City Council Agenda

Monday, June 8, 2015

6:00 p.m.

City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

6:00 p.m. **1. Roll Call**

Voting & Seating Order: Laliberte, McGehee, Willmus, Etten, Roe

6:02 p.m. **2. Pledge of Allegiance**

6:04 p.m. **3. Approve Agenda**

6:06 p.m. **4. Public Comment**

6:11 p.m. **5. Council Communications, Reports and Announcements**

6:16 p.m. **6. Recognitions, Donations and Communications**

a. Introduce New Officers Haivy Vang and Matt Sisterman

b. Accept Golf Cart Donation from Roseville Police Foundation

6:20 p.m. **7. Approve Minutes**

a. Approve May 11, 2015 Council Meeting Minutes

b. Approve May 27, 2015 *Special* Council Meeting Minutes

c. Approve June 1, 2015 *Special* Council Meeting Minutes

6:25 p.m. **8. Approve Consent Agenda**

a. Approve Payments

b. Approve New Applications for Business and Other Licenses

c. Approve 2015 Business and Other License Renewals

d. Approve General Purchases and Sale of Surplus Items in Excess of $5000

e. Receive Grant Application Update

f. Approve a Resolution to Accept the Work Completed, Authorize Final Payment, and Commence the One-Year Warranty Period on the 2014 Sanitary Sewer Lining

Project

g. Request by the Community Development Department for an Approval of an Amendment to the Joint Cooperation Agreement with the Ramsey County Housing and Redevelopment Authority ("Authority") for the Allocation of Funding for Community Development Block Grant ("CDBG") and Home Investment Partnership Act ("HOME") Programs

h. Approve Purchase of a New Medical Response Vehicle

i. Certify Unpaid Utility and Other Charges to the Property Tax

j. Approve Roseville Firefighters' Relief Association Bylaw Ratification

k. Approve No Parking Resolution for Cleveland Ave

6:30 p.m. **9. Consider Items Removed from Consent**

10. General Ordinances for Adoption

6:35 p.m. a. Consider Amending City Code Chapter 302 Liquor Control to Allow for Off- and On Sale Microdistillery Sales and to Allow for Sunday Sales of Growlers

11. Presentations

12. Public Hearings

13. Budget Items

14. Business Items (Action Items)

6:45 p.m. a. Request by Premium Real Estate Solutions, LLC for Approval of a Preliminary Plat at 311 County Road B

7:00 p.m. b. Request by Cities Edge Architects for Approval of an Amended Common Interest Community Plat at 2715 Long Lake Road

15. Business Items – Presentations/Discussions

7:15 p.m. a. Discuss Draft Policy Priority Planning Document

8:00 p.m. b. Discuss Twin Lakes Next Steps: Land Use Definitions and Building Height

8:30 p.m. **16. City Manager Future Agenda Review**

8:40 p.m. **17. Councilmember Initiated Items for Future Meetings**

8:45 p.m. **18. Adjourn**

Some Upcoming Public Meetings……

Tuesday	Jun 9	6:30 p.m.	Finance Commission
Thursday	Jun 11	6:30 p.m.	Community Engagement Commission
Monday	Jun 15	6:00 p.m.	City Council Meeting
Tuesday	Jun 16	6:00 p.m.	Housing & Redevelopment Authority
Wednesday	Jun 17	6:00 p.m.	Human Rights Commission
Monday	Jun 22	6:00 p.m.	City Council Meeting
Tuesday	Jun 23	6:30 p.m.	Public Works, Environment & Transportation Commission
Monday	*Jun 29*		*Rosefest Parade*
July			
No Meeting in July			Parks & Recreation Commission
Wednesday	Jul 1	6:30 p.m.	Planning Commission
Friday	*Jul 3*		*City Offices Closed - Independence Day*
Monday	Jul 6	6:00 p.m.	City Council Meeting
Thursday	Jul 9	6:30 p.m.	Community Engagement Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

Date: 6/8/2015
Item: 6.a
New Police Officers

MEMORANDUM

DATE: June 8, 2015

TO: City Manager Pat Trudgeon

FROM: Chief Rick Mathwig

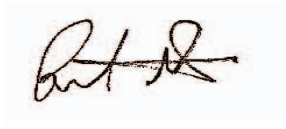
SUBJECT: New police officer introductions

At the 6/8/15, City Council Meeting Chief Mathwig will introduce new Roseville police officers Haivy Vang and Matt Sisterman to the City Council and public.

REQUEST FOR COUNCIL ACTION

Date: 6/8/2015
Item No.: 6.b

Department Approval



City Manager Approval

Item Description: Accept Donation of Golf Cart from Roseville Police Foundation

BACKGROUND

The Police Department's Citizens Park Patrol uses a 2003 golf court to patrol Roseville Parks. While Park Patrol can also use the department's ATV, many park patrol members prefer the comfort of the golf cart and do not wish to use the ATV.

The Police Department wishes to expand the current Park Patrol into other Roseville parks and allow for increased volunteer options with the Park Patrol.

The Roseville Police Foundation has agreed to orchestrate the donation of a 2015 Cub Cadet Transporter with an approximate value of $8,000.

Roseville Police Foundation board members, Julie Wearn and Mike Bilski are scheduled to attend this meeting and make the donation.

POLICY OBJECTIVE

Allow the police department to accept the donation of the cart.

FINANCIAL IMPACTS

There is no initial cost to the city. Additional minor gasoline and maintenance costs are expected and will be within current budgetary limits.

STAFF RECOMMENDATION

Allow the police department to accept the donation from the Roseville Police Foundation.

REQUESTED COUNCIL ACTION

Request Council approval to accept the donation from the Roseville Police Foundation.

Prepared by: Rick Mathwig
Attachments: Picture of cart

Attachment A

Transporter 4

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Product Literature

Download Now

If you're looking for a vehicle to carry passengers and cargo, the Club Car Transporter 4 offers an ideal solution for any commercial application. It seats four comfortably, with a large, sturdy cargo bed that carries up to 300 pounds of gear and equipment.

We offer a wide range of factory configurations and options to ensure the vehicle you select will be perfectly equipped to meet your specific needs. All vehicles come with independent front suspension for a smooth ride, and a strong rib-enforced, all-aluminum frame and body for quality and protection.

REQUEST FOR COUNCIL ACTION

Date: 06/08/2015
Item No.: 8.a

Department Approval

City Manager Approval

Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	$1,238,251.98
77400-77666	$864,104.57
Total	$2,102,356.55

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director
Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
Printed: 6/2/2015 - 3:28 PM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/14/2015	Boulevard Landscaping	Operating Supplies	Ramy Turf Products	Pro Seeder	195.00
77438	05/07/2015	Boulevard Landscaping	Operating Supplies	Rehbeins Black Dirt	Black Dirt	343.00
77604	05/21/2015	Boulevard Landscaping	Operating Supplies	St. Paul Regional Water Services	Service Address: 1121 Larpenteur	54.75
77604	05/21/2015	Boulevard Landscaping	Operating Supplies	St. Paul Regional Water Services	Service Address: 1201 Larpenteur	54.75
77604	05/21/2015	Boulevard Landscaping	Operating Supplies	St. Paul Regional Water Services	Service Address: 1272 Larpenteur	54.75
0	05/20/2015	Boulevard Landscaping	Operating Supplies	Suburban Ace Hardware-CC	Saw Blade	17.99
0	05/20/2015	Boulevard Landscaping	Operating Supplies	Suburban Ace Hardware-CC	Woodcutter, Gloves	74.96
0	05/21/2015	Boulevard Landscaping	Operating Supplies	Tessman Seed Co - St. Paul	Seed	302.55
77665	05/28/2015	Boulevard Landscaping	Operating Supplies	Treecology	Preventative Fungicide	763.00
77453	05/07/2015	Boulevard Landscaping	Operating Supplies	Treecology	Fungicide Application	763.00
77610	05/21/2015	Boulevard Landscaping	Operating Supplies	Trugreen L.P.	2015 Blanket PO - Right-of-Way Wee	80.00
77610	05/21/2015	Boulevard Landscaping	Operating Supplies	Trugreen L.P.	2015 Blanket PO - Right-of-Way Wee	145.00
77610	05/21/2015	Boulevard Landscaping	Operating Supplies	Trugreen L.P.	2015 Blanket PO - Right-of-Way Wee	405.00
77619	05/21/2015	Boulevard Landscaping	Operating Supplies	Warning Lites of MN, Inc.	Barricades, Flashers, Cones	694.05
0	05/20/2015	Boulevard Landscaping	Operating Supplies	Warning Lites-CC	Traffic Control Seminar	119.85
					Operating Supplies Total:	4,067.65
					Fund Total:	4,067.65
77409	05/07/2015	Central Svcs Equip Revolving	Rental - Copier Machines	Crabtree Companies, Inc.	Copy Charges	3,486.35
77522	05/14/2015	Central Svcs Equip Revolving	Rental - Copier Machines	US Bank Equipment Finance	Copier Rental	2,722.09
					Rental - Copier Machines Total:	6,208.44
					Fund Total:	6,208.44
0	05/13/2015	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Federal Incc	6.94
0	05/26/2015	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Federal Incc	6.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Federal Income Tax Total:	13.88
0	05/13/2015	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	6.76
0	05/13/2015	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare E	1.58
0	05/26/2015	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	6.75
0	05/26/2015	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare E	1.58
					FICA Employee Ded. Total:	16.67
0	05/13/2015	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	6.76
0	05/13/2015	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare E	1.58
0	05/26/2015	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare E	1.58
0	05/26/2015	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	6.75
					FICA Employers Share Total:	16.67
0	05/13/2015	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00001.05.2015 Post Emplo	1.01
0	05/26/2015	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2015 Post Emplo	1.01
					MN State Retirement Total:	2.02
0	05/13/2015	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	6.53
0	05/26/2015	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	6.53
					PERA Employee Ded Total:	13.06
0	05/13/2015	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	6.53
0	05/13/2015	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera additio	1.01
0	05/26/2015	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	6.53
0	05/26/2015	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera additio	1.01
					PERA Employer Share Total:	15.08
77601	05/21/2015	Charitable Gambling	Professional Services - Bingo	Shidell & Mair	Midway Speedskating Bingo-April	2,075.22
77601	05/21/2015	Charitable Gambling	Professional Services - Bingo	Shidell & Mair	Youth Hockey Bingo-April	2,211.30
					Professional Services - Bingo Total:	4,286.52
0	05/13/2015	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.05.2015 State Incom	3.71
0	05/26/2015	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2015 State Incom	3.71

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				State Income Tax Total:		7.42
				Fund Total:		4,371.32
77545	05/21/2015	Community Development	Building Permits	Craftmasters Remodeling	Building Permit Refund	80.04
77414	05/07/2015	Community Development	Building Permits	Wayne Guerrino	Building Permit Refund	238.92
				Building Permits Total:		318.96
77545	05/21/2015	Community Development	Building Surcharge	Craftmasters Remodeling	Building Permit Refund	1.05
77583	05/21/2015	Community Development	Building Surcharge	Mn Dept of Labor & Industry	Building Permit Surcharges	2,813.56
				Building Surcharge Total:		2,814.61
0	05/06/2015	Community Development	Credit Card Fees	US Bank-Non Bank	March Terminal Charges	1,211.29
				Credit Card Fees Total:		1,211.29
0	05/21/2015	Community Development	Electrical Inspections	Tokle Inspections, Inc.	Electrical Inspections	4,526.32
				Electrical Inspections Total:		4,526.32
77594	05/21/2015	Community Development	Electrical Permits	Ron Heins Electric	Electrical Permit Refund	56.00
77603	05/21/2015	Community Development	Electrical Permits	St. Croix Electric	Electrical Permit Refund	84.00
				Electrical Permits Total:		140.00
0	05/13/2015	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Federal Inco	4,117.63
0	05/26/2015	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Federal Inco	4,184.45
				Federal Income Tax Total:		8,302.08
0	05/13/2015	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare Ei	467.68
0	05/13/2015	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	1,999.74
0	05/26/2015	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	2,011.26
0	05/26/2015	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare Ei	470.37
				FICA Employee Ded. Total:		4,949.05

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/13/2015	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare E	467.68
0	05/13/2015	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	1,999.74
0	05/26/2015	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	2,011.26
0	05/26/2015	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare E	470.37
					FICA Employers Share Total:	4,949.05
77484	05/14/2015	Community Development	HRA Employer	ING ReliaStar	PR Batch 00001.05.2015 HRA Emplo	370.00
					HRA Employer Total:	370.00
77501	05/14/2015	Community Development	HSA Employee	Premier Bank	PR Batch 00001.05.2015 HSA Empl	153.84
77658	05/28/2015	Community Development	HSA Employee	Premier Bank	PR Batch 00002.05.2015 HSA Empl	149.98
					HSA Employee Total:	303.82
77501	05/14/2015	Community Development	HSA Employer	Premier Bank	PR Batch 00001.05.2015 HSA Emplo	465.00
					HSA Employer Total:	465.00
0	05/14/2015	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.05.2015 ICMA Defe	587.51
0	05/28/2015	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.05.2015 ICMA Defe	623.01
					ICMA Def Comp Total:	1,210.52
77663	05/28/2015	Community Development	Life Ins. Employee	Standard Insurance Company	Life Insurance Policy 00 134766 0001	231.30
					Life Ins. Employee Total:	231.30
77663	05/28/2015	Community Development	Life Ins. Employer	Standard Insurance Company	Life Insurance Policy 00 134766 0001	88.90
					Life Ins. Employer Total:	88.90
77663	05/28/2015	Community Development	Long Term Disability	Standard Insurance Company	Life Insurance Policy 00 134766 0001	198.60
					Long Term Disability Total:	198.60
77653	05/28/2015	Community Development	Medical Ins Employee	NJPA	Health Insurance Premium-May 2015	379.74
					Medical Ins Employee Total:	379.74

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
77653	05/28/2015	Community Development	Medical Ins Employer	NJPA	Health Insurance Premium-May 2015	3,528.43
					Medical Ins Employer Total:	3,528.43
77583	05/21/2015	Community Development	Miscellaneous Revenue	Mn Dept of Labor & Industry	Building Permit Surcharges-Retentior	-56.24
					Miscellaneous Revenue Total:	-56.24
0	05/13/2015	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.05.2015 Post Emplo	291.84
0	05/26/2015	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2015 Post Emplo	293.37
					MN State Retirement Total:	585.21
0	05/13/2015	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.05.2015 MNDCP De	720.00
0	05/26/2015	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2015 MNDCP De	720.00
					MNDCP Def Comp Total:	1,440.00
0	05/21/2015	Community Development	Office Supplies	Innovative Office Solutions	Office Supplies	269.58
0	05/14/2015	Community Development	Office Supplies	Jane Reilly	Supplies Reimbursement	27.40
					Office Supplies Total:	296.98
0	05/20/2015	Community Development	Operating Supplies	Jimmy John's Sandwiches- CC	Sandwiches	91.16
					Operating Supplies Total:	91.16
0	05/13/2015	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	1,875.61
0	05/26/2015	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	1,885.62
					PERA Employee Ded Total:	3,761.23
0	05/13/2015	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	1,875.61
0	05/13/2015	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera additio	288.56
0	05/26/2015	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	1,885.62
0	05/26/2015	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera additio	290.09
					PERA Employer Share Total:	4,339.88
77465	05/14/2015	Community Development	Professional Services	Business Data Record Services	Yearly Permit Plans Scanning	28.46
77632	05/28/2015	Community Development	Professional Services	Business Data Record Services	Permit Scanning	1,693.03

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
77553	05/21/2015	Community Development	Professional Services	Ehlers & Associates, Inc.	GMHC Review, Analysis	210.00
0	05/21/2015	Community Development	Professional Services	Erickson, Bell, Beckman & Quinn I	Legal Services-Dale St. Fire Station F	832.50
0	05/20/2015	Community Development	Professional Services	FormSite.com-CC	Rental Registration, Home & Garden	24.98
77485	05/14/2015	Community Development	Professional Services	Jeane Thorne Inc	Administrative Support	384.96
77485	05/14/2015	Community Development	Professional Services	Jeane Thorne Inc	Administrative Support	962.40
77646	05/28/2015	Community Development	Professional Services	Jeane Thorne Inc	Administrative Support	751.88
77570	05/21/2015	Community Development	Professional Services	Kennedy & Graven, Chartered	Dale Fire Station Redevelopment Ser	2,209.75
77422	05/07/2015	Community Development	Professional Services	Lillie Suburban Newspaper Inc	Notices Acct: 000262	27.59
77516	05/14/2015	Community Development	Professional Services	Sheila Stowell	Planning Commission Meeting Minut	168.75
77516	05/14/2015	Community Development	Professional Services	Sheila Stowell	Mileage Reimbursement	5.00
77616	05/21/2015	Community Development	Professional Services	Verizon Wireless	Cell Phones	35.07
77618	05/21/2015	Community Development	Professional Services	Vieau Associates, Inc.	Phase I Environmental Site Assessme	1,500.00
					Professional Services Total:	8,834.37
0	05/13/2015	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.05.2015 State Incom	1,586.79
0	05/26/2015	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2015 State Incom	1,611.57
					State Income Tax Total:	3,198.36
77445	05/07/2015	Community Development	Telephone	Sprint	Cell Phones	5.30
77451	05/07/2015	Community Development	Telephone	T Mobile	Cell Phones-Acct: 876644423	32.79
					Telephone Total:	38.09
0	05/14/2015	Community Development	Transportation	Thomas Paschke	Mileage Reimbursement	150.08
					Transportation Total:	150.08
					Fund Total:	56,666.79
77627	05/28/2015	Contracted Engineering Svcs	Deposits	AutoZone, Inc.	Escrow Return	3,000.00
					Deposits Total:	3,000.00
0	05/13/2015	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Federal Incc	519.13
0	05/26/2015	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Federal Incc	519.13
					Federal Income Tax Total:	1,038.26

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/13/2015	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	206.78
0	05/13/2015	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare E	48.36
0	05/26/2015	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	206.78
0	05/26/2015	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare E	48.36
					FICA Employee Ded. Total:	510.28
0	05/13/2015	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare E	48.36
0	05/13/2015	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	206.78
0	05/26/2015	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	206.78
0	05/26/2015	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare E	48.36
					FICA Employers Share Total:	510.28
77501	05/14/2015	Contracted Engineering Svcs	HSA Employee	Premier Bank	PR Batch 00001.05.2015 HSA Empl	20.00
77658	05/28/2015	Contracted Engineering Svcs	HSA Employee	Premier Bank	PR Batch 00002.05.2015 HSA Empl	20.00
					HSA Employee Total:	40.00
77501	05/14/2015	Contracted Engineering Svcs	HSA Employer	Premier Bank	PR Batch 00001.05.2015 HSA Emplo	200.00
					HSA Employer Total:	200.00
77663	05/28/2015	Contracted Engineering Svcs	Life Ins. Employer	Standard Insurance Company	Life Insurance Policy 00 134766 000	8.08
					Life Ins. Employer Total:	8.08
77663	05/28/2015	Contracted Engineering Svcs	Long Term Disability	Standard Insurance Company	Life Insurance Policy 00 134766 000	19.68
					Long Term Disability Total:	19.68
77653	05/28/2015	Contracted Engineering Svcs	Medical Ins Employer	NJPA	Health Insurance Premium-May 2015	367.17
					Medical Ins Employer Total:	367.17
77598	05/21/2015	Contracted Engineering Svcs	Memberships & Subscriptions	Rowekamp Associates	Rowemap Maintenance & Support	964.12
					Memberships & Subscriptions Total:	964.12
0	05/13/2015	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00001.05.2015 Post Emplo	33.14
0	05/26/2015	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2015 Post Emplo	33.14

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					MN State Retirement Total:	66.28
0	05/13/2015	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	215.38
0	05/26/2015	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	215.38
					PERA Employee Ded Total:	430.76
0	05/13/2015	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera additio	33.14
0	05/13/2015	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	215.38
0	05/26/2015	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	215.38
0	05/26/2015	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera additio	33.14
					PERA Employer Share Total:	497.04
0	05/13/2015	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.05.2015 State Incom	175.62
0	05/26/2015	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2015 State Incom	175.62
					State Income Tax Total:	351.24
					Fund Total:	8,003.19
0	05/20/2015	East Metro SWAT	Operating Supplies	Holiday Inn-CC	Conference Lodging	265.00
					Operating Supplies Total:	265.00
					Fund Total:	265.00
0	05/06/2015	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-Non Bank	March Sales/Use Tax	97.18
					209000 - Sales Tax Payable Total:	97.18
0	05/21/2015	General Fund	211402 - Flex Spending Health	[redacted]	Flexible Benefit Reimbursement	395.07
0	05/21/2015	General Fund	211402 - Flex Spending Health	[redacted]	Flexible Benefit Reimbursement	234.68
0	05/21/2015	General Fund	211402 - Flex Spending Health	[redacted]	Flexible Benefit Reimbursement	614.12
0	05/21/2015	General Fund	211402 - Flex Spending Health	[redacted]	Flexible Benefit Reimbursement	488.73
					211402 - Flex Spending Health Total:	1,732.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/28/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	387.14
0	05/07/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	278.79
0	05/07/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	384.62
0	05/21/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	170.00
0	05/07/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	170.00
0	05/28/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	526.32
0	05/14/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	230.76
0	05/21/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	192.31
					211403 - Flex Spend Day Care Total:	2,339.94
77422	05/07/2015	General Fund	Advertising	Lillie Suburban Newspaper Inc	Notices Acct: 000262	27.59
					Advertising Total:	27.59
0	05/14/2015	General Fund	Capital Outlay	Federal Signal Corporation	Rotating Siren	11,185.00
					Capital Outlay Total:	11,185.00
77623	05/28/2015	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	52.95
77614	05/21/2015	General Fund	Clothing	Uniforms Unlimited, Inc.	Payments for all Credits & Invoices T	98.90
77666	05/28/2015	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	1,380.00
77666	05/28/2015	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	49.95
					Clothing Total:	1,581.80
77630	05/28/2015	General Fund	Conferences	BCA/Criminal Justice Training & E	Death Investigation Conference-Bake	150.00
77630	05/28/2015	General Fund	Conferences	BCA/Criminal Justice Training & E	Death Investigation Conference-Engh	150.00
0	05/20/2015	General Fund	Conferences	Craguns Lodge - CC	Conference Lodging	72.14
0	05/20/2015	General Fund	Conferences	Craguns Lodge - CC	Conference Lodging	125.00
0	05/20/2015	General Fund	Conferences	Holiday Inn-CC	Conference Lodging	528.46
0	05/20/2015	General Fund	Conferences	MN Office of Justice-CC	Conference Registration-Pitzl	150.00
					Conferences Total:	1,175.60
77564	05/21/2015	General Fund	Const. Operating Supplies	Hardwood Creek Lumber, Inc.	Hubs, Stakes, Laths	949.00
77488	05/14/2015	General Fund	Const. Operating Supplies	Locators & Supplies, Inc	Safety Vests	127.30
77589	05/21/2015	General Fund	Const. Operating Supplies	Northwest Lasers, Inc.	Magnetic Locator, Measuring Wheel	860.00
					Const. Operating Supplies Total:	1,936.30
77528	05/21/2015	General Fund	Contract Maint - Vehicles	Abra Auto Body	Bumper Repair	956.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
77463	05/14/2015	General Fund	Contract Maint - Vehicles	Blaine Brothers	Lighting System Repair	284.82
77548	05/21/2015	General Fund	Contract Maint - Vehicles	Diversified Inspections, Inc.	Annual Fire Dept. Safety Inspection	1,372.55
0	05/07/2015	General Fund	Contract Maint - Vehicles	Midway Ford Co	2015 Blanket PO for Vehicle Repairs	502.40
0	05/28/2015	General Fund	Contract Maint - Vehicles	Mister Car Wash	Vehicle Washes	82.69
77504	05/14/2015	General Fund	Contract Maint - Vehicles	Red Power Diesel Service	Handle Bars, Brackets	192.87
77509	05/14/2015	General Fund	Contract Maint - Vehicles	Rosenbauer Minnesota, LLC	Foampro Head	2,238.00
77510	05/14/2015	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	2015 Blanket PO for Vehicle Repairs	169.95
77439	05/07/2015	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	2015 Blanket PO for Vehicle Repairs	34.95
					Contract Maint - Vehicles Total:	5,835.03
0	05/21/2015	General Fund	Contract Maint. - City Hall	Collins Electrical Construction Co.	Ballast, Lamp Replacement	481.15
77547	05/21/2015	General Fund	Contract Maint. - City Hall	Cummins NPower LLC	Generator Repair	215.40
77648	05/28/2015	General Fund	Contract Maint. - City Hall	Linn Building Maintenance	General Cleaning-May 2015	3,249.18
77578	05/21/2015	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facility Management	49.76
77578	05/21/2015	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facility Management	194.38
0	05/21/2015	General Fund	Contract Maint. - City Hall	S.O.S. Drain & Sewer Cleaning	High Pressure Water Jetting	343.75
77600	05/21/2015	General Fund	Contract Maint. - City Hall	Schindler Elevator Corporation	Quarterly Billing	1,336.02
77610	05/21/2015	General Fund	Contract Maint. - City Hall	Trugreen L.P.	Grounds Maintenance/Weed Control (	257.00
77610	05/21/2015	General Fund	Contract Maint. - City Hall	Trugreen L.P.	Grounds Maintenance/Weed Control (	94.00
77610	05/21/2015	General Fund	Contract Maint. - City Hall	Trugreen L.P.	Grounds Maintenance/Weed Control (	70.00
					Contract Maint. - City Hall Total:	6,290.64
77648	05/28/2015	General Fund	Contract Maint. - City Garage	Linn Building Maintenance	General Cleaning-May 2015	917.63
77578	05/21/2015	General Fund	Contract Maint. - City Garage	McGough Facility Management, LI	Facility Management	49.75
77578	05/21/2015	General Fund	Contract Maint. - City Garage	McGough Facility Management, LI	Facility Management	194.37
77590	05/21/2015	General Fund	Contract Maint. - City Garage	Overhead Door Co of the Northlanc	Door Repair	825.10
77590	05/21/2015	General Fund	Contract Maint. - City Garage	Overhead Door Co of the Northlanc	Door Repair	342.95
					Contract Maint. - City Garage Total:	2,329.80
77526	05/21/2015	General Fund	Contract Maintenance	3SI Security Systems, Inc.	GPS Tracking Annual Software Main	204.00
0	05/28/2015	General Fund	Contract Maintenance	Adam's Pest Control Inc	Fire Station Service	200.00
77529	05/21/2015	General Fund	Contract Maintenance	Allina Health System, Inc.	Medical Directors Package-2nd Quart	328.13
77403	05/07/2015	General Fund	Contract Maintenance	Brightview Window Cleaning, Inc.	Window Cleaning	1,449.00
0	05/21/2015	General Fund	Contract Maintenance	City of St. Paul	Radio Maintenance	355.50
77543	05/21/2015	General Fund	Contract Maintenance	Comcast	Cable TV	203.60
77643	05/28/2015	General Fund	Contract Maintenance	Hugo's Tree Care	Tree Removal	650.00
77572	05/21/2015	General Fund	Contract Maintenance	Language Line Services	Interpreter Service	21.93
0	05/14/2015	General Fund	Contract Maintenance	Life Safety Systems	Annual Monitoring Charge	325.00
77648	05/28/2015	General Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-May 2015	563.90
0	05/28/2015	General Fund	Contract Maintenance	Mister Car Wash	Vehicle Washes	5.61

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
77513	05/14/2015	General Fund	Contract Maintenance	Sir-Lines-A-Lot	Qty 59,000 LF: 2015 Centerline Stre	4,189.00
77513	05/14/2015	General Fund	Contract Maintenance	Sir-Lines-A-Lot	Qty 59,000 LF: 2015 Centerline Stre	5,476.59
0	05/21/2015	General Fund	Contract Maintenance	T. A. Schifsky & Sons, Inc.	Modified Asphalt	474.24
77457	05/07/2015	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	365.36
					Contract Maintenance Total:	14,811.86
77489	05/14/2015	General Fund	Contract Maintenence	LPD Electric, Inc.	LED Driver Installation	6,597.00
					Contract Maintenence Total:	6,597.00
77653	05/28/2015	General Fund	Employer Insurance	NJPA	Health Insurance Premium-May 2015	901.64
77653	05/28/2015	General Fund	Employer Insurance	NJPA	Health Insurance Premium-May 2015	921.64
					Employer Insurance Total:	1,823.28
0	05/13/2015	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Federal Inc	31,973.18
0	05/26/2015	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Federal Inc	32,293.02
					Federal Income Tax Total:	64,266.20
0	05/13/2015	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare E	4,025.34
0	05/13/2015	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	6,559.02
0	05/26/2015	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare E	4,127.48
0	05/26/2015	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	7,076.60
					FICA Employee Ded. Total:	21,788.44
0	05/13/2015	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	6,559.02
0	05/13/2015	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare E	4,025.34
0	05/26/2015	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	7,076.60
0	05/26/2015	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare E	4,127.48
					FICA Employers Share Total:	21,788.44
77484	05/14/2015	General Fund	HRA Employer	ING ReliaStar	PR Batch 00001.05.2015 HRA Emplo	4,248.04
					HRA Employer Total:	4,248.04
77501	05/14/2015	General Fund	HSA Employee	Premier Bank	PR Batch 00001.05.2015 HSA Emplo	1,937.62
77658	05/28/2015	General Fund	HSA Employee	Premier Bank	PR Batch 00002.05.2015 HSA Emplo	1,950.52

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				HSA Employee Total:		3,888.14
77501	05/14/2015	General Fund	HSA Employer	Premier Bank	PR Batch 00001.05.2015 HSA Emplo	7,063.48
				HSA Employer Total:		7,063.48
0	05/14/2015	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00001.05.2015 ICMA Defe	3,050.49
0	05/28/2015	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00002.05.2015 ICMA Defe	3,155.78
				ICMA Def Comp Total:		6,206.27
77663	05/28/2015	General Fund	Life Ins. Employee	Standard Insurance Company	Life Insurance Policy 00 134766 000	12.96
77663	05/28/2015	General Fund	Life Ins. Employee	Standard Insurance Company	Life Insurance Policy 00 134766 000	1,741.75
				Life Ins. Employee Total:		1,754.71
77663	05/28/2015	General Fund	Life Ins. Employer	Standard Insurance Company	Life Insurance Policy 00 134766 000	754.00
				Life Ins. Employer Total:		754.00
77663	05/28/2015	General Fund	Long Term Disability	Standard Insurance Company	Life Insurance Policy 00 134766 000	1,362.63
				Long Term Disability Total:		1,362.63
77653	05/28/2015	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium-May 2015	7,357.39
77653	05/28/2015	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium-May 2015	6,249.76
				Medical Ins Employee Total:		13,607.15
77653	05/28/2015	General Fund	Medical Ins Employer	NJPA	Health Insurance Premium-May 2015	41,882.61
				Medical Ins Employer Total:		41,882.61
77638	05/28/2015	General Fund	Medical Services	FirstLab	Drug Screenings	390.00
				Medical Services Total:		390.00
77651	05/28/2015	General Fund	Memberships & Subscriptions	MN Board Peace Ofc Stds & Trng	Peace Officer License-M. Sisterman	90.00
77497	05/14/2015	General Fund	Memberships & Subscriptions	North Suburban Gavel Assn	Membership Dues-Community Engag	15.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Memberships & Subscriptions Total:		105.00
0	05/14/2015	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00001.05.2015 Minnesota I	280.73
0	05/28/2015	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.05.2015 Minnesota I	498.16
				Minnesota Benefit Ded Total:		778.89
0	05/20/2015	General Fund	Miscellaneous	Brueggers Bagels- CC	Staff Strategic Planning Supplies	18.20
0	05/20/2015	General Fund	Miscellaneous	Jimmy John's Sandwiches- CC	Rapp Peer Group Supplies	72.26
77428	05/07/2015	General Fund	Miscellaneous	MN Dept of Revenue	Sales/Use Tax Audit	689.90
77428	05/07/2015	General Fund	Miscellaneous	MN Dept of Revenue	Sales/Use Tax Audit	4,495.37
				Miscellaneous Total:		5,275.73
0	05/13/2015	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.05.2015 Post Emp H	46,214.30
0	05/13/2015	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.05.2015 Post Emplo	2,827.54
0	05/26/2015	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2015 Post Emplo	2,798.46
				MN State Retirement Total:		51,840.30
0	05/13/2015	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.05.2015 MNDCP De	6,535.05
0	05/26/2015	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2015 MNDCP De	31.60
0	05/26/2015	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2015 MNDCP De	7,137.71
				MNDCP Def Comp Total:		13,704.36
0	05/21/2015	General Fund	Motor Fuel	Mansfield Oil Company	2015 Blanket PO for Fuel. 20154 Sta	10,634.84
0	05/21/2015	General Fund	Motor Fuel	Mansfield Oil Company	2015 Blanket PO for Fuel. 20154 Sta	11,317.67
0	05/06/2015	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	March Fuel Tax	247.38
				Motor Fuel Total:		22,199.89
77636	05/28/2015	General Fund	Non Business Licenses - Pawn	City of Minneapolis Receivables	Pawn Transactions	1,591.20
				Non Business Licenses - Pawn Total:		1,591.20
77483	05/14/2015	General Fund	Office Supplies	Impressive Print	Business Cards	35.00
0	05/21/2015	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	65.18
0	05/21/2015	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	439.27
77430	05/07/2015	General Fund	Office Supplies	National Awards & Fine Gifts	Badges	18.64

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/20/2015	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	51.39
0	05/20/2015	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	3.80
					Office Supplies Total:	613.28
0	05/20/2015	General Fund	Op Supplies - City Hall	Batteries Plus-CC	Batteries	18.77
					Op Supplies - City Hall Total:	18.77
0	05/21/2015	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	518.73
0	05/20/2015	General Fund	Operating Supplies	Byerly's- CC	Coffee Supplies	76.97
0	05/20/2015	General Fund	Operating Supplies	Caribou Coffee- CC	Coffee With A Cop	29.97
77405	05/07/2015	General Fund	Operating Supplies	CES Imaging	Core 20LB Bond	14.95
0	05/21/2015	General Fund	Operating Supplies	City of St. Paul	Paper	422.50
0	05/21/2015	General Fund	Operating Supplies	City of St. Paul	Paper	422.50
0	05/21/2015	General Fund	Operating Supplies	City of St. Paul	Paper	679.05
77411	05/07/2015	General Fund	Operating Supplies	Davis Lock & Safe Inc	Keys	383.00
0	05/20/2015	General Fund	Operating Supplies	Evident Inc-CC	Crime Scene Supplies	73.50
0	05/28/2015	General Fund	Operating Supplies	Fastenal Company Inc.	Shovel	12.00
0	05/20/2015	General Fund	Operating Supplies	Fed Ex Kinko's-CC	Ground Shipping	16.62
0	05/20/2015	General Fund	Operating Supplies	Gopher Plumbing-CC	Solenoid Assembly	172.14
77493	05/14/2015	General Fund	Operating Supplies	Martin Marietta Materials Inc	1/4 W Chip	593.88
77649	05/28/2015	General Fund	Operating Supplies	Martin Marietta Materials Inc	1/4 W Chip	593.15
0	05/20/2015	General Fund	Operating Supplies	Menards-CC	Hooks	61.90
0	05/28/2015	General Fund	Operating Supplies	MES, Inc.	Uniform Repair	14.61
0	05/20/2015	General Fund	Operating Supplies	Papa John's-CC	NYFS Basketball Supplies	153.51
77436	05/07/2015	General Fund	Operating Supplies	Precise MRM, LLC	Pooled Data	128.14
77659	05/28/2015	General Fund	Operating Supplies	RCM Equipment Company, LLC	Plastic Spacers	85.64
77503	05/14/2015	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	735.54
77660	05/28/2015	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	673.75
77437	05/07/2015	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	783.38
0	05/20/2015	General Fund	Operating Supplies	S & T Office Products-CC	Office Supplies	33.52
0	05/20/2015	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Fasteners	9.00
0	05/20/2015	General Fund	Operating Supplies	Target- CC	Cleaning Supplies	107.24
0	05/20/2015	General Fund	Operating Supplies	Target- CC	Supplies	28.89
0	05/20/2015	General Fund	Operating Supplies	Target- CC	No Receipt-Yunke	148.72
77613	05/21/2015	General Fund	Operating Supplies	Ultimate Safety Concepts, Inc.	Cal Gas	241.09
0	05/28/2015	General Fund	Operating Supplies	Viking Industrial Center	Mesh Vests	109.50
77619	05/21/2015	General Fund	Operating Supplies	Warning Lites of MN, Inc.	Barricades, Flashers, Cones	694.05
					Operating Supplies Total:	8,017.44
0	05/13/2015	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	25,459.22

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/26/2015	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	25,040.23
					PERA Employee Ded Total:	50,499.45
0	05/13/2015	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera additio	929.21
0	05/13/2015	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	35,168.97
0	05/26/2015	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera additio	927.91
0	05/26/2015	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	34,510.70
					PERA Employer Share Total:	71,536.79
0	05/28/2015	General Fund	PERA Life Ins. Ded.	NCPERS Life Ins#7258500	PR Batch 00002.05.2015 PERA Life	32.00
					PERA Life Ins. Ded. Total:	32.00
0	05/20/2015	General Fund	Police Explorer Program	Mn Law Enforcement-CC	Explorer Conference Registration	1,892.00
					Police Explorer Program Total:	1,892.00
77657	05/28/2015	General Fund	Postage	Postmaster	Permit 2437000-Acct: 2437	220.00
					Postage Total:	220.00
0	05/28/2015	General Fund	Professional Services	Alternative Business Furniture, Inc.	Workspace Reorganization	997.20
0	05/14/2015	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	General Civil Matters	15,631.00
0	05/07/2015	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	Prosectution Services	12,803.00
77413	05/07/2015	General Fund	Professional Services	Goodpointe Technology, Inc. (c/o Z	Pavement Management Analysis	2,720.00
77562	05/21/2015	General Fund	Professional Services	Hands On Twin Cities	Service Enterprise SED Fee	600.00
77647	05/28/2015	General Fund	Professional Services	KDV, ltd	2014 Financial Audit	8,600.00
77571	05/21/2015	General Fund	Professional Services	Korn Ferry Leadership Consulting (	Sergent Promotion	1,600.00
77573	05/21/2015	General Fund	Professional Services	LexisNexis Risk Data Mgmt, Inc.	Commitment Balance	50.00
77575	05/21/2015	General Fund	Professional Services	Martin McAllister, Inc.	Public Safety Assessment-M. Sisterm	450.00
77578	05/21/2015	General Fund	Professional Services	McGough Facility Management, LI	Facility Management	73.82
77494	05/14/2015	General Fund	Professional Services	Metropolitan Courier Corp.	Courier Service-April 2015	723.00
77587	05/21/2015	General Fund	Professional Services	Multicare Associates	Employment Screening-H. Vang	389.00
77605	05/21/2015	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	325.00
77605	05/21/2015	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	5.00
77448	05/07/2015	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	337.50
77448	05/07/2015	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	5.00
77607	05/21/2015	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Finance Commission Meeting Minute	222.00
77452	05/07/2015	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Community Engagement Meeting Mi	274.85
77452	05/07/2015	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Finance Commission Meeting Minute	228.58

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
77452	05/07/2015	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Human Rights Commission Meeting 1	189.00
77608	05/21/2015	General Fund	Professional Services	Trans Union, LLC	Credit Report-Balance Due	5.55
77608	05/21/2015	General Fund	Professional Services	Trans Union, LLC	Credit Report	16.65
77609	05/21/2015	General Fund	Professional Services	TransUnion Risk and Alternative	Person Searches	28.50
77611	05/21/2015	General Fund	Professional Services	Twin Cities Transport & Recove	Twoing Service	85.00
					Professional Services Total:	46,359.65
0	05/20/2015	General Fund	Recognition Program	Byerly's- CC	Sheet Cake	67.99
					Recognition Program Total:	67.99
0	05/13/2015	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.05.2015 State Incom	12,582.31
0	05/26/2015	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2015 State Incom	12,719.42
					State Income Tax Total:	25,301.73
77544	05/21/2015	General Fund	Street Patching	Coppin Sewer and Water	Street Patching Fee Refund	650.00
					Street Patching Total:	650.00
77445	05/07/2015	General Fund	Telephone	Sprint	Cell Phones	0.93
77445	05/07/2015	General Fund	Telephone	Sprint	Cell Phones	1.58
77664	05/28/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 771707201	153.78
77451	05/07/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	51.33
77451	05/07/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	601.15
77451	05/07/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	306.00
77451	05/07/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	506.35
77616	05/21/2015	General Fund	Telephone	Verizon Wireless	Cell Phones	805.47
77616	05/21/2015	General Fund	Telephone	Verizon Wireless	Cell Phones	454.44
77616	05/21/2015	General Fund	Telephone	Verizon Wireless	Cell Phones	70.23
					Telephone Total:	2,951.26
77625	05/28/2015	General Fund	Training	ATOM	Advanced Hostage Negotiation-Reski	375.00
77630	05/28/2015	General Fund	Training	BCA/Criminal Justice Training & E	Forensic DNA Class-Baker	120.00
77630	05/28/2015	General Fund	Training	BCA/Criminal Justice Training & E	Leadership Course-Arneson	995.00
0	05/20/2015	General Fund	Training	Byerly's- CC	Sheet Cake	40.99
77633	05/28/2015	General Fund	Training	Calibre Press, Inc.	Utimate FTO Training-Parkos, Pitzl, I	747.00
0	05/07/2015	General Fund	Training	City of St. Paul	Training Center Use	794.00
0	05/28/2015	General Fund	Training	Amy Cuddihy	Training Supplies Reimbursement	36.17
77565	05/21/2015	General Fund	Training	Hennepin Technical College	Car Fire-Contract #15330	1,525.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/20/2015	General Fund	Training	Intl Society of Fire Instructors-CC	Modern Fire Attacks Training	95.00
77576	05/21/2015	General Fund	Training	MASA Consulting, Inc.	Mental Health Training	1,800.00
0	05/20/2015	General Fund	Training	Mavericks-CC	Use of Force Training Lunch	59.51
77661	05/28/2015	General Fund	Training	S.T. Action Pro, Inc.	Action Trainers, Ammunition	116.60
0	05/20/2015	General Fund	Training	St. Paul Public Works-CC	Parking	2.00
77611	05/21/2015	General Fund	Training	Twin Cities Transport & Recove	Twoing Service	100.00
					Training Total:	6,806.27
0	05/28/2015	General Fund	Tuition Reimbursement	Joe Adams	Tuition Reimbursement	1,500.00
0	05/21/2015	General Fund	Tuition Reimbursement	Dennis Kim	Tuition Reimbursement	1,245.00
0	05/07/2015	General Fund	Tuition Reimbursement	Marc Schultz	Tuition Reimbursement	1,197.00
					Tuition Reimbursement Total:	3,942.00
0	05/14/2015	General Fund	Union Dues Deduction	LELS	PR Batch 00001.05.2015 Lels Union	1,759.99
77487	05/14/2015	General Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.05.2015 IOUE Unio	165.00
0	05/14/2015	General Fund	Union Dues Deduction	MN Teamsters #320	PR Batch 00001.05.2015 Local 320 U	368.35
					Union Dues Deduction Total:	2,293.34
0	05/21/2015	General Fund	Utilities	Xcel Energy	Civil Defense	60.97
0	05/21/2015	General Fund	Utilities	Xcel Energy	Street Lights	12,290.47
0	05/07/2015	General Fund	Utilities	Xcel Energy	New Fire Station	2,386.80
0	05/07/2015	General Fund	Utilities	Xcel Energy	Traffic Signal & Street Light	3,044.93
0	05/07/2015	General Fund	Utilities	Xcel Energy	Street Lights	50.42
0	05/07/2015	General Fund	Utilities	Xcel Energy	Street Lights	27.46
					Utilities Total:	17,861.05
0	05/21/2015	General Fund	Utilities - City Garage	Xcel Energy	Garage/PW Building	2,521.06
					Utilities - City Garage Total:	2,521.06
0	05/21/2015	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	5,485.68
					Utilities - City Hall Total:	5,485.68
0	05/07/2015	General Fund	Utilities - Old City Hall	Xcel Energy	Historical Society	247.36
0	05/07/2015	General Fund	Utilities - Old City Hall	Xcel Energy	Fire Stations	856.48

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Utilities - Old City Hall Total:		1,103.84
0	05/20/2015	General Fund	Vehicle Supplies	Amazon.com- CC	Membership Dues	99.00
77629	05/28/2015	General Fund	Vehicle Supplies	Batteries Plus Bulbs	Batteries	237.60
0	05/07/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	211.00
0	05/07/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	356.04
0	05/14/2015	General Fund	Vehicle Supplies	Goodin Corp.	Cut Pipe	23.72
0	05/14/2015	General Fund	Vehicle Supplies	Larson Companies	Filters	85.80
0	05/14/2015	General Fund	Vehicle Supplies	Larson Companies	Filters	19.35
0	05/28/2015	General Fund	Vehicle Supplies	MacQueen Equipment	Cable, Rooter	265.22
77496	05/14/2015	General Fund	Vehicle Supplies	Minnesota Equipment	Sensor Speed	299.47
0	05/20/2015	General Fund	Vehicle Supplies	PTS Tool Supply-CC	Shop Tools	69.00
0	05/07/2015	General Fund	Vehicle Supplies	Rigid Hitch Incorporated	2015 Blanket PO for Vehicle Repair F	99.79
77518	05/14/2015	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2015 Blanket PO for Vehicle Repair F	416.24
77518	05/14/2015	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2015 Blanket PO for Vehicle Repair F	497.20
77518	05/14/2015	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2015 Blanket PO for Vehicle Repair F	355.58
0	05/20/2015	General Fund	Vehicle Supplies	Tousley Ford-CC	Universal Joint	111.08
				Vehicle Supplies Total:		3,146.09
				Fund Total:		593,578.79
77656	05/28/2015	General Fund Donations	K-9 Supplies	Petco Animal Supplies, Inc.	K9 Supplies	104.97
77656	05/28/2015	General Fund Donations	K-9 Supplies	Petco Animal Supplies, Inc.	K9 Supplies	64.99
				K-9 Supplies Total:		169.96
				Fund Total:		169.96
0	05/07/2015	Golf Course	Contract Maintenance	Jimmys Johnnys, Inc	Toilet Rental	55.62
				Contract Maintenance Total:		55.62
0	05/06/2015	Golf Course	Credit Card Fees	US Bank-Non Bank	March Terminal Charges	189.08
				Credit Card Fees Total:		189.08
0	05/13/2015	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Federal Inco	692.58

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/26/2015	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Federal Inco	1,786.88
					Federal Income Tax Total:	2,479.46
0	05/13/2015	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare Ei	111.18
0	05/13/2015	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	475.38
0	05/26/2015	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	827.87
0	05/26/2015	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare Ei	193.64
					FICA Employee Ded. Total:	1,608.07
0	05/13/2015	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare Ei	111.18
0	05/13/2015	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	475.38
0	05/26/2015	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare Ei	193.64
0	05/26/2015	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	827.87
					FICA Employers Share Total:	1,608.07
77484	05/14/2015	Golf Course	HRA Employer	ING ReliaStar	PR Batch 00001.05.2015 HRA Emplo	70.00
					HRA Employer Total:	70.00
77501	05/14/2015	Golf Course	HSA Employee	Premier Bank	PR Batch 00001.05.2015 HSA Empl	38.46
77658	05/28/2015	Golf Course	HSA Employee	Premier Bank	PR Batch 00002.05.2015 HSA Empl	37.64
					HSA Employee Total:	76.10
77501	05/14/2015	Golf Course	HSA Employer	Premier Bank	PR Batch 00001.05.2015 HSA Emplo	170.00
					HSA Employer Total:	170.00
0	05/14/2015	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00001.05.2015 ICMA Defe	50.00
0	05/28/2015	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00002.05.2015 ICMA Defe	48.94
					ICMA Def Comp Total:	98.94
77663	05/28/2015	Golf Course	Life Ins. Employee	Standard Insurance Company	Life Insurance Policy 00 134766 0001	73.48
					Life Ins. Employee Total:	73.48
77663	05/28/2015	Golf Course	Life Ins. Employer	Standard Insurance Company	Life Insurance Policy 00 134766 0001	8.08

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employer Total:	8.08
77663	05/28/2015	Golf Course	Long Term Disability	Standard Insurance Company	Life Insurance Policy 00 134766 0001	20.52
					Long Term Disability Total:	20.52
77653	05/28/2015	Golf Course	Medical Ins Employee	NJPA	Health Insurance Premium-May 2015	692.67
					Medical Ins Employee Total:	692.67
77653	05/28/2015	Golf Course	Medical Ins Employer	NJPA	Health Insurance Premium-May 2015	1,393.00
					Medical Ins Employer Total:	1,393.00
77426	05/07/2015	Golf Course	Memberships & Subscriptions	MGA, INC	2015 9 Holes Member Club Dues	90.00
					Memberships & Subscriptions Total:	90.00
77404	05/07/2015	Golf Course	Merchandise For Sale	Capitol Beverage Sales, LP	Beverages for Resale	123.55
77407	05/07/2015	Golf Course	Merchandise For Sale	Coca Cola Refreshments	Beverages for Resale	102.86
77407	05/07/2015	Golf Course	Merchandise For Sale	Coca Cola Refreshments	Beverages for Resale	250.46
0	05/21/2015	Golf Course	Merchandise For Sale	Hornungs Pro Golf Sales, Inc.	Golf Items for Resale	306.05
0	05/21/2015	Golf Course	Merchandise For Sale	Hornungs Pro Golf Sales, Inc.	Golf Items for Resale	77.95
77420	05/07/2015	Golf Course	Merchandise For Sale	J. J. Taylor Dist. of MN Inc.	Beverages for Resale	128.80
0	05/20/2015	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Concession Items for Resale	275.64
0	05/20/2015	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Fry Oil, Hot Dogs	59.60
77459	05/07/2015	Golf Course	Merchandise For Sale	Wilson Sporting Goods	Golf Supplies For Resale	43.02
					Merchandise For Sale Total:	1,367.93
0	05/13/2015	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00001.05.2015 Post Emplo	57.24
0	05/26/2015	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2015 Post Emplo	44.64
					MN State Retirement Total:	101.88
77540	05/21/2015	Golf Course	Operating Supplies	Central Power Distributors Inc	Toothed Blade	182.09
0	05/20/2015	Golf Course	Operating Supplies	Home Depot- CC	Cement	54.05
0	05/20/2015	Golf Course	Operating Supplies	Menards-CC	Plumbing Supplies	185.63
77592	05/21/2015	Golf Course	Operating Supplies	Reinders Inc.	Golf Course Supplies	375.07
77592	05/21/2015	Golf Course	Operating Supplies	Reinders Inc.	Golf Course Supplies	487.38

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
77592	05/21/2015	Golf Course	Operating Supplies	Reinders Inc.	Golf Course Supplies	422.37
0	05/20/2015	Golf Course	Operating Supplies	Restaurant Depot- CC	Paper Towels	28.00
					Operating Supplies Total:	1,734.59
0	05/13/2015	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	451.33
0	05/26/2015	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	386.16
					PERA Employee Ded Total:	837.49
0	05/13/2015	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	451.33
0	05/13/2015	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera additio	69.44
0	05/26/2015	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	386.16
0	05/26/2015	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera additio	59.41
					PERA Employer Share Total:	966.34
0	05/13/2015	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.05.2015 State Incom	325.15
0	05/26/2015	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2015 State Incom	692.86
					State Income Tax Total:	1,018.01
0	05/06/2015	Golf Course	State Sales Tax Payable	MN Dept of Revenue-Non Bank	March Sales/Use Tax	17.52
					State Sales Tax Payable Total:	17.52
77451	05/07/2015	Golf Course	Telephone	T Mobile	Cell Phones-Acct: 876644423	62.16
					Telephone Total:	62.16
77540	05/21/2015	Golf Course	Use Tax Payable	Central Power Distributors Inc	Sales/Use Tax	-11.71
0	05/06/2015	Golf Course	Use Tax Payable	MN Dept of Revenue-Non Bank	Marchl Sales/Use Tax	39.68
77592	05/21/2015	Golf Course	Use Tax Payable	Reinders Inc.	Sales/Use Tax	-24.13
77592	05/21/2015	Golf Course	Use Tax Payable	Reinders Inc.	Sales/Use Tax	-31.35
77592	05/21/2015	Golf Course	Use Tax Payable	Reinders Inc.	Sales/Use Tax	-27.17
0	05/21/2015	Golf Course	Use Tax Payable	Xcel Energy	Sales/Use Tax	-29.36
					Use Tax Payable Total:	-84.04
0	05/21/2015	Golf Course	Utilities	Xcel Energy	Golf Course	456.37

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Utilities Total:	456.37
					Fund Total:	15,111.34
77461	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	Mark Bakko	Energy Audit	60.00
77462	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	Dawn Bentley	Energy Audit	60.00
77468	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	Derek Dahle	Energy Audit	60.00
77471	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	Jane Engebretson	Energy Audit	60.00
77473	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	Hallie Finucane	Energy Audit	60.00
77474	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	Tiffany Forner	Energy Audit	60.00
77476	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	Ron George	Energy Audit	60.00
77478	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	Joel Gornick	EnergyAudit	60.00
77482	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	Amelie Hyams	Energy Audit	60.00
77486	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	Amy Klecker	Energy Audit	60.00
77490	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	David Lunde	Energy Audit	60.00
77491	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	Mary Madigan	Energy Audit	60.00
77492	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	Marissa Mandeville	Energy Audit	60.00
77498	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	Owen Orthmann	Energy Audit	60.00
77499	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	Thomas Pepin	Energy Audit	60.00
77500	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	Chris Peterson	Energy Audit	60.00
77506	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	Steven Rider	Energy Audit	60.00
77507	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	Richard Riemenschneider	Energy Audit	60.00
77515	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	Mark Sletner	Energy Audit Reimbursement	60.00
77521	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	Bruce Ueland	Energy Audit	60.00
77524	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	Andrea Wicevic	Energy Audit	60.00
77525	05/14/2015	Housing & Redevelopment Agency	Payment to Owners	Greg Zierhut	Energy Audit	60.00
					Payment to Owners Total:	1,320.00
0	05/20/2015	Housing & Redevelopment Agency	Professional Services	FormSite.com-CC	Rental Registration, Home & Garden	24.97
77516	05/14/2015	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	HRA Meeting Minutes	118.75
77516	05/14/2015	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	Mileage Reimbursement	5.00
77605	05/21/2015	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	HRA Meeting Minutes	131.25
77605	05/21/2015	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	Mileage Reimbursement	5.00
					Professional Services Total:	284.97
					Fund Total:	1,604.97

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
77539	05/21/2015	Information Technology	Computer Equipment	CDW Government, Inc.	Network Camera	1,696.17
77634	05/28/2015	Information Technology	Computer Equipment	CDW Government, Inc.	Tablets for Volunteer Leads	838.83
77566	05/21/2015	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Supplies	529.00
77642	05/28/2015	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Supplies	662.00
77415	05/07/2015	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Supplies	729.00
					Computer Equipment Total:	4,455.00
77410	05/07/2015	Information Technology	Contract Maintenance	Cyber Advisors, Inc.	T&M Agreement-Exchange Upgrade	6,740.00
					Contract Maintenance Total:	6,740.00
0	05/13/2015	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Federal Inco	3,670.95
0	05/26/2015	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Federal Inco	3,773.09
					Federal Income Tax Total:	7,444.04
0	05/13/2015	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare Ei	490.91
0	05/13/2015	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	2,099.06
0	05/26/2015	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare Ei	494.57
0	05/26/2015	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	2,114.74
					FICA Employee Ded. Total:	5,199.28
0	05/13/2015	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare Ei	490.91
0	05/13/2015	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	2,099.06
0	05/26/2015	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare Ei	494.57
0	05/26/2015	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	2,114.74
					FICA Employers Share Total:	5,199.28
77484	05/14/2015	Information Technology	HRA Employer	ING ReliaStar	PR Batch 00001.05.2015 HRA Emplo	650.00
					HRA Employer Total:	650.00
77501	05/14/2015	Information Technology	HSA Employee	Premier Bank	PR Batch 00001.05.2015 HSA Empl	183.18
77658	05/28/2015	Information Technology	HSA Employee	Premier Bank	PR Batch 00002.05.2015 HSA Empl	183.18
					HSA Employee Total:	366.36
77501	05/14/2015	Information Technology	HSA Employer	Premier Bank	PR Batch 00001.05.2015 HSA Emplo	868.75

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				HSA Employer Total:		868.75
0	05/14/2015	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00001.05.2015 ICMA Defe	225.00
0	05/28/2015	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00002.05.2015 ICMA Defe	225.00
				ICMA Def Comp Total:		450.00
77531	05/21/2015	Information Technology	Internet	Anoka County Treasury	Broadband-June 2015	75.00
77406	05/07/2015	Information Technology	Internet	City of Mounds View	Optical Fiber Agreement	600.00
77542	05/21/2015	Information Technology	Internet	City of North St. Paul	511 Billing Interconnects	1,900.00
77542	05/21/2015	Information Technology	Internet	City of North St. Paul	Data Center Interconnects	600.00
0	05/07/2015	Information Technology	Internet	Cologix, Inc	Fiber Cross Connect	450.00
77408	05/07/2015	Information Technology	Internet	Comcast	High Speed Internet	84.98
77416	05/07/2015	Information Technology	Internet	Hurricane Electric	Tramsot Service Monthly Fee	500.00
77621	05/21/2015	Information Technology	Internet	XO Communications Inc.	Telephone	1,388.39
				Internet Total:		5,598.37
77663	05/28/2015	Information Technology	Life Ins. Employee	Standard Insurance Company	Life Insurance Policy 00 134766 0001	94.96
				Life Ins. Employee Total:		94.96
77663	05/28/2015	Information Technology	Life Ins. Employer	Standard Insurance Company	Life Insurance Policy 00 134766 0001	103.02
				Life Ins. Employer Total:		103.02
77663	05/28/2015	Information Technology	Long Term Disability	Standard Insurance Company	Life Insurance Policy 00 134766 0001	217.16
				Long Term Disability Total:		217.16
77653	05/28/2015	Information Technology	Medical Ins Employee	NJPA	Health Insurance Premium-May 2015	1,140.86
				Medical Ins Employee Total:		1,140.86
77653	05/28/2015	Information Technology	Medical Ins Employer	NJPA	Health Insurance Premium-May 2015	6,947.95
				Medical Ins Employer Total:		6,947.95
0	05/13/2015	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00001.05.2015 Post Emplo	345.83
0	05/26/2015	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2015 Post Emplo	348.12

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				MN State Retirement Total:		693.95
77634	05/28/2015	Information Technology	Operating Supplies	CDW Government, Inc.	PC Mount	187.68
0	05/21/2015	Information Technology	Operating Supplies	SHI International Corp	Server License-SCADA	2,952.00
0	05/07/2015	Information Technology	Operating Supplies	SHI International Corp	Windows Platforms	2,222.00
0	05/07/2015	Information Technology	Operating Supplies	SHI International Corp	Windows Platforms-Credit	-1,460.00
77447	05/07/2015	Information Technology	Operating Supplies	Staples Business Advantage, Inc.	Office Supplies	52.55
77447	05/07/2015	Information Technology	Operating Supplies	Staples Business Advantage, Inc.	Office Supplies	4.68
				Operating Supplies Total:		3,958.91
0	05/13/2015	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	2,247.83
0	05/26/2015	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	2,190.86
				PERA Employee Ded Total:		4,438.69
0	05/13/2015	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera additio	345.83
0	05/13/2015	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	2,247.83
0	05/26/2015	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera additio	337.07
0	05/26/2015	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	2,190.86
				PERA Employer Share Total:		5,121.59
0	05/13/2015	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.05.2015 State Incom	1,347.36
0	05/26/2015	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2015 State Incom	1,378.13
				State Income Tax Total:		2,725.49
77451	05/07/2015	Information Technology	Telephone	T Mobile	Cell Phones-Acct: 876644423	206.78
77616	05/21/2015	Information Technology	Telephone	Verizon Wireless	Cell Phones	-432.20
				Telephone Total:		-225.42
0	05/07/2015	Information Technology	Transportation	Jim Ellison	Mileage Reimbursement	147.49
0	05/21/2015	Information Technology	Transportation	Veronica Koes	Mileage Reimbursement	102.93
				Transportation Total:		250.42

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Fund Total:		62,438.66
0	05/06/2015	Internal Service - Interest	Investment Income	RVA- Non Bank	March Interest	421.73
				Investment Income Total:		421.73
				Fund Total:		421.73
77464	05/14/2015	License Center	Contract Maintenance	Brite-Way Window Cleaning Sv	License Center Window Cleaning	29.00
77475	05/14/2015	License Center	Contract Maintenance	G & K Services	Rugs	22.40
77475	05/14/2015	License Center	Contract Maintenance	G & K Services	Rugs	22.40
				Contract Maintenance Total:		73.80
0	05/13/2015	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Federal Inco	2,996.30
0	05/26/2015	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Federal Inco	3,096.09
				Federal Income Tax Total:		6,092.39
0	05/13/2015	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	1,871.30
0	05/13/2015	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare E	437.64
0	05/26/2015	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare E	444.11
0	05/26/2015	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	1,898.99
				FICA Employee Ded. Total:		4,652.04
0	05/13/2015	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	1,871.30
0	05/13/2015	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare E	437.64
0	05/26/2015	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare E	444.11
0	05/26/2015	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	1,898.99
				FICA Employers Share Total:		4,652.04
77484	05/14/2015	License Center	HRA Employer	ING ReliaStar	PR Batch 00001.05.2015 HRA Emplo	630.00
				HRA Employer Total:		630.00
77501	05/14/2015	License Center	HSA Employee	Premier Bank	PR Batch 00001.05.2015 HSA Empl	76.92
77658	05/28/2015	License Center	HSA Employee	Premier Bank	PR Batch 00002.05.2015 HSA Empl	76.92

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HSA Employee Total:	153.84
77501	05/14/2015	License Center	HSA Employer	Premier Bank	PR Batch 00001.05.2015 HSA Emplo	715.00
					HSA Employer Total:	715.00
77663	05/28/2015	License Center	Life Ins. Employee	Standard Insurance Company	Life Insurance Policy 00 134766 0001	134.97
					Life Ins. Employee Total:	134.97
77663	05/28/2015	License Center	Life Ins. Employer	Standard Insurance Company	Life Insurance Policy 00 134766 0001	72.72
					Life Ins. Employer Total:	72.72
77663	05/28/2015	License Center	Long Term Disability	Standard Insurance Company	Life Insurance Policy 00 134766 0001	122.42
					Long Term Disability Total:	122.42
77653	05/28/2015	License Center	Medical Ins Employee	NJPA	Health Insurance Premium-May 2015	1,647.26
					Medical Ins Employee Total:	1,647.26
77653	05/28/2015	License Center	Medical Ins Employer	NJPA	Health Insurance Premium-May 2015	6,158.00
					Medical Ins Employer Total:	6,158.00
0	05/20/2015	License Center	Merchandise for Sale	Mydriversmanuals-CC	Drivers License Manuals	137.70
					Merchandise for Sale Total:	137.70
0	05/28/2015	License Center	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.05.2015 Minnesota E	120.48
					Minnesota Benefit Ded Total:	120.48
0	05/13/2015	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00001.05.2015 Post Emplo	300.79
0	05/26/2015	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2015 Post Emplo	304.00
					MN State Retirement Total:	604.79
0	05/13/2015	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.05.2015 MNDCP De	200.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/13/2015	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.05.2015 MNDCP De	254.62
0	05/26/2015	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2015 MNDCP De	380.37
0	05/26/2015	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2015 MNDCP De	254.62
					MNDCP Def Comp Total:	1,089.61
77567	05/21/2015	License Center	Office Supplies	Impressive Print	Business Cards	115.00
0	05/20/2015	License Center	Office Supplies	Pakor-CC	Passport Supplies	428.89
0	05/20/2015	License Center	Office Supplies	S & T Office Products-CC	Office Supplies	68.84
0	05/20/2015	License Center	Office Supplies	Stack Fold Chairs-CC	Chairs	280.53
					Office Supplies Total:	893.26
0	05/13/2015	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	1,894.08
0	05/26/2015	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	1,915.00
					PERA Employee Ded Total:	3,809.08
0	05/13/2015	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	1,894.08
0	05/13/2015	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera additio	291.41
0	05/26/2015	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera additio	294.62
0	05/26/2015	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	1,915.00
					PERA Employer Share Total:	4,395.11
0	05/20/2015	License Center	Postage	USPS-CC	Postage	166.65
					Postage Total:	166.65
77648	05/28/2015	License Center	Professional Services	Linn Building Maintenance	General Cleaning-May 2015	608.63
0	05/14/2015	License Center	Professional Services	Quicksilver Express Courier	Courier Service	246.72
77520	05/14/2015	License Center	Professional Services	Twin City Hardware	Reversible Cam, Deadlatch Reapir	200.30
					Professional Services Total:	1,055.65
0	05/14/2015	License Center	Rental	Gaughan Properties	License Center Rent-June 2015	5,161.10
					Rental Total:	5,161.10
0	05/13/2015	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.05.2015 State Incom	1,279.12
0	05/26/2015	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2015 State Incom	1,315.37

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	2,594.49
0	05/21/2015	License Center	Transportation	Mary Dracy	Mileage Reimbursement	112.13
0	05/07/2015	License Center	Transportation	Bridget Koeckeritz	Mileage Reimbursement	239.20
0	05/28/2015	License Center	Transportation	Jill Theisen	Mileage Reimbursement	186.30
0	05/07/2015	License Center	Transportation	Jill Theisen	Mileage Reimbursement	263.93
					Transportation Total:	801.56
0	05/07/2015	License Center	Utilities	Xcel Energy	License Center	117.66
					Utilities Total:	117.66
					Fund Total:	46,051.62
77549	05/21/2015	Municipal Community Band	Operating Supplies	Rod Dockter	Community Band Supplies Reimburs	5.12
77449	05/07/2015	Municipal Community Band	Operating Supplies	Mary Stroeing	Community Band Flowers for Spring	60.22
					Operating Supplies Total:	65.34
					Fund Total:	65.34
0	05/21/2015	P & R Contract Mantenance	Contract Maintenance	MTI Distributing, Inc.	Qty 4: 10" foam filled caster tire asse	627.52
0	05/21/2015	P & R Contract Mantenance	Contract Maintenance	MTI Distributing, Inc.	Qty 1: MVP Kit - GM5900/5910	167.31
0	05/21/2015	P & R Contract Mantenance	Contract Maintenance	MTI Distributing, Inc.	Qty 1: front tire and rim	578.10
0	05/21/2015	P & R Contract Mantenance	Contract Maintenance	MTI Distributing, Inc.	Qty 1: rear tire and rim	359.10
0	05/21/2015	P & R Contract Mantenance	Contract Maintenance	MTI Distributing, Inc.	Qty 1: radio install	700.00
0	05/21/2015	P & R Contract Mantenance	Contract Maintenance	MTI Distributing, Inc.	LESS: Trade-In 2004 Jake 9016, air ri	-8,579.32
0	05/21/2015	P & R Contract Mantenance	Contract Maintenance	MTI Distributing, Inc.	Qty 1: Groundsmaster 5910 (Replace	91,558.91
0	05/21/2015	P & R Contract Mantenance	Contract Maintenance	MTI Distributing, Inc.	Qty 1: Cab Light Kit	413.68
0	05/21/2015	P & R Contract Mantenance	Contract Maintenance	MTI Distributing, Inc.	Qty 1: Blade Belt Kit, GM59XX	393.18
0	05/21/2015	P & R Contract Mantenance	Contract Maintenance	MTI Distributing, Inc.	Qty 1: Blade Kit Atomic, GM59XX	212.31
0	05/21/2015	P & R Contract Mantenance	Contract Maintenance	MTI Distributing, Inc.	Credit	-941.28
					Contract Maintenance Total:	85,489.51
0	05/13/2015	P & R Contract Mantenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Federal Inco	2,092.55
0	05/26/2015	P & R Contract Mantenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Federal Inco	2,298.71

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Federal Income Tax Total:	4,391.26
0	05/13/2015	P & R Contract Mantenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare E	284.09
0	05/13/2015	P & R Contract Mantenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	1,214.75
0	05/26/2015	P & R Contract Mantenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	1,350.93
0	05/26/2015	P & R Contract Mantenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare E	315.94
					FICA Employee Ded. Total:	3,165.71
0	05/13/2015	P & R Contract Mantenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare E	284.09
0	05/13/2015	P & R Contract Mantenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	1,214.75
0	05/26/2015	P & R Contract Mantenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare E	315.94
0	05/26/2015	P & R Contract Mantenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	1,350.93
					FICA Employers Share Total:	3,165.71
77484	05/14/2015	P & R Contract Mantenance	HRA Employer	ING ReliaStar	PR Batch 00001.05.2015 HRA Emplo	370.00
					HRA Employer Total:	370.00
77501	05/14/2015	P & R Contract Mantenance	HSA Employee	Premier Bank	PR Batch 00001.05.2015 HSA WI En	34.62
77501	05/14/2015	P & R Contract Mantenance	HSA Employee	Premier Bank	PR Batch 00001.05.2015 HSA Empl	238.46
77658	05/28/2015	P & R Contract Mantenance	HSA Employee	Premier Bank	PR Batch 00002.05.2015 HSA WI En	34.62
77658	05/28/2015	P & R Contract Mantenance	HSA Employee	Premier Bank	PR Batch 00002.05.2015 HSA Empl	230.63
					HSA Employee Total:	538.33
77501	05/14/2015	P & R Contract Mantenance	HSA Employer	Premier Bank	PR Batch 00001.05.2015 HSA Emplo	1,107.50
					HSA Employer Total:	1,107.50
77663	05/28/2015	P & R Contract Mantenance	Life Ins. Employee	Standard Insurance Company	Life Insurance Policy 00 134766 000	89.71
					Life Ins. Employee Total:	89.71
77663	05/28/2015	P & R Contract Mantenance	Life Ins. Employer	Standard Insurance Company	Life Insurance Policy 00 134766 000	74.74
					Life Ins. Employer Total:	74.74
77663	05/28/2015	P & R Contract Mantenance	Long Term Disability	Standard Insurance Company	Life Insurance Policy 00 134766 000	103.12

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Long Term Disability Total:	103.12
77653	05/28/2015	P & R Contract Mantenance	Medical Ins Employee	NJPA	Health Insurance Premium-May 2015	459.52
					Medical Ins Employee Total:	459.52
77653	05/28/2015	P & R Contract Mantenance	Medical Ins Employer	NJPA	Health Insurance Premium-May 2015	4,724.18
					Medical Ins Employer Total:	4,724.18
0	05/13/2015	P & R Contract Mantenance	MN State Retirement	MSRS-Non Bank	PR Batch 00001.05.2015 Post Emplo	187.78
0	05/26/2015	P & R Contract Mantenance	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2015 Post Emplo	198.99
					MN State Retirement Total:	386.77
0	05/13/2015	P & R Contract Mantenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.05.2015 MNDCP De	280.00
0	05/26/2015	P & R Contract Mantenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2015 MNDCP De	280.00
					MNDCP Def Comp Total:	560.00
0	05/20/2015	P & R Contract Mantenance	Operating Supplies	Fed Ex Kinko's-CC	No Receipt-Evenson	11.76
0	05/20/2015	P & R Contract Mantenance	Operating Supplies	Home Depot- CC	Trash Cans, Drill Bits	139.17
0	05/20/2015	P & R Contract Mantenance	Operating Supplies	Home Depot- CC	Park Supplies	166.71
0	05/20/2015	P & R Contract Mantenance	Operating Supplies	Menards-CC	Park Supplies	89.71
0	05/20/2015	P & R Contract Mantenance	Operating Supplies	Menards-CC	Arboretum Supplies	82.92
0	05/20/2015	P & R Contract Mantenance	Operating Supplies	North Hgts Hardware Hank-CC	No Reciept-Schlosser	17.97
0	05/20/2015	P & R Contract Mantenance	Operating Supplies	Suburban Ace Hardware-CC	Drill Bits, Fasteners	72.35
0	05/20/2015	P & R Contract Mantenance	Operating Supplies	Vac That Thing Up-CC	Vacuum Supplies	40.90
					Operating Supplies Total:	621.49
0	05/13/2015	P & R Contract Mantenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	1,276.18
0	05/26/2015	P & R Contract Mantenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	1,334.68
					PERA Employee Ded Total:	2,610.86
0	05/13/2015	P & R Contract Mantenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	1,276.18
0	05/13/2015	P & R Contract Mantenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera additio	196.34
0	05/26/2015	P & R Contract Mantenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera additio	205.33
0	05/26/2015	P & R Contract Mantenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	1,334.68

