



City Council Agenda

Monday, March 23, 2015

6:00 p.m.

City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order: Laliberte, McGehee, Willmus, Etten, Roe
- 6:02 p.m. **2. Pledge of Allegiance**
- 6:05 p.m. **3. Approve Agenda**
- 6:10 p.m. **4. Public Comment**
- 6:15 p.m. **5. Council Communications, Reports and Announcements**
- 6:20 p.m. **6. Recognitions, Donations and Communications**
a. Present the Roseville Fire Department with the “Firehouse Station of the Year Award”
b. Introduce New Firefighters
- 6:25 p.m. **7. Approve Minutes**
a. Approve February 17 and February 18 Policy Priority Planning Minutes
b. Approve March 9 Council Minutes
- 6:30 p.m. **8. Approve Consent Agenda**
a. Approve Payments
b. Approve Business & Other Licenses & Permits
c. Approve Local Consent to the Knights of Columbus for their Consumption and Display of Intoxication Liquor Permit
d. Approve General Purchases and Sale of Surplus items in excess of \$5000
e. Approve Fire Department & Allina Health Emergency Medical Services Medical Direction and Oversight Contract Extension Agreement
f. Approve 2014 Final Budget Adjustments

- g. Approve Contract with Granicus to Develop a Civic Engagement Module for Integration with City Website
- h. Approve Amended Joint Powers Agreement For the North Suburban Communication Commission
- i. Reject Bids for Evergreen Park Stormwater Improvements

6:35 p.m. **9. Consider Items Removed from Consent**

10. General Ordinances for Adoption

11. Presentations

6:40 p.m. a. Northeast Youth and Family Services Presentation

12. Public Hearings

13. Budget Items

14. Business Items (Action Items)

6:55 p.m. a. Approve Change in Job Description of Community Service Officer within the Police Department

7:10 p.m. b. Appoint Members to Community Engagement; Ethics; Finance; Human Rights; Parks and Recreation; Planning; and Public Works Environment and Transportation Commissions

15. Business Items – Presentations/Discussions

7:25 p.m. a. Twin Lakes Public Input Process and Next Steps

8:25 p.m. b. Dale Street Fire Station Site Redevelopment

8:40 p.m. **Closed Session**

Discuss Property Acquisition of 657, 661, 667, 675 Cope Ave. and 2325 Dale St. N

8:50 p.m. **Reconvene Open Session**

Summary of Discussion of Property Acquisition of 657, 661, 667, 675 Cope Ave. and 2325 Dale St. N

9:00 p.m. **16. City Manager Future Agenda Review**

9:05 p.m. **17. Councilmember Initiated Items for Future Meetings**

9:15 p.m. **18. Adjourn**

Some Upcoming Public Meetings.....

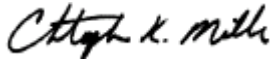
April			
Wednesday	Apr 1	6:30 p.m.	Planning Commission
Monday	Apr 6	6:00 p.m.	City Council Meeting
Tuesday	Apr 7	6:30 p.m.	Parks & Recreation Commission
Thursday	Apr 9	6:30 p.m.	Community Engagement Commission
Monday	Apr 13	6:00 p.m.	City Council Meeting
Tuesday	Apr 14	6:30 p.m.	Finance Commission
Wednesday	Apr 15	6:30 p.m.	Human Rights Commission
Monday	Apr 20	6:00 p.m.	City Council Meeting
Tuesday	Apr 21	6:30 p.m.	Housing & Redevelopment Authority

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

REQUEST FOR COUNCIL ACTION

Date: 03/23/2015
Item No.: 8.a

Department Approval



City Manager Approval



Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$2,015,244.53
76750-76888	\$804,366.11
Total	\$2,819,610.64

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
 Printed: 3/17/2015 - 12:13 PM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/10/2015	Boulevard Landscaping	Operating Supplies	Fastenal-CC	Fasteners	5.60
0	03/10/2015	Boulevard Landscaping	Operating Supplies	Grainger-CC	Antiseptic Supplies	76.02
0	03/10/2015	Boulevard Landscaping	Operating Supplies	Menards-CC	Rebar Rods, Cedar	52.80
0	03/10/2015	Boulevard Landscaping	Operating Supplies	Part Store-CC	Snowex Part	47.50
76886	03/12/2015	Boulevard Landscaping	Operating Supplies	Warning Lites of MN, Inc.	Rollup Braces	164.00
Operating Supplies Total:						345.92
Fund Total:						345.92
76835	03/12/2015	Central Svcs Equip Revolving	Rental - Copier Machines	Crabtree Companies, Inc.	Copier Charges	3,110.83
76884	03/12/2015	Central Svcs Equip Revolving	Rental - Copier Machines	US Bank Equipment Finance	Copier Rental	2,722.09
Rental - Copier Machines Total:						5,832.92
Fund Total:						5,832.92
0	03/04/2015	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Federal Incc	6.94
Federal Income Tax Total:						6.94
0	03/04/2015	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	6.75
0	03/04/2015	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare Ei	1.58
FICA Employee Ded. Total:						8.33
0	03/04/2015	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	6.75
0	03/04/2015	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare Ei	1.58

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	8.33
0	03/04/2015	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2015 Post Emplo	1.01
					MN State Retirement Total:	1.01
0	03/04/2015	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	6.53
					PERA Employee Ded Total:	6.53
0	03/04/2015	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	6.53
0	03/04/2015	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera additio	1.01
					PERA Employer Share Total:	7.54
0	03/04/2015	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2015 State Incom	3.71
					State Income Tax Total:	3.71
					Fund Total:	42.39
0	03/04/2015	Community Development	Credit Card Fees	US Bank-Non Bank	January Terminal Charges	566.62
					Credit Card Fees Total:	566.62
0	03/04/2015	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Federal Incc	3,948.68
					Federal Income Tax Total:	3,948.68
0	03/04/2015	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	2,005.94
0	03/04/2015	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare Ei	469.10
					FICA Employee Ded. Total:	2,475.04
0	03/04/2015	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	2,005.94
0	03/04/2015	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare Ei	469.10

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	2,475.04
76775	03/05/2015	Community Development	HRA Employer	ING ReliaStar	PR Batch 00001.03.2015 HRA Emplc	370.00
					HRA Employer Total:	370.00
76799	03/05/2015	Community Development	HSA Employee	Premier Bank	PR Batch 00001.03.2015 HSA Emplc	153.84
					HSA Employee Total:	153.84
76799	03/05/2015	Community Development	HSA Employer	Premier Bank	PR Batch 00001.03.2015 HSA Emplo	465.00
					HSA Employer Total:	465.00
0	03/05/2015	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.03.2015 ICMA Defe	574.99
					ICMA Def Comp Total:	574.99
76795	03/05/2015	Community Development	Medical Ins Employee	NJPA	Health Insurance Premium for Jan 20	355.58
					Medical Ins Employee Total:	355.58
76795	03/05/2015	Community Development	Medical Ins Employer	NJPA	Health Insurance Premium for Jan 20	3,292.43
					Medical Ins Employer Total:	3,292.43
76768	03/05/2015	Community Development	Memberships & Subscriptions	ESRI, Inc.	Use Licenses-ArcGIS	460.75
					Memberships & Subscriptions Total:	460.75
0	03/04/2015	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2015 Post Emplo	299.31
					MN State Retirement Total:	299.31
0	03/04/2015	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.03.2015 MNDCP De	720.00
					MNDCP Def Comp Total:	720.00
0	03/10/2015	Community Development	Motor Fuel	Holiday-CC	Gas	7.05

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Motor Fuel Total:	7.05
0	03/10/2015	Community Development	Office Supplies	Staples-CC	Office Supplies	37.48
					Office Supplies Total:	37.48
0	03/10/2015	Community Development	Operating Supplies	Mn Bookstore-CC	Code Books	573.64
					Operating Supplies Total:	573.64
0	03/04/2015	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	2,095.23
					PERA Employee Ded Total:	2,095.23
0	03/04/2015	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	2,095.23
0	03/04/2015	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera additio	322.33
					PERA Employer Share Total:	2,417.56
0	03/10/2015	Community Development	Professional Services	Byerly's- CC	Bakery Items	40.94
76863	03/12/2015	Community Development	Professional Services	Onsite Medical Service, Inc.	Audiometer Exams	88.00
76868	03/12/2015	Community Development	Professional Services	Ramsey County Recorder	Item #'s: P1050560, P1050566	92.00
0	03/10/2015	Community Development	Professional Services	Secretary of State-CC	Notary Renewal-Rosemeyer	120.00
0	03/10/2015	Community Development	Professional Services	St. Paul Stamp Works-CC	Notary Stamp	46.39
76885	03/12/2015	Community Development	Professional Services	Verizon Wireless	Cell Phones	35.01
					Professional Services Total:	422.34
0	03/04/2015	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2015 State Incom	1,495.10
					State Income Tax Total:	1,495.10
76875	03/12/2015	Community Development	Telephone	Sprint	Cell Phones	105.83
76880	03/12/2015	Community Development	Telephone	T Mobile	Cell Phones-Acct: 876644423	32.79
					Telephone Total:	138.62
76848	03/12/2015	Community Development	Temporary Employees	Jeane Thorne Inc	Temp Staffing	577.44

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Temporary Employees Total:						577.44
76776	03/05/2015	Community Development	Training	International Code Council, Inc.	Region III Session 422-Munson	140.00
76776	03/05/2015	Community Development	Training	International Code Council, Inc.	Region III Session 462 & 464-Trooi	280.00
76776	03/05/2015	Community Development	Training	International Code Council, Inc.	Region III Session 423 & 424-Coughl	420.00
76776	03/05/2015	Community Development	Training	International Code Council, Inc.	Region III Session 423 & 424-Englun	420.00
Training Total:						1,260.00
Fund Total:						25,181.74
0	03/04/2015	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Federal Incc	519.13
Federal Income Tax Total:						519.13
0	03/04/2015	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	206.78
0	03/04/2015	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	48.36
FICA Employee Ded. Total:						255.14
0	03/04/2015	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	48.36
0	03/04/2015	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	206.78
FICA Employers Share Total:						255.14
76799	03/05/2015	Contracted Engineering Svcs	HSA Employee	Premier Bank	PR Batch 00001.03.2015 HSA Empl	20.00
HSA Employee Total:						20.00
76799	03/05/2015	Contracted Engineering Svcs	HSA Employer	Premier Bank	PR Batch 00001.03.2015 HSA Empl	200.00
HSA Employer Total:						200.00
76795	03/05/2015	Contracted Engineering Svcs	Medical Ins Employer	NJPA	Health Insurance Premium for Jan 20	367.17
Medical Ins Employer Total:						367.17
0	03/04/2015	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2015 Post Emplo	33.14

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MN State Retirement Total:						33.14
0	03/04/2015	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	215.38
PERA Employee Ded Total:						215.38
0	03/04/2015	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	215.38
0	03/04/2015	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera additio	33.14
PERA Employer Share Total:						248.52
0	03/04/2015	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2015 State Incom	175.62
State Income Tax Total:						175.62
Fund Total:						2,289.24
0	03/10/2015	East Metro SWAT	Operating Supplies	Streicher's-CC	Liquid Barricade, Flameless Smoke	1,420.53
Operating Supplies Total:						1,420.53
Fund Total:						1,420.53
76843	03/12/2015	Fire Vehicles Revolving	Furniture & Fixtures	HealthEast Vehicle Services	Vehicle Updating	735.35
76843	03/12/2015	Fire Vehicles Revolving	Furniture & Fixtures	HealthEast Vehicle Services	Vehicle Updating	148.24
76843	03/12/2015	Fire Vehicles Revolving	Furniture & Fixtures	HealthEast Vehicle Services	Vehicle Updating	3,079.90
76843	03/12/2015	Fire Vehicles Revolving	Furniture & Fixtures	HealthEast Vehicle Services	Vehicle Updating	49.00
Furniture & Fixtures Total:						4,012.49
76828	03/12/2015	Fire Vehicles Revolving	SCBA Equipment	CDW Government, Inc.	SCBA Equipment	2,775.00
SCBA Equipment Total:						2,775.00
Fund Total:						6,787.49

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/04/2015	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Jan 2015	157.40
209000 - Sales Tax Payable Total:						157.40
0	03/12/2015	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	2,200.00
0	03/12/2015	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	554.30
0	03/12/2015	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	2,500.00
0	03/12/2015	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	657.28
0	03/12/2015	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	62.21
0	03/05/2015	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	190.00
0	03/05/2015	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	59.03
211402 - Flex Spending Health Total:						6,222.82
0	03/05/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	72.00
0	03/05/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	576.93
0	03/05/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	238.00
0	03/05/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	192.31
211403 - Flex Spend Day Care Total:						1,079.24
0	03/05/2015	General Fund	Clothing	Ken Hopkins	Boots Reimbursement Per Union Con	125.00
76823	03/05/2015	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	6.48
Clothing Total:						131.48
0	03/10/2015	General Fund	Conferences	Delta Air-CC	GFOA Conference Flight	424.20
0	03/10/2015	General Fund	Conferences	GTS Educational-CC	Emergency Management Conference	325.00
76786	03/05/2015	General Fund	Conferences	MAMA	Luncheon Meeting	20.00
76792	03/05/2015	General Fund	Conferences	MWCG-MN Women In City Govt.	Women In City Govt Presentation-Me	10.00
76792	03/05/2015	General Fund	Conferences	MWCG-MN Women In City Govt.	Women In City Govt Presentation-Me	10.00
0	03/10/2015	General Fund	Conferences	U of M CCE-CC	Shade Tree Conference	185.00
Conferences Total:						974.20
76842	03/12/2015	General Fund	Contract Maint - Vehicles	Harmon Auto Glass	2015 Blanket PO for Vehicle Repairs	335.13
Contract Maint - Vehicles Total:						335.13
0	03/12/2015	General Fund	Contract Maint. - City Hall	Collins Electrical Construction Co.	Ballast Replacement	914.11
76763	03/05/2015	General Fund	Contract Maint. - City Hall	Davis Lock & Safe Inc	Door Lock Replacement	272.50
0	03/05/2015	General Fund	Contract Maint. - City Hall	Pro-Tec Design, Inc.	Key Card Reader Repair	154.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Contract Maint. - City Hall Total:						1,340.61
76855	03/12/2015	General Fund	Contract Maint. - City Garage	McDonough's Waterjetting & Drain		2,752.08
0	03/10/2015	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	339.66
76798	03/05/2015	General Fund	Contract Maint. - City Garage	Overhead Door Co of the Northlanc	Door Repair	174.45
Contract Maint. - City Garage Total:						3,266.19
0	03/05/2015	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	Computer Access Password/User Upd	236.50
Contract Maint. H.V.A.C. Total:						236.50
0	03/05/2015	General Fund	Contract Maintenance	City of St. Paul	Radio Maintenance & Services	86.13
76768	03/05/2015	General Fund	Contract Maintenance	ESRI, Inc.	Use Licenses-ArcGIS	121.50
76850	03/12/2015	General Fund	Contract Maintenance	Language Line Services	Interpreter Service	19.12
76783	03/05/2015	General Fund	Contract Maintenance	Law Enforcement Tech Group, LLC	Canine Tracker-Monthly Charge	360.00
0	03/10/2015	General Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	100.98
76867	03/12/2015	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	215.28
76867	03/12/2015	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	16,588.00
76800	03/05/2015	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	37.44
76800	03/05/2015	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	377.52
76881	03/12/2015	General Fund	Contract Maintenance	Thyssenkrupp Elevator Corp.	Elevator Maintenance	375.00
76885	03/12/2015	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	367.89
Contract Maintenance Total:						18,648.86
76800	03/05/2015	General Fund	Dispatching Services	Ramsey County	911 Dispatch Service-Feb 2015	5,556.54
76800	03/05/2015	General Fund	Dispatching Services	Ramsey County	911 Dispatch Service-Feb 2015	30,004.48
Dispatching Services Total:						35,561.02
0	03/10/2015	General Fund	Employee Recognition	Hisdahl Inc-CC	Retirement Plaqu-Ellsworth	46.06
Employee Recognition Total:						46.06
76795	03/05/2015	General Fund	Employer Insurance	NJPA	Health Insurance Premium for Jan 20	901.64
76795	03/05/2015	General Fund	Employer Insurance	NJPA	Health Insurance Premium for Jan 20	921.64
Employer Insurance Total:						1,823.28

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/04/2015	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Federal Incc	30,282.63
Federal Income Tax Total:						30,282.63
0	03/04/2015	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	6,841.63
0	03/04/2015	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare Ei	3,931.22
FICA Employee Ded. Total:						10,772.85
0	03/04/2015	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	6,841.63
0	03/04/2015	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare Ei	3,931.22
FICA Employers Share Total:						10,772.85
76775	03/05/2015	General Fund	HRA Employer	ING ReliaStar	PR Batch 00001.03.2015 HRA Empl	3,933.51
HRA Employer Total:						3,933.51
76799	03/05/2015	General Fund	HSA Employee	Premier Bank	PR Batch 00001.03.2015 HSA Empl	2,145.76
HSA Employee Total:						2,145.76
76799	03/05/2015	General Fund	HSA Employer	Premier Bank	PR Batch 00001.03.2015 HSA Emplo	7,132.70
HSA Employer Total:						7,132.70
0	03/05/2015	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.03.2015 ICMA Defe	3,123.01
ICMA Def Comp Total:						3,123.01
76795	03/05/2015	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium for Jan 20	5,874.81
76795	03/05/2015	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium for Jan 20	5,830.37
Medical Ins Employee Total:						11,705.18
76795	03/05/2015	General Fund	Medical Ins Employer	NJPA	Health Insurance Premium for Jan 20	40,760.33
Medical Ins Employer Total:						40,760.33
76816	03/05/2015	General Fund	Memberships & Subscriptions	Suburban Rate Authority	Membership Assesment-First Half Pa	1,400.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Memberships & Subscriptions Total:	1,400.00
0	03/05/2015	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00001.03.2015 Minnesota F	281.84
					Minnesota Benefit Ded Total:	281.84
0	03/10/2015	General Fund	Miscellaneous	Byerly's- CC	Sheet Cake	40.99
					Miscellaneous Total:	40.99
0	03/04/2015	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2015 Post Emplo	2,766.28
					MN State Retirement Total:	2,766.28
0	03/04/2015	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.03.2015 MNDCP De	7,828.23
					MNDCP Def Comp Total:	7,828.23
0	03/05/2015	General Fund	Motor Fuel	Mansfield Oil Company	2015 Blanket PO for Fuel. 20154 Sta	7,904.04
0	03/04/2015	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	Fuel Tax-Jan 2015	314.93
					Motor Fuel Total:	8,218.97
76761	03/05/2015	General Fund	Non Business Licenses - Pawn	City of Minneapolis Receivables	Pawn Transaction Fees-Jan 2015	1,439.10
					Non Business Licenses - Pawn Total:	1,439.10
0	03/10/2015	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	28.42
0	03/10/2015	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	20.15
					Office Supplies Total:	48.57
76882	03/12/2015	General Fund	Op Supplies - City Hall	Trio Supply Company	Credit	-37.00
					Op Supplies - City Hall Total:	-37.00
0	03/10/2015	General Fund	Operating Supplies	Byerly's- CC	Interview Supplies	4.99
0	03/10/2015	General Fund	Operating Supplies	Caribou Coffee- CC	Interview Supplies	12.84
0	03/10/2015	General Fund	Operating Supplies	Caribou Coffee- CC	Coffee Supplies	12.84
76759	03/05/2015	General Fund	Operating Supplies	CES Imaging	Supplies & Service Plan	261.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76762	03/05/2015	General Fund	Operating Supplies	Compass Minerals	Qty 400: Road Salt per MN State Bic	9,545.25
0	03/10/2015	General Fund	Operating Supplies	Dick's Sporting Goods-CC	No Receipt-Yunke	100.61
0	03/10/2015	General Fund	Operating Supplies	Fastenal-CC	Fasteners	12.28
0	03/10/2015	General Fund	Operating Supplies	Fastenal-CC	Fasteners	5.60
0	03/05/2015	General Fund	Operating Supplies	Grainger Inc	Adapter, Tank Fitting	26.93
0	03/10/2015	General Fund	Operating Supplies	Grainger-CC	Antiseptic Supplies	76.02
0	03/10/2015	General Fund	Operating Supplies	Grumpy's Grill-CC	Lunch Meeting with Auditors	29.00
0	03/10/2015	General Fund	Operating Supplies	Intelius-CC	People Searches	23.90
76777	03/05/2015	General Fund	Operating Supplies	Interstate All Battery Center	Batteries	35.00
0	03/12/2015	General Fund	Operating Supplies	MES, Inc.	Pants	14.72
76859	03/12/2015	General Fund	Operating Supplies	Modern Marketing, Inc.	Magnets, Police Duffle Bag	529.75
76794	03/05/2015	General Fund	Operating Supplies	Newman Traffic Signs, Inc.	Black Border, Winding Road	99.55
76794	03/05/2015	General Fund	Operating Supplies	Newman Traffic Signs, Inc.	Two Process	22.19
0	03/10/2015	General Fund	Operating Supplies	Panera Bread-CC	Annual Meeting Supplies	148.75
76866	03/12/2015	General Fund	Operating Supplies	Primary Products Company	Black Nitrile Gloves	127.67
0	03/10/2015	General Fund	Operating Supplies	Target- CC	No Receipt-Yunke	60.89
0	03/10/2015	General Fund	Operating Supplies	Target- CC	Station Suplies	53.97
0	03/10/2015	General Fund	Operating Supplies	Walmart-CC	Kitchen Supplies	49.11
0	03/10/2015	General Fund	Operating Supplies	Winnick Supply-CC	Recycle Signs	178.46
0	03/10/2015	General Fund	Operating Supplies	Zerbee-CC	Napkins	96.14
Operating Supplies Total:						11,528.36
0	03/10/2015	General Fund	Operating Supplies City Garage	Sherwin Williams - CC	Paint Supplies	57.01
76809	03/05/2015	General Fund	Operating Supplies City Garage	Sherwin Williams Co.	Paint	21.24
Operating Supplies City Garage Total:						78.25
0	03/04/2015	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	24,496.98
PERA Employee Ded Total:						24,496.98
0	03/04/2015	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	33,665.75
0	03/04/2015	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera additio	947.65
PERA Employer Share Total:						34,613.40
76846	03/12/2015	General Fund	Printing	Impressive Print	PTO Leave Time Request Forms	170.00
Printing Total:						170.00
0	03/12/2015	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	Prosecution Service	12,675.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/12/2015	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	General Civil Matters	15,560.00
76768	03/05/2015	General Fund	Professional Services	ESRI, Inc.	Use Licenses-ArcGIS	692.77
76849	03/12/2015	General Fund	Professional Services	KDV, Ltd	Audit	5,000.00
76852	03/12/2015	General Fund	Professional Services	LexisNexis Risk Data Mgmt, Inc.	Person Searches	52.50
76856	03/12/2015	General Fund	Professional Services	Metropolitan Courier Corp.	Courier Service	733.00
76860	03/12/2015	General Fund	Professional Services	Multicare Associates	Medical Services	389.00
76860	03/12/2015	General Fund	Professional Services	Multicare Associates	Medical Services-Acct: 93381	86.00
76863	03/12/2015	General Fund	Professional Services	Onsite Medical Service, Inc.	Audiometer Exams	88.00
76863	03/12/2015	General Fund	Professional Services	Onsite Medical Service, Inc.	Audiometer Exams	99.00
76863	03/12/2015	General Fund	Professional Services	Onsite Medical Service, Inc.	Audiometer Exams	44.00
0	03/12/2015	General Fund	Professional Services	SRF Consulting Group, Inc.	Twin Lakes Traffic Count Review	1,454.54
76879	03/12/2015	General Fund	Professional Services	Sheila Stowell	City Council Retreat Minutes	225.00
76879	03/12/2015	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	5.00
76879	03/12/2015	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	5.00
76879	03/12/2015	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	362.50
76879	03/12/2015	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	100.00
76879	03/12/2015	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	5.00
76815	03/05/2015	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	318.75
76815	03/05/2015	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	5.00
0	03/10/2015	General Fund	Professional Services	Survey Monkey.com-CC	No Receipt-Yunke	26.00
76820	03/05/2015	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Finance Commission Meeting Minute	189.00
76820	03/05/2015	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Community Engagement Commissior	228.58
76820	03/05/2015	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Human Rights Commssion Meeting M	189.00
76821	03/05/2015	General Fund	Professional Services	TransUnion Risk and Alternative	People Searches-Acct: 212095	34.50
0	03/10/2015	General Fund	Professional Services	Transunion-CC	Credit Reports	66.00
76822	03/05/2015	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Charge	85.00
76822	03/05/2015	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Charge	125.00
76822	03/05/2015	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Charge	125.00
Professional Services Total:						38,968.14
0	03/04/2015	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2015 State Incom	12,059.20
State Income Tax Total:						12,059.20
76875	03/12/2015	General Fund	Telephone	Sprint	Cell Phones	19.60
76875	03/12/2015	General Fund	Telephone	Sprint	Cell Phones	31.36
76880	03/12/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 771707201	76.89
76880	03/12/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	50.76
76880	03/12/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	589.73
76880	03/12/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	304.43
76880	03/12/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	497.94
0	03/10/2015	General Fund	Telephone	T Mobile-CC	Cell Phone Supplies	74.97

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76885	03/12/2015	General Fund	Telephone	Verizon Wireless	Cell Phones	815.50
76885	03/12/2015	General Fund	Telephone	Verizon Wireless	Cell Phones	502.20
Telephone Total:						2,963.38
0	03/05/2015	General Fund	Training	Joe Adams	Training Supplies Reimbursement	32.08
0	03/05/2015	General Fund	Training	City of Maplewood	Strategies for the Recorded Interview	100.00
0	03/10/2015	General Fund	Training	Cub Foods- CC	Training Supplies	16.55
0	03/10/2015	General Fund	Training	HTC Custom Training-CC	EMT Refresher Training	225.00
76858	03/12/2015	General Fund	Training	MN Pollution Control Agency	Wastewater Training-Fish	355.00
0	03/10/2015	General Fund	Training	Papa John's-CC	Training Supplies	70.76
76874	03/12/2015	General Fund	Training	Special Operations Training	Hostage Negotiators Conference-Resl	25.00
0	03/05/2015	General Fund	Training	Streicher's	Ammunition	480.00
Training Total:						1,304.39
0	03/05/2015	General Fund	Union Dues Deduction	LELS	PR Batch 00001.03.2015 Lels Union	1,773.18
76785	03/05/2015	General Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.03.2015 IOUE Union	198.00
0	03/05/2015	General Fund	Union Dues Deduction	MN Teamsters #320	PR Batch 00001.03.2015 Local 320 U	473.00
Union Dues Deduction Total:						2,444.18
0	03/12/2015	General Fund	Utilities	Xcel Energy	Traffic Signal & Street Light	3,537.56
Utilities Total:						3,537.56
0	03/12/2015	General Fund	Utilities - City Garage	Xcel Energy	Garage/PW Building	7,661.43
Utilities - City Garage Total:						7,661.43
0	03/12/2015	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	7,246.38
Utilities - City Hall Total:						7,246.38
0	03/12/2015	General Fund	Utilities - Old City Hall	Xcel Energy	Fire Stations	1,133.90
Utilities - Old City Hall Total:						1,133.90
0	03/12/2015	General Fund	Vehicle Supplies	City of St. Paul	Radio Maintenance & Services	681.13
0	03/05/2015	General Fund	Vehicle Supplies	Emergency Automotive Tech Inc	2015 Blanket PO for Vehicle Repair F	15.99
0	03/12/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	206.44

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/12/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	74.94
0	03/05/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	171.44
0	03/05/2015	General Fund	Vehicle Supplies	General Industrial Supply Co.	Ratchet Loadbinder, Hammerlock	458.86
0	03/05/2015	General Fund	Vehicle Supplies	Goodin Corp.	Quickvic CPLG	88.00
0	03/05/2015	General Fund	Vehicle Supplies	Grainger Inc	2015 Blanket PO for Vehicle Repair F	158.82
0	03/05/2015	General Fund	Vehicle Supplies	H & L Mesabi	2015 Blanket PO for Vehicle Repair F	1,688.00
0	03/12/2015	General Fund	Vehicle Supplies	Larson Companies	Filters	171.93
76854	03/12/2015	General Fund	Vehicle Supplies	Matheson Tri-Gas, Inc	2015 Blanket PO for Vehicle Repair F	64.29
76788	03/05/2015	General Fund	Vehicle Supplies	Matheson Tri-Gas, Inc	2015 Blanket PO for Vehicle Repair F	198.11
76788	03/05/2015	General Fund	Vehicle Supplies	Matheson Tri-Gas, Inc	2015 Blanket PO for Vehicle Repair F	147.01
0	03/12/2015	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	2015 Blanket PO for Vehicle Repair F	63.34
0	03/12/2015	General Fund	Vehicle Supplies	Napa Auto Parts	2015 Blanket PO for Vehicle Repairs	19.74
0	03/12/2015	General Fund	Vehicle Supplies	Napa Auto Parts	2015 Blanket PO for Vehicle Repairs	134.28
0	03/12/2015	General Fund	Vehicle Supplies	Napa Auto Parts	2015 Blanket PO for Vehicle Repairs	1,400.00
0	03/12/2015	General Fund	Vehicle Supplies	Napa Auto Parts	2015 Blanket PO for Vehicle Repairs	35.88
0	03/12/2015	General Fund	Vehicle Supplies	Napa Auto Parts	2015 Blanket PO for Vehicle Repairs	15.48
76796	03/05/2015	General Fund	Vehicle Supplies	OSI Environmental Inc	Uncrushed Filters	50.00
0	03/10/2015	General Fund	Vehicle Supplies	PTS Tool Supply-CC	Tools	129.60
76870	03/12/2015	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2015 Blanket PO for Vehicle Repair F	110.05
76870	03/12/2015	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2015 Blanket PO for Vehicle Repair F	42.16
76805	03/05/2015	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2015 Blanket PO for Vehicle Repair F	45.20
76817	03/05/2015	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2015 Blanket PO for Vehicle Repair F	2,598.48
0	03/05/2015	General Fund	Vehicle Supplies	Total Tool	Shop Tools	42.30
76824	03/05/2015	General Fund	Vehicle Supplies	United Rentals	Air Gun, Pulley, Filters	266.46
Vehicle Supplies Total:						9,077.93
Fund Total:						369,722.07
76864	03/12/2015	General Fund Donations	K-9 Supplies	Petco Animal Supplies, Inc.	K9 Supplies	64.99
76876	03/12/2015	General Fund Donations	K-9 Supplies	St. Paul Police Canine Unit	Kennel Fee	210.00
K-9 Supplies Total:						274.99
Fund Total:						274.99
76883	03/12/2015	Golf Course	Change Cash	US Bank	Starting Cash	1,000.00
Change Cash Total:						1,000.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/10/2015	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Regular Service	79.56
					Contract Maintenance Total:	79.56
0	03/04/2015	Golf Course	Credit Card Fees	US Bank-Non Bank	January Terminal Charges	45.99
					Credit Card Fees Total:	45.99
0	03/04/2015	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Federal Incc	491.27
					Federal Income Tax Total:	491.27
0	03/04/2015	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	321.77
0	03/04/2015	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare Ei	75.25
					FICA Employee Ded. Total:	397.02
0	03/04/2015	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	321.77
0	03/04/2015	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare Ei	75.25
					FICA Employers Share Total:	397.02
76775	03/05/2015	Golf Course	HRA Employer	ING ReliaStar	PR Batch 00001.03.2015 HRA Empl	70.00
					HRA Employer Total:	70.00
76799	03/05/2015	Golf Course	HSA Employee	Premier Bank	PR Batch 00001.03.2015 HSA Empl	38.46
					HSA Employee Total:	38.46
76799	03/05/2015	Golf Course	HSA Employer	Premier Bank	PR Batch 00001.03.2015 HSA Emplo	170.00
					HSA Employer Total:	170.00
0	03/05/2015	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.03.2015 ICMA Defe	50.00
					ICMA Def Comp Total:	50.00
76795	03/05/2015	Golf Course	Medical Ins Employee	NJPA	Health Insurance Premium for Jan 20	711.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Medical Ins Employee Total:	711.80
76795	03/05/2015	Golf Course	Medical Ins Employer	NJPA	Health Insurance Premium for Jan 20	1,393.00
					Medical Ins Employer Total:	1,393.00
76871	03/12/2015	Golf Course	Memberships & Subscriptions	Sam's Club	Membership, Expending Cards	70.00
					Memberships & Subscriptions Total:	70.00
76871	03/12/2015	Golf Course	Merchandise For Sale	Sam's Club	Membership, Expending Cards	500.00
76883	03/12/2015	Golf Course	Merchandise For Sale	US Bank	Petty Cash Reimbursement	48.79
					Merchandise For Sale Total:	548.79
0	03/04/2015	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2015 Post Emplo	58.52
					MN State Retirement Total:	58.52
0	03/10/2015	Golf Course	Operating Supplies	MN DNR-CC	Water Permit Fees	140.00
0	03/10/2015	Golf Course	Operating Supplies	Parking Ramp-CC	Parking During Power Limit Technici	12.00
76883	03/12/2015	Golf Course	Operating Supplies	US Bank	Petty Cash Reimbursement	28.94
					Operating Supplies Total:	180.94
0	03/04/2015	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	380.36
					PERA Employee Ded Total:	380.36
0	03/04/2015	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	380.36
0	03/04/2015	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera additio	58.52
					PERA Employer Share Total:	438.88
0	03/04/2015	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2015 State Incom	236.32
					State Income Tax Total:	236.32
0	03/04/2015	Golf Course	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Jan2015	25.66

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
State Sales Tax Payable Total:						25.66
76880	03/12/2015	Golf Course	Telephone	T Mobile	Cell Phones-Acct: 876644423	60.22
Telephone Total:						60.22
0	03/04/2015	Golf Course	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Jan 2015	37.62
Use Tax Payable Total:						37.62
Fund Total:						6,881.43
76853	03/12/2015	Housing & Redevelopment Agency	Advertising	Lillie Suburban Newspaper Inc	Inserts Acct: 006516	1,151.94
76784	03/05/2015	Housing & Redevelopment Agency	Advertising	Lillie Suburban Newspaper Inc	Home & Garden Show Advertising-A	598.00
Advertising Total:						1,749.94
76839	03/12/2015	Housing & Redevelopment Agency	Attorney Fees	Ehlers & Associates, Inc.	Twin Lakes Redevelopment Commun	153.75
76839	03/12/2015	Housing & Redevelopment Agency	Attorney Fees	Ehlers & Associates, Inc.	HRA General Consulting Services	258.75
76780	03/05/2015	Housing & Redevelopment Agency	Attorney Fees	Kennedy & Graven, Chartered	General Legal Services	795.50
Attorney Fees Total:						1,208.00
76811	03/05/2015	Housing & Redevelopment Agency	Construction Contracts	Aaron H. Sillanpa	Energy Audit Reimbursement	60.00
Construction Contracts Total:						60.00
76838	03/12/2015	Housing & Redevelopment Agency	Miscellaneous	Donald Salverda & Associates	Leadership Book	17.00
0	03/12/2015	Housing & Redevelopment Agency	Miscellaneous	Jeanne Kelsey	Home & Garden Fair Supplies Reimb	101.86
76804	03/05/2015	Housing & Redevelopment Agency	Miscellaneous	Roseville Area Schools	Volunteer Food-Home & Garden Fair	115.25
Miscellaneous Total:						234.11
76750	03/05/2015	Housing & Redevelopment Agency	Payment to Owners	Virginia Albert	Energy Audit Reimbursement	60.00
76757	03/05/2015	Housing & Redevelopment Agency	Payment to Owners	Jolene Bundlie	Energy Audit Reimbursement	60.00
76771	03/05/2015	Housing & Redevelopment Agency	Payment to Owners	Cathy Gallagher	Energy Audit Reimbursement	60.00
76772	03/05/2015	Housing & Redevelopment Agency	Payment to Owners	Wayne Guerrino	Energy Audit Reimbursement	60.00
76774	03/05/2015	Housing & Redevelopment Agency	Payment to Owners	Kari Hanson	Energy Audit Reimbursement	60.00
76779	03/05/2015	Housing & Redevelopment Agency	Payment to Owners	Paula M. Kely	Energy Audit Reimbursement	60.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76797	03/05/2015	Housing & Redevelopment Agency	Payment to Owners	Dennis Ouyang	Energy Audit Reimbursement	60.00
76819	03/05/2015	Housing & Redevelopment Agency	Payment to Owners	Michael T. Tibbetts	Energy Audit Reimbursement	60.00
76825	03/05/2015	Housing & Redevelopment Agency	Payment to Owners	Nolan Wall	Energy Audit Reimbursement	60.00
76826	03/05/2015	Housing & Redevelopment Agency	Payment to Owners	Natalie Witham	Energy Audit Reimbursement	60.00
Payment to Owners Total:						600.00
76853	03/12/2015	Housing & Redevelopment Agency	Printing	Lillie Suburban Newspaper Inc	Flyers Acct: 006516	1,683.00
Printing Total:						1,683.00
76815	03/05/2015	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	HRA Meeting Minutes	75.00
76815	03/05/2015	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	Mileag Reimbursement	5.00
Professional Services Total:						80.00
76861	03/12/2015	Housing & Redevelopment Agency	Training	MWCG-MN Women In City Govt.	Seminar Registration	10.00
Training Total:						10.00
Fund Total:						5,625.05
76844	03/12/2015	Info Tech/Contract Cities	St. Anthony Computer Equip	Hewlett-Packard Company	Monitor	207.00
76844	03/12/2015	Info Tech/Contract Cities	St. Anthony Computer Equip	Hewlett-Packard Company	Computer Supplies	1,057.01
St. Anthony Computer Equip Total:						1,264.01
Fund Total:						1,264.01
0	03/10/2015	Information Technology	Computer Equipment	Calhoun Tech-CC	Cisco Wireless Access Points	3,942.41
76828	03/12/2015	Information Technology	Computer Equipment	CDW Government, Inc.	Microsoft Tablet	1,580.04
76828	03/12/2015	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies	2,775.00
76828	03/12/2015	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies	1,580.04
76836	03/12/2015	Information Technology	Computer Equipment	Data Q Direct	Wireless Access Points	2,020.00
76836	03/12/2015	Information Technology	Computer Equipment	Data Q Direct	WAP for NSP	1,515.00
76837	03/12/2015	Information Technology	Computer Equipment	Datalink	Qty 1: Cisco 5508 Series Wireless Co	36,722.17
76837	03/12/2015	Information Technology	Computer Equipment	Datalink	Qty 1: Cisco 5508 Series Wireless Co	11,300.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Computer Equipment Total:						61,434.66
76828	03/12/2015	Information Technology	Contract Maintenance	CDW Government, Inc.	Extended Warranty-Koes Tablet	237.48
76828	03/12/2015	Information Technology	Contract Maintenance	CDW Government, Inc.	Extended Tablet Warranty-Culver	237.48
76832	03/12/2015	Information Technology	Contract Maintenance	Cities Digital Inc	Laserfiche Annual Support & Update:	34,717.20
76837	03/12/2015	Information Technology	Contract Maintenance	Datalink	Qty 1: CON-SNT-CT5508HA SMAR	1,217.04
76837	03/12/2015	Information Technology	Contract Maintenance	Datalink	Qty 1: CIS-CON-SNT-CT08250 SM/	6,759.20
76837	03/12/2015	Information Technology	Contract Maintenance	Datalink	Qty 1: CON-SNT-CT5508HA SMAR	2,079.20
76837	03/12/2015	Information Technology	Contract Maintenance	Datalink	Qty 1: CON-SNT-CT5508HA SMAR	45.00
0	03/10/2015	Information Technology	Contract Maintenance	McAfee, Inc-CC	Threat Management/Spam Filtering S	880.00
Contract Maintenance Total:						46,172.60
0	03/04/2015	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Federal Incc	3,801.24
Federal Income Tax Total:						3,801.24
0	03/04/2015	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	2,143.67
0	03/04/2015	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare Ei	501.33
FICA Employee Ded. Total:						2,645.00
0	03/04/2015	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare Ei	501.33
0	03/04/2015	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	2,143.67
FICA Employers Share Total:						2,645.00
76775	03/05/2015	Information Technology	HRA Employer	ING ReliaStar	PR Batch 00001.03.2015 HRA Empl	650.00
HRA Employer Total:						650.00
76799	03/05/2015	Information Technology	HSA Employee	Premier Bank	PR Batch 00001.03.2015 HSA Empl	183.18
HSA Employee Total:						183.18
76799	03/05/2015	Information Technology	HSA Employer	Premier Bank	PR Batch 00001.03.2015 HSA Emplo	668.76
HSA Employer Total:						668.76
0	03/05/2015	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.03.2015 ICMA Defe	225.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
ICMA Def Comp Total:						225.00
0	03/12/2015	Information Technology	Internet	Cologix, Inc	Fiber Cross Connect	450.00
76834	03/12/2015	Information Technology	Internet	Comcast	High Speed Internet, Cable TV	169.96
76845	03/12/2015	Information Technology	Internet	Hurricane Electric	Transit Service Monthly Fee	500.00
76888	03/12/2015	Information Technology	Internet	XO Communications Inc.	Internet	1,396.49
Internet Total:						2,516.45
76795	03/05/2015	Information Technology	Medical Ins Employee	NJPA	Health Insurance Premium for Jan 20	1,157.02
Medical Ins Employee Total:						1,157.02
76795	03/05/2015	Information Technology	Medical Ins Employer	NJPA	Health Insurance Premium for Jan 20	6,580.78
Medical Ins Employer Total:						6,580.78
0	03/04/2015	Information Technology	Miscellaneous	S. Dakota Unemployment-Non Ban	Unemployment Quarterly Reporting I	5.00
76873	03/12/2015	Information Technology	Miscellaneous	South Dakota Dept. of Labor-Umen	4th Quarter Reporting Late Fee	5.00
Miscellaneous Total:						10.00
0	03/04/2015	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2015 Post Emplo	351.59
MN State Retirement Total:						351.59
0	03/10/2015	Information Technology	Office Supplies	Office Max-CC	Hanging File Folders	39.58
Office Supplies Total:						39.58
0	03/10/2015	Information Technology	Operating Supplies	Monoprice.Com-CC	Video and USB Cables	154.11
0	03/12/2015	Information Technology	Operating Supplies	SHI International Corp	Office Upgrade	332.00
0	03/12/2015	Information Technology	Operating Supplies	SHI International Corp	Office Upgrade	332.00
76878	03/12/2015	Information Technology	Operating Supplies	Staples Business Advantage, Inc.	Laptop Backpack	49.99
0	03/10/2015	Information Technology	Operating Supplies	UPS Store- CC	Return Shipping Charge	52.22
Operating Supplies Total:						920.32
0	03/04/2015	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	2,285.33

