



City Council Agenda

Monday, January 25, 2016

6:00 p.m.

City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order: Willmus, Laliberte, Etten,
McGehee, Roe
- 6:02 p.m. **2. Pledge of Allegiance**
- 6:05 p.m. **3. Approve Agenda**
Board of Adjustments & Appeals
Vogel Mechanical Appeal of Administrative Decision
- 6:35 p.m. **4. Public Comment**
- 6:40 p.m. **5. Council and City Manager Communications, Reports and Announcements**
- 6:42 p.m. **6. Recognitions, Donations and Communications**
a. Proclaim Black History Month
b. Present Green Building Award Winner
- 6:45 p.m. **7. Approve Minutes**
a. Approve January 4 Housing & Redevelopment Authority Meeting Minutes
b. Approve January 4 Economic Development Authority Minutes
c. Approve January 4 City Council Meeting Minutes
d. Approve January 11 City Council Meeting Minutes
- 6:55 p.m. **8. Approve Consent Agenda**
a. Approve Payments
b. Approve Business & Other Licenses & Permits
c. Approve General Purchases and Sale of Surplus items in excess of \$5000
d. Approve Minnesota Department of Transportation Master

Partnership Contract

- e. Approve DigniCare Senior Living Encroachment Agreement
- f. Approve Valley Park Storm Water Treatment Pond Complex Maintenance Cooperative Agreement with City of Shoreview
- g. Approve Memorandum of Agreement Amending the Terms of IAFF Fire Fighters Contract to Recognize the Battalion Chief Job Classification

7:05 p.m. **9. Consider Items Removed from Consent**

10. General Ordinances for Adoption

7:10 p.m. a. Consider Approval of Rezoning of Properties within the Twin Lakes Redevelopment Area

11. Presentations

7:20 p.m. a. Park & Recreation Quarterly Update

7:40 p.m. b. Receive Presentation and Consider a Resolution Authorizing City Staff to Apply for Community Development Block Grant Funding and U.S. Bank Grant Funding for the Acquisition and Maintenance of 1716 Marion St. as Public Park and Place Space

12. Public Hearing and Action Consideration

8:10 p.m. a. Consider Lake Owasso Safe Boating Association's Request for Permit Renewal of the Water-Ski Slalom Course on Lake Owasso

13. Budget Items

14. Business Items (Action Items)

15. Business Items – Presentations/Discussions

8:15 p.m. a. High Density Housing Discussion

8:45 p.m. b. Discuss HDR Interim Ordinance (Moratorium) Discussion

9:10 p.m. **16. City Manager Future Agenda Review**

9:15 p.m. **17. Councilmember Initiated Items for Future Meetings**

9:30 p.m. **18. Adjourn**

Some Upcoming Public Meetings.....

Tuesday	Jan 26	6:30 p.m.	Public Works, Environment & Transportation Commission
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Council Agenda - Page 3

February			
Monday	Feb 1	1:00 p.m.	Police Civil Service Commission (Annual Meeting)
Tuesday	Feb 2	6:30 p.m.	Parks & Recreation Commission
Wednesday	Feb 3	5:30 p.m.	Variance Board
Wednesday	Feb 3	6:30 p.m.	Planning Commission
Monday	Feb 8	6:00 p.m.	City Council Meeting
Tuesday	Feb 9	6:30 p.m.	Finance Commission
Wednesday	Feb 10	6:30 p.m.	Ethics Commission
Thursday	Feb 11	6:30 p.m.	Community Engagement Commission
<i>Monday</i>	<i>Feb 15</i>		<i>City Offices Closed - Presidents' Day</i>
Wednesday	Feb 17	6:00 p.m.	Human Rights Commission
Monday	Feb 22	6:00 p.m.	City Council Meeting
Tuesday	Feb 23	6:30 p.m.	Public Works, Environment & Transportation Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

REQUEST FOR COUNCIL ACTION

Date: January 25, 2016
Item No.: BOA

Department Approval



City Manager Approval



Item Description: Vogel Mechanical Appeal of Administrative Decision

BACKGROUND

The City of Roseville approved an Interim Use (IU) for Vogel Sheetmetal, Inc. (now Vogel Mechanical) at 2830 Fairview Avenue (Attachments A and B). A condition of that approval include the following requirement:

The applicant shall install opaque fencing of 6' – 8' in height and coniferous plantings or landscaping along the northern edge of the property.

The IU process allows the City Council discretion to provide specific conditions that may exceed the normal zoning requirements. In this instance, the condition exceeded the City's normal screening requirements in three ways:

1. Mandating a specific location for the opaque fence (along the northern edge) that is away from the activities to be screened
2. Specifying that the fence run the entire length of the property rather than just screening the rear and front parking/loading areas where the activities to be screened occur
3. Specifying the the fence height exceed the normal height limitation of 6.5 feet high

The installation of this fence has been been very difficult, with numerous disputed issues between the applicant and the adjacent neighborhood. The primary issues have fallen in the following areas:

1. The feasibility of installing a fence within utility easements for CenturyLink and Xcel energy
2. The location of the property line and potential conflicts with encroachments
3. The design details of the fence because fences over 7 feet high are regulated by the building code which requires demonstration that they meet frost resistance and wind loading requirements. Demonstrating compliance with this section would require evidence such as an analysis from a structural engineer that the fence design is compliant. Fences under 7 feet high are not required to be structurally engineered and are commonly installed throughout the community.

In the hope of resolving some of these issues of dispute/complications, staff brought the IU approval back to the City Council on August 24, 2015 for clarification of the City Council intent (Attachment C). The City Council's direction was as follows:

McGehee moved, Etten seconded, clarification and direction to staff that the City Council's Interim Use condition of June 23, 2014, as referenced in the RCA dated August 24, 2015, that

33 the opaque fencing of 6' to 8' in height, coniferous plantings, and landscaping will be installed
34 along the northern property line in its entirety, unless easement agreement(s) preclude a fence
35 from being installed at that point; and if so the fence installation will occur at the northernmost
36 point allowed and tied into the eastern property line, in which case, if plantings are allowed on
37 the easement in accordance with easement language, and if neighbors agree to it, plantings will
38 all be located on the north side of the fence.

39
40 The motion passed unanimously.

41 On November 13, 2015, a letter was received from the applicant's attorney (Attachment D)
42 requesting that the fence be installed 5' – 10' south of the property line. The letter indicates that
43 the applicant believed *"This provides the best option for placing the fence where it will not be*
44 *subject to ongoing damage from the neighbors' encroachments, allows access to easement*
45 *holders and gives the neighbors an effective and attractive visual/physical barrier."*

46 Staff also received communication from one of the neighbors (Attachment E) which consisted of
47 email from a representative of CenturyLink and another fencing contractor indicating that the
48 location of the underground CenturyLink cable would not prevent the installation of a fence
49 within the Centurylink easement.

50 Finally, information was received from Vogel Mechanical's fencing contractor (Attachment G)
51 indicating that the utility locates for the buried cable were generally indicating the buried cable
52 was likely on the property line in some areas and north of the property line in others, but likely
53 not venturing significantly into the Vogel property.

54 Staff reviewed the Vogel request against the language in the City Council's 8/24/15 clarification
55 and determined that the only flexibility staff had been provided to move the fence significantly
56 south was if it could be demonstrated that an easement agreement prevented installation where
57 the City Council had directed it be installed. Based on the lack of definitive evidence that the
58 fence was prevented from installation by one or both of the utilities and the presence of
59 information from Centurylink indicating an acceptance of a fence in this location, staff was left
60 no choice other than to deny the request from the applicant. Staff acknowledges there are utility
61 and encroachment complications that make it difficult to install the fence at this location and
62 there may be long term maintenance issues from neighbor vegetation growing back into a fence
63 installed at this location. However, it appears to still be possible to install the fence, in
64 accordance with the standard provided in the City Council's direction.

65 Staff then communicated with the applicant that based on the direction it has received, it was
66 unable to approve the request and cited the reasons for that denial (Attachment G).

67 On November 27, 2015, staff received a request to appeal the decision in accordance with
68 Section 1009.08 of the Zoning Code.

69 Section 1009.08 requires the following:

70 *When an appeal is filed, a public meeting regarding the matter shall be held before the City*
71 *Council, acting as the Board of Adjustments and Appeals, at a regular meeting held within 30*
72 *days of the receipt of the appeal. The Board of Adjustments and Appeals will reconsider only the*
73 *evidence that had previously been considered as part of the formal action that is the subject of*
74 *the appeal. New or additional information from the appeals applicant(s) may be considered by*
75 *the Board of Adjustments and Appeals at its sole discretion, if that information serves to clarify*
76 *information previously considered by the Variance Board and/or staff.*

Notices of appeals of administrative decisions are only required to be mailed to the appeal applicant and the subject property owner. In this instance, this would require notice only be provided to Vogel Mechanical since it is both the property owner and the appeal applicant. Therefore, staff expanded the notification area to include the impacted residential properties that about the proposed fence location.

In order to assist the Board of Adjustment and Appeals in its deliberation, the following code references and other facts are provided in order to be of assistance:

1. Definition of limited production and processing

Limited production/processing - accessory use: Light manufacturing, fabrication, assembly, processing, packaging, research, development, or similar ancillary or accessory uses which are conducted indoors and which would not be disruptive of, or incompatible with, other office, retail, or service uses that may be in the same building or complex. Limited production/processing generally does not include industrial processing from raw materials. (Ordinance 1445, 7-8-2013)

Limited production/processing - principal use: Light manufacturing, fabrication, assembly, processing, packaging, research, development, or similar principal or primary uses which are predominately conducted indoors and which would not be disruptive of or incompatible with other office, retail, or service uses that may be in the same building or complex. Limited production/processing as a principal/primary use generally does not include industrial processing from raw materials. (Ordinance 1445, 7-8-2013)

2. City's Typical Buffer Standards Requirements (Sec. 1011.03.B)

B. Buffer Area Screening: *The setback requirements established for uses in each district are intended to act as buffers between those districts and uses, but heightened screening is appropriate between low-density residential dwellings and more intensive uses. For all new construction in all districts that lie adjacent to or across the street from LDR Districts, therefore, additional screening shall be implemented as required herein.*

1. Exception: The requirements in this subsection shall be applied in addition to the preceding general landscaping requirements, except that they shall not apply to Low Density Residential or Park and Recreation Districts.

2. Acceptable Screening: Screening requirements of this Title shall be satisfied through the use of buildings, berms, solid board-on-board fences, walls, planting screens, evergreen trees, hedges, or some combination thereof. If the topography, existing vegetation, permanent structure, or other feature creates a barrier which achieves the standards of this section, they may be substituted.

a. Screen Fences and Walls: Any screen fence or wall shall be constructed of attractive, permanent finished materials, compatible with those used in the construction of the principal structure. Such screens shall be at least 6 feet in height and shall be 100% opaque.

b. Planted Screening: Any planting screens shall consist of healthy plants, shall be at least 6 feet in height, and shall be designed to provide a minimum year round opacity of 80% at the time of installation.

c. Notwithstanding these requirements, screening along street rights-of-way shall be maintained at a height not less than 3 feet nor more than 4 feet.

3. *Maintenance: Screen fences and walls which are in disrepair shall be promptly repaired. Planted screens shall be maintained according to the normal landscape maintenance requirement of Section 1011.03A8*

3. City's Typical Fence Height Limitations – All Districts (Sec. 1011.08.A.3)

Fences in front yards shall not exceed 4 feet in height. Notwithstanding this limitation, fences in front yards which are adjacent to the side or rear yards of abutting lots may be as tall at 6.5 feet.

4. City's Typical Fence Height Limitations – Residential Districts (Sec. 1011.08.B.1)

No fence used for screening or security shall exceed 6.5 feet in height;

5. Sound Fence on the Property to the East (Bridging Building)

The fence on the property to the east of the subject property has been often cited in discussions before the Planning Commission and City Council. This fence is not a Buffer Area Screening fence but is a fence designed to solve a sound problem that had historically occurred on that site when it was zoned industrial and before the two buildings were connected. Noise from those earlier industrial operations had evidently exceeded the L50 nighttime levels and a series of steps were taken to reduce the sound level to below L50 levels through connecting the structures, construction of a sound deadening wall/fence, and better management of noisy operations in the nighttime hours.

Any use that was exceeding the L50 nighttime levels on the Vogel property would also be exceeding the definition of limited production and processing and therefore not be allowed at this location. Consequently, staff has viewed the Vogel property's visual screening requirement to be a different regulatory situation than the adjacent property's sound barrier requirement when it comes to necessary fencing/wall construction standards.

STAFF RECOMMENDATION

The City Council, acting as the Board of Adjustments and Appeals, should review the relevant materials, deliberate and make a determination on the appeal.

REQUESTED COUNCIL ACTION

Offer a motion to approve the attached Resolution (Attachment I) memorializing the decision and findings of the Board of Adjustments and Appeals.

Prepared by: Paul Bilotta, Community Development Director
Attachments: A: 6/23/14 Resolution 11160
B: 6/23/14 City Council Minutes
C: 8/24/15 City Council Minutes
D: 11/13/15 Letter from Dan Wall
E: Emails from Centurylink and Midwest Fence
F: Graphic of buried cable location prepared by Vogel's fence contractor
G: 11/19/15 Community Development Department Decision
H: 11/27/15 Letter from Dan Wall
I: Draft Resolution of Decision

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 23rd day of June 2014 at 6:00 p.m.

The following Members were present: Laliberte, McGehee, Willmus, Etten, Roe; and the following Members were absent: None.

Council Member Willmus introduced the following resolution and moved its adoption:

**RESOLUTION NO. 11160
A RESOLUTION APPROVING A TEMPORARY LIMITED PRODUCTION AND
PROCESSING FACILITY AS AN INTERIM USE AT 2830 FAIRVIEW AVENUE
(PF14-012)**

WHEREAS, Vogel Sheetmetal, Inc. has applied for approval of the proposed temporary sheetmetal fabrication facility as an INTERIM USE in conjunction with BDLM Vogel Properties, LLC, owner of the property at 2830 Fairview Avenue; and

WHEREAS, the property at 2830 Fairview Avenue is legally described as:

PIN: 04-29-23-42-0030

That part of the South 1046.0 feet of the North 1446.0 feet of the Southeast 1/4, Section 4, Township 29, Range 23, Ramsey County, Minnesota described as follows:

Beginning at a point on the West line of said Southeast 1/4, distant 400.0 feet South of the Northwest corner of the Southeast 1/4; thence South along said West line of the Southeast 1/4, a distance of 400.0 feet; thence East along a line drawn at right angles to said West line of the Southeast 1/4, and also being the centerline of Terrace Drive, a distance of 548.0 feet, thence North along a line drawn parallel to the West line of said Southeast 1/4, a distance of 396.49 feet, more or less to an intersection with the North line of the South 1046.0 feet of the North 1446.0 feet of the said Southeast 1/4; thence West along the said North line of the South 1046.0 feet of the North 1446.0 feet of the said Southeast 1/4, a distance of 548.01 feet, more or less, to the point of beginning, according to the United States Government Survey thereof.

WHEREAS, the Roseville Planning Commission held the public hearing regarding the proposed INTERIM USE on June 4, 2014, voting 6 – 0 to recommend approval of the use based on testimony offered at the public hearing as well as the information and analysis provided with the staff report prepared for said public hearing; and

WHEREAS, the Roseville City Council has determined that approval of the proposed INTERIM USE will not result in adverse impacts to the surrounding properties based on the following findings:

- a. The proposed limited production and processing use would not be expected to have significant negative effects on the land because the byproduct of the proposed light sheetmetal fabrication would be recyclable scrap metal;
- b. The INTERIM USE does not constitute an excessive burden on streets, parks, or other facilities because The main operations (i.e., office activities and limited sheetmetal fabrication activities) of the facility would be conducted indoors, and the traffic volume from deliveries and installation crews should be considerably less than the former distribution use of the property; and
- c. Noise from fabrication of ducts and other sheetmetal accessories stands to be the only potential nuisance for surrounding property owners, and §1011.02 (Environmental Regulations) of the City Code requires all uses to comply with regulations pertaining to noise and other environmental considerations. By meeting these requirements, the proposed limited production of sheetmetal ducts and accessories would not be injurious to the surrounding neighborhood or otherwise harm the public health, safety, and general welfare.

NOW THEREFORE BE IT RESOLVED, by the Roseville City Council, to APPROVE the proposed temporary limited production and processing facility as an INTERIM USE in accordance with Section §1009.03 of the Roseville City Code, subject to the following conditions:

- a. The applicant shall install opaque fencing of 6' – 8' in height and coniferous plantings or landscaping along the northern edge of the property; and
- b. The approval shall expire, and the sheetmetal fabrication shall cease, by 11:59 p.m. on June 30, 2019, or upon the earlier cessation of the business, unless limited production and processing is allowed to continue through renewed approval as an INTERIM USE or by virtue of more permanent approval(s) (e.g., ZONING CHANGE, CONDITIONAL USE, etc.), whichever comes first.
- c. Doors shall be closed during operation.

AND BE IT FURTHER RESOLVED, by the Roseville City Council that representatives of the property owner and the applicant shall sign the form attached to this resolution to acknowledge that each has received, reviewed, and understood the terms and conditions of the approval and agrees to abide by said terms and conditions prior to commencement of the drive-through activity.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member Etten and upon vote being taken thereon, the following voted in favor: Laliberte, McGehee, Willmus, Etten, Roe; and none voted against.

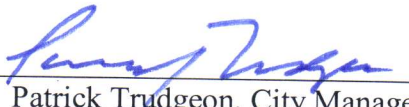
WHEREUPON said resolution was declared duly passed and adopted.

Resolution approving limited production and processing as an interim use at 2830 Fairview Avenue (PF14-012)

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 23rd day of June 2014 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 23rd day of June 2014.


Patrick Trudgeon, City Manager

(SEAL)

Resolution approving limited production and processing as an interim use at 2830 Fairview Avenue (PF14-012)

I, the undersigned, do hereby acknowledge that I have received, reviewed, and understand the attached and foregoing extract of minutes of a regular meeting of the Roseville City Council held on the 23rd day of June 2014 and that I agree to abide by the terms and conditions of the approval as they apply to the temporary limited production and processing facility at 2830 Fairview Avenue.

Representative of BDLM Vogel Properties, LLC

Bonnie L. Vogel, Chief Manager
printed name and title

Bonnie L. Vogel
signature

6/26/14
date

Representative of Vogel Sheetmetal, Inc.

Bonnie L. Vogel, CEO
printed name and title

Bonnie L. Vogel
signature

6/26/14
date

EXTRACT FROM THE JUNE 23, 2014 CITY COUNCIL MEETING MINUTES

i. Request by Vogel Sheetmetal, Inc. for Approval of Limited Production and Processing of Sheetmetal as an Interim Use at 2830 Fairview Avenue

At the request of Mayor Roe, City Manager Patrick Trudgeon briefly reviewed this item, as detailed in the Request for Council Action dated June 23, 2014. Mr. Trudgeon noted the additional condition by the Planning Commission based on public comment at the Public Hearing, for fencing and/or plantings to protect adjacent single-family homes adjacent to the site on the north. Councilmember McGehee advised that she had heard from some residents in the area of problems from previous stamping machine business, and their concerns with noise when doors are open during those operations. Since this use would involve a benching machine as part of their process, Councilmember McGehee suggested some accommodation be made to address any potential noise concerns.

Public Comment**Lisa McCormick (resident north of site)**

Ms. McCormick submitted a written petition, *attached hereto and made a part hereof*, from the neighborhood, addressing their concerns regarding this Interim Use and potential future rezoning.

Ms. McCormick asked to clarify the points of the conditions approved and revised by the Planning Commission, where it had been made clear that the neighbor-hood's preference was for both fencing and trees, with staff having initially noted the potential for lights from vehicles in the back parking lot affecting the single-family residents to the north of the site. Ms. McCormick opined that a fence would also serve to address noise concerns; and with living on the eastern portion of the subject site, where there used to be a fence, she attested to the reduced impacts that would arise from having both a fence and trees in place. With the potential for rezoning in the near future, Ms. McCormick advised that residential neighbors felt strongly that there needed to be a barrier between residential and commercial properties, since there was only 50' between those uses and residential backyards against the site; and asked that language for the condition specifying "a fence 'and/or' coniferous plantings" be revised to "fencing 'AND' canopy trees." Ms. McCormick noted that the petition had twenty-four signatures, representing eighteen homes in the area; with their unanimous support of both trees and fence to be included.

Speaking to Councilmember McGehee's point about noise, Ms. McCormick advised that residents would also like doors closed during operations whenever possible to limit noise from the facility.

