GF	7/10/14	Completed				
Community Mystery Shopper	SC/AD/GF	7/10/14	Completed				
Focus Groups (3)	SC/AD/GF	7/11/14	Completed				
State and Peer Interviews	AD	8/6/14	Completed				
Team Notes Due	SC/GF	8/1/14	Completed				
In-Market Report Due	AD	8/8/14	Completed				
* Tapestry Reports > WHO, WHAT, WHERE	STRATASAN						
Data Collection	SC	6/30/14	Completed				
Final Summary	MM	7/29/14	Completed				
* Community Segmentation Analysis	STRATASAN						
Data Collection	SC	6/30/14	Completed				
Final Summary	MM	7/29/14	Completed				
EXPLORE	RESPONSIBILITY	4-6 weeks	NOTES	EXPRESSIONS	RESPONSIBILITY	6-10 weeks	NOTES
				Creative Platform Development	ZA/KE	9/30/14	
				Tagline and Logo Development	ZA/KE	9/30/14	
				Positioning Copy	ZA/KE	9/30/14	
				Presentation Draft	SC	10/1/14	
				Presentation of Creative Platform	SC/ZA/KE	10/2/14	
				Brand Guidelines	ZA/DW	10/30/14	
EXPLORE	RESPONSIBILITY	4-6 weeks	NOTES	EVANGELIZING	RESPONSIBILITY	2 weeks	NOTES
				Brand Navigator	SC/AD	11/14/14	
				Brand Navigator Draft for Proofing	AD	11/12/14	
				Final Draft	SC/AD	11/14/14	
				Binder Preparation	PD	11/19/14	
				Train the Trainer	AD	11/25/14	
				Presentation of Brand Navigator	SC/AD	11/25/14	



Why Chandlerthinks?

Steve Chandler has helped multiple communities and organizations through the creative process of developing a new tagline in his two decades of working in the marketing and branding field. Below are a few samples of branding logos and taglines Steve has helped develop:





Place Branding Strategy

ATTACHMENT A
CITY OF ROSEVILLE, MINNESOTA
TAGLINE DEVELOPMENT PROJECT

PHASE I

RESEARCH AND EXPLORE	In-Market Visit > 2 people, 2 days Focus Groups > 1) Roseville key staff, 2) Community Business Leaders; (3) Community Cultural Leaders; 4) Roseville Stakeholders > Questionnaire design and Facilitation Community Destination Perception Study Research Analysis and Summary TIMING: 5 - 7 WEEKS	\$9,000
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PHASE II

TAGLINE AND STYLE GUIDE DEVELOPMENT	Tagline Development Brand Standards Style Guide Development TIMING: 4 - 6 WEEKS	\$4,000
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PHASE III

TAGLINE IMPLEMENTATION	Plan Development and Implementation Utilizing both social media and tradition media outlets Final presentation of Research, Tagline Development and Plan Implementation TIMING: 3 - 5 WEEKS	\$2,000
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TOTAL PLAN AMOUNT	\$15,000
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Invoice Terms:

- The first invoice (\$9,000) will be issued upon acceptance and signatory of the project agreement. This invoice will serve as representation for the work and deliverables associated with Phase I of the project development described above.
- The second invoice (\$4,000) will be issued upon completion of Phase I work and will serve as representation for the work and deliverables associated with Phase II of the project development described above.
- The third invoice (\$2,000) will be issued upon completion of Phase II work and will serve as representation for the final deliverables associated with the project development described above.

- Each invoice shall contain the City's project number and the following statement dated and signed by the Consultant: "I declare under penalty of perjury that this account, claim, or demand is just and correct and that no part of it has been paid.

Payment Terms:

- All invoices are due upon receipt, and shall not be considered late until the 31st day after invoicing. A service charge of 1-1/2% (18% per annum) will be charged on all sums paid after 30-days. The City agrees to pay all costs of collections and a reasonable attorney's fee incurred in the collection of past due accounts.