City Council Agenda

Monday, January 11, 2016

6:00 p.m.

City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

6:00 p.m. **1. Roll Call**

Voting & Seating Order: McGehee, Willmus, Laliberte, Etten, Roe

6:02 p.m. **2. Pledge of Allegiance**

6:04 p.m. **3. Approve Agenda**

6:05 p.m. **4. Public Comment**

6:10 p.m. **5. Council & City Manager Communications, Reports and Announcements**

6. Recognitions, Donations and Communications

6:15 p.m. a. Proclaim Martin Luther King Jr. Day

7. Approve Minutes

6:20 p.m. **8. Approve Consent Agenda**

a. Approve Payments

b. Approve Business & Other Licenses & Permits

c. Approve General Purchases and Sale of Surplus items in excess of $5000

d. Consider Approving IT Shared Service Agreement with the Coon Creek Watershed District

e. Approve Kath Properties, LLC Redevelopment – Public Improvement Contract

f. Adopt a Resolution Authorizing the City to Enter into a Limited Use Permit for a Sidewalk on Lexington Ave within the right-of-way Trunk Highway 36

g. Adopt a Resolution of Support for Calyxt, Inc. Job Creation Fund Application

6:30 p.m. **9. Consider Items Removed from Consent**

10. General Ordinances for Adoption

11. Presentations

6:35 p.m. a. National League of Cities Sewer & Water Line Warranty Program

7:00 p.m. b. Approve 2016 Street and Utility Preliminary Work Plan

12. Public Hearings and Action Consideration

13. Budget Items

14. Business Items (Action Items)

7:15 p.m. a. Request for Approval of a Preliminary Plat at 934 Woodhill Drive and 2659 Victoria Street

7:30 p.m. b. Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 185 Wewers Road

7:40 p.m. c. Community Development Department Request to Perform an Abatement for an Unresolved Violation of City Code at 3076 Woodbridge Street

7:50 p.m. d. Community Development Department Request to Issue a Ramsey County Court Citation for Unresolved Violations of Roseville's City Code at 3261 Old Highway 8

15. Business Items – Presentations/Discussions

8:00p.m. **16. City Manager Future Agenda Review**

8:15 p.m. **17. Councilmember Initiated Items for Future Meetings**

8:30 p.m. **18. Adjourn**

Some Upcoming Public Meetings……

Tuesday	Jan 12	6:30 p.m.	Finance Commission
Thursday	Jan 14	6:30 p.m.	Community Engagement Commission
Monday	*Jan 18*		*City Offices Closed - Martin Luther King Jr..*
Wednesday	Jan 20	6:00 p.m.	Human Rights Commission
Monday	Jan 25	6:00 p.m.	City Council Meeting
Tuesday	Jan 26	6:30 p.m.	Public Works, Environment & Transportation Commission
February			
Monday	Feb 1	1:00 p.m.	Police Civil Service Commission (Annual Meeting)
Tuesday	Feb 2	6:30 p.m.	Parks & Recreation Commission
Wednesday	Feb 3	5:30 p.m.	Variance Board
Wednesday	Feb 3	6:30 p.m.	Planning Commission
Monday	Feb 8	6:00 p.m.	City Council Meeting
Tuesday	Feb 9	6:30 p.m.	Finance Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

Date: 01/11/2016
Item: 6.a

Martin Luther King Jr. Day
January 18, 2016

Whereas: The City of Roseville recognizes and honors the work of Rev. Dr. Martin Luther King Jr.; and

Whereas: Rev. Dr. Martin Luther King Jr. was the chief spokesman for nonviolent activism in the civil rights movement, which successfully protested racial discrimination in federal and state law; and

Whereas: Rev. Dr. Martin Luther King Jr. was jailed and arrested numerous times for speaking out against racism and discrimination and for trying to help African Americans to register and vote; and

Whereas: Rev. Dr. Martin Luther King Jr. was awarded the Nobel Peace Prize in December 1964; and

Whereas: Rev. Dr. Martin Luther King Jr. was assassinated on April 4, 1968 because of his fight for equality and civil rights for all; and

Whereas: By Act of Congress of the United States in 1983, declared the third Monday in January to officially honor Rev. Dr. Martin Luther King Jr.; and

Whereas: Rev. Dr. Martin Luther King Jr. said “Life's most persistent and urgent question is what are you doing for others;” and

Whereas: Each year, Americans across the country answer that question by coming together on MLK Day to serve their neighbors and communities.

Now, Therefore Be It Resolved, that the City Council hereby declare January 18, 2016, to be Martin Luther King Jr. Day in the City of Roseville and urges all citizens to join together to honor Dr. King by committing to volunteering in the community.

In the City of Roseville, County of Ramsey, State of Minnesota, U.S.A

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this eleventh day of January 2016.

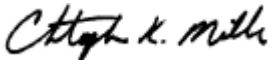
_____

Mayor Daniel J. Roe

REQUEST FOR COUNCIL ACTION

Date: 01/11/2016
Item No.: 8.a

Department Approval



City Manager Approval

Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	$992,825.12
79732-80123	$3,294,263.90
Total	$4,287,089.02

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director
Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
Printed: 1/5/2016 - 4:17 PM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
79875	12/17/2015	Boulevard Landscaping	Operating Supplies	Fra-Dor Inc.	Received Loads	56.00
0	12/30/2015	Boulevard Landscaping	Operating Supplies	MIDC Enterprises- CC	Couplings, Adapters	80.09
0	12/30/2015	Boulevard Landscaping	Operating Supplies	Suburban Ace Hardware-CC	Tools, Cleaning Supples	56.96
79951	12/17/2015	Boulevard Landscaping	Operating Supplies	Warning Lites of MN, Inc.	Barricades, Flashers, Cones	261.00
					Operating Supplies Total:	454.05
					Fund Total:	454.05
79867	12/17/2015	Building Improvements	Other Improvements	Corval Constructors	Soft Start Installation	1,493.00
79867	12/17/2015	Building Improvements	Other Improvements	Corval Constructors	Control Panel Installation	1,971.20
					Other Improvements Total:	3,464.20
					Fund Total:	3,464.20
79897	12/17/2015	Central Svcs Equip Revolving	Rental - Copier Machines	Marco, Inc,	Copier Rentals	2,191.86
79844	12/10/2015	Central Svcs Equip Revolving	Rental - Copier Machines	US Bank Equipment Finance	Copier Rental	2,722.09
					Rental - Copier Machines Total:	4,913.95
					Fund Total:	4,913.95
0	12/15/2015	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Federal Incc	6.94
0	12/22/2015	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Federal Incc	6.94
					Federal Income Tax Total:	13.88

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/15/2015	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare E	1.59
0	12/15/2015	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	6.76
0	12/22/2015	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare E	1.58
0	12/22/2015	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	6.76
					FICA Employee Ded. Total:	16.69
0	12/15/2015	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	6.76
0	12/15/2015	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare E	1.59
0	12/22/2015	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare E	1.58
0	12/22/2015	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	6.76
					FICA Employers Share Total:	16.69
0	12/15/2015	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2015 Post Emplo	1.00
0	12/22/2015	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2015 Post Emplo	1.00
					MN State Retirement Total:	2.00
0	12/15/2015	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	6.53
0	12/22/2015	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	6.53
					PERA Employee Ded Total:	13.06
0	12/15/2015	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera additio	1.00
0	12/15/2015	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	6.53
0	12/22/2015	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	6.53
0	12/22/2015	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera additio	1.00
					PERA Employer Share Total:	15.06
79928	12/17/2015	Charitable Gambling	Professional Services - Bingo	Shidell & Mair	Midway Speedskating Bingo	2,347.38
					Professional Services - Bingo Total:	2,347.38
0	12/15/2015	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2015 State Incom	3.72
0	12/22/2015	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2015 State Incom	3.71
					State Income Tax Total:	7.43

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Fund Total:		2,432.19
79894	12/17/2015	Community Development	Advertising	Lillie Suburban Newspaper Inc	Ordinances, Notices-Acct: 000262	105.78
				Advertising Total:		105.78
80066	12/23/2015	Community Development	Building Permits	WS&D Permit Service	Building Permit Refund-1897 Merrill	371.32
				Building Permits Total:		371.32
79858	12/17/2015	Community Development	Building Surcharge	Buelow Excavating	Building Permit State Surcharge Refu	40.00
79908	12/17/2015	Community Development	Building Surcharge	Mn Dept of Labor & Industry	Building Permit Surcharges	1,789.23
				Building Surcharge Total:		1,829.23
79878	12/17/2015	Community Development	Conferences	Good Writing for Good Results, Inc	Techniques for Excellent Writing Trai	80.00
				Conferences Total:		80.00
0	12/15/2015	Community Development	Credit Card Fees	US Bank-Non Bank	October Terminal Charges	1,514.16
				Credit Card Fees Total:		1,514.16
80077	12/31/2015	Community Development	Dale Street Escrow	Briggs and Morgan, P.A.	Tax Increment Financing Matters	8,000.00
				Dale Street Escrow Total:		8,000.00
80013	12/23/2015	Community Development	Deposits	EFH Company	Construction Deposit Refund	4,000.00
80028	12/23/2015	Community Development	Deposits	Kraus Anderson Construction	Construction Deposit Refund-1201 La	3,700.00
80055	12/23/2015	Community Development	Deposits	Sand Construction, LLC	Construction Deposit Refund-2740 St	4,000.00
80065	12/23/2015	Community Development	Deposits	Van Tassel-Proctor	Construction Deposit Refund-1255 La	4,000.00
				Deposits Total:		15,700.00
79784	12/03/2015	Community Development	Development Escrow	Arthur Mueller	Remaining Development Deposit	1,363.19
				Development Escrow Total:		1,363.19
0	12/17/2015	Community Development	Electrical Inspections	Tokle Inspections, Inc.	Electrical Inspections-Nov.	5,770.40

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Electrical Inspections Total:	5,770.40
0	12/15/2015	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Federal Inco	4,183.69
0	12/22/2015	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Federal Inco	4,167.24
					Federal Income Tax Total:	8,350.93
0	12/15/2015	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	2,032.84
0	12/15/2015	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare Er	475.42
0	12/22/2015	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	2,028.47
0	12/22/2015	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare Er	474.40
					FICA Employee Ded. Total:	5,011.13
0	12/15/2015	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	2,032.84
0	12/15/2015	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare Er	475.42
0	12/22/2015	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare Er	474.40
0	12/22/2015	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	2,028.47
					FICA Employers Share Total:	5,011.13
80068	12/23/2015	Community Development	Heating Permits	Matthew Zipf	Mechanical Permit Refund	60.00
					Heating Permits Total:	60.00
79886	12/17/2015	Community Development	HRA Employer	ING ReliaStar	PR Batch 00001.12.2015 HRA Emplo	370.00
					HRA Employer Total:	370.00
79919	12/17/2015	Community Development	HSA Employee	Premier Bank	PR Batch 00001.12.2015 HSA Empl	153.84
80048	12/23/2015	Community Development	HSA Employee	Premier Bank	PR Batch 00002.12.2015 HSA Empl	153.84
					HSA Employee Total:	307.68
79919	12/17/2015	Community Development	HSA Employer	Premier Bank	PR Batch 00001.12.2015 HSA Emplo	465.00
					HSA Employer Total:	465.00
0	12/17/2015	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.12.2015 ICMA Defe	587.51
0	12/23/2015	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.12.2015 ICMA Defe	587.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					ICMA Def Comp Total:	1,175.01
80057	12/23/2015	Community Development	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Nov 2015	232.94
					Life Ins. Employee Total:	232.94
80057	12/23/2015	Community Development	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Nov 2015	88.90
					Life Ins. Employer Total:	88.90
80057	12/23/2015	Community Development	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Nov 2015	198.61
					Long Term Disability Total:	198.61
80041	12/23/2015	Community Development	Medical Ins Employee	NJPA	Health Insurance Premium-Nov 2015	380.46
					Medical Ins Employee Total:	380.46
80041	12/23/2015	Community Development	Medical Ins Employer	NJPA	Health Insurance Premium-Nov 2015	3,528.43
					Medical Ins Employer Total:	3,528.43
79908	12/17/2015	Community Development	Miscellaneous Revenue	Mn Dept of Labor & Industry	Building Permit Surcharges-Retentior	-35.73
					Miscellaneous Revenue Total:	-35.73
0	12/15/2015	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2015 Post Emplo	303.88
0	12/22/2015	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2015 Post Emplo	303.16
					MN State Retirement Total:	607.04
0	12/15/2015	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2015 MNDCP De	720.00
0	12/22/2015	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2015 MNDCP De	720.00
					MNDCP Def Comp Total:	1,440.00
0	12/17/2015	Community Development	Office Supplies	Innovative Office Solutions	Office Supplies	40.03
					Office Supplies Total:	40.03

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/15/2015	Community Development	Operating Supplies	Blick Art Materials-CC	Art Supplies	15.29
					Operating Supplies Total:	15.29
0	12/15/2015	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	2,124.79
0	12/22/2015	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	2,120.18
					PERA Employee Ded Total:	4,244.97
0	12/15/2015	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	2,124.79
0	12/15/2015	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera additio	326.90
0	12/22/2015	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	2,120.18
0	12/22/2015	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera additio	326.18
					PERA Employer Share Total:	4,898.05
79989	12/23/2015	Community Development	Prepaid Expenses	AMBO	Membership Dues-Proulx	100.00
80032	12/23/2015	Community Development	Prepaid Expenses	MAHCO c/o City of Minneapolis	2016 Membership Dues-Coughlin	100.00
					Prepaid Expenses Total:	200.00
80077	12/31/2015	Community Development	Professional Services	Briggs and Morgan, P.A.	Tax Increment Financing Matters	2,000.00
0	12/15/2015	Community Development	Professional Services	Panera Bread-CC	Boxed Lunches	70.63
79924	12/17/2015	Community Development	Professional Services	Sambatek, Inc.	Ordinance Drafting	3,265.35
79924	12/17/2015	Community Development	Professional Services	Sambatek, Inc.	Consutant	90.00
79932	12/17/2015	Community Development	Professional Services	Sheila Stowell	Mileage Reimbursement	5.00
79932	12/17/2015	Community Development	Professional Services	Sheila Stowell	Planning Commission Meeting Minut	218.75
80061	12/23/2015	Community Development	Professional Services	TMR Quality Lawn Service	Lawn Service @ 2560 Fry Street	120.00
					Professional Services Total:	5,769.73
0	12/15/2015	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2015 State Incom	1,606.84
0	12/22/2015	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2015 State Incom	1,602.22
					State Income Tax Total:	3,209.06
79839	12/10/2015	Community Development	Telephone	T Mobile	Account 876644423	133.72
80118	12/31/2015	Community Development	Telephone	T Mobile	Cell Phones-Acct: 876644423	137.26
79948	12/17/2015	Community Development	Telephone	Verizon Wireless	Cell Phones	35.01

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Telephone Total:		305.99
79872	12/17/2015	Community Development	Training	Donald Salverda & Associates	Leadership Growth Group-Paschke	600.00
79872	12/17/2015	Community Development	Training	Donald Salverda & Associates	Leadership Books	182.44
79872	12/17/2015	Community Development	Training	Donald Salverda & Associates	Leadership Books	185.44
79878	12/17/2015	Community Development	Training	Good Writing for Good Results, Inc	Techniques for Excellent Writing Trai	240.00
79878	12/17/2015	Community Development	Training	Good Writing for Good Results, Inc	Techniques for Excellent Writing Trai	240.00
0	12/30/2015	Community Development	Training	Lambda Alpha International-CC	Training	30.00
				Training Total:		1,477.88
0	12/23/2015	Community Development	Transportation	Thomas Paschke	Mileage Reimbursement	102.35
				Transportation Total:		102.35
				Fund Total:		82,188.96
79779	12/03/2015	Contracted Engineering Svcs	Deposits	Masterpiece Landscaping	Escrow Return-365 Owasso Blvd	1,500.00
79814	12/03/2015	Contracted Engineering Svcs	Deposits	Zawadski Homes	Escrow Return: 365 South Owasso B	3,000.00
79815	12/03/2015	Contracted Engineering Svcs	Deposits	Zeman Construction	Escrow Return-2851 Snelling Ave	6,000.00
				Deposits Total:		10,500.00
79786	12/03/2015	Contracted Engineering Svcs	Professional Services	Nearmap US, Inc.	Annual Lease	999.00
				Professional Services Total:		999.00
79878	12/17/2015	Contracted Engineering Svcs	Training	Good Writing for Good Results, Inc	Techniques for Excellent Writing Trai	80.00
				Training Total:		80.00
				Fund Total:		11,579.00
79888	12/17/2015	East Metro SWAT	Operating Supplies	JFMN-CRC-O Camp Ripley	Building Leases	2,424.00
79888	12/17/2015	East Metro SWAT	Operating Supplies	JFMN-CRC-O Camp Ripley	Building Leases	500.00
0	12/15/2015	East Metro SWAT	Operating Supplies	Main Gate Grill-CC	SWAT Team Conference Meals	205.50
0	12/03/2015	East Metro SWAT	Operating Supplies	Streicher's	Combat Shirts	877.99
0	12/31/2015	East Metro SWAT	Operating Supplies	Streicher's	Combat Shirts	1,279.79

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/31/2015	East Metro SWAT	Operating Supplies	Streicher's	Combat Shirt	57.40
					Operating Supplies Total:	5,344.68
					Fund Total:	5,344.68
79835	12/10/2015	Fire Vehicles Revolving	Fire Department Vehicles	Rosenbauer Minnesota, LLC	New Vehicle	30,434.00
					Fire Department Vehicles Total:	30,434.00
					Fund Total:	30,434.00
80084	12/31/2015	General Fund	202000 - Accounts Payable	City of North St. Paul	AR Refund	770.50
80085	12/31/2015	General Fund	202000 - Accounts Payable	City of St. Anthony	AR Refund	839.00
					202000 - Accounts Payable Total:	1,609.50
0	12/15/2015	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Oct	93.04
					209000 - Sales Tax Payable Total:	93.04
0	12/10/2015	General Fund	211402 - Flex Spending Health	[redacted]	Flex Reimbursement	253.10
0	12/10/2015	General Fund	211402 - Flex Spending Health	[redacted]	Flex Reimbursement	750.00
0	12/03/2015	General Fund	211402 - Flex Spending Health	[redacted]	Flexible Benefit Reimbursement	1,554.39
0	12/31/2015	General Fund	211402 - Flex Spending Health	[redacted]	Flexible Benefit Reimbursement	2,500.00
0	12/23/2015	General Fund	211402 - Flex Spending Health	[redacted]	Flexible Benefit Reimbursement	460.02
0	12/23/2015	General Fund	211402 - Flex Spending Health	[redacted]	Flexible Benefit Reimbursement	78.26
0	12/23/2015	General Fund	211402 - Flex Spending Health	[redacted]	Flexible Benefit Reimbursement	576.64
0	12/31/2015	General Fund	211402 - Flex Spending Health	[redacted]	Flexible Benefit Reimbursement	336.68
					211402 - Flex Spending Health Total:	6,509.09
0	12/03/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	500.00
0	12/23/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	242.52
0	12/23/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	384.62
0	12/03/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	192.31
0	12/10/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	195.10
0	12/03/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	384.00
0	12/31/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	192.31

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/31/2015	General Fund	211403 - Flex Spend Day Care	[redacted]n	Dependent Care Reimbursement	2,000.00
0	12/23/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	918.06
0	12/31/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	1,000.06
0	12/10/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	526.32
0	12/23/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	1,346.17
0	12/10/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	576.93
0	12/23/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	384.62
0	12/03/2015	General Fund	211403 - Flex Spend Day Care	[redacted]l	Dependent Care Reimbursement	384.62
0	12/10/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	956.00
0	12/17/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	421.50
0	12/31/2015	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	38.46
					211403 - Flex Spend Day Care Total:	10,643.60
79894	12/17/2015	General Fund	Advertising	Lillie Suburban Newspaper Inc	Ordinances, Notices-Acct: 000262	207.93
					Advertising Total:	207.93
79851	12/17/2015	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	129.95
79991	12/23/2015	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	138.35
80001	12/23/2015	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	40.50
80001	12/23/2015	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	40.50
80001	12/23/2015	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	40.50
80001	12/23/2015	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	40.50
80001	12/23/2015	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	40.50
80095	12/31/2015	General Fund	Clothing	Keeprs Inc	Uniform Supplies	1,187.50
80095	12/31/2015	General Fund	Clothing	Keeprs Inc	Uniform Supplies	1,187.50
0	12/17/2015	General Fund	Clothing	MES, Inc.	Uniform Supplies	94.78
0	12/31/2015	General Fund	Clothing	MES, Inc.	Uniform Supplies	24.09
0	12/10/2015	General Fund	Clothing	Neil Sjostrom	Winter Work Shoes	51.59
79806	12/03/2015	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	123.99
79806	12/03/2015	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	1,060.00
79806	12/03/2015	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	971.00
					Clothing Total:	5,171.25
80082	12/31/2015	General Fund	Computer Equipment	CES Imaging	Black Ink	10.66
					Computer Equipment Total:	10.66
0	12/15/2015	General Fund	Conferences	Applebee's-CC	Conference Lunches	28.75
0	12/30/2015	General Fund	Conferences	Best Western- CC	Conference Lodging	184.30

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/15/2015	General Fund	Conferences	Boulder Dam-CC	Conference Meal	13.00
0	12/30/2015	General Fund	Conferences	Canal Park Brewing-CC	Conference Meal	14.37
0	12/30/2015	General Fund	Conferences	Canal Park Lodge-CC	Conference Lodging	547.76
0	12/30/2015	General Fund	Conferences	Canal Park Lodge-CC	Conference Lodging	286.18
0	12/15/2015	General Fund	Conferences	Chicago Brewing Co-CC	Conference Meals	27.86
0	12/15/2015	General Fund	Conferences	Cosmo China-CC	Conference Meals	24.49
0	12/30/2015	General Fund	Conferences	Fitgers Inn-CC	Conference Lodging	706.00
0	12/30/2015	General Fund	Conferences	Fresco Pasta Bar-CC	Conference Meals	26.94
79878	12/17/2015	General Fund	Conferences	Good Writing for Good Results, Inc	Techniques for Excellent Writing Trai	160.00
0	12/15/2015	General Fund	Conferences	Grand View Lodge Nisswa-CC	Investigations Training Lodging	436.08
0	12/30/2015	General Fund	Conferences	Grandmas Saloon-CC	Conference Meals	24.32
0	12/30/2015	General Fund	Conferences	Green Mill- CC	Conference Meals	23.49
0	12/30/2015	General Fund	Conferences	Holiday-CC	Fuel	20.50
0	12/03/2015	General Fund	Conferences	Dennis Kim	Conference Supplies Reimbursement	128.73
0	12/15/2015	General Fund	Conferences	Las Vegas Shuttle-CC	Conference Transportation	11.00
79891	12/17/2015	General Fund	Conferences	League Of MN Cities	MCMA Winter Conference-Trudgeon	300.00
79778	12/03/2015	General Fund	Conferences	MAMA	Luncheon Registration-Collins	20.00
79778	12/03/2015	General Fund	Conferences	MAMA	Luncheon Registration-Trudgeon	20.00
79781	12/03/2015	General Fund	Conferences	MN Chiefs of Police Assoc	Leadership Academy-Engh	515.00
0	12/23/2015	General Fund	Conferences	Kelly O'Brien	Conference Expenses Reimbursement	96.12
0	12/30/2015	General Fund	Conferences	Parking Ramp-CC	Conference Parking	0.50
					Conferences Total:	3,615.39
79847	12/17/2015	General Fund	Contract Maint - Vehicles	Abra MN Roseville	Vehicle Repair	4,247.84
79847	12/17/2015	General Fund	Contract Maint - Vehicles	Abra MN Roseville	Vehicle Repair	3,200.89
80088	12/31/2015	General Fund	Contract Maint - Vehicles	Cummins NPower LLC	Compressor Repair	1,476.80
80012	12/23/2015	General Fund	Contract Maint - Vehicles	Dusty's Body Shop, Inc.	Vehicle Repair	3,484.55
0	12/23/2015	General Fund	Contract Maint - Vehicles	Emergency Apparatus Maint. Inc	Vehicle Repair	1,713.93
79824	12/10/2015	General Fund	Contract Maint - Vehicles	GCR Tires & Service	2015 Blanket PO for Vehicle Repairs	242.00
79760	12/03/2015	General Fund	Contract Maint - Vehicles	HealthEast Vehicle Services	Vehicle Supplies, Maintenance	150.80
79760	12/03/2015	General Fund	Contract Maint - Vehicles	HealthEast Vehicle Services	Vehicle Supplies, Maintenance	296.48
79760	12/03/2015	General Fund	Contract Maint - Vehicles	HealthEast Vehicle Services	Vehicle Supplies, Maintenance	503.58
0	12/17/2015	General Fund	Contract Maint - Vehicles	Mister Car Wash	Vehicle Washes	98.97
80052	12/23/2015	General Fund	Contract Maint - Vehicles	Rosenbauer Minnesota, LLC	Vehicle Supplies	2,434.62
0	12/23/2015	General Fund	Contract Maint - Vehicles	Total Tool	Crain and Hoist Inspection	185.00
					Contract Maint - Vehicles Total:	18,035.46
79826	12/10/2015	General Fund	Contract Maint. - City Hall	Gilbert Mechanical Contracting	Annual Fire Sprinkler Inspection	395.00
0	12/23/2015	General Fund	Contract Maint. - City Hall	Life Safety Systems	Annual Fire Alarm Inspection	795.00
79829	12/10/2015	General Fund	Contract Maint. - City Hall	Linn Building Maintenance	Floor Scrub and Wax in Police Statior	223.68
79895	12/17/2015	General Fund	Contract Maint. - City Hall	Linn Building Maintenance	General Cleaning-Dec.	3,249.18

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
79901	12/17/2015	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facility Management	2,155.00
79901	12/17/2015	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facility Management	309.17
80033	12/23/2015	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Credit	-20.08
79831	12/10/2015	General Fund	Contract Maint. - City Hall	Overhead Door Co of the Northlanc	Repairs	785.73
0	12/17/2015	General Fund	Contract Maint. - City Hall	Pro-Tec Design, Inc.	Keypad Reader Repair	1,543.98
0	12/10/2015	General Fund	Contract Maint. - City Hall	S.O.S. Drain & Sewer Cleaning	Water Jetting & Main Line Cleanout	343.75
79936	12/17/2015	General Fund	Contract Maint. - City Hall	Thyssenkrupp Elevator Corp.	Full Maintenance	750.00
79842	12/10/2015	General Fund	Contract Maint. - City Hall	Twin City Garage Door Co.	Repair Garage Door	832.25
					Contract Maint. - City Hall Total:	11,362.66
79826	12/10/2015	General Fund	Contract Maint. - City Garage	Gilbert Mechanical Contracting	Annual Fire Sprinkler Inspection	295.00
0	12/23/2015	General Fund	Contract Maint. - City Garage	Life Safety Systems	Annual Monitoring Charge-2015	325.00
0	12/23/2015	General Fund	Contract Maint. - City Garage	Life Safety Systems	Annual Fire Alarm Inspection	365.00
79895	12/17/2015	General Fund	Contract Maint. - City Garage	Linn Building Maintenance	General Cleaning-Dec.	917.63
79901	12/17/2015	General Fund	Contract Maint. - City Garage	McGough Facility Management, LI	Facility Management	1,077.50
79901	12/17/2015	General Fund	Contract Maint. - City Garage	McGough Facility Management, LI	Facility Management	309.16
80033	12/23/2015	General Fund	Contract Maint. - City Garage	McGough Facility Management, LI	Facility Management	6.25
79830	12/10/2015	General Fund	Contract Maint. - City Garage	Mn Dept of Labor & Industry	Pressure Vessels	40.00
0	12/15/2015	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	339.66
0	12/10/2015	General Fund	Contract Maint. - City Garage	Yale Mechanical, LLC	Labor and material to install exhaust f	2,132.00
					Contract Maint. - City Garage Total:	5,807.20
0	12/10/2015	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	Week Ending 8/1/15	1,184.75
0	12/23/2015	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	HVAC Service	1,417.75
0	12/23/2015	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	HVAC Service	1,417.75
					Contract Maint. H.V.A.C. Total:	4,020.25
0	12/17/2015	General Fund	Contract Maintenance	Adam's Pest Control Inc	Quarterly Service	100.00
79988	12/23/2015	General Fund	Contract Maintenance	All State Communications, Inc.	Fie Alarm Inspection	450.79
0	12/17/2015	General Fund	Contract Maintenance	Ancom Communications, Inc.	Radio Service	566.50
79740	12/03/2015	General Fund	Contract Maintenance	Brothers Fire & Security	New Access Control	1,980.00
79864	12/17/2015	General Fund	Contract Maintenance	Comcast	Cable TV, Internet	97.84
0	12/03/2015	General Fund	Contract Maintenance	Criterion, Inc.	Quarterly Subscription Service	4,794.00
79759	12/03/2015	General Fund	Contract Maintenance	Goodpointe Technology, Inc. (c/o Z	1 LS: Pavement Condition Survey	3,800.00
79760	12/03/2015	General Fund	Contract Maintenance	HealthEast Vehicle Services	Vehicle Supplies, Maintenance	1,058.11
79760	12/03/2015	General Fund	Contract Maintenance	HealthEast Vehicle Services	Vehicle Supplies, Maintenance	1,633.29
79895	12/17/2015	General Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-Dec.	563.90
80036	12/23/2015	General Fund	Contract Maintenance	Mn Dept of Labor & Industry	Annual Elevator Inspection	100.00
0	12/15/2015	General Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	100.98
79921	12/17/2015	General Fund	Contract Maintenance	Ramsey County	Quarterly Election Contract	16,588.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
79795	12/03/2015	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	202.80
79923	12/17/2015	General Fund	Contract Maintenance	Rick Johnson's Deer & Beaver Inc.	Deer Calls	230.00
79834	12/10/2015	General Fund	Contract Maintenance	Ron Kassa Construction, Inc.	Curbing and Peds	1,176.00
79936	12/17/2015	General Fund	Contract Maintenance	Thyssenkrupp Elevator Corp.	Full Maintenance	390.00
79945	12/17/2015	General Fund	Contract Maintenance	Upper Cut Tree Service	Blanket PO for Tree Removal	2,580.00
79945	12/17/2015	General Fund	Contract Maintenance	Upper Cut Tree Service	Blanket PO for Tree Removal	755.00
80064	12/23/2015	General Fund	Contract Maintenance	Upper Cut Tree Service	Blanket PO for Tree Removal	1,720.00
79807	12/03/2015	General Fund	Contract Maintenance	Upper Cut Tree Service	Blanket PO for Tree Removal	787.00
79845	12/10/2015	General Fund	Contract Maintenance	Verizon Wireless	Cell Phone charges for Fire Dept	600.38
					Contract Maintenance Total:	40,274.59
79795	12/03/2015	General Fund	Dispatching Services	Ramsey County	CAD Services	5,556.54
79795	12/03/2015	General Fund	Dispatching Services	Ramsey County	911 Dispatch Service	30,004.48
					Dispatching Services Total:	35,561.02
80024	12/23/2015	General Fund	Employee Recognition	Jermaine M. Davis Seminars & Wo	Employee Luncheon Keynote Speake	1,000.00
0	12/10/2015	General Fund	Employee Recognition	Jeanne Kelsey	Reimbursement of Expenses	9.00
0	12/10/2015	General Fund	Employee Recognition	Jeanne Kelsey	Reimbursement for Holiday Apprecia	50.01
0	12/10/2015	General Fund	Employee Recognition	Jeanne Kelsey	Reimbursement for Holiday Apprecia	8.57
0	12/10/2015	General Fund	Employee Recognition	Jeanne Kelsey	Reimbursement for Holiday Apprecia	13.00
					Employee Recognition Total:	1,080.58
0	12/15/2015	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Federal Inc	32,666.31
0	12/22/2015	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Federal Inc	34,492.97
					Federal Income Tax Total:	67,159.28
0	12/15/2015	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare E	4,172.89
0	12/15/2015	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	6,756.74
0	12/22/2015	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	6,649.78
0	12/22/2015	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare E	4,355.58
					FICA Employee Ded. Total:	21,934.99
0	12/15/2015	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	6,756.74
0	12/15/2015	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare E	4,172.89
0	12/22/2015	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare E	4,355.58
0	12/22/2015	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	6,649.78

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				FICA Employers Share Total:		21,934.99
79907	12/17/2015	General Fund	Financial Support	MN Child Support Payment Cntr	Remittance ID: 0015005038	354.43
80034	12/23/2015	General Fund	Financial Support	MN Child Support Payment Cntr	RemittanceID: 0015005038	354.43
0	12/15/2015	General Fund	Financial Support	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2015 MN DOR W	14.23
				Financial Support Total:		723.09
79886	12/17/2015	General Fund	HRA Employer	ING ReliaStar	PR Batch 00001.12.2015 HRA Emplc	4,633.50
				HRA Employer Total:		4,633.50
79919	12/17/2015	General Fund	HSA Employee	Premier Bank	PR Batch 00001.12.2015 HSA Emplc	2,503.72
80048	12/23/2015	General Fund	HSA Employee	Premier Bank	PR Batch 00002.12.2015 HSA Emplc	2,497.41
				HSA Employee Total:		5,001.13
79919	12/17/2015	General Fund	HSA Employer	Premier Bank	PR Batch 00001.12.2015 HSA Emplo	7,590.86
				HSA Employer Total:		7,590.86
0	12/17/2015	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00001.12.2015 ICMA Defe	3,050.49
0	12/23/2015	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00002.12.2015 ICMA Defe	3,048.49
				ICMA Def Comp Total:		6,098.98
80057	12/23/2015	General Fund	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Nov 2015	17.30
80057	12/23/2015	General Fund	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Nov 2015	1,653.01
				Life Ins. Employee Total:		1,670.31
80057	12/23/2015	General Fund	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Nov 2015	738.05
				Life Ins. Employer Total:		738.05
80057	12/23/2015	General Fund	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Nov 2015	1,491.80
				Long Term Disability Total:		1,491.80
80041	12/23/2015	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium-Nov 2015	7,476.33

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80041	12/23/2015	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium-Nov 2015	7,213.72
					Medical Ins Employee Total:	14,690.05
80041	12/23/2015	General Fund	Medical Ins Employer	NJPA	Health Insurance Premium-Nov 2015	45,664.17
					Medical Ins Employer Total:	45,664.17
0	12/15/2015	General Fund	Memberships & Subscriptions	APA-CC	American Public Works Association M	1,125.00
79852	12/17/2015	General Fund	Memberships & Subscriptions	Paul Baertschi	Police Briefs Renewal	155.00
80011	12/23/2015	General Fund	Memberships & Subscriptions	Donald Salverda & Associates	Women's Leadership Growth Group-(	600.00
79756	12/03/2015	General Fund	Memberships & Subscriptions	GFOA	Membership Dues-G. Smith	150.00
0	12/15/2015	General Fund	Memberships & Subscriptions	IAFCI- CC	Fire Chiefs Association Membership I	209.00
0	12/30/2015	General Fund	Memberships & Subscriptions	MN State Fire Chiefs-CC	Membership Dues	25.00
80101	12/31/2015	General Fund	Memberships & Subscriptions	MN Street Superintendent Assoc.	Membership Dues-Zweber, Dix	100.00
0	12/15/2015	General Fund	Memberships & Subscriptions	Monte Carlo-CC	Conference Lodgiing	171.36
0	12/15/2015	General Fund	Memberships & Subscriptions	National Public Employer-CC	Membership Dues-Bacon	200.00
0	12/15/2015	General Fund	Memberships & Subscriptions	NFPA Natl Fire Protect-CC	Membership Dues	330.00
79788	12/03/2015	General Fund	Memberships & Subscriptions	Northern Star Council	Explorer Post Renewal Registration F	290.00
80120	12/31/2015	General Fund	Memberships & Subscriptions	Tri County Law Enforcement Assoc	Annual Dues	75.00
					Memberships & Subscriptions Total:	3,430.36
0	12/23/2015	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.12.2015 Minnesota E	258.15
					Minnesota Benefit Ded Total:	258.15
0	12/30/2015	General Fund	Miscellaneous	Digiphoto-CC	Inadvertant Personal Purchase-Repay	35.00
0	12/30/2015	General Fund	Miscellaneous	Grand Cleaners-CC	MAMA Luncheon Supplies	88.20
0	12/15/2015	General Fund	Miscellaneous	Grateful Table-CC	Lunch Meeting-Trudgeon	14.84
0	12/30/2015	General Fund	Miscellaneous	Jimmy John's Sandwiches- CC	Peer Group Meeting Supplies	73.55
0	12/17/2015	General Fund	Miscellaneous	North Image Apparel, Inc.	Vest	27.06
0	12/30/2015	General Fund	Miscellaneous	Target- CC	Peer Group Meeting Supplies	12.97
					Miscellaneous Total:	251.62
0	12/15/2015	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2015 Post Emplo	2,936.45
0	12/22/2015	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2015 Post Emplo	3,025.29
					MN State Retirement Total:	5,961.74
0	12/15/2015	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2015 MNDCP De	5,649.93

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/22/2015	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2015 MNDCP De	5,644.29
					MNDCP Def Comp Total:	11,294.22
0	12/30/2015	General Fund	Motor Fuel	Exxonmobile-CC	Fuel	25.00
0	12/23/2015	General Fund	Motor Fuel	Mansfield Oil Company	2015 Blanket PO for Fuel. 20154 Sta	6,462.06
0	12/31/2015	General Fund	Motor Fuel	Mansfield Oil Company	2015 Blanket PO for Fuel. 20154 Sta	10,772.98
0	12/15/2015	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	Fuel Tax License Renewal	25.00
0	12/15/2015	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	Fuel Tax-Oct.	460.85
0	12/15/2015	General Fund	Motor Fuel	Ripley 1 Stop-CC	Fuel	68.77
0	12/30/2015	General Fund	Motor Fuel	Roseville Winner-CC	Fuel	25.01
					Motor Fuel Total:	17,839.67
79746	12/03/2015	General Fund	Non Business Licenses - Pawn	City of Minneapolis Receivables	Pawn Transaction Fees	1,679.40
80083	12/31/2015	General Fund	Non Business Licenses - Pawn	City of Minneapolis Receivables	Pawn Transaction Fees	1,541.70
					Non Business Licenses - Pawn Total:	3,221.10
80000	12/23/2015	General Fund	Office Supplies	CES Imaging	Printhead	10.53
79744	12/03/2015	General Fund	Office Supplies	CES Imaging	Service Plan, Paper & Toner	205.20
0	12/17/2015	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	14.32
0	12/17/2015	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	690.17
0	12/17/2015	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	88.65
0	12/17/2015	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	54.41
79913	12/17/2015	General Fund	Office Supplies	National Awards & Fine Gifts	Badge	18.64
79785	12/03/2015	General Fund	Office Supplies	National Awards & Fine Gifts	Badges	18.14
0	12/15/2015	General Fund	Office Supplies	Office Depot- CC	Office Supplies	74.96
0	12/30/2015	General Fund	Office Supplies	Office Depot- CC	Office Supplies	128.54
					Office Supplies Total:	1,303.56
79869	12/17/2015	General Fund	Op Supplies - City Hall	Dalco	Restroom Supplies	55.54
79821	12/10/2015	General Fund	Op Supplies - City Hall	G & K Services	Gray Brushes	33.84
79876	12/17/2015	General Fund	Op Supplies - City Hall	G & K Services	Mats	33.84
80017	12/23/2015	General Fund	Op Supplies - City Hall	G & K Services	Mats	33.84
79941	12/17/2015	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies	278.70
79941	12/17/2015	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies	423.90
79846	12/10/2015	General Fund	Op Supplies - City Hall	Viking Electric Supply, Inc.	Tripletube	100.60
79846	12/10/2015	General Fund	Op Supplies - City Hall	Viking Electric Supply, Inc.	Operating supplies	133.20
79950	12/17/2015	General Fund	Op Supplies - City Hall	Viking Electric Supply, Inc.	Electrical Supplies	66.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Op Supplies - City Hall Total:	1,160.06
80069	12/31/2015	General Fund	Operating Supplies	3M	EC Film	1,215.00
79733	12/03/2015	General Fund	Operating Supplies	Alert All Corp.	Fire Safety Supplies	3,740.00
0	12/15/2015	General Fund	Operating Supplies	Amazon.com- CC	Touchless Roll Dispenser, Kitchen Su	136.63
0	12/30/2015	General Fund	Operating Supplies	Amazon.com- CC	Jump Starter	280.03
0	12/30/2015	General Fund	Operating Supplies	American Fire Sprinkler-CC	Membership Dues	100.00
0	12/03/2015	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	517.99
0	12/03/2015	General Fund	Operating Supplies	ARAMARK Services	Water Filter	99.98
0	12/31/2015	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	352.27
0	12/15/2015	General Fund	Operating Supplies	AutoZone-CC	Inverter	21.41
0	12/30/2015	General Fund	Operating Supplies	Best Buy- CC	Prepaid Wireless	174.82
79995	12/23/2015	General Fund	Operating Supplies	Brothers Fire & Security	Fire Station FOB's	510.00
0	12/30/2015	General Fund	Operating Supplies	Byerly's- CC	Bakery Items	58.12
0	12/31/2015	General Fund	Operating Supplies	CCP Industries Inc	Thermal Lined Gloves	127.80
79997	12/23/2015	General Fund	Operating Supplies	CDW Government, Inc.	Computer Supplies	948.77
80079	12/31/2015	General Fund	Operating Supplies	Centerline Charter Corp.	New American Forum	206.00
80080	12/31/2015	General Fund	Operating Supplies	Central Power Distributors Inc	Chain	148.91
79861	12/17/2015	General Fund	Operating Supplies	CES Imaging	Core 20LB Bond	14.95
0	12/10/2015	General Fund	Operating Supplies	City of St. Paul	Paper	551.65
0	12/30/2015	General Fund	Operating Supplies	CMC Rescue Inc.-CC	Rope, Cords, Cutters	2,773.10
79866	12/17/2015	General Fund	Operating Supplies	Compass Minerals	Qty 400: Road Salt per MN State Bic	3,387.22
79866	12/17/2015	General Fund	Operating Supplies	Compass Minerals	598 Tons Road Salt per MN State Bid	140.31
80008	12/23/2015	General Fund	Operating Supplies	Compass Minerals	598 Tons Road Salt per MN State Bid	19,227.29
80008	12/23/2015	General Fund	Operating Supplies	Compass Minerals	598 Tons Road Salt per MN State Bid	19,195.23
80008	12/23/2015	General Fund	Operating Supplies	Compass Minerals	598 Tons Road Salt per MN State Bid	6,508.06
80087	12/31/2015	General Fund	Operating Supplies	Compass Minerals	100 Tons Treated Road Salt per MN S	6,295.59
80087	12/31/2015	General Fund	Operating Supplies	Compass Minerals	100 Tons Treated Road Salt per MN S	6,030.47
80087	12/31/2015	General Fund	Operating Supplies	Compass Minerals	100 Tons Treated Road Salt per MN S	3,370.84
0	12/15/2015	General Fund	Operating Supplies	Deluxe-Non Bank	End of Year Finance Forms	444.61
0	12/15/2015	General Fund	Operating Supplies	Dick's Sporting Goods-CC	Animal Control Supplies	58.91
0	12/15/2015	General Fund	Operating Supplies	Discount Mugs-CC	Police Outreach Supplies	187.00
0	12/15/2015	General Fund	Operating Supplies	Evident Inc-CC	Gun Boxes, Security Ties	131.50
80014	12/23/2015	General Fund	Operating Supplies	F M Trucking Co. Inc	Top Soil	54.00
0	12/15/2015	General Fund	Operating Supplies	Factory Direct-CC	Air Filters	488.16
0	12/15/2015	General Fund	Operating Supplies	Fastenal-CC	Supplies	35.60
0	12/31/2015	General Fund	Operating Supplies	Frontier Precision, Inc	Trimble Keyboard	4,203.00
0	12/23/2015	General Fund	Operating Supplies	Grainger Inc	Insulated Jacket	85.52
0	12/23/2015	General Fund	Operating Supplies	Grainger Inc	Insulated Jacket	84.48
0	12/03/2015	General Fund	Operating Supplies	Grainger Inc	Batteries, Line Voltage Control	139.29
0	12/30/2015	General Fund	Operating Supplies	Home Depot- CC	Gallon Tote	53.40
0	12/30/2015	General Fund	Operating Supplies	Home Depot- CC	Work Lights	129.27

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/30/2015	General Fund	Operating Supplies	Home Depot- CC	Cash Tray	40.68
0	12/30/2015	General Fund	Operating Supplies	Home Depot- CC	Operating Supplies	46.72
0	12/17/2015	General Fund	Operating Supplies	Innovative Office Solutions	Office Supplies	30.05
0	12/15/2015	General Fund	Operating Supplies	Innovative Office Solutions-CC	Office Supplies	19.31
80026	12/23/2015	General Fund	Operating Supplies	Konrad Material Sales, LLC.	Crack Sealant	4,387.50
0	12/30/2015	General Fund	Operating Supplies	Liberty Art Works-CC	Helmet Supplies	3,120.00
0	12/15/2015	General Fund	Operating Supplies	Menards-CC	Smoke Alarm Batteries	153.69
0	12/15/2015	General Fund	Operating Supplies	Menards-CC	Station Supplies	78.30
0	12/15/2015	General Fund	Operating Supplies	Menards-CC	Charlotte Pipe	478.97
0	12/30/2015	General Fund	Operating Supplies	Menards-CC	Screws	41.29
0	12/31/2015	General Fund	Operating Supplies	Metal Supermarkets	HSST Square	8.00
79914	12/17/2015	General Fund	Operating Supplies	Northwest Lasers and Instruments,	Paint, Nails	262.47
0	12/30/2015	General Fund	Operating Supplies	Office Depot- CC	Office Supplies	16.06
0	12/15/2015	General Fund	Operating Supplies	OMG National Marketing-CC	Police Outreach Supplies	431.12
0	12/30/2015	General Fund	Operating Supplies	PayPal-CC	Bait Car Supplies	7.80
0	12/30/2015	General Fund	Operating Supplies	PayPal-CC	Light Bulbs	32.50
79918	12/17/2015	General Fund	Operating Supplies	Precise MRM, LLC	Pooled Data, Software	128.90
80104	12/31/2015	General Fund	Operating Supplies	Precise MRM, LLC	SIMS, Antenna	1,796.59
79920	12/17/2015	General Fund	Operating Supplies	Primary Products Company	Nitrile Gloves	240.00
79920	12/17/2015	General Fund	Operating Supplies	Primary Products Company	Nitrile Gloves	66.98
79921	12/17/2015	General Fund	Operating Supplies	Ramsey County	Fleet Support Fee	56.16
80053	12/23/2015	General Fund	Operating Supplies	Rowekamp Associates, Inc.	Simple Signs, Rowe Map Maintenanc	400.00
80110	12/31/2015	General Fund	Operating Supplies	Sheds by John	Skylight Installation	40.00
79929	12/17/2015	General Fund	Operating Supplies	Specialty Turf & Ag, Inc.	Ice bite Anti-Icing, pre-wet liquid	2,462.40
79930	12/17/2015	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Toner	199.55
79930	12/17/2015	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Toner	103.30
80115	12/31/2015	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Toner	143.84
79931	12/17/2015	General Fund	Operating Supplies	State of Minnesota	Traffic Citation Forms	167.20
0	12/15/2015	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Keys, Padlock, Electrical Supplies	47.44
0	12/15/2015	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Trufuel	51.36
0	12/15/2015	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Rule Tape	12.84
0	12/30/2015	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Fasteners	13.64
0	12/17/2015	General Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Modified Asphalt	142.50
0	12/23/2015	General Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Modified Asphalt	541.50
0	12/15/2015	General Fund	Operating Supplies	Target- CC	Station Supplies	13.45
0	12/15/2015	General Fund	Operating Supplies	Target- CC	Station Supplies	31.01
0	12/30/2015	General Fund	Operating Supplies	Target- CC	Restroom Supplies	61.03
0	12/30/2015	General Fund	Operating Supplies	Target- CC	Kitchen Supplies	35.35
0	12/30/2015	General Fund	Operating Supplies	Target- CC	Clip Box	14.98
0	12/23/2015	General Fund	Operating Supplies	Tessman Seed Co - St. Paul	Seed	547.50
79943	12/17/2015	General Fund	Operating Supplies	Uniforms Unlimited, Inc.	Uniform Supplies	16.99
80121	12/31/2015	General Fund	Operating Supplies	Uniforms Unlimited, Inc.	Audio Tube	9.99
79809	12/03/2015	General Fund	Operating Supplies	Verde Environmental Technologies,	Drug Deactivation System	358.20
0	12/30/2015	General Fund	Operating Supplies	Walgreens-CC	Station Supplies	17.12

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/30/2015	General Fund	Operating Supplies	Walmart-CC	Training Supplies	29.22
0	12/30/2015	General Fund	Operating Supplies	Walmart-CC	Desk Lamp	21.86
0	12/30/2015	General Fund	Operating Supplies	Youngblood Lumber-CC	Lumber	330.84
					Operating Supplies Total:	99,483.38
0	12/30/2015	General Fund	Operating Supplies City Garage	Caribou Coffee- CC	Inadvertant Personal Purchase-Laund	4.70
79821	12/10/2015	General Fund	Operating Supplies City Garage	G & K Services	Gray Brushes	28.96
79876	12/17/2015	General Fund	Operating Supplies City Garage	G & K Services	Mats	28.96
80017	12/23/2015	General Fund	Operating Supplies City Garage	G & K Services	Mats	28.96
0	12/30/2015	General Fund	Operating Supplies City Garage	Party City-CC	Potluck Supplies	46.33
79941	12/17/2015	General Fund	Operating Supplies City Garage	Trio Supply Company	Restroom Supplies	105.98
					Operating Supplies City Garage Total:	243.89
0	12/15/2015	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	26,411.74
0	12/22/2015	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	27,422.88
					PERA Employee Ded Total:	53,834.62
0	12/15/2015	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera additio	1,046.93
0	12/15/2015	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	36,215.10
0	12/22/2015	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera additio	1,046.35
0	12/22/2015	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	37,699.71
					PERA Employer Share Total:	76,008.09
0	12/23/2015	General Fund	PERA Life Ins. Ded.	NCPERS Life Ins#725800	PR Batch 00002.12.2015 PERA Life	32.00
					PERA Life Ins. Ded. Total:	32.00
79806	12/03/2015	General Fund	Police Reserve Program	Uniforms Unlimited, Inc.	Uniform Supplies	193.94
					Police Reserve Program Total:	193.94
80040	12/23/2015	General Fund	Prepaid Expenses	NEOGOV	Insight Enterprise Software License	1,999.00
					Prepaid Expenses Total:	1,999.00
79766	12/03/2015	General Fund	Printing	Impressive Print	Envelopes	272.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Printing Total:		272.00
79849	12/17/2015	General Fund	Professional Services	Agency 360	Field Training Tracker Service Subscı	597.00
0	12/03/2015	General Fund	Professional Services	City of St. Paul	Radio Maintenance & Service	486.28
0	12/31/2015	General Fund	Professional Services	City of St. Paul	Radio Maintenance & Service	361.25
0	12/10/2015	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	Services Through 10/31/15	15,560.00
0	12/03/2015	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	Prosecution Services	12,893.00
80018	12/23/2015	General Fund	Professional Services	GCR Tires & Service	Tire Repair	203.00
79759	12/03/2015	General Fund	Professional Services	Goodpointe Technology, Inc. (c/o Z	1 LS: Pavement Condition Survey	1,605.00
79893	12/17/2015	General Fund	Professional Services	LexisNexis Risk Data Mgmt, Inc.	Committment Balance	155.85
80099	12/31/2015	General Fund	Professional Services	Marco, Inc,	Tpmer	44.97
79898	12/17/2015	General Fund	Professional Services	Martin McAllister, Inc.	Consulting	750.00
79904	12/17/2015	General Fund	Professional Services	Metropolitan Courier Corp.	Courier Service	723.00
79790	12/03/2015	General Fund	Professional Services	Performance Plus LLC	Medical Examinations	9,350.00
79790	12/03/2015	General Fund	Professional Services	Performance Plus LLC	Medical Examinations	170.00
79795	12/03/2015	General Fund	Professional Services	Ramsey County	Fleet Support Fee	371.28
79838	12/10/2015	General Fund	Professional Services	Sheila Stowell	City Council Meeting 11/30/15	375.00
79838	12/10/2015	General Fund	Professional Services	Sheila Stowell	City Council Meeting 11/30/15, Mileı	5.00
79932	12/17/2015	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	381.25
79932	12/17/2015	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	5.00
79801	12/03/2015	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	5.00
79801	12/03/2015	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	450.00
79801	12/03/2015	General Fund	Professional Services	Sheila Stowell	Community Engagement Commissior	287.50
79801	12/03/2015	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	5.00
80116	12/31/2015	General Fund	Professional Services	Sheila Stowell	Community Engagement Commissior	243.75
80116	12/31/2015	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	5.00
79803	12/03/2015	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Finance Commission Meeting Minute	156.00
79939	12/17/2015	General Fund	Professional Services	Trans Union, LLC	Credit Report	5.55
79940	12/17/2015	General Fund	Professional Services	TransUnion Risk and Alternative	People Searches-Acct: 212095	44.50
79804	12/03/2015	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Charges	85.00
79810	12/03/2015	General Fund	Professional Services	Wells Fargo Bank NA	Subpoena Service	10.60
				Professional Services Total:		45,334.78
0	12/15/2015	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2015 State Incom	12,901.81
0	12/22/2015	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2015 State Incom	13,580.91
				State Income Tax Total:		26,482.72
0	12/15/2015	General Fund	Telephone	Sprint- CC	Cell Phones	79.98
0	12/15/2015	General Fund	Telephone	Sprint- CC	Cell Phones	82.23
79800	12/03/2015	General Fund	Telephone	Sprint	Cell Phones	20.68