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employee Ded Total:						2,285.33
0	03/04/2015	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	2,285.33
0	03/04/2015	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera additio	351.59
PERA Employer Share Total:						2,636.92
0	03/04/2015	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2015 State Incom	1,393.25
State Income Tax Total:						1,393.25
76880	03/12/2015	Information Technology	Telephone	T Mobile	Cell Phones-Acct: 876644423	419.21
76885	03/12/2015	Information Technology	Telephone	Verizon Wireless	Cell Phones	1,437.97
Telephone Total:						1,857.18
Fund Total:						138,173.86
0	03/04/2015	Internal Service - Interest	Investment Income	RVA- Non Bank	January Interest	394.81
Investment Income Total:						394.81
Fund Total:						394.81
76841	03/12/2015	License Center	Contract Maintenance	G & K Services	Rugs	22.40
76841	03/12/2015	License Center	Contract Maintenance	G & K Services	Rugs	22.40
Contract Maintenance Total:						44.80
0	03/04/2015	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Federal Incc	3,093.74
Federal Income Tax Total:						3,093.74
0	03/04/2015	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	1,911.66
0	03/04/2015	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	447.08

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	2,358.74
0	03/04/2015	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	1,911.66
0	03/04/2015	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	447.08
					FICA Employers Share Total:	2,358.74
76775	03/05/2015	License Center	HRA Employer	ING ReliaStar	PR Batch 00001.03.2015 HRA Empl	630.00
					HRA Employer Total:	630.00
76799	03/05/2015	License Center	HSA Employee	Premier Bank	PR Batch 00001.03.2015 HSA Empl	76.92
					HSA Employee Total:	76.92
76799	03/05/2015	License Center	HSA Employer	Premier Bank	PR Batch 00001.03.2015 HSA Empl	715.00
					HSA Employer Total:	715.00
76795	03/05/2015	License Center	Medical Ins Employee	NJPA	Health Insurance Premium for Jan 20	1,648.62
					Medical Ins Employee Total:	1,648.62
76795	03/05/2015	License Center	Medical Ins Employer	NJPA	Health Insurance Premium for Jan 20	6,158.00
					Medical Ins Employer Total:	6,158.00
0	03/04/2015	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2015 Post Emplo	309.46
					MN State Retirement Total:	309.46
0	03/04/2015	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.03.2015 MNDCP De	254.62
0	03/04/2015	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.03.2015 MNDCP De	200.00
					MNDCP Def Comp Total:	454.62
0	03/10/2015	License Center	Office Supplies	CFS Products-CC	Passport Media	145.00
0	03/05/2015	License Center	Office Supplies	North Country Business Products Ir	Thermal Paper	110.64
0	03/10/2015	License Center	Office Supplies	S & T Office Products-CC	Office Supplies	40.61

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Office Supplies Total:	296.25
0	03/04/2015	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	1,950.39
					PERA Employee Ded Total:	1,950.39
0	03/04/2015	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	1,950.39
0	03/04/2015	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera additio	300.08
					PERA Employer Share Total:	2,250.47
0	03/10/2015	License Center	Postage	USPS-CC	Passport Postage	181.80
					Postage Total:	181.80
0	03/12/2015	License Center	Rental	Gaughan Properties	License Center Rent-April 2015	5,161.10
					Rental Total:	5,161.10
0	03/04/2015	License Center	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Jan 2015	662.65
					Sales Tax Payable Total:	662.65
0	03/04/2015	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2015 State Incom	1,314.96
					State Income Tax Total:	1,314.96
					Fund Total:	29,666.26
76780	03/05/2015	Multi-Family&Housing Program	2335 Dale St Attorney Fees	Kennedy & Graven, Chartered	Dale Fire Station Redevelopment	1,258.00
					2335 Dale St Attorney Fees Total:	1,258.00
					Fund Total:	1,258.00
76770	03/05/2015	Municipal Jazz Band	Operating Supplies	James Foster	Bass Amplifier Purchased by Rosevill	40.55

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Operating Supplies Total:						40.55
0	03/10/2015	Municipal Jazz Band	Professional Services	Famous Daves-CC	Big Band Annual Dinner	522.02
0	03/05/2015	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director-Jan	250.00
0	03/05/2015	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director-Feb	250.00
Professional Services Total:						1,022.02
Fund Total:						1,062.57
0	03/10/2015	P & R Contract Maintenance	Conferences	Boulders on Broadway-CC	Meals During Conference	48.99
0	03/10/2015	P & R Contract Maintenance	Conferences	Doubletree - CC	Conference Lodging	588.60
0	03/10/2015	P & R Contract Maintenance	Conferences	Rudys BBQ-CC	Conference Meal	15.19
0	03/10/2015	P & R Contract Maintenance	Conferences	Spirit Air-CC	Conference Transportation	115.95
Conferences Total:						768.73
0	03/10/2015	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-CC	Regular Service	602.14
Contract Maintenance Total:						602.14
0	03/04/2015	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Federal Incc	1,922.07
Federal Income Tax Total:						1,922.07
0	03/04/2015	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	1,085.96
0	03/04/2015	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	253.96
FICA Employee Ded. Total:						1,339.92
0	03/04/2015	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	1,085.96
0	03/04/2015	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	253.96
FICA Employers Share Total:						1,339.92
76775	03/05/2015	P & R Contract Maintenance	HRA Employer	ING ReliaStar	PR Batch 00001.03.2015 HRA Empl	370.00
HRA Employer Total:						370.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76799	03/05/2015	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00001.03.2015 HSA Empl	238.46
76799	03/05/2015	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00001.03.2015 HSA WI En	34.62
HSA Employee Total:						273.08
76799	03/05/2015	P & R Contract Maintenance	HSA Employer	Premier Bank	PR Batch 00001.03.2015 HSA Emplo	1,035.00
HSA Employer Total:						1,035.00
76795	03/05/2015	P & R Contract Maintenance	Medical Ins Employee	NJPA	Health Insurance Premium for Jan 20	654.62
Medical Ins Employee Total:						654.62
76795	03/05/2015	P & R Contract Maintenance	Medical Ins Employer	NJPA	Health Insurance Premium for Jan 20	4,332.94
Medical Ins Employer Total:						4,332.94
0	03/04/2015	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2015 Post Emplo	182.50
MN State Retirement Total:						182.50
0	03/04/2015	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.03.2015 MNDCP De	280.00
MNDCP Def Comp Total:						280.00
0	03/10/2015	P & R Contract Maintenance	Operating Supplies	Home Depot- CC	Rugs for Shelters	203.74
0	03/10/2015	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Drill Bits	25.14
0	03/10/2015	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Wall Anchors	26.31
0	03/10/2015	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Shop Supplies	30.51
0	03/10/2015	P & R Contract Maintenance	Operating Supplies	Super America-CC	Volunteer Supplies	11.27
76882	03/12/2015	P & R Contract Maintenance	Operating Supplies	Trio Supply Company	Credit	-23.87
76882	03/12/2015	P & R Contract Maintenance	Operating Supplies	Trio Supply Company	Shop/Shelter Supplies	191.04
76882	03/12/2015	P & R Contract Maintenance	Operating Supplies	Trio Supply Company	Floor Stripping Supplies	234.91
76882	03/12/2015	P & R Contract Maintenance	Operating Supplies	Trio Supply Company	Restroom Supplies	176.90
0	03/10/2015	P & R Contract Maintenance	Operating Supplies	Walmart-CC	Cell Phone Cases	96.20
Operating Supplies Total:						972.15
0	03/04/2015	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	1,186.15

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employee Ded Total:						1,186.15
0	03/04/2015	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	1,186.15
0	03/04/2015	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera additio	182.50
PERA Employer Share Total:						1,368.65
76863	03/12/2015	P & R Contract Maintenance	Professional Services	Onsite Medical Service, Inc.	Audiometer Exams	22.00
Professional Services Total:						22.00
0	03/05/2015	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Toilet Rental	54.50
Rental Total:						54.50
0	03/04/2015	P & R Contract Maintenance	Sales Tax	MN Dept of Revenue-Non Bank	Sales/Use Tax-Jan 2015	23.17
Sales Tax Total:						23.17
0	03/04/2015	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2015 State Incom	848.34
State Income Tax Total:						848.34
76875	03/12/2015	P & R Contract Maintenance	Telephone	Sprint	Cell Phones	31.36
76880	03/12/2015	P & R Contract Maintenance	Telephone	T Mobile	Cell Phones-Acct: 876644423	71.91
Telephone Total:						103.27
76785	03/05/2015	P & R Contract Maintenance	Union Dues Deduction	Local Union 49	PR Batch 00001.03.2015 IOUE Unioi	231.00
Union Dues Deduction Total:						231.00
0	03/12/2015	P & R Contract Maintenance	Utilities	Xcel Energy	P&R	2,358.77
Utilities Total:						2,358.77
Fund Total:						20,268.92

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/12/2015	Park Renewal 2011	Contractor Payments	Janke General Contractors, Inc.	Bridges & Boardwalks	12,825.00
0	03/12/2015	Park Renewal 2011	Contractor Payments	Janke General Contractors, Inc.	Bridges & Boardwalks	211,356.00
0	03/11/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	197,572.20
0	03/11/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	305.16
0	03/11/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	3,067.55
0	03/11/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	1,935.15
0	03/11/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	7,201.95
0	03/11/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	27,380.23
0	03/11/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	-5,088.20
0	03/11/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	10,014.90
0	03/11/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	108,181.29
0	03/11/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	6,027.75
0	03/11/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	157,365.42
0	03/11/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	43,265.43
0	03/11/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Renewal Program	109,520.18
0	03/12/2015	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Program	21,303.75
0	03/12/2015	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Program	7,837.50
0	03/12/2015	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Program	4,750.00
0	03/12/2015	Park Renewal 2011	Contractor Payments	Stantec Consulting Services Inc.	Park Renewal Program	18,275.62
Contractor Payments Total:						943,096.88
0	03/11/2015	Park Renewal 2011	Professional Services	Knutson Construction Services	Park Renewal Program	53,658.85
0	03/12/2015	Park Renewal 2011	Professional Services	Knutson Construction Services	Park Renewal Program	29,324.00
0	03/12/2015	Park Renewal 2011	Professional Services	Knutson Construction Services	Park Renewal Program	47,859.83
0	03/12/2015	Park Renewal 2011	Professional Services	Knutson Construction Services	Park Renewal Program	7,117.66
0	03/12/2015	Park Renewal 2011	Professional Services	Knutson Construction Services	Park Renewal Program	4,661.45
0	03/12/2015	Park Renewal 2011	Professional Services	Knutson Construction Services	Park Renewal Program	3,851.85
0	03/12/2015	Park Renewal 2011	Professional Services	Knutson Construction Services	Park Renewal Program	4,879.05
0	03/12/2015	Park Renewal 2011	Professional Services	Knutson Construction Services	Park Renewal Program	47,666.23
0	03/12/2015	Park Renewal 2011	Professional Services	Knutson Construction Services	Park Renewal Program	2,711.63
0	03/12/2015	Park Renewal 2011	Professional Services	Knutson Construction Services	Park Renewal Program	27,736.05
0	03/12/2015	Park Renewal 2011	Professional Services	Knutson Construction Services	Park Renewal Program	6,240.27
0	03/12/2015	Park Renewal 2011	Professional Services	Knutson Construction Services	Park Renewal Program	33,548.20
0	03/12/2015	Park Renewal 2011	Professional Services	Knutson Construction Services	Park Renewal Program	31,453.89
0	03/12/2015	Park Renewal 2011	Professional Services	Knutson Construction Services	Park Renewal Program	3,489.05
0	03/12/2015	Park Renewal 2011	Professional Services	Knutson Construction Services	Park Renewal Program	35,703.97
0	03/12/2015	Park Renewal 2011	Professional Services	Knutson Construction Services	Park Renewal Program	10,461.55
0	03/12/2015	Park Renewal 2011	Professional Services	Stantec Consulting Services Inc.	Park Renewal Program	1,900.00
Professional Services Total:						352,263.53

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						1,295,360.41
76787	03/05/2015	Parks & Recreation Vehicle Rev	Capital Outlay	Master Technology Group	Autumn Grove Park Cable Installation	1,554.12
76787	03/05/2015	Parks & Recreation Vehicle Rev	Capital Outlay	Master Technology Group	Nature Center Cable Installation	1,488.00
Capital Outlay Total:						3,042.12
Fund Total:						3,042.12
0	03/10/2015	Pathway Maintenance Fund	Operating Supplies	Fastenal-CC	Fasteners	5.59
0	03/10/2015	Pathway Maintenance Fund	Operating Supplies	Grainger-CC	Antiseptic Supplies	76.02
Operating Supplies Total:						81.61
Fund Total:						81.61
0	03/04/2015	Police - DWI Enforcement	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Federal Incc	19.73
Federal Income Tax Total:						19.73
0	03/04/2015	Police - DWI Enforcement	FICA Employee Ded	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	2.24
FICA Employee Ded Total:						2.24
0	03/04/2015	Police - DWI Enforcement	FICA Employer Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	2.24
FICA Employer Share Total:						2.24
76795	03/05/2015	Police - DWI Enforcement	HCMA Insurance Ded	NJPA	Health Insurance Premium for Jan 20	3.40
HCMA Insurance Ded Total:						3.40
76799	03/05/2015	Police - DWI Enforcement	HSA Employee	Premier Bank	PR Batch 00001.03.2015 HSA Empl	1.06
HSA Employee Total:						1.06
76799	03/05/2015	Police - DWI Enforcement	HSA Employer	Premier Bank	PR Batch 00001.03.2015 HSA Emplo	9.13

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HSA Employer Total:	9.13
76795	03/05/2015	Police - DWI Enforcement	Medical Ins Employer	NJPA	Health Insurance Premium for Jan 20	171.51
					Medical Ins Employer Total:	171.51
0	03/04/2015	Police - DWI Enforcement	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2015 Post Emplo	1.57
					MN State Retirement Total:	1.57
0	03/04/2015	Police - DWI Enforcement	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.03.2015 MNDCP De	11.41
					MNDCP Def Comp Total:	11.41
0	03/04/2015	Police - DWI Enforcement	PERA	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	16.97
					PERA Total:	16.97
0	03/04/2015	Police - DWI Enforcement	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	25.45
					PERA Employer Share Total:	25.45
0	03/12/2015	Police - DWI Enforcement	Professional Services	Erickson, Bell, Beckman & Quinn I	Vehicle Forfeiture	87.50
76872	03/12/2015	Police - DWI Enforcement	Professional Services	SanRon Properties, Inc.	Vehicle Storage	850.00
76872	03/12/2015	Police - DWI Enforcement	Professional Services	SanRon Properties, Inc.	Vehicle Storage	850.00
76822	03/05/2015	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Charge	280.00
					Professional Services Total:	2,067.50
0	03/04/2015	Police - DWI Enforcement	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2015 State Incom	6.90
					State Income Tax Total:	6.90
0	03/05/2015	Police - DWI Enforcement	Union Dues	LELS	PR Batch 00001.03.2015 Lels Union	2.15
					Union Dues Total:	2.15

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						2,341.26
0	03/04/2015	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Federal Incc	99.28
Federal Income Tax Total:						99.28
0	03/04/2015	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	11.06
FICA Employee Ded. Total:						11.06
0	03/04/2015	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	11.06
FICA Employers Share Total:						11.06
76799	03/05/2015	Police Grants	HSA Employee	Premier Bank	PR Batch 00001.03.2015 HSA Empl	6.44
HSA Employee Total:						6.44
76799	03/05/2015	Police Grants	HSA Employer	Premier Bank	PR Batch 00001.03.2015 HSA Emplo	45.36
HSA Employer Total:						45.36
76795	03/05/2015	Police Grants	Medical Ins Employee	NJPA	Health Insurance Premium for Jan 20	1.91
Medical Ins Employee Total:						1.91
76795	03/05/2015	Police Grants	Medical Ins Employer	NJPA	Health Insurance Premium for Jan 20	153.52
Medical Ins Employer Total:						153.52
0	03/04/2015	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2015 Post Emplo	7.76
MN State Retirement Total:						7.76
0	03/04/2015	Police Grants	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.03.2015 MNDCP De	30.41
MNDCP Def Comp Total:						30.41
0	03/04/2015	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	83.86

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					PERA Employee Ded Total:	83.86
0	03/04/2015	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	125.79
					PERA Employer Share Total:	125.79
0	03/04/2015	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2015 State Incom	34.63
					State Income Tax Total:	34.63
0	03/05/2015	Police Grants	Union Dues Deduction	LELS	PR Batch 00001.03.2015 Lels Union	10.67
					Union Dues Deduction Total:	10.67
					Fund Total:	621.75
76885	03/12/2015	Police Forfeiture Fund	Professional Services	Verizon Wireless	Cell Phones	1,240.48
					Professional Services Total:	1,240.48
					Fund Total:	1,240.48
0	03/10/2015	Police Vehicle Revolving	Capital Outlay	Airsoft-CC	Rifle Bag	75.48
0	03/10/2015	Police Vehicle Revolving	Capital Outlay	SRS Tactical-CC	Tactical Radio PTT Adaptor	938.00
					Capital Outlay Total:	1,013.48
					Fund Total:	1,013.48
0	03/12/2015	Public Works Vehicle Revolving	Public Works Vehicles	Brock White Co	Crafco Model 30 pavement router per	10,400.00
0	03/12/2015	Public Works Vehicle Revolving	Public Works Vehicles	Brock White Co	Trade 2003 Crafco Router	-1,200.00
0	03/12/2015	Public Works Vehicle Revolving	Public Works Vehicles	Brock White Co	Sales Tax	250.00
					Public Works Vehicles Total:	9,450.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						9,450.00
0	03/05/2015	Recreation Donations	Miscellaneous	Alternative Business Furniture, Inc.	File Pedestals, File Drawers	1,210.18
Miscellaneous Total:						1,210.18
Fund Total:						1,210.18
76803	03/05/2015	Recreation Fund	Advertising	Nancy Robbins	Arts@the Oval Web Domain	51.99
Advertising Total:						51.99
76793	03/05/2015	Recreation Fund	Contract Maintenance	NAC Mechanical & Electrical Serv	Water Line Repair	1,680.55
0	03/10/2015	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	247.86
Contract Maintenance Total:						1,928.41
0	03/04/2015	Recreation Fund	Credit Card Fees	US Bank-Non Bank	January Terminal Charges	710.24
Credit Card Fees Total:						710.24
0	03/04/2015	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Federal Incc	4,663.05
Federal Income Tax Total:						4,663.05
0	03/04/2015	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	3,699.45
0	03/04/2015	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	865.27
FICA Employee Ded. Total:						4,564.72
0	03/04/2015	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	3,699.45
0	03/04/2015	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	865.27
FICA Employers Share Total:						4,564.72
76775	03/05/2015	Recreation Fund	HRA Employer	ING ReliaStar	PR Batch 00001.03.2015 HRA Empl	978.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HRA Employer Total:	978.00
76799	03/05/2015	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00001.03.2015 HSA Empl	334.04
					HSA Employee Total:	334.04
76799	03/05/2015	Recreation Fund	HSA Employer	Premier Bank	PR Batch 00001.03.2015 HSA Emplo	945.00
					HSA Employer Total:	945.00
0	03/05/2015	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.03.2015 ICMA Defe	525.00
					ICMA Def Comp Total:	525.00
76795	03/05/2015	Recreation Fund	Medical Ins Employee	NJPA	Health Insurance Premium for Jan 20	863.18
					Medical Ins Employee Total:	863.18
76795	03/05/2015	Recreation Fund	Medical Ins Employer	NJPA	Health Insurance Premium for Jan 20	7,901.24
					Medical Ins Employer Total:	7,901.24
76790	03/05/2015	Recreation Fund	Memberships & Subscriptions	MN Dept of Public Safety	Hazardous Materials Incident Respon	100.00
76791	03/05/2015	Recreation Fund	Memberships & Subscriptions	Nasruden Mohamed	Basketball Scorekeeper	88.00
					Memberships & Subscriptions Total:	188.00
76755	03/05/2015	Recreation Fund	Merchandise for Sale	Bernatello's Pizza, Inc	Concession Items for Resale	151.20
76755	03/05/2015	Recreation Fund	Merchandise for Sale	Bernatello's Pizza, Inc	Concession Items for Resale	289.50
0	03/05/2015	Recreation Fund	Merchandise For Sale	ProGuard Sports, Inc.	Pucks, Tape	198.99
					Merchandise For Sale Total:	639.69
0	03/05/2015	Recreation Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00001.03.2015 Minnesota I	427.57
					Minnesota Benefit Ded Total:	427.57
0	03/04/2015	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2015 Post Emplo	413.07

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MN State Retirement Total:						413.07
0	03/04/2015	Recreation Fund	MND CP Def Comp	Great West- Non Bank	PR Batch 00001.03.2015 MND CP De	1,308.41
MND CP Def Comp Total:						1,308.41
0	03/10/2015	Recreation Fund	Office Supplies	Target- CC	Office Supplies	6.59
Office Supplies Total:						6.59
76752	03/05/2015	Recreation Fund	Operating Supplies	Azar Displays	Window Mounting Sign Holder	187.56
76840	03/12/2015	Recreation Fund	Operating Supplies	EMP	Ice Packs	53.38
76840	03/12/2015	Recreation Fund	Operating Supplies	EMP	Ice Packs	53.37
76767	03/05/2015	Recreation Fund	Operating Supplies	EMP	Athletic Tape	232.60
0	03/05/2015	Recreation Fund	Operating Supplies	Grainger Inc	Pull Plate	32.18
0	03/05/2015	Recreation Fund	Operating Supplies	Grainger Inc	Fuses	16.59
0	03/10/2015	Recreation Fund	Operating Supplies	Groupon-CC	Repayment of Inadvertant Personal P	126.00
0	03/10/2015	Recreation Fund	Operating Supplies	Oriental Trading- CC	Dance Recital Supplies	46.06
0	03/10/2015	Recreation Fund	Operating Supplies	Oriental Trading- CC	Daddy/Daughter Dance Supplies	188.94
0	03/10/2015	Recreation Fund	Operating Supplies	PetSmart-CC	HANC Animal Supplies	131.01
0	03/10/2015	Recreation Fund	Operating Supplies	Skymall-CC	Varidesk	333.42
0	03/10/2015	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Bulb Reflector	6.99
0	03/10/2015	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Scraper, Goo Gone	9.97
0	03/10/2015	Recreation Fund	Operating Supplies	Target- CC	Cleaning Supplies	99.83
0	03/10/2015	Recreation Fund	Operating Supplies	Target- CC	HANC Supplies	66.24
0	03/10/2015	Recreation Fund	Operating Supplies	Walmart-CC	Kitchen Supplies	57.94
0	03/10/2015	Recreation Fund	Operating Supplies	Weissman's Design-CC	Skating Costume	44.99
Operating Supplies Total:						1,687.07
0	03/04/2015	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	3,124.88
PERA Employee Ded Total:						3,124.88
0	03/04/2015	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	3,124.88
0	03/04/2015	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera additio	480.78
PERA Employer Share Total:						3,605.66
0	03/05/2015	Recreation Fund	Printing	Roseville Area Schools	Double Sided Copies	28.80
76818	03/05/2015	Recreation Fund	Printing	Tandem Printing Inc	Skate Tags	1,725.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Printing Total:						1,753.80
0	03/12/2015	Recreation Fund	Professional Services	Madeline Bean	Reissue of Uncashed Checks	168.00
76754	03/05/2015	Recreation Fund	Professional Services	Angela Benes	Tap Instruction	400.00
76827	03/12/2015	Recreation Fund	Professional Services	Big Thrill Factory	Friday Field Trip Deposit	45.00
76758	03/05/2015	Recreation Fund	Professional Services	Karen Carrier	Tai Chi Instruction	210.00
76833	03/12/2015	Recreation Fund	Professional Services	City of Eagan	Cascade Bay Group Reservation Pern	225.00
76766	03/05/2015	Recreation Fund	Professional Services	Glenn Elvig	Volunteer Appreciation Dinner Entert	150.00
76773	03/05/2015	Recreation Fund	Professional Services	Jennifer Hamre	Basketball Scorekeeper	187.00
76778	03/05/2015	Recreation Fund	Professional Services	Sara Kalhoff	Basketball Scorekeeper	176.00
76781	03/05/2015	Recreation Fund	Professional Services	Collin James Kiley	Basketball Scorekeeper	88.00
0	03/05/2015	Recreation Fund	Professional Services	Mathias Langhorst	Basketball Scorekeeping	93.50
76789	03/05/2015	Recreation Fund	Professional Services	Kaitlin Meinke	Basketball Scorekeeping	176.00
0	03/05/2015	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,282.50
0	03/05/2015	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,282.50
0	03/05/2015	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,282.50
76862	03/12/2015	Recreation Fund	Professional Services	Northern Star Council/BSA	Field Trip Deposit	66.00
76863	03/12/2015	Recreation Fund	Professional Services	Onsite Medical Service, Inc.	Audiometer Exams	88.00
0	03/05/2015	Recreation Fund	Professional Services	Kristina Rude	Basketball Timekeeper	49.50
Professional Services Total:						5,969.50
0	03/04/2015	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Jan 2015	3,919.53
Sales Tax Payable Total:						3,919.53
76807	03/05/2015	Recreation Fund	Spectator Admissions	Section 4AA Girls Hockey	Ticket Revenue Share	1,150.80
76808	03/05/2015	Recreation Fund	Spectator Admissions	Section 5AA Girls Hockey	Ticket Revenue Share	7,332.00
Spectator Admissions Total:						8,482.80
0	03/04/2015	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2015 State Incom	1,945.12
State Income Tax Total:						1,945.12
76875	03/12/2015	Recreation Fund	Telephone	Sprint	Cell Phones	78.40
76880	03/12/2015	Recreation Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	547.18
76885	03/12/2015	Recreation Fund	Telephone	Verizon Wireless	Cell Phones	116.24
Telephone Total:						741.82

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76869	03/12/2015	Recreation Fund	Temporary Employees	Roseville Area Youth Hockey Assn.	Concession Hours Payment-jan 2015	920.00
					Temporary Employees Total:	920.00
76814	03/05/2015	Recreation Fund	Transportation	Speco Charter LLC	Senior Trip Trasportation	585.00
					Transportation Total:	585.00
76785	03/05/2015	Recreation Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.03.2015 IOUE Union	99.00
					Union Dues Deduction Total:	99.00
0	03/12/2015	Recreation Fund	Utilities	Xcel Energy	Skating Center	15,838.27
					Utilities Total:	15,838.27
					Fund Total:	79,685.37
76768	03/05/2015	Recreation Improvements	Various Landscape Projects	ESRI, Inc.	Use Licenses-ArcGIS	460.75
					Various Landscape Projects Total:	460.75
					Fund Total:	460.75
0	03/12/2015	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Dental Insurance Premium-Feb. 2015	3,993.12
					Employer Insurance Total:	3,993.12
76851	03/12/2015	Risk Management	Insurance	League of MN Cities Ins Trust	Quarterly Insurance	35,516.25
76851	03/12/2015	Risk Management	Insurance	League of MN Cities Ins Trust	Insurance Premium	563.00
76851	03/12/2015	Risk Management	Insurance	League of MN Cities Ins Trust	1st & 2nd Quarter Insurance Premium	71,032.50
					Insurance Total:	107,111.75
76860	03/12/2015	Risk Management	Professional Services	Multicare Associates	Medical Services	80.00
					Professional Services Total:	80.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						111,184.87
0	03/04/2015	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Federal Incc	1,292.03
Federal Income Tax Total:						1,292.03
0	03/04/2015	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	760.66
0	03/04/2015	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	177.92
FICA Employee Ded. Total:						938.58
0	03/04/2015	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	760.66
0	03/04/2015	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	177.92
FICA Employers Share Total:						938.58
76775	03/05/2015	Sanitary Sewer	HRA Employer	ING ReliaStar	PR Batch 00001.03.2015 HRA Empl	404.00
HRA Employer Total:						404.00
76799	03/05/2015	Sanitary Sewer	HSA Employee	Premier Bank	PR Batch 00001.03.2015 HSA Empl	8.41
HSA Employee Total:						8.41
76799	03/05/2015	Sanitary Sewer	HSA Employer	Premier Bank	PR Batch 00001.03.2015 HSA Emplo	7.81
HSA Employer Total:						7.81
0	03/05/2015	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.03.2015 ICMA Defe	34.98
ICMA Def Comp Total:						34.98
76795	03/05/2015	Sanitary Sewer	Medical Ins Employee	NJPA	Health Insurance Premium for Jan 20	1,008.23
Medical Ins Employee Total:						1,008.23
76795	03/05/2015	Sanitary Sewer	Medical Ins Employer	NJPA	Health Insurance Premium for Jan 20	2,472.77

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Medical Ins Employer Total:						2,472.77
76760	03/05/2015	Sanitary Sewer	Metro Waste Control Board	City of Lauderdale	4th Quarter Sewer Costs-PACAL	516.93
0	03/12/2015	Sanitary Sewer	Metro Waste Control Board	Metropolitan Council	Waste Water	216,917.83
Metro Waste Control Board Total:						217,434.76
0	03/04/2015	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2015 Post Emplo	126.78
MN State Retirement Total:						126.78
0	03/04/2015	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.03.2015 MNDCP De	93.73
MNDCP Def Comp Total:						93.73
0	03/10/2015	Sanitary Sewer	Operating Supplies	McMaster-Carr-CC	Water Meter Supplies	146.56
0	03/10/2015	Sanitary Sewer	Operating Supplies	Staples-CC	No Receipt-L. Miller	21.40
0	03/10/2015	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Padlock	29.96
Operating Supplies Total:						197.92
0	03/04/2015	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	722.01
0	03/04/2015	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2015 PERA Catcl	60.29
PERA Employee Ded Total:						782.30
0	03/04/2015	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 PERA Empl	69.56
0	03/04/2015	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera additio	111.06
0	03/04/2015	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	722.01
PERA Employer Share Total:						902.63
0	03/05/2015	Sanitary Sewer	Professional Services	Ecoenvelopes, LLC	January Utility Bills Data Processing,	208.26
76768	03/05/2015	Sanitary Sewer	Professional Services	ESRI, Inc.	Use Licenses-ArcGIS	692.78
0	03/05/2015	Sanitary Sewer	Professional Services	Gopher State One Call	FTP Tickets	98.90
76863	03/12/2015	Sanitary Sewer	Professional Services	Onsite Medical Service, Inc.	Audiometer Exams	88.00
76865	03/12/2015	Sanitary Sewer	Professional Services	Pipe Services Inc	Sanitary Sewer TV Inspection	5,388.08
Professional Services Total:						6,476.02

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/04/2015	Sanitary Sewer	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Jan 2015	11.52
Sales Tax Payable Total:						11.52
0	03/04/2015	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2015 State Incom	546.93
State Income Tax Total:						546.93
76880	03/12/2015	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 771707201	79.98
Telephone Total:						79.98
76858	03/12/2015	Sanitary Sewer	Training	MN Pollution Control Agency	Wastewater Training-Luger	300.00
76858	03/12/2015	Sanitary Sewer	Training	MN Pollution Control Agency	Wastewater Training-Ross	300.00
76858	03/12/2015	Sanitary Sewer	Training	MN Pollution Control Agency	Wastewater Training-Ryan Johnson	300.00
Training Total:						900.00
76785	03/05/2015	Sanitary Sewer	Union Dues Deduction	Local Union 49	PR Batch 00001.03.2015 IOUE Unio	113.88
Union Dues Deduction Total:						113.88
Fund Total:						234,771.84
76765	03/05/2015	Singles Program	Operating Supplies	Shirley Detmer	Singles Supplies Reimbursement	10.00
76802	03/05/2015	Singles Program	Operating Supplies	Ron Rieschl	Singles Supplies Reimbursement	15.00
Operating Supplies Total:						25.00
Fund Total:						25.00
0	03/04/2015	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Federal Incc	95.45
Federal Income Tax Total:						95.45
0	03/04/2015	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	53.44
0	03/04/2015	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	12.49

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	65.93
0	03/04/2015	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	53.44
0	03/04/2015	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	12.49
					FICA Employers Share Total:	65.93
76799	03/05/2015	Solid Waste Recycle	HSA Employer	Premier Bank	PR Batch 00001.03.2015 HSA Emplo	60.01
					HSA Employer Total:	60.01
76795	03/05/2015	Solid Waste Recycle	Medical Ins Employer	NJPA	Health Insurance Premium for Jan 20	110.15
					Medical Ins Employer Total:	110.15
0	03/04/2015	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2015 Post Emplo	8.54
					MN State Retirement Total:	8.54
0	03/04/2015	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	55.49
					PERA Employee Ded Total:	55.49
0	03/04/2015	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	55.49
0	03/04/2015	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera additio	8.54
					PERA Employer Share Total:	64.03
0	03/12/2015	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	34,955.42
					Professional Services Total:	34,955.42
0	03/04/2015	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2015 State Incom	42.68
					State Income Tax Total:	42.68
					Fund Total:	35,523.63

