



City Council Agenda

Monday, February 23, 2015

6:00 p.m.

City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order: Willmus, Etten, McGehee,
Laliberte, Roe
- 6:02 p.m. **2. Pledge of Allegiance**
- 6:05 p.m. **3. Approve Agenda**
- 6:10 p.m. **4. Public Comment**
- 6:15 p.m. **5. Council Communications, Reports and Announcements**
- 6:20 p.m. **6. Recognitions, Donations and Communications**
- 6:25 p.m. **7. Approve Minutes**
a. Approve February 9, 2015 Council Minutes
- 6:30 p.m. **8. Approve Consent Agenda**
a. Approve Payments
b. Approve Business & Other Licenses & Permits
c. Approve General Purchases and Sale of Surplus items in
excess of \$5000
d. Certify Unpaid Utility and Other Charges to the Property
Tax Rolls
e. Receive Annual Police Forfeiture Report
- 6:35 p.m. **9. Consider Items Removed from Consent**
- 10. General Ordinances for Adoption**
a. Approve Rental Licensing Ordinance Amendment
- 6:40 p.m. **11. Presentations**
a. Twin Lakes Area Traffic Study Update
b. Update on the Owasso School Site Development
- 7:00 p.m. **12. Public Hearings**
a. Public Improvement Hearing for the Reconstruction of
- 7:20 p.m.
- 7:40 p.m.

Victoria Street between Larpenteur Avenue and County Road B

13. Budget Items

14. Business Items (Action Items)

- 7:50 p.m. a. Request to Order Victoria St. Reconstruction Project
- 8:00 p.m. b. Approve Community Service Officer Job Description Change
- 8:15 p.m. c. Dale Street Fire Station Redevelopment

15. Business Items – Presentations/Discussions

16. City Manager Future Agenda Review

9:15 p.m. **17. Councilmember Initiated Items for Future Meetings**

9:20 p.m. **Closed Session**

Discuss City Manager Performance Evaluation

9:50 p.m. **Reconvene Open Session**

Summary of Discussion on City Manager Performance

10:00 p.m. **18. Adjourn**

Some Upcoming Public Meetings.....

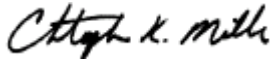
Tuesday	Feb 24	6:30 p.m.	Public Works, Environment & Transportation Commission
March			
Monday	Mar 2	6:00 p.m.	City Council Meeting
Tuesday	Mar 3	6:30 p.m.	Parks & Recreation Commission
Wednesday	Mar 4	6:30 p.m.	Planning Commission
Monday	Mar 9	6:00 p.m.	City Council Meeting
Tuesday	Mar 10	6:30 p.m.	Finance Commission
Thursday	Mar 12	6:30 p.m.	Community Engagement Commission
Wednesday	Mar 18	6:00 p.m.	Human Rights Commission
Monday	Mar 23	6:00 p.m.	City Council Meeting
Tuesday	Mar 24	6:30 p.m.	Public Works, Environment & Transportation Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

REQUEST FOR COUNCIL ACTION

Date: 02/23/2015
Item No.: 8.a

Department Approval



City Manager Approval



Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$1,615,950.06
76499-76634	\$824,744.99
Total	\$2,440,695.05

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
Printed: 2/18/2015 - 8:35 AM

Attachment A

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/17/2015	Boulevard Landscaping	Operating Supplies	Firehouse.com- CC	Hose	16.01
0	02/17/2015	Boulevard Landscaping	Operating Supplies	Suburban Ace Hardware-CC	Screws	59.98
Operating Supplies Total:						75.99
Fund Total:						75.99
76633	02/12/2015	Building Improvements	Other Improvements	Zahl Petroleum Maintenance Co	Main Board Replacement	809.92
Other Improvements Total:						809.92
Fund Total:						809.92
76515	02/05/2015	Central Svcs Equip Revolving	Rental - Copier Machines	Crabtree Companies, Inc.	Copy Charges	1,925.95
76567	02/05/2015	Central Svcs Equip Revolving	Rental - Copier Machines	US Bank Equipment Finance	Copier Rental	2,722.09
Rental - Copier Machines Total:						4,648.04
Fund Total:						4,648.04
0	02/05/2015	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Inco	6.94
Federal Income Tax Total:						6.94
0	02/05/2015	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	6.75
0	02/05/2015	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	1.58

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	8.33
0	02/05/2015	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	1.58
0	02/05/2015	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	6.75
					FICA Employers Share Total:	8.33
0	02/05/2015	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emplo	1.01
					MN State Retirement Total:	1.01
0	02/05/2015	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	6.53
					PERA Employee Ded Total:	6.53
0	02/05/2015	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	6.53
0	02/05/2015	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera additio	1.01
					PERA Employer Share Total:	7.54
0	02/05/2015	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Incom	3.71
					State Income Tax Total:	3.71
					Fund Total:	42.39
76522	02/05/2015	Community Development	Building Permits	Elder Jones Building Permit Service	Building Permit Refund-3066 Wilder	80.04
76522	02/05/2015	Community Development	Building Permits	Elder Jones Building Permit Service	Building Permit Refund-3033 Pascal	119.76
76559	02/05/2015	Community Development	Building Permits	Ted Glasrud Associates MN	Building Permit Refund	780.32
					Building Permits Total:	980.12
76600	02/12/2015	Community Development	Building Surcharge	Mn Dept of Labor & Industry	Building Permit Charges-Jan 2015	1,089.31
					Building Surcharge Total:	1,089.31
0	02/03/2015	Community Development	Credit Card Fees	US Bank-Non Bank	December Terminal Charges	1,266.05

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/12/2015	Community Development	Electrical Inspections	Tokle Inspections, Inc.	Credit Card Fees Total:	1,266.05
					Electrical Inspections-Feb	5,073.60
					Electrical Inspections Total:	5,073.60
0	02/05/2015	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	3,180.05
					PR Batch 00001.02.2015 Federal Incc	779.81
					Federal Income Tax Total:	3,959.86
0	02/05/2015	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	386.57
					IRS EFTPS- Non Bank	1,697.57
					IRS EFTPS- Non Bank	90.40
					PR Batch 00001.02.2015 Medicare Ei	397.00
FICA Employee Ded. Total:						2,571.54
0	02/05/2015	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare Ei	90.40
					IRS EFTPS- Non Bank	397.00
					IRS EFTPS- Non Bank	386.57
					PR Batch 00001.02.2015 FICA Empl	1,697.57
FICA Employers Share Total:						2,571.54
76559	02/05/2015	Community Development	General Miscellaneous	Ted Glasrud Associates MN	Building Permit Refund	20.00
76528	02/05/2015	Community Development	HRA Employer	ING ReliaStar	General Miscellaneous Total:	20.00
					PR Batch 00001.02.2015 HRA Empl	33.63
					PR Batch 00001.02.2015 HRA Empl	324.98
HRA Employer Total:						358.61
76548	02/05/2015	Community Development	HSA Employee	Premier Bank	PR Batch 00001.02.2015 HSA Empl	24.52
76548	02/05/2015	Community Development	HSA Employee	Premier Bank	PR Batch 00001.02.2015 HSA Empl	126.64
HSA Employee Total:						151.16
76548	02/05/2015	Community Development	HSA Employer	Premier Bank	PR Batch 00001.02.2015 HSA Empl	54.19

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76548	02/05/2015	Community Development	HSA Employer	Premier Bank	PR Batch 00001.02.2015 HSA Emplo	359.89
					HSA Employer Total:	414.08
0	02/05/2015	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.02.2015 ICMA Defe	244.52
0	02/05/2015	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.02.2015 ICMA Defe	369.35
					ICMA Def Comp Total:	613.87
76600	02/12/2015	Community Development	Miscellaneous Revenue	Mn Dept of Labor & Industry	Building Permit Charges-Jan 2015	-25.00
					Miscellaneous Revenue Total:	-25.00
0	02/05/2015	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emplo	297.04
0	02/05/2015	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emp H	3,861.41
0	02/05/2015	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emp H	4,880.67
					MN State Retirement Total:	9,039.12
0	02/05/2015	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2015 MNDCP De	917.12
0	02/05/2015	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2015 MNDCP De	1,184.15
					MNDCP Def Comp Total:	2,101.27
0	02/17/2015	Community Development	Operating Supplies	Mn Bookstore-CC	Building Code Books	310.98
0	02/12/2015	Community Development	Operating Supplies	Jan Rosemeyer	Notary Public Commission Expenses	20.00
					Operating Supplies Total:	330.98
0	02/05/2015	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	2,080.39
					PERA Employee Ded Total:	2,080.39
0	02/05/2015	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera additio	320.06
0	02/05/2015	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	2,080.39
					PERA Employer Share Total:	2,400.45
0	02/17/2015	Community Development	Professional Services	Jimmy John's Sandwiches- CC	Meeting Supplies	67.42
76540	02/05/2015	Community Development	Professional Services	MN Pollution Control Agency	Voluntary Investigative Cleanup	250.00
0	02/17/2015	Community Development	Professional Services	Vroman Systems- CC	House & Garden Fair, Rental Registr	24.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76506	02/04/2015	Community Development	Sherman/Twin Lakes Apts.	Springsted, Inc.	Professional Services Total:	342.40
					Twin Lakes TIF Sherman Proposal	3,160.00
					Sherman/Twin Lakes Apts. Total:	3,160.00
0	02/05/2015	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Incom	1,227.63
0	02/05/2015	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Incom	275.24
					State Income Tax Total:	1,502.87
76618	02/12/2015	Community Development	Telephone	Sprint	Cell Phones	106.22
76558	02/05/2015	Community Development	Telephone	T Mobile	Cell Phones	32.79
					Telephone Total:	139.01
0	02/17/2015	Community Development	Training	Int'l Code Council-CC	Annual Conference Registration	125.00
					Training Total:	125.00
					Fund Total:	40,266.23
0	02/05/2015	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	519.13
					Federal Income Tax Total:	519.13
0	02/05/2015	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	206.78
0	02/05/2015	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	48.36
					FICA Employee Ded. Total:	255.14
0	02/05/2015	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	48.36
0	02/05/2015	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	206.78
					FICA Employers Share Total:	255.14
76548	02/05/2015	Contracted Engineering Svcs	HSA Employee	Premier Bank	PR Batch 00001.02.2015 HSA Empl	20.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76548	02/05/2015	Contracted Engineering Svcs	HSA Employer	Premier Bank	HSA Employee Total: PR Batch 00001.02.2015 HSA Emplo	20.00 200.00
0	02/05/2015	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	HSA Employer Total: PR Batch 00001.02.2015 Post Emplo	200.00 33.14
0	02/05/2015	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	MN State Retirement Total: PR Batch 00001.02.2015 Pera Emplo	33.14 215.38
0	02/05/2015	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PERA Employee Ded Total:	215.38
0	02/05/2015	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	215.38
0	02/05/2015	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera additio	33.14
0	02/05/2015	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PERA Employer Share Total: PR Batch 00001.02.2015 State Incom	248.52 175.62
0	02/05/2015	Contracted Engineering Svcs	State Income Tax		State Income Tax Total:	175.62
76616	02/12/2015	East Metro SWAT	Operating Supplies	Special Operations Training	Fund Total:	1,922.07
0	02/12/2015	East Metro SWAT	Operating Supplies	Streicher's	Tactical Training Conference Tactical Supplies	380.00 50.00
0	02/04/2015	General Fund	209000 - Sales Tax Payable		Operating Supplies Total:	430.00
0	02/03/2015	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-Non Bank	Fund Total:	430.00
0	02/03/2015	General Fund	209000 - Sales Tax Payable		Sales/Use Tax-Jan 2015	182.39
0	02/04/2015	General Fund	211402 - Flex Spending Health		209000 - Sales Tax Payable Total:	182.39
0	02/04/2015	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	303.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/12/2015	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	607.90
0	02/05/2015	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	619.51
0	02/12/2015	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	132.67
					211402 - Flex Spending Health Total:	1,663.08
0	02/04/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	3,480.06
0	02/05/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	384.62
0	02/12/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	170.00
0	02/04/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	140.00
0	02/05/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	168.55
0	02/04/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	1,522.02
					211403 - Flex Spend Day Care Total:	5,865.25
76534	02/05/2015	General Fund	Advertising	Lillie Suburban Newspaper Inc	Notices-Acct: 000262	96.08
					Advertising Total:	96.08
76613	02/12/2015	General Fund	Business Licenses	Jennifer Reid	Massage Therapist License Applicatic	50.00
					Business Licenses Total:	50.00
76572	02/12/2015	General Fund	Clothing	Aspen Mills Inc.	Boots	94.85
76578	02/12/2015	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	36.12
76514	02/05/2015	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	36.12
76514	02/05/2015	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	36.12
0	02/05/2015	General Fund	Clothing	Dan Iverson	Supplies Reimbursement	38.41
0	02/12/2015	General Fund	Clothing	North Image Apparel, Inc.	Uniform Supplies	66.50
0	02/04/2015	General Fund	Clothing	North Image Apparel, Inc.	Clothing	527.18
0	02/17/2015	General Fund	Clothing	Schuler Shoes-CC	Uniform Supplies	109.95
76629	02/12/2015	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	1,021.32
					Clothing Total:	1,966.57
0	02/17/2015	General Fund	Conferences	Atom Training-CC	Winter Conference Registration	250.00
0	02/17/2015	General Fund	Conferences	CMC Rescue Inc.-CC	Conference Registration	406.82
0	02/17/2015	General Fund	Conferences	FDIC-CC	Conference Registration	595.00
0	02/17/2015	General Fund	Conferences	GTS Educational-CC	Conference Registration	325.00
76616	02/12/2015	General Fund	Conferences	Special Operations Training	Tactical Training Conference	205.00
76616	02/12/2015	General Fund	Conferences	Special Operations Training	Tactical Training Conference	205.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76606	02/12/2015	General Fund	Const. Operating Supplies	Northwest Lasers, Inc.	Conferences Total:	1,986.82
76571	02/12/2015	General Fund	Contract Maint - Vehicles	Abra Auto Body & Glass	Windshield Repair	150.49
76525	02/05/2015	General Fund	Contract Maint - Vehicles	Grafix Shoppe, Inc.	Custom Reflective Kits	785.00
0	02/12/2015	General Fund	Contract Maint - Vehicles	Midway Ford Co	2015 Blanket PO for Vehicle Repairs	649.92
0	02/05/2015	General Fund	Contract Maint - Vehicles	Midway Ford Co	Vehicle Repair	551.13
76547	02/05/2015	General Fund	Contract Maint - Vehicles	Precision Auto Upholstery, Inc.	Seat Repair	284.58
76505	02/04/2015	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	1,223.22
76554	02/05/2015	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	2015 Blanket PO for Vehicle Repairs	799.47
				Contract Maint - Vehicles Total:		4,443.81
76569	02/05/2015	General Fund	Contract Maint. - City Hall	Village Plumbing, Inc.	Restroom Plumbing Repair	173.59
0	02/05/2015	General Fund	Contract Maint. - City Garage		Contract Maint. - City Hall Total:	173.59
				Total Total	Annual Crane & Hoist Inspection	185.00
0	02/04/2015	General Fund	Contract Maintenance	City of St. Paul	Contract Maint. - City Garage Total:	185.00
76612	02/12/2015	General Fund	Contract Maintenance	Ramsey County	Radio Maintenance & Service	65.00
76612	02/12/2015	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	31.20
76549	02/05/2015	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	383.76
76630	02/12/2015	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	215.28
76568	02/05/2015	General Fund	Contract Maintenance	Upper Cut Tree Service	Damaged Branches Removal-1240 El	175.00
				Verizon Wireless	Cell Phones	365.19
				Contract Maintenance Total:		1,235.43
76612	02/12/2015	General Fund	Contract Maintenance	Ramsey County	Emergency Vehicle Pre-Emption Syst	1,308.98
				Contract Maintenance Total:		1,308.98
76612	02/12/2015	General Fund	Dispatching Services	Ramsey County	911 Dispatch Service	5,556.54
76612	02/12/2015	General Fund	Dispatching Services	Ramsey County	911 Dispatch Service	30,004.48

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Dispatching Services Total:	35,561.02
0	02/05/2015	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	25,514.25
0	02/05/2015	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	6,252.73
0	02/05/2015	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	442.79
					Federal Income Tax Total:	32,209.77
0	02/05/2015	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	24.68
0	02/05/2015	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	1,468.72
0	02/05/2015	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	6,091.18
0	02/05/2015	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	3,357.18
0	02/05/2015	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	833.19
					FICA Employee Ded. Total:	11,774.95
0	02/05/2015	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	3,357.18
0	02/05/2015	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	833.19
0	02/05/2015	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	1,468.72
0	02/05/2015	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	6,091.18
0	02/05/2015	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	24.68
					FICA Employers Share Total:	11,774.95
76528	02/05/2015	General Fund	HRA Employer	ING ReliaStar	PR Batch 00001.02.2015 HRA Empl	2,993.05
76528	02/05/2015	General Fund	HRA Employer	ING ReliaStar	PR Batch 00001.02.2015 HRA Empl	600.09
					HRA Employer Total:	3,593.14
76548	02/05/2015	General Fund	HSA Employee	Premier Bank	PR Batch 00001.02.2015 HSA Empl	1,762.56
76548	02/05/2015	General Fund	HSA Employee	Premier Bank	PR Batch 00001.02.2015 HSA Empl	403.19
					HSA Employee Total:	2,165.75
76548	02/05/2015	General Fund	HSA Employer	Premier Bank	PR Batch 00001.02.2015 HSA Empl	1,389.81
76548	02/05/2015	General Fund	HSA Employer	Premier Bank	PR Batch 00001.02.2015 HSA Empl	5,870.51
					HSA Employer Total:	7,260.32
0	02/05/2015	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.02.2015 ICMA Defe	3,521.72

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/05/2015	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.02.2015 ICMA Defe	2,214.55
					ICMA Def Comp Total:	5,736.27
0	02/17/2015	General Fund	Memberships & Subscriptions	FBI National Academy-CC	Annual Dues	85.00
76550	02/05/2015	General Fund	Memberships & Subscriptions	Ramsey County Fire Chiefs Assoc.	2015 Membership Dues	60.00
76631	02/12/2015	General Fund	Memberships & Subscriptions	USPCA Region 12	2015 Membership Dues-Jennings, Gr	200.00
					Memberships & Subscriptions Total:	345.00
0	02/05/2015	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00001.02.2015 Minnesota I	94.38
0	02/05/2015	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00001.02.2015 Minnesota I	187.46
					Minnesota Benefit Ded Total:	281.84
0	02/17/2015	General Fund	Miscellaneous	Old Chicago-CC	Lunch Meeting W/Mayor-Trudgeon	17.30
					Miscellaneous Total:	17.30
0	02/05/2015	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emplo	17.89
0	02/05/2015	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emplo	32.21
0	02/05/2015	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emplo	2,751.70
0	02/05/2015	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emp H	28,736.90
0	02/05/2015	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emp H	41,070.35
					MN State Retirement Total:	72,609.05
0	02/05/2015	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2015 MNDCP De	31.44
0	02/05/2015	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2015 MNDCP De	5,996.57
0	02/05/2015	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2015 MNDCP De	7,859.88
					MNDCP Def Comp Total:	13,887.89
0	02/17/2015	General Fund	Motor Fuel	B-Dale -CC	Fuel	23.96
0	02/12/2015	General Fund	Motor Fuel	Mansfield Oil Company	2015 Blanket PO for Fuel. 20154 Sta	10,637.50
0	02/12/2015	General Fund	Motor Fuel	Mansfield Oil Company	2015 Blanket PO for Fuel. 20154 Sta	8,284.65
0	02/12/2015	General Fund	Motor Fuel	Mansfield Oil Company	2015 Blanket PO for Fuel. 20154 Sta	3,550.68
0	02/05/2015	General Fund	Motor Fuel	Mansfield Oil Company	2015 Blanket PO for Fuel. 20154 Sta	11,705.64
0	02/03/2015	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	Fuel Tax-Dec 2014	349.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76501	02/04/2015	General Fund	Non Business Licenses - Pawn	City of Minneapolis Receivables	Pawn Transaction Fees	1,482.30
				Motor Fuel Total:		34,552.41
76591	02/12/2015	General Fund	Office Supplies	Impressive Print	Business Cards	35.00
0	02/17/2015	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	31.56
0	02/17/2015	General Fund	Office Supplies	Target- CC	Envelopes	6.74
				Non Business Licenses - Pawn Total:		1,482.30
76507	02/04/2015	General Fund	Op Supplies - City Hall	Trio Supply Company	Short Pay Payment	106.88
				Office Supplies Total:		73.30
				Op Supplies - City Hall Total:		106.88
0	02/17/2015	General Fund	Operating Supplies	Amazon.com- CC	Fire Fighting Books	83.67
0	02/17/2015	General Fund	Operating Supplies	Ambient Weather-CC	Shopw Gauge	66.64
0	02/17/2015	General Fund	Operating Supplies	Bruggers Bagels- CC	Bagels	41.74
0	02/17/2015	General Fund	Operating Supplies	Byerly's- CC	Bakery Supplies	12.97
0	02/17/2015	General Fund	Operating Supplies	Byerly's- CC	Retirement Cake-Dolan	62.99
0	02/17/2015	General Fund	Operating Supplies	Cub Foods- CC	Restroom, Cleaning Supplies	181.84
0	02/17/2015	General Fund	Operating Supplies	Emergency Apparatus-Cc	Supplies	102.60
0	02/17/2015	General Fund	Operating Supplies	EMS Insider-CC	2015 Subscription	99.00
0	02/17/2015	General Fund	Operating Supplies	Froggy's Fog - CC	Liquid Fog Smoke Juice	120.00
0	02/17/2015	General Fund	Operating Supplies	Home Depot- CC	Sheathing	125.65
0	02/17/2015	General Fund	Operating Supplies	Home Depot- CC	Speaker Supplies	128.32
0	02/17/2015	General Fund	Operating Supplies	Laerdal Medical-CC	Medical Supplies	2,243.14
0	02/05/2015	General Fund	Operating Supplies	MES, Inc.	Structural Gloves	69.85
76499	02/04/2015	General Fund	Operating Supplies	MN Board Peace Ofc Stds & Trmg	Peace Officer License-Christine Mars	90.00
0	02/17/2015	General Fund	Operating Supplies	Nasco Intl- CC	Medical Supplies	442.54
0	02/17/2015	General Fund	Operating Supplies	North American Rescue-CC	Tourniquets	118.55
76542	02/05/2015	General Fund	Operating Supplies	Northwest Lasers, Inc.	Manhole Cover Pick	81.00
0	02/17/2015	General Fund	Operating Supplies	Office Depot- CC	Office Supplies	23.99
0	02/17/2015	General Fund	Operating Supplies	Pro Team-CC	Filters	38.05
0	02/17/2015	General Fund	Operating Supplies	S & T Office Products-CC	Office Supplies	15.37
76622	02/12/2015	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Toner	286.88
0	02/17/2015	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	15.43
0	02/17/2015	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Hooks	11.98
0	02/17/2015	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Spark Plugs, Chain Saw Sharpening	78.50
0	02/17/2015	General Fund	Operating Supplies	Target- CC	Station Supplies	61.52

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/17/2015	General Fund	Operating Supplies	Target- CC	Software Developers Gift Cards	375.00
0	02/17/2015	General Fund	Operating Supplies	Target- CC	Verizon Cell Phones	643.63
0	02/17/2015	General Fund	Operating Supplies	Uline-CC	Envelopes, Calendar	262.29
0	02/17/2015	General Fund	Operating Supplies	Witmer Public Safety-CC	Extraction Gloves	48.98
Operating Supplies Total:						5,932.12
0	02/17/2015	General Fund	Operating Supplies City Garage	Brock White -CC	Garage Floor Supplies	78.20
Operating Supplies City Garage Total:						78.20
0	02/05/2015	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	347.90
0	02/05/2015	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	24,344.21
PERA Employee Ded Total:						24,692.11
0	02/05/2015	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	521.86
0	02/05/2015	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera additio	964.15
0	02/05/2015	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	33,382.78
PERA Employer Share Total:						34,868.79
0	02/03/2015	General Fund	Postage	Pitney Bowes - Non Bank	January Postage	3,000.00
76545	02/05/2015	General Fund	Postage	Postmaster	Standard Mail Permit-2437	220.00
Postage Total:						3,220.00
76502	02/04/2015	General Fund	Professional Services	DLT Solutions, LLC	Qty 3: 9701-0446 NR3 Auto CAD Ci	4,163.19
76520	02/05/2015	General Fund	Professional Services	DLT Solutions, LLC	Qty 3: 9701-0446 NR3 AutoCAD Ci	4,163.19
0	02/12/2015	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	General Civil Matters	15,643.00
0	02/05/2015	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	Prosecution Service	12,675.00
0	02/04/2015	General Fund	Professional Services	Dennis Kim	Parking Reimbursement	6.00
76596	02/12/2015	General Fund	Professional Services	LexisNexis Risk Data Mgmt, Inc.	Comprehensive Reports, People Sear	78.20
76536	02/05/2015	General Fund	Professional Services	Metropolitan Courier Corp.	Courier Service	733.00
76538	02/05/2015	General Fund	Professional Services	Michael Murray Photography	Council Photos	200.00
76604	02/12/2015	General Fund	Professional Services	Multicare Associates	Immunization, Vaccinations	146.00
76555	02/05/2015	General Fund	Professional Services	Rowekamp Associates	SimpleSigns Maintenance & Support	405.70
76557	02/05/2015	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	331.25
76557	02/05/2015	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	5.00
76561	02/05/2015	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Finance Commission Meeting Minute	222.00
76561	02/05/2015	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Community Engagement Commissior	276.65
76561	02/05/2015	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Human Rightist Commission Meeting	189.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76625	02/12/2015	General Fund	Professional Services	Trans Union, LLC	Employment Report	11.10
76626	02/12/2015	General Fund	Professional Services	TransUnion Risk and Alternative	Person Searches-Acct: 212095	101.75
0	02/17/2015	General Fund	Professional Services	Walgreens-CC	Gift Cards for HRC 2015 Reception	204.95
Professional Services Total:						39,554.98
0	02/05/2015	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Income	125.50
0	02/05/2015	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Income	10,140.03
0	02/05/2015	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Income	2,398.52
State Income Tax Total:						12,664.05
0	02/17/2015	General Fund	Telephone	Sprint- CC	Cell Phones	53.84
0	02/17/2015	General Fund	Telephone	Sprint- CC	Cell Phones	37.05
76618	02/12/2015	General Fund	Telephone	Sprint	Cell Phones	19.67
76618	02/12/2015	General Fund	Telephone	Sprint	Cell Phones	31.47
76624	02/12/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 771707201	76.89
76558	02/05/2015	General Fund	Telephone	T Mobile	Cell Phones	50.96
76558	02/05/2015	General Fund	Telephone	T Mobile	Cell Phones	598.82
76558	02/05/2015	General Fund	Telephone	T Mobile	Cell Phones	305.18
76558	02/05/2015	General Fund	Telephone	T Mobile	Cell Phones	499.46
Telephone Total:						1,673.34
76510	02/05/2015	General Fund	Training	Aerko International	Chemical Weapon Training-Eckert, G	710.00
76588	02/12/2015	General Fund	Training	HCMC	EMT Refresher Course-C. Jones	395.00
0	02/12/2015	General Fund	Training	Michael Holtmeter	Training Supplies Reimbursement	15.46
76592	02/12/2015	General Fund	Training	Inside the Tape	Training: Reski, Stefani, Kim	915.00
76530	02/05/2015	General Fund	Training	League of MN Cities	PATROL Subscription	3,910.00
76599	02/12/2015	General Fund	Training	MN Chiefs of Police Assoc	Press Training-Scheider	35.00
76539	02/05/2015	General Fund	Training	MN Chiefs of Police Assoc	Media Training	35.00
0	02/17/2015	General Fund	Training	Olive Garden-CC	Training Supplies	110.00
0	02/17/2015	General Fund	Training	Pizza Luce-CC	Training Supplies	84.95
76504	02/04/2015	General Fund	Training	Ramsey County	Range Use	1,680.00
76620	02/12/2015	General Fund	Training	St. Paul Police Dept-PDI	Pistol Skills for Female Enforcers-C...	239.00
76556	02/05/2015	General Fund	Training	St. Paul Police Dept-PDI	Interviewing School-D. Kim	265.00
0	02/17/2015	General Fund	Training	Stop Tech-CC	Training Sticks	108.00
0	02/12/2015	General Fund	Training	Streicher's	Use of Force Supplies	935.00
0	02/17/2015	General Fund	Training	U of M Blosys/AG Eng-CC	Erosion & Stormwater Certification	215.00
Training Total:						9,652.41

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/05/2015	General Fund	Union Dues Deduction	LELS	PR Batch 00001.02.2015 Lels Union	-47.00
0	02/05/2015	General Fund	Union Dues Deduction	LELS	PR Batch 00001.02.2015 Lels Union	277.88
0	02/05/2015	General Fund	Union Dues Deduction	LELS	PR Batch 00001.02.2015 Lels Union	1,455.76
76535	02/05/2015	General Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2015 IOUE Union	51.69
76535	02/05/2015	General Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2015 IOUE Union	151.83
0	02/05/2015	General Fund	Union Dues Deduction	MN Teamsters #320	PR Batch 00001.02.2015 Local 320 U	48.59
0	02/05/2015	General Fund	Union Dues Deduction	MN Teamsters #320	PR Batch 00001.02.2015 Local 320 U	434.41
Union Dues Deduction Total:						2,373.16
76574	02/12/2015	General Fund	Vehicle Supplies	Boyer Trucks, Corp.	2015 Blanket PO for Vehicle Repair F	51.92
0	02/04/2015	General Fund	Vehicle Supplies	City of St. Paul	Radio Maintenance & Service	222.58
76582	02/12/2015	General Fund	Vehicle Supplies	EMP	Medical Supplies	273.68
0	02/12/2015	General Fund	Vehicle Supplies	Fastenal Company Inc.	2015 Blanket PO for Vehicle Repair F	92.92
0	02/05/2015	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2015 Blanket PO for Vehicle Repair F	83.30
76525	02/05/2015	General Fund	Vehicle Supplies	Grafix Shoppe, Inc.	Custom Reflective Kits-Extra Letterir	91.30
0	02/12/2015	General Fund	Vehicle Supplies	Grainger Inc	2015 Blanket PO for Vehicle Repair F	118.57
0	02/05/2015	General Fund	Vehicle Supplies	Kath Fuel Oil Service, Inc.	2015 Blanket PO for Vehicle Repair F	352.85
76532	02/05/2015	General Fund	Vehicle Supplies	Liberty Tire Recycling, LLC	2015 Blanket PO for Vehicle Repair F	190.49
0	02/12/2015	General Fund	Vehicle Supplies	MacQueen Equipment	2015 Blanket PO for Vehicle Repairs	81.44
0	02/12/2015	General Fund	Vehicle Supplies	MacQueen Equipment	2015 Blanket PO for Vehicle Repairs	1,546.67
0	02/12/2015	General Fund	Vehicle Supplies	MacQueen Equipment	2015 Blanket PO for Vehicle Repairs	1,923.18
0	02/12/2015	General Fund	Vehicle Supplies	MacQueen Equipment	2015 Blanket PO for Vehicle Repairs	461.23
0	02/12/2015	General Fund	Vehicle Supplies	MacQueen Equipment	2015 Blanket PO for Vehicle Repairs	267.72
0	02/05/2015	General Fund	Vehicle Supplies	MacQueen Equipment	2015 Blanket PO for Vehicle Repairs	165.11
0	02/05/2015	General Fund	Vehicle Supplies	MacQueen Equipment	2015 Blanket PO for Vehicle Repairs	71.26
0	02/05/2015	General Fund	Vehicle Supplies	MacQueen Equipment	2015 Blanket PO for Vehicle Repairs	494.29
0	02/05/2015	General Fund	Vehicle Supplies	MacQueen Equipment	2015 Blanket PO for Vehicle Repairs	49.52
0	02/05/2015	General Fund	Vehicle Supplies	MacQueen Equipment	2015 Blanket PO for Vehicle Repairs	24.18
0	02/05/2015	General Fund	Vehicle Supplies	MacQueen Equipment	2015 Blanket PO for Vehicle Repairs-	-81.44
76597	02/12/2015	General Fund	Vehicle Supplies	Matheson Tri-Gas, Inc	Acetylene	66.66
0	02/05/2015	General Fund	Vehicle Supplies	Midway Ford Co	Switch	107.16
0	02/05/2015	General Fund	Vehicle Supplies	Midway Ford Co	2015 Blanket PO for Vehicle Repair F	81.27
0	02/12/2015	General Fund	Vehicle Supplies	Napa Auto Parts	2015 Blanket PO for Vehicle Repairs	92.16
0	02/12/2015	General Fund	Vehicle Supplies	Napa Auto Parts	2015 Blanket PO for Vehicle Repairs	59.76
0	02/05/2015	General Fund	Vehicle Supplies	Napa Auto Parts	2015 Blanket PO for Vehicle Repairs	53.46
0	02/05/2015	General Fund	Vehicle Supplies	Rapit Printing	Pens	254.90
76553	02/05/2015	General Fund	Vehicle Supplies	Rosenbauer Minnesota, LLC	Gas Spring	55.96
76505	02/04/2015	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	Seat Belt Repair	189.60
76554	02/05/2015	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2015 Blanket PO for Vehicle Repair F	46.20
76554	02/05/2015	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2015 Blanket PO for Vehicle Repair F	106.80
76560	02/05/2015	General Fund	Vehicle Supplies	Tennant Sales & Services	Valve, Timer, Taillight	168.90
0	02/12/2015	General Fund	Vehicle Supplies	Total Tool	Ball Bearings, Bearing Block	28.79

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76627	02/12/2015	General Fund	Vehicle Supplies	Tri State Bobcat, Inc	2015 Blanket PO for Vehicle Repair F	68.18
					Vehicle Supplies Total:	7,860.57
0	02/17/2015	General Fund	Work Session Expenses	Byerly's- CC	Mayor/Council Swearing In Cake	35.99
0	02/17/2015	General Fund	Work Session Expenses	Jimmy John's Sandwiches- CC	Mayor/Council Food	69.00
					Work Session Expenses Total:	104.99
					Fund Total:	395,938.86
76619	02/12/2015	General Fund Donations	K-9 Supplies	St. Paul Police Canine Unit	Kennel Fee for K9 Otis	140.00
					K-9 Supplies Total:	140.00
0	02/17/2015	General Fund Donations	Supplies - Target Corp Grant	Eurosport-CC	Gym Supplies	277.93
0	02/17/2015	General Fund Donations	Supplies - Target Corp Grant	PayPal-CC	Gym Supplies	42.99
					Supplies - Target Corp Grant Total:	320.92
					Fund Total:	460.92
0	02/03/2015	Golf Course	Credit Card Fees	US Bank-Non Bank	December Terminal Charges	45.99
					Credit Card Fees Total:	45.99
0	02/05/2015	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	344.88
0	02/05/2015	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	141.46
					Federal Income Tax Total:	486.34
0	02/05/2015	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	90.30
0	02/05/2015	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	223.78
0	02/05/2015	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	52.34
0	02/05/2015	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	21.12
					FICA Employee Ded. Total:	387.54
0	02/05/2015	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	21.12

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/05/2015	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	52.34
0	02/05/2015	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	223.78
0	02/05/2015	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	90.30
					FICA Employers Share Total:	387.54
76528	02/05/2015	Golf Course	HRA Employer	ING ReliaStar	PR Batch 00001.02.2015 HRA Empl	23.12
76528	02/05/2015	Golf Course	HRA Employer	ING ReliaStar	PR Batch 00001.02.2015 HRA Empl	46.88
					HRA Employer Total:	70.00
76548	02/05/2015	Golf Course	HSA Employee	Premier Bank	PR Batch 00001.02.2015 HSA Empl	28.31
76548	02/05/2015	Golf Course	HSA Employee	Premier Bank	PR Batch 00001.02.2015 HSA Empl	8.46
					HSA Employee Total:	36.77
76548	02/05/2015	Golf Course	HSA Employer	Premier Bank	PR Batch 00001.02.2015 HSA Empl	125.12
76548	02/05/2015	Golf Course	HSA Employer	Premier Bank	PR Batch 00001.02.2015 HSA Empl	37.40
					HSA Employer Total:	162.52
0	02/05/2015	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.02.2015 ICMA Defe	11.00
0	02/05/2015	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.02.2015 ICMA Defe	36.80
					ICMA Def Comp Total:	47.80
76537	02/05/2015	Golf Course	Memberships & Subscriptions	MGCSA	Golf Superintendents Association Dui	150.00
					Memberships & Subscriptions Total:	150.00
0	02/05/2015	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emp H	1,624.58
0	02/05/2015	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emp H	698.12
0	02/05/2015	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emplo	57.24
					MN State Retirement Total:	2,379.94
0	02/17/2015	Golf Course	Operating Supplies	Menards-CC	Cleaning Supplies	6.42
0	02/17/2015	Golf Course	Operating Supplies	MN Dept of Agriculture-CC	DNR Water Permits	15.37
0	02/17/2015	Golf Course	Operating Supplies	MN Nursery & Lands-CC	Power Limit Technician Re-Certificat	149.00
0	02/17/2015	Golf Course	Operating Supplies	Target- CC	Lights	11.78

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Operating Supplies Total:	182.57
0	02/05/2015	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	372.05
					PERA Employee Ded Total:	372.05
0	02/05/2015	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	372.05
0	02/05/2015	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera additio	57.24
					PERA Employer Share Total:	429.29
0	02/05/2015	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Incom	165.24
0	02/05/2015	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Incom	69.08
					State Income Tax Total:	234.32
0	02/03/2015	Golf Course	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Jan 2015	52.73
					State Sales Tax Payable Total:	52.73
76558	02/05/2015	Golf Course	Telephone	T Mobile	Cell Phones	61.10
					Telephone Total:	61.10
0	02/03/2015	Golf Course	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Jan 2015	78.97
					Use Tax Payable Total:	78.97
					Fund Total:	5,565.47
0	02/17/2015	Housing & Redevelopment Agency	Memberships & Subscriptions	Economic Dev. Asso MN-CC	Winter Conference Registration-Kelsa	245.00
					Memberships & Subscriptions Total:	245.00
0	02/17/2015	Housing & Redevelopment Agency	Miscellaneous	Vroman Systems- CC	House & Garden Fair, Rental Registr	24.97
					Miscellaneous Total:	24.97

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/17/2015	Housing & Redevelopment Agency	Printing	Smartpress-CC	Living Smarter Fair Poster	113.96
					Printing Total:	113.96
76557	02/05/2015	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	HRA Meeting Minutes	275.00
76557	02/05/2015	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	Mileage Reimbursement	5.00
					Professional Services Total:	280.00
					Fund Total:	663.93
0	02/17/2015	Information Technology	Computer Equipment	Baltic Networks-CC	Cradlepoint Router	557.47
76575	02/12/2015	Information Technology	Computer Equipment	CDW Government, Inc.	Spare IT Supplies-Fire Command Vet	699.00
					Computer Equipment Total:	1,256.47
0	02/05/2015	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	383.82
0	02/05/2015	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	3,439.21
					Federal Income Tax Total:	3,823.03
76634	02/12/2015	Information Technology	Fiber Maintenance & Locates	Zayo Group LLC	Fiber Locating Service	22,704.90
					Fiber Maintenance & Locates Total:	22,704.90
0	02/05/2015	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	1,972.48
0	02/05/2015	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	147.43
0	02/05/2015	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare Ei	34.48
0	02/05/2015	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare Ei	461.30
					FICA Employee Ded. Total:	2,615.69
0	02/05/2015	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare Ei	34.48
0	02/05/2015	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare Ei	461.30
0	02/05/2015	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	1,972.48
0	02/05/2015	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	147.43
					FICA Employers Share Total:	2,615.69
76528	02/05/2015	Information Technology	HRA Employer	ING ReliaStar	PR Batch 00001.02.2015 HRA Empl	614.62

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76548	02/05/2015	Information Technology	HSA Employee	Premier Bank	HRA Employer Total: PR Batch 00001.02.2015 HSA Empl	614.62 183.18
76548	02/05/2015	Information Technology	HSA Employer HSA Employer	Premier Bank Premier Bank	HSA Employee Total: PR Batch 00001.02.2015 HSA Empl PR Batch 00001.02.2015 HSA Empl	183.18 603.32 65.44
0	02/05/2015	Information Technology	ICMA Def Comp		HSA Employer Total: ICMA Retirement Trust 457-30022' PR Batch 00001.02.2015 ICMA Defe	668.76 154.13
0	02/05/2015	Information Technology	ICMA Def Comp		PR Batch 00001.02.2015 ICMA Defe ICMA Def Comp Total:	70.87 225.00
76579	02/12/2015	Information Technology	Internet	City of Mounds View	Optical Fiber Agreement	600.00
76580	02/12/2015	Information Technology	Internet	City of North St. Paul	Data Center Interconnects	660.00
76580	02/12/2015	Information Technology	Internet	City of North St. Paul	Billing Interconnects	2,090.00
0	02/12/2015	Information Technology	Internet	Cologix, Inc	Fiber Cross Connect	450.00
76590	02/12/2015	Information Technology	Internet	Hurricane Electric	Transit Service Monthly Fee	500.00
0	02/05/2015	Information Technology	MN State Retirement	MSRS-Non Bank	Internet Total: PR Batch 00001.02.2015 Post Emp H	4,300.00 1,139.75
0	02/05/2015	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emplo	349.72
0	02/05/2015	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emp H	2,401.05
0	02/12/2015	Information Technology	Operating Supplies	Aercor Wireless, Inc	MN State Retirement Total:	3,890.52
0	02/12/2015	Information Technology	Operating Supplies	Aercor Wireless, Inc	Mounds View Licenses-Cost Recover	1,707.30
0	02/12/2015	Information Technology	Operating Supplies	Aercor Wireless, Inc	Centennial Fire Licenses-Recovered	1,138.20
0	02/17/2015	Information Technology	Operating Supplies	Aercor Wireless, Inc	Lake Johanna Fire Licenses-Recover	2,276.40
0	02/12/2015	Information Technology	Operating Supplies	Cradlepoint-CC	Power Cables	118.84
0	02/12/2015	Information Technology	Operating Supplies	Newegg Business, Inc.	Card Readers	106.99
0	02/12/2015	Information Technology	Operating Supplies	SHI International Corp	Windows Platforms	1,460.00
0	02/17/2015	Information Technology	Operating Supplies	UPS Store- CC	Return Shipping Charges	11.56
					Operating Supplies Total:	6,819.29

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/05/2015	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	80.78
0	02/05/2015	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2015 PERA Catcl	55.72
0	02/05/2015	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	2,016.95
					PERA Employee Ded Total:	2,153.45
0	02/05/2015	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 PERA Empl	64.29
0	02/05/2015	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera additio	310.30
0	02/05/2015	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	2,016.95
0	02/05/2015	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	93.21
					PERA Employer Share Total:	2,484.75
0	02/12/2015	Information Technology	Professional Services	SEH Design	Wireless Equipment Re-install Inspec	795.97
					Professional Services Total:	795.97
0	02/05/2015	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Incom	1,264.70
0	02/05/2015	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Incom	127.64
					State Income Tax Total:	1,392.34
76558	02/05/2015	Information Technology	Telephone	T Mobile	Cell Phones	419.39
					Telephone Total:	419.39
					Fund Total:	56,963.05
0	02/03/2015	Internal Service - Interest	Investment Income	RVA - Non Bank	December Interest	1,056.77
					Investment Income Total:	1,056.77
					Fund Total:	1,056.77
76584	02/12/2015	License Center	Contract Maintenance	G & K Services	Rugs-Acct: 2462676	22.40
					Contract Maintenance Total:	22.40
0	02/05/2015	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	3,177.06

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Federal Income Tax Total:	3,177.06
0	02/05/2015	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	1,922.45
0	02/05/2015	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare Ei	449.59
					FICA Employee Ded. Total:	2,372.04
0	02/05/2015	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare Ei	449.59
0	02/05/2015	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	1,922.45
					FICA Employers Share Total:	2,372.04
76528	02/05/2015	License Center	HRA Employer	ING ReliaStar	PR Batch 00001.02.2015 HRA Empl	630.00
					HRA Employer Total:	630.00
76548	02/05/2015	License Center	HSA Employee	Premier Bank	PR Batch 00001.02.2015 HSA Empl	76.92
					HSA Employee Total:	76.92
76548	02/05/2015	License Center	HSA Employer	Premier Bank	PR Batch 00001.02.2015 HSA Empl	699.18
					HSA Employer Total:	699.18
0	02/05/2015	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emplo	305.72
					MN State Retirement Total:	305.72
0	02/05/2015	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2015 MNDCP De	254.62
0	02/05/2015	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2015 MNDCP De	378.09
					MNDCP Def Comp Total:	632.71
0	02/17/2015	License Center	Office Supplies	CFS Products-CC	Sony UPXC200 System	275.00
0	02/17/2015	License Center	Office Supplies	Pakor-CC	Passport Supplies	881.33
76622	02/12/2015	License Center	Office Supplies	Staples Business Advantage, Inc.	Toner	286.88
					Office Supplies Total:	1,443.21
0	02/05/2015	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2015 Pera Empl	1,848.11

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					PERA Employee Ded Total:	1,848.11
0	02/05/2015	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	1,848.11
0	02/05/2015	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera additio	284.33
					PERA Employer Share Total:	2,132.44
0	02/17/2015	License Center	Postage	USPS-CC	Postage	186.85
					Postage Total:	186.85
0	02/12/2015	License Center	Professional Services	Quicksilver Express Courier	Courier Service	246.72
					Professional Services Total:	246.72
0	02/12/2015	License Center	Rental	Gaughan Properties	License Center Rent-March 2015	5,161.10
					Rental Total:	5,161.10
0	02/03/2015	License Center	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Jan 2015	526.96
					Sales Tax Payable Total:	526.96
0	02/05/2015	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Incom	1,343.14
					State Income Tax Total:	1,343.14
0	02/05/2015	License Center	Transportation	Mary Dracy	Mileage Reimbursement	117.30
					Transportation Total:	117.30
					Fund Total:	23,293.90
0	02/12/2015	P & R Contract Maintenance	Clothing	John Brown	Boots Reimbursement	187.92
76514	02/05/2015	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	2.36
76514	02/05/2015	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	2.36
0	02/05/2015	P & R Contract Maintenance	Clothing	Matt Schlosser	Boot Reimbursement Per Union Cont	151.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Clothing Total:	344.62
0	02/05/2015	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	184.11
0	02/05/2015	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	2,003.21
					Federal Income Tax Total:	2,187.32
0	02/05/2015	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	105.36
0	02/05/2015	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	1,120.98
0	02/05/2015	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	262.14
0	02/05/2015	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	24.64
					FICA Employee Ded. Total:	1,513.12
0	02/05/2015	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	24.64
0	02/05/2015	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	262.14
0	02/05/2015	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	105.36
0	02/05/2015	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	1,120.98
					FICA Employers Share Total:	1,513.12
76528	02/05/2015	P & R Contract Maintenance	HRA Employer	ING ReliaStar	PR Batch 00001.02.2015 HRA Empl	312.08
76528	02/05/2015	P & R Contract Maintenance	HRA Employer	ING ReliaStar	PR Batch 00001.02.2015 HRA Empl	57.92
					HRA Employer Total:	370.00
76548	02/05/2015	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00001.02.2015 HSA Empl	228.17
					HSA Employee Total:	228.17
76548	02/05/2015	P & R Contract Maintenance	HSA Employer	Premier Bank	PR Batch 00001.02.2015 HSA Empl	928.65
76548	02/05/2015	P & R Contract Maintenance	HSA Employer	Premier Bank	PR Batch 00001.02.2015 HSA Empl	47.93
					HSA Employer Total:	976.58
0	02/17/2015	P & R Contract Maintenance	Miscellaneous	Home Depot- CC	Park Maintenance Supplies	139.88
0	02/17/2015	P & R Contract Maintenance	Miscellaneous	Home Depot- CC	Shelving Unit	1,821.40
0	02/17/2015	P & R Contract Maintenance	Miscellaneous	North Hgts Hardware Hank-CC	Villa Park Keys	215.74
0	02/17/2015	P & R Contract Maintenance	Miscellaneous	Sears-CC	Villa Shelter Supplies	107.76
0	02/17/2015	P & R Contract Maintenance	Miscellaneous	Sears-CC	Vacuum Cleaners	215.53