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				PERA Employer Share Total:		3,012.53
77615	05/21/2015	P & R Contract Mantenance	Professional Services	Upper Cut Tree Service	Tree Trimming, Removal	2,600.00
77615	05/21/2015	P & R Contract Mantenance	Professional Services	Upper Cut Tree Service	Tree Trimming, Removal	4,862.00
77615	05/21/2015	P & R Contract Mantenance	Professional Services	Upper Cut Tree Service	Tree Trimming, Removal	575.00
77615	05/21/2015	P & R Contract Mantenance	Professional Services	Upper Cut Tree Service	Tree Trimming, Removal	220.00
77615	05/21/2015	P & R Contract Mantenance	Professional Services	Upper Cut Tree Service	Tree Trimming, Removal	1,974.00
				Professional Services Total:		10,231.00
0	05/21/2015	P & R Contract Mantenance	Rental	Jimmys Johnnys, Inc	Toilet Rental	54.50
				Rental Total:		54.50
0	05/06/2015	P & R Contract Mantenance	Sales Tax	MN Dept of Revenue-Non Bank	March Sales/Use Tax	17.08
				Sales Tax Total:		17.08
0	05/13/2015	P & R Contract Mantenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.05.2015 State Incom	909.43
0	05/26/2015	P & R Contract Mantenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2015 State Incom	1,013.85
				State Income Tax Total:		1,923.28
77445	05/07/2015	P & R Contract Mantenance	Telephone	Sprint	Cell Phones	1.59
77451	05/07/2015	P & R Contract Mantenance	Telephone	T Mobile	Cell Phones-Acct: 876644423	71.85
				Telephone Total:		73.44
77487	05/14/2015	P & R Contract Mantenance	Union Dues Deduction	Local Union 49	PR Batch 00001.05.2015 IOUE Unio	231.00
				Union Dues Deduction Total:		231.00
0	05/07/2015	P & R Contract Mantenance	Utilities	Xcel Energy	P&R	3,271.34
				Utilities Total:		3,271.34
				Fund Total:		126,672.58
77534	05/21/2015	Park Renewal 2011	Contractor Payments	Black & Dew	HANC Building Renewal	7,113.32

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
77534	05/21/2015	Park Renewal 2011	Contractor Payments	Black & Dew	HANC Building Renewal	1,548.50
77534	05/21/2015	Park Renewal 2011	Contractor Payments	Black & Dew	HANC Building Renewal	15,480.41
77557	05/21/2015	Park Renewal 2011	Contractor Payments	Flagship Recreation	Concrete Path	3,293.50
0	05/21/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Redevelopment Program	1,710.00
0	05/21/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Redevelopment Program	2,872.80
0	05/21/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Redevelopment Program	3,325.00
0	05/21/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Redevelopment Program	3,325.00
0	05/21/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Redevelopment Program	3,325.00
0	05/21/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Redevelopment Program	2,258.61
0	05/21/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Redevelopment Program	3,325.00
0	05/21/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Redevelopment Program	764.75
0	05/21/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Redevelopment Program	2,448.63
0	05/21/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Redevelopment Program	2,375.00
0	05/21/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Redevelopment Program	36,705.23
0	05/21/2015	Park Renewal 2011	Contractor Payments	Knutson Construction Services	Park Redevelopment Program	2,375.00
					Contractor Payments Total:	92,245.75
77534	05/21/2015	Park Renewal 2011	Professional Services	Black & Dew	HANC Building Renewal	84.55
0	05/21/2015	Park Renewal 2011	Professional Services	Knutson Construction Services	Park Redevelopment Program	8,996.03
77584	05/21/2015	Park Renewal 2011	Professional Services	MN Pollution Control Agency	Monthly VIC Fees for 2959 Hamline	187.50
77588	05/21/2015	Park Renewal 2011	Professional Services	Northern Technologies, Inc.	Oasis Park Project	568.75
77588	05/21/2015	Park Renewal 2011	Professional Services	Northern Technologies, Inc.	Rosebrook Park Project	249.75
77588	05/21/2015	Park Renewal 2011	Professional Services	Northern Technologies, Inc.	Autumn Grove Park Project	2,046.75
77588	05/21/2015	Park Renewal 2011	Professional Services	Northern Technologies, Inc.	Villa Park Project	105.00
77588	05/21/2015	Park Renewal 2011	Professional Services	Northern Technologies, Inc.	Sandcastle Park Project	105.00
77588	05/21/2015	Park Renewal 2011	Professional Services	Northern Technologies, Inc.	Lexington Park Project	105.00
77588	05/21/2015	Park Renewal 2011	Professional Services	Northern Technologies, Inc.	Rosebrook Park Project	261.50
					Professional Services Total:	12,709.83
					Fund Total:	104,955.58
77428	05/07/2015	Parks & Recreation Vehicle Rev	Parks & Recreation Vehicles	MN Dept of Revenue	Sales/Use Tax Audit	862.38
					Parks & Recreation Vehicles Total:	862.38
					Fund Total:	862.38
77631	05/28/2015	Pathway Maintenance Fund	Contract Maintenance	BNSF Railway Company	Lease-Contract: BF72547	16,000.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Contract Maintenance Total:		16,000.00
77466	05/14/2015	Pathway Maintenance Fund	Operating Supplies	Cemstone Products Co, Inc.	Street Supplies	289.00
77467	05/14/2015	Pathway Maintenance Fund	Operating Supplies	Commercial Asphalt Co	Hotmix	629.85
77639	05/28/2015	Pathway Maintenance Fund	Operating Supplies	Flint Trading, Inc.	Walkman SYM, Magnum Torch	1,275.65
77595	05/21/2015	Pathway Maintenance Fund	Operating Supplies	Ron Kassa Construction, Inc.	Concrete Pathways	8,555.00
77598	05/21/2015	Pathway Maintenance Fund	Operating Supplies	Rowekamp Associates	Rowemap Maintenance & Support	321.38
0	05/21/2015	Pathway Maintenance Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Modified Asphalt	2,471.52
0	05/07/2015	Pathway Maintenance Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Modified Asphalt	855.00
				Operating Supplies Total:		14,397.40
				Fund Total:		30,397.40
0	05/13/2015	Police - DWI Enforcement	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Federal Inco	33.25
				Federal Income Tax Total:		33.25
0	05/13/2015	Police - DWI Enforcement	FICA Employee Ded	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare E	3.73
				FICA Employee Ded Total:		3.73
0	05/13/2015	Police - DWI Enforcement	FICA Employer Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare E	3.73
				FICA Employer Share Total:		3.73
77501	05/14/2015	Police - DWI Enforcement	HSA Employee	Premier Bank	PR Batch 00001.05.2015 HSA Empl	1.73
				HSA Employee Total:		1.73
77501	05/14/2015	Police - DWI Enforcement	HSA Employer	Premier Bank	PR Batch 00001.05.2015 HSA Emplo	14.98
				HSA Employer Total:		14.98
77663	05/28/2015	Police - DWI Enforcement	Life Insurance	Standard Insurance Company	Life Insurance Policy 00 134766 000	0.60
				Life Insurance Total:		0.60
77663	05/28/2015	Police - DWI Enforcement	Long Term Disability	Standard Insurance Company	Life Insurance Policy 00 134766 000	1.01

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Long Term Disability Total:		1.01
77653	05/28/2015	Police - DWI Enforcement	Medical Ins Employer	NJPA	Health Insurance Premium-May 2015	27.50
				Medical Ins Employer Total:		27.50
0	05/13/2015	Police - DWI Enforcement	MN State Retirement	MSRS-Non Bank	PR Batch 00001.05.2015 Post Emplo	2.62
				MN State Retirement Total:		2.62
0	05/13/2015	Police - DWI Enforcement	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.05.2015 MNDCP De	18.72
				MNDCP Def Comp Total:		18.72
0	05/13/2015	Police - DWI Enforcement	PERA	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	28.27
				PERA Total:		28.27
0	05/13/2015	Police - DWI Enforcement	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	42.41
				PERA Employer Share Total:		42.41
0	05/21/2015	Police - DWI Enforcement	Professional Services	Erickson, Bell, Beckman & Quinn I	Legal Services-Vehicle Forfeiture	350.00
77611	05/21/2015	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Twoing Service	85.00
77611	05/21/2015	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Twoing Service	85.00
				Professional Services Total:		520.00
0	05/13/2015	Police - DWI Enforcement	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.05.2015 State Incom	11.56
				State Income Tax Total:		11.56
0	05/14/2015	Police - DWI Enforcement	Union Dues	LELS	PR Batch 00001.05.2015 Lels Union	3.52
				Union Dues Total:		3.52
				Fund Total:		713.63

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/13/2015	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Federal Inco	306.97
0	05/26/2015	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Federal Inco	405.13
					Federal Income Tax Total:	712.10
0	05/13/2015	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare Ei	32.40
0	05/26/2015	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare Ei	40.52
					FICA Employee Ded. Total:	72.92
0	05/13/2015	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare Ei	32.40
0	05/26/2015	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare Ei	40.52
					FICA Employers Share Total:	72.92
77484	05/14/2015	Police Grants	HRA Employer	ING ReliaStar	PR Batch 00001.05.2015 HRA Emplo	10.46
					HRA Employer Total:	10.46
77501	05/14/2015	Police Grants	HSA Employee	Premier Bank	PR Batch 00001.05.2015 HSA Emplo	33.85
77658	05/28/2015	Police Grants	HSA Employee	Premier Bank	PR Batch 00002.05.2015 HSA Emplo	77.01
					HSA Employee Total:	110.86
77501	05/14/2015	Police Grants	HSA Employer	Premier Bank	PR Batch 00001.05.2015 HSA Emplo	94.04
					HSA Employer Total:	94.04
77663	05/28/2015	Police Grants	Life Ins. Employee	Standard Insurance Company	Life Insurance Policy 00 134766 0001	21.88
					Life Ins. Employee Total:	21.88
77663	05/28/2015	Police Grants	Life Ins. Employer	Standard Insurance Company	Life Insurance Policy 00 134766 0001	4.53
					Life Ins. Employer Total:	4.53
77663	05/28/2015	Police Grants	Long Term Disability	Standard Insurance Company	Life Insurance Policy 00 134766 0001	7.62
					Long Term Disability Total:	7.62
77653	05/28/2015	Police Grants	Medical Ins Employee	NJPA	Health Insurance Premium-May 2015	10.54

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Medical Ins Employee Total:	10.54
77653	05/28/2015	Police Grants	Medical Ins Employer	NJPA	Health Insurance Premium-May 2015	277.71
					Medical Ins Employer Total:	277.71
0	05/13/2015	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00001.05.2015 Post Emplo	22.93
0	05/26/2015	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2015 Post Emplo	29.07
					MN State Retirement Total:	52.00
0	05/13/2015	Police Grants	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.05.2015 MNDCP De	6.47
0	05/26/2015	Police Grants	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2015 MNDCP De	15.03
					MNDCP Def Comp Total:	21.50
0	05/13/2015	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	247.60
0	05/26/2015	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	313.92
					PERA Employee Ded Total:	561.52
0	05/13/2015	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	371.40
0	05/26/2015	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	470.88
					PERA Employer Share Total:	842.28
0	05/13/2015	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.05.2015 State Incom	105.58
0	05/26/2015	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2015 State Incom	135.57
					State Income Tax Total:	241.15
0	05/14/2015	Police Grants	Union Dues Deduction	LELS	PR Batch 00001.05.2015 Lels Union	22.49
0	05/14/2015	Police Grants	Union Dues Deduction	MN Teamsters #320	PR Batch 00001.05.2015 Local 320 U	7.65
					Union Dues Deduction Total:	30.14
					Fund Total:	3,144.17
77611	05/21/2015	Police Forfeiture Fund	Professional Services	Twin Cities Transport & Recove	Twoing Service	85.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
77616	05/21/2015	Police Forfeiture Fund	Professional Services	Verizon Wireless	Cell Phones	70.02
77620	05/21/2015	Police Forfeiture Fund	Professional Services	Inga Williams	Tobacco Compiance Checker	65.00
				Professional Services Total:		220.02
				Fund Total:		220.02
77586	05/21/2015	Police Vehicle Revolving	Capital Outlay	Motorola, Inc.	Batteries	684.00
77654	05/28/2015	Police Vehicle Revolving	Capital Outlay	Ops Core, Inc.	C.I.P. Practical Gear	1,682.32
				Capital Outlay Total:		2,366.32
77641	05/28/2015	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Updating	5,878.99
				Vehicles & Equipment Total:		5,878.99
				Fund Total:		8,245.31
0	05/21/2015	Public Works Vehicle Revolving	Public Works Vehicles	Emergency Automotive Tech Inc	Mini Light Bar	309.93
0	05/21/2015	Public Works Vehicle Revolving	Public Works Vehicles	Emergency Automotive Tech Inc	Acari Rooftop Mount	252.92
				Public Works Vehicles Total:		562.85
				Fund Total:		562.85
0	05/20/2015	Recreation Fund	Advertising	Cub Foods- CC	Arts @ The Oval Advertising	0.75
0	05/20/2015	Recreation Fund	Advertising	Facebook-CC	Arts @ The Oval Advertising	26.14
77581	05/21/2015	Recreation Fund	Advertising	Mighty Dog Media, LLC	MN Meeting Pages Advertising	1,200.00
77432	05/07/2015	Recreation Fund	Advertising	Pioneer Press	Arts @ The Oval Advertising-Acct: 5	200.00
				Advertising Total:		1,426.89
77472	05/14/2015	Recreation Fund	Collected Insurance Fee	Bendu Fahnbulleh	Shelter Permit/Rental Refund	10.00
77412	05/07/2015	Recreation Fund	Collected Insurance Fee	Geri Frazier	Science Museum Trip Refund	4.00
77423	05/07/2015	Recreation Fund	Collected Insurance Fee	Dorothy Mangle	Science Museum Trip Refund	2.00
				Collected Insurance Fee Total:		16.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
77597	05/21/2015	Recreation Fund	Concession Sales	Roseville Figure Skating Club	Ice Show Pizza Sales Revenue	442.00
					Concession Sales Total:	442.00
77648	05/28/2015	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-May 2015	1,020.63
0	05/21/2015	Recreation Fund	Contract Maintenance	Printers Service Inc	Ice Knife Sharpening	38.00
77606	05/21/2015	Recreation Fund	Contract Maintenance	The Cleaning Authority	Monthly Cleaning-April	2,013.60
77606	05/21/2015	Recreation Fund	Contract Maintenance	The Cleaning Authority	Monthly Cleaning-May	2,013.60
					Contract Maintenance Total:	5,085.83
77648	05/28/2015	Recreation Fund	Contract Maintenence	Linn Building Maintenance	General Cleaning-May 2015	814.63
					Contract Maintenence Total:	814.63
0	05/06/2015	Recreation Fund	Credit Card Fees	US Bank-Non Bank	March Terminal Charges	254.28
					Credit Card Fees Total:	254.28
0	05/13/2015	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Federal Inco	4,658.47
0	05/26/2015	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Federal Inco	4,238.91
					Federal Income Tax Total:	8,897.38
77537	05/21/2015	Recreation Fund	Fee Program Revenue	Joan Brown	Key Deposit Refund	25.00
77472	05/14/2015	Recreation Fund	Fee Program Revenue	Bendu Fahnbulleh	Key Deposit Refund	25.00
77472	05/14/2015	Recreation Fund	Fee Program Revenue	Bendu Fahnbulleh	Shelter Permit/Rental Refund	28.00
77472	05/14/2015	Recreation Fund	Fee Program Revenue	Bendu Fahnbulleh	Shelter Permit/Rental Refund	132.56
77472	05/14/2015	Recreation Fund	Fee Program Revenue	Bendu Fahnbulleh	Shelter Permit/Rental Refund	15.00
77412	05/07/2015	Recreation Fund	Fee Program Revenue	Geri Frazier	Science Museum Trip Refund	68.00
77412	05/07/2015	Recreation Fund	Fee Program Revenue	Geri Frazier	Science Museum Trip Refund	4.00
77477	05/14/2015	Recreation Fund	Fee Program Revenue	Suzanne Gibbons	City Wide Garage Sale Listing Refun	10.00
77640	05/28/2015	Recreation Fund	Fee Program Revenue	Sia Hamilton	Key Deposit Refund	25.00
77423	05/07/2015	Recreation Fund	Fee Program Revenue	Dorothy Mangle	Science Museum Trip Refund	2.00
77423	05/07/2015	Recreation Fund	Fee Program Revenue	Dorothy Mangle	Science Museum Trip Refund	34.00
77652	05/28/2015	Recreation Fund	Fee Program Revenue	Tuyet Nguyen	Key Deposit Refund	25.00
77455	05/07/2015	Recreation Fund	Fee Program Revenue	U of M Pharmacy School/Adley Le	Key Deposit Refund	25.00
77458	05/07/2015	Recreation Fund	Fee Program Revenue	Aly Vue	Arboretum Rental Refund	150.00
					Fee Program Revenue Total:	568.56
0	05/13/2015	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare Ei	826.09

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/13/2015	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	3,532.18
0	05/26/2015	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare E	709.38
0	05/26/2015	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	3,033.10
					FICA Employee Ded. Total:	8,100.75
0	05/13/2015	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare E	826.09
0	05/13/2015	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	3,532.18
0	05/26/2015	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare E	709.38
0	05/26/2015	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	3,033.10
					FICA Employers Share Total:	8,100.75
77484	05/14/2015	Recreation Fund	HRA Employer	ING ReliaStar	PR Batch 00001.05.2015 HRA Emplo	978.00
					HRA Employer Total:	978.00
77501	05/14/2015	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00001.05.2015 HSA Emplo	334.04
77658	05/28/2015	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00002.05.2015 HSA Emplo	317.22
					HSA Employee Total:	651.26
77501	05/14/2015	Recreation Fund	HSA Employer	Premier Bank	PR Batch 00001.05.2015 HSA Emplo	945.00
					HSA Employer Total:	945.00
0	05/14/2015	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.05.2015 ICMA Defe	550.00
0	05/28/2015	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.05.2015 ICMA Defe	659.43
					ICMA Def Comp Total:	1,209.43
77663	05/28/2015	Recreation Fund	Life Ins. Employee	Standard Insurance Company	Life Insurance Policy 00 134766 000	144.08
					Life Ins. Employee Total:	144.08
77663	05/28/2015	Recreation Fund	Life Ins. Employer	Standard Insurance Company	Life Insurance Policy 00 134766 000	96.96
					Life Ins. Employer Total:	96.96
77663	05/28/2015	Recreation Fund	Long Term Disability	Standard Insurance Company	Life Insurance Policy 00 134766 000	209.77

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Long Term Disability Total:		209.77
77653	05/28/2015	Recreation Fund	Medical Ins Employee	NJPA	Health Insurance Premium-May 2015	847.71
				Medical Ins Employee Total:		847.71
77653	05/28/2015	Recreation Fund	Medical Ins Employer	NJPA	Health Insurance Premium-May 2015	7,901.24
				Medical Ins Employer Total:		7,901.24
0	05/14/2015	Recreation Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00001.05.2015 Minnesota I	446.05
0	05/28/2015	Recreation Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.05.2015 Minnesota I	446.05
				Minnesota Benefit Ded Total:		892.10
77428	05/07/2015	Recreation Fund	Miscellaneous	MN Dept of Revenue	Sales/Use Tax Audit	4,987.64
77428	05/07/2015	Recreation Fund	Miscellaneous	MN Dept of Revenue	Sales/Use Tax Audit	1,928.74
				Miscellaneous Total:		6,916.38
0	05/13/2015	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.05.2015 Post Emplo	409.09
0	05/26/2015	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2015 Post Emplo	406.89
				MN State Retirement Total:		815.98
0	05/13/2015	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.05.2015 MNDCP De	1,308.41
0	05/26/2015	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2015 MNDCP De	1,602.76
				MNDCP Def Comp Total:		2,911.17
77644	05/28/2015	Recreation Fund	Office Supplies	Impressive Print	Business Cards	135.00
0	05/20/2015	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	276.86
				Office Supplies Total:		411.86
0	05/21/2015	Recreation Fund	Operating Supplies	Able Hose & Rubber Inc	Fog Nozzle	28.40
0	05/14/2015	Recreation Fund	Operating Supplies	Alternative Business Furniture, Inc.	Facility Updating	4,868.27
0	05/20/2015	Recreation Fund	Operating Supplies	Azar Display-CC	Sign Holders	307.02
0	05/21/2015	Recreation Fund	Operating Supplies	Becker Arena Products, Inc.	Puckmark Eraser	160.00
0	05/20/2015	Recreation Fund	Operating Supplies	Cub Foods- CC	Artists Hospitality Room Supplies	95.16

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/20/2015	Recreation Fund	Operating Supplies	Cub Foods- CC	Hospitality Supplies for Mn Park & R	29.58
0	05/20/2015	Recreation Fund	Operating Supplies	Cub Foods- CC	Credit	-15.87
0	05/20/2015	Recreation Fund	Operating Supplies	Cub Foods- CC	Artists Hospitality Room Supplies	108.09
0	05/20/2015	Recreation Fund	Operating Supplies	Cub Foods- CC	Artists Hospitality Room Supplies	20.67
0	05/20/2015	Recreation Fund	Operating Supplies	Displays 2 Go-CC	Poster Holder	348.52
0	05/21/2015	Recreation Fund	Operating Supplies	DMX, Inc.	Skating Center Music	153.95
0	05/20/2015	Recreation Fund	Operating Supplies	Dollar Tree-CC	Artists Hospitality Room Supplies	5.36
77554	05/21/2015	Recreation Fund	Operating Supplies	EMP	First Aid Kits	30.60
77554	05/21/2015	Recreation Fund	Operating Supplies	EMP	First Aid Kits	102.22
0	05/07/2015	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	533.60
0	05/20/2015	Recreation Fund	Operating Supplies	FleetPride Truck & Trailer-CC	Gasket	8.85
0	05/07/2015	Recreation Fund	Operating Supplies	Grainger Inc	Brass Valve	41.86
0	05/07/2015	Recreation Fund	Operating Supplies	Grainger Inc	Plastic Partition	8.02
0	05/07/2015	Recreation Fund	Operating Supplies	Grainger Inc	Halogen Reflector Lamp	368.90
0	05/20/2015	Recreation Fund	Operating Supplies	Grainger-CC	Broom, Dust Pan	21.25
0	05/20/2015	Recreation Fund	Operating Supplies	Hilti Inc.-CC	Anchors, Adhesive	30.20
0	05/20/2015	Recreation Fund	Operating Supplies	Home Depot- CC	Park Supplies	188.41
0	05/20/2015	Recreation Fund	Operating Supplies	Home Depot- CC	Lumber	68.88
0	05/20/2015	Recreation Fund	Operating Supplies	Home Depot- CC	Shelf Support	5.02
77417	05/07/2015	Recreation Fund	Operating Supplies	Ice Skating Institute	Badges	62.00
0	05/20/2015	Recreation Fund	Operating Supplies	Just Bats-CC	Softball Bats	199.96
77569	05/21/2015	Recreation Fund	Operating Supplies	Kendell Doors & Hardware Inc	Keys	57.00
0	05/20/2015	Recreation Fund	Operating Supplies	Max Bats-CC	Softball Bats	327.41
0	05/20/2015	Recreation Fund	Operating Supplies	Menards-CC	Cubby's	179.31
0	05/20/2015	Recreation Fund	Operating Supplies	Michaels-CC	Framing	37.25
77580	05/21/2015	Recreation Fund	Operating Supplies	MIDC Enterprises	Brass Ball Valve	51.55
0	05/20/2015	Recreation Fund	Operating Supplies	North Hgts Hardware Hank-CC	Hose Repair Supplies	10.16
0	05/20/2015	Recreation Fund	Operating Supplies	North Hgts Hardware Hank-CC	Lock	6.99
0	05/20/2015	Recreation Fund	Operating Supplies	North Hgts Hardware Hank-CC	Caulk	13.04
0	05/20/2015	Recreation Fund	Operating Supplies	Oasis Intl-CC	Valve	62.33
0	05/20/2015	Recreation Fund	Operating Supplies	Office Depot- CC	Office Supplies	13.65
0	05/20/2015	Recreation Fund	Operating Supplies	Office Depot- CC	Office Supplies-Credit	-179.96
0	05/20/2015	Recreation Fund	Operating Supplies	PayPal-CC	Ice Show Costume, T-Shirts	51.80
0	05/20/2015	Recreation Fund	Operating Supplies	PetSmart-CC	Animal Foods	17.90
0	05/21/2015	Recreation Fund	Operating Supplies	R & R Specialties of Wisconsin, Inc	Bushing	27.75
0	05/20/2015	Recreation Fund	Operating Supplies	Restaurant Depot- CC	Tapping Time Supplies	80.52
0	05/21/2015	Recreation Fund	Operating Supplies	Rink Systems Inc	Goal Frame Pad	110.67
0	05/20/2015	Recreation Fund	Operating Supplies	Sports Authority-CC	Mini Trampoline	46.74
0	05/20/2015	Recreation Fund	Operating Supplies	Stack Fold Chairs-CC	Chairs	2,877.64
0	05/20/2015	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Pipe Nipple	4.99
0	05/20/2015	Recreation Fund	Operating Supplies	Target- CC	Camp Supplies	58.18
0	05/20/2015	Recreation Fund	Operating Supplies	Target- CC	Recreation Supplies	104.90
0	05/20/2015	Recreation Fund	Operating Supplies	Target- CC	Artists Hospitality Room Supplies	46.22
0	05/20/2015	Recreation Fund	Operating Supplies	Target- CC	Tapping Time Supplies	33.18

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/20/2015	Recreation Fund	Operating Supplies	Ticket Printing.com-CC	Ice Show Tickets	167.47
0	05/20/2015	Recreation Fund	Operating Supplies	UPS Store- CC	Oil Samples Shipping	9.15
77617	05/21/2015	Recreation Fund	Operating Supplies	The Vernon Company	Rosefest Buttons	516.16
0	05/20/2015	Recreation Fund	Operating Supplies	Walmart-CC	HANC Supplies	35.11
0	05/20/2015	Recreation Fund	Operating Supplies	Weissman's Design-CC	Ice Show Costumes	130.46
0	05/20/2015	Recreation Fund	Operating Supplies	Weissman's Design-CC	Ice Show Costumes	17.99
0	05/20/2015	Recreation Fund	Operating Supplies	Zoro Tools-CC	Batteries, Duct Tape	54.08
					Operating Supplies Total:	12,748.56
77556	05/21/2015	Recreation Fund	Overpayment of Program Fees	Tiffany Fitzgerald	Gymnastics Refund	85.00
					Overpayment of Program Fees Total:	85.00
0	05/13/2015	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	3,140.25
0	05/26/2015	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	2,941.23
					PERA Employee Ded Total:	6,081.48
0	05/13/2015	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera additio	483.14
0	05/13/2015	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	3,140.25
0	05/26/2015	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera additio	452.49
0	05/26/2015	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	2,941.23
					PERA Employer Share Total:	7,017.11
0	05/21/2015	Recreation Fund	Printing	Greenhaven Printing	Summer Performance In The Park Fly	1,781.00
0	05/21/2015	Recreation Fund	Printing	Roseville Area Schools	Printing Service-After School Winter	62.72
0	05/21/2015	Recreation Fund	Printing	Roseville Area Schools	Printing Service-After School Spring	68.04
					Printing Total:	1,911.76
77527	05/21/2015	Recreation Fund	Professional Services	AARP	AARP Driving Class	170.00
77401	05/07/2015	Recreation Fund	Professional Services	Angela Benes	Tap Instruction	400.00
77538	05/21/2015	Recreation Fund	Professional Services	Jessica Burg	Rosefest Button Design	150.00
77552	05/21/2015	Recreation Fund	Professional Services	Sharon Eaton	Preschool Instruction	315.00
77421	05/07/2015	Recreation Fund	Professional Services	Johmar Farms	Rose Parade Unit-2015	450.00
0	05/21/2015	Recreation Fund	Professional Services	Willie McCray	Umpire Service	3,030.00
0	05/21/2015	Recreation Fund	Professional Services	Willie McCray	Umpire Service	3,056.00
0	05/07/2015	Recreation Fund	Professional Services	Willie McCray	Umpire Service	3,472.00
0	05/21/2015	Recreation Fund	Professional Services	Mn Volleyball Headquarters, Inc.	Club Memberships	2,820.00
77435	05/07/2015	Recreation Fund	Professional Services	Powder Puff Clown Club	Rose Parade Unit-2015	285.00

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77443	05/07/2015	Recreation Fund	Professional Services	Steve Shields	Ice Show Announcer	250.00
77444	05/07/2015	Recreation Fund	Professional Services	Sue Shields	Ice Show Backstage/Volunteer Coord	150.00
0	05/20/2015	Recreation Fund	Professional Services	Shoreview Park & Rec-CC	Spring Break Camp Field Trip	67.68
77446	05/07/2015	Recreation Fund	Professional Services	St. Paul Clown Club	Rose Parade Unit-2015	200.00
0	05/20/2015	Recreation Fund	Professional Services	Survey Monkey.com-CC	Yearly Plan	204.00
77454	05/07/2015	Recreation Fund	Professional Services	Twin Cities Unicycle Club	Rose Parade Unit 2015	450.00
77460	05/07/2015	Recreation Fund	Professional Services	Mike Wittmann	Ice Show Music Director	250.00
					Professional Services Total:	15,719.68
77559	05/21/2015	Recreation Fund	Rental	Fun Jumps Entertainment, Inc.	July 4 Climbing Wall Deposit	840.00
0	05/21/2015	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	198.00
0	05/21/2015	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	125.00
0	05/21/2015	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	54.50
0	05/21/2015	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	54.50
0	05/21/2015	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	54.50
0	05/21/2015	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	247.29
0	05/21/2015	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	54.50
77596	05/21/2015	Recreation Fund	Rental	Roseville Area Schools	Auditorium Rental	395.00
77456	05/07/2015	Recreation Fund	Rental	Urban Communications. LLC	Lamps	1,407.32
					Rental Total:	3,430.61
77472	05/14/2015	Recreation Fund	Sales Tax Payable	Bendu Fahnbulleh	Shelter Permit/Rental Refund	9.44
0	05/06/2015	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	March Sales/Use Tax	1,992.98
					Sales Tax Payable Total:	2,002.42
0	05/13/2015	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.05.2015 State Incom	1,929.77
0	05/26/2015	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2015 State Incom	1,753.51
					State Income Tax Total:	3,683.28
77445	05/07/2015	Recreation Fund	Telephone	Sprint	Cell Phones	3.84
77451	05/07/2015	Recreation Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	531.92
77616	05/21/2015	Recreation Fund	Telephone	Verizon Wireless	Cell Phones	145.44
					Telephone Total:	681.20
77440	05/07/2015	Recreation Fund	Temporary Employees	Roseville Figure Skating Club	Ice Show Concession Staff Hours	648.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Temporary Employees Total:		648.00
0	05/14/2015	Recreation Fund	Transportation	Jill Anfang	Mileage Reimbursement	506.00
				Transportation Total:		506.00
77487	05/14/2015	Recreation Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.05.2015 IOUE Unio	99.00
				Union Dues Deduction Total:		99.00
77543	05/21/2015	Recreation Fund	Utilities	Comcast	High Speed Internet	252.64
77408	05/07/2015	Recreation Fund	Utilities	Comcast	High Speed Internet	238.28
77408	05/07/2015	Recreation Fund	Utilities	Comcast	High Speed Internet	233.28
77408	05/07/2015	Recreation Fund	Utilities	Comcast	High Speed Internet	527.83
0	05/21/2015	Recreation Fund	Utilities	Xcel Energy	Oasis Park	99.26
0	05/21/2015	Recreation Fund	Utilities	Xcel Energy	Autumn Grove Park	39.34
0	05/07/2015	Recreation Fund	Utilities	Xcel Energy	Oasis Park	73.99
0	05/07/2015	Recreation Fund	Utilities	Xcel Energy	Autumn Grove Park	99.81
0	05/07/2015	Recreation Fund	Utilities	Xcel Energy	Sand Castle Park	91.15
0	05/07/2015	Recreation Fund	Utilities	Xcel Energy	Rosebrook Park	39.89
				Utilities Total:		1,695.47
				Fund Total:		114,947.58
0	05/21/2015	Recreation Improvements	Disc Golf Course Improvements	Bryan Rock Products, Inc.	Red Ball Diamond Aggregate	602.64
				Disc Golf Course Improvements Total:		602.64
				Fund Total:		602.64
0	05/14/2015	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Dental Insurance Premium-April 201	4,403.96
				Employer Insurance Total:		4,403.96
				Fund Total:		4,403.96

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
77533	05/21/2015	Sanitary Sewer	Accounts Payable	HENRY BERRY	Refund Check	78.95
77508	05/14/2015	Sanitary Sewer	Accounts Payable	FUERSTENBERG ROGER	Refund Check	5.40
77508	05/14/2015	Sanitary Sewer	Accounts Payable	FUERSTENBERG ROGER	Refund Check	4.78
					Accounts Payable Total:	89.13
0	05/14/2015	Sanitary Sewer	Clothing	North Image Apparel, Inc.	Polo Shirts	180.75
0	05/14/2015	Sanitary Sewer	Clothing	North Image Apparel, Inc.	Pants	130.00
					Clothing Total:	310.75
77650	05/28/2015	Sanitary Sewer	Contract Maintenance	McDonough's Waterjetting & Drain	Lift Station Vacuuming	2,782.25
77502	05/14/2015	Sanitary Sewer	Contract Maintenance	Q3 Contracting, Inc.	Signs, Cones Rental	107.40
					Contract Maintenance Total:	2,889.65
0	05/06/2015	Sanitary Sewer	Credit Card Fees	Bluefin Payment Systems-Non Ban	April UB Payments.com Charges	2,536.73
					Credit Card Fees Total:	2,536.73
0	05/13/2015	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Federal Inco	1,133.34
0	05/26/2015	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Federal Inco	1,190.03
					Federal Income Tax Total:	2,323.37
0	05/13/2015	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare Ei	169.92
0	05/13/2015	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	726.63
0	05/26/2015	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	710.52
0	05/26/2015	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare Ei	166.17
					FICA Employee Ded. Total:	1,773.24
0	05/13/2015	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	726.63
0	05/13/2015	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare Ei	169.92
0	05/26/2015	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	710.52
0	05/26/2015	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare Ei	166.17
					FICA Employers Share Total:	1,773.24
77484	05/14/2015	Sanitary Sewer	HRA Employer	ING ReliaStar	PR Batch 00001.05.2015 HRA Emplo	344.49

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				HRA Employer Total:		344.49
77501	05/14/2015	Sanitary Sewer	HSA Employee	Premier Bank	PR Batch 00001.05.2015 HSA Empl	13.47
77658	05/28/2015	Sanitary Sewer	HSA Employee	Premier Bank	PR Batch 00002.05.2015 HSA Empl	13.46
				HSA Employee Total:		26.93
77501	05/14/2015	Sanitary Sewer	HSA Employer	Premier Bank	PR Batch 00001.05.2015 HSA Emplo	87.82
				HSA Employer Total:		87.82
0	05/14/2015	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00001.05.2015 ICMA Defe	34.98
0	05/28/2015	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00002.05.2015 ICMA Defe	35.00
				ICMA Def Comp Total:		69.98
77663	05/28/2015	Sanitary Sewer	Life Ins. Employee	Standard Insurance Company	Life Insurance Policy 00 134766 000	53.53
				Life Ins. Employee Total:		53.53
77663	05/28/2015	Sanitary Sewer	Life Ins. Employer	Standard Insurance Company	Life Insurance Policy 00 134766 000	37.31
				Life Ins. Employer Total:		37.31
77663	05/28/2015	Sanitary Sewer	Long Term Disability	Standard Insurance Company	Life Insurance Policy 00 134766 000	68.45
				Long Term Disability Total:		68.45
77653	05/28/2015	Sanitary Sewer	Medical Ins Employee	NJPA	Health Insurance Premium-May 2015	915.22
				Medical Ins Employee Total:		915.22
77653	05/28/2015	Sanitary Sewer	Medical Ins Employer	NJPA	Health Insurance Premium-May 2015	2,310.57
				Medical Ins Employer Total:		2,310.57
0	05/07/2015	Sanitary Sewer	Metro Waste Control Board	Metropolitan Council	Waste Water Service	216,917.83
				Metro Waste Control Board Total:		216,917.83

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
77428	05/07/2015	Sanitary Sewer	Miscellaneous	MN Dept of Revenue	Sales/Use Tax Audit	689.90
					Miscellaneous Total:	689.90
0	05/13/2015	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00001.05.2015 Post Emplo	121.45
0	05/26/2015	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2015 Post Emplo	118.83
					MN State Retirement Total:	240.28
0	05/13/2015	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.05.2015 MNDCP De	61.23
0	05/26/2015	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2015 MNDCP De	61.24
					MNDCP Def Comp Total:	122.47
77483	05/14/2015	Sanitary Sewer	Office Supplies	Impressive Print	Business Cards	35.00
					Office Supplies Total:	35.00
0	05/20/2015	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Joint Paste, Couplers	20.47
77619	05/21/2015	Sanitary Sewer	Operating Supplies	Warning Lites of MN, Inc.	Barricades, Flashers, Cones	694.05
					Operating Supplies Total:	714.52
0	05/13/2015	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	789.42
0	05/26/2015	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	772.33
					PERA Employee Ded Total:	1,561.75
0	05/13/2015	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera additio	121.45
0	05/13/2015	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	789.42
0	05/26/2015	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	772.33
0	05/26/2015	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera additio	118.83
					PERA Employer Share Total:	1,802.03
0	05/21/2015	Sanitary Sewer	Professional Services	Ecoenvelopes, LLC	March Utility Billing	276.65
0	05/21/2015	Sanitary Sewer	Professional Services	Gopher State One Call	FTP Tickets	326.95
77433	05/07/2015	Sanitary Sewer	Professional Services	Pipe Services Inc	Sanitary Sewer TV Inspections	37,939.97
					Professional Services Total:	38,543.57

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/06/2015	Sanitary Sewer	Sales Tax Payable	MN Dept of Revenue-Non Bank	March Sales/Use Tax	3.44
					Sales Tax Payable Total:	3.44
77579	05/21/2015	Sanitary Sewer	Sewer SAC Charges	Metropolitan Council/ Environment	SAC Charges-April 2015	9,840.60
					Sewer SAC Charges Total:	9,840.60
0	05/13/2015	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.05.2015 State Incom	485.93
0	05/26/2015	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2015 State Incom	496.50
					State Income Tax Total:	982.43
77664	05/28/2015	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 771707201	159.96
					Telephone Total:	159.96
77487	05/14/2015	Sanitary Sewer	Union Dues Deduction	Local Union 49	PR Batch 00001.05.2015 IOUE Unio	113.86
					Union Dues Deduction Total:	113.86
77402	05/07/2015	Sanitary Sewer	Wagner Lift Station	Bolton & Menk, Inc.	Wagner Sanitry Sewer Lift Station	2,498.47
					Wagner Lift Station Total:	2,498.47
					Fund Total:	289,836.52
77593	05/21/2015	Singles Program	Operating Supplies	Ron Rieschl	Singles Supplies Reimbursement	15.00
					Operating Supplies Total:	15.00
					Fund Total:	15.00
77508	05/14/2015	Solid Waste Recycle	Accounts Payable	FUERSTENBERG ROGER	Refund Check	0.72
					Accounts Payable Total:	0.72
77624	05/28/2015	Solid Waste Recycle	Conferences	Association of Recycling Managers	Conference Registration-R. Johnson	35.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Conferences Total:	35.00
0	05/13/2015	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Federal Inco	95.45
0	05/26/2015	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Federal Inco	95.45
					Federal Income Tax Total:	190.90
0	05/13/2015	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	53.44
0	05/13/2015	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare E	12.50
0	05/26/2015	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	53.44
0	05/26/2015	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare E	12.49
					FICA Employee Ded. Total:	131.87
0	05/13/2015	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare E	12.50
0	05/13/2015	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	53.44
0	05/26/2015	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	53.44
0	05/26/2015	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare E	12.49
					FICA Employers Share Total:	131.87
77501	05/14/2015	Solid Waste Recycle	HSA Employer	Premier Bank	PR Batch 00001.05.2015 HSA Emplo	60.01
					HSA Employer Total:	60.01
77663	05/28/2015	Solid Waste Recycle	Life Ins. Employer	Standard Insurance Company	Life Insurance Policy 00 134766 0001	2.43
					Life Ins. Employer Total:	2.43
77663	05/28/2015	Solid Waste Recycle	Long Term Disability	Standard Insurance Company	Life Insurance Policy 00 134766 0001	5.28
					Long Term Disability Total:	5.28
77653	05/28/2015	Solid Waste Recycle	Medical Ins Employer	NJPA	Health Insurance Premium-May 2015	110.15
					Medical Ins Employer Total:	110.15
0	05/13/2015	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00001.05.2015 Post Emplo	8.54
0	05/26/2015	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2015 Post Emplo	8.54

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				MN State Retirement Total:		17.08
0	05/13/2015	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	55.49
0	05/26/2015	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	55.49
				PERA Employee Ded Total:		110.98
0	05/13/2015	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	55.49
0	05/13/2015	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera additio	8.54
0	05/26/2015	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	55.49
0	05/26/2015	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera additio	8.54
				PERA Employer Share Total:		128.06
0	05/07/2015	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	34,955.42
77574	05/21/2015	Solid Waste Recycle	Professional Services	Lightning Disposal, Inc.	Cleanup-367 Vehicles	3,453.00
77429	05/07/2015	Solid Waste Recycle	Professional Services	Momentum Enterprises, Inc.	Roseville Clean Up Day Service	1,364.00
0	05/21/2015	Solid Waste Recycle	Professional Services	The Retrofit Companies Inc	Screens, Boxes	1,400.00
				Professional Services Total:		41,172.42
0	05/13/2015	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.05.2015 State Incom	42.68
0	05/26/2015	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2015 State Incom	42.67
				State Income Tax Total:		85.35
				Fund Total:		42,182.12
77508	05/14/2015	Storm Drainage	Accounts Payable	FUERSTENBERG ROGER	Refund Check	1.61
				Accounts Payable Total:		1.61
0	05/21/2015	Storm Drainage	Contract Maint - Vehicles	City of St. Paul	Radio Maintenance	267.00
				Contract Maint - Vehicles Total:		267.00
77470	05/14/2015	Storm Drainage	Contract Maintenance	Electrical Installation & Maintenan	Pond Pumps Transformer Wire Repai	150.00
77655	05/28/2015	Storm Drainage	Contract Maintenance	Organic Technologies	Disposal of Spring Street Sweepings (	5,881.23
77434	05/07/2015	Storm Drainage	Contract Maintenance	Plaisted Co	Haul Spring Street Sweepings to Was	430.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
77595	05/21/2015	Storm Drainage	Contract Maintenance	Ron Kassa Construction, Inc.	Concrete Curb - Storm	2,413.15
					Contract Maintenance Total:	8,874.38
0	05/28/2015	Storm Drainage	Contractor Payments	American Engineering Testing, Inc.	Pavement Coring, Soil Boring	3,795.12
					Contractor Payments Total:	3,795.12
0	05/13/2015	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Federal Inco	1,125.76
0	05/26/2015	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Federal Inco	1,079.50
					Federal Income Tax Total:	2,205.26
0	05/13/2015	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	730.68
0	05/13/2015	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare E	170.88
0	05/26/2015	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare E	166.10
0	05/26/2015	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	710.21
					FICA Employee Ded. Total:	1,777.87
0	05/13/2015	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	730.68
0	05/13/2015	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare E	170.88
0	05/26/2015	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	710.21
0	05/26/2015	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare E	166.10
					FICA Employers Share Total:	1,777.87
77501	05/14/2015	Storm Drainage	HSA Employer	Premier Bank	PR Batch 00001.05.2015 HSA Emplo	168.33
					HSA Employer Total:	168.33
77663	05/28/2015	Storm Drainage	Life Ins. Employee	Standard Insurance Company	Life Insurance Policy 00 134766 000	13.50
					Life Ins. Employee Total:	13.50
77663	05/28/2015	Storm Drainage	Life Ins. Employer	Standard Insurance Company	Life Insurance Policy 00 134766 000	39.32
					Life Ins. Employer Total:	39.32
77663	05/28/2015	Storm Drainage	Long Term Disability	Standard Insurance Company	Life Insurance Policy 00 134766 000	63.62

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Long Term Disability Total:	63.62
77653	05/28/2015	Storm Drainage	Medical Ins Employee	NJPA	Health Insurance Premium-May 2015	4.71
					Medical Ins Employee Total:	4.71
77653	05/28/2015	Storm Drainage	Medical Ins Employer	NJPA	Health Insurance Premium-May 2015	373.21
					Medical Ins Employer Total:	373.21
77428	05/07/2015	Storm Drainage	Miscellaneous	MN Dept of Revenue	Sales/Use Tax Audit	603.66
					Miscellaneous Total:	603.66
0	05/13/2015	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00001.05.2015 Post Emplo	113.84
0	05/26/2015	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2015 Post Emplo	110.50
					MN State Retirement Total:	224.34
0	05/13/2015	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.05.2015 MNDCP De	10.00
0	05/26/2015	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2015 MNDCP De	10.00
					MNDCP Def Comp Total:	20.00
77626	05/28/2015	Storm Drainage	Operating Supplies	Automatic Systems Co	Transnet Radio	1,373.50
0	05/07/2015	Storm Drainage	Operating Supplies	Brock White Co	Paint	73.03
77637	05/28/2015	Storm Drainage	Operating Supplies	Commercial Asphalt Co	Asphalt Patching Material, Per State I	992.73
0	05/20/2015	Storm Drainage	Operating Supplies	Menards-CC	Tarp	10.17
77514	05/14/2015	Storm Drainage	Operating Supplies	SKB Environmental, Inc.	Material Charges	99.21
0	05/28/2015	Storm Drainage	Operating Supplies	Viking Industrial Center	Mesh Vests	182.50
77619	05/21/2015	Storm Drainage	Operating Supplies	Warning Lites of MN, Inc.	Barricades, Flashers, Cones	694.05
					Operating Supplies Total:	3,425.19
0	05/13/2015	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	739.90
0	05/26/2015	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	718.24
					PERA Employee Ded Total:	1,458.14
0	05/13/2015	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera additio	113.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/13/2015	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	739.90
0	05/26/2015	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	718.24
0	05/26/2015	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera additio	110.50
					PERA Employer Share Total:	1,682.48
0	05/21/2015	Storm Drainage	Professional Services	American Engineering Testing, Inc.	Street Sweeping Analysis	868.95
0	05/21/2015	Storm Drainage	Professional Services	American Engineering Testing, Inc.	Compost Analysis	1,615.05
0	05/21/2015	Storm Drainage	Professional Services	Ecoenvelopes, LLC	March Utility Billing	276.65
0	05/21/2015	Storm Drainage	Professional Services	Gopher State One Call	FTP Tickets	327.00
77448	05/07/2015	Storm Drainage	Professional Services	Sheila Stowell	PWET Meeting Minutes	212.50
77448	05/07/2015	Storm Drainage	Professional Services	Sheila Stowell	Mileage Reimbursement	5.00
					Professional Services Total:	3,305.15
0	05/06/2015	Storm Drainage	Sales Tax Payable	MN Dept of Revenue-Non Bank	March Sales/Use Tax	9.01
					Sales Tax Payable Total:	9.01
0	05/21/2015	Storm Drainage	St Croix Lift Station Rehab	SEH	St. Croix Lift Station Repair	22,856.83
					St Croix Lift Station Rehab Total:	22,856.83
0	05/13/2015	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.05.2015 State Incom	493.62
0	05/26/2015	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2015 State Incom	471.91
					State Income Tax Total:	965.53
77487	05/14/2015	Storm Drainage	Union Dues Deduction	Local Union 49	PR Batch 00001.05.2015 IOUE Unio	132.00
					Union Dues Deduction Total:	132.00
0	05/07/2015	Storm Drainage	Utilities	Xcel Energy	Arona Lift Station	26.11
					Utilities Total:	26.11
0	05/21/2015	Storm Drainage	Vehicles & Equipment	Emergency Automotive Tech Inc	Vehicle Repair	478.00
0	05/21/2015	Storm Drainage	Vehicles & Equipment	Emergency Automotive Tech Inc	Traffic Director	363.98
					Vehicles & Equipment Total:	841.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Fund Total:	54,912.22
0	05/20/2015	Street Construction	15-02 Victoria Street Recon	Pollution Control-CC	Stormwater Permit	400.00
					15-02 Victoria Street Recon Total:	400.00
0	05/28/2015	Street Construction	Construction Contracts	American Engineering Testing, Inc.	Pavement Coring, Soil Boring	15,260.00
					Construction Contracts Total:	15,260.00
					Fund Total:	15,660.00
0	05/13/2015	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Federal Inco	497.63
0	05/26/2015	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Federal Inco	485.07
					Federal Income Tax Total:	982.70
0	05/13/2015	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Emplo	415.08
0	05/13/2015	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare Er	97.08
0	05/26/2015	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare Er	96.74
0	05/26/2015	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Emplo	413.71
					FICA Employee Ded. Total:	1,022.61
0	05/13/2015	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Emplo	415.08
0	05/13/2015	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare Er	97.08
0	05/26/2015	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare Er	96.74
0	05/26/2015	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Emplo	413.71
					FICA Employers Share Total:	1,022.61
77484	05/14/2015	Telecommunications	HRA Employer	ING ReliaStar	PR Batch 00001.05.2015 HRA Emplo	161.50
					HRA Employer Total:	161.50
77501	05/14/2015	Telecommunications	HSA Employee	Premier Bank	PR Batch 00001.05.2015 HSA Emplo	9.14
77658	05/28/2015	Telecommunications	HSA Employee	Premier Bank	PR Batch 00002.05.2015 HSA Emplo	9.14

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HSA Employee Total:	18.28
77501	05/14/2015	Telecommunications	HSA Employer	Premier Bank	PR Batch 00001.05.2015 HSA Emplo	50.00
					HSA Employer Total:	50.00
77663	05/28/2015	Telecommunications	Life Ins. Employee	Standard Insurance Company	Life Insurance Policy 00 134766 0001	31.61
					Life Ins. Employee Total:	31.61
77663	05/28/2015	Telecommunications	Life Ins. Employer	Standard Insurance Company	Life Insurance Policy 00 134766 0001	17.91
					Life Ins. Employer Total:	17.91
77663	05/28/2015	Telecommunications	Long Term Disability	Standard Insurance Company	Life Insurance Policy 00 134766 0001	42.68
					Long Term Disability Total:	42.68
77653	05/28/2015	Telecommunications	Medical Ins Employee	NJPA	Health Insurance Premium-May 2015	250.08
					Medical Ins Employee Total:	250.08
77653	05/28/2015	Telecommunications	Medical Ins Employer	NJPA	Health Insurance Premium-May 2015	753.93
					Medical Ins Employer Total:	753.93
0	05/13/2015	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00001.05.2015 Post Emplo	67.24
0	05/26/2015	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2015 Post Emplo	66.91
					MN State Retirement Total:	134.15
0	05/13/2015	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.05.2015 MNDCP De	358.76
0	05/26/2015	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2015 MNDCP De	483.26
					MNDCP Def Comp Total:	842.02
0	05/20/2015	Telecommunications	Operating Supplies	Byerly's- CC	Flowers	62.05
0	05/20/2015	Telecommunications	Operating Supplies	Cub Foods- CC	Fruit & Cheese Platter	67.44
0	05/20/2015	Telecommunications	Operating Supplies	Cub Foods- CC	Hospitality Supplies	130.60
0	05/20/2015	Telecommunications	Operating Supplies	Cub Foods- CC	Fruit & Cheese Platter	67.44

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/20/2015	Telecommunications	Operating Supplies	Party City-CC	Recreation Supplies	122.22
0	05/20/2015	Telecommunications	Operating Supplies	Zerbee-CC	Whiteboard	211.30
					Operating Supplies Total:	661.05
77622	05/28/2015	Telecommunications	Other Improvements	Arvig Construction, In.	Conduit, Handhole Installation	37,914.19
77622	05/28/2015	Telecommunications	Other Improvements	Arvig Construction, In.	Conduit, Handhole Installation	21,886.19
77400	05/07/2015	Telecommunications	Other Improvements	AVI Systems, Inc.	Camera Additions	7,598.88
					Other Improvements Total:	67,399.26
0	05/13/2015	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	437.09
0	05/26/2015	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	434.93
					PERA Employee Ded Total:	872.02
0	05/13/2015	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera additio	67.24
0	05/13/2015	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	437.09
0	05/26/2015	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera additio	66.91
0	05/26/2015	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	434.93
					PERA Employer Share Total:	1,006.17
0	05/21/2015	Telecommunications	Printing	Greenhaven Printing	May/June Newsletter	7,400.00
					Printing Total:	7,400.00
0	05/21/2015	Telecommunications	Professional Services	North Suburban Access Corp	Monthly Production Services-April 2(	1,419.00
0	05/28/2015	Telecommunications	Professional Services	North Suburban Access Corp	Cable Casting, Webstreaming Archive	975.00
					Professional Services Total:	2,394.00
0	05/13/2015	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.05.2015 State Incom	227.33
0	05/26/2015	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2015 State Incom	221.25
					State Income Tax Total:	448.58
					Fund Total:	85,511.16
77635	05/28/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	90.86

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
77635	05/28/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	55.43
77635	05/28/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	198.30
77635	05/28/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	314.40
77635	05/28/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	161.04
77635	05/28/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	86.06
77635	05/28/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	107.52
77635	05/28/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	0.08
77645	05/28/2015	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Telephone	353.12
77419	05/07/2015	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Telephone	353.12
77419	05/07/2015	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Telephone	3,371.95
77616	05/21/2015	Telephone	PSTN-PRI Access/DID Allocation	Verizon Wireless	Cell Phones	35.01
77616	05/21/2015	Telephone	PSTN-PRI Access/DID Allocation	Verizon Wireless	Cell Phones	322.10
					PSTN-PRI Access/DID Allocation Total:	5,448.99
					Fund Total:	5,448.99
0	05/07/2015	TIF District #17-Twin Lakes	Professional Services	SRF Consulting Group, Inc.	1-35W Interchange at Cleveland Ave	13,915.00
					Professional Services Total:	13,915.00
					Fund Total:	13,915.00
77530	05/21/2015	Water Fund	Accounts Payable	GREGORY ANDERSON	Refund Check	5.01
77532	05/21/2015	Water Fund	Accounts Payable	JAMES ASCHEMAN	Refund Check	132.43
77535	05/21/2015	Water Fund	Accounts Payable	MARY BLAKELEY	Refund Check	117.07
77536	05/21/2015	Water Fund	Accounts Payable	ELENA & MICHAEL BOND	Refund Check	105.79
77541	05/21/2015	Water Fund	Accounts Payable	ERIC & EMILY CHAD	Refund Check	291.73
77546	05/21/2015	Water Fund	Accounts Payable	EVELYN CROWLEY	Refund Check	52.28
77469	05/14/2015	Water Fund	Accounts Payable	CORY DENBACK	Refund Check	65.53
77550	05/21/2015	Water Fund	Accounts Payable	RAYMOND DROPIK	Refund Check	61.47
77551	05/21/2015	Water Fund	Accounts Payable	CHRIS DUFFY	Refund Check	245.79
77555	05/21/2015	Water Fund	Accounts Payable	ROBERT & REBECCA FISHER	Refund Check	164.53
77560	05/21/2015	Water Fund	Accounts Payable	JAY GAGNER	Refund Check	77.10
77563	05/21/2015	Water Fund	Accounts Payable	HANSON BUILDERS	Refund Check	60.54
77480	05/14/2015	Water Fund	Accounts Payable	GREG & TRACEY HARMON	Refund Check	60.19
77481	05/14/2015	Water Fund	Accounts Payable	BOB & SARAH HAZEN	Refund Check	162.19
77568	05/21/2015	Water Fund	Accounts Payable	WILLIAM JASPER	Refund Check	51.57
77577	05/21/2015	Water Fund	Accounts Payable	TATE MATHIASON	Refund Check	49.24
77424	05/07/2015	Water Fund	Accounts Payable	JACOB MCALPINE	Refund Check	190.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
77425	05/07/2015	Water Fund	Accounts Payable	JAMES MERRILL	Refund Check	247.52
77495	05/14/2015	Water Fund	Accounts Payable	TERRANCE METZ	Refund Check	136.34
77431	05/07/2015	Water Fund	Accounts Payable	PAT & FRANK NITTI	Refund Check	16.99
77591	05/21/2015	Water Fund	Accounts Payable	JANE REILLY	Refund Check	6.65
77505	05/14/2015	Water Fund	Accounts Payable	JENNIFER RICARDS	Refund Check	17.49
77508	05/14/2015	Water Fund	Accounts Payable	FUERSTENBERG ROGER	Refund Check	175.48
77511	05/14/2015	Water Fund	Accounts Payable	DANIEL RUEB	Refund Check	25.84
77441	05/07/2015	Water Fund	Accounts Payable	MARK SACKETT	Refund Check	82.87
77599	05/21/2015	Water Fund	Accounts Payable	SAFE GUARD PROPERTIES	Refund Check	172.24
77512	05/14/2015	Water Fund	Accounts Payable	LEANG SARIN	Refund Check	157.97
77602	05/21/2015	Water Fund	Accounts Payable	LINDSAY SOLUM & STEVE WIL	Refund Check	41.60
77517	05/14/2015	Water Fund	Accounts Payable	ROBERT & VALERIE STRAND	Refund Check	54.14
77450	05/07/2015	Water Fund	Accounts Payable	EDWARD & MERRY JO STROOT	Refund Check	45.59
77519	05/14/2015	Water Fund	Accounts Payable	LULU TSAI	Refund Check	28.86
					Accounts Payable Total:	3,102.04
0	05/21/2015	Water Fund	Clothing	Ryan S. Johnson	Boots Reimbursement	58.00
0	05/28/2015	Water Fund	Clothing	Ryan S. Johnson	Boots Reimbursement	60.00
					Clothing Total:	118.00
77558	05/21/2015	Water Fund	Contract Maintenance	Forest Lake Contracting Inc.	Loop Installation County Road B @ I	794.95
77442	05/07/2015	Water Fund	Contract Maintenance	SEH Design/Build, Inc.	Water Tank Maintenance Program	8,200.00
					Contract Maintenance Total:	8,994.95
0	05/13/2015	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Federal Inco	1,454.30
0	05/26/2015	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Federal Inco	1,621.28
					Federal Income Tax Total:	3,075.58
0	05/13/2015	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	994.66
0	05/13/2015	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare Er	232.65
0	05/26/2015	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare Er	231.98
0	05/26/2015	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	991.95
					FICA Employee Ded. Total:	2,451.24
0	05/13/2015	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 Medicare Er	232.65
0	05/13/2015	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.05.2015 FICA Empl	994.66
0	05/26/2015	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 FICA Empl	991.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/26/2015	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2015 Medicare E	231.98
					FICA Employers Share Total:	2,451.24
77484	05/14/2015	Water Fund	HRA Employer	ING ReliaStar	PR Batch 00001.05.2015 HRA Emplo	240.51
					HRA Employer Total:	240.51
77501	05/14/2015	Water Fund	HSA Employee	Premier Bank	PR Batch 00001.05.2015 HSA Emplo	74.51
77658	05/28/2015	Water Fund	HSA Employee	Premier Bank	PR Batch 00002.05.2015 HSA Emplo	74.52
					HSA Employee Total:	149.03
77501	05/14/2015	Water Fund	HSA Employer	Premier Bank	PR Batch 00001.05.2015 HSA Emplo	370.09
					HSA Employer Total:	370.09
0	05/14/2015	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.05.2015 ICMA Defe	65.02
0	05/28/2015	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.05.2015 ICMA Defe	65.00
					ICMA Def Comp Total:	130.02
77663	05/28/2015	Water Fund	Life Ins. Employee	Standard Insurance Company	Life Insurance Policy 00 134766 000	109.21
					Life Ins. Employee Total:	109.21
77663	05/28/2015	Water Fund	Life Ins. Employer	Standard Insurance Company	Life Insurance Policy 00 134766 000	64.35
					Life Ins. Employer Total:	64.35
77663	05/28/2015	Water Fund	Long Term Disability	Standard Insurance Company	Life Insurance Policy 00 134766 000	73.43
					Long Term Disability Total:	73.43
77653	05/28/2015	Water Fund	Medical Ins Employee	NJPA	Health Insurance Premium-May 2015	211.98
					Medical Ins Employee Total:	211.98
77653	05/28/2015	Water Fund	Medical Ins Employer	NJPA	Health Insurance Premium-May 2015	1,950.59

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Medical Ins Employer Total:	1,950.59
77428	05/07/2015	Water Fund	Miscellaneous	MN Dept of Revenue	Sales/Use Tax Audit	275.49
77428	05/07/2015	Water Fund	Miscellaneous	MN Dept of Revenue	Sales/Use Tax Audit	603.66
					Miscellaneous Total:	879.15
0	05/13/2015	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.05.2015 Post Emplo	157.35
0	05/26/2015	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2015 Post Emplo	156.90
					MN State Retirement Total:	314.25
0	05/13/2015	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.05.2015 MNDCP De	113.77
0	05/26/2015	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2015 MNDCP De	113.76
					MNDCP Def Comp Total:	227.53
77628	05/28/2015	Water Fund	Operating Supplies	Barton Sand & Gravel Co.	Disposal Fee	30.00
77637	05/28/2015	Water Fund	Operating Supplies	Commercial Asphalt Co	Asphalt Patching Material, Per State I	1,328.83
77479	05/14/2015	Water Fund	Operating Supplies	Hamernick Decorating Center	Painting Supplies	506.07
77479	05/14/2015	Water Fund	Operating Supplies	Hamernick Decorating Center	Painting Supplies	64.72
77479	05/14/2015	Water Fund	Operating Supplies	Hamernick Decorating Center	Painting Supplies	259.51
77561	05/21/2015	Water Fund	Operating Supplies	Hamernick Decorating Center	Paint Supplies	506.07
0	05/20/2015	Water Fund	Operating Supplies	Home Depot- CC	Pipe Wrenches	158.61
77595	05/21/2015	Water Fund	Operating Supplies	Ron Kassa Construction, Inc.	Waterbreak Curbs and Panels	5,569.00
77595	05/21/2015	Water Fund	Operating Supplies	Ron Kassa Construction, Inc.	Waterbreak Curbs and Panels	3,095.50
0	05/20/2015	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Couplers	63.12
0	05/21/2015	Water Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Modified Asphalt	285.00
0	05/07/2015	Water Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Modified Asphalt	860.13
0	05/07/2015	Water Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Modified Asphalt	2,826.06
77619	05/21/2015	Water Fund	Operating Supplies	Warning Lites of MN, Inc.	Barricades, Flashers, Cones	694.05
					Operating Supplies Total:	16,246.67
0	05/13/2015	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	1,022.89
0	05/26/2015	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	1,020.03
					PERA Employee Ded Total:	2,042.92
0	05/13/2015	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera additio	157.35
0	05/13/2015	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.05.2015 Pera Emplo	1,022.89

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/26/2015	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera additio	156.90
0	05/26/2015	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2015 Pera Emplo	1,020.03
					PERA Employer Share Total:	2,357.17
77418	05/07/2015	Water Fund	Printing	Impressive Print	Hydrant Water Service Permit Forms	81.00
					Printing Total:	81.00
0	05/21/2015	Water Fund	Professional Services	Ecoenvelopes, LLC	March Utility Billing	276.65
0	05/21/2015	Water Fund	Professional Services	Gopher State One Call	FTP Tickets	326.95
77612	05/21/2015	Water Fund	Professional Services	Twin City Water Clinic, Inc.	Coliform Bacteria	400.00
77523	05/14/2015	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Location Service	256.33
					Professional Services Total:	1,259.93
77662	05/28/2015	Water Fund	St. Paul Water	St. Paul Regional Water Services	Water	326,271.88
					St. Paul Water Total:	326,271.88
0	05/13/2015	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.05.2015 State Incom	616.13
0	05/26/2015	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2015 State Incom	663.14
					State Income Tax Total:	1,279.27
0	05/06/2015	Water Fund	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Marchl Sales/Use Tax	18.11
					State Sales Tax Payable Total:	18.11
77451	05/07/2015	Water Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	995.38
77616	05/21/2015	Water Fund	Telephone	Verizon Wireless	Cell Phones	35.01
					Telephone Total:	1,030.39
77582	05/21/2015	Water Fund	Training	MN Dept of Health-Drinking Water	Waterworks Operator Exam Results-V	23.00
77427	05/07/2015	Water Fund	Training	MN Dept of Health-Drinking Water	Water Supply System Operator Renev	23.00
77585	05/21/2015	Water Fund	Training	MN Pollution Control Agency	Class SC Certification Fee-T. Fish	45.00
					Training Total:	91.00
77487	05/14/2015	Water Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.05.2015 IOUE Unio	183.14

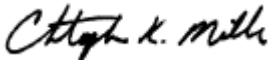
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Union Dues Deduction Total:		183.14
0	05/21/2015	Water Fund	Utilities	Xcel Energy	2501 Fairview/Water Tower	4,516.10
0	05/07/2015	Water Fund	Utilities	Xcel Energy	Repeater Station/Meter Reading	16.18
				Utilities Total:		4,532.28
0	05/06/2015	Water Fund	Water - Roseville	City of Roseville- Non Bank	February & March Water	5,601.85
0	05/06/2015	Water Fund	Water - Roseville	City of Roseville- Non Bank	March Water	1,447.01
				Water - Roseville Total:		7,048.86
0	05/14/2015	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	185.53
0	05/21/2015	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	3,407.82
0	05/21/2015	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	3,407.82
0	05/20/2015	Water Fund	Water Meters	Menards-CC	Ball Valve	47.05
0	05/20/2015	Water Fund	Water Meters	Suburban Ace Hardware-CC	Joint Paste, Tape	15.48
				Water Meters Total:		7,063.70
				Fund Total:		394,419.51
0	05/14/2015	Workers Compensation	Adminsitrative Claims	SFM	Work Comp Administration	173.00
				Adminsitrative Claims Total:		173.00
0	05/14/2015	Workers Compensation	Community Development Claims	SFM	Work Comp Administration	173.00
				Community Development Claims Total:		173.00
0	05/06/2015	Workers Compensation	Fire Department Claims	SFM-Non Bank	March Work Comp. Claims	3.17
				Fire Department Claims Total:		3.17
0	05/06/2015	Workers Compensation	Police Patrol Claims	SFM-Non Bank	March Work Comp. Claims	3,139.35
				Police Patrol Claims Total:		3,139.35
0	05/14/2015	Workers Compensation	Professional Services	SFM	Work Comp Administration	140.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Professional Services Total:	140.00
0	05/14/2015	Workers Compensation	Street Department Claims	SFM	Work Comp Administration	173.00
					Street Department Claims Total:	173.00
0	05/06/2015	Workers Compensation	Water Department Claims	SFM-Non Bank	March Work Comp. Claims	1,901.61
					Water Department Claims Total:	1,901.61
					Fund Total:	5,703.13
					Report Total:	2,102,356.55

REQUEST FOR COUNCIL ACTION

Date: 06/08/2015
Item No.: 8.b

Department Approval



City Manager Approval

Item Description: Approval of 2015 Business and Other Licenses

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration:

Sale of Consumer Fireworks License

Cub Foods West #31334
2100 Snelling Avenue
Roseville, MN 55113

Dollar Tree #4588
1121 Larpenteur Ave W
Roseville, MN 55113

Massage Therapy Establishment License

Wellspring Massage Therapy
Located within the Roseville Chiropractic Center Office
1935 W. County Road B2, Suite 185
Roseville, MN 55113

Massage Therapist License

Tonia Thorson
Wellspring Massage Therapy
Located within the Roseville Chiropractic Center Office
1935 W. County Road B2, Suite 185
Roseville, MN 55113

Gordon Sieveke
Massage Xcape, LLC
1767 Lexington Avenue N
Roseville, MN 55113

Brittney Sarchet
Massage Xcape, LLC
1767 Lexington Avenue N
Roseville, MN 55113

POLICY OBJECTIVE

Required by City Code

FINANCIAL IMPACTS

The correct fees were paid to the City at the time the application(s) were made.

STAFF RECOMMENDATION

Staff has reviewed the application(s) and has determined that the applicant(s) meet all City requirements. Staff recommends approval of the license(s) pending successful background checks.

REQUESTED COUNCIL ACTION

Motion to approve the business and other license application(s) pending successful background checks.

Prepared by: Chris Miller, Finance Director
Attachments: A: Applications

ROSEVILLE

City of Roseville
Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7032

Sale of Consumer Fireworks License Application

Business Name: Cub Foods West #31334

Business Address: 2100 Snelling Ave.

ROSEVILLE, MN 55113

Business Phone:

Person to Contact in Regard to Business License:

Name: GARY REFF

Address: 2100 SNELLING AVE N., ROSEVILLE

Phone: 651-633-9740

I hereby apply for the following license(s) for the term of one year, beginning January 1, 2015, and ending December 31, 2015, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Sale of Consumer Fireworks in existing retail business	$100.00
Sale of Consumer Fireworks as a sole business	$350.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #624.20.

Signature:

Date: 5/13/15

If completed license should be mailed somewhere other than the business address, please advise.

FIRE SAFETY INSPECTION IS REQUIRED PRIOR TO THE SALE OF ANY CONSUMER FIRE WORKS ITEMS. INSPECTION TO BE SCHEDULED WITH THE ROSEVILLE FIRE DEPARTMENT (651 792-7341). LICENSE TO BE PROMINENTLY DISPLAYED IN SALES AREA.

ROSEVILLE

City of Roseville
Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7032

Sale of Consumer Fireworks License Application

Business Name: Dollar Tree #4588

Business Address: 1121 Larpenteur Ave. W

ROSEVILLE, MN 55113

Business Phone:

Person to Contact in Regard to Business License:

Name: Daniel Hagel

Address: 1121 Larpenteur Ave Roseville MN 55113

Phone: 651-489-8870

I hereby apply for the following license(s) for the term of one year, beginning January 1, 2015, and ending December 31, 2015, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Sale of Consumer Fireworks in existing retail business	$100.00
Sale of Consumer Fireworks as a sole business	$350.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #624.20.

Signature: [signature]

Date: 4/24/15

If completed license should be mailed somewhere other than the business address, please advise.

FIRE SAFETY INSPECTION IS REQUIRED PRIOR TO THE SALE OF ANY CONSUMER FIRE WORKS ITEMS. INSPECTION TO BE SCHEDULED WITH THE ROSEVILLE FIRE DEPARTMENT (651 792-7341). LICENSE TO BE PROMINENTLY DISPLAYED IN SALES AREA.

OK John L

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

■ New License ☐ Renewal For License Year Ending June 30, 2016

Business Name Wellspring Massage Therapy

Business Address 1935 W County Rd. B2, Suite 185 (in Roseville Chiropractic Center Office)

Business Phone 763-957-9296

Email Address toni@wellspringmassage.net

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Thorson (Last) Tonia (First) Lynn (Middle)

Home Address _____ (Street) _____ (City) _____ (State) _____ (Zip)

Telephone (_____) _____ ■Cell ☐Home ☐Work

Date of Birth (mm/dd/yyyy) _____

Driver's License Number _____ State of Issuance MN

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?
■ Yes ☐ No If Yes, List each full name along with dates and places where used.

_____

Has the business held any previous massage therapy establishment licenses? If yes, in which city was it licensed?

☐ Yes _____ ■ No

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks may take up to 30 days to complete.)

Signature Tonia L Thorson Date 5-14-15

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

■ New License ☐ Renewal For the License Year Ending June 30, 2016

1. Full Legal Name (Please Print) Thorson (Last) Tonia (First) Lynn (Middle)
2. Home Address _____ (Street) (City) (State) (Zip)
3. Telephone (_____) _____ ■ Cell ☐ Home ☐ Work
4. Date of Birth (mm/dd/yyyy) _____
5. Email Address _____
6. Driver's License Number _____ State of Issuance _____
7. Ethnicity:
8. Sex:
9. Have you ever used or been known by any name other than the legal name given in number 1 above?
   ■ Yes ☐ No If Yes, List each full name along with dates and places where used.
   Tonia Lynn Dahlin (maiden name) 1958-1984
10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
    Wellspring Massage Therapy (in Roseville Chiropractic Center office) 1935 County Rd B2, Suite 185
11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
    ☐ Yes _____ ■ No
12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
    ☐ Yes ☐ No ☐ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks may take up to 30 days to complete.)

