



## City Council Agenda

Monday, September 21, 2015

6:00 p.m.

### City Council Chambers

*(Times are Approximate – please note that items may be earlier or later than listed on the agenda)*

- 6:00 p.m.     **1. Roll Call**  
Voting & Seating Order: McGehee, Willmus, Laliberte, Etten, Roe
- 6:02 p.m.     **2. Pledge of Allegiance**
- 6:04 p.m.     **3. Approve Agenda**
- 6:05 p.m.     **4. Public Comment**
- 6:10 p.m.     **5. Council Communications, Reports and Announcements**
- 6. Recognitions, Donations and Communications**
- 6:15 p.m.     **7. Approve Minutes**  
a. Approve September 14, 2015 City Council Meeting Minutes
- 6:20 p.m.     **8. Approve Consent Agenda**  
a. Approve Payments  
b. Approve General Purchases and Sale of Surplus Items in Excess of \$5000
- 6:25 p.m.     **9. Consider Items Removed from Consent**
- 10. General Ordinances for Adoption**
- 11. Presentations**
- 6:30 p.m.     a. Fire Department Medical Direction & Education Provider Discussion
- 12. Public Hearings**
- 6:45 p.m.     a. Public Hearing to Consider the Transfer of an Off Sale Liquor License to Just Because Liquors, LLC (MGM Wine & Spirits)
- 13. Budget Items**
- 14. Business Items (Action Items)**
- 6:55 p.m.     a. Approve/Deny the Transfer of an Off Sale Liquor License to Just Because Liquors, LLC (MGM Wine & Spirits)

**15. Business Items – Presentations/Discussions**

7:05 p.m. a. Discussion of 2015-2017 Policy Priority Planning Document

7:35 p.m. **16. City Manager Future Agenda Review**

7:40 p.m. **17. Councilmember Initiated Items for Future Meetings**

7:45 pm. **18. Adjourn**

*Some Upcoming Public Meetings.....*

Tuesday	Sep 22	6:30 p.m.	Public Works, Environment & Transportation Commission
Monday	Sep 28	6:00 p.m.	City Council Meeting
<b>October</b>			
Monday	Oct 5	6:00 p.m.	City Council Meeting
Tuesday	Oct 6	6:30 p.m.	Parks & Recreation Commission
Wednesday	Oct 7	5:30 p.m.	Planning Commission
Thursday	Oct 8	6:30 p.m.	Community Engagement Commission
Tuesday	Oct 13	6:30 p.m.	Finance Commission
Monday	Oct 19	6:00 p.m.	City Council Meeting
Wednesday	Oct 21	6:00 p.m.	Human Rights Commission

*All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.*

**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: 09/21/2015

Item No.: 8.a

Department Approval



City Manager Approval



Item Description: Approve Payments

**BACKGROUND**

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$1,042,542.06
78922-78970	\$654,993.57
Total	\$1,697,535.63

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

**POLICY OBJECTIVE**

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

**FINANCIAL IMPACTS**

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

**STAFF RECOMMENDATION**

Staff recommends approval of all payment of claims.

**REQUESTED COUNCIL ACTION**

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks for Approval



# Accounts Payable

## Checks for Approval

User: mary.jenson  
 Printed: 9/17/2015 - 8:50 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
78954	09/10/2015	Boulevard Landscaping	Contract Maintenance	Sandstrom Land Management, LLC	Mowing, Weeding, Mulching (Co Rd	6,483.00
					Contract Maintenance Total:	6,483.00
0	09/15/2015	Boulevard Landscaping	Operating Supplies	Suburban Ace Hardware-CC	Insect Killer, Labor	88.47
					Operating Supplies Total:	88.47
					Fund Total:	6,571.47
78966	09/10/2015	Central Sves Equip Revolving	Rental - Copier Machines	US Bank Equipment Finance	Copier Rental	2,722.09
					Rental - Copier Machines Total:	2,722.09
					Fund Total:	2,722.09
0	09/16/2015	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Federal Incc	6.94
					Federal Income Tax Total:	6.94
0	09/16/2015	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	1.59
0	09/16/2015	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	6.76
					FICA Employee Ded. Total:	8.35
0	09/16/2015	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	6.76
0	09/16/2015	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	1.59

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	8.35
0	09/16/2015	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2015 Post Emplo;	1.00
					MN State Retirement Total:	1.00
0	09/16/2015	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo;	6.53
					PERA Employee Ded Total:	6.53
0	09/16/2015	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo;	6.53
0	09/16/2015	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera additio	1.00
					PERA Employer Share Total:	7.53
0	09/16/2015	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2015 State Incom	3.70
					State Income Tax Total:	3.70
					Fund Total:	42.40
78935	09/10/2015	Community Development	Building Permits	DSS Exteriors	Building Permit Refund-2937 Merrill	215.90
78936	09/10/2015	Community Development	Building Permits	Frank Zamora's Concrete	Building Permit Refund-Permit: 201:	185.86
					Building Permits Total:	401.76
78935	09/10/2015	Community Development	Building Surcharge	DSS Exteriors	Building Permit Refund-2937 Merrill	5.00
					Building Surcharge Total:	5.00
0	09/08/2015	Community Development	Credit Card Fees	US Bank-Non Bank	July Terminal Charges	2,011.91
					Credit Card Fees Total:	2,011.91
0	09/16/2015	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Federal Incc	4,093.60
					Federal Income Tax Total:	4,093.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/16/2015	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	469.59
0	09/16/2015	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	2,007.92
					FICA Employee Ded. Total:	2,477.51
0	09/16/2015	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	2,007.92
0	09/16/2015	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	469.59
					FICA Employers Share Total:	2,477.51
78935	09/10/2015	Community Development	General Miscellaneous	DSS Exteriors	Building Permit Refund-2937 Merrill	5.00
					General Miscellaneous Total:	5.00
0	09/16/2015	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2015 Post Emplo;	299.82
					MN State Retirement Total:	299.82
0	09/16/2015	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.09.2015 MNDCP De	720.00
					MNDCP Def Comp Total:	720.00
0	09/15/2015	Community Development	Motor Fuel	Hofman Oil-CC	Fuel	28.62
					Motor Fuel Total:	28.62
0	09/10/2015	Community Development	Office Supplies	Innovative Office Solutions	Office Supplies	76.68
					Office Supplies Total:	76.68
0	09/15/2015	Community Development	Operating Supplies	Byerly's- CC	Bakery Items	61.30
0	09/15/2015	Community Development	Operating Supplies	Office Depot- CC	Office Supplies	47.37
					Operating Supplies Total:	108.67
0	09/16/2015	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo;	2,098.43
					PERA Employee Ded Total:	2,098.43
0	09/16/2015	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo;	2,098.43
0	09/16/2015	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera additio	322.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
78940	09/10/2015	Community Development	Professional Services	Jeane Thorne Staffing	PERA Employer Share Total:	2,421.27
					Temporary Staffing	962.40
					Professional Services Total:	962.40
0	09/16/2015	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2015 State Income	1,580.40
					State Income Tax Total:	1,580.40
0	09/15/2015	Community Development	Training	Freight House-CC	Lunch During Training	13.21
					Training Total:	13.21
0	09/10/2015	Community Development	Transportation	Thomas Paschke	Mileage Reimbursement	124.20
					Transportation Total:	124.20
78959	09/10/2015	Contracted Engineering Svcs	Deposits	David Ternes	Escrow Return	1,500.00
					Fund Total:	19,905.99
					Deposits Total:	1,500.00
					Fund Total:	1,500.00
0	09/08/2015	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2015	138.30
					209000 - Sales Tax Payable Total:	138.30
0	09/10/2015	General Fund	211403 - Flex Spend Day Care	Bridget Koeckeritz	Dependent Care Reimbursement	1,000.00
0	09/10/2015	General Fund	211403 - Flex Spend Day Care	Bryan Lloyd	Dependent Care Reimbursement	170.00
					211403 - Flex Spend Day Care Total:	1,170.00
0	09/15/2015	General Fund	Conferences	MN GFOA-CC	Finance Conference Registration-Mill	450.00



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Conferences Total:	450.00
78922	09/10/2015	General Fund	Contract Maint - Vehicles	Abra MN Roseville	Vehicle Repair	3,110.45
0	09/10/2015	General Fund	Contract Maint - Vehicles	Midway Ford Co	Programmed Keys	184.77
					Contract Maint - Vehicles Total:	3,295.22
78954	09/10/2015	General Fund	Contract Maint. - City Hall	Sandstrom Land Management, LLC	Mowing, Weeding, Mulching (City H	1,000.00
78960	09/10/2015	General Fund	Contract Maint. - City Hall	Thyssenkrupp Elevator Corp.	Elevator Maintenance	750.00
					Contract Maint. - City Hall Total:	1,750.00
0	09/10/2015	General Fund	Contract Maintenance	City of St. Paul	Radio Maintenance	574.75
78951	09/10/2015	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	43.68
78951	09/10/2015	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	383.76
78967	09/10/2015	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	424.43
78968	09/10/2015	General Fund	Contract Maintenance	Warning Lites of MN, Inc.	Repair Guardrail at Burke Cul-De-Sac	3,150.00
					Contract Maintenance Total:	4,576.62
78951	09/10/2015	General Fund	Dispatching Services	Ramsey County	911 Dispatch Service-Aug.	30,004.48
78951	09/10/2015	General Fund	Dispatching Services	Ramsey County	CAD/911 Dispatch Service	5,556.54
					Dispatching Services Total:	35,561.02
0	09/15/2015	General Fund	Employee Recognition	PayPal-CC	Employee Recognition Supplies	230.15
					Employee Recognition Total:	230.15
0	09/16/2015	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Federal Incc	31,195.08
					Federal Income Tax Total:	31,195.08
0	09/16/2015	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	4,167.03
0	09/16/2015	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	7,369.74
					FICA Employee Ded. Total:	11,536.77
0	09/16/2015	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	7,369.74
0	09/16/2015	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	4,167.03

