



City Council Agenda

Monday, April 6, 2015

6:00 p.m.

City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order: Willmus, Laliberte, Etten,
McGehee, Roe
- 6:02 p.m. **2. Pledge of Allegiance**
- 6:05 p.m. **3. Approve Agenda**
- 6:10 p.m. **4. Public Comment**
- 6:15 p.m. **5. Council Communications, Reports and Announcements**
- 6:20 p.m. **6. Recognitions, Donations and Communications**
a. Recognize Human Rights Commission Essay Contest
Winners
b. Recognition of Commissioners for their Service to the City
of Roseville
c. Proclaim Arbor Day
- 7. Approve Minutes**
- 6:40 p.m. **8. Approve Consent Agenda**
a. Approve Payments
b. Approve Business & Other Licenses & Permits
c. Approve General Purchases and Sale of Surplus items in
excess of \$5000
d. Accept Roseville Firefighters' Relief Association Bylaw
Ratification
e. Approve July 4th Fireworks Display Agreement
f. Approve Dale St. Purchase Agreement
- 6:50 p.m. **9. Consider Items Removed from Consent**
- 10. General Ordinances for Adoption**
- 11. Presentations**

6:55 p.m. a. Roseville Visitor's Association Update

12. Public Hearings

7:10 p.m. a. Consider the Transfer of On-Sale and Sunday Intoxicating Liquor Licenses to CSM Hotel Management, LLC (Courtyard by Marriott Roseville)

13. Budget Items

14. Business Items (Action Items)

7:20 p.m. a. Approve/Deny the Transfer of On-Sale and Sunday Intoxicating Liquor Licenses to CSM Hotel Management, LLC (Courtyard by Marriott Roseville)

15. Business Items – Presentations/Discussions

7:25 p.m. **Board of Adjustments and Appeals**
Consider Appeal Submitted by G&G Management

8:25 p.m. **Closed Session**
Discuss Potential Purchase of Portions of Property Located at 934-950 Woodhill Dr. at 2659 Victoria St. (Owasso School)

8:45 p.m. **16. City Manager Future Agenda Review**

8:50 p.m. **17. Councilmember Initiated Items for Future Meetings**

9:00 p.m. **18. Adjourn**

Some Upcoming Public Meetings.....

Tuesday	Apr 7	6:30 p.m.	Parks & Recreation Commission
Thursday	Apr 9	6:30 p.m.	Community Engagement Commission
Monday	Apr 13	6:00 p.m.	City Council Meeting
Tuesday	Apr 14	6:30 p.m.	Finance Commission
Wednesday	Apr 15	6:30 p.m.	Human Rights Commission
Monday	Apr 20	6:00 p.m.	City Council Meeting
Tuesday	Apr 21	6:30 p.m.	Housing & Redevelopment Authority
Tuesday	Apr 28	6:30 p.m.	Public Works, Environment & Transportation Commission
May			
Monday	May 4	6:00 p.m.	City Council Meeting
Tuesday	May 5	6:30 p.m.	Parks & Recreation Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

REQUEST FOR COUNCIL ACTION

Date: April 6, 2015

Item No.: 6.a

Department Approval

City Manager Approval



Item Description: Human Rights Essay Contest Winners

BACKGROUND

Each year the Human Rights Commission holds an essay contest for sixth, seventh and eighth grade students within the Roseville Area School District boundaries. Commissioners conducted an anonymous review of the essays. Names of the students were not known until after the winners were selected.

This year we asked students:

- Jokes or comments are commonly made, both accidentally and intentionally, at the expense of certain groups of people. Some individuals and organized groups actively work to stop hurtful speech. Provide at least 2 specific examples of how language results in the violation of or protection of human rights. Be sure to identify the message, who it is from, who it affects and how it affects them. Reference the US Constitution, the UN Declaration of HR or the US Bill of Rights in your answer.

The Commission will recognize the following students and teachers:

First place	Elite Thor	7 th Grade	Mr. Jeff Bibeau, RAMS
Second place	Elizabeth Hansel	8 th Grade	Ms. Crystal Archer, RAMS
Third place	Julia Brand	8 th Grade	Mr. Lee Thao, RAMS

The first, second and third place winners will be invited to read their essays.

COUNCIL ACTION

Recognize the essay contest winners.

Prepared by: Kari Collins, Assistant to the City Manager/City Clerk
Attachments: A: Winning Essays

Human Rights Violations

Human rights are the rights that every single person has. They are the rights that define how humans should be treated within societies. It doesn't matter who you are you are entitled to these rights because you're human. Even though these rights should be respected, many people ignore them, whether by accident or on purpose, and deprive them from others by telling them they don't or should not have certain rights because of certain criteria. These actions are violations of human rights.

For example, recently in October 2014, there was an argument in Michigan about granting homosexual people the right to marriage. In this argument, a senior pastor from Faith Baptist Church named Tim Berlin said, "Those wanting special rights for sexual orientation are seeking to rewrite the traditional moral fiber of our society." The pastor means that homosexuals shouldn't get the rights to marry because it will change the original federal law of marriage, which states that marriage is the union between one man and one woman. Tim Berlin is trying to protect traditional moral values; however, his comment violates The Universal Declaration of Human Rights in Article One. Article One states that everyone should be treated equally. Tim Berlin's quote is a violation to this because he said that homosexual people shouldn't be able to marry like heterosexual people. His statement also sends the message that homosexual people should not get the same benefits as heterosexual people do when they get married. Some examples are: taxation and inheritance rights, hospital visitation, access to family health coverage, and protection in the event of the relationship ending. Hence, he wants homosexual people to be denied the right to be treated the same way as heterosexual people. The other right Tim Berlin violates is Article Two of The UN Declaration, which is the right to be free from

discrimination. His quote targets the homosexuals as illustrated by his words, "those wanting special rights for sexual orientation". Thus, he discriminates against homosexual people because he wants to deprive them from equal rights based on their sexual orientation.

Another person who has violated human rights through language is, Cliven Bundy, a rancher. To summarize what he said, he believed that black people should be slaves because through his eyes, he always sees them either in jail or sitting around doing nothing. Cliven Bundy has offended the black people and made a violation to Articles Two, Four, and Seven in The Universal Declaration of Human Rights. Article Four states that nobody should be a slave or be treated as a slave; however, Cliven Bundy's comment makes it clear that he wants black people to be enslaved. Cliven Bundy also violates The UN Declaration, Article Two, the right to be free from discrimination. Bundy specifically refers to only black people in his comment, he doesn't mention any other group of people. This fact proves that he has a biased view of black people and makes judgement about them based on the color of their skin. Last but not least, Article Seven in the UN Declaration states that the law should be applied in the same way for everyone. Slavery is illegal but Cliven Bundy said that black people should be slaves, which means that black people should not be entitled the same rights as other people. Thus, he is violating Article Seven in the UN Declaration.

Comments like those of Tim Berlin and of Cliven Bundy's violate human rights and are happening frequently whether it is spoken out in the public or just held in conversation. Both of these men's words exemplify how offensive and detrimental this language can be. This is very important because what people say can bring on changes to others' human rights, especially when words become actions and actions become laws that refute people's human rights. Some

individuals purposely make hurtful comments about a specific group of people to justify that they should be denied of certain human rights based on their physical appearance or other attributes. These kind of comments are protected as "freedom of speech" under the first amendment to the Bill of Rights, but since their purpose is to deprive human rights from others, an act which in itself is a violation of The Universal Declaration of Human Rights, they should be made illegal. At last the first amendment to the Bill of Rights as it relates to freedom of speech should be revised to affirm that freedom of speech is allowed as long as it doesn't infringe on anyone else's human rights.

Handicap Harassment: A New Look At Hostility Towards The
Handicap

When you think of a disability what do you picture? Someone with a cane, crutches, a wheelchair, or a syndrome? Everyone notices visible disabilities. However, many disabled people suffer in silence. The general population thinks that the only disabilities that exist are visible. But, ten percent of people in America have an invisible disability. Invisible disabilities are real, but cannot be seen. Some examples are lung disease, heart disease, rheumatoid arthritis, multiple sclerosis, autoimmune illnesses, and nerve pain.

People with invisible disabilities suffer and they are discriminated against. People don't see that they are disabled and they think that they are just lazy. Discrimination is against the law. The Universal Declaration of Human Rights article 2 states that people should not be discriminated against because of how they look or what they believe in.

Discrimination against invisibly disabled patients occurs everyday and they are judged unfairly. They often face harassment or discrimination with work, school and housing. Sadly, they can also have problems by being judged unnecessarily by friends and family. Because people see them as "healthy," the invisibly disabled don't always get the assistance or understanding that they need. Work places and school don't always make reasonable accommodations. Some don't want to house the disabled. More awareness must be brought to invisible disabilities so accommodations can be made and discrimination stops.

I myself, have seen discrimination towards people with invisible disabilities. My mom is disabled and she has a lot of health problems that she has to deal with. Sometimes my mom has to use crutches, a cane, or even a wheelchair. Other times she will look healthy and be "invisibly disabled". Sometimes she does not need walking assistance, but she is still sick. For example, when my mom has flares, she will use crutches. When she is not flaring, she does not need crutches, but it is still painful and tiring for her to walk.

Comments are made towards my mom, because society looks at her and sees a "healthy" woman. They don't see my mom struggle to walk. Activities that may seem normal for a person can be difficult for her. On many occasions, my mom has been discriminated against for using handicap parking spots. People will point, yell, shake their heads, leave notes on our car, and even give us the middle finger. The notes that we have gotten have said that we shouldn't use handicap spots for our own convenience or laziness.

There are also very angry websites that encourage everyday people to post pictures, license plate information, and make reports of healthy looking people using handicap spots. The groups run these websites to shame the people who need these parking spots. The things that people say and do because of the way my mom looks are very hurtful and hateful. Instead, people should be kind and they should think about what others could be going through. Those people may actually be sick and need those spots.

In situations like buying houses, the invisibly disabled are sometimes discriminated against. My mom and I were moving and we experienced discrimination because of my mom's disability. We really liked one house that we saw, yet she was judged. My grandma was getting information from the head of the association as we were looking at houses. My

grandma made a comment to this man that my mom was sick. Right away, this man wanted to know why my mom was disabled. He also wanted to know if my mom had a physical or a mental disability. The questions he asked were illegal, discriminatory, and should not have been asked at all. What makes the story even worse was that this man worked in real estate. He knew it was illegal to ask questions about disabilities. This form of discrimination violated Human Rights article 2 as well as our privacy.

Discrimination against the invisibly disabled is hurtful. The invisibly disabled have hard enough lives. They can suffer educationally, financially, with housing, etc. They don't need angry or rude comments made towards them. The comments are added stress that they just don't need. They are everyday people that deserve the same amount of respect and dignity as any other person.

Right now, there is a lot of attention on racism, discrimination, gay rights, freedom of religion, etc. These are all very important. But, this topic is different because nobody is even aware that this group of people is being discriminated against. Why? Because most people have never even heard of an invisible disability. Awareness needs to be brought to invisible disabilities so discrimination and the violation against human rights will stop. The only way discrimination can stop is if people take the time to learn about invisible disabilities. Awareness can be brought by social media, TV, and radio. If we all work together, we can end discrimination against the invisibly disabled.

10-13-2014

Free Speech: A Critical Right

"If freedom of speech is taken away, then dumb and silent we may be led, like sheep to the slaughter", were George Washington's words as he addressed high-ranking military officers in 1783. That concept still stand today, tall and proud, like the pillars that globalized our world and opened our eyes to ideas of freedom. We often take the right of freedom of speech and opinion for granted and choose to ignore many incidents that take place in our everyday life.

Sometimes it happens to be powerful people far away in foreign countries choosing not to grant their people this right, but most of the time it is closer to home than you would expect. It is certain groups and individuals degrading others self worth and and diminishing others right to feel as if their opinion matters.

For example, on November 17, 1961, a coalition was formed in Albany, Georgia. Its main purpose was to protest segregation throughout the city. The organization held many protests and assemblies, all in correspondence to the city's laws and regulations. These demonstrations went on for several weeks until the surrounding communities got fed up and the police started arresting innocent civilians. By December of that year the Albany Police Force had arrested over 500 enraged protesters. The following summer the movement was shut down and the people's voices were wrongfully silenced.

Another case in which people were unjustly subdued took place a few decades earlier in 1947. Ten Hollywood screen producers and directors were publicly accused of being members of the Communist Party. Known as the "Hollywood Ten", these men were given a hearing in front of the Human Un-American Activities Committee (HUAC). When they refused to admit to the charges made

against them they were sentenced to jail for contempt of Congress and and banned from the film industry altogether.

Episodes and events like these are not what people have been striving for for hundreds of years. As it says in the Universal Declaration of Human Rights, Article 19, "Everyone has the right to freedom of opinion and expression; this right includes freedom to hold opinions without interference and to seek, receive and impart information and ideas through any media and regardless of frontiers". This implies that you, me, and everybody else has and deserves the right of opinion and speech. Everybody has the right to know that their opinion matters and that others respect them. Most importantly we have the right to be happy.

REQUEST FOR COUNCIL ACTION

Date: April 6, 2015
Item No.: 6.b

Department Approval

City Manager Approval



Item Description: Recognition of Commissioners for their Service to the City of Roseville

BACKGROUND

The City has eight advisory commissions. The commissions assist the council on specific areas of interest. Commissioners are appointed by the City Council to serve three-year terms. Commissioners serve on a volunteer basis, donating many hours to the City of Roseville.

POLICY OBJECTIVE

Publicly acknowledge the contributions that commissioners have made and thank them for volunteering their time and talents to the City of Roseville.

FINANCIAL IMPACTS

None

REQUESTED COUNCIL ACTION

Present certificates of appreciation to retiring commissioners.

Prepared by: Patrick J. Trudgeon, City Manager

Community Engagement

Kathy Ramundt – one year

Ethics Commission

Margo Fjelstad – seven years

Nancy O’Brien – three years

Finance Commission

Daniel Cartier – one year

Human Rights

Scot Becker – three years

Parks and Recreation

Erin Azer – five years

Mary Holt – six years

Nolan Wall - three years

Planning

John Gisselquist – six years

Mohamed Keynan – two years

Public Works, Environment and Transportation

Joan Felice – six years

Steve Gherdingen – six years

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4-6-15

Item No.: 6.c

Department Approval



City Manager Approval



Item Description: Arbor Day Proclamation

BACKGROUND

As a part of our Tree City USA membership, each year the City of Roseville proclaims a specific day as Arbor Day in order to recognize the importance of trees and to promote their proper care and the planting of many additional appropriate tree species to replace the thousands that have been lost over the years.

POLICY OBJECTIVE

This is consistent with the policy adopted many years ago of annually proclaiming Arbor Day.

FINANCIAL IMPACTS

None

STAFF RECOMMENDATION

Staff recommends that April 24, 2015 be named Roseville Arbor Day.

REQUESTED COUNCIL ACTION

Motion adopting the proclamation

Prepared by: Lonnie Brokke, Director of Parks and Recreation

Attachment: Proclamation

PROCLAMATION

ARBOR DAY

April 24, 2015

WHEREAS, Roseville's trees have been a significant element of our Community because of their beauty and importance to our environment; and

WHEREAS, Trees are an increasingly vital resource for Roseville, enriching our lives by purifying air and water, helping to conserve soil and energy, in serving as recreational settings and wildlife habitat of all kinds; and

WHEREAS, Activities such as construction damage and pollution as well as drought and disease have damaged and destroyed many trees and are therefore in need of replacement, and

WHEREAS, The City of Roseville needs to positively impact our world environment by helping to attack the problem of global warming by locally planting trees and insuring that these trees are nurtured and protected; and

WHEREAS, Trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, Trees, wherever they are planted, are a source of joy and spiritual renewal

WHEREAS, Trees assist with drainage, flood mitigation and reduce city costs for sewer and water treatment

WHEREAS, Our citizens need to be encouraged to care for our trees and plant as many other trees as possible

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Roseville does hereby proclaim April 24, 2015 as Arbor Day in the City of Roseville.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Roseville to be affixed this 6th day of April, 2015.

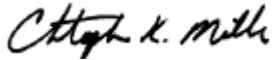
Daniel J. Roe, Mayor

(SEAL)

REQUEST FOR COUNCIL ACTION

Date: 04/06/2015
Item No.: 8.a

Department Approval



City Manager Approval



Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$596,941.07
76899-77101	\$315,769.64
Total	\$912,710.71

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
 Printed: 3/31/2015 - 11:21 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/18/2015	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Federal Incc	6.94
Federal Income Tax Total:						6.94
0	03/18/2015	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	6.75
0	03/18/2015	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	1.58
FICA Employee Ded. Total:						8.33
0	03/18/2015	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	6.75
0	03/18/2015	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	1.58
FICA Employers Share Total:						8.33
0	03/18/2015	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2015 Post Emplo	1.01
MN State Retirement Total:						1.01
0	03/18/2015	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	6.53
PERA Employee Ded Total:						6.53
0	03/18/2015	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	6.53
0	03/18/2015	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera additio	1.01
PERA Employer Share Total:						7.54
76926	03/19/2015	Charitable Gambling	Professional Services - Bingo	Shidell & Mair	Midway Speedskating Bingo	2,041.20
76926	03/19/2015	Charitable Gambling	Professional Services - Bingo	Shidell & Mair	Youth Hockey Bingo	2,041.20

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Professional Services - Bingo Total:						4,082.40
0	03/18/2015	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2015 State Incom	3.71
State Income Tax Total:						3.71
Fund Total:						4,124.79
76916	03/19/2015	Community Development	Building Surcharge	Mn Dept of Labor & Industry	Building Permit Surcharges-Feb 2015	2,306.66
Building Surcharge Total:						2,306.66
76950	03/26/2015	Community Development	Computer Equipment	CDW Government, Inc.	Computer Supplies	1,621.92
76950	03/26/2015	Community Development	Computer Equipment	CDW Government, Inc.	Computer Supplies	237.48
76907	03/19/2015	Community Development	Computer Equipment	Hewlett-Packard Company	Computer Supplies	190.00
Computer Equipment Total:						2,049.40
0	03/30/2015	Community Development	Conferences	Mn Dept of Labor-CC	Residential Code Seminar	85.00
Conferences Total:						85.00
0	03/19/2015	Community Development	Electrical Inspections	Tokle Inspections, Inc.	Electrical Inspections-Feb 2015	2,286.40
Electrical Inspections Total:						2,286.40
0	03/18/2015	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Federal Incc	3,907.50
Federal Income Tax Total:						3,907.50
0	03/18/2015	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	1,996.08
0	03/18/2015	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	466.83
FICA Employee Ded. Total:						2,462.91
0	03/18/2015	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	466.83
0	03/18/2015	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	1,996.08

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	2,462.91
76923	03/19/2015	Community Development	HSA Employee	Premier Bank	PR Batch 00002.03.2015 HSA Empl	153.84
					HSA Employee Total:	153.84
0	03/19/2015	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.03.2015 ICMA Defe	574.99
					ICMA Def Comp Total:	574.99
76999	03/26/2015	Community Development	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	5.25
					Life Ins. Employee Total:	5.25
76999	03/26/2015	Community Development	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	-0.02
					Life Ins. Employer Total:	-0.02
76999	03/26/2015	Community Development	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	0.02
					Long Term Disability Total:	0.02
76984	03/26/2015	Community Development	Medical Ins Employee	NJPA	Health Insurance Premium for March	570.69
					Medical Ins Employee Total:	570.69
76984	03/26/2015	Community Development	Medical Ins Employer	NJPA	Health Insurance Premium for March	3,528.43
					Medical Ins Employer Total:	3,528.43
76899	03/19/2015	Community Development	Memberships & Subscriptions	City of White Bear Lake	Ramsey County 2015 GIS Fees	3,389.56
0	03/30/2015	Community Development	Memberships & Subscriptions	Economic Dev. Asso MN-CC	Membership	197.50
					Memberships & Subscriptions Total:	3,587.06
76916	03/19/2015	Community Development	Miscellaneous Revenue	Mn Dept of Labor & Industry	Building Permit Surcharges-Feb 2015	-46.13
					Miscellaneous Revenue Total:	-46.13
0	03/18/2015	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2015 Post Emplo	297.72

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					MN State Retirement Total:	297.72
0	03/18/2015	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2015 MNDCP De	720.00
					MNDCP Def Comp Total:	720.00
0	03/30/2015	Community Development	Motor Fuel	Super America-CC	Gas for City Vehicle	6.04
					Motor Fuel Total:	6.04
0	03/26/2015	Community Development	Office Supplies	Innovative Office Solutions	Office Supplies	65.09
					Office Supplies Total:	65.09
0	03/18/2015	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	2,084.79
					PERA Employee Ded Total:	2,084.79
0	03/18/2015	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	2,084.79
0	03/18/2015	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera additio	320.74
					PERA Employer Share Total:	2,405.53
0	03/31/2015	Community Development	Professional Services	FormSite.com-CC	Home & Garden Fair, Rental Registra	24.98
0	03/31/2015	Community Development	Professional Services	Survey Monkey.com-CC	Twin Lakes Survey	26.00
					Professional Services Total:	50.98
76904	03/19/2015	Community Development	Rental Registrations	Daniel Elmer	Rental Registration Refund-Fee Paid	12.50
					Rental Registrations Total:	12.50
0	03/18/2015	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2015 State Incom	1,484.64
					State Income Tax Total:	1,484.64
76998	03/26/2015	Community Development	Telephone	Sprint	Cell Phones	354.66
77003	03/26/2015	Community Development	Telephone	T Mobile	Cell Phones-Acct: 876644423	32.79

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Telephone Total:						387.45
0	03/31/2015	Community Development	Training	Parking Ramp-CC	Metro Transit Presentation Parking	4.25
0	03/31/2015	Community Development	Training	PayPal-CC	Metro Transit Presentation	30.00
Training Total:						34.25
Fund Total:						31,483.90
0	03/18/2015	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Federal Incc	519.13
Federal Income Tax Total:						519.13
0	03/18/2015	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	206.78
0	03/18/2015	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	48.36
FICA Employee Ded. Total:						255.14
0	03/18/2015	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	206.78
0	03/18/2015	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	48.36
FICA Employers Share Total:						255.14
76923	03/19/2015	Contracted Engineering Svcs	HSA Employee	Premier Bank	PR Batch 00002.03.2015 HSA Empl	20.00
HSA Employee Total:						20.00
76984	03/26/2015	Contracted Engineering Svcs	Medical Ins Employer	NJPA	Health Insurance Premium for March	367.17
Medical Ins Employer Total:						367.17
0	03/18/2015	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2015 Post Emplo	33.14
MN State Retirement Total:						33.14
0	03/18/2015	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	215.38

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employee Ded Total:						215.38
0	03/18/2015	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	215.38
0	03/18/2015	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera additio	33.14
PERA Employer Share Total:						248.52
0	03/18/2015	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2015 State Incom	175.62
State Income Tax Total:						175.62
Fund Total:						2,089.24
0	03/19/2015	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	793.25
0	03/19/2015	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	181.94
0	03/26/2015	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	579.55
211402 - Flex Spending Health Total:						1,554.74
0	03/19/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	333.00
0	03/19/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	120.00
0	03/26/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	1,000.00
0	03/26/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	170.00
0	03/26/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	192.31
211403 - Flex Spend Day Care Total:						1,815.31
76911	03/19/2015	General Fund	Advertising	Lillie Suburban Newspaper Inc	Evergreen Park Notice-Acct: 000262	67.43
Advertising Total:						67.43
76892	03/19/2015	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	203.25
76892	03/19/2015	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	105.90
76892	03/19/2015	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	331.50
76944	03/26/2015	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	179.95
76898	03/19/2015	General Fund	Clothing	Cintas Corporation #470	Uniform Cleanine	36.12
76898	03/19/2015	General Fund	Clothing	Cintas Corporation #470	Uniform Cleanine	36.12
76898	03/19/2015	General Fund	Clothing	Cintas Corporation #470	Uniform Cleanine	36.12
0	03/19/2015	General Fund	Clothing	MES, Inc.	Uniform Supplies	93.68

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Clothing Total:						1,022.64
76945	03/26/2015	General Fund	Conferences	BCA/Criminal Justice Training & E	Leaders Conference	150.00
0	03/31/2015	General Fund	Conferences	Delta Air-CC	Financial Software Conference Airfar	456.20
Conferences Total:						606.20
76946	03/26/2015	General Fund	Contract Maint - Vehicles	Blaine Brothers	Vehicle Repair	1,496.23
76948	03/26/2015	General Fund	Contract Maint - Vehicles	Boyer Trucks, Corp.	Vehicle Repair	8,065.24
76953	03/26/2015	General Fund	Contract Maint - Vehicles	City Auto Glass-So St. Paul	Windshield Replacement	476.53
0	03/30/2015	General Fund	Contract Maint - Vehicles	Cummins NPower-CC	Vehicle Maintenance	579.80
0	03/26/2015	General Fund	Contract Maint - Vehicles	Mister Car Wash	Vehicle Washes	166.84
Contract Maint - Vehicles Total:						10,784.64
0	03/26/2015	General Fund	Contract Maint. - City Hall	Adam's Pest Control Inc	Quarterly Service	106.00
76912	03/19/2015	General Fund	Contract Maint. - City Hall	Linn Building Maintenance	General Cleaning-March 2014	3,249.18
0	03/26/2015	General Fund	Contract Maint. - City Hall	Pro-Tec Design, Inc.	Door Keypad Repair	566.37
Contract Maint. - City Hall Total:						3,921.55
0	03/26/2015	General Fund	Contract Maint. - City Garage	Adam's Pest Control Inc	Quarterly Service	113.29
76901	03/19/2015	General Fund	Contract Maint. - City Garage	Davis Lock & Safe Inc	Lock Repair	190.00
76912	03/19/2015	General Fund	Contract Maint. - City Garage	Linn Building Maintenance	General Cleaning-March 2014	917.63
0	03/30/2015	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Garbage Hauling	339.66
76988	03/26/2015	General Fund	Contract Maint. - City Garage	Ramsey County	Hazardous Waste Generator License	157.17
Contract Maint. - City Garage Total:						1,717.75
0	03/19/2015	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	Filter & Belt Replacement	935.75
0	03/19/2015	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	Filter & Belt Replacement	935.75
0	03/19/2015	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	Heater Repair	351.00
0	03/19/2015	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	Filter & Belt Replacement	580.00
0	03/19/2015	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	Ignition Control Repair	823.38
Contract Maint. H.V.A.C. Total:						3,625.88
76942	03/26/2015	General Fund	Contract Maintenance	Advanced Waterjet Technologies, L	Reflective Aluminum Sheeting	1,102.46
0	03/26/2015	General Fund	Contract Maintenance	Alex Air Apparatus, Inc.	Regulator Repair	307.50
0	03/26/2015	General Fund	Contract Maintenance	Criterion, Inc.	Quarterly Subscription-April-June	4,774.50
76912	03/19/2015	General Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-March 2014	563.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76918	03/19/2015	General Fund	Contract Maintenance	NeoCertified	Annual Renewal	1,104.00
0	03/30/2015	General Fund	Contract Maintenance	Nitti Sanitation-CC	Garbage Hauling	100.98
77004	03/26/2015	General Fund	Contract Maintenance	Target Pharmacy Receivables	Flu Shots	124.95
0	03/31/2015	General Fund	Contract Maintenance	Volgistics-CC	Volunteer Records	282.00
Contract Maintenance Total:						8,360.29
76984	03/26/2015	General Fund	Employer Insurance	NJPA	Health Insurance Premium for March	901.64
76984	03/26/2015	General Fund	Employer Insurance	NJPA	Health Insurance Premium for March	921.64
Employer Insurance Total:						1,823.28
0	03/18/2015	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Federal Incc	33,476.49
Federal Income Tax Total:						33,476.49
0	03/18/2015	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	7,088.65
0	03/18/2015	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	4,132.34
FICA Employee Ded. Total:						11,220.99
0	03/18/2015	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	4,132.34
0	03/18/2015	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	7,088.65
FICA Employers Share Total:						11,220.99
76923	03/19/2015	General Fund	HSA Employee	Premier Bank	PR Batch 00002.03.2015 HSA Empl	2,154.63
HSA Employee Total:						2,154.63
0	03/19/2015	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.03.2015 ICMA Defe	3,111.42
ICMA Def Comp Total:						3,111.42
76999	03/26/2015	General Fund	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	250.30
Life Ins. Employee Total:						250.30
76999	03/26/2015	General Fund	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	-123.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employer Total:	-123.94
76999	03/26/2015	General Fund	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	-27.88
					Long Term Disability Total:	-27.88
76984	03/26/2015	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium for March	5,874.81
76984	03/26/2015	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium for March	9,019.18
					Medical Ins Employee Total:	14,893.99
76984	03/26/2015	General Fund	Medical Ins Employer	NJPA	Health Insurance Premium for March	33,530.29
					Medical Ins Employer Total:	33,530.29
76960	03/26/2015	General Fund	Medical Services	FirstLab	Alcohol, Urine Tests	350.00
					Medical Services Total:	350.00
0	03/31/2015	General Fund	Memberships & Subscriptions	IACP- CC	Membership Dues	150.00
0	03/31/2015	General Fund	Memberships & Subscriptions	Institute of Trans Eng-CC	Annual Dues-Culver	276.00
0	03/31/2015	General Fund	Memberships & Subscriptions	MN Chiefs of Police-CC	Membership Dues	325.00
0	03/30/2015	General Fund	Memberships & Subscriptions	MN GFOA-CC	Membership Renewal for Jason, Justi	180.00
0	03/31/2015	General Fund	Memberships & Subscriptions	MN GFOA-CC	Membership Renewal	60.00
76919	03/19/2015	General Fund	Memberships & Subscriptions	NFPA	Membership Renewal-Loftus	165.00
77005	03/26/2015	General Fund	Memberships & Subscriptions	Thomson Reuters-West	Annual Charges	312.00
					Memberships & Subscriptions Total:	1,468.00
0	03/19/2015	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.03.2015 Minnesota I	726.20
					Minnesota Benefit Ded Total:	726.20
0	03/31/2015	General Fund	Miscellaneous	Byerly's- CC	City Manager Peer Group Meeting Su	55.33
0	03/31/2015	General Fund	Miscellaneous	Byerly's- CC	Credit	-30.00
0	03/31/2015	General Fund	Miscellaneous	Chilis-CC	City Manager Lunch Meeting W/May	12.99
0	03/31/2015	General Fund	Miscellaneous	Granite City-CC	City Manager Lunch Meeting W/Cou	16.65
0	03/31/2015	General Fund	Miscellaneous	Nelsons Cheese & Deli-CC	City Manager Peer Group Meeting Su	128.84
0	03/31/2015	General Fund	Miscellaneous	Stouts-CC	City Managers Lunch	17.35

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Miscellaneous Total:						201.16
0	03/18/2015	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2015 Post Emplo	2,763.96
MN State Retirement Total:						2,763.96
0	03/18/2015	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2015 MNDCP De	7,263.17
MNDCP Def Comp Total:						7,263.17
76954	03/26/2015	General Fund	Non Business Licenses - Pawn	City of Minneapolis Receivables	Pawn Transaction Fees	940.50
Non Business Licenses - Pawn Total:						940.50
0	03/30/2015	General Fund	Office Supplies	Anoka County Treasury-CC	Public Notary Registration	20.00
0	03/30/2015	General Fund	Office Supplies	Fed Ex Kinko's-CC	Police Note Cards	164.68
76909	03/19/2015	General Fund	Office Supplies	Impressive Print	Business Cards	35.00
0	03/26/2015	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	358.50
0	03/26/2015	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	116.08
0	03/26/2015	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	18.35
0	03/26/2015	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	26.10
0	03/30/2015	General Fund	Office Supplies	Lowes-CC	Fraudulent Charges	19.23
0	03/31/2015	General Fund	Office Supplies	Mybinding.com-CC	Rotary Trimmer, Laminate Supplies	283.54
0	03/30/2015	General Fund	Office Supplies	PayPal-CC	Supplies	26.78
0	03/30/2015	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	13.69
0	03/31/2015	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	27.68
0	03/31/2015	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	54.80
0	03/31/2015	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	24.41
Office Supplies Total:						1,188.84
0	03/31/2015	General Fund	Op Supplies - City Hall	Amazon.com- CC	Cordless Vacuum	151.66
0	03/30/2015	General Fund	Op Supplies - City Hall	Certified Laboratories-CC	Supplies	301.35
76972	03/26/2015	General Fund	Op Supplies - City Hall	Linn Building Maintenance	Mop Handles	38.00
76932	03/19/2015	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies	661.94
76932	03/19/2015	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies	167.00
76932	03/19/2015	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies	254.76
76932	03/19/2015	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies	698.80
Op Supplies - City Hall Total:						2,273.51