Signature Tonia L Thorson Date 5-14-15

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☒ New License ☐ Renewal For the License Year Ending June 30, 2016

1. Full Legal Name (Please Print) Gordon Sieveke, Gordon L
   (Last) (First) (Middle)
2. Home Address ___
   (Street) (City) (State) (Zip)
3. Telephone ☒ Cell ☐ Home ☐ Work
4. Date of Birth (mm/dd/yyyy)____
5. Email Address_____
6. Driver's License Number___ State of Issuance_
7. Ethnicity:
8. Sex:
9. Have you ever used or been known by any name other than the legal name given in number 1 above?
   ☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
    Massage Xscape, 1767 Lexington Ave, Roseville, MN
11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
    ☒ Yes Florida ☐ No
12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
    ☐ Yes ☒ No ☐ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks may take up to 30 days to complete.)

Signature [signature] Date 5-14-15

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2016

1. Full Legal Name (Please Print) Sarchet (Last) Brittney (First) Elizabeth (Middle)
2. Home Address _____ (Street) _____ (City) _____ (State) _____ (Zip)
3. Telephone (_____ ☒ Cell ☐ Home ☐ Work
4. Date of Birth (mm/dd/yyyy) _____
5. Email Address _____
6. Driver's License Number _____ State of Issuance _____
7. Ethnicity:
8. Sex:
9. Have you ever used or been known by any name other than the legal name given in number 1 above?
   ☐ Yes ☒ No If Yes, List each full name along with dates and places where used.
   _____
10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
    Massage Xcape 1767 Lexington Ave. N. Roseville, MN 55113
11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
    ☒ Yes Iowa ☐ No
12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
    ☒ Yes ☐ No ☐ N/A Moved out of state so did not renew

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature _____ Date 5/26/15

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

REQUEST FOR COUNCIL ACTION

Date: 06/08/2015
Item No.: 8.c

Department Approval

City Manager Approval

Item Description: Approval of 2015 Business and Other License Renewals

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other license renewals to be submitted to the City Council for approval. The City has received the following renewal applications for the 2015-16 license year:

- 6 Amusement Device Licenses
- 20 Cigarette/Tobacco Products Licenses
- 1 Game Room License
- 1 Gas Pump – Private License
- 12 Gas Station Licenses
- 26 Massage Therapist Licenses
- 15 Massage Therapy Establishment Licenses
- 2 Pool/Billiards Licenses
- 1 Theater License
- 3 Veterinary Examination Licenses

POLICY OBJECTIVE

Required by City Code

FINANCIAL IMPACTS

The correct fees were paid to the City at the time the applications were made.

STAFF RECOMMENDATION

Staff has reviewed the applications and has determined that the applicants meet all City requirements. Staff recommends approval of the licenses.

REQUESTED COUNCIL ACTION

Motion to approve the business and other license applications.

Prepared by: Chris Miller, Finance Director
Attachments: A: Requested license renewals for 2015-16.

Attachment A

Amusement Device License

B-Dale Club
2100 N Dale Street
Roseville, MN 55113

Buffalo Wild Wings
1777 West County Road B2
Roseville, MN 55113

Dandy Amusement International Inc.
At AMC Theatres Rosedale 14
850 Rosedale Center
Roseville, MN 55113

MT Restaurants (Roseville), Inc dba Joe Senser's Sports Grill & Bar
2350 Cleveland Avenue
Roseville, MN 55113

National Entertainment Network, LLC
At Old Country Buffet #14
2480 Fairview Ave N
Roseville, MN 55113

National Entertainment Network, LLC
At Wal-Mart #3404
1960 Twin Lake Parkway
Roseville, MN 55113

Cigarette/Tobacco Products License

Amarose Convenience Store
1595 Highway 36 W #245
Roseville, MN 55113

Clark #2376
2719 Lexington Ave N
Roseville, MN 55113

Croix Oil Company dba Croix Convenience/B-Dale #68
2151 North Dale Street
Roseville, MN 55113

Diamond Lake 1994, LLC dba Cub Foods #6686
2100 N Snelling Ave
Roseville, MN 55113

Diamond Lake 1994, LLC dba Cub Foods #6694

1201 Larpenteur Ave W
Roseville, MN 55113

DMTS, LLC dba Roseville Marathon
2216 County Road D West
Roseville, MN 55112

Jade Inc. dba Rosedale BP
2441 N Fairview Ave
Roseville, MN 55113

MGM Wine & Spirits
1149 Larpenteur Ave W
Roseville, MN 55113

Minnesota Fine Wines & Spirits dba Total Wine & More
2401 Fairview Ave N, Suite 105
Roseville, MN 55113

NAD, Inc dba Adam's Food & Fuel
2815 Rice Street
Roseville, MN 55113

Northern Tier Retail, LLC dba SuperAmerica #4115
2785 North Hamline Ave
Roseville, MN 55113

Northern Tier Retail, LLC dba SuperAmerica #4210
2172 Lexington Ave
Roseville, MN 55113

Northern Tier Retail, LLC dba SuperAmerica #4502
2380 West County Road D
Roseville, MN 55113

Northern Tier Retail, LLC dba SuperAmerica #4520
2295 Rice Street
Roseville, MN 55113

Rod Petroleum, Inc. dba Roseville Winner
2163 N Snelling Ave
Roseville, MN 55113

Roseville Liquor, Inc. dba Chuchao Liquor
700 West County Road B
Roseville, MN 55113

S&Z, Inc. dba Tri-City BP

3110 Cleveland Ave
Roseville, MN 55113

Tobacco Tree, Inc.
1734 Lexington Ave N
Roseville, MN 55113

Walgreens #13685
2635 Rice Street
Roseville, MN 55113

Walgreens #15560
2700 Lincoln Drive
Roseville, MN 55113

Game Room License
Dandy Amusement International Inc.
At AMC Theatres Rosedale 14
850 Rosedale Center
Roseville, MN 55113

Gas Pumps – Private License
Ryder Truck Rental, Inc
2580 Long Lake Road
Roseville, MN 55113

Gasoline Station License
Clark #2376
2719 Lexington Ave N
Roseville, MN 55113

Croix Oil Company dba Croix Convenience/B-Dale #68
2151 North Dale Street
Roseville, MN 55113

Dave's Roseville Auto Care Inc.
2171 N Hamline Ave
Roseville, MN 55113

DMTS, LLC dba Roseville Marathon
2216 County Road D West
Roseville, MN 55113

Jade Inc. dba Rosedale BP
2441 N Fairview Ave
Roseville, MN 55113

NAD, Inc dba Adam's Food & Fuel

2815 Rice Street
Roseville, MN 55113

Northern Tier Retail, LLC dba SuperAmerica #4115
2785 North Hamline Ave
Roseville, MN 55113

Northern Tier Retail, LLC dba SuperAmerica #4210
2172 Lexington Ave
Roseville, MN 55113

Northern Tier Retail, LLC dba SuperAmerica #4502
2380 West County Road D
Roseville, MN 55113

Northern Tier Retail, LLC dba SuperAmerica #4520
2295 Rice Street
Roseville, MN 55113

Rod Petroleum, Inc. dba Roseville Winner
2163 N Snelling Ave
Roseville, MN 55113

S&Z, Inc. dba Tri-City BP
3110 Cleveland Ave
Roseville, MN 55113

Massage Therapist License

Rebecca Dobson
Elements Therapeutic Massage
2100 Snelling Ave N, Suite 66B
Roseville, MN 55113

Lisa Goodwin
Elements Therapeutic Massage
2100 Snelling Ave N, Suite 66B
Roseville, MN 55113

Sylvia Isaacson
Elements Therapeutic Massage
2100 Snelling Ave N, Suite 66B
Roseville, MN 55113

Bruce Jorgensen
Elements Therapeutic Massage
2100 Snelling Ave N, Suite 66B
Roseville, MN 55113

Julie Pagani

Elements Therapeutic Massage
2100 Snelling Ave N, Suite 66B
Roseville, MN 55113

Jonita Scott-Jiles
Elements Therapeutic Massage
2100 Snelling Ave N, Suite 66B
Roseville, MN 55113

PaChia Thao
Elements Therapeutic Massage
2100 Snelling Ave N, Suite 66B
Roseville, MN 55113

Lian Ping Deng
Hao Massage
1961 Rice Street N
Roseville, MN 55113

Jinmei Wu
Hao Massage
1961 Rice Street N
Roseville, MN 55113

Mary Piersig
Heartland Home Care and Hospice
2685 Long Lake Road, Suite 105
Roseville, MN 55113

Sharon Pollock
Heartland Home Care and Hospice
2685 Long Lake Road, Suite 105
Roseville, MN 55113

Joshua Willcoxen
Juut Salon
1641 County Road C
Roseville, MN 55113

Elizabeth Kaul-Bjornson
Kairos Center for Well-Being
2301 Woodbridge Street #103
Roseville, MN 55113

Jennifer Cunningham
Massage by Jennifer, LLC at Roseville Hair Design
2191 Snelling Ave North
Roseville, MN 55113

Gary Sarppo

Massage Rejuvenation
2499 Rice Street, #135
Roseville, MN 55113

Lisa Thompson
Mighty Fit Chick
2353 Rice Street #130
Roseville, MN 55113

Stephanie Monaco
Monaco Bodyworks
2355 Hwy 36 West, Suite 400
Roseville, MN 55113

Julie Scott
Optimal Wellness Solutions, LLC
2233 N. Hamline Avenue
Roseville, MN 55113

Misty Meier
Spa Organica @ Red Clover Clinic
2233 N Hamline Ave, Suite 433
Roseville, MN 55113

Anita Teigen
Red Clover Clinic
2233 N Hamline Ave, Suite 433
Roseville, MN 55113

Theresa May
Roseville Acupuncture and Massage
2201 Lexington Ave N, Suite 103
Roseville, MN 55113

Greg Steiner
Steiner Naturopathy, LLC
2353 Rice Street, Suite 208
Roseville, MN 55113

Jin Li
Sunshine Spa
1315 W Larpenteur Ave, Suite J
Roseville, MN 55113

Margaret Fritzke
Who Loves Massage?
2151 Hamline Ave N #111
Roseville, MN 55113

Yan Liu

Zen Asian Spa, LLC
2334 Lexington Ave N
Roseville, MN 55113

Yue Zhao
Zen Asian Spa, LLC
2334 Lexington Ave N
Roseville, MN 55113

Massage Therapy Establishment License

Elements Massage
2100 Snelling Ave N, Suite 66B
Roseville, MN 55113

Hao Massage
1961 Rice Street N
Roseville, MN 55113

Juut Salon Spa
1641 County Road C
Roseville, MN 55113

Massage by Jennifer, LLC at Roseville Hair Design
2191 Snelling Ave North
Roseville, MN 55113

Massage Rejuvenation
2499 Rice Street, #135
Roseville, MN 55113

Mighty Fit Chick
2353 Rice Street #130
Roseville, MN 55113

Monaco Bodyworks
2355 Hwy 36 West, Suite 400
Roseville, MN 55113

Optimal Wellness Solutions, LLC
2233 N Hamline Avenue, Suite 412
Roseville, MN 55113

Red Clover Clinic
2233 N Hamline Ave, Suite 433
Roseville, MN 55113

Rocco Altobelli Salon and Spa Massage
10 Rosedale Center, Suite 945
Roseville, MN 55113
Roseville Acupuncture and Massage

2201 Lexington Ave N, Suite 103
Roseville, MN 55113

Steiner Naturopathy, LLC
2353 Rice Street, Suite 208
Roseville, MN 55113

Sunshine Spa
1315 W. Larpenteur Ave, Suite J
Roseville, MN 55113

Who Loves Massage?
2151 Hamline Ave N #111
Roseville, MN 55113

Zen Asian Spa, LLC
(Formerly Asian Massage)
2334 Lexington Ave N
Roseville, MN 55113

Pool/Billiards License

Al's Billiards
1319 W Larpenteur Ave
Roseville, MN 55113

B-Dale Club
2100 N Dale Street
Roseville, MN 55113

Theater License

AMC Theatres Rosedale 14
850 Rosedale Center
Roseville, MN 55113

Veterinarian Examination & Inoculation Center License

Petco #602
2575 N. Fairview Ave
Roseville, MN 55113

St. Francis Animal & Bird Hospital
1227 Larpenteur Ave W
Roseville, MN 55113

Suburban Animal Hospital
2581 Cleveland Avenue N
Roseville, MN 55113

REQUEST FOR COUNCIL ACTION

Date: 6/08/2015
Item No.: 8.d

Department Approval

City Manager Approval

Item Description: Approve General Purchases or Sale of Surplus Items Exceeding $5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of $5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Division	Vendor	Description	Key	Budget Amount	P.O. Amount	Budget / CIP
Fire	Tactical Fire Equipment	Fire Hose	a	n/a	$ 10,280.18	CIP
Parks & Rec	Upper Cut Tree Care	Diseased & Hazardous Tree Removal		75,000.00	30,000.00	Budget
Parks & Rec	Trugreen	Weed & Feed Fertilizer	b	38,270.00	4,041.00	Budget
Parks & Rec	Biolawn	Weed & Feed Nitrogen	b	38,270.00	3,368.00	Budget
Streetscape	Advanced Coating Systems	Larpenteur Ave. Fence Maint.	c	60,000.00	9,010.00	Budget
Streetscape	Gertens	Blanket P.O. for Plants	c	60,000.00	12,000.00	Budget
Streets	Upper Cut Tree Care	Blanket P.O. for Tree Removal	d	25,000.00	25,000.00	Budget

Comments/Description:

a) Fire hose for new engine
b) Total budget for turf maintenance/weed control in the parks is $38,270
c) $60,000 total budget set aside for 2015 for streetscape maintenance.
d) Blanket P.O. for tree removal in the street right-of-way.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and, if applicable, authorize the trade-in/sale of surplus items.

REQUESTED COUNCIL ACTION

Motion to approve the attached list of general purchases and contracts for services and where applicable; the trade-in/sale of surplus equipment.

Prepared by: Chris Miller, Finance Director
Attachments: A: 2015 CIP Purchase Summary

Attachment A

City of Roseville

Updated May 31, 2015

2015 Capital Improvement Plan Summary

Asset Type	Department / Function	Item / Description	Budget Amount	Council Approval Date	YTD Actual Amount	Difference
Vehicles	Police	Marked squad replacement (5)	$ 165,000		$ -	$ -
Vehicles	Police	Unmarked vehicles (1)	24,000		-	-
Vehicles	Fire	Staffed engine replacement	525,000	Various	237,226	287,774
Vehicles	Fire	Medic unit	55,000		-	-
Vehicles	Engineering	Vehicle #303 Survey Crew	30,000		-	-
Vehicles	Streets	Vehicle #104: 1-ton pickup	33,000		-	-
Vehicles	Streets	Vehicle #155 Stering 3-ton w/ plow	180,000	3/2/2015	-	-
Vehicles	Streets	Vehicle #159 Crafco router	10,000		-	-
Vehicles	Engineering Services	Vehicle for ROW Specialist	20,000	1/26/2015	24,301	(4,301)
Vehicles	Sanitary Sewer	Vehicle #201 Jetter/Vactor	350,000	3/2/2015	-	-
		Total Vehicles	$ 1,392,000		$ 261,527	$ 283,473
Equipment	Central Services	Postage Machine/Copier Rental	$ 77,840		$ 25,559	$ 52,281
Equipment	Police	Computer equipment	7,400		-	-
Equipment	Police	Office furniture	2,100		-	-
Equipment	Police	Patrol area cubicles	7,400		-	-
Equipment	Police	Laptop replacement for squads	126,075		-	-
Equipment	Police	Printer replacement for squads	7,210		-	-
Equipment	Police	Non-lethal weapons	1,600		-	-
Equipment	Police	Long-gun parts	3,090		530	2,560
Equipment	Police	Sidearm parts	2,060		-	-
Equipment	Police	Tactical gear	5,150		3,173	1,977
Equipment	Police	SWAT vests	6,180		1,682	4,498
Equipment	Police	Cell phone extraction device	6,000		-	-
Equipment	Police	Crime scene equipment	1,000		-	-
Equipment	Police	Bite suit	1,545		-	-
Equipment	Police	Defibrillators	1,575		-	-
Equipment	Police	Radar units	4,120		-	-
Equipment	Police	Stop sticks	1,030		-	-
Equipment	Police	Rear transport seats	2,705		-	-
Equipment	Police	Control boxes	4,000		-	-
Equipment	Police	Visabars	8,250		722	7,528
Equipment	Police	Radio equipment	15,500		11,516	3,984
Equipment	Fire	Weather and traffic protection	21,000		640	20,360
Equipment	Streets	Street signs	50,000	Various	-	-
Equipment	Streets	Mower/ Snow blower combo	35,000	3/2/2015	-	-
Equipment	Maintenance Garage	Vehicle analyzer	1,000		-	-
Equipment	Maintenance Garage	Brake lathe	8,300		-	-
Equipment	Maintenance Garage	Column lifts rehab/replace	2,500		-	-
Equipment	Maintenance Garage	Tire Changer/Lift	-	3/2/2015	8,728	(8,728)
Equipment	Park Maintenance	Belos & blower	145,000	2/9/2015	144,002	998
Equipment	Park Maintenance	Park security systems	150,000		6,070	143,930
Equipment	Park Maintenance	Unit #536 Jacobsen 16' mower	95,000		-	-
Equipment	Park Maintenance	Push mowers	1,000		-	-
Equipment	Park Maintenance	Unit #565 Smithco sweeper	8,000		-	-
Equipment	Skating Center	Compressors - OVAL	50,000		-	-
Equipment	Skating Center	Rental skates - OVAL	5,000		-	-
Equipment	Skating Center	Permiter fence pads - OVAL	35,000		-	-
Equipment	Communications	Council Chambers camera replacement	80,000	3/9/2015	7,599	72,401
Equipment	Information Technology	Computers, monitors printers	116,315	Various	32,145	84,170
Equipment	Information Technology	Network: servers, routers, etc.	215,325	Various	78,616	136,709
Equipment	Water	Water meters, AMR system	600,000		-	84
Equipment	Storm Drainage	Replace Flail Mower (*2014 CIP*)	-	3/2/2015	14,441	(14,441)
Equipment	Storm Drainage	Replace Unit #164 Turf gator	10,000	4/20/2015	-	-
Equipment	Storm Drainage	Portable generator	100,000		-	-
Equipment	Storm Drainage	Tractor/snowblower	35,000	3/2/2015	25,255	9,745
Equipment	Golf Course	Gas pump and tank replacement	10,000		-	-
Equipment	Golf Course	Course netting/deck/shelter	8,000		-	-
Equipment	Golf Course	Cushman #1 and #2	28,000		-	-
		Total Equipment	$ 2,101,270		$ 360,678	$ 518,056

City of Roseville

Updated May 31, 2015

2015 Capital Improvement Plan Summary

Asset Type	Department / Function	Item / Description	Budget Amount	Council Approval Date	YTD Actual Amount	Difference
Bldgs & Infrastructure	General Facilities	VAV's heat/cool	$ 15,000		$ -	$ -
Bldgs & Infrastructure	General Facilities	VAV's cool	10,000		-	-
Bldgs & Infrastructure	General Facilities	Update flooring: City Hall & PD	25,000		-	-
Bldgs & Infrastructure	General Facilities	Update restrooms: City Hall	30,000		-	-
Bldgs & Infrastructure	General Facilities	LED conversion: City Hall	50,000		-	-
Bldgs & Infrastructure	General Facilities	Brimhall gymnasium improvements	80,800		-	-
Bldgs & Infrastructure	General Facilities	Central Park gymnasium improvements	5,000		-	-
Bldgs & Infrastructure	General Facilities	Gymnastics center improvements	10,000		-	-
Bldgs & Infrastructure	Street Lighting	General replacement - streetlight fixtures	25,000		-	-
Bldgs & Infrastructure	Skating Center	Rubber flooring in locker room - Arena	8,000		-	-
Bldgs & Infrastructure	Skating Center	Dehumidification system - Arena	87,500		-	-
Bldgs & Infrastructure	Skating Center	Scoreboard (large) - Arena	30,000		-	-
Bldgs & Infrastructure	Skating Center	Garage doors - OVAL	12,000		-	-
Bldgs & Infrastructure	Pathways	Pathway Maintenance	180,000		23,833	156,167
Bldgs & Infrastructure	Information Technology	Office furniture	25,000		-	-
Bldgs & Infrastructure	License Center	Electrical improvements	4,500		670	3,830
Bldgs & Infrastructure	License Center	Kitchen improvements	5,500		-	-
Bldgs & Infrastructure	Comm Development	Office furniture	500		-	-
Bldgs & Infrastructure	Pavement Mangement	Mill & Overlay	1,000,000		859	999,141
Bldgs & Infrastructure	Pavement Mangement	MSA Street Construction / Overlay	1,000,000		53,550	946,450
Bldgs & Infrastructure	Park Improvements	Park Renewal Program	4,743,750		1,914,248	2,829,502
Bldgs & Infrastructure	Park Improvements	Park Improvement Program	40,000		1,581	38,419
Bldgs & Infrastructure	Water	Water system improvements	800,000		28,654	771,346
Bldgs & Infrastructure	Water	Booster station improvements	354,000		-	-
Bldgs & Infrastructure	Sanitary Sewer	Sanitary Sewer improvements	1,000,000		48,475	951,525
Bldgs & Infrastructure	Sanitary Sewer	I & I reduction, Lift station repairs	665,000		2,498	662,502
Bldgs & Infrastructure	Storm Drainage	Pond Improvements, sewer replacement	650,000		55,804	594,196
Bldgs & Infrastructure	Golf Course	Course improvements	5,000		-	-
Bldgs & Infrastructure	Golf Course	Parking lot improvements	8,000		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse: general upkeep and repairs	8,000		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse roof replacement	33,000		-	-
		Total Buildings & Infrastructure	$10,910,550		$ 2,130,172	$ 7,953,078
		Total - All 2015 Funded CIP Items	$14,403,820		$ 2,752,378	$ 8,754,606

REQUEST FOR COUNCIL ACTION

Date: June 8, 2015
Item No.: 8.e

Department Approval

City Manager Approval

Item Description: Receive City Grant Applications Update

BACKGROUND

On March 9 the City Council met and considered receiving the City Grant Applications Report. The item was subsequently tabled to allow staff additional time for reformatting and to clarify the 'city requirement' identification on the report. A revised 2014 and 2015 report is attached. Please note that any amount listed in the 'city requirement' column has been planned for in the budget unless otherwise noted.

Grant dollars awarded (not including city contribution) in 2014 totaled: $444,301.09

Grant dollars awarded (not including city contribution) in 2015 have so far totaled: $1,217,861.00

POLICY OBJECTIVE

To notify the Council of grant applications that the City has applied for in recent months.

STAFF RECOMMENDATION

Receive the report.

REQUESTED COUNCIL ACTION

Receive the report.

Prepared by: **Kari Collins, Assistant to the City Manager/City Clerk**
Attachments: A: List of grant applications and status report for 2014 and 2015

2014

Organization/Agency	Purpose	Date of Application	Department	*City Requirement	Amount Requested	Amount Awarded	Total Amount of Project
Roseville Community Grant	New American Forum	12-Dec	PD	$0	$2,500	$2,500	$2,500
Office of Justice Program's Bulletproof Vest Partnership	Bullet Resistant vests	12-Sep	PD	$0	$12,240.42	$12,240.42	$12,240.42
Ramsey County Emergency Management and Homeland Security	Recon Robotics Throwbot	12-Dec	PD	$0	$34,544.67	$34,544.67	$34,544.67
Office of Justice Program's Bulletproof Vest Partnership	Bullet Resistant vests	14-May	PD	$0	$12,374.95	$11,847	11,847 (22 vests)
MN DEED TBRA	Phase I and II environmental Investigation, HazMat Survey and the Preparation of a Response Action Plan for 2785 Fairview Av	2014	CD	$14,450	$43,350	$43,350	$57,880
Ramsey-Washington Metro Watershed District	Habitat Restoration at Owasso Hills Pond Buffer	8/13/2014	P&R	$14,002.00	$21,502.00	Not Awarded	$0
Ramsey-Washington Metro Watershed District	Habitat Restoration at Acorn Park	8/13/2014	P&R	$19,433.00	$19,433.00	Not Awarded	$0
Ramsey-Washington Metro Watershed District	Shoreline Restoration 3 locations on Lk Bennett	8/13/2014	P&R	$0	$51,464.00	Not Awarded	$0
Ramsey-Washington Metro Watershed District	Shoreline Restoration at Willow Pond	8/13/2014	P&R	$0	$15,601.00	Not Awarded	$0
Ramsey County Conservation District Cooperative Weed Management Area (RCCWMA)	Woodland/forest restoration at Acorn Park - Perform approx. 25 acres at AC-U1, AC-U2 & AC-U3	8/28/2014	P&R	$1,531.00	$4,590.00	$4,590.00	$6,121
Minnesota DNR Conservation Partners Legacy	CP Forest Restoration - Perform appox. 7.5 acre woodland/forest restoration in area CP-U4	9/19/2014	P&R	$25,313.00	$8,438.00	$8,438	$33,750
Minnesota DNR Conservation Partners Legacy	Perform approx. 2.75 acre woodland/forest restoration in area CP-U1	9/19/2014	P&R	$10,313.00	$3,438.00	$3,438	$13,750
Minnesota DNR Conservation Partners Legacy	Reservoir Woods Forest Restoration - Perform approx. 34 acre woodland/forest restoration at areas RW-U1, RW-U5, and RW-U7	9/19/2014	P&R	$102,000.00	$34,000.00	$34,000	$136,000
Minnesota DNR Conservation Partners Legacy	Reservoir Woods Forest Restoration - Perform approx. 41 acre woodland/forest restoration at areas RW-U3, RW-U4, and RW-U6	9/19/2014	P&R	$123,000.00	$41,000.00	$41,000	$164,000
Minnesota DNR Conservation Partners Legacy	Reservoir Woods Forest Restoration - Perform approx. 10.5 acre prairie/savanna restoration at area RW-U2	9/19/2014	P&R	$39,375.00	$13,125.00	$13,125	$52,500
Minnesota DNR Conservation Partners Legacy	Reservoir Woods Forest Restoration - Perform approx. 8.1 acre wetland restoration at area RW-W2	9/19/2014	P&R	$24,300.00	$8,100.00	$8,100	$32,400
Capitol Regions Watershed District Special Project & Grants Program	Villa Park Restoration - Perform approx. 22 acres of woodland/forst restoration at areas VL-U1, VL-U2 and VL-U3 and adventive woodland areas elsewhere in park.	10/10/2014	P&R	$84,150.00	$99,000.00	Not Awarded	$0
Capitol Regions Watershed District Special Project & Grants Program	Villa Park Restoration - Perform approx. 3 acres of wetland restoration in area VL-W1	10/10/2014	P&R	$2,490.00	$22,410.00	$22,410	$24,900
Capitol Regions Watershed District Special Project & Grants Program	Reservoir Woods Restoration - Perform approx. 34 acre woodland/forest restoration at areas RW-U1, RW-U5, and RW-U7	10/10/2014	P&R	$0.00	$20,400.00	Not Awarded	$0
Capitol Regions Watershed District Special Project & Grants Program	Reservoir Woods Restoration - Perform approx. 41 acre woodland/forest restoration at areas RW-U3, RW-U4, and RW-U6	10/10/2014	P&R	$0.00	$24,600.00	Not Awarded	$0
Capitol Regions Watershed District Special Project & Grants Program	Reservoir Woods Restoration - Perform approx. 10.5 acre prairie/savanna restoration at area RW-U2	10/10/2014	P&R	$0.00	$7,875.00	Not Awarded	$0
Capitol Regions Watershed District Special Project & Grants Program	Reservoir Woods Restoration - Perform approx. 8.1 acre wetland restoration at area RW-W2	10/10/2014	P&R	$0.00	$16,200.00	Not Awarded	$0
Volunteer MAVA Grant Funds	Contract with Volgistics to host our Volunteer Management Database System, and utilize remaining funds as designated for bumber stickers and food and beverage	1-Jul-14	ADMIN	$0.00	$2,000.00	$2,000.00	$2,000
Metropolitan Council	Livable Communities Act Grant (Development Grant Program) for Twin Lakes Apartments.	6/30/2014	Comm Dev. (and HRA)	$0.00	$200,000.00	$200,000.00	$200,000
Roseville Police Foundation	Bullet resistant vest- K9 Sieger	7-Apr	PD	$0.00	$2,718	$2,718	$2,718

2015

Organization/Agency	Purpose	Date of Application	Department	*City Requirement	Amount Requested	Amount Awarded	Total Amount of Project
Metropolitan Council	Livable Communities Act Grant (Development Grant Program) for Twin Lakes Apartments.	30-Jun	Comm Dev & HRA	$0	$1,442,395	$1,181,361	$1,181,361
Ramsey County Emergency Management and Homeland Security	Establish Regional Flammable Liquids Response Team		Fire	$0	$36,500.00	$36,500.00	$36,500.00
MN Twins Baseball Club	Legion Baseball Field Improvements	$42,005.00	P&R	$10,000	$10,000	$10,000	$20,000
Total Awarded in 2015: $1,237,861							
Updates are reflected in red.							
***City required funds, or City match funds, have been planned for in the budget unless otherwise noted.**							

REQUEST FOR COUNCIL ACTION

Date: June 8, 2015
Item No.: 8.f

Department Approval

City Manager Approval

Item Description: Approve a Resolution to Accept the Work Completed, Authorize Final Payment, and Commence the One-Year Warranty Period on the 2014 Sanitary Sewer Lining Project

BACKGROUND

On March 3, 2014, the City Council awarded the 2014 Sanitary Sewer Lining Project to Insituform Technologies USA, LLC, of Chesterfield, Missouri. The work for this contract was finished in January, 2015, and the contractor has requested final payment. This project consisted of 32,912 linear feet (6.23 miles) of sanitary sewer main lining in areas throughout the City identified as having root intrusion or infiltration problems.

POLICY OBJECTIVE

City policy requires that the following items be completed to finalize a construction contract:

- Certification from the City Engineer verifying that all of the work has been completed in accordance with plans and specifications.
- A resolution by the City Council accepting the contract and beginning the one-year warranty.

FINANCIAL IMPACTS

The final contract amount, $827,958.00 is slightly less than the original contract amount of $838,270.00. During the project, it was discovered that some segments were PVC material, not vitrified clay pipe. PVC pipe does not need to be lined, as roots cannot penetrate the material. Staff updated the as-built records to reflect these changes, and added additional segments that needed lining to maintain the contract quantity as close as possible.

This project was funded using sanitary sewer utility funds and Metropolitan Council Environmental Services Municipal Inflow and Infiltration Grant funds.

STAFF RECOMMENDATION

Since all necessary items have been completed in accordance with project plans and specifications, staff recommends the City Council approve a resolution accepting the work completed as the 2014 Sanitary Sewer Lining Project and authorize final payment of $41,397.90.

REQUESTED COUNCIL ACTION

Approve the resolution accepting the work completed as 2014 Sanitary Sewer Lining Project, starting the one-year warranty and authorizing final payment.

Prepared by: Kristine Giga, Civil Engineer
Attachments: A: Resolution
B: City Engineer Certification

EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE

* * * * * * * * * * * * * * * * * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 8th day of June, 2015, at 6:00 p.m.

The following members were present: and the following members were absent: .

Councilmember introduced the following resolution and moved its adoption:

RESOLUTION No.

FINAL CONTRACT ACCEPTANCE
2014 SANITARY SEWER LINING PROJECT

BE IT RESOLVED by the City Council of the City of Roseville, as follows:

WHEREAS, pursuant to a written contract signed with the City on March 3, 2014, Insituform Technologies USA, LLC, of Chesterfield, Missouri, has satisfactorily completed the improvements associated with the Storm Sewer Main Lining Project contract.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEVILLE, MINNESOTA, that the work completed under said contract is hereby accepted and approved; and

BE IT FURTHER RESOLVED: That the City Manager is hereby directed to issue a proper order for the final payment of such contract, taking the contractor's receipt in full; and

BE IT FURTHER RESOLVED: That the one year warranty period as specified in the contract shall commence on June 8, 2015.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof: and the following voted against the same: .

WHEAREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 8th day of June, 2015, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 8th day of June, 2015.

_____
Patrick Trudgeon, City Manager

(SEAL)

June 8, 2015

TO THE CITY COUNCIL, CITY OF ROSEVILLE, MINNESOTA

RE: 2014 Sanitary Sewer Lining Project
Contract Acceptance and Final Payment

Dear Council Members:

I have observed the work executed as a part of the 2014 Sanitary Sewer Lining Project. I find that this contract has been fully completed in all respects according to the plans, specifications, and the contract. I therefore recommend that final payment be made from the improvement fund to the contractors for the balance on the contract as follows:

Original Contract amount (based on estimated quantities)	$838,270.00
Final Contract Amount	$838,270.00
Actual amount due (based on actual quantities)	$827,958.00
Previous payments	$786,560.10
Balance Due	$41,397.90

The construction costs for this project have been funded as follows:

Sanitary Sewer Utility	$620,968.50
Metropolitan Council Environmental Services Municipal Inflow and Infiltration Grant	$206,989.50

Please let me know if you have any questions or concerns and would like more information.

Sincerely,

Kristine Giga

Kristine A. Giga, P.E.
Civil Engineer
651-792-7048
Kristine.giga@cityofroseville.com

REQUEST FOR COUNCIL ACTION

Date: June 8, 2015
Item No.: 8.g

Department Approval

City Manager Approval

Item Description: Request by the Community Development Department for an approval of an amendment to the Joint Cooperation Agreement with the Ramsey County Housing and Redevelopment Authority ("Authority") for the allocation of funding for Community Development Block Grant ("CDBG") and Home Investment Partnership Act ("HOME") programs

BACKGROUND

The City has had a cooperative agreement with the Authority since approximately 1985 for the allocation of CDBG funding from the U.S. Department of Housing and Urban Development ("HUD"). This cooperative agreement with the Authority allows more funding to be allocated to Ramsey County since the population of all cooperating jurisdictions are accumulated together for the funding formula.

In 1992, the Home Investment Partnership Act ("HOME") was also added as a financial resource for Ramsey County under this cooperative agreement.

Traditionally, this agreement renews automatically unless a municipality indicates that it wishes to opt out.

This year, HUD is requiring an amendment to clarify that municipalities may not trade CDBG funds but must use them in accordance with Title 1 of the CDBG Act.

The attached agreement has blank spaces for the identifying information of the original agreement. This is intentional. Staff contacted Authority staff who indicated they did not have that information at this time and that other cities were sending in their agreements with the blanks remaining so that the Authority can fill them in later.

POLICY OBJECTIVE

This action encourages cooperation between the City and the Authority to maximize federal funding available for use in Ramsey County, including Roseville.

BUDGET IMPLICATIONS

It is anticipated that the opportunity for additional federal funding could facilitate future project opportunities that would otherwise need to be funded by the general levy, City of Roseville HRA levy or other sources.

STAFF RECOMMENDATION

Staff recommends the approval of the attached resolution that will authorize taking all actions necessary to enter into the amended Joint Cooperation Agreement with the Ramsey County Housing and Redevelopment Authority.

REQUESTED COUNCIL ACTION

Offer a motion to approve the attached Resolution authorizing an amendment to the Joint Cooperation Agreement with the Ramsey County Housing and Redevelopment Authority.

Prepared by: Paul Bilotta, Community Development Director
Attachments: A: Resolution
B: Amendment to Joint Cooperation Agreement
C: Letter from Ramsey County dated May 15, 2015

EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE

* * * * * * * * * * * * * * * * * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 8th day of June, 2015, at 6:00 p.m.

The following members were present: , , , , and Mayor .
and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

RESOLUTION APPROVING AN AMENDMENT TO THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) URBAN COUNTY REQUALIFICATION PROCESS WITH THE RAMSEY COUNTY HOUSING AND REDEVELOPMENT AUTHORITY AND THE CITY OF ROSEVILLE

WHEREAS, the City of Roseville ("City") and the Ramsey County Housing and Redevelopment Authority ("Authority") have signed and renewed CDBG cooperative agreements since approximately 1985; and

WHEREAS, in 1992, the Home Investment Partnership Act ("HOME") program was also added as a financial resource for Ramsey County ("County"); and

WHEREAS, the County's eligibility for both programs and the actual dollar amounts received are based upon the population accumulated through the cooperating jurisdictions; and

WHEREAS, the U.S. Department of Housing and Urban Development ("HUD") has required an amendment to the agreement as part of the current request for requalification; and

WHEREAS, the City has found and determined that approving the required amendment and agreement renewal with the Authority is in the public interest.

NOW, THEREFORE, BE IT RESOLVED, that the City Council ("Council") of the City of Roseville, Minnesota as follows:

1. The Council approves the Amendment to Joint Cooperation Agreement, subject to modifications that do not alter the substance of the transaction and that are approved by the City Attorney, provided that execution of the Joint Cooperation Agreement shall be conclusive evidence of approval.

2. City staff and officials are authorized to take all actions necessary to perform the City's obligations under the Amendment to Joint Cooperation Agreement as a whole.

The motion for the adoption of the foregoing resolution was duly seconded by Member , and upon a vote being taken thereon, the following voted in favor thereof: , , , , and Mayor .
and the following voted against the same: .

WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) SS
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the day of, , 20 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this day of , 20

SEAL

_____
Patrick Trudgeon, City Manager

AMENDMENT TO JOINT COOPERATION AGREEMENT

WHEREAS, the Ramsey County Housing and Redevelopment Authority ("Authority") and City of Roseville ("Municipality"), each a political subdivision of the State of Minnesota, entered into a joint cooperative agreement dated _____, as amended _____ ("Agreement"); and

WHEREAS Title I of the Housing and Community Development Act of 1974, 42 U.S.C. §5301 et seq., as amended, ("CDBG Act") provides for a program of community development block grants; and

WHEREAS, computation of a county's population as an Urban County as that term is used in the CDBG Act included the Municipality with which it has entered into the Agreement to undertake or to assist in the undertaking of essential activities pursuant to community development block grants; and

WHEREAS, HUD Notice CPD-15-04 requires that an Urban County requalifying in fiscal year (FY) 2015 for the FY 2016-2018 qualification period is required to make any necessary revisions to its cooperation agreements at the time that it requalifies; and

WHEREAS, the Authority is requalifying for the FY 2016-2018 qualification period and therefore amends and restates the Agreement.

Now, Therefore, the Parties agree to amend the Agreement as follows:

1. Paragraph 4 should be amended by the addition of the following:

   O. The Municipality may not sell, trade, or otherwise transfer all or any portion of its CDBG funds to another metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the CDBG Act.

2. Except as modified herein, the terms of the Agreement shall remain in full force and effect.

RAMSEY COUNTY HOUSING AND REDEVELOPMENT AUTHORITY

By: _____

Julie Kleinschmidt
Ramsey County Manager

Dated: _____

MUNICIPALITY

By: _____

Its: _____

Dated:_____

APPROVED AS TO FORM

_____
Harry D. McPeak
Assistant Ramsey County Attorney

This Document Drafted By:

Office of the Ramsey County Attorney
121 7th Place East, Suite 4500
St. Paul, Minnesota

Attachment C

RAMSEY COUNTY
County Manager's Office

May 15, 2015

Mayor Dan Roe
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

Dear Mayor Roe:

Ramsey County has been an Entitlement Urban County and received an annual allocation of Community Development Block Grant (CDBG) dollars through the U.S. Department of Housing and Urban Development (HUD) since 1986. This money has been used to undertake housing and community development activities primarily benefiting the low and moderate income residents of suburban Ramsey County. In 1992, the Home Investment Partnership Act (HOME) program was also added as a resource for the County. Ramsey County's eligibility for both programs and the actual dollar amount received are based upon the population accumulated through the number of jurisdictions that join with us.

Sixteen suburban communities have chosen to participate in the agreement process over the past thirty years, ensuring a guaranteed annual allocation for the County and those suburban municipalities that desire to actively participate in the program.

Our records show that since 1985 your community has signed cooperation agreements with the County to ensure eligibility. The agreement provides for automatic renewal unless a municipality notifies the county in writing by June 19, 2015 that you wish to opt out.

This year, there is a required amendment to the agreement which must be made at the time of requalification. The amendment states that a:

> *Municipality may not sell, trade, or otherwise transfer all or any portion of its CDBG funds to another metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the CDBG Act.*

A copy of the amendment is attached to this letter. Please return a fully executed copy by June 1, 2015.
In addition, HUD requires that all participants be notified that:

1. If a municipality chooses to remain with the urban county, it is ineligible to apply for grants under the State CDBG program (Small Cities) while part of the urban county.

2. If a municipality is part of the urban county, it is also a participant in the HOME program; and

3. If a municipality elects to "opt-out" it may not have an opportunity to participate with the urban county for the next three years.

250 Courthouse
15 West Kellogg Blvd.
Saint Paul, MN 55102
Phone: (651) 266-8000
www.co.ramsey.mn.us

INCLUSION IN THE COUNTY ENTITLEMENT DOES NOT REQUIRE THAT YOU ACTIVELY PARTICPATE IN THE PROGRAM. IT DOES PROVIDE THE COUNTY WITH THE NEEDED POPULATION TO QUALIFY AND INFLUENCES OUR ANNUAL ALLOCATION.

We are pleased with the active participation of our municipalities in the program. Ramsey County's suburban communities have set county-wide priorities for use of CDBG and HOME funds. These priorities have resulted in the creation/retention of nearly 400 jobs, and over 2,000 low-income, suburban homeowners receiving rehabilitation funding.

The HOME funds, which are used exclusively for affordable housing, have resulted in the addition of several large-scale rehabilitation projects, many new rental units, and expanded homeownership opportunities in suburban Ramsey County for families and senior citizens. HOME funds have provided down-payment assistance to over 200 first-time homebuyers.

Should you have any questions, or need assistance, please contact Mary Lou Egan at 651-266-8025 or Denise Beigbeder, at 651-266-8005.

Sincerely,

Denise Beigbeder
Ramsey County Community and Economic Development

Mary Lou Egan

REQUEST FOR COUNCIL ACTION

Date: June 8, 2015
Item No.: 8.h

Department Approval

Timothy O'Neill

City Manager Approval

Item Description: Approve Purchase of a New Medical Response Vehicle

BACKGROUND

The Fire Department continually evaluates the Fire Apparatus Fleet and the need to replace apparatus as they age and require increased costs of maintenance. The Fire Department is looking to bolster our medical response apparatus capabilities while decreasing our 20-year capital improvement costs.

The Fire Department maintains a fleet of two medical response vehicles. In the past we have purchased a new Chevrolet Suburban every two to three years to replace an existing medical response vehicle. Going forward the fire department would like to transition to a larger utility-style vehicle that provides several operational advantages. These advantages include, but are not limited to, more space in the interior cab, the ability to hold and transport more equipment, increased safety features with equipment storage and turnout gear storage located outside of the passenger compartment. In addition to the operational benefits of the transition the fire department will experience significant financial improvement by making the transition. The utility-style vehicle will have a longer vehicle chassis and body life, allowing us to replace less often. The fire department will only have to buy a whole new vehicle every 15-16 years, with a chassis change out occurring every 7-8 years. This significantly decreases the current CIP with the suburban model and plan in mind.

This purchase will be utilizing the State Bid system through the State of Minnesota.

Furthermore this new vehicle replacement plan includes the trade-in or sale of an existing suburban to assist with off-setting some ancillary costs.

The Fire Department expects delivery of this new medic vehicle mid-fall 2015.

FINANCIAL IMPACTS

Funding for the replacement of this apparatus is currently part of the 2015 CIP budget; however the initial purchase of the new utility-style vehicle will be more than what is currently budgeted. It is however, anticipated this new vehicle style and replacement plan will save the city in excess of $300,000 over the course of the existing CIP to 2035. Attached is an annual price breakdown for this response vehicle over the course of the next 20-years of CIP.

The current 2015 CIP budget for the new medic unit is $55,000, therefore we will be exceeding the proposed budget amount by $25,000. Future CIP budgets will be adjusted to reflect the new vehicle style and long term savings.

STAFF RECOMMENDATION

Staff recommends Council authorize the Mayor and City Manager to enter into a purchasing agreement for State bid and Rosenbauer Minnesota LLC for the purchase the new response vehicle in the amount of $80,000.

REQUESTED COUNCIL ACTION

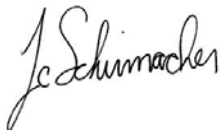
Authorize the Mayor and City Manager to enter into a purchasing agreement for State Bid and Rosenbauer Minnesota LLC for the purchase of a new medical response vehicle in the amount of $80,000.

Prepared by: **Timothy O'Neill, Fire Chief**

REQUEST FOR COUNCIL ACTION

Date: 06/08/15
Item No.: 8.i

Department Approval



City Manager Approval

Item Description: Certify Unpaid Utility and Other Charges to the Property Tax Rolls

BACKGROUND

As authorized by City Code, Sections 506, 801, 802, and 906, the City annually certifies to the County Auditor any unpaid false alarm, water, sewer, and other charges that are in excess of 90 days past due, for collection on the following year's property taxes. Affected property owners are provided a hearing to dispute any charges against their property.

Beginning in 2010, the City Council began approving certifications for delinquent utilities on a quarterly basis. This ensures that any unpaid utilities are brought to the attention of new property owners in a more timely fashion. It will also allow the City to record a lien against the property in the event that a property goes into foreclosure and/or is being prepared for sale for other reasons.

Attached is the current list of delinquent charges. Payments (along with accrued interest) received in the Finance Office prior to June 19th 2015 will be accepted and not levied on the 2016 property taxes.

POLICY OBJECTIVE

Certifying delinquent charges are required under City Code.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

Staff recommends approval of the attached resolution levying unpaid utility and other charges for collection on the property taxes.

REQUESTED COUNCIL ACTION

Motion adopting the resolution approving the certification of unpaid utility and other charges to the County Auditor for collection on the property taxes.

Prepared by: Jason Schirmacher, Assistant Finance Director
Attachments: A: Resolution approving the certification of unpaid utility and other charges to Ramsey County
B: List of Delinquent Accounts - also noted as Schedule A on the Resolution

EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF ROSEVILLE

* * * * * * * * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 8th day of June, 2015 at 6:00 p.m.

The following members were present:
and the following were absent:

Member introduced the following resolution and moved its adoption:

RESOLUTION _____

RESOLUTION DIRECTING THE COUNTY AUDITOR TO LEVY UNPAID WATER, SEWER AND OTHER CITY CHARGES FOR PAYABLE 2015 or BEYOND

WHEREAS, the City Code of the City of Roseville, Sections 506, 801, 802, and 906 provides that the City may certify to the County Auditor the amounts of unpaid sewer, water, and other charges to be entered as part of the tax levy on said premises:

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, as follows:

1. Exhibit "A" attached hereto and made a part thereof by reference is a list of parcels of real property lying within the City limits which are served by the City of Roseville, and on which there are unpaid city water, sewer, and other charges as shown on the attached Schedule A.

2. The Council hereby certifies said list and requests the Ramsey County Auditor to include in the real estate taxes due the amount set forth in Schedule A.

The motion for the adoption of the foregoing resolution was duly seconded by member and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

State of Minnesota)
) SS
County of Ramsey)

I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 23rd day of February , 2015 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 23rd day of February, 2015.

_____

Patrick Trudgeon
City Manager

Seal

Schedule A

More than 90 days past due as of 12/31/14

Delinquent Accounts 2nd Qtr 2015 for 2016 Tax Year

City of Roseville, MN 6/8/2015

PIN #	Service Address	$ Amount to Collections	Collections + $2.00 Fee
022923320039	2779 AGLEN ST	$ 219.42	$ 221.42
142923440027	1755 ALAMEDA ST	$ 16.00	$ 18.00
092923110027	2550 ALDINE ST	$ 110.36	$ 112.36
032923240061	2903 ALBERT ST	$ 236.09	$ 238.09
142923410072	1844 ALTA VISTA DR	$ 10.94	$ 12.94
032923220038	3014 ARONA ST	$ 229.78	$ 231.78
152923230007	1994 ASBURY ST	$ 15.52	$ 17.52
032923230071	2938 ASBURY ST	$ 187.69	$ 189.69
092923120042	2552 BEACON ST	$ 121.10	$ 123.10
122923240014	404 BROOKS AVE	$ 185.88	$ 187.88
112923240010	949 BROOKS AVE	$ 125.28	$ 127.28
102923240009	1401 BROOKS AVE	$ 231.61	$ 233.61
022923120037	835 BRENNER AVE	$ 201.40	$ 203.40
132923120016	311 BURKE AVE	$ 18.82	$ 20.82
152923210038	1398 BURKE AVE	$ 13.97	$ 15.97
142923340020	1756 CHATSWORTH ST	$ 10.09	$ 12.09
142923320010	1849 CHATSWORTH ST	$ 15.18	$ 17.18
142923240017	1946 CHATSWORTH ST	$ 13.21	$ 15.21
092923110036	2591 CHARLOTTE ST	$ 142.00	$ 144.00
112923230021	2465 CHURCHILL ST	$ 228.16	$ 230.16
022923330036	2749 CHURCHILL ST	$ 152.34	$ 154.34
022923320091	2821 CHURCHILL ST	$ 21.39	$ 23.39
022923320080	2846 CHURCHILL ST	$ 138.04	$ 140.04
082923440028	2255 CLEVELAND AVE	$ 238.89	$ 240.89
042923220012	3080 CLEVELAND AVE	$ 182.04	$ 184.04
122923440025	247 W CO RD B	$ 15.49	$ 17.49
132923120084	320 W CO RD B	$ 44.20	$ 46.20
152923210004	1378 W CO RD B	$ 17.26	$ 19.26
122923310085	492 W CO RD B2	$ 10.96	$ 12.96
112923140055	651 W CO RD B2	$ 151.82	$ 153.82
112923140033	701 W CO RD B2	$ 175.06	$ 177.06
122923210031	422 CO RD C	$ 142.38	$ 144.38
012923340156	445 CO RD C	$ 192.22	$ 194.22
012923130047	349 CO RD C2	$ 179.62	$ 181.62
022923240056	885 CO RD C2	$ 135.18	$ 137.18
022923240061	937 CO RD C2	$ 163.48	$ 165.48
132923240005	2006 COHANSEY BLVD	$ 12.92	$ 14.92
042923420005	1785 CENTENNIAL DR	$ 133.57	$ 135.57
142923110052	2099 DALE ST	$ 17.47	$ 19.47
112923140059	2415 DALE ST	$ 170.81	$ 172.81
032923420062	2835 DELLWOOD ST	$ 205.84	$ 207.84
032923420038	2858 DELLWOOD ST	$ 16.83	$ 18.83

Schedule A

More than 90 days past due as of 12/31/14

Delinquent Accounts 2nd Qtr 2015 for 2016 Tax Year

City of Roseville, MN 6/8/2015

172923140044	2145 DRAPER AVE	$ 371.53	$ 373.53
162923240068	1841 DRAPER DR	$ 24.46	$ 26.46
102923110019	2561 DUNLAP ST	$ 190.84	$ 192.84
132923210017	457 ELDRIDGE AVE	$ 15.19	$ 17.19
142923110077	659 ELDRIDGE AVE	$ 16.25	$ 18.25
132923140007	249 ELMER ST	$ 28.00	$ 30.00
082923340043	2224 EUSTIS ST	$ 121.05	$ 123.05
042923220100	3099 EVELYN ST	$ 242.36	$ 244.36
012923420075	2795 FARRINGTON ST	$ 121.10	$ 123.10
012923120030	3071 FARRINGTON CT	$ 274.66	$ 276.66
162923110013	2064 FRY ST	$ 77.06	$ 79.06
112923120040	2545 FISK ST	$ 169.50	$ 171.50
162923130019	1988 FAIRVIEW AVE	$ 162.90	$ 164.90
092923120020	2586 FAIRVIEW AVE	$ 180.50	$ 182.50
042923310023	2785 FAIRVIEW AVE	$ 1,660.66	$ 1,662.66
042923240044	2903 FAIRVIEW AVE	$ 213.28	$ 215.28
172923210008	2096 FAIRWAYS LN	$ 207.34	$ 209.34
112923420043	778 GRANDVIEW AVE	$ 12.21	$ 14.21
132923310089	491 GLENWOOD AVE	$ 35.18	$ 37.18
152923440040	1200 GARDEN AVE	$ 13.11	$ 15.11
152923420092	1331 GARDEN AVE	$ 19.41	$ 21.41
032923410046	2761 GRIGGS ST	$ 149.22	$ 151.22
032923410011	2806 GRIGGS ST	$ 201.66	$ 203.66
112923120072	2570 GROTTO ST	$ 164.80	$ 166.80
102923210062	2589 HAMLINE AVE STE A	$ 133.58	$ 135.58
032923430046	2660 HAMLINE AVE	$ 159.86	$ 161.86
022923410019	715 HEINEL DR	$ 77.06	$ 79.06
092923120078	2598 HERSCHEL ST	$ 162.90	$ 164.90
132923310098	462 HILLTOP AVE	$ 12.07	$ 14.07
032923430035	2723 HURON ST	$ 180.22	$ 182.22
152923420057	1890 HURON AVE	$ 10.95	$ 12.95
122923330003	590 HWY 36	$ 14.73	$ 16.73
112923340007	936 HWY 36	$ 26.53	$ 28.53
012923330003	528 IONA LN	$ 208.22	$ 210.22
022923440081	648 IONA LN	$ 173.79	$ 175.79
032923140011	1170 JOSEPHINE RD	$ 154.61	$ 156.61
032923120009	1265 JOSEPHINE RD	$ 156.71	$ 158.71
012923310078	468 JUDITH AVE	$ 12.96	$ 14.96
032923310022	1423 JUDITH AVE	$ 188.86	$ 190.86
012923330025	2757 KENT ST	$ 209.54	$ 211.54
142923220065	2062 LEXINGTON AVE	$ 15.87	$ 17.87
022923330050	2666 LEXINGTON AVE	$ 110.09	$ 112.09
122923310037	464 LOVELL AVE	$ 17.36	$ 19.36
012923430045	2665 MATILDA ST	$ 160.48	$ 162.48
012923430043	2679 MATILDA ST	$ 150.58	$ 152.58

Schedule A

More than 90 days past due as of 12/31/14

Delinquent Accounts 2nd Qtr 2015 for 2016 Tax Year

City of Roseville, MN 6/8/2015

132923440005	182 MCCARRONS BLVD	$ 14.74	$ 16.74
132923310030	493 S MCCARRONS BLVD	$ 17.61	$ 19.61
132923130016	269 MCCARRONS BLVD	$ 13.29	$ 15.29
012923330462	2650 MACKUBIN ST	$ 273.81	$ 275.81
022923130030	822 MILLWOOD AVE	$ 275.12	$ 277.12
042923140060	1650 MILLWOOD AVE	$ 182.70	$ 184.70
042923130040	1771 MILLWOOD AVE	$ 175.44	$ 177.44
122923440007	204 MINNESOTA AVE	$ 15.49	$ 17.49
122923440009	226 MINNESOTA AVE	$ 30.04	$ 32.04
122923420049	265 MINNESOTA AVE	$ 18.15	$ 20.15
122923310048	405 MINNESOTA AVE	$ 11.31	$ 13.31
012923140081	208 MAPLE LN	$ 208.86	$ 210.86
012923140082	216 MAPLE LN	$ 129.46	$ 131.46
122923140033	2486 MARION ST	$ 212.02	$ 214.02
012923410042	2795 MARION ST	$ 175.82	$ 177.82
112923310031	2360 NANCY PL	$ 16.66	$ 18.66
102923110012	1149 OAKCREST AVE	$ 154.22	$ 156.22
102923120033	1268 OAKCREST AVE	$ 41.10	$ 43.10
012923320025	531 OWASSO HILLS DR	$ 138.96	$ 140.96
052923230072	2896 OLD HWY 8	$ 96.49	$ 98.49
052923210073	3006 OLD HWY 8	$ 222.74	$ 224.74
012923120009	353 OWASSO BLVD	$ 275.65	$ 277.65
012923240132	472 OWASSO BLVD	$ 175.80	$ 177.80
012923230034	609 OWASSO BLVD	$ 169.36	$ 171.36
022923130009	2890 W OWASSO BLVD	$ 186.02	$ 188.02
032923240066	2904 PASCAL ST	$ 133.64	$ 135.64
032923210093	3021 PASCAL ST	$ 150.29	$ 152.29
032923340047	1434 RAMBLER RD	$ 240.06	$ 242.06
162923140016	1678 RIDGEWOOD LN NO	$ 150.36	$ 152.36
152923430027	1272 ROMA AVE	$ 16.64	$ 18.64
102923110046	1221 ROSE PL	$ 156.56	$ 158.56
102923110047	1223 ROSE PL	$ 185.12	$ 187.12
132923230058	577 ROSELAWN AVE	$ 13.62	$ 15.62
152923410005	1140 ROSELAWN AVE	$ 12.83	$ 14.83
162923130078	1745 ROSELAWN AVE	$ 203.16	$ 205.16
152923410099	1142 RUGGLES ST	$ 15.12	$ 17.12
132923230055	578 RYAN AVE	$ 18.34	$ 20.34
142923230037	1018 RYAN AVE	$ 10.93	$ 12.93
112923140011	715 SEXTANT AVE	$ 150.58	$ 152.58
102923140051	1150 SEXTANT AVE	$ 184.90	$ 186.90
142923230018	1076 SHRYER AVE	$ 16.37	$ 18.37
152923130026	1317 SHRYER AVE	$ 11.92	$ 13.92
162923130013	1803 SHRYER AVE	$ 133.64	$ 135.64
102923440099	1125 SANDHURST DR W	$ 10.96	$ 12.96
032923230017	2936 SIMPSON ST	$ 200.52	$ 202.52

Schedule A

More than 90 days past due as of 12/31/14

Delinquent Accounts 2nd Qtr 2015 for 2016 Tax Year

City of Roseville, MN 6/8/2015

032923230028	2951 SIMPSON ST	$ 194.66	$ 196.66
042923140025	1645 STANBRIDGE AVE	$ 165.25	$ 167.25
042923130007	1755 STANBRIDGE AVE	$ 70.77	$ 72.77
082923340019	2266 ST CROIX ST	$ 142.00	$ 144.00
152923410060	1121 SUMMER ST	$ 18.38	$ 20.38
032923340076	1427 TALISMAN CV	$ 162.82	$ 164.82
032923340074	1437 TALISMAN CV	$ 173.49	$ 175.49
012923310040	388 TERRACE DR	$ 148.94	$ 150.94
012923310042	406 TERRACE DR	$ 137.44	$ 139.44
012923310053	494 TERRACE DR	$ 167.46	$ 169.46
012923310051	476 TERRACE DR	$ 215.71	$ 217.71
112923230081	1016 TRANSIT AVE	$ 148.82	$ 150.82
142923340002	1789 VICTORIA ST	$ 17.77	$ 19.77
022923130047	2992 VICTORIA ST	$ 246.65	$ 248.65
012923410006	2857 WOODBRIDGE ST	$ 214.60	$ 216.60
012923140019	2980 WOODBRIDGE ST	$ 148.54	$ 150.54
012923110054	3075 WOODBRIDGE ST	$ 167.31	$ 169.31
132923120021	2077 WILLIAM ST	$ 13.62	$ 15.62
162923130039	1988 WHEELER ST	$ 156.52	$ 158.52
122923420089	2334 WESTERN AVE	$ 14.96	$ 16.96
122923240038	2417 WESTERN AVE	$ 314.29	$ 316.29
012923430114	2708 WESTERN AVE	$ 183.85	$ 185.85
022923440052	738 WHEATON AVE	$ 149.98	$ 151.98
092923110004	2560 FRY ST	$ 381.81	$ 383.81
112923120025	750 CO RD C	$ 165.54	$ 167.54
172923210001	2322 W CO RD B	$ 150.36	$ 152.36
112923340080	2203 VICTORIA ST	$ 17.67	$ 19.67
042923120023	3024 FAIRVIEW AVE	$ 121.10	$ 123.10
112923410067	703 COPE AVE	$ 11.69	$ 13.69
092923110070	1680 OAKCREST AVE	$ 14.34	$ 16.34
052923210071	3020 OLD HWY 8	$ 932.48	$ 934.48
152923240043	1446 SHRYER AVE	$ 16.91	$ 18.91
152923110010	1164 W CO RD B	$ 16.47	$ 18.47
082923430044	2223 W CO RD B	$ 183.84	$ 185.84
102923430005	1252 W HWY 36	$ 16.09	$ 18.09
042923120065	3017 SHOREWOOD LN	$ 211.96	$ 213.96
122923420011	346 W CO RD B2	$ 15.11	$ 17.11
102923230042	2433 SIMPSON ST	$ 157.20	$ 159.20
122923310044	415 SOUTHHILL DR	$ 13.71	$ 15.71
152923240086	1379 ROSELAWN AVE	$ 28.72	$ 30.72
032923420054	2806 DELLWOOD ST	$ 137.82	$ 139.82
012923430010	2687 GALTIER ST	$ 239.14	$ 241.14
132923230021	540 SHRYER AVE	$ 16.09	$ 18.09
152923110026	1171 ELDRIDGE AVE	$ 13.59	$ 15.59
012923140085	240 MAPLE LN	$ 201.34	$ 203.34

Schedule A

More than 90 days past due as of 12/31/14

Delinquent Accounts 2nd Qtr 2015 for 2016 Tax Year

City of Roseville, MN 6/8/2015

012923440044	2663 MARION ST	$ 133.61	$ 135.61
012923430073	2681 FARRINGTON ST	$ 388.07	$ 390.07
142923120017	851 PARKER AVE	$ 12.45	$ 14.45
112923320005	1016 W CO RD B2	$ 15.89	$ 17.89
032923340002	1354 JUDITH AVE	$ 163.28	$ 165.28
122923340003	397 HWY 36	$ 17.87	$ 19.87
112923420086	795 COPE AVE	$ 14.41	$ 16.41
152923410075	1194 SUMMER ST	$ 13.59	$ 15.59
142923230005	1065 SHRYER AVE	$ 13.59	$ 15.59
112923340010	925 SHERREN ST	$ 12.07	$ 14.07
022923340005	2680 VICTORIA ST	$ 144.64	$ 146.64
032923320045	1491 APPLEWOOD COURT	$ 172.02	$ 174.02
032923320048	1481 APPLEWOOD COURT	$ 168.34	$ 170.34
012923340035	395 WOODHILL DR	$ 249.66	$ 251.66
142923330033	1067 DIONNE ST	$ 14.35	$ 16.35
032923220059	3025 ASBURY ST	$ 181.82	$ 183.82
152923140042	1194 SHRYER AVE	$ 12.07	$ 14.07
032923420080	2788 HURON ST	$ 148.01	$ 150.01
142923230056	1941 CHATSWORTH ST	$ 25.49	$ 27.49
052923220084	3082 HIGHCREST RD	$ 121.10	$ 123.10
022923430032	789 TERRACE DR	$ 169.16	$ 171.16
112923140060	2407 DALE ST	$ 121.40	$ 123.40
112923330050	2168 OXFORD ST	$ 15.83	$ 17.83
142923210080	896 PARKER AVE	$ 21.03	$ 23.03
012923410036	2841 MARION ST	$ 211.16	$ 213.16
042923420026	1798 CENTENNIAL DR	$ 137.82	$ 139.82
042923140033	1692 STANBRIDGE AVE	$ 183.72	$ 185.72
112923230008	1035 BROOKS AVE	$ 217.51	$ 219.51
102923110027	1106 OAKCREST AVE	$ 134.84	$ 136.84
022923210095	966 LYDIA DR.	$ 17.62	$ 19.62
012923420104	2779 VIRGINIA AVE	$ 192.16	$ 194.16
132923210027	387 ELDRIDGE AVE	$ 13.77	$ 15.77
112923230067	2438 LEXINGTON AVE	$ 139.47	$ 141.47
032923130006	1230 JOSEPHINE RD	$ 168.40	$ 170.40
142923330056	1765 CHATSWORTH ST	$ 15.49	$ 17.49
162923240090	1932 TATUM ST	$ 142.00	$ 144.00
032923240069	2924 PASCAL ST	$ 165.54	$ 167.54
122923140020	2501 WOODBRIDGE ST	$ 248.27	$ 250.27
112923120057	2547 AVON ST	$ 322.61	$ 324.61
022923320002	2851 LAKEVIEW AVE	$ 159.06	$ 161.06
152923420124	1866 HAMLINE AVE	$ 16.91	$ 18.91
132923230025	527 RYAN AVE	$ 23.99	$ 25.99
132923430017	295 DIONNE AVE	$ 15.77	$ 17.77
042923240042	2911 FAIRVIEW AVE	$ 146.84	$ 148.84
042923210055	3021 FAIRVIEW AVE	$ 285.15	$ 287.15

Schedule A

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Delinquent Accounts 2nd Qtr 2015 for 2016 Tax Year

City of Roseville, MN 6/8/2015

042923120053	3061 SHOREWOOD LN	$ 144.56	$ 146.56
102923120054	2566 HAMLINE AVE	$ 137.82	$ 139.82
032923340027	1390 JUDITH AVE	$ 202.04	$ 204.04
022923440002	699 TERRACE DR	$ 189.30	$ 191.30
032923340048	1440 RAMBLER RD	$ 167.30	$ 169.30
132923420026	330 MCCARRONS BLVD	$ 14.37	$ 16.37
042923220057	1990 BRENNER AVE	$ 255.60	$ 257.60
122923340054	2170 COHANSEY BLVD	$ 16.26	$ 18.26
012923330456	2662 MACKUBIN ST	$ 173.08	$ 175.08
092923110020	2598 ALDINE ST	$ 162.90	$ 164.90
012923130045	333 CO RD C2	$ 197.38	$ 199.38
042923410041	2801 SNELLING AVE	$ 260.94	$ 262.94
132923110042	2052 ALBEMARLE ST	$ 15.19	$ 17.19
132923230028	555 RYAN AVE	$ 18.97	$ 20.97
122923430059	311 W CO RD B	$ 15.49	$ 17.49
012923230057	523 OWASSO HILLS DR	$ 195.68	$ 197.68
122923340021	415 W CO RD B	$ 15.49	$ 17.49
012923420029	2848 MATILDA ST	$ 100.80	$ 102.80
142923210056	2067 VICTORIA ST	$ 16.63	$ 18.63
152923240090	1935 HAMLINE AVE	$ 16.87	$ 18.87
022923110021	3048 W OWASSO BLVD	$ 182.62	$ 184.62
122923340010	432 MINNESOTA AVE	$ 18.80	$ 20.80
112923430010	741 SHERREN ST	$ 17.01	$ 19.01
092923120097	2613 ALDINE ST	$ 153.36	$ 155.36
112923130039	763 W CO RD B2	$ 235.50	$ 237.50
032923210082	3001 ALBERT ST	$ 131.88	$ 133.88
152923210062	2115 HAMLINE AVE	$ 17.99	$ 19.99
112923420081	823 COPE AVE	$ 13.43	$ 15.43
162923240062	1850 RYAN AVE	$ 205.36	$ 207.36
022923320010	2777 LAKEVIEW AVE	$ 138.04	$ 140.04
042923340002	2690 PRIOR AVE # 2	$ 1,672.77	$ 1,674.77
042923340002	2690 PRIOR AVE # 1	$ 1,848.20	$ 1,850.20
042923340002	2690 PRIOR AVE # 3	$ 1,672.77	$ 1,674.77
102923440090	1173 W CO RD B	$ 15.11	$ 17.11
152923110030	1201 ELDRIDGE AVE	$ 13.81	$ 15.81
022923340014	2734 LAKEVIEW AVE	$ 141.92	$ 143.92
052923220125	2422 BRENNER CT	$ 187.98	$ 189.98
102923440090	1171 W CO RD B	$ 19.30	$ 21.30
032923410008	2828 GRIGGS ST	$ 154.46	$ 156.46
132923110002	158 W CO RD B	$ 13.87	$ 15.87
102923120078	2580 HAMLINE AVE	$ 165.92	$ 167.92
032923130064	1303 W CO RD C2	$ 142.76	$ 144.76
032923140026	1168 MAPLE LN W	$ 156.71	$ 158.71
112923130040	757 W CO RD B2	$ 162.23	$ 164.23
012923330367	2735 MACKUBIN ST #9	$ 152.38	$ 154.38

Schedule A

More than 90 days past due as of 12/31/14

Delinquent Accounts 2nd Qtr 2015 for 2016 Tax Year

City of Roseville, MN 6/8/2015

012923110003	195 WOODLYNN AVE	$ 77.06	$ 79.06
162923110079	2151 SNELLING AVE	$ 296.15	$ 298.15
032923240087	2966 SIMPSON ST	$ 199.20	$ 201.20
032923220010	1511 CLARMAR AVE	$ 266.98	$ 268.98
012923420116	2848 WESTERN AVE	$ 183.11	$ 185.11
152923110065	1129 SKILLMAN AVE	$ 11.01	$ 13.01
042923130100	1783 W CO RD C2	$ 162.79	$ 164.79
112923310057	976 LOVELL AVE	$ 23.31	$ 25.31
112923440009	2237 DALE ST	$ 10.35	$ 12.35
142923320069	1862 LEXINGTON AVE	$ 14.33	$ 16.33
012923420038	2837 MATILDA ST	$ 178.96	$ 180.96
102923430021	2220 MERRILL ST	$ 10.98	$ 12.98
032923320155	2821 ARONA ST	$ 129.09	$ 131.09
022923330024	2737 OXFORD ST	$ 163.40	$ 165.40
152923430019	1235 ROMA AVE	$ 12.51	$ 14.51
102923240033	2490 SHELDON ST	$ 110.09	$ 112.09
122923110049	2610 WEWERS RD	$ 139.29	$ 141.29
012923430013	2665 GALTIER ST	$ 131.04	$ 133.04
162923110015	2082 FRY ST	$ 99.05	$ 101.05
152923240056	1371 RYAN AVE	$ 190.00	$ 192.00
102923230016	1567 TRANSIT AVE	$ 301.92	$ 303.92
032923210056	1401 BRENNER AVE	$ 193.07	$ 195.07
102923120045	2583 DELLWOOD ST	$ 246.76	$ 248.76
162923110026	1620 W CO RD B	$ 190.00	$ 192.00
042923240023	1889 W CO RD C2	$ 150.36	$ 152.36
152923110069	1157 SKILLMAN AVE	$ 18.07	$ 20.07
032923210056	1401 BRENNER AVE	$ 163.29	$ 165.29
112923340067	907 W CO RD B	$ 45.65	$ 47.65
162923110015	2082 FRY ST	$ 268.74	$ 270.74
032923420004	2851 FERNWOOD ST	$ 78.81	$ 80.81
112923230106	1065 W CO RD B2	$ 164.66	$ 166.66
012923410005	2865 WOODBRIDGE ST	$ 49.39	$ 51.39
012923320007	535 IONA LN	$ 51.11	$ 53.11
162923110076	2086 SAMUEL ST. #6	$ 33.77	$ 35.77
Total for 2nd Qtr, 2015 to be certified to 2016 Taxes		**$ 43,165.78**	**$ 43,767.78**

REQUEST FOR COUNCIL ACTION

Date: June 8, 2015
Item No.: 8.j

Department Approval

City Manager Approval

Item Description: Roseville Firefighters' Relief Association Bylaw Ratification

BACKGROUND

The Roseville Firefighters' Relief Association (RFRA) annually reviews its bylaws for needed updates. Bylaw updates are necessary to ensure the stability of the fund and proper management by the RFRA Board.

This past year, the Roseville Fire Department has made the move to include full-time staff and will be seeing a decrease in the number of paid-on-call firefighters. In addition, the bylaws need to be compliant with state statutes as they are ratified by the State Legislature. Both of these circumstances warrant updates to the current bylaw language.

These changes were presented to the active membership for approval during RFRA Annual Meeting this January. The membership voted and approved the changes as outlined.

The final step in this process is approval of the revised bylaws by the City Council.

POLICY OBJECTIVE

The RFRA's by-laws provide the governance structure for the organization. Periodic updates of by-laws are necessary to reflect state law changes and membership desires.

BUDGET IMPLICATIONS

There are no budget implications with these changes.

STAFF RECOMMENDATION

To approve the amended bylaws as presented.

REQUESTED COUNCIL ACTION

The Roseville Firefighters Relief Association requests that the City Council approves the changes as put forth in the attached documents.

Prepared by: David Breen, President Roseville Firefighter's Relief Association

Attachments: A: Amended Bylaws with the approved edits

Attachment A

RESTATED BYLAWS OF THE ROSEVILLE FIREFIGHTER'S RELIEF ASSOCIATION

The charge of the
Roseville Firefighter's Relief Association
is to provide retirement relief
and other benefits to the
members and their dependents.

