



City Council Agenda

Monday, August 10, 2015

6:00 p.m.

City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order: McGehee, Willmus, Laliberte, Etten, Roe
- 6:02 p.m. **2. Pledge of Allegiance**
- 6:04 p.m. **3. Approve Agenda**
- 6:05 p.m. **4. Public Comment**
- 6:10 p.m. **5. Council Communications, Reports and Announcements**
- 6:15 p.m. **6. Recognitions, Donations and Communications**
- 6:20 p.m. **7. Approve Minutes**
a. Approve July 20, 2015 Council Meeting Minutes
- 6:25 p.m. **8. Approve Consent Agenda**
a. Approve Payments
b. Approve Outside Sales and Consumption Endorsement
c. Approve General Purchases and Sale of Surplus Items in Excess of \$5000
d. Approve Resolution Awarding Contract for the 2015 Drainage Improvements Project
- 6:30 p.m. **9. Consider Items Removed from Consent**
- 10. General Ordinances for Adoption**
- 11. Presentations**
- 6:35 p.m. a. Housing and Redevelopment Authority Joint Meeting
- 12. Public Hearings**
- 7:00 p.m. a. Hearing to Solicit Public Comment on the 2016 Budget & Tax Levy
- 13. Budget Items**
- 14. Business Items (Action Items)**
- 7:30 p.m. a. Skating Center Solar Installation Project

7:50 p.m. b. Approve Plans and Authorize Advertisement for Bids -
Twin Lakes Phase Three

15. Business Items – Presentations/Discussions

8:00 p.m. a. Discussion on a Draft Ordinance Regarding Wildlife
Management in Roseville

8:45 p.m. b. Discussion of 2015-2017 Policy Priority Planning
Document

9:10 p.m. **16. City Manager Future Agenda Review**

9:20 p.m. **17. Councilmember Initiated Items for Future Meetings**

9:30 p.m. **18. Adjourn**

Some Upcoming Public Meetings.....

Wednesday	Aug 12	6:30 p.m.	Ethics Commission
Thursday	Aug 13	6:30 p.m.	Community Engagement Commission
Monday	Aug 17	6:00 p.m.	City Council Meeting
Tuesday	Aug 18	6:00 p.m.	Housing & Redevelopment Authority
Wednesday	Aug 19	6:00 p.m.	Human Rights Commission
Monday	Aug 24	6:00 p.m.	City Council Meeting
Tuesday	Aug 25	6:30 p.m.	Public Works, Environment & Transportation Commission

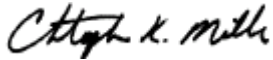
All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

REQUEST FOR COUNCIL ACTION

Date: 08/10/2015

Item No.: 8.a

Department Approval



City Manager Approval



Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$689,820.36
78261-78519	\$1,276,669.35
Total	\$1,966,489.71

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
Printed: 8/4/2015 - 11:50 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
78416	07/23/2015	Boulevard Landscaping	Operating Supplies	Trugreen L.P.	2015 Blanket PO - Right-of-Way Wee	576.00
					Operating Supplies Total:	576.00
					Fund Total:	576.00
78446	07/30/2015	Building Improvements	Police Remodel	Commercial Furniture Services, Inc	Chairs	3,531.25
					Police Remodel Total:	3,531.25
					Fund Total:	3,531.25
78393	07/23/2015	Central Svcs Equip Revolving	Rental - Copier Machines	Pitney Bowes	Postage Machine Rental	832.62
					Rental - Copier Machines Total:	832.62
					Fund Total:	832.62
0	07/22/2015	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Federal Incc	6.93
					Federal Income Tax Total:	6.93
0	07/22/2015	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl	6.76
0	07/22/2015	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare Ei	1.59
					FICA Employee Ded. Total:	8.35
0	07/22/2015	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare Ei	1.59

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/22/2015	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Emph	6.76
					FICA Employers Share Total:	8.35
0	07/22/2015	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2015 Post Emplo;	1.00
					MN State Retirement Total:	1.00
0	07/22/2015	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo;	6.52
					PERA Employee Ded Total:	6.52
0	07/22/2015	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo;	6.52
0	07/22/2015	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera additio	1.00
					PERA Employer Share Total:	7.52
0	07/22/2015	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2015 State Incom	3.71
					State Income Tax Total:	3.71
					Fund Total:	42.38
78362	07/23/2015	Community Development	Building Surcharge	Dependable Heating & Cooling	Electrical Permit Recharge-3020 Higl	1.00
78386	07/23/2015	Community Development	Building Surcharge	Mn Dept of Labor & Industry	Building Permit Surcharges	3,560.83
78398	07/23/2015	Community Development	Building Surcharge	Pronto Heating and AC	Electrical Permit Refund-484 Grandv	5.00
					Building Surcharge Total:	3,566.83
0	07/21/2015	Community Development	Conferences	MN GIS-ACH	2015 Spring Workshops for Joel	192.00
					Conferences Total:	192.00
78346	07/23/2015	Community Development	Contractual Maintenance	Alex's Lawn & Turf	Weekly Mowing Services-2325 Dale	675.00
					Contractual Maintenance Total:	675.00
0	07/23/2015	Community Development	Dale Street Escrow	Erickson, Bell, Beckman & Quinn I	Dale Street Fire Station Property Red	55.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/15/2015	Community Development	Electrical Inspections	Tokle Inspections, Inc.	Dale Street Escrow Total: Electrical Inspections-June	55.50 5,597.80
78362 78398	07/23/2015 07/23/2015	Community Development Community Development	Electrical Permits Electrical Permits	Dependable Heating & Cooling Pronto Heating and AC	Electrical Inspections Total: Electrical Permit Recharge-3020 Hgt Electrical Permit Refund-484 Grandv	5,597.80 40.00 35.00
0	07/22/2015	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	Electrical Permits Total: PR Batch 00002.07.2015 Federal Incc	75.00 4,093.60
0 0	07/22/2015 07/22/2015	Community Development Community Development	FICA Employee Ded. FICA Employee Ded.	IRS EFTPS- Non Bank IRS EFTPS- Non Bank	Federal Income Tax Total: PR Batch 00002.07.2015 FICA Empl PR Batch 00002.07.2015 Medicare Ei	4,093.60 2,007.94 469.58
0 0	07/22/2015 07/22/2015	Community Development Community Development	FICA Employers Share FICA Employers Share	IRS EFTPS- Non Bank IRS EFTPS- Non Bank	FICA Employee Ded. Total: PR Batch 00002.07.2015 Medicare Ei PR Batch 00002.07.2015 FICA Empl	2,477.52 469.58 2,007.94
78396	07/23/2015	Community Development	HSA Employee	Premier Bank	FICA Employers Share Total: PR Batch 00002.07.2015 HSA Empl	2,477.52 153.84
0	07/23/2015	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	HSA Employee Total: PR Batch 00002.07.2015 ICMA Defe	153.84 587.51
78407	07/23/2015	Community Development	Life Ins. Employee	Standard Insurance Company	ICMA Def Comp Total: July Life Insurance Premium-Policy:	587.51 232.94
78407	07/23/2015	Community Development	Life Ins. Employer	Standard Insurance Company	Life Ins. Employee Total: July Life Insurance Premium-Policy:	232.94 88.88

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employer Total:	88.88
78407	07/23/2015	Community Development	Long Term Disability	Standard Insurance Company	July Life Insurance Premium-Policy:	198.61
					Long Term Disability Total:	198.61
78388	07/23/2015	Community Development	Medical Ins Employee	NJPA	Health Insurance Premium-July 2015	380.46
					Medical Ins Employee Total:	380.46
78388	07/23/2015	Community Development	Medical Ins Employer	NJPA	Health Insurance Premium-July 2015	3,528.43
					Medical Ins Employer Total:	3,528.43
78386	07/23/2015	Community Development	Miscellaneous Revenue	Mn Dept of Labor & Industry	Building Permit Surcharges-Retentior	-71.04
					Miscellaneous Revenue Total:	-71.04
0	07/22/2015	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2015 Post Emplo	299.83
					MN State Retirement Total:	299.83
0	07/22/2015	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2015 MNDCP De	720.00
					MNDCP Def Comp Total:	720.00
0	07/23/2015	Community Development	Office Supplies	Innovative Office Solutions	Office Supplies	345.54
					Office Supplies Total:	345.54
0	07/22/2015	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo	2,098.43
					PERA Employee Ded Total:	2,098.43
0	07/22/2015	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo	2,098.43
0	07/22/2015	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera additio	322.85
					PERA Employer Share Total:	2,421.28
78281	07/15/2015	Community Development	Plumbing Permits	Leo Erler	Plumbing Permit Refund	90.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/23/2015	Community Development	Professional Services		Plumbing Permits Total:	90.00
78379	07/23/2015	Community Development	Professional Services	Erickson, Bell, Beckman & Quinn I	Dale Street Fire Station Property Red	2,220.00
78379	07/23/2015	Community Development	Professional Services	Jeane Thorne Staffing	Temporary Staffing	962.40
78468	07/30/2015	Community Development	Professional Services	Jeane Thorne Staffing	Temporary Staffing	950.37
78468	07/30/2015	Community Development	Professional Services	Jeane Thorne Staffing	Temporary Staffing	769.92
78339	07/15/2015	Community Development	Professional Services	Jeane Thorne Staffing	Temporary Staffing	962.40
				Verizon Wireless	Cell Phones	35.01
					Professional Services Total:	5,900.10
78278	07/15/2015	Community Development	Rental Registrations			
78279	07/15/2015	Community Development	Rental Registrations	Davids Real Estate Holdings	Duplicate Payment Refund-1620 High	25.00
78298	07/15/2015	Community Development	Rental Registrations	Craig Deuth	Duplicate Rental Reg. Refund-1620 C	25.00
				Arthur Libby	Duplicate Rental Reg. Payment Refund	25.00
					Rental Registrations Total:	75.00
78363	07/23/2015	Community Development	Sherman/Twin Lakes Apts.			
78363	07/23/2015	Community Development	Sherman/Twin Lakes Apts.	Ehlers & Associates, Inc.	Twin Lakes Redevelopment	1,627.50
				Ehlers & Associates, Inc.	Sherman Redevelopment	315.00
					Sherman/Twin Lakes Apts. Total:	1,942.50
0	07/22/2015	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2015 State Income	1,580.41
					State Income Tax Total:	1,580.41
78503	07/30/2015	Community Development	Telephone	Sprint	Cell Phones	111.42
78329	07/15/2015	Community Development	Telephone	T Mobile	Cell Phones-Acct: 876644423	32.79
78505	07/30/2015	Community Development	Telephone	T Mobile	Cell Phones-Acct: 876644423	32.79
					Telephone Total:	177.00
0	07/21/2015	Community Development	Training	Freight House-CC	Lunch for Training Session	13.71
0	07/21/2015	Community Development	Training	GTS Educational-CC	2015 Land Use Planning Workshop	50.00
					Training Total:	63.71
					Fund Total:	40,024.20

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
78288	07/15/2015	Contracted Engineering Svcs	Deposits	Hanson Builders	Escrow Return-3040 S. Owasso Blvd	3,000.00
78309	07/15/2015	Contracted Engineering Svcs	Deposits	Northern Asphalt	Escrow Return-1500 W County Road	3,000.00
78397	07/23/2015	Contracted Engineering Svcs	Deposits	Courtney Pribyl	Escrow Return-2884 W Owasso Blvd	3,000.00
					Deposits Total:	9,000.00
0	07/22/2015	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Federal Inco	365.87
					Federal Income Tax Total:	365.87
0	07/22/2015	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare E	38.85
0	07/22/2015	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl	166.10
					FICA Employee Ded. Total:	204.95
0	07/22/2015	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl	166.10
0	07/22/2015	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare E	38.85
					FICA Employers Share Total:	204.95
78396	07/23/2015	Contracted Engineering Svcs	HSA Employee	Premier Bank	PR Batch 00002.07.2015 HSA Empl	20.00
					HSA Employee Total:	20.00
78407	07/23/2015	Contracted Engineering Svcs	Life Ins. Employer	Standard Insurance Company	July Life Insurance Premium-Policy:	8.08
					Life Ins. Employer Total:	8.08
78407	07/23/2015	Contracted Engineering Svcs	Long Term Disability	Standard Insurance Company	July Life Insurance Premium-Policy:	19.68
					Long Term Disability Total:	19.68
78388	07/23/2015	Contracted Engineering Svcs	Medical Ins Employer	NJPA	Health Insurance Premium-July 2015	367.17
					Medical Ins Employer Total:	367.17
0	07/22/2015	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2015 Post Emplo	26.51
					MN State Retirement Total:	26.51
78389	07/23/2015	Contracted Engineering Svcs	Operating Supplies	Northwest Lasers, Inc.	Paint	203.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Operating Supplies Total:	203.00
0	07/22/2015	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo	172.31
					PERA Employee Ded Total:	172.31
0	07/22/2015	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera additio	26.51
0	07/22/2015	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo	172.31
					PERA Employer Share Total:	198.82
0	07/22/2015	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2015 State Incom	132.41
					State Income Tax Total:	132.41
					Fund Total:	10,923.75
78382	07/23/2015	East Metro SWAT	Professional Services	League of MN Cities Ins Trust	East Metro SWAT Coverage	2,338.00
					Professional Services Total:	2,338.00
					Fund Total:	2,338.00
0	07/21/2015	Fire Vehicles Revolving	Fire Department Vehicles	Home Depot- CC	Work Lights	179.91
0	07/21/2015	Fire Vehicles Revolving	Fire Department Vehicles	Home Depot- CC	Engine	693.00
78323	07/15/2015	Fire Vehicles Revolving	Fire Department Vehicles	Rosenbauer Minnesota, LLC	Pumper	614.00
0	07/21/2015	Fire Vehicles Revolving	Fire Department Vehicles	W.S. Darley-CC	Flashing Cones	217.93
					Fire Department Vehicles Total:	1,704.84
					Fund Total:	1,704.84
78442	07/30/2015	General Fund	202000 - Accounts Payable	City of St. Anthony	East Metro SWAT Participation Over	3,082.00
					202000 - Accounts Payable Total:	3,082.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/23/2015	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	338.04
0	07/23/2015	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	285.55
0	07/15/2015	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	964.91
211402 - Flex Spending Health Total:						1,588.50
0	07/15/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	400.00
0	07/15/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	538.44
0	07/23/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	192.31
0	07/30/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	384.62
0	07/30/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	680.00
0	07/23/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	526.32
0	07/15/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	140.62
78517	07/30/2015	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	2,133.00
211403 - Flex Spend Day Care Total:						4,995.31
78274	07/15/2015	General Fund	Business Licenses	Yuying Chen	Massage Therapy License Refund	100.00
Business Licenses Total:						100.00
78266	07/15/2015	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	182.90
78275	07/15/2015	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	40.05
78275	07/15/2015	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	40.05
78275	07/15/2015	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	40.05
78439	07/30/2015	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	40.50
78439	07/30/2015	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	40.05
78418	07/23/2015	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	16.98
78418	07/23/2015	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	62.98
Clothing Total:						463.56
0	07/21/2015	General Fund	Conferences	EventBrite-CC	Investigators Conference	297.38
Conferences Total:						297.38
78347	07/23/2015	General Fund	Contract Maint - Vehicles	Astleford International Trucks	Power Mirrors Repair	808.19
78431	07/30/2015	General Fund	Contract Maint - Vehicles	Boyer Trucks Lauderdale	Truck Air Conditioning Repair	1,655.80
78351	07/23/2015	General Fund	Contract Maint - Vehicles	Boyer Trucks, Corp.	2015 Blanket PO for Vehicle Repairs	672.49
0	07/30/2015	General Fund	Contract Maint - Vehicles	Emergency Apparatus Maint. Inc	Fire Vehicle Repair	2,190.48
0	07/30/2015	General Fund	Contract Maint - Vehicles	Emergency Apparatus Maint. Inc	Fire Vehicle Repair	3,373.96
0	07/30/2015	General Fund	Contract Maint - Vehicles	FleetPride Truck & Trailer Parts	Vehicle Repair	2,746.66

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
78367	07/23/2015	General Fund	Contract Maint - Vehicles	Goodyear Commercial Tire	Tires	386.11
78369	07/23/2015	General Fund	Contract Maint - Vehicles	HealthEast Vehicle Services	Vehicle Maintenance	85.64
78369	07/23/2015	General Fund	Contract Maint - Vehicles	HealthEast Vehicle Services	Vehicle Maintenance	85.64
78497	07/30/2015	General Fund	Contract Maint - Vehicles	Rosenbauer Minnesota, LLC	Truck Repair	148.31
78325	07/15/2015	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	2015 Blanket PO for Vehicle Repairs	1,489.27
78499	07/30/2015	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	2015 Blanket PO for Vehicle Repairs	99.95
78342	07/15/2015	General Fund	Contract Maint - Vehicles	Zahl Petroleum Maintenance Co	Annual Full Function Test	185.25
Contract Maint - Vehicles Total:						13,927.75
0	07/30/2015	General Fund	Contract Maint. - City Hall	Adam's Pest Control Inc	Quarterly Service	106.00
0	07/23/2015	General Fund	Contract Maint. - City Hall	Alternative Business Furniture, Inc.	Worksurfaces	992.60
78384	07/23/2015	General Fund	Contract Maint. - City Hall	Linn Building Maintenance	General Cleaning-July	3,249.18
78300	07/15/2015	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facilities Maintenance	1,007.50
78300	07/15/2015	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facilities Maintenance	139.56
78480	07/30/2015	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Management Fee	2,155.00
78330	07/15/2015	General Fund	Contract Maint. - City Hall	Thyssenkrupp Elevator Corp.	Elevator Service	750.00
Contract Maint. - City Hall Total:						8,399.84
0	07/30/2015	General Fund	Contract Maint. - City Garage	Adam's Pest Control Inc	Quarterly Service	106.00
78384	07/23/2015	General Fund	Contract Maint. - City Garage	Linn Building Maintenance	General Cleaning-July	917.63
78480	07/30/2015	General Fund	Contract Maint. - City Garage	McGough Facility Management, LI	Management Fee	1,077.50
Contract Maint. - City Garage Total:						2,101.13
78444	07/30/2015	General Fund	Contract Maintenance	Comcast	Cable TV-Acct: 8772 10 529 012370	301.44
78451	07/30/2015	General Fund	Contract Maintenance	Emergency Response Solutions, LL	TIC Repair	1,178.68
78384	07/23/2015	General Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-July	563.90
78486	07/30/2015	General Fund	Contract Maintenance	Nardini Fire Equipment Co, Inc	Water Extinguisher	125.00
78312	07/15/2015	General Fund	Contract Maintenance	Penguin Management, Inc.	eDispatches Service	138.00
78316	07/15/2015	General Fund	Contract Maintenance	Racom Corporation	Service Labor	95.00
78411	07/23/2015	General Fund	Contract Maintenance	Sympro, Inc.	Treasury Management Software-Annu	3,427.00
Contract Maintenance Total:						5,829.02
78450	07/30/2015	General Fund	Contract Maintenance	Embedded Systems, Inc.	Tornado Siren Repair	100.00
Contract Maintenance Total:						100.00
78418	07/23/2015	General Fund	Employee Recognition	Uniforms Unlimited, Inc.	Uniform Supplies	278.70
78418	07/23/2015	General Fund	Employee Recognition	Uniforms Unlimited, Inc.	Uniform Supplies	250.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
78418	07/23/2015	General Fund	Employee Recognition	Uniforms Unlimited, Inc.	Uniform Supplies	83.60
78340	07/15/2015	General Fund	Employee Recognition	The Vernon Company	Coffee Mugs	253.83
					Employee Recognition Total:	866.13
78388	07/23/2015	General Fund	Employer Insurance	NJPA	Health Insurance Premium-July 2015	901.64
78388	07/23/2015	General Fund	Employer Insurance	NJPA	Health Insurance Premium-July 2015	921.64
					Employer Insurance Total:	1,823.28
0	07/22/2015	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Federal Inco	33,516.99
					Federal Income Tax Total:	33,516.99
0	07/22/2015	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare E	4,311.11
0	07/22/2015	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl	7,179.40
					FICA Employee Ded. Total:	11,490.51
0	07/22/2015	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl	7,179.40
0	07/22/2015	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare E	4,311.11
					FICA Employers Share Total:	11,490.51
78385	07/23/2015	General Fund	Financial Support	Mn Child Support Payment Center	Remittance ID 0015005038	354.43
					Financial Support Total:	354.43
78396	07/23/2015	General Fund	HSA Employee	Premier Bank	PR Batch 00002.07.2015 HSA Empl	2,410.35
					HSA Employee Total:	2,410.35
0	07/23/2015	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.07.2015 ICMA Defe	3,045.91
					ICMA Def Comp Total:	3,045.91
78407	07/23/2015	General Fund	Life Ins. Employee	Standard Insurance Company	July Life Insurance Premium-Policy:	23.78
78407	07/23/2015	General Fund	Life Ins. Employee	Standard Insurance Company	July Life Insurance Premium-Policy:	1,604.00
					Life Ins. Employee Total:	1,627.78

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
78407	07/23/2015	General Fund	Life Ins. Employer	Standard Insurance Company	July Life Insurance Premium-Policy:	876.43
					Life Ins. Employer Total:	876.43
78407	07/23/2015	General Fund	Long Term Disability	Standard Insurance Company	July Life Insurance Premium-Policy:	1,388.88
					Long Term Disability Total:	1,388.88
78388	07/23/2015	General Fund	Medical Ins Employee	NIPA	Health Insurance Premium-July 2015	7,577.36
78388	07/23/2015	General Fund	Medical Ins Employee	NIPA	Health Insurance Premium-July 2015	6,385.39
					Medical Ins Employee Total:	13,962.75
78388	07/23/2015	General Fund	Medical Ins Employer	NIPA	Health Insurance Premium-July 2015	46,676.26
					Medical Ins Employer Total:	46,676.26
0	07/23/2015	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.07.2015 Minnesota E	197.85
					Minnesota Benefit Ded Total:	197.85
0	07/21/2015	General Fund	Miscellaneous	Egg and I-CC	Lunch with Council Member Lisa Lit	14.03
78377	07/23/2015	General Fund	Miscellaneous	Internal Revenue Service	EIN 41-6007849 Form 720 2nd Quart	709.28
					Miscellaneous Total:	723.31
0	07/22/2015	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2015 Post Emplo	2,938.19
					MN State Retirement Total:	2,938.19
0	07/22/2015	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2015 MNDCP De	6,797.09
					MNDCP Def Comp Total:	6,797.09
0	07/21/2015	General Fund	Motor Fuel	B-Dale -CC	Fuel	8.81
0	07/23/2015	General Fund	Motor Fuel	Mansfield Oil Company	2015 Blanket PO for Fuel 20154 Sta	10,676.84
					Motor Fuel Total:	10,685.65
0	07/23/2015	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	12.91
0	07/23/2015	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	412.44

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/23/2015	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	117.99
0	07/21/2015	General Fund	Office Supplies	Zerbee-CC	Office Supplies	28.39
Office Supplies Total:						571.73
78507	07/30/2015	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies	296.24
Op Supplies - City Hall Total:						296.24
0	07/15/2015	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	420.48
0	07/21/2015	General Fund	Operating Supplies	Art of Frames-CC	Frames	85.92
78430	07/30/2015	General Fund	Operating Supplies	Norm Barnhart	Family Night Out	400.00
0	07/21/2015	General Fund	Operating Supplies	Best Buy- CC	USB's	53.54
0	07/23/2015	General Fund	Operating Supplies	Brook White Co	Pavement Router, Bits & Washers	450.00
0	07/21/2015	General Fund	Operating Supplies	Byerly's- CC	Swearing In Supplies	67.99
0	07/30/2015	General Fund	Operating Supplies	City of St. Paul	Paper	94.50
78445	07/30/2015	General Fund	Operating Supplies	Commercial Asphalt Co	Asphalt Patching Material, Per State I	202.35
0	07/21/2015	General Fund	Operating Supplies	Davis Lock & Safe-CC	Keys	15.98
78282	07/15/2015	General Fund	Operating Supplies	Fast Signs	Dimensional Graphic	276.50
0	07/21/2015	General Fund	Operating Supplies	Fastenal-CC	Tools, Fasteners	153.89
78283	07/15/2015	General Fund	Operating Supplies	Fra-Dor Inc.	Bulk Loads	64.00
78459	07/30/2015	General Fund	Operating Supplies	Gateway Sign	Gold, Black-Engine 631	52.00
0	07/21/2015	General Fund	Operating Supplies	General Industrial Supply-CC	Sprayer	91.50
0	07/30/2015	General Fund	Operating Supplies	Grainger Inc	Ballasts	48.34
78296	07/15/2015	General Fund	Operating Supplies	Konrad Material Sales, LLC.	Router Cutters	450.00
78472	07/30/2015	General Fund	Operating Supplies	Konrad Material Sales, LLC.	Deery Router Cutters	450.00
78473	07/30/2015	General Fund	Operating Supplies	KP Concessions	National Night Out	250.00
0	07/21/2015	General Fund	Operating Supplies	Marathon Oil-CC	Fuel	28.00
78479	07/30/2015	General Fund	Operating Supplies	Martin Marietta Materials Inc	1/4 W Chip	595.35
0	07/15/2015	General Fund	Operating Supplies	MES, Inc.	Badges	73.87
0	07/21/2015	General Fund	Operating Supplies	North Hgts Hardware Hank-CC	Key	12.79
0	07/23/2015	General Fund	Operating Supplies	North Image Apparel, Inc.	Remaining Payment. \$41.50 Paid by	75.00
0	07/21/2015	General Fund	Operating Supplies	Papa John's-CC	Citizen's Academy	140.00
0	07/21/2015	General Fund	Operating Supplies	Parking Ramp-CC	Parking	3.00
78315	07/15/2015	General Fund	Operating Supplies	Precise MRM, LLC	Pooled Data, Monthly NAF Software	106.05
78492	07/30/2015	General Fund	Operating Supplies	Rainbow Party Arts	Family Night Out	440.00
78319	07/15/2015	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	657.25
78401	07/23/2015	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	720.50
78401	07/23/2015	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	687.50
0	07/21/2015	General Fund	Operating Supplies	Target- CC	Kitchen, Cleaning Supplies	124.03
0	07/21/2015	General Fund	Operating Supplies	Target- CC	Citizen's Academy	35.78
78412	07/23/2015	General Fund	Operating Supplies	Taser International, Inc.	Dataport Kit	177.71
0	07/15/2015	General Fund	Operating Supplies	Uline	Folding Chairs	971.74

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/30/2015	General Fund	Operating Supplies	Uline	Freight Charges	19.29
78418	07/23/2015	General Fund	Operating Supplies	Uniforms Unlimited, Inc.	Uniform Supplies	633.00
78418	07/23/2015	General Fund	Operating Supplies	Uniforms Unlimited, Inc.	Uniform Supplies	95.00
78418	07/23/2015	General Fund	Operating Supplies	Uniforms Unlimited, Inc.	Uniform Supplies	245.00
78514	07/30/2015	General Fund	Operating Supplies	Walton's Hollow	Family Night Out	1,304.00
0	07/21/2015	General Fund	Operating Supplies	Zerbee-CC	Coffee Fund	198.79
					Operating Supplies Total:	10,970.64
78507	07/30/2015	General Fund	Operating Supplies City Garage	Trio Supply Company	Restroom Supplies	98.74
					Operating Supplies City Garage Total:	98.74
0	07/22/2015	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo	26,815.16
					PERA Employee Ded Total:	26,815.16
0	07/22/2015	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera additio	984.28
0	07/22/2015	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo	36,989.79
					PERA Employer Share Total:	37,974.07
0	07/23/2015	General Fund	PERA Life Ins. Ded.	NCBERS Life Ins#725800	PR Batch 00002.07.2015 PERA Life	32.00
					PERA Life Ins. Ded. Total:	32.00
78374	07/23/2015	General Fund	Printing	Impressive Print	Envelopes	266.00
					Printing Total:	266.00
0	07/15/2015	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	General Civil Matters	16,335.00
78402	07/23/2015	General Fund	Professional Services	Regents of the University of MN	K9 Health Care	3,105.00
0	07/15/2015	General Fund	Professional Services	SHI International Corp	Acrobat License	198.00
78408	07/23/2015	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	350.00
78408	07/23/2015	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	5.00
78332	07/15/2015	General Fund	Professional Services	Tracker Software, Corp	PubWorks Annual Support & Maintner	5,530.00
78417	07/23/2015	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	115.00
78417	07/23/2015	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	85.00
					Professional Services Total:	25,723.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/22/2015	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2015 State Income	13,274.59
					State Income Tax Total:	13,274.59
78503	07/30/2015	General Fund	Telephone	Sprint	Cell Phones	20.64
78503	07/30/2015	General Fund	Telephone	Sprint	Cell Phones	33.02
78329	07/15/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	51.73
78329	07/15/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	583.38
78329	07/15/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	306.00
78329	07/15/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	442.04
78505	07/30/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 771707201	76.89
78505	07/30/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	51.54
78505	07/30/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	608.83
78505	07/30/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	306.30
78339	07/15/2015	General Fund	Telephone	Verizon Wireless	Cell Phones	476.09
78339	07/15/2015	General Fund	Telephone	Verizon Wireless	Cell Phones	812.23
78339	07/15/2015	General Fund	Telephone	Verizon Wireless	Cell Phones	70.02
78339	07/15/2015	General Fund	Telephone	Verizon Wireless	Cell Phones	454.44
78339	07/15/2015	General Fund	Telephone	Verizon Wireless	Cell Phones	70.22
					Telephone Total:	4,363.37
0	07/21/2015	General Fund	Training	Atom Training-CC	MN Gang Awareness ID and Proscuti	125.00
0	07/21/2015	General Fund	Training	Brueggers Bagels- CC	Training Supplies	11.99
0	07/21/2015	General Fund	Training	Exxonmobile-CC	Use of Force Training Supplies	23.79
0	07/21/2015	General Fund	Training	Firehouse Subs-CC	Training Supplies	51.56
0	07/21/2015	General Fund	Training	Five Guys-CC	Use of Force Training	77.81
0	07/21/2015	General Fund	Training	Five Guys-CC	Use of Force Training	65.51
0	07/23/2015	General Fund	Training	Kristine Giga	Conference Expenses Reimbursement	511.20
78400	07/23/2015	General Fund	Training	Ramsey County	Range Use	1,800.00
0	07/21/2015	General Fund	Training	Super America-CC	Use of Force Training	44.70
0	07/21/2015	General Fund	Training	Super America-CC	Use of Force Training Supplies	17.24
					Training Total:	2,728.80
0	07/23/2015	General Fund	Transportation	Chad Fierstine	Class B CDL License Reimbursement	7.00
0	07/23/2015	General Fund	Transportation	Kristine Giga	Mileage Reimbursement	257.60
0	07/23/2015	General Fund	Transportation	Ryan N. Johnson	Mileage Reimbursement	269.68
0	07/21/2015	General Fund	Transportation	Parking Ramp-CC	Parking for Met Council Meeting	6.00
0	07/15/2015	General Fund	Transportation	Patrick Trudgeon	Mileage Reimbursement	162.15

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/23/2015	General Fund	Tuition Reimbursement	Joe Adams	Transportation Total:	702.43
					Tuition Reimbursement	1,500.00
78304	07/15/2015	General Fund	Unemployment Insurance	Mn Dept of Employment & Econ D	Tuition Reimbursement Total:	1,500.00
					2nd Quarter Unemployment Benefits-	4,944.00
					Unemployment Insurance Total:	4,944.00
0	07/23/2015	General Fund	Utilities	Xcel Energy	Civil Defense	60.39
0	07/23/2015	General Fund	Utilities	Xcel Energy	Street Lights	12,052.55
					Utilities Total:	12,112.94
0	07/23/2015	General Fund	Utilities - City Garage	Xcel Energy	Garage/PW Building	2,579.21
					Utilities - City Garage Total:	2,579.21
0	07/23/2015	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	6,585.63
					Utilities - City Hall Total:	6,585.63
78267	07/15/2015	General Fund	Vehicle Supplies	Astleford International Trucks	2015 Blanket PO for Vehicle Repair F	125.21
78357	07/23/2015	General Fund	Vehicle Supplies	Central Power Distributors Inc	Heavy Duty Blade	39.08
0	07/30/2015	General Fund	Vehicle Supplies	Cushman Motor Co Inc	2015 Blanket PO for Vehicle Repair F	1,210.32
78452	07/30/2015	General Fund	Vehicle Supplies	EMP	Medical Supplies	112.57
0	07/23/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	103.22
0	07/23/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	224.00
0	07/30/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	27.44
0	07/30/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	306.03
0	07/30/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	334.45
0	07/30/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	34.03
0	07/23/2015	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2015 Blanket PO for Vehicle Repair F	166.86
0	07/30/2015	General Fund	Vehicle Supplies	General Industrial Supply Co.	Shop Band Saw	186.56
78297	07/15/2015	General Fund	Vehicle Supplies	Lacal Equipment Inc	Roller Bearings, Blades	433.22
0	07/15/2015	General Fund	Vehicle Supplies	Larson Companies	Filters	16.36
0	07/23/2015	General Fund	Vehicle Supplies	Larson Companies	Filters	70.61
0	07/23/2015	General Fund	Vehicle Supplies	MacQueen Equipment	Head Stop	154.63
0	07/30/2015	General Fund	Vehicle Supplies	Napa Auto Parts	2015 Blanket PO for Vehicle Repairs	171.33
0	07/30/2015	General Fund	Vehicle Supplies	Napa Auto Parts	2015 Blanket PO for Vehicle Repairs	11.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
78395	07/23/2015	General Fund	Vehicle Supplies	Powerplan BF	Light	68.09
0	07/21/2015	General Fund	Vehicle Supplies	PTS Tool Supply-CC	Vehicle Supplies	78.50
78318	07/15/2015	General Fund	Vehicle Supplies	RCM Equipment Company, LLC	Blower, Silencer	1,006.72
0	07/30/2015	General Fund	Vehicle Supplies	Rigid Hitch Incorporated	2015 Blanket PO for Vehicle Repair F	204.50
0	07/30/2015	General Fund	Vehicle Supplies	Rigid Hitch Incorporated	2015 Blanket PO for Vehicle Repair F	82.94
78410	07/23/2015	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2015 Blanket PO for Vehicle Repair F	920.00
78504	07/30/2015	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2015 Blanket PO for Vehicle Repair F	1,503.24
78333	07/15/2015	General Fund	Vehicle Supplies	Tri State Bobcat, Inc	2015 Blanket PO for Vehicle Repair F	27.12
78510	07/30/2015	General Fund	Vehicle Supplies	Ultimate Safety Concepts, Inc.	2015 Blanket PO for Vehicle Repair F	1,424.03
					Vehicle Supplies Total:	9,042.56
0	07/21/2015	General Fund	Work Session Expenses	Zerbee-CC	CC Mtg Exp	8.31
					Work Session Expenses Total:	8.31
					Fund Total:	352,346.21
0	07/21/2015	General Fund Donations	Donations	Twin Cities Inflatables-CC	Final Payment	142.50
					Donations Total:	142.50
78391	07/23/2015	General Fund Donations	K-9 Supplies	Petco Animal Supplies, Inc.	K9 Supplies	93.98
78391	07/23/2015	General Fund Donations	K-9 Supplies	Petco Animal Supplies, Inc.	K9 Supplies	21.98
78391	07/23/2015	General Fund Donations	K-9 Supplies	Petco Animal Supplies, Inc.	K9 Supplies	59.99
78406	07/23/2015	General Fund Donations	K-9 Supplies	St. Paul Police Canine Unit	Kennel Fee	210.00
					K-9 Supplies Total:	385.95
					Fund Total:	528.45
0	07/22/2015	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Federal Incc	727.00
					Federal Income Tax Total:	727.00
0	07/22/2015	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl	531.44
0	07/22/2015	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare E	124.29

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	655.73
0	07/22/2015	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare E	124.29
0	07/22/2015	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl	531.44
					FICA Employers Share Total:	655.73
78407	07/23/2015	Golf Course	Life Ins. Employee	Standard Insurance Company	July Life Insurance Premium-Policy:	73.48
					Life Ins. Employee Total:	73.48
78407	07/23/2015	Golf Course	Life Ins. Employer	Standard Insurance Company	July Life Insurance Premium-Policy:	8.08
					Life Ins. Employer Total:	8.08
78407	07/23/2015	Golf Course	Long Term Disability	Standard Insurance Company	July Life Insurance Premium-Policy:	20.52
					Long Term Disability Total:	20.52
78388	07/23/2015	Golf Course	Medical Ins Employee	NIPA	Health Insurance Premium-July 2015	482.84
					Medical Ins Employee Total:	482.84
78388	07/23/2015	Golf Course	Medical Ins Employer	NIPA	Health Insurance Premium-July 2015	913.00
					Medical Ins Employer Total:	913.00
78270	07/15/2015	Golf Course	Merchandise For Sale	Callaway Golf Company	Golf Items for Resale	117.31
78270	07/15/2015	Golf Course	Merchandise For Sale	Callaway Golf Company	Golf Items for Resale	56.95
78354	07/23/2015	Golf Course	Merchandise For Sale	Capitol Beverage Sales, LP	Beverages for Resale	141.20
78276	07/15/2015	Golf Course	Merchandise For Sale	Coca Cola Refreshments	Beverages for Resale	483.09
78276	07/15/2015	Golf Course	Merchandise For Sale	Coca Cola Refreshments	Beverages for Resale	325.32
78359	07/23/2015	Golf Course	Merchandise For Sale	Coca Cola Refreshments	Beverages for Resale	375.36
78292	07/15/2015	Golf Course	Merchandise For Sale	J. J. Taylor Dist. of MN Inc.	Golf Items For Resale	147.10
78378	07/23/2015	Golf Course	Merchandise For Sale	J. J. Taylor Dist. of MN Inc.	Beverages for Resale	188.50
0	07/21/2015	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Merch for Sale	119.46
0	07/23/2015	Golf Course	Merchandise For Sale	Spartan Promotional Group, Inc.	Golf Items for Resale	576.67
78425	07/23/2015	Golf Course	Merchandise For Sale	Wilson Sporting Goods	Golf Items for Resale	64.92
78425	07/23/2015	Golf Course	Merchandise For Sale	Wilson Sporting Goods	Golf Items for Resale	41.43

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/22/2015	Golf Course	MN State Retirement	MSRS-Non Bank	Merchandise For Sale Total: PR Batch 00002.07.2015 Post Emplo;	2,637.31 33.14
78353	07/23/2015	Golf Course	Operating Supplies	Buffalo Rock Winery	MN State Retirement Total:	33.14
0	07/21/2015	Golf Course	Operating Supplies	Gertens Greenhouses-CC	Golf Event Supplies	57.05
0	07/15/2015	Golf Course	Operating Supplies	Hornungs Pro Golf Sales, Inc.	Flowers	391.89
78320	07/15/2015	Golf Course	Operating Supplies	Reinders Inc.	Golf Course Supplies	118.78
78320	07/15/2015	Golf Course	Operating Supplies	Reinders Inc.	Grass Seed	395.44
78320	07/15/2015	Golf Course	Operating Supplies	Reinders Inc.	Grass Seed	277.88
0	07/21/2015	Golf Course	Operating Supplies	Restaurant Depot- CC	Ball Washer Cover	50.17
0	07/21/2015	Golf Course	Operating Supplies	Suburban Ace Hardware-CC	Operating Supplies	55.16
78340	07/15/2015	Golf Course	Operating Supplies	The Vernon Company	Sink Repair and Cart Supplies	23.48
					Golf Course Supplies	998.97
0	07/22/2015	Golf Course	PERA Employee Ded	PERA-Non Bank	Operating Supplies Total: PR Batch 00002.07.2015 Pera Emplo;	2,368.82 298.32
0	07/22/2015	Golf Course	PERA Employer Share	PERA-Non Bank	PERA Employee Ded Total:	298.32
0	07/22/2015	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo;	298.32
					PR Batch 00002.07.2015 Pera additio	45.90
0	07/15/2015	Golf Course	Rental	Jimmys Johnnys, Inc	PERA Employer Share Total:	344.22
					Toilet Rental	55.62
					Rental Total:	55.62
0	07/22/2015	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2015 State Incom	359.09
78329	07/15/2015	Golf Course	Telephone	T Mobile	State Income Tax Total:	359.09
78505	07/30/2015	Golf Course	Telephone	T Mobile	Cell Phones-Acct: 876644423	61.56
					Cell Phones-Acct: 876644423	61.38
					Telephone Total:	122.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/15/2015	Golf Course	Use Tax Payable	Hornungs Pro Golf Sales, Inc.	Sales/Use Tax	-7.64
78320	07/15/2015	Golf Course	Use Tax Payable	Reinders Inc.	Sales/Use Tax	-25.44
78320	07/15/2015	Golf Course	Use Tax Payable	Reinders Inc.	Sales/Use Tax	-17.88
78320	07/15/2015	Golf Course	Use Tax Payable	Reinders Inc.	Sales/Use Tax	-3.23
0	07/23/2015	Golf Course	Use Tax Payable	Xcel Energy	Sales/Use Tax	-41.25
				Use Tax Payable Total:		-95.44
0	07/23/2015	Golf Course	Utilities	Xcel Energy	Golf Course	641.28
				Utilities Total:		641.28
0	07/15/2015	Golf Course	Vehicle Supplies	MTI Distributing, Inc.	Oil	49.71
0	07/15/2015	Golf Course	Vehicle Supplies	MTI Distributing, Inc.	Bushing	192.45
				Vehicle Supplies Total:		242.16
				Fund Total:		10,543.84
0	07/15/2015	Housing & Redevelopment Agency	Miscellaneous	Jeanne Kelsey	Expenses Reimbursement	9.34
0	07/15/2015	Housing & Redevelopment Agency	Miscellaneous	Jeanne Kelsey	Expenses Reimbursement	1.95
				Miscellaneous Total:		11.29
78356	07/23/2015	Housing & Redevelopment Agency	Professional Services	Center for Policy, Planning & Perfo	Strategic Planning Services	1,350.00
				Professional Services Total:		1,350.00
				Fund Total:		1,361.29
78436	07/30/2015	Information Technology	Computer Equipment	CDW Government, Inc.	Mobile Tablet-PD	3,420.05
78448	07/30/2015	Information Technology	Computer Equipment	Data Q Internet Equip. Corp.	IP Camera Switches	2,880.00
0	07/30/2015	Information Technology	Computer Equipment	Newegg Business, Inc.	Antenna-Wireless Projects	620.19
0	07/30/2015	Information Technology	Computer Equipment	Newegg Business, Inc.	DPM Server Drives	919.96
				Computer Equipment Total:		7,840.20
78310	07/15/2015	Information Technology	Contract Maintenance	Paragon, Inc.	Video Security Camera Repair	150.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/22/2015	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	Contract Maintenance Total: PR Batch 00002.07.2015 Federal Incc	150.00 3,854.10
0	07/22/2015	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Income Tax Total: PR Batch 00002.07.2015 FICA Empl	3,854.10 2,247.32
0	07/22/2015	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare Ei	525.57
0	07/22/2015	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	FICA Employee Ded. Total: PR Batch 00002.07.2015 FICA Empl	2,772.89 2,247.32
0	07/22/2015	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare Ei	525.57
78396	07/23/2015	Information Technology	HSA Employee	Premier Bank	FICA Employers Share Total: PR Batch 00002.07.2015 HSA Empl	2,772.89 183.18
0	07/23/2015	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022	HSA Employee Total: PR Batch 00002.07.2015 ICMA Defe	183.18 225.00
78264	07/15/2015	Information Technology	Internet	Anoka County Treasury	ICMA Def Comp Total: Broadband-August	225.00 75.00
78440	07/30/2015	Information Technology	Internet	City of North St. Paul	Data Center Interconnects	600.00
78440	07/30/2015	Information Technology	Internet	City of North St. Paul	Billing Interconnects	1,900.00
78444	07/30/2015	Information Technology	Internet	Comcast	High Speed Internet-City Hall Service	264.94
78290	07/15/2015	Information Technology	Internet	Hurricane Electric	Transit Service Monthly Fee	500.00
78341	07/15/2015	Information Technology	Internet	XO Communications Inc.	Internet	1,177.16
78407	07/23/2015	Information Technology	Life Ins. Employee	Standard Insurance Company	Internet Total: July Life Insurance Premium-Policy:	4,517.10 94.96
78407	07/23/2015	Information Technology	Life Ins. Employer	Standard Insurance Company	Life Ins. Employee Total: July Life Insurance Premium-Policy:	94.96 103.02

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employer Total:	103.02
78407	07/23/2015	Information Technology	Long Term Disability	Standard Insurance Company	July Life Insurance Premium-Policy:	217.16
					Long Term Disability Total:	217.16
78388	07/23/2015	Information Technology	Medical Ins Employee	NJPA	Health Insurance Premium-July 2015	1,157.02
					Medical Ins Employee Total:	1,157.02
78388	07/23/2015	Information Technology	Medical Ins Employer	NJPA	Health Insurance Premium-July 2015	6,947.95
					Medical Ins Employer Total:	6,947.95
0	07/22/2015	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2015 Post Emplo	352.05
					MN State Retirement Total:	352.05
0	07/30/2015	Information Technology	Office Supplies	Newegg Business, Inc.	Security Camera Camera	170.95
					Office Supplies Total:	170.95
78272	07/15/2015	Information Technology	Operating Supplies	CDW Government, Inc.	Keyboard	336.73
78436	07/30/2015	Information Technology	Operating Supplies	CDW Government, Inc.	Computer Supplies	524.87
0	07/15/2015	Information Technology	Operating Supplies	SHI International Corp	Office Upgrade	243.00
0	07/15/2015	Information Technology	Operating Supplies	SHI International Corp	Office Upgrade	243.00
0	07/21/2015	Information Technology	Operating Supplies	UPS Store- CC	Shipping to Return Wrong Part to JM	9.99
					Operating Supplies Total:	1,357.59
0	07/22/2015	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo	2,288.36
					PERA Employee Ded Total:	2,288.36
0	07/22/2015	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera additio	352.05
0	07/22/2015	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo	2,288.36
					PERA Employer Share Total:	2,640.41
0	07/22/2015	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2015 State Incom	1,421.46