Councilmember McGehee sought clarification as to whether the residents were looking for summer and winter shielding, and for those plantings to be as tall as the fence when initially planted.

Ms. McCormick noted that City Code required 6', but the neighbors wanted to be reasonable, but were seeking canopy trees for year-round protection. In the context of rezoning, Ms. McCormick expressed concerns of neighbors that when re-zoned, the Interim Use would terminate, and under code the property owner had one year to comply with conditions, but if rezoning took place before then, she questioned if the applicant would still be required to comply. Ms. McCormick advised that the neighbors were simply requesting that if possible, this condition survive the Interim Use and potential rezoning at which time the Interim Use would terminate.

Steve Gjerdingen, 2553 Fisk Street

Mr. Gjerdingen opined that he was not too excited about an Interim Use versus a Conditional Use; based on this being part of the Twin Lakes Redevelopment Area, and intended for re-use as a more

43 vibrant area with better improvements for properties. With the Hagen site proposed for development as
44 a multi-family apartment complex near this site, zoned as High Density Residential (HDR), Mr.
45 Gjerdingen noted that this property was the only one on the east side of Terrace Drive with a gap in
46 sidewalk. Mr. Gjerdingen asked that, as part of this approval, the City Council require that sidewalk
47 segment to be installed at this time.

48 **Applicant Bonnie Vogel, Owner/CEO, Vogel Sheetmetal, Inc., 10684 Lansing Avenue N,**
49 **Stillwater, MN 55082**

50 Ms. Vogel noted that the Planning Commission meeting discussion included fencing, and it was her
51 understanding that the property would be rezoned Commercial/Mixed Use. Ms. Vogel assured the City
52 Council and adjacent residential property owners that it was the firm's intent to beautify the property,
53 and that they were willing to address neighborhood concerns by installing fencing and trees. However,
54 Ms. Vogel asked for specific heights and parameters for them to meet, since this would be part of their
55 budget and financing, and affect other plans for the property and business.

56 At the request of Councilmember Willmus, Ms. Vogel advised that they were willing to address
57 neighborhood concerns and keep doors closed during operations to the extent feasible for their
58 business. Ms. Vogel noted that this issue had been discussed during the Open House with neighbors.

59 Specific to the sidewalk segment along Terrace Drive, Ms. Vogel advised that this took her by
60 surprise, as she was not clear as to whether this was a responsibility of the City or developer.

61 Mayor Roe clarified that installation and maintenance of sidewalks in commercial areas were typically
62 the responsibility of the developer and/or property owner.

63 Ms. Vogel noted that there was a monitoring well in that sidewalk area that the City claims ownership
64 to, but from their property survey, appeared to be on the private property rather than public right-of-
65 way, creating the need to make a determination on the responsible party to remove that monitoring
66 well.

67 Councilmember McGehee noted that a large portion of the segment without a sidewalk along Terrace
68 Drive was taken up by the property's driveway, which should reduce sidewalk installation costs to
69 some extent.

70 Ms. Vogel recognized that; however, she asked for more specifics and why that would be required as
71 part of this Interim Use approval process.

72 Councilmember Willmus noted the sidewalk along the south side of Terrace Drive from Fairview to
73 Lincoln Drive, which served this area.

74 Councilmember McGehee thanked Ms. Vogel for her complete notes, including questions and
75 responses, provided as written record of their open house.

76 Mayor Roe thanked Ms. Vogel for providing their firm's perspective of the project.

77 Councilmember Willmus stated that he was in support of adding language to the recommended
78 Condition A to reference "fencing, plantings, and landscaping" and an added condition that "doors be
79 closed during periods of operation.

80 Willmus moved, Etten seconded, Resolution No. 11160 (Attachment F) entitled, "A Resolution
81 Approving a Temporary Limited Production and Processing Facility as an Interim Use at 2830
82 Fairview Avenue (PF14-012);" ***amended as follows:***

- *Condition A, revise language as follows: “The applicant shall install opaque fencing of 6’ to 8in height, coniferous plantings [AND] landscaping along the northern edge of the property; and...”*

- *Add Condition C: “Doors shall be closed during periods of operation.”*

Senior Planner Bryan Lloyd noted a typographical error in the draft resolution (Attachment F), line 34, amending, the first line of Item “a” (page 2 of 4) to read as follows: “The proposed limited production and processing use would [NOT] be expected to have...”

At the request of Councilmember McGehee, Councilmember Willmus clarified with agreement by Mayor Roe that, as typically done during the process, staff would work with neighbors and the business owner to work out details, such as type of trees, landscaping, and fencing to be installed.

Regarding installation of a section of sidewalk along this property, Councilmember Willmus noted that this application was for an Interim Use of an existing facility; and with an existing sidewalk along the south side of Terrace Drive, an installation of sidewalk would be quite expensive for this owner in addition to other improvements they’ve already committed to for the property. Councilmember Willmus opined that the existing sidewalk served the neighborhood.

Regarding buffers between residential and commercial properties along this area, Mayor Roe noted the need for a broader discussion in the near future across the entire zoning district; at which time any discussion of additional sidewalk segments would be more appropriate.

Roll Call

Ayes: Laliberte; McGehee; Willmus; Etten; and Roe.

Nays: None.

Extract of the August 24, 2015 Roseville City Council Meeting Minutes

Determine Fence Screening and Landscaping Requirements for Vogel Sheetmetal Interim Use, 2830 Fairview Avenue

City Planner Thomas Paschke reviewed the chronology of actions and submittals to-date for the initial Interim Use (IU) permit for Vogel Sheetmetal, also known as Vogel Mechanical, located at 2830 Fairview Avenue; and as detailed in the RCA dated August 24, 2015.

Mr. Paschke advised that the outstanding issue remained for compliance by Vogel with the condition for IU ultimately revised by the City Council from the original condition applied by the Planning Commission and further defining it as: *"The applicant shall install opaque fencing of 6' to 8' in height, coniferous plantings, and, landscaping along the northern edge of the property;"* and *"Doors shall be closed during periods of operation."*

Mr. Paschke reviewed meetings held to-date with the Vogels, neighbors and staff to resolve ongoing issues in complying with the condition and meeting expectations of the adjacent neighbors. Details of these meetings and negotiations are outlined in the RCA. As noted in lines 54 - 61 of the RCA, Mr. Paschke advised that on August 11, 2015 the Vogel's submitted their new proposal (Option 2, Attachment D) to comply while addressing requirements of the utility easements, and staying out of those respective Xcel Energy and CenturyLink easements along their northern property line.

Subsequent to that submittal, Mr. Paschke noted that that option was rejected by the neighborhood and on August 12, they submitted their own alternative plan (Attachment E) with their belief that the Vogels can install the fence on the property line without severing underground cable or violating Xcel's overhead easement.

Mr. Paschke advised that staff had requested both parties or their legal counsel to be present at tonight's meeting; and is seeking clarity from the City Council regarding their IU condition of June 23, 2014 and direction for staff to work with the Vogels on a provision that meets this confirmed requirement to finally resolve this situation.

Councilmember McGehee had several questions of staff, with staff responding accordingly and addressing plan submittal timing and site plans displayed and their creators; comparisons of submittals from the applicant and the neighborhood, and staff's rendition for a potential resolution of their interpretation of the City Council's intent with their condition; fence locations and heights as well as their beginning and end; and the status of and intent for the existing fence in disrepair and poorly maintained as currently evidenced.

Further clarification was requested by Mayor Roe and Councilmembers Willmus and Laliberte specific to clarifying the location of the property; what is left of the existing fence; actual location and width of the easement area as it relates to the property lines and existing fence; intent of the applicant to retain the existing fence and install a secondary wooden fence at a height of 6' in front and 8' for the remainder to the other end of the Vogel property; and defining changes between the City Council's June of 2014 condition applied by the City Council and the situation today that

Attachment C

would prohibit the Vogels from complying and locating the fence in that location, with staff confirming there was nothing preventing that compliance to his knowledge.

Further discussion ensued regarding unconfirmed requirements of Xcel Energy and CenturyLink easements for over ground and/or underground utilities that would preclude installation of a fence; or whether hardships could be addressed for future access by hand digging versus machine excavation as necessary; and the intent of Vogel for maintenance of the existing fence.

Applicant Representative, Dan Wall, Esq.

*As legal counsel for Vogel Mechanical, Mr. Wall provided written comments to staff earlier today via e-mail dated August 24, 2015, and presented as a bench handout, **attached hereto and made a part hereof.***

As outlined in his written comments, Mr. Wall noted his client was unaware of the existence of easements already in place; but questioned the City Council demanding that the applicant go to the expense of \$30,000 to \$40,000 installing a fence over a utility easement that may later be removed or destroyed if and when access is required. Mr. Wall stated his intent to perform further due diligence and research in searching the title for the origin or potential existence of other easements on this property before an application is submitted to the City's Building Department for installation of the fence.

Mr. Wall referenced meetings of himself, Mr. Bilotta and Mr. Paschke, and the fence contractor that they thought responded to neighborhood concerns and located the fence 20' back in addition to plantings to shield the parking lot from neighbor's decks to the north and provided for a visual extension of their backyards as well, and further softening the area. Mr. Wall clarified that it is not the intent of the Vogels to obstruct anything, simply to realistically address neighborhood concerns while complying with the City's IU conditions and meeting requirements of the utility easements on their property. Mr. Wall admitted that, when the IU was applied for and subsequently granted, the existing of the utility easements had been an unknown.

When they became available, Councilmember Willmus requested a copy from Mr. Wall of the actual easements and also for the actual language; opining that there were fences installed in easements all over the community.

Mr. Wall responded that he would comply with that request; however, he suggested Councilmember Willmus consult with the City Attorney on whether or not the City Council could require a fence to be installed on an easement whether or not Xcel Energy was insistent regarding its location or not.

Councilmember Willmus further opined that the actual language of the easement could make a difference in what would be placed within that easement.

Mr. Wall advised that the easement language would be included in the fence permit application when the process evolved to that point. Once the easements were defined, Mr. Wall noted that the project could proceed without further delay avoiding further disruption from a small pocket of the neighborhood to the north of the Vogel parcel.

With Mr. Wall's request that the City Council take immediate action to vote up or down the Vogels' permit application for the fence installation, Mayor Roe clarified that this was a staff action based on the City Council's direction, at least under normal circumstances.

At the request of Councilmember McGehee, Mr. Wall advised that the Vogels were willing to go back 20' from the existing fence for installation of the new fence, which was of no consequence to the applicant.

Regarding Councilmember McGehee's request about maintenance of that area, Mr. Wall advised that it was Vogel property so they needed to maintain it. However, Mr. Wall noted that at issue was the neighbors' objection to a greenway allowing dog walkers or lawn mowing; opining that was an unrealistic objection and part of living in an urban environment. Mr. Wall offered the Vogels' willingness to apply for a building permit to install a fence to comply with the easements or back 20' staff, however, recommended by staff. From his point of view, Mr. Wall opined that the option of 20' back provided the neighbors with the best alternative.

At the request of Councilmember McGehee, Mr. Wall advised there was no reason to extend the fence along the entire northern property line when the original intent and request of the neighborhood was to screen the parking area. However, when the actual permit application is submitted, Mr. Wall advised that they would rely on staff's discretion as to their approval or denial based on the City Council's direction regarding the utility easement issue.

At the request of Councilmember Etten, Mr. Wall advised that he anticipated a timeframe to confirm the easements and their specific language would be approximately two weeks. Based on the land record in the process survey recently completed by the Vogels, Mr. Wall advised that it shows that some neighbors on the north may actually be encroaching with a fence post of structure (shed) on the Vogel parcel. Once the land title information has been provided, Mr. Wall advised that more refined information would be available to clarify the situation. Mr. Wall noted that the easement shows up on a prior deed but not on the Vogel deed they received when purchasing the property. Mr. Wall reiterated that the applicant had no intention of installing a fence on top of a utility easement protecting underground power lines. Mr. Wall noted that the easement was intended for the protection of the neighbors and for their benefit.

Lisa McCormick, Terrace Drive North Neighborhood Representative (*legal representative*)

In response to Mr. Wall's comments, Ms. McCormick sought to clarify a few facts regarding the initial Vogel IU request before the Planning Commission in June of 2014; and addressing some misrepresentations or minor inaccuracies she found in staff's RCA. Ms. McCormick stated that the original request was not just to screen the parking lot, but as recorded in the Planning Commission minutes, the neighbors' request was for a barrier between the commercial and residential uses, not simply to screen the parking lot. With parallel conversations at that time about the potential rezoning of this area for community mixed use (CMU), Ms. McCormick noted neighborhood concerns for potential increased density or intensity of adjacent uses, thus prompting this additional barrier; and subsequent responses by the Planning Commission and City Council with relevant conditions applied.

Attachment C

Ms. McCormick noted that the Vogels signed the IU agreement, as conditions, and between then and now sufficient time should have been available for them to research this situation. As referenced by the Vogels' legal counsel, Ms. McCormick noted a misquote specific to apparent neighbor objections about lawn mowing or dog walking in the easement area, clarifying that the author of that e-mail was Community Development Director Bilotta, not the neighbors or their representatives.

Ms. McCormick noted the increasing animosity between the neighbors and Vogels throughout this process, which seemed to indicate a tall fence may be a good, ultimate solution and prove most beneficial for the neighborhood. Ms. McCormick noted concerns of the neighbors with the opening behind their lawns; but clarified that any fence or fence posts or other structures did not belong to the neighboring properties, but had been placed - and never maintained - by former Vogel parcel and building owner Aramark. With the Vogels indicating the existing fence could or would be removed, Ms. McCormick advised that this prompted the neighbors' rejection based on potential trespass issues and in response to Vogel concerns about neighbors potentially encroaching onto their property. Ms. McCormick noted the fence is shown on the property line, and in her personal observation of the site, she found stakes indicating that the existing fence had actually been constructed on neighbor properties.

Ms. McCormick opined that the point about easements was being missed, since a fence currently exists, the Vogel parcel would benefit from that fence since Xcel had installed a new transformer feeding off those underground utility lines within the easement area to facilitate their business needs. Ms. McCormick noted there had been no interruption from any parties while Xcel Energy was digging the trench to construct those transformers.

While appreciating easement concerns, Ms. McCormick noted that the applicant had not provided any documentation to support their concerns. In her work with an Xcel designer for another municipal client, Ms. McCormick asked for an Xcel contact who confirmed for her that this utility easement was only 10' in width; and referred her to materials online (e.g. Xcel Energy guidelines, general policies and procedures, tree maintenance near power lines supported by diagrams, distances for plantings, and brochure outlining plantings for safety near electrical service distribution versus transmission lines), as displayed for the City Council and public audience, indicating another inaccuracy alluded to in the RCA.

Since the existing fence has been in existence for at least thirty years, Ms. McCormick stated that she would like to see proof that they can't comply with the condition as applied. However, Ms. McCormick noted that it was up to the City Council to decide if Vogel was required to abide by those conditions before operations; further noting the expiration of provisional occupancy as of August 15, 2015, yet without compliance.

Ms. McCormick referenced and read a portion of the neighborhood petition originally submitted to the Planning Commission and City Council regarding the applicant's request, seeking 100% opaque fencing for the entire length of the northern parcel boundary as part of any conditions applied for IU approval; and for the purpose of providing a barrier and visual screening for immediate neighbors related to light and noise, and at no time requested only for the purpose of screening just the parking lot.

Attachment C

At the request of and referencing the currently displayed landscaping diagram, Ms. McCormick clarified that the neighborhood proposal was seeking replacement of the existing fence versus previous consideration and discussion of a sleeve to convert the existing fence posts for board on board fencing. While not having heard whether or not that option remains viable, Ms. McCormick stated that in her own independent consultation with a fencing contractor, if the Vogels' contractor didn't think that was possible, she had been advised that there were augers to accomplish that task.

Councilmember McGehee sought confirmation as to neighborhood agreement if the fence was moved 10' to 15' closer to the Vogel property with their maintenance of trees from boundary to boundary.

Without further consultation with neighbors, Ms. McCormick advised that she was unable to respond. However, Ms. McCormick noted that the Vogels had made it clear that they do not want trespassing on their property, causing her to think that proposed solution may be problematic for the Vogels' lawn care of that property.

In response to Ms. McCormick's statement, Councilmember McGehee opined that would be the Vogels' problem based on assurances from their representative tonight that they would maintain the area.

If the Vogels shifted the fence to the south and installed plantings on the north side of the fence, Councilmember Willmus asked Ms. McCormick if that would provide a potential solution, if it was determined that vegetation could be installed on the utility easement versus a fence.

Ms. McCormick questioned what would happen under that proposal with the space between, depending on what was determined sufficient for the utility company if they only needed 10' or 15' easement; and whether or not the existing fence would remain or be removed. Ms. McCormick opined that she'd expect the neighbors would want some barrier on the property line, but reiterated that the existing fence had not been maintained for years. If the Vogels agreed to do maintenance and clean it up from their side, Ms. McCormick stated that she would still need to consult with the neighbors to confirm their agreement with that proposal.

Mr. Wall clarified that this last proposal would benefit the neighbors not the Vogels, with the fence on the south and plantings on the north, since most of the growth is on the neighbors' side, not the Vogel side. If the growth was on the Vogel side, Mr. Wall advised that it would have been addressed already.

Ms. McCormick responded that she and/or the neighbors could walk the property to confirm that statement by Mr. Wall, but had been told not to trespass on Vogel property.

Councilmember Laliberte questioned the topography of the properties along the boundary lines if the fence was located 10' further to the south and closer to the Vogel building and whether this would impact views if the fence was higher in one place than the other.

Attachment C

Mr. Wall responded that it would not; and Mayor Roe responded that only the sight line may be impacted.

Regarding his original proposal for the fence shifting to the south and plantings on the north side and what it would look like, Councilmember Willmus asked if there wasn't some compromise for both parties, and leaving the existing fence in place.

Mr. Wall confirmed that this was the Vogels' proposal for resolving this issue.

At the request of Councilmember Etten as to how that differed substantially from the Vogels' proposal #1 or #2, Councilmember Willmus advised that the only difference would basically be the fence would not be continuous.

Councilmember Laliberte referenced the latest rendition of the diagram most recently created by Mr. Paschke, stating her preference the fence not on the line and continuous from the east to west property lines, with the only reduction in height to 6' on the east edge and the remainder at 8' in height.

Mayor Roe noted the 6' height was based on City Code and that location closer in proximity to the street.

Public Comment

Kathleen Erickson, 1790 Centennial Drive

*Ms. Erickson provided written comment to staff via e-mail dated August 21, 2015 regarding this agenda item, presented as a bench handout, **and attached hereto and made a part hereof.***

Ms. Erickson referenced her written comments as noted above and history of this IU and proposals related to conditions applied to its approval.

Ms. Erickson provided a photo of the Vogel property being mowed immediately adjacent to the existing chain link fence and to her residential property and deck as an example of why the neighbors were insistent in the need for the opaque fencing. In the picture, Ms. Erickson noted the person on a riding mower with protective headgear unable to hear their requests to vary mowing times, or in some way respond to their concerns about disrupting meals or family gatherings on the deck. Ms. Erickson addressed visual issues, with the photo taken from their kitchen table that very evening and immediately adjacent to their deck creating additional issues with fumes and noise. Ms. Erickson noted a recent family gathering that had to be moved indoors from the deck due to fumes and noise.

Ms. Erickson reiterated Ms. McCormick's comments that the fence had been installed by Aramark at least thirty years ago. Ms. Erickson also noted the unknown with the Vogels as to traffic generated and their operations and what all that entails, opining it may prove worse than the Aramark operation. Ms. Erickson noted their observations of the Xcel work on the line for the Vogel operation.

Attachment C

Ms. Erickson stated that it had been sixteen months since Vogels agreed to the conditions, and while the neighbors had tried not to complain, there kept waiting for resolution.

Ms. Erickson noted a recent situation where she observed from her property that there were two men out behind their property looking through the fence; and when she asked them what they were doing, they responded that they were performing a survey for Vogels to determine their property line, at which time she requested their business card for verification. When pursuing the conversation, Ms. Erickson stated their response was that whoever installed the existing fence did a good job as it was almost right on the property line.

Ms. Erickson repeated that neither she nor the neighbors were trying to be mean or cause trouble for the Vogels, but they just wanted to have their privacy and have the Vogels take responsibility for their own property and provide a differential between residential and commercial properties, as was the neighborhood's understanding.

Councilmember Willmus asked the City Attorney to opine regarding legalities of locating a fence within an easement area.