January 2015

Attachment A

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MEMBERS

Section 1 Place of Meetings

Meetings of the members shall be held at the registered office of the Association or at such other place within or without the State of Minnesota as may be designated by the Board of Trustees from time to time or by written consent of a majority of all members entitled to vote thereat.

Section 1A Postings of Meetings

The Board of Trustees will endeavor to post notice of its meetings in the City Hall at a designated location at least twenty-four (24) hours in advance thereof.

Section 1B Location of Meetings

All meetings will be held, whenever possible, in a public building provided by the City with accommodations which are handicap accessible and of sufficient size to allow attendance by interested individuals.

Section 2 Annual Meetings

An Annual Meeting of the members shall be held in January of each year (on a day to be determined by the Board of Trustees each year). At each Annual Meeting, members shall elect from their membership in accordance with Section 11, Trustees to serve on the Board of Trustees and may transact any other business, provided, however, that no business with respect to which special notice is required by law shall be transacted unless such notice shall have been given.

Section 3 Regular Meetings

A Regular Meeting of the members may be held each month, exclusive of the month of January, without the necessity of notice, at a time determined by the Board of Trustees.

Section 4 Special Meetings

A Special Meeting of the members may be called for any purpose or purposes at any time at the request of the President, or by two or more of the members entitled to vote upon their request submitted in writing by registered mail or delivered in person to the President, Vice President, Secretary or to any person or persons entitled to call a meeting. It shall be the duty of such Officer or persons to forthwith cause notice to be given to the members, in accordance with Section 6, of the meeting to be held at such time as such Officer or persons may fix which is not less than ten (10) nor more than thirty (30) days after the receipt of such request. If the officer or persons fail to give notice of the meeting within seven (7) days from the day on which the request was made, the person or persons who requested the meeting may fix the time and place of meeting, and give notice, in the manner provided by these Bylaws.

Section 5 Adjournment

If any meeting of the members be adjourned to another time or place, no notice of such adjourned meeting need be given other than by announcement at the meeting at which such adjournment is taken, except as provided in Section 7.

Section 6 Notice of Meetings - Waiver

Written notice of each meeting of the members stating the time and place, and in the case of a special meeting, the purpose, shall be mailed at least five (5) days and within thirty (30) days prior to the meeting to each member entitled to vote at such meeting at such address as appears on the books of the Association. Notice of the time, place and purpose of any meeting of the members may be waived in writing by any member; such waiver may be given before or after the meeting and shall be filed with the Secretary or entered upon the records of the meeting. Attendance by a member at a meeting is a waiver of notice of that meeting, except where the member objects at the beginning of the meeting to the transaction of business because the meeting is not lawfully called or convened, or objects before a vote on a item of business because the item may not lawfully be considered at that meeting, and does not participate in the consideration of the item at the meeting.

Section 7 Quorum

The presence in person or by proxy of a majority of the members entitled to vote at any meeting of members shall constitute a quorum of members for the transaction of business. In the absence of such a quorum, the members may adjourn to such future date, and notice of such future meeting shall be mailed to each member entitled to vote, at least five (5) days before such adjourned meeting. The members present at a duly called or held meeting, at which a quorum of members are present, may continue to transact business until adjournment, notwithstanding the withdrawal of enough members to leave less than a quorum.

Section 8 Voting Rights

Each active member of record as defined in Section 52, shall be entitled at each meeting, to one vote on any matter of business properly submitted to the membership. There shall be no cumulative voting.

Section 9 Proxies

A member may cast their vote in person or through proxy. The appointment of a proxy shall be in writing, signed by the absent member, and filed with the Secretary at or before the meeting.

Section 9A Certificate of Membership

The Certificate of Membership if any, shall be signed by the President and Secretary of the Association.

TRUSTEES

Section 10 Number - Qualification

Subject to State law to the contrary, the business of the Association shall be managed by a Board of nine (9) Trustees, six of whom shall be elected from the members but may include one retired member. In addition to the six elected Trustees, the Mayor, the Clerk or Treasurer and the Chief of the Fire Department of the City of Roseville shall be ex-officio Trustees.

Section 10A Duties of the Board of Trustees

The Board of Trustees shall have exclusive control and management of all funds received by its Treasurer, subject to its right of delegation as provided in Section 60 hereof, and shall constitute the governing body of said Association with full power and authority to carry out the objects and purposes of the Association as set out in the Articles of Incorporation and Bylaws of the Association and the laws of the State of Minnesota.

Section 10B Compensation of Board Trustees

Trustees of the Association identified in Attachment B, may be paid a salary out of the Special Fund. The amount paid limited to the amount in Attachment B. Only after the amounts listed in Attachment B have been approved by the Roseville City Council may salaries be paid to non-Officer Trustees. For all Trustees, itemized expenses eligible for reimbursement are limited to those expenses incurred as a result of fulfilling responsibilities as administrators of the Special Fund.

Section 11 Term

Two Trustees shall be elected annually at the Annual Meeting to serve for the term of three years or until their successors have been duly elected and have qualified

Section 12 Vacancies

In the event that any elected member of the Board of Trustees shall retire, resign, die, become disqualified, or refuse to act as a Trustee during their term of office, their successor may be appointed by the remaining elected Trustees of the Board to fill such vacancy for the unexpired term thereof.

Section 13 Place of Meeting

Meetings of the Board of Trustees shall be held at the registered office of the Association at such time or other place as a majority of the Trustees of the Board may from time to time determine.

Section 14 Annual Meeting

The annual meeting of the Board of Trustees held for the purpose of election of Officers and the transaction of any other business shall be held as soon as convenient following the annual meeting of the members in January of each year with notice at last five (5) days

prior thereto if personally served or given by telephone to each Trustee, unless waived.

Section 15 Regular Meetings

A regular meeting of the Trustees shall be held with notice or waiver as provided in Section 17, and in conjunction with the Regular Meeting of the members, as provided in Section 3.

Section 16 Special Meetings

Special Meetings of the Board of Trustees may be called for any purpose or purposes, at any time, by the President or by one of the Trustees, upon request in writing, by registered mail or delivered in person to the President, the Vice President, or the Secretary. It shall be the duty of the President or of such Officer forthwith to cause notice of such meeting to be given to the Trustees as such Officer may fix, not less than five (5) days nor more than ten (10) days after receipt of such request for a meeting to be held within fourteen (14) days of the giving of notice as provided herein. If the Officer fails to give notice of the meeting within seven (7) days from the day on which the request was made, the person who requested the meeting may fix the time and place of meeting and give notice, in the manner provided by these Bylaws.

Section 17 Notice of Special Meetings - Waiver

Not less than five days' notice shall be given to each Trustee of the time and place of each Special Meeting of the Board, but any Trustee may, in writing, either before or after the meeting, waive notice thereof. Attendance by a Trustee at a meeting is a waiver of notice of that meeting, except where the Trustee objects at the beginning of the meeting to the transaction of business because the meeting is not lawfully called or convened, or objects before a vote on an item of business because the item may not lawfully be considered at that meeting, and does not participate in the consideration of the item at the meeting.

Section 18 Quorum

A majority of the Board of Trustees shall be necessary to constitute a quorum for the transaction of business. The acts of a majority of the Board present at a meeting at which a quorum is present shall be the acts of the Board of Trustees.

Section 19 Board Action in Writing

Any action which might be taken at a meeting of the Board of Trustees may be taken without a meeting if done in writing signed by all the Trustees.

Section 20 Mandatory Indemnification

The Association shall indemnify any of its Trustees or Officers who are made or threatened to be made a party to a Proceeding as herein defined by reason of the former or present Official Capacity as herein defined of the Trustee or Officer against claims, judgments, penalties, assessments, fines, including, without limitation, excise taxes assessed against the person with respect to an employee benefit plan, settlements and reasonable expenses, including attorneys fees and disbursements incurred by the person in connection with the Proceedings, if with respect to the acts or omissions of the person

complained of in the Proceeding, the person:

(a) Has not been indemnified by another organization or employed benefit plan for the same liability described in the preceding paragraph with respect to the same acts or omissions;
(b) Acted in good faith;
(c) Received no improper personal benefit and the procedures of Minnesota Statutes 317A.255 concerning conflicts of interest has been satisfied;
(d) In the case of a criminal Proceeding, did not have reasonable cause to believe the conduct was unlawful; and
(e) In the case of acts or omissions occurring in the official capacity, had reason to believe that the conduct was in the best interests of the Association.

The term "Proceeding" means a threatened, pending or contemplated civil, criminal, administrative, arbitration or investigative proceeding, including a proceeding by or derivatively of the Association. The term "Official Capacity" means in the capacity as a member of the Board of Trustees, or in the capacity as an Officer or at Board direction, assisting an Officer, as the case may be or, as to any trustees or officers, services, while in that capacity and undertaken in connection with duties in that capacity, or at the Association's request, as a trustee or officer or agent of another organization or of an employee benefit plan.

Section 20A Permissive Indemnification

The Association may but shall not have the obligation to indemnify a current or former Trustee or Officer from liability for Fiduciary Breach. A "Fiduciary Breach" shall occur if a Trustee or Officer violates the general standard of fiduciary conduct as specified in Minnesota Statute 356A.04 in carrying out their activities as a Trustee or Officer. A "Fiduciary Breach" also shall occur if a trustee or officer violates the provisions of Minnesota Statute 356A.06, Subd. 9. Any such indemnification under this Section 20A shall be at the discretion of the Board of Trustees; provided, however, that a decision to indemnify a Trustee or Officer must apply to all similarly situated Trustees or Officers and any such current or former Trustee or Officer seeking indemnification shall not participate in any vote to indemnify pursuant to this Section.

Section 20B Advances

Any Trustee or Officer who is made or threatened to be made a party to a Proceeding and who would otherwise be eligible for mandatory indemnification under Section 20, is entitled, upon written request to the Association, to advance payment or reimbursement by the Association of reasonable expenses, including attorney's fees and disbursements, incurred by the Trustee or Officer in advance of the final disposition of the proceeding:

(a) Upon receipt of the Association of a written affirmation by the Trustee

or Officer of a good faith belief that the criteria for indemnification set forth in Section 20 have been satisfied and a written undertaking by the person to repay the amounts advanced by the Association, if it is determined that the criteria for indemnification have not been satisfied; and

(b) After determination that the facts then known to those making the determination would not preclude indemnification under Section 20.

The written undertaking required by clause (a) is an unlimited general obligation of the person making it, but need not be secured and must be accepted without reference to financial ability to make the repayment.

OFFICERS

Section 21 Election - Term - Qualification

The Officers of the Association shall be a President, a Vice President, a Secretary and a Treasurer, and such other Officers as the Board of Trustees may from time to time designate. The full Board of Trustees shall elect from their six elected members such Officers; provided, however, that to be eligible to serve as an Officer the member must have previously served on the Board for a period of at least one year. Such Officers, who shall serve a term of one year, shall be elected at the Annual Meeting of the Board of Trustees held as provided herein. In no event shall any Trustee hold more than one Officer position at any one time, except as set out in Section 24 regarding the Vice President. In the event any Officer shall retire, resign, die or become disqualified or refuse to act as an Officer during a term of office, a successor may be appointed by the Board to fill the unexpired term thereof, notwithstanding the failure of the appointee to otherwise meet the Board service requirement.

Section 22 Authority - Duties

All Officers shall have such authority and perform such duties in the management of the business of the Association as provided in these Restated Bylaws and as may be determined by the Board of Trustees from time to time.

Section 23 Duties of the President

The President shall preside at all meetings of the Trustees and members and shall have general charge of and control over the affairs of the Association, subject to the instructions, directions and control of the Board of Trustees.

Section 24 Duties of the Vice President

The Vice President shall perform such duties as may be assigned by the Board of Trustees. In case of the death, disability, or absence of the President, the Vice President shall perform and be vested with all of the duties and powers of the President.

Section 25 Duties of the Secretary

The Secretary shall keep a record of the Minutes of the proceedings of meetings of the members and Trustees and shall give notice if required in these Bylaws of all meetings. The Secretary shall have custody of all books, records and papers of the Association except such as shall be in the charge of the Treasurer, or of some other person authorized to have custody and possession thereof by a resolution of the Board of Trustees. The Secretary shall keep a list of all members of the Association showing the date each person became or ceased to be a member. The books of the Secretary shall be at all times subject to inspection by any member of the Association or by the State Auditor. The Secretary shall, at each Regular Meeting of the Board of Trustees, make a report in writing, showing the names of all persons who have become or ceased to be, members since the last report. The Secretary shall examine all claims for benefits and report to the Board of Trustees whether or not they are properly submitted before consideration thereof by the Board.

On or before August 1st each year as part of the certification of the financial requirements and minimum municipal funding obligation required by Minnesota law, the Secretary shall calculate and certify to the governing body of the City of Roseville the average amount of available financing per active covered firefighter for the most recent three year period, in the manner required by Minnesota law.

Section 25A Provision of Minutes

Minutes of all meetings, together with other documents designated by the Board, shall be provided to the ex-officio members of the Board of Trustees and may be made available at the City Hall for review by the public to the extent that such information does not otherwise contain privileged information.

Section 26 Duties of the Treasurer

The Treasurer shall keep accounts of all monies of the Association received or disbursed and shall deposit all monies and valuables in the name of and to the credit of the Association in such banks and depositories as the Board of Trustees shall designate. All checks for the payment of money shall be signed by the Treasurer and countersigned by the President or Secretary. No checks shall be signed in blank. It shall be the duty of the Treasurer to receive and receipt for all monies belonging to the Association; to keep a correct account, in the books kept for that purpose, of all monies received and disbursed, to keep a separate and distinct account of the two funds of the Association, and to prepare for and present to the Board of Trustees at each annual meeting thereof and at such other times as the Board shall direct, a complete and detailed statement in writing of the assets of the Association and the amount belonging to each of said two funds, and to collect all interest, dividends and other earnings on the assets of the Association. At each Regular Meeting of the Board of Trustees, the Treasurer shall report to the Board the names of all persons to whom benefits or pensions have been paid, and the amount paid to each, the amount of money received since the last report and the source thereof, the amount of money paid out and expended during such time and for what purpose, the amount of

money on hand, and where the same is invested or deposited, and such other information as shall show the general financial condition of the Association. The Treasurer shall be the custodian of and responsible for the safekeeping of all bank books, certificates of deposit, notes, bonds, securities and other obligations for the payment of money belonging to or held in trust by the Association, and shall deliver the same and all monies and all other properties in their possession belonging to the Association to the successor in office or to any person or committee authorized to receive the same by the Board of Trustees. The Treasurer shall not be responsible for the financial losses of such investments properly made in accordance with the provisions of these Bylaws, but only for the safekeeping of the securities. The Treasurer shall, prior to entering upon the duties of the office, give a good and sufficient surety bond conditioned upon the faithful performance of the Treasurer duties and approved by the City Council in the amount received. The Council may require at any time that an additional bond be posted. Such bond shall be filed with the City Manager, and shall be paid for by the Association.

The Treasurer shall furnish to the Secretary, from time to time, such information as may be required to perform the duties of the office; and shall perform such other duties as usually pertaining to the office of Treasurer as designated by the Board.

Upon appointment by the Board of Trustees as provided in Section 60 hereof, the Treasurer is authorized and directed to consult with and to direct the activities of an investment agent or agency and further to authorize the investment of the funds in the name of the Board of Trustees, and in conformity with the laws of the State of Minnesota governing such investments. In fulfilling said duties, the Treasurer shall in nowise be liable for losses sustained by reason of the investment decisions of funds, except upon judicially determined gross negligence of said Treasurer.

Section 26A Optional Officers - Duties

If designated by the Board of Trustees, an Assistant Secretary and an Assistant Treasurer may serve the Association upon continuing Board approval. Said officers need not be a Trustee and shall not succeed as a Trustee in the absence of election and qualification. The duties of said officers shall be to assist the Secretary and Treasurer, respectively, in the performance of their duties.

Section 26B Authority of Contracting Debts

No Officer or member of this Association shall contract any debt for this Association unless authorized by the Board of Trustees, or pursuant to the investment authority provided in Section 60 hereof.

Section 26C Appointment by Trustees

In case said Relief Association be discontinued or the Treasurer should resign or be removed from office, the Board of Trustees shall elect a new Treasurer. If for good cause shown, the Board fails to elect a Treasurer, the District Court may appoint a trustee or trustees of said funds or may direct that the funds be paid to the Finance Director of the City of Roseville, to be held in trust and paid out only in accordance with these Bylaws.

Section 27 Moved to 10A

Section 28 Moved to 10B

BENEFITS AND PENSIONS

Section 29 Application for Benefits

All applications for service pension benefits shall be made to the Board of Trustees within sixty (60) days of retirement. Following acceptance of the application, and review by the Secretary, the application shall be considered by the Board of Trustees at the next Regular Meeting.

All applications for disability benefits shall be made within thirty (30) days from the first date of the disability or of the event giving rise to the application. An application for disability benefits shall be accompanied by a certificate of disability from the applicant's treating physician, stating the length of time that such member has been unable to perform any and every kind of duty pertaining to that member's usual occupation. Said application shall also establish that such disability or injury was received at the time and in the manner provided in these Bylaws to permit an application for disability benefits. The Board of Trustees may deny a claim for disability for failure to file a timely application.

Section 30 Relief Committee

The President, Vice President and Secretary of this Association shall constitute the Relief Committee, whose duty it shall be to determine the cause of the disability of any member and report the same to the Board of Trustees at its next Regular Meeting and it shall be the duty of each Trustee to notify the Relief Committee of the disability of any member of this Association.

Section 31 Benefit Amounts

Pension benefit amounts are stated in the Annual Authorization Schedule as approved by the Board of Trustees.

Section 32 Benefits to be Prorated

All monies of this Association shall be disbursed only as provided herein. All benefits provided hereunder are maximums, and if the condition of the treasury does not permit the

payment of all benefits in full, the available funds shall be prorated among the several beneficiaries, except that vested service pension amounts shall first be fully paid.

Section 33 Moved to 26B

Section 34 Moved to 26C

Section 35 Payment of Benefits.

The Board of Trustees upon being satisfied of the merit of any claim and lawful entitlement thereto by the applicant for non-pension benefits shall endorse its approval thereon and the same shall be forthwith paid by the Association subject to Section 9A hereof. The Board shall approve payment of vested pension benefits to eligible members in accordance with these Bylaws.

Section 36 No Benefits for Active Members

No pension shall be paid to any active member of the Fire Department, and no recipients of a pension shall be entitled to any other benefits from the Special Fund as hereinafter defined, of the Association except as otherwise set forth in these Bylaws. Members of the Roseville Fire Department who are in their probationary period shall have such time included in determining total time for their pension.

Section 37 Benefit Payments Not Subject to Execution

No payments made or to be made by said Association to any member on the pension roll, or other beneficiary, shall be subject to judgment, garnishment, execution or other legal process, except pursuant to ~~a~~ Court Order or the laws of the State. Such payments are not assignable, and the Association shall not recognize any assignment or pay any money pursuant thereto.

Section 38 Temporary Disability Limitation

Every member of the Association who is temporarily disabled and is unable to perform any and every duty pertaining to that member's usual occupation shall receive $1/30^{th}$ of the monthly 20 year pension per day for a period not to exceed 26 weeks, payable as directed by the Board of Trustees; provided, however, that such sickness, disability or injury was first exhibited, incurred or received while actually engaged in the performance of duties as a firefighter of the City of Roseville or was directly attributable to the performance of said duties.

Section 39 Injuries to Be Reported to the Relief Committee

Any member becoming temporarily disabled or receiving an injury in the manner set forth in Section 38, shall report the same to the Relief Committee within thirty (30) days from the beginning of the disability or of the event giving rise to the claim, in the same manner as set forth in Section 29, above. The Relief Committee may deny a claim for failure to file a timely application.

Section 40 Death Benefits - Causes During Active Duty

Upon the death of a member caused while acting and performing duties as a firefighter, the Surviving Spouse, or if none, the member's estate, shall receive the sum of 10% of the 20 year service pension; provided written notice of the injury and evidence of it as the cause of death is given to the Board of Trustees within thirty (30) days after such injury. Any payment made pursuant to the terms of this Section 40 shall not preclude a Surviving Spouse, or if no spouse survives, a minor child or minor children from making any application and receiving any additional benefits to which the Surviving Spouse or minor children might otherwise be entitled pursuant to the terms of these Bylaws.

Section 41 Death Benefits - Causes Other Than During Active Duty

Upon the death of a member who does not qualify for a service pension by reason of having less than 20 years of service in the Roseville Fire Department and less than 10 years as a member of this Association, from causes while not acting and performing duties as a firefighter, the sum of $1/20^{th}$ of the 20 year service pension per year of service not to exceed the ten year vested pension for each year of service shall be paid to the Surviving Spouse or if no spouse survives, a minor child or pro rata to the surviving minor children. Year of service shall mean the quotient obtained by dividing total months of service by twelve. A remainder of less than six months shall be disregarded, and a remainder of six months or more shall be counted as one year.

Section 42 Pension - 10 Years in Association - 20 Years Roseville Fire Department

Anyone who has been a member of this Association for at least ten (10) years and who has served twenty (20) years in the Roseville Fire Department and who has reached the age of fifty (50) years, may make application to the Board of Trustees for a service pension and receive the service pension hereafter set out, providing the application therefore is received by the Board of Trustees not later than sixty (60) days after the applicant retired from service.

This service pension may be increased or decreased by the Board of Trustees from time to time within the limits set herein and in accordance with Minnesota law and the provisions of these Bylaws. The applicant for such service pension shall release this Association from any and all claims and payment of benefits except the sum established for such pension. Neither said years of service nor said years of membership need be consecutive; however, time while on leave of absence and time under suspension shall not be included in determining total time preconditions for pension benefits.

Upon the death of such Pensioner, the Surviving Spouse shall continue to receive the service pension so long as the spouse does not remarry. In the event that such Pensioner does not leave a surviving spouse, then the balance of the service pension benefits to which such Pensioner was entitled shall be payable as limited herein to the surviving minor child or pro rata to the surviving minor children. The Pension benefits payable to such

surviving minor child or minor children in the event that there was no Surviving Spouse of the deceased shall continue during said child or children's minority. The Board of Trustees when acting as the Board of Trustees, is hereby authorized to direct payment of said service pension provided that all qualifications are met as set forth herein.

All applications for benefits must include a certified copy of the death certificate of the pensioner.

Section 42A Post-Retirement Increases

Whenever the amount of the service pension per year of service credit is increased for active members of the Association upon their qualification therefore, the amount of the service pension payable to each Pensioner or other retirement benefit recipient receiving a service pension as of January 1, 1980 and thereafter, may be increased by the same amount per year of service credit.

Section 43 Monthly Service Pension

The monthly service pension payable to an eligible retiring member shall be equal to the Maximum Service Pension determined by reference to Minnesota Statutes §424A.02 Subd. 3 based upon the average amount of available financing per active covered firefighter determined on or before August 1st of each year as provided by Section 25 herein.

Payment of all service pensions (monthly, lump-sum and deferred) shall commence on the First (1st) day of the month next following approval of the application by the Board of Trustees.

Payment shall terminate on the latter of (a) the date of death of the Pensioner, or (b) the date of death or remarriage of the Surviving Spouse; or (c) when no child or children of the Pensioner are minors.-

The Board of Trustees shall establish from time to time the form of Application required to be submitted with such supporting documents as may be necessary, by an applicant for death or service pension benefits. In the event that the Board of Trustees shall determine that payments made to a Pensioner, a Surviving Spouse or to a minor child or minor children, in error, the Board of Trustees shall be entitled to reclaim the erroneous payments without interest and the recipient by acceptance of the payment, agrees to forthwith reimburse the Association to the full extent of payments made in error.

All applications for benefits must include a certified copy of the death certificate of the pensioner.

Section 44 Lump Sum Service Pension

The Board of Trustees is authorized, at the option of the eligible retiring member, to pay a service pension to the retiring member in a lump sum, or upon written election of the

retiring member, in up to three (3) consecutive annual installments. The amount of the payment pursuant to this Section 44, whether payable in a lump sum or on an installment basis shall be determined by reference to Minnesota Statutes §424A.02 Subds. 3 and 8 and shall be the aggregate of the Maximum Lump Sum Service Pension amount payable for each Year of Service as determined and adjusted therein for installment payment.–

Any person electing to receive, a lump sum or installment distribution as provided herein, shall thereby waive any right or claim to share in increases in the pension benefits payable, if any. In the event that the Pensioner dies after making such election but before receiving the lump sum, or dies in the course of the three (3) year installment payment period, the benefit so elected shall be paid, as elected, to the Surviving Spouse. If there is not a Surviving Spouse, it shall be paid, as elected, to the surviving minor children pro rata. If there shall be no Surviving Spouse or minor children, payment of benefits shall not be made or shall cease, if previously commenced.

Section 44A Less Than 20 Years Service

Notwithstanding anything to the contrary in these Bylaws, a member who separates from active service and who has been a member of this Association for at least ten (10) years, but less than twenty (20) years, and who has completed not less than ten (10) years of active service as an active firefighter, shall upon attaining the age of fifty (50) years be entitled to receive a lump sum service pension in such amount as is earned to the date of separation from active service for each full year of service completed as follows:

COMPLETED YEARS OF SERVICE	PRO RATE SERVICE PENSION AMOUNT
10	60%
11	64%
12	68%
13	72%
14	76%
15	80%
16	84%
17	88%
18	92%
19	96%
20 and thereafter	100%

Qualification for receipt of benefits shall be conclusively determined by the Board of Trustees only upon completion of the following by the separating member:

1. Execution of a Severance Statement and Acknowledgment of Forfeiture by the member in the form provided by the Association, within thirty (30) days next following separation from active service.
2. Within thirty (30) days next following the attainment of the age of fifty

(50) years by a separated member, the separated member shall make application for the lump sum benefit provided herein, on a form provided by the Association and file same with the Association's Secretary. Said Application may contain the election to receive the lump sum benefits in up to three (3) consecutive annual installments, together with interest as provided in Section 45, and said election shall be irrevocable.

In the event a separated member shall die before making Application but after attainment of age fifty (50), or die after making Application and otherwise qualify, but before receipt of the benefits, said benefit or the balance of installments shall be paid when due to the Surviving Spouse, so long as said spouse had been living with the separated member for at least one (1) year prior to the date of death and shall not remarry,, or if there be no qualifying Surviving Spouse, to the surviving minor child or minor children, including children born within nine (9) months after the death of the separated member, in equal shares, provided that they are under the age of eighteen (18) years and were living with the deceased separated member and dependent upon the separated member for support at the time of said death. Any amounts not paid shall be forfeited.

Neither the years of service nor membership in the Association as required by this Section, need be consecutive, however, periods of time while a member is on leave of absence or under suspension, shall not be included in determining membership or service as required for qualification of the benefit provided herein. The benefit for which a separated member may qualify upon completion of all requirements of this Section shall be determined as of the date of separation from service and shall be endorsed on the Severance Statement.

Section 44B Exclusivity of Benefit

Receipt of benefits pursuant to Section 44A, shall be in lieu of any other benefit to which the separated member, Surviving Spouse or minor children would have been entitled to pursuant to the provisions of these Bylaws. However, the Association reserves the right to increase or decrease the amounts payable pursuant to Section 44A, at anytime authorized by Minnesota Statutes and the provisions of these Bylaws.

Section 45 Election of Installment Payments

The election of installment payments shall be irrevocable and shall be made by the retiring member in writing and filed with the Association's Secretary not later than thirty (30) days prior to the commencement of payment of the service pension.

Section 46 Deferred Service Pension

Anyone who has been a member of this Association for at least ten (10) years and who has served twenty (20) years in the Roseville Fire Department, but who has not yet reached the age of fifty (50) years, and who separates from active service and membership, shall be entitled with Board of Trustees approval to a Deferred Service Pension, to commence upon the former member reaching the age of fifty (50) years, and

making written application therefore as provided in Section 29. The lump sum service pension amount shall be the amount to which the member would have been entitled had that member been eligible for retirement on the date of separation from active service and membership in the Association.

Section 47 Limitation on Retirement Benefits Other than Service Pension

No retirement benefit other than service pensions paid or payable to a member, former member or qualified successor of a member or former member may exceed in amount the total service pension calculated using the service pension amount specified herein and the years of service credited to the member or former member as of the date the member or former member became entitled to the retirement benefit or dies. The limitation provided in this Section shall be subject to any special legislation mandating service pension increase to retired members, or upon amendment of these Bylaws pursuant to permissive legislation.

Section 48 Survivor May Apply for Benefits of Deceased Member

Should any eligible member or former member die before making Application for service pension benefits and have qualified for a service pension pursuant to Section 42 herein except for the age requirement, or such member died while on active duty as a Firefighter, then Application for service pension benefits may be made by the Surviving Spouse, if any, who is otherwise qualified as required by these Bylaws, and thereupon said Surviving Spouse will be entitled to the monthly benefits payable hereunder as if such Application had been made by the deceased Pensioner.

If the Pensioner leaves no Surviving Spouse, application may be made on behalf of the Pensioner's minor child or children, if any, and said minor children will be entitled pro rata to the monthly benefits payable hereunder as if Application had been made by the deceased Pensioner, and said benefits shall continue during said child or children's minority.

All applications for benefits must include a certified copy of the death certificate of the pensioner.

Section 49 Maximum Pension Allowed if Permanently Disabled

Any firefighter Permanently Disabled as a result of the member acting and performing the duties of a firefighter while in the line of duty shall receive the maximum pension. Maximum pension is hereby defined as the monthly pension one would be paid had the Pensioner qualified by age and served twenty (20) years in the Roseville Fire Department and had been a member of this Association for ten (10) years. If said disabled firefighter has more than twenty (20) years service in the Roseville Fire Department and then (10) years as a member of this Association at the time they are Permanently Disabled, the Pensioner shall receive a pension based on the total years of service as provided in Section 43 and Section 44 herein. Upon the death of said Pensioner, a Surviving Spouse

shall receive the pension as long as they do not remarry. If Pensioner has no Surviving Spouse, the pension shall be paid to his surviving minor child or pro rata to his surviving minor children as provided in Section 42. If deceased pensioner shall have no Surviving Spouse or minor children, there shall be no further payments made.

Section 50 Moved to Section 64

Section 51 Moved to Section 64

MEMBERSHIP AND FUNDING

Section 52A Membership and Dues

All active part-time members of the Roseville Fire Department, who are not participants in a City of Roseville endorsed Pension alternative, including all eligible part-time members on approved leave of absence from the Roseville Fire Department, all pensioners who are receiving a monthly pension from said Association, including surviving spouses, and those members who are in deferred status from said Association, shall be eligible for membership in said Association upon the payment of such dues as may be determined by the Board of Trustees, payable at or before the regular annual meeting of said Association.

Section 52B Membership ~~and Dues~~

No person who is employed or serving as a full-time employee of the Roseville Fire Department, or is serving as a substitute volunteer firefighter, shall be deemed to be a member of this Association. ~~The Board of Trustees may exclude any applicant who, due to some medically determined physical or mental impairment or condition, would constitute for the Association a predictable and unwarranted risk of the commencement of a retirement benefit at an age earlier than fifty (50) years of age, or any applicant who would increase the risk of injury to the applicant or other firefighters while engaged in active service.~~

Section 53 Membership

Any member of the Association, except for full-time employees who are members of the Association on or before October 1, 2006, who participates in a City of Roseville endorsed pension alternative to this Association, including PERA, shall have their Association membership cancelled and shall forfeit for themselves, their surviving spouse, and minor children all claims for any benefits payable pursuant to these Bylaws.

Section 54 Failure to Pay Dues

Any member failing to pay annual dues within fifteen (15) days after the Annual Meeting shall be notified of such delinquency by the Secretary, and if not paid within fifteen (15)

days after mailing such notice, the Board of Trustees may, by resolution, cancel their membership. Any member may be reinstated to membership within sixty (60) days thereafter by paying the dues arrearages.

Section 55 Pension Benefits

Any member discharged, expelled or who has resigned from the Roseville Fire Department or from the Relief Association before their right to service pension benefits has been approved or vested, shall forfeit for themselves, their Surviving Spouse and minor children all claims for any benefits payable pursuant to these Bylaws, provided however, no such forfeiture shall result from a granting of a leave of absence from the Fire Department or the Relief Association.

Section 56 Expulsion

Any member who shall be determined by the Board of Trustees to be or have been feigning sickness or injury for the purpose of avoiding the member's responsibility for service or to secure benefits to which the member is not entitled shall be expelled.

Section 57 Funds of Association

All moneys received by the Association shall be kept in two separate funds as set forth below.

Section 58 General Fund

Funds received from dues, fines, initiation fees, entertainments, and all money or property donated, given, granted or devised by any person, for the benefit of said fund or for unspecified uses, shall be kept in a general fund and may be disbursed upon a majority vote of the members of the Board of Trustees for any purpose reasonably suited to promote the welfare of the Association and its members, and the maintenance of the equipment of the Fire Department.

Section 59 Special Fund

All funds received from the Minnesota Fire State Aid monies, all funds received from the annual tax levied by the City Council and any funds or property donated, given, granted or devised by any person which are specified for use for the support of the Special Fund, shall be kept in a special fund on the books of the Association, to be known as the "Special Fund" and may be disbursed only for the following purposes:

a. For the payment of service pensions to qualified retired members of the Association;
b. For the payment of temporary or permanent disability retirement benefits to qualified disabled members of the Association;
c. For the payment of survivor retirement benefits to qualified Surviving Spouses or minor children of deceased members of the Association;
d. For the payment of any death benefits to the qualified Surviving Spouse, or if no Surviving Spouse, the estate, of a deceased member of the Association;

e. For the payment of the fees, dues and assessments to the Minnesota State Fire Department Association and to the State Volunteer Firefighters Benefit Association in order to entitle this Association's members to membership in, and the benefits of the—state associations; and

f. For the payment of administrative expenses of the Association, including the following necessary, reasonable and direct expenses when approved by the Board of Trustees:

1. Office expense including but not limited to rent, utilities, equipment, supplies, postage, periodical subscriptions, furniture, fixtures and salaries of administrative personnel;
2. Salaries and itemized expenses for Trustees the President, Secretary and Treasurer of the Association, or their designees, incurred as a result of fulfilling their responsibilities as administrators of the Special and General Funds.
3. Tuition, registration fees, organizational dues and other authorized expenses of the officers or members of the Board of Trustees incurred in attending educational conferences, seminars or classes relating to the administration of the Association;
4. Audit, actuarial, medical, legal and investment expenses;
5. Reimbursement to the officers and members of the Board of Trustees, or their designees, for reasonable and necessary expenses actually paid and incurred in the performance of their duties as officers or members of the Board; and
6. Premiums on fiduciary liability insurance and official bonds for the officers, members of the Board of Trustees and employees of the Association.

Section 60 Investment of Funds

The Board of Trustees may select and appoint investment agencies or advisors to act for and in behalf of the Association. Upon recommendation of the agent or agency so selected, the Board of Trustees may invest such of its funds as it deems appropriate, not in derogation or contrary to any law of the State of Minnesota governing the investment of Association monies. The Board of Trustees may delegate its absolute authority regarding the investment of funds to the Treasurer of the Association.

Section 61 Amendment of the Bylaws

The members of this Association by a two-thirds vote of the members present and voting at a noticed meeting of the members, shall have full power to adopt, amend, and enact all

necessary Bylaws for the governing of the Association and the management of its affairs, provided, however, that said Bylaws must be at all times in conformity with the applicable laws of the State. Any amendment of these Bylaws which would affect the amount, manner, or conditions for qualification for service pensions or other retirement benefits or disbursements other than administrative expenses authorized pursuant to Section 59, and payable from the Special Fund, shall be effective only after it has been ratified by the governing body of the City of Roseville.

Section 62 Order of Business

The following order of business shall apply unless waived at Annual and Regular Meetings of the membership and the Board of Trustees:

1. Call to order;
2. Roll call;
3. Reading minutes of previous meeting;
4. Report of Treasurer;
5. Reports of Committees;
6. Unfinished business;
7. Election of Board members, if applicable
8. Election of Officers, if applicable
9. Miscellaneous and new business

Section 63 Reports and Resolutions

All reports and resolutions shall be submitted to an Officer in writing and no report from a committee shall be received unless it is approved by a majority of the members of such committee, provided however, that a minority report may always be presented with the consent of the Board.

Section 64 Miscellaneous and Definitions

The following terms as used in the Bylaws shall have the meaning ascribed to them:

1. Active Member means the dues paying participation of a member in the Association, as defined in Section 52A, and the performance of the member of such duties or participation as required to effectively contribute to the Association's stated purpose.
2. **Active Service** shall mean the performance by a member of service required by the Association of its members in firefighting and ancillary duties, or the availability of a member therefore.
3. **Maturity** means that a member or former member has completed all qualifications and requirements for the receipt of a benefit.
4. **Minor** means under the age of eighteen (18) years.
5. **Permanently Disabled** means that a member is certified by a treating physician acceptable to the Board of Trustees, as being unable to perform any and every duty pertaining to that member's usual occupation and to a reasonable medical certainty, will remain so throughout the member's lifetime.

6. **Pensioner** means a former member determined by the Board of Trustees to be entitled to a service pension pursuant to the terms of these Bylaws and State law.
7. **Separating Member** means a member of the Association who terminates active service or active membership after ten (10) years but less than twenty (20) years of active service and active membership and who has attained the age of fifty (50) years.
8. **Vested** means an irrevocable right to receive some or all of a benefit at Maturity.
9. **Minor child or Minor children** means a child or children under the age of 18, living with and dependent upon the deceased member for support while the deceased member was a member of the Association, or who was born within nine (9) months after the death of the member.
10. **Surviving Spouse** means a person who was the dependent spouse of a deceased member or retired former member living with the member at the time of the death of the active member or retired former member for at least one year prior to the latter of the date of death of the member or the date on which the member terminated active service and membership.
11. **Year of Service** means an aggregate of 24-hour days which need not be consecutive, totaling 365 (or 366 in a Leap Year).
12. **Annual Authorization Schedule** means the document approved at the annual meeting of the trustees regarding the associations' attorney, auditor, financial institutions, benefits etc.

ATTACHMENT B

Trustee	Salary
President _____Dave Breen	$19.60 per hour
Vice president _Bob Heiple	$19.60 per hour
Secretary _____Scott Wemyss	$19.60 per hour
Treasurer _____Jim Bodsgard	$19.90 per hour
Trustee #5 ____Eric Dickson	$19.60 per hour
Trustee # 6____Open Position	$19.60 per hour
Ex-offico Fire Chief_____Tim O'Neil	Declined
Ex-offico Mayor_____Dan Roe	Declined
Ex-offico City Manager___Patrick Trudgeon	Declined

REQUEST FOR COUNCIL ACTION

Date: June 8, 2015
Item No.: 8.k

Department Approval

City Manager Approval

Item Description: Approve No Parking Resolution for Cleveland Ave

BACKGROUND

The City is reconstructing a portion of Cleveland Ave through the intersection with Twin Lakes Parkway and the ramps to 35W Northbound. Cleveland Ave is designated as County State Aid Highway 46 and as such must be constructed to State Aid standards.

State Aid standards do not allow parking on both sides of 4 lane roads narrower than 64 feet, parking on one side would require a minimum width of 58 feet. Cleveland Avenue is currently 52 feet wide on average through this area (not including turn lanes) and is striped with no space for parking. It is also currently signed, although intermittently, restricting parking on both sides.

As noted, Cleveland Ave is currently posted for No Parking, however we don't have the official resolutions on file to forward to State Aid for the purposes of spending federal aid dollars on this project.

We are presenting the attached resolution to the Council to make official record of the in place parking restrictions on the roadway. The parking restriction as formalized in the resolution is along both sides of Cleveland Ave between County Road C and County Road D.

POLICY OBJECTIVE

In order to utilize Federal Surface Transportation funds, the City must post parking in accordance with adopted State Aid standards.

STAFF RECOMMENDATION

Approve the attached resolutions prohibiting parking on both sides of Cleveland Ave from County Road C north to County Road D.

REQUESTED COUNCIL ACTION

Approve the attached resolutions prohibiting parking on both sides of Cleveland Ave from County Road C north to County Road D.

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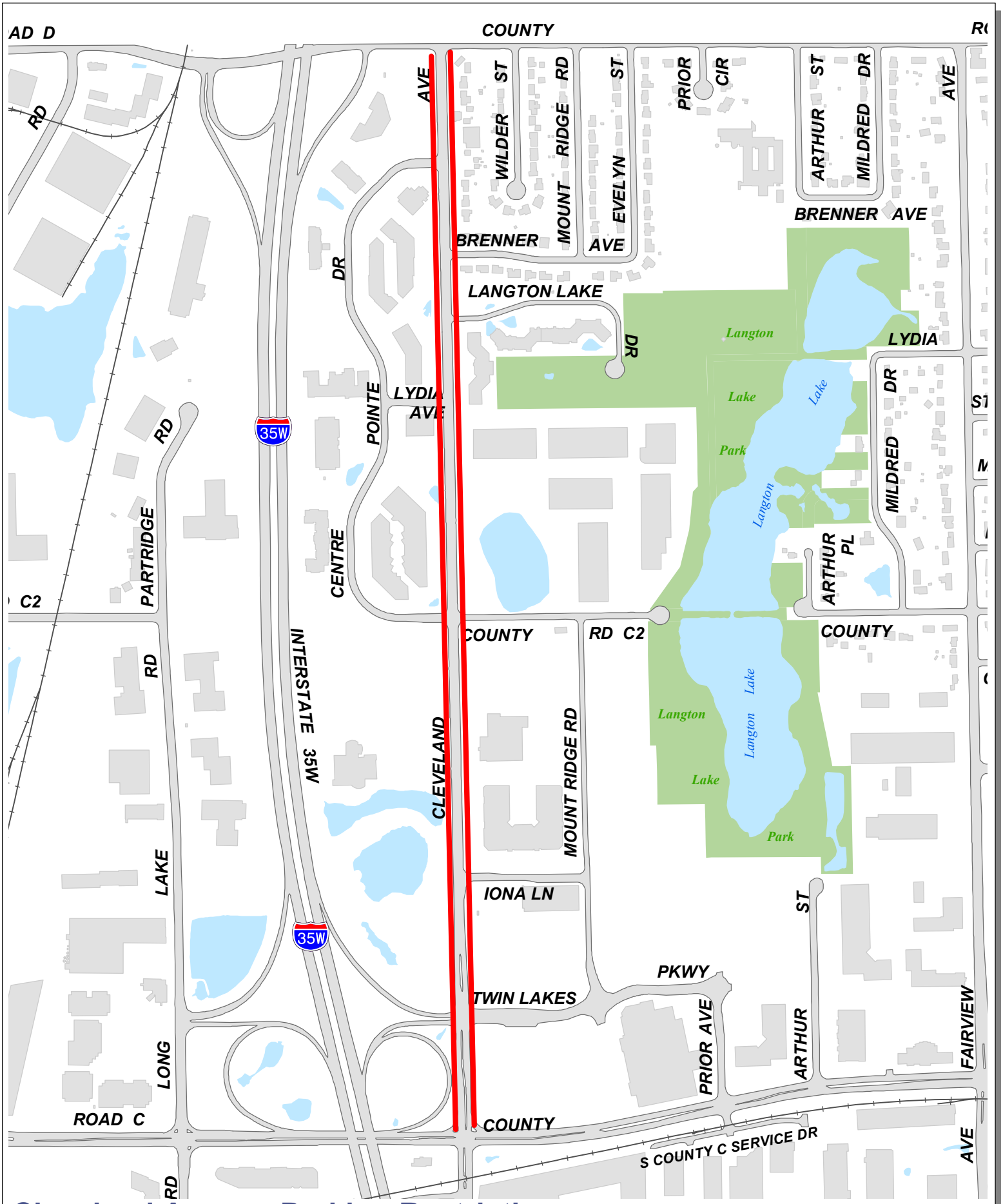
Prepared by: Marc Culver, City Engineer;
Attachments: A: Resolutions
B: No Parking Restrictions Location Map



Cleveland Avenue Parking Restriction

ROSEVILLE

Prepared by:
Engineering Department
June 03, 2015

No Parking Allowed

Data Sources and Contacts:
* Ramsey County GIS Base Map (5/1/15)
* City of Roseville Engineering Department
For further information regarding the contents of this map contact:
City of Roseville, Engineering Department,
2660 Civic Center Drive, Roseville MN

DISCLAIMER:
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error-free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7075. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 100 200 300 400 Feet

mapdoc: ClevelandAveParkingRestriction.mxd
map: ClevelandAveParkingRestriction.pdf

N

REQUEST FOR COUNCIL ACTION

Date: June 8, 2015
Item No.: 10.a

Department Approval

City Manager Approval

Item Description: Consider Amending City Code Chapter 302 Liquor Control to allow for Off- and On Sale Microdistillery Sales and to allow for Sunday Sales of Growlers

BACKGROUND

The Minnesota State Legislature recently adopted new laws allowing cities to permit Off-Sale Microdistilleries and On-Sale Microdistillery Cocktail Rooms. The recent law changes also now allow of Off-Sale of growlers on Sunday. The City Manager instructed the City Attorney to draft an ordinance amendment to reflect the change in state law for the City Council to consider and potentially adopt.

The City Attorney has provided a memo detailing the proposed ordinance and a red-lined draft showing potential changes to Chapter 302

POLICY OBJECTIVE

Administering and controlling the dispensing of liquor is an important regulatory function of the City. Amending City Ordinances to reflect State law allows for continued enforcement of liquor control regulations while providing the business community and consumers a choice on how liquor is sold and consumed.

FINANCIAL IMPACTS

Allowing for additional licenses will provide for a small increase in fee revenue. There will be minor administrative and enforcement costs with the new licenses. The fee schedule will need to be amended to accommodate the new licenses if they are created.

STAFF RECOMMENDATION

Staff recommends that the City Council review the proposed ordinance change and consider adopting changes to the ordinance as they deem desirable.

REQUESTED COUNCIL ACTION

The City Council should review the proposed ordinance change and consider adopting changes to the ordinance as they deem desirable.

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachments: A: Memo from City Attorney Mark Gaughan describing proposed changes to Chapter 302
B: Red-lined copy of the proposed amendments to Chapter 302

Attachment A

ERICKSON, BELL, BECKMAN & QUINN, P.A.

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Erich J. S. Hartmann

Robert C. Bell
(1926 – 2014)

June 3, 2015

Mr. Pat Trudgeon
City Manager
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

VIA E-MAIL

Re: City of Roseville re: Ordinances
Our File No.: 1011-00183

Dear Mr. Trudgeon:

As we discussed this morning, please find enclosed a redlined version of Roseville City Code Chapter 302-Liquor Control featuring amendments consistent with recent state legislation for microdistilleries and small brewers. We did not have complete direction on the exact desired amendments to City Code, so it would be appropriate for the City Council to fully review this redlined version and discuss the same at the upcoming June 8, 2015, regular council meeting.

There are some particular items that I believe are noteworthy in such review:

1. Under 302.02, I have added two new licenses: (1) Off-sale Microdistillery, which under new state law permits the sale of one 375-milliliter bottle per customer per day of distilled spirits produced on-site; and, (2) On-sale Microdistillery Cocktail Room, which under state law permits sale and consumption of distilled liquor drinks on the producer's premises. I am not sure if the City desires one or both of these new licenses, so I included provisions for both.

2. Under 302.09, which governs on-sale hours of sale, I did not add any language pertaining to cocktail room hours. This is noteworthy for a few reasons: (1) the first sentence of this provision in City Code technically encompasses such cocktail rooms, as it simply defers to state law; but (2) it is important to note that under state law only "restaurants, civic clubs (American Legions, etc.), bowling centers, or hotels" may serve on-sale intoxicating liquor on Sundays; and, (3) because the cocktail room provisions of state law are silent on Sunday sales (unlike the taproom provisions, which expressly permits Sunday on-sale), cocktail rooms cannot operate on Sundays. If the Council wishes to be more explicit in this distinction, we can certainly add such a provision to this portion of the Code.

3. Under 302.13, I have crafted the limit on Off-sale Microdistillery licenses to be consistent with small brewer's off-sale licenses (which is unlimited), not typical retail off-sale licenses (which is capped at 10). This was not done out of any particular legal or policy assertion, but rather as a starting point for Council discussion.

4. Perhaps the most newsworthy portion of the new state law is the so-called "Sunday growler" provision, which can be found as a new 302.13.G in this draft. Please note that the new state law permits the City to choose the hours of sale. I have inserted 8:00 a.m. to 10:00 p.m. here, so as to be consistent with weekday/Saturday retail off-sale regulations within the City. But, again, this is an item that the Council has discretion to alter.

5. Finally, I would alert the Council and staff to a provision in state law that might be relevant to local businesses: under Minnesota Statutes section 340A.22, subd. 2(e), "No single entity may hold both a cocktail room and taproom license, and a cocktail room and taproom may not be co-located." While this mandate is not expressly set forth in existing City Code or in my draft amendments, it is important to note that this state law provision does apply in Roseville nonetheless and the Council cannot override it. The Council certainly has the discretion to make this an express part of City Code, however.

Please let me know if you have any further questions or comments on this draft. Of course, I will certainly be able to answer any questions or comments from the Council at Monday's meeting.

Sincerely yours,

ERICKSON, BELL, BECKMAN & QUINN, P.A.

Mark F. Gaughan

MFG/ljl
Enclosure

CHAPTER 302
LIQUOR CONTROL

SECTION:

302.01: Adoption of State Law
302.02: License Required
302.03: Application
302.04: License Fees
302.05: Ineligibility
302.06: Delinquent Taxes and Charges
302.07: Granting of License
302.08: Conditions of License
302.09: Hours of Sale
302.10: Evacuation of On-sale Establishments
302.11: Sale Outside of Structure on Licensed Premises
302.12: On-sale of Intoxicating Malt Liquor
302.13: Off-sale License Regulations
302.14: Prohibited Conduct
302.15: Civil Penalty

302.01: ADOPTION OF STATE LAW:

Except where inconsistent with this Chapter, the provisions of Minnesota Statutes, chapter 340A, relating to the definition of terms, licensing, consumption, sales, conditions of bonds and licenses, hours of sales and all other matters pertaining to the retail sale, distribution and consumption of non-intoxicating malt liquor, wine and intoxicating liquor are adopted and made a part of this Chapter as if set out in full. (Ord. 972, 5-13-85)

302.02: LICENSE REQUIRED:

A. General Requirement: No person, except a wholesaler or manufacturer to the extent authorized under State license, shall directly or indirectly deal in, sell or keep for sale in the City any non-intoxicating malt liquor or intoxicating liquor without a license to do so as provided in this Chapter.

B. Types of Licenses:
1. Intoxicating liquor licenses shall be of ~~seven~~ nine (9) kinds: On-sale, On-sale Wine, On-sale Brewer Taproom, Club, Special Sunday, Off-sale ~~and~~ , Off-sale Brewery, Off-sale

Microdistillery, and On-Sale Microdistillery Cocktail Room. (Ord.1428, 7-24-2012) (Ord.----, 6-8-2015)

2. Non-intoxicating malt liquor licenses shall be of two kinds: On-sale and Off-sale.

C. Expiration: All intoxicating liquor and non-intoxicating malt liquor licenses shall expire on December 31 of each year.

D. On-sale Intoxicating Liquor Licenses: On-sale intoxicating liquor licenses shall be issued only to hotels and restaurants and shall permit On-sale of intoxicating liquor only, for consumption on the licensed premises only, in conjunction with the sale of food. For the purposes of this Chapter, the following definitions are adopted:

HOTEL: A hotel is any establishment having a resident proprietor or manager where, in consideration of payment, food and lodging are regularly furnished to transients, which maintains for the use of its guests not less than 50 guest rooms with bedding and other usual, suitable and necessary furnishings in each room, which is provided at the main entrance with a suitable lobby, desk and office for the registration of its guests, which employs an adequate staff to provide suitable and usual service and which maintains, under the same management and control as the rest of the establishment and has, as an integral part of the establishment, a dining room of at least one thousand 1,800 square feet.

Such dining room shall have appropriate facilities for seating not less than one 100 guests at one time. Where the guest seating capacity is between 100and o174, at least 50% of the gross sales of the restaurant portion of the establishment must be attributable to the service of meals. Where the seating capacity is 175 or more, at least 25% of the gross sales of the restaurant portion of the establishment must be attributable to the service of meals.

RESTAURANT: A restaurant is any establishment, other than a hotel, having appropriate facilities to serve meals, for seating not less than 100 guests at one time and where, in consideration of payment, meals are regularly served at tables to the general public and which employs an adequate staff for the usual and suitable service to its guests.

Where the seating capacity of the establishment is between 100 and 174, at least 50% of the gross sales of the establishment must be attributable to the service of meals. Where the seating capacity is 175 or more, at least 25% of the gross sales of the establishment must be attributable to the service of meals.

E. On-sale Wine Licenses: On-sale wine licenses shall be issued only to restaurants meeting the qualifications of Minnesota Statutes 340A.404, subdivision 5, and shall permit only the sale of wine not exceeding 14% alcohol by volume, for consumption on the licensed premises only, in conjunction with the sale of food. To qualify for a license under this subsection, a restaurant must have appropriate facilities for seating at least 25 guests at a time, regularly serve meals at tables to the public for a charge and employ an adequate staff. (Ord. 972, 5-13-85)

F. On-sale Brewer Taproom License: On-sale brewer taproom liquor licenses shall permit the licensee to sell intoxicating malt liquor that has been produced for consumption on the premises in accordance with MN Statutes 340A.301, subdivision 6(b). The license shall be exempt from any accompanying sale of food requirements contained in other on-sale license categories. On-sale Brewer Taproom liquor licenses shall include the following restrictions:

1. The Requirements of section 302.10 shall apply to the closing time of Brewery Taprooms as established in this chapter. (Ord. 1428, 7-16-2012)

G. Club License: Club licenses for the sale of intoxicating beverages to be consumed on the licensed premises may be issued to any clubs meeting the requirements of Minnesota Statute 340A.404, subdivision 1. (1995 Code)

H. Special License for Sunday Sales: A special license authorizing sales on Sunday in conjunction with the serving of food may be issued to any hotel, restaurant or club which has an On-sale license. A special Sunday license is not needed for Sunday sales of wine license.

I. Off-sale Intoxicating Liquor Licenses: Off-sale licenses for the sale of intoxicating liquor shall permit the licensee to sell intoxicating liquor in original packages for consumption off the premises only. Such licenses may be issued in accordance with the provisions of this Chapter.

J. On-sale Non-intoxicating Malt Liquor Licenses: On-sale licenses shall permit the licensee to sell non-intoxicating malt liquor for consumption on the premises only.

K. Off-sale Non-intoxicating Malt Liquor Licenses: Off-sale licenses shall permit the licensee to sell non-intoxicating malt liquor in original packages for consumption off the premises only. (Ord. 972, 5-13-1985)

L. Off-Sale Brewery Malt Liquor License: Off-sale brewery malt liquor licenses for the sale of intoxicating liquor shall permit the licensee to sell intoxicating liquor that has been produced and packaged on the licensed premises in accordance with MN Statutes 340A.301, subdivision 7(b). (Ord.1406, 4-25-2011)

M. Temporary On-sale Licenses: Temporary On-sale licenses may be issued to a club or charitable, religious or nonprofit organization in existence for at least three years in connection with social events within the City, for up to three days in accordance with Minnesota Statutes section 340A.404, subdivision 10. (1995 Code)

N. Temporary On-sale License In Central Park: Upon payment of the fee and submission of a completed application form, the City Manager is authorized to approve a temporary On-sale license for the sale and distribution of non-intoxicating malt liquor to a club, charitable, religious or other nonprofit organization in existence at least three years, for such sale and distribution in Central Park only for a time not to exceed three consecutive days, provided the following conditions are met:

1. Insurance: Proof of liquor liability insurance in an amount equal to and in the form required by subsection 302.03C of this Chapter is filed with the application.

2. Security Plan: A security plan, approved by the Chief of Police, is filed along with the application.

3. Hours of Sale: In addition to the limitation on hours found elsewhere in this Code, the hours of sale shall be only during the time that Central Park is open to the public. Sales and distribution shall be located only in a shelter building or a temporary shelter, such as a tent, approved by the City Manager.

In the event the City Manager denies the application, for any reason, the applicant may appeal the decision of the City Manager to the City Council. (Ord. 1102, 9-23-1991)

O. Intoxicating Liquors at The Roseville Skating Center: Intoxicating liquor may be sold within controlled areas at the Roseville Skating Center only under the following conditions:

1. The intoxicating liquor may only be sold by the holder of a retail on-sale intoxicating liquor license issued by the City or by an adjacent municipality.
2. The licensee must be engaged to dispense intoxicating liquor at an event held by a person or organization permitted to use the Roseville Skating Center for such event, and may dispense intoxicating liquor only to persons attending the event.
3. The licensee must deliver to the City a certificate of insurance providing liquor liability coverage satisfactory to the City, naming the City of Roseville, to the full extent of statutory coverage, as an additional named insured.
4. All other rules and regulations established by the City relating to the sale or dispensing of intoxicating liquor at the Roseville Skating Center are complied with.
(Ord. 972, 5-13-1985) (Ord.1398, 10-18-2010)

P. Off-sale Microdistillery Licenses: Off-sale Microdistillery licenses shall permit the licensee to sell distilled spirits, as that term is defined under Minnesota Statutes section 340A.101, manufactured on-site, subject to all regulations and restrictions contained in this Chapter and Minnesota Statutes section 340A.22. (Ord.----, 6-8-2015)

Q. On-sale Microdistillery Cocktail Room Licenses: On-sale Microdistillery Cocktail Room Licenses shall permit the licensee to sell distilled liquor produced by the distiller for consumption on the distiller's premises, subject to all regulations and restrictions contained in this Chapter and Minnesota Statutes section 340A.22. (Ord.----, 6-8-2015)

302.03: APPLICATION:

A. Requirements: The requirements set forth in this Section shall apply to applications for those licenses named in Section 302.02 of this Chapter.

B. Form:
1. Information Required: Every application for a license under this Chapter shall state the name of applicant, applicant's age, presentations as to applicant's character, with such references as the City Council may require, applicant's citizenship, the type of license applied for, the business in connection with which the proposed license will operate and its location, whether the applicant is owner and operator of the business, how long applicant has been in that business at that place and such other information as the City Council may require from time to time.
2. Verification: In addition to containing such information, the application shall be in the form prescribed by the State Liquor Control Director and shall be verified and filed with the City Manager. No person shall make a false statement in an application.
3. Subsequent Data: From time to time, at the request of the City Manager, a licensee will provide data to the City concerning that portion of its revenue attributable to the sale of food and the sale of liquor and/or wine. (Ord. 972, 5-13-1985)

C. Liability Insurance:
1. Policy Limits: Prior to the issuance or renewal of a license under this Chapter, the applicant shall file with the City Manager a certificate of insurance in a form to be provided by the City covering liquor liability, loss of means of support and pecuniary loss in the amount of ($500,000.00 of coverage because of bodily injury to any one person in any one occurrence; $1,000,000.00 because of bodily injury to two or more persons in any one

occurrence; $100,000.00 because of injury to or destruction of property of others in any one occurrence; $200,000.00 for loss of means of support or pecuniary loss to any one person in any one occurrence; and $500,000.00 for loss of means of support or pecuniary loss for two or more persons in any one occurrence.

2. Annual Aggregate Limits: Annual aggregate limits as provided by Minnesota Statutes section 340A.409 shall not be less than $1,000,000.00.

In the event such policy provides for ($1,000,000.00 annual aggregate limits, said policy shall further require that in the event that the policy limits are reduced in any given year because of the $1,000,000.00annual aggregate policy limit, the insurance carrier shall provide the City with written notice of said reduction in policy limits within 30days of said reduction becoming effective. (Ord. 1175, 10-28-1996)

3. Further Requirements: After the reduction becomes effective, the City Council may require the licensee to take further action with regard to liability insurance in order to protect citizens of the City during the period of the reduced aggregate policy limit.

4. Applicability: The requirements of this Section shall be applicable to new licenses issued after the effective date of this subsection and for renewals applied for after the effective date of this subsection. (Ord. 1046, 9-12-1988)

D. Approval of Insurance: Liability insurance policies shall be approved as to form by the City Attorney. Operation of a licensed business without having on file with the City, at all times, a certificate of insurance as required in subsection C of this Section is a cause for revocation of the license. All insurance policies shall state that the City will be given ten days' notice, in writing, of cancellation. (Ord. 972, 5-13-1985)

E. Insurance Not Required: Subsection C of this Section does not apply to licensees who by affidavit establish that they are not engaged in selling any intoxicating or non-intoxicating malt liquor in Central Park and that:

1. They are On-sale 3.2 percent malt liquor licenses with sales of less than $10,000.00 of 3.2 percent malt liquor for the preceding year;

2. They are Off-sale 3.2 percent malt liquor licenses with sales of less than $20,000.00 of 3.2 percent malt liquor for the preceding year;

3. They are holders of On-sale wine licenses with sales of less than $10,000.00 for wine for the preceding year; or

4. They are holders of temporary wine licenses issued under law. (Ord. 1175, 10-28- 1996)

302.04: LICENSE FEES:

A. Annually: Annual license fee shall be as established by the City Fee Schedule in Section 314.05. (Ord. 1379A, 11-17-2008)

B. Fee:

1. Payment: $500.00 of the On-sale intoxicating liquor and wine licenses and the entire license fee for all other licenses shall be paid at the time of application. The remaining balance, if any, shall be paid prior to the time of issuance of the license.

2. Refund: All fees shall be paid into the General Fund of the City. Upon rejection of any application for a license or upon the withdrawal of the application before approval of the issuance by the City Council, the license fee shall be refunded to the applicant except where the rejection is for willful misstatement on the license application.

3. Proration: The fee for On-sale intoxicating liquor and On-sale wine licenses granted after the commencement of the license year shall be prorated on a monthly basis. The fee for On-sale non-intoxicating malt liquor licenses granted after the commencement of the license year shall be prorated on a quarterly basis.
4. Investigation: At the time of each original application for a license, except special club, On-sale non-intoxicating malt liquor and Off-sale non-intoxicating malt liquor licenses, the applicant shall pay, in full, an investigation fee. The investigation fee shall be $300.00. No investigation fee shall be refunded. (Ord. 972, 5-13-1985; amd. 1995 Code)

302.05: INELIGIBILITY:

No license shall be granted to any person made ineligible for such a license by state law[1]. (Ord. 972, 5-13-1985)

302.06: DELINQUENT TAXES AND CHARGES:

No license shall be granted for operation on any premises on which taxes, assessments or other financial claims of the city are delinquent and unpaid. (Ord. 972, 5-13-1985)

302.07: GRANTING OF LICENSE:

A. Investigation and Issuance: The City Council shall investigate all facts set out in the application. Opportunity shall be given to any person to be heard for or against the granting of the license. After the investigation and hearing, the City Council shall, in its discretion, grant or refuse the application. At least ten days published notice of the hearing shall be given, setting forth the name of the applicant and the address of the premises to be licensed.
B. Person and Premises Licensed; Transfer: Each license shall be issued only to the applicant and for the premises described in the application. No license may be transferred to another person or place without City Council approval. Before a transfer is approved, the transferee shall comply with the requirements for a new application. Any transfer of the controlling interest of a licensee is deemed a transfer of the license. Transfer of a license without prior City Council approval is a ground for revocation of the license. (Ord. 972, 5-13-1985) (Ord. 1390, 3-29-2010)

302.08: CONDITIONS OF LICENSE:

Every license is subject to the conditions in the following subsections and all other provisions of this chapter and any other applicable ordinance, state law or regulation:

A. Licensee's Responsibility: Every licensee is responsible for the conduct of licensee's place of business and the conditions of sobriety and order in it. The act of any employee on the licensed premises, authorized to sell intoxicating liquor there, is deemed the act of the licensee as well and the licensee shall be liable to all penalties provided by this chapter and the law equally with the employee.

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[1] M.S.A. §340A.402.

B. Inspections: Every licensee shall allow any peace officer, health officer or properly designated officer or employee of the city to enter, inspect and search the premises of the licensee during business hours without a warrant.

C. Manager and Server Training: With the exception of temporary on-sale licenses issued pursuant to Section 302.02, subparts k and l, all licensees and their managers, and all employees or agents employed by the licensee that sell or serve alcohol, shall complete, to the City's satisfaction, a city approved or provided liquor licensee training program. Both the City's approval of the training and the required training shall be completed:
1. Prior to licensure or renewal for licensees and managers, or
2. Prior to serving or selling for any employee or agent, and
3. Every year thereafter unless probationary extension is granted for hardship reasons.
All licensees shall maintain documentation evidencing that this provision has been met, and produce such documentation as part of each application for licensure or renewal and upon reasonable request made by a peace officer, health officer or properly designated officer or employee of the city pursuant to the inspections provision noted above. An applicant's or licensee's failure to comply with this provision in its entirety is sufficient grounds for denial or non-renewal of a requested license. (Ord. 1243, 11-27-2000) (Ord. 1390, 3-29-2010)

302.09: HOURS OF SALE:

The hours for the sale of intoxicating or non-intoxicating liquor for consumption on the premises shall be those allowed under Minnesota Statute §340A.504. On-Sale brewer taprooms shall be limited to the hours of 8:00a.m. – 1:00a.m., Sunday through Saturday. (Ord. 1428, 7-16-12) (Ord. 1475, 12-8-2014)

302.10: EVACUATION OF ON-SALE ESTABLISHMENTS:

A. Thirty Minute Restriction: All patrons of an on-sale establishment selling intoxicating liquor or non-intoxicating malt liquor must vacate the premises within 30 minutes of the termination of sales by Minnesota Statute §340A.504. Any patron who remains on the licensed premises or any licensee or licensee's employee who allows a patron to remain on the licensed premises beyond the 30 minute limit is in violation of this subsection. (Ord. 1056, 3-16-1989) (Ord. 1290, 8-11-2003)

B. Extension of Restriction for Sale of Food: If an on-sale establishment remains open for the sale of food beyond the 30 minute evacuation limit, all intoxicating liquor and non-intoxicating malt liquor must be secured within the 30 minute limit in such a manner as to prevent consumption. Any patron who consumes intoxicating liquor or non-intoxicating malt liquor on the licensed premises or any licensee or employee of licensee who allows such consumption or allows intoxicating liquor or non-intoxicating malt liquor to remain unsecured on the licensed premises beyond the 30 minute limit is in violation of this subsection. (Ord. 1056, 3-16-1989)

302.11: SALE OUTSIDE OF STRUCTURE ON LICENSED PREMISES:

The sale of wine and intoxicating liquors, pursuant to any of the licenses issued in accordance with this chapter, shall be limited to sale and consumption inside of a structure on the licensed

premises, unless the licensee applies for and receives permission from the City Council for sale and consumption outside of a structure on the licensed premises by an endorsement to the license. Issuance of an outside sale and consumption endorsement shall be accomplished as follows:

A. Application: The licensee shall make written application using forms provided by the city and there shall be a nonrefundable application fee of twenty five dollars ($25.00) at the time of making application.
B. Notice: The owners of all property adjacent to the licensed premises will be given written notice of the fact that such an application has been made and of the date and time of the City Council meeting at which the application will be considered by the City Council.
C. Endorsement: The City Council may, in its discretion, issue such an endorsement or refrain from issuing such an endorsement and may impose conditions to the endorsement such as, but not limited to, screening, time of day limitations and noise limitations. (Ord. 972, 5-13-1985)

302.12: ON-SALE OF INTOXICATING MALT LIQUOR:

The holder of an on-sale wine license who is also licensed to sell non-intoxicating malt liquor and whose gross receipts are at least 60% attributable to the sale of food may sell intoxicating malt liquor at on-sale without an additional license. (Ord. 1021, 9-28-1987)

302.13: OFF-SALE LICENSE REGULATIONS:

In addition to the other requirements of state law or this chapter, the following regulations are applicable to off-sale intoxicating liquor licenses:

A. Number of Off-Sale Liquor Licenses:
   1. The number of Off-sale Liquor Licenses which may be issued is 10.
   2. The number of Off-sale Brewery Malt Liquor Licenses is not limited.
   3.The number of Off-sale Microdistillery Licenses is not limited.
   (Ord. 1406, 4-25-2011) (Ord.----, 6-8-2015)
B. Use of License: If a license is not used within one year, the license shall automatically terminate.
C. Size of Premises: A licensed premises shall have at least 1,600 square feet of sales floor space including sales coolers and excluding walk-in storage coolers.
D. Considerations: In addition to the other requirements of this chapter and applicable state law in determining whether or not to issue an off-sale license for a particular premises, the City Council shall consider all relevant factors relating to the health, safety and welfare of the citizens of the city such as, but not limited to, effect on market value of neighboring properties, proximity to churches and schools and effect on traffic and parking.
E. Delivery of Alcoholic Beverages; Identification Required: A person authorized to serve, sell, or deliver alcoholic beverages must determine through legitimate proof of identification that all deliveries of wine, beer, and alcoholic beverages are accepted only by eligible persons who are 21 years of age or older.
F. Delivery Records: Upon any delivery of alcoholic beverages off the licensed premises, the seller, purchaser, and delivery recipient (if other than the purchaser) must sign an itemized

purchase invoice. The invoice shall detail the time, date, and place of delivery. The licensee must retain the delivery records for a period of one year. The records shall be open to inspection by any police officer or other designated officer or employee of the city at any time. (Ord. 1243, 11-27-2000)

G. Off-sale Brewery Malt Liquor Sunday Sales: Subject to all other regulations and restrictions contained in this Chapter and Minnesota Statutes sections 340A.24 and 340A.504, Off-sale Brewery Malt Liquor licensees may sell malt liquor in growlers, as that term is defined in Minnesota Statutes section 340A.285, at off-sale on Sundays between the hours of 8:00 a.m. and 10:00 p.m. (Ord.----, 6-8-2015)

302.14: PROHIBITED CONDUCT:

A. Policy: Certain acts or conduct on premises licensed pursuant to this chapter or licensed pursuant to Minnesota statutes, chapter 340A, are deemed contrary to public welfare and are prohibited and no license issued pursuant to this chapter or licensed pursuant to Minnesota statutes, chapter 340A, may be held or maintained where such acts or conduct is permitted. (Ord. 808, 11-21-1977)

B. Prohibited Conduct: The prohibited acts or conduct referred to in subsection A of this section are:

1. The employing or use of any person in the sale or service of beverages in or upon the licensed premises where such person is unclothed or in such attire, costume or clothing as to expose to view any portion of the female breast below the top of the areola or any portion of the pubic hair, anus, cleft of the buttocks, vulva or genitals.

2. The employing or use of the services of any host or hostess while such host or hostess is unclothed or in such attire, costume or clothing as described in subsection B1 of this section.

3. The encouraging or permitting of any person on the licensed premises to touch, caress or fondle the breasts, buttocks, anus or genitals of any other person.

4. The permitting of any employee or person to wear or use any device or covering exposed to view which simulates the breast, genitals, anus, pubic hair or any portion thereof.

5. The permitting of any person to perform acts of or acts which simulate:

   a. With or upon another person, sexual intercourse, sodomy, oral copulation, flagellation or any sexual acts which are prohibited by law.

   b. Masturbation or bestiality.

   c. With or upon another person the touching, caressing or fondling of the buttocks, anus, genitals or female breast.

   d. The displaying of the pubic hair, anus, vulva, genitals or female breasts below the top of the areola.

6. The permitting of any person to use artificial devices or inanimate objects to depict any of the prohibited activities described in subsections B5a through B5d of this section.

7. The permitting of any person to remain in or upon the licensed premises who exposes to public view any portion of his or her genitals or anus.

8. The permitting or showing of film, still pictures, electronic reproductions or other

reproductions depicting:

a. Acts or simulated acts of sexual intercourse, masturbation, sodomy, bestiality, oral copulation, flagellation or any sexual acts which are prohibited by law.

b. Any person being touched, caressed or fondled on the breast, buttocks, anus or genitals.

c. Scenes wherein a person displays the vulva, or the anus or the genitals.

d. Scenes wherein artificial devices or inanimate objects are employed to depict, or drawings are employed to portray, any of the activities described in subsections B1 through B7 of this section.