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	1,421.46
78329	07/15/2015	Information Technology	Telephone	T Mobile	Cell Phones-Acct: 876644423	208.78
78505	07/30/2015	Information Technology	Telephone	T Mobile	Cell Phones-Acct: 876644423	206.82
78339	07/15/2015	Information Technology	Telephone	Verizon Wireless	Cell Phones	452.39
					Telephone Total:	867.99
0	07/21/2015	Information Technology	Training	Gartner.com-CC	Subscription Online Employment Ref	195.00
0	07/21/2015	Information Technology	Training	IT Certification-CC	MCP Testing, Matt Murtha and Steve	300.00
					Training Total:	495.00
0	07/30/2015	Information Technology	Transportation	Peter Bauer	Mileage Reimbursement	244.38
0	07/15/2015	Information Technology	Transportation	Mark Mayfield	Mileage Reimbursement	70.15
					Transportation Total:	314.53
					Fund Total:	40,743.81
0	07/22/2015	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Federal Incc	2,997.25
					Federal Income Tax Total:	2,997.25
0	07/22/2015	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare Ei	433.35
0	07/22/2015	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl	1,852.99
					FICA Employee Ded. Total:	2,286.34
0	07/22/2015	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl	1,852.99
0	07/22/2015	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare Ei	433.35
					FICA Employers Share Total:	2,286.34
78396	07/23/2015	License Center	HSA Employee	Premier Bank	PR Batch 00002.07.2015 HSA Empl	76.92
					HSA Employee Total:	76.92
78407	07/23/2015	License Center	Life Ins. Employee	Standard Insurance Company	July Life Insurance Premium-Policy:	129.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employee Total:	129.50
78407	07/23/2015	License Center	Life Ins. Employer	Standard Insurance Company	July Life Insurance Premium-Policy:	72.72
					Life Ins. Employer Total:	72.72
78407	07/23/2015	License Center	Long Term Disability	Standard Insurance Company	July Life Insurance Premium-Policy:	122.42
					Long Term Disability Total:	122.42
78388	07/23/2015	License Center	Medical Ins Employee	NJPA	Health Insurance Premium-July 2015	1,419.66
					Medical Ins Employee Total:	1,419.66
78388	07/23/2015	License Center	Medical Ins Employer	NJPA	Health Insurance Premium-July 2015	5,678.00
					Medical Ins Employer Total:	5,678.00
78481	07/30/2015	License Center	Memberships & Subscriptions	MDRA Mike Norgaard-Treasurer	Annual Meeting	60.00
					Memberships & Subscriptions Total:	60.00
0	07/23/2015	License Center	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.07.2015 Minnesota F	123.84
					Minnesota Benefit Ded Total:	123.84
0	07/22/2015	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2015 Post Emplo	296.77
					MN State Retirement Total:	296.77
0	07/22/2015	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2015 MNDCP De	254.62
0	07/22/2015	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2015 MNDCP De	200.00
					MNDCP Def Comp Total:	454.62
0	07/23/2015	License Center	Office Supplies	Innovative Office Solutions	Office Supplies	86.14
0	07/30/2015	License Center	Office Supplies	North Country Business Products Ir	Thermal Paper	265.94
					Office Supplies Total:	352.08

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/22/2015	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo	1,867.92
					PERA Employee Ded Total:	1,867.92
0	07/22/2015	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo	1,867.92
0	07/22/2015	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera additio	287.39
					PERA Employer Share Total:	2,155.31
0	07/21/2015	License Center	Postage	USPS-CC	Passport Processing Postage	121.20
					Postage Total:	121.20
0	07/23/2015	License Center	Professional Services	Electro Watchman, Inc.	Alarm System	180.00
78384	07/23/2015	License Center	Professional Services	Linn Building Maintenance	General Cleaning-July	608.63
78480	07/30/2015	License Center	Professional Services	McGough Facility Management, LI	Management Fee	359.16
0	07/15/2015	License Center	Professional Services	Quicksilver Express Courier	Courier Service	246.72
					Professional Services Total:	1,394.51
0	07/15/2015	License Center	Rental	Gaughan Properties	License Center Rent-Aug 2015	5,161.10
					Rental Total:	5,161.10
0	07/22/2015	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2015 State Incom	1,277.11
					State Income Tax Total:	1,277.11
0	07/30/2015	License Center	Transportation	Teri Jo Arradondo	Mileage Reimbursement	16.10
0	07/30/2015	License Center	Transportation	Mary Dracy	Mileage Reimbursement	292.10
0	07/30/2015	License Center	Transportation	Jill Theisen	Mileage Reimbursement	217.35
					Transportation Total:	525.55
0	07/23/2015	License Center	Utilities	Xcel Energy	License Center	358.81
					Utilities Total:	358.81
					Fund Total:	29,217.97

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
78262	07/15/2015	Multi-Family&Housing Program	Turf Control	Alex's Lawn & Turf	Weekly Mowing Service-2668 Lexing	175.00
					Turf Control Total:	175.00
					Fund Total:	175.00
78361	07/23/2015	Municipal Community Band	Operating Supplies	Davanni's Restaurant	Community Band Get Together Suppl	280.60
78409	07/23/2015	Municipal Community Band	Operating Supplies	Mary Stroeing	Band Supplies Reimbursement	34.09
					Operating Supplies Total:	314.69
					Fund Total:	314.69
0	07/30/2015	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director-July 2015	250.00
					Professional Services Total:	250.00
					Fund Total:	250.00
0	07/15/2015	P & R Contract Maintenance	Contract Maintenance	Kone Inc	Elevator Repair	3,477.04
0	07/30/2015	P & R Contract Maintenance	Contract Maintenance	MTI Distributing, Inc.	Foley United #460 Automatic Rotary	16,950.00
0	07/30/2015	P & R Contract Maintenance	Contract Maintenance	Yale Mechanical, LLC	RPZ Repair	269.50
0	07/30/2015	P & R Contract Maintenance	Contract Maintenance	Yale Mechanical, LLC	RPZ Repair	211.25
0	07/30/2015	P & R Contract Maintenance	Contract Maintenance	Yale Mechanical, LLC	RPZ Repair	269.50
0	07/30/2015	P & R Contract Maintenance	Contract Maintenance	Yale Mechanical, LLC	RPZ Repair	211.25
0	07/30/2015	P & R Contract Maintenance	Contract Maintenance	Yale Mechanical, LLC	RPZ Repair	269.50
0	07/30/2015	P & R Contract Maintenance	Contract Maintenance	Yale Mechanical, LLC	Wilkins Testing, Repair	269.50
0	07/30/2015	P & R Contract Maintenance	Contract Maintenance	Yale Mechanical, LLC	Wilkins Testing, Repair	269.50
0	07/30/2015	P & R Contract Maintenance	Contract Maintenance	Yale Mechanical, LLC	Wilkins Testing, Repair	588.82
					Contract Maintenance Total:	22,785.86
0	07/22/2015	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Federal Incc	3,092.03
					Federal Income Tax Total:	3,092.03
0	07/22/2015	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare Ei	405.22
0	07/22/2015	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl	1,732.66

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	2,137.88
0	07/22/2015	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl	1,732.66
0	07/22/2015	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare E	405.22
					FICA Employers Share Total:	2,137.88
78396	07/23/2015	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.07.2015 HSA WI En	34.62
78396	07/23/2015	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.07.2015 HSA Empl	238.46
					HSA Employee Total:	273.08
78407	07/23/2015	P & R Contract Maintenance	Life Ins. Employee	Standard Insurance Company	July Life Insurance Premium-Policy:	89.71
					Life Ins. Employee Total:	89.71
78407	07/23/2015	P & R Contract Maintenance	Life Ins. Employer	Standard Insurance Company	July Life Insurance Premium-Policy:	66.66
					Life Ins. Employer Total:	66.66
78407	07/23/2015	P & R Contract Maintenance	Long Term Disability	Standard Insurance Company	July Life Insurance Premium-Policy:	117.08
					Long Term Disability Total:	117.08
78388	07/23/2015	P & R Contract Maintenance	Medical Ins Employee	NIPA	Health Insurance Premium-July 2015	461.34
					Medical Ins Employee Total:	461.34
78388	07/23/2015	P & R Contract Maintenance	Medical Ins Employer	NIPA	Health Insurance Premium-July 2015	4,724.19
					Medical Ins Employer Total:	4,724.19
78280	07/15/2015	P & R Contract Maintenance	Miscellaneous	Dougs Power Equipment, Inc.	Engine for Zero Turn Motor	2,025.00
					Miscellaneous Total:	2,025.00
0	07/22/2015	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2015 Post Emplo;	203.57
					MN State Retirement Total:	203.57

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/22/2015	P & R Contract Maintenance	MNDP Def Comp	Great West- Non Bank	PR Batch 00002.07.2015 MNDP D€	280.00
MNDP Def Comp Total:						280.00
0	07/30/2015	P & R Contract Maintenance	Operating Supplies	Bachmans Inc	Garden Supplies	83.60
0	07/30/2015	P & R Contract Maintenance	Operating Supplies	Bachmans Inc	Garden Supplies	739.80
0	07/30/2015	P & R Contract Maintenance	Operating Supplies	Bachmans Inc	Garden Supplies	501.50
0	07/21/2015	P & R Contract Maintenance	Operating Supplies	Bachman's-CC	Arboretum Flowers	292.42
78271	07/15/2015	P & R Contract Maintenance	Operating Supplies	Carlin Sales Corporation	Park Maintenance Supplies	148.35
0	07/15/2015	P & R Contract Maintenance	Operating Supplies	CCP Industries Inc	Gloves, Safety Supplies	100.85
0	07/15/2015	P & R Contract Maintenance	Operating Supplies	Certified Laboratories, Inc.	Shop Supplies	501.68
78275	07/15/2015	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	2.81
78275	07/15/2015	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	2.81
78275	07/15/2015	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	2.81
78439	07/30/2015	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	2.36
78439	07/30/2015	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	2.81
78277	07/15/2015	P & R Contract Maintenance	Operating Supplies	Commercial Pool	Pool Supplies	173.15
78447	07/30/2015	P & R Contract Maintenance	Operating Supplies	Commercial Pool	Pool Supplies	173.15
0	07/21/2015	P & R Contract Maintenance	Operating Supplies	Cub Foods- CC	Arboretum Volunteers Snacks Supplie	73.84
0	07/15/2015	P & R Contract Maintenance	Operating Supplies	Cushman Motor Co Inc	Working Light	357.36
0	07/15/2015	P & R Contract Maintenance	Operating Supplies	Fastenal Company Inc.	Ear Plugs	74.20
0	07/15/2015	P & R Contract Maintenance	Operating Supplies	Fastenal Company Inc.	Zip Ties	9.54
0	07/15/2015	P & R Contract Maintenance	Operating Supplies	Fastenal Company Inc.	Cable Ties	6.98
0	07/15/2015	P & R Contract Maintenance	Operating Supplies	Fastenal Company Inc.	Cable Ties	8.76
0	07/30/2015	P & R Contract Maintenance	Operating Supplies	Fastenal Company Inc.	Zip Ties	13.07
78457	07/30/2015	P & R Contract Maintenance	Operating Supplies	Fra-Dor Inc.	Western Cedar, Garden Mix	855.00
78457	07/30/2015	P & R Contract Maintenance	Operating Supplies	Fra-Dor Inc.	Western Cedar, Garden Mix	80.00
78457	07/30/2015	P & R Contract Maintenance	Operating Supplies	Fra-Dor Inc.	Garden Mix	180.00
78284	07/15/2015	P & R Contract Maintenance	Operating Supplies	Gary Carlson Equipment, Corp.	Yellow Safety Tape	35.72
78284	07/15/2015	P & R Contract Maintenance	Operating Supplies	Gary Carlson Equipment, Corp.	Duct Tape	32.00
78460	07/30/2015	P & R Contract Maintenance	Operating Supplies	Gertens Greenhouses	Garden Supplies	100.00
78460	07/30/2015	P & R Contract Maintenance	Operating Supplies	Gertens Greenhouses	Garden Supplies	100.00
0	07/15/2015	P & R Contract Maintenance	Operating Supplies	Grainger Inc	Pump	309.60
0	07/21/2015	P & R Contract Maintenance	Operating Supplies	Highland Nursery-CC	Applewood Pointe Replacement Plani	111.00
0	07/21/2015	P & R Contract Maintenance	Operating Supplies	Highland Nursery-CC	Arboretum Replacement Plants	256.06
78293	07/15/2015	P & R Contract Maintenance	Operating Supplies	Killmer Electric Co., Inc.	Ball Field Lights Replacement	210.00
0	07/15/2015	P & R Contract Maintenance	Operating Supplies	M/A Associates	Can Liners	654.65
0	07/30/2015	P & R Contract Maintenance	Operating Supplies	M/A Associates	Can Liners	802.90
0	07/15/2015	P & R Contract Maintenance	Operating Supplies	Menards	Water, Weed Control Supplies	30.02
78303	07/15/2015	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Toro Parts	270.50
78303	07/15/2015	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Leakage Clamp	242.19
0	07/30/2015	P & R Contract Maintenance	Operating Supplies	MTI Distributing, Inc.	Toro Parts	42.17
0	07/30/2015	P & R Contract Maintenance	Operating Supplies	MTI Distributing, Inc.	Toro Parts	41.59

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/30/2015	P & R Contract Maintenance	Operating Supplies	MTI Distributing, Inc.	Toro Parts	103.00
0	07/30/2015	P & R Contract Maintenance	Operating Supplies	MTI Distributing, Inc.	Toro Parts	80.79
0	07/30/2015	P & R Contract Maintenance	Operating Supplies	MTI Distributing, Inc.	Foley United #460 Automatic Rotary	194.84
0	07/30/2015	P & R Contract Maintenance	Operating Supplies	MTI Distributing, Inc.	Foley United #460 Automatic Rotary	172.29
78307	07/15/2015	P & R Contract Maintenance	Operating Supplies	Muska Lighting Center	Lighting Supplies	119.40
0	07/21/2015	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Pool Opening Operating Supplies	265.11
78496	07/30/2015	P & R Contract Maintenance	Operating Supplies	Rosemount Saw & Tool Co.	Wulching Blade Sharpening	388.50
0	07/15/2015	P & R Contract Maintenance	Operating Supplies	St. Croix Recreation Funplayground	Bag Dispenser	110.00
0	07/30/2015	P & R Contract Maintenance	Operating Supplies	St. Croix Recreation Funplayground	Bag Dispenser	110.00
0	07/21/2015	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Concrete mix	5.49
0	07/21/2015	P & R Contract Maintenance	Operating Supplies	Super America-CC	Willow Pond NR Event	16.36
0	07/15/2015	P & R Contract Maintenance	Operating Supplies	Tessman Seed Co - St. Paul	Grass Seed	114.79
0	07/30/2015	P & R Contract Maintenance	Operating Supplies	Tessman Seed Co - St. Paul	Seed	121.02
78334	07/15/2015	P & R Contract Maintenance	Operating Supplies	Trio Supply Company	Restroom Supplies	550.60
78507	07/30/2015	P & R Contract Maintenance	Operating Supplies	Trio Supply Company	Restroom Supplies	262.80
78508	07/30/2015	P & R Contract Maintenance	Operating Supplies	Trugreen L.P.	Lawn Service	486.00
78508	07/30/2015	P & R Contract Maintenance	Operating Supplies	Trugreen L.P.	Weed Control	136.00
78336	07/15/2015	P & R Contract Maintenance	Operating Supplies	Universal Athletic Service, Inc.	Soccer Nets	557.93
78336	07/15/2015	P & R Contract Maintenance	Operating Supplies	Universal Athletic Service, Inc.	Field Drying Material	579.50
78336	07/15/2015	P & R Contract Maintenance	Operating Supplies	Universal Athletic Service, Inc.	Home Plates	117.98
Operating Supplies Total:						12,117.65
0	07/22/2015	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo	1,348.53
PERA Employee Ded Total:						1,348.53
0	07/22/2015	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo	1,348.53
0	07/22/2015	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera additio	207.47
PERA Employer Share Total:						1,556.00
78508	07/30/2015	P & R Contract Maintenance	Professional Services	Trugreen L.P.	#76693 - Owasso Ballfield	290.00
78508	07/30/2015	P & R Contract Maintenance	Professional Services	Trugreen L.P.	#90308 - B Dale Field (1 Softball Fiel	189.00
78508	07/30/2015	P & R Contract Maintenance	Professional Services	Trugreen L.P.	#76480 - Acorn Park	345.00
78508	07/30/2015	P & R Contract Maintenance	Professional Services	Trugreen L.P.	#76470 - Central (Dale W) General Th	1,070.00
78508	07/30/2015	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Weed Control	65.00
78508	07/30/2015	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Weed Control	172.00
78508	07/30/2015	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Weed Control	130.00
78508	07/30/2015	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Weed Control	97.00
78508	07/30/2015	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Weed Control	259.00
78508	07/30/2015	P & R Contract Maintenance	Professional Services	Trugreen L.P.	#76469 - Central (Victoria E) General	1,235.00
78508	07/30/2015	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Legion Field Baseball	345.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
78508	07/30/2015	P & R Contract Maintenance	Professional Services	Trugreen L.P.	#31995 - Concordia Park	567.00
78337	07/15/2015	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Diseased and Hazard Tree Removal	4,300.00
Professional Services Total:						9,064.00
0	07/30/2015	P & R Contract Maintenance	Rental	Jimmys Johnmys, Inc	Toilet Rental	54.50
0	07/30/2015	P & R Contract Maintenance	Rental	Jimmys Johnmys, Inc	Toilet Rental	54.50
0	07/30/2015	P & R Contract Maintenance	Rental	Jimmys Johnmys, Inc	Toilet Rental	54.50
Rental Total:						163.50
0	07/22/2015	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2015 State Incom	1,293.33
State Income Tax Total:						1,293.33
78503	07/30/2015	P & R Contract Maintenance	Telephone	Sprint	Cell Phones	33.02
78329	07/15/2015	P & R Contract Maintenance	Telephone	T Mobile	Cell Phones-Acct: 876644423	193.74
78505	07/30/2015	P & R Contract Maintenance	Telephone	T Mobile	Cell Phones-Acct: 876644423	123.93
Telephone Total:						350.69
Fund Total:						64,287.98
78343	07/16/2015	Park Renewal 2011	Contractor Payments	Flagship Recreation	Play Equipment 69514-01-03	125,000.00
78519	07/30/2015	Park Renewal 2011	Contractor Payments	Flagship Recreation	Bruce Russell Park Design	125,000.00
0	07/30/2015	Park Renewal 2011	Contractor Payments	Urban Companies	Park/Field Improvements	97,855.40
Contractor Payments Total:						347,855.40
78383	07/23/2015	Park Renewal 2011	Professional Services	Liesch Associates, Inc.	EPA Report Preparation	969.38
78383	07/23/2015	Park Renewal 2011	Professional Services	Liesch Associates, Inc.	Soil Report	44.50
Professional Services Total:						1,013.88
Fund Total:						348,869.28
0	07/15/2015	Pathway Maintenance Fund	Operating Supplies	Brock White Co	Caulk	160.09
78445	07/30/2015	Pathway Maintenance Fund	Operating Supplies	Commercial Asphalt Co	Asphalt Patching Material, Per State I	576.50
78283	07/15/2015	Pathway Maintenance Fund	Operating Supplies	Fra-Dor Inc.	Bulk Loads	450.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
78365	07/23/2015	Pathway Maintenance Fund	Operating Supplies	Fresh Blast, Inc.	Paint removal, pathway crosswalk re-	1,149.00
78490	07/30/2015	Pathway Maintenance Fund	Operating Supplies	Q3 Contracting, Inc.	Barrel, Sign, Barricade Rental	266.00
78490	07/30/2015	Pathway Maintenance Fund	Operating Supplies	Q3 Contracting, Inc.	Barrel, Sign, Barricade Rental	572.80
78493	07/30/2015	Pathway Maintenance Fund	Operating Supplies	Rehbeins Black Dirt	Pulverized Black Dirt	343.00
Operating Supplies Total:						3,517.89
Fund Total:						3,517.89
0	07/23/2015	Police - DWI Enforcement	Professional Services	Erickson, Bell, Beckman & Quinn I	Vehicle Forfeiture	570.07
0	07/23/2015	Police - DWI Enforcement	Professional Services	Intoximeters, Inc.	Batteries, Sockets	108.65
78403	07/23/2015	Police - DWI Enforcement	Professional Services	Walker Rosand	Alcohol Compliance Checker	104.00
78404	07/23/2015	Police - DWI Enforcement	Professional Services	SanRon Properties, Inc.	Vehicle Storage	900.00
78404	07/23/2015	Police - DWI Enforcement	Professional Services	SanRon Properties, Inc.	Vehicle Storage	600.00
78404	07/23/2015	Police - DWI Enforcement	Professional Services	SanRon Properties, Inc.	Vehicle Storage	500.00
78404	07/23/2015	Police - DWI Enforcement	Professional Services	SanRon Properties, Inc.	Vehicle Storage	550.00
Professional Services Total:						3,332.72
Fund Total:						3,332.72
0	07/22/2015	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Federal Incc	452.11
Federal Income Tax Total:						452.11
0	07/22/2015	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare E	52.72
FICA Employee Ded. Total:						52.72
0	07/22/2015	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare E	52.72
FICA Employers Share Total:						52.72
78396	07/23/2015	Police Grants	HSA Employee	Premier Bank	PR Batch 00002.07.2015 HSA Empl	45.99
HSA Employee Total:						45.99
0	07/23/2015	Police Grants	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.07.2015 ICMA Defe	4.58

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					ICMA Def Comp Total:	4.58
78407	07/23/2015	Police Grants	Life Ins. Employee	Standard Insurance Company	July Life Insurance Premium-Policy:	13.13
					Life Ins. Employee Total:	13.13
78407	07/23/2015	Police Grants	Life Ins. Employer	Standard Insurance Company	July Life Insurance Premium-Policy:	3.98
					Life Ins. Employer Total:	3.98
78407	07/23/2015	Police Grants	Long Term Disability	Standard Insurance Company	July Life Insurance Premium-Policy:	7.63
					Long Term Disability Total:	7.63
78388	07/23/2015	Police Grants	Medical Ins Employee	NJPA	Health Insurance Premium-July 2015	13.03
					Medical Ins Employee Total:	13.03
78388	07/23/2015	Police Grants	Medical Ins Employer	NJPA	Health Insurance Premium-July 2015	272.95
					Medical Ins Employer Total:	272.95
0	07/22/2015	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2015 Post Emplo	37.25
					MN State Retirement Total:	37.25
0	07/22/2015	Police Grants	MNDP Def Comp	Great West- Non Bank	PR Batch 00002.07.2015 MNDP De	46.60
					MNDP Def Comp Total:	46.60
0	07/22/2015	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo	402.35
					PERA Employee Ded Total:	402.35
0	07/22/2015	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo	603.54
					PERA Employer Share Total:	603.54
0	07/22/2015	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2015 State Incom	166.72

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	166.72
					Fund Total:	2,175.30
78339 0	07/15/2015 07/21/2015	Police Forfeiture Fund Police Forfeiture Fund	Professional Services Professional Services	Verizon Wireless Wipes-CC	Cell Phones Narc Forf.	70.02 191.65
					Professional Services Total:	261.67
					Fund Total:	261.67
0 0 0 0 78380	07/23/2015 07/23/2015 07/21/2015 07/21/2015 07/23/2015	Police Vehicle Revolving Police Vehicle Revolving Police Vehicle Revolving Police Vehicle Revolving Police Vehicle Revolving	Capital Outlay Capital Outlay Capital Outlay Capital Outlay Capital Outlay	Brownells, Inc. Brownells, Inc. Heart Smart-CC Heart Smart-CC Keepers Inc	Firearm Replacement Parts Firearm Replacement Parts Cardiac Science Lithium Battery Heartsmart Pads Firearm Supplies	424.79 56.98 287.10 224.00 117.00
					Capital Outlay Total:	1,109.87
78369 78369	07/23/2015 07/23/2015	Police Vehicle Revolving Police Vehicle Revolving	Vehicles & Equipment Vehicles & Equipment	HealthEast Vehicle Services HealthEast Vehicle Services	Vehicle Maintenance Vehicle Maintenance	3,354.54 773.22
					Vehicles & Equipment Total:	4,127.76
					Fund Total:	5,237.63
0 0	07/21/2015 07/21/2015	Public Works Vehicle Revolving Public Works Vehicle Revolving	Capital Outlay Capital Outlay	Sears-CC Suburban Ace Hardware-CC	Remodel Central Garage Remodel Central Garage	57.83 20.47
					Capital Outlay Total:	78.30
0 0	07/15/2015 07/23/2015	Public Works Vehicle Revolving Public Works Vehicle Revolving	Public Works Vehicles Public Works Vehicles	Brook White Co Brook White Co	Extended Life Pins Pavement Router, Bits & Washers	436.20 1,422.72
					Public Works Vehicles Total:	1,858.92

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
78364	07/23/2015	Recreation Fund	Collected Insurance Fee	Kathryn Freimuth	Art in the Garden Refund	2.00
78285	07/15/2015	Recreation Fund	Collected Insurance Fee	Sharona Gummadi	Yoga Class Refund	2.00
				Fund Total:		1,937.22
78360	07/23/2015	Recreation Fund	Contract Maintenance	Cool Air Mechanical, Inc.	Brine Valve Replacement	1,430.00
0	07/23/2015	Recreation Fund	Contract Maintenance	Kone Inc	Elevator Maintenance	4,336.68
78384	07/23/2015	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-July	1,020.63
0	07/23/2015	Recreation Fund	Contract Maintenance	Printers Service Inc	Ice Knife Sharpening	57.00
78413	07/23/2015	Recreation Fund	Contract Maintenance	The Cleaning Authority	Monthly Cleaning-June	4,404.75
				Contract Maintenance Total:		11,249.06
0	07/15/2015	Recreation Fund	Contract Maintenance	Kone Inc	Elevator Repair	1,832.14
0	07/23/2015	Recreation Fund	Contract Maintenance	Kone Inc	Elevator Maintenance	2,208.96
78384	07/23/2015	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-July	814.63
				Contract Maintenance Total:		4,855.73
0	07/22/2015	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Federal Incc	5,038.97
				Federal Income Tax Total:		5,038.97
78348	07/23/2015	Recreation Fund	Fee Program Revenue	Maureen Austinson	Key Deposit Refund	25.00
78435	07/30/2015	Recreation Fund	Fee Program Revenue	Jessica Carlson	Damage Deposit Refund	150.00
78364	07/23/2015	Recreation Fund	Fee Program Revenue	Kathryn Freimuth	Art in the Garden Refund	27.00
78364	07/23/2015	Recreation Fund	Fee Program Revenue	Kathryn Freimuth	Art in the Garden Refund	1.00
78285	07/15/2015	Recreation Fund	Fee Program Revenue	Sharona Gummadi	Yoga Class Refund	33.00
78474	07/30/2015	Recreation Fund	Fee Program Revenue	Morgan Larson	Damage Deposit Refund	150.00
78475	07/30/2015	Recreation Fund	Fee Program Revenue	Kelin Lemus	Key Deposit Refund	25.00
78387	07/23/2015	Recreation Fund	Fee Program Revenue	MN Teamsters Retirees Club	Key Deposit Refund	25.00
78399	07/23/2015	Recreation Fund	Fee Program Revenue	Charlie Quick	Key Deposit Refund	25.00
				Fee Program Revenue Total:		461.00
0	07/22/2015	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare Ej	955.82
0	07/22/2015	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl	4,086.73

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	5,042.55
0	07/22/2015	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl	4,086.73
0	07/22/2015	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare Ei	955.82
					FICA Employers Share Total:	5,042.55
78396	07/23/2015	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00002.07.2015 HSA Empl	334.04
					HSA Employee Total:	334.04
0	07/23/2015	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.07.2015 ICMA Defe	550.00
					ICMA Def Comp Total:	550.00
78407	07/23/2015	Recreation Fund	Life Ins. Employee	Standard Insurance Company	July Life Insurance Premium-Policy:	147.65
					Life Ins. Employee Total:	147.65
78407	07/23/2015	Recreation Fund	Life Ins. Employer	Standard Insurance Company	July Life Insurance Premium-Policy:	96.96
					Life Ins. Employer Total:	96.96
78407	07/23/2015	Recreation Fund	Long Term Disability	Standard Insurance Company	July Life Insurance Premium-Policy:	209.77
					Long Term Disability Total:	209.77
78388	07/23/2015	Recreation Fund	Medical Ins Employee	NIPA	Health Insurance Premium-July 2015	863.18
					Medical Ins Employee Total:	863.18
78388	07/23/2015	Recreation Fund	Medical Ins Employer	NIPA	Health Insurance Premium-July 2015	7,901.24
					Medical Ins Employer Total:	7,901.24
0	07/23/2015	Recreation Fund	Memberships & Subscriptions	DMX, Inc.	Skating Center Music	153.95
					Memberships & Subscriptions Total:	153.95
0	07/23/2015	Recreation Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.07.2015 Minnesota I	446.05

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/21/2015	Recreation Fund	Minor Equipment	Michaels-CC	Minnesota Benefit Ded Total:	446.05
0	07/22/2015	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2015 Post Emplo:	406.76
0	07/22/2015	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2015 MNDCP De	1,308.41
78321	07/15/2015	Recreation Fund	Non Fee Program Revenue	Rice Creek Animal Hospital	Wellness Fair-Partial Refund	53.00
78374	07/23/2015	Recreation Fund	Office Supplies	Impressive Print	Business Cards	35.00
0	07/21/2015	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	271.06
0	07/21/2015	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	60.83
0	07/21/2015	Recreation Fund	Operating Supplies	Brainerd Lakes Chamber-CC	Loon Tags, Book	26.64
0	07/21/2015	Recreation Fund	Operating Supplies	Cub Foods- CC	Parkview Program Supplies	72.62
0	07/21/2015	Recreation Fund	Operating Supplies	Cub Foods- CC	Summer Spectacular Open House Sup	23.40
0	07/21/2015	Recreation Fund	Operating Supplies	Discount Steel Inc-CC	Steel Supplies	43.56
0	07/21/2015	Recreation Fund	Operating Supplies	Displays 2 Go-CC	Poster Holder	1,536.77
0	07/23/2015	Recreation Fund	Operating Supplies	Mark Emme	Supplies Reimbursement	21.41
0	07/21/2015	Recreation Fund	Operating Supplies	GMR Gymnastics Sales-CC	Gymnastics Chalk	305.00
0	07/23/2015	Recreation Fund	Operating Supplies	Grainger Inc	Ballasts	50.10
0	07/23/2015	Recreation Fund	Operating Supplies	Grainger Inc	Electric Motor Grease	29.24
0	07/21/2015	Recreation Fund	Operating Supplies	Grainger-CC	Broom for Brimhall Gym	21.25
78461	07/30/2015	Recreation Fund	Operating Supplies	Groth Music	Big Band Supplies	22.50
78461	07/30/2015	Recreation Fund	Operating Supplies	Groth Music	Big Band Supplies	50.23
0	07/21/2015	Recreation Fund	Operating Supplies	Home Depot- CC	Slim Jims	112.38
0	07/21/2015	Recreation Fund	Operating Supplies	Menards-CC	Canopies	424.56
0	07/21/2015	Recreation Fund	Operating Supplies	Northern Battery-ACH	Edger Battery	86.70
0	07/21/2015	Recreation Fund	Operating Supplies	Office Depot- CC	Office Supplies	52.75
0	07/21/2015	Recreation Fund	Operating Supplies	Office Depot- CC	Receipt Books	18.45
Office Supplies Total:						366.89
Non Fee Program Revenue Total:						53.00
MnDCP Def Comp Total:						1,308.41
MN State Retirement Total:						406.76
Minor Equipment Total:						172.40
Minnesota Benefit Ded Total:						446.05

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
78489	07/30/2015	Recreation Fund	Operating Supplies	Picklebal Stuff, LLC	Jugs-Bulldog Polyball	74.95
0	07/21/2015	Recreation Fund	Operating Supplies	Running Room-CC	Run for the Roses Gift Cards	500.00
78500	07/30/2015	Recreation Fund	Operating Supplies	John Rusterholz	CTV Volunteer Supplies	67.42
0	07/23/2015	Recreation Fund	Operating Supplies	Stitchin Post	T-Shirts	66.50
0	07/30/2015	Recreation Fund	Operating Supplies	Stitchin Post	T Shirts	279.30
0	07/21/2015	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Fasteners	2.55
0	07/21/2015	Recreation Fund	Operating Supplies	Walmart-CC	Cleaning Supplies	80.22
Operating Supplies Total:						3,968.50
0	07/22/2015	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo	2,850.48
PERA Employee Ded Total:						2,850.48
0	07/22/2015	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo	2,850.48
0	07/22/2015	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera additio	438.58
PERA Employer Share Total:						3,289.06
78394	07/23/2015	Recreation Fund	Postage	Postmaster	Fall Brochure Postage-Acct: 2437	7,430.00
Postage Total:						7,430.00
0	07/23/2015	Recreation Fund	Printing	Roseville Area Schools	Printing Service	217.92
0	07/23/2015	Recreation Fund	Printing	Roseville Area Schools	Printing Service	217.92
0	07/23/2015	Recreation Fund	Printing	Roseville Area Schools	Printing Service	390.00
0	07/23/2015	Recreation Fund	Printing	Roseville Area Schools	Printing Service	390.00
0	07/23/2015	Recreation Fund	Printing	Roseville Area Schools	Printing Service	106.80
Printing Total:						1,322.64
78344	07/23/2015	Recreation Fund	Professional Services	AARP	AARP Driving Class	465.00
78263	07/15/2015	Recreation Fund	Professional Services	Anderson Race Management	Run for The Roses	1,831.50
78265	07/15/2015	Recreation Fund	Professional Services	Art Spark	Art Camp-Cartoons	320.00
78349	07/23/2015	Recreation Fund	Professional Services	Louise Beaman	Volleyball Officiating	96.00
78433	07/30/2015	Recreation Fund	Professional Services	Jeff Brooks	Summer Entertainment	200.00
78434	07/30/2015	Recreation Fund	Professional Services	Bill Cagley	Summer Entertainment	500.00
78358	07/23/2015	Recreation Fund	Professional Services	City of Arden Hills	Bowling & Grand Slam Trip	157.50
78441	07/30/2015	Recreation Fund	Professional Services	City of Shoreview	Valleyfair Field Trip	334.75
0	07/15/2015	Recreation Fund	Professional Services	Tom Critchley	Basketball Camp Director	441.00
0	07/23/2015	Recreation Fund	Professional Services	Mark Emme	Volleyball Officiating	286.00
78426	07/24/2015	Recreation Fund	Professional Services	Robert K. Everest	Summer Entertainment-Quartetto Ros	600.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
78458	07/30/2015	Recreation Fund	Professional Services	Dave Fruehauf	Summer Entertainment	200.00
0	07/23/2015	Recreation Fund	Professional Services	Mike Grant	Track & Field Camp Director	1,060.00
78368	07/23/2015	Recreation Fund	Professional Services	Mike Harvey	Volleyball Officiating	48.00
0	07/15/2015	Recreation Fund	Professional Services	Bruce Hashimoto	Tennis Camp Director	4,575.00
0	07/15/2015	Recreation Fund	Professional Services	Bruce Hashimoto	Tennis Camp Director	1,494.00
78289	07/15/2015	Recreation Fund	Professional Services	Ty Hawton	July 4th Staff	40.00
78464	07/30/2015	Recreation Fund	Professional Services	John Hermansen	Summer Entertainment-ZenSome	300.00
78371	07/23/2015	Recreation Fund	Professional Services	Pat Hubbard	Volleyball Officiating	144.00
78373	07/23/2015	Recreation Fund	Professional Services	Tom Imhoff	Volleyball Officiating	192.00
78291	07/15/2015	Recreation Fund	Professional Services	Ingina, LLC	Tech Tac Toe Camp	1,290.00
78291	07/15/2015	Recreation Fund	Professional Services	Ingina, LLC	Tech Tac Toe Camp	60.00
78375	07/23/2015	Recreation Fund	Professional Services	Ingina, LLC	Tech Tac Toe Camp	1,144.00
78375	07/23/2015	Recreation Fund	Professional Services	Ingina, LLC	Tech Tac Toe Camp	26.00
78465	07/30/2015	Recreation Fund	Professional Services	Ingina, LLC	Tech Tac Toe Class	1,335.00
78465	07/30/2015	Recreation Fund	Professional Services	Ingina, LLC	Tech Tac Toe Class	15.00
78467	07/30/2015	Recreation Fund	Professional Services	Iny Asian Dance Theater	Summer Entertainment	1,000.00
0	07/15/2015	Recreation Fund	Professional Services	Jimmys Johnmys, Inc	Toilet Rental	534.00
0	07/30/2015	Recreation Fund	Professional Services	Jimmys Johnmys, Inc	Toilet Rental	497.00
0	07/30/2015	Recreation Fund	Professional Services	Jimmys Johnmys, Inc	Toilet Rental	218.00
0	07/30/2015	Recreation Fund	Professional Services	Jimmys Johnmys, Inc	Toilet Rental	54.50
0	07/30/2015	Recreation Fund	Professional Services	Jimmys Johnmys, Inc	Toilet Rental	54.50
0	07/30/2015	Recreation Fund	Professional Services	Jimmys Johnmys, Inc	Toilet Rental	54.50
0	07/30/2015	Recreation Fund	Professional Services	Jimmys Johnmys, Inc	Toilet Rental	54.50
78295	07/15/2015	Recreation Fund	Professional Services	Lidia Klingenberg	July 4 Staff	45.00
78471	07/30/2015	Recreation Fund	Professional Services	Lidia Klingenberg	July 4th Staff	15.00
78476	07/30/2015	Recreation Fund	Professional Services	Lightning Disposal, Inc.	Taste of Roseville Service	308.01
0	07/15/2015	Recreation Fund	Professional Services	Willie McCray	Umpire Service	3,004.00
0	07/30/2015	Recreation Fund	Professional Services	Willie McCray	Umpire Service	1,480.00
0	07/30/2015	Recreation Fund	Professional Services	Willie McCray	Umpire Service	3,210.00
0	07/30/2015	Recreation Fund	Professional Services	Willie McCray	Umpire Service	3,184.00
0	07/30/2015	Recreation Fund	Professional Services	Willie McCray	Umpire Service	2,492.00
0	07/15/2015	Recreation Fund	Professional Services	Mn Volleyball Headquarters, Inc.	Youth Camp	1,330.00
78484	07/30/2015	Recreation Fund	Professional Services	Monroe Crossing	Summer Entertainment	2,000.00
78485	07/30/2015	Recreation Fund	Professional Services	Morsound	Announcing Services	175.00
78485	07/30/2015	Recreation Fund	Professional Services	Morsound	Announcing Services	175.00
78487	07/30/2015	Recreation Fund	Professional Services	New Brighton Parks/Recreation	Senior Trip	333.80
78427	07/24/2015	Recreation Fund	Professional Services	Daniel Newton	Summer Entertainment-Cafe Accordi	725.00
78488	07/30/2015	Recreation Fund	Professional Services	Bob Nielsen	Big Band Van Loading/Unloading	80.00
0	07/15/2015	Recreation Fund	Professional Services	Susan Perry	Yoga in the Park	360.00
78313	07/15/2015	Recreation Fund	Professional Services	Kristy Petersen	Gymnastics Instructor	1,264.75
78491	07/30/2015	Recreation Fund	Professional Services	Sergio Quiroz	Summer Entertainment	1,275.00
78322	07/15/2015	Recreation Fund	Professional Services	Heidi Rollingner	July 4 Staff	45.00
78326	07/15/2015	Recreation Fund	Professional Services	Chris Simdorn	Football Camp Director	464.00
78502	07/30/2015	Recreation Fund	Professional Services	Sports Unlimited, Corp.	Lacrosse Camp	1,207.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Telephone Total:	1,302.60
0	07/15/2015	Recreation Fund	Transportation	Matt Carlson	Mileage Reimbursement	12.08
0	07/15/2015	Recreation Fund	Transportation	Lauren Deal	Mileage Reimbursement	209.30
0	07/15/2015	Recreation Fund	Transportation	Marcelline Gangl	Mileage Reimbursement	32.78
0	07/30/2015	Recreation Fund	Transportation	Rose Gangl	Mileage Reimbursement	71.88
78487	07/30/2015	Recreation Fund	Transportation	New Brighton Parks/Recreation	Senior Trip	340.20
0	07/30/2015	Recreation Fund	Transportation	Kim Wagner	Mileage Reimbursement	55.20
					Transportation Total:	721.44
0	07/23/2015	Recreation Fund	Utilities	Xcel Energy	Park Shelters	205.25
0	07/23/2015	Recreation Fund	Utilities	Xcel Energy	Nature Center	636.49
0	07/23/2015	Recreation Fund	Utilities	Xcel Energy	Skating Center	12,217.85
0	07/23/2015	Recreation Fund	Utilities	Xcel Energy	Park Shelter	25.00
					Utilities Total:	13,084.59
					Fund Total:	130,304.01
78519	07/30/2015	Recreation Improvements	Tom Curley Play Area Replace	Flagship Recreation	Bruce Russell Park Design	2,800.00
					Tom Curley Play Area Replace Total:	2,800.00
					Fund Total:	2,800.00
78421	07/23/2015	Sanitary Sewer	2014 Mill & Overlay	Valley Paving, Inc.	Mill & Overlay	1,767.60
					2014 Mill & Overlay Total:	1,767.60
78432	07/30/2015	Sanitary Sewer	Accounts Payable	MELVIN BREMER	Refund Check	69.10
					Accounts Payable Total:	69.10
78345	07/23/2015	Sanitary Sewer	Contract Maintenance	AE2S Construction, LLC	Labor, Materials	613.15
78422	07/23/2015	Sanitary Sewer	Contract Maintenance	Valley-Rich Co., Inc.	Sanitary Sewer Emergency Repair	9,250.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Contract Maintenance Total:	9,863.15
78376	07/23/2015	Sanitary Sewer	Contractors Payments	Insituform Technologies USA, Inc	Sanitary Sewer Lining Project	100,773.15
78376	07/23/2015	Sanitary Sewer	Contractors Payments	Insituform Technologies USA, Inc	Sanitary Sewer Lining Project	363,882.30
					Contractors Payments Total:	464,655.45
0	07/22/2015	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Federal Incc	1,283.04
					Federal Income Tax Total:	1,283.04
0	07/22/2015	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl	872.20
0	07/22/2015	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare Ei	203.97
					FICA Employee Ded. Total:	1,076.17
0	07/22/2015	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare Ei	203.97
0	07/22/2015	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl	872.20
					FICA Employers Share Total:	1,076.17
78396	07/23/2015	Sanitary Sewer	HSA Employee	Premier Bank	PR Batch 00002.07.2015 HSA Empl	35.77
					HSA Employee Total:	35.77
0	07/23/2015	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.07.2015 ICMA Defe	35.00
					ICMA Def Comp Total:	35.00
78407	07/23/2015	Sanitary Sewer	Life Ins. Employee	Standard Insurance Company	July Life Insurance Premium-Policy:	63.26
					Life Ins. Employee Total:	63.26
78407	07/23/2015	Sanitary Sewer	Life Ins. Employer	Standard Insurance Company	July Life Insurance Premium-Policy:	37.81
					Life Ins. Employer Total:	37.81
78407	07/23/2015	Sanitary Sewer	Long Term Disability	Standard Insurance Company	July Life Insurance Premium-Policy:	69.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Long Term Disability Total:	69.50
78388	07/23/2015	Sanitary Sewer	Medical Ins Employee	NJPA	Health Insurance Premium-July 2015	921.30
					Medical Ins Employee Total:	921.30
78388	07/23/2015	Sanitary Sewer	Medical Ins Employer	NJPA	Health Insurance Premium-July 2015	2,368.89
					Medical Ins Employer Total:	2,368.89
0	07/30/2015	Sanitary Sewer	Memberships & Subscriptions	Michael Ross	Boot Repair Reimbursement	79.00
					Memberships & Subscriptions Total:	79.00
0	07/23/2015	Sanitary Sewer	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.07.2015 Minnesota F	16.22
					Minnesota Benefit Ded Total:	16.22
0	07/22/2015	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2015 Post Emplo	121.21
					MN State Retirement Total:	121.21
0	07/22/2015	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2015 MNDCP De	77.80
					MNDCP Def Comp Total:	77.80
78428	07/30/2015	Sanitary Sewer	Operating Supplies	A1 Janitorial Supply	Sewer & Lift Station Cleaner	131.26
78445	07/30/2015	Sanitary Sewer	Operating Supplies	Commercial Asphalt Co	Asphalt Patching Material, Per State I	472.15
0	07/15/2015	Sanitary Sewer	Operating Supplies	Fastenal Company Inc.	Supplies	84.68
0	07/30/2015	Sanitary Sewer	Operating Supplies	MacQueen Equipment	Clamp	71.46
0	07/30/2015	Sanitary Sewer	Operating Supplies	USA BlueBook	Mechanical Switch	94.30
					Operating Supplies Total:	853.85
0	07/22/2015	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo	787.82
					PERA Employee Ded Total:	787.82
0	07/22/2015	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo	787.82
0	07/22/2015	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera additio	121.21