City Attorney Gaughan advised that a review of each specific easement agreement would be critical in defining requirements. However, Mr. Gaughan clarified that the question before the City Council for direction to staff and interested parties was strictly related to whether or not a 6' to 8' opaque fence and plantings - as conditioned - should be installed at the northern edge of the property line if the easement language prohibits fence construction there, or installation at the northern edge of the easement point as the second option.

At the request of Councilmember Willmus, City Attorney Gaughan agreed with the applicant's legal counsel that two weeks seemed a reasonable amount of time to obtain and verify easements.

Councilmember Willmus suggested having this item return for formal action by the September 14, 2015 regular City Council meeting.

Mayor Roe suggested, since the City Council condition was already memorialized, the only direction needed to staff was to clarify that the fence must be built on the property line or northern most point not encumbered by a utility easement.

City Attorney Gaughan confirmed Mayor Roe's comments, including installation of coniferous plantings as part of that condition as well.

McGehee moved, Etten seconded, clarification and direction to staff that the City Council's Interim Use condition of June 23, 2014, as referenced in the RCA dated August 24, 2015, that the opaque fencing of 6' to 8' in height, coniferous plantings, and landscaping will be installed along the northern property line in its entirety, unless easement agreement(s) preclude a fence from being installed at that point; and if so the installation will occur at the northernmost point allowed and tied into the eastern property line at that point.

At approximately 10:00 p.m., Etten moved, Willmus seconded, extension of the curfew to finish this discussion, to hear the presentation and update related to the draft tree preservation ordinance amendments (Item 15.a), and to address any Councilmember initiated items for future meetings (Item 17).

Roll Call

Ayes: Laliberte, McGehee, Willmus, Etten and Roe.

Nays: None.

Willmus moved an amendment that if the easement requires fencing move to the south of the northerly property line, and if plantings are allowed on the easement in accordance with easement language, and if neighbors agree to it, plantings be located on the north side of the fence. Willmus further clarified the point, with agreement by the makers of the motion, that the plantings be placed on the northern edge of the fence, subject to easement requirements.

The makers of the original motion agreed with that amendment, allowing for three possibilities to resolve this issue.

Ms. McCormick noted that the original Planning Commission record indicated coniferous and over-story canopy trees.

Mayor Roe clarified, with confirmation by City Attorney Gaughan, that the language of the Interim Use as conditioned was the official record, not discussion at the Planning Commission meeting and was not under consideration be changed at this point.

Councilmember Laliberte expressed concern with plantings on the northern side if the fence was moved to make room, this brought up the grey area again between one location or another.

Mayor Roe noted that the safeguards were in place for the neighborhood's approval of tree placement.

Based on his reading of the Interim Use, City Attorney Gaughan advised that it struck him that the Vogels would be in compliance if they installed the fence on the northern most edge of the property - or subject to easement restrictions. While placement of the line of trees could be subject to a discussion between the Vogels and neighbors, City Attorney Gaughan advised he didn't think it was appropriate to have that included in the directive to staff that installation was subject to neighbor approval as it would not be consistent with the original condition.

With Mayor Roe expressing confusion as to how to word the motion to provide for that discussion with neighbors regarding location of plantings, City Attorney Gaughan reiterated that discussion with neighbors was not nor should it be part of the Interim Use.

Mayor Roe noted that whether the plantings were all north or all south of the fence should not make a difference to the Vogels.

Regarding the existing fence and lack of maintenance, Councilmember Laliberte sought to confirm who was responsible for that maintenance.

Attachment C

Mayor Roe clarified that the maintenance of the existing fence continued to be the responsibility of the existing owner; and they could take it down or leave it at their discretion, since it was their property.

Specific to the purpose of the trees, Community Development Director Bilotta noted that while the neighbors may view this as a second barrier, staff's interpretation of that purpose would be more aesthetic to break up the fence, and was intended as one tree per 50 linear feet to achieve that aesthetic perspective. Mr. Bilotta sought confirmation and agreement with that perspective from the City Council allowing staff to work out the details.

According to Mr. Paschke's drawing, Councilmember McGehee opined that it seemed to provide even distribution and an aesthetic second barrier without creating a solid windbreak. Councilmember McGehee noted her recollection of a noise attenuation stated at some point, with Mayor Roe clarifying that it may have been requested, but had not been included as a condition of IU approval.

Councilmember Willmus agreed that noise had been referenced by a member of the Planning Commission, but not included in the IU; or as confirmed by Mayor Roe that it was part of their discussion, but not a recommendation to the City Council.

Councilmember Etten agreed with the aesthetic purpose, allowing staff to make a determination on the exact number of trees.

Mayor Roe advised Mr. Bilotta that the City Council agreed with staff's perception regarding an aesthetic purpose for tree plantings.

Motion Restated as Amended

McGehee moved, Etten seconded, clarification and direction to staff that the City Council's Interim Use condition of June 23, 2014, as referenced in the RCA dated August 24, 2015, that the opaque fencing of 6' to 8' in height, coniferous plantings, and landscaping will be installed along the northern property line in its entirety, unless easement agreement(s) preclude a fence from being installed at that point; and if so the fence installation will occur at the northernmost point allowed and tied into the eastern property line, in which case, if plantings are allowed on the easement in accordance with easement language, and if neighbors agree to it, plantings will all be located on the north side of the fence.

Roll Call (As Amended)

Ayes: Laliberte, McGehee, Willmus, Etten and Roe.

Nays: None.

Wall Law, LLC

DANIEL G. WALL, Esq.

2233 HAMLINE AVENUE N
SUITE 200
ROSEVILLE, MN 55113
PHONE 651-636-7697
dwall@gmwlaw.com

November 13, 2015

Patrick Trudgeon, City Manager
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

Re: Vogel Mechanical

Dear Pat:

As you know, Vogel Mechanical has spent a substantial amount of time and money trying to appease the neighbors and get a fence installed along their north property line in accordance with the IUP. To date they have worked with easement holders, had the property surveyed, planted 7 evergreens and 4 maples - all mature trees, hired a certified arborist, built an attractive landscaped berm, removed the cyclone fence and, at their own \$1,285 expense and at their own risk, removed huge overhanging limbs from neighboring properties. Throughout this process Vogel has asked for cooperation from the abutting property owners so a new fence could be installed. Not one of them agreed to remove the encroachments, bear the expense of removal, reimburse Vogel for the cost of removal or even so much as grant Vogel a release from liability to remove the encroachments.

We are now at the point of dealing with an easement for a buried telephone cable along that property line and encroachments from neighboring properties that make unfeasible to place the fence there. Dean Turner, Certified Arborist hired by Vogel, stated in his attached October 12 "Description of Services" that placing a fence on the property line with the existing trees, stumps and other encroachments in place **"... would be an impossible task."** It is his opinion that the existing fence be left in place and a new fence be installed 10' south of the property line.

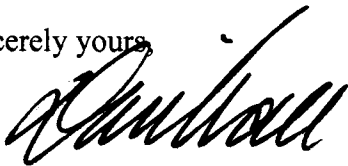
We are aware that city staff has been bombarded by misinformation and unreasonable demands by Mrs. Erickson and her former attorney Lisa McCormick. Both of them have been very antagonistic towards Bonnie and Dave Vogel personally. This entire process has been extremely stressful to the Vogels and unduly disruptive to their employees and their business. We believe that had city staff, the planning commission and the city council been aware of these pre-existing conditions there would have been adequate flexibility in the IUP for placing the fence. In light of all these difficulties, none of which are created by Vogel, Vogel proposes that a fence be

Patrick Trudgeon, City Manager
November 13, 2015
Page two

installed 5' to 10' south of the property line. This provides the best option for placing the fence where it will not be subject to ongoing damage from the neighbors' encroachments, allows access to easement holders and gives the neighbors an effective and attractive visual/physical barrier. Please keep in mind that any neighbor who wishes to do so can erect a fence on their property. Because time is running short for installing the fence I ask that you get back to me at your earliest opportunity.

Thank you.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Daniel G. Wall". The signature is fluid and cursive, with a large initial "D" and "W".

Daniel G. Wall
cc: Bonnie Vogel, CEO; Paul Bilotta; City Council

From: Molenaar, Shawn [REDACTED]
To: [REDACTED]
Subject: Centennial/Fairview Locate
Date: Wed, Nov 18, 2015 4:14 pm

Lisa,

I'm writing to confirm that with appropriate care and cable locates as prescribed by the Minnesota Office of Pipeline Safety, CenturyLink has no objections to the proposed fence placement within the utility easement.

If you have questions, please let me know.

Thanks,

Shawn

Shawn Molenaar
CenturyLink
Manager Field Operations Support
O- [REDACTED]
C- [REDACTED]

This communication is the property of CenturyLink and may contain confidential or privileged information. Unauthorized use of this communication is strictly prohibited and may be unlawful. If you have received this communication in error, please immediately notify the sender by reply e-mail and destroy all copies of the communication and any attachments.



Lisa McCormick [REDACTED]

Wood Fence

Steve Wilson [REDACTED]
To: Lisa McCormick [REDACTED]
Cc: Dan Larsen [REDACTED]

Tue, Nov 17, 2015 at 7:40 AM

Lisa,

I understand the existing fence was removed, and there are concerns about the location of the new fence.

The new fence can easily be installed in the same location as the previous fence.

Moving the fence further north onto the homeowners' properties is even possible, but it's more labor intensive. Most of the holes would have to be dug by hand, and there are a few trees to navigate around. These things are not a problem and do not prevent installation of a fence. We install over 3,000 jobs per year, and we encounter sites with much heavier brush and tree cover. The utility line creates the need for hand-digging. If the post holes are within 24" of an underground utility, state law prohibits the use of mechanical equipment to dig holes. The fence can still be installed, but it requires more manual labor. Again, this is something our crews encounter every day.

The 8' high fence specs are:

4" x 6" posts set into 12" x 48" concrete footings at 8' centers

(3) rows of 2" x 6" rails

1" x 6" boards

All materials are cedar

Let me know if you have further questions.

Regards,

Steve Wilson

Sales Manager

Midwest Fence

525 E. Villaume Ave.

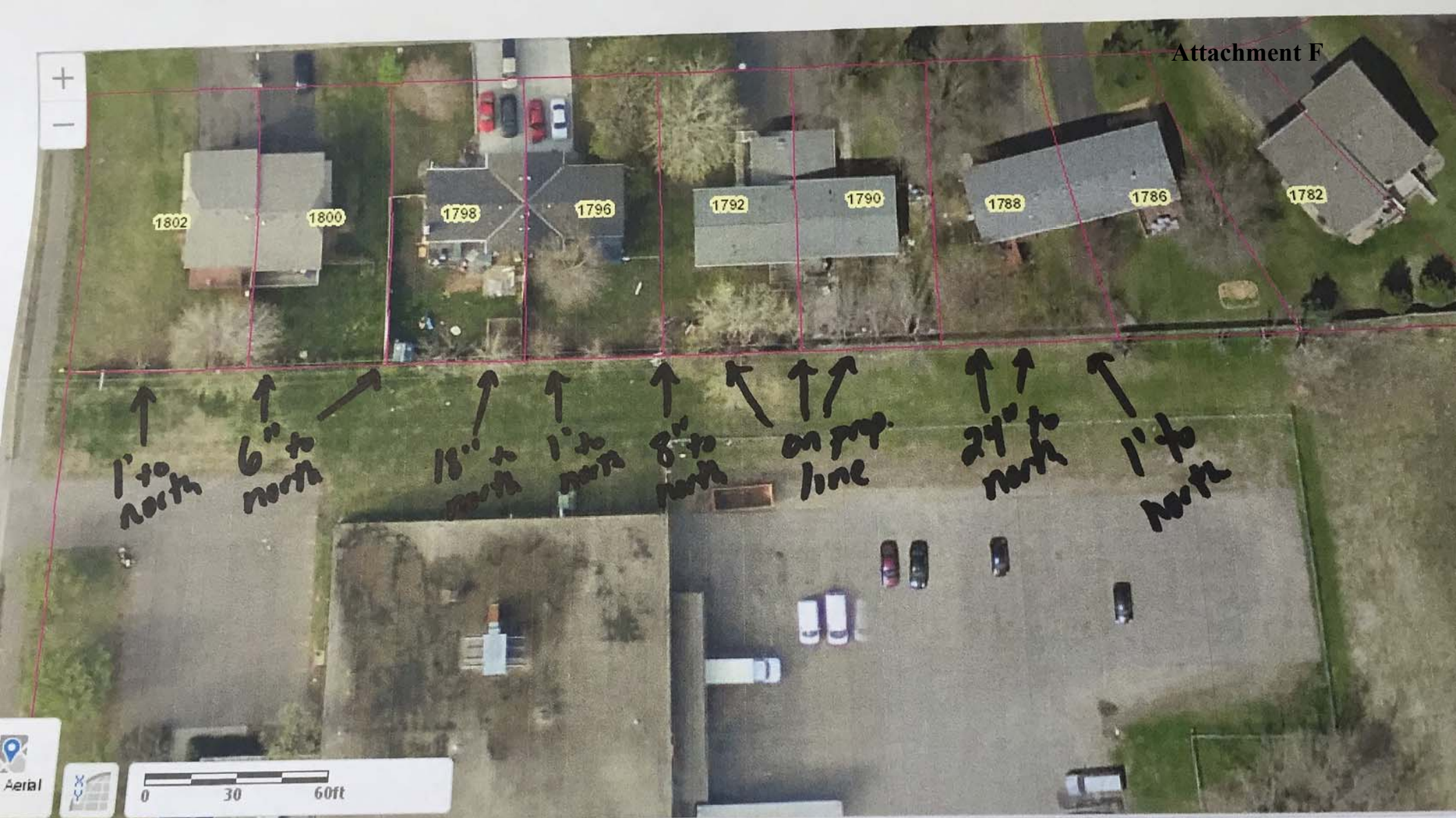
South St. Paul, MN 55075

Direct:

Cell:

Office:





* All measurements reflect utility distance
From physical property line *
(Markings are approx. per CenturyLink)

Community Development Department Decision (11/19/15)

We have considered the request to set the fence back 5' to 10' south of the property line that was contained in Mr. Wall's letter, dated November 13, 2015.

At the August 24, 2015 meeting when the City Council was asked to provide clarification as to its intent regarding the fence location, the following action occurred:

McGehee moved, Etten seconded, clarification and direction to staff that the City Council's Interim Use condition of June 23, 2014, as referenced in the RCA dated August 24, 2015, that the opaque fencing of 6' to 8' in height, coniferous plantings, and landscaping will be installed along the northern property line in its entirety, unless easement agreement(s) preclude a fence from being installed at that point; and if so the fence installation will occur at the northernmost point allowed and tied into the eastern property line, in which case, if plantings are allowed on the easement in accordance with easement language, and if neighbors agree to it, plantings will all be located on the north side of the fence.

The key statements in this motion in our determination are “unless easement agreement(s) preclude a fence from being installed at that point” and “northernmost point allowed”.

Last night, in response to our letter from earlier this week, we were provided with additional documentation from Centurylink and a second fence contractor by Lisa McCormick (see attached). Staff has independently contacted each of these individuals to verify what they wrote and to receive further clarification. The key points that were determined in those conversations were the following:

From Shawn Molenaar, Centurylink

1. They have no objections to placing the fence within the easement, no matter how close it may be to their line
2. They do not anticipate any need to be back in that corridor to maintain or upgrade the line within their planning horizon.
3. If they do need to perform work on the line, they will work around any fences that have been installed
4. If they should damage or need to remove someone's fence to access the line, Centurylink would restore it when they were complete

Based on Mr. Molenaar's email and conversation, we find that we must conclude that the Centurylink easement/buried cable does not preclude a fence being installed at that point. It should be noted that on the attached graphic from your fencing contractor that shows the line's indicated location, the cable is generally showing a location north of the property line with the exception of 1790 and 1792, where it is showing a location on the property line. We realize the exact locations can differ and at several locations the line is only inches north of the property

line, but in general, it appears from the graphic that the line is likely predominantly on the residential properties, not the Vogel property.

From Steve Wilson, Midwest Fence

Our understanding is that Mr. Wilson had been called out to the neighborhood by one or more of the neighbors to provide an estimate of what it would cost to put a fence up in case the Vogel fence were to slide southwards. He confirmed that he had walked the line and was familiar with the situations on the ground. He also confirmed that he does not have any financial interest in this project, but is just providing technical assistance because he was asked. The City does not recommend any fencing contractors but is reporting the conversation only as a professional opinion from an individual who is in the industry, works for a large fencing contractor and therefore appears to understand the limitations of fence construction. Key points:

1. Although fence construction is more difficult adjacent to a buried cable and therefore different techniques are used, the cable does not create a situation that would preclude fence installation at or near the cable.
2. If the line were damaged or severed, the liability would not fall on the property owner. If the contractor damaged the line and it was where it was supposed to be, then the contractor would absorb that liability. If the line had been marked incorrectly, then the contractor would take pictures, etc. and file a claim against the locator who erred in the locate.
3. 8' wood fences are not common and regulation of the relevant construction standard varies city by city. Because a few (but not all) cities require demonstration that a fence passes a particular wind load, a few years ago, his company did construct and test some fence designs and therefore he does have design information that has been wind load tested.
4. Mr. Wilson was asked if the fence could be installed in approximately the same location as the previous chain link fence and he indicated that in his professional opinion, it could.

Based on this new information from Mr. Wilson, it appears that installation along the cable trench does not create an impossible construction situation and therefore could be installed in the Centurylink easement area with proper techniques and care. With Mr. Wilson and Mr. Molenaar's combined information, it does not appear that utility issue precludes installation either from a utility or installer perspective and therefore the City Council direction shall be followed.

Finally, there is the issue of "northernmost point allowed". There has been much written regarding encroachments including fence posts, sheds and vegetation. The encroachment situation has changed significantly since Mr. Paschke and I were inspecting the site last Spring. Items such as the fence posts do still exist and we do consider them to create a practical difficulty for the installation of the fence on the property line. The City will therefore not be requiring Vogel to remove the fence posts nor do we have any ability to require anyone else (such as neighbors) to remove the fence posts. Although we believe the City Council's intent

was likely referring to the utility companies “allowing” we find the presence of fence post encroachments to be a similar practical constraint.

Therefore, based on this new information from third party sources who appear to be acknowledged experts in their respective areas, we must reject the request to set the fence back 5 – 10 feet from the property line. We find that credible information has been provided to indicate that with proper care and installation techniques it appears that a fence could be installed in approximately the same location as the previously removed chain link fence. It is understood that the new fence will have footings that may require it be installed a small amount south of the previous fence line to accommodate the width of the footings and/or to avoid the cable and encroachments, including tree roots. Such minor deviations are understood and may be accommodated based on field conditions discovered during installation. However, in the absence of any of those practical difficulties, the fence installation should try to follow the path of the previous chain link fence.

We understand that this has been a very difficult issue for all parties, but based on the information we have received from Centurylink and a third party contractor, we are unable to find justification for setting the fence back 5 – 10’ from what the City Council directed. This decision shall be considered final and any further action will require following the requirements for appeals, located in Section 1009.08 of the Zoning Ordinance.

Wall Law, LLC

DANIEL G. WALL, Esq.

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dwall@gmwlaw.com

November 27, 2015

Patrick Trudgeon, City Manager
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

Via email and drop

Re: Vogel Mechanical

Dear Mr. Trudgeon:

Pursuant to Section 1009.08 Roseville City Ordinances you are hereby notified that Vogel Mechanical, Inc. ("Vogel"), appeals the administrative ruling of Paul Bilotta, AICP, Director of Community Development, dated November 19, 2015, rejecting Vogel's request to install the fence along its northern property line by 5' - 10'.

I. Grounds Upon which the Appeal is Made.

A. Insufficient basis to determine that CenturyLink has waived its easement rights.

As a condition to Vogel's June 24, 2104, interim use permit, it was to construct a 6' to 8' fence along its long the northern property line. As Vogel undertook fence construction it was discovered that there were two easements along that line - one in favor of Xcel Energy for overhead power lines and one in favor of CenturyLink for a telephone cable buried along or in close proximity to the north property line. This is the presumed easement of record "... for utilities over the north 10.0 feet..." as recorded with the Ramsey County Register of Deeds, Document No. 1727132, in Book 2132, Page 178, in a Trustee's Indenture dated June 26, 1968.

On August 27, 2015, Xcel Energy provided Vogel with its written notice that "... Xcel has no objections to the placement of the 6-8' wooden fence on the property. If maintenance or repairs of Xcel's fence is necessary, Xcel will replace or repair the fence as is reasonably possible." This written notice effectively and legally binds Xcel to replace or repair the fence in the event it exercises its rights to disturb the fence.