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/05/2015	Special "10" Fund	Professional Service	North Suburban Community Found	Lawful Gambling-10% Proceeds	20,000.00
					Professional Service Total:	20,000.00
					Fund Total:	20,000.00
76853	03/12/2015	Storm Drainage	Evergreen Park Drainage Improv	Lillie Suburban Newspaper Inc	Notice-Acct: 000262	67.43
					Evergreen Park Drainage Improv Total:	67.43
0	03/04/2015	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Federal Incc	1,050.24
					Federal Income Tax Total:	1,050.24
0	03/04/2015	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	697.08
0	03/04/2015	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	163.04
					FICA Employee Ded. Total:	860.12
0	03/04/2015	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	697.08
0	03/04/2015	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	163.04
					FICA Employers Share Total:	860.12
76799	03/05/2015	Storm Drainage	HSA Employer	Premier Bank	PR Batch 00001.03.2015 HSA Emplo	139.99
					HSA Employer Total:	139.99
76795	03/05/2015	Storm Drainage	Medical Ins Employer	NJPA	Health Insurance Premium for Jan 20	257.02
					Medical Ins Employer Total:	257.02
0	03/04/2015	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2015 Post Emplo	107.91
					MN State Retirement Total:	107.91
0	03/04/2015	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.03.2015 MNDCP De	10.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MNDP Def Comp Total:						10.00
76829	03/12/2015	Storm Drainage	Operating Supplies	Cemstone Products Co, Inc.	Concrete Block	390.00
0	03/05/2015	Storm Drainage	Operating Supplies	Fastenal Company Inc.	Leaf Box	22.04
0	03/10/2015	Storm Drainage	Operating Supplies	Fastenal-CC	Fasteners	5.60
0	03/10/2015	Storm Drainage	Operating Supplies	Grainger-CC	Antiseptic Supplies	76.02
76886	03/12/2015	Storm Drainage	Operating Supplies	Warning Lites of MN, Inc.	Rollup Braces	164.00
Operating Supplies Total:						657.66
0	03/04/2015	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	701.39
PERA Employee Ded Total:						701.39
0	03/04/2015	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera additio	107.91
0	03/04/2015	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	701.39
PERA Employer Share Total:						809.30
0	03/05/2015	Storm Drainage	Professional Services	Ecoenvelopes, LLC	January Utility Bills Data Processing,	208.26
76768	03/05/2015	Storm Drainage	Professional Services	ESRI, Inc.	Use Licenses-ArcGIS	692.78
0	03/05/2015	Storm Drainage	Professional Services	Gopher State One Call	FTP Tickets	98.90
76863	03/12/2015	Storm Drainage	Professional Services	Onsite Medical Service, Inc.	Audiometer Exams	99.00
76879	03/12/2015	Storm Drainage	Professional Services	Sheila Stowell	PWET Meeting Minutes	231.25
76879	03/12/2015	Storm Drainage	Professional Services	Sheila Stowell	Mileage Reimbursement	5.00
Professional Services Total:						1,335.19
0	03/04/2015	Storm Drainage	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Jan 2015	5.58
Sales Tax Payable Total:						5.58
0	03/04/2015	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2015 State Incom	459.69
State Income Tax Total:						459.69
76785	03/05/2015	Storm Drainage	Union Dues Deduction	Local Union 49	PR Batch 00001.03.2015 IOUE Unioi	132.00
Union Dues Deduction Total:						132.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/12/2015	Storm Drainage	Utilities	Xcel Energy	Arona Lift Station	18.23
					Utilities Total:	18.23
					Fund Total:	7,471.87
0	03/04/2015	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Federal Incc	501.55
					Federal Income Tax Total:	501.55
0	03/04/2015	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	413.86
0	03/04/2015	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	96.77
					FICA Employee Ded. Total:	510.63
0	03/04/2015	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	96.77
0	03/04/2015	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	413.86
					FICA Employers Share Total:	510.63
76775	03/05/2015	Telecommunications	HRA Employer	ING ReliaStar	PR Batch 00001.03.2015 HRA Empl	161.49
					HRA Employer Total:	161.49
76799	03/05/2015	Telecommunications	HSA Employee	Premier Bank	PR Batch 00001.03.2015 HSA Empl	9.13
					HSA Employee Total:	9.13
76799	03/05/2015	Telecommunications	HSA Employer	Premier Bank	PR Batch 00001.03.2015 HSA Emplo	50.00
					HSA Employer Total:	50.00
76795	03/05/2015	Telecommunications	Medical Ins Employee	NJPA	Health Insurance Premium for Jan 20	256.18
					Medical Ins Employee Total:	256.18
76795	03/05/2015	Telecommunications	Medical Ins Employer	NJPA	Health Insurance Premium for Jan 20	753.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Medical Ins Employer Total:						753.95
0	03/04/2015	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2015 Post Emplo	67.04
MN State Retirement Total:						67.04
0	03/04/2015	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.03.2015 MNDCP De	335.00
MNDCP Def Comp Total:						335.00
0	03/10/2015	Telecommunications	Operating Supplies	Best Buy- CC	Power Point Presentation Clicker	42.84
Operating Supplies Total:						42.84
0	03/04/2015	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	435.78
PERA Employee Ded Total:						435.78
0	03/04/2015	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	435.78
0	03/04/2015	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera additio	67.04
PERA Employer Share Total:						502.82
0	03/04/2015	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2015 State Incom	223.34
State Income Tax Total:						223.34
Fund Total:						4,360.38
76831	03/12/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink Communications	Telephone	17.71
76830	03/12/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	76.24
76830	03/12/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	107.36
76830	03/12/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	97.89
76847	03/12/2015	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Telephone	2,849.05
PSTN-PRI Access/DID Allocation Total:						3,148.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						3,148.25
0	03/12/2015	TIF District #17-Twin Lakes	Professional Services	SRF Consulting Group, Inc.	I-35W Interchange at Cleveland	22,816.26
0	03/12/2015	TIF District #17-Twin Lakes	Professional Services	SRF Consulting Group, Inc.	Twin Lakes Traffic Volume Update	943.25
0	03/12/2015	TIF District #17-Twin Lakes	Professional Services	SRF Consulting Group, Inc.	Twin Lakes AUAR Update	8,035.27
Professional Services Total:						31,794.78
Fund Total:						31,794.78
76751	03/05/2015	Water Fund	Accounts Payable	TOM ASHWORTH	Refund Check	46.63
76756	03/05/2015	Water Fund	Accounts Payable	GARY BORYCZKA	Refund Check	279.56
76764	03/05/2015	Water Fund	Accounts Payable	STEVEN & BARBARA DEMLOW	Refund Check	5.94
76769	03/05/2015	Water Fund	Accounts Payable	RICHARD FLESHER	Refund Check	344.78
76782	03/05/2015	Water Fund	Accounts Payable	DIANE LAW	Refund Check	19.32
76801	03/05/2015	Water Fund	Accounts Payable	REMAX SPECIALIST ANDY SK	Refund Check	122.48
76806	03/05/2015	Water Fund	Accounts Payable	JASON SCOTT	Refund Check	85.07
76810	03/05/2015	Water Fund	Accounts Payable	SCOTT & ALLIE SHINNICK	Refund Check	220.99
76812	03/05/2015	Water Fund	Accounts Payable	RON & JILL SMOTHERS	Refund Check	83.88
76813	03/05/2015	Water Fund	Accounts Payable	MRS. ELLERD SOLFEST	Refund Check	19.57
Accounts Payable Total:						1,228.22
0	03/12/2015	Water Fund	Clothing	Robert Luger	Boots Reimbursement	179.99
0	03/12/2015	Water Fund	Clothing	Michael Ross	Boots Reimbursement	154.99
Clothing Total:						334.98
0	03/04/2015	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Federal Incc	1,748.92
Federal Income Tax Total:						1,748.92
0	03/04/2015	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	1,019.60
0	03/04/2015	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	238.44
FICA Employee Ded. Total:						1,258.04
0	03/04/2015	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 FICA Empl	1,019.60
0	03/04/2015	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2015 Medicare E	238.44

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	1,258.04
76775	03/05/2015	Water Fund	HRA Employer	ING ReliaStar	PR Batch 00001.03.2015 HRA Emplc	551.00
					HRA Employer Total:	551.00
76799	03/05/2015	Water Fund	HSA Employee	Premier Bank	PR Batch 00001.03.2015 HSA Emplc	49.52
					HSA Employee Total:	49.52
76799	03/05/2015	Water Fund	HSA Employer	Premier Bank	PR Batch 00001.03.2015 HSA Emplo	31.24
					HSA Employer Total:	31.24
0	03/05/2015	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.03.2015 ICMA Defe	65.02
					ICMA Def Comp Total:	65.02
76795	03/05/2015	Water Fund	Medical Ins Employee	NJPA	Health Insurance Premium for Jan 20	363.93
					Medical Ins Employee Total:	363.93
76795	03/05/2015	Water Fund	Medical Ins Employer	NJPA	Health Insurance Premium for Jan 20	1,971.66
					Medical Ins Employer Total:	1,971.66
0	03/04/2015	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2015 Post Emplo	161.84
					MN State Retirement Total:	161.84
0	03/04/2015	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.03.2015 MNDCP De	162.52
					MNDCP Def Comp Total:	162.52
76753	03/05/2015	Water Fund	Operating Supplies	Batteries Plus Bulbs #209	12V Batteries	19.95
					Operating Supplies Total:	19.95
0	03/04/2015	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	861.69
0	03/04/2015	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2015 PERA Catcl	111.91

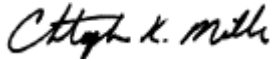
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employee Ded Total:						973.60
0	03/04/2015	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 PERA Empl	129.13
0	03/04/2015	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera additio	132.59
0	03/04/2015	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2015 Pera Emplo	861.69
PERA Employer Share Total:						1,123.41
0	03/05/2015	Water Fund	Professional Services	Ecoenvelopes, LLC	January Utility Bills Data Processing,	208.26
0	03/12/2015	Water Fund	Professional Services	Ferguson Waterworks #2516	Water Meter Suplies	1,715.00
0	03/05/2015	Water Fund	Professional Services	Gopher State One Call	FTP Tickets	98.90
76863	03/12/2015	Water Fund	Professional Services	Onsite Medical Service, Inc.	Audiometer Exams	88.00
76887	03/12/2015	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Location Service	614.96
Professional Services Total:						2,725.12
76877	03/12/2015	Water Fund	St. Paul Water	St. Paul Regional Water Services	Water	315,643.85
St. Paul Water Total:						315,643.85
0	03/04/2015	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2015 State Incom	714.29
State Income Tax Total:						714.29
0	03/04/2015	Water Fund	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Jan 2015	13,025.87
State Sales Tax Payable Total:						13,025.87
76880	03/12/2015	Water Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	990.27
0	03/10/2015	Water Fund	Telephone	Vesta AT&T-CC	Utility On-Call Telephone	54.43
0	03/10/2015	Water Fund	Telephone	Vesta AT&T-CC	Credit	-5.44
Telephone Total:						1,039.26
76857	03/12/2015	Water Fund	Training	MN AWWA-Mn Dept of Health	Water Operator Training-Coone	175.00
76857	03/12/2015	Water Fund	Training	MN AWWA-Mn Dept of Health	Water Operator Training-Luger	175.00
76857	03/12/2015	Water Fund	Training	MN AWWA-Mn Dept of Health	Water Operator Training-Ross	175.00
76857	03/12/2015	Water Fund	Training	MN AWWA-Mn Dept of Health	Water Operator Training-Wendel	207.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Training Total:	732.00
76785	03/05/2015	Water Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.03.2015 IOUE Union	183.12
					Union Dues Deduction Total:	183.12
0	03/10/2015	Water Fund	Water Meters	AutoZone-CC	Water Meter Van Supplies	5.35
0	03/10/2015	Water Fund	Water Meters	Menards-CC	Meter Van Supplies	70.57
					Water Meters Total:	75.92
					Fund Total:	345,441.32
0	03/12/2015	Workers Compensation	Code Enforcement Claims	SFM	Work Comp. Administration	527.50
					Code Enforcement Claims Total:	527.50
0	03/04/2015	Workers Compensation	Fire Department Claims	SFM-Non Bank	Work Comp Claims-Feb	5,417.84
					Fire Department Claims Total:	5,417.84
0	03/12/2015	Workers Compensation	Police Patrol Claims	SFM	Work Comp. Administration	1,055.00
0	03/04/2015	Workers Compensation	Police Patrol Claims	SFM-Non Bank	Work Comp Claims-Feb	2,269.27
					Police Patrol Claims Total:	3,324.27
0	03/12/2015	Workers Compensation	Professional Services	SFM	Work Comp. Administration	130.00
0	03/12/2015	Workers Compensation	Professional Services	WCRA	Premium Installment	5,130.48
					Professional Services Total:	5,260.48
0	03/04/2015	Workers Compensation	Water Department Claims	SFM-Non Bank	Work Comp Claims-Feb	359.00
					Water Department Claims Total:	359.00
					Fund Total:	14,889.09

REQUEST FOR COUNCIL ACTION

Date: 03/23/2015
Item No.: 8.b

Department Approval



City Manager Approval



Item Description: Approve 2015 Business and Other Licenses

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration:

Massage Therapist License

Salena Cook-Rodriguez
Massage Xcape
1767 Lexington Ave N
Roseville, MN 55113

POLICY OBJECTIVE

Required by City Code

FINANCIAL IMPACTS

The correct fees were paid to the City at the time the application(s) were made.

STAFF RECOMMENDATION

Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff recommends approval of the license(s) pending successful background checks.

REQUESTED COUNCIL ACTION

Motion to approve the business and other license application(s) pending successful background checks.

Prepared by: Chris Miller, Finance Director
Attachments: A: Applications



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☒ New License ☐ Renewal For the License Year Ending June 30, 2015

1. Full Legal Name (Please Print) Cook-Rodriguez Salena Marie
(Last) (First) (Middle)

2. Home Address _____
(Street) (City) (State) (Zip)

3. Telephone (_____) ☒ Cell ☐ Home ☐ Work

4. Date of Birth (mm/dd/yyyy) _____

5. Email Address _____

6. Driver's License Number _____ State of Issuance _____

7. Ethnicity: _____

8. Sex: _____

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Xcape 1767 Lexington Ave. N, Roseville MN 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☒ Yes Coon Rapids ☐ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on the back of this page.
☐ Yes ☒ No ☐ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature Salena Cook Date 3/17/15

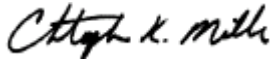
Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00 (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 03/23/2015
Item No.: 8.c

Department Approval



City Manager Approval



Item Description: Approve Local Consent to the Knights of Columbus for their Consumption and Display of Intoxication Liquor Permit

BACKGROUND

The Knights of Columbus organization has applied for a renewal of their State of Minnesota Consumption and Display of Intoxicating Liquor Permit for 2233 N. Hamline Avenue, Suite B-12. Local consent is required before the State will issue the permit. The Knights of Columbus has held this Permit since 1988.

Traditionally known as a 'Bottle Club' or 'Set-Up' license, the Consumption and Display of Intoxicating Liquor permit allows members of the Knights of Columbus that are of legal drinking age to gather at a specified location and bring their own alcohol to combine with either their own mixing beverages or to purchase mixing beverages on the premises. The permit does not authorize the sale of alcohol.

Per State Statutes, the permit is valid from April 1st to March 31st of the following year.

POLICY OBJECTIVE

Required by City Code

FINANCIAL IMPACTS

The revenue that is generated from the license fees collected is used to offset the cost of police compliance checks, background investigations, enforcement of liquor laws, and license administration.

STAFF RECOMMENDATION

It is recommended that Local Consent be granted to the Knights of Columbus for their Consumption and Display of Intoxicating Liquor Permit for the period April 1, 2015 thru March 31, 2016.

REQUESTED COUNCIL ACTION

Motion approving Local Consent for the Knights of Columbus Consumption and Display of Intoxicating Liquor permit at 2233 North Hamline, Suite B-12; for the period April 1, 2015 thru March 31, 2016.

Prepared by: Chris Miller, Finance Director
Attachments: A: Permit Application



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement
445 Minnesota Street, Suite 222
St. Paul, MN 55101
651-201-7512

Attachment A

RENEWAL OF CONSUMPTION AND DISPLAY PERMIT

Permit Fee \$250 (Renewal Date: April 1)

ID# 1285	License Code	CDPRV
Nazareth Council Inc.		
Knights of Columbus 4021		
2233 N Hamline Ave/Suite B-12		
Roseville	MN	55113-5010
Business Phone 6516310538		

IF NAME AND ADDRESS
SHOWN ARE NOT
CORRECT, MAKE
CHANGES BELOW

Worker's Comp. Ins. Name No Employees Policy # _____ Policy Period _____

City/County where permit approved _____

Licensee Name _____

Address, City, State, Zip _____

Business Phone _____ Email _____

By signing this renewal application, applicant certifies that there has been no change in ownership, corporate officers, bylaws, membership, partners, home addresses, or telephone numbers. If changes have occurred during the past 12 months, please give details on the back of this renewal, then sign below.

Applicant's signature on this renewal confirms the following: Failure to report any of the following will result in fines.

1. Applicant confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
2. Applicant confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
3. Applicant confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on the back of this renewal, then sign below.
4. Applicant confirms that workers compensation insurance is in effect for the full license period.
5. Applicant confirms, no club on-sale intoxicating liquor license is held.
6. Applicant confirms business premises are separate from any other business establishment.

Licensee Signature [Signature] Date 3/12/15
(Signature certifies all application information to be correct and permit has been approved by city/county.)

City Clerk/County Signature _____ Date _____
(Signature certifies that a consumptions and display permit has been approved by the city/county as stated above.)

**MAKE CHECKS PAYABLE TO: DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT
AND RETURN WITH APPLICATION**

Amount Received _____

Indicate below changes of corporate officers, partners, home addresses or telephone numbers:

No Change

Report below details of liquor law violations (civil or criminal) that have occurred within the last five years.
(Dates, offenses fines or other penalties, including alcohol penalties):

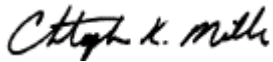
Report below details involving any license rejections or revocations:

City/County Comments:

REQUEST FOR COUNCIL ACTION

Date: 3/23/2015
Item No.: 8.d

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount	Budget / CIP
Police	Dodge of Burnsville	Unmarked Squad (a)	\$ 19,790	CIP
Police	Dodge of Burnsville	Marked Squads – 5 (a)	127,165	CIP
IT	Datalink Corporation	Cisco Smartnet Support (b)	17,352.77	Budget

Comments/Description:

- a) Purchased off the State Bid Contract.
- b) Maintenance and support of the City's telephone system to cover licensing, hardware, and software upgrades.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and, if applicable, authorize the trade-in/sale of surplus items.

25 **REQUESTED COUNCIL ACTION**

26 Motion to approve the attached list of general purchases and contracts for services and where
27 applicable; the trade-in/sale of surplus equipment.

28

29

Prepared by: Chris Miller, Finance Director

Attachments: A: 2015 CIP Purchase Summary

30

City of Roseville

2015 Capital Improvement Plan Summary

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Budget Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Vehicles	Police	Marked squad replacement (5)	\$ 165,000		\$ -	\$ -
Vehicles	Police	Unmarked vehicles (1)	24,000		-	-
Vehicles	Fire	Staffed engine replacement	525,000		230,439	294,561
Vehicles	Fire	Medic unit	55,000		-	-
Vehicles	Engineering	Vehicle #303 Survey Crew	30,000		-	-
Vehicles	Streets	Vehicle #104: 1-ton pickup	33,000		-	-
Vehicles	Streets	Vehicle #155 Sterling 3-ton w/ plow	180,000	3/2/2015	-	-
Vehicles	Streets	Vehicle #159 Crafcro router	10,000		-	-
Vehicles	Engineering Services	Vehicle for ROW Specialist	20,000	1/26/2015	-	-
Vehicles	Sanitary Sewer	Vehicle #201 Jetter/Vactor	350,000	3/2/2015	-	-
Total Vehicles			\$ 1,392,000		\$ 230,439	\$ 294,561
Equipment	Central Services	Postage Machine/Copier Rental	\$ 77,840		\$ 7,343	\$ 70,497
Equipment	Police	Computer equipment	7,400		-	-
Equipment	Police	Office furniture	2,100		-	-
Equipment	Police	Patrol area cubicles	7,400		-	-
Equipment	Police	Laptop replacement for squads	126,075		-	-
Equipment	Police	Printer replacement for squads	7,210		-	-
Equipment	Police	Non-lethal weapons	1,600		-	-
Equipment	Police	Long-gun parts	3,090		530	2,560
Equipment	Police	Sidearm parts	2,060		-	-
Equipment	Police	Tactical gear	5,150		-	-
Equipment	Police	SWAT vests	6,180		-	-
Equipment	Police	Cell phone extraction device	6,000		-	-
Equipment	Police	Crime scene equipment	1,000		-	-
Equipment	Police	Bite suit	1,545		-	-
Equipment	Police	Defibrillators	1,575		-	-
Equipment	Police	Radar units	4,120		-	-
Equipment	Police	Stop sticks	1,030		-	-
Equipment	Police	Rear transport seats	2,705		-	-
Equipment	Police	Control boxes	4,000		-	-
Equipment	Police	Visabars	8,250		-	-
Equipment	Police	Radio equipment	15,500		-	-
Equipment	Fire	Weather and traffic protection	21,000		640	20,360
Equipment	Streets	Street signs	50,000	Various	-	-
Equipment	Streets	Mower/ Snow blower combo	35,000	3/2/2015	-	-
Equipment	Maintenance Garage	Vehicle analyzer	1,000		-	-
Equipment	Maintenance Garage	Brake lathe	8,300		-	-
Equipment	Maintenance Garage	Column lifts rehab/replace	2,500		-	-
Equipment	Maintenance Garage	Tire Changer/Lift	-	3/2/2015	-	-
Equipment	Park Maintenance	Belos & blower	145,000	2/9/2015	-	-
Equipment	Park Maintenance	Park security systems	150,000		-	-
Equipment	Park Maintenance	Unit #536 Jacobsen 16' mower	95,000		-	-
Equipment	Park Maintenance	Push mowers	1,000		-	-
Equipment	Park Maintenance	Unit #565 Smithco sweeper	8,000		-	-
Equipment	Skating Center	Compressors - OVAL	50,000		-	-
Equipment	Skating Center	Rental skates - OVAL	5,000		-	-
Equipment	Skating Center	Perimeter fence pads - OVAL	35,000		-	-
Equipment	Communications	Council Chambers camera replacement	80,000		-	-
Equipment	Information Technology	Computers, monitors printers	116,315	Various	29,191	87,124
Equipment	Information Technology	Network: servers, routers, etc.	215,325		-	-
Equipment	Water	Water meters, AMR system	600,000		-	84
Equipment	Storm Drainage	Replace Flail Mower (2014 CIP)	-	3/2/2015	-	-
Equipment	Storm Drainage	Replace Unit #164 Turf gator	10,000		-	-
Equipment	Storm Drainage	Portable generator	100,000		-	-
Equipment	Storm Drainage	Tractor/snowblower	35,000	3/2/2015	-	-
Equipment	Golf Course	Gas pump and tank replacement	10,000		-	-
Equipment	Golf Course	Course netting/deck/shelter	8,000		-	-
Equipment	Golf Course	Cushman #1 and #2	28,000		-	-
Total Equipment			\$ 2,101,270		\$ 37,704	\$ 180,625

City of Roseville

2015 Capital Improvement Plan Summary

Updated February 28, 2015

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Budget Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Bldgs & Infrastructure	General Facilities	VAV's heat/cool	\$ 15,000		\$ -	\$ -
Bldgs & Infrastructure	General Facilities	VAV's cool	10,000		-	-
Bldgs & Infrastructure	General Facilities	Update flooring: City Hall & PD	25,000		-	-
Bldgs & Infrastructure	General Facilities	Update restrooms: City Hall	30,000		-	-
Bldgs & Infrastructure	General Facilities	LED conversion: City Hall	50,000		-	-
Bldgs & Infrastructure	General Facilities	Brimhall gymnasium improvements	80,800		-	-
Bldgs & Infrastructure	General Facilities	Central Park gymnasium improvements	5,000		-	-
Bldgs & Infrastructure	General Facilities	Gymnastics center improvements	10,000		-	-
Bldgs & Infrastructure	Street Lighting	General replacement - streetlight fixtures	25,000		-	-
Bldgs & Infrastructure	Skating Center	Rubber flooring in locker room - Arena	8,000		-	-
Bldgs & Infrastructure	Skating Center	Dehumidification system - Arena	87,500		-	-
Bldgs & Infrastructure	Skating Center	Scoreboard (large) - Arena	30,000		-	-
Bldgs & Infrastructure	Skating Center	Garage doors - OVAL	12,000		-	-
Bldgs & Infrastructure	Pathways	Pathway Maintenance	180,000		750	179,250
Bldgs & Infrastructure	Information Technology	Office furniture	25,000		-	-
Bldgs & Infrastructure	License Center	Electrical improvements	4,500		-	-
Bldgs & Infrastructure	License Center	Kitchen improvements	5,500		-	-
Bldgs & Infrastructure	Comm Development	Office furniture	500		-	-
Bldgs & Infrastructure	Pavement Mangement	Mill & Overlay	1,000,000		-	-
Bldgs & Infrastructure	Pavement Mangement	MSA Street Construction / Overlay	1,000,000		-	-
Bldgs & Infrastructure	Park Improvements	Park Renewal Program	4,743,750		-	-
Bldgs & Infrastructure	Park Improvements	Park Improvement Program	40,000		-	-
Bldgs & Infrastructure	Water	Water system improvements	800,000		-	-
Bldgs & Infrastructure	Water	Booster station improvements	354,000		-	-
Bldgs & Infrastructure	Sanitary Sewer	Sanitary Sewer improvements	1,000,000		-	-
Bldgs & Infrastructure	Sanitary Sewer	I & I reduction, Lift station repairs	665,000		-	-
Bldgs & Infrastructure	Storm Drainage	Pond Improvements, sewer replacement	650,000		-	-
Bldgs & Infrastructure	Golf Course	Course improvements	5,000		-	-
Bldgs & Infrastructure	Golf Course	Parking lot improvements	8,000		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse: general upkeep and repairs	8,000		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse roof replacement	33,000		-	-
Total Buildings & Infrastructure			\$10,910,550		\$ 750	\$ 179,250
Total - All 2015 <u>Funded</u> CIP Items			\$14,403,820		\$ 268,893	\$ 654,436

REQUEST FOR COUNCIL ACTION

Date: March 23, 2015
Item No.: 8.e

Department Approval



City Manager Approval



Item Description: Fire Department & Allina Health Emergency Medical Services Medical Direction and Oversight Contract Extension Agreement

BACKGROUND

The Fire Department provides medical first response to the community more than 3600 times annually. Firefighters are trained to provide medical treatments including medications at the Advanced Emergency Medical Technician (EMT) level. Allina Health Emergency Medical Services is the agent that has billing authority for emergency medical transportation within the City of Roseville and has agreed to provide the Fire Department services, including medical oversight and education.

In 2014 the City of Roseville entered into a two year contract with Allina for medical direction and educational services. Council extended this contract for ninety days through March of 2015 to allow for continued contract negotiations. The extension is set to expire on March 31, 2015.

The two parties have agreed to terms of a contract for the remainder on 2015.

FINANCIAL IMPACTS

For services provided for medical oversight and education, Roseville Fire Department, through the attached contract, will pay Allina Health Emergency Medical Services the amount of \$1294.39 for services through December 31, 2015.

STAFF RECOMMENDATION

Staff recommends Council authorize the Fire Department to enter in to a contract extension with Allina Health Emergency Medical Services for medical oversight and education through December 31, 2015.

REQUESTED COUNCIL ACTION

Authorize the Fire Department to enter into a contract extension with Allina Health Emergency Medical Services for medical oversight and education through December 31, 2015.

Prepared by: Timothy O'Neill, Fire Chief

Agreement

This Agreement is made and entered into this date, **April 1, 2015** by and between Allina Health System, a Minnesota non-profit corporation, d/b/a **Allina Hospitals and Clinics (“Allina Health Emergency Medical Services”)** located at 167 Grand Avenue, St. Paul, Minnesota 55102 and **the City of Roseville (“Roseville”)** having principal offices at **2660 Civic Center Dr. Roseville Minnesota 55113**.

Witnesseth

WHEREAS, Roseville, through its Fire Department, is an entity engaged in providing emergency response, care and treatment services to patients; and

WHEREAS, Allina Health Emergency Medical Services, by legislative authority of the Public Service Area Statute, is the Advanced Life Support (“ALS”) and/or Basic Life Support (“BLS”) service provider in the City of Roseville and has the personnel and resources to provide medical direction oversight to the Roseville Fire Department; and

WHEREAS, Roseville wishes to utilize medical direction oversight in the manner and to the extent set forth in this Agreement and the attachments hereto;

NOW, THEREFORE, the parties hereto hereby agree as follows:

1. Medical Direction Oversight. Allina Health Emergency Medical Services hereby agrees to provide medical direction oversight to the Roseville Fire Department throughout the term of this Agreement. For the purposes of this Agreement, medical direction oversight will include:
 - a. approving standards for training and orientation of personnel that impact patient care;
 - b. approving standards for purchasing equipment and supplies that impact patient care;
 - c. establishing standing orders for pre-hospital care;
 - d. approving triage, treatment, and transportation protocols;
 - e. participating in the development and operation of continuous quality improvement programs;
 - f. establishing procedures for the administration of medications;
 - g. maintaining the quality of care according to the standards and procedures established under clauses (a) to (f); and
 - h. administration packages and training as specified in Exhibit A.

In consideration for the foregoing medical direction oversight and the services and benefits designated in Provision 5 and 8 below Roseville

shall pay Allina Health Emergency Medical Services the amount of \$2,712.62 ("Basic Fee"). The Basic Fee shall be billed and paid quarterly in the amount of \$387.52.

2. Contract Administration. Communications between Roseville and Allina Health Emergency Medical Services shall be coordinated through: i) the District Operations Manager, the lead Emergency Medical Services ("EMS") instructor assigned to Roseville Fire Department and/or the External Education Supervisor of Allina Health Emergency Medical Services, and ii) the Roseville Fire Department Administration designee. Physician medical direction oversight will be provided through the Allina Health Emergency Medical Services Medical Director and such other physicians as Allina Health Emergency Medical Services may contract with from time-to-time for such services.
3. Additional Services. In addition to the medical director oversight identified above, Allina Health Emergency Medical Services shall make available other services including, but not limited to, those services set forth in Exhibit B attached hereto. Any additional services beyond those listed in Exhibit B shall require the parties mutual agreement before such services are provided.
4. East Metro SWAT Medical Program. Allina Health Emergency Medical Services acknowledges that the Roseville Fire Department in cooperation and coordination with the East Metro SWAT Team will provide emergency response, stand-by coverage, team member training, equipment purchase, and standard development for the multiple agency East Metro SWAT team. Allina Health Emergency Medical Services acknowledges that it is the intention of Roseville that members of the SWAT medical team will operate under Emergency Medical Technician ("EMT") advanced protocols as established and approved by Allina Health Emergency Medical Services as part of this agreement.
5. Paramedic Certification. The Roseville Fire Department has employees that are certified at the level of "Paramedic". Allina Health Emergency Medical Services will provide access to educational content to assist in meeting continuing education requirements to maintain their "Paramedic" certification level. Education may be offered online or in person at the Roseville Fire Department or at various Allina Health Emergency Medical Services locations.
6. Roseville Fire Department. Roseville shall be solely responsible for the direction and control of its employees and the services provided by its employees when they are engaged in providing emergency response, care and treatment services to patients. Allina Health Emergency Medical Services shall not be liable for the acts of Roseville, the East Metro SWAT Medical team, or its respective employees.
7. Allina Health Emergency Medical Services. Allina Health Emergency Medical Services shall be solely responsible for the direction and control of its

employees and the services provided by its employees when they are engaged in providing emergency response, care and treatment services to patients within the City of Roseville. The City of Roseville shall not be liable for the acts of Allina Health Emergency Medical Services or its employees.

8. Allina Health Emergency Medical. To the extent permitted by applicable law, Allina Health EMS will provide to Roseville Fire Department the supplies and drugs necessary to replace those used for the treatment and care of a patient treated or transported by Allina Health EMS. The provision of any medications to any patient by Allina Health EMS or Roseville Fire Department will be consistent with applicable drug protocols established by the Medical Director. Roseville Fire Department will not bill any patient or third party payer for any supplies or drugs provided pursuant to this paragraph.

9. Fee. In exchange for services provided under Provision 3 above by Allina Health Emergency Medical Services, Roseville shall pay Allina Health Emergency Medical Services, in addition to the Basic Fee, the amount for such service set forth in Exhibit B, or if not listed in Exhibit B the amount agreed to by the parties. Payment should be made to Allina Health Emergency Medical Services within 30 days of invoice dates.

10. Term and Termination. This Agreement shall be in effect until December 31, 2015. Notwithstanding the foregoing, either party may, with or without cause, terminate this Agreement prior to December 31, 2015, by delivering written notice thereof to the other party at least 30 days prior to such earlier termination date. The termination notice shall state the date of such earlier termination and shall be delivered by U.S. mail to the other party at the address for such party set forth on page 1 of this Agreement. In the event that this agreement terminates prior to December 31, 2015, Allina Health Emergency Medical Services shall refund to Roseville the unearned portion of the Basic Fee.

11. Insurance.

- a. Allina Health Emergency Medical Transportation. Allina Health Emergency Medical Services agrees to maintain such policies of insurance, self-insurance reserves, or combinations thereof in amounts not less than \$1,000,000.00 per occurrence and \$3,000,000.00 umbrella coverage. In addition, Allina Health Emergency Medical Services agrees to hold harmless and indemnify Roseville from any and all liability which may incur as a result of the negligent act or intentional misconduct of any Allina Health Emergency Medical Services employee providing services pursuant to this Agreement.
- b. Roseville Fire Department. Roseville agrees to maintain such policies of insurance, self-insurance reserves, or combinations thereof in amounts not less than \$1,500,000.00 per occurrence. In addition, Roseville agrees to hold harmless and indemnify Allina

Health Emergency Medical Services from any and all liability which may incur as a result of the negligent act or intentional misconduct of any Roseville Fire Department employee providing services pursuant to this Agreement; provided however, that Roseville shall not be required to pay any amount in excess of the limits of liability established in Minnesota Statutes Chapter 466.

12. Independent Contractor. In performing the medical direction oversight provided for under this Agreement, Allina Health Emergency Medical Services is acting as an independent contractor, not as an employee or agent of The City of Roseville, and nothing contained herein shall be construed to constitute Allina Health Emergency Medical Services and Roseville as partners.
13. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.
14. Statutory Limitation. Nothing contained herein shall constitute a waiver of any defense or limitation on liability provided by Minnesota Statutes Chapter 466, or other applicable state or federal law. No person shall be considered as a third party beneficiary of this Agreement.
15. Monthly Pre-Course Preparation & Coordination for refresher training In the event that Roseville requests, and Allina Health Emergency Medical Services provides, services in excess of the hours specified in Exhibit A, Roseville agrees to pay Allina Health Emergency Medical Services, in addition to the Basic Fee, a per hour fee for such additional hours at the hourly rate set forth in Exhibit A. The quality of all training materials and instruction will meet or exceed professional standards for EMS training.

AHEMS will deliver all of the training materials for each training session two weeks prior to the start of each subject matter.

Within thirty (30) days of the last training session, Roseville will return course evaluations and course rosters to AHEMS. These will be held on file in accordance with EMSRB rules.
16. Advanced Skill Training. In the event that Roseville requests and Allina Health Emergency Medical Direction approves additional advanced variances outside of what is listed in Exhibit A, the training for the variance will be provided to the DOT certified advanced EMS instructors from the Roseville Fire Department. After successful completion of the training, the advanced instructors will then be approved to instruct the balance of the department members on the specified variance.

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the day and date first written above.

Allina Health System, d/b/a Allina Hospitals and Clinics

By: _____ Date _____
Brian LaCroix
President

By: _____ Date _____
Charles Lick M.D.
Medical Director

City of Roseville

By: _____ Date _____
Daniel J. Roe
Mayor

By: _____ Date _____
Pat Trudgeon
City Manager

EXHIBIT A

Roseville Fire Department Medical Direction and Emergency Response Oversight Agreement

Package	2015
The Medical Direction Oversight includes the following services and training:	
Medical Director	\$ 440.00 per year
- Administration – Basic Package - MD Led In-service - Use of Allina Health Emergency Medical Services Protocols	- Included - Included
- Administration – Advanced Package - Variances for: - Albuterol Nebulizer - Glucagon - IV Administration - Epinephrine Pen - ASA / Nitroglycerin Administration - King Airway - Narcan	\$ 110.00 per year
- Monthly Refresher Training of state requirements for EMT recertification, Pre-Course Preparation & Coordination for refresher training of existing members 2015 - \$27.57 / hr. x 3 hrs./mo. 2016 - \$28.95 / hr. x 3 hrs./mo.	2015 - \$744.39 (April – December)
Total Cost	\$ 1294.39

EXHIBIT B

Roseville Fire Department Medical Direction and Emergency Response Oversight Agreement – Additional Services

- Initial and Refresher Courses
 - EMT's
 - First Responders
 - Healthcare Provider CPR

*EMT/First Responder initial course NO LONGER includes
CPR renewal per EMSRB regulations*

Price List – Allina Health Emergency Medical Services (AHEMS) External Education Contracted Pricing

	2015
First Responder	
Initial Course(per person)	\$ 439.00
Refresher Course (per person)	\$ 208.00
EMT Basic	
Initial Course (per person)	\$ 986.00
Refresher Course (per person)	\$ 330.00
HealthCare Provider CPR	
Initial Course(per person)	\$ 109.00
Refresher Course (per person)	\$ 69.00
AHEMS Provided Instructor (per hour)	\$ 27.00
MD Presentation (per hour)	\$273.00

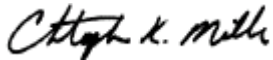
- Administration- Paramedic recertification education (\$25 per person per year)
Course work may be online, in person at Roseville Fire Department or AHEMS sites as determined by educator

Paramedic certification classes (i ACLS, PALS) available through AHEMS Internal Education for additional fee.

REQUEST FOR COUNCIL ACTION

Date: 03/23/15
Item No.: 8.f

Department Approval



City Manager Approval



Item Description: Approve Amendments to the 2014 Budget

BACKGROUND

The City annually adopts budgets on the basis set forth by State Statute, and generally accepted accounting principles. Although the City adopts a single all-encompassing budget, additional measures are necessary to show that all expenditures within the General Fund and certain Special Purpose Funds are within budget appropriations when presented in the annual financial statements.

The legal level of budgetary control (i.e. the level at which expenditures may not legally exceed appropriations) has been established at the fund level as opposed to individual programs or line-items. It is recognized that the City's Department Heads, under the approval of the City Manager, may make transfers of appropriations within the department. However, if the expenditures exceed the total fund budget a budget amendment must be shown.

It's worth noting, that these types of year-end adjustments are typical for local governments like Roseville given the size and scope of our operations and staffing levels. Rather than make numerous budget adjustments throughout the year and incur the administrative costs of monitoring the budget on a regular basis, it is customary to reflect the changes in one all-encompassing adjustment. The year-end budget adjustments typically reflect reallocated or additional costs that are offset by unbudgeted grants or donations, fees, or other revenues.

The following amendments to the 2014 Budget are submitted for Council consideration:

Fund	Expense	Amount	Description
Communications	Personal Services (a)	4,000	Budget estimate was too low
Community Development	Personal Services (b)	99,000	Costs reimbursed by the HRA

Comments:

- a) The original budget estimate for personnel costs was too low. The additional expense was offset by higher-than projected cable franchise fees.
- b) The HRA contracts with the Community Development Office to provide staffing to support the HRA's programs. These staffing costs were not originally included in the Community Development budget because they were subject to reimbursement.

30 The amendments shown above are reflected in the attached excerpts of the 2014 Financial Statements
31 (unaudited). The amendments have been incorporated in the column marked 'final' budget.

32 **POLICY OBJECTIVE**

33 Where applicable, budget amendments are made to comply with State Statutes.

34 **FINANCIAL IMPACTS**

35 There are no current year financial impacts. The budget amendments are necessary to demonstrate that
36 previously incurred expenditures are within the adopted budget. Any changes in expected expenditure
37 trends are incorporated into future budgets.

38 **STAFF RECOMMENDATION**

39 Staff has prepared the requested budget amendments and considers them reasonable, within an expected
40 range of adjustment, and in accordance with all applicable State Statutes. It is recommended that the
41 budget amendments be approved. The City's Auditors are tentatively scheduled to make a formal
42 presentation on the 2014 financial statements at the April 20, 2015 Council Meeting.