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80113	12/31/2015	General Fund	Telephone	Sprint	Cell Phones	20.68
79839	12/10/2015	General Fund	Telephone	T Mobile	Account 876644423	16.45
79839	12/10/2015	General Fund	Telephone	T Mobile	Account 876644423	277.05
79839	12/10/2015	General Fund	Telephone	T Mobile	Account 876644423	189.19
79839	12/10/2015	General Fund	Telephone	T Mobile	Account 876644423	-35.50
79802	12/03/2015	General Fund	Telephone	T Mobile	Cell Phones Acct: 771707201	78.44
80118	12/31/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 771707201	76.89
80118	12/31/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	16.45
80118	12/31/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	277.05
80118	12/31/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	189.19
80118	12/31/2015	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	205.09
79948	12/17/2015	General Fund	Telephone	Verizon Wireless	Cell Phones	507.30
79948	12/17/2015	General Fund	Telephone	Verizon Wireless	Cell Phones	70.02
79948	12/17/2015	General Fund	Telephone	Verizon Wireless	Cell Phones	1,103.51
79948	12/17/2015	General Fund	Telephone	Verizon Wireless	Cell Phones	70.26
					Telephone Total:	3,244.96
79855	12/17/2015	General Fund	Training	BCA/Criminal Justice Training & E	DMT-G Certification Course	285.00
79737	12/03/2015	General Fund	Training	BCA/Criminal Justice Training & E	Mentoring & Coaching Training	240.00
79737	12/03/2015	General Fund	Training	BCA/Criminal Justice Training & E	Mentoring & Coaching Training	240.00
0	12/23/2015	General Fund	Training	David Brosnahan	Training Expenses Reimbursement	121.90
0	12/30/2015	General Fund	Training	Caribou Coffee- CC	Training Supplies	25.69
0	12/17/2015	General Fund	Training	Aaron Craven	Training Expenses Reimbursement	77.96
0	12/30/2015	General Fund	Training	Davanni's -CC	Training Supplies	88.84
79872	12/17/2015	General Fund	Training	Donald Salverda & Associates	Leadership Books	185.44
79872	12/17/2015	General Fund	Training	Donald Salverda & Associates	Leadership Books	123.44
79873	12/17/2015	General Fund	Training	Emergency Preparedness Resource	ICS Training	2,550.00
79873	12/17/2015	General Fund	Training	Emergency Preparedness Resource	ICS Training	2,000.00
0	12/17/2015	General Fund	Training	Jennifer Engh	Training Expenses Reimbursement	31.84
79878	12/17/2015	General Fund	Training	Good Writing for Good Results, Inc	Techniques for Excellent Writing Trai	160.00
79878	12/17/2015	General Fund	Training	Good Writing for Good Results, Inc	Techniques for Excellent Writing Trai	320.00
79878	12/17/2015	General Fund	Training	Good Writing for Good Results, Inc	Techniques for Excellent Writing Trai	320.00
79878	12/17/2015	General Fund	Training	Good Writing for Good Results, Inc	Techniques for Excellent Writing Trai	80.00
79878	12/17/2015	General Fund	Training	Good Writing for Good Results, Inc	Techniques for Excellent Writing Trai	80.00
79882	12/17/2015	General Fund	Training	Hennepin Technical College	Fire Inspector Training	5,250.00
0	12/15/2015	General Fund	Training	HTC Custom Training-CC	Terrorism Symposium	225.00
79885	12/17/2015	General Fund	Training	IAAI	Fire/Arson Investigation	100.00
79906	12/17/2015	General Fund	Training	MN Chiefs of Police Assoc	Leader Development Class-Holtmeier	75.00
0	12/30/2015	General Fund	Training	MN Sheriffs Assn-CC	Civill Disputes Training	120.00
0	12/15/2015	General Fund	Training	Natl Tactical Officers Assn-CC	Active Shooter Instructor Training	482.00
0	12/15/2015	General Fund	Training	Old Chicago-CC	Training Supplies	47.18
0	12/17/2015	General Fund	Training	Thomas Pitzl	Training Expenses Reimbursement	35.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80107	12/31/2015	General Fund	Training	Ramsey County	Range Use	1,800.00
80107	12/31/2015	General Fund	Training	Ramsey County	Range Use	1,440.00
79922	12/17/2015	General Fund	Training	Craig Rapp, LLC	Leadership Development Program	1,350.00
0	12/10/2015	General Fund	Training	Marc Schultz	Tuition Reimbursement, St. Thomas	303.00
0	12/17/2015	General Fund	Training	Marc Schultz	Tuition Reimbursement	303.00
0	12/03/2015	General Fund	Training	Neil Sjostrom	Training Expenses Reiimbursement	446.33
0	12/30/2015	General Fund	Training	Springsted-CC	Symposium-Miller	150.00
0	12/30/2015	General Fund	Training	Urban Retreat-CC	Registration-C. Miller	114.75
					Training Total:	19,172.17
0	12/03/2015	General Fund	Transportation	Luke Sandstrom	Mileage Reimbursement	60.95
					Transportation Total:	60.95
0	12/17/2015	General Fund	Tuition Reimbursement	Dennis Kim	Tuition Reimbursement	1,245.00
0	12/03/2015	General Fund	Tuition Reimbursement	Dennis Kim	Tuition Reimbursement	42.44
					Tuition Reimbursement Total:	1,287.44
0	12/17/2015	General Fund	Union Dues Deduction	LELS	PR Batch 00001.12.2015 Lels Union	1,690.00
79896	12/17/2015	General Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.12.2015 IOUE Unio	201.00
0	12/17/2015	General Fund	Union Dues Deduction	MN Teamsters #320	PR Batch 00001.12.2015 Local 320 U	466.00
0	12/17/2015	General Fund	Union Dues Deduction	Roseville Firefighters Local 5051	PR Batch 00001.12.2015 IAFF Union	330.00
					Union Dues Deduction Total:	2,687.00
0	12/17/2015	General Fund	Utilities	Xcel Energy	Street Lights	52.97
0	12/17/2015	General Fund	Utilities	Xcel Energy	Street Lights	72.41
0	12/31/2015	General Fund	Utilities	Xcel Energy	Civil Defense	71.33
0	12/31/2015	General Fund	Utilities	Xcel Energy	New Fire Station	3,103.73
0	12/31/2015	General Fund	Utilities	Xcel Energy	Traffic Signals & Street Lights	4,715.02
0	12/31/2015	General Fund	Utilities	Xcel Energy	Street Light	11,971.79
					Utilities Total:	19,987.25
0	12/17/2015	General Fund	Utilities - City Garage	Xcel Energy	Garage/PW Building	3,750.71
					Utilities - City Garage Total:	3,750.71
0	12/17/2015	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	6,242.72

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Utilities - City Hall Total:	6,242.72
0	12/17/2015	General Fund	Utilities - Old City Hall	Xcel Energy	Historical Society	61.93
0	12/31/2015	General Fund	Utilities - Old City Hall	Xcel Energy	Fire Stations	632.73
					Utilities - Old City Hall Total:	694.66
0	12/17/2015	General Fund	Vehicle Supplies	Allegis Corporation	Rubber Hood Latch	37.49
0	12/23/2015	General Fund	Vehicle Supplies	Ancom Communications, Inc.	NiMH FM Battery	1,124.50
0	12/03/2015	General Fund	Vehicle Supplies	Ancom Communications, Inc.	Multi Unit Charger	682.00
79853	12/17/2015	General Fund	Vehicle Supplies	Batteries Plus Bulbs	2015 Blanket PO for Vehicle Repair F	64.95
79854	12/17/2015	General Fund	Vehicle Supplies	Bauer Built, Inc.	Firehawk PVS	977.82
79856	12/17/2015	General Fund	Vehicle Supplies	Borgen Radiator	Cooler Repair	93.80
79857	12/17/2015	General Fund	Vehicle Supplies	Boyer Trucks, Corp.	2015 Blanket PO for Vehicle Repair F	342.15
0	12/10/2015	General Fund	Vehicle Supplies	CCP Industries Inc	Vehicle Supplies	240.37
0	12/17/2015	General Fund	Vehicle Supplies	Certified Laboratories, Inc.	Premalube	402.19
0	12/30/2015	General Fund	Vehicle Supplies	Certified Laboratories-CC	Aerosol	368.58
79868	12/17/2015	General Fund	Vehicle Supplies	Crysteel Truck Equipment, Inc.	2015 Blanket PO for Vehicle Repair F	700.92
0	12/03/2015	General Fund	Vehicle Supplies	Emergency Automotive Tech Inc	2015 Blanket PO for Vehicle Repair F	707.60
79874	12/17/2015	General Fund	Vehicle Supplies	Emergency Response Solutions, LL	Carbide Saw Blade	127.95
79751	12/03/2015	General Fund	Vehicle Supplies	EMP	Penlights	45.37
0	12/10/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	50.63
0	12/10/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	473.21
0	12/10/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	436.50
0	12/10/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	39.84
0	12/10/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	156.04
0	12/10/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	125.79
0	12/10/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	39.84
0	12/17/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	115.83
0	12/17/2015	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	123.45
0	12/10/2015	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2015 Blanket PO for Vehicle Repair F	5.40
0	12/17/2015	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2015 Blanket PO for Vehicle Repair F	321.78
0	12/17/2015	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2015 Blanket PO for Vehicle Repair F	117.59
0	12/23/2015	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2015 Blanket PO for Vehicle Repair F	227.10
79877	12/17/2015	General Fund	Vehicle Supplies	Gene's Service	Vehicle Parts	516.93
0	12/17/2015	General Fund	Vehicle Supplies	Grainger Inc	2015 Blanket PO for Vehicle Repair F	20.00
0	12/10/2015	General Fund	Vehicle Supplies	H & L Mesabi	CCO Plate	188.89
0	12/31/2015	General Fund	Vehicle Supplies	H & L Mesabi	2015 Blanket PO for Vehicle Repair F	2,137.06
79760	12/03/2015	General Fund	Vehicle Supplies	HealthEast Vehicle Services	Vehicle Supplies, Maintenance	177.68
0	12/03/2015	General Fund	Vehicle Supplies	Jefferson Fire & Safety, Inc.	Hydrant Valves	1,079.45
0	12/17/2015	General Fund	Vehicle Supplies	Kath Fuel Oil Service, Inc.	2015 Blanket PO for Vehicle Repair F	2,207.00
0	12/10/2015	General Fund	Vehicle Supplies	Larson Companies	Filter-Oil	2.91

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80031	12/23/2015	General Fund	Vehicle Supplies	Little Falls Machine, Inc	Vehicle Parts	311.49
0	12/10/2015	General Fund	Vehicle Supplies	MacQueen Equipment	2015 Blanket PO for Vehicle Repairs	14.80
0	12/03/2015	General Fund	Vehicle Supplies	MacQueen Equipment	2015 Blanket PO for Vehicle Repairs	545.88
0	12/03/2015	General Fund	Vehicle Supplies	MacQueen Equipment	2015 Blanket PO for Vehicle Repairs	546.93
79899	12/17/2015	General Fund	Vehicle Supplies	Matheson Tri-Gas, Inc	2015 Blanket PO for Vehicle Repair F	86.70
0	12/17/2015	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	2015 Blanket PO for Vehicle Repair F	65.21
0	12/17/2015	General Fund	Vehicle Supplies	Midway Ford Co	2015 Blanket PO for Vehicle Repair F	31.92
0	12/10/2015	General Fund	Vehicle Supplies	Napa Auto Parts	2015 Blanket PO for Vehicle Repairs	57.82
0	12/17/2015	General Fund	Vehicle Supplies	Napa Auto Parts	2015 Blanket PO for Vehicle Repairs	580.51
0	12/17/2015	General Fund	Vehicle Supplies	Napa Auto Parts	2015 Blanket PO for Vehicle Repairs	23.78
0	12/23/2015	General Fund	Vehicle Supplies	Napa Auto Parts	2015 Blanket PO for Vehicle Repairs	32.48
0	12/23/2015	General Fund	Vehicle Supplies	Napa Auto Parts	2015 Blanket PO for Vehicle Repairs	18.41
0	12/23/2015	General Fund	Vehicle Supplies	Napa Auto Parts	2015 Blanket PO for Vehicle Repairs	210.40
0	12/03/2015	General Fund	Vehicle Supplies	ODB Company	Hose Supplies	1,568.58
0	12/15/2015	General Fund	Vehicle Supplies	PTS Tool Supply-CC	Shop Supplies	75.30
0	12/30/2015	General Fund	Vehicle Supplies	PTS Tool Supply-CC	Vehicle Parts	64.00
0	12/30/2015	General Fund	Vehicle Supplies	Ram Mounts-CC	Base, Sockets	134.92
79933	12/17/2015	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2015 Blanket PO for Vehicle Repair F	974.32
80117	12/31/2015	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2015 Blanket PO for Vehicle Repair F	2,435.80
79937	12/17/2015	General Fund	Vehicle Supplies	Titan Machinery	2015 Blanket PO for Vehicle Repair F	285.30
79840	12/10/2015	General Fund	Vehicle Supplies	Tri State Bobcat, Inc	2015 Blanket PO for Vehicle Repair F	32.59
80063	12/23/2015	General Fund	Vehicle Supplies	Tri State Bobcat, Inc	2015 Blanket PO for Vehicle Repair F	115.88
0	12/15/2015	General Fund	Vehicle Supplies	United Truck-CC	Truck Supplies	239.41
79811	12/03/2015	General Fund	Vehicle Supplies	WReeves and Associates, Inc.	Custom Cabinet	1,858.00
					Vehicle Supplies Total:	24,789.04
0	12/15/2015	General Fund	Volunteer Recognition	Art of Frames-CC	Volunteer Retirement Supplies	140.00
0	12/15/2015	General Fund	Volunteer Recognition	Byerly's- CC	Volunteer Retirement Supplies	67.99
					Volunteer Recognition Total:	207.99
					Fund Total:	774,063.21
79772	12/03/2015	General Fund Donations	Explorers - Supplies	Keeprs Inc	Uniform Supplies	77.58
					Explorers - Supplies Total:	77.58
0	12/17/2015	General Fund Donations	K-9 - Supplies	Thomas Gray	K9 Supplies Reimbursement	46.41
79917	12/17/2015	General Fund Donations	K-9 - Supplies	Petco Animal Supplies, Inc.	K9 Supplies	70.69

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					K-9 - Supplies Total:	117.10
					Fund Total:	194.68
0	12/15/2015	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Regular Service	79.56
					Contract Maintenance Total:	79.56
0	12/15/2015	Golf Course	Credit Card Fees	US Bank-Non Bank	October Terminal Charges	417.90
					Credit Card Fees Total:	417.90
0	12/15/2015	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Federal Inco	569.28
0	12/22/2015	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Federal Inco	556.78
					Federal Income Tax Total:	1,126.06
0	12/15/2015	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	310.44
0	12/15/2015	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare E	72.60
0	12/22/2015	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	303.70
0	12/22/2015	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare E	71.03
					FICA Employee Ded. Total:	757.77
0	12/15/2015	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	310.44
0	12/15/2015	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare E	72.60
0	12/22/2015	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	303.70
0	12/22/2015	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare E	71.03
					FICA Employers Share Total:	757.77
79886	12/17/2015	Golf Course	HRA Employer	ING ReliaStar	PR Batch 00001.12.2015 HRA Emplo	70.00
					HRA Employer Total:	70.00
0	12/30/2015	Golf Course	League Expenses	Cub Foods- CC	League Supplies	27.80
0	12/30/2015	Golf Course	League Expenses	Papa Murphys-CC	League Pizza	39.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					League Expenses Total:	66.80
80057	12/23/2015	Golf Course	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Nov 2015	73.48
					Life Ins. Employee Total:	73.48
80057	12/23/2015	Golf Course	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Nov 2015	8.08
					Life Ins. Employer Total:	8.08
80057	12/23/2015	Golf Course	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Nov 2015	20.52
					Long Term Disability Total:	20.52
80041	12/23/2015	Golf Course	Medical Ins Employee	NJPA	Health Insurance Premium-Nov 2015	482.84
					Medical Ins Employee Total:	482.84
80041	12/23/2015	Golf Course	Medical Ins Employer	NJPA	Health Insurance Premium-Nov 2015	913.00
					Medical Ins Employer Total:	913.00
0	12/30/2015	Golf Course	Memberships & Subscriptions	Dept of Natural Resources-CC	Water Permits	140.00
					Memberships & Subscriptions Total:	140.00
0	12/30/2015	Golf Course	Merchandise For Sale	Cub Foods- CC	Items for Resale	9.98
					Merchandise For Sale Total:	9.98
0	12/15/2015	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2015 Post Emplo	50.30
0	12/22/2015	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2015 Post Emplo	50.30
					MN State Retirement Total:	100.60
0	12/22/2015	Golf Course	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2015 MNDCP De	50.00
					MNDCP Def Comp Total:	50.00
79764	12/03/2015	Golf Course	Operating Supplies	Paul Hockert	Sprinkler	125.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/15/2015	Golf Course	Operating Supplies	Target- CC	Cleaning Supplies	1.18
					Operating Supplies Total:	126.18
0	12/15/2015	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	337.29
0	12/22/2015	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	326.92
					PERA Employee Ded Total:	664.21
0	12/15/2015	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	337.29
0	12/15/2015	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera additio	51.90
0	12/22/2015	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera additio	50.30
0	12/22/2015	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	326.92
					PERA Employer Share Total:	766.41
79734	12/03/2015	Golf Course	Rental	Anderson Irrigation/Snow Removal	Air Compressor Rental	450.00
0	12/23/2015	Golf Course	Rental	Jimmys Johnnys, Inc	Toilet Rental	19.88
					Rental Total:	469.88
0	12/15/2015	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2015 State Incom	257.94
0	12/22/2015	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2015 State Incom	254.42
					State Income Tax Total:	512.36
0	12/15/2015	Golf Course	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Oct	1,922.63
					State Sales Tax Payable Total:	1,922.63
79839	12/10/2015	Golf Course	Telephone	T Mobile	Account 876644423	55.89
80118	12/31/2015	Golf Course	Telephone	T Mobile	Cell Phones-Acct: 876644423	51.72
					Telephone Total:	107.61
79878	12/17/2015	Golf Course	Training	Good Writing for Good Results, Inc	Techniques for Excellent Writing Trai	160.00
80035	12/23/2015	Golf Course	Training	Mn Dept of Health	Food Manager Cerfification	35.00
					Training Total:	195.00
0	12/15/2015	Golf Course	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Oct	93.29

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/31/2015	Golf Course	Use Tax Payable	Xcel Energy	Sales/Use Tax	-29.12
					Use Tax Payable Total:	64.17
0	12/31/2015	Golf Course	Utilities	Xcel Energy	Golf	452.70
					Utilities Total:	452.70
					Fund Total:	10,355.51
80025	12/23/2015	Housing & Redevelopment Agency	Attorney Fees	Kennedy & Graven, Chartered	EDA/HRA Consolidation	1,221.00
79773	12/03/2015	Housing & Redevelopment Agency	Attorney Fees	Kennedy & Graven, Chartered	HRA Legal Services	1,498.50
					Attorney Fees Total:	2,719.50
0	12/15/2015	Housing & Redevelopment Agency	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	6.51
0	12/15/2015	Housing & Redevelopment Agency	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare E	1.52
0	12/22/2015	Housing & Redevelopment Agency	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	10.23
0	12/22/2015	Housing & Redevelopment Agency	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare E	2.39
					FICA Employee Ded. Total:	20.65
0	12/15/2015	Housing & Redevelopment Agency	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	6.51
0	12/15/2015	Housing & Redevelopment Agency	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare E	1.52
0	12/22/2015	Housing & Redevelopment Agency	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare E	2.39
0	12/22/2015	Housing & Redevelopment Agency	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	10.23
					FICA Employers Share Total:	20.65
0	12/10/2015	Housing & Redevelopment Agency	Miscellaneous	Jeanne Kelsey	Reimbursement of Expenses	7.69
					Miscellaneous Total:	7.69
79954	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Linda Aronson	Energy Audit Reimbursement	60.00
79955	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Susan Barrett	Energy Audit Reimbursement	60.00
79956	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Michael Batty	Energy Audit Reimbursement	60.00
79957	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Craig Baumtrog	Energy Audit Reimbursement	60.00
79958	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Steve Beauchaine	Energy Audit Reimbursement	60.00
79959	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Joel Bergstrom	Energy Audit Reimbursement	60.00
79960	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Michael Bierscheid	Energy Audit Reimbursement	60.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
79961	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Donald Black	Energy Audit Reimbursement	60.00
79962	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Cecilie Campbell	Energy Audit Reimbursement	60.00
79963	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Thomas Chapple	Energy Audit Reimbursement	60.00
79964	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Raymond Chun	Energy Audit Reimbursement	60.00
79965	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Orlan Danielson	Energy Audit Reimbursement	60.00
79966	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Philip Dosse	Energy Audit Reimbursement	60.00
79967	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Barbara Elwood	Energy Audit Reimbursement	60.00
79968	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Bert Evgen	Energy Audit Reimbursement	60.00
79969	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Anne Frenchick	Energy Audit Reimbursement	60.00
79970	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Debra Lynn Gogins	Energy Audit Reimbursement	60.00
79971	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Matthew Harold	Energy Audit Reimbursement	60.00
79972	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Benjamin Hauger	Energy Audit Reimbursement	60.00
79973	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Paul Herubin	Energy Audit Reimbursement	60.00
79974	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Ralph Holzenthal	Energy Audit Reimbursement	60.00
79975	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Walter Johnson	Energy Audit Reimbursement	60.00
79976	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Jerrold Lindahl	Energy Audit Reimbursement	60.00
79977	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Kent Lindberg	Energy Audit Reimbursement	60.00
79978	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Tara Rogness	Energy Audit Reimbursement	60.00
79979	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Michael Sattler	Energy Audit Reimbursment	60.00
79980	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	James Schlossmacher	Energy Audit Reimbursement	60.00
79981	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Jonathan Simon	Energy Audit Reimbursement	60.00
79982	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Amy Swalley	Energy Audit Reimbursement	60.00
79983	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	John Tavernit	Energy Audit Reimbursement	60.00
79984	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Kimberly Temple	Energy Audit Reimbursement	60.00
79985	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Vernon Theisen	Energy Audit Reimbursement	60.00
79986	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Kenneth Wenzel	Energy Audit Reimbursement	60.00
79987	12/17/2015	Housing & Redevelopment Agency	Payment to Owners	Frank Yaquinto	Energy Audit Reimbursement	60.00
					Payment to Owners Total:	2,040.00
80056	12/23/2015	Housing & Redevelopment Agency	Training	St. Paul Area Chamber of Commerc	Small Business Series Sponsorship	160.00
0	12/30/2015	Housing & Redevelopment Agency	Training	Urban Land Institute- CC	Economic Outlook Event Registratior	90.00
					Training Total:	250.00
0	12/10/2015	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Reimbursement of Expenses	7.00
0	12/10/2015	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Reimbursement of Expenses	13.00
0	12/23/2015	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Mileage Reimbursement	130.53
					Transportation Total:	150.53

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Fund Total:		5,209.02
79938	12/17/2015	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service	Lawn Service-2006 Cohansey	205.00
				Payments to Contractors Total:		205.00
				Fund Total:		205.00
79736	12/03/2015	Info Tech/Contract Cities	Moundsview Computer Equipment	Baycom, Inc	Interview Room Supplies	4,599.00
				Moundsview Computer Equipment Total:		4,599.00
				Fund Total:		4,599.00
80010	12/23/2015	Information Technology	Computer Equipment	Data Q Internet Equip. Corp.	LAN Base	2,390.00
79884	12/17/2015	Information Technology	Computer Equipment	HP INC.	Computer Supplies	807.21
79884	12/17/2015	Information Technology	Computer Equipment	HP INC.	Computer Supplies	1,570.15
80021	12/23/2015	Information Technology	Computer Equipment	HP INC.	QTY 3: Configure to Order HP Prolia	30,787.02
80021	12/23/2015	Information Technology	Computer Equipment	HP INC.	QTY 3: HP 5y Next Business Day Se	5,240.67
79763	12/03/2015	Information Technology	Computer Equipment	HP INC.	Computer Supplies	1,044.99
80091	12/31/2015	Information Technology	Computer Equipment	HP INC.	Monitor	242.00
80091	12/31/2015	Information Technology	Computer Equipment	HP INC.	Computer Supplies	1,186.32
				Computer Equipment Total:		43,268.36
80072	12/31/2015	Information Technology	Contract Maintenance	Baycom, Inc	Arbitrator Software Maintenance	668.00
79742	12/03/2015	Information Technology	Contract Maintenance	CDW Government, Inc.	Cradlepoint Prime Service Upgrade	672.00
80078	12/31/2015	Information Technology	Contract Maintenance	CDW Government, Inc.	Cradlepoint Cloud Manager for Squa	4,050.61
0	12/15/2015	Information Technology	Contract Maintenance	HP Services-CC	Area Network Storage Support Contr	130.40
0	12/15/2015	Information Technology	Contract Maintenance	HP Services-CC	Area Network Storage Support Contr	246.40
0	12/15/2015	Information Technology	Contract Maintenance	McAfee, Inc-CC	Spam Filtering Service	880.00
79912	12/17/2015	Information Technology	Contract Maintenance	Nardini Fire Equipment Co, Inc	System Inspection	312.00
0	12/17/2015	Information Technology	Contract Maintenance	SHI International Corp	Adobe Acrobat Subscription	1,787.00
0	12/17/2015	Information Technology	Contract Maintenance	SHI International Corp	Adobe Acrobat Subscription	1,131.00
0	12/30/2015	Information Technology	Contract Maintenance	Survey Monkey.com-CC	Subxcription Renewal	300.00
79946	12/17/2015	Information Technology	Contract Maintenance	US Internet	DNS Hosting	34.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Contract Maintenance Total:	10,211.41
0	12/15/2015	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Federal Inco	4,094.88
0	12/22/2015	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Federal Inco	4,099.29
					Federal Income Tax Total:	8,194.17
80067	12/23/2015	Information Technology	Fiber Maintenance & Locates	Zayo Group LLC	Fiber Splice-Acct: 011277	8,775.28
					Fiber Maintenance & Locates Total:	8,775.28
0	12/15/2015	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	2,286.13
0	12/15/2015	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare E	534.66
0	12/22/2015	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	2,309.50
0	12/22/2015	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare E	540.14
					FICA Employee Ded. Total:	5,670.43
0	12/15/2015	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	2,286.13
0	12/15/2015	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare E	534.66
0	12/22/2015	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	2,309.50
0	12/22/2015	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare E	540.14
					FICA Employers Share Total:	5,670.43
79886	12/17/2015	Information Technology	HRA Employer	ING ReliaStar	PR Batch 00001.12.2015 HRA Emplo	525.00
					HRA Employer Total:	525.00
79919	12/17/2015	Information Technology	HSA Employee	Premier Bank	PR Batch 00001.12.2015 HSA Empl	252.41
80048	12/23/2015	Information Technology	HSA Employee	Premier Bank	PR Batch 00002.12.2015 HSA Empl	377.42
					HSA Employee Total:	629.83
79919	12/17/2015	Information Technology	HSA Employer	Premier Bank	PR Batch 00001.12.2015 HSA Emplo	868.76
					HSA Employer Total:	868.76
0	12/17/2015	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.12.2015 ICMA Defe	225.00
0	12/23/2015	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.12.2015 ICMA Defe	225.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				ICMA Def Comp Total:		450.00
79850	12/17/2015	Information Technology	Internet	Anoka County Treasury	Broadband	75.00
80002	12/23/2015	Information Technology	Internet	City of Mounds View	Optical Fiber Agreement	600.00
80003	12/23/2015	Information Technology	Internet	City of North St. Paul	Data Center Interconnects	600.00
80003	12/23/2015	Information Technology	Internet	City of North St. Paul	Billing Interconnects	1,900.00
0	12/31/2015	Information Technology	Internet	Cologix, Inc	Fiber Cross Connect	450.00
79864	12/17/2015	Information Technology	Internet	Comcast	Cable TV, Internet	89.98
80092	12/31/2015	Information Technology	Internet	Hurricane Electric	Transit Service Monthly Fee	500.00
79953	12/17/2015	Information Technology	Internet	XO Communications Inc.	Internet	1,034.35
				Internet Total:		5,249.33
80057	12/23/2015	Information Technology	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Nov 2015	94.96
				Life Ins. Employee Total:		94.96
80057	12/23/2015	Information Technology	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Nov 2015	103.02
				Life Ins. Employer Total:		103.02
80057	12/23/2015	Information Technology	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Nov 2015	230.34
				Long Term Disability Total:		230.34
80041	12/23/2015	Information Technology	Medical Ins Employee	NJPA	Health Insurance Premium-Nov 2015	773.75
				Medical Ins Employee Total:		773.75
80041	12/23/2015	Information Technology	Medical Ins Employer	NJPA	Health Insurance Premium-Nov 2015	6,054.96
				Medical Ins Employer Total:		6,054.96
0	12/15/2015	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2015 Post Emplo	375.30
0	12/22/2015	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2015 Post Emplo	381.91
				MN State Retirement Total:		757.21
0	12/15/2015	Information Technology	Operating Supplies	Amazon.com- CC	Nexus Phone Supplies	44.97
0	12/15/2015	Information Technology	Operating Supplies	Amazon.com- CC	Chargers, Adapters	62.97

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/30/2015	Information Technology	Operating Supplies	Amazon.com- CC	Cables, Wire Splice, Computer Suppl	564.42
0	12/15/2015	Information Technology	Operating Supplies	B & H Photo-CC	Routers, Controllers, Stock Items	705.07
79742	12/03/2015	Information Technology	Operating Supplies	CDW Government, Inc.	Data 911 CPU Replacement	551.38
79820	12/10/2015	Information Technology	Operating Supplies	Fed Ex	Shipping Charges	24.29
80058	12/23/2015	Information Technology	Operating Supplies	Staples Business Advantage, Inc.	Keyboard	37.89
0	12/15/2015	Information Technology	Operating Supplies	UPS Store- CC	Return Shipping	20.30
					Operating Supplies Total:	2,011.29
0	12/15/2015	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	2,439.53
0	12/22/2015	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	2,482.46
					PERA Employee Ded Total:	4,921.99
0	12/15/2015	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	2,439.53
0	12/15/2015	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera additio	375.30
0	12/22/2015	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera additio	381.91
0	12/22/2015	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	2,482.46
					PERA Employer Share Total:	5,679.20
0	12/15/2015	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2015 State Incom	1,489.23
0	12/22/2015	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2015 State Incom	1,491.59
					State Income Tax Total:	2,980.82
79839	12/10/2015	Information Technology	Telephone	T Mobile	Account 876644423	114.56
80118	12/31/2015	Information Technology	Telephone	T Mobile	Cell Phones-Acct: 876644423	114.56
79948	12/17/2015	Information Technology	Telephone	Verizon Wireless	Cell Phones	327.26
					Telephone Total:	556.38
79878	12/17/2015	Information Technology	Training	Good Writing for Good Results, Inc	Techniques for Excellent Writing Trai	1,040.00
					Training Total:	1,040.00
0	12/23/2015	Information Technology	Transportation	Peter Bauer	Mileage Reimbursement	297.85
0	12/31/2015	Information Technology	Transportation	Jim Ellison	Mileage Reimbursement	254.84
0	12/23/2015	Information Technology	Transportation	Veronica Koes	Mileage Reimbursement	175.95
0	12/31/2015	Information Technology	Transportation	Mark Mayfield	Mileage Reimbursement	92.00
0	12/31/2015	Information Technology	Transportation	Jesse Richardson	Mileage Reimbursement	611.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Transportation Total:	1,432.44
					Fund Total:	116,149.36
0	12/15/2015	Internal Service - Interest	Investment Income	RVA- Non Bank	October Interest	75.79
					Investment Income Total:	75.79
					Fund Total:	75.79
79994	12/23/2015	License Center	Contract Maintenance	Brite-Way Window Cleaning Sv	License Center Window Cleaning	22.00
					Contract Maintenance Total:	22.00
0	12/15/2015	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Federal Inco	3,112.06
0	12/22/2015	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Federal Inco	3,062.31
					Federal Income Tax Total:	6,174.37
0	12/15/2015	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	1,909.25
0	12/15/2015	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare E	446.52
0	12/22/2015	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare E	441.70
0	12/22/2015	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	1,888.71
					FICA Employee Ded. Total:	4,686.18
0	12/15/2015	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare E	446.52
0	12/15/2015	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	1,909.25
0	12/22/2015	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	1,888.71
0	12/22/2015	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare E	441.70
					FICA Employers Share Total:	4,686.18
79886	12/17/2015	License Center	HRA Employer	ING ReliaStar	PR Batch 00001.12.2015 HRA Emplo	630.00
					HRA Employer Total:	630.00
79919	12/17/2015	License Center	HSA Employee	Premier Bank	PR Batch 00001.12.2015 HSA Emplo	76.92

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80048	12/23/2015	License Center	HSA Employee	Premier Bank	PR Batch 00002.12.2015 HSA Empl	76.92
					HSA Employee Total:	153.84
79919	12/17/2015	License Center	HSA Employer	Premier Bank	PR Batch 00001.12.2015 HSA Emplo	545.00
					HSA Employer Total:	545.00
80057	12/23/2015	License Center	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Nov 2015	129.50
					Life Ins. Employee Total:	129.50
80057	12/23/2015	License Center	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Nov 2015	72.72
					Life Ins. Employer Total:	72.72
80057	12/23/2015	License Center	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Nov 2015	122.42
					Long Term Disability Total:	122.42
80041	12/23/2015	License Center	Medical Ins Employee	NJPA	Health Insurance Premium-Nov 2015	1,419.66
					Medical Ins Employee Total:	1,419.66
80041	12/23/2015	License Center	Medical Ins Employer	NJPA	Health Insurance Premium-Nov 2015	5,678.00
					Medical Ins Employer Total:	5,678.00
0	12/30/2015	License Center	Memberships & Subscriptions	Secretary of State-CC	Notary Renewal -Senden	120.00
					Memberships & Subscriptions Total:	120.00
0	12/23/2015	License Center	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.12.2015 Minnesota E	123.84
					Minnesota Benefit Ded Total:	123.84
0	12/15/2015	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2015 Post Emplo	305.44
0	12/22/2015	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2015 Post Emplo	303.07
					MN State Retirement Total:	608.51

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/15/2015	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2015 MNDCP De	200.00
0	12/15/2015	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2015 MNDCP De	254.62
0	12/22/2015	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2015 MNDCP De	254.62
0	12/22/2015	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2015 MNDCP De	200.00
					MNDCP Def Comp Total:	909.24
0	12/30/2015	License Center	Office Supplies	Dollar Tree-CC	Office Supplies	12.86
0	12/17/2015	License Center	Office Supplies	Innovative Office Solutions	Office Supplies	105.80
0	12/30/2015	License Center	Office Supplies	Pakor-CC	Passport Supplies	851.55
0	12/17/2015	License Center	Office Supplies	Pam Ryan Senden	Office Supplies Reimbursement	23.83
0	12/30/2015	License Center	Office Supplies	Staples-CC	Office Supplies	126.18
0	12/15/2015	License Center	Office Supplies	Target- CC	Office Supplies	38.39
0	12/30/2015	License Center	Office Supplies	Target- CC	Office Supplies	37.55
					Office Supplies Total:	1,196.16
0	12/17/2015	License Center	Operating Supplies	Pam Ryan Senden	Dealer Gifts Reimbursement	288.03
					Operating Supplies Total:	288.03
0	12/15/2015	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	1,924.35
0	12/22/2015	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	1,908.89
					PERA Employee Ded Total:	3,833.24
0	12/15/2015	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	1,924.35
0	12/15/2015	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera additio	296.06
0	12/22/2015	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera additio	293.69
0	12/22/2015	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	1,908.89
					PERA Employer Share Total:	4,422.99
0	12/15/2015	License Center	Postage	USPS-CC	Postage	151.50
0	12/30/2015	License Center	Postage	USPS-CC	Postage	166.65
					Postage Total:	318.15
79895	12/17/2015	License Center	Professional Services	Linn Building Maintenance	General Cleaning-Dec.	608.63
79901	12/17/2015	License Center	Professional Services	McGough Facility Management, LI	Facility Management	359.16
79901	12/17/2015	License Center	Professional Services	McGough Facility Management, LI	Facility Management	309.17
80033	12/23/2015	License Center	Professional Services	McGough Facility Management, LI	Facility Management	30.82

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Professional Services Total:	1,307.78
0	12/17/2015	License Center	Rental	Gaughan Properties	License Center Rent-Jan 2016	5,161.10
					Rental Total:	5,161.10
0	12/15/2015	License Center	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Oct	1,268.68
					Sales Tax Payable Total:	1,268.68
0	12/15/2015	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2015 State Incom	1,330.46
0	12/22/2015	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2015 State Incom	1,314.98
					State Income Tax Total:	2,645.44
79878	12/17/2015	License Center	Training	Good Writing for Good Results, Inc	Techniques for Excellent Writing Trai	320.00
					Training Total:	320.00
0	12/10/2015	License Center	Transportation	Quicksilver Express Courier	Courier Services	168.55
0	12/03/2015	License Center	Transportation	Jill Theisen	Mileage Reimbursement	248.40
					Transportation Total:	416.95
0	12/17/2015	License Center	Utilities	Xcel Energy	License Center	388.18
					Utilities Total:	388.18
					Fund Total:	47,648.16
0	12/03/2015	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director	250.00
					Professional Services Total:	250.00
					Fund Total:	250.00
0	12/15/2015	P & R Contract Mantenance	Conferences	Hilton Hotels-CC	No Receipt-Evenson	203.10

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Conferences Total:		203.10
0	12/15/2015	P & R Contract Mantenance	Contract Maintenance	Nitti Sanitation-CC	Regular Service	602.14
0	12/03/2015	P & R Contract Mantenance	Contract Maintenance	Safety Kleen Systems, Inc.	Shop Supplies-Customer: R010416	318.28
				Contract Maintenance Total:		920.42
0	12/15/2015	P & R Contract Mantenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Federal Inco	2,444.55
0	12/22/2015	P & R Contract Mantenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Federal Inco	2,504.94
				Federal Income Tax Total:		4,949.49
0	12/15/2015	P & R Contract Mantenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	1,308.16
0	12/15/2015	P & R Contract Mantenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare E	305.94
0	12/22/2015	P & R Contract Mantenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	1,328.75
0	12/22/2015	P & R Contract Mantenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare E	310.75
				FICA Employee Ded. Total:		3,253.60
0	12/15/2015	P & R Contract Mantenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare E	305.94
0	12/15/2015	P & R Contract Mantenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	1,308.16
0	12/22/2015	P & R Contract Mantenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	1,328.75
0	12/22/2015	P & R Contract Mantenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare E	310.75
				FICA Employers Share Total:		3,253.60
79886	12/17/2015	P & R Contract Mantenance	HRA Employer	ING ReliaStar	PR Batch 00001.12.2015 HRA Emplo	370.00
				HRA Employer Total:		370.00
79919	12/17/2015	P & R Contract Mantenance	HSA Employee	Premier Bank	PR Batch 00001.12.2015 HSA WI En	34.62
79919	12/17/2015	P & R Contract Mantenance	HSA Employee	Premier Bank	PR Batch 00001.12.2015 HSA Empl	238.46
80048	12/23/2015	P & R Contract Mantenance	HSA Employee	Premier Bank	PR Batch 00002.12.2015 HSA Empl	238.46
80048	12/23/2015	P & R Contract Mantenance	HSA Employee	Premier Bank	PR Batch 00002.12.2015 HSA WI En	34.62
				HSA Employee Total:		546.16
79919	12/17/2015	P & R Contract Mantenance	HSA Employer	Premier Bank	PR Batch 00001.12.2015 HSA Emplo	1,307.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				HSA Employer Total:		1,307.50
80057	12/23/2015	P & R Contract Mantenance	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Nov 2015	89.71
				Life Ins. Employee Total:		89.71
80057	12/23/2015	P & R Contract Mantenance	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Nov 2015	66.66
				Life Ins. Employer Total:		66.66
80057	12/23/2015	P & R Contract Mantenance	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Nov 2015	117.08
				Long Term Disability Total:		117.08
80041	12/23/2015	P & R Contract Mantenance	Medical Ins Employee	NJPA	Health Insurance Premium-Nov 2015	461.34
				Medical Ins Employee Total:		461.34
80041	12/23/2015	P & R Contract Mantenance	Medical Ins Employer	NJPA	Health Insurance Premium-Nov 2015	5,091.35
				Medical Ins Employer Total:		5,091.35
0	12/15/2015	P & R Contract Mantenance	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2015 Post Emplo	216.23
0	12/22/2015	P & R Contract Mantenance	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2015 Post Emplo	219.59
				MN State Retirement Total:		435.82
0	12/15/2015	P & R Contract Mantenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2015 MNDCP De	280.00
0	12/22/2015	P & R Contract Mantenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2015 MNDCP De	280.00
				MNDCP Def Comp Total:		560.00
0	12/30/2015	P & R Contract Mantenance	Operating Supplies	Audible-CC	No Receipt-Evenson	15.77
80001	12/23/2015	P & R Contract Mantenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	2.36
80001	12/23/2015	P & R Contract Mantenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	2.36
80001	12/23/2015	P & R Contract Mantenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	2.36
80001	12/23/2015	P & R Contract Mantenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	2.36
80001	12/23/2015	P & R Contract Mantenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	2.36
0	12/30/2015	P & R Contract Mantenance	Operating Supplies	Cub Foods- CC	Volunteer Dinner Supplies	90.13
0	12/30/2015	P & R Contract Mantenance	Operating Supplies	Dollar Tree-CC	Volunteer Dinner Supplies	43.92

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80089	12/31/2015	P & R Contract Mantenance	Operating Supplies	Fra-Dor Inc.	Black Dirt	112.00
0	12/30/2015	P & R Contract Mantenance	Operating Supplies	Grateful Table-CC	Volunteer Dinner	712.00
0	12/30/2015	P & R Contract Mantenance	Operating Supplies	Hugo Feed Mill-CC	Spooktacular Supplies	214.40
0	12/15/2015	P & R Contract Mantenance	Operating Supplies	Menards-CC	Shelter Supplies	64.99
0	12/15/2015	P & R Contract Mantenance	Operating Supplies	Menards-CC	Shop Supplies	68.27
0	12/15/2015	P & R Contract Mantenance	Operating Supplies	MIDC Enterprises- CC	Arboretum Supplies	11.62
0	12/15/2015	P & R Contract Mantenance	Operating Supplies	North Hgts Hardware Hank-CC	Drain Snake	63.56
0	12/30/2015	P & R Contract Mantenance	Operating Supplies	North Hgts Hardware Hank-CC	No Receipt-Schlosser	38.44
0	12/15/2015	P & R Contract Mantenance	Operating Supplies	Office Depot- CC	Office Supplies	24.98
0	12/15/2015	P & R Contract Mantenance	Operating Supplies	Party City-CC	Volunteer Dinner Supplies	45.85
0	12/15/2015	P & R Contract Mantenance	Operating Supplies	Sherwin Williams - CC	Paint Supplies	53.07
0	12/15/2015	P & R Contract Mantenance	Operating Supplies	Sign A Rama-CC	Bark Bench Plaques	32.14
0	12/15/2015	P & R Contract Mantenance	Operating Supplies	Suburban Ace Hardware-CC	Spray Paint	28.05
0	12/15/2015	P & R Contract Mantenance	Operating Supplies	Suburban Ace Hardware-CC	Anti-Freeze	5.98
0	12/30/2015	P & R Contract Mantenance	Operating Supplies	Suburban Ace Hardware-CC	Staples	5.99
0	12/15/2015	P & R Contract Mantenance	Operating Supplies	Sweet Chocolate-CC	Volunteer Dinner Supplies	100.00
0	12/30/2015	P & R Contract Mantenance	Operating Supplies	Target- CC	No Reciept-Evenson	8.07
0	12/23/2015	P & R Contract Mantenance	Operating Supplies	Tessman Seed Co - St. Paul	Athletic Seed	114.79
					Operating Supplies Total:	1,865.82
0	12/15/2015	P & R Contract Mantenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	1,405.49
0	12/22/2015	P & R Contract Mantenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	1,427.28
					PERA Employee Ded Total:	2,832.77
0	12/15/2015	P & R Contract Mantenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	1,405.49
0	12/15/2015	P & R Contract Mantenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera additio	216.23
0	12/22/2015	P & R Contract Mantenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera additio	219.59
0	12/22/2015	P & R Contract Mantenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	1,427.28
					PERA Employer Share Total:	3,268.59
80038	12/23/2015	P & R Contract Mantenance	Prepaid Expenses	MRPA	2016 Membership Renewal for Agenc	80.00
					Prepaid Expenses Total:	80.00
80074	12/31/2015	P & R Contract Mantenance	Professional Services	Biolawn, Inc.	Evergreen Park	495.00
80074	12/31/2015	P & R Contract Mantenance	Professional Services	Biolawn, Inc.	Central Park Lexington	930.00
80074	12/31/2015	P & R Contract Mantenance	Professional Services	Biolawn, Inc.	Langton Lake	605.00
80074	12/31/2015	P & R Contract Mantenance	Professional Services	Biolawn, Inc.	Lexington Park	560.00
80074	12/31/2015	P & R Contract Mantenance	Professional Services	Biolawn, Inc.	Rosebrook	540.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/23/2015	P & R Contract Mantenance	Professional Services	Tessman Seed Co - St. Paul	Seed	172.55
79841	12/10/2015	P & R Contract Mantenance	Professional Services	Trugreen L.P.	Rosebrook Park	195.00
79945	12/17/2015	P & R Contract Mantenance	Professional Services	Upper Cut Tree Service	Blanket PO for Tree Removal	342.00
80064	12/23/2015	P & R Contract Mantenance	Professional Services	Upper Cut Tree Service	Blanket PO for Tree Removal	1,925.00
					Professional Services Total:	5,764.55
0	12/15/2015	P & R Contract Mantenance	Sales Tax	MN Dept of Revenue-Non Bank	Sales/Use Tax-Oct	121.52
					Sales Tax Total:	121.52
0	12/15/2015	P & R Contract Mantenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2015 State Incom	1,014.11
0	12/22/2015	P & R Contract Mantenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2015 State Incom	1,035.95
					State Income Tax Total:	2,050.06
79800	12/03/2015	P & R Contract Mantenance	Telephone	Sprint	Cell Phones	33.08
80113	12/31/2015	P & R Contract Mantenance	Telephone	Sprint	Cell Phones	33.08
80118	12/31/2015	P & R Contract Mantenance	Telephone	T Mobile	Cell Phones-Acct: 876644423	72.90
79948	12/17/2015	P & R Contract Mantenance	Telephone	Verizon Wireless	Cell Phones	35.01
79948	12/17/2015	P & R Contract Mantenance	Telephone	Verizon Wireless	Cell Phones	41.82
					Telephone Total:	215.89
79839	12/10/2015	P & R Contract Mantenance	Temporary Employees	T Mobile	Account 876644423	72.90
					Temporary Employees Total:	72.90
0	12/17/2015	P & R Contract Mantenance	Transportation	Anita Twaroski	Mileage Reimbursement	219.08
					Transportation Total:	219.08
79896	12/17/2015	P & R Contract Mantenance	Union Dues Deduction	Local Union 49	PR Batch 00001.12.2015 IOUE Unio	268.00
					Union Dues Deduction Total:	268.00
0	12/17/2015	P & R Contract Mantenance	Utilities	Xcel Energy	P&R	66.09
0	12/31/2015	P & R Contract Mantenance	Utilities	Xcel Energy	P&R	2,017.90
					Utilities Total:	2,083.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Fund Total:		40,469.00
80097	12/31/2015	Park Renewal 2011	Contractor Payments	Landscape Structures Inc.	Playground Equipment	140,153.40
80097	12/31/2015	Park Renewal 2011	Contractor Payments	Landscape Structures Inc.	Playground Equipment	112,664.70
0	12/03/2015	Park Renewal 2011	Contractor Payments	T. A. Schifsky & Sons, Inc.	Sewer, Field, Sidewalk Repair	-51,749.89
0	12/03/2015	Park Renewal 2011	Contractor Payments	T. A. Schifsky & Sons, Inc.	Sewer, Field, Sidewalk Repair	34,588.29
				Contractor Payments Total:		235,656.50
79758	12/03/2015	Park Renewal 2011	Professional Services	Goodmanson Construction, Inc.	Remove Signs at Monument & Arch/I	500.00
79828	12/10/2015	Park Renewal 2011	Professional Services	Liesch Associates, Inc.	Project number SP157162	1,462.22
				Professional Services Total:		1,962.22
				Fund Total:		237,618.72
0	12/17/2015	Parks & Recreation Vehicle Rev	Furniture & Fixtures	Becker Arena Products, Inc.	QTY 3 PAIR: JACKSON RENTAL S	536.00
0	12/17/2015	Parks & Recreation Vehicle Rev	Furniture & Fixtures	Becker Arena Products, Inc.	QTY 3 PAIR: JACKSON RENTAL S	186.00
0	12/17/2015	Parks & Recreation Vehicle Rev	Furniture & Fixtures	Becker Arena Products, Inc.	QTY 40 PAIR: JACKSON RENTAL	2,880.00
0	12/17/2015	Parks & Recreation Vehicle Rev	Furniture & Fixtures	Becker Arena Products, Inc.	QTY 2 PAIR: JACKSON RENTAL S	140.00
0	12/17/2015	Parks & Recreation Vehicle Rev	Furniture & Fixtures	Becker Arena Products, Inc.	QTY 6 PAIR: JACKSON RENTAL S	450.00
0	12/17/2015	Parks & Recreation Vehicle Rev	Furniture & Fixtures	Becker Arena Products, Inc.	QTY 4 PAIR: JACKSON RENTAL S	340.00
0	12/17/2015	Parks & Recreation Vehicle Rev	Furniture & Fixtures	Becker Arena Products, Inc.	SHIPPING	325.00
				Furniture & Fixtures Total:		4,857.00
				Fund Total:		4,857.00
0	12/30/2015	Pathway Maintenance Fund	Operating Supplies	North Hgts Hardware Hank-CC	Grain Scoop	26.77
79834	12/10/2015	Pathway Maintenance Fund	Operating Supplies	Ron Kassa Construction, Inc.	Curbing and Peds	5,642.75
79834	12/10/2015	Pathway Maintenance Fund	Operating Supplies	Ron Kassa Construction, Inc.	Curbing and Peds	11,981.25
0	12/03/2015	Pathway Maintenance Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Modified Asphalt	747.27
79951	12/17/2015	Pathway Maintenance Fund	Operating Supplies	Warning Lites of MN, Inc.	Barricades, Flashers, Cones	784.00
				Operating Supplies Total:		19,182.04