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/26/2015	General Fund	Operating Supplies	Allegra Print & Imaging	Tree Trimming Cards	151.41
0	03/30/2015	General Fund	Operating Supplies	Amazon.com- CC	Patrol Operations	36.38
0	03/30/2015	General Fund	Operating Supplies	Amazon.com- CC	CSO Operations	15.91
0	03/26/2015	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	350.04
0	03/30/2015	General Fund	Operating Supplies	Batteries Plus-CC	Operating Supplies	93.27
0	03/30/2015	General Fund	Operating Supplies	Blick Art Materials-CC	Home and Garden Show Supplies	35.07
0	03/30/2015	General Fund	Operating Supplies	Byerly's- CC	Cookies for Coyote Clinic in Council	31.16
0	03/31/2015	General Fund	Operating Supplies	Byerly's- CC	Retirement Celebration Supplies	62.93
0	03/31/2015	General Fund	Operating Supplies	Byerly's- CC	Retirement Celebration Supplies	62.00
0	03/30/2015	General Fund	Operating Supplies	Certified Laboratories-CC	Supplies	67.50
0	03/31/2015	General Fund	Operating Supplies	Certified Laboratories-CC	Tank Tonic, Hand Sanitizer Wipes	170.00
0	03/30/2015	General Fund	Operating Supplies	Channing Bete Co- CC	Heartsaver Instructor Course DVD	22.95
0	03/30/2015	General Fund	Operating Supplies	Davis Lock & Safe-CC	Operating Supplies	6.00
0	03/31/2015	General Fund	Operating Supplies	Fastenal-CC	Shop Supplies	22.39
0	03/30/2015	General Fund	Operating Supplies	Intelius-CC	Online Search Report Membership	19.95
76973	03/26/2015	General Fund	Operating Supplies	Martin Marietta Materials Inc	1/4 W Chip	689.92
0	03/31/2015	General Fund	Operating Supplies	McDonalds-CC	Immigrant Outreach Supplies-No Rec	21.41
0	03/30/2015	General Fund	Operating Supplies	Menards-CC	Supplies	39.93
0	03/30/2015	General Fund	Operating Supplies	Menards-CC	Supplies	68.61
76983	03/26/2015	General Fund	Operating Supplies	Newman Traffic Signs, Inc.	2015 Blanket PO for Street Sign Mate	2,981.37
0	03/30/2015	General Fund	Operating Supplies	Office Depot- CC	Operating Supplies	14.76
0	03/31/2015	General Fund	Operating Supplies	Papa John's-CC	Immigrant Outreach Supplies-No Rec	47.10
76989	03/26/2015	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	762.45
77000	03/26/2015	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Office Supplies	254.30
0	03/30/2015	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Ice Melt-Operations	143.92
0	03/31/2015	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Laundry Soap	19.98
0	03/31/2015	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Hammer, Padlock	32.12
0	03/31/2015	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Chain Saw Sharpening	35.00
0	03/31/2015	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Plumbing Supplies	8.93
0	03/31/2015	General Fund	Operating Supplies	Target- CC	Immigrant Outreach Supplies-No Rec	136.15
76930	03/19/2015	General Fund	Operating Supplies	Thomson Reuters-West	Subscription Charge	194.00
0	03/19/2015	General Fund	Operating Supplies	Total Tool	Pin Bearing	10.12
0	03/31/2015	General Fund	Operating Supplies	UPS Store- CC	Shipping Charges	25.40
0	03/31/2015	General Fund	Operating Supplies	Walgreens-CC	Frame	8.87
Operating Supplies Total:						6,641.30
0	03/30/2015	General Fund	Operating Supplies City Garage	Certified Laboratories-CC	Supplies	370.45
0	03/30/2015	General Fund	Operating Supplies City Garage	Menards-CC	Supplies	136.16
0	03/30/2015	General Fund	Operating Supplies City Garage	Menards-CC	Paint Supplies	126.55
0	03/31/2015	General Fund	Operating Supplies City Garage	Menards-CC	Letters/Numbers Kit	9.94
76995	03/26/2015	General Fund	Operating Supplies City Garage	Sherwin Williams Co.	Paint Supplies	19.34
76932	03/19/2015	General Fund	Operating Supplies City Garage	Trio Supply Company	Restroom Supplies	36.78

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Operating Supplies City Garage Total:						699.22
0	03/18/2015	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2015 PERA Catcl	181.66
0	03/18/2015	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	24,122.91
PERA Employee Ded Total:						24,304.57
0	03/18/2015	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	33,007.78
0	03/18/2015	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 PERA Empl	272.50
0	03/18/2015	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera additio	966.96
PERA Employer Share Total:						34,247.24
0	03/19/2015	General Fund	PERA Life Ins. Ded.	NCPERS Life Ins#7258500	PR Batch 00002.03.2015 PERA Life	32.00
PERA Life Ins. Ded. Total:						32.00
76935	03/19/2015	General Fund	Police Reserve Program	Uniforms Unlimited, Inc.	Uniform Supplies	295.20
Police Reserve Program Total:						295.20
0	03/30/2015	General Fund	Professional Services	GFOA- CC	GFOA Budget Award Application Fee	425.00
76982	03/26/2015	General Fund	Professional Services	NAMI Minnesota	Honoraium for HRC Community Con	100.00
0	03/30/2015	General Fund	Professional Services	Survey Monkey.com-CC	Captain Survey	26.00
76931	03/19/2015	General Fund	Professional Services	Trans Union, LLC	Credit Report	5.55
76933	03/19/2015	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	85.00
Professional Services Total:						641.55
0	03/18/2015	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2015 State Incom	12,974.73
State Income Tax Total:						12,974.73
0	03/30/2015	General Fund	Telephone	Sprint- CC	Monthly Sprint Service Billing	164.46
0	03/30/2015	General Fund	Telephone	Sprint- CC	Monthly Sprint Service Billing	119.97
76998	03/26/2015	General Fund	Telephone	Sprint	Cell Phones	65.68
76998	03/26/2015	General Fund	Telephone	Sprint	Cell Phones	105.10
77003	03/26/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	50.76
77003	03/26/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	626.02
77003	03/26/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	302.70

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
77003	03/26/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	499.15
77003	03/26/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 771707201	76.89
Telephone Total:						2,010.73
0	03/31/2015	General Fund	Training	Atom Training-CC	Law Enforcement Training	500.00
0	03/31/2015	General Fund	Training	Caribou Coffee- CC	Training Supplies	20.53
76955	03/26/2015	General Fund	Training	City of St. Paul: PDI	Mn Data Practices-Criminal Records	79.00
0	03/31/2015	General Fund	Training	Cossetta-CC	Meals During Training	41.30
0	03/30/2015	General Fund	Training	Keys Cafe & Bakery-CC	Training	88.86
0	03/31/2015	General Fund	Training	Keys Cafe & Bakery-CC	Meals During Training	66.86
0	03/31/2015	General Fund	Training	Lifeline Training-CC	Law Enforcement Training	139.00
0	03/30/2015	General Fund	Training	Mavericks-CC	Training	32.36
76997	03/26/2015	General Fund	Training	SOTA	Hostage Negotiation Case Study-Pitzl	25.00
0	03/30/2015	General Fund	Training	St. Paul Public Works-CC	Training	2.75
0	03/31/2015	General Fund	Training	Target- CC	Training Supplies	0.84
Training Total:						996.50
0	03/19/2015	General Fund	Utilities	Xcel Energy	New Fire Station	317.11
0	03/19/2015	General Fund	Utilities	Xcel Energy	Street Lights	58.30
0	03/19/2015	General Fund	Utilities	Xcel Energy	Street Lights	19.52
0	03/26/2015	General Fund	Utilities	Xcel Energy	Civil Defense	59.00
0	03/26/2015	General Fund	Utilities	Xcel Energy	Traffic Signal & Street Lights	3,313.61
0	03/26/2015	General Fund	Utilities	Xcel Energy	Street Lights	12,377.95
Utilities Total:						16,145.49
0	03/19/2015	General Fund	Utilities - Old City Hall	Xcel Energy	Historical Society	2,594.79
0	03/26/2015	General Fund	Utilities - Old City Hall	Xcel Energy	Fire Stations	1,318.11
Utilities - Old City Hall Total:						3,912.90
76948	03/26/2015	General Fund	Vehicle Supplies	Boyer Trucks, Corp.	Vehicle Supplies	1,246.75
76948	03/26/2015	General Fund	Vehicle Supplies	Boyer Trucks, Corp.	2015 Blanket PO for Vehicle Repair F	172.23
0	03/31/2015	General Fund	Vehicle Supplies	Certified Laboratories-CC	Tank Tonic, Hand Sanitizer Wipes	601.37
0	03/19/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	179.71
0	03/19/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	68.94
0	03/19/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	-171.44
0	03/19/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	54.44
0	03/19/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	179.71
0	03/19/2015	General Fund	Vehicle Supplies	Fastenal Company Inc.	2015 Blanket PO for Vehicle Repair F	184.22

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/19/2015	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2015 Blanket PO for Vehicle Repair F	34.16
0	03/26/2015	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2015 Blanket PO for Vehicle Repair F	4.79
0	03/26/2015	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2015 Blanket PO for Vehicle Repair F	80.00
0	03/19/2015	General Fund	Vehicle Supplies	Grainger Inc	2015 Blanket PO for Vehicle Repair F	81.18
0	03/26/2015	General Fund	Vehicle Supplies	Grainger Inc	Batteries	97.35
0	03/26/2015	General Fund	Vehicle Supplies	Grainger Inc	2015 Blanket PO for Vehicle Repair F	174.60
76908	03/19/2015	General Fund	Vehicle Supplies	Hotsy of Minnesota	Valve Kit	72.24
0	03/19/2015	General Fund	Vehicle Supplies	Larson Companies	Oil Filters	73.62
0	03/26/2015	General Fund	Vehicle Supplies	MacQueen Equipment	2015 Blanket PO for Vehicle Repairs	69.60
0	03/26/2015	General Fund	Vehicle Supplies	MacQueen Equipment	2015 Blanket PO for Vehicle Repairs	724.92
0	03/26/2015	General Fund	Vehicle Supplies	MacQueen Equipment	2015 Blanket PO for Vehicle Repairs	208.90
0	03/26/2015	General Fund	Vehicle Supplies	MacQueen Equipment	2015 Blanket PO for Vehicle Repairs	46.72
0	03/26/2015	General Fund	Vehicle Supplies	MacQueen Equipment	2015 Blanket PO for Vehicle Repairs-	-903.82
0	03/19/2015	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	2015 Blanket PO for Vehicle Repair F	32.22
0	03/26/2015	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	2015 Blanket PO for Vehicle Repair F	37.96
0	03/31/2015	General Fund	Vehicle Supplies	MN State Patrol-CC	2015 Decals	44.50
0	03/30/2015	General Fund	Vehicle Supplies	PTS Tool Supply-CC	Vehicle Supplies	153.00
0	03/31/2015	General Fund	Vehicle Supplies	PTS Tool Supply-CC	Shop Tools	113.00
0	03/30/2015	General Fund	Vehicle Supplies	R & B Supply-CC	Vehicle Supplies	142.50
76925	03/19/2015	General Fund	Vehicle Supplies	Rosenbauer Minnesota, LLC	Latch Lift	16.95
76994	03/26/2015	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2015 Blanket PO for Vehicle Repair F	45.20
76929	03/19/2015	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2015 Blanket PO for Vehicle Repair F	1,128.62
77001	03/26/2015	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2015 Blanket PO for Vehicle Repair F	498.88
76941	03/19/2015	General Fund	Vehicle Supplies	Zep Sales & Service	Foot Valve Assembly	62.88
76941	03/19/2015	General Fund	Vehicle Supplies	Zep Sales & Service	Vehicle Wash	430.00
Vehicle Supplies Total:						5,985.90
0	03/30/2015	General Fund	Work Session Expenses	Jimmy John's Sandwiches- CC	Council/Staff Strategic Planning	103.53
0	03/31/2015	General Fund	Work Session Expenses	S & T Office Products-CC	Office Supplies	48.66
Work Session Expenses Total:						152.19
Fund Total:						271,221.85
0	03/30/2015	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Garbage Hauling	79.56
Contract Maintenance Total:						79.56
0	03/18/2015	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Federal Incc	473.53

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Federal Income Tax Total:						473.53
0	03/18/2015	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	311.32
0	03/18/2015	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	72.81
FICA Employee Ded. Total:						384.13
0	03/18/2015	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	311.32
0	03/18/2015	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	72.81
FICA Employers Share Total:						384.13
76923	03/19/2015	Golf Course	HSA Employee	Premier Bank	PR Batch 00002.03.2015 HSA Empl	38.46
HSA Employee Total:						38.46
0	03/19/2015	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.03.2015 ICMA Defe	50.00
ICMA Def Comp Total:						50.00
76984	03/26/2015	Golf Course	Medical Ins Employee	NJPA	Health Insurance Premium for March	1,067.70
Medical Ins Employee Total:						1,067.70
76984	03/26/2015	Golf Course	Medical Ins Employer	NJPA	Health Insurance Premium for March	1,393.00
Medical Ins Employer Total:						1,393.00
76988	03/26/2015	Golf Course	Memberships & Subscriptions	Ramsey County	Hazardous Waste Generator License-(	84.50
Memberships & Subscriptions Total:						84.50
0	03/18/2015	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2015 Post Emplo	57.24
MN State Retirement Total:						57.24
0	03/31/2015	Golf Course	Operating Supplies	Amazon.com- CC	Ice Machine Filters	104.00
0	03/31/2015	Golf Course	Operating Supplies	Home Depot- CC	Grout	27.91
0	03/31/2015	Golf Course	Operating Supplies	MN Nursery & Lands-CC	Low Voltage Lilghting Design Trainir	159.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Operating Supplies Total:	290.91
0	03/18/2015	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	372.05
					PERA Employee Ded Total:	372.05
0	03/18/2015	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	372.05
0	03/18/2015	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera additio	57.24
					PERA Employer Share Total:	429.29
0	03/18/2015	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2015 State Incom	227.98
					State Income Tax Total:	227.98
77003	03/26/2015	Golf Course	Telephone	T Mobile	Cell Phones-Acct: 876644423	61.82
					Telephone Total:	61.82
0	03/26/2015	Golf Course	Use Tax Payable	Xcel Energy	Sales/Use Tax	-39.68
					Use Tax Payable Total:	-39.68
0	03/26/2015	Golf Course	Utilities	Xcel Energy	Golf Course	616.90
					Utilities Total:	616.90
					Fund Total:	5,971.52
76936	03/19/2015	Housing & Redevelopment Agency	Advertising	uPIX Studio	Living Smarter Fair Event Photograph	250.00
					Advertising Total:	250.00
76969	03/26/2015	Housing & Redevelopment Agency	Attorney Fees	Kennedy & Graven, Chartered	HRA Legal Services	962.00
					Attorney Fees Total:	962.00
0	03/30/2015	Housing & Redevelopment Agency	Memberships & Subscriptions	Economic Dev. Asso MN-CC	Membership	197.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Memberships & Subscriptions Total:	197.50
0	03/31/2015	Housing & Redevelopment Agency	Miscellaneous	FormSite.com-CC	Home & Garden Fair, Rental Registra	24.97
					Miscellaneous Total:	24.97
0	03/30/2015	Housing & Redevelopment Agency	Printing	Smartpress-CC	Fair Sponsor Thank You Banner and	307.33
					Printing Total:	307.33
76991	03/26/2015	Housing & Redevelopment Agency	Rental	Roseville Area Schools	Home & Garden Fair Facility Use	977.50
					Rental Total:	977.50
					Fund Total:	2,719.30
0	03/31/2015	Info Tech/Contract Cities	Vadnais Heights Capital Exp	Compulink-CC	CPP Training-Currier	100.00
					Vadnais Heights Capital Exp Total:	100.00
					Fund Total:	100.00
76895	03/19/2015	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies	1,580.04
76895	03/19/2015	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies	210.26
0	03/31/2015	Information Technology	Computer Equipment	Data Q-CC	Cisco Switches	2,526.50
76907	03/19/2015	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Supplies	1,452.00
76907	03/19/2015	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Supplies	484.00
0	03/31/2015	Information Technology	Computer Equipment	Next Warehouse-CC	Looby Phone	611.81
					Computer Equipment Total:	6,864.61
0	03/19/2015	Information Technology	Contract Maintenance	Aercor Wireless, Inc	Window Device License, Software M	4,356.20
76895	03/19/2015	Information Technology	Contract Maintenance	CDW Government, Inc.	Cradlepoints	1,128.00
76895	03/19/2015	Information Technology	Contract Maintenance	CDW Government, Inc.	Computer Supplies	237.48
0	03/30/2015	Information Technology	Contract Maintenance	McAfee, Inc-CC	March Threat Management/Spam Filt	880.00
0	03/26/2015	Information Technology	Contract Maintenance	SHI International Corp	Phone Factor Annual Renewal	2,400.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Contract Maintenance Total:						9,001.68
0	03/18/2015	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Federal Incc	3,779.27
Federal Income Tax Total:						3,779.27
0	03/18/2015	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	2,137.85
0	03/18/2015	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	499.98
FICA Employee Ded. Total:						2,637.83
0	03/18/2015	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	2,137.85
0	03/18/2015	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	499.98
FICA Employers Share Total:						2,637.83
76923	03/19/2015	Information Technology	HSA Employee	Premier Bank	PR Batch 00002.03.2015 HSA Empl	183.18
HSA Employee Total:						183.18
0	03/19/2015	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.03.2015 ICMA Defe	225.00
ICMA Def Comp Total:						225.00
76890	03/19/2015	Information Technology	Internet	Anoka County Treasury	Broadband-April 2015	75.00
76937	03/19/2015	Information Technology	Internet	US Internet	Internet	500.00
Internet Total:						575.00
76999	03/26/2015	Information Technology	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	56.10
Life Ins. Employee Total:						56.10
76999	03/26/2015	Information Technology	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	24.24
Life Ins. Employer Total:						24.24
76999	03/26/2015	Information Technology	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	26.49

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Long Term Disability Total:	26.49
76984	03/26/2015	Information Technology	Medical Ins Employee	NJPA	Health Insurance Premium for March	1,735.53
					Medical Ins Employee Total:	1,735.53
76984	03/26/2015	Information Technology	Medical Ins Employer	NJPA	Health Insurance Premium for March	6,580.79
					Medical Ins Employer Total:	6,580.79
0	03/18/2015	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2015 Post Emplo	350.65
					MN State Retirement Total:	350.65
0	03/30/2015	Information Technology	Operating Supplies	Best Buy- CC	5 SD Memory Cards-Rsvl Park Build	198.13
0	03/31/2015	Information Technology	Operating Supplies	Best Buy- CC	Cordless Phones	267.75
76895	03/19/2015	Information Technology	Operating Supplies	CDW Government, Inc.	Wireless Headset	284.68
76895	03/19/2015	Information Technology	Operating Supplies	CDW Government, Inc.	Displayport	105.13
76950	03/26/2015	Information Technology	Operating Supplies	CDW Government, Inc.	Computer Supplies	105.13
76950	03/26/2015	Information Technology	Operating Supplies	CDW Government, Inc.	Computer Supplies-Credit	-105.13
0	03/30/2015	Information Technology	Operating Supplies	Menards-CC	Repair Desk Tools	10.64
0	03/31/2015	Information Technology	Operating Supplies	Monoprice.Com-CC	Video Cables	161.45
0	03/31/2015	Information Technology	Operating Supplies	Monoprice.Com-CC	Adapters	16.78
0	03/26/2015	Information Technology	Operating Supplies	Newegg Business, Inc.	Video Cables-Stock	23.02
0	03/26/2015	Information Technology	Operating Supplies	Newegg Business, Inc.	Video Cables-Nature Center	19.34
0	03/26/2015	Information Technology	Operating Supplies	Newegg Business, Inc.	Video Cables-Villa Park	26.39
0	03/26/2015	Information Technology	Operating Supplies	SHI International Corp	Computer Supplies	332.00
0	03/26/2015	Information Technology	Operating Supplies	SHI International Corp	Computer Supplies	332.00
0	03/26/2015	Information Technology	Operating Supplies	SHI International Corp	Computer Supplies	332.00
0	03/26/2015	Information Technology	Operating Supplies	SHI International Corp	Computer Supplies	332.00
0	03/26/2015	Information Technology	Operating Supplies	SHI International Corp	Computer Supplies	996.00
0	03/26/2015	Information Technology	Operating Supplies	SHI International Corp	Computer Supplies	243.00
0	03/26/2015	Information Technology	Operating Supplies	SHI International Corp	Computer Supplies	332.00
76927	03/19/2015	Information Technology	Operating Supplies	Staples Business Advantage, Inc.	7 Port Desktop Hub	26.79
					Operating Supplies Total:	4,039.10
0	03/18/2015	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	2,279.16
					PERA Employee Ded Total:	2,279.16

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/18/2015	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera additio	350.65
0	03/18/2015	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	2,279.16
PERA Employer Share Total:						2,629.81
0	03/18/2015	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2015 State Incom	1,387.06
State Income Tax Total:						1,387.06
77003	03/26/2015	Information Technology	Telephone	T Mobile	Cell Phones-Acct: 876644423	464.00
Telephone Total:						464.00
0	03/31/2015	Information Technology	Training	IT Certification-CC	MCP Test-Toboll	150.00
Training Total:						150.00
0	03/26/2015	Information Technology	Transportation	Les Dillon	Mileage Reimbursement	169.05
Transportation Total:						169.05
Fund Total:						45,796.38
76893	03/19/2015	License Center	Contract Maintenance	Brite-Way Window Cleaning Sv	License Center Window Cleaning	29.00
Contract Maintenance Total:						29.00
0	03/18/2015	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Federal Incc	2,999.14
Federal Income Tax Total:						2,999.14
0	03/18/2015	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	1,863.48
0	03/18/2015	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	435.81
FICA Employee Ded. Total:						2,299.29
0	03/18/2015	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	435.81
0	03/18/2015	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	1,863.48

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	2,299.29
76923	03/19/2015	License Center	HSA Employee	Premier Bank	PR Batch 00002.03.2015 HSA Empl	76.92
					HSA Employee Total:	76.92
76999	03/26/2015	License Center	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	39.50
					Life Ins. Employee Total:	39.50
76984	03/26/2015	License Center	Medical Ins Employee	NJPA	Health Insurance Premium for March	2,472.93
					Medical Ins Employee Total:	2,472.93
76984	03/26/2015	License Center	Medical Ins Employer	NJPA	Health Insurance Premium for March	6,158.00
					Medical Ins Employer Total:	6,158.00
76917	03/19/2015	License Center	Memberships & Subscriptions	NADA Used Car Guide	Used Car Guide, Subscription	105.00
					Memberships & Subscriptions Total:	105.00
0	03/19/2015	License Center	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.03.2015 Minnesota I	123.84
					Minnesota Benefit Ded Total:	123.84
0	03/18/2015	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2015 Post Emplo	301.79
					MN State Retirement Total:	301.79
0	03/18/2015	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2015 MNDCP De	254.62
0	03/18/2015	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2015 MNDCP De	200.00
					MNDCP Def Comp Total:	454.62
0	03/31/2015	License Center	Office Supplies	CFS Products-CC	Passport Media	688.75
0	03/30/2015	License Center	Office Supplies	Home Depot- CC	Supplies	57.74
0	03/31/2015	License Center	Office Supplies	S & T Office Products-CC	Office Supplies	77.29
0	03/30/2015	License Center	Office Supplies	Target- CC	Supplies	15.30

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Office Supplies Total:						839.08
0	03/30/2015	License Center	Operating Supplies	Pakor-CC	Supplies	43.26
0	03/30/2015	License Center	Operating Supplies	Target- CC	Supplies	21.40
Operating Supplies Total:						64.66
0	03/18/2015	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	1,900.61
PERA Employee Ded Total:						1,900.61
0	03/18/2015	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	1,900.61
0	03/18/2015	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera additio	292.41
PERA Employer Share Total:						2,193.02
0	03/30/2015	License Center	Postage	USPS-CC	Passport Postage	136.35
0	03/31/2015	License Center	Postage	USPS-CC	Postage	176.75
Postage Total:						313.10
76912	03/19/2015	License Center	Professional Services	Linn Building Maintenance	General Cleaning-March 2014	608.63
0	03/19/2015	License Center	Professional Services	Quicksilver Express Courier	Courier Service	246.72
Professional Services Total:						855.35
0	03/18/2015	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2015 State Incom	1,273.96
State Income Tax Total:						1,273.96
0	03/19/2015	License Center	Transportation	Mary Dracy	Mileage Reimbursement	162.15
0	03/26/2015	License Center	Transportation	Bridget Koeckeritz	Mileage Reimbursement	147.20
Transportation Total:						309.35
0	03/19/2015	License Center	Utilities	Xcel Energy	License Center	573.27
Utilities Total:						573.27

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						25,681.72
0	03/30/2015	Municipal Community Band	Professional Services	Go Daddy.com-CC	Community Band Website Fee	102.42
Professional Services Total:						102.42
Fund Total:						102.42
0	03/30/2015	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-CC	Garbage Hauling	602.14
Contract Maintenance Total:						602.14
0	03/18/2015	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Federal Incc	137.44
0	03/18/2015	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Federal Incc	1,984.85
Federal Income Tax Total:						2,122.29
0	03/18/2015	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	1,105.52
0	03/18/2015	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	258.54
0	03/18/2015	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Federal Incc	121.09
FICA Employee Ded. Total:						1,485.15
0	03/18/2015	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Federal Incc	121.09
0	03/18/2015	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	1,105.52
0	03/18/2015	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	258.54
FICA Employers Share Total:						1,485.15
76923	03/19/2015	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.03.2015 HSA WI En	34.62
76923	03/19/2015	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.03.2015 HSA Empl	238.46
HSA Employee Total:						273.08
76999	03/26/2015	P & R Contract Maintenance	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	37.30
Life Ins. Employee Total:						37.30
76999	03/26/2015	P & R Contract Maintenance	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	-8.07

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employer Total:	-8.07
76999	03/26/2015	P & R Contract Maintenance	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	-12.49
					Long Term Disability Total:	-12.49
76984	03/26/2015	P & R Contract Maintenance	Medical Ins Employee	NJPA	Health Insurance Premium for March	963.85
					Medical Ins Employee Total:	963.85
76984	03/26/2015	P & R Contract Maintenance	Medical Ins Employer	NJPA	Health Insurance Premium for March	4,662.77
					Medical Ins Employer Total:	4,662.77
0	03/18/2015	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2015 Post Emplo	182.95
0	03/18/2015	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2015 Post Emplo	15.29
					MN State Retirement Total:	198.24
0	03/18/2015	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2015 MNDCP De	280.00
					MNDCP Def Comp Total:	280.00
0	03/19/2015	P & R Contract Maintenance	Operating Supplies	Becker Arena Products, Inc.	Paint	120.90
76898	03/19/2015	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleanine	2.36
76898	03/19/2015	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleanine	2.36
76898	03/19/2015	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleanine	2.36
76901	03/19/2015	P & R Contract Maintenance	Operating Supplies	Davis Lock & Safe Inc	Lock Repair	44.99
76903	03/19/2015	P & R Contract Maintenance	Operating Supplies	EESCO	Parking Lot Lights	72.94
76903	03/19/2015	P & R Contract Maintenance	Operating Supplies	EESCO	Parking Lot Lights	22.67
0	03/19/2015	P & R Contract Maintenance	Operating Supplies	Fastenal Company Inc.	Safety Glasses	158.06
76905	03/19/2015	P & R Contract Maintenance	Operating Supplies	Fra-Dor Inc.	Western Cedar	81.00
0	03/31/2015	P & R Contract Maintenance	Operating Supplies	Menards-CC	Floor Waxing Supplies	126.01
0	03/31/2015	P & R Contract Maintenance	Operating Supplies	Menards-CC	Shop Supplies	40.36
0	03/30/2015	P & R Contract Maintenance	Operating Supplies	MN Dept of Agriculture-CC	Tree Care Registry	30.75
76924	03/19/2015	P & R Contract Maintenance	Operating Supplies	Ramsey County	Public Swimming Pool License	614.00
0	03/30/2015	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Snowblower Parts	19.99
0	03/30/2015	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Supplies	20.98
0	03/31/2015	P & R Contract Maintenance	Operating Supplies	Target- CC	Arboretum Supplies	60.28
0	03/31/2015	P & R Contract Maintenance	Operating Supplies	Tousley Ford-CC	Snowmobile Parts	138.94
0	03/31/2015	P & R Contract Maintenance	Operating Supplies	Vac That Thing Up-CC	Vacuum Belts	29.05

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Operating Supplies Total:						1,588.00
0	03/18/2015	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	99.39
0	03/18/2015	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	1,189.04
PERA Employee Ded Total:						1,288.43
0	03/18/2015	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	1,189.04
0	03/18/2015	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera additio	182.95
0	03/18/2015	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	114.68
PERA Employer Share Total:						1,486.67
0	03/31/2015	P & R Contract Maintenance	Professional Services	Dept of Natural Resources-CC	No Receipt-Evenson	150.00
Professional Services Total:						150.00
0	03/26/2015	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Toilet Rental	54.50
0	03/31/2015	P & R Contract Maintenance	Rental	Sunbelt Rentals-CC	Floor Burnisher	214.04
Rental Total:						268.54
0	03/18/2015	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2015 State Incom	870.38
0	03/18/2015	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2015 State Incom	61.67
State Income Tax Total:						932.05
76998	03/26/2015	P & R Contract Maintenance	Telephone	Sprint	Cell Phones	105.10
77003	03/26/2015	P & R Contract Maintenance	Telephone	T Mobile	Cell Phones-Acct: 876644423	71.91
Telephone Total:						177.01
0	03/30/2015	P & R Contract Maintenance	Temporary Employees	Sprint- CC	Monthly Sprint Service Billing	39.99
Temporary Employees Total:						39.99
0	03/31/2015	P & R Contract Maintenance	Training	MN Nursery & Lands-CC	Low Voltage Lilghting Design Trainir	159.00
0	03/30/2015	P & R Contract Maintenance	Training	U of M CCE-CC	Shade Tree Short Course	185.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Training Total:						344.00
0	03/26/2015	P & R Contract Maintenance	Utilities	Xcel Energy	P&R	3,034.13
Utilities Total:						3,034.13
Fund Total:						21,398.23
76896	03/19/2015	Park Renewal 2011	Contractor Payments	Century Fence, Co	Fence Posts Installation	17,160.00
0	03/19/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Claim Correction	74,343.05
0	03/19/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Claim Correction	89,877.75
0	03/19/2015	Park Renewal 2011	Contractor Payments	Urban Companies	Field Improvements	21,631.16
0	03/19/2015	Park Renewal 2011	Contractor Payments	Urban Companies	Field Improvements	8,418.44
Contractor Payments Total:						211,430.40
0	03/19/2015	Park Renewal 2011	Professional Services	Knutson Construction Services	Claim Correction	13,616.00
Professional Services Total:						13,616.00
Fund Total:						225,046.40
76913	03/19/2015	Parks & Recreation Vehicle Rev	Capital Outlay	Master Technology Group	Oasis Park Shelter Materials, Labor	1,514.12
76974	03/26/2015	Parks & Recreation Vehicle Rev	Capital Outlay	Master Technology Group	Rosebrook Park Data Cabling	1,514.12
Capital Outlay Total:						3,028.24
Fund Total:						3,028.24
0	03/31/2015	Pathway Maintenance Fund	Operating Supplies	Batteries Plus-CC	Batteries	119.90
Operating Supplies Total:						119.90
Fund Total:						119.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76999	03/26/2015	Police - DWI Enforcement	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	-0.68
					Life Ins. Employee Total:	-0.68
76999	03/26/2015	Police - DWI Enforcement	Life Insurance	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	-1.31
					Life Insurance Total:	-1.31
76999	03/26/2015	Police - DWI Enforcement	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	-2.19
					Long Term Disability Total:	-2.19
76984	03/26/2015	Police - DWI Enforcement	Medical Ins Employer	NJPA	Health Insurance Premium for March	16.75
					Medical Ins Employer Total:	16.75
76933	03/19/2015	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	245.00
					Professional Services Total:	245.00
					Fund Total:	257.57
76999	03/26/2015	Police Grants	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	-9.17
					Life Ins. Employee Total:	-9.17
76999	03/26/2015	Police Grants	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	0.83
					Life Ins. Employer Total:	0.83
76999	03/26/2015	Police Grants	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	1.13
					Long Term Disability Total:	1.13
76984	03/26/2015	Police Grants	Medical Ins Employer	NJPA	Health Insurance Premium for March	83.28
					Medical Ins Employer Total:	83.28

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						76.07
0	03/31/2015	Police Forfeiture Fund	Professional Services	Amazon.com- CC	USB Data Cables	169.56
76967	03/26/2015	Police Forfeiture Fund	Professional Services	Nancy A. Jennings	Towed Vehicle CN 14030775	246.76
76933	03/19/2015	Police Forfeiture Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	100.00
Professional Services Total:						516.32
Fund Total:						516.32
0	03/31/2015	Police Vehicle Revolving	Capital Outlay	Airsoft-CC	Rifle Bags	519.92
76921	03/19/2015	Police Vehicle Revolving	Capital Outlay	Ops Core, Inc.	Helmets	1,639.95
Capital Outlay Total:						2,159.87
76906	03/19/2015	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Updating	6,026.95
76906	03/19/2015	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Updating	4,716.66
76906	03/19/2015	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Updating	722.02
0	03/31/2015	Police Vehicle Revolving	Vehicles & Equipment	Sun Control Of MN- CC	Window Film	50.00
Vehicles & Equipment Total:						11,515.63
Fund Total:						13,675.50
76981	03/26/2015	Public Works Vehicle Revolving	Public Works Vehicles	Myers Tire Supply	Smart Weight Tire Changer and Lift	8,581.15
76981	03/26/2015	Public Works Vehicle Revolving	Public Works Vehicles	Myers Tire Supply	Smart Weight Tire Changer and Lift	146.85
Public Works Vehicles Total:						8,728.00
Fund Total:						8,728.00
0	03/31/2015	Recreation Fund	Advertising	Lillie Suburban News-CC	Nature Center Advertising	194.87
0	03/26/2015	Recreation Fund	Advertising	Roseville Area Schools	Winter Break Skate	232.18
Advertising Total:						427.05
76968	03/26/2015	Recreation Fund	Contract Maintenance	Kendell Doors & Hardware Inc	Lock Rebuild	72.30