Mr. Bilotta states on November 18 the City was provided with additional documentation from CenturyLink and a fence contractor, via Lisa McCormick, and that "... Staff has independently contacted each of these individuals to verify what they wrote and to receive further clarification." Patrick Trudgeon, City Manager

November 27, 2015

page two

Mr. Bilotta, with no legal basis, and after a conversation with a CenturyLink employee, further states "... that we must conclude that the CenturyLink easement/buried cable does not preclude a fence from being installed at that point." We submit that Mr. Bilotta's "conclusion" that the easement in favor of CenturyLink precludes a fence from being installed is legally insufficient.

B. Insufficient factual basis to determine that placing a fence in close proximity to the buried cable does not preclude installation from a utility or installer perspective. Here Mr. Bilotta relies exclusively on the opinion of a fence contractor (Steve Wilson from Midwest Fence) selected by the neighbors as to whether a fence *could* be placed on that property line. No one argues that fence posts could be dug and placed along that line - it can be. The question is whether it makes sense to do so from the perspective of installing a fence that may have to be removed for utility maintenance or may be subject to structural instability due to existing and future vegetation growth and trees roots. To install a fence along that north property line requires the installer to dig footings anywhere from 3' to 4' deep by hand so as to avoid cutting the buried cable. Notwithstanding Mr. Wilson's opinion, CenturyLink will not release Vogel from liable for damage to its cable and look to the contract to "absorb" liability. It is noted that neither Vogel nor its fence expert and its tree expert was given the opportunity to respond to or challenge the opinions of Xcel or Midwest Fence. We submit that Mr. Bilotta's reliance on Mr. Wilson's opinion is insufficient to base his conclusion that City Council direction shall be followed.

Mr. Bilotta does acknowledge that there are existing encroachments from neighbor's properties that "... create a practical difficulty for the installation of a fence on the property line." The extent of these encroachments was not, and could not have been, fully appreciated and evaluated until Vogel removed the former cyclone fence. Once discovered, Vogel engaged professionals to advise it on installing a new cedar fence along that same line and received new information that adds to and serves to clarify information previously considered by the City Council. We will offer this new information as part of the appeal process.

Due to the City's closure today, this letter will be deposited, along with my firm's check for the appeal fee of \$300, in the drop box located at City Hall.

Thank you.



Daniel G. Wall

Attorney for Vogel Mechanical, Inc./BDLM Vogel Properties, LLC
Enc.

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL, SERVING AS THE BOARD OF ADJUSTMENTS AND
APPEALS OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 25TH day of January, 2016, at 6:00 p.m.

The following members were present: , , , and Mayor .
and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**RESOLUTION OF DECISION OF THE BOARD OF ADJUSTMENTS AND APPEALS
RELATED TO THE APPEAL OF VOGEL MECHANICAL REGARDING AN
ADMINISTRATIVE DECISION**

WHEREAS, on June 23, 2014, the City of Roseville (“City”) approved an interim use for Vogel Sheetmetal (now Vogel Mechanical) (“Applicant”) which included the requirement for the installation of a fence; and

WHEREAS, on August 24, 2015, the City Council (“Council”) met and clarified the intent of the City’s fencing requirement related to the interim use approval; and

WHEREAS, on November 13, 2015, Applicant requested to set the fence between 5 and 10 feet south of the location required in the interim use approval; and

WHEREAS, on November 19, 2015, the City staff denied the request; and

WHEREAS, on November 27, 2015, Applicant appealed the administrative decision in accordance with Section 1009.08 of the Zoning Ordinance; and

WHEREAS, on January 25, 2016, a public meeting was held of the City Council, acting as the Board of Adjustment of Appeals (“Board of Adjustments and Appeals”) to hear the appeal and issue a decision.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Adjustments and Appeals of the City of Roseville as follows:

38 1. The Board approves/denies the appeal of the Administrative Decision requested by the
39 Applicant and makes the following findings in support of this decision:

- 40 a.
41 b.
42 c.
43 d.
44 e.

45
46 The motion for the adoption of the foregoing resolution was duly seconded by Member ,
47 and upon a vote being taken thereon, the following voted in favor thereof: , , ,
48 , and Mayor .

49 and the following voted against the same: .
50

51 WHEREUPON said resolution was declared duly passed and adopted.
52

53
54 Attachments: None
55

STATE OF MINNESOTA)
) SS
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the day of, , 20 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this day of , 20

SEAL

Patrick Trudgeon, City Manager



Black History Month February 2016

Whereas: The City of Roseville is committed to recognizing and honoring the contributions of all members of our community; and

Whereas: Negro History Week was established in 1926 by Dr. Carter Godwin Woodson as a way to neutralize the deliberate distortion of Black History; and

Whereas: This movement grew over the years to Black History Month to give an objective and scholarly balance in American and World History; and

Whereas: The month of February was selected as Black History Month because it marks the birth of Frederick Douglass, W.E.B. DuBois, Langston Hughes and Abraham Lincoln, leaders whose actions greatly impacted the lives of the American black population; and

Whereas: The contributions African Americans made to our nation's economic strength as well as to our history, music, arts, written words and discoveries are often overlooked; and

Whereas: On January 1, 1863, the Emancipation Proclamation set the United States on the path of ending slavery, and on August 27, 1963, hundreds of thousands of Americans, blacks and whites, joined the March on Washington to the memorial of Abraham Lincoln, the author of the Emancipation Proclamation, in pursuit of the ideal of equality of citizenship; and

Whereas: In 2016, Black History Month celebrates "Hallowed Grounds: Sites of African American Memories," which tells the story of America by preserving and reflecting on the places where African Americans have made history; and

Whereas: The City of Roseville invites all members of the Roseville community to renew their commitment to ensuring racial equality, understanding and justice.

Now, Therefore Be It Resolved that the City Council hereby declare February 2016 to be Black History Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this twenty-fifth day of January 2016.

Mayor Daniel J. Roe

REQUEST FOR COUNCIL ACTION

Date: January 25, 2016
Item No.: 6.b

Department Approval



City Manager Approval



Item Description: Roseville Green Award Program

BACKGROUND

The Roseville Housing and Redevelopment Authority (RHRA) started the Green Award Program in 2010 to recognize residential properties that incorporate best practices for improvements when gardening, landscaping, remodeling, or building a home in Roseville. The winning properties are recognized at a public meeting, presented with an award, and highlighted on the City's website. On January 5, 2016, the RHRA transferred its financial resources and all programs to the Roseville Economic Development Authority (REDA). Since the REDA does not have regular meetings, the award is being presented at a City Council Meeting.

The Albeckers demolished an existing rambler and used the general footprint to build a new, two-story home that would blend into the neighborhood and incorporate energy efficiency products for a sustainable lifestyle. Homeowners Anthony and Julie Albecker will be present to receive recognition for the green improvements in their new home (see attachment A).

POLICY OBJECTIVE

Roseville has been a leader in providing education and incentives in sustainability and green remodeling/building techniques for the last 5 years, which helps to improve the housing quality and sustainability of the homes.

BUDGET IMPLICATIONS

The monetary award for the Green Award Program for the property located at 405 Lovell Avenue was budgeted for in the 2015 RHRA budget. The budget for 2015 was \$850, which would have allowed for 3 homes to be recognized using the following award distribution: first prize - \$500, second prize - \$250, and third prize - \$100. Since only one award was given for 2015, the budget impact is \$500.

STAFF RECOMMENDATION

This item is to recognize the winner of the Green Award Program so there is no staff recommendation.

REQUESTED COUNCIL ACTION

No action is needed by Council. The Albeckers will be awarded first prize for the 2015 Roseville Green Award.

Prepared by: Jeanne Kelsey, 651-792-7086
Attachments: A: 405 Lovell Avenue Green Home Improvements

2015 Roseville Green Building/Remodeling Award

405 Lovell Avenue

Anthony & Julie Albecker

The Project: The Albeckers replaced an existing 1,184 sq.ft. rambler with a single-car garage with high energy efficiency custom 2 story.

Before



During



Using green building ideas, the Albeckers increased their living space, reduced their energy costs, increased their impervious coverage area, & saved money!

After



General Improvements

- Insulated Concrete Form (ICF) foundation and Structurally Insulated Panels (SIP) to reduce energy consumption, conserve resources, and promote healthy indoor environment.
- Under-slab has 2-inch insulated foam board with radiant floor tubing in home and garage.
- New home footprint is very close to original foundation/hardscape with net gain of permeable surface (30% of the original driveway was preserved).
- All large and mature healthy trees where preserved.
- Roseville compost used for entire lot.

HVAC System

- 3-zone radiant floor heating built into home (Zone 1 – Basement, Zone 2 – Garage, Zone 3 – Bathroom).
- HERS Rating is 38 (Energy audit was performed midway through construction in order to determine if any insulating was missed through building).
- Xcel Energy Star Home Program Certified.
- 2-stage 96% EFF Furnace.
- 2-ton 16 SEER High Efficiency AC.
- Heat Recovery Ventilator (air exchanger and air filtration system).
- Energy Star bath fans with de-humidistats.

Best Management Practices

- The following materials were taken to reuse site:
 - Concrete foundation
 - Lumber from foundation footing forms
 - Rebar
 - Old furnace and mechanicals
 - Extra fasteners and adhesive compounds
 - All cardboard
- Left-over construction lumber was used to make shelving and nook storage areas.
- Minimal carpet installed.
- Domestic wood flooring was pre-finished off-site and allowed extra time to off-gas.
- Sprayed foam insulation through walls.

Beneficial Design Elements

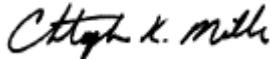
- Design complements nearby homes by combining aspects of the rambler, bungalow, and 2-story home designs.
- 3-stall piggyback garage accommodates existing driveway and fits with other 2-car garages on block.
- House design and positioning maximizes sun position and uses passive light for living areas.
- Bonus room over garage with drain and water supply will eventually be a small “green room” to grow plants.
- Universal design make it accessible to those with mobility and health issues.

REQUEST FOR COUNCIL ACTION

Date: 01/25/2016

Item No.: 8.a

Department Approval



City Manager Approval



Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$717,258.67
80124-80303	\$897,167.14
Total	\$1,614,425.81

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
Printed: 1/14/2016 - 3:01 PM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/06/2016	Boulevard Landscaping	Operating Supplies	Suburban Ace Hardware-CC	Cultivator Wood	37.98
					Operating Supplies Total:	37.98
					Fund Total:	37.98
80248	01/13/2016	Central Svcs Equip Revolving	Rental - Copier Machines	Marco, Inc,	Copier Charges & Lease	2,106.41
80182	01/06/2016	Central Svcs Equip Revolving	Rental - Copier Machines	US Bank Equipment Finance	Copier Rental	2,722.09
					Rental - Copier Machines Total:	4,828.50
					Fund Total:	4,828.50
0	01/06/2016	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	0.62
0	01/06/2016	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	6.36
					Federal Income Tax Total:	6.98
0	01/06/2016	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	0.59
0	01/06/2016	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	6.17
0	01/06/2016	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	0.14
0	01/06/2016	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	1.44
					FICA Employee Ded. Total:	8.34
0	01/06/2016	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	0.59
0	01/06/2016	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	6.17
0	01/06/2016	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	0.14
0	01/06/2016	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	1.44

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	8.34
0	01/06/2016	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo;	1.00
					MN State Retirement Total:	1.00
0	01/06/2016	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo;	6.53
					PERA Employee Ded Total:	6.53
0	01/06/2016	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo;	6.53
0	01/06/2016	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	1.00
					PERA Employer Share Total:	7.53
80223	01/07/2016	Charitable Gambling	Professional Services	Shidell & Mair	Youth Hockey Bingo	1,973.16
					Professional Services Total:	1,973.16
0	01/06/2016	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Incom	0.33
0	01/06/2016	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Incom	3.40
					State Income Tax Total:	3.73
					Fund Total:	2,015.61
80205	01/07/2016	Community Development	Advertising	Lillie Suburban Newspaper Inc	Notices-Acct: 000262	107.28
					Advertising Total:	107.28
80280	01/14/2016	Community Development	Building Permits	Hoffman Weber Construction	Building Permit Refund-3020 Simpse	331.75
80269	01/13/2016	Community Development	Building Permits	James Waterhouse	Permits Refund	172.72
					Building Permits Total:	504.47
80208	01/07/2016	Community Development	Building Surcharge	Mn Dept of Labor & Industry	Building Permit Surcharges Dec.	3,753.13
80269	01/13/2016	Community Development	Building Surcharge	James Waterhouse	Permits Refund	7.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/06/2016	Community Development	Business Retention Program	Twin Cities North Chamber-CC	Building Surcharge Total: Legislative Breakfast Registration	3,760.63 40.00
0	01/06/2016	Community Development	Conferences	Country Inn & Suites-CC	Business Retention Program Total: Conference Lodging	40.00 109.78
0	01/06/2016	Community Development	Credit Card Fees	US Bank-Non Bank	Conferences Total: November Terminal Charges	109.78 846.08
80240	01/13/2016	Community Development	Deposits	Creative Home Solutions	Credit Card Fees Total: Construction Deposit Refund-385 S. C	846.08 800.00
80244	01/13/2016	Community Development	Deposits	Hoxie Homes & Remodeling, LLC	Construction Deposit Refund	800.00
80179	01/06/2016	Community Development	Deposits	Leif Olson	Construction Deposit Refund	800.00
80257	01/13/2016	Community Development	Deposits	Douglas Seebeck	Construction Deposit Refund-1008 Pz	1,000.00
0	01/13/2016	Community Development	Electrical Inspections	Tokle Inspections, Inc.	Deposits Total: Electrical Inspections-Dec.	3,400.00 6,673.60
80269	01/13/2016	Community Development	Electrical Permits	James Waterhouse	Electrical Inspections Total: Permits Refund	6,673.60 64.00
0	01/06/2016	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	Electrical Permits Total: Federal Income Tax Total:	64.00 4,890.39
0	01/06/2016	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	1,912.31
0	01/06/2016	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	2,978.08
0	01/06/2016	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare Ei	207.31
0	01/06/2016	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	1,391.08
0	01/06/2016	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	886.37
0	01/06/2016	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare Ei	325.31

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	2,810.07
0	01/06/2016	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	1,391.08
0	01/06/2016	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	886.37
0	01/06/2016	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	207.31
0	01/06/2016	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	325.31
					FICA Employers Share Total:	2,810.07
80269	01/13/2016	Community Development	Heating Permits	James Waterhouse	Permits Refund	48.00
					Heating Permits Total:	48.00
80171	01/06/2016	Community Development	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Empl	113.53
80171	01/06/2016	Community Development	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Empl	256.47
					HRA Employer Total:	370.00
80180	01/06/2016	Community Development	HSA Employee	Premier Bank	PR Batch 00001.01.2016 HSA Empl	69.85
80180	01/06/2016	Community Development	HSA Employee	Premier Bank	PR Batch 00001.01.2016 HSA Empl	180.15
					HSA Employee Total:	250.00
80180	01/06/2016	Community Development	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Empl	298.48
80180	01/06/2016	Community Development	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Empl	166.52
					HSA Employer Total:	465.00
0	01/06/2016	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.01.2016 ICMA Defe	446.03
0	01/06/2016	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.01.2016 ICMA Defe	241.47
					ICMA Def Comp Total:	687.50
0	01/06/2016	Community Development	Memberships & Subscriptions	APA-CC	Planning Association Membership Re	95.00
					Memberships & Subscriptions Total:	95.00
80208	01/07/2016	Community Development	Miscellaneous Revenue	Mn Dept of Labor & Industry	Building Permit Surcharges Dec.-Ret	-75.01

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Miscellaneous Revenue Total:	-75.01
0	01/06/2016	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo;	214.27
0	01/06/2016	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo;	127.54
					MN State Retirement Total:	341.81
0	01/06/2016	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDCP De	237.23
0	01/06/2016	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDCP De	482.77
					MNDCP Def Comp Total:	720.00
80185	01/07/2016	Community Development	P.I.L.O.T	Nabeel Abu Feddah	Variance Application Refund	269.28
					P.I.L.O.T Total:	269.28
0	01/06/2016	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo;	1,519.58
0	01/06/2016	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo;	875.95
					PERA Employee Ded Total:	2,395.53
0	01/06/2016	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo;	875.95
0	01/06/2016	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	233.77
0	01/06/2016	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	134.74
0	01/06/2016	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo;	1,519.58
					PERA Employer Share Total:	2,764.04
80269	01/13/2016	Community Development	Plumbing Permits	James Waterhouse	Permits Refund	120.00
					Plumbing Permits Total:	120.00
0	01/06/2016	Community Development	Professional Services	Grateful Table-CC	Planning Meeting Supplies	63.95
0	01/06/2016	Community Development	Professional Services	MN Dept of Health-CC	Maintenance Permit	50.00
80222	01/07/2016	Community Development	Professional Services	Sambatek, Inc.	Ordinance Drafting	1,160.25
80222	01/07/2016	Community Development	Professional Services	Sambatek, Inc.	Tree Preservation	651.05
80266	01/13/2016	Community Development	Professional Services	Verizon Wireless	Cell Phones	35.01
0	01/06/2016	Community Development	Professional Services	Vroman Systems- CC	Rental Registration Online Form Fee	49.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Professional Services Total:	2,010.21
0	01/06/2016	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Income	1,135.53
0	01/06/2016	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Income	722.35
					State Income Tax Total:	1,857.88
0	01/07/2016	Community Development	Transportation	Paul Bilotta	Mileage Reimbursement	187.68
0	01/07/2016	Community Development	Transportation	Paul Bilotta	Mileage Reimbursement	282.73
					Transportation Total:	470.41
					Fund Total:	38,806.02
0	01/06/2016	Contracted Engineering Svcs	Conferences	U of M-CC	APWA Conference Registration	395.00
					Conferences Total:	395.00
0	01/06/2016	Contracted Engineering Svcs	Professional Services	Drop Box-CC	Drop Box Pro	99.00
					Professional Services Total:	99.00
					Fund Total:	494.00
0	01/13/2016	East Metro SWAT	Operating Supplies	Streicher's	MP5's	1,400.00
0	01/13/2016	East Metro SWAT	Operating Supplies	Streicher's	Combat Shirts	1,664.60
					Operating Supplies Total:	3,064.60
					Fund Total:	3,064.60
0	01/06/2016	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	25.41
					209000 - Sales Tax Payable Total:	25.41
0	01/14/2016	General Fund	211402 - Flex Spending Health	Jeanne Kelsey	Flexible Benefit Reimbursement	2,500.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/14/2016	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	341.42
0	01/07/2016	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	884.88
0	01/14/2016	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	507.17
0	01/13/2016	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	199.73
0	01/13/2016	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	2,351.00
0	01/14/2016	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	2,385.02
211402 - Flex Spending Health Total:						9,169.22
0	01/07/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	490.72
0	01/14/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	192.31
0	01/13/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	1,000.00
0	01/14/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	1,346.17
0	01/14/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	170.00
0	01/07/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	5,000.06
0	01/14/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	192.31
0	01/14/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	263.16
0	01/07/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	192.31
0	01/13/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	769.24
80270	01/13/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	790.00
211403 - Flex Spend Day Care Total:						10,406.28
80273	01/14/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	114.50
80186	01/07/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	386.40
80186	01/07/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	160.85
80186	01/07/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	87.70
80186	01/07/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	59.65
80186	01/07/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	109.95
80186	01/07/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	3,728.00
80186	01/07/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	3,899.50
80186	01/07/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	3,028.95
80186	01/07/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	4,495.00
80186	01/07/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	454.70
80186	01/07/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	487.20
80186	01/07/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	520.55
80186	01/07/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	482.20
80186	01/07/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	468.35
80186	01/07/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	468.35
80186	01/07/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	529.35
80186	01/07/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	530.55
80190	01/07/2016	General Fund	Clothing	Cintas Corporation #470	Nitrile Gloves	76.64