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
78429 0 78392	07/30/2015 07/30/2015 07/23/2015	Sanitary Sewer Sanitary Sewer Sanitary Sewer	Professional Services Professional Services Professional Services	Advanced Engineering & Environm Ecoenvelopes, LLC Pipe Services Inc	PERA Employer Share Total: I&C System Services Utility Bill Processing, Mailing Sanitary Sewer TV Inspections	909.03 1,973.91 304.64 9,294.02
0	07/23/2015	Sanitary Sewer	Sanitary Sewer	City of Maplewood	Professional Services Total: Sanitary Sewer & Storm Drainage-2n	11,572.57 47,358.04
78482	07/30/2015	Sanitary Sewer	Sewer SAC Charges	Metropolitan Council/ Environment	Sanitary Sewer Total: June SAC Charges	47,358.04 9,840.60
0	07/22/2015	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	Sewer SAC Charges Total: PR Batch 00002.07.2015 State Incom	9,840.60 549.55
78505	07/30/2015	Sanitary Sewer	Telephone	T Mobile	State Income Tax Total: Cell Phones-Acct: 771707201	549.55 79.98
0	07/23/2015	Sanitary Sewer	Utilities	Xcel Energy	Telephone Total: Sewer	79.98 135.42
78350	07/23/2015	Sanitary Sewer	Wagner Lift Station	Bolton & Menk, Inc.	Utilities Total: Wagner Sanitary Sewer Lift Station	135.42 6,711.17
78449 78495	07/30/2015 07/30/2015	Singles Program Singles Program	Operating Supplies Operating Supplies	Shirley Detmer Ron Rieschl	Wagner Lift Station Total: Fund Total:	6,711.17 562,414.47
					Singles Supplies Reimbursement Singles Supplies Reimbursement	10.00 15.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Operating Supplies Total:	25.00
					Fund Total:	25.00
0	07/22/2015	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Federal Incc	103.04
					Federal Income Tax Total:	103.04
0	07/22/2015	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl	56.58
0	07/22/2015	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare E	13.24
					FICA Employee Ded. Total:	69.82
0	07/22/2015	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare E	13.24
0	07/22/2015	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl	56.58
					FICA Employers Share Total:	69.82
78407	07/23/2015	Solid Waste Recycle	Life Ins. Employer	Standard Insurance Company	July Life Insurance Premium-Policy:	2.43
					Life Ins. Employer Total:	2.43
78407	07/23/2015	Solid Waste Recycle	Long Term Disability	Standard Insurance Company	July Life Insurance Premium-Policy:	5.29
					Long Term Disability Total:	5.29
78388	07/23/2015	Solid Waste Recycle	Medical Ins Employer	NIPA	Health Insurance Premium-July 2015	-110.15
					Medical Ins Employer Total:	-110.15
0	07/22/2015	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2015 Post Emplo	8.54
					MN State Retirement Total:	8.54
0	07/22/2015	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo	55.49
					PERA Employee Ded Total:	55.49

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/22/2015	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo	55.49
0	07/22/2015	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera additio	8.54
					PERA Employer Share Total:	64.03
0	07/15/2015	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	34,955.42
					Professional Services Total:	34,955.42
0	07/22/2015	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2015 State Incom	46.24
					State Income Tax Total:	46.24
					Fund Total:	35,269.97
78421	07/23/2015	Storm Drainage	2014 Mill & Overlay	Valley Paving, Inc.	Mill & Overlay	9,231.74
					2014 Mill & Overlay Total:	9,231.74
0	07/22/2015	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Federal Incc	1,125.18
					Federal Income Tax Total:	1,125.18
0	07/22/2015	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl	750.65
0	07/22/2015	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare E	175.53
					FICA Employee Ded. Total:	926.18
0	07/22/2015	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare E	175.53
0	07/22/2015	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl	750.65
					FICA Employers Share Total:	926.18
78407	07/23/2015	Storm Drainage	Life Ins. Employee	Standard Insurance Company	July Life Insurance Premium-Policy:	13.50
					Life Ins. Employee Total:	13.50
78407	07/23/2015	Storm Drainage	Life Ins. Employer	Standard Insurance Company	July Life Insurance Premium-Policy:	39.32

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
78407	07/23/2015	Storm Drainage	Long Term Disability	Standard Insurance Company	Life Ins. Employer Total: July Life Insurance Premium-Policy:	39.32 63.61
78388	07/23/2015	Storm Drainage	Medical Ins Employee	NJPA	Long Term Disability Total: Health Insurance Premium-July 2015	63.61 96.15
78388	07/23/2015	Storm Drainage	Medical Ins Employer	NJPA	Medical Ins Employee Total: Health Insurance Premium-July 2015	96.15 752.17
0	07/22/2015	Storm Drainage	MN State Retirement	MSRS-Non Bank	Medical Ins Employer Total: PR Batch 00002.07.2015 Post Emplo;	752.17 113.39
0	07/22/2015	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	MN State Retirement Total: PR Batch 00002.07.2015 MNDCP De	113.39 10.00
78445	07/30/2015	Storm Drainage	Operating Supplies	Commercial Asphalt Co	MNDCP Def Comp Total: Asphalt Patching Material, Per State I	10.00 971.98
78445	07/30/2015	Storm Drainage	Operating Supplies	Commercial Asphalt Co	Asphalt Patching Material, Per State I	847.45
0	07/15/2015	Storm Drainage	Operating Supplies	Fastenal Company Inc.	Supplies	84.69
0	07/22/2015	Storm Drainage	PERA Employee Ded	PERA-Non Bank	Operating Supplies Total: PR Batch 00002.07.2015 Pera Emplo;	1,904.12 736.99
0	07/22/2015	Storm Drainage	PERA Employer Share	PERA-Non Bank	PERA Employee Ded Total:	736.99
0	07/22/2015	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo; PR Batch 00002.07.2015 Pera additio	736.99 113.39
0	07/30/2015	Storm Drainage	Professional Services	Ecoenvelopes, LLC	PERA Employer Share Total:	850.38
78372	07/23/2015	Storm Drainage	Professional Services	Hydromethods, LLC	Utility Bill Processing, Mailing Oak Acres Hydro Development Revie	304.65 450.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Professional Services Total:	754.65
0	07/23/2015	Storm Drainage	St Croix Lift Station Rehab	SEH	St. Croix Lift Station Repair	3,800.82
					St Croix Lift Station Rehab Total:	3,800.82
0	07/22/2015	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2015 State Incom	497.00
					State Income Tax Total:	497.00
0	07/23/2015	Storm Drainage	Storm Drainage Fees	City of Maplewood	Sanitary Sewer & Storm Drainage-2h	5,065.43
					Storm Drainage Fees Total:	5,065.43
78331	07/15/2015	Storm Drainage	Vehicles & Equipment	Titan Machinery	Flail Blades for Tiger Mower	897.63
78414	07/23/2015	Storm Drainage	Vehicles & Equipment	Tri State Bobcat, Inc	Bobcat Add On Accessories	1,606.00
78415	07/23/2015	Storm Drainage	Vehicles & Equipment	Truck Utilities, Inc.	2015 Machinability Model SW35 10'	20,720.00
78415	07/23/2015	Storm Drainage	Vehicles & Equipment	Truck Utilities, Inc.	2015 Machinability Model SW35 10'	1,300.00
					Vehicles & Equipment Total:	24,523.63
					Fund Total:	51,430.44
0	07/30/2015	Street Construction	15-02 Victoria Street Recon	American Engineering Testing, Inc.	Project Testing Service	402.95
					15-02 Victoria Street Recon Total:	402.95
78421	07/23/2015	Street Construction	2014 Mill & Overlay	Valley Paving, Inc.	Mill & Overlay	6,551.22
78421	07/23/2015	Street Construction	2014 Mill & Overlay	Valley Paving, Inc.	Mill & Overlay	14,501.58
					2014 Mill & Overlay Total:	21,052.80
0	07/30/2015	Street Construction	Contractor Payments	American Engineering Testing, Inc.	Project Testing Service	612.60
78483	07/30/2015	Street Construction	Contractor Payments	MN Dept of Transportation	Plant Inspections	593.63
					Contractor Payments Total:	1,206.23

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/22/2015	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Federal Incc	22,661.98
						Fund Total:
						497.32
0	07/22/2015	Telecommunications	FICA Employee Ded. FICA Employee Ded.	IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare E PR Batch 00002.07.2015 FICA Empl	97.04 414.88
						Federal Income Tax Total:
						511.92
0	07/22/2015	Telecommunications	FICA Employers Share FICA Employers Share	IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl PR Batch 00002.07.2015 Medicare E	414.88 97.04
						FICA Employers Share Total:
						511.92
78396	07/23/2015	Telecommunications	HSA Employee	Premier Bank	PR Batch 00002.07.2015 HSA Empl	9.14
						HSA Employee Total:
78407	07/23/2015	Telecommunications	Life Ins. Employee	Standard Insurance Company	July Life Insurance Premium-Policy:	31.92
						Life Ins. Employee Total:
78407	07/23/2015	Telecommunications	Life Ins. Employer	Standard Insurance Company	July Life Insurance Premium-Policy:	17.80
						Life Ins. Employer Total:
78407	07/23/2015	Telecommunications	Long Term Disability	Standard Insurance Company	July Life Insurance Premium-Policy:	42.52
						Long Term Disability Total:
78388	07/23/2015	Telecommunications	Medical Ins Employee	NJPA	Health Insurance Premium-July 2015	256.17
						Medical Ins Employee Total:
78388	07/23/2015	Telecommunications	Medical Ins Employer	NJPA	Health Insurance Premium-July 2015	753.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Medical Ins Employer Total:	753.94
0	07/15/2015	Telecommunications	Memberships & Subscriptions	North Suburban Access Corp	Production Services-June	1,419.00
0	07/15/2015	Telecommunications	Memberships & Subscriptions	North Suburban Access Corp	Webstreaming, Archiving	975.00
					Memberships & Subscriptions Total:	2,394.00
0	07/22/2015	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2015 Post Emplo;	67.21
					MN State Retirement Total:	67.21
0	07/22/2015	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2015 MNDCP De	358.75
					MNDCP Def Comp Total:	358.75
78272	07/15/2015	Telecommunications	Operating Supplies	CDW Government, Inc.	AC Adapter	54.85
					Operating Supplies Total:	54.85
78518	07/30/2015	Telecommunications	Other Improvements	Zayo Group LLC	Insall New Splice Case at Burke Ave ;	11,549.13
					Other Improvements Total:	11,549.13
0	07/22/2015	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo;	436.85
					PERA Employee Ded Total:	436.85
0	07/22/2015	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera additio	67.21
0	07/22/2015	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo;	436.85
					PERA Employer Share Total:	504.06
0	07/15/2015	Telecommunications	Printing	Greenhaven Printing	July/August Newsletter Postage	7,400.00
0	07/15/2015	Telecommunications	Printing	Greenhaven Printing	Budget Feedback Cards	2,244.00
					Printing Total:	9,644.00
0	07/22/2015	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2015 State Incom	227.17

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
State Income Tax Total:						227.17
Fund Total:						27,868.67
78438	07/30/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink Communications	Telephone	8.90
78273	07/15/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	161.04
78273	07/15/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	86.06
78437	07/30/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	93.20
78437	07/30/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	56.60
78437	07/30/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	202.98
78437	07/30/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	76.93
78437	07/30/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	217.14
78437	07/30/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	97.89
78466	07/30/2015	Telephone	PSTN-PRI Access/DID Allocation	Integra	Telephone	770.98
78339	07/15/2015	Telephone	PSTN-PRI Access/DID Allocation	Verizon Wireless	Cell Phones	147.95
78339	07/15/2015	Telephone	PSTN-PRI Access/DID Allocation	Verizon Wireless	Cell Phones	280.28
78339	07/15/2015	Telephone	PSTN-PRI Access/DID Allocation	Verizon Wireless	Cell Phones	105.03
PSTN-PRI Access/DID Allocation Total:						2,304.98
Fund Total:						2,304.98
78261	07/15/2015	TIF #18 Sienna Green	Contractor Payments	Aeon	1st Half 2015 TIF	31,418.88
Contractor Payments Total:						31,418.88
Fund Total:						31,418.88
78314	07/15/2015	TIF #19 Applewood Point II	Contractor Payments	PFI II, LLC	1st Half 2015 TIF	85,209.44
Contractor Payments Total:						85,209.44
Fund Total:						85,209.44
78352	07/23/2015	TIF District #17-Twin Lakes	Professional Services	Braun Intertec Corporation	Former Maintenance Building	2,186.09
78352	07/23/2015	TIF District #17-Twin Lakes	Professional Services	Braun Intertec Corporation	Former Maintenance Building	967.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/30/2015	TIF District #17-Twin Lakes	Professional Services	SRF Consulting Group, Inc.	I35 Interchange at Cleveland	13,476.74
0	07/30/2015	TIF District #17-Twin Lakes	Professional Services	SRF Consulting Group, Inc.	Twin Lakes Parkway-Phase III	22,105.87
Professional Services Total:						38,735.70
78454	07/30/2015	TIF District #17-Twin Lakes	Twin Lakes I-35W Ramp	Finance and Commerce	35W & Cleveland Interchange Bid No	266.54
0	07/30/2015	TIF District #17-Twin Lakes	Twin Lakes I-35W Ramp	SRF Consulting Group, Inc.	Twin Lakes Public Improvements	691.60
Twin Lakes I-35W Ramp Total:						958.14
Fund Total:						39,693.84
78421	07/23/2015	Water Fund	2014 Mill & Overlay	Valley Paving, Inc.	Mill & Overlay	8,320.79
2014 Mill & Overlay Total:						8,320.79
78268	07/15/2015	Water Fund	Accounts Payable	JIM BADZINSKI	Refund Check	57.36
78269	07/15/2015	Water Fund	Accounts Payable	JOSH BROWN	Refund Check	19.62
78355	07/23/2015	Water Fund	Accounts Payable	MICHELLE CARTIER	Refund Check	248.91
78443	07/30/2015	Water Fund	Accounts Payable	SARAH COLEMAN	Refund Check	215.55
78453	07/30/2015	Water Fund	Accounts Payable	PAUL FERGUSON	Refund Check	100.00
78455	07/30/2015	Water Fund	Accounts Payable	PAUL FLAGSTAD	Refund Check	151.14
78456	07/30/2015	Water Fund	Accounts Payable	TOM & JESSICA FLINT	Refund Check	13.32
78286	07/15/2015	Water Fund	Accounts Payable	LINDA & JAMES HALL	Refund Check	139.63
78463	07/30/2015	Water Fund	Accounts Payable	KRISTIN HANSEN	Refund Check	100.00
78370	07/23/2015	Water Fund	Accounts Payable	JEFFERY HOLLAND	Refund Check	175.00
78370	07/23/2015	Water Fund	Accounts Payable	JEFFERY HOLLAND	Refund Check	23.16
78470	07/30/2015	Water Fund	Accounts Payable	GREG JOHNSON	Refund Check	33.52
78294	07/15/2015	Water Fund	Accounts Payable	BRIDGET KINGSLEY	Refund Check	148.00
78381	07/23/2015	Water Fund	Accounts Payable	ROSE KOPET	Refund Check	68.01
78478	07/30/2015	Water Fund	Accounts Payable	ANTHONY & SARAH MANZAR/	Refund Check	222.67
78299	07/15/2015	Water Fund	Accounts Payable	KATHLEEN SPITZER & MAUREI	Refund Check	123.14
78301	07/15/2015	Water Fund	Accounts Payable	BETTY MCLEAN	Refund Check	87.90
78306	07/15/2015	Water Fund	Accounts Payable	ELIZABETH MOLLISON	Refund Check	78.63
78308	07/15/2015	Water Fund	Accounts Payable	Melanie Nelson	Reissue UB Refund	105.79
78390	07/23/2015	Water Fund	Accounts Payable	STEVE OLSON	Refund Check	13.51
78311	07/15/2015	Water Fund	Accounts Payable	DAVID PARENT	Refund Check	54.71
78317	07/15/2015	Water Fund	Accounts Payable	RYAN RADEMACHER	Refund Check	20.02
78494	07/30/2015	Water Fund	Accounts Payable	REMAX RESULTS	Refund Check	49.39
78501	07/30/2015	Water Fund	Accounts Payable	DARCY SCHEERHOORN	Refund Check	63.40
78405	07/23/2015	Water Fund	Accounts Payable	TINA SHIMEK	Refund Check	3.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
78335	07/15/2015	Water Fund	Accounts Payable	SABRINA TRUDO	Refund Check	100.00
78509	07/30/2015	Water Fund	Accounts Payable	TWIN CITY PROPERTY SOLUTIONS	Refund Check	59.15
78338	07/15/2015	Water Fund	Accounts Payable	DIANNA VAINIKKA	Refund Check	159.01
78512	07/30/2015	Water Fund	Accounts Payable	PATRICIA VAN CLEVE	Refund Check	38.99
78513	07/30/2015	Water Fund	Accounts Payable	VALERIE VELDE	Refund Check	47.85
78423	07/23/2015	Water Fund	Accounts Payable	VICTORIA VESEY	Refund Check	58.18
78424	07/23/2015	Water Fund	Accounts Payable	ANDREW WALZ	Refund Check	10.79
78515	07/30/2015	Water Fund	Accounts Payable	JOSEPH WILLIAMS	Refund Check	58.05
78516	07/30/2015	Water Fund	Accounts Payable	ZHIYONG XU	Refund Check	123.43
Accounts Payable Total:						2,971.33
78366	07/23/2015	Water Fund	Contract Maintenance	General Repair Service, Corp	Replace Pump #2 Seal (Seals, Bearings)	7,210.33
Contract Maintenance Total:						7,210.33
0	07/22/2015	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Federal Inco	1,510.32
Federal Income Tax Total:						1,510.32
0	07/22/2015	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl	1,045.05
0	07/22/2015	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare E	244.44
FICA Employee Ded. Total:						1,289.49
0	07/22/2015	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 Medicare E	244.44
0	07/22/2015	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.07.2015 FICA Empl	1,045.05
FICA Employers Share Total:						1,289.49
78396	07/23/2015	Water Fund	HSA Employee	Premier Bank	PR Batch 00002.07.2015 HSA Empl	74.51
HSA Employee Total:						74.51
78469	07/30/2015	Water Fund	Hydrant Meter Deposits	Jirik Sod Farms, Inc.	Hydrant Meter Refund	1,100.00
78477	07/30/2015	Water Fund	Hydrant Meter Deposits	LS Black Constructors	Hydrant Meter Refund	400.00
Hydrant Meter Deposits Total:						1,500.00
0	07/23/2015	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.07.2015 ICMA Defe	65.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					ICMA Def Comp Total:	65.00
78407	07/23/2015	Water Fund	Life Ins. Employee	Standard Insurance Company	July Life Insurance Premium-Policy:	109.21
					Life Ins. Employee Total:	109.21
78407	07/23/2015	Water Fund	Life Ins. Employer	Standard Insurance Company	July Life Insurance Premium-Policy:	56.28
					Life Ins. Employer Total:	56.28
78407	07/23/2015	Water Fund	Long Term Disability	Standard Insurance Company	July Life Insurance Premium-Policy:	85.96
					Long Term Disability Total:	85.96
78388	07/23/2015	Water Fund	Medical Ins Employee	NJPA	Health Insurance Premium-July 2015	212.00
					Medical Ins Employee Total:	212.00
78388	07/23/2015	Water Fund	Medical Ins Employer	NJPA	Health Insurance Premium-July 2015	1,950.58
					Medical Ins Employer Total:	1,950.58
78469	07/30/2015	Water Fund	Miscellaneous Revenue	Jirik Sod Farms, Inc.	Hydrant Meter Refund	-40.00
78477	07/30/2015	Water Fund	Miscellaneous Revenue	LS Black Constructors	Hydrant Meter Refund	-40.00
					Miscellaneous Revenue Total:	-80.00
0	07/22/2015	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.07.2015 Post Emplo:	157.96
					MN State Retirement Total:	157.96
0	07/22/2015	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.07.2015 MNDCP De	113.76
					MNDCP Def Comp Total:	113.76
78445	07/30/2015	Water Fund	Operating Supplies	Commercial Asphalt Co	Asphalt Patching Material, Per State I	694.11
0	07/15/2015	Water Fund	Operating Supplies	Fastenal Company Inc.	Supplies	84.68
78287	07/15/2015	Water Fund	Operating Supplies	Hamernick Decorating Center	Acetone	203.19
78287	07/15/2015	Water Fund	Operating Supplies	Hamernick Decorating Center	Paint Supplies	418.96
78462	07/30/2015	Water Fund	Operating Supplies	Hamernick Decorating Center	Deck Scrubber, Paint Supplies	57.22

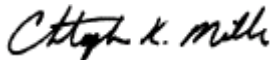
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/21/2015	Water Fund	Operating Supplies	Home Depot- CC	Operating Supplies	24.37
0	07/21/2015	Water Fund	Operating Supplies	Micro Center-CC	UPS for Cell Tower, Water Tower	193.08
78389	07/23/2015	Water Fund	Operating Supplies	Northwest Lasers, Inc.	Water, Sewer Flags	672.30
0	07/21/2015	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Operating Supplies	66.40
0	07/21/2015	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Cable	34.26
Operating Supplies Total:						2,448.57
0	07/22/2015	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo;	1,026.89
PERA Employee Ded Total:						1,026.89
0	07/22/2015	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera Emplo;	1,026.89
0	07/22/2015	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.07.2015 Pera additio	157.96
PERA Employer Share Total:						1,184.85
78429	07/30/2015	Water Fund	Professional Services	Advanced Engineering & Environm	I&C System Services	805.00
0	07/30/2015	Water Fund	Professional Services	Ecoenvelopes, LLC	Utility Bill Processing, Mailing	304.64
0	07/30/2015	Water Fund	Professional Services	SEH	Antenna Projects	251.16
Professional Services Total:						1,360.80
0	07/22/2015	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.07.2015 State Incom	643.35
State Income Tax Total:						643.35
78469	07/30/2015	Water Fund	State Sales Tax Payable	Jirik Sod Farms, Inc.	Hydrant Meter Refund	-9.43
78477	07/30/2015	Water Fund	State Sales Tax Payable	LS Black Constructors	Hydrant Meter Refund	-19.24
State Sales Tax Payable Total:						-28.67
78329	07/15/2015	Water Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	993.98
78505	07/30/2015	Water Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	995.80
78339	07/15/2015	Water Fund	Telephone	Verizon Wireless	Cell Phones	35.01
Telephone Total:						2,024.79
0	07/23/2015	Water Fund	Utilities	Xcel Energy	2501 Fairview/Water Tower	5,163.21

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Utilities Total:	5,163.21
78469	07/30/2015	Water Fund	Water - Roseville	Jirik Sod Farms, Inc.	Hydrant Meter Refund	-132.30
78477	07/30/2015	Water Fund	Water - Roseville	LS Black Constructors	Hydrant Meter Refund	-270.00
					Water - Roseville Total:	-402.30
0	07/23/2015	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	727.95
0	07/30/2015	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	236.00
78302	07/15/2015	Water Fund	Water Meters	Metering & Technology Solutions	Fire Hydrant Meters	1,860.00
					Water Meters Total:	2,823.95
					Fund Total:	43,082.45
78305	07/15/2015	Workers Compensation	Insurance	Mn Dept of Labor & Industry	First Half 2015 Special Compensation	6,740.00
0	07/15/2015	Workers Compensation	Insurance	WCRA	Deficiency Assessment	191.59
					Insurance Total:	6,931.59
					Fund Total:	6,931.59
					Report Total:	1,966,489.71

REQUEST FOR COUNCIL ACTION

Date: 08/10/2015
Item No.: 8.b

Department Approval



City Manager Approval



Item Description: Approval of Outside Sales and Consumption Endorsement

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application is submitted for consideration:

Outside Sales and Consumption Endorsement

Roseville Anderson-Nelson VFW Post 7555
1145 Woodhill Drive
Roseville, MN 55113

The Roseville Anderson-Nelson VFW Post 7555 had held a Club On-Sale Liquor License in the City of Roseville for several years. The Outside Sales and Consumption Endorsement will allow the sale and consumption of alcoholic beverages outside of the structure on the licensed premises. Land use has been approved by Community Development.

POLICY OBJECTIVE

The regulation of establishments that sell alcoholic beverages has been a long-standing practice by the State and the City.

FINANCIAL IMPACTS

The correct fees were paid to the City at the time the application was made.

STAFF RECOMMENDATION

City staff has reviewed the application and has determined that the applicant meets all City requirements. Staff recommends approval of the license.

REQUESTED COUNCIL ACTION

Motion to approve the Outside Sales and Consumption Endorsement application.

Prepared by: Chris Miller, Finance Director
Attachments: A: Application

CITY OF ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

ON-SALE INTOXICATING OUTSIDE PERMANENT ENDORSEMENT

Trade Name Roseville ANDERSON VFW
Business Name Roseville ANDERSON VFW
Business Address 1145 WOODHILL DRIVE
Roseville, MN
Business Phone 651-483-5313
Contact person MARLAINE GORDON, LISA MURPHY
Phone 651-483-5313
Location of Outside Sales ALL PROPERTY

The undersigned agrees to abide by all the laws of the State of Minnesota and the Ordinances of the City of Roseville.

Signature Lisa Murphy Date 8/4/15

License fee is 25.00

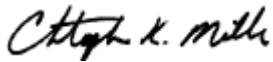
Make checks payable to City of Roseville

* Contact Community Development. Requires land use approval

REQUEST FOR COUNCIL ACTION

Date: 8/10/2015
Item No.: 8.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

<u>Division</u>	<u>Vendor</u>	<u>Description</u>	<u>Key</u>	<u>Budget Amount</u>	<u>P.O. Amount</u>	<u>Budget / CIP</u>
Engineering	Pipe Services	Sanitary/Storm Sewer televising	A	\$ 26,000.00	\$ 49,574.15	Budget

Comments/Description:

- a) Televising approximately 103,000 linear feet of sewer service. Pipe Services represents the lowest of 5 bids.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

<u>Department</u>	<u>Item / Description</u>

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and, if applicable, authorize the trade-in/sale of surplus items.

26 **REQUESTED COUNCIL ACTION**

27 Motion to approve the attached list of general purchases and contracts for services and where
28 applicable; the trade-in/sale of surplus equipment.

29

30

Prepared by: Chris Miller, Finance Director

Attachments: A: 2015 CIP Purchase Summary

31

City of Roseville

2015 Capital Improvement Plan Summary

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Budget Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Vehicles	Police	Marked squad replacement (5)	\$ 165,000		\$ 136,978	\$ 28,022
Vehicles	Police	Unmarked vehicles (1)	24,000		19,790	4,210
Vehicles	Fire	Staffed engine replacement	525,000	Various	513,178	11,822
Vehicles	Fire	Medic unit	55,000	6/22/2015	-	-
Vehicles	Engineering	Vehicle #303 Survey Crew	30,000		-	-
Vehicles	Streets	Vehicle #104: 1-ton pickup	33,000		-	-
Vehicles	Streets	Vehicle #155 Sterling 3-ton w/ plow	180,000	3/2/2015	92,219	87,781
Vehicles	Streets	Vehicle #159 Crafcro router	10,000		-	-
Vehicles	Engineering Services	Vehicle for ROW Specialist	20,000	1/26/2015	24,301	(4,301)
Vehicles	Sanitary Sewer	Vehicle #201 Jetter/Vactor	350,000	3/2/2015	-	-
Total Vehicles			\$ 1,392,000		\$ 786,467	\$ 127,533
Equipment	Central Services	Postage Machine/Copier Rental	\$ 77,840		\$ 38,315	\$ 39,525
Equipment	Police	Computer equipment	7,400		-	-
Equipment	Police	Office furniture	2,100		-	-
Equipment	Police	Patrol area cubicles	7,400		-	-
Equipment	Police	Laptop replacement for squads	126,075		-	-
Equipment	Police	Printer replacement for squads	7,210		-	-
Equipment	Police	Non-lethal weapons	1,600		6,591	(4,991)
Equipment	Police	Long-gun parts	3,090		530	2,560
Equipment	Police	Sidearm parts	2,060		-	-
Equipment	Police	Tactical gear	5,150		4,286	864
Equipment	Police	SWAT vests	6,180		2,630	3,550
Equipment	Police	Cell phone extraction device	6,000		-	-
Equipment	Police	Crime scene equipment	1,000		-	-
Equipment	Police	Bite suit	1,545		-	-
Equipment	Police	Defibrillators	1,575		252	1,323
Equipment	Police	Radar units	4,120		-	-
Equipment	Police	Stop sticks	1,030		-	-
Equipment	Police	Rear transport seats	2,705		-	-
Equipment	Police	Control boxes	4,000		-	-
Equipment	Police	Visabars	8,250		722	7,528
Equipment	Police	Radio equipment	15,500	6/22/2015	25,104	(9,604)
Equipment	Fire	Weather and traffic protection	21,000		640	20,360
Equipment	Streets	Street signs	50,000	Various	-	-
Equipment	Streets	Mower/ Snow blower combo	35,000	3/2/2015	-	-
Equipment	Maintenance Garage	Vehicle analyzer	1,000		-	-
Equipment	Maintenance Garage	Brake lathe	8,300		-	-
Equipment	Maintenance Garage	Column lifts rehab/replace	2,500		-	-
Equipment	Maintenance Garage	Tire Changer/Lift	-	3/2/2015	8,728	(8,728)
Equipment	Park Maintenance	Belos & blower	145,000	2/9/2015	144,002	998
Equipment	Park Maintenance	Park security systems	150,000		6,070	143,930
Equipment	Park Maintenance	Unit #536 Jacobsen 16' mower	95,000		85,490	9,510
Equipment	Park Maintenance	Push mowers	1,000		-	-
Equipment	Park Maintenance	Unit #565 Smithco sweeper	8,000		-	-
Equipment	Skating Center	Compressors - OVAL	50,000		-	-
Equipment	Skating Center	Rental skates - OVAL	5,000		-	-
Equipment	Skating Center	Perimeter fence pads - OVAL	35,000		-	-
Equipment	Communications	Council Chambers camera replacement	80,000	3/9/2015	26,077	53,923
Equipment	Information Technology	Computers, monitors printers	116,315	Various	96,885	19,430
Equipment	Information Technology	Network: servers, routers, etc.	215,325	Various	78,616	136,709
Equipment	Water	Water meters, AMR system	600,000		-	84
Equipment	Storm Drainage	Replace Flail Mower (2014 CIP)	-	3/2/2015	14,441	(14,441)
Equipment	Storm Drainage	Replace Unit #164 Turf gator	10,000	4/20/2015	-	9,581
Equipment	Storm Drainage	Portable generator	100,000		-	-
Equipment	Storm Drainage	Tractor/snowblower	35,000	3/2/2015	49,779	(14,779)
Equipment	Golf Course	Gas pump and tank replacement	10,000		-	-
Equipment	Golf Course	Course netting/deck/shelter	8,000		-	-
Equipment	Golf Course	Cushman #1 and #2	28,000		-	-
Total Equipment			\$ 2,101,270		\$ 589,157	\$ 397,333

City of Roseville

2015 Capital Improvement Plan Summary

Updated July 31, 2015

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Budget Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Bldgs & Infrastructure	General Facilities	VAV's heat/cool	\$ 15,000		\$ -	\$ -
Bldgs & Infrastructure	General Facilities	VAV's cool	10,000		-	-
Bldgs & Infrastructure	General Facilities	Update flooring: City Hall & PD	25,000		3,531	21,469
Bldgs & Infrastructure	General Facilities	Update restrooms: City Hall	30,000		-	-
Bldgs & Infrastructure	General Facilities	LED conversion: City Hall	50,000		-	-
Bldgs & Infrastructure	General Facilities	Brimhall gymnasium improvements	80,800		-	-
Bldgs & Infrastructure	General Facilities	Central Park gymnasium improvements	5,000		-	-
Bldgs & Infrastructure	General Facilities	Gymnastics center improvements	10,000		-	-
Bldgs & Infrastructure	Street Lighting	General replacement - streetlight fixtures	25,000		-	-
Bldgs & Infrastructure	Skating Center	Rubber flooring in locker room - Arena	8,000		-	-
Bldgs & Infrastructure	Skating Center	Dehumidification system - Arena	87,500		-	-
Bldgs & Infrastructure	Skating Center	Scoreboard (large) - Arena	30,000		-	-
Bldgs & Infrastructure	Skating Center	Garage doors - OVAL	12,000		-	-
Bldgs & Infrastructure	Pathways	Pathway Maintenance	180,000		56,910	123,090
Bldgs & Infrastructure	Information Technology	Office furniture	25,000		-	-
Bldgs & Infrastructure	License Center	Electrical improvements	4,500		670	3,830
Bldgs & Infrastructure	License Center	Kitchen improvements	5,500		-	-
Bldgs & Infrastructure	Comm Development	Office furniture	500		-	-
Bldgs & Infrastructure	Pavement Mangement	Mill & Overlay	1,000,000		763,427	236,573
Bldgs & Infrastructure	Pavement Mangement	MSA Street Construction / Overlay	1,000,000		115,650	884,350
Bldgs & Infrastructure	Park Improvements	Park Renewal Program	4,743,750		1,914,248	2,829,502
Bldgs & Infrastructure	Park Improvements	Park Improvement Program	40,000		7,996	32,004
Bldgs & Infrastructure	Water	Water system improvements	800,000		112,116	687,884
Bldgs & Infrastructure	Water	Booster station improvements	354,000		-	-
Bldgs & Infrastructure	Sanitary Sewer	Sanitary Sewer improvements	1,000,000		378,639	621,361
Bldgs & Infrastructure	Sanitary Sewer	I & I reduction, Lift station repairs	665,000		479,006	185,994
Bldgs & Infrastructure	Storm Drainage	Pond Improvements, sewer replacement	650,000		232,220	417,780
Bldgs & Infrastructure	Golf Course	Course improvements	5,000		-	-
Bldgs & Infrastructure	Golf Course	Parking lot improvements	8,000		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse: general upkeep and repairs	8,000		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse roof replacement	33,000		-	-
Total Buildings & Infrastructure			\$ 10,910,550		\$ 4,064,413	\$ 6,043,837
Total - All 2015 <u>Funded</u> CIP Items			\$ 14,403,820		\$ 5,440,037	\$ 6,568,703

REQUEST FOR COUNCIL ACTION

Date: August 10, 2015
Item No.: 8.d

Department Approval



City Manager Approval



Item Description: Approve Resolution Awarding Contract for the 2015 Drainage
Improvements Project – SW-15-09

BACKGROUND

This year's drainage improvement project consists of four areas that have had problematic drainage or are in need of repair. They are as follows;

PROJECT 1: STORM SEWER MODIFICATIONS ON COUNTY ROAD C-2

This project consists of the installation of new catch basins and storm sewer pipe, replacing castings on existing structures, and associated curb and gutter and pavement replacement.

This area in the past has had severe street flooding due to poor inlet capacity resulting in flooding of the adjacent property. The new improvements should minimize the risk of flooding.

PROJECT 2: STORM SEWER MODIFICATIONS AT 2993 FARRINGTON (SOUTH OWASSO BOULEVARD)

This project consists of the installation of new structures and storm sewer pipe, adjusting existing structures, minor grading and turf restoration.

This area in the past did not have an adequate storm outlet, resulting in storm water that collected in the back yard areas. Property damage from flooding has occurred during large storm events. The creation of a new outlet should minimize future risks associated with flooding.

PROJECT 3: DRAINAGE IMPROVEMENTS AT 2195 MARION STREET

This project consists of the installation of storm sewer pipe and drain tile, storm sewer structures, minor grading, and associated restoration.

This area in the past did not have an adequate storm outlet, resulting in storm water that collected in the back yard areas. Structural damage due to flooding has occurred during large storm events. The creation of a new outlet should minimize future risks associated with flooding.

PROJECT 4: BENNETT LAKE INTAKE SYSTEM IMPROVEMENTS

This project consists of removal and replacement of the Bennett Lake intake system structure, installation of a 24" gate valve, and necessary appurtenances and restoration.

This project is a maintenance project to rebuild the intake that was in need of repair.

33 **POLICY OBJECTIVE**

34 Based on past practice, the City Council has awarded the contract to the lowest responsible
35 bidder. For the 2015 Drainage Improvements Project, the apparent low bid is G.F. Jedlicki of
36 Chanhassen, MN. The following is a summary of the bids received for this project:

Contractor	Bid
G.F. Jedlicki	\$168,516.00
Urban Companies	\$230,249.00
GL Contracting, Inc.	\$298,457.23
Meyer Contracting, Inc.	\$301,307.80
Kusske Construction Company	\$302,305.00

37 **FINANCIAL DISCUSSION**

38 Staff received five bids for this project. The low bid submitted by G.F. Jedlicki, in the amount of
39 \$168,516.00, is 16.90% lower than the engineer's construction estimate of \$202,791.75. Staff is
40 comfortable with the low bid even though it is significantly less than the other bids as staff has
41 worked with this contractor on similar projects in the past.

42 This project will be funded 100% by the Storm Sewer Utility fund.

43 All major work with this project will be completed by November of 2015 with a possibility of
44 some restoration in the spring of 2016.

45 **STAFF RECOMMENDATION**

46 Staff recommends approval of a resolution awarding a contract for the 2015 Drainage Improvements
47 in the amount of \$168,516.00 to G.F. Jedlicki, of Chanhassen, Minnesota.

48 **REQUESTED COUNCIL ACTION**

49 Approve resolution awarding a contract for the 2015 Drainage Improvements Project in the amount
50 of \$168,516.00 to G.F. Jedlicki, of Chanhassen, Minnesota.

51 Prepared by: Jesse Freihammer, City Engineer
Attachments: A: Resolution
B: Bid Tab
C: Location map

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 10th day of August, 2015, at 6:00 p.m.

The following members were present: ; and and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**RESOLUTION AWARDING BIDS
FOR PROJECT ST-15-09
2015 DRAINAGE IMPROVEMENTS PROJECT**

WHEREAS, pursuant to the advertisement for bids for the improvement, according to the plans and specifications thereof on file in the office of the Manager of said City, said bids were received on Wednesday, July 29, at 11:00 a.m., opened and tabulated according to law and the following bids were received complying with the advertisement:

Contractor	Bid
G.F. Jedlicki	\$168,516.00
Urban Companies	\$230,249.00
GL Contracting	\$298,457.23
Meyer Contracting, Inc	\$301,307.80
Kusske Construction Company	\$302,305.00

WHEREAS, it appears that G.F. Jedlicki of Chanhassen, Minnesota, is the lowest responsible bidder at the tabulated price of \$168,516.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota:

1. The Mayor and City Manager are hereby authorized and directed to enter into a contract with G.F. Jedlicki for \$168,516.00 in the name of the City of Roseville for the above improvements according to the plans and specifications thereof heretofore approved by the City Council and on file in the office of the City Manager.
2. The City Manager is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids except the deposits of the successful bidder and the next lowest bidder shall be retained until contracts have been signed.

35 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville,
36 Minnesota:

37
38 The motion for the adoption of the foregoing resolution was duly seconded by Member , and
39 upon vote being taken thereon, the following voted in favor thereof: ; and and the
40 following voted against the same: .

41
42 WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 10th day of August, 2015, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 10th day of August, 2015.