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76912	03/19/2015	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-March 2014	1,020.63
0	03/30/2015	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Garbage Hauling	247.86
0	03/26/2015	Recreation Fund	Contract Maintenance	Printers Service Inc	Ice KnifeSharpening	428.00
77002	03/26/2015	Recreation Fund	Contract Maintenance	Summit Fire Protection	Fuse Link, Gasket	164.95
77006	03/26/2015	Recreation Fund	Contract Maintenance	Tremco/Weatherproofing Technolog	Skating Center Annual Roof Maintena	2,684.00
Contract Maintenance Total:						4,617.74
76912	03/19/2015	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-March 2014	814.63
Contract Maintenance Total:						814.63
0	03/18/2015	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Federal Incc	4,421.93
Federal Income Tax Total:						4,421.93
0	03/18/2015	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	3,298.41
0	03/18/2015	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	791.64
FICA Employee Ded. Total:						4,090.05
0	03/18/2015	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	791.64
0	03/18/2015	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	3,298.41
FICA Employers Share Total:						4,090.05
76975	03/26/2015	Recreation Fund	Figure Skate School	Jill McAdams	Ice Costume Refund	45.00
Figure Skate School Total:						45.00
76923	03/19/2015	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00002.03.2015 HSA Empl	341.07
HSA Employee Total:						341.07
0	03/19/2015	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.03.2015 ICMA Defe	536.59
ICMA Def Comp Total:						536.59
76999	03/26/2015	Recreation Fund	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	4.09

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employee Total:	4.09
76999	03/26/2015	Recreation Fund	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	1.70
					Long Term Disability Total:	1.70
76984	03/26/2015	Recreation Fund	Medical Ins Employee	NJPA	Health Insurance Premium for March	1,296.03
					Medical Ins Employee Total:	1,296.03
76984	03/26/2015	Recreation Fund	Medical Ins Employer	NJPA	Health Insurance Premium for March	7,901.24
					Medical Ins Employer Total:	7,901.24
0	03/31/2015	Recreation Fund	Memberships & Subscriptions	ASCAP-CC	License	335.00
0	03/31/2015	Recreation Fund	Memberships & Subscriptions	BMI-CC	BMI License	301.50
0	03/26/2015	Recreation Fund	Memberships & Subscriptions	DMX, Inc.	Skating Center Music	153.95
76977	03/26/2015	Recreation Fund	Memberships & Subscriptions	Kaitlin Meinke	Basketball Scorekeeping	44.00
0	03/26/2015	Recreation Fund	Memberships & Subscriptions	MRPA	Basketball/Volleyball State Registrati	760.00
0	03/26/2015	Recreation Fund	Memberships & Subscriptions	MRPA	Basketball/Volleyball State Registrati	170.00
					Memberships & Subscriptions Total:	1,764.45
76956	03/26/2015	Recreation Fund	Merchandise for Sale	Coca Cola Refreshments	Beverages for Resale	517.92
					Merchandise for Sale Total:	517.92
0	03/19/2015	Recreation Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.03.2015 Minnesota I	427.57
					Minnesota Benefit Ded Total:	427.57
0	03/18/2015	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2015 Post Emplo	415.00
					MN State Retirement Total:	415.00
0	03/18/2015	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2015 MNDCP De	1,329.24
					MNDCP Def Comp Total:	1,329.24
76920	03/19/2015	Recreation Fund	Non Fee Program Revenue	No Quit Fit, LLC	Advertising Refund	325.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Non Fee Program Revenue Total:						325.00
0	03/30/2015	Recreation Fund	Office Supplies	Home Depot- CC	Office Supplies	109.87
0	03/31/2015	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	77.65
0	03/31/2015	Recreation Fund	Office Supplies	Target- CC	Office Supplies	19.08
Office Supplies Total:						206.60
0	03/31/2015	Recreation Fund	Operating Supplies	A Wish Come True-CC	Dance Costumes	177.00
0	03/30/2015	Recreation Fund	Operating Supplies	Best Buy- CC	Supplies	64.25
76894	03/19/2015	Recreation Fund	Operating Supplies	BSN Sports	Electric Inflator	85.00
76949	03/26/2015	Recreation Fund	Operating Supplies	BSN Sports	Electric Inflator	91.06
0	03/30/2015	Recreation Fund	Operating Supplies	Byerly's- CC	Sweetheart Dance Supplies	25.81
0	03/31/2015	Recreation Fund	Operating Supplies	Cheetah Auto Supply-CC	Connector, GoJo	18.15
0	03/31/2015	Recreation Fund	Operating Supplies	CL Barnhouse-CC	Community Band Music	92.45
0	03/30/2015	Recreation Fund	Operating Supplies	Cub Foods- CC	Sweetheart Dance Supplies	48.42
0	03/30/2015	Recreation Fund	Operating Supplies	Dansco-CC	Shirt	52.23
0	03/31/2015	Recreation Fund	Operating Supplies	Davis Lock & Safe-CC	Keys	80.34
0	03/30/2015	Recreation Fund	Operating Supplies	Dollar Tree-CC	Sweetheart Dance Supplies	26.78
0	03/30/2015	Recreation Fund	Operating Supplies	Dollar Tree-CC	Door Stoppers	8.57
0	03/30/2015	Recreation Fund	Operating Supplies	Fastsigns-CC	Signs for Gyms	30.00
0	03/30/2015	Recreation Fund	Operating Supplies	Fastsigns-CC	Signs for Gyms	30.34
76959	03/26/2015	Recreation Fund	Operating Supplies	Ferrellgas	Gas	38.57
0	03/26/2015	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	502.55
0	03/31/2015	Recreation Fund	Operating Supplies	GMR Gymnastics Sales-CC	Gymnastics Chalk	305.00
0	03/26/2015	Recreation Fund	Operating Supplies	Goodin Corp.	Closet Seat	24.37
0	03/26/2015	Recreation Fund	Operating Supplies	Grainger Inc	Ballasts, Fluorescent Battery Pack	76.88
76965	03/26/2015	Recreation Fund	Operating Supplies	Ice Skating Institute	Skating Badges	28.64
76976	03/26/2015	Recreation Fund	Operating Supplies	Kelli McClellan	Ice Costume Refund	141.36
0	03/31/2015	Recreation Fund	Operating Supplies	Menards-CC	Tools	45.81
0	03/31/2015	Recreation Fund	Operating Supplies	Michaels-CC	Custom Frame	45.99
0	03/31/2015	Recreation Fund	Operating Supplies	Mills Fleet Farm-CC	Bungee Cords	9.32
0	03/30/2015	Recreation Fund	Operating Supplies	Office Depot- CC	Tape for Gym Signs	3.99
0	03/30/2015	Recreation Fund	Operating Supplies	Office Depot- CC	Office Supplies	364.57
0	03/31/2015	Recreation Fund	Operating Supplies	Party City-CC	Sweetheart Dance Supplies	10.16
0	03/31/2015	Recreation Fund	Operating Supplies	Party City-CC	Sweetheart Dance Supplies	10.68
0	03/31/2015	Recreation Fund	Operating Supplies	Revolution Dancewear-CC	Dance Recital Supplies	100.98
0	03/31/2015	Recreation Fund	Operating Supplies	Revolution Dancewear-CC	Ice Show Costume	51.99
0	03/26/2015	Recreation Fund	Operating Supplies	Rink Systems Inc	Tempered Glass	1,068.78
0	03/26/2015	Recreation Fund	Operating Supplies	Stitchin Post	T-Shirts	150.00
0	03/30/2015	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	3M Hooks	9.98
0	03/31/2015	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Bulb	11.24

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/30/2015	Recreation Fund	Operating Supplies	Target- CC	Sweet Heart Dance Supplies	30.45
0	03/30/2015	Recreation Fund	Operating Supplies	Target- CC	Return: Sweet Heart Dance Supplies	-23.13
0	03/30/2015	Recreation Fund	Operating Supplies	Target- CC	Return Supplies	-7.52
0	03/30/2015	Recreation Fund	Operating Supplies	Target- CC	Supplies	31.79
0	03/30/2015	Recreation Fund	Operating Supplies	Target- CC	Supplies	18.81
0	03/31/2015	Recreation Fund	Operating Supplies	Target- CC	Sweetheart Dance Supplies	102.32
0	03/31/2015	Recreation Fund	Operating Supplies	Three Rivers Park- CC	Field Trip to French Park	18.00
0	03/31/2015	Recreation Fund	Operating Supplies	UPS Store- CC	Shipping Charges	42.94
77009	03/26/2015	Recreation Fund	Operating Supplies	Viking Electric Supply, Inc.	Electrical Supplies	66.67
0	03/30/2015	Recreation Fund	Operating Supplies	Weissman's Design-CC	Exchange Dance Costumes Sizes	99.97
0	03/31/2015	Recreation Fund	Operating Supplies	Weissman's Design-CC	Ice Show Costume	41.49
0	03/31/2015	Recreation Fund	Operating Supplies	Weissman's Design-CC	Ice Show Costume	50.49
Operating Supplies Total:						4,303.54
0	03/18/2015	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	2,987.67
PERA Employee Ded Total:						2,987.67
0	03/18/2015	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	3,065.43
0	03/18/2015	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera additio	435.74
PERA Employer Share Total:						3,501.17
76964	03/26/2015	Recreation Fund	Printing	House of Print	Spring - Summer 2015 Brochure Prin	6,826.26
76992	03/26/2015	Recreation Fund	Printing	Roseville Area Schools	Winter/Spring 2015 Brochure Printing	744.19
Printing Total:						7,570.45
0	03/31/2015	Recreation Fund	Professional Services	Chanhassen Dinner-CC	Adult Trip	1,455.68
76963	03/26/2015	Recreation Fund	Professional Services	Jennifer Hamre	Basketball Scorekeeping	38.50
76970	03/26/2015	Recreation Fund	Professional Services	Collin James Kiley	Scorekeeper	38.50
0	03/26/2015	Recreation Fund	Professional Services	Mathias Langhorst	Basketball Scorekeeper	44.00
76971	03/26/2015	Recreation Fund	Professional Services	Jessica Lee	Music Classes	1,450.00
0	03/31/2015	Recreation Fund	Professional Services	Legacy Dance-CC	Competition Entry Fee	510.00
0	03/26/2015	Recreation Fund	Professional Services	Willie McCray	Referee Service	660.00
0	03/26/2015	Recreation Fund	Professional Services	Willie McCray	Referee Service	605.00
0	03/26/2015	Recreation Fund	Professional Services	Willie McCray	Referee Service	385.00
0	03/26/2015	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating Service	940.50
0	03/26/2015	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating Service	1,168.50
0	03/26/2015	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating Service	1,111.50
0	03/26/2015	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating Service	1,311.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76978	03/26/2015	Recreation Fund	Professional Services	Minnesota Premier Publications	Camp Listing	224.00
0	03/26/2015	Recreation Fund	Professional Services	Mn Volleyball Headquarters, Inc.	Youth Mini Clinic	504.00
76922	03/19/2015	Recreation Fund	Professional Services	Parkink	Embroidering	907.25
0	03/31/2015	Recreation Fund	Professional Services	Pioneer Press-CC	Summer Camp Ads	68.80
0	03/31/2015	Recreation Fund	Professional Services	Pioneer Press-CC	Sport Camp Ads	67.00
0	03/31/2015	Recreation Fund	Professional Services	Pioneer Press-CC	Summer Camp Ads	70.60
76987	03/26/2015	Recreation Fund	Professional Services	Bill Pringle	Basketball Timekeeper	121.00
0	03/26/2015	Recreation Fund	Professional Services	Kristina Rude	Basketball Timekeeper	44.00
76996	03/26/2015	Recreation Fund	Professional Services	George Sigstad	Timekeeper	77.00
0	03/31/2015	Recreation Fund	Professional Services	Three Rivers Park- CC	Field Trip to Elm Creek	36.00
0	03/31/2015	Recreation Fund	Professional Services	Water Park of America-CC	Field Trip Deposit	143.40
Professional Services Total:						11,981.23
76990	03/26/2015	Recreation Fund	Spectator Admissions	Region 4AA	Section 4A Boys Hockey Ticket Reve	16,007.00
Spectator Admissions Total:						16,007.00
0	03/18/2015	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2015 State Incom	1,847.03
State Income Tax Total:						1,847.03
76998	03/26/2015	Recreation Fund	Telephone	Sprint	Cell Phones	262.74
77003	03/26/2015	Recreation Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	529.82
Telephone Total:						792.56
76993	03/26/2015	Recreation Fund	Temporary Employees	Roseville Area Youth Hockey Assn.	Feb/March Concession Staff Hours	1,544.00
Temporary Employees Total:						1,544.00
76900	03/19/2015	Recreation Fund	Utilities	Comcast	High Speed Internet, Digital Voice	275.19
76900	03/19/2015	Recreation Fund	Utilities	Comcast	High Speed Internet, Digital Voice	527.80
76900	03/19/2015	Recreation Fund	Utilities	Comcast	High Speed Internet, Digital Voice	595.99
76900	03/19/2015	Recreation Fund	Utilities	Comcast	High Speed Internet, Digital Voice	671.87
76957	03/26/2015	Recreation Fund	Utilities	Comcast	High Speed Internet	44.85
76957	03/26/2015	Recreation Fund	Utilities	Comcast	High Speed Internet	275.19
0	03/19/2015	Recreation Fund	Utilities	Xcel Energy	Villa Park	270.87
0	03/19/2015	Recreation Fund	Utilities	Xcel Energy	Sand Castle Park	366.70
0	03/19/2015	Recreation Fund	Utilities	Xcel Energy	Nature Center	1,581.05
0	03/19/2015	Recreation Fund	Utilities	Xcel Energy	Rosebrook Park	25.00
0	03/19/2015	Recreation Fund	Utilities	Xcel Energy	Autumn Grove, Oasis Park	123.40

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/26/2015	Recreation Fund	Utilities	Xcel Energy	Skating Center	26,721.65
					Utilities Total:	31,479.56
					Fund Total:	115,587.16
76902	03/19/2015	Recreation Improvements	Bleacher Pads	DLT Solutions, LLC	AutoCAD Subscription Renewal	517.80
					Bleacher Pads Total:	517.80
					Fund Total:	517.80
76910	03/19/2015	Risk Management	Police Patrol Claims	League of MN Cities Ins Trust	LMCIT Claim #: 11064648	13,390.52
					Police Patrol Claims Total:	13,390.52
76928	03/19/2015	Risk Management	Professional Services	Stericycle, Inc.	Steri-Safe	3,447.60
					Professional Services Total:	3,447.60
					Fund Total:	16,838.12
76889	03/19/2015	Sanitary Sewer	Cleanup Assistance	24Restore	Water Damage Mitigation Service-29	720.00
					Cleanup Assistance Total:	720.00
76961	03/26/2015	Sanitary Sewer	Contract Maintenance	General Repair Service, Corp	Lift Station Pump Inspection	284.50
76914	03/19/2015	Sanitary Sewer	Contract Maintenance	McDonough's Waterjetting & Drain	Yearly Maintenance	1,869.58
					Contract Maintenance Total:	2,154.08
0	03/18/2015	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Federal Incc	1,160.89
					Federal Income Tax Total:	1,160.89
0	03/18/2015	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Emph	692.05
0	03/18/2015	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	161.91

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	853.96
0	03/18/2015	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	692.05
0	03/18/2015	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	161.91
					FICA Employers Share Total:	853.96
0	03/19/2015	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.03.2015 ICMA Defe	35.01
					ICMA Def Comp Total:	35.01
76999	03/26/2015	Sanitary Sewer	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	-12.35
					Life Ins. Employee Total:	-12.35
76999	03/26/2015	Sanitary Sewer	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	0.24
					Life Ins. Employer Total:	0.24
76999	03/26/2015	Sanitary Sewer	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	0.39
					Long Term Disability Total:	0.39
76984	03/26/2015	Sanitary Sewer	Medical Ins Employee	NJPA	Health Insurance Premium for March	1,478.80
					Medical Ins Employee Total:	1,478.80
76984	03/26/2015	Sanitary Sewer	Medical Ins Employer	NJPA	Health Insurance Premium for March	2,252.77
					Medical Ins Employer Total:	2,252.77
0	03/18/2015	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2015 Post Emplo	115.08
					MN State Retirement Total:	115.08
0	03/18/2015	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2015 MNDCP De	87.52
					MNDCP Def Comp Total:	87.52
0	03/18/2015	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	709.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employee Ded Total:						709.98
0	03/18/2015	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	709.98
0	03/18/2015	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera additio	109.23
PERA Employer Share Total:						819.21
76986	03/26/2015	Sanitary Sewer	Postage	Postmaster	Utility Bills Bulk Mailing Postage-Ac	2,000.00
Postage Total:						2,000.00
76915	03/19/2015	Sanitary Sewer	Sewer SAC Charges	Metropolitan Council/ Environment	SAC Charges-Feb 2015	22,141.35
Sewer SAC Charges Total:						22,141.35
0	03/18/2015	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2015 State Incom	477.67
State Income Tax Total:						477.67
0	03/30/2015	Sanitary Sewer	Telephone	Sprint- CC	Monthly Sprint Service Billing	77.98
77003	03/26/2015	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 771707201	79.98
Telephone Total:						157.96
76947	03/26/2015	Sanitary Sewer	Wagner Lift Station	Bolton & Menk, Inc.	Wagner Sanitary Sewer Lift Station S	854.97
Wagner Lift Station Total:						854.97
Fund Total:						36,861.49
0	03/18/2015	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Federal Incc	95.45
Federal Income Tax Total:						95.45
0	03/18/2015	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	53.44
0	03/18/2015	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	12.49

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	65.93
0	03/18/2015	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	53.44
0	03/18/2015	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	12.49
					FICA Employers Share Total:	65.93
76999	03/26/2015	Solid Waste Recycle	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	0.01
					Long Term Disability Total:	0.01
76984	03/26/2015	Solid Waste Recycle	Medical Ins Employer	NJPA	Health Insurance Premium for March	110.14
					Medical Ins Employer Total:	110.14
0	03/18/2015	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2015 Post Emplo	8.53
					MN State Retirement Total:	8.53
0	03/18/2015	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	55.50
					PERA Employee Ded Total:	55.50
0	03/18/2015	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	55.50
0	03/18/2015	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera additio	8.53
					PERA Employer Share Total:	64.03
76943	03/26/2015	Solid Waste Recycle	Professional Services	Arrow Global Asset Disposition, Inc	Electronic Recycling Pick-Up	720.74
					Professional Services Total:	720.74
0	03/18/2015	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2015 State Incom	42.68
					State Income Tax Total:	42.68
					Fund Total:	1,228.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76985	03/26/2015	Storm Drainage	2014 Mill & Overlay	Penn Contracting, Inc.	48" Perforated cmps	2,805.29
					2014 Mill & Overlay Total:	2,805.29
77007	03/26/2015	Storm Drainage	Contract Maintenance	Tri State Bobcat, Inc	Bobcat Excavator	3,190.00
					Contract Maintenance Total:	3,190.00
0	03/18/2015	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Federal Incc	1,093.32
					Federal Income Tax Total:	1,093.32
0	03/18/2015	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	716.52
0	03/18/2015	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	167.60
					FICA Employee Ded. Total:	884.12
0	03/18/2015	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	716.52
0	03/18/2015	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	167.60
					FICA Employers Share Total:	884.12
76999	03/26/2015	Storm Drainage	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	-0.02
					Life Ins. Employer Total:	-0.02
76999	03/26/2015	Storm Drainage	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	-0.02
					Long Term Disability Total:	-0.02
76984	03/26/2015	Storm Drainage	Medical Ins Employee	NJPA	Health Insurance Premium for March	7.06
					Medical Ins Employee Total:	7.06
76984	03/26/2015	Storm Drainage	Medical Ins Employer	NJPA	Health Insurance Premium for March	257.03
					Medical Ins Employer Total:	257.03
0	03/18/2015	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2015 Post Emplo	111.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MN State Retirement Total:						111.99
0	03/18/2015	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2015 MNDCP De	10.00
MNDCP Def Comp Total:						10.00
0	03/30/2015	Storm Drainage	Operating Supplies	Certified Laboratories-CC	Shipping	108.95
0	03/30/2015	Storm Drainage	Operating Supplies	Certified Laboratories-CC	Supplies	241.45
0	03/31/2015	Storm Drainage	Operating Supplies	Menards-CC	Gloves, Paint	141.93
0	03/30/2015	Storm Drainage	Operating Supplies	Walmart-CC	Supplies	32.04
Operating Supplies Total:						524.37
0	03/18/2015	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	727.83
PERA Employee Ded Total:						727.83
0	03/18/2015	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	727.83
0	03/18/2015	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera additio	111.99
PERA Employer Share Total:						839.82
76986	03/26/2015	Storm Drainage	Postage	Postmaster	Utility Bills Bulk Mailing Postage-Ac	2,000.00
Postage Total:						2,000.00
0	03/26/2015	Storm Drainage	Professional Services	Foth Infrastructure & Environmentz	Sanitary & Stormwater Lift Station	1,750.00
Professional Services Total:						1,750.00
0	03/26/2015	Storm Drainage	St Croix Lift Station Rehab	SEH Design	St. Croix LiftStation	5,231.25
St Croix Lift Station Rehab Total:						5,231.25
0	03/18/2015	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2015 State Incom	478.40
State Income Tax Total:						478.40
0	03/30/2015	Storm Drainage	Telephone	Sprint- CC	Monthly Sprint Service Billing	82.23

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Telephone Total:	82.23
0	03/31/2015	Storm Drainage	Training	PayPal-CC	Road Salt Symposium	135.00
					Training Total:	135.00
0	03/26/2015	Storm Drainage	Utilities	Xcel Energy	Arona Lift Station	18.36
					Utilities Total:	18.36
					Fund Total:	21,030.15
0	03/18/2015	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Federal Incc	501.04
					Federal Income Tax Total:	501.04
0	03/18/2015	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	413.55
0	03/18/2015	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	96.72
					FICA Employee Ded. Total:	510.27
0	03/18/2015	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	413.55
0	03/18/2015	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare E	96.72
					FICA Employers Share Total:	510.27
0	03/31/2015	Telecommunications	Furniture & Fixtures	Compsource-CC	Sit/Stand Work Station	480.00
0	03/31/2015	Telecommunications	Furniture & Fixtures	Displays 2 Go-CC	Panel Displays	434.48
					Furniture & Fixtures Total:	914.48
76923	03/19/2015	Telecommunications	HSA Employee	Premier Bank	PR Batch 00002.03.2015 HSA Empl	9.14
					HSA Employee Total:	9.14
76999	03/26/2015	Telecommunications	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	-0.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employee Total:	-0.60
76999	03/26/2015	Telecommunications	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	-0.02
					Life Ins. Employer Total:	-0.02
76999	03/26/2015	Telecommunications	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	-0.03
					Long Term Disability Total:	-0.03
76984	03/26/2015	Telecommunications	Medical Ins Employee	NJPA	Health Insurance Premium for March	384.27
					Medical Ins Employee Total:	384.27
76984	03/26/2015	Telecommunications	Medical Ins Employer	NJPA	Health Insurance Premium for March	753.95
					Medical Ins Employer Total:	753.95
0	03/30/2015	Telecommunications	Memberships & Subscriptions	MAGC-CC	Membership Renewal	75.00
					Memberships & Subscriptions Total:	75.00
0	03/18/2015	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2015 Post Emplo	66.98
					MN State Retirement Total:	66.98
0	03/18/2015	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2015 MNDCP De	335.00
					MNDCP Def Comp Total:	335.00
0	03/31/2015	Telecommunications	Operating Supplies	Cub Foods- CC	Bakery Items, Tropical Plants	44.44
0	03/31/2015	Telecommunications	Operating Supplies	Cub Foods- CC	Fruit & Cheese Platter	73.42
0	03/31/2015	Telecommunications	Operating Supplies	Flowerama-CC	Blooming Plant	17.20
0	03/31/2015	Telecommunications	Operating Supplies	Walmart-CC	Bowls	16.99
					Operating Supplies Total:	152.05
0	03/18/2015	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	435.46

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employee Ded Total:						435.46
0	03/18/2015	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera additio	66.98
0	03/18/2015	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	435.46
PERA Employer Share Total:						502.44
0	03/31/2015	Telecommunications	Professional Services	Facebook-CC	Advertising	75.00
0	03/26/2015	Telecommunications	Professional Services	Greenhaven Printing	March/April Newsletter Printing	7,400.00
Professional Services Total:						7,475.00
0	03/18/2015	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2015 State Incom	223.10
State Income Tax Total:						223.10
Fund Total:						12,847.80
76891	03/19/2015	Telephone	CAP - Capital Equip Recovery	Approved Networks	Quote #7625 Rev1 - CWDM Optical	7,967.00
76891	03/19/2015	Telephone	CAP - Capital Equip Recovery	Approved Networks	Deduct Equipment Credit on File	-3,168.00
0	03/31/2015	Telephone	CAP - Capital Equip Recovery	Data Q-CC	Telephone Expansion Module	263.70
CAP - Capital Equip Recovery Total:						5,062.70
76952	03/26/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink Communications	Telephone	17.79
76897	03/19/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	312.80
76897	03/19/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	161.04
76897	03/19/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	86.06
76951	03/26/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	90.78
76951	03/26/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	55.39
76951	03/26/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	198.14
76951	03/26/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	76.24
76951	03/26/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	214.72
76966	03/26/2015	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Telephone	335.75
PSTN-PRI Access/DID Allocation Total:						1,548.71

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						6,611.41
76958	03/26/2015	Water Fund	Accounts Payable	CYPREXX SERVICES LLC	Refund Check	138.44
76940	03/19/2015	Water Fund	Accounts Payable	Claude Worrell	Water Bill Refund	142.53
Accounts Payable Total:						280.97
76980	03/26/2015	Water Fund	Contractor Payments	MN Dept of Health	Watermain Replacement Plan Review	150.00
Contractor Payments Total:						150.00
0	03/18/2015	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Federal Incc	1,692.38
Federal Income Tax Total:						1,692.38
0	03/18/2015	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	967.29
0	03/18/2015	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare Ei	226.16
FICA Employee Ded. Total:						1,193.45
0	03/18/2015	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 FICA Empl	967.29
0	03/18/2015	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.03.2015 Medicare Ei	226.16
FICA Employers Share Total:						1,193.45
76923	03/19/2015	Water Fund	HSA Employee	Premier Bank	PR Batch 00002.03.2015 HSA Empl	49.52
HSA Employee Total:						49.52
0	03/19/2015	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.03.2015 ICMA Defe	64.99
ICMA Def Comp Total:						64.99
76999	03/26/2015	Water Fund	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	2.12
Life Ins. Employee Total:						2.12
76999	03/26/2015	Water Fund	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	8.04

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employer Total:	8.04
76999	03/26/2015	Water Fund	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Policy: 00 1	11.20
					Long Term Disability Total:	11.20
76984	03/26/2015	Water Fund	Medical Ins Employee	NJPA	Health Insurance Premium for March	509.15
					Medical Ins Employee Total:	509.15
76984	03/26/2015	Water Fund	Medical Ins Employer	NJPA	Health Insurance Premium for March	1,971.64
					Medical Ins Employer Total:	1,971.64
0	03/18/2015	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.03.2015 Post Emplo	132.73
					MN State Retirement Total:	132.73
0	03/18/2015	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.03.2015 MNDCP De	162.48
					MNDCP Def Comp Total:	162.48
76962	03/26/2015	Water Fund	Operating Supplies	Hamernick Decorating Center	Paint Supplies	124.96
76962	03/26/2015	Water Fund	Operating Supplies	Hamernick Decorating Center	Paint Supplies	111.89
76962	03/26/2015	Water Fund	Operating Supplies	Hamernick Decorating Center	Paint Supplies	188.92
76962	03/26/2015	Water Fund	Operating Supplies	Hamernick Decorating Center	Paint Supplies	30.39
0	03/31/2015	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Bushings, Elbows	31.34
0	03/31/2015	Water Fund	Operating Supplies	Valmont Site Pro-CC	Water Twoer Climbing	184.84
					Operating Supplies Total:	672.34
0	03/18/2015	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	792.09
					PERA Employee Ded Total:	792.09
0	03/18/2015	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera Emplo	792.09
0	03/18/2015	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.03.2015 Pera additio	121.87
					PERA Employer Share Total:	913.96

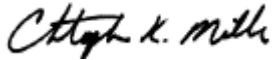
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
76986	03/26/2015	Water Fund	Postage	Postmaster	Utility Bills Bulk Mailing Postage-Ac	2,000.00
Postage Total:						2,000.00
76934	03/19/2015	Water Fund	Professional Services	Twin City Water Clinic, Inc.	Coliform Bacteria-Feb	400.00
77008	03/26/2015	Water Fund	Professional Services	Valley-Rich Co., Inc.	Lowboy, Excavator	2,602.00
77008	03/26/2015	Water Fund	Professional Services	Valley-Rich Co., Inc.	Lowboy, Excavator, Tractor	10,923.85
76939	03/19/2015	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Location Service	508.63
77010	03/26/2015	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Location Service	534.50
Professional Services Total:						14,968.98
0	03/18/2015	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.03.2015 State Incom	671.43
State Income Tax Total:						671.43
77003	03/26/2015	Water Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	1,009.70
0	03/30/2015	Water Fund	Telephone	Vesta AT&T-CC	Credit	-5.44
0	03/30/2015	Water Fund	Telephone	Vesta AT&T-CC	Credit	54.43
Telephone Total:						1,058.69
76979	03/26/2015	Water Fund	Training	MN AWWA-Mn Dept of Health	Water Operator Training	210.00
Training Total:						210.00
0	03/19/2015	Water Fund	Utilities	Xcel Energy	Repeater Station/Meter Reading	16.28
0	03/26/2015	Water Fund	Utilities	Xcel Energy	Fairview Water Tower	4,909.42
Utilities Total:						4,925.70
0	03/26/2015	Water Fund	Water Meters	Able Hose & Rubber Inc	Meter Supplies	39.99
0	03/26/2015	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	3,814.40
0	03/26/2015	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	1,447.63
0	03/31/2015	Water Fund	Water Meters	McMaster-Carr-CC	Water Meter Supplies	16.36
76938	03/19/2015	Water Fund	Water Meters	Viking Electric Supply, Inc.	Vinyl Tape	96.80
Water Meters Total:						5,415.18

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						39,050.49
Report Total:						912,710.71

REQUEST FOR COUNCIL ACTION

Date: 04/06/2015
Item No.: 8.b

Department Approval



City Manager Approval



Item Description: Approve 2015 Business and Other Licenses

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration:

Sale of Consumer Fireworks License

Renaissance Fireworks, Inc.
1625 County Highway 10, Suite D
Spring Lake Park, MN 55432

Renaissance Fireworks, Inc. plans to sell fireworks at Rosedale Center, located at 1135 Larpentour Ave W.

POLICY OBJECTIVE

Required by City Code

FINANCIAL IMPACTS

The correct fees were paid to the City at the time the application(s) were made.

STAFF RECOMMENDATION

Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff recommends approval of the license.

REQUESTED COUNCIL ACTION

Motion to approve the business and other license application.

Prepared by: Chris Miller, Finance Director
Attachments: A: Applications



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Sale of Consumer Fireworks License Application

Business Name Renaissance Fireworks Inc
Business Address 1625 County Highway 10 Suite D Spring Lake Park Mn 55432
Business Phone 612-638-7643
Email Address mark@renaissancefireworks.com

Person to Contact in Regard to Business License:

Name Mark lazarchic
Address 1625 County Highway 10 Suite D Spring Lake Park Mn 55432
Phone 612-840-3240

I hereby apply for the following license(s) for the term of one year, beginning January 1, 2015, and ending December 31, 2015, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Fee

Sale of Consumer Fireworks in existing retail business
Sale of Consumer Fireworks as a sole business

\$100.00
\$350.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #624.20.

Signature _____

Date _____

If completed license should be mailed somewhere other than the business address, please advise.

A FIRE SAFETY INSPECTION IS REQUIRED PRIOR TO THE SALE OF ANY CONSUMER FIRE WORKS ITEMS. PLEASE CALL 651-792-7341 TO SET UP AN INSPECTION.

LICENSE TO BE PROMINENTLY DISPLAYED IN SALES AREA

OK - to ISSUE PERMIT. Will inspect prior to Sale of fireworks JPL



March 10, 2015

To Whom It May Concern:

Permission is hereby granted to Renaissance Fireworks for the exclusive right to use the property, commonly referred to as Roseville Center, located at 1135 Larpenteur Avenue W in the City of Roseville, MN for their 2015 fireworks sale.

It is understood that the grantees will be responsible for conducting the sales in accordance with all City, County and State regulations, and the property will be left clean and free of debris, in addition to any and all of the requirements as set forth in the temporary license agreement.