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Fund Total:		19,182.04
80100	12/31/2015	Police - DWI Enforcement	Professional Services	Master Technology Group	Cable Installation	782.40
79926	12/17/2015	Police - DWI Enforcement	Professional Services	SanRon Properties, Inc.	Vehicle Storage	450.00
79799	12/03/2015	Police - DWI Enforcement	Professional Services	SanRon Properties, Inc.	Vehicle Storage	450.00
				Professional Services Total:		1,682.40
				Fund Total:		1,682.40
79741	12/03/2015	Police Forfeiture Fund	Professional Services	Brownells, Inc.	Narc. Task Force Supplies	405.21
0	12/15/2015	Police Forfeiture Fund	Professional Services	Delta Air-CC	Conference Transportation	558.20
0	12/15/2015	Police Forfeiture Fund	Professional Services	Doubletree - CC	Conference Lodging	135.66
0	12/15/2015	Police Forfeiture Fund	Professional Services	Edgerton Oasis-CC	Conference Supplies	28.17
0	12/30/2015	Police Forfeiture Fund	Professional Services	Exxonmobile-CC	Fuel	22.79
0	12/15/2015	Police Forfeiture Fund	Professional Services	FBI National Academy-CC	Uniform Supplies	359.75
0	12/15/2015	Police Forfeiture Fund	Professional Services	Fed Ex Kinko's-CC	Shipping	37.00
0	12/15/2015	Police Forfeiture Fund	Professional Services	Hampton Inn-CC	Conference Lodging	92.65
79772	12/03/2015	Police Forfeiture Fund	Professional Services	Keeprs Inc	Scout Lights	346.79
0	12/15/2015	Police Forfeiture Fund	Professional Services	Legends-CC	Conference Meal	17.00
0	12/15/2015	Police Forfeiture Fund	Professional Services	PB Mini Mart-CC	Conference Supplies	25.18
0	12/15/2015	Police Forfeiture Fund	Professional Services	Ruby Tuesday-CC	Missing Receipt-Scheider	18.00
0	12/15/2015	Police Forfeiture Fund	Professional Services	Starbucks-CC	Conference Supplies	7.50
0	12/15/2015	Police Forfeiture Fund	Professional Services	Sunoco- CC	Fuel	14.76
0	12/15/2015	Police Forfeiture Fund	Professional Services	Sunoco- CC	Fuel	24.46
79804	12/03/2015	Police Forfeiture Fund	Professional Services	Twin Cities Transport & Recove	Towing Charges	85.00
79809	12/03/2015	Police Forfeiture Fund	Professional Services	Verde Environmental Technologies,	Drug Deactivation System	360.00
79948	12/17/2015	Police Forfeiture Fund	Professional Services	Verizon Wireless	Cell Phones	70.02
				Professional Services Total:		2,608.14
				Fund Total:		2,608.14
0	12/30/2015	Police Vehicle Revolving	Capital Outlay	AEDBrands-CC	AED Supplies	395.00
79881	12/17/2015	Police Vehicle Revolving	Capital Outlay	HealthEast Vehicle Services	Vehicle Service	193.80
79881	12/17/2015	Police Vehicle Revolving	Capital Outlay	HealthEast Vehicle Services	Vehicle Service	521.94
79765	12/03/2015	Police Vehicle Revolving	Capital Outlay	Hubb Systems, LLC,	CPU	10,649.50
79765	12/03/2015	Police Vehicle Revolving	Capital Outlay	Hubb Systems, LLC,	CPU	15,974.25
0	12/31/2015	Police Vehicle Revolving	Capital Outlay	Streicher's	TacTec Plate Carrier	154.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80059	12/23/2015	Police Vehicle Revolving	Capital Outlay	Systems Furniture, LLC.	Squad Room Remodel	8,597.23
80119	12/31/2015	Police Vehicle Revolving	Capital Outlay	Taser International, Inc.	Taser Cartridges	1,383.70
79808	12/03/2015	Police Vehicle Revolving	Capital Outlay	Vantage Painting	Squad Area Painting	675.00
79949	12/17/2015	Police Vehicle Revolving	Capital Outlay	Victoria Drywall, Inc.	Squad Report Area Remodel	650.00
					Capital Outlay Total:	39,195.36
79760	12/03/2015	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Supplies, Maintenance	7,457.20
					Vehicles & Equipment Total:	7,457.20
					Fund Total:	46,652.56
79892	12/17/2015	Recreation Fund	Advertising	Let's Play, Inc.	Advertising	496.00
79894	12/17/2015	Recreation Fund	Advertising	Lillie Suburban Newspaper Inc	Holiday Wrap-Acct: 2609	381.00
79894	12/17/2015	Recreation Fund	Advertising	Lillie Suburban Newspaper Inc	Ordinances, Notices-Acct: 000262	24.02
79905	12/17/2015	Recreation Fund	Advertising	Midwest Art Fairs	Calendar Listing-Arts at the Oval	25.00
80046	12/23/2015	Recreation Fund	Advertising	Pioneer Press	Skating Center Advertising	132.00
79805	12/03/2015	Recreation Fund	Advertising	Twin Cities Wedding Association	Wedding Guide Advertising	2,040.00
					Advertising Total:	3,098.02
79990	12/23/2015	Recreation Fund	Building Rental	Lucero Arellano	Damage Deposit Refund	400.00
					Building Rental Total:	400.00
0	12/23/2015	Recreation Fund	Clothing	John Brown	Boots Reimbursement Per Union Con	39.98
					Clothing Total:	39.98
0	12/17/2015	Recreation Fund	Conferences	Lonnie Brokke	Conference Expenses Reimbursement	1,846.19
0	12/15/2015	Recreation Fund	Conferences	Hilton Hotels-CC	Conference Lodging	101.55
0	12/15/2015	Recreation Fund	Conferences	Hilton Hotels-CC	Conference Lodging	295.10
0	12/15/2015	Recreation Fund	Conferences	Parking Ramp-CC	Conference Parking	3.00
					Conferences Total:	2,245.84
80009	12/23/2015	Recreation Fund	Contract Maintenance	Corval Constructors	Ammonia Relief Valve Replacement	1,230.00
79895	12/17/2015	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-Dec.	1,020.63
79911	12/17/2015	Recreation Fund	Contract Maintenance	NAC Mechnical & Electrical Servic	Boiler Repair	2,957.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/15/2015	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	247.86
0	12/23/2015	Recreation Fund	Contract Maintenance	Printers Service Inc	Ice Knife Sharpening	235.00
79836	12/10/2015	Recreation Fund	Contract Maintenance	Sherwin Williams Co.	Color Consultation	45.00
79935	12/17/2015	Recreation Fund	Contract Maintenance	The Cleaning Authority	Cleaning-Nov	4,404.75
					Contract Maintenance Total:	10,141.14
79895	12/17/2015	Recreation Fund	Contract Maintenence	Linn Building Maintenance	General Cleaning-Dec.	814.63
					Contract Maintenence Total:	814.63
0	12/15/2015	Recreation Fund	Credit Card Fees	US Bank-Non Bank	October Terminal Charges	332.24
					Credit Card Fees Total:	332.24
0	12/15/2015	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Federal Inco	4,711.04
0	12/22/2015	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Federal Inco	4,779.16
					Federal Income Tax Total:	9,490.20
80054	12/23/2015	Recreation Fund	Fee Program Revenue	Lisa Sammon	Dance Costume Overpayment Refunc	25.00
					Fee Program Revenue Total:	25.00
0	12/15/2015	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Federal Inco	-3.68
0	12/15/2015	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare Ei	846.60
0	12/15/2015	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	3,619.74
0	12/22/2015	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	3,539.75
0	12/22/2015	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare Ei	867.30
					FICA Employee Ded. Total:	8,869.71
0	12/15/2015	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	3,619.74
0	12/15/2015	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare Ei	846.60
0	12/15/2015	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Federal Inco	-3.68
0	12/22/2015	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	3,539.75
0	12/22/2015	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare Ei	867.30
					FICA Employers Share Total:	8,869.71
79886	12/17/2015	Recreation Fund	HRA Employer	ING ReliaStar	PR Batch 00001.12.2015 HRA Emplc	978.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				HRA Employer Total:		978.00
79919	12/17/2015	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00001.12.2015 HSA Empl	334.04
80048	12/23/2015	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00002.12.2015 HSA Empl	334.04
				HSA Employee Total:		668.08
79919	12/17/2015	Recreation Fund	HSA Employer	Premier Bank	PR Batch 00001.12.2015 HSA Emplo	945.00
				HSA Employer Total:		945.00
0	12/17/2015	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00001.12.2015 ICMA Defe	550.00
0	12/23/2015	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00002.12.2015 ICMA Defe	552.01
				ICMA Def Comp Total:		1,102.01
80057	12/23/2015	Recreation Fund	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Nov 2015	147.65
				Life Ins. Employee Total:		147.65
80057	12/23/2015	Recreation Fund	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Nov 2015	96.96
				Life Ins. Employer Total:		96.96
80057	12/23/2015	Recreation Fund	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Nov 2015	209.77
				Long Term Disability Total:		209.77
80041	12/23/2015	Recreation Fund	Medical Ins Employee	NJPA	Health Insurance Premium-Nov 2015	863.18
				Medical Ins Employee Total:		863.18
80041	12/23/2015	Recreation Fund	Medical Ins Employer	NJPA	Health Insurance Premium-Nov 2015	7,901.24
				Medical Ins Employer Total:		7,901.24
0	12/03/2015	Recreation Fund	Memberships & Subscriptions	DMX, Inc.	Skating Center Music	157.80
				Memberships & Subscriptions Total:		157.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
79863	12/17/2015	Recreation Fund	Merchandise for Sale	Coca Cola Refreshments	Beverages For Resale	919.25
80005	12/23/2015	Recreation Fund	Merchandise for Sale	Coca Cola Refreshments	Beverages for Resale	216.60
79883	12/17/2015	Recreation Fund	Merchandise for Sale	Hermel Food Service	Concession Items for Resale	850.54
80020	12/23/2015	Recreation Fund	Merchandise for Sale	Hermel Food Service	Concession Items for Resale	866.45
79761	12/03/2015	Recreation Fund	Merchandise for Sale	Hermel Food Service	Concession Items for Resale	861.48
79761	12/03/2015	Recreation Fund	Merchandise for Sale	Hermel Food Service	Concession Items for Resale	122.22
					Merchandise for Sale Total:	3,836.54
0	12/17/2015	Recreation Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00001.12.2015 Minnesota E	328.17
0	12/23/2015	Recreation Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.12.2015 Minnesota E	328.17
					Minnesota Benefit Ded Total:	656.34
0	12/15/2015	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2015 Post Emplo	407.60
0	12/22/2015	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2015 Post Emplo	424.18
					MN State Retirement Total:	831.78
0	12/15/2015	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2015 MNDCP De	1,308.41
0	12/22/2015	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2015 MNDCP De	1,305.72
					MNDCP Def Comp Total:	2,614.13
79752	12/03/2015	Recreation Fund	Non Fee Program Revenue	Stephanie Etzel	Holiday Craft Fair Withdrawal Refun	55.00
79827	12/10/2015	Recreation Fund	Non Fee Program Revenue	Faith K. Kelly	Holiday Craft Fair Partial Refund	50.00
					Non Fee Program Revenue Total:	105.00
0	12/30/2015	Recreation Fund	Office Supplies	Monoprice.Com-CC	Mini Display Port	10.76
0	12/30/2015	Recreation Fund	Office Supplies	Target- CC	Batteries	7.94
					Office Supplies Total:	18.70
0	12/30/2015	Recreation Fund	Operating Supplies	1000 Bulbs.com-CC	LED Lights	141.55
0	12/15/2015	Recreation Fund	Operating Supplies	Acorn Naturalists-CC	Spookacular Supplies	97.82
0	12/30/2015	Recreation Fund	Operating Supplies	Amazon.com- CC	Skate Laces	37.48
0	12/30/2015	Recreation Fund	Operating Supplies	Batteries Plus-CC	Batteries	31.90
0	12/17/2015	Recreation Fund	Operating Supplies	Becker Arena Products, Inc.	Arena Supplies	1,592.00
0	12/15/2015	Recreation Fund	Operating Supplies	Best Buy- CC	DVD Player	48.19
0	12/15/2015	Recreation Fund	Operating Supplies	Cardinal Corner-CC	Camp Supplies(Bird Feeders)	180.00
0	12/23/2015	Recreation Fund	Operating Supplies	Deborah Cash	Program Supplies Reimbursement	55.86

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/23/2015	Recreation Fund	Operating Supplies	Deborah Cash	Program Supplies Reimbursement	253.02
79748	12/03/2015	Recreation Fund	Operating Supplies	Cool Air Mechanical, Inc.	Oil Pail, Gaskets	344.50
0	12/30/2015	Recreation Fund	Operating Supplies	Costume Gallery-CC	Dance Costumes	273.00
0	12/15/2015	Recreation Fund	Operating Supplies	Cub Foods- CC	Senior Club 5 Supplies	21.96
0	12/30/2015	Recreation Fund	Operating Supplies	Cub Foods- CC	AARP Driving Class Supplies	23.56
0	12/30/2015	Recreation Fund	Operating Supplies	Cub Foods- CC	Cider	32.94
0	12/30/2015	Recreation Fund	Operating Supplies	Discount Steel Inc-CC	Aluminum Angle	47.91
0	12/30/2015	Recreation Fund	Operating Supplies	E and T Plastics-CC	Shelter Plexiglas	122.40
0	12/15/2015	Recreation Fund	Operating Supplies	Epic Sports-CC	Volleyballs	163.00
0	12/23/2015	Recreation Fund	Operating Supplies	Alisa Farmer	Program Supplies Reimbursement	6.00
0	12/23/2015	Recreation Fund	Operating Supplies	Alisa Farmer	Program Supplies Reimbursement	43.18
0	12/30/2015	Recreation Fund	Operating Supplies	Fed Ex Kinko's-CC	Lamination	6.43
0	12/30/2015	Recreation Fund	Operating Supplies	Ferguson Enterprises Inc.-CC	Valve	32.98
0	12/30/2015	Recreation Fund	Operating Supplies	Ferguson Enterprises Inc.-CC	Trap & Coupling	21.09
0	12/23/2015	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	565.05
0	12/03/2015	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	444.45
0	12/30/2015	Recreation Fund	Operating Supplies	Frattallones-CC	Halloween & Candlelight Snowshoei	23.70
0	12/30/2015	Recreation Fund	Operating Supplies	Frattallones-CC	Halloween & Candlelight Snowshoei	24.00
80016	12/23/2015	Recreation Fund	Operating Supplies	Bob Friedman	Program Supplies Reiimbursement	43.05
0	12/15/2015	Recreation Fund	Operating Supplies	Fun Express-CC	Summer Spec Supplies & Super Hero	154.37
79879	12/17/2015	Recreation Fund	Operating Supplies	Goodmanson Construction, Inc.	Power Supply Replacement Parts	477.36
0	12/17/2015	Recreation Fund	Operating Supplies	Grainger Inc	Battery Packs	226.08
0	12/23/2015	Recreation Fund	Operating Supplies	Grainger Inc	Ballasts, Lamps	73.05
0	12/15/2015	Recreation Fund	Operating Supplies	Home Depot- CC	Paint Supplies	52.17
79889	12/17/2015	Recreation Fund	Operating Supplies	Kendell Doors & Hardware Inc	Keys	45.00
80030	12/23/2015	Recreation Fund	Operating Supplies	Lillie Suburban Newspaper Inc	Holiday Craft Fair Ad	188.00
0	12/23/2015	Recreation Fund	Operating Supplies	Lubrication Technologies Inc	Grease	77.13
0	12/15/2015	Recreation Fund	Operating Supplies	Michaels-CC	Craft Supplies	68.94
0	12/30/2015	Recreation Fund	Operating Supplies	Michaels-CC	Craft Supplies	17.09
0	12/30/2015	Recreation Fund	Operating Supplies	Mike's Pro Shop-CC	Softball Trophies	200.00
0	12/30/2015	Recreation Fund	Operating Supplies	North Hgts Hardware Hank-CC	Caulk	14.98
0	12/15/2015	Recreation Fund	Operating Supplies	Oriental Trading- CC	Treat Bags	76.04
0	12/15/2015	Recreation Fund	Operating Supplies	Party City-CC	Game Prizes	86.88
0	12/30/2015	Recreation Fund	Operating Supplies	PetSmart-CC	Animal Supplies	16.77
0	12/03/2015	Recreation Fund	Operating Supplies	R & R Specialties of Wisconsin, Inc	Hose	53.50
80051	12/23/2015	Recreation Fund	Operating Supplies	Nancy Robbins	Program Supplies Reimbursement	76.84
0	12/15/2015	Recreation Fund	Operating Supplies	S & S Worldwide-CC	Summer Spec Supplies	150.31
0	12/15/2015	Recreation Fund	Operating Supplies	Savers -CC	Decorations and Hayride Supplies	51.32
0	12/15/2015	Recreation Fund	Operating Supplies	Sherwin Williams - CC	Paint Supplies	133.11
0	12/30/2015	Recreation Fund	Operating Supplies	Sherwin Williams - CC	Paint	98.63
0	12/30/2015	Recreation Fund	Operating Supplies	Shoreview Park & Rec-CC	Camp Activity-Shoreview Pool	88.66
0	12/15/2015	Recreation Fund	Operating Supplies	Stack Chairs-CC	Chairs	1,408.22
0	12/15/2015	Recreation Fund	Operating Supplies	Stack Chairs-CC	Chairs	1,500.00
0	12/15/2015	Recreation Fund	Operating Supplies	Staples-CC	Program Supplies	25.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/30/2015	Recreation Fund	Operating Supplies	Staples-CC	Sign Holders	277.96
0	12/17/2015	Recreation Fund	Operating Supplies	Stitchin Post	T-Shirts	201.50
0	12/23/2015	Recreation Fund	Operating Supplies	Stitchin Post	T-Shirts	19.50
0	12/15/2015	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Painting Supplies	41.73
0	12/30/2015	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Fasteners	5.80
0	12/15/2015	Recreation Fund	Operating Supplies	Target- CC	Program Supplies	18.16
0	12/15/2015	Recreation Fund	Operating Supplies	Target- CC	Program Supplies	54.01
0	12/15/2015	Recreation Fund	Operating Supplies	Target- CC	Electronic Supplies	42.83
0	12/30/2015	Recreation Fund	Operating Supplies	Target- CC	Volunteer Supplies	65.33
79934	12/17/2015	Recreation Fund	Operating Supplies	Team Sideline	Softball Scheduling, Reporting	599.00
79843	12/10/2015	Recreation Fund	Operating Supplies	Universal Athletic Service, Inc.	Collapsable Antenna	64.99
79944	12/17/2015	Recreation Fund	Operating Supplies	Universal Athletic Service, Inc.	Softball Supplies	4,814.88
79944	12/17/2015	Recreation Fund	Operating Supplies	Universal Athletic Service, Inc.	Soccer Supplies	657.44
79944	12/17/2015	Recreation Fund	Operating Supplies	Universal Athletic Service, Inc.	Soccer Supplies	500.00
0	12/30/2015	Recreation Fund	Operating Supplies	Volleyball USA-CC	Volleyball Supplies	93.12
0	12/30/2015	Recreation Fund	Operating Supplies	Walgreens-CC	Spooktacular Supplies	22.97
0	12/15/2015	Recreation Fund	Operating Supplies	Walmart-CC	Cleaning Supplies	52.22
0	12/15/2015	Recreation Fund	Operating Supplies	Walmart-CC	Distilled Water	9.68
0	12/15/2015	Recreation Fund	Operating Supplies	Weissman's Design-CC	Dance Costumes	430.87
0	12/15/2015	Recreation Fund	Operating Supplies	WoodCrafter-CC	Camp Supplies	49.46
0	12/30/2015	Recreation Fund	Operating Supplies	Zoro Tools-CC	V-Belt, Bushing	60.53
					Operating Supplies Total:	18,119.39
0	12/15/2015	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	3,077.91
0	12/22/2015	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	3,140.12
					PERA Employee Ded Total:	6,218.03
0	12/15/2015	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera additio	473.55
0	12/15/2015	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	3,077.91
0	12/22/2015	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera additio	475.17
0	12/22/2015	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	3,166.04
					PERA Employer Share Total:	7,192.67
79832	12/10/2015	Recreation Fund	Postage	Postmaster	Brochure Postage-Winter 2016	6,100.00
					Postage Total:	6,100.00
80038	12/23/2015	Recreation Fund	Prepaid Expenses	MRPA	2016 Membership Renewal for Agenc	1,885.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Prepaid Expenses Total:		1,885.00
0	12/23/2015	Recreation Fund	Printing	Roseville Area Schools	Copy Center Services	266.50
				Printing Total:		266.50
79732	12/03/2015	Recreation Fund	Professional Services	AARP	Driving Class	490.00
80073	12/31/2015	Recreation Fund	Professional Services	Angela Benes	Tap Instruction	400.00
80076	12/31/2015	Recreation Fund	Professional Services	Courtney Bowman	Basketball Scorekeeper	99.00
79862	12/17/2015	Recreation Fund	Professional Services	Champion Youth	Safety Awareness, Self Defense Instru	2,070.00
79762	12/03/2015	Recreation Fund	Professional Services	Luca Hernandez	Soccer Officiating	80.00
80094	12/31/2015	Recreation Fund	Professional Services	Sara Kallhoff	Basketball Scorekeeper	48.00
79774	12/03/2015	Recreation Fund	Professional Services	Lidia Klingenberg	Recreation Assistant	30.00
80096	12/31/2015	Recreation Fund	Professional Services	Sarah Kortum	Basketball Scorekeeping	143.00
0	12/23/2015	Recreation Fund	Professional Services	Daniel Kuch	Community Band Director-Oct-Dec	500.00
0	12/17/2015	Recreation Fund	Professional Services	Willie McCray	Refereeing Service	1,100.00
0	12/17/2015	Recreation Fund	Professional Services	Willie McCray	Refereeing Service	1,100.00
0	12/23/2015	Recreation Fund	Professional Services	Willie McCray	Umpire Service	1,100.00
0	12/17/2015	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	741.00
0	12/17/2015	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,311.00
0	12/23/2015	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	940.50
0	12/23/2015	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	342.00
0	12/03/2015	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,311.00
80102	12/31/2015	Recreation Fund	Professional Services	Nasruden Mohamed	Basketball Scorekeeping	108.00
80042	12/23/2015	Recreation Fund	Professional Services	Jana Norsten	After School Sports Instructor	296.00
0	12/03/2015	Recreation Fund	Professional Services	Susan Perry	Yoga Instruction	330.75
0	12/31/2015	Recreation Fund	Professional Services	Susan Perry	Yoga Instruction	248.50
79792	12/03/2015	Recreation Fund	Professional Services	Kristy Petersen	Gymnstics Instruction	854.25
80105	12/31/2015	Recreation Fund	Professional Services	Bill Pringle	Basketball Scorekeeping	144.00
80111	12/31/2015	Recreation Fund	Professional Services	George Sigstad	Basketball Scorekeeping	162.00
80122	12/31/2015	Recreation Fund	Professional Services	Abdrazik Wako	Basketball Scorekeeping	99.00
0	12/23/2015	Recreation Fund	Professional Services	Youth Enrichment League, Corp.	Lego Class	1,831.50
				Professional Services Total:		15,879.50
0	12/15/2015	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Oct	1,629.44
				Sales Tax Payable Total:		1,629.44
0	12/15/2015	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2015 State Incom	1,989.43
0	12/22/2015	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2015 State Incom	2,009.52

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				State Income Tax Total:		3,998.95
79800	12/03/2015	Recreation Fund	Telephone	Sprint	Cell Phones	82.71
80113	12/31/2015	Recreation Fund	Telephone	Sprint	Cell Phones	82.71
79839	12/10/2015	Recreation Fund	Telephone	T Mobile	Account 876644423	1,093.24
80118	12/31/2015	Recreation Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	254.18
79948	12/17/2015	Recreation Fund	Telephone	Verizon Wireless	Cell Phones	116.38
				Telephone Total:		1,629.22
79878	12/17/2015	Recreation Fund	Training	Good Writing for Good Results, Inc	Techniques for Excellent Writing Trai	240.00
0	12/30/2015	Recreation Fund	Training	MRPA-CC	Community Connections Workshop	59.00
				Training Total:		299.00
79896	12/17/2015	Recreation Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.12.2015 IOUE Unio	100.50
				Union Dues Deduction Total:		100.50
79818	12/10/2015	Recreation Fund	Utilities	Comcast	Acct. 8772 10 529 0524491	233.04
79818	12/10/2015	Recreation Fund	Utilities	Comcast	Acct. 8772 10 789 0002225	2,150.44
79818	12/10/2015	Recreation Fund	Utilities	Comcast	Acct. 8772 10 529 0524798	233.04
80007	12/23/2015	Recreation Fund	Utilities	Comcast	High Speed Internet	244.84
0	12/17/2015	Recreation Fund	Utilities	Xcel Energy	Nature Center	552.42
0	12/31/2015	Recreation Fund	Utilities	Xcel Energy	New Park Shelters	804.45
0	12/31/2015	Recreation Fund	Utilities	Xcel Energy	Skating Center	43,034.85
				Utilities Total:		47,253.08
				Fund Total:		176,029.93
0	12/15/2015	Recreation Improvements	Tom Curley Play Area Replace	Sherwin Williams - CC	Paint Supplies	335.44
				Tom Curley Play Area Replace Total:		335.44
				Fund Total:		335.44
0	12/23/2015	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Dental Insurance Premium	4,219.07

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Employer Insurance Total:		4,219.07
80004	12/23/2015	Risk Management	Insurance	CNA Surety	City Manager Bond-Policy: 6190919	100.00
				Insurance Total:		100.00
0	12/17/2015	Risk Management	Professional Services	Samba Holdings Inc	Driver Record Monitoring	557.90
0	12/17/2015	Risk Management	Professional Services	SFM	Work Comp Administration	546.00
				Professional Services Total:		1,103.90
80098	12/31/2015	Risk Management	Training	League of MN Cities	Land Use Training	30.00
				Training Total:		30.00
				Fund Total:		5,452.97
0	12/17/2015	Sanitary Sewer	Clothing	Jason Hill	Boots Reimbursement Per Union Con	199.00
				Clothing Total:		199.00
0	12/03/2015	Sanitary Sewer	Construction Contracts	T. A. Schifsky & Sons, Inc.	Sewer, Field, Sidewalk Repair	8,682.00
				Construction Contracts Total:		8,682.00
79825	12/10/2015	Sanitary Sewer	Contract Maintenance	General Repair Service, Corp	Airbanks Borse	10,407.00
79900	12/17/2015	Sanitary Sewer	Contract Maintenance	McDonough's Waterjetting & Drain	Lift Station Service	2,244.34
				Contract Maintenance Total:		12,651.34
79916	12/17/2015	Sanitary Sewer	Contractor Payments	Park Construction Company, Inc.	Pavement Project	8,167.50
				Contractor Payments Total:		8,167.50
79767	12/03/2015	Sanitary Sewer	Contractors Payments	Insituform Technologies USA, Inc	Sanitary Sewer Lining Project	68,003.75
				Contractors Payments Total:		68,003.75

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/15/2015	Sanitary Sewer	Credit Card Fees	Bluefin Payment Systems-Non Ban	October UB Payments.com Charges	2,451.93
0	12/15/2015	Sanitary Sewer	Credit Card Fees	Bluefin Payment Systems-Non Ban	November UB Payments.com Charge	5,270.90
					Credit Card Fees Total:	7,722.83
0	12/15/2015	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Federal Inco	1,205.62
0	12/22/2015	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Federal Inco	1,261.01
					Federal Income Tax Total:	2,466.63
0	12/15/2015	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	755.19
0	12/15/2015	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare E	176.63
0	12/22/2015	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	740.73
0	12/22/2015	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare E	173.27
					FICA Employee Ded. Total:	1,845.82
0	12/15/2015	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare E	176.63
0	12/15/2015	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	755.19
0	12/22/2015	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare E	173.27
0	12/22/2015	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	740.73
					FICA Employers Share Total:	1,845.82
79886	12/17/2015	Sanitary Sewer	HRA Employer	ING ReliaStar	PR Batch 00001.12.2015 HRA Emplo	344.49
					HRA Employer Total:	344.49
79919	12/17/2015	Sanitary Sewer	HSA Employee	Premier Bank	PR Batch 00001.12.2015 HSA Empl	20.61
80048	12/23/2015	Sanitary Sewer	HSA Employee	Premier Bank	PR Batch 00002.12.2015 HSA Empl	26.92
					HSA Employee Total:	47.53
79919	12/17/2015	Sanitary Sewer	HSA Employer	Premier Bank	PR Batch 00001.12.2015 HSA Emplo	94.48
					HSA Employer Total:	94.48
0	12/17/2015	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.12.2015 ICMA Defe	35.01
0	12/23/2015	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.12.2015 ICMA Defe	35.02

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					ICMA Def Comp Total:	70.03
80057	12/23/2015	Sanitary Sewer	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Nov 2015	59.43
					Life Ins. Employee Total:	59.43
80057	12/23/2015	Sanitary Sewer	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Nov 2015	37.75
					Life Ins. Employer Total:	37.75
80057	12/23/2015	Sanitary Sewer	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Nov 2015	69.35
					Long Term Disability Total:	69.35
80041	12/23/2015	Sanitary Sewer	Medical Ins Employee	NJPA	Health Insurance Premium-Nov 2015	919.32
					Medical Ins Employee Total:	919.32
80041	12/23/2015	Sanitary Sewer	Medical Ins Employer	NJPA	Health Insurance Premium-Nov 2015	2,360.12
					Medical Ins Employer Total:	2,360.12
79745	12/03/2015	Sanitary Sewer	Metro Waste Control Board	City of Lauderdale	4th Quarter PACAL Sewer	483.58
					Metro Waste Control Board Total:	483.58
0	12/23/2015	Sanitary Sewer	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.12.2015 Minnesota E	17.03
					Minnesota Benefit Ded Total:	17.03
0	12/15/2015	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2015 Post Emplo	126.18
0	12/22/2015	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2015 Post Emplo	123.90
					MN State Retirement Total:	250.08
0	12/15/2015	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2015 MNDCP De	66.58
0	12/22/2015	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2015 MNDCP De	71.26
					MNDCP Def Comp Total:	137.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/17/2015	Sanitary Sewer	Operating Supplies	FleetPride Truck & Trailer Parts	Ball Valve, Steel Fitting	65.95
79823	12/10/2015	Sanitary Sewer	Operating Supplies	Gary Carlson Equipment, Corp.	Diamond Products	214.01
0	12/17/2015	Sanitary Sewer	Operating Supplies	General Industrial Supply Co.	Knit Rags	36.75
0	12/17/2015	Sanitary Sewer	Operating Supplies	MacQueen Equipment	Leader Hose	1,949.92
0	12/17/2015	Sanitary Sewer	Operating Supplies	MacQueen Equipment	Ceramic Inserts	374.30
0	12/15/2015	Sanitary Sewer	Operating Supplies	Menards-CC	Railroad Pick	57.72
0	12/30/2015	Sanitary Sewer	Operating Supplies	NAPA Auto Parts-CC	Vehicle Supplies	18.02
0	12/15/2015	Sanitary Sewer	Operating Supplies	Northern Tool & Equip- CC	Measuring Wheels	235.65
0	12/30/2015	Sanitary Sewer	Operating Supplies	Office Depot- CC	Office Supplies	38.53
0	12/15/2015	Sanitary Sewer	Operating Supplies	PTS Tool Supply-CC	Socket Set	52.00
0	12/15/2015	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Primer	9.34
0	12/30/2015	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Grinding Wheel	4.49
0	12/30/2015	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Corner Brace	3.74
0	12/15/2015	Sanitary Sewer	Operating Supplies	Walmart-CC	Headlamp	13.73
					Operating Supplies Total:	3,074.15
0	12/15/2015	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	820.20
0	12/22/2015	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	805.39
					PERA Employee Ded Total:	1,625.59
0	12/15/2015	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	820.20
0	12/15/2015	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera additio	126.18
0	12/22/2015	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera additio	123.90
0	12/22/2015	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	805.39
					PERA Employer Share Total:	1,875.67
80047	12/23/2015	Sanitary Sewer	Postage	Postmaster	Water Billing Postage-Acct: 2437	2,000.00
					Postage Total:	2,000.00
0	12/23/2015	Sanitary Sewer	Professional Services	Ecoenvelopes, LLC	Water Bill Processing	337.47
0	12/23/2015	Sanitary Sewer	Professional Services	Ecoenvelopes, LLC	Water Bill Processing	336.80
0	12/17/2015	Sanitary Sewer	Professional Services	Gopher State One Call	FTP Tickets	140.95
					Professional Services Total:	815.22
80106	12/31/2015	Sanitary Sewer	Rental	Railroad Management Co. III, LLC	Sanitary Sewer Pipeline	176.86

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Rental Total:		176.86
0	12/15/2015	Sanitary Sewer	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Oct	5.82
				Sales Tax Payable Total:		5.82
79903	12/17/2015	Sanitary Sewer	Sewer SAC Charges	Metropolitan Council/ Environment	SAC Charges-Nov	22,141.35
				Sewer SAC Charges Total:		22,141.35
0	12/15/2015	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2015 State Incom	514.93
0	12/22/2015	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2015 State Incom	527.43
				State Income Tax Total:		1,042.36
0	12/15/2015	Sanitary Sewer	Telephone	Sprint- CC	Cell Phones	77.98
79802	12/03/2015	Sanitary Sewer	Telephone	T Mobile	Cell Phones Acct: 771707201	78.43
80118	12/31/2015	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 771707201	79.98
				Telephone Total:		236.39
0	12/30/2015	Sanitary Sewer	Training	Mn Pollution Control-CC	Training-R. Johnson	300.00
				Training Total:		300.00
79896	12/17/2015	Sanitary Sewer	Union Dues Deduction	Local Union 49	PR Batch 00001.12.2015 IOUE Unio	115.60
				Union Dues Deduction Total:		115.60
0	12/31/2015	Sanitary Sewer	Utilities	Xcel Energy	Sewer	186.65
				Utilities Total:		186.65
79848	12/17/2015	Sanitary Sewer	Wagner Lift Station	Advanced Engineering & Environm	I&C Services	3,516.18
79780	12/03/2015	Sanitary Sewer	Wagner Lift Station	Meyer Contracting, Inc.	Wagner Lift Station	191,610.92
				Wagner Lift Station Total:		195,127.10

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Fund Total:		345,198.48
79770	12/03/2015	Singles Program	Operating Supplies	Marilyn Johnson	Singles Supplies Reimbursement	9.80
79796	12/03/2015	Singles Program	Operating Supplies	Ron Rieschl	Singles Supplies Reimbursement	15.00
				Operating Supplies Total:		24.80
				Fund Total:		24.80
0	12/15/2015	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Federal Inco	103.04
0	12/22/2015	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Federal Inco	104.98
				Federal Income Tax Total:		208.02
0	12/15/2015	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare Ei	13.24
0	12/15/2015	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	56.58
0	12/22/2015	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	57.45
0	12/22/2015	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare Ei	13.44
				FICA Employee Ded. Total:		140.71
0	12/15/2015	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	56.58
0	12/15/2015	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare Ei	13.24
0	12/22/2015	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare Ei	13.44
0	12/22/2015	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	57.45
				FICA Employers Share Total:		140.71
80057	12/23/2015	Solid Waste Recycle	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Nov 2015	2.42
				Life Ins. Employer Total:		2.42
80057	12/23/2015	Solid Waste Recycle	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Nov 2015	5.29
				Long Term Disability Total:		5.29
0	12/15/2015	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2015 Post Emplo	8.54
0	12/22/2015	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2015 Post Emplo	8.66

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				MN State Retirement Total:		17.20
0	12/15/2015	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	55.49
0	12/22/2015	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	56.41
				PERA Employee Ded Total:		111.90
0	12/15/2015	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	55.49
0	12/15/2015	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera additio	8.54
0	12/22/2015	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	56.41
0	12/22/2015	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera additio	8.66
				PERA Employer Share Total:		129.10
0	12/17/2015	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	34,957.68
79915	12/17/2015	Solid Waste Recycle	Professional Services	OceanTech	Electronic Recycling	327.50
				Professional Services Total:		35,285.18
0	12/15/2015	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2015 State Incom	46.24
0	12/22/2015	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2015 State Incom	47.16
				State Income Tax Total:		93.40
				Fund Total:		36,133.93
79923	12/17/2015	Storm Drainage	Contract Maintenance	Rick Johnson's Deer & Beaver Inc.	Deer Calls	230.00
79834	12/10/2015	Storm Drainage	Contract Maintenance	Ron Kassa Construction, Inc.	Concrete Curb - Storm	576.00
				Contract Maintenance Total:		806.00
79822	12/10/2015	Storm Drainage	Contractor Payments	G.F. Jedlicki, Inc.	Local-Storm Sewer	68,523.50
79890	12/17/2015	Storm Drainage	Contractor Payments	Land Logic, Inc.	Drainage Improvements	91,416.48
79916	12/17/2015	Storm Drainage	Contractor Payments	Park Construction Company, Inc.	Pavement Project	62,500.12
80043	12/23/2015	Storm Drainage	Contractor Payments	Park Construction Company, Inc.	Pavement Project-SAP 160-243-006	32,274.06
79794	12/03/2015	Storm Drainage	Contractor Payments	Ramsey Conservation District	Biovolume Collection	3,184.00
79925	12/17/2015	Storm Drainage	Contractor Payments	Sandstrom Land Management, LLC	Rain Garden Project	1,040.00
79798	12/03/2015	Storm Drainage	Contractor Payments	Sandstrom Land Management, LLC	Cul de Sac @ Dellwood	90.00
79798	12/03/2015	Storm Drainage	Contractor Payments	Sandstrom Land Management, LLC	Turret Rain Guardian Installations	10,145.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
79798	12/03/2015	Storm Drainage	Contractor Payments	Sandstrom Land Management, LLC	Fence Repair @ 2271 Dellwood	210.00
79798	12/03/2015	Storm Drainage	Contractor Payments	Sandstrom Land Management, LLC	Paver Installation @ 1307 Roselawn	1,422.00
					Contractor Payments Total:	270,805.16
0	12/15/2015	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Federal Inco	1,185.32
0	12/22/2015	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Federal Inco	1,118.74
					Federal Income Tax Total:	2,304.06
0	12/15/2015	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	771.17
0	12/15/2015	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare E	180.35
0	12/22/2015	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	740.27
0	12/22/2015	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare E	173.12
					FICA Employee Ded. Total:	1,864.91
0	12/15/2015	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare E	180.35
0	12/15/2015	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	771.17
0	12/22/2015	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare E	173.12
0	12/22/2015	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	740.27
					FICA Employers Share Total:	1,864.91
79919	12/17/2015	Storm Drainage	HSA Employer	Premier Bank	PR Batch 00001.12.2015 HSA Emplo	153.34
					HSA Employer Total:	153.34
80057	12/23/2015	Storm Drainage	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Nov 2015	13.50
					Life Ins. Employee Total:	13.50
80057	12/23/2015	Storm Drainage	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Nov 2015	39.33
					Life Ins. Employer Total:	39.33
80057	12/23/2015	Storm Drainage	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Nov 2015	63.61
					Long Term Disability Total:	63.61
80041	12/23/2015	Storm Drainage	Medical Ins Employee	NJPA	Health Insurance Premium-Nov 2015	96.15

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Medical Ins Employee Total:	96.15
80041	12/23/2015	Storm Drainage	Medical Ins Employer	NJPA	Health Insurance Premium-Nov 2015	1,009.19
					Medical Ins Employer Total:	1,009.19
0	12/15/2015	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2015 Post Emplo	119.60
0	12/22/2015	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2015 Post Emplo	114.80
					MN State Retirement Total:	234.40
0	12/15/2015	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2015 MNDCP De	10.00
0	12/22/2015	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2015 MNDCP De	10.00
					MNDCP Def Comp Total:	20.00
0	12/30/2015	Storm Drainage	Operating Supplies	Suburban Ace Hardware-CC	Leaf Machine Parts	43.95
					Operating Supplies Total:	43.95
0	12/03/2015	Storm Drainage	P&R Master Plan Sidewalk Const	T. A. Schifsky & Sons, Inc.	Sewer, Field, Sidewalk Repair	10,792.95
					P&R Master Plan Sidewalk Const Total:	10,792.95
0	12/15/2015	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	777.30
0	12/22/2015	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	746.13
					PERA Employee Ded Total:	1,523.43
0	12/15/2015	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	777.30
0	12/15/2015	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera additio	119.60
0	12/22/2015	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	746.13
0	12/22/2015	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera additio	114.80
					PERA Employer Share Total:	1,757.83
80047	12/23/2015	Storm Drainage	Postage	Postmaster	Water Billing Postage-Acct: 2437	2,000.00
					Postage Total:	2,000.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/23/2015	Storm Drainage	Professional Services	Ecoenvelopes, LLC	Water Bill Processing	337.48
0	12/23/2015	Storm Drainage	Professional Services	Ecoenvelopes, LLC	Water Bill Processing	336.80
0	12/17/2015	Storm Drainage	Professional Services	Gopher State One Call	FTP Tickets	140.95
79932	12/17/2015	Storm Drainage	Professional Services	Sheila Stowell	Public Works Commission Meeting M	218.75
79932	12/17/2015	Storm Drainage	Professional Services	Sheila Stowell	Mileage Reimbursement	5.00
					Professional Services Total:	1,038.98
80063	12/23/2015	Storm Drainage	Rental	Tri State Bobcat, Inc	QTY 1: BOBCAT SKIDSTEER LOA	2,400.00
80063	12/23/2015	Storm Drainage	Rental	Tri State Bobcat, Inc	QTY 1: BOBCAT SKIDSTEER LOA	2,400.00
					Rental Total:	4,800.00
0	12/15/2015	Storm Drainage	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Oct	15.33
					Sales Tax Payable Total:	15.33
0	12/17/2015	Storm Drainage	St Croix Lift Station Rehab	American Engineering Testing, Inc.	Materials Testing	517.50
79777	12/03/2015	Storm Drainage	St Croix Lift Station Rehab	Magney Construction, Inc.	St. Croix Storm Sewer Lift Station	17,670.00
0	12/17/2015	Storm Drainage	St Croix Lift Station Rehab	SEH	St. Croix Lift Station	1,089.75
79812	12/03/2015	Storm Drainage	St Croix Lift Station Rehab	Xcel Energy	Underground Electrical Service for St	6,601.64
					St Croix Lift Station Rehab Total:	25,878.89
0	12/15/2015	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2015 State Incom	521.63
0	12/22/2015	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2015 State Incom	490.42
					State Income Tax Total:	1,012.05
79896	12/17/2015	Storm Drainage	Union Dues Deduction	Local Union 49	PR Batch 00001.12.2015 IOUE Unio	134.00
					Union Dues Deduction Total:	134.00
0	12/31/2015	Storm Drainage	Utilities	Xcel Energy	Traffic Signals & Street Lights	171.84
					Utilities Total:	171.84
					Fund Total:	328,443.81
0	12/17/2015	Street Construction	2014 Mill & Overlay	American Engineering Testing, Inc.	Project Testing Services	4,290.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/17/2015	Street Construction	2014 Mill & Overlay	American Engineering Testing, Inc.	Materials Testing	252.00
					2014 Mill & Overlay Total:	4,542.90
0	12/03/2015	Street Construction	Contractor Payments	American Engineering Testing, Inc.	Falcon Heights Materials Testing	2,427.20
0	12/03/2015	Street Construction	Contractor Payments	American Engineering Testing, Inc.	Falcon Heights Materials Testing	531.50
79819	12/10/2015	Street Construction	Contractor Payments	Ever Core, LLC	Bitumious Coring Draper St & Ryan /	250.00
80037	12/23/2015	Street Construction	Contractor Payments	MN Dept of Transportation	Bituminous Plant Inspection	230.79
79916	12/17/2015	Street Construction	Contractor Payments	Park Construction Company, Inc.	Pavement Project	508,248.54
80043	12/23/2015	Street Construction	Contractor Payments	Park Construction Company, Inc.	Pavement Project-SAP 160-243-006	417,632.24
80043	12/23/2015	Street Construction	Contractor Payments	Park Construction Company, Inc.	Pavement Project-SAP 160-243-006	36,559.79
79795	12/03/2015	Street Construction	Contractor Payments	Ramsey County	Concrete Rehab Project	3,764.94
					Contractor Payments Total:	969,645.00
					Fund Total:	974,187.90
80112	12/31/2015	T.I.F. District # 11	Professional Services	Springsted, Inc.	TIF 11 Review	1,225.00
					Professional Services Total:	1,225.00
					Fund Total:	1,225.00
80112	12/31/2015	T.I.F. District # 13	Professional Services	Springsted, Inc.	TIF 13 Review	1,225.00
					Professional Services Total:	1,225.00
					Fund Total:	1,225.00
80077	12/31/2015	T.I.F. District #12 (Arona)	Professional Services	Briggs and Morgan, P.A.	Tax Increment Financing Matters	2,000.00
80112	12/31/2015	T.I.F. District #12 (Arona)	Professional Services	Springsted, Inc.	Dale St. Redevlopment TIF10 $ 12	4,148.46
80112	12/31/2015	T.I.F. District #12 (Arona)	Professional Services	Springsted, Inc.	TIF 12 Review	1,225.00
					Professional Services Total:	7,373.46
					Fund Total:	7,373.46

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/15/2015	Telecommunications	Conferences	MAGC-CC	Fall Conference-Curti	90.00
					Conferences Total:	90.00
0	12/15/2015	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Federal Inco	502.24
0	12/22/2015	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Federal Inco	506.17
					Federal Income Tax Total:	1,008.41
0	12/15/2015	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare Ei	97.56
0	12/15/2015	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	417.13
0	12/22/2015	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	418.76
0	12/22/2015	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare Ei	97.93
					FICA Employee Ded. Total:	1,031.38
0	12/15/2015	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	417.13
0	12/15/2015	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare Ei	97.56
0	12/22/2015	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	418.76
0	12/22/2015	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare Ei	97.93
					FICA Employers Share Total:	1,031.38
79886	12/17/2015	Telecommunications	HRA Employer	ING ReliaStar	PR Batch 00001.12.2015 HRA Emplo	161.50
					HRA Employer Total:	161.50
79919	12/17/2015	Telecommunications	HSA Employee	Premier Bank	PR Batch 00001.12.2015 HSA Empl	9.14
80048	12/23/2015	Telecommunications	HSA Employee	Premier Bank	PR Batch 00002.12.2015 HSA Empl	9.14
					HSA Employee Total:	18.28
79919	12/17/2015	Telecommunications	HSA Employer	Premier Bank	PR Batch 00001.12.2015 HSA Emplo	50.00
					HSA Employer Total:	50.00
80057	12/23/2015	Telecommunications	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Nov 2015	31.88
					Life Ins. Employee Total:	31.88
80057	12/23/2015	Telecommunications	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Nov 2015	17.91

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employer Total:	17.91
80057	12/23/2015	Telecommunications	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Nov 2015	42.68
					Long Term Disability Total:	42.68
80041	12/23/2015	Telecommunications	Medical Ins Employee	NJPA	Health Insurance Premium-Nov 2015	256.18
					Medical Ins Employee Total:	256.18
80041	12/23/2015	Telecommunications	Medical Ins Employer	NJPA	Health Insurance Premium-Nov 2015	753.95
					Medical Ins Employer Total:	753.95
79880	12/17/2015	Telecommunications	Memberships & Subscriptions	Granicus, Inc.	Citizen Participation Managed Servic	1,200.00
0	12/17/2015	Telecommunications	Memberships & Subscriptions	North Suburban Access Corp	Production Services-Nov.	1,419.00
0	12/03/2015	Telecommunications	Memberships & Subscriptions	North Suburban Access Corp	League of Women Voters Event-Prodı	87.50
					Memberships & Subscriptions Total:	2,706.50
0	12/15/2015	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2015 Post Emplo	67.55
0	12/22/2015	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2015 Post Emplo	67.83
					MN State Retirement Total:	135.38
0	12/15/2015	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2015 MNDCP De	358.76
0	12/22/2015	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2015 MNDCP De	358.78
					MNDCP Def Comp Total:	717.54
0	12/15/2015	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	439.23
0	12/22/2015	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	440.96
					PERA Employee Ded Total:	880.19
0	12/15/2015	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera additio	67.55
0	12/15/2015	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	439.23
0	12/22/2015	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera additio	67.83
0	12/22/2015	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	440.96

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				PERA Employer Share Total:		1,015.57
79832	12/10/2015	Telecommunications	Postage	Postmaster	Newsletter Postage	3,370.00
				Postage Total:		3,370.00
0	12/15/2015	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2015 State Incom	229.48
0	12/22/2015	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2015 State Incom	231.34
				State Income Tax Total:		460.82
79878	12/17/2015	Telecommunications	Training	Good Writing for Good Results, Inc	Techniques for Excellent Writing Trai	80.00
				Training Total:		80.00
0	12/23/2015	Telecommunications	Transportation	Carolyn Curti	Mileage Reimbursement	45.43
				Transportation Total:		45.43
				Fund Total:		13,904.98
79859	12/17/2015	Telephone	CAP - Capital Equip Recovery	CDW Government, Inc.	Cisco Direct	971.81
79750	12/03/2015	Telephone	CAP - Capital Equip Recovery	Datalink	Telephone Equipment	3,410.00
				CAP - Capital Equip Recovery Total:		4,381.81
79859	12/17/2015	Telephone	Computer Equipment	CDW Government, Inc.	Computer Supplies	672.36
				Computer Equipment Total:		672.36
79999	12/23/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink Communications	Telephone	8.79
79743	12/03/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink Communications	Telephone	8.85
79817	12/10/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Internet Services	98.89
79860	12/17/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	93.00
79860	12/17/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	56.50
79860	12/17/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	202.58
79860	12/17/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	161.04
79860	12/17/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	86.06
79998	12/23/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	38.70

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
79998	12/23/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	109.68
80081	12/31/2015	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	98.89
79887	12/17/2015	Telephone	PSTN-PRI Access/DID Allocation	Integra	Telephone	3,397.33
80023	12/23/2015	Telephone	PSTN-PRI Access/DID Allocation	Integra	Telephone	399.40
80093	12/31/2015	Telephone	PSTN-PRI Access/DID Allocation	Integra	Telephone	3,411.32
79948	12/17/2015	Telephone	PSTN-PRI Access/DID Allocation	Verizon Wireless	Cell Phones	105.03
79948	12/17/2015	Telephone	PSTN-PRI Access/DID Allocation	Verizon Wireless	Cell Phones	280.10
79948	12/17/2015	Telephone	PSTN-PRI Access/DID Allocation	Verizon Wireless	Cell Phones	70.02
					PSTN-PRI Access/DID Allocation Total:	8,626.18
79870	12/17/2015	Telephone	UC-CM Call Manager	Datalink	Professional Services - Call Manager	7,055.00
					UC-CM Call Manager Total:	7,055.00
					Fund Total:	20,735.35
80112	12/31/2015	TIF #18 Sienna Green	Professional Services	Springsted, Inc.	TIF 18 Review	1,225.00
					Professional Services Total:	1,225.00
					Fund Total:	1,225.00
80112	12/31/2015	TIF #19 Applewood Point II	Professional Services	Springsted, Inc.	TIF 19 Review	1,225.00
					Professional Services Total:	1,225.00
					Fund Total:	1,225.00
80077	12/31/2015	TIF District #10-Can Am	Professional Services	Briggs and Morgan, P.A.	Tax Increment Financing Matters	2,000.00
80112	12/31/2015	TIF District #10-Can Am	Professional Services	Springsted, Inc.	Dale St. Redevlopment TIF10 $ 12	4,148.45
					Professional Services Total:	6,148.45
					Fund Total:	6,148.45
0	12/23/2015	TIF District #17-Twin Lakes	Contractor Payments	SRF Consulting Group, Inc.	Twin Lakes Parkway Construction Se	7,817.18