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
78945	09/10/2015	General Fund	Medical Ins Employee	MidAmerica	FICA Employers Share Total: COBRA Refund of Sept Payment for	11,536.77 504.43
					Medical Ins Employee Total:	504.43
0	09/15/2015	General Fund	Memberships & Subscriptions	Firefighter Licensing-CC	Firefighter License-Brosnahan	75.00
0	09/15/2015	General Fund	Memberships & Subscriptions	IAFCI- CC	Membership Dues-G. Peterson	234.00
0	09/15/2015	General Fund	Memberships & Subscriptions	ICMA - CC	Membership Dues-Trudgeon	1,072.00
78946	09/10/2015	General Fund	Memberships & Subscriptions	NFPA-National Fire Protection Ass	Membership Dues	1,255.50
					Memberships & Subscriptions Total:	2,636.50
0	09/16/2015	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2015 Post Emplo;	2,856.10
					MN State Retirement Total:	2,856.10
0	09/16/2015	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.09.2015 MNDCP De	6,774.25
					MNDCP Def Comp Total:	6,774.25
0	09/10/2015	General Fund	Motor Fuel	Mansfield Oil Company	2015 Blanket PO for Fuel. 20154 Sta	10,671.51
0	09/08/2015	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	Fuel Tax-July 2015	325.19
					Motor Fuel Total:	10,996.70
0	09/10/2015	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	49.21
0	09/10/2015	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	259.57
0	09/10/2015	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	48.42
0	09/10/2015	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	198.09
0	09/10/2015	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	94.35
					Office Supplies Total:	649.64
78933	09/10/2015	General Fund	Op Supplies - City Hall	Dalco	Restroom Supplies	23.62
0	09/15/2015	General Fund	Op Supplies - City Hall	Viking Electric -CC	Electrical Supplies	293.52
					Op Supplies - City Hall Total:	317.14
0	09/10/2015	General Fund	Operating Supplies	Advanced Graphix, Inc.	Reflective Police Badge Decal	18.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/15/2015	General Fund	Operating Supplies	Amazon.com- CC	Magnifier for Investigations	18.65
0	09/10/2015	General Fund	Operating Supplies	ARAMARK Services	CoffeeSupplies	509.12
78928	09/10/2015	General Fund	Operating Supplies	Brothers Fire & Security, Inc.	SES Remotes	340.00
0	09/15/2015	General Fund	Operating Supplies	Byerly's- CC	Going Away Cake-Giga	62.99
0	09/10/2015	General Fund	Operating Supplies	City of St. Paul	Print Products	554.95
0	09/15/2015	General Fund	Operating Supplies	Evident Inc-CC	Evidence Supplies	359.00
0	09/15/2015	General Fund	Operating Supplies	Fastenal-CC	Washers & Spacers	30.08
0	09/15/2015	General Fund	Operating Supplies	Gershel Brothers-CC	Squad Car Supplies	82.75
0	09/15/2015	General Fund	Operating Supplies	Home Depot- CC	Wire Shelf	44.97
0	09/10/2015	General Fund	Operating Supplies	Innovative Office Solutions	Office Supplies	44.23
0	09/15/2015	General Fund	Operating Supplies	Michaels-CC	Easels	34.24
0	09/15/2015	General Fund	Operating Supplies	Oreck-CC	Vacuum	304.97
78948	09/10/2015	General Fund	Operating Supplies	Precise MRM, LLC	Pooled Data, Monthly NAF Software	102.97
0	09/15/2015	General Fund	Operating Supplies	PTS Tool Supply-CC	CSO Truck Supplies	55.00
0	09/15/2015	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Squad and Kitchen Supplies	75.32
0	09/15/2015	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Wire, Bushings, Batteries	61.90
0	09/15/2015	General Fund	Operating Supplies	Target- CC	Cleaning Supplies	98.68
0	09/15/2015	General Fund	Operating Supplies	Total Tool- CC	Mesh Vests	54.00
0	09/15/2015	General Fund	Operating Supplies	Twin City Tees-CC	T-Shirts	400.00
0	09/15/2015	General Fund	Operating Supplies	Walmart-CC	Community Outreach Supplies	3.48
					Operating Supplies Total:	3,255.80
0	09/16/2015	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo:	25,741.95
					PERA Employee Ded Total:	25,741.95
0	09/16/2015	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo:	35,215.69
0	09/16/2015	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera additio	1,034.82
					PERA Employer Share Total:	36,250.51
0	09/08/2015	General Fund	Postage	Pitney Bowes - Non Bank	February-August Postage	21,000.00
					Postage Total:	21,000.00
78938	09/10/2015	General Fund	Printing	Impressive Print	Envelopes	272.00
					Printing Total:	272.00
78925	09/10/2015	General Fund	Professional Services	Atlas Business Solutions, Inc.	Police Schedule Software Annual Ma	450.00
0	09/10/2015	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	General Civil Matters	15,766.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/10/2015	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	Prosecution Services	13,103.00
0	09/10/2015	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	Appeal Review-Matter: 00004-3	702.00
78942	09/10/2015	General Fund	Professional Services	LexisNexis Risk Data Mgmt, Inc.	Minimum Commitment Balance	50.00
78943	09/10/2015	General Fund	Professional Services	Martin McAllister, Inc.	Public Safety Assessment-M. Dickens	450.00
78953	09/10/2015	General Fund	Professional Services	Rowekamp Associates	RoweMap	240.00
0	09/10/2015	General Fund	Professional Services	SHI International Corp	Computer Supplies	338.00
78961	09/10/2015	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Community Engagement Meeting Mi	269.53
78961	09/10/2015	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Finance Commission Meeting Minute	189.00
78961	09/10/2015	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Human Rights Commission Meeting I	167.15
78963	09/10/2015	General Fund	Professional Services	TransUnion Risk and Alternative	Person Searches-Acct: 212095	32.50
Professional Services Total:						31,757.18
0	09/16/2015	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2015 State Income	12,522.80
State Income Tax Total:						12,522.80
78926	09/10/2015	General Fund	Training	ATOM	Emotional Survival Training-Gunders	375.00
78926	09/10/2015	General Fund	Training	ATOM	Advanced Hostage Negotiation-Pitzl	375.00
78926	09/10/2015	General Fund	Training	ATOM	Recorded Interview Strategies-Christ	150.00
78926	09/10/2015	General Fund	Training	ATOM	Tactical Awareness Training-Engl, C	500.00
78926	09/10/2015	General Fund	Training	ATOM	FTO Training	900.00
78929	09/10/2015	General Fund	Training	Callibre Press, Inc.	Anatomy of Force Incidents Training-	139.00
0	09/10/2015	General Fund	Training	City of St. Paul	Background Investigations Training	398.00
0	09/15/2015	General Fund	Training	Cub Foods- CC	Training Supplies	11.64
0	09/10/2015	General Fund	Training	Jefferson Fire & Safety, Inc.	Fireade	16,772.00
0	09/15/2015	General Fund	Training	Parking Ramp-CC	Parking During Training	10.00
0	09/15/2015	General Fund	Training	Parking Ramp-CC	Parking During Training	10.00
78956	09/10/2015	General Fund	Training	South Metro Public Safety Training	Reid School-Dennis Kim	630.00
0	09/10/2015	General Fund	Training	Travis Steinberg	Training Expenses Reimbursement	40.46
0	09/15/2015	General Fund	Training	U of M-CC	Construction Site Training & Confere	240.00
Training Total:						20,551.10
0	09/15/2015	General Fund	Transportation	Parking Ramp-CC	Parking	3.00
Transportation Total:						3.00
0	09/10/2015	General Fund	Vehicle Supplies	Ancom Communications, Inc.	Ear Jacks	239.95
0	09/10/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	80.70
0	09/10/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	231.66
0	09/10/2015	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2015 Blanket PO for Vehicle Repair F	330.49

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/10/2015	General Fund	Vehicle Supplies	Gopher Bearing (BDJ Branch 78)	2015 Blanket PO for Vehicle Repair F	407.54
0	09/10/2015	General Fund	Vehicle Supplies	MacQueen Equipment	2015 Blanket PO for Vehicle Repairs	1,265.44
0	09/10/2015	General Fund	Vehicle Supplies	MacQueen Equipment	2015 Blanket PO for Vehicle Repairs	370.56
78944	09/10/2015	General Fund	Vehicle Supplies	Matheson Tri-Gas, Inc	2015 Blanket PO for Vehicle Repair F	89.29
0	09/10/2015	General Fund	Vehicle Supplies	Midway Ford Co	2015 Blanket PO for Vehicle Repair F	23.96
0	09/10/2015	General Fund	Vehicle Supplies	Midway Ford Co	2015 Blanket PO for Vehicle Repair F	72.48
0	09/10/2015	General Fund	Vehicle Supplies	Napa Auto Parts	2015 Blanket PO for Vehicle Repairs	164.11
0	09/10/2015	General Fund	Vehicle Supplies	Napa Auto Parts	2015 Blanket PO for Vehicle Repairs	165.72
0	09/10/2015	General Fund	Vehicle Supplies	Napa Auto Parts	2015 Blanket PO for Vehicle Repairs	33.20
0	09/10/2015	General Fund	Vehicle Supplies	Napa Auto Parts	2015 Blanket PO for Vehicle Repairs	21.33
0	09/15/2015	General Fund	Vehicle Supplies	PTS Tool Supply-CC	Tools	59.80
78950	09/10/2015	General Fund	Vehicle Supplies	Qualified Laboratories, Inc.	Brushes, Squeegees, Blades	343.67
78962	09/10/2015	General Fund	Vehicle Supplies	Titan Machinery	2015 Blanket PO for Vehicle Repair F	673.79
78964	09/10/2015	General Fund	Vehicle Supplies	Tri State Bobcat, Inc	2015 Blanket PO for Vehicle Repair F	33.97
					Vehicle Supplies Total:	4,607.66
0	09/15/2015	General Fund	Work Session Expenses	Byerly's- CC	Five City Meeting Supplies	17.13
					Work Session Expenses Total:	17.13
					Fund Total:	282,153.82
0	09/15/2015	General Fund Donations	General - Donations	Walmart-CC	Office Supplies	10.44
					General - Donations Total:	10.44
78947	09/10/2015	General Fund Donations	K-9 - Supplies	Petco Animal Supplies, Inc.	K9 Supplies	73.98
					K-9 - Supplies Total:	73.98
					Fund Total:	84.42
0	09/08/2015	Golf Course	Credit Card Fees	US Bank-Non Bank	July Terminal Charges	919.55
					Credit Card Fees Total:	919.55
0	09/16/2015	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Federal Incc	544.87

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Federal Income Tax Total:	544.87
0	09/16/2015	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	423.69
0	09/16/2015	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	99.09
					FICA Employee Ded. Total:	522.78
0	09/16/2015	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	423.69
0	09/16/2015	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	99.09
					FICA Employers Share Total:	522.78
0	09/15/2015	Golf Course	Merchandise For Sale	Cub Foods- CC	Concession Items for Resale	25.89
0	09/15/2015	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Concession Items for Resale	208.84
0	09/15/2015	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Concession Supplies	417.49
					Merchandise For Sale Total:	652.22
0	09/16/2015	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2015 Post Emplo	33.14
					MN State Retirement Total:	33.14
0	09/15/2015	Golf Course	Operating Supplies	Byerly's- CC	Women, Wine and no Whiffs Event S	617.90
0	09/15/2015	Golf Course	Operating Supplies	Frattallones-CC	Bathroom Repair Supplies	8.12
0	09/15/2015	Golf Course	Operating Supplies	Wine Time-CC	Women, Wine and no Whiffs Event S	176.49
					Operating Supplies Total:	802.51
0	09/16/2015	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo	292.60
					PERA Employee Ded Total:	292.60
0	09/16/2015	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo	292.60
0	09/16/2015	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera additio	45.02
					PERA Employer Share Total:	337.62
0	09/16/2015	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2015 State Incom	266.67

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	266.67
0	09/08/2015	Golf Course	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2015	3,723.62
					State Sales Tax Payable Total:	3,723.62
0	09/08/2015	Golf Course	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2015	100.79
					Use Tax Payable Total:	100.79
					Fund Total:	8,719.15
0	09/16/2015	Housing & Redevelopment Agency	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	0.93
0	09/16/2015	Housing & Redevelopment Agency	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	0.22
					FICA Employee Ded. Total:	1.15
0	09/16/2015	Housing & Redevelopment Agency	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	0.22
0	09/16/2015	Housing & Redevelopment Agency	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	0.93
					FICA Employers Share Total:	1.15
0	09/10/2015	Housing & Redevelopment Agency	Miscellaneous	Jeanne Kelsey	Supplies Reimbursement	2.25
					Miscellaneous Total:	2.25
78934	09/10/2015	Housing & Redevelopment Agency	Payment to Owners	William Defitel	Energy Audit Reimbursement	60.00
78941	09/10/2015	Housing & Redevelopment Agency	Payment to Owners	Mary E. Johnson	Energy Audit	60.00
78949	09/10/2015	Housing & Redevelopment Agency	Payment to Owners	Pavlo Pilyavakyy	Energy Audit Reimbursement	60.00
					Payment to Owners Total:	180.00
78957	09/10/2015	Housing & Redevelopment Agency	Professional Services	St. Paul Area Chamber of Commerc	Larpenteur Ave Corridor Revitalizati	2,500.00
78965	09/10/2015	Housing & Redevelopment Agency	Professional Services	Twin Cities Public Television	Down Payment for Start of ECHO Fa	14,625.00
					Professional Services Total:	17,125.00
0	09/10/2015	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Mileage Reimbursement	78.78
0	09/10/2015	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Supplies Reimbursement	9.75