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/17/2015	P & R Contract Maintenance	Miscellaneous	St. Croix Rec-CC	Recreation Supplies	4,305.00
					Miscellaneous Total:	6,805.31
0	02/05/2015	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emp H	1,750.52
0	02/05/2015	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emplo	204.65
0	02/05/2015	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emp H	697.58
					MN State Retirement Total:	2,652.75
0	02/05/2015	P & R Contract Maintenance	MNDP Def Comp	Great West- Non Bank	PR Batch 00001.02.2015 MNDP De	280.00
					MNDP Def Comp Total:	280.00
76578	02/12/2015	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	2.36
0	02/17/2015	P & R Contract Maintenance	Operating Supplies	LTG Power Equipment-CC	Snowblower Parts	76.39
0	02/12/2015	P & R Contract Maintenance	Operating Supplies	M/A Associates	Can Liners	867.80
76605	02/12/2015	P & R Contract Maintenance	Operating Supplies	Muska Lighting Center	Lighting Supplies	167.28
0	02/17/2015	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Cleaning Supplies	44.95
0	02/17/2015	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Electrical Supplies	17.24
0	02/12/2015	P & R Contract Maintenance	Operating Supplies	Park Supply of America, Inc.	Wall Mount Faucet	90.35
0	02/17/2015	P & R Contract Maintenance	Operating Supplies	Signarama-CC	Bench Plaque	20.35
0	02/17/2015	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Nuts & Bolts	3.98
76628	02/12/2015	P & R Contract Maintenance	Operating Supplies	Trio Supply Company	Restroom Supplies	309.81
					Operating Supplies Total:	1,600.51
0	02/05/2015	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	1,330.20
					PERA Employee Ded Total:	1,330.20
0	02/05/2015	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera additio	204.65
0	02/05/2015	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	1,330.20
					PERA Employer Share Total:	1,534.85
76614	02/12/2015	P & R Contract Maintenance	Professional Services	Roselawn Cemetery	Annual Lease Payment	1.00
0	02/12/2015	P & R Contract Maintenance	Professional Services	Total Tool	Hoist/Crain Inspection	130.00
76630	02/12/2015	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Tree Removal-1312 Willow Circle	725.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/03/2015	P & R Contract Maintenance	Sales Tax	MN Dept of Revenue-Non Bank	Professional Services Total: Sales/Use Tax-Jan 2015	856.00 36.24
0	02/05/2015	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	Sales Tax Total:	36.24
0	02/05/2015	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Income	96.52
0	02/05/2015	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Income	856.23
0	02/17/2015	P & R Contract Maintenance	Telephone	Sprint- CC	State Income Tax Total:	952.75
76618	02/12/2015	P & R Contract Maintenance	Telephone	Sprint	Cell Phones	12.35
76558	02/05/2015	P & R Contract Maintenance	Telephone	T Mobile	Cell Phones	31.47
Telephone Total:						115.73
0	02/17/2015	P & R Contract Maintenance	Training	MN Dept of Agriculture-CC	Pesticide Application License	15.37
0	02/17/2015	P & R Contract Maintenance	Training	MN Nursery & Lands-CC	Green Expo Training	609.00
0	02/17/2015	P & R Contract Maintenance	Training	MN Nursery & Lands-CC	Power Limit Technician Re-Certificat	149.00
Training Total:						773.37
76535	02/05/2015	P & R Contract Maintenance	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2015 IOUE Union	248.40
76535	02/05/2015	P & R Contract Maintenance	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2015 IOUE Union	10.08
Union Dues Deduction Total:						258.48
Fund Total:						24,329.12
0	02/04/2015	Park Renewal 2011	Contractor Payments	Bituminous Roadways Inc	Tennis Court Improvements	79,800.00
0	02/04/2015	Park Renewal 2011	Contractor Payments	Bituminous Roadways Inc	Tennis Court Improvements	142,500.00
0	02/04/2015	Park Renewal 2011	Contractor Payments	Bituminous Roadways Inc	Path Parkway Improvement	10,782.50
76500	02/04/2015	Park Renewal 2011	Contractor Payments	Black & Dew	HANC Building Improvements	94,217.91
76500	02/04/2015	Park Renewal 2011	Contractor Payments	Black & Dew	HANC Building Improvements	118,185.27
76503	02/04/2015	Park Renewal 2011	Contractor Payments	Flagship Recreation	Shelter Demolition, Rebuild	25,500.00
0	02/04/2015	Park Renewal 2011	Contractor Payments	Peterson Companies, Inc.	Lighting and Controls	5,234.50
0	02/04/2015	Park Renewal 2011	Contractor Payments	Peterson Companies, Inc.	Lighting and Controls	27,659.25
0	02/04/2015	Park Renewal 2011	Contractor Payments	Peterson Companies, Inc.	Lighting and Controls	5,272.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/04/2015	Park Renewal 2011	Contractor Payments	Peterson Companies, Inc.	Lighting and Controls	554.18
0	02/04/2015	Park Renewal 2011	Contractor Payments	Peterson Companies, Inc.	Lighting and Controls	5,320.00
0	02/04/2015	Park Renewal 2011	Contractor Payments	Peterson Companies, Inc.	Lighting and Controls	8,540.50
0	02/04/2015	Park Renewal 2011	Contractor Payments	Peterson Companies, Inc.	Lighting and Controls	8,455.95
0	02/04/2015	Park Renewal 2011	Contractor Payments	Peterson Companies, Inc.	Lighting and Controls	8,968.00
0	02/04/2015	Park Renewal 2011	Contractor Payments	Peterson Companies, Inc.	Lighting and Controls	8,414.91
0	02/04/2015	Park Renewal 2011	Contractor Payments	Peterson Companies, Inc.	Lighting and Controls	2,109.00
0	02/04/2015	Park Renewal 2011	Contractor Payments	Peterson Companies, Inc.	Lighting and Controls	16,563.25
0	02/04/2015	Park Renewal 2011	Contractor Payments	Peterson Companies, Inc.	Lighting and Controls	13,613.50
76508	02/04/2015	Park Renewal 2011	Contractor Payments	Wilson's Nursery, Inc.	Treew, Shrubs, Labor	17,533.00
Contractor Payments Total:						599,224.22
0	02/03/2015	Park Renewal 2011	Land Acquisition	Land Title, Inc-Non Bank	Payment for Land From ISD 621	410,638.50
Land Acquisition Total:						410,638.50
76500	02/04/2015	Park Renewal 2011	Professional Services	Black & Dew	HANC Building Improvements	17,845.75
76500	02/04/2015	Park Renewal 2011	Professional Services	Black & Dew	HANC Building Improvements	2,874.70
76533	02/05/2015	Park Renewal 2011	Professional Services	Liesch Associates, Inc.	Project Management	847.00
Professional Services Total:						21,567.45
Fund Total:						1,031,430.17
0	02/05/2015	Police - DWI Enforcement	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	8.48
Federal Income Tax Total:						8.48
0	02/05/2015	Police - DWI Enforcement	FICA Employee Ded	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare Ei	1.03
FICA Employee Ded Total:						1.03
0	02/05/2015	Police - DWI Enforcement	FICA Employer Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare Ei	1.03
FICA Employer Share Total:						1.03
76548	02/05/2015	Police - DWI Enforcement	HSA Employee	Premier Bank	PR Batch 00001.02.2015 HSA Empl	0.53

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76548	02/05/2015	Police - DWI Enforcement	HSA Employer	Premier Bank	HSA Employee Total: PR Batch 00001.02.2015 HSA Emplo	0.53 4.57
0	02/05/2015	Police - DWI Enforcement	MN State Retirement	MSRS-Non Bank	HSA Employer Total: PR Batch 00001.02.2015 Post Emplo	4.57 1.05
0	02/05/2015	Police - DWI Enforcement	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emp H	32.86
0	02/05/2015	Police - DWI Enforcement	MNDCP Def Comp	Great West- Non Bank	MN State Retirement Total: PR Batch 00001.02.2015 MNDCP De	33.91 5.71
0	02/05/2015	Police - DWI Enforcement	PERA	PERA-Non Bank	MNDCP Def Comp Total: PR Batch 00001.02.2015 Pera Emplo	5.71 11.31
0	02/05/2015	Police - DWI Enforcement	PERA Employer Share	PERA-Non Bank	PERA Total: PERA Employer Share Total:	11.31 16.97
0	02/17/2015	Police - DWI Enforcement	Professional Services	CMI-CC	Intoxilizer Tank Professional Services Total:	204.15 204.15
0	02/05/2015	Police - DWI Enforcement	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Incom	3.06
0	02/05/2015	Police - DWI Enforcement	Union Dues	LELS	State Income Tax Total: PR Batch 00001.02.2015 Lels Union	3.06 1.08
0	02/05/2015	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	Union Dues Total: Fund Total:	1.08 291.83
0	02/05/2015	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	31.85

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Federal Income Tax Total:	31.85
0	02/05/2015	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	4.74
					FICA Employee Ded. Total:	4.74
0	02/05/2015	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	4.74
					FICA Employers Share Total:	4.74
76548	02/05/2015	Police Grants	HSA Employer	Premier Bank	PR Batch 00001.02.2015 HSA Emplo	18.22
					HSA Employer Total:	18.22
0	02/05/2015	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emp H	91.26
0	02/05/2015	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emplo	4.21
					MN State Retirement Total:	95.47
0	02/05/2015	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	45.51
					PERA Employee Ded Total:	45.51
0	02/05/2015	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	68.26
					PERA Employer Share Total:	68.26
0	02/05/2015	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Incom	14.31
					State Income Tax Total:	14.31
0	02/05/2015	Police Grants	Union Dues Deduction	LELS	PR Batch 00001.02.2015 Lels Union	4.28
					Union Dues Deduction Total:	4.28
					Fund Total:	287.38
0	02/17/2015	Police Forfeiture Fund	Professional Services	Amazon.com- CC	Gym Supplies	264.15

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/17/2015	Police Forfeiture Fund	Professional Services	Rogue Fitness-CC	Gym Supplies	723.72
76617	02/12/2015	Police Forfeiture Fund	Professional Services	SpectraTek Law Enforcement Tech.	Base and Covert Cell Phones	750.00
76564	02/05/2015	Police Forfeiture Fund	Professional Services	Twin Cities Transport & Recove	Towing Charges	85.00
76564	02/05/2015	Police Forfeiture Fund	Professional Services	Twin Cities Transport & Recove	Towing Charges	115.00
Professional Services Total:						1,937.87
Fund Total:						1,937.87
0	02/17/2015	Police Vehicle Revolving	Capital Outlay	Crye Precision-CC	Combat Pants	943.00
0	02/12/2015	Police Vehicle Revolving	Capital Outlay	Streicher's	Tactical Supplies	529.99
Capital Outlay Total:						1,472.99
Fund Total:						1,472.99
76503	02/04/2015	Recreation Donations	Lexington Park Improvements	Flagship Recreation	Play Equipment	30,000.00
Lexington Park Improvements Total:						30,000.00
Fund Total:						30,000.00
76573	02/12/2015	Recreation Fund	Advertising	Deb Bastyr	Boot Hockey Sponsorship Flyers	104.25
Advertising Total:						104.25
0	02/17/2015	Recreation Fund	Clothing	Mills Fleet Farm-CC	Uniform Supplies	294.26
Clothing Total:						294.26
76546	02/05/2015	Recreation Fund	Contract Maintenance	Prairieland Controls, LLC	Ice Rink Control System Software Re	437.50
76562	02/05/2015	Recreation Fund	Contract Maintenance	Top Line, Inc.	Oval Light Bulb Replacement	850.00
Contract Maintenance Total:						1,287.50
0	02/03/2015	Recreation Fund	Credit Card Fees	US Bank-Non Bank	December Terminal Charges	818.62

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Credit Card Fees Total:	818.62
0	02/05/2015	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	3,294.10
0	02/05/2015	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	1,415.34
					Federal Income Tax Total:	4,709.44
76589	02/12/2015	Recreation Fund	Fee Program Revenue	Ruth Hobscheid	Tai Chi Class Refund	32.85
					Fee Program Revenue Total:	32.85
0	02/05/2015	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	1,003.40
0	02/05/2015	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	3,111.00
0	02/05/2015	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	234.68
0	02/05/2015	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	727.58
					FICA Employee Ded. Total:	5,076.66
0	02/05/2015	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	234.68
0	02/05/2015	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	727.58
0	02/05/2015	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	1,003.40
0	02/05/2015	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	3,111.00
					FICA Employers Share Total:	5,076.66
76528	02/05/2015	Recreation Fund	HRA Employer	ING ReliaStar	PR Batch 00001.02.2015 HRA Empl	640.25
76528	02/05/2015	Recreation Fund	HRA Employer	ING ReliaStar	PR Batch 00001.02.2015 HRA Empl	330.04
					HRA Employer Total:	970.29
76548	02/05/2015	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00001.02.2015 HSA Empl	124.10
76548	02/05/2015	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00001.02.2015 HSA Empl	202.53
					HSA Employee Total:	326.63
76548	02/05/2015	Recreation Fund	HSA Employer	Premier Bank	PR Batch 00001.02.2015 HSA Empl	697.70
76548	02/05/2015	Recreation Fund	HSA Employer	Premier Bank	PR Batch 00001.02.2015 HSA Empl	231.67
					HSA Employer Total:	929.37

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/05/2015	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.02.2015 ICMA Defe	1,875.63
0	02/05/2015	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.02.2015 ICMA Defe	1,284.23
					ICMA Def Comp Total:	3,159.86
0	02/12/2015	Recreation Fund	Memberships & Subscriptions	MRPA	Basketball & Volleyball Team Registr	1,746.00
0	02/12/2015	Recreation Fund	Memberships & Subscriptions	MRPA	Basketball & Volleyball Team Registr	720.00
					Memberships & Subscriptions Total:	2,466.00
0	02/17/2015	Recreation Fund	Merchandise for Sale	Byerly's- CC	Concession Supplies	9.57
76527	02/05/2015	Recreation Fund	Merchandise for Sale	Hermel Food Service	Concession Items for Resale	549.19
0	02/17/2015	Recreation Fund	Merchandise for Sale	Walmart-CC	Concession Supplies for Resale	29.76
					Merchandise for Sale Total:	588.52
0	02/05/2015	Recreation Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00001.02.2015 Minnesota I	427.57
					Minnesota Benefit Ded Total:	427.57
0	02/05/2015	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emp H	10,351.33
0	02/05/2015	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emplo'	406.85
0	02/05/2015	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emp H	10,982.35
					MN State Retirement Total:	21,740.53
0	02/05/2015	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2015 MNDCP De	1,890.37
0	02/05/2015	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2015 MNDCP De	2,397.54
					MNDCP Def Comp Total:	4,287.91
0	02/17/2015	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	88.75
0	02/17/2015	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	82.63
0	02/17/2015	Recreation Fund	Office Supplies	Target- CC	Frames	12.82
					Office Supplies Total:	184.20
0	02/17/2015	Recreation Fund	Operating Supplies	Best Buy- CC	Memory Storage Card	46.06
0	02/17/2015	Recreation Fund	Operating Supplies	Cub Foods- CC	Sprouts Snacks	10.96
0	02/05/2015	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	558.10
0	02/17/2015	Recreation Fund	Operating Supplies	Gopher Sport- CC	Dance Recital Supplies	832.87

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/17/2015	Recreation Fund	Operating Supplies	Home Depot- CC	Cleaning Supplie	105.54
0	02/17/2015	Recreation Fund	Operating Supplies	Home Depot- CC	Shop Vac	106.70
0	02/17/2015	Recreation Fund	Operating Supplies	Liberts-CC	Ice Show Costumes	151.97
0	02/05/2015	Recreation Fund	Operating Supplies	Laura Linder	Dance Costum Reimbursement	13.51
0	02/17/2015	Recreation Fund	Operating Supplies	Menards-CC	Ceiling Tiles	218.21
0	02/17/2015	Recreation Fund	Operating Supplies	Michaels-CC	Picture Frames	164.81
0	02/17/2015	Recreation Fund	Operating Supplies	Nametags.com-CC	Name Tags	174.38
0	02/17/2015	Recreation Fund	Operating Supplies	Office Depot- CC	Chair	599.85
0	02/17/2015	Recreation Fund	Operating Supplies	Office Depot- CC	Frame Kit	1.89
0	02/17/2015	Recreation Fund	Operating Supplies	Orbital Shift-CC	Monthly Scheduling	14.00
0	02/17/2015	Recreation Fund	Operating Supplies	Party City-CC	Party Favors	85.70
0	02/17/2015	Recreation Fund	Operating Supplies	PetSmart-CC	HANC Animal Lighting	373.73
0	02/17/2015	Recreation Fund	Operating Supplies	PetSmart-CC	HANC Supplies	62.99
76609	02/12/2015	Recreation Fund	Operating Supplies	Picklebal Stuff, LLC	Pickleball Supplies	74.95
0	02/05/2015	Recreation Fund	Operating Supplies	R & R Specialties of Wisconsin, Inc	Seal Kit	48.50
0	02/17/2015	Recreation Fund	Operating Supplies	Revolution Dancewear-CC	Ice Show Costumes	1,337.68
0	02/12/2015	Recreation Fund	Operating Supplies	Sysco Mn	Popcorn	129.86
0	02/17/2015	Recreation Fund	Operating Supplies	Target- CC	Storage Supplies	154.48
0	02/17/2015	Recreation Fund	Operating Supplies	Target- CC	Office Supplies	74.11
0	02/17/2015	Recreation Fund	Operating Supplies	Target- CC	New Kitchen Supplies	278.67
0	02/17/2015	Recreation Fund	Operating Supplies	Target- CC	HANC Supplies	58.18
0	02/17/2015	Recreation Fund	Operating Supplies	Tiger Direct -CC	Full Motion Mount	306.66
0	02/17/2015	Recreation Fund	Operating Supplies	U of M Vet-CC	Missing Receipt-D. Cash	95.00
0	02/17/2015	Recreation Fund	Operating Supplies	UPS Store- CC	Volleyball Floorplate Return	14.73
0	02/17/2015	Recreation Fund	Operating Supplies	Vasco, Inc-CC	Edge Blades	34.11
0	02/05/2015	Recreation Fund	Operating Supplies	Voss Lighting	Lighting Supplies	420.80
0	02/17/2015	Recreation Fund	Operating Supplies	Walmart-CC	Distilled Water, Silicone	10.65
0	02/17/2015	Recreation Fund	Operating Supplies	Weissman's Design-CC	Ice Show Costumes	5,824.08
0	02/17/2015	Recreation Fund	Operating Supplies	Zoro Tools-CC	Lime Remover, Frames	53.97
Operating Supplies Total:						12,437.70
0	02/05/2015	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	18.28
0	02/05/2015	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	3,097.30
PERA Employee Ded Total:						3,115.58
0	02/05/2015	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	18.28
0	02/05/2015	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera additio	2.81
0	02/05/2015	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	3,097.30
0	02/05/2015	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera additio	476.55

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employer Share Total:						
76509	02/05/2015	Recreation Fund	Professional Services	AARP	AARP Driving Class	335.00
76512	02/05/2015	Recreation Fund	Professional Services	Big Dog Fishing Guide Service	Kids Ice Fishing Contest-Jan. 31	285.00
0	02/17/2015	Recreation Fund	Professional Services	Celebration Talent-CC	Dance Competition Fees	608.95
0	02/17/2015	Recreation Fund	Professional Services	Craigslislist-CC	Gymnastics Job Ad	25.00
76517	02/05/2015	Recreation Fund	Professional Services	Bobbie Jo Deal	Daddy-Daughter Dance Photographer	115.00
76521	02/05/2015	Recreation Fund	Professional Services	Shane Donohue	Cross Country Ski Instructor	160.00
76583	02/12/2015	Recreation Fund	Professional Services	Fun2Raise Marketing & Events	Advertising-Summer Fun Guide	429.00
76587	02/12/2015	Recreation Fund	Professional Services	Jennifer Hamre	Basketball Scorekeeping	44.00
76593	02/12/2015	Recreation Fund	Professional Services	Sara Kalhoff	Basketball Scorekeeping	88.00
76594	02/12/2015	Recreation Fund	Professional Services	Collin James Kiley	Basketball Scorekeeping	88.00
76595	02/12/2015	Recreation Fund	Professional Services	Kurtis Koenig	Basketball Scorekeeping	44.00
0	02/12/2015	Recreation Fund	Professional Services	Mathias Langhorst	Basketball Scorekeeping	44.00
0	02/17/2015	Recreation Fund	Professional Services	Legacy Dance-CC	Dance Competition Fees	261.00
0	02/12/2015	Recreation Fund	Professional Services	Willie McCray	Referee Service	1,100.00
0	02/12/2015	Recreation Fund	Professional Services	Willie McCray	Referee Service	1,100.00
76598	02/12/2015	Recreation Fund	Professional Services	Kaitlin Meinke	Basketball Scorekeeping	88.00
0	02/12/2015	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officials	1,282.50
0	02/12/2015	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officials	940.50
0	02/05/2015	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officials	1,282.50
0	02/05/2015	Recreation Fund	Professional Services	Mn Volleyball Headquarters, Inc.	Jr. League Coaching	1,776.00
76602	02/12/2015	Recreation Fund	Professional Services	Nasruden Mohamed	Basketball Scorekeeping	44.00
76603	02/12/2015	Recreation Fund	Professional Services	Jack Moran	Run for The Roses-Computer Listing	10.00
76543	02/05/2015	Recreation Fund	Professional Services	NRPA	CAPRA Annual Fee 2015	240.00
76610	02/12/2015	Recreation Fund	Professional Services	Bill Pringle	Broomball Officiating	330.00
0	02/12/2015	Recreation Fund	Professional Services	Kristina Rude	Basketball Timekeeper	49.50
76615	02/12/2015	Recreation Fund	Professional Services	George Sigstad	Broomball Officiating	330.00
Professional Services Total:						
						11,099.95
0	02/03/2015	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Jan 2015	5,208.80
Sales Tax Payable Total:						
						5,208.80
0	02/05/2015	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Income	1,431.72
0	02/05/2015	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Income	555.88
State Income Tax Total:						
						1,987.60
76581	02/12/2015	Recreation Fund	Telephone	Comcast	Sandcastle Park- Internet & Telephone	213.31

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/17/2015	Recreation Fund	Telephone	Comcast-CC	High Speed Internet-Sandcastle-Past I	458.10
0	02/17/2015	Recreation Fund	Telephone	Comcast-CC	High Speed Internet-Villa Park	506.45
76618	02/12/2015	Recreation Fund	Telephone	Sprint	Cell Phones	78.68
76558	02/05/2015	Recreation Fund	Telephone	T Mobile	Cell Phones	530.75
					Telephone Total:	1,787.29
76535	02/05/2015	Recreation Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2015 IOUE Union	56.66
76535	02/05/2015	Recreation Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2015 IOUE Union	42.34
					Union Dues Deduction Total:	99.00
0	02/12/2015	Recreation Fund	Utilities	Xcel Energy	Sandcastle Park	72.42
					Utilities Total:	72.42
					Fund Total:	91,884.40
76503	02/04/2015	Recreation Improvements	Tom Curley Play Area Replace	Flagship Recreation	Play Equipment	5,424.00
0	02/04/2015	Recreation Improvements	Tom Curley Play Area Replace	Midwest Fence	Rink Boards	4,889.00
					Tom Curley Play Area Replace Total:	10,313.00
					Fund Total:	10,313.00
0	02/05/2015	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Dental Insurance Premium for Januar	6,562.06
					Employer Insurance Total:	6,562.06
76531	02/05/2015	Risk Management	Police Patrol Claims	League of MN Cities Ins Trust	Claim #: C0025574-Data Access Sett	1,755.13
					Police Patrol Claims Total:	1,755.13
					Fund Total:	8,317.19
0	02/04/2015	Sanitary Sewer	Clothing	North Image Apparel, Inc.	Clothing	142.74

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Clothing Total:	142.74
76585	02/12/2015	Sanitary Sewer	Contract Maintenance	General Repair Service, Corp	Pump Repair	556.50
					Contract Maintenance Total:	556.50
0	02/03/2015	Sanitary Sewer	Credit Card Fees	Bluefin Payment Systems-Non Ban	December UB Payments.com Charge:	1,724.03
					Credit Card Fees Total:	1,724.03
0	02/05/2015	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	1,102.65
0	02/05/2015	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	104.86
					Federal Income Tax Total:	1,207.51
0	02/05/2015	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	65.55
0	02/05/2015	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	659.40
0	02/05/2015	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	154.23
0	02/05/2015	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	15.34
					FICA Employee Ded. Total:	894.52
0	02/05/2015	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	15.34
0	02/05/2015	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	154.23
0	02/05/2015	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	65.55
0	02/05/2015	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	659.40
					FICA Employers Share Total:	894.52
76528	02/05/2015	Sanitary Sewer	HRA Employer	ING ReliaStar	PR Batch 00001.02.2015 HRA Empl	357.72
76528	02/05/2015	Sanitary Sewer	HRA Employer	ING ReliaStar	PR Batch 00001.02.2015 HRA Empl	46.30
					HRA Employer Total:	404.02
76548	02/05/2015	Sanitary Sewer	HSA Employee	Premier Bank	PR Batch 00001.02.2015 HSA Empl	12.58
76548	02/05/2015	Sanitary Sewer	HSA Employee	Premier Bank	PR Batch 00001.02.2015 HSA Empl	5.10
					HSA Employee Total:	17.68
76548	02/05/2015	Sanitary Sewer	HSA Employer	Premier Bank	PR Batch 00001.02.2015 HSA Empl	4.74

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76548	02/05/2015	Sanitary Sewer	HSA Employer	Premier Bank	PR Batch 00001.02.2015 HSA Emplo	11.68
					HSA Employer Total:	16.42
0	02/05/2015	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.02.2015 ICMA Defe	1.47
0	02/05/2015	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.02.2015 ICMA Defe	33.51
					ICMA Def Comp Total:	34.98
0	02/12/2015	Sanitary Sewer	Metro Waste Control Board	Metropolitan Council	Waste Water Services	216,917.83
					Metro Waste Control Board Total:	216,917.83
0	02/05/2015	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emplo	118.73
0	02/05/2015	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emp H	268.82
0	02/05/2015	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emp H	905.98
					MN State Retirement Total:	1,293.53
0	02/05/2015	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2015 MNDCP De	77.10
0	02/05/2015	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2015 MNDCP De	23.52
					MNDCP Def Comp Total:	100.62
0	02/12/2015	Sanitary Sewer	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	1,510.72
0	02/17/2015	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Batteries	20.33
					Operating Supplies Total:	1,531.05
0	02/05/2015	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	771.63
					PERA Employee Ded Total:	771.63
0	02/05/2015	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera additio	118.73
0	02/05/2015	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	771.63
					PERA Employer Share Total:	890.36
0	02/05/2015	Sanitary Sewer	Professional Services	Foth Infrastructure & Environment	Lift Station Services	2,000.00
0	02/05/2015	Sanitary Sewer	Professional Services	Gopher State One Call	FTP Tickets	59.55

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/03/2015	Sanitary Sewer	Sales Tax Payable	MN Dept of Revenue-Non Bank	Professional Services Total: Sales/Use Tax-Jan 2015	2,059.55 27.96
0	02/05/2015	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	Sales Tax Payable Total:	27.96
0	02/05/2015	Sanitary Sewer	State Income Tax	PR Batch 00001.02.2015 State Income		467.01
				PR Batch 00001.02.2015 State Income		41.97
				State Income Tax Total:		508.98
0	02/17/2015	Sanitary Sewer	Telephone	Sprint- CC	Cell Phones	22.70
76624	02/12/2015	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 771707201	79.98
				Telephone Total:		102.68
76535	02/05/2015	Sanitary Sewer	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2015 IOUE Union	100.93
76535	02/05/2015	Sanitary Sewer	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2015 IOUE Union	12.89
				Union Dues Deduction Total:		113.82
				Fund Total:		230,210.93
76552	02/05/2015	Singles Program	Operating Supplies	Ron Rieschl	Singles Supplies Reimbursement	15.00
				Operating Supplies Total:		15.00
				Fund Total:		15.00
0	02/05/2015	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Inco	95.45
				Federal Income Tax Total:		95.45
0	02/05/2015	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	53.44
0	02/05/2015	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	12.49

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	65.93
0	02/05/2015	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	12.49
0	02/05/2015	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	53.44
					FICA Employers Share Total:	65.93
76548	02/05/2015	Solid Waste Recycle	HSA Employer	Premier Bank	PR Batch 00001.02.2015 HSA Empl	60.01
					HSA Employer Total:	60.01
0	02/05/2015	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emplo	8.54
					MN State Retirement Total:	8.54
0	02/05/2015	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2015 Pera Empl	55.49
					PERA Employee Ded Total:	55.49
0	02/05/2015	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera Empl	55.49
0	02/05/2015	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera additio	8.54
					PERA Employer Share Total:	64.03
0	02/12/2015	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	34,955.42
76551	02/05/2015	Solid Waste Recycle	Professional Services	Ramsey- Washington Metro	Education/Outreach, Zero Waste Outr	300.00
					Professional Services Total:	35,255.42
0	02/05/2015	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Incom	42.69
					State Income Tax Total:	42.69
					Fund Total:	35,713.49
76608	02/12/2015	Storm Drainage	2014 Mill & Overlay	Penn Contracting, Inc.	Sherren/Dellwood Drainage Improve	31,018.40

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					2014 Mill & Overlay Total:	31,018.40
0	02/12/2015	Storm Drainage	Clothing	North Image Apparel, Inc.	Uniform Supplies	66.50
0	02/04/2015	Storm Drainage	Clothing	North Image Apparel, Inc.	Clothing	142.74
					Clothing Total:	209.24
76504	02/04/2015	Storm Drainage	Contract Maintenance	Ramsey County	Larpenteur Lift Station Operation/Ma	2,033.82
					Contract Maintenance Total:	2,033.82
0	02/05/2015	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	1,035.82
0	02/05/2015	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	95.28
					Federal Income Tax Total:	1,131.10
0	02/05/2015	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	98.63
0	02/05/2015	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	680.33
0	02/05/2015	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	159.11
0	02/05/2015	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	23.07
					FICA Employee Ded. Total:	961.14
0	02/05/2015	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	23.07
0	02/05/2015	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	159.11
0	02/05/2015	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	680.33
0	02/05/2015	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	98.63
					FICA Employers Share Total:	961.14
76548	02/05/2015	Storm Drainage	HSA Employer	Premier Bank	PR Batch 00001.02.2015 HSA Emplo	139.99
					HSA Employer Total:	139.99
0	02/05/2015	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emplo	113.72
0	02/05/2015	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emp H	962.18
0	02/05/2015	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emp H	1,126.62
					MN State Retirement Total:	2,202.52

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/05/2015	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2015 MNDCP De	406.76
0	02/05/2015	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2015 MNDCP De	347.38
					MNDCP Def Comp Total:	754.14
76523	02/05/2015	Storm Drainage	Operating Supplies	Esch Construction Supply, Inc.	Bushing, Ear Plugs	292.16
0	02/17/2015	Storm Drainage	Operating Supplies	PTS Tool Supply-CC	Tools	56.00
76632	02/12/2015	Storm Drainage	Operating Supplies	Winnick Supply Co	Leaf Box Fabricated for Truck	1,290.33
					Operating Supplies Total:	1,638.49
0	02/05/2015	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	739.29
					PERA Employee Ded Total:	739.29
0	02/05/2015	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera additio	113.72
0	02/05/2015	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	739.29
					PERA Employer Share Total:	853.01
0	02/05/2015	Storm Drainage	Professional Services	Gopher State One Call	FTP Tickets	59.55
76551	02/05/2015	Storm Drainage	Professional Services	Ramsey-Washington Metro	Education/Outreach, Zero Waste Outr	600.00
76623	02/12/2015	Storm Drainage	Professional Services	Sheila Stowell	PWET Meeting Minutes	243.75
76623	02/12/2015	Storm Drainage	Professional Services	Sheila Stowell	Mileage Reimbursement	5.00
					Professional Services Total:	908.30
0	02/03/2015	Storm Drainage	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Jan 2015	62.54
					Sales Tax Payable Total:	62.54
0	02/12/2015	Storm Drainage	St Croix Lift Station Rehab	SEH Design	St, Croix Storm Sewer Lift Station	2,403.15
					St Croix Lift Station Rehab Total:	2,403.15
0	02/05/2015	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Incom	455.27
0	02/05/2015	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Incom	40.85
					State Income Tax Total:	496.12
0	02/17/2015	Storm Drainage	Telephone	Sprint- CC	Cell Phones	26.93

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Telephone Total:	26.93
76535	02/05/2015	Storm Drainage	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2015 IOUE Union	17.80
76535	02/05/2015	Storm Drainage	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2015 IOUE Union	114.20
					Union Dues Deduction Total:	132.00
					Fund Total:	46,671.32
0	02/12/2015	Street Construction	15-02 Victoria Street Recon	American Engineering Testing, Inc.	Engineering Report-Road & Stormwa	17,930.60
76516	02/05/2015	Street Construction	15-02 Victoria Street Recon	Dahlen, Dwyer & Foley Inc.	Project P-ST-SW-15-02 Consulting R	3,950.00
					15-02 Victoria Street Recon Total:	21,880.60
76601	02/12/2015	Street Construction	2014 Mill & Overlay	MN Dept of Transportation	Materials Testing & Inspection, Bitum	458.84
					2014 Mill & Overlay Total:	458.84
					Fund Total:	22,339.44
0	02/05/2015	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	63.57
0	02/05/2015	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	431.37
					Federal Income Tax Total:	494.94
0	02/05/2015	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	359.34
0	02/05/2015	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	57.42
0	02/05/2015	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	13.43
0	02/05/2015	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	84.03
					FICA Employee Ded. Total:	514.22
0	02/05/2015	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	13.43
0	02/05/2015	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	84.03
0	02/05/2015	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	359.34
0	02/05/2015	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	57.42

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	514.22
76528	02/05/2015	Telecommunications	HRA Employer	ING ReliaStar	PR Batch 00001.02.2015 HRA Emplc	104.71
76528	02/05/2015	Telecommunications	HRA Employer	ING ReliaStar	PR Batch 00001.02.2015 HRA Emplc	51.63
					HRA Employer Total:	156.34
76548	02/05/2015	Telecommunications	HSA Employee	Premier Bank	PR Batch 00001.02.2015 HSA Emplc	8.91
					HSA Employee Total:	8.91
76548	02/05/2015	Telecommunications	HSA Employer	Premier Bank	PR Batch 00001.02.2015 HSA Emplc	48.74
					HSA Employer Total:	48.74
0	02/05/2015	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emp H	949.76
0	02/05/2015	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emp H	468.32
0	02/05/2015	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emplc	66.95
					MN State Retirement Total:	1,485.03
0	02/05/2015	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2015 MNDCP De	153.13
0	02/05/2015	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.02.2015 MNDCP De	312.98
					MNDCP Def Comp Total:	466.11
0	02/17/2015	Telecommunications	Operating Supplies	S & T Office Products-CC	Office Supplies	12.43
					Operating Supplies Total:	12.43
0	02/05/2015	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplc	435.30
					PERA Employee Ded Total:	435.30
0	02/05/2015	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplc	435.30
0	02/05/2015	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera additio	66.95
					PERA Employer Share Total:	502.25
76544	02/05/2015	Telecommunications	Postage	Postmaster	Newsletter Postage-Acct: 2437	3,300.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Postage Total:	3,300.00
0	02/17/2015	Telecommunications	Professional Services	Facebook-CC	Advertising	86.66
0	02/05/2015	Telecommunications	Professional Services	Greenhaven Printing	Jan/Feb Newsletter	7,120.00
0	02/17/2015	Telecommunications	Professional Services	MAGC-CC	January Workshop Registration-Curti	85.00
0	02/12/2015	Telecommunications	Professional Services	North Suburban Access Corp	Monthly Production Services-Jan	1,419.00
					Professional Services Total:	8,710.66
0	02/05/2015	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Income	190.28
0	02/05/2015	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Income	29.84
					State Income Tax Total:	220.12
					Fund Total:	16,869.27
76577	02/12/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink Communications	Telephone	8.71
76576	02/12/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	38.12
76576	02/12/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	107.36
76576	02/12/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	97.89
					PSTN-PRI Access/DID Allocation Total:	252.08
					Fund Total:	252.08
76511	02/05/2015	Water Fund	Accounts Payable	SAMUEL & DELIA BARNES	Refund Check	75.98
76513	02/05/2015	Water Fund	Accounts Payable	GERHARDT BUCKENTIN	Refund Check	125.46
76518	02/05/2015	Water Fund	Accounts Payable	BRIAN DELESKI	Refund Check	238.04
76519	02/05/2015	Water Fund	Accounts Payable	ANGELA DIPALMA	Refund Check	157.69
76526	02/05/2015	Water Fund	Accounts Payable	JEFF HAM	Refund Check	187.30
76529	02/05/2015	Water Fund	Accounts Payable	KAYAK REMODELING & REPL	Refund Check	117.69
76541	02/05/2015	Water Fund	Accounts Payable	KRYSTAL MORTENSON	Refund Check	187.36
76607	02/12/2015	Water Fund	Accounts Payable	JACKLYN OTTO	Double Payment Refund-UB-001616-	104.79
76563	02/05/2015	Water Fund	Accounts Payable	SHYA TRAN	Refund Check	149.42
76566	02/05/2015	Water Fund	Accounts Payable	STEPHEN TYE	Refund Check	172.01
					Accounts Payable Total:	1,515.74

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/05/2015	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	1,621.14
0	02/05/2015	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Federal Incc	62.26
					Federal Income Tax Total:	1,683.40
0	02/05/2015	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	50.39
0	02/05/2015	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	946.51
0	02/05/2015	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	221.36
0	02/05/2015	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	11.78
					FICA Employee Ded. Total:	1,230.04
0	02/05/2015	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	11.78
0	02/05/2015	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 Medicare E	221.36
0	02/05/2015	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	50.39
0	02/05/2015	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.02.2015 FICA Empl	946.51
					FICA Employers Share Total:	1,230.04
76528	02/05/2015	Water Fund	HRA Employer	ING ReliaStar	PR Batch 00001.02.2015 HRA Empl	511.42
76528	02/05/2015	Water Fund	HRA Employer	ING ReliaStar	PR Batch 00001.02.2015 HRA Empl	39.56
					HRA Employer Total:	550.98
76548	02/05/2015	Water Fund	HSA Employee	Premier Bank	PR Batch 00001.02.2015 HSA Empl	49.52
					HSA Employee Total:	49.52
76548	02/05/2015	Water Fund	HSA Employer	Premier Bank	PR Batch 00001.02.2015 HSA Empl	31.24
					HSA Employer Total:	31.24
0	02/05/2015	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.02.2015 ICMA Defe	62.28
0	02/05/2015	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.02.2015 ICMA Defe	2.74
					ICMA Def Comp Total:	65.02
0	02/17/2015	Water Fund	Memberships & Subscriptions	American Water Works-CC	Membership Dues-2015	1,801.00
					Memberships & Subscriptions Total:	1,801.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	02/05/2015	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emp H	858.83
0	02/05/2015	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emp H	187.34
0	02/05/2015	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.02.2015 Post Emplo	158.51
MN State Retirement Total:						1,204.68
0	02/05/2015	Water Fund	MNDP Def Comp	Great West- Non Bank	PR Batch 00001.02.2015 MNDP De	26.32
0	02/05/2015	Water Fund	MNDP Def Comp	Great West- Non Bank	PR Batch 00001.02.2015 MNDP De	136.20
MNDP Def Comp Total:						162.52
76524	02/05/2015	Water Fund	Operating Supplies	Gary Carlson Equipment, Corp.	Vacuum Bond Blade	205.00
76586	02/12/2015	Water Fund	Operating Supplies	Hamernick Decorating Center	Booster Supplies	144.48
76586	02/12/2015	Water Fund	Operating Supplies	Hamernick Decorating Center	Sewer Supplies	121.94
0	02/17/2015	Water Fund	Operating Supplies	Marathon Oil-CC	Fuel	16.23
0	02/17/2015	Water Fund	Operating Supplies	Menards-CC	Shop Supplies	105.08
0	02/17/2015	Water Fund	Operating Supplies	Menards-CC	Couplings	14.40
0	02/17/2015	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	No Receipt-Immerman	29.98
Operating Supplies Total:						637.11
0	02/05/2015	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	1,030.12
PERA Employee Ded Total:						1,030.12
0	02/05/2015	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera additio	158.51
0	02/05/2015	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.02.2015 Pera Emplo	1,030.12
PERA Employer Share Total:						1,188.63
0	02/05/2015	Water Fund	Professional Services	Gopher State One Call	FTP Tickets	59.55
76565	02/05/2015	Water Fund	Professional Services	Twin City Water Clinic, Inc.	Coliform Bacteria	400.00
76570	02/05/2015	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Location Service	520.13
Professional Services Total:						979.68
76524	02/05/2015	Water Fund	Rental	Gary Carlson Equipment, Corp.	Water Leak Repair-1945 Sharondale	105.00
76611	02/12/2015	Water Fund	Rental	Railroad Management Co. III, LLC	License Fee-Water Pipeline Crossing	160.78
Rental Total:						265.78

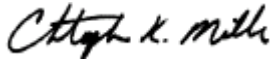
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76621	02/12/2015	Water Fund	St. Paul Water	St. Paul Regional Water Services	Water	321,960.15
				St. Paul Water Total:		321,960.15
0	02/05/2015	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Incom	668.50
0	02/05/2015	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.02.2015 State Incom	26.78
				State Income Tax Total:		695.28
0	02/03/2015	Water Fund	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Jan 2015	5,859.41
				State Sales Tax Payable Total:		5,859.41
76558	02/05/2015	Water Fund	Telephone	T Mobile	Cell Phones	1,023.21
				Telephone Total:		1,023.21
76535	02/05/2015	Water Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2015 IOUE Union	11.68
76535	02/05/2015	Water Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.02.2015 IOUE Union	171.50
				Union Dues Deduction Total:		183.18
0	02/03/2015	Water Fund	Water - Roseville	City of Roseville- Non Bank	December Water	1,189.52
				Water - Roseville Total:		1,189.52
0	02/05/2015	Water Fund	Water Meters	Grainger Inc	Shoe Covers	41.08
0	02/17/2015	Water Fund	Water Meters	Suburban Ace Hardware-CC	Utility Knife	5.49
				Water Meters Total:		46.57
				Fund Total:		344,582.82
0	02/03/2015	Workers Compensation	Fire Department Claims	SFM-Non Bank	January Work Comp Claims	4,193.25
				Fire Department Claims Total:		4,193.25
0	02/03/2015	Workers Compensation	Golf Course Claims	SFM-Non Bank	January Work Comp Claims	336.71

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Golf Course Claims Total:	336.71
0	02/12/2015	Workers Compensation	Police Patrol Claims	SFM	Administration Charges and Claim	1,055.00
0	02/03/2015	Workers Compensation	Police Patrol Claims	SFM-Non Bank	January Work Comp Claims	1,788.30
					Police Patrol Claims Total:	2,843.30
0	02/12/2015	Workers Compensation	Professional Services	SFM	Administration Charges and Claim	3,110.00
					Professional Services Total:	3,110.00
0	02/03/2015	Workers Compensation	Water Department Claims	SFM-Non Bank	January Work Comp Claims	1,155.95
					Water Department Claims Total:	1,155.95
					Fund Total:	11,639.21
					Report Total:	2,440,695.05

REQUEST FOR COUNCIL ACTION

Date: 02/23/2015
Item No.: 8.b

Department Approval



City Manager Approval



Item Description: Approve 2015 Business and Other Licenses

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration:

Massage Therapy Establishment License

Monaco Bodyworks
2355 Hwy 36 West, Suite 400
Roseville, MN 55113

Sunshine Spa
1315 W Larpenteur Ave, Suite J
Roseville, MN 55113

Massage Therapist License

Stephanie Monaco
Monaco Bodyworks
2355 Hwy 36 West, Suite 400
Roseville, MN 55113

Gambling Exempt Permit

Parkview Center School PTSA
701 W. County Road B
Roseville, MN 55113

The Parkview Center School PTSA plans to conduct a raffle during their annual Family Fun Night on March 27, 2015.

POLICY OBJECTIVE

Required by City Code

FINANCIAL IMPACTS

The correct fees were paid to the City at the time the application(s) were made.

STAFF RECOMMENDATION

Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff

34 recommends approval of the license(s) pending successful background checks.

35 **REQUESTED COUNCIL ACTION**

36 Motion to approve the business and other license application(s) pending successful background checks.

Prepared by: Chris Miller, Finance Director

Attachments: A: Applications



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7836

Massage Therapy Establishment License Application

☒ New License

☐ Renewal

 For License Year Ending June 30, 2015

Business Name Monaco Bodyworks
Business Address 2355 Hwy 36 West Suite 400 Roseville MN 55113
Business Phone 612-655-2880
Email Address Stefmonaco4@aol.com

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Monaco Stephanie
(Last) (First) (Middle)

Home Address _____
(Street) (City) (State) (Zip)

Telephone (_____) ☒ Cell ☒ Home ☒ Work

Date of Birth (mm/dd/yyyy) _____

Driver's License Number _____ State of Residence _____

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?

☒ Yes ☐ No

If Yes, List each full name along with dates and places where used.

Stephanie Lynn Schmalz 1968-1998, Stephanie Lynn Kingstad 1998-2007

Has the business held any previous massage therapy establishment licenses? If yes, in which city was it licensed?

☐ Yes

☒ No

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statute #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature _____

Date 2/17/2015

License Fee is \$300.00

Additional \$150 background check fee for all first-time applicants

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

(Please Print Clearly)

☒ New License ☐ Renewal

For License Year Ending June 30, 2015

Business Name Sunshine Spa

Business Address 1315 W. Larpentour Ave. Suite J Roseville, MN 55113

Business Phone _____

Email Address Jinyl@163.com

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Li Jin S
(Last) (First) (Middle)

Home Address _____
(Street) (City) (State) (Zip)

Telephone _____ ☒ Cell ☐ Home ☐ Work

Date of Birth (mm/dd/yyyy) _____

Driver's License Number _____ State of Issuance _____

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

Has the business held any previous massage therapy establishment licenses? If yes, in which city was it licensed?

☐ Yes ☒ No

The undersigned applicant makes this application pursuant to all laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

By signing below, the applicant certifies that the above information is correct and authorizes the City of Roseville Police Department to run his/her information for the required background checks.

Signature _____

Date 2/10/15

License Fee is \$300.00
Additional \$150 background check fee for all first-time applicants
Make checks payable to: City of Roseville



Finance Department, License Division
2668 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☒ New License

☐ Renewal

For the License Year Ending June 30, 2015

1. Full Legal Name (Please Print) Monaco Stephanie
(Last) (First) (Middle)

2. Home Address 7 1 1 1
(Street) (City) (State) (Zip)

3. Telephone (1 1 1 1 1 1)
☒ Home ☒ Office ☒ Work

4. Date of Birth (mm/dd/yyyy) _____

5. Email Address _____

6. Driver's License Number _____ State of Issuance _____

7. Ethnicity: _____

8. Sex: _____

9. Have you ever used or been known by any name other than the legal name given in number 1 above?

☒ Yes

☐ No

If Yes, List each full name along with dates and places where used.

Stephanie Lynn Schmaltz 1968-1998 Stephanie Lynn Kriststad 1998-2007

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:

Monaco Bodyworks

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?

☒ Yes

St. Louis Park, MN
Plymouth, MN

☐ No

Crystal, MN

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on the back of this page.

☐ Yes

☒ No

☐ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature _____

Date 2/17/2015

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00 (prorated quarterly)
Make checks payable to: City of Roseville

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total prize value for the year will be \$1,500 or less, contact the Licensing Specialist assigned to your county.

Application fee (nonrefundable)If the application is postmarked or received 30 days or more before the event, the application fee is **\$50**; otherwise the fee is **\$100**.**Organization Information**

Organization Name: Parkview Center School PTSA	Previous Gambling Permit Number: X-34418-14-006
Minnesota Tax ID Number, if any:	Federal Employer ID Number (FEIN), if any:

Type of Nonprofit Organization (check one):

☐ Fraternal
 ☐ Religious
 ☐ Veterans
 ☒ Other Nonprofit Organization

Mailing Address: 701 W. County Road B	City: Roseville	State and Zip: MN 55113	County: Ramsey
Name of Chief Executive Officer (CEO): Cari Lee	Daytime Phone: 612-735-3553	Email: carillee@comcast.net	

Nonprofit Status

Attach a copy of ONE of the following for proof of nonprofit status:

☐ **Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.**
 Don't have a copy? This certificate must be obtained each year from:
 Minnesota Secretary of State
 Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Phone: 651-296-2803

☐ **IRS income tax exemption (501(c)) letter in your organization's name.**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter).**
 If your organization falls under a parent organization, attach copies of **both** of the following:
 a. an IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

Gambling Premises Information

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place):
Parkview Center School

Address (do not use PO box): 701 W. County Road B	City or Township: Roseville	Zip Code: 55113	County: Ramsey
---	---------------------------------------	---------------------------	--------------------------

Date(s) of activity (for raffles, indicate the date of the drawing):
March 27, 2015

Check each type of gambling activity that your organization will conduct:

☐ Bingo*
 ☐ Paddlewheels*
 ☐ Pull-Tabs*
 ☐ Tipboards*

☒ Raffle (total value of raffle prizes awarded for the year: **\$3,725.00**)

***Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to **www.mn.gov/gcb** and click on **Distributors** under the **LIST OF LICENSEES**, or call 651-539-1900.

Local Unit of Government Acknowledgment

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

Local unit of government must sign.

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county).

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.166.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

Chief Executive Officer's Signature

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Cari Lee Date: Feb 11, 2015

Print Name: Cari Lee

Requirements

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Send application with:

_____ a copy of your proof of nonprofit status, and
_____ application fee (nonrefundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$50; otherwise the fee is \$100. Make check payable to **State of Minnesota**.

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required.

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.mn.gov/gcb.

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board. Your organization must keep all exempt raffle records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

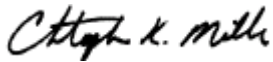
application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 2/23/2015
Item No.: 8.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount	Budget / CIP
Streets	Brock White	Pavement Router (a)	\$9,450.00	CIP
Engineering	Midway Ford	For F150 (a)	24,301.00	CIP
Streets	Boyer Trucks	7400 International (a)	43,663.39	CIP
Streets	Compass Minerals	Road Salt (b)	28,000.00	Budget
Streets	Sandstrom Land Mgmt.	City Hall & Fire Station Campus (c)	6,000.00	Budget
Streets	Sandstrom Land Mgmt.	Co Road C, Twin Lakes streetscape (c)	38,898.00	Budget

Comments/Description:

- a) Purchased off the State Bid Contract. Replaces the current machine/vehicle.
- b) Purchased off the State Bid Contract.
- c) Based on low bid. Includes mowing, weeding, and mulching

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

24 **STAFF RECOMMENDATION**

25 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
26 applicable, authorize the trade-in/sale of surplus items.