Patrick Trudgeon, City Manager

(SEAL)



Roseville
Project Bid Abstract

Project Name: 2015 Drainage Improvements- Phase I Contract No.:
Client: City of Roseville Project No.: 15-09
Bid Opening: Owner: Roseville

	Project: 15-09 - 2015 Drainage Improvements- Phase I				Engineers Estimate		G.F. Jedlicki		Urban Companies		GL Contracting, Inc.		Meyer Contracting, Inc.		Kusske Construction Company	
Line No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Project 1																
1	2021.501	MOBILIZATION	LS	1	\$1,100.00	\$1,100.00	\$1,200.00	\$1,200.00	\$3,500.00	\$3,500.00	\$2,112.20	\$2,112.20	\$750.00	\$750.00	\$1,275.00	\$1,275.00
2	2104.501	REMOVE CURB AND GUTTER	L F	30	\$10.00	\$300.00	\$5.00	\$150.00	\$50.00	\$1,500.00	\$12.70	\$381.00	\$4.90	\$147.00	\$10.00	\$300.00
3	2104.505	REMOVE BITUMINOUS PAVEMENT	S Y	60	\$5.00	\$300.00	\$5.00	\$300.00	\$15.00	\$900.00	\$4.20	\$252.00	\$22.00	\$1,320.00	\$5.00	\$300.00
4	2104.513	SAWING BITUMINOUS PAVEMENT	L F	72	\$2.00	\$144.00	\$5.00	\$360.00	\$12.00	\$864.00	\$7.90	\$568.80	\$5.00	\$360.00	\$5.00	\$360.00
5	2104.523	REMOVE MANHOLE OR CATCH BASIN CASTING	EACH	2	\$250.00	\$500.00	\$400.00	\$800.00	\$300.00	\$600.00	\$341.20	\$682.40	\$127.00	\$254.00	\$100.00	\$200.00
6	2211.503	AGGREGATE BASE (CV) CLASS 5	C Y	4	\$25.00	\$100.00	\$32.00	\$128.00	\$125.00	\$500.00	\$69.00	\$276.00	\$347.50	\$1,390.00	\$100.00	\$400.00
7	2231.501	BITUMINOUS PATCHING MIXTURE	TON	15	\$105.00	\$1,575.00	\$250.00	\$3,750.00	\$250.00	\$3,750.00	\$351.00	\$5,265.00	\$200.00	\$3,000.00	\$240.00	\$3,600.00
8	2411.521	GRANULAR BACKFILL (CV)	C Y	33	\$30.00	\$990.00	\$20.00	\$660.00	\$75.00	\$2,475.00	\$43.60	\$1,438.80	\$31.50	\$1,039.50	\$50.00	\$1,650.00
9	2503.511	12" RC PIPE SEWER CLASS V	L F	12	\$46.00	\$552.00	\$70.00	\$840.00	\$250.00	\$3,000.00	\$90.80	\$1,089.60	\$141.00	\$1,692.00	\$50.00	\$600.00
10	2506.502	CONSTRUCT CATCH BASIN TYPE B	EACH	2	\$2,500.00	\$5,000.00	\$4,000.00	\$8,000.00	\$4,000.00	\$8,000.00	\$6,283.50	\$12,567.00	\$2,868.00	\$5,736.00	\$3,175.00	\$6,350.00
11	2506.516	CASTING ASSEMBLY	EACH	2	\$600.00	\$1,200.00	\$700.00	\$1,400.00	\$800.00	\$1,600.00	\$1,415.10	\$2,830.20	\$1,155.00	\$2,310.00	\$675.00	\$1,350.00
12	2506.602	CONNECT INTO EXISTING MH OR CB	EACH	2	\$250.00	\$500.00	\$500.00	\$1,000.00	\$750.00	\$1,500.00	\$1,216.80	\$2,433.60	\$1,748.00	\$3,496.00	\$1,000.00	\$2,000.00
13	2531.501	CONCRETE CURB & GUTTER DESIGN B618	L F	30	\$26.50	\$795.00	\$33.00	\$990.00	\$75.00	\$2,250.00	\$87.80	\$2,634.00	\$45.00	\$1,350.00	\$80.00	\$2,400.00
14	2563.601	TRAFFIC CONTROL	LS	1	\$2,000.00	\$2,000.00	\$1,000.00	\$1,000.00	\$1,750.00	\$1,750.00	\$877.50	\$877.50	\$750.00	\$750.00	\$5,000.00	\$5,000.00
15	2573.601	TEMPORARY EROSION CONTROL	LS	1	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$1,500.00	\$1,500.00	\$1,755.00	\$1,755.00	\$646.00	\$646.00	\$750.00	\$750.00
16	2575.505	SODDING TYPE SALT RESISTANT	S Y	8	\$10.00	\$80.00	\$8.00	\$64.00	\$100.00	\$800.00	\$41.00	\$328.00	\$10.00	\$80.00	\$30.00	\$240.00
Total Project 1:						\$16,136.00		\$21,142.00		\$34,489.00		\$35,491.10		\$24,320.50		\$26,775.00
Project 2- 2993 Farrington Road																
17	2021.501	MOBILIZATION	LS	1	\$500.00	\$500.00	\$1,200.00	\$1,200.00	\$4,500.00	\$4,500.00	\$2,112.20	\$2,112.20	\$800.00	\$800.00	\$1,500.00	\$1,500.00
18	2104.503	REMOVE CONCRETE SIDEWALK	S F	72	\$3.00	\$216.00	\$1.00	\$72.00	\$10.00	\$720.00	\$7.90	\$568.80	\$1.90	\$136.80	\$5.00	\$360.00
19	2104.521	SALVAGE WOODEN FENCE	L F	10	\$10.00	\$100.00	\$20.00	\$200.00	\$100.00	\$1,000.00	\$50.70	\$507.00	\$32.50	\$325.00	\$5.00	\$50.00
20	2211.503	AGGREGATE BASE (CV) CLASS 5	C Y	2	\$25.00	\$50.00	\$32.00	\$64.00	\$175.00	\$350.00	\$461.50	\$923.00	\$226.50	\$453.00	\$100.00	\$200.00
21	2411.521	GRANULAR BACKFILL (CV)	C Y	20	\$30.00	\$600.00	\$20.00	\$400.00	\$75.00	\$1,500.00	\$43.60	\$872.00	\$31.50	\$630.00	\$50.00	\$1,000.00
22	2503.603	12" HDPE PIPE SEWER	L F	12	\$60.00	\$720.00	\$60.00	\$720.00	\$150.00	\$1,800.00	\$81.70	\$980.40	\$270.00	\$3,240.00	\$50.00	\$600.00

	Project: 15-09 - 2015 Drainage Improvements- Phase I				Engineers Estimate		G.F. Jedlicki		Urban Companies		GL Contracting, Inc.		Meyer Contracting, Inc.		Kusske Construction Company	
Line No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
23	2506.502	CONSTRUCT MANHOLE TYPE B	EACH	1	\$4,000.00	\$4,000.00	\$3,500.00	\$3,500.00	\$4,000.00	\$4,000.00	\$6,283.50	\$6,283.50	\$5,040.00	\$5,040.00	\$3,000.00	\$3,000.00
24	2506.502	CONSTRUCT CATCH BASIN TYPE A	EACH	1	\$2,000.00	\$2,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$6,283.50	\$6,283.50	\$4,460.00	\$4,460.00	\$3,000.00	\$3,000.00
25	2506.516	MANHOLE CASTING R-1733B	EACH	1	\$1,000.00	\$1,000.00	\$490.00	\$490.00	\$1,000.00	\$1,000.00	\$1,415.10	\$1,415.10	\$1,017.00	\$1,017.00	\$500.00	\$500.00
26	2521.501	4" CONCRETE WALK	S F	72	\$5.00	\$360.00	\$35.00	\$2,520.00	\$30.00	\$2,160.00	\$58.50	\$4,212.00	\$8.00	\$576.00	\$30.00	\$2,160.00
27	2557.603	INSTALL SALVAGED FENCE	L F	10	\$10.00	\$100.00	\$20.00	\$200.00	\$150.00	\$1,500.00	\$51.20	\$512.00	\$65.25	\$652.50	\$10.00	\$100.00
28	2563.601	TRAFFIC CONTROL	LS	1	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,750.00	\$1,750.00	\$877.50	\$877.50	\$750.00	\$750.00	\$5,000.00	\$5,000.00
29	2571.541	TRANSPLANT TREE	TREE	1	\$250.00	\$250.00	\$350.00	\$350.00	\$1,000.00	\$1,000.00	\$1,170.00	\$1,170.00	\$400.00	\$400.00	\$500.00	\$500.00
30	2573.601	TEMPORARY EROSION CONTROL	LS	1	\$250.00	\$250.00	\$500.00	\$500.00	\$1,500.00	\$1,500.00	\$1,755.00	\$1,755.00	\$366.00	\$366.00	\$750.00	\$750.00
31	2575.505	SODDING TYPE MINERAL	S Y	9	\$8.50	\$76.50	\$9.00	\$81.00	\$100.00	\$900.00	\$41.00	\$369.00	\$15.00	\$135.00	\$30.00	\$270.00
Total Project 2- 2993 Farrington Road:						\$11,222.50		\$15,297.00		\$27,680.00		\$28,841.00		\$18,981.30		\$18,990.00
Project 3- 2195 Marion																
32	2021.501	MOBILIZATION	LS	1	\$3,500.00	\$3,500.00	\$1,200.00	\$1,200.00	\$6,000.00	\$6,000.00	\$2,112.20	\$2,112.20	\$5,000.00	\$5,000.00	\$5,500.00	\$5,500.00
33	2101.511	CLEARING AND GRUBBING	SF	2000	\$0.50	\$1,000.00	\$2.00	\$4,000.00	\$5.00	\$10,000.00	\$2.50	\$5,000.00	\$0.75	\$1,500.00	\$6.50	\$13,000.00
34	2105.501	COMMON EXCAVATION (BMP CONSTRUCTION)	C Y	200	\$15.00	\$3,000.00	\$25.00	\$5,000.00	\$37.00	\$7,400.00	\$56.50	\$11,300.00	\$49.00	\$9,800.00	\$30.00	\$6,000.00
35	2105.601	SITE GRADING	SY	500	\$6.50	\$3,250.00	\$10.00	\$5,000.00	\$5.00	\$2,500.00	\$14.10	\$7,050.00	\$10.00	\$5,000.00	\$4.25	\$2,125.00
36	2105.604	GEOTEXTILE FABRIC	S Y	70	\$1.50	\$105.00	\$2.00	\$140.00	\$5.00	\$350.00	\$11.70	\$819.00	\$5.30	\$371.00	\$3.00	\$210.00
37	2411.521	GRANULAR BACKFILL (CV)	C Y	175	\$30.00	\$5,250.00	\$15.00	\$2,625.00	\$30.00	\$5,250.00	\$43.60	\$7,630.00	\$31.50	\$5,512.50	\$30.00	\$5,250.00
38	2451.607	PIPE BEDDING MATERIAL	C Y	20	\$50.00	\$1,000.00	\$43.00	\$860.00	\$50.00	\$1,000.00	\$43.60	\$872.00	\$68.00	\$1,360.00	\$50.00	\$1,000.00
39	2451.607	PEA GRAVEL	C Y	4	\$15.00	\$60.00	\$50.00	\$200.00	\$100.00	\$400.00	\$43.60	\$174.40	\$58.25	\$233.00	\$100.00	\$400.00
40	2502.541	4" PERF PE PIPE DRAIN	L F	120	\$3.00	\$360.00	\$22.00	\$2,640.00	\$20.00	\$2,400.00	\$27.60	\$3,312.00	\$38.50	\$4,620.00	\$16.00	\$1,920.00
41	2502.602	4" PVC PIPE DRAIN CLEANOUT	EACH	2	\$25.00	\$50.00	\$300.00	\$600.00	\$500.00	\$1,000.00	\$954.90	\$1,909.80	\$802.50	\$1,605.00	\$150.00	\$300.00
42	2503.603	8" HDPE PIPE SEWER	L F	384	\$35.00	\$13,440.00	\$28.00	\$10,752.00	\$20.00	\$7,680.00	\$38.80	\$14,899.20	\$42.75	\$16,416.00	\$30.00	\$11,520.00
43	2503.603	10" HDPE PIPE SEWER	L F	385	\$50.00	\$19,250.00	\$30.00	\$11,550.00	\$24.00	\$9,240.00	\$38.80	\$14,938.00	\$45.75	\$17,613.75	\$32.00	\$12,320.00
44	2506.502	CONSTRUCT MANHOLE TYPE B	EACH	2	\$4,000.00	\$8,000.00	\$4,000.00	\$8,000.00	\$3,800.00	\$7,600.00	\$6,290.50	\$12,581.00	\$3,527.00	\$7,054.00	\$3,000.00	\$6,000.00
45	2506.502	CONSTRUCT CATCH BASIN TYPE A	EACH	1	\$2,000.00	\$2,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$6,283.50	\$6,283.50	\$3,247.00	\$3,247.00	\$3,000.00	\$3,000.00
46	2506.602	CONNECT INTO EXISTING MH OR CB	EACH	1	\$250.00	\$250.00	\$500.00	\$500.00	\$500.00	\$500.00	\$1,367.60	\$1,367.60	\$1,750.00	\$1,750.00	\$1,000.00	\$1,000.00
47	2571.502	DECIDUOUS TREE 2.5" CAL CONT	TREE	5	\$250.00	\$1,250.00	\$315.00	\$1,575.00	\$500.00	\$2,500.00	\$877.50	\$4,387.50	\$375.00	\$1,875.00	\$750.00	\$3,750.00
48	2571.505	DECIDUOUS SHRUB NO 1 CONT	SHRB	12	\$22.00	\$264.00	\$85.00	\$1,020.00	\$100.00	\$1,200.00	\$585.00	\$7,020.00	\$25.00	\$300.00	\$200.00	\$2,400.00
49	2573.601	TEMPORARY EROSION CONTROL	LS	1	\$500.00	\$500.00	\$750.00	\$750.00	\$2,500.00	\$2,500.00	\$4,095.00	\$4,095.00	\$1,286.00	\$1,286.00	\$5,500.00	\$5,500.00
50	2575.502	SEED MIXTURE BWSR U7	LB	1.5	\$75.00	\$112.50	\$150.00	\$225.00	\$300.00	\$450.00	\$11.70	\$17.55	\$333.50	\$500.25	\$200.00	\$300.00
51	2575.505	SODDING TYPE MINERAL	S Y	1125	\$8.50	\$9,562.50	\$4.00	\$4,500.00	\$6.00	\$6,750.00	\$16.80	\$18,900.00	\$7.50	\$8,437.50	\$15.00	\$16,875.00
52	2575.604	EROSION CONTROL BLANKET C125BN	S Y	400	\$4.00	\$1,600.00	\$2.00	\$800.00	\$5.00	\$2,000.00	\$9.40	\$3,760.00	\$3.00	\$1,200.00	\$3.00	\$1,200.00
53	2575.604	LANDSCAPING REPLACEMENT	S Y	500	\$3.00	\$1,500.00	\$6.00	\$3,000.00	\$19.00	\$9,500.00	\$11.70	\$5,850.00	\$33.75	\$16,875.00	\$35.00	\$17,500.00
Total Project 3- 2195 Marion:						\$75,304.00		\$68,937.00		\$90,220.00		\$134,278.75		\$111,556.00		\$117,070.00
Project 4- Bennett Lake																

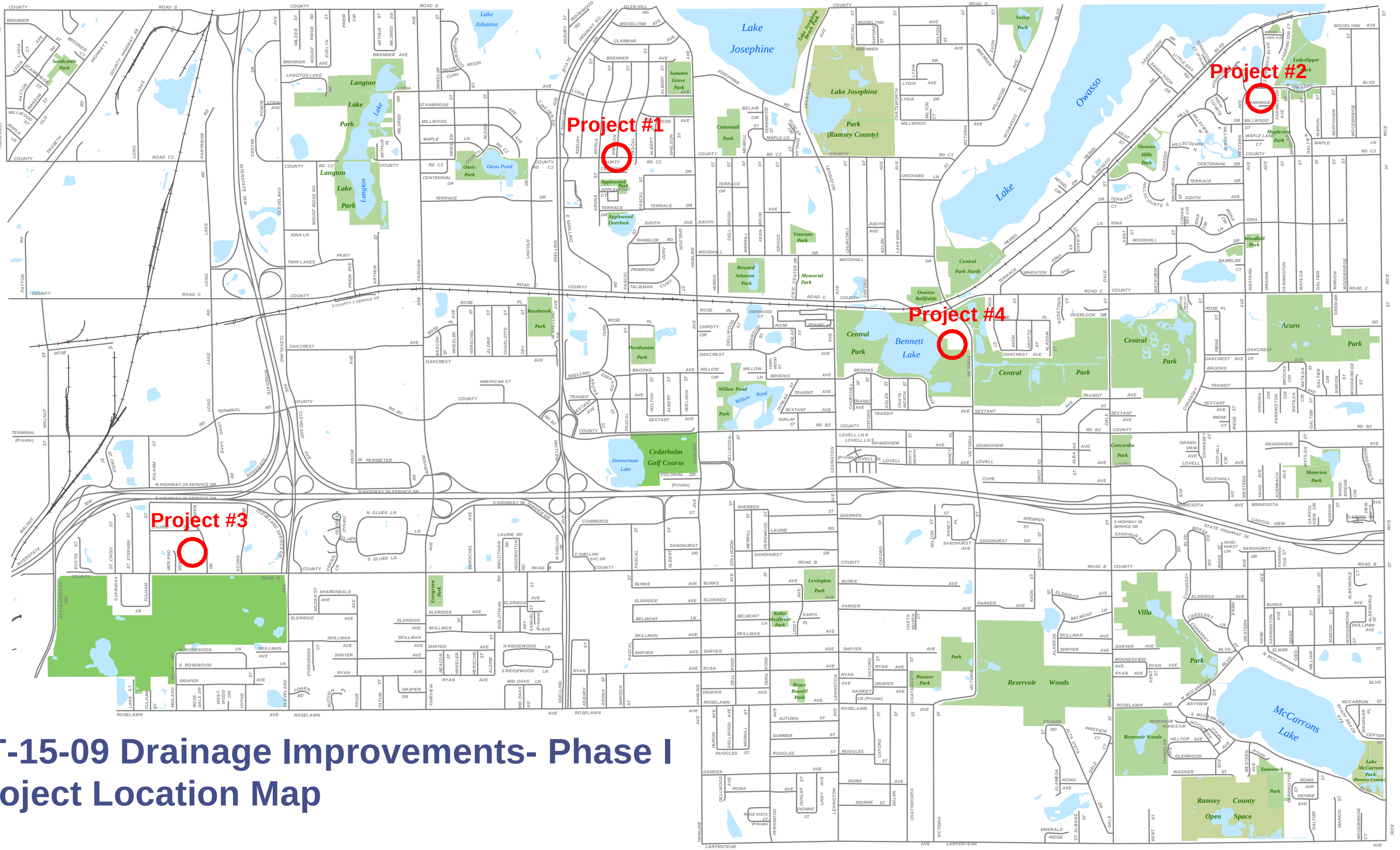
	Project: 15-09 - 2015 Drainage Improvements- Phase I				Engineers Estimate		G.F. Jedlicki		Urban Companies		GL Contracting, Inc.		Meyer Contracting, Inc.		Kusske Construction Company	
Line No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
54	2021.501	MOBILIZATION	LS	1	\$5,000.00	\$5,000.00	\$1,200.00	\$1,200.00	\$16,500.00	\$16,500.00	\$2,112.20	\$2,112.20	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00
55	2104.505	REMOVE BITUMINOUS PATHWAY	S Y	15	\$10.00	\$150.00	\$5.00	\$75.00	\$50.00	\$750.00	\$10.60	\$159.00	\$27.00	\$405.00	\$40.00	\$600.00
56	2104.509	REMOVE DRAINAGE STRUCTURE	EACH	1	\$5,000.00	\$5,000.00	\$400.00	\$400.00	\$2,000.00	\$2,000.00	\$792.10	\$792.10	\$3,076.00	\$3,076.00	\$500.00	\$500.00
57	2104.513	SAWING BITUMINOUS PAVEMENT	L F	15	\$3.00	\$45.00	\$5.00	\$75.00	\$20.00	\$300.00	\$6.10	\$91.50	\$5.00	\$75.00	\$5.00	\$75.00
58	2105.601	DEWATERING	LS	1	\$15,000.00	\$15,000.00	\$4,500.00	\$4,500.00	\$8,000.00	\$8,000.00	\$6,336.70	\$6,336.70	\$31,395.00	\$31,395.00	\$62,980.00	\$62,980.00
59	2231.501	BITUMINOUS PATCHING MIXTURE	TON	3	\$300.00	\$900.00	\$300.00	\$900.00	\$550.00	\$1,650.00	\$585.00	\$1,755.00	\$592.00	\$1,776.00	\$300.00	\$900.00
60	2501.602	INLET STRUCTURE	EACH	1	\$15,000.00	\$15,000.00	\$7,200.00	\$7,200.00	\$8,500.00	\$8,500.00	\$10,021.60	\$10,021.60	\$12,821.00	\$12,821.00	\$8,500.00	\$8,500.00
61	2501.602	SLUICE GATE w/ PLATE at 24" DISCHARGE	EA	1	\$11,100.00	\$11,100.00	\$4,900.00	\$4,900.00	\$6,500.00	\$6,500.00	\$7,529.50	\$7,529.50	\$7,529.00	\$7,529.00	\$6,120.00	\$6,120.00
62	2502.602	12" CLEANOUT W/COVER	EACH	2	\$3,500.00	\$7,000.00	\$1,500.00	\$3,000.00	\$1,500.00	\$3,000.00	\$4,663.60	\$9,327.20	\$3,187.00	\$6,374.00	\$995.00	\$1,990.00
63	2504.602	24" PLUG VALVE W/BOX	EA	1	\$16,500.00	\$16,500.00	\$28,250.00	\$28,250.00	\$17,000.00	\$17,000.00	\$36,293.20	\$36,293.20	\$46,675.00	\$46,675.00	\$29,890.00	\$29,890.00
64	2504.602	24" DIP ADAPTER COUPLING TO VALVE	EA	2	\$3,500.00	\$7,000.00	\$400.00	\$800.00	\$1,000.00	\$2,000.00	\$3,604.50	\$7,209.00	\$1,451.00	\$2,902.00	\$1,915.00	\$3,830.00
65	2504.602	24" DIP ADAPTER TEE	EA	2	\$3,500.00	\$7,000.00	\$2,500.00	\$5,000.00	\$600.00	\$1,200.00	\$1,803.80	\$3,607.60	\$8,126.00	\$16,252.00	\$3,675.00	\$7,350.00
66	2511.501	RANDOM RIP RAP CLASS II- GRANITE	C Y	20	\$350.00	\$7,000.00	\$150.00	\$3,000.00	\$120.00	\$2,400.00	\$235.00	\$4,700.00	\$259.50	\$5,190.00	\$100.00	\$2,000.00
67	2573.502	SILT FENCE, TYPE HEAVY DUTY	L F	250	\$6.00	\$1,500.00	\$4.00	\$1,000.00	\$6.00	\$1,500.00	\$11.70	\$2,925.00	\$3.00	\$750.00	\$15.00	\$3,750.00
68	2573.505	FLOTATION SILT CURTAIN TYPE WORK AREA	L F	250	\$6.00	\$1,500.00	\$10.00	\$2,500.00	\$20.00	\$5,000.00	\$23.40	\$5,850.00	\$15.00	\$3,750.00	\$15.00	\$3,750.00
69	2575.502	SEED MIXTURE BWSR U7	LB	0.5	\$75.00	\$37.50	\$150.00	\$75.00	\$800.00	\$400.00	\$11.70	\$5.85	\$666.66	\$333.33	\$500.00	\$250.00
70	2575.502	SEED MIXTURE W3	LB	0.25	\$75.00	\$18.75	\$100.00	\$25.00	\$800.00	\$200.00	\$11.70	\$2.93	\$666.68	\$166.67	\$500.00	\$125.00
71	2575.604	EROSION CONTROL BLANKET C125BN	S Y	120	\$3.15	\$378.00	\$2.00	\$240.00	\$8.00	\$960.00	\$9.40	\$1,128.00	\$4.00	\$480.00	\$3.00	\$360.00
Total Project 4- Bennett Lake:						\$100,129.25		\$63,140.00		\$77,860.00		\$99,846.38		\$146,450.00		\$139,470.00
	Total Project 1:					\$16,136.00		\$21,142.00		\$34,489.00		\$35,491.10		\$24,320.50		\$26,775.00
	Total Project 2- 2993 Farrington Road:					\$11,222.50		\$15,297.00		\$27,680.00		\$28,841.00		\$18,981.30		\$18,990.00
	Total Project 3- 2195 Marion:					\$75,304.00		\$68,937.00		\$90,220.00		\$134,278.75		\$111,556.00		\$117,070.00
	Total Project 4- Bennett Lake:					\$100,129.25		\$63,140.00		\$77,860.00		\$99,846.38		\$146,450.00		\$139,470.00
	Totals for Project 15-09					\$202,791.75		\$168,516.00		\$230,249.00		\$298,457.23		\$301,307.80		\$302,305.00
	% of Estimate for Project 15-09							-16.90%		13.54%		47.17%		48.58%		49.07%

I hereby certify that this is an exact reproduction of bids received.

Certified By:

Date: July 29, 2015

License No. 47272



ST-15-09 Drainage Improvements- Phase I Project Location Map

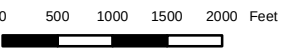


Prepared by:
Engineering Department
July 15, 2015

 Drainage Improvement Area

Data Sources and Contacts:
• Ramsey County GIS Base Map (5/01/15)
• City of Roseville Engineering Department
For further information regarding the contents of this map contact:
City of Roseville, Engineering Department,
2660 Civic Center Drive, Roseville MN

DISCLAIMER:
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7075. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.05, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: 2015DrainageImprovements.mxd
map: 2015DrainageImprovements.pdf



REQUEST FOR COUNCIL ACTION

Date: 08/10/2015

Item No.: 11.a

Department Approval



City Manager Approval



Item Description: Housing and Redevelopment Joint Meeting with the City Council

BACKGROUND

The RHRA has been working to update its Strategic Plan, which will guide the RHRA's work for the remainder of 2015 through spring 2019.

The RHRA met with the City Council June 15, 2015 to receive input from and to align the goals and priorities of the RHRA with those of the Council. After meeting two more times to discuss is options, the RHRA has developed a draft strategic plan that it would like to review with the Council prior to formal adoption by the RHRA (Attachment A).

The Strategic plan is a four year plan and calls for approximately one infill project per year. The key strategic goals are:

1. Prevent and eliminate physical and social blight on individual properties, neighborhoods and the entire community.
2. Join in partnership with other City and County entities on major initiatives that have city-wide or regional impact.
3. Continue to provide programming to support homeowners and businesses.
4. Retain and attract desirable housing and businesses that leads to employment, investment, and commitment to the community.
5. Strengthen organizational effectiveness, innovation, and processes.

The RHRA Board identified that the strategic plan contains a large amount of work for the four year time frame and therefore it may not be possible to accomplish everything on the list. Items that were identified with bold text were the items the RHRA Board identified as priority items.

Barbara Raye, the consultant hired to facilitate the RHRA's planning process, will be at the meeting to provide a short overview of the results of the process she facilitated.

As a part of this discussion, the RHRA has identified the annual "Living Smarter" Home and Garden Fair as an activity that could be eliminated to free up resources. (Attachment B). Other low priority items may also be reviewed for modification or elimination if necessary in the future as the RHRA starts to implement this change in its strategic focus.

28 **REQUESTED COUNCIL ACTION**

29 Provide feedback to the RHRA regarding the proposed RHRA Strategic plan including the
30 “Living Smarter” Home and Garden Fair.

31

32

33 **Prepared by: Jeanne Kelsey, RHRA Executive Director 651-792-7086**

Attachments: A: RHRA Draft Strategic Plan report 2015-2019

B: Living Smarter Home and Garden information as presented to the HRA August 3, 2015

Roseville HRA (RHRA) Draft Strategic Plan September 2015 through August 2019

Mission

The mission of Roseville's Housing and Redevelopment Authority (RHRA) is to contribute to a strong city economy and vibrant community through environmental stewardship, investment of resources, and intentional leadership. Roseville's HRA works to:

- ❖ **Create a Sense of Community** by embracing the diversity of its residents and being responsive to residents' ever-changing housing and business needs
- ❖ **Foster Innovation and Flexibility** in housing design and business development
- ❖ **Communicate the Unique Benefits of Roseville** as a destination and place where people want to live and work.

Values

- We serve our community's needs through the spirit of professionalism and integrity of the members of the board and staff.
- We focus on providing three things:
 - Capital for concrete building projects (bricks and mortar)
 - Specific housing related programs and studies for Roseville homeowners
 - General information and networking regarding the benefits of the City of Roseville for new and potential residents and businesses

Planning Assumptions

The HRA's role is unique in the City because the RHRA has the authority and flexibility to focus on projects and issues that neither the Council nor other Commissions has the time to consider at the same depth. The RHRA has the expertise needed to maximize its positive impact on behalf of residents and business to make the City of Roseville an even more attractive place to live, raise a family, and grow a business.

The RHRA's strengths are related to the great community of Roseville and its business and residential allies. The RHRA has a good reputation and is trusted to follow through with its commitments. Its members have the skills to carry out the work, the ability to speak their minds, and the willingness to work as a collaborative body with a shared purpose and mission.

Over the next few years, the RHRA needs to grow and provide leadership for both large and small projects in order to reach more of its potential as a partner and contributor to the City. It must also ensure that it has the staffing, communication, and process infrastructure needed to support this growing leadership role. More

collaboration, better alignment with City Council initiatives, and greater communication and engagement with business and residents will require time for reflection and strategic conversations as well as efficiency in day-to-day operations. The RHRA also has an advocacy role that will grow in the next few years to ensure quality affordable housing is available throughout the City.

Over the next few years, we are committed to use our resources strategically and generally divide our focus into the following three areas: a) Bricks and mortar (40%), b) Programs services and studies (40%), and c) General information and support (20%)

Strategic Goals (Bolded items are priority initiatives for the planning period)

1. *Prevent and eliminate physical and social blight on individual properties, neighborhoods and the entire community*
 - a) **3-5infill projects (1 per year) to provide quality business and neighborhood enriching options**
 - b) **Continue with the Hotel/Motel Study (commercial enhancement) and begin to implement its recommendations**
 - c) **Strategic acquisition and investment in redevelopment (large-scale) through site assembly**
 - d) Identify areas for turn around and renovation of commercially unsustainable sites

Ongoing items that require resources or staff time

- e. Continue providing assistance to City's code enforcement efforts through funding of abatements
 - f. Continue funding the NEP program for Residential and Commercial code enforcement
2. *Join in partnership with other City and County entities on major initiatives that have city-wide or regional impact*
 - a. **Develop/support and help coordinate strategic partners to ensure a holistic approach to SE Roseville initiative**
 - b. **Explore development of a land trust and use of that model to ensure that affordable housing remains available over time.**
 - c. **Engage in regular conversations with the County and other HRAs that are obvious partners and might also have opportunities that impact Roseville where the HRAs contribution will make a difference**
 - d. Explore stronger relationships with universities to address neighborhood issues related to student rental housing in residential areas
3. *Continue to provide programming to support homeowners and businesses*
 - a. **Continue business recruitment enhancement and retention programs**

- b. **Continue helping residents sustain high quality residences through enhancements/upgrades**
 - c. **Develop and implement HRA marketing plan, which includes welcome packets to new businesses and residents that highlight the HRA and its resources**
 - d. Continue to improve and enforce rental licensing program
 - e. Continue the Roseville Home Improvement program and seek improvements from other models (i.e., loan forgiveness options)
 - f. Continue providing targeted information through the City newsletter
 - g. Provide education for rental housing options (owners/managers and residents)
 - h. Continuing education for realtors regarding benefits of living in Roseville
- Ongoing items that require resources or staff time
- i. Continue Housing Resource Center services for residents, property owners, and others
 - j. Continue to position the RHRA as a leader in providing education and information about resources that support sustainable life styles(i.e. free energy audit)
 - k. Create programs and resources that assist residents and businesses to incorporate healthy building techniques
 - l. Continue to implement the recommendations of the BR&E study
4. *Retain and attract desirable housing and businesses that leads to employment, investment, and commitment to the community.*
- a. **Seek a site and development of affordable, active senior housing**
 - b. **Build relationships with developers that will add to the quality of development in Roseville**
 - c. **Explore the development and use of community land trust and land banking to ensure affordability over time**
 - d. **Ensure that affordable rental housing continues to grow and meet the needs of residents through partnership development, advocacy, and direct involvement when appropriate**
 - e. **Consider the need and development of workforce housing**
 - f. Explore additional/new uses of the loan program to become more effective
 - g. Understand need and options to sustain manufactured homes
- Ongoing items that require resources or staff time
- h. Explore use of any federal, state or county funding resources for Housing and Economic Development in Roseville
 - i. Provide financial resources to preserve and develop new housing in partnership with non-profit community groups, private sector development partners, and federal, state, and regional agencies
5. *Strengthen organizational effectiveness, innovation, and processes*

- a. **Establish protocols, metrics, and timelines to ensure effective communication about projects when projects are underway**
- b. **Explore the best practices of other effective HRAs**
- c. **Continue to strengthen the relationship with City Council and engage them in the work of the RHRA**
- d. **Assess the Living Smarter Home and Garden Fair to see if there are alternative models for delivery or other opportunities to provide the included services**
- e. Continue to use engagement processes to ensure input in and support of development projects and other work of RHRA (Ex. CDI)
- f. Develop a way to measure and report our impact and value to the City of Roseville and its residents
- g. Continue to be responsive to residents and by providing cutting-edge programs and services
- h. Improve communications, especially internally with legal counsel, City Council and between staff and RHRA Board members
- i. Consider the implications of co-ownership of property and other collaborative efforts such as need for more time, communication, and how conflicts will be handled
- j. Develop a philosophy of approach, particularly regarding innovation and risk to guide our future work

Ongoing items that require resources or staff time

- k. Continue support and encourage the housing priorities that were recommended in the Comprehensive Market Study
- l. Provide research and studies of identified problems of housing and commercial areas

REQUEST FOR HRA ACTION

Date: 08-03-15

Item No: 9b

Staff Approval:

Agenda Section:



Action Item

Item Description: Discuss Roseville Living Smarter Home and Garden Fair**1.0 Requested Action**

Discuss options for 2016 Living Smarter Home & Garden Fair and provide direction regarding its future.

2.0 Background

Beginning in 1996, the City of Roseville, the Roseville Area School District 623, and the Roseville Family Collaborative sponsored the Home and Garden Fair to provide a place where present and future homeowners could learn about the latest housing improvements and construction techniques from experts in the following areas: architecture, home remodeling, landscaping, gardening, materials suppliers, financial services, and housing inspections. Since its inception, the event has been held at the Fairview Community Center and is open to the public free of charge. The Home and Garden Fair was “rebranded” in 2009 as the Roseville “Living Smarter” Home and Garden Fair and focused on 3 core areas: Energy and Environmental Sustainability, Home Improvement, and Gardening for Healthy Living.

The RHRA has, at various times, discussed whether or not to continue the Living Smarter Home and Garden Fair. To facilitate the continuation of this discussion, staff is providing feedback from last year’s Fair, as well as information about the costs associated with the Fair as it is currently run (see Attachments A, B, and C). Staff also researched alternative ways to present the Fair and has included cost estimates for each of those alternatives.

Current “Living Smarter” Home & Garden Fair Cost Summary

Attachment A shows the income and expenses of the Fair for the past few years.

Additionally, a summary of the RHRA staff time and other departments’ staff time spent in planning, setting-up, and presenting the Fair is included below:

- HRA Executive Director: 312 hours (15% of overall time * 2080 hrs = 312 hrs)
 - Oversee all aspects of the Fair
- HRA Admin Assistant: 624 hours (30% of overall time * 2080 hrs = 624 hrs)
 - Manage day-to-day activities of the Fair
- Volunteer coordinator: 14 – 16 hours
 - Recruitment, coordinating and directing of volunteers
- Recycling Coordinator – 16 hours

Attachment B

- o Coordinate and execute Zero Waste efforts
- Park and Recreation: 12-16 hours
 - o Staff Kidz Zone activities; deliver and set up Fair supplies
- Public Works: 4 hours
 - o Set out of signage the day of the Fair

In addition, all City departments have representation at the event by staffing a booth including Police, Fire, Park and Recreations (including Arboretum, and Harriet Alexander Center) public works, RHRA and Building Codes and Code Enforcement. It is estimated that each department spends approximately 8 hours staffing their booth, planning for the fair and setup/takedown. City Council, RHRA Board and some of the other commissioners do volunteer for assisting with staffing of the booths during the day of the event. Estimated payroll costs for HRA staff time is \$38,000. The estimated cost for city department's support is \$2,000. Rough total for production of fair other than costs in Attachment A is \$40,000.

Attachments B and C provide the feedback staff has received from both vendors and attendees.

Fair Alternatives

Third-Party Contractor

The RHRA could contract with a third party to put on the Fair. Staff requested a bid from Castle Vision, the company that currently manages the North Suburban Home & Garden Fair, to execute all aspects of the Fair. Attached is a proposal from Castle Vision that shows the cost for the third-party services, which is \$9,600-\$12,000 and also associated Fair Expenses such as postage and printing estimated to be \$2,500-\$3,500 (see Attachment D and E). This cost estimate does not include the RHRA staff time that would be needed to provide direction and work on day of event which is estimated to be 20-30 hours of the Executive Director and 30-40 Hours of HRA Assistant. Additionally, the other City staff time noted above would still be needed for setup/takedown and putting on some of the activities the day of the event. The estimate payroll costs for HRA staff time is \$3,000. There would still be a need for city department's support of \$2,000. Total possible costs are roughly \$17,100-\$20,500.

Join with the North Suburban Home & Garden Fair

Another alternative would be for the City of Roseville/RHRA to participate in the North Suburban Home and Garden Fair, which is a partnership between the cities of Blaine, Fridley, Mounds View, and Columbia Heights (New Brighton is also considering participating in the 2016 North Suburban Fair). That fair is held the first Saturday of February at the Blaine National Sports Center. The cost to participate for Roseville would be \$2,000. In exchange for this fee, the North Suburban Fair would provide a booth for the City of Roseville up to 20 feet wide. There would still be some RHRA participation to be on the planning committee of the Fair in addition to having representation of some Roseville Departments. Because of distance from Roseville to Blaine, this alternative may not result in very good Roseville attendance. However, the Fair manager has suggested Roseville consider providing shuttle service from Roseville

to Blaine. The cost of the shuttle service would be in addition to the \$2000 fee which is estimated to be \$1,000-\$1,500. The estimated payroll costs for HRA staff time would approximately \$2,000. The rough costs for this level of participation would be \$5,500.

Promote other Home & Garden Fairs

Another option would be for the RHRA to promote other Home and Garden Fairs that take place throughout the metro area and not do the Living Smarter Home and Garden Fair in Roseville. The only cost for this alternative would be the staff time spent in promoting the other fairs and any costs for preparing of materials. The rough cost estimate is \$1,500.

3.0 Staff Recommended Action

Staff recommends the HRA Board discuss the following options:

1. Continue doing "Living Smarter" Home & Garden Fair as is with RHRA staff doing work.
2. Hire a third-party consultant to do the majority of the work with assistance from RHRA and other City staff.
3. Become a partner in the North Suburban Home & Garden Fair with RHRA staff being part of the planning committee and attendance day of event.
4. Don't do the Living Smarter Home & Garden Fair and promote other Home shows in the metro area.
5. Have the RHRA eliminate all Home and Garden Fair Activities.

Prepared by: Jeanne Kelsey (651-792-7086)

Attachment A: Costs of fair
Attachment B: Attendees' Feedback
Attachment C: Exhibitors' Feedback
Attachment D: Proposal for third-party services
Attachment E: Associated Fair Expenses

Attachment B

Roseville HRA

Home & Garden Fair Financial Summary

	<u>2012</u>		<u>2013</u>		<u>2014</u>		<i>Thru 6/30/15</i> <u>2015</u>
Revenues							
Vendor Booth Fees	\$	19,384	\$	16,913	\$	15,148	\$ 15,300
		-		-		-	-
Total	\$	19,384	\$	16,913	\$	15,148	\$ 15,300
Expenditures							
Operating Supplies	\$	405	\$	413	\$	178	\$ -
Professional Services		60		1,110		299	225
Advertising		1,676		2,089		1,750	2,000
Printing		1,880		2,170		2,836	2,131
Rental		6,871		7,429		6,508	6,236
Other		172		-		466	458
		-		-		-	-
Total	\$	11,063	\$	13,211	\$	12,037	\$ 11,049
Program Surplus *							
	\$	8,321	\$	3,701	\$	3,111	\$ 4,251

* Excludes staff-related costs to coordinate the event

** Year listed reflects the year the fair was actually held. Revenues and expenditures are measured from July 1st - June 30th

2015 Fair Summary/Reflections

Attendance: 809

- 624 in the Gym and 185 in the Solarium; we started with 809 stickers in the Gym and 301 in the Solarium

Recycling Bags: Started with 800; Used: 600

- We took 800 to the Fair and brought 200 back
- We get these free from Ramsey County

Compost Buckets: 100

- Ryan ordered for us [need info from Ryan] and they cost . . .
- We had 100 to give out starting at 9 am and they were gone by 9:45 am. We placed 85 on the Gym side and 15 on the Solarium side. People started lining up by 8:40 to get one.

11 x 17 Posters: Ordered 150; Used 77; Leftover: 73

- Ordered online from smartpress.com. Cost: \$101.79 + \$12.17 for shipping
- Jeanne/Jane were busy with HRA activities when we usually put up poster so we didn't get out as usual; Committee didn't do posters; One volunteer put up about 20 posters and was paid \$17.25 for mileage.

Brochures: Ordered 500; Used 410; Leftover: 90

- Ordered online from smartpress.com. Cost: 236.51 + \$15.35 for shipping

Coffee Tickets for exhibitors and volunteers: Printed: 100; Used: 76; Leftover: 24

- \$43 in coffee charges

Lunch Coupons for volunteers/committee: Printed 40; Used: 16; Leftover: 24

- \$72.25 in breakfast and lunch charges

Overall Zero Waste numbers

Living Smarter Fair 2015	lbs	%
Total Waste	121.74	100%
Total Trash	12.20	10%
Composted	34.87	29%
Recycled	54.67	45%
Reused	20.00	16%

Living Smarter Fair 2014	lbs	%
Total Waste	121.08	100%
Total Trash		13%
Composted		20%
Recycled		67%
Reused		0%

Workshops - Total Attendance: 163 • Total # of Evals: 78 • Residents - 47; Nonresidents – 24; No reply - 7

How did you learn about the workshop? *(Workshop attendees were asked to check all that apply)*

3 - Poster at a Business 5 - Exhibitor at the Fair 5 - Word of mouth 1 - Road Sign Advertising the Fair

15 - Roseville City News 5 - City of Roseville Website **10** - Livingsmarter.org/Fair Website

1 - Roseville Patch **41** Roseville Review/flyer in paper 2 Lillie News Website 1 - Flyer from school

7 - Other: Community Ed Brochure; Shoreview Bulletin (2); City Council (2); Yoga

9:30 am, Energy Saving Technologies for HVAC and Plumbing – Home Depot

Attendance: 15 Evals: 8

9:30 am, A Zero Waste Home – Eureka Recycling

Attendance: 15 Evals: 8

10:30 am, Investments that Pay – Solar Working for You! – Powerfully Green

Attendance: 20 Evals: 8

10:30 am, Make Your Yard Bee Friendly

Attendance: 18 Evals: 10

11:30 am, From Garbage to Gorgeous – Cindy Ojczyk – Sponsored by Castle

Attendance: 20 Evals: 8

12:30 pm, Indoor Climate Control – Sedgwick Heating & Air

Attendance: 13 Evals: 6

12:30 pm, Rooting Out Pollution: Using Rain Gardens

Attendance: 13 Evals: 7

1:30 pm, Color Trends – Sherwin Williams

Attendance: 31 Evals: 16

1:30 pm, Honey, Chocolate, & . . . Mustard

Attendance: 18 Evals: 7

Kids Zone

- Debbie's area: ~ 50 all day (Debbie said it was ½ of previous years but wasn't sure why)
- Plant w/Patti: 45 - 50
- Bird feeder activity: 15
- Wood Building Kits: 60- 70

Bingo Cards: Printed: 500; Used 400; Leftover: 100

- 195 cards completed: 112 had comments; 83 had just contact info

How did you Hear about the Fair?

Result	Responses	Percentage	Result	Responses	Percentage
Roseville Review (including flyer)	55	21.3%	Poster at Business	15	5.8%
Roseville Newsletter	41	15.8%	Road Sign	10	3.8%
LillieNews.com	34	13.1%	Flyer from school	5	1.9%
Word of Mouth	28	10.8%	Fair Vendor	8	3.1%
CityofRoseville.com	21	8.1%	Roseville Patch	3	1.1%
No Answer	20	7.7%	Livingsmarter.org	1	0.3%
Other*	17	6.6%	Total	258	99.4

*Email

Everywhere

Facebook post

Nextdoor.com

Online

Parents

Pioneer Press

Roseville Oval

Star tribune

Twitter (2)

Went last year (4)

Yoga (2)

Attendees from

Arden Hills: 6

Cushing: 1

Eden Prairie: 2

Falcon Heights: 4

Fridley: 2

Golden Valley: 1

Lauderdale: 7

Little Canada: 5

Maplewood: 2

Minneapolis: 10**New Brighton: 10**

New Prague: 1

Oakdale: 1

Roseville: 97

Shoreview: 1

St. Paul: 26

Stacy: 1

What attendees liked

Variety of vendors: 28

Good information provided: 22

EVERYTHING: 17

Bingo: 11

Vendors were very friendly and not pushy: 8

compost bucket give-away: 7

Kid activities: 7

Size of the Fair: 5

Community resources: 4

Giveaways: 4

Easy to get to: 3

Workshops: 3

Free event: 2

Many things to do: 2

Environmental info: 1

Senior info: 1

Friendly staff: 1

Gardening: 1

Warm and inside: 1

Alissa Boroff (Universal Design) booth: 1

Energy audit: 1

What attendees didn't like

Parking: 3

Not all booths had numbers: 2

Carpet was a tripping hazard: 2

Wanted more drink choices: 1

Wanted more seating by booths: 1

Wanted more candy: 1

Wanted more freebies: 1

Lack of signage: 1

Volunteers/vendors not helpful with directions: 1

Nothing for kids: 1

Temperature of rooms: 1

Wanted more handicap spaces: 1

Suggestions for Future Fairs

More gardening: 3

More on decorating: 1

More on solar tubes: 1

Information for bikers: 1

Information for apartment dwellers: 1

Put numbers on all booths: 2

Have a band or orchestra play: 1

Committee Comments

Day went smoothly

Liked not having monthly meetings

Castle bounce house less safe than parks & rec bounce house

Add closing time of concessions to the brochure/marketing materials

Increase attendance by younger residents by having something like curbly.com

Afternoon workshops helped keep a steady flow throughout the day

Good participation by AVID & other volunteers

Attachment B 9b. Attachment C
2015 Home & Garden Fair Exhibitor Evaluation Summary – Page 1

How did you initially hear about the Fair? (Check all that apply) (30 responses in 23 results)

Result	Responses	Percentage
Another vendor told me about it	1	3.3%
It came up in a Google search	2	6.6%
I received an e-mail inviting me to register	6	20.0%
I received a card in the mail inviting me to register	7	23.3%
Other response	14	46.6%
It's been a part of Roseville since I can remember; at work; RHRA; RASP; won a free booth; previous vendor (3); received registration in the mail; been doing it for years; I live in Roseville; no explanation (3)		

The overall number of people in attendance was (23 responses in 23 results)

Result	Responses	Percentage
Great	7	30.4%
Good	13	56.5%
Fair	1	4.3%
Poor	0	0.0%
Other response - Great in AM, poor in PM; worse than 2014	2	8.6%

The LENGTH of the Fair was (23 responses in 23 results)

Result	Responses	Percentage
Just Right	18	78.2%
Too Long	5	21.7%
Too Short	0	0.0%

What LENGTH is ideal for your business? (11 responses in 23 results)

9:00 am - 3 or 4pm (2 responses); 9-3 pm seems best to take in the early birds and late attendees; 9-2 would be best (4 responses); Really slowed up from 1:00 to about 2:15 then few people after that (2 responses); If the crowds are going to be weak in the afternoon, it is too long. If you can find a way to get more attendees in the PM, the length is fine
 6-8 hours; 4-5 hours

The DATE of the Fair was (23 responses in 23 results)

Result	Responses	Percentage
Just Right	19	82.6%
Too Early in the Year	4	17.3%
Too Late in the Year	0	0.0%

What DATES are ideal for your business? (8 responses in 23 results)

These dates work good some years and not others. This is the 3rd year in a row it landed on the Home & Patio Show. Each year the day is show falls on seems to be cold or snowy or some other kids of winter weather...maybe if it was moved back a couple weeks that would be better? (2 responses)
 Any time from October to February work for us; Saturdays are fine; Good to stay away from the President's Day holiday weekend when people can be doing other options and out of town.
 This year it was good because the weather is better. It seems a little early but it's hard to know what the weather will be.

What category best describes your product or service? (22 responses in 22 results)

Result	Responses	Percentage
Community Resource	5	22.7%
Energy & Sustainability	1	4.5%
Financial Services/Insurance/Realty	0	0.0%

Attachment B 9b. Attachment C
2015 Home & Garden Fair Exhibitor Evaluation Summary – Page 2

What category best describes your product or service? (continued)		
Gardening/Landscaping	2	9.0%
Healthy Living	2	9.0%
HVAC	0	0.0%
Remodeling	4	18.1%
Siding/Roofing	1	4.5%
Specialty Exterior	3	13.6%
Specialty Interior	1	4.5%
Windows	0	0.0%
Other category - Green Transportation; paint; security	3	13.6%
The number of products or services similar to yours was (22 responses in 22 results)		
Result	Responses Percentage	
A reasonable number	13	59.0%
Too many	1	4.5%
Too few	0	0.0%
This isn't applicable to our organization	6	27.2%
Other response - We were the only ones	2	9.0%
The number of promising leads to future customers was (22 responses in 22 results)		
Result	Responses Percentage	
More than I expected	4	18.1%
About what I expected	10	45.4%
Fewer than I expected	4	18.1%
This isn't applicable to our organization	1	4.5%
Not sure yet	3	13.6%
When thinking of other local fairs, the Registration Fee for this fair was (22 responses in 22 results)		
Result	Responses	Percentage
In line with other local fairs	14	63.6%
Higher than other local fairs	1	4.5%
Lower than other local fairs	0	0.0%
Not applicable	7	31.8%
Was the Fair worth your time and expense? (22 responses in 22 results)		
Result	Responses	Percentage
Yes	18	81.8%
No	0	0.0%
Other response	4	18.1%
It is always good to visit with the community but I don't know how much of a benefit it was; not sure yet (3)		
The amount of space available for your exhibit was (22 responses in 22 results)		
Result	Responses Percentage	
Just Right	20	90.9%
Too Much Space	0	0.0%
Too Little Space	2	9.0%

2015 Home & Garden Fair Exhibitor Evaluation Summary – Page 3

The spacing was (22 responses in 22 results)

Result	Responses	Percentage
Spacious	1	4.5%
Comfortable	17	77.2%
Tight	4	18.1%

Comments about the Booth Sizes? (4 responses in 22 results)

Booth sizes were great! Could have used a little more space for our one display but it was OK; 2nd table deep would be nice or a U shape so we could stand in middle with displays around us; As a community resource our location was very visual and accessible to attendees.