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Contractor Payments Total:		7,817.18
80077	12/31/2015	TIF District #17-Twin Lakes	Professional Services	Briggs and Morgan, P.A.	Tax Increment Financing Matters	2,000.00
79783	12/03/2015	TIF District #17-Twin Lakes	Professional Services	MN Dept of Transportation	Traffic Control Signal Agreement	19,249.38
80112	12/31/2015	TIF District #17-Twin Lakes	Professional Services	Springsted, Inc.	TIF10 Review	1,155.00
80112	12/31/2015	TIF District #17-Twin Lakes	Professional Services	Springsted, Inc.	Twin Lakes TIF 17 Project Review	2,691.05
				Professional Services Total:		25,095.43
79816	12/10/2015	TIF District #17-Twin Lakes	Twin Lakes I-35W Ramp	Braun Intertec Corporation	Professional Services 10/7/15-11/13/1	1,087.00
80015	12/23/2015	TIF District #17-Twin Lakes	Twin Lakes I-35W Ramp	Forest Lake Contracting Inc.	35W/Cleveland Ave Interchange	43,728.31
0	12/23/2015	TIF District #17-Twin Lakes	Twin Lakes I-35W Ramp	SRF Consulting Group, Inc.	I-35W Interchange at Cleveland Ave	637.22
				Twin Lakes I-35W Ramp Total:		45,452.53
				Fund Total:		78,365.14
79735	12/03/2015	Water Fund	Accounts Payable	ARES HOLDINGS	Refund Check	137.47
80070	12/31/2015	Water Fund	Accounts Payable	DIANE BAKDASH	Refund Check	151.85
79992	12/23/2015	Water Fund	Accounts Payable	STEVEN BERG	Refund Check	80.00
79738	12/03/2015	Water Fund	Accounts Payable	STEVEN BERG	Refund Check	131.77
79993	12/23/2015	Water Fund	Accounts Payable	MATTHEW BERGMANN	Refund Check	129.53
80075	12/31/2015	Water Fund	Accounts Payable	P BLANKENSHIP	Refund Check	3.35
79739	12/03/2015	Water Fund	Accounts Payable	CHAD & AMY BOWE	Refund Check	8.78
79996	12/23/2015	Water Fund	Accounts Payable	ROBERT CAMPBELL	Refund Check	5.02
80086	12/31/2015	Water Fund	Accounts Payable	ANDREW CLARK	Refund Check	268.43
79747	12/03/2015	Water Fund	Accounts Payable	COLDWELL BANKER	Refund Check	190.00
80006	12/23/2015	Water Fund	Accounts Payable	SARAH COLEMAN	Refund Check	215.55
79749	12/03/2015	Water Fund	Accounts Payable	Donna COOPER	Refund Check	60.00
79871	12/17/2015	Water Fund	Accounts Payable	MARCUS DIDION	Refund Check	31.19
79753	12/03/2015	Water Fund	Accounts Payable	TREVOR & HEATHER FORD	Refund Check	94.98
79754	12/03/2015	Water Fund	Accounts Payable	KAY GAVIN	Refund Check	49.12
79755	12/03/2015	Water Fund	Accounts Payable	STEPHANIE GERKEN	Refund Check	41.06
79757	12/03/2015	Water Fund	Accounts Payable	MERLYN GOODMANSON	Refund Check	52.46
80019	12/23/2015	Water Fund	Accounts Payable	DELORES GOODWIN	Refund Check	142.11
80090	12/31/2015	Water Fund	Accounts Payable	AUDREY HERRICK	Refund Check	24.10
80022	12/23/2015	Water Fund	Accounts Payable	BRITTANY HOFFMAN	Refund Check	76.63
79768	12/03/2015	Water Fund	Accounts Payable	MICHAEL JANTSCHER	Refund Check	48.65
79769	12/03/2015	Water Fund	Accounts Payable	JEFF CAMPERON GROUP LLC	Refund Check	117.81
79771	12/03/2015	Water Fund	Accounts Payable	DAMIEN JUNGROTH	Refund Check	97.02

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
79775	12/03/2015	Water Fund	Accounts Payable	WILLIAM KONVICKA	Refund Check	110.68
80027	12/23/2015	Water Fund	Accounts Payable	JULIE KRAHN	Refund Check	552.06
79776	12/03/2015	Water Fund	Accounts Payable	DICKSON LADIPO	Refund Check	100.66
80029	12/23/2015	Water Fund	Accounts Payable	JULIA LANGER	Refund Check	51.14
79902	12/17/2015	Water Fund	Accounts Payable	HARRY MCKENZIE	Refund Check	10.47
79787	12/03/2015	Water Fund	Accounts Payable	ROGER & LOIS NELSON	Refund Check	19.41
80103	12/31/2015	Water Fund	Accounts Payable	BRUCE NELSON	Refund Check	31.08
79789	12/03/2015	Water Fund	Accounts Payable	PATRICK OLBERDING	Refund Check	156.80
79791	12/03/2015	Water Fund	Accounts Payable	ADAM & LAUREN PETERSEN	Refund Check	49.85
80044	12/23/2015	Water Fund	Accounts Payable	CLAYTON PIEPKORN	Refund Check	44.40
80045	12/23/2015	Water Fund	Accounts Payable	PINE FINANCIAL GROUP	Refund Check	53.11
79793	12/03/2015	Water Fund	Accounts Payable	GEORGE RAFFERTY	Refund Check	121.39
80049	12/23/2015	Water Fund	Accounts Payable	PAUL REITAN	Refund Check	6.76
80050	12/23/2015	Water Fund	Accounts Payable	JOSEPH RELF	Refund Check	117.30
80108	12/31/2015	Water Fund	Accounts Payable	REMAX RESULTS	Refund Check	93.53
80109	12/31/2015	Water Fund	Accounts Payable	THOMAS RIEBE	Refund Check	155.84
79797	12/03/2015	Water Fund	Accounts Payable	S & D REAL ESTATE SOLUTION	Refund Check	161.57
79927	12/17/2015	Water Fund	Accounts Payable	GENE SASS	Refund Check	51.47
80114	12/31/2015	Water Fund	Accounts Payable	CHAD & CAROLYN STANG	Refund Check	52.63
80060	12/23/2015	Water Fund	Accounts Payable	JOHN & ERIN THAMES	Refund Check	84.51
80062	12/23/2015	Water Fund	Accounts Payable	TRACY HOMES LLC	Refund Check	146.54
79947	12/17/2015	Water Fund	Accounts Payable	VERITAS TECHNOLOGY-IRR	Refund Check	2.70
80123	12/31/2015	Water Fund	Accounts Payable	CHEN WU	Refund Check	22.36
79813	12/03/2015	Water Fund	Accounts Payable	JING XIAO	Refund Check	65.59
					Accounts Payable Total:	4,418.73
79833	12/10/2015	Water Fund	Contract Maintenance	Q3 Contracting, Inc.	Lexington Ave N & Rose Place	140.90
79834	12/10/2015	Water Fund	Contract Maintenance	Ron Kassa Construction, Inc.	Curbing and Peds	576.00
					Contract Maintenance Total:	716.90
79916	12/17/2015	Water Fund	Contractor Payments	Park Construction Company, Inc.	Pavement Project	241,786.48
80043	12/23/2015	Water Fund	Contractor Payments	Park Construction Company, Inc.	Pavement Project-SAP 160-243-006	109,215.20
					Contractor Payments Total:	351,001.68
79782	12/03/2015	Water Fund	Contracts Payable	MN Dept of Health-Drinking Water	Water Supply Connection Fee	16,270.00
					Contracts Payable Total:	16,270.00
0	12/15/2015	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Federal Inco	1,645.38

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	12/22/2015	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Federal Inco	1,742.44
					Federal Income Tax Total:	3,387.82
0	12/15/2015	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare Ei	254.81
0	12/15/2015	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	1,089.52
0	12/22/2015	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	1,051.02
0	12/22/2015	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare Ei	245.76
					FICA Employee Ded. Total:	2,641.11
0	12/15/2015	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 Medicare Ei	254.81
0	12/15/2015	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.12.2015 FICA Empl	1,089.52
0	12/22/2015	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 FICA Empl	1,051.02
0	12/22/2015	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.12.2015 Medicare Ei	245.76
					FICA Employers Share Total:	2,641.11
79886	12/17/2015	Water Fund	HRA Employer	ING ReliaStar	PR Batch 00001.12.2015 HRA Emplo	240.51
					HRA Employer Total:	240.51
79919	12/17/2015	Water Fund	HSA Employee	Premier Bank	PR Batch 00001.12.2015 HSA Empl	74.52
80048	12/23/2015	Water Fund	HSA Employee	Premier Bank	PR Batch 00002.12.2015 HSA Empl	74.51
					HSA Employee Total:	149.03
79919	12/17/2015	Water Fund	HSA Employer	Premier Bank	PR Batch 00001.12.2015 HSA Emplo	370.06
					HSA Employer Total:	370.06
0	12/17/2015	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00001.12.2015 ICMA Defe	64.99
0	12/23/2015	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00002.12.2015 ICMA Defe	64.98
					ICMA Def Comp Total:	129.97
80057	12/23/2015	Water Fund	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Nov 2015	109.19
					Life Ins. Employee Total:	109.19
80057	12/23/2015	Water Fund	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Nov 2015	56.26

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Life Ins. Employer Total:		56.26
80057	12/23/2015	Water Fund	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Nov 2015	85.94
				Long Term Disability Total:		85.94
80041	12/23/2015	Water Fund	Medical Ins Employee	NJPA	Health Insurance Premium-Nov 2015	211.98
				Medical Ins Employee Total:		211.98
80041	12/23/2015	Water Fund	Medical Ins Employer	NJPA	Health Insurance Premium-Nov 2015	1,950.59
				Medical Ins Employer Total:		1,950.59
0	12/15/2015	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.12.2015 Post Emplo	169.38
0	12/22/2015	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.12.2015 Post Emplo	162.51
				MN State Retirement Total:		331.89
0	12/15/2015	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.12.2015 MNDCP De	113.73
0	12/22/2015	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.12.2015 MNDCP De	113.74
				MNDCP Def Comp Total:		227.47
0	12/17/2015	Water Fund	Operating Supplies	Aggregate Industries-MWR, Inc.	Class 5 Limestone	588.25
80071	12/31/2015	Water Fund	Operating Supplies	Barton Sand & Gravel Co.	Fill Material	5,070.61
79865	12/17/2015	Water Fund	Operating Supplies	Commercial Asphalt Co	Asphalt Patching Material, Per State I	563.82
0	12/23/2015	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	840.71
79875	12/17/2015	Water Fund	Operating Supplies	Fra-Dor Inc.	Received Loads	128.00
0	12/15/2015	Water Fund	Operating Supplies	Menards-CC	Caulk, Light Torch Kit	91.96
79909	12/17/2015	Water Fund	Operating Supplies	MN Pipe & Equipment	Supplies	396.09
79910	12/17/2015	Water Fund	Operating Supplies	Murlowski Properties Inc	Dump Fee	234.36
79910	12/17/2015	Water Fund	Operating Supplies	Murlowski Properties Inc	Dump Fee	159.68
79910	12/17/2015	Water Fund	Operating Supplies	Murlowski Properties Inc	Dump Fee	174.72
79910	12/17/2015	Water Fund	Operating Supplies	Murlowski Properties Inc	Dump Fee	101.36
80039	12/23/2015	Water Fund	Operating Supplies	Murlowski Properties Inc	Watermain Break Dump Fee	181.20
0	12/17/2015	Water Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Modified Asphalt	796.29
0	12/23/2015	Water Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Modified Asphalt	1,758.45
0	12/23/2015	Water Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Modified Asphalt	681.72

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Operating Supplies Total:		11,767.22
0	12/03/2015	Water Fund	P&R Master Plan Sidewalk Const	T. A. Schifsky & Sons, Inc.	Sewer, Field, Sidewalk Repair	1,669.17
				P&R Master Plan Sidewalk Const Total:		1,669.17
0	12/15/2015	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	1,100.92
0	12/22/2015	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	1,056.20
				PERA Employee Ded Total:		2,157.12
0	12/15/2015	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera additio	169.38
0	12/15/2015	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.12.2015 Pera Emplo	1,100.92
0	12/22/2015	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera additio	162.51
0	12/22/2015	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.12.2015 Pera Emplo	1,056.20
				PERA Employer Share Total:		2,489.01
80047	12/23/2015	Water Fund	Postage	Postmaster	Water Billing Postage-Acct: 2437	2,000.00
				Postage Total:		2,000.00
0	12/23/2015	Water Fund	Professional Services	Ecoenvelopes, LLC	Water Bill Processing	337.47
0	12/23/2015	Water Fund	Professional Services	Ecoenvelopes, LLC	Water Bill Processing	336.80
0	12/17/2015	Water Fund	Professional Services	Gopher State One Call	FTP Tickets	140.95
79942	12/17/2015	Water Fund	Professional Services	Twin City Water Clinic, Inc.	Coliform Bacteria-November Sample	480.00
79952	12/17/2015	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Locating Service	1,661.53
				Professional Services Total:		2,956.75
80106	12/31/2015	Water Fund	Rental	Railroad Management Co. III, LLC	Water Pipeline Crossing	176.86
				Rental Total:		176.86
79837	12/10/2015	Water Fund	St. Paul Water	St. Paul Regional Water Services	City of Roseville Water, Acct 070953	295,075.54
				St. Paul Water Total:		295,075.54
0	12/15/2015	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.12.2015 State Incom	697.41
0	12/22/2015	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.12.2015 State Incom	719.87

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				State Income Tax Total:		1,417.28
0	12/15/2015	Water Fund	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Oct	27,319.25
				State Sales Tax Payable Total:		27,319.25
0	12/15/2015	Water Fund	Telephone	Amazon.com- CC	Vacuum Supplies	99.99
79839	12/10/2015	Water Fund	Telephone	T Mobile	Account 876644423	342.55
80118	12/31/2015	Water Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	342.55
79948	12/17/2015	Water Fund	Telephone	Verizon Wireless	Cell Phones	35.01
0	12/30/2015	Water Fund	Telephone	Vesta AT&T-CC	Calling History Review	107.99
				Telephone Total:		928.09
79896	12/17/2015	Water Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.12.2015 IOUE Unio	185.90
				Union Dues Deduction Total:		185.90
0	12/17/2015	Water Fund	Utilities	Xcel Energy	Repeater Station/Meter Reading	16.09
0	12/31/2015	Water Fund	Utilities	Xcel Energy	Water Tower	4,029.39
				Utilities Total:		4,045.48
0	12/30/2015	Water Fund	Water Meters	Batteries Plus-CC	Batteries	24.72
0	12/10/2015	Water Fund	Water Meters	Ferguson Waterworks #2516	Automated Meter Reader Installs	49,534.38
0	12/17/2015	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	508.40
0	12/17/2015	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	455.48
0	12/17/2015	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	485.30
0	12/17/2015	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	142.68
0	12/17/2015	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Installations	41,323.55
0	12/23/2015	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	1,335.45
0	12/10/2015	Water Fund	Water Meters	Grainger Inc	Cordless Impact Driver	114.94
0	12/15/2015	Water Fund	Water Meters	Menards-CC	Meter Supplies	108.01
0	12/15/2015	Water Fund	Water Meters	Suburban Ace Hardware-CC	Meter Supplies	69.95
0	12/15/2015	Water Fund	Water Meters	Walmart-CC	Meter Supplies	42.72
				Water Meters Total:		94,145.58

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Fund Total:	831,273.49
80041	12/23/2015	Workers Compensation	Police Patrol Claims	NJPA	Health Insurance Premium-Nov 2015	901.64
80041	12/23/2015	Workers Compensation	Police Patrol Claims	NJPA	Health Insurance Premium-Nov 2015	921.64
0	12/15/2015	Workers Compensation	Police Patrol Claims	SFM-Non Bank	November Work Comp Claims	1,957.15
					Police Patrol Claims Total:	3,780.43
0	12/15/2015	Workers Compensation	Police Services Claims	SFM-Non Bank	November Work Comp Claims	1,805.84
					Police Services Claims Total:	1,805.84
0	12/31/2015	Workers Compensation	Professional Services	SFM	Work Comp Administration	364.00
					Professional Services Total:	364.00
					Fund Total:	5,950.27
					Report Total:	4,287,089.02

REQUEST FOR COUNCIL ACTION

Date: 1/11/2016
Item No.: 8.b

Department Approval

City Manager Approval

Item Description: Approve 2016 Business Licenses

BACKGROUND

Chapter 301 of the City Code requires all applications for business licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration

Recycling Hauler License

Advanced Disposal
309 Como Ave
St. Paul, MN 55103

Lightning Disposal Inc
1725 Meadow View Road
Eagan, MN 55121

Walter's Recycling and Refuse
2830 101st Avenue NE
Blaine, MN 55449

Waste Management of Minnesota, LLC
10050 Naples Street NE
Blaine, MN 55449

Solid Waste Hauler License

Advanced Disposal
309 Como Ave
St. Paul, MN 55103

Ray Anderson & Sons Co, Inc
Dumpster Box Services
930 Duluth Street
St. Paul, MN 55106

Walter's Recycling and Refuse

2830 101st Avenue NE
Blaine, MN 55449

Waste Management of Minnesota, LLC
10050 Naples Street NE
Blaine, MN 55449

Gman Enterprises LLC
Garbage Man
4541 Victor Path Unit 7
Hugo, MN 55038

Massage Therapist License
Victoria Moritko
Massage Envy
2480 Fairview Ave, Suite 120
Roseville, MN 55113

Faith Wilmar
Massage Envy
2480 Fairview Ave, Suite 120
Roseville, MN 55113

Massage Therapy Establishment License
M.R.T. Massage Muscular Release Therapy L.L.C.
2489 Rice St.
Roseville, MN 55113

NAD, Inc dba Adam's Food and Fuel is in the process of transferring ownership to H&A Food and Fuel, LLC which will be operating under the name Food and Fuel. The transferring of a(n) license(s) requires City Council's approval. The City Code reads as follows:

> ***Person and Premises Licensed; Transfer****: Each license shall be issued only to the applicant and for the premises described in the application. No license may be transferred to another person or place without City Council approval. Before a transfer is approved, the transferee shall comply with the requirements for a new application. Any transfer of the controlling interest of a licensee is deemed a transfer of the license. Transfer of a license without prior City Council approval is a ground for revocation of the license. (Ord. 972, 5-13-1985) (Ord. 1390, 3-29-2010)*

The application materials for H&A Food and Fuel are considered complete and in compliance with City documentation requirements.

Gasoline Station License

H&A Food and Fuel LLC
2815 Rice St
Roseville, MN 55113

Cigarette/Tobacco Products License
H&A Food and Fuel LLC
2815 Rice St
Roseville, MN 55113

POLICY OBJECTIVE
Required by City Code

FINANCIAL IMPACTS
The correct fees were paid to the City at the time the application(s) were made.

STAFF RECOMMENDATION
Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff recommends approval of the license(s) upon successful background checks.

REQUESTED COUNCIL ACTION
Motion to approve the business license application(s) as submitted upon successful background checks.

Prepared by: Chris Miller, Finance Director
Attachments: A: Applications

Attachment A

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Solid Waste Hauler License Application

Fee Due: $125.00 Year 2016 (License will be for January 1 to December 31.)

Business Name Advanced Disposal Services

Business Address 309 Como Ave St Paul MN 55103
If completed license should be mailed somewhere other than the business address, please advise.

Business Phone 651-487-8546

Contact Information

Business Matters: Contact Person Lee Johnson

Email Address lenoes.johnson@advanceddisposal.com

Operational Matters: Contact Person Todd Hentges

Email Address Todd.Hentges@advanceddisposal.com

Emergency: Contact Name: Todd Hentges

Cell Phone: 616-822-5388

In the event that, while operating in Roseville, a collection vehicle leaks or spills either vehicle fluids or fluids or debris from material collected the company must contact the City within one business day with information regarding the material involved, the amount of material involved and the steps taken by the company to mitigate and remediate damage. This contact does not absolve the company from liability.

The City expects that in the case of a natural or man-made disaster or a public health crisis your company will be able to continue service. Your company should plan for continuity of operations through an emergency operations plan. Does your company have an emergency operations plan? X Yes ____ No

Your company must notify the City when you activate your emergency operations plan, and inform the City of relevant information regarding provision of collection service under the plan.

Solid waste collection will be provided to (check all that apply):

X Residential (single family, duplex, triplex, fourplex)

X Multiple Residential (apartment, condominium, manufactured home park, and townhouse)

X Commercial/Industrial

Number of vehicles the applicant proposes to use in the collection of solid waste 6

(over)

Name and address of each transfer station, disposal facility and composting facility used for each of the following: (attach additional pages if needed)

Garbage

Advanced Disposal
309 Como Ave
St Paul MN. 55103

Construction/Demolition Debris

← same

Yard Waste/Brush

Malcolm Transfer - SKB
630 Malcolm Ave SE
Mpls MN 55414

Organics

← same

Include a copy of the disclosure form used to inform customers of the disposal facilities used by the applicant.

Residential Customer Rates

Please include all relevant taxes and fees including surcharges.
These will be published and otherwise made available to residents.

Service	Cost
32 Gallon Service*	12.42 (per month)
64 Gallon Service*	16.37 (per month)
96 Gallon Service*	22.68 (per month)
Walk-up Service*	10.37 (per month)
Additional Garbage*	4.81/bag
Yard Waste*	210.00 year
Organics	

*These services are required to be offered in Roseville.

I have been provided with a copy of the City of Roseville Solid Waste Collection Ordinance and understand that violation of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, the fee of $125.00, and a copy of the disposal facility disclosure form.

Applicant's Signature

Operations Coordinator
Title

11-12-15
Date

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Recycling Hauler License Application

Fee Due: $125.00 Year 2016 (License will be for January 1 to December 31.)

Business Name Advanced Disposal Services

Business Address 309 Como Ave St Paul MN 55103

Business Phone 651-487-8546

Contact Person Lee Johnson Email Address lenora.johnson@advanceddisposal.com

Emergency Contact Information Todd Hentges - 616-822-5388

If completed license should be mailed somewhere other than the business address, please attach separate sheet.

Recycling services will be provided to (check all that apply):

☒ Residential ☒ Commercial ☒ Multifamily ☒ Industrial

Number of vehicles the applicant proposes to use in the collection of recyclables 6

Name and address of companies or materials recovery facility where recyclables will be delivered:

*Newsprint**	*Glass**	*Cans/Plastic**
Waste Management 1800 NE Broadway St. Mpls MN 55413		

*Office paper/Boxboard**	*Corrugated Cardboard**	*Other(please specify)*

*Required items for residential and multifamily haulers

I have been provided with a copy of the City of Roseville Curbside Recycling Ordinance and understand that violation of any of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, and the fee of $125.00.

11-12-15 — Date

Applicant's Signature

CPA — Title

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Recycling Hauler License Application

Fee Due: $125.00 Year 2016 (License will be for January 1 to December 31.)

Business Name _____

Business Address LIGHTNING DISPOSAL 1725 MEADOW VIEW RD EAGAN MN 55121

Business Phone _____

Contact Person Robert Nitti Email Address rnitti@lightningdisposal.com OR jslosic@lightningdisposal.com

Emergency Contact Information Robert 651 248-9416

If completed license should be mailed somewhere other than the business address, please attach separate sheet.

Recycling services will be provided to (check all that apply):

☐ Residential ☐ Commercial ☐ Multifamily ☐ Industrial N/A

Number of vehicles the applicant proposes to use in the collection of recyclables N/A

Name and address of companies or materials recovery facility where recyclables will be delivered:

*Newsprint**	*Glass**	*Cans/Plastic**
	roll-off dumpster sewice only.	

*Office paper/Boxboard**	*Corrugated Cardboard**	*Other(please specify)*

*Required items for residential and multifamily haulers

I have been provided with a copy of the City of Roseville Curbside Recycling Ordinance and understand that violation of any of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, and the fee of $125.00.

11-12-15 Date

Robert Nitti Applicant's Signature

Pres. Title

Dear Contractor,

This letter is written in accordance with Minnesota Statute 115A9302 to notify you as to the disposal of the construction debris we will be removing from your job sites. The debris will be disposed of at one of the following sites:

SKB Landfill	Advanced Disposal
2490 117th St. E.	309 Como Ave.
I.G.H., MN. 55077	St. Paul. MN 55103
SW#343	

We have also been informed to include the following statement:

"You are responsible for any liability that results from contamination at a Facility where your waste has been deposited. Minnesota believes that its waste management system provided substantially more financial and environmental protection than depositing waste in landfills in other slates. Managing your waste in Minnesota may minimize your potential liability. "

If you have any questions or require additional information please call our office at 651-457-4434.

Sincerely.

Robert Nitti
President

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Recycling Hauler License Application

Fee Due: $125.00 Year 2016 (License will be for January 1 to December 31.)

Business Name Walters Recycling & Refuse

Business Address 2830 101st Ave NE, Blaine Mn 55449

Business Phone 763-780-8464

Contact Person Eric Sederstrom Email Address eric@walthersrecycling.com

Emergency Contact Information Eric 763-438-6362

If completed license should be mailed somewhere other than the business address, please attach separate sheet.

Recycling services will be provided to (check all that apply):

☐ Residential ☒ Commercial ☒ Multifamily ☒ Industrial

Number of vehicles the applicant proposes to use in the collection of recyclables 3

Name and address of companies or materials recovery facility where recyclables will be delivered:

*Newsprint**	*Glass**	*Cans/Plastic**
Recycle America - Mpls	Recycle America - Mpls	Recycle America - Mpls
*Office paper/Boxboard**	*Corrugated Cardboard**	*Other(please specify)*
Recycle America - Mpls	Recycle America - Mpls	
	Ewerth Mpls	
	Rock Tenn - ST Paul	

*Required items for residential and multifamily haulers

I have been provided with a copy of the City of Roseville Curbside Recycling Ordinance and understand that violation of any of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, and the fee of $125.00.

12/1/15 — Date

[signature] — Applicant's Signature

operations mg — Title

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Solid Waste Hauler License Application

Fee Due: $125.00 Year 2016 (License will be for January 1 to December 31.)

Business Name Walters Recycling & Refuse

Business Address 2830 101st Ave NE, Blaine MN 55449
If completed license should be mailed somewhere other than the business address, please advise.

Business Phone 763-780-8464

Contact Information

Business Matters: Contact Person Eric Sederstrom

Email Address eric@walterstrecycling.com

Operational Matters: Contact Person Eric Sederstrom

Email Address eric@walterstrecycling.com

Emergency: Contact Name: "

Cell Phone: 763-438-6362

In the event that, while operating in Roseville, a collection vehicle leaks or spills either vehicle fluids or fluids or debris from material collected the company must contact the City within one business day with information regarding the material involved, the amount of material involved and the steps taken by the company to mitigate and remediate damage. This contact does not absolve the company from liability.

The City expects that in the case of a natural or man-made disaster or a public health crisis your company will be able to continue service. Your company should plan for continuity of operations through an emergency operations plan. Does your company have an emergency operations plan? X Yes ____ No

Your company must notify the City when you activate your emergency operations plan, and inform the City of relevant information regarding provision of collection service under the plan.

Solid waste collection will be provided to (check all that apply):

X Residential (single family, duplex, triplex, fourplex)

X Multiple Residential (apartment, condominium, manufactured home park, and townhouse)

X Commercial/Industrial

Number of vehicles the applicant proposes to use in the collection of solid waste 3

(over)

Disposal Disclosure

Walters is committed to providing the best environmentally responsible solutions to its customers and the community. Pursuant to Minnesota Statute II5A.9302, we hereby disclose the following information.

Disposal Facilities:

RRT Elk River Resource Recovery
10700 185th Avenue NW
Elk River, MN
Permit SW-305

Elk River Landfill
22460 Hwy 169 NW
Elk River, MN
Permit SW-74

RRT Newport Resource Recovery
2901 Maxwell Avenue
Newport, MN
Permit SW-286

Hennepin Energy Resource Company (HERC)
505 6th Avenue North
Minneapolis, MN
Permit 05300400-001

Veolia Environmental Services
309 Como Avenue
St. Paul, MN
Permit SWTS-12

SKB Blaine
10304 Naples Street N.E.
Blaine, MN 55449
Permit SW-618

SKB Malcolm Recycling & Transfer Station
630 Malcolm Ave
Minneapolis, MN 55104
Permit SW-525

Hennepin County Recycling Center & Transfer Station
8100 Jefferson Hwy
Brooklyn Park, MN 55445
Permit

Name and address of each transfer station, disposal facility and composting facility used for each of the following: (attach additional pages if needed)

Garbage

See Disclosure Attached

Construction/Demolition Debris

Shamrock - Blaine

Veit Disposal - St Paul

Advanced Disposal - St Paul

Yard Waste/Brush

Elk River Composting - Elk River MN

Organics

SST - Rosemount

Include a copy of the disclosure form used to inform customers of the disposal facilities used by the applicant.

Residential Customer Rates

Please include all relevant taxes and fees including surcharges.
These will be published and otherwise made available to residents.

Service	Cost
32 Gallon Service*	17.40 (per month)
64 Gallon Service*	18.95 (per month)
96 Gallon Service*	19.95 (per month)
Walk-up Service*	5-10 per mo (per month)
Additional Garbage*	call for quote
Yard Waste*	Annual fee TBD
Organics	N/A yet

*These services are required to be offered in Roseville.

I have been provided with a copy of the City of Roseville Solid Waste Collection Ordinance and understand that violation of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, the fee of $125.00, and a copy of the disposal facility disclosure form.

Applicant's Signature

Operations Mg
Title

12/1/15
Date

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Recycling Hauler License Application

Fee Due: $125.00 Year 2016 (License will be for January 1 to December 31.)

Business Name Waste Management of Minnesota, Inc

Business Address 10050 Naples St NE Blaine MN 55449

Business Phone 952-890-1100

Contact Person Greg Revering Email Address greverin@wm.com

Emergency Contact Information Greg Revering 763-783-5438

If completed license should be mailed somewhere other than the business address, please attach separate sheet.

Recycling services will be provided to (check all that apply):

☒ Residential ☒ Commercial ☒ Multifamily ☒ Industrial

Number of vehicles the applicant proposes to use in the collection of recyclables 5

Name and address of companies or materials recovery facility where recyclables will be delivered:

*Newsprint**	*Glass**	*Cans/Plastic**
WM-Twin Cities MRF 1800 Broadway Ave NE Mpls MN 55416	same	same
*Office paper/Boxboard**	*Corrugated Cardboard**	*Other(please specify)*
same	same	

*Required items for residential and multifamily haulers

I have been provided with a copy of the City of Roseville Curbside Recycling Ordinance and understand that violation of any of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, and the fee of $125.00.

12/4/15
Date

Applicant's Signature

Sr. Dist. Manager
Title

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Solid Waste Hauler License Application

JR

Fee Due: $125.00 Year 2016 (License will be for January 1 to December 31.)

Business Name Waste Management of Minnesota, Inc

Business Address 10050 Naples St NE Blaine MN 55449
If completed license should be mailed somewhere other than the business address, please advise.

Business Phone 952-890-1100

Contact Information

Business Matters:	Contact Person	Greg Revering
	Email Address	grevering@wm.com
Operational Matters:	Contact Person	Julie Altman Radermacher
	Email Address	jaltman@wm.com
Emergency:	Contact Name:	Greg Revering
	Cell Phone:	612-240-6129

In the event that, while operating in Roseville, a collection vehicle leaks or spills either vehicle fluids or fluids or debris from material collected the company must contact the City within one business day with information regarding the material involved, the amount of material involved and the steps taken by the company to mitigate and remediate damage. This contact does not absolve the company from liability.

The City expects that in the case of a natural or man-made disaster or a public health crisis your company will be able to continue service. Your company should plan for continuity of operations through an emergency operations plan. Does your company have an emergency operations plan? X Yes ____ No

Your company must notify the City when you activate your emergency operations plan, and inform the City of relevant information regarding provision of collection service under the plan.

Solid waste collection will be provided to (check all that apply):

X Residential (single family, duplex, triplex, fourplex)

X Multiple Residential (apartment, condominium, manufactured home park, and townhouse)

X Commercial/Industrial

Number of vehicles the applicant proposes to use in the collection of solid waste 9

(over)

Name and address of each transfer station, disposal facility and composting facility used for each of the following: (attach additional pages if needed)

Garbage

Newport - RRT
2901 Maxwell Ave
Newport MN 55055

Construction/Demolition Debris

Advanced
Como
St. Paul MN

Yard Waste/Brush

Malcolm - SKB
630 Malcolm Ave SE
Mpls MN 55414

Organics

Include a copy of the disclosure form used to inform customers of the disposal facilities used by the applicant.

Residential Customer Rates

Please include all relevant taxes and fees including surcharges.
These will be published and otherwise made available to residents.

Service	Cost
32 Gallon Service*	12.00 (per month)
64 Gallon Service*	13.00 (per month)
96 Gallon Service*	14.00 (per month)
Walk-up Service*	12.00 (per month)
Additional Garbage*	Varies
Yard Waste*	7.00
Organics	N/A

*These services are required to be offered in Roseville.

* prices are subject to change

I have been provided with a copy of the City of Roseville Solid Waste Collection Ordinance and understand that violation of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, the fee of $125.00, and a copy of the disposal facility disclosure form.

Applicant's Signature

Sr. Dist Manager
Title

12/4/15
Date

WASTE MANAGEMENT

Waste Disclosure Notice

Waste Management of MN only disposes of waste at facilities that are fully permitted and licensed. These facilities are fully compliant with all Local, State and Federal regulations governing financial and environmental protection.

Waste Management of Minnesota complies with specific disposal requirements found in our Service Agreements and County Waste Delivery Agreements.

The disposal facilities used for the Twin Cities area are:

Hennepin County H.E.R.C.
505-6th Ave N
Minneapolis, MN 55406
SW-396

Central Disposal Landfill
21265-430th St
Lake Mills, IA 50450
95-SDP-172P

Burnsville Landfill
2650 West Cliff Rd
Burnsville, MN 55337
SW-056

Elk River Landfill
22406 Highway 169 NW
Elk River, MN 55330
SW-074

Red Wing Incinerator
1873 Bench St
Red Wing, MN 55066
SW1924-82-11

GRE - Elk River
10700-165th Ave NW
Elk River, MN 55330
SW-305

RRT - Newport
2901 Maxwell Ave
Newport, MN 55055
SW-286

RRT - Empire
16454 Blaine Ave
Rosemount, MN 55068
SW-601

Spruce Ridge Landfill
12755-137th St
Glencoe, MN 55336
SW-006

Minnesota State Statute 115A.9302 requires that we provide you with the following statement verbatim:

"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. The State of Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability. Some of the landfills to which your waste may be sent during the current calendar year are not Minnesota landfills."

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Solid Waste Hauler License Application

Fee Due: $125.00 Year 2016 (License will be for January 1 to December 31.)

Business Name Ray Anderson & Sons Co. Inc.
Dumpster Box Services

Business Address 930 Duluth St.
St. Paul, MN 55106-3418

If business license should be mailed somewhere other than the business address, please advise.

Business Phone 651-774-2550

Contact Information

Business Matters: Contact Person Rick Anderson

Email Address Dumpster Box Service @ Earthlink.Net

Operational Matters: Contact Person Same

Email Address Dumpster Box Service @ Earthlink.Net

Emergency: Contact Name: Rick Anderson

Cell Phone: 612-759-7050

In the event that, while operating in Roseville, a collection vehicle leaks or spills either vehicle fluids or fluids or debris from material collected the company must contact the City within one business day with information regarding the material involved, the amount of material involved and the steps taken by the company to mitigate and remediate damage. This contact does not absolve the company from liability.

The City expects that in the case of a natural or man-made disaster or a public health crisis your company will be able to continue service. Your company should plan for continuity of operations through an emergency operations plan. Does your company have an emergency operations plan? X Yes ____ No

Your company must notify the City when you activate your emergency operations plan, and inform the City of relevant information regarding provision of collection service under the plan.

FILE COPY

Solid waste collection will be provided to (check all that apply):

X Residential (single family, duplex, triplex, fourplex)

____ Multiple Residential (apartment, condominium, manufactured home park, and townhouse)

X Commercial/Industrial

Number of vehicles the applicant proposes to use in the collection of solid waste 2

(over)

Name and address of each transfer station, disposal facility and composting facility used for each of the following: (attach additional pages if needed)

Garbage

RRT - Newport

Construction/Demolition Debris

SKB LANDFILL

Yard Waste/Brush

Compost

Organics

N/A

Include a copy of the disclosure form used to inform customers of the disposal facilities used by the applicant.

Residential Customer Rates

Please include all relevant taxes and fees including surcharges.
These will be published and otherwise made available to residents.

Service	Cost
32 Gallon Service*	_____ (per month)
64 Gallon Service*	_____ (per month)
96 Gallon Service*	_____ (per month)
Walk-up Service*	_____ (per month)
Additional Garbage*	DUMPSTER BOXES ONLY
Yard Waste*	_____
Organics	_____

*These services are required to be offered in Roseville.

I have been provided with a copy of the City of Roseville Solid Waste Collection Ordinance and understand that violation of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, the fee of $125.00, and a copy of the disposal facility disclosure form.

Applicant's Signature

Treasurer
Title

12-03-15
Date

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Solid Waste Hauler License Application

Fee Due: $125.00 Year 2016 (License will be for January 1 to December 31.)

Business Name GMAN ENTERPRISES L.L.C. DBA GARBAGEMAN

Business Address 4541 VICTOR PATH UNIT 7 Hugo MN 55038
If completed license should be mailed somewhere other than the business address, please advise.

Business Phone 763 227 5091

Contact Information

Business Matters: Contact Person DANIEL WESTERHAUS

Email Address WES@GARBAGEMANUSA.COM

Operational Matters: Contact Person

Email Address

Emergency: Contact Name:

Cell Phone:

SAME AS ABOVE

In the event that, while operating in Roseville, a collection vehicle leaks or spills either vehicle fluids or fluids or debris from material collected the company must contact the City within one business day with information regarding the material involved, the amount of material involved and the steps taken by the company to mitigate and remediate damage. This contact does not absolve the company from liability.

The City expects that in the case of a natural or man-made disaster or a public health crisis your company will be able to continue service. Your company should plan for continuity of operations through an emergency operations plan. Does your company have an emergency operations plan? ✓ Yes ____ No

Your company must notify the City when you activate your emergency operations plan, and inform the City of relevant information regarding provision of collection service under the plan.

Solid waste collection will be provided to (check all that apply):

✓ Residential (single family, duplex, triplex, fourplex)

____ Multiple Residential (apartment, condominium, manufactured home park, and townhouse)

____ Commercial/Industrial

Number of vehicles the applicant proposes to use in the collection of solid waste 3

(over)

Name and address of each transfer station, disposal facility and composting facility used for each of the following: (attach additional pages if needed)

Garbage

SKB ENVIRONMENTAL, INC
630 MALCOLM AVE SE Minneapolis 55414
ADVANCED DISPOSAL
309 Cano Ave
St. Paul MN 55103

Construction/Demolition Debris

Yard Waste/Brush

SKB ENVIRONMENTAL, INC
630 MALCOM AVE SE
MINNEAPOLIS MN 55414

Organics

Include a copy of the disclosure form used to inform customers of the disposal facilities used by the applicant.

Residential Customer Rates

Please include all relevant taxes and fees including surcharges.
These will be published and otherwise made available to residents.

Service	Cost
32 Gallon Service*	23.00 (per month)
64 Gallon Service*	25.00 (per month)
96 Gallon Service*	26.00 (per month)
Walk-up Service*	5.00 (per month)
Additional Garbage*	2 Bin 6
Yard Waste*	100 year
Organics	

*These services are required to be offered in Roseville.

I have been provided with a copy of the City of Roseville Solid Waste Collection Ordinance and understand that violation of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, the fee of $125.00, and a copy of the disposal facility disclosure form.

Applicant's Signature

President
Title

12/28/15
Date

DISPOSAL DISCLOSURE

GarbageMan, A Green Company is committed to providing the best environmentally responsible solutions to its customers and the community. Pursuant to Minnesota Statute 115A.9302, GarbageMan, A Green Company hereby discloses the following information

PRIMARY DISPOSAL FACILITY:

Veolia Environmental Services
Como Transfer Station
309 Como Ave
Saint Paul, MN 55103
MPCA Permit #SW-574

SECONDARY DISPOSAL FACILITY:

SKB Environmental, Inc.
SKB - Malcolm Transfer Station
630 Malcolm Ave SE
Minneapolis, MN 55414
MPCA Permit #SW-525

YARD WASTE DISPOSAL FACILITY:

Organic Technologies, Inc
Transfer Facility
3750 Washington Ave N
Minneapolis, MN 55412

STATEMENT REQUIRED BY LAW:

"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability."

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Site By: Upstairs|Guys Advertising

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☒ New License ☐ Renewal For the License Year Ending June 30, 2016

1. Full Legal Name (Please Print) Moriko, Victoria Ann
   (Last) (First) (Middle)
2. Home Address
   (Street) (City) (State) (Zip)
3. Telephon
4. Date of Birth (mm/dd/yyyy)
5. Email Address
6. Driver's License
7. Ethnicity:
8. Sex:
9. Have you ever used or been known by any name other than the legal name given in number 1 above?
   ☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
    Massage envy Roseville 2480 Fairview Ave Suite 120, Roseville mn 55113
11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
    ☒ Yes Shoreview ☐ No
12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
    ☐ Yes ☒ No ☐ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature [signature] Date 12/14/15

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☒ New License ☐ Renewal For License Year Ending June 30, _____

Business Name M.R.T. Massage Muscular Release Therapy L.L.C.

Business Address 2489 Rice St. Roseville mn 55113 USA

Business Phone 763-442-5166 - 651-239-9667

Email Address mrtmassage@gmail.com

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Engelke (Last) Darcey (First) Lynn (Middle)

Home Address_

(State) (Zip)

Telephon

Date of Birth (mm/dd/yyyy)

Driver's License Numbe

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?

☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

Has the business held any previous massage therapy establishment licenses? If yes, in which city was it licensed?

☐ Yes _____ ☒ No

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks may take up to 30 days to complete.)

Signature Darcey L. Engelke Date 12/21/15

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☒ New License ☐ Renewal For the License Year Ending June 30, 2016

1. Full Legal Name (Please Print) Wilmar Faith SW
2. Home Address
3. Telephone
4. Date of Birth (mm/dd/yyyy)
5. Email Address
6. Driver's License Number State of Issuance
7. Ethnicity:
8. Sex:
9. Have you ever used or been known by any name other than the legal name given in number 1 above?
   ☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
   Sien Wang (China)
10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
    Massage Envy Spa 2480 Fairview Ave., STE 120, Roseville
11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
    ☐ Yes _____ ☒ No
12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
    ☐ Yes ☐ No ☒ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature _____ Date 12/30/2015

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

50.00
License Fee is ~~$100.00~~ (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name H & A FOOD AND FUEL LLC

Business Address 2815 Rice St, Rosville, MN 55113

Business Phone 612-492-9319

Email Address omardiani@gmail.com

Person to Contact in Regard to Business License:

Name omar aldiani

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, _____, and ending June 30, _____, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	**Fee**
Gasoline Station	$130.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature omar aldiani

Date 1-6-2016

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name H & A FOOD AND FUEL LLC

Business Address 2815 RICE ST, ROSEVILLE, MN 55113

Business Phone 612-442-9319

Email Address omardiani@gmail.com

Person to Contact in Regard to Business License:

Name omar aldiani

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning ~~July 1,~~ Jan 2016, and ending June 30, 2016, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature omar Aldiani

Date 1-6-2016

If completed license should be mailed somewhere other than the business address, please advise.

REQUEST FOR COUNCIL ACTION

Date: 1/11/2016
Item No.: 8.c

Department Approval

City Manager Approval

Item Description: Approve General Purchases or Sale of Surplus Items Exceeding $5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of $5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Division	Vendor	Description	Key	Budget Amount	P.O. Amount	Budget / CIP
Police	Mike Motors of MN	Marked Squad Replacements (3)	A	$132,000.00	$ 78,495.00	CIP
Police	Mike Motors of MN	Unmarked Squad Replacment	A	24,000.00	26,221.00	CIP
Police	Mike Motors of MN	Unmarked Sedan Replacement	A	-	25,890.98	CIP
Police	Streichers's	Training Ammo		11,330.00	10,800.00	CIP
IT	Datalink	Network Switches	A	87,995.00	49,733.60	CIP
Central Garage	Auto Nation	Blanket P.O. for Repair Parts- Maint	B	89,285.00	6,000.00	Budget
Central Garage	Boyer Trucks	Blanket P.O. for Repair Parts- Maint	B	89,285.00	6,000.00	Budget
Central Garage	GCR Truck Tire	Blanket P.O. for Repair Parts- Maint	B	89,285.00	8,500.00	Budget
Central Garage	Midway Ford	Blanket P.O. for Repair Parts- Maint	B	89,285.00	8,000.00	Budget
Central Garage	Roseville Chrysler	Blanket P.O. for Repair Parts- Maint	B	89,285.00	10,000.00	Budget
Central Garage	Titan Machinery	Blanket P.O. for Repair Parts- Maint	B	89,285.00	6,000.00	Budget
Central Garage	Factory Motor Parts	Blanket P.O. for Repair Parts	B	162,110.00	14,000.00	Budget
Central Garage	Fleetpride Parts & Svc.	Blanket P.O. for Repair Parts	B	162,110.00	9,000.00	Budget
Central Garage	Larson Companies	Blanket P.O. for Repair Parts	B	162,110.00	7,000.00	Budget
Central Garage	MacQueen Equipment	Blanket P.O. for Repair Parts	B	162,110.00	7,000.00	Budget
Central Garage	Napa Auto Parts	Blanket P.O. for Repair Parts	B	162,110.00	6,000.00	Budget
Central Garage	Roseville Chrysler	Blanket P.O. for Repair Parts	B	162,110.00	6,000.00	Budget
Central Garage	Suburban Tire	Blanket P.O. for Repair Parts	B	162,110.00	26,000.00	Budget
Central Garage	Winter Equipment Inc.	Blanket P.O. for Repair Parts	B	162,110.00	10,000.00	Budget
Central Garage	Zarnoth Brush Works	Blanket P.O. for Repair Parts	B	162,110.00	7,500.00	Budget
Public Works	Goodpointe Tech.	Pavement Condition Survey	C	298,700.00	15,950.00	Budget

Comments/Description:

a) Purchased off the State Bid Contract.
b) Represents the 2016 citywide budgeted amount.
c) Represents the amount budgeted in 2016.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and, if applicable, authorize the trade-in/sale of surplus items.

REQUESTED COUNCIL ACTION

Motion to approve the attached list of general purchases and contracts for services and where applicable; the trade-in/sale of surplus equipment.

Prepared by: Chris Miller, Finance Director
Attachments: A: 2016 CIP Purchase Summary

Attachment A

City of Roseville

Updated January 11, 2016

2016 Summary of Scheduled CIP Items

	Council Approval	P.O. Amount	Budget Amount	YTD Actual	Difference
Administration					
Voting Equipment		$ -	$ 9,000	$ -	$ 9,000
Office Furniture		-	5,000	-	5,000
Finance					
Software Acquisition		-	20,000	-	20,000
Central Services					
Copier & Postage Machine Lease		-	77,840	-	77,840
Police					
Marked Squad Car Replacements	1/11/2016	78,495	132,000	-	132,000
Unmarked Vehicle Replacement	1/11/2016	52,112	24,000	-	24,000
Park Patrol Vehicle Replacement		-	10,500	-	10,500
Vehicle Tools & Equipment		-	11,855	-	11,855
Vehicle Computers & Printers		-	19,760	-	19,760
K9		-	16,000	-	16,000
Sidearms, Long-Guns, Non-Lethal Equip.		-	18,080	-	18,080
Tactical Gear	1/11/2016	10,800	11,330	-	11,330
Crime Scene Equipment		-	4,000	-	4,000
Radio Equipment		-	15,500	-	15,500
Office Equipment		-	9,225	-	9,225
Office Furniture		-	8,400	-	8,400
Kitchen Items		-	4,635	-	4,635
Fire					
SCBA's		-	350,000	-	350,000
Training Equipment		-	3,000	-	3,000
Air Monitoring Equipment		-	5,000	-	5,000
Rescue Equipment		-	15,000	-	15,000
Public Works					
Vehicle Replacement: Engineering		-	25,000	-	25,000
Vehicle Replacement: 1-ton		-	33,000	-	33,000
Vehicle Replacement: 3/4-ton		-	27,500	-	27,500
Vehicle Replacement: Wheel Loader		-	205,000	-	205,000
Vehicle Replacement: Bobcat		-	22,000	-	22,000
Vehicle Replacement: Sign Truck		-	50,000	-	50,000
Office Furniture		-	5,000	-	5,000
Parks & Recreation					
Grader		-	45,000	-	45,000
Trailer		-	5,000	-	5,000
Sweeper		-	8,000	-	8,000
Mower Blade Sharpener		-	10,000	-	10,000

City of Roseville

Updated January 11, 2016

2016 Summary of Scheduled CIP Items

	Council Approval	P.O. Amount	Budget Amount	YTD Actual	Difference
General Facility Improvements					
Replace Rooftop Heat/AC		-	20,000	-	20,000
Replace garage Co Ra Vac Heaters		-	60,000	-	60,000
Door Card Reader		-	10,000	-	10,000
Update Flooring CH/PD		-	75,000	-	75,000
City Hall Entrance Walkway Improvements		-	15,000	-	15,000
Card Access System Replacement		-	40,000	-	40,000
Brimhall Gymnasium		-	5,000	-	5,000
Central Park Gymnasium		-	5,000	-	5,000
Commons: Electronic Lock System		-	50,000	-	50,000
Arena: Mezzanine Glass System		-	15,000	-	15,000
OVAL: Cooling Tower		-	85,000	-	85,000
OVAL: Micro Processors		-	50,000	-	50,000
OVAL: Bathroom Partitions		-	7,500	-	7,500
OVAL: Zamboni		-	115,000	-	115,000
Information Technology					
Computer Replacements		-	91,750	-	91,750
Printers & Copiers		-	19,800	-	19,800
Network Equipment	1/11/2016	49,734	87,995	-	87,995
Server Room Cooling		-	18,000	-	18,000
Surveillance Cameras (40)		-	11,250	-	11,250
Telephone Handsets (283)		-	40,000	-	40,000
Office Furniture		-	25,000	-	25,000
Park Improvements					
Tennis & Basketball Courts		-	10,000	-	10,000
Shelters & Structures		-	51,500	-	51,500
Volleyball & Bocce Ball Courts		-	15,000	-	15,000
Pathway Lighting		-	25,000	-	25,000
PIP Items		-	200,000	-	200,000
Natural Resources		-	50,000	-	50,000
Street Improvements					
Improvements		-	2,100,000	-	2,100,000
Street Lighting					
Improvements		-	25,000	-	25,000
Pathways (Existing)					
Improvements		-	180,000	-	180,000
Communications					
Conference Room Equipment		-	4,500	-	4,500
Other Equipment		-	10,000	-	10,000
License Center					
General Office Equipment		-	1,000	-	1,000
Office Painting		-	6,500	-	6,500
Office Carpetting		-	15,000	-	15,000
Community Development					
Computer Replacements		-	4,300	-	4,300
Permit Database Conversion		-	3,000	-	3,000
Online Permit/Scheduling Software		-	20,000	-	20,000
Office Furniture		-	1,000	-	1,000

City of Roseville

Updated January 11, 2016

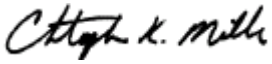
2016 Summary of Scheduled CIP Items

	Council Approval	P.O. Amount	Budget Amount	YTD Actual	Difference
Water					
Trench Box Replacement		-	30,000	-	30,000
Watermain Replacement		-	900,000	-	900,000
Sanitary Sewer					
Vehicle Replacement: 1-ton		-	40,000	-	40,000
Wacker Compactor Replacement		-	25,000	-	25,000
Galtier LS Rehab		-	400,000	-	400,000
Sewer Main Repairs		-	1,000,000	-	1,000,000
I & I Reduction		-	100,000	-	100,000
Storm Sewer					
Compost Turner		-	160,000	-	160,000
Pond improvements/Infiltration		-	300,000	-	300,000
Storm Sewer Replacement/Rehabilitation		-	400,000	-	400,000
Golf Course					
Gas Pump Replacement		-	10,000	-	10,000
Greens Mower		-	30,000	-	30,000
Course Netting/Deck/Shelter		-	12,000	-	12,000
Clubhouse Roof Replace		-	33,000	-	33,000
Clubhouse / Carpeting / Flooring		-	12,000	-	12,000
Sidewalk/Exterior repairs		-	8,000	-	8,000
Irrigation System Upgrades		-	24,000	-	24,000
Total - All Items			$8,257,720	$ -	$8,257,720

REQUEST FOR COUNCIL ACTION

Date: 01/11/16
Item No.: 8.d

Department Approval



City Manager Approval

Item Description: Consider Approving IT Shared Service Agreement with the Coon Creek Watershed District

BACKGROUND

Minnesota State Statute 471.59 authorizes political subdivisions of the State to enter into joint powers agreements (JPA) or Shared Services Agreements for the joint exercise of powers that are common to each entity. Over the past several months, the Coon Creek Watershed District (CCWD) and the City of Roseville have held on-going discussions in regards to the sharing of IT support services. Specifically, for the support of computers and other network devices.