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Transportation Total:	88.53
					Fund Total:	17,398.08
78923	09/10/2015	Housing Rep Program/Single Fam	Turf Control	Alex's Lawn & Turf	Trim & Cut Grass	140.00
					Turf Control Total:	140.00
					Fund Total:	140.00
0	09/10/2015	Information Technology	Contract Maintenance	Aeror Wireless, Inc	Qty 1: 2FA One - Renewal Quote AB	6,362.36
0	09/15/2015	Information Technology	Contract Maintenance	McAfee, Inc-CC	Threat Management/Spam Filtering S	880.00
0	09/15/2015	Information Technology	Contract Maintenance	Network Solutions- CC	Domain Renewal-City of North Oaks	184.95
					Contract Maintenance Total:	7,427.31
0	09/16/2015	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Federal Incc	4,614.87
					Federal Income Tax Total:	4,614.87
0	09/16/2015	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	568.41
0	09/16/2015	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empli	2,430.46
					FICA Employee Ded. Total:	2,998.87
0	09/16/2015	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empli	2,430.46
0	09/16/2015	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	568.41
					FICA Employers Share Total:	2,998.87
0	09/16/2015	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2015 Post Emplo;	401.49
					MN State Retirement Total:	401.49
78930	09/10/2015	Information Technology	Operating Supplies	CDW Government, Inc.	Memory Upgrade	118.02
0	09/10/2015	Information Technology	Operating Supplies	Newegg Business, Inc.	Wireless Switches for IT Lab	445.45
0	09/10/2015	Information Technology	Operating Supplies	Newegg Business, Inc.	Antennas for Mounds View	693.61
0	09/10/2015	Information Technology	Operating Supplies	Newegg Business, Inc.	Antennas for Anoka	418.00



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/10/2015	Information Technology	Operating Supplies	Newegg Business, Inc.	Radios-Roseville IT	343.12
0	09/10/2015	Information Technology	Operating Supplies	Newegg Business, Inc.	Antenna for MV Wireless	391.50
					Operating Supplies Total:	2,409.70
0	09/16/2015	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo	2,609.70
					PERA Employee Ded Total:	2,609.70
0	09/16/2015	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo	2,609.70
0	09/16/2015	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera additio	401.49
					PERA Employer Share Total:	3,011.19
0	09/16/2015	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2015 State Incom	1,657.59
					State Income Tax Total:	1,657.59
0	09/10/2015	Information Technology	Transportation	Jim Ellison	Mileage Reimbursement	243.28
					Transportation Total:	243.28
					Fund Total:	28,372.87
0	09/08/2015	Internal Service - Interest	Investment Income	RVA - Non Bank		1,282.06
					Investment Income Total:	1,282.06
					Fund Total:	1,282.06
0	09/16/2015	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Federal Incc	3,712.66
					Federal Income Tax Total:	3,712.66
0	09/16/2015	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	493.37
0	09/16/2015	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	2,109.57

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	2,602.94
0	09/16/2015	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	2,109.57
0	09/16/2015	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	493.37
					FICA Employers Share Total:	2,602.94
0	09/15/2015	License Center	Merchandise for Sale	Mydriversmanuals-CC	Drivers Manuals for Resale	137.70
					Merchandise for Sale Total:	137.70
0	09/16/2015	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2015 Post Emplo;	335.37
					MN State Retirement Total:	335.37
0	09/16/2015	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.09.2015 MNDCP De	254.62
0	09/16/2015	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.09.2015 MNDCP De	200.00
					MNDCP Def Comp Total:	454.62
0	09/10/2015	License Center	Office Supplies	Innovative Office Solutions	Office Supplies	28.83
0	09/15/2015	License Center	Office Supplies	Walmart-CC	Office Supplies	44.92
					Office Supplies Total:	73.75
0	09/16/2015	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo;	2,118.84
					PERA Employee Ded Total:	2,118.84
0	09/16/2015	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo;	2,118.84
0	09/16/2015	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera additio	325.99
					PERA Employer Share Total:	2,444.83
0	09/15/2015	License Center	Postage	USPS-CC	Postage	121.20
					Postage Total:	121.20
0	09/16/2015	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2015 State Incom	1,518.13

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	1,518.13
0	09/10/2015	License Center	Transportation	Bridget Koeckeritz	Mileage Reimbursement	233.45
0	09/10/2015	License Center	Transportation	Bridget Koeckeritz	Mileage Reimbursement	184.00
					Transportation Total:	417.45
					Fund Total:	16,540.43
0	09/16/2015	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Federal Incc	2,558.40
					Federal Income Tax Total:	2,558.40
0	09/16/2015	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	1,442.69
0	09/16/2015	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	337.42
					FICA Employee Ded. Total:	1,780.11
0	09/16/2015	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	1,442.69
0	09/16/2015	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	337.42
					FICA Employers Share Total:	1,780.11
0	09/16/2015	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2015 Post Emplo	211.62
					MN State Retirement Total:	211.62
0	09/16/2015	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.09.2015 MNDCP De	280.00
					MNDCP Def Comp Total:	280.00
0	09/15/2015	P & R Contract Maintenance	Operating Supplies	Bearings-CC	Bearings and PT Components	286.06
0	09/15/2015	P & R Contract Maintenance	Operating Supplies	Fastenal-CC	Parks Garage Supplies	17.56
0	09/10/2015	P & R Contract Maintenance	Operating Supplies	Menards	Arboretum Supplies	154.98
0	09/15/2015	P & R Contract Maintenance	Operating Supplies	NAPA Auto Parts-CC	Parks Shop Supplies	61.75
0	09/15/2015	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	No Receipt-Schlosser	138.93
0	09/15/2015	P & R Contract Maintenance	Operating Supplies	PTS Tool Supply-CC	MAC Tools	28.00
0	09/15/2015	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Lawn Mower Blades	45.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Operating Supplies Total:	733.26
0	09/16/2015	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo;	1,415.49
					PERA Employee Ded Total:	1,415.49
0	09/16/2015	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo;	1,415.49
0	09/16/2015	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera additio	217.78
					PERA Employer Share Total:	1,633.27
0	09/08/2015	P & R Contract Maintenance	Sales Tax	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2015	168.18
					Sales Tax Total:	168.18
0	09/16/2015	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2015 State Incom	1,076.88
					State Income Tax Total:	1,076.88
					Fund Total:	11,637.32
78927	09/10/2015	Police - DWI Enforcement	Professional Services	Baycom, Inc	Arbitrator with Battery	925.00
					Professional Services Total:	925.00
					Fund Total:	925.00
0	09/16/2015	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Federal Incc	171.82
					Federal Income Tax Total:	171.82
0	09/16/2015	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	15.33
					FICA Employee Ded. Total:	15.33
0	09/16/2015	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	15.33

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	15.33
0	09/16/2015	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2015 Post Emplo;	10.71
					MN State Retirement Total:	10.71
0	09/16/2015	Police Grants	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.09.2015 MNDCP De	11.99
					MNDCP Def Comp Total:	11.99
0	09/16/2015	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo;	115.56
					PERA Employee Ded Total:	115.56
0	09/16/2015	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo;	173.32
					PERA Employer Share Total:	173.32
0	09/16/2015	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2015 State Incom	57.38
					State Income Tax Total:	57.38
					Fund Total:	571.44
78952	09/10/2015	Recreation Fund	Contract Maintenance	Roseville Area Schools	Shared Facility Cost	80,929.00
					Contract Maintenance Total:	80,929.00
0	09/08/2015	Recreation Fund	Credit Card Fees	US Bank-Non Bank	July Terminal Charges	101.19
					Credit Card Fees Total:	101.19
0	09/16/2015	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Federal Incc	4,385.00
					Federal Income Tax Total:	4,385.00
0	09/16/2015	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	766.60
0	09/16/2015	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	3,277.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	4,044.40
0	09/16/2015	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	3,277.80
0	09/16/2015	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	766.60
					FICA Employers Share Total:	4,044.40
0	09/15/2015	Recreation Fund	Merchandise for Sale	Restaurant Depot- CC	Concession Items for Resale	24.99
					Merchandise for Sale Total:	24.99
0	09/16/2015	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2015 Post Emplo	407.51
					MN State Retirement Total:	407.51
0	09/16/2015	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.09.2015 MNDCP De	1,195.98
					MNDCP Def Comp Total:	1,195.98
0	09/15/2015	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	102.51
					Office Supplies Total:	102.51
0	09/15/2015	Recreation Fund	Operating Supplies	Amazon.com- CC	No Receipt-Evenson	61.43
0	09/15/2015	Recreation Fund	Operating Supplies	Amazon.com- CC	No Receipt-Evenson	44.55
0	09/15/2015	Recreation Fund	Operating Supplies	Black Art Materials-CC	Art Supplies	3.74
0	09/15/2015	Recreation Fund	Operating Supplies	Byerly's- CC	Preschool Supplies	15.23
0	09/15/2015	Recreation Fund	Operating Supplies	CAM Electronics-CC	Mini Vox Microphone/Speaker	342.00
0	09/15/2015	Recreation Fund	Operating Supplies	Cub Foods- CC	Training Supplies	107.20
0	09/15/2015	Recreation Fund	Operating Supplies	Cub Foods- CC	Nature's Kitchen Supplies	111.98
0	09/15/2015	Recreation Fund	Operating Supplies	Cub Foods- CC	Camp Supplies	6.41
0	09/15/2015	Recreation Fund	Operating Supplies	Cub Foods- CC	Preschool Supplies	7.58
0	09/15/2015	Recreation Fund	Operating Supplies	Dairy Queen-CC	Summer Spectacular Reward	69.35
0	09/15/2015	Recreation Fund	Operating Supplies	Dairy Queen-CC	Dilly Bars	14.99
0	09/15/2015	Recreation Fund	Operating Supplies	Dollar Tree-CC	Summer Supplies	6.21
0	09/15/2015	Recreation Fund	Operating Supplies	Half Price Books-CC	Books for Programs	41.11
0	09/15/2015	Recreation Fund	Operating Supplies	Half Price Books-CC	Books for Programs	20.95
0	09/15/2015	Recreation Fund	Operating Supplies	Half Price Books-CC	Books for Programs	15.98
0	09/15/2015	Recreation Fund	Operating Supplies	Joe's Sporting Goods-CC	Fish Finders Supplies	30.35
0	09/15/2015	Recreation Fund	Operating Supplies	Michaels-CC	Camp Pots	12.28
0	09/15/2015	Recreation Fund	Operating Supplies	Office Depot- CC	Office Supplies	58.32

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/15/2015	Recreation Fund	Operating Supplies	Office Depot-CC	Office Supplies	149.45
0	09/15/2015	Recreation Fund	Operating Supplies	Office Depot-CC	Office Supplies	31.84
0	09/15/2015	Recreation Fund	Operating Supplies	Oriental Trading-CC	Discover Your Parks Crafts	66.60
0	09/15/2015	Recreation Fund	Operating Supplies	Parking Ramp-CC	Parking During Training	4.00
0	09/15/2015	Recreation Fund	Operating Supplies	PetSmart-CC	Animal Supplies	55.64
0	09/15/2015	Recreation Fund	Operating Supplies	Restaurant Depot-CC	Camp Supplies	33.52
0	09/15/2015	Recreation Fund	Operating Supplies	St. Croix Screen Printing-CC	T-Shirts	143.25
0	09/15/2015	Recreation Fund	Operating Supplies	St. Paul Park & Rec-CC	Batting Cage Rental	140.00
0	09/15/2015	Recreation Fund	Operating Supplies	St. Paul Saint-CC	CHS Field Tour	55.00
0	09/15/2015	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Summer Spectacular Supplies	12.84
0	09/15/2015	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Keys	27.22
0	09/15/2015	Recreation Fund	Operating Supplies	Target-CC	Preschool Program Supplies	47.32
0	09/15/2015	Recreation Fund	Operating Supplies	Walmart-CC	DVD Player	42.72
0	09/15/2015	Recreation Fund	Operating Supplies	Walmart-CC	Summer Spectacular Supplies	32.74
0	09/15/2015	Recreation Fund	Operating Supplies	Walmart-CC	Summer Spectacular Supplies	32.31
0	09/15/2015	Recreation Fund	Operating Supplies	Walmart-CC	Movie Snacks	29.85
0	09/15/2015	Recreation Fund	Operating Supplies	Walmart-CC	DYP Supplies	4.93
0	09/15/2015	Recreation Fund	Operating Supplies	Walmart-CC	Track Meet Supplies	6.09
					Operating Supplies Total:	1,884.98
0	09/16/2015	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo.	2,858.91
					PERA Employee Ded Total:	2,858.91
0	09/16/2015	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo.	2,858.91
0	09/16/2015	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera additio	439.87
					PERA Employer Share Total:	3,298.78
0	09/15/2015	Recreation Fund	Professional Services	Twin City Model Railroad Museum	Train Museum Field Trip	93.00
0	09/15/2015	Recreation Fund	Professional Services	Wheel Fun Rentals-CC	Summer Field Trip	77.31
					Professional Services Total:	170.31
0	09/15/2015	Recreation Fund	Roll for the Roses	John Tesch Apparel-CC	Shirts	895.00
					Roll for the Roses Total:	895.00
0	09/08/2015	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2015	2,444.09