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80178	01/06/2016	General Fund	Community Grants	Northeast Youth & Family Serv.	Clothing Total: 2016 Municipality Participation Amount	20,088.39 53,990.00
0	01/06/2016	General Fund	Conferences	Applebee's-CC	Community Grants Total: Conference Lunches	53,990.00 36.97
80177	01/06/2016	General Fund	Conferences	MPERLA	Conference Registration-Bacon	75.00
0	01/06/2016	General Fund	Conferences	U of M-CC	APWA Conference Registration	245.00
0	01/06/2016	General Fund	Conferences	U of M-CC	APWA Conference Registration	735.00
80231	01/13/2016	General Fund	Contract Maint - Vehicles	Abra MN Roseville	Conferences Total: Bumper and Lamp Repair	1,091.97 606.00
0	01/13/2016	General Fund	Contract Maint - Vehicles	Advanced Graphics, Inc.	Custom Graphics Kit-Cab Medic Truck	2,330.00
0	01/13/2016	General Fund	Contract Maint - Vehicles	Advanced Graphics, Inc.	Imitation Gold Pinstripe	255.50
80250	01/13/2016	General Fund	Contract Maint - Vehicles	Matheson Tri-Gas, Inc	Acetylene	89.29
0	01/13/2016	General Fund	Contract Maint - Vehicles	Mister Car Wash	Vehicle Washes	49.79
80221	01/07/2016	General Fund	Contract Maint - Vehicles	Rosenbauer Minnesota, LLC	Cover, Foam	243.55
80294	01/14/2016	General Fund	Contract Maint - Vehicles	Tremco	Vehicle Repair	1,775.00
80251	01/13/2016	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Contract Maint - Vehicles Total: Facility Management	5,349.13 112.50
0	01/06/2016	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Contract Maint. - City Hall Total: Regular Service	112.50 339.66
80234	01/13/2016	General Fund	Contract Maintenance	BCA-Criminal Apprehension	Contract Maint. - City Garage Total: CJDN Units	339.66 840.00
0	01/07/2016	General Fund	Contract Maintenance	City of St. Paul	Radio Maintenance & Service	427.53
80191	01/07/2016	General Fund	Contract Maintenance	City of St. Paul-Police Dept	Radio Service	65.00
80191	01/07/2016	General Fund	Contract Maintenance	City of St. Paul-Police Dept	Radio Service	81.25
80191	01/07/2016	General Fund	Contract Maintenance	City of St. Paul-Police Dept	Radio Service	86.28
80191	01/07/2016	General Fund	Contract Maintenance	City of St. Paul-Police Dept	Radio Service	97.50
80191	01/07/2016	General Fund	Contract Maintenance	City of St. Paul-Police Dept	Radio Service	48.75
80191	01/07/2016	General Fund	Contract Maintenance	City of St. Paul-Police Dept	Radio Service	48.75
80196	01/07/2016	General Fund	Contract Maintenance	DVS Renewal	Radio Service	16.00
80201	01/07/2016	General Fund	Contract Maintenance	Hotsy of Minnesota	Fire Boat Registration	212.58
					Bulk Soap	

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/07/2016	General Fund	Contract Maintenance	Mister Car Wash	Vehicle Wash	11.99
80300	01/14/2016	General Fund	Contract Maintenance	NAC Mechanical & Electrical Serv	Light Fixture Replacement	350.00
80300	01/14/2016	General Fund	Contract Maintenance	NAC Mechanical & Electrical Serv	Electrical Service	294.38
0	01/06/2016	General Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	100.98
80216	01/07/2016	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	209.04
80265	01/13/2016	General Fund	Contract Maintenance	Upper Cut Tree Service	Blanket PO for Tree Removal	5,100.00
80228	01/07/2016	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	197.21
Contract Maintenance Total:						8,187.24
80255	01/13/2016	General Fund	Dispatching Services	Ramsey County	911 Dispatch Service-Dec. 2015	30,004.48
80255	01/13/2016	General Fund	Dispatching Services	Ramsey County	CAD Services-Dec. 2015	5,556.54
Dispatching Services Total:						35,561.02
0	01/06/2016	General Fund	Employee Recognition	Catering by Dani-CC	Employee Luncheon Deposit	250.00
Employee Recognition Total:						250.00
0	01/06/2016	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	26,719.30
0	01/06/2016	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	13,716.44
Federal Income Tax Total:						40,435.74
0	01/06/2016	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	5,349.22
0	01/06/2016	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare Ei	1,556.04
0	01/06/2016	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare Ei	3,188.03
0	01/06/2016	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	2,287.80
FICA Employee Ded. Total:						12,381.09
0	01/06/2016	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare Ei	3,188.03
0	01/06/2016	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare Ei	1,556.04
0	01/06/2016	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	2,287.80
0	01/06/2016	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	5,349.22
FICA Employers Share Total:						12,381.09
80176	01/06/2016	General Fund	Financial Support	MN Child Support Payment Cntr	Remittance ID: 0015005038	354.43

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80180	01/06/2016	General Fund	Flex Spending Health	Premier Bank	Financial Support Total: PR Batch 00001.01.2016 HSA Emplo	354.43 200.00
80171	01/06/2016	General Fund	HRA Employer	ING ReliaStar	Flex Spending Health Total: PR Batch 00001.01.2016 HRA Emplc	200.00
80171	01/06/2016	General Fund	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Emplc	2,673.34
80171	01/06/2016	General Fund	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Emplc	-200.00
					PR Batch 00001.01.2016 HRA Emplc	1,367.30
80180	01/06/2016	General Fund	HSA Employee	Premier Bank	HRA Employer Total:	3,840.64
80180	01/06/2016	General Fund	HSA Employee	Premier Bank	PR Batch 00001.01.2016 HSA Emplc	961.56
					PR Batch 00001.01.2016 HSA Emplc	1,868.60
					HSA Employee Total:	2,830.16
80180	01/06/2016	General Fund	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Emplc	2,400.33
80180	01/06/2016	General Fund	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Emplc	4,683.43
					HSA Employer Total:	7,083.76
0	01/06/2016	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.01.2016 ICMA Defe	2,059.58
0	01/06/2016	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.01.2016 ICMA Defe	978.08
					ICMA Def Comp Total:	3,037.66
0	01/06/2016	General Fund	Memberships & Subscriptions	Grateful Table-CC	Lunch Meeting-Mayor & City Manag	9.53
80172	01/06/2016	General Fund	Memberships & Subscriptions	IPMA-HR MN	Membership Dues-Bacon	125.00
					Memberships & Subscriptions Total:	134.53
0	01/06/2016	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo'	2,252.17
0	01/06/2016	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo'	874.78
					MN State Retirement Total:	3,126.95
0	01/06/2016	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDCP De	4,284.12
0	01/06/2016	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDCP De	2,323.52

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/14/2016	General Fund	Motor Fuel	Mansfield Oil Company	Fuel	10,756.84
0	01/06/2016	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	November Fuel Tax	440.61
				MNDCP Def Comp Total:		6,607.64
80203	01/07/2016	General Fund	Office Supplies	Impressive Print	Business Cards	55.00
0	01/06/2016	General Fund	Office Supplies	Innovative Office Solutions-CC	Office Supplies	43.37
80211	01/07/2016	General Fund	Office Supplies	National Awards & Fine Gifts	Badges	18.64
80288	01/14/2016	General Fund	Office Supplies	Mike Parkos	Supplies Reimbursement	21.72
				Motor Fuel Total:		11,197.45
80184	01/07/2016	General Fund	Operating Supplies	3M	Overlay	301.50
0	01/06/2016	General Fund	Operating Supplies	Amazon.com- CC	Evidence Area Label Printer	67.97
0	01/06/2016	General Fund	Operating Supplies	Amazon.com- CC	No Receipt-S. Baker	69.84
80189	01/07/2016	General Fund	Operating Supplies	Calumet Packaging	Trufuel	103.60
0	01/06/2016	General Fund	Operating Supplies	Certified Laboratories-CC	Nitrile Gloves	214.86
0	01/07/2016	General Fund	Operating Supplies	City of St. Paul	Radio Maintenance & Service	108.37
80192	01/07/2016	General Fund	Operating Supplies	Compass Minerals	Bulk Coarse	1,732.78
0	01/06/2016	General Fund	Operating Supplies	CPO Commerce-CC	Contractor Bag	122.95
80194	01/07/2016	General Fund	Operating Supplies	Dama Metal Products, INC.	Key Box Locks	452.75
0	01/06/2016	General Fund	Operating Supplies	Dollar Tree-CC	Swearing In Supplies	10.71
0	01/07/2016	General Fund	Operating Supplies	General Industrial Supply Co.	Sawsall Blades	86.25
0	01/07/2016	General Fund	Operating Supplies	Grainger Inc	Key To Chart	160.80
0	01/06/2016	General Fund	Operating Supplies	Granite City-CC	Rosedale Retailers' Meeting-No Rece	210.02
0	01/13/2016	General Fund	Operating Supplies	Thomas Gray	K9 Supplies	135.00
0	01/06/2016	General Fund	Operating Supplies	Home Depot- CC	Station Supplies	25.85
0	01/06/2016	General Fund	Operating Supplies	Home Depot- CC	Detectives Supplies	101.76
0	01/06/2016	General Fund	Operating Supplies	Menards-CC	Station Supplies	67.04
0	01/07/2016	General Fund	Operating Supplies	MES, Inc.	Leather Fronts	94.78
80287	01/14/2016	General Fund	Operating Supplies	MN Board Peace Ofc Sids & Trmg	Peace Officer License-Hicke	90.00
80213	01/07/2016	General Fund	Operating Supplies	Precise MRM, LLC	Pooled Data	158.80
80254	01/13/2016	General Fund	Operating Supplies	Primary Products Company	Nitrile Gloves	247.67
0	01/06/2016	General Fund	Operating Supplies	Ripp Restraints Inc-CC	Restraints	182.55
0	01/06/2016	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Paint Supplies	13.90
0	01/06/2016	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	36.53
0	01/06/2016	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Squad Room Supplies	28.75
0	01/06/2016	General Fund	Operating Supplies	Sun Control Of MN- CC	Window Film	60.00
0	01/06/2016	General Fund	Operating Supplies	Things Remembered-CC	Engraving	32.00
80264	01/13/2016	General Fund	Operating Supplies	Uniforms Unlimited, Inc.	Uniform Supplies	95.98
				Office Supplies Total:		138.73

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0	01/06/2016	General Fund	Operating Supplies	UPS Store- CC	Commercial Shipping	21.96
0	01/06/2016	General Fund	Operating Supplies	Walgreens-CC	Officer Supplies-No Receipt-Yunke	10.70
0	01/06/2016	General Fund	Operating Supplies	Walgreens-CC	K9 Photo Supplies	6.94
Operating Supplies Total:						5,052.61
0	01/06/2016	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	20,188.74
0	01/06/2016	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	7,920.18
PERA Employee Ded Total:						28,108.92
0	01/06/2016	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	10,783.82
0	01/06/2016	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	27,788.42
0	01/06/2016	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	337.39
0	01/06/2016	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	767.63
PERA Employer Share Total:						39,677.26
0	01/06/2016	General Fund	Postage	Pitney Bowes - Non Bank	December Postage	3,000.00
Postage Total:						3,000.00
80203	01/07/2016	General Fund	Printing	Impressive Print	Envelopes	272.00
Printing Total:						272.00
0	01/14/2016	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	General Civil Matters	15,560.00
0	01/07/2016	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	Prosecution Service	12,983.00
80246	01/13/2016	General Fund	Professional Services	LexisNexis Risk Data Mgmt, Inc.	Person Searches	58.00
80249	01/13/2016	General Fund	Professional Services	Martin McAllister, Inc.	Public	450.00
80253	01/13/2016	General Fund	Professional Services	Metropolitan Courier Corp.	Armored Car Service	718.00
80299	01/14/2016	General Fund	Professional Services	Multicare Associates	Physical Exams	362.00
80210	01/07/2016	General Fund	Professional Services	MVNA	Immunization-Acct: 1384562-1/SP	36.00
80255	01/13/2016	General Fund	Professional Services	Ramsey County	Fleet Support Fee	371.28
80225	01/07/2016	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Finance Commission Meeting Minute	189.00
80225	01/07/2016	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Human Rights Commission Meeting]	123.00
80262	01/13/2016	General Fund	Professional Services	TransUnion Risk and Alternative	Searches-Dec 2015	65.75
80263	01/13/2016	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	85.00
Professional Services Total:						31,001.03
0	01/06/2016	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Income	10,295.54

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0	01/06/2016	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Income	5,230.76
					State Income Tax Total:	15,526.30
80302	01/14/2016	General Fund	Telephone	Ramsey County	Fleet Support Fee	56.16
0	01/06/2016	General Fund	Telephone	Sprint- CC	Cell Phones	25.35
0	01/06/2016	General Fund	Telephone	Sprint- CC	Cell Phones	27.60
80266	01/13/2016	General Fund	Telephone	Verizon Wireless	Cell Phones	1,210.69
80266	01/13/2016	General Fund	Telephone	Verizon Wireless	Cell Phones	70.02
80266	01/13/2016	General Fund	Telephone	Verizon Wireless	Cell Phones	564.49
80266	01/13/2016	General Fund	Telephone	Verizon Wireless	Cell Phones	70.22
					Telephone Total:	2,024.53
0	01/06/2016	General Fund	Training	Byerly's- CC	Training Supplies	40.99
0	01/06/2016	General Fund	Training	Caribou Coffee- CC	U of F Training Supplies	12.84
0	01/06/2016	General Fund	Training	Cossetta-CC	Training Meals	43.30
0	01/06/2016	General Fund	Training	Keys Cafe & Bakery-CC	U of F Training Lunches	38.93
0	01/06/2016	General Fund	Training	McDonalds-CC	Training Supplies	63.79
0	01/06/2016	General Fund	Training	MN GFOA-CC	Monthly Meeting	30.00
0	01/06/2016	General Fund	Training	Nelsons Cheese & Deli-CC	GFOA Annual GAAP Update Supplie	37.26
0	01/06/2016	General Fund	Training	Supramerica- CC	Training Supplies	34.48
80261	01/13/2016	General Fund	Training	Taser Training Academy	TASER Instructor Course	200.00
					Training Total:	501.59
0	01/06/2016	General Fund	Union Dues Deduction	LELS	PR Batch 00001.01.2016 Lels Union	1,304.80
0	01/06/2016	General Fund	Union Dues Deduction	LELS	PR Batch 00001.01.2016 Lels Union	730.91
80173	01/06/2016	General Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2016 IOUE Union	137.21
80173	01/06/2016	General Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2016 IOUE Union	63.79
0	01/06/2016	General Fund	Union Dues Deduction	MN Teamsters #320	PR Batch 00001.01.2016 Local 320 U	295.01
0	01/06/2016	General Fund	Union Dues Deduction	MN Teamsters #320	PR Batch 00001.01.2016 Local 320 U	167.24
0	01/06/2016	General Fund	Union Dues Deduction	Roseville Firefighters Local 5051	PR Batch 00001.01.2016 IAFF Union	279.80
0	01/06/2016	General Fund	Union Dues Deduction	Roseville Firefighters Local 5051	PR Batch 00001.01.2016 IAFF Union	110.20
					Union Dues Deduction Total:	3,088.96
0	01/07/2016	General Fund	Utilities	Xcel Energy	Street Lights	50.04
0	01/07/2016	General Fund	Utilities	Xcel Energy	Street Lights	70.45
					Utilities Total:	120.49

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80230	01/13/2016	General Fund	Vehicle Supplies	1st Ayd Corporation	Cleaning Supplies	166.41
80233	01/13/2016	General Fund	Vehicle Supplies	Astleford International Trucks	Bushing, Stud	126.92
80236	01/13/2016	General Fund	Vehicle Supplies	Car Wash Technologies	Hydro Minder	173.51
80237	01/13/2016	General Fund	Vehicle Supplies	CDW Government, Inc.	Dock Station	480.71
0	01/13/2016	General Fund	Vehicle Supplies	Cushman Motor Co Inc	Vehicle Supplies	1,404.25
0	01/07/2016	General Fund	Vehicle Supplies	Emergency Automotive Tech Inc	2015 Blanket PO for Vehicle Repair F	97.00
80197	01/07/2016	General Fund	Vehicle Supplies	EMP	Probe Covers	19.45
0	01/13/2016	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	49.71
0	01/13/2016	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2015 Blanket PO for Vehicle Repair F	6.80
0	01/14/2016	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	Starter	154.11
0	01/14/2016	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	Arm Joint	98.44
0	01/13/2016	General Fund	Vehicle Supplies	Fastenal Company Inc.	Vehicle Supplies	269.69
0	01/14/2016	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	Vehicle Supplies	81.57
0	01/14/2016	General Fund	Vehicle Supplies	Grainger Inc	Absorbent	41.22
0	01/07/2016	General Fund	Vehicle Supplies	Grainger Inc	2015 Blanket PO for Vehicle Repair F	47.89
0	01/06/2016	General Fund	Vehicle Supplies	Heater Craft-CC	Cabin Heater	556.49
0	01/07/2016	General Fund	Vehicle Supplies	Napa Auto Parts	2015 Blanket PO for Vehicle Repairs	49.92
0	01/06/2016	General Fund	Vehicle Supplies	Palmer Johnson Power-CC	Sliding Sleeve	420.09
80212	01/07/2016	General Fund	Vehicle Supplies	Philips Healthcare	HeartStart Pads	70.20
0	01/06/2016	General Fund	Vehicle Supplies	PTS Tool Supply-CC	Shop Supplies	144.00
80218	01/07/2016	General Fund	Vehicle Supplies	Responder Gear, Inc.	Chiefs Backpack With AED pocket	534.98
80219	01/07/2016	General Fund	Vehicle Supplies	Rick Johnson's Deer & Beaver Inc.	Two Deer Calls	230.00
80256	01/13/2016	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	Mirror	124.00
80260	01/13/2016	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	Tires	276.36
80226	01/07/2016	General Fund	Vehicle Supplies	Tri State Bobcat, Inc	2015 Blanket PO for Vehicle Repair F	15.70
80227	01/07/2016	General Fund	Vehicle Supplies	Truck Utilities, Inc.	Motor-OEM	186.90
80227	01/07/2016	General Fund	Vehicle Supplies	Truck Utilities, Inc.	Cutting Edge Set, Bolt Kits	1,612.69
80227	01/07/2016	General Fund	Vehicle Supplies	Truck Utilities, Inc.	Poly Deflector	264.60
80295	01/14/2016	General Fund	Vehicle Supplies	ZOLL Medical Corp.	CPR Supplies Case	97.14
Vehicle Supplies Total:						7,800.75
Fund Total:						384,495.13
0	01/06/2016	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Regular Service	79.56
80229	01/07/2016	Golf Course	Contract Maintenance	Zahl Petroleum Maintenance Co	Catholic Protection Test	225.00
Contract Maintenance Total:						304.56
0	01/06/2016	Golf Course	Credit Card Fees	US Bank-Non Bank	November Terminal Charges	168.27

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					Credit Card Fees Total:	168.27
0	01/06/2016	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	405.59
0	01/06/2016	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	89.62
					Federal Income Tax Total:	495.21
0	01/06/2016	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	236.31
0	01/06/2016	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	54.75
0	01/06/2016	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	55.26
0	01/06/2016	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	12.81
					FICA Employee Ded. Total:	359.13
0	01/06/2016	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	236.31
0	01/06/2016	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	54.75
0	01/06/2016	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	55.26
0	01/06/2016	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	12.81
					FICA Employers Share Total:	359.13
80171	01/06/2016	Golf Course	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Empl	21.29
80171	01/06/2016	Golf Course	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Empl	48.71
					HRA Employer Total:	70.00
80180	01/06/2016	Golf Course	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Empl	200.00
					HSA Employer Total:	200.00
0	01/06/2016	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo	40.36
0	01/06/2016	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo	10.14
					MN State Retirement Total:	50.50
0	01/06/2016	Golf Course	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDCP De	50.00
					MNDCP Def Comp Total:	50.00
0	01/07/2016	Golf Course	Operating Supplies	Voss Lighting	Lighting Supplies	164.40