Should you need anything further from the Landlord (Brixmor Property Group), please feel free to contact me at 610-834-7575.

Thank you,

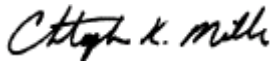
A handwritten signature in blue ink, appearing to read "Laura McLaughlin".

Laura McLaughlin
Director, Ancillary Income

REQUEST FOR COUNCIL ACTION

Date: 4/6/2015
Item No.: 8.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount	Budget / CIP
Storm Sewer	Plaisted Companies	Haul Spring Street Sweepings (a)	\$ 6,000.00	Budget
Pathways	Sandstrom Land Mgmt.	Retaining Wall Removal/Replace. (b)	15,900.00	Budget
Parks & Rec.	MTI Distributing	Groundmaster Mower Replace. (c)	85,510.11	CIP

Comments/Description:

- a) Per low bid: pickup and hauling of street sweepings to Waste Management Facility in Elk River.
- b) Per low bid: removal and replacement of retaining walls at 388 Co. Road C, and 1789 Lexington Ave.
- c) Purchased off the State Bid Contract

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description
Parks & Rec	Trade in – Jacobsen Mower: \$9,500

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and, if applicable, authorize the trade-in/sale of surplus items.

26 **REQUESTED COUNCIL ACTION**

27 Motion to approve the attached list of general purchases and contracts for services and where
28 applicable; the trade-in/sale of surplus equipment.

29

30

Prepared by: Chris Miller, Finance Director

Attachments: A: 2015 CIP Purchase Summary

31

City of Roseville

2015 Capital Improvement Plan Summary

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Budget Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Vehicles	Police	Marked squad replacement (5)	\$ 165,000		\$ -	\$ -
Vehicles	Police	Unmarked vehicles (1)	24,000		-	-
Vehicles	Fire	Staffed engine replacement	525,000		237,226	287,774
Vehicles	Fire	Medic unit	55,000		-	-
Vehicles	Engineering	Vehicle #303 Survey Crew	30,000		-	-
Vehicles	Streets	Vehicle #104: 1-ton pickup	33,000		-	-
Vehicles	Streets	Vehicle #155 Sterling 3-ton w/ plow	180,000	3/2/2015	-	-
Vehicles	Streets	Vehicle #159 Crafcro router	10,000		-	-
Vehicles	Engineering Services	Vehicle for ROW Specialist	20,000	1/26/2015	-	-
Vehicles	Sanitary Sewer	Vehicle #201 Jetter/Vactor	350,000	3/2/2015	-	-
Total Vehicles			\$ 1,392,000		\$ 237,226	\$ 287,774
Equipment	Central Services	Postage Machine/Copier Rental	\$ 77,840		\$ 13,176	\$ 64,664
Equipment	Police	Computer equipment	7,400		-	-
Equipment	Police	Office furniture	2,100		-	-
Equipment	Police	Patrol area cubicles	7,400		-	-
Equipment	Police	Laptop replacement for squads	126,075		-	-
Equipment	Police	Printer replacement for squads	7,210		-	-
Equipment	Police	Non-lethal weapons	1,600		-	-
Equipment	Police	Long-gun parts	3,090		530	2,560
Equipment	Police	Sidearm parts	2,060		-	-
Equipment	Police	Tactical gear	5,150		3,173	1,977
Equipment	Police	SWAT vests	6,180		-	-
Equipment	Police	Cell phone extraction device	6,000		-	-
Equipment	Police	Crime scene equipment	1,000		-	-
Equipment	Police	Bite suit	1,545		-	-
Equipment	Police	Defibrillators	1,575		-	-
Equipment	Police	Radar units	4,120		-	-
Equipment	Police	Stop sticks	1,030		-	-
Equipment	Police	Rear transport seats	2,705		-	-
Equipment	Police	Control boxes	4,000		-	-
Equipment	Police	Visabars	8,250		-	-
Equipment	Police	Radio equipment	15,500		11,516	3,984
Equipment	Fire	Weather and traffic protection	21,000		640	20,360
Equipment	Streets	Street signs	50,000	Various	-	-
Equipment	Streets	Mower/ Snow blower combo	35,000	3/2/2015	-	-
Equipment	Maintenance Garage	Vehicle analyzer	1,000		-	-
Equipment	Maintenance Garage	Brake lathe	8,300		-	-
Equipment	Maintenance Garage	Column lifts rehab/replace	2,500		-	-
Equipment	Maintenance Garage	Tire Changer/Lift	-	3/2/2015	-	-
Equipment	Park Maintenance	Belos & blower	145,000	2/9/2015	-	-
Equipment	Park Maintenance	Park security systems	150,000		6,070	143,930
Equipment	Park Maintenance	Unit #536 Jacobsen 16' mower	95,000		-	-
Equipment	Park Maintenance	Push mowers	1,000		-	-
Equipment	Park Maintenance	Unit #565 Smithco sweeper	8,000		-	-
Equipment	Skating Center	Compressors - OVAL	50,000		-	-
Equipment	Skating Center	Rental skates - OVAL	5,000		-	-
Equipment	Skating Center	Perimeter fence pads - OVAL	35,000		-	-
Equipment	Communications	Council Chambers camera replacement	80,000	3/9/2015	-	-
Equipment	Information Technology	Computers, monitors printers	116,315	Various	29,191	87,124
Equipment	Information Technology	Network: servers, routers, etc.	215,325	Various	68,299	147,026
Equipment	Water	Water meters, AMR system	600,000		-	84
Equipment	Storm Drainage	Replace Flail Mower (2014 CIP)	-	3/2/2015	-	-
Equipment	Storm Drainage	Replace Unit #164 Turf gator	10,000		-	-
Equipment	Storm Drainage	Portable generator	100,000		-	-
Equipment	Storm Drainage	Tractor/snowblower	35,000	3/2/2015	-	-
Equipment	Golf Course	Gas pump and tank replacement	10,000		-	-
Equipment	Golf Course	Course netting/deck/shelter	8,000		-	-
Equipment	Golf Course	Cushman #1 and #2	28,000		-	-
Total Equipment			\$ 2,101,270		\$ 132,595	\$ 471,709

City of Roseville

2015 Capital Improvement Plan Summary

Updated March 31, 2015

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Budget Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Bldgs & Infrastructure	General Facilities	VAV's heat/cool	\$ 15,000		\$ -	\$ -
Bldgs & Infrastructure	General Facilities	VAV's cool	10,000		-	-
Bldgs & Infrastructure	General Facilities	Update flooring: City Hall & PD	25,000		-	-
Bldgs & Infrastructure	General Facilities	Update restrooms: City Hall	30,000		-	-
Bldgs & Infrastructure	General Facilities	LED conversion: City Hall	50,000		-	-
Bldgs & Infrastructure	General Facilities	Brimhall gymnasium improvements	80,800		-	-
Bldgs & Infrastructure	General Facilities	Central Park gymnasium improvements	5,000		-	-
Bldgs & Infrastructure	General Facilities	Gymnastics center improvements	10,000		-	-
Bldgs & Infrastructure	Street Lighting	General replacement - streetlight fixtures	25,000		-	-
Bldgs & Infrastructure	Skating Center	Rubber flooring in locker room - Arena	8,000		-	-
Bldgs & Infrastructure	Skating Center	Dehumidification system - Arena	87,500		-	-
Bldgs & Infrastructure	Skating Center	Scoreboard (large) - Arena	30,000		-	-
Bldgs & Infrastructure	Skating Center	Garage doors - OVAL	12,000		-	-
Bldgs & Infrastructure	Pathways	Pathway Maintenance	180,000		952	179,048
Bldgs & Infrastructure	Information Technology	Office furniture	25,000		-	-
Bldgs & Infrastructure	License Center	Electrical improvements	4,500		-	-
Bldgs & Infrastructure	License Center	Kitchen improvements	5,500		-	-
Bldgs & Infrastructure	Comm Development	Office furniture	500		-	-
Bldgs & Infrastructure	Pavement Mangement	Mill & Overlay	1,000,000		459	999,541
Bldgs & Infrastructure	Pavement Mangement	MSA Street Construction / Overlay	1,000,000		21,881	978,119
Bldgs & Infrastructure	Park Improvements	Park Renewal Program	4,743,750		-	-
Bldgs & Infrastructure	Park Improvements	Park Improvement Program	40,000		-	-
Bldgs & Infrastructure	Water	Water system improvements	800,000		6,496	793,504
Bldgs & Infrastructure	Water	Booster station improvements	354,000		-	-
Bldgs & Infrastructure	Sanitary Sewer	Sanitary Sewer improvements	1,000,000		855	999,145
Bldgs & Infrastructure	Sanitary Sewer	I & I reduction, Lift station repairs	665,000		-	-
Bldgs & Infrastructure	Storm Drainage	Pond Improvements, sewer replacement	650,000		8,104	641,896
Bldgs & Infrastructure	Golf Course	Course improvements	5,000		-	-
Bldgs & Infrastructure	Golf Course	Parking lot improvements	8,000		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse: general upkeep and repairs	8,000		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse roof replacement	33,000		-	-
Total Buildings & Infrastructure			\$10,910,550		\$ 38,746	\$ 4,591,254
Total - All 2015 <u>Funded</u> CIP Items			\$14,403,820		\$ 408,568	\$ 5,350,737

REQUEST FOR COUNCIL ACTION

Date: April 6, 2015
Item No.: 8.d

Department Approval

City Manager Approval



Item Description: Roseville Firefighters' Relief Association Bylaw Ratification

BACKGROUND

The Roseville Firefighters' Relief Association (RFRA) annually reviews our Bylaws for needed updates. Bylaw updates are necessary to ensure the stability of the fund and proper management by the Board.

This past year, the Roseville Fire Department has made the move to include full-time staff and will be seeing a decrease in the number of paid-on-call firefighters. In addition, the Board needs to update Bylaws to be compliant with state statutes as they are ratified by the State Legislature. Both of these circumstances warranted updates to the current Bylaw language.

These changes were presented to the active membership for approval during our Annual Meeting this January. The membership voted and approved the changes as outlined.

The final step in this process is approval of the revised bylaws by the City Council.

POLICY OBJECTIVE

The RFRA's by-laws provide the governance structure for the organization. Periodic updates of by-laws are necessary to reflect state law changes and membership desires.

BUDGET IMPLICATIONS

There are no budget implications with these changes.

STAFF RECOMMENDATION

To approve the amended bylaws as presented.

REQUESTED COUNCIL ACTION

The Roseville Firefighters Relief Association requests that the City Council approves the changes as put forth in the attached documents.

Prepared by: David Breen, President Roseville Firefighter's Relief Association

Attachments: A: Amended Bylaws with the approved edits

**RESTATED BYLAWS OF THE
ROSEVILLE FIREFIGHTER’S
RELIEF ASSOCIATION**

The charge of the
Roseville Firefighter’s Relief Association
is to provide retirement relief
and other benefits to the
members and their dependents.

January 2015

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MEMBERS

Section 1 Place of Meetings

Meetings of the members shall be held at the registered office of the Association or at such other place within or without the State of Minnesota as may be designated by the Board of Trustees from time to time or by written consent of a majority of all members entitled to vote thereat.

Section 1A Postings of Meetings

The Board of Trustees will endeavor to post notice of its meetings in the City Hall at a designated location at least twenty-four (24) hours in advance thereof.

Section 1B Location of Meetings

All meetings will be held, whenever possible, in a public building provided by the City with accommodations which are handicap accessible and of sufficient size to allow attendance by interested individuals.

Section 2 Annual Meetings

An Annual Meeting of the members shall be held in January of each year (on a day to be determined by the Board of Trustees each year). At each Annual Meeting, members shall elect from their membership in accordance with Section 11, Trustees to serve on the Board of Trustees and may transact any other business, provided, however, that no business with respect to which special notice is required by law shall be transacted unless such notice shall have been given.

Section 3 Regular Meetings

A Regular Meeting of the members may be held each month, exclusive of the month of January, without the necessity of notice, at a time determined by the Board of Trustees.

Section 4 Special Meetings

A Special Meeting of the members may be called for any purpose or purposes at any time at the request of the President, or by two or more of the members entitled to vote upon their request submitted in writing by registered mail or delivered in person to the President, Vice President, Secretary or to any person or persons entitled to call a meeting. It shall be the duty of such Officer or persons to forthwith cause notice to be given to the members, in accordance with Section 6, of the meeting to be held at such time as such Officer or persons may fix which is not less than ten (10) nor more than thirty (30) days after the receipt of such request. If the officer or persons fail to give notice of the meeting within seven (7) days from the day on which the request was made, the person or persons who requested the meeting may fix the time and place of meeting, and give notice, in the manner provided by these Bylaws.

Section 5 Adjournment

If any meeting of the members be adjourned to another time or place, no notice of such adjourned meeting need be given other than by announcement at the meeting at which such adjournment is taken, except as provided in Section 7.

Section 6 Notice of Meetings - Waiver

Written notice of each meeting of the members stating the time and place, and in the case of a special meeting, the purpose, shall be mailed at least five (5) days and within thirty (30) days prior to the meeting to each member entitled to vote at such meeting at such address as appears on the books of the Association. Notice of the time, place and purpose of any meeting of the members may be waived in writing by any member; such waiver may be given before or after the meeting and shall be filed with the Secretary or entered upon the records of the meeting. Attendance by a member at a meeting is a waiver of notice of that meeting, except where the member objects at the beginning of the meeting to the transaction of business because the meeting is not lawfully called or convened, or objects before a vote on a item of business because the item may not lawfully be considered at that meeting, and does not participate in the consideration of the item at the meeting.

Section 7 Quorum

The presence in person or by proxy of a majority of the members entitled to vote at any meeting of members shall constitute a quorum of members for the transaction of business. In the absence of such a quorum, the members may adjourn to such future date, and notice of such future meeting shall be mailed to each member entitled to vote, at least five (5) days before such adjourned meeting. The members present at a duly called or held meeting, at which a quorum of members are present, may continue to transact business until adjournment, notwithstanding the withdrawal of enough members to leave less than a quorum.

Section 8 Voting Rights

Each active member of record as defined in Section 52, shall be entitled at each meeting, to one vote on any matter of business properly submitted to the membership. There shall be no cumulative voting.

Section 9 Proxies

A member may cast their vote in person or through proxy. The appointment of a proxy shall be in writing, signed by the absent member, and filed with the Secretary at or before the meeting.

Section 9A Certificate of Membership

The Certificate of Membership if any, shall be signed by the President and Secretary of the Association.

TRUSTEES

Section 10 Number - Qualification

Subject to State law to the contrary, the business of the Association shall be managed by a Board of nine (9) Trustees, six of whom shall be elected from the members but may include one retired member. In addition to the six elected Trustees, the Mayor, the Clerk or Treasurer and the Chief of the Fire Department of the City of Roseville shall be ex-officio Trustees.

Section 10A Duties of the Board of Trustees

The Board of Trustees shall have exclusive control and management of all funds received by its Treasurer, subject to its right of delegation as provided in Section 60 hereof, and shall constitute the governing body of said Association with full power and authority to carry out the objects and purposes of the Association as set out in the Articles of Incorporation and Bylaws of the Association and the laws of the State of Minnesota.

Section 10B Compensation of Board Trustees

Trustees of the Association identified in Attachment B, may be paid a salary out of the Special Fund. The amount paid limited to the amount in Attachment B. Only after the amounts listed in Attachment B have been approved by the Roseville City Council may salaries be paid to non-Officer Trustees. For all Trustees, itemized expenses eligible for reimbursement are limited to those expenses incurred as a result of fulfilling responsibilities as administrators of the Special Fund.

Section 11 Term

Two Trustees shall be elected annually at the Annual Meeting to serve for the term of three years or until their successors have been duly elected and have qualified

Section 12 Vacancies

In the event that any elected member of the Board of Trustees shall retire, resign, die, become disqualified, or refuse to act as a Trustee during their term of office, their successor may be appointed by the remaining elected Trustees of the Board to fill such vacancy for the unexpired term thereof.

Section 13 Place of Meeting

Meetings of the Board of Trustees shall be held at the registered office of the Association at such time or other place as a majority of the Trustees of the Board may from time to time determine.

Section 14 Annual Meeting

The annual meeting of the Board of Trustees held for the purpose of election of Officers and the transaction of any other business shall be held as soon as convenient following the annual meeting of the members in January of each year with notice at last five (5) days prior thereto if personally served or given by telephone to each Trustee, unless

waived.

Section 15 Regular Meetings

A regular meeting of the Trustees shall be held with notice or waiver as provided in Section 17, and in conjunction with the Regular Meeting of the members, as provided in Section 3.

Section 16 Special Meetings

Special Meetings of the Board of Trustees may be called for any purpose or purposes, at any time, by the President or by one of the Trustees, upon request in writing, by registered mail or delivered in person to the President, the Vice President, or the Secretary. It shall be the duty of the President or of such Officer forthwith to cause notice of such meeting to be given to the Trustees as such Officer may fix, not less than five (5) days nor more than ten (10) days after receipt of such request for a meeting to be held within fourteen (14) days of the giving of notice as provided herein. If the Officer fails to give notice of the meeting within seven (7) days from the day on which the request was made, the person who requested the meeting may fix the time and place of meeting and give notice, in the manner provided by these Bylaws.

Section 17 Notice of Special Meetings - Waiver

Not less than five days' notice shall be given to each Trustee of the time and place of each Special Meeting of the Board, but any Trustee may, in writing, either before or after the meeting, waive notice thereof. Attendance by a Trustee at a meeting is a waiver of notice of that meeting, except where the Trustee objects at the beginning of the meeting to the transaction of business because the meeting is not lawfully called or convened, or objects before a vote on an item of business because the item may not lawfully be considered at that meeting, and does not participate in the consideration of the item at the meeting.

Section 18 Quorum

A majority of the Board of Trustees shall be necessary to constitute a quorum for the transaction of business. The acts of a majority of the Board present at a meeting at which a quorum is present shall be the acts of the Board of Trustees.

Section 19 Board Action in Writing

Any action which might be taken at a meeting of the Board of Trustees may be taken without a meeting if done in writing signed by all the Trustees.

Section 20 Mandatory Indemnification

The Association shall indemnify any of its Trustees or Officers who are made or threatened to be made a party to a Proceeding as herein defined by reason of the former or present Official Capacity as herein defined of the Trustee or Officer against claims, judgments, penalties, assessments, fines, including, without limitation, excise taxes assessed against the person with respect to an employee benefit plan, settlements

and reasonable expenses, including attorneys fees and disbursements incurred by the person in connection with the Proceedings, if with respect to the acts or omissions of the person complained of in the Proceeding, the person:

- (a) Has not been indemnified by another organization or employed benefit plan for the same liability described in the preceding paragraph with respect to the same acts or omissions;
- (b) Acted in good faith;
- (c) Received no improper personal benefit and the procedures of Minnesota Statutes 317A.255 concerning conflicts of interest has been satisfied;
- (d) In the case of a criminal Proceeding, did not have reasonable cause to believe the conduct was unlawful; and
- (e) In the case of acts or omissions occurring in the official capacity, had reason to believe that the conduct was in the best interests of the Association.

The term "Proceeding" means a threatened, pending or contemplated civil, criminal, administrative, arbitration or investigative proceeding, including a proceeding by or derivatively of the Association. The term "Official Capacity" means in the capacity as a member of the Board of Trustees, or in the capacity as an Officer or at Board direction, assisting an Officer, as the case may be or, as to any trustees or officers, services, while in that capacity and undertaken in connection with duties in that capacity, or at the Association's request, as a trustee or officer or agent of another organization or of an employee benefit plan.

Section 20A Permissive Indemnification

The Association may but shall not have the obligation to indemnify a current or former Trustee or Officer from liability for Fiduciary Breach. A "Fiduciary Breach" shall occur if a Trustee or Officer violates the general standard of fiduciary conduct as specified in Minnesota Statute 356A.04 in carrying out their activities as a Trustee or Officer. A "Fiduciary Breach" also shall occur if a trustee or officer violates the provisions of Minnesota Statute 356A.06, Subd. 9. Any such indemnification under this Section 20A shall be at the discretion of the Board of Trustees; provided, however, that a decision to indemnify a Trustee or Officer must apply to all similarly situated Trustees or Officers and any such current or former Trustee or Officer seeking indemnification shall not participate in any vote to indemnify pursuant to this Section.

Section 20B Advances

Any Trustee or Officer who is made or threatened to be made a party to a Proceeding and who would otherwise be eligible for mandatory indemnification under Section 20, is entitled, upon written request to the Association, to advance payment or reimbursement by the Association of reasonable expenses, including attorney's fees and disbursements, incurred by the Trustee or Officer in advance of the final disposition of the proceeding:

- (a) Upon receipt of the Association of a written affirmation by the Trustee or Officer of a good faith belief that the criteria for indemnification set forth in Section 20 have been satisfied and a written undertaking by the person to repay the amounts advanced by the Association, if it is determined that the criteria for indemnification have not been satisfied; and
- (b) After determination that the facts then known to those making the determination would not preclude indemnification under Section 20.

The written undertaking required by clause (a) is an unlimited general obligation of the person making it, but need not be secured and must be accepted without reference to financial ability to make the repayment.

OFFICERS

Section 21 Election - Term - Qualification

The Officers of the Association shall be a President, a Vice President, a Secretary and a Treasurer, and such other Officers as the Board of Trustees may from time to time designate. The full Board of Trustees shall elect from their six elected members such Officers; provided, however, that to be eligible to serve as an Officer the member must have previously served on the Board for a period of at least one year. Such Officers, who shall serve a term of one year, shall be elected at the Annual Meeting of the Board of Trustees held as provided herein. In no event shall any Trustee hold more than one Officer position at any one time, except as set out in Section 24 regarding the Vice President. In the event any Officer shall retire, resign, die or become disqualified or refuse to act as an Officer during a term of office, a successor may be appointed by the Board to fill the unexpired term thereof, notwithstanding the failure of the appointee to otherwise meet the Board service requirement.

Section 22 Authority - Duties

All Officers shall have such authority and perform such duties in the management of the business of the Association as provided in these Restated Bylaws and as may be determined by the Board of Trustees from time to time.

Section 23 Duties of the President

The President shall preside at all meetings of the Trustees and members and shall have general charge of and control over the affairs of the Association, subject to the instructions, directions and control of the Board of Trustees.

Section 24 Duties of the Vice President

The Vice President shall perform such duties as may be assigned by the Board of Trustees. In case of the death, disability, or absence of the President, the Vice President shall perform and be vested with all of the duties and powers of the President.

Section 25 Duties of the Secretary

The Secretary shall keep a record of the Minutes of the proceedings of meetings of the members and Trustees and shall give notice if required in these Bylaws of all meetings. The Secretary shall have custody of all books, records and papers of the Association except such as shall be in the charge of the Treasurer, or of some other person authorized to have custody and possession thereof by a resolution of the Board of Trustees. The Secretary shall keep a list of all members of the Association showing the date each person became or ceased to be a member. The books of the Secretary shall be at all times subject to inspection by any member of the Association or by the State Auditor. The Secretary shall, at each Regular Meeting of the Board of Trustees, make a report in writing, showing the names of all persons who have become or ceased to be, members since the last report. The Secretary shall examine all claims for benefits and report to the Board of Trustees whether or not they are properly submitted before consideration thereof by the Board.

On or before August 1st each year as part of the certification of the financial requirements and minimum municipal funding obligation required by Minnesota law, the Secretary shall calculate and certify to the governing body of the City of Roseville the average amount of available financing per active covered firefighter for the most recent three year period, in the manner required by Minnesota law.

Section 25A Provision of Minutes

Minutes of all meetings, together with other documents designated by the Board, shall be provided to the ex-officio members of the Board of Trustees and may be made available at the City Hall for review by the public to the extent that such information does not otherwise contain privileged information.

Section 26 Duties of the Treasurer

The Treasurer shall keep accounts of all monies of the Association received or disbursed and shall deposit all monies and valuables in the name of and to the credit of the Association in such banks and depositories as the Board of Trustees shall designate. All checks for the payment of money shall be signed by the Treasurer and countersigned by the President or Secretary. No checks shall be signed in blank. It shall be the duty of the Treasurer to receive and receipt for all monies belonging to the Association; to keep a correct account, in the books kept for that purpose, of all monies received and disbursed, to keep a separate and distinct account of the two funds of the Association, and to prepare for and present to the Board of Trustees at each annual meeting thereof and at such other times as the Board shall direct, a complete and detailed statement in writing of the assets of the Association and the amount belonging to each of said two funds, and to collect all interest, dividends and other earnings on the assets of the Association. At each Regular Meeting of the Board of Trustees, the Treasurer shall report to the Board the names of all persons to whom benefits or pensions have been paid, and the amount paid to each, the amount of money received since the last report and the source thereof, the amount of money paid out and expended during such time and for what purpose, the

amount of money on hand, and where the same is invested or deposited, and such other information as shall show the general financial condition of the Association. The Treasurer shall be the custodian of and responsible for the safekeeping of all bank books, certificates of deposit, notes, bonds, securities and other obligations for the payment of money belonging to or held in trust by the Association, and shall deliver the same and all monies and all other properties in their possession belonging to the Association to the successor in office or to any person or committee authorized to receive the same by the Board of Trustees. The Treasurer shall not be responsible for the financial losses of such investments properly made in accordance with the provisions of these Bylaws, but only for the safekeeping of the securities. The Treasurer shall, prior to entering upon the duties of the office, give a good and sufficient surety bond conditioned upon the faithful performance of the Treasurer duties and approved by the City Council in the amount received. The Council may require at any time that an additional bond be posted. Such bond shall be filed with the City Manager, and shall be paid for by the Association.

The Treasurer shall furnish to the Secretary, from time to time, such information as may be required to perform the duties of the office; and shall perform such other duties as usually pertaining to the office of Treasurer as designated by the Board.

Upon appointment by the Board of Trustees as provided in Section 60 hereof, the Treasurer is authorized and directed to consult with and to direct the activities of an investment agent or agency and further to authorize the investment of the funds in the name of the Board of Trustees, and in conformity with the laws of the State of Minnesota governing such investments. In fulfilling said duties, the Treasurer shall in nowise be liable for losses sustained by reason of the investment decisions of funds, except upon judicially determined gross negligence of said Treasurer.

Section 26A Optional Officers - Duties

If designated by the Board of Trustees, an Assistant Secretary and an Assistant Treasurer may serve the Association upon continuing Board approval. Said officers need not be a Trustee and shall not succeed as a Trustee in the absence of election and qualification. The duties of said officers shall be to assist the Secretary and Treasurer, respectively, in the performance of their duties.

Section 26B Authority of Contracting Debts

No Officer or member of this Association shall contract any debt for this Association unless authorized by the Board of Trustees, or pursuant to the investment authority provided in Section 60 hereof.

Section 26C Appointment by Trustees

In case said Relief Association be discontinued or the Treasurer should resign or be removed from office, the Board of Trustees shall elect a new Treasurer. If for good cause shown, the Board fails to elect a Treasurer, the District Court may appoint a trustee or trustees of said funds or may direct that the funds be paid to the Finance Director of the City of Roseville, to be held in trust and paid out only in accordance with these Bylaws.

Section 27 Moved to 10A**Section 28 Moved to 10B****BENEFITS AND PENSIONS****Section 29 Application for Benefits**

All applications for service pension benefits shall be made to the Board of Trustees within sixty (60) days of retirement. Following acceptance of the application, and review by the Secretary, the application shall be considered by the Board of Trustees at the next Regular Meeting.

All applications for disability benefits shall be made within thirty (30) days from the first date of the disability or of the event giving rise to the application. An application for disability benefits shall be accompanied by a certificate of disability from the applicant's treating physician, stating the length of time that such member has been unable to perform any and every kind of duty pertaining to that member's usual occupation. Said application shall also establish that such disability or injury was received at the time and in the manner provided in these Bylaws to permit an application for disability benefits. The Board of Trustees may deny a claim for disability for failure to file a timely application.

Section 30 Relief Committee

The President, Vice President and Secretary of this Association shall constitute the Relief Committee, whose duty it shall be to determine the cause of the disability of any member and report the same to the Board of Trustees at its next Regular Meeting and it shall be the duty of each Trustee to notify the Relief Committee of the disability of any member of this Association.

Section 31 Benefit Amounts

Pension benefit amounts are stated in the Annual Authorization Schedule as approved by the Board of Trustees.

Section 32 Benefits to be Prorated

All monies of this Association shall be disbursed only as provided herein. All benefits provided hereunder are maximums, and if the condition of the treasury does not permit

the payment of all benefits in full, the available funds shall be prorated among the several beneficiaries, except that vested service pension amounts shall first be fully paid.

Section 33 Moved to 26B

Section 34 Moved to 26C

Section 35 Payment of Benefits.

The Board of Trustees upon being satisfied of the merit of any claim and lawful entitlement thereto by the applicant for non-pension benefits shall endorse its approval thereon and the same shall be forthwith paid by the Association subject to Section 9A hereof. The Board shall approve payment of vested pension benefits to eligible members in accordance with these Bylaws.

Section 36 No Benefits for Active Members

No pension shall be paid to any active member of the Fire Department, and no recipients of a pension shall be entitled to any other benefits from the Special Fund as hereinafter defined, of the Association except as otherwise set forth in these Bylaws. Members of the Roseville Fire Department who are in their probationary period shall have such time included in determining total time for their pension.

Section 37 Benefit Payments Not Subject to Execution

No payments made or to be made by said Association to any member on the pension roll, or other beneficiary, shall be subject to judgment, garnishment, execution or other legal process, except pursuant to a Court Order or the laws of the State. Such payments are not assignable, and the Association shall not recognize any assignment or pay any money pursuant thereto.

Section 38 Temporary Disability Limitation

Every member of the Association who is temporarily disabled and is unable to perform any and every duty pertaining to that member's usual occupation shall receive 1/30th of the monthly 20 year pension per day for a period not to exceed 26 weeks, payable as directed by the Board of Trustees; provided, however, that such sickness, disability or injury was first exhibited, incurred or received while actually engaged in the performance of duties as a firefighter of the City of Roseville or was directly attributable to the performance of said duties.

Section 39 Injuries to Be Reported to the Relief Committee

Any member becoming temporarily disabled or receiving an injury in the manner set forth in Section 38, shall report the same to the Relief Committee within thirty (30) days from the beginning of the disability or of the event giving rise to the claim, in the same manner as set forth in Section 29, above. The Relief Committee may deny a claim for failure to file a timely application.

Section 40 Death Benefits - Causes During Active Duty

Upon the death of a member caused while acting and performing duties as a firefighter, the Surviving Spouse, or if none, the member's estate, shall receive the sum of 10% of the 20 year service pension; provided written notice of the injury and evidence of it as the cause of death is given to the Board of Trustees within thirty (30) days after such injury. Any payment made pursuant to the terms of this Section 40 shall not preclude a Surviving Spouse, or if no spouse survives, a minor child or minor children from making any application and receiving any additional benefits to which the Surviving Spouse or minor children might otherwise be entitled pursuant to the terms of these Bylaws.

Section 41 Death Benefits - Causes Other Than During Active Duty

Upon the death of a member who does not qualify for a service pension by reason of having less than 20 years of service in the Roseville Fire Department and less than 10 years as a member of this Association, from causes while not acting and performing duties as a firefighter, the sum of 1/20th of the 20 year service pension per year of service not to exceed the ten year vested pension for each year of service shall be paid to the Surviving Spouse or if no spouse survives, a minor child or pro rata to the surviving minor children. Year of service shall mean the quotient obtained by dividing total months of service by twelve. A remainder of less than six months shall be disregarded, and a remainder of six months or more shall be counted as one year.

Section 42 Pension - 10 Years in Association - 20 Years Roseville Fire Department

Anyone who has been a member of this Association for at least ten (10) years and who has served twenty (20) years in the Roseville Fire Department and who has reached the age of fifty (50) years, may make application to the Board of Trustees for a service pension and receive the service pension hereafter set out, providing the application therefore is received by the Board of Trustees not later than sixty (60) days after the applicant retired from service.

This service pension may be increased or decreased by the Board of Trustees from time to time within the limits set herein and in accordance with Minnesota law and the provisions of these Bylaws. The applicant for such service pension shall release this Association from any and all claims and payment of benefits except the sum established for such pension. Neither said years of service nor said years of membership need be consecutive; however, time while on leave of absence and time under suspension shall not be included in determining total time preconditions for pension benefits.

Upon the death of such Pensioner, the Surviving Spouse shall continue to receive the service pension so long as the spouse does not remarry. In the event that such Pensioner does not leave a surviving spouse, then the balance of the service pension benefits to which such Pensioner was entitled shall be payable as limited herein to the surviving minor child or pro rata to the surviving minor children. The Pension benefits

payable to such surviving minor child or minor children in the event that there was no Surviving Spouse of the deceased shall continue during said child or children's minority. The Board of Trustees when acting as the Board of Trustees, is hereby authorized to direct payment of said service pension provided that all qualifications are met as set forth herein.

All applications for benefits must include a certified copy of the death certificate of the pensioner.

Section 42A Post-Retirement Increases

Whenever the amount of the service pension per year of service credit is increased for active members of the Association upon their qualification therefore, the amount of the service pension payable to each Pensioner or other retirement benefit recipient receiving a service pension as of January 1, 1980 and thereafter, may be increased by the same amount per year of service credit.