27 **REQUESTED COUNCIL ACTION**

28 Motion to approve the attached list of general purchases and contracts for services and where
29 applicable; the trade-in/sale of surplus equipment.
30

31

Prepared by: Chris Miller, Finance Director
Attachments: A: 2015 CIP Purchase Summary

32

City of Roseville

2015 Capital Improvement Plan Summary

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Budget Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Vehicles	Police	Marked squad replacement (5)	\$ 165,000		\$ -	\$ -
Vehicles	Police	Unmarked vehicles (1)	24,000		-	-
Vehicles	Fire	Staffed engine replacement	525,000		-	-
Vehicles	Fire	Medic unit	55,000		-	-
Vehicles	Engineering	Vehicle #303 Survey Crew	30,000		-	-
Vehicles	Streets	Vehicle #104: 1-ton pickup	33,000		-	-
Vehicles	Streets	Vehicle #155 Sterling 3-ton w/ plow	180,000		-	-
Vehicles	Streets	Vehicle #159 Crafcro router	10,000		-	-
Vehicles	Engineering Services	Vehicle for ROW Specialist	20,000	1/26/2015	-	-
Vehicles	Sanitary Sewer	Vehicle #201 Jetter/Vactor	350,000		-	-
Total Vehicles			\$ 1,392,000		\$ -	\$ -
Equipment	Central Services	Postage Machine/Copier Rental	\$ 77,840		\$ -	\$ -
Equipment	Police	Computer equipment	7,400		-	-
Equipment	Police	Office furniture	2,100		-	-
Equipment	Police	Patrol area cubicles	7,400		-	-
Equipment	Police	Laptop replacement for squads	126,075		-	-
Equipment	Police	Printer replacement for squads	7,210		-	-
Equipment	Police	Non-lethal weapons	1,600		-	-
Equipment	Police	Long-gun parts	3,090		-	-
Equipment	Police	Sidearm parts	2,060		-	-
Equipment	Police	Tactical gear	5,150		-	-
Equipment	Police	SWAT vests	6,180		-	-
Equipment	Police	Cell phone extraction device	6,000		-	-
Equipment	Police	Crime scene equipment	1,000		-	-
Equipment	Police	Bite suit	1,545		-	-
Equipment	Police	Defibrillators	1,575		-	-
Equipment	Police	Radar units	4,120		-	-
Equipment	Police	Stop sticks	1,030		-	-
Equipment	Police	Rear transport seats	2,705		-	-
Equipment	Police	Control boxes	4,000		-	-
Equipment	Police	Visabars	8,250		-	-
Equipment	Police	Radio equipment	15,500		-	-
Equipment	Fire	Weather and traffic protection	21,000		-	-
Equipment	Streets	Street signs	50,000		-	-
Equipment	Streets	Mower/ Snow blower combo	35,000		-	-
Equipment	Maintenance Garage	Vehicle analyzer	1,000		-	-
Equipment	Maintenance Garage	Brake lathe	8,300		-	-
Equipment	Maintenance Garage	Column lifts rehab/replace	2,500		-	-
Equipment	Park Maintenance	Belos & blower	145,000	2/9/2015	-	-
Equipment	Park Maintenance	Park security systems	150,000		-	-
Equipment	Park Maintenance	Unit #536 Jacobsen 16' mower	95,000		-	-
Equipment	Park Maintenance	Push mowers	1,000		-	-
Equipment	Park Maintenance	Unit #565 Smithco sweeper	8,000		-	-
Equipment	Skating Center	Compressors - OVAL	50,000		-	-
Equipment	Skating Center	Rental skates - OVAL	5,000		-	-
Equipment	Skating Center	Perimeter fence pads - OVAL	35,000		-	-
Equipment	Communications	Council Chambers camera replacement	80,000		-	-
Equipment	Information Technology	Computers, monitors printers	116,315	Various	-	-
Equipment	Information Technology	Network: servers, routers, etc.	215,325		-	-
Equipment	Water	Water meters, AMR system	600,000		-	-
Equipment	Storm Drainage	Replace Unit #164 Turf gator	10,000		-	-
Equipment	Storm Drainage	Portable generator	100,000		-	-
Equipment	Storm Drainage	Tractor/snowblower	35,000		-	-
Equipment	Golf Course	Gas pump and tank replacement	10,000		-	-
Equipment	Golf Course	Course netting/deck/shelter	8,000		-	-
Equipment	Golf Course	Cushman #1 and #2	28,000		-	-
Total Equipment			\$ 2,101,270		\$ -	\$ -

City of Roseville

2015 Capital Improvement Plan Summary

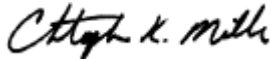
Updated January 31, 2015

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Budget Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Bldgs & Infrastructure	General Facilities	VAV's heat/cool	\$ 15,000		\$ -	\$ -
Bldgs & Infrastructure	General Facilities	VAV's cool	10,000		-	-
Bldgs & Infrastructure	General Facilities	Update flooring: City Hall & PD	25,000		-	-
Bldgs & Infrastructure	General Facilities	Update restrooms: City Hall	30,000		-	-
Bldgs & Infrastructure	General Facilities	LED conversion: City Hall	50,000		-	-
Bldgs & Infrastructure	General Facilities	Brimhall gymnasium improvements	80,800		-	-
Bldgs & Infrastructure	General Facilities	Central Park gymnasium improvements	5,000		-	-
Bldgs & Infrastructure	General Facilities	Gymnastics center improvements	10,000		-	-
Bldgs & Infrastructure	Street Lighting	General replacement - streetlight fixtures	25,000		-	-
Bldgs & Infrastructure	Skating Center	Rubber flooring in locker room - Arena	8,000		-	-
Bldgs & Infrastructure	Skating Center	Dehumidification system - Arena	87,500		-	-
Bldgs & Infrastructure	Skating Center	Scoreboard (large) - Arena	30,000		-	-
Bldgs & Infrastructure	Skating Center	Garage doors - OVAL	12,000		-	-
Bldgs & Infrastructure	Pathways	Pathway Maintenance	180,000		-	-
Bldgs & Infrastructure	Information Technology	Office furniture	25,000		-	-
Bldgs & Infrastructure	License Center	Electrical improvements	4,500		-	-
Bldgs & Infrastructure	License Center	Kitchen improvements	5,500		-	-
Bldgs & Infrastructure	Comm Development	Office furniture	500		-	-
Bldgs & Infrastructure	Pavement Mangement	Mill & Overlay	1,000,000		-	-
Bldgs & Infrastructure	Pavement Mangement	MSA Street Construction / Overlay	1,000,000		-	-
Bldgs & Infrastructure	Park Improvements	Park Renewal Program	4,743,750		-	-
Bldgs & Infrastructure	Park Improvements	Park Improvement Program	40,000		-	-
Bldgs & Infrastructure	Water	Water system improvements	800,000		-	-
Bldgs & Infrastructure	Water	Booster station improvements	354,000		-	-
Bldgs & Infrastructure	Sanitary Sewer	Sanitary Sewer improvements	1,000,000		-	-
Bldgs & Infrastructure	Sanitary Sewer	I & I reduction, Lift station repairs	665,000		-	-
Bldgs & Infrastructure	Storm Drainage	Pond Improvements, sewer replacement	650,000		-	-
Bldgs & Infrastructure	Golf Course	Course improvements	5,000		-	-
Bldgs & Infrastructure	Golf Course	Parking lot improvements	8,000		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse: general upkeep and repairs	8,000		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse roof replacement	33,000		-	-
Total Buildings & Infrastructure			\$10,910,550		\$ -	\$ -
Total - All 2015 <u>Funded</u> CIP Items			\$14,403,820		\$ -	\$ -

REQUEST FOR COUNCIL ACTION

Date: 02/23/15
Item No.: 8.d

Department Approval



City Manager Approval



Item Description: Certify Unpaid Utility and Other Charges to the Property Tax Rolls

BACKGROUND

As authorized by City Code, Sections 506, 801, 802, and 906, the City annually certifies to the County Auditor any unpaid false alarm, water, sewer, and other charges that are in excess of 90 days past due, for collection on the following year's property taxes. Affected property owners are provided a hearing to dispute any charges against their property.

Beginning in 2010, the City Council began approving certifications for delinquent utilities on a quarterly basis. This ensures that any unpaid utilities are brought to the attention of new property owners in a more timely fashion. It will also allow the City to record a lien against the property in the event that a property goes into foreclosure and/or is being prepared for sale for other reasons.

Attached is the current list of delinquent charges. Payments (along with accrued interest) received in the Finance Office prior to March 6th 2015 will be accepted and not levied on the 2016 property taxes.

POLICY OBJECTIVE

Certifying delinquent charges are required under City Code.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

Staff recommends approval of the attached resolution levying unpaid utility and other charges for collection on the property taxes.

REQUESTED COUNCIL ACTION

Motion adopting the resolution approving the certification of unpaid utility and other charges to the County Auditor for collection on the property taxes.

Prepared by: Chris Miller, Finance Director

Attachments: A: Resolution approving the certification of unpaid utility and other charges to Ramsey County
B: List of Delinquent Accounts - also noted as Schedule A on the Resolution

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 23rd day of February, 2015 at 6:00 p.m.

The following members were present:
and the following were absent:

Member introduced the following resolution and moved its adoption:

RESOLUTION _____

**RESOLUTION DIRECTING THE COUNTY AUDITOR TO
LEVY UNPAID WATER, SEWER AND OTHER CITY CHARGES FOR PAYABLE 2015 or
BEYOND**

WHEREAS, the City Code of the City of Roseville, Sections 506, 801, 802, and 906 provides that the City may certify to the County Auditor the amounts of unpaid sewer, water, and other charges to be entered as part of the tax levy on said premises:

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, as follows:

1. Exhibit "A" attached hereto and made a part thereof by reference is a list of parcels of real property lying within the City limits which are served by the City of Roseville, and on which there are unpaid city water, sewer, and other charges as shown on the attached Schedule A.

2. The Council hereby certifies said list and requests the Ramsey County Auditor to include in the real estate taxes due the amount set forth in Schedule A.

The motion for the adoption of the foregoing resolution was duly seconded by member and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

67 State of Minnesota)
68) SS
69 County of Ramsey)
70

71 I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of
72 Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes
73 of a regular meeting of said City Council held on the 23rd day of February , 2015 with the original thereof
74 on file in my office.
75

76 WITNESS MY HAND officially as such Manager this 23rd day of February, 2015.
77
78

79 _____
80 Patrick Trudgeon
81 City Manager
82

83 Seal
84

More than 90 days past due
as of 10/11/2014

Delinquent Accounts 1st Qtr 2015
for 2016 Tax Year

Attachment B
City of Roseville, MN
2/18/2015

<u>PIN #</u>	<u>Service Address</u>		<u>\$ Amount to Collections</u>	<u>Collections + \$2.00 Fee</u>
012923110003	195 WOODLYNN AVE	\$	77.06	\$ 79.06
012923120009	353 OWASSO BLVD	\$	395.31	\$ 397.31
012923120030	3071 FARRINGTON CT	\$	395.30	\$ 397.30
012923130045	333 CO RD C2	\$	145.42	\$ 147.42
012923130047	349 CO RD C2	\$	179.24	\$ 181.24
012923140004	2963 RICE ST	\$	121.49	\$ 123.49
012923140019	2980 WOODBRIDGE ST	\$	194.58	\$ 196.58
012923140081	208 MAPLE LN	\$	223.26	\$ 225.26
012923140082	216 MAPLE LN	\$	133.26	\$ 135.26
012923140085	240 MAPLE LN	\$	207.20	\$ 209.20
012923230034	609 OWASSO BLVD	\$	220.36	\$ 222.36
012923230057	523 OWASSO HILLS DR	\$	183.10	\$ 185.10
012923240132	472 OWASSO BLVD	\$	223.24	\$ 225.24
012923310042	406 TERRACE DR	\$	134.02	\$ 136.02
012923310051	476 TERRACE DR	\$	288.84	\$ 290.84
012923310053	494 TERRACE DR	\$	155.69	\$ 157.69
012923320025	531 OWASSO HILLS DR	\$	149.98	\$ 151.98
012923330003	528 IONA LN	\$	210.00	\$ 212.00
012923330025	2757 KENT ST	\$	154.54	\$ 156.54
012923330367	2735 MACKUBIN ST #9	\$	172.58	\$ 174.58
012923330445	2684 MACKUBIN ST	\$	208.95	\$ 210.95
012923330456	2662 MACKUBIN ST	\$	167.46	\$ 169.46
012923330462	2650 MACKUBIN ST	\$	236.56	\$ 238.56
012923340035	395 WOODHILL DR	\$	258.86	\$ 260.86
012923340156	445 CO RD C	\$	174.68	\$ 176.68
012923410005	2865 WOODBRIDGE ST	\$	118.33	\$ 120.33
012923410006	2857 WOODBRIDGE ST	\$	215.32	\$ 217.32
012923410036	2841 MARION ST	\$	394.25	\$ 396.25
012923410042	2795 MARION ST	\$	178.86	\$ 180.86
012923420029	2848 MATILDA ST	\$	142.38	\$ 144.38
012923420038	2837 MATILDA ST	\$	162.08	\$ 164.08
012923420075	2795 FARRINGTON ST	\$	121.10	\$ 123.10
012923420085	2818 VIRGINIA AVE	\$	261.05	\$ 263.05
012923420104	2779 VIRGINIA AVE	\$	179.12	\$ 181.12
012923430010	2687 GALTIER ST	\$	215.92	\$ 217.92
012923430013	2665 GALTIER ST	\$	190.00	\$ 192.00
012923430043	2679 MATILDA ST	\$	145.80	\$ 147.80
012923430045	2665 MATILDA ST	\$	144.04	\$ 146.04
012923430073	2681 FARRINGTON ST	\$	302.70	\$ 304.70
012923430109	2660 WESTERN AVE	\$	176.66	\$ 178.66
012923430114	2708 WESTERN AVE	\$	299.86	\$ 301.86
012923440009	2713 WOODBRIDGE ST	\$	145.41	\$ 147.41
012923440059	2728 GALTIER ST	\$	234.80	\$ 236.80
022923120037	835 BRENNER AVE	\$	250.93	\$ 252.93
022923130030	822 MILLWOOD AVE	\$	257.40	\$ 259.40
022923130047	2992 VICTORIA ST	\$	60.85	\$ 62.85
022923220040	3092 LEXINGTON AVE	\$	284.08	\$ 286.08
022923240056	885 CO RD C2	\$	142.28	\$ 144.28
022923240061	937 CO RD C2	\$	135.31	\$ 137.31
022923320002	2851 LAKEVIEW AVE	\$	162.74	\$ 164.74
022923320010	2777 LAKEVIEW AVE	\$	139.64	\$ 141.64
022923320039	2779 AGLIN ST	\$	179.62	\$ 181.62
022923320080	2846 CHURCHILL ST	\$	133.25	\$ 135.25
022923320090	2829 CHURCHILL ST	\$	67.82	\$ 69.82
022923320091	2821 CHURCHILL ST	\$	153.40	\$ 155.40
022923330001	2757 LAKEVIEW AVE	\$	121.10	\$ 123.10
022923330033	2748 CHURCHILL ST	\$	140.00	\$ 142.00
022923330036	2749 CHURCHILL ST	\$	276.66	\$ 278.66

More than 90 days past due
as of 10/11/2014

Delinquent Accounts 1st Qtr 2015
for 2016 Tax Year

City of Roseville, MN
2/18/2015

<u>PIN #</u>	<u>Service Address</u>		<u>\$ Amount to Collections + \$2.00</u>	
			<u>Collections</u>	<u>Fee</u>
022923330050	2666 LEXINGTON AVE	\$	187.08	\$ 189.08
022923340005	2680 VICTORIA ST	\$	146.40	\$ 148.40
022923340014	2734 LAKEVIEW AVE	\$	166.32	\$ 168.32
022923410004	645 OWASSO BLVD	\$	185.89	\$ 187.89
022923410019	715 HEINEL DR	\$	77.06	\$ 79.06
022923410047	689 TERRACE DR	\$	214.06	\$ 216.06
022923430032	789 TERRACE DR	\$	187.88	\$ 189.88
022923430038	833 CO RD C	\$	172.83	\$ 174.83
022923430044	808 TERRACE DR	\$	173.89	\$ 175.89
022923440002	699 TERRACE DR	\$	317.87	\$ 319.87
022923440052	738 WHEATON AVE	\$	145.42	\$ 147.42
022923440063	649 CO RD C	\$	162.29	\$ 164.29
032923130006	1230 JOSEPHINE RD	\$	89.21	\$ 91.21
032923130021	2925 MERRILL ST	\$	176.98	\$ 178.98
032923130064	1303 W CO RD C2	\$	150.36	\$ 152.36
032923130069	2900 HAMLINE AVE	\$	133.56	\$ 135.56
032923210056	1401 BRENNER AVE	\$	184.46	\$ 186.46
032923210082	3001 ALBERT ST	\$	129.38	\$ 131.38
032923210106	3019 SIMPSON ST	\$	15.33	\$ 17.33
032923220038	3014 ARONA ST	\$	204.63	\$ 206.63
032923220059	3025 ASBURY ST	\$	155.12	\$ 157.12
032923230017	2936 SIMPSON ST	\$	192.11	\$ 194.11
032923230028	2951 SIMPSON ST	\$	147.31	\$ 149.31
032923230045	2936 ARONA ST	\$	204.63	\$ 206.63
032923230063	2887 ARONA ST	\$	174.95	\$ 176.95
032923230071	2938 ASBURY ST	\$	161.07	\$ 163.07
032923230072	2944 ASBURY ST	\$	61.77	\$ 63.77
032923240034	2930 SHELDON ST	\$	125.21	\$ 127.21
032923240061	2903 ALBERT ST	\$	214.09	\$ 216.09
032923240066	2904 PASCAL ST	\$	133.57	\$ 135.57
032923240069	2924 PASCAL ST	\$	150.94	\$ 152.94
032923240071	2942 PASCAL ST	\$	158.64	\$ 160.64
032923240087	2966 SIMPSON ST	\$	189.40	\$ 191.40
032923310022	1423 JUDITH AVE	\$	194.88	\$ 196.88
032923320045	1491 APPLEWOOD COURT	\$	178.48	\$ 180.48
032923320048	1481 APPLEWOOD COURT	\$	179.68	\$ 181.68
032923320147	2839 ARONA ST	\$	149.21	\$ 151.21
032923320152	2829 ARONA ST	\$	342.49	\$ 344.49
032923320155	2821 ARONA ST	\$	262.90	\$ 264.90
032923340002	1354 JUDITH AVE	\$	166.32	\$ 168.32
032923340027	1390 JUDITH AVE	\$	214.58	\$ 216.58
032923340047	1434 RAMBLER RD	\$	194.88	\$ 196.88
032923340048	1440 RAMBLER RD	\$	168.90	\$ 170.90
032923340059	1392 RAMBLER RD	\$	178.53	\$ 180.53
032923340074	1437 TALISMAN CV	\$	121.06	\$ 123.06
032923340076	1427 TALISMAN CV	\$	159.00	\$ 161.00
032923340080	1403 TALISMAN CV	\$	96.68	\$ 98.68
032923340080	1403 TALISMAN CV	\$	83.07	\$ 85.07
032923340081	2671 SHELDON ST	\$	54.60	\$ 56.60
032923410008	2828 GRIGGS ST	\$	154.50	\$ 156.50
032923410011	2806 GRIGGS ST	\$	193.69	\$ 195.69
032923410028	2798 FERNWOOD ST	\$	159.49	\$ 161.49
032923410046	2761 GRIGGS ST	\$	144.96	\$ 146.96
032923420004	2851 FERNWOOD ST	\$	110.09	\$ 112.09
032923420054	2806 DELLWOOD ST	\$	138.20	\$ 140.20
032923420062	2835 DELLWOOD ST	\$	214.96	\$ 216.96
032923420067	2866 HURON ST	\$	203.40	\$ 205.40
032923420072	2799 DELLWOOD ST	\$	129.31	\$ 131.31

More than 90 days past due
as of 10/11/2014

Delinquent Accounts 1st Qtr 2015
for 2016 Tax Year

City of Roseville, MN
2/18/2015

<u>PIN #</u>	<u>Service Address</u>		<u>\$ Amount to Collections</u>	<u>Collections + \$2.00 Fee</u>
032923430046	2660 HAMLINE AVE	\$	169.74	\$ 171.74
032923430056	1296 WOODHILL DR	\$	394.75	\$ 396.75
042923120023	3024 FAIRVIEW AVE	\$	121.02	\$ 123.02
042923120065	3017 SHOREWOOD LN	\$	207.04	\$ 209.04
042923130003	1724 LYDIA AVE	\$	146.02	\$ 148.02
042923130007	1755 STANBRIDGE AVE	\$	25.46	\$ 27.46
042923130040	1771 MILLWOOD AVE	\$	158.65	\$ 160.65
042923130042	1716 STANBRIDGE AVE	\$	171.18	\$ 173.18
042923140060	1650 MILLWOOD AVE	\$	177.79	\$ 179.79
042923210055	3021 FAIRVIEW AVE	\$	609.57	\$ 611.57
042923220012	3080 CLEVELAND AVE	\$	195.72	\$ 197.72
042923220057	1990 BRENNER AVE	\$	225.52	\$ 227.52
042923240023	1889 W CO RD C2	\$	55.19	\$ 57.19
042923240039	2926 MILDRED DR	\$	103.12	\$ 105.12
042923240042	2911 FAIRVIEW AVE	\$	91.18	\$ 93.18
042923240044	2903 FAIRVIEW AVE	\$	208.37	\$ 210.37
042923310023	2785 FAIRVIEW AVE	\$	1,478.38	\$ 1,480.38
042923340002	2690 PRIOR AVE # 2	\$	5,193.74	\$ 5,195.74
042923420026	1798 CENTENNIAL DR	\$	137.74	\$ 139.74
052923210071	3020 OLD HWY 8	\$	884.86	\$ 886.86
052923210073	3006 OLD HWY 8	\$	215.40	\$ 217.40
052923220084	3082 HIGHCREST RD	\$	245.77	\$ 247.77
052923220125	2422 BRENNER CT	\$	179.54	\$ 181.54
052923220127	2434 W CO RD D #2	\$	120.94	\$ 122.94
052923230029	2529 MAPLE LN	\$	51.53	\$ 53.53
052923230072	2896 OLD HWY 8	\$	76.13	\$ 78.13
052923320133	3223 OLD HWY 8	\$	208.84	\$ 210.84
082923340019	2266 ST CROIX ST	\$	144.36	\$ 146.36
082923340044	2223 ST CROIX ST	\$	224.96	\$ 226.96
082923430044	2223 W CO RD B	\$	185.62	\$ 187.62
082923440028	2255 CLEVELAND AVE	\$	177.78	\$ 179.78
092923110004	2560 FRY ST	\$	381.69	\$ 383.69
092923110020	2598 ALDINE ST	\$	125.20	\$ 127.20
092923110027	2550 ALDINE ST	\$	152.73	\$ 154.73
092923110033	2571 CHARLOTTE ST	\$	251.05	\$ 253.05
092923110036	2591 CHARLOTTE ST	\$	141.93	\$ 143.93
092923110046	2584 CHARLOTTE ST	\$	244.80	\$ 246.80
092923110070	1680 OAKCREST AVE	\$	14.26	\$ 16.26
092923120020	2586 FAIRVIEW AVE	\$	170.82	\$ 172.82
092923120042	2552 BEACON ST	\$	125.23	\$ 127.23
092923120078	2598 HERSCHEL ST	\$	162.82	\$ 164.82
092923120097	2613 ALDINE ST	\$	150.94	\$ 152.94
092923440229	2200 MIDLOTHIAN RD	\$	136.01	\$ 138.01
092923440243	2162 MIDLOTHIAN RD	\$	175.36	\$ 177.36
102923110012	1149 OAKCREST AVE	\$	191.24	\$ 193.24
102923110019	2561 DUNLAP ST	\$	362.40	\$ 364.40
102923110027	1106 OAKCREST AVE	\$	145.26	\$ 147.26
102923110041	1206 OAKCREST AVE	\$	134.58	\$ 136.58
102923110047	1223 ROSE PL	\$	345.05	\$ 347.05
102923120028	1240 OAKCREST AVE	\$	79.94	\$ 81.94
102923120054	2566 HAMLINE AVE	\$	137.44	\$ 139.44
102923120061	1294 OAKCREST AVE	\$	117.69	\$ 119.69
102923140046	2423 LEXINGTON AVE	\$	157.20	\$ 159.20
102923140051	1150 SEXTANT AVE	\$	174.90	\$ 176.90
102923210062	2589 HAMLINE AVE STE A	\$	140.37	\$ 142.37
102923220012	2570 SNELLING CV	\$	66.31	\$ 68.31
102923230042	2433 SIMPSON ST	\$	143.80	\$ 145.80
102923240009	1401 BROOKS AVE	\$	215.64	\$ 217.64

More than 90 days past due
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Delinquent Accounts 1st Qtr 2015
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City of Roseville, MN
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PIN #	Service Address		<u>\$ Amount to Collections + \$2.00</u>	
			<u>Collections</u>	<u>Fee</u>
102923240013	1371 BROOKS AVE	\$	88.59	\$ 90.59
102923240014	1363 BROOKS AVE	\$	132.10	\$ 134.10
102923240033	2490 SHELTON ST	\$	190.00	\$ 192.00
102923240033	2490 SHELTON ST	\$	64.99	\$ 66.99
102923340019	2181 HAMLINE AVE	\$	167.29	\$ 169.29
102923430005	1252 W HWY 36	\$	101.80	\$ 103.80
102923430021	2220 MERRILL ST	\$	14.19	\$ 16.19
102923430035	1258 SANDHURST DR W	\$	93.09	\$ 95.09
102923440024	1128 SHERREN ST	\$	154.32	\$ 156.32
102923440028	1117 LAURIE RD	\$	147.33	\$ 149.33
102923440073	1130 SANDHURST DR W	\$	51.49	\$ 53.49
102923440090	1173 W CO RD B	\$	167.46	\$ 169.46
102923440090	1171 W CO RD B	\$	211.16	\$ 213.16
102923440099	1125 SANDHURST DR W	\$	88.00	\$ 90.00
112923110121	626 CO RD C	\$	248.80	\$ 250.80
112923120025	750 CO RD C	\$	204.54	\$ 206.54
112923120040	2545 FISK ST	\$	170.38	\$ 172.38
112923120057	2547 AVON ST	\$	255.50	\$ 257.50
112923120072	2570 GROTO ST	\$	182.28	\$ 184.28
112923130039	763 W CO RD B2	\$	128.82	\$ 130.82
112923140011	715 SEXTANT AVE	\$	153.00	\$ 155.00
112923140033	701 W CO RD B2	\$	173.16	\$ 175.16
112923140059	2415 DALE ST	\$	169.66	\$ 171.66
112923230008	1035 BROOKS AVE	\$	256.42	\$ 258.42
112923230021	2465 CHURCHILL ST	\$	135.44	\$ 137.44
112923230081	1016 TRANSIT AVE	\$	15.93	\$ 17.93
112923230085	984 TRANSIT AVE	\$	144.62	\$ 146.62
112923230106	1065 W CO RD B2	\$	13.08	\$ 15.08
112923240010	949 BROOKS AVE	\$	124.90	\$ 126.90
112923310029	2367 VICTORIA ST	\$	2.20	\$ 4.20
112923310031	2360 NANCY PL	\$	183.36	\$ 185.36
112923310057	976 LOVELL AVE	\$	250.87	\$ 252.87
112923320005	1016 W CO RD B2	\$	175.22	\$ 177.22
112923330022	2241 OXFORD ST	\$	136.69	\$ 138.69
112923330050	2168 OXFORD ST	\$	174.34	\$ 176.34
112923330060	2230 LEXINGTON AVE	\$	160.27	\$ 162.27
112923340007	936 HWY 36	\$	294.83	\$ 296.83
112923340010	925 SHERREN ST	\$	134.24	\$ 136.24
112923340054	2207 NANCY PL	\$	203.40	\$ 205.40
112923340056	979 W CO RD B	\$	146.49	\$ 148.49
112923340067	907 W CO RD B	\$	174.36	\$ 176.36
112923340080	2203 VICTORIA ST	\$	195.02	\$ 197.02
112923410067	703 COPE AVE	\$	129.46	\$ 131.46
112923420007	808 W CO RD B2	\$	29.89	\$ 31.89
112923420010	790 W CO RD B2	\$	139.56	\$ 141.56
112923420043	778 GRANDVIEW AVE	\$	89.49	\$ 91.49
112923420081	823 COPE AVE	\$	156.45	\$ 158.45
112923420086	795 COPE AVE	\$	144.89	\$ 146.89
112923420091	755 COPE AVE	\$	182.35	\$ 184.35
112923430010	741 SHERREN ST	\$	188.36	\$ 190.36
112923430044	772 SANDHURST DR W	\$	104.84	\$ 106.84
112923440009	2237 DALE ST	\$	109.02	\$ 111.02
122923110049	2610 WEWERS RD	\$	190.00	\$ 192.00
122923130024	330 BROOKS AVE	\$	163.29	\$ 165.29
122923130038	295 TRANSIT AVE	\$	216.19	\$ 218.19
122923130094	325 W CO RD B2	\$	66.69	\$ 68.69
122923140020	2501 WOODBRIDGE ST	\$	183.30	\$ 185.30
122923140033	2486 MARION ST	\$	181.98	\$ 183.98

More than 90 days past due
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Delinquent Accounts 1st Qtr 2015
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City of Roseville, MN
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PIN #	Service Address		<u>\$ Amount to Collections + \$2.00</u>	
			<u>Collections</u>	<u>Fee</u>
122923210031	422 CO RD C	\$	145.04	\$ 147.04
122923210082	2630 NATURE VIEW COURT	\$	259.90	\$ 261.90
122923240014	404 BROOKS AVE	\$	209.56	\$ 211.56
122923240038	2417 WESTERN AVE	\$	141.14	\$ 143.14
122923310015	475 LOVELL AVE	\$	81.60	\$ 83.60
122923310037	464 LOVELL AVE	\$	192.38	\$ 194.38
122923310041	455 SOUTHHILL DR	\$	14.99	\$ 16.99
122923310044	415 SOUTHHILL DR	\$	119.02	\$ 121.02
122923310048	405 MINNESOTA AVE	\$	124.90	\$ 126.90
122923310085	492 W CO RD B2	\$	88.00	\$ 90.00
122923320026	523 LOVELL AVE	\$	136.69	\$ 138.69
122923330003	590 HWY 36	\$	164.04	\$ 166.04
122923330004	604 HWY 36	\$	158.63	\$ 160.63
122923330011	2194 DALE ST	\$	1,652.75	\$ 1,654.75
122923330014	601 W CO RD B	\$	1,143.10	\$ 1,145.10
122923330023	591 W CO RD B	\$	1,863.44	\$ 1,865.44
122923340003	397 HWY 36	\$	197.44	\$ 199.44
122923340015	404 SANDHURST CIR	\$	135.16	\$ 137.16
122923340021	415 W CO RD B	\$	172.96	\$ 174.96
122923340044	2241 BOSSARD DR	\$	178.95	\$ 180.95
122923420002	271 GRANDVIEW AVE	\$	141.13	\$ 143.13
122923420011	346 W CO RD B2	\$	168.60	\$ 170.60
122923420089	2334 WESTERN AVE	\$	165.76	\$ 167.76
122923420091	2366 WESTERN AVE	\$	146.18	\$ 148.18
122923430048	297 W CO RD B	\$	121.10	\$ 123.10
122923430059	311 W CO RD B	\$	141.62	\$ 143.62
122923440007	204 MINNESOTA AVE	\$	170.12	\$ 172.12
122923440009	226 MINNESOTA AVE	\$	324.57	\$ 326.57
122923440015	2234 MARION ST	\$	154.69	\$ 156.69
122923440025	247 W CO RD B	\$	172.78	\$ 174.78
132923110002	158 W CO RD B	\$	155.52	\$ 157.52
132923110042	2052 ALBEMARLE ST	\$	152.69	\$ 154.69
132923110088	2120 WILLIAM ST	\$	132.46	\$ 134.46
132923110116	2142 ALBEMARLE CRT	\$	254.65	\$ 256.65
132923120016	311 BURKE AVE	\$	209.54	\$ 211.54
132923120021	2077 WILLIAM ST	\$	149.22	\$ 151.22
132923120025	2051 WILLIAM ST	\$	238.81	\$ 240.81
132923120064	2059 HAND AVE	\$	173.46	\$ 175.46
132923120084	320 W CO RD B	\$	479.24	\$ 481.24
132923130016	269 MCCARRONS BLVD	\$	144.66	\$ 146.66
132923140007	249 ELMER ST	\$	310.27	\$ 312.27
132923140040	250 N MCCARRONS BLVD	\$	9.82	\$ 11.82
132923210017	457 ELDRIDGE AVE	\$	151.89	\$ 153.89
132923210027	387 ELDRIDGE AVE	\$	152.34	\$ 154.34
132923230021	540 SHRYER AVE	\$	177.86	\$ 179.86
132923230025	527 RYAN AVE	\$	90.04	\$ 92.04
132923230028	555 RYAN AVE	\$	207.20	\$ 209.20
132923230034	554 RYAN AVE	\$	212.30	\$ 214.30
132923230055	578 RYAN AVE	\$	168.96	\$ 170.96
132923230058	577 ROSELAWN AVE	\$	115.74	\$ 117.74
132923230077	558 SHRYER AVE	\$	219.06	\$ 221.06
132923240005	2006 COHANSEY BLVD	\$	142.66	\$ 144.66
132923310030	493 S MCCARRONS BLVD	\$	192.84	\$ 194.84
132923310042	1818 WOODRUFF AVE	\$	162.14	\$ 164.14
132923310089	491 GLENWOOD AVE	\$	375.36	\$ 377.36
132923310098	462 HILLTOP AVE	\$	138.32	\$ 140.32
132923310118	475 HILLTOP AVE	\$	190.00	\$ 192.00
132923320007	511 HILLTOP AVE	\$	119.54	\$ 121.54

More than 90 days past due
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Delinquent Accounts 1st Qtr 2015
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City of Roseville, MN
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<u>PIN #</u>	<u>Service Address</u>		<u>\$ Amount to Collections</u>	<u>Collections + \$2.00 Fee</u>
132923320010	1840 CHANDLER AVE	\$	32.40	\$ 34.40
132923420026	330 MCCARRONS BLVD	\$	158.28	\$ 160.28
132923430017	295 DIONNE AVE	\$	174.34	\$ 176.34
132923430029	284 DIONNE AVE	\$	243.58	\$ 245.58
132923440005	182 MCCARRONS BLVD	\$	163.12	\$ 165.12
142923110025	637 SKILLMAN AVE	\$	159.10	\$ 161.10
142923110033	650 BELMONT LN	\$	107.72	\$ 109.72
142923110052	2099 DALE ST	\$	193.20	\$ 195.20
142923110077	659 ELDRIDGE AVE	\$	180.82	\$ 182.82
142923120017	851 PARKER AVE	\$	138.20	\$ 140.20
142923140018	682 SHRYER AVE	\$	261.81	\$ 263.81
142923210056	2067 VICTORIA ST	\$	182.28	\$ 184.28
142923210075	964 W CO RD B	\$	159.84	\$ 161.84
142923210076	940 W CO RD B	\$	173.82	\$ 175.82
142923210080	896 PARKER AVE	\$	235.39	\$ 237.39
142923220065	2062 LEXINGTON AVE	\$	172.40	\$ 174.40
142923230005	1065 SHRYER AVE	\$	150.36	\$ 152.36
142923230037	1018 RYAN AVE	\$	122.24	\$ 124.24
142923230056	1941 CHATSWORTH ST	\$	284.43	\$ 286.43
142923240017	1946 CHATSWORTH ST	\$	146.18	\$ 148.18
142923320010	1849 CHATSWORTH ST	\$	167.30	\$ 169.30
142923320069	1862 LEXINGTON AVE	\$	144.29	\$ 146.29
142923330019	1058 ROMA AVE	\$	221.91	\$ 223.91
142923330033	1067 DIONNE ST	\$	157.20	\$ 159.20
142923330056	1765 CHATSWORTH ST	\$	172.68	\$ 174.68
142923340002	1789 VICTORIA ST	\$	197.86	\$ 199.86
142923340020	1756 CHATSWORTH ST	\$	101.55	\$ 103.55
142923410072	1844 ALTA VISTA DR	\$	121.10	\$ 123.10
142923440027	1755 ALAMEDA ST	\$	179.62	\$ 181.62
142923440050	1706 ST ALBANS ST	\$	148.60	\$ 150.60
152923110010	1164 W CO RD B	\$	180.68	\$ 182.68
152923110022	1192 BURKE AVE	\$	211.77	\$ 213.77
152923110026	1171 ELDRIDGE AVE	\$	2.64	\$ 4.64
152923110030	1201 ELDRIDGE AVE	\$	62.16	\$ 64.16
152923110056	1120 ELDRIDGE AVE	\$	122.13	\$ 124.13
152923110061	2061 LEXINGTON AVE	\$	165.00	\$ 167.00
152923110065	1129 SKILLMAN AVE	\$	121.86	\$ 123.86
152923110069	1157 SKILLMAN AVE	\$	124.14	\$ 126.14
152923120086	1266 W CO RD B	\$	172.03	\$ 174.03
152923130026	1317 SHRYER AVE	\$	131.66	\$ 133.66
152923130113	1289 ROSELAWN AVE	\$	182.29	\$ 184.29
152923130139	1236 DRAPER AVE	\$	186.22	\$ 188.22
152923140001	2033 LEXINGTON AVE	\$	190.62	\$ 192.62
152923140042	1194 SHRYER AVE	\$	132.88	\$ 134.88
152923210004	1378 W CO RD B	\$	189.74	\$ 191.74
152923210038	1398 BURKE AVE	\$	156.44	\$ 158.44
152923210062	2115 HAMLINE AVE	\$	199.15	\$ 201.15
152923210065	1368 ELDRIDGE AVE	\$	240.98	\$ 242.98
152923230007	1994 ASBURY ST	\$	138.60	\$ 140.60
152923230036	1969 ASBURY ST	\$	152.49	\$ 154.49
152923230039	1960 ASBURY ST	\$	176.10	\$ 178.10
152923240043	1446 SHRYER AVE	\$	184.70	\$ 186.70
152923240071	1436 RYAN AVE	\$	154.69	\$ 156.69
152923240086	1379 ROSELAWN AVE	\$	314.50	\$ 316.50
152923240090	1935 HAMLINE AVE	\$	185.34	\$ 187.34
152923410001	1110 ROSELAWN AVE	\$	178.16	\$ 180.16
152923410005	1140 ROSELAWN AVE	\$	141.62	\$ 143.62
152923410030	1901 LEXINGTON AVE	\$	509.19	\$ 511.19

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Delinquent Accounts 1st Qtr 2015
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City of Roseville, MN
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<u>PIN #</u>	<u>Service Address</u>		<u>\$ Amount to Collections</u>	<u>Collections + \$2.00 Fee</u>
152923410060	1121 SUMMER ST	\$	203.16	\$ 205.16
152923410075	1194 SUMMER ST	\$	150.74	\$ 152.74
152923410108	1204 RUGGLES ST	\$	287.55	\$ 289.55
152923420016	1254 ROSELAWN AVE	\$	179.21	\$ 181.21
152923420057	1890 HURON AVE	\$	121.10	\$ 123.10
152923420092	1331 GARDEN AVE	\$	194.89	\$ 196.89
152923420124	1866 HAMLINE AVE	\$	169.89	\$ 171.89
152923430019	1235 ROMA AVE	\$	315.12	\$ 317.12
152923430027	1272 ROMA AVE	\$	184.94	\$ 186.94
152923430032	1695 FERNWOOD AVE	\$	158.48	\$ 160.48
152923440040	1200 GARDEN AVE	\$	144.86	\$ 146.86
162923110013	2064 FRY ST	\$	76.99	\$ 78.99
162923110015	2082 FRY ST	\$	268.74	\$ 270.74
162923110015	2080 FRY ST	\$	147.54	\$ 149.54
162923110026	1620 W CO RD B	\$	129.64	\$ 131.64
162923110076	2090 SAMUEL ST. #10	\$	37.32	\$ 39.32
162923110076	2096 FRY ST	\$	300.90	\$ 302.90
162923110079	2151 SNELLING AVE	\$	295.99	\$ 297.99
162923130013	1803 SHRYER AVE	\$	129.38	\$ 131.38
162923130019	1988 FAIRVIEW AVE	\$	150.28	\$ 152.28
162923130039	1988 WHEELER ST	\$	144.34	\$ 146.34
162923130058	1742 RYAN AVE	\$	203.75	\$ 205.75
162923130078	1745 ROSELAWN AVE	\$	188.56	\$ 190.56
162923140013	1681 RIDGEWOOD LN NO	\$	121.03	\$ 123.03
162923140016	1678 RIDGEWOOD LN NO	\$	150.31	\$ 152.31
162923140078	19 MID OAKS RD	\$	164.15	\$ 166.15
162923240062	1850 RYAN AVE	\$	214.96	\$ 216.96
162923240090	1932 TATUM ST	\$	121.02	\$ 123.02
172923130011	2200 NO ROSEWOOD LN	\$	141.97	\$ 143.97
172923140043	2135 DRAPER AVE	\$	18.15	\$ 20.15
172923140044	2145 DRAPER AVE	\$	199.36	\$ 201.36
172923140061	1934 HYTHE ST	\$	146.77	\$ 148.77
172923140075	2080 SO ROSEWOOD LN	\$	38.86	\$ 40.86
172923210001	2322 W CO RD B	\$	171.18	\$ 173.18
172923210008	2096 FAIRWAYS LN	\$	264.94	\$ 266.94
182922220011	2130 RICE ST	\$	417.70	\$ 419.70
<u>Total for 1st Qtr 2016 Taxes</u>		\$	76,839.27	\$ 77,607.27

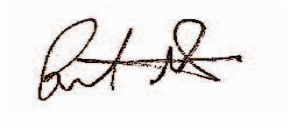
ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 02/23/2015

Item No.: 8.e

Department Approval

City Manager Approval



Item Description: Receipt of Memorandum Related to Police Forfeiture Accounts

BACKGROUND

In 2011, Council asked for an annual summary of information related to the year's activities in the forfeiture accounts. This memorandum is Attachment A. The memorandum supplied to the Council dated in 2011 explaining the forfeiture accounts, is attached as a reference- Attachment B.

OBJECTIVE

Accept summary information of account activities.

FINANCIAL IMPACTS

There is no cost to the city.

STAFF RECOMMENDATION

Council receipt of summary memorandums on forfeiture accounts.

REQUESTED COUNCIL ACTION

Request Council receipt of summary memorandums on forfeiture accounts.

Prepared by: Rick Mathwig, Chief of Police
Attachments: A. 2014 Summary Information
 B. 2011 PD Memo to Council



MEMORANDUM

Attachment A

DATE: February 9, 2015

TO: City Manager Patrick Trudgeon

FROM: Chief of Police Rick Mathwig

SUBJECT: Summary information on Police Forfeiture funds

In August of 2011, Council requested an annual document summarizing forfeiture account activities. The accompanying memorandum, which describes the Police Department's forfeiture accounts, serves as foundation.

The Police Department forfeiture accounts are labeled as: **Narcotics Forfeiture, Federal Equitable Sharing- Narcotics** and **Alcohol Forfeiture**. The Narcotics Forfeiture account holds funds forfeited for controlled substance offenses and other "designated offenses", as defined in Minnesota statutes. The Federal Equitable Sharing- Narcotics account holds funds forfeited for federal controlled substance violations. The Alcohol Forfeiture account holds only funds forfeited for DWI related offenses.

Purchases made in excess of \$5,000 require Council approval.

The **2014** summary information for both accounts:

Narcotics Forfeiture

- Beginning balance- \$88,307.89
- Ending balance- \$95,243.37

Summary of purchases

- Vehicle tow and storage fees- \$170
- Ramsey County Crime Scene team - \$2,352
- SWAT training and equipment- \$7,156
- Exercise room updates- \$4,143
- Diversity awareness training- \$4,280
- Covert investigative equipment- \$1185
- RVPD flag- \$458
- Department memorial photos and framing- \$1538
- Technology upgrades for Chief's conference room- \$960
- Reserve Officer annual appreciation- \$1000
- Other nominal costs related to police services

Equitable Sharing- Narcotics

- Beginning balance- \$78,475.79
- Ending balance- \$88,714.27
- Purchase of three body cameras, data storage, holster- \$4,935.80

Alcohol Forfeiture

- Beginning balance- \$299,133.40

- Ending balance- \$296,239.95

Summary of purchases

- City attorney fees related to DWI forfeiture- not included in prosecution contract- \$5,303
- Fees related to seized vehicles (e.g. towing, storage, etc.)- \$31,357
- Detention room upgrade- \$258
- Costs related to alcohol compliance checks- \$234
- Training costs- \$2,200
- Maintenance of squad dedicated to DWI enforcement- \$3,059
- Other nominal costs related to DWI enforcement services

*All information accurate as of 2/9/2015



MEMORANDUM

Attachment B

DATE: August 25, 2011

TO: City Manager Bill Malinen

FROM: Chief Rick Mathwig

SUBJECT: Forfeiture Information

This memorandum is in response to Mayor Roe's request for a report related to questions raised by a citizen.

Property seized and ultimately forfeited by the Roseville Police Department is governed by Minnesota statutes: 169A.63 as it pertains to vehicle forfeitures for aggravated drunk driving arrests, and 609.531 as it pertains to vehicle and property seized for designated offenses such as narcotics, burglary, and other crimes.

Other property forfeited by the Police Department, not governed by Minnesota statutes, is generally related to our narcotics officer assigned to the Ramsey County's Violent Crime Enforcement Team (VCET). A percentage of their forfeitures are in concert with federal agencies such as the DEA. Those forfeitures are under the direction of federal laws which are similar to those in Minnesota.

Each Minnesota statute contains numerous subdivisions which strictly control forfeitures and the appeal processes afforded to those whose property is seized by law enforcement.

Upon seizure of property to be forfeited the owner is issued a receipt for the property and is issued written documentation on how to contest the seizure in court. This information is written in multiple languages and the law enforcement agency must be certain the person understands the seizure and the appeal process or the seizure will be considered invalid.

Once property has been legally seized and forfeited state statutes dictate how the proceeds should be dispersed. This process differs among crimes, but involving aggravated DWI offenses, the law enforcement agency retains seventy percent of the proceeds and thirty percent is forwarded to the prosecuting attorney. For crimes involving narcotics, burglary, etc., percentages differ but in general the law enforcement agency retains seventy percent of the proceeds, twenty percent is forwarded to the prosecuting attorney and the remaining ten percent is sent to the State of Minnesota's Crime Victim's Fund.

The Minnesota Peace Officers Standards and Training Board (POST) is the state entity that holds all professional licenses of peace officers in Minnesota. POST provides many functions one of which is offering model policies based on best practices in law enforcement. Some of the model policies are considered mandatory; *Procession of Property Seized for Administrative Forfeiture* is a required policy of all law enforcement agencies in Minnesota. The model policy was implemented in 2011. The model policy did not change our forfeiture operations in any significant manner.

Minnesota statutes mandate every forfeiture be reported to the Office of the State Auditor.

The citizen's questions raised to the Council are directly related to the now defunct Gang Strike Force and not my Department. I do not have intimate details of the Gang Strike Force's former operations but what has been established is some members of the Gang Strike Force disregarded state and federal statutes which dictate the process of seizing and ultimately forfeiting property from suspects in criminal activity.

These web links will allow access to expanded information on forfeiture guidelines and regulations.

Forfeitures related to aggravated DWI offenses:
<https://www.revisor.mn.gov/statutes/?id=169A.63>

Forfeitures related to other crimes: <https://www.revisor.mn.gov/statutes/?id=609.531>

Model policies of POST: <https://dps.mn.gov/entity/post/model-policies-learning-objectives/Pages/default.aspx>

The citizen's questions also address the expenditure of forfeiture funds. State statutes mandate the funds are to be used to "supplement" law enforcement's activities and budgets. Historically, the Department has used forfeited funds related to aggravated DWI offenses to supplement its efforts in combating DWI. The Department has used forfeited funds related to other crimes in a more general sense in supplementing budgetary limitations. Many times expenses related to the Roseville members of East Metro SWAT are paid by this forfeiture account.

All expenditures are authorized by the Chief of Police and paid by the Finance Department.

There is no manner to realistically forecast expected expenditures of these accounts as forfeiture statutes mandate the funds be used to "supplement" the financial needs of a law enforcement agency and not replace budgetary funding.

The forfeiture accounts have been used to bridge the CIP shortfall and actual needs of the Department in effectively and efficiently providing public safety functions to the citizens, businesses and visitors to Roseville.

There are many day to day operational items that have been purchased by these funds to include: automobile window tint meters, Tasers, legal defense related to forfeitures which is outside the contract of the city attorney, preliminary alcohol breath test meters, over \$100,000 was used to purchase the Department's current mobile computers, Police Reserve appreciation dinner, and many other uses. I expect future expenditures will be similar to the past.