43 **REQUESTED COUNCIL ACTION**

44 Motion to approve the year-end amendments to the 2014 Budget.

45

Prepared by: Chris Miller, Finance Director

Attachments: A: Excerpts of the 2014 financial statements (unaudited)

46

City of Roseville, Minnesota
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL
TELECOMMUNICATIONS FUND
For the Fiscal Year Ended December 31, 2014

Attachment A
(Page 1 of 1)

	Budgeted Amounts		Actual Amounts	Variance With Final Budget
	Original	Final		
REVENUES				
Cable franchise taxes	435,000	435,000	448,088	13,088
Investment income				
Interest earned on investments	3,000	3,000	5,189	2,189
Increase (decrease) in fair value of investments	-	-	4,488	4,488
Miscellaneous Revenue	-	-	56	56
Total Revenues	438,000	438,000	457,821	19,821
EXPENDITURES				
Current				
General government				
Personal services	215,000	219,000	229,178	(10,178)
Supplies and materials	2,500	2,500	1,283	1,217
Other services and charges	178,695	178,695	178,621	74
Capital outlay	10,000	10,000	1,052	8,948
Total Expenditures	406,195	410,195	410,134	61
Excess (Deficiency) of Revenue Over (Under) Expenditures	31,805	27,805	47,687	19,882
OTHER FINANCING SOURCES (USES)				
Transfers In	-	-	30,000	30,000
Transfers Out	-	(14,000)	(14,000)	-
Total Other Financing Sources (Uses)	-	(14,000)	16,000	30,000
Net Change in Fund Balance	31,805	13,805	63,687	49,882
FUND BALANCE, January 1	584,645	584,645	584,645	-
FUND BALANCE, December 31	616,450	598,450	648,332	49,882

The notes to the required supplementary information are an integral part of this statement.

City of Roseville, Minnesota
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL
COMMUNITY DEVELOPMENT FUND
For the Fiscal Year Ended December 31, 2014

Attachment A
(Page 1 of 1)

	Budgeted Amounts		Actual Amounts	Variance With Final Budget
	Original	Final		
REVENUES				
Licenses and permits	1,156,110	1,156,110	1,097,097	(59,013)
Charges for services	151,000	151,000	243,679	92,679
Investment income				
Interest earned on investments	-	-	9,299	
Increase (decrease) in fair value of investments	-	-	9,811	9,811
Miscellaneous Revenue	25,000	25,000	21,239	(3,761)
Total Revenues	1,332,110	1,332,110	1,381,125	39,716
EXPENDITURES				
Current				
Public safety	583,080	649,080	648,662	418
Economic development	567,915	600,915	600,963	(48)
Total Expenditures	1,150,995	1,249,995	1,249,625	370
Excess (Deficiency) of Revenue Over (Under) Expenditures	181,115	82,115	131,500	40,086
OTHER FINANCING SOURCES (USES)				
Transfers Out	-	(40,000)	(40,000)	-
Total Other Financing Sources (Uses)	-	(40,000)	(40,000)	-
Net Change in Fund Balance	181,115	42,115	91,500	40,086
FUND BALANCE, January 1	595,148	595,148	595,148	-
FUND BALANCE, December 31	776,263	637,263	686,648	40,086

The notes to the required supplementary information are an integral part of this statement.

REQUEST FOR COUNCIL ACTION

Date: March 23, 2015

Item No.: 8.g

Department Approval

City Manager Approval



Item Description: Approve Contract with Granicus to Develop a Civic Engagement Module
for Integration with City Website

BACKGROUND

On March 2, 2015, Communications Manager Garry Bowman, Community Engagement Commission members Gary Grefenberg, Scot Becker, and Jonathan Miller continued discussion with the City Council regarding the unanimous recommendation by the Community Engagement Commission to consider the integration of a civic engagement module into the City's website. The item was originally brought before the City Council by Mr. Bowman and Mr. Becker on February 9, 2015. The discussion included answers to City Councilmember questions asked during the February 9 meeting as well as additional questions introduced at the March 2 meeting.

Following the discussion, the City Council authorized staff to negotiate a contract with Granicus to develop a civic engagement module for integration with the City of Roseville website for a term of two years and at a cost not to exceed \$9,600. The motion passed unanimously.

The draft contract (Attachment A) has been reviewed and approved by the City Attorney.

BUDGET IMPLICATIONS

The proposed two-year contract includes the custom development of the Granicus Citizen Participation Suite for the City of Roseville and integration of the module into the City's website. The agreement also includes a fully managed and hosted infrastructure with unlimited bandwidth and storage. The monthly cost is \$400.00 for a two-year year total cost of \$9,600. Funds for the civic engagement module will come wholly from the Communications Fund. The Communications Fund is an enterprise fund, for which the primary source of funding is cable television franchise fees.

STAFF RECOMMENDATIONS

Staff recommends approval of the two-year contract with Granicus in the amount of \$400.00 per month for a two-year total of \$9,600 for development of the Granicus Citizen Participation Suite for the City of Roseville and the integration of the module into the City's website.

REQUESTED COUNCIL ACTION

A motion to approve the two-year contract with Granicus in the amount of \$400.00 per month for a two-year total of \$9,600 for development of the Granicus Citizen Participation Suite for the City of Roseville and the integration of the module into the City's website.

Prepared by: Garry Bowman, Communications Manager (651) 792-2707
Attachments: A: Granicus Contract - Service Agreement v5 Roseville

GRANICUS, INC. SERVICE AGREEMENT

THIS SERVICE AGREEMENT (the “**Agreement**”), dated as of March 17, 2015 (the “**Effective Date**”), is entered into between Granicus, Inc. (“**Granicus**”), a California Corporation, and the City of Roseville, MN, a municipal corporation (the “**Client**”).

A. WHEREAS, Granicus is in the business of developing, licensing, and offering for sale various streaming media solutions specializing in Internet broadcasting, and related support services; and

B. WHEREAS, Granicus desires to provide and Client desires to (i) purchase the Granicus Solution as set forth in the Proposal, which is attached as Exhibit A, and incorporated herein by reference, (ii) engage Granicus to integrate its Granicus Software onto the Client Website, (iii) use the Granicus Software subject to the terms and conditions set forth in this Agreement, and (iv) contract with Granicus to administer the Granicus Solution through the Managed Services set forth in Exhibit A.

NOW, THEREFORE, in consideration of the foregoing and the mutual agreements, covenants, representations and warranties herein contained, the parties hereto agree as follows:

1. GRANICUS SOFTWARE AND MANAGED SERVICES.

1.1 Software and Services. Subject to the terms and conditions of this Agreement, Granicus will provide Client with the Granicus Software, and Managed Services that comprise the Granicus Solution as outlined in Exhibit A. “Managed Services” shall mean the services provided by Granicus to Client as detailed in Exhibit A. “Managed Services Fee” shall mean the monthly cost of the Managed Services, as detailed in Exhibit A.

2. GRANT OF LICENSE.

2.1 Ownership. Granicus, and/or its third party supplier, owns the copyright and/or certain proprietary information protectable by law in the Granicus Software.

2.2 Use. Granicus agrees to provide Client with a revocable, non-transferable and non-exclusive license to access the Granicus Software listed in the Solution Description and a revocable, non-sublicensable, non-transferable and non-exclusive right to use the Granicus Software. All Granicus Software is proprietary to Granicus and protected by intellectual property laws and international intellectual property treaties. Pursuant to this Agreement, Client may use the Granicus Software to perform its own work and work of its customers/constituents. Cancellation of the Client’s Managed Services will also result in the immediate termination of the Client’s Software license as described in Section 2.2 hereof.

2.3 Limited Warranty; Exclusive Remedies. Subject to Sections 6.1 and 6.2 of this Agreement, Granicus warrants that the Granicus Software, as provided by Granicus, will substantially perform in accordance with its applicable written specifications for as long as the Client pays for and receives Managed Services. Client’s sole and exclusive remedy for any breach by Granicus of this warranty is to notify Granicus, with sufficient detail of the nonconformance, and provide Granicus with a reasonable opportunity to correct or replace the defective Granicus Software. Client agrees to comply with Granicus’ reasonable instructions with respect to the alleged defective Granicus Software.

2.4 Limitations. Except for the license in Section 2.2, Granicus retains all ownership and proprietary rights in and to the Granicus Software, and Client is not permitted, and will not assist or permit a third party, to: (a) utilize the Granicus Software in the capacity of a service bureau or on a time share basis; (b) reverse engineer, decompile or otherwise attempt to derive source code from the Granicus Software; (c) provide, disclose, or otherwise make available the Granicus Software, or copies thereof, to any third party; or (d) share, loan, or otherwise allow another Meeting Body, in or outside its jurisdiction, to use the Granicus Software, or copies thereof, except as expressly outlined in the Proposal.

3. PAYMENT OF FEES

3.1 Client agrees to pay all costs as outlined in Exhibit A.

3.2 Fifty percent (50%) of all up-front fees for all product suites are due upon Granicus' receipt of a purchase order. The remaining fifty percent (50%) of up-front fees for each product suite are due upon completion of deployment for that suite. Quarterly billing for Managed Services for associated product suites shall begin upon completion of deployment of each suite. Client will be invoiced a pro-rated amount from the product suite deployment completion date through the end of the quarter. Thereafter, Client will be billed each January 1, April 1, July 1, and October 1. Client agrees to pay all invoices from Granicus within thirty (30) days of receipt of invoice. Client acknowledges that each suite is fully operational separate from the other purchased suites. Client's acceptance of any individual suite is not conditioned upon the acceptance of any other suite as they are separate solutions.

For Open Platform, Government Transparency, and Meeting Efficiency Suites, deployment is complete once the software is installed, tested and deemed by Granicus to be ready for Client's use. For Legislative Management deployment is complete once the hardware and software are installed, tested, and deemed by Granicus to be ready for Client's use, and the Legistar database is configured for the Client. The database is considered to be fully configured after the final Needs Analysis Call.

3.3 Granicus, Inc. shall send all invoices to:

Name: Garry Bowman

Title: Communications Manager

Address: 2660 Civic Center Drive, Roseville, MN 55113

3.4 Upon renewal of this Agreement, Granicus may include (in which case Client agrees to pay) a maximum increase of the current CPI percentage rate (as found at The Bureau of Labor and Statistics website <http://www.bls.gov/CPI/>) or three (3) percent a year on Client's Managed Services Fee, whichever is larger.

3.5 Training Usage Policies. Granicus has established best practice training plans around success with Granicus services, and Clients are encouraged to take advantage of all purchased training up-front in order to achieve the maximum amount of success with their services. All purchased training must be completed within sixty (60) days of the date of the first date of training per suite. Any purchased training not used during this sixty (60) day period will expire. If Client feels that it is necessary to obtain more training after the initial sixty (60) day period, Client may purchase additional training at that time

3.6 Training Cancellation Policies. Granicus' policies on Client cancellation of scheduled trainings are as follows:

(a) Onsite Training. For any cancellations within forty-eight (48) hours of the scheduled onsite training, Granicus, at its sole discretion, may invoice the Client for one hundred (100) percent of the purchased training costs and all actual travel expenses, including any incurred third party cancellation fees. Subsequent training will need to be purchased and scheduled at the previously quoted pricing.

(b) Online Training. For any cancellations within twenty-four (24) hours of the scheduled online training, Granicus, at its sole discretion, may invoice the Client for fifty (50) percent of the purchased training costs, including any incurred third party cancellation fees. Subsequent training will need to be purchased and scheduled at the previously quoted pricing.

4. CONTENT PROVIDED TO GRANICUS

4.1 Responsibility for Content. The Client shall have sole control and responsibility over the determination of which data and information shall be included in the Content that is to be transmitted, including, if applicable, the determination of which cameras and microphones shall be operational at any particular time and at any particular location. However, Granicus has the right (but not the obligation) to remove any Content that Granicus believes violates any applicable law or this Agreement.

4.2 Restrictions. Client shall not knowingly provide Granicus with any Content that: (i) infringes any third party's copyright, patent, trademark, trade secret or other proprietary rights; (ii) violates any law, statute, ordinance or regulation, including without limitation the laws and regulations governing export control and e-mail/spam; (iii) is defamatory or trade libelous; (iv) is pornographic or obscene, or promotes, solicits or comprises inappropriate, harassing, abusive, profane, defamatory, libelous, threatening, indecent, vulgar, or otherwise objectionable or constitutes unlawful content or activity; (v) contains any viruses, or any other similar software, data, or programs that may damage, detrimentally interfere with, intercept, or expropriate any system, data, information, or property of another.

5. TRADEMARK OWNERSHIP. Granicus and Client's Trademarks are listed in the Trademark Information exhibit attached as Exhibit D.

5.1 Each Party shall retain all right, title and interest in and to their own Trademarks, including any goodwill associated therewith, subject to the limited license granted to the Client pursuant to Section 2 hereof. Upon any termination of this Agreement, each Party's right to use the other Party's Trademarks pursuant to this Section 5 terminates.

5.2 Each party grants to the other a non-exclusive, non-transferable (other than as provided in Section 5 hereof), limited license to use the other party's Trademarks as is reasonably necessary to perform its obligations under this Agreement, provided that any promotional materials containing the other party's trademarks shall be subject to the prior written approval of such other party, which approval shall not be unreasonably withheld.

6. LIMITATION OF LIABILITY

6.1 Warranty Disclaimer. Except as expressly provided herein, Granicus' services,

software and deliverables are provided “as is” and Granicus expressly disclaims any and all express or implied warranties, including but not limited to implied warranties of merchantability, and fitness for a particular purpose. Granicus does not warrant that access to or use of its software or services will be uninterrupted or error free. In the event of any interruption, Granicus’ sole obligation shall be to use commercially reasonable efforts to restore access.

6.2 Limitation of Liabilities. To the maximum extent permitted by applicable law, Granicus and its suppliers and licensors shall not be liable for any indirect, special, incidental, consequential, or punitive damages, whether foreseeable or not, including but not limited to: those arising out of access to or inability to access the services, software, content, or related technical support; damages or costs relating to the loss of: profits or revenues, goodwill, data (including loss of use or of data, loss or inaccuracy or corruption of data); or cost of procurement of substitute goods, services or technology, even if advised of the possibility of such damages and even in the event of the failure of any exclusive remedy. In no event will Granicus’ and its suppliers’ and licensors’ liability exceed the amounts paid by client under this agreement regardless of the form of the claim (including without limitation, any contract, product liability, or tort claim (including negligence, statutory or otherwise)).

6.3. Indemnification. To the extent permitted by law, Granicus shall defend, indemnify and hold harmless the Client from and against all patent, copyright, and trade secret damages and liability arising out of Granicus’s performance of this Agreement. Granicus shall not be responsible for any damages or liability to the extent caused by the negligence or willful misconduct of the City or any of its employees, agents, or representatives acting in an official capacity. In the event of any court action or proceeding arising out of Granicus’s performance of this Agreement, Granicus shall defend, at its own expense, the action or proceeding. The Client shall promptly notify Granicus of the filing of any such action and cooperate with Granicus in the defense thereof.

7. CONFIDENTIAL INFORMATION & OWNERSHIP.

7.1 Confidentiality Obligations. Confidential Information shall mean all proprietary or confidential information disclosed or made available by the other party pursuant to this Agreement that is identified as confidential or proprietary at the time of disclosure or is of a nature that should reasonably be considered to be confidential, and includes but is not limited to all business, technical and other information (including without limitation, all product, services, financial, marketing, engineering, research and development information, product specifications, technical data, data sheets, software, inventions, processes, training manuals, know-how and any other information or material), disclosed from time to time by the disclosing party to the receiving party, directly or indirectly in any manner whatsoever (including without limitation, in writing, orally, electronically, or by inspection); provided, however, that Confidential Information shall not include the Content that is to be published on the website(s) of Client.

7.2 Each party agrees to keep confidential and not disclose to any third party, and to use only for purposes of performing or as otherwise permitted under this Agreement, any Confidential Information. The receiving party shall protect the Confidential Information using measures similar to those it takes to protect its own confidential and proprietary information of a similar nature but not less than reasonable measures. Each party agrees not to disclose the Confidential Information to any of its Representatives except those who are required to have the Confidential Information in connection with this Agreement and then only if such Representative is

either subject to a written confidentiality agreement or otherwise subject to fiduciary obligations of confidentiality that cover the confidential treatment of the Confidential Information.

7.3 Exceptions. The obligations of this Section 7 shall not apply if receiving party can prove by appropriate documentation that such Confidential Information (i) was known to the receiving party as shown by the receiving party's files at the time of disclosure thereof, (ii) was already in the public domain at the time of the disclosure thereof, (iii) entered the public domain through no action of the receiving party subsequent to the time of the disclosure thereof, or (iv) is required by law or government order to be disclosed by the receiving party, provided that the receiving party shall (i) notify the disclosing party in writing of such required disclosure as soon as reasonably possible prior to such disclosure, (ii) use its commercially reasonable efforts at its expense to cause such disclosed Confidential Information to be treated by such governmental authority as trade secrets and as confidential.

7.4 Notwithstanding any other provisions of this Agreement, both parties expressly agree that all data of any form or media is subject to federal and state public data laws, including the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, and both parties shall abide by all such statutory obligations.

8. TERM

8.1 The term of this Agreement shall commence on the date hereof and shall continue in full force and effect for twenty-four (24) months after the date hereof. This Agreement shall automatically renew for an additional three (3) terms of one (1) year each, unless either party notifies the other in writing at least thirty (30) days prior to each such automatic one-year renewal that the party does not wish to renew this Agreement.

8.2 Rights Upon Termination. Upon any expiration or termination of this Agreement, and unless otherwise expressly provided in an exhibit to this Agreement:

(a) Client's right to access or use the Granicus Solution, including Granicus Software, terminates and Granicus has no further obligation to provide any services;

(b) Client shall immediately return the Granicus Software and all copies thereof to Granicus, and within thirty (30) days of termination, Client shall deliver a written certification to Granicus certifying that it no longer has custody of any copies of the Granicus Software.

8.3 Obligations Upon Termination. Upon any termination of this Agreement,

(a) the parties shall remain responsible for any payments that have become due and owing up to the effective date of termination;

(b) the provisions of 2.1, 2.4, 3, 4, 5, 6.1, 6.2, 7, 8.3, and 10 of the agreement, and applicable provisions of the Exhibits intended to survive, shall survive termination of this Agreement and continue in full force and effect;

(c) pursuant to the Termination or Expiration Options Regarding Content, Granicus shall allow the Client limited access to the Client's Content, including, but not limited to, all video recordings, timestamps, indices, and cross-referenced documentation. The Client shall also have the option to order hard copies of the Content in the form of

compact discs or other equivalent format; and

(d) Granicus has the right to delete Content within sixty (60) days of the expiration or termination of this Agreement.

9. PATENT, COPYRIGHT AND TRADE SECRET INFRINGEMENT.

9.1 Granicus' Options. If the Granicus Software becomes, or in Granicus' opinion is likely to become, the subject of an infringement claim, Granicus may, at its option and sole discretion, (i) obtain for Client the right to continue to use the Granicus Software as provided in this Agreement; (ii) replace the Granicus Software with another software product that provides similar functionality; or (iii) if Granicus determines that neither of the foregoing options are reasonably available, Granicus may cease providing the applicable services or require that Client cease use of and destroy the Granicus Software. In that event, and provided that Client returns or destroys (and certify to such destruction of) all copies of the Granicus Software in Client's possession or control, if any, Granicus will refund all monthly managed service fees paid by Client under the current agreement applicable to the period after the time Granicus ceases to provide the applicable software services or requires the Client to cease use of and destroy the Granicus software.

10. INTERLOCAL AGREEMENT.

10.1 This contract may be extended for use by other municipalities, school districts and governmental agencies. Any such usage by other entities must be in accordance with the City Code, Charter and/or procurement rules and regulations of the respective governmental entity.

11. MISCELLANEOUS.

11.1 Amendment and Waiver. This Agreement may be amended, modified, waived or canceled only in writing signed by each of the parties hereto or, in the case of a waiver, by the party waiving compliance. Any failure by either party to strictly enforce any provision of this Agreement will not be a waiver of that provision or any further default.

11.2 Governing Law. The laws of the State of Minnesota shall govern the validity, construction, and performance of this Agreement, without regard to its conflict of law principles.

11.3 Construction and Severability. Wherever possible, each provision of this Agreement shall be interpreted so that it is valid under applicable law. If any provision of this Agreement is held illegal or unenforceable, that provision will be reformed only to the extent necessary to make the provision legal and enforceable; all remaining provisions continue in full force and effect.

11.4 Independent Contractors. The parties are independent contractors, and no other relationship is intended by this Agreement.

11.5 Force Majeure. Other than payment obligations, neither party is responsible for any delay or failure in performance if caused by any event outside the reasonable control of the party, including without limitation acts of God, government regulations, shortage of supplies, act of war, act of terrorism, earthquake, or electrical, internet or telecommunications outage.

11.6 Closed Captioning Services. Client and Granicus may agree that closed captioning or transcription services will be provided by a third party under this agreement. In such case, Client expressly understands that the third party is an independent contractor and not an agent or employee of Granicus. Granicus is not liable for acts performed by such independent third party.

This Agreement consists of this Service Agreement as well as the following exhibits, which are incorporated herein by reference as indicated:

Exhibit A:	Proposal
Exhibit B:	Support Information
Exhibit C:	Hardware Exhibit
Exhibit D:	Trademark Information
Exhibit E:	Termination or Expiration Options Regarding Content

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives,

GRANICUS, INC.

By: _____

Jason Fletcher

Its: Chief Executive Officer

Address:

600 Harrison St, Suite 120

San Francisco, CA 94107

CITY OF ROSEVILLE

Mayor

City Manager

EXHIBIT A

PROPOSAL

[The remainder of this page is left blank intentionally.]

EXHIBIT B

SUPPORT INFORMATION

1. Contact Information. The support staff at Granicus may be contacted by the Client at its mailing address, general and support-only telephone numbers, and via e-mail or the Internet.

(a) Mailing Address. Mail may be sent to the support staff at Granicus headquarters, located at 600 Harrison Street, Suite 120, San Francisco, California, 94107.

(b) Telephone Numbers. Office staff may be reached from 5:00 AM to 6:00 PM Pacific time at (415) 357-3618 or toll-free at (877) 889-5495. The technical support staff may be reached at (415) 357-3618 opt 1.

(c) Internet and E-mail Contact Information. The website for Granicus is <http://www.granicus.com>. E-mail may be sent to the support staff at customercare@granicus.com.

2. Support Policy. When Granicus receives notification of an issue from Client, Granicus, Inc. customer advocate or technical support engineer will respond with notice that they will be actively working to resolve the issue. Granicus, Inc. will make a good faith effort to give an assessment of the issue and an estimated time for resolution. Notification shall be the documented time that the Client either calls or e-mails Granicus, Inc. to notify them of an issue or the documented time that Granicus, Inc. notifies Client there is an issue. Granicus reserves the right to modify its support and maintenance policies, as applicable to its customers and licensees generally, from time to time, upon reasonable notice.

3. Scheduled Maintenance. Scheduled maintenance of the Granicus Solution will not be counted as downtime. Granicus will clearly post that the site is down for maintenance and the expected duration of the maintenance. Granicus will provide the Client with at least three (3) days prior notice for any scheduled maintenance. All system maintenance will only be performed during these times, except in the case of an emergency. In the case that emergency maintenance is required, the Client will be provided as much advance notice, if any, as possible under the circumstances.

4. Software Enhancements or Modifications. The Client may, from time to time, request that Granicus incorporate certain features, enhancements or modifications into the licensed Granicus Software. Subject to the terms and conditions to this exhibit and the Service Agreement, Granicus and Client will use commercially reasonable efforts to perform all tasks in the Statement of Work (“SOW”). Upon the Client's request for such enhancements/ modifications, the Client shall prepare a SOW for the specific project that shall define in detail the Services to be performed. Each such SOW signed by both parties is deemed incorporated in this exhibit by reference. Granicus shall submit a cost proposal including all costs pertaining to furnishing the Client with the enhancements/modifications.

4.1 Documentation. After the SOW has been executed by each party, a detailed requirements and detailed design document shall be submitted illustrating the complete financial terms that govern the SOW, proposed project staffing, anticipated project schedule, and other information relevant to the project. Such enhancements or modifications shall become part of the licensed Granicus Software.

4.2 Acceptance. Client understands that all work contemplated by this exhibit is on a “time-and-materials” basis unless otherwise stated in the SOW. Within ten (10) business days of Granicus’ completion of the milestones specified in the SOW and delivery of the applicable

enhancement/modification to Client, Client will provide Granicus with written notice of its acceptance or rejection of the enhancement/modification, based on the acceptance criteria set forth in the SOW. Client agrees that it will not reject any enhancement/modification so long as it substantially complies with the acceptance criteria.

4.3 Title to Modifications. All such modifications or enhancements shall be the sole property of the Granicus.

5. Limitation of Liability; Exclusive Remedy. IN THE EVENT OF ANY INTERRUPTION, GRANICUS' SOLE OBLIGATION, AND CLIENT'S EXCLUSIVE REMEDY, SHALL BE FOR GRANICUS TO USE COMMERCIALY REASONABLE EFFORTS TO RESTORE ACCESS AS SOON AS REASONABLY POSSIBLE.

[End of Support Information]

EXHIBIT C**GRANICUS, INC.****HARDWARE EXHIBIT**

THIS HARDWARE EXHIBIT is entered into by Granicus and Client, as an attachment to the Service Agreement between Granicus and Client, for the hardware components of the Granicus Solution (the “**Hardware**”) provided by Granicus to Client. This exhibit is an additional part of the Service Agreement and is incorporated therein by reference. Capitalized terms used but not defined in this exhibit have the meanings given in the Service Agreement.

1. **Price.** The price for the Hardware shall be the price specified in the Proposal.
2. **Delivery.** Any scheduled ship date quoted is approximate and not the essence of this exhibit. Granicus will select the shipment method unless otherwise mutually agreed in writing. Granicus retains title to and ownership of all Granicus Software installed by Granicus on the Hardware, notwithstanding the use of the term “sale” or “purchase.”
3. **Acceptance.** Use of the Hardware by Client, its agents, employees or licensees, or the failure by Client to reject the Hardware within fifteen (15) days following delivery of the Hardware, constitutes Client’s acceptance. Client may only reject the Hardware if the Hardware does not conform to the applicable written specifications.
4. **Service Response Time.** For hardware issues requiring replacement, Granicus, Inc. shall respond to the request made by the Client within twenty-four (24) hours. Hardware service repair or replacement will occur within seventy-two (72) hours of determination of a hardware issue, not including the time it takes for the part to ship and travel to the Client. The Client shall grant Granicus, Inc. or its representatives access to the equipment for the purpose of repair or replacement at reasonable times. Granicus, Inc. will keep the Client informed regarding the timeframe and progress of the repairs or replacement. Once the Hardware is received Client’s responsibilities will include:
 - a. Mount server on client rack (if applicable)
 - b. Connecting original network cables.
 - c. Connecting original audio and video cables (if applicable).
5. **LIMITATION OF LIABILITY.** GRANICUS SHALL NOT BE LIABLE FOR CONSEQUENTIAL, EXEMPLARY, INDIRECT, SPECIAL, PUNITIVE OR INCIDENTAL DAMAGES ARISING OUT OF OR RELATING TO THIS EXHIBIT INCLUDING WITHOUT LIMITATION LOSS OF PROFIT, WHETHER SUCH LIABILITY ARISES UNDER CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT PRODUCT LIABILITY OR OTHERWISE, EVEN IF GRANICUS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR IF SUCH DAMAGE COULD HAVE BEEN REASONABLY FORESEEN. IN NO EVENT WILL GRANICUS’ LIABILITY TO CLIENT ARISING OUT OF OR RELATING TO THIS EXHIBIT EXCEED THE AMOUNT OF THE PRICE PAID TO GRANICUS BY CLIENT FOR THE HARDWARE.
6. **Hardware.** In the event of malfunction for Hardware provided by Granicus, Hardware will be repaired or replaced as per the warranty, and as detailed in this Exhibit. Granicus provides the above mentioned services under Client’s acknowledgment that all Granicus tools, and systems will be installed by the manufacturer chosen by Granicus within the Hardware, provided to the client. These software tools have been qualified by Granicus to allow the highest level of service for the client. While it is Granicus’ intention to provide all Clients with the same level of customer care and

warranty, should the Client decline these recommended tools, certain levels of service and warranty may not guaranteed.

6. Remote Accessibility. Granicus leverages remote access tools such as Logmein for installation and ongoing maintenance of Granicus software. These tools are designed to provide Granicus technicians with necessary information to diagnose and resolve software problems. Should the Client decide to decline these remote tools, Granicus cannot guarantee optimal level of service due to limited access to Granicus Hardware. Client understand that should they decide to use internal methods of access, such as VPN, Client may need to assist Granicus technicians for remote accessibility during business hours as well as after hours in the event Granicus technicians are unable to access remote Granicus systems.

7. Purchased Hardware Warranty. For Hardware purchased from Granicus by Client, Granicus will provide to Client a three (3) year warranty with respect to the Hardware. Within the three (3) year warranty period, Granicus shall repair or replace any Hardware provided directly from Granicus that fails to function properly due to normal wear and tear, defective workmanship, or defective materials.

8. Use of Non-Approved Hardware. The Granicus platform is designed and rigorously tested based on Granicus-approved Hardware. In order to provide the highest level of support, Granicus requires the use of Granicus-approved Hardware in your solution. While it is Granicus' intention to provide all clients with the same level of customer care and continuous software upgrades, Granicus does not make any guarantees or warranties whatsoever in the event Client uses non-approved hardware.

9. Client Changes to Hardware Prohibited. Client shall not install any software or software components that have not been agreed upon in advance between client and Granicus technical staff. While it is Granicus' intention to provide all clients with the same level of customer care, Granicus does not make any guarantees or warranties whatsoever regarding the Hardware in the event Client violates this provision.

[end of Hardware Exhibit]

EXHIBIT D

TRADEMARK INFORMATION

Granicus Registered Trademarks ®



Granicus logo as a mark

Granicus®

MediaVault®

Mobile Encoder®

Outcast Encoder®

StreamReplicator®

Granicus Trademark Names ™

Integrated Public Record™

Intelligent Routing™

LinkedMinutes™

LiveManager™

MediaCenter™

MediaManager™

MeetingMember™

MeetingServer™

Simulcast Encoder™

VoteCast™

VoteCast™ Classic

VoteCast™ Touch

Client Trademarks

EXHIBIT E

TERMINATION OR EXPIRATION OPTIONS REGARDING CONTENT

In case of termination by Client or expiration of the Service Agreement, Granicus and the Client shall work together to provide the Client with a copy of its Content. The Client shall have the option to choose one (1) of the following methods to obtain a copy of its Content:

- Option 1: Video/Audio files made available through an external hard drive or FTP site in its raw non-proprietary format. A CSV file will be included providing file name mapping and date. This option shall be provided to Client at Granicus' actual cost, which shall not be unreasonable.
- Option 2: Provide the Content via download from the application UI. This option shall be provided free of charge and is available anytime.
- Option 3: Provide the means to pull the content using the Granicus Application Programming Interface (API). This option is provided free of charge and is available at anytime.
- Option 4: Professional services can be contracted for a fee to customize the retrieval of content from the system.

The Client and Granicus shall work together and make their best efforts to transfer the Content within the sixty (60) day termination period. Granicus has the right to delete Content from its services after sixty (60) days, or whenever transfer of content is completed, whichever is later



Roseville, MN CP 2_2014

PRESENTED BY: Josh Hurni, Granicus

PRESENTED TO: Roseville

DELIVERED ON: March 13, 2015

EXPIRES ON: March 31, 2015

Managed Services

Granicus provides a comprehensive Managed Services package with every solution to ensure long-lasting success with our technologies while maximizing your solution's performance. Our fully managed and hosted infrastructure offers unlimited bandwidth, storage and the highest security standards of your data through a cloud-based platform. Our remote, proactive systems monitoring guarantees faster response time, predicts problems before they arise, and helps reduce the cost of IT support and maintenance.

The Granicus team works around-the-clock to ensure your applications are protected and operating smoothly. You also receive continual access to advanced learning tools and the hands-on support, knowledge, and expertise of our skilled Support Engineers and Customer Advocacy professionals.

Pricing Breakdown for your Solution

Software as a Service			
Name	Quantity	Unit (Monthly)	Total (Monthly)
Citizen Participation Suite	1	\$400.00	\$400.00
Total Software Monthly Cost:			\$400.00

Total Upfront Cost:	\$0.00
Total Monthly Cost:	\$400.00

Granicus® Open Platform

The Granicus® Open Platform is the cloud-based foundation for all Granicus applications. It allows government organizations to manage and store an unlimited amount government public meeting data. It is the core of our content management, administration and distribution tools and includes free access to our APIs and SDKs, helping you seamlessly connect your Granicus solution to systems in place. The Granicus Platform includes the ability to upload and publish content including videos and documents. [Click here \(http://www.granicus.com/Solutions/Granicus-Open-Platform.aspx\)](http://www.granicus.com/Solutions/Granicus-Open-Platform.aspx) for more information on the Granicus Open Platform.

- Unlimited content storage and distribution
- Open architecture and SDK
- Archived video editing and indexing
- Citizen web portal
- Live and on-demand streaming to mobile devices
- Create a paperless agenda environment with iLegislate® for the iPad

Citizen Participation Suite

The Citizen Participation Suite encourages greater community engagement in productive new ways online. Collect ideas for community improvement, leverage feedback on projects underway, and prioritize key public initiatives. Allow citizens to easily contribute, vote on and prioritize ideas using a customized website dedicated to community idea sharing. Utilize online discussions, forums, and survey tools to collect feedback on specific topics. Let your community make more informed opinions – add videos, documents and presentations related to your projects. Additionally, citizens will be able to electronically submit comments for agendaized items using an online form tied to your upcoming meeting agenda. Run reports and distribute them to elected members or department heads, giving them a deeper understanding of public opinion before they make decisions. Click here for more information on the Citizen Participation Suite.

- Easy-to-use online tools to capture citizen ideas
- Utilize online discussions, idea forums, and survey tools to collect feedback on specific projects
- Prioritize key public initiatives
- Receive comments electronically for items on the agenda
- Run detailed reports to make better informed decisions
- Access community ideas, demographics, and feedback on iPad or Android device with iLegislate®

Granicus Differentiators

- World's most experienced provider of government transparency, citizen participation, meeting efficiency, and legislative management solutions with:



- Over 1,000 clients in all 50 states, at every level of government
- Over 31 million government webcasts viewed
- More than 265,350 government meetings online
- First fully integrated legislative workflow management system for local government
- Open API architecture and SDK allow for seamless integrations with systems already in place
- Certified integrations provide flexibility and choice of agenda workflow solutions
- Exclusive provider of the iLegislate iPad application that allows users to review agendas and supporting materials, bookmark and take notes on items, stream archived videos, and review community feedback
- Only government webcasting service to provide encoding, minutes annotation, transcription, and closed captioning services
- Truly unlimited storage and distribution for all meeting bodies and non-meeting content
- Indefinite retention schedules for all archived meeting and non-meeting content
- Only provider of both government webcasting and citizen engagement services
- 24/7/365 customer service and support
- 97% customer satisfaction rating, 98.5% client retention rating
- One of the 100 companies that matter most in online video by Streaming Media magazine
- Ranked 185 on Deloitte 500 fastest growing companies
- Ranked 419 on Inc 500 fastest growing companies
- Client Success stories are available here: <http://www.granicus.com/customers/case-studies/>

- Sales tax may apply depending on your organization's tax status and the tax laws unique to your state, county and/or municipality
- Client will be billed quarterly January 1, April 1, July 1, and October 1. Client agrees to pay all invoices from Granicus within thirty (30) days of receipt of invoice.

REQUEST FOR COUNCIL ACTION

Date: March 23, 2015
Item No.: 8.h

Department Approval

City Manager Approval



Item Description: Approve the Amended North Suburban Communications Commission Joint Powers Agreement

BACKGROUND

On February 5, 2015 the North Suburban Communications Commission (“NSCC”) voted to recommend that NSCC member cities approve an amended Joint Powers Agreement (“JPA”) with the NSCC to administer and enforce the cable TV franchises. Due to the City of Shoreview leaving the NSCC last year, an amended JPA is needed moving forward. As part of the amended JPA, NSCC staff have made additional changes to better describe the role of the NSCC and to clean up confusing and archaic language. The JPA was last amended in June of 1990.

POLICY OBJECTIVE

Approving the amended JPA will allow for a continuation of administration of the cable franchise in Roseville and provide oversight on regulatory matters.

FINANCIAL IMPACTS

There are no direct financial impacts to the amended JPA. As before, the City will continue to provide a portion of the franchise fees collected by Roseville to assist in the funding for the NSCC.

STAFF RECOMMENDATION

Staff recommends approval of a resolution approving the amended JPA with the NSCC.

REQUESTED COUNCIL ACTION

Motion to **APPROVE** the amended the Joint Powers Agreement with the North Suburban Communications Commission.

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachments: A: Red-lined version of amended JPA showing revisions.
B: Resolution approving amended JPA with the NSCC.

Revised ~~June, 1990~~ 2015

AMENDED
NORTH SUBURBAN ~~CABLE~~ COMMUNICATIONS COMMISSION
JOINT AND COOPERATIVE AGREEMENT
FOR THE ADMINISTRATION OF A CABLE COMMUNICATIONS
~~SYSTEM~~FRANCHISE

I. PARTIES

The parties to this Agreement are governmental units of the state of Minnesota. This Agreement is made pursuant to Minnesota statutes Section 471.59, as amended.

II. GENERAL PURPOSE

The general purpose of this Agreement is to establish an organization ~~to monitor the operation and activities of cable communications, and in particular, the Cable Communication System (system) of the parties; to provide coordination of administration to administer and enforcement of the~~ respective cable franchises of the parties; ~~for their respective system; to administer the procedure for the renewal of the existing cable franchises and the procedure for the award of new cable franchises;~~ to promote, coordinate, administer and develop ~~community-~~ PEG access cable television channels and programming; and to conduct such other activities authorized herein as may be necessary to ~~insure equitable and reasonable rates and service levels for the citizens-~~ establish and enforce consumer protection standards for cable subscribers of the members of the organization.

III. NAME

The name of the organization is the North Suburban ~~Cable Communications~~ Commission (NSCC).

IV. DEFINITION OF TERMS

Section 1. For the purposes of this Agreement, the terms defined in this Article shall have the meanings given to them.

Section 2. "Commission" means the Board of Directors created pursuant to this Agreement.

Section 3. "Council" means the governing body of a member.

Section 4. "Franchise" means that cable communications franchise granted by all cities listed in Article V, section 1.

Section 5. "Grantee" means ~~the~~ any person or entity to whom a franchise has been granted by a member.

Section 6. "Member" means a municipality which enters into this Agreement.