Section 43 Monthly Service Pension

The monthly service pension payable to an eligible retiring member shall be equal to the Maximum Service Pension determined by reference to Minnesota Statutes §424A.02 Subd. 3 based upon the average amount of available financing per active covered firefighter determined on or before August 1st of each year as provided by Section 25 herein.

Payment of all service pensions (monthly, lump-sum and deferred) shall commence on the First (1st) day of the month next following approval of the application by the Board of Trustees.

Payment shall terminate on the latter of (a) the date of death of the Pensioner, or (b) the date of death or remarriage of the Surviving Spouse; or (c) when no child or children of the Pensioner are minors.-

The Board of Trustees shall establish from time to time the form of Application required to be submitted with such supporting documents as may be necessary, by an applicant for death or service pension benefits. In the event that the Board of Trustees shall determine that payments made to a Pensioner, a Surviving Spouse or to a minor child or minor children, in error, the Board of Trustees shall be entitled to reclaim the erroneous payments without interest and the recipient by acceptance of the payment, agrees to forthwith reimburse the Association to the full extent of payments made in error.

All applications for benefits must include a certified copy of the death certificate of the pensioner.

Section 44 Lump Sum Service Pension

The Board of Trustees is authorized, at the option of the eligible retiring member, to pay a

service pension to the retiring member in a lump sum, or upon written election of the retiring member, in up to three (3) consecutive annual installments. The amount of the payment pursuant to this Section 44, whether payable in a lump sum or on an installment basis shall be determined by reference to Minnesota Statutes §424A.02 Subds. 3 and 8 and shall be the aggregate of the Maximum Lump Sum Service Pension amount payable for each Year of Service as determined and adjusted therein for installment payment.–

Any person electing to receive, a lump sum or installment distribution as provided herein, shall thereby waive any right or claim to share in increases in the pension benefits payable, if any. In the event that the Pensioner dies after making such election but before receiving the lump sum, or dies in the course of the three (3) year installment payment period, the benefit so elected shall be paid, as elected, to the Surviving Spouse. If there is not a Surviving Spouse, it shall be paid, as elected, to the surviving minor children pro rata. If there shall be no Surviving Spouse or minor children, payment of benefits shall not be made or shall cease, if previously commenced.

Section 44A Less Than 20 Years Service

Notwithstanding anything to the contrary in these Bylaws, a member who separates from active service and who has been a member of this Association for at least ten (10) years, but less than twenty (20) years, and who has completed not less than ten (10) years of active service as an active firefighter, shall upon attaining the age of fifty (50) years be entitled to receive a lump sum service pension in such amount as is earned to the date of separation from active service for each full year of service completed as follows:

<u>COMPLETED YEARS OF SERVICE</u>	<u>PRO RATE SERVICE PENSION AMOUNT</u>
10	60%
11	64%
12	68%
13	72%
14	76%
15	80%
16	84%
17	88%
18	92%
19	96%
20 and thereafter	100%

Qualification for receipt of benefits shall be conclusively determined by the Board of Trustees only upon completion of the following by the separating member:

1. Execution of a Severance Statement and Acknowledgment of Forfeiture by the member in the form provided by the Association, within thirty (30) days next following separation from active service.
2. Within thirty (30) days next following the attainment of the age of fifty

(50) years by a separated member, the separated member shall make application for the lump sum benefit provided herein, on a form provided by the Association and file same with the Association's Secretary. Said Application may contain the election to receive the lump sum benefits in up to three (3) consecutive annual installments, together with interest as provided in Section 45, and said election shall be irrevocable.

In the event a separated member shall die before making Application but after attainment of age fifty (50), or die after making Application and otherwise qualify, but before receipt of the benefits, said benefit or the balance of installments shall be paid when due to the Surviving Spouse, so long as said spouse had been living with the separated member for at least one (1) year prior to the date of death and shall not remarry,, or if there be no qualifying Surviving Spouse, to the surviving minor child or minor children, including children born within nine (9) months after the death of the separated member, in equal shares, provided that they are under the age of eighteen (18) years and were living with the deceased separated member and dependent upon the separated member for support at the time of said death. Any amounts not paid shall be forfeited.

Neither the years of service nor membership in the Association as required by this Section, need be consecutive, however, periods of time while a member is on leave of absence or under suspension, shall not be included in determining membership or service as required for qualification of the benefit provided herein. The benefit for which a separated member may qualify upon completion of all requirements of this Section shall be determined as of the date of separation from service and shall be endorsed on the Severance Statement.

Section 44B Exclusivity of Benefit

Receipt of benefits pursuant to Section 44A, shall be in lieu of any other benefit to which the separated member, Surviving Spouse or minor children would have been entitled to pursuant to the provisions of these Bylaws. However, the Association reserves the right to increase or decrease the amounts payable pursuant to Section 44A, at anytime authorized by Minnesota Statutes and the provisions of these Bylaws.

Section 45 Election of Installment Payments

The election of installment payments shall be irrevocable and shall be made by the retiring member in writing and filed with the Association's Secretary not later than thirty (30) days prior to the commencement of payment of the service pension.

Section 46 Deferred Service Pension

Anyone who has been a member of this Association for at least ten (10) years and who has served twenty (20) years in the Roseville Fire Department, but who has not yet reached the age of fifty (50) years, and who separates from active service and membership, shall be entitled with Board of Trustees approval to a Deferred Service

Pension, to commence upon the former member reaching the age of fifty (50) years, and making written application therefore as provided in Section 29. The lump sum service pension amount shall be the amount to which the member would have been entitled had that member been eligible for retirement on the date of separation from active service and membership in the Association.

Section 47 Limitation on Retirement Benefits Other than Service Pension

No retirement benefit other than service pensions paid or payable to a member, former member or qualified successor of a member or former member may exceed in amount the total service pension calculated using the service pension amount specified herein and the years of service credited to the member or former member as of the date the member or former member became entitled to the retirement benefit or dies. The limitation provided in this Section shall be subject to any special legislation mandating service pension increase to retired members, or upon amendment of these Bylaws pursuant to permissive legislation.

Section 48 Survivor May Apply for Benefits of Deceased Member

Should any eligible member or former member die before making Application for service pension benefits and have qualified for a service pension pursuant to Section 42 herein except for the age requirement, or such member died while on active duty as a Firefighter, then Application for service pension benefits may be made by the Surviving Spouse, if any, who is otherwise qualified as required by these Bylaws, and thereupon said Surviving Spouse will be entitled to the monthly benefits payable hereunder as if such Application had been made by the deceased Pensioner.

If the Pensioner leaves no Surviving Spouse, application may be made on behalf of the Pensioner's minor child or children, if any, and said minor children will be entitled pro rata to the monthly benefits payable hereunder as if Application had been made by the deceased Pensioner, and said benefits shall continue during said child or children's minority.

All applications for benefits must include a certified copy of the death certificate of the pensioner.

Section 49 Maximum Pension Allowed if Permanently Disabled

Any firefighter Permanently Disabled as a result of the member acting and performing the duties of a firefighter while in the line of duty shall receive the maximum pension. Maximum pension is hereby defined as the monthly pension one would be paid had the Pensioner qualified by age and served twenty (20) years in the Roseville Fire Department and had been a member of this Association for ten (10) years. If said disabled firefighter has more than twenty (20) years service in the Roseville Fire Department and then (10) years as a member of this Association at the time they are Permanently Disabled, the Pensioner shall receive a pension based on the total years of service as provided in

Section 43 and Section 44 herein. Upon the death of said Pensioner, a Surviving Spouse shall receive the pension as long as they do not remarry. If Pensioner has no Surviving Spouse, the pension shall be paid to his surviving minor child or pro rata to his surviving minor children as provided in Section 42. If deceased pensioner shall have no Surviving Spouse or minor children, there shall be no further payments made.

Section 50 Moved to Section 64

Section 51 Moved to Section 64

MEMBERSHIP AND FUNDING

Section 52A Membership and Dues

All active part-time members of the Roseville Fire Department, who are not participants in a City of Roseville endorsed Pension alternative, including all eligible part-time members on approved leave of absence from the Roseville Fire Department, all pensioners who are receiving a monthly pension from said Association, including surviving spouses, and those members who are in deferred status from said Association, shall be eligible for membership in said Association upon the payment of such dues as may be determined by the Board of Trustees, payable at or before the regular annual meeting of said Association.

Section 52B Membership ~~and Dues~~

No person who is employed or serving as a full-time employee of the Roseville Fire Department, or is serving as a substitute volunteer firefighter, shall be deemed to be a member of this Association. ~~The Board of Trustees may exclude any applicant who, due to some medically determined physical or mental impairment or condition, would constitute for the Association a predictable and unwarranted risk of the commencement of a retirement benefit at an age earlier than fifty (50) years of age, or any applicant who would increase the risk of injury to the applicant or other firefighters while engaged in active service.~~

Section 53 Membership

Any member of the Association, except for full-time employees who are members of the Association on or before October 1, 2006, who participates in a City of Roseville endorsed pension alternative to this Association, including PERA, shall have their Association membership cancelled and shall forfeit for themselves, their surviving spouse, and minor children all claims for any benefits payable pursuant to these Bylaws.

Section 54 Failure to Pay Dues

Any member failing to pay annual dues within fifteen (15) days after the Annual Meeting

shall be notified of such delinquency by the Secretary, and if not paid within fifteen (15) days after mailing such notice, the Board of Trustees may, by resolution, cancel their membership. Any member may be reinstated to membership within sixty (60) days thereafter by paying the dues arrearages.

Section 55 Pension Benefits

Any member discharged, expelled or who has resigned from the Roseville Fire Department or from the Relief Association before their right to service pension benefits has been approved or vested, shall forfeit for themselves, their Surviving Spouse and minor children all claims for any benefits payable pursuant to these Bylaws, provided however, no such forfeiture shall result from a granting of a leave of absence from the Fire Department or the Relief Association.

Section 56 Expulsion

Any member who shall be determined by the Board of Trustees to be or have been feigning sickness or injury for the purpose of avoiding the member's responsibility for service or to secure benefits to which the member is not entitled shall be expelled.

Section 57 Funds of Association

All moneys received by the Association shall be kept in two separate funds as set forth below.

Section 58 General Fund

Funds received from dues, fines, initiation fees, entertainments, and all money or property donated, given, granted or devised by any person, for the benefit of said fund or for unspecified uses, shall be kept in a general fund and may be disbursed upon a majority vote of the members of the Board of Trustees for any purpose reasonably suited to promote the welfare of the Association and its members, and the maintenance of the equipment of the Fire Department.

Section 59 Special Fund

All funds received from the Minnesota Fire State Aid monies, all funds received from the annual tax levied by the City Council and any funds or property donated, given, granted or devised by any person which are specified for use for the support of the Special Fund, shall be kept in a special fund on the books of the Association, to be known as the "Special Fund" and may be disbursed only for the following purposes:

- a. For the payment of service pensions to qualified retired members of the Association;
- b. For the payment of temporary or permanent disability retirement benefits to qualified disabled members of the Association;
- c. For the payment of survivor retirement benefits to qualified Surviving Spouses or minor children of deceased members of the Association;
- d. For the payment of any death benefits to the qualified Surviving Spouse, or if no Surviving Spouse, the estate, of a deceased

member of the Association;

- e. For the payment of the fees, dues and assessments to the Minnesota State Fire Department Association and to the State Volunteer Firefighters Benefit Association in order to entitle this Association's members to membership in, and the benefits of the state associations; and

- f. For the payment of administrative expenses of the Association, including the following necessary, reasonable and direct expenses when approved by the Board of Trustees:

1. Office expense including but not limited to rent, utilities, equipment, supplies, postage, periodical subscriptions, furniture, fixtures and salaries of administrative personnel;
2. Salaries and itemized expenses for Trustees the President, Secretary and Treasurer of the Association, or their designees, incurred as a result of fulfilling their responsibilities as administrators of the Special and General Funds.
3. Tuition, registration fees, organizational dues and other authorized expenses of the officers or members of the Board of Trustees incurred in attending educational conferences, seminars or classes relating to the administration of the Association;
4. Audit, actuarial, medical, legal and investment expenses;
5. Reimbursement to the officers and members of the Board of Trustees, or their designees, for reasonable and necessary expenses actually paid and incurred in the performance of their duties as officers or members of the Board; and
6. Premiums on fiduciary liability insurance and official bonds for the officers, members of the Board of Trustees and employees of the Association.

Section 60 Investment of Funds

The Board of Trustees may select and appoint investment agencies or advisors to act for and in behalf of the Association. Upon recommendation of the agent or agency so selected, the Board of Trustees may invest such of its funds as it deems appropriate, not in derogation or contrary to any law of the State of Minnesota governing the investment of Association monies. The Board of Trustees may delegate its absolute authority regarding the investment of funds to the Treasurer of the Association.

Section 61 Amendment of the Bylaws

The members of this Association by a two-thirds vote of the members present and voting at a noticed meeting of the members, shall have full power to adopt, amend, and enact all

necessary Bylaws for the governing of the Association and the management of its affairs, provided, however, that said Bylaws must be at all times in conformity with the applicable laws of the State. Any amendment of these Bylaws which would affect the amount, manner, or conditions for qualification for service pensions or other retirement benefits or disbursements other than administrative expenses authorized pursuant to Section 59, and payable from the Special Fund, shall be effective only after it has been ratified by the governing body of the City of Roseville.

Section 62 Order of Business

The following order of business shall apply unless waived at Annual and Regular Meetings of the membership and the Board of Trustees:

1. Call to order;
2. Roll call;
3. Reading minutes of previous meeting;
4. Report of Treasurer;
5. Reports of Committees;
6. Unfinished business;
7. Election of Board members, if applicable
8. Election of Officers, if applicable
9. Miscellaneous and new business

Section 63 Reports and Resolutions

All reports and resolutions shall be submitted to an Officer in writing and no report from a committee shall be received unless it is approved by a majority of the members of such committee, provided however, that a minority report may always be presented with the consent of the Board.

Section 64 Miscellaneous and Definitions

The following terms as used in the Bylaws shall have the meaning ascribed to them:

1. Active Member means the dues paying participation of a member in the Association, as defined in Section 52A, and the performance of the member of such duties or participation as required to effectively contribute to the Association's stated purpose.
2. **Active Service** shall mean the performance by a member of service required by the Association of its members in firefighting and ancillary duties, or the availability of a member therefore.
3. **Maturity** means that a member or former member has completed all qualifications and requirements for the receipt of a benefit.
4. **Minor** means under the age of eighteen (18) years.
5. **Permanently Disabled** means that a member is certified by a treating physician acceptable to the Board of Trustees, as being unable to perform any and every duty pertaining to that member's usual occupation and to a reasonable medical certainty, will remain so throughout the member's lifetime.

- 948 6. **Pensioner** means a former member determined by the Board of
949 Trustees to be entitled to a service pension pursuant to the terms of
950 these Bylaws and State law.
- 951 7. **Separating Member** means a member of the Association who
952 terminates active service or active membership after ten (10) years
953 but less than twenty (20) years of active service and active
954 membership and who has attained the age of fifty (50) years.
- 955 8. **Vested** means an irrevocable right to receive some or all of a benefit
956 at Maturity.
- 957 9. **Minor child or Minor children** means a child or children under the
958 age of 18, living with and dependent upon the deceased member for
959 support while the deceased member was a member of the
960 Association, or who was born within nine (9) months after the death
961 of the member.
- 962 10. **Surviving Spouse** means a person who was the dependent spouse
963 of a deceased member or retired former member living with the
964 member at the time of the death of the active member or retired
965 former member for at least one year prior to the latter of the date of
966 death of the member or the date on which the member terminated
967 active service and membership.
- 968 11. **Year of Service** means an aggregate of 24-hour days which
969 need not be consecutive, totaling 365 (or 366 in a Leap Year).
- 970 12. **Annual Authorization Schedule** means the document
971 approved at the annual meeting of the trustees regarding the
972 associations' attorney, auditor, financial institutions, benefits
973 etc.

REQUEST FOR COUNCIL ACTION

Date: 4-6-15
Item No.: 8.e

Department Approval



City Manager Approval



Item Description: Approve July 4th Fireworks Display Agreement

BACKGROUND

On July 4th each year as a part of Rosefest, a full day long community celebration takes place in Roseville Central Park. It is a time for the entire community to come together, celebrate community, have fun and engage. The day culminates with a fireworks display that entertains more than 20,000 people.

Enclosed is a proposed agreement with Pyrotechnic Display, Inc. to provide the fireworks display. The agreement has been prepared and reviewed by the City Attorney.

POLICY OBJECTIVE

To provide a safe and enjoyable community gathering event for Roseville.

FINANCIAL IMPLICATIONS

The 2015 budgeted amount for the fireworks display is \$13,000. The actual proposed agreement amount is \$13,000. The financial source is the 2015 Parks and Recreation Operating Budget.

STAFF RECOMMENDATION

Based on the policy objective and a high level of interest and participation in this event, staff recommends approval of the attached agreement.

REQUESTED COUNCIL ACTION

Motion authorizing the Mayor and City Manager to sign the attached agreement with Pyrotechnic Display, Inc. to perform the 2015 fireworks display.

Prepared by: Lonnie Brokke, Director of Parks and Recreation

Attachment: Agreement

AGREEMENT

This Agreement is made this ___ day of ___, 2015, between City of Roseville, Ramsey County, Minnesota, ("City") and Pyrotechnic Display, Inc, 9405 River Road SE, Clear Lake, Minnesota, ("Contractor").

WITNESSETH:

WHEREAS, the City desires to provide a fireworks display for the 4th of July; and

WHEREAS, the Contractor is capable of fulfilling this need by rendering pyrotechnic expertise;

NOW, THEREFORE, in consideration of the terms and conditions expressed herein, the parties agree as follows:

I. DUTIES OF THE CONTRACTOR

1. The Contractor for and in consideration of the sum of Thirteen Thousand Dollars (\$13,000.00), including tax, to be paid hereinafter set forth, agrees to furnish the City one fireworks display, including the services of the Contractor's expert operators to be in full charge and to fire said display to be given on the evening of July 4, 2015, at Central Park, located in Roseville, Ramsey County, Minnesota, weather permitting.
2. Upon arrival at the shoot site on July 4, 2015, the Contractor must furnish the City with a shell inventory form outlining the specific quantities and sizes of each shell type that have been brought to the site. The Contractor must comply with the City requests to verify the sizes and counts of shells brought by the contractor.
3. Following the shoot, a shell count shall be conducted and any unused shells shall remain the property of the City to be stored by the Contractor. The Contractor agrees to furnish all equipment and all personnel necessary to set-up and shoot the fireworks display. The Contractor agrees to scan the designated shoot site for paper or garbage left from the display or its operators before departing the site.
4. The Contractor agrees to abide by safety standards and procedures as required by the City and as established by the American Pyrotechnic Association and the State of Minnesota.
5. The Contractor agrees to provide safety equipment for the crew including, but not limited to fire extinguishers, hearing plugs, hard hats, eye goggles, cotton coverings and First Aid supplies.
6. The Contractor shall obtain Fire Marshal permit from the City of Roseville for the fireworks display, complying with all additional requirements set forth by the City Fire Marshal.

7. The Contractor shall comply with all applicable federal, state and local laws, ordinances, rules and regulations.
8. The Contractor agrees that in order to protect itself and the City under the indemnity provision set forth herein, it will at all times during the term of this Agreement, keep in force policies of insurance as indicated in this contract.

The insurance protection will have the following limits:

A. Comprehensive Casualty General Liability;

- (1) Bodily Injury (including completed operations and products liability);
- (2) Property Damage Liability Insurance will provide explosion, Collapse and Underground coverages where applicable;
- (3) Personal Injury, with employment exclusion deleted:
\$5,000,000.00 Combined Single Limits

B. Comprehensive Automobile Liability:

- (1) Bodily Injury
\$500,000.00 Each Person
\$1,000,000.00 Each Occurrence
- (2) Property Damage
\$100,000.00 Each Occurrence

C. Workers' Compensation coverage:

The Contractor further agrees to name the City as additional insured in said insurance policies and to provide a certificate of said insurance to the City prior to commencing work. The Contractor agrees to notify the City twenty-five (25) days prior to cancellation or a change in any if the aforementioned insurance policies.

II. DUTIES OF THE CITY

1. The City agrees to furnish, at its cost, to the Contractor, sufficient space for the same and proper presentation of the fireworks display and all necessary Police protection, to provide the necessary perimeters for restricting the public from gaining access to the shoot site.
2. Upon execution of the terms of this Agreement, following the fireworks display on the night of July 4, 2015, payment shall be made in full by the City within two weeks.

III. MISCELLANEOUS

1. The parties agree that should inclement weather prevent the fireworks display from occurring on July 4, 2015, the Contractor shall be entitled to a fee charge of \$ _____. In the event of a cancellation for inclement weather, the fireworks display will be rescheduled to, a mutually agreed upon date within twelve (12) months.
2. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of co-partners between the parties hereto or as constituting the Contractor staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The contractor and its staff are to be and shall remain an independent contractor with respect to all services performed under this Agreement. The Contractor represents that it has, or will secure at its own expense, any and all personnel required in performing services under this Agreement. Personnel, while engaged in the performance of any work or services required by the Contractor under this Agreement, shall not be considered employees of the City, and any and all claims that might arise under the Workers' Compensation Act of the State of Minnesota on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Contractor, its officers, agents, contractors or employees shall in no way be the responsibility of the City, and the Contractor shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commissions or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick leave, Workers' Compensation, Unemployment Compensation, disability, severance pay and PERA.
3. The Contractor shall defend, indemnify and hold harmless the City, its officials, employees and agents, from any and all claims causes of actions, lawsuits, damages, losses or expenses, including attorney's fees, arising out of or resulting from the contractor's (including its officials, employees or agents) performance of the duties under this Agreement.
4. Any amendments to this Agreement shall be in writing and executed by the parties in the same manner as this Agreement.
5. This Agreement shall be interpreted under the laws of the State of Minnesota.
6. The parties mutually and severally guarantee the terms, conditions, and payments of the Agreement which shall be binding upon the parties, heirs executors, administrators, successors and assigns.

7. This Agreement shall not be assignable except at the written consent of the City.
8. This Agreement represents the entire agreement between the City and the Contractor and supersedes and cancels any and all prior agreements or proposals, written or oral, between the parties relating to the subject matter hereof, and amendments, addenda, alterations or modifications to the terms and conditions of this Agreement shall be in writing and signed by both parties. Should any provision of this Agreement be deemed null, void, or unenforceable by a court of competent jurisdiction, the remainder of this Agreement shall continue in full form and effect.

IN WITNESS WHEREOF, the parties have set their hands this __ day of ____, 2015.

CITY OF ROSEVILLE

By: _____
Pat Trudgeon, City Manager

By: _____
Daniel Roe, Mayor

AS TO FORM

By: _____

PYROTECHNIC DISPLAY, INC.

By: _____
Mark C. Hanson
Its Display Sales and Designer

REQUEST FOR COUNCIL ACTION

Date: April 6, 2015
Item No.: 8.f

Department Approval

V. Paul Bilotta

City Manager Approval

Samuel T. Tinsley

Item Description: **Dale Street Fire Station Site Redevelopment**

BACKGROUND

At its March 23, 2015 meeting, the City Council authorized presenting an offer to the Housing and Redevelopment Authority (HRA) for the purchase of property in the Dale Street Fire Station Redevelopment Area.

The HRA's attorney prepared the attached purchase agreement which was reviewed by the City Attorney (Attachment B).

At its March 31, 2015 meeting, the HRA approved a resolution approving the purchase agreement as it was presented and authorized staff and HRA officials to take all actions necessary to perform the Authority's actions under the Purchase Agreement.

POLICY OBJECTIVE

The redevelopment of this site satisfies many of the City's policy objectives related to elimination of blight and promoting the redevelopment of a wide range of housing options.

BUDGET IMPLICATIONS

It is anticipated that the funds to purchase the property will be coming out of TIF funds, not the General Fund. Staff time, including the City Attorney and HRA Attorneys will be necessary to prepare, review and process the documents for the transaction.

STAFF RECOMMENDATION

Staff recommends the approval of the attached resolution that will authorize taking all actions necessary to enter into the purchase agreement with the HRA.

REQUESTED COUNCIL ACTION

Offer a motion to approve the attached Resolution authorizing entering into the purchase agreement with the HRA for the HRA owned land in the Dale Street Fire Station Redevelopment project area and performance of the actions necessary to meet the City's obligations identified in the executed purchase agreement.

Prepared by: Paul Bilotta, Community Development Director
Attachments: A: Resolution Approving the Purchase of Certain Land in the City of Roseville
B: Draft Purchase Agreement approved by the HRA

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 6th day of April, 2015, at 6:00 p.m.

The following members were present: , , , , and Mayor .
and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**RESOLUTION APPROVING THE PURCHASE OF CERTAIN LAND BY THE CITY
OF ROSEVILLE**

WHEREAS, the City of Roseville (the “City”) and the Roseville Housing and Redevelopment Authority (the “Authority”) each own certain property in the Authority’s Redevelopment Project No. 1 Area (the “Project”), and have determined that to facilitate the development of such property, the City should acquire the portion of the property owned by the Authority and described as Lots 18, 19, 20, 21 and 22, Block 1, O’Neil’s Addition, according to the recorded plat thereof, Ramsey County, Minnesota (the “Development Property”) pursuant to a Purchase Agreement between the City and Authority in substantially the form presented to the the City; and

WHEREAS, the Authority on March 31, 2015 conducted a duly noticed public hearing regarding the sale of the Development Property to the City, at which all interested persons were given an opportunity to be heard; and

WHEREAS, the Authority found and determined that conveyance by the Authority of the Development Property to the City is for a public purpose and is in the public interest because it will further the objectives of the Project, and that such conveyance has no relationship to the comprehensive plan for the City.

WHEREAS, the Authority met on March 31, 2015 and passed a resolution authorizing Authority staff and officials to take all actions necessary to perform the Authority’s obligations under the Purchase Agreement as a whole, including without limitation execution of any deed or other documents necessary to convey the Development Property to the City or referenced in the Purchase Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the City Council ("Council") of the City of Roseville, Minnesota as follows:

1. The Council approves the Purchase Agreement providing for the purchase of the Development Property by the City, subject to modifications that do not alter the substance of the transaction and that are approved by the City Attorney, provided that execution of the Purchase Agreement shall be conclusive evidence of approval.
2. City staff and officials are authorized to take all actions necessary to perform the City's obligations under the Purchase Agreement as a whole, including without limitation making payments for the property purchase, consultants and closing costs outlined in the Purchase Agreement and execution of any documents necessary to purchase the Development Property by the City or referenced in the Purchase Agreement.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon a vote being taken thereon, the following voted in favor thereof: _____, _____, _____, _____, and Mayor _____.

and the following voted against the same: _____.

WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) SS
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the day of, , 20 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this day of , 20

SEAL

Patrick Trudgeon, City Manager

PURCHASE AGREEMENT

This Purchase Agreement (“Agreement”) is made this ____ day of _____, 2015, by and between the Housing and Redevelopment Authority in and for the City of Roseville, Minnesota, a public body politic and corporate under the laws of the State of Minnesota (“Seller”) and the City of Roseville, Minnesota, a Minnesota municipal corporation (“Buyer”).

1. PROPERTY. Seller is the owner of property located in the City of Roseville, Minnesota, which is legally described as Lots 18, 19, 20, 21 and 22, Block 1, O’Neil’s Addition, according to the recorded plat thereof, Ramsey County, Minnesota (the “Property”).

2. OFFER/ACCEPTANCE. In consideration of and subject to the terms and provisions of this Agreement, Buyer offers and agrees to purchase and Seller agrees to sell and hereby grants to Buyer the exclusive right to purchase the Property and all improvements thereon, together with all appurtenances. All fixtures located on the Property on the date of this Agreement are included in the purchase of the Property.

3. PURCHASE PRICE FOR PROPERTY AND TERMS.

a. **PURCHASE PRICE:** The total purchase price for the Property is: Six Hundred Eighty-Nine Thousand Nine Hundred Forty Dollars and Sixty-Two Cents (\$689,940.62) (“Purchase Price”).

b. **TERMS:**

1. **EARNEST MONEY:** The sum of One Dollar (\$1.00) earnest money shall be paid by Buyer to Seller (“Earnest Money”).
2. **BALANCE DUE SELLER:** Buyer agrees to pay by check or wire transfer on the Closing Date any remaining balance due on the Purchase Price according to the terms of this Agreement.
3. **DEED/MARKETABLE TITLE:** Subject to performance by Buyer, Seller agrees to execute and deliver a Quit Claim Deed conveying marketable fee simple title to the Property to Buyer, free and clear of any mortgages, liens or encumbrances other than matters created by or acceptable to Buyer, subject only to the following exceptions:
 - i. Building and zoning laws, ordinances, state and federal regulations;
 - ii. Reservation of minerals or mineral rights to the State of Minnesota, if any; and
 - iii. Public utility and drainage easements of record which will not interfere with Buyer’s intended use of the Property.

4. DOCUMENTS TO BE DELIVERED AT CLOSING BY SELLER. In addition to the Quit Claim Deed required at paragraph 3B(3) above, Seller shall deliver to Buyer at closing:

- a. An affidavit from Seller sufficient to remove any exception in Buyer's policy of title insurance for mechanics' and materialmen's liens and rights of parties in possession;
- b. A "bring-down" certificate, certifying that all of the representations made by Seller in this Agreement remain true as of the Closing Date;
- c. Affidavit of Seller confirming that Seller is not a foreign person within the meaning of Section 1445 of the Internal Revenue Code;
- d. Well disclosure certification, if required, or, if there is no well on the Property, the Quit Claim Deed given pursuant to paragraph 3B(3) above must include the following statement: "The Seller certifies that the Seller does not know of any wells on the described real property;"
- e. Any notices, certificates, and affidavits regarding any private sewage systems, underground storage tanks, and environmental conditions as may be required by state or federal statutes, rules or regulations; and
- f. Any other documents reasonably required by Buyer's title insurance company or attorney to evidence that title to the Property is marketable and that Seller has complied with the terms of this Purchase Agreement.

5. CONTINGENCIES. Buyer's obligation to purchase the Property is contingent upon the following:

- a. Approval of this Purchase Agreement by the governing bodies of Seller and Buyer;
- b. Buyer's determination of marketable title pursuant to paragraph 6 of this Agreement; and
- c. Buyer conducting such environmental investigations on the Property as Buyer deems necessary and receiving reports that are satisfactory to Buyer.

Buyer shall have ninety (90) days from the date of approval of this Agreement to remove or waive the foregoing contingencies (the "Due Diligence Period"). These contingencies are solely for the benefit of Buyer and may be waived by Buyer. If Buyer or its attorney gives written notice to Seller that all contingencies are duly satisfied or waived, Buyer and Seller shall proceed to close the transaction as contemplated herein.

If one or more of the contingencies is not satisfied, or is not satisfied within the Due Diligence

Period, and is not waived by Buyer, this Agreement shall thereupon be void at the written option of Buyer, and Seller shall return the Earnest Money to Buyer, and Buyer and Seller shall execute and deliver to each other documentation effecting the termination of this Agreement. As a contingent Purchase Agreement, the termination of this Agreement is not required pursuant to Minnesota Statutes Section 559.21, et. seq.

6. TITLE EXAMINATION/CURING TITLE DEFECTS. Buyer shall, at its expense and within a reasonable time after Seller's acceptance of this Agreement, obtain a commitment for title insurance ("Commitment") for the Property. Buyer shall have 10 business days after receipt of the later of the commitment and executed Purchase Agreement to examine the same and to deliver written objections to title, if any, to Seller, or Buyer's right to do so shall be deemed waived. Seller shall have until the end of the Due Diligence Period (or such later date as the parties may agree upon) to make title marketable, at Seller's cost. In the event that title to the Property cannot be made marketable or is not made marketable by Seller within the Due Diligence Period, then this Agreement may be terminated at the option of Buyer.

7. ENVIRONMENTAL INVESTIGATIONS. Buyer acknowledges that it has been authorized by Seller to enter the Property and conduct environmental investigations of the Property, and has been supplied with the results of prior environmental investigations by Seller.

8. REAL ESTATE TAXES AND SPECIAL ASSESSMENTS. The parties agree and acknowledge that there are no real estate taxes or special assessments levied or pending against the Property.

9. CLOSING DATE. The date of closing shall be on or before June 30, 2015 ("Closing Date"). Delivery of all papers and the closing shall be made at the offices of Buyer, 2660 Civic Center Drive, Roseville, Minnesota or at such other location as is mutually agreed upon by the parties. All deliveries and notices to Buyer shall be made as provided in Section 17 of this Agreement.

10. POSSESSION/UTILITIES.

- a. **Possession.** Seller agrees to deliver possession of the Property free of all personal property, junk, barrels, and debris to Buyer not later than the Closing Date.
- b. **Utilities.** Seller shall pay all utility charges, if any, prior to the Closing Date.

11. SELLER'S REPRESENTATIONS. Seller hereby represents to Buyer and Seller will represent to Buyer as of the Closing Date that:

- a. **Sewer and water.** The Property is connected to City sewer and City water.
- b. **Mechanics' Liens.** Prior to the closing, Seller shall pay in full all amounts due for labor, materials, machinery, fixtures or tools furnished within the 120 days immediately preceding the closing in connection with construction, alteration or repair of any structure upon or improvement to the Property.