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Sales Tax Payable Total:	2,444.09
0	09/16/2015	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2015 State Incom	1,838.51
					State Income Tax Total:	1,838.51
0	09/10/2015	Recreation Fund	Transportation	Jill Anfang	Mileage Reimbursement	297.28
0	09/10/2015	Recreation Fund	Transportation	Jill Anfang	Mileage Reimbursement	428.95
					Transportation Total:	726.23
78932	09/10/2015	Recreation Fund	Utilities	Comcast	Cable TV, Internet	1,448.48
					Utilities Total:	1,448.48
					Fund Total:	110,800.27
0	09/10/2015	Risk Management	Professional Services	SFM	Work Comp. Administration	170.00
					Professional Services Total:	170.00
					Fund Total:	170.00
78970	09/10/2015	Sanitary Sewer	Contract Maintenance	WIN-911	Annual Software Maintenance & Sup	595.00
					Contract Maintenance Total:	595.00
0	09/08/2015	Sanitary Sewer	Credit Card Fees	Bluefin Payment Systems-Non Ban	July UJB Payments.com Charges	2,896.00
					Credit Card Fees Total:	2,896.00
0	09/16/2015	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Federal Incc	1,167.91
					Federal Income Tax Total:	1,167.91
0	09/16/2015	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empli	761.17
0	09/16/2015	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare E	177.99



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	939.16
0	09/16/2015	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	761.17
0	09/16/2015	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	177.99
					FICA Employers Share Total:	939.16
0	09/10/2015	Sanitary Sewer	Metro Waste Control Board	Metropolitan Council	Waste Water Service	216,917.83
0	09/10/2015	Sanitary Sewer	Metro Waste Control Board	Metropolitan Council	Waste Water Service	216,917.83
0	09/10/2015	Sanitary Sewer	Metro Waste Control Board	Metropolitan Council	Waste Water Service	216,917.83
					Metro Waste Control Board Total:	650,753.49
0	09/16/2015	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2015 Post Emplo:	122.01
					MN State Retirement Total:	122.01
0	09/16/2015	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.09.2015 MNDCP De	61.25
					MNDCP Def Comp Total:	61.25
0	09/15/2015	Sanitary Sewer	Operating Supplies	Davis Lock & Safe-CC	Keys	22.50
0	09/15/2015	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Hooks, Bulbs	81.82
					Operating Supplies Total:	104.32
0	09/16/2015	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo:	792.94
					PERA Employee Ded Total:	792.94
0	09/16/2015	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera additio	122.01
0	09/16/2015	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo:	792.94
					PERA Employer Share Total:	914.95
0	09/10/2015	Sanitary Sewer	Professional Services	Gopher State One Call	FTP Tickets	283.58
					Professional Services Total:	283.58
0	09/08/2015	Sanitary Sewer	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2015	7.36

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Sales Tax Payable Total:	7.36
0	09/16/2015	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2015 State Incom	493.18
					State Income Tax Total:	493.18
					Fund Total:	660,070.31
0	09/16/2015	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Federal Incc	103.04
					Federal Income Tax Total:	103.04
0	09/16/2015	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	56.59
0	09/16/2015	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	13.23
					FICA Employee Ded. Total:	69.82
0	09/16/2015	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	56.59
0	09/16/2015	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	13.23
					FICA Employers Share Total:	69.82
0	09/16/2015	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2015 Post Emplo	8.54
					MN State Retirement Total:	8.54
0	09/16/2015	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo	55.49
					PERA Employee Ded Total:	55.49
0	09/16/2015	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo	55.49
0	09/16/2015	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera additio	8.54
					PERA Employer Share Total:	64.03
0	09/10/2015	Solid Waste Recycle	Professional Services	Eureka Recycling	Wild Rice Festival Event Down Paym	500.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/16/2015	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	Professional Services Total: PR Batch 00002.09.2015 State Income	500.00 46.25
					State Income Tax Total:	46.25
					Fund Total:	916.99
78954	09/10/2015	Storm Drainage	Contractor Payments	Sandstrom Land Management, LLC	Mowing, Weeding, Mulching (Co Rd	130.00
78954	09/10/2015	Storm Drainage	Contractor Payments	Sandstrom Land Management, LLC	Rain Gardens Weeding-Aug	1,692.50
78954	09/10/2015	Storm Drainage	Contractor Payments	Sandstrom Land Management, LLC	Planting & Repair-2246 Dellwood Av	2,196.75
					Contractor Payments Total:	4,019.25
0	09/16/2015	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Federal Incc	1,126.89
					Federal Income Tax Total:	1,126.89
0	09/16/2015	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	731.75
0	09/16/2015	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	171.15
					FICA Employee Ded. Total:	902.90
0	09/16/2015	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	731.75
0	09/16/2015	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	171.15
					FICA Employers Share Total:	902.90
0	09/16/2015	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2015 Post Emplo;	115.38
					MN State Retirement Total:	115.38
0	09/16/2015	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.09.2015 MNDCP De	10.00
					MNDCP Def Comp Total:	10.00
0	09/10/2015	Storm Drainage	Operating Supplies	General Industrial Supply Co.	Safety PVC	43.20

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Operating Supplies Total:	43.20
0	09/16/2015	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo:	749.95
					PERA Employee Ded Total:	749.95
0	09/16/2015	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera additio	115.38
0	09/16/2015	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo:	749.95
					PERA Employer Share Total:	865.33
0	09/10/2015	Storm Drainage	Professional Services	Gopher State One Call	FTP Tickets	283.14
					Professional Services Total:	283.14
0	09/08/2015	Storm Drainage	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2015	44.93
					Sales Tax Payable Total:	44.93
0	09/16/2015	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2015 State Incom	496.18
					State Income Tax Total:	496.18
					Fund Total:	9,560.05
0	09/16/2015	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Federal Incc	494.25
					Federal Income Tax Total:	494.25
0	09/16/2015	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	96.60
0	09/16/2015	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	413.04
					FICA Employee Ded. Total:	509.64
0	09/16/2015	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	413.04
0	09/16/2015	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	96.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	509.64
0	09/10/2015	Telecommunications	Memberships & Subscriptions	North Suburban Access Corp	Monthly Production Service-Aug.	1,419.00
					Memberships & Subscriptions Total:	1,419.00
0	09/16/2015	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2015 Post Emplo:	66.91
					MN State Retirement Total:	66.91
0	09/16/2015	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.09.2015 MNDCP De	358.76
					MNDCP Def Comp Total:	358.76
0	09/15/2015	Telecommunications	Operating Supplies	Smartpress-CC	Printing Service	155.52
					Operating Supplies Total:	155.52
0	09/16/2015	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo:	434.92
					PERA Employee Ded Total:	434.92
0	09/16/2015	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo:	434.92
0	09/16/2015	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera additio	66.91
					PERA Employer Share Total:	501.83
0	09/16/2015	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2015 State Incom	225.82
					State Income Tax Total:	225.82
					Fund Total:	4,676.29
78931	09/10/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	98.89
78939	09/10/2015	Telephone	PSTN-PRI Access/DID Allocation	Integra	Telephone	3,453.29
					PSTN-PRI Access/DID Allocation Total:	3,552.18

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Fund Total:	3,552.18
78937	09/10/2015	Water Fund	Contract Maintenance	General Repair Service, Corp	Rolled Steel	2,190.00
78969	09/10/2015	Water Fund	Contract Maintenance	Water Conservation Service, Inc.	Leak Location Service	361.50
					Contract Maintenance Total:	2,551.50
0	09/16/2015	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Federal Incc	1,595.86
					Federal Income Tax Total:	1,595.86
0	09/16/2015	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	246.42
0	09/16/2015	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	1,053.73
					FICA Employee Ded. Total:	1,300.15
0	09/16/2015	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 FICA Empl	1,053.73
0	09/16/2015	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2015 Medicare Ei	246.42
					FICA Employers Share Total:	1,300.15
0	09/16/2015	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2015 Post Emplo;	162.49
					MN State Retirement Total:	162.49
0	09/16/2015	Water Fund	MNDP Def Comp	Great West- Non Bank	PR Batch 00002.09.2015 MNDP De	113.75
					MNDP Def Comp Total:	113.75
0	09/15/2015	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Paint Supplies	7.99
					Operating Supplies Total:	7.99
0	09/10/2015	Water Fund	Other Improvements	Ferguson Waterworks #2516	Meter Supplies	236.00
0	09/10/2015	Water Fund	Other Improvements	Ferguson Waterworks #2516	Meter Supplies	6.05
0	09/10/2015	Water Fund	Other Improvements	Ferguson Waterworks #2516	Meter Supplies	2,654.38
0	09/10/2015	Water Fund	Other Improvements	Ferguson Waterworks #2516	Meter Supplies	1,048.14
0	09/10/2015	Water Fund	Other Improvements	Ferguson Waterworks #2516	Meter Supplies	1,104.18
0	09/10/2015	Water Fund	Other Improvements	Ferguson Waterworks #2516	Meter Supplies	91.32

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Other Improvements Total:	5,140.07
0	09/16/2015	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo;	1,056.37
					PERA Employee Ded Total:	1,056.37
0	09/16/2015	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera Emplo;	1,056.37
0	09/16/2015	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2015 Pera additio	162.49
					PERA Employer Share Total:	1,218.86
0	09/10/2015	Water Fund	Professional Services	Gopher State One Call	FTP Tickets	283.58
78955	09/10/2015	Water Fund	Professional Services	Servocal Instruments, Inc.	Digital Rate & Total Display	855.00
					Professional Services Total:	1,138.58
78958	09/10/2015	Water Fund	St. Paul Water	St. Paul Regional Water Services	Water	477,222.15
					St. Paul Water Total:	477,222.15
0	09/16/2015	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2015 State Incom	666.14
					State Income Tax Total:	666.14
0	09/08/2015	Water Fund	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2015	933.73
					State Sales Tax Payable Total:	933.73
0	09/15/2015	Water Fund	Telephone	Vesta AT&T-CC	On Call Phone	54.43
					Telephone Total:	54.43
78924	09/10/2015	Water Fund	Water Meter Deposits	Anthony Construction	Water Meter Refund	200.00
					Water Meter Deposits Total:	200.00
0	09/15/2015	Water Fund	Water Meters	AutoZone-CC	Meter Supplies	5.35
0	09/15/2015	Water Fund	Water Meters	Batteries Plus-CC	Batteries	28.44
0	09/10/2015	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	12.32
0	09/10/2015	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	24.64

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/10/2015	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	36.85
0	09/10/2015	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	12.32
0	09/10/2015	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	970.60
0	09/10/2015	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	970.60
				Water Meters Total:		2,061.12
				Fund Total:		496,723.34
0	09/08/2015	Workers Compensation	Code Enforcement Claims	SFM-Non Bank	Work Comp. Claims-Aug 2015	5,697.31
				Code Enforcement Claims Total:		5,697.31
0	09/08/2015	Workers Compensation	Fire Department Claims	SFM-Non Bank	Work Comp. Claims-Aug 2015	4,573.38
				Fire Department Claims Total:		4,573.38
0	09/08/2015	Workers Compensation	Police Patrol Claims	SFM-Non Bank	Work Comp. Claims-Aug 2015	2,028.38
				Police Patrol Claims Total:		2,028.38
0	09/08/2015	Workers Compensation	Water Department Claims	SFM-Non Bank	Work Comp. Claims-Aug 2015	200.59
				Water Department Claims Total:		200.59
				Fund Total:		12,499.66
				Report Total:		1,697,535.63



**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: 9/21/2015  
Item No.: 8.b

Department Approval

*Christopher K. Miller*

City Manager Approval

*Samuel J. Truog*

Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

**BACKGROUND**

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

<u>Division</u>	<u>Vendor</u>	<u>Description</u>	<u>Key</u>	<u>Budget Amount</u>	<u>P.O. Amount</u>	<u>Budget / CIP</u>
Streets	Compass Materials	Road Salt	A	\$ 89,000.00	\$ 51,327.56	Budget

Comments/Description:

- a) Purchased off the State Bid Contract.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

<u>Department</u>	<u>Item / Description</u>

**POLICY OBJECTIVE**

Required under City Code 103.05.