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Operating Supplies Total:	164.40
0	01/06/2016	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	65.91
0	01/06/2016	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	262.31
					PERA Employee Ded Total:	328.22
0	01/06/2016	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	65.91
0	01/06/2016	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	10.14
0	01/06/2016	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	262.31
0	01/06/2016	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	40.36
					PERA Employer Share Total:	378.72
0	01/06/2016	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Incom	45.98
0	01/06/2016	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Incom	191.56
					State Income Tax Total:	237.54
0	01/06/2016	Golf Course	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	520.31
					State Sales Tax Payable Total:	520.31
0	01/06/2016	Golf Course	Training	Foodsafe-CC	Food Manager Certification Course	125.00
					Training Total:	125.00
0	01/07/2016	Golf Course	Transportation	Steven Anderson	Mileage Reimbursement	81.65
					Transportation Total:	81.65
0	01/06/2016	Golf Course	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	56.99
					Use Tax Payable Total:	56.99
					Fund Total:	3,949.63
80232	01/13/2016	Housing & Redevelopment Agency	Construction Contracts	Anthony & Julie Albecker	Green Program Award Winner-2015	500.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Construction Contracts Total:	500.00
0	01/06/2016	Housing & Redevelopment Agency	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	4.65
0	01/06/2016	Housing & Redevelopment Agency	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare Ei	1.09
					FICA Employee Ded. Total:	5.74
0	01/06/2016	Housing & Redevelopment Agency	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare Ei	1.09
0	01/06/2016	Housing & Redevelopment Agency	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	4.65
					FICA Employers Share Total:	5.74
80124	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Mark Abraham	Energy Audit Reimbursement	60.00
80125	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Travis Adams	Energy Audit Reimbursement	60.00
80126	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Bruce Adomeit	Energy Audit Reimbursement	60.00
80127	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Thomas Allard	Energy Audit Reimbursement	60.00
80128	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Billie Lois Atiyeh	Energy Audit Reimbursement	60.00
80129	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Dereje Awash	Energy Audit Reimbursement	60.00
80130	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	John Baker	Energy Audit Reimbursement	60.00
80131	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Michael Beck	Energy Audit Reimbursement	60.00
80132	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Judd Berthiaume	Energy Audit Reimbursement	60.00
80133	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Geri Bladow	Energy Audit Reimbursement	60.00
80134	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Phillip Bliss	Energy Audit Reimbursement	60.00
80135	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Mary Bos	Energy Audit Reimbursement	60.00
80136	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	James Boyce	Energy Audit Reimbursement	60.00
80137	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Jahn Brink	Energy Audit Reimbursement	60.00
80138	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Roger Buettner	Energy Audit Reimbursement	60.00
80139	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Timothy Carr	Energy Audit Reimbursement	60.00
80140	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Erik Engh	Energy Audit Reimbursement	60.00
80141	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Kenneth Erickson	Energy Audit Reimbursement	60.00
80142	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Robert Espeset	Energy Audit Reimbursement	60.00
80143	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Scott Franzitta	Energy Audit Reimbursement	60.00
80144	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Kelly Freerks	Energy Audit Reimbursement	60.00
80145	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Aaron Gjelhaug	Energy Audit Reimbursement	60.00
80146	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	David Halvorson	Energy Audit Reimbursement	60.00
80147	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Anna Higgs	Energy Audit Reimbursement	60.00
80148	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Vanessa Hofland	Energy Audit Reimbursement	60.00
80149	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Doug Holm	Energy Audit Reimbursement	60.00
80150	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Gary Immerman	Energy Audit Reimbursement	60.00
80151	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Kellie Koch	Energy Audit Reimbursement	60.00
80152	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Jessica Korb	Energy Audit Reimbursement	60.00
80153	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Kevin Kosel	Energy Audit Reimbursement	60.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80154	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Robert Kretchmer	Energy Audit Reimbursement	60.00
80155	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Sharon Leete	Energy Audit Reimbursement	60.00
80156	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Andrew Luckow	Energy Audit Reimbursement	60.00
80157	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Holley McCree	Energy Audit Reimbursement	60.00
80158	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Benjamin Nelson	Energy Audit Reimbursement	60.00
80159	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Becky Parkin	Energy Audit Reimbursement	60.00
80160	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Peter Robelia	Energy Audit Reimbursement	60.00
80161	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Richard Roles	Energy Audit Reimbursement	60.00
80162	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Megan Schlueter	Energy Audit Reimbursement	60.00
80163	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Linda Strahan	Energy Audit Reimbursement	60.00
80164	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Brett Strickland	Energy Audit Reimbursement	60.00
80165	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Kari Thiel	Energy Audit Reimbursement	60.00
80166	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Michael Trainor	Energy Audit Reimbursement	60.00
80167	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Scott Tunseth	Energy Audit Reimbursement	60.00
80168	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Joan Vanderpool	Energy Audit Reimbursement	60.00
80169	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Kathrine Walen	Energy Audit Reimbursement	60.00
80170	01/06/2016	Housing & Redevelopment Agency	Payment to Owners	Shuxia Yang	Energy Audit Reimbursement	60.00
Payment to Owners Total:						2,820.00
0	01/13/2016	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Parking Reimbursement	2.00
Transportation Total:						2.00
Fund Total:						3,333.48
80245	01/13/2016	Information Technology	Computer Equipment	HP INC.	Slim Dock	127.49
80245	01/13/2016	Information Technology	Computer Equipment	HP INC.	Monitors	1,970.10
Computer Equipment Total:						2,097.59
0	01/13/2016	Information Technology	Contract Maintenance	Aerco Wireless, Inc	Mobility Devices	3,653.97
0	01/14/2016	Information Technology	Contract Maintenance	AirWatch, LLC	Green Management Suite-2016	5,100.00
0	01/06/2016	Information Technology	Contract Maintenance	HP Services-CC	Monthly Support Contract for Area N	130.40
0	01/06/2016	Information Technology	Contract Maintenance	HP Services-CC	Monthly Support Contract for Area N	246.40
0	01/06/2016	Information Technology	Contract Maintenance	Monitis-CC	External Network Monitoring Service	130.56
0	01/13/2016	Information Technology	Contract Maintenance	Pro-Tec Design, Inc.	Server Repair	66.00
Contract Maintenance Total:						9,327.33
0	01/06/2016	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	2,827.92

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/06/2016	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	1,329.34
					Federal Income Tax Total:	4,157.26
0	01/06/2016	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	743.73
0	01/06/2016	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	173.94
0	01/06/2016	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	1,594.43
0	01/06/2016	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	372.88
					FICA Employee Ded. Total:	2,884.98
0	01/06/2016	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	743.73
0	01/06/2016	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	1,594.43
0	01/06/2016	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	372.88
0	01/06/2016	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	173.94
					FICA Employers Share Total:	2,884.98
80171	01/06/2016	Information Technology	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Empl	428.38
80171	01/06/2016	Information Technology	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Empl	186.62
					HRA Employer Total:	615.00
80180	01/06/2016	Information Technology	HSA Employee	Premier Bank	PR Batch 00001.01.2016 HSA Empl	95.20
80180	01/06/2016	Information Technology	HSA Employee	Premier Bank	PR Batch 00001.01.2016 HSA Empl	217.77
					HSA Employee Total:	312.97
80180	01/06/2016	Information Technology	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Empl	347.72
80180	01/06/2016	Information Technology	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Empl	771.02
					HSA Employer Total:	1,118.74
0	01/06/2016	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.01.2016 ICMA Defe	145.86
0	01/06/2016	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.01.2016 ICMA Defe	79.14
					ICMA Def Comp Total:	225.00
80271	01/14/2016	Information Technology	Internet	Anoka County Treasury	Broadband	75.00
0	01/14/2016	Information Technology	Internet	Cologix, Inc	Cross Connect-Fiber	450.00
80239	01/13/2016	Information Technology	Internet	Comcast	High Speed Internet	181.96

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80281	01/14/2016	Information Technology	Internet	Hurricane Electric	Transit Service Monthly Fee	500.00
0	01/06/2016	Information Technology	Internet	Network Solutions- CC	Domain Renewal	31.98
					Internet Total:	1,238.94
0	01/06/2016	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo	269.50
0	01/06/2016	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo	117.57
					MN State Retirement Total:	387.07
80259	01/13/2016	Information Technology	Office Supplies	Staples Business Advantage, Inc.	Staples, Whiteboard Cleaner	37.53
					Office Supplies Total:	37.53
0	01/06/2016	Information Technology	Operating Supplies	Amazon.com- CC	Mounting Bracket	28.45
80188	01/07/2016	Information Technology	Operating Supplies	Baycom, Inc	Cable Kit	233.00
80237	01/13/2016	Information Technology	Operating Supplies	CDW Government, Inc.	Cables	622.55
80241	01/13/2016	Information Technology	Operating Supplies	Data Q Internet Equip. Corp.	Cable	232.00
0	01/06/2016	Information Technology	Operating Supplies	Monoprice Com-CC	Police Car Computers	49.22
					Operating Supplies Total:	1,165.22
0	01/06/2016	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	764.13
0	01/06/2016	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	1,751.72
					PERA Employee Ded Total:	2,515.85
0	01/06/2016	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	117.57
0	01/06/2016	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	269.50
0	01/06/2016	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	764.13
0	01/06/2016	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	1,751.72
					PERA Employer Share Total:	2,902.92
0	01/06/2016	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Incom	480.45
0	01/06/2016	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Incom	1,037.12
					State Income Tax Total:	1,517.57
80266	01/13/2016	Information Technology	Telephone	Verizon Wireless	Cell Phones	527.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Telephone Total:	527.25
0	01/06/2016	Information Technology	Training	Grumpy's Grill-CC	Staff Meeting & Retreat	582.36
					Training Total:	582.36
0	01/13/2016	Information Technology	Transportation	Steve Chung	Mileage Reimbursement	309.35
0	01/07/2016	Information Technology	Transportation	Matt Murtha	Mileage Reimbursement	72.45
0	01/07/2016	Information Technology	Transportation	Aaron Seeley	Mileage Reimbursement	50.60
					Transportation Total:	432.40
					Fund Total:	34,930.96
0	01/06/2016	Internal Service - Interest	Investment Income	RVA- Non Bank	November Interest	120.25
					Investment Income Total:	120.25
					Fund Total:	120.25
80199	01/07/2016	License Center	Contract Maintenance	G & K Services	Mats	22.40
80199	01/07/2016	License Center	Contract Maintenance	G & K Services	Mats	22.40
80199	01/07/2016	License Center	Contract Maintenance	G & K Services	Mats	22.40
					Contract Maintenance Total:	67.20
0	01/06/2016	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	2,361.54
0	01/06/2016	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	794.58
					Federal Income Tax Total:	3,156.12
0	01/06/2016	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	1,488.55
0	01/06/2016	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	454.60
0	01/06/2016	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	348.14
0	01/06/2016	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	106.31
					FICA Employee Ded. Total:	2,397.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/06/2016	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	348.14
0	01/06/2016	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	1,488.55
0	01/06/2016	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	454.60
0	01/06/2016	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	106.31
FICA Employers Share Total:						2,397.60
80171	01/06/2016	License Center	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Empl	144.28
80171	01/06/2016	License Center	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Empl	685.72
HRA Employer Total:						830.00
80180	01/06/2016	License Center	HSA Employee	Premier Bank	PR Batch 00001.01.2016 HSA Empl	46.80
80180	01/06/2016	License Center	HSA Employee	Premier Bank	PR Batch 00001.01.2016 HSA Empl	107.05
HSA Employee Total:						153.85
80180	01/06/2016	License Center	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Empl	260.94
80180	01/06/2016	License Center	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Empl	114.06
HSA Employer Total:						375.00
0	01/06/2016	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo	244.28
0	01/06/2016	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo	63.50
MN State Retirement Total:						307.78
0	01/06/2016	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDCP De	165.96
0	01/06/2016	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDCP De	162.40
0	01/06/2016	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDCP De	94.07
0	01/06/2016	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDCP De	34.04
MNDCP Def Comp Total:						456.47
0	01/06/2016	License Center	Office Supplies	Menards-CC	Kitchen Knobs	48.17
0	01/06/2016	License Center	Office Supplies	St. Paul Stamp Works-CC	Notary Stamp	37.00
0	01/06/2016	License Center	Office Supplies	Target- CC	Batteries	37.67
Office Supplies Total:						122.84
0	01/06/2016	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Empl	412.71

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/06/2016	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo;	1,526.79
					PERA Employee Ded Total:	1,939.50
0	01/06/2016	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo;	1,526.79
0	01/06/2016	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	234.90
0	01/06/2016	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	63.50
0	01/06/2016	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo;	412.71
					PERA Employer Share Total:	2,237.90
0	01/06/2016	License Center	Postage	USPS-CC	Postage	171.70
					Postage Total:	171.70
0	01/14/2016	License Center	Rental	Gaughan Properties	License Center Rent-Feb 2016	5,315.93
					Rental Total:	5,315.93
0	01/06/2016	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Income	1,035.57
0	01/06/2016	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Income	319.07
					State Income Tax Total:	1,354.64
0	01/07/2016	License Center	Transportation	Mary Dracy	Mileage Reimbursement	166.75
0	01/14/2016	License Center	Transportation	Bridget Koeckeritz	Mileage Reimbursement	147.20
0	01/07/2016	License Center	Transportation	Jill Theisen	Mileage Reimbursement	279.45
					Transportation Total:	593.40
					Fund Total:	21,877.53
0	01/06/2016	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-CC	Regular Service	602.14
					Contract Maintenance Total:	602.14
0	01/06/2016	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	1,815.47
0	01/06/2016	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	697.81

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Federal Income Tax Total:						2,513.28
0	01/06/2016	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	965.16
0	01/06/2016	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	364.09
0	01/06/2016	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	225.72
0	01/06/2016	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	85.15
FICA Employee Ded. Total:						1,640.12
0	01/06/2016	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	85.15
0	01/06/2016	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	225.72
0	01/06/2016	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	965.16
0	01/06/2016	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	364.09
FICA Employers Share Total:						1,640.12
80171	01/06/2016	P & R Contract Maintenance	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Empl	264.72
80171	01/06/2016	P & R Contract Maintenance	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Empl	105.28
HRA Employer Total:						370.00
80180	01/06/2016	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00001.01.2016 HSA Empl	272.76
80180	01/06/2016	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00001.01.2016 HSA WI En	23.44
80180	01/06/2016	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00001.01.2016 HSA Empl	111.86
80180	01/06/2016	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00001.01.2016 HSA WI En	11.18
HSA Employee Total:						419.24
80180	01/06/2016	P & R Contract Maintenance	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Empl	353.39
80180	01/06/2016	P & R Contract Maintenance	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Empl	999.11
HSA Employer Total:						1,352.50
0	01/06/2016	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo	58.46
0	01/06/2016	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo	162.25
MN State Retirement Total:						220.71
0	01/06/2016	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDCP De	193.20
0	01/06/2016	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDCP De	86.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					MNDCP Def Comp Total:	280.00
80190	01/07/2016	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Nitrile Gloves	2.36
0	01/06/2016	P & R Contract Maintenance	Operating Supplies	Menards-CC	Shelter Supplies	30.91
					Operating Supplies Total:	33.27
0	01/06/2016	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	379.94
0	01/06/2016	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	1,054.61
					PERA Employee Ded Total:	1,434.55
0	01/06/2016	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	58.46
0	01/06/2016	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	1,054.61
0	01/06/2016	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	379.94
0	01/06/2016	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	162.25
					PERA Employer Share Total:	1,655.26
80265	01/13/2016	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Blanket PO for Tree Removal	580.00
80303	01/14/2016	P & R Contract Maintenance	Professional Services	Wilson's Nursery, Inc.	MNLA Foundation Contribution-Con	22,271.95
					Professional Services Total:	22,851.95
0	01/06/2016	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Incom	747.67
0	01/06/2016	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Incom	288.09
					State Income Tax Total:	1,035.76
80266	01/13/2016	P & R Contract Maintenance	Telephone	Verizon Wireless	Cell Phones	35.01
80266	01/13/2016	P & R Contract Maintenance	Telephone	Verizon Wireless	Cell Phones	161.03
					Telephone Total:	196.04
80173	01/06/2016	P & R Contract Maintenance	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2016 IOUE Union	199.21
80173	01/06/2016	P & R Contract Maintenance	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2016 IOUE Union	68.79
					Union Dues Deduction Total:	268.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Fund Total:	36,512.94
0	01/07/2016	Park Renewal 2011	Contractor Payments	Urban Companies	Ball Field Upgrades	5,080.01
0	01/07/2016	Park Renewal 2011	Contractor Payments	Urban Companies	Ball Field Upgrades	12,462.48
					Contractor Payments Total:	17,542.49
					Fund Total:	17,542.49
80187	01/07/2016	Pathway Maintenance Fund	Operating Supplies	Batteries Plus Bulbs	Batteries	415.60
80267	01/13/2016	Pathway Maintenance Fund	Operating Supplies	Warning Lites of MN, Inc.	Springs, Post Base	116.00
					Operating Supplies Total:	531.60
					Fund Total:	531.60
80263	01/13/2016	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	85.00
80263	01/13/2016	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	85.00
80263	01/13/2016	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	115.00
					Professional Services Total:	285.00
					Fund Total:	285.00
0	01/06/2016	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	233.82
					Federal Income Tax Total:	233.82
0	01/06/2016	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare Ei	18.07
					FICA Employee Ded. Total:	18.07
0	01/06/2016	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare Ei	18.07
					FICA Employers Share Total:	18.07

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80171	01/06/2016	Police Grants	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Emplc	39.53
					HRA Employer Total:	39.53
80180	01/06/2016	Police Grants	HSA Employee	Premier Bank	PR Batch 00001.01.2016 HSA Emplc	1.19
					HSA Employee Total:	1.19
80180	01/06/2016	Police Grants	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Emplc	10.27
					HSA Employer Total:	10.27
0	01/06/2016	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplc	12.60
					MN State Retirement Total:	12.60
0	01/06/2016	Police Grants	MNDP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDP Dc	12.84
					MNDP Def Comp Total:	12.84
0	01/06/2016	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplc	136.11
					PERA Employee Ded Total:	136.11
0	01/06/2016	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplc	204.16
					PERA Employer Share Total:	204.16
0	01/06/2016	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Incom	73.67
					State Income Tax Total:	73.67
0	01/06/2016	Police Grants	Union Dues Deduction	LELS	PR Batch 00001.01.2016 Lels Union	12.19
					Union Dues Deduction Total:	12.19
					Fund Total:	772.52
80296	01/14/2016	Police Forfeiture Fund	Professional Services	Abrahamson Nurseries	Landscaping	3,550.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/06/2016	Police Forfeiture Fund	Professional Services	Parking Ramp-CC	FBI Training Parking	11.00
0	01/06/2016	Police Forfeiture Fund	Professional Services	Shell Oil-CC	Fuel	22.64
80266	01/13/2016	Police Forfeiture Fund	Professional Services	Verizon Wireless	Cell Phones	70.02
Professional Services Total:						3,653.66
Fund Total:						3,653.66
80247	01/13/2016	Recreation Fund	Advertising	Lillie Suburban Newspaper Inc	New Years Advertising-Acct: 000260	381.00
Advertising Total:						381.00
80193	01/07/2016	Recreation Fund	Contract Maintenance	D.C. Annis Sewer, Inc.	Camera	189.00
0	01/06/2016	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	247.86
80224	01/07/2016	Recreation Fund	Contract Maintenance	The Cleaning Authority	December Cleaning	4,404.75
Contract Maintenance Total:						4,841.61
0	01/07/2016	Recreation Fund	Contract Maintenance	Prowire, Inc.	Annual Security Monitoring	240.00
Contract Maintenance Total:						240.00
0	01/06/2016	Recreation Fund	Credit Card Fees	US Bank-Non Bank	November Terminal Charges	714.66
Credit Card Fees Total:						714.66
0	01/06/2016	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	3,805.61
0	01/06/2016	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	1,095.37
Federal Income Tax Total:						4,900.98
80275	01/14/2016	Recreation Fund	Fee Program Revenue	Steve Christopherson	Firearms Safety Class Refund	7.50
Fee Program Revenue Total:						7.50
0	01/06/2016	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare Ei	177.04
0	01/06/2016	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare Ei	689.32
0	01/06/2016	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	756.93
0	01/06/2016	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	2,927.61

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	4,550.90
0	01/06/2016	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	689.32
0	01/06/2016	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	756.93
0	01/06/2016	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	2,927.61
0	01/06/2016	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	177.04
					FICA Employers Share Total:	4,550.90
80180	01/06/2016	Recreation Fund	Flex Spending Health	Premier Bank	PR Batch 00001.01.2016 HSA Empl	-125.00
					Flex Spending Health Total:	-125.00
80171	01/06/2016	Recreation Fund	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Empl	125.00
80171	01/06/2016	Recreation Fund	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Empl	286.42
80171	01/06/2016	Recreation Fund	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Empl	699.92
					HRA Employer Total:	1,111.34
80180	01/06/2016	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00001.01.2016 HSA Empl	74.61
80180	01/06/2016	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00001.01.2016 HSA Empl	163.28
					HSA Employee Total:	237.89
80180	01/06/2016	Recreation Fund	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Empl	545.67
80180	01/06/2016	Recreation Fund	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Empl	444.33
					HSA Employer Total:	990.00
0	01/06/2016	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.01.2016 ICMA Defe	403.08
0	01/06/2016	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.01.2016 ICMA Defe	159.76
					ICMA Def Comp Total:	562.84
0	01/06/2016	Recreation Fund	Memberships & Subscriptions	Network Solutions- CC	Oval Domain Renewal	75.98
0	01/06/2016	Recreation Fund	Memberships & Subscriptions	USTA-CC	Membership Dues	35.00
					Memberships & Subscriptions Total:	110.98
80297	01/14/2016	Recreation Fund	Merchandise for Sale	Coca Cola Refreshments	Beverages for Resale	1,002.85