- c. **Notices.** Seller has not received any notice from any governmental authority as to violation of any law, ordinance or regulation in connection with the Property.
- d. **Tenants.** The Property is not now occupied by tenants and was not occupied by tenants at the time Seller entered into negotiations with Buyer to purchase the Property.
- e. **Broker Commission.** Neither Seller nor Buyer have engaged the services of a real estate broker in connection with the conveyance of the Property.
- f. **Condemnation.** There is no pending or, to the actual knowledge of Seller, threatened condemnation or similar proceeding affecting the Property or any portion thereof, and Seller has no actual knowledge that any such action is contemplated.
- g. **Legal Proceedings.** There are no legal actions, suits or other legal or administrative proceedings, pending or threatened, that affect the Property or any portion thereof, and Seller has no knowledge that any such action is presently contemplated.
- h. **Legal Capacity.** Seller has the legal capacity to enter into this Agreement.
- i. **Methamphetamine Production.** To the best of Seller's knowledge, methamphetamine production has not occurred on the Property.

Seller's representations set forth in this paragraph shall be continuing and are deemed to be material to Buyer's execution of this Agreement and Buyer's performance of its obligations hereunder. All such representations shall be true and correct on or as of the Closing Date with the same force and effect as if made at that time; and all of such representations shall survive closing and any cancellation or termination of this Agreement, and shall not be affected by any investigation, verification or approval by any part hereto or by anyone on behalf of any party hereto. Seller agrees to defend, indemnify, and hold Buyer harmless for, from and against any loss, costs, damages, expenses, obligations and attorneys' fees incurred should an assertion, claim, demand or cause of action be instituted, made or taken, which is contrary to or inconsistent with the representations contained herein.

12. CLOSING COSTS/RECORDING FEES/DEED TAX. Seller and Buyer agree that Buyer shall pay or reimburse Seller for all costs associated with closing, including without limitation: (a) the cost of title evidence, consisting of an abstract or title commitment evidencing marketable title; (b) any transfer or deed taxes and any deferred taxes due as a result of this transaction; (c) all closing fees customarily charged by the title company; (d) any other operating costs of the Property up to the date of closing; (e) any environmental investigation costs; (f) costs of title insurance and endorsements; and (g) attorneys' fees.

13. INSPECTIONS. From the date of this Agreement to the Closing Date, Buyer, its

employees and agents, shall be entitled to enter upon the Property to conduct such surveying, inspections, investigations, soil borings and testing, and drilling, monitoring, sampling and testing of groundwater monitoring wells, as Buyer shall elect. Buyer shall also be entitled to a general walkthrough inspection within five days of the Closing Date.

14. RISK OF LOSS. If there is any loss or damage to the Property between the date hereof and the Closing Date, for any reason including fire, vandalism, flood, earthquake or act of God, the risk of loss shall be on Seller. If the Property is destroyed or substantially damaged before the Closing Date, this Agreement shall become null and void, at Buyer's option. At the request of Buyer, Seller agrees to sign a cancellation of Purchase Agreement.

15. DEFAULT/REMEDIES. If Buyer defaults under this Agreement, Seller has the right to terminate this Agreement by giving written notice of such election to Buyer, which notice shall specify the default. If Buyer fails to cure such default within 15 days of the date of such notice, Seller may terminate this Agreement and retain the Earnest Money as Seller's liquidated damages, time being of the essence of this Agreement. The termination of this Agreement (and retention of the Earnest Money) will be the sole remedies available to Seller for such default by Buyer, and Buyer will not be further liable for damages. If Seller defaults under this Agreement, Buyer shall have the right (i) to terminate this Agreement (in which case Buyer shall be entitled to a refund of the Earnest Money, or (ii) to enforce and recover from Seller specific performance of this Agreement. The termination of this Agreement (and refund of the Earnest Money), or the enforcement and recovery from Seller of specific performance of this Agreement, shall be the sole remedies available to Buyer for such default by Seller, and Seller shall not be further liable for damages.

16. RELOCATION BENEFITS. The parties acknowledge that no persons are being displaced from the Property as a result of the transaction contemplated by this Agreement and that Seller is not eligible for relocation assistance and benefits. The provisions of this paragraph shall survive closing of the transaction contemplated by this Agreement.

17. DEVELOPMENT-RELATED LITIGATION; INDEMNIFICATION. Buyer agrees to defend, indemnify, and hold Seller harmless for, from and against any loss, costs, damages, expenses, obligations and attorneys' fees incurred should an assertion, claim, demand or cause of action be instituted, made or taken in connection with any previous, actual, or proposed negotiations or agreement related to the development of the Property by any third party.

18. NOTICE. Any notice, demand, request or other communication which may or shall be given or served by the parties, shall be deemed to have been given or served on the date the same is personally served upon one of the following indicated recipients for notices or is deposited in the United States Mail, registered or certified, return receipt requested, postage prepaid and addressed as follows:

SELLER:	Housing and Redevelopment Authority in and for the City of Roseville, Minnesota c/o Executive Director 2660 Civic Center Drive
---------	---

Roseville, MN 55113

BUYER: City of Roseville, Minnesota
Attn: City Manager
2660 Civic Center Drive
Roseville, MN 55113

19. ENTIRE AGREEMENT. This Agreement, including exhibits attached hereto, and any amendments hereto signed by the parties, shall constitute the entire agreement between Seller and Buyer and supersedes any other written or oral agreements between the parties relating to the Property. This Agreement can be modified only in a writing properly signed on behalf of Seller and Buyer.

20. SURVIVAL. Notwithstanding any other provisions of law or court decision to the contrary, the provisions of this Agreement shall survive closing.

21. BINDING EFFECT. This Agreement binds and benefits the parties and their successors and assigns.

(the remainder of this page intentionally left blank)

IN WITNESS WHEREOF, the undersigned have executed this Agreement on the date and year above.

Seller:

Buyer:

Housing and Redevelopment Authority in and
for the City of Roseville, Minnesota

City of Roseville, Minnesota

By: _____
Its: Chair

By: _____
Its: Mayor

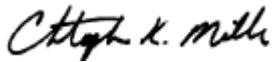
By: _____
Its: Executive Director

By: _____
Its: City Manager

REQUEST FOR COUNCIL ACTION

Date: 04/06/2015
Item No.: 12.a

Department Approval



City Manager Approval



Item Description: Public Hearing to Consider the Transfer of On-Sale and Sunday Intoxicating Liquor Licenses to CSM Hotel Management, LLC (Courtyard by Marriott Roseville)

BACKGROUND

BRE Timberwolf Property Owner, LLC is in the process of purchasing the hotel property located at 2905 Centre Pointe Drive from CSM CY Roseville, LLC. At the time of closing, BRE Timberwolf Property Owner, LLC will also enter into a management agreement with CSM Hotel Management, LLC to carry out the everyday operations of the business, including management and operations of the bar and restaurant where the sales of liquor will occur. The closing of the sale and commencement of the management agreement is scheduled to occur on or around May 7, 2015.

Under State Statute 340A.412 and City Code Chapter 302.07B, the transfer of the controlling interest of a licensed location is effectively categorized as a transfer of the existing license; for which City Council consent is required. The City Code reads as follows:

***Person and Premises Licensed; Transfer:** Each license shall be issued only to the applicant and for the premises described in the application. No license may be transferred to another person or place without City Council approval. Before a transfer is approved, the transferee shall comply with the requirements for a new application. Any transfer of the controlling interest of a licensee is deemed a transfer of the license. Transfer of a license without prior City Council approval is a ground for revocation of the license. (Ord. 972, 5-13-1985) (Ord. 1390, 3-29-2010)*

Specific to City Code, CSM Hotel Management, LLC's application materials are considered complete and in full compliance with City documentation requirements.

Neither State Statute nor City Code limits the number of licenses that can be issued for On-Sale and Sunday Intoxicating Liquor licenses.

POLICY OBJECTIVE

State Statute and City Code permit the transfer of a liquor license with City Council consent.

FINANCIAL IMPACTS

The revenue that is generated from the license fees is used to offset the cost of police compliance checks, background investigations, enforcement of liquor laws, and license administration.

31 **STAFF RECOMMENDATION**

32 City Staff recommends that the City Council approve the transfer of the On-Sale and Sunday liquor
33 licenses from CSM CY Roseville, LLC to CSM Hotel Management, LLC, effective upon the close of
34 the sale on or around May 7, 2015 and pending upon the successful completion of background
35 investigations.

36 **REQUESTED COUNCIL ACTION**

37 Motion to approve the transfer of the On-Sale and Sunday liquor licenses to CSM Hotel Management,
38 LLC for the remainder of the 2015 calendar year, pending successful completion of background
39 investigations.

40

Prepared by: Chris Miller, Finance Director

Attachments: A: Application from CSM Hotel Management, LLC (Courtyard by Marriott Roseville)



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
 444 Cedar Street, Suite 222, St. Paul, MN 55101-5133
 Telephone 651-201-7507 Fax 651-297-5259 TTY 651-282-6555

Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License

Cities and Counties: You are required by law to complete and sign this form to certify the issuance of the following liquor license types:

- 1) City issued on sale intoxicating and Sunday liquor licenses
- 2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License Roseville License Period From: 5/7/2015 To: 12/31/2015

Circle One: New License License Transfer CSM CY Roseville, LLC Suspension Revocation Cancel _____
 (former licensee name) (Give dates)

License type: (circle all that apply) ☒ On Sale Intoxicating ☒ Sunday Liquor 3.2% On sale 3.2% Off Sale

Fee(s): On Sale License fee: \$ 1,200.00 (includes on sale and sunday) Sunday License fee: \$ _____ 3.2% On Sale fee: \$ _____ 3.2% Off Sale fee: \$ _____

Licensee Name: CSM Hotel Management, L.L.C. DOB N/A Social Security # N/A
 (corporation, partnership, LLC, or Individual)

Business Trade Name Courtyard by Marriott Business Address 2905 Centre Pointe Drive City Roseville
Roseville

Zip Code 55113 County Ramsey Business Phone 651-746-8000 Home Phone N/A

Home Address N/A City N/A Licensee's MN Tax ID # _____

(To Apply call 651-296-6181)

Licensee's Federal Tax ID # 41-1816815
 (To apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

<u>Gary Sheldon Holmes</u>	<u>450 S. Ferndale, Wayzata MN</u>
Partner/Officer Name (First Middle Last)	Social Security # _____ Home Address <u>55391</u>
<u>Eugene Michael Bowar</u>	<u>11 White Pine LN, Birchwood Village, MN</u>
(Partner/Officer Name (First Middle Last)	Social Security # _____ Home Address <u>55110</u>
<u>Steven Louis Schlundt</u>	<u>5804 Bryant Lane, Inver Grove Heights</u>
Partner/Officer Name (First Middle Last)	Social Security # <u>MN 55076</u> Home Address _____

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

- 1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.
- 2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

Circle One: (Yes ☒ No) During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: Liberty Mutual Policy # _____

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.

City Clerk or County Auditor Signature _____ Date _____
 (title)

On Sale Intoxicating liquor licensees must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-201-7504, or visit our website at www.dps.state.mn.us.

City of Roseville, Minnesota

Application for On Sale and Sunday Intoxicating Liquor License

1. Name of Applicant (Name of individual, partnership, corporation or association):

CSM Hotel Management, L.L.C.

2. Name and address under which applicant will be doing business:

Full Legal Name CSM Hotel Management, L.L.C.

DBA Name Courtyard by Marriott Roseville

Business Address 2905 Centre Pointe Drive, Roseville, MN 55113

Business Telephone (651-) 746-8000

3. Type of Applicant:

 Individual Partnership Corporation X L.L.C.

4. Type of license applicant seeks: X On Sale X Sunday

5. State the legal description of the premises to be licensed:

See Attachment A

6. How is the property classified under the Roseville Zoning Ordinance?

The site has a Comprehensive Land Use Plan designated at Business Park, and
the zoning designation is "Planned Unit Development (PUD)"

7. Where the building is owned by other than applicant give legal name, business address and phone number of owner(s):

1. Legal Name BRE Timberwolf Property Owner, LLC

Business Address 345 Park Avenue, 42nd Floor New York, NY 10154

Business Telephone 212-390-2793

2. Legal Name _____

Business Address _____

Business Telephone _____

8. State the amount of investment the applicant has in the business premise, fixtures, furniture, stocks in trade, etc. and attach supporting proof of the source of such money.

Applicant has no investment because we are the management agent.

9. Provide full name, address, telephone number and the nature of interest of all persons, other than applicant, who have any financial interest in the business, buildings, fixtures, furniture, or stock in trade. (This shall include, but not limited to, any lessees, mortgages, lenders, lien holders or any persons who have loaned, pledged or extended security for any indebtedness of the applicant).

BRE Timberwolf Property Owner, L.L.C. - Owner

345 Park Avenue, 42nd Floor, New York, NY 10154

212-390-2793

10. Attach lease agreement. (if applicable) See attached Draft Management Agreement - to be finalized post closing and can be provided post closing if necessary.
11. Submit a plat plan of the area showing dimensions, location of building, street access, parking facilities and the locations of and distances to the nearest state institutions including, but not limited to, educational buildings, fair grounds, and correctional buildings. The plan must also show number of persons intended to be served in the dining rooms, and indicate and identify all other rooms and areas where intoxicating liquor is to be sold and consumed. See Attached Plans

12. List all additional permits that have been applied for either on the Federal or State level for this premise:

See Attachment B

If applicant is an individual skip to Personal Information Page

If applicant is a partnership:

1. Attach a true copy of the partnership agreement and a copy of the certificate of trade name under provisions of Chapter 333, Minnesota Statutes, certified by the Clerk of District Court.

2. List Legal name and percent of interest for each partner

Full Legal name _____ Interest _____ %

Full Legal name _____ Interest _____ %

Full Legal name _____ Interest _____ %

Full Legal name _____ Interest _____ %

3. Skip to Personal Information Page.

If applicant is a corporation or association:

1. State the Legal name of the corporation or association, corporate office address and telephone number, branch address and telephone number.

Name CSM Hotel Management, L.L.C.

State of Incorporation or Association Delaware

Corporate Address 500 Washington Avenue South, Suite 3000, Minneapolis, MN 55415

Corporate Phone Number 612-395-7000

Branch Address N/A

Branch phone number N/A

2. Attach a true copy of the Articles of Incorporation or Association Agreement.

See attached Operating Agreement and Certificate of Formation

3. List the legal names, position and percent of interest of all officers of said corporation or association.

Full Legal Name See Attachment C

Position _____ Interest _____ %

Full Legal Name _____

Position _____ Interest _____ %

Full Legal Name _____

Position _____ Interest _____ %

Full Legal Name _____

Position _____ Interest _____ %

4. Fill out Personal Information Page

ATTACHMENT A

EXHIBIT A

The Property

That part of Lot 4, Block 1, CENTRE POINTE BUSINESS PARK, according to the recorded plat thereof, Ramsey County, Minnesota, lying Southerly and Southwesterly of a line described as follows: Commencing at the Northwest corner of said Lot 4; thence South 00 degrees 00 minutes 00 seconds West, assumed bearing, along the West line of said Lot 4, a distance of 89.34 feet to the beginning of the line to be described; thence North 90 degrees 00 minutes 00 seconds East a distance of 188.87 feet; thence South 45 degrees 00 minutes 00 seconds East a distance of 99.58 feet to the Easterly line of said Lot 4 and said line there terminating.

ALSO

That part of Lot 5, Block 1, CENTRE POINTE BUSINESS PARK, according to the recorded plat thereof, Ramsey County, Minnesota, lying Northerly of a line described as follows: Commencing at the most Northerly Northwest corner of said Lot 5; thence South 00 degrees 00 minutes 00 seconds West, assumed bearing, along a West line of said Lot 5, a distance of 46.92 feet to the beginning of the line to be described; thence North 90 degrees 00 minutes 00 seconds East a distance of 265.37 feet to the Northeasterly line of said Lot 5 and said line there terminating.

Together with the appurtenant easements for vehicular ingress and egress and common storm sewer purposes contained in that certain Declaration of Common Driveway Easement dated June 3, 1998, filed July 10, 1998, as Document No. 3070448, as amended by Amendment to Declaration of Common Driveway Easement dated February 18, 2000, filed March 10, 2000, as Document No. 3311600.

Attachment B

Additional Licenses that will be applied for
For Courtyard Roseville

License Type	License Agency
Elevator Operating Permit	State of Minnesota Department of Labor and Industry
Caterer's Permit	Minnesota Department of Public Safety, Alcohol and Gambling Enforcement
Class A Food Service	St. Paul Ramsey County Department of Public Health, Environmental Health Section
Lodging 4	St. Paul Ramsey County Department of Public Health, Environmental Health Section
Retailer's (Buyer's) Card for Liquor and Wine	Department of Public Safety Alcohol and Gambling Enforcement Division
Indoor Swimming Pool – Primary and Secondary	St. Paul Ramsey County Department of Public Health, Environmental Health Section
Statewide Hospitality Fee	Minnesota Department of Health, Environmental Health Division

Attachment C

LICENSED BUSINESS: Courtyard by Marriott, 2905 Centre Pointe Drive, Roseville, MN
Phone: 651-746-8000

CSM HOTEL MANGEMENT, L.L.C., a Delaware limited liability company

Managers of CSM Hotel Management, L.L.C.:

Gary S. Holmes
Eugene M. Bowar
Steven L. Schlundt

Name:	Residence:	Phone:	Date of Birth:
Gary S. Holmes			
Eugene M. Bowar			
Steven L. Schlundt			

Sole member of CSM HOTEL MANAGEMENT, L.L.C.:

CSM Lodging Services Incorporated, a Minnesota corporation
500 Washington Avenue South, Suite 3000, Minneapolis, MN 55415

Sole Member of CSM Lodging Services Incorporated:

100% Gary S. Holmes, as Trustee of the Gary S. Holmes Revocable Trust u/a dated
Nov. 9, 1995, as amended

STATE of DELAWARE
LIMITED LIABILITY COMPANY
CERTIFICATE OF FORMATION
OF
CSM HOTEL MANAGEMENT, L.L.C.

- First:** The name of the limited liability company is CSM HOTEL MANAGEMENT, L.L.C.
- Second:** The address of its registered office in the State of Delaware is 3500 South Dupont Highway, in the City of Dover, DE 19901 (County of Kent). The name of its Registered Agent at such address is Incorporating Services, Ltd.
- Third:** The purpose for which the limited liability company is organized:

The Company shall have unlimited power to engage in and do any lawful act concerning any or all lawful businesses for which limited liability companies may be organized according to the laws of the State of Delaware, excluding banking, including all powers and purposes now and hereafter permitted by law to a limited liability company.

In Witness Whereof, the undersigned has executed this Certificate of Formation this 22nd day of April, 2014.

By: Eugene M. Bowar
Authorized Person
Name: Eugene M. Bowar

Date: April 6, 2015

Item: 14.a

Please see item 12.a



REQUEST FOR BOARD OF ADJUSTMENTS AND APPEALS ACTION

DATE: 04/06/15

ITEM NO: BOAA

Department Approval

City Manager Approval

Item Description: Board of Adjustments and Appeals review and determination on an appeal by G & G Management LLC pertaining to licensing decisions regarding Rental Licenses issued for 175, 195, 221 Larpeur Ave W, 1722, 1725, 1735, 1736 Woodbridge Ct., and 1720, 1735, 1740, 1745, 1750 Marion St. Roseville MN.

BACKGROUND

In October of 2013 the City Council approved Ordinance No. 1456 which created Chapter 908 of the City Code titled 'Rental Licensing for Multifamily Properties of 5 or more Units'.

The rental license ordinance:

- Requires rental properties obtain a valid license.
- Requires inspections of rental properties (interior and exterior).
- Specifies a specific License Type to be assigned, determined by the number of violations (per unit) observed during the inspection.
- Incentivizes licensing renewal intervals (with subsequent payment of fees) to encourage property owners to maintain buildings in good repair (shorter intervals for buildings less well maintained, longer intervals for buildings kept in good repair).

During inspections, violations observed are based upon Roseville's City Code Chapter 906: 'Building Maintenance and Preservation Code' and Chapter 407: 'Nuisances'. Staff also refer to other nationally referenced standards to clarify trigger points when local codes may not be specific (i.e. City Code calls for walls to be kept in good repair. National standards specify a wall section is to be repainted if over 10% of the paint on a wall section is in disrepair).

When informing property owners of the new rental license program, staff included brochures and other information which identified the types of violations the ordinance prohibits, and, staff encouraged property owners to pre-inspect their buildings in order to achieve as high a rating as possible.

Rental property owners may appeal any licensing decision of staff.

The City Council acts as the Board of Adjustments and Appeals for appeals made under the rental licensing ordinance (Chapter 908).

G & G Management operates 12 Multifamily Residential Dwelling buildings. The company applied for 12 licenses and all 12 buildings were inspected between October 6th and 10th, 2014.

On December 26, 2014, the Community Development Department sent the owner copies of inspection reports and notices of license type. The inspection reports identified violations and included an explanatory letter (Attachment A and A.1). All 12 buildings received a 'D' type license.

On January 9, 2015, a meeting was held at Roseville City Hall with: Ramesh Gupta and Nidhi Joshi (G & G Management LLC), Paul Bilotta (Community Development Director), Don Munson (Codes Coordinator) and David Englund (Code Compliance Officer). Mr. Gupta requested the meeting to discuss the Inspection Reports and the 'D' type licenses assigned to the buildings. The issues discussed during the meeting were the same issues listed in their appeal.

On February 9, 2015, the City Manager received one email containing multiple appeals of licensing decisions regarding the 12 properties (Attachment B Submittal 1). G & G Management LLC is requesting:

- A re-evaluation of the 12 buildings be conducted and their License Types be adjusted.
- If re-evaluation is not possible; postpone the 6 month license renewal and waive the renewal license fee until January of 2016.

Attached to the email appeal were several other documents and photos (Submittals 2, 3, 4, 5, 6, 7). There are 13 specific points listed in the appeal objecting to the initial inspection, including:

1. Disagree with inspection results:

Staff response: It is assumed the disagreement is with the 'D' type licenses assigned to the 12 buildings. License types are assigned based on the number of violations observed (interior and exterior) during the inspection. This number is then divided by the numbers of units actually inspected. The violations/unit are then compared to the pre-set schedule, which determines the license type assigned.

All apartment buildings in Roseville were inspected to the same criteria and all license types were calculated in the same way. Using the same methods and criteria, there were 81-A, 28-B, 19-C and 30-D licenses issued.

2. List of duplicate violations recorded:

Staff response: Per inspection procedures, violations are aggregated at the unit level, so multiple violations inside an individual unit are counted only once (for example, if a unit is missing 2 smoke detectors, it is counted as one violation against the unit). However, if the same violation occurs in multiple units, this would be counted as 1 violation against each of the separate units. This gives clear direction to the property manager for ordering repairs. These same procedures were applied to all properties throughout Roseville.

3. List of Violations which were corrected right away during inspection:

Staff response: Many observed and noted violations were corrected as the individual inspections progressed. However, procedure is for all violations observed during the inspection to be noted on the inspection report. It is not the intent of the ordinance for city staff to enter buildings and identify routine maintenance for the property manager. The intent of the ordinance is to ensure property owners self-inspect and maintain their properties in good repair. As

mentioned previously, each property is mailed a pre-packet that includes a list of common violations with the intent that the property manager pre-inspect and correct violations in each building before the scheduled inspection.

4. Use funds for improvements instead of paying license fee every 6 months, recommend yearly inspection and license fee every three years:

Staff response: The ordinance is incentivized to encourage property owners to maintain buildings in good repair and to recognize the costs associated with more frequent inspections. The 12 buildings in question had numerous violations and they all received Type D licenses (with renewal inspections and payment of fees due in 6 months). If the buildings are repaired and maintained in good repair, they could receive Type A or B licenses with renewals every 2 or 3 years and with fees due every 2 or 3 years. The City's HRA maintains funds in programs that can assist property owners in maintaining their properties. This is the appropriate mechanism for resolving any funding concerns, not waiving license fees.

Requirement →	Inspections and Licensing Fee	Memorandum of Understanding for correction of nuisance	Monthly Updates
License Type ↓			
Type A	Once every 3 years	Optional	Optional
Type B	Once every 2 years	Optional	Optional
Type C	Once a year	Optional	Optional
Type D	Once every 6 months	Required	Required

5. Tenants (refugees with small children) are very hard on property. Photos attached (see attachment B.1):

Staff response: The ordinance requires deficiencies be corrected by the property owner. Staff cannot determine who may have caused wear-and-tear or damage to a building. This is an issue between property management and its tenants.

6. List of improvements completed during 2013 & 2014 (see attachment B.2):

Staff response: It is acknowledged that the property owner has made some significant re-investment into various buildings. However, numerous City Code violations were still observed.

96 **7. Environmentally conscience, using efficient LED lights in hallways & laundry**
97 **rooms, water efficient toilets, shower heads and kitchen aerators, see attached**
98 **report (see Attachment B.3):**

99 **Staff response:** We appreciate efforts to increase energy efficiency. However,
100 energy efficiency is not a primary focus of the licensing program which focuses
101 on safety, blight and other code enforcement issues.

102 **8. Trivial violations, such as paint on outlets, paint peeling here there, no health or**
103 **safety issues:**

104 **Staff response:** Paint on outlets can interfere with the operation of the outlet and
105 can be a fire hazard. Peeling paint on other surfaces can contain lead, which can
106 be a significant health hazard to children. Additionally, the ordinance requires
107 building elements be maintained functional; if a window or door lock for
108 example are broken, it is required they be repaired. See Attachment A for a list of
109 violations noted at these properties.

110 **9. Small maintenance issues are not reported by tenants, such as blinds broken,**
111 **faucet leaking, drawer not operating, bath door knob not working etc:**

112 **Staff response:** Property owners and managers were encouraged, prior to the
113 scheduled inspection date, to conduct self-inspections of their properties using
114 the same inspection checklist (which was included in the initial application
115 packet) that is used by the City Inspector during the rental license inspection. If
116 tenants are not reporting issues to the property manager, that is a landlord
117 operational issue, not one that involves the City.

118 **10. Tenants caused violations such as bed in the living room, blocked egress window,**
119 **removed CO detectors & smoke detectors:**

120 **Staff response:** Rental properties are businesses and owners are responsible for
121 maintaining their buildings in a safe manner. It is the responsibility of
122 management to ensure that one tenant does not endanger the lives of others in the
123 building. This may mean periodic inspections by management to ensure tenants
124 understand and avoid causing dangers. Staff has also provided the property
125 manager with a guide for how to live in and maintain an apartment, written in the
126 Karen language, which can be used as an educational tool with residents.

127 **11. No motivation to spend any funds for improvements when licensing cost is \$6,740**
128 **and get D license anyway every six months. NO INCENTIVE FOR MAKING**
129 **IMPROVEMENTS and to raise building standard:**

130 **Staff response:** The rental license ordinance is incentivized to encourage property
131 owners to maintain buildings in good repair. These 12 buildings had numerous
132 violations and they received Type D licenses with renewal inspections and
133 payment of fees due in 6 months. If the buildings are repaired and maintained in
134 good repair, they could receive Type A licenses at the next inspection with
135 renewals every 3 years and fees due every 3 years. This would save a significant
136 amount in fees for the landlord.

138 **12. Request for reevaluation of the License Type:**

139 **Staff response:** Based upon the license types assigned, all 12 buildings are
140 subject to renewal inspections after 6 months (with payment of license fees).
141 Renewals for this project will be July 1, 2015 (the same date as for the other 18
142 buildings that also received D type licenses). If the owner self-inspects each
143 building and corrects all similar violations, the license type assigned to each
144 building should improve, with a longer timeframe between renewal dates.
145 However, it should be noted that there were exterior violations identified in the
146 inspection report which could not be corrected during the cold winter months.
147 Based on the City Council's action on February 23rd, any property owner may
148 enter into a Memorandum of Understanding, for repairs that will take longer
149 timeframes, and therefore, receive a higher type of license.

150 **13. Postpone 6 month (06/30/2015) inspection and waive license fee until January**
151 **2016 or later:**

152 **Staff response:** Due to the Type D License Types assigned at the initial
153 inspection, the ordinance stipulates the 12 buildings are to be re-inspected after a
154 6 month period. The renewal packet has been sent to G & G Management and
155 includes assigned inspection dates of May 18–22, 2015.

156 Note: No pictures of violations are taken during rental license inspections out of deference to
157 residents and for privacy purposes. If appeals board members wish to have a visual reference of
158 the issues under appeal, it is recommended they visit the complex of 12 buildings prior to the
159 scheduled meeting.

160 **STAFF RECOMMENDATION**

161 Staff recommends that City Council deny the appeal by G & G Management and require the
162 renewal inspections and payment of fees remain at the 6 month interval as required in the
163 ordinance (based on the License Type assigned to each of the 12 buildings). This
164 recommendation is based on the following:

- 165 • Roseville's City Council adopted Ordinance Number 1456 requiring all multi-family
166 buildings of 5 or more dwelling units to undergo inspections, be licensed by the City,
167 and, be subject to renewal licensing, inspections and fees.
- 168 • The ordinance implementation plan assigns a specific license type to each individual
169 multi-family building based upon the number of Roseville City Code building
170 maintenance and public nuisance violations identified during the inspection
- 171 • Well in advance of the initial inspection date a brochure and additional information,
172 identifying the most common and typical types of violations, was sent to all multi-
173 family building owners (including G & G Management LLC). This information
174 included an encouragement to pre-inspect and repair their buildings before their
175 inspection date in-order to achieve a higher license type.
- 176 • All multifamily rental buildings throughout Roseville were inspected and subject to the
177 same inspection process and the same inspection criteria.
- 178 • All twelve of G & G Management's multi-family buildings received a D type license
179 based on the number of building maintenance and public nuisance violations observed.
- 180 • The ordinance requires all D licensed properties to renew their license, pay the renewal
181 fee, and be re-inspected, at a 6-month interval.

REQUESTED BOARD OF ADJUSTMENTS AND APPEALS ACTION

Decide on the appeal request made by G & G Management LLC. Staff and the City Attorney will then prepare a resolution to be crafted on Monday night following the hearing.

Prepared by: Don Munson, Codes Coordinator

Attachments: A: City of Roseville Inspections Reports of the 12 properties, dated 12-26-2014
A.1: Accompanying Explanatory letter mailed with inspection reports dated 12-26-2014
B: Submitted items from G & G Management LLC:
1: Emailed appeal by G & G Management
2: Duplicate and inaccurate violations
3: Disputed Inspection results
4: Electrical and Water Consumption
5: Property Improvements 2013-14
6: Incentive for making improvements
7: Photos supplied by G & G Management



Rental License Program

Assigned License Type and Inspection Report

Date: April 1, 2015

Re: G & G, 175 Larpenteur Ave W, Roseville MN 55113-6790

Thank you for attending your rental license inspection for this property on October 9, 2014, 12:00-4:00 p.m.. The purpose of this inspection is to verify compliance with city and state codes and ordinances, thereby ensuring all rental properties in Roseville are safe, sanitary and well maintained.

The results of this inspection are:

- Number of violations: 20
- The number of violations has resulted in a License Type 'D' being assigned to this multifamily rental dwelling.
- **An inspection report, and timeframe for correcting any violations, is on the reverse side of this form.**
- **Please return the enclosed Rental License Invoice and license fee to our office by December 31, 2014.**
- **Upon receipt of payment, your license will be mailed to you.**

This building has been assigned a 'D' Type License:

- Your license will remain valid for **6 months** and expire on **06/30/2015**.
 - Your license must be renewed at that time. Renewal will include a re-inspection and the payment of fees. We encourage you to inspect your property and correct any deficiencies or violations before the licensing inspection so that your building can attain the highest license type possible. You will be sent a renewal application approximately 120 days prior to expiration.
- Attendance at **100%** of Roseville Multifamily Property Owners Meetings is required. These quarterly meetings will begin in 2015 and will be held at Roseville City Hall. You will be notified of dates and times.

Requirements based on License Type:

Requirement	Attend Roseville Multifamily Property Owners Quarterly Meetings	Inspections and Licensing Fee	Memorandum of Understanding for correction of nuisance	Monthly Updates
License Type				
Type A	Attend 25%	Once every 3 years	N/A	N/A
Type B	Attend 50%	Once every 2 years	N/A	N/A
Type C	Attend 75%	Once a year	May be required	N/A
Type D	Attend 100%	Once every 6 months	Required (<i>Shall be brought to Council</i>)	Required

-over-

Inspection Report

The inspection revealed:

- Rubber drain connection under laundry tub
- Door locks at entry not functional
- Backdraft damper missing from exterior dryer exhaust hood
- Missing exterior exhaust hood east side
- Bathroom exhaust hoods in disrepair – west side
- Unsealed opening in building exterior near downspout
- Banner sign on building
- Common/Laundry area outlets are painted over
- Common area windows in disrepair/paint peeling – Laundry area
- Peeling Paint on soffits
- Chain link fence in disrepair
- Window screen in disrepair – Unit 15
- Bed in living room *smoke co detector rules apply if allowed to be sleeping room – Unit 15
- Missing smoke detectors inside sleeping rooms
- Flexible drain connector under bathroom sink – Unit 16, 9
- Rubber drain connection under kitchen sink – Unit 3
- Egress window blocked in bedroom – Unit 3
- Outlet painted over – Unit - Bedroom
- Exterior building lighting not operable
- Bare ground in excess of 20 square feet
- Dumpster enclosure is in disrepair, Dumpster must remain behind screen (out of view from public right of way)
- Junk and debris on grounds/outside of dumpster enclosure – needs to be placed in dumpster

These conditions are violations of Roseville's City Code, specifically:

- Section 906 which requires Exterior/Interior/Site shall be maintained in good repair
- Section 906.09 which requires Smoke Detectors in each sleeping room
- Minnesota State Statute 299F.51 which requires Carbon Monoxide detectors within 10 feet of each sleeping room

The City is requesting that steps be taken to:

- **Repair noted items**
- **Install smoke detectors inside each sleeping room**
- **Install Carbon Monoxide detectors within 10 feet of sleeping rooms**

Timeframe for Compliance:

5 days for: Smoke/Carbon Monoxide Detector Installation *

30 days for: Maintenance/Repair of noted items*

*If the timeline for this request creates a hardship for you or if you have any questions or concerns regarding this notice or licensing requirements, please contact me at 651-792-7013.