**FINANCIAL IMPACTS**

Funding for all items is provided for in the current operating or capital budget.

**STAFF RECOMMENDATION**

Staff recommends the City Council approve the submitted purchases or contracts for service and, if applicable, authorize the trade-in/sale of surplus items.

26 **REQUESTED COUNCIL ACTION**

27 Motion to approve the attached list of general purchases and contracts for services and where  
28 applicable; the trade-in/sale of surplus equipment.

29

30

Prepared by: Chris Miller, Finance Director  
Attachments: A: 2015 CIP Purchase Summary

31

## City of Roseville

## 2015 Capital Improvement Plan Summary

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Budget Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Vehicles	Police	Marked squad replacement (5)	\$ 165,000		\$ 137,024	\$ 27,976
Vehicles	Police	Unmarked vehicles (1)	24,000		19,790	4,210
Vehicles	Fire	Staffed engine replacement	525,000	Various	514,192	10,808
Vehicles	Fire	Medic unit	55,000	6/22/2015	-	-
Vehicles	Engineering	Vehicle #303 Survey Crew	30,000		-	-
Vehicles	Streets	Vehicle #104: 1-ton pickup	33,000		-	-
Vehicles	Streets	Vehicle #155 Sterling 3-ton w/ plow	180,000	3/2/2015	92,219	87,781
Vehicles	Streets	Vehicle #159 Crafcro router	10,000		-	-
Vehicles	Engineering Services	Vehicle for ROW Specialist	20,000	1/26/2015	24,301	(4,301)
Vehicles	Sanitary Sewer	Vehicle #201 Jetter/Vactor	350,000	3/2/2015	282,896	67,104
Total Vehicles			\$ 1,392,000		\$ 1,070,422	\$ 193,578
Equipment	Central Services	Postage Machine/Copier Rental	\$ 77,840		\$ 43,496	\$ 34,344
Equipment	Police	Computer equipment	7,400		-	-
Equipment	Police	Office furniture	2,100		-	-
Equipment	Police	Patrol area cubicles	7,400		-	-
Equipment	Police	Laptop replacement for squads	126,075		-	-
Equipment	Police	Printer replacement for squads	7,210		-	-
Equipment	Police	Non-lethal weapons	1,600		6,591	(4,991)
Equipment	Police	Long-gun parts	3,090		530	2,560
Equipment	Police	Sidearm parts	2,060		-	-
Equipment	Police	Tactical gear	5,150		4,286	864
Equipment	Police	SWAT vests	6,180		2,630	3,550
Equipment	Police	Cell phone extraction device	6,000		-	-
Equipment	Police	Crime scene equipment	1,000		-	-
Equipment	Police	Bite suit	1,545		-	-
Equipment	Police	Defibrillators	1,575		252	1,323
Equipment	Police	Radar units	4,120		-	-
Equipment	Police	Stop sticks	1,030		-	-
Equipment	Police	Rear transport seats	2,705		-	-
Equipment	Police	Control boxes	4,000		-	-
Equipment	Police	Visabars	8,250		722	7,528
Equipment	Police	Radio equipment	15,500	6/22/2015	25,104	(9,604)
Equipment	Fire	Weather and traffic protection	21,000		640	20,360
Equipment	Streets	Street signs	50,000	Various	-	-
Equipment	Streets	Mower/ Snow blower combo	35,000	3/2/2015	-	-
Equipment	Maintenance Garage	Vehicle analyzer	1,000		-	-
Equipment	Maintenance Garage	Brake lathe	8,300		-	-
Equipment	Maintenance Garage	Column lifts rehab/replace	2,500		-	-
Equipment	Maintenance Garage	Tire Changer/Lift	-	3/2/2015	8,728	(8,728)
Equipment	Park Maintenance	Belos & blower	145,000	2/9/2015	144,002	998
Equipment	Park Maintenance	Park security systems	150,000		6,070	143,930
Equipment	Park Maintenance	Unit #536 Jacobsen 16' mower	95,000		85,490	9,510
Equipment	Park Maintenance	Push mowers	1,000		-	-
Equipment	Park Maintenance	Unit #565 Smithco sweeper	8,000		-	-
Equipment	Skating Center	Compressors - OVAL	50,000		-	-
Equipment	Skating Center	Rental skates - OVAL	5,000		-	-
Equipment	Skating Center	Perimeter fence pads - OVAL	35,000		-	-
Equipment	Communications	Council Chambers camera replacement	80,000	3/9/2015	26,077	53,923
Equipment	Information Technology	Computers, monitors printers	116,315	Various	96,885	19,430
Equipment	Information Technology	Network: servers, routers, etc.	215,325	Various	93,900	121,425
Equipment	Water	Water meters, AMR system	600,000		-	84
Equipment	Storm Drainage	Replace Flail Mower (2014 CIP)	-	3/2/2015	14,441	(14,441)
Equipment	Storm Drainage	Replace Unit #164 Turf gator	10,000	4/20/2015	-	9,581
Equipment	Storm Drainage	Portable generator	100,000		-	-
Equipment	Storm Drainage	Tractor/snowblower	35,000	3/2/2015	49,779	(14,779)
Equipment	Golf Course	Gas pump and tank replacement	10,000		-	-
Equipment	Golf Course	Course netting/deck/shelter	8,000		-	-
Equipment	Golf Course	Cushman #1 and #2	28,000		-	-
Total Equipment			\$ 2,101,270		\$ 609,622	\$ 376,867

# City of Roseville

## 2015 Capital Improvement Plan Summary

Updated August 31, 2015

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Budget Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Bldgs & Infrastructure	General Facilities	VAV's heat/cool	\$ 15,000		\$ -	\$ -
Bldgs & Infrastructure	General Facilities	VAV's cool	10,000		-	-
Bldgs & Infrastructure	General Facilities	Update flooring: City Hall & PD	25,000		16,515	8,485
Bldgs & Infrastructure	General Facilities	Update restrooms: City Hall	30,000		-	-
Bldgs & Infrastructure	General Facilities	LED conversion: City Hall	50,000		-	-
Bldgs & Infrastructure	General Facilities	Brimhall gymnasium improvements	80,800		37,168	43,632
Bldgs & Infrastructure	General Facilities	Central Park gymnasium improvements	5,000		-	-
Bldgs & Infrastructure	General Facilities	Gymnastics center improvements	10,000		-	-
Bldgs & Infrastructure	Street Lighting	General replacement - streetlight fixtures	25,000		-	-
Bldgs & Infrastructure	Skating Center	Rubber flooring in locker room - Arena	8,000		-	-
Bldgs & Infrastructure	Skating Center	Dehumidification system - Arena	87,500		-	-
Bldgs & Infrastructure	Skating Center	Scoreboard (large) - Arena	30,000		-	-
Bldgs & Infrastructure	Skating Center	Garage doors - OVAL	12,000		-	-
Bldgs & Infrastructure	Pathways	Pathway Maintenance	180,000		61,908	118,092
Bldgs & Infrastructure	Information Technology	Office furniture	25,000		-	-
Bldgs & Infrastructure	License Center	Electrical improvements	4,500		670	3,830
Bldgs & Infrastructure	License Center	Kitchen improvements	5,500		-	-
Bldgs & Infrastructure	Comm Development	Office furniture	500		2,795	(2,295)
Bldgs & Infrastructure	Pavement Mangement	MSA Street Construction / Overlay	2,000,000		1,206,561	793,439
Bldgs & Infrastructure	Park Improvements	Park Renewal Program	4,743,750		3,306,968	1,436,782
Bldgs & Infrastructure	Park Improvements	Park Improvement Program	40,000		14,478	25,522
Bldgs & Infrastructure	Water	Water system improvements	800,000		179,129	620,871
Bldgs & Infrastructure	Water	Booster station improvements	354,000		-	-
Bldgs & Infrastructure	Sanitary Sewer	Sanitary Sewer improvements	1,000,000		378,639	621,361
Bldgs & Infrastructure	Sanitary Sewer	I & I reduction, Lift station repairs	665,000		482,986	182,014
Bldgs & Infrastructure	Storm Drainage	Pond Improvements, sewer replacement	650,000		316,629	333,371
Bldgs & Infrastructure	Golf Course	Course improvements	5,000		-	-
Bldgs & Infrastructure	Golf Course	Parking lot improvements	8,000		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse: general upkeep and repairs	8,000		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse roof replacement	33,000		-	-
Total Buildings & Infrastructure			\$ 10,910,550		\$ 6,004,444	\$ 4,185,106
Total - All 2015 <u>Funded</u> CIP Items			\$ 14,403,820		\$ 7,684,489	\$ 4,755,550

  
**REQUEST FOR COUNCIL ACTION**

Date: 9/21/2015  
Item No.: 11.a

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Department Approval

City Manager Approval



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Item Description: Fire Department Medical Direction & Education Provider Discussion

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1 **BACKGROUND**

2 The Fire Department began providing first response for medical services in 2007. Since the conception  
3 of the program we have utilized Allina Health Emergency Services for providing medical direction and  
4 education.

5  
6 The Fire Department is interested in changing who provides medical direction and education. Staff is  
7 looking to expand opportunities and thus are exploring the possibility of moving to Regions Hospital  
8 Emergency Medical Services to provide these services.

9  
10 The Fire Department, in partnership with staff from Regions Hospital Emergency Medical Services,  
11 will provide a presentation and discussion on the benefits and potential challenges related to making  
12 this change.

13 **FINANCIAL IMPACTS**

14 There no financial impacts at this time.

15 **STAFF RECOMMENDATION**

16 No action is needed at this time. Item is only for informational purposes at this time.

17 **REQUESTED COUNCIL ACTION**

18 No action is needed at this time. Item is only for informational purposes at this time.

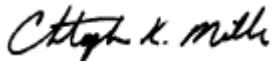
19  
Prepared by: Timothy O'Neill, Fire Chief (651) 792-7305



  
**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: 9/21/2015  
Item No.: 12.a

Department Approval



City Manager Approval



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Item Description: Public Hearing to Consider the Transfer of an Off Sale Liquor License to Just Because Liquors, LLC (MGM Wine & Spirits)

---

1 **BACKGROUND**

2 Just Because Liquors, LLC is in the process of purchasing the MGM Wine & Spirits store located at  
3 1149 Larpenteur Ave N. Just Because Liquors, LLC intends to begin operating under the existing trade  
4 name, MGM Wine & Spirits, upon the closing of the sale.

5  
6 Recognizing that the City permits a maximum of ten off-sale liquor licenses, all of which are currently  
7 in use, MGM Wine & Spirits, Inc., the current licensee, has agreed to forfeit the rights to their off-sale  
8 liquor license upon the sale of the store on or around September 23. The license will then be  
9 transferred to Just Because Liquors, LLC for the remainder of 2015.

10  
11 Under State Statute 340A.412 and City Code Chapter 302.07B, the acquisition of an existing off-sale  
12 retail location is effectively categorized as a transfer of an existing license; for which City Council  
13 consent is required. The City Code reads as follows:

14  
15 *Person and Premises Licensed; Transfer: Each license shall be issued only to the*  
16 *applicant and for the premises described in the application. No license may be*  
17 *transferred to another person or place without City Council approval. Before a transfer*  
18 *is approved, the transferee shall comply with the requirements for a new application. Any*  
19 *transfer of the controlling interest of a licensee is deemed a transfer of the license.*  
20 *Transfer of a license without prior City Council approval is a ground for revocation of*  
21 *the license. (Ord. 972, 5-13-1985) (Ord. 1390, 3-29-2010)*  
22

23 Specific to City Code, Just Because Liquors, LLC's application materials are considered complete and  
24 in full compliance with City documentation requirements.