The CCWD comprises areas within south-central Anoka County including portions of the cities of Andover, Blaine, Columbus, Coon Rapids, Fridley, Ham Lake, and Spring Lake Park.

The City of Roseville currently employs 17 full-time employees to administer the information systems for the City of Roseville and 38 other municipal and governmental agencies. The proposed Agreement with the CCWD is similar to the other agreements in both structure and substance.

The attached Agreement has been approved by the CCWD and is awaiting approval from the Roseville City Council. Similar to other watershed districts, the services provided to CCWD feature inexpensive support activities for a handful of office computers that reside in an office location within existing geographic boundaries that we're already supporting.

POLICY OBJECTIVE

Joint cooperative ventures are consistent with past practices as well as the goals and strategies outlined in previous visioning and goal-setting processes.

FINANCIAL IMPACTS

The proposed Agreement provides non-tax revenues to support City operations. The hourly rates charged to other cities or entities are more than the cost of a City employee; yet substantially lower than could be obtained from private companies – hence the value to other cities is greater. For 2016, it is projected that the services provided to CCWD will include on-going services in the amount of $9,643 annually.

There is no budget impact. The presence of the Agreement along with existing revenue sources is sufficient to fund the City's added personnel, software licensing, and related information systems costs related to the contracted services.

STAFF RECOMMENDATION

Staff recommends the Council approve the attached Shared Service Agreement.

REQUESTED COUNCIL ACTION

Approve the attached Shared Services Agreement with the Cook Creek Watershed District for the purposes of providing IT support services.

Prepared by: Chris Miller, Finance Director
Attachments: A: IT Shared Service Agreement with the Coon Creek Watershed District

INFORMATION TECHNOLOGY SHARED SERVICE AGREEMENT

This INFORMATION TECHNOLOGY SHARED SERVICE AGREEMENT (this "Agreement") entered into by and between the City of Roseville, a Minnesota municipal corporation (*"Roseville"),* and Coon Creek Watershed District, a special purpose local government unit (*"CCWD"*) is effective upon the execution of this Agreement by the named officers of both organizations. Roseville and CCWD are referred to individually as "Party" and collectively as the "Parties".

WHEREAS: The City of Roseville and Coon Creek Watershed District agree to work collaboratively in the areas of Information Technology and related service areas, collectively referred to as "IT", and,

WHEREAS: The purpose of this Agreement is to define the terms and conditions under which services will be defined and provided by Roseville, by and through Roseville's Information Technology Division ("Roseville IT") to CCWD.

NOW, THEREFORE, in consideration of the mutual covenants herein and for good and valuable consideration, receipt of which is hereby acknowledged, the Parties agree as follows;

SECTION 1- DEFINITIONS. As used in this Agreement, certain terms shall have the following meanings:

1.1 "Agreement" shall mean the combined terms and conditions of this Agreement and of specific Task Order depending on context.

1.2 "Provider" shall mean the party to this Agreement defined within a Task Order specified as providing the service to the other party.

1.3 "Recipient" shall mean the party to this Agreement defined within a Task Order specified as receiving services from or through the other party.

1.4 "Services" shall generally represent the "Scope of Services" as defined within a Task Order and may represent any combination of labor, whether provided by the Provider's employees or a third party designated by the Provider, use of facilities, equipment, software, or material goods utilized or consumed in providing the Services.

1.5 "Task Order" shall represent the terms and conditions of this Agreement that specify services, products, and other costs incurred by one party that are to be compensated by the other party. Task Order refers to the written specifications for either annually renewable Services or project-based Services that are completed under accomplishment of specified deliverables or other project event. Task Orders are more fully defined in Section 10.

1.6 "Holidays" includes New Year's Day, Martin Luther King, Jr. Day, President's Day, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving, Christmas Eve, Christmas Day, and other days that are consistent with past practices.

1.7 "Service Hours" means, unless otherwise noted, the hours of 8 a.m. to 5 p.m. local time, Monday through Friday, excluding Holidays.

1.8 "Entity" means any corporation (including any non-profit corporation), general partnership, limited partnership, limited liability partnership, joint venture, estate, trust, cooperative, foundation, society, political party, union, company (including any limited liability company or joint stock company), firm or other enterprise, association, organization or entity.

1.9 "Governmental Body" means any (a) nation, principality, state, commonwealth, province, territory, county, municipality, district or other jurisdiction; (b) federal, state, local, municipal or foreign government (including any agency, department, bureau, division, court, or other administrative or judicial body thereof); or (c) governmental or quasi-governmental authority of any nature.

1.10 "Software" means software programs, including supporting documentation and online help facilities. Software includes applications software programs and operating systems software programs.

1.11 "Business Continuity" means the ability to maintain operations/services in the face of a disruptive event.

SECTION 2 - EFFECTIVE DATE

The effective date of this Agreement is January 1, 2016 or the last date of signature by all parties, whichever is later and remains in effect until termination, as set forth in Section 3 of this Agreement.

SECTION 3 - TERMINATION

3.1 Termination for Convenience. Either party may terminate this Agreement or a specific Task Order for convenience, after first providing written notice of the intent to terminate to the other party, one year in advance.

3.2 Termination of Task Order. Each Task Order shall specify the timeline for notice to terminate that Task Order.

3.3 Termination by Mutual Agreement. The parties may terminate this agreement in whole or in part, at any time by mutual agreement.

3.4 Termination of the Agreement shall also terminate any active Task Orders under this Agreement.

3.5 Termination of a Task Order will terminate all Services as defined by the Task Order but does not alter any terms or conditions of any other active Task Order or this Agreement.

3.6 In the event written notice of termination is given by either party, both parties shall work to accomplish a complete transition of services being terminated without interruption of, or adverse impact on, the services enjoyed by either party under this Agreement. The disentanglement process shall begin as soon as possible, but not later than the date of termination. Disentanglements will be defined as a Task Order and both parties, shall in good faith, seek to maintain existing service levels and minimize the disruption of services until the disentanglement is completed. Each party shall bear its cost of disentanglement, unless separately defined within a Task Order, or as may otherwise be agreed by both parties.

3.7 Third-Party Authorizations. Provider shall execute any third-party authorizations necessary to grant the Recipient the use and benefit of any third-party contracts, to the limits allowed by the contracts.

3.8 Licenses to Proprietary Software. Provider shall negotiate to allow the Recipient (after receiving written approval from the Provider) to use, copy, and modify, applications and programs developed by the Provider that would be needed in order to allow the Recipient to continue to perform for itself, unless otherwise prohibited by the software's licensing agreement.

3.9 Delivery of Documentation. Provider shall make reasonable efforts to deliver to the Recipient or its designee, at the Recipient's request, all available documentation and data related to the Recipient, including the Recipient Data held by Provider. Costs incurred will be borne by Recipient.

3.10 Personnel. Should the Recipient decide to reduce or terminate any portion of this Agreement, to the extent that such reduction or termination will displace one or more Provider employees, then it is agreed that the parties will, if feasible, transfer personnel from the Provider to the Recipient in order to provide a reasonable opportunity to provide staff continued employment.

SECTION 4 - COORDINATION AND COMMUNICATION

4.1 The Management Committee, composed of a designated representative for CCWD and Roseville shall provide oversight and administer this agreement. Designated representatives are considered authorized representatives of their respective management and shall be empowered with authorities granted to the Management Committee under this Agreement.

4.2 The Management Committee shall meet quarterly (or as otherwise mutually agreed) to review the performance with regard to material aspects, risk management, as well as the effectiveness and value of the Services and Task Order provided between the Provider and the Recipient.

4.3 Agreement Review. The Management Committee will meet annually, to formally review and, to the extent mutually agreed upon by the Parties, update the terms, pricing, conditions and other details of this Agreement and any Task Order so that the on-going business requirements of both Parties are met.

SECTION 5 - DISPUTE RESOLUTION

5.1 In the event of a dispute between CCWD and Roseville regarding the delivery of Services under this Agreement or any related Task Order, the Management Committee shall review disputes and recommend options for resolution to the involved personnel.

5.2 Any dispute not resolved by the Management Committee shall be referred to the CCWD Administrator and the Roseville City Manager (collectively "Managers"), or their designated representatives, who shall review the dispute and options for resolution. The resolution of the Managers regarding the dispute shall be final as between the parties and shall be reduced to writing as an addendum to this Agreement.

5.3 Any dispute under Section 5.1 of this Agreement that cannot be resolved by the Managers may be submitted to mediation through the state Bureau of Mediation Services, the cost of which shall be borne equally between the parties.

5.4 In the event either party determines that there has been a breach of the provisions of this Agreement or a related Task Order which cannot be resolved by the Managers, the Agreement or related Task Order may be terminated as described in Section 3.

SECTION 6 - INDEPENDENT CONTRACTOR

A Provider is, and shall at all times be, deemed to be an independent contractor in the provision of the Services set forth in this Agreement. Nothing in this Agreement shall be deemed or construed as creating a joint venture or partnership between the Parties. Neither Party is by virtue of this Agreement authorized as an agent, employee, or legal representative of the other Party, and the relationship of the Parties is, and at all times will continue to be, that of independent contractors. A Provider shall retain all authority and responsibility for the provision of Services, standards of performance, discipline and control of personnel, and other matters incident to the performance of services by a Provider pursuant to this Agreement. A Provider shall comply with all relevant Federal, State, and municipal laws, rules, and regulations. Nothing in this Agreement shall make any employee of the Recipient jurisdiction, an employee of a Provider jurisdiction or any employee of a Provider jurisdiction, an employee of the Recipient jurisdictions for any purpose, including but not limited to, withholding of taxes, payment of benefits, workers' compensation benefits, or any other rights or privileges afforded said employees by virtue of their employment.

SECTION 7 - ASSIGNMENT/SUBCONTRACTING

Neither the Recipient nor the Provider shall transfer or assign, in whole or in part, any or all of their respective rights or obligations under this Agreement without the prior written consent of the other.

SECTION 8 - HOLD HARMLESS INDEMNIFICATION

8.1 Each party agrees to indemnify, defend, save and hold harmless the other, its officials, employees and agents from any and all liability, demands, claims, causes of action, suits or judgments, including costs, attorney fees and expenses incurred in connection therewith, or whatsoever kind or nature, arising out of, or in connection with, or incident to, its negligent acts or omissions under this Agreement. Without limiting the generality of the foregoing, the parties further expressly agree to indemnify, defend, save and hold harmless the other party, its officials, employees, and agents, from and against any and all liability, claims, demands, losses, damage, costs, causes of action, suits or judgments, including attorney fees, costs or expenses incurred in connection therewith, for deaths or injuries to person arising out of, in connection with, or incident to the performance of this Agreement by a Provider, its officials, employees, or agents.

Provided, however, that this provision does not indemnify a Recipient against liability for damages arising out of the Recipient's failure to abide by reasonable industry and user standards and the reasonable requirements provided by a Provider which include, but are not limited to, procedures, guidelines, and security instructions for proper use, user maintenance, and mandatory user security responsibilities.

8.2 Section 8.1 of this Agreement shall include any claim made against a Recipient by an employee of the Provider or subcontractor or agent of the Provider, even if the Provider is thus otherwise immune from liability pursuant to the Minnesota workers' compensation law provided, however, this paragraph does not purport to indemnify the Recipient against the liability for damages arising out of bodily injuries to person caused by, or resulting from, the sole negligence of the Recipient, its elected' officials, officers, employees and agents.

8.3 Section 8.1 of this Agreement shall further include any claim made against either party regarding payment of any taxes other than state sales tax on tangible goods.

8.4 In the event of litigation between the parties to enforce rights under this section, each party shall bear its own attorney's fees and costs.

8.5 Nothing in this Agreement shall constitute a waiver of the statutory limits of liability set forth in Minnesota Statutes Chapter 466 or a waiver of any available immunities or defenses.

SECTION 9 - NOTICE

9.1 Notices. Except as otherwise provided, any notices to be given under Section 3 of this Agreement or termination of any Task Order shall be in writing and shall, at a minimum, be delivered electronically or postage prepaid and addressed to:

CCWD	**City of Roseville**
Name: Tim Kelly	Name: Terrence Heiser
Title: District Administrator	Title: Information Technology Manager
Email: tkelly@cooncreekwd.org	Email: network.manager@metro-inet.us
Address: 12301 Central Ave NE, Suite 100 Blaine, MN 55434	Address: 2660 Civic Center Drive Roseville, MN 55113

9.2 Choice of Law; Consent to Jurisdiction. This Agreement shall be construed in accordance with, and governed in all respects by, the internal laws of the State of Minnesota.

9.3 Force Majeure. Neither Party will be liable for delays or failure to perform Services if due to any cause or conditions beyond its reasonable control, including, but not limited to, delays or failures due to acts of God, natural disasters, acts of civil or military authority, fire, flood, earthquake, strikes, wars, or utility disruptions (shortage of power).

9.4 Entire Agreement; Amendment; Waivers. This Agreement, together with all Exhibits hereto, constitutes the entire agreement between the Parties pertaining to the subject matt.er hereof and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written, of the Parties. No supplement, modification or waiver of this Agreement shall be binding unless executed in writing by the Party to be bound thereby. No waiver of any of the provisions of this Agreement shall be deemed or shall constitute a waiver of any other provision hereof (whether or not similar), nor shall such waiver constitute a continuing waiver unless otherwise expressly provided.

9.5 Severability. In the event that any one or more of the provisions contained in this Agreement or in any other instrument referred to herein, is, for any reason, held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement or any other such instrument and the invalid, illegal or unenforceable provision shall be deemed modified so as to be valid, legal and enforceable to the maximum extent allowed under applicable law.

9.6 Parties Obligated and Benefited. This Agreement will be binding upon the Parties hereto and their respective permitted assigns and successors in interest and will inure solely to the benefit of such Parties and their respective permitted assigns and successors in interest, and no other Person.

SECTION 10 - SERVICES AND TASK ORDERS

10.1 Where CCWD and Roseville exchange Services under this Agreement, such Services will be defined in the form of a Task Order, in writing and signed by the Management Committee.

(a) The intent of this provision is to ensure clear communications and commitment prior to either party taking action or incurring costs on behalf of the other. Both parties will act in good faith to identify requirements, expectations and to adhere to the commitments specified within this Agreement.

(b) Services exchanged or actions taken with the intent of providing Services between CCWD and Roseville without an agreed Task Order will not be covered by the terms of the Agreement and incurred costs will not be reimbursed. The party requesting Services covenants, by way of executing a Task Order pursuant to this Agreement that its requests for Service are within the annual budget for that party.

(c) In cases of emergency, where the urgency of circumstance precludes the practicality of executing a Task Order for a Service not covered by an existing Task Order, the Task Order may be reduced to writing and executed as soon after provision of Services as is practicable. Where the parties cannot agree on the terms of the written Task Order, the parties agree to follow the dispute resolution procedures set forth in Section 5. An emergency may be any unanticipated event or circumstance outside the bounds of existing provisions under any active Task Order that the Management Committee members or the designees of both parties declare as such.

(d) Unless agreed otherwise by both parties, the costs incurred in the planning, preparing and processing of a Task Order by one party will not be charged to the other.

10.2 All Task Orders are subject to the terms and condition of this Agreement.

10.3 All Task Orders must minimally include acceptance by the Management Committee. The Management Committee shall ensure that any additional authorization requirements, with respect to their individual organizations, have been secured prior to initiating or amending the Task Orders.

10.4 Duration of a Task Order shall be defined in the Task Order and may be: a limited time period; concluded upon accomplishment of specified deliverables; or a continuing Service with regular renewal review.

(a) Task Orders may address Services that are of a general or continuous nature that would be reviewed annually, at the same time as the Agreement. Such Task orders may also be terminated in accordance to the terms defined in Section 3.

(b) Alternatively, Task Orders may also be defined in association with a specific Project which would include specific criteria for normal completion (e.g. point-in-time, deliverable acceptance); these too may be terminated in accordance to the terms defined in Section 3.

10.5 Task Orders may not amend this Agreement or its terms and conditions, but shall specify Services, rates, and other aspects of the scope of work for specific Services related to this Agreement. The terms of a Task Order will apply only to the specific Task Order and may not change such terms or conditions relative to the Agreement or other Task Orders.

10.6 Each Task Order will utilize the standardized form. Attached as Exhibit A.

10.7 Provider of Services will track and report status, as may be defined in the Task Order, with regard to:

(a) Performance-related service levels.

(b) Progress towards deliverables.

(c) Billed costs vs. maximum specified annual Task Order budgeted amount.

10.8 If the deliverables specified in a Task Order are not achieved or the Recipient believes it is not receiving acceptable service, the parties shall follow the dispute resolution procedures set forth in Section 5 and for Termination for Breach set forth in Section 5.4.

SECTION 11 - FINANCIAL TERMS AND PAYMENT PROCESS

11.1 Unless agreed otherwise by both parties, the Provider will present invoices to Recipient monthly. Charges for Services will be invoiced no later than thirty (30) days following the period in which Services were delivered, costs incurred and all relevant vendor or supplier invoices have been received, or the project milestone for payment is accomplished.

11.2 Invoices may combine charges from multiple Task Orders, unless otherwise defined for a specific Task Order.

11.3 Invoices shall include:

(a) Total of all charges represented on the invoice.

(b) Itemization by Task Order and as further instructed within the Task Order.

(c) Copies of third-party invoices representing a basis for the invoiced charge.

(d) Any other detail as may be specified within the related Task Order.

11.4 Unless otherwise defined in the Task Order, invoices are due and payable to the Provider within thirty (30) days of receipt of the invoice by the Recipient. An invoice may be disputed within the thirty (30) day period. Any Provider-proposed resolution will restart the thirty (30) day period for payment, without waiving the Recipient's rights to dispute resolution under Section 5.

11.5 Invoiced amounts may be changed upon mutual consent of parties pursuant to Section 10 and each affected Task Order.

11.6 Disputes regarding invoices that cannot be otherwise resolved, the parties agree to follow the dispute resolution procedures set forth in Section 5.

SECTION 12 - PERSONNEL

12.1 Assigned staff. Provider shall designate the personnel to provide services to the Recipient. Recipient reserves the right to review the qualifications of personnel providing services under this Agreement, and to make recommendations regarding placement of such personnel for the benefit of Recipient.

12.2 If the Recipient believes that the performance or conduct of any person employed or retained by the Provider to perform obligations under this Agreement is unsatisfactory for any reason, or is not in compliance with the provision of this Agreement, the Recipient will notify the Provider. The Provider will establish a plan to resolve the issue within a deadline agreeable to the Recipient. If a mutually acceptable solution can not be

reached, the parties agree to follow the dispute resolution procedures set forth in Section 5.

12.3 Access to Recipient facilities. The Recipient, depending on requirements of the Task Order, in its sole discretion, may approve any Provider employees requiring access to any Recipient facility. Should Recipient refuse access to any Provider employee attempting to act in accordance with this Agreement, the Provider shall not be held in breach of this Agreement as to the Services affected.

12.4 Staff substitution. In the event that Recipient notifies Provider that it wishes Provider to replace an employee of the Provider providing services to Recipient, Recipient and Provider shall meet to attempt to resolve Recipient's concerns. If the parties are not able to resolve Recipient's concerns within ten (10) days after Recipient's notice to Provider (or such later date agreed upon by both parties), provider shall exercise reasonable diligence to honor Recipient's requests to replace the staff member.

12.5 Background checks. As may be required by the Recipient and the requirements of a Task Order, the Provider shall be responsible for conducting a background check on all personnel hired after the effective date of this Agreement or after the effective date of the related Task Order who provide services to the Recipient. The background investigation shall include but not be limited to, a credit check and criminal records check for misdemeanors and felonies. If requested by the Recipient, background checks will be performed on current employees that have access to the Recipient's sensitive data.

12.6 Staff Direction. In situations where CCWD's staff receives direction from Roseville staff or Roseville's staff receives direction from CCWD's staff that may be in conflict with either CCWD's or Roseville's IT strategic direction, policy or guidelines, terms and conditions of this Agreement, or that may result in potential risk to either Party's shared infrastructure, the involved staff will immediately notify the Management Committee of such potential conflict and of the relevant policy, guideline or term or condition of this Agreement and delay implementing such direction, unless immediate action is required to ensure business continuity, until the conflict can be resolved in consultation with the Management Committee. The parties will provide one another and their respective staff members with copies of their respective strategic plans, policies, and guidelines and of this Agreement. Neither party is obligated to delay action based on a strategic plan, policy, guideline or term or condition of this Agreement if such copies have not been provided. The Management Committee will make best efforts to expedite identification and resolution of conflicts and provide prompt direction to their respective staff members. If the parties are not able to resolve the conflict, the provisions of Section 5 (Dispute Resolution) shall apply.

12.7 Employees physically working at a facility of the other party will act in accordance with all policies and procedures regarding appropriate conduct in that party's workplace. Exceptions may be identified by the Provider and are subject to

acceptance by the Recipient.

SECTION 13 - TECHNOLOGY PLANNING

13.1 Strategic Information Technology planning. CCWD and Roseville both engage in strategic technology planning that includes establishing a strategic IT direction, and determining technology initiatives and investments in accordance with CCWD and Roseville strategic business goals.

13.2 Each party is invited to participate in the other party's strategic planning process.

IN WITNESS WHEREOF, CCWD and Roseville have caused this Agreement to be executed in their respective names by their duly authorized officers and have caused this Agreement to be dated as of the 1st day of January, 2016.

Coon Creek Watershed District	**City of Roseville**
By:	By:
Name:	Name: Dan Roe
Title:	Title: Mayor
Coon Creek Watershed District	**City of Roseville**
By:	By:
Name: Tim Kelly	Name: Patrick Trudgeon
Title: District Administrator	Title: City Manager

REQUEST FOR COUNCIL ACTION

Date: January 11, 2016
Item No.: 8.e

Department Approval	City Manager Approval

Item Description: Kath Properties, LLC Redevelopment – Public Improvement Contract Approval

BACKGROUND

The existing gas station at 2645 County Road C is looking at redeveloping the site. As part of the development plans for the site, the existing sanitary sewer line running through the site needs to be relocated. This sanitary sewer line was relocated once previously when the gas station was built in the 1980's. When the sewer was relocated the City acquired a new easement and a new sewer was installed by the developer at that time.

DISCUSSION

The developer, Kath Properties LLC, has worked with the City to develop the Public Improvement Contact for the relocation of the sanitary sewer running through the parcel.

Some of the key provisions of the contract include;

- The public improvements would consist of new sanitary sewer pipe and manholes in a new alignment through the parcel
    - All work would be done through the developer's contractor.
- All costs for the improvements would be paid by the developer.
    - The estimated cost of construction is $171,270.00
    - The developer will provide a financial security in the amount of 125% of the estimated cost of construction ($214,087.50) in the event the developer fails to perform.
- The City would provide oversite on the construction.
    - The Developer will pay the City $6,850.80 for these inspection services.
- The developer will provide a new easement for the new sanitary sewer alignment.
    - The existing sanitary sewer easement will be vacated at a later date.
- The improvement is set to be started by August 1, 2016.

The attached contract has been reviewed by the City Attorney.

Outside of the Public Improvement Contract, this redevelopment project has not formally been reviewed or approved by the City, Ramsey County, the watershed or the Minnesota Department of Transportation. The City, as well as these agencies would need to approve the overall

development through the redevelopment process prior to the implementation of the sewer relocation utilizing this Public Improvement Contract. The developer has proceeded to get the public improvement contract in place prior to completion of the redevelopment process for financial considerations, and did not want to invest further into the development process if relocating the sanitary sewer would be an issue.

FINANCIAL IMPLICATIONS

The estimated cost of these improvements based on preliminary figures provided by the developer's engineering consultant is approximately $171,270.00

The contract as presented has the developer paying for all the costs of the improvement including; design, inspection, construction and city staff time related to the improvement.

STAFF RECOMMENDATION

Approve Kath Properties, LLC Redevelopment - Public Improvement Contract.

REQUESTED COUNCIL ACTION

Approve Kath Properties, LLC Redevelopment - Public Improvement Contract.

Prepared by: Marc Culver, Public Works Director

Attachment A: Draft Public Improvement Contract
Attachment B: Site Location Map
Attachment C: Proposed Improvement Site Plan
Attachment D: Proposed Easement

PUBLIC IMPROVEMENT CONTRACT
KATH PROPERTIES, LLC REDEVELOPMENT

I. **Parties.** This Agreement, dated _____, 2016, is entered into between the City of Roseville, a Minnesota municipal corporation, whose address is 2660 Civic Center Drive, Roseville, Minnesota 55113 ("the **City**"), and Kath Properties, LLC, a Minnesota limited liability company, whose address is 3096 Rice Street, Little Canada, Minnesota 55113 ("DEVELOPER").

II. **Request for Public Improvement approval.** The Developer has asked the City to approve a public infrastructure improvement on the site legally described as follows:

LOT 4, BLOCK1, SLAWIK PARK ADDITION NO. 3,

Ramsey County, Minnesota (the "PROPERTY")

III. **Terms and Conditions of Public Improvement Approval.** For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

A. **Public Improvements.** The Developer shall, subject to the terms and conditions contained herein, perform the following work and construct the following improvements ("Public Improvements") in compliance with City approved Plans described in Section III B below and all rules, regulations, standards and ordinances of the City:

1. Sanitary sewer construction: The Developer shall construct the new sanitary sewer and remove the existing sanitary sewer.

   a) All sanitary sewers shall be constructed in accordance with City details, specifications, and the City approved Public Improvement Construction Plans.

   b) The DEVELOPER shall convey a utility easement to the City for the new sanitary sewer alignment legally described in Exhibit A.

2. Erosion control. Prior to the commencement of any grading and before any utility construction is commenced or building permits are issued, the Developer must obtain a City Erosion Control Permit for the site. The Developer shall meet all requirements of the City's Erosion Control Ordinance including but not limited to the following.

   a) No construction activity shall be allowed and no building permits shall be issued unless the Property is in full compliance with the erosion control requirements.

   b) Measures shall be installed in compliance with MPCA NPDES permit requirements.

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c) The City will inspect the site periodically and determine whether it is necessary to take additional measures to address erosion.

d) If the development on the Property does not comply with the erosion control plan or supplementary instructions received from the City, the City may, after giving the Developer 48-hour verbal notice (or immediately in the case of an emergency), take such action as it deems appropriate to control erosion, the cost of which action shall be paid by the Developer to the City upon demand.

B. **Development Plans.** The Property shall be re-developed in accordance with the following plans, specifications and other documents ("Plans"). The Plans may be prepared after the parties have entered into this Agreement, provided however, no work shall be commenced on the Property until all of the Plans have been submitted to and approved by the City. If the Plans vary from the written terms of this Agreement, the written terms shall control. The Plans are as follows:

a) Sewer Re-location Plan – Exhibit B;

b) Erosion Control Plan – Exhibit C

C. **Notice to Proceed.** The Public Improvements shall be installed in accordance with the City approved Plans and the rules, regulations, standards and ordinances of the City. The plans and specifications shall be prepared by a competent registered professional engineer, furnished to the City for review, and shall be subject to the approval of the City Engineer. No work shall commence on the Property until the City Engineer notifies the Developer that the work can commence.

1. The Developer shall obtain all necessary permits from the Minnesota Pollution Control Agency (MPCA), Minnesota Department of Health (MDOH), and other agencies and governmental authorities before proceeding with construction. Copies of these permits must be provided to the City Engineer.

2. The Developer or its engineer shall schedule a preconstruction meeting at a mutually agreeable time at City Hall with all the parties concerned, including City staff, to review the program for the construction work.

D. **Time of Performance.** The Developer shall complete all required improvements enumerated in Section III C by August 1, 2016. The Developer may, however, forward a request for an extension of time to the City. If an extension is granted, it shall be conditioned upon updating the security posted by the Developer to reflect cost increases and the extended completion date.

E. **Inspection.** The Developer shall provide the services of a Project Representative and assistants at the site to provide continuous observation of the work to be performed and the improvements to be constructed under this Agreement.

1. The Developer shall provide the City Engineer a minimum of one business day notice prior to the commencement of the underground pipe laying and service connection; and prior to subgrade, gravel base and bituminous surface construction.

2. Developer's failure to comply with the terms of this section shall permit the City Engineer to issue a stop work order which may result in a rejection of the work and which shall obligate the Developer to take all reasonable steps, as directed by the City Engineer to ensure that the improvements are constructed and inspected pursuant to the terms of this Agreement; and shall further result in the assessment of a penalty, in an

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amount equal to 1% per occurrence, of the amount of the security required for Public Improvements, which amount the Developer agrees to pay to the City upon demand.

F. **Engineering Coordination**. A City Engineering Coordinator shall be assigned to this project to provide further protection for the City against defects and deficiencies in the work and improvements through the observations of the work in progress and field checks of materials and equipment. However, the furnishing of such engineering coordination will not make the City responsible for construction means, methods, techniques, sequences or procedures or for the safety precautions or programs, or for the contractor's failure to perform its work in accordance with the Plans. The Developer is obligated to pay the City for City inspection services an amount equal to 4% of the estimated cost of the Public Improvements, which amount is $6,850.80. This amount shall be paid at or prior to the execution of this Agreement.

G. **Security.** To guarantee compliance with the terms of this Agreement, payment of the costs of all Public Improvements and construction of all Public Improvements, the Developer shall furnish either: a) a cash deposit, or b) an irrevocable letter of credit for $214,087.50 in a form to be approved by the City (the "Financial Security"). The amount of the Financial Security is 125% of the estimated cost to construct the Public Improvements. The City shall have the right to draw on the Letter of Credit in the event that the Developer fails to perform any of its obligations under this Agreement.

1. **Reduction of Security.** Periodically upon the Developer's written request, the City Engineer may reduce the amount of the Financial Security for completed Public Improvements provided the following conditions are met:

   a) The Developer's engineer certifies that the Public Improvements have been constructed to City standards and in accordance with the Plans.

   b) The Developer provides documentation that its contractors and all their subcontractors and suppliers have been paid in full for the work completed and materials supplied.

   c) The City Engineer determines that such Public Improvements have been fully completed in accordance with the Plans, specifications and provisions of this Agreement.

   The amount of reduction shall be equal to that portion of the Financial Security which covers such completed Public Improvements; provided however, in no case shall the remaining amount of the Financial Security be less than the greater of: (i) 25% of the original amount of the Financial Security, or (ii) 125% of the estimated cost to complete the Public Improvements which have not been completed as determined by the City Engineer.

2. **Release of Security**. This Agreement shall run with the land and may be recorded against the title to the Property. After the work described in this Agreement has been completed, the Developer may request that the City accept the Public Improvements. This is accomplished through a City Council resolution, provided the following conditions are met:

   a) **As-built Survey**. The Developer shall provide an as-built survey upon completion of the Public Improvements in reproducible and digital (AutoCAD) format. The locations and elevations of sewer and water services shall be accurately shown on the survey.

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b) **Certification.** The Developer's engineer submits a letter certifying that the Public Improvements have been constructed to City Standards in accordance with the Plans and requests that the City accept the Public Improvements.

c) **Payment.** The Developer provides documentation that its contractors and their subcontractors and suppliers have been paid in full for the work completed and the materials supplied.

d) **Determination of Completion.** The City Engineer and the City Council have determined that all Public Improvements have been completed in accordance with the Plans, specifications and terms of this Agreement.

The date of City acceptance of the Public Improvements shall be the date of the City Council resolution accepting the Public Improvements.

In the event that a Letter of Credit is given as the Financial Security, the term of any Letter of Credit provided by the Developer must be at least one year. Notwithstanding anything to the contrary contained herein, in the event that: (i) some or all of the Public Improvements have not been completed and accepted by the City before the expiration date of the Letter of Credit, (ii) the City has been notified that the Letter of Credit is not being extended for another term of at least one year, and (iii) no replacement Letter of Credit satisfactory to the City has been delivered to the City, the City shall have the right to draw on the full amount of the Letter of Credit at any time prior to the expiration of the Letter of Credit. In the event of such draw on the Letter of Credit, the City shall have the right to use the amount drawn to complete any unfinished Public Improvements, perform any unperformed obligations of the Developer, pay the costs to draw on the Letter of Credit and/or pay any costs to enforce this Agreement. The Letter of Credit shall allow partial draws and shall provide that a draw can be made on the Letter of Credit at a location which is in or within 30 miles of the City of Roseville.

H. **Ownership of Improvements and Risk of Loss**. Upon completion and City acceptance of the Public Improvements, all Public Improvements lying within public rights-of-way and easements shall become City property without further notice or action. The Developer shall be responsible for the risk of loss of all Public Improvements constructed by the Developer until ownership thereof passes to the City. Any damage or destruction, in whole or in part, to any Public Improvement constructed by the Developer shall be repaired and/or replaced by the Developer until ownership of such Public Improvement passes to the City.

I. **Warranty.** The Developer shall install and construct the Public Improvements in accordance with the terms and conditions of this Agreement. The Developer warrants the Public Improvements and all work required to be performed by the Developer hereunder against poor material and faulty workmanship for a period of two (2) years after its completion and acceptance by the City. The Developer shall repair or replace as directed by the City and at the Developer's sole cost and expense: (i) any and all faulty work, (ii) any and all poor quality and/or defective materials, and (iii) any and all trees, plantings, grass and/or sod which are dead, are not of good quality and/or are diseased, as determined in the sole but reasonable opinion of the City or its Engineer, provided the City or its Engineer gives notice of such defect to Developer with respect to such items on or before 60 days following the expiration of the two year warranty period. The Developer shall post maintenance bonds or other security acceptable to the City to secure the warranties described herein, which bonds or other security shall be in addition to the Financial Security described herein.

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J. **License**. The Developer hereby grants the City, its agents, employees, officers and contractors a license to enter the Property to perform all work and inspections deemed appropriate by the City during the installation of the Public Improvements. This license shall expire after the Property has been completely developed and all of the Public Improvements have been accepted by the City.

K. **Construction Management.** The Developer and its contractors and subcontractors shall minimize impacts from construction on the surrounding neighborhood as follows:

1. Definition of Construction Area. The limits of the Project Area shall be defined with heavy-duty erosion control fencing approved by the City Engineer. Any grading, construction or other work outside this area requires approval by the City Engineer and the affected property owner.

2. Parking and Storage of Materials. Adequate on-site parking for construction vehicles and employees must be provided or provisions must be made to have employees park off-site and be shuttled to the Project Area. No parking of construction vehicles or employee vehicles shall occur along Snelling Avenue. No fill, excavating material or construction materials shall be stored in the public right-of-way.

3. Hours of Construction. Hours of construction, including moving of equipment, shall be limited to the hours between 7 a.m. and 9 p.m. on weekdays and 9 a.m. and 9 p.m. on weekends.

4. Site Maintenance. The Developer shall ensure the contractor maintains a clean work site. Measures shall be taken to prevent debris, refuse or other materials from leaving the site. Construction debris and other refuse generated from the project shall be removed from the site in a timely fashion and/or upon the request by the City Engineer. After the Developer has received twenty-four (24) hour verbal notice, the City shall have the right to complete or contract to complete the site maintenance work at the Developer's expense, which amount the Developer shall pay to the City upon demand.

5. Cold Weather Construction. The City requires that no sewer be constructed on frozen ground.

6. Televising. The sanitary sewer shall be televised, at the Developer's expense, prior to the installation of the aggregate base, concrete curb and gutter, and bituminous. No roadway construction shall be commenced until the City has reviewed and approved the televising tapes. All televising media shall be submitted on DVD.

L. **Certificate of Insurance.** The Developer shall provide, prior to the commencement of any site work or other development of the Property, evidence that it has insurance in the form of a Certificate of Insurance issued by a company authorized to do business in the State of Minnesota, which includes workman's compensation and general liability. Limits for bodily injury and death shall not be less than $1,000,000 for one person and $1,500,000 per occurrence. Limits for property damages shall be not less than $500,000 for each occurrence. The City shall be included as an additional insured on general liability and property damage policies. The Developer shall provide the City with a renewal certificate of insurance at least 30 days prior to the expiration date of any policy required hereunder.

M. **All Costs Responsibility of Developer**. The Developer shall pay all costs incurred by it and the City in conjunction with this Agreement, the development of the Property, and the construction of the Improvements required by this Agreement, including but not limited to, all costs of persons

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doing work or furnishing skills, tools, machinery and materials; insurance premiums; Letter of Credit fees and bond premiums; legal, planning and engineering fees; the preparation and recording of this Agreement and all easements and other documents relating to the Plat and the Property; and all costs incurred pertaining to the inspection and monitoring of the work performed and improvements constructed on the Property. The City shall not be obligated to pay the Developer or any of its agents or contractors for any costs incurred in connection with the construction of the improvements or the development of the Property. The Developer agrees to defend, indemnify, and hold the City and its mayor, councilmembers, employees, agents and contractors harmless from any and all claims of whatever kind or nature which may arise as a result of the construction of the Improvements, the development of the Property or the acts of the Developer, and its employees, agents or contractors in connection thereto.

1. The Developer shall defend, indemnify, and hold the City and its mayor, councilmembers and employees harmless from claims made by itself and third parties for damages sustained or costs incurred resulting from development of the Property, construction of the Improvements or other work performed on the Property. The Developer shall defend, indemnify, and hold the City and its mayor, councilmembers and employees harmless for all costs, damages or expenses which the City may pay or incur in consequence of such claims, including attorney's fees.

2. The Developer shall pay, or cause to be paid when due, and in any event before any penalty is attached, all charges, costs and fees referred to in this Agreement. This is a personal obligation of the Developer and shall continue in full force and effect even if the Developer sells one or more lots, all of the Property, or any part of it.

3. The Developer shall pay in full all bills submitted to it by the City for obligations incurred under this Agreement within thirty (30) days after receipt. If the bills are not paid on time, the City may, in addition to all other rights and remedies the City may have, halt development and construction work on the Property including, but not limited to, the issuance of building permits for any portion of the Property which the Developer may or may not have sold, until the bills are paid in full. Bills not paid within thirty (30) days shall accrue interest at the rate of ten percent (10%) per year, or the maximum amount allowed by law, whichever is less.

4. The Developer shall reimburse the City for all costs incurred in the enforcement of this Agreement, including all attorney and engineering fees.

5. In addition to the charges referred to herein, other charges may be imposed such as, but not limited to, sewer availability charges ("**SAC**"), City water connection charges, City sewer connection charges, City storm water connection charges and building permit fees. The Developer shall pay all such other charges and fees upon being billed by the City.

N. **Default.** In the event of default by the Developer as to any of the work to be performed by it hereunder, the City may, at its option, perform the work and the Developer shall promptly reimburse the City for any expense incurred by the City, provided the Developer is first given notice of the work in default not less than 48 hours in advance or immediately before the City commences performing such work in the event of an emergency. This Agreement is a license for the City to act, and it shall not be necessary for the City to seek a court order for permission to enter the Property. When the City does any such work, the City may, in addition to its other remedies, assess the cost in whole or in part, against the Developer and/or the Property.

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O. **Remedies.** Upon the occurrence of a breach of this Agreement by the Developer, the City, in addition to any other remedy which may be available to it, shall have the right to do any or all of the following:

1. City may make advances or take other steps to cure the default, and where necessary, enter the Property for that purpose. The Developer shall pay all sums so advanced or expenses incurred by the City upon demand, with interest from the date of such advances or expenses at the rate of 10% per annum or the maximum allowed by law, whichever is less. No action taken by the City pursuant to this section shall be deemed to relieve the Developer from curing any such default or from any other default hereunder. The City shall not be obligated, by virtue of the existence or the exercise of this right, to perform any such act or cure any such default.
2. Obtain an order from a court of competent jurisdiction requiring the Developer to specifically perform its obligations pursuant to the terms and provisions of this Agreement.
3. Obtain an order from a court of competent jurisdiction enjoining the continuation of an event of default.
4. Halt all development work and construction of improvements until such time as the event of default is cured.
5. Withhold the issuance of a building permit and/or prohibit the occupancy of any structure(s) for which permits have been issued.
6. Draw upon and utilize the Developer's Financial Security to cover the costs of the City in order to correct the default, the costs to complete any unfinished Public Improvements, the costs to draw on the Financial Security and/ or the costs to enforce this Agreement.
7. Terminate this Agreement by written notice to Developer at which time all terms and conditions contained herein shall be of no further force or effect and all obligations of the parties imposed hereunder shall be null and void.
8. Exercise any other remedies which may be available to it at law or in equity.

In addition to the remedies and amounts payable set forth or permitted above, upon the occurrence of an event of default, the Developer shall pay to the City all fees and expenses, including attorneys fees, incurred by the City as a result of the event of default, whether or not a lawsuit or other action is formally taken.

The Developer shall defend, indemnify, and hold the City and its mayor, councilmembers, employees, agents and contractors harmless from any liability or damages, including reasonable attorneys fees, which may be incurred as a result of the exercise of the City's rights pursuant to this Agreement.

P. **Assignment.** The Developer may not assign this Agreement without the written permission of the Roseville City Council.

Q. **Notices to the Developer.** Required notices to the Developer shall be in writing, and shall be either hand delivered to the Steve Dahl, Chief Manager of Kath Properties or mailed to the Developer by registered or certified mail at the following address:

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Kath Properties
Attn: Steve Dahl
3096 Rice Street
Little Canada, MN 55113

R. **Notices to the City.** Required notices to the City shall be either hand delivered to the City Engineer, or mailed to the City by registered or certified mail in care of the City Engineer at the following address**:**

City of Roseville
2660 Civic Center Drive
Roseville, Minnesota 55113
Attn: City Engineer

S. Miscellaneous.

1. The Developer shall comply with any and all applicable City, County, Metropolitan, State and Federal laws and regulations including, but not limited to: subdivision ordinances, zoning ordinances and environmental regulations that may apply to the development of the Property, and the construction of the Public Improvements described herein.

2. The terms and conditions of this Agreement shall inure to the benefit of and shall be binding upon the parties hereto, and their respective successors and assigns.

3. The obligations of all parties signing this Agreement as a Developer shall be joint and several.

4. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Agreement is for any reason held invalid, such decision shall not affect the validity of the remaining portions of this Agreement.

5. The action or inaction of the City shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers must be in writing, signed by the parties and approved by the Roseville City Council. The City's failure to promptly take legal action to enforce a default under this Agreement shall not be a waiver or release of such default.

6. This Agreement shall run with the land and shall be binding upon the Developer, and its successors and assigns. The Developer shall, at its expense, record this Agreement, and all easements and other documents required to be recorded pursuant to this Agreement, with the Ramsey County Recorder if the Property is abstract property and/or with the Ramsey County Registrar of Titles if the Property is Torrens property. The Developer shall, prior to the time this Agreement and such easements or other documents are executed and recorded, furnish the City with title evidence and make arrangements satisfactory to the City to confirm that at the time that this Agreement and such easements or other documents are executed and recorded the Developer is the sole fee simple owner of the Property and that there are no other parties having an interest in, or a lien or encumbrance against the Property. No work shall commence on the Property prior to the recording of this Agreement.

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7. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. Any legal proceeding pertaining to this Agreement, or the rights or obligations of the parties hereunder, shall be venued in courts or tribunals located in Ramsey County, Minnesota.
8. No interest shall accrue to the benefit of, or be payable to, the Developer on the Financial Security or any other monetary amount deposited with the City.
9. Third parties shall have no recourse against the City under this Agreement.

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IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written.

CITY OF ROSEVILLE

By: _____
Daniel J. Roe, Mayor

By: _____
Patrick Trudgeon, City Manager

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ___ day of _____, _____, by Daniel J. Roe and Patrick Trudgeon, the Mayor and City Manager respectively, of the City of Roseville, a Minnesota municipal corporation, on behalf of the corporation.

_____
Notary Public

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KATH PROPERTIES, LLC

By: _____

Name: _____

Its: _____

By: _____

Name: _____

Its: _____

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this ___ day of _____, _____, by _____ and _____, the _____ and _____ respectively, of Kath Properties, LLC, aMinnesota limited liability company, on behalf of the company.