Did you receive clear, accurate, timely information about registering and participating in the Fair? (21 responses in 21 results)

Result	Responses	Percentage
Yes	20	95.2%
No	0	0.0%
Other response	1	4.7%

Didn't receive set up information; send in email and paper.

Directions for Exhibitor set-up, parking, and take-down were (21 responses in 21 results)

Result	Responses	Percentage
Great	14	66.6%
Good	6	28.5%
Fair	0	0.0%
Poor	0	0.0%
Other response	1	4.7%

Didn't receive

Did you have enough time to set up before the Fair? (21 responses in 21 results)

Result	Responses	Percentage
Yes	18	85.7%
No	1	4.7%
Other response	2	9.5%

Earlier for Fair Sponsors; get in earlier on Friday and not have to stay late or set up early Saturday

Please rate the support you received from the Fair Organizers? (21 responses in 21 results)

Result	Responses	Percentage
Great	17	80.9%
Good	4	19.0%
Fair	0	0.0%
Poor	0	0.0%
Other response	0	0.0%

Comments about the Fair Logistics? (3 responses in 3 results)

Noise from bounce house makes it hard to hear the person standing next to me.
 Would be awesome to have set up time earlier on Friday...maybe 3-6ish? Or at least 1 hour during business hours...
 Loved Jeanne and Jane!

2015 Home & Garden Fair Exhibitor Evaluation Summary – Page 4

Did you purchase any food in the concessions area? (21 responses in 21 results)**Result Responses Percentage**

Yes	10	47.6%
No	11	52.3%

Were you satisfied with the food you purchased in the concessions area? If not, what other food options would you have liked to see? (10 responses in 10 results)

Purchased popcorn; have more organic/sustainable/vegetarian/local options; Thanks for kid friendly options; Cinnamon rolls with less/no frosting; Soup and pizza were tasty; Pizza, coffee could have been hotter; Spicier chili; More choices

You indicated that you didn't purchase any food in the concessions area. Could you tell us why? (11 responses in 11 results)**Result Responses Percentage**

I brought food with me	2	18.1%
I didn't want to leave my booth	4	36.3%
I didn't care for the food offered	2	18.1%
Other	3	27.2%

I don't eat processed foods; Didn't eat during the fair; Brought a lunch; Had to work it alone

Would you be interested in attending the Fair next year? (21 responses in 21 results)**Result Responses Percentage**

Yes	20	95.2%
No	1	4.7%

Why not? (1 response in 1 result)

May combine booth with another organization.

Are there any other vendors (or types of vendors) we should contact for next year's Fair? (4 responses in 20 results)

Total Wine; More gardening and landscaping vendors maybe?; Plug-In Connect group of electric car owners

Other Comments

- Very good show. Staff very helpful. Good traffic of home owners. Short and sweet!
- Anyways appreciate the effort by all involved in the show.
- Great turnout and people came up to us. We had 21 people sign up for estimates – usually 5 is a good show!
- Concerning that the fair attendees are becoming older in age. I am not sure the best way to bring younger residents to the fair. Most of the retirees we talked to weren't spending money on home improvement projects. We may look at moving marketing dollars from home shows to online marketing or other avenues to reach younger home owners.



CastleVisions

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May 1, 2015

Ms. Jeanne Kelsey, Executive Director
Roseville Housing and Redevelopment Authority
2660 Civic Center Drive
Roseville, MN 55113

Jane Reilly, Office Assistant
Roseville Community Development
2660 Civic Center Drive
Roseville, MN 55113

Dear Ms. Kelsey and Ms. Reilly,

Per your request and subsequent to my meeting with Jane Reilly on April 14, I am submitting this proposal to coordinate the Roseville Home & Garden Fair. Details are on the following page, broken down by task so you have a menu of items to consider. I am also sending my resume.

CastleVisions has been providing a variety of business support services, including meeting and event planning, since 1993. I have coordinated the North Metro Home & Garden Show ("North Metro") for the past eleven years, and I have also coordinated several other large and small events for a variety of organizations.

As Jane and I discussed, North Metro and Roseville sponsor these community events to provide resources to residents of their communities in the hope they will be encouraged and inspired to maintain their homes and properties, thereby increasing the value of housing stock and property tax revenue. North Metro and Roseville also are facing some of the same challenges in their home shows: attracting a wide variety of exhibitors, maximizing marketing dollars, reaching a younger demographic, and competing with the larger shows in Minneapolis and St. Paul. I believe I could "hit the ground running" on your Show after introductory meetings with key parties at the City of Roseville and your Home & Garden Fair partners.

The following proposal is intended as a beginning point, and I welcome any additions to the scope of work, questions or comments that you have. I anticipate that further discussions will take place, and look forward to determining with you any possible role I might play in helping you plan and execute your next Home & Garden Fair.

Sincerely,

Marsha Wagner
CastleVisions

Attachment B
**Proposal for Event Planning Services for the
Roseville Home & Garden Fair**

9b. Attachment D

The following estimates are based on my understanding of the scope of work, and the totals may be adjusted up or down if the scope of work is revised. They are also contingent upon my receiving access to paper and computer files from previous years, and meetings with key planning committee personnel. All information will be considered proprietary property of the City of Roseville and will be kept confidential.

This pricing does not include approved out-of-pocket expenses, printing or shipping charges, which are extra and will be billed separately. Payment terms are invoice is due upon receipt.

Specific Tasks (All time billed at the hourly rate of \$80)	Estimated Time	Estimated Charge
Attend Planning Meetings (Initial year only; fewer meetings anticipated in subsequent years) - Assumes attendance at ten (10) two-hour planning meetings - Travel time included (approximately 30 minutes round trip)	20 hours	\$1,600
Attend and Assist during Setup/Teardown and at the Fair - Assumes 8 to 10 hours each day, Friday and Saturday - Travel time included (approximately 30 minutes round trip)	16-20 hours	\$1280 - \$1600
Vendor Registration - Update exhibitor registration form and online registration on website, collect and confirm registrations - Maintain vendor database for mailing/emailing lists - Maintain exhibitor list - Assign booth location - Receive vendor/exhibitor inquiries - Identify vendor locations on floor plan	6-8 hours 4-5 hours 3-4 hours 5-6 hours 6-7 hours 3-4 hours	\$480 - \$640 \$320 - \$400 \$240 - \$320 \$400 - \$480 \$480 - \$560 \$240 - \$320
Marketing/Advertising - Coordinate newspaper and billboard advertising - Explore alternate marketing/advertising methods	4-6 hours 3-4 hours	\$320 - \$480 \$240 - \$320
Logistics - Coordinate carpet and booth rental/setup with outside vendor - Coordinate volunteer assignments	3-4 hours 4-5 hours	\$240 - \$320 \$320 - \$400
Solicit Sponsorships	4-5 hours	\$320 - \$400
Workshops - Identify workshop topics and solicit speakers (if necessary) - Coordinate presentation times and A/V needs - Publicity for workshops - Evaluate presentations and attendance	4-6 hours 4-6 hours 4-5 hours 4-5 hours	\$320 - \$480 \$320 - \$480 \$320 - \$400 \$320 - \$400
Printing and Binding - Prepare program and related Fair materials - Coordinate printing and delivery	8-10 hours 2-3 hours	\$640 - \$800 \$160 - \$240
Website - Update website before registration begins and throughout months leading up to Fair - Update website following the Fair	10-12 hours 3-5 hours	\$800 - \$960 \$240 - \$400
Totals: Estimated Time and Charges	120-150 hrs.	\$9,600 - \$12,000

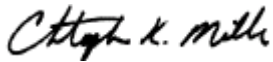
North Metro Home & Garden Show - February 28, 2015**CastleVisions Expenses**

	2014	2015
Registration:	\$115.34	\$349.43
Postage: Postcard mailing	\$97.02	\$84.09
Fast Print: Printing	\$18.32	\$16.81
Postage - Supplemental postcard mailing		\$219.32
Fast Print: Printing - Supplemental mailing		\$29.21
Kids Activity Center:	\$418.93	\$466.70
Target, Jerry's, Michael's	\$58.93	\$86.70
Fantastic Faces Face Painting (6 hrs)	\$360.00	\$380.00
On-Site (Signs, etc.):	\$797.75	\$891.86
Balloons Galore...and More	\$65.35	\$39.64
Stipends:		
Boy Scouts waived stipend; bought Pizza Hut gift card	\$75.00	\$75.00
Blaine Police Explorers	\$350.00	\$350.00
Girl Scouts	\$200.00	\$200.00
Jeremiah Anderson, MC		\$75.00
VISA Gift Card (Sponsor Treasure Hunt)	\$53.95	\$53.95
FedEx: Printing (enlarged signs)	\$53.45	\$57.92
Snacks and Beverages for volunteers		\$40.35
Miscellaneous:	\$2,009.35	\$862.92
Supplies: Target / Office Max	\$7.71	\$12.04
Wholesale Bingo Supplies - daubers		\$19.44
Bags and Bows: Attendee Bags (500)	\$232.47	
Postage (confirmation materials)	\$1.52	\$19.11
Fast Print (confirmation materials)		\$12.99
Fast Print - printing		
(program, exhibitor list, sponsor treasure hunt)	\$696.65	\$635.87
Dynamex - courier	\$0.00	\$32.40
KS95 - advertising	\$1,050.00	\$0.00
Postage (thank you letters, door prizes)	\$21.00	\$11.27
Freshbooks - invoicing services: \$29.95/month x4		\$119.80
Total to date (2/25/14):	\$3,341.37	\$2,570.91

REQUEST FOR COUNCIL ACTION

Date: 08/10/15
Item No.: 12.a

Department Approval



City Manager Approval



Item Description: Hearing to Solicit Public Comment on the 2016 Budget & Tax Levy

BACKGROUND

At the April 20, 2015 City Council meeting the Council established a 2016 Budget Calendar which outlined a series of steps to establish an eventual budget. The calendar is as follows:

2016 Budget Calendar

Departmental Budget Presentations.....	May 27, June 1, 2015
Discussion on City Council Budget Goals & Priorities.....	June 15, 2015
Present the City Manager Recommended Budget	July 13, 2015
Present the City Manager Recommended Budget to the Finance Commission	July 14, 2015
Preliminary Budget Hearing	August 10, 2015
Joint Meeting with the Finance Commission/Review CIP Funding Strategies....	August 17, 2015
Adopt the Preliminary Budget	September 14, 2015
Continue Discussions on the Budget/Review Water & Sewer Fees.....	October 19, 2015
Final Budget Hearing.....	November 30, 2015
Adopt the 2016 Water & Sewer Rates.....	December 7, 2015
Adopt the 2016 Final Budget.....	December 7, 2015

The next step in the Budget Calendar is to hold a hearing to solicit comment on the 2016 budget and tax levy. The purpose of the hearing is to provide citizens with an opportunity to provide input on City programs and the budget and to gauge their willingness to pay higher property taxes and fees in order to maintain programs at current service levels. The City Council can then use this input to help guide the setting of a preliminary tax levy and budget.

For reference purposes, the 2016 Recommended Budget calls for a tax levy increase of \$667,818 or 3.65%. This will result in a tax impact of \$1.90 per month for a typical single-family home. With this increase, homeowners will pay approximately \$864 annually or \$72 per month for core services including; 24x7x365 police and fire protection, well-maintained streets and parks, street lighting, and other services.

POLICY OBJECTIVE

Holding a budget hearing to solicit public input is consistent with Council-established goals as well as municipal budgeting best practices.

33 **FINANCIAL IMPACTS**

34 Not applicable.

35 **STAFF RECOMMENDATION**

36 Not applicable.

37 **REQUESTED COUNCIL ACTION**

38 For information purposes only. No formal Council action is required.

39

Prepared by: Chris Miller, Finance Director

Attachments: A: 2016 Budget & Tax Levy Summary & Reconciliation
B: Budget Response Cards

	Operating Budget	Tax Levy Revenues	Notes (Pertains to budget impacts unless otherwise noted)
2015 Adopted Budget / Levy	\$ 23,677,410	\$ 18,276,902	
2016 Proposed Subtractions			
S1: Reduced costs for one-time spending	-	-	
S2: Reduced costs for supplies & materials	(79,325)	(54,325)	See Appendix S2
S3: Reduced costs for contractual services, other charges	(282,160)	(175,520)	See Appendix S3
S4: Reduced costs for labor: position reductions/adjustments	(245,175)	(245,175)	See Appendix S4
S5: Reduced costs for labor: health insurance & benefits	(67,825)	(67,825)	See Appendix S5
S6: Reduced costs for debt service	(150,000)	(150,000)	Bond Issue #23 repaid
S7: Reduced levy due to increased non-levy support of budget	-	(51,925)	Add'l Park & Rec Program Fees
S8: Reduced contributions to capital reserve funds	-	(38,000)	\$38K Vehicles & equipment
Total Subtractions	\$ (824,485)	\$ (782,770)	
2016 Proposed Additions			
A1: Increased costs for one-time spending	8,000	8,000	See Appendix A1
A2: Increased costs for supplies & materials	50,210	50,210	See Appendix A2
A3: Increased costs for contractual services, other charges	324,500	323,500	See Appendix A3
A4: Increased costs for labor: cost-of-living adjustment	205,000	175,000	Includes 2% COLA
A5: Increased costs for labor: wage steps	124,715	106,463	
A6: Increased costs for labor: position additions/promotions	632,315	326,215	See Appendix A6
A7: Increased costs for labor: health insurance & benefits	73,200	63,200	
A8: Increased costs for debt service	-	-	
A9: Increased contributions to capital reserve funds	-	398,000	\$150K for PMP, \$160K for PIP, \$63K Facilities &
A10: Makeup of use of reserves in current/previous years	-	375,500	\$25K Pathways
Total Additions	\$ 1,417,940	\$ 1,826,088	
Proposed for 2016 (Before Tax Relief Measures)	\$ 24,270,865	\$ 19,320,220	
\$ Change	593,455	1,043,318	
% Change	2.5%	5.7%	
Less Use of Reserves for Property Tax Relief (Discretionary)	\$ -	\$ (375,500)	
Note: Per Cash Reserve Policy, reserves may be used for tax relief if over target levels, or they may be allocated for other funds			
Proposed for 2016 (After Tax Relief)	\$ 24,270,865	\$ 18,944,720	
\$ Change	593,455	667,818	
% Change	2.51%	3.65%	

Pat Trudgeon

From: noreply@civicplus.com
Sent: Tuesday, July 21, 2015 12:11 PM
To: *RVCouncil; Kari Collins; Pat Trudgeon
Subject: Online Form Submittal: 2016 Roseville Resident Budget Priorities

2016 Roseville Resident Budget Priorities

Please complete this
online form and submit

Contact Information

First Name	Mary
Last Name	Bregi-Schense
Address 1	1243 Eldridge Ave W
Address 2	<i>Field not completed.</i>
City	Roseville
State	Minnesota
Zip Code	55113

Home or Cell Phone
Number

Email Address

Please share your
priorities for the 2016
City of Roseville Budget
(there is no text limit for
this field):

Walkability and Bike-ability is very important to my family. Making it easy to travel on foot and by bike will greatly enhance the health and enjoyment of this community. Sidewalks for both sides of all major roads, County Road B, Lexington, Hamline, Roselawn, etc. More bike trails and dedicated bike lanes on all major roads and to connect all public parks. A well designed bike system for the community. Continue the great interaction between the community and the service personnel of Roseville, police officers, fire fighters and all. Safety Green Initiatives - have the city take over garbage collection to stop the waste of multiple trucks traversing every street wasting gas and sending out pollution. Research encourage ways to conserve water Curbside composting

Pat Trudgeon

From: noreply@civicplus.com
Sent: Friday, July 24, 2015 5:45 AM
To: *RVCouncil; Kari Collins; Pat Trudgeon
Subject: Online Form Submittal: 2016 Roseville Resident Budget Priorities

2016 Roseville Resident Budget Priorities

Please complete this
online form and submit

Contact Information

First Name	TA
Last Name	Ferrotto
Address 1	1224 Draper Ave W
Address 2	<i>Field not completed.</i>
City	<i>Field not completed.</i>
State	<i>Field not completed.</i>
Zip Code	<i>Field not completed.</i>
Home or Cell Phone Number	<i>Field not completed.</i>

Email Address

Please share your priorities for the 2016 City of Roseville Budget (there is no text limit for this field):	budget priorities seem in order - from what we have seen - keep debt services down - this is very important in an ever changing community. We don't like to see borrowing get out of control - glad to see a renewed focus on parks and rec area but again - keep it financially manageable. Thank you
---	--

Unless restricted by law,
all correspondence to and
from Roseville City
government offices,
including information
submitted through
electronic forms such as
this one, may be public

Pat Trudgeon

From: noreply@civicplus.com
Sent: Tuesday, July 14, 2015 9:43 AM
To: *RVCouncil; Kari Collins; Pat Trudgeon
Subject: Online Form Submittal: 2016 Roseville Resident Budget Priorities

2016 Roseville Resident Budget Priorities

Please complete this
online form and submit

Contact Information

First Name	mary
Last Name	schwartzbauer
Address 1	1968 skillman avenue west
Address 2	<i>Field not completed.</i>
City	roseville
State	<i>Field not completed.</i>
Zip Code	<i>Field not completed.</i>

Home or Cell Phone
Number

Email Address

Please share your priorities for the 2016 City of Roseville Budget (there is no text limit for this field):	1. IMPROVE WATER PRESSURE!!! - Young families on our block are referencing water pressure as a reason to be unsure about staying in Roseville. 2. Talk to the state about the horrible intersection on Snelling by the McDonald's service road. This intersection is an embarrassment to Roseville. Without Minnesota nice all cars would be deadlocked at lunch hour.
---	--

Unless restricted by law,
all correspondence to and
from Roseville City
government offices,
including information
submitted through

Pat Trudgeon

From: noreply@civicplus.com
Sent: Friday, July 24, 2015 1:41 PM
To: *RVCouncil; Kari Collins; Pat Trudgeon
Subject: Online Form Submittal: 2016 Roseville Resident Budget Priorities

2016 Roseville Resident Budget Priorities

Please complete this
online form and submit

Contact Information

First Name	Donna
Last Name	Miliotis
Address 1	1128 County Road C2 West
Address 2	<i>Field not completed.</i>
City	<i>Field not completed.</i>
State	<i>Field not completed.</i>
Zip Code	<i>Field not completed.</i>

Home or Cell Phone
Number

Email Address

Please share your
priorities for the 2016
City of Roseville Budget
(there is no text limit for
this field):

- Measures aimed at increasing safety in residential neighborhoods. There are increased safety problems created by a large volume of "drive through" traffic at high speeds. - Work with the county on reducing the speed limit on Lexington Avenue to a uniform 30 mph so pedestrians can cross the road. - Decrease traffic volume on residential streets by re-striping County Road C to 2 lanes in each direction between Lexington and Snelling. - Increase police budget to permit officers to enforce traffic laws - Install speed bumps on high-traffic residential streets - Use accident data to drive decisions on where money should be spent

Unless restricted by law,
all correspondence to and

2016 Roseville Resident Budget Priorities Card

Name (print) LOUIS & PAT STACEY

Property Address 518 HEINEL DR.

Contact Phone Number [REDACTED]

Email

Please share your priorities for the 2016 City of Roseville Budget:

PLEASE RETURN OUR WATER DISCOUNT!

YOU ARE FORCING SENIOR CITIZENS TO MOVE
OUT OF ROSEVILLE. OUR INCOME IS FIXED!!
SOME DAY YOU WILL BE IN OUR POSITION!

Signature [Signature]

Date 7-8-15

Save time and postage by providing your response online at
www.CityofRoseville.com/budgetfeedback

2016 Roseville Resident Budget Priorities Card

Name (print) Mike Voss

Property Address 3155 Old Hwy, 8 #209 Roseville, mn 55113

Contact Phone Number _____ Email _____

Please share your priorities for the 2016 City of Roseville Budget:

Reduce Parks and Recreation spending by 50%. Take 1/2 of that money and put it toward debt service. Take the other 1/2 and put it into an Emergency fund. Use the Emergency Fund only for true emergencies.

Signature Mike Voss Date 7/12/15

Save time and postage by providing your response online at
www.CityofRoseville.com/budgetfeedback

2016 Roseville Resident Budget Priorities Card

Name (print) Stephen Vitelli

Property Address 2555 ALADDIN ST

Contact Phone Number _____ Email _____

Please share your priorities for the 2016 City of Roseville Budget:

Keep all costs as low as possible !!
Bring back the utility discount for seniors on fixed income.
lower water & sewer costs they are out of hand in the name of conservation. Our household is only 2 people & the water bill continues to climb. Do NOT give utility discounts new residents because of income only. Maybe it should be related to years of paying taxes in this city 10 years or more & senior citizen. Thanks

Signature Stephen Vitelli Date 7-13-2015

Save time and postage by providing your response online at
www.CityofRoseville.com/budgetfeedback

2016 Roseville Resident Budget Priorities Card

Name (print) Elizabeth Nelson

Property Address 2192 Draper Ave Roseville MN 55113

Contact Phone Number _____ Email _____

Please share your priorities for the 2016 City of Roseville Budget:

① Fire Protection

② Police Protection

③ Public Works

④ Parks & Rec.

Signature Elizabeth Nelson Date 7.13.2015

Save time and postage by providing your response online at
www.CityofRoseville.com/budgetfeedback

2016 Roseville Resident Budget Priorities Card

Name (print) Charles & Sharon Sparks

Property Address 3040 Little Bay Rd.

Contact Phone Number _____ Email _____

Please share your priorities for the 2016 City of Roseville

Reducing spending to reduce taxes which are much too high. The expense to keep maintaining & build all the new building at the parks is much too high. #12.87 comes in 3rd as the highest cost just under Police & debt service. That is irresponsible spending. Also the debt service is too high. Let the city family pay to live within our means, so should the City of Roseville

Signature Sharon Sparks Date 7/11/2015

Save time and postage by providing your response online at
www.CityofRoseville.com/budgetfeedback

IMPORTANT: If you provide your feedback online, please **DO NOT** mail back this card. Thank you!

2016 Roseville Resident Budget Priorities Card

Name (print) MARION HASTINGS

Property Address 2545 HAMLINE AVE. N APT 321

Contact Phone Number [REDACTED]

Email [REDACTED]

Please share your priorities for the 2016 City of Roseville Budget:

POLICE

FIRE

PUBLIC WORKS

PARK + RECREATION

DEBT SERVICE

CAPITOL REPLACEMENT

ADMINISTRATIVE SERVICES

Signature

Marion Hastings

Date

July 13, 2015

Save time and postage by providing your response online at

www.CityofRoseville.com/budgetfeedback

2016 Roseville Resident Budget Priorities Card

Name (print) Misty Meier
Property Address 2367 Harpenteur Ave W. Lauderdale, MN 55113
Contact Phone Number Email

Please share your priorities for the 2016 City of Roseville Budget:

I am a resident at 2367 Harpenteur Ave W. in Lauderdale, MN. My concern is for the cross street of Pleasant Street. Since I have been a resident for 8 years, I have noticed that drivers "SPEED" along the residential street of Pleasant. Drivers literally "RACE" down Pleasant Street ALOT of the time. Is it possible to put a Speed Meter along Pleasant Street? This would certainly help with this problem of drivers, RACING along Pleasant Street, and make others' better aware of a residential area. Please pass this information to the proper department for their consideration.
Signature [Signature] Date June 24, 2015 Thank you!

Save time and postage by providing your response online at
www.CityofRoseville.com/budgetfeedback

2016 Roseville Resident Budget Priorities Card

Name (print) RITA M. ZOFF
Property Address 412 LOVELL AVE.
Contact Phone Number Email

Thanks to Tammy Moser, the only Council member who tried to help
Please share your priorities for the 2016 City of Roseville Budget: me and the other victims of bad supply.

My home was one of the many in Roseville which had no water supply in February - March of 2014. The city did send out maintenance men but their efforts were futile. After weeks of stress and abandoning my home to stay with relatives, I hired a welder, who got water flowing in half an hour! I was reimbursed \$350, but also spent \$200, on plumbing, since the gaskets on the toilet tank dried out & water spewed out when the water was restored - more stress & work!! If this ever happens again, hire a welder! Much more efficient.
Signature Rita M. Zoff Date 7/16/2015

Save time and postage by providing your response online at
www.CityofRoseville.com/budgetfeedback

2016 Roseville Resident Budget Priorities Card

Name (print)

Alex A. Mott

Property Address

2949 Manson St, Roseville

Contact Phone Number

Email

Please share your priorities for the 2016 City of Roseville Budget:

More on public works & less on parks & recreation

Live on the corner of Manson, Millwood & Patton. My driveway is on ~~Patton~~ Millwood. I appreciate it when they plow some of the snow to the side before my driveway.

Signature

Alex A. Mott

Date

7-15-2015

Save time and postage by providing your response online at

www.CityofRoseville.com/budgetfeedback

2016 Roseville Resident Budget Priorities Card

Name (print)

KAREN MOE CAIN & Mike E. Cain

Property Address

2006 Cleveland Av. N.

Contact Phone Number

Email

Please share your priorities for the 2016 City of Roseville Budget:

Thank You for a chance to Respond -
Please hire teenagers to keep the streets
clean - Make it a New Category of employ-
ment. Streets are very important to me. Thanks
for having a wonderful Police Dept. They
have always been prompt!

Signature

Karen B. Moe Cain

Date

July 15, 2015

Save time and postage by providing your response online at

www.CityofRoseville.com/budgetfeedback

2016 Roseville Resident Budget Priorities Card

Name (print) Pat & Karin Mascia
Property Address 2592 Rosetown Court Roseville
Contact Phone Number _____ Email _____

Please share your priorities for the 2016 City of Roseville Budget:

Reduce debt service - if this is high for a city our size -
Public works - improvement of streets i.e. Water if this is a city
Maintain vs. Extended Maintained Street.
Police & fire protection -
Parks & Recreation - continue maintaining & improving Central Park -
Use use & love it.

Thank you for asking!!

Signature Karin Mascia Date 2/19/15

Save time and postage by providing your response online at
www.CityofRoseville.com/budgetfeedback

2016 Roseville Resident Budget Priorities Card

Name (print) _____
Property Address _____
Contact Phone Number _____ Email _____

Please share your priorities for the 2016 City of Roseville Budget:

W/HY ARE YOU ALWAYS LOOKING FOR A WAY
TO WASTE OUR/MY MONEY!
LEAVE US ALONE!

Signature _____ Date _____

Save time and postage by providing your response online at
www.CityofRoseville.com/budgetfeedback

2016 Roseville Resident Budget Priorities Card

Name (print) Afua N. Harris

Property Address 1066 Lovell Avenue W Roseville MN 55113

Contact Phone Number [REDACTED] Email [REDACTED]

Please share your priorities for the 2016 City of Roseville Budget:

(1) Public Works (streets and infrastructure)

* Bridge near Lexington Exit looks ~~bad~~ cracked and unstable

Signature Afua N. Harris Date 7/20/2015

Save time and postage by providing your response online at

www.CityofRoseville.com/budgetfeedback

2016 Roseville Resident Budget Priorities Card

Name (print) Bryan Donaldson

Property Address 2597 Fisk St. Roseville, MN 55113

Contact Phone Number _____ Email _____

Please share your priorities for the 2016 City of Roseville Budget:

I believe that a new community center and
parks should be our priority. These are the things
that will bring new young families to Roseville and
keep it vibrant.

Signature Bryan Donaldson Date 7/25/15

Save time and postage by providing your response online at
www.CityofRoseville.com/budgetfeedback

2016 Roseville Resident Budget Priorities Card

Name (print) Karen Edmonson

Property Address 2690 Virginia Ave

Contact Phone Number _____ Email _____

Please share your priorities for the 2016 City of Roseville Budget:

Hire a F/T person to pick up
trash throughout Roseville on roadsides
without homes - it looks trashy

Signature Karen Edmonson Date 7-23-15

Save time and postage by providing your response online at
www.CityofRoseville.com/budgetfeedback

2016 Roseville Resident Budget Priorities Card

Name (print) TIM LEWIS
Property Address 929 Transit Ave W. - Roseville MN 55113
Contact Phone Number Email

Please share your priorities for the 2016 City of Roseville Budget:

I believe ^{and fire} police/protection should continue to receive substantial support of budget.

The Parks & recreation ^{the} seems a bit high - though I recognize the important part it plays in making Roseville an enjoyable place to live & recreate.

Signature James F. Lewis Date 8/21/2015

Save time and postage by providing your response online at
www.CityofRoseville.com/budgetfeedback

2016 Roseville Resident Budget Priorities Card

Name (print) J.P. & N.M. Kolbinger

Property Address 571 West Roselawn
Roseville, MN 55113-6604

Contact Phone Number _____ Email _____

Please share your priorities for the 2016 City of Roseville Budget:

*LYME Disease up 200% in
MN. DEER Ticks carry it*

*PLEASE,
DO SOMETHING TO CONTROL OUR DEER Population!!! HAVING A
"HERD" deer in the yard at ONE TIME is Rediculous.*

*WORK out a Plan to Compensate FOR the insanity of a ^{SINGLE} ~~SINGLE~~
FIREHOUSE. Response times should be roughly the same
FOR ALL AREAS of the city, EVEN TINY satellite 2-man small truck
Quick Response Teams would level the services to ALL TAXPAYERS.*

Signature _____ Date _____

Save time and postage by providing your response online at

www.CityofRoseville.com/budgetfeedback

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: August 10, 2015
Item No.: 14.a

Department Approval



City Manager Approval



Item Description: Skating Center Solar Installation Project

BACKGROUND

Through the ongoing research into solar options for the City Campus, and after our unsuccessful application for the Made in Minnesota grant funds earlier this year, the Public Works, Environment and Transportation Commission recommended staff pursue a large scale solar installation on one of our two large roofs, either the Public Works Maintenance building roof or the Skating Center roof.

In response to a Request for Proposals in early July staff received proposals from TruNorth Solar and Sundial Solar for the installation of a Photovoltaic (PV) system on the Skating Center rooftop. TruNorth's proposal included two options, so we have three total proposals to consider. The proposals are attached and are summarized below:

Proposer	System Size (kW)	St Port Authority Loan	Annual Loan Payment	Power Purchase	Estimated Annual Savings	25 Year Energy Savings
Sundial Solar	375	No	NA	\$0.09 + 3.5% annual increase	\$9,217	\$230,425.00
TruNorth Solar - A	200	Yes - \$200,000	\$16,500	\$0.075 + 2.75% annual increase	\$2,125.00	\$53,125.00
TruNorth Solar - B	200	Yes - \$294,000	\$23,750	NA	\$4,250.00	\$106,250.00

Note that the estimated annual savings are based on an assumed constant difference between the Xcel Energy rates for a given year and the cost of the power purchased in that year. In the case of TruNorth, that would be \$0.035 less than Xcel's rate. For Sundial it would be \$0.02 less than Xcel's rate. This is due to the unknown increase in Xcel Energy rates over time. Each developer indicates that they expect Xcel's rates to increase, on average, at a higher percentage than the proposed escalator for the Power Purchase rates. By simply using the current difference in rates, it is assumed that this will be the minimum savings year to year. It is expected actual savings will be significantly more. Similarly, the estimated 25 Year Energy Savings simply assumes the average savings in power costs multiplied by 25 years.

TruNorth's proposals are financed largely by an Energy Partnership Loan from the St Paul Port Authority. Both options would have loans at 2.5% with 15 year terms. The TruNorth Solar A proposal is a Power Purchase Agreement whereby the City will purchase 50% of the power generated from the system from TruNorth at a rate of \$0.075 per kWh, and will realize full savings on the remaining 50% of the power. Therefore, in year 1, the City will save an estimated \$0.035 per kWh for half of the energy produced and an estimated \$0.11 per kWh for the other half of the energy produced. Those savings would offset the cost of the loan and result in total estimated annual savings of \$2,125.00. The Power Purchase rate would increase 2.75%

The TruNorth Solar B proposal would be a Direct Purchase option whereby the City is not purchasing power from TruNorth, and thereby the City finances a larger share of the installation cost with the St Paul Port Authority Loan; \$294,000 vs \$200,000 in option A. However, the City then realizes the full energy savings immediately, thereby the larger loan payment is offset with larger energy savings resulting in an estimated annual savings of \$4,250.00. The remaining cost of the system will be financed by a tax equity partner that will receive tax credits for the solar system.

Both of TruNorth's proposals would require a buyout at some year for the City to own the system outright. The Power Purchase Agreement Option would have a larger buyout and would be based on the Fair Market Value at the year of the buyout. TruNorth indicated the option would be available to the City in year seven (7). An estimated value was not provided.

Sundial Solar's proposal is much more detailed and uses some more creative financing to provide the City with full ownership of a much larger system, 375kW vs 200 kW, in year six (6) without any upfront costs or required financing on the City's part. The bulk of the financing would be realized through a Power Purchase Agreement whereby the City would purchase all of the power produced by the system at a starting price of \$0.09 per kWh. Sundial also used an estimated cost of \$0.11 per kWh for our current price of electricity, so all savings are based on that difference. Based on that difference it is estimated the City will save approximately \$9,217 annually. Over 25 years, that would translate to over \$230,000 in energy savings.

The real difference in this proposal from Sundial, besides not having the annual loan payment, is that we are being offered full ownership of the system in year 6. At that point, the City would pay for 5% of the Fair Market Value of the system, estimated at \$39,375, and the remaining 95% of the value would be donated to the City as a charitable contribution from the tax equity partner.

If the City does own the system outright in year 6 without any additional debt service, the City would realize an additional minimum savings of \$500,000 (for a total of \$730,000 minimum) over 25 years, as a result of not purchasing the power from the developer beyond year 5.

The Sundial Solar proposal also makes reference to potentially available Solar Capacity Credits that are currently available for large solar installations at approximately \$0.053 per kWh, which further helps to finance the overall cost of the installation. Although there are no guarantees, it is possible these credits will still be available to the City once it has full ownership allowing the City to collect those credits and increase the overall savings.

The next step would be to sign a non-binding Letter of Intent with the chosen developer, after review and approval by the City Attorney, and negotiate an agreement with final terms as determined by considering the actual costs of the power consumed at the Skating Center. This agreement would then be brought before the PWET Commission at the end of August and, if recommended by the Commission, presented to the City Council at their September 14, 2015 City Council meeting.

The Public Works, Environment and Transportation (PWET) Commission has reviewed and discussed this item at their July 28, 2015 meeting. The following recommendation was made:

Member Stenlund moved, Member Heimerl seconded, recommending to the City Council that the City enter into a Letter of Intent with Sundial Solar and staff be authorized to enter into negotiations with the firm for a Power Purchase Agreement for a solar panel system on the Oval/Skating Center roof as detailed in the proposal and staff report dated July 28, 2015.

Policy Objective

The City Council goals and strategic directives include sustainability as a priority. Renewable power fits these goals and is also supported in the IR 2025 document.

Financial Impacts

With the recommended proposal, the City will have no upfront costs and the energy savings realized annually will be approximately \$9,217, and would be expected to grow as Xcel Energy rates increase over time. However, if the City chooses to purchase the equipment there will be operational and capital replacement costs which will need to be accounted for into the future.

Staff Recommendations

Staff recommends the City Council authorize staff to execute a Letter of Intent with Sundial Solar, as approved by the City Attorney, for the installation of a 375kW Photovoltaic system on the roof of the Skating Center.

Requested Council Action

Motion authorizing staff to execute a Letter of Intent with Sundial Solar, subject to review and approval of the City Attorney, for the installation of a 375kW Photovoltaic system on the roof of the Skating Center.

Prepared by: Marc Culver, Public Works Director
Attachments: A: Proposal Summary
B: TruNorth Solar Proposal
C: Sundial Solar Proposal



Skating Center Solar Panel Installation Proposal Summary

TruNorth Solar

Proposed a 200kW system financed through either a Power Purchase Agreement (PPA) or a Direct Purchase option.

PPA:

- 200 kW system
- \$200,000 “Down Payment” in the form of a 15 year Energy Savings Partnership Loan through St Paul Port Authority at 2.5%
 - o \$16,500 annual loan payment
- Purchase power from TruNorth at \$0.075 per kWh. Price increases 2.75% per year
- Approximate annual savings of \$2125
- Approximate net savings of \$53,125 over 25 years (does not include annual increase in electricity rates, so actual net savings would be higher)
- Buyout option to purchase system at Fair Market Value in year seven (no estimate of what fair market value would be at that time)

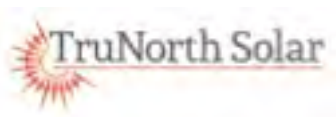
Direct Purchase:

- Total system cost of \$420,000
- Proposed loan with St Paul Port Authority of \$294,000 for 15 years at 2.5%
 - o \$23,750 annual loan payment
- Sale of Tax Equity at 30% of system cost or approximately \$126,000
- Approximate annual savings of \$4250
- Approximate net savings of \$106,250 over 25 years (does not include annual increase in electricity rates, so actual net savings would be higher)

Sundial Solar

Proposed a 375kW system financed through a Power Purchase Agreement (PPA):

- Total system cost of \$1,050,000
- Purchase power from Sundial Solar at \$0.09 per kWh produced. Price increases 3.5% a year for each 12-month period thereafter
- Estimated annual cost savings of \$9,217 (does not include annual increase in electricity rates, so actual net savings would be higher)
- Approximate net savings of \$230,425 over 25 years (does not include annual increase in electricity rates, so actual net savings would be higher)
- Proposed buyout option at year 6 for approximately \$39,375 which is 5% of estimated Fair Market Value at that time. Remaining 95% of cost is charitable contribution from tax equity partner.



July 21, 2015

Mr. Ryan Johnson
Environmental Specialist
City of Roseville Public Works
2660 Civic Center Drive
Roseville, MN 55113

VIA EMAIL: ryan.johnson@ci.roseville.mn.us

RE: RFP Solar Power Purchase Agreement

Dear Ryan,

Thank you for the opportunity to present this proposal to install a 200kW roof mounted solar on the Roseville Skate Center. We would like to present two distinctly different proposals in order to provide the City of Roseville with an option of either direct ownership or a modified Power Purchase Agreement. Below are the basic parameters for each with estimated costs and savings over 25 years.

1. Prepaid PPA :

Down Payment - \$200,000 – \$200,000 Pre-Paid by the City at Commercial Operation Date for 50% of the energy and the Balance of energy paid as usual. Financed with a 2.5% Energy Savings Partnership Loan with the St. Paul Port Authority. Annual Payment estimated at \$16,500.

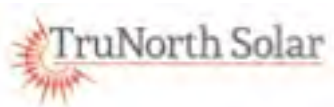
Kilowatt Hour Charge - \$0.075 cents per kWh with a 2.75% annual escalator.

Savings – Approximate Annual Savings of \$2125 after \$16,500 annual loan Payment to SPPA. Net savings of \$53,125 over 25 year plus the Annual increase in electricity rates.

Buyout Option – Option to purchase the system at Fair Market Value in Year Seven (7).

2. Direct Purchase:

Purchase - \$420,000 - \$294,000 Energy Savings Partnership Loan with the



SPPA for 15 years at 2.5%. Sale of Tax Equity at 30% or approximately \$126,000. Annual Savings of \$4250 after annual payment to the SPPA \$23,750. Net savings of \$106,250 over 25 years plus the annual increase in electricity rates.

We would appreciate the opportunity to meet with you and your staff in order to fully explain the options and benefits of each. We look forward to the opportunity to work with you and your team.

Regards,

Michael Kampmeyer
Patrick Wier
TruNorth Solar

City of Roseville
PROPOSAL FOR 374.74 kW SOLAR ENERGY FACILITY

I. Design, Engineering and Permitting

A. Timeline and Schedule

Sundial proposes the following milestone schedule for Design, Engineering and Permitting of this project:

Contract execution with City	09.01.15
Engineering and design completed	10.01.15
Permitting and environmental review	11.01.15
Interconnection analysis and design	12.01.15
Procurement Initiation	03.01.16
Assembly and construction start*	04.01.16
Assembly and construction complete*	06.01.16
Testing and commissioning	06.01.16
Commercial operation	06.15.16

*Subject to weather conditions

B. System Description

Sundial recommends installation of 914 of the tenKsolar 410-watt RAIS WAVE XT panels manufactured in Bloomington, MN or a Tier 1 PV panel system with a total DC-rated capacity of 374.74 kilowatts. The tenKsolar equipment package comes with an integrated system of inverters and racking. Sundial's proposal includes all required "balance of system" equipment for interconnection to the electrical grid and a web-based monitoring system. Subject to further discussions with the City and due diligence by Sundial, we are willing to negotiate use of tenKsolar or a comparable Tier 1 solar equipment package for this project.

C. Equipment Details

The tenKsolar RAIS WAVE system offers one of the industry's best DC-to-AC efficiency ratios. A reference tenKsolar ground-mount system tested at the National Renewable Energy Laboratories (NREL) facility in Golden, Colorado in April 2012 found an efficiency ratio of 97.2 percent, which compared with a conventional reference system at 89.3 percent. The technology's elimination of single-cell dependence minimizes losses from non-uniform soiling and snow loads. Overall, the technology has a module efficiency of 15.14 percent with a performance ratio (kWh-received-to-kWh-produced) of 82.82 percent.

On this basis, the proposed system of 914, 410-watt tenKsolar Titan panels with a total DC capacity of 374.74 kW will produce a minimum of 470,000 kilowatt-hours of AC power in Year 1, with annual degradation of 0.3% annually thereafter. Sundial will guarantee 98 percent of this power output to the City, subject to adjustment for Typical Meteorological Year (TMY) data.

The footprint for the array itself will be approximately 32,522 square feet with periodic gaps between rows and a 20-foot perimeter between the outer edges of the array and the edge of the roof area.

tenKsolar, Inc. is headquartered in Bloomington, Minnesota USA and has been selling its new generation of solar technology since 2008. At the core of this technology is the proprietary RAIS-WAVE module architecture (Redundant Array of Integrating Solar), in which cells in each module are interconnected redundantly in mesh rather than series. When combined with a unique digital control algorithm and embedded low-voltage redundant electronics that were also developed by tenK, the module eliminates nearly all of the serial constraints found in other solar modules.

To extend this redundancy from the modules to the grid, and take full advantage of the proprietary control methods in the module, a simplified conversion process is used to create grid-quality alternating current (AC). A proprietary stepped-pulse transformer (SPT) technology uses a simplified set of automotive-grade, low-voltage electronics to step-pulse the energy into a solid-state transformer. Unlike conventional inverters, no active electronics are exposed to grid-level voltages, improving up-time performance and reducing operating and maintenance costs. The technology also uses fully embedded, anti-islanding controls that have been third-party validated and certified for U.S. and many international solar markets.

Because of the controls residing in its electronics, tenK is able to interconnect SPTs in parallel, allowing the AC conversion process to operate redundantly. If one fails, the energy that would normally be lost is able to flow to another SPT. At times of low solar radiation, a reduced number of SPTs still operate, improving overall system efficiency. As a result, each tenK solar installation delivers full, 480-volt AC grid-quality power directly from the array.

Within the array, the maximum voltage of any DC component is 60 V, compared to conventional arrays at 600-1000 V, and each module has full, built-in ground-fault and arc-fault protection. The modules are intelligent, and can sense an active connection. In case of a fire, de-activating the system from the grid anywhere on the AC side causes the modules to stop internally, avoiding safety issues for firefighters and first-responders. These same safety and embedded assembly features also simplify the installation process.

The RAIS-WAVE module control technology and stepped-pulse transformer technology are ideal configurations for integrating energy storage directly into the system without additional electronics or infrastructure. And due to its phasing controls, the system can also be used to actively balance phases.

Beyond the improvements in reliability from eliminating all single points of failure and the high-voltage active electrical components in conventional solar arrays, tenKsolar panels take advantage of cell independence within the module to add illumination from static reflection. A proprietary spectroscopic reflector-based racking system developed by tenK and 3M gathers additional light from the unused gaps in typical solar arrays to increase energy delivered by the system. This results in a much higher level of energy density for the system as a whole.

With its low-voltage systems design and integration, tenK is able to manufacture and sell its product at competitive pricing. The non-reflected efficiency of a tenK system is at or above

conventional systems when just environmental losses in the system are considered. When including the energy gain from reflection, the efficiency of a tenK system is 20-40 percent higher than a conventional system, which has been validated in comparisons against other commercially deployed systems.

The RAIS-WAVE modules are certified by third-party agencies to all of the applicable standards, including UL1703 and UL1741, and the stepped-pulse transformers are also certified to UL1741 and other standards. All tenK equipment, including solar panels and inverters, carries a 25-year limited product warranty and power production guarantee.

D. Layout

A preliminary layout showing the footprint of the proposed system is attached.

E. Structural Engineering

Sundial will subcontract with a licensed structural engineer for analysis of the Skate Center roof area. The structural engineer will be required to stamp its review of the roof system's ability to hold the weight of the solar and related equipment. The structural engineering review will be completed for review by the City before the application for permits is made for construction.