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80200	01/07/2016	Recreation Fund	Merchandise for Sale	Hermel Food Service	Concession Supplies	1,250.98
80200	01/07/2016	Recreation Fund	Merchandise for Sale	Hermel Food Service	Concession Supplies	38.32
80200	01/07/2016	Recreation Fund	Merchandise for Sale	Hermel Food Service	Concession Supplies	907.04
0	01/06/2016	Recreation Fund	Merchandise for Sale	Restaurant Depot- CC	Concession Supplies	153.64
Merchandise for Sale Total:						3,352.83
0	01/06/2016	Recreation Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00001.01.2016 Minnesota I	130.93
0	01/06/2016	Recreation Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00001.01.2016 Minnesota I	57.24
Minnesota Benefit Ded Total:						188.17
0	01/06/2016	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo;	118.94
0	01/06/2016	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo;	300.11
MN State Retirement Total:						419.05
0	01/06/2016	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDCP D€	405.26
0	01/06/2016	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDCP D€	903.15
MNDCP Def Comp Total:						1,308.41
80198	01/07/2016	Recreation Fund	Motor Fuel	Ferrellgas	Fuel	164.77
Motor Fuel Total:						164.77
0	01/06/2016	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	55.94
0	01/06/2016	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	124.37
Office Supplies Total:						180.31
0	01/06/2016	Recreation Fund	Operating Supplies	Blick Art Materials-CC	Art Materials	11.98
0	01/06/2016	Recreation Fund	Operating Supplies	Craigslis-CC	Warning House Job Posting	35.00
80197	01/07/2016	Recreation Fund	Operating Supplies	EMP	Ice Packs	49.00
80197	01/07/2016	Recreation Fund	Operating Supplies	EMP	Ice Packs	60.25
0	01/07/2016	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	565.05
0	01/06/2016	Recreation Fund	Operating Supplies	GMR Gymnastics Sales-CC	Chalk	310.00
0	01/13/2016	Recreation Fund	Operating Supplies	Grainger Inc	Filters	31.80
0	01/13/2016	Recreation Fund	Operating Supplies	Grainger Inc	Grinding Wheel	240.59
0	01/06/2016	Recreation Fund	Operating Supplies	Home Depot- CC	Paint Supplies, Bungee, Adhesive	56.83
80202	01/07/2016	Recreation Fund	Operating Supplies	Ice Skating Institute	Badges	28.64
0	01/06/2016	Recreation Fund	Operating Supplies	Michaels-CC	Craft Supplies	33.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/06/2016	Recreation Fund	Operating Supplies	North Hgts Hardware Hank-CC	Gym Supplies	4.27
0	01/06/2016	Recreation Fund	Operating Supplies	Office Depot- CC	Program Supplies	8.98
0	01/06/2016	Recreation Fund	Operating Supplies	Office Depot- CC	Program Supplies	13.47
0	01/06/2016	Recreation Fund	Operating Supplies	Parking Ramp-CC	Inadvertant Personal Purchase-Repaic	4.00
0	01/06/2016	Recreation Fund	Operating Supplies	PetSmart-CC	Animal Supplies	12.49
80214	01/07/2016	Recreation Fund	Operating Supplies	Proforma	Jackets-Sales Order: SOM52001243/	628.83
80214	01/07/2016	Recreation Fund	Operating Supplies	Proforma	Jackets-Sales Order: SOM52001243/	757.86
0	01/07/2016	Recreation Fund	Operating Supplies	R & R Specialties of Wisconsin, Inc	Ice Shaving Knife	445.75
0	01/07/2016	Recreation Fund	Operating Supplies	R & R Specialties of Wisconsin, Inc	Board Brush	102.15
0	01/06/2016	Recreation Fund	Operating Supplies	Staples-CC	Front Desk Chair & General Supplies	215.94
0	01/06/2016	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Credit	-34.24
0	01/06/2016	Recreation Fund	Operating Supplies	Walmart-CC	Basketball Scoreboard	376.95
0	01/06/2016	Recreation Fund	Operating Supplies	Zoro Tools-CC	Brass Inserts, Grease, Epoxy	108.82
Operating Supplies Total:						4,068.40
0	01/06/2016	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	2,389.64
0	01/06/2016	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	773.13
PERA Employee Ded Total:						3,162.77
0	01/06/2016	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	362.35
0	01/06/2016	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	2,406.92
0	01/06/2016	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	118.94
0	01/06/2016	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	773.13
PERA Employer Share Total:						3,661.34
0	01/06/2016	Recreation Fund	Professional Services	Chanhassen Dinner-CC	Adult Trip Deposit	265.00
0	01/06/2016	Recreation Fund	Professional Services	Craigslis-CC	Basketball Scorekeeping Job Posting	35.00
80284	01/14/2016	Recreation Fund	Professional Services	Sara Kallhoff	Basketball Scorekeeping	60.00
80292	01/14/2016	Recreation Fund	Professional Services	Shane Sturges	Volleyball Officiating	105.00
Professional Services Total:						465.00
0	01/06/2016	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	2,011.80
Sales Tax Payable Total:						2,011.80
0	01/07/2016	Recreation Fund	Services	Roseville Area Schools	Copy Center Services	320.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Services Total:	320.60
0	01/06/2016	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Income	1,605.93
0	01/06/2016	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Income	446.23
					State Income Tax Total:	2,052.16
80266	01/13/2016	Recreation Fund	Telephone	Verizon Wireless	Cell Phones	116.56
					Telephone Total:	116.56
0	01/07/2016	Recreation Fund	Transportation	Jill Anfang	Mileage Reimbursement	594.55
0	01/13/2016	Recreation Fund	Transportation	Deborah Cash	Mileage Reimbursement	435.28
0	01/13/2016	Recreation Fund	Transportation	Ann K. Davies	Mileage Reimbursement	8.05
0	01/07/2016	Recreation Fund	Transportation	Rick Schultz	Mileage Reimbursement	86.83
					Transportation Total:	1,124.71
0	01/06/2016	Recreation Fund	Union Dues Deduction	LELS	PR Batch 00001.01.2016 Lels Union	2.10
80173	01/06/2016	Recreation Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2016 IOUE Union	72.62
80173	01/06/2016	Recreation Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2016 IOUE Union	27.88
0	01/06/2016	Recreation Fund	Union Dues Deduction	MN Teamsters #320	PR Batch 00001.01.2016 Local 320 U	3.75
					Union Dues Deduction Total:	106.35
80239	01/13/2016	Recreation Fund	Utilities	Comcast	High Speed Internet	238.04
80239	01/13/2016	Recreation Fund	Utilities	Comcast	High Speed Internet	235.04
80239	01/13/2016	Recreation Fund	Utilities	Comcast	High Speed Internet	233.04
					Utilities Total:	706.12
					Fund Total:	46,484.95
80272	01/14/2016	Risk Management	Professional Services	Arthur Gallagher Risk Mgt. Service	2016 Insurance Agent of Record	12,000.00
0	01/07/2016	Risk Management	Professional Services	Samba Holdings Inc	MVR Search	9.00
0	01/13/2016	Risk Management	Professional Services	SFM	Work Comp Administration	110.00
					Professional Services Total:	12,119.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80285	01/14/2016	Risk Management	Street Department Claims	League of MN Cities Ins Trust	Claim: C0032090	7,941.74
				Street Department Claims Total:		7,941.74
				Fund Total:		20,060.74
80174	01/06/2016	Sanitary Sewer	Accounts Payable	JOHN STRECKER & LORRIE DE	Refund Check	22.73
80183	01/06/2016	Sanitary Sewer	Accounts Payable	MICAH VONO	Refund Check	31.98
				Accounts Payable Total:		54.71
0	01/06/2016	Sanitary Sewer	Conferences	U of M-CC	APWA Conference Registration	470.00
				Conferences Total:		470.00
0	01/06/2016	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	342.97
0	01/06/2016	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	862.48
				Federal Income Tax Total:		1,205.45
0	01/06/2016	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare Ei	127.67
0	01/06/2016	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare Ei	51.93
0	01/06/2016	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	545.77
0	01/06/2016	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	222.00
				FICA Employee Ded. Total:		947.37
0	01/06/2016	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	545.77
0	01/06/2016	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	222.00
0	01/06/2016	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare Ei	127.67
0	01/06/2016	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare Ei	51.93
				FICA Employers Share Total:		947.37
80171	01/06/2016	Sanitary Sewer	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Empl	227.77
80171	01/06/2016	Sanitary Sewer	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Empl	96.73
				HRA Employer Total:		324.50
80180	01/06/2016	Sanitary Sewer	HSA Employee	Premier Bank	PR Batch 00001.01.2016 HSA Empl	3.89

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80180	01/06/2016	Sanitary Sewer	HSA Employee	Premier Bank	PR Batch 00001.01.2016 HSA Empl	56.41
					HSA Employee Total:	60.30
80180	01/06/2016	Sanitary Sewer	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Empl	29.29
80180	01/06/2016	Sanitary Sewer	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Empl	102.00
					HSA Employer Total:	131.29
0	01/06/2016	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.01.2016 ICMA Defe	24.69
0	01/06/2016	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.01.2016 ICMA Defe	10.31
					ICMA Def Comp Total:	35.00
0	01/13/2016	Sanitary Sewer	Minor Equipment	Metropolitan Council	Waste Water Service	222,011.54
					Minor Equipment Total:	222,011.54
0	01/06/2016	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo;	35.27
0	01/06/2016	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo;	94.47
					MN State Retirement Total:	129.74
0	01/06/2016	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDCP De	17.52
0	01/06/2016	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDCP De	78.51
					MNDCP Def Comp Total:	96.03
0	01/06/2016	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Lopper, Shovel, Scraper	84.97
0	01/07/2016	Sanitary Sewer	Operating Supplies	Scott Wendel	Reimbursement for Boots	169.99
					Operating Supplies Total:	254.96
0	01/06/2016	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Empl	229.06
0	01/06/2016	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Empl	613.96
					PERA Employee Ded Total:	843.02
0	01/06/2016	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Empl	229.06
0	01/06/2016	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Empl	613.96
0	01/06/2016	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	94.47

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/06/2016	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	35.27
					PERA Employer Share Total:	972.76
0	01/13/2016	Sanitary Sewer	Professional Services	Gopher State One Call	FTP Tickets	121.92
					Professional Services Total:	121.92
0	01/13/2016	Sanitary Sewer	Sanitary Sewer	City of Maplewood	Sanitary Sewer & Storm Drainage-4ft	23,781.56
					Sanitary Sewer Total:	23,781.56
80252	01/13/2016	Sanitary Sewer	Sewer SAC Charges	Metropolitan Council/ Environment	SAC Charges-Dec. 2015	14,760.90
					Sewer SAC Charges Total:	14,760.90
0	01/06/2016	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Incom	360.19
0	01/06/2016	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Incom	146.62
					State Income Tax Total:	506.81
0	01/06/2016	Sanitary Sewer	Telephone	Sprint- CC	Cell Phones	23.36
					Telephone Total:	23.36
80173	01/06/2016	Sanitary Sewer	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2016 IOUE Union	35.76
80173	01/06/2016	Sanitary Sewer	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2016 IOUE Union	79.87
					Union Dues Deduction Total:	115.63
0	01/07/2016	Sanitary Sewer	Utilities	Xcel Energy	Wagner Lift Station	41.42
					Utilities Total:	41.42
					Fund Total:	267,835.64
80195	01/07/2016	Singles Program	Operating Supplies	Shirley Detmer	Singles Supplies Reimbursement	10.00
80207	01/07/2016	Singles Program	Operating Supplies	Martha Martin	Singles Supplies Reimbursement	34.35
80220	01/07/2016	Singles Program	Operating Supplies	Ron Rieschl	Singles Supplies Reimbursement	15.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Operating Supplies Total:	59.35
					Fund Total:	59.35
80174	01/06/2016	Solid Waste Recycle	Accounts Payable	JOHN STRECKER & LORRIE DE	Refund Check	2.51
80183	01/06/2016	Solid Waste Recycle	Accounts Payable	MICAH VONO	Refund Check	3.69
					Accounts Payable Total:	6.20
0	01/06/2016	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	58.64
0	01/06/2016	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	74.85
					Federal Income Tax Total:	133.49
0	01/06/2016	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	37.91
0	01/06/2016	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	29.69
0	01/06/2016	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	6.95
0	01/06/2016	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	8.87
					FICA Employee Ded. Total:	83.42
0	01/06/2016	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	29.69
0	01/06/2016	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	6.95
0	01/06/2016	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	37.91
0	01/06/2016	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	8.87
					FICA Employers Share Total:	83.42
0	01/06/2016	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo	4.19
0	01/06/2016	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo	6.17
					MN State Retirement Total:	10.36
0	01/06/2016	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	27.28
0	01/06/2016	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	40.12
					PERA Employee Ded Total:	67.40
0	01/06/2016	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	27.28

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/06/2016	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	40.12
0	01/06/2016	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	6.17
0	01/06/2016	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	4.19
					PERA Employer Share Total:	77.76
0	01/14/2016	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	34,957.68
80181	01/06/2016	Solid Waste Recycle	Professional Services	Ramsey-Washington Metro	2016 Winterfest Sponsorship	300.00
					Professional Services Total:	35,257.68
0	01/06/2016	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Incom	32.49
0	01/06/2016	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Incom	25.45
					State Income Tax Total:	57.94
					Fund Total:	35,777.67
80174	01/06/2016	Storm Drainage	Accounts Payable	JOHN STRECKER & LORRIE DEJ	Refund Check	5.33
80183	01/06/2016	Storm Drainage	Accounts Payable	MICAH VONO	Refund Check	7.84
					Accounts Payable Total:	13.17
80175	01/06/2016	Storm Drainage	Clean Water Grant/Evergreen Pk	MN Board of Water & Soil Resourc	Unused Cost Share Funding Refund	154,650.00
					Clean Water Grant/Evergreen Pk Total:	154,650.00
0	01/06/2016	Storm Drainage	Conferences	U of M-CC	APWA Conference Registration	150.00
					Conferences Total:	150.00
80238	01/13/2016	Storm Drainage	Contract Maintenance	City of Shoreview	Lift Station Maintennace	2,161.00
					Contract Maintenance Total:	2,161.00
0	01/06/2016	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	429.06
0	01/06/2016	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	727.80
					Federal Income Tax Total:	1,156.86

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/06/2016	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	269.17
0	01/06/2016	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	470.75
0	01/06/2016	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	62.95
0	01/06/2016	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	110.10
FICA Employee Ded. Total:						912.97
0	01/06/2016	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	269.17
0	01/06/2016	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	470.75
0	01/06/2016	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	62.95
0	01/06/2016	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	110.10
FICA Employers Share Total:						912.97
80180	01/06/2016	Storm Drainage	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Empl	47.60
80180	01/06/2016	Storm Drainage	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Empl	105.74
HSA Employer Total:						153.34
0	01/06/2016	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo	79.70
0	01/06/2016	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo	37.45
MN State Retirement Total:						117.15
0	01/06/2016	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDCP De	6.33
0	01/06/2016	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDCP De	3.67
MNDCP Def Comp Total:						10.00
0	01/07/2016	Storm Drainage	Operating Supplies	Grainger Inc	Key To Chart	160.80
0	01/07/2016	Storm Drainage	Operating Supplies	Jimmys Johnmys, Inc	Toilet Rental	9.73
Operating Supplies Total:						170.53
0	01/06/2016	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Empl	518.11
0	01/06/2016	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Empl	243.38
PERA Employee Ded Total:						761.49
0	01/06/2016	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	79.70
0	01/06/2016	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Empl	518.11

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/06/2016	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	37.45
0	01/06/2016	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	243.38
PERA Employer Share Total:						878.64
0	01/13/2016	Storm Drainage	Professional Services	Gopher State One Call	FTP Tickets	121.91
80181	01/06/2016	Storm Drainage	Professional Services	Ramsey-Washington Metro	2016 Winterfest Sponsorship	600.00
Professional Services Total:						721.91
0	01/13/2016	Storm Drainage	St Croix Lift Station Rehab	American Engineering Testing, Inc.	St. Croix Lift Station	168.00
80206	01/07/2016	Storm Drainage	St Croix Lift Station Rehab	Magney Construction, Inc.	St. Croix Lift Station	80,082.63
St Croix Lift Station Rehab Total:						80,250.63
0	01/06/2016	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Incom	316.81
0	01/06/2016	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Incom	186.81
State Income Tax Total:						503.62
0	01/13/2016	Storm Drainage	Storm Drainage Fees	City of Maplewood	Sanitary Sewer & Storm Drainage-4ft	5,061.96
Storm Drainage Fees Total:						5,061.96
80173	01/06/2016	Storm Drainage	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2016 IOUE Union	45.40
80173	01/06/2016	Storm Drainage	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2016 IOUE Union	88.60
Union Dues Deduction Total:						134.00
Fund Total:						248,720.24
0	01/13/2016	Street Construction	Contractor Payments	American Engineering Testing, Inc.	Project Testing Services	115.00
Contractor Payments Total:						115.00
Fund Total:						115.00
80204	01/07/2016	T.I.F. District # 11	Professional Services	Liesch Associates, Inc.	Senior Project Management	3,111.50
80204	01/07/2016	T.I.F. District # 11	Professional Services	Liesch Associates, Inc.	Senior Project Management	2,181.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Professional Services Total:						5,293.00
Fund Total:						5,293.00
0	01/06/2016	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	380.89
0	01/06/2016	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	243.56
Federal Income Tax Total:						624.45
0	01/06/2016	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	41.73
0	01/06/2016	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	178.41
0	01/06/2016	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	288.77
0	01/06/2016	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	67.54
FICA Employee Ded. Total:						576.45
0	01/06/2016	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	178.41
0	01/06/2016	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	288.77
0	01/06/2016	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	41.73
0	01/06/2016	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	67.54
FICA Employers Share Total:						576.45
80171	01/06/2016	Telecommunications	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Empl	112.37
80171	01/06/2016	Telecommunications	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Empl	49.12
HRA Employer Total:						161.49
80180	01/06/2016	Telecommunications	HSA Employee	Premier Bank	PR Batch 00001.01.2016 HSA Empl	4.88
80180	01/06/2016	Telecommunications	HSA Employee	Premier Bank	PR Batch 00001.01.2016 HSA Empl	4.26
HSA Employee Total:						9.14
80180	01/06/2016	Telecommunications	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Empl	23.34
80180	01/06/2016	Telecommunications	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Empl	26.66
HSA Employer Total:						50.00
0	01/06/2016	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo	48.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/06/2016	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo;	27.17
					MN State Retirement Total:	75.42
0	01/06/2016	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDCP De	249.22
0	01/06/2016	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDCP De	109.52
					MNDCP Def Comp Total:	358.74
0	01/06/2016	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo;	313.71
0	01/06/2016	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo;	176.66
					PERA Employee Ded Total:	490.37
0	01/06/2016	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	27.17
0	01/06/2016	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	48.25
0	01/06/2016	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo;	176.66
0	01/06/2016	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo;	313.71
					PERA Employer Share Total:	565.79
0	01/14/2016	Telecommunications	Printing	Greenhaven Printing	Jan/Feb Newsletter	7,400.00
					Printing Total:	7,400.00
80276	01/14/2016	Telecommunications	Professional Services	CivicPlus	Annual Hosting, Support Fee	7,524.48
					Professional Services Total:	7,524.48
0	01/06/2016	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Incom	172.24
0	01/06/2016	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Incom	107.79
					State Income Tax Total:	280.03
					Fund Total:	18,692.81
80242	01/13/2016	Telephone	CAP - Capital Equip Recovery	Datalink	SWSS Upgrades	4,085.60
80243	01/13/2016	Telephone	CAP - Capital Equip Recovery	Heartland Business Systems, LLC	Telephone System Emergency Notific	4,600.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
CAP - Capital Equip Recovery Total:						
80241	01/13/2016	Telephone	PSTN-PRI Access/DID Allocation	Data Q Internet Equip. Corp.	Telephone	1,225.00
80266	01/13/2016	Telephone	PSTN-PRI Access/DID Allocation	Verizon Wireless	Cell Phones	105.03
80266	01/13/2016	Telephone	PSTN-PRI Access/DID Allocation	Verizon Wireless	Cell Phones	70.02
80266	01/13/2016	Telephone	PSTN-PRI Access/DID Allocation	Verizon Wireless	Cell Phones	50.19
80266	01/13/2016	Telephone	PSTN-PRI Access/DID Allocation	Verizon Wireless	Cell Phones	280.08
PSTN-PRI Access/DID Allocation Total:						1,730.32
80242	01/13/2016	Telephone	UC-CM Call Manager	Datalink	Professional Services - Call Manager	680.00
UC-CM Call Manager Total:						680.00
Fund Total:						11,095.92
80235	01/13/2016	TIF District #17-Twin Lakes	Professional Services	Braun Intertec Corporation	Consulting Service Dec-2015	3,065.00
80204	01/07/2016	TIF District #17-Twin Lakes	Professional Services	Liesch Associates, Inc.	Senior Project Management	3,111.50
80204	01/07/2016	TIF District #17-Twin Lakes	Professional Services	Liesch Associates, Inc.	Senior Project Management	2,181.50
Professional Services Total:						8,358.00
Fund Total:						8,358.00
80274	01/14/2016	Water Fund	Accounts Payable	NEIL CASHMAN	Refund Check	5.40
80277	01/14/2016	Water Fund	Accounts Payable	JOHN FORSYTHE	Refund Check	80.34
80278	01/14/2016	Water Fund	Accounts Payable	LUCILLE FORTIER	Refund Check	98.61
80279	01/14/2016	Water Fund	Accounts Payable	BRITTANY HOFFMAN	Refund Check	200.74
80282	01/14/2016	Water Fund	Accounts Payable	NEELAM JAIN	Refund Check	130.00
80283	01/14/2016	Water Fund	Accounts Payable	ANDREAS JOHNSON	Refund Check	172.85
80174	01/06/2016	Water Fund	Accounts Payable	JOHN STRECKER & LORRIE DEJ	Refund Check	95.80
80286	01/14/2016	Water Fund	Accounts Payable	ZACKERY MERNIN	Refund Check	112.01
80289	01/14/2016	Water Fund	Accounts Payable	MONA PETERSON	Refund Check	69.34
80290	01/14/2016	Water Fund	Accounts Payable	CLAYTON PIEPKORN	Refund Check	5.60
80291	01/14/2016	Water Fund	Accounts Payable	STEPHEN & DAWN RADA	Refund Check	190.26
80217	01/07/2016	Water Fund	Accounts Payable	Joseph Relf	Reissue of Lost UB Refund Check 80	117.30
80293	01/14/2016	Water Fund	Accounts Payable	JOHN & ERIN THAMES	Refund Check	45.49
80183	01/06/2016	Water Fund	Accounts Payable	MICAH VONO	Refund Check	170.76