I hope this memorandum provides enough guidance on the criminal forfeiture process and am willing to answer additional questions.

REQUEST FOR COUNCIL ACTION

Date: 02-23-2015
Item No.: 10.a

Department Approval

City Manager Approval



Item Description: **A request by the Community Development Department for Council to approve proposed ordinance revisions to Roseville's Rental License Ordinance (City Code Chapter 908) and approve a policy regarding Memorandums of Understanding.**

BACKGROUND

Roseville's Multi-Family Rental License Ordinance (Chapter 908) was approved by City Council on October 21st, 2013. To date Community Development Department staff have implemented the ordinance and completed the initial inspection/licensing cycle. The first cycle of license renewals will occur in July of 2015 for those properties that had the most violations.

In developing administrative procedures, assigning license types and conducting inspections, staff identified certain ordinance and process revisions which will correct minor discrepancies and contradictions in the ordinance, clarify some ordinance wording, allow for the ordinance to operate more efficiently, and, provide a Council approved policy to guide staff.

The following ordinance revisions (Chapter 908) and process changes are proposed:

1. Section 908.03: Change the number of individual units inspected at license renewal to a minimum of 25% of rental dwelling units:
 - While the ordinance identifies 100% of units to be inspected, the Implementation Plan (an attachment to the October 21st RCA approving the ordinance) called for inspecting 33% of all dwelling units in each multi-family building. When the workload scheduling process occurred it was recognized that the 33% inspection level was not possible without adding staff and the program was adjusted to a 25% level for the initial cycle. The proposed text change codifies the practice that was followed and has previously been discussed with the City Council.
 - Inspecting a minimum of 25% of dwelling units in a building (units are chosen at random) allows for an adequate representation of the condition of dwelling units in a building. Many other cities with rental licensing programs also inspect a similar percentage of units.
 - At renewal inspections, a minimum of 25% of previously inspected units with violations will also be inspected.

- 30
- 31 2. Section 908.03.A: Rental licenses to expire as per the license type assigned, versus annually or
- 32 semi-annually:
- 33 • Present ordinance language states that licenses will expire annually or semi-annually.
- 34 However, both A and B type licenses run longer than annually. This revision clarifies
- 35 the original intent of the ordinance; that licenses expire as per the License Type Diagram
- 36 1:
- 37 o A Type license – 3 years. C Type license – 1 year.
- 38 o B Type license – 2 years. D Type license – every 6 months.
- 39 3. Section 908.04: Delete wording from Licensing Type Diagram 1 that requires applicants to
- 40 attend quarterly meetings:
- 41 • It has been determined that mandatory quarterly meetings will not be productive for a
- 42 number of reasons. New and meaningful information will not occur that often, the
- 43 meeting schedule would be burdensome to the applicant, and, creating and organizing
- 44 quarterly meetings would be a time consuming task for staff.
- 45 • Staff does intend to provide informational meetings for the benefit of applicants as the
- 46 need arises.
- 47 • If deemed necessary, these informational meetings can be made mandatory in specific
- 48 Memorandums of Understandings.
- 49 4. Section 908.04: Add wording to Licensing Type Diagram 1 that renewal of license and payment
- 50 of fee occur per the diagram timeframes:
- 51 • This wording addition merely clarifies that the renewal of a license and the payment of a
- 52 license fee occurs per License Type Diagram 1, as was the original intent.
- 53 5. Section 908.04. Diagram 1 & G: These revisions allow all rental properties, regardless of
- 54 license type, the ability to enter into a Memorandum of Understanding with the City when
- 55 correction of violations is not possible by the license renewal date:
- 56 • Presently only C and D type licenses are allowed to enter into Memorandums of
- 57 Understanding with the City. This revision would allow both A and B licensed
- 58 properties to also enter into MOU's. As currently written, A and B licensed properties
- 59 could actually experience more hardship than C and D licensed properties.
- 60 • As currently written the ordinance states that a property must be in full compliance
- 61 before a license can be issued (no uncorrected violations). Sometimes this is not
- 62 possible:
- 63 o Inspections are conducted from 30-60 days prior to renewal. This means only
- 64 about 30 days are allowed for properties to correct violations. This is a timing
- 65 problem as; weather can delay completing repairs, often subcontractors cannot
- 66 complete the estimating/bidding/repair process in 30 days, and/or, some repairs
- 67 are extensive involving work & expense that must be spread over months or even
- 68 years.
- 69 • Without being able to utilize MOU's, properties not in compliance at their renewal date
- 70 cannot be licensed, and therefore, they would have to be brought before City Council at
- 71 a public hearing. This could involve numerous Council meetings, it would require
- 72 additional staff time and expense, and, additional expense would be incurred by property
- 73 owners. Offering all properties the ability to enter into MOU's allows the rental license
- 74 program to function much more smoothly, effectively, and, still accomplish the goals of
- 75 the program.
- 76
- 77

- With an MOU, the property owner agrees to correct all violations according to a set schedule. The property is then monitored for compliance.
 - If the property does not maintain this schedule, the property is brought before Council with a staff recommendation that the property be re-assigned a D type license (with re-inspections and payment of fees every 6 months) until the property is again in compliance.
 - Staff anticipates many of the items in a MOU would be similar and therefore is requesting Council approve general guidelines regarding acceptable timeframes for compliance so that MOU's will be consistent, have Council direction, but not require dozens of Council hearings that are repetitive and unnecessary. Any applicant that disagrees with a proposed MOU or any determination of staff, always has the ability to bring that issue to the Council in an appeal.
 - In order for the Memorandums of Understanding process to function efficiently and effectively, a Council approved policy is proposed. This would provide guidance for staff when entering into MOU's with property owners. The following are proposed:
 - The MOU form to be developed by the city attorney.
 - MOU's to be signed by both the property owner/manager and the City.
 - Life-safety violations required to be corrected immediately.
 - Basic maintenance violations required to be corrected within 90 days.
 - Extensive or weather dependent violations required to be corrected over a reasonable period of time (approved by the Community Development Director).
Note: staff to also share HRA funding information with rental properties, to possibly assist with costs.
 - This policy would work very similar to the current 'public nuisance/abatement process'. Where properties are cooperating with the ordinance, operations remain with staff. Where properties are not cooperating with the program (or wish to appeal), the issues are brought before Council.
 - Note: The Police Department has been using MOU's and they have proven to be successful and effective.
6. Section 908.04.F: Revise ordinance wording to clarify that payment of license renewal fee is required by the license renewal date:
- This revision specifies that payment of the license fee is due by the license renewal date. The present language ('...within thirty (30) calendar days of notice of licensing type.') specifies a date that is ambiguous and could be a moving target. Both property owners/managers and the city will be better able to plan ahead for payments if there is a specific date.
7. Section 908.08A & B: Extend the appeal timeframe to 30 calendar days and the public hearing timeframe to 90 calendar days:
- Present ordinance language requires a property owner/manager to file an appeal within ten (10) calendar days of an order or decision being given (by staff). With most decisions (in correspondence) sent by mail, this could mean there would not be enough time for the property owner/manager to review the order/decision and respond. It is proposed to increase this timeframe to 30 calendar days.
 - Present ordinance language requires the City to hold a public hearing before City Council within 30 calendar days of receipt of an appeal. Depending on the time of year and Council's public meeting schedule, this timeframe does not allow enough time for staff review and discussion of the appeal, scheduling of a public hearing, and, creating RCA's in time for the Council packet. Also, multiple rental properties typically renew

on the same date, which could result in multiple appeals at the same Council Public hearing which could clog the Council agenda. It is proposed to increase this timeframe to 90 calendar days.

In addition, at the February 9, 2015 Council meeting, Council raised the two following issues:

1. Incentives: Council directed staff look into the possibility of offering an incentive to property owners who designate a licensed apartment building as a smoke-free building. This designation would reduce the likelihood of a fire in the building, making it safer, and, allow for a healthier living environment. One option would be to extend a building's renewal cycle an additional 6 months or a year if the building were so designated. Staff could bring this back in the future as an ordinance revision if directed.
2. Criminal Background Checks: Council directed staff to look into requiring properties perform criminal background checks on all tenants, not just the lessee. A review of ordinance language identifies that properties are already required to perform criminal background checks on any and all prospective tenants. While verifying this is occurring would fall under the scope of Police duties, the rental license application does presently require that properties verify (on the form) that they are performing this task, and, staff can emphasize this requirement when performing renewal inspections as well as when future rental license informational meetings are held.

POLICY OBJECTIVE

Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

Direction for all Code Enforcement programs has been that they operate as efficiently as possible, with minimal cost to property owners and the City as a whole, while still ensuring compliance with City codes and ordinances.

Reducing the number of inspections to a minimum of 25% will reduce program costs for both the City and rental property owners.

Reducing quarterly meetings to occur as needed will reduce program costs for both the City and rental property owners.

Having a policy allowing staff to enter into Memorandums of Understanding with all rental property owners means the rental license program will operate much more effectively, and, it will reduce costs for both the City and property owners.

The other ordinance revisions are simply clarifications and will have no financial impact on the City or rental properties.

STAFF RECOMMENDATION

Approve the attached proposed ordinance revisions, the Memorandum of Understanding policy, and, direct staff regarding incentives and criminal background checks.

170 **REQUESTED COUNCIL ACTION**

171 Approve the attached proposed ordinance revisions, the Memorandum of Understanding policy, and,
172 direct staff regarding incentives and criminal background checks.

173

Prepared by: Don Munson, Codes Coordinator

Attachments: A: Rental License Ordinance - Proposed Revisions
B. Ordinance Summary

**City of Roseville
ORDINANCE NO.**

**AN ORDINANCE AMENDING
TITLE 9, CHAPTER 908 TO REGULATE RENTAL LICENSING FOR
MULTIFAMILY RENTAL DWELLING UNITS**

**CHAPTER 908
Rental Licensing for Multifamily Rental Properties of 5 or More Units**

SECTION:

- 908.01: Purpose
- 908.02: Definitions
- 908.03: Licensing Requirements
- 908.04: Licensing Term
- 908.05: Fees
- 908.05: Local Agent Required
- 908.06: Licensing Suspensions, Revocation, Denial, and Non-Renewal
- 908.08: Appeals
- 908.09: Maintenance of Records
- 908.10: Authority
- 908.11: Rules, Policies, and Procedures
- 908.12: No Warranty by the City
- 908.13: Severability

908.01: PURPOSE

It is the purpose of this Chapter to assure that Multifamily Rental Dwellings (MRDs) with 5 or more units in Roseville are decent, safe, sanitary, and well maintained. The implementation of an MRD licensing program is a mechanism to ensure that rental housing will not become a nuisance to the neighborhood; will not foster blight and deterioration; and/or will not create a disincentive to reinvestment in the community. The operation of an MRD is a business enterprise that entails responsibilities. Operators are responsible to assure that residents and children may pursue the normal activities of life in surroundings that meet the following criteria: safe, secure, and sanitary; free from crimes and criminal activity, noises, nuisances, or annoyances; and free from unreasonable fears about safety of persons and security of property.

908.02: DEFINITIONS

For the purpose of this Chapter, the following terms shall be defined as set forth below.

- A. Building Official: The designated Building Official for the City of Roseville or his/her duly authorized representative(s).
- B. City: Shall mean the City of Roseville.
- C. City Council: Shall mean the City Council of the City of Roseville.

- D. City-Approved Inspector's Report or Inspection Report: Shall mean a rental dwelling inspection report prepared and signed by a City rental housing inspector or inspector contracted by the City to conduct an inspection and provide a report to the City.
- E. Denial: The refusal to grant a license to a new or renewing applicant by the City.
- F. Dwelling Unit: Any portion of a building thereof that contains living facilities, including provisions for sleeping, eating, cooking, and sanitation.
- G. Lease: An oral or written agreement between an MRD owner and a tenant for temporary use of a rental dwelling unit, usually in exchange for payment of rent.
- H. License: The formal approval of an activity specified on the certificate of license issued by the City.
- I. Local Agent: Owner's representative who resides in any of the following Minnesota counties: Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, or Washington.
- J. Multifamily Rental Dwelling (MRD): Any building or portion thereof that contains five (5) or more dwelling units that may be attached side-by-side, stacked floor-to-ceiling, and/or have a common entrance and have a common owner that are being rented out in the City of Roseville. This does not apply to Minnesota Department of Health-licensed rest homes, convalescent care facilities, nursing homes, hotels, motels, managed home-owner associations, cooperatives, or on-campus college housing.
- K. Owner: A person, agent, firm, or corporation having a legal or equitable interest in the property. In any corporation or partnership, the term owner includes general partners and corporate officers.
- L. Permissible Occupant Load: The maximum number of persons permitted to occupy a building or space within a building per City Code.
- M. Re-inspection: A follow-up inspection that is a) conducted to determine if a Code violation has been corrected; b) needed because a licensee, owner, or other responsible party fails to attend a scheduled inspection; c) needed because a scheduled inspection does not occur or is prevented due to any act of a licensee, owner, or responsible party; or d) any inspection other than the initial inspection for a license application where one or more violations are found.
- N. Rent: The consideration paid by a tenant to the owner of a rental dwelling unit for temporary and exclusive use of the rental dwelling unit by the tenant. The consideration is not limited to cash.
- O. Repair: To restore to a sound and functional state of operation, serviceability, or appearance.
- P. Revoke: To take back a license issued by the City.
- Q. Safety: The condition of being reasonably free from danger and hazards that may cause accidents or disease.
- R. Suspend: To make a license temporarily inoperative.
- S. Tenant: Any adult person granted temporary use of a rental dwelling unit pursuant to a lease with the owner of the MRD.

908.03: LICENSING REQUIREMENTS

General Rule. No person shall operate, let, or cause to be let an MRD that has not been properly licensed by the City of Roseville in the manner required by this Ordinance. A license must be obtained for each MRD. Upon receipt of the properly executed initial application for a rental license, the Community Development Department shall cause an inspection to be made of the MRD to determine whether it is in compliance with Chapter 906 (Building Maintenance and Preservation Code), other Roseville ordinances, and the laws of the State of Minnesota. **At renewal inspection, a minimum of twenty-five percent (25%) of all** Every rental dwelling units shall be re-inspected **after a renewal application is filed to determine if it still conforms to they comply with** all applicable codes and

ordinances. Also, a minimum of 25% of previously inspected units shall be re-inspected to verify all previously noted violations were corrected.

- A. Licensing: A license will be granted as Type A, Type B, Type C, or Type D based on nationally recognized standards recommended by the Building Official and adopted by the City Council. All rental dwelling units shall be licensed before being let, in whole or in part. Licenses will expire ~~annually or semi-annually~~ as determined by the license type and City.
- B. Criminal Background Check: The licensee shall conduct criminal background checks on all prospective tenants. The criminal background check must include the following:
1. A statewide (Minnesota) criminal history check of all prospective tenants covering at least the last three years; the check must be done utilizing the most recent update of the state criminal history files.
 2. A criminal history check of any prospective tenant in their previous states of residence, unless not allowed, covering at least the last three years if they have not resided in Minnesota for three years or longer.
 3. A criminal history check of any prospective tenant must be conducted in all seven (7) counties in the metro Twin Cities area: (Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington) covering at least the last three years, including all misdemeanor, gross misdemeanor, and felony convictions.
- C. Disorderly Behavior Lease Provisions: All tenant leases shall contain crime-free, drug-free provisions as on file with the City or equivalent that prohibit disorderly behavior identified in City Code Section 511.02. These lease provisions shall be incorporated into every new lease for a tenancy beginning January 1, 2015, and all renewed leases by such date.
- D. Occupancy Register: Every owner of a licensed rental dwelling shall keep, or cause to be kept, a current register of occupancy for each dwelling unit that provides the following information:
1. Dwelling unit address
 2. Number of bedrooms in dwelling unit and size of each bedroom, including the maximum number of occupants allowed
 3. Legal names and dates of birth of adult occupants
 4. Number of adults and children (under 18 years of age) currently occupying each dwelling unit
 5. Dates renters occupied and vacated dwelling units
 6. A list of complaints and requests for repair by dwelling unit occupants that relate to the provisions of this Code of Ordinances
 7. A similar list of all corrections made in response to such requests and complaints
- Such register shall be made available for viewing by the Code Enforcement Officer at each routine inspection or upon City receipt of a report of potential occupancy violation.
- E. Application Filed: A license application shall be submitted to the Community Development Department on forms furnished by the City of Roseville and must contain the following information:
1. Name, address, telephone number, and e-mail address of the owner of the rental dwelling units. This is the address that all future correspondence from the City will be sent to. Owner shall indicate if the owner is a corporation, partnership, sole proprietorship, or other business entity.
 2. Name, address, telephone number, and e-mail address of designated local agent responsible for the management of the MRD.
 3. Street address (es) and unit numbers for the MRD.

4. Number and type of dwelling units including unit size, bedroom size for each building (One [1] Bedroom, Two [2] Bedrooms, etc.) and number of bathrooms.
 5. Description of property listing number of buildings and number of dwelling units in each building.
 6. Owner shall certify compliance with the requirement found in 908.03B for conducting background checks on prospective tenants.
 7. Owner shall certify compliance with the requirement in 908.03C to include disorderly behavior lease provisions.
 8. Owner shall certify compliance with the requirement of 908.03D occupancy register.
- F. Changes in Ownerships and Amended Licenses: A license is not assignable. Any changes occurring in the ownership of an MRD requires a new license. The new owner must obtain a new license within thirty (30) calendar days of acquiring the property. The fee paid for the new license shall be the fee required for an initial license. If any changes occur in any information required on the license application, the owner must submit an amended license application to the City within thirty (30) calendar days of the change. If any rental dwelling units are added to a current license, the additional rental dwelling units must be licensed by amendment of the current license and must be accompanied by the fee required for the additional units.
- G. Complaint-Based Inspection: The City may, upon receipt of creditable third party complaints or complaints of residents with reasonable concerns, require an inspection of a unit. A complaint-based inspection may require additional units to be inspected. Upon the additional unit inspection, the City may require a license category criteria inspection be performed using the same standards as the license renewal inspection.
- H. Additional Requirements. The City may require additional educational training or participation in programs related to the license type.

908.04: LICENSING TERM

Licenses will be issued for a time period according to the license type as indicated in Diagram 1. All licenses may be reviewed at any time after the beginning of the license term to determine whether the property continues to have the appropriate License Type.

Diagram 1

Requirement ➔	Attend Roseville Multifamily Property Owners Quarterly Meetings	Renewal of License, Inspections and Payment of Licensing Fee	Memorandum of Understanding for correction of nuisance	Monthly Updates
License Type ⬇				
Type A	Attend 25%	Once every 3 years	Optional N/A	N/A
Type B	Attend 50%	Once every 2 years	Optional N/A	N/A
Type C	Attend 75%	Once a year	May be required Optional	N/A

Type D	Attend 100%	Once every 6 months	Required (shall be brought to Council)	Required
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- A. New Licenses: MRDs that have legally not been required to have a rental license due to new construction will qualify for a Type B License and must be filed with the City thirty (30) calendar days from the issuance of a Conditional or Permanent Certificate of Occupancy.
- B. Operating without Valid License: Properties found operating without a valid rental license from the City, properties failing to meet City Code requirements, or properties that have been the subject of enforcement actions such as criminal prosecution or civil penalties for violation of this chapter, will only qualify for a Type C or D license.
- C. License Renewals: All rental properties are subject to review and may be required to apply and qualify for a different license type based on the level of compliance with City Codes and applicable regulations.
- D. Chronic Code Violations: For properties having chronic code violations that are not being resolved in a timely manner, the City Council may pursue any and all remedies under Minnesota Statutes sections 504B.395 through 504B.471 in addition to any other legal or equitable relief.
- E. License Category Criteria: License type will be determined by the number of property Code and nuisance violations as recommended by the City Manager and approved by the City Council.
1. Property Code and Nuisance Violations. Standards for property maintenance will be based on compliance with City and other applicable Codes or other nationally recognized standards as adopted by the City Council.
- F. License Process and Renewal:
1. Initial application of existing MRDs in the City must have completed a full application and paid the license fee by December 31, 2014.
 2. Code enforcement officers will notify applicant of the inspection date approximately thirty (30) calendar days prior to inspection.
 3. Notice of licensing type will be sent to the applicant. The licensing fee will be due and payable ~~by the license renewal date. within thirty (30) calendar days of notice of licensing type.~~ A license will be issued for each MRD. Every Owner of an MRD shall conspicuously post the current license certificate within fourteen (14) calendar days of receipt in the main entryway or other conspicuous location within the MRD. For MRDs that do not have a shared common area or entrance, the Owner must provide a copy of the license certificate to each tenant by attaching a copy to the tenant's copy of the executed lease agreement.
 4. License renewals shall be filed with the Community Development Department by the MRD between 90 and 120 days prior to the license expiration date.
- G. Issuance of License: The City shall issue a license once the City deems the property to not have any unsafe, unsanitary, or dilapidated conditions (as defined in Section 906.03H or elsewhere in Roseville's City Code), ~~or a Memorandum of Understanding (MOU) has been signed and submitted,~~ and, all City fees and fines have been paid.

908.05: FEES

There shall be a licensing fee as established by the City Fee Schedule in Section 314.05. All fees and fines shall be charged to and payable by the property owner.

908.06: LOCAL AGENT REQUIRED

- 221
- 222 A. Local Agent: No operating license shall be issued or renewed for a nonresident owner of an
- 223 MRD (one who does not reside in any of the following Minnesota counties: Anoka, Carver,
- 224 Dakota, Hennepin, Ramsey, Scott, or Washington) unless such owner designates in writing to the
- 225 Building Official the name of the owner's local agent (one who does reside in any of the
- 226 following Minnesota counties: Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, or
- 227 Washington) who is responsible for maintenance and upkeep and who is legally constituted and
- 228 empowered to receive notice of violations of the provisions of the City Code of Ordinances, to
- 229 receive and to effect such orders, and to accept all service or process pursuant to law.
- 230 B. Responsibility for Acts of Manager, Operator, or Local Agent: Licensees are responsible for the
- 231 acts or omissions of their managers, operators, local agent, or other authorized representative.
- 232

233 **908.07: LICENSING SUSPENSIONS, REVOCATION, DENIAL, AND NONRENEWAL**

234

- 235 A. Applicability: Every license issued under the provisions of this Chapter is subject to suspension
- 236 or revocation by the City Council.
- 237 B. Unoccupied or Vacated Rental Units: In the event that a license is suspended, revoked, or not
- 238 renewed by the City Council, it shall be unlawful for the owner or the owner's duly authorized
- 239 agent to thereafter permit any new occupancies of vacant or thereafter vacated rental units until
- 240 such time as a valid license may be restored by the City Council.
- 241 C. Grounds for License Action: The Council may revoke, suspend, or decline to renew any license
- 242 issued under this Chapter upon any of the following grounds:
- 243 1. False statements, misrepresentations, or fraudulent statements on any application or other
- 244 information or report required by this Chapter to be given by the applicant or licensee.
- 245 2. Failure to pay any application fee, fine, penalty, re-inspection fees, reinstatement fee, special
- 246 assessments, real estate taxes, or other financial claims due to the City as required by this
- 247 Chapter and City Council resolution.
- 248 3. Failure to continuously comply with any property maintenance, zoning, health, building,
- 249 nuisance, or other City Codes; or failure to correct deficiencies noted in Compliance Notices
- 250 in the time specified in the notice.
- 251 4. Failure to comply with the provisions of an approved memorandum of understanding (MOU)
- 252 with the City that addresses the underlying causes for the nuisance conduct and provides a
- 253 course of action to alleviate the nuisance conduct.
- 254 5. Failure to actively pursue the termination of the tenancy of tenants who have violated the
- 255 provision of this Chapter or Lease Addendum on file with the City or have otherwise created
- 256 a public nuisance in violation of City, state, or applicable laws.
- 257 6. Failure to eliminate imminent health and life safety hazards as determined by the City or its
- 258 authorized representatives.
- 259 7. Failure to operate or maintain the licensed premises in conformity with all applicable state
- 260 and local laws and ordinances.
- 261 D. License Action Sections: Revocation, suspension, and non-renewal may be brought under either
- 262 this Section or any other Section of Chapter 908.
- 263 E. Notification, Hearing and Decisions Basis:
- 264 1. Written Notice, Hearing: A decision to revoke, suspend, deny, or not renew a license shall
- 265 be preceded by written notice to the applicant or licensee of the alleged grounds, and the
- 266 applicant or licensee will be given an opportunity for a hearing before the City Council
- 267 before final action to revoke, suspend, deny, or not renew a license.
- 268 2. Decision Basis: The Council shall give due regard to the frequency and seriousness of
- 269 violations, the ease with which such violations could have been remedied or avoided, and the

good faith efforts to comply. The Council shall issue a decision to deny, not renew, suspend, or revoke a license only upon written findings.

F. Affected MRD: The Council may suspend or revoke a license or not renew a license for part or all of an MRD.

G. License Actions, Reapplication:

1. Suspension: Licenses may be suspended for up to ninety (90) calendar days and may after the period of suspension be reinstated subject to compliance with this Chapter and any conditions imposed by the City Council at the time of suspension.
2. Revocation, Denial, Nonrenewal: Licenses that are revoked will not be reinstated until the owner has applied for and secured a new license and complied with all conditions imposed at the time of revocation. Upon a decision to revoke, deny, or not renew a license, no approval of any application for a new license for the same facility will be effective until after the period of time specified in the Council's written decision, which shall not exceed one (1) year. The Council shall specify in its written decision the date when an application for a new license will be accepted for processing. A decision not to renew a license may take the form of a suspension or revocation. A decision to deny an initial application for a new facility will not take the form of a suspension or revocation unless false statements have been made by the applicant in connection with the application. A decision to deny an initial application shall state conditions of reapplication.
3. Reinstatement Fees: All new applications must be accompanied by a reinstatement fee, as specified by Council resolution, in addition to all other fees required by this Chapter.
4. Written Decision, Compliance: Written decisions to revoke, suspend, deny, or not renew a license or application shall specify the part or parts of the facility to which it applies. Thereafter, and until a license is reissued or reinstated, no rental units becoming vacant in such part or parts of the facility may be re-let or occupied. Revocation, suspension, or non-renewal of a license shall not excuse the owner from compliance with all terms of state laws and Codes and this Code of Ordinances for as long as any units in the facility are occupied. Failure to comply with all terms of this Chapter during the term of revocation, suspension, or non-renewal is a misdemeanor and grounds for extension of the term of such revocation or suspension or continuation of non-renewal, or for a decision not to reinstate the license, notwithstanding any limitations on the period of suspension, revocation, or non-renewal specified in the City Council's written decision or in paragraph 6 of this Section.
5. New License Prohibited: A property owner who has a rental license revoked may not receive a new rental license for another property within the City for a period of one (1) year from the date of revocation. The property owner may continue to operate currently licensed MDRs if the properties are maintained in compliance with City Codes and other applicable regulations.
6. The Council may postpone or discontinue an action to deny, not renew, revoke, or suspend a registration certificate, or to fine a licensee or applicant, if the licensee or applicant has taken appropriate measures to correct the violation.

908.08: APPEALS

- A. An appeal pertaining to any licensing decision addressed in this Chapter may be filed by an MRD property owner.
1. The appeal shall be submitted to the City Manager within ~~ten (10)~~ **thirty (30)** calendar days after the making of the order or decision being appealed.
 2. The appeal shall state the specific grounds upon which the appeal is made.
 3. The appeal shall be accompanied by the fee set forth in Chapter 314.

B. When an appeal is filed, a public meeting regarding the matter shall be held before the City Council, acting as the Board of Adjustments and Appeals, at a regular meeting held within ~~thirty (30)~~ **ninety (90)** calendar days of the receipt of the appeal. The Board of Adjustments and Appeals may consider any of the evidence that had previously been considered as part of the formal action that is the subject of the appeal. New or additional information from the appealing applicant(s) may be considered by the Board of Adjustments and Appeals at its sole discretion if that information serves to clarify information previously considered by the Building Official.

908.09: MAINTENANCE OF RECORDS

All records, files, and documents pertaining to the Licensing of MRDs shall be maintained in the office of the City and made available to the public as allowed or required by laws, rules, codes, statutes, or ordinances.

908.10: AUTHORITY

Nothing in this Chapter shall prevent the City from taking action under any applicable rule, standard, statute, or ordinance for violations thereof and to seek either injunctive relief or criminal prosecution for such violations as therein provided. Nothing contained in this Chapter shall prevent the City from seeking injunctive relief against a property owner or designated agent who fails to comply with the terms and conditions of this Chapter on licensing.

908.11: RULES, POLICIES, AND PROCEDURES

By resolution the City Council may adopt, from time to time, rules, policies, and procedures for the implementation of this Chapter. Violation of any such rule, policy, or procedure by a property owner shall be considered a violation of this Ordinance.

908.12: NO WARRANT BY THE CITY

By enacting and undertaking to enforce this Chapter, neither the City, its designees, the City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare. A warning in substantially the foregoing language shall be printed on the face of the rental license.

908.13: SEVERABILITY

If any provision of this Chapter or amendment thereto, or the application thereof to any person, entity, or circumstance, is held invalid or unconstitutional by a court of competent jurisdiction, the remainder of this Chapter shall remain in full force and effect and the application thereof to other persons, entities, or circumstances shall not be affected thereby.

Section 3 Effective date. This ordinance shall take effect upon its passage and publication.

Passed by the City Council of the City of Roseville this 21st day of October 2013.

368 day of , 2015.

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Ordinance – An Ordinance Amending Title 9, Chapter 908 – to Regulate Rental Licensing for Multifamily Rental Dwelling Units

(SEAL)

CITY OF ROSEVILLE

BY: _____
Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, City Manager

REQUEST FOR COUNCIL ACTION

Date: February 23, 2015
Item No.: 11.a

Department Approval



City Manager Approval



Item Description: Twin Lakes Area Traffic Study Update

BACKGROUND

In 2001, the Roseville City Council approved the Twin Lakes Business Park Alternative Urban Areawide Review (AUAR) and further updated the AUAR in 2007 as required by law. As part of the update to that document, a detailed traffic study of the Twin Lakes Area was conducted to provide insight into what the required transportation improvements would be in order to support the proposed levels of development.

Since then, the City has had some development occur in the area and upgraded the area transportation system in spots in accordance with the recommendations of the original and updated AUAR. Also, improvements to the overall regional system have occurred which were not modeled in the 2007 AUAR Update traffic study.

Recognizing the need to continue to provide improvements to the area transportation system to support pending development, in December of 2014, staff had asked the City Council to approve a design contract for the final phase of Twin Lakes Parkway from Prior Avenue to Fairview Avenue. Council considered the recommendation and took public comment on the subject.

At that meeting, and at subsequent public and neighborhood meetings related to the zoning and land use guidelines for the Twin Lakes Area, residents of Roseville, particularly those in the residential neighborhood north of Terrace Avenue, expressed concern over the impacts of traffic from the proposed development and most directly from the connection of Twin Lakes Parkway to Fairview Avenue. Recognizing that the traffic studies that were being referenced by staff to support the connection were at least seven years old, the City Council directed staff to update the 2007 Twin Lakes Area traffic study.

Over the last two months, staff has been working with SRF Consulting Group to collect updated traffic counts and to analyze the proposed developments and the connection of Twin Lakes Parkway to Fairview Avenue. The updated traffic study is attached.

Craig Vaughn from SRF Consulting Group will be presenting a summary of the traffic study to the City Council at this meeting.

POLICY OBJECTIVE

The recommendations outlined in the Twin Lakes Area Traffic Study are consistent with the Twin Lakes Area AUAR and the City's Transportation Plan, which is a component of the City's approved Comprehensive Plan.

FINANCIAL IMPACTS

32 There are no financial impacts directly related to the presentation tonight. Executing any of the
33 recommended improvements of the overall transportation system would require additional
34 discussion and direction at which time funding would be recommended and approved.

35 **STAFF RECOMMENDATION**

36 Staff recommends the Council receive the presentation from SRF Consulting Group
37 summarizing the Twin Lakes Area Traffic Study.

38 **REQUESTED COUNCIL ACTION**

39 Receive the presentation from SRF Consulting Group summarizing the Twin Lakes Area Traffic
40 Study.

Prepared by: Marc Culver, City Engineer
Attachments: A: Twin Lakes Area Traffic Study



Memorandum

SRF No. 0148737

To: Marc Culver, PE
Assistant Public Works Director/City Engineer
City of Roseville

From: Craig Vaughn, PE, PTOE, Principal
Emily Gross, Engineer

Date: February 12, 2015

Subject: Twin Lakes Redevelopment Area Traffic Study Update

Introduction

As requested, SRF has completed an updated traffic operations analysis for the Twin Lakes Redevelopment area. This essentially updates the traffic analysis section of the *Twin Lakes Alternative Urban Areawide Review (AUAR) Update Technical Memorandum Traffic, Air and Noise Analysis*, dated July 3, 2007. The current analysis expands the study area to include the parcels west of Cleveland Avenue between County Road C and County Road D, as well as the parcels adjacent to Lincoln Drive between County Road C and Lydia Avenue. This expanded study area is shown in Figure 1; it is generally bounded by Snelling Avenue, Cleveland Avenue, County Road D, and County Road C in the City of Roseville.

To understand the impacts to the study area with the extension of the Twin Lakes Parkway to Fairview Avenue, the following three scenarios were reviewed under future conditions:

- Scenario 1 – No build roadway condition with background traffic growth added
 - Twin Lakes Parkway **not** extended to Fairview Avenue, background traffic growth, and no additional development in the Twin Lakes area except currently planned land uses.
- Scenario 2 – No build roadway condition with background traffic growth added and full build land use potential included
 - Twin Lakes Parkway **not** extended to Fairview Avenue, background traffic growth, and full build land use scenario for Twin Lakes area.
- Scenario 3 – Build roadway condition with background traffic growth and full build land use potential included
 - Twin Lakes Parkway extended to Fairview Avenue, background traffic growth, and full build land use scenario for Twin Lakes area.

The main objectives of this study are to update the Twin Lakes area land use assumptions, traffic forecasts, and traffic operations, as well as quantify the impact of the Twin Lakes Parkway extension to Fairview Avenue. The following information provides the assumptions, analysis, and study recommendations offered for consideration.



Existing Conditions

The existing conditions were reviewed to establish a baseline to compare future conditions. The evaluation of existing conditions includes peak hour intersection turning movement counts, field observations, and an intersection capacity analysis.

Data Collection

Recently collected weekday p.m. peak period turning movement counts were reviewed at the following study intersections:

- County Road C and Cleveland Avenue
- County Road C and Prior Avenue
- County Road C and Fairview Avenue
- County Road C and Lincoln Drive
- County Road C and Snelling Avenue
- Twin Lakes Parkway and Mount Ridge Road
- Cleveland Avenue and NB I-35W Ramps/Twin Lakes Parkway
- Fairview Avenue and Terrace Drive
- Snelling Avenue and County Road C2
- Snelling Avenue and Lydia Avenue

Weekday p.m. peak period turning movement were collected by SRF on Thursday, January 22, 2015 at the remaining study intersections:

- Cleveland Avenue and Iona Lane
- Cleveland Avenue and County Road C2
- County Road D and NB I-35W Ramps
- County Road D and Cleveland Avenue
- County Road D and Fairview Avenue/New Brighton Road
- Fairview Avenue and Lydia Avenue

Observations

Field observations were completed to identify roadway characteristics within the study area (i.e. roadway geometry, posted speed limits, and traffic controls).

- **Cleveland Avenue** is primarily a four-lane undivided roadway with a posted speed limit of 40 miles per hour (mph).
- **Fairview Avenue** is a four-lane undivided roadway south of County Road C2 and a two-lane undivided roadway north of County Road C2 with a posted speed limit of 40 mph.

- **Snelling Avenue** is a four-lane divided roadway with a posted speed limit of 50 mph.
- **County Road C** is a four-lane divided roadway with a posted speed limit of 45 mph.
- **County Road D** is four-lane undivided roadway west of Wilder Street and a two-lane undivided roadway east of Wilder Street with a posted speed limit of 35 mph.
- **Twin Lakes Parkway**, which currently extends from Cleveland Avenue to Prior Avenue, is a two-lane divided roadway with a posted speed limit of 30 mph.
- The remaining study roadways are two-lane undivided roadways with a 30 mph speed limit.

Currently, all of the study intersections are controlled by traffic signals, with the exception of the following:

- Cleveland Avenue/Iona Lane, Cleveland Avenue/County Road C2, and Fairview Avenue/Terrace Avenue are unsignalized with side-street stop control
- Fairview Avenue/Lydia Avenue and County Road D/Fairview Avenue/New Brighton Road intersections are unsignalized with all-way stop control
- Twin Lakes Parkway/Mount Ridge Road intersection is a single-lane roundabout

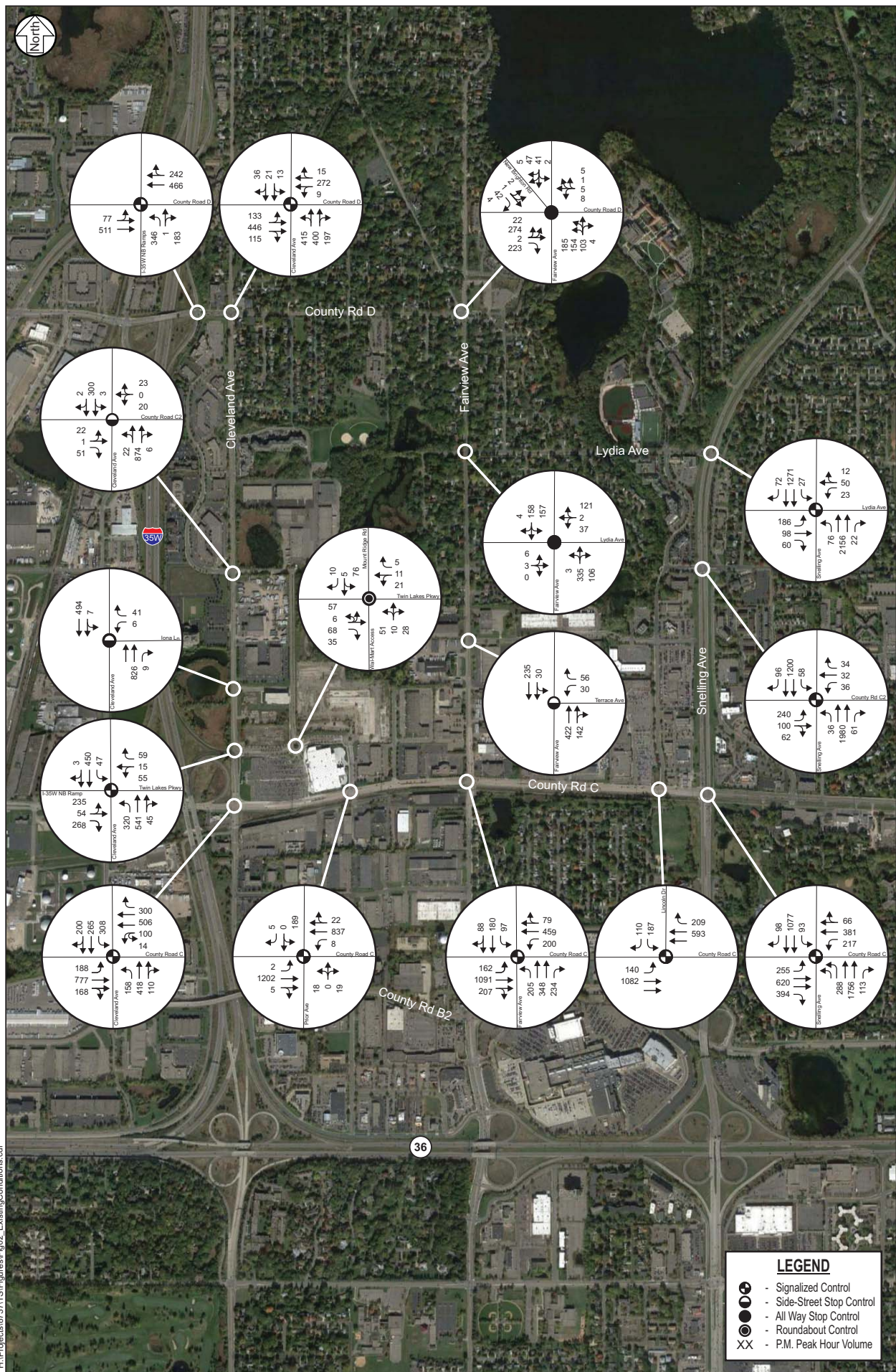
Existing geometrics, traffic controls, and volumes within the study area are shown in Figure 2.

Traffic Volume Comparison

The current study is the first comprehensive review of traffic operations and traffic volumes in the Twin Lakes area since the 2007 AUAR. There have been changes to the land use and regional transportation system that have affected traffic volumes within the study area. The following summarizes the pattern shifts observed when comparing the recently collected p.m. peak hour volumes with the year 2006 volumes reported in the 2007 AUAR:

- Traffic volumes and travel patterns have changed over the past eight years.
 - P.M. peak hour volumes along County Road D (between I-35W and Fairview Avenue) and along Fairview Avenue (between County Road D and Terrace Drive) have decreased approximately 10 to 15 percent.
 - P.M. peak hour volumes along County Road C have increased approximately 15 percent near Cleveland Avenue, 50 percent near Fairview Avenue, and 30 percent west of Snelling Avenue.
 - Eastbound approach volumes at the Cleveland Avenue and NB I-35W Ramps/Twin Lakes Parkway intersection have decreased 30 percent during the p.m. peak hour.

H:\Projects\6737\TS\Figures\Fig02_ExistingConditions.cdr



Intersection Capacity Analysis

An operations analysis was conducted to determine how traffic will operate at the study intersections under existing conditions. All intersections were analyzed using Synchro/SimTraffic software and the Highway Capacity Manual (HCM). Intersection operations analysis results identify a Level of Service (LOS) which indicates how well an intersection is operating. Intersections are ranked from LOS A through LOS F. The LOS results are based on average delay per vehicle, which correspond to the delay threshold values shown in Table 1. LOS A indicates the best traffic operation and LOS F indicates an intersection where demand exceeds capacity. Overall intersection LOS A through D is considered to be acceptable traffic flow conditions based on MnDOT guidelines.

Table 1. Level of Service Criteria for Signalized and Unsignalized Intersections

LOS Designation	Signalized Intersection Average Delay/Vehicle (seconds)	Unsignalized Intersection Average Delay/Vehicle (seconds)
A	≤ 10	≤ 10
B	> 10 - 20	> 10 - 15
C	> 20 - 35	> 15 - 25
D	> 35 - 55	> 25 - 35
E	> 55 - 80	> 35 - 50
F	> 80	> 50

For side-street stop controlled intersections, special emphasis is given to providing an estimate for the level of service of the minor approaches. Traffic operations at an unsignalized intersection with side-street stop control can be described in two ways. First, consideration is given to the overall intersection level of service. This takes into account the total number of vehicles entering the intersection and the capability of the intersection to support these volumes.

Second, it is important to consider the delay on the minor approach. Since the mainline does not have to stop, the majority of delay is attributed to the minor approaches. It is typical of intersections with higher mainline traffic volumes to experience increased levels of delay (i.e. poor levels of service) on the side-street approaches, but an acceptable overall intersection level of service during peak hour conditions.

Results of the existing operations analysis shown in Table 2 indicate that all study intersections currently operate at an acceptable overall LOS D or better during the p.m. peak hour with the existing geometric layout and traffic control, except along County Road C at the Lincoln Drive and Snelling Avenue intersections, which operate at LOS F.

Table 2. Existing P.M. Peak Hour Operations Analysis

Intersection	Level of Service
County Road C and Cleveland Avenue	C
County Road C and Prior Avenue	B
County Road C and Fairview Avenue	C
County Road C and Lincoln Drive	F
County Road C and Snelling Avenue	F
County Road D and NB I-35W Ramps	B
County Road D and Cleveland Avenue	C
County Road D and Fairview Avenue/New Brighton Road ⁽²⁾	C
Twin Lakes Parkway and Mount Ridge Road ⁽³⁾	A
Cleveland Avenue and NB I-35W Ramps/Twin Lakes Parkway	C
Cleveland Avenue and Iona Lane ⁽¹⁾	A/A
Cleveland Avenue and County Road C2 ⁽¹⁾	A/B
Fairview Avenue and Terrace Drive ⁽¹⁾	A/A
Fairview Avenue and Lydia Avenue ⁽²⁾	B
Snelling Avenue and County Road C2	D
Snelling Avenue and Lydia Avenue	C

(1) Indicates an unsignalized intersection with side-street stop control where the overall LOS is shown followed by the worst approach LOS.

(2) Indicates an unsignalized intersection with all-way stop control.

(3) Indicates an unsignalized intersection with roundabout control.

The operational issues at the County Road C/Lincoln Drive intersection are a result of poor operations and significant eastbound queues at the County Road C/Snelling Avenue intersection. To mitigate this situation, modifications are necessary to the at-grade intersections along Snelling Avenue or additional capacity is needed along the Snelling Avenue corridor. For purposes of this analysis an additional lane in each direction is assumed under future conditions (six-lane Snelling Avenue facility).

Year 2030 Forecasts

Trip Generation

SRF worked with City staff to identify redevelopment opportunities in the study area. Parcels, which were not expected to redevelop or change in land use by the year 2030 were identified and are shown in Figure 3. The remaining parcels are expected to redevelop. City staff provided the appropriate land assumptions to use for the developable parcels to create a realistic land use plan. These land use assumptions are relatively consistent with Land Use Scenario C from the *Twin Lakes Alternative Urban Area-wide Review (AUAR) Update Technical Memorandum Traffic, Air and Noise Analysis*, dated July 3, 2007.

While not yet approved or constructed, the City has received the following development proposal plans in the study area, which represent the known “planned” land uses for the study area:

- Mixed-used development at 2700 and 2750 Cleveland Avenue (Block 3)
 - 18,500 square foot grocery store, 14,000 square feet of retail space, and 205 hotel rooms
- Residential development at 2785 Fairview Avenue (Block 5)
 - 190 apartment units and 6,000 square feet of office/retail space

Trip generation estimates for both the current and future land uses were developed for the p.m. peak hour and on a daily basis using the *ITE Trip Generation Manual, 9th Edition*. Tables 3, 4 and 5 display a summary of the land use and trip generation estimates for each individual block and subarea as shown in Figure 3. The known planned land uses identified above are highlighted in red in the tables below. It should be noted that since p.m. peak hour driveway counts were not available for all of the current developments within the study area, this study assumes that the existing land uses generate at the ITE average rate.