F. Performance and Performance Monitoring

In addition to design and installation of the proposed system, Sundial will serve as the Operations and Maintenance (O & M) contractor for the system during the term of the proposed Power Purchase Agreement (PPA). Sundial will conduct a SAM analysis of the proposed facility based on the site coordinates and equipment specifications of this proposal. Annual estimates are listed below and Sundial will guarantee the following energy production for any period in which it is contracted for O & M services, subject to adjustment based on actual Typical Meteorological Year (TMY) data.

Year 1	460,875 kWh
Year 2	459,492
Year 3	458,114
Year 4	456,740
Year 5	455,369
Year 6	454,003
Year 7	452,641
Year 8	451,283
Year 9	449,929
Year 10	448,580

Performance will be monitored on a continuous, real time basis by a web-based monitoring system. The monitoring system will be available to the City at all times and can also be made available for public education purposes through links from the City's official information website.

G. Integration with Other Power Sources

The proposed system will be fully integrated with the electrical grid, which will provide power when the solar arrays are not receiving enough solar irradiance to serve 100 percent of the facility's electrical demand.

At the City's request, Sundial will prepare a project option that includes integration of the proposed system with battery storage for the provision of emergency power and as a load-management strategy with the utility provider.

H. Interconnection Requirements

Sundial will subcontract with a licensed electrical contractor for interconnection of the solar array with the Skate Center's electrical service and the utility distribution grid. Sundial and the selected electrical contractor will work jointly on engineering, design and installation of the system's interconnection, subject to all applicable NEC standards and all local and state electrical code requirements.

I. Controls, Monitors and Instrumentation

In addition to the system's web-based monitoring system, solar production will be separately metered by a revenue grade meter that will be the final determination for purposes of the Power Purchase Agreements due from the City.

II. Contractor Qualifications and Experience

Sundial Solar Energy (www.sundialsolarenergy.com) is a Minnesota-chartered limited liability corporation with over 15 years of solar energy experience, including more than 100 solar energy installations in Minnesota. The company's founder, Jon Kramer, lives in Minneapolis but grew up with solar cells that were brought home by his father from Goddard Space Flight Center in Washington, DC. Jon installed his first solar array in 1969 and later graduated from the University of Maryland with a degree in engineering that included an emphasis on alternative energy technologies.

Sundial is a full service engineering, procurement and construction (EPC) solar energy developer and general contractor with a broad base of in-house technical, electrical engineering and project management expertise. The firm is committed to using local building trades and local labor as subcontractors on its projects to the greatest extent possible. All supervisory Sundial staff are trained as North American Board of Certified Energy Practitioners (NABCEP) and hold NABCEP certification in solar photovoltaics (PV). Staff also receive continuing education in the latest and best solar practices through programs such as the Florida Solar Energy Center and Solar Energy International (SEI) in Colorado.

Sundial is well-known in Minnesota for its innovative and creative applications of solar technology, delivering solar PV designs that optimize performance for its commercial-industrial, institutional and governmental customers. It is committed to the highest levels of customer service, and the best operations, maintenance and monitoring of the projects it designs and installs. Sundial maintains a safety training worksite safety program that is one of the most

rigorous in the solar industry. Sundial is an active member of the Minnesota Solar Energy Industries Association (MnSEIA) and the Minnesota Renewable Energy Society (MRES).

Sundial is committed to building the capacity of the Minnesota solar energy market. On this project, Sundial will voluntarily set a goal of subcontracting at least 20 percent of the installation labor hours with certified minority, women and/or veteran-owned small businesses qualified for work in solar project installation.

A. PRIMARY CONTACT and CONTACT INFORMATION

Jon Kramer
Sundial Solar Energy
3209 W. 76th Street, Suite 305
Edina, MN 55435
952-835-1160
240-463-3688

B. RELEVANT PROJECT EXAMPLES

1.) Performance Office Papers. Sundial conducted the feasibility analysis and provided full engineering, design, installation, interconnection, commissioning and maintenance services to this client for a 200-kilowatt rooftop solar PV array. Sundial also managed negotiations with the client's utility provider for a preferential solar energy rate structure.

2.) Murphy Warehouse. Sundial has provided commercial solar development services to this client for several years, including design and installation of advanced solar arrays integrated with backup power systems. Work for Murphy has included projects at multiple sites and of varying sizes and configurations.

3.) St. Christopher Episcopal Church. Sundial is currently installing a 40- kilowatt roof-mounted system for this church in Roseville. The system includes a unique layout design and will receive rebates from the State of Minnesota through the Made-in-Minnesota rebate program.

4.) Ikea-Bloomington. Sundial was selected as the maintenance contractor for this 1.6 megawatt rooftop installation in Bloomington. Although it was not part of the original EPC team, Sundial was selected based on its superior trouble-shooting, technical capabilities and maintenance experience.

III. Pricing

Sundial has a development financing agreement with Olson Energy Corporation (OEC) for financing of solar energy projects for local units of government. Under the terms of OEC financing, the solar project will be initially owned by Olson and tax investors who will receive the 30 percent federal Investment Tax Credit (ITC) and accelerated depreciation benefits. The City will have an option to purchase the solar project after five years for an amount equal to five percent (5%) of the project's Fair Market Value (FMV). FMV will be determined based on the discounted or Net Present Value (NPV) of the remaining projected cashflows from the system.

This heavily discounted purchase price will be a charitable contribution or charity sale for investors who will receive an additional tax benefit from the donation.

This proposal also includes an estimate of solar capacity credits available from Xcel Energy for system's in its service territory that are greater than 100 kilowatts in DC capacity. Sundial has been the local leader in negotiating these capacity credit agreements with Xcel, which add an average of 5.3 cents per kilowatt-hour to the value of energy production.

No revenue has been assumed from the sale of Renewable Energy Certificate (REC) or other environmental attributes associated with the solar project or its operation. The City shall be entitled to these RECs and all other environmental attributes, which may have a value in the future.

The proposed PPA represents a maximum and the development team is willing to negotiate an initial PPA price with the City that best meets its needs. A higher PPA rate and higher rate of annual escalation will assure that the solar project is debt-free at the time of its sale to the City and will generate a higher donation value to the initial owners of the solar project. A lower PPA price will amortize construction debt over a longer period and deliver more immediate energy savings to members but may result in some remaining construction debt at the time of the gift. The PPA rate proposed here will amortize all of the debt needed to complete the project over the first five years of operation.

A. PPA TERMS and STRUCTURES

The Project Structure includes integration of OEC financing and the charitable donation of the facility after five years to the City. It also includes a solar capacity credit from Xcel, which will appear as a "solar credit" on monthly utility bill statements received by the City. The buyout at five percent of the system's FMV is an estimate that may be 10 percent higher or lower.

20-year term (with donation after Year 5)

Guaranteed Year 1 production: 460,893 kWh with 0.3% annual degradation

9 cents/kWh with 3.5% annual escalator

Actual amount of solar credit paid to Sundial for first five years

Sundial pays all O & M expenses for the first five years of the PPA

PPA Schedule (per kWh of delivered AC power)

	Energy Value	Solar Credit
Year 1	\$41,479.	\$24,427.
Year 2	\$41,354.	24,354.
Year 3	\$41,230.	24,281.
Year 4	\$41,107.	24,208.
Year 5	\$40,983	24,135.
Year 6	Donation to City	12,750.

DRAFT PPA Termsheet

The following points are intended as the framework for further negotiations between Sundial, its financial partner and the City of Roseville for development of a solar energy facility and Power Purchase Agreement and are not intended to be construed as a final offer by either party to enter into a transaction on these or any other terms.

1. Sundial and its finance partner will design, construct, own and operate a solar electric generating facility of approximately 375 kW DC capacity at the site designated for such use by the City (the "Facility"). The Facility will be a qualifying renewable energy project under Minnesota's Renewable Energy Portfolio Standard that will include tenKsolar or comparable Tier 1 solar photovoltaic equipment mounted on the building rooftop.
2. Sundial and the City will enter into a Power Purchase Agreement (PPA) pursuant to which the Facility sells, and the City purchases, all the net electric capacity, energy output and environmental attributes (renewable energy certificates and/or carbon credits) associated with the power that is produced by the Facility.
3. The electric power will be delivered to the City at the Point of Delivery on the Project Site to be determined by the City as part of an interconnection study to be conducted by Sundial. Sundial will make all interconnection applications with Xcel Energy on behalf of the City.
4. Sundial will provide all operation and maintenance services for the Facility at no cost to the City during the term of the PPA. When the City assumes ownership of the Facility it may contract with Sundial for these services. Sundial will provide an energy guarantee to the City as part of its O&M contract.
5. The term of the PPA will be 20 years from the date that Commercial Operation begins, estimated to be May 15, 2016. The City will provide information and assist Sundial as may be requested to finalize the terms for permanent financing and such other development or construction financing as may be required to complete and operate the Facility.
6. The price for the electric power capacity, energy output and environmental attributes produced and delivered to the City shall be .09 cents per kilowatt- hour for the initial 12 months of commercial operation and will escalate at a rate of three-and-one-half percent (3.5%) a year for each 12-month period thereafter.
7. Sundial will be responsible for securing all necessary air, water and other environmental permits required by the Facility by state or local agencies, as well as all land use approvals required for operation of the Facility.
8. Sundial shall be entitled to any contingency financing that is budgeted but is not used for design and construction of the Facility.
9. As a provision of a final PPA, Sundial and its financial partner will include an option for the City to purchase the Facility at any time after five (5) years of commercial operation, including all rights related to interconnection and related agreements. The price for such purchase will be based on five percent (5%) of the Facility's actual Fair Market Value. In the

event the City elects to purchase the Facility, it also agrees to assume all financial and contractual obligations of the Facility as of the date of the purchase, provided such financial obligations related to debt financing do not exceed five percent (5%) of the total cost to initially design and construct the Facility. In the event the City decides to exercise its option to purchase the Facility, Sundial agrees to fully disclose to the City all costs of design, construction, financing and related project expenses that were required to build and operate the Facility during the initial five years of operation.

TO BE SIGNED BY PARTIES AS AN ADDENDUM TO PROJECT AGREEMENT

IV. Schedule

Sundial proposed the following milestone schedule for completion of this project, based on the Design and Engineering schedule above:

Procurement Initiation	03.01.16
Assembly and construction start*	04.01.16
Assembly and construction complete*	06.01.16
Testing and commissioning start	06.01.16
Commercial operation	06.15.16

*Subject to weather conditions



Commercial - Industrial
Solar Electric Prospectus - Three Options
Minnesota Xcel Energy Territory

 Commercial - Industrial Solar Electric Prospectus - Three Options Minnesota Xcel Energy Territory		SOLAR SYSTEM LOCATION		
		date 6/13/2015	Latitude	44 degrees
			Azimuth angle	East/west
address:	Multiple Sites	prepared by AC / PC	Array tilt angle	10 degrees
client:	City of Roseville		Array location	flat roof
contact:	Ryan Johnson Ryan.Johnson@cityofroseville.com		array footprint (sf)	40,000

Solar Site



This visual may not represent the final layout, size, or location of the proposed PV system.

**SOLAR PV SYSTEM
INVESTMENT ANALYSIS**

	Solar Cities Initiative				System Size (kw)	375				
	Net Cash Flow Calculations									
6/11/2015	Y0	1	2	3	4	5	6	7	8	9
Operating Expenses										
Power Purchase Agreement (PPA)		(41,479)	(41,354)	(41,230)	(41,107)	(40,983)	-	-	-	-
O&M		-	-	-	-	-	(7,500)	(7,688)	(7,880)	(8,077)
Total Operating Expenses		(41,479)	(41,354)	(41,230)	(41,107)	(40,983)	(7,500)	(7,688)	(7,880)	(8,077)
Operating Income										
PV (Photovoltaic) Energy Value		64,523	65,593	66,687	67,807	68,952	70,123	71,321	72,546	73,799
Total Operating Benefits		64,523	65,593	66,687	67,807	68,952	70,123	71,321	72,546	73,799
Operating Cash Flow	##	23,044	24,238	25,457	26,700	27,969	62,623	63,633	64,667	65,723
Cumulative Operating Cash Flow		23,044	47,282	72,739	99,439	127,407	190,030	253,664	318,330	384,053
Discounted Operating Cash Flow	##	\$ 21,946	\$ 21,985	\$ 21,991	\$ 21,966	\$ 21,914	\$ 46,730	\$ 45,223	\$ 43,769	\$ 42,365
		Investment Analysis Results:				Initial Installation Cost			\$1,050,000	
		NPV of Cash Flow			\$746,546	FMV of Array After 5 Years			75.0%	\$787,500
		IRR (25 years)			29.7%	Client Buyout % of FMV			5.0%	(\$39,375)
		Simple Payback Period			4 Yrs 10 Mos	Debt Financing as % of Initial Cost			20.0%	\$210,000
		Discounted Payback Period			5 Yrs 3 Mos	Client % of Debt Financing thru PPA			40.0%	(\$84,000)
		PV System Productive Life			30+ years					
		Assumptions:				NOTES				
		Cost to Install PV system (\$/w)			\$2.80	All Cash Flows Occur at the End of the Year.				
		Total Installed Cost			\$1,050,000	Client investment (buyout and debt) deferred until Year 6.				
		O&M Cost (\$/w)			\$0.02	Savings from Years 1 - 5 pay for buyout and debt.				
		O&M Cost Escalation Factor			2.50%	Utility blended rate includes all monthly charges.				
		PPA - Years 1-5 (\$/kwh)			\$0.090					
		Utility blended energy rate (\$/kwh)			\$0.110					
		PPA % savings from utility rate			18%					
		Discount Rate			5.00%					

Updated 7/20/2015

Updated 7/20/2015

PHOTOVOLTAIC (PV) ENERGY VALUE WORKSHEET

	1	2	3	4	5	6	7	8	9
PV Production (kwh)	460,875	460,875	459,492	458,114	456,740	455,369	454,003	452,641	451,283
System Degradation	0.00%	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%
Net PV Production (kwh)	460,875	459,492	458,114	456,740	455,369	454,003	452,641	451,283	449,929
Energy Value	\$0.110	\$0.113	\$0.116	\$0.118	\$0.121	\$0.124	\$0.128	\$0.131	\$0.134
Energy Value Increase Factor	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Solar Credits	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03
Net Rate of PV Energy	\$0.140	\$0.143	\$0.146	\$0.148	\$0.151	\$0.154	\$0.158	\$0.161	\$0.164
Renewable Energy Credit (REC) Value	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REC Value (\$/kwh)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total PV Energy Value	\$64,523	\$65,593	\$66,687	\$67,807	\$68,952	\$70,123	\$71,321	\$72,546	\$73,799
	Assumptions:				Assumptions:				
PV Technology			Tier 1 Panels		Blended Energy Value (\$/kwh)		\$0.110		
PV Efficiency (kwh/kw)			1,229		Energy Value Increase Factor (%/yr)		2.50%		
PV Guaranteed Production Year 1(kwh)			460,875		Net Solar Credits Value (\$/kwh)		\$0.03		
PV System Degradation Factor (%/yr)			0.30%		REC Value (\$/kwh)		\$0.05		
					REC Value Increase Factor		0.50%		
	Notes:								
	Rate of PV Energy (Blended Energy Value) based on client-supplied information.								
	This analysis uses 2.5% per annum as an energy value escalator. Xcel historic rate escalation is higher.								
	Solar Credits are available for Xcel customers only. These will cease when REC market matures.								
	REC value based on conservative projections assumes Minnesota moves to REC market in Year 10.								
	NOTE: Currently there is no official REC market in Minnesota. One is expected in 5 - 10 years								

PHOTOVOLTAIC (PV) ENERGY VALUE WORKSHEET

[illegible]

PHOTOVOLTAIC (PV) ENERGY VALUE WORKSHEET

[illegible]

PAYBACK CALCULATION WORKSHEET

	Investment	1	2	3	4	5	6	7	8	9
Operating Cash Flow	\$ 123,375	\$ 23,044	\$ 24,238	\$ 25,457	\$ 26,700	\$ 27,969	\$ 62,623	\$ 63,633	\$ 64,667	\$ 65,723
Cumulative Operating Cash Flow*		\$ 23,044	\$ 47,282	\$ 72,739	\$ 99,439	\$ 127,407	\$ 190,030	\$ 253,664	\$ 318,330	\$ 384,053
Discounted Operating Cash Flow	\$ 123,375	\$ 21,946	\$ 21,985	\$ 21,991	\$ 21,966	\$ 21,914	\$ 46,730	\$ 45,223	\$ 43,769	\$ 42,365
Cumulative Discounted Operating Cash Flow*		\$ 21,946	\$ 43,931	\$ 65,922	\$ 87,888	\$ 109,802	\$ 156,532	\$ 201,755	\$ 245,524	\$ 287,890
*Excludes Impact of Client Deferred Investment										

PAYBACK CALCULATION WORKSHEET

	10	11	12	13	14	15	16	17	18	19
Operating Cash Flow	\$ 66,802	\$ 76,851	\$ 78,064	\$ 79,302	\$ 80,565	\$ 81,855	\$ 83,172	\$ 84,515	\$ 85,887	\$ 87,287
Cumulative Operating Cash Flow*	\$ 450,856	\$ 527,706	\$ 605,770	\$ 685,072	\$ 765,637	\$ 847,493	\$ 930,664	\$ 1,015,180	\$ 1,101,066	\$ 1,188,353
Discounted Operating Cash Flow	\$ 41,011	\$ 44,933	\$ 43,469	\$ 42,055	\$ 40,691	\$ 39,374	\$ 38,102	\$ 36,874	\$ 35,688	\$ 34,542
Cumulative Discounted Operating Cash Flow*	\$ 328,901	\$ 373,834	\$ 417,303	\$ 459,358	\$ 500,049	\$ 539,423	\$ 577,525	\$ 614,398	\$ 650,086	\$ 684,628
*Excludes Impact of Client Deferred Investment										

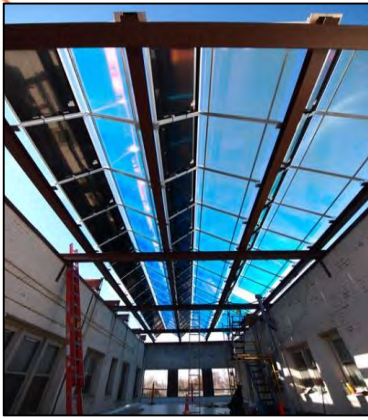
PAYBACK CALCULATION WORKSHEET

	20	21	22	23	24	25
Operating Cash Flow	\$ 88,716	\$ 90,174	\$ 91,663	\$ 93,183	\$ 94,734	\$ 96,318
Cumulative Operating Cash Flow*	\$ 1,277,069	\$ 1,367,243	\$ 1,458,906	\$ 1,552,089	\$ 1,646,823	\$ 1,743,141
Discounted Operating Cash Flow	\$ 33,436	\$ 32,367	\$ 31,335	\$ 30,338	\$ 29,374	\$ 28,443
Cumulative Discounted Operating Cash Flow*	\$ 718,064	\$ 750,432	\$ 781,767	\$ 812,105	\$ 841,479	\$ 869,921
*Excludes Impact of Client Deferred Investment						



Sundial Solar references

Commercial References



Commercial grid-connected - 40kW

St. Paul Corner Drug, St Paul, MN

Contact: John Hoeschen - jhoesch@stpaulcornerdrug.com

John Hoeschen runs the landmark St. Paul Corner Drug on Snelling Ave. It has been a local institution for nearly 100 years. As a business that promotes energy conservation and clean technology it was a natural fit to install a solar system that not only helps power his building, but proves the point that good economics can be realized with a solar energy system installed on the roof. Sundial designed and installed a new technology solar PV system that has transparent reflectors which cast a blue light down below the array.

Industrial grid-connected - 340kW

Murphy Warehouse, Minneapolis, MN

Contact: Richard Murphy, rmurphy@MurphyWarehouse.com

Murphy Warehouse is one of the largest warehousing companies in the Upper Midwest. Located in the Twin Cities, this family business has been going strong for over 100 years. In the last several years Murphy has enacted many green building initiatives aimed at acquiring LEED certification for their buildings. Sundial has installed over 300 kw of solar on their Minnesota portfolio buildings.



Municipal grid-connected – 25kW

Fire Station #19, Minneapolis

Contact: Michael Krause michaelkrause61@yahoo.com

The City of Minneapolis was not about to utilize a typical standard PV panel to sit atop their fire stations. After reviewing dozens of proposals the City chose Sundial as the preferred developer to design and install a PV station atop their historic MFD#19 next to the University of Minnesota.

Industrial grid-connected - 202kW

Performance Office Papers, Lakeville, MN

Contact: Russ DeFauw, rdefauw@perfpapers.com

Performance Office Papers is a progressive paper supplier that runs 3 shifts at their main facility in Lakeville. The owners are dedicated to sustainable business practices. They recycle everything that is a byproduct of their manufacturing and send virtually nothing to the landfill. Sundial performed an exhaustive exploration of the options and made recommendations based on the company desire to locally source as much solar equipment as possible. This resulted in a 202kw tenKsolar PV installation – currently the largest such installation in the state.





Sundial Solar references

Municipal & Nonprofit projects

Minnesota's First Micro-grid

Steger Wilderness Center, Ely, MN

Contact: Will Steger

stegerw@gmail.com

For over 20 years famous Polar Explorer Will Steger and his foundation have been constructing a leadership center in the North Woods outside Ely, MN. Up until recently the only power they had came from diesel generators, which make a huge racket when they run. This system combines power from solar, wind, and propane gen-sets to meet the needs of the campus. It is the first such system in the state.



Minnesota's First Municipal Solar Array

Royalton City Hall, Royalton, MN

Contact: Mayor Andrea Lauer

mayor@royaltonmn.com

It was not so long ago that solar energy was in the Dark Ages in Minnesota. It took the guts and determination of a few solar pioneers to make the leap of faith required to install solar on their property. One of those pioneers was the City of Royalton, a small municipality northwest of the Twin Cities. Mayor Andrea Lauer educated herself and her constituents and took the plunge. Sundial crafted a unique financial model that allowed the City to reduce its bottom line costs with a capital lease and PPA.

Cherokee Park United Church

St Paul, MN

Contact: Tom Murphy

tmmurphymn@gmail.com

With all the solar activity going on in the Twin Cities lately, members of the Cherokee Park United Church began asking their pastor if there was any possibility of installing solar on their building. Not one to waste time, Pastor Tim Johnson and his staff dug in to learn what options were available. What they discovered was the unique financing options and the variety of equipment offered by Sundial. This array stands as one of the largest on a church in Minnesota.



Edison High School

Northeast Minneapolis, MN

Contact: Michael Krause

michaelkrause61@yahoo.com

With such huge growth in the solar industry it is only natural that some of the educational potential should filter down into the school system. Sundial is the leader in school deployment which is highlighted with this most ambitious project. By school year 2015 Edison H.S. will nearly 500kw of panels made up of several different solar technologies on roofs and canopies. Each will be connected to a central monitoring station and utilized in educational curriculum.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: August 10, 2015
Item No.: 14.b

Department Approval



City Manager Approval



Item Description: Twin Lakes Phase Three Approve Plans and Authorize Advertisement for Bids

BACKGROUND

In 2001, the Roseville City Council approved the Twin Lakes Business Park Alternative Urban Areawide Review (AUAR) and further updated the AUAR in 2007 as required by law. Since that time, the City has allowed the AUAR to expire, but the overall infrastructure plan that was approved in the AUAR has been implemented in phases. As an example, Phase I of the Twin Lakes Parkway project was installed in 2009 with Phase II following in 2010. Additional improvements were made as part of the Walmart development in 2013. To date, the improvements have followed the alignment of the roadway as recommended in the Twin Lakes Business Park AUAR.

The City has also invested significant resources into securing right-of-way for the future extension of Twin Lakes Parkway. At this point, with the possible exception of some temporary easements that may be needed for actual construction, the City now controls the right-of-way for the final extension of Twin Lakes Parkway to Fairview Avenue.

At their March 2, 2015 meeting, the City Council voted to award a design services contract to SRF Consulting Group for the final design of the extension of Twin Lakes Parkway from Prior Ave to Fairview Ave. The preparation of plans has been ongoing since that time.

Attached is a layout of the proposed roadway extension along with the display boards that were presented to the public at a recent Open House to detail some of the specific design elements.

On July 30, 2015, an Open House was held in the City Council chambers to present the layout of the proposed extension, take input on the streetscape elements of the project and answer any questions residents or business owners may have about the project.

About 20 people attended the meeting and four formal comments were received. The comments are attached. One comment was focused on the potential Wheeler Street closure at Wheeler St and County Road D, the other three written comments were in support of the roadway extension.

Several of the attendees did express continued concern over traffic impacts on Fairview Ave and the residential area north of the Twin Lakes Parkway and Fairview Ave intersection. Also there was concern regarding potential environmental impacts to Langton Lake Park, the stormwater ponds and the wetland areas around the project area adjacent to and within Langton Lake Park.

The overall feedback on the proposed streetscape elements favored continuing the bands of stamped and colored concrete along the curb lines, medians and within the concrete pathway. An extension of the in place pedestrian level lighting was also favored.

32 There were some conversations about a possible pedestrian connection between the concrete
33 pathway along the north side of Twin Lakes Parkway and the existing trail around Langton Lake.
34 Staff will explore some possible connections and work with staff from the Parks and Recreation
35 department as well as the Parks and Recreation Commission to define that alignment. This would
36 be a follow up to the roadway project but we would look to install this connection in 2016 as
37 well.

38 At this point staff is seeking approval from the City Council of the plans and also authorization
39 to advertise the project for bids. The advertisement will be posted within the next two weeks
40 with a bid opening date set for mid to late September, based on the actual advertisement date.
41 After bids are opened, staff anticipates presenting the winning bid to the City Council for
42 approval to award a contract likely at the October 5, 2015 City Council meeting. This would
43 represent the last Council action prior to construction of the roadway.

44 Construction would start this fall with the demolition of the Hagan building within the roadway
45 right-of-way and some work related to soil remediation could occur over the winter, at the
46 contractor's discretion. The project will have a required substantial completion date of August 1,
47 2016.

48 The estimated cost of the roadway project is \$2.3 million.

49 **POLICY OBJECTIVE**

50 The Twin Lakes project has long been identified as a priority for the City. This project would
51 complete the extension of Twin Lakes Parkway and is consistent with the original Master Plan
52 for the Twin Lakes area, the Twin Lakes Business Park AUAR as originally adopted in 2001 and
53 the City's Comprehensive Plan.

54 **FINANCIAL IMPACTS**

55 This project will be funded with bonds from the TIF 13 district. The estimated cost of the project
56 is \$2.3 million.

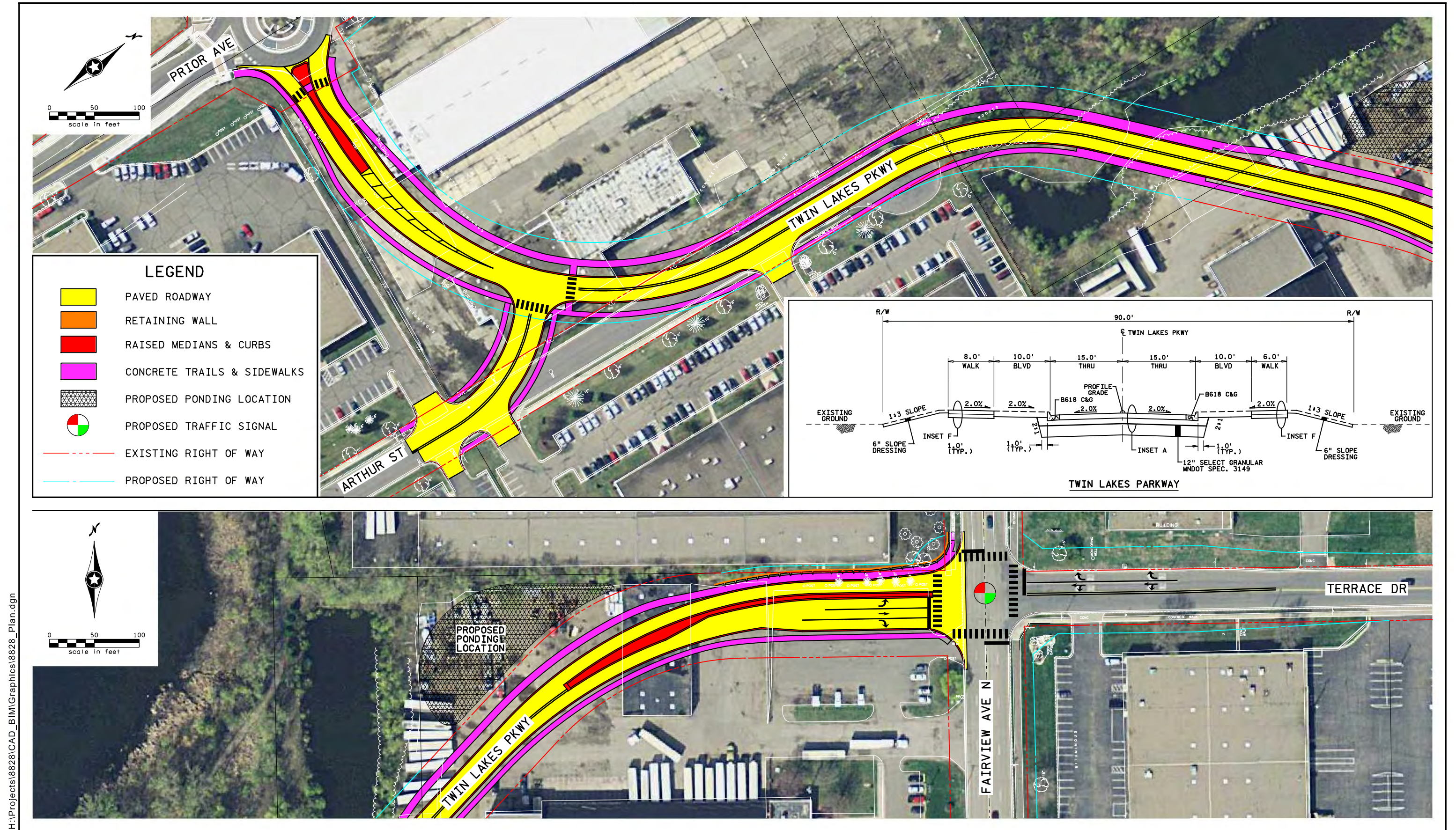
57 **STAFF RECOMMENDATION**

58 Staff recommends the Council approve plans for the Twin Lakes Parkway Phase 3 Project and
59 authorize staff to advertise for bids.

60 **REQUESTED COUNCIL ACTION**

61 Motion to approve plans for the Twin Lakes Parkway Phase 3 Project and authorize staff to
62 advertise for bids.

Prepared by: Marc Culver, Public Works Director
Attachments: A: Project layout
B: Twin Lakes Pkwy Phase 3 Open House Display Boards
C: Comments from July 30 Open House



SUMMER



FALL

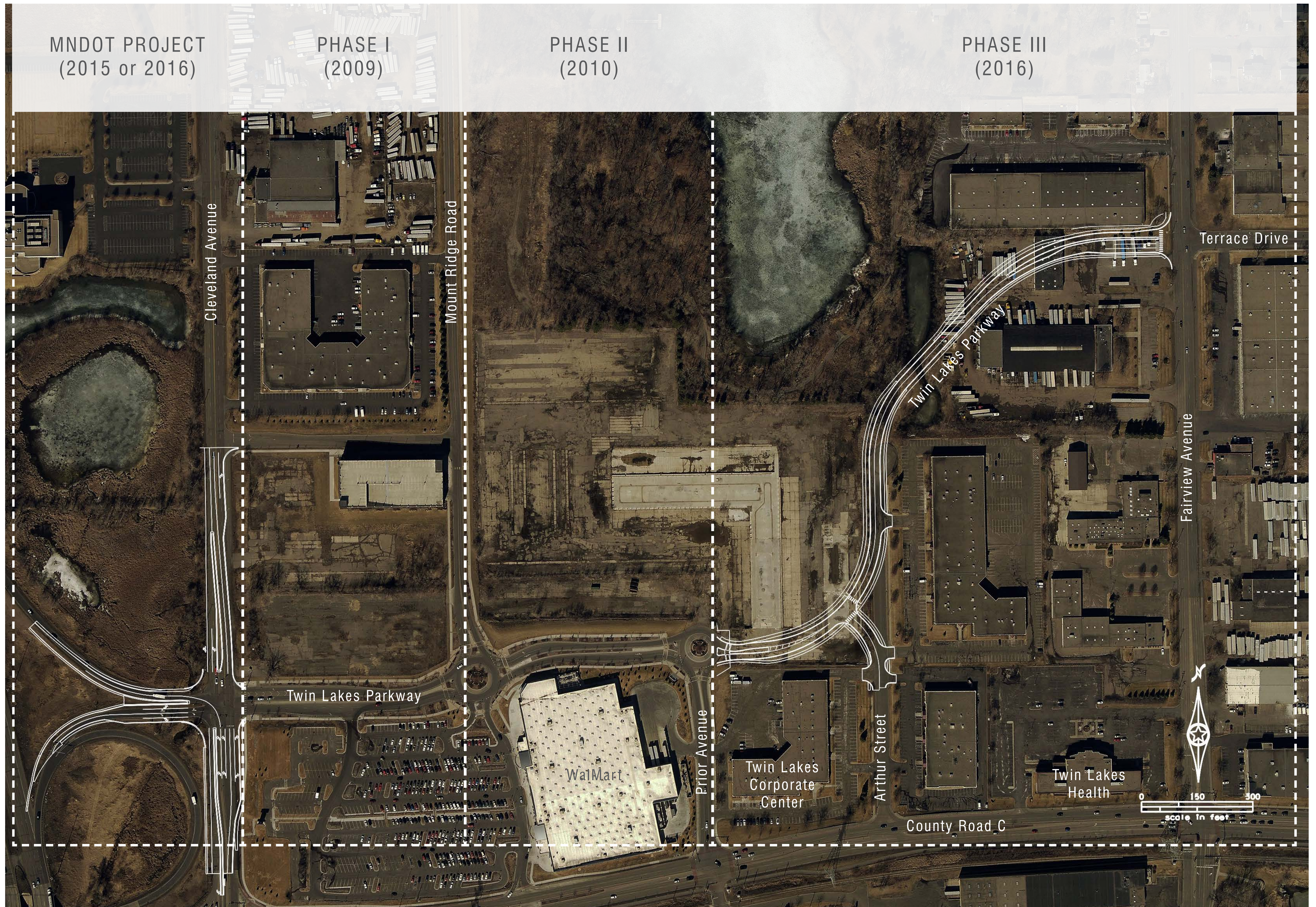


MNDOT PROJECT
(2015 or 2016)

PHASE I
(2009)

PHASE II
(2010)

PHASE III
(2016)



Twin Lakes Parkway

WalMart

Twin Lakes
Corporate
Center

Arthur Street

Twin Lakes
Health

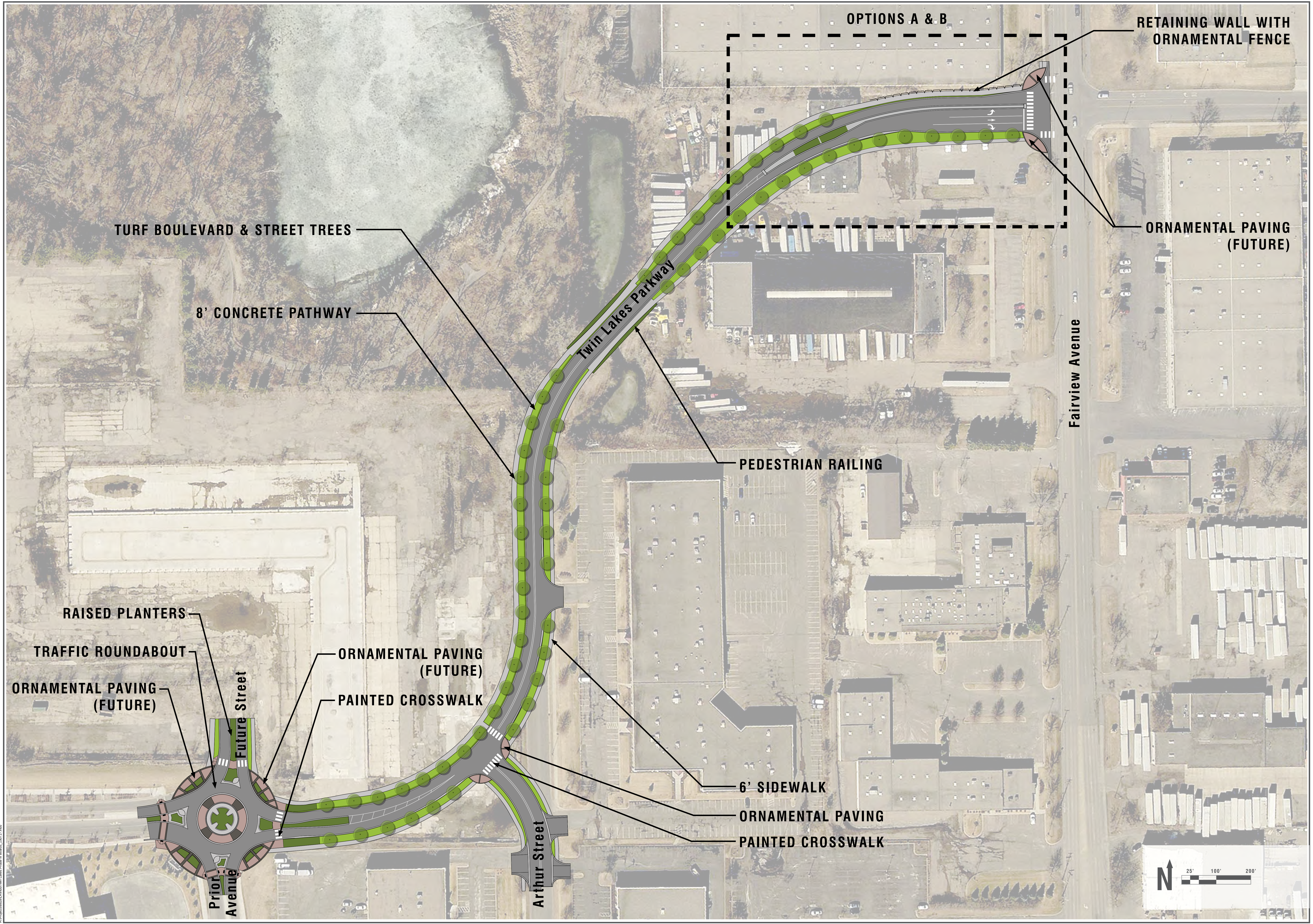
County Road C

Terrace Drive

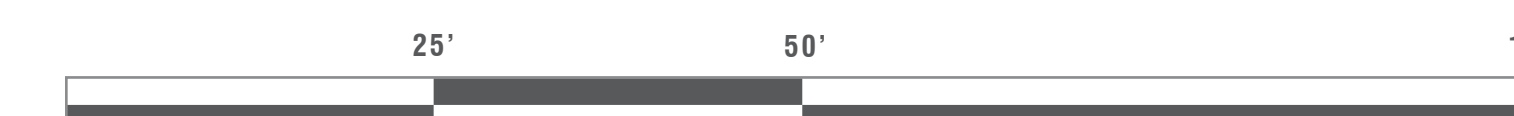
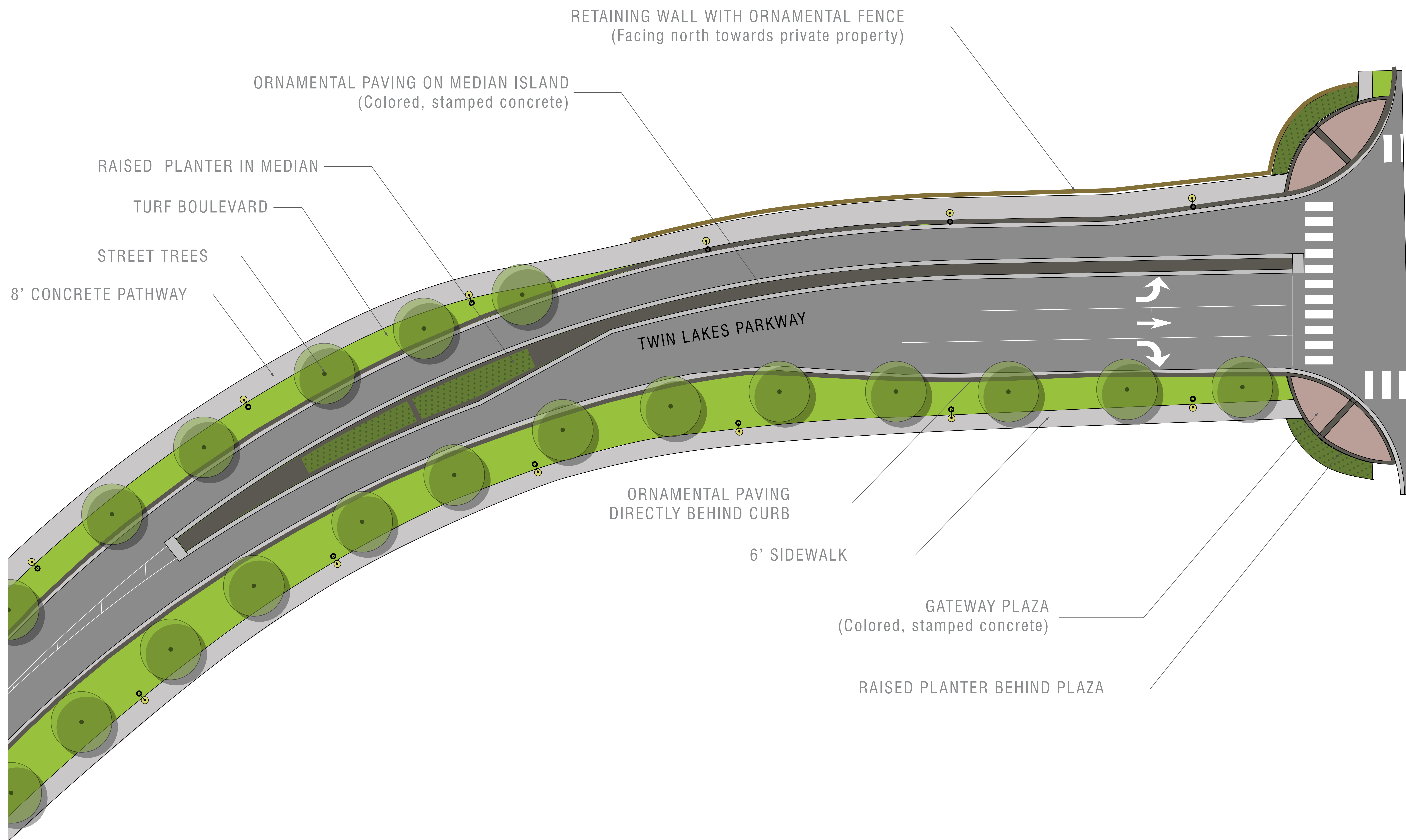
Fairview Avenue

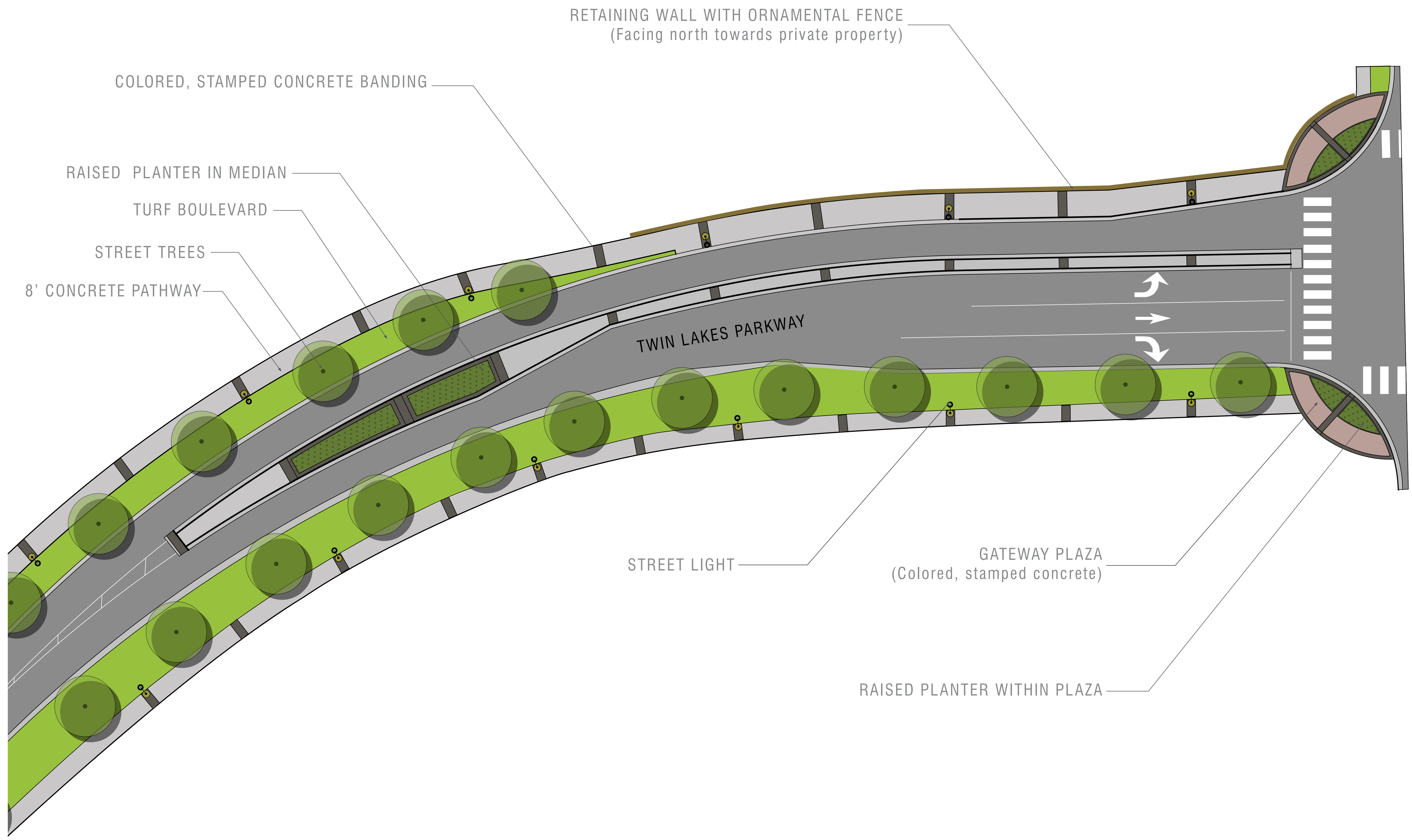
0 150 300
scale in feet





TWIN LAKES PARKWAY PHASE III: STREETScape CONCEPT





RETAINING WALL WITH ORNAMENTAL FENCE
(Facing north towards private property)