C. Revocation of License: Any license issued pursuant to this chapter, licensed pursuant to Minnesota statutes, chapter 340A, shall be revoked if any of the acts of conduct described in this section occur on the licensed premises. (Ord. 808, 11-21-1977; amd. 1995 Code)

302.15: CIVIL PENALTY:

A. Penalty For Noncompliance: In addition to any criminal penalties which may be imposed by a court of law, the City Council may suspend a license for up to 60 days, may revoke a license and/or may impose a civil fine on a licensee not to exceed $2,000.00 for each violation on a finding that the license holder or its employee has failed to comply with a statute, rule or ordinance relating to alcoholic beverages, non-intoxicating malt liquor or wine.

B. Minimum Penalty: The purpose of this section is to establish a standard by which the City Council determines the civil fine, the length of license suspensions and the propriety of revocations, and shall apply to all premises licensed under this chapter. These penalties are presumed to be appropriate for every case; however, the council may deviate in an individual case where the council finds that there exist certain extenuating or aggravating circumstances, making it more appropriate to deviate, such as, but not limited to, a licensee's efforts in combination with the state or city to prevent the sale of alcohol to minors or, in the converse, when a licensee has a history of repeated violations of state or local liquor laws. When deviating from these standards, the council will provide written findings that support the penalty selected. When a violation occurs, the staff shall provide information to the City Council to either assess the presumptive penalty or depart upward or downward based on extenuating or aggravating circumstances. The staff shall notify the licensee of the information being considered and acted upon by the City Council.

(1) Except as otherwise provided in this Chapter, the following violations will subject the licensee to the following administrative penalties:

OFF SALE - Type of Violation	1st Violation	2nd Violation	3rd Violation	4th Violation
Sale of alcoholic beverage to a person under the age of 21	$1,000 and 0 day suspension	$2,000 and 3 day suspension	$2,000 and 7 day suspension	Revocation
Sale of alcoholic beverage to an	$1,000 and	$2,000 and	$2,000 and	Revocation

obviously intoxicated person	1 day suspension	3 day suspension	7 day suspension	
Refusal to allow City inspectors or police admission to premises	$1,000 and 3 day suspension	$2,000 and 7 day suspension	Revocation	N/A
After hours sale, possession by a patron or consumption of alcoholic beverages	$1,000 and 3 day suspension	$2,000 and 7 day suspension	Revocation	N/A
Illegal gambling on premises	$1,000 and 3 day suspension	$2,000 and 7 day suspension	Revocation	N/A
Sale of alcoholic beverages while license is under suspension	30 day suspension	Revocation	N/A	N/A
Commission of a felony related to licensed activity	Revocation	N/A	N/A	N/A

(Ord. 1408, 5-16-2011)

ON SALE & 3.2 - Type of Violation	1st Violation	2nd Violation	3rd Violation	4th Violation
Sale of alcoholic beverage to a person under the age of 21	$1,000 and 1 day suspension	$2,000 and 5 day suspension	$2,000 and 15 day suspension	Revocation
Sale of alcoholic beverage to an obviously intoxicated person	$1,000 and 1 day suspension	$2,000 and 5 day suspension	$2,000 and 15 day suspension	Revocation
Failure of an on-sale licensee to take reasonable steps to prevent a person from leaving the premises with an alcoholic beverage (on-sale allowing off-sale)	$1,000 and 1 day suspension	$2,000 and 5 day suspension	$2,000 and 15 day suspension	Revocation
Refusal to allow City inspectors or police admission to premises	$1,000 and 7 day suspension	$2,000 and 14 day suspension	Revocation	N/A
After hours sale, possession by a patron or consumption of alcoholic beverages	$1,000 and 7 day suspension	$2,000 and 14 day suspension	Revocation	N/A
Illegal gambling on premises	$1,000 and 7 day suspension	$2,000 and 14 day suspension	Revocation	N/A
Sale of alcoholic beverages while license is under suspension	60 day suspension	Revocation	N/A	N/A
Sale of intoxicating liquor with only 3.2 percent malt liquor license	Revocation	N/A	N/A	N/A
Commission of a felony related to licensed activity	Revocation	N/A	N/A	N/A

(Ord. 1408, 5-16-2011)

(2) Any prior violation that occurred more than 36 calendar months immediately preceding the most current violation will not be considered in determining successive violations.
(3) In addition to the administrative penalties identified above, the city may in appropriate circumstances choose to not renew a license at the end of its current term for non-compliance with any provision of this Chapter or for any other reason allowed by law.
(Ord. 1390, 3-29-2010) (Ord. 1422, 11-28-2011)

C. Hearing and Notice: If, after considering the staff's information, the City Council proposes

to suspend, revoke or not renew a license, the licensee shall be provided written notice of the City Council's proposed action and shall be given the opportunity to request a hearing on the proposed penalty by providing the City a written notice requesting a hearing within ten days of the mailing of the notice of the City Council's proposed action. The notice of the proposed action of the City Council shall state the reasons for such suspension, revocation, or non-renewal and the action the City Council proposes to take, shall inform the licensee of the right to request a hearing prior to the action being final, and shall inform the licensee of the date the City Council's proposed action will be considered a final decision if a hearing is not requested. Any hearing, if requested, will be conducted in accordance with Minnesota statutes section 340A.415 and sections 14.57 to 14.69 of the Administrative Procedures Act ("APA"). If a hearing is requested, the licensee shall be provided a hearing notice at least ten days prior to the hearing, which shall state the date, time and place of the hearing and the issues involved in the hearing. An independent hearing officer shall be selected by the City Council to conduct the hearing and shall make a report and recommendation to the City Council pursuant to the provisions of the APA. The City Council shall consider the independent hearing examiner's recommendation and issue its final decision on the suspension or revocation. (Ord. 1243, 11-27-2000; Ord. 1280, 3-31-03) (Ord, 1336, 5-08-2006) (Ord. 1422, 11-28-2011)

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Agenda Date: 6/8/2015
Agenda Item: 14.a

Department Approval

City Manager Approval

Item Description: Request by Premium Real Estate Solutions, LLC for approval of a preliminary plat at 311 County Road

The action deadline for this request, mandated by City Code §1102.01, is June 8, 2015.

GENERAL SITE INFORMATION

Applicant: Premium Real Estate Solutions, LLC

Location: 311 County Road B

Property Owner: Michael Boudin

Land Use Context

	Existing Land Use	Guiding	Zoning
Site	One-family residential, detached	LR	LDR-1
North	One-family residential, detached	LR	LDR-1
West	One-family residential, detached	LR	LDR-1
East	One-family residential, detached	LR	LDR-1
South	One-family residential, detached Cemetery	LR IN	LDR-1 INST

Natural Characteristics: The site includes many trees and steep grades.

Planning File History: PF14-002; denied request for rezoning to LDR-2 and a preliminary plat that included the abutting lot to the east. Preservation of an historic wind mill on the site was the subject of some concern related to the 2014 application; the present applicant has been working with nearby property owners to preserve and relocate the wind mill.

Planning Commission Action:

On May 6, 2014 the Planning Commission unanimously recommended approval of the proposed preliminary plat, subject to certain conditions.

PROPOSAL

Real Estate Solutions, LLC proposes to demolish the existing home and replat the property into six lots for development of one-family, detached homes. The proposed preliminary plat information, the staff analysis presented in the Request for Planning Commission Action, other supporting documentation, and meeting minutes is included with this report as RCA Exhibit A.

The preliminary plat meets or exceeds all applicable requirements, and the Planning Commission's approval recommendation included five conditions as follow:

a. *The Public Works Department shall approve easements, rights-of-way, grading and drainage, and public utility requirements as necessary to meet the applicable standards prior to the approval of the final plat or issuance of permits for site improvements;*

b. *The applicant shall create a homeowners' association or other suitable mechanism for consideration at the time of final plat approval to ensure the proper maintenance of the large drainage and utility area in the rear of Lot 6 as well as the storm water facilities therein. Alternatively, the applicant may work with Public Works staff to implement a regional storm water facility to be dedicated to the City in an outlot for public ownership and maintenance.*

c. *Permits for site improvements shall not be issued without evidence of an approved permit from the Capital Region Watershed District;*

d. *Permits for site improvements shall not be issued without approval of a final tree preservation plan, accounting for any impacts not yet anticipated, by the Community Development Department; and*

e. *The applicant shall satisfy the necessary conditions outlined in the May 6, 2015 MnDOT letter to the City.*

Since the Planning Commission met, the applicant has been working with Public Works staff on the engineering-related plans, and the proposal has been revised such that a larger storm water management system is being designed to accommodate storm water from the broader neighborhood, and the proposed easement area in the rear of proposed Lot 6 will become an outlot to be dedicated to Roseville along with the storm water facilities for public ownership and maintenance. The revised preliminary plat drawing and engineering plans are included with this RCA as Exhibit B. While final details must still be approved for issuance of permits for construction to begin, significant progress is being made to satisfy condition "b" of the recommended preliminary plat approval, and a revised condition is recommended in this RCA.

Expansion of the storm water facilities has also changed the location and quantity of existing trees that would be removed as a consequence of the development and, likewise, the tree preservation plan has been adjusted accordingly. The updated tree preservation plan is also included in Exhibit B and will be reviewed by Mark Rehder, with S&S Tree Service, who is under contract with Roseville to review tree preservation plans, and inspect and manage tree removal, protection and replanting at construction sites.

ROSEVILLE STRATEGIC GOALS

Planning Division staff observes that the proposed plat would be developed with six homes that are likely to contribute to meeting the City Council's strategic goal of facilitating development of "move-up" housing units to provide more local options for people who are ready to move out of starter homes, thus increasing the availability of more affordable homes for first-time buyers. No such housing units have been developed since this goal was established in March 2015, but a

home in this category is under construction at 1840 Hamline Avenue that was facilitated by an HRA program.

PUBLIC COMMENT

The public hearing for this application was held by the Planning Commission on May 6, 2015; draft minutes of the public hearing are included with this report as RCA Exhibit B. No members of the public spoke to this issue at the public hearing and, after discussing the application and the comment received prior to the hearing, the Planning Commission voted unanimously to recommend approval of the proposed preliminary plat. At the time this report was prepared, Planning Division staff has not received any additional public comments.

RECOMMENDED ACTION

Pass a motion approving the proposed Farrington Estates preliminary plat of the property at 311 County Road B, based on the findings and recommendation of the Planning Commission and the content of this RCA, subject to the following conditions:

a. The Public Works Department shall approve easements, rights-of-way, grading and drainage, and public utility requirements as necessary to meet the applicable standards prior to the approval of the final plat or issuance of permits for site improvements;

b. The applicant shall continue working with City staff to implement a regional storm water facility, approved by the Public works Department, to be dedicated to the City in an outlot for public ownership and maintenance;

c. Permits for site improvements shall not be issued without evidence of an approved permit from the Capital Region Watershed District;

d. Permits for site improvements shall not be issued without approval of a final tree preservation plan, accounting for any impacts not yet anticipated, by the Community Development Department under advisement by Mark Rehder;

e. The applicant shall satisfy the necessary conditions outlined in the May 6, 2015 MnDOT letter to the City; and

f. Based on the February 6, 2014 recommendation of the Roseville Parks and Recreation Commission and pursuant to City Code §1103.07, the City Council will accept park dedication of cash in lieu of land. Because the proposed six-lot plat would add five, one-family residential building sites to the subject land area and the 2015 City of Roseville fee schedule establishes a park dedication fee of $3,500 per residential unit, a payment of the $17,500 park dedication shall be made by the applicant before the signed final plat is released for recording at Ramsey County.

ALTERNATIVE ACTIONS

A) Pass a motion to table the item for future action. Tabling beyond June 8, 2015 may require an agreement to extend the 60-day action deadline established in City Code §1102.01 to avoid statutory approval.

B) By motion, deny the proposed preliminary plat. Denial should be supported by specific findings of fact based on the City Council's review of the application, applicable zoning or subdivision regulations, and the public record.

Prepared by: Senior Planner Bryan Lloyd
651-792-7073 | bryan.lloyd@ci.roseville.mn.us

RCA Exhibits: A: Preliminary plat information and 7/9/2014 RPCA packet

B: Revised plat drawings

ROSEVILLE

REQUEST FOR PLANNING COMMISSION ACTION

Agenda Date: 5/6/2015
Agenda Item: 5a

Division Approval

Agenda Section
PUBLIC HEARINGS

Item Description: Request by Premium Real Estate Solutions, LLC for approval of a preliminary plat at 311 County Road **(PF15-004)**

The action deadline for this request, mandated by City Code §1102.01E, is June 8, 2015.

GENERAL SITE INFORMATION

Applicant: Real Estate Solutions, LLC

Location: 311 County Road B

Property Owner: Michael Boudin

Land Use Context

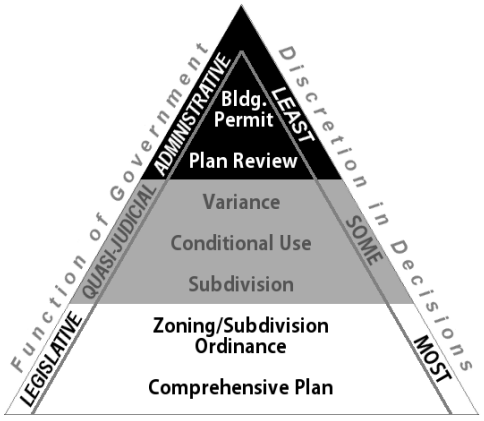
	Existing Land Use	Guiding	Zoning
Site	One-family residential, detached	LR	LDR-1
North	One-family residential, detached	LR	LDR-1
West	One-family residential, detached	LR	LDR-1
East	One-family residential, detached	LR	LDR-1
South	One-family residential, detached Cemetery	LR IN	LDR-1 INST

Natural Characteristics: The site includes many trees and steep grades.

Planning File History: PF14-002; denied request for rezoning to LDR-2 and a preliminary plat that included the abutting lot to the east. Preservation of an historic wind mill on the site was the subject of some concern related to the 2014 application; the present applicant has been working with nearby property owners to preserve and relocate the wind mill.

LEVEL OF CITY DISCRETION IN DECISION-MAKING

Action taken on a plat request is **quasi-judicial**; the City's role is to determine the facts associated with the request, and weigh those facts against the legal standards contained in State Statute and City Code.



PROPOSAL

Real Estate Solutions, LLC proposes to demolish the existing home and replat the property into six lots for development of one-family, detached homes. The proposed preliminary plat documentation is included with this report as Attachment C. The existing home is identified as site #18 on Roseville Historical Society's (RHS) "Heritage Trail;" the RHS says the following about the property:

> "This is said to be one of the oldest homes in Roseville. The foundation of this French-Canadian style home is constructed of concrete and fieldstones - 30 inches thick! The framing is of rough sawn lumber, the exterior is of brick. A well, windmill, garage, chicken coop and smokehouse still exist on the property now consisting of 3 1/2 acres. There are no windows on the west or north sides of this house, more than likely to conserve heat."

Identification of the property on the Heritage Trail does not carry any regulatory obligations as do legal registries like the National Register of Historic Places. The RHS has been notified of the plans to demolish the structures and they may coordinate with the applicant to photograph the property prior to demolition.

When exercising the so-called "quasi-judicial" authority on a plat request, the role of the City is to determine the facts associated with a particular request and apply those facts to the legal standards contained in the ordinance and relevant state law. In general, if the facts indicate the application meets the relevant legal standards and will not compromise the public health, safety and general welfare, then the applicant is likely entitled to the approval. The City is, however, able to add conditions to a plat approval to ensure that the likely impacts to parks, schools, roads, storm sewers, and other public infrastructure on and around the subject property are adequately addressed. Subdivisions may also be modified to promote the public health, safety, and general welfare, and to provide for the orderly, economic, and safe development of land, and to promote housing affordability for all levels.

An applicant seeking approval of a plat of this size is required to hold an open house meeting to inform the surrounding property owners and other interested individuals of the proposal, to answer questions, and to solicit feedback. The open house for this application was held on March 17, 2015; the brief summary of the open house meeting provided by the applicant is included with this staff report as Attachment D.

PRELIMINARY PLAT ANALYSIS

As a preliminary plat of a residential subdivision, the proposal is subject to the minimum lot sizes and roadway design standards of the subdivision code, established in Chapter 1103 (Design Standards). The applicable standards are reviewed below.

City Code §1103.04 (Easements): Drainage and utility easements 12 feet in width, centered on side and rear property lines, are required; the easements shown on the preliminary plat drawing meet these requirements. Additional easement area is shown coinciding with the proposed storm water retention/infiltration and wetland areas.

City Code §1103.06 (Lot Standards): Corner lots must be at least 100 feet in width and depth and comprise at least 12,500 square feet of area, and interior lots must be at least 85 feet wide, 110 feet deep, and comprise at least 11,000 square feet in area. Because the subject parcel is irregularly shaped, all of the proposed lots vary in size, but all of the proposed lots meet or exceed the applicable minimum standards.

Roseville's Public Works Department staff have been working with the applicant to address the requirements related to grading, drainage, easements, and dedication of additional right-of-way along both County Road B and Farrington Street. While these details are essential parts of a preliminary plat application, the Planning Commission is not asked to review and digest such engineering-related plans; instead, actions by the Planning Commission and the City Council typically include conditions that such plans must ultimately meet the approval of Public Works staff.

City Code §1011.04 (Tree Preservation) specifies that an approved tree preservation plan is a necessary prerequisite for approval of a preliminary plat. A tree survey has been provided which identifies the trees on the property as well as the trees which are likely to be removed as a result of the current grading and utility plans and anticipated locations of houses and driveways. The site contains 347 trees with trunks at least 6 inches in diameter; based on the present proposal, 160 trees would be removed and a total of 39 replacement trees would be required. The replacement trees may be any combination of coniferous trees that are at least 6 feet tall and deciduous trees with trunks at least 3 inches in diameter. While the replacement formula can be calculated even at this time, the final tree preservation plan depends upon the final grading plan, which may not be finalized until after the preliminary plat is approved; for this reason, it is prudent to proceed with review and possible approval of the preliminary plat with the condition that site grading and building permits should not be issued without an approval of the final tree preservation plan.

At its meeting of February 6, 2014, Roseville's Parks and Recreation Commission reviewed the then-proposed preliminary plat against the park dedication requirements of §1103.07 of the City Code and recommended a dedication of cash in lieu of land; the Parks and Recreation Director has confirmed that this recommendation still stands. The existing land area is composed of one buildable parcel subdivided from Lot 7 of the 1881 *Michel's Rearrangement of Lots 9 to 16 Inclusive of Mackubin and Iglehart's Addition of Out Lots* plat. Since the existing land comprises one residential unit, the proposed six-unit plat would create five new building sites. The 2015 Fee Schedule establishes a park dedication amount of $3,500 per residential unit; for the five, newly-created residential lots the total park dedication would be $17,500, to be collected prior to recording an approved plat at Ramsey County.

The Public Works Department staff has reviewed the proposed preliminary plat and development plans as illustrated in Attachment C and has the following comments.

- The existing 20 foot wide storm water utility easement will need to be vacated prior to the filing of the final plat. Close coordination with the applicant on timing for the easement vacation is requested.
- Staff has forwarded the applicant detailed comments related to the proposed storm water management for this development. Staff will continue to work with the developer on a design that can be approved by the City and the Capital Region Watershed District. The final design of said stormwater management system may require alterations to the proposed drainage and utility easement as currently shown on the plat.

Roseville's Development Review Committee (DRC) met on April 16 and 23, 2015 to discuss this application. Beyond the above comments pertaining to the zoning code and storm water, the DRC only raised the issue of the large drainage and utility easement in the rear of proposed Lot 6. The concern is that the owner of the lot could be overly burdened with the maintenance of the storm water facilities, or that the facilities could be neglected and become a site of dumping, and

so on. If the plat is approved with this configuration, a homeowners' association or other approved mechanism will be required to ensure the proper maintenance of the storm water management facilities within that easement. Alternatively, coordination between the City and the developer may result in a larger storm water management system to accommodate storm water from the broader neighborhood, in which case, the proposed easement area could become an outlot to be dedicated to Roseville along with the storm water facilities for public ownership and maintenance.

PUBLIC COMMENT

At the time this report was prepared, Planning Division staff has not received any communications from members of the public about the proposal.

OUTSIDE AGENCY COMMENT

Because of the subject property's location abutting Ramsey County Road B and Minnesota Highway 36, comments have been solicited from the offices of the Ramsey County Engineer and Minnesota Department of Transportation. At the time this report was prepared, Planning Division staff has not received any comments from these organizations.

ROSEVILLE STRATEGIC GOALS

As a part of this year's City Council strategic planning efforts, it has set a goal of facilitating the development of "move-up" housing units. "Move-up" housing is generally understood to occupy a segment of the residential real estate market that is above the first-time-homebuyer segment. The City Council mentioned that it considered homes over $350,000 as representing move-up housing, and the goal of facilitating development in this market segment is to provide more local options for people who are ready to move out of their starter homes, thus increasing the availability of more affordable homes for first-time buyers. No such housing units have been developed since this goal was established in March 2015; the applicant has indicated that the six dwellings that would be developed pursuant to the proposed plat are expected to sell within the noted price range of move-up homes.

RECOMMENDED ACTION

By motion, recommend approval of the proposed preliminary plat of the property at 311 County Road B, based on the comments and findings of this report, and subject to the following conditions:

a. The Public Works Department shall approve easements, rights-of-way, grading and drainage, and public utility requirements as necessary to meet the applicable standards prior to the approval of the final plat or issuance of permits for site improvements;

b. The applicant shall create a homeowners' association or other suitable mechanism for consideration at the time of final plat approval to ensure the proper maintenance of the large drainage and utility area in the rear of Lot 6 as well as the storm water facilities therein. Alternatively, the applicant may work with Public Works staff to implement a regional storm water facility to be dedicated to the City in an outlot for public ownership and maintenance.

c. Permits for site improvements shall not be issued without evidence of an approved permit from the Capital Region Watershed District; and

d. Permits for site improvements shall not be issued without approval of a final tree preservation plan, accounting for any impacts not yet anticipated, by the Community Development Department.

ALTERNATIVE ACTIONS

Pass a motion to table the item for future action. Tabling beyond June 8, 2015 may require extension of the 60-day action deadline established in Minn. Stat. §15.99

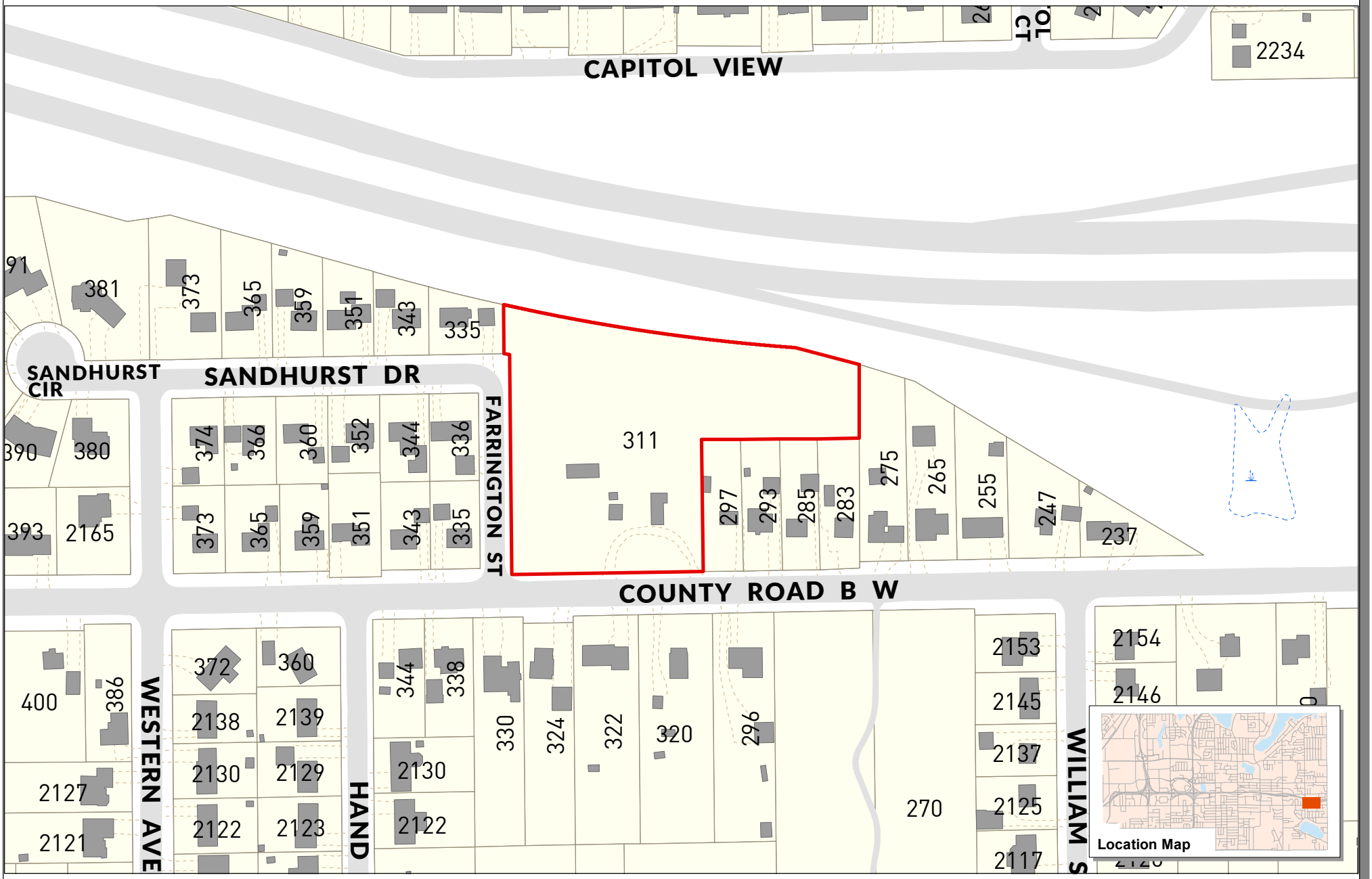
By motion, recommend denial of the proposed preliminary plat. A recommendation to deny should be supported by specific findings of fact based on the Planning Commission's review of the application, applicable zoning or subdivision regulations, and the public record.

Prepared by: **Senior Planner Bryan Lloyd**
651-792-7073 | bryan.lloyd@ci.roseville.mn.us

Attachments:
A: Area map
B: Aerial photo
C: Preliminary plat information
D: Open house materials

RCA Exhibit A

Attachment A for Planning File 15-004



ROSEVILLE

Prepared by:
Community Development Department
Last Updated: June 10, 2015

Site Location
LR / LDR-1 Comp Plan / Zoning Designations

Data Sources
* Ramsey County GIS Base Map (3/2/2015)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 100 200 Feet

N

mapdoc: planning_commission_location.mxd

Attachment B for Planning File 15-004

ROSEVILLE

Prepared by:
Community Development Department
Printed: April 22, 2015

Site Location

Data Sources
* Ramsey County GIS Base Map (3/2/2015)
* Aerial Data: MnGeo (4/2012)

For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer
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0 50 100 Feet

N

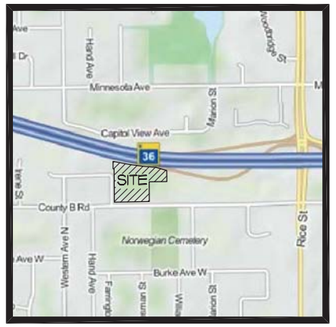
EXISTING CONDITIONS SURVEY

~of~ FARRINGTON ESTATES

~for~ NEW DESIGN PROPERTIES
9183 109TH AVE. NW
ELK RIVER, MN 55330
763-528-0872

VICINITY MAP

PART OF SEC. 12, TWP. 29, RNG. 23



RAMSEY COUNTY, MINNESOTA
(NO SCALE)

PROPERTY DESCRIPTION

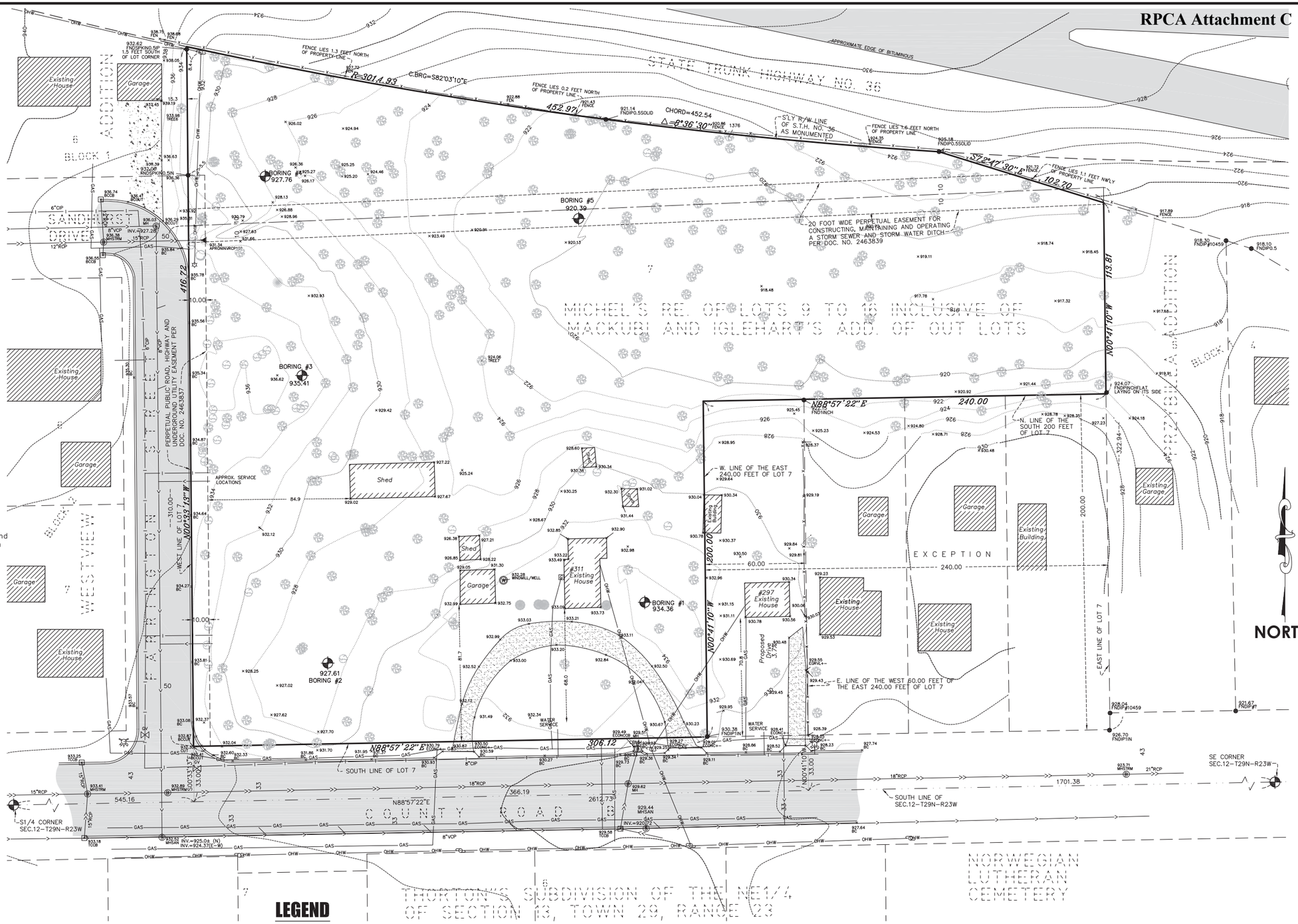
Lot Seven (7), Michel's Rearrangement of Lots 9 to 16 inclusive of Mackubin and Iglehart Addition of Outlots to St. Paul, except the East 240 feet of the South 200 feet and subject State Highway 36.

NOTES

- Fee ownership is vested in Michael D. Boudin, Trustee of the Michael D. Boudin Revocable Trust Under Agreement dated January–23–2007.
- Parcel ID Number: 12.29.23.43.0059
- Address of the surveyed premises: 311 County Road B W, Roseville, MN 55113.
- Boundary area of the surveyed premises: 152,496 sq. ft. (3.50 acres), including roadway easement.
- Field survey was completed by E.G. Rud and Sons, Inc. on 1/09/14.
- Bearings shown are on Ramsey County Coordinate System.
- Curb shots are taken at the top and back of curb.
- This survey was prepared based upon Title Commitment File Nos. 00049800 and 00049801, prepared by Network Title, Inc., issuing agents for Old Republic National Title Insurance Company, both files dated December 5th, 2013.
- Surveyed premises shown on this survey map is in Flood Zone X (Areas determined to be outside the 0.2% annual chance floodplain.), according to Flood Insurance Rate Map Community Panel No. 27123C0038G by the Federal Emergency Management Agency effective date June 04, 2010.
- Due to field work being completed during the winter season there may be improvements in addition to those shown that were not visible due to snow and ice conditions characteristic of Minnesota winters.

BENCHMARK

RAMSEY COUNTY BENCHMARK NO. 9168
ELEV.=941.81 (NAVD88)



LEGEND

- DENOTES IRON MONUMENT FOUND AS LABELED
- DENOTES IRON MONUMENT SET, MARKED RLS# 41578
- DENOTES RAMSEY COUNTY CAST IRON MONUMENT
- DENOTES CATCH BASIN
- DENOTES STORM SEWER MANHOLE
- DENOTES SANITARY SEWER MANHOLE
- DENOTES HYDRANT
- DENOTES GATE VALVE
- DENOTES POWER POLE
- x 952.36 DENOTES EXISTING SPOT ELEVATION
- DENOTES LIGHT POLE
- DENOTES WELL
- DENOTES STORM SEWER APRON

- DENOTES WOVEN WIRE FENCE
- DENOTES EXISTING 2 FOOT CONTOUR INTERVALS
- DENOTES EXISTING 2 FOOT CONTOUR INTERVALS PER RAMSEY COUNTY GIS MAPPING
- DENOTES EXISTING SANITARY SEWER
- DENOTES EXISTING STORM SEWER
- DENOTES EXISTING WATER MAIN
- DENOTES OVERHEAD WIRE
- DENOTES CONCRETE SURFACE
- DENOTES BITUMINOUS SURFACE
- DENOTES GRAVEL SURFACE
- 927.61 BORING #2 DENOTES SOIL BORING BY ITCO ALLIED ENGINEERING

GRAPHIC SCALE

30 0 15 30 60 120

(IN FEET)
1 inch = 30 ft.

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

JASON E. RUD

Date: 4/07/15 License No. 41578

DRAWN BY: JEN	JOB NO: 15090PP	DATE: 02/26/14	
CHECK BY: JER	SCANNED ☐		
1	04/07/15	Revised Bndry and Client	JEN
2			
3			
NO.	DATE	DESCRIPTION	BY

E. G. RUD & SONS, INC.
EST. 1977
Professional Land Surveyors
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
www.egrud.com
Tel (651) 361-8200 Fax (651) 361-8701

15090PP

RCA Exhibit A

RPCA Attachment C

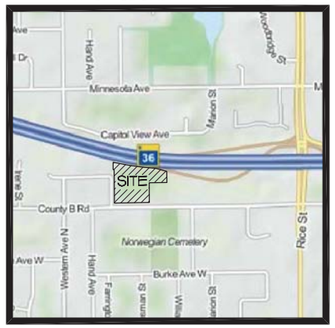
PRELIMINARY PLAT

~of~ FARRINGTON ESTATES

~for~ NEW DESIGN PROPERTIES
9183 109TH AVE. NW
ELK RIVER, MN 55330
763-528-0872

VICINITY MAP

PART OF SEC. 12, TWP. 29, RNG. 23



RAMSEY COUNTY, MINNESOTA
(NO SCALE)

PROPERTY DESCRIPTION

Lot Seven (7), Michel's Rearrangement of Lots 9 to 16 inclusive of Mackubin and Iglehart Addition of Outlots to St. Paul, except the East 240 feet of the South 200 feet and subject State Highway 36.

DEVELOPMENT DATA

APPROXIMATE TOTAL SITE AREA = 3.50± ACRES
6 PROPOSED SINGLE FAMILY LOTS
DENSITY = 1.71 LOTS / ACRE

ZONING AND SETBACKS

CURRENT ZONING IS LDR 1 (LOW DENSITY RESIDENTIAL)
PROPOSED ZONING IS LDR 1 (LOW DENSITY RESIDENTIAL)

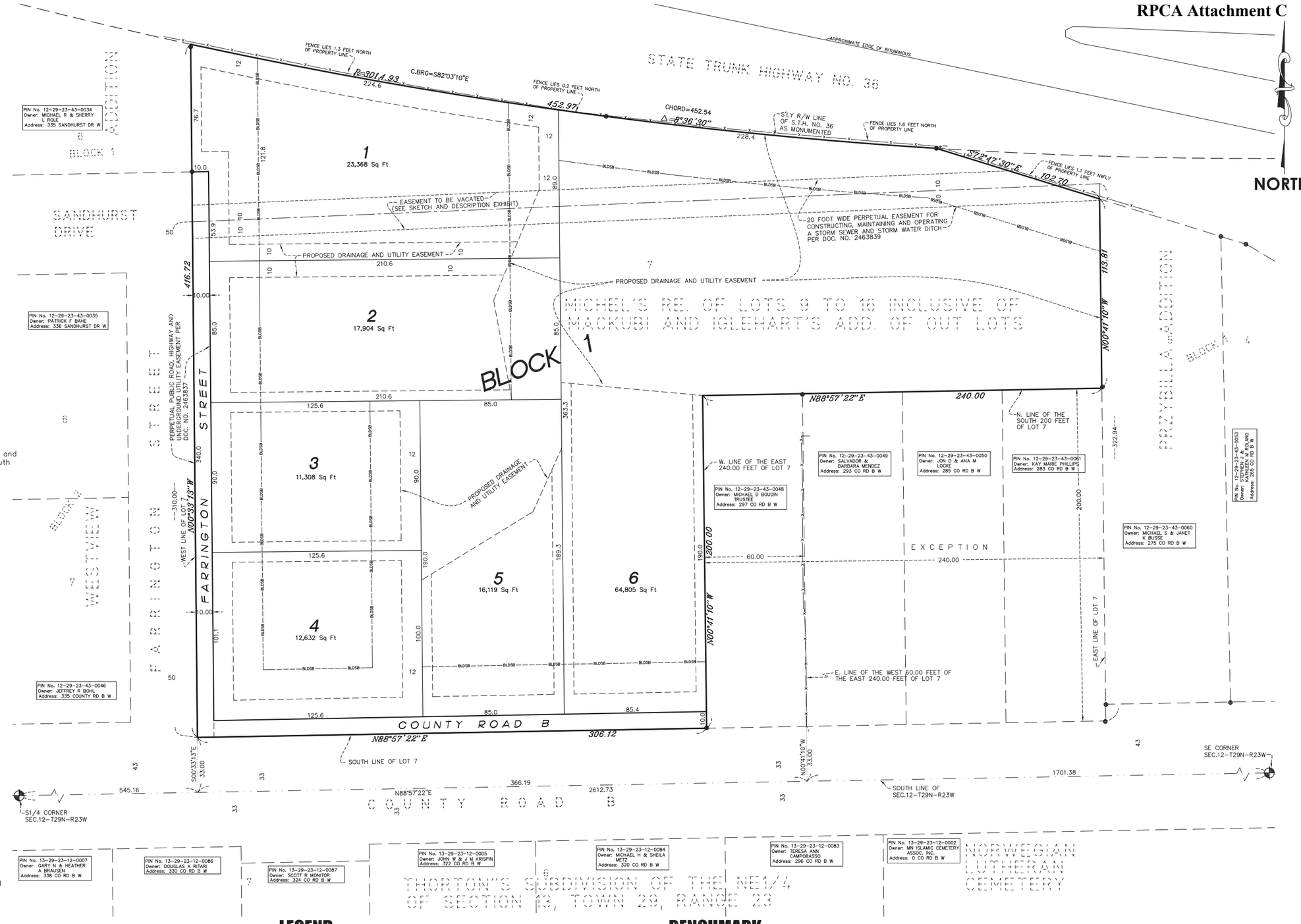
FRONT SETBACK	30 FEET
SIDE YARD	5 FEET
CORNER	10 FEET
REVERSE CORNER	30 FEET
REAR SETBACK	30 FEET

DEVELOPMENT REQUIREMENTS FOR ZONE LDR 1 (LOW DENSITY RESIDENTIAL)

MINIMUM LOT AREA INTERIOR	11,000 S.F.
MINIMUM LOT AREA CORNER	12,500 S.F.
MINIMUM LOT WIDTH INTERIOR	85 FT.
MINIMUM LOT WIDTH CORNER	100 FT.
MINIMUM LOT DEPTH INTERIOR	110 FT.
MINIMUM LOT DEPTH CORNER	100 FT.

NOTES

- Parcel ID Numbers: 12.29.23.43.0059.
- Address of the surveyed premises: 311 County Road B W, Roseville, MN 55113.
- Field survey was completed by E.G. Rud and Sons, Inc. on 1/09/14.
- Bearings shown are on Ramsey County Coordinate System.
- Curb shots are taken at the top and back of curb.
- This survey was prepared without the benefit of title work. Additional easements, restrictions and/or encumbrances may exist other than those shown hereon. Survey subject to revision upon receipt of a current title commitment or an attorney's title opinion.
- Surveyed premises shown on this survey map is in Flood Zone X (Areas determined to be outside the 0.2% annual chance floodplain.), according to Flood Insurance Rate Map Community Panel No. 27123C0038G by the Federal Emergency Management Agency effective date June 04, 2010.
- Due to field work being completed during the winter season there may be improvements in addition to those shown that were not visible due to snow and ice conditions characteristic of Minnesota winters.



LEGEND

- ● DENOTES IRON MONUMENT FOUND AS LABELED
- ○ DENOTES IRON MONUMENT SET, MARKED RLS# 41578
- ⊕ DENOTES RAMSEY COUNTY CAST IRON MONUMENT

DENOTES ADJACENT PARCEL OWNER INFORMATION (PER RAMSEY COUNTY TAX INFORMATION)

BENCHMARK

RAMSEY COUNTY BENCHMARK NO. 9168
ELEV.=941.81 (NAVD88)

GRAPHIC SCALE

30 0 15 30 60 120
(IN FEET)
1 inch = 30 ft.

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

JASON E. RUD
Date: 4/07/15 License No. 41578

DRAWN BY: JEN	JOB NO: 15090PP	DATE: 02/20/15	
CHECK BY: JER	SCANNED ☐		
NO.	DATE	DESCRIPTION	
1	04/07/15	Rev. Bndry, Layout & Client	JEN
2			
3			

E. G. RUD & SONS, INC.
EST. 1977
Professional Land Surveyors
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
www.egrud.com
Tel (651) 361-8200 Fax (651) 361-8701

RCA Exhibit A

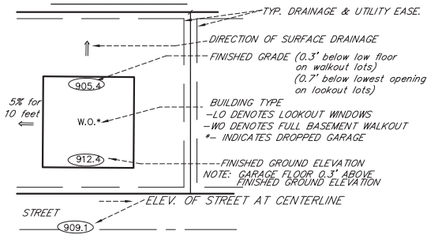
RPCA Attachment C

GRADING, DRAINAGE, AND EROSION CONTROL PLAN

~of~ FARRINGTON ESTATES

~for~ NEW DESIGN PROPERTIES
9183 109TH AVE. NW
ELK RIVER, MN 55330
763-528-0872

TYPICAL LOT



EROSION CONTROL / REVEGETATION SPECS.

1. PRIOR TO ROUGH GRADING, INSTALL SILT STOP FENCE IN LOCATIONS SHOWN. ADDITIONAL SILT STOP FENCE WILL BE REQUIRED WHERE LOCAL CONDITIONS REQUIRE. INSTALL TREE PROTECTION AS DEEMED NECESSARY BY THE CITY FORESTER PRIOR TO ANY GRADING.
2. ANY GRADING SHALL PROCEED ON AN AREA BY AREA BASIS TO MINIMIZE UNCOMPLETED AREAS.
3. AS EACH AREA OUTSIDE THE STREET IS GRADED, PROVIDE NATIVE TOPSOIL, SEED, AND MULCH ANCHORED WITH A STRAIGHT SET DISC WITHIN SEVEN DAYS AFTER ROUGH GRADING.
4. MAINTAIN AND REPAIR SILT STOP FENCES (INCLUDING REMOVAL OF ACCUMULATED SILT) UNTIL VEGETATION IS ESTABLISHED.
5. SEE "STORM WATER POLLUTION PREVENTION PLAN" FOR ADDITIONAL EROSION CONTROL NOTES AND SITE SEQUENCING.

GRAPHIC SCALE

30 0 15 30 60 120

(IN FEET)
1 inch = 30 ft.

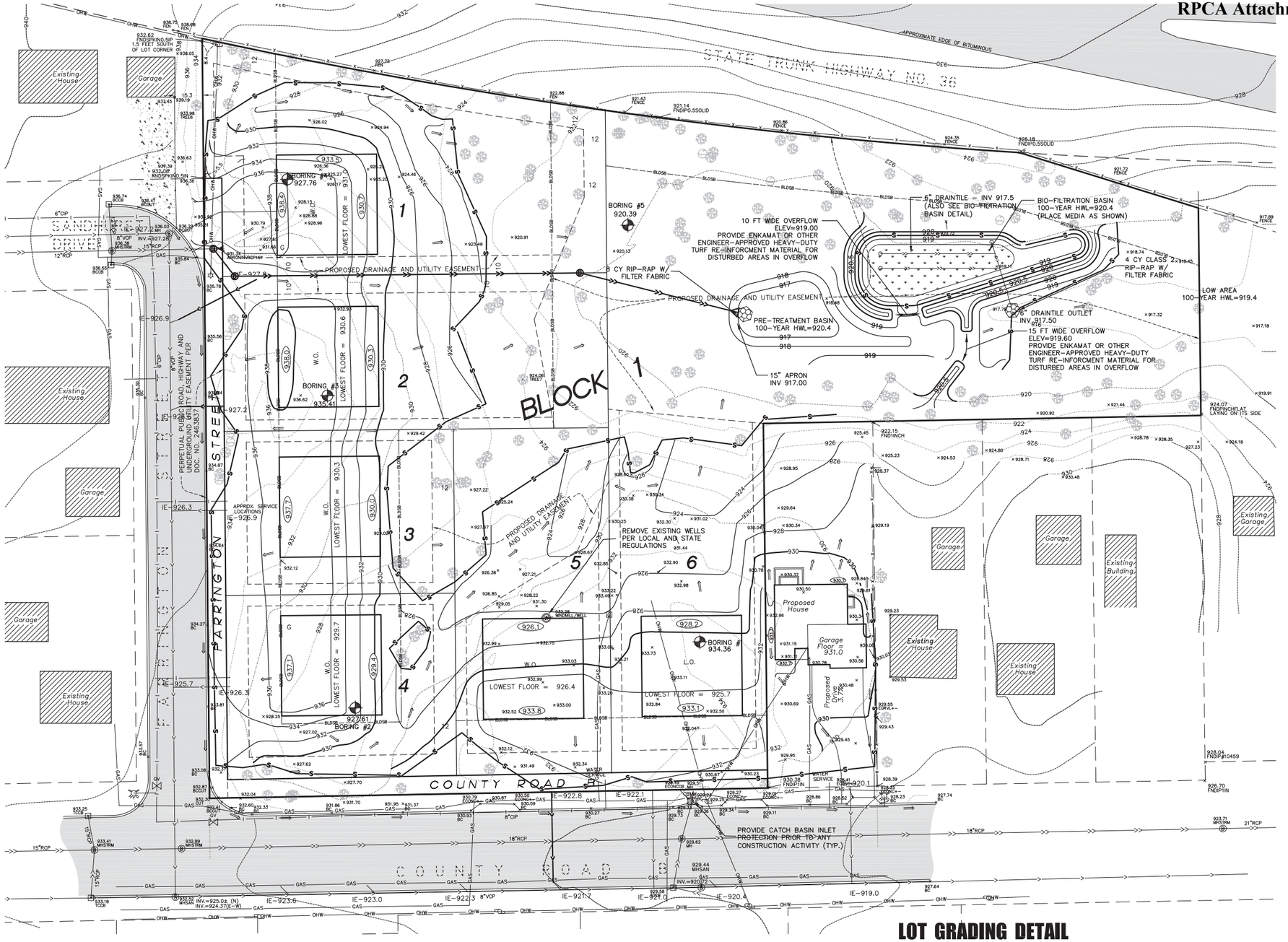
PONDING CALCULATIONS AND STORM SEWER DESIGN BY PLOWE ENGINEERING, INC.

PLOWE
ENGINEERING, INC.
6776 LAKE DRIVE
SUITE 110
LINO LAKES, MN 55014
SITE PLANNING & ENGINEERING
PHONE: (651) 361-8210
FAX: (651) 361-8701

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

ADAM GINKEL

DATE: 04.07.2015 LIC. NO. 43963



LEGEND

- DENOTES STORM SEWER APRON
- DENOTES CATCH BASIN
- DENOTES STORM SEWER MANHOLE
- DENOTES SANITARY SEWER MANHOLE
- DENOTES HYDRANT
- DENOTES GATE VALVE
- DENOTES POWER POLE
- DENOTES LIGHT POLE
- DENOTES WELL
- DENOTES DIRECTION OF DRAINAGE
- 893.8 DENOTES PROPOSED SPOT ELEVATION
- SB#1 900.72 DENOTES SOIL BORING BY ALLIED TESTING
- x 952.36 DENOTES EXISTING SPOT ELEVATION
- DENOTES WOVEN WIRE FENCE
- DENOTES EXISTING SANITARY SEWER
- DENOTES EXISTING STORM SEWER
- DENOTES EXISTING WATER MAIN
- DENOTES OVERHEAD WIRE
- DENOTES EXISTING 2 FOOT CONTOURS
- DENOTES PROPOSED 2 FOOT CONTOURS
- DENOTES PROPOSED STORM SEWER
- DENOTES PROPOSED SILT / TREE PROTECTION FENCE
- DENOTES CONCRETE SURFACE
- DENOTES BITUMINOUS SURFACE

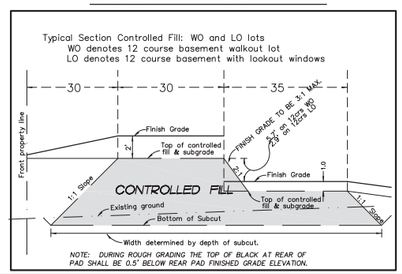
NOTE: SEE PLAN / PROFILE DRAWINGS FOR STORM SEWER RIMS, INVERTS AND SIZES.

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

JASON E. RUD

Date: 4/07/15 License No. 41578

LOT GRADING DETAIL



BENCHMARK

RAMSEY COUNTY BENCHMARK NO. 9168
ELEV.=941.81 (NAVD88)

DRAWN BY: MMD	JOB NO: 15090PP	DATE: 02/26/14
CHECK BY: JER	SCANNED ☐	

NO.	DATE	DESCRIPTION	BY
1	04/07/15	Revised Grading and Client	MMD
2			
3			

E. G. RUD & SONS, INC.
EST. 1977
Professional Land Surveyors
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
Tel (651) 361-8200 Fax (651) 361-8701
www.egrud.com

RCA Exhibit A

RPCA Attachment C

PRELIMINARY TREE INVENTORY AND TREE REMOVAL PLAN

~of~ MOORE'S FARRINGTON ESTATES
~for~ J.W. MOORE CONSTRUCTION
714 PENNINGTON PLACE
VADNAIS HEIGHTS, MN 55127
651-426-3703

TREE DETAIL

OAK20-2 — DENOTES TREE QUANTITY / DENOTES TREE SIZE / DENOTES TREE TYPE

DENOTES TREE TO BE REMOVED

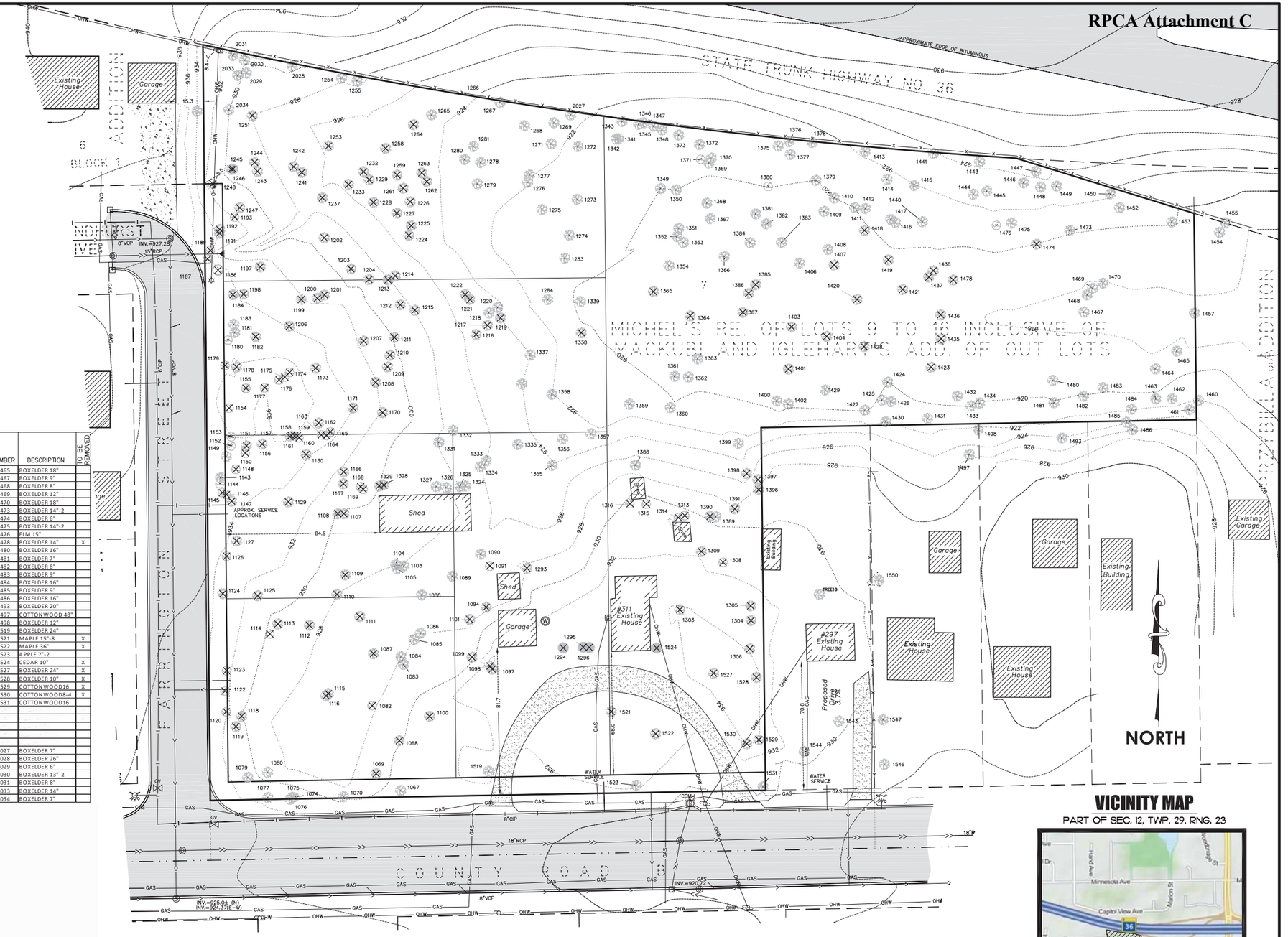
BASS DENOTES BASSWOOD
BOX DENOTES BOX ELDER
CHELM DENOTES CHINESE ELM
COTTON DENOTES COTTONWOOD
HACKB DENOTES HACKLEBERRY

TREE CHART

	DECIDUOUS	CONIFEROUS
TREE COUNT	302	4
TREES TO BE REMOVED	170	4
TREES TO REMAIN	132	0

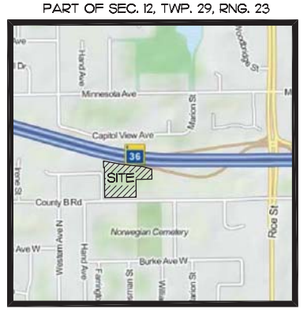
TREE INVENTORY LIST

NUMBER	DESCRIPTION	TO BE REMOVED	NUMBER	DESCRIPTION	TO BE REMOVED	NUMBER	DESCRIPTION	TO BE REMOVED	NUMBER	DESCRIPTION	TO BE REMOVED	NUMBER	DESCRIPTION	TO BE REMOVED	NUMBER	DESCRIPTION	TO BE REMOVED
1067	ASH 8"		1154	CHINESE ELM 11"	X	1224	BOXELDER 14"	X	1326	BOXELDER 10"-2		1396	HACKBERRY 6"	X	1465	BOXELDER 18"	
1068	BOXELDER 16"	X	1155	CHINESE ELM 11"	X	1225	BOXELDER 11"	X	1327	BOXELDER 14"		1397	HACKBERRY 6"	X	1467	BOXELDER 9"	
1069	ASH 7"	X	1156	BOXELDER 6"	X	1226	BOXELDER 9"	X	1328	BOXELDER 22"	X	1398	BOXELDER 24"	X	1468	BOXELDER 8"	
1070	BOXELDER 26"		1157	CHINESE ELM 16"	X	1227	BOXELDER 14"	X	1329	BOXELDER 9"	X	1399	BOXELDER 12"		1469	BOXELDER 12"	
1074	ELM 8"		1158	CHINESE ELM 12"	X	1228	BOXELDER 12"	X	1331	BOXELDER 8"		1400	BOXELDER 24"		1470	BOXELDER 18"	
1075	COTTONWOOD 6"		1159	CHINESE ELM 6"	X	1229	BOXELDER 9"	X	1332	BOXELDER 14"		1401	BOXELDER 18"	X	1473	BOXELDER 14"-2	
1076	COTTONWOOD 9"		1160	CHINESE ELM 14"	X	1232	BOXELDER 16"	X	1333	BOXELDER 8"		1402	BOXELDER 12"		1474	BOXELDER 6"	
1077	COTTONWOOD 14"		1161	CHINESE ELM 12"	X	1233	BOXELDER 18"	X	1334	BOXELDER 8"		1403	BOXELDER 16"	X	1475	BOXELDER 14"-2	
1079	MAPLE 12"-4		1162	BOXELDER 6"	X	1237	BOXELDER 15"	X	1335	BOXELDER 14"		1404	BOXELDER 18"	X	1476	ELM 15"	
1080	BOXELDER 6"		1163	CHINESE ELM 7"	X	1241	BOXELDER 15"	X	1337	BOXELDER 8"		1406	BOXELDER 7"		1478	BOXELDER 14"	X
1082	ELM 8"	X	1164	CHINESE ELM 8"	X	1242	BOXELDER 10"	X	1338	BOXELDER 10"	X	1407	BOXELDER 7"	X	1480	BOXELDER 16"	
1083	BOXELDER 18"		1165	CHINESE ELM 22"	X	1243	BOXELDER 8"	X	1339	BOXELDER 22"		1408	BOXELDER 10"		1481	BOXELDER 7"	
1084	BOXELDER 6"		1166	BOXELDER 6"	X	1244	BOXELDER 12"	X	1341	BOXELDER 16"		1409	BOXELDER 18"-2		1482	BOXELDER 8"	
1085	BOXELDER 20"		1167	BOXELDER 6"	X	1245	BOXELDER 9"	X	1342	BOXELDER 14"		1410	MAPLE 8"		1483	BOXELDER 9"	
1086	BOXELDER 20"		1168	CHINESE ELM 10"	X	1246	BOXELDER 14"	X	1343	BOXELDER 8"		1411	MAPLE 10"		1484	BOXELDER 16"	
1087	BOXELDER 14"	X	1169	CHINESE ELM 15"	X	1247	BOXELDER 22"	X	1345	BOXELDER 8"		1412	COTTONWOOD 18"-3		1485	BOXELDER 9"	
1088	ASH 10"-2		1170	BOXELDER 12"	X	1248	ELM 8"	X	1346	BOXELDER 7"		1413	COTTONWOOD 25"		1486	BOXELDER 16"	
1089	BOXELDER 6"		1171	COTTONWOOD 25"	X	1251	COTTONWOOD 80"	X	1347	HACKBERRY 8"		1414	BOXELDER 6"		1493	BOXELDER 20"	
1090	BOXELDER 18"		1173	BOXELDER 11"	X	1253	BOXELDER 7"	X	1348	BOXELDER 10"		1415	COTTONWOOD 24"		1497	COTTONWOOD 48"	
1091	ELM 15"	X	1174	CHINESE ELM 25"	X	1254	BOXELDER 25"		1349	BOXELDER 10"		1416	COTTONWOOD 24"		1498	BOXELDER 12"	
1094	BOXELDER 6"	X	1175	CHINESE ELM 8"-2	X	1255	BOXELDER 17"		1350	BOXELDER 14"		1417	BOXELDER 10"		1519	BOXELDER 24"	
1097	OAK 25"	X	1176	CHINESE ELM 20"	X	1258	BOXELDER 8"	X	1351	BOXELDER 18"		1418	MAPLE 10"		1521	MAPLE 15"-8	X
1098	CHINESE ELM 7"	X	1177	CHINESE ELM 11"	X	1259	BOXELDER 8"	X	1352	HACKBERRY 7"		1419	BOXELDER 10"	X	1522	MAPLE 36"	X
1099	BOXELDER 13"	X	1178	BOXELDER 7"	X	1261	BOXELDER 14"	X	1353	BOXELDER 12"		1420	BOXELDER 6"	X	1523	APPLE 7"-2	
1100	BOXELDER 22"	X	1179	CHINESE ELM 7"	X	1262	BOXELDER 13"	X	1354	BOXELDER 16"		1421	BOXELDER 14"	X	1524	CEDAR 10"	X
1101	BOXELDER 6"	X	1180	ELM 6"		1263	BOXELDER 9"	X	1355	BOXELDER 8"		1423	BOXELDER 14"	X	1527	BOXELDER 24"	X
1103	MAPLE 26"		1181	HACKBERRY 6"		1264	BOXELDER 18"	X	1356	BOXELDER 12"		1424	BOXELDER 18"		1528	BOXELDER 10"	X
1104	MAPLE 7"		1182	HACKBERRY 6"	X	1265	BOXELDER 11"		1357	BOXELDER 20"		1425	BOXELDER 18"		1529	COTTONWOOD16	X
1105	MAPLE 7"		1183	HACKBERRY 6"		1266	BOXELDER 7"		1358	BOXELDER 10"		1426	BOXELDER 16"		1530	COTTONWOOD8-4	X
1107	BOXELDER 6"	X	1184	ASH 8"	X	1267	BOXELDER 13"		1359	BOXELDER 7"		1427	BOXELDER 6"		1531	COTTONWOOD16	
1108	BOXELDER 6"	X	1186	BASSWOOD 11"	X	1268	BOXELDER 9"		1360	BOXELDER 8"		1428	BOXELDER 20"	X			
1109	ASH 7"	X	1187	ELM 9"-2	X	1269	BOXELDER 18"		1361	BOXELDER 20"		1429	BOXELDER 10"				
1110	ASH 7"	X	1189	CHINESE ELM 8"	X	1271	BOXELDER 16"		1362	BOXELDER 14"		1430	BOXELDER 8"				
1111	BOXELDER 6"	X	1191	BOXELDER 9"-2	X	1272	BOXELDER 19"		1363	BOXELDER 20"		1431	BOXELDER 12"				
1112	ASH 12"	X	1192	BOXELDER 15"	X	1273	BOXELDER 9"		1364	BOXELDER 16"	X	1432	BOXELDER 7"				
1113	BOXELDER 22"	X	1193	ELM 7"	X	1274	BOXELDER 14"		1365	BOXELDER 14"	X	1433	BOXELDER 12"		2027	BOXELDER 7"	
1114	ELM 18"	X	1197	ASH 7"	X	1275	BOXELDER 8"		1366	HACKBERRY 6"		1434	BOXELDER 16"		2028	BOXELDER 26"	
1115	BOXELDER 11"	X	1198	ASH 7"	X	1276	BOXELDER 15"		1367	HACKBERRY 6"		1435	BOXELDER 12"	X	2029	BOXELDER 6"	
1116	BOXELDER 7"	X	1199	SPRUCE25FT	X	1277	BOXELDER 10"		1368	BOXELDER 12"		1436	BOXELDER 16"	X	2030	BOXELDER 13"-2	
1118	MAPLE 10"	X	1200	BOXELDER 13"	X	1278	BOXELDER 19"		1369	BOXELDER 6"		1437	BOXELDER 10"	X	2031	BOXELDER 8"	
1119	BOXELDER 6"	X	1201	BOXELDER 7"	X	1279	BOXELDER 6"		1370	HACKBERRY 6"		1438	BOXELDER 14"	X	2033	BOXELDER 14"	
1120	CHINESE ELM 15"	X	1202	BOXELDER 18"	X	1280	BOXELDER 14"		1371	ELM 10"		1440	BOXELDER 6"		2034	BOXELDER 7"	
1122	CHINESE ELM 11"	X	1203	BOXELDER 12"	X	1281	BOXELDER 13"		1372	BOXELDER 8"		1441	COTTONWOOD 24"				
1123	ELM 7"	X	1204	BOXELDER 9"	X	1283	BOXELDER 13"		1373	HACKBERRY 6"		1443	BOXELDER 8"				
1124	BOXELDER 7"	X	1206	BOXELDER 12"	X	1284	BOXELDER 12"		1375	BOXELDER 10"		1444	BOXELDER 9"				
1125	BOXELDER 20"	X	1207	BOXELDER 9"	X	1293	BOXELDER 18"	X	1376	POPLAR 24"		1445	BOXELDER 13"				
1126	CHINESE ELM 8"	X	1208	BOXELDER 6"	X	1294	CEDAR 25FT	X	1377	BOXELDER 10"		1446	BOXELDER 10"				
1127	BOXELDER 12"	X	1209	BOXELDER 8"	X	1295	CEDAR 25FT	X	1378	BOXELDER 12"		1447	BOXELDER 8"-2				
1129	BOXELDER 24"	X	1210	BOXELDER 7"	X	1296	CEDAR 25FT	X	1379	BOXELDER 12"		1448	BOXELDER 9"				
1130	BOXELDER 7"	X	1211	BOXELDER 14"	X	1303	BOXELDER 20"	X	1380	ELM 16"		1449	BOXELDER 7"				
1143	ASH 6"		1212	BOXELDER 14"	X	1304	BOXELDER 24"	X	1381	HACKBERRY 8"		1450	MAPLE 16"				
1144	ELM 9"		1213	BOXELDER 8"	X	1305	MAPLE 13"	X	1382	HACKBERRY 7"		1452	BOXELDER 14"-2				
1145	CHINESE ELM 7"	X	1214	BOXELDER 13"	X	1306	MAPLE 8"	X	1383	HACKBERRY 6"		1453	MAPLE 26"				
1146	ELM 6"	X	1215	BOXELDER 9"	X	1308	ELM 8"	X	1384	BOXELDER 10"		1454	BOXELDER 8"				
1147	BOXELDER 6"	X	1216	TREE 13"	X	1309	MAPLE 14"	X	1385	BOXELDER 14"	X	1455	BOXELDER 16"				
1148	ELM 10"	X	1217	COTTONWOOD 40"	X	1313	CHINESE ELM 17"	X	1386	BOXELDER 20"	X	1457	BOXELDER 10"				
1149	BOXELDER 7"-2		1218	BOXELDER 7"		1314	CHINESE ELM 22"	X	1387	BOXELDER 10"	X	1460	OAK 30"				
1150	CHINESE ELM 7"	X	1219	BOXELDER 8"	X	1315	CHINESE ELM 18"	X	1388	OAK 24"		1461	BOXELDER 18"				
1151	BOXELDER 9"	X	1220	BOXELDER 9"		1316	CHINESE ELM 15"	X	1389	BOXELDER 8"		1462	BOXELDER 16"				
1152	ELM 9"		1221	BOXELDER 9"	X	1324	BOXELDER 8"		1390	BOXELDER 8"	X	1463	BOXELDER 16"				
1153	ELM 12"		1222	BOXELDER 10"-2	X	1325	BOXELDER 20"-2		1391	BOXELDER 10"	X	1464	BOXELDER 6"				



VICINITY MAP

PART OF SEC. 12, TWP. 29, RNG. 23



RAMSEY COUNTY, MINNESOTA
(NO SCALE)

NOTES

– Field survey was completed by E.G. Rud and Sons, Inc. on 1/09/14.

LEGEND

- DENOTES IRON MONUMENT FOUND AS LABELED
- DENOTES IRON MONUMENT SET, MARKED RLS# 41578
- DENOTES RAMSEY COUNTY CAST IRON MONUMENT
- DENOTES CATCH BASIN
- DENOTES STORM SEWER MANHOLE
- DENOTES SANITARY SEWER MANHOLE
- DENOTES HYDRANT
- DENOTES GATE VALVE
- DENOTES POWER POLE
- DENOTES LIGHT POLE
- DENOTES WELL
- DENOTES STORM SEWER APRON

- DENOTES WOVEN WIRE FENCE
- DENOTES EXISTING 2 FOOT CONTOUR INTERVALS
- DENOTES EXISTING 2 FOOT CONTOUR INTERVALS PER RAMSEY COUNTY GIS MAPPING
- DENOTES EXISTING SANITARY SEWER
- DENOTES EXISTING STORM SEWER
- DENOTES EXISTING WATER MAIN
- DENOTES OVERHEAD WIRE
- DENOTES CONCRETE SURFACE
- DENOTES BITUMINOUS SURFACE
- DENOTES GRAVEL SURFACE

BENCHMARK

RAMSEY COUNTY BENCHMARK NO. 9168
ELEV.=941.81 (NAVD88)

GRAPHIC SCALE

30 0 15 30 60 120
(IN FEET)
1 inch = 30 ft.

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

JASON E. RUD

Date: 4/07/15 License No. 41578

E.G. RUD & SONS, INC.
EST. 1977
Professional Land Surveyors
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
www.egrud.com
Tel (651) 361-8200 Fax (651) 361-8701

DRAWN BY: JEN	JOB NO: 15090PP	DATE: 02/26/14
CHECK BY: JER	SCANNED ☐	

NO.	DATE	DESCRIPTION	BY
1	3/3/14	ADDED TREE INVENTORY	BPN
2	4/07/15	Revised Bndry & Trees	JEN
3			

PREMIUM REAL ESTATE SOLUTIONS, LLC.

Date 4/1/2015

RE: 311 County Road B, Roseville, MN Neighborhood open house Summary

To Whom it may concern:

We are applying for plat approval for the noted above address. In accordance with guidelines for this process, an open house was held on March 17, 2015 at 6pm at the Roseville Skating Center in the Raider Room 132. Letters were mailed to a list provided by the city. No phone calls or emails were received prior to, or since the meeting. 12 people were in attendance at the meeting.

As noted in the letter, we are not asking for any zoning changes or variances and are simply asking for Plat approval with all current zoning. This new plate(development), will be called Farrington Estates. The questions raised by those in attendance were very fair and typical for any neighborhood residential development:

-What is the construction timeline for these homes to be built?
-How many lots will there be?
-Will there be fences around the homes?
-When will site work begin?
-How many trees will be removed
-Will there be certain architectural standards that we have?
-How can an area like this support the types of homes that will be built- meaning higher quality and price point.
-Can we build apartments or 4 plex's instead of single family homes after approval by the city?
-What are the steps for approval of a plat?
-What times will construction take place?
-are there city laws regarding start times, work times?
-Will our taxes go up?
-Will there be a sound wall installed along hwy 36?

We did address all of these questions to the best of our ability. There were no questions that struck us as a major concern; other than taxes, which is out of our control. Many of the people simply wanted to make sure that we will not be building any apartment building or multi-housing, which we assured that we will not be. This project is currently zoned R-1 and we are not asking to change that. Those in attendance were also very interested to pursue a sound wall, especially since there will be additional homes. We would like to pursue this further and discuss with the city or county how we can work with these residents to help with this.

Overall the meeting ended very well. We felt that all questions were answered to their satisfaction in regards to the plat in question.

18140 ZANE STREET NW # 314, ELK RIVER, MN 55330 DIRECT: (612) 209-5110 OFFICE: (763) 633-7687 EXT. 287
Michael Muniz: michael@prsrealestate.com ❖ Jennifer Vogel: admin@prsrealestate.com

Here a is a list of those that signed our sign in sheet, a few did not sign:

-Mike and Sherry Pole, 335 Sandhurst Dr. W
-Barb Mendez, 293 Cty Rd B W
-Kay Phillips, 283 Cty Rd B W
-Judy and Henry O'Neil, 359 Cty Rd B.
-Mike Boudin, 311 Cty Rd B W
-Nancy Bahe, 336 Sandhurst Drive W
-Jim Daire 2456 Hamline Ave N.
-Ava and Jon Locke, 285 Cty Rd B W
-one of the attendees was teenage boy of one of the above family's.