25 **POLICY OBJECTIVE**

26 State Statute and City Code permit the transfer of a liquor license with City Council consent.

27 **FINANCIAL IMPACTS**

28 Not applicable.

29 **STAFF RECOMMENDATION**

30 City Staff recommends that the City Council approve the transfer of the off-sale liquor license from

31 MGM Wine & Spirits, Inc to Just Because Liquors, LLC, effective upon the close of the sale on or  
32 around September 23.

33 **REQUESTED COUNCIL ACTION**

34 Motion to approve the transfer of the off-sale liquor license to Just Because Liquors, LLC for the  
35 remainder of the 2015 calendar year.

36

Prepared by: Chris Miller, Finance Director

Attachments: A: Application from Just Because Liquors, LLC (MGM Wine & Spirits)





Minnesota Department of Public Safety  
**ALCOHOL AND GAMBLING ENFORCEMENT DIVISION**  
 444 Cedar St., Suite 222, St. Paul, MN 55101-5133  
 (651) 201-7507 FAX (651)297-5259 TTY(651)282-6555  
 WWW.DPS.STATE.MN.US



**APPLICATION FOR OFF SALE INTOXICATING LIQUOR LICENSE**

**No license will be approved or released until the \$20 Retailer ID Card fee is received**

Workers compensation insurance company. Name Integrity Insurance Co. Policy # 24567445  
 Licensee's MN Sales and Use Tax ID # 4153713 To apply for a MN sales and use tax ID #, call (651) 296-6181  
 Licensee's Federal Tax ID # 47-4780197

**If a corporation, an officer shall execute this application If a partnership, a partner shall execute this application.**

Licensee Name (Individual, Corporation, Partnership, LLC) <u>Just Because Liquors, LLC</u>	Social Security #	Trade Name or DBA <u>MGM Wine &amp; Spirits</u>		
License Location (Street Address & Block No.) <u>1149 Larpenteur Ave. West</u>	License Period From <u>9/23/15</u> To <u>12/31/15</u>	Applicant's Home Phone #		
City <u>Roseville</u>	County <u>Ramsey</u>	State <u>MN</u>	Zip Code <u>55113</u>	
Name of Store Manager <u>Kurt &amp; Stacey Kuhlman</u>	Business Phone Number <u>651-488-1685</u>	DOB (Individual Applicant)		

**If a corporation or LLC state name, date of birth, Social Security # address, title, and shares held by each officer. If a partnership, state names, address and date of birth of each partner.**

Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code
<u>Kurt Kuhlman (Allen)</u>					
<u>Stacey Kuhlman (Marie)</u>					
Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code
Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code

- If a corporation, date of incorporation 8/13/2015, state incorporated in MN, amount paid in capital \$24,004.00. If a subsidiary of any other corporation, so state \_\_\_\_\_ and give purpose of corporation \_\_\_\_\_. If incorporated under the laws of another state, is corporation authorized to do business in the state of Minnesota?  Yes  No -N/A
- Describe premises to which license applies; such as (first floor, second floor, basement, etc.) or if entire building, so state.  
Rented space of 4800 sq. ft on 1st floor of strip mall - one level
- Is establishment located near any state university, state hospital, training school, reformatory or prison?  Yes  No If yes state approximate distance. Within 10 miles -> Mpls Community + Technical College, University of MN, + University of North western. Regions Hospital + Corrections Department prison
- Name and address of building owner: Bixmor SPE 5 LLC (c/o Bixmor Property Group 450 Lexington Ave. 13th Floor) New York NY 10170 Attn: General Counsel  
Has owner of building any connection, directly or indirectly, with applicant?  Yes  No
- Is applicant or any of the associates in this application, a member of the governing body of the municipality in which this license is to be issued?  Yes  No If yes, in what capacity? \_\_\_\_\_
- State whether any person other than applicants has any right, title or interest in the furniture, fixtures or equipment for which license is applied and if so, give name and details. N/A
- Have applicants any interest whatsoever, directly or indirectly, in any other liquor establishment in the state of Minnesota?  
 Yes  No If yes, give name and address of establishment. \_\_\_\_\_

Are the premises now occupied or to be occupied by the applicant entirely separate and exclusive from any other business establishment?  Yes  No Located in shopping center/strip mall  
 State whether applicant has or will be granted, an On sale Liquor License in conjunction with this Off Sale Liquor License and for the same premises.  Yes  No  Will be granted  
 State whether applicant has or will be granted a Sunday On Sale Liquor License in conjunction with the regular On Sale Liquor License.  Yes  No  Will be granted  
 11. If this application is for a County Board Off Sale License, state the distance in miles to the nearest municipality. N/A  
 12. State Number of Employees 5-6  
 13. If this license is being issued by a County Board, has a public hearing been held as per MN Statute 340A.405 sub2(d)? N/A  
 14. If this license is being issued by a County Board, is it located in an organized township? **If so, attach township approval.**

1. State whether applicant or any of the associates in this application, have ever had an application for a liquor license rejected by any municipality or state authority; if so, give dates and details. N/A - NO
2. Has the applicant or any of the associates in this application, during the five years immediately preceding this application ever had a license under the Minnesota Liquor Control Act revoked for any violation of such laws or local ordinances; if so, give dates and details. N/A - NO
3. Has applicant, partners, officers, or employees ever had any liquor law violations or felony convictions in Minnesota or elsewhere, including State Liquor Control penalties?  Yes  No If yes, give dates, charges and final outcome.
4. During the past license year, has a summons been issued under the Liquor Civil Liability Law (Dram Shop) M.S. 340A.802.  Yes  No If yes, attach a copy of the summons.

This licensee must have one of the following: **(ATTACH CERTIFICATE OF INSURANCE TO THIS FORM.)**


- Check one Our lease requires 1M/3M so we did 2M/4M for coverage
- A. Liquor Liability Insurance (Dram Shop) - \$50,000 per person, \$100,000 more than one person; \$10,000 property destruction; \$50,000 and \$100,000 for loss of means of support.
- or  B. A surety bond from a surety company with minimum coverage as specified in A.
- or  C. A certificate from the State Treasurer that the licensee has deposited with the state, trust funds having market value of \$100,000 or \$100,000 in cash or securities.

**I certify that I have read the above questions and that the answers are true and correct of my own knowledge.**

Print name of applicant & title <u>Kurt Kuhlman (owner)</u>	Signature of Applicant <u>Kurt Kuhlman</u>	Date <u>8-13-15</u>
--	---	------------------------

**REPORT BY POLICE/SHERIFF'S DEPARTMENT**

This is to certify that the applicant and the associates named herein have not been convicted within the past five years for any violation of laws of the State of Minnesota or municipal ordinances relating to intoxicating liquor except as follows:

<u>ROSEVILLE POLICE DEPT.</u>	<u>CHIEF OF POLICE</u>	
Police/Sheriff's Department	Title	Signature

PS 9136-(2009)

County Attorney's Signature \_\_\_\_\_

**IMPORTANT NOTICE**

All retail liquor licensees must register with the Alcohol, Tobacco Tax and Trade Bureau.  
 For information call (513) 684-2979 or 1-800-937-8864

Date: September 21, 2015

Item: 14.a

Approve/Deny Liquor License



  
**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: Sept. 21, 2015  
Item No.: 15.a

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Department Approval

City Manager Approval



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Item Description: Discussion of 2015-2017 Policy Priority Planning Document

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1 **BACKGROUND**

2 At the June 22 City Council meeting, the City Council adopted the Policy Priority Planning document  
3 that identified two strategic priorities to be focused on over the next 18 months. The two priorities were  
4 Housing and Redevelopment and Infrastructure Sustainability. The City Council instructed staff to  
5 bring back the document for further discussion and decisions on identifying targets and initiatives for  
6 the identified priorities. Attachment A includes the approved document. The City Manager has  
7 included the previously identified targets and initiatives in the table for information purposes.

8 **POLICY OBJECTIVE**

9 Adopting strategic priorities will provide the City Council and staff direction in providing City services  
10 and programs in a planned and targeted way.

11 **FINANCIAL IMPACTS**

12 There are not any costs for further discussion of the Policy Priority Planning document. As the  
13 priorities are executed, any new costs will need be included in future budgets.

14 **STAFF RECOMMENDATION**

15 The City Council should discuss and decide on possible targets and initiatives that will implement the  
16 identified strategic priorities.

17 **REQUESTED COUNCIL ACTION**

18 The City Council should discuss and decide on possible targets and initiatives that will implement the  
19 identified strategic priorities.

20 Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachments: A: Policy Priority Planning Summary Document  
B: June 22, 2015 City Council minutes



## City Council Priority Plan – 2015-2016

<b>Strategic Priority</b>	<b>Key Outcome Indicator (KOI)</b>	<b>Target*</b>	<b>Strategic Initiatives*</b>
<b>Housing and Redevelopment</b>	<b>SE Roseville</b>	<i>Increase in comm. MV Increase in resid. MV</i>	<i>Create Southeast Roseville Redevelopment Plan Formalize Southeast Roseville Working Group</i>
	<b>Twin Lakes</b>	<i>50 Increase in living wage jobs</i>	<i>Establish Twin Lakes Economic Development Program</i>
	<b>Move-up housing</b>	<i>20 Increase units \$350k/&gt;&gt;</i>	<i>Establish Move-Up Housing Program</i>
	<b>Residential hsg value</b>	<i>10% chng. Owner-occupied value-2015-20 10% chng. Rental value-2015-20</i>	<i>Establish Housing Value Support Program</i>
<b>Infrastructure Sustainability</b>	<b>Capital improvement funding</b>	<i>Adopted comprehensive infrastructure plan &amp; funding strategy</i>	<i>Establish enterprise-wide consistency for asset management plan implementation</i>
	<b>Infrastructure Condition</b>	<i>Adopted standards for each asset category</i>	<i>Establish measure of effectiveness for each infrastructure asset</i>

*\*These columns need further discussion and revision by the City Council. Previous thoughts on the contents of these columns are shown in italics for reference purposes.*

### **Guiding Principles of City Council Priority Plan Educational Outreach, Process, Policy, and Transparency**

**Regular City Council Meeting  
Monday, June 22, 2015  
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**12. Public Hearings**

**13. Budget Items**

**14. Business Items (Action Items)**

**a. Consider Policy Priority Planning Document**

As Councilmember Laliberte had been unable to attend the initial discussion of Councilmembers in May when this document was discussed, Mayor Roe invited her to share her feedback at this time.

At the request of Councilmember Laliberte, the “City of Roseville-Strategic Plan Summary for 2015-17 (part of Attachment C, page 3) was displayed for reference during her comments. In general, and as she previously shared with her colleagues and City Manager Trudgeon, Councilmember Laliberte stated she was not in favor of adopting the strategic initiatives as presented. Councilmember Laliberte reviewed each of the five strategic priorities listed and provided her comments specific to each.

Civic Engagement

Councilmember Laliberte questioned how or whether to include this as part of the strategic plan, especially her differing view of proposed strategic initiatives laid out by staff. Recognizing that increased engagement was an overarching priority of this City Council, and recent creation of the new Community Engagement Commission (CEC), and regular requests of and a desire by staff and the community to improve those engagement efforts, Councilmember Laliberte questioned the need to included it as part of the strategic plan when it was already a given.

Councilmember Laliberte opined that the use of “civic” and “community” engagement meant different things, and while the City Council values that area of focus, she found a gap in understanding how best to achieve it. Until that became a common understanding among all stakeholders, Councilmember Laliberte suggested it not be included as a new goal; and not be a checklist, but an ongoing process and culture shift that the City Council and staff had already made a commitment to.

Councilmember Laliberte expressed her confidence in allowing the newly-formed CEC, and her expectations of staff to engage the community, would suffice without defining additional strategic initiatives. In consideration of those initiatives proposed by staff, Councilmember Laliberte noted the Key Outcome Indicator (KOI) for community satisfaction was already being addressed in surveys with commitment by the City Council to perform them every other year.



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Regarding the KOI to increase volunteer opportunities, Councilmember Laliberte opined that the target goal to simply increase volunteer opportunities by 5% didn't necessarily translate into engagement.