COLORED, STAMPED CONCRETE BANDING

RAISED PLANTER IN MEDIAN

TURF BOULEVARD

STREET TREES

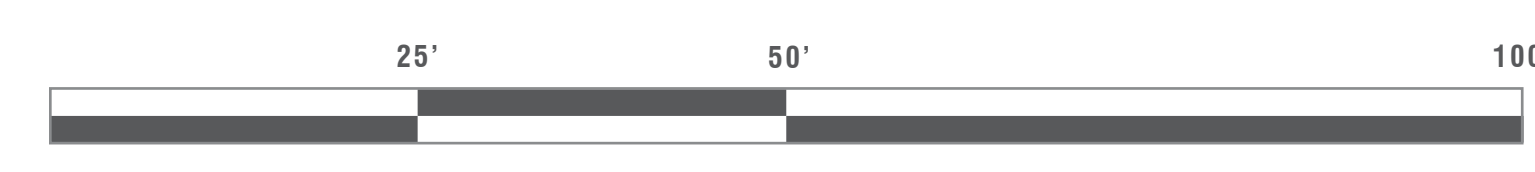
8' CONCRETE PATHWAY

TWIN LAKES PARKWAY

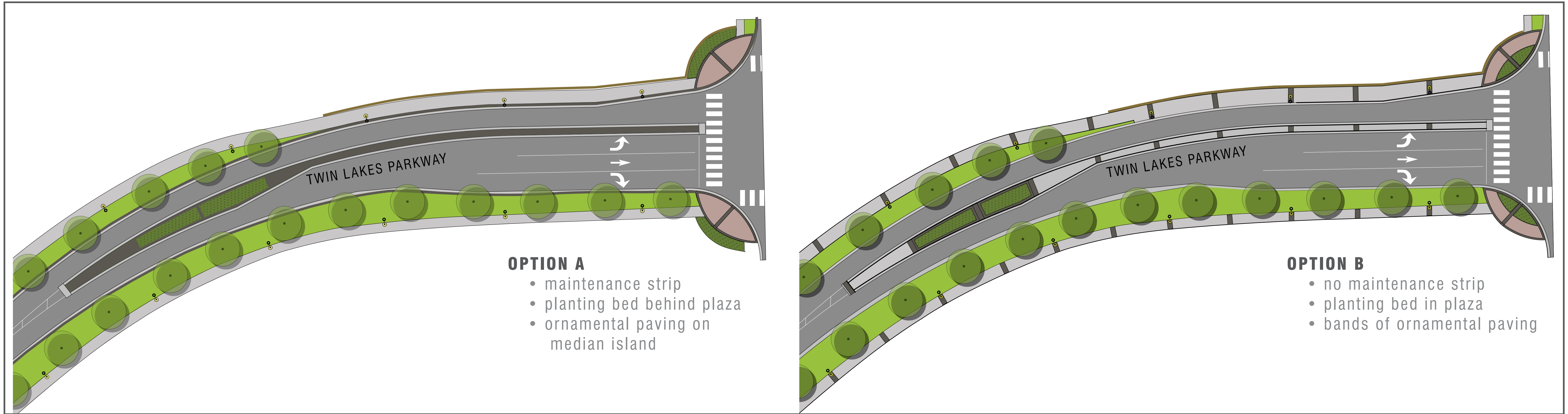
STREET LIGHT

GATEWAY PLAZA
(Colored, stamped concrete)

RAISED PLANTER WITHIN PLAZA



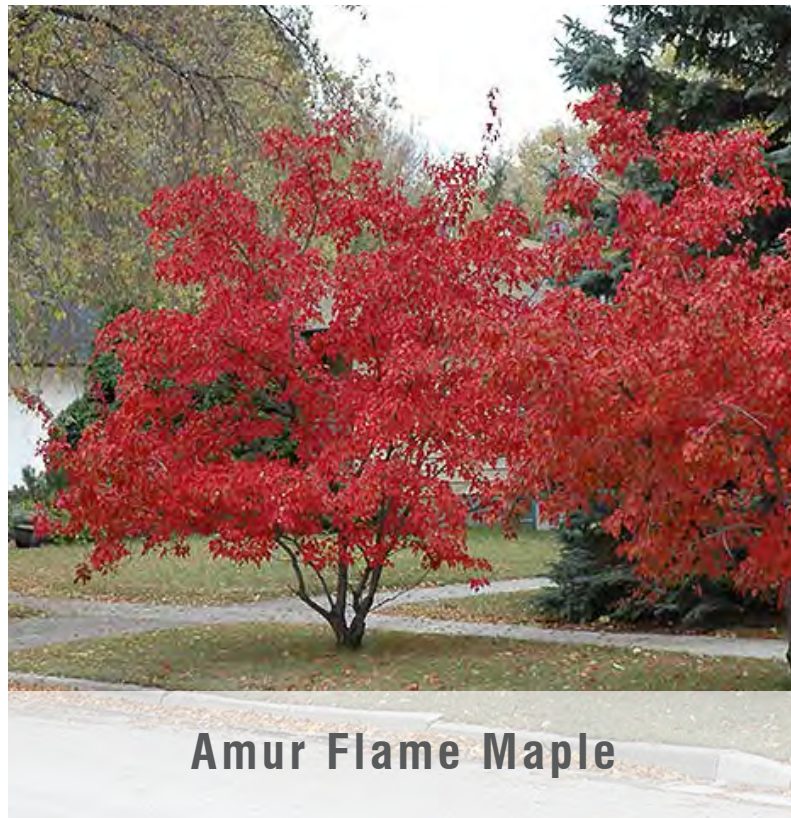
TWIN LAKES PARKWAY PHASE III: STREETSCAPE OPTION B



WHAT DO YOU PREFER? (Place Dots to Show Preference)

1. Ornamental Paving Behind the Curb (reduces dead grass resulting from winter road salt)		2. Fairview Intersection Gateway (Gateway created by landscaping and ornamental pavement)		3. Bands of Ornamental Paving through Sidewalk and Median Island		4. Ornamental Paving on Median Island	
OPTION A (ornamental paving behind curb)	OPTION B (no ornamental paving behind curb)	OPTION A (Planting bed behind paving area)	OPTION B (Planting bed inside paving area)	SEE STREETSCAPE CONCEPT BOARD (No bands of ornamental paving. Standard concrete on median island)	OPTION B (Bands of ornamental paving)	OPTION A (Ornamental paving on median island)	SEE STREETSCAPE CONCEPT BOARD (Standard concrete on median island)

TREES



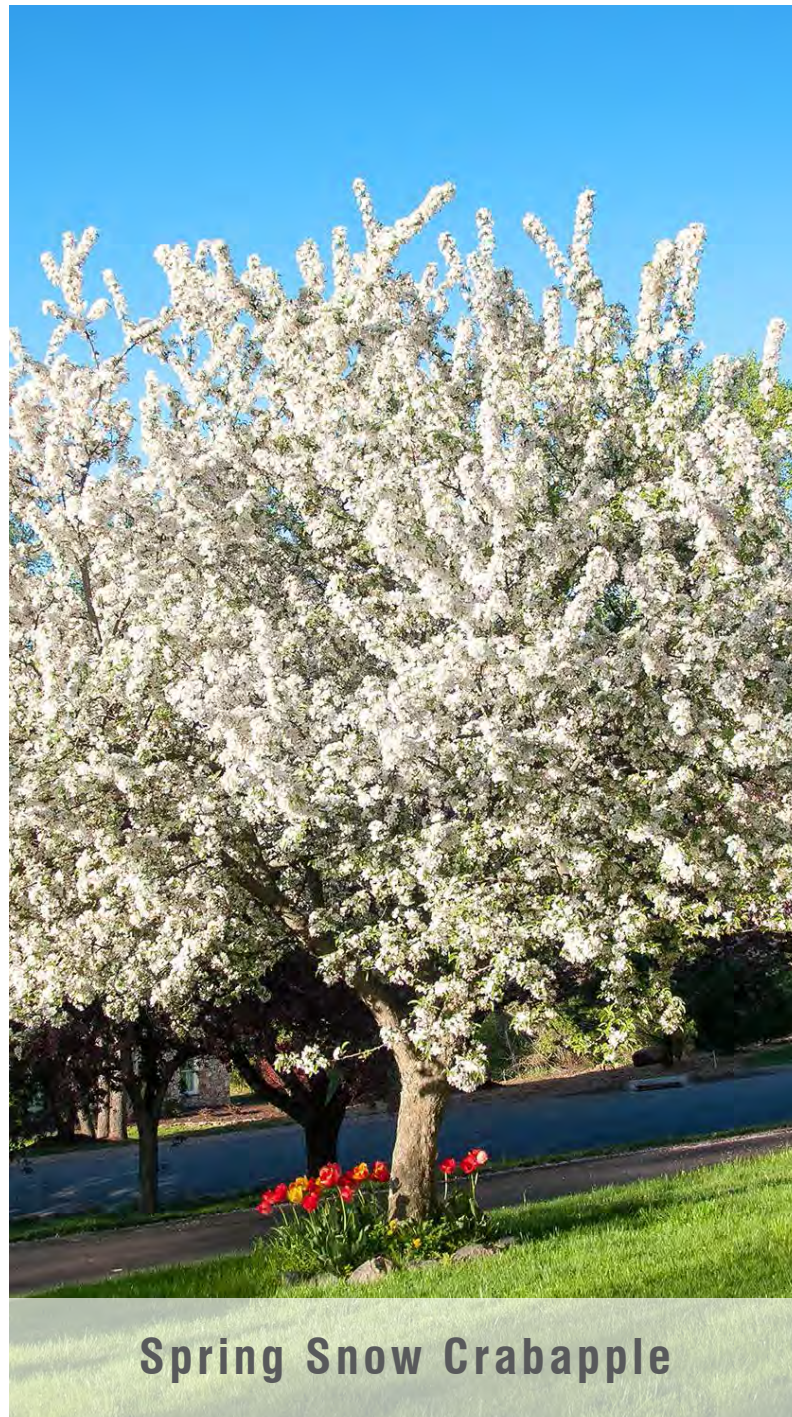
Amur Flame Maple



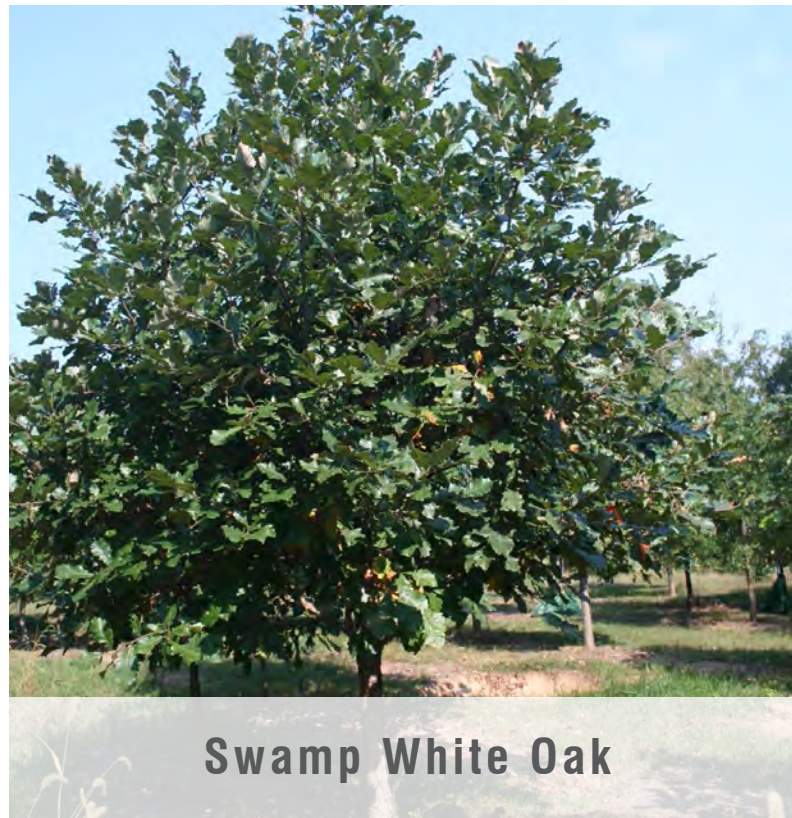
Prairie Fire Crabapple



Sienna Glen Maple



Spring Snow Crabapple



Swamp White Oak



Autumn Fantasy Maple

SHRUBS



Gro-Low Fragrant Sumac



Neon Flash Spirea



Pavement Series Rugosa Rose



Blue Muffin Viburnum

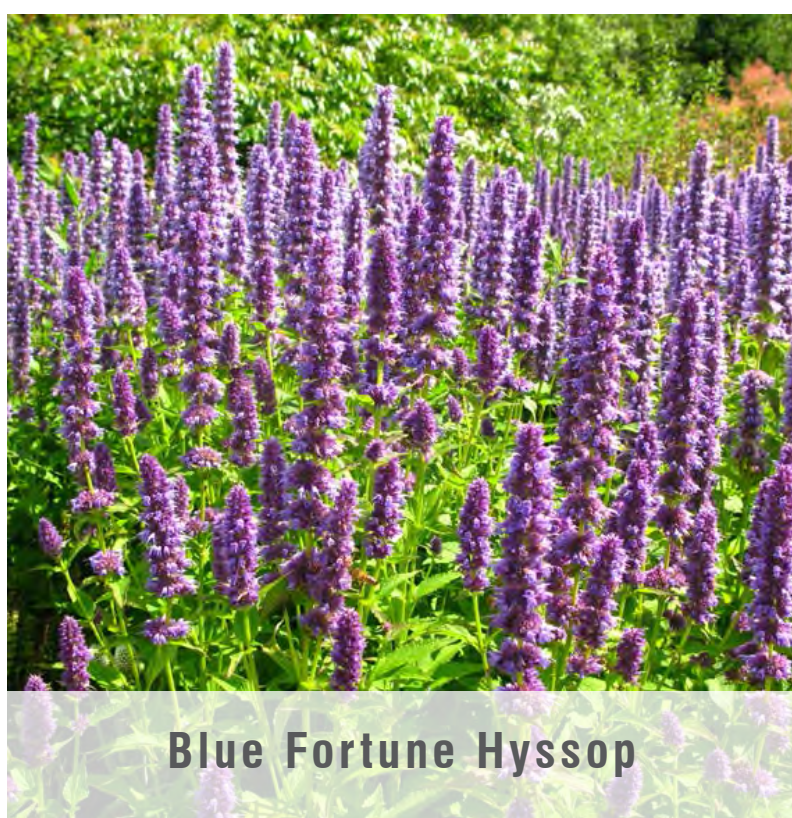


Goldmound Spirea

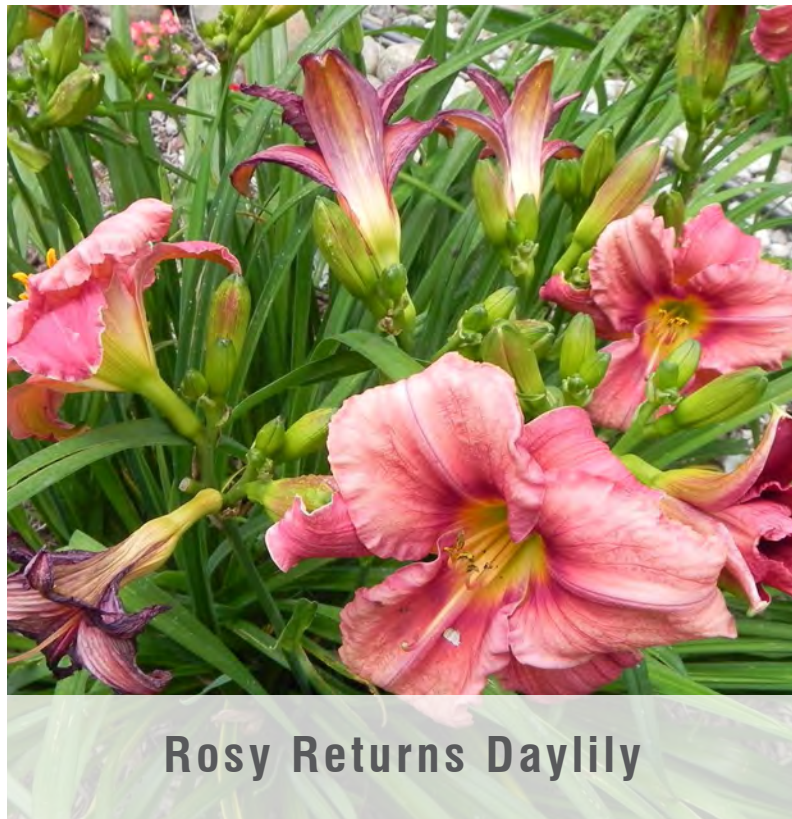
PERENNIALS



Baja Daylily



Blue Fortune Hyssop



Rosy Returns Daylily



Threadleaf Coreopsis



Pandora's Box Daylily

GRASSES



Karl Foerster Grass



Prairie Dropseed



Little Bluestem

PAVING



Colored, Stamped Concrete



Raised Planter and
Ornamental Paving Behind Curb

ELEMENTS



Trash Can and Benches

FENCING



Representative Material and Form: Painted Metal



Representative Material: Galvanized Steel



Representative Material: Weathered Steel

LIGHTING



Lamp Post



Lamp Post Placement



**Twin Lakes Parkway: Phase III
July 30, 2015 Open House
Comment Forms Received**

1. I think all of the options look great. As an employee of a business off Arthur Street, I would love to have a safer way of getting onto east bound County C or even just to get to Fairview. In the mornings and evenings it can be difficult to make either a left or a right turn from the deep end Arthur St to County Road C. Thank you for considering this street extension.
2. I am so pleased that the parkway is finally being built. As one of the original planners, I have been waiting for the whole area to be developed!
3. It's about time to put the road through!! Just do it!!
4. ****The temporary closure of Wheeler St. N**** Since Wheeler St is still closed this development would even more negatively impact traffic in the boxed in area for all of the city of Roseville residents. All of the residents of Roseville should be involved and vote on the street closure just like this Twin Lakes Parkway Phase! (Double standards come into mind). With Wheeler St. N open as the street has been forever, I would not be opposed to any Twin Lakes Parkway development change! I live on Wheeler St at 3053 in the middle of the block. This has been very disturbing the way you city engineers have been working for one side of an issue that is such concerning to all residents of Roseville!! Who should the rest of us talk to??

REQUEST FOR COUNCIL ACTION

Date: August 10, 2015
Item No.: 15.a

Department Approval

City Manager Approval



Item Description: Discussion on a Draft Ordinance Regarding Wildlife Management in Roseville

BACKGROUND

For the past couple of years, residents have brought forward concerns about the deer population within Roseville. After receiving input, the City Council tasked the Parks and Recreation Commission to review the situation and come forward with recommendations on addressing the deer population.

On March 9, 2015, the Parks and Recreation Commission presented their information and provided several recommendations for the City Council to consider, including instituting a wildlife feed ban. (Attachment A)

The City Council discussed the issue again at the April 13 meeting and received testimony from many residents of the community regarding potential next steps. Minutes of the April 13 meeting are included as Attachment B.

As a result of the City Council discussion, staff was directed to draft an ordinance that would institute a feeding ban of all wildlife including deer and address the creation of a wildlife management plan. After reviewing other municipalities' ordinances and consulting with the City Attorney, staff has drafted an ordinance for the City Council's consideration. (Attachment C).

The ordinance will prohibit the feeding of wildlife by property owners with the exception of bird feeders. The ordinance would be enforced by the Community Development Department and be considered an administrative fine for those found in violation. The ordinance instructs the Community Development Department to create policies and procedures for the enforcement of this ordinance. While specifics have not been worked out presently, it is the intention to have a strong educational component that would be disseminated to the general public. In addition, as part of the enforcement staff would intend to provide violators with notice of the ordinance prohibiting the feeding of wildlife and asking them to refrain from feeding the wildlife. Continued and proven feeding of wildlife would lead to the issuance of an administrative ticket.

As part of the discussion on April 13, the City Council discussed the potential of a wildlife management plan. As a wildlife management plan can be crafted in many different ways and there has been strong feelings on how best to manage the wildlife in Roseville, this proposed ordinance only mentions that a wildlife ban shall be adopted by the city. Staff suggests adopting the ordinance and discuss a wildlife management plan at a future meeting.

POLICY OBJECTIVE

The intent of the proposed ordinance is to limit the concentration of wild animals that can cause damage to gardens and landscaping and create a public safety danger for the traveling public.

FINANCIAL IMPACTS

The enforcement of the ordinance will require an undetermined amount of additional staff time to enforce and communicate the wildlife feeding ban. Communication about the wildlife feeding ban will be included in existing public outreach tools and materials.

STAFF RECOMMENDATION

Staff recommends that the City Council review and provide feedback on the proposed draft ordinance. After review and making any desired changes, the City Council should schedule consideration of adoption of the ordinance at a future meeting.

REQUESTED COUNCIL ACTION

Will be based on discussion.

Prepared by: Patrick Trudgeon, City Manager, (651) 792-7021 pat.trudgeon@cityofroseville.com

Attachments:

- A. Roseville Parks and Recreation Commission Recommendations Regarding the Deer Population
- B. April 13, 2015 City Council Minutes
- C. Draft Ordinance Banning the Feeding of Wildlife

ROSEVILLE DEER POPULATION REPORT AND RECOMMENDATION TO THE CITY COUNCIL
ROSEVILLE PARKS AND RECREATION COMMISSION
3/9/15

BACKGROUND

On average, until 2014, there have been less than 10 calls per year documented by Parks and Recreation.

In 2014, there have been raised concerns, specifically in the Owasso area. The concerns have primarily been complaints regarding damage to gardens and vegetation in resident's yards as well as the tameness of deer and health concerns.

There have also been calls in support of deer indicating the population is fine and feel that there are mechanisms to live with deer, i.e. fencing, types of plants that are planted, control feeding, etc.

In 2004 the City began working with Ramsey County to monitor the deer population. The method used by the County is a helicopter "fly over" after a fresh snowfall counting the number of deer seen.

On November 17, 2014 at the joint meeting of the Parks and Recreation Commission and City Council, it was determined that the Commission and staff will provide further study regarding the Roseville deer population with an eventual recommendation back to the City Council. This study would include what others in the area are doing.

Attachments to review include:

- A. 2014 Ramsey County Map, including Roseville, showing the location where deer were counted
- B. Highlighted Map of the .77 sq. miles of habitat in Roseville
- C. Ramsey County Deer Management Study, including a survey conducted in 2012
- D. Survey of Ramsey County Cities updated in December 2014
- E. Ramsey County Natural Resource Management Plan - Wildlife Section
- F. A sample comprehensive ordinance from the City of Shoreview
- G. Summary presentation made in February 2015 to the Parks and Recreation Commission
- H. A spreadsheet of deer population related comments received over the last year

Public Process

There has been a significant amount of public input through written corresponded and at the Commission meetings in January, February and March 2015. If the City Council decides to move forward with regulations and/or control mechanisms, we recommend that a public hearing be well advertised and conducted.

Monitoring, Tracking and Inventorying

Following is a history of Roseville indicating deer numbers spotted in Roseville each year since 2004 as well as numbers supplied by Roseville Police Department and the MN Department of Public Safety listing the number of auto vs. deer crashes where an accident report was filed and the number of dead deer picked up in Roseville reported by Roseville Public Works.

Year	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
# of Deer	36	lack snow	15	34	44	51	44	50	lack snow	57	61
# of cars hit Roseville PD	-	-	-	-	3	3	2	0	0	3	1
# of cars hit – State patrol	-	-	-	-	0	11*	16*	16*	15*	9*	0
# of dead deer picked Roseville - Public Works	-	2	3	3	5	6	3	5	6	6	10

* These figures are inclusive of all animals hit by vehicles, including deer, but not exclusively deer.

50 **Criteria**

51 The general acceptable number of deer criteria used by Ramsey County and guided by the MN DNR is 20-
52 25 deer per square mile of habitat. The habitat area in Roseville is considered to be .77 sq. miles (see
53 yellow highlighted areas on map) of wetland and park areas. According to the guidelines, Roseville's
54 population is considered to be over the optimal carrying capacity of 15-19 deer and the deer appear
55 concentrated in particular areas.

56 **Authorization and Control Requirements**

57 The decision to control deer is up to individual cities. To authorize a hunt, in all cases, the City i.e. City
58 Council, City Manager, Police Chief would need to approve a cooperative agreement subject to all
59 requirements.
60

61 If a hunt is desired on private land, all land owners would need to sign an agreement.
62

63 For any type of control by hunting, an amendment of the City weapons ordinance would be required.
64

65 A framework for a Wildlife Management Ordinance should be considered. Deer are the issue at this time
66 however; other wildlife control areas have previously been requested by residents including goose, turkey
67 and most recently coyotes.
68

69 **Control Options**

70 The options for control include feeding restrictions, repellents, introducing predators, relocation,
71 contraceptive, sharp shooting or bow hunting. Based on research of other communities including Ramsey
72 County and the DNR, the most common, successful and preferred types of control are sharp shooting or
73 bow hunting. Relocation and contraceptive control have been unsuccessful, expensive and are not used in
74 Ramsey County or in the metro areas. More specifics on each control method are as follows:
75

76 1. Feeding restrictions/ban

- 77
 - 78 ■ To include all wild animals including deer, geese, coyote with exceptions and
 - 79 penalties for violations

80 2. Options for repelling deer from property

- 81
 - 82 ■ Organic repellents are marketed across the country, with anecdotal evidence to their
 - 83 efficacy: compounds using garlic, rotten eggs, blood-meal, and capsaicin (the heat in
 - 84 hot peppers) appear to be the most effective.
 - 85 ■ Adequate fences around property or vegetation.
 - 86 ■ Presence of —predatory animals: e.g., dogs.

3. Introducing predators - reintroducing predators would not be feasible in an urban setting for three reasons:

- There is no suitable habitat for deer predators.
- There is a potential for these predators to kill non-deer targets.
- Close proximity to humans would negatively impact public safety.

4. Relocation

Relocating deer is costly, impractical, and ineffective. Relocation is also very stressful to deer, and high mortality rates are associated with relocation. The spread of deer diseases is another concern. The Minnesota Department of Natural Resources does not allow this technique.

5. Contraceptive

While effective for the individual deer, contraceptives are not an efficient means of overall deer population control because they must be applied to nearly every female in the herd. A booster would also have to be applied annually. This process is estimated to cost \$800-\$1000 per doe, with \$200-\$300 per year maintenance. The Minnesota Department of Natural Resources does not allow this technique.

6. Sharp Shooting

Sharp shooting is another method which has proven successful. Specially-trained deer sharp shooters are hired to come into a community with the purpose of removing a large amount of deer at one time. They are trained to shoot as efficiently and effectively as possible to minimize the possibility of the herd scattering, and to quickly dispatch deer and maintain safety to surrounding residents. This is done cooperatively with the USDA (United States Department of Agriculture).

7. Bow Hunting

Through the Metro Bow Hunters Resource Base (MBRB) individual citizens can participate in urban archery hunts. During these hunts, hunters emphasize shooting antlerless deer in the hopes of reducing the number of does in the deer population. Deer populations are more quickly reduced when the number of does is reduced.

Costs

The cost of this new program would be the responsibility of the City.

There is no direct cost associated with an archery hunt. For sharp shooting, the direct cost is estimated at \$215-\$270 per deer removed.

The annual monitoring and inventory costs are approximately \$800.

There is an indirect cost for such items as staff time, organization, supplies and materials, enforcement, etc. of administering a program. Current capacity for Parks and Recreation staff is limited.

Partnerships

Ramsey County would be involved and help guide Roseville through a control process if desired.

Ramsey County and other cities in the County have allowed controlled deer hunts on private property and/or public property, either by bow hunters or sharp shooters.

Comprehensive Deer Management Plan Components

Currently there is not a full and active coordinated effort between Ramsey County and the cities in Ramsey County. All efforts are up to each individual jurisdiction.

The potential components of a Comprehensive Deer Management Plan may include topics outlined in this report, a plan for coordinated efforts with and between the County and surrounding cities, as well as identifying the goals, objectives and policies of a city specific program.

Possible Locations for Control

Ramsey County and the United States Department of Agriculture (USDA) and/or the Minnesota Bow Hunters Resource Base (MBRB) would provide a site review and work with individual cities on recommended areas.

Areas recommended would include the highly populated areas per the last aerial count.

- USDA (sharp shooting) - most likely would be the areas by Lake Owasso
- MBRB (bow hunting) - most likely would include larger areas such as Reservoir Woods and the area by Lake Josephine.

Process

The general process will include:

- Roseville decides whether or not a control is warranted
- Roseville decides whether or not a feeding restriction is warranted
- Roseville pursues an ordinance change
- Roseville enforces ordinance with violation
- Roseville works with Ramsey County to determine control type and location
- Roseville works directly with the Minnesota Bow Hunters Resource Base (MBRB) &/or United States Department of Agriculture (USDA) depending on method desired

Suggested Roseville Ordinance Components

1. Feeding Restriction/Ban
 - a. To include all wild animals including deer, geese, coyote,
2. Exceptions to feeding restrictions to include:
 - a. Songbirds
 - b. Use of Deer resistant feeders, i.e. enclosures accessible to birds only
 - c. Food/garden plots
3. Penalties
 - a. Violations enforced – who does it and how?
 - b. Penalty to include meaningful consequences
4. Include control mechanisms as warranted, i.e. hunts
 - a. Weapon use
 - b. Permitting process

Recommendation

The Parks and Recreation Commission recommends to:

1. Continue to inventory and monitor
2. Develop an ordinance structure to include:
 - a. Wildlife feeding restriction
 - b. Exceptions
 - c. Enforcement and penalties for violations
 - d. Options for as needed control mechanisms based upon survey numbers and criteria defined by Ramsey County and the Department of Natural Resources (DNR)
3. Immediately pursue a wildlife feeding restriction with exceptions
4. Establish a feeding enforcement method with a penalty
5. Include an option in the ordinance for a controlled hunt based upon the following:
 - a. Reassessment after two years of feeding ban and subsequent surveying to determine deer numbers and location
 - b. Proposal to pursue a hunt would be based on the established DNR carrying capacity criteria
 - c. A return to the City Council for approval
6. Conduct a well publicized public hearing for the proposed ordinance
7. Create a City comprehensive Deer Management Plan

Prepared by Lonnie Brokke, Director of Parks and Recreation

Attachments:

- A. 2014 Ramsey County Map, including Roseville, showing the location where deer were counted
- B. Highlighted Map of the .77 sq. miles of habitat in Roseville
- C. Ramsey County Deer Management Study, including a survey conducted in 2012
- D. Survey of Ramsey County Cities updated in December 2014
- E. Ramsey County Natural Resource Management Plan - Wildlife Section
- F. A sample comprehensive ordinance from the City of Shoreview
- G. Summary presentation made in February 2015 to the Parks and Recreation Commission
- H. A spreadsheet of deer population related comments received over the last year

Request for Council Action (RCA) and related attachments, dated March 23, 2015.

Willmus moved, Etten seconded, adoption of Resolution No. 11216 (Attachment A) entitled, "Resolution Governing an Appeal by G & G Management, LLC, Regarding Rental License Classification Pursuant to Chapter 908 of City Code;" denying the appeal of staff's administrative ruling for rental licenses issued for 175, 195, 221 Larpenteur Avenue W; 1722, 1725, 1735, 1736 Woodbridge Court; and 1720, 1735, 1740, 1745 and 1750 Marion Street.

Roll Call

Ayes: McGehee, Willmus, Laliberte, Etten and Roe.

Nays: None.

9. **Consider Items Removed from Consent**
10. **General Ordinances for Adoption**
11. **Presentations**
12. **Public Hearings**
13. **Budget Items**
14. **Business Items (Action Items)**
15. **Business Items – Presentations/Discussions**

a. Roseville Deer Population Discussion

At the request of Mayor Roe, Parks & Recreation Director Lonnie Brokke briefly summarized this topic as previously presented to the City Council and public testimony heard at that time, with a recommendation by the Park & Recreation Commission on March 9, 2015 for a wildlife management plan/ordinance for Roseville. Mr. Brokke provided a brief presentation on the history of the deer population issue and deer inventory and previous discussion as detailed in the attachments to the RCA dated April 13, 2015. Mr. Brokke advised that Ramsey County had a deer population inventory for the last decade; noted varying opinions about whether or not to control the deer population or reviewed other mitigation options.

Councilmember Laliberte sought clarification as to the DNR's rationale in their carrying capacity criteria for a 9-15 count deer herd.

Mr. Brokke responded that this was based on a standard habitat criteria guide used by the DNR.

Mayor Roe noted that base criteria would be considered as part of any ordinance in determining whether or not to pursue a hunt.

At the request of Councilmember Willmus, Mr. Brokke identified those neighboring communities with or without a controlled hunt of some type in place. Mr. Brokke advised that the Cities of New Brighton, St. Anthony, Falcon Heights, Lauderdale, and Arden Hills did not have an ordinance; while the Cities of St. Paul, Little Canada, Shoreview and Maplewood did have an ordinance. Mr. Brokke further clarified that the City of New Brighton was currently studying the situation similar to the process for Roseville; and while the City of Arden Hills did not have an ordinance, they were under the auspices of Ramsey County through their ownership of the TCAAP property, but not a specific City policy.

In terms of surrounding communities and how they participate in conjunction with Ramsey County, Mayor Roe questioned how they functioned in managing their deer inventories within Ramsey County.

Mr. Brokke responded that all or most of Ramsey County communities participate in the deer inventory and other communities were coming on board if not previously involved in the inventory process. If there is a Ramsey County park within a community providing a mechanism to do so, Mr. Brokke advised that Ramsey County would handle herd management, otherwise it was up to individual city jurisdictions.

Public Comment

Preliminary to his review of protocol for public testimony, Mayor Roe noted that previous public input had been received by the City Council in the recent past, as well as formally at a public hearing at the Parks & Recreation Commission level. However, Mayor Roe advised that he did not want to discourage additional comments tonight, but clarified that previous comments had been provided to the City Council as part of their review process as well.

Roger Toogood, 601 Terrace Court

Mr. Toogood noted that he had the opportunity and privilege to testify before the Parks & Recreation Commission, as well as the City Council, and expressed appreciation for the thorough job done by staff, the Commission and City Council in researching this issue.

While having no new information to offer, Mr. Toogood advised that he served as the volunteer point person for his neighborhood and had just today received two contacts from residents about the deer population. Mr. Toogood opined that there appeared to be continued support for the City Council to act on the Commission's recommendation. Mr. Toogood stated that he was here to represent a large group of those residents hoping the City Council would adopt two ordinances: one outlawing the feeding of deer and another indicating if the ratio of deer exceeds a

certain point after a two year monitoring period, steps be taken to harvest a portion of that herd.

Mr. Toogood underlined his unique position that he liked deer and enjoyed seeing them, while also recognizing concerns of many of residents who had spoken to him, testified or written to the City Council voicing various aspects and their many concerns.

Lisa McCormick, 2612 North Wheeler Street

Ms. McCormick expressed appreciation for Mr. Brokke's presentation; and sought clarification on how the DNR established .77 acres to determine carrying capacity for deer habitat for Roseville. Ms. McCormick also questioned the map showing areas of deer populations at Langton Lake Park and Reservoir woods acreage, and only representing less than one square mile, seeming inaccurate from her perspective. Ms. McCormick asked who established the carrying capacity, and suggested a joint effort of the Parks & Recreation and Public Works, Environment and Transportation Commission would be helpful.

Jim Bull, 3061 Woodbridge Street

Mr. Bull advised that he enjoyed deer, with his property backing up to Lady Slipper Park, and would not dispute the actual deer population. However, Mr. Bull expressed concern in language for the proposed ordinance, especially the carrying capacity per square mile. In his review of nine years of statistics, Mr. Bull noted he had observed an average of 45 deer, with no complaints documented until 2014; and asked that the City Council take those numbers into consideration at the higher capacity of 45 versus reducing carrying capacity to 9 – 15 deer.

Mr. Bull stated that his biggest concern was the definition of wildlife and feeding restrictions as indicated in the model ordinance, and what impacts that may have on feeding song birds, hummingbirds, and/or koi fish. Mr. Bull asked that any future ordinance restricting necessary management do so without impacting other areas not needing that management, opining that feeding deer by some residents was creating the actual problem in this area.

As a bow hunter for over forty years, Mr. Bull expressed concern that a deer could be shot with a clean shot and still wander off, and he did not want to see wounded deer wandering into residential yards. If a decision is made down the line to authorize a hunt, Mr. Bull recommended it be done with a sharp shooter versus a bow hunt to avoid these issues.

Timothy Callaghan, 3062 Shorewood Lane

Mr. Callaghan opined that while some people fed deer directly, others did so inadvertently from the overflow to the ground from their bird feeders. When short of food, Mr. Callaghan stated this was very attractive to deer, and while we ask

residents not to feed deer corn, deer were just as happy with bird seed, but that was not discouraged.

In his personal review of the City of Shoreview ordinance offered as a model ordinance for Roseville to consider, Mr. Callaghan expressed his shock that no one had yet taken that to court, as he observed many legal issues with it and suggested a careful review of that language by the City Attorney. As examples, Mr. Callaghan noted there was no definition of wild animals, where bow hunters can hunt deer and how to protect private property and trespass concerns.

Even though the City may discourage feeding deer, Mr. Callaghan opined that the City was not good at enforcing its ordinances or appeared to him to be very selective about who received enforcement. Mr. Callaghan opined that the Community Development Department appeared to already be overworked and couldn't handle enforcement of its current ordinance due to a shortage of personnel, and questioned how they could enforce additional ordinance.

Mr. Callaghan stated that he would not recommend this ordinance.

Since the City Council made a decision last year that someone didn't have to follow a current ordinance because they were grandfathered in, Mr. Callaghan suggested that everyone in Roseville should be considered grandfathered in to this particular ordinance and not need to comply if that rationale was to be consistent. If there was a distinction, Mr. Callaghan suggested the City provide a distinction if there was one since that City Council decision of a year ago.

Bill Frank, 3141 Sandyhook Drive

Mr. Frank stated that they had deer going through their yard on an almost daily basis, a herd of approximately five deer. As fifteen year residents, Mr. Frank noted that this was not the case during the first ten years, but all of a sudden in the last five years, there was a regular path for the deer.

Mr. Frank expressed concern for a new family with a two and four year old child having recently moved into their cul-de-sac, who when playing outdoors would be no match for large deer, and who could potentially be in real danger and without protection from the deer. While not considering deer wild animals and not anticipating that they would hurt anyone, Mr. Frank noted how tame the deer appeared to be to people in their neighborhood, showing little if any fear.

Peter Rhode, 3161 Sandyhook Drive

Mr. Rhodes agreed with the previous speaker's comments about the rarity of seeing deer in the past compared to his observation of groups of them from 5 – 13 in the park across the way, and observing a group of five crossing Owasso Boulevard just this afternoon. Mr. Rhode supported the position provided by Mr. Toogood for getting an ordinance in place to provide management in the future. Mr.

Rhode addressed deer hunts by adjacent communities, as well as the Ramsey County Grass Lake Park, posted annually for a hunt each fall. As some of the surrounding communities began thinning the herd in their areas, Mr. Rhode suggested the deer are relocating elsewhere.

Jane Wilson, 2430 N St. Albans

Ms. Wilson stated that she loved feeding and seeing deer and saw no bad effects from them at all; and while there may be getting to be too many, she still enjoyed it and could see no reason not to continue feeding them.

Pat Carline (Jane's husband)

Mr. Carline noted that the reason they started feeding deer was to give them an option other than their garden produce and landscape plants, with spraying those plants not working. While thinning the herd may be needed, Mr. Carline noted that many residents moved here because of the wildlife, opining that it was neat to have them feed at their house, even with the security light coming on whenever they arrived in the yard. Mr. Carline stated that he would have no problem if the City chose to thin the herd, but he didn't plan to quit feeding them, as they did many wildlife species in their yard. Even though they could be forced to put a stop to all of it, Mr. Carline opined that he didn't think that was necessary and was actually a plus for Roseville. Through feeding the deer, Mr. Carline estimated that it had reduced the loss of their plants by about 95%.

Laura Sigler, 1857 Huron Avenue

Ms. Sigler thanked the City for doing so much research and listening to residents; and spoke in opposition to any hunt. If the issue was one of public safety with a documented number or increase in deer/automobile accidents, Ms. Sigler stated she would not oppose a hunt, but there had been no such issue found therefore negating a hunt. Ms. Sigler opined that the majority of the community did not have a problem with deer, and noted the less than ten complaints received annually before 2014, and only 14 received in 2014, all within two weeks of each other. Ms. Sigler noted that deer are seeking food about the same time people are planting vegetation.

Ms. Sigler also expressed concern with the carrying capacity, questioning the method in estimating whether or not it was time for a hunt or not within a two year timeframe. In reviewing the entire Ramsey County map, Ms. Sigler noted the heaviest deer population appeared to be bordering within a mile, and noted areas where there was deer habitat prior to 2014 but no longer evident. Therefore, Ms. Sigler questioned the logic in using the city limits to determine deer habitat ratios, since it was a broader county issue between the I-604 and I-35W loop.

Ms. Sigler stated that a lot of residents disagreed about what to do about deer, but everyone cared about their natural resources; and asked, as the City made decisions for the future of the City, that it be cognizant of that concern for natural

spaces and cautioned them to not create additional problems for residents and/or wildlife as it pursued development projects.

Tim Eckert, 2653 Matilda Street

Mr. Eckert noted that this was Minnesota, not someplace defunct of wildlife, and opined deer were not a major problem, referencing recent Horticulture Society information by Mr. Callaghan in his comments at a previous meeting. Mr. Eckert suggested trying to address and eliminate problems on an individual basis without violence or killing, suggesting that the course to follow, similar to the teachings for children to deal with their problems more productively, as well as in this case in dealing with the deer.

Mayor Roe thanked those providing comments.

Mayor Roe clarified that the City was not intending to adopt an ordinance tonight, as it was in no position to do so yet as language had not been developed for adoption. Mayor Roe advised that possible Council action tonight may be directing staff and advisory commissions to create draft language for Council consideration for a non-feeding ordinance, or something related to a wildlife management plan in either or both cases, or to recommend consideration of a hunt concept as one option. Mayor Roe advised that the City Council, during tonight's discussion, may provide guidance as to what they wanted or did not want to see in any ordinance they requested.

Mayor Roe asked for a staff response to those questions brought forward during public comment.

Carrying capacity and how acreage was established for Roseville at .77 acres how and which commissions were involved

Mr. Brokke advised that the carrying capacity had been established in working with the DNR and Ramsey County as they reviewed the community and identified specific areas. While Roseville could add to that, Mr. Brokke noted that this was the DNR's identification.

At the request of Mayor Roe, Mr. Brokke advised that the habitat identified for potential for carrying capacity was all public space, and not private property.

At the request of Councilmember Laliberte, Mr. Brokke noted the location included in RCA materials from March 9, 2015 that identified the number and type of calls tracked over the years, and increased scrutiny as calls escalated in 2014. Councilmember Laliberte questioned if complaints escalated after public meetings with those coming forward in support of that public awareness or whether they were natural complaints rather than duplicate in nature from the same people.

From 2004 to 2013, Mr. Brokke advised that many times the complaints were generated by the same people reminding staff to address the deer population, but in 2014, staff had begun to better monitor the number and types of calls parallel to their tracking of deer inventory and more sharing of information from residents with staff.

Councilmember McGehee opined that 2014 was probably an unusual year for wildlife due to the heavy snow and snow cover. Councilmember McGehee noted that the DNR had actually asked people to feed deer that winter, and increased deer populations could also figure into the picture as it did for all wildlife. Compared to the overall population of Roseville, Councilmember McGehee opined that she didn't view fourteen complaints as indicating a major problem.