Please feel free to contact us if you have any questions.

Sincerely,

Michael Muniz,
Chief Manager
612-209-5110

Minnesota Department of Transportation
Metropolitan District
Waters Edge Building
1500 County Road B2 West
Roseville, MN 55113

May 6, 2015

Bryan Lloyd, City Planner
City of Roseville
2660 Civic Center Dr.
Roseville, MN 55113

SUBJECT: Farrington Estates, MnDOT Review #P15-023
South of MN 36, West of Rice St.
Roseville, Ramsey County
Control Section 6212

Dear Mr. Lloyd:

The Minnesota Department of Transportation (MnDOT) has reviewed the Moore's Farrington Estates plat in compliance with Minnesota Statute 505.03, subdivision 2, Plats. Before any further development, please address the following issues:

Water Resources:
The proposed project includes development that affects drainage to MnDOT right of way. The existing drainage patterns will likely be altered with this development. MnDOT has culvert drainage that enters and exits this property. MnDOT will need to review the calculations and construction plans.

A MnDOT drainage permit review will be required to ensure that current drainage rates to MnDOT right-of-way will not be increased. Drainage patterns and flow conditions within MnDOT right of way cannot be adversely affected by this development. The drainage permit application, including the information below, should be submitted to:

Minnesota Department of Transportation
Metropolitan District - Permit Office
1500 W. County Road B-2
Roseville, MN 55113

The following information must be submitted with the drainage permit application:
1) A grading plan showing existing and proposed contours,
2) Drainage area maps for the proposed project showing existing and proposed drainage areas. Any off-site areas that drain to the project area should also be included in the drainage area maps. The direction of flow for each drainage area must be indicated by arrows,
3) Drainage computations for pre and post construction conditions during the 2, 10, 50 and 100 year rain events,

4) Time of concentration calculations,
5) An electronic copy of any computer modeling used for the drainage computations, and
6) Relevant construction plan sheets.

Direct questions concerning drainage issues to Bryce Fossand, Metro Water Resources, at 651-234-7529 or bryce.fossand@state.mn.us.

Residential Noise:
MnDOT's policy is to assist local governments in promoting compatibility between land use and highways. Residential uses located adjacent to highways often result in complaints about traffic noise. Traffic noise from this highway could exceed noise standards established by the Minnesota Pollution Control Agency (MPCA), the U.S. Department of Housing and Urban Development, and the U.S. Department of Transportation. Minnesota Rule 7030.0030 states that municipalities having the authority to regulate land use shall take all reasonable measures to prevent the establishment of land use activities, listed in the MPCA's Noise Area Classification (NAC), anywhere that the establishment of the land use would result in immediate violations of established State noise standards.

MnDOT policy regarding development adjacent to existing highways prohibits the expenditure of highway funds for noise mitigation measures in such developed areas. The project proposer is required to assess the existing noise situation and take the action deemed necessary to minimize the impact to the proposed development from any highway noise. If you have any questions regarding MnDOT's noise policy, contact Peter Wasko in Metro District's Noise and Air Quality Unit at 651-234-7681 or Peter.Wasko@state.mn.us.

Survey:
The distance along the east line of lot 6, as flagged, should be 233.00 feet; not 200.00 feet. Regarding the curve along TH36 right-of-way (r/w), the proposed plat holds the record, chord definition radius of 3014.93 feet. Holding the rest of the geometry on the proposed plat, the curve length and central angle compute to 452.89 feet and 8^36'24" respectively. The plat identifies the same at 452.97 feet and 8^36'30". Please check the curve data.

Note that MnDOT determines r/w based on the field surveyed location of the monumented centerline and monuments on the r/w line. The monumented "L" centerline (see map 13-59) yields a radius of 3021.715 feet on the r/w line adjoining the proposed plat. Nevertheless, the portion of the boundary of the proposed plat, that coincides with MnDOT's r/w, is very close to MnDOT's determination of the r/w and is acceptable. For questions regarding these comments, please contact Matt Wernet (matt.wernet@state.mn.us or 651-366-4345) in Metro District's Surveys Unit.

Review Submittal Options:
MnDOT's goal is to complete the review of plans within 30 days. Submittals sent electronically can usually be turned around faster. Submit one of the following:

1. One pdf version of the plans. MnDOT accepts plans at metrodevreviews.dot@state.mn.us, provided that each e-mail is less than 20 megabytes.
2. Three sets of full size plans. Submitting seven sets of full size plans will expedite the review process. Send plans to:

   MnDOT – Metro District Planning Section
   Development Reviews Coordinator
   1500 West County Road B-2
   Roseville, MN 55113

3. One compact disk.
4. Plans can also be submitted to MnDOT's external FTP site. Send files to: ftp://ftp2.dot.state.mn.us/pub/incoming/MetroWatersEdge/Planning. Internet Explorer may not work using ftp, using an FTP Client or your Windows Explorer (My Computer). Send a note to metrodevreviews.dot@state.mn.us indicating that the plans have been submitted on the FTP site.

If you have any questions concerning this review, feel free to contact me at (651) 234-7793.

Sincerely,

Michael J. Corbett, PE
Senior Planner

Copy sent via E-Mail:
Bryce Fossand, Water Resources
Peter Wasko, Noise and Air Quality Unit
Buck Craig, Permits
Nancy Jacobson, Design
Tiffany Kautz, Right-of-Way
Dale Gade, Area Engineer
Gayle Gedstad, Traffic
Matt Wernet, Surveys
Russell Owen, Metropolitan Council
Craig Hinzman, Ramsey County Surveyor

Planning Commission Regular Meeting
City Council Chambers, 2660 Civic Center Drive
Draft Minutes – Wednesday, May 6, 2015

1. Call to Order

Chair Michael Boguszewski called to order the regular meeting of the Planning Commission meeting at approximately 6:30 p.m. and reviewed the role and purpose of the Planning Commission.

2. Roll Call & Introduction

At the request of Vice Chair Boguszewski, City Planner Thomas Paschke called the Roll.

Members Present: Chair Michael Boguszewski; Vice Chair Shannon Cunningham; and Members Robert Murphy, James Daire, Chuck Gitzen, James Bull, and David Stellmach

Staff Present: City Planner Thomas Paschke and Senior Planner Bryan Lloyd

3. Review of Minutes

April 1, 2015 Regular Meeting Minutes

MOTION
Member Cunningham moved, seconded by Member Daire to approve the April 1, 2015 meeting minutes as presented.

Ayes: 7
Nays: 0
Motion carried.

4. Communications and Recognitions:

a. From the Public (Public Comment on items not on the agenda)

None

b. From the Commission or Staff

City Planner Paschke announced the upcoming joint meeting of the Commission and City Council in July, referencing his previous e-mail to that effect, and asked that members brainstorm agenda items for discussion by the body at their June meeting.

At the request of Chair Boguszewski, Mr. Paschke advised that the e-mail earlier today related to cable television service and plat information that had been received by Planning Commissioners had been sent erroneously to them, and staff had responded to the e-mail clarifying proper procedure.

5. Public Hearings

Chair Boguszewski reviewed the protocol for Public Hearings and subsequent process.

a. PLANNING FILE 15-004
Request by Premium Real Estate Solutions, LLC for approval of a Preliminary Plat at 311 County Road B

Chair Boguszewski opened the public hearing for Planning File 15-004 at 6:35 p.m.

Senior Planner Bryan Lloyd noted, in the history of this file (formerly PF14-002), that the previous request for rezoning to LDR-2 and a preliminary plat including the abutting lot to the east had been denied. Mr. Lloyd advised that preservation of a historic windmill on the site was apparently the subject of some concern related to that 2014 application; and the present applicant had been working with nearby property owners to preserve and relocate that windmill.

Mr. Lloyd summarized the request by Real Estate Solutions, LLC for proposed demolition of the existing home and replatting the property into six lots for development of single-family, detached homes as detailed in the staff report dated May 6, 2015. Mr. Lloyd noted

that these homes would be considered "move-up" homes anticipated at a price of over $350,000, helping the City meet the goals of its strategic planning efforts, and allowing for availability of more affordable homes opening up for first-time home buyers.

Mr. Lloyd noted that, due to the subject property's location abutting County Road B under Ramsey County jurisdiction and MN Highway 36 under the jurisdiction of the Minnesota Department of Transportation (MnDOT), comments had been solicited from both agencies and their respective engineers. Mr. Lloyd advised that earlier today, staff had received a response from MnDOT addressing discrepancies in the width of the right-of-way, outlining their conditions for approval, and future potential sound barrier provisions along this corridor; this letter will be included as part of the public record to be reviewed by the City Council.

As noted in the staff report, Mr. Lloyd advised that staff was recommending approval of the proposed Preliminary Plat of the property at 311 County Road B, based on the comments and findings detailed in the report and subject to the conditions as noted.

Commission/Staff Discussion

In noting the MnDOT right-of-way, Member Stellmach asked if since the right-of-way is larger than depicted on the plat, could it affect minimum lot sizes for those lots, especially those on the northern most portion.

Mr. Lloyd clarified that the MnDOT letter appeared to address the 10' discrepancy in the total length of the right-of-way line, not in its width to the highway.

In reviewing that area, Member Bull questioned if the current construction activity he observed was on this site or on the adjacent property.

Mr. Lloyd clarified that the current construction was occurring on the adjacent property, addressed as 297 County Road B. As noted in the background review detailed in the staff report, Mr. Lloyd advised that, due to the denial of the last preliminary plat, that property now remains a separate parcel.

Member Bull noted the substantial ravine on Farrington Street at the bend onto Sandhurst Drive, and asked Mr. Lloyd what the plans were for wetland access on Lot 1.

Mr. Lloyd displayed the grading map related to that specific lot; reviewing the existing easement and how it corresponded to the ravine and lower areas for stormwater drainage and proposed relocation of the future easement driven more by drain infrastructure versus overland drainage further east.

Member Bull sought assurance, confirmed by Mr. Lloyd, that the Engineering Department would look hard at the cover area on the corner to ensure it didn't impede stormwater drainage as part of the City Engineer's review throughout the planning and building permit application process.

Member Gitzen questioned if part of tonight's approval for this Preliminary Plat should include a condition vacating the existing 20' easement.

Mr. Lloyd stated that while it may be appropriate to include such a condition, it was something the City would pursue as a matter of course, since the vacation would be in place for the benefit of future property owners and part of the new easement yet to be drafted. In his discussions with the City Engineer, Mr. Lloyd advised that he would prefer to handle the easement vacation as part of the process after final plat approval to ensure replacement of the easement was in place before vacating the existing easement.

At the request of Member Gitzen, Mr. Lloyd confirmed that the Outlot dedication would be deeded to the City.

At the request of Member Gitzen as to whether or not the access easements for the Outlot would be granted at the same time, Mr. Lloyd clarified that they would be part and parcel of the future drainage and utility easements.

At the request of Member Daire, Mr. Lloyd confirmed that the current drainage easement was between the current property owner and City of Roseville; as well would future easements involve the property owner(s) and City.

Member Daire referenced the staff report indicating that the existing home was one of the oldest homes in Roseville, and asked that staff address that in more detail.

As noted in the staff report, Mr. Lloyd reported that the home located at 311 County Road B was along the Heritage Trail defined by the Roseville Historical Society that identified area historic homes. Mr. Lloyd clarified that this was basically an interest versus a regulatory list, and even though not considered insignificant that the property was located along the trail, its historical designation on that local trail was not something the City could regulate. Mr. Lloyd also noted that the windmill on the subject property site, having created some concern with its preservation in the previous preliminary plat, was currently being addressed by the applicant in working with the property owners on the south side of County Road B to relocate versus demolish it as redevelopment occurs.

Member Daire asked if the applicant was intent to demolish that old home.

Mr. Lloyd responded that plans for demolition were his understanding as it was on the lot line or near enough to the lot boundary that it would require relocation. Given the age and condition of the structure, Mr. Lloyd advised that he was not sure how feasible that would be cost-wise and/or in re-using the structure, allowing the applicant to recover their expenses. However, since the Roseville Historical Society is now aware of redevelopment plans, and the existing structures on site, staff anticipated they would be coordinating any physical or photographic preservation of the property as they desired.

Specific to a proposed sound barrier along Highway 36, and from discussions held with the previous preliminary plat proposal in 2014, Member Daire sought clarification on whether or not nearby residents preferences for noise mitigation had been considered or if a sound barrier was part of future plans, and questioned how its construction might be financed.

Mr. Lloyd responded that the applicant was not required to construct a sound barrier to the standards that would be required by MnDOT, even though interest may have been peaked in doing so. In discussions earlier today with the applicant, Mr. Lloyd stated that the applicant planned to build the house closest to the highway with a higher level of insulation to mitigate noise concerns with highway traffic. However, Mr. Lloyd noted it remained to be seen whether that would perform well enough to address the noise and would serve to determine whether that additional level of insulation would be applied to other homes as well. If defusing sound through berms or plantings was possible, Mr. Lloyd advised that it would be the responsibility of the applicant for that mitigation as needed. However, Mr. Lloyd clarified that sound mitigation was governed by the Minnesota Pollution Control Agency (MPCA).

Member Daire questioned whether existing homes adjacent to the property north of Farrington Street were shielded or would be updated for sound-proofing.

Mr. Lloyd responded that he was not aware of anything that would trigger such a requirement as part of this redevelopment, since the State would not enforce that for existing homes.

Based on the future study and findings by MnDOT for a possible noise barrier, Chair Boguszewski questioned whether that would be in the form of a mandate or simply a recommendation.

Mr. Lloyd advised that he was not aware of the specific language under Minnesota Rules as cited in the MnDOT letter or the ultimate affect of those rules, but anticipated there were probably requirements in place to mitigate noise in order for the State to allow construction to occur. However, Mr. Lloyd stated he did not know that it gave the City any right to restrict the number of lots to ensure homes were further away from the highway or what enforceable mitigation there would be as a result.

Member Daire questioned if the burden of providing sound mitigation and shielding the development from existing highway noise fell to the developer.

Mr. Lloyd responded that only to the extent that something was determined needing done to address highway noise; with the applicant then possibly needing to pursue a public/private partnership of some kind and depending on what was available in order to protect nearby homeowners.

At the request of Member Cunningham, Mr. Lloyd clarified that there were no sound walls on the back of the homes, but confirmed that current owners had already stated their issues with noise from Highway 36 prior to this redevelopment proposal.

Based on his recollection of previous discussions, Member Daire opined that inquiries had been made by property owners encouraging the City to have a role in encouraging MnDOT to improve existing sound structures; and questioned the status of that request.

While unable to recall that previous discussion at this time, Mr. Lloyd opined that there may have been an initiative to that effect, but since the previous project didn't come to fruition, he was not aware of any formal action by the City to pursue the request.

With these new homes projected at a price point of $350,000 plus, Chair Boguszewski questioned if that was comparable to existing home values in the neighborhood.

Mr. Lloyd opined that his sense was that the values would be a little above existing homes, but he was not sure of how much of a variable there would be. Mr. Lloyd noted that the balance of the increased home values would include the work grading and drainage required to the property on the north side, while still being able to produce a housing product that was not too far above comparable market values in that area that would make them unsellable.

Regarding the drainage area at the back of Lot 6, Member Stellmach expressed curiosity about the maintenance aspect of that and how it would be maintained and whether the proposed language for a motion would need to address that: whether through a homeowner's association or by the City taking responsibility.

Mr. Lloyd stated that staff would have no preference for responsibility beyond standard operating procedures for a case such as this and the general desire suggested by the City Engineer to address regional stormwater coming from the west. Mr. Lloyd noted that the potential to address drainage from a broader area beyond just this development made the City an interested participant in the project while work was underway anyway. Mr. Lloyd opined that, if it was eventually found that the regional drainage plan would not work, a private public works/infrastructure agreement would be amenable to the City as with other developments.

Member Stellmach questioned how that determination would be made and eventually implemented, whether on the City Council or staff level.

Mr. Lloyd advised that it was ultimately up to the City to approve stormwater management plans for this development as well as a system operating for regional stormwater treatment. Mr. Lloyd referenced comments from the City Engineer included in the staff report and addressing details of a private system and information needed to formalize such a system in coordination with the developer. Mr. Lloyd clarified that it would be up to the City's Public Works and Engineering staff to determine if something larger is worthwhile and then negotiate that with the developer, watershed districts and/or other agencies as applicable.

With the proposed homes falling under the City Council's definition for "move-up" housing, Member Cunningham expressed her curiosity about the actual prices range involved for the plus amount beyond $350,000 in order to put things in perspective.

Mr. Lloyd advised that he was not aware of the City Council establishing an accepted upper value under their current definition in its preliminary stated, and suggested they

would probably establish a better definition of that range in their future discussions of their strategic goals, just completed and not yet adopted, in March of 2015.

Member Cunningham opined that, from her perspective, she found it a little disturbing that price ranges for "move-up" housing may fall in a range that could potentially change the entire character of the neighborhood.

In the spirit of that, Chair Boguszewski asked City Planner Paschke that this would be a good discussion point to have with the City Council at the joint meeting with the Commission, asking them to provide some specificity and numbers as part of a directional statement for their advisory commissions in support of those City Council initiatives.

Applicant Representative Michael Muniz, Chief Manager, Premium Real Estate Solution, LLC, 18140 Zane Street, #314; Elk River, MN

As requested by Member Cunningham, Mr. Muniz noted that "move-up" or any housing value was always market driven, and noted that while values were increasing they were still fluctuating. Given the current unknowns with development of the property and site improvements, Mr. Muniz noted his difficulty in determining an exact top price point at this time.

At the request of Member Cunningham to provide an estimate, Mr. Muniz stated that he anticipated the top value would be less than $600,000 based on comparable values in the neighborhood. In reviewing those comparables, Mr. Muniz noted that an existing home for sale in the neighborhood was currently valued at $600,000, but it had also been for sale for some time even though it was in this area of higher-valued homes.

Member Bull asked the applicant if the Historical Society had been in touch yet regarding getting photographic documentation of the existing structures and site.

Mr. Muniz responded that they had not yet done so, but given previously expressed interest in the site and its historical value to them, stated that they were prepared to work with the Society or neighbors across the street regarding relocation of the windmill. However, Mr. Muniz stated he could not guarantee the possible relocation of the existing structure given its condition.

In response to Member Bull's observation of ladders against the existing structure, Mr. Muniz advised that they were performing initial preparations for assessment by Ramsey County to address any hazardous materials removal from the structure.

At the request of Member Daire as to which neighbors across the street had expressed interest in the windmill, Mr. Muniz responded that he was unsure of which specific neighbors, but they had been in the 320 to 324 County Road B West vicinity.

Chair Boguszewski closed the public hearing at 7:14 p.m.; no one spoke for or against.

Member Murphy noted the applicant's open house meeting summary and list of names of those attending; and since Member Daire had been in attendance asked him if he was aware of anything from that discussion that may be of benefit to include in the proposed motion.

Member Daire confirmed that he had attended; and commended the applicant in their meeting summary and report of the discussion in a neutral and unbiased fashion. Member Daire expressed his amazement in the objective summary provided by the applicant, as well as their organization of that summary, expressing his appreciation for their report.

Prior to a motion being put on the table, Chair Boguszewski asked Member Gitzen if he proposed to add an additional condition as originally discussed related to the vacation issue after staff's response that it should not be necessary. Chair Boguszewski opined that he found the easement and right-of-way process sufficient as conditioned in the staff report's recommended conditions.

Member Gitzen agreed with staff's portrayal and ongoing involvement of the City Engineer, and the Engineer's rationale for having the new easement in place prior to vacating the existing easement.

MOTION
Member Murphy moved, seconded by Member Bull to recommend to the City Council approval of the proposed PRELIMINARY PLAT of the property at 311 County Road B, based on the comments and findings of the staff report dated May 6, 2015, and subject to the conditions as detailed in that report, lines 124 – 137; *amended as follows:*

- ***Additional Condition: The Applicant shall satisfy the conditions outlined in the MnDOT letter to the City as indicated.***

Ayes: 7
Nays: 0
Motion carried.

b. PLANNING FILE 15-005
Request by Cities Edge Architects for approval of a Preliminary Plat at 2175 Long Lake Road

Chair Boguszewski opened the public hearing for Planning File 15-005 at 7:18 p.m.

City Planner Thomas Paschke summarized this request as detailed in the staff report for Cities Edge Architects, in cooperation with the owners of the Holiday Inn Express, to correct/modify Rosedale Corporate Plaza Condominium (condominium no. 266), a Common Interest Community (CIC) Plat, requiring replatting.

Commission/Staff Discussion
Member Murphy questioned if other members of the CIC had to agree to this or had a vote in it, representing the view of the remaining participants beyond that of the applicant.

Mr. Paschke advised that the applicant could speak to that, but he agreed with Member Murphy's supposition that majority support would be required to change any boundaries or reduce common space area.

However, at the request of Member Murphy, Mr. Paschke advised that it, along with other issues, would be part of the process in advance of but required for Final Plat approval.

Chair Boguszewski questioned if there was anything else that triggered this required action other than a change to the description in the original plat.

Mr. Paschke responded that this was the only trigger for the change based on the lot boundary and description change requiring replattiing since this common area could be considered a lot and therefore the description would need to be revised for recording purpose with Ramsey County.

Member Stellmach questioned if this would prompt any change in the number of units in the building; with Mr. Paschke clarifying that the proposed addition was specific to a pool and associated mechanicals and was not for any additional motel units.

Member Bull noted that the area proposed for the addition was in the parking lot area with handicapped parking, and questioned if that would result in fewer handicapped spots based on his review of the displayed sketch plans.

Mr. Paschke advised that handicapped spaces were addressed as part of the Building Permit application process; and those inspectors would determine how many spots would be required and their location, but that it was not part of this planning process.

Applicant Representative Jesse Messner, Cities Edge Architects

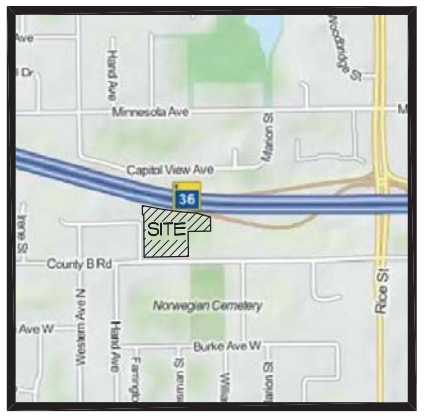
Mr. Messner concurred with the presentation by Mr. Paschke.

PRELIMINARY PLAT

~of~ FARRINGTON ESTATES
~for~ NEW DESIGN PROPERTIES
9183 109TH AVE. NW
ELK RIVER, MN 55330
763-528-0872

VICINITY MAP

PART OF SEC. 12, TWP. 29, RNG. 23



RAMSEY COUNTY, MINNESOTA
(NO SCALE)

PROPERTY DESCRIPTION

Lot Seven (7), Michel's Rearrangement of Lots 9 to 16 inclusive of Mackubin and Iglehart Addition of Outlots to St. Paul, except the East 240 feet of the South 200 feet and subject State Highway 36.

DEVELOPMENT DATA

APPROXIMATE TOTAL SITE AREA = 3.50± ACRES
OUTLOT A AREA = 1.12± ACRES
6 PROPOSED SINGLE FAMILY LOTS
DENSITY = 1.71 LOTS / ACRE

ZONING AND SETBACKS

CURRENT ZONING IS LDR 1 (LOW DENSITY RESIDENTIAL)
PROPOSED ZONING IS LDR 1 (LOW DENSITY RESIDENTIAL)

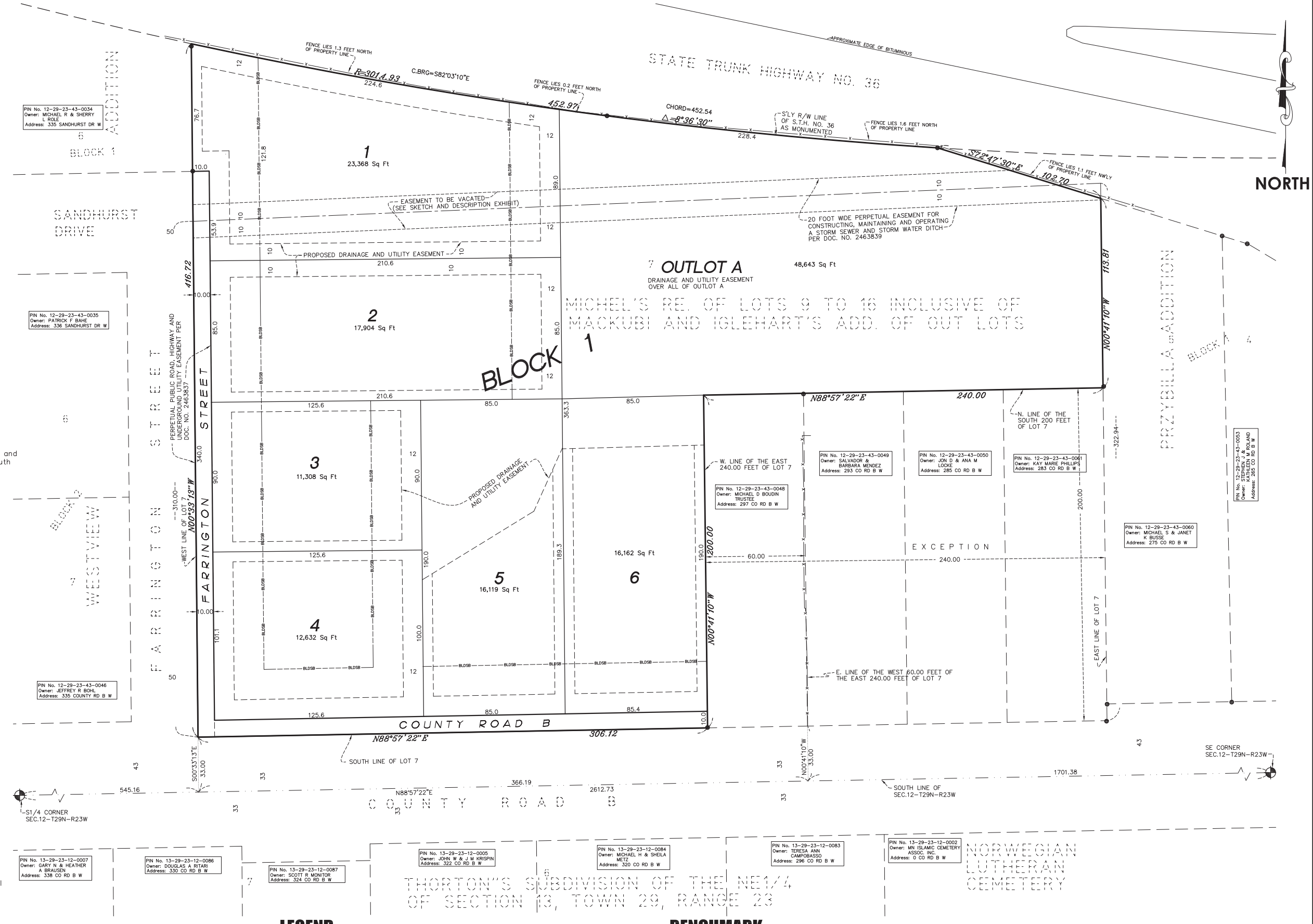
FRONT SETBACK	30 FEET
SIDE YARD	5 FEET
CORNER	10 FEET
REVERSE CORNER	30 FEET
REAR SETBACK	30 FEET

DEVELOPMENT REQUIREMENTS FOR ZONE LDR 1 (LOW DENSITY RESIDENTIAL)

MINIMUM LOT AREA INTERIOR	11,000 S.F.
MINIMUM LOT AREA CORNER	12,500 S.F.
MINIMUM LOT WIDTH INTERIOR	85 FT.
MINIMUM LOT WIDTH CORNER	100 FT.
MINIMUM LOT DEPTH INTERIOR	110 FT.
MINIMUM LOT DEPTH CORNER	100 FT.

NOTES

- Parcel ID Numbers: 12.29.23.43.0059.
- Address of the surveyed premises: 311 County Road B W, Roseville, MN 55113.
- Field survey was completed by E.G. Rud and Sons, Inc. on 1/09/14.
- Bearings shown are on Ramsey County Coordinate System.
- Curb shots are taken at the top and back of curb.
- This survey was prepared without the benefit of title work. Additional easements, restrictions and/or encumbrances may exist other than those shown hereon. Survey subject to revision upon receipt of a current title commitment or an attorney's title opinion.
- Surveyed premises shown on this survey map is in Flood Zone X (Areas determined to be outside the 0.2% annual chance floodplain.), according to Flood Insurance Rate Map Community Panel No. 27123C0038G by the Federal Emergency Management Agency effective date June 04, 2010.
- Due to field work being completed during the winter season there may be improvements in addition to those shown that were not visible due to snow and ice conditions characteristic of Minnesota winters.



LEGEND

- ● DENOTES IRON MONUMENT FOUND AS LABELED
- ○ DENOTES IRON MONUMENT SET, MARKED RLS# 41578
- ⊕ DENOTES RAMSEY COUNTY CAST IRON MONUMENT
- DENOTES ADJACENT PARCEL OWNER INFORMATION (PER RAMSEY COUNTY TAX INFORMATION)

BENCHMARK

RAMSEY COUNTY BENCHMARK NO. 9168
ELEV.=941.81 (NAVD88)

GRAPHIC SCALE

30 0 15 30 60 120
(IN FEET)
1 inch = 30 ft.

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

JASON E. RUD
Date: 06/01/15 License No. 41578

DRAWN BY: JEN	JOB NO: 15090PP	DATE: 02/20/15	
CHECK BY: JER	SCANNED ☐		
NO.	DATE	DESCRIPTION	BY
1	04/07/15	Rev. Bndry, Layout & Client	JEN
2	06/01/15	Revised Ponding	MMD
3			

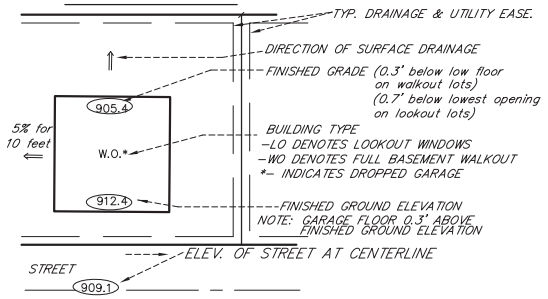
E. G. RUD & SONS, INC.
EST. 1977
Professional Land Surveyors
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
Tel. (651) 361-8200 Fax (651) 361-8701
www.egrud.com

15090PP

GRADING, DRAINAGE, AND EROSION CONTROL PLAN

~of~ FARRINGTON ESTATES
~for~ NEW DESIGN PROPERTIES
9183 109TH AVE. NW
ELK RIVER, MN 55330
763-528-0872

TYPICAL LOT



EROSION CONTROL / REVEGETATION SPECS.

1. PRIOR TO ROUGH GRADING, INSTALL SILT STOP FENCE IN LOCATIONS SHOWN. ADDITIONAL SILT STOP FENCE WILL BE REQUIRED WHERE LOCAL CONDITIONS REQUIRE. INSTALL TREE PROTECTION AS DEEMED NECESSARY BY THE CITY FORESTER PRIOR TO ANY GRADING.
2. ANY GRADING SHALL PROCEED ON AN AREA BY AREA BASIS TO MINIMIZE UNCOMPLETED AREAS.
3. AS EACH AREA OUTSIDE THE STREET IS GRADED, PROVIDE NATIVE TOPSOIL, SEED, AND MULCH ANCHORED WITH A STRAIGHT SET DISC WITHIN SEVEN DAYS AFTER ROUGH GRADING.
4. MAINTAIN AND REPAIR SILT STOP FENCES (INCLUDING REMOVAL OF ACCUMULATED SILT) UNTIL VEGETATION IS ESTABLISHED.
5. SEE "STORM WATER POLLUTION PREVENTION PLAN" FOR ADDITIONAL EROSION CONTROL NOTES AND SITE SEQUENCING.

GRAPHIC SCALE

30 0 15 30 60 120

(IN FEET)
1 inch = 30 ft.

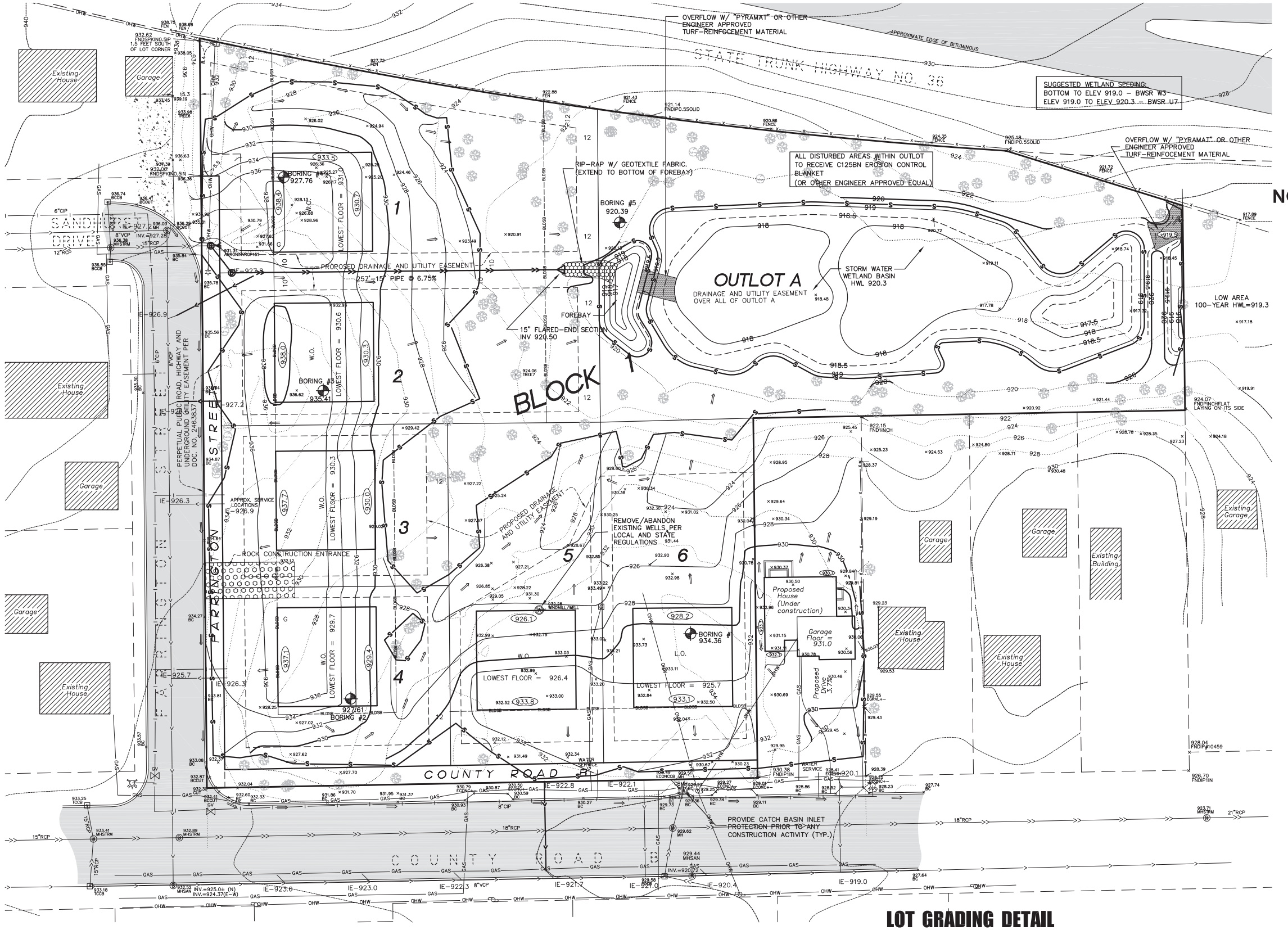
PONDING CALCULATIONS
AND STORM SEWER DESIGN BY
PLOWE ENGINEERING, INC.

PLOWE
ENGINEERING, INC.
6776 LAKE DRIVE
SUITE 110
LINO LAKES, MN 55014
SITE PLANNING & ENGINEERING
PHONE: (651) 361-8210
FAX: (651) 361-8701

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

ADAM GINKEL
DATE: 06.01.2015 LIC. NO. 43963

E. G. RUD & SONS, INC.
EST. 1977
Professional Land Surveyors
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
Tel. (651) 361-8200 Fax (651) 361-8701
www.egrud.com



LEGEND

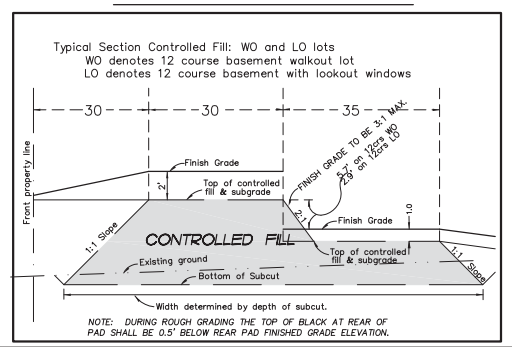
- DENOTES STORM SEWER APRON
- DENOTES CATCH BASIN
- DENOTES STORM SEWER MANHOLE
- DENOTES SANITARY SEWER MANHOLE
- DENOTES HYDRANT
- DENOTES GATE VALVE
- DENOTES POWER POLE
- DENOTES LIGHT POLE
- DENOTES WELL
- DENOTES DIRECTION OF DRAINAGE
- 893.8 DENOTES PROPOSED SPOT ELEVATION
- SB#1 900.72 DENOTES SOIL BORING BY ALLIED TESTING
- x 952.36 DENOTES EXISTING SPOT ELEVATION
- DENOTES WOVEN WIRE FENCE
- DENOTES EXISTING SANITARY SEWER
- DENOTES EXISTING STORM SEWER
- DENOTES EXISTING WATER MAIN
- DENOTES OVERHEAD WIRE
- DENOTES EXISTING 2 FOOT CONTOURS
- DENOTES PROPOSED 2 FOOT CONTOURS
- DENOTES PROPOSED STORM SEWER
- DENOTES PROPOSED SILT / TREE PROTECTION FENCE
- DENOTES CONCRETE SURFACE
- DENOTES BITUMINOUS SURFACE

NOTE: SEE PLAN / PROFILE DRAWINGS FOR STORM SEWER RIMS, INVERTS AND SIZES.

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

JASON E. RUD
Date: 06/01/15 License No. 41578

LOT GRADING DETAIL



BENCHMARK

RAMSEY COUNTY BENCHMARK NO. 9168
ELEV.=941.81 (NAVD88)

DRAWN BY: MMD	JOB NO: 15090PP	DATE: 02/26/14	
CHECK BY: JER	SCANNED ☐		
1	04/07/15	Revised Grading and Client	MMD
2	06/01/15	Revised Ponding	MMD
3			
NO.	DATE	DESCRIPTION	BY

15090PP

PRELIMINARY TREE INVENTORY AND TREE REMOVAL PLAN

~of~ FARRINGTON ESTATES

~for~ NEW DESIGN PROPERTIES
9183 109TH AVE. NW
ELK RIVER, MN 55330
763-528-0872

TREE DETAIL

OAK20-2 — DENOTES TREE QUANTITY / DENOTES TREE SIZE / DENOTES TREE TYPE

DENOTES TREE TO BE REMOVED

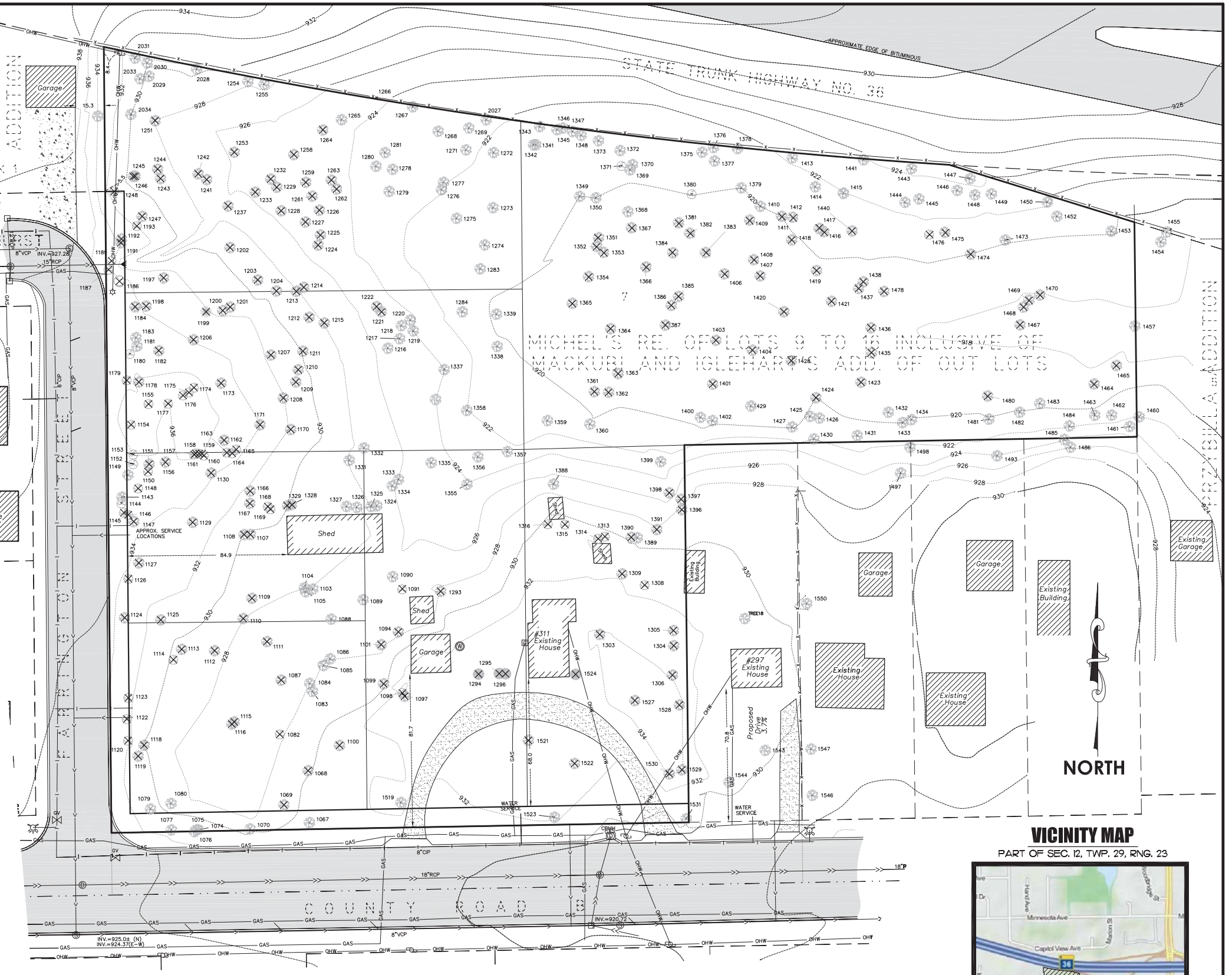
BASS	DENOTES BASSWOOD
BOX	DENOTES BOX ELDER
CHELM	DENOTES CHINESE ELM
COTTON	DENOTES COTTONWOOD
HACKB	DENOTES HACKLEBERRY

TREE CHART

	DECIDUOUS	CONIFEROUS
TREE COUNT	302	4
TREES TO BE REMOVED	202	4
TREES TO REMAIN	100	0

TREE INVENTORY LIST

NUMBER	DESCRIPTION	TO BE REMOVED	NUMBER	DESCRIPTION	TO BE REMOVED	NUMBER	DESCRIPTION	TO BE REMOVED	NUMBER	DESCRIPTION	TO BE REMOVED	NUMBER	DESCRIPTION	TO BE REMOVED	NUMBER	DESCRIPTION	TO BE REMOVED
1067	ASH 8"		1154	CHINESE ELM 11"	X	1224	BOXELDER 14"	X	1326	BOXELDER 10"-2		1396	HACKBERRY 6"	X	1465	BOXELDER 18"	X
1068	BOXELDER 16"	X	1155	CHINESE ELM 11"	X	1225	BOXELDER 11"	X	1327	BOXELDER 14"		1397	HACKBERRY 6"	X	1467	BOXELDER 9"	X
1069	ASH 7"	X	1156	BOXELDER 6"	X	1226	BOXELDER 9"	X	1328	BOXELDER 22"	X	1398	BOXELDER 24"	X	1468	BOXELDER 8"	X
1070	BOXELDER 26"		1157	CHINESE ELM 16"	X	1227	BOXELDER 14"	X	1329	BOXELDER 9"	X	1399	BOXELDER 12"		1469	BOXELDER 12"	X
1074	ELM 8"		1158	CHINESE ELM 12"	X	1228	BOXELDER 12"	X	1331	BOXELDER 8"		1400	BOXELDER 24"		1470	BOXELDER 18"	X
1075	COTTONWOOD 6"		1159	CHINESE ELM 6"	X	1229	BOXELDER 9"	X	1332	BOXELDER 14"		1401	BOXELDER 18"	X	1473	BOXELDER 14"-2	
1076	COTTONWOOD 9"		1160	CHINESE ELM 14"	X	1232	BOXELDER 16"	X	1333	BOXELDER 8"		1402	BOXELDER 12"		1474	BOXELDER 6"	X
1077	COTTONWOOD 14"		1161	CHINESE ELM 12"	X	1233	BOXELDER 18"	X	1334	BOXELDER 8"		1403	BOXELDER 16"	X	1475	BOXELDER 14"-2	
1079	MAPLE 12"-4		1162	BOXELDER 6"	X	1237	BOXELDER 15"	X	1335	BOXELDER 14"		1404	BOXELDER 18"	X	1476	ELM 15"	X
1080	BOXELDER 6"		1163	CHINESE ELM 7"	X	1241	BOXELDER 15"	X	1337	BOXELDER 8"		1406	BOXELDER 7"	X	1478	BOXELDER 14"	X
1082	ELM 8"	X	1164	CHINESE ELM 8"	X	1242	BOXELDER 10"	X	1338	BOXELDER 10"		1407	BOXELDER 7"	X	1480	BOXELDER 16"	X
1083	BOXELDER 18"		1165	CHINESE ELM 22"	X	1243	BOXELDER 8"	X	1339	BOXELDER 22"		1408	BOXELDER 10"	X	1481	BOXELDER 7"	
1084	BOXELDER 6"		1166	BOXELDER 6"	X	1244	BOXELDER 12"	X	1341	BOXELDER 16"		1409	BOXELDER 18"-2	X	1482	BOXELDER 8"	
1085	BOXELDER 20"		1167	BOXELDER 6"	X	1245	BOXELDER 9"	X	1342	BOXELDER 14"		1410	MAPLE 8"		1483	BOXELDER 9"	
1086	BOXELDER 20"		1168	CHINESE ELM 10"	X	1246	BOXELDER 14"	X	1343	BOXELDER 8"		1411	MAPLE 10"	X	1484	BOXELDER 16"	
1087	BOXELDER 14"	X	1169	CHINESE ELM 15"	X	1247	BOXELDER 22"	X	1345	BOXELDER 8"		1412	COTTONWOOD 18"-3	X	1485	BOXELDER 9"	
1088	ASH 10"-2		1170	BOXELDER 12"	X	1248	ELM 8"	X	1346	BOXELDER 7"		1413	COTTONWOOD 25"		1486	BOXELDER 16"	
1089	BOXELDER 6"		1171	COTTONWOOD 25"	X	1251	COTTONWOOD 80"	X	1347	HACKBERRY 8"		1414	BOXELDER 6"		1493	BOXELDER 20"	
1090	BOXELDER 18"		1173	BOXELDER 11"	X	1253	BOXELDER 7"	X	1348	BOXELDER 10"		1415	COTTONWOOD 24"		1497	COTTONWOOD 48"	
1091	ELM 15"	X	1174	CHINESE ELM 25"	X	1254	BOXELDER 25"		1349	BOXELDER 10"		1416	COTTONWOOD 24"	X	1498	BOXELDER 12"	
1094	BOXELDER 6"	X	1175	CHINESE ELM 8"-2	X	1255	BOXELDER 17"		1350	BOXELDER 14"		1417	BOXELDER 10"	X	1519	BOXELDER 24"	
1097	OAK 25"	X	1176	CHINESE ELM 20"	X	1258	BOXELDER 8"	X	1351	BOXELDER 18"	X	1418	MAPLE 10"		1521	MAPLE 15"-8	X
1098	CHINESE ELM 7"	X	1177	CHINESE ELM 11"	X	1259	BOXELDER 8"	X	1352	HACKBERRY 7"	X	1419	BOXELDER 10"	X	1522	MAPLE 36"	X
1099	BOXELDER 13"	X	1178	BOXELDER 7"	X	1261	BOXELDER 14"	X	1353	BOXELDER 12"	X	1420	BOXELDER 6"	X	1523	APPLE 7"-2	
1100	BOXELDER 22"	X	1179	CHINESE ELM 7"	X	1262	BOXELDER 13"	X	1354	BOXELDER 16"	X	1421	BOXELDER 14"	X	1524	CEDAR 10"	X
1101	BOXELDER 6"	X	1180	ELM 6"		1263	BOXELDER 9"	X	1355	BOXELDER 8"		1423	BOXELDER 14"	X	1527	BOXELDER 24"	X
1103	MAPLE 26"		1181	HACKBERRY 6"		1264	BOXELDER 18"	X	1356	BOXELDER 12"		1424	BOXELDER 18"	X	1528	BOXELDER 10"	X
1104	MAPLE 7"		1182	HACKBERRY 6"	X	1265	BOXELDER 11"		1357	BOXELDER 20"		1425	BOXELDER 18"		1529	COTTONWOOD 16"	X
1105	MAPLE 7"		1183	HACKBERRY 6"		1266	BOXELDER 7"		1358	BOXELDER 10"		1426	BOXELDER 16"		1530	COTTONWOOD 8-4	X
1107	BOXELDER 6"	X	1184	ASH 8"	X	1267	BOXELDER 13"		1359	BOXELDER 7"		1427	BOXELDER 6"		1531	COTTONWOOD 16	
1108	BOXELDER 6"	X	1186	BASSWOOD 11"	X	1268	BOXELDER 9"		1360	BOXELDER 8"		1428	BOXELDER 20"	X			
1109	ASH 7"	X	1187	ELM 9"-2	X	1269	BOXELDER 18"		1361	BOXELDER 20"	X	1429	BOXELDER 10"				
1110	ASH 7"	X	1189	CHINESE ELM 8"	X	1271	BOXELDER 16"		1362	BOXELDER 14"	X	1430	BOXELDER 8"				
1111	BOXELDER 6"	X	1191	BOXELDER 9"-2	X	1272	BOXELDER 19"		1363	BOXELDER 20"	X	1431	BOXELDER 12"				
1112	ASH 12"	X	1192	BOXELDER 15"	X	1273	BOXELDER 9"		1364	BOXELDER 16"	X	1432	BOXELDER 7"				
1113	BOXELDER 22"	X	1193	ELM 7"	X	1274	BOXELDER 14"		1365	BOXELDER 14"	X	1433	BOXELDER 12"		2027	BOXELDER 7"	
1114	ELM 18"	X	1197	ASH 7"	X	1275	BOXELDER 8"		1366	HACKBERRY 6"	X	1434	BOXELDER 16"		2028	BOXELDER 26"	
1115	BOXELDER 11"	X	1198	ASH 7"	X	1276	BOXELDER 15"		1367	HACKBERRY 6"	X	1435	BOXELDER 12"	X	2029	BOXELDER 6"	
1116	BOXELDER 7"	X	1199	SPRUCE25FT	X	1277	BOXELDER 10"		1368	BOXELDER 12"		1436	BOXELDER 16"	X	2030	BOXELDER 13"-2	
1118	MAPLE 10"	X	1200	BOXELDER 13"	X	1278	BOXELDER 19"		1369	BOXELDER 6"		1437	BOXELDER 10"	X	2031	BOXELDER 8"	
1119	BOXELDER 6"	X	1201	BOXELDER 7"	X	1279	BOXELDER 6"		1370	HACKBERRY 6"		1438	BOXELDER 14"	X	2033	BOXELDER 14"	
1120	CHINESE ELM 15"	X	1202	BOXELDER 18"	X	1280	BOXELDER 14"		1371	ELM 10"		1440	BOXELDER 6"	X	2034	BOXELDER 7"	
1122	CHINESE ELM 11"	X	1203	BOXELDER 12"	X	1281	BOXELDER 13"		1372	BOXELDER 8"		1441	COTTONWOOD 24"				
1123	ELM 7"	X	1204	BOXELDER 9"	X	1283	BOXELDER 13"		1373	HACKBERRY 6"		1443	BOXELDER 8"				
1124	BOXELDER 7"	X	1206	BOXELDER 12"	X	1284	BOXELDER 12"		1375	BOXELDER 10"		1444	BOXELDER 9"				
1125	BOXELDER 20"	X	1207	BOXELDER 9"	X	1293	BOXELDER 18"	X	1376	POPLAR 24"		1445	BOXELDER 13"				
1126	CHINESE ELM 8"	X	1208	BOXELDER 6"	X	1294	CEDAR 25FT	X	1377	BOXELDER 10"		1446	BOXELDER 10"				
1127	BOXELDER 17"	X	1209	BOXELDER 8"	X	1295	CEDAR 25FT	X	1378	BOXELDER 12"		1447	BOXELDER 8"-2				
1129	BOXELDER 24"	X	1210	BOXELDER 7"	X	1296	CEDAR 25FT	X	1379	BOXELDER 12"		1448	BOXELDER 9"				
1130	BOXELDER 7"	X	1211	BOXELDER 14"	X	1303	BOXELDER 20"	X	1380	ELM 16"		1449	BOXELDER 7"				
1143	ASH 6"		1212	BOXELDER 14"	X	1304	BOXELDER 24"	X	1381	HACKBERRY 8"	X	1450	MAPLE 16"				
1144	ELM 9"		1213	BOXELDER 8"	X	1305	MAPLE 13"	X	1382	HACKBERRY 7"	X	1452	BOXELDER 14"-2				
1145	CHINESE ELM 7"	X	1214	BOXELDER 13"	X	1306	MAPLE 8"	X	1383	HACKBERRY 6"	X	1453	MAPLE 26"				
1146	ELM 6"	X	1215	BOXELDER 9"	X	1308	ELM 8"	X	1384	BOXELDER 10"	X	1454	BOXELDER 8"				
1147	BOXELDER 6"	X	1216	TREE 13"		1309	MAPLE 14"	X	1385	BOXELDER 14"	X	1455	BOXELDER 16"				
1148	ELM 10"	X	1217	COTTONWOOD 40"		1313	CHINESE ELM 17"	X	1386	BOXELDER 20"	X	1457	BOXELDER 10"				
1149	BOXELDER 7"-2		1218	BOXELDER 7"		1314	CHINESE ELM 22"	X	1387	BOXELDER 10"	X	1460	OAK 30"				
1150	CHINESE ELM 7"	X	1219	BOXELDER 8"		1315	CHINESE ELM 18"	X	1388	OAK 24"		1461	BOXELDER 18"				
1151	BOXELDER 9"	X	1220	BOXELDER 9"		1316	CHINESE ELM 15"	X	1389	BOXELDER 8"		1462	BOXELDER 16"				
1152	ELM 9"		1221	BOXELDER 9"	X	1324	BOXELDER 8"		1390	BOXELDER 8"	X	1463	BOXELDER 16"				
1153	ELM 12"		1222	BOXELDER 10"-2	X	1325	BOXELDER 20"-2		1391	BOXELDER 10"	X	1464	BOXELDER 6"	X			



NOTES

– Field survey was completed by E.G. Rud and Sons, Inc. on 1/09/14.

LEGEND

- DENOTES IRON MONUMENT FOUND AS LABELED
- DENOTES IRON MONUMENT SET, MARKED RLS# 41578
- DENOTES RAMSEY COUNTY CAST IRON MONUMENT
- DENOTES CATCH BASIN
- DENOTES STORM SEWER MANHOLE
- DENOTES SANITARY SEWER MANHOLE
- DENOTES HYDRANT
- DENOTES GATE VALVE
- DENOTES POWER POLE
- DENOTES LIGHT POLE
- DENOTES WELL
- DENOTES STORM SEWER APRON

- DENOTES WOVEN WIRE FENCE
- DENOTES EXISTING 2 FOOT CONTOUR INTERVALS
- DENOTES EXISTING 2 FOOT CONTOUR INTERVALS PER RAMSEY COUNTY GIS MAPPING
- DENOTES EXISTING SANITARY SEWER
- DENOTES EXISTING STORM SEWER
- DENOTES EXISTING WATER MAIN
- DENOTES OVERHEAD WIRE
- DENOTES CONCRETE SURFACE
- DENOTES BITUMINOUS SURFACE
- DENOTES GRAVEL SURFACE

BENCHMARK

RAMSEY COUNTY BENCHMARK NO. 9168
ELEV.=941.81 (NAVD88)

GRAPHIC SCALE

30 0 15 30 60 120
(IN FEET)
1 inch = 30 ft.

VICINITY MAP

PART OF SEC. 12, TWP. 29, RNG. 23

RAMSEY COUNTY, MINNESOTA
(NO SCALE)

E. G. RUD & SONS, INC.
EST. 1977
Professional Land Surveyors
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
Tel. (651) 361-8200 Fax (651) 361-8701
www.egrud.com

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

JASON E. RUD

Date: 06/01/15 License No. 41578

DRAWN BY: JEN	JOB NO: 15090PP	DATE: 02/26/14
CHECK BY: JER	SCANNED ☐	

NO.	DATE	DESCRIPTION	BY
1	3/3/14	ADDED TREE INVENTORY	BPN
2	4/07/15	Revised Bndry & Trees	JEN
3	06/01/15	Revised Ponding	MMD

15090PP

ROSEVILLE

REQUEST FOR CITY COUNCIL ACTION

Agenda Date: **06/08/2015**
Agenda Item: 14.b

Department Approval

City Manager Approval

Item Description: Request by Cities Edge Architects for approval of an **Amended Common Interest Community Plat** at 2715 Long Lake Road

GENERAL SITE INFORMATION

Applicant: Cities Edge Architects

Location: 2715 Long Lake Road

Property Owner: HIX Roseville LLC

Land Use Context

	Existing Land Use	Guiding	Zoning
Site	Fully developed – hotel and office buildings	BP	O/BP
North	Metz Bakery	BP	O/BP
West	Magellan (tank farm)	I	I
East	Interstate 35W and Twin Lakes	CMU	CMU
South	Tesoro (tank farm)	I/BP	I/O/BP

Natural Characteristics: Fully developed site that currently includes a number of offices (FICO and Minnesota State Lottery) and a hotel. There are no known wetlands, steep slopes, or other significant natural resources on this site.

Planning Commission Action: On May 6, 2015, the Planning Commission unanimously recommended approval of the amended CIC plat.

PROPOSAL

Cities Edge Architects in cooperation with the owner of the Holiday Inn Express proposes to correct/modify Rosedale Corporate Plaza Condominium (condominium no. 266) a Common Interest Community (CIC) Plat. The Holiday Inn Express, as a condominium property, is a distinct real property interest, therefore, modifications to the property lines require re-platting, just like any other property subdivision application. The proposed amended CIC plat information, the staff analysis presented in the Request for Planning Commission Action, and other supporting documentation is included with this report as RCA Exhibit A.

PUBLIC COMMENT

The public hearing for this application was held by the Planning Commission on May 6, 2015; draft minutes of the public hearing are included with this report as RCA Exhibit B. No members of the public spoke to this issue at the public hearing. After discussing the application and the comment received prior to the hearing, the Planning Commission voted unanimously to recommend approval of the proposed amended CIC plat. At the time this report was prepared, Planning Division staff has not received any additional public comments.

RECOMMENDATION

The amended CIC plat meets or exceeds all applicable requirements, however, after the Planning Commission hearing on this matter, the City Planner determined the following condition should be included in the approval:

1. *The applicant/property owner is responsible for providing written evidence of approval to modify Unit 6 from the Condo Association, thus allowing a small portion of common area to be added into the building area.*

Based on the comments and findings outlined above, the Planning Division recommends approval of the proposed AMENDED CIC PLAT pursuant to Title 11 of the Roseville City Code.

SUGGESTED ACTION

By motion, recommend approval of the proposed change to Unit 6 of Rosedale Corporate Plaza Condominium AMENDED CIC PLAT based on the comments, findings, and condition stipulated above.

ALTERNATIVE ACTIONS

Pass a motion to table the item for future action. Per Minnesota State Statutes §462.358, the City Council has until August 7, 2015, (120 days) to approve/deny the request before an extension is necessary.

Adopt a resolution to deny the requested approval. Denial should be supported by specific findings of fact based on the Planning Commission's review of the application, applicable zoning or subdivision regulations, and the public record.

Prepared by: City Planner Thomas Paschke - 651-792-7074 | thomas.paschke@cityofroseville.com

RCA Exhibits: A: Preliminary plat information and 05/06/15 RPCA packet B: PC final minutes of 05/06/15

ROSEVILLE

REQUEST FOR PLANNING COMMISSION ACTION

Agenda Date: **05/06/2015**
Agenda Item: **5b**

Division Approval

Agenda Section
PUBLIC HEARINGS

Item Description: Request by Cities Edge Architects for approval of a **Common Interest Community Plat** at 2715 Long Lake Road **(PF15-005).**

GENERAL SITE INFORMATION

Applicant: Cities Edge Architects

Location: 2715 Long Lake Road

Property Owner: HIX Roseville, LLC

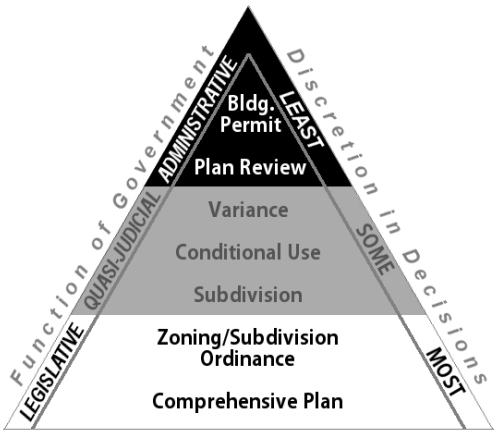
Land Use Context

	Existing Land Use	Guiding	Zoning
Site	Fully developed	BP	O/BP
North	Metz Bakery	BP	O/BP
West	Magellan	I	I
East	Interstate 35W and Twin Lakes	CMU	CMU
South	Tesoro and multi-tenant office	I/BP	I/O/BP

Natural Characteristics: Fully developed site that currently includes a number of offices (FICO and Minnesota State Lottery) and a hotel. There are no known wetlands, steep slopes or other significant natural resources on this site.

LEVEL OF CITY DISCRETION IN DECISION-MAKING

Action taken on a variance request is **quasi-judicial**; the City's role is to determine the facts associated with the request, and weigh those facts against the legal standards contained in State Statute and City Code.



1

REQUESTED ACTION

Cities Edge Architects in cooperation with the owner of the Holiday Inn Express proposes to correct/modify Rosedale Corporate Plaza Condominium (condominium no. 266) a Common Interest Community (CIC) Plat. The Holiday Inn Express, as a condominium property, is a distinct real property interest. Therefore, modifications to the property lines require re-platting, just like any other property subdivision application.

BACKGROUND

The subject property, located in Planning District 11, has a Comprehensive Plan land use designation of Business Park (BP) and a Zoning District classification of Office/Business Park (O/BP) District. The CIC revision and PRELIMINARY PLAT proposal has been prompted by plans to develop a swimming pool addition to the south side of the building, which requires a modification in the Unit description.

When exercising the so-called "quasi-judicial" authority when acting on a PLAT request, the role of the City is to determine the facts associated with a particular request and apply those facts to the legal standards contained in the ordinance and relevant state law. In general, if the facts indicate the applicant meets the relevant legal standard, then they are likely entitled to the approval, although the City is able to add conditions to a PLAT approval to ensure that the likely impacts to urban design, roads, storm sewers, and other public infrastructure on and around the subject property are adequately addressed. A CIC is not all that different from standard plats, but in this instance requires less review of our platting requirements since all that is being proposed is an addition to the existing building, which affects few platting standards in Chapter 11 of the City Code.

PRELIMINARY PLAT ANALYSIS

PLAT proposals are reviewed primarily to ensure that all proposed lots meet the minimum size requirements of the Zoning Code, have desirable lot layout and grading, protect natural resources, have adequate streets and other public infrastructure in place or identified and a plan to be constructed, and have addressed potential storm water issues to prevent problems either on nearby property or within the storm water system. As a PRELIMINARY PLAT of a property in the O/BP district, the proposal leaves no zoning issues to be addressed since the Zoning Code does not establish minimum lot dimensions or area. The proposed PRELIMINARY PLAT is included with this report as Attachment C.

On April 16 and 23, 2015, the Development Review Committee (DRC) met to review/discuss the submitted plans. No substantial comments were offered as the proposal is to expand the building, triggering the need for a new legal description for Unit 6, for which the legal description and increase in unit size found no objections by the DRC.

The building/unit addition space is currently "common elements" under the recorded Rosedale Corporate Place Condominium and is under negotiation with the other property owners for removal and inclusion into the modified Unit 6 description. Assuming final agreements can be reached with all property owners, the final description would be created and final plat sought from the City.

PUBLIC COMMENT

At the time this report was prepared, Planning Division staff has not received any communications from the public about the PRELIMINARY PLAT request.

RECOMMENDATION

Based on the comments and findings outlined above, the Planning Division recommends approval of the proposed PRELIMINARY PLAT pursuant to Title 11 of the Roseville City Code.

SUGGESTED ACTION

By motion, recommend approval of the proposed change to Unit 6 of Rosedale Corporate Plaza Condominium PRELIMINARY PLAT, based on the comments, findings, and conditions stipulated above.

ALTERNATIVE ACTIONS

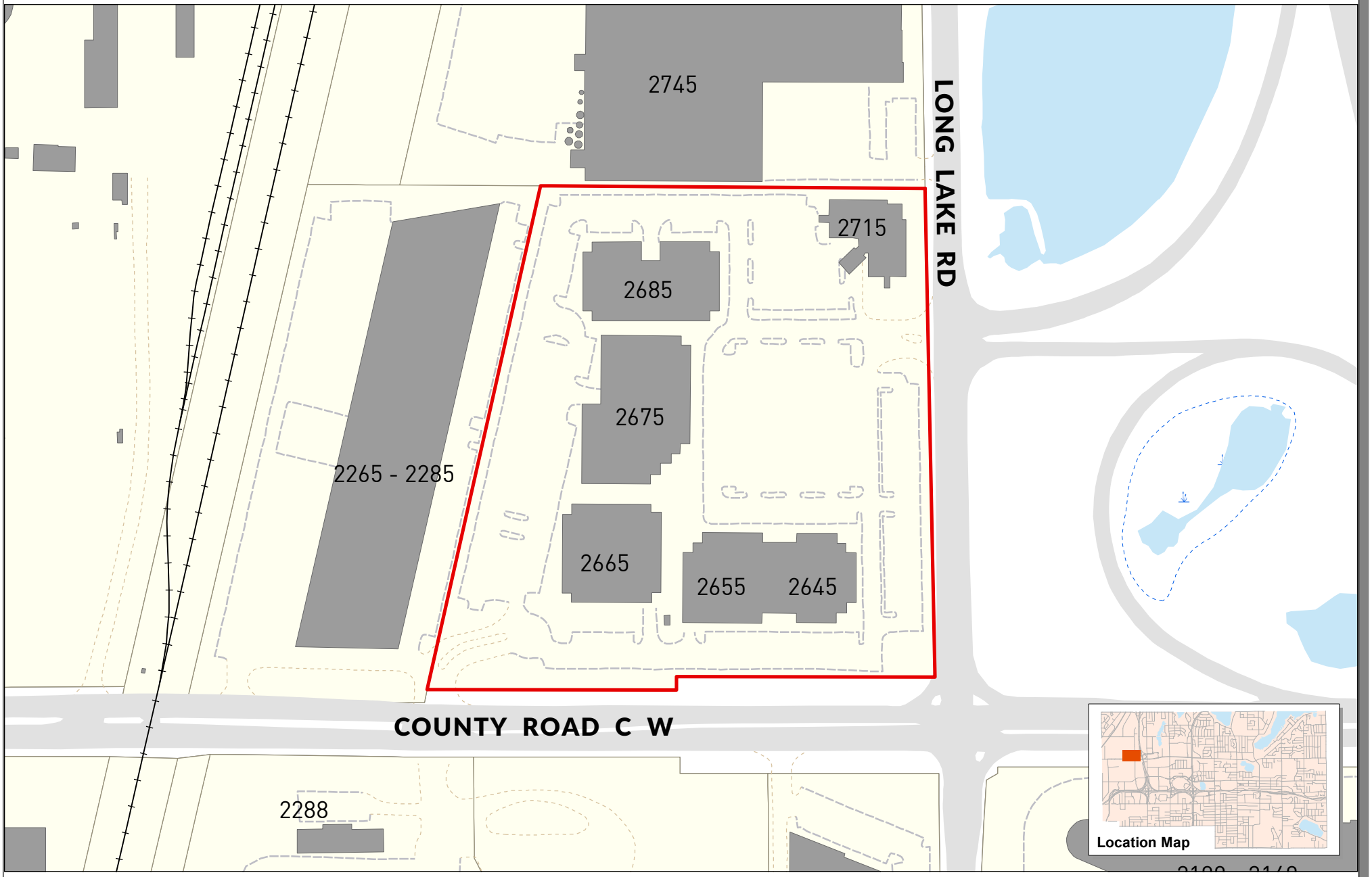
Pass a motion to table the item for future action. Per Minnesota State Statutes §462.358, the City Council has until August 1, 2015, (120 days) to approve/deny the request before an extension is necessary.

Adopt a resolution to deny the requested approval. Denial should be supported by specific findings of fact based on the Planning Commission's review of the application, applicable zoning or subdivision regulations, and the public record.