Councilmember Laliberte opined that the KOI of improving participation by under-represented populations in Roseville and target of engaging three new segments of the community, while appreciated, also did not mean engagement. Councilmember Laliberte questioned if any of the targets or strategic initiatives as proposed actually got at what was needed or what the City Council hoped to accomplish.

Housing and Redevelopment

Councilmember Laliberte opined that this section needed more work by the City Council as a group, since it involved bigger issues and involved multiple departments, commissions, community stakeholders and others.

Councilmember Laliberte opined that the KOI of SE Roseville should be a priority for everyone, but suggested more progress could be made if that priority remained open, and the who, what and when was better defined.

Regarding Twin Lakes, Councilmember Laliberte opined that there remained more work to do, and a clear priority should be for the City to define that work, the steps and processes to achieve it, and goals at the end of the process.

Regarding move-up-housing, Councilmember Laliberte agreed that it could be an initiative, but since the City didn't own the land, further discussion was needed about what was possible, what the City Council needed from staff and advisory commissions, and then set targets that could be realistically achieved.

Regarding the value of residential housing, Councilmember Laliberte suggested more discussion about the specifics of that section and proposed targets as currently outlined.

Effective Governance

Councilmember Laliberte suggested striking this strategic priority completely, opining that it involved individual leadership and actions speaking louder than words from each person. Councilmember Laliberte opined that the proposed targets and strategic initiatives didn't serve to resolve any particular item; and recognized that involving the community may mean issues take longer to bring to fruition. As far as the process transparency KOI, Councilmember Laliberte agreed with the concept, but since staff and the CEC had already been tasked to pursue that continuum, no new document was needed.

Specific to the KOI of respectful interaction of the leadership team, Councilmember Laliberte further opined that this was up to each individual and that there was

**Regular City Council Meeting****Monday, June 22, 2015****Page 16**

no meaningful way to measure it or change it, and therefore there was no need for it to be addressed on staff's radar. Councilmember Laliberte opined that, if residents didn't believe Councilmembers were being respectful of each other or them, they would address that during the next election cycle.

Organizational Effectiveness

Councilmember Laliberte also suggested striking this section entirely. While the community and staff cared, Councilmember Laliberte noted the City Manager was hired and had expressed confidence that he could lead the organization in the most effective way possible. Therefore, Councilmember Laliberte clarified that the community, City Council and staff either believed that or didn't, and it would become self-evident in other ways.

Regarding the KOI of employee satisfaction, Councilmember Laliberte opined there was no need to hire another consultant, but under the City Manger's leadership and during employee reviews or exit interviews, part of the discussion should be why people stayed or didn't stay. Councilmember Laliberte further noted that employee turnover could serve as another tracking measure.

Specific to the KOI for resource allocation, Councilmember Laliberte noted this was already under review by the City Manager and his management staff, and would be further reviewed annually by the City Council during the budget process.

Councilmember Laliberte suggested that the proposed strategic initiative suggesting an annual review of organizational interdependencies and collaboration opportunities was another aspect of why the City Manager was hired and part of what he was already doing. If he had concerns or opportunities that should be brought to the attention of the City Council, Councilmember Laliberte opined that he could do so, but there was no need for any additional tracking.

Infrastructure Sustainability

Without focused work form this group or a lack of funds for improvements, Councilmember Laliberte opined there was a need for the City Council to focus on the CIP as part of the KOI for capital improvement funding should be incorporated in the budget process sooner rather than later. Councilmember Laliberte noted the pending nature of the asset management software program across the organization and the City Council's desire to see that completed, opining that urgency should be monitored moving forward.

Regarding the infrastructure condition KOI, Councilmember Laliberte suggested this should already be part of the City Manager's work and area of focus for each department as they worked around industry standards.

General Comments

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Regarding the actual document itself, Councilmember Laliberte expressed her concerns about cost, proposed timeframes, and staffing limitations.

Councilmember Laliberte opined that the City had done a disservice to the community with this proposed plan as currently drafted, suggesting it proceed cautiously about which portions it ultimately adopted. Councilmember Laliberte noted the need to knowingly agree among Councilmembers the staff time and resources being expended.

Councilmember Laliberte noted her initial hope that the Retreat exercises would allow the City Council and staff to come away with broad goals for the Mayor and City Council to address for one year, in addition to the ongoing work of the body. Since it's now the middle of the one year, with the original proposal for a three year plan, Councilmember Laliberte noted that only two of those years remained, part of which could realistically be under the direction of a new City Council. Councilmember Laliberte stated her unwillingness to obligate a future City Council to this sitting City Council's priorities.

Councilmember Laliberte noted that considerable staff time had already been spent on this project, and given their time constraints, the City Council needed to decide if this was how they wanted their staff to spend their time. Councilmember Laliberte recognized the City Council's commitment to measurable results and delivery of quality services in Roseville, and questioned if this plan allowed the City to make progress on specific issues in a timely manner.

Instead, Councilmember Laliberte suggested moving forward in the remainder of 2015 with only two to three short-term, big picture items that the City Council and staff could realistically work toward. In defining those 2-3 strategic priorities, Councilmember Laliberte suggested making those a standing agenda item for each subsequent City Council meeting or at least on a monthly basis for an update or discussion publically to review continuing progress, allowing all stakeholders access to the same information at the same time. Councilmember Laliberte opined that this would provide the public with the benefit of and assurance that behind-the-scenes work was being performed (e.g. SE Roseville working group or Twin Lakes community meetings).

Additional Strategic Priority or Goal

Councilmember Laliberte suggested the addition of one additional new item for discussion by the body, and as part of the short-term priority list specifically addressing the consistency of direction given by the City Council to its advisory commissions. As those groups work on their own, Councilmember Laliberte questioned if the City Council touched base with them as often as it should whether through the joint meetings or in other ways.

SWOT Analysis

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Councilmember Laliberte opined that the SWOT analysis provided good information, much of which didn't rise to the final document, but worth reviewing, and recommended that should be done on an annual basis moving forward. Councilmember Laliberte suggested a swift review of the SWOT document be performed each January as part of the organizational meeting.

**Councilmember Comments/Feedback**

**Councilmember McGehee**

In response to Councilmember Laliberte, Councilmember McGehee agreed with her comments regarding civic engagement and effective governance, and emphasized her concurrence that both are cultural and under individual control. In terms of transparency, Councilmember McGehee suggested the development of policies addressing a known and clear process inviting specific elements of a neighborhood or other or civic participation opportunity. If those policies are not built into programming, Councilmember McGehee opined it would continue to be inconsistent on only complaint-driven.

Regarding move-up housing, Councilmember McGehee opined a good discussion had been held at the Retreat about that, and when she considers the twenty new units and their price point as part of the revised Dale Street Project, she thought that could be removed from the list once they're constructed.

Councilmember McGehee agreed that she didn't like the checklist approach either, and while agreeing this had been a good exercise, some things had come out of the Retreat that did not become part of the final report, nor had they been discussed in any meaningful way even though she found the overall discussion to be good.

Councilmember McGehee agreed with the need to shine a light on the asset management program for continue monitoring and subsequent completion.

In terms of civic engagement, Councilmember McGehee opined that the City Council and City still had a long way to go, but the checklist would not get anyone there, and required a cultural shift. Agreeing that outreach was a fine initiative, Councilmember McGehee opined that it needed to be to everyone, not only targeting a specific group, but across the board.

Whether or not an employee survey is done, Councilmember McGehee opined that it was important for the City Council to understand staff jobs. Councilmember Member McGehee suggested that may be accomplished through the City Manager proposing a policy for consistent exit interviews; and how to provide enough steps within each department to satisfy employees as they grow in their career. Councilmember McGehee stated she would defer to the City Manager on this topic, and if he felt a survey was needed he could provide information going forward to establish a policy.

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Councilmember McGehee suggested a project template going forward, with minimal tweaking and similar to the Dale Street process, that would go a long way toward civic engagement and organizational effectiveness. While understanding the need to do so as part of the budget process and allowing Department Heads to know City Council expectations for major focus items, Councilmember McGehee noted there were other policy issues for departments.

**Councilmember Etten**

Councilmember Etten expressed appreciation of many of the ideas expressed in Councilmember Laliberte's "white paper," and suggested taking items and making revisions that would essentially prioritize those priorities. Councilmember Etten stated that he really liked Councilmember Laliberte's idea of having fewer priorities and monthly updates, even perhaps some quarterly as applicable, but keeping them in front of the City. Councilmember Etten clarified that the purpose is not meant to direct all city operations and services, but those few areas the City Council wanted to specifically focus on.

Councilmember Etten opined that housing and redevelopment was important for Roseville as the market continued to improve and the City to transition. Councilmember Etten also spoke in support of the need to look at how to task advisory commissions and boards with meaningful activities. Specific to housing and redevelopment efforts, Councilmember Etten opined that this was largely up to the HRA and City Council working together to flesh out the targets and strategic initiatives currently listed on the right side of the document; with continual adjustment over time as citizens and advisory commissions bring new information forward for the City Council's and HRA's attention.

Specific to civic engagement, Councilmember Etten suggested changing the strategic priority to "Community Outreach." Councilmember Etten noted that the CEC had already been tasked with many of these items, and had asked to be given the opportunity to address them in this important role. While supporting volunteer opportunities, Councilmember Etten noted the need for more public input about how to get more new people involved.

Noting his total support of participation by underrepresented groups in the community, Councilmember Etten noted the need to continually and further address immigrant populations and apartment dwellers as part of that process and as a vital part of the community. Councilmember Etten opined that those initiatives could be addressed as part of the role of advisory boards and commissions.

Regarding infrastructure sustainability, Councilmember Etten opined that it fell into so many departments, and under the adopted CIP. Councilmember Etten opined that from his perspective, updating the CIP and adopting those updates in 2016 from the original 2012 document was a necessary step and would provide a more accurate document with those updates four years after inception.

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Councilmember Etten agreed that individuals could work on respectful interaction on their own, but opined that things were in a better spot than in the past.

Councilmember Etten suggested moving the community survey into the Organizational Effectiveness priority.

Regarding resolving items as introduced, Councilmember Etten agreed that sometimes items may need deferral to receive additional information or for a recommendation or clarification from a citizen advisory commission, but suggested that simply could involve providing additional information in packet materials for follow-through.

Councilmember Etten supported retaining the process transparency KOI as being vitally important.

Councilmember Etten recognized his appreciation of Councilmember Laliberte's idea to work with boards and staff assigned to those boards by providing clear direction allowing them to be more productive and positively engaged. Councilmember Etten opined that this was a good goal to retain, as he had heard comments from a number of advisory commissions that the City Council had not helped as much as they could have.

Under a new document title of "City Council Priority Plan – 2015/2016," Councilmember Etten suggested revising the goals to focus on just a few things that would end before a new City Council is seated and as follows:

- 1) Housing and Redevelopment;
- 2) Community Outreach/Communication (formerly civic engagement);
- 3) Infrastructure Sustainability; and
- 4) Effective Governance/Organizational Effectiveness

**Councilmember Willmus**

Councilmember Willmus thanked Councilmember Laliberte for providing her perspective; and offered his agreement with much that she had stated and the input from Councilmember McGehee. While appreciating the ranking or prioritization suggested by Councilmember Etten, Councilmember Willmus was unable to fully support that, and agreed that "Effective Governance" and "Organizational Effectiveness" could fall off.

In reviewing strategic priorities and tasking citizen advisory commissions, Councilmember Willmus opined that civic engagement specifically could fall within the role of the CEC. When starting this process, Councilmember Willmus noted his understanding that this would identify several areas of focus for the City Council over the next two years.

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Regarding infrastructure and housing, Councilmember Willmus noted the need for them to remain, but suggested more focus of the City Council and their citizen advisory commissions in order to attain the direction being sought.

One area of disagreement Councilmember Willmus noted as addressed by Councilmember McGehee included targets being static, but from his perspective they should be continually moving. As an example, when the new housing units come online as part of the Dale Street project, Councilmember Willmus opined the need remained to continue evaluating housing needs.

Councilmember McGehee clarified that was not the intent of her comments, and agreed with Councilmember Willmus' perspective that they continued to move; and would constantly be in flux.