Section 7. "System" means that cable communications system more specifically defined in the Franchise Ordinance of the Member.

V. MEMBERSHIP

Section 1. The municipalities of Arden Hills, Falcon Heights, Little Canada, Lauderdale, Moundsview, New Brighton, North Oaks, Roseville, and St. Anthony, ~~and Shoreview~~ are eligible to be the Members of the Commission. Any municipality geographically contiguous to any of these named municipalities and served by a cable communications system through the same Grantee may become a Member pursuant to the terms of this Agreement.

Section 2. Any municipality desiring to become a Member shall execute a copy of this Agreement and conform to all requirements herein.

Section 3. The initial Members shall be those municipalities listed in ~~s~~Section 1 of this Article V.

Section 4. Municipalities desiring to become Members after the date specified in Article V, Section 3, may be admitted by an affirmative vote of two-thirds (2/3) of the votes of the Members of the commission, **with at least five (5) Members voting in the affirmative**. The Commission may, by resolution, impose conditions upon the admission of additional members.

VI. DIRECTORS; VOTING

Section 1. Each Member shall be entitled to one (1) director to represent it on the Commission. Each director is entitled to vote in direct proportion to the percent of annual revenues attributable to the municipality represented by the director to the total annual revenues of the system for the prior year rounded to the nearest whole number, provided, however, that each director shall have at least one vote. For the purposes of this section, the annual revenues for each Member and the total annual system revenues as of December 31 of each year shall be

determined by the records of the cable operator filed with the commission with the annual franchise fee. Prior to the first commission meeting in March of each year, the Secretary/Treasurer of the commission shall determine the number of votes for each Member in accordance with this section and certify the results to the Chair.

Section 2. A director shall be appointed by resolution of the Council of each Member. A director shall serve until a successor is appointed. ~~and qualified.~~ Directors shall serve without compensation from the Commission.

Section 3. Each Member ~~shall may~~ appoint ~~at least one~~ an alternate director ~~or directors~~. The Commission, in its By-Laws, may prescribe the extent of an alternate's powers and duties.

Section 4. A vacancy in the office of director will exist for any of the reasons set forth in Minnesota Statutes Section 351.02 or upon a revocation of a director's appointment duly filed by a Member with the commission. Vacancies shall be filled by appointment for the unexpired portion of the term of director by the Council of the Member whose position on the ~~Board~~ ~~Commission~~ is vacant.

Section 5. There shall be no voting by proxy, but all votes must be cast by the director or the duly authorized alternate at a Commission meeting.

Section 6. The presence of five directors representing a majority of the total authorized votes of all directors shall constitute a quorum, but a smaller number may adjourn from time to time.

Section 7. A director shall not be eligible to vote on behalf of the director's municipality during the time said municipality is in default on any contribution or payment to the commission. During the existence of such default, the vote or votes of such Member shall not be counted for the purposes of this Agreement.

Section 8. All official actions of the commission must receive two-thirds (2/3) of all authorized votes cast on that issue at a duly constituted meeting of the Commission and the affirmative vote of five directors. Abstentions shall not be considered authorized votes cast.

VII. EFFECTIVE DATE; ~~MEETINGS; ELECTION OF OFFICERS~~

Section 1. A municipality may enter into this Agreement by resolution of its council and the duly authorized execution of a copy of this Agreement by its proper officers. Thereupon, the

clerk or other appropriate officer of the municipality shall file a duly executed copy of this Agreement, together with a certified copy of the authorizing resolution, with the **Commission. Office of the NSCC. The resolution authorizing the execution of the Agreement shall also designate the director and the alternate for the municipality on the Commission, along with said director's and alternate's address, and home and work phone numbers.**

Section 2. This Agreement and any amendments thereto are effective on the date when executed agreements and authorizing resolutions of **five of the municipalities** all of the members named in Article V, Section 1, have been filed as provided in this Article.

Section 3. Officers of the commission shall be elected annually for one year terms. Officers shall be limited to two consecutive terms in a given office. [NOTE: Moved to Art. IX, Section 1.]

VIII. POWERS AND DUTIES OF THE COMMISSION

Section 1. The powers and duties of the Commission shall include the powers set forth in this Article.

Section 2. The Commission may make such contracts, grants, and take such other action as it deems necessary and appropriate to accomplish the general purposes of the organization. The Commission may not contract for the purchase of real estate without the prior authorization of the member municipalities. Any purchases or contracts made shall conform to the requirements applicable to Minnesota statutory cities.

Section 3. The commission shall assume all authority and undertake all tasks necessary to coordinate, administer, and enforce the Franchise of each Member except for that authority and those tasks specifically retained by a Member.

Section 4. The Commission shall continually review the operation and performance of the cable communications system of the Members and prepare and submit annual reports to the Members.

Section 5. The Commission shall undertake all procedures necessary to maintain uniform rates and to handle applications for changes in rates for the services provided by the Grantee.

Section ~~6~~4. The Commission may provide for the prosecution, defense, or other participation in actions or proceedings at law in which it may have an interest, and may employ counsel for that purpose. It may employ such other persons as it deems necessary to accomplish its powers and duties. Such employees may be on a full time, part-time or consulting basis, as the

Commission determines, and the Commission may make any required employer contributions which local governmental units are authorized or required to make by law.

Section ~~75~~. The Commission may conduct such research and investigation and take such action as it deems necessary including participation and appearance in proceedings of State and Federal regulatory, legislative or administrative bodies, ~~or~~ on any matter related to or affecting cable communication ~~rates-franchises, or levels of service.~~

Section ~~86~~. The Commission may obtain from Grantee and from any other source such information relating to ~~rates, costs and service levels~~ the cable communications franchises as any member is entitled to obtain from Grantee or others.

Section ~~97~~. The Commission may accept gifts, apply for and use grants, enter into agreements required in connection therewith and hold, use and dispose of money or property received as a gift or grant in accordance with the terms thereof.

Section ~~108~~. The Commission shall make an annual, independent audit of the books of the Commission ~~to be made~~ and shall make an annual financial accounting and report in writing to the Members. Its books and records shall be available for examination by the Members at all reasonable times.

Section ~~119~~. The commission may delegate authority to its executive committee. Such delegation of authority shall be by ~~resolution-motion~~ of the Commission and may be conditioned in such a manner as the commission may determine.

Section ~~1210~~. The Commission shall adopt By-Laws which may be amended from time to time.

Section ~~1311~~. The Commission shall ~~assume all responsibility for community cable- be responsible for the PEG access channels and cable~~ television programming within or for the geographic area of the Member cities of the Commission ~~as more specifically delegated to the Commission from each Member pursuant to the terms and conditions of A Resolution Transferring Community Television programming Responsibilities from Group W Cable of the North Suburbs/Inc., d/b/a Cable T. V. North Central.~~ Should any Member withdraw from the commission as of the date of any renewal of the Cable Television Franchise Ordinance, or in any year thereafter, the withdrawing Member shall assume all responsibility for ~~community cable- PEG access cable television channels and television~~ programming within or for the geographic

boundaries of the withdrawing municipality, as more specifically delineated in Article XI, Sections ~~2~~^{or} 3, of this Agreement.

Section ~~14~~¹². The Commission may designate an entity or entities to perform any functions the Commission deems necessary relative to the commission's responsibility for community programming. The Commission may provide funds, support services, and the use of equipment and property to the designated entity, provided that title to all equipment and property shall not pass to the designated entity without the prior approval of all directors.

IX. OFFICERS

Section 1. The officers of the Commission shall consist of a chair, a vice-chair, ~~and a secretary and a treasurer~~ secretary/treasurer. Officers of the commission shall be elected annually for one-year terms. Officers shall be limited to two consecutive one-year terms in a given office.

Section 2. A vacancy in the office of chair, vice-chair, ~~or secretary/treasurer~~ ~~secretary or treasurer~~ shall occur for any of the reasons for which a vacancy in the office of a director shall occur. Vacancies in these offices shall be filled by the commission for the unexpired portion of the term.

Section 3. The ~~four~~^{three} officers shall all be members of the executive committee.

Section 4. The chair shall preside at all meetings of the Commission and the executive committee. The vice-chair shall act as chair in the absence of the chair.

Section 5. The secretary/~~treasurer~~ shall be responsible for keeping a record of all of the proceedings of the commission and executive committee- ~~and~~

~~Section 6. The treasurer~~ shall be responsible for custody of all funds, for the keeping of all financial records of the Commission and for such other matters as shall be delegated by the commission. The Commission may require that the ~~secretary~~/treasurer post a fidelity bond or other insurance against loss of Commission funds in an amount approved by the Commission, at the expense of the Commission. Said fidelity bond or other insurance may cover all persons authorized to handle funds of the Commission.

Section ~~7~~⁶. The Commission may appoint such other officers as it deems necessary. All such officers shall be appointed from the membership of the commission.

X. FINANCIAL MATTERS

Section 1. The fiscal year of the Commission shall be the calendar year.

Section 2. Commission funds may be expended by the commission in accordance with the procedures established by law for the expenditure of funds by Minnesota Statutory Cities. Orders, checks and drafts must be signed by any two of the officers. Other legal instruments shall be executed, with authority of the commission, by the chair and ~~secretary~~/treasurer. Contracts shall be let and purchases made in accordance with the procedures established by law for Minnesota Statutory Cities.

Section 3. The financial contributions of the Members in support of the Commission shall be in direct proportion to the percent of annual ~~franchise fee~~ revenues of each Member to the total ~~franchise fee~~ revenues of the System for the prior year multiplied by the Commission's ~~total annual budget assessment to the Members. The annual budget shall establish the contribution of each Member for the ensuing year and a timetable for the payment of said contribution. The remainder of any franchise fee paid to the Member by Grantee shall be used for cable-related expenses.~~

Section 4. A proposed budget for the ensuing calendar year shall be formulated by the Commission and submitted to the Members on or before ~~August 1~~October 15. ~~Such budget shall be deemed approved by a Member unless, prior to October 15 preceeding the effective date of the proposed budget, the Member gives notice in writing to the Commission that it is withdrawing from the Commission.~~ Final action adopting a budget for the ensuing calendar year shall be taken by the Commission on or before ~~November 1~~December 15 of each year.

Section 5. Any Member may inspect and copy the commission books and records at any and all reasonable times. All books and records shall be kept in accordance with normal and accepted accounting procedures and principles used by Minnesota Statutory cities.

XI. DURATION

Section 1. The Commission shall continue for an indefinite term unless the number of Members shall become less than five. The Commission may also be terminated by mutual agreement of all of the Members at any time.

Section 2. In order to prevent obligation for its financial contribution to the Commission for the ensuing year, a Member shall withdraw from the Commission by filing a written notice with the ~~secretary -Commission~~ by ~~October 15~~ July 1 of any year giving notice of withdrawal

effective at the end of that calendar year; and membership shall continue until the effective date of the withdrawal. Prior to the effective date of withdrawal, a notice of withdrawal may be rescinded ~~at any time by October 15~~ by a Member. If a Member withdraws before dissolution of the commission, the Member shall have no claim against the assets of the Commission. A Member withdrawing after October 15 shall be obligated to pay its entire contribution for the ensuing year as outlined in the budget of the Commission for the ensuing year.

Section 3. Should any Member withdraw from the Commission, ~~as of the date of any renewal of the Cable Television Franchise Ordinance, or in any year thereafter,~~ the withdrawing member shall assume the responsibilities for ~~community~~ PEG access cable television channels and programming within and for the geographic boundaries of the withdrawing municipality as described in Article VIII, section ~~1311~~, herein. ~~For the years following withdrawal pursuant to this section and so long as the "Resolution Transferring Community Television Programming Responsibilities" is effective, the withdrawing municipality shall receive from the Commission at the time of receipt by the Commission of the quarterly programming monies from the cable company an amount of money equal to the withdrawing municipality's pro rata share of the quarterly programming monies. Pro rata shall mean that percentage which the municipality would have had of the total votes of the Commission, had all ten municipalities remained members of the Commission. Additionally, the withdrawing municipality shall receive a pro rata share of any portion of the \$650,000 payment made to the Commission which the Commission has not specifically designated for the repair or replacement of equipment or facilities.~~

Section 4. In the event of dissolution, the Commission shall determine the measures necessary to affect the dissolution and shall provide for the taking of such measures as promptly as circumstances permit, subject to the provisions of this Agreement. Upon dissolution of the commission, all remaining assets of the Commission, after payment of obligations, shall be distributed among the then existing Members in proportion to the most recent Member-by-Member breakdown of the franchise fee as reported by the Grantee. The Commission shall continue to exist after dissolution for such period, no longer than six months, as is necessary to wind up its affairs but for no other purpose. ~~After dissolution, all initial Members of the Commission shall receive their pro rata share of any quarterly annual and lump sum payments made by the cable company pursuant to "A Resolution Transferring Community Television Programming Responsibilities."~~

IN WITNESS WHEREOF, the undersigned municipality has caused this Agreement to be signed on its behalf this ____ day of _____, 20__

WITNESSED BY:

_____ of _____

_____ by: _____

Its: _____

Filed in the office of the NSCC this _____ day of _____, 20__.

Prepared by:

Michael R. Bradley
Bradley Hagen & Gullikson, LLC
1976 Wooddale Drive, Suite 3A
Woodbury, MN 55125
(651) 379-0900
mike@bradleylawmn.com

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 23rd day of March, 2014, at 6:00 p.m.

The following members were present: , , , and Mayor .
and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

**A RESOLUTION AMENDING THE NORTH SUBURBAN COMMUNICATIONS
COMMISSION JOINT AND COOPERATIVE AGREEMENT FOR ADMINISTRATION
OF A CABLE COMMUNICATIONS SYSTEM**

WHEREAS, the North Suburban Communications Commission (hereinafter the "Commission") is a Joint Powers Commission organized pursuant to Minn. Stat. § 471.59, as amended, and includes the municipalities of Arden Hills, Falcon Heights, Lauderdale, Little Canada, Mounds View, New Brighton, North Oaks, Roseville, and St. Anthony, Minnesota (hereinafter, the "Member Cities"); and

WHEREAS, on February 5, 2015, the Commission recommended amendments to the Joint and Cooperative Agreement by the Member Cities; and

WHEREAS, the City of Roseville believes that it is in the best interest of the City to amend the Joint and Cooperative Agreement as recommended by the Commission.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF ROSEVILLE AS
FOLLOWS:**

Section 1. The City of Roseville hereby rescinds the existing Joint and Cooperative Agreement for administration of the cable communications system and adopts an amended Joint and Cooperative Agreement attached hereto as Exhibit A and made a part of.

Section 2. This Resolution shall be effectively immediately upon its adoption by the City.

Attachment B

50 The motion for the adoption of the foregoing resolution was duly seconded by Member ,
51 and upon a vote being taken thereon, the following voted in favor thereof: , , ,
52 , and Mayor .

53 and the following voted against the same: .

54
55 WHEREUPON said resolution was declared duly passed and adopted.

56

57

[illegible]

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 23rd day of March, 2015 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 23rd day of March, 2015

SEAL

Patrick Trudgeon, City Manager

**AMENDED
NORTH SUBURBAN COMMUNICATIONS COMMISSION
JOINT AND COOPERATIVE AGREEMENT
FOR THE ADMINISTRATION OF A CABLE COMMUNICATIONS FRANCHISE**

I. PARTIES

The parties to this Agreement are governmental units of the state of Minnesota. This Agreement is made pursuant to Minnesota statutes Section 471.59, as amended.

II. GENERAL PURPOSE

The general purpose of this Agreement is to establish an organization to administer and enforce the respective cable franchises of the parties; to administer the procedure for the renewal of the existing cable franchises and the procedure for the award of new cable franchises; to promote, coordinate, administer and develop PEG access cable television channels and programming; and to conduct such other activities authorized herein as may be necessary to establish and enforce consumer protection standards for cable subscribers of the members of the organization.

III. NAME

The name of the organization is the North Suburban Communications Commission (NSCC).

IV. DEFINITION OF TERMS

Section 1. For the purposes of this Agreement, the terms defined in this Article shall have the meanings given to them.

Section 2. "Commission" means the Board of Directors created pursuant to this Agreement.

Section 3. "Council" means the governing body of a member.

Section 4. "Franchise" means that cable communications franchise granted by all cities listed in Article V, section 1.

Section 5. "Grantee" means any person or entity to whom a franchise has been granted by a member.

Section 6. "Member" means a municipality which enters into this Agreement.

Section 7. "System" means that cable communications system more specifically defined in the Franchise Ordinance of the Member.

V. MEMBERSHIP

Section 1. The municipalities of Arden Hills, Falcon Heights, Little Canada, Lauderdale, Moundsview, New Brighton, North Oaks, Roseville, and St. Anthony are eligible to be the Members of the Commission. Any municipality geographically contiguous to any of these named municipalities and served by a cable communications system through the same Grantee may become a Member pursuant to the terms of this Agreement.

Section 2. Any municipality desiring to become a Member shall execute a copy of this Agreement and conform to all requirements herein.

Section 3. The initial Members shall be those municipalities listed in Section 1 of this Article V.

Section 4. Municipalities desiring to become Members after the date specified in Article V, Section 3, may be admitted by an affirmative vote of two-thirds (2/3) of the votes of the Members of the commission, with at least five (5) Members voting in the affirmative. The Commission may, by resolution, impose conditions upon the admission of additional members.

VI. DIRECTORS; VOTING

Section 1. Each Member shall be entitled to one (1) director to represent it on the Commission. Each director is entitled to vote in direct proportion to the percent of annual revenues attributable to the municipality represented by the director to the total annual revenues of the system for the prior year rounded to the nearest whole number, provided, however, that each director shall have at least one vote. For the purposes of this section, the annual revenues for each Member and the total annual system revenues as of December 31 of each year shall be determined by the records of the cable operator filed with the commission with the annual franchise fee. Prior to the first commission meeting in March of each year, the

Secretary/Treasurer of the commission shall determine the number of votes for each Member in accordance with this section and certify the results to the Chair.

Section 2. A director shall be appointed by resolution of the Council of each Member. A director shall serve until a successor is appointed. Directors shall serve without compensation from the Commission.

Section 3. Each Member may appoint an alternate director or directors. The Commission, in its By-Laws, may prescribe the extent of an alternate's powers and duties.

Section 4. A vacancy in the office of director will exist for any of the reasons set forth in Minnesota Statutes Section 351.02 or upon a revocation of a director's appointment duly filed by a Member with the commission. Vacancies shall be filled by appointment for the unexpired portion of the term of director by the Council of the Member whose position on the Commission is vacant.

Section 5. There shall be no voting by proxy, but all votes must be cast by the director or the duly authorized alternate at a Commission meeting.

Section 6. The presence of five directors representing a majority of the total authorized votes of all directors shall constitute a quorum, but a smaller number may adjourn from time to time.

Section 7. A director shall not be eligible to vote on behalf of the director's municipality during the time said municipality is in default on any contribution or payment to the commission. During the existence of such default, the vote or votes of such Member shall not be counted for the purposes of this Agreement.

Section 8. All official actions of the commission must receive two-thirds (2/3) of all authorized votes cast on that issue at a duly constituted meeting of the Commission and the affirmative vote of five directors. Abstentions shall not be considered authorized votes cast.

VII. EFFECTIVE DATE

Section 1. A municipality may enter into this Agreement by resolution of its council and the duly authorized execution of a copy of this Agreement by its proper officers. Thereupon, the clerk or other appropriate officer of the municipality shall file a duly executed copy of this Agreement, together with a certified copy of the authorizing resolution, with the Commission.

Section 2. This Agreement and any amendments thereto are effective on the date when executed agreements and authorizing resolutions of all of the members named in Article V, Section 1, have been filed as provided in this Article.

VIII. POWERS AND DUTIES OF THE COMMISSION

Section 1. The powers and duties of the Commission shall include the powers set forth in this Article.

Section 2. The Commission may make such contracts, grants, and take such other action as it deems necessary and appropriate to accomplish the general purposes of the organization. The Commission may not contract for the purchase of real estate without the prior authorization of the member municipalities. Any purchases or contracts made shall conform to the requirements applicable to Minnesota statutory cities.

Section 3. The commission shall assume all authority and undertake all tasks necessary to coordinate, administer, and enforce the Franchise of each Member except for that authority and those tasks specifically retained by a Member.

Section 4. The Commission may provide for the prosecution, defense, or other participation in actions or proceedings at law in which it may have an interest, and may employ counsel for that purpose. It may employ such other persons as it deems necessary to accomplish its powers and duties. Such employees may be on a full time, part-time or consulting basis, as the Commission determines, and the Commission may make any required employer contributions which local governmental units are authorized or required to make by law.

Section 5. The Commission may conduct such research and investigation and take such action as it deems necessary including participation and appearance in proceedings of State and Federal regulatory, legislative or administrative bodies, or on any matter related to or affecting cable communication franchises.

Section 6. The Commission may obtain from Grantee and from any other source such information relating to the cable communications franchises as any member is entitled to obtain from Grantee or others.

Section 7. The Commission may accept gifts, apply for and use grants, enter into agreements required in connection therewith and hold, use and dispose of money or property received as a gift or grant in accordance with the terms thereof.

Section 8. The Commission shall make an annual, independent audit of the books of the Commission and shall make an annual financial accounting and report in writing to the Members. Its books and records shall be available for examination by the Members at all reasonable times.

Section 9. The commission may delegate authority to its executive committee. Such delegation of authority shall be by motion of the Commission and may be conditioned in such a manner as the commission may determine.

Section 10. The Commission shall adopt By-Laws which may be amended from time to time.

Section 11. The Commission shall be responsible for the PEG access channels and cable television programming within or for the geographic area of the Member cities of the Commission. Should any Member withdraw from the commission as of the date of any renewal of the Cable Television Franchise Ordinance, or in any year thereafter, the withdrawing Member shall assume all responsibility for PEG access cable television channels and programming within or for the geographic boundaries of the withdrawing municipality, as more specifically delineated in Article XI, Section 3, of this Agreement.

Section 12. The Commission may designate an entity or entities to perform any functions the Commission deems necessary relative to the commission's responsibility for community programming. The Commission may provide funds, support services, and the use of equipment and property to the designated entity, provided that title to all equipment and property shall not pass to the designated entity without the prior approval of all directors.

IX. OFFICERS

Section 1. The officers of the Commission shall consist of a chair, a vice-chair, and a secretary/treasurer. Officers of the commission shall be elected annually for one-year terms. Officers shall be limited to two consecutive one-year terms in a given office.

Section 2. A vacancy in the office of chair, vice-chair, or secretary/treasurer shall occur for any of the reasons for which a vacancy in the office of a director shall occur. Vacancies in these offices shall be filled by the commission for the unexpired portion of the term.

Section 3. The three officers shall all be members of the executive committee.

Section 4. The chair shall preside at all meetings of the Commission and the executive committee. The vice-chair shall act as chair in the absence of the chair.

Section 5. The secretary/treasurer shall be responsible for keeping a record of all of the proceedings of the commission and executive committee and shall be responsible for custody of all funds, for the keeping of all financial records of the Commission and for such other matters as shall be delegated by the commission. The Commission may require that the secretary/treasurer post a fidelity bond or other insurance against loss of Commission funds in an amount approved by the Commission, at the expense of the Commission. Said fidelity bond or other insurance may cover all persons authorized to handle funds of the Commission.

Section 6. The Commission may appoint such other officers as it deems necessary. All such officers shall be appointed from the membership of the commission.

X. FINANCIAL MATTERS

Section 1. The fiscal year of the Commission shall be the calendar year.

Section 2. Commission funds may be expended by the commission in accordance with the procedures established by law for the expenditure of funds by Minnesota Statutory Cities. Orders, checks and drafts must be signed by any two of the officers. Other legal instruments shall be executed, with authority of the commission, by the chair and secretary/treasurer. Contracts shall be let and purchases made in accordance with the procedures established by law for Minnesota Statutory Cities.

Section 3. The financial contributions of the Members in support of the Commission shall be in direct proportion to the percent of annual franchise fee revenues of each Member to the total franchise fee revenues of the System for the prior year multiplied by the Commission's total annual assessment to the Members.

Section 4. A proposed budget for the ensuing calendar year shall be formulated by the Commission and submitted to the Members on or before October 15. Final action adopting a budget for the ensuing calendar year shall be taken by the Commission on or before December 15 of each year.

Section 5. Any Member may inspect and copy the commission books and records at any and all reasonable times. All books and records shall be kept in accordance with normal and accepted accounting procedures and principles used by Minnesota Statutory cities.

XI. DURATION

Section 1. The Commission shall continue for an indefinite term unless the number of Members shall become less than five. The Commission may also be terminated by mutual agreement of all of the Members at any time.

Section 2. In order to prevent obligation for its financial contribution to the Commission for the ensuing year, a Member shall withdraw from the Commission by filing a written notice with the Commission by July 1 of any year giving notice of withdrawal effective at the end of that calendar year; and membership shall continue until the effective date of the withdrawal. Prior to the effective date of withdrawal, a notice of withdrawal may be rescinded by October 15 by a Member. If a Member withdraws before dissolution of the commission, the Member shall have no claim against the assets of the Commission. A Member withdrawing after October 15 shall be obligated to pay its entire contribution for the ensuing year as outlined in the budget of the Commission for the ensuing year.

Section 3. Should any Member withdraw from the Commission, the withdrawing member shall assume the responsibilities for PEG access cable television channels and programming within and for the geographic boundaries of the withdrawing municipality as described in Article VIII, section 11, herein. Section 4. In the event of dissolution, the Commission shall determine the measures necessary to affect the dissolution and shall provide for the taking of such measures as promptly as circumstances permit, subject to the provisions of this Agreement. Upon dissolution of the commission, all remaining assets of the Commission, after payment of obligations, shall be distributed among the then existing Members in proportion to the most recent Member-by-Member breakdown of the franchise fee as reported by the Grantee. The Commission shall continue to exist after dissolution for such period, no longer than six months, as is necessary to wind up its affairs but for no other purpose.

IN WITNESS WHEREOF, the undersigned municipality has caused this Agreement to be signed on its behalf this ____ day of _____, 20__

WITNESSED BY:

_____ of _____

_____ by: _____

Its: _____

Filed in the office of the NSCC this _____ day of _____, 20__.

Prepared by:

Michael R. Bradley
Bradley Hagen & Gullikson, LLC
1976 Wooddale Drive, Suite 3A
Woodbury, MN 55125
(651) 379-0900
mike@bradleylawmn.com

REQUEST FOR COUNCIL ACTION

Date: March 23, 2015

Item No.: 8.i

Department Approval



City Manager Approval



Item Description: Reject bids for the Evergreen Stormwater Reuse Project

BACKGROUND

The Fairview Avenue storm sewer system is under capacity when compared to the generally accepted storm sewer design standard for a 10-year rain event (4.2" in 24 hours). Storm water runoff reaches the pipe faster than the pipes can convey the water downstream. This causes the system to surcharge, causing arterial street flooding, particularly Fairview Avenue at the TH 36 underpass, local (residential) street flooding, inundation of open spaces, as well as private property damage.

This storm sewer system is directly connected to several significant regional water bodies. The system drains north through Oasis Pond, Little Lake Johanna, Lake Johanna, and Long Lake to Rice Creek, which ultimately drains to the Mississippi River.

In September of 2012, City staff applied for a Clean Water Fund Grant from the Minnesota Board of Water and Soil Resources (BWSR) for improvements to help address this capacity issue. The application was successful and the City received a \$359,100 grant for the project development and installation of an underground stormwater storage chamber and a stormwater reuse system, which would provide water for the irrigation of the Evergreen Park baseball fields as well as bioretention basins in the park area. The reuse system, as ultimately designed, would store up to 30,000 cubic feet of stormwater, which would be diverted from the trunk storm sewer system and used for irrigation.

The grant specified \$300,000 for the construction of the reuse system and \$30,000 for the bioretention basins, along with \$29,100 in project development and grant reporting assistance. The grant requires a minimum 25% local match.

On February 11, 2013, the City Council approved an agreement with BWSR for the use of the grant funds. Staff has been working to develop plans for the construction of the reuse portion of the project since that time in coordination with the Park Renewal Project at Evergreen Park. The final estimated construction cost of the reuse system was \$458,973; this represents about \$15.30 of cost per cubic foot of stormwater handled by the reuse system.

Bids were opened for the proposed project on February 27, 2015. We received three bids as follows:

BIDDER	AMOUNT
Frattalone Companies	\$664,818.08
St Paul Utilities	\$818,800.00
Northdale Construction Company, Inc.	\$1,035,704.85

The lowest bid received was approximately 45% above the estimated cost of the project.

Further, based on this low bid, the City's cost participation on this portion of the project increased from \$158,973 to \$364,818, resulting in a cost of \$22.16 per cubic foot. In comparison, the stormwater management systems in last year's Pavement Management Program located at Dellwood/Sherren and Stanbridge/Manson averaged about \$8 per cubic foot of stormwater handled; these systems did not include a reuse component.

Since the bids were opened, City staff has been working with the design engineers and the contractor to try to identify elements of the project that could be redesigned or removed to lower the cost of the project. We have also been in discussions with Rice Creek Watershed and BWSR about potential additional funds. These talks continue, but due to the timing of the adjacent Park Renewal project, it is necessary to take action on this element of the project while we continue to look at redesigning the system or walking away from the project altogether.

Based on the low bid and the potential additional cost to the City for any cost overruns or unforeseen conditions during the project construction, as well as the coordination issues with the Park Renewal Project if we adjusted the timing or design of this proposed contract, City staff is recommending that bids for this project be rejected.

City staff will continue to work with BWSR in an attempt to identify a revised project design that would not impact the ballfield work but still meet the intent of the grant funding. The grant is set to expire on December 31, 2015, therefore, assuming a timeline extension is not granted, it may not be possible to design and construct an alternative project before the funds expire.

POLICY OBJECTIVE

The goals of the City's Comprehensive Surface Water Management Plan are to protect the integrity of storm water conveyance channels, reduce nutrient loading and improve water quality to lakes and wetlands. City policy is to cooperate with other agencies for mutual benefit whenever possible.

FINANCIAL IMPACTS

The City of Roseville has, to date, spent \$31,150 in project development costs. The BWSR grant has covered 75% of that cost, or \$23,362, and the Stormwater Utility Fund has covered the remaining \$7,788.

STAFF RECOMMENDATION

Staff recommends that the City Council approve the attached resolution rejecting bids for the Evergreen Stormwater Reuse Project.

REQUESTED COUNCIL ACTION

Approve the resolution rejecting bids for the Evergreen Stormwater Reuse Project.

Prepared by: Marc Culver, City Engineer
Attachments: A. Resolution
B. Project Location Map

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 23rd day of March, 2015, at 6:00 p.m.

The following members were present: and and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**REJECTING BIDS FOR
EVERGREEN STORMWATER REUSE PROJECT**

WHEREAS, pursuant to advertisement for bids for the construction of the Evergreen Stormwater Reuse Project, according to the plans and specifications thereof on file in the office of the City Manager of the City of Roseville, said bids were received on Friday, February 27th, 2015, at 10:00 a.m., opened and tabulated according to law and the following bids were received complying with the advertisement:

BIDDER	AMOUNT
Frattalone Companies	\$664,818.08
St Paul Utilities	\$818,800.00
Northdale Construction Company, Inc.	\$1,035,704.85

WHEREAS, Frattalone Companies was the lowest bidder at \$664,818.08; and,

WHEREAS, the construction of this project was to be funded through a combination of grants from the Minnesota Board of Water and Soil Resources (BWSR) in the amount of \$300,000 and the City of Roseville Stormwater Utility funds for the balance of the project; and,

WHEREAS, given an Engineer's Estimate for this project at \$458,973, the lowest bid received was approximately 45% over the estimated cost; and,

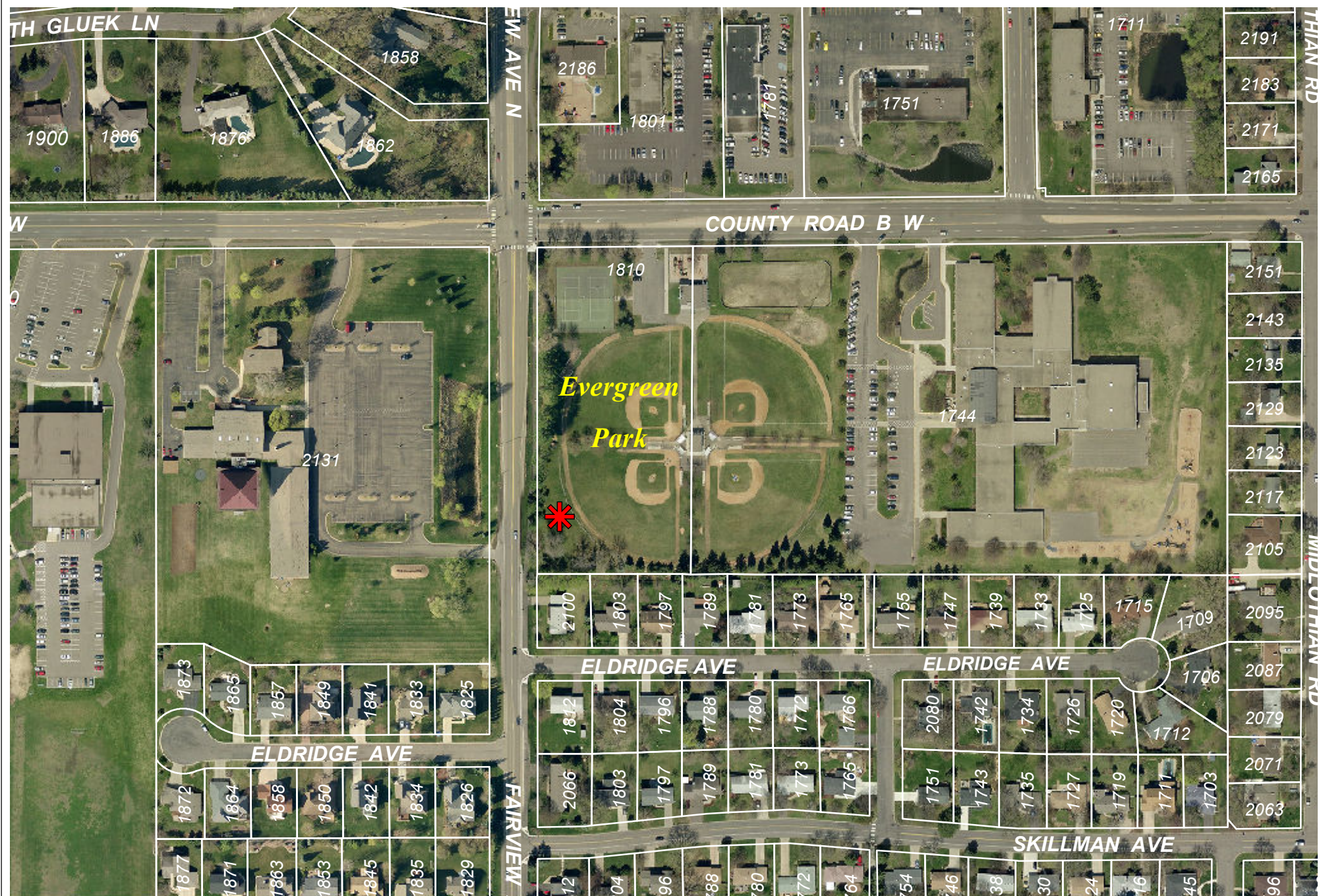
WHEREAS, any additional cost overruns encountered during this project would be the full responsibility of the City of Roseville.

35 NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
36 ROSEVILLE, MINNESOTA, that the bids solicited for the Evergreen Stormwater Reuse
37 Project shall be rejected.

38
39 The motion for the adoption of the foregoing resolution was duly seconded by Member
40 , and upon a vote being taken thereon, the following voted in favor thereof:
41 and and the following voted against the same: .
42

WITNESS MY HAND officially as such Manager this 23rd day of March, 2015.

(Seal)



Evergreen Stormwater Reuse System

Project Location Map



Prepared by:
Engineering Department
March 18, 2015

LEGEND:
* Proposed Location

Data Sources and Contacts:
* Ramsey County GIS Base Map (2/3/15)
* City of Roseville Engineering Department
For further information regarding the contents of this map contact
City of Roseville, Engineering Department,
2660 Civic Center Drive, Roseville MN

DISCLAIMER:
This map is neither a legally recorded map nor a warranty and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used to re-engineer, track or any other purpose requiring existing measurements of distance or direction or precision in the position of geographic features. If errors or discrepancies are found please contact 651-762-7075. The project engineer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the use of this map, and knowledge that the City shall not be liable for any damages, and expressly reserves all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the User's access or use of data provided.

0 50 100 150 200 Feet

mapdoc: EvergreenStormwaterReuse.mxd
map: EvergreenStormwaterReuse.pdf



REQUEST FOR COUNCIL ACTION

Date: March 23, 2015

Item No.: 14.a

Department Approval



City Manager Approval



Item Description: Approve Change in Job Description of Community Service Officer within the Police Department

BACKGROUND

The Police Department wishes to increase its positive interactions with the diverse community of Roseville. The Department spends a considerable amount of time interacting with the citizens and visitors to Roseville and wishes to expand its cadre of Community Service Officers to better assist the City in making Roseville a more inclusive and welcoming city.

On February 9, 2015, Department staff presented to Council the option of reinstating a Police Cadet position with increased community outreach duties as an opportunity to reach this goal. The Police Cadet position was utilized by the Police Department in past years to successfully recruit and retain quality candidates for police officer positions. The Cadet position was removed from the Police Department's annual budget in 2003.

This option was presented and tabled at the regular City Council meeting on February 9th. At the time it appeared the Council would instead consider adding a Community Service Officer position with an enhanced job description. The Department recognizes the advantages of this opportunity as well considering there is also a rich history of promoting CSOs to full time police officer positions.

With only three part-time CSO positions, current employees are needed to fulfill already established job duties. Adding an additional CSO position and changing the job description to include an enhanced community liaison role will benefit the Department by augmenting its part-time staff and create one more opportunity to focus on positive interactions with Roseville's diverse community.

The Community Liaison role will be shared among CSO staff as they are rotated in and out of the unit as their education and careers progress. An educational component will be added to the CSO program. Monthly meetings will be coordinated to discuss outreach initiatives and strategies to determine how the Department can better meet the needs and challenges of our diverse community. The Community Relations Coordinator will help facilitate the meetings. A draft of potential topics to be discussed in monthly staff meetings is attached to the RCA. We anticipate the entire Department will become more knowledgeable about the City it serves by capitalizing on the information gathered and discussed at the monthly CSO meetings and through

the increased outreach in the community. The Department has a rich history of promoting CSOs to police officers and we expect the experience and knowledge gained through the CSO program will encourage the overall professional development and cultural awareness in the Department in order to better serve Roseville.

Hiring considerations for the CSO position will be directed to multicultural applicants with preference given to those with second language skills or demonstrated experience interacting with and organizing diverse communities. The Police Department expects the additional CSO to help build positive relationships and increase communication between the Department and the growing number of multicultural residents in Roseville to further develop a safe and livable community.