_____
Notary Public

THIS INSTRUMENT WAS DRAFTED BY:
City of Roseville
Engineering Department
2660 Civic Center Drive
Roseville, MN 55113

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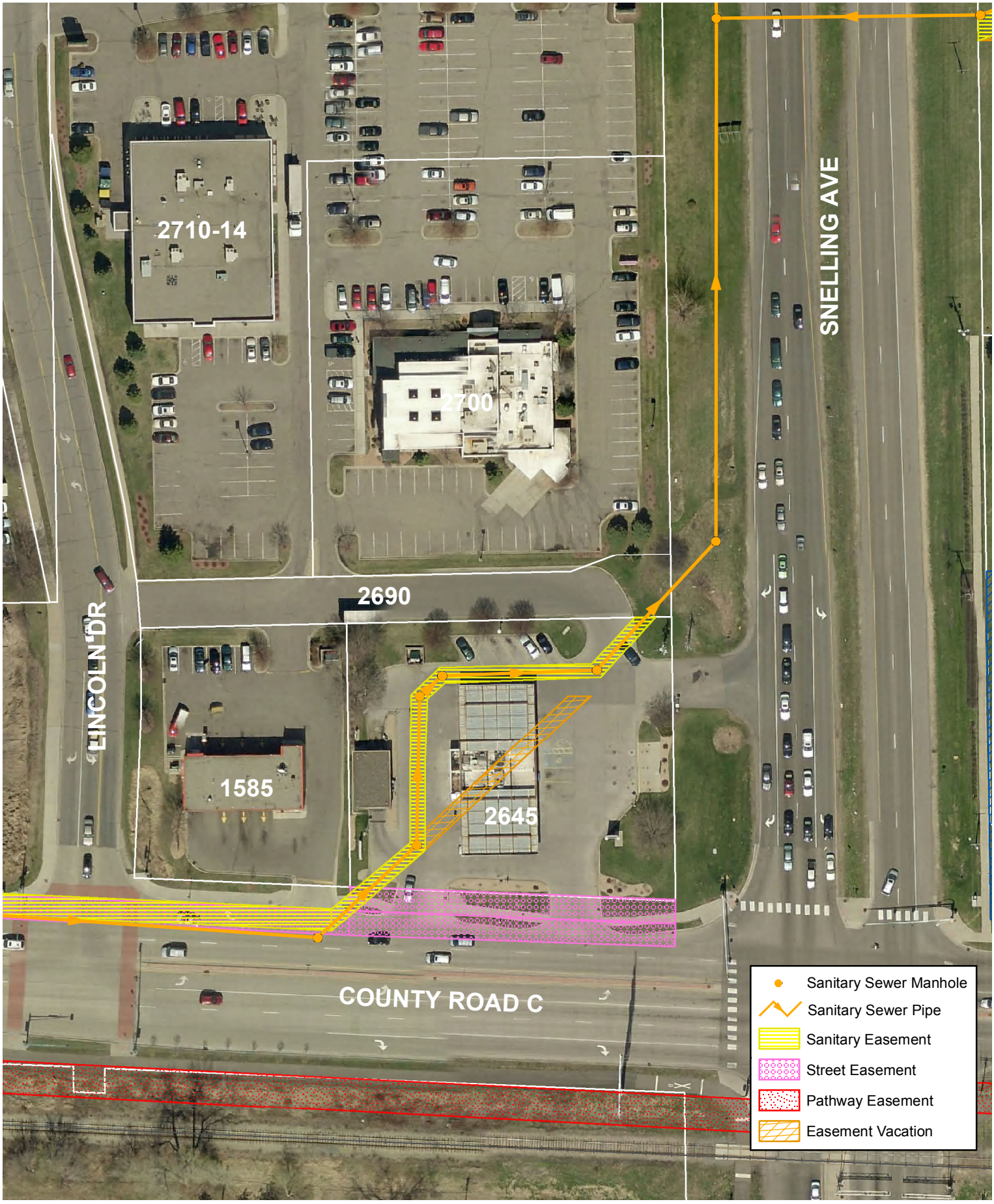

2645 County Road C Location Map

ROSEVILLE

Prepared by:
Engineering Department
January 04, 2016

Data Sources and Contacts:
* Ramsey County GIS Base Map (8/19/15)
* City of Roseville Engineering Department
For further information regarding the contents of this map contact:
City of Roseville, Engineering Department,
2660 Civic Center Drive, Roseville MN

DISCLAIMER:
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error-free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7075. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 20 40 60 80 Feet

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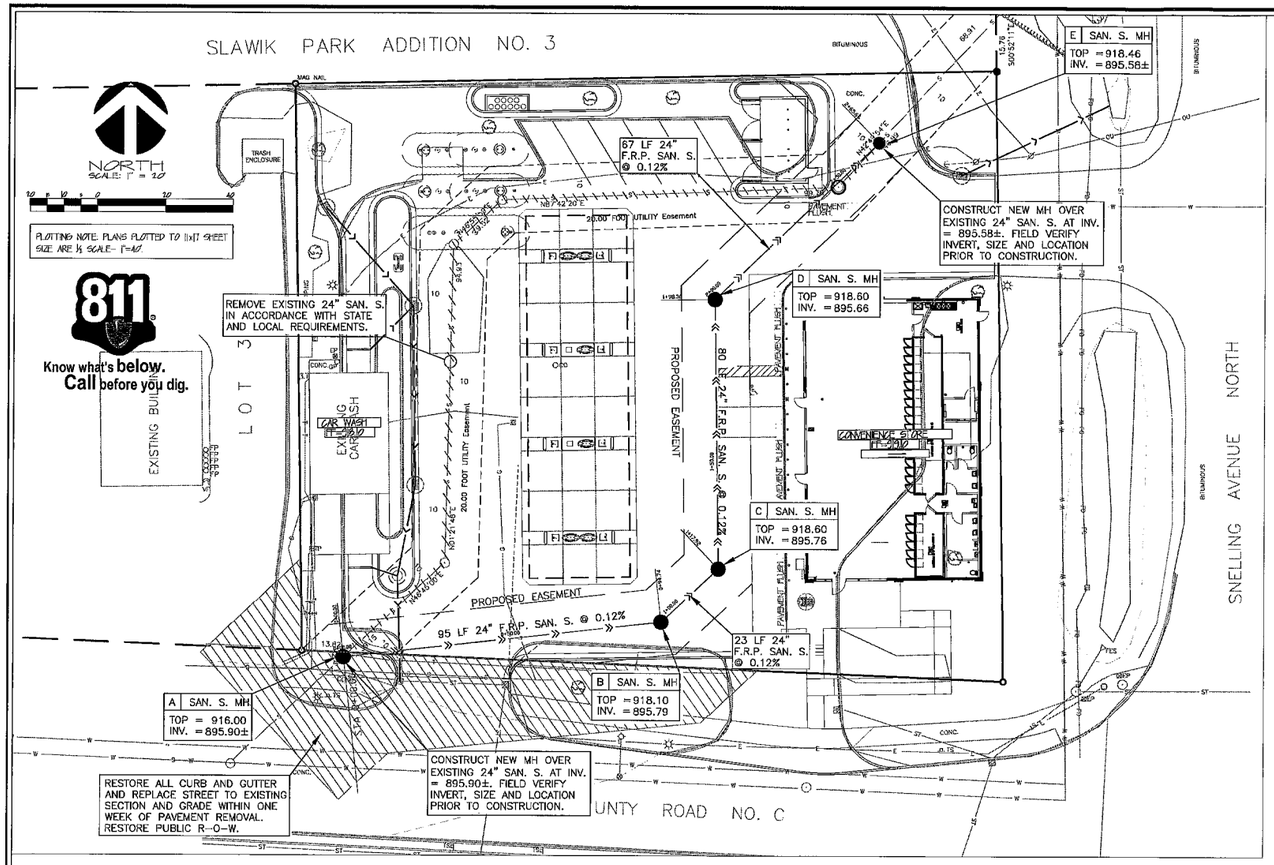
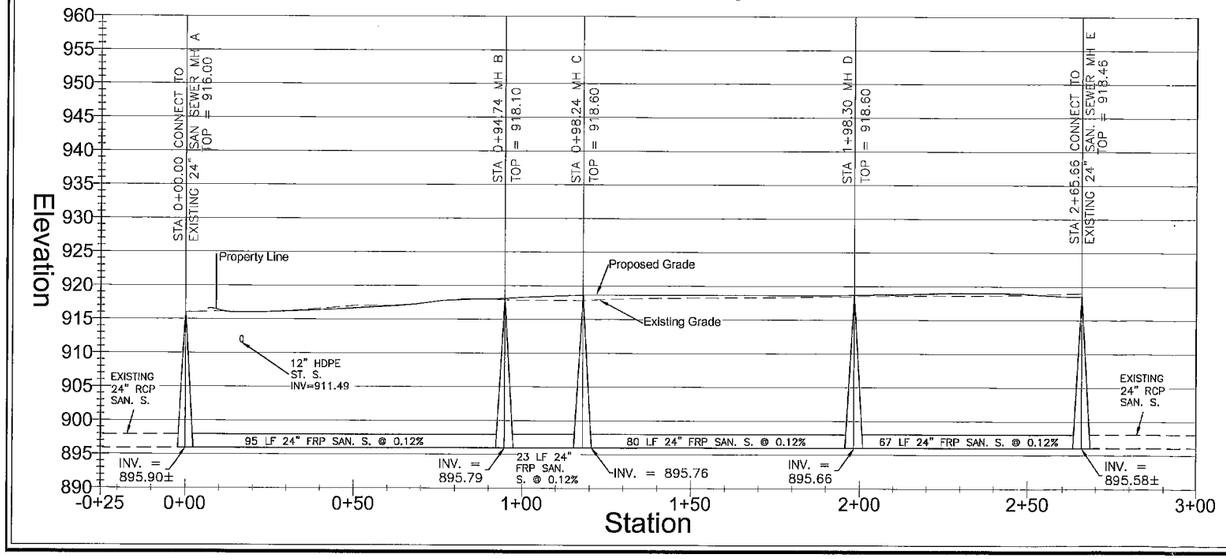


Sanitary Sewer Alignment



GENERAL:

1. Comply with the work safety practices specified by the Occupational Safety and Health Administration (OSHA). Comply with all applicable local, state, and federal safety regulations. OSHA prohibits entry into "confined spaces," such as manholes and inlets (see 29 CFR Section 1910.146), without undertaking certain specific practices and procedures. Construction safety is solely the responsibility of the Contractor, who is also solely responsible for the means, methods, and sequencing of the construction operations.
2. Existing boundary, location, topographic, and utility information shown on this plan is from a field survey by MSA Professional Services dated 12/20/12.
3. Perform all utility work in accordance with State and City requirements.
4. Connect to existing sanitary sewer MH's by coredrilling. Connect to existing storm sewer MH's by either sawcutting or coredrilling. Use saws or drills that provide water to the blade. Meet all City standards and specifications for the connection. Reconstruct inverts after installation. Use water stop gaskets in order to provide watertight seals when penetrating a structure wall with a pipe. Take measurements before beginning construction to ensure that service connections do not cut into maintenance access structure joints or pipe barrel joints.
5. Testing and Inspections: All plumbing installations, including water and sewer services, must be tested and inspected in accordance with the requirements of the Minnesota Plumbing Code (Minnesota Rules Chapter 4715). Coordinate testing and inspection with the State Health Department and the City Public Works Department. No drainage or plumbing work may be covered prior to completing the required tests and inspections.
6. Perform trench excavations for all utilities in accordance with the requirements of O.S.H.A. 29 CFR, Part 1926, Subpart P, "Excavations and Trenches." (www.osha.gov)
7. Coordinate building utility connection locations at 5 ft. out from the proposed building with the with the interior plumbing contractor prior to construction. Verify water and sewer service locations and elevations with the Mechanical Engineer prior to construction.
8. The subsurface utility information shown on this plan is Utility Quality Level D. This quality level was determined according to the guidelines of CI/ASCE 38-02, entitled "Standard Guidelines for the Collection and Depiction of Existing Subsurface Utility Data."
9. The locations of existing utilities shown on this plan are from record information. The Engineer does not guarantee that all existing utilities are shown or, if shown, exist in the locations indicated on the plan. It is the Contractor's responsibility to ascertain the final vertical and horizontal location of all existing utilities (including water and sewer lines and appurtenances). Notify the Engineer of any discrepancies.
10. Contact utility companies for locations of all public and private utilities within the work area prior to beginning construction. Contact GOPHER STATE ONE CALL at (651) 454-0002 in the Minneapolis/St. Paul metro area, or 1-800-252-1166 elsewhere in Minnesota for exact locations of existing utilities at least 48 working hours (not including weekends and holidays) before beginning any construction in accordance with Minnesota Statute 216D. Obtain ticket number and meet with representatives of the various utilities at the site. Provide the Owner with the ticket number information. Gopher State One Call is a free service that locates municipal and utility company lines, but does not locate private utility lines. Use an independent locator service or other means in order to obtain locations of private utility lines including, but not limited to, underground electric cables, telephone, TV, and lawn sprinkler lines.
11. Pothole to verify the positions of existing underground facilities at a sufficient number of locations in order to assure that no conflict with the proposed work exists and that sufficient clearance is available.
12. Where existing gas, electric, cable, or telephone utilities conflict with the Work, coordinate the abandonment, relocation, offset, or support of the existing utilities with the appropriate local utility companies. Coordinate new gas meter and gas line installation, electric meter and electric service installation, cable service, and telephone service installation with the local utility companies.
13. Arrange for and secure suitable disposal areas off-site. Dispose of all excess soil, waste material, debris, and all materials not designated for salvage. Waste material and debris includes trees, stumps, pipe, concrete, asphaltic concrete, cans, or other waste material from the construction operations. Obtain the rights to any waste area for disposal of unsuitable or surplus material either shown or not shown on the plans. All work in disposing of such material shall be considered incidental to the work. All disposal must conform to applicable solid waste disposal permit regulations. Obtain all necessary permits at no cost to the OWNER.
14. Straight line saw-cut existing bituminous or concrete surfacing at the perimeter of pavement removal areas. Use saws that provide water to the blade. Tack, and match all connections to existing bituminous pavement.
15. Relocate overhead power, telephone, and cable lines as required. Abandon and report existing on-site wells and septic systems in accordance with Minnesota Department of Health (MDH) requirements.
16. All materials required for this work shall be new material conforming to the requirements for class, kind, grade, size, quality, and other details specified herein or as shown on the Plans. Do not use recycled or salvaged aggregate, asphaltic pavement, crushed concrete, or scrap shingles. Unless otherwise indicated, the Contractor shall furnish all required materials.
17. Restore the public right-of-way. Replace any concrete curb and gutter, bituminous pavement, sidewalk, or vegetative cover damaged by the construction activity. Restore damaged turf with sod within the public right-of-way. The work area shown is general and may need to be adjusted in the field.
18. When sawing or drilling concrete or masonry, use saws that provide water to the blade. Do not allow the slurry produced by this process to be tracked outside of the immediate work area or discharged into the sewer system.
19. Adjust all curb stops, valve boxes, maintenance hole castings, catchbasin castings, cleanout covers, and similar items to finished grade.
20. Install all pipe with the ASTM identification numbers on the top for inspection. Commence pipe laying at the lowest point in the proposed sewer line. Lay the pipe with the bell end or receiving groove end of the pipe pointing upgrade. When connecting to an existing pipe, uncover the existing pipe in order to allow any adjustments in the proposed line and grade before laying any pipe.
21. Obtain and pay for all permits, tests, inspections, etc. required by agencies that have jurisdiction over the project. The Contractor is responsible for all bonds, letters of credit, or cash sureties related to the work. Execute and inspect work in accordance with all local and state codes, rules, ordinances, or regulations pertaining to the particular type of work involved.
22. Obtain permits from the City for work in the public right-of-way.
23. Construct sanitary sewer, watermain, and storm sewer utilities in accordance with the City Engineer's Association of Minnesota Standard Specifications sections 2600, 2611, and 2621 dated 2013, or the latest revised edition.
24. Install detectable underground marking tape directly above all pvc, polyethylene, and other nonconductive underground utilities at a depth of 457 mm (18 inches) below finished grade, unless otherwise indicated. Bring the tape to the surface at various locations in order to provide connection points for locating underground utilities. Install blue Rhino TriView Flex Test Stations, or approved equal, with black caps at each surface location.
25. Install all pipe with the ASTM identification numbers on the top for inspection. Commence pipe laying at the lowest point in the proposed sewer line. Lay the pipe with the bell end or receiving groove end of the pipe pointing upgrade. When connecting to an existing pipe, uncover the existing pipe in order to allow any adjustments in the proposed line and grade before laying any pipe. Do not lay pipes in water or when the trench conditions are unsuitable for such work.

SANITARY SEWER:

1. PVC Pipe: Use solid-core, SDR-35, ASTM D3034 (or approved equal) Polyvinyl Chloride (PVC) Plastic Pipe for all designated PVC sanitary sewer services. Joints for all sanitary sewer shall have push-on joints with elastomeric gaskets. Use of solvent cement joints is allowed for building services. Solvent cement joints in PVC pipe must include use of a primer which is of contrasting color to the pipe and cement in accordance with Minnesota Rules, part 4715.0810, subpart 2. Pipe with solvent cement joints shall be joined with PVC cement conforming to ASTM D2564. Lay all PVC pipe on a continuous granular bed. Installation must comply with ASTM D2321.
2. RCP Pipe: Reinforced concrete pipe (RCP) and fittings shall conform to ASTM C76, Design C, with circular reinforcing for the class of pipe specified. Use Class IV RCP for pipes 21" and larger. Use Class V RCP for pipes 18" and smaller. Joints shall be Bureau of Reclamation type R-4, with confined rubber "O"-ring gaskets in accordance with ASTM C361.
3. FRP Pipe: Fiberglass Reinforced Pipe (FRP) and fittings shall conform to the current City Engineers Association of Minnesota Standard Specification, Section 2621.2 A10.
4. Cleanouts: Install cleanouts on all sanitary sewer services in accordance with Minnesota Rules part 4715.1010. The distance between cleanouts in horizontal piping shall not exceed 100 feet for pipes 4-inch and over in size. Cleanouts shall be of the same nominal size as the pipes they serve. Include frost sleeves and concrete frame and pipe support. Install a meter box frame and solid lid (Neenah R-1914-A, or approved equal) over all cleanouts.
5. Testing: Pressure test all sanitary sewer lines in accordance with the Minnesota Rules part 4715.2820. Test all flexible sanitary sewer lines for deflection after the sewer line has been installed and backfill has been in place for at least 30 days. No pipe shall exceed a deflection of 5%. If the test fails, make necessary repairs and retest.
6. Unless otherwise indicated, use reinforced, precast, concrete maintenance holes conforming to ASTM C478, furnished with precast bases. Sanitary sewer maintenance holes shall be supplied with pre-formed inverts and flexible neoprene sleeve connections for all lateral lines 375 mm (15 inches) in diameter or less, unless otherwise indicated. Joints for all precast maintenance hole sections shall have confined, rubber "O"-ring gaskets in accordance with ASTM C923. The inside barrel diameter shall not be less than 48 inches.
7. Install flexible watertight frame/chimney seals on all sanitary sewer maintenance holes. Use either Manufactured Maintenance Hole Frame/Chimney Seals or Elastomeric Waterproofing Frame/Chimney Seals.
8. Use Neenah Foundry Co. R-1733 casting with self-sealing, solid cover, and two concealed pick holes, labeled "sanitary" with 2" raised letters, on all sanitary sewer maintenance holes.
9. Install detectable underground marking tape directly above all pvc, polyethylene, and other nonconductive underground utilities at a depth of 457 mm (18 inches) below finished grade, unless otherwise indicated. Bring the tape to the surface at various locations in order to provide connection points for locating underground utilities. Install blue Rhino TriView Flex Test Stations, or approved equal, with black caps at each surface location.
10. The minimum depth of cover for sanitary sewer without insulation is 5 feet. Insulate sanitary sewer services at locations where the depth of cover is less than 5 feet. Provide a minimum insulation thickness of 2 inches. The insulation must be at least 4 feet wide and centered on the pipe. Install the insulation boards 6 inches above the tops of the pipes on mechanically compacted and leveled pipe bedding material. Use high density, closed cell, rigid board material equivalent to DOW Styrofoam IB-40 plastic foam insulation.
11. HDPE Adjusting rings shall be used. Butyl sealant shall be applied between each adjusting ring.
12. Infi-Shield external chimney seal shall be installed on all manholes.
13. The City shall be provided a DVD of the televised sanitary sewer upon final completion.

HORIZONTAL 10 5 0 10 20 40
VERTICAL 10 5 2 0 10 20

ARCHITECTURAL CONSORTIUM L.L.C.
901 North Third Street, Suite 220 612-436-4030
Minneapolis, MN 55401 Fax 612-892-9960

SUNDE ENGINEERING, P.L.L.C.
10620 NESBITT AVENUE SOUTH
BLOOMINGTON, MINNESOTA 55437
(952) 881-3244 TELEPHONE
(952) 881-1913 FAX
www.sundecivil.com
CONSULTING CIVIL ENGINEERS

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
Brian H. Munstock
Brian H. Munstock
DATE: 10/21/15 REG. NO.: 23488

Holiday
STATIONSTORE
#XXXX
ROSEVILLE, MN
CO Rd 'C' and SNELLING

PROJECT NUMBER:	------
DRAWN BY:	x
CHECKED BY:	x

MARK:	REVISION / ISSUE:	DATE:
	CITY COMMENTS	10-21-15

ALL QUESTIONS RELATED TO BIDDING AND CONSTRUCTION OF THIS PROJECT SHALL BE DIRECTED TO HOLIDAY COMPANIES PROJECT MANAGER:

JAKE BAUER
4567 AMERICAN BLVD. WEST
MINNEAPOLIS, MN 55437-1123
(952) 830-8839 (PHONE)
jake.bauer@holidaycompanies.com

SEWER RE-LOCATION PLAN

SP4.1

Insites Site Planning Landscape Architecture Inc. 2013

EASEMENT EXHIBIT FOR:
HOLIDAY STATIONSTORE INC.

~~2645 SNELLING AVENUE NORTH,~~ CITY OF ROSEVILLE,
RAMSEY COUNTY, MINNESOTA, 55113-1731

rev coming 11/24/15 to reflect address

LEGAL DESCRIPTION:

A 20.00 FOOT PERPETUAL SANITARY SEWER EASEMENT OVER, UNDER AND ACROSS THAT PART OF LOT 4, BLOCK 1, SLAWIK PARK ADDITION NO. 3 ACCORDING TO THE PLAT ON FILE AND OF RECORD IN THE OFFICE OF THE COUNTY RECORDER, RAMSEY COUNTY, MINNESOTA. THE CENTER LINE IS DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 4; THENCE SOUTH 00 DEGREES 52 MINUTES 05 SECONDS EAST ASSUMED BEARING ALONG THE WEST LINE OF SAID LOT 4 AND ITS SOUTHERLY EXTENSION A DISTANCE OF 172.23 FEET TO THE POINT OF BEGINNING; THENCE NORTH 83 DEGREES 34 MINUTES 12 SECONDS EAST A DISTANCE OF 107.15 FEET; THENCE NORTH 46 DEGREES 48 MINUTES 10 SECONDS EAST A DISTANCE OF 23.18 FEET; THENCE NORTH 00 DEGREES 52 MINUTES 11 SECONDS WEST A DISTANCE OF 80.38 FEET; THENCE NORTH 46 DEGREES 03 MINUTES 12 SECONDS EAST A DISTANCE OF 67.36 FEET; THENCE NORTH 42 DEGREES 49 MINUTES 54 SECONDS EAST A DISTANCE OF 28.99 FEET TO THE NORTH LINE OF SAID LOT 4 AND THERE TERMINATING.

CERTIFICATION:

I HEREBY CERTIFY THAT THIS SURVEY WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNED THE 22ND OF OCTOBER, 2015.

Dennis M. Honsa

DENNIS M. HONSA
MINNESOTA LICENSE No. 22440
FOR: MSA PROFESSIONAL SERVICES

ALTERATIONS TO THIS DRAWING ARE PROHIBITED WITHOUT THE EXPRESS WRITTEN PERMISSION OF MSA
COPYRIGHT 2015, MSA PROFESSIONAL SERVICES, INC.

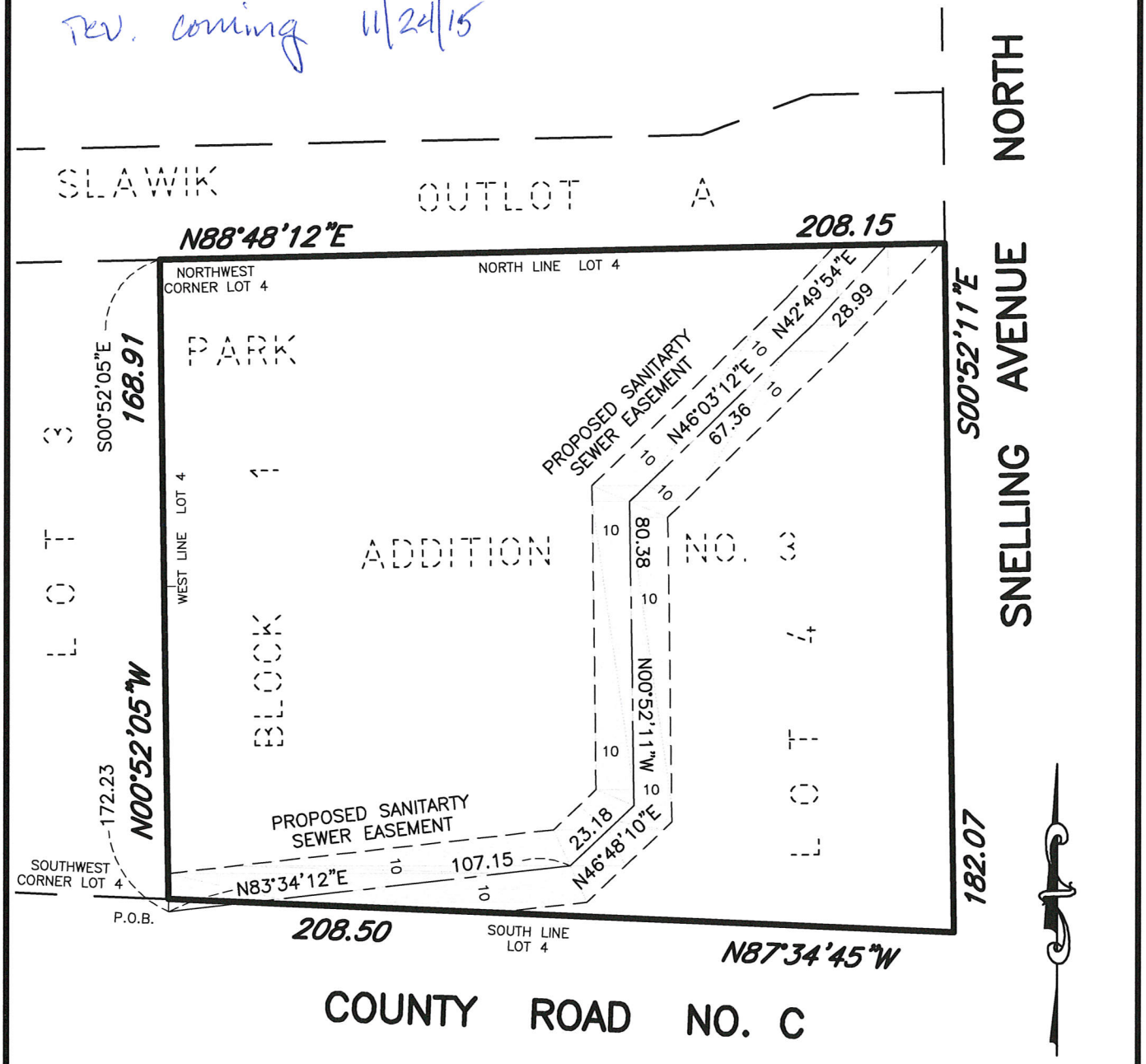
SHEET 1 OF 2 SHEETS
JOB NUMBER 17459000

MSA
PROFESSIONAL SERVICES
TRANSPORTATION • MUNICIPAL
DEVELOPMENT • ENVIRONMENTAL
60 Plato Boulevard East, Suite 140, St. Paul, MN 55107
866-452-9454 651-334-8413 Fax: 763-786-4574

EASEMENT EXHIBIT FOR:
HOLIDAY STATIONSTORE INC.

~~2645 SNELLING AVENUE NORTH~~, CITY OF ROSEVILLE,
RAMSEY COUNTY, MINNESOTA, 55113-1731

REV. coming 11/24/15



40 0 40

SCALE: 1" = 40'

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SHEET 2 OF 2 SHEETS
JOB NUMBER 17459000

MSA
PROFESSIONAL SERVICES
TRANSPORTATION • MUNICIPAL
DEVELOPMENT • ENVIRONMENTAL
60 Plato Boulevard East, Suite 140, St. Paul, MN 55107
866-452-9454 651-334-8413 Fax: 763-786-4574

REQUEST FOR COUNCIL ACTION

Date: January 11, 2016
Item No.: 8.f

Department Approval	City Manager Approval

Item Description: Resolution Authorizing the City to Enter into a Limited Use Permit for a Sidewalk on Lexington Ave within the right-of-way Trunk Highway 36

BACKGROUND

On August 24th the City Council approved a Cooperative Construction Agreement with the Minnesota Department of Transportation (MnDOT) for the replacement of the Trunk Highway 36 bridge over Lexington Ave. The project will replace the existing bridge with two new bridges (one for eastbound TH 36 and one for westbound TH 36), reconstruct the on and off ramps, and replace the traffic signal systems at the two ramp intersections. A new sidewalk will also be constructed between the two ramps on the east side of Lexington Ave. Finally, significant stormwater devices will be constructed to meet watershed requirements and help with some historic flooding issues in the area.

In order to construct the sidewalk along the east of Lexington Avenue, MnDOT requires the City to enter into a Limited Use Permit for the sidewalk within the state highway right-of-way. This permit simply establishes the fact that the sidewalk is there by permit and, in the future, if MnDOT needed to modify or move the sidewalk there would be no declared environmental impacts as outlined in federal regulations and commonly referred to as Section 4(f) impacts. These regulations require that impacts to resources outlined in this section, including "park and recreational lands," which a trail or sidewalk could be categorized, would need to be avoided and/or mitigated.

MnDOT will construct the sidewalk as part of the overall project. Ramsey County and the City of Roseville will split the cost of the sidewalk 50/50. The City will be responsible for minor and major maintenance of the sidewalk including snow removal. These details were outlined in the previously approved Cooperative Construction Agreement.

FINANCIAL IMPACTS

There is no cost to the City for the execution of the Limited Use Permit. The City's share of the construction of the sidewalk is $22,444. 56 which will be funded using Municipal State Aid finds.

STAFF RECOMMENDATION

Staff recommends the Council approve the attached resolution authorizing the City to enter into a Limited Use Permit for a sidewalk along Lexington Ave within the right-of-way of Trunk Highway 36.

REQUESTED COUNCIL ACTION

Motion to approve the attached resolution authorizing the City to enter into a Limited Use Permit for a sidewalk along Lexington Ave within the right-of-way of Trunk Highway 36.

Prepared by: Marc Culver, Public Works Director
Attachments: A: Resolution
B: Project Layout

EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE

* * * * * * * * * * * * * * * * * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 11th day of January, 2016, at 6:00 p.m.

The following members were present: ; and the following were absent: .

Councilmember introduced the following resolution and moved its adoption:

RESOLUTION No.

RESOLUTION AUTHORIZING THE CITY TO ENTER INTO A LIMITED USE PERMIT WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION FOR A SIDEWALK IN THE RIGHT-OF-WAY OF TRUNK HIGHWAY 36 AT LEXINGTON AVE

WHEREAS, the City of Roseville is a political subdivision, organized and existing under the laws of the State of Minnesota; and,

WHEREAS, the Minnesota Department of Transportation is reconstructing the bridge(s) and interchange at Trunk Highway (TH) 36 and County State Aid Highway 51 (Lexington Ave); and,

WHEREAS, as a part of said project and at the request of the City of Roseville, the Minnesota Department of Transportation will construct a sidewalk in the right-of-way of Trunk Highway 36 which will be maintained and operated by the City of Roseville as per Cooperative Construction Agreement No. 06980; and,

WHEREAS, the Minnesota Department of Transportation requires a Limited Use Permit for the construction and utilization of said sidewalk.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Roseville hereby enters into a Limited Use Permit with the Minnesota Department of Transportation for the following purposes:

1. To construct, operate and maintain a sidewalk within the right-of-way of Trunk Highway 36 of the Minnesota Department of Transportation along Lexington Ave. The City of Roseville shall operate and maintain said sidewalk in accordance with the Limited Use Permit granted by the Minnesota Department of Transportation.

IT IS FURTHER RESOLVED that the Mayor and the City Manager are authorized to execute the Limited Use Permit and any amendments to the Permit.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof: ; and the following voted against the same: .

WHEREUPON said resolution was declared duly passed and adopted.

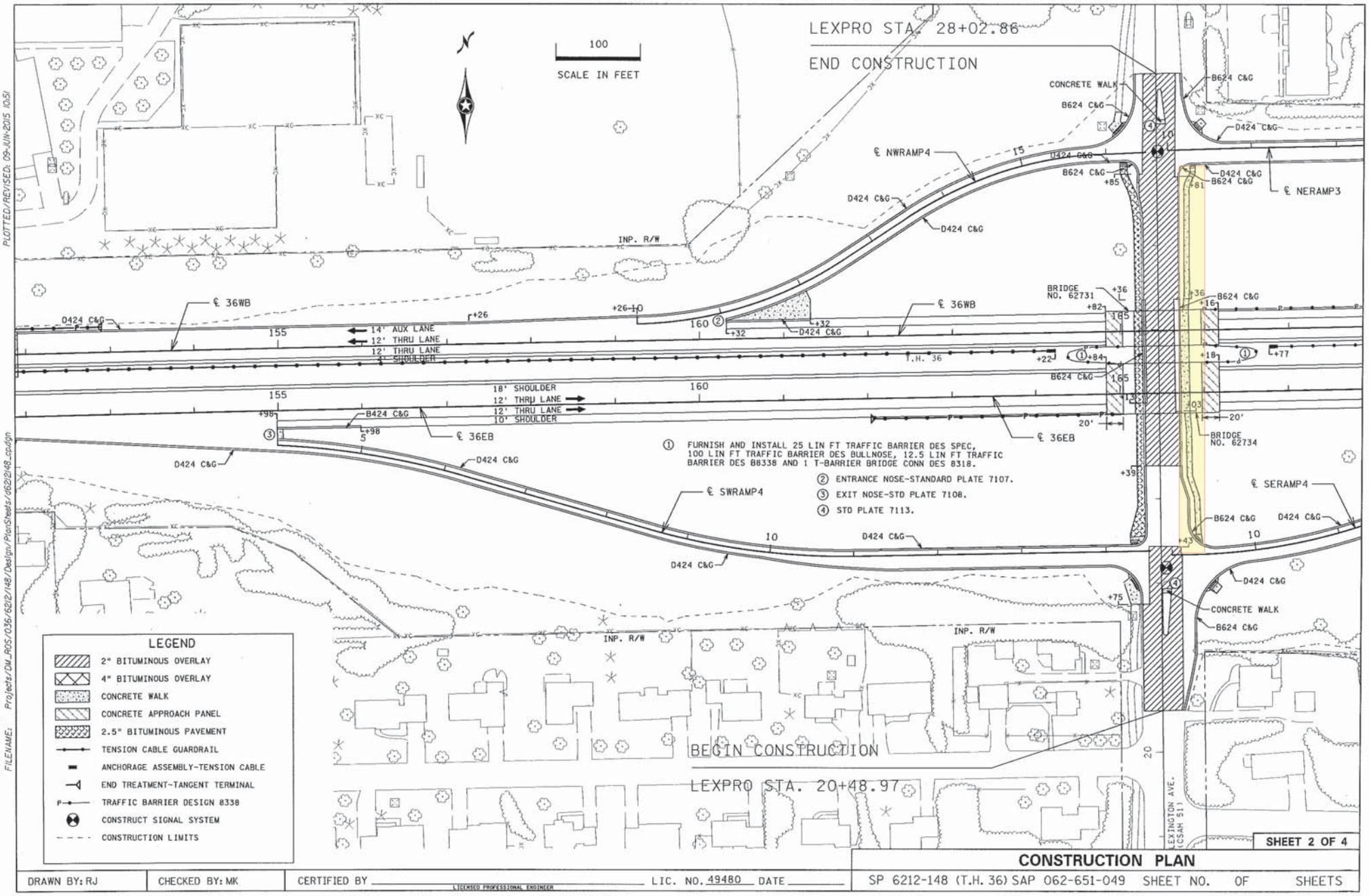
STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 11th day of January, 2016, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 11th day of January, 2016.

_____
Patrick Trudgeon, City Manager

(Seal)


LEXPRO STA. 28+02.86
END CONSTRUCTION
100
SCALE IN FEET
CONCRETE WALK
B624 C&G
D424 C&G
℄ NWRAMP4
℄ NERAMP3
℄ 36WB
℄ 36EB
℄ SWRAMP4
℄ SERAMP4
INP. R/W
BRIDGE NO. 62731
BRIDGE NO. 62734
T.H. 36
14' AUX LANE
12' THRU LANE
12' THRU LANE
4' SHOULDER
18' SHOULDER
12' THRU LANE
12' THRU LANE
10' SHOULDER
B424 C&G
① FURNISH AND INSTALL 25 LIN FT TRAFFIC BARRIER DES SPEC, 100 LIN FT TRAFFIC BARRIER DES BULLNOSE, 12.5 LIN FT TRAFFIC BARRIER DES B8338 AND 1 T-BARRIER BRIDGE CONN DES 8318.
② ENTRANCE NOSE-STANDARD PLATE 7107.
③ EXIT NOSE-STD PLATE 7108.
④ STD PLATE 7113.
LEGEND
2" BITUMINOUS OVERLAY
4" BITUMINOUS OVERLAY
CONCRETE WALK
CONCRETE APPROACH PANEL
2.5" BITUMINOUS PAVEMENT
TENSION CABLE GUARDRAIL
ANCHORAGE ASSEMBLY-TENSION CABLE
END TREATMENT-TANGENT TERMINAL
TRAFFIC BARRIER DESIGN 8338
CONSTRUCT SIGNAL SYSTEM
CONSTRUCTION LIMITS
BEGIN CONSTRUCTION
LEXPRO STA. 20+48.97
LEXINGTON AVE. (CSAH 51)
SHEET 2 OF 4
CONSTRUCTION PLAN
DRAWN BY: RJ
CHECKED BY: MK
CERTIFIED BY
LICENSED PROFESSIONAL ENGINEER
LIC. NO. 49480
DATE
SP 6212-148 (T.H. 36) SAP 062-651-049 SHEET NO. OF SHEETS
DISTRICT: METRO
PLOT NAME: 6212148_cp2
FILENAME: Projects/04_ROS/036/6212148/Design/PlanSheets/6212148_cp.dgn
PLOTTED/REVISED: 09-JUN-2015 10:51

REQUEST FOR COUNCIL ACTION

Date: 1/11/2016
Item No.: 8.g

Department Approval

City Manager Approval

Item Description: Resolution of Support for Calyxt, Inc. Job Creation Fund application

BACKGROUND

Calyxt, Inc., an agricultural biotech firm, is applying to the Minnesota Department of Employment and Economic Development (DEED) for benefits from the Job Creation Fund Program. This program awards funds and capital investment rebates to businesses that create full-time, high-paying jobs. Businesses seeking these funds apply in concert with a local government, which in turn works with DEED to determine the business' eligibility.

Calyxt currently has 24 full-time employees and projects creating an additional 69 jobs over the next three years at an average annual salary of $62,000. It plans to acquire the northern portion of the long-vacant Pik Terminal property and redevelop the site into an approximately 40,000 square foot office building and outdoor research plots.

The City approved a conditional use permit for Calyxt, Inc.'s outdoor research and development use on December 16, 2015.

POLICY OBJECTIVE

Encouraging businesses with family-sustaining jobs, redeveloping industrial brownfield sites, and supporting high quality businesses that enhance the tax base are all identified goals of Imagine Roseville 2025.

BUDGET IMPLICATIONS

None—supporting the Calyxt application to DEED creates no financial obligations of any kind for the City.

STAFF RECOMMENDATION

Staff recommends the City Council approve the resolution in support of Calyxt Inc.'s application for DEED Job Creation Fund Program benefits.

REQUESTED COUNCIL ACTION

Motion to approve the resolution of support as submitted.

Prepared by: Joel Koepp, GIS Technician
Attachments: A: Resolution

EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE

* * * * * * * * * * * * * * * * * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 11th day of January, 2016, at 6:00 p.m.

The following Members were present: _____ and _____ were absent.

Council Member _____ introduced the following resolution and moved its adoption:

RESOLUTION No. _____

RESOLUTION REGARDING THE SUPPORT OF A JOB CREATION FUND APPLICATION IN CONNECTION WITH CALYXT, INC.

WHEREAS, the City of Roseville, Minnesota (the "City"), desires to assist Calyxt, Inc., an agricultural biotechnical company which is proposing to construct a facility in the City; and

WHEREAS, the City understands that Calyxt, Inc., through and with the support of the City, intends to submit to the Minnesota Department of Employment and Economic Development an application for an award and/or rebate from the Job Creation Fund Program; and

WHEREAS, the City held a City Council meeting on January 11, 2016, to consider this matter.

NOW, THEREFORE, BE IT RESOLVED that, after due consideration, the Mayor and City Manager of the City of Roseville, Minnesota, hereby express their approval of the project proposed by Calyxt, Inc. and its application for an award and/or rebate from the Job Creation Fund Program.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon a vote being taken thereon, the following voted in favor thereof: _____, and the following voted against the same: _____.

WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 11th day of January, 2016 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 11th day of January, 2016.

_____
Patrick Trudgeon, City Manager

(Seal)

REQUEST FOR COUNCIL ACTION

Date: January 11, 2016
Item No.: 11.a

Department Approval

City Manager Approval

Item Description: National League of Cities Sewer and Water Line Warranty Program

BACKGROUND

Over the past several months the City Council and the Public Works, Environment and Transportation Commission (PWETC) have had discussions regarding the ownership and maintenance of private service lines for sanitary and water. The PWETC has had detailed conversations at their meetings since September regarding this item. Several times the question of the availability of an insurance program for these services has been raised.

Staff has done some research and in November brought forward to the PWETC a program promoted through the National League of Cities and administered by Utility Service Partners, Inc. d/b/a Service Line Warranties of America. This program offers residents an opportunity to provide a "warranty" program for either or both their water and sanitary sewer service line and pays for the repair of the line in the event of a failure.

From the National League of Cities website:

"The NLC Service Line Warranty Program, administered by Utility Service Partners, Inc. (USP), is an affordable home protection solution that helps your residents save thousands of dollars on the high cost of repairing broken or leaking water or sewer lines.

The NLC Service Line Warranty Program gives your residents who have not set aside money to pay for an unexpected, expensive utility line repair the opportunity to obtain a low cost warranty that will provide repairs for a low monthly fee, with no deductibles or service fees. The work is performed by licensed, local plumbers who will call the customer within one hour of filing a claim. The repair is performed professionally and quickly, typically within 24 hours. USP provides a personally staffed 24/7 repair hotline for residents, 365 days a year.

There is no cost to your city to participate in the program. PLUS, your city receives a share of the revenues collected! Implementation is easy and USP provides all of the required services."

In order to offer this program to our residents, the City would enter into a Marketing License Agreement. A draft of this agreement is included as Attachment A.

Also attached are examples of the Home Service Contracts water, sewer and internal plumbing, which is another option available to our residents.

Several Minnesota Cities offer this program to their residents including Oak Park Heights and St. Louis Park. Attached is a snapshot of a survey of residents that had claims in the City of St Louis Park between May 1, 2013 and May 1, 2015. OF the 206 total claims in that timeframe, 45 residents completed the survey. 41 of those claims indicated they would recommend this program to others.

The PWETC received a presentation from Utility Service Partners in November and after that presentation passed a motion "recommending to the City Council that they pursue a potential agreement for this warranty opportunity with Utility Service Partners." During the presentation the Commission members asked several questions and seemed very impressed with the program. An excerpt of the draft minutes from the November meeting is attached.

A representative from Utility Service Partners, Inc. will present to the Council about the program and answer any questions.

FINANCIAL IMPACTS

There is no cost to the City to offer this program. There is an option for the City to receive a share of the revenues. The City could opt out of this revenue share which would reduce the monthly fee to the resident.

STAFF RECOMMENDATION

Staff recommends the Council receive the presentation and provide direction to City staff for further action.

REQUESTED COUNCIL ACTION

Staff recommends the Council receive the presentation and provide direction to City staff for further action.

Prepared by: Marc Culver, Public Works Director

Attachments:
A: Draft Marketing License Agreement
B: Sample Terms and Conditions for water, sewer and in home coverage
C: Sample Marketing Letter
D: St Louis Park Survey Results
E: Presentation
F: Excerpt from DRAFT PWETC November Meeting Minutes

MARKETING LICENSE AGREEMENT BETWEEN THE CITY OF ROSEVILLE, MINNESOTA, AND UTILITY SERVICE PARTNERS PRIVATE LABEL, INC. D/B/A SERVICE LINE WARRANTIES OF AMERICA

This MARKETING LICENSE AGREEMENT ("Agreement") entered into as of [_____, 20__] ("Effective Date"), by and between the City of Roseville, Minnesota ("City"), and Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America ("SLWA"), herein collectively referred to singularly as "Party" and collectively as the "Parties".

RECITALS:

WHEREAS, sewer and water line laterals between the mainlines and the connection on residential private property are owned by individual residential property owners ("Residential Property Owner"); and

WHEREAS, City desires to offer Residential Property Owners the opportunity, but not the obligation, to purchase a service line warranty and other similar products ("Warranty"); and

WHEREAS, SLWA is the administrator of the National League of Cities Service Line Warranty Program and has agreed to provide the Warranty to Residential Property Owners subject to the terms and conditions contained herein; and

NOW, THEREFORE, in consideration of the foregoing recitals, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and with the intent to be legally bound hereby, the Parties agree as follows:

AGREEMENT

1. **Purpose.** City hereby grants to SLWA the right to offer the Warranty to Residential Property Owners subject to the terms and conditions herein.

2. **Grant of License.** City hereby grants to SLWA a non-exclusive license ("License") to use City's name and logo on letterhead, bills and marketing materials to be sent to Residential Property Owners from time to time, and to be used in advertising, all at SLWA's sole cost and expense and subject to City's prior review and approval, which will not be unreasonably conditioned, delayed, or withheld. City agrees that it will not extend a similar license to any competitor of SLWA during the term of this Agreement.

3. **Term.** The term of this Agreement ("Term") shall be for three (3) years from the Effective Date. The Agreement will automatically renew for additional one (1) year terms ("Renewal Term") unless one of the Parties gives the other written notice at least ninety (90) days prior to end of the Term or of a Renewal Term that the Party does not intend to renew this Agreement. In the event that SLWA is in material breach of this Agreement, the City may terminate this Agreement thirty (30) days after giving written notice to SLWA of such breach, if said breach is not cured during said thirty (30) day period. SLWA will be permitted to complete any marketing initiative initiated or planned prior to termination of this Agreement after which time, neither Party will have any further obligations to the other and this Agreement will terminate. During the Term, SLWA shall conduct seasonal campaigns each year in accordance with the schedules set forth in Exhibit A. The pricing for each such campaign shall be in accordance with Exhibit A attached hereto.

4. **Consideration.** As consideration for such license, SLWA will pay to City a License Fee of Fifty-Cents ($.50) for each month a Warranty shall be in force (and for which payment is received by SLWA) for a Residential Property Owner ("License Fee") during the term of this Agreement. The first payment shall be due by January 30th of the year following the conclusion of first year of the Term. Succeeding License Fee payments shall be made on an annual basis throughout the Term and any Renewal Term, due and payable on January 30th of the succeeding year. Each License Fee payment herein shall be paid within thirty (30) days after it becomes due. SLWA shall include with each License Fee payment to City a statement signed by an SLWA corporate officer certifying the calculation of the License Fee. City will have the right, at its sole expense, to conduct an audit, upon reasonable notice and during normal business hours, of SLWA's books and records pertaining to any fees due under this Agreement while this Agreement is in effect and for one (1) year after any termination of this Agreement.

5. **Indemnification.** SLWA hereby agrees to protect, indemnify, and hold the City, its elected officials, officers, employees and agents (collectively or individually, "Indemnitee") harmless from and against any and all claims, damages, losses, expenses, suits, actions, decrees, judgments, awards, attorneys' fees and court costs (individually or collectively, "Claim"), which an Indemnitee may suffer or which may be sought against or are recovered or obtainable from an Indemnitee, as a result of, or by reason of, or arising out of or in consequence of any act or omission, negligent or otherwise, of the SLWA or its officers, employees, contractors, subcontractors, agents or anyone who is directly or indirectly employed by, or is acting in concert with, the SLWA or its officers, its employees, contractors, subcontractors, or agents in the performance of this Agreement; provided that the applicable Indemnitee notifies SLWA of any such Claim within a time that does not prejudice the ability of SLWA to defend against such Claim. Any Indemnitee hereunder may participate in its, his, or her own defense, but will be responsible for all costs incurred, including reasonable attorneys' fees, in connection with such participation in such defense.

6. **Notice.** Any notice required to be given hereunder shall be deemed to have been given when notice is (i) received by the Party to whom it is directed by personal service, (ii) telephonically faxed to the telephone number below provided confirmation of transmission is received thereof, or (iii) deposited as registered or certified mail, return receipt requested, with the United States Postal Service, addressed as follows:

To: City:
ATTN: Marc Culver
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113-1899
Phone: (651) 792-7041

To: SLWA:
ATTN: Vice President, Business Development

Utility Service Partners Private Label, Inc.
11 Grandview Circle, Suite 100
Canonsburg, PA 15317
Phone: (724) 749-1003

7. Modifications or Amendments/Entire Agreement. Any and all of the representations and obligations of the Parties are contained herein, and no modification, waiver or amendment of this Agreement or of any of its conditions or provisions shall be binding upon a party unless in writing signed by that Party.

8. Assignment. This Agreement and the License granted herein may not be assigned by SLWA without the prior written consent of the City, such consent not to be unreasonably withheld.

9. Counterparts/Electronic Delivery. This Agreement may be executed in counterparts, all such counterparts will constitute the same contract and the signature of any Party to any counterpart will be deemed a signature to, and may be appended to, any other counterpart. Executed copies hereof may be delivered by facsimile or e-mail and upon receipt will be deemed originals and binding upon the Parties hereto, regardless of whether originals are delivered thereafter.

10. Choice of Law/Attorney Fees. The governing law shall be the laws of the State of Minnesota. In the event that at any time during the Term or any Renewal Term either Party institutes any action or proceeding against the other relating to the provisions of this Agreement or any default hereunder, then the unsuccessful Party shall be responsible for the reasonable expenses of such action including reasonable attorney's fees, incurred therein by the successful Party.

11. Incorporation of Recitals and Exhibits. The above Recitals and Exhibit A attached hereto are incorporated by this reference and expressly made part of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the day and year first written above.

MARKETING LICENSE AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND UTILITY SERVICE PARTNERS PRIVATE LABEL, INC. D/B/A SERVICE LINE WARRANTIES OF AMERICA

CITY OF ROSEVILLE

By:_____

UTILITY SERVICE PARTNERS PRIVATE LABEL, INC.

By:_____

Brad H. Carmichael, Vice President

By:_____

_____

Exhibit A
NLC Service Line Warranty Program
City of Roseville, MN
Term Sheet
December 1, 2015
(Term Sheet valid for 90 days)

I. Term of agreement
    a. Initial term
        i. Three years guaranteed (total of 9 campaigns)
II. Annual royalty – $0.50 per month per paid warranty contract
    a. City logo on letterhead, advertising, billing, and marketing materials
    b. Signature by City official
III. Products offered
    a. External sewer line warranty
    b. External water line warranty
    c. In-home plumbing warranty
IV. Scope of Coverage
    a. External sewer line warranty
        i. Scope is from the city main tap until line daylights inside home...of which includes the service line under the concrete floor. [Note: **If homeowner responsibility is different than this language, please advise.]**
    b. External water line warranty
        i. Extended coverage: Scope is from the city main tap until line daylights inside home...of which includes the service line under the concrete floor. [Note: **If homeowner responsibility is different than this language, please advise.]**
        ii. Extended coverage: Scope includes thawing of frozen external water line.
    c. In-home plumbing warranty
        i. Scope covers residential in-home water supply lines and in-home sewer lines and all drain lines connected to the main sewer stack that are broken or leaking inside the home after the point of entry. Coverage includes broken or leaking water, sewer, or drain lines that may be embedded under the slab or basement floor. Coverage also includes repair of clogged toilets.
V. Marketing Campaigns – three seasonal campaigns per year (Spring, Fall and Winter)
    a. 2016 Spring - Sewer
    b. 2016 Fall - Water
    c. 2016 Winter - In-home plumbing
    d. 2017 Spring - Sewer
    e. 2017 Fall - Water
    f. 2017 Winter - In-home plumbing
    g. 2018 Spring - Sewer
    h. 2018 Fall - Water
    i. 2018 Winter - In-home plumbing

VI. Campaign Pricing

a. Sewer

i. Year 1 - $7.75 per month; $88.00 annually
ii. Year 2 - $7.75 per month; $88.00 annually (subject to annual review)
iii. Year 3 - $7.75 per month; $88.00 annually (subject to annual review)

b. Water

i. Year 1 - $6.75 per month; $76.00 annually
ii. Year 2 - $6.75 per month; $76.00 annually (subject to annual review)
iii. Year 3 - $6.75 per month; $76.00 annually (subject to annual review)

c. In-home plumbing

i. Year 1 - $6.99 per month; $78.99 annually
ii. Year 2 - $6.99 per month; $78.99 annually (subject to annual review)
iii. Year 3 - $6.99 per month; $78.99 annually (subject to annual review)

Service Line Warranties of America

HOME SERVICE CONTRACT COVER PAGE
OUTSIDE **WATER** SERVICE LINE

CONTRACT HOLDER:

[Name]
[Address line]
[City, ST ZIP]

PROVIDER:
Utility Service Partners Private Label, Inc. d.b.a.:
Service Line Warranties of America ("SLWA")
11 Grandview Circle, Suite 100
Canonsburg, PA 15317-9840
Website: www.slwofa.com
Phone: 866-922-9006

Account No.: To be assigned
Confirmation No.: To be assigned

ENROLLMENT DATE: [MM/DD/YYYY]
EFFECTIVE DATE: [MM/DD/YYYY]

SERVICE ADDRESS:
[Name]
[Address line]
[City, ST ZIP]

Dear [Name],

Thank you for enrolling in the Service Line Warranties of America Outside ***Water*** Line Service Program. This Home Service Contract is for your Outside Water Line only and is subject to the enclosed "TERMS & CONDITIONS".

In addition to our enclosed standard Terms & Conditions, the following additions are required by State Law or negotiated on your behalf by your city. These additions supersede any provision to the contrary in the Terms and Conditions;

> Obligations of SLWA under this Home Service Contract are backed by the full faith and credit of SLWA and are not guaranteed by a service contract reimbursement insurance policy. THIS IS NOT A CONTRACT OF INSURANCE.
>
> You have thirty (30) days from the date you enroll in the Service Program to cancel and receive a full refund of any payment you have made. If SLWA does not issue a refund owed to you within forty-five (45) days of cancellation, a ten percent per month penalty will be added to the amount that is owed to you. You may cancel the Service Program at any time, and you will be reimbursed the pro rata share of any amount you paid for any portion of the Service Program period subject to cancellation, less any costs paid towards a claim filed on your account; provided, however, SLWA may not pay any refund which is less than $6.00, unless requested by you.

This contract begins at noon local time, thirty (30) calendar days after the enrollment date, unless otherwise noted or disclosed, and continues thereafter so long as you make timely payments. There is no deductible or service fee per occurrence.

Should you need to file a claim, please contact our emergency hot line at **1-866-922-9006**. Representatives are available to take your call 24 hours a day, seven days a week, including holidays.

We hope that you never experience an emergency, but if you do, we are here to service your needs.

Thank you again for your business.

Sincerely,

Service Line Warranties of America

Please retain these documents for your reference.
Enclosed: **MN 3.0 Outside WATER Line Terms & Conditions**

TERMS AND CONDITIONS OF THE
SERVICE LINE WARRANTIES OF AMERICA ("SLWA")
OUTSIDE WATER SERVICE LINE PROGRAM ("SERVICE PROGRAM")

This Home Service Contract covers the consumer-owned portion of the **primary water service** line from a public or municipal water system up to the internal point of entry to your single-family home, (including a primary water line which may be buried or embedded in a concrete slab under your home) and provides service or repair for the broken or leaking ***primary water*** line serving your residential home ***where the flow of the line is interrupted due to normal wear and tear.*** This Home Service Contract is limited to $4,000 per line repair occurrence. If public street or public sidewalk cutting is required to repair the line, an additional allowance is provided; up to $4,000 for public street repair and up to $500 for public sidewalk repair. Determination of how a covered water line is to be serviced, repaired or replaced is entirely within the discretion of SLWA based on its professional judgment.

By enrolling, you represent that your water line is in good working order.

This Home Service Contract covers only the home listed on the cover page. You may not assign or transfer this Home Service Contract to another person or to another home or property.

To initiate a service call under this Service Program, you must call SLWA, toll free at 866-922-9006 (assistance is available 24 hours per day, 7 days a week) before any work is performed. All work must be performed by an authorized SLWA contractor. Any exceptions to this are at the sole discretion of SLWA and in no event will SLWA's liability for reimbursement on work performed by a non-SLWA contractor exceed $500. If a permit or line location is required, we will secure proper permitting **before** work will commence; any repair will conform to applicable plumbing/excavating codes.

Please note that our approved contractors must have safe and clear access to, and safe working conditions at and around the work area.

This Home Service Contract starts thirty (30) days after the enrollment date noted on the cover page, unless otherwise noted or disclosed, and continues thereafter so long as you make timely payments. This Home Service Contract may be canceled for nonpayment. Your account must be in good, current standing to receive any service or repair under this program.

This Home Service Contract **DOES NOT COVER**:

a) any shared water line that provides service to multiple properties, detached houses, secondary buildings or branch lines including water systems for sprinklers, pools, hot tubs, and/or other outdoor systems, whether known or unknown; repair of meters, meter vaults, repair or replacement of curb valves or curb boxes;
b) service lines owned by any utility or connected to a commercial facility or a mobile home, or the cost of repairing or replacing a meter(s) that is not being relocated as a means of repairing or replacing your water supply line;
c) updating and/or moving lines where the flow of water is not disrupted, in order to meet code, law, or ordinances or to satisfy directives of the water utility company or others;
d) damage to a water line that is caused directly or indirectly by you, a third party, natural disasters, acts of God, or by any insurable causes;
e) any damage/cleanup to the inside of the home, including personal property, or replacement or "matching" of any floor covering or affected area (e.g. carpet, hard wood, marble, ceramic tile, dry wall, paint, plaster or wallpaper, etc.). Restoration does not include landscaping services, such as replacing trees, sod or shrubs or repairing private paved and/or concrete surfaces, walkways leading to the home, or structures on your property.

After a water line is repaired, SLWA will provide basic site restoration service to the affected area limited to filling trenches, mounding (to allow for settling), raking and seeding (weather permitting) excluding sod. If slab cutting within the foundation walls is necessary to repair a broken water line, the resulting trench will be filled with gravel and covered with asphalt or cement as appropriate. Debris will be removed from the work area.

You have thirty (30) days from the date you enroll in the Service Program to cancel and receive a full refund of any payment you have made. After 30 days, you may cancel the Service Program at any time, and you will be reimbursed the pro rata share of any amount you paid, less 1) any costs paid towards a claim filed on your account, and 2) a $6.00 processing fee. SLWA will not pay any refund which is less than $6.00, unless requested by you.