Table 3. Trip Generation Estimate –Subarea I (Center)

Block	Land Use Type (ITE Code)	Existing				Year 2030 Land Use Plan			
		Size	P.M. In	P.M. Out	Daily	Size	P.M. In	P.M. Out	Daily
1A	Light Industrial (110)	48,485 SF	6	41	338	-	-	-	-
	General Office Building (710)	-	-	-	-	150,000 SF	38	186	1,655
1B	Apartment (220)	-	-	-	-	70 DU	28	15	466
	General Office Building (710)	-	-	-	-	150,000 SF	38	186	1,655
2	Apartment (220)	-	-	-	-	45 DU	18	10	299
	General Office Building (710)	-	-	-	-	295,000 SF	75	365	3,254
3A	Park-and-Ride (90)	460 spaces	71	214	2,070	460 spaces	71	214	2,070
	Hotel (310)	-	-	-	-	205 rooms	63	60	1675
3B	Shopping Center (820)	-	-	-	-	14,000 SF	25	27	598
	Supermarket (850)	-	-	-	-	18,500 SF	89	86	1891
4	Free Standing Discount Store (813)	160,000 SF	341	355	8,120	160,000 SF	341	355	8,120
	High-Turnover Restaurant (932)	-	-	-	-	13,200 SF	78	52	1678
5	Light Industrial (110)	43,220	5	37	301	-	-	-	-
	Apartment (220)	-	-	-	-	190 DU	77	41	1264
	Shopping Center (820)	-	-	-	-	6,000 SF	11	12	256
8	Light Industrial (110)	98,710 SF	14	92	769	-	-	-	-
	Townhomes (230)	-	-	-	-	10 DU	3	2	58
13	Light Industrial (110)	101,145 SF	23	9+	705	101,145 SF	23	9+	705
14	Light Industrial (110)	47,515 SF	6	41	331	47,515 SF	6	41	331
15	Light Industrial (110)	35,605 SF	4	30	248	35,605 SF	4	30	248
16	Medical Office Building (720)	45,365 SF	45	117	1,639	45,365 SF	45	117	1,639
17A	Light Industrial (110)	27,690 SF	3	24	193	27,690 SF	3	24	193
17B	General Office Building (710)	31,445 SF	8	39	347	31,445 SF	8	39	347
18	Light Industrial (110)	74,445 SF	9	64	519	74,445 SF	9	64	519
Center Subtotal			535	1,054	15,580		1,053	1,926	28,921

Note: Red text represents known planned developments

Table 4. Trip Generation Estimate –Subarea II (East)

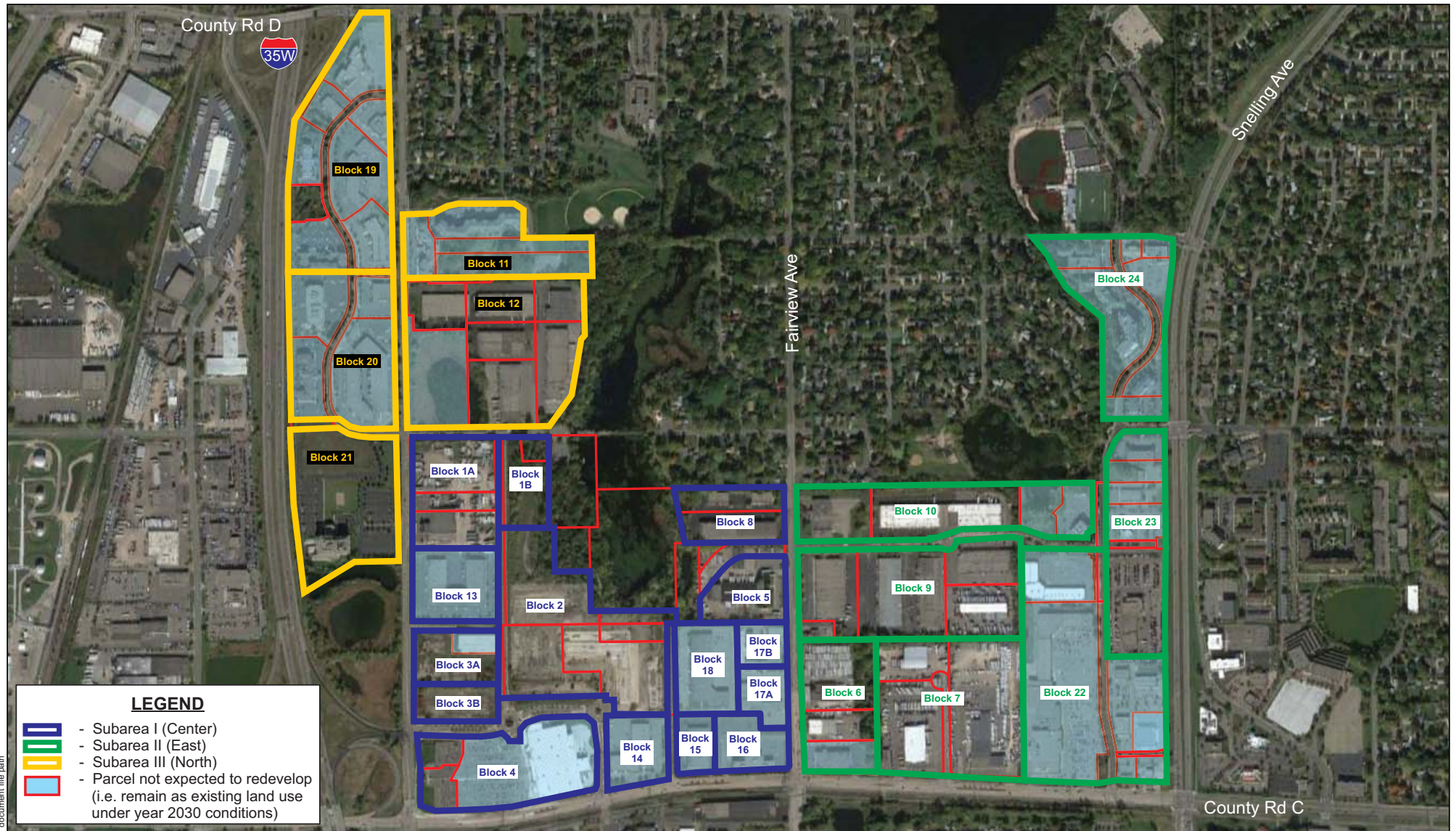
Block	Land Use Type (ITE Code)	Existing				Year 2030 Land Use Plan			
		Size	P.M. In	P.M. Out	Daily	Size	P.M. In	P.M. Out	Daily
6	Shopping Center (820)	29,670 SF	53	57	1,267	29,670 SF	53	57	1,267
	General Office Building (710)	-	-	-	-	100,000 SF	25	124	1,103
7	Light Industrial (110)	165,160 SF	19	141	1,151	-	-	-	-
	Shopping Center (820)	-	-	-	-	190,000 SF	341	355	8,120
	Fast-Food w/o Drive-Thru (933)	-	-	-	-	3,500 SF	47	45	2,506
	Gas Station (945)	-	-	-	-	8 FSP	54	54	1,302
9	Light Industrial (110)	293,695 SF	34	251	2,047	-	-	-	-
	General Office Building (710)	-	-	-	-	310,000 SF	79	383	3,419
10	Light Industrial (110)	160,700 SF	19	137	1,120	-	-	-	-
	Apartment (220)	-	-	-	-	115 DU	46	25	765
	General Office Building (710)	21,785 SF	6	27	240	21,786 SF	6	27	240
22	Shopping Center (820)	255,975 SF	456	494	10,930	255,976 SF	456	494	10,930
	Gas Station (945)	8 FPS	54	54	1,302	8 FPS	54	54	1,302
23	Medical Office Building (720)	9,875 SF	10	25	357	9,876 SF	10	25	357
	Shopping Center (820)	15,670 SF	28	30	669	90,670 SF	161	175	3872
	Auto Sales (841)	35,010 SF	37	55	1,131	-	-	-	-
	High-Turnover Restaurant (932)	16,025 SF	95	63	2,038	16,025 SF	95	63	2,038
24	Apartment (220)	275 DU	111	60	1,829	275 DU	111	60	1,829
	Hotel (310)	95 rooms	29	28	776	95 rooms	29	28	776
	General Office Building (710)	30,210 SF	8	37	333	30,210 SF	8	37	333
East Subtotal			959	1,459	25,190		1,575	2,006	40,159

Note: Red text represents known planned developments

Table 5. Trip Generation Estimate –Subarea III (North)

Block	Land Use Type (ITE Code)	Existing				Year 2030 Land Use Plan			
		Size	P.M. In	P.M. Out	Daily	Size	P.M. In	P.M. Out	Daily
11	Apartment (220)	129 DU	52	28	858	129 DU	52	28	858
12	Light Industrial (110)	314,300 SF	37	268	2,191				
	Apartment (220)	-	-	-	-	130 DU	52	28	865
	General Office Building (710)	-	-	-	-	285,000 SF	72	352	3144
19	General Office Building (710)	162,995 SF	41	202	1,798	184,235 SF	47	228	2032
	Hotel (310)	245 rooms *	75	72	2,002	245 rooms *	75	72	2,002
20	General Office Building (710)	62,305 SF	16	77	687	62,305 SF	16	77	687
	Hotel (310)	135 rooms	41	40	1,103	135 rooms	41	40	1,103
	Light Industrial (110)	117,045 SF	14	100	816	117,045 SF	14	100	816
21	General Office Building (710)	166,980 SF	42	207	1842	288,980 SF	73	357	3187
North Subtotal			318	994	11,297		442	1,282	14,694

* The number of rooms for the hotels in Block 19 were estimated based on building square foot information.



A summary of the existing and year 2030 trip generation estimates for each subarea is provided in Table 6. Assuming that the existing land uses generate at the average ITE trip rate, an additional 2,965 p.m. peak hour and 31,707 daily trips will be generated in the Twin Lakes Study Area under year 2030 full build conditions. Again, this takes into account the larger study area than what was previously reviewed in the 2007 AUAR.

Table 6. Trip Generation Estimate Summary

Subarea	Existing			Year 2030			Delta		
	P.M. In	P.M. Out	Daily	P.M. In	P.M. Out	Daily	P.M. In	P.M. Out	Daily
I	535	1,054	15,580	1,053	1,926	28,921	518	872	13,341
II	959	1,459	25,190	1575	2,006	40,159	616	547	14,969
III	318	994	11,297	442	1,282	14,694	124	288	3,397
Total	1,812	3,507	52,067	3,070	5,214	83,774	1,258	1,707	31,707

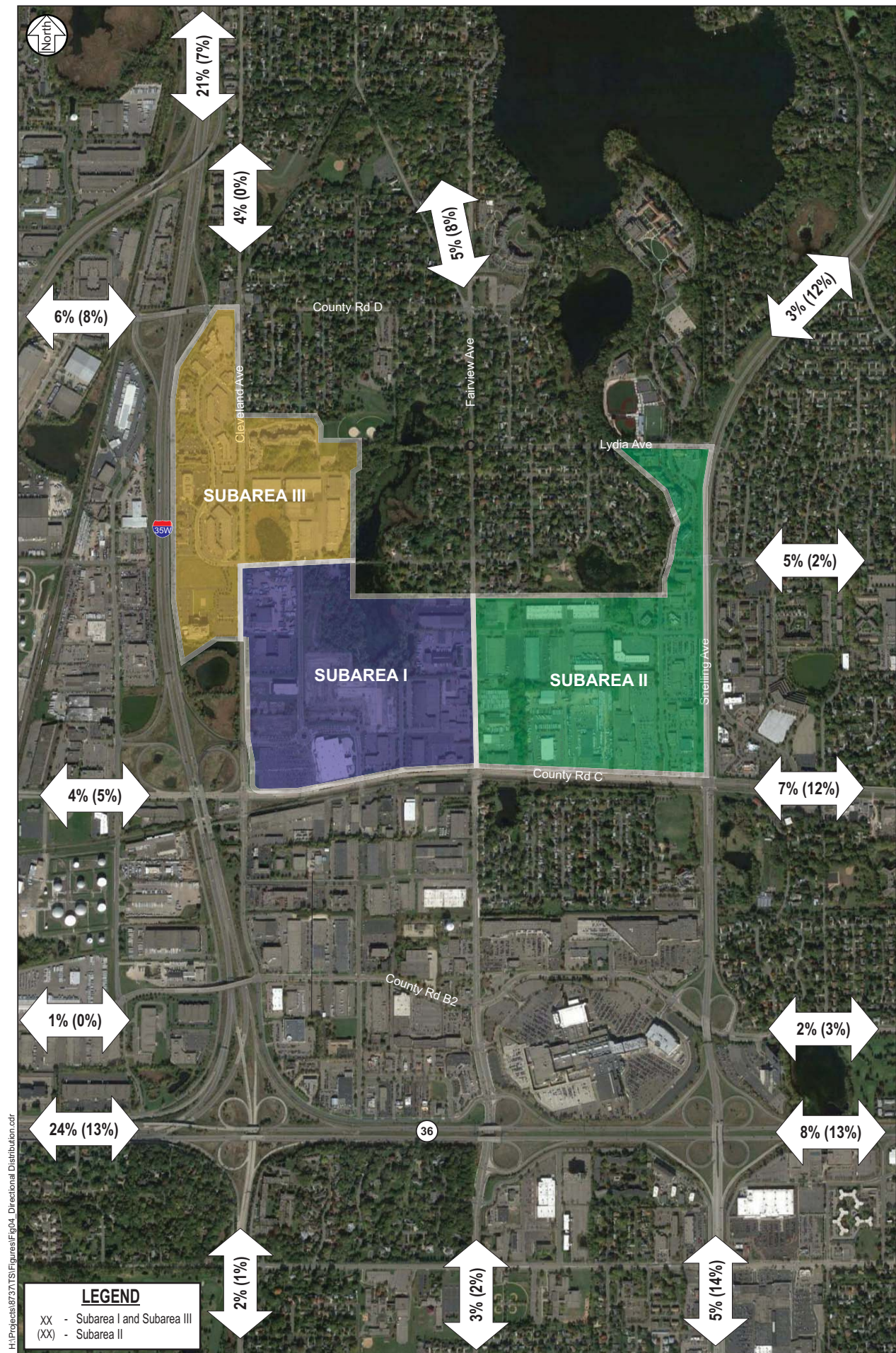
Regional Model

The Metropolitan Council regional travel demand model was refined to include the updated year 2030 land use information. The model was used to develop average daily traffic (ADT) volumes for the greater adjacent roadway network, directional distribution for the p.m. peak hour trip generation estimates, and to estimate the potential for a subregional travel pattern shift with the extension of Twin Lakes Parkway to Fairview Avenue (i.e. non-Twin Lakes area development trips diverting to Twin Lakes Parkway).

The following assumption changes are reflected in the travel demand model since the analysis completed in year 2007:

- I-35W Managed Lanes (dynamic toll lanes)
- Improvements to I-694/Snelling Avenue interchange area
- Recent background traffic volume changes
- Updated land use in Twin Lakes Study Area
- Refined development access assumptions in the Twin Lakes Study Area

The travel demand model was used to determine the origin/destination (i.e. directional distribution) of the trips entering/exiting the study area. Directional distribution percentages shown in Figure 4 were developed separately for Subarea I/Subarea III (west of Fairview Avenue) and Subarea II (east of Fairview Avenue). This is different from the 2007 AUAR, which applied the same directional distribution to the entire study area. The two directional distributions help to identify route patterns for the development trips. For example, vehicles traveling to/from the north are more likely to use I-35W for Subarea I/III and Snelling Avenue for Subarea II. This review also helped to estimate the percentage of vehicles that are expected to utilize more than one land use within the study area. To account for this a 15 percent multi-use reduction was applied to the trip generation estimates.



A background growth rate of one-half percent was applied to the existing peak hour turning movement counts to develop year 2030 background traffic forecasts. This is consistent with recent studies completed in the area and the travel demand model forecasts

Year 2030 Scenarios

As previously mentioned, to understand the impacts to traffic volumes to the study area with the extension of the Twin Lakes Parkway from Prior Avenue to Fairview Avenue, traffic forecasts were developed for year 2030 conditions for the following three scenarios (shown in Figure 5):

- Scenario 1 – No build roadway condition with background traffic growth added
 - Twin Lakes Parkway **not** extended to Fairview Avenue, background traffic growth, and no additional development in the Twin Lakes Area except currently planned land uses.
- Scenario 2 – No build roadway condition with background traffic growth added and full build land use potential included
 - Twin Lakes Parkway **not** extended to Fairview Avenue, background traffic growth, and full build land use scenario for Twin Lakes Area.
- Scenario 3 – Build roadway condition with background traffic growth and full build land use potential included
 - Twin Lakes Parkway extended to Fairview Avenue, background traffic growth, and full build land use scenario for Twin Lakes Area.

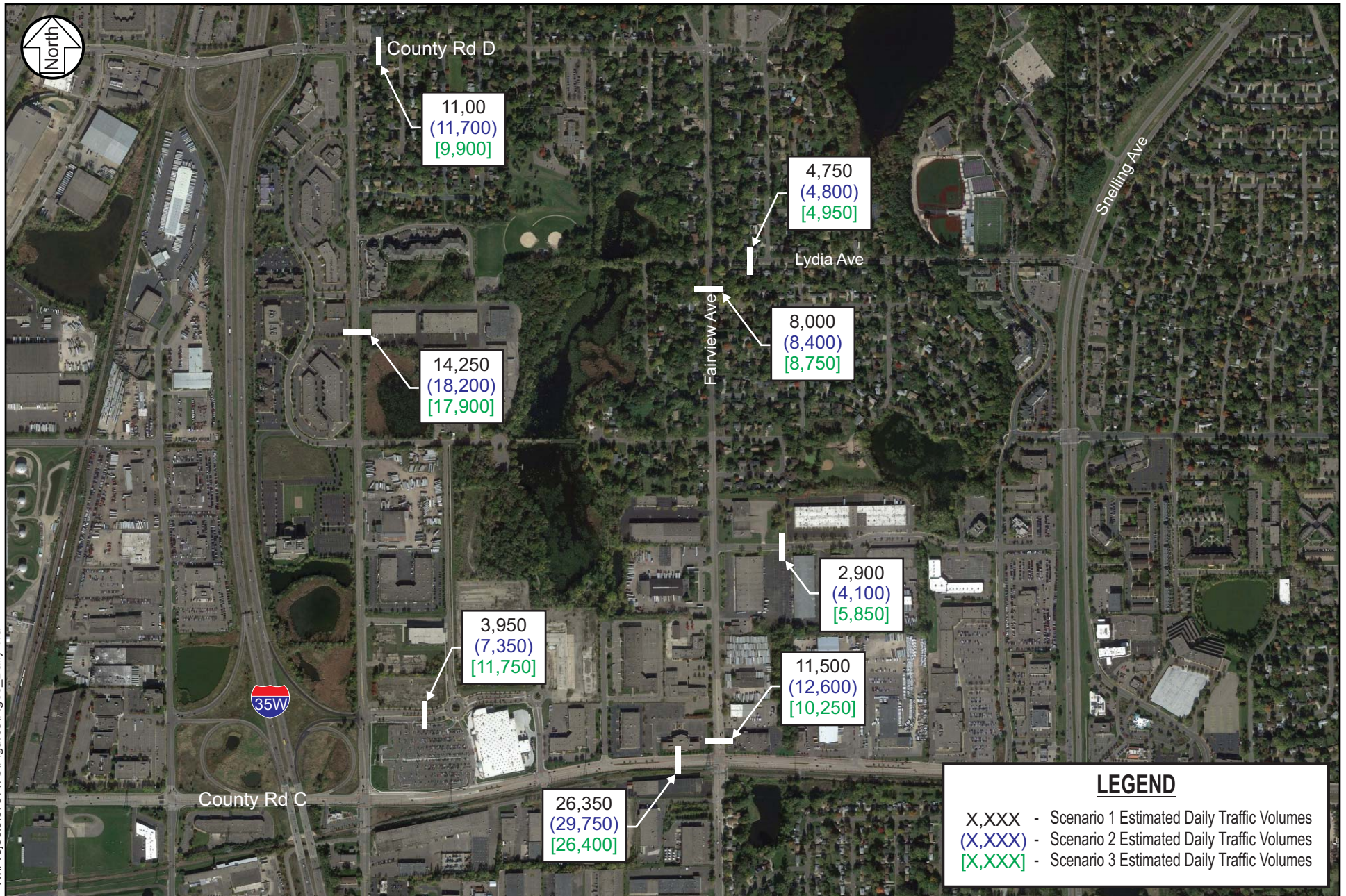
Year 2030 Conditions

Planned Roadway Improvements

Intersection improvements are planned at the Cleveland Avenue and NB I-35W Ramps/Twin Lakes Parkway intersection and are expected to be completed in the near future. The improvements include the following:

- Restriping the westbound approach of Twin Lakes Parkway to include a left-, through, and shared through/right-turn lane
- Modifying the eastbound approach to include a left-, two through and a right-turn lane.
- Modifying the northbound approach to include a second left-turn lane and a right-turn lane.
- Extending the southbound left-turn lane.

The City is also considering the extension of Twin Lakes Parkway to Fairview Avenue (analyzed under Scenario 3). This connection will provide access to current and future development in the Twin Lakes area, as well as an alternative route choice for motorists currently traveling through the Twin Lakes area. As part of the Twin Lakes Parkway extension, a traffic signal will be installed at the Fairview Avenue/Terrace Drive (Twin Lakes Parkway).



Intersection Operations Analysis

To determine if the roadway network can accommodate the year 2030 traffic forecasts, a detailed intersection capacity analysis was completed. The study intersections were analyzed using Synchro/SimTraffic software and the HCM. The intersection improvements identified at County Road C/Snelling Avenue under existing conditions (i.e. six-lane along Snelling Avenue) are included in the year 2030 analysis; as are the improvements identified at the NB I-35W Ramps/Twin Lakes Parkway intersection. Results of the year 2030 analysis shown in Table 7 indicate that there will be operational issues during the p.m. peak hour for all three scenarios under year 2030 conditions.

Table 7. Year 2030 P.M. Peak Hour Operations Analysis – Known Improvements Only

Intersection	Level of Service			
	Existing	Scenario 1	Scenario 2	Scenario 3
County Road C and Cleveland Avenue	C	D	D	D
County Road C and Prior Avenue	B	B	C	C
County Road C and Fairview Avenue	C	D	E **	D
County Road C and Lincoln Drive	F	C	C	C
County Road C and Snelling Avenue	F	E *	E *	E *
County Road D and NB I-35W Ramps	B	B	C	B
County Road D and Cleveland Avenue	C	B	D	C
County Road D and Fairview Avenue/New Brighton Road ⁽²⁾	C	F	F	F
Twin Lakes Parkway and Mount Ridge Road ⁽³⁾	A	A	A	B
Cleveland Avenue and NB I-35W Ramps/Twin Lakes Parkway	C	C	D	D
Cleveland Avenue and Iona Lane ⁽¹⁾	A/A	A/B	A/D	A/C
Cleveland Avenue and County Road C2 ⁽¹⁾	A/B	A/B	A/E	A/D
Fairview Avenue and Terrace Drive	A/A ⁽¹⁾	A/A ⁽¹⁾	A/B ⁽¹⁾	B
Fairview Avenue and Lydia Avenue ⁽²⁾	B	C	F	C
Snelling Avenue and County Road C2	D	C *	C *	C *
Snelling Avenue and Lydia Avenue	C	C *	C *	C *

(1) Indicates an unsignalized intersection with side-street stop control where the overall LOS is shown followed by the worst approach LOS.

(2) Indicates an unsignalized intersection with all-way stop control.

(3) Indicates an unsignalized intersection with roundabout control.

* Assumes Snelling Avenue is a six-lane facility

** County Road C and Fairview Avenue intersection operates at a 75-80 second LOS E under Scenario 2 conditions

Recommended Roadway Improvements

To improve operations, the recommended roadway improvements outlined below should be considered. Unless noted, the improvements apply to all of the scenarios. The year 2030 traffic forecasts, recommended intersection improvements, and resultant level of service are graphically represented in Figures 6 – 8 for Scenarios 1 – 3, respectively.

County Road C and Cleveland Avenue

- Under Scenario 1 and Scenario 2, southbound queues extend through the NB I-35W Ramps/Twin Lakes Parkway intersection approximately three and six percent of the peak hour, respectively. Due to the short distance between these two intersections no improvements are recommended that can mitigate this situation.
 - Under Scenario 3, southbound queues do not extend through the I-35W Northbound Ramps/Twin Lakes Parkway intersection due to the travel pattern shift resulting from Twin Lakes Parkway being extended to Fairview Avenue.

County Road C and Fairview Avenue

- Under Scenario 2 this intersection operates with a LOS E. Additional capacity is needed in the eastbound direction to improve operations; adjacent structures prevent expansion of this intersection (i.e. turn lanes). Therefore, no improvements are recommended to mitigate.

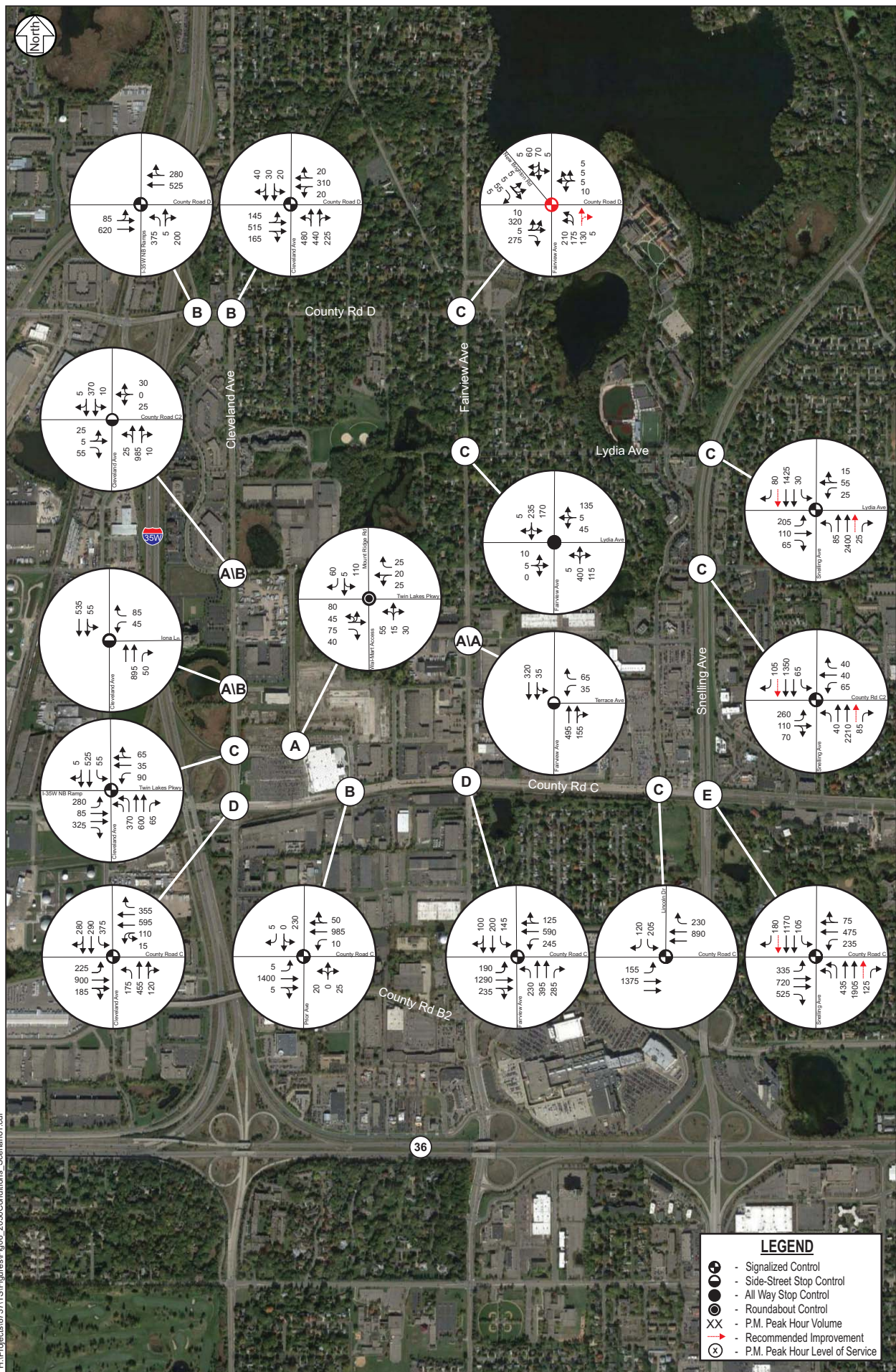
County Road D and Fairview Avenue/New Brighton Road

- Traffic control modification is recommended at this intersection. Further review is needed to determine proper traffic control, such as installation of a traffic signal or roundabout (traffic signal shown in Figures 6-8).
- Construct, or clearly delineate, a northbound through/right turn lane

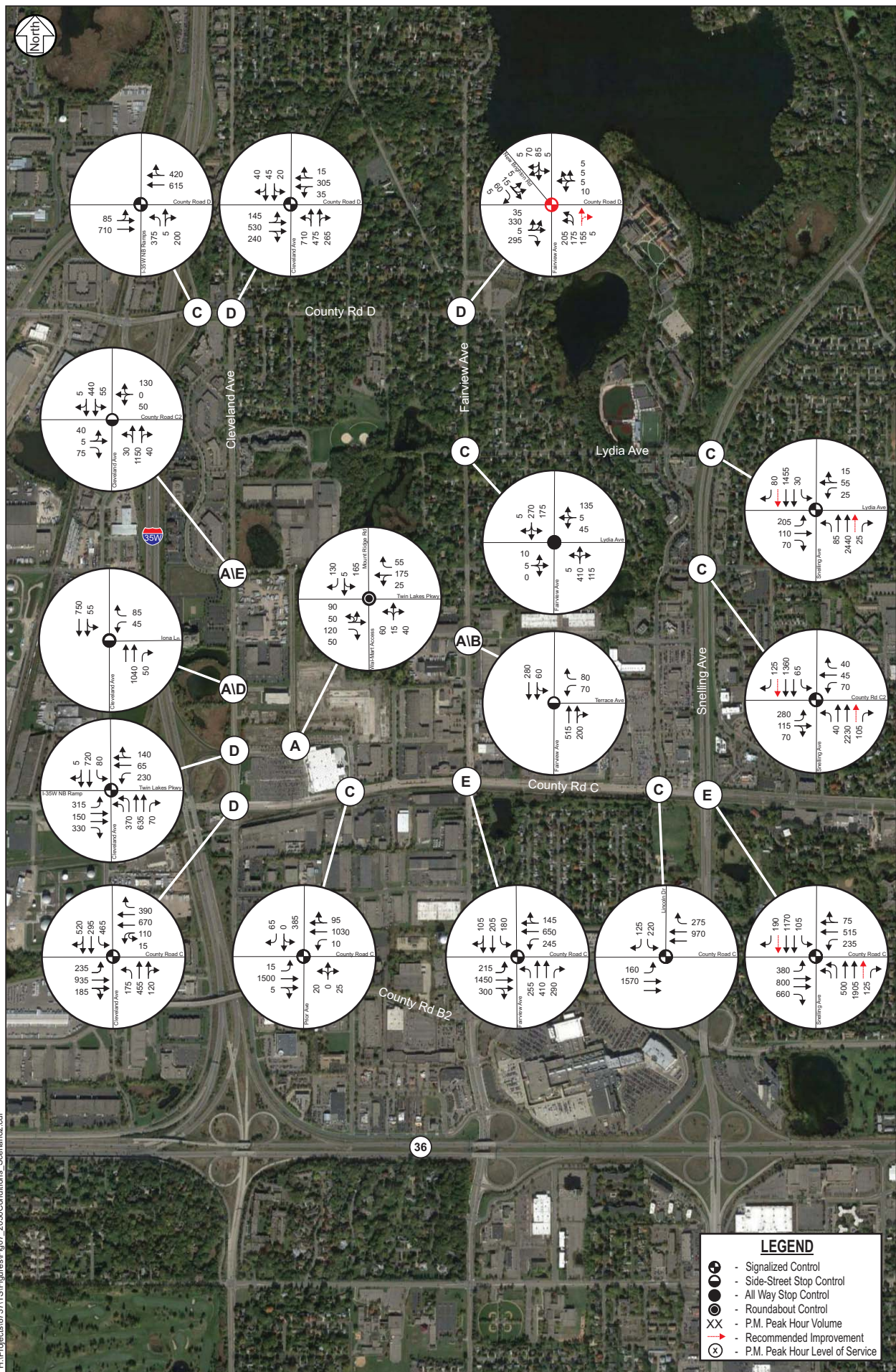
Cleveland Avenue and County Road C2

- This intersection should be monitored as development occurs to ensure proper traffic control is installed. This is due to the varying land uses that could develop near this intersection.

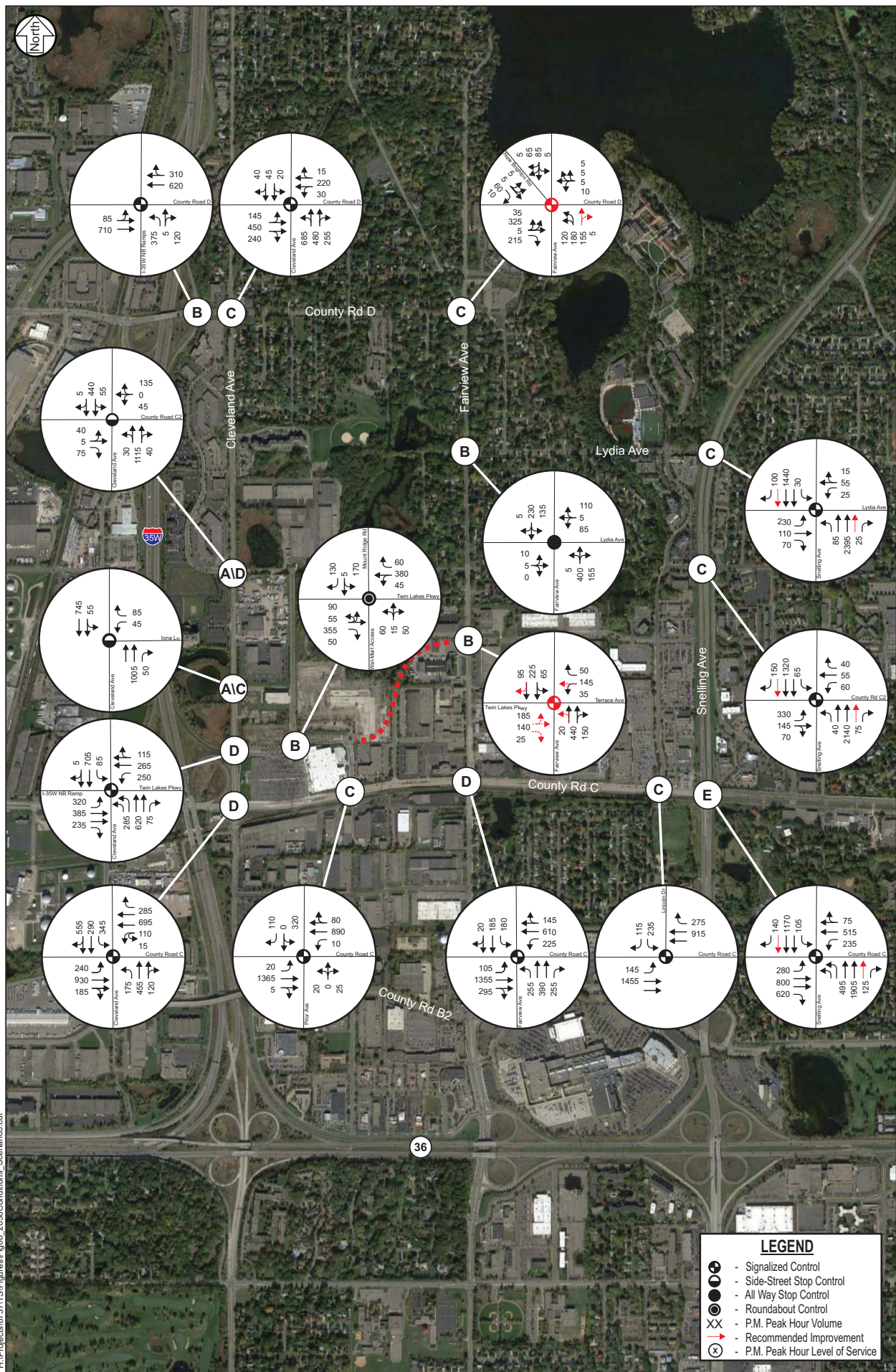
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Fairview Avenue and Lydia Avenue

- The operational issues under Scenario 2 are a result of northbound queues from the County Road D and Fairview Avenue/New Brighton Road intersection extending through Lydia Avenue. With the recommended traffic control and turn lane improvements at the Fairview Avenue/New Brighton Road intersection, the Fairview Avenue/Lydia Avenue intersection is expected to operate at an acceptable level of service.
 - The extension of Twin Lakes Parkway (Scenario 3) provides an alternative route to/from I-35W, which will reduce the number of vehicles that make a northbound left-turn at the County Road D and Fairview Avenue/New Brighton Road intersection. While northbound queues will be significant under Scenario 3, the queues are not expected to effect operations at the Fairview Avenue/Lydia Avenue intersection.
- Consider expanding Fairview Avenue to a three-lane facility north of County Road C2 to improve mobility and safety along the corridor.
- This intersection should be monitored under future conditions. If operational issues occur consider installation of a traffic signal or roundabout.

Snelling Avenue (Between County Road C and Lydia Avenue)

- Snelling Avenue is assumed as a six-lane facility under year 2030 conditions. This is due to the existing conditions operations analysis.
- Modifications are necessary to the at-grade intersections along Snelling Avenue or additional capacity is needed along the Snelling Avenue corridor to mitigate the capacity issues that are observed. If this does not occur it is anticipated that traffic will divert to other routes, including regionally, subregionally, and locally.

Other Considerations

Improvements to the Snelling Avenue/Lydia Avenue and Snelling Avenue/County Road C2 intersections were mentioned in association with the lack of capacity on Snelling Avenue (i.e., eastbound dual left-turn lanes). Further, with the completion of Twin Lakes Parkway between Prior Avenue and Fairview Avenue additional wayfinding, or trail blazing, can be implemented to encourage travelers destined for Snelling Avenue to use Terrace Drive as their route via Lincoln Drive. This will minimize the number of vehicles that use Twin Lakes Parkway to Lydia Avenue for similar trips. Additional intersection modifications may be necessary at the Terrace Drive/Lincoln Drive and Snelling Avenue/County Road C2 intersections.

Effects of Twin Lakes Parkway

Based on the results of the year 2030 operations analysis, the extension of Twin Lakes Parkway to Fairview Avenue is expected to have the following effects on the Twin Lakes area:

- Provides an alternative route choice for the Twin Lakes area. With its extension, trips generated within the Twin Lakes area have more travel choice to access the area.
- Improves operations along the County Road C and County Road D corridors. Vehicles currently traveling along County Road C and/or County Road D have an alternative choice depending on their origin/destination.
 - County Road C/Fairview Avenue intersection:
 - Under Scenario 2 this intersection is expected to operate at an unacceptable LOS E. Due to right-of-way constraints at the intersection, geometric improvements, such as installation of additional turn lanes, are likely not feasible.
 - Under Scenario 3 (Twin Lakes Parkway extension) this intersection is expected to operate at an acceptable LOS D.
 - In case of an incident or poor weather conditions, when the regional system is congested, Twin Lakes Parkway could serve as an alternative route, providing relief to County Road C and County Road D.
- Direct access for developments along Twin Lakes Parkway reduces unnecessary circulation and improves travel time in the study area.
- The regional travel demand model suggests that few regional trips are expected to use Twin Lakes Parkway. The majority of trips have an origin/destination near the study area.
 - Due to future regional improvements to the surrounding transportation system, such as the managed lane along I-35W, more vehicles are expected to stay on the regional system rather than use Twin Lakes Parkway as previously expected.

Conclusions and Recommendations

Based on the analysis, the following conclusions and recommendations are offered for your consideration:

- To understand the impacts to the study area with the extension of the Twin Lakes Parkway to Fairview Avenue, the following three scenarios were reviewed under future conditions:
 - Scenario 1 – No build roadway condition with background traffic growth added
 - Scenario 2 – No build roadway condition with background traffic growth added and full build land use potential included
 - Scenario 3 – Build roadway condition with background traffic growth and full build land use potential included

- Results of the existing operations analysis indicate that all study intersections currently operate at an acceptable overall LOS D or better during the p.m. peak hour with the existing geometric layout and traffic control, except along County Road C at the Lincoln Drive and Snelling Avenue intersections, which operate at LOS F.
 - To mitigate this situation, modifications are necessary to the at-grade intersections along Snelling Avenue or additional capacity is needed along the Snelling Avenue corridor.
- SRF worked with City staff to develop a year 2030 land use plan in the study area. Trip generation estimates for both the current and future land uses were developed for the p.m. peak hour and on a daily basis using the *ITE Trip Generation Manual, 9th Edition*.
 - Assuming that the existing land uses generate at the average ITE trip rate, an additional 2,965 p.m. peak hour and 31,707 daily trips will be generated in the Twin Lakes Study Area under year 2030 full build conditions.
- The Metropolitan Council regional travel demand model was used to develop average daily traffic (ADT) volumes for the greater adjacent roadway network, directional distribution for the p.m. peak hour trip generation estimates, and to estimate the potential for a subregional travel pattern shift with the extension of Twin Lakes Parkway to Fairview Avenue (i.e. non-Twin Lakes area development trips diverting to Twin Lakes Parkway).
- Results of the year 2030 analysis indicate that there will be operational issues during the p.m. peak hour for all three scenarios under year 2030 conditions.
- To improve operations, the following improvements should be considered.
 - County Road D and Fairview Avenue/New Brighton Road (all Scenarios)
 - Traffic control modification is recommended at this intersection. Further review is needed to determine proper traffic control, such as installation of a traffic signal or roundabout.
 - Construct or clearly delineate a northbound through/right turn lane.
 - Cleveland Avenue and County Road C2
 - This intersection should be monitored as development occurs to ensure proper traffic control is installed.
 - Fairview Avenue and Lydia Avenue
 - This intersection should be monitored under future conditions. If operational issues occur consider installation of a traffic signal or roundabout.
 - Snelling Avenue
 - Modifications are necessary to the at-grade intersections along Snelling Avenue or additional capacity is needed along the Snelling Avenue corridor to mitigate the capacity issues that are observed. If this does not occur it is anticipated that traffic will divert to other routes, including regionally, subregionally, and locally.

- Based on the results of the year 2030 operations analysis, the extension of Twin Lakes Parkway to Fairview Avenue is expected to have the following effects on the Twin Lakes area:
 - Provides an alternative route choice for the Twin Lakes area. With its extension, trips generated within the Twin Lakes area have more travel choice to access the area.
 - Improves operations along the County Road C and County Road D corridors. Vehicles currently traveling along County Road C and/or County Road D have an alternative choice depending on their origin/destination.
 - Direct access for developments along Twin Lakes Parkway reduces unnecessary circulation and improves travel time in the study area.
 - The regional travel demand model suggests that few regional trips are expected to use Twin Lakes Parkway. The majority of trips have an origin/destination near the study area.

REQUEST FOR COUNCIL ACTION

Date: February 23, 2015
Item No.: 11.b

Department Approval



City Manager Approval



Item Description: Update on the Owasso School Site Development

BACKGROUND

At the beginning of this year, the Roseville School District entered into an agreement with United Properties to redevelop the former Owasso School Site at the SW corner of Woodhill Drive and Victoria Street. The southern portion of the site includes the Owasso ballfields which were created as a joint venture between the City and School District, but are located on School District owned property.

The ballfield portion of the site is zoned PR: Park and Recreation. The remainder of the site is zoned HDR-1: High Density Residential.

Representatives from United Properties and the School District will be in attendance to discuss their development arrangement and future plans.

Although City Staff does not have access to the agreement between the Developer and the School District, the Developer has provided some of the key deal points (see below). Our understanding is that the agreement is structured to have the Developer negotiate and sell the park property to the City rather than having a separate agreement between the City and School District for park acquisition.

Proposed use: Senior Coop

Approximate development acreage: 5 acres

Approximate park acreage: 5.25 acres

Land price for the development acreage: \$1,425,000

Land price Developer is seeking from City for park acreage: \$975,000

Anticipated construction start: Summer 2016

The developer recently provided a concept plan for the proposed project (Attachment A). This site plan has not received any formal City staff review at this time.

STAFF RECOMMENDATION

This presentation is for informational purposes only and therefore there is not a staff recommendation.

REQUESTED COUNCIL ACTION

No Council action is being requested.

Prepared by: Paul Bilotta, Community Development Director
Attachments: A: Site Plan

WOODHILL DRIVE

RAIN GARDEN

RAIN GARDEN

APPLEWOOD POINTE OF ROSEVILLE AT VICTORIA

57 STALL

RAIN GARDEN

VICTORIA STREET NORTH

BALL PARK PARKING

BALL PARKS

JSSH ARCHITECTS, inc.
14525 highway 7 suite 375
minnetonka, mn. 55345
ph. 952-935-6337 fax. 952-935-0878



REQUEST FOR COUNCIL ACTION

Date: February 23, 2015
Item No.: 12.a

Department Approval



City Manager Approval



Item Description: Public Improvement Hearing for the Reconstruction of Victoria Street
between Larpenteur Avenue and County Road B

BACKGROUND

On January 12, 2015, the City Council received the feasibility report for the reconstruction of Victoria Street, between Larpenteur Avenue and County Road B and ordered the public hearing. Prior to opening the hearing, staff will present general information regarding construction, standards, and assessments that apply for this project.

The proposed project includes the reconstruction of Victoria Street including the removal and replacement of all bituminous pavement, the replacement of the bituminous curb with concrete curb and gutter, the installation of storm sewer devices, and the installation of a pathway along the east side of Victoria Street. The total estimated cost of the project is \$1,833,245.20. The assessable portion of this project is estimated to be \$1,200,805.20.

Attached to this Request for Council Action is an amended Feasibility Report (Attachment D) which includes an updated survey regarding parking along Victoria Street as well as results from the Benefits Analysis Report to determine the maximum assessment rate for the various types of properties on the project. The maximum benefit is discussed in more detail under Policy Objective below.

As Council may recall, the Feasibility Study presented in January did include a survey to residents asking them about their preference for allowing parking on Victoria Street. Currently, there are no official parking restrictions or signs on Victoria Street. The previous survey had indicated that some widening of the roadway may be necessary to formally allow parking on one or both sides of Victoria. Since that time, it has been determined and confirmed with Mn/DOT that the current width of Victoria would support parking on one side per State Aid standards. Therefore a follow up survey was sent to clarify that point.

The original survey had 27 responses with 14 votes for prohibiting parking on both sides, 10 votes for allowing parking on one side and 3 votes for allowing parking on both sides. The second survey had 21 responses with 9 votes for prohibiting parking on both sides and 12 votes for allowing parking on one side (widening the roadway to provide parking on both sides was ruled out by this time). The second survey, with the cover letter, is attached as Attachment E.

Given that the results of the survey are very close, and that parking demand is not overwhelming or, to staff's knowledge, causing any operational issues today, allowing parking on one side does provide for visitor and overflow parking from residential driveways and also, near the Reservoir Woods trail head, allows for parking for visitors to the City park trail system. Therefore, staff's recommendation is to stripe the roadway such that parking would be allowed on one side, specifically the east side of the roadway.

Another design element that has arisen since the Feasibility Study was accepted by the City Council is the deficient design of the roadway profile for the current 40 mile per hour posted speed limit. While staff supports designing and building roadways to accommodate the prevailing and posted speed on a roadway, the existing vertical curves on Victoria Street would require the roadway to be elevated by as much as three feet in some sections on the north end of the project in order to meet Mn/DOT State Aid design requirements for a 40 mile per hour speed, which is the current posted speed limit on Victoria. This change in vertical profile grade would have significant impacts on the adjacent properties and their driveways.

One option to avoid this impact would be to declare the roadway an urban section, as allowed per State Statutes, and reduce the posted speed limit to 30 miles per hour. This would then allow us to design the roadway to this new speed limit and the current roadway profile could be left as it exists today.

Staff is not making this recommendation lightly and recognizes the potential for setting a precedent on future projects. However, there are several elements that support this change in this particular case:

1. The roadway was transferred over from Ramsey County to local ownership in 1996. At that time, it was recognized that the roadway no longer met a regional purpose but was now acting as a local collector.
2. There are two significant horizontal curves on the corridor, the radius of each only meet a 20 mile per hour design speed. A speed transition of 10 miles per hour between posted and curve design speed is a better situation than the 20 mile hour transition that exists today.
3. An all way stop is located at one of the two horizontal curves.
4. The corridor is heavily residential with several driveways having direct access to Victoria Street.

Given these considerations and in the effort to avoid impacts to residential properties, staff is recommending that Council adopt the attached resolution (Attachment B) and declare Victoria Street to be an urban district from Larpenteur Avenue to County Road B and establish the statutory speed limit of 30 miles per hour.

POLICY OBJECTIVE

Because this is a street reconstruction project, the City's policy is to assess a portion of the costs as allowed for in State Statute 429. Assuming this project is completed by fall 2015, the final assessment amount would be determined following a thorough review of the proposed assessments by the Council at an assessment hearing in the fall of 2016. These assessments can either be paid up front in the fall of 2016, or be put against taxes payable in 2017 for 15 years at around 5.5% (rate set at time of hearing).

The feasibility report details the proposed design, neighborhood impact, estimated cost and proposed funding for the construction of these public improvements. Assessment shall be equivalent or less than the anticipated increase in market value for properties being assessed. It is the City's policy to assess the cost to construct a 32 foot wide 7-ton road to adjacent property owners as follows:

- Adjacent residential property owner assessed for up to 25% of the cost.
- All other adjacent property zoning assessed for up to 50% of the cost.

Appraisals have been completed to determine the influence of the improvement project on the value of the properties proposing to be assessed. Staff has amended the feasibility report to incorporate the findings of the benefit appraisal. A summary of recommendations from the Benefit Appraisal Report:

- Special benefits for street reconstruction for residential properties are estimated between \$35 per foot of frontage to \$55 per foot of frontage. For the purposes of this project the maximum assessment rate for residential properties shall be \$35 per foot of frontage. The proposed assessments for residential properties for this project based on current cost estimates and the City's Special Assessment Policy is \$27.49 per foot of frontage.
- Special benefits for non-residential properties (for this project, only the New Life Presbyterian Church (formerly known as the North Como Presbyterian Church) meets this criteria) for total street reconstruction are estimated between \$60 and \$75 per foot of frontage. For the purposes of this project the maximum assessment rate for the New Life Presbyterian Church shall be \$60 per foot of frontage. The proposed assessment rate for the Church based on current cost estimates and the City's Special Assessment Policy is \$54.97 per foot of frontage.
- There are five assessable corner lots impacted by this project. If a corner lot has been assessed 100% of their short frontage on a previous project, then they will be assessed only 10% of their long frontage for the adjacent street project. This is consistent with the City's assessment policy. It is also consistent with the findings of the benefit appraisal report. Three parcels within the project area will be assessed for 10% of the long side of their lot for this project as they were assessed 100% on a previous project. These parcels include 851 Parker Ave, 2088 Victoria Street and 1915 Victoria Street.
- Two parcels were not assessed 100% when the adjacent street was reconstructed and therefore they will be assessed 100% of their short side for this project. Those parcels are 870 Parker Ave and 873 Parker Ave. The details and total amounts of the proposed assessments for these parcels, and all other benefiting properties within the project area, are included as Attachment C.

FINANCIAL IMPACTS

Fund the street reconstruction with Municipal State Aid funds, utility funds, and assessments.

If the Council approves the project as proposed, staff will work on completing final plans in February. This project will be brought back to the City Council to authorize staff to solicit bids for the construction work. After receiving bids, we will review them in accordance with the budgeted amounts for this project and bring an award recommendation to the City Council.

STAFF RECOMMENDATION

Staff recommends that the City Council order these proposed public improvements.

REQUESTED COUNCIL ACTION

1. Per Attachment A, conduct a Public Hearing to consider whether public improvements should be constructed.
2. Approve a resolution ordering the improvement and preparation of plans and specifications for Victoria Street, between Larpenteur Avenue and County Road B.