Feeding

Councilmember Willmus opined that the framework provided by the Parks & Recreation Commission was a good one, and suggested using that to pursue this recommendation. As for feeding restrictions, Councilmember Willmus stated that he supported doing so with a further definition or exception for target species. Councilmember Willmus advised that one thing he struggled with during past discussions included the regional issue, not just specific to Roseville, and measures being taken by other communities to the north, south and east, and the need to be cooperative in controlling or reducing numbers throughout the region.

Specific to feeding, Councilmember McGehee advised that she had a problem with the ordinance in general, opining it was premature and that any targeted feeding ordinance would be hard to enforce as deer herds and any wildlife were typically and continually on the move between and among communities. While the City of Roseville may have an inordinate deer population now due to crowding in other communities, if the City of Maplewood as an example thinned their deer herd by 200 as per their budget, it may also impact the Roseville deer population. Councilmember McGehee suggested a better approach would be to undertake an aggressive educational program encouraging residents, even though they like feeding deer, in order to keep the herd at a reasonable number and not need to authorize a hunt to thin the herd, it should provide individual incentives for residents to take care of their own properties, whether or not they favored a hunt. Councilmember McGehee stated that she had made several mistakes herself with wildlife and plantings on her own property, and had suffered the consequences accordingly. With the value placed by this community on natural areas and wildlife as evidenced in several community surveys, Councilmember McGehee reiterated her support for an aggressive educational program to alert residents to options available with motion sensors, sprinkler systems, or other options that would serve to address this problem. Councilmember McGehee agreed with the speaker tonight addressing personal responsibilities and non-violent intervention, opining that this would prove a perfect place to use that opportunity. Councilmember McGehee opined that this was a rather minor problem affecting a small area of the

community and could easily be alleviated by encouraging them to make their neighborhoods less friendly for the deer population, ultimately dispersing them to other communities.

Councilmember Etten stated he would be in favor of a feeding ban, and while taking people's comments to heart, he continued to support a ban, whether deer, raccoons, or other wildlife, it affected neighbors as well. Councilmember Etten noted the need to clearly and reasonably define wildlife through adjustments to model ordinance language and Ramsey County ordinance information as well, providing rationale for why such a feeding ban was in the long-term interest of deer and the natural park system balances for all animal species within that system. Councilmember Etten opined that the carrying capacity limited to 15 – 19 may be too severe and need adjustment from DNR defined areas, but still indicate some thinning of the herd. Councilmember Etten spoke in favor of the two-year study proposed by the Parks & Recreation Commission before any thinning and allowing time to determine how a feeding ban may impact that population, as well as providing time for the City to make a thoughtful decision for the benefit of all.

Councilmember Laliberte expressed her appreciation of the work of the advisory commissions and public input in making these decisions. Councilmember Laliberte opined that one of the problems in considering this ordinance was how specific it should be without getting out of control, noting her concern with the enforcement aspect and how to punish those not complying without establishing a tattletale based mentality, opining that was not where she wanted to go as a community. Councilmember Laliberte noted her preference for personal responsibility to ensure the quality of life was maintained for residents holding either position; and suggested addressing specific problem areas rather than the entire city. Councilmember Laliberte asked staff to provide deer habitat maps and information from surrounding communities, and how or if Roseville's infiltration of deer may or may not be affected by those communities having hunts. Councilmember Laliberte reiterated that her main concern was in how to write an ordinance that was enforceable while not causing one neighbor to tattle on another.

In response to Councilmember Laliberte's concerns in drafting the ordinance, Councilmember Willmus noted other communities have drafted such an ordinance, and therefore he had no concerns in that regard. Regarding the logic of the ordinance creating a tattletale scenario, Councilmember Willmus noted that throughout the entire city code, if that was a concern, it would negate and strip the code accordingly. Councilmember Willmus opined that the framework and schedule laid out and recommended by the Parks & Recreation Commission was a good one, and while he might differ in theory with Councilmember Etten in some areas, he spoke in support of proceeding with the steps for an eventual controlled hunt of some form as a future consideration.

DNR carrying capacity number

Councilmember Laliberte opined that the DNR carrying capacity of between 15 – 19 seemed extreme to her. Councilmember Laliberte, in reviewing the area shaded and making up the .77 square miles for deer habitat in Roseville, found that problematic as well.

Councilmember McGehee seconded the discomfort with such an ordinance as expressed by Councilmember Laliberte and how it would be structured and work in reality. Councilmember McGehee stated that she was fine with the two years of monitoring, but would not be prepared to fast track a program at the end of that timeframe without embarking at that point on further review, and would not support having the guns loaded and ready if and when this ordinance went into effect. Councilmember McGehee agreed that one problem she had with such an ordinance was that it wasn't particularly enforceable, while something could perhaps be brought forward that would better do so. Councilmember McGehee reiterated her support for more education versus law and punishment, opining that people on both sides of the issue could benefit with their individual attention to the issue and community control by those actively feeding deer at this time. Councilmember McGehee further reiterated her preference for the City having an aggressive education campaign and see where things stood in two years based on that campaign and what happened with the City of Maplewood's control efforts. Councilmember McGehee agreed with Councilmember Laliberte in questioning the DNR carrying capacity calculations, noting that since the complaints were only up by four, and resulting in 15-20 deer since those complaints were documented, to her it seemed to result in a tempest in a teapot.

Councilmember Etten asked staff to report to the City Council on how effective neighboring communities were finding their ordinances, and whether they were finding their levels of enforcement appropriate or other findings. Councilmember Etten opined that the City of Roseville was not attempting to go out on a limb, and expressed confidence that an ordinance could be drafted that would work. Councilmember Etten stated that he didn't see this as being a tremendous problem for the City, but also considered having such an enforcement mechanism in place and readily available was important by initiating a feeding ban to determine if that affected the deer herd. Without such a mechanism in place, Councilmember Etten noted that nothing would or could occur if that wasn't evident, while allowing a timeframe to determine if the feeding ban was working, with the hunt available as an option if found necessary.

Councilmember Laliberte spoke in support of a feeding ordinance if it made sense and did not serve as a burden on all members of the community in an attempt to favor only a few. Councilmember Laliberte agreed to the importance of an education component, offering her support to that proposal (page 5) for a deer clinic similar to those held about coyotes as a way to deal with the issue.

Mayor Roe stated that first, he agreed about the need to be careful on the definition of wildlife related specifically to a feeding ban, which he supported even while noting that although he understood residents may enjoy it, the City Council was tasked with the responsibility for the broader community, and this affected the entire community. On the other side, Mayor Roe noted that he could do everything possible to stop things in his yard, but if the neighbor did not adhere to that same enforcement mechanism, the City had to address it. Mayor Roe opined that it came down to actual language and the definition for pets and wildlife in accordance with city-issued pet license definitions and state statutes as to what could or could not be kept as a pet. Mayor Roe advised that he had been toying with the idea of a ratio for Roseville relative to the surrounding area, but was not sure of how to define those borders, since he had taken into consideration the point raised during public comment that the problem didn't respect city borders. Therefore, Mayor Roe suggested it may be prudent to look at ratios in smaller areas of the community versus the overall city or region, and compare that as part of the trigger calculations for the control method used. Mayor Roe advised that he was supportive of a city wildlife management plan, not necessarily part of the ordinance, but something more detailed in how best to approach this, and referenced as part of a future ordinance. If the City considers looking at a bow hunt, which he had no opinion on at this point, Mayor Roe suggested a review of existing language in the City's bow and arrow ordinance for consistency with what would or would not be allowed. Mayor Roe stated that he would support ordinance language returning to the City Council addressing all of those areas.

Laliberte moved, McGehee seconded directing staff to work to create ordinance language for City Council consideration for a feeding ban and wildlife management plan, including an annual education component and defining the trigger for consequences if the feeding ban was found ineffective, as addressed on page 5 of the March 9, 2015 Parks & Recreation Commission's recommendations to the City Council; *amended to include involvement with and by Public Works Department and enforcement agency staff in development of the draft ordinance language; and including a community educational component.*

City Manager Trudgeon clarified Councilmember McGehee's intent that the Public Works Department was her preferred department to involve as opposed to the Parks & Recreation Department.

Councilmember McGehee responded that was her intent to provide a broader environmental perspective in addition to parks staff.

Mayor Roe suggested that would not limit review to the Parks & Recreation staff only, but provide a broader staff issue in accordance with language of the motion.

Councilmember Etten noted other recommendations on page 5 that the Parks & Recreation Commission had provided and sought clarification if all or which pieces were considered part of the above-referenced motion.

Councilmember Laliberte clarified that she was not opposed to anything on that list, with the addition of education as a new item; and in recognizing that the creation of a citywide comprehensive deer management plan that may take longer, she would prefer to see this ordinance sooner.

Mayor Roe clarified that an ordinance would require creation of a wildlife management plan.

If he was to support this motion, Councilmember Etten clarified that he would support the complete recommendations of the Parks & Recreation Commission as previously presented on March 9, 2015, and detailed on page 5 of their report, in addition to his support for adding the community educational component.

Councilmember McGehee noted that staff may need some direction from the City Council regarding the hunt, and questioned how they could do so.

Mayor Roe suggested that be part of the discussion and added to their initial recommendations.

Councilmember Etten noted that page 3 of 5 addressed that specifically.

Councilmember Laliberte clarified that her intent was for the motion to include all of the recommendations as a preliminary to moving on to the next step in determining the type of hunt that might be used.

Councilmember Etten noted that most other things were not allowed in the State of Minnesota.

Mayor Roe suggested that fine of detail did not need to be addressed by the body tonight.

Councilmember Etten cautioned this City Council not making presumptions for future City Councils in a few years.

Councilmember Laliberte stated that she could not vote on specific language until she actually had that language in front of the body.

Councilmember Willmus spoke in support of specifically including Parks & Recreation staff as well.

After further discussion, the consensus of the body was that any and all staff should be involved as applicable.

Roll Call

Ayes: Willmus, Laliberte, Etten and Roe.

Nays: McGehee.

Abstentions: None.

Motion carried.

City Manager Trudgeon advised that staff would start working on the draft language, but sought further clarification from the City Council on their expectations for delivering that product. Mr. Trudgeon noted that it would take a considerable amount of time to work through some of these issues, and given current issues being processed as well, advised that staff was taxed in a lot of directions to meet community expectations. Mr. Trudgeon suggested drafting ordinance language, but questioned the process itself and input during that process.

Councilmember Laliberte stated that she was open to receiving draft language and receiving additional public input, and had no timeframe in mind other than addressing the comments of the Parks & Recreation Commission and cycle they referenced in making a decision on feeding bans and/or a hunt. Councilmember Laliberte stated that her only concern was to time things properly to address the issue itself.

Mayor Roe noted that, since ordinances are forever, the timing would eventually catch up with the cycle.

Councilmember McGehee noted that there was no direction being received by staff from the City Council that would affect their other workload this spring (e.g. budget and other pressing issues); and opined that she would leave it to staff to bring things back to the City Council in a timely fashion, understanding that nothing was going to be resolved in the next few months.

Recognizing that this was something that was of heightened interest in the community right now, Councilmember Willmus stated that he would like the City to continue working on it and not set it aside for a few months, but continue to chip away at it, again sooner rather than later.

At the request of Mayor Roe as to whether he considered that timeframe to be one or two months, Councilmember Willmus responded that he could agree to that, emphasizing the sooner rather than later aspect.

Councilmember Etten opined that the Parks & Recreation Commission should see this again before it was returned to the City Council, noting their upcoming meeting schedule and other community events as well as their joint meeting with the

City Council in June that could provide a sufficient timeframe to bring it forward, allowing staff several months to work on it.

At the request of Mayor Roe, Mr. Brokke confirmed that the Commission would also be holding their own meeting in June in addition to the joint meeting with the City Council, allowing another opportunity for their review.

Councilmember Laliberte agreed to that timeframe, expressing her preference that staff have sufficient time to work on it in a well-thought-out manner to leaving citizens with the perception that the City was going down a road but then not actually doing so. Councilmember Laliberte opined that this would provide a good conversation for the joint meeting.

While recognizing the City of Shoreview ordinance was provided as an example, Mayor Roe noted the availability of ordinances from other communities as well, and suggested they be reviewed and their better aspects be used to improve language for the Roseville ordinance.

City Manager Trudgeon duly noted that request.

Mayor Roe thanked the public for their participation in this discussion.

b. Discuss Leaf Collection Program

Mayor Roe recognized soon-to-be-retiring Public Works Director Duane Schwartz, recognizing that this may be his last City Council meeting and therefore taking the opportunity to thank Mr. Schwartz, on behalf of the community and the City Council for his work and years of service to Roseville in various capacities, as well as his well-researched presentations to the body.

As a preliminary to 2016 budget discussions, Mr. Schwartz advised that staff was bringing forward the leaf collection program for consideration and in light of future CIP equipment needs in 2015 and 2016. Details of the program included in Mr. Schwartz' presentation were provided in March 2015 meeting minutes of the Public Works, Environment and Transportation Commission (Attachment A).

Mr. Schwartz noted items for discussion by the City Council included the high impact of this limited-use program on existing resources making it difficult to contract a program of this magnitude to a landscape maintenance contractor, the specialty equipment required, and alternatives available for residents. With expectations for hours of labor required given current typical users of the program estimated at between 500 to 600 hours, Mr. Schwartz reviewed other options now available for residents compared to in the past, including backyard composting, mulching mowers, lawn services, hauling to recycling centers, placing curbside for trash hauler pickup, which may be fee-based, or hauling to a Ramsey County yard waste site.

City of Roseville
ORDINANCE NO. ____

AN ORDINANCE CREATING

TITLE 4, CHAPTER 411

AN ORDINANCE TO RELATING TO THE MANAGEMENT OF WILDLIFE IN THE
CITY

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: Title 1, Chapter 411 of the Roseville City Code is created to read as follows:

411.01: PURPOSE

The City Council finds that the management of wildlife in urban areas is important to the health and safety of residents and wildlife alike. The City Council further finds that intentional feeding of wild animals, which contributes to elevated concentrations of wild animals within the City, results in damage to garden crops and landscaping. Such elevated concentrations of wild animals also results in increased public safety concerns, such as automobile accidents and the spreading of diseases. Therefore, it is the purpose of this Chapter to manage the wildlife within the city and prohibit intentional feeding of wild animals.

411.02: DEFINITIONS

Wild Animal. Any animal, reptile or amphibian which is of a species not usually domesticated; or of a species which, due to size, wild nature or other characteristics, may be dangerous to humans; or would ordinarily be confined in a zoo or found in the wild. The term includes but is not limited to:

- (a) Animals and birds, the keeping of which is licensed by the state or federal government, such as wolves, pheasants, and raptors such as eagles, falcons, hawks, and owls.
- (b) Weasels, wild ferrets, badgers, deer and bison.
- (c) Crossbreeds of wild animals, domesticated animals such as the cross between dogs and coyotes and dogs and wolves.
- (d) All members of the Felidae family including, but not limited to, lions, tigers, cougars, leopards, ocelots, cheetahs, and servals, but not including domestic cats or cats recognized as a domestic breed, registered as a domestic breed, and shown as a domestic breed by a national or international multibreed cat registry association.

- (e) Any member of the Canidae family, such as foxes, coyotes, dingoes, and jackals, except domesticated dogs.
- (f) Any poisonous animals such as a rattlesnake, coral snake, water moccasin, puff adder, cobra, Gila monster or golden frog.
- (g) Any snake or reptile by which its size, vicious nature or other characteristic may be dangerous to human beings.
- (h) Any skunk, raccoon or fox whether captured in the wild, domestically raised, descended or not descended, vaccinated against rabies or not vaccinated against rabies.

411.03: PROHIBITIONS

Except as hereinafter provided in Section 411.04 no person shall intentionally feed wild animals within the City. Intentional feeding means the provision of any grain, fruit, vegetables, nuts, salt licks, or any other food that attracts wild animals. Living food sources such as trees and other live vegetation shall not be considered food for wild animals.

411.04: EXEMPTIONS

The provisions of Section 411.03 shall not apply to the employees or agents of the City, County, State, the Federal government or veterinarians who in the course of their official duties have wild animals in their custody or under their management or to persons feeding any birds using self-enclosed feeding devices or containers.

411.05: PENALTY

Violators of Section 411.03 are subject to an administrative fine of \$100 for the first violation, \$200 for a second violation, and \$300 for each subsequent violation within a 24-month period. This section does not bar the imposition or pursuit of any other additional remedies available at law for any conduct described in Section 411.03 including, but not limited to, nuisance abatement, civil injunction or criminal prosecution.

411.06: ENFORCEMENT

The Community Development Department is authorized to implement and enforce the provisions of this Chapter. The Community Development Director shall promulgate rules, regulations, and/or policies consistent with all provisions herein.

411.07: APPEAL

Any person or persons against whom an administrative fine is imposed under Section 411.05 may appeal such administrative penalty pursuant to Chapter 102 of City Code.

94 **411.08: WILDLIFE MANAGEMENT PLAN**

95
96 The City shall develop and maintain a wildlife management plan to ensure that the
97 purpose of this ordinance is carried out.

98
99 **411.09 SEVERABILITY**

100
101 If any provision of this ordinance is found to be invalid for any reason by a court of
102 competent jurisdiction, the validity of the remaining provisions shall not be affected.

103
104
105 SECTION 2: Effective date. This ordinance shall take effect upon its passage and
106 publication.

107
108
109
110 **Signatures as follows on separate page:**

111
112
113
114
115 (SEAL)

116
117
118 CITY OF ROSEVILLE

119
120
121 BY: _____
122 Daniel J. Roe, Mayor

123
124 ATTEST:

125
126
127 _____
128 Patrick Trudgeon, City Manager
129

REQUEST FOR COUNCIL ACTION

Date: August 10, 2015
Item No.: 15.b

Department Approval

City Manager Approval



Item Description: Discussion of 2015-2017 Policy Priority Planning Document

BACKGROUND

At the June 22 City Council meeting, the City Council adopted the Policy Priority Planning document that identified two strategic priorities to be focused on over the next 18 months. The two priorities were Housing and Redevelopment and Infrastructure Sustainability. The City Council instructed staff to bring back the document for further discussion and decisions on identifying targets and initiatives for the identified priorities. Attachment A includes the approved document. The City Manager has included the previously identified targets and initiatives in the table for information purposes.

POLICY OBJECTIVE

Adopting strategic priorities will provide the City Council and staff direction in providing City services and programs in a planned and targeted way.

FINANCIAL IMPACTS

There are not any costs for further discussion of the Policy Priority Planning document. As the priorities are executed, any new costs will need be included in future budgets.

STAFF RECOMMENDATION

The City Council should discuss and decide on possible targets and initiatives that will implement the identified strategic priorities.

REQUESTED COUNCIL ACTION

The City Council should discuss and decide on possible targets and initiatives that will implement the identified strategic priorities.

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachments: A: Policy Priority Planning Summary Document
 B: June 22, 2015 City Council minutes

City Council Priority Plan – 2015-2016

Strategic Priority	Key Outcome Indicator (KOI)	Target*	Strategic Initiatives*	Responsible Staff/Commission
Housing and Redevelopment	SE Roseville	Increase in comm. MV Increase in resid. MV	Create Southeast Roseville Redevelopment Plan	
	Twin Lakes	50 Increase in living wage jobs	Formalize Southeast Roseville Working Group	
	Move-up housing	20 Increase units \$350k/ >	Establish Twin Lakes Economic Development Program	
	Residential hsg value	10% chng. Owner-occupied value-2015-20 10% chng. Rental value-2015-20	Establish Move-Up Housing Program	
	Capital improvement funding	Adopted comprehensive infrastructure plan & funding strategy	Establish Housing Value Support Program	
Infrastructure Sustainability	Infrastructure Condition	Adopted standards for each asset category	Establish enterprise-wide consistency for asset management plan implementation	
			Establish measure of effectiveness for each infrastructure asset	

**These columns need further discussion and revision by the City Council. Previous thoughts on the contents of these columns are shown in italics for reference purposes.*

Guiding Principles of City Council Priority Plan Educational Outreach, Process, Policy, and Transparency

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12. Public Hearings

13. Budget Items

14. Business Items (Action Items)

a. Consider Policy Priority Planning Document

As Councilmember Laliberte had been unable to attend the initial discussion of Councilmembers in May when this document was discussed, Mayor Roe invited her to share her feedback at this time.

At the request of Councilmember Laliberte, the “City of Roseville-Strategic Plan Summary for 2015-17 (part of Attachment C, page 3) was displayed for reference during her comments. In general, and as she previously shared with her colleagues and City Manager Trudgeon, Councilmember Laliberte stated she was not in favor of adopting the strategic initiatives as presented. Councilmember Laliberte reviewed each of the five strategic priorities listed and provided her comments specific to each.

Civic Engagement

Councilmember Laliberte questioned how or whether to include this as part of the strategic plan, especially her differing view of proposed strategic initiatives laid out by staff. Recognizing that increased engagement was an overarching priority of this City Council, and recent creation of the new Community Engagement Commission (CEC), and regular requests of and a desire by staff and the community to improve those engagement efforts, Councilmember Laliberte questioned the need to included it as part of the strategic plan when it was already a given.

Councilmember Laliberte opined that the use of “civic” and “community” engagement meant different things, and while the City Council values that area of focus, she found a gap in understanding how best to achieve it. Until that became a common understanding among all stakeholders, Councilmember Laliberte suggested it not be included as a new goal; and not be a checklist, but an ongoing process and culture shift that the City Council and staff had already made a commitment to.

Councilmember Laliberte expressed her confidence in allowing the newly-formed CEC, and her expectations of staff to engage the community, would suffice without defining additional strategic initiatives. In consideration of those initiatives proposed by staff, Councilmember Laliberte noted the Key Outcome Indicator (KOI) for community satisfaction was already being addressed in surveys with commitment by the City Council to perform them every other year.

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Regarding the KOI to increase volunteer opportunities, Councilmember Laliberte opined that the target goal to simply increase volunteer opportunities by 5% didn't necessarily translate into engagement.

Councilmember Laliberte opined that the KOI of improving participation by under-represented populations in Roseville and target of engaging three new segments of the community, while appreciated, also did not mean engagement. Councilmember Laliberte questioned if any of the targets or strategic initiatives as proposed actually got at what was needed or what the City Council hoped to accomplish.

Housing and Redevelopment

Councilmember Laliberte opined that this section needed more work by the City Council as a group, since it involved bigger issues and involved multiple departments, commissions, community stakeholders and others.

Councilmember Laliberte opined that the KOI of SE Roseville should be a priority for everyone, but suggested more progress could be made if that priority remained open, and the who, what and when was better defined.

Regarding Twin Lakes, Councilmember Laliberte opined that there remained more work to do, and a clear priority should be for the City to define that work, the steps and processes to achieve it, and goals at the end of the process.

Regarding move-up-housing, Councilmember Laliberte agreed that it could be an initiative, but since the City didn't own the land, further discussion was needed about what was possible, what the City Council needed from staff and advisory commissions, and then set targets that could be realistically achieved.

Regarding the value of residential housing, Councilmember Laliberte suggested more discussion about the specifics of that section and proposed targets as currently outlined.

Effective Governance

Councilmember Laliberte suggested striking this strategic priority completely, opining that it involved individual leadership and actions speaking louder than words from each person. Councilmember Laliberte opined that the proposed targets and strategic initiatives didn't serve to resolve any particular item; and recognized that involving the community may mean issues take longer to bring to fruition. As far as the process transparency KOI, Councilmember Laliberte agreed with the concept, but since staff and the CEC had already been tasked to pursue that continuum, no new document was needed.

Specific to the KOI of respectful interaction of the leadership team, Councilmember Laliberte further opined that this was up to each individual and that there was

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no meaningful way to measure it or change it, and therefore there was no need for it to be addressed on staff's radar. Councilmember Laliberte opined that, if residents didn't believe Councilmembers were being respectful of each other or them, they would address that during the next election cycle.

Organizational Effectiveness

Councilmember Laliberte also suggested striking this section entirely. While the community and staff cared, Councilmember Laliberte noted the City Manager was hired and had expressed confidence that he could lead the organization in the most effective way possible. Therefore, Councilmember Laliberte clarified that the community, City Council and staff either believed that or didn't, and it would become self-evident in other ways.

Regarding the KOI of employee satisfaction, Councilmember Laliberte opined there was no need to hire another consultant, but under the City Manager's leadership and during employee reviews or exit interviews, part of the discussion should be why people stayed or didn't stay. Councilmember Laliberte further noted that employee turnover could serve as another tracking measure.

Specific to the KOI for resource allocation, Councilmember Laliberte noted this was already under review by the City Manager and his management staff, and would be further reviewed annually by the City Council during the budget process.

Councilmember Laliberte suggested that the proposed strategic initiative suggesting an annual review of organizational interdependencies and collaboration opportunities was another aspect of why the City Manager was hired and part of what he was already doing. If he had concerns or opportunities that should be brought to the attention of the City Council, Councilmember Laliberte opined that he could do so, but there was no need for any additional tracking.

Infrastructure Sustainability

Without focused work from this group or a lack of funds for improvements, Councilmember Laliberte opined there was a need for the City Council to focus on the CIP as part of the KOI for capital improvement funding should be incorporated in the budget process sooner rather than later. Councilmember Laliberte noted the pending nature of the asset management software program across the organization and the City Council's desire to see that completed, opining that urgency should be monitored moving forward.

Regarding the infrastructure condition KOI, Councilmember Laliberte suggested this should already be part of the City Manager's work and area of focus for each department as they worked around industry standards.

General Comments

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Regarding the actual document itself, Councilmember Laliberte expressed her concerns about cost, proposed timeframes, and staffing limitations.

Councilmember Laliberte opined that the City had done a disservice to the community with this proposed plan as currently drafted, suggesting it proceed cautiously about which portions it ultimately adopted. Councilmember Laliberte noted the need to knowingly agree among Councilmembers the staff time and resources being expended.

Councilmember Laliberte noted her initial hope that the Retreat exercises would allow the City Council and staff to come away with broad goals for the Mayor and City Council to address for one year, in addition to the ongoing work of the body. Since it's now the middle of the one year, with the original proposal for a three year plan, Councilmember Laliberte noted that only two of those years remained, part of which could realistically be under the direction of a new City Council. Councilmember Laliberte stated her unwillingness to obligate a future City Council to this sitting City Council's priorities.

Councilmember Laliberte noted that considerable staff time had already been spent on this project, and given their time constraints, the City Council needed to decide if this was how they wanted their staff to spend their time. Councilmember Laliberte recognized the City Council's commitment to measurable results and delivery of quality services in Roseville, and questioned if this plan allowed the City to make progress on specific issues in a timely manner.

Instead, Councilmember Laliberte suggested moving forward in the remainder of 2015 with only two to three short-term, big picture items that the City Council and staff could realistically work toward. In defining those 2-3 strategic priorities, Councilmember Laliberte suggested making those a standing agenda item for each subsequent City Council meeting or at least on a monthly basis for an update or discussion publically to review continuing progress, allowing all stakeholders access to the same information at the same time. Councilmember Laliberte opined that this would provide the public with the benefit of and assurance that behind-the-scenes work was being performed (e.g. SE Roseville working group or Twin Lakes community meetings).

Additional Strategic Priority or Goal

Councilmember Laliberte suggested the addition of one additional new item for discussion by the body, and as part of the short-term priority list specifically addressing the consistency of direction given by the City Council to its advisory commissions. As those groups work on their own, Councilmember Laliberte questioned if the City Council touched base with them as often as it should whether through the joint meetings or in other ways.

SWOT Analysis

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Councilmember Laliberte opined that the SWOT analysis provided good information, much of which didn't rise to the final document, but worth reviewing, and recommended that should be done on an annual basis moving forward. Councilmember Laliberte suggested a swift review of the SWOT document be performed each January as part of the organizational meeting.

Councilmember Comments/Feedback

Councilmember McGehee

In response to Councilmember Laliberte, Councilmember McGehee agreed with her comments regarding civic engagement and effective governance, and emphasized her concurrence that both are cultural and under individual control. In terms of transparency, Councilmember McGehee suggested the development of policies addressing a known and clear process inviting specific elements of a neighborhood or other or civic participation opportunity. If those policies are not built into programming, Councilmember McGehee opined it would continue to be inconsistent on only complaint-driven.

Regarding move-up housing, Councilmember McGehee opined a good discussion had been held at the Retreat about that, and when she considers the twenty new units and their price point as part of the revised Dale Street Project, she thought that could be removed from the list once they're constructed.

Councilmember McGehee agreed that she didn't like the checklist approach either, and while agreeing this had been a good exercise, some things had come out of the Retreat that did not become part of the final report, nor had they been discussed in any meaningful way even though she found the overall discussion to be good.

Councilmember McGehee agreed with the need to shine a light on the asset management program for continue monitoring and subsequent completion.

In terms of civic engagement, Councilmember McGehee opined that the City Council and City still had a long way to go, but the checklist would not get anyone there, and required a cultural shift. Agreeing that outreach was a fine initiative, Councilmember McGehee opined that it needed to be to everyone, not only targeting a specific group, but across the board.

Whether or not an employee survey is done, Councilmember McGehee opined that it was important for the City Council to understand staff jobs. Councilmember Member McGehee suggested that may be accomplished through the City Manager proposing a policy for consistent exit interviews; and how to provide enough steps within each department to satisfy employees as they grow in their career. Councilmember McGehee stated she would defer to the City Manager on this topic, and if he felt a survey was needed he could provide information going forward to establish a policy.

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Councilmember McGehee suggested a project template going forward, with minimal tweaking and similar to the Dale Street process, that would go a long way toward civic engagement and organizational effectiveness. While understanding the need to do so as part of the budget process and allowing Department Heads to know City Council expectations for major focus items, Councilmember McGehee noted there were other policy issues for departments.

Councilmember Etten

Councilmember Etten expressed appreciation of many of the ideas expressed in Councilmember Laliberte's "white paper," and suggested taking items and making revisions that would essentially prioritize those priorities. Councilmember Etten stated that he really liked Councilmember Laliberte's idea of having fewer priorities and monthly updates, even perhaps some quarterly as applicable, but keeping them in front of the City. Councilmember Etten clarified that the purpose is not meant to direct all city operations and services, but those few areas the City Council wanted to specifically focus on.

Councilmember Etten opined that housing and redevelopment was important for Roseville as the market continued to improve and the City to transition. Councilmember Etten also spoke in support of the need to look at how to task advisory commissions and boards with meaningful activities. Specific to housing and redevelopment efforts, Councilmember Etten opined that this was largely up to the HRA and City Council working together to flesh out the targets and strategic initiatives currently listed on the right side of the document; with continual adjustment over time as citizens and advisory commissions bring new information forward for the City Council's and HRA's attention.

Specific to civic engagement, Councilmember Etten suggested changing the strategic priority to "Community Outreach." Councilmember Etten noted that the CEC had already been tasked with many of these items, and had asked to be given the opportunity to address them in this important role. While supporting volunteer opportunities, Councilmember Etten noted the need for more public input about how to get more new people involved.

Noting his total support of participation by underrepresented groups in the community, Councilmember Etten noted the need to continually and further address immigrant populations and apartment dwellers as part of that process and as a vital part of the community. Councilmember Etten opined that those initiatives could be addressed as part of the role of advisory boards and commissions.

Regarding infrastructure sustainability, Councilmember Etten opined that it fell into so many departments, and under the adopted CIP. Councilmember Etten opined that from his perspective, updating the CIP and adopting those updates in 2016 from the original 2012 document was a necessary step and would provide a more accurate document with those updates four years after inception.

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Councilmember Etten agreed that individuals could work on respectful interaction on their own, but opined that things were in a better spot than in the past.

Councilmember Etten suggested moving the community survey into the Organizational Effectiveness priority.

Regarding resolving items as introduced, Councilmember Etten agreed that sometimes items may need deferral to receive additional information or for a recommendation or clarification from a citizen advisory commission, but suggested that simply could involve providing additional information in packet materials for follow-through.

Councilmember Etten supported retaining the process transparency KOI as being vitally important.

Councilmember Etten recognized his appreciation of Councilmember Laliberte's idea to work with boards and staff assigned to those boards by providing clear direction allowing them to be more productive and positively engaged. Councilmember Etten opined that this was a good goal to retain, as he had heard comments from a number of advisory commissions that the City Council had not helped as much as they could have.

Under a new document title of "City Council Priority Plan – 2015/2016," Councilmember Etten suggested revising the goals to focus on just a few things that would end before a new City Council is seated and as follows:

- 1) Housing and Redevelopment;
- 2) Community Outreach/Communication (formerly civic engagement);
- 3) Infrastructure Sustainability; and
- 4) Effective Governance/Organizational Effectiveness

Councilmember Willmus

Councilmember Willmus thanked Councilmember Laliberte for providing her perspective; and offered his agreement with much that she had stated and the input from Councilmember McGehee. While appreciating the ranking or prioritization suggested by Councilmember Etten, Councilmember Willmus was unable to fully support that, and agreed that "Effective Governance" and "Organizational Effectiveness" could fall off.

In reviewing strategic priorities and tasking citizen advisory commissions, Councilmember Willmus opined that civic engagement specifically could fall within the role of the CEC. When starting this process, Councilmember Willmus noted his understanding that this would identify several areas of focus for the City Council over the next two years.

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Regarding infrastructure and housing, Councilmember Willmus noted the need for them to remain, but suggested more focus of the City Council and their citizen advisory commissions in order to attain the direction being sought.

One area of disagreement Councilmember Willmus noted as addressed by Councilmember McGehee included targets being static, but from his perspective they should be continually moving. As an example, when the new housing units come online as part of the Dale Street project, Councilmember Willmus opined the need remained to continue evaluating housing needs.

Councilmember McGehee clarified that was not the intent of her comments, and agreed with Councilmember Willmus' perspective that they continued to move; and would constantly be in flux.

Mayor Roe

While in agreement with a lot of things already discussed and the common viewpoints expressed, Mayor Roe questioned the need to rank the priorities by number, but to simply recognize them as THE priorities with no one more important than another. Mayor Roe spoke in support of streamlining and reducing the document.

Specific to organizational effectiveness, Mayor Roe agreed this was more internal, even though the goal was to have the City Manager more involved, it may be of lower priority for the City Council and therefore removed as part of this document.

Mayor Roe suggested combining organizational effectiveness with civic engagement re-titled as "Community Outreach/Engagement," and then have two other categories and priorities identified as "Housing and Redevelopment," and "Infrastructure Sustainability."

Related to community outreach, Mayor Roe agreed with Councilmember Laliberte that since a survey was already being done periodically, there was no need to stress it as part of this document.

Regarding volunteer opportunities, Mayor Roe noted the target to increase volunteer engagement or teams, for him the strategic initiative was to figure out those strategies, as well as engaging underrepresented populations, which the CEC was already looking at and how best to measure that.

Specific to move-up housing, Mayor Roe reminded his colleagues that the number of 20 additional units was a starting point for discussions at the Retreat, and initiatives may be to pursue applicable initiatives versus an actual program.

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Regarding residential housing values, Mayor Roe again questioned whether a program was needed rather than looking at initiatives to incentivize property values (e.g. code enforcement, building standards, etc.) and involved staff, the HRA and the Planning Commission among others.

Regarding effective governance, if combined with civic engagement, Mayor Roe opined that only the area of process transparency be retained and development of ways to improve it and hold the City Council and staff accountable to ongoing improvement.

Mayor Roe agreed with Councilmember Etten's comments regarding updating the CIP.

Mayor Roe expressed his agreement in only going through 2016 from the point of view that 2015 is already half over, and if pursuing a similar exercise as this in 2016 it only be done with the purpose to further tweak this document.

When talking about strategic planning, and in response to the public and citizen advisory commissions, Mayor Roe opined that the City Council reworded it to reflect the intent as a priority planning exercise, and not an exercise to develop a new *Imagine Roseville 2025* community document. Mayor Roe clarified that such a community visioning process would be the focus in a few years, and the perception of this process became much larger than originally intended. However, Mayor Roe expressed his appreciation to his colleagues that the original intent was being refocused, which should make the public more comfortable with the outcome. Mayor Roe reiterated that the purpose of this exercise and subsequent document was not replacing the CEC discussion and larger community vision; and also emphasized that the *Imagine Roseville 2025* community visioning process would need to be revisited in the near future, and would be an entirely separate process than this.

Councilmember Laliberte Responses

Councilmember Laliberte stated that, if organizational effectiveness was eliminated from the document, she was fine with that.

As for effective governance, if to remain or be disseminated, Councilmember Laliberte suggested it be discussed further at a future City Council Worksession.

Regarding renaming community outreach, Councilmember Laliberte opined that some still didn't serve to measure engagement. If better direction is needed for citizen advisory commission, Councilmember Laliberte suggested the CEC provide recommendation to the City Council but not include it in this document for eventual adoption.

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Specific to housing and redevelopment priorities, Councilmember Laliberte noted the many entities working on those items, including the Planning Commission, HRA, Community Development Department and CEC.

Councilmember Laliberte spoke in support of retaining the priority for infrastructure sustainability.

Councilmember McGehee asked that her four overarching focus areas be incorporated into each and every goal as finalized, and including: educational outreach, transparency, formulation of policy, and process.

Public Comment

Lisa McCormick, 2950 Wheeler Street North

Ms. McCormick expressed appreciation for the thoughtful contributions provided by Councilmember Laliberte as well as the points brought out by individual council members tonight.

Under effective governance, Ms. McCormick expressed her total agreement, noting culture references by several Councilmembers. As a member of the community, Ms. McCormick expressed her frustration at times to fully understand community and civic engagement, opining that sometimes they appeared to be at odds.

Without going into too much detail, Ms. McCormick referenced a personal incident this week causing her to pause and consider the current Ethics Code, and lack of mention in the Mission Statement about a code of professional conduct. Ms. McCormick opined that this involved not only interpersonal interaction between Councilmembers, boards and citizen advisory commissions, but also should include those parties and their interaction with the public. Ms. McCormick opined that it was important to her to be assured as a citizen if she interacts with a board member or commissioner, she would receive courteous treatment.

While appreciating the transparency efforts, and in her personal review of staff reports and staff presentations, Ms. McCormick noted the need to provide a review of financial implications as part of that information, especially impacts to infrastructure and CIP, both important aspects.

Ms. McCormick expressed appreciation for tonight's discussion, opining things were moving in the right direction. However, regarding accountability being addressed at the next election as suggested by Councilmember Laliberte, Ms. McCormick stated she would prefer not to wait until then and as with conduct, people be held accountable as part of being challenged to be better.

Kathleen Erickson, 1790 Centennial Drive

Ms. Erickson expressed concern, specific to community engagement efforts, that often it seems like the only time the City was interested in that involvement was

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when seeking help clearing Buckthorn or building a playground, or serving on a task force or commission. Ms. Erickson opined that it needed to start in the community and not just be a City Hall culture, but a recognition that each neighborhood had its own culture as well; and encouraged the City Council and staff to make themselves aware of the flavor of each neighborhood. While not necessarily perfect, Ms. Erickson opined that people lived where they did for a reason, but often when speaking to the City Council at a public meeting such as this, it felt like the City Council and staff were light years away from understanding what the neighborhood valued and what they didn't want to lose. Ms. Erickson asked that community engagement not be thought of as "drive-through government" cruising through their neighborhood, but by expending effort to find out who they were. As a result of recent neighborhood issues, Ms. Erickson noted she had found out she lives in a great neighborhood, and asked that the City Council and staff also look beyond the obvious perception of community engagement.

Mayor Roe thanked the public for their verbal and written comments throughout this discussion process.

Laliberte moved, Willmus seconded, renaming the document to "City Council Priority Plan – 2015-2016," finishing out this year and tweaking it as needed in 2016; and adopt only two strategic priorities or goals entitled "Housing and Redevelopment," and "Infrastructure Sustainability."

At the request of Mayor Roe, Councilmembers Laliberte and Willmus confirmed that this would retain key outcome indicators as currently written.

Councilmember McGehee offered an amendment to incorporate her four goals as previously mentioned.

Councilmember Laliberte opined that those would come into the targets and initiatives yet to be rewritten or refined.

Councilmember McGehee noted the public comment reference and upcoming training sponsored by the Human Rights Commission for community training addressing ethics and professional conduct.

Mayor Roe suggested that as an additional item, at the discretion of the body, following this discussion.

Councilmember McGehee reiterated the importance of ethics as an important part of civic engagement when citizens bring things forward and the City Council's current response is only "thank you."

As part of this overall process, Councilmember Etten stated his enjoyment of the robust discussion resulting in the community and among Councilmembers, as

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well as tonight's discussion. However, Councilmember Etten opined that he was still not ready to let go of the third piece of the document; and therefore offered a friendly amendment to include a strategic priority for "cultural change" and how best to communicate and provide information as a City.

Etten moved, Roe seconded, an amendment to include a third category entitled "Community Outreach/Communication," and including process discussion from the current "Effective Governance" priority for process transparency and other indicators (KOI's) involving participation of other areas from the current "Civic Engagement" category; and those areas that fall into the CEC realm for further refinement.

To clarify the amendment, Mayor Roe reworded it as intended to add a third priority entitled, "Community Outreach/Communication," incorporating the process transparency KOI category from "Effective Governance," and participation by underrepresented populations KOI category as part of "Civic Engagement" at a minimum.

Councilmember Laliberte expressed her interest in working more closely with citizen advisory commissions on guiding principles to use in working on priorities, not as a checklist but guiding those things not being tasked to advisory commissions.

Councilmember McGehee spoke in opposition to the amendment, agreeing with Councilmember Laliberte that the original motion presented a more manageable and cleaner approach, while still allowing inclusion of those other items as addressed by Councilmember Laliberte. Councilmember McGehee expressed her preference for a clean, comprehensive document.

Councilmember Etten stated his rationale for including the amendment was based on the reasons outlined by Councilmember McGehee; opining that it included in the document it allowed for regular updates and tracking versus a checklist.

Councilmember Willmus stated his concern was even in providing charges to citizen advisory commissions, as a body the CEC incorporated a good group of people that he would like to allow an opportunity to take this document and see what they returned with versus the City Council now establishing its own KOI and targets. Councilmember Willmus suggested allowing the CEC to bring it back; and therefore would not support the friendly amendment at this time; concurring with the two items in the original motion as moved by Councilmembers Laliberte and McGehee, and including the four goals stated by Councilmember McGehee and embedded in each goal.

Mayor Roe spoke in support of the amendment, stating that the priority of this City Council is to improve communications through the process of transparency,

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and nothing talked about the targets in the original, thus the added third category included. As noted by Councilmember Etten, if additional KOI are received from the CEC or others, they can be added in, but this amendment to the motion reflected the February Retreat and subsequent discussions, and needed to be amended to the original motion to adequately address the priorities of this City Council and the City organization.

Councilmember Laliberte stated she would not support the amendment for the main reason that this direction had already been given and requests that these things happen outside of this document.

Roll Call (Amendment)

Ayes: Etten and Roe.

Nays: Willmus, McGehee, Laliberte.

Motion fails.

Roll Call (Original Motion)

Ayes: McGehee, Willmus, Laliberte, Etten, and Roe.

Nays: None.

As a follow-up to staff, without objection Mayor Roe directed that the “Rapp” document be identified as reference material only, and not the official document until this new revision was created as a separate document.

For clarification, City Manager Trudgeon reviewed that staff would create a similar one-page document listing the two priorities as adopted and KOI as part of that revised and separate document; with the “Rapp” report serving as reference material, and including the SWOT analysis.

At the request of City Manager Trudgeon as to whether to include Councilmember McGehee’s four goals, Mayor Roe clarified that they were not yet an official action of the City Council at this time.

Regarding targets and strategic initiatives to support what has now been adopted by the City Council, Councilmember Laliberte asked that at a future work session, they discuss those further, at which time citizen advisory commission, staff and other feedback could be engaged providing a much broader group than just the City Council.

Personally, Mayor Roe opined the City Council needed to decide how to move on from here as a body.

Councilmember Laliberte opined those groups be involved a City Council work session.

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Mayor Roe asked if this only got us back to the same current issue if citizen advisory commissions were part of that discussion, questioning if the City Council needed to figure it out now or have it as part of the next step in the conversation.

Next Steps

Councilmember McGehee yielded to Councilmember Laliberte on the work session, taking those two main items and KOI, with each individual coming up with a list of what they would like to see for the direction from input received from citizen advisory commissions and sending that input to the City Manager for dissemination, with the subsequent meeting to determine consensus. After that, Councilmember McGehee suggested that document be forwarded to commissions for their feedback and responses to the City Council as to how they envision implementing it.

Councilmember Willmus agreed with that concept, recognizing the timing of the next HRA meeting and upcoming City Council work session, allowing the benefit of their background discussions at that time.

Councilmember Laliberte suggested the work session allow for a review of targets to determine which should be kept or tweaked; and then publicize who should be involved and how involved, with the public and commissioners – as private citizens – all having time to speak.

Mayor Roe noted this would serve in identifying targets as well as stakeholders.

Councilmember Laliberte clarified this was not to say it would remain static but would start with an initial group and add to it moving forward.

Councilmember McGehee opined that she didn't see it as limiting if specific targets were identified, with the potential for short-term task forces and specific direction to interested community members.

Mayor Roe noted the City Council anticipated staff input as well during their review of the document, and as part of the public and City Council discussions at that July 13, 2015 Worksession.

McGehee moved to keep her four goals in mind as guiding principles: educational outreach, process, policy and transparency as part of this activity.

Mayor Roe directed staff to include that list on the bottom of the document; and was approved without objection.

b. Authorize Interfund Transfer – Dale Street Development

As detailed in the RCA, Community Development Director Paul Bilotta summarized this request.