Prepared by: **City Planner Thomas Paschke - 651-792-7074 | thomas.paschke@ci.roseville.mn.us**

Attachments:
- A: Area map
- B: Aerial photo
- C: Existing CIC
- D: Proposal

Attachment A for Planning File 15-005



ROSEVILLE

Prepared by:
Community Development Department
Printed: April 20, 2015

Site Location
LR / LDR-1 Comp Plan / Zoning Designations

Data Sources
* Ramsey County GIS Base Map (3/2/2015)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

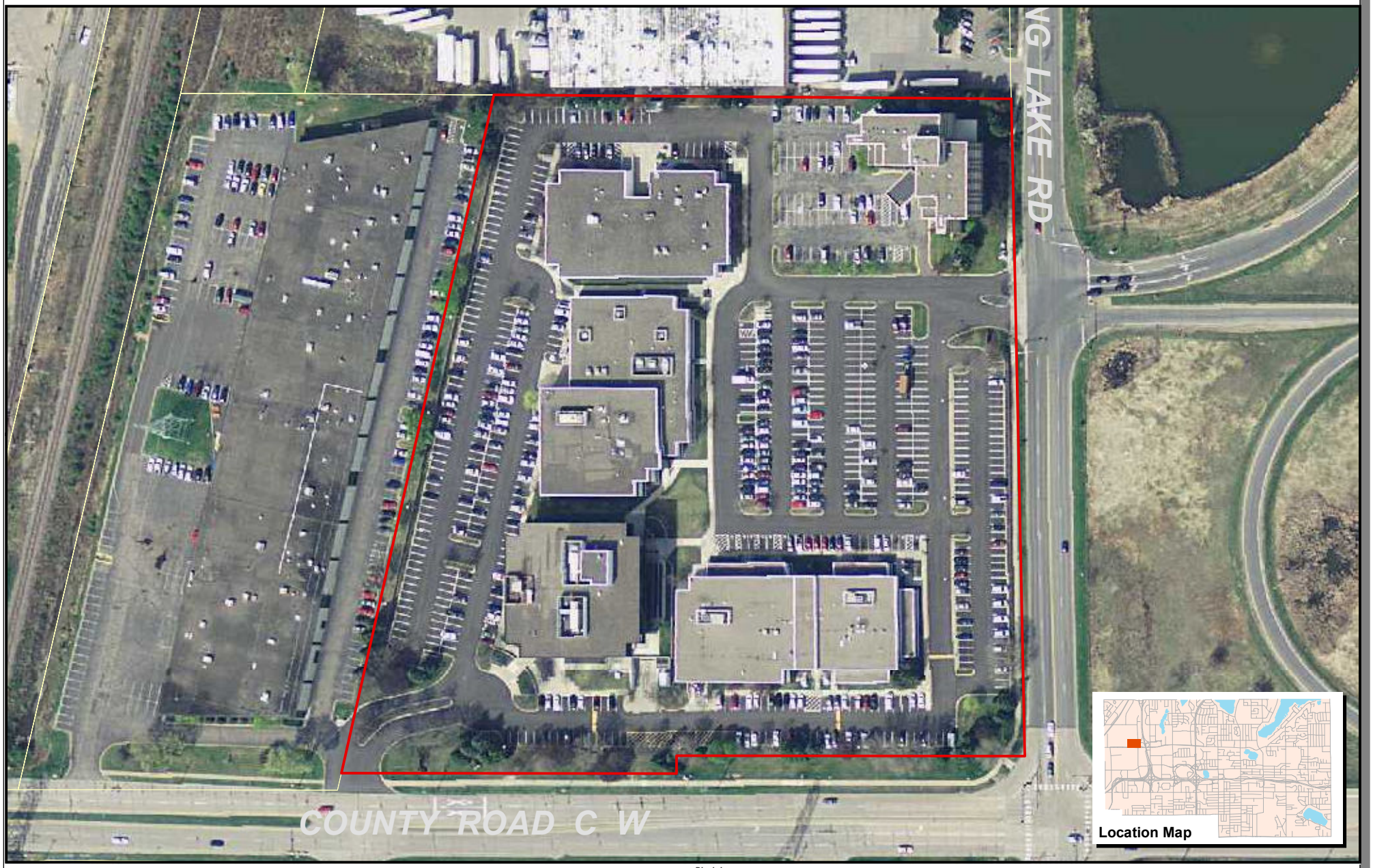
Disclaimer
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 100 200 Feet

N

mapdoc: planning_commission_location.mxd

Attachment B for Planning File 15-005



ROSEVILLE

Prepared by:
Community Development Department
Printed: April 22, 2015

Site Location

Data Sources
* Ramsey County GIS Base Map (4/2/2015)
* Aerial Data: MnGeo (4/2012)

For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

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0 50 100 Feet

N

Attachment C

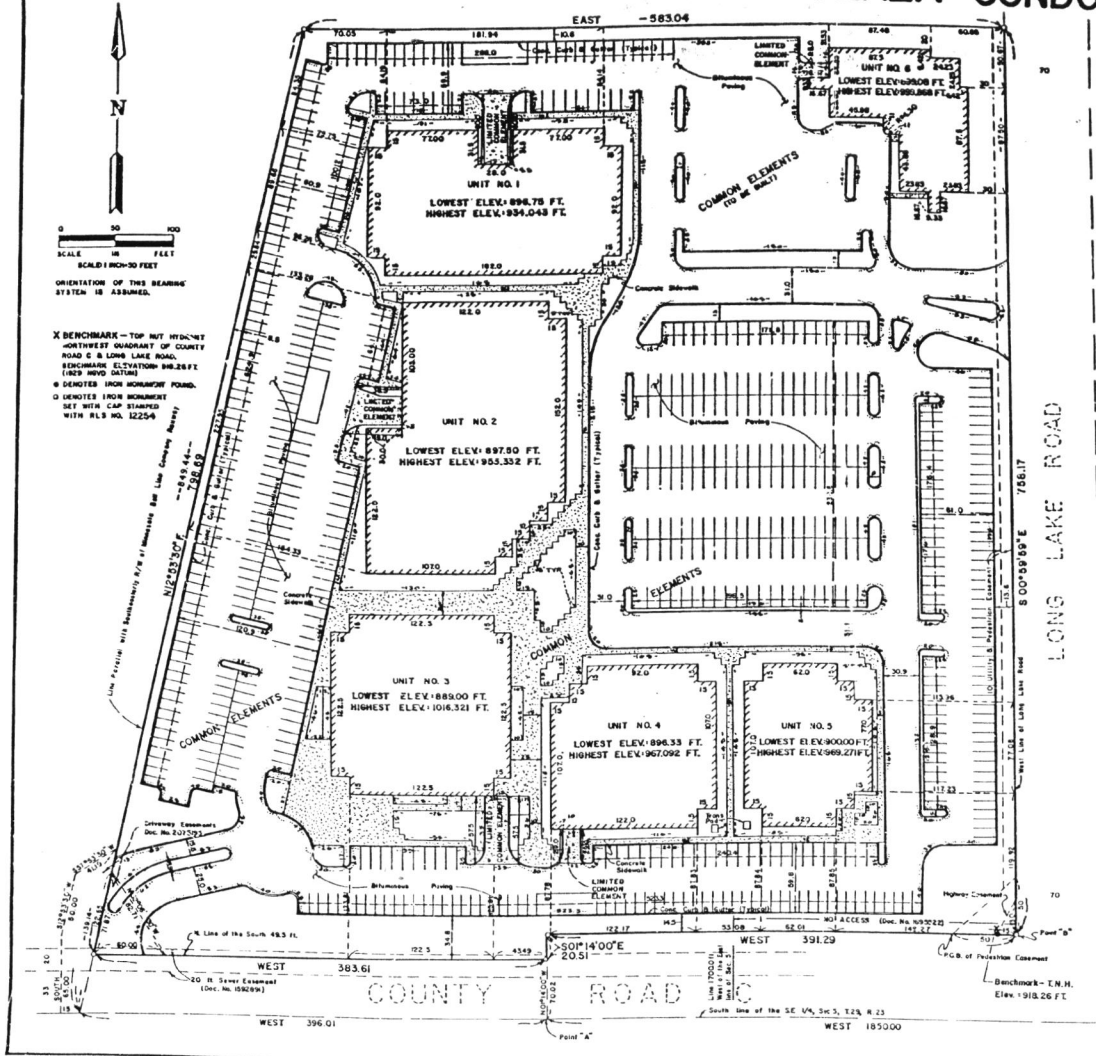
266

OFFICIAL

CONDOMINIUM NO. 266

ROSEDALE CORPORATE PLAZA CONDOMINIUM

This Condominium Plat is part of the Declaration recorded as Document Number 2395835 on the 6th day of August, 1987.



The undersigned, being first duly sworn under oath, certifies and deposes that this Condominium Plat of Condominium No. 266, ROSEDALE CORPORATE PLAZA CONDOMINIUM, being located upon

All that part of the Southeast Quarter of Section 5, T 29 N, R 23 W, Ramsey County, Minnesota, described as follows:

Beginning at a point on the South line of said Section 5 distant 1850.0 feet West (assumed bearing) of the Southeast corner of said Section 5, said point referred to as point "A"; thence continuing West along said South line 396.01 feet; thence North 12°53'30" East parallel to the Southeasterly right-of-way line of Minnesota Belt Line Company Railway 849.44 feet; thence East 583.04 feet to the West line of Long Lake Road; thence South 0°59'59" East 758.17 feet along said West line to a point herein after referred to as point "B"; thence West 391.29 feet; thence South 1°14' East 70.02 feet to the point of beginning. Subject to Highway Taking for County Road C;

fully and accurately depicts all information required by Minnesota Statutes, Section 515A.2-110, as amended.

Dated this 4TH day of AUGUST, 19 87.

Thomas H. Veenker
Thomas H. Veenker, Land Surveyor
Minnesota Registration No. 12254

STATE OF MINNESOTA
COUNTY OF HENNEPIN

The foregoing instrument was acknowledged before me this 4th day of August, 1987, by Thomas H. Veenker, a Registered Professional Land Surveyor.

MARILYN LINDSAY
NOTARY PUBLIC — MINNESOTA
HENNEPIN COUNTY
My Commission Expires Jan. 6, 1990

Marilyn Lindsay
Notary Public, Hennepin County, Minnesota
My Commission Expires 1/6/90

DAVID L. PUTNAM, a Registered Professional ENGINEER in the State of Minnesota, pursuant to Minnesota Statutes, Section 515A.2-101(b) does hereby certify that all structural components and mechanical systems serving more than one unit of all buildings containing or comprising any units hereby created are substantially completed consistent with the floor plans of this Condominium Plat, CONDOMINIUM NO. 266, ROSEDALE CORPORATE PLAZA CONDOMINIUM.

Dated this 4TH day of August, 19 87.

David L. Putnam
DAVID L. PUTNAM, ENGINEER
Minnesota Registration No. 13492

STATE OF MINNESOTA
COUNTY OF CROW WING

The foregoing instrument was acknowledged before me this 4TH day of AUGUST, 19 87, by DAVID L. PUTNAM (Registered Professional) ENGINEER.

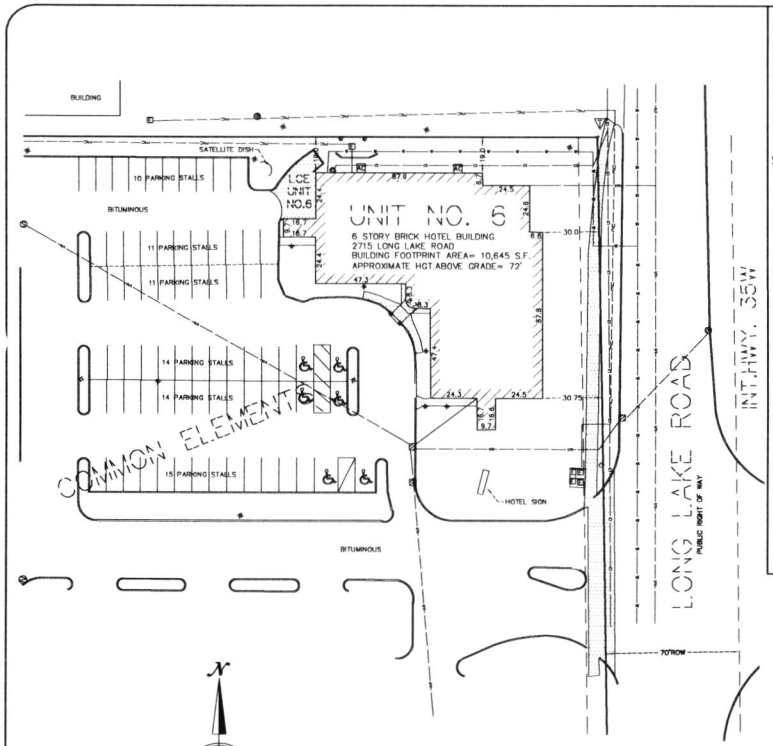
THOMAS H. VEENKER
NOTARY PUBLIC — MINNESOTA
CROW WING COUNTY
My Commission Expires Jan. 23 1990

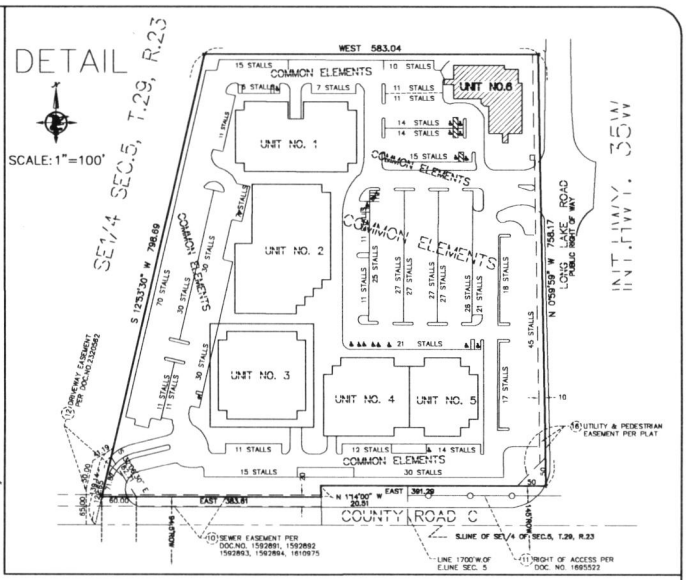
Thomas H. Veenker
Notary Public, Crow Wing County, Minnesota
My Commission Expires 1-23-90

I hereby certify that I reviewed and approved this Condominium Plat this 5TH day of August, 1987, pursuant to Minnesota Statutes, Section 515A.2-110, as amended.

David D. Claypool
David D. Claypool, R.L.S.
Ramsey County Surveyor

SHEET 1 OF 1 SHEET





LEGAL DESCRIPTION

Unit 6, Common Interest Community Number 266, ROSEDALE CORPORATE PLAZA CONDOMINIUM, Ramsey County, Minnesota.

NOTES CORRESPONDING TO SCHEDULE B:

(10) Underground sewer easements together with incidental rights in favor of the Village, now City, of Roseville, as contained in the following: (AFFECTS PROPERTY, AS SHOWN ON SURVEY)

a) Easement dated June 11, 1963, recorded June 27, 1963, as Document No. 1592891;
b) Easement dated June 10, 1963, recorded June 27, 1963, as Document No. 1592892;
c) Easement dated June 7, 1963, recorded June 27, 1963, as Document No. 1592893;
d) Easement dated May 27, 1963, recorded June 27, 1963, as Document No. 1592894; and
e) Easement dated January 30, 1964, recorded February 3, 1964, as Document No. 1610975.

(11) Limitation of access to County Road C as contained in the Final Certificate dated February 17, 1967, recorded March 23, 1967, as Document No. 1695522. (AFFECTS PROPERTY, AS SHOWN ON SURVEY)

(12) Driveway Easement together with incidental rights as contained in the Grant of Relocated Easement dated June 18, 1986, recorded July 3, 1986, as Document No. 2320562. (AFFECTS PROPERTY, AS SHOWN ON SURVEY)

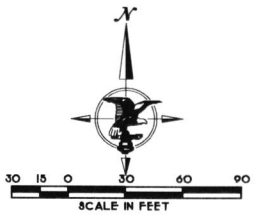
15. Terms, conditions, easements, restrictions, covenants, assessments, liens and provisions as contained in the Declaration dated August 3, 1987, recorded August 5, 1987, as Document No. 2395835; as amended by the First Amendment to Declaration dated October 2, 1997, recorded November 3, 1997, as Document No. 3021878. (NON-SURVEY MATTER)

Said documents provide a lien for liquidated damages and a private charge or assessment.

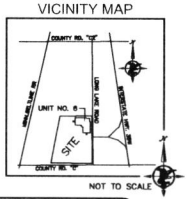
(16) Utility & pedestrian easements and highway easement as shown on the Condominium Plat of Condominium No. 266, Rosedale Corporate Plaza Condominium. (AFFECTS PROPERTY, AS SHOWN ON SURVEY)

STATEMENT OF POTENTIAL ENCROACHMENTS:

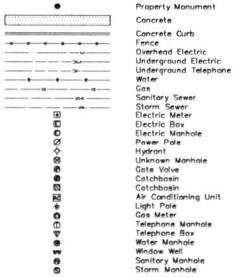
There are no visible above ground encroachments over or across any property lines of subject property.



VICINITY MAP



LEGEND



GENERAL NOTES:

1. The bearing system used is assumed.

2. The location of the underground utilities shown hereon, if any, are approximate only. PURSUANT TO MSA 216D CONTACT GOPHER STATE ONE CALL AT (612) 454-0002 PRIOR TO ANY EXCAVATION.

3. Subject property is identified as being in "Panel Not Printed – No Special Flood Hazard Area" on Flood Insurance Rate Map, Community–Panel No. 27123C0015C, effective date June 4, 2010.

4. Site area of Unit 6 = 10,645 square feet = 0.244 acres.

5. There are no striped parking on the subject property (Unit 6). However, there are a total of 555 striped stalls in the common area of subject property of which there are 19 designated as handicap.

6. All field measurements matched recorded dimensions within the precision requirements of ALTA/ACSM specifications.

7. This survey was made on the ground and in accordance with the Minimum Standard Detail Requirements for Land Title Surveys as adopted by ALTA and ACSM.

8. There is no observable evidence of cemeteries in the field or of record.

9. The surveyor was not provided with zoning information by the insurer pursuant to Table A Item(s) 6a and 6b.

10. There is no visible above ground evidence of earth moving work, building construction or building additions within recent months.

11. There is no observable evidence of recent street or sidewalk construction or repairs.

12. There is no visible above ground evidence of the site being used as a solid waste dump, sump or sanitary landfill.

13. In preparing this survey I have relied upon the supporting documents and the Commitment for Title Insurance issued by First American Title Insurance Company, having an effective date of June 28, 2013 and bearing file number NCS-518691-MPLS.

14. There are no visible markings denoting wetlands as delineated by appropriate authorities.

15. All utilities serving the subject property enter and exit the subject property through public rights of way or through easements specifically dedicated to such utility's use.

CAD File: 2013320.DWG
Path: J:\2013\320\DWG\

SURVEY PERFORMED BY:
HARRY S. JOHNSON CO., INC.
LAND SURVEYORS & CONSULTANTS
9063 Lyndale Avenue South
Bloomington, Mn. 55420
(952) 884-5341
(952) 884-5344 Fax
Email: tom@hsjsurveyors.com
Web: www.hsjsurveyors.com

LAND TITLE SURVEY

ALTA/ACSM
for:
CITY COUNTY CREDIT UNION
SITE: HOLIDAY INN EXPRESS
2715 LONG LAKE ROAD
ROSEVILLE, MINNESOTA

CERTIFICATION:

To Dio Shanmmant, CU Member Business, City County Credit Union, Hls Rosevtle LLC, Guaranty Commercial Title, Inc. and First American Title Insurance Company.
This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2011 Minimum Standard Detail Requirements for ALTA/ACSM Land Title Surveys, jointly established and adopted by ALTA and NSPS, and includes items 1, 2, 3, 4, 6(b), 7(a), 7(b1), 8, 9, 11(b), 13, 16, 17 and 18 of Table A thereof.

The field work was completed on July 31, 2013.

Date of Plat or Map: August 1, 2013

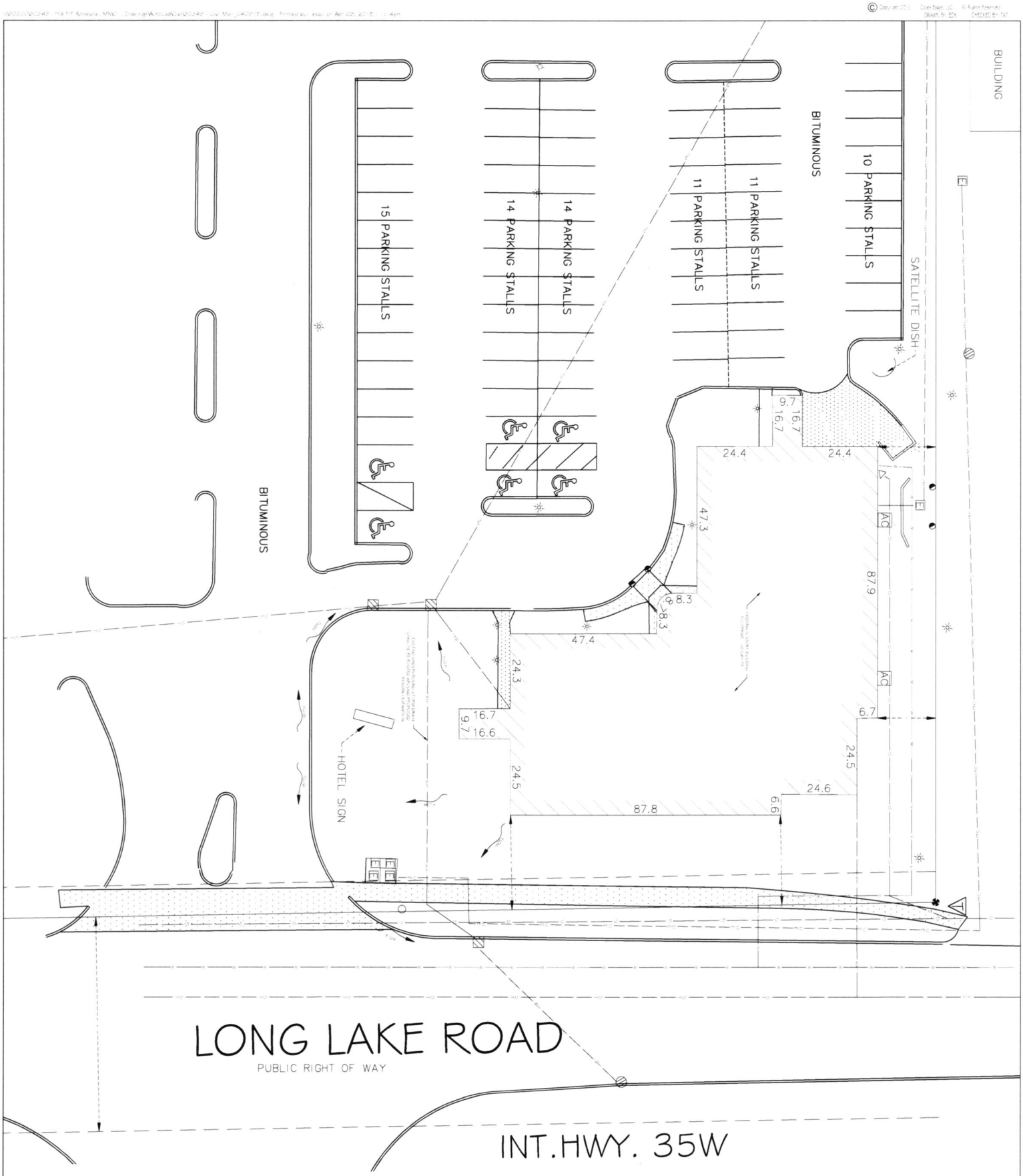
Thomas E. Hodorff, L.S.
Minn. Reg. No. 23677

Revision History	Sheet No.	Book	Page
8/30/13 - Added cert. per Chuck's notes 9/5/13 - Added cert. per Chuck's notes 9/13/13 - Added cert. per Chuck's notes	1 OF 1	558	44
	File No. 1-3-5842	H.S. Job No. 2013320	CAD Designation ONI

HARRY S. JOHNSON CO., INC.
LAND SURVEYORS CONSULTANTS
BLOOMINGTON, MINNESOTA
PHONE: 952-884-5341 FAX: 952-884-5344

Existing Condition

Attachment D



HOLIDAY INN EXPRESS & SUITES

HIX ROSEVILLE, LLC

ROSEVILLE, MN

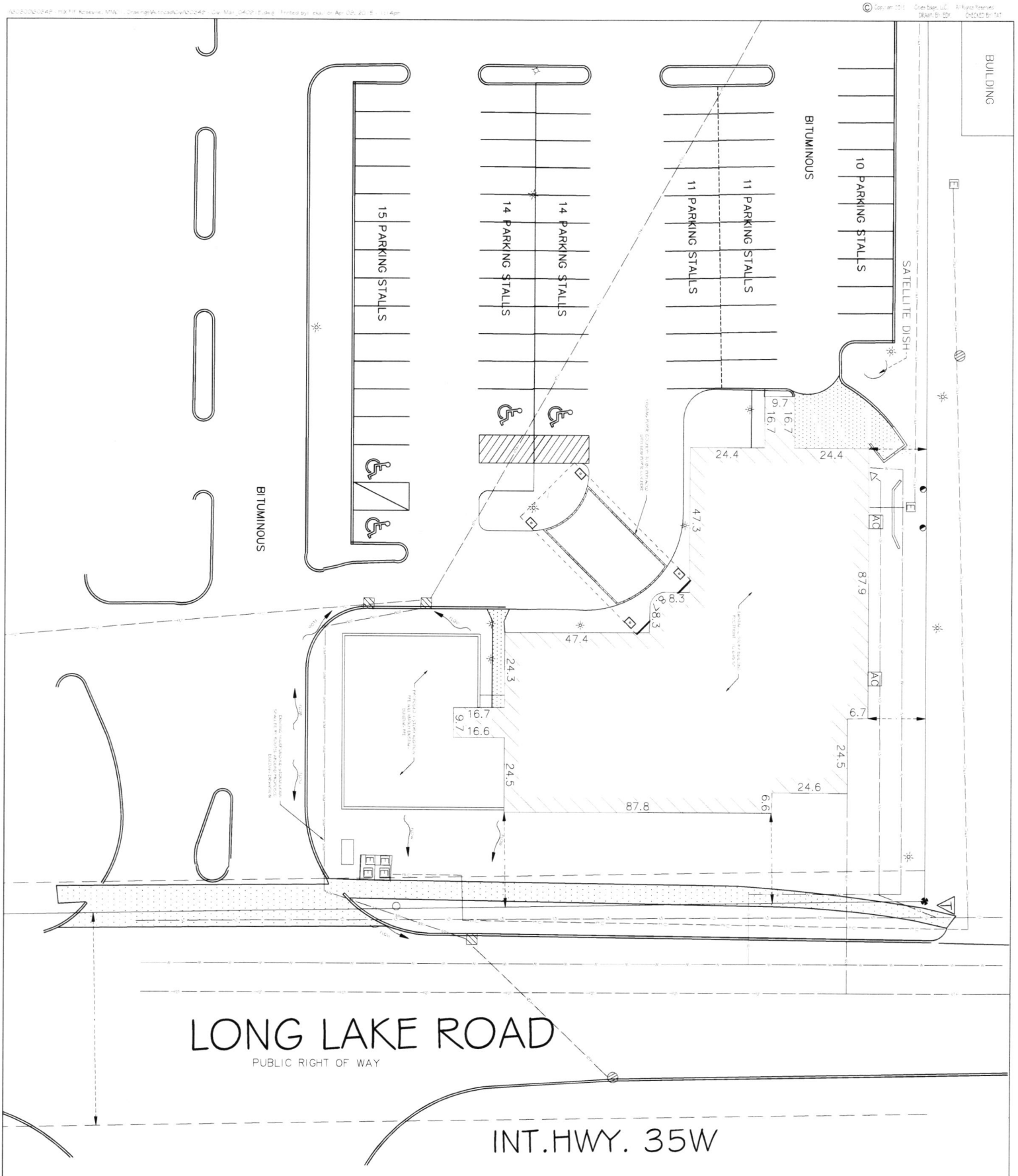
EXISTING GRADING PLAN

30349

C100

Proposed Condition

Attachment D



HOLIDAY INN EXPRESS & SUITES

HIX ROSEVILLE, LLC

ROSEVILLE, MN

PRELIMINARY GRADING PLAN

30349

C300

Extract of the May 6, 2015, Roseville Planning Commission Minutes

b. PLANNING FILE 15-005

Request by Cities Edge Architects for approval of a Preliminary Plat at 2175 Long Lake Road

Chair Boguszewski opened the public hearing for Planning File 15-005 at approximately 7:18 p.m.

City Planner Thomas Paschke summarized this request as detailed in the staff report for Cities Edge Architects, in cooperation with the owners of the Holiday Inn Express, to correct/modify Rosedale Corporate Plaza Condominium (condominium no. 266), a Common Interest Community (CIC) Plat, requiring replatting.

Commission/Staff Discussion

Member Murphy questioned if other members of the CIC had to agree to this or had a vote in it, representing the view of the remaining participants beyond that of the applicant.

Mr. Paschke advised that the applicant could speak to that, but he agreed with Member Murphy's supposition that majority support would be required to change any boundaries or reduce common space area.

However, at the request of Member Murphy, Mr. Paschke advised that it, along with other issues, would be part of the process in advance of but required for Final Plat approval.

Chair Boguszewski questioned if there was anything else that triggered this required action other than a change to the description in the original plat.

Mr. Paschke responded that this was the only trigger for the change based on the lot boundary and description change requiring replattiing since this common area could be considered a lot and therefore the description would need to be revised for recording purpose with Ramsey County.

Member Stellmach questioned if this would prompt any change in the number of units in the building; with Mr. Paschke clarifying that the proposed addition was specific to a pool and associated mechanicals and was not for any additional motel units.

Member Bull noted that the area proposed for the addition was in the parking lot area with handicapped parking, and questioned if that would result in fewer handicapped spots based on his review of the displayed sketch plans.

Mr. Paschke advised that handicapped spaces were addressed as part of the Building Permit application process; and those inspectors would determine how many spots would be required and their location, but that it was not part of this planning process.

Applicant Representative Jesse Messner, Cities Edge Architects

Mr. Messner concurred with the presentation by Mr. Paschke.

As to the number of units, Mr. Messner confirmed that it would not change, and displayed a better drawing depicting the plans and location of the proposed addition. Mr. Messner noted the existing canopy that would be redone but remain in place.

Specific to parking, Mr. Messner advised that there were no plans to reduce or disturb any stalls, and everything would remain branded as is, with only the addition of a small pool.

At the request of Chair Boguszewski, Mr. Messner confirmed that the pool would be an indoor, enclosed pool.

Specific to ownership sign-off, Mr. Messner clarified that the property belonged to an association and they would need to approve the proposal, which was still pending at this time with only a preliminary plan recently submitted to them. Mr. Messner reported that the results of their decision would carry weight as to whether or not this proposal proceeded.

Member Murphy questioned if what was currently outlined on the map was currently part of the common area for the community rather than part of the description of the current Unit 6.

Member Murphy clarified that the reason for the applicant's request, represented by Mr. Messner, was to present the application and take the lead for the proposed change on behalf of the association.

Mr. Messner responded affirmatively.

Mr. Messner responded affirmatively, advising that the only change in the original description would be an increase in the square footage.

Chair Boguszewski closed the public hearing at approximately 7:28 p.m.; with no one appearing for or against

Member Murphy stated that his only comment would be that this application represents only one owner of a shared community, who was proposing something. Under those circumstances and as a Planning Commissioner, Member Murphy noted that he found the application something he could support, while recognizing the need for the majority in the CIC to concur.

Chair Boguszewski recognized Member Murphy's comments.

MOTION

Member Cunningham moved, seconded by Member Gitzen to recommend to the City Council approval of the proposed changes to Unit 6 of Rosedale Corporate Plaza Condominium PRELIMINARY PLAT, based on the comments and findings of the staff report dated May 6, 2015.

Ayes: 7

Nays: 0

Abstentions:

Motion carried.

REQUEST FOR COUNCIL ACTION

Date: June 8, 2015
Item No.: 15.a

Department Approval

City Manager Approval

Item Description: Discuss Draft Policy Priority Planning Document

BACKGROUND

As part of the work done in February, the City Council and Department Heads identified five strategic goals to focus on during the next two years. They were:

- Civic Engagement
- Housing and Redevelopment
- Effective Governance
- Organizational Effectiveness
- Infrastructure Sustainability

City Council and Department Heads also identified key outcome indicators and measurable targets for each strategic priority. Leadership team staff worked on identifying strategic initiatives. The draft report and presentation about the strategic initiatives were presented to the City Council on May 11. (See Summary Sheet dated May 11 - Attachment A). At this point the summary sheet has not been modified but will be based on discussion and direction at the June 8th meeting.

During the discussion, there was a lot of feedback on the key outcome indicators (KOIs), targets and the strategic initiatives. The full discussions are contained in the draft May 11th meeting minutes included as Attachment B.

Staff has summarized the major points of conversation during the May 11th meeting to help guide the City Council on further discussion. There are of course, other items that may need to be included to take into account public comments and additional thoughts from the City. Below are some points for the City Council to consider and decide.

Civic Engagement

- Volunteer Opportunities
    - Should target be changed to focus more on number of new volunteers attracted versus the stated target of increasing volunteer opportunities by 5%?
- Community Satisfaction
    - Should the community survey remain in Civic Engagement or be moved to the strategic priority of Organizational Effectiveness or Effective Governance?

- Should the community survey instead remain in Civic Engagement but the KOI and target be changed to reflect and measure community engagement?

- Participation of under-represented population
  - What is the role of the on-going and future work of the Community Engagement Commission in implementing this priority?

Housing and Redevelopment

- Are the metrics identified in the targets for all the KOI's acceptable (living wage jobs/value increases?
- What role should the HRA play in the Housing and Redevelopment Strategic Initiatives?
- Move-up Housing
  - How does High Density and Medium Density factor into any move-up housing programs.

Effective Governance

- Respectful Interaction
  - Should this remain as a KOI?
- Process Transparency
  - Should Process Transparency be moved to Civic Engagement?

Organizational Effectiveness

- Employee Satisfaction
  - Should this KOI and the resulting employee survey be in the document at all?
- Suggested New KOI – Building Organizational Strength
  - Should a new KOI be included and Employee Satisfaction be removed?
  - Targets to be considered under this KOI could include succession planning and building depth of staff skillsets
- Resource Allocation
  - Should target be changed to more clearly measure whether the City's resource allocation meets citizen's priorities?

Infrastructure Sustainability

- No changes identified

The list above is meant to be representative of the conversation on May 11th. If there are items/issued that were brought forward during the discussion, please bring them up in the conversation. Also as previously mentioned, if there are other thoughts or ideas that have come up since the last meeting, also bring them forward.

As part of the public comment received at the May 11th meeting, it was noted that there were several errors in the document. These have been corrected and the revised Policy Priority Planning Document is included as Attachment C. Members of the public also brought forward objections to be characterized as a "customer" versus a "citizen" and asked that the City's advisory Commissions review the draft document.

After the meeting on May 11th, staff sent out the draft document out to all Commissioners and posted the document on the City website asking for comment. Comments from Commissioners and the public received to date have been included as Attachment D. Additional public comment is welcomed as part of the discussion at the June 8th meeting.

POLICY OBJECTIVE

Adopting strategic priorities will provide the City Council and staff direction in providing City services and programs in a planned and targeted way. Moving forward, the strategic priorities will be part of department work plans and operations.

FINANCIAL IMPACTS

There are no further costs as part of finalizing the final report. As these goals will be implemented over the next two years, there will be costs that will need to be budgeted for and staff time taken into account.

STAFF RECOMMENDATION

Staff requests discussion and feedback on the draft report from the City Council and the public.

REQUESTED COUNCIL ACTION

The City Council should provide comments and direction on the final report. Final approval of the document is planned to be considered at the June 22 City Council meeting.

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachments:
A: Summary document of Strategic Priorities
B: Draft Minutes from the May 11, 2015 City Council Meeting
C: Draft Policy Priority Planning Document
D: Public Comments received

Attachment A

City of Roseville- Strategic Plan Summary 2015-17

Strategic Priority	Key Outcome Indicator (KOI)	Target	Strategic Initiatives
Civic Engagement	Community satisfaction	90% satisfied w/ city services	Conduct Regular Community Surveys
	Volunteer opportunities	Increase volunteer opportunities by 5%	Create Strategy for use of Volunteers
	Participation by under-represented population	Engage three new segments of community	Establish Community-oriented Outreach Program
Housing and Redevelopment	SE Roseville	Increase in comm. MV Increase in resid. MV	Create Southeast Roseville Redevelopment Plan Formalize Southeast Roseville Working Group
	Twin Lakes	50 Increase in living wage jobs	Establish Twin Lakes Economic Development Program
	Move-up housing	20 Increase units $350k/>	Establish Move-Up Housing Program
	Residential hsg value	10% chng. Owner-occupied value-2015-20 10% chng. Rental value-2015-20	Establish Housing Value Support Program
Effective Governance	Council actions	All Items resolved at mtg. they are introduced	Improve Meeting Management
	Process transparency	All items include indication of place in decision process	Improve Clarity in Decision Making Process
	Respectful interaction-leadership team	100% judged respectful	Establish framework for respectful dialogue and exchange of ideas
Organizational Effectiveness	Employee satisfaction	Measureable improvement in subsequent surveys	Conduct Annual Employee Satisfaction Survey Review Organizational Needs/Changes
	Resource allocation	Resource allocation reflects citizen's priorities	Conduct Annual Review of Organizational Interdependencies & Collaboration Opportunities
Infrastructure Sustainability	Capital improvement funding	Adopted comprehensive infrastructure plan & funding strategy	Establish enterprise-wide consistency for asset management plan implementation
	Infrastructure Condition	Adopted standards for each asset category	Establish measure of effectiveness for each infrastructure asset

Mr. Culver responded that, as part of the City's normal erosion control permitting process, the developer had to maintain construction entrances to prevent that material getting into the streets, addressed via sweeping requirements. Mr. Culver advised that staff made periodic inspections, and developers were required to "sweep on demand," and if they did not comply, the City held an escrow account on demand allowing reimbursement if the City was required to perform that sweeping.

Etten moved, McGehee seconded, accepted the HR LLC (TPI Hospitality) Environmental Review Worksheet (ERW) requirements established by City of Roseville Resolution No. 11198; and directed staff to approve permits when such necessary information and project details comply with City and State Code.

In general, Councilmember McGehee stated that she appreciated this document and developer responses, and the way staff reviewed it. However, Councilmember McGehee stated that her only caution is to have the form's future format not indicate a developer didn't have to answer a question without a further explanation of rationale in not requiring them to do so (e.g. traffic study).

Mayor Roe suggested stating, as an example in this case, that the traffic study existed elsewhere to address the rationale in not requiring a response from the developer.

Councilmember McGehee suggested, whenever something was referenced by the RERW, it become part of the document or at a minimum a summary of the referenced material.

Roll Call

Ayes: Willmus, Etten, McGehee and Roe.
Nays: None.

15. Business Items – Presentations/Discussions

a. Review Draft Policy Priority Planning Document

City Manager Patrick Trudgeon provided an overview of this first look by the City Council of staff's attempt to identify strategic initiatives as part of the City Council Retreat held in February and five strategic priorities, key outcome indicators (KOI), and targets it had established, along with Department Heads, at that time. A Summary Document (Attachment A) and Retreat Facilitator Craig Rapp's Summary Report (Attachment B) were referenced by Mr. Trudgeon, as outlined in the RCA.

Mr. Trudgeon noted that this first look at strategic initiatives developed by staff was intended to provide talking points for further discussion and a general overview of those initiatives. Mr. Trudgeon advised that the intent was to provide check-in and reporting opportunities by staff to the City Council on those efforts

over the next two years. As noted on Attachment A entitled "City of Roseville – Strategic Plan Summary 2016 – 18," Mr. Trudgeon noted the KOI and Targets were broken into different subgroups, with Department and Assistant Department Heads in attendance tonight to speak to each of the areas they'd worked on, even though the entire group had addressed all of the initiatives from an organizational standpoint to determine if they were feasible. While this is only a summary, Mr. Trudgeon expressed staff's excitement in working with the City Council on their direction over the next two years.

Mr. Trudgeon suggested, after the City Council had time to provide feedback and further consider the documents and staff's presentation tonight, the draft plan be brought forward at the June 8, 2015 City Council meeting for final consideration and approval. However, Mr. Trudgeon recommended that the City Council receive public input on the draft document at tonight's meeting as well as at the June 8, 2015 meeting.

Strategic Priorities

Effective Governance

Staff assigned: City Manager Pat Trudgeon and Fire Chief Tim O'Neill

City Manager Trudgeon briefly reviewed the strategic initiatives outlined on Attachment A for City Council consideration and feedback.

Councilmember McGehee expressed appreciation for the template idea, recognizing that it would require a lot of work but also provided an automatic guide internally and externally as staff guided changes, or for new people coming into the process. However, Councilmember McGehee questioned how and at what point additional information was provided to the City Council, or how moving from presentation to action was anticipated and in what format it would come forward. Councilmember McGehee expressed her interest in receiving more information sooner rather than later and in advance of a meeting.

City Manager Trudgeon responded that the format would depend on the specific topic, whether bringing information forward for a first look as a preliminary presentation and then subsequently for action at a future meeting, either on the Consent Agenda or Business/Action Item, depending on the topic. Mr. Trudgeon noted some initiatives would be more straightforward and require less review, while others would be more involved and not as routine in nature. Mr. Trudgeon noted the need for the City Council to make that determination and provide staff with sufficient feedback as to what information they were seeking to be included on future RCA's depending on the particular topic.

Councilmember Willmus expressed appreciation for City Manager Trudgeon's comments, opining that often staff looked at issues differently than the City Council, but at the end of the day the elected body was accountable to the voters. Councilmember Willmus noted that this often created a messy, sloppy process needing to be muddled through. However, Councilmember Willmus opined that

this City Council had been effective in working through a myriad of complex issues, and while not always pretty or on the proscribed schedule they remained accountable to their constituents. Under that scenario, Councilmember Willmus noted that often things may come up during a City Council meeting that staff had not previously thought about and therefore additional information and time was required to resolve a particular issue.

Regarding the strategic initiative identified as "establish framework for respectful dialogue and exchange of ideas," Councilmember Willmus opined that there would always be Councilmembers who were passionate about a particular issue and who may disagree. However, Councilmember Willmus questioned the benefit for staff to spend too much time attempting to address that concern.

Recognizing how much additional preliminary work may be required of staff to get information to the City Council ahead of time and how that may dramatically change the current operating procedures, Councilmember Etten cautioned creating additional work for staff that may not prove useful to the City Council. Regarding timeframes, Councilmember Etten expressed appreciation for those times staff clearly laid out in the RCA the "next steps" and a proposed timeframe (e.g. Dale Street Project). Using the Dale Street Project as an example, Councilmember Etten suggested pulling some of the pieces from the Development Agreement for that timeline to provide a direct target or window for presentations or action by a Commission or the City Council, since staff often has that information available without causing them too much additional work.

While recognizing that the strategic initiative identified as "establish framework for respectful dialogue and exchange of ideas," may be tough to maintain a continuum for respectful meetings, Councilmember Etten suggested each new City Councilmember packet include a refresher from the League of Minnesota Cities (LMC) materials for discussion. Councilmember Etten agreed that, while the body could agree to disagree, there should always be a reminder to remain respectful with no need to go for blood.

Regarding that referenced initiative, Mayor Roe opined that respect went beyond the City Council, but also the City Council's respect of staff, and also to everyone participating in a meeting. Mayor Roe further opined that it was the City Council's role to set a good example for everyone else, otherwise it became easy for a member of the community to follow their lead.

As part of that respect initiative, Mayor Roe suggested a trial period providing an opportunity for anyone participating in a meeting to turn in a response at the end of that meeting as to whether they found the meeting respectful or not, with a tally of those responses to see if it matched the impressions of the City Council. Mayor Roe suggested this would provide a chance for feedback, whether at the end of the meeting, or reported at the next meeting, and if tracked for awhile, it

may provide enlightening. Mayor Roe recognized that there would always be issues where someone was passionate, and regardless of how the discussion went, if the decision didn't go their way, they may feel it wasn't a respectful meeting. However, overall, Mayor Roe noted the desire was to do public business in a respectful manner.

Regarding getting preliminary information earlier under the strategic initiative to "improve meeting management," Mayor Roe noted this was of benefit to the public as well as the City Council by involving them earlier in the process. Mayor Roe noted there would be obvious exceptions when negotiations were underway or developments not yet ready to make a formal application. However, Mayor Roe opined it would be beneficial to have mechanisms available if they didn't become overly cumbersome or burdensome to staff and as things were ready to be moved to a public forum.

Councilmember McGehee opined that to here there seemed to be two points to consider under that initiative: that of the City Council as addressed, but also from staff's perspective. Councilmember McGehee noted there were times when staff brings things forward and the City Council didn't respond in a timely fashion, or the City Council didn't provide the information staff needed. Councilmember McGehee stated that this seemed, from her perspective, to be part of being respectful of each other and how the groups reacted to one another; but also opined that they were all adults and vigorous discussions should be available without showing any disrespect.

City Manager Trudgeon admitted there were often challenges, especially when things were on a meeting agenda for discussion or action, but due to longer-than-anticipated discussion or time constraints, the item may be deferred to a future meeting, even though staff made themselves available at that time. Mr. Trudgeon recognized the improvements of the City Council in bringing questions or concerns to staff's attention prior to a meeting allowing them to address those questions or remove or deferring an item if information was not immediately available. However, Mr. Trudgeon stated that the more that could be emphasized, the better, allowing staff to respond and the City Council to be better informed to make a decision. If the City Council could alert him or identify any problem areas earlier in the meeting, Mr. Trudgeon noted he could release staff rather than having them sit through an entire meeting without their agenda items being addressed. Mr. Trudgeon noted that this also involved managing agendas to make sure there was not too much business anticipated for a meeting, while allowing sufficient time to take care of business as needed.

Councilmember McGehee opined that she had noticed an improvement in staff RCA's allowing for topics being more fleshed out, as well as allowing sufficient time on the agenda for discussion and to complete the agenda.

Mayor Roe clarified that all of the strategic priorities, KOI's and targets had been developed from joint discussions by the City Council and staff at the Retreat and were not just staff observations, but involved all participants in that conversation.

City Manager Trudgeon sought to clarify that staff was not intending to communicate that they were making any attempt to force decisions, but for those actions needing more discourse and discussion, staff recognized delays were necessary versus those that allowed for immediate decision-making by the City Council without the need for further consideration.

As an example, Councilmember Etten noted the Twin Lakes Redevelopment Area discussion that involved complex and important decisions, but got delayed by a variety of issues. Councilmember Etten opined that this, in part, also involved the need for maintaining respectful dialogue rather than people using their positions to make personal points, whether to each other, staff or commission members. Councilmember Etten opined that this was the part for him that came off poorly as a result of such dialogue that put people in poor positions.

Councilmember McGehee noted the positive steps staff has been taking with those complex issues in breaking them into more manageable chunks versus the City Council attempting to address the broader picture involving too many moving parts; opining that was a big improvement.

With a municipal election held every two years that may influence how a position or issue is approached, Mayor Roe noted some things are entirely out of staff or the public's control, a reality that needed to be acknowledged as part of this discussion. However, Mayor Roe agreed that it was up to each Councilmember and the corporate body to manage things to get the business of the city accomplished.

Mayor Roe reiterated the comments of City Manager Trudgeon that this was the first look at this draft summary, and would include public feedback prior to approval.

Civic Engagement
Staff assigned: Police Chief Rick Mathwig, Assistant Parks Director Jill Anfang, City Planner Thomas Paschke
Chief Mathwig provided an overview of the proposed strategic initiatives.

Specific to the initiative to "establish community-oriented outreach program," City Manager Trudgeon identified an awareness of three new segments of the community, with others were yet to be determined. Mr. Trudgeon noted that further work would involve plugging this initiative with the Community Engagement Commission's (CEC) Neighborhood Group Task Force and Renter's Notification Task Force. Since this was still a work-in-progress, Mr. Trudgeon advised that this was only a portion of segments needing focus and identifying other groups

and how to further plug them into the process would require additional review for implementation.

Specific to the initiative to "create a strategy for use of volunteers," City Manage Trudgeon noted staff's initial review of the "Service Enterprise Program" certification for improving strategies for using volunteers and coordinate ideas, even above and beyond those initiatives already implemented by Volunteer Coordinator Kelly O'Brien. Mr. Trudgeon noted the improved ways staff was pursuing a more organizational approach and way of thinking about volunteers, and anticipated ability through using this program to cast a wider net and more effectively engage volunteers and manage them. Mr. Trudgeon noted that this "Points of Life" initiative was well-known within non-profit agencies and was just starting to become incorporated in the government sector; with the next level for volunteer engagement made more feasible through this certification program. Mr. Trudgeon reported that the City's management team and Department Heads were committed to and all actively engaged in performing a strategic look at how to use volunteers through a more systematic approach.

Specific to the initiative to "conduct regular community surveys," Councilmember Etten referred to a question he'd received from a member of the CEC about whether the community survey was actually related to community engagement or simply a tool to measure organizational effectiveness. As related to him by the CEC member, Councilmember Etten suggested the goal was actually to increase the target for the number of volunteers involved in the community, seeking another potential target for involving more people, not just for events and/or activities.

Specific to the decision-making process, Councilmember Etten opined that the under-reported population and CEC task force addressing renters was an excellent example for him in addressing new segments. However, Councilmember Etten suggested changing that target some to address what was being done by other communities as well for comparison purposes to improve efforts in Roseville.

At the request of Councilmember McGehee, Councilmember Etten clarified his remarks about measuring or engaging through the community survey, suggesting further discussion may be prudent in defining whether the survey's goal was a measurement of organizational effectiveness or how it was involving people.

Mayor Roe suggested is may be both, including a way to measure engagement as well.

Councilmember McGehee expressed her appreciation for the community survey and its usefulness to her, depending on what questions were asked and how they were asked. While agreeing with the need for clarification, Councilmember McGehee suggested the need to determine whether or not the City had been communicating effectively and providing the opportunities people were seeking.

Councilmember Etten opined that the initiative also went to the priority of "effective governance" as well.

Mayor Roe opined that it helped inform the engagement process.

Councilmember Willmus agreed with Councilmember Etten, that the community survey tool provided a metric for various issues, which could then be used as a basis to see how the organization was doing versus the organization's effectiveness. While he could see an engagement component of the community survey, Councilmember Willmus opined that it was probably not the best tool available to facilitate what was needed in that regard.

Mayor Roe recalled previous discussions at the Retreat that the survey was intended to measure satisfaction with engagement.

City Manager Trudgeon concurred with Mayor Roe's recollection of those discussions, noting the KOI identified at the Retreat served as a driver for that satisfaction and could be moved down to the other priority.

Mayor Roe clarified "measuring satisfaction with our engagement in the community."

Councilmember Willmus stated that he may have additional questions and/or need clarification on some of the proposed strategic initiatives, since the City Council had yet to be involved in that portion of the summary. Even though the City Council had helped develop the KOI and Targets at the Retreat, Councilmember Willmus noted that this is their first look at the draft Strategic Initiatives.

City Manager Trudgeon duly noted that this was the first look for the City Council and intended for their feedback as well as that of the City Council.

Councilmember Etten noted the changes already being implemented to engage the community more deeply in the City Council's decision-making, as noted in the "Effective Governance" priority. While questions remained in how to do it, Councilmember Etten questioned if it needed to be included in this priority as well or something continually looked at and systematically included in the process early on. Councilmember Etten noted this included continuing to maintain and improve the city website, printing communication in a timelier manner and getting information out in a more timely fashion by using other media options (e.g. NextDoor.com) to target specific neighborhoods. Councilmember Etten opined this involved continually looking for new ways to improve those communication and engagement efforts.

Specific to "Civic Engagement," Mayor Roe expressed appreciation for staff's comments regarding involving advisory commissions, recognizing that their feedback would be helpful as they had insights to offer beyond those of the City Council and/or staff.

Councilmember McGehee suggested incorporating various templates for decision-making (e.g. next steps and timelines) to enhance communication efforts and ways to memorialize communication in the decision-making process providing fewer concerns for residents.

Housing & Redevelopment

Staff assigned: Community Development Director Paul Bilotta, Battalion Fire Chief of Operations David Brosnahan, and Deputy Fire Chief Chris Snyder

Community Development Director Bilotta summarized the strategic initiatives drafted for this priority.

Specific to the initiative to "establish a move-up housing program, Councilmember Willmus referenced the many discussion held at the Retreat regarding this KOI and Target, and questioned how to facilitate this and how it related to high density residential (HDR) and/or medium density residential (MDR) zoning designations. Councilmember Willmus questioned if MDR was the buffer between single-family residential and HDR or what specific things needed to be looked at, since he didn't see that addressed in the strategic initiative.

As a first step, Mr. Bilotta advised that staff would be presenting this first look of the summary document to the HRA at their meeting next week, along with a list of target properties for them to consider as MDR sites as a preliminary for their consideration and discussion to address at the upcoming joint meeting of the HRA and City Council.

Councilmember Willmus questioned if the intent was to lump rezoning with move-up housing as one and the same thing.

Mr. Bilotta clarified that the main question was how to facilitate either or both beyond simply setting a goal. Mr. Bilotta opined that a first step would involve identifying MDR as an untapped need in the community and potential sites and whether they may need rezoned or other ideas on how to achieve that priority and target. Mr. Bilotta noted this may include determining the HRA's role and that of the City Council: whether acquisition, marketing, incentives or other means and all part of the programming process.

Specific to other metrics listed under the Target category, Councilmember Willmus opined that he didn't recall discussion at the Retreat about putting out specific numbers on the number of living-wage jobs, owner-occupied, housing

value rentals and other targets identified and questioned whether those numbers had come from.

Mr. Bilotta stated that staff had simply attempted to predicted what a reasonable number of living-wage jobs may be in the two-year time frame for discussion purposes only.

Regarding owner-occupied housing and rental value changes, Mr. Bilotta noted that these estimates were for five years, through 2020, with considerable fluctuation being seen at this time across the City, and staff's attempts to compare it with inflation over that same five year period, again hard to predict and depending on the numbers impacted by all units for that type of housing stock.

For clarification, Mayor Roe noted that the targets would become part of the discussion for anything the Council eventually adopted, making staff's suggestions make more sense.

Specific to the KOI for "SE Roseville, Councilmember McGehee congratulated staff and the working group on their efforts to-date in starting from the bottom-up to achieve a good plan for that area rather than trying to force it in one direction or another, which she found to be a new approach for Roseville. However, Councilmember McGehee cautioned that the efforts of the working group not become so formalized as to become a rigid extension of City government.

While supporting all of the strategic targets proposed by staff, regarding the initiative to "establish a Twin Lakes economic development program," Councilmember McGehee expressed her anticipation of what was projected.

Councilmember Etten echoed the comments of Councilmember McGehee specific to the SE Roseville working group, as well as questioning long-term economic development plans for the Twin Lakes area. Councilmember Etten stated that his questions regarding move-up housing and rezoning had been addressed by Mr. Bilotta's response to Councilmember Willmus's similar concerns.

Specific to the SE Roseville working group, Mayor Roe clarified that those efforts were and should remain open to general public participation as well as that of the neighborhood. Mayor Roe stated that he envisioned involving feedback from people living and/or doing business there as well to make sure they were part of the process. Mayor Roe also noted the need to look at a long-term redevelopment plan for the area as a more formalized process as well as short-term efforts.

Specific to move-up housing, Mayor Roe stated he was leery of tying that to MDR zoning, since he wasn't sure the values would be $350,000 or more; and opined that multiple strategies were needed, with the MDR serving as only one tool. Mayor Roe noted that single-family homes, similar to those having gone up

over the last few years, could also help to accomplish that goal, such as facilitating that type of development in single-family designated zoning areas or pockets throughout the community as long as they were not out-of-character with the rest of the neighborhood.

Councilmember Willmus agreed with Mayor Roe's comments, opining they were valid and well-taken, as long as the target thrown out was understood to be casually estimated at 50 units at $350,000 or above.

Mr. Bilotta expressed appreciation for Mayor Roe and Councilmembers touching on the "bottom up" aspect as a continuing consideration by the CEC and Neighborhood Association endeavors in deferring some items until seeing what comes out of the SE Roseville working group and then plug it in to various subgroups as specific topics came forward. Mr. Bilotta noted that it was anticipated that additional members may come and go, but also that it was anticipated that a core group would remain long-term to address this target and various initiative.

Mayor Roe suggested an inter-jurisdictional role as well to involve the communities of Maplewood and St. Paul.

Mr. Bilotta advised that to-date the working group had not brought those cities in, but the Police Department was approaching them, and the little seed continued to grow into other areas as efforts progressed.

Mayor Roe advised that he had planted some seeds with the Mayor of Maplewood several months ago.

Organizational Effectiveness

Staff assigned: Assistant to City Manager/City Clerk Kari Collins, Information Technology Network Manager Terre Heiser, former Public Works Director Dwayne Schwartz

City Clerk Kari Collins provided an overview of the efforts for this priority.

Specific to the survey topic, Mayor Roe stated that the more he considered resource allocation, the more he found it as a tool providing a metric as to whether citizens felt their priorities were being met versus how those resources were being allocated.

As part of the initiative to "conduct annual review of organizational interdependencies and collaboration opportunities," Councilmember McGehee suggested including external opportunities in surrounding communities as well.

Ms. Collins assured Councilmember McGehee that would be a part of the discussion, noting the work already underway by Volunteer Coordinator Kelly O'Brien in pursuing public/private partnerships.

Councilmember McGehee expressed appreciation for this part of the presentation, opining that she was unaware of any opportunities in the past for employees to conduct a satisfaction survey, which she found to be a good idea and providing an opportunity for employees to see if their job descriptions resemble the job they were actually doing.

Regarding collaboration opportunities, Councilmember Willmus noted in the past discussion had been held regarding looking to other local government units (e.g. Ramsey County, MnDOT, and others) on a broader basis. Councilmember Willmus expressed his concern also that, initially starting from Retreat discussions as what was desired over the next few years, had now expanded to 5-6 years, and suggested being cognizant of how to bring that all together and tie it up.

Regarding an employee satisfaction survey, Councilmember Willmus admitted he wasn't quite sold on how that tied to other items being proposed as initiatives, opining that it could take him a while to get to that.

Councilmember Etten suggested a different KOI for this priority entitled "Building Organizational Strength," and several targets, one of which could be "employee satisfaction." Councilmember Etten noted the value and importance of the City Council listening to those performing the City's work day-to-day, but not necessarily as a separate KOI, but in order to develop and nurture succession planning and develop staff skills. As an example, Councilmember Etten noted there should be more than one staff person skilled to serve as a liaison to an advisory commission, addressing development of more depth and strength for employee skills moving forward. Councilmember Etten stated that he could support including another KOI for staff development in a different format, or remove "employee satisfaction" and add his suggestion, allowing initiatives to flow from that and include additions.

Mayor Roe opined that sounded familiar to him from Retreat discussions as well.

Councilmember McGehee disagreed, opining that she found it important to have an employee satisfaction survey to find out if they had sufficient training for the jobs they were performing and if they felt they were in a safe environment to work, and there was enough flexibility for them to grow within based on the strength of the organization from their perspective. Councilmember McGehee opined that, in many ways, the City's employees were customers, and if they felt they had no advancement opportunities or no succession planning was in place, or not enough depth was available in their jobs, or if they felt unable to respond to certain situations, she thought those were important things for the City Council to be aware of. As the City Manager became aware of those issues as well, Coun-

cilmember McGehee opined that it would provide a pool of information to build a more effective organization.

Councilmember Etten clarified that he felt an employee survey was important, but not as a KOI, but as one of the targets from building organizational strength.

Mayor Roe noted that clarification provided a level of agreement between Councilmembers Etten and McGehee.

Mayor Roe suggested referencing the meeting notes from the Retreat to determine the discussion on this KOI and how it had evolved to this, and whether employee satisfaction was originally part of organizational strength. Mayor Roe opined that having a handle on the needs of the organization was a key part as well as employee satisfaction, and suggested moving the "employee satisfaction" KOI further right on the summary.

Councilmember Willmus concurred, opining that it was currently weighted too heavily.

Infrastructure Sustainability
Staff assigned: Public Works Director Marc Culver, Public Works Director Lonnie Brokke
Public Works Director Culver provided an overview of this priority.

Councilmember McGehee questioned the status city-wide of the asset management software program. Councilmember McGehee opined that when the City Council agreed to initiate the program some time ago, it was her understanding that all departments would be on it; however, after another two years, it was her understanding that was not the case, and she questioned why it seemed to be so difficult to get all city assets catalogued onto this software program.

Mr. Culver responded that the Public Works Department had embraced the program and catalogued its assets and was also documenting time and maintenance on spent on those assets. While the program was really borne out of the Public Works Department, Mr. Culver advised that discussion was ongoing for implementation with other departments, with the Parks & Recreation beginning to use it, and another review being done city-wide to see if there were ways for their departments to make use of the software program.

Councilmember McGehee asked City Manager Trudgeon for clarification if it had been the intent, when the City Council supported the software, that every department become engaged, at least at a minimum to catalogue assets.

City Manager Trudgeon confirmed that intent, advising that it was still in process, but was not there yet, and would continue to be a continual process for some time,

recognizing that the Parks & Recreation Department had recently made substantial progress, and other departments were still coming. With reorganization efforts recently implemented, Mr. Trudgeon advised that staff was now in a better position with time and resources to get everyone on board eventually.

At the request of Councilmember McGehee, City Manager Trudgeon responded that it was the goal to have everyone on board and organized by the end of 2016.

Mayor Roe clarified that it was a goal, while recognizing work efforts would and could shift as well.

In his previous discussions with Finance Director Miller, Mayor Roe noted one challenge may be to link the Capital Improvement Program (CIP) document to the infrastructure management and financial tracking documents, as well as getting the park program into that CIP system allowing them to show on the same report. While understanding it was just a spreadsheet that needed to be managed through some expertise, Mayor Roe expressed his desire to be able to track infrastructure with CIP dollars to make sure the money set aside in Enterprise Fund areas was the right amount and being spent in a timely fashioned, or if it needed reallocated elsewhere. If tracked well and dollars clearly identified, Mayor Roe opined that the City Council may be able to look at rates and only address inflationary pieces for a few years without continuing to adjust those rates. However, until known for sure, Mayor Roe noted the difficulty in tracking that information.

Conclusion

City Manager Trudgeon, in conclusion noted that this was the point where staff exited the process and this draft became a City Council working document. Mr. Trudgeon stated the reason for tonight's presentation was to populate ideas on how to achieve priorities and KOI, and various targets. While appreciating feedback so far, Mr. Trudgeon suggested the need for the City Council to determine its comfort level and how to express their various components. Mr. Trudgeon clarified that staff was reliant on the City Council saying what they wanted to do and how to do so; and suggested if something didn't make sense or a change was needed to a previously-stated KOI, they provide that additional feedback. Mr. Trudgeon further clarified that the strategic initiatives on the summary plan were only intended as suggestions from staff to begin discussions, and in the meantime, he sought additional feedback from the City Council before bringing the document back on June 8, 2015.

Councilmember Willmus noted several areas that would benefit from feedback from the CEC or HRC; and questioned how City Manager Trudgeon saw that fitting into the timeline for City Council action proposed for June 8, 2015.

City Manager Trudgeon stated that was entirely up to the City Council, whether they wanted additional time for vetting or discussion, even though staff was eager

to begin work on some of the initiatives if directed to do so. If the plan changes, Mr. Trudgeon stated that staff was comfortable deferring action or taking action on June 8, at the discretion of the City Council and at their lead.

Discussion ensued regarding upcoming advisory commission meeting schedules and how that aligned with proposed action on June 8, 2015.

In general, Councilmember Etten suggested shrinking the timeline to only cover 2015-17, depending on the outcome of the next election and potential new Councilmembers, but to cap it at 2017. Even though some goals may be longer than those two years, Councilmember Etten suggesting keeping that limit, and project those necessary for a longer-term, with a review every January of each new year to see progress to-date. Also, Councilmember Etten suggested staff report back periodically (e.g. every six months) on these items, and expressed his preference if possible that it run parallel with the annual budget calendar to determine after one year whether or not this has proven helpful, whether it was working or not, and providing check-ins on its overall effectiveness.

Along those lines, Mayor Roe suggested similar reports or updates on a quarterly basis or even more frequently as currently done for other staff reports provided as part of the Consent Agenda. Mayor Roe opined that a six month period for reporting seemed a little too long to him, but agreed that regular updates were essential.

Councilmember Etten expressed his willingness for shorter timeframes as applicable, as long as an overall look was provided for those items listed.

While this is a City Council document, Councilmember McGehee noted the last column for "strategic initiatives" at this point was only staff input. To the extent those have been discussed and additional tweaking and wording revised, Councilmember McGehee questioned City Manager Trudgeon's intended schedule if planning to bring this back on June 8, and how and when public and advisory commission input would be heard. Councilmember McGehee expressed her interest in a list of actual items after tonight's discussion and a timeframe with implementation dates, not only for 2015-2016, but also sustainable beyond that.

In response, City Manager Trudgeon explained his thought process was that at some point the City Council would approve the document, and then loop the advisory commissions in. Mr. Trudgeon cautioned doing so before the City Council had provided a clear context and direction. However, if the City Council determined it was important to communicate this draft with advisory commissions and bring them into the loop now that could be accommodated, even though Mr. Trudgeon recognized that several of those commissions had already met this month and may further delay the process. Mr. Trudgeon noted that a lot of work was intended for the first two years, with half of this first year already gone,

prompting the need to look at dates again. Mr. Trudgeon clarified that staff was open to the process dictated by the City Council, but also cautioned that by bringing more people into the loop at this point, it would create a much larger area of context.

While recognizing the benefit of tonight's discussion, Councilmember Willmus questioned how to bring Councilmember Laliberte into that discussion prior to taking formal action.

In fairness to that desire, City Manager Trudgeon suggested perhaps another discussion on June 8, perhaps a summary plan not fully ratified would suffice for the HRA's joint meeting with the City Council on June 15, provided the City Council was comfortable with the housing and redevelopment aspect and any other priorities involving the HRA directly that would serve to facilitate that conversation.

Councilmember Etten agreed with City Manager Trudgeon that this document involved a lot of work for the City Council, and there would be many additional opportunities for staff to involve the community and/or advisory commissions. Councilmember Etten also recognized that 2015 was half over before this document was going to be adopted, and therefore, he expressed his support for a final touch on June 8, followed by formal action at the next meeting to move it forward. Councilmember Etten also noted that this was a living document and should be flexible enough to allow revisions based on the six month updates – or quarterly if applicable – but would still allow those changes and the process to move forward sooner rather than later.

Based on his perception of discussions to-date, Mayor Roe stated he considered these strategic priorities as the focus indicated by the City Council for the next few years, in addition to other items that are standard operating or special circumstance issues.

Therefore, Mayor Roe opined he didn't see a need at this time to seek agreement from advisory commissions with the Strategic Plan Summary, but instead to make sure they have an opportunity to engage and provide additional suggestions to the mix, with this document serving as a starting point. Based on that general understanding apparently shared by the body, Mayor Roe suggested coming back to the June 8 meeting to incorporate Councilmember Laliberte's feedback with staff providing this original draft document, and a revised red-lined copy as well incorporating tonight's discussion; with final adoption slated for adoption on June 15.

Mayor Roe further clarified that future joint meetings of advisory commissions and through their feedback to staff liaisons, they would be plugged into the process, starting with the first joint meeting with the HRA, and provide additional input to the revised strategic initiatives. However, Mayor Roe supported going ahead with further discussion on June 8 and adoption on June 15.

Councilmember Willmus agreed with Mayor Roe's proposal, recognizing that the City Council was under the time constraints due to their own doing. While valuing the opinions and thoughts by advisory commissions on the issues, whether he agreed with them or not, Councilmember Willmus suggested beginning the process by June 15.

Councilmember McGehee agreed with Councilmember Etten and Mayor Roe that this was a living document, but it was important to get it going. Toward those efforts, Councilmember McGehee noted that this discussion was available to Councilmember Laliberte via various means and providing her with the ability to respond to the discussion for the benefit of the City Council and staff, not delaying the process any further.

Mayor Roe thanked staff for their participation throughout this process and for their presentations tonight, expressing appreciation from the City Council for this team effort between the body and staff.

Mayor Roe opened the meeting for public comment at this time for those in attendance at tonight's meeting.

Public Comment

Lisa McCormick, Wheeler Street

Ms. McCormick apologized for her comments at the last meeting if she had come across as being harsh with the City Council, stating that was not her intent. Ms. McCormick opined that the City Council and her neighborhood were closer in their thinking than being farther apart. Ms. McCormick noted her frustration was in part with the process. Ms. McCormick stated that, seeing this report was a good example of that frustration.

Ms. McCormick stated her initial excitement about this Retreat and what the City Council might come up with for their community priorities moving forward. Ms. McCormick stated she was further heartened when attending the Retreat and hearing the City Council's earnestness in engaging the community, and therefore, she was eager for those results. Ms. McCormick, in watching the Retreat afterwards and reading the meeting notes and hearing City Manager Trudgeon's summary in his closing comments, stated that she found them moving, in addition to Councilmember Laliberte's comments about community building community and working together in partnership. In that way, Ms. McCormick noted she had first heard about customer intimacy; and clarified that she did not view herself as a customer, but wanted to feel she offered a contribution and wanted to participate in her community.

However, in reading this report, Ms. McCormick noted her concerns, since she had paid attention to the other aspects, and the results portrayed by staff. Initially, Ms. McCormick stated she thought this was a mistake, especially when the sum-

mary says staff's desire is to move toward operational excellence, which she found in direct conflict with her notes and recollection. Ms. McCormick opined that clearly the move was for staff and the City Council to move toward customer intimacy, not operational excellence, as was being portrayed in this report. Based on the ranking in Mr. Rapp's report, and in her watching the video again to make sure his summary was accurate, Ms. McCormick noted his verbal summary was for the City to move toward a culture of collaboration and customer intimacy, with no one contradicting him then, and obviously therefore, not in error.

Ms. McCormick noted her frustration stemmed from residents attending and listening because they cared, and then even though things may be delayed, when they come out, such as this report, they are in direct opposition to what was heard previously. Ms. McCormick expressed appreciation for the City Council's willingness to make public information available, and thanked City Manager Trudgeon for his commitment toward those efforts and the City Council for their efforts towards transparency. However, Ms. McCormick questioned if everyone was actually on the same page in this matter.

In his review tonight of the summary report, Mayor Roe concurred with Ms. McCormick that it appeared incorrect.

City Manager Trudgeon apologized and advised he would check it out.

If it is in error, Ms. McCormick questioned how the results affected the credibility of the report.

Mayor Roe expressed his hope that by fixing it, it would serve to establish that credibility.

Diane Hilgren (SP?), Bayview Drive

Ms. Hilgren agreed that she was a citizen, not a customer, and having reviewed the meeting notes from the Retreat, expressed her trouble in being called a customer.

Along with the efforts of the CEC and HRC, Ms. Hilgren noted that everyone was trying to change culture, and it could often take a long time. In the City Council using verbiage to describe things, Ms. Hilgren opined that it often came across that residents were customers and the City was a business, which she did not find true. Ms. Hilgren opined that the City was an entity, and the CEC was trying to be a proponent of having people look at becoming better and more involved citizens, even though the road may be bumpy and some things difficult to achieve.

Ms. Hilgren encouraged the City Council to give this more time, and send this document to its advisory commissions and the public, since their input also had value. Ms. Hilgren opined that this was an amazing document, and she gave cred-

it to the City Council for producing it, but also noted it may have many unforeseen consequences and needed the extra time. Ms. Hilgren questioned if one more month would seriously impeded the document, while noting it would provide advisory commissions and citizens time for review, comment, and grant them validity in providing that input.

Ms. Hilgren opined that taking the extra time was worth it, and expressed her enthusiastic interest in moving forward with this culture change. However, Ms. Hilgren underscored that she was a citizen and found it offensive to be called a customer.

Gary Grefenberg, 91 Mid Oaks Lane

Mr. Grefenberg stated he was speaking personally, but basing his comments on his six years in developing civic engagement in the community. Mr. Grefenberg stated dialogue needed to begin, and opined that instead of continuing to have staff involved the next meeting to discuss this should include advisory commissions. Mr. Grefenberg further opined that no staff, with the exception of Mr. Bilotta understood the goal and perpetuated the "top down" approach to these priorities through their proposed strategic initiatives. Mr. Grefenberg stated he too was offended to be called a customer, opining that the City Council was not a Board of Directors for a business; and had no desire for them to be intimate with him, but wanted instead their respect and to provide him with an opportunity to participate. Since the CEC was set up by the City Council for just this purpose, Mr. Grefenberg opined it seemed an end-run to adopt the strategic plan without receiving any input from them.

Mr. Grefenberg asked two specific questions: 1) A description of what was actually meant in establishing a community-oriented outreach program; and 2) How will this strategic plan be used and how flexible will it be?

Mayor Roe responded, as previously noted in staff's presentation earlier in this meeting, there remained a lot to flesh out in the plan at this point, and the City Council still needed to figure out what that was going to be. Mayor Roe clarified that the involvement of the CEC would play a key role in the future in figuring that out.

Mr. Grefenberg responded that staff concentrated or focused on in-reach versus outreach, opining that this caused him to see the old culture based only on those staff-identified strategic initiatives versus the actual work of advisory commissions. Since no one as yet was aware of this 2016-2018 strategic plan, Mr. Grefenberg questioned why communication efforts could not be undertaken to promote that understanding before adoption.

Regarding how flexible this document would be and how it would be used, Mr. Grefenberg opined that it was very disrespectful of the City Council to take action

without first talking to the CEC, noting the commissions and general public were part of the process, not only staff.

Using Councilmember McGehee's recent issue related to garbage collection, in order to come up with ways to engage the community from the ground up versus from the top down, Mr. Grefenberg opined that the community outreach aspect needed more fleshing out and determine what was meant. Mr. Grefenberg expressed his unwillingness to be part of a commission that came in after the fact and rubber stamped what staff had put together. While it was within the City Council's authority to proceed, Mr. Grefenberg encouraged them to not only talk the talk but walk the path of civic engagement and seek more input from commissions and the public. Mr. Grefenberg further opined that another format was needed beyond that provided by this type of public comment opportunity. Mr. Grefenberg suggested that the City Council meet with advisory commissions as they had already done with staff 3-4 times; and asked that the Mayor and City Manager meet with the CEC rather than have the staff liaison to the CEC serve in that role, since he hadn't been present for any of these discussions.

Sharon Sanders, S McCarron's Blvd.
Ms. Sanders also noted her status as a citizen not a customer; and agreed with previous speakers and Councilmember Willmus on the need to push the time back and seek public feedback as well as have six month reviews moving forward.