- 117 3. Approve a resolution declaring Victoria Street to be an urban district from Larpenteur
118 Avenue to County Road B and establishing the statutory speed limit of 30 miles per hour.
119

Prepared by: Marc Culver, City Engineer
Attachments: A: Public Hearing Agenda
B: Resolution ordering improvement
C: Resolution declaring urban section
D: Amended Feasibility Report
E: Follow up Parking Survey
F: Written Comments from Public

AGENDA FOR PUBLIC IMPROVEMENT HEARING
Victoria Street Reconstruction

- A. Mayor calls the meeting to order and announces the purpose of the meeting and format for the hearing.

"This is a public improvement hearing to consider whether public improvements should be constructed. The decision before the City Council is whether or not to proceed with the public improvement project. A final decision will not be made at this time regarding the assessment rates or how the project costs will be allocated. That will be done at a separate assessment hearing after the project is completed."

"These projects were initiated as a result of staff recommendation. For staff initiated projects or projects not petitioned by more than 35% of affected property owners, for the project to be ordered a 4/5 vote of the City Council will be necessary. The Council will consider a resolution ordering the improvement or continuing the hearing to a specific future date."

THE FOLLOWING AGENDA CAN BE USED AS THE FORMAT FOR THE PUBLIC HEARING:

- B. City Manager comments including project number, brief description of project, published and mailed notices, and written objections to the following Project: P-ST-SW-15-02 Victoria Street Reconstruction (Larpenteur Ave to County Road B)

It is suggested that the City Manager should make a general comment regarding the published and mailed notices. This should include the following language:

"Published and legal mailed notices have been provided for this project. Legal notices appeared in the city's legal newspaper, *The Roseville Review*, on January 20 and January 27, 2015. Mailed notices were sent on January 16, 2015. Affidavits of mailing are available in the office of the City Engineer."

Prior to the hearing proceeding, the City Manager should read all written objections for the project.

- C. City Engineer by this time has provided specific information for project including existing conditions, proposed construction, special conditions, schedule, cost estimate, and financing.
- D. Mayor opens hearing to public. It is suggested that the following comments be made by the Mayor:

"In an attempt to provide everyone an opportunity to be heard and yet conduct the hearing in an efficient manner, we would suggest that rules be used for the hearing for this project. These would include the following:

1. Individuals should identify themselves by giving their name and address and should speak into the microphone.
2. Each speaker should limit questions and comments to two to three minutes.
3. No person will be heard for a second time until all interested persons who wish to speak have had an opportunity to do so.
4. Be courteous. No comments from audience or applause during question/ comment period.

- E. Mayor closes hearing.

After all citizen comments have been completed, the Mayor should indicate that the public hearing is closed and turn the hearing over to the City Council for action.

- F. Council action on improvement: Resolution ordering improvement and preparation of plans and specifications for project. (Resolution provided by City Engineer.)

39 The motion for the adoption of the foregoing resolution was duly seconded by Member
40 and upon a vote being taken thereon, the following voted in favor thereof:
41 ; and and the following voted against the same: .
42

43 WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 23rd day of February, 2015, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 23rd day of February, 2015.

•

Patrick Trudgeon, City Manager

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

1 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of
2 Roseville, County of Ramsey, Minnesota, was duly held on the 23rd day of February, 2015, at
3 6:00 p.m.

4
5 The following members were present: ; and and the following members were absent:
6
7

8 Councilmember introduced the following resolution and moved its adoption:
9

10 **RESOLUTION NO.**
11 **DECLARING VICTORIA STREET TO BE AN URBAN DISTRICT FROM**
12 **LARPENTEUR AVENUE TO COUNTY ROAD B AND ESTABLISHING THE**
13 **STATUTORY SPEED LIMIT OF 30 MILES PER HOUR**
14
15

16 WHEREAS, in 1996, Victoria Street from Larpenteur Ave north to County Road B was
17 officially transferred to the jurisdiction of the City of Roseville by Ramsey County; and
18

19 WHEREAS, the current speed limit on Victoria Street is 40 miles per hour; and
20

21 WHEREAS, Minnesota State Statutes 169.14 Subdivision 5b allows the governing body of a
22 City or town to declare any street segment of at least a quarter-mile.in distance as an urban
23 section if the segment meets the definition of an urban section; and
24

25 WHEREAS, the statutory speed limit of an urban section is 30 miles per hour.
26

27 NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
28 ROSEVILLE, that Victoria Street from Larpenteur Ave to County Road B be declared an urban
29 section.
30

31 BE IT FURTHER RESOLVED that City staff is directed to forward this resolution to the
32 Minnesota Department of Transportation and upon their acknowledgement post the statutory
33 speed limit on this segment of roadway as 30 miles per hour with the appropriate signs as
34 necessary.
35

36 The motion was duly seconded by Councilmember and upon vote being taken thereon, the
37 following voted in favor thereof: ; and and the following voted against:
38

39 WHEREUPON said resolution was declared duly passed and adopted.

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 23rd day of February, 2015, with the original thereof on file in my office.

Patrick Trudgeon, City Manager

(SEAL)



Public Works
Engineering Department

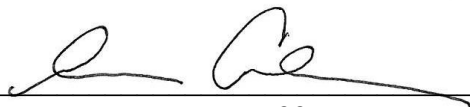
Feasibility Report

Project P-ST-SW-15-02

**Victoria Street Reconstruction
(Larpenteur Ave to County Road B)**

Prepared by: Marcus J. Culver
City Engineer
City of Roseville

I hereby certify that this feasibility report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the State of Minnesota.


_____, P.E.
Registration No. 42002

**VICTORIA STREET RECONSTRUCTION
FEASIBILITY REPORT
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February 17, 2015

City Council
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

RE: PROJECT P-ST-SW-15-02, Victoria St Reconstruction
Feasibility Report - **AMENDED**

Dear Mayor and City Council Members:

At their October 27, 2014 meeting, the City Council adopted Resolution No. 11184 ordering the preparation of a Feasibility Report for the reconstruction of Victoria Street between Larpenteur Ave and County Road B.

The total estimated project cost is \$1,833,245.00 which includes contingencies.

During the process of studying the existing conditions within the project area, two Public Information meetings were held and input was received from area residents and other City department staff. The comments from these meetings are incorporated into the report.

This report has been amended from the version received by the City Council on January 12, 2015 to include results from the Benefit Appraisal as well as to include an updated survey regarding on street parking.

In accordance with the City Council request, the study has been completed. It is my recommendation that the project as proposed in this study is feasible.

If you have questions regarding the findings and recommendations in the report please contact me directly.

Sincerely,

Marcus J. Culver, P. E.
City Engineer
651-792-7042
marc.culver@cityofroseville.com

INTRODUCTION

On October 27, 2014, the Roseville City Council adopted Resolution No. 11184 ordering the preparation of a Feasibility Report for the reconstruction of Victoria Street between Larpenteur Avenue and County Road B. This report details that investigation.

In 1991, following direction from the Minnesota Legislature, Ramsey County completed a study that reviewed the jurisdiction of all roadways within Ramsey County. Upon completion of this study, Ramsey County began a program whereby a number of roadways switched jurisdiction between State, County and local municipalities. In 1996, Victoria Street changed jurisdiction from Ramsey County to the City of Roseville.

As with other County turnback roads, Victoria Street has been added to the City's Municipal State Aid system (MSA) and is eligible for funding through the City's portion of state gas tax revenues. If MSA dollars are to be used, the roadway must be constructed in accordance with MSA roadway standards.

When the roadway was under the jurisdiction of Ramsey County, it consistently ranked low among their priorities since the traffic volume is relatively small when compared to other County roads. For many years, this roadway only received minor maintenance.

The pavements show signs of distress, such as transverse and longitudinal cracking, and alligator cracking. There is evidence of previous and ongoing maintenance, including patching and seal coating. The pavement surface shows signs of severe oxidation, as evidenced by the exposed pavement aggregates. The current average Pavement Condition Index for this roadway is 48; this rating is considered marginal and is recommended for reconstruction.

The proposed project involves: complete reconstruction of the street, the construction of non-motorized transportation infrastructure consistent with the City's Comprehensive Plan, and public utility improvements. Recommended public utility improvements for the project include: the repair of selected sanitary manholes, and construction of storm sewer infrastructure to address both water capacity and quality concerns. There will be some minor water main infrastructure maintenance such as replacing hydrants and rebuilding valves as necessary.

It is expected that if this improvement is approved, the work will start in the spring of 2015, with completion in fall 2015. The project was initiated by council/staff as part of our Pavement Management Program. As outlined by state law, projects initiated by council/staff require a 4/5 vote by the City Council for approval.

PUBLIC INVOLVEMENT

The public involvement process for this proposed project consisted of two neighborhood meetings in 2014. Meeting notices were sent out at least two weeks in advance to all property owners abutting the street to be reconstructed.

The first meeting was held at 7:00 p. m. on October 9, at the Roseville Skating Center, where staff presented information regarding the proposed reconstruction project, construction process and assessment policy. Residents provided input regarding neighborhood concerns along the corridor. Among these were: street design (rural vs. urban), parking, drainage, traffic, and mailbox locations.

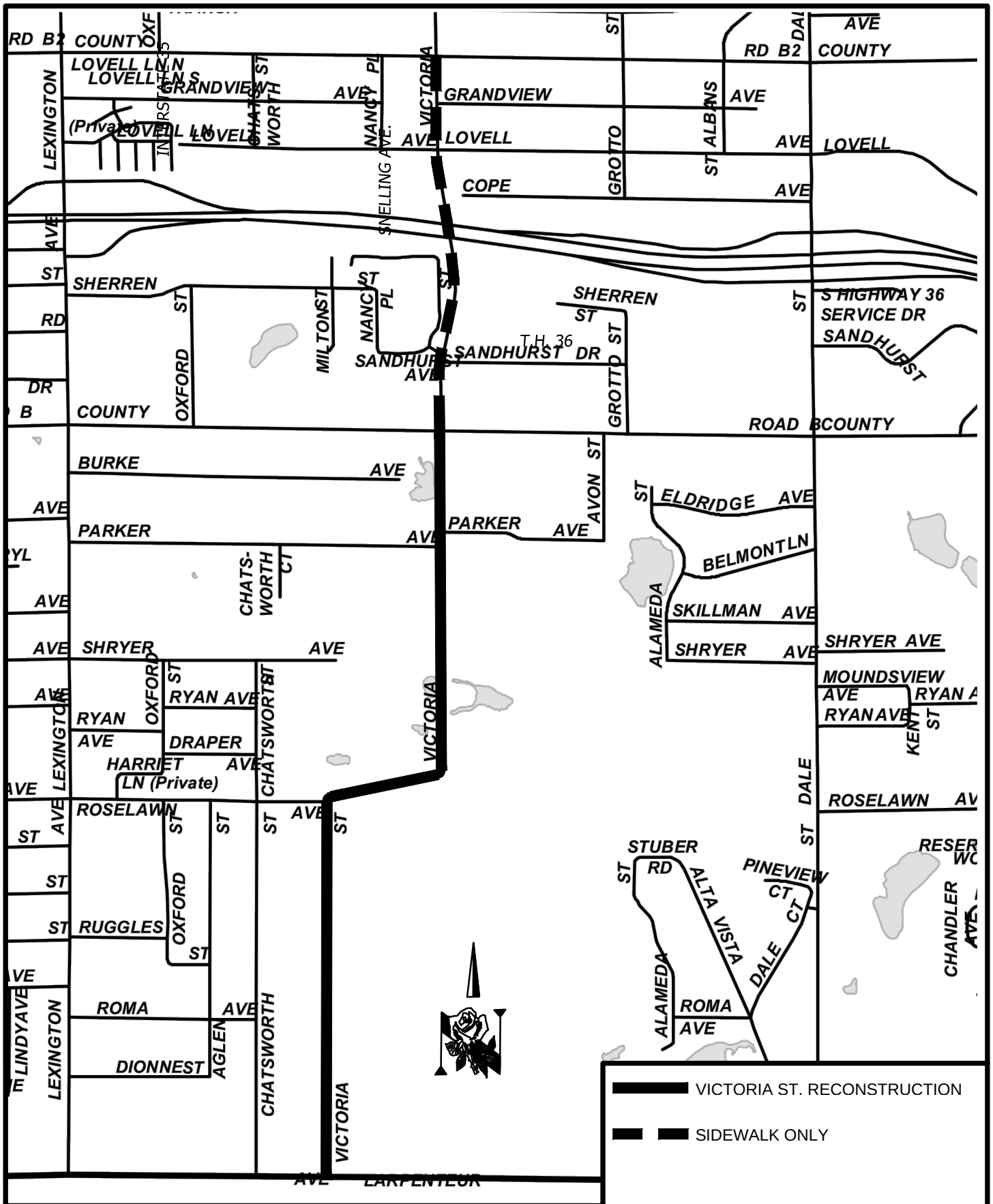
The second meeting was on December 22, at 6:00 p. m., at the Roseville City Hall, where staff showed the residents a proposed street design. South of Roselawn Ave the proposed design included a 32 foot wide, rural design with ditches, parking on one side of the roadway and a pathway also on the east side of the road. At this meeting staff showed an eight (8) foot bituminous path from Larpenteur to the existing path along Roselawn Ave. However, staff may recommend constructing a six (6) foot concrete sidewalk as more detailed design takes place in order to reduce impacts to Roselawn Cemetery including temporary easements.

North of Roselawn Ave, the proposed design included a 32 foot wide, urban design with concrete curb and gutter, parking on one side of the roadway and a six (6) foot concrete sidewalk on the east side of the roadway. Staff did consider looking at designs that would minimize the use of curb and gutter, however, given that about 75% of the north segment already has bituminous curb, and in order to meet State Aid standards for funding, it was determined that installing curb and gutter along the north segment was the best alternative for this project.

Additionally, at the December 22 meeting, some drainage issues were communicated by the residents along the east/west portion of Victoria Street. After investigating the concerns and in place infrastructure, it was determined that using curb and gutter in this area with new storm sewer designed to provide underground storage and infiltration will help alleviate the concerns as well as allow us to meet our storm water mitigation requirements from the Capital Region Watershed District.

At the December 22, 2014 meeting staff also reviewed the estimated project costs and estimated assessments for the benefiting properties.

This report summarizes the design items that were discussed during the public involvement process.



CITY OF ROSEVILLE, MINNESOTA

LOCATION PLAN VICTORIA ST.

WN AVE

PIN: 142923240030

ACI EN CT

CHATSWORTH ST

VICTORIA ST N

ROMA AVE

ACI EN CT

LARPEN TEUR AVE W

Victoria Proposed Assessments-South Half



Prepared by:
Engineering Department
January 05, 2015

- Assessable Parcels
- Long Side= 10% for first 150 feet, then 100% for rest
- 100% Short Side (along cross street)
- Assessable Frontage
- Park/City Owned Property

Data Sources and Contacts:
* Boundary Overlay GIS Data Map (2012/13)
* City of Seville Engineering Department
For further information regarding the contents of this map contact:
City of Seville, Engineering Department
2000 Civic Center Drive, Roseville, WA
2000 Civic Center Drive, Roseville, WA

DISCLAIMER:
This map is neither a legally recorded map, nor a survey, and is not intended to be used as one. This map is a compilation of records, information and data provided to the City of Seville, and is not intended to be used as a legal document. The City of Seville does not warrant the accuracy or completeness of the data provided, and is not responsible for any errors or omissions. The City of Seville does not assume any liability for any damages, including any consequential damages, arising from the use of this map. The City of Seville does not assume any liability for any damages, including any consequential damages, arising from the use of this map. The City of Seville does not assume any liability for any damages, including any consequential damages, arising from the use of this map.



mapdoc: VictoriaAssessments.mxd
map: VictoriaAssessments.pdf

CONCLUSIONS & RECOMMENDATIONS

- A. All portions of the project proposed are feasible.
- B. Estimated project cost:

	Project Cost
Street Reconstruction	\$1,290,805.20
Sidewalk Construction Segment A (Larpenteur Ave to County Road B)	\$170,440.00
Sidewalk Construction Segment B (County Road B to County Road B2)	\$120,000.00
Storm Sewer Construction	\$215,000.00
Utility Maintenance	\$37,000.00
Total	\$1,833,245.20

The following is a summary of the recommendations discussed in this report.

- A. Construct the project in 2015
- B. Construct a 6 ft wide concrete sidewalk along the east side of Victoria Street north of Roselawn Ave, extended north to County Road B2 (roadway reconstruction stops at County Road B)
- C. Construct an 8 ft wide bituminous path along the east side of Victoria Street south of Roselawn Ave (subject to change to a 6 ft sidewalk based on final engineering).
- D. **Declare Victoria Street an urban section from Larpenteur Avenue to County Road B and reduce the speed limit to 30 miles per hour, which is the statutory speed limit for an urban section, in order to address geometric deficiencies that would exist with a 40 mile per hour design speed.**
- E. South of Roselawn Ave:
 - Construct a 32 ft wide, bituminous street with a rural design (no curb and gutter)
 - 11 foot lanes
 - Prohibit parking on one side of the roadway (proposed west side of roadway)
 - Provide a 2 ft shoulder on the west side of Victoria Street
 - Provide an 8 ft shoulder on the east side of Victoria Street for parking.
- F. North of Roselawn Ave:
 - Construct a 32 ft wide, bituminous street with B-618 concrete curb and gutter.
 - 11 foot lanes
 - Prohibit parking on one side of the roadway (proposed west side of roadway)
 - Provide an 8 ft shoulder on the east side of Victoria Street for parking.
- G. Repair sanitary sewer and watermain infrastructure along the corridor as needed.

- H. Construct storm sewer improvements to address water quality, meet watershed requirements for new impervious surfaces, and address drainage concerns along the corridor.
- I. Fund the reconstruction project with Municipal State Aid funds, utility funds, assessments and Park Renewal Bond funds as detailed this report.
- J. Schedule a public hearing for the Victoria Street project on Monday, February 23, 2015.

EXISTING CONDITIONS

General Comments

Victoria Street is a Collector Street on the City's Municipal State Aid Street (MSAS) system. This roadway was a Ramsey County facility until 1996 when it was officially transferred over to the City's jurisdiction.

The properties that abut the road are a part of a mature neighborhood with a majority of the houses well over 50 years old. Land uses in this corridor are as follows:

- LDR1 (Single Family homes): 51 parcels (including two parcels zoned as LDR1 but not developed)
- Institutional: New Life Presbyterian Church (located at Larpenteur and Victoria) and Roselawn Cemetery (located along east side of Victoria Street)
- Reservoir Woods Park and Pioneer Park
- Two City owned Parcels located at the north end of the project area

Victoria Street has two distinct sections within the project area. The section to the south of Roselawn is primarily a rural design with ditches on both sides. With the exception of some compromised culverts under existing driveways, the drainage along this section of Victoria works well. The roadway varies in width slightly through this section but is effectively 32 feet wide with 12 foot lanes and 4 foot shoulders. There is some existing curb just south of Roselawn which perpetuates stormwater drainage in this area.

North of Roselawn Ave Victoria Street primarily has an urban design with bituminous curb along the majority of both sides of the roadway. Of the roughly 6,400 feet of roadway length (both sides of 3,200 foot distance between Roselawn and County Road B), only about 1,500 feet does not currently have curb. Staff has received several comments from residents along the east/west portion of Victoria regarding storm water issues and icy driveways resulting from water flowing down their driveway from the roadway.

There is an existing 8 foot bituminous trail along the east/west portion of Victoria Street that ties into Reservoir Woods. Otherwise there are no other in place pathways along Victoria Street.

The pavement shows signs of distress, such as transverse and longitudinal cracking, and alligator cracking. There is evidence of previous maintenance, including patching and seal coating. The pavement surface shows signs of severe oxidation, as evidenced by the exposed pavement aggregates. The current Pavement Condition Index rating is marginal and is recommended for reconstruction.

The existing street section varies. There is approximately 7-15 inches of sandy gravel overlain with 4-7 inches of bituminous pavement.

Special Considerations

A. Street Design

The majority of Victoria is a 32 foot wide road with bituminous curbing in place for the majority of the length north of Roselawn. The road is divided into two 12 foot wide traffic lanes along with 4 foot shoulders on both sides of the street. The posted speed limit is 40 miles per hour.

1. *Pathway*

The majority of Victoria Street does not have a sidewalk or path along the road. There is an existing 8 foot bituminous trail along the east/west portion of Victoria Street that ties into Reservoir Woods. The City's Pathway Master Plan includes a recommendation to construct a pathway along Victoria Street.

2. *Parking*

Parking is currently allowed on both sides of Victoria Street. Except for the time period around the State Fair (a Park and Ride lot is operated at the New Life Presbyterian Church), there does not appear to be a significant demand for parking except for an area around the Reservoir Woods trailhead. Typical residential on street parking is evident along the corridor.

3. *Road Alignment*

With the exception of an 800 foot section that runs essentially east-west, Victoria Street runs north-south between Larpenteur Ave and County Road B. The existing street right-of-way is variable through the project corridor but is 66 to 76 feet wide, with the road constructed roughly in the center of the right-of-way.

There are two horizontal curves along Victoria Street. The first curve, located at the intersection with Roselawn Avenue, is controlled with an all way stop. The second curve occurs where the path along the roadway ties into Reservoir Woods Park. This curve is substandard for the posted speed limit and State Aid standards. It is signed with curve advisory speed signs (20 mph) and chevrons through the curve.

Amendment: There are several vertical curves along the corridor. At least two of these curves do not meet the geometric requirements for a 40 mile per hour design speed. In order to meet these requirements, the roadway would have to be elevated in some locations by as much as three feet.

The project corridor has five street intersections. The intersection at Roselawn Ave is an all- way stop. The County Road B intersection is signalized. The intersection with Larpenteur Avenue is a three way intersection with one way stop control on the Victoria approach.

None of these intersections have a significant crash history.

4. *Traffic Management*

Victoria Street serves as a collector road. Traffic from the neighborhoods to the east, west, and north use it to get to the County Road system (County Road B and Larpenteur

Ave). The traffic volume, while high for typical residential streets, is in line for a collector road.

Traffic counts were collected in 2013; the traffic volume between Larpenteur Avenue and Roselawn Avenue is 1,550 vehicles per day. The segment between Roselawn Avenue and County Road B carries 2,550 vehicles per day. Speed data was collected south of Roselawn Avenue in October of 2014. The 85th percentile speed was determined to be 41.5 mph in this section. The 85th percentile speed is the speed at which 85% of the traffic is travelling. Both segments are signed 40 mph.

B. Storm Water

The north portion of Victoria Street has an existing storm sewer system. The street runoff is collected into pipes starting at Pioneer Park and conveyed north to Parker Ave and then heads east to McCarrons Lake. This majority of this project is in the Capital Region Watershed District while a small amount of the new sidewalk north of County Road B is located in the Ramsey Washington Watershed District, and the City is required to obtain permits for this project. Some drainage issues have been identified at some existing driveway culvert crossings and near Roselawn Ave.

C. Private Utilities

This is a mature neighborhood that has the majority of the utilities located on overhead power poles. A summary of the existing private utilities:

- Xcel Gas: The gas main along Victoria Street is in the east boulevard of the street. The properties on the west side of the street are served by long side services.
- Xcel Power: The Victoria Street corridor is served by overhead power.
- Comcast: Has both underground and overhead lines in this corridor.
- Century Link: Has both underground and overhead lines in this corridor.

D. Other Considerations

The following properties, structures or landscape features are unique to this project and deserve special consideration:

1. *Existing character of the roadway*

There is a strong sentiment from the residents along Victoria Street to maintain the character of the roadway as much as possible with this project, particularly the rural section and minimizing the use of curb and gutter.

2. *City of Roseville Watermain*

The City watermain along this corridor has had very few breaks with only one break in the last 20 years. Based on this historical data staff is not recommending replacement of the watermain.

3. *City of Roseville Sanitary Sewer*

The City sanitary sewer along this corridor has been recently televised and lined.

E. Driveways

As a part of plan preparation, staff will review the size, location and material of all existing driveways in an effort to bring them into conformance with City Code at the time of reconstruction.

There are a few driveways along the north (west) side of the road just north and east of Roselawn Ave that have grades greater than 5%. Staff is working to minimize additional impacts to these driveways as well as attempting to reduce the amount of stormwater runoff that flows down these driveways.

F. Permits

Permits will be required from the following agencies for the proposed project:

Agency	Required Permit
Minnesota Pollution Control Agency (MPCA)	NPDES Erosion & Storm water
Capitol Region Watershed District (CRWD)	Storm water
Ramsey County	Right-of-way Permit

PROPOSED CONSTRUCTION

General Comments

City staff has worked closely with the neighborhood to develop preliminary plans that meet the needs of both the neighborhood and the City at large. This is a Municipal State Aid (MSA) roadway and state aid funds will be used to pay for a portion of the costs; the roadway must be constructed to meet minimum MSA standards. The preliminary design, as presented in this report, meets all applicable standards.

The proposed street width and parking is discussed in the following sections of the report. The roadway will be constructed with a 10-ton structural design, bituminous pavement, and concrete curb and gutter north of Roselawn Ave. The new pavement section for the road will be a reclaimed aggregate base with 4 inches of new bituminous pavement. This recommended improvement will meet the City's and State Aid's minimum standard for a 10-ton design roadway.

The concrete curb and gutter will be B618 barrier curb design and will be constructed on both sides of the roadway north of Roselawn Ave. There is also a small stretch of bituminous curb south of Roselawn and this will also be replaced with concrete curb and gutter.

Existing street grades will be maintained in their current condition. The final design may take advantage of some minor variations of a few inches in order to provide a better transition from roadway to private driveways where possible.

The existing manholes and other structures will be adjusted as necessary as part of this project. The sanitary sewer mains were lined in 2014. In addition, property owners with roots in their sanitary sewer services will be given an opportunity to replace their services at their expense. Staff is not recommending replacement of the watermain due to the low historical occurrence of watermain breaks in this area. There may be some maintenance work on sanitary and water main structures such as manholes, valves and hydrants as a part of this project that will be funded by the appropriate utility fund.

If unsuitable material is encountered beneath the existing pavement during construction, it will be removed and replaced with suitable backfill material. Any sod that is damaged as a result of the project will be replaced. As staff is recommending maintaining the existing profile/grade of the roadway, we do not anticipate impacts to in place driveways. If staff is able to make some adjustments that favor the driveway grades and/or the transition from roadway to driveway, driveway approaches will be removed approximately between the existing pavement and the property line. The removed driveway will be replaced with similar material- bituminous or concrete.

During construction, staff will work with those property owners who wish to make driveway improvements outside of the areas necessary for the road project. The cost of any private driveway improvements is the property owner's responsibility.

Efforts will be made to protect and retain the trees that currently exist in the right-of-way. When necessary, however, trees will be removed to allow for the proposed improvements. Several trees are expected to be removed as part of the sidewalk/pathway project and a few large trees will also be removed in order to meet the stormwater requirements for the project.

Staff will work with other public and quasi-public utilities to coordinate other utility improvements with the street reconstruction project. Minor changes to the existing electric, telephone, and cable TV may be necessary for this project.

Special Considerations

All items in this section of the report have been presented and discussed with the residents during the public involvement process.

A. Street Design

As a part of any street design project, staff takes a comprehensive look at the road to be reconstructed and identifies ways that the corridor can be improved for all users. When considering the new street cross section it is important to take into account the existing street alignment, right-of-way, traffic volume, surrounding land use, and parking needs. The existing conditions for all of the following items were discussed in the previous section. What follows is a discussion of the proposed street design

1. Pathway

Staff is recommending that the project include the construction of a pathway along the south east side of Victoria Street. This is consistent with existing City policies included in the Pathway Master Plan and Comprehensive Plan.

The sidewalk will address the following items discussed in the Pathway Master Plan and referenced in the Comprehensive Plan:

1. Address issues related to (Page numbers correspond to the Pathway Master Plan):

Safety (pg 15)

- The sidewalk will improve safety for children, senior citizens, people with disabilities, pedestrians, bicyclists, and all light traffic.

Connectivity (pg 15)

- Improve the ability to safely travel from location to the next
- Provide connections to and from Reservoir Woods Park, the existing trail along Roselawn Avenue and the City of St. Paul's existing and future bike and pedestrian facilities south of Larpenteur Ave.

2. Adhere to the Policies and Standards of the Pathway Master Plan:

- Provide pathway facilities along all roads (pg 17): The design standards recommend that a road with 35 MPH and over 1,000 ADT have a 5 foot wide striped shoulder for bicycle use or an 8 foot wide trail. The plan also recommends that we consider sidewalks in primarily residential areas to minimize impacts to property owners.
- Provide a safe network of pathway linkages for pedestrians and cyclists to and between educational facilities, churches, business centers, transit stops, parks and open space.
- Provide pathway linkages for light traffic to the regional pathway system. (pg 19)
- Pathways shall be part of roadway design and construction. (pg 21)

a. Pathway Recommendation

Staff recommends that a pathway be installed on the east side of Victoria Street.

South of Roselawn Ave staff recommends installing an 8 foot bituminous trail with a 5 foot boulevard where possible. Where necessary, the boulevard may be reduced to zero and curb and gutter may be used to provide a barrier between the trail and sidewalk. Final design may identify additional impacts to the cemetery and the bordering vegetation that would modify this recommendation to a 6 foot sidewalk with a 5 foot boulevard. A trail is preferred in order to meet the guidelines of the Pathway Master Plan and to better connect Reservoir Woods and the trail along Roselawn Ave with Larpenteur Ave and the regional facilities south of Larpenteur.

North of the Reservoir Woods trail connection staff recommends installing a 6 foot concrete sidewalk with a 5 foot boulevard. The transition to a sidewalk at this point is recommended in order to reduce impacts to the wetland and heavily wooded areas north of Roselawn Ave. Also, this will reduce impacts to the private properties located on the north section of the project.

North of County Road B the City will also be installing a 6 foot sidewalk along the east side of Victoria Ave. While the roadway will be narrowed in some sections to provide space for the new sidewalk, the roadway is not being reconstructed as part of this project. This portion of the project will be funded with Park Renewal Bond funds.

Staff anticipates minimal tree and vegetation removal on private property with the installation of the proposed pathways but there will be considerable brush and tree removal along the edge of the wooded areas north of Roselawn Ave. The City will coordinate any replacements with property owners and work to minimize the impacts to the wooded areas.

There is adequate right of way to construct the sidewalk without needing to obtain additional easement.

Constructing a sidewalk along the east side of Victoria Street is consistent with the goals and policies of the City's Comprehensive Plan and Pathway Master Plan.

2. Parking and mailbox locations

At the October public meeting regarding this project, residents expressed interest about parking and street width; would the street need to be widened to support parking. Many residents did not want the roadway to be widened, but also wanted to maintain some parking. Also, there was some discussion about mailbox locations as all mailboxes are currently located on the east side of Victoria while the majority of homes are located on the west side of the roadway.

As a result of these discussions a survey was sent to residents asking about both mailbox locations and on street parking. 54 surveys were mailed and we received 27 responses.

The results of the survey are as follows:

	MAILBOXES		PARKING		
	Move to West Side	Keep on East Side	Restrict Both Sides	Restrict One Side	Allow Parking Both Sides
North of Roselawn	3	5	5	3	0
South of Roselawn	17	2	9	7	3
Total	20	7	14	10	3

It is helpful to separate the results between the north side of Roselawn Avenue and the south side as all of the homes south of Roselawn Avenue are on the west side of Victoria Street. North of Roselawn Avenue, about a third of the homes are on the east side. Also, as indicated previously in this report, Victoria Street is essentially a rural design south of Roselawn Avenue and effectively an urban design north of Roselawn Avenue.

While the survey results show the majority of the respondents favored restricting parking on BOTH sides many of the comments on the returned surveys made it clear that residents misunderstood the amount of widening, if any, necessary to support parking on one side. State Aid standards require a minimum roadway width of 32 feet to support parking on one side of the roadway and 38 feet for parking on both sides of the roadway. This was discussed in more detail at the December Public Meeting and staff is recommending the 32 foot wide pavement section with parking on one side of the street. A follow up survey will be sent to residents to clarify this issue and the results will be available for the Public Hearing in February.

AMENDMENT: A follow up survey was conducted in February of 2015. There were a total of 17 responses which included 9 votes for restricting parking on both sides and 8 votes for allowing parking on one side of Victoria Street. Based on these results, staff continues to recommend providing parking on one side of the roadway.

Staff also had a brief discussion with the Post Office and determined that the Post Office would approve relocating mailboxes but due to the manner in which they operate the mail delivery route all mailboxes would need to be located on either the east or west side of the roadway. Based on the survey results and in order to avoid potential conflicts with the new pathway, staff is recommending that all mailboxes be moved to the west side of the roadway.

3. Road Alignment

Currently the road is aligned straight north-south with an 800 foot section of roadway that is aligned mostly east-west. There are two curves in the alignment that transition the roadway from north-south to east-west and then back to north-south. The first curve as you travel north from Larpenteur is an all way stop controlled intersection and therefore meets State Aid requirements.

The second curve is near the trail entrance to Reservoir Woods and does not meet State Aid requirements based on posted speed limit (40 mph) as well as minimum design speed allowances (30 mph). City staff requested a variance to State Aid rules for this curve and was granted said variance given the following conditions:

- Appropriate lighting is provided
- As much as practicable, vegetation is cleared within the sight corner
- Reflective delineation through the curve is considered
- Signage in accordance with the Minnesota Manual of Uniform Traffic Control Devices (MnMUTCD) be provided

Given this variance and the other proposed elements of the project no additional permanent right-of-way is required for this project.

AMENDMENT: In order to address geometric deficiencies with the current vertical profile of Victoria Street and without impacting residential lots, it is recommended that the speed limit be lowered to 30 miles per hour by declaring Victoria Street an urban section per Minnesota State Statutes 169.14 Subdivision 5b, and using the statutory speed limit of 30 miles per hour for an urban section.

The particular elements of the proposed design are as follows:

a. Victoria Street from Larpenteur Ave to Roselawn Ave

Staff is proposing to construct a 32 foot wide street with a rural design. The 32 foot wide street segment will include the following:

- An 8 foot shoulder on the east side for parking.
- Two 11 foot lanes
- A 2 foot shoulder on the west side

b. Victoria Street from Roselawn Ave to County Road B

Staff is proposing to construct a 32 foot wide street with curb and gutter. The 32 foot wide street segment will include the following:

- An 8 foot shoulder on the east side for parking.
- Two 11 foot lanes

- A 2 foot shoulder on the west side

B. Storm Water

Concrete curb and gutter will be used to replace all existing bituminous curb and will also be installed in areas north of Roselawn Ave that does not currently have curb. Existing storm water catch basins and other infrastructure will be replaced with new castings to bring them up to City standards and also to work with the new concrete curb and gutter. Additional catch basins will be installed where needed. The boulevards and yards will be graded to drain to the street, where possible. Where this is not possible, catch basins will be extended into areas to capture water.

This road is located within the Capital Region Watershed District (CRWD). CRWD requires that this project provide volume control and treatment for the storm water runoff. This can be accomplished through a variety of potential Best Management Practices (BMPs) for stormwater management.

City staff is recommending the installation of several hundred feet of perforated pipe along the east-west portion of Victoria Street that will allow rate control, provide some infiltration and also address some drainage concerns in the area. The outlet to this new system is proposed to drain into the very southeast corner of Pioneer Park. A pretreatment cell will be installed at this outlet to provide treatment of the stormwater before discharging into the existing wetland in this area.

A raingarden is also proposed in the northwest corner of Larpenteur Ave and Victoria St to provide infiltration, rate control and treatment of stormwater before draining into the Larpenteur Ave stormwater system.

Erosion Control

As part of the project plans and specifications, staff is required to prepare a storm water pollution prevention plan (SWPPP) for the purposes of enforcing erosion and sediment control rules. The SWPPP will include erosion and sediment control methods that will be implemented throughout the project. Silt fence, bio-rolls, erosion control blanket, and other best management practices will be utilized where direct runoff might occur. Inlet protection will be used to protect both the existing and new catch basins during construction. Street sweeping will occur, as needed, on all paved street surfaces throughout the project, including intersecting streets. Exposed soils and aggregate material will be watered as needed as a dust-control measure. An erosion and sediment control plan sheet and storm water pollution prevention plan will be created during the design phase of this project. Immediate turf establishment in areas of soil disturbance will be required such as placing seed and erosion control blanket. After street and utility work is completed, sod and/or hydro mulched seed will be placed as the permanent turf establishment in all disturbed areas. The City, in coordination with the watershed district, will closely monitor all erosion and sediment control measures throughout the construction process. The selected contractor will be required to install all preventative measures and maintain them as required by the City, CRWD, MPCA, and other regulatory agencies.

C. Private Utilities

Private utility companies have been notified that this project is being considered for construction in 2015. It is their responsibility to relocate facilities within the right-of-way that interfere with the City's proposed project.

D. Driveways

As a part of our plan preparation, staff reviewed the size, location and material of all existing driveways in an effort to bring them into conformance with City Code at the time of reconstruction. Staff will work with residents to provide a final design that minimizes any additional impact to existing driveways and minimizes stormwater runoff that traverses down the driveways from the roadway.

E. Permits

Permits will be required from the following agencies for the proposed project:

Agency	Required Permit
Minnesota Pollution Control Agency (MPCA)	NPDES Erosion & Storm water
Capital Region Watershed District (CRWD) and Ramsey Washington Metro Watershed District (RWMWD)	Storm water
Ramsey County	Right-of-way Permit

During final design for the project, City staff will coordinate with each of the agencies to ensure all requirements are met.

PROPOSED FUNDING

A. Special Assessments

State Statute 429 has two major points to consider when justifying assessments, first, the assessment has to treat similar properties equally, and second, the amount of the assessment has to be equal to or less than the resulting increase in property value. Assuming this project is completed by fall 2015, the final assessment amount would be determined following an assessment hearing in the fall of 2016 and a thorough review of the proposed assessments by the Council. The following City of Roseville assessment policies are being followed:

- To meet MSA standards, this road will be constructed to a 10-ton design.
 - For the purposes of assessment calculation, the estimated quantities are reduced to reflect the cost to build a 7-ton road. (7 ton road design is 6 inches of aggregate base material with 3 inches of new bituminous pavement).
- Property zoned LDR1 and LDR2 shall be assessed up to 25% of the cost of a 7-ton, 32-foot wide roadway.
- All other property zoning shall be assessed up to 50% of a 7-ton, 32-foot wide roadway.
- Costs associated with sidewalk construction are not assessed to property owners. These costs are funded using MSA funds or Park Renewal funds for the area north of County Road B.
- Stormwater costs necessary to meet the requirements of the watershed district will be funded by the Stormwater Utility Fund and will not become part of the assessable portion of the project.
- Sanitary and Watermain repair costs will be funded by the appropriate utility fund and not become part of the assessable portion of the project.
- The homes along the private drive off of Victoria Street (1935, 1945, 1965, 1967, 1971 and 1975 Victoria St) will be assessed based on an equal share of the total frontage of this area along Victoria Street. The total frontage along Victoria is 672.92 feet so each parcel will be assessed for 122.5 feet of frontage
- The total frontage along both sides of Victoria Street is 10,921.69 feet. OF that frontage, 5,799.93 feet is owned by the City of Roseville or is owned by Roselawn Cemetery which cannot be assessed for roadway projects based on Minnesota State Law. The per foot cost for the assessments includes this frontage.

Assessment Summary

Estimated total street construction cost with required drainage	\$1,290,805.20
Estimated 7-ton, 32 ft wide, street construction cost- with required drainage	\$1,200,805.20
Total Assessable Frontage (linear feet)	10,921.69

Assessment Rate

100% of cost/foot	\$109.95
50% of cost/ foot	\$54.97
25% of cost/ foot	\$27.49

- **AMENDMENT: A Benefit Appraisal study was conducted to determine the potential benefit to the assessed properties within the project area. The result of the study is as follows:**
- **Maximum Assessment Rate:**

LDR1 and LDR2 Properties	\$35 per assessable foot of frontage
All other zoned properties	\$60 per assessable foot of frontage

Please note that the estimated proposed assessments are currently lower than the benefit appraisals. Therefore no adjustment is recommended at this time.

B. Private Improvement Costs

In addition to the public work proposed, this project may include the construction of a number of private improvements. The cost of these private facilities is the responsibility of the benefiting property owner. The engineer's estimate does not include estimates for private work

- The benefiting property owner shall pay for private sanitary sewer repair. This cost may be added to the property's assessment.
- The benefiting property owner shall pay for private driveway work. This cost must be paid in full prior to such work and may not be added to the property's assessment.

C. Proposed Funding Summary

	Estimated cost	MSA	Assessments	Stormwater Fund	Utility Funds	Parks Renewal Fund
Street Construction	\$1,290,805.20	\$1,139,689.88	\$151,115.32		\$0	\$0
Sidewalk/ Trail Construction	\$290,440.00	\$170,440.00	\$0		\$0	\$120,000.00
Stormwater Improvements	\$215,000.00	\$0	\$0	\$215,000.00	\$0	\$0
Water/Sewer Repairs	\$37,000.00	\$0	\$0		\$37,000.00	\$0
Total	\$1,833,245.20	\$1,310,129.88	\$151,115.32	\$215,000.00	\$37,000.00	\$120,000.00

D. Schedule

If the City Council approves the project for construction the following is the recommended schedule for this project.

City Council Receives Feasibility Report and Orders the Public Improvement Hearing	January 12, 2015
Conduct Public Improvement Hearing and Order Preparation of Plans and Specifications	February 23, 2015
City Council Approves Plans and Specifications and Orders Ad for Bids	March 2, 2015
Anticipated Bid Opening	March 26, 2015
City Council Accepts Bids and Awards the Construction Contract	April 6, 2015
Begin Construction	May 2015
Complete Construction	October 2015
City Council Conducts the Assessment Hearing	September 2016

Preliminary Assessment Roll

Parcel ID	Site Address	FRONTAGE	Assessment	Notes
142923210079	0 County Road B	288	NA	City owned parcel.
142923210029	0 Victoria St N	170	NA	City owned parcel.
142923120015	0 Victoria St N	293.25	\$8,060.48	
142923120062	858 County Road B W	90	\$2,473.80	
142923210056	2067 Victoria St N	82.5	\$2,267.65	
142923210061	2111 Victoria St N	90	\$2,473.80	
142923120016	2112 Victoria St N	80	\$2,198.94	
142923120017	851 Parker Ave	10	\$274.87	assessed 100% short side 93-02-66, assess 10% of 100 feet long side
142923120057	2088 Victoria St N	22.4	\$615.70	assessed 100% short side 93-02-66, assess 10% of 224.12 feet long side
142923120058	2080 Victoria St N	80	\$2,198.94	
142923120059	2076 Victoria St N	80	\$2,198.94	
142923130001		1472.71	NA	City Park (leased from Roselawn Cemetery)
142923120063	2142 Victoria St N	75	\$2,061.50	
142923210055	870 Parker Ave	114.48	\$3,146.68	not assessed for Parker, assess 100% short side for 15-02 (114.48)
142923210058	2043 Victoria St N	82.5	\$2,267.65	
142923210060	873 Parker Ave	98.97	\$2,720.36	not assessed for Parker, assess 100% short side for 15-02 (98.97)
142923210064	2057 Victoria St N	82.5	\$2,267.65	
142923210065	2049 Victoria St N	82.5	\$2,267.65	
142923240001	2035 Victoria St N	100	\$2,748.67	
142923240002	816 Heinel Dr W	556	NA	City Park
142923240029	0 Victoria St N	204.76	\$5,628.18	
142923240024	935 Roselawn Ave W	133	\$3,655.73	
142923240025	929 Roselawn Ave W	153.8	\$4,227.46	
142923240026	1925 Victoria St N	105.5	\$2,899.85	
142923240033	1971 Victoria St N	112.15	\$3,082.63	Private road
142923240034	1975 Victoria St N	112.15	\$3,082.63	Private road
142923240035	1967 Victoria St N	112.15	\$3,082.63	Private road
142923240036	1965 Victoria St N	112.15	\$3,082.63	Private road
142923240037	1935 Victoria St N	112.15	\$3,082.63	Private road
142923240038	1945 Victoria St N	112.15	\$3,082.63	Private road
142923240030	0 Victoria St N	741.3	NA	Roselawn Cemetery
142923130001	1920 Victoria St N	2571.92	NA	Roselawn Cemetery
142923310002	1915 Victoria St N	14.7	\$404.05	assessed full amount on short side. Assess 10% of long side = 14.7 ft
142923310003	1901 Victoria St N	147.43	\$4,052.37	
142923310004	1875 Victoria St N	184	\$5,057.55	
142923310005	1869 Victoria St N	92	\$2,528.78	

Parcel ID	Site Address	FRONTAGE	Assessment	Notes
142923310006	1861 Victoria St N	92	\$2,528.78	
142923310007	1851 Victoria St N	100	\$2,748.67	
142923310008	1843 Victoria St N	84	\$2,308.88	
142923310009	1835 Victoria St N	75	\$2,061.50	
142923310010	1829 Victoria St N	75	\$2,061.50	
142923310011	1823 Victoria St N	75	\$2,061.50	
142923310012	1817 Victoria St N	75	\$2,061.50	
142923310013	1811 Victoria St N	75	\$2,061.50	
142923310014	1803 Victoria St N	75	\$2,061.50	
142923340001	1795 Victoria St N	75	\$2,061.50	
142923340002	1789 Victoria St N	75	\$2,061.50	
142923340003	1781 Victoria St N	75	\$2,061.50	
142923340004	1775 Victoria St N	75	\$2,061.50	
142923340005	1767 Victoria St N	112.9	\$3,103.25	
142923340006	1759 Victoria St N	62.67	\$1,722.59	
142923340007	1751 Victoria St N	62	\$1,704.18	
142923340008	1747 Victoria St N	62	\$1,704.18	
142923340009	1741 Victoria St N	62	\$1,704.18	
142923340010	1735 Victoria St N	62	\$1,704.18	
142923340011	1727 Victoria St N	62	\$1,704.18	
142923340012	1719 Victoria St N	62	\$1,704.18	
142923340027	965 Larpenteur Ave W	376	\$20,670.00	
TOTAL		10,921.69	\$151,115.32	



VICTORIA STREET RECONSTRUCTION PROJECT UPDATE

The City of Roseville is proposing to reconstruct Victoria Street in 2015. The City held a public meeting in December to present the proposed design and assessments for the project. The presentation from that meeting can be found on the City's website at:

www.cityofroseville.com/VictoriaStreet

During that meeting we also presented the results of the parking and mailbox survey that was sent to residents in early December. At that time, of the 54 total responses received, 14 voted to restrict parking on both sides and 10 voted to restrict parking on one side. Only 3 respondents voted to have parking on both sides.

The parking question was framed as such:

The City has heard from many residents along Victoria Street that they would like to keep the current character of Victoria Street in regards to the width and current design of the roadway. In order to meet the State standards for this type of roadway the City will either have to restrict parking on one or both sides of Victoria Street or widen the roadway by as much as 10 feet in order to provide sufficient space for parking. The City is proposing to restrict parking on both sides of Victoria Street for the entire length of the corridor. The parking restriction would be in place all year, 24 hours a day.

After further discussions with the Minnesota Department of Transportation regarding the required width to support parking and further analysis of the in place conditions, it was determined that parking could be supported on one side of the roadway without any widening. We felt this detail may impact resident's votes so we are asking that you once again respond with your preference for parking.

The current design, as proposed in December and as will be presented to the City Council on February 23rd, is a 32 foot wide roadway that will support parking on one side, recommended to be the east side. Your options are now to provide parking on one side of the roadway or restrict parking on both sides of Victoria. Enclosed with this letter is a ballot you can use to indicate your preference. Please reply by Friday, February 13th either by mail, email or phone.

As the design of this project has progressed since December, City staff has discovered that some of the vertical curves north of Roselawn Avenue do not meet geometric roadway design standards for a 40 mile per hour design. In order to support the 40 mph design, we would have to raise the roadway by as much as three feet through a segment of the corridor. In order to avoid this and avoid the resulting impacts to the adjacent residential parcels, City staff is proposing to lower the speed limit of this roadway to 30 miles per hour. This will be considered and voted upon by the City Council at the February 23rd City Council meeting.

The recommendation to reduce the speed limit is not one that we take lightly and staff considered several factors before reaching this conclusion. Included are the following:

- As stated, at least two of the current vertical curves (hills) along Victoria Street do not meet design standards for a 40 mile per hour design.

- The two horizontal curves along Victoria are 20 mile per hour curves which presents a significant 20 mph difference in posted speed limit to safe travel speed through the curve
- There are a sufficient number of driveways and cross streets to promote an urban section speed limit
- The new roadway design will have narrower through lanes and a pathway along one side to present a narrower corridor to drivers which will hopefully have an impact on the prevailing speed

It should be pointed out that the posting of a speed limit alone will not change driver behavior. One aspect of this recommendation will be to consider temporary tools to help promote the new speed limit such as speed display signs. Also the new roadway will have narrower through lanes and a new pathway which may have an influence on the prevailing speed along Victoria Street.

We welcome any feedback on this proposal to lower the speed limit on Victoria Street from County Road B to Larpenteur Avenue.

Finally, please remember that the City is holding a Public Hearing in order to receive public comment on the proposed project and the associated assessments on Monday, February 23, 2015. The Council meeting will start at 6 PM with the actual project discussion and hearing occurring sometime after 6:30 PM.