Again, thank you for your attention and cooperation with Roseville's Rental License Program.

Dave Englund, Code Enforcement Officer City of Roseville dave.englund@ci.roseville.mn.us



Rental License Program

Assigned License Type and Inspection Report

Date: February 18, 2015

Re: G & G, 195 Larpenteur Ave W, Roseville MN 55113-6797

Thank you for attending your rental license inspection for this property on October 9, 2014, 12:00-4:00 p.m.. The purpose of this inspection is to verify compliance with city and state codes and ordinances, thereby ensuring all rental properties in Roseville are safe, sanitary and well maintained.

The results of this inspection are:

- Number of violations: 23
- The number of violations has resulted in a License Type 'D' being assigned to this multifamily rental dwelling.
- **An inspection report, and timeframe for correcting any violations, is on the reverse side of this form.**
- **Please return the enclosed Rental License Invoice and license fee to our office by December 31, 2014.**
- **Upon receipt of payment, your license will be mailed to you.**

This building has been assigned a 'D' Type License:

- Your license will remain valid for **6 months** and expire on **06/30/2015**.
 - Your license must be renewed at that time. Renewal will include a re-inspection and the payment of fees. We encourage you to inspect your property and correct any deficiencies or violations before the licensing inspection so that your building can attain the highest license type possible. You will be sent a renewal application approximately 120 days prior to expiration.
- Attendance at **100%** of Roseville Multifamily Property Owners Meetings is required. These quarterly meetings will begin in 2015 and will be held at Roseville City Hall. You will be notified of dates and times.

Requirements based on License Type:

Requirement	Attend Roseville Multifamily Property Owners Quarterly Meetings	Inspections and Licensing Fee	Memorandum of Understanding for correction of nuisance	Monthly Updates
License Type				
Type A	Attend 25%	Once every 3 years	N/A	N/A
Type B	Attend 50%	Once every 2 years	N/A	N/A
Type C	Attend 75%	Once a year	May be required	N/A
Type D	Attend 100%	Once every 6 months	Required (<i>Shall be brought to Council</i>)	Required

-over-

Inspection Report

The inspection revealed:

- Rubber drain connection under laundry tub
- Door locks at entry not functional
- Backdraft damper missing from exterior dryer exhaust hood
- Common area outlets are painted over
- Common area windows in disrepair/paint peeling – Screen in disrepair – 3rd floor east side
- Dryer exhaust ducting has screws penetrating duct
- Extension cord used as permanent wiring in mechanical room for water heater
- Trip hazard on north sidewalk near Woodbridge
- Exhaust vent for stove has exposed electrical connection (missing cover) – Unit 17
- Drawer on kitchen cabinet in disrepair – Unit 24
- Bedroom window cracked – Unit 24
- Bed in living room *smoke co detector rules apply if allowed to be sleeping room – Unit 12
- Carbon Monoxide detector required within 10 feet of sleeping room – Unit 27, 24, 12, 17 *please verify in all units
- Missing smoke detectors inside sleeping rooms
- Flexible drain connector under bathroom sink – Unit 21
- Check valve and rubber drain connection under kitchen sink – Unit 17, 6, 3
- Kitchen faucet in disrepair – Unit 3
- Outlet painted over – Unit 2 - Bedroom
- Exterior building lighting not operable
- Bare ground in excess of 20 square feet
- Any and all deteriorated trim(failing paint, rotting material, broken mouldings) needs replacement around garages and garage doors(any/all cladding within 6” of grade is required to be treated or other weather resistant material)
- Horizontal joints in siding and/or trim require drip caps
- Siding sections with over 10% peeling/fading/deteriorated paint needs to be re-painted in its entirety
- Garage door panels having holes, dents, deteriorated paint or significant damage in excess of 25% (of each individual panel) needs replacement
- All misaligned garage doors need re-alignment in their openings

These conditions are violations of Roseville’s City Code, specifically:

- Section 906 which requires Exterior/Interior/Site shall be maintained in good repair
- Section 906.09 which requires Smoke Detectors in each sleeping room
- Minnesota State Statute 299F.51 which requires Carbon Monoxide detectors within 10 feet of each sleeping room

The City is requesting that steps be taken to:

- **Repair noted items**
- **Install smoke detectors inside each sleeping room**
- **Install Carbon Monoxide detectors within 10 feet of sleeping rooms**

Timeframe for Compliance:

5 days for: Smoke/Carbon Monoxide Detector Installation *

30 days for: Maintenance/Repair of noted items*

*If the timeline for this request creates a hardship for you or if you have any questions or concerns regarding this notice or licensing requirements, please contact me at 651-792-7013.

Again, thank you for your attention and cooperation with Roseville’s Rental License Program.

Dave Englund, Code Enforcement Officer City of Roseville dave.englund@ci.roseville.mn.us



Rental License Program

Assigned License Type and Inspection Report

Date: April 1, 2015

Re: G & G, 221 Larpenteur Ave W, Roseville MN 55113-6798

Thank you for attending your rental license inspection for this property on October 6, 2014, 12:00-4:00 p.m.. The purpose of this inspection is to verify compliance with city and state codes and ordinances, thereby ensuring all rental properties in Roseville are safe, sanitary and well maintained.

The results of this inspection are:

- Number of violations: 27
- The number of violations has resulted in a License Type 'D' being assigned to this multifamily rental dwelling.
- **An inspection report, and timeframe for correcting any violations, is on the reverse side of this form.**
- **Please return the enclosed Rental License Invoice and license fee to our office by December 31, 2014.**
- **Upon receipt of payment, your license will be mailed to you.**

This building has been assigned a 'D' Type License:

- Your license will remain valid for **6 months** and expire on **06/30/2015**.
 - Your license must be renewed at that time. Renewal will include a re-inspection and the payment of fees. We encourage you to inspect your property and correct any deficiencies or violations before the licensing inspection so that your building can attain the highest license type possible. You will be sent a renewal application approximately 120 days prior to expiration.
- Attendance at **100%** of Roseville Multifamily Property Owners Meetings is required. These quarterly meetings will begin in 2015 and will be held at Roseville City Hall. You will be notified of dates and times.

Requirements based on License Type:

Requirement	Attend Roseville Multifamily Property Owners Quarterly Meetings	Inspections and Licensing Fee	Memorandum of Understanding for correction of nuisance	Monthly Updates
License Type				
Type A	Attend 25%	Once every 3 years	N/A	N/A
Type B	Attend 50%	Once every 2 years	N/A	N/A
Type C	Attend 75%	Once a year	May be required	N/A
Type D	Attend 100%	Once every 6 months	Required (<i>Shall be brought to Council</i>)	Required

-over-

Inspection Report

The inspection revealed:

- Evidence of rodent harborage – Storage closet main floor
- Door locks at entry not functional
- Window covering in disrepair – numerous around building
- Common area outlets are painted over
- Dryer exhaust not connected – venting into room
- Dryer exhaust ducting has screws penetrating duct
- Exhaust vent for stove has unlisted covering/paint – Unit 21, 9
- Kitchen cabinet in disrepair – Unit 9
- Bed in living room *smoke co detector rules apply if allowed to be sleeping room – Unit 24
- Bedroom door knob in disrepair – Unit 24
- Carbon Monoxide detector required within 10 feet of sleeping room – Unit 10,3,4 *please verify in all units
- Paint Peeling in dining room – Unit 9
- Missing smoke detectors inside sleeping rooms
- Flexible drain connector under bathroom sink – Unit 3,9
- Kitchen sink drain leaking – Unit 4
- Check valve and rubber drain connection under kitchen sink – Unit 4
- Bathroom door lock/latch not functioning – Unit 10
- Outlet painted over – Unit 13, 3 – Living room, Unit 10 – Kitchen, Unit 3 - Bedroom
- Broken outlet in bedroom – unit 13
- Exterior building lighting not operable
- Bare ground in excess of 20 square feet
- Dumpster enclosure is in disrepair, Dumpster must remain behind screen (out of view from public right of way)
- Junk and debris on grounds/outside of dumpster enclosure Any and all deteriorated trim(failing paint, rotting material, broken mouldings) needs replacement around garages and garage doors(any/all cladding within 6” of grade is required to be treated or other weather resistant material)
- Horizontal joints in siding and/or trim require drip caps
- Siding sections with over 10% peeling/fading/deteriorated paint needs to be re-painted in its entirety
- Garage door panels having holes, dents, deteriorated paint or significant damage in excess of 25% (of each individual panel) needs replacement
- All misaligned garage doors need re-alignment in their openings

These conditions are violations of Roseville’s City Code, specifically:

- Section 906 which requires Exterior/Interior/Site shall be maintained in good repair
- Section 906.09 which requires Smoke Detectors in each sleeping room
- Minnesota State Statute 299F.51 which requires Carbon Monoxide detectors within 10 feet of each sleeping room

The City is requesting that steps be taken to:

- **Repair noted items**
- **Install smoke detectors inside each sleeping room**
- **Install Carbon Monoxide detectors within 10 feet of sleeping rooms**

Timeframe for Compliance:

5 days for: Smoke/Carbon Monoxide Detector Installation *

30 days for: Maintenance/Repair of noted items*

*If the timeline for this request creates a hardship for you or if you have any questions or concerns regarding this notice or licensing requirements, please contact me at 651-792-7013.

Again, thank you for your attention and cooperation with Roseville’s Rental License Program.

Dave Englund, Code Enforcement Officer City of Roseville dave.englund@ci.roseville.mn.us



Rental License Program

Assigned License Type and Inspection Report

Date: April 1, 2015

Re: G & G, 1720 Marion St, Roseville MN 55113-6786

Thank you for attending your rental license inspection for this property on October 6, 2014, 12:00-4:00 p.m.. The purpose of this inspection is to verify compliance with city and state codes and ordinances, thereby ensuring all rental properties in Roseville are safe, sanitary and well maintained.

The results of this inspection are:

- Number of violations: 25
- The number of violations has resulted in a License Type 'D' being assigned to this multifamily rental dwelling.
- **An inspection report, and timeframe for correcting any violations, is on the reverse side of this form.**
- **Please return the enclosed Rental License Invoice and license fee to our office by December 31, 2014.**
- **Upon receipt of payment, your license will be mailed to you.**

This building has been assigned a 'D' Type License:

- Your license will remain valid for **6 months** and expire on **06/30/2015**.
 - Your license must be renewed at that time. Renewal will include a re-inspection and the payment of fees. We encourage you to inspect your property and correct any deficiencies or violations before the licensing inspection so that your building can attain the highest license type possible. You will be sent a renewal application approximately 120 days prior to expiration.
- Attendance at **100%** of Roseville Multifamily Property Owners Meetings is required. These quarterly meetings will begin in 2015 and will be held at Roseville City Hall. You will be notified of dates and times.

Requirements based on License Type:

Requirement	Attend Roseville Multifamily Property Owners Quarterly Meetings	Inspections and Licensing Fee	Memorandum of Understanding for correction of nuisance	Monthly Updates
License Type				
Type A	Attend 25%	Once every 3 years	N/A	N/A
Type B	Attend 50%	Once every 2 years	N/A	N/A
Type C	Attend 75%	Once a year	May be required	N/A
Type D	Attend 100%	Once every 6 months	Required (<i>Shall be brought to Council</i>)	Required

-over-

Inspection Report

The inspection revealed:

- Electrical meter panel in laundry in disrepair
- Entry door locks in disrepair
- Exterior water spigot leaking on south side
- Window coverings in disrepair
- Fascia in disrepair – south west corner
- Trip hazard – boiler room entrance on carpet
- Common area outlets are painted over
- Bathroom vanity in disrepair – Unit 15
- Carbon Monoxide detector required within 10 feet of sleeping room – Unit 17,14 *please verify in all units
- Paint Peeling in living room – Unit 22
- Living room used as sleeping room *smoke detector may be required if management allows room to be used for sleeping purposes
- Outlet in living room broken/in disrepair – Unit 22
- Missing smoke detectors inside sleeping rooms
- Flexible drain connection used under kitchen sink – Unit 13 & 5
- Outlet painted over – Unit 28 – bed room
- Cockroaches under kitchen sink – Unit 3
- Window does not latch – ground floor unit – living room – Unit 8
- Missing carbon monoxide detector – Unit 8,15
- Exterior building lighting not operable
- Bare ground in excess of 20 square feet
- Dumpster enclosure is in disrepair, Dumpster must remain behind screen (out of view from public right of way)
- Junk and debris on grounds/outside of dumpster enclosure
- Any and all deteriorated trim(failing paint, rotting material, broken mouldings) needs replacement around garages and garage doors(any/all cladding within 6” of grade is required to be treated or other weather resistant material)
- Horizontal joints in siding and/or trim require drip caps
- Siding sections with over 10% peeling/fading/deteriorated paint needs to be re-painted in its entirety
- Garage door panels having holes, dents, deteriorated paint or significant damage in excess of 25% (of each individual panel) needs replacement
- All misaligned garage doors need re-alignment in their openings

These conditions are violations of Roseville’s City Code, specifically:

- Section 906 which requires Exterior/Interior/Site shall be maintained in good repair
- Section 906.09 which requires Smoke Detectors in each sleeping room
- Minnesota State Statute 299F.51 which requires Carbon Monoxide detectors within 10 feet of each sleeping room

The City is requesting that steps be taken to:

- **Repair noted items**
- **Install smoke detectors inside each sleeping room**
- **Install Carbon Monoxide detectors within 10 feet of sleeping rooms**

Timeframe for Compliance:

5 days for: Smoke/Carbon Monoxide Detector Installation *

30 days for: Maintenance/Repair of noted items*

*If the timeline for this request creates a hardship for you or if you have any questions or concerns regarding this notice or licensing requirements, please contact me at 651-792-7013.

Again, thank you for your attention and cooperation with Roseville’s Rental License Program.



Rental License Program

Assigned License Type and Inspection Report

Date: April 1, 2015

Re: G & G, 1722 Woodbridge Ct, Roseville MN 55113-6726

Thank you for attending your rental license inspection for this property on October 9, 2014, 12:00-4:00 p.m.. The purpose of this inspection is to verify compliance with city and state codes and ordinances, thereby ensuring all rental properties in Roseville are safe, sanitary and well maintained.

The results of this inspection are:

- Number of violations: **19**
- The number of violations has resulted in a License Type 'D' being assigned to this multifamily rental dwelling.
- **An inspection report, and timeframe for correcting any violations, is on the reverse side of this form.**
- **Please return the enclosed Rental License Invoice and license fee to our office by December 31, 2014.**
- **Upon receipt of payment, your license will be mailed to you.**

This building has been assigned a 'D' Type License:

- Your license will remain valid for **6 months** and expire on **06/30/2015**.
 - Your license must be renewed at that time. Renewal will include a re-inspection and the payment of fees. We encourage you to inspect your property and correct any deficiencies or violations before the licensing inspection so that your building can attain the highest license type possible. You will be sent a renewal application approximately 120 days prior to expiration.
- Attendance at **100%** of Roseville Multifamily Property Owners Meetings is required. These quarterly meetings will begin in 2015 and will be held at Roseville City Hall. You will be notified of dates and times.

Requirements based on License Type:

Requirement	Attend Roseville Multifamily Property Owners Quarterly Meetings	Inspections and Licensing Fee	Memorandum of Understanding for correction of nuisance	Monthly Updates
License Type				
Type A	Attend 25%	Once every 3 years	N/A	N/A
Type B	Attend 50%	Once every 2 years	N/A	N/A
Type C	Attend 75%	Once a year	May be required	N/A
Type D	Attend 100%	Once every 6 months	Required (<i>Shall be brought to Council</i>)	Required

-over-

Inspection Report

The inspection revealed:

- Screws in dryer exhaust duct
- Rubber drain connector in laundry area
- Missing switch plate cover in mechanical room
- Peeling Paint on Soffits
- Door locks at entry not functional
- Windows in disrepair – peeling paint – Front Common area
- Bed in living room *smoke/carbon monoxide detector rules apply if allowed to be sleeping room – Unit 3
- Flexible drain connection under sink – Unit 11 (bathroom)
- Bathroom exhaust fan not functioning – Unit 11
- Painted Outlets in bedroom – Unit 11, 4, 3
- Kitchen drain in disrepair – Unit 3 (Rubber drain connector and flexible connector)
- Missing smoke detectors inside all sleeping rooms
- Exterior building lighting not operable
- Bare ground in excess of 20 square feet
- Dumpster enclosure is in disrepair, Dumpster must remain behind screen (out of view from public right of way)
- Junk and debris on grounds/outside of dumpster enclosure
- Any and all deteriorated trim(failing paint, rotting material, broken mouldings) needs replacement around garages and garage doors(any/all cladding within 6” of grade is required to be treated or other weather resistant material)
- Horizontal joints in siding and/or trim require drip caps
- Siding sections with over 10% peeling/fading/deteriorated paint needs to be re-painted in its entirety
- Garage door panels having holes, dents, deteriorated paint or significant damage in excess of 25% (of each individual panel) needs replacement
- All misaligned garage doors need re-alignment in their openings

These conditions are violations of Roseville’s City Code, specifically:

- Section 906 which requires Exterior/Interior/Site shall be maintained in good repair
- Section 906.09 which requires Smoke Detectors in each sleeping room
- Minnesota State Statute 299F.51 which requires Carbon Monoxide detector installation within 10 feet of sleeping rooms

The City is requesting that steps be taken to:

- **Repair noted items**
- **Install smoke detectors inside each sleeping room**
- **Install Carbon Monoxide detectors where required**

Timeframe for Compliance:

5 days for: Smoke/Carbon Monoxide Detector Installation *

30 days for: Maintenance/Repair of noted items*

*If the timeline for this request creates a hardship for you or if you have any questions or concerns regarding this notice or licensing requirements, please contact me at 651-792-7013.

Again, thank you for your attention and cooperation with Roseville’s Rental License Program.

Dave Englund
Code Enforcement Officer
City of Roseville
dave.englund@ci.roseville.mn.us



Rental License Program

Assigned License Type and Inspection Report

Date: April 1, 2015

Re: G & G, 1725 Woodbridge Ct, Roseville MN 55113-6785

Thank you for attending your rental license inspection for this property on October 10, 2014, 12:00-4:00 p.m.. The purpose of this inspection is to verify compliance with city and state codes and ordinances, thereby ensuring all rental properties in Roseville are safe, sanitary and well maintained.

The results of this inspection are:

- Number of violations: 24
- The number of violations has resulted in a License Type 'D' being assigned to this multifamily rental dwelling.
- **An inspection report, and timeframe for correcting any violations, is on the reverse side of this form.**
- **Please return the enclosed Rental License Invoice and license fee to our office by December 31, 2014.**
- **Upon receipt of payment, your license will be mailed to you.**

This building has been assigned a 'D' Type License:

- Your license will remain valid for **6 months** and expire on **06/30/2015**.
 - Your license must be renewed at that time. Renewal will include a re-inspection and the payment of fees. We encourage you to inspect your property and correct any deficiencies or violations before the licensing inspection so that your building can attain the highest license type possible. You will be sent a renewal application approximately 120 days prior to expiration.
- Attendance at **100%** of Roseville Multifamily Property Owners Meetings is required. These quarterly meetings will begin in 2015 and will be held at Roseville City Hall. You will be notified of dates and times.

Requirements based on License Type:

Requirement	Attend Roseville Multifamily Property Owners Quarterly Meetings	Inspections and Licensing Fee	Memorandum of Understanding for correction of nuisance	Monthly Updates
License Type				
Type A	Attend 25%	Once every 3 years	N/A	N/A
Type B	Attend 50%	Once every 2 years	N/A	N/A
Type C	Attend 75%	Once a year	May be required	N/A
Type D	Attend 100%	Once every 6 months	Required (<i>Shall be brought to Council</i>)	Required

-over-

Inspection Report

The inspection revealed:

- Screws in dryer exhaust ducting
- Exterior exhaust hoods in disrepair
- Paint covering outlets in common areas
- Storm windows in disrepair
- Rubber drain connection under laundry tub
- Extension cords used as permanent wiring in mechanical room at water heater
- Door locks at entry not functional
- Peeling paint – Unit 9 (living room)
- Paint covering outlet – Unit 6 (dining room) – Unit 7 – Unit 3 (living room)
- Bathroom exhaust fan not operable – Unit 7
- Window covering in disrepair – numerous around building
- Bed in living room *smoke/carbon monoxide detector rules apply if allowed to be sleeping room – Unit 14, 9
- Flexible drain connection under sink – Unit 3(kitchen)
- Missing smoke detectors inside all sleeping rooms
- Missing Carbon Monoxide detector – Unit 6
- Check valve and rubber drain connection under kitchen sink – Unit 3(kitchen)
- Exterior building lighting not operable
- Bare ground in excess of 20 square feet
- Dumpster enclosure is in disrepair, Dumpster must remain behind screen (out of view from public right of way)
- Junk and debris on grounds/outside of dumpster enclosure – needs to be placed in dumpster
- Any and all deteriorated trim(failing paint, rotting material, broken mouldings) needs replacement around garages and garage doors(any/all cladding within 6” of grade is required to be treated or other weather resistant material)
- Horizontal joints in siding and/or trim require drip caps
- Siding sections with over 10% peeling/fading/deteriorated paint needs to be re-painted in its entirety
- Garage door panels having holes, dents, deteriorated paint or significant damage in excess of 25% (of each individual panel) needs replacement
- All misaligned garage doors need re-alignment in their openings

These conditions are violations of Roseville’s City Code, specifically:

- Section 906 which requires Exterior/Interior/Site shall be maintained in good repair
- Section 906.09 which requires Smoke Detectors in each sleeping room
- Minnesota State Statute 299F.51 which requires Carbon Monoxide detector installation within 10 feet of sleeping rooms

The City is requesting that steps be taken to:

- **Repair noted items**
- **Install smoke detectors inside each sleeping room**
- **Install Carbon Monoxide detectors where required**

Timeframe for Compliance:

5 days for: Smoke/Carbon Monoxide Detector Installation *

30 days for: Maintenance/Repair of noted items*

*If the timeline for this request creates a hardship for you or if you have any questions or concerns regarding this notice or licensing requirements, please contact me at 651-792-7013.

Again, thank you for your attention and cooperation with Roseville’s Rental License Program.

Dave Englund, Code Enforcement Officer City of Roseville dave.englund@ci.roseville.mn.us



Rental License Program

Assigned License Type and Inspection Report

Date: April 1, 2015

Re: G & G, 1735 Marion St, Roseville MN 55113-6989

Thank you for attending your rental license inspection for this property on October 7, 2014, 12:00-4:00 p.m.. The purpose of this inspection is to verify compliance with city and state codes and ordinances, thereby ensuring all rental properties in Roseville are safe, sanitary and well maintained.

The results of this inspection are:

- Number of violations: 26
- The number of violations has resulted in a License Type 'D' being assigned to this multifamily rental dwelling.
- **An inspection report, and timeframe for correcting any violations, is on the reverse side of this form.**
- **Please return the enclosed Rental License Invoice and license fee to our office by December 31, 2014.**
- **Upon receipt of payment, your license will be mailed to you.**

This building has been assigned a 'D' Type License:

- Your license will remain valid for **6 months** and expire on **06/30/2015**.
 - Your license must be renewed at that time. Renewal will include a re-inspection and the payment of fees. We encourage you to inspect your property and correct any deficiencies or violations before the licensing inspection so that your building can attain the highest license type possible. You will be sent a renewal application approximately 120 days prior to expiration.
- Attendance at **100%** of Roseville Multifamily Property Owners Meetings is required. These quarterly meetings will begin in 2015 and will be held at Roseville City Hall. You will be notified of dates and times.

Requirements based on License Type:

Requirement	Attend Roseville Multifamily Property Owners Quarterly Meetings	Inspections and Licensing Fee	Memorandum of Understanding for correction of nuisance	Monthly Updates
License Type				
Type A	Attend 25%	Once every 3 years	N/A	N/A
Type B	Attend 50%	Once every 2 years	N/A	N/A
Type C	Attend 75%	Once a year	May be required	N/A
Type D	Attend 100%	Once every 6 months	Required (<i>Shall be brought to Council</i>)	Required

Inspection Report

The inspection revealed:

- Brush/Branch on lawn south side of building
- Outside storage of items on south side
- Door locks at entry not functional
- Trip Hazard on Carpet –hallway at bedroom – Unit 23
- Trip hazard at entry – Unit 10
- Bathroom vanity in disrepair – Unit 23
- Windows in disrepair – does not latch – Unit 3
- Window covering in disrepair – numerous around building
- Common area outlets are painted over
- Dryer in dining room area – not properly vented to exterior – Unit 3
- Bed in living room *smoke co detector rules apply if allowed to be sleeping room – Unit 18
- Paint Peeling in living room – Unit 15,10
- Bathroom wall in disrepair – Unit 10
- Missing smoke detectors inside sleeping rooms
- Check valve and rubber drain connection under kitchen sink – Unit 15, 3
- Bathroom door lock/latch not functioning – Unit 10
- Outlet painted over – Unit 3 – Living room, Unit 15,10 – Kitchen, Unit 15 - Bedroom
- Broken outlet in bedroom – unit 15
- Exterior building lighting not operable
- Bare ground in excess of 20 square feet
- Any and all deteriorated trim(failing paint, rotting material, broken mouldings) needs replacement around garages and garage doors(any/all cladding within 6” of grade is required to be treated or other weather resistant material)
- Horizontal joints in siding and/or trim require drip caps
- Siding sections with over 10% peeling/fading/deteriorated paint needs to be re-painted in its entirety
- Garage door panels having holes, dents, deteriorated paint or significant damage in excess of 25% (of each individual panel) needs replacement
- All misaligned garage doors need re-alignment in their openings
- Dumpster enclosure is in disrepair, Dumpster must remain behind screen (out of view from public right of way)
- Junk and debris on grounds/outside of dumpster enclosure – needs to be placed in dumpster

These conditions are violations of Roseville’s City Code, specifically:

- Section 906 which requires Exterior/Interior/Site shall be maintained in good repair
- Section 906.09 which requires Smoke Detectors in each sleeping room

The City is requesting that steps be taken to:

- Repair noted items
- Install smoke detectors inside each sleeping room

Timeframe for Compliance:

5 days for: Smoke/Carbon Monoxide Detector Installation *

30 days for: Maintenance/Repair of noted items*

*If the timeline for this request creates a hardship for you or if you have any questions or concerns regarding this notice or licensing requirements, please contact me at 651-792-7013.

Again, thank you for your attention and cooperation with Roseville’s Rental License Program.

Dave Englund, Code Enforcement Officer City of Roseville dave.englund@ci.roseville.mn.us



Rental License Program

Assigned License Type and Inspection Report

Date: April 1, 2015

Re: G & G, 1735 Woodbridge Ct, Roseville MN 55113-6784

Thank you for attending your rental license inspection for this property on October 10, 2014, 12:00-4:00 p.m.. The purpose of this inspection is to verify compliance with city and state codes and ordinances, thereby ensuring all rental properties in Roseville are safe, sanitary and well maintained.

The results of this inspection are:

- Number of violations: **18**
- The number of violations has resulted in a **License Type 'D'** being assigned to this multifamily rental dwelling.
- **An inspection report, and timeframe for correcting any violations, is on the reverse side of this form.**
- **Please return the enclosed Rental License Invoice and license fee to our office by December 31, 2014.**
- **Upon receipt of payment, your license will be mailed to you.**

This building has been assigned a 'D' Type License:

- Your license will remain valid for **6 months** and expire on **06/30/2015**.
 - Your license must be renewed at that time. Renewal will include a re-inspection and the payment of fees. We encourage you to inspect your property and correct any deficiencies or violations before the licensing inspection so that your building can attain the highest license type possible. You will be sent a renewal application approximately 120 days prior to expiration.
- Attendance at **100%** of Roseville Multifamily Property Owners Meetings is required. These quarterly meetings will begin in 2015 and will be held at Roseville City Hall. You will be notified of dates and times.

Requirements based on License Type:

Requirement	Attend Roseville Multifamily Property Owners Quarterly Meetings	Inspections and Licensing Fee	Memorandum of Understanding for correction of nuisance	Monthly Updates
License Type				
Type A	Attend 25%	Once every 3 years	N/A	N/A
Type B	Attend 50%	Once every 2 years	N/A	N/A
Type C	Attend 75%	Once a year	May be required	N/A
Type D	Attend 100%	Once every 6 months	Required (<i>Shall be brought to Council</i>)	Required

-over-

Inspection Report

The inspection revealed:

- Open socket in electrical panel – Laundry room
- Exterior dryer hood in disrepair
- Door locks at entry not functional
- Windows in disrepair – peeling paint – Unit 16, 17
- Window covering in disrepair – numerous around building
- Bed in living room *smoke/carbon monoxide detector rules apply if allowed to be sleeping room – Unit 17
- Flexible drain connection under sink – Unit 16, 4, 1 (bathroom)
- Kitchen drain in disrepair – Unit 17
- Missing smoke detectors inside all sleeping rooms
- Missing Carbon Monoxide detector – Unit 1
- Check valve and rubber drain connection under kitchen sink – Unit 4
- Exterior building lighting not operable
- Bare ground in excess of 20 square feet
- Any and all deteriorated trim(failing paint, rotting material, broken mouldings) needs replacement around garages and garage doors(any/all cladding within 6” of grade is required to be treated or other weather resistant material)
- Horizontal joints in siding and/or trim require drip caps
- Siding sections with over 10% peeling/fading/deteriorated paint needs to be re-painted in its entirety
- Garage door panels having holes, dents, deteriorated paint or significant damage in excess of 25% (of each individual panel) needs replacement
- All misaligned garage doors need re-alignment in their openings
- Dumpster enclosure is in disrepair, Dumpster must remain behind screen (out of view from public right of way)
- Junk and debris on grounds/outside of dumpster enclosure – needs to be placed in dumpster

These conditions are violations of Roseville’s City Code, specifically:

- Section 906 which requires Exterior/Interior/Site shall be maintained in good repair
- Section 906.09 which requires Smoke Detectors in each sleeping room
- Minnesota State Statute 299F.51 which requires Carbon Monoxide detector installation within 10 feet of sleeping rooms

The City is requesting that steps be taken to:

- **Repair noted items**
- **Install smoke detectors inside each sleeping room**
- **Install Carbon Monoxide detectors where required**

Timeframe for Compliance:

5 days for: Smoke/Carbon Monoxide Detector Installation *

30 days for: Maintenance/Repair of noted items*

*If the timeline for this request creates a hardship for you or if you have any questions or concerns regarding this notice or licensing requirements, please contact me at 651-792-7013.

Again, thank you for your attention and cooperation with Roseville’s Rental License Program.

Dave Englund
Code Enforcement Officer
City of Roseville
dave.englund@ci.roseville.mn.us



Rental License Program

Assigned License Type and Inspection Report

Date: April 1, 2015

Re: G & G, 1736 Woodbridge Ct, Roseville MN 55113-6783

Thank you for attending your rental license inspection for this property on October 10, 2014, 12:00-4:00 p.m.. The purpose of this inspection is to verify compliance with city and state codes and ordinances, thereby ensuring all rental properties in Roseville are safe, sanitary and well maintained.

The results of this inspection are:

- Number of violations: 26
- The number of violations has resulted in a License Type 'D' being assigned to this multifamily rental dwelling.
- **An inspection report, and timeframe for correcting any violations, is on the reverse side of this form.**
- **Please return the enclosed Rental License Invoice and license fee to our office by December 31, 2014.**
- **Upon receipt of payment, your license will be mailed to you.**

This building has been assigned a 'D' Type License:

- Your license will remain valid for **6 months** and expire on **06/30/2015**.
 - Your license must be renewed at that time. Renewal will include a re-inspection and the payment of fees. We encourage you to inspect your property and correct any deficiencies or violations before the licensing inspection so that your building can attain the highest license type possible. You will be sent a renewal application approximately 120 days prior to expiration.
- Attendance at **100%** of Roseville Multifamily Property Owners Meetings is required. These quarterly meetings will begin in 2015 and will be held at Roseville City Hall. You will be notified of dates and times.