**Mayor Roe**

While in agreement with a lot of things already discussed and the common viewpoints expressed, Mayor Roe questioned the need to rank the priorities by number, but to simply recognize them as THE priorities with no one more important than another. Mayor Roe spoke in support of streamlining and reducing the document.

Specific to organizational effectiveness, Mayor Roe agreed this was more internal, even though the goal was to have the City Manager more involved, it may be of lower priority for the City Council and therefore removed as part of this document.

Mayor Roe suggested combining organizational effectiveness with civic engagement re-titled as "Community Outreach/Engagement," and then have two other categories and priorities identified as "Housing and Redevelopment," and "Infrastructure Sustainability."

Related to community outreach, Mayor Roe agreed with Councilmember Laliberte that since a survey was already being done periodically, there was no need to stress it as part of this document.

Regarding volunteer opportunities, Mayor Roe noted the target to increase volunteer engagement or teams, for him the strategic initiative was to figure out those strategies, as well as engaging underrepresented populations, which the CEC was already looking at and how best to measure that.

Specific to move-up housing, Mayor Roe reminded his colleagues that the number of 20 additional units was a starting point for discussions at the Retreat, and initiatives may be to pursue applicable initiatives versus an actual program.

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Regarding residential housing values, Mayor Roe again questioned whether a program was needed rather than looking at initiatives to incentivize property values (e.g. code enforcement, building standards, etc.) and involved staff, the HRA and the Planning Commission among others.

Regarding effective governance, if combined with civic engagement, Mayor Roe opined that only the area of process transparency be retained and development of ways to improve it and hold the City Council and staff accountable to ongoing improvement.

Mayor Roe agreed with Councilmember Etten's comments regarding updating the CIP.

Mayor Roe expressed his agreement in only going through 2016 from the point of view that 2015 is already half over, and if pursuing a similar exercise as this in 2016 it only be done with the purpose to further tweak this document.

When talking about strategic planning, and in response to the public and citizen advisory commissions, Mayor Roe opined that the City Council reworded it to reflect the intent as a priority planning exercise, and not an exercise to develop a new *Imagine Roseville 2025* community document. Mayor Roe clarified that such a community visioning process would be the focus in a few years, and the perception of this process became much larger than originally intended. However, Mayor Roe expressed his appreciation to his colleagues that the original intent was being refocused, which should make the public more comfortable with the outcome. Mayor Roe reiterated that the purpose of this exercise and subsequent document was not replacing the CEC discussion and larger community vision; and also emphasized that the *Imagine Roseville 2025* community visioning process would need to be revisited in the near future, and would be an entirely separate process than this.

**Councilmember Laliberte Responses**

Councilmember Laliberte stated that, if organizational effectiveness was eliminated from the document, she was fine with that.

As for effective governance, if to remain or be disseminated, Councilmember Laliberte suggested it be discussed further at a future City Council Worksession.

Regarding renaming community outreach, Councilmember Laliberte opined that some still didn't serve to measure engagement. If better direction is needed for citizen advisory commission, Councilmember Laliberte suggested the CEC provide recommendation to the City Council but not include it in this document for eventual adoption.



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Specific to housing and redevelopment priorities, Councilmember Laliberte noted the many entities working on those items, including the Planning Commission, HRA, Community Development Department and CEC.

Councilmember Laliberte spoke in support of retaining the priority for infrastructure sustainability.

Councilmember McGehee asked that her four overarching focus areas be incorporated into each and every goal as finalized, and including: educational outreach, transparency, formulation of policy, and process.

**Public Comment**

**Lisa McCormick, 2950 Wheeler Street North**

Ms. McCormick expressed appreciation for the thoughtful contributions provided by Councilmember Laliberte as well as the points brought out by individual council members tonight.

Under effective governance, Ms. McCormick expressed her total agreement, noting culture references by several Councilmembers. As a member of the community, Ms. McCormick expressed her frustration at times to fully understand community and civic engagement, opining that sometimes they appeared to be at odds.

Without going into too much detail, Ms. McCormick referenced a personal incident this week causing her to pause and consider the current Ethics Code, and lack of mention in the Mission Statement about a code of professional conduct. Ms. McCormick opined that this involved not only interpersonal interaction between Councilmembers, boards and citizen advisory commissions, but also should include those parties and their interaction with the public. Ms. McCormick opined that it was important to her to be assured as a citizen if she interacts with a board member or commissioner, she would receive courteous treatment.

While appreciating the transparency efforts, and in her personal review of staff reports and staff presentations, Ms. McCormick noted the need to provide a review of financial implications as part of that information, especially impacts to infrastructure and CIP, both important aspects.

Ms. McCormick expressed appreciation for tonight's discussion, opining things were moving in the right direction. However, regarding accountability being addressed at the next election as suggested by Councilmember Laliberte, Ms. McCormick stated she would prefer not to wait until then and as with conduct, people be held accountable as part of being challenged to be better.

**Kathleen Erickson, 1790 Centennial Drive**

Ms. Erickson expressed concern, specific to community engagement efforts, that often it seems like the only time the City was interested in that involvement was

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when seeking help clearing Buckthorn or building a playground, or serving on a task force or commission. Ms. Erickson opined that it needed to start in the community and not just be a City Hall culture, but a recognition that each neighborhood had its own culture as well; and encouraged the City Council and staff to make themselves aware of the flavor of each neighborhood. While not necessarily perfect, Ms. Erickson opined that people lived where they did for a reason, but often when speaking to the City Council at a public meeting such as this, it felt like the City Council and staff were light years away from understanding what the neighborhood valued and what they didn't want to lose. Ms. Erickson asked that community engagement not be thought of as "drive-through government" cruising through their neighborhood, but by expending effort to find out who they were. As a result of recent neighborhood issues, Ms. Erickson noted she had found out she lives in a great neighborhood, and asked that the City Council and staff also look beyond the obvious perception of community engagement.

Mayor Roe thanked the public for their verbal and written comments throughout this discussion process.

Laliberte moved, Willmus seconded, renaming the document to "City Council Priority Plan – 2015-2016," finishing out this year and tweaking it as needed in 2016; and adopt only two strategic priorities or goals entitled "Housing and Redevelopment," and "Infrastructure Sustainability."

At the request of Mayor Roe, Councilmembers Laliberte and Willmus confirmed that this would retain key outcome indicators as currently written.

Councilmember McGehee offered an amendment to incorporate her four goals as previously mentioned.

Councilmember Laliberte opined that those would come into the targets and initiatives yet to be rewritten or refined.

Councilmember McGehee noted the public comment reference and upcoming training sponsored by the Human Rights Commission for community training addressing ethics and professional conduct.

Mayor Roe suggested that as an additional item, at the discretion of the body, following this discussion.

Councilmember McGehee reiterated the importance of ethics as an important part of civic engagement when citizens bring things forward and the City Council's current response is only "thank you."

As part of this overall process, Councilmember Etten stated his enjoyment of the robust discussion resulting in the community and among Councilmembers, as

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well as tonight's discussion. However, Councilmember Etten opined that he was still not ready to let go of the third piece of the document; and therefore offered a friendly amendment to include a strategic priority for "cultural change" and how best to communicate and provide information as a City.

Etten moved, Roe seconded, an amendment to include a third category entitled "Community Outreach/Communication," and including process discussion from the current "Effective Governance" priority for process transparency and other indicators (KOI's) involving participation of other areas from the current "Civic Engagement" category; and those areas that fall into the CEC realm for further refinement.

To clarify the amendment, Mayor Roe reworded it as intended to add a third priority entitled, "Community Outreach/Communication," incorporating the process transparency KOI category from "Effective Governance," and participation by underrepresented populations KOI category as part of "Civic Engagement" at a minimum.

Councilmember Laliberte expressed her interest in working more closely with citizen advisory commissions on guiding principles to use in working on priorities, not as a checklist but guiding those things not being tasked to advisory commissions.

Councilmember McGehee spoke in opposition to the amendment, agreeing with Councilmember Laliberte that the original motion presented a more manageable and cleaner approach, while still allowing inclusion of those other items as addressed by Councilmember Laliberte. Councilmember McGehee expressed her preference for a clean, comprehensive document.

Councilmember Etten stated his rationale for including the amendment was based on the reasons outlined by Councilmember McGehee; opining that it included in the document it allowed for regular updates and tracking versus a checklist.

Councilmember Willmus stated his concern was even in providing charges to citizen advisory commissions, as a body the CEC incorporated a good group of people that he would like to allow an opportunity to take this document and see what they returned with versus the City Council now establishing its own KOI and targets. Councilmember Willmus suggested allowing the CEC to bring it back; and therefore would not support the friendly amendment at this time; concurring with the two items in the original motion as moved by Councilmembers Laliberte and McGehee, and including the four goals stated by Councilmember McGehee and embedded in each goal.

Mayor Roe spoke in support of the amendment, stating that the priority of this City Council is to improve communications through the process of transparency,

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and nothing talked about the targets in the original, thus the added third category included. As noted by Councilmember Etten, if additional KOI are received from the CEC or others, they can be added in, but this amendment to the motion reflected the February Retreat and subsequent discussions, and needed to be amended to the original motion to adequately address the priorities of this City Council and the City organization.

Councilmember Laliberte stated she would not support the amendment for the main reason that this direction had already been given and requests that these things happen outside of this document.

**Roll Call (Amendment)**

**Ayes:** Etten and Roe.

**Nays:** Willmus, McGehee, Laliberte.

**Motion fails.**

**Roll Call (Original Motion)**

**Ayes:** McGehee, Willmus, Laliberte, Etten, and Roe.

**Nays:** None.

As a follow-up to staff, without objection Mayor Roe directed that the “Rapp” document be identified as reference material only, and not the official document until this new revision was created as a separate document.

For clarification, City Manager Trudgeon reviewed that staff would create a similar one-page document listing the two priorities as adopted and KOI as part of that revised and separate document; with the “Rapp” report serving as reference material, and including the SWOT analysis.

At the request of City Manager Trudgeon as to whether to include Councilmember McGehee’s four goals, Mayor Roe clarified that they were not yet an official action of the City Council at this time.

Regarding targets and strategic initiatives to support what has now been adopted by the City Council, Councilmember Laliberte asked that at a future work session, they discuss those further, at which time citizen advisory commission, staff and other feedback could be engaged providing a much broader group than just the City Council.

Personally, Mayor Roe opined the City Council needed to decide how to move on from here as a body.

Councilmember Laliberte opined those groups be involved a City Council work session.

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Mayor Roe asked if this only got us back to the same current issue if citizen advisory commissions were part of that discussion, questioning if the City Council needed to figure it out now or have it as part of the next step in the conversation.

Next Steps

Councilmember McGehee yielded to Councilmember Laliberte on the work session, taking those two main items and KOI, with each individual coming up with a list of what they would like to see for the direction from input received from citizen advisory commissions and sending that input to the City Manager for dissemination, with the subsequent meeting to determine consensus. After that, Councilmember McGehee suggested that document be forwarded to commissions for their feedback and responses to the City Council as to how they envision implementing it.

Councilmember Willmus agreed with that concept, recognizing the timing of the next HRA meeting and upcoming City Council work session, allowing the benefit of their background discussions at that time.

Councilmember Laliberte suggested the work session allow for a review of targets to determine which should be kept or tweaked; and then publicize who should be involved and how involved, with the public and commissioners – as private citizens – all having time to speak.

Mayor Roe noted this would serve in identifying targets as well as stakeholders.

Councilmember Laliberte clarified this was not to say it would remain static but would start with an initial group and add to it moving forward.

Councilmember McGehee opined that she didn't see it as limiting if specific targets were identified, with the potential for short-term task forces and specific direction to interested community members.

Mayor Roe noted the City Council anticipated staff input as well during their review of the document, and as part of the public and City Council discussions at that July 13, 2015 Worksession.

McGehee moved to keep her four goals in mind as guiding principles: educational outreach, process, policy and transparency as part of this activity.

Mayor Roe directed staff to include that list on the bottom of the document; and was approved without objection.

**b. Authorize Interfund Transfer – Dale Street Development**

As detailed in the RCA, Community Development Director Paul Bilotta summarized this request.