Again, please complete this attached survey and return it and any other comments on the speed limit or project to:

Marc Culver
City Engineer
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

You can also return this survey to the City by dropping it in the City mailbox in the City Hall parking lot or you can email your responses to marc.culver@cityofroseville.com or call 651-792-7042. **Please make sure to include your name and your address if emailing your response.**

Sincerely,



Marcus J. Culver
City Engineer

SURVEY QUESTION

PARKING:

The City will reconstruct Victoria Street to a 32 foot wide width, which matches the current width of the roadway both north and south of Roselawn Ave. This width will support parking on one side of the roadway according to Mn/DOT State Aid design standards. Therefore, we could allow parking on one side, proposed to be on the east side of Victoria, or we could restrict parking on both sides which would result in two 5 foot shoulders with two 11 foot through lanes. With parking on one side, the result will be two 11 foot through lanes with one 8 foot parking area/shoulder and one 2 foot shoulder. Please indicate your preference below.

☐

RESTRICT PARKING ON BOTH SIDES OF VICTORIA STREET AND PROVIDE A 5 FOOT SHOULDERS ON EACH SIDE OF THE ROADWAY

☐

PROVIDE PARKING ON ONE SIDE OF THE ROADWAY WHICH WILL THEN PROVIDE ONE 8 FOOT SHOULDER (FOR PARKING) AND ONE 2 FOOT SHOULDER

Name: _____

Address: _____

Contact Info (optional): Email: _____ Phone: _____

Additional Comments: _____

Marc Culver

From:
Sent: Thursday, February 12, 2015 10:42 AM
To: Marc Culver
Subject: Victoria Street Reconstruction Project

My name is Sharon Schirmer and I live at 873 Parker Ave (corner of Parker and Victoria) my driveway is on Victoria.

I am sending you this email to express my thoughts on this project. I am very much opposed to this reconstruction project.

I do not see this as an improvement. Victoria St is a nice wide road and I would like to keep the character of Victoria St and the design as is. Do I think we need a sidewalk, NO! This is not the City of St. Paul, it's Roseville, a suburb.

As far as the parking discussion, I have lived here almost my entire life growing up in the house next door, and I can say that this north end of Victoria has never had a problem with people parking on Victoria. They just don't park on Victoria. Occasionally someone might stop by the swamp area but they are not parking there for a period of time. I don't know where the big parking issue is coming from.

I vote to Restrict Parking on Both Sides of Victoria St with a 5 ft shoulder on each side.

The one thing I am in agreement with is lowering the speed limit but not at the expense of narrowing the roadway.

Victoria St is a very nice roadway as it is today!

Sharon Schirmer
873 Parker Ave
Roseville, MN

Marc Culver

From:
Sent: Friday, February 13, 2015 2:40 PM
To: Marc Culver
Subject: Re: Victoria St Reconstruction 2015

Marc;

I sent the following to Council people a couple weeks ago and just wanted to make sure you saw this in case no one forwarded my comments to you.

Mayor, Councilmembers and Marc Culver; (please forward to Marc Culver)

Thank you for your service to our city. The following are my thoughts re: the Victoria Street Reconstruction.

I live at 1935 Victoria St, but I will not mention how long I have lived in Roseville, as I am most amused watching various public meetings at how some people assume an extra level of privilege gained with longevity.

I will mention that working with Marc Culver has been enjoyable both from a communication level as well as a feeling that he seeks to understand the concerns of the residents balanced with the logistics of the project. I mentioned to Marc that there are 8 homes (6 in the private road) along the east/west portion of Victoria that cannot have the reconstruct raise the height of Victoria at all, or they will all have an even more difficult time driving up a slippery slope to access Victoria. Marc has assured us this concern will be addressed throughout the design and construction process.

I first appeared before the Public Works, Environment & Transportation Commission on Tuesday, August 28 October of 2012 to voice my concerns about the Victoria Street reconstruction, which at that time was originally planned for 2011. I brought pictures of my section of Victoria (the east/west section along the north side of Roselawn Cemetary and north to Co Rd B) to support that I did not believe the road north of Roselawn was in need of reconstruction. I had previously been told by Deb Bloom, all of Roseville was to be brought up to a "standard" for roads that included concrete curb and gutters. My belief expressed to the Engineering Committee was that much more should go into those decisions than a "schedule". If Victoria St reconstruction, originally discussed 1n 2011, and put off in 2013 and 2014, then the ratings/decisions should be questioned

Fast forward to today and all the decisions have been made and approved and it will be completed in spring/summer of 2015 and we will be assessed over \$3200. And our taxes continue to rise, and every local, county, state, federal and school district employee will get an automatic COLA each year as well as a pension that corporate America has eliminated. But I still believe the section north of Roselawn does not need full "reconstruction with concrete curb/gutters.

My biggest issue with the plan to date is that there are currently two designations for Victoria St. "Rural" from Larpenteur to Roselawn, because there is no curb currently. And "Urban" from Roselawn to Co Rd B because it has an existing asphalt curb. I strongly believe that Victoria from

Roselawn to Co Rd B is every bit and more of an "Urban" road than the section south of Roselawn. In fact, you would have a hard time finding a more "Rural" stretch of road, anywhere in Roseville! I often hear councilmembers opposed to lot splits, use the term, "character of the neighborhood" to argue against lot splits. I submit the current plan, with concrete curbs and gutters AND a proposed guard rail between the walking path/sidewalk and the road from Roselawn to County Rd B does not keep the "character of the neighborhood". Please see the recent project done along Co Rd B from Cleveland to Fulham as an example of a design that does a great job of keeping the "character of the neighborhood" intact.

With woods and open space along that stretch, please consider the reconstruct to keep the "character of the neighborhood" as a priority in the final design.

Thank you,

Tony Anderson
1935 Victoria St. N
Roseville, MN 55113

Roseville Public Works, Environment and Transportation Commission

Meeting Minutes

Tuesday, August 28, 2012 at 6:30 p.m.

Public Comments

Tony Anderson, 1935 Victoria Street

Mr. Anderson requested information on the Victoria Street reconstruction project, which had been delayed several times. Mr. Anderson commended City Engineer Bloom on her efforts to keep neighborhoods and the community up-to-date on upcoming projects through the Community Forum website; but questioned how and when scheduling decisions were determined. Mr. Anderson reviewed the area on Victoria and discussed neighborhood character, with six (6) private homes off a private drive; Roselawn Avenue currently has asphalt curbing and the proposed project will include concrete curbs. Mr. Anderson questioned the need to update the street now. Mr. Anderson opined that, in his review of Lexington Avenue with concrete curbs on either side, it didn't look any different or have more integrity than Victoria currently does with the asphalt curbs. Mr. Anderson cautioned that if the road was raised any higher, they would be unable to access their driveways.

In response to Mr. Anderson and for the PWETC's information, Ms. Bloom noted that Victoria Street is a Ramsey County turnback road from County Road B to Larpenteur Avenue; and is one of the City's lower rated streets based on the Pavement Condition Index. Ms. Bloom further clarified that Lexington Avenue is managed by Ramsey County, not the City; and that Victoria Street had also been managed by the County, and their typical maintenance process is to overlay their streets, thus the raising of the pavement elevation, sometimes causing drainage issues for properties. City Engineer Debra Bloom advised that the project delays were due to a lack of Municipal State Aid Funds, but the project was now scheduled for 2014. Ms. Bloom noted that one of the reasons for the delay was also due to staff being directed by the City Council to move forward with the County Road C-2 connection, causing a shift from focus on Victoria Street to County Road C-2 and use of State Aid

funds for that project. Ms. Bloom advised that the City sets the street capital improvement plan by using a number of factors; the street Pavement Condition Index; this indicator helps staff determine the life cycle of streets; working with Capitol Region Watershed District on existing drainage issues; and any other issues that have come forward. Ms. Bloom advised that it was typically a one (1)-year long public input process for reconstruction projects, with this project initiated in June of 2013 to begin discussions of the project. Ms. Bloom anticipated that the final road elevation would probably be lower to address drainage concerns in the area. Staff worked with Ms. Gale Pedersen on the Reservoir Woods trail project to try to address drainage issues. Ms. Bloom advised Mr. Anderson that the stretch immediately adjacent to his home was repaved as part of that Reservoir Woods trail project, so it was in better condition than the other segments areas of Victoria. However, Ms. Bloom reiterated that the pavement condition drove a project's timing; as well as needed safety improvements for pedestrian/ bicycle access.

Ms. Bloom noted that the City's current Assessment Policy was followed for any assessable costs from reconstruction projects, as well as other funding as applicable, such as Municipal State Aid funds. In reviewing the current Policy, Ms. Bloom noted that affected residential properties were typically assessed 25% of the total cost, based on frontage served. Ms. Bloom noted that Victoria Street is a high priority on the Pathway Master Plan for safety concerns, as well as to connect the existing east/west pathway on Roselawn up to County Road B. Ms. Bloom noted that the City would also partner with Capitol Region for three (3) areas for water quality and drainage improvements as part of the McCarron's system; but clarified that there would be no storm sewer or pathway assessments to property owners.

Mr. Anderson noted that of the six (6) homes, only three (3) fronted Victoria Street even though they all had Victoria Street addresses.

Ms. Bloom advised that in the case described, the street frontage of the homes that abut Victoria would typically be divided by six (6), consistent with the standard assessment formula for homes served by private drives. In response to Mr. Anderson's question of one (1) extra lot, Ms. Bloom advised that the actual frontage and assessment footage assigned to each property would be determined based on who was served by the private drive. Ms. Bloom indicated that she would be unable to address all aspects of the project at this time without more information before her, but these items would certainly be part of the future Feasibility Report, Ms. Bloom offered her willingness to meet with the neighborhood even before the project informational meetings are scheduled and the proposed Feasibility Report is approved by the City Council.

Member DeBenedet noted, as part of the decision-making processes, the community or Roseville continues to rate community-wide curbed streets as a high priority, thus the 25% assessment to benefitting properties. Member DeBenedet noted that the rest of the City picked up the remaining 75% of the costs; and that this Policy applied to all residential properties, whether they were actually benefitting from an improvement at that time or not. Member DeBenedet opined that the entire community benefited from well-maintained streets.

At the request of Chair Vanderwall, Ms. Bloom confirmed that the Assessment Policy was based on a standard residential street, whether a road was an MSA road, such as Victoria Street, with everyone assessed on a thirty-two foot (32') width and 7-ton strength; artificially lowering the cost even when roads, such as Victoria Street, are constructed to a 10-ton standard.

Date: February 23, 2015

Item: 14.a

Consider Request to Order Victoria St.
Reconstruction Project

See item 12.a

REQUEST FOR COUNCIL ACTION

Date: February 23, 2015

Item No.: 14.b

Department Approval



City Manager Approval



Item Description: Approve Change in Job Description of Community Service Officer within the Police Department

BACKGROUND

The City Staff have discussed the potential creation of a Police Cadet position which was utilized by the Police Department in past years to recruit and retain quality candidates for police officer. The Cadet position was removed from the Police Department's annual budget in 2003.

When presented and tabled at the regular City Council meeting on February 9, 2015, it appeared the Council would consider a change in the job description of the Community Service Officer to reflect Community Liaison activities instead of creating new Cadet position.

With only three part-time CSOs, the Police Department is limited in its ability to attract and retain multicultural law enforcement students. The change in job description and adding one CSO position will allow the Department to increase its part-time staff. Thus creating one more opportunity to hire employees reflective of Roseville's diverse community. The Department has a rich history of promoting CSOs to full time police officer positions within the Department.

The additional CSO position will be directed at multicultural applicants with preference given to those with demonstrated experience interacting with and organizing diverse communities. The Police Department expects the additional CSO will represent a proactive approach to creating a safe and livable community by forming positive relationships and fostering inclusive communication between the Department and the increasing number of multicultural residents of Roseville.

Several suburban agencies in Hennepin County operate a Joint Community Police Partnership and their multi-cultural positions are integral to its operation. These cities have successfully increased diversity within their police departments by taking part in the partnership and utilizing the multi-cultural positions. The Roseville Police Department recognizes these accomplishments and seeks to achieve similar outcomes through creating a Community Liaison role within the CSO division.

CSO positions are not eligible for tuition reimbursement.

It is expected the Community Liaison role will be rotated among CSO staff as employees are rotated in and out of the unit as their education and careers progress. The Police Department has the goal of incorporating the Community Liaison's role among the remaining CSO staff, to some

31 extent, so long term benefits of the position are realized by other Community Service Officers
32 and the rest of the Police Department.

33
34 The change in job description is as follows:

35 The Community Service Officer (CSO) may be assigned in a Community Liaison role to assist
36 the Department in focusing on law-enforcement and crime-prevention strategies within diverse
37 communities utilizing multicultural and bilingual interactions. While working in this capacity,
38 this position will report to the Lieutenant of Patrol.

39
40 Preference will be given to candidates who have fluency speaking, reading and writing a second
41 non-English language; Hmong, Karen, Somali, Spanish, or Thai are preferred.

42
43 **POLICY OBJECTIVE**

44 To align staff roles, at appropriate levels, with qualified employees in order to carry out the
45 strategic vision and goals of the city.

46
47 **BUDGET IMPLICATIONS**

48 The position was not funded as part of the 2015 budget. It is anticipated the cost in 2015 will be
49 approximately \$16,550. Donations, available grants and Police forfeiture funds will be used to
50 fund the expenses for 2015.

51
52 Council will be asked to budget for the full cost of this additional position in future years.

53
54 **STAFF RECOMMENDATION**

55 Authorize the change the Community Service Officer job description in the Police Department.

56
57 **REQUESTED COUNCIL ACTION**

58 Motion to change the Community Service Officer job description in the Police Department.

59
60 Prepared by: Rick Mathwig, Chief of Police 651-792-7203

61
62 Attachment: Current RPD recruiting efforts

Roseville Police Department Recruitment Efforts

Attachment A

- 1 Reserve Officer Program
- 2 Community Service Officers
- 3 - 2013 Hiring process had mandatory second language component
- 4 Police Explorers
- 5 School Liaison Officer Position (outreach at RAHS)
- 6 IMPACT's discussions with RAHS Latino Club
- 7 Lunch in the Schools
- 8 Shop with a Cop/Heroes and Helpers
- 9 Department Make a difference
- 10 College Job Fairs
- 11 Citizen Police Academy
- 12 Connections with all college Criminal Justice coordinators
- 13 Connection with and teaching at police Skills training
- 14 Connection with North East Youth and Family Services
- 15 St. Odilia's Church- meet and greet after Latino service
- 16 High school mentorship program
- 17 Sports activities (e.g. soccer camp, basketball games)
- 18 College Intern program- average 12 months per year
- 19 Teaching Law Enforcement classes at area colleges
- 20 Ongoing discussions with students and staff at Metro State
- 21 Advertising jobs on college job boards and other law enforcement posting sites
- 22 Website
- 23 Building relationships with multicultural community through New American Forums,
- 24 outreach at schools, churches, businesses and apartment complexes
- 25 Century College
 - 26 ■ Maintain a relationship with the service-learning program at Century College.
 - 27 Students are required to take the policing in the community course which
 - 28 requires 40 Service Learning Hours. In 2014, 7 students were mentored. Will
 - 29 likely have 4 more interns this spring and another batch in the Fall/Summer.
 - 30 ■ Participated in the 2014 Volunteer Fair at Century College and have since signed
 - 31 4 students from the fair (brought to my attention by Kelly O'Brien, who also
 - 32 attended the fair). A veteran, a Karen member, a Somali member, and a Latino
 - 33 female were successfully recruited and signed-up to be the 2015 spring service-
 - 34 learning interns. 3 of the 4 have aspirations to become Roseville Police Officers
 - 35 with the other interested in probation/courts.
 - 36 ■ 3rd year presenting to Careers in Law Enforcement class. Each class is well
 - 37 represented by different ethnicities. Many students are unaware how competitive
 - 38 the hiring process can be in a first ring suburb.
 - 39 ■ Push job postings to previous interns and park patrollers interested in a career in
 - 40 law enforcement, as well as Rasmussen College, and depending on the position,
 - 41 also forward to the International Association of Crime Intel Analysts and
 - 42 Minnesota Association of Crime Intel Analysts to forward to their respective
 - 43 departments.
 - 44

REQUEST FOR COUNCIL ACTION

Date: 2/23/15
Item No.: 14.c

Department Approval

City Manager Approval



Item Description: Dale Street Redevelopment

BACKGROUND

On January 26, 2015, the City Council motioned to table discussion of the Dale Street Redevelopment until the February 23, 2015 meeting. Staff has continued to work with Greater Metropolitan Housing Corporation (GMHC) since that time. Attached is the report from the February 17 RHRA packet that provides information related to the current status of the development.

The RHRA Board reviewed whether the conditions related to item 3.f. in the Predevelopment Agreement regarding the Developer's financial ability to undertake the development has been met. GMHC has indicated it can only finance the first phase of the development along Cope Avenue, which is contained on the RHRA owned land.

At their meeting the RHRA board was unable to determine if the development had satisfied the condition regarding demonstration of financial ability. The board reviewed the information submitted by GMHC and made two separate motions that failed.

Based upon the fact that the RHRA was unable to make a determination of financial ability of the developer, the City Manager and Community Development Director are recommending that the City cease participation in the proposed RHRA/GMHC redevelopment project that includes City-owned property on Dale Street. It is recommended that the RHRA and Council look towards developing a new course of action at a future joint meeting.

POLICY OBJECTIVE

This project addresses some of the City's and HRA's policy objectives related to promoting reinvestment and compatible housing choices.

BUDGET IMPLICATIONS

If the City Council chooses to cease participation in the proposed RHRA/GMHC redevelopment project on Dale Street, it is anticipated that there will be additional staff time needed to solicit a new developer for the site.

STAFF RECOMMENDATION

Staff recommends that the City not participate at this time with GHMC's redevelopment of the Dale Street project. Additionally, staff recommends that the City Council and RHRA Board convene a joint meeting to talk about next steps for the properties.

30 **REQUESTED COUNCIL ACTION**

31 Motion for the City to withdraw City participation in the Dale Street redevelopment by
32 RHRA/GMHC and direct staff to formally inform the RHRA and GMHC that City-owned
33 property at 2335 Dale Street will not be conveyed to the RHRA as previously contemplated.

34 -and-

35 Motion to direct staff to arrange for a joint meeting with the City Council and RHRA Board to
36 discuss next steps for the redevelopment of the properties.

Prepared by: Jeanne Kelsey, RHRA Executive Director

Attachments: A: Packet from RHRA meeting February 17, 2015

REQUEST FOR HRA ACTION

Date: 2-17-15

Item No: 9b.

Staff Approval:



Agenda Section:

Action

Item Description: Dale Street Fire Station Site Redevelopment

(HF_0117)

1.0 Requested Action

Staff has brought forward three options for the RHRA Board's consideration.

2.0 Background

At the January 20, 2015, RHRA meeting, the RHRA Board gave Greater Metropolitan Housing Corporation (GMHC) an extension to satisfy section 3 of the predevelopment agreement dated the 19th of November 2013. GHMC was to get items 3a-e to staff by February 9, 2015, and a Financing Letter to staff by February 13, 2015. GHMC did meet both deadlines.

HRA staff and the Community Development Director have been meeting with GMHC and Western Bank on a regular basis to discuss the financing options that are available to GMHC at this time since the project did not appraise for the amount needed by the lender for collateral.

Western Bank has provided a letter outlining the financing that they can commit to at this time. Western Banks is able to finance the 6 one-level townhomes along Cope Avenue, which currently owned by the RHRA. After the 6 townhomes are completed and the fire station is removed, Western Bank believes that new construction will gain acceptance in the marketplace and that an appraisal done at that stage will indicate whether financing can be committed for Phase II (the single family homes).

GHMC would defer its developer fee until Phase III is complete. GHMC's proforma shows that they will need gap financing from the RHRA/City to do Phase II. The proforma shows that the gap financing would be paid back upon completion of Phase III.

Based upon the proposed financing of the development in 3 phases with no firm commitment that Phase II or III will secure financing, the RHRA Board needs to determine if section 3.f. requiring satisfactory financial data to the Authority demonstrates that the Developer's ability to undertake the development has been met.

Staff is suggesting 3 possible actions that the Board can take.

3.0 **Staff Recommended Action**

1. Direct staff to begin negotiating another Predevelopment Agreement in order for GHMC to continue working on solving the financing issues.
2. Direct staff to begin negotiating a Development Agreement based on the understanding of the current financing situation.
3. Direct staff to terminate any further relationship with GMHC and authorize staff to start the process to solicit other potential builders/developers for proposals of medium-density owner-occupied housing that recognizes the existing development concept.

Prepared by: Jeanne Kelsey, Executive Director (651-792-7086)

Attachment A: Predevelopment Agreement

B: Section 3a-f requirements of the developer

ROSEVILLE HOUSING AND REDEVELOPMENT AUTHORITY**PRELIMINARY DEVELOPMENT AGREEMENT
(Dale Street Redevelopment)**

THIS AGREEMENT, dated this 19th day of November, 2013, by and between the Roseville Housing and Redevelopment Authority, a public body corporate and politic under the laws of Minnesota ("Authority") and Greater Metropolitan Housing Corporation, a Minnesota nonprofit corporation ("Developer"):

WITNESSETH:

WHEREAS, the Authority and the City of Roseville ("City") each own a portion of certain property within the City, which property is legally described in Exhibit A attached hereto ("Property"); and

WHEREAS, the Developer has submitted a preliminary proposal (the "Proposal") for the acquisition and redevelopment of the Property (the "Development"), which proposal is attached hereto as Exhibit B; and

WHEREAS, the Developer has requested the Authority to explore the use of certain public assistance to assist with the Development; and

WHEREAS, the Authority has determined that it is in the Authority's best interest that the Developer be designated sole developer of the Property during the term of this Agreement; and

WHEREAS, the Authority and the Developer are willing and desirous to undertake the Development if (i) a satisfactory agreement can be reached regarding the Authority's commitment for public costs necessary for the Development; (ii) satisfactory mortgage and equity financing, or adequate cash resources for the Development can be secured by the Developer; and (iii) the economic feasibility and soundness of the Development and other necessary preconditions have been determined to the satisfaction of the parties; and

WHEREAS, the Authority is willing to evaluate the Development and work toward all necessary agreements with the Developer if the Developer agrees to make the nonrefundable deposit described herein, which is intended, in part, to reimburse the Authority for its costs if the Development is abandoned by Developer or necessary agreements are not reached under the terms of this Agreement.

NOW, THEREFORE, in consideration of the foregoing and of the mutual covenants and obligations set forth herein, the parties agree as follows:

1. Negotiations between the parties shall proceed in an attempt to formulate a definitive purchase and redevelopment contract ("Contract") based on the following:

(a) the Developer's Proposal, which shows the scope of the proposed

Exhibit A

Development in its latest form as of the date of this Agreement, together with any changes or modifications required by the Authority;

(b) a mutually satisfactory Contract to be negotiated and agreed upon in accordance with negotiations contemplated by this Agreement;

(c) such documentation regarding economic feasibility of the Project as the Authority may wish to undertake during the term of this Agreement; and

(d) other terms and conditions of this Agreement.

2. It is the intention of the parties that this Agreement: (a) documents the present understanding and commitments of the parties; and (b) will lead to negotiation and execution of a mutually satisfactory Contract for the Development prior to the termination date of this Agreement. The Contract (together with any other agreements entered into between the parties hereto contemporaneously therewith) when executed, will supersede all obligations of the parties hereunder.

3. During the term of this Agreement, the Developer shall:

(a) Submit to the Authority a design proposal to be approved by the Authority showing the location, size, and nature of the proposed Development, including floor layouts, renderings, elevations, and other graphic or written explanations of the Development. The design proposal shall be accompanied by a proposed schedule for the starting and completion of all phases of Development.

(b) Submit an overall cost estimate for the design and construction of the Development.

(c) Submit a time schedule for all phases of the Development.

(d) Undertake and obtain such other preliminary economic feasibility studies, income and expense projections, and such other economic information as the Developer may desire to further confirm the economic feasibility and soundness of the Development.

(e) Submit to the Authority the Developer's financing plan showing that the proposed Development is financially feasible, and, to the extent Developer seeks public financial assistance in any form (including reduced land cost, waiver of fees, and tax increment financing), evidence that such assistance is reasonably necessary to make the Development financially feasible.

(f) Furnish satisfactory financial data to the Authority evidencing the Developer's ability to undertake the Development.

4. During the term of this Agreement, the Authority agrees to:

(a) Commence the process necessary to undertake such public assistance as is necessary pursuant to the terms of the Proposal, including without limitation

Exhibit A

commencement of actions necessary to create a tax increment financing district that includes the Property.

(b) Proceed to seek all necessary information with regard to the anticipated public costs associated with the Development.

(c) Estimate the Authority's level and method of financial participation, if any, in the Development and develop a financial plan for the Authority's participation.

(d) Either acquire the City-owned portion of the Property and grant to the Developer, or cause the City to grant to the Developer, a right of access to the Property for purposes of environmental and soil testing. Developer agrees to indemnify, save harmless, and defend the Authority and City, their officers, and employees, from and against any and all claims, actions, damages, liability and expense in connection with personal injury and/or damage to the Property arising from or out of any occurrence in, upon or at the Property caused by the act or omission of the Developer in connection with Developer's entry on the Property. Further, Developer shall not permit any mechanics', materialmens' or other liens to stand against the Property or any part thereof for work or materials furnished to Developer in connection with the right of entry granted pursuant to this Agreement and Developer agrees to indemnify, defend and hold harmless the Authority and City from and against the same.

5. It is expressly understood that execution of the Contract shall be subject to:

(a) A determination by the Authority in its sole discretion that its undertakings are feasible based on (i) the projected tax increment revenues and any other revenues designated by the Authority (to the extent requested by Developer); (ii) the purposes and objectives of any tax increment, development, or other plan created or proposed for the purpose of providing financial assistance for the Development, if any, including the determination that such assistance is reasonably necessary in order to make the Development possible; (iii) the best interests of the Authority.

(b) A determination by the Developer that the Development is feasible and in the best interests of the Developer.

(c) Successful conveyance of the City-owned portion of the Property to the Authority, pursuant to the terms of the Memorandum of Understanding between the City and Authority dated as of October 22, 2012, as amended.

6. This Agreement is effective from the date hereof through June 30, 2014, unless extended with approval of the Authority's board of commissioners. After expiration of the term of this Agreement, neither party shall have any obligation hereunder except as expressly set forth to the contrary herein.

7. The Developer shall be solely responsible for all costs incurred by the Developer. In addition, the Developer shall reimburse the Authority for Administrative Costs, as hereafter defined. For the purposes of this Agreement, the term "Administrative Costs" means out of pocket costs incurred by the Authority and City together with staff costs of the Authority and City, all

Exhibit A

attributable to or incurred in connection with the negotiation and preparation of this Agreement, the Contract, and other documents and agreements in connection with the Development, including without limitation all costs in connection with replatting of the Property and the cost of financial advisors, attorneys, and planning and environmental consultants.

In order to secure payment of the Administrative Costs incurred by the Authority during the term of this Agreement, the Developer shall deliver to the Authority cash or a certified check in the amount of \$5,000, such delivery to occur upon execution of this Agreement. The Authority will utilize the funds delivered by the Developer to pay or reimburse itself for Administrative Costs. Administrative Costs incurred by the Authority during the term of this Agreement and exceeding \$5,000 will be paid by the Authority. Upon termination of this Agreement, the Authority will return to the Developer the funds paid by the Developer to the Authority pursuant to this Section 7, less an amount equal to the Administrative Costs incurred by the Authority through the date of notice of termination, provided that if the parties proceed to the negotiation of the Contract, any portion of the funds delivered by the Developer under this Agreement may be applied to any Administrative Costs incurred in connection with the negotiation and preparation of the Contract and payable by the Developer. For the purposes of this paragraph, Administrative Costs are considered to be incurred if they have been paid, relate to services performed, or are payable under a contract entered into, on or before the date of the notice of termination.

This Section 7 shall survive termination of this Agreement and shall be binding on the Developer regardless of the enforceability of any other provision of this Agreement.

8. This Agreement may be terminated upon 5 days written notice by a party to the other party if:

(a) in the respective sole discretion of the Authority or the Developer, an impasse has been reached in the negotiation or implementation of any material term or the completion or execution of any material condition of this Agreement or the Contract; or

(b) a party fails to perform any of its obligations under this Agreement.

If either party terminates the Agreement under this Section 8, the Developer shall remain liable to the Authority to the extent provided under Section 7 of this Agreement.

9. During the term of this Agreement, the Authority agrees that it will not negotiate or contract with any other party concerning the sale or development of the Property. The Developer shall not assign or transfer its rights under this Agreement in full or in part, or enter into any subcontracts to perform any of its obligations hereunder, without the prior written consent of the Authority.

10. In the event that the Developer, its heirs, successors or assigns, fail to comply with any of the provisions of this Agreement, the Authority may proceed to enforce this Agreement by appropriate legal or equitable proceedings, or other similar proceedings, and if the Authority is the prevailing party, the Developer, its heirs, successors or assigns, agree to pay all costs of such enforcement, including reasonable attorneys' fees.

11. If any portion of this Agreement is held invalid by a court of competent jurisdiction,

Exhibit A

such decision shall not affect the validity of any remaining portion of the Agreement.

12. In the event any covenant contained in this Agreement should be breached by one party and subsequently waived by another party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other concurrent, previous or subsequent breach.

13. Notice or demand or other communication between or among the parties shall be sufficiently given if sent by mail, postage prepaid, return receipt requested or delivered personally:

(a) As to the Authority: Roseville Housing and Redevelopment Authority
2660 Civic Center Drive
Roseville, MN 55113
Attn: Executive Director

(b) As to the Developer: Greater Metropolitan Housing Corporation
15 South Fifth Street, Suite 710
Minneapolis, MN 55402
Attn: President

14. This Agreement may be executed simultaneously in any number of counterparts, all of which shall constitute one and the same instrument.

15. This Agreement shall be governed by and construed in accordance with the laws of the state of Minnesota. Any disputes, controversies, or claims arising out of this Agreement shall be heard in the state or federal courts of Minnesota, and all parties to this Agreement waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.

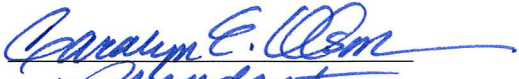
16. The Developer hereby agrees to protect, defend and hold the Authority, the City and their officers, elected and appointed officials, employees, administrators, commissioners, agents, and representatives harmless from and indemnified against any and all loss, cost, fines, charges, damage and expenses, including, without limitation, reasonable attorneys fees, consultant and expert witness fees, and travel associated therewith, due to claims or demands of any kind whatsoever caused by Developer or arising out of actions of Developer (and excluding those caused by or arising out of the Authority's or City's own acts or conduct) with regard to (i) the development, marketing, sale or leasing of all or any part of the Property, including, without limitation, any claims for any lien imposed by law for services, labor or materials furnished to or for the benefit of the Property, or (ii) any claim by the state of Minnesota or the Minnesota Pollution Control Agency or any other person pertaining to the violation of any permits, orders, decrees or demands made by said persons or with regard to the presence of any pollutant, contaminant or hazardous waste on the Property deposited or released by Developer; and (iii) or by reason of the execution of this Agreement or the performance of this Agreement. The Developer, and the Developer's successors or assigns, agree to protect, defend and save the Authority, and its officers, agents, and employees, harmless from all such claims, demands, damages, and causes of action and the costs, disbursements, and expenses of defending the same, including but not limited to, attorneys fees, consulting engineering services, and other technical, administrative or professional assistance incurred by the Authority as a result of the actions of Developer. This indemnity shall be continuing and shall survive the performance, termination or

Exhibit A

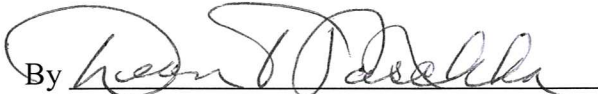
cancellation of this Agreement. Nothing in this Agreement shall be construed as a limitation of or waiver by the Authority of any immunities, defenses, or other limitations on liability to which the Authority is entitled by law, including but not limited to the maximum monetary limits on liability established by Minnesota Statutes, Chapter 466.

IN WITNESS WHEREOF, the Authority has caused this Agreement to be duly executed in its name and behalf and its seal to be duly affixed hereto and the Developer has caused this Agreement to be duly executed as of the day and year first above written.

GREATER METROPOLITAN HOUSING
CORPORATION

By 
Its: President

ROSEVILLE HOUSING AND
REDEVELOPMENT AUTHORITY

By 
Its President

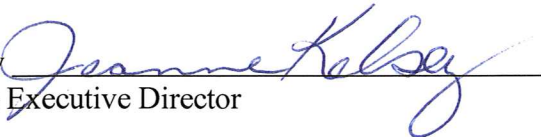
By 
Its Executive Director

Exhibit A

EXHIBIT A

Description of Property

Lots 18, 19, 20, 21, and 22, Block 1, O'Neil's Addition, according to the recorded plat thereof, County of Ramsey, State of Minnesota.

And

Copes Subdivision of LOT 1 of Cope's Subdivision of the SE $\frac{1}{4}$ of Section 11, Township Subject to Road; Then 134 FT of E 247 FT & N 131 FT of W 78 FT of E 325 FT of LOT 12

EXHIBIT B**Project Proposal**

Greater Metropolitan Housing Corporation
15 South Fifth Street, Suite 710
Minneapolis, MN 55402

phone: (612) 339-0601
fax: (612) 339-0608
info@gmhchousing.org
www.gmhchousing.org

September 26, 2013

Dear Roseville HRA,

Greater Metropolitan Housing Corporation (GMHC) is pleased to submit the enclosed information for your consideration in response to the Dale Street Fire Station Redevelopment Request for Proposal to purchase and redevelop the 3-acre parcel of land located at the west side of Dale Street between Lovell and Cope Avenues.

Based on the RHRA's Corridors Development Initiative (CDI) process, GMHC has created a proposal that addresses the CDI findings and aims to meet the guidelines outlined in the RFP. This proposal promotes intergenerational living, mixed incomes, and community green space.

We propose to construct 29 green, sustainable, single family homes:

- 12 two-story single family homes set in a court style configuration
 - 4 bedrooms, 3.5 bathrooms
 - 2,400 square feet
 - 2 car attached garage
 - 8 single level accessible senior homes
 - 2 bedrooms, 1 bathroom
 - Style 1 – 1,600 square feet, 2 bedrooms, 2 bathrooms
 - 2 car tandem attached garage
 - Style 2 – 1,000 square feet, 2 bedrooms, 1 bathroom
 - 1 car attached garage
 - 9 townhomes
 - 4 bedrooms, 3.5 bathrooms
 - 2,100 square feet
 - 2 car tuck under garage
- Each unit has a dedicated outdoor space – porch, patio, and/or balcony.
 - Shared courtyard and sidewalks throughout encourage neighborhood connectivity.
 - Rain gardens will be created to capture storm water runoff and create a buffer between existing homes.

Exhibit A

- Site design to meet City of Roseville requirements for storm water management and site improvements.
- All homes will follow MN 2011 Enterprise Green Communities Criteria.

These homes will blend into and complement the existing neighborhood. All of the units will be owner-occupied housing. All the homes will be sold at market rate. Currently, our estimated resale prices are as follows:

Senior Small Model	\$225,000
Senior Large Model	\$250,000
Dale Townhome	\$275,000
Single Family Detached	\$295,000

GMHC is working with Ramsey County to tie the County's Senior Housing Regeneration Program in with this development. Seniors would be able to use the equity in their existing homes to be put towards the purchase of a senior townhome unit. GMHC in turn would renovate their former home and sell it to a new owner-occupant with a focus on families at or below 80% of Area Median Income (AMI). So, in addition to the 29 new units, there is the possibility of an additional 8 renovated homes.

GMHC is committed to building quality, energy efficient green homes that will benefit the homeowner and neighborhood for decades. This project will use the 2011 Enterprise Green Communities Criteria with Minnesota Overlay as the guide to incorporating green design and efficiency standards into the home and neighborhood. Features of the green homes include Energy Star appliances, windows, ventilation, and lighting; low-flow plumbing fixtures, and high efficiency mechanical systems including 95% efficiency or greater furnace, 14-SEER central air-conditioning, programmable thermostat, and air-exchanger for whole house ventilation. The exterior features include durable Hardi-Plank Lap siding, LP Smartside soffits, fascia and trim, and Structural Insulated Panels (SIPs). GMHC uses building products free of any toxic glue or formaldehyde and all paints and stains are water-based low-VOC products.

The green features of this proposal extend to the surrounding area through the preservation of trees wherever possible and the addition of landscaping and rain gardens to help capture water runoff created by the addition of new impervious surfaces. Landscaping incorporating native and adaptive plants will be added throughout the development.

GMHC plans to seek a green certification as part of the overall construction process such as Minnesota GreenStar or MN Green Path based on the best fit of the finalized design.

As a non-profit developer with over 40 years of experience, GMHC has the knowledge and resources to develop this site in a manner that benefits the community by creating more options for seniors, families, and individuals. GMHC has a proven history of working successfully with the City of Roseville to build and rehabilitate homes in Roseville, such as building new single family homes at Roseville Applewood Court and other scattered sites, and rehabbing homes through programs like the Senior Housing Regeneration Program (SHRP) to

resell to owner occupants. GMHC has experience developing similar sites, including Bungalow Courts in northeast Minneapolis and the Osseo Townhomes.

Project Contact: Bill Buelow, Director of Construction. Bbuelow@gmhchousing.org, 612-339-0601 ext. 16.

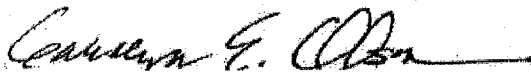
A letter of intent to purchase accompanies this letter as Attachment F.1.

Proposal schedule summary:

Timeline	Milestone
December 2013 - January 2014	Pre-construction and planning & zoning approval process
February 2014	Approvals and contractor selection
March - April 2014	Site preparations & marketing begins
May 2014	Ground breaking - Phase 1 begins on half of each housing type
September - November 2014	Phase 1 construction - completion based on unit type
September - October 2014	Occupancy begins on completed units
September 2014	Phase 2 construction begins
December 2014	Construction underway on all units
January - March 2015	Phase 2 construction ends & occupancy begins for completed units
April - May 2015	Completion of outstanding exterior escrow work

Thank you for your consideration.

Sincerely,



Carolyn E. Olson, President
Greater Metropolitan Housing Corporation

A. Garden Station Design Proposal

- 1) Site Plan (size, location)
 - 2) Nature of development (renderings, elevations, floor layouts)
 - 3) Proposed Phased Construction Scheduled - See Item C
-



ROSEVILLE
Greater Metropolitan Housing Corporation
03.05.2014

CERMAK RHOADES ARCHITECTS



CERMAK RHOADES ARCHITECTS



AERIAL LOOKING SOUTHWEST



AERIAL LOOKING NORTHWEST

ROSEVILLE GARDEN STATION



CERMAK RHOADES ARCHITECTS



TOWNHOMES



TOWNHOMES

ROSEVILLE GARDEN STATION



CERMAK RHOADES ARCHITECTS



ROW HOMES



ROW HOMES

ROSEVILLE GARDEN STATION



CERMAK RHOADES ARCHITECTS



SINGLE FAMILY COURTYARD



SINGLE FAMILY COURTYARD

ROSEVILLE GARDEN STATION



ÇERMAK RHOADES ARCHITECTS



SINGLE FAMILY HOUSE SIDE YARD AND PATIO

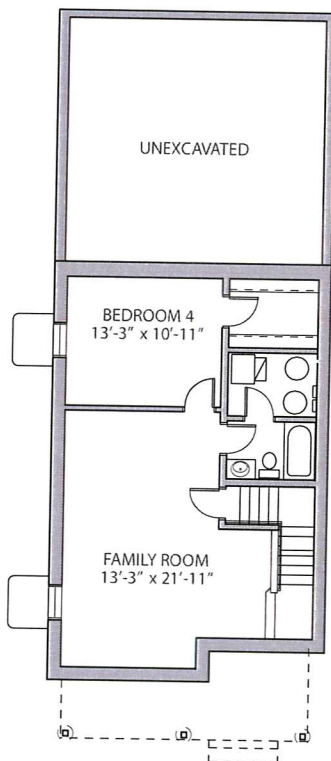


SINGLE FAMILY HOUSE SIDE YARD AND PATIO

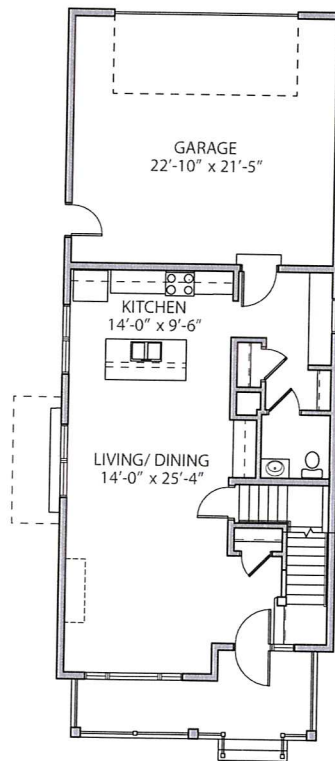
ROSEVILLE GARDEN STATION



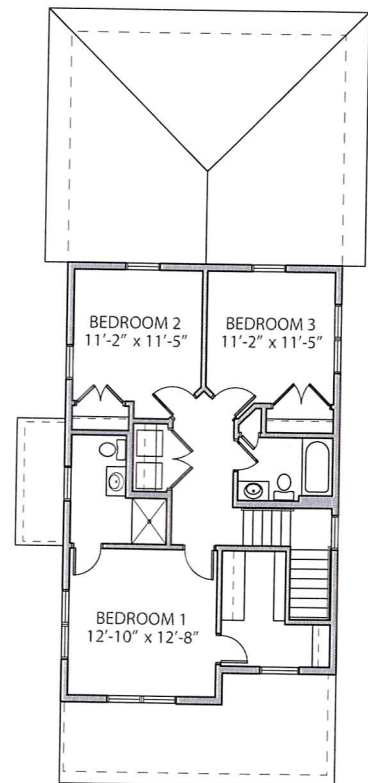
CERMAK RHOADES ARCHITECTS



BASEMENT



FIRST FLOOR



SECOND FLOOR

HICKORY SINGLE FAMILY HOME

Finished SQ.FT.: 2,429

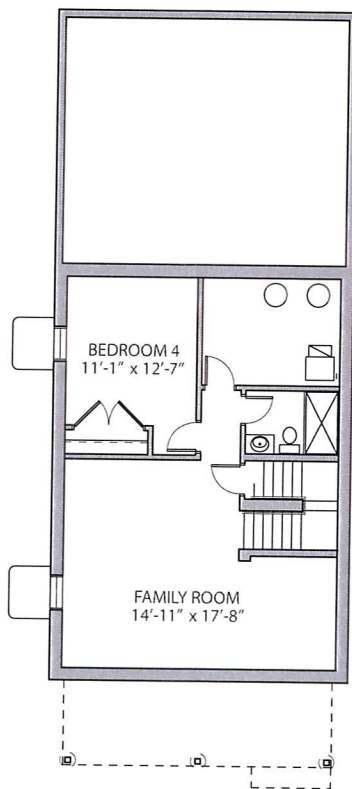
4 Bedrooms, 4 Bathrooms (2 Full, 1 Half, 3/4 Master)

Scale: 1/16" = 1'-0"

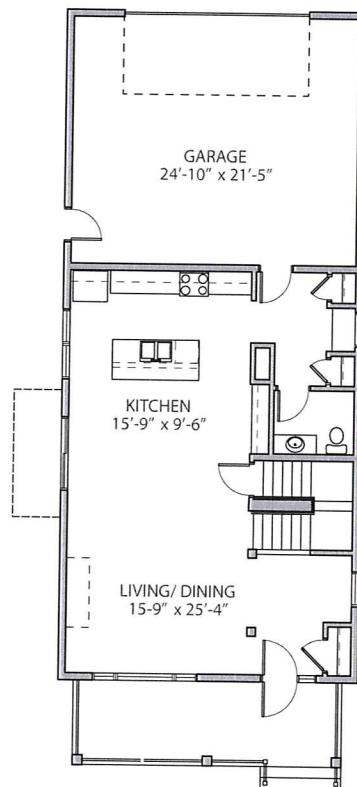
ROSEVILLE GARDEN STATION



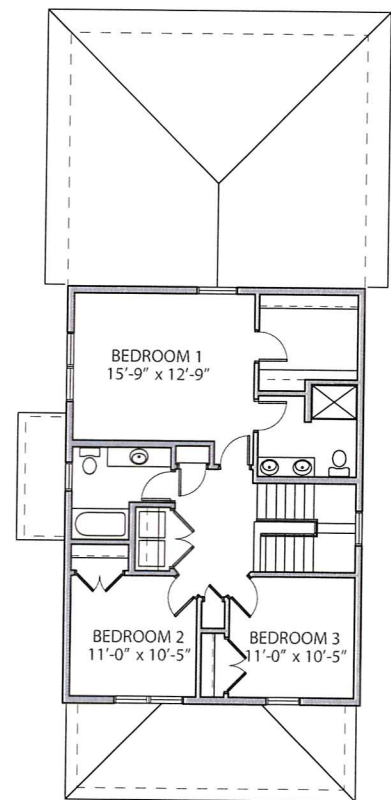
CERMAK RHOADES ARCHITECTS



BASEMENT



FIRST FLOOR



SECOND FLOOR

ASPEN SINGLE FAMILY HOME

Finished SQ.FT.: 2,673

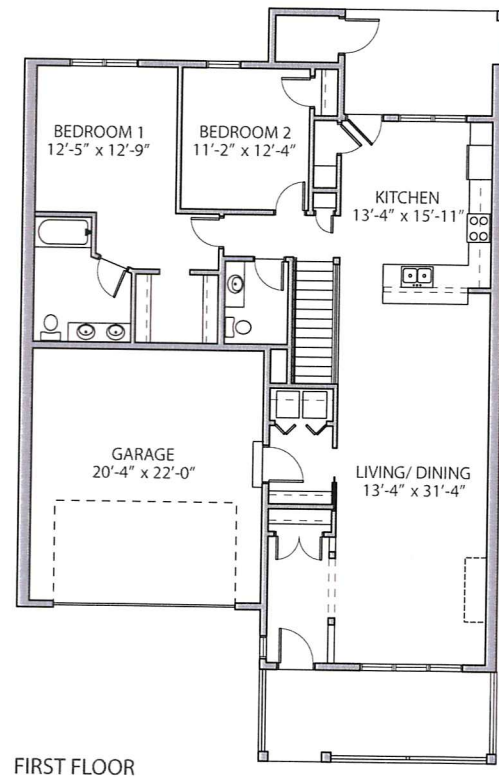
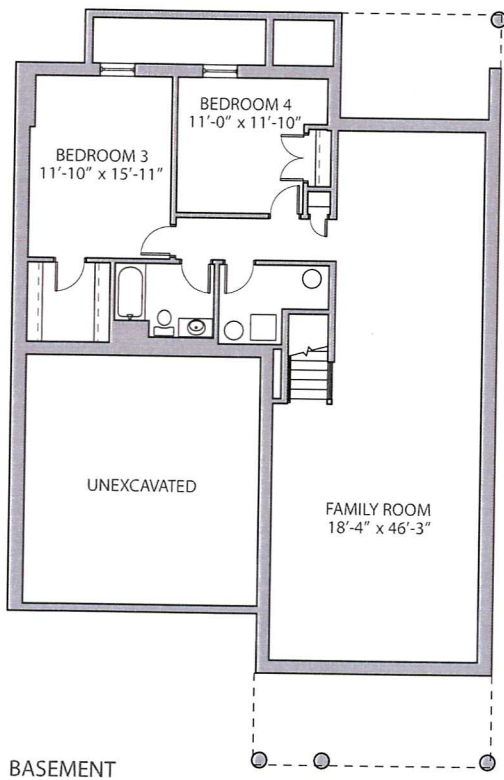
4 Bedrooms, 4 Bathrooms (2 Full, 1 Half, 3/4 Master)

ROSEVILLE GARDEN STATION

Scale: 1/16" = 1'-0"