SLWA may modify the Service Program by giving you thirty (30) days' written notice and may terminate the Service Program for nonpayment within thirty (30) days of the payment due date and with ninety (90) days' written notice for any other reason. If SLWA cancels the program for reasons other than nonpayment, you will be reimbursed the pro rata share of any amount you paid for any portion of the Service Program period subject to cancellation.

IMPORTANT: Please retain this document for your records. The cover letter and these Terms and Conditions are the official copy of your Home Service Contract.

Service Line Warranties of America
is a private brand name owned and operated by
UTILITY SERVICE PARTNERS PRIVATE LABEL, INC.
11 Grandview Circle, Suite 100
Canonsburg, PA 15317-9840
Phone: 866-922-9006
Web Site: www.slwofa.com

HOME SERVICE CONTRACT COVER PAGE
OUTSIDE **SANITARY SEWER** LINE

CONTRACT HOLDER:

[Name]
[Address line]
[City, ST ZIP]

PROVIDER:
Utility Service Partners Private Label, Inc. d.b.a.:
Service Line Warranties of America ("SLWA")
11 Grandview Circle, Suite 100
Canonsburg, PA 15317-9840
Website: www.slwofa.com
Phone: 866-922-9006

Account No.: To be assigned
Confirmation No.: To be assigned

ENROLLMENT DATE: [MM/DD/YYYY]
EFFECTIVE DATE: [MM/DD/YYYY]

SERVICE ADDRESS:
[Name]
[Address line]
[City, ST ZIP]

Dear [Name],

Thank you for enrolling in the Service Line Warranties of America Outside ***Sanitary Sewer*** Line Service Program. This Home Service Contract is for your Outside Sanitary Sewer Line only and is subject to the enclosed "TERMS & CONDITIONS".

In addition to our enclosed standard Terms & Conditions, the following additions are required by State Law or negotiated on your behalf by your city. These additions supersede any provisions to the contrary in the Terms and Conditions;

> Obligations of SLWA under this Home Service Contract are backed by the full faith and credit of SLWA and are not guaranteed by a service contract reimbursement insurance policy. THIS IS NOT A CONTRACT OF INSURANCE.
>
> You have thirty (30) days from the date you enroll in the Service Program to cancel and receive a full refund of any payment you have made. If SLWA does not issue a refund owed to you within forty-five (45) days of cancellation, a ten percent per month penalty will be added to the amount that is owed to you. You may cancel the Service Program at any time, and you will be reimbursed the pro rata share of any amount you paid for any portion of the Service Program period subject to cancellation, less any costs paid towards a claim filed on your account; provided, however, SLWA may not pay any refund which is less than $6.00, unless requested by you.

This contract begins at noon local time, thirty (30) calendar days after the enrollment date, unless otherwise noted or disclosed, and continues thereafter so long as you make timely payments. There is no deductible or service fee per occurrence.

Should you need to file a claim, please contact our emergency hot line at **1-866-922-9006**. Representatives are available to take your call 24 hours a day, seven days a week, including holidays.

We hope that you never experience an emergency, but if you do, we are here to service your needs.

Thank you again for your business.

Sincerely,

Service Line Warranties of America

Please retain these documents for your reference.
Enclosed: **MN 3.0 Outside SANITARY SEWER Line Terms & Conditions**

TERMS AND CONDITIONS OF THE
SERVICE LINE WARRANTIES OF AMERICA ("SLWA")
OUTSIDE SANITARY SEWER LINE PROGRAM ("SERVICE PROGRAM")

This Home Service Contract covers the **primary sanitary sewer** line from the point of entry at your home (including a primary sanitary sewer line which may be buried or embedded in a concrete slab under your single-family home) to the point of public or municipal sewer responsibility (typically the main service line) and provides service or repair to restore flow to the primary sanitary sewer line serving your residential home ***where the flow of the line is impeded due to normal wear and tear or tree roots.*** This Home Service Contract is limited to $4,000 per line repair occurrence. If public street or public sidewalk cutting is required to repair the line, an additional allowance is provided; up to $4,000 for public street repair and up to $500 for public sidewalk repair. Determination of how a covered sanitary sewer line claim is to be serviced, repaired or replaced is entirely within the discretion of SLWA based on its professional judgment. **Please note that this Home Service Contract does not cover repairs that might be needed to meet local regulatory requirements or utility directives for matters unrelated to the ability of the line to maintain an unimpeded flow, such as failed smoke or dye tests, or ground or storm water infiltration.**

By enrolling, you represent that your outside sanitary sewer line is in good working order.

This Home Service Contract covers only the home listed on the cover page. You may not assign or transfer this Home Service Contract to another person or to another home or property.

To initiate a service call under this Service Program, you must call SLWA, toll free at 866-922-9006 (assistance is available 24 hours per day, 7 days a week) before any work is performed. All work must be performed by an authorized SLWA contractor. Any exceptions to this are at the sole discretion of SLWA and in no event will SLWA's liability for reimbursement on work performed by a non-SLWA contractor exceed $500. If a permit or line location is required, proper permitting will be secured **before** work will commence; any repair will conform to applicable plumbing/excavating codes. *Please note that our approved contractors must have safe and clear access to, and safe working conditions at and around the work area.*

This Home Service Contract starts thirty (30) days after the enrollment date noted on the cover page, unless otherwise noted or disclosed, and continues thereafter so long as you make timely payments. This Home Service Contract may be canceled for nonpayment. Your account must be in good, current standing to receive any service or repair under this program.

This Home Service Contract **DOES NOT COVER**:

a) updating and/or moving lines where the flow of sewage is not impeded, in order to meet code, law, or ordinances or to satisfy directives of the sewer utility company or others, including inflow and infiltration issues (failed smoke or dye tests, ground water infiltration into the line);
b) mandated separation of storm and sanitary drain lines;
c) any shared sewer line that provides service to multiple properties, detached houses, secondary buildings or branch lines, whether known or unknown; commercial properties, mobile homes, primary sanitary lines that are over 6 inches in diameter, lift stations or lift pumps, sump, trash or grinder pumps or storm sewer lines;
d) damage to a sewer line that is caused directly or indirectly by you, a third party, natural disasters, acts of God, or by any insurable causes;
e) any damage/cleanup to the inside of the home, including personal property, or replacement or "matching" of any floor covering or affected area (e.g. carpet, hard wood, marble, ceramic tile, dry wall, paint, plaster or wallpaper, etc.). Restoration does not include landscaping services, such as replacing trees, sod or shrubs or repairing private paved and/or concrete surfaces, walkways leading to the home, or structures on your property.

After a sewer line is repaired, SLWA will provide basic site restoration service to the affected area limited to filling trenches, mounding (to allow for settling), raking and seeding (weather permitting) excluding sod. If slab cutting within the foundation walls is necessary to repair a broken sewer line, the resulting trench will be filled with gravel and covered with concrete. Debris will be removed from the work area.

You have thirty (30) days from the date you enroll in the Service Program to cancel and receive a full refund of any payment you have made. After 30 days, you may cancel the Service Program at any time, and you will be reimbursed the pro rata share of any amount you paid, less 1) any costs paid towards a claim filed on your account, and 2) a $6.00 processing fee. SLWA will not pay any refund which is less than $6.00, unless requested by you.

SLWA may modify the Service Program by giving you thirty (30) days' written notice and may terminate the Service Program for nonpayment within thirty (30) days of the payment due date and with ninety (90) days' written notice for any other reason. If SLWA cancels the program for reasons other than nonpayment, you will be reimbursed the pro rata share of any amount you paid for any portion of the Service Program period subject to cancellation.

IMPORTANT: Please retain this document for your records. The cover letter and these Terms and Conditions are the official copy of your Home Service Contract.

Service Line Warranties of America
is a private brand name owned and operated by
UTILITY SERVICE PARTNERS PRIVATE LABEL, INC.
11 Grandview Circle, Suite 100
Canonsburg, PA 15317-9840
Phone: 866-922-9006 Web Site: www.slwofa.com

HOME SERVICE CONTRACT COVER PAGE
IN-HOME PLUMBING REPAIR PROGRAM

CONTRACT HOLDER:

[Name]
[Address line]
[City, ST ZIP]

PROVIDER:
Utility Service Partners Private Label, Inc. d/b/a
Service Line Warranties of America ("SLWA")
11 Grandview Circle, Suite 100
Canonsburg, PA 15317-9840
Website: www.slwofa.com
Phone: 866-922-9006

Account No.: To be assigned
Confirmation No.: To be assigned

ENROLLMENT DATE: [MM/DD/YYYY]
EFFECTIVE DATE: [MM/DD/YYYY]

SERVICE ADDRESS:
[Name]
[Address line]
[City, ST ZIP]

Dear [Name],

Thank you for enrolling in the Service Line Warranties of America ***In-Home Plumbing Repair Program***. This Home Service Contract is for your In-Home Plumbing only and is subject to the enclosed "TERMS & CONDITIONS." The pricing for this Home Service Contract will be as provided in the marketing letter to which you responded in making your enrollment and may be subject to adjustment from time to time in accordance with the attached Terms and Conditions.

In addition to our enclosed standard Terms & Conditions, the following additions are required by State Law or negotiated on your behalf by your city. These additions supersede any provisions to the contrary in the Terms and Conditions;

> Obligations of SLWA under this Home Service Contract are backed by the full faith and credit of SLWA and are not guaranteed by a service contract reimbursement insurance policy. THIS IS NOT A CONTRACT OF INSURANCE.
>
> You have thirty (30) days from the date you enroll in the Service Program to cancel and receive a full refund of any payment you have made. If SLWA does not issue a refund owed to you within forty-five (45) days of cancellation, a ten percent per month penalty will be added to the amount that is owed to you. You may cancel the Service Program at any time, and you will be reimbursed the pro rata share of any amount you paid for any portion of the Service Program period subject to cancellation, less any costs paid towards a claim filed on your account; provided, however, SLWA may not pay any refund which is less than $6.00, unless requested by you.

This contract begins at midnight, local time, as of the Effective Date noted above, and continues thereafter so long as you make timely payments. There is no deductible or service fee per occurrence.

Should you need to file a claim, please contact our emergency hotline at 1-866-922-9006. Representatives are available to take your call 24 hours a day, seven days a week, including holidays.

We hope that you never experience an emergency, but if you do, we are here to service your needs.

Thank you again for your business.

Sincerely,

Service Line Warranties of America

Please retain these documents for your reference.
Enclosed: **MN 1.0 IN-HOME PLUMBING REPAIR PROGRAM Terms & Conditions**

TERMS AND CONDITIONS OF THE
SERVICE LINE WARRANTIES OF AMERICA ("SLWA")
IN-HOME PLUMBING REPAIR PROGRAM ("HOME SERVICE CONTRACT")

This Home Service Contract covers residential (single-family, detached dwelling units) in-home water supply lines and in-home sewer lines and all drain lines connected to the main sewer stack that are broken or leaking inside the home after the point of entry. Broken or leaking water, sewer, or drain lines that may be embedded under the slab or basement floor are also covered. This warranty also covers the repair of clogged toilets. Coverage is limited to $3,000 per occurrence.

In order for a claim under this Home Service Contract to be valid, you must call SLWA at 1-866-922-9006 before any repair work is performed. All repair work must be performed by an authorized SLWA contractor. No payments will be made for repair work performed by a contractor not authorized by SLWA to make a repair.

By enrolling, you represent that your interior plumbing and draining systems are in good working order.

The Home Service Contract does not cover lines that you were aware needed repair before you enrolled in the Home Service Contract. You agree to permit SLWA contractors to come into your home to service, repair or replace your lines under the Home Service Contract.

This Home Service Contract covers only the home listed on the cover page. You may not assign or transfer this Home Service Contract to another person or to another home or property.

Coverage under this Home Service Contract starts on the enrollment date noted on the cover page, unless otherwise noted or disclosed, and continues thereafter so long as you make timely payments. Coverage may be canceled for nonpayment. Your account must be in good, current standing to receive repair service under this program.

This Home Service Contract does not cover:

(a) any lines before the point of entry to your home, including the main water and sewer service laterals;
(b) sprinkler systems, faucets, fixtures, spigots, garbage disposals, appliances; the cost of repairing, replacing or moving meter(s); and thawing frozen pipes;
(c) lines not installed according to code;
(d) low water pressure due to calcium deposits and/or corrosion inside the lines;
(e) anything other than broken or leaking water supply lines and a broken, clogged or leaking main sewer line or stack or drain lines inside the home and clogged toilets;
(f) updating and/or moving non-leaking pipes to meet code, law or ordinance requirements;
(g) removal or replacement of obstacles to access the line(s);
(h) damage to a line caused, directly or indirectly, by you, third parties, natural disasters, acts of God, or other insurable causes, or any consequential damages;
(i) service lines owned by the utility or connected to any commercial facility, condominium, multi-family, or manufactured home (also known as a mobile home).

Determination of how a covered in-home water or in-home sewer/drain claim is to be serviced, repaired or replaced is entirely within the discretion of SLWA based on its professional judgment, including obtaining a second opinion.

After a line is repaired or replaced, SLWA will test the repaired section of pipe for leaks and do a general cleanup. If slab cutting is necessary, the resulting trench will be patched. The Home Service Contract does not cover restoration of the affected areas (e.g., floor covering, including carpet, hard wood, marble, ceramic tile, or restoring concrete, dry wall, paint, plaster or wallpaper, etc.).

You have thirty (30) days from the date you enroll in the Home Service Contract to cancel and receive a full refund of any payments you have made. You may cancel the Home Service Contract at any time, and you will be reimbursed the pro rata share of any amount you paid, less 1) any costs paid towards a claim filed on your account; and 2) a $6.00 processing fee. SLWA will not pay any refund which is less than $6.00, unless requested by you.

SLWA may modify this Home Service Contract, including, but not limited to, from time to time, making changes to pricing, by giving you thirty (30) days' written notice and may terminate the Home Service Contract for nonpayment within thirty (30) days of the payment due date and with ninety (90) days' written notice for any other reason. If SLWA cancels the program for reasons other than nonpayment, you will be reimbursed the pro rata share of any amount you paid for any portion of the warranty period subject to cancellation.

IMPORTANT: **Please retain this document for your records. It is the official copy of your warranty agreement.**

Service Line Warranties of America is a subsidiary of
UTILITY SERVICE PARTNERS PRIVATE LABEL, INC.
11 Grandview Circle, Suite 100
Canonsburg, PA 15317-9840
Phone: 1-866-922-9006
Website: www.slwofa.com

CITY LOGO

City of Anywhere

_____

State

T1 P1 *******AUTO**5-DIGIT26301
Customer Name
Customer Address
Customer City, State, Zip

Contact ID: [Contact ID] Re: Optional Service Line Repair Coverage for [City] Homeowners [Date]

Dear [Customer Name],

Did you know that necessary repairs to the sewer line that runs between your home and the public utility connection are the responsibility of the homeowner? These lines have been subjected to the same elements that have caused our public service lines to decay – age, ground shifting, root invasion, fluctuating temperatures and more.

As [City] homeowners and city officials, we understand the importance of water conservation and protecting the environment. While efforts are underway in many communities to improve public water and sewer systems, these fixes don't address the sewer line located on your property. Homeowners can spend from hundreds to upwards of $3,500 to repair a broken or leaking sewer line on their property – and that can be hard on a budget.

This is why we are pleased to introduce a new voluntary service line repair program which provides repair coverage for your outside sewer line, up to $4,000 per incident with no deductibles. The Service Line Warranties of America (SLWA) Sewer Line Warranty Program is the only service line protection program for homeowners fully supported by [City] and endorsed by the National League of Cities. The program provides coverage 24 hours a day, 365 days a year.

SLWA, an independent organization, administers the program and is an accredited BBB organization with an A+ rating. SLWA has helped more than 100,000 homeowners across the country save more than $64 million in service line repair costs.

Pay just $____ per month – a savings of more than XX% on the standard price, or save even more with an annual payment of $____ – a savings of more than XX%. Plus, SLWA will waive the 30-day waiting period so you'll get immediate coverage! To receive these benefits, enroll by [DATE].

Enroll in this optional program by returning the completed bottom portion of this letter in the enclosed, self-addressed stamped envelope or call **1-800-000-000** to speak with an SLWA agent Monday through Friday 9:00 am to 5:00 pm. Or visit www.slwofa.com where you can enroll online – and learn about other service line warranty products available in your area.

Sincerely,

City of _____

Complete warranty terms and conditions will be provided following enrollment. Program participation may be terminated at any time. You have 30 days from the date you enroll to receive a full refund. After 30 days, you will be reimbursed the pro rata share of any amount you paid for any portion of the warranty period subject to cancellation.

Cut here [LetterCD]

Service Line Warranties of America

To enroll or view the Terms and Conditions, please visit www.slwofa.com

Please mark your selection below:

[Customer Name]
[Customer Address]
[Customer City, State, Zip Code]
[Contact ID]

☐ Yes, please enroll me in the Sewer Line Warranty for just $_____ per month.

☐ I want to save more. Enroll me in the Sewer Line Warranty for $____ per year.

I certify to the best of my knowledge that my service line is in good working order.

Signature: _____ Email: _____ Date: _____

To protect your privacy, we do not share your information.

Customer Satisfaction Surveys

Begin Date (mm-dd-yyyy) End Date (mm-dd-yyyy)

Customer Satisfaction Survey Results

This report shows the results of surveys sent to customers after a claim has been completed

Date range selected: 5-1-2013 to 5-1-2015

Number of responses by question:

	Poor	Fair	Good	Very Good	Excellent
Telephone Experience					
a) Ease of getting through to service representative	0	3	8	8	26
b) Courtesy of service representative	0	1	7	10	27
c) Knowledge of service representative	1	1	9	10	24
On-Site Service Experience					
a) Promptness of contractor's callback	3	3	2	9	28
b) Convenience of scheduled appointment	1	2	3	12	27
c) Promptness of meeting scheduled appointment	1	2	3	10	29
d) Courtesy of contractor	1	0	1	7	36
e) Professionalism of contractor	1	1	0	5	37
f) Quality of work preformed	1	0	1	7	36
Overall Satisfaction with this service experience	1	0	3	10	30

	Number of Responses		
	Yes	No	No Answer
Does this warranty positively influence your opinion of the city?	31	5	9
Comments?	14	31	0
Would you recommend this program to others?	41	3	1
Excellent, Very Good, and Good Rating:	94.44%		
Excellent and Very Good Rating:	86.22%		
Number of Surveys:	45		
Number of Claims:	206		

Attachment E

NATIONAL LEAGUE of CITIES

Service Line Warranty Program

Administered by Utility Service Partners, Inc.

City of Roseville, MN

Ashley Shiwarski
ashiwarski@utilitysp.net
724-749-1097

Building Peace of Mind, One Community at a Time

Why you should partner with Utility Service Partners

- Partnership with the National League of Cities
- Offers Solution
- Experience
- Reputation

National League of Cities (NLC)

"Our goal at the National League of Cities (NLC) is to be a resource and advocate for your city and its residents. NLC recognized the growing problem of aging infrastructure and the dire need to find a solution for not only cities, but for its residents.

As a result, NLC and Utility Service Partners created the NLC Service Line Warranty Program to help city residents save money, ease the frustration over utility line failures and introduce a new service offering to your community. The National League of Cities is proud to partner with Utility Service Partners because we've found it to be the most reputable and reliable program – one that will educate your residents on their water and sewer line responsibilities."

– **Clarence E. Anthony**,
Executive Director, NLC

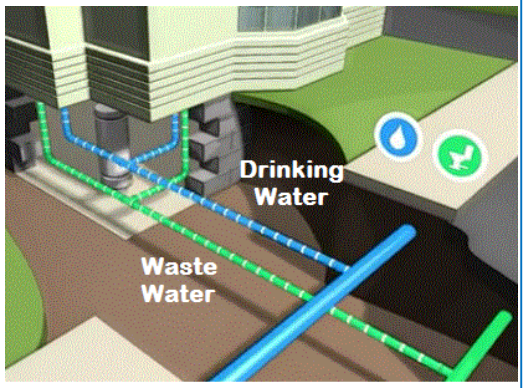
National League of Cities (NLC)

- NLC is the nation's oldest and largest organization advocating for cities.
- After thorough vetting, NLC selected USP to administer the NLC Service Line Warranty Program.
- NLC endorsement adds another layer of oversight, which further protects the city brand.

Infrastructure Challenges …
a National Problem

- American Society of Civil Engineers gave our national public infrastructure a **D+ rating** in 2013.
- **EPA** estimates over the next 20 years **$77 billion** will be spent on repair/replacement of public water distribution systems, $10 billion on wastewater collection system upgrades, **$22 billion** for new sewer construction and **$45 billion** for controlling combined sewer overflows.
- Municipalities will spend **$7 billion** to control municipal storm water.
- More than **850** water main breaks occur **every day** across the country

Challenges for Homeowners



- Lateral lines are subjected to the same elements as public lines … ground shifting, fluctuating temperatures, tree root penetration, corrosion and more.
- Out-of-sight, out-of-mind; water and sewer lines are located outside the home and usually underground.
- Failed lines waste thousands of gallons of water and present an environmental hazard.
- Many homeowners believe the city is responsible for maintenance of the water and sewer lines on their property OR that repairs are covered by their homeowner's policy.

Municipality Solution for Homeowners

Homeowner repair protection for leaking, clogged or broken water and sewer lines from the point of utility connection to the home exterior

Coverage includes:

- Educating homeowners about their service line responsibilities.
- Up to $4,000 coverage per repair incident.
- Additional allowance for public street ($4,000) and public sidewalk ($500) repair.
- No annual or lifetime limits.
- No deductibles, service fees, forms, or paperwork.
- 24/7/365 availability.
- Repairs made only by licensed, local contractors.
- Affordable rates and multiple payment methods.

Municipality Solution for Homeowners

Homeowner repair protection for in-home water supply lines and in-home sewer lines and all drain lines connected to the main sewer stack that are broken or leaking inside the home after the point of entry.

Coverage includes:

- Up to $3,000 coverage per repair incident.
- Repair of clogged toilets
- Includes coverage for broken or leaking water, sewer, or drain lines under the slab or basement floor
- No annual or lifetime limits.
- 24/7/365 availability
- No deductibles, service fees, forms, or paperwork.
- Repairs made only by licensed, local contractors.
- Affordable rates and multiple payment methods.

Experience

- **Utility Service Partners is the administrator for the National League of Cities Service Line Warranty Program**
  - Over 290 cities are participating in the program
  - Invested more than $64 million in private infrastructure repairs
  - Returned nearly $4 million to cities through revenue sharing component
- **Management team that has provided these types of services for over 15 years**
- **USP is a solution provider**
  - Educate homeowners about their responsibility
  - Provide an affordable repair solution
- **Keep our promise to your homeowners**
  - 97% claim approval rating
  - 95% customer satisfaction rating

NATIONAL LEAGUE of CITIES

Service Line Warranty Program

Utility Service Partners, Inc.
Program Administrator

Over 290 Partners in 34 States

...Including 7 in the State of Minnesota

- Alabama
- Arkansas
- Arizona
- California
- Colorado
- Connecticut
- Florida
- Georgia
- Iowa
- Illinois
- Indiana
- Kansas
- Kentucky
- Maryland
- Michigan
- Minnesota
- Missouri
- North Carolina
- Nebraska
- New Jersey
- New Mexico
- Nevada
- Ohio
- Oklahoma
- Oregon
- Pennsylvania
- South Carolina
- South Dakota
- Texas
- Utah
- Virginia
- West Virginia
- Wisconsin
- Wyoming

Reputation

- Brand stewardship
  - 2013 BBB Torch Award for Marketplace Ethics
  - A+ Accredited BBB rating

BBB Torch Award for Marketplace Ethics
Trust · Performance · Integrity
2013 Winner
Western Pennsylvania Better Business Bureau®

- Commitment to local government
  - ***Only*** service line warranty provider that will never market to consumers without the consent and support of the City

- Respect for homeowner's privacy
  - Limited mailings to residents

Closing

- USP's Partnership with **NLC + Experience + Reputation = Trust** for you and your residents
- USP will keep its promise to our customers
- USP has proven that a company committed to providing exceptional service and a valuable product at a fair-market price can successfully partner with local government

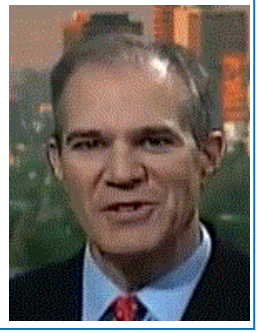
City Official Comments

"The program has already paid out over $1 million in repairs and replacements for our homeowner's lateral service lines. My constituents are happy that we have provided this option for city homeowners. We use the revenue associated with the program to assist lower income homeowners with repairs to their service lines. I am sure your City will be pleased with the NLC Service Line Program."

- Felicia Moore, City Councilwoman - Atlanta GA

"This program has been available to Clarksburg's residents for nearly two years, and it's a real winner. Resident satisfaction is high and it's a lot easier to tell citizens about this great service rather than explain why they are on the hook for costly repairs."

- James C. Hunt, past NLC President and former Council Member - Clarksburg, WV



"The Service Line Protection Program helps Phoenix residents and the city government. Revenue from the program goes to core city services like police, fire, parks, libraries and senior centers. The warranties give residents an affordable option for repairs to their sewer and water lines."

- Jon Brodsky, Public Information Officer – Phoenix, AZ

Excerpt from DRAFT City of Roseville Public Works, Environment and Transportation Commission Meeting Minutes

November 24, 2015

Continuation of Sewer and Water Private Services Discussion

As a follow-up to previous service line warranty program discussions, Mr. Culver provided historical information and references he'd pursued from other communities using this service; with all providing positive reviewed with the exception of one.

Mr. Culver introduced Ms. Shiwarski with Utility Service Partners in Pittsburgh, PA, for a short presentation to the PWETC and available to answer any questions of the PWETC afterward.

Ashley Shiwarski, Inside Sales Manager with Utility Service Partners, Inc., administrator of the service line warranty program through the National League of Cities

Ms. Shiwarski provided more detailed information than available in tonight's agenda packet as a bench handout, attached hereto and made a part hereof.

Ms. Shiwarski reviewed their program, including the educational aspects; typical listing by cities of available plumbers to perform work as needed through their firm's own research or by allowing the city to be as involved as they chose to be; and the three separate programs offered to customers by their firm: external water lines, external sewer lines, and internal plumbing.

Specific to Roseville with residents responsible for maintenance of their laterals up to the city main, as part of their premium, Ms. Shiwarski noted that Roseville residents would receive up to $4,000 per repair incident, with no annual, calendar, or lifetime limits, a separation between their firm and others offering this service. Ms. Shiwarski noted there was also up to $4,000 available toward each public street repair and $500 for each sidewalk repair incident, with no deductibles or service fees.

At the request of Chari Stenlund, Ms. Shiwarski advised that their firm based their premiums on a standard across the United States, with 90% of their claims falling within that range cap of $4,000. By request of current city partners, Ms. Shiwarski advised that their firm had tested out the option of providing in-home plumbing for several years before offering that option, initiated last year, and representing their newest offering by their firm after the point of entry of the laterals.

Ms. Shiwarski noted this could provide another small revenue stream, as their firm provided a 50 center/month revenue sharing plan to the municipality for each contract they received from individual homeowners as a form of royalty allotted to the city every January. Ms. Shiwarski advised that cities did a variety of things with that revenue, with the most common thing to develop a fund to assist low-income families with their utility bills or for those experiencing a high water bill due to a leak, and used to offset some of

the cost for that resident. Ms. Shiwarski noted other municipalities chose to put that revenue back into the public infrastructure program.

Specific to marketing their warranty program, Ms. Shiwarski reported that they do not do any door-to-door solicitation, but plan three separate campaigns in the spring, fall and winter to market each of their three products separately to limit confusion for residents. Ms. Shiwarski advised that residents could choose all three warranty programs, or any combination of the three. Ms. Shiwarski further reported that their firm did not send out any mailing to residents in a community without prior city review and approval of the marketing letter itself and envelope in which it will be sent. Ms. Shiwarski advised that this procedure was followed for each and every campaign, even if previously mailings had been approved by the municipality, allowing the city to have input on the mailing itself and the exact mailing dates. Ms. Shiwarski advised that their firm worked with each municipality on tools to limit calls to the city for the initial campaign, and to customize press releases for the media of the city's choice. Ms. Shiwarski advised that this typically involved a letter offering the city partnership and their firm's contact information, a customized web banner for the city website featuring a live chat for residents to visit with a customer service agent at their preference.

Once their firm partners with a municipality, Ms. Shiwarski reported that each city partner had access to their firm's online partner portal for city access and up-to-date resident enrollment for each product and a list of the number of claims and accruing royalty for the municipality. Ms. Shiwarski noted that each resident was surveyed to determine their satisfaction and to immediately address any problem areas.

Of their 290 municipal partners across the United States, Ms. Shiwarski noted there were seven in the State of MN as listed in the information provided to the PWETC tonight, including the City of St. Louis Park.

At the request of Member Cihacek, Ms. Shiwarski reviewed standard pricing for water, sewer and in-home plumbing averaging $6.765, $7.75 and $6.99 respectively. Ms. Shiwarski noted that a resident could cancel at any time, and receive a refund of remaining premiums submitted.

At the further request of Member Cihacek, Ms. Shiwarski addressed how their firm maintained premium rates based on infrastructure prices nationally moving forward by basing their standard pricing on cities under 50,000 households and transferring that risk across the United States. Ms. Shiwarski noted that one city or year may result in a lot of claims, and others not, but by transferring those risks they were able to maintain that standard pricing to-date.

At the request of Member Cihacek, Ms. Shiwarski advised that their firm had not seen a significant price escalation over the last two years, and not typically with their current customer base. Ms. Shiwarski advised that their first client had been in West Virginia and their rates had been grandfathered in, with newer partners providing an opportunity to adjust rates accordingly to address risk.

Chair Stenlund asked if the rates escalated if using the service a lot.

Ms. Shiwarski responded that they did not, with every resident in a community paying the same rate no matter if or how often they used the warranty service. Ms. Shiwarski admitted there was no way to get around those who consistently abused the system, but reported that when the majority of their customers discovered what a repair could have cost compared to their premium, they were well satisfied and stayed with the warranty program.

At the request of Member Seigler, Ms. Shiwarski advised that their firm didn't need to legally get the city's approval before marketing its residents, but stated that their firm chose not to do so without city approval. By partnering with the city, Ms. Shiwarski noted that they were able to reach a greater amount of people and more generous coverage through that partnership with the National League of Cities than they could accomplish without that partnership; and therefore had chosen not to market independent of that partnership.

At the request of Member Lenz, Ms. Ashley confirmed that this warranty program was only available to single-family homes, unless a duplex had a single service line they could cover; but clarified it was not yet available to commercial properties.

If the city allows marketing of this program, Member Heimerl asked if it was accepting any additional legal risk or financial obligation for the city in endorsing this group.

Ms. Shiwarski advised that their agreement held the city harmless; with Mr. Culver noting that the City Attorney would need to review and report to the City Council providing assurances there was no city liability.

In referencing the three mailings by this firm, Member Wozniak asked if their focus was on educating the public by explaining their responsibility to maintain these utilities or simply aimed at selling them a policy. Member Wozniak opined that educating residents, as previously addressed by the PWETC, sounded attractive to help residents understand their responsibilities and cost liabilities for catastrophic failure of their service lines.

Ms. Shiwarski offered to provide Mr. Culver with a copy of their standard letter that started out stating the educational aspects for dissemination to the PWETC; but noted each municipality had input in that language as well and could customize it for their community and infrastructure situation.

At the request of Mr. Culver, Ms. Shiwarski confirmed that their firm typically sent out the letter to residents on city logo and including a co-signature by a city official, designated staff person or the city as a whole, at the preference of each municipality.

Mr. Culver reported that, during his research with another Minnesota community using the warranty program, some of its residents had become annoyed with the letter they were receiving after already subscribing to the warranty program but still receiving continued

mailings. Mr. Culver sought clarification from Ms. Shiwarski as to whether a resident would continue being solicited once they subscribed to the program.

Ms. Shiwarski advised that they would not receive additional solicitations for any service to which they subscribed, but may receive them for those services they had initially chosen not to receive. However, Ms. Shiwarski noted that all a resident had to do was call their firm and ask to be removed from future mailings. Ms. Shiwarski advised that their firm used their own mailing list by using their own mapping software, and not one provided by the city's utility company. Ms. Shiwarski advised that this way a city could state they were introducing this warranty program and assure their residents that the city wasn't giving out their personal utility information.

Chair Stenlund asked, without doing a community survey, if the city could seek interest of the community via an educational input, and receive their input to alert the public that this warranty program was being considered and seeking public comment and interest for such a program.

Mr. Culver suggested the Speak Up! Roseville website as another potential option.

If Roseville is interested, Ms. Shiwarski offered the services of their marketing team to help put that information out there.

Members agreed that there may be some concern among residents of another area of government intervention that they would prefer to avoid.

Member Cihacek opined that, as he heard the program described, he wasn't sure if that argument would hold weight for him, since residents had the option of accepting or opting out.

Member Lenz opined she found this fascinating, admitting before appointment to the PWETC, she had been unaware of her responsibilities as a homeowner for this infrastructure.

Member Seigler opined he was ready to sign up now.

At the request of Member Cihacek, Ms. Shiwarski advised the agreement between their warranty firm and a municipality was three years, with a 90-day opt out for either party.

Mr. Culver asked, if the city decided for whatever reason to discontinue the program after initially approving it, what would happen to those residents enrolled in the warranty program or whether they would be automatically removed from the program.

Ms. Shiwarski advised that any current customers would continue their service provided they continued their monthly premium payment; but no new customers would be enrolled.

Motion

Member Cihacek moved, Member Lenz seconded, recommending to the City Council that they pursue a potential agreement for this warranty opportunity with Utility Service Partners.

At the request of Member Seigler, Mr. Culver reported that he saw many positives for this warranty program and the only staff concern or negative he was aware of to-date was removing any incentive for residents to think long-term and consider proactive maintenance of their system. Mr. Culver opined that any resident subscribing to this warranty program would see no need to spend money on their line to protect against any current or future problems (e.g. root invasion).

Chair Stenlund concurred, noting that lack of interest would also be evident when a street construction project in area provided a good opportunity for that proactive maintenance or line replacement.

Mr. Stenlund advised that participation in this program would come into play with the City's I & I issues and requirements of the city by the Metropolitan Council to respond to and reduce that sanitary infiltration and inflow. If residents were not incented to be proactive in lining their sanitary lines, those cracked lines would continue to seep into the groundwater. However, Mr. Culver noted that the issue could still be resolved by implementing a point-of-sale requirement such as done by the City of Golden Valley and other municipalities. Mr. Culver advised that the city could work toward that even with this program in place and provide a financial savings to residents as well as easing their peace of mind. As Ms. Shiwarski stated, Mr. Culver agreed that the city was the first call made by a resident. Mr. Culver expressed his interest in taking this recommendation from the PWETC to the City Council to get their initial feedback.

Chair Stenlund reiterated his agreement that this would take away any incentive for residents to address their aging lateral infrastructure issues.

Ms. Shiwarski offered to provide Mr. Culver a report with information from various cities on I & I issues, showing residents are actually more proactive when having this warranty coverage. While it may be a slow leak and fear a large bill for repairs, Ms. Shiwarski noted the warranty program provided them with protection in place without deductible or service fees in addition to that coverage.

Ayes: 7

Nays: 0

Motion carried.

Given this action, Mr. Culver asked if the PWETC wished to continue their discussion of lateral line ownership yet tonight. If this program is made available for residents, Mr. Culver noted it removed the risk of where that ownership ends. Mr. Culver noted Member Seigler's previous suggestion to cap costs to take care of the far side and near side issues through setting a cap at a certain limit or slightly above it and still provide some protection

to residents. Mr. Culver noted this would require a cost for the city and impact utility rates accordingly to offer such a cap. While it wouldn't cover the total costs of such a program, Mr. Culver suggested municipal revenue royalties from such an insurance program could serve to offset those costs.

Chair Stenlund stated he was not prepared to talk about an inspection cap at the property line any more at this time.

Member Cihacek stated that this remained his pet project and that he remained interested in pursuing potential bid alternatives in neighborhoods under construction for those residents desiring such an option, and for new construction moving forward but not old residences. With this program, Member Cihacek stated he was less concerned, as clean-up could be taken care of over time; but agreed to tabling further conversation on it until February or March of 2016 to review this program first to determine how well it would perform. However, Member Cihacek opined it provided a good solution for many of Roseville's residents and the aging infrastructure throughout the community.

REQUEST FOR COUNCIL ACTION

Date: January 11, 2016
Item No.: 11.b

Department Approval	City Manager Approval

Item Description: Approve 2016 Street and Utility Preliminary Work Plan

BACKGROUND

Each year Public Works staff monitors and evaluates the condition of City infrastructure for development of ongoing maintenance and replacement needs plans. We use this information to develop capital improvement plans and in the development of the annual budget request in these areas. We also work closely with Ramsey County and MnDOT on improvements to City infrastructure as a part of their road improvement projects within Roseville. 2016 proposed road construction on city streets consists of mill and overlay or the replacement of existing pavement due to surface distress related to the age of pavement since many streets were reconstructed 20 to 30 years ago. We have attached a map (Attachment A) depicting the proposed improvement areas which also identifies the preliminary work plan for utility improvements. The proposed work plan is consistent with the 20 year capital improvement plan and pavement management program policies.

POLICY OBJECTIVE

1. **Pavement Management Program Projects:** Each year the Public Works Department evaluates infrastructure needs based on the City's Pavement Management Program and assessment of utility infrastructure. Streets in marginal condition are recommended for major maintenance by mill and overlay. Streets in poor condition and that do not meet the City standard for street construction are recommended for reconstruction.

   The majority of the streets are proposed to have the top layer of pavement milled and replaced with new bituminous pavement. The exceptions are Heinel Drive, Terrace Drive and Farrington Street. These streets are recommended to have the full depth of pavement reclaimed and replaced due to the condition of the roadway. Spot curb replacements are also done at this time but only where there are significant structural issues with the in-place curb or significant settling.

   The Mill and Overlay projects are proposed to be financed through our street infrastructure funds and Municipal State Aid (MSA) funds. After receiving bids for these projects, we will request that the City Council award the bid to the lowest responsible bidder.

   As part of the Pavement Management Program staff will evaluate the underlying water mains and sanitary sewer lines in the street right-of-way in these areas. We will take advantage of the repaving of the roadways to repair/replace these utilities. These repairs and replacements will be funded from the water and/or sanitary sewer utility funds.

Reconstruction: No roads are proposed to be reconstructed in 2016.

Seal Coat: As in 2015, the City will not be doing a seal coat program due to pavement delamination issues. The budget for seal coating will be used to mill and overlay additional roads as part of the PMP project.

2. **Utility Infrastructure:**

Sanitary Sewer Lining: The majority of the city's sanitary sewer mains were constructed in the late 1950's and early 1960's, utilizing clay tile pipe and reinforced concrete pipe. Over time the joint materials have failed allowing root intrusion. The pipe is also susceptible to cracking and construction damage. The 2016 Capital Improvement Plan recommends funding for a sanitary sewer main lining program to extend the life of our sanitary sewers by 50 years or more. This technology essentially installs a new resin pipe inside the old clay tile sewer main without digging up city streets, which results in minimal disruption to residents during construction. The liner pipe is inserted into the main through existing manholes and cured in place with a heat process. Any given segment is usually completed in one working day. Service line connections are reopened using a robotic cutter and remote cameras. During the process, existing flows are bypassed using pumps. This technology has been proven over the past 20 years, and costs have become competitive with open cut replacement. The City started doing this type of renovation on an annual basis in 2006 and will have an annual project for the foreseeable future to replace our aging sewer infrastructure. This technology also reduces infiltration of groundwater into the system and can be credited toward current and future inflow/ infiltration surcharges which are mandated by the Metropolitan Council. In 2016 approximately 4.7 miles of sanitary pipe are schedule to be lined. The location of this work varies and is spread throughout the City based on system priority.

Pipe Replacements/Repairs: We are also evaluating sanitary and water main replacement needs in our pavement replacement areas as well as utility infrastructure needs in County and State project areas. Those replacements are being identified from recent utility inspections and adjustments to the plan will be communicated to the Council at a later date. To date city staff has identified watermain replacements on Heinel Drive, Terrace Drive and Farrington Street.

Lift Station: The Cleveland Sanitary Sewer Lift Station, located at Cleveland Ave and Brenner Ave, is recommended for replacement in 2016. The estimated cost of this replacement is about $522,000

Storm Sewer system improvements: The City is working to finalize a joint project with the Capitol Region Watershed District at Upper Villa Ballfields (B-Dale Club). This facility will also be an underground storage and reuse facility.

Staff is working on replacement of the St Croix storm sewer lift station located along St. Croix Street south of Terminal Road. Project started in the fall of 2015 and should be completed by spring of 2016.

Staff continues to analyze the existing drainage systems and localized flooding issues and is identifying mitigation projects. Staff is now working on developing a 2016 drainage improvement project to alleviate some of these flooding concerns. Staff has already identified several projects for 2016. Some of the projects include;

- Storm Pond Maintenance – Work involves removing sediment that has built up in

the ponds to provide better capacity and treatment. Valley Park ponds and the Byerly's pond are scheduled for 2016.

- Eldridge Backyards – This is a second phase to the Corpus Christi project area. Some additional storm sewer will be added to alleviate poor drainage in between Eldridge Ave and Evergreen Park.
- Oakcrest Iron Enhanced Sand Filter – The existing storm water pond near Oakcrest Ave, east of Fairview, would be regraded. An iron enhanced sand filter and improved outlet would be added for better storm water treatment and storm water rate control. This project will help the City meet a Total Maximum Daily Load (TMDL) for Long Lake.
- Owasso Private Drive – This area has been identified as a direct discharge without treatment to Lake Owasso by Ramsey Washington Metro Watershed District. The proposed project is to add a porous driving surface that will provide treatment and reduce drainage issues in the areas.

3. **Pathways:** Staff is working with Ramsey County and Community Development to develop a sidewalk on the north side of Larpenteur Ave from Mackubin St to Galtier St. This would connect to sidewalk or pathway on either end of the project and connect a missing gap. County State Aid funding and Community Block Development Grant (CBDG) funding is the proposed funding source for a portion of the sidewalk improvements on Larpenteur Avenue.

   The attached project map also shows several segments of existing trail or sidewalk that will be repaved/replaced in 2016.

4. **Other Improvements**

   35W Interchange at Cleveland Avenue: This project was awarded by Council last year. Some minor work was started last fall. Major work will begin in the spring and the new interchange should be completed by the end of July.

   Twin Lakes Parkway Extension: This project was awarded by Council last year. Major work will begin in the spring to extend Twin Lakes Parkway from Prior Ave to Fairview Avenue. The road is anticipated to be open to traffic in August.

   Fairview & Twin Lakes Parkway/Terrace Ave Signal: As part of the Twin Lakes Parkway improvements a new traffic signal will be installed at Twin Lakes Parkway/Terrace Ave and Fairview Avenue. This signal project would be completed on the same timeframe as the Twin Lakes Parkway Extension project. The project is funded by Twin Lakes TIF bonding that Council approved last year.

   Cleveland and County Road C-2 Signal: As part of the Twin Lakes Parkway improvements a new traffic signal will be installed at Cleveland Ave and County Road C-2. This signal will provide better access to Cleveland Ave in the future as traffic from the redeveloped areas around Twin Lakes Parkway increases. This signal project would be tied with the Fairview and Twin Lakes Parkway signal contract. The project is funded by the Twin Lakes TIF bonding that Council approved last year.

   Twin Lakes East Collector: As an extension of the Twin Lakes Parkway improvements, the intersections of Terrace Ave and Lincoln Ave, and Lincoln Ave and C-2 will be evaluated to provide a better connection from Fairview Ave to Snelling Avenue. An additional left turn lane from east bound County Rd C-2 to Snelling will be provided as part of the project.

Funding for the project is through TIF funding.

FINANCIAL IMPACTS

Staff is developing preliminary cost estimates for the projects at this time. We anticipate the total work plan cost to be in the $7 - $10 million dollar range. The Street Infrastructure Fund interest earnings support the local street Mill and Overlay program. MSA street overlays are proposed to be funded from the City's MSA account. Utility improvements are funded from the respective Utility enterprise funds. County State Aid funding and Community Block Development Grant (CBDG) funding is the proposed funding source for a portion of the sidewalk improvements on Larpenteur Avenue. Staff has discussed opportunities for funding with the watershed districts for storm sewer system improvements and will continue to pursue those funds where applicable.

Crack sealing and major patching are funded from the street maintenance budget. This budget is supported by the general fund tax levy and MSA maintenance allocation. Staff recommends funding a program consistent with our pavement maintenance policies.

By taking action now, the Council will be authorizing staff to work on plans for the projects as described. As project bids are opened, staff will bring individual contracts to the City Council for approval. A detailed cost breakdown will be included with those Council Actions.

STAFF RECOMMENDATION

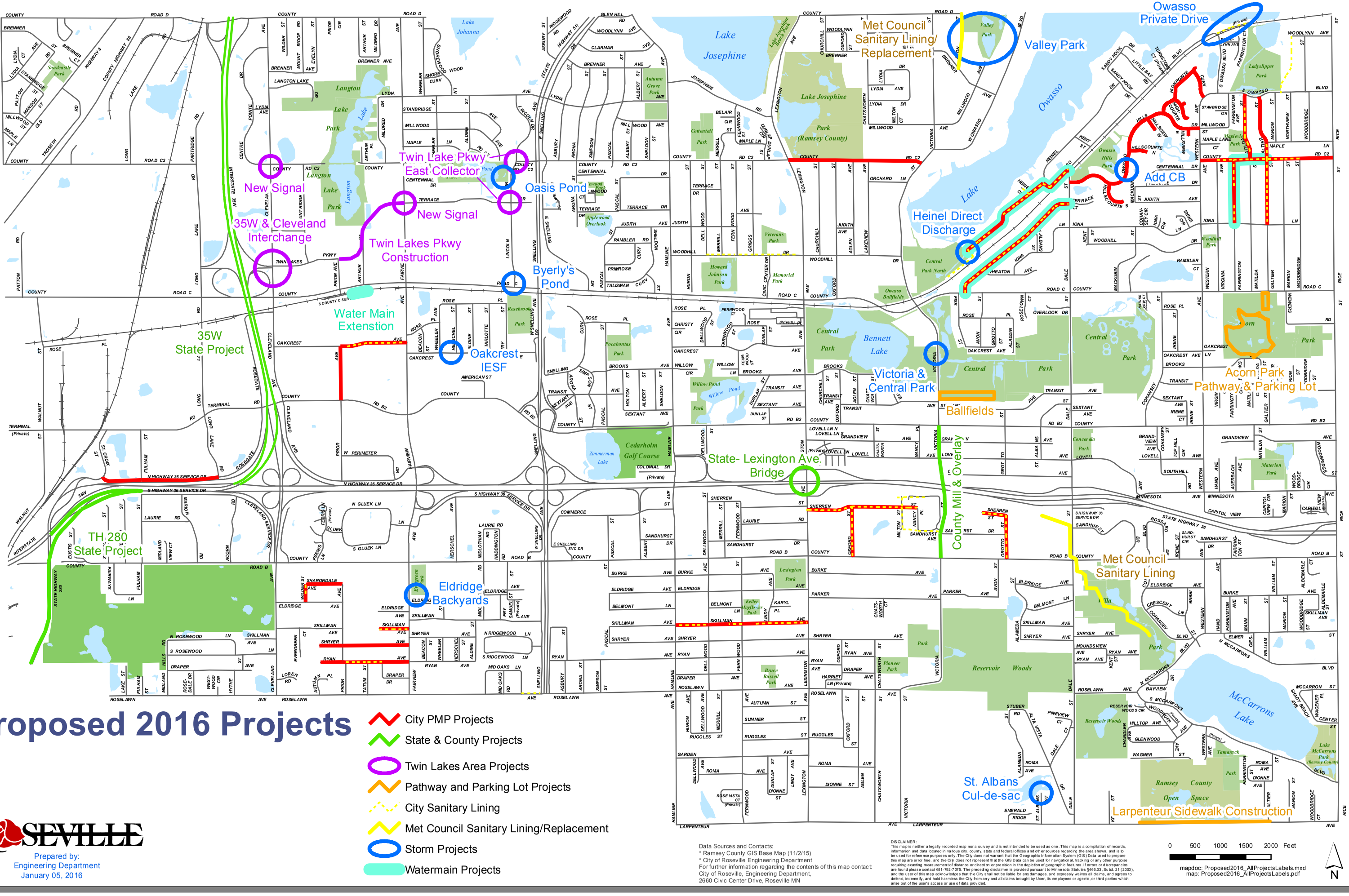
These improvements are recommended for construction in 2016. Additional utility improvements may be identified at a later date and brought to the Council for authorization. All projects will come back to the City Council for further action.

REQUESTED COUNCIL ACTION

Motion approving 2016 preliminary work plan for street and utility improvements.

Prepared by: Jesse Freihammer, Assistant Public Works Director/City Engineer
Attachments: A: Map

Attachment A



Proposed 2016 Projects

- City PMP Projects
- State & County Projects
- Twin Lakes Area Projects
- Pathway and Parking Lot Projects
- City Sanitary Lining
- Met Council Sanitary Lining/Replacement
- Storm Projects
- Watermain Projects

ROSEVILLE

Prepared by:
Engineering Department
January 05, 2016

Data Sources and Contacts:
* Ramsey County GIS Base Map (11/2/15)
* City of Roseville Engineering Department
For further information regarding the contents of this map contact:
City of Roseville, Engineering Department,
2660 Civic Center Drive, Roseville MN

DISCLAIMER:
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7075. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

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ROSEVILLE

REQUEST FOR COUNCIL ACTION

Agenda Date: 1/11/2016
Agenda Item: 14.a

Department Approval | City Manager Approval

Item Description: Request for approval of a preliminary plat at 934 Woodhill Drive and 2659 Victoria Street **(PF15-025)**

APPLICATION INFORMATION

Applicant: United Properties Residential LLC

Property Owner: Roseville Area Schools – ISD #623

Open House Meeting: none required (plat yields fewer than 4 lots)

Application Submission: received on November 12, 2015; considered complete on November 19, 2015

City Action Deadline: January 18, 2016, City Code §1102.01E

GENERAL SITE INFORMATION

Land Use Context

	Existing Land Use	Guiding	Zoning
Site	Multi-family residential	HR/POS	HDR-1/PR
North	One-family residential, detached, and Golden Life Center	LR/HR	LDR-1/HDR-1
West	Duplexes and Parkview Terrace and Estate condos	LR/HR	LDR-1/HDR-1
East	Victoria Street and one-family residential, detached	LR	LDR-1
South	County Road C, Railroad, and Central Park	POS	PR

Natural Characteristics: The site includes a number of trees and the Owasso Ballfields.

Planning File History: None

Planning Commission Action:

On December 2, 2015, the Planning Commission voted (4 – 0, with 2 abstentions) to recommend approval of the proposed preliminary plat, subject to certain conditions.

PROPOSAL

United Properties proposes to subdivide the property into two lots. It plans to develop Lot 1, Block 1, Applewood Pointe of Roseville at Central Park as a 105-unit senior cooperative and to sell Lot 2 of the same to the City to preserve the Owasso Ballfields. The proposed preliminary plat documentation and conceptual site plan is included with this report as Attachment D and E.

When exercising the so-called "quasi-judicial" authority on a plat request, the role of the City is to determine the facts associated with a particular request and apply those facts to the legal standards contained in the ordinance and relevant state law. In general, if the facts indicate the application meets the relevant legal standards and will not compromise the public health, safety, and general welfare, then the applicant is likely entitled to the approval. The City is, however, able to add conditions to a plat approval to ensure that the likely impacts to parks, schools, roads, storm sewers, and other public infrastructure on and around the subject property are adequately addressed. Proposals may also be modified to promote the public health, safety, and general welfare, and to provide for the orderly, economic, and safe development of land, and to promote housing affordability for all levels.

PRELIMINARY PLAT ANALYSIS

As a preliminary plat of multi-family-zoned property, neither the zoning nor subdivision codes establish minimum requirements for area or width of lots, but the proposal is subject to the easement standards of the subdivision code, established in Chapter 1103 (Design Standards) of the City Code.