Several suburban agencies in Hennepin County operate a Joint Community Police Partnership and their multicultural positions are integral to its operation. These cities have successfully increased diversity within their police departments by taking part in the partnership and utilizing the multicultural positions. The Roseville Police Department recognizes these accomplishments and seeks to achieve similar outcomes through creating a Community Liaison role within the CSO division.

The change in job description is as follows:

The Community Service Officer (CSO) may be assigned in a Community Liaison role to assist the Department in focusing on law-enforcement and crime-prevention strategies within diverse communities utilizing multicultural and bilingual interactions. While working in this capacity, this position will report to the Lieutenant of Patrol.

Preference will be given to candidates who have fluency speaking, reading and writing a second non-English language; Hmong, Karen, Somali, Spanish, or Thai are preferred.

POLICY OBJECTIVE

To align staff roles, at appropriate levels, with qualified employees in order to carry out the strategic vision and goals of the City.

BUDGET IMPLICATIONS

The position was not funded as part of the 2015 budget. It is anticipated the cost in 2015 will be approximately \$16,550. Due to an unexpected vacancy in the Patrol Division the Department expects to use extra salary money to pay the costs in 2015.

In 2016 the Department will shift existing budget money to fund the position. No additional levy or budget money is anticipated.

CSO positions are not eligible for tuition reimbursement.

STAFF RECOMMENDATION

Authorize the change the Community Service Officer job description in the Police Department.

REQUESTED COUNCIL ACTION

75 Motion to change the Community Service Officer job description in the Police Department.

76

77 Prepared by: Rick Mathwig, Chief of Police 651-792-7203

78

79 Attachment: A: Current RPD recruiting efforts

80 B: Draft of potential CSO group meetings

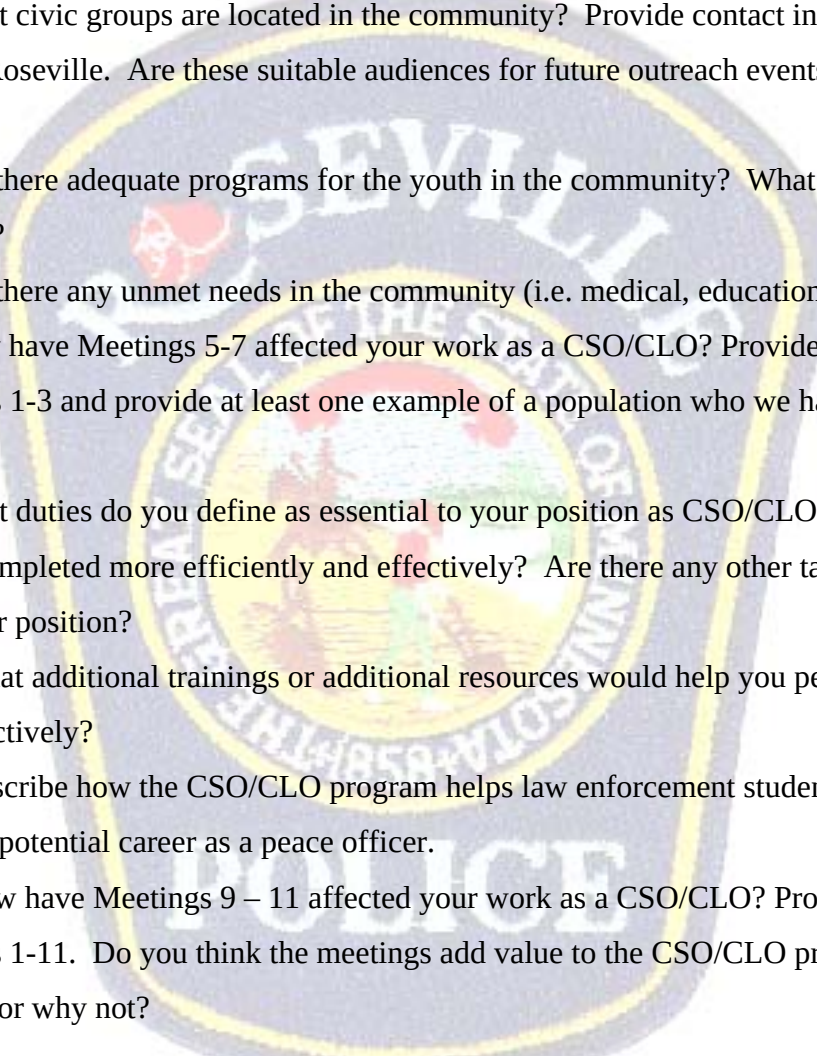
Roseville Police Department Recruitment Efforts

Attachment A

- 1 Reserve Officer Program
- 2 Community Service Officers
- 3 - 2013 Hiring process had mandatory second language component
- 4 Police Explorers
- 5 School Liaison Officer Position (outreach at RAHS)
- 6 IMPACT's discussions with RAHS Latino Club
- 7 Lunch in the Schools
- 8 Shop with a Cop/Heroes and Helpers
- 9 Department Make a difference
- 10 College Job Fairs
- 11 Citizen Police Academy
- 12 Connections with all college Criminal Justice coordinators
- 13 Connection with and teaching at police Skills training
- 14 Connection with North East Youth and Family Services
- 15 St. Odilia's Church- meet and greet after Latino service
- 16 High school mentorship program
- 17 Sports activities (e.g. soccer camp, basketball games)
- 18 College Intern program- average 12 months per year
- 19 Teaching Law Enforcement classes at area colleges
- 20 Ongoing discussions with students and staff at Metro State
- 21 Advertising jobs on college job boards and other law enforcement posting sites
- 22 Website
- 23 Building relationships with multicultural community through New American Forums,
- 24 outreach at schools, churches, businesses and apartment complexes
- 25 Century College
 - 26 ■ Maintain a relationship with the service-learning program at Century College.
 - 27 Students are required to take the policing in the community course which
 - 28 requires 40 Service Learning Hours. In 2014, 7 students were mentored. Will
 - 29 likely have 4 more interns this spring and another batch in the Fall/Summer.
 - 30 ■ Participated in the 2014 Volunteer Fair at Century College and have since signed
 - 31 4 students from the fair (brought to my attention by Kelly O'Brien, who also
 - 32 attended the fair). A veteran, a Karen member, a Somali member, and a Latino
 - 33 female were successfully recruited and signed-up to be the 2015 spring service-
 - 34 learning interns. 3 of the 4 have aspirations to become Roseville Police Officers
 - 35 with the other interested in probation/courts.
 - 36 ■ 3rd year presenting to Careers in Law Enforcement class. Each class is well
 - 37 represented by different ethnicities. Many students are unaware how competitive
 - 38 the hiring process can be in a first ring suburb.
 - 39 ■ Push job postings to previous interns and park patrollers interested in a career in
 - 40 law enforcement, as well as Rasmussen College, and depending on the position,
 - 41 also forward to the International Association of Crime Intel Analysts and
 - 42 Minnesota Association of Crime Intel Analysts to forward to their respective
 - 43 departments.
 - 44

CSO Monthly Discussion Schedule 2015/2016

Attachment B

- 
- 1 **Meeting 1:** Do perceptions of police differ from community to community? Discuss.
- 2 **Meeting 2:** Do you feel enough services are provided for our older residents? Provide examples
- 3 from your own community.
- 4 **Meeting 3:** Do you think enough services are provided for residents afflicted with mental
- 5 illness? What role can the police play in serving this population?
- 6 **Meeting 4:** How have Meetings 1 – 3 affected your work as a CSO/CLO? Provide examples.
- 7 **Meeting 5:** What civic groups are located in the community? Provide contact information for
- 8 civic groups in Roseville. Are these suitable audiences for future outreach events? Why or why
- 9 not?
- 10 **Meeting 6:** Are there adequate programs for the youth in the community? What gaps, if any,
- 11 need to be filled?
- 12 **Meeting 7:** Are there any unmet needs in the community (i.e. medical, educational, social)?
- 13 **Meeting 8:** How have Meetings 5-7 affected your work as a CSO/CLO? Provide Examples.
- 14 Revisit Meetings 1-3 and provide at least one example of a population who we have not
- 15 discussed, yet.
- 16 **Meeting 9:** What duties do you define as essential to your position as CSO/CLO? How can
- 17 these tasks be completed more efficiently and effectively? Are there any other tasks that would
- 18 add value to your position?
- 19 **Meeting 10:** What additional trainings or additional resources would help you perform your
- 20 duties more effectively?
- 21 **Meeting 11:** Describe how the CSO/CLO program helps law enforcement students gain
- 22 experience for a potential career as a peace officer.
- 23 **Meeting 12:** How have Meetings 9 – 11 affected your work as a CSO/CLO? Provide examples.
- 24 Revisit Meetings 1-11. Do you think the meetings add value to the CSO/CLO program in
- 25 Roseville? Why or why not?

Draft

REQUEST FOR COUNCIL ACTION

Date: March 23, 2015
Item No.: 14.b

Department Approval

City Manager Approval



Item Description: Appoint members to Community Engagement; Ethics; Finance; Human Rights; Parks and Recreation; Planning; and Public Works Environment and Transportation Commissions

BACKGROUND

On March 9, the City Council interviewed applicants interested in appointment to various commissions.

Council will consider applicants for:

- Community Engagement Commission - one vacancy for term that expires March 31, 2017
- Ethics Commission - two vacancies for terms that expire March 31, 2018
- Finance Commission - one vacancy for term that expires March 31, 2017
- Human Rights Commission – one vacancy for term that expires March 31, 2016
- Parks and Recreation Commission – one vacancy for term that expires March 31, 2016 and two vacancies for terms that expire March 31, 2018
- Planning Commission - two vacancies for terms that expire March 31, 2018
- Public Works, Environment and Transportation Commission - two vacancies for terms that expire March 31, 2018

Three people have applied for two vacancies on the Ethics Commission.

REQUESTED COUNCIL ACTION

Appoint _____ to the Community Engagement Commission for term ending March 31, 2017.

Appoint _____ and _____ to the Ethics Commission for terms ending March 31, 2018 or direct staff to advertise for additional applicants to the Ethics Commission.

Appoint _____ to the Finance Commission for term ending March 31, 2017.

Appoint _____ to the Human Rights Commission for term ending March 31, 2016.

Appoint _____ to the Parks and Recreation Commission for term ending March 31, 2016.

34
35 Appoint _____ and _____ to the Parks and Recreation Commission for terms
36 ending March 31, 2018.

37
38 Appoint _____ and _____ to the Planning Commission for terms ending
39 March 31, 2018.

40
41 Appoint _____ and _____ to the Public Works Commission for terms
42 ending March 31, 2018.

43
44

45 **Prepared by:** Carolyn Curti, Communications Specialist

46 Attachments: A: Applications
47 B: Council Preferences
48

First Name: Todd
Last Name: Anderson
Address 1: [REDACTED]
City: Roseville
State: MN
Zip Code: 55113

Home or Cell Phone Number: [REDACTED]
Email Address: [REDACTED]
How many years have you been a Roseville resident?: 14 years
Boards and Commissions: Parks & Recreation

Board or commission preference: Parks & Recreation
: Community Engagement
: Ethics

This application is for: New Term
Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: For years I have admired our nationally recognized parks, and I want to finally dedicate my time and efforts to keeping them the crown jewels of Roseville. I haven't been on a city advisory commission since my days on the Public Works, Environment & Transportation Commission back in 2002-2004, but would greatly welcome an opportunity to serve on one again.

What is your view of the role of this Board or Commission?: To serve in an advisory capacity to the City Council, Director of Parks and Recreation, and others concerning our Parks and Recreation activities. This commission needs to work collaboratively to do so.

Civic and Volunteer Activities: Current member - Roseville Area Schools Foundation
Volunteer - Roseville Youth Baseball Association
Current Cub Scout Den Leader
Brimhall Elementary PTA member
Past member - Public Works, Environment & Transportation Commission

Work Experience: HB Fuller - 2012 to 2014 - Inside Sales Representative
3M - 2008 to 2012 - Sales and Lead Generation

Education: St. Olaf College - graduated in May, 1993, with a BA in Political Science.

Is there additional information you would like the City Council to consider regarding your application?: I welcome this opportunity to serve on the commission and look forward to answering any questions! Our entire family uses the park system and we feel blessed to be able to use them!

Additional Information if you become Board or Commission Member: Additional information

may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes
Minnesota Statute §13.601. subd. 3(b): Email Address
Acknowledgement: Yes

Additional Information:
Form Submitted on: 1/23/2015 3:01:55 PM

First Name: Jamie
Last Name: Becker-Finn
Address 1: [REDACTED]
City: Roseville
State: MN
Zip Code: 55113

Home or Cell Phone Number: [REDACTED]

Email Address: [REDACTED]

How many years have you been a Roseville resident?: 10

Boards and Commissions: Parks & Recreation

Board or commission preference: Parks & Recreation

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: Public service has been an important part of my life since I was a child. Now that I am settled in one community, I would like to contribute on a more dedicated, local level. I am particularly interested in serving on the Parks and Recreation Commission because I have two young children and we utilize the parks and community programming regularly. I value the importance of spending time outdoors and staying active in order to keep a community healthy and thriving.

What is your view of the role of this Board or Commission?: I see the Parks and Recreation Commission as the connection between Roseville residents and the City Council and city government. It is vital that the Commission be accessible and address issues that are important to Roseville residents, since the city parks and resources belong to all of us. By focusing on one area, the Commission can be more specialized in their knowledge and give individual issues the necessary thought and attention. I also think that the Commission can play an important role in shaping our community and helping to facilitate changes to the parks and programming as needed.

Civic and Volunteer Activities: Nearly all of my work experience has been working for state or local government in some capacity, including over two years at the legislature and my current position as an Assistant Hennepin County Attorney.

I have been volunteering for Can Do Canines (a service dog non-profit) and the Muscular Dystrophy Association for various different projects for approximately 10 years. I also volunteer each election year registering voters and doing get-out-the-vote work on election day.

Work Experience: Assistant Hennepin County Attorney, 2013-present

Judicial Law Clerk to Referee Patricia Moses, Hennepin County District Court, 2011-2013
 Tax Committee Legislative Assistant, Minnesota House of Representatives, 2005-2007
 Volunteer Coordinator, AmeriCorps-Southern Minnesota, 2004-2005

I also worked as a summer law clerk while in law school at private practice law firms (2008-2010)

Education: William Mitchell College of Law, Juris Doctor, summa cum laude, January 2011
 University of Minnesota, Bachelor of Arts in Psychology, May 2004

Is there additional information you would like the City Council to consider regarding your application?: My husband and I have lived in Roseville for 10 years, and chose to raise our children here (my son is four years old and my daughter is eight months old). The parks and recreation opportunities here were an important part of that decision. We are connected with many other young families in Roseville as well. I think the Commission will be the most effective when its membership more closely represents the demographics of our community because different aspects of the parks appeal to different types of individuals and families. I would like to help represent more families like ours.

In addition, I think our Parks and Recreation Department currently does a great job and I am excited about the improvements being implemented to our park buildings and playgrounds. However, I think we could improve further in the area of engaging and encouraging participation from even more Roseville residents, such as newer immigrant families.

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes
 Minnesota Statute §13.601. subd. 3(b): Email Address
 Acknowledgement: Yes

Additional Information:
 Form Submitted on: 2/16/2015 4:38:29 PM

First Name: Daryl

Last Name: Brown

Address 1: [REDACTED]

City: Roseville

State: MN

Zip Code: 55113

Home or Cell Phone Number: [REDACTED]

Email Address: [REDACTED]

How many years have you been a Roseville resident?: 3

Boards and Commissions: Parks & Recreation

Board or commission preference: Parks & Recreation

: Planning

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: I have always been civic minded and have expressed a willingness to support the communities that I reside in. I am a firm believer in volunteering and giving back.

In my business career, I built a strong reputation as a facilitator, able to work with diverse groups and individuals, bringing divergent ideas to common agreed upon solutions.

I see the Parks and Recreation Commission as an avenue where I can provide years of wisdom and experience and become actively involved in the City of Roseville, supporting the outstanding park system.

What is your view of the role of this Board or Commission?: I view the Parks and Recreation Commission as a liaison between the Roseville community, the Parks and Recreation Department and the Roseville City Council to bring forth the wishes and desires of the community pertaining to the maintenance and betterment of our terrific park system. It is also an avenue to reach out to the community with proposals for establishing future direction to continue to make our park system vibrant for the entire community.

I further see the role of the Parks and Rec Commission as the means to draft and present recommendations to the City Council for new and / or revised ordinances specific to the parks and recreation department.

Civic and Volunteer Activities: Eagle Brook Church, Lino Lakes, MN
Village Trustee, Virgil, IL (far western Chicago suburb)

Chairman, Plan Commission, Village of Virgil
 St Marks Presbyterian Church, Geneva, IL
 Catholic Church, Virgil, IL

Scout Master - BSA
 Cub Maser - BSA

Assisting Friends of Roseville Parks as needed with new fund raising activities

Work Experience: Business Analyst, SuperValu, Inc., Eden Prairie, MN - HR IT
 President, Midwest Homescapes, Inc., Roseville, MN - Home rehabilitation
 Manager, Business Intelligence, Evergreen Packaging, Inc., Memphis, TN
 IT Business Consultant, International Paper, Inc., Memphis TN
 IT Business Consultant, Masonite, Inc., West Chicago, IL
 Sr. Product Manager, Masonite Inc., Chicago, IL

Education: Master of Science, Wood Science and Technology, University of MN
 Bachelor of Science, Wood Science and Technology, University of MN
 High School graduate, Kellogg Sr. High, Roseville, MN

Is there additional information you would like the City Council to consider regarding your application?: I have been a full time resident of Roseville for the past three years. I purchased and remodeled our current residence to relocate my wife, Sharon, to Roseville six years ago, while I was a resident of Tennessee and commuted on a weekly basis. I grew up in Roseville and am glad to have come back home to Roseville.

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes
 Minnesota Statute §13.601. subd. 3(b): Email Address

Acknowledgement: Yes

Additional Information:
 Form Submitted on: 2/7/2015 7:40:40 PM

First Name: James

Last Name: Bull

Address 1: [REDACTED]

City: Roseville

State: MN

Zip Code: 55113

Home or Cell Phone Number: [REDACTED]

Email Address: [REDACTED]

How many years have you been a Roseville resident?: 2+

Boards and Commissions: Planning

Board or commission preference: Planning

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: I am interested in how our Roseville community develops, and I like to participate and give back to my community. I feel I would be an asset to the Roseville Planning Commission with my skills and experience. I am analytical, logical, good negotiator, decision maker, and communicator. I work with a wide variety of people and different roles and responsibilities withing large corporations and that give me experience with dealing with a lot of different people with differing styles and needs. I want to participate where I feel I can make a difference and be a productive member.

What is your view of the role of this Board or Commission?: My view of the roles of board member on the Planning Commission is to be an advisor to the city council on the matters of land use. The role requires understanding ordinances and the development plan, and evaluating requests in accordance to those requirements.

Civic and Volunteer Activities: I have been a volunteer officer and board member for several organizations, and a volunteer mentor for technology with a twin cities non-profit. I am currently on the board for a 400 member organization called the MN Hobby Beekeepers Association.

Work Experience: I have been in the IT field for 40 years, and managing large complex system programs and projects for 30 years. I have worked for companies, including 3 of the "Big 5" consulting firms, owned a business, and have been an independent contractor/consultant. I've had direct management of budgets to \$14M, working with corporate and vendor personnel both domestic and offshore. My work requires me to be organized, analytical, a good negotiator and communicator, and keep my teams focused on delivery. I have also participated on strategy teams, program startups, and mergers & acquisitions. I have worked in a variety of industries, including retail, consumer packaged goods, with the majority being in various aspects of the financials industry.

Education: BS in Business/MIS from the University of Minnesota
Certified Project Management Professional (PMP) by the Project Management Institute

Is there additional information you would like the City Council to consider regarding your application?: I believe I have done a fair evaluation of the responsibilities and time commitment of Planning Commission members, and I accept the responsibility to serve if selected.

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes
Minnesota Statute §13.601. subd. 3(b): Email Address
Acknowledgement: Yes

Additional Information:
Form Submitted on: 2/25/2015 6:25:44 PM

First Name: Angela

Last Name: Byrne

Address 1: [REDACTED]

City: Roseville

State: MN

Zip Code: 55113

Home or Cell Phone Number: [REDACTED]

Email Address: [REDACTED]

How many years have you been a Roseville resident?: 3.5

Boards and Commissions: Finance

Board or commission preference: Finance

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: Even though we are newer residents to Roseville, my husband and I have purchased a home and plan to raise our son here. I think my work experience could help maintain or even improve the lives of residents, even if indirectly. My current job as an electric and gas utility regulator for the State of Minnesota requires that I assist the Minnesota Public Utilities Commission in setting just and reasonable rates for the ratepayers of the public utilities that operate in our state (e.g. Xcel Energy, CenterPoint Energy, MERC, etc.). I thoroughly enjoy knowing that my job has an impact on the daily lives of Minnesota residents, even if they don't know it. I think working with this finance commission would be an excellent extension of the work I currently do for the State.

What is your view of the role of this Board or Commission?: I'll admit, I did not know until very recently that the City Council had various citizen advisory commissions. Based on my readings of the January meeting packet and minutes, it appears that the finance commission provides a similar function to my team at the Department of Commerce (described in Work Experience below); digging into the details of the City's finances, and then offering recommendations to the City Council. I believe this system makes the City Council's jobs more efficient. The City Council may not adopt all of the Finance Commission's recommendations as provided, but the commission's work should help weed out lesser issues and let the City Council focus on the larger, most important issues.

Civic and Volunteer Activities: I am not currently involved in volunteer activities.

Work Experience: I worked for two and a half years as a staff auditor at LarsonAllen (now CliftonLarsonAllen) in Austin, MN. I audited small- to medium-sized clients in the manufacturing industry for three seasons and the government and not-for-profit industry (mainly school districts) for two seasons. I audited all areas of the balance sheet, and revenues and expenses. I also drafted financial statements for several clients.

For the last three and a half years, I have been a Financial Analyst for the Minnesota Department

of Commerce, Division of Energy Resources in the Energy Regulation & Planning (ERP) group (<http://mn.gov/commerce/energy/utilities/Utility-Rate-Cases.jsp>). I have provided testimony on financial issues for two Xcel Energy electric rate cases and for one CenterPoint Energy natural gas rate case. I also provide comments and recommendations in various types of dockets, such as service quality annual reports, miscellaneous tariff filings, and the Annual Automatic Adjustment report for the natural gas utilities.

Education: Bachelor of Arts in Accounting and Masters of Accounting from the University of Northern Iowa. Active Certified Public Accountant in the State of Minnesota.

Is there additional information you would like the City Council to consider regarding your application?: When I learn a new job or task, I try my best to listen to how it is currently done and follow through with those instructions. But I also take many opportunities to ask questions to help me better understand not only the hows, but the whys. Once I get a grasp on the current process, I try to look for opportunities to make improvements. My experience as an auditor and a regulator has taught me how to be able to take a step back and assess the larger picture; What is the risk? Is this material? Is this issue important to the current task at hand? Even if the end result, process, recommendation, etc. comes out the same as before, these questions can help expand understanding and reaffirm that I'm headed in the right direction.

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes
 Minnesota Statute §13.601. subd. 3(b): Email Address
 Acknowledgement: Yes

Additional Information:
 Form Submitted on: 3/1/2015 8:16:28 PM

First Name: Arlene Joy

Last Name: Christiansen

Address 1: [REDACTED]

City: Roseville

Zip Code: 55113

Home or Cell Phone Number: [REDACTED]

Email Address: [REDACTED]

How many years have you been a Roseville resident?: 3 months

Boards and Commissions: Community Engagement, Human Rights, Parks & Recreation

Board or commission preference: Human Rights

: Community Engagement

: Parks & Recreation

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: I think it is important to give back to the community where I live to improve quality of life, to understand the area better and be of service.

What is your view of the role of this Board or Commission?: To listen to the needs of the community and balance it with the role of government.

To create opportunities of understanding, awareness and how to create quality of life.

Civic and Volunteer Activities: Cultural Coordinator for the International Women's Club, Hamburg, Germany

Board of Director/ Secretary for Homeowners Association, Hillsboro, OR

Search Team for Minister for Unity of Beaverton, OR

Victim Advocate for Wishard Hospital Center of Hope, Indianapolis, IN

Speakers Bureau for the Julian Center, Indianapolis, IN

Docent at Indianapolis Museum of Art, IN

Conflict Mediator & Trainer at San Francisco Community Boards, CA

Work Experience: Worked in industries ranging from pharmaceuticals / medical devices to insurance to publishing.

Worked as editor / technical writer, training specialist, documentation management analyst in the quality assurance departments.

Education: Bachelor of Arts degree in the Honors Program from Ball State University, Muncie, IN

Is there additional information you would like the City Council to consider regarding your application?: Although I am new to the community, that "newness" can be viewed as a positive

in light of bringing how the town / community is perceived in strengths and weaknesses and improve. I can bring ideas or practices from other communities to help brainstorm on projects or bring fresh approaches.

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7030.

Minnesota Government Data Practices Act: Yes
Minnesota Statute §13.601. subd. 3(b): Email Address
Acknowledgement: Yes

Additional Information:
Form Submitted on: 1/5/2015 3:45:13 PM

First Name: Joan

Last Name: Dao

Address 1: [REDACTED]

City: Roseville

State: MN

Zip Code: 55113

Home or Cell Phone Number: [REDACTED]

Email Address: [REDACTED]

How many years have you been a Roseville resident?: 15 years

Boards and Commissions: Ethics, Human Rights

Board or commission preference: Human Rights

: Ethics

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: I have deep passion for social justice/human rights and currently pursuing a philosophy minor with a focus in ethics. I would like to be able to have an opportunity to engage my knowledge in a real world context and gain practical experience.

What is your view of the role of this Board or Commission?: My role on the board is one of advisement and education of human rights and ethics for the community, city and local officials to create a culture of civility that we can all depend upon and grow from.

Civic and Volunteer Activities: Youth Commissioner for Roseville's HRC Jan 2014- present

Project Director of Tesla Works (Engineering student group on UMN campus) Oct 2013-

Present

Assistant Karate Instructor 2007- present

Work Experience: Bookkeeper for Dr. Chang's office Psychopharmacology

Receptionist for Hollywood Nails

Tutoring

Education: Roseville Area High School Graduate in 2013

Currently a undergraduate student at University of Minnesota studying Neuroscience

Expected Graduation May 2017

Is there additional information you would like the City Council to consider regarding your application?: This is my second time applying for the HRC commissioner seat as a full commissioner with voting rights. I've been on the commission for nearly 4 terms now as a youth commissioner.

My absences have been due to conflicts with classes however I still put in work in my absence and that should not be a sufficient reason to dismiss my application.

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes
Minnesota Statute §13.601. subd. 3(b): Home/Cell Phone
Acknowledgement: Yes

Additional Information:
Form Submitted on: 3/2/2015 9:39:56 PM

First Name: John
Last Name: Eichenlaub
Address 1: [REDACTED]
City: Roseville
State: MN
Zip Code: 55113

Home or Cell Phone Number: [REDACTED]

Email Address: [REDACTED]

How many years have you been a Roseville resident?: 5

Boards and Commissions: Community Engagement, Finance, Parks & Recreation

Board or commission preference: Finance

: Parks & Recreation

: Community Engagement

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: I wish to become more active in the community, and really get to know my local leaders. I think Roseville is an amazing place to live and I want to make it even better. I want to help Roseville spend its money wisely, make an already park system even better, and further a sense of community among Roseville residents and businesses.

What is your view of the role of this Board or Commission?: The Finance Commission advises the City Council on the had numbered assets and liabilities involved in running the city. I understand the need to spend, but there are always improvements to be made in spending wisely while increasing transparency in how those dollars are spent.

The Parks commission advises the City Council on specific improvements to the park system, and would also recommend ways to spend wisely, as well as recommending quality and necessary expenditures in that area.

Community Engagement has a hand in suggesting activities to get more people involved in city government and in the city itself.

Civic and Volunteer Activities: I regularly attend SD66 Central Committee meetings. I am currently looking to do more.

Work Experience: I've been an Accounting Assistant at Identifix for the last 4 years. I have been working in accounting jobs since 2002. I speak the language, and have experience with a wide variety of software products.

Education: BA in History, Clarke University, Dubuque IA

Is there additional information you would like the City Council to consider regarding your application?: I am very personable and forthright. I am exceedingly likable and charming, and fully understand that I will mostly be working with other volunteers. It is in everyone's interest to keep the work interesting and fun, so that feathers are not ruffled and meetings are anticipated, rather than dreaded.

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes
Minnesota Statute §13.601. subd. 3(b): Email Address
Acknowledgement: Yes

Additional Information:
Form Submitted on: 2/23/2015 9:16:12 PM

First Name: Stephanie
 Last Name: Elko
 Address 1: 267 Roma Ave.
 City: Roseville
 State: MN
 Zip Code: 55113

Home or Cell Phone Number: [REDACTED]

Email Address: [REDACTED]

How many years have you been a Roseville resident?: Roseville

Boards and Commissions: Planning

Board or commission preference: Planning

: Housing & Redevelopment Authority

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: To be more involved in the future of my neighborhood, community and city.

What is your view of the role of this Board or Commission?: To reflect the hopes and concerns of our neighbors and community members to the city council, and to help neighbors and community members understand the decision making process of the city council.

Civic and Volunteer Activities: Roseville Parks and Rec soccer coach, Daisy Scouts

Work Experience: Physician Assistant, Metro OBGYN
 2011- Present

Physician Assistant, Minnesota Gastroenterology
 2006-2009

Physician Assistant, Dr. John Cogan, Inc.
 2005-2006

Education: Albany High School - Graduate 1998
 Bachelor of Arts from Hamline University 2001
 Masters of Science, Physician Assistant Studies 2005

Additional Information if you become Board or Commission Member: Additional information

may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes

Minnesota Statute §13.601. subd. 3(b): Email Address

Acknowledgement: Yes

Additional Information:

Form Submitted on: 3/2/2015 7:08:16 AM

First Name: Mark

Last Name: Fiegen

Address 1: [REDACTED]

City: Roseville

State: MN

Zip Code: 55113

Home or Cell Phone Number: [REDACTED]

Email Address: [REDACTED]

How many years have you been a Roseville resident?: 34 years

Boards and Commissions: Finance

Board or commission preference: Finance

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: The trajectory of City spending, at least superficially, appears unsustainable. In order to assure Roseville continues as a preferred place to live, the work of the City needs to be conducted within a well conceived financial framework. Incrementally, many programs and initiatives may seem worthy, but without a well grounded framework, we could stepwise lead ourselves to ruin.

What is your view of the role of this Board or Commission?: I believe the Finance Commission should provide the City Council with thorough analysis of the financial ramifications of its plans, policies and programs. The breadth of responsibility of the Council is such that it is not possible for them to conduct the depth of analysis necessary to fully inform their actions. So the several commissions put in place by the city conduct the necessary study and consolidate the information in a way that is useful to the Council.

Civic and Volunteer Activities: I am currently not involved in any formal activities of this type. Over the years I have served as a coach for Roseville Youth Basketball Association, was a founding member of the Roseville Area High School Band Boosters and Roseville Area High School Volleyball Boosters. I have also volunteered with the Roseville Area High School Drama Program and Rosetown Playhouse building sets. I was 2006 chair of the United Way campaign within my Division at 3M.

Work Experience: I have been employed by 3M for over 35 years. I have served in a variety of functions in manufacturing, R&D, marketing and business management. Relevant for serving on the Finance Commission are my years in business management and contract operations management. For 3 years I was the business manager of a \$150 million global business. In this position I had comprehensive profit and loss responsibility. During this time I had the support of a business financial manager from whom I learned a great deal about complex business financials. With his advice I was able to guide this business to exceed our operating plan every year. In another role, much closer to the front lines, I was the Operations Manager for a business segment in which we operated as a contractor providing traffic signing and pavement marking

management services for departments of transportation, and local public works departments around the country. We posted consistent year on year gains in operating margins for the last 5 of my 7 years in that position.

Recently I have begun a small business as a farmer, raising crops on land my wife inherited from her parents.

Education: Bachelor of Science in Chemical Engineering from the South Dakota School of Mines and Technology - Highest Honors 1979

3M Staff Manufacturing Statistics

Six Sigma Green Belt

Numerous 3M internal Human Resource and Project Management courses

Is there additional information you would like the City Council to consider regarding your application?: I am a diligent, engaged, hard working individual and am equally comfortable with work spanning the gamut from the broadly conceptual to the excruciatingly detailed. Decision making and organizational alignment in a large business is almost always driven by financial analysis, and I pride myself on my ability to prepare and communicate such analysis. Because I have been a manager in several different functional areas, I have practice adopting different perspectives for such analysis. Additionally, I have been successful managing work groups large and small and have the interpersonal skills to work effectively with the other Commission members.

Now that my wife and I have raised our children and they are successfully starting families of their own, I have the time to commit to a substantive role in the Finance Commission.

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes

Minnesota Statute §13.601. subd. 3(b): Home/Cell Phone, Email Address

Acknowledgement: Yes

Additional Information:

Form Submitted on: 1/17/2015 12:40:50 PM

First Name: John
Last Name: Flater

Address 1: [REDACTED]
City: Roseville
State: MN
Zip Code: 55113

Home or Cell Phone Number: [REDACTED]
Email Address: [REDACTED]
How many years have you been a Roseville resident?: 2 Years

Boards and Commissions: Parks & Recreation, Public Works, Environment & Transportation

Board or commission preference: Parks & Recreation

: Public Works, Environment & Transportation

: Planning

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: I would like to serve on a board to get involved in the community that I live in. As a fairly new resident, I see a lot of great things in this community and I would like to help in any way that I can to improve the quality of life here in Roseville.

What is your view of the role of this Board or Commission?: My view as a voluntary commission would be to gain information or knowledge from people to help the city of Roseville. I would be honest with city council members on how to move forward and addressing concerns from citizens or staff.

Work Experience: White Bear Lake Sports Center
St. Paul Academy and Summit School

Education: White Bear Lake High School
Century College
Bethel University

Is there additional information you would like the City Council to consider regarding your application?: I am wanting to get involved into this great community and become a active citizen. In my short time here I have been interested in trying to get involved and just didn't know how to do it. This would be a great step to serve my community.

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes
Minnesota Statute §13.601. subd. 3(b): Email Address

Acknowledgement: Yes

Additional Information:
Form Submitted on: 2/4/2015 12:35:13 PM

First Name: Chuck

Last Name: Gitzen

Address 1: [REDACTED]

City: Roseville

State: MN

Zip Code: 55113

Home or Cell Phone Number: [REDACTED]

Email Address: [REDACTED]

How many years have you been a Roseville resident?: 19

Boards and Commissions: Parks & Recreation, Planning

Board or commission preference: Parks & Recreation

: Planning

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: I believe that these commissions allow the citizens an opportunity to participate in city government on an advisory basis. I think that Roseville has a great park system and I think being a member of the Parks & Recreation Commission would give me an opportunity to help with the further development of the park system. I would also be interested in being a member of the Planning Commission because of my profession and education.

What is your view of the role of this Board or Commission?: I view both of these commissions as being advisory bodies to the City Council. These commission explore areas that the council directs them to but also suggests areas to explore to the council. The Planning Commission also reviews certain land use applications submitted to them for approval and send that recommendation on to the council.

Civic and Volunteer Activities: I have volunteered for many years to assist with the registration at the Run For The Roses. I have also volunteered at the Wild Rice Festival, the Halloween event, and the Rose Parade.

I have been a volunteer for the Boy Scouts at the pack, troop, district, and council level. I am currently on the Northern Star Council Camping Committee.

Work Experience: I am a Licensed Land Surveyor in Minnesota. I worked for 28 years for a small private land surveying firm in Hastings, MN. For the last 11 years, I have worked for Anoka County. I am currently Deputy County Surveyor for Anoka County.

Education: I have a Bachelor of Civil Engineering Degree from the University of Minnesota and a Masters in Management from Saint Mary's University of Minnesota. I also have a graduate certificate in Geographic Information Science from Saint Mary's University of Minnesota.

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes
Minnesota Statute §13.601. subd. 3(b): Email Address
Acknowledgement: Yes
Additional Information:
Form Submitted on: 3/2/2015 8:30:09 AM

First Name: Riley

Last Name: Grams

Address 1: [REDACTED]

City: Roseville

State: MN

Zip Code: 55113

Home or Cell Phone Number: [REDACTED]

Email Address: [REDACTED]

How many years have you been a Roseville resident?: 1.5 years

Boards and Commissions: Planning

Board or commission preference: Planning

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: As a relatively new resident to the City of Roseville, I want to become more actively involved in the City I live in. I have always had a strong interest in serving my City. As you'll see, my public sector work experience and educational degrees provide me with a lot of planning related experience. I want to lead this experience to the City of Roseville to help the City to continue to grow and prosper.

What is your view of the role of this Board or Commission?: The role of a Planning Commission is to review land use applications, ensure they meet State and local codes and ordinances, and make recommendations to the City Council based on the findings of the Commission. I believe this Commission should work closely with City Staff, particularly the Community Development Director and the City Planners, to obtain information necessary to make sound recommendations to the City Council.

Civic and Volunteer Activities: I am active in many professional planning organizations, including the Minnesota Chapter of the American Planning Association. I am also on the Events Committee of the MN-APA organization, which works to schedule the various year-round events as well as events in and around the annual Planners Conference held in Minnesota each year.

Work Experience: I currently work for the City of Osseo. For the previous three years I held the position of City Planner. This includes being the Staff liaison to the Osseo Planning Commission, which meets one evening a month to discuss land use applications and make recommendations to the City Council. Being a certified City Planner has given me the fundamental knowledge of how cities should handle land use and zoning related issues to ensure proper development within the city. I know first hand how Planning Commissions operate, as I am tasked to lead Osseo's Planning Commission from a Staff level. In January of 2015, I was promoted from City Planner to Assistant City Administrator. With this new title, I am still

expected to function as the Planner in Osseo and continue those duties.

Education: I grew up in White Bear Lake, Minnesota and graduated from WBL High School in 2001. I have a Bachelor of Science degree in Urban Cities from the University of Minnesota - Twin Cities (graduated in 2006). I also have a Master's degree in Public Administration from Hamline University in St. Paul (graduated in 2010).