Ms. Sanders noted her attendance at the Planning Retreat and hearing the City Council and staff state their desire for community engagement. However, Ms. Sanders opined there appeared to be confusion city-wide about the definition of civic and community engagement. Ms. Sanders advised that she had joined the CEC because she wanted to help, and thought at least they would be reviewing this strategic plan. Ms. Sanders asked for that time to allow the CEC to review the plan and offer their suggestions before adoption. Since the draft notes are public, Ms. Sanders agreed with the suggestion of Mr. Grefenberg, that citizens be given time to become aware of the discussions and in the interest of community engagement, see what feedback was forthcoming toward that cultural change.

Donna Spencer, 2267 Laurie Road
As a recent, three-year resident of Roseville, formerly living in St. Paul and Minneapolis, Ms. Spencer admitted she had not read this report in full yet, but sought the opportunity to do so. In agreement with previous speakers, Ms. Spencer opined it would be ideal to provide the CEC and Task Forces serving under the commission to review this document and provide their feedback and comments, further opining that there was already work underway in those groups that could serve to improve the document.

Ms. Spencer also agreed with the sentiment for giving the public a chance to review the strategic plan and have advisory commissions meet with the City Coun-

cil as they had provided for staff to do. Ms. Spencer opined that the CEC's Neighborhood Engagement Task Force would have relevant comments for this document, specifically related to civic engagement and ideas for strategic initiatives, since the task force would not be concluded until mid-summer.

In response to concerns raised about being considered customers versus citizens, Mayor Roe assured that this term had come up as part of Mr. Rapp's work involving a goal of becoming "customer intimate," and the City Council certainly didn't think of its citizens as customers. Mayor Roe clarified that the point was to make sure the organization was paying attention to those participation in what was happening and being provided an opportunity for feedback to that process, not only upfront, but also afterwards, to ensure things were continuing to improve.

Mayor Roe clarified that the process had always involved advisory commissions participate as well as seeking public involvement. Mayor Roe further clarified that the five strategic priorities and KOI's were mostly the City Council's part in the process and intended to reflect what the City Council had already heard from its constituents through the election processes, the *Imagine Roseville 2025* community visioning process, and ongoing and constant contact with residents; and was certainly intended to be reflective of the community. Mayor Roe noted that the feedback from the public would serve to support whether or not the City Council heard those five community priorities correctly, while recognizing they were not all-inclusive; and the KOI's, when adopted, would provide direction in achieving those priorities, and further feedback and adjustments would be ongoing.

Mayor Roe reiterated that this was a living document, and agreed that, now that the draft plan had been established, the idea of a Town Hall meeting made sense going forward with the process. Mayor Roe noted that part of the role for the CEC would be to provide that type of feedback, and therefore, opined that the process was in good shape from his perspective.

Mayor Roe thanked the public for the corrections brought to the City Council's attention as well, and expressed appreciation for the community support and hoped it would be reflected in the feedback received going forward.

Mayor Roe encouraged this draft plan get to residents by whatever means were available; and also encouraged public participation at the June 8 and June 15 meetings. At that time, if the City Council determined more time was needed, or if it was found that the five strategic priorities were inaccurate, Mayor Roe advised additional time would be taken. If the five priorities were deemed accurate by the community, Mayor Roe then noted that the KOI's could be fixed and/or adjusted with the targets and strategic initiatives.

From her perspective, Councilmember McGehee stated it was her understanding of the process was that the City Council set up the strategic priorities and then handed them off to staff, and now the next phase was to get feedback from the public, providing an entirely additional column. Councilmember McGehee further clarified that staff's involvement was not to change the City Council's five priorities, but to look at their role in how they would address those priorities from their perspective, and how they would parse out those details. Councilmember McGehee stated that, now the next role was for the public and advisory commissions to state their responses, ideas and feedback for those priorities, continuing the evolution of this living document and allow their voices to be heard.

Mayor Roe concurred with that synopsis by Councilmember McGehee, agreeing with the ongoing need for input. Mayor Roe noted that the strategic initiatives were simply ideas proposed to achieve those priorities, and would continue to change going forward, reiterating that this is only the first stab with the draft plan.

If this is ultimately identified as what was needed by the community, as it evolved, Mayor Roe noted this would then go forward. However, Mayor Roe noted that the City Council needed to remain true to the mission they'd established for themselves, and realize that as a body of five, the majority ruled and they would need to accept those consequences as well.

Councilmember Willmus expressed his agreement with much of what had been stated by his colleagues. However, Councilmember Willmus also noted the value in having other sets of eyes weigh in and review the draft plan, since it was also their document and their feedback was important.

Mayor Roe clarified, that from his understanding that was also the consensus of the body.

Councilmember Etten questioned if more time should be allowed before adopting the document, suggesting additional discussion on June 15, and allowing all advisory commissions a review.

City Manager Trudgeon cautioned that the June 15 meeting already had a full agenda, including time allotted for the joint meeting with the HRA.

City Manager Trudgeon asked for specific direction from the City Council on how to proceed, and the timing for getting the draft document to advisory commissions for feedback.

Councilmember Etten clarified that this was a City Council document, and he had originally pushed to have the Retreat based on his meeting with representatives of the Village of St. Anthony, and their retreat model to go off to a hotel by themselves with staff and create similar documents, and subsequently publishing them

at a future meeting of the body and allowing for zero public input. Councilmember Etten noted the lack of desire by the Roseville City Council in following that model, and allowing public input. Councilmember Etten noted the question at this point appeared to be how the process would now unfold. Councilmember Etten recognized the need for feedback from staff, advisory commissions and the public; and in response to concerns expressed during public comment, noted the first strategic priority listed was "civic engagement," that should serve to alleviate those concerns, and had been addressed with various ideas during the Retreat itself.

Regarding "customer intimacy," Councilmember Etten noted that this was a term brought up by Mr. Rapp in his framing discussions and desired goals, and clarified that the City Council hadn't spoken that term at all, and certainly were not looking at anyone as a widget or customer; and stated that her personally certainly didn't feel that way, and it only represented the framing of terms used by Mr. Rapp at the Retreat, and subsequently in his report. Mr. Etten apologized to Ms. Hilgren if this was not clear on his part, and reiterated that this was Mr. Rapp's framing, and not that of the City Council or their intent.

Councilmember McGehee agreed on the strategic initiatives proposed, and agreed with the bottom up approach to reorganize and solve problems in SE Roseville. But when it comes to the sustainability of the community and its infrastructure, resting on the City's finances and CIP, Councilmember McGehee opined that this was part of the local government mission individual Councilmembers were assigned as elected officials. However, Councilmember McGehee agreed that there was room for many lenses in reviewing whether or not the City Council had been accurate in designating the five strategic priorities for the community, welcomed scrutiny of those priorities going forward and as part of the process. However, Councilmember McGehee opined that the City Council at a minimum needed to approve its own document before having it further critiqued.

Mayor Roe observed that there appeared to be at least three voices for not seeking advisory commission feedback prior to June 8 or June 15; but indicating participation by those advisory commissions was intended going forward.

Councilmember Willmus stated his preference for having the CEC, HRC and HRA provide feedback on those areas falling under their roles and providing validity for proposed targets and strategic initiatives.

Mayor Roe suggested then looking at discussion on June 8 and June 22 to allow for that process and in light of other agenda items.

City Manager Trudgeon sought further clarification on the actual direction being given to staff from the City Council, opining that he was hearing mixed messages as to involvement at this time by advisory commissions and prior to City Council

adoption of the strategic plan. City Manager Trudgeon noted previous discussions for involvement of advisory commissions at some point in the future, but not for adopting the underlying strategic priorities developed by the City Council at their Retreat.

Mayor Roe clarified that the intent was for involvement of advisory commissions as things proceeded, but focus discussion and approval on the Strategic Priorities and KOI's themselves; and revise the draft document to identify staff's proposed strategic initiatives as "Preliminary Strategic Initiatives." Mayor Roe opined that this should make it easy to receive feedback from anyone on those first two columns for Strategic Priorities and Key Outcome Indicators (KOI's).

Councilmember McGehee suggested that tomorrow, every advisory commission chairperson send a link with this document and any other applicable information provided in tonight's agenda packet, for circulation to their members, but not necessarily for feedback. Councilmember McGehee further suggested providing the information on the City's front page website.

Mayor Roe concurred; however, corrected the process for disseminating that information to advisory commissions through staff, not by chairpersons; and suggested instructions for them to provide their feedback on or before June 8 and anticipated adoption by the City Council. Mayor Roe noted this would allow them to determine if they wanted to provide any feedback.

City Manager Trudgeon opined that a lot of context needed to be given beyond just the document itself; opining that it would lead to discussion at those advisory commission meetings that staff would need to address.

Mayor Roe opined that the context could be provided.

City Manager Trudgeon responded that it could be provided with substantial staff time. City Manager Trudgeon apologized for his continued attempts to get clear direction. However, Mr. Trudgeon noted that, while the strategic plan summary was in writing, it still needed some context, and if the intent and direction was for staff to be responsive to advisory commissions, the strategic plan should be an agenda item for their meetings.

Mayor Roe clarified that the intent was for advisory commissions, just like for any other member of the public, have this information and be given the opportunity as individuals to respond with their feedback, and provided the dates for those opportunities. Mayor Roe further clarified that it was not intended as an advisory commission agenda item, but intended for the awareness of commissions and the opportunities available for their personal feedback.

Councilmember McGehee concurred, opining that she did not think staff should have to spend a lot of time, since the February Retreat meetings were archived and available for advisory commissioners to review, as long as staff provided them with the links to do so. Councilmember McGehee opined that she was not asking staff to provide a summary at each advisory commission meeting.

Mayor Roe directed staff to provide those links to meeting minutes and the Retreat, the same as the public would receive, not as a commission, but as individual commissioners and residents.

Willmus moved to bring this item back to the City Council at the June 22, 2015 meeting, and in the meantime to disseminate via links and applicable electronic documents to advisory commission members or via the City's website. Councilmember Willmus opined this would provide those advisory commissions over a month to provide desired input.

The Chair declared the motion failed for lack of a second.

By consensus, the direction to staff as concluded by Mayor Roe was approved.

16. City Manager Future Agenda Review

City Manager Trudgeon briefly preliminarily reviewed future meeting agendas.

17. Councilmember-Initiated Items for Future Meetings

18. Adjourn

Etten moved, McGehee seconded, adjournment of the meeting at approximately 9:27 p.m.

Roll Call

Ayes: Willmus, Etten, McGehee and Roe.
Nays: None.

_____
Daniel J. Roe, Mayor

ATTEST:

_____
Patrick J. Trudgeon, City Manager

Attachment C

2015-2017 Strategic Plan Summary Report

June 2015

ROSEVILLE Minnesota

CRAIGRAPP, LLC

IMPROVING ORGANIZATIONS AND THE PEOPLE WHO LEAD THEM

CRAIGRAPP, LLC

IMPROVING ORGANIZATIONS & THE PEOPLE WHO LEAD THEM

RE: FY 2016-2018 Strategic Plan- City of Roseville

Dear Mayor Roe,

I am pleased to present this FY 2015-2017 Strategic Plan and Summary Report to the City of Roseville. The plan reflects the organization's commitment to strategic thinking, measurable results and the delivery of quality services.

Thank you for the opportunity to assist the City with this project. You, the City Council and senior staff are to be commended for your dedication and effort.

I also want to thank Pat Trudgeon and the staff for the help and support provided during the process.

Yours truly,

Craig R. Rapp
President

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Executive Summary

On February 17 and 18, and March 20, 2015, the City of Roseville's leadership team engaged in a teambuilding and strategic planning process. The three meetings yielded a draft strategic plan for the three-year period 2015-2017.

The strategic plan consists of a set of five *strategic priorities*, which are the highest priority issues for the next three years; a series of *key outcome indicators and targets,* which describe desired outcomes and success measures; and a list of *strategic initiatives*, which define the actions that will be taken to ensure successful effort.

At the initial planning meeting on February 17, the group discussed their operating philosophy, culture, and value proposition. In addition, they reviewed their operating environment and identified a list of challenges facing the community. Based upon those challenges, on February 18, the group identified a set of strategic priorities for the performance period. This was followed by the development of a set of key outcome indicators (KOI's) for each priority, which defined desired outcomes and measurable targets. On March 20, the senior staff created a set of strategic initiatives and action plans to address the priorities and achieve the key outcomes.

The strategic priorities and key outcome indicators are summarized on the following page:

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City of Roseville- Strategic Plan Summary 2015-17

Strategic Priority	Key Outcome Indicator (KOI)	Target	Strategic Initiatives
Civic Engagement	Community satisfaction	90% satisfied w/ city services	a) Conduct Regular Community Surveys b) Create Strategy for use of Volunteers c) Establish Community-oriented Outreach Program
	Volunteer opportunities	Volunteer opportunities increased by 5%	
	Participation by under-represented population	Three new segments of community engaged	
Housing and Redevelopment	SE Roseville	Increase in comm. MV Increase in resid. MV	a) Create Southeast Roseville Redevelopment Plan b) Formalize Southeast Roseville Working Group c) Establish Twin Lakes Economic Development Program d) Establish Move-Up Housing Program e) Establish Housing Value Support Program
	Twin Lakes	50 new living wage jobs	
	Move-up housing	20 additional units $350k/>	
	Residential hsg value	10% chng. Owner-occupied value-2015-20 10% chng. Rental value-2015-20	
Effective Governance	Council actions	All Items resolved at mtg. they are introduced	a) Improve Meeting Management b) Improve Clarity in Decision Making Process c) Establish framework for respectful dialogue and exchange of ideas
	Process transparency	All items include indication of place in decision process	
	Respectful interaction-leadership team	100% judged respectful	
Organizational Effectiveness	Employee satisfaction	Measureable improvement in subsequent surveys	a) Conduct Annual Employee Satisfaction Survey b) Review Organizational Needs/Changes c) Conduct Annual Review of Organizational Interdependencies & Collaboration Opportunities
	Resource allocation	Resource allocation reflects citizen's priorities	
Infrastructure Sustainability	Capital improvement funding	Adopted comprehensive infrastructure plan & funding strategy	a) Establish enterprise-wide consistency for asset management plan implementation b) Establish measure of effectiveness for each infrastructure asset
	Infrastructure Condition	Adopted standards for each asset category	

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City of Roseville Strategic Planning Process

Strategic planning is a process that helps leaders examine the current state of the organization, determine a desired future state, establish priorities, and define a set of actions to achieve specific outcomes. The process followed by the City was designed to answer four key questions: (1) Where are we now? (2) Where are we going? (3) How will we get there? (4) What will we do?

Effective Governance, Culture and Value Proposition

On Tuesday, February 17, the leadership team reviewed and discussed the role of governance—briefly discussing best practices, and the need for a compelling vision, or "Why?" The group discussed their current community aspiration statements, and concluded that they fairly represented their "Why".

The group then turned to a discussion of the organization's culture and the value proposition. The culture and value proposition provide the foundation for the way in which services are delivered and strategic direction is set.

Four core cultures and three value propositions (including strengths and weaknesses) were presented and summarized:

Four Core Cultures

Control Culture (Military - command and control)
Strengths: Systematic, clear, conservative
Weaknesses: Inflexible, compliance more important than innovation

Competence Culture (Research Lab – best and brightest)
Strengths: Results oriented, efficient, systematic
Weaknesses: Values can be ignored, human element missing, over planning

Collaboration Culture (Family-teams)
Strengths: Manages diversity well, versatile, talented
Weaknesses: Decisions take longer, group think, short-term oriented

Cultivation Culture (Non-profit/religious group-mission/values)
Strengths: Creative, socially responsible, consensus oriented
Weaknesses: Lacks focus, judgmental, lack of control

Three Value Propositions

Operational Excellence (Wal-Mart, Southwest Airlines)
- ❑ They adjust to us (command and control)

Product/Service Leadership (Apple, Google)
- ❑ They 'ooh and 'ah' over our products/services (competence)

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Customer Intimacy (Nordstrom, Ritz-Carlton)

- ❑ We get to know them and solve their problems/satisfy their needs (collaborative)

The answers to a brief questionnaire on both culture and value proposition provided a starting point for a facilitated discussion of the current and desired states. Summarized below are the responses, sorted by Council and staff:

Core Organizational Culture (current state)

City Council

- ☐ Control **19**
- ☐ Collaboration 9
- ☐ Competence 6
- ☐ Cultivation 6

Staff

- ☐ Control **27**
- ☐ Collaboration 17
- ☐ Competence 13
- ☐ Cultivation 23

Value Proposition

City Council	Current state	Desired state
Operational Excellence	**29**	5
Product/Service Leadership	2	7
Customer Intimacy	6	**24**
All things to everyone	5	10

Staff	Current state	Desired state
Operational Excellence	**46**	4
Product/Service Leadership	2	7
Customer Intimacy	10	**31**
All things to everyone	12	24

The Council and staff engaged in a discussion regarding the organization's value proposition-noting the solid agreement on the current state, and a general agreement about the primary and secondary focus for the future desired state.

The group came to a general consensus that **customer intimacy** is the primary value proposition**.** The group agreed to continue this discussion in order to determine the changes necessary to achieve the desired state.

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Reviewing the Environment, Setting Strategic Priorities

Following the culture and value proposition discussion, the leadership team began the process of developing the strategic plan. The first step taken in the process was an assessment of the environment within which the City operates. This was done via a SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis: a process that examines the organization's internal strengths and weaknesses, as well as the opportunities and threats in the external environment. To facilitate this, a SWOT questionnaire was distributed to the City Council and senior staff in advance of the planning session. The SWOT process revealed the most frequently mentioned characteristics in each area:

STRENGTHS

- Financial health-City and broader community
- City Staff
- Caring and engaged citizens
- City services provided
- Location

WEAKNESSES

- Looking backwards instead of forward
- Top-down public engagement; pushing instead of listening (development)
- Council deliberation process (personal attacks, indecision)
- Lean budgeting vs. unwillingness to cut or reduce programs
- Changing demographics and workforce
- Lack of move-up housing options
- Silos; lack of inter-departmental collaboration

OPPORTUNITIES

- Redevelopment sites
- Engagement/collaboration
- Situational advantages
- Organizational evolution

THREATS

- Politics
- Development
- Crime
- Demographics
- Housing
- Location
- Resources

The group then engaged in an exercise using the summarized SWOT data. They compared strengths with opportunities and weaknesses with threats, to determine which opportunities would maximize strengths, and which weaknesses would be exacerbated by the threats. This

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effort helped to crystalize the current challenges and opportunities facing the community. The results of this analysis are listed below:

STRENGTHS-OPPORTUNITIES
(Make good things happen)

- Engagement/collaboration
- Redevelopment sites: $ health/citizens, location
- New employees/new ideas
- Workforce renewal
-

WEAKNESSES-THREATS
(Keep bad things from happening)

- Minimize ineffective allocation of available resources
- Consider public safety impacts in day-to-day decisions
- Ineffective decision-making- politics
- Housing diversity/quality
- Ineffective public engagement

This led to the identification of a broad set of issues and/or challenges facing the community:

ISSUES/CHALLENGES

- Civic engagement
- Housing and redevelopment
- Ineffective decision-making
- Public safety implications
- Aging infrastructure
- Determining priorities/greatness
- Organizational value proposition/service delivery promise
- Service levels/quality

Once the current challenges were identified, the group discussed the issues that were most important over the next three years. From that discussion, a set of five Strategic Priorities emerged. They are:

STRATEGIC PRIORITIES

1. Civic Engagement
2. Housing and Redevelopment
3. Effective Governance
4. Organizational Effectiveness
5. Infrastructure Sustainability

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Defining the Strategic Priorities

In order to clarify the meaning of each priority in the context of Roseville, the group identified key concepts for each. The concepts are listed below, and will be used by the group to establish the final definitions.

1. Civic Engagement
   - Connection, transparency, authenticity, communication, proactive, early/timely, process, broad/inclusive, valued

2. Housing and Redevelopment
   - Variety/diversity-housing, redevelopment, commercial; prepared for change, reinvestment, growth of tax base, proactive, job creation, living wage jobs, meets community needs, public safety considerations, cost/benefits

3. Effective Governance
   - Process-consistent, transparent, constructive, clear decision-making
   - Timely decision making, decisive decision-making, respectful, forward-looking, thorough/informed analysis, acceptance of decisions

4. Organizational Effectiveness
   - Customer intimacy, interdepartmental cooperation, adapting to change, performance measurement, prioritizing resources, adequate funding, efficient and effective structures and resource use, leadership/workforce

5. Infrastructure Sustainability
   - Funding, long-term planning, equipment, facilities, all in-ground, parks, trails, accommodates change without extreme fluctuations, innovation, reliable, long-life cycle, matching community needs and values, addresses current deficits

Determining Success: Defining the Key Outcome Indicators

After identifying strategic priorities, the group focused on developing a set of Key Outcome Indicators (KOI's). KOI's define what success looks like and includes a description of successful outcomes, expressed with measures and targets.

The KOI's provide organizational focus by establishing a limited set of desired outcomes and performance targets for achievement for each strategic priority. The alignment created between KOI's and Strategic Priorities is important, not only for clarity, but for maintaining a disciplined focus on the desired results.

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Key Outcome Indicators, by priority are:

1. Civic Engagement
   a. KOI: Community satisfaction; Target: 90% satisfied with city services
   b. KOI: Volunteer opportunities; Target: Volunteer opportunities increased by 5%
   c. KOI: Participation by under represented population; Target: three new segments of the community engaged

2. Housing and Redevelopment
   a. KOI: SE Roseville; Target: increase in commercial market value; increase in residential market value
   b. KOI: Twin Lakes; Target: 50 new living wage jobs
   c. KOI: Move-up housing; Target: 20 additional units at or above $350,000
   d. KOI: Residential housing value; Target: 10% change in owner-occupied value 2015-20, 10% change in rental value 2015-20

3. Effective Governance
   a. KOI: Council actions; Target: All items resolved at the meeting where introduced
   b. KOI: Process transparency; Target: All items include indication of place in decision process
   c. KOI: Respectful interaction-leadership team; Target: 100% judged respectful

4. Organizational Effectiveness
   a. KOI: Employee satisfaction; Target: Measurable improvement in subsequent surveys
   b. KOI: Resource allocation; Target: Resource allocation reflects citizen's priorities

5. Infrastructure Sustainability
   a. KOI: Capital improvement funding; Target: Adopted comprehensive infrastructure plan and funding strategy
   b. KOI: Infrastructure condition; Target: Adopted standards for each asset category

Implementing the Vision: Developing Strategic Initiatives and Action Plans

To successfully address the strategic priorities and achieve the intended outcomes expressed in the KOI's, it is necessary to have a focused set of actions, including detailed implementation steps to guide organizational effort. The City of Roseville will accomplish this through development of strategic initiatives for each priority. Strategic initiatives are broadly described, but narrowly focused activities that are aligned with the priorities, and targeted to the achievement of outcomes expressed in the KOI's.

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The senior staff, during a strategic planning session on March 20, developed a set of strategic initiatives, along with detailed action steps:

1. Civic Engagement
   a. Establish regular community surveys
   b. Create a volunteer strategy
   c. Establish a community outreach program
2. Housing and Redevelopment
   a. Create SE Roseville redevelopment plan
   b. Formalize SE Roseville working group
   c. Establish Twin Lakes economic development program
   d. Establish move-up housing program
   e. Establish housing value support program
3. Effective Governance
   a. Improve meeting management
   b. Improve clarity in decision making process
   c. Establish a framework for respectful dialogue and exchange of ideas
4. Organizational Effectiveness
   a. Conduct annual employee satisfaction survey
   b. Review organizational needs/changes
   c. Conduct annual review of organizational interdependencies and collaboration opportunities
5. Infrastructure Sustainability
   a. Establish enterprise-wide consistency for asset management plan implementation
   b. Establish measures of effectiveness for each infrastructure asset

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Strategic Planning Participants

The strategic plan was developed with the hard work and dedication of many individuals. The City Council, with its foresight and dedication led the way, taking time out their schedules to commit to long-term thinking. They defined a direction and a set of outcomes that are important to the community. The senior staff supported the City Council and also engaged in new ways of thinking.

Elected Officials

Dan Roe, *Mayor*
Jason Etten, *Councilmember*
Lisa Laliberte, *Councilmember*
Tammy McGehee, *Councilmember*
Robert Willmus *Councilmember*

City Administration-Department Staff

Patrick Trudgeon, *City Manager*
Paul Bilotta *Community Development Director*
Chris Miller, *Finance Director*
Rick Mathwig, *Police Chief*
Tim O'Neill, *Fire Chief*
Duane Schwartz, *Public Works Director*
Lonnie Brokke, *Parks & Recreation Director*

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APPENDICES

SWOT Analysis Data

In order to clarify the strategic challenges confronting the community, the City Council and senior staff conducted a review of the current operating environment using a SWOT analysis methodology.

SWOT stands for Strengths, Weaknesses, Opportunities and Threats. The internal strengths and weaknesses and the external opportunities and threats were assessed. This was done in two parts: (1) in advance of the retreat, all participants completed a SWOT questionnaire; and (2) the group participated in a facilitated process that used the questionnaire results as the basis for analysis and decision-making.

The following Appendices contain the complete information contained in the questionnaire responses.

APPENDIX I

SWOT Results – Strengths

Council

- Tremendous people who care deeply
- Staff and elected leaders who are putting in extraordinary effort to improve the city every day
- Citizens who are engaged and caring and willing to put in time to improve the world around them.
- A solid plan for many future capital expenses.
- Solid levels of reserve funds to prevent a need for major cutting if we hit another recession.
- Individual members of our community and the service of volunteer groups
- Hard working, knowledgeable and dedicated staff providing high-level service to our community, as well as to support JPAs with other communities
- Excellent bond ratings
- Diverse tax base
- Well positioned geographically; convenient to major freeways and both metro cities
- Engaged HRA and Commissions to help with advising the Council
- Council commitment to increased engagement with and within the community
- Majority of residents support the city and its leadership
- Council's prioritization for maintaining/replacing city infrastructure
- Parks spaces and places; recent investments
- Investments in Fire – new station and transition to new staffing structure
- Rosedale; one of the strongest retail destinations in the Twin Cities
- Location with respect to either downtown metropolitan area
- Solid fiscal position
- Abundant reserves
- Good distribution of amenities: shopping, open space, parks, residential areas
- Well educated residents
- High voter turnout
- Public eager to be engaged and willing to volunteer
- Expanding transit options
- Good schools
- Well maintained streets and homes

- Bonding authority
- Commitment of council to performance improvement and accomplishment of city goals.
- Engaged department heads.
- Generally good staff-council working relationship.
- Very solid city finances.
- Geographic location within the Twin City metropolitan area.
- The organization's employees.
- Transparent and open government.
- Excellent interaction / shared services with other LGUs.
- Numerous citizen advisory commissions.
- Diversified tax base.
- Reinvestment in municipal infrastructure.
- Forward-looking Council majority.
- Healthy local business economy.
- Support for existing and creation of new neighborhood associations.
- Excellent levels of service provided the community by Police, Fire, Public Works and Parks and Recreation.
- Very supportive public, most in the community feel the city is headed in the right direction.
- Strong fiscal position as indicated by our AAA bond rating

<u>Staff</u>

- Strong reputation of service to the public and providing opportunities
    - Others look to Roseville as a positive example
- History of positive community engagement
- Efficient delivery of programs and services with small staff
- Dedicated, committed and high performing employees
- Talented, active and involved residents
- High expectations
- Addresses issues in a timely fashion
- An depth of resources available city wide
- Nationally Accredited and recognized Parks and Recreation System
- Strong business climate

- Location
- Innovative and progressive
- Upgraded facilities
- Willingness to collaborate with others, i.e. schools, other cities…
- Ability to use volunteers effectively
- Location (easy access to both Downtowns)
- In a biosciences corridor
- Large parks system
- Dedicated staff
- Caring Council
- Active community
- Desire to be innovative
- Code Enforcement/Rental Licensing/Abatement process
- Still a desirable retail location (but losing regional strength/stature)
- "Can do" and helpful working culture between departments and with Council
- Strong institutional knowledge
- Commitment to industry-recommended practices
- Inter and Intra-organizational collaborative approach to service delivery
- Location
- People who care
- Tax base
- Infrastructure
- Knowledgeable staff
- Effective City Manager
- Committed Department Heads
- Committed City Departments
- Excellent reputation with citizens-see recent survey
- It's staff resources, their experience and good reputation in the eyes of their peers in other cities
- Location in the metro area
- Good financial health

APPENDIX II

SWOT Results – Weaknesses

Council

- One councilmember's response to opposition or disagreement is viewed as a personal attack, and responds in-kind often outside of council chambers leading to public cynicism and polarization.
- Some city staff advocate rather than analyze and provide options for counsel direction.

  This is improving but still occurs from time to time.
- External city communication is often focused on City Hall rather than neighborhood and community issues.
- The power of the status quo.
- Lean staffing can limit ability to change or adapt easily.
- Still a lot of silos in organization.
- Improving at public engagement, but can do better.
- Too much political focus on past disagreements, concerns, issues. Inability of some political leaders and members of the community to move on once decisions are made.
- Heavy reliance on retail and health care employment opportunities
- Lack of "living wage" jobs
- Lack of some housing options:
- Medium to upscale senior housing
- Upscale apartments
- Upscale housing
- Lack of neighborhood recognition and support
- Lack of adequate contact about changes
- Lack of requests for ideas
- Lack of small, local service providers—coffee shop, bakery, dry cleaner, hardware…
- Lack of vision
- Piecemeal approach to planning
- Lack of thorough and transparent policies that are consistently and strongly supported
- Lack of engagement of the public at the "front end" of project or development planning
- Lack of transparency in planning and development
- Continued reliance on ideas from the past
- Lack of Class A office buildings

- Traffic
- Pollution
- Lack of medium-density, owner-occupied housing stock
- Lack of clear direction/vision about what we want in Roseville and then a lack of structure/process to actively market the city for those (re) development opportunities (i.e., reactive not proactive)
- Continual increases in taxes, fees and debt service
- Reluctance by leadership and staff to really look at opportunities for expense reduction
- Tendency by staff to chase trends of what other cities do
- Old history being dredged up over and over again; not propelling us forward
- A "tough guy" reputation of our police department; less known for neighborhood presence
- In the area of development we lack firm direction and solid decision-making. This has been a problem for decades so is not new but that does not reduce the negative impact.
- Some loss of a willingness to look down the road 5-10 years and favoring short-term solutions from budgeting to development to making key investments.

Staff

- Failure to think big picture
- Acceptance of status quo versus pushing for innovation
- Too many silos between departments
- City Council's lack of faith in staff
- Micro-management of day to day activities
- Our geographic locations
- Lean staffing levels limit accomplishments and innovation
- Inter departmental cooperation
- Aging workforce with anticipated turnover- employees do not fully represent demographics of city
- City employees underpaid compared to peer cities
- Lack of organized training among all city departments
- Increased reliance on city reserve funds to pay for daily expenses
- Location
- Inability to look and plan long term
- Inability to plan for the next generation. It will be different.

- Lack of clear prioritization of programs and services
- Limited ability to respond to changes or opportunities due to lean approach
- Inability or unwillingness to discontinue under-performing or lower-valued programs or services
- Indecisive City Council
- Community distrust/conspiracy theories
- Some departments understaffed for Council's current desires
- Regulations/processes that are missing or inadequate
- Very little community identity besides the parks system/Rosedale
- HRA is historically staffed/funded for housing initiatives while HRA Board/Council appear to be more interested in Economic Development
- Reactive, not proactive
- Community tends to look backwards at perceived mistakes rather than forwards towards new opportunities
- Departmental coordination, cooperation – not having or being able to take the time to understand what others are doing
- Depth of staff is non – existent - very lean – limited by small staff
- Forced in many ways to be reactive more than proactive
- High volume of traffic Feeling amongst some female employees that the work place is not inclusive

APPENDIX III

SWOT Results – Opportunities

Council

- Many staff leaders are nearing retirement. A transition over time to strong new leadership could keep our generally positive direction going plus add new ideas.
- There are tremendous opportunities with redevelopment of sections of Roseville that, if planned well with all stakeholders, could bring a great rebirth to the entire city.
- Continued enhancements of key services to citizens can create a desirable community that more and more people are interested in living. Quality improvements to the Parks system, city events and positive growth in local school districts hold great potential.
- Two old fire station properties
- Low interest rates (but they won't last forever)
- Ability to pursue a more proactive and focused approach to redevelopment work, for commercial as well as housing
- Increased public discussion can help our residents and businesses to be more knowledgeable and engaged with city issues
- Consider changes to promotion and policies to help generate more revenue through license center, new park buildings, golf course, banquet center and other sites/services
- Police desire to be part of problem solving in the community
- No recent change in council members offers consistency and the opportunity to continue work and discussions from the previous two years
- Increased collaboration with neighboring cities, the county and other units of government (i.e., Southeast Roseville, arterial roads in Twin Lakes, metro transit, MNDOT, etc.)
- New development/redevelopment options provided by:
    - TCAP development
    - New transit options
    - Shared resources with surrounding communities
    - Movement back to central city
    - Appreciation of smaller homes/retro
    - Housing appropriate for changing demographic
    - Smaller families
    - Older and/or single owners
    - Improved economy

- Generally, low cost of entry into our housing market.
- Location advantages of close-in suburb.
- Community interest in innovation such as solar, etc.
- Great potential volunteer base.
- Improve upon both written and electronic communications, what we do as a city, how we do it, and why we do it.
- Focus our economic redevelopment efforts on a few areas and projects. Specifically commercial redevelopment (Twin Lakes, Har-Mar).
- Encouraging authentic outreach to foster public discussion.
- Redevelopment of twin Lakes
- Stabilizing Southeast Roseville neighborhoods

Staff

- To further engage the entire community through Renewal Program improvements and the Parks and Recreation System, i.e. Natural Resources education and engagement, Southwest Roseville Park and Recreation improvements…
- More volunteer involvement in all areas
- Work with and better support organizations and citizens (volunteers) to provide quality offerings to the community as an extension of the city
- Park and Recreation System Master Plan phased implementation
- Understanding and meeting needs of varying community demographics including age, culture…
- Alternative modes of transportation, i.e. trail system extensions, mass transit…
- Public Art - cultural amenities
- Redevelopment
- Twin Lakes development
- Snelling BRT
- Demographic shifts to center cities/first ring suburbs
- Embracing diversity to provide more unique cultural identity
- Har Mar redevelopment
- Rosedale makeover/expansion like the other market major malls have completed to remain competitive

- Engaging active community to foster positive government relations
- Capitalizing on new technologies to increase efficiency and service levels
- Capturing different perspectives and skillsets from a more diverse City Council and employee applicant pool
- Access to intelligent information regarding people's future needs, demands, desires, and expectations
- Taking advantage of a community that wants to be special
- Timing- take an act now approach to future opportunities, not allow the future to drive the city.
- Take advantage of the location, make Roseville the designation of choice
- Look at what other cities have done as examples of success
- Location- first ring suburb, close to everything ***** Continued improvement of economy
- Diversified tax base= consistent levy distribution among homes/businesses
- Strong MN workforce, attitudes of workers
- Location
- Cooperation with our neighbors
- Capitalize on our location to position ourselves as premiere city
- Shifting demographics (age and ethnicity)
- Redevelopment of brownfield and under-utilized properties
- To be an example of how diversity can be embraced and used to strengthen communities and by extension greater society.

APPENDIX IV

SWOT Results – Threats

Council

- Interjecting political partisanship into local elections.
- Individual councilmembers that are unable to move forward and often dwell upon past council actions.
- Balancing the community's expectations with regard to providing high levels of service, infrastructure needs and low tax rates.
- Potential deterioration of large retail sector due to marketplace changes (e-commerce, etc.).
- Aging (and subsequent potential deterioration) of housing and commercial properties and public infrastructure.
- Lingering perception of Roseville government as difficult to work with among development community.
- TCAP Development competition
    - Met Council demands
    - Declining support for northern suburbs
    - Rising crime in metropolitan areas
    - Metropolitan area competition
    - Jobs
    - Housing
    - Amenities: theater, music, nightlife
    - Changing demographics
    - Worsening economy
    - Traffic
    - Air pollution
    - Water shortages and regulation
- Roseville's reputation with developers of being "difficult to work with – constantly changing direction from City and the various Councils
- Partisan politics becoming a bigger presence in the elections for city offices
- External pressures to have more population density
- Increasing labor and materials costs to maintain city facilities and infrastructure

- Rising personnel costs (is our current model and HR policies sustainable?)
- Difficulty in sorting out the true intent and desires of the community, due to:
    - Vocal minority of residents trying to force their opinions on the rest of the community through policy change and regulation
    - Council members who try to lobby and shift the direction of community input to support their own positions
- Commercial / business changes
    - Growing presence of discount retailers moving in to our commercial spaces
    - We need to be more aware of a changing retail marketplace and threats to brick and mortar businesses that occupy so much of our city
    - Consolidation among national chains; our retail base does not consist of small, independent, entrepreneurs
- Backyard and border issues with multiple jurisdictional interests (or lack of interest)
- Real Estate value concerns – Fear that we are on a slippery slope to become like other older communities with increased rental properties and declining real estate values, etc.
- Police & rising crime concerns
- The possibility of increased need for services due to too much (?) retail, rental properties, transit changes, etc.
- Criminal element in some of our hotels
- The negative political process in Roseville leaves many great minds and talents on the sidelines of leadership. Many who would contribute more do not get involved in city politics because of the destructive actions of a handful.
- Many staff leaders are nearing retirement. Unplanned loss of leadership or changes to weaker leaders could leave holes in the effectiveness of key departments and reduce the quality of services to our citizens.
- Leaders and citizens could end up at odds over redevelopment and change in the city. This would weaken the connection between the city and its citizens and reduce potential positive growth.
- A neglect of key assets, neighborhoods and development zones could result in a lower quality of life and a less desirable city. The neglect could result in reduced interest in the city as a place to live and lower home values.

<u>Staff</u>

- Lack of proper funding
- Shifting demographics (age and ethnicity)
- Overcoming politics to make sound policy decisions

- Maintaining economic viability
- Decline of housing stock
- Crime and other urban issues
- Location- proximity to both inner cities and challenges that follow
- Consistent scrutiny of government employees- media, social media
- Turnover of state legislators= decrease in commitments to long-term solutions
- Topics of the day= shiny objects of elected officials which distract local governments
- First ring suburb impacts
- Losing our identity
- The changing demographics
- Older residents who care about the community are leaving
- Younger residents who don't care about "community" are moving in.
- Failing to attract young families with school-aged children.
- Resting on our laurels or reputation
- Frequent alterations of the City's vision or strategic plan
- Catastrophic retail collapse/retail disinvestment/increased competition
- Aging population limits household income/local economic impact/choices
- Original privately owned buildings are nearing the end of their useful life without substantial or ongoing reinvestment
- Traffic impacts from new St. Croix River bridge may be substantially more than currently anticipated
- Growing blight/crime from adjacent communities where we have limited influence
- Failure to adequately engage more challenging populations (i.e. recent immigrants with limited English skills)
- Hotel criminal activity
- Preventing crime from coming into Roseville
- Limiting and not encouraging innovation and calculated risk taking, non-visionary
- Surrounding community competition
- Not being ready when community change is occurring
- Not keeping up with society changes, i.e. technology, culture,
- Not listening or responding to residents who get involved

    - High number of rental property
    - Traffic issues
- Natural disasters

APPENDIX V

SWOT Results – Highest Priorities

Council

- Redevelopment of housing and commercial properties to enhance the city and expand the tax base.
- Engaging more citizens in positive ways to have more contributions to the city and how we serve.
- Solidifying budget and tax levy to rebalance and remove the use of reserves to pay for ongoing expenses in the budget.
- Maintenance and continued funding for aging city infrastructure such as streets, sewer, water / as well as reviewing future needs for other city facilities and structures (parks, etc).
- Redevelopment of Twin Lakes area
- Strengthen the Southeast Roseville area
- Create opportunities to add medium-density, owner-occupied housing
- Be proactive in protecting real estate values and minimizing impact of crime
- Work to keep taxes lower and maintain the mix within our tax base
- Development and enactment of policies of development (including zoning, initial funding and maintenance strategies) that include broad, thorough, and initial community engagement
- Building on Priority 1 to establish/reaffirm a broad vision (detailed) for the city, designed to specifically to improve the tax base, broaden housing options with additions of upscale housing (rental, owner- occupied, general, and senior), provide "living wage jobs," and encourage multimodal transportation with more specific plans for individual areas of the city based on the visions and aspirations of the Comp Plan, previous citizen engagement documents, and citizen surveys.
- Utilize this process outlined in Priority 1 and goals outlined in Priority 2, to develop specific plans for the redevelopment of Southeast Roseville, Twin Lakes, and Har Mar Mall and surrounding commercial area.
- Economic development, generally – Twin Lakes, specifically
- Revitalize SE Roseville area – housing, businesses, amenities, crime, etc.
- Unmet infrastructure funding needs (streets, pathways)
- Redevelopment of twin Lakes
- Maintaining streets sewer and water infrastructure
- Continued implementation of the park and recreation master plan

- Continue to maintain our diversified tax base
- Maintain programs and services that support our great quality of life
- Stabilizing Southeast Roseville neighborhoods

Staff

- Successfully complete and implement the Parks and Recreation Renewal Program
- Identification of resources for current and future operations
- Retaining and attracting residents in Roseville
- Meeting citizen needs, interests and getting and keeping people involved
- Being ready to adapt and change as needed
- Achieve consensus between Council, property owners and the general community around a market viable strategy in Twin Lakes
- Match Council aspirations/priorities with resources to complete them
- Build community understanding and trust in local government
- Comprehensive assessment of citizen expectations
- Establishing citywide priorities for programs and services
- Discover and explore future trends of which aspects of suburban living are in demand, and which are not
- Understanding what Roseville is today.
    - Looking back at the changes in the last ten years
- Look long term/big picture
    - It takes time to mold a new direction
- Determine what the future Roseville will look like given the changing culture, demographics, and generational changes, and strive to position the city to embrace these changes, and not react to them as they come.
- Decreased use of reserve funds to pay for daily activities- effective levy each year
- Retention and Recruitment of quality employees in order to maintain high quality of services
- Careful consideration of how easily Roseville, because of its proximity to both inner cities, aging infrastructure, housing, etc., could become another St. Paul or Minneapolis
- Staff retention and development
- Economic development
- Investment in infrastructure
- Targeted redevelopment led by city, not private market.

- Transparency of decisions and information
- Properly funding needed capital improvements without short-changing funding for city operations.
- Continued public safety improvements

APPENDIX VI
Strategic Initiatives-Action Plans

Strategic Priority: **Key Outcome Indicator:** **Initiative:**			
Actions	**Measure of Success**	**Who's Responsible**	**Target Date**

Pat Trudgeon

From: pz@petezeller.com
Sent: Thursday, May 28, 2015 7:38 AM
To: *RVCouncil
Subject: Strategic Plan comments

To Roseville City Council:

As a citizen of Roseville, I appreciate the work which is going into the strategic plan. As a resident of Southeast Roseville, I am especially happy to see that redevelopment of our area is high on the priority list. It feels like the Southeast section of Roseville is often neglected. The gas station on the corner of Larpenteur and Rice street has been vacant for many years. Trash is strewn about, the weeds are waist high and the building is, quite frankly, an eyesore. There was a shooting death in the apartment two blocks from our home and loud vehicles roam up and down the main streets in this area.

These are just a few examples of problems which deter new, quality residents from moving to this part of Roseville. Hopefully the City can coordinate redevelopment efforts with St. Paul and Maplewood to clean up this section of town.

The intersection of Dale and University is an encouraging example of what can be done when a city decides enough is enough.

Thank you for helping make Roseville better.

Pete Zeller

Pat Trudgeon

From: Christine Welch <christineiverna@gmail.com>
Sent: Tuesday, June 02, 2015 4:32 PM
To: *RVCouncil; Susan Elkins; Vicki Lee; William Masche; Dean Maschka; Dan Wall; Paul Bilotta; Jeanne Kelsey; Pat Trudgeon
Cc: Brian Buck
Subject: Strategic Plan Document/City Council Meeting
Attachments: Strategic Plan_Old Hwy 8 Redevelopment 6-2-15.pdf

In connection with the City Council meeting scheduled for June 8th and the opportunity to provide feedback on the 2016-2018 Strategic Plan document, please see the attached letter regarding the redevelopment opportunity at 3253 and 3261 Old Highway 8.

HRA members – we would appreciate it if one of you could see that Bill Majerus receives a copy of this letter as his email address was not available on the City's website.

Thank you for your consideration.

Christine Welch
3205 Old Highway 8
Roseville, MN 55418

651-336-1690
christineiverna@gmail.com

June 2, 2015

Re: Roseville's 2016-2018 Strategic Plan / Properties at 3253 and 3261 Old Highway 8

Dear Roseville City Council, Staff and Housing Redevelopment Authority,

We have reviewed the draft Strategic Plan and respectfully request that you consider taking both of the following actions as it relates to the redevelopment opportunity on the single family residential properties (zoned high density residential) located at 3253 and 3261 Old Highway 8 (see attachment for map):

1) Add redevelopment of these properties to medium density housing as a priority for the Housing Redevelopment Authority ("HRA") in the 2016-2018 Strategic Plan; and
2) Initiate a review to consider changing the Zoning and Comprehensive Plan Land Use Designation from High Density Residential ("HDR") to Medium Density Residential ("MDR")

The properties in question (~2.7 acres) are a "classic" redevelopment opportunity as discussed in the HRA meetings on 4/21/15 and 5/19/15 and the surrounding community is generally supportive of redevelopment. However, the neighborhood has serious concerns about the potential for both parcels to independently and privately be developed HDR for numerous reasons, including the following:

- Traffic, Safety, and Access Issues. The properties are adjacent to a unique 5-way intersection that has regular school bus (borders multiple districts), bike, and pedestrian traffic, including kids traveling to the local parks and three St. Anthony schools that are located within a half mile. The intersection is already heavily congested at certain times of day and high density development in the immediate vicinity would have public safety implications.
- Size and Density / Proximity to Single-Family Residential and Townhomes. Permitting 24 units/acre, building height of 65 feet, and 85% surface coverage in the immediate proximity to single family residential housing and 2-story townhomes does not fit the community.
- Wetland and Drainage Issues. The property at 3253 abuts an identified and documented wetland on its eastern border. This property and the townhomes to the south also have shared drainage issues. High density development would negatively impact the wetland, increase storm water runoff, and create flooding/drainage issues for neighboring residents.
- Wildlife Habitat. Portions of the properties are heavily wooded and home to many wildlife species. We recognize that any development would likely have an impact but feel that protecting more "green space" or natural habitat than what would likely occur under high density development is important for the community.
- Noise and Light Pollution. The addition of ~65 units (assuming ~24 units/acre), parking spaces, and lighting could be disruptive to the community. This includes the potential for parking lot lights to be at the same level as bedrooms for the townhomes to the south of 3253. While these issues could be relevant for any development, we believe a planned or medium density development would likely have less impact.

The concerns were well-documented during the 2010 and early 2011 City Council and Planning Commission meetings when the zoning for the parcels was changed from single-family residential/LDR to HDR to align with the Comprehensive Plan. More than 50 residents were involved in efforts to oppose the zoning change to HDR. Please note that the Planning Commission at the time had recommended Medium Density Residential but the City Council ultimately did not take action prior to adopting the new zoning map, citing the long-standing Comprehensive Plan Land Use Designation and "protections" in the new City Code as key factors. The inability to move to a compromise at that time was extremely disappointing given the underlying facts and circumstances, level of civic engagement, and support for MDR from the Planning Commission along with several incoming/outgoing City Council members.

The concerns about high density development remain relevant today. Recent efforts to educate the neighborhood on a potential development project at 3253 Old Highway 8 validated that the overwhelming majority of the residents (more than 150) share the concerns about traffic, safety, environmental impacts, and/or the overall fit of high density development relative to the surrounding community (proximity to 5-way stop, the townhomes to the south, and single-family housing to the north and northeast).

The properties have not been sold (to our knowledge) or developed (yet) so there is still an opportunity for the City of Roseville to help move this to a solution that balances the economic interests of the long-standing property owners (acquired when zoned single family residential) with the broader interests of the community. At a minimum, we believe it's critical that a zoning and land use change to MDR be considered in the near future so that any proposed development at a higher density would be subject to a more thorough review than the standard permit process.

The recommended actions would foster key priorities discussed in the Strategic Plan, including: a.) paving the way for successful redevelopment, b.) addition of medium density housing stock, c.) fostering civic engagement, and d.) demonstrating sensitivity to public safety implications.

Thank you for your consideration of this request.

Old Highway 8 Neighborhood Group Core Committee

Christine Welch
3205 Old Highway 8, Roseville
651-336-1690

Mike and Susan McCloskey
2525 County Rd C2, Roseville
651-638-3993

Brian Buck
3609 33rd Ave NE, St. Anthony
651-587-2912

Site Map

Attachment D

DISCLAIMER: This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only.

SOURCES: City of Roseville and Ramsey County, The Lawrence Group;August 2, 2010 for City of Roseville data and Ramsey County property records data, August 2010 for commercial and residential data, April 2009

Pat Trudgeon

From: noreply@civicplus.com
Sent: Wednesday, June 03, 2015 11:04 AM
To: *RVCouncil; Kari Collins; Pat Trudgeon
Subject: Online Form Submittal: Contact City Council

If you are having problems viewing this HTML email, click to view a Text version.

Contact City Council

Please complete this online form and submit.

Subject*
priorities planning

Contact Information

Name:*
roger hess jr

Address:*
1911 rice street

City:	State:	Zip:
Roseville	MN	55113

This form goes to the Mayor, all Councilmembers and certain City Staff. Due to the volume of emails submitted, a personal reply is not always possible.

How would you prefer to be contacted? Remember to fill in the corresponding contact information.

( )Phone
( )Email
( )Letter
(X)No Reply Necessary

Email Address:
rogerhessjr@aol.com

Phone Number:
651-270-6910

Please Share Your Comment, Question or Concern*
councilmember, thoughts on the priority process: 1) develop a comprehensive plan concerning building/space needs of the city. stop doing piecemeal construction. for example, the recent construction of the fire station and the new parks buildings could have also including space for other departments - you could have placed the license center in the fire station or the parks building at lexington and cty rd B. before doing any other construction see if one project could solve the needs of more than one department. think outside of the box - if you build a license center, you could also provide space for the roseville visitor's association, and instead of them paying rent to a building owner, they could be paying rent to the city, and be placed in an area where

people would actually notice them, rather than hidden in an office tower. why not extend city hall to the east and place the license/passport center there, along with the visitors association, and any other office space needs the city has. there is plenty of room there, even for more parking, though i never see the east side of the parking lot full. 2) community center - this has been talked about for years, but you have never actually tried to find out what the citizens would want in a community center. set up a citizen's task force to explore this topic and then decide if something needs to more forward or not. maybe some of the desires of residents could be met with current facilities, or with a very small new facility. 3) start thinking outside of the box - it always seems like "business as usual" with the council and staff - i never see any imagination to figure out new ways to provide current services. e.g. could ramsey county handle the administration of the police dept. for a lower cost, but the same or better service, through economies of scale, the same if st. paul took over our water system? why can't the fire dept. answer 911 calls so the city doesn't need to send hundreds of thousands of dollars to ramsey county each year? 4) sit down with the police dept. administration and infuse community standards into the broad guidelines under which the department operates. the council should also be involved in the priority decisions of the police dept. right now it seems like traffic control is a much higher priority than the patrolling of neighborhoods. i understand that the police dept. makes a lot of money off of forfeited vehicles but should their priority really be generating cash or preventing crime? is stopping someone for a broken taillight really more important than possibly stopping a home burglary? the police department is one of the most expensive departments, yet you give it the least amount of oversight! many city councils develop guidelines in coordination with their police administration. a few years ago the fridley city council banned their police dept. from engaging in high speed chases. if roseville had such a ban, one of our squads would not have killed an innocent bystander a few year ago. back in the 1970's a roseville police sergeant said there was no reason to engage in high speed chases because no one could out run a radio - i assume 40 years later our squads have even better methods of communication. 5) create a task force that would develop strategies for departments and commissions to seek donations, grants, and sponsorships. i'm sure there are citizens with expertise in this area who would be a great help to parks and rec, human rights commission, etc. when they are looking for money. this task force could create a handbook that would be invaluable to the city. 6) figure out a way to remind yourselves and city staff that the "city of roseville" is not a separate entity by itself. the "city of roseville" is an extension of its residents. it is how landowners have pooled their resources in order to get things done collectively rather than individually. sure, i could do as my great grandfather did and build a road myself, but it works better if a bunch of us get together and build the road. sometimes it seems like the council and staff consider the citizens to be a nuisance rather than remembering that the residents are the reason this city exists. thanks for listening! roger roger hess jr

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ROSEVILLE

REQUEST FOR COUNCIL ACTION

Agenda Date: 6/8/2015
Agenda Item: 15.b

Department Approval | City Manager Approval

Item Description: Twin Lakes Next Steps: Land Use Definitions and Building Height

BACKGROUND

At the May 4, 2015 City Council meeting, the City Council discussed the public input about land use preferences in Twin Lakes gathered in January and February 2015. The discussion focused on two main topics: how to reorganize subareas that ought to have similar regulations and to differentiate between subarea groups that ought to be regulated differently; and whether the land uses discussed in the public input process should be permitted, prohibited, or possibly allowed through some kind of application process affording greater public review (e.g., conditional use or planned unit development). The City Council discussion resulted in tentative agreements about how to reorganize the seven subareas identified in the public input process into three subareas and whether the land uses identified in the public input process ought to be permitted, prohibited, or possibly allowed through an application process; the tentatively revised subarea map and land use table are included with this RCA as Exhibit A.

One question that arises when reviewing the outcomes from the May 4, 2015 meeting pertains to the land use involving 24-hour operations. Planning Division staff intended for the item in the table to apply specifically to retail uses, but most of the discussion of 24-hour activities centered on medical services and back-office commercial businesses. For this reason it is unclear whether the Council's intent was to prohibit 24-retail in all locations and potentially allow only non-retail 24-hour uses in subareas B and C. The existing CMU district does not prohibit 24-hour uses, but performance standards elsewhere in the zoning code apply to all commercial uses as follows:

> Extended Hours of Operation adjacent to all Residential Districts: Fence or screening height in the following requirements supersede the limitations established elsewhere in this Title.
>
> a. Buffer Area: Where a Community Business, Regional Business, or Community Mixed Use District abuts a residential district, all existing buffers shall remain in effect, and any new site improvement shall include an increased buffer area of a minimum of 20 to 40 feet as determined by the Community Development Department. This protective buffer shall contain no structures, shall not be used for parking, off-street loading or storage, and shall include screening. The screening treatment shall include the seeding of grass or sodding of the whole of the buffer area, the planting of shrubbery and trees and maintaining of same, a compact screen wall, fence, berm, landscaping, or combination thereof, which shall be not less than 75% opaque year-round to a minimum height of 6 feet above the parking lot curb. The screening treatment must be approved by the Community Development Department and shall be in harmony with a residential neighborhood and provide sufficient screening of the Community and Regional Business uses. The fence or landscape screening shall be no less than 6 feet at the time of installation. Where a berm, wall, fence, or combination thereof is required for screening purposes for a commercial use adjacent to a residential use, such berm, wall, fence, or combination thereof shall be set back from the residential district boundary at least 3 times its height, and landscaped with trees, shrubs,

perennials and sod or seed to screen 50% of the surface of the wall or fence at maturity of the plant materials year-round.

b. Traffic: The site plan shall provide vehicular circulation routes away from residential areas and avoid commercial vehicle ingress and egress from local residential streets to commercial property sites. In the site plan review and approval process, every reasonable effort must be made to design the site circulation so that service vehicles over 1 ton capacity do not use routes which bring vehicles between a building and a residential district boundary. The site plan shall also provide pedestrian access routes using walks or paths, including where practical, connections to adjacent residential areas. Service vehicles over 1 ton capacity which enter or exit the site between the hours of 10:00 P.M. and 7:00 A.M. shall use a designated route approved by the City. Deliveries and/or delivery truck access, in and on the site during the hours of 10:00 P.M. to 7:00 A.M., shall be limited to single unit, 2 axle vehicles not in excess of 26,000 pounds gross weight. The designated route shall keep vehicles at least 300 feet away from any residential district boundary, or be completely screened by a building, wall, landscaped berm, fence, or combination thereof to a point 14 feet above the ground at the outside edge of the truck route lane and to a point 5 feet above the first floor (main level) of the adjacent residences.

c. Off -Street Parking: Where a 24 hour use is within 300 feet of a residential district, that portion of the site within 300 feet shall provide screening of parking and driving areas adjacent to residential areas. The screening shall have a minimum opacity of 90% year-round and a minimum height of 6 feet, and shall be comprised of landscaping, walls, fences, berms, or combinations thereof.

d. Service delivery or non-customer vehicles shall not be parked or staged within 300 feet of a residential district, except when actively loading or unloading.

e. In no case shall vehicle staging for unloading occur for more than 24 hours on a site within any Community Business, Regional Business, or Community Mixed Use District.

f. Off -Street Loading: Off -street loading shall be as listed in Chapter 1019 of this Title and servicing space shall be designated for each store unit in the shopping district. Such loading space shall be designed so as not to conflict with movement of vehicular traffic to and from parking areas.

i. Any commercial loading dock within 300 feet of a residential district shall be completely screened by a wall, landscaped berm, fence, or combination thereof from an adjacent residential area, to a point 14 feet above the ground at the loading area and to a point 5 feet above the first floor (main level) of adjacent residences.

ii. Any commercial loading dock within 300 feet of a residential district which is to be used for any reason by vehicles or equipment between the hours of 10:00 P.M. and 7:00 A.M. shall be within a completely enclosed and roofed structure. All loading and unloading operations shall occur with the exterior doors shut at all times.

LAND USE DEFINITIONS

While the May 4 City Council discussion did not yield any formal action on the subarea boundaries or land use table, nor has the Council yet specifically addressed how each of the subareas might be regulated, whether by application of existing zoning districts, revised versions of existing zoning districts, new zoning districts, regulating plans, overlay districts, or something else, the discussion did shed light on the fact that certain land uses (e.g., big box, limited production and processing, etc.) need to be defined and height limitations need to be drafted if uses and structures are to be regulated differently in the different subareas. These questions will be the subject of this RCA and the City Council discussion regarding Twin Lakes on June 8, 2015.

- Fast Food Restaurants: While the discussion initially identified the need to differentiate "fast food" restaurants from the likes of "fast casual" and other types of restaurants, Planning Division staff believes that the conclusion of the conversation obviates the need for a specific definition of fast food. The source of concern about fast food restaurants was not how quickly food was made ready or whether patrons received their food at a counter instead of being served at tables, but the propensity of fast food restaurants to have drive-through facilities; if fast food restaurants were not permitted to have drive-throughs, such restaurants were generally found to be acceptable in any location.

- Drive-throughs: This didn't necessarily need defining, but because drive-throughs are not currently permitted in the CMU district and Councilmembers were interested in allowing drive-through facilities in some locations for low-intensity uses (like banks and pharmacies), a brief summary of how drive-through facilities are currently regulated might be useful.

    - Drive-through is currently defined as: "*Consisting of a driveway and window, opening, canopy, or other facilities used for serving patrons seated in an automobile including the stacking spaces in which vehicles wait. Drive-throughs may be associated with principal uses such as restaurants, banks, or drugstores, or may be free-standing, such as coffee kiosks, ATMs, etc.*"

    - Where drive-through facilities are allowed, they are conditional uses, and subject to the following standard conditions:

        a. Drive-through lanes and service windows shall be located to the side or rear of buildings and shall not be located between the principal structure and a public street.

        b. Points of vehicular ingress and egress shall be located at least 60 feet from the street right-of-way lines of the nearest intersection.

        c. The applicant shall submit a circulation plan that demonstrates that the use will not interfere with or reduce the safety of pedestrian and bicyclist movements. Site design shall accommodate a logical and safe vehicle and pedestrian circulation pattern. Adequate queuing lane space shall be provided without interfering with on site parking/circulation.

        d. Speaker box sounds from the drive-through lane shall not be loud enough to constitute a nuisance on an abutting residentially zoned property or property in residential use.

        e. Drive-through canopies and other structures, where present, shall be constructed from the same materials as the primary building and with a similar level of architectural quality and detailing.

        f. A 10-foot buff er area with screen planting and an opaque wall or fence between 6 and 8 feet in height shall be required between the drive-through lane and any property line adjoining a residentially zoned property or property in residential use.

- Limited Production/Processing: Councilmembers appeared to be supportive of this kind of productive, low-intensity industrial, provided its impacts to surrounding uses and properties were negligible or effectively mitigated. The current definition in the zoning code is:

    > Light manufacturing, fabrication, assembly, processing, packaging, research, development, or similar principal or primary uses which are predominately conducted indoors and which would not be disruptive of or incompatible with other office, retail, or service uses that may be in the same building or complex. Limited production/processing as a principal/primary use generally does not include industrial processing from raw materials.

Specific issues of concern raised by Councilmembers which are not explicitly addressed in this definition included noise and odors from these activities. Generally-applicable performance standards in the zoning code do address noise, odor, vibration, and other impacts, but reference to these things could be added to the definition if the Council wishes to establish specific, more restrictive constraints.

Another concern was the potential for the adverse impacts of headlights and automobile noise from workers departing and arriving during a late night shift change. Current screening and buffering regulations require opaque 6-foot tall fences or walls at the perimeter of parking areas adjacent to residential uses, along with other landscaping. These requirements can be refined as necessary for the various subareas through the ongoing process of amending Twin Lakes zoning, and/or for specific locations within subareas through conditional use/PUD requirements, regulating plans, overlay districts, or whichever zoning tools are ultimately utilized.

- Limited Warehousing/Distribution: Councilmembers seemed willing to consider this use on a case by case basis. The current definition of this use is "*an establishment providing storage and distribution of merchandise and bulk goods, including those associated with a limited production and processing use, and which use shall involve pick-up, cargo, and/or cube variety trucks to distribute goods,*" and when such vehicles exceed 8 trips in a day, the activity must be reviewed and approved as a conditional use with whatever conditions are deemed necessary to mitigate potential adverse impacts.

- Big Box Retail: Because zoning regulations cannot permit or prohibit stores based on their names, a definition that differentiates one thing from another by its physical attributes and/or impacts is necessary. To begin quantifying what is "big box" and what is not, Planning Division staff used Ramsey County GIS data to create a list of large, single-tenant retail structures along with their approximate sizes. This list, arranged in order of decreasing square footage, is included with this RCA as Exhibit B. The list is not exhaustive, but staff believes that it is representative and presumes that if other buildings were added, they would not dramatically change the characteristics of the list. The mean of the overall data range, 91,845 square feet, corresponds to the one obvious breakpoint in the size data, which is the approximately 40,000 square-foot gap between items 12 (121,460 square feet) and 13 (81,017 square feet).

  Based on this simple analysis, defining "big box" as anything at or above 100,000 square feet in area, for example, would utilize a simple, round figure that conforms to the observed data. Such a defining threshold would also regulate retailers commonly identified as "big box" even if they build stores that are somewhat smaller than their conventional formats, but it would not regulate grocers, furniture and appliance stores, and other retailers even if they build stores that are somewhat larger than their conventional formats.

BUILDING HEIGHT

Planning Division staff began considering ways of regulating building height, but is seeking additional information about the goals of limiting height in order to better direct our efforts. Building height can be regulated for several reasons, from shadow mitigation and aesthetic considerations, to protecting the public health, safety, and general welfare; each of these purposes can lead to different kinds of regulations. To begin the discussion of how height limits

might be changed, the following table contains the standard height limits for various structures in each zoning district.

District	Structure Type	Max. Height (ft)
LDR-1	One-family, detached	30
	Accessory	15
LDR-2	One- and Two-family, attached or detached	30
	Townhome/row house	35
MDR	One- and Two-family, attached or detached	30
	Townhome/row house	35
	Multi-family	40
HDR-1	Townhome/row house	35
	Multi-family	65
HDR-2	Multi-family	95
NB	All	35
CB	All	40
RB-1,2	All	65 (taller with CU)
CMU	All	None (see below)
O/BP	All	60 (taller with CU)
I	Al	60
INST	All	60
PR	All	None

The CMU district does not currently limit total building height, but for buildings in specified locations, all floors above the second story are required to be stepped back a minimum of 8 feet from the ground floor façade. This same kind of location-specific detail can be employed instead of or in addition to absolute height limits.

POLICY OBJECTIVE

Redevelopment of the Twin Lakes area has been a top City policy objective for more than two decades.

BUDGET IMPLICATIONS

Depending on the direction provided by the City Council, there could be budget implications either due to additional costs or revenues. As these action steps are clarified, they will be brought back to the City Council with more explanation of any budget impact.

STAFF RECOMMENDATION

The primary goal of the June 8th discussion is to provide direction about how definitions and height regulations might be improved. To the extent that the Council is comfortable with the definitions and reasons for regulating height, the discussion can return to the table of land uses and the revised subarea map to determine whether the continued discussion changes Councilmembers' initial feelings on the subarea boundaries and how or whether certain land uses are to be allowed in those locations.

REQUESTED COUNCIL ACTION

This is information as part of the broad discussion of a wide range of Twin Lakes topics. Staff is seeking Council consensus with respect to subarea groupings and, perhaps, with respect to the handful of land uses about which public input reveals strong, unified support or opposition.

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RCA Exhibits: A: Partial table of Twin Lakes land uses & revised Twin Lakes subareas map

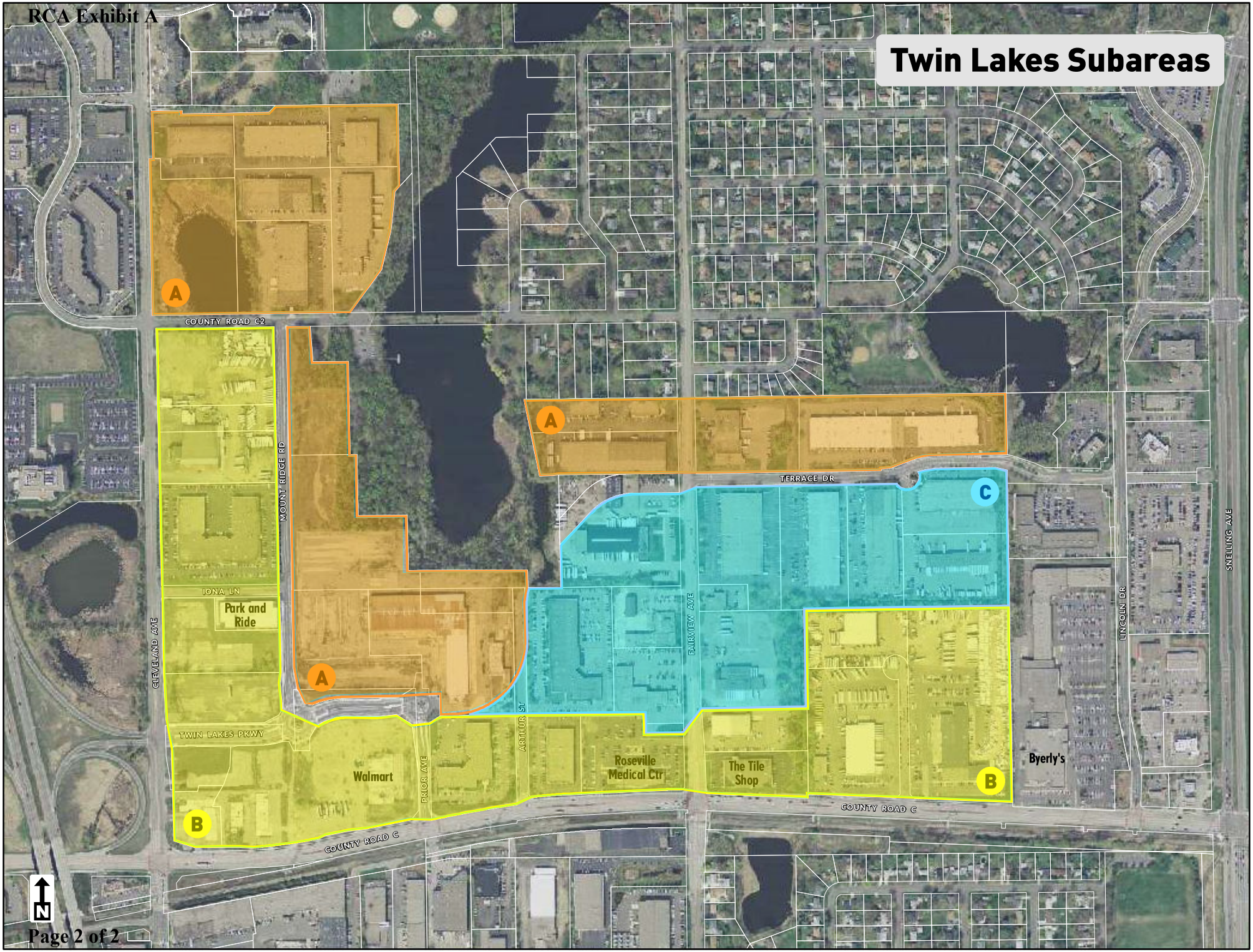
B: Analysis of retail box sizes

RCA Exhibit A

Land Use	Existing CMU Zoning	2014 Proposed CMU Amendment	Tentative Subarea A	Tentative Subarea C	Tentative Subarea B
Accessory: drive-throughs	NP	NP	NP	C*	C*
Civic/Institutional: hospital	NP	NP	NP	NP	NP
Commercial: daycare center	P	P	P	P	P
Commercial: lodging (hotel)	P	P	NP	NP	P
Commercial: restaurants, fast food	P	P	P	P	P
Commercial: restaurants, fast food WITH DRIVE THROUGH	NP	NP	NP	NP	NP
Commercial: restaurants, traditional	P	P	P	P	P
Commercial: retail (24-hour operation)	P	P	NP	C*	C*
Commercial: retail (big box)	P	C	NP	NP	C*
Commercial: retail (smaller scale)	P	P	P	P	P
Commercial: vertical mixed use	P	P	NP	P	P
Industrial: light industrial	NP	NP	NP	NP	NP
Industrial: limited production/processing	NP	P	P	P	P
Industrial: limited warehousing/distribution	NP	C	C*	C*	C*
Industrial: manufacturing	NP	NP	NP	NP	NP
Industrial: Warehouse	NP	NP	NP	NP	NP
Office: clinic, medical, dental, or optical	P	P	P	P	P
Office: corporate headquarters	P	P	P	P	P
Office: general	P	P	P	P	P
Office: office showroom	P	NP	P	P	P
Residential/Family: multi-family	P	P	C*	C*	C*
Residential/Family: one-family attached (duplex)	NP	NP	NP	NP	NP
Residential/Family: one-family attached (townhome/row house)	P	P	P	P	P
Residential/Family: one-family detached	NP	NP	C*	NP	NP
Residential/Group: assisted living	C	C	C*	C*	C*

Legend	
P	= Permitted
C	= Conditional
NP	= Not Permitted
C*	= For further consideration as conditional use or Planned Unit Development

RCA Exhibit A



RCA Exhibit B

Building	Location	Size (sq. ft.)
1 Super Target	St Paul	190,565
2 Menard's	Maplewood	190,297
3 Super Target	Shoreview	185,976
4 Super Target	Roseville	184,830
5 Dock 86	Little Canada	166,892
6 Walmart	Roseville	159,162
7 Costco	Maplewood	155,666
8 Sam's Club	Maplewood	146,640
9 Target	North St Paul	141,029
10 Menard's	St Paul	132,056
11 Home Depot	Maplewood	127,282
12 Walmart	St Paul	121,460
13 Cub Foods	Maplewood (County Rd. B)	81,017
14 Cub Foods	Maplewood (White Bear Av.)	77,439
15 Cub Foods	Roseville (Larpenteur Av.)	63,936
16 LA Fitness	Roseville	52,628
17 Byerlys	St Paul	50,752
18 Ashley Furniture	Maplewood	46,655
19 Best Buy	Maplewood	44,533
20 HOM Furniture	Roseville	42,588
21 Slumberland	Maplewood	35,134
22 Pawn America	St Paul	23,609
23 Slumberland	St Paul	21,133
24 Golfsmith	Roseville	19,439
25 Aldi	Little Canada	18,358
26 Aldi	St Paul	17,021
27 Walgreens	Vadnais Heights	16,089
28 Walgreens	Roseville	14,677
29 CVS	Little Canada	13,281
30 AutoZone	Roseville	7,354
31 O'Reilly Auto Parts	Roseville	6,875