City Code §1103.04 (Easements): Drainage and utility easements 12 feet in width, centered on side and rear property lines, are required where necessary. The proposed plat meets this requirement.

Roseville's Public Works staff has completed a traffic study that considered the impact of both the Applewood Pointe project and the Cherrywood project at Lexington and Woodhill and did not find anything irregular or of concern regarding the need for additional traffic improvements for either project.

City staff has discussed a number of Code items regarding the Applewood project and will continue to work with United Properties as it begins the formal process of site design. Attachment D is the conceptual site plan, which indicates building placement, parking lots and landscaping, including trees to be preserved. Although United Properties has not finalized a development plan, their goal is to save as many of the perimeter trees as possible. Because all development plans and necessary reviews would follow after final plat approval and the transfer of the park property to the City, they do not impact the request before the City Council.

Regarding park dedication, this project is not following the typical process for determining park dedication; rather this is addressed in the City's purchase agreement. United Properties will be paying the full park dedication fee; however, it will be done as a credit against the purchase price since the City is buying park land.

Roseville's Development Review Committee (DRC) met on November 5 and 12, 2015, to discuss this application. The Planning Division commented that the park lot should be changed from an outlot to a standard lot and that the applicant should complete a title review to make certain no additional easements are indicated on the plat. Both of these recommendations have

been completed. The City will also require the existing roadway easement for County Road C to be dedicated as a component of the platting process.

PUBLIC COMMENT

The public hearing for this application was held by the Planning Commission on December 2, 2015 (Attachment C). One member of the public spoke in opposition the proposal, indicating that she and her neighbors were concerned over the possibility of a four-store building being built adjacent their three-story building, and that the new building/development would not blend with the surrounding uses.

After reviewing the proposal, staff's analysis, and the public comment received at the public hearing, the Planning Commission voted unanimously to recommend approval of the preliminary plat with four conditions as follow:

a. Public Works Department shall approve easements, grading and drainage, storm water management, and utility requirements as necessary to meet the applicable standards prior to the approval of the final plat or issuance of permits for site improvements;

b. Permits for site improvements shall not be issued without evidence of an approved permit from the watershed district;

c. City's authorized tree consultant shall approve the final tree preservation plan prior to the issuance of a building permit.

RECOMMENDED ACTION

Pass a motion approving the proposed preliminary plat of Applewood Pointe of Roseville at Central Park, dated November 2, 2015 and comprising the property at 934 Woodhill Drive and 2659 Victoria Street, based on the findings and recommendation of the Planning Commission, the content of this RCA, public input, and City Council deliberation, subject to the following conditions:

a. The Public Works Department shall approve easements, grading and drainage, storm water management, and utility requirements as necessary to meet the applicable standards prior to the approval of the final plat or issuance of permits for site improvements;

b. Permits for site improvements shall not be issued without evidence of an approved permit from the watershed district;

c. City's authorized tree consultant shall approve the final tree preservation plan prior to the issuance of a building permit.

ALTERNATIVE ACTIONS

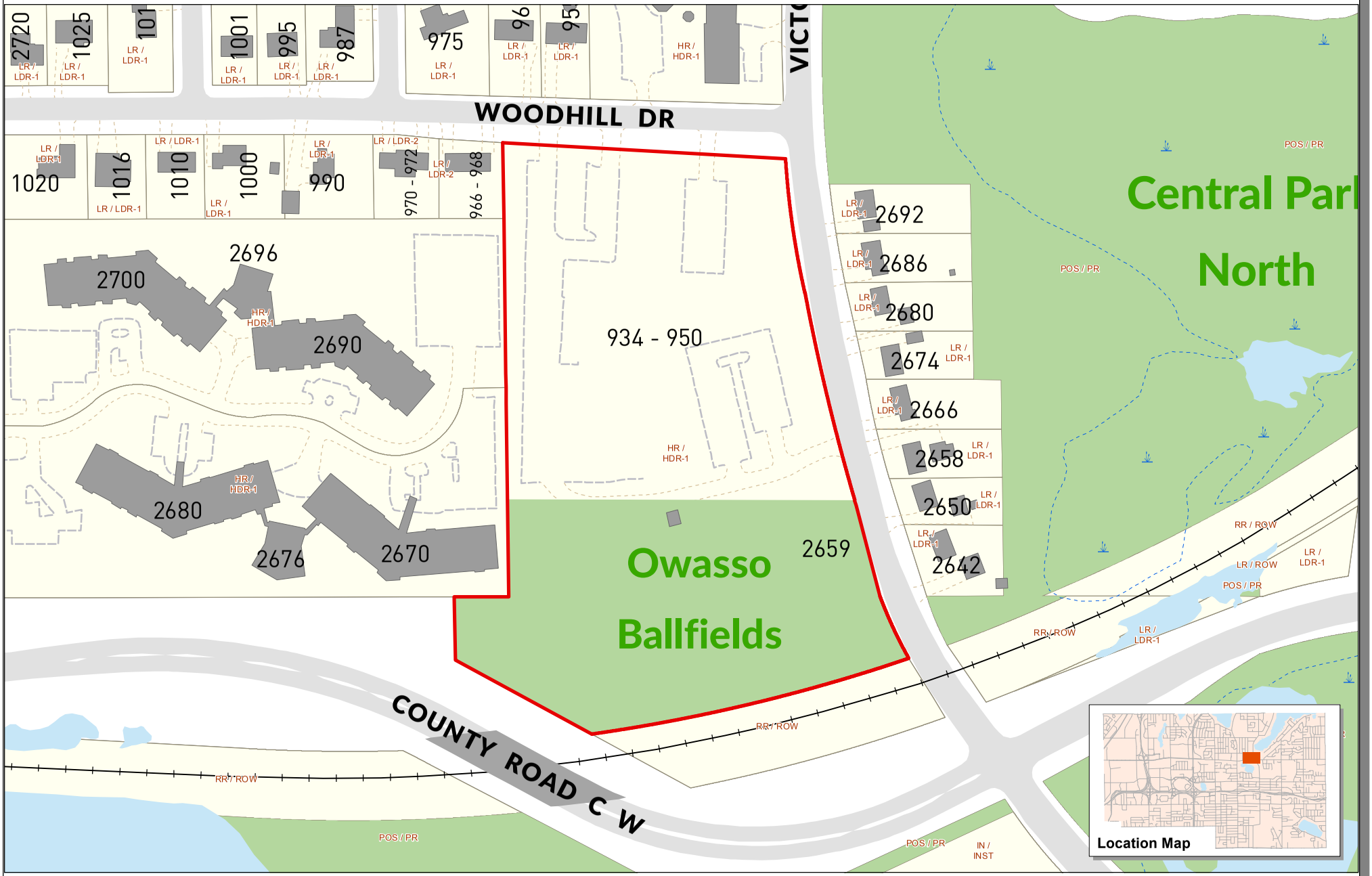
A) Pass a motion to table the item for future action. Tabling beyond January 18, 2016, may require extension of the 60-day action deadline established in City Code §1102.01E

B) By motion, deny the request. Denial should be supported by specific findings of fact based on the City Council's review of the application, applicable City Code regulations, and the public record.

Prepared by: **City Planner Thomas Paschke 651-792-7074 | thomas.paschke@cityofroseville.com**

Attachments:
A: Area map
B: Aerial photo
C: Preliminary plat information
D: Conceptual site plan

Attachment A for Planning File 15-025



ROSEVILLE

Prepared by:
Community Development Department
Printed: November 23, 2015

Site Location

Data Sources
* Ramsey County GIS Base Map (11/2/2015)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

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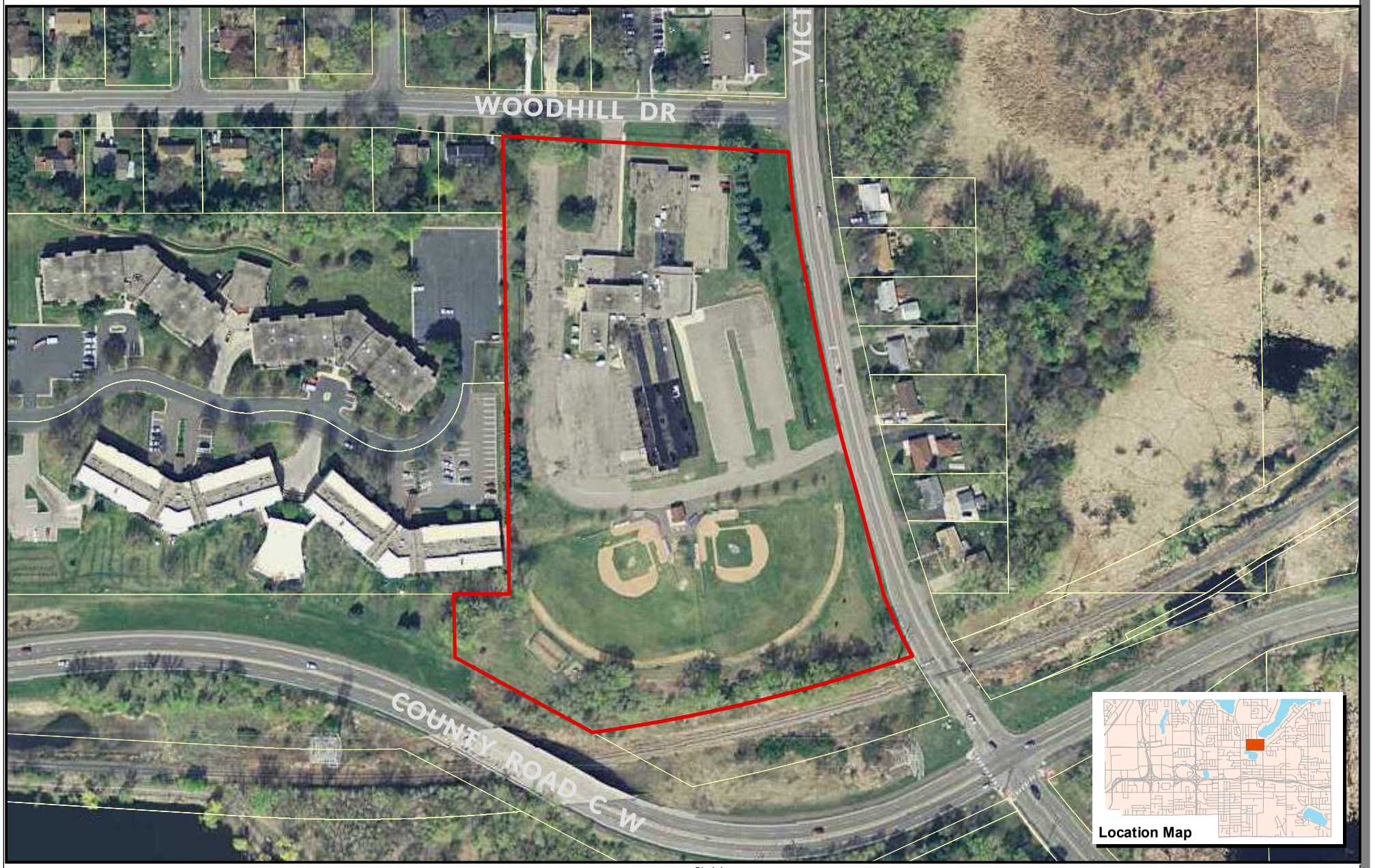
0 100 200 Feet

N

mapdoc: planning_commission_location.mxd

Attachment B for Planning File 15-025



ROSEVILLE

Prepared by:
Community Development Department
Printed: November 23, 2015

Site Location

Data Sources
* Ramsey County GIS Base Map (10/2/2015)
* Aerial Data: MnGeo (4/2012)

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Extract of the December 2, 2015, Roseville Planning Commission Meeting Minutes

a. PLANNING FILE 15-025
Request by United Properties, Inc., in conjunction with Roseville Area School District No. 623 (property owners) for approval of a PRELIMINARY PLAT of 2659 Victoria Street

Chair Boguszewski opened the public hearing for PLANNING FILE 15-025 at:24 p.m.

With this proposed action at tonight's Planning Commission, Chair Boguszewski asked staff to clarify whether ownership of this property had yet passed Independent School District 623 to United Properties. Chair Boguszewski also sought clarification from staff on the quorum needed for a vote on this request.

City Planner Paschke advised that the Purchase Agreement remained pending on tonight's preliminary plat approval, and was a multi-faceted project also involving city-owned property. Mr. Paschke noted that part of the conditions of the Purchase Agreement was having this preliminary plat in place in order to facilitate the sale of Lot 2, the park property to the city, which was the main purpose of tonight's requested action. Mr. Paschke advised that a simple majority vote or 4 votes would be needed for this proposed action.

Chair Boguszewski advised that as a member-elect to the I.S.D. 623 School Board, to avoid a potential conflict of interest, he would participate in discussion and continue to chair the meeting, but would abstain from voting on the request.

Member Murphy also advised that, as a member of the Board of Directors for a Senior Cooperative property in Roseville with a continuing relationship with United Properties, he would recuse himself from participating in this requested action, also to avoid any potential conflict of interest.

City Planner Thomas Paschke provided a brief history of this request as detailed in staff report, and based on staff's analysis, reported that staff recommended approval of the request.

Member Gitzen questioned if the City hadn't at one point requested Lot 2 as an outlot. Member Gitzen asked if it was subsequently sold, was it a buildable lot.

Mr. Paschke responded that actually the lot had originally been an outlot, but the City requested it be changed to a lot as there was no need for it to remain an outlot. Mr. Paschke advised that this lot was zoned and designated as park property; and if ever sold would need to be reguided and rezoned accordingly from Park/Open Space to accommodate any other type of development.

At the request of Member Gitzen, Mr. Paschke clarified that Woodhill Drive was a city jurisdiction street and Victoria Street was under Ramsey County jurisdiction as a county road. Mr. Paschke advised that Ramsey County's Transportation Department was currently reviewing the proposal, and their questions were working through their staff and city staff for the development itself, and were outside the purview of tonight's requested action to approve the proposed lots on the preliminary plat. Mr.

Paschke clarified that any revisions to those details would not change the location of the lots, only access points and/or amenities but not lot configurations.

At the further request of Member Gitzen, Mr. Paschke advised that to his knowledge, Ramsey County was not requesting any right-of-way for Victoria Street beyond that already dedicated; and clarified that the City was not seeking any additional right-of-way for a right turn lane. Mr. Paschke further clarified for Member Gitzen that parking for the ball field would be addressed through a shared agreement for a certain guaranteed number of spaces, and become part of the site design and final documents rather than recorded against the plat.

From a technical perspective, Chair Boguszewski suggested revised less-specific language under recommended Condition C to identify the "City's authorized tree service" rather than its current consulting firm.

Mr. Paschke concurred.

The applicant's representatives were present but had no additional comment beyond staff's written report and verbal presentation.

Public Comment

Marianne Hedin, 2690 Oxford Street, Unit #210
Ms. Hedin stated all the neighbors remained up-in-arms about something they apparently couldn't do anything about, and that being the proposed four-story building. Ms. Hedin stated she lived in a three-story condominium, and homes surrounding them were all one-story; and opined that this proposed building didn't blend in with surrounding buildings. Ms. Hedin noted the previous buildings housing the school and Comcast were one story; and noted the ball fields were already the highest point of land in that area.

Chair Boguszewski closed the public hearing at 7:35 p.m.; no one else spoke.

MOTION
Member Bull moved, seconded by Member Gitzen to recommend to the City Council approval of the proposed PRELIMINARY PLAT of Applewood Pointe of Roseville at Central Park, generally comprising the property at 934 Woodhill Drive and 2659 Victoria Street; as detailed and based on the information and analysis, and as conditioned and outlined in the project report dated December 2, 2015; ***amended as follows:***

Condition D revised to read: "[~~S & S Tree Service~~] [The City's authorized tree service] shall approve the final tree preservation plan prior to the issuance of a building permit."

Ayes: 4
Nays: 0
Abstentions: 2 (Boguszewski and Murphy)
Motion carried.

Attachment D

PRELIMINARY PLAT

~of~ APPLEWOOD POINTE OF ROSEVILLE AT CENTRAL PARK
~for~ UNITED PROPERTIES

LEGAL DESCRIPTION

That part of Government Lot 4, Section 2, Township 29, Range 23, lying East of the West 165 feet thereof, West of the centerline of Victoria Street and South of the centerline of County Road C.

That part of the North half of the Northwest Quarter of Section 11, Township 29, Range 23, lying East of the West 250 feet thereof, West of the centerline of Victoria Street and Northerly of the Northern Pacific Railway Company's railroad right-of-way.

Ramsey County, Minnesota
Torrens Property-Certificate of Title No. 231030

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

BLAKE L. RIVARD

Date: 11/2/15 License No. 19421

REFER TO ALTA/ACSM LAND TITLE SURVEY PREPARED FOR UNITED PROPERTIES DATED 4/27/15 FOR MORE DETAILED INFORMATION

VICINITY MAP

PART OF SEC. 2 & 11, TWP. 29, RNG. 23

RAMSEY COUNTY, MINNESOTA
(NO SCALE)

GENERAL NOTES

1. Fee ownership is vested in Independent School District No. 623, a Public Corporation Parcel ID Number: 02-29-23-34-0024.
2. Address of the surveyed premises: 2659 Victoria Street North, Roseville, Minnesota
3. Bearings shown hereon are based on the North line of the Northwest Quarter of Section 11, Township 29, Range 23, Ramsey County, Minnesota, having an assumed bearing of North 89 degrees 54 minutes 34 seconds East.
4. Surveyed premises shown on this survey map is in Flood Zone X (area of minimal flooding), according to Flood Insurance Rate Map Community No. 270599, Panel 0020, Suffix G, Map Number 27123C0020G by the Federal Emergency Management Agency, effective date June 4, 2010.
5. Boundary area of the surveyed premises: 742,907± sq. ft. (17.05 acres). Area includes Woodhill Avenue, Victoria Street N. and County Road C.
6. A search of the City of Roseville's website indicates that the surveyed premises shown on this survey is currently zoned HDR-1 (High Density Residential-1) and PR (Parks and Recreation). A zoning endorsement letter has not been provided for this ALTA Survey. Under the applicable zoning regulations, the current building setbacks are:

   HDR-1 (High Density Residential-1)
   Front = 30 feet
   Corner = Behind established building line of principal structure
   Side = 5 feet
   Rear = 5 feet

   PR (Parks and Recreation)
   20 feet from property lines abutting residential districts

   For additional information contact the Community Development Department at the City of Roseville at (651) 792-7071.
7. There are no visible marked or striped parking areas onsite.
8. The surveyed premises has access to Woodhill Avenue, Victoria Street North and County Road C, public streets.
9. Utilities shown hereon are observed. Excavations were not made during the process of this survey to locate underground utilities and/or structures. The location of underground utilities and/or structures may vary from locations shown hereon and additional underground utilities and/or structures may be encountered. Contact Gopher State One Call Notification Center at (651) 454-0002 for verification of utility type and field location, prior to excavation. United Locating Services was used for utility locates. The Gopher State Ticket Number obtained by United Locating Services for this survey is 150821587.
10. Subsurface and environmental conditions were not examined or considered during the process of this survey. No statement is made concerning the existence of underground or overhead containers or facilities that may affect the use or development of the surveyed premises.
11. The field survey of this site was completed on March 30, 2015.
12. First American Title Insurance Company, File No. NCS-715701-MPLS, Schedule B-II Survey Related Exceptions:

    10) Highway easement in favor of Ramsey County, as set forth in the instrument recorded in Book 2095, Page 470 of Ramsey County Records. (Shown on survey)

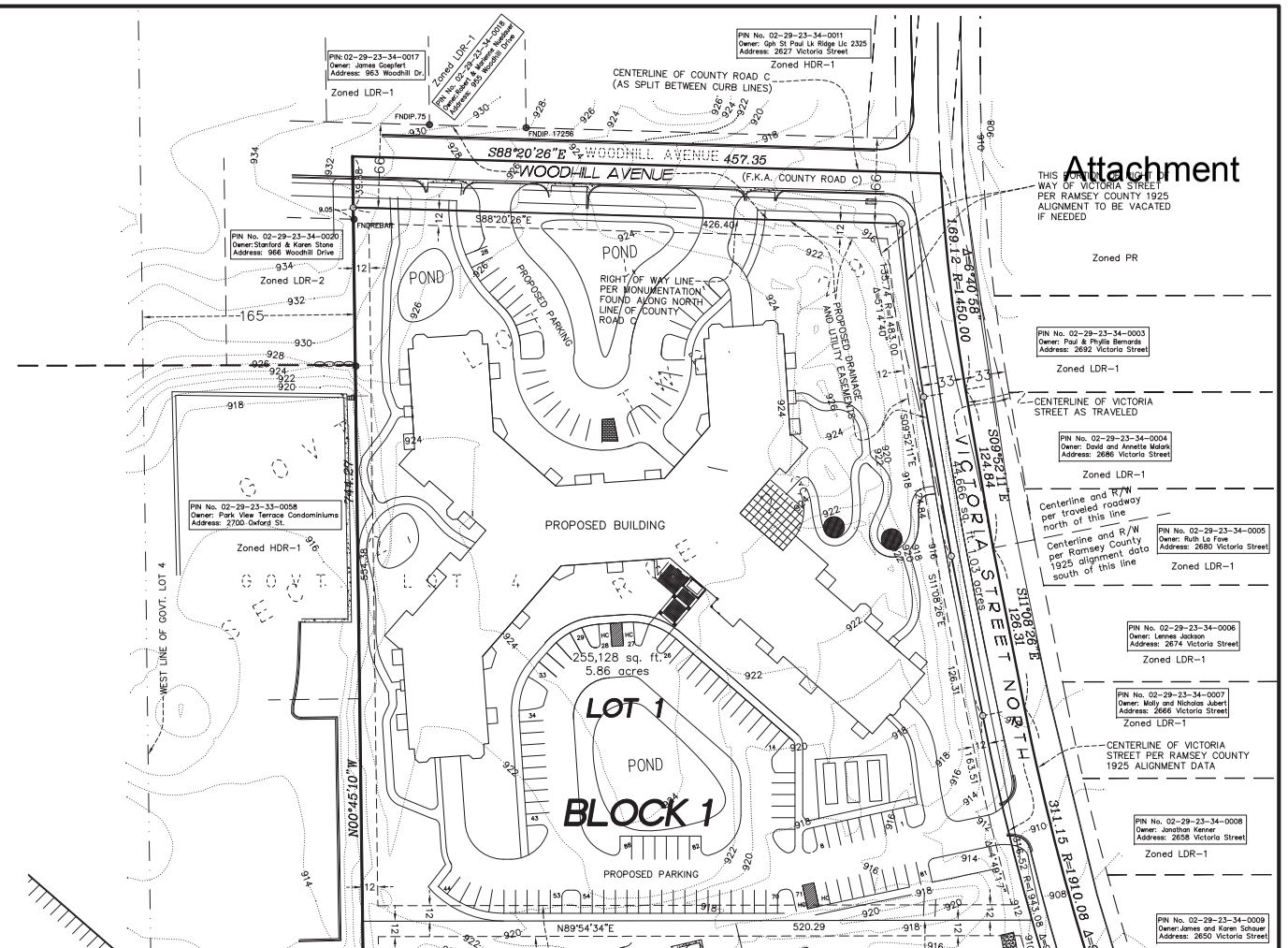
    11) Subject to Victoria Street, County Road C and Oxford Street extension as shown on available maps. (Shown on survey)

LEGEND

- DENOTES IRON MONUMENT FOUND AS LABELED
- DENOTES IRON MONUMENT SET, MARKED RLS# 19421
- DENOTES CATCH BASIN
- DENOTES STORM SEWER MANHOLE
- DENOTES SANITARY SEWER MANHOLE
- DENOTES WATER MANHOLE
- DENOTES HYDRANT
- DENOTES GATE VALVE
- DENOTES POWER POLE
- X 952.36 DENOTES EXISTING SPOT ELEVATION
- DENOTES SIGN
- DENOTES TELEPHONE PEDESTAL
- DENOTES CABLE PEDESTAL
- DENOTES ELECTRIC METER
- DENOTES FENCE
- DENOTES RETAINING WALL
- DENOTES EXISTING CONTOURS
- DENOTES EXISTING SANITARY SEWER
- DENOTES EXISTING STORM SEWER
- DENOTES EXISTING WATER MAIN
- DENOTES OVERHEAD WIRE
- DENOTES UNDERGROUND ELECTRIC LINE
- DENOTES CONCRETE SURFACE
- DENOTES BITUMINOUS SURFACE
- DENOTES GRAVEL SURFACE

TREE DETAIL:

950.26 OAK20-2
- Denotes Elevation
- Denotes Tree Quantity
- Denotes Tree Size in Inches
- Denotes Tree Type


PIN: 02-29-23-34-0017
Owner: James Gaspfert
Address: 963 Woodhill Dr.
Zoned LDR-1
PIN: 02-29-23-34-0018
Owner: Paul & Phyllis Bernards
Address: 964 Woodhill Drive
Zoned LDR-1
PIN No. 02-29-23-34-0001
Owner: Gph St Paul La Ridge Llc 2325
Address: 2627 Victoria Street
Zoned HDR-1
CENTERLINE OF COUNTY ROAD C
(AS SPLIT BETWEEN CURB LINES)
WOODHILL AVENUE
(F.K.A. COUNTY ROAD C)
S88°20'26"E 457.35
S88°20'26"E 426.40
FNDIP.75
FNDIP.17256
FNDREBAR
PIN No. 02-29-23-34-0020
Owner: Stanford & Karen Stone
Address: 966 Woodhill Drive
Zoned LDR-2
POND
PROPOSED PARKING
RIGHT OF WAY LINE PER MONUMENTATION FOUND ALONG NORTH LINE OF COUNTY ROAD C
PROPOSED DRAINAGE AND UTILITY EASEMENTS
THIS PART OF WAY OF VICTORIA STREET PER RAMSEY COUNTY 1925 ALIGNMENT TO BE VACATED IF NEEDED
Zoned PR
PIN No. 02-29-23-34-0003
Owner: Paul & Phyllis Bernards
Address: 2692 Victoria Street
Zoned LDR-1
CENTERLINE OF VICTORIA STREET AS TRAVELED
PIN No. 02-29-23-34-0004
Owner: David and Annette Malark
Address: 2686 Victoria Street
Zoned LDR-1
Centerline and R/W per traveled roadway north of this line
Centerline and R/W per Ramsey County 1925 alignment data south of this line
PIN No. 02-29-23-34-0005
Owner: Ruth Lo Fow
Address: 2680 Victoria Street
Zoned LDR-1
PIN No. 02-29-23-34-0006
Owner: James Jackson
Address: 2674 Victoria Street
Zoned LDR-1
PIN No. 02-29-23-34-0007
Owner: Molly and Nicholas Jubert
Address: 2666 Victoria Street
Zoned LDR-1
CENTERLINE OF VICTORIA STREET PER RAMSEY COUNTY 1925 ALIGNMENT DATA
PIN No. 02-29-23-34-0008
Owner: Jonathon Kenner
Address: 2658 Victoria Street
Zoned LDR-1
PIN No. 02-29-23-34-0009
Owner: James and Karen Schauer
Address: 2650 Victoria Street
PIN No. 02-29-23-34-0010
Owner: Floy Lecuyer
Address: 2642 Victoria Street
PIN No. 02-29-23-33-0058
Owner: Park View Terrace Condominiums
Address: 2700 Oxford St.
Zoned HDR-1
PROPOSED BUILDING
255,128 sq. ft.
5.86 acres
LOT 1
BLOCK 1
PROPOSED PARKING
PROPOSED DRAINAGE AND UTILITY EASEMENTS
EXISTING BUILDING
SOUTH LINE OF GOVT. LOT 4
WEST LINE OF GOVT. LOT 4
NORTH LINE OF THE NW 1/4 OF SEC. 11
N89°54'34"E 520.29
N00°45'10"W 744.27
S00°45'10"E 1241.40
S11°05'26"E 126.31
S11°05'26"E 1260.91
S00°28'26"E 1691.12
N00°45'10"W 1690.53
S00°28'26"E 1241.40
S00°28'26"E 1958.83
S00°28'26"E 1958.83
S00°28'26"E 1958.83

Preliminary Plat Application - Supplemental Information

Attachment

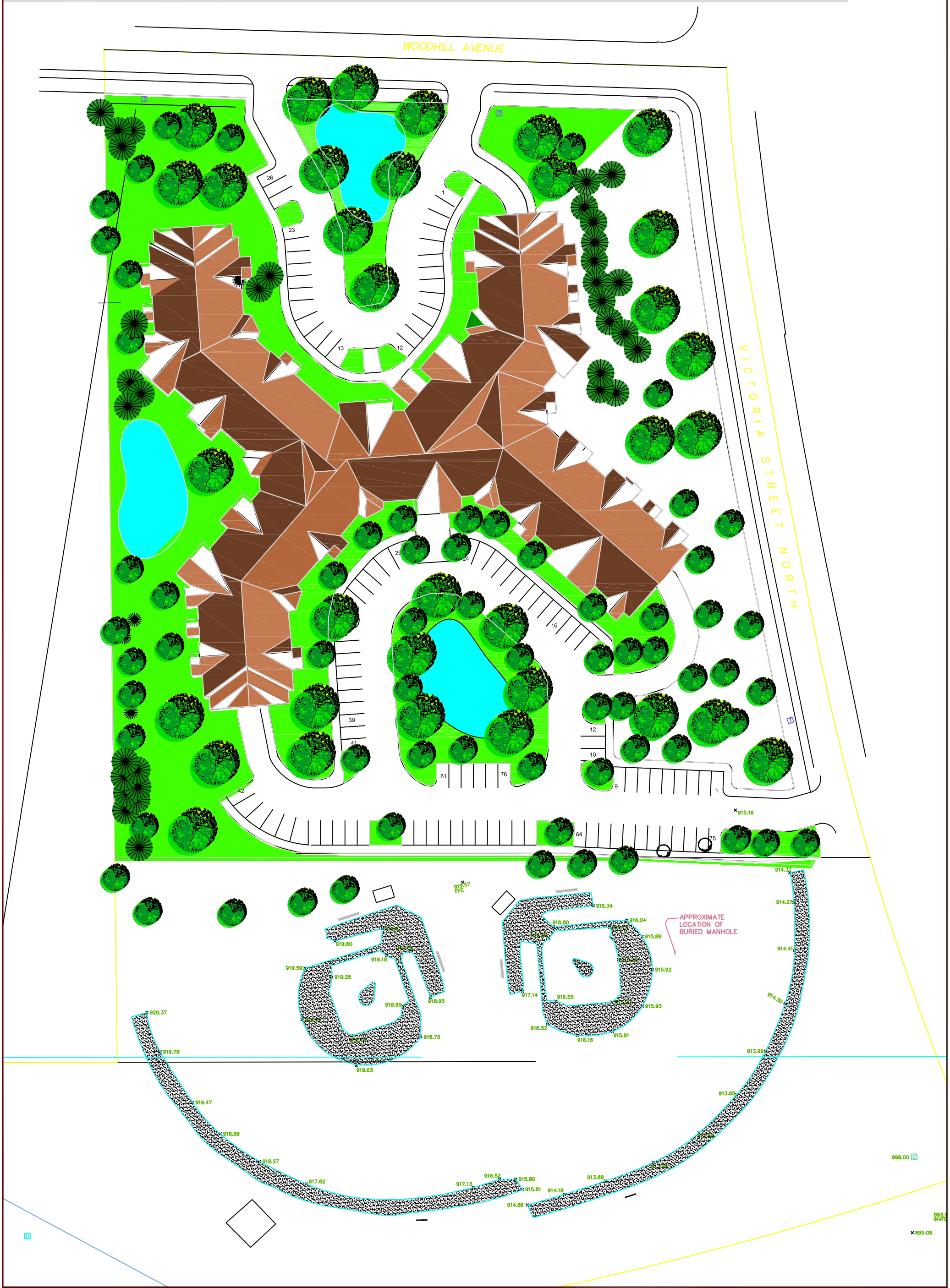
Written Narrative

United Properties intends to purchase approximately 10 acres currently owned by the Roseville Area School District. The site is located on the northwest corner of County Road C and Victoria Street. We entered into an agreement to purchase the land in January, 2015. As part of this transaction, we will sell the southern portion of this site of approximately 4.4 acres to the City of Roseville. There are currently two ball fields on this site and the City would like to create a park and maintain these ball fields. We have reached an agreement with the City of Roseville to sell this portion of the site. On the remaining acreage, we will build a 105 unit Applewood Pointe Cooperative. This will be called Applewood Pointe of Roseville at Central Park. This would be our third senior cooperative in the City of Roseville. The building is currently designed in an "X" shape with two wings to the north and two facing south. The main entrance will be off of Victoria Street where we will provide additional parking that can be used by the adjacent ball fields. There is additional parking on the north side of the building. There will be a full garage under the building containing one parking space per unit. Common areas are centrally located and will be oriented towards the east. Exterior finishes will be high quality, low maintenance similar to our existing communities.

Our latest demand study completed by Maxfield Research specific to senior cooperative housing in Roseville, indicated excess demand in 2013 of 247 homes increasing to 407 by 2017. Accordingly, we would only need to capture 25-30% of this excess demand to reach full occupancy. We began marketing this community in July, and in less than 4 months we have approximately 100 reservations. This will be a HUD insured development, so we will need 60%, or approximately 63 homes sold prior to breaking ground. Given the current level and velocity of reservations, we anticipate beginning the sales process in February with groundbreaking in late spring or early summer 2016. The project should take approximately 14 months to complete.

Open House

United Properties hosted an open house at Roseville City Hall to present both our Cherrywood community located on Lexington Avenue and County Road C and this proposed Applewood community on Victoria and County Road C. A variety of material was presented, including aerials of both sites, proposed site plans, history of United Properties and the Cherrywood and Applewood developments and the proposed timing. The meeting was well attended and feedback was positive. There was very little concern about use – most seeking information about the projects. Two issues brought up included the railroad tracks to the south and connectivity to Central Park. One neighbor wondered about noise from the railroad tracks; however, several neighbors said the track was used infrequently; they lived in the neighborhood and did not have any concern about noise. Several neighbors wanted to make sure the community connected in some manner to Central Park to the south. We indicated that there would be sidewalks along Victoria Street; however, we are not sure about the connection across County Road C to the park. We will discuss with City staff.



1.0 of sheets	job no.	contents: SITE PLAN SCALE; 1"=16'-0"	project: APPLEWOOD POINTE OF SHOREVIEW SHOREVIEW , MN FOR UNITED PROPERTIES RESIDENTIAL, LLC	date: JUNE-30-14 drwn: FA chkd: RFJ	revisions: ADDENDUM No.3 OCT-13-14

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of MINNESOTA
Date JUNE-30-14 Reg. No. 10368

JSSH ARCHITECTS, inc.
14525 highway 7 suite 375
minnetonka, mn. 55345
ph. 952-935-6337 fax. 952-935-0878

REQUEST FOR COUNCIL ACTION

Date: 1-11-16
Item No.: 14.b

Department Approval

V. Paul Bilotta

City Manager Approval

Item Description: **Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 185 Wewers Road**

BACKGROUND

- The subject property is a single-family detached home.
- The current owner is Catherine Carmen Thomas, who lives in Maplewood.
- Current violations include:
  - Failing paint on soffits, fascia, and gutters on both the house and the garage (violation of City Code Section 407.02.J).
  - A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following:

- Repair and paint soffits, fascia, and gutters on both the house and garage: $3,000.00

Total: $3,000.00

In the short term, costs of an abatement will be paid out of the HRA budget, which has allocated $100,000 for abatement activities. The property owner will then be billed for actual and administrative costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be reported to Council following the abatement.

STAFF RECOMMENDATION

Staff recommends that the Council direct Community Development staff to abate the above referenced the public nuisance violations at 185 Wewers Road if the owner has not corrected the violations by June 15th of 2016. Staff is recommending June 15th since the abatement includes painting, which is best addressed in warmer weather.

REQUESTED COUNCIL ACTION

Direct Community Development staff to abate the public nuisance violations at 185 Wewers Road by hiring a general contractor to repair and paint soffits, fascia, and gutters on both the house and garage if the owner has not corrected the violations by June 15th of 2016.

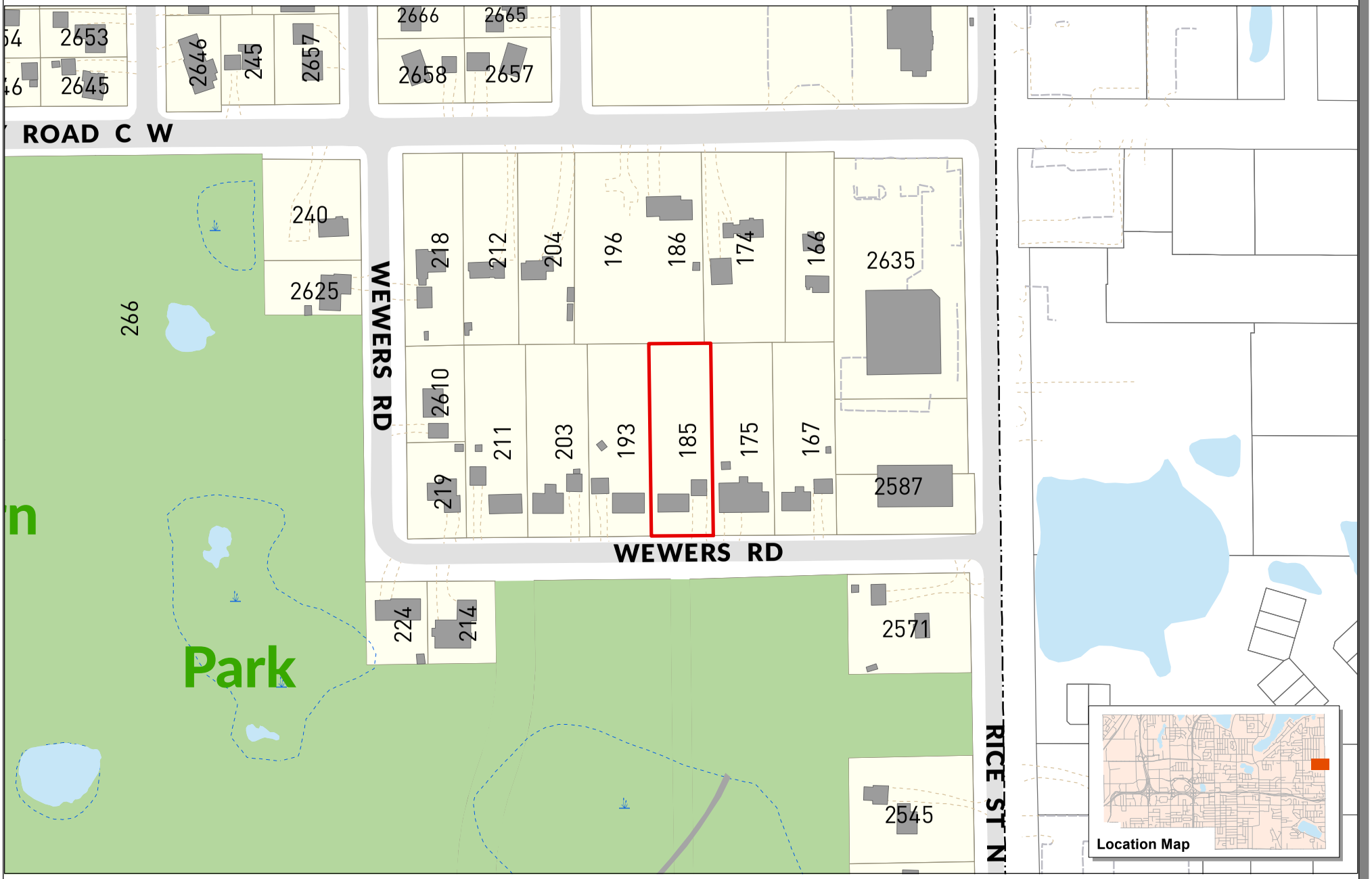
The property owner will then be billed for actual and administrative costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B.

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 185 Wewers
B: Photo

185 Wewers Rd

ATTACHMENT A



ROSEVILLE

Prepared by:
Community Development Department
Printed: December 4, 2015

Site Location

Data Sources

* Ramsey County GIS Base Map (12/1/2015)

For further information regarding the contents of this map contact:
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2660 Civic Center Drive, Roseville MN

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mapdoc: planning_commission_location.mxd

ATTACHMENT B

REQUEST FOR COUNCIL ACTION

Date: 1-11-16
Item No.: 14.c

Department Approval

City Manager Approval

Item Description: **Community Development Department Request to Perform an Abatement for an Unresolved Violation of City Code at 3076 Woodbridge Street**

BACKGROUND

- The subject property is a single-family detached home which is owner-occupied.
  - The current owner is Vernon Staff.
- Current violations include:
  - Outside storage of junk and debris near the detached garage (violation of City Code Section 407.02.D).
- A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following:

- Remove junk and debris: $ 500.00

Total: $ 500.00

In the short term, costs of the abatement would be paid out of the HRA budget, which has allocated $100,000 for abatement activities. The property owner would then be billed for actual and administrative costs. If charges were not paid, staff would recover costs as specified in Section 407.07B. Costs would be reported to Council following the abatement.

STAFF RECOMMENDATION

Staff recommends that the Council direct Community Development staff to abate the above referenced public nuisance violation at 3076 Woodbridge Street.

REQUESTED COUNCIL ACTION

Direct Community Development staff to abate the public nuisance violation at 3076 Woodbridge Street by hiring a general contractor to remove the outside storage of junk and debris near the detached garage.

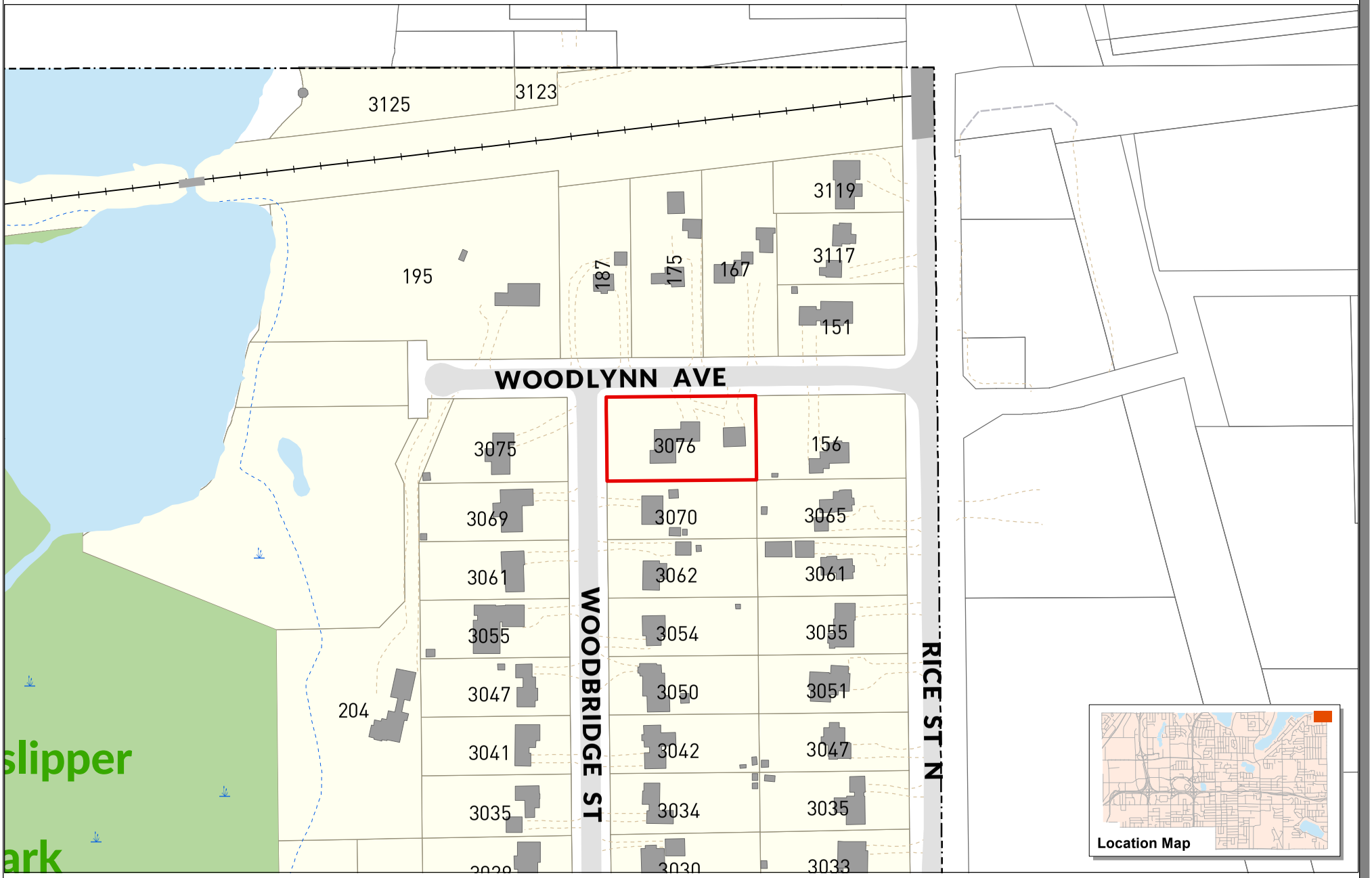
The property owner will then be billed for actual and administrative costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B.

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 3076 Woodbridge Street
B: Photo

3076 Woodbridge St N

ATTACHMENT A



ROSEVILLE

Prepared by:
Community Development Department
Printed: October 23, 2015

Site Location

Data Sources

* Ramsey County GIS Base Map (10/2/2015)

For further information regarding the contents of this map contact:
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0 100 200 Feet

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mapdoc: planning_commission_location.mxd

ATTACHMENT B

REQUEST FOR COUNCIL ACTION

Date: 1-11-16
Item No.: 14.d

Department Approval

City Manager Approval

Item Description: **Community Development Department Request to Issue a Ramsey County Court Citation for Unresolved Violations of Roseville's City Code at 3261 Old Highway 8.**

BACKGROUND

- The property is a single family home.
- The current owner is Mr. Thomas Ranallo who lives at the property.
- Current violations include:
  - Junk, debris, household items in open storage on driveway and in yard. Violation of Roseville's City Code, Sections 407.02.D and 407.03.H which prohibit outside storage.
  - Commercial equipment and material outside storage on driveway and in yard. Violation of Roseville's City Code Section 407.02.L which prohibits commercial equipment and material storage on a residential property.
  - Inoperable, unlicensed vehicles parked on driveway. Violation of Roseville's City Code Section 407.02.O which prohibits junk vehicles.
  - Commercial trailer storage in a residential zone. Violation of Roseville's City Code Section 407.02.L which prohibits commercial equipment storage on a residential property.
- This complaint was initiated from neighbors.
- The property owner has been repeatedly bringing items to his property and storing them outside on the driveway and in the yard. In the past he would eventually remove the storage after receiving a notice, however, he has not corrected the violations this time. There was another Council public hearing in 2012 for similar issues.
- An abatement action involving removing and storing items would not necessarily bring an end to the recurring violations. A court citation (requesting the property be maintained compliant for at least one year) could prove more effective since past enforcement actions have not discouraged the property owner from repeating the same violations.
- A status update, including pictures, will be provided at the Council hearing.

POLICY OBJECTIVE

- Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The

Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

- The recurring City Code violations at 3261 Old Highway 8 negatively impact property values of surrounding properties.
- The issuance of a Ramsey County Court Citation would involve no monetary outlays by the City as the prosecuting attorney handles these cases as part of its contract.

STAFF RECOMMENDATION

- Staff recommends that the Council direct Community Development staff to issue a Ramsey County Court Citation to Mr. Thomas Ranallo for violation of Roseville's City Code at 3261 Old Highway 8.

REQUESTED COUNCIL ACTION

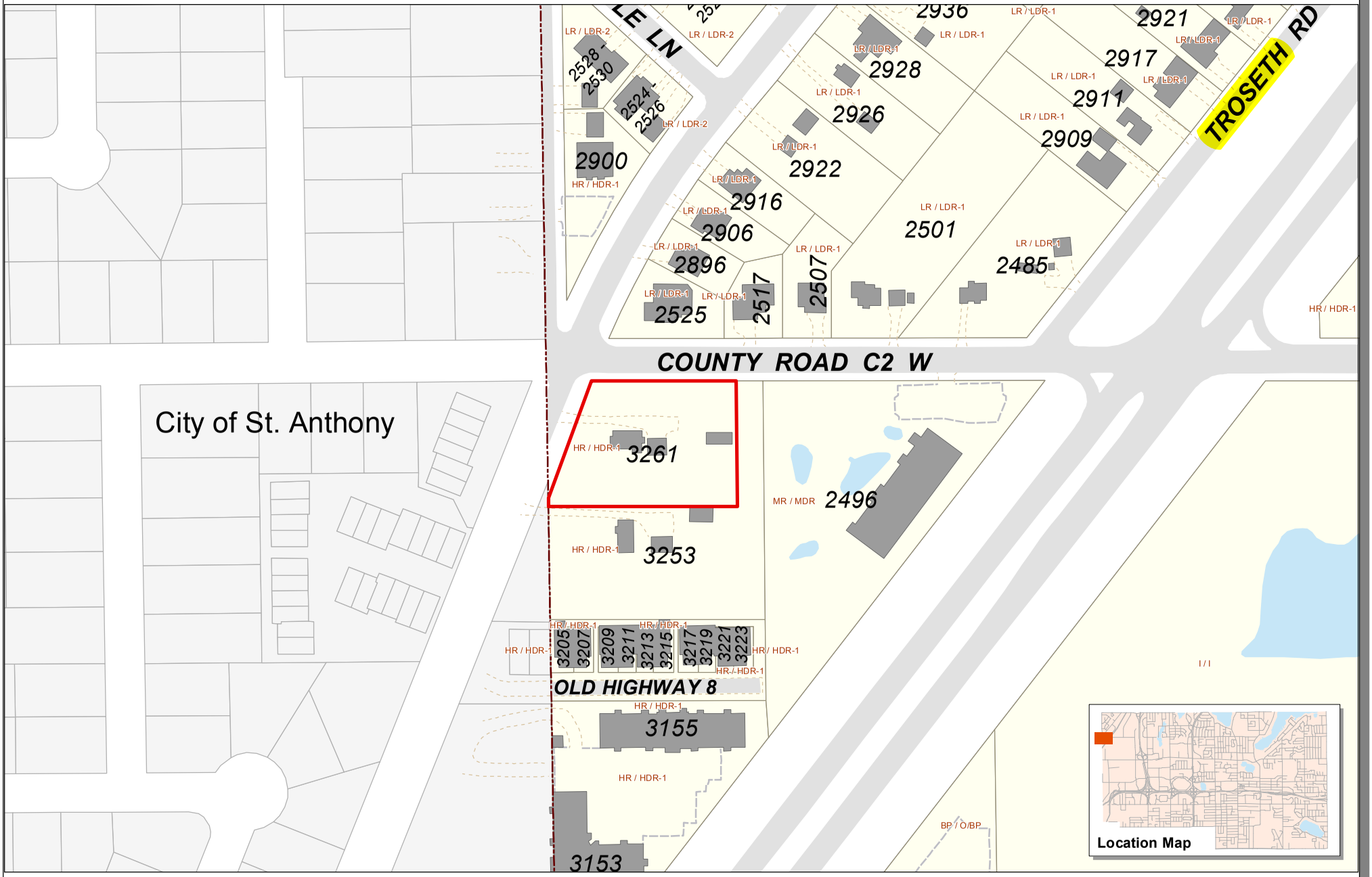
- Direct Community Development staff to issue a Ramsey County Court Citation to Mr. Thomas Ranallo for violation of Roseville's City Code Sections 407.02.D, 407.03.H, 407.02.O and 407.02.L at 3261 Old Highway 8.

Prepared by: Don Munson, Codes Coordinator

Attachments: A: Map of 3261 Old Highway 8
B. Photo

ATTACHMENT A

3261 Old Highway 8



ROSEVILLE

Prepared by:
Community Development Department
Printed: October 23, 2012

Site Location

LR / LDR-1 Comp Plan / Zoning Designations

Data Sources

* Ramsey County GIS Base Map (10/1/2012)

For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

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ATTACHMENT B