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes
Minnesota Statute §13.601. subd. 3(b): Email Address
Acknowledgement: Yes

Additional Information:
Form Submitted on: 2/18/2015 3:19:01 PM

First Name: Luke
Last Name: Heikkila
Address 1: [REDACTED]
City: Roseville
State: MN
Zip Code: 55113

Home or Cell Phone Number: [REDACTED]

Email Address: [REDACTED]

How many years have you been a Roseville resident?: 17

Boards and Commissions: Parks & Recreation

Board or commission preference: Parks & Recreation

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: When I think of what I enjoy about living in Roseville two things come to mind. Those things are our parks and our library. Both parks and library provide free access to things we need to be happy, healthy and educated. In the case of parks and the programs offered through the Parks and Recreation Department residents have access to trails, playgrounds, classes, friends, community and activities. The parks and trails that connect them provide a body-like circulatory system that pumps life and energy through the neighborhoods they serve. At times the importance of parks, trails and offerings from the Parks and Recreation Department can be overlooked. I would enjoy an opportunity to be involved with this commission to help understand and spread word about the our parks.

What is your view of the role of this Board or Commission?: I have only spoken to one person who currently sits on this commission. Through that conversation I took away an understanding that the role is to be a conduit connecting residents with the Parks and Recreation Department (and vice versa). As a resident who lives just steps from Acorn Park and has children active in various programs I would look forward to being a part of this effort.

Civic and Volunteer Activities: I served on the parks and trails team during Imagine Roseville 2020 planning.

I attended two Parks Renewal planning meetings with my daughter.

Work Experience: For the past 15 years I have been a producer at Twin Cities Public Television.

Education: I graduated from Stillwater Area High School.
I have a degree in Communication from the University of Minnesota - Morris.

Is there additional information you would like the City Council to consider regarding your application?: I have very much appreciated the opportunity to raise my family in Roseville. Serving on this commission would provide me with a sense of being able to give back the the community I so value.

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes
Minnesota Statute §13.601. subd. 3(b): Home/Cell Phone

Acknowledgement: Yes

Additional Information:
Form Submitted on: 2/21/2015 7:39:47 AM

First Name: John

Last Name: Heimerl

Address 1: [REDACTED]

City: Roseville

State: MN

Zip Code: 55113

Home or Cell Phone Number: [REDACTED]

Email Address: [REDACTED]

How many years have you been a Roseville resident?: 18

Boards and Commissions: Human Rights, Parks & Recreation, Police Civic Service, Public Works, Environment & Transportation

Board or commission preference: Police Civil Service

: Parks & Recreation

: Public Works, Environment & Transportation

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: I am passionate about improving the lives of others and believe I can do so by pursuing an open position. I am active in the community and would like to continue impacting other's lives through my service.

What is your view of the role of this Board or Commission?: To review data and make recommendations in an efficient, legal, and ethical manner that best benefits the Roseville community (government, residents, businesses, and visitors).

Civic and Volunteer Activities: Police Reserve Volunteer for City of Roseville 1997-2001

Police Reserve Volunteer for the City of Saint Anthony Village 2001 - 2004

SAM (Student/Alum volunteer) at the University of Saint Thomas

Belmont Lane W. Block Party host location 1998 - current

Roseville Boys High School Hockey fan and active supporter 1998 - current

Twin Cities Steel Junior Hockey Team Billet 2012/2013/2014 (up to three players at one time and more than 12 total over the 2-seasons)

LinkedIn mentor assisting professionals with career development

Work Experience: Senior Analytical Chemist - The Dow Chemical Co., Midland MI, 1989 - 1996

Senior Chemist - Ecolab, St. Paul MN, 1996 - 1997

Code Enforcement Officer, Roseville MN, Summer 1997

Contract Chemist, Larex Corp., Roseville MN, 1997-1998

Environmental Health & Safety Officer / Senior Chemist - Stylmark Inc., Fridley MN, 1998 - 2011

Senior Product Safety & Quality Assurance Engineer - The Target Corporation, Brooklyn Park MN, 2011 - current

Education: Diploma, Irondale High School, New Brighton MN, June 1984

B.A. Chemistry, University of Saint Thomas, St. Paul MN, May 1988

M.S. Manufacturing Systems, University of Saint Thomas (Engineering Dept.), St. Paul MN, May 2004

Is there additional information you would like the City Council to consider regarding your application?: I believe my life and work experiences as well as my positive work ethic, dedication, and passion for improving other's lives qualify me as a candidate.

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7030.

Minnesota Government Data Practices Act: Yes

Minnesota Statute §13.601. subd. 3(b): Home/Cell Phone

Acknowledgement: Yes

Additional Information:

Form Submitted on: 1/2/2015 7:05:05 AM

First Name: Josh
 Last Name: Immerman
 Address 1: [REDACTED]
 City: Roseville
 State: MN
 Zip Code: 55113

Home or Cell Phone Number: [REDACTED]
 Email Address: [REDACTED]

How many years have you been a Roseville resident?: 30 years

Boards and Commissions: Human Rights, Planning, Public Works, Environment & Transportation

Board or commission preference: Planning
 : Public Works, Environment & Transportation

: Human Rights

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: As a long term Roseville resident, I genuinely care about and want the best for my community. Being a part of this commission will give me an opportunity to play a role in the continuing development of the city.

What is your view of the role of this Board or Commission?: To address potential plans throughout the city, to identify possible concerns and problems, identify solutions that are in the best interest of the community and advise the city council on our findings and recommendations.

Civic and Volunteer Activities: City of Roseville Fire Department- volunteer firefighter 1999-2001

Work Experience: City of Roseville - Public Works/Utilities Department since July of 2006.

Education: Roseville Area High School- 1996
 Multiple continuing education classes for municipal utilities including storm water, sewer and water systems.

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes
 Minnesota Statute §13.601. subd. 3(b): Email Address

Acknowledgement: Yes

Additional Information:

Form Submitted on: 3/1/2015 1:23:24 PM

First Name: Monte
Last Name: Johnson

Address 1: [REDACTED]
City: Roseville
State: MN
Zip Code: 55113

Home or Cell Phone Number: [REDACTED]
Email Address: [REDACTED]

How many years have you been a Roseville resident?: 32

Boards and Commissions: Parks & Recreation
Board or commission preference: Parks & Recreation

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: I served over 2 decades on the Roseville Central Park Foundation Board and feel my experience could be beneficial to the Parks & Recreation Commission.
I've also been very active with leadership on several youth sports boards, boy scouts and Roseville High school booster clubs and see involvement in the Commission as a natural next step.

What is your view of the role of this Board or Commission?: Advisory to the head of the Roseville Parks & recreation department, the City manager and council. Help guide policy and decisions to keep Roseville as one of the top cities in Parks and Recreation.

Civic and Volunteer Activities: Roseville Central Park Foundation - over 2 decades of service, many as President
Roseville Troop and Pack 9031, Boy Scouts of America - 17 years at Roseville and District level, and over 20 years at Northern Star Council level
Roseville Youth sports - Board member and coach for three different sports
Served as President of RBBC booster club at Roseville High School
Saint Paul Jaycees - many years - President 1987-1988, Farrington Club member
Saint Paul Winter Carnival - Past Board member, Prime Minister 1990, Churchill Club member

Work Experience: Currently VP & CFO - Cymbet Corporation
Similar positions at Dascom Systems, Ciprico Inc. and ProStaff Personnel
Started career at Deloitte CPA firm, then Honeywell Inc. and GE Industrial systems

Education: MBA - Carlson School of Management
BBA - accounting - UW - Eau Claire

Is there additional information you would like the City Council to consider regarding your application?: My life long involvement in Roseville's park and recreation programs ans systems keep me passionate about our city.

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes

Minnesota Statute §13.601. subd. 3(b): Home/Cell Phone, Email Address

Acknowledgement: Yes

Additional Information:

Form Submitted on: 3/2/2015 11:51:43 PM

First Name: Mark

Last Name: Kaczmarek

Address 1: [REDACTED]

City: Roseville

State: MN

Zip Code: 55113

Home or Cell Phone Number: [REDACTED]

Email Address: [REDACTED]

How many years have you been a Roseville resident?: 2.5

Boards and Commissions: Finance, Parks & Recreation, Public Works, Environment & Transportation

Board or commission preference: Parks & Recreation

: Finance

: Public Works, Environment & Transportation

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: My wife and I truly enjoy living in Roseville - we have spent countless hours walking in the many gorgeous parks, and we were even married in Central Park.

I would like to give back to the city that I live in and do my part to ensure that it remains an outstanding place to live.

What is your view of the role of this Board or Commission?: I feel that the role of the commission is twofold:

1. Allow for interested and engaged citizens of Roseville to be part of the changes, both good and bad that occur in a city.
2. Act as an advocate for my neighbors and neighborhood by providing them a resource with which they can help improve their city.

Civic and Volunteer Activities: Pheasants Forever

Habitat for Humanity

Work Experience: Currently I am a Senior Business Intelligence Analyst for Target. Prior to working for Target, I was a Data Analytics Consultant for OptumInsight (UnitedHealth Group). After graduating from the U of M, I worked at US Bank as a Personal Banker for nearly two years before moving to OptumInsight.

Education: University of Minnesota, Twin Cities. Bachelors of Science - Quantitative Economics.

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7030.

Minnesota Government Data Practices Act: Yes

Minnesota Statute §13.601. subd. 3(b): Home/Cell Phone, Email Address

Acknowledgement: Yes

Additional Information:

Form Submitted on: 1/6/2015 10:14:59 PM

First Name: Stuart

Last Name: Lenz

Address 1: [REDACTED]

City: Roseville

State: MN

Zip Code: 55113

Home or Cell Phone Number: [REDACTED]

Email Address: [REDACTED]

How many years have you been a Roseville resident?: 35

Boards and Commissions: Parks & Recreation

Board or commission preference: Parks & Recreation

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: Participate in the future planning for Roseville Parks and their recreational uses.

What is your view of the role of this Board or Commission?: Advisory

Civic and Volunteer Activities: Past member and president of Roseville Arts Council

Technical and cast member of many Rosetown Playhouse productions.

Long term artist at Roseville Arts at the Oval.

Founding member of Pottery in the Garden art experience.

Work Experience: 45 years in Minnesota Super Computer Industry

Education: University of Minnesota, Institute of Technology with degrees in Electrical Engineering and Control Information and Computer Science.

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes

Minnesota Statute §13.601. subd. 3(b): Home/Cell Phone, Email Address

Acknowledgement: Yes

Additional Information:

Form Submitted on: 2/26/2015 10:57:46 AM

First Name: John
 Last Name: Murray
 Address 1: [REDACTED]
 City: Roseville
 State: MN
 Zip Code: 55113

Home or Cell Phone Number: [REDACTED]
 Email Address: [REDACTED]

How many years have you been a Roseville resident?: 25

Boards and Commissions: Finance
 Board or commission preference: Finance

This application is for: New Term

If this is a student application please list grade in school: N/A

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: I have considerable depth of experience in financial analysis, budgeting and accounting projections. I feel my background and experience would be a valuable asset to the city.

What is your view of the role of this Board or Commission?: The finance commission should provide context to the city council on major budgeting and financial decisions. Exploring options in more depth than the council may have time to do. Also looking at specific financial issues and long term planning, such as projecting long term maintenance budgets along with current building projects, doing cost benefit analysis and other financial issues.

Civic and Volunteer Activities: Currently on the MN CPAs tax conference committee. Previously on other CPA committees. Volunteer tax preparer, volunteered accounting services to various organizations. Several terms on church council.

Work Experience: Employed in public accounting since 1976, primarily in compliance area. Self-employed since 1981. Have been the accountant for a variety of small businesses. Military veteran.

Education: BSB University of MN Acctg 1975
 BS University of Mn Education 1970
 around 1500 hours of continuing education.

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes
Minnesota Statute §13.601. subd. 3(b): Email Address
Acknowledgement: Yes

Additional Information:
Form Submitted on: 3/2/2015 9:18:01 AM

First Name: Nancy
Last Name: O'Brien

Address 1: [REDACTED]
City: Roseville
State: MN
Zip Code: 55113

Home or Cell Phone Number: [REDACTED]
Email Address: [REDACTED]

How many years have you been a Roseville resident?: 29

Boards and Commissions: Parks & Recreation

Board or commission preference: Parks & Recreation

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: The wonderful park system of Roseville was one of the attributes that attracted my husband and I to Roseville when we purchased our home here. We have extensively used the park system over the years, and believe a strong park system helps bring the community together and to maintain property values. When I became involved in the "envisioning" work of the Park and Rec Citizens Advisory Team in 2009, it was very exciting to me to begin the process of attempting to develop the vision of the next stage for developing and maintaining our parks. A great deal of work was done during that time to gather input from as many Roseville citizens as possible, to think creatively, and to think both short-term and long-term regarding our parks. And now, in 2014-2015, we are seeing some of those visions actually becoming reality in the new park buildings and natural resources development in our parks. I would like once again to become actively involved in the process of developing the reality as well as the vision for our parks.

What is your view of the role of this Board or Commission?: The Roseville Park and Recreation system - including the actual parks and facilities as well as the programs it runs - is a force that has the potential to bring the community together in many ways. The Renewal program that was begun a few years ago garnered a great deal of public support to maintain and improve our park system. The Park and Recreation Commission is a mechanism through which the citizens of Roseville continue to give input into the ongoing vision of how our park system will develop for future generations. We need to continue to seek citizen support and involvement in the park projects so that they are truly seen as a resource for all - I think the Commission is one major mechanism to accomplish this. A citizen advisory commission should bring fresh viewpoints and information to Park and Rec staff as they form plans for future development.

Civic and Volunteer Activities: *member of the Roseville Parks and Rec Citizen Advisory Team

for development of the Park Master Plan, September 2009-November 2010

*member of the Roseville Parks and Rec Citizen Implementation Team (Natural Resources and Trails work group), March 2011-December 2011

*Board member of the Minnesota State Operated Services Governing Board, December 2009-March 2012

*member of the National Association of Social Workers (Minnesota Chapter) Ethics Committee, May 2010 to present

*Roseville Ethics Commissioner, March 2012 - term ending March 2015

Work Experience: I retired from the Minneapolis VA Medical Center in Sept 2008 after working 34 years for the VA system in a variety of capacities. My training is as a masters degree social worker. I worked 20+ years as a clinical social worker in mental health. I then became involved in administrative work, first becoming the coordinator of the Women's Veterans Health Program at the Minneapolis VA, then the Administrative Officer for the Mental Health Program, and finally ending my career as the medical center's Compliance Officer. I was also a member of the medical center's Ethics Committee for over 20 years.

Education: BA in Sociology, Indiana University
MSW University of Michigan

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes
Minnesota Statute §13.601. subd. 3(b): Email Address
Acknowledgement: Yes

Additional Information:
Form Submitted on: 1/29/2015 5:59:17 PM

First Name: Sherry

Last Name: Sanders

Address 1: [REDACTED]

City: Roseville

State: MN

Zip Code: 55113

Home or Cell Phone Number: [REDACTED]

Email Address: [REDACTED]

How many years have you been a Roseville resident?: Eight

Boards and Commissions: Community Engagement

Board or commission preference: Community Engagement

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: I believe the exchanging of information, news and ideas is essential for the growth of humankind and I want to help make our city the best place to live, work and play.

What is your view of the role of this Board or Commission?: Improving communications with City of Roseville government, staff and residents.

Civic and Volunteer Activities: Current President of Lake McCarrons Neighborhood Association,

Lead and founding member of Nextdoor McCarrons Community,

Member of the Neighborhood Association Task Force,

Participant of Roseville Interagency group for Karen issues.

Work Experience: Founder and former administrator of a private K-12 school,

Administrative assistant at Long Beach City College,

Customer service representative for Target.com

Education: A.A. Early Childhood Education

Is there additional information you would like the City Council to consider regarding your application?: My mission is to find positive ways to facilitate the connecting, communicating and improving the quality of life for citizens of Roseville.

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of

Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes

Minnesota Statute §13.601. subd. 3(b): Home/Cell Phone

Acknowledgement: Yes

Additional Information:

Form Submitted on: 3/1/2015 10:43:35 PM

First Name: Kody
 Last Name: Thurnau
 Address 1: [REDACTED]
 City: Roseville
 State: MN
 Zip Code: 55113

Home or Cell Phone Number: [REDACTED]
 Email Address: [REDACTED]

How many years have you been a Roseville resident?: 1

Boards and Commissions: Parks & Recreation, Planning, Public Works, Environment & Transportation

Board or commission preference: Public Works, Environment & Transportation
 : Planning
 : Parks & Recreation

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: I feel that it is important to be an active member of one's community. My wife and I moved to Roseville this past May and enjoy many aspects that the city of Roseville offers when you compare it to other cities across the Twin Cities metro. Accessibility, open-space, proximity to commercial-retail and business centers, schools, and cost of living were all qualities that led to us moving to the Roseville community. Someone can only take pride or be critical of their community if they are helping to improve or maintain its high standards. I firmly believe that my educational background, work experience, and desire to continue to set and maintain high standards for the community in which I live, will make me a valuable asset to any of the commissions.

What is your view of the role of this Board or Commission?: I believe it is the role of the any city commission to be a mechanism for two way communication between city staff and its community members. As a member on the Commission it would be my role to actively engage in conversations with staff members, express my concerns or thoughts, and ultimately support planning, public works, or parks and recreation departments. Not all issues have clear solutions, and people have varying viewpoints on those issues. This Commission serves as a mechanism to communicate those views to the betterment of our community and serve as support for decisions our city may make.

Work Experience: GIS Specialist

Minnesota Center for Environmental Advocacy (MCEA), St. Paul, MN, July 2012 – Present

- Manage GIS projects across MCEA's array of focus areas in collaboration with Directors from each focus area (Water quality, transportation/land use, mining, energy).

- Design, update, and produce large format press-quality cartographic displays that are used to advocate and inform policy-makers in the decision making process, as well as the general public.
- Analyze and interpret trends found within datasets, often times cross-correlating multiple data sources to come to a determination.
- Develop partnerships amongst state, regional, and local governments along with our non-profit partners to advance MCEA's mission. Often times acting as a consultant to partners. Veered as a knowledge base for background data and information.
- Serve to advance MCEA's utilization of GIS and its capabilities to reach out via printed cartographic maps as well as across the web and interactive maps, which previously had not been implemented.

Senior GIS Specialist

Arrowhead Regional Development Commission (ARDC), Duluth, MN, October 2009 – July 2012

- Perform complex spatial analysis and develop automated traffic models using Python scripting that can be applied to a range of planning scenarios.
- Collected data for local planning as well as utilizing public data sources to analyze regional trends that may impact local planning efforts.
- Provide troubleshooting and IT support to staff. Offer a bi-monthly GIS training to planning staff to keep them current with the latest GIS tools and trends.
- Re-designed the press copy Duluth-Superior Metropolitan Bike Map. Approximately 4,000 maps are distributed annually. Develop and maintain GIS services and web mapping applications.
- Manage all spatial data held on the agency's ArcGIS Server. Maintain database integrity, currency, and data development in the field and in the office.

Superfund Program Paraprofessional (GIS)

Minnesota Pollution Control Agency (MPCA), Duluth, MN, January 2007 – October 2009

- Developed a Data Information Management System to assist cleanup efforts for the Saint Louis River Area of Concern. Created a series of Python scripts to query, summarize, and estimate costs for projects within the Area of Concern.
- Converted remediation sites and corresponding data from traditional paper reports to digital GIS files and databases.
- Created as well as updated maps as remediation and monitoring work was completed. Developed and managed effective data practices for the divisions GIS data.
- Assisted in the development and completion of superfund sites and their project goals. Performed tasks with a critical time deadline.

Research Assistant

Lyndale Neighborhood Association: Center for Urban and Regional Affairs (CURA), University of Minnesota, Minneapolis, MN, January 2009 – July 2009

- Constructed step-by-step guidance for the Lyndale Neighborhood Association to manage problem properties.
- Developed a database and data collection methodology to monitor problem properties within the neighborhood over time.
- Linked data to GIS so that effective analysis and monitoring could be completed by the

neighborhoods citizens in conjunction with the Lyndale Neighborhood Association.

Research Assistant

University of Minnesota, Minneapolis, MN, September 2008 – May 2009

- Assisted in the research and development of a GIS Ethics curriculum at the graduate level.
- Prepared documents and teaching materials for students.
- Developed case studies that posed ethical conflicts with regards to GIS to be taught to graduate students.

Teaching Assistant

University of Minnesota, Minneapolis, MN, September 2008 – December 2008

- Taught lower division college biogeography concepts.
- Assisted students with questions regarding lab as well as lecture materials.
- Served as mediator between students and professor.

Researcher

Senior Project in Geography, Duluth, MN, September 2007 - May 2008

- Designed a fourteen week curriculum in collaboration with a local school teacher centered on geotechnologies (GIS, GPS, remote sensing) for high school students.
- Assisted in teaching the curriculum to high school students to develop their understanding of the technology.
- Analyzed, presented, and compiled a report on obstacles high schools face when introducing geotechnologies into curriculums.

Education: University of Minnesota-Twin Cities

Masters of Geographic Information Science December 2011

University of Minnesota-Duluth

Bachelor of Arts May 2008

Major: Geography

Minor: Environmental Studies

Is there additional information you would like the City Council to consider regarding your application?: While my past two job titles may be misleading to my qualifications for this commission, the supplemental duties of these positions I feel makes me a great candidate with tremendous added value to any of the commissions. In both of these positions I have worked extensively on issues surrounding transportation, from planning and forecasting, to issues surrounding equity and accessibility. My work has been across all modes of transportation from roads and bridges, transit, to bike and pedestrian. I have completed regional level modeling and analysis to small area planning surrounding intersections or neighborhoods.

Also, working for an environmental advocacy organization I am exposed to or am able to work on many issues relevant to these commissions. One issue being water quantity and quality management.

I believe that my technical skillset, accompanied by geographic mindset, and desire to maintain

or improve our city makes me a worthy candidate for your consideration.

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes
Minnesota Statute §13.601. subd. 3(b): Email Address
Acknowledgement: Yes

Additional Information:
Form Submitted on: 3/2/2015 11:13:03 AM

First Name: Sheran
 Last Name: VanDriest
 Address 1: [REDACTED]
 Roseville, MN 55113

Home or Cell Phone Number: [REDACTED]

Email Address: [REDACTED]

How many years have you been a Roseville resident?: 8 years

Boards and Commissions: Ethics

Board or commission preference: Ethics

: Human Rights

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: I want to be involved in my community. Roseville is a wonderful place to live, and I want to help keep it that way. Ethics are vital, and must not be overlooked in decision making.

What is your view of the role of this Board or Commission?: The role would be to review pending decisions before the board and identify ethical issues that might need to be considered. Ethical decisions are not always black and white. Sometimes judgment is required to choose the most ethical or least unethical approach to decisions (lesser of the evils). The role of this position would be to bring as much wisdom and well meaning common sense life experience as possible to bear on pending decisions without regard to personal agendas.

Civic and Volunteer Activities: Former volunteer librarian at non-profit organization. Recently retired. This would be my first civic volunteer activity.

Work Experience: Registered nurse
 Coalition Director for Anti-smoking activities in Scott and Carver counties
 Health educator at Boynton Health Service, U of M
 Worked in Clinical Cardiovascular research at U of M
 Currently teach Cardio Dance part-time at YMCA

Education: RN, BS
 MPH - Masters in Public Health

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of

Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes
Minnesota Statute §13.601. subd. 3(b): Email Address

Acknowledgement: Yes

Additional Information:
Form Submitted on: 1/12/2015 2:16:07 PM

First Name: Julie
Last Name: Viken

Address 1: [REDACTED]

City: Roseville

State: MN

Zip Code: 55113

Home or Cell Phone Number: [REDACTED]

Email Address: [REDACTED]

How many years have you been a Roseville resident?: 3

Boards and Commissions: Parks & Recreation

Board or commission preference: Parks & Recreation

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: We moved to Roseville as they have lots of parks and really like them. We also like sports and my husband uses the ice arena quite a bit in the winter.

What is your view of the role of this Board or Commission?: To become informed on what issues are going on with the parks and ideas to have to sports offered to residents.

Work Experience: Web Programmer, Word processing, Excel spreadsheets work.

Education: BA Computer Science at the Univ of MN

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7030.

Minnesota Government Data Practices Act: Yes

Minnesota Statute §13.601. subd. 3(b): Email Address

Acknowledgement: Yes

Additional Information:

Form Submitted on: 1/7/2015 2:45:15 PM

First Name: Megan
Last Name: Vincent

Address 1: [REDACTED]
City: Roseville
State: MN
Zip Code: 55113

Home or Cell Phone Number: [REDACTED]
Email Address: [REDACTED]

How many years have you been a Roseville resident?: 3
Boards and Commissions: Human Rights, Parks & Recreation, Public Works, Environment & Transportation

Board or commission preference: Human Rights

: Public Works, Environment & Transportation

: Parks & Recreation

This application is for: New Term

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: The reason I would like to serve on the Human Rights Commission is because I feel that human rights are an essential aspect to creating a vibrant and inclusive community. In the past I have worked with youth teaching about human rights as well as working with new immigrants. Serving as a board member I believe I could help maintain and enhance the positive human rights atmosphere in Roseville. Human Rights have formed an important part of my work and volunteer activities and I would love the opportunity to serve Roseville as a member of the Human Rights Commission.

What is your view of the role of this Board or Commission?: In my mind the most important role of this commission is to ensure that Roseville is inclusive to all residents and properly accommodates and embraces diversity in regards to Human Rights. The commission should work to make sure that people of all lifestyles, ages, and abilities have their voices heard in the community. All residents are assets to our community and by empowering them we make Roseville a better place to live and play. Only by recognizing and embracing diversity and inclusive values can Roseville truly operate at its fullest potential.

Civic and Volunteer Activities: HGRA Soccer-U14 Girls Soccer Coach
May 2013-Present
AmeriCorps InterCorps Council-Education & Training Organizer
August 2012-August 2013
Lutheran Social Services-Refugee Mentor

May 2012-August 2012

Work Experience: Eligibility Specialist

December 2013 - Present

Washington County, Stillwater, MN

- Provide screening and assessment to determine program eligibility of applicants and recipients for Federal and State programs
- Collaborate with employment counselors, social workers, and other service staff to assess client needs and coordinate service plans
- Correctly grant benefits based on Federal, State, and local guidelines and regulations

Law Clerk

September 2013 - December 2013

Hoglund Law Roseville, MN

- Evaluate potential client's Social Security Disability eligibility and collaborate with attorneys to assess client and perform client on-boarding procedures
- Enter and update client information using software and maintain accurate client records in database

Research and Program Assistant - AmeriCorps Fellow

August 2012 - August 2013

Employment Action Center, Roseville/St. Louis Park, MN

- Support and manage volunteers at biweekly women's career workshops
- Strengthen employer engagement through identifying job shadow and internship opportunities for participants, cultivating mentors in the healthcare sector, and creating materials for business partnership
- Develop a Toolkit to be used by job counselors to aid in participant job placement and job retention

Classroom Intern

June 2011-July 2012

United Nations Association of Minnesota: Global Classrooms, Minneapolis, MN

- Researched and wrote curriculum such as in-depth topic guides on current United Nations initiatives, teacher guides, and country profiles to be used in schools across the Twin Cities area
- Led classroom activities at participating Global Classrooms schools weekly to implement the Global Classrooms curriculum, instruct on Model UN rules of procedure, and assist students with skill building

Student Coordinator-Information Desk October 2011-May 2012

Hamline University Office of Residential Life, Saint Paul, MN

- Supervised 15 student workers, managed work schedules, and coordinated trainings/meetings
- Organized monthly campus events to improve student awareness of campus resources
- Conducted interviews, recruited, and trained 2011-2012 desk staff

Education: Bachelor of Arts, Political Science, Hamline University, St. Paul, MN May 2012

Magna Cum Laude, GPA 3.76

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes
Minnesota Statute §13.601. subd. 3(b): Email Address
Acknowledgement: Yes

Additional Information:
Form Submitted on: 2/16/2015 11:54:18 AM

*PLEASE NOTE CHOICE A-B-C-D-ETC DOES NOT INDICATE A RANK

Advisory Commission Tallies

Commission
Community Engagement
1 vac, 2 yrs

Councilmember	Choice A	Choice B	Choice C	Choice D	Choice E	Choice F	Choice G	Choice H
Etten	Sanders	Christiansen						
Laliberte	Sanders							
McGehee	Sanders	Christiansen						
Willmus	Eichenlaub	Sanders						
Mayor Roe	Christiansen	Eichenlaub						
Chair Grefenberg (ref)	Sanders	Eichenlaub						

Council Tally:

Anderson	0
Christiansen	3
Eichenlaub	2
Sanders	4

Commission
Ethics
2 vac, 3 yrs

Councilmember	Choice A	Choice B	Choice C	Choice D	Choice E	Choice F	Choice G	Choice H
Etten	Anderson	VanDriest						
Laliberte	VanDriest	Anderson						
McGehee	VanDriest	Dao						
Willmus	Anderson	VanDriest						
Mayor Roe	Anderson	Dao	VanDriest					
Chair Fjelsted (ref)								

Council Tally:

Anderson	4
Dao	2
VanDriest	5

Advisory Commission Tallies

Commission
Finance
1 vac, 2 yrs

Councilmember	Choice A	Choice B	Choice C	Choice D	Choice E	Choice F	Choice G	Choice H
Etten	Byrne	Eichenlaub						
Laliberte	Fiegen							
McGehee	Fiegen	Byrne						
Willmus	Byrne							
Mayor Roe	Byrne	Murray						
Chair Schroeder (ref)	Fiegen	Byrne						

Council Tally:

Byrne	4
Eichenlaub	1
Fiegen	2
Kaczmarek	0
Murray	1

Commission
Human Rights
1 vac, 1 yrs

Councilmember	Choice A	Choice B	Choice C	Choice D	Choice E	Choice F	Choice G	Choice H
Etten	Christiansen	Vincent						
Laliberte	Christiansen							
McGehee	Christiansen	Vincent						
Willmus	Christiansen	Vincent						
Mayor Roe	Christiansen	Vincent						
Chair Groff (ref)	Christiansen	Vincent						

Council Tally:

Becker-Finn	0	(added by applicant at interview)
Christiansen	5	
Dao	0	
Immerman	0	
VanDriest	0	
Vincent	4	

Advisory Commission Tallies

Commission
Parks & Recreation
2 vac, 3 yrs
1 vac, 1 yrs

Councilmember	Choice A	Choice B	Choice C	Choice D	Choice E	Choice F	Choice G	Choice H
Etten	Heikkila	O'Brien	Becker-Finn	Johnson				
Laliberte	O'Brien	Brown	Lenz					
McGehee	Becker-Finn	O'Brien	Lenz	Kaczmarek				
Willmus	Brown	Heikkila	Johnson	Lenz	O'Brien			
Mayor Roe	Becker-Finn	Heikkila	Johnson	Lenz	O'Brien			
Chair Holt (ref)	Johnson	Brown	O'Brien	Anderson	Heikkila	Becker-Finn	Heimerl	

Council Tally:

Anderson	0
Becker-Finn	3
Brown	2
Christiansen	0
Eichenlaub	0
Flater	0
Gitzen	0
Heikkila	3
Heimerl	0
Johnson	3
Kaczmarek	1
Lenz	4
O'Brien	4
Thurnau	0
Vincent	0

Advisory Commission Tallies

Commission
Planning
2 vac, 3 yrs

Councilmember	Choice A	Choice B	Choice C	Choice D	Choice E	Choice F	Choice G	Choice H
Etten	Gitzen	Bull	Thurnau					
Laliberte	Bull	Gitzen						
McGehee	Immerman	Bull	Grams					
Willmus	Brown	Bull	Gitzen					
Mayor Roe	Brown	Bull	Gitzen					
Vice Chair Boguszewski(ref)	Bull	Gitzen	Brown					

Council Tally:

Brown	2
Bull	5
Flater	0
Gitzen	4
Grams	1
Immerman	1
Thurnau	1

Commission
PWET
2 vac, 3 yrs

Councilmember	Choice A	Choice B	Choice C	Choice D	Choice E	Choice F	Choice G	Choice H
Etten	Thurnau	Heimerl	Kaczmarek					
Laliberte	Heimerl	Thurnau						
McGehee	Thurnau	Vincent	Kaczmarek					
Willmus	Heimerl	Kaczmarek	Thurnau					
Mayor Roe	Heimerl	Kaczmarek	Thurnau					
Chair Stenlund (ref)								

Council Tally:

Flater	0
Heimerl	4
Immerman	0
Kaczmarek	4
Thurnau	5
Vincent	1

REQUEST FOR COUNCIL ACTION

Date: March 23, 2015
Item No.: 15.a

Department Approval



City Manager Approval



Item Description: Twin Lakes Public Input Process and Next Steps

BACKGROUND

At the September 15, 2015 City Council work session, several items related to Twin Lakes land uses regulation were discussed.

As part of the discussion, It was mentioned that all of the discussion regarding changing the zoning on the north side of Terrace Drive from HDR to CMU had been provided by the business community and that the neighborhood had come forward in August to express that it also wanted to have a voice in the process. It was expressed that before moving forward, it was important to hear the neighborhood's views on proposed land uses and zoning for the north side of Terrace Drive.

Discussion continued regarding the scope of the public input requested and what could be accomplished to deal with the limited issue of the land use/zoning of the north side of Terrace Drive versus input for some of the broader planning and land uses issues in the Twin Lakes area. Staff indicated it could be prepared to engage the neighborhood on the limited issue of the proposed HDR to CMU rezoning of the land use/zoning north of Terrace Drive quickly but that the broader issues would take more time to prepare for and could even necessitate the hiring of a consultant.

The City Council indicated it wanted to have staff initiate a quick process (within three weeks) for public input with the neighborhood on the issue of the north side of Terrace Drive's future land use/zoning in advance of efforts to address the broader Twin Lakes area.

Subsequent to the City Council meeting, the president of the Twin Lakes Neighborhood Association met with the City Manager and requested that the limited discussion regarding the land use and zoning on the north side of Terrace Drive be delayed until 2015. This delay caused the limited discussion to merge with the timing of the public input for some of the broader Twin Lakes land use discussions.

The Twin Lakes area is physically complex and has a challenging history. There have been several plans and development proposals over the years and significant controversy, including legal action. The area has physical complexity with part of the area facing one of the region's busiest highways and quickly transitioning into the feeling of wilderness seclusion that is Langton Lake. The legacy trucking land uses left large areas of impervious surface and contaminated lands in close proximity to important public waterways such as Langton Lake, Oasis Pond and the major drainageway east of Fairview Avenue, often with no provision for any capture or treatment of that water. Some areas of limited redevelopment have occurred, but large portions of the Twin Lakes area still bear the blighted scars of the legacy uses.

Due to the complexity of the situation, the public input process was designed to break down some of the issues into more manageable pieces and to provide multiple input methods so that the public would have flexibility to discuss all issues in whatever way worked best for them. Some input was designed to be quantifiable to ease in compilation and reporting, but other input pieces were designed to maximize response flexibility to capture deeper understanding, emotion and breadth of issues.

With the amount of physical complexity in the area, Staff suspected that the public may have changing attitudes about land uses in different parts of the Twin Lakes area and therefore divided the input into seven subareas in order to be able to identify if this was the case (Attachment A). Although there are some similarities across the Twin Lakes area (particularly the desire for office), there are clearly some differences that are illuminated in different subareas.

In order to avoid expanding the RCA with the large attachments that contain all of the input results, Staff has posted the data online at the following location:

<http://www.cityofroseville.com/2798/Twin-Lakes-Planning-Process>

Brownfield redevelopment efforts of the size of Twin Lakes are an ongoing process that have to be managed effectively and nurtured. They generally do not just happen on their own and require multiple steps. As mentioned in the public presentation of the Public Input Results, an effective brownfield redevelopment program has the following key elements:

- Comprehensive understanding of brownfields
- Understanding of the market
- Understanding of competitive properties
- Appropriate design standards/regulations
- Understanding of risk strategies both to protect the public but also to facilitate market acceptance
- Creation of appropriate incentive programs

These are complex issues and can't be fully discussed or resolved in one meeting. It is an ongoing process that will need to adapt as conditions change or more understanding is obtained. However, for the sake of organization of the discussion, we will use the key elements to outline our discussion of possible next steps for the City Council to consider.

Understanding of Brownfields

There has been considerable private and public sector testing of contaminants, but this has not been compiled and supplemented in a way that provides the Staff, City Council or potential redevelopers with a comprehensive understanding of the brownfield situation in Twin Lakes. This can lead to a number of potential problems including:

- Delay in addressing safety concerns
- Under/overestimating clean up costs
- Inappropriate redevelopment planning
- Failure to leverage clean up funding sources effectively
- Unnecessary delay and lost opportunities

Staff recommends that the City hire a strategic brownfield consultant to assist in developing a clear understanding of the brownfields situation and a strategic brownfields response plan. The type of work that the strategic brownfields consultant would perform exceeds what is typically accomplished with a testing only company and includes advising the City on risk management strategies, best management remediation practices, grant writing, and work plan. There has already been a lot of testing performed in the area, but it has not been brought together in a manner that provides a comprehensive, strategic understanding of the conditions. One way to get an impression of how many separate brownfields data points there are in the Twin Lakes area is to use the MPCA's "What's in my Neighborhood" tool which is located at <http://www.pca.state.mn.us/index.php/data/wimn-whats-in-my-neighborhood/whats-in-my-neighborhood.html>

Currently, the City has substantial funds available that are limited for only brownfield remediation purposes, yet there are no significant brownfield cleanup activities underway or planned in Twin Lakes. In addition, regional, state and federal agencies have substantial cleanup funds available that could potentially be brought in as well but often have a significant lead time to deploy. All of these funds have not been able to be used as effectively as they probably could due to the lack of a brownfields strategic action plan.

Having a more clear understanding of the brownfields situation also can assist in other aspects of the redevelopment process including making decisions about how much to pay for property, whether the City should be purchasing land or working through the private sector owners, enforcement actions, etc.

Market Understanding

Understanding market conditions assists in allowing cities to be more proactive in their redevelopment efforts by identifying market opportunities that can be exploited and market barriers that may need to be overcome with additional actions by the city.

Currently, the City does not have any Twin Lakes specific market studies and it may be premature to order any at this time. However, since brownfield redevelopment is rarely an issue of pennies, there are relatively simple "rules of thumb" types of analysis that can still assist with decision making.

For instance, it is often possible to estimate the market viability or subsidy necessary for various land uses simply by tracking known arm's length transactions or contacting developers/brokers knowledgeable in the local market and industry sector. By comparing these known data points with a proxy of value such as the assessor's perception of value, a City can get an order of magnitude understanding of potential subsidies needed to redevelop particular sites for various land uses. Of course, this is just a crude estimating tool suitable for planning purposes and any detailed decision making would need to involve more refined tools such as appraisals, contamination cleanup investigation, estimation of relocations costs, infrastructure needs, soils analysis and the underlying owner's minimum profit needs in order to make detailed decisions.