CERMAK RHOADES ARCHITECTS

**GOLDENROD TOWNHOME (5-PLEX)**

Finished SQ.FT.: 2,960

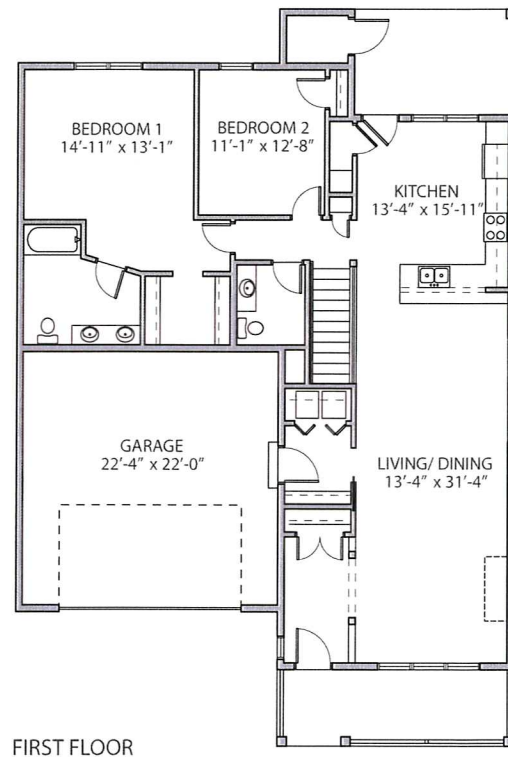
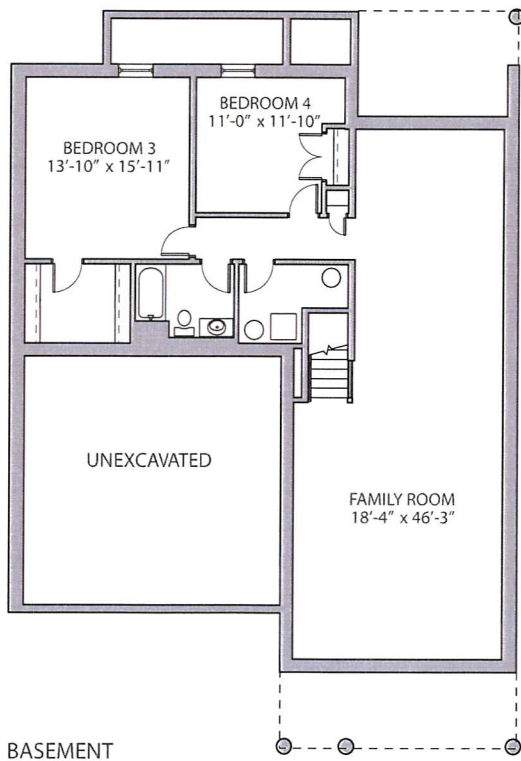
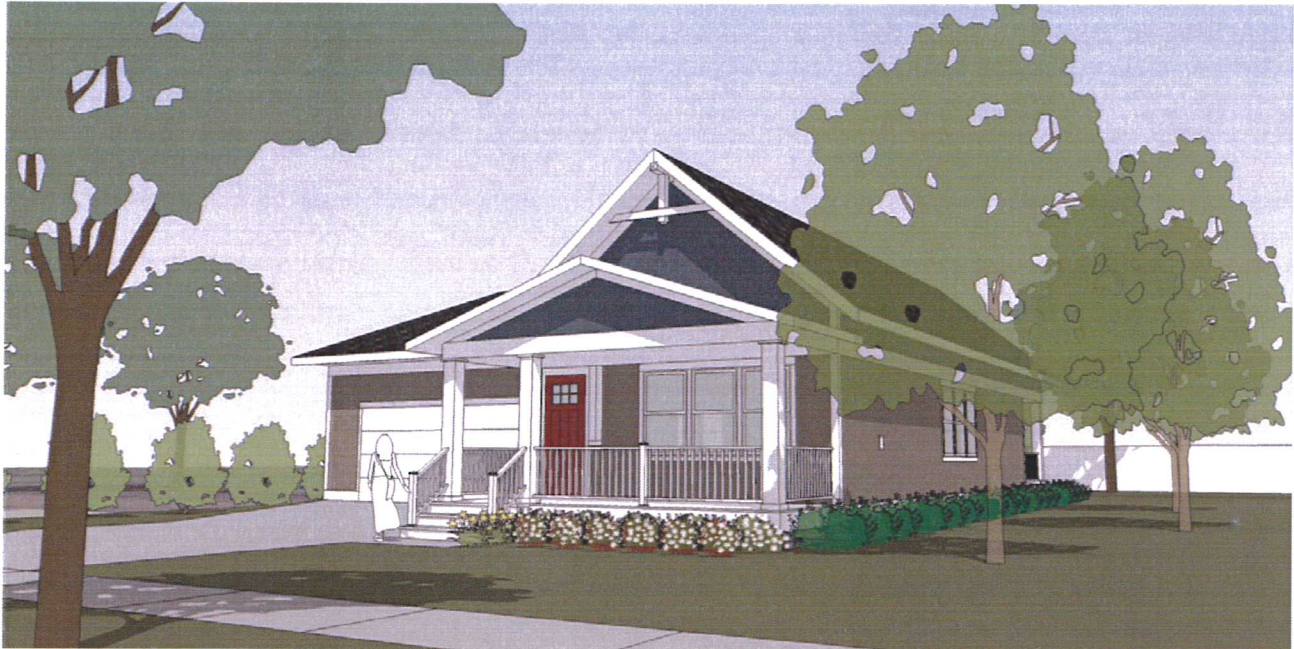
4 Bedrooms, 3 Baths (2 Full, 1 Half, Private Master)

Scale: 1/16" = 1'-0"

ROSEVILLE GARDEN STATION



CERMAK RHOADES ARCHITECTS

**PRIMROSE SINGLE FAMILY**

Finished SQ.FT.: 3,085

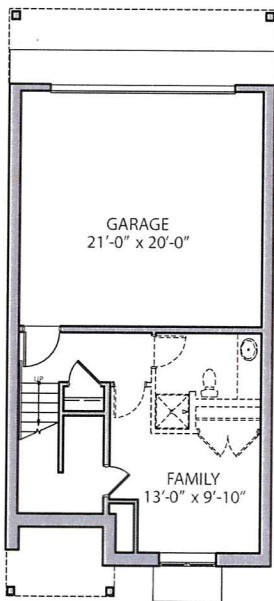
4 Bedrooms, 3 Baths (2 Full, 1 Half, Private Master)

Scale: 1/16" = 1'-0"

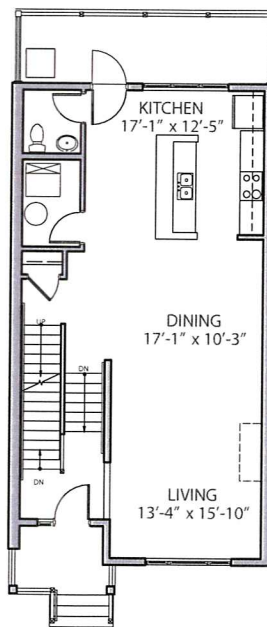
ROSEVILLE GARDEN STATION



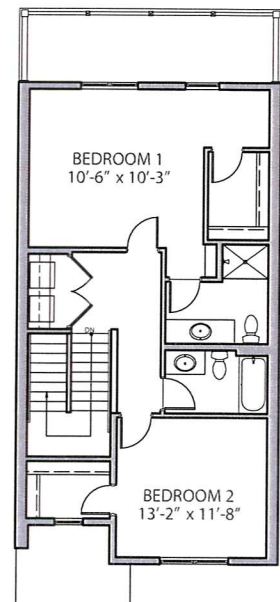
CERMAK RHOADES ARCHITECTS



BASEMENT



FIRST FLOOR



SECOND FLOOR

CEDAR ROW HOME - 2 or 3 Bedroom (OPTIONAL BASEMENT ALTERNATIVE)

Finished SQ.FT.: 2,136

2 Bedrooms, 2 Baths or 3 Bedrooms, 3 Baths

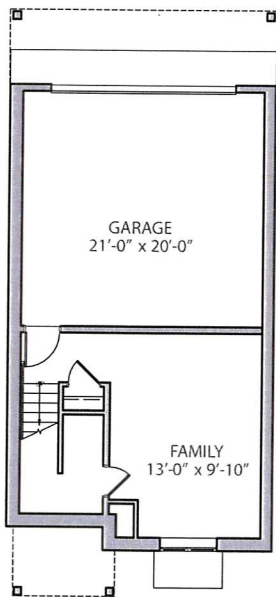
Net Square Footage: 1,968

Scale: 1/16" = 1'-0"

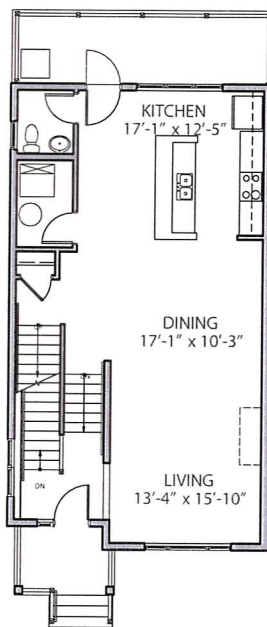
ROSEVILLE GARDEN STATION



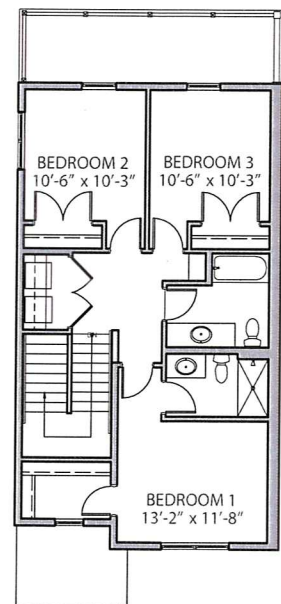
CERMAK RHOADES ARCHITECTS



BASEMENT



FIRST FLOOR



SECOND FLOOR

BIRCHWOOD ROW HOME - 3 Bedroom

Finished Square Footage: 2,136

3 Bedrooms, 3 Bathrooms (1 Full, 1 Half, 3/4 Master)

Scale: 1/16" = 1'-0"

ROSEVILLE GARDEN STATION

Roseville Garden Station – Standard Building Features**Revised 7/2/14****Interior Building Finishes Features**

- Enameled or Wood Stained Trim Package with Princeton Style Baseboards and Casings
- Enameled or Wood Stained Solid Core Paneled Interior Doors
- Enameled or Wood Stained Kitchen Cabinets and Bathroom Vanities
- Granite Kitchen Counter Tops
- Cultured Marble Vanity Sink Tops w/ Moen Faucet
- Hardwood Floors at Living Room, Dining Room, Foyer and Kitchen
- Ceramic Tile Floors at Rear Entry, and all Bathrooms
- Carpet at Stairways, Basement Family Room, and all Bedrooms
- Knock-Down Textured Ceilings Throughout
- Fiberglass Tub and Shower Bays w/ Moen Tub / Shower Faucets
- Stainless Steel Under Mount Kitchen Sink w/ Moen Pull Out Faucet
- Energy Star Stainless Steel Kitchen Appliance
- Energy Star Washer and Dryer Appliance
- Energy Star Light Fixture Bronze or Nickel Package
- Bathroom Accessories include Bronze or Nickel Towel Bars, Rings, Paper Holder, Chrome Shower Doors, Mirrors
- Finished Basement Including Family Room, Bedroom, and Bathroom

Construction, Energy Efficiency, and Indoor Air Quality Standard Features

- Certification; Minnesota Green Path Advanced Certified Home
- 2" Insulation under Basement Concrete Slab
- Poured Concrete Foundation w/ Insulation and Water Proofing
- Drain Tile System – Interior and Exterior – with Sump Pump
- 2x6 Exterior Walls
- R 21 Fiberglass Wall Insulation
- R 50 Attic Insulation
- Radon Venting System
- Energy Star Vinyl Windows w/ Low-E Insulated Glazing
- High Efficiency Mechanical System
 - 95% + Efficient Furnace
 - Air-to-Air Exchanger for Whole House Ventilation
 - 14 SEER Central Air-Conditioning System
 - Programmable Thermostat
 - 50 Gallon Direct-Vent Gas Water Heater

Exterior – Building and Yard Standard Features

- LP SmartSide Siding, Soffits, Fascia, Trim. Finish painted on site.
- 30 Year Architectural Style Shingles
- Composite and Fiberglass Porch Columns, Decking and Railing System
- Vinyl Windows – Energy-Star
- Gutters and Downspouts
- Insulated Steel Entry Doors and Front Storm Door with Roll Screen
- Raised Paneled Insulated Garage Doors with Opener
- Concrete Sidewalks and Patio
- Sodded Yard and Plantings along Front Elevation
- Irrigation System

B. Overall Cost Estimate for the Design and Construction of the Development

Roseville Garden Station -- Pro Forma

REVISED DATE: 2/9/15

		25 Unit	Phase 1	Phase 2	Phase 3
		Project	(6) 1-Level	(10) Single-Family	(9) 3-Level
	Project Costs	Totals	Townhomes	Homes	Rowhomes
1	Land Acquisition Costs				
2	Land Acquisition	1,113,108	333,932	556,554	222,622
3	Loan Origination Fee	46,300	13,500	18,500	14,300
4	Acquisition Title Fees	35,000	10,000	15,000	10,000
5	Fire Station Demolition	58,735	58,735		
6	Total Acquisition Costs	\$ 1,253,143	\$ 416,167	\$ 590,054	\$ 246,922
7	Estimated Construction Costs				
8	Construction Costs	5,467,850	1,299,896	2,324,425	1,843,529
9	Site Preparation Costs	769,898	140,667	456,301	172,930
10	Contingency 5 %	311,887	72,028	139,036	100,823
11	Total Estimated Construction Costs	\$ 6,549,635	\$ 1,512,591	\$ 2,919,762	\$ 2,117,282
12	Estimated Soft Costs				
13	Construction Soft Costs				
14	Survey Work -- Plat	14,600	14,600		
15	Legal fees (Other)	5,000	5,000		
16	Soil Testing	4,800	4,800		
17	Park Fees	87,500	21,000	35,000	31,500
18	SAC Fees (\$2,475 per unit with 2 credits)	56,925	13,662	22,770	20,493
19	Green Path Certification Fee	2,500	600	1,000	900
20	Architect - Engineer - Civil - Drainage	121,000	121,000		
21	Holding Costs				
22	Project Financing Interest and Fees	125,000	30,000	50,000	45,000
23	Property taxes	1,500	360	600	540
24	Insurance	27,500	6,600	11,000	9,900
25	Property Management Costs	15,000	5,000	6,000	4,000
26	Resale Costs				
27	Association Start Up	15,000	5,000	7,000	3,000
28	Legal fees (Association Documents/ Incorporation)	20,800	6,933	6,933	6,933
29	Reproductions / Advertising	2,500	2,500		
30	GMHC Closing Costs	37,500	9,000	18,000	10,500
31	Realtor Fees	455,565	109,615	206,250	139,700
32	Soft Cost Contingency	5,000	1,200	2,000	1,800
33	Total Estimated Soft Costs	\$ 997,690	\$ 356,870	\$ 366,553	\$ 274,266
34	GMHC Developer Fee (8%)	\$ 612,189			\$ 612,189
35	TOTAL DEVELOPMENT COSTS	\$ 9,412,657	\$ 2,285,629	\$ 3,876,370	\$ 3,250,659
36	Revenue				
37	TIF	1,058,423	230,894	1,058,870	(231,341)
38	Fire Station Demo Reimbursement	56,700	56,700		
39	Fire Station Salvage	2,035	2,035		
40	Xcel Energy Rebate	12,500	3,000	5,000	4,500
41	Estimated Sales				
42	1-Level TH - 1 @ \$375,000 / 2 @ \$329,000 / 3 @ \$320,000	1,993,000	6 units		
43	Single Family - 10 @ \$ 375,000	3,750,000		7-8 units	2-3 units
44	3-Level Townhome - 4 @ \$285,000, 5 @ \$280,000	2,540,000			9 units
45	Total Income from Sales	\$ 8,283,000	\$ 1,993,000	\$ 2,812,500	\$ 3,477,500
46	TOTAL REVENUE	\$ 9,412,658	\$ 2,285,629	\$ 3,876,370	\$ 3,250,659
47	GROSS PROFIT	\$ 1	\$ 0	\$ 0	\$ 0

C. Time Schedule for Development Phases

Roseville Garden Station
Project Schedule
Revised - 2/2/15

[illegible]

D. Economic Feasibility Activities

- 1) Memorandum Regarding Economic Feasibility Undertakings
- 2) Pricing Recommendation for Rowhomes and Single Family
- 3) Current Rowhome Comparables
- 4) Current Single Family Comparables
- 5) Current Single Level Townhome Comparables
- 6) Photos of Similar GMHC Projects



GREATER METROPOLITAN HOUSING CORPORATION

MEMORANDUM

Date: February 6, 2015

From: Eden Spencer, Project Manager
Bill Buelow, Director of Construction

Re: D - Undertakings to Satisfy Predevelopment Agreement Item D, Section 3

The Predevelopment Agreement requires that GMHC undertake and obtain preliminary economic feasibility studies, income and expense projections, and such other economic information as the Developer may desire to further confirm the economic feasibility and soundness of the Development.

To date, GMHC has carried out many economic feasibility studies to affirm the viability of the proposed Development. From the very beginning we asked prospective Realtors what pricing they recommended for our three unit types. In January 2014, Realtors responding to our request for proposals to market our properties priced the properties as follows.

Property Type	Average Price Per Sq. Foot	Average Sq. Footage (Estimated 1/2014)	Average Resale Price
Single Family Detached	\$154	2400	\$369,600
Rowhomes	\$127	2100	\$266,700
Single Level Option 1	\$140	1600	\$224,000
Single Level Option 2	\$156	1000	\$156,000

Our site plan was revised to have only Single Level Option 1, with a basement added. Based on comparables our marketing team recommended a sales price of \$325,000.

Meanwhile we interviewed builders, received construction and site development preliminary bids, and finalized civil engineering. In February 2014, we brought our builder, DDK Construction on board. DDK's wealth of experience and ongoing new construction projects helped determine the final estimated construction costs.

During the summer of 2014 as GMHC worked to secure our financing, we continued to have our Realtors put together comparable properties to support our sales prices. Prices for all three property types continued to be strong and in line with what we were projecting.

In the fall GMHC staff toured properties on the Parade of Homes that were similar to property types in our project to get a feel for active and competing sales. The majority of new construction projects were in second or third ring suburbs, but many are similar in price to our marketing team's suggested sales prices. We continued to be confident in our prices, especially due to the convenient Roseville location.



GREATER METROPOLITAN HOUSING CORPORATION

As part of the process to secure financing, Western Bank ordered an appraisal on the property. The findings in the appraisal were much different than GMHC, the bank, and our Realtor's expected.

- Land Value: \$390,000
- Single Family Detached: \$285,000/unit
- Rowhomes: \$244,400/unit
- Single Level Townhomes: \$345,800/unit

The two most surprising findings were the low value of the land and the extremely low sales price for the Single Family Detached units. The only unit type that appraised well were the Single Level Townhomes. The appraiser acknowledged that there was very little available land in Roseville, but then did not put a premium on the value of the land. Similarly, the appraiser references the median home value in Roseville as being \$205,000, which is the median value of all residential property types, but includes small condominium units, distressed properties, and others which are not directly comparable to the proposed unit types. If just new construction available in Roseville had been considered it would have been show that there were only 8 new units built between 2013 and 2014 for a median value of \$675,000.

The lack of new units and the high median value of those that have been built in Roseville is why GMHC, our Realtors, and other Realtors and Brokers that serve the Roseville area have been confident that there is no doubt the project will sell well and there will be high demand for all of the units. Because of the low estimated sales value of the Single Family Detached, GMHC and our Realtors reviewed current comparables to see if we were still confident in our values and we are. For example, there is a new development in Eden Prairie that has two-story single family homes on small lots selling in the \$400,000s and many of their floor plans are smaller than ours. In Maple Grove, Mattamy is building Rowhomes that are around \$250,000 that have less square footage and no basements. Our Rowhomes are in a better location and larger, making us confident in our pricing. Comparables of single family and rowhome projects are included.

GMHC also completed a very similar single family home in North Minneapolis that sold for \$350,000. We are also building the same Rowhomes in the Cedar-Riverside neighborhood in Minneapolis and have sold 3 of the 4 units ranging from \$270,000 to \$282,000. Both locations are inferior to the Roseville site but still commanded prices close to what we are proposing. We are including photos of both of these projects. These sales make us confident in being able to sell similar units in Roseville at the prices we are suggesting. Our Realtors have emphasized the lack of new construction close to the city, especially at the price points we will be selling our units for, as being a strong factor for this project selling out quickly once started.

In discussions with Western Bank, GMHC should be able to move forward with the Single Level Townhomes as Phase 1 this summer. GMHC will need the value of the land given as equity to the project to assist in securing the financing from the bank.

The biggest financing challenges arise in Phase 2 and are mainly related to the high cost of site improvements including storm water management, sewers, utilities, and streets. The large cost of site improvements that occurs during Phase 2 is due to the unexpected need for storage tanks onsite to manage storm water runoff from the dense project. The initial plan was to



GREATER METROPOLITAN HOUSING CORPORATION

manage storm water runoff with rain gardens and possibly a pond, but that would have reduced the project density. The second large expense comes from adding additional sewer lines because we cannot use the lines along Dale Street. Phase 2 construction includes many necessary items for Phase 3 as well. All of these costs are incurred before GMHC has many sales bringing revenue back into the project, resulting in cash flow challenges during Phase 2.

However, Tax Increment Financing from the City of Roseville would bridge this gap. GMHC requests the use of Tax Increment Financing from the City of Roseville.

All these market and cost analyses have been used as a basis for the project pro forma and draw schedules. Additional evaluations on resale pricing, holding costs, and construction costs are anticipated as GMHC moves towards the completion of a final financing plan with Western Bank and execution of a Development Agreement.

Roseville Garden Station Development

Comparative Market Analysis

PRESENTED BY:

Jason Stockwell & Lindsay Bacigalupo Reuter

RE/MAX Results

Pricing Recommendation

Side by Side Townhomes

In the current market, it's nearly impossible to find perfect comparables because of the lack of new construction in Roseville, which is what is so great and unique about the development! It takes diving into these comps a bit to really get a feel for value.

The research shows of the Maple Grove sold homes they were priced in the \$255,000-265,000 range. The properties were 1,500 square feet and do not have basements to finish. According to the included market data, Maple Grove medium price point and average price per square foot are higher, but with the included finished basement the data supports our recommended pricing.

The research shows that the new development in Brooklyn Park is comparatively closer to our Roseville development according to size; however the location of the Roseville development is in a more desirable location. According to the included market data, the medium price point and average price per square foot of Brooklyn Park is lower than Roseville, which supports our recommended pricing.

The listings in the Maple Grove analysis can be summarized as follows:

Priced between \$229,817 and \$258,090

2 to 3 Bedrooms

3.00 Bathrooms

1,309 to 1,512 Square Feet

\$168 to \$178 per Square Foot

Built in 2014

The listings in the Brooklyn Park analysis can be summarized as follows:

Priced between \$211,990 and \$254,990

3 to 4 Bedrooms

3.00 to 4.00 Bathrooms

1,670 to 2,265 Square Feet

\$108 to \$129 per Square Foot

Built in 2014

Because of the lack of good comparables, the best way to price the Roseville Rowhomes is based on the price per square foot. The Brooklyn Park project is similar, but ours is a more desirable location which means that it should get a better price per square foot. Because of this, we propose pricing at \$133 to 136 per square foot. The Rowhomes average 2,100 square feet per unit suggesting sales prices of \$280,000 to \$285,000.

Pricing Recommendation

Single Family Homes

Due to the lack of new construction, single family homes in Roseville and the neighboring cities, our comparable market research has been extended to the greater metro area of the Twin Cities. We have carefully selected comparable new construction Two-Story homes buyer in 2014-2015.

The listing analysis can be summarized as follows:

Priced between \$339,000 and \$422,885

3 to 4 Bedrooms

2.00 to 4.00 Bathrooms

2,020 to 2,492 Square Feet

\$140 to \$209 per Square Foot

Built between 2014 and 2015

Based on the comparables, it is reasonable to assume a price of \$156 per square foot for the single family homes, which range from 2,400 to 2,600 square feet, suggesting sales prices of \$375,000 to \$405,000.

Comparative Market Analysis

Maple Grove Rowhomes

Monday, February 9, 2015

Summary of Comparable Listings

This page summarizes the comparable listings contained in this market analysis.

Active Listings

Address	Price	Bds	Bth	TFSF	\$/Sq	Built	Style	List Date	DOM	CDOM
S=										
8400 Jonquil Lane	\$231,724	3	3	1381	\$168	2014	Side x Side	11/11/2014	90	
Averages:	\$231,724	3.0	3.0	1381	\$168	2014			90	

Pending Listings

Address	Price	Bds	Bth	TFSF	\$/Sq	Built	Style	Off Market	DOM	CDOM
S=										
11857 83Rd Terrace	\$256,314	3	3	1457	\$176	2014	Side x Side	11/12/2014	1	
Averages:	\$256,314	3.0	3.0	1457	\$176	2014			1	

Sold Listings

Address	Price	Bds	Bth	TFSF	\$/Sq	Built	Style	Sold Date	DOM	CDOM
S=										
11890 84Th Ave. Lane	\$230,930	2	3	1309	\$176	2014	Side x Side	11/20/2014	1	1
8406 Hemlock Lane	\$229,817	2	3	1309	\$176	2014	Side x Side	01/12/2015	0	
11825 84Th Terrace N	\$242,925	3	3	1381	\$176	2014	Side x Side	12/19/2014	1	1
8418 Jonquil	\$253,137	3	3	1463	\$173	2014	Side x Side	10/17/2014	0	
8412 Jonquil	\$254,135	3	3	1463	\$174	2014	Side x Side	10/10/2014	0	
8418 Hemlock Lane	\$254,357	3	3	1512	\$168	2014	Side x Side	09/17/2014	0	
8405 Jonquil Lane	\$257,585	3	3	1448	\$178	2014	Side x Side	11/21/2014	2	2
8410 Hemlock Lane	\$258,090	3	3	1457	\$177	2014	Side x Side	12/11/2014	0	1
Averages:	\$247,622	2.8	3.0	1418	\$175	2014			1	1

Median of Comparable Listings: **\$253,636**

Average of Comparable Listings: **\$246,901**

On Average, the 'Sold' status comparable listings sold in 0.50 days for \$247,622



Comparative Market Analysis

Maple Grove Rowhomes

Monday, February 9, 2015

Minimums and Maximums

This page summarizes key fields of the listings in this analysis.

The listings in this analysis can be summarized as follows:

*Price is expressed as the the Sold Price for sells, and List Price for all other listings.

Priced between \$229,817 and \$258,090

2 to 3 Bedrooms

3.00 Bathrooms

1,309 to 1,512 Square Feet

\$168 to \$178 per Square Foot

Built in 2014

1 years old





Comparative Market Analysis

Brooklyn Park Rowhomes

Monday, February 9, 2015

Summary of Comparable Listings

This page summarizes the comparable listings contained in this market analysis.

Active Listings

Address	Price	Bds	Bth	TFSF	\$/Sq	Built	Style	List Date	DOM	CDOM
S=										
9677 Toledo Lane	\$229,990	3	3	1891	\$122	2014	Side x Side	10/12/2014	50	50
9656 Unity Lane	\$211,990	3	3	1670	\$127	2014	Side x Side	01/05/2015	35	36
9664 Unity Lane	\$229,990	3	4	1906	\$121	2014	Side x Side	01/16/2015	24	34
Averages:	\$223,990	3.0	3.3	1822	\$123	2014			36	40

Pending Listings

Address	Price	Bds	Bth	TFSF	\$/Sq	Built	Style	Off Market	DOM	CDOM
S=										
9672 Unity Lane	\$254,990	3	3	1975	\$129	2014	Side x Side	11/09/2014	33	3
9654 Unity Lane	\$224,990	4	4	1872	\$120	2014	Side x Side	12/30/2014	65	0
9663 Toledo Lane	\$226,990	3	3	1884	\$120	2014	Side x Side	02/05/2015	38	38
Averages:	\$235,657	3.3	3.3	1910	\$123	2014			45	14

Sold Listings

Address	Price	Bds	Bth	TFSF	\$/Sq	Built	Style	Sold Date	DOM	CDOM
S=										
9670 Unity Lane	\$215,695	3	4	1906	\$113	2014	Side x Side	01/23/2015	0	1
9665 Toledo Lane	\$221,175	4	4	1910	\$116	2014	Side x Side	01/15/2015	51	289
9667 Toledo Lane	\$244,990	3	3	2265	\$108	2014	Side x Side	01/22/2015	98	482
9655 Toledo Lane	\$241,990	4	4	1921	\$126	2014	Side x Side	01/29/2015	34	34
Averages:	\$230,963	3.5	3.8	2001	\$116	2014			46	202

Median of Comparable Listings:	\$228,490
Average of Comparable Listings:	\$230,279

On Average, the 'Sold' status comparable listings sold in 45.75 days for \$230,963





Comparative Market Analysis

Brooklyn Park Rowhomes

Monday, February 9, 2015

Minimums and Maximums

This page summarizes key fields of the listings in this analysis.

The listings in this analysis can be summarized as follows:

*Price is expressed as the the Sold Price for sells, and List Price for all other listings.

Priced between \$211,990 and \$254,990

3 to 4 Bedrooms

3.00 to 4.00 Bathrooms

1,670 to 2,265 Square Feet

\$108 to \$129 per Square Foot

Built in 2014

1 years old





Comparative Market Analysis

Rowhome Comparables
Eagan and St. Louis Park

Wednesday, February 11, 2015

Summary of Comparable Listings

This page summarizes the comparable listings contained in this market analysis.

Active Listings

Address	Price	Bds	Bth	TF SF	\$/Sq	Built	Style	List Date	DOM	CDOM
S= 4013 31 Street #104	\$299,900	2	2	1426	\$210	2013	Side x Side	10/02/2014	132	
Averages:	\$299,900	2.0	2.0	1426	\$210	2013			132	

Sold Listings

Address	Price	Bds	Bth	TF SF	\$/Sq	Built	Style	Sold Date	DOM	CDOM
S= 3423 Chestnut Lane	\$255,992	3	3	1778	\$144	2014	Side x Side	09/24/2014	0	1
3453 Chestnut Lane	\$258,460	3	3	1778	\$145	2014	Side x Side	01/22/2015	0	1
3442 Chestnut Lane	\$264,025	3	3	1778	\$148	2014	Side x Side	10/30/2014	0	1
3983 Cedar Grove Lane	\$258,990	3	3	1911	\$136	2013	Side x Side	03/14/2014	18	18
3435 Chestnut Lane	\$276,255	3	3	1911	\$145	2014	Side x Side	10/20/2014	0	1
3447 Chestnut Lane	\$274,230	3	3	1911	\$144	2014	Side x Side	12/12/2014	0	2
3444 Chestnut Lane	\$285,735	3	3	1911	\$150	2014	Side x Side	11/12/2014	0	1
3429 Chestnut Lane	\$280,895	3	3	1911	\$147	2014	Side x Side	11/25/2014	7	0
3457 Chestnut Lane	\$281,205	3	3	1911	\$147	2014	Side x Side	12/19/2014	0	2
3440 Chestnut Lane	\$285,445	3	3	1911	\$149	2014	Side x Side	10/28/2014	0	1
Averages:	\$272,123	3.0	3.0	1871	\$145	2014			3	3

Median of Comparable Listings:	\$276,255
Average of Comparable Listings:	\$274,648

On Average, the 'Sold' status comparable listings sold in 2.50 days for \$272,123





Comparative Market Analysis

Wednesday, February 11, 2015

Minimums and Maximums

This page summarizes key fields of the listings in this analysis.

The listings in this analysis can be summarized as follows:

*Price is expressed as the the Sold Price for sells, and List Price for all other listings.

Priced between \$255,992 and \$299,900

2 to 3 Bedrooms

2.00 to 3.00 Bathrooms

1,426 to 1,911 Square Feet

\$136 to \$210 per Square Foot

Built between 2013 and 2014

1 to 2 years old



Comparative Market Analysis

Single Family Properties

Wednesday, January 28, 2015

Summary of Comparable Listings

This page summarizes the comparable listings contained in this market analysis.

Active Listings

Address	Price	Bds	Bth	TFSF	\$/Sq	Built	Style	List Date	DOM	CDOM
S=										
Xx Gramsie Road	\$422,885	4	3	2024	\$209	2015	Two Stories	01/11/2015	16	0
1651 Jeurissen Lane	\$406,900	3	3	2271	\$179	2015	Two Stories	09/12/2014	137	0
1205 Rosemary Lane	\$399,900	3	3	2296	\$174	2015	Two Stories	01/06/2015	21	1
10710 Knollwood	\$389,900	4	3	2218	\$176	2014	Three Level Split	02/06/2014	354	354
Xxx Oak Street	\$389,000	3	3	2106	\$185	2015	Two Stories	01/20/2015	7	
8516 Ellet Circle	\$374,900	3	2	2123	\$177	2015	Two Stories	01/24/2015	3	
8514 Ellet Circle	\$370,900	3	3	2097	\$177	2015	Two Stories	01/24/2015	3	
8512 Ellet Circle	\$368,900	3	3	2050	\$180	2015	Two Stories	01/24/2015	3	
6591 30T St Court	\$349,900	3	3	2094	\$167	2014	Two Stories	01/20/2015	7	105
4513 Quail Avenue	\$349,900	3	3	2125	\$165	2014	Two Stories	10/31/2014	88	167
5040 Division Avenue	\$339,900	3	3	2104	\$162	2014	Two Stories	10/27/2014	92	92
10720 Knollwood Lane	\$339,000	4	3	2218	\$153	2014	Three Level Split	07/11/2014	198	198
Averages:	\$375,165	3.3	2.9	2144	\$175	2015			77	115

Sold Listings

Address	Price	Bds	Bth	TFSF	\$/Sq	Built	Style	Sold Date	DOM	CDOM
S=										
7308 Lyndale Avenue	\$359,764	3	3	2020	\$178	2014	Two Stories	07/12/2014	0	0
1226 Washburn Avenue	\$349,900	4	4	2492	\$140	2014	Two Stories	11/17/2014	44	44
Averages:	\$354,832	3.5	3.5	2256	\$159	2014			22	22

Median of Comparable Listings: **\$369,900**

Average of Comparable Listings: **\$372,261**

On Average, the 'Sold' status comparable listings sold in 22.00 days for \$354,832

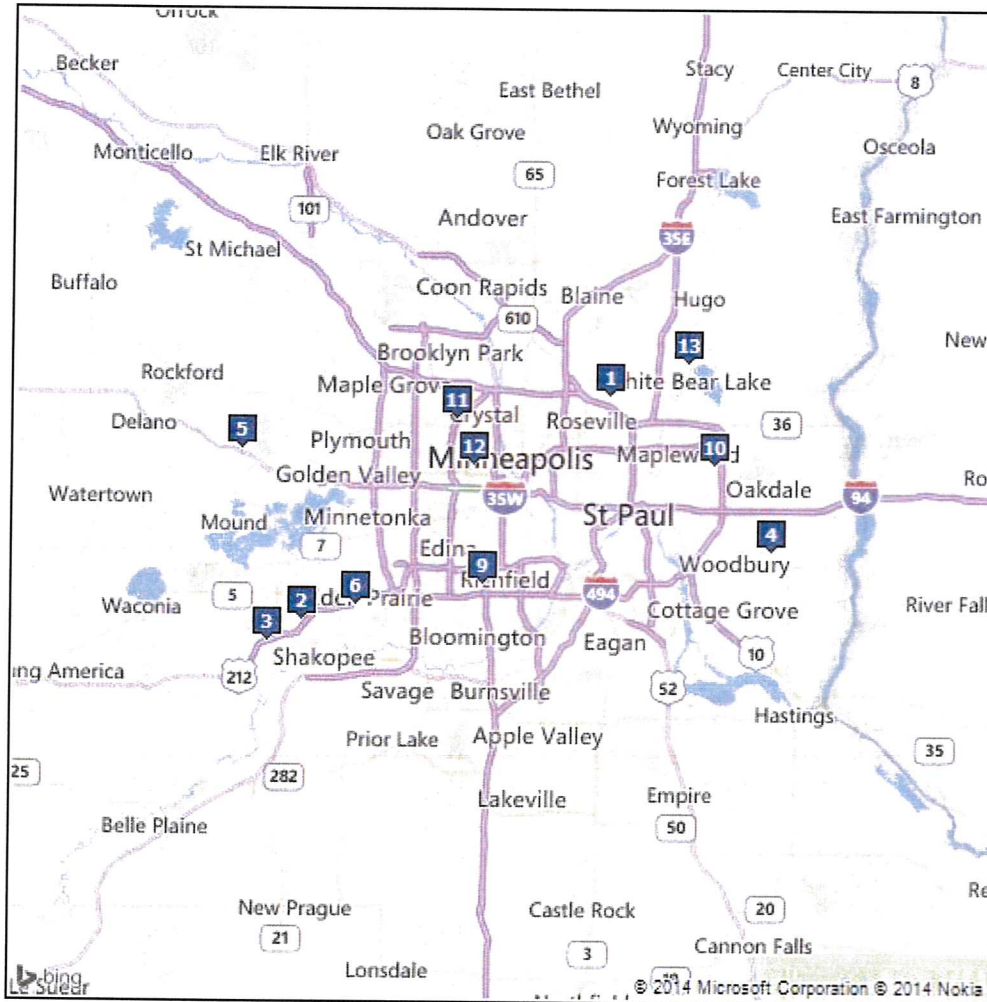
Comparative Market Analysis

Single Family Properties

Wednesday, January 28, 2015

CMA Map Layout

Map display of the subject property location in relation to the comparables.



Comparables

- 1 xx Gramsie Rd
- 2 1651 Jeurissen Ln
- 3 1205 Rosemary Ln
- 4 10710 Knollwood
- 5 XXX Oak St
- 6 8516 Ellet Cir
- 7 8514 Ellet Cir
- 8 8512 Ellet Cir
- 9 7308 Lyndale Ave S
- 10 6591 30t St Ct
- 11 4513 Quail Ave N
- 12 1226 Washburn Ave N
- 13 5040 Division Ave
- 14 10720 Knollwood Ln



Comparative Market Analysis

Single Level Townhomes

Wednesday, January 28, 2015

Summary of Comparable Listings

This page summarizes the comparable listings contained in this market analysis.

Active Listings

Address	Price	Bds	Bth	TFSF	\$/Sq	Built	Style	List Date	DOM	CDOM
S=										
15301 Stonewood Court	\$429,900	3	3	2803	\$153	2014	Side x Side	10/23/2014	96	0
8102 132Nd Street	\$429,800	3	3	2570	\$167	2014	Side x Side	11/10/2014	78	0
16655 Diamonte Path	\$424,530	3	3	2752	\$154	2014	Side x Side	01/23/2015	4	0
15645 Cobblestone Lake Parkway	\$394,900	3	3	3058	\$129	2015	Side x Side	12/18/2014	40	1
8775 Ghia Street	\$391,715	2	3	2588	\$151	2014	Side x Side	10/10/2014	109	0
10912 Retreat Lane	\$365,271	4	4	2707	\$135	2014	Side x Side	01/26/2015	1	
7724 Madelyn Creek Drive	\$349,500	3	3	2684	\$130	2014	Side x Side	06/12/2014	229	0
10906 Retreat Lane	\$346,821	3	3	2703	\$128	2014	Side x Side	12/23/2014	35	36
7725 Madelyn Creek Drive	\$346,500	3	3	2684	\$129	2014	Side x Side	05/08/2014	264	0
12037 N 84Th Way	\$340,000	4	4	2560	\$133	2014	Side x Side	11/11/2014	77	
437 Flag Boulevard	\$321,900	3	3	2761	\$117	2014	Side x Side	01/20/2015	7	
24038 Rivers Edge Road	\$291,900	2	2	2400	\$122	2015	Quad/4 Corners	01/19/2015	8	0
795 Regent Drive	\$279,900	3	3	2478	\$113	2014	(TW) Twin Home	09/12/2014	137	137
Averages:	\$362,511	3.0	3.1	2673	\$136	2014			83	17

Pending Listings

Address	Price	Bds	Bth	TFSF	\$/Sq	Built	Style	Off Market	DOM	CDOM
S=										
15641 Cobblestone Lake Parkway	\$379,900	3	3	3058	\$124	2015	Side x Side	12/18/2014	61	0
16823 Asterbilt Lane	\$379,900	3	3	2980	\$127	2012	Side x Side	01/05/2015	56	56
Averages:	\$379,900	3.0	3.0	3019	\$126	2014			59	28

Sold Listings

Address	Price	Bds	Bth	TFSF	\$/Sq	Built	Style	Sold Date	DOM	CDOM
S=										
11187 Bushel Curve	\$440,197	3	3	2504	\$176	2014	(TW) Twin Home	12/11/2014	48	0
9441 River Rock Drive South	\$431,775	3	3	2756	\$157	2014	(TW) Twin Home	10/31/2014	0	
16664 Diamonte Path	\$394,690	3	3	2752	\$143	2014	Side x Side	12/15/2014	32	0
11155 Bushel Curve	\$401,370	3	3	2338	\$172	2014	(TW) Twin Home	10/09/2014	59	0
3521 Sawgrass Trail	\$380,000	3	3	2756	\$138	2013	(TW) Twin Home	08/05/2014	170	14
11185 Bushel Curve	\$385,670	3	3	2340	\$165	2014	(TW) Twin Home	10/24/2014	4	4
11128 Bushel Curve	\$375,000	3	3	2340	\$160	2014	(TW) Twin Home	12/30/2014	210	0
10607 Kingsfield Lane	\$363,000	3	3	2845	\$128	2013	Side x Side	07/29/2014	57	57
14404 Rochester Street	\$361,937	2	2	3013	\$120	2014	Side x Side	10/02/2014	1	125
10725 Kingsfield Lane	\$349,900	3	3	2909	\$120	2012	(TW) Twin Home	06/17/2014	31	31
7722 Madelyn Creek Drive	\$360,237	3	3	2684	\$134	2014	Side x Side	11/14/2014	110	0
20612 Everton Way	\$345,000	4	3	2843	\$121	2014	Quad/4 Corners	11/14/2014	186	187
13232 Virginia Terrace	\$343,900	3	3	3088	\$111	2013	Side x Side	07/25/2014	30	30
12042 84Th Avenue	\$346,079	4	4	2560	\$135	2014	Side x Side	01/23/2015	0	0
8112 Virginia Lane	\$339,020	3	3	2485	\$136	2014	Side x Side	08/15/2014	68	0
3845 Turner Drive	\$335,000	3	3	2787	\$120	2013	Side x Side	07/24/2014	256	33
20624 Kearney Path	\$329,900	3	3	2615	\$126	2014	Side x Side	11/24/2014	219	0
20616 Kearney Path	\$329,900	3	3	2602	\$127	2014	Side x Side	10/10/2014	89	89
3166 Countryside Avenue #A	\$329,000	4	4	2647	\$124	2012	Side x Side	08/05/2014	13	13
347 Lewis Street	\$348,729	3	3	2845	\$123	2014	Side x Side	11/21/2014	8	0
349 Lewis Street	\$360,094	3	3	2845	\$127	2014	Side x Side	11/07/2014	0	1
Averages:	\$364,305	3.1	3.0	2693	\$136	2014			76	29





Comparative Market Analysis

Single Level Townhomes

Wednesday, January 28, 2015

Summary of Comparable Listings

This page summarizes the comparable listings contained in this market analysis.

Median of Comparable Listings:	\$360,166
Average of Comparable Listings:	\$364,523

On Average, the 'Sold' status comparable listings sold in 75.76 days for \$364,305





Comparative Market Analysis

Wednesday, January 28, 2015

Minimums and Maximums

This page summarizes key fields of the listings in this analysis.

The listings in this analysis can be summarized as follows:

*Price is expressed as the the Sold Price for solds, and List Price for all other listings.

Priced between \$279,900 and \$440,197

2 to 4 Bedrooms

2.00 to 4.00 Bathrooms

2,338 to 3,088 Square Feet

\$111 to \$176 per Square Foot

Built between 2012 and 2015

0 to 3 years old

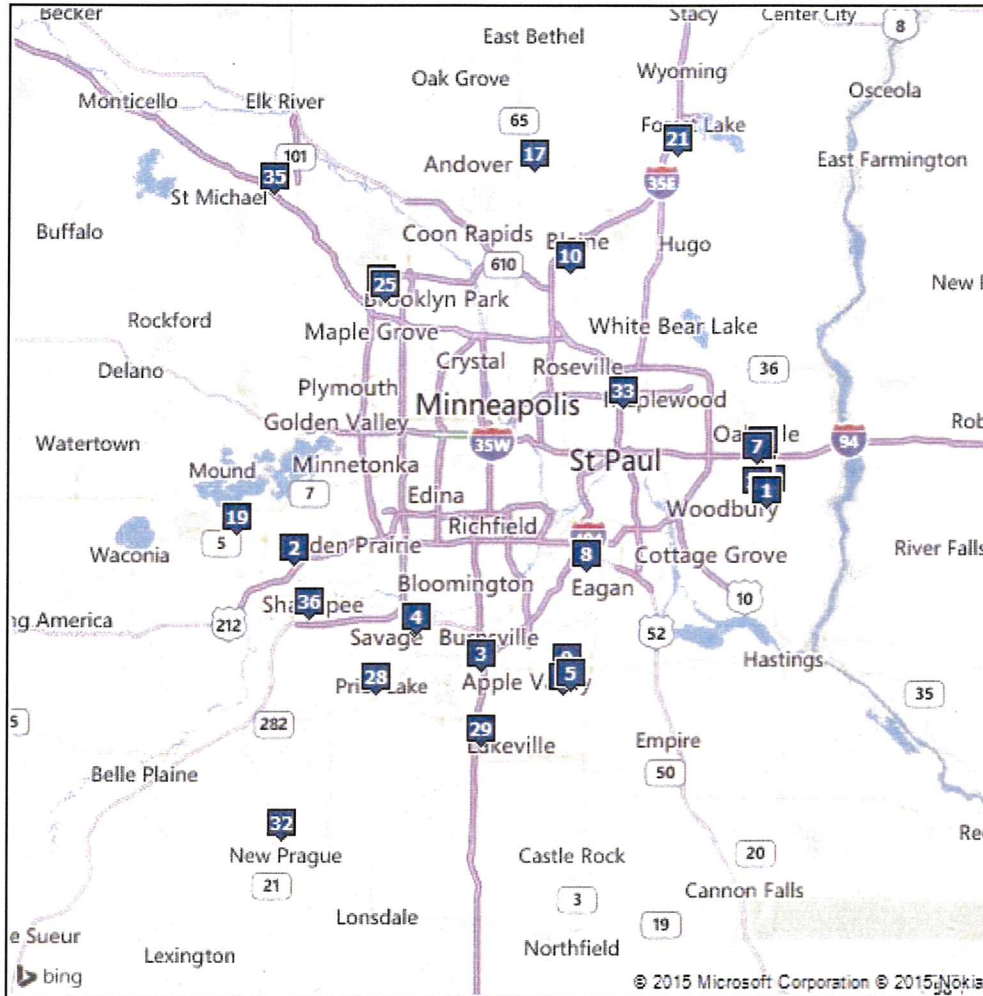


Comparative Market Analysis

Wednesday, January 28, 2015

CMA Map Layout

Map display of the subject property location in relation to the comparables.



Comparables

- 1 11187 Bushel Curv
- 2 9441 River Rock Drive South
- 3 15301 Stonewood Ct
- 4 8102 132nd St W
- 5 16655 Diamonte Path
- 6 16664 Diamonte Path
- 7 11155 Bushel Curv
- 8 3521 Sawgrass Trl E
- 9 15645 Cobblestone Lake Pkwy
- 10 8775 Ghia St
- 11 11185 Bushel Curv
- 12 15641 Cobblestone Lake Pkwy
- 13 16823 Asterbilt Ln
- 14 11128 Bushel Curv
- 15 10912 Retreat Ln
- 16 10607 Kingsfield Ln
- 17 14404 Rochester St
- 18 10725 Kingsfield Ln
- 19 7724 Madelyn Creek Dr
- 20 7722 Madelyn Creek Dr
- 21 20612 Everton Way
- 22 13232 Virginia Ter
- 23 10906 Retreat Ln
- 24 7725 Madelyn Creek Dr
- 25 12042 84th Ave N
- 26 12037 N 84th Way
- 27 8112 Virginia Ln
- 28 3845 Turner Dr SW
- 29 20624 Kearney Path
- 30 20616 Kearney Path
- 31 3166 Countryside Ave, A
- 32 437 Flag Blvd
- 33 347 Lewis St
- 34 349 Lewis St E
- 35 24038 Rivers Edge Rd
- 36 795 Regent Dr

1226 Washburn Ave N, Minneapolis
Built by GMHC 2014
Sold for \$349,900



Exhibit A

1226 Washburn Ave N, Minneapolis

Agenda 9.b. Attachment B

Built by GMHC 2014

Sold for \$349,900



Cedar Riverside Townhomes
Built by GMHC 2014-2015
Sold \$269,900 - \$282,000



E - Sources and Uses

Roseville Garden Station -- Sources and Uses

REVISED DATE: 2/6/15

USES	
Acquisition Costs	\$ 1,253,143
Construction Hard Costs	\$ 6,549,635
Construction Soft Costs	\$ 292,325
Holding Costs	\$ 169,000
Resale Costs	\$ 536,365
Developer Fee	\$ 612,189
Total Uses	\$ 9,412,657

SOURCES	
Construction Loan	\$ 4,584,000
TIF	\$ 1,289,764
Developer Cash	\$ 827,081
Xcel Energy Rebate	\$ 12,500
Fire Station Demo Reimbursement	\$ 56,700
Fire Station Salvage	\$ 2,035
Net Sales Proceeds	\$ 2,640,577
Total Sources	\$ 9,412,657

F. Financial data for undertaking the development



Web page: <http://www.western-bank.com>

February 11, 2015

City of Roseville
Housing and Redevelopment Authority
2660 Civic Center Drive
Roseville, MN 55113

Re: Dale Street Station

Board Members,

We are proposing to provide approximately \$1,300,000 in financing as a straight draw construction line of credit with a 24 month maturity. It is anticipated that the note will be repaid within a much shorter period. This financing will be devoted to the construction of the 6 single level townhomes located along Cope Ave.

Our plan is to evaluate Phase II (10 single family homes) after the completion of the 6 townhomes. We believe that once the new townhomes have been constructed and accepted in the marketplace and the fire station has been removed, that a new appraisal can be performed to determine the market value for the ten single family homes. It is envisioned that the single family homes would be phase II and that the developer would utilize its developer fee from Phase I as equity into Phase II and ultimately Phase III.

I plan on attending the HRA's meeting on Tuesday night to listen to GMHC's presentation and will be available to answer any questions that the Board may have.

Sincerely,

A handwritten signature in blue ink that reads 'Richard J. McNamara'.

Richard J McNamara
Vice President