Requirements based on License Type:

Requirement	Attend Roseville Multifamily Property Owners Quarterly Meetings	Inspections and Licensing Fee	Memorandum of Understanding for correction of nuisance	Monthly Updates
License Type				
Type A	Attend 25%	Once every 3 years	N/A	N/A
Type B	Attend 50%	Once every 2 years	N/A	N/A
Type C	Attend 75%	Once a year	May be required	N/A
Type D	Attend 100%	Once every 6 months	Required (<i>Shall be brought to Council</i>)	Required

-over-

Inspection Report

The inspection revealed:

- Chain link fence in disrepair
- Paint covering outlets in common areas
- Peeling Paint on front window in Common area
- Trip hazard on floor covering at entry to unit – Unit 6
- Bedroom window Broken Unit 13
- Door locks at entry not functional
- Unit entry door hardware in disrepair – Unit 1
- Paint covering outlet – Unit 13 (dining room) – Unit 1 (kitchen – Unit 13 (living room)
- Bathroom exhaust fan not operable – Unit 13, 1
- Kitchen cabinet at sink in disrepair – Unit 1
- Insect infestation – bedroom walls (stains) – Unit 1
- Bedroom door hardware in disrepair – Unit 1
- Window covering in disrepair – numerous around building
- Flexible drain connection under sink – Unit 5,1(kitchen)
- Missing smoke detectors inside all sleeping rooms
- Missing Carbon Monoxide detector – Unit 13, 1, 5
- Exterior building lighting not operable
- Bare ground in excess of 20 square feet
- Any and all deteriorated trim(failing paint, rotting material, broken mouldings) needs replacement around garages and garage doors(any/all cladding within 6” of grade is required to be treated or other weather resistant material)
- Horizontal joints in siding and/or trim require drip caps
- Siding sections with over 10% peeling/fading/deteriorated paint needs to be re-painted in its entirety
- Garage door panels having holes, dents, deteriorated paint or significant damage in excess of 25% (of each individual panel) needs replacement
- All misaligned garage doors need re-alignment in their openings
- Dumpster enclosure is in disrepair, Dumpster must remain behind screen (out of view from public right of way)
- Junk and debris on grounds/outside of dumpster enclosure – needs to be placed in dumpster
- Tree limbs on ground by garage- needs removal
- Garage structure in disrepair (far right, east side)

These conditions are violations of Roseville’s City Code, specifically:

- Section 906 which requires Exterior/Interior/Site shall be maintained in good repair
- Section 906.09 which requires Smoke Detectors in each sleeping room
- Minnesota State Statute 299F.51 which requires Carbon Monoxide detector installation within 10 feet of sleeping rooms

The City is requesting that steps be taken to:

- **Repair noted items**
- **Install smoke detectors inside each sleeping room**
- **Install Carbon Monoxide detectors where required**

Timeframe for Compliance:

5 days for: Smoke/Carbon Monoxide Detector Installation *

30 days for: Maintenance/Repair of noted items*

*If the timeline for this request creates a hardship for you or if you have any questions or concerns regarding this notice or licensing requirements, please contact me at 651-792-7013.

Again, thank you for your attention and cooperation with Roseville’s Rental License Program.

Dave Englund, Code Enforcement Officer City of Roseville dave.englund@ci.roseville.mn.us



Rental License Program

Assigned License Type and Inspection Report

Date: April 1, 2015

Re: G & G, 1740 Marion St, Roseville MN 55113-6788

Thank you for attending your rental license inspection for this property on October 7, 2014, 12:00-4:00 p.m.. The purpose of this inspection is to verify compliance with city and state codes and ordinances, thereby ensuring all rental properties in Roseville are safe, sanitary and well maintained.

The results of this inspection are:

- Number of violations: **19**
- The number of violations has resulted in a **License Type 'D'** being assigned to this multifamily rental dwelling.
- **An inspection report, and timeframe for correcting any violations, is on the reverse side of this form.**
- **Please return the enclosed Rental License Invoice and license fee to our office by December 31, 2014.**
- **Upon receipt of payment, your license will be mailed to you.**

This building has been assigned a 'D' Type License:

- Your license will remain valid for **6 months** and expire on **06/30/2015**.
 - Your license must be renewed at that time. Renewal will include a re-inspection and the payment of fees. We encourage you to inspect your property and correct any deficiencies or violations before the licensing inspection so that your building can attain the highest license type possible. You will be sent a renewal application approximately 120 days prior to expiration.
- Attendance at **100%** of Roseville Multifamily Property Owners Meetings is required. These quarterly meetings will begin in 2015 and will be held at Roseville City Hall. You will be notified of dates and times.

Requirements based on License Type:

Requirement	Attend Roseville Multifamily Property Owners Quarterly Meetings	Inspections and Licensing Fee	Memorandum of Understanding for correction of nuisance	Monthly Updates
License Type				
Type A	Attend 25%	Once every 3 years	N/A	N/A
Type B	Attend 50%	Once every 2 years	N/A	N/A
Type C	Attend 75%	Once a year	May be required	N/A
Type D	Attend 100%	Once every 6 months	Required (<i>Shall be brought to Council</i>)	Required

-over-

Inspection Report

The inspection revealed:

- Unsealed opening in brick exterior
- Common area outlets are painted over
- Screen in disrepair – Unit 26
- Exhaust vent for stove not functioning – Unit 26
- Bathroom vanity in disrepair – Unit 17
- Carbon Monoxide detector required within 10 feet of sleeping room – Unit 17,14 *please verify in all units
- Paint Peeling on Bathroom ceiling – Unit 14
- Missing smoke detectors inside sleeping rooms
- Flexible drain connection used under kitchen sink – Unit 13 & 5
- Kitchen outlet painted over – Unit 7
- Exterior building lighting not operable
- Bare ground in excess of 20 square feet
- Any and all deteriorated trim(failing paint, rotting material, broken mouldings) needs replacement around garages and garage doors(any/all cladding within 6” of grade is required to be treated or other weather resistant material)
- Horizontal joints in siding and/or trim require drip caps
- Siding sections with over 10% peeling/fading/deteriorated paint needs to be re-painted in its entirety
- Garage door panels having holes, dents, deteriorated paint or significant damage in excess of 25% (of each individual panel) needs replacement
- All misaligned garage doors need re-alignment in their openings
- Garage roof in disrepair
- Dumpster enclosure is in disrepair, Dumpster must remain behind screen (out of view from public right of way)
- Junk and debris on grounds/outside of dumpster enclosure

These conditions are violations of Roseville’s City Code, specifically:

- Section 906 which requires Exterior/Interior/Site shall be maintained in good repair
- Section 906.09 which requires Smoke Detectors in each sleeping room
- Minnesota State Statute 299F.51 which requires Carbon Monoxide detectors within 10 feet of each sleeping room

The City is requesting that steps be taken to:

- **Repair noted items**
- **Install smoke detectors inside each sleeping room**
- **Install Carbon Monoxide detectors within 10 feet of sleeping rooms**

Timeframe for Compliance:

5 days for: Smoke/Carbon Monoxide Detector Installation *

30 days for: Maintenance/Repair of noted items*

*If the timeline for this request creates a hardship for you or if you have any questions or concerns regarding this notice or licensing requirements, please contact me at 651-792-7013.

Again, thank you for your attention and cooperation with Roseville’s Rental License Program.

Dave Englund

Code Enforcement Officer City of Roseville dave.englund@ci.roseville.mn.us



Rental License Program

Assigned License Type and Inspection Report

Date: April 1, 2015

Re: G & G, 1745 Marion St, Roseville MN 55113-6789

Thank you for attending your rental license inspection for this property on October 8, 2014, 12:00-4:00 p.m.. The purpose of this inspection is to verify compliance with city and state codes and ordinances, thereby ensuring all rental properties in Roseville are safe, sanitary and well maintained.

The results of this inspection are:

- Number of violations: 21
- The number of violations has resulted in a License Type 'D' being assigned to this multifamily rental dwelling.
- **An inspection report, and timeframe for correcting any violations, is on the reverse side of this form.**
- **Please return the enclosed Rental License Invoice and license fee to our office by December 31, 2014.**
- **Upon receipt of payment, your license will be mailed to you.**

This building has been assigned a 'D' Type License:

- Your license will remain valid for **6 months** and expire on **06/30/2015**.
 - Your license must be renewed at that time. Renewal will include a re-inspection and the payment of fees. We encourage you to inspect your property and correct any deficiencies or violations before the licensing inspection so that your building can attain the highest license type possible. You will be sent a renewal application approximately 120 days prior to expiration.
- Attendance at **100%** of Roseville Multifamily Property Owners Meetings is required. These quarterly meetings will begin in 2015 and will be held at Roseville City Hall. You will be notified of dates and times.

Requirements based on License Type:

Requirement	Attend Roseville Multifamily Property Owners Quarterly Meetings	Inspections and Licensing Fee	Memorandum of Understanding for correction of nuisance	Monthly Updates
License Type				
Type A	Attend 25%	Once every 3 years	N/A	N/A
Type B	Attend 50%	Once every 2 years	N/A	N/A
Type C	Attend 75%	Once a year	May be required	N/A
Type D	Attend 100%	Once every 6 months	Required (<i>Shall be brought to Council</i>)	Required

-over-

Inspection Report

The inspection revealed:

- Screen in disrepair – 3rd floor, north side
- Screws in dryer exhaust ducting
- Exterior dryer hood not sealed to building
- Rubber drain connection under laundry tub
- Door locks at entry not functional
- Insect infestation – Kitchen/Bathroom – Unit 24, 27, 8
- Windows in disrepair – peeling paint – Unit 11
- Window covering in disrepair – numerous around building
- Common area outlets are painted over
- Outlet cover missing/exposed wires – air conditioning outlet – Unit 8
- Stove vent not functioning – Unit 2
- Stove vent hood painted/covered with non-rated material – Unit 2
- Bed in living room *smoke/carbon monoxide detector rules apply if allowed to be sleeping room – Unit 18, 27
- Bathroom mirror broken – Unit 2
- Flexible drain connection under kitchen sink – Unit 2, 8
- Missing smoke detectors inside all sleeping rooms
- Missing Carbon Monoxide detector – Unit 8
- Check valve and rubber drain connection under kitchen sink – Unit 3
- Outlet painted over – Unit 3,2 – Living room, Unit 15,10,2 – Kitchen, Unit 15,2 – Bedroom, Unit 24,18,2 – Dining room
- Broken outlet in dining room – unit 18
- Exterior building lighting not operable
- Bare ground in excess of 20 square feet
- Any and all deteriorated trim(failing paint, rotting material, missing drip-caps) needs replacement around garages and garage doors(any/all cladding within 6” of grade is required to be treated or other weather resistant material)
- Siding sections with over 10% peeling/fading/deteriorated paint needs to be re-painted in its entirety
- Garage roofs have debris and vegetation – requires maintenance/cleaning
- Garage door panels having holes, dents, deteriorated paint or significant damage in excess of 25% of each door needs replacement
- All misaligned garage doors need re-alignment in their openings
- Dumpster enclosure is in disrepair, Dumpster must remain behind screen (out of view from public right of way)
- Junk and debris on grounds/outside of dumpster enclosure – needs to be placed in dumpster

These conditions are violations of Roseville’s City Code, specifically:

- Section 906 which requires Exterior/Interior/Site shall be maintained in good repair
- Section 906.09 which requires Smoke Detectors in each sleeping room
- Minnesota State Statute 299F.51 which requires Carbon Monoxide detector installation within 10 feet of sleeping rooms

The City is requesting that steps be taken to:

- Repair noted items
- Install smoke detectors inside each sleeping room
- Install Carbon Monoxide detectors where required

Timeframe for Compliance:

5 days for: Smoke/Carbon Monoxide Detector Installation *

30 days for: Maintenance/Repair of noted items*

*If the timeline for this request creates a hardship for you or if you have any questions or concerns regarding this notice or licensing requirements, please contact me at 651-792-7013.

Again, thank you for your attention and cooperation with Roseville’s Rental License Program.

Dave Englund

Code Enforcement Officer City of Roseville dave.englund@ci.roseville.mn.us



Rental License Program

Assigned License Type and Inspection Report

Date: April 1, 2015

Re: G & G, 1750 Marion St, Roseville MN 55113-6788

Thank you for attending your rental license inspection for this property on October 8, 2014, 12:00-4:00 p.m.. The purpose of this inspection is to verify compliance with city and state codes and ordinances, thereby ensuring all rental properties in Roseville are safe, sanitary and well maintained.

The results of this inspection are:

- Number of violations: 15
- The number of violations has resulted in a License Type 'D' being assigned to this multifamily rental dwelling.
- **An inspection report, and timeframe for correcting any violations, is on the reverse side of this form.**
- **Please return the enclosed Rental License Invoice and license fee to our office by December 31, 2014.**
- **Upon receipt of payment, your license will be mailed to you.**

This building has been assigned a 'D' Type License:

- Your license will remain valid for **6 months** and expire on **06/30/2015**.
 - Your license must be renewed at that time. Renewal will include a re-inspection and the payment of fees. We encourage you to inspect your property and correct any deficiencies or violations before the licensing inspection so that your building can attain the highest license type possible. You will be sent a renewal application approximately 120 days prior to expiration.
- Attendance at **100%** of Roseville Multifamily Property Owners Meetings is required. These quarterly meetings will begin in 2015 and will be held at Roseville City Hall. You will be notified of dates and times.

Requirements based on License Type:

Requirement	Attend Roseville Multifamily Property Owners Quarterly Meetings	Inspections and Licensing Fee	Memorandum of Understanding for correction of nuisance	Monthly Updates
License Type				
Type A	Attend 25%	Once every 3 years	N/A	N/A
Type B	Attend 50%	Once every 2 years	N/A	N/A
Type C	Attend 75%	Once a year	May be required	N/A
Type D	Attend 100%	Once every 6 months	Required (<i>Shall be brought to Council</i>)	Required

Inspection Report

The inspection revealed:

- Unsealed opening at gas line entry to building
- Missing TPR discharge tube on water heater
- Dryer exhaust duct has screws penetrating duct
- Exterior dryer hood in disrepair
- Unsupported electrical conduit – exterior north side between 2nd & 3rd floors
- Open socket in electrical panel – Unit 20, 21 & 14
- Screen in disrepair – Unit 21 – living room
- Bedroom carpet in disrepair – Unit 21
- Missing smoke detectors inside sleeping rooms
- Flexible drain connection used under bathroom sink – Unit 20 & 7
- Exterior building lighting not operable
- Bare ground in excess of 20 square feet
- Junk and debris on grounds/outside of dumpster enclosure
- Dumpster enclosure is in disrepair, Dumpster must remain behind screen (out of view from public right of way)
- Any and all deteriorated trim(failing paint, rotting material, broken mouldings) needs replacement around garages and garage doors(any/all cladding within 6” of grade is required to be treated or other weather resistant material)
- Horizontal joints in siding and/or trim require drip caps
- Siding sections with over 10% peeling/fading/deteriorated paint needs to be re-painted in its entirety
- Garage door panels having holes, dents, deteriorated paint or significant damage in excess of 25% (of each individual panel) needs replacement
- All misaligned garage doors need re-alignment in their openings

These conditions are violations of Roseville’s City Code, specifically:

- Section 906 which requires Exterior/Interior/Site shall be maintained in good repair
- Section 906.09 which requires Smoke Detectors in each sleeping room

The City is requesting that steps be taken to:

- **Repair noted items**
- **Install smoke detectors inside each sleeping room**

Timeframe for Compliance:

5 days for: Smoke Detector Installation *

30 days for: Maintenance/Repair of noted items*

*If the timeline for this request creates a hardship for you or if you have any questions or concerns regarding this notice or licensing requirements, please contact me at 651-792-7013.

Again, thank you for your attention and cooperation with Roseville’s Rental License Program.

Dave Englund

Code Enforcement Officer City of Roseville dave.englund@ci.roseville.mn.us



Community Development Department
2660 Civic Center Drive ❖ Roseville, Minnesota 55113
651-792-7013 ❖ fax 651-792-7070 ❖ www.cityofroseville.com

12/26/2014

Ms. Nidhi Joshi
G & G Management
195 Larpenteur Avenue #19
St. Paul, MN 55113

Ms. Joshi,

Thank you for accompanying me during the Rental License Inspection in late October. I have enclosed the Inspection Reports for each building.

The updates and improvements initiated on the properties you manage, begun even prior to Roseville's Rental License Program, are improving the properties and are appreciated.

The noted violations and the subsequent ratings in the attached reports may be disappointing given the amount of work and effort you have already put into these properties. While the numbers of violations may appear high, many other property managers are experiencing similar results. As we discussed, this initial license cycle is meant to educate owners, managers and residents on Roseville's Building Maintenance and Preservation Code relating to multi-family rental properties. I believe that with your continued effort, each property and rating will continue to improve.

I appreciate your continued efforts and your attention to the inspection reports. If you have questions or wish clarification of any of the noted items, please do not hesitate to contact me.

Sincerely,

David Englund
Code Compliance officer
Rental License Program
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113
651-792-7013
david.englund@ci.roseville.mn.us

Attachment B Submittal 1

From: Nidhi Joshi [<mailto:marionapts@gmail.com>]
Sent: Monday, February 09, 2015 12:04 PM
To: Pat Trudgeon
Subject: Letter of Appeal

Pat Trudgeon
City Manager
2660 Civic Center Drive
Roseville, MN 55113.

February 09, 2015

Letter of Appeal to the City Council

Dear Mr. Trudgeon

We are writing to you in regards to City Rental License Program. With all due respect, we feel we must come to you with a very big concern we have over the City inspection report. While we respect City inspector's opinion, we disagree with the findings and negative evaluation of our buildings.

The grounds on which we wish to appeal are listed below.

1. Disagree with Inspection result
2. List of Duplicate Violations
3. List of Violations which were corrected right away during inspection.
4. Use funds for improvements instead of paying License fee every 6 month, recommend yearly inspection and license fee every three year.
5. Tenants (Refuges with small children) are very hard on property. Photos attached
6. List of Improvements completed during 2013 & 2014
7. Environmentally conscience, using efficient LED Lights in hallways & Laundry rooms, water efficient toilets, shower heads and kitchen aerators, See attached report
8. Trivial Violations, such as paint on outlets, paint peeling here there, no health or safety issues
9. Small maintenance issues are not reported by tenants, such as blinds broken, faucet leaking, drawer not operating, bath door knob not working etc
10. Tenants caused violations such as bed in the living room, blocked egress window, removed CO detectors & smoke detectors
11. No motivation to spend any funds for improvements when licensing cost is \$6,740 and get D license anyway every six months. NO INCENTIVE FOR MAKING IMPROVEMENTS and to raise building standard
12. Request for reevaluation of the License Type.
13. Postpone 6 month (06/30/2015) inspection and waive license fee till January 2016 or later.

Attachment B Submittal 1

We have noticed that the city inspection report is inaccurate on many points and strongly disagree with many violation listed in the report. There are number of duplicate violations.

For example flexible drain connector violation is mentioned 3 times in 175 building report and should be corrected as soon as possible. Check item # 1, 15, and 16.

We do understand the necessity of correcting the flexible drain connector, however, we do not agree with the idea of mentioning it 3 times. Our team has worked hard, efficiently and effectively to implement all city code last year. We take pride in correcting any violation as soon we know about it or city inspector(s) bring it to our attention.

City inspector inspected our 12 buildings in 5 days. Most of the violations were corrected during the inspection, but those violations are still showing in inspection report. **For example** Garage Roof in disrepair 1740 – our maintenance staff worked overnight and fixed the roof and next day city inspector came and verified. Unsealed opening in brick exterior 1740 building was fixed right away and showed to the inspector, but these repairs are listed as violations in inspection report.

We hired an electrician to go through all apartments, laundry rooms and common areas to check/repair/ replace every electric issue, smoke alarm, CO alarm, broken outlet/ switches. We paid him around \$11,000. Our intent was to fix everything and be ready for inspection. **But he still missed a few items mentioned in the report.**

We hired a handyman to fix and/or replace all screens in all the buildings. **He still missed a few screens.** Our intent was to meet all city requirements.

We have more than 50% tenants who are recently immigrated refugees in our buildings. They are very hard on our property. We are having regular meetings with Caretakers and organizations like KOM (Karen organization of MN), International Insinuate of Minnesota, World relief, Arrive Ministries etc. to explain recently moved immigrants (Karen tenants) in their language about following building rules regarding apartment care and sanitation standards.

We appreciate the opportunity to discuss with you the improvements we are doing and the challenges to meet city requirements, and to maintain sanitation standards inside and outside the apartments. We were shocked to see a **D** license even with two years of improvement efforts. We were expecting a B license if not A, because we did not have any major life and health safety type of Violations.

There are violations which can't be corrected right away or before July 2015 because of weather such as fixing garage panels, garage doors, painting soffit, fixing dumpster enclosure etc. If city inspect our building again in 6 months we wouldn't get enough time to work on these violations and we will get D License again.

We are therefore appealing that a reevaluation should be carried out as soon as possible and type of license should be corrected. If reevaluation is not possible within 30 calendar days, we request you to postpone 6 month (06/30/2015) inspection and waive license fee till January 2016 or later.

Attachment B Submittal 1

We are also requesting that a meeting should be set up to discuss our concerns within 30 calendar days of receipt of this letter. Please contact us the time and date of the meeting.

On behalf of our Management team, we would like to thank you again for taking the time out of your busy schedule to discuss these important matters. Should you have any questions or comments with this request, please contact us at the following number(s) or by e-mail at marionapts@gmail.com

Thank you,

Ramesh Gupta

Manager

Marion Street & Brittany's Apartments

Tel : [612-396-4950](tel:612-396-4950) (C)
[651-489-5854](tel:651-489-5854) (O)

[763-439-7674](tel:763-439-7674) (C)

Fax : [651-488-7190](tel:651-488-7190)

G & G Managements LLC
195 W Larpenteur Ave. # 19
Roseville, MN - 55113

Office Hours - Monday to Friday, 10am - 6pm.

Confidentiality Statement: The documents accompanying this transmission contain confidential information that is legally privileged. This information is intended only for the use of the individuals or entities listed above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or action taken in reliance on the contents of these documents is strictly prohibited. If you have received this information in error, please notify the sender immediately and arrange for the return or destruction of these documents.

Attachment B Submittal 2

Marion Street/The Brittanys **G & G Management, LLC**

195 W Larpenteur Ave., Ste. 19, Roseville, MN 55113. Ph: 651-489-5854, Fx: 651-488-7190

Duplicate & Inaccurate Violations

175 Building

- ☐ Violation # 1, 15, 16 are same – why mentioned 3 times?
- ☐ Violation # 3 ,4, 5, 6 are same
- ☐ Violation # 9, 10 are same – Paint Peeling why mentioned 2 time

195 Larpenteur

- ☐ Violation # 1, 15, 16 Regarding drain connector – listed 3 time
- ☐ Violation # 4 & 18

221 Larpenteur

- ☐ Violation # 4 & 18 Listed twice
- ☐ Violation # 14 & 16 Listed twice
- ☐ Violation # 10 & 17 Listed twice
- ☐ Violation # 5 was corrected in front of inspector

1720 Marion

- ☐ Violation # 1 Already repaired
- ☐ Violation # 2 Not True
- ☐ Violation # 7, 12 & 15 are same
- ☐ Violation # 8 Not true, please verify again
- ☐ Violation # 9 & 10 Duplicate Entry

1735 Marion

- ☐ Violation # 4 & 5 should be under same category
- ☐ Violation # 12 & 13 are same
- ☐ Violation # 9, 17, 18 should be under same category
- ☐ Violation # 1 & 2 should be 1 violation
- ☐ Violation # 3 Not true Door Lock does work, Check again

Attachment B Submittal 2

1740 Marion

- ☐ Violation # 1 was corrected and showed to inspector right away
- ☐ Violation # 18 - was fixed the same day. city inspector came and verified
- ☐ Violation # 2 & 10 should be 1 violation
- ☐ Violation # 12 & 11 Not true

1745 Marion

- ☐ Violation # 4 , 15, 18 are same
- ☐ Violation # 9 , 10 , 20, 19 are same
- ☐ Violation # 4, 15, 18

1750 Marion

- ☐ Violation # 1, 2 & 6 was corrected and showed to inspector right away
- ☐ Violation # 7 & 8 Tenant told inspector in front of Manager that she didn't complaint to management about these issues.

1725 Woodbridge Ct.

- ☐ Violation # 2 & 9 are same
- ☐ Violation # 5, 13, 16 are same

1735 Woodbridge Ct.

- ☐ Violation # 1 was corrected and showed to inspector right away
- ☐ Violation # 7 & 11 are same
- ☐ Violation # 12 & 13 Not true

1736 Woodbridge Ct.

- ☐ Violation # 2 & 5 are same
- ☐ Violation # 22 & 27 are same
- ☐ Violation # 7 & 12 are same

Attachment B Submittal 3

Marion Street/The Brittany's **G & G Management, LLC**

195 W Larpenteur Ave., Ste. 19, Roseville, MN 55113. Ph: 651-489-5854, Fx: 651-488-7190

1. Door Lock not functional -195, 1735, 1745, 1720

Not true, 195 kept open during the business hours for convenient of our tenants. 1735, 1720 & 1745 Marion, not true, check again

2. Repair Needed in Units - Tenants did not report the problems in their units

Kitchen Cabinet drawer in Disrepair 195-24

Bathroom Door Lock Latch not functioning 1735M-10

Bathroom Vanity in disrepair 1740-17

Bedroom carpet in disrepair 1750-21

Kitchen drain in disrepair 1735W-17

Kitchen Sink leaking 221-04 - Sink is not leaking. As per maintenance and tenant there is no problem with the sink.

3. Bed in Living Room – 195, 175, 221, 1720, 1735M, 1745, 1722, 1725, 1735W

We have no control on that. It is not practical for us to check that every day. Tenant considers it harassment. If we knew anyone having bed in living room, we will add SD.

4. CO Detectors – 195, 221, 1720, 1735M, 1740, 1745, 1725, 1735W, 1736

All units have CO Detectors. We hired an electrician to check batteries, inspect, replace and *maintain* CO detectors in each unit. Tenants may have disabled/ removed CO detectors. No way to verify it every day without going into each unit.

5. Exterior Building Lights Not operable – 195, 175, 1720, 1735M, 1740, 1750, 1722, 1725, 1736

Not true, these were all working.

6. Missing Smoke Detector inside sleeping rooms - 195, 175, 221, 1720, 1735M, 1740, 1745, 1722, 1725, 1735W, 1736.

Each Apt. has smoke detectors working properly. 906.09 D2a Fire Safety Requirements, copy attached, SD required within 10 ft of each bedroom.

Attachment B Submittal 3

7. Egress Window Blocked - 175

Tenants have been informed not to block Egress Windows. City should charge / contact Tenant

8. Dumpster enclosure in disrepair, junk and debris by dumpster – 175, 221, 1720, 1735M, 1740, 1745, 1750, 1722, 1725, 1735W, 1736

Not True. Any time there is debris/junk outside the dumpster, our caretakers promptly put the trash inside the dumpster as soon as they see it. Most of the refugees do not understand that and they leave it outside.

9. Window Covering in disrepair - 221 , 1720,1735 M, 1745, 1725, 1735W, 1736

Tenants are responsible for keeping and maintaining the window blinds as per our lease

10. Bathroom Vanity in disrepair - 1720 # 15

Not true – Check Again

11. Bare ground in excess of 20 sq ft - 221, 195, 175, 1720, 175, 195, 1740, 1735M, 1745, 1750, 1722,1725, 1735W, 1736

Petty stuff. We spent about \$18,256 for landscaping last year.

12. Garage Roof in disrepair 1740 - was fixed the same day and city inspector came and verified. Please verify and remove from report.

13. Petty Items –

1. Painted Outlets – 195, 175, 221, 1720, 1735M, 1740, 1745, 1722, 1725, 1735W, 1736
Not a safety issue
2. Paint Peeling – 195, 175, 221, 1735M - units 15 & 10, 1722 in laundry rooms & soffit
3. Screws penetrating duct – 195, 175, 221, 1745, 1750, 1722, 1725

Below points are not specific and clear enough. Looks like copied and pasted for all buildings.

1. Horizontal joints in siding and /or trim require drip caps.

Attachment B Submittal 3

2. Siding sections with over 10% peeling /padding / deteriorated paint needs to be repainted in its entirety
3. Garage door panels having holes, dents, deteriorated paint or significant damage in excess of 25% needs replacement.
4. all misaligned garage doors need realignment in their openings

Attachment B Submittal 4

Marion Street / The Brittanys

G & G Management, LLC

195 W. Larpenteur Ave., Suite 19, Roseville, MN 55113 (651) 489-5854

Electrical Demand & Consumption - City Of Roseville

No.	Address	Electrical demand savings in KW	Electrical consumption savings in KWH/yr
1	175 Larpenteur Ave	0.846	4926
2	1722 Woodbridge Ct	0.744	4417
3	1725 Woodbridge Ct	0.316	2484
4	1735 Woodbridge Ct	1.437	10997
5	1736 Woodbridge Ct	1.275	9179
6	195 Larpenteur Ave	1.026	5622
7	221 Larpenteur Ave	0.488	3986
8	1720 Marion Street	0.845	7116
9	1735 Marion Street	0.836	7041
10	1740 Marion Street	0.865	8421
11	1745 Marion Street	0.88	7421
		9.558	71610

Reduction of 71,610 KWH/yr in electrical consumption will prevent 73,759 Kg of CO2 going into atmosphere, thus reducing global warming. (Assuming coal is used to produce electricity. And it will reduce 22,975 Kg of CARBON going into atmosphere.

Attachment B Submittal 4

Marion Street / The Brittanys

G & G Management, LLC

195 W. Larpenteur Ave., Suite 19, Roseville, MN 55113 (651) 489-5854

Water Consumption - City Of Roseville

No.	Address	Consumption in UNITS		Saving in UNITS	% Saving
		July - Sep 2012	July - Sep 2014		
1	175 Larpenteur Ave	547	304	243	44
2	1722 Woodbridge Ct	368	251	117	32
3	1725 Woodbridge Ct	748	313	435	58
4	1735 Woodbridge Ct	561	397	164	29
5	1736 Woodbridge Ct	407	382	25	6
6	195 Larpenteur Ave	524	398	126	24
7	221 Larpenteur Ave	761	396	365	48
8	1720 Marion Street	635	416	219	34
9	1735 Marion Street	753	453	300	40
10	1740 Marion Street	757	536	221	29
11	1745 Marion Street	624	460	164	26
		6685	4306	2379	36

Reduction of water consumption will prevent same amount of SEWER going to the "SEWAGE TREATMENT PLANT".

2,379,000 Gallons of water is saved over a 3 months period of July – Sep 2014 as compared to 3 months of July – Sep 2012, before improvements.

Attachment B Submittal 5

Marion Street / The Brittany's

G & G Management, LLC

195 W. Larpenteur Ave., Suite 19, Roseville, MN 55113 (651) 489-5854

Improvements 2013 - 14

Categories	2013	2014	Total
Stove Replacements	\$5,079	\$4,500	\$9,579
Refrigerator Replacements	\$13,059	\$3,500	\$16,559
A/C Replacements	\$3,944	\$1,250	\$5,194
Carpet / Vinyl Flooring	\$47,194	\$38,582	\$85,776
Painting/Wall Repair	\$8,478	\$17,465	\$25,943
Toilets, Sinks & Faucets	\$34,094	\$3,330	\$37,424
Kitchen Cabinets repair / replace.	\$4,660	\$500	\$5,160
Bath Vanities Replacements	\$8,085	\$3,000	\$11,085
Water Heater / Boiler Repair	\$8,339	\$2,000	\$10,339
Windows Replacements	\$51,570	\$31,460	\$83,030
Landscaping/ sod/ seeding/ bare covering	\$8,387	\$9,869	\$18,256
New Fire Panels	\$5,666	\$2,073	\$7,739
Lighting Upgrade w/ LED	\$7,629	\$28,821	\$36,450
Door & Locks	\$2,000	\$2,500	\$4,500
Smoke and Co Alarms / Outlets	\$3,500	\$11,135	\$14,635
Pest Control	\$3,500	\$15,895	\$19,395
Roof Repair/Replacement	\$12,655	\$24,758	\$37,413
Garages/Dumpster Enclosures	\$2,500	\$12,575	\$15,075
Repair/ Replace. Window Locks, Screens, Glass	\$15,000	\$35,566	\$50,566
Miscellaneous Supplies	\$9,580	\$15,000	24580
Asphalt Parking Lot	\$40,994	\$0	\$40,994
Repair/ Replace Concrete sidewalk and stairs	\$10,014	\$3,927	\$13,941
Grand Total	\$305,928	\$267,706	\$573,634

Attachment B Submittal 6

Marion Street/The Brittanys **G & G Management, LLC**

195 W Larpenteur Ave., Ste. 19, Roseville, MN 55113. Ph: 651-489-5854, Fx: 651-488-7190

INCENTIVE FOR MAKING IMPROVEMENTS

We believe that the goal of rental license program is to provide safe, clean and healthy standard of living to residents and children by meeting city & state code requirements.

G & G Management LLC is also focused and proud to maintain all our buildings in good condition, meeting or exceeding all applicable codes for the safety of our tenants & office personnel. We have spent more than half million dollars in last two years on improvements.

License fee is an additional burden for property owners especially if we got a list of violations which needs to be completed in limited time frame and be ready for second inspection in 6 months.

Instead of paying fee in 6 months we can use the same funds to achieve city and our goal to provide safe and sanitary standard of living to our residents and their children.

We are requesting city council to please help us achieving our goal quicker by waving the fee for July 2015 inspections so that we can use those funds for improvements.

We hope you can take this in to consideration.

Attachment B Submittal 7



Attachment B Submittal 7



Attachment B Submittal 7