Some known arms length redevelopment purchase prices/developer interview values for various land uses in the areas (\$/SF of land):

Medium Density Residential/Townhomes	\$1.50 – 2.50 /SF
High Density Residential	\$6.00 – 7.00 /SF
Retail	\$10.00 – 20.00 /SF
Headquarters/Office (CSI – New Brighton)	\$1.15 / SF (with additional State subsidy)

To understand the potential subsidies that could be involved in structuring a redevelopment project, Staff put together a map of all of the assessed value per s.f. for each property in Twin Lakes (Attachment B). Of course, actual purchase prices can vary substantially from the assessed value, but for planning purposes, this can be a useful estimation tool.

These sorts of maps are generally pretty accurate in terms of identifying the sites that will likely have the most initial redevelopment activity since, all things being equal, the market will tend to move towards the lowest cost sites (indicated in red). Looking at the recent activity in Twin Lakes, this seems to be also holding true. Of course, for location sensitive uses, such as retail, gas stations, etc. premiums will be paid for sites with certain attributes such as access, traffic counts and visibility.

One note of caution, the use of this sort of rule of thumb data can be helpful for understanding what a potential prospect would be willing to pay for land/estimate subsidies, but it does not answer the question of whether there is enough demand in the marketplace to accommodate the amount of desired redevelopment over any particular time horizon. It also does not answer the question as to whether any new redevelopment would be additional activity in the City or just a relocation of existing demand, resulting in vacancy in other parts of the City. To get at these sorts of answers, a market study would be necessary.

Understanding of Competitive Properities

For much of its existence, the Twin Lakes area faced very little competition. Redevelopment sites of this size in close proximity to the central cities are relatively rare. In the mid 2000s the New Brighton Exchange (formerly Northwest Quadrant) finally developed a functional redevelopment program and for the last few years, Twin Lakes has tended to finish behind the New Brighton development area, particularly in terms of coveted headquarters sites.

Soon, two new significant competitive sites will be coming on the market. The largest competitor will be the Rice Creek Commons (formerly TCAAP) site in Arden Hills. This site is undergoing substantial cleanup in order to be shovel ready. Approximately \$30 million is being invested to provide shovel ready development sites.

The Ford Plant in St. Paul is also undergoing active cleanup and will be on the market soon. Since it is on the other side of St. Paul, it won't compete as directly as the other two sites. However, when it comes to highly sought after land uses, particularly corporate headquarters, this site could be strong competition.

Compared to this competition, Twin Lakes is at a disadvantage in terms of site control, cleanup status and delivery speed (shovel ready). The latter factor was one of the key reasons CSI chose the New Brighton site.

Appropriate Design Standards/Regulations

One of the first questions in any redevelopment strategy is to perform a triage process to determine if all sites are likely to need to go through full demolition or if there are some sites that are perfectly fine, needing of protection, or only need minor changes. The comprehensive understanding of the brownfields situation can be valuable for this process. For instance, if there is contamination that is of significant concern for public health and if it is located under or within the building itself, there may be no feasible solution except to remove the building.

Understanding this sort of information is important before making rehabilitation/upgrade investment decisions for both the City and the private sector.

Satisfaction

Once the contamination is understood, the next step may be to consider the level of satisfaction the community has with the existing development. There are lots of ways to go about this process including analyzing blight etc. In the public input process, we chose a relatively simple approach by directly asking about the level of satisfaction with existing development (Attachment C). The response indicated a majority satisfaction response in the Fairview Avenue corridor and along the south side of Terrace Drive. The Fairview Avenue corridor is not too surprising, given that it has had some of the most redevelopment activity but the south side of Fairview Avenue scoring the highest level of satisfaction seems to possibly move counter to some of the ideas in past plans. Judging by the open ended responses, it appears that (with the exception of the one remaining trucking company) the public generally views the use transition that is occurring south of Terrace Drive to be acceptable with the one story buildings moving away from trucking and into more of a mixture of office, limited production/processing and small retail. If the City Council agrees that much of the existing development in these two areas are a suitable end use, then it may be appropriate to develop a different strategy for this area that is more of a “prune and fertilize” strategy than a total demolition and rebuild.

Fiscal impacts

Finally, one other element of the triage process may involve looking at fiscal impacts. As Attachment B showed, whether a property redevelops, the new use it redevelops into and the intensity of the new use can have dramatic differences in the property’s tax generating ability. In addition, certain uses take more subsidy to reach those higher levels of value. The degree to which net tax generating capability is emphasized can have a substantial impact on the types of regulations the community may want to have.

One note about the pending hotel project that was recently approved by the City Council. Based on the assessed value map (Attachment B) which shows the two hotels in Centre Pointe being some of the highest tax generating uses per s.f., it is anticipated that this new development will be a significant upgrade in tax capacity. Coupled with the fact that this development required no public subsidy of any kind and generates traffic during off-peak hours, the hotel development should satisfy many of the fiscal impact desires stated by the community in the public input process.

Community Land Use Feedback

Of course, redevelopment can only occur if the proper regulations are in place. Regulations should encourage enough use flexibility that there is a viable use to overcome the constraints posed by the brownfield redevelopment hurdles, but should also restrict any uses that could potentially derail redevelopment efforts if they were to occur.

1. The CMU district is a very broad zoning district allowing significant flexibility which has resulted in increased market acceptance and demand. However, the public input also highlighted some community unease about some of that flexibility.
2. The quantitative land use questions in the public input process seemed to confirm that in most subareas, the mixed use concept is acceptable, although the community may desire some refining of the uses in the CMU.
3. In general, office, small retail, restaurants (not fast food), and daycare were popular in most subareas.
4. Hotels were unpopular in all areas except Subarea 2 where they were considered to be acceptable. Big box retail was very unpopular in all subareas except Subarea 7 where it

was viewed to be only mildly unpopular. 24 hour businesses (i.e. gas stations), fast food, and affordable housing were often some of the more consistently unpopular uses.

5. Uses that consistently fell in the slightly positive to slightly negative range tend to be those that the community may view to be acceptable with the additional controls that come with Conditional Use Permits (CUP). Some uses that fell into that category included light/limited industrial uses, high density housing, and smaller scale retail.
6. If the City Council also has the level of concern regarding new Big Box retail and 24 hour businesses that were expressed by the community (particularly in Subareas 1 – 6), it may be preferable to set this item as a priority since Big Box retail and gas stations are uses that will pay high enough prices for land that development can occur without any sort of significant City control. Most other uses will require some sort of subsidy which provides another level of City control.
7. Subareas 2, 5, 6 and 7 were the subareas where all or virtually all residential options were viewed to be unpopular which could imply a need to look at whether another commercial zoning district would be more appropriate than CMU in some or all of those subareas.
8. Subarea 4 (north of Terrace Drive) is the only site that is not currently zoned CMU and the responses for this subarea indicate there are far fewer community acceptable uses in this subarea than in other parts of Twin Lakes. This subarea is also the area that was the subject of a petition to the City Council in January seeking a rezoning to MDR – Medium Density Residential.

The public input for subarea 4 seems to still call for some sort of mixed use district since two of the top three uses are office uses. Medium density residential uses do make up most of the remainder of community acceptable uses, but senior apartments and luxury apartments are both considered to be positive, which would be high density uses. It appears there may be some justification for creation of a new zoning district for subarea 4 that would be some sort of “CMU – lite” which allows mixed uses, but with less flexibility than is found in the rest of the CMU district.

9. Although it was not specifically asked during the input process, height was raised repeatedly in the open ended questions. Height concerns were also part of one of the petitions submitted by the neighborhood in January. Not surprisingly, height is a concern on the north side of Terrace Drive where redevelopment sites back up on existing residential property. Height concerns were also expressed in Subarea 5 (Fairview Avenue) which were often mentioned in relation to the proposed Sherman apartment project.
10. There was also a significant amount of feedback received about possibly expanding Langton Lake Park. If the City Council would like to consider that possibility, it would be preferable to have plans in place before developments are proposed on the PIK property. Plans would also facilitate any requirements to dedicate park land with development of that property.
11. Finally, the open ended comments mentioned concerns about code enforcement, particularly on the Dorso site on Cleveland. Staff had already made the determination to initiate code enforcement actions on the Dorso site in response to repeated complaints and was waiting for the snow cover to recede as well as a decision on the potential redevelopment project on that site. This enforcement action should be initiated in the next two weeks and will likely be one of the more challenging code enforcement actions

that the City has previously faced due to the amount of illegal activity that has been occurring on the site.

Risk Strategies

This is a future action step that can't occur until a strategic understanding of the brownfield situation is developed.

Creation of Incentives

This will also be an ongoing process as greater understanding of the costs and needs are known.

One area that the City Council may want to have explored is if there are areas like the south side of Terrace Drive where the public input implies moving more towards a policy of an enhancement and upgrade of existing buildings rather than a disinvestment/redevelopment mode. The City's primary incentive tool right now is Tax Increment Financing, which works much better in redevelopment scenarios rather than enhancement and upgrade scenarios. Although the costs of enhancement and upgrade are generally much lower, new tools may be necessary.

One example of how this could work is on the south side of Terrace Drive. Currently, the parking areas are just large asphalt parking lots that drain into the drainageway. If that area is to remain with much of the same buildings as the public input implies, it could be beneficial from a storm water and placemaking perspective to incentivize actions such as introducing landscaping, lighting and other measures that will work to transform the area and perform a water treatment function. The watershed district has also indicated initial support for partnering on this sort of concept. (The lack of green area and excessive pavement areas was frequently mentioned in the public input). These are items that often need to be incentivized because they don't directly result in immediate rent increases, so the private sector has difficulty carrying the costs on its own but over time, lead to an ability to transition to higher rent uses.

Funding for transformation of the buildings themselves could also create a need to develop more customized tools. Having this sort of incentive tool would provide assistance to owners of buildings with existing nonconforming uses and assist in transitioning the buildings to be suitable for conforming uses. This should reduce the hardship faced by owners and also assist the neighborhood by accelerating the move to lower intensity, conforming uses.

POLICY OBJECTIVE

Redevelopment of the Twin Lakes area has been a top City policy objective for more than two decades.

BUDGET IMPLICATIONS

Depending on the direction provided by the City Council regarding next steps, there could be budget implications either due to additional costs or revenues. As these action steps are clarified, they will be brought back to the City Council with more explanation of any budget impact.

STAFF RECOMMENDATION

The redevelopment of Twin Lakes will be an ongoing process and there are a lot of complex issues being presented as part of this RCA. Staff is seeking general direction for next action steps if the City Council sees any need to examine existing policy or regulations based on the public input received. It should be understood that detailed direction on any next action steps (such as particular regulatory language) will need to come back to the City Council in the future.

Staff is seeking direction on the following:

1. Seeking a strategic brownfields consultant
2. Whether any of the subareas where public input indicated very little support for residential uses (Subareas 2, 5, 6 or 7) should be considered for rezoning to a more traditional commercial district rather than a mixed use district.
3. Whether Big Box retail or 24 hours operations should be further restricted in any areas.
4. Whether height should be restricted in any areas.
5. Whether any areas that have not been redeveloped should be considered for upgrade rather than redevelopment areas
6. Whether there are any other uses that should be reconsidered as far as permitted, conditional or prohibited status based on the feedback that has been received
7. Whether expansion of Langton Lake Park should be considered
8. Whether the City Council would still like to pursue the previously tabled rezoning of the HDR zoned area north of Terrace Drive or take some other action

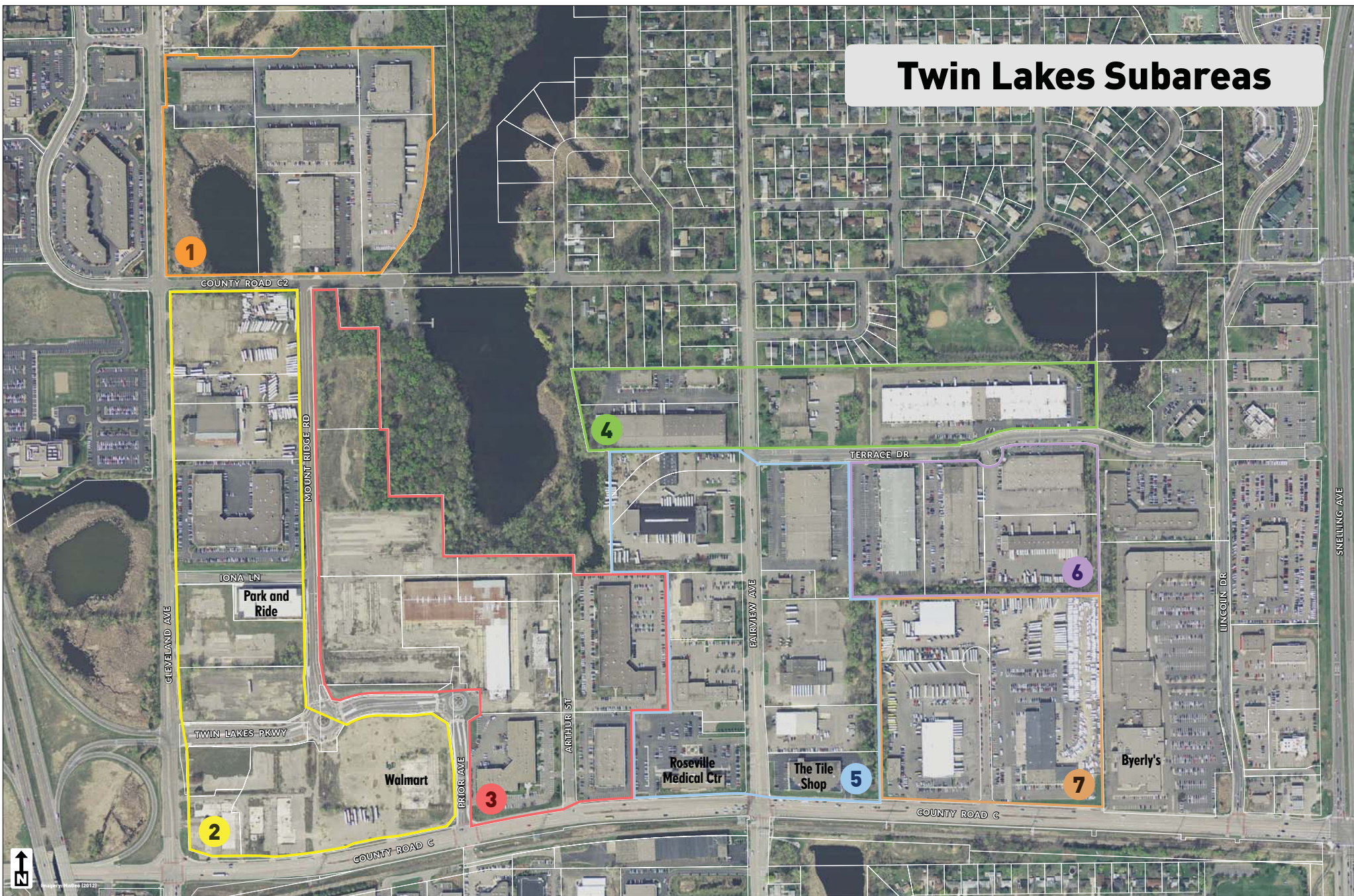
REQUESTED COUNCIL ACTION

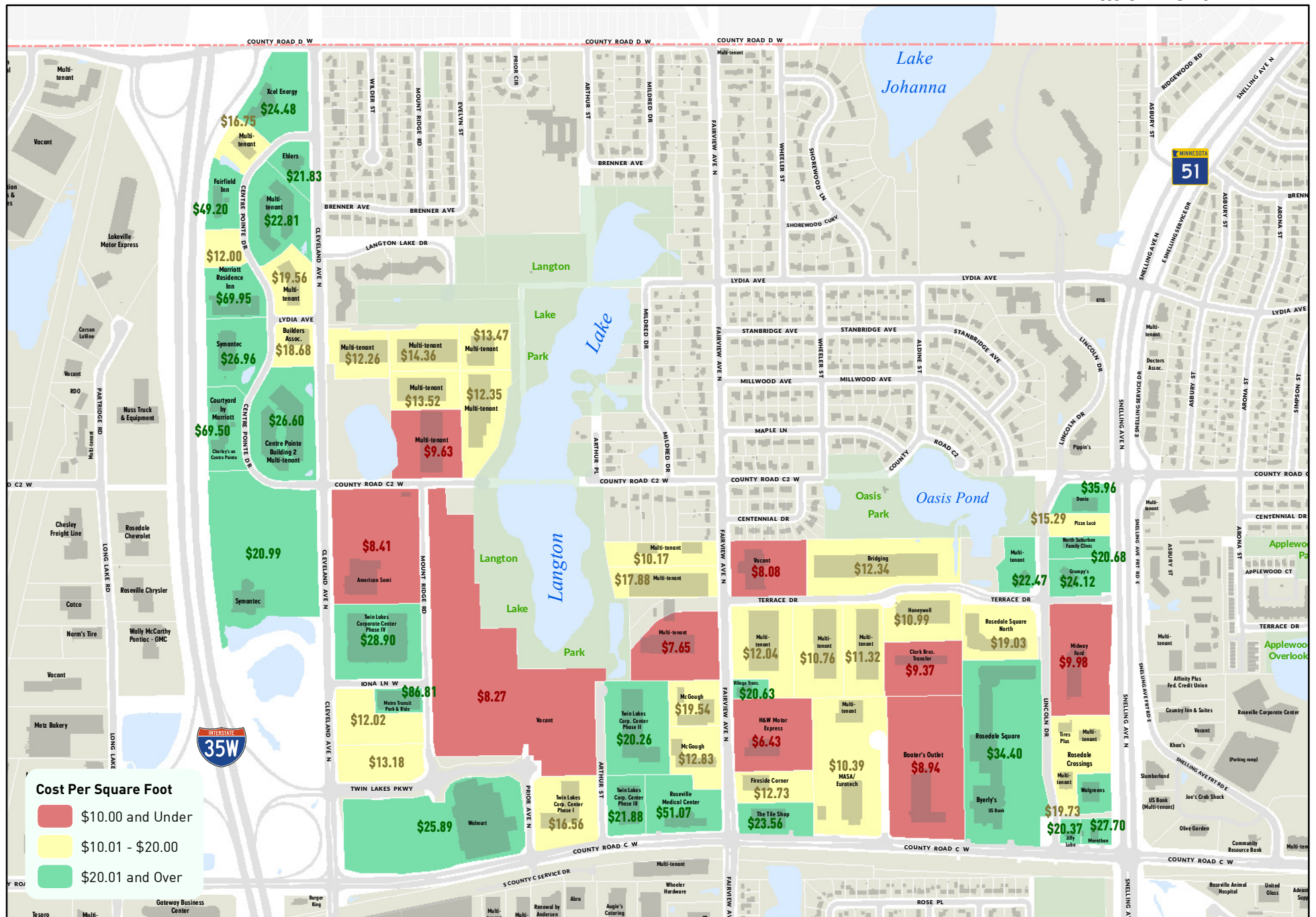
This is a broad discussion of a wide range of Twin Lakes topics. Staff not seeking any formal Council action but rather general guidance regarding the next steps it would like to see occur in the Twin Lakes area.

Prepared by: Paul Bilotta, Community Development Director

Attachments: A: Subarea Map
B: Twin Lakes Assessed Value Map
C: Twin Lakes Satisfaction Map
D: Twin Lakes Key Ownership Map

Twin Lakes Subareas





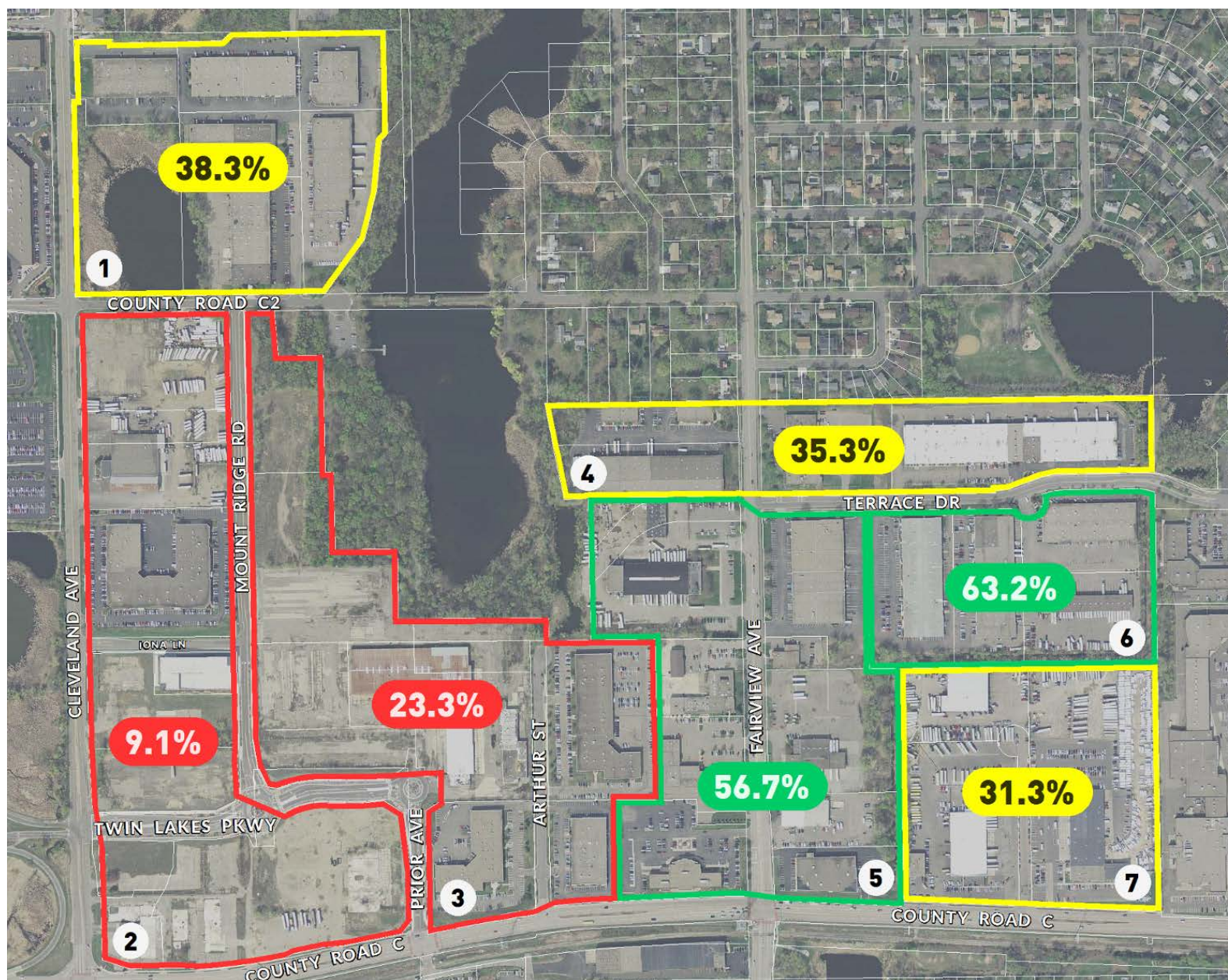
Sources

Ramsey County GIS (3/2/2015)
City of Roseville

Total Assessed Value Per Square Foot



Satisfaction with Existing Land Use





Twin Lakes Redevelopment Area Ownership Map

- | | | |
|-----------------|--------------------|------------------------------------|
| 1 Dorso | 4 Roseville TLL II | 7 St. Paul Marine & Fire Insurance |
| 2 Pik Terminal | 5 Walmart | 8 JAVA |
| 3 1743-1755 LLC | 6 Hagen | 9 Hotels |

- Twin Lakes Redevelopment Area
- Twin Lakes Parkway Right-of-Way

Prepared by:
Community Development
March 2015

Data Sources:
Ramsey County GIS (3/2/2015)
City of Roseville

0 200 400 600 800 Feet



REQUEST FOR COUNCIL ACTION

Date: March 23, 2015
Item No.: 15.b

Department Approval



City Manager Approval



Item Description: Dale Street Fire Station Site Redevelopment

BACKGROUND

At its February 23, 2015 meeting, the City Council approved a motion to ask the RHRA if it would be willing to sell the RHRA owned property to the City of Roseville in order to facilitate quicker response time since the City Council meets several times every month and the deal negotiation process with the developer has been very fluid.

On February 27, 2015, the RHRA held a special meeting to discuss the City's request and offered a motion to authorize HRA staff and the HRA attorney to explore the correct legal process, begin negotiations with the City and prepare the required documents necessary to sell the HRA owned parcels to the City. In addition, the RHRA indicated that its minimum purchase price for the land would need to be sufficient to replace all the funds that the RHRA has expended on the project and the transaction needs to relieve the RHRA of any further liability associated with the development.

Land Purchase

HRA staff has indicated that the total of all expenditures to date by the RHRA is \$689,940.62. This expenditure amount includes a purchase price credit that was obtained because Jeanne Kelsey is a licensed broker and therefore the RHRA was able to capture the full \$14,059.02 real estate brokerage commission from the sellers.

The expenditures to date are only out of pocket expenses by the RHRA for the CDI process, lawn care, attorney fees, traffic study, property taxes, appraisals, demolition, environmental, securing the building and the reduced purchase price. No staff time, accounting costs, overhead or other indirect costs are included in the current expenditures amount. The total does include the credits that were received from salvage and Greater Metropolitan Housing Corporation's (GMHC) escrow.

In order to complete the transaction, it is anticipated that there will be additional costs incurred by the RHRA for preparation and review of closing documents as well as the closing costs. It is estimated that the amount of these future RHRA expenses will be approximately \$5,000 – 7,000.

Although the purchase of the property is from a related governmental entity, it is standard procedure that the City Council go into a closed session to discuss any contractual specifics.

As with any City land transaction, this proposed purchase will need to be referred to the Planning Commission for its determination that the transaction is in conformance with the Comprehensive Plan.

Project Management

As the City moves into the lead negotiating position, the responsibility for the management of the project will shift personnel. Instead of the HRA Executive Director and the HRA attorney leading the staff efforts with City staff in a support position, the roles will switch. Going forward, the lead staff efforts will be led by the Community Development Director and the City Attorney with HRA staff and legal serving in a support role.

Next Steps

Prior to the February 23, 2015 City Council meeting, representatives of GMHC presented the City Council members with a plan for an 18 unit concept that takes access directly off of the street. GMHC indicated that it believes it can construct this concept profitably and its banker will finance the development. It is also willing to proceed on the original concept, but acknowledges it does not have the ability to finance Phases 2 and 3 at this time.

As previously mentioned in earlier meetings, both the City Attorney and the HRA Attorney have reviewed the expired agreements and actions taken by the City, RHRA and GMHC and determined that there is currently no legal obligation nor any other ties to GMHC related to this development site. Both the RHRA and City Council have been presented with multiple opportunities to initiate a process to consider soliciting additional developers and have not taken any action on any of those efforts. Therefore, the next steps outlined below assume that development of this site will be with GMHC.

City staff met with representatives of GMHC and outlined a process for moving forward with either the 18 or 25 unit options. The goal of this process is to move quickly and build upon the work that has already been accomplished in the earlier expired pre-development agreement process as follows:

1. **Financial review:** In the interest of time, City staff has already provided GMHC's financial information for both the 18 and 25 unit concepts to an outside financial consultant (Ehlers) that specializes in housing redevelopments of this type. Ehlers will perform a complete review of the development pro forma and provide guidance as to whether the proposed deal structure is in line with other similar projects in the Metro Area.
2. **Pre-development Agreement (PDA):** Since GMHC does not currently have any legal ties to the development site, the City nor the RHRA, it will be necessary to enter into a new PDA. As staff has outlined the structure with GMHC, the PDA will likely be more simplified than the expired PDA because it will acknowledge those steps which have already occurred. The key elements that staff anticipates in the new PDA include the following:
 - a. Acknowledgement that all previous agreements, efforts, actions, etc. (whether formal or informal) have expired and there is no liability nor other financial obligation from the earlier process which will extend past the date of entering into the new PDA. This is a fairly standard process to avoid real or implied legal entanglements with similar documents from different processes.
 - b. GMHC will hold another meeting with the neighborhood to establish which concept plan it intends to bring forward to development. GMHC will hold this meeting and indicate in writing which concept it is pursuing within 30 days of entering into the PDA.

- 77 c. GMHC will demonstrate a financial commitment from a lender for development
78 of the entire site in a form that is acceptable to the City Attorney, City Staff and
79 outside financial advisors within 30 days of entering into the PDA.
- 80 d. GMHC will submit complete preliminary and final plat applications within 60
81 days of entering into the PDA.
- 82 e. GMHC will close on the property within 30 days of receipt of the approval for the
83 final plat and no later than 120 days from the date it entered into the PDA.
- 84 3. **Development Agreement (DA):** Immediately after the PDA is signed, City Staff and the
85 City Attorney will begin negotiating the DA. It is anticipated that it will be ready for
86 approval no later than the City Council meeting where the Final Plat is approved.
- 87 4. **Purchase Agreement with the RHRA:** Drafts of the RHRA purchase agreements have
88 already begun to circulate amongst the City and and HRA staff, subject to the insertion of
89 the terms that the City Council will be considering as part of this action. If the City
90 Council is able to provide direction related to the key deal terms as part of this action, it
91 is anticipated that a draft purchase agreement will be ready for the RHRA to consider at
92 its March 31, 2015 meeting.

93 **POLICY OBJECTIVE**

94 The redevelopment of this site satisfies many of the City's policy objectives related to
95 elimination of blight and promoting the redevelopment of a wide range of housing options.

96 **BUDGET IMPLICATIONS**

97 In the short term, there will continue to be costs associated with preparing legal documents,
98 financial analysis and maintenance of the property which will now shift to the City budget where
99 it is an unbudgeted activity. Over the long term, if the project is successful, the City should be
100 reimbursed for these expenditures by a combination of payment from TIF districts and additional
101 developer escrow from GMHC.

102 **STAFF RECOMMENDATION**

103 Staff recommends the Council offer the motions outlined in the requested actions below and
104 approve each of them.

105 **REQUESTED COUNCIL ACTION**

- 106 1. Motion to direct staff to negotiate a predevelopment agreement with Greater
107 Metropolitan Housing Corporation as outlined in this RCA. *(open session)*
- 108 2. Motion to direct staff to begin to negotiate a development agreement with Greater
109 Metropolitan Housing Corporation. *(open session)*
- 110 3. Motion to present an offer to the RHRA for the RHRA owned land in the Dale Street
111 project including provisions to eliminate all RHRA liability related to the transaction.
112 *(after meeting in closed session)*
- 113

Prepared by: Paul Bilotta, Community Development Director
Attachments: A: RHRA Special Meeting DRAFT Minutes 2.27.15



SPECIAL MEETING
Housing & Redevelopment Authority
Roseville City Hall Council Chambers, 2660 Civic Center Drive
Minutes – Friday, February 27, 2015 at 6:00 p.m.

1. Call to Order

Chair Dean Maschka called to order a special meeting of the Housing & Redevelopment Authority (HRA) in and for the City of Roseville at approximately 6:00 p.m. for the purpose of discussing conveying the HRA land from the Dale Development to the City Council.

2. Roll Call

Present: Chair Dean Maschka; and Commissioners Vicki Lee, Bill Majerus, Susan Elkins, Jason Etten, and Dan Wall

Excused: Commissioner William Masche

Staff Present: HRA Executive Director Jeanne Kelsey, Community Development Director Paul Bilotta, and City Manager Pat Trudgeon; and Councilmembers Lisa Laliberte, Robert Willmus and Mayor Roe in the audience.

3. Approval of Minutes

None.

4. Announcements, Agenda Adjustments, Recognitions, Correspondence, and Comments

None.

5. Community/Citizen Comments

None.

6. Consent Agenda

None.

7. Public Hearings

None.

8. Presentations

None.

9. Action / Discussion Items

Chair Maschka prefaced tonight's action by requesting that the Board stay focused on this and only this item, and requested action to allow the City Council to serve as the lead body to still get this project in the ground this year. Chair Maschka noted that this would be more feasible due to the frequency of City Council meetings in working with the Greater Minnesota Housing Corporation (GMHC) and/or other developers.

Chair Maschka advised that the HRA Board would be scheduling a planning session in April once staff lined up individual scheduled, allowing a review of the Strategic Plan for the HRA and activities to pursue in the immediate future.

a. Discuss Conveying the HRA Land from the Dale Development to the City Council

Community Development Director Paul Bilotta concurred with the synopsis of Chair Maschka, advising that nothing would essentially change other than that he would become the staff lead with HRA Executive Director Kelsey's assistance as this process hopefully moved forward. Mr. Bilotta noted the awkwardness in matching up discussions over the last few weeks as the

HRA Meeting
Minutes – Tuesday, February 17, 2015
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1 development proposal with GMHC continued in fluidity on the part of the developer, as well
2 as their submission of an alternative proposal immediately before he last City Council meeting.
3 Mr. Bilotta noted the difficulty in tracking and matching up discussions, prompting this request
4 of the City Council for the HRA to take the lead by stepping in and attempting to facilitate a
5 quicker resolution to this potential development. Mr. Bilotta advised that this request had been
6 made after consultation with both the HRA and City Attorneys.
7

8 Mr. Bilotta noted that the City Council repeatedly had made it very clear that the HRA process
9 to-date, in particular their work in involving the neighborhood and community at large, had
10 been fantastic and very much appreciated by all parties. Mr. Bilotta noted that this current
11 challenge had been in working with the developer and attempting to keep things moving
12 quickly to avoid further delays and trying to do so while balancing those efforts among two
13 governing bodies.
14

15 In the end, Mr. Bilotta noted that the project would ultimately be funded through the tax
16 increment financing (TIF) dollars under the authority of the City Council, and this requested
17 transfer of responsibilities would hopefully allow the City Council to move the project through
18 earlier by altering some of the mechanisms at play and with all parcels under one body, and by
19 seeking the HRA's approval of transferring their parcels, it would hopefully make that transfer
20 a quicker process.
21

22 Member Majerus questioned if this was a more of a "chicken and egg" question or if the same
23 thing couldn't be accomplished in joint meetings of the two bodies. Member Majerus
24 expressed concern that this may set a precedent for how the City Council and HRA work
25 together on projects in the future, or if the bodies could and would continue to work and
26 develop projects together.
27

28 Mr. Bilotta clarified that, from the City Council's perspective, this action was a one-time
29 situation, and essentially due to timing issues and ongoing delays in getting this project off the
30 ground. Mr. Bilotta noted the HRA's authority and many past and ongoing successful
31 programs, some of which included the rental inspection program, the Hamline Avenue
32 property, the NEP program to mention only a few. Given the limited time available and
33 crowded agendas of the City Council compared to the detailed analysis and recommendations
34 available by the HRA, Mr. Bilotta opined that he didn't see the City Council attempting to
35 remove the HRA from its powers.
36

37 Mr. Bilotta reiterated that this development project was still being crafted together and in a
38 limited timeframe, and it was a very unique situation with both bodies owning properties for
39 the project, which was not nor would probably not be similar in future development deals.
40 Since the developer could not meet the provisions laid out in its original intent, from staff's
41 perspective, Mr. Bilotta opined that this was certainly not a precedent. However, if the HRA
42 had concerns along that line as a body, Mr. Bilotta suggested that be a topic of discussion at
43 the next joint meeting of the City Council and HRA. Mr. Bilotta advised that he did not see
44 this requested action as a major policy decision, but simply as an operational issue to bring this
45 development to the finish line.
46

47 **Motion: Member Maschka moved, seconded by Member Etten to authorize HRA staff**
48 **and the HRA Attorney to explore the correct legal process, begin negotiations with the**
49 **City, and prepare the required documents necessary to sell the HRA-owned parcels, 2325**
50 **Dale Street and 675, 667, 661, and 657 Cope Avenue, to the City of Roseville.**
51

52 Member Lee questioned who was managing the development while this is going on, as far as
53 continuing to explore the options and stick to a timeline.
54

Mr. Bilotta responded that, if the HRA agrees to staff's recommendation as detailed in the report dated February 27, 2015, from a policy perspective, this would provide enough information at the staff level to move forward. Mr. Bilotta advised that both he and Ms. Kelsey would continue to work cooperatively on the development, but that he would step into the lead role with Ms. Kelsey's assistance and him responsible directly to the City Council. Mr. Bilotta further advised that he did not see this stopping anything in play; and any future actions or staff recommendations would still need to come before the City Council, with the HRA updated as applicable. Mr. Bilotta noted that staff was not yet aware of how long this documentation would take to move forward, but this requested action would facilitate that process.

Member Lee stated that she did not want this action to impede the development.

Mr. Bilotta concurred, noting that this action was intended to make things move faster, and was really the only intent of staff's recommendation.

Friendly Amendment to the Motion: Member Wall moved, seconded by Member Majerus a friendly amendment to the motion a provision that the Housing & Redevelopment Authority look at any agreements before signed; and that language of the agreements remove any obligation or liability of the HRA, and that the HRA be held harmless from any subsequent claims or litigation from anyone.

Friendly Amendment to the Motion

Ayes: 6

Nays: 0

Motion carried.

Member Wall questioned what reimbursement the HRA would be receiving for the HRA-owned parcels.

HRA Executive Director Kelsey advised that this would be negotiated between the HRA and City; and would return to the HRA once determined with a full explanation. As part of those negotiations, Ms. Kelsey noted that TIF funds could be allocated, but they needed to be tapped in the right way for any reimbursement of the project for land acquisition.

Original Motion as Amended

Ayes: 6

Nays: 0

Motion carried.

10. Information Reports and Other Business (Verbal Reports by Staff and Board Members)

Since the HRA would not be meeting again until the end of March due to vacation schedules, Ms. Kelsey briefly updated them on staff's ongoing meeting with the School Districts 621 and 623 on a bi-monthly basis in an effort to facilitate coordination between Roseville businesses and their needs and skill sets of high school graduates. As a result of those efforts, Ms. Kelsey advised that this week Hed Cycle, a high performance tire manufacturer for bicycle competitions, and a newer business in Roseville as of December of 2014, had expressed their interest in pursuing opportunities with the School Districts for their employee base by offering hands-on technical and mechanical efforts. Ms. Kelsey advised that the company had moved from their 6,000 square foot facility in Shoreview to their 25,000 square foot facility in Roseville, and was already experiencing the need to expand further.

Regarding the 2015 Home & Garden Fair, Ms. Kelsey reported positive feedback from those attending, sponsors and vendors; and noted a more detailed analysis would be available for the HRA at their March meeting, including survey results and other information for the body's decision-making moving forward with this annual event.

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1 Chair Maschka reminded Members to prepare for the April Strategic Plan discussions following the
2 City Council's most recent similar exercise. Based on his recent meeting with City Manager Trudgeon,
3 Chair Maschka noted that the HRA would not be lacking in work projects in the future.

4
5 At the request of Member Lee on timing of that planning session, Ms. Kelsey advised that nothing had
6 yet been finalized until staff had reviewed options and made recommendations to the HRA on hiring a
7 consultant to facilitate the planning session.
8

9 **11. Adjournment**

10 The meeting was adjourned at approximately 6:15 p.m.

11
12 **Next Regular Meeting of the HRA: Tuesday, March 31, 2015 at 6:00 p.m.**