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80215	01/07/2016	Water Fund	Contract Maintenance	Q3 Contracting, Inc.	Accounts Payable Total: Barricade, Sign Rental	1,494.50 348.75
					Contract Maintenance Total:	348.75
0	01/06/2016	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	500.94
0	01/06/2016	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Federal Incc	1,093.45
					Federal Income Tax Total:	1,594.39
0	01/06/2016	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	753.88
0	01/06/2016	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	327.46
0	01/06/2016	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	176.28
0	01/06/2016	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	76.58
					FICA Employee Ded. Total:	1,334.20
0	01/06/2016	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	76.58
0	01/06/2016	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 Medicare E	176.28
0	01/06/2016	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	753.88
0	01/06/2016	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.01.2016 FICA Empl	327.46
					FICA Employers Share Total:	1,334.20
80171	01/06/2016	Water Fund	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Empl	71.74
80171	01/06/2016	Water Fund	HRA Employer	ING ReliaStar	PR Batch 00001.01.2016 HRA Empl	168.76
					HRA Employer Total:	240.50
80180	01/06/2016	Water Fund	HSA Employee	Premier Bank	PR Batch 00001.01.2016 HSA Empl	22.59
80180	01/06/2016	Water Fund	HSA Employee	Premier Bank	PR Batch 00001.01.2016 HSA Empl	52.89
					HSA Employee Total:	75.48
80180	01/06/2016	Water Fund	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Empl	120.04
80180	01/06/2016	Water Fund	HSA Employer	Premier Bank	PR Batch 00001.01.2016 HSA Empl	250.06
					HSA Employer Total:	370.10

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/06/2016	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.01.2016 ICMA Defe	19.15
0	01/06/2016	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.01.2016 ICMA Defe	45.85
ICMA Def Comp Total:						65.00
0	01/06/2016	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo	45.82
0	01/06/2016	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.01.2016 Post Emplo	119.89
MN State Retirement Total:						165.71
0	01/06/2016	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDCP De	81.18
0	01/06/2016	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.01.2016 MNDCP De	32.57
MNDCP Def Comp Total:						113.75
80298	01/14/2016	Water Fund	Operating Supplies	Fra-Dor Inc.	Received Loads	1,264.60
80301	01/14/2016	Water Fund	Operating Supplies	Q3 Contracting, Inc.	Barricade, Sign Rental	140.10
80301	01/14/2016	Water Fund	Operating Supplies	Q3 Contracting, Inc.	Barricade, Sign Rental	350.55
0	01/06/2016	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Couplers	20.08
0	01/14/2016	Water Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Modified Asphalt	339.15
0	01/14/2016	Water Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Winter Asphalt	371.70
Operating Supplies Total:						2,486.18
0	01/06/2016	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	779.49
0	01/06/2016	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	297.79
PERA Employee Ded Total:						1,077.28
0	01/06/2016	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	779.49
0	01/06/2016	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	45.82
0	01/06/2016	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera additio	119.89
0	01/06/2016	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.01.2016 Pera Emplo	297.79
PERA Employer Share Total:						1,242.99
0	01/13/2016	Water Fund	Professional Services	Gopher State One Call	FTP Tickets	121.92
80268	01/13/2016	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Location Service	1,820.73
Professional Services Total:						1,942.65

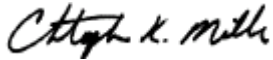
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
80258	01/13/2016	Water Fund	St. Paul Water	St. Paul Regional Water Services	Water	357,040.90
				St. Paul Water Total:		357,040.90
0	01/06/2016	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Incom	466.10
0	01/06/2016	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.01.2016 State Incom	211.86
				State Income Tax Total:		677.96
0	01/06/2016	Water Fund	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	1,738.49
				State Sales Tax Payable Total:		1,738.49
80266	01/13/2016	Water Fund	Telephone	Verizon Wireless	Cell Phones	35.01
				Telephone Total:		35.01
80173	01/06/2016	Water Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2016 IOUE Union	128.69
80173	01/06/2016	Water Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.01.2016 IOUE Union	57.18
				Union Dues Deduction Total:		185.87
				Fund Total:		373,563.91
0	01/06/2016	Workers Compensation	Cash Held W/ Escrow Agent	SFM-Non Bank	Work Comp Claims Escrow Account	10,000.00
				Cash Held W/ Escrow Agent Total:		10,000.00
80209	01/07/2016	Workers Compensation	Insurance	Mn Dept of Labor & Industry	Second Half Special Compensation F	6,740.00
0	01/06/2016	Workers Compensation	Insurance	WCRA	Premium Installment	4,376.68
				Insurance Total:		11,116.68
				Fund Total:		21,116.68

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Report Total:	1,614,425.81

REQUEST FOR COUNCIL ACTION

Date: 1/25/2016
Item No.: 8.b

Department Approval



City Manager Approval



Item Description: Approve 2016 Business License Renewal and Issuance of Temporary Liquor and Gambling Licenses.

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration:

Recycling Hauler License

Neighborhood Recycling Corporation
DBA Eureka Recycling
2828 Kennedy St NE
Minneapolis, MN 55413

Gambling Exempt Permit

Saint Rose of Lima Church
2048 Hamline Ave N
Roseville, MN 55113

Saint Rose of Lima Church is planning on holding a Bingo game at Saint Rose of Lima School located at 2072 Hamline Ave N on February 28, 2016. Saint Rose of Lima has held prior events approved by City Council without issue.

Temporary Consumption and Display Permit

Friends of the Ramsey County Libraries
4570 N. Victoria Street
Shoreview, MN 55126

The Friends of the Ramsey County Libraries will be holding a Fundraising Friends Gala: Spies, Lies & Literature on February 6, 2016 at the Ramsey County Library located at 2180 N Hamline Ave. They will be serving wine that is being donated by Fairview Wine and Spirits, which hold a current off-sale liquor license with the city. The serving of the wine will be done by employees of Fairview Wine and Spirits.

35 **1-4 Day Temporary On-Sale Liquor License**

36 Church of Corpus Christi

37 2131 Fairview Ave

38 Roseville, MN 55113

39

40 The Church of Corpus Christi will be holding Fish Frys on February 19, March 4, and March 18 in which they
41 will be selling alcohol. The church has done this in the past and was approved by City Council.

42

43 **POLICY OBJECTIVE**

44 Required by City Code

45 **FINANCIAL IMPACTS**

46 The correct fees were paid to the City at the time the application(s) were made.

47 **STAFF RECOMMENDATION**

48 Staff has reviewed the application(s) and has determined that the applicant(s) meet all City requirements. Staff
49 recommends approval of the license(s).

50 **REQUESTED COUNCIL ACTION**

51 Motion to approve the business and other license application.

Prepared by: Chris Miller, Finance Director

Attachments: A: Applications



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Recycling Hauler License Application

Fee Due: \$125.00 Year 2016 (License will be for January 1 to December 31.)

Business Name Neighborhood Recycling Corp. D.B.A. Eureka Recycling

Business Address 2828 Kennedy St NE, Minneapolis, MN 55413

Business Phone 612-669-2783

Contact Person Chris Goodwin Email Address christopherg@eureka-recycling.org

Emergency Contact Information Tim Blownell 612-455-9100 (W) 651-248-3435 (C)

If completed license should be mailed somewhere other than the business address, please attach separate sheet.

Recycling services will be provided to (check all that apply):

☒ Residential ☒ Commercial ☒ Multifamily ☐ Industrial

Number of vehicles the applicant proposes to use in the collection of recyclables 3

Name and address of companies or materials recovery facility where recyclables will be delivered:

Newsprint*

Glass*

Cans/Plastic*

see Attached List

Office paper/Boxboard*

Corrugated Cardboard*

Other (please specify)

Eureka Recycling

2828 Kennedy St NE

Mpls, MN 55413

Same for all materials

*Required items for residential and multifamily haulers

I have been provided with a copy of the City of Roseville Curbside Recycling Ordinance and understand that violation of any of the provisions included in the ordinance may result in suspension or revocation of the license.

I have attached a certificate of liability insurance, a certificate indicating Worker Compensation coverage, and the fee of \$125.00.

12/22/15

Date

[Signature]
Applicant's Signature

Communications Manager
Title

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization
Name: Saint Rose of Lima Church

Previous Gambling
Permit Number: X-62002

Minnesota Tax ID
Number, if any: 8570281

Federal Employer ID
Number (FEIN), if any: 41-0790158

Mailing
Address: 2048 Hamine Avenue N

City: Roseville State: MN Zip: 55113 County: Ramsey

Name of Chief Executive Officer (CEO): Reverend James Devorak

Daytime Phone: 651-645-9389 Email: jdevorak@saintroseoflima.net

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ A current calendar year Certificate of Good Standing

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted
(for raffles, list the site where the drawing will take place): Saint Rose of Lima School

Address (do not use P.O. box): 2072 Hamline Avenue N

City or
Township: Roseville Zip: 55113 County: Ramsey

Date(s) of activity (for raffles, indicate the date of the drawing): February 28, 2016

Check each type of gambling activity that your organization will conduct:

☒ Bingo* ☐ Paddlewheels* ☐ Pull-Tabs* ☐ Tipboards*

☐ Raffle (total value of raffle prizes awarded for the calendar year: \$ _____)

* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to **www.mn.gov/gcb** and click on ***Distributors*** under ***LIST OF LICENSEES***, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**CITY APPROVAL
for a gambling premises
located within city limits**

- _____ The application is acknowledged with no waiting period.
- _____ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- _____ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- _____ The application is acknowledged with no waiting period.
- _____ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- _____ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Rev James Devorak Date: 1-8-2016
(Signature must be CEO's signature; designee may not sign)

Print Name: James Devorak**REQUIREMENTS****Complete a separate application for:**

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MAIL APPLICATION AND ATTACHMENTS**Mail application with:**

- _____ a copy of your proof of nonprofit status, and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TEMPORARY CONSUMPTION AND DISPLAY PERMIT**
(City or county may not issue more than 10 permits in any one year)

Name of organization <i>Friends of the Ramsey County Libraries</i>		Date organized <i>June, 1979</i>	Tax exempt number <i>41-1597085</i>
Address <i>4570 N. Victoria Street</i>	City <i>Shoreview</i>	State <i>MN</i>	Zip Code <i>55126</i>
Name of person making application <i>Susan Gehrz</i>		Business phone <i>651486-2213</i>	Home phone <i>651641-1229</i>
Date(s) of event <i>February 6, 2016</i>		Type of organization ☐ Club ☒ Charitable ☐ Religious ☐ Other non-profit	
Organization officer's name <i>Frank Harris, President</i>		City <i>Roseville</i>	State <i>MN</i>
Zip <i>55113</i>			
☒ Add New Officer			

Location where permit will be used. If an outdoor area, describe.

Ramsey County Library in Roseville, 2180 N. Hamline Avenue

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County Email Address
	City or County phone number
Signature City Clerk or County Official	Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized	Tax exempt number
Church of Corpus Christi		Jan 1, 1939	ES 25499
Address	City	State	Zip Code
2131 Fairview Ave N	Roseville	Minnesota	55113
Name of person making application		Business phone	Home phone
Stephen Klein		651-639-8888	651-636-6795
Date(s) of event	Type of organization		
Feb 19, March 4 and 18	☐ Club ☐ Charitable ☒ Religious ☐ Other non-profit		
Organization officer's name	City	State	Zip Code
Maureen Boxrud	Roseville	Minnesota	55113
Organization officer's name	City	State	Zip Code
		Minnesota	
Organization officer's name	City	State	Zip Code
		Minnesota	
Organization officer's name	City	State	Zip Code
		Minnesota	

Location where permit will be used. If an outdoor area, describe.
Church Social Hall, 2131 Fairview Ave N, Roseville, MN 55113

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Catholic Mutual Group, Policy # 8589; \$500,000 coverage

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

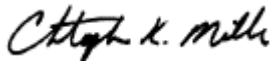
ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

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ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/25/2016
Item No.: 8.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

<u>Division</u>	<u>Vendor</u>	<u>Description</u>	<u>Key</u>	<u>Budget Amount</u>	<u>P.O. Amount</u>	<u>Budget / CIP</u>
Recreation	House of Print	Spring/Summer Brochure	A	\$ 15,000.00	\$ 6,960.00	Budget
Central Garage	Mansfield Oil Co.	Blanket P.O. for Fuel Purchases	A	336,000.00	300,000.00	Budget
Central Garage	Bauer Built	Blanket P.O. for Vehicle Parts	A	162,000.00	12,000.00	Budget
Central Garage	Factory Motor Parts	Blanket P.O. for Vehicle Parts	A	162,000.00	14,000.00	Budget
Central Garage	Fleetpride	Blanket P.O. for Vehicle Parts	A	162,000.00	9,000.00	Budget
Central Garage	Larson Companies	Blanket P.O. for Vehicle Parts	A	162,000.00	7,000.00	Budget
Central Garage	MacQueen Equipment	Blanket P.O. for Vehicle Parts	A	162,000.00	7,000.00	Budget
Central Garage	Napa Auto Parts	Blanket P.O. for Vehicle Parts	A	162,000.00	6,000.00	Budget
Central Garage	Roseville Chrysler	Blanket P.O. for Vehicle Parts	A	162,000.00	6,000.00	Budget
Central Garage	Suburban Tire	Blanket P.O. for Vehicle Parts	A	162,000.00	26,000.00	Budget
Central Garage	Winter Equipment Inc.	Blanket P.O. for Vehicle Parts	A	162,000.00	10,000.00	Budget
Central Garage	Zarnoth Brush works Inc.	Blanket P.O. for Vehicle Parts	A	162,000.00	7,500.00	Budget
Central Garage	Auto Nation	Blanket P.O. for Vehicle Parts	A	89,285.00	6,000.00	Budget
Central Garage	Boyer Trucks	Blanket P.O. for Vehicle Parts	A	89,285.00	6,000.00	Budget
Central Garage	GCR Truck Centers	Blanket P.O. for Vehicle Parts	A	89,285.00	8,500.00	Budget
Central Garage	Midway Ford	Blanket P.O. for Vehicle Parts	A	89,285.00	8,000.00	Budget
Central Garage	Roseville Chrysler	Blanket P.O. for Vehicle Parts	A	89,285.00	10,000.00	Budget
Central Garage	Titan Machinery	Blanket P.O. for Vehicle Parts	A	89,285.00	6,000.00	Budget
Engineering	Ranger GM	Chevy Equinox	B	25,000.00	20,800.00	CIP
Streets	Titan Machinery	Case Wheel Loader	C	205,000.00	126,918.00	CIP
Streets	Midway Ford	Ford F250	B	27,500.00	25,539.00	CIP

Comments/Description:

- a) Represents the 2016 citywide budgeted amount.
- b) Purchased off the State Bid Contract (old vehicle will be auctioned off)
- c) Purchased off the State Bid Contract (net of \$55,000 trade-in)

16 Sale of Surplus Vehicles or Equipment
17 City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer
18 needed to deliver City programs and services. These surplus items will either be traded in on
19 replacement items or will be sold in a public auction or bid process. The items include the following:
20

Department	Item / Description
Engineering	2002 GMC Astro Van (Auction pending)
Streets	2004 Ford F250 (Auction pending)
Streets	2003 Case Wheel Loader - \$55,000

21 **POLICY OBJECTIVE**

22 Required under City Code 103.05.

23 **FINANCIAL IMPACTS**

24 Funding for all items is provided for in the current operating or capital budget.

25 **STAFF RECOMMENDATION**

26 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
27 applicable, authorize the trade-in/sale of surplus items.

28 **REQUESTED COUNCIL ACTION**

29 Motion to approve the attached list of general purchases and contracts for services and where
30 applicable; the trade-in/sale of surplus equipment.
31

32

Prepared by: Chris Miller, Finance Director
Attachments: A: 2016 CIP Purchase Summary

33

City of Roseville

Updated January 11, 2016

2016 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Administration					
Voting Equipment		\$ -	\$ 9,000	\$ -	\$ 9,000
Office Furniture		-	5,000	-	5,000
Finance					
Software Acquisition		-	20,000	-	20,000
Central Services					
Copier & Postage Machine Lease		-	77,840	-	77,840
Police					
Marked Squad Car Replacements	1/11/2016	78,495	132,000	-	132,000
Unmarked Vehicle Replacement	1/11/2016	52,112	24,000	-	24,000
Park Patrol Vehicle Replacement		-	10,500	-	10,500
Vehicle Tools & Equipment		-	11,855	-	11,855
Vehicle Computers & Printers		-	19,760	-	19,760
K9		-	16,000	-	16,000
Sidearms, Long-Guns, Non-Lethal Equip.		-	18,080	-	18,080
Tactical Gear	1/11/2016	10,800	11,330	-	11,330
Crime Scene Equipment		-	4,000	-	4,000
Radio Equipment		-	15,500	-	15,500
Office Equipment		-	9,225	-	9,225
Office Furniture		-	8,400	-	8,400
Kitchen Items		-	4,635	-	4,635
Fire					
SCBA's		-	350,000	-	350,000
Training Equipment		-	3,000	-	3,000
Air Monitoring Equipment		-	5,000	-	5,000
Rescue Equipment		-	15,000	-	15,000
Public Works					
Vehicle Replacement: Engineering		-	25,000	-	25,000
Vehicle Replacement: 1-ton		-	33,000	-	33,000
Vehicle Replacement: 3/4-ton		-	27,500	-	27,500
Vehicle Replacement: Wheel Loader		-	205,000	-	205,000
Vehicle Replacement: Bobcat		-	22,000	-	22,000
Vehicle Replacement: Sign Truck		-	50,000	-	50,000
Office Furniture		-	5,000	-	5,000
Parks & Recreation					
Grader		-	45,000	-	45,000
Trailer		-	5,000	-	5,000
Sweeper		-	8,000	-	8,000
Mower Blade Sharpener		-	10,000	-	10,000

City of Roseville

Updated January 11, 2016

2016 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
General Facility Improvements					
Replace Rooftop Heat/AC		-	20,000	-	20,000
Replace garage Co Ra Vac Heaters		-	60,000	-	60,000
Door Card Reader		-	10,000	-	10,000
Update Flooring CH/PD		-	75,000	-	75,000
City Hall Entrance Walkway Improvements		-	15,000	-	15,000
Card Access System Replacement		-	40,000	-	40,000
Brimhall Gymnasium		-	5,000	-	5,000
Central Park Gymnasium		-	5,000	-	5,000
Commons: Electronic Lock System		-	50,000	-	50,000
Arena: Mezzanine Glass System		-	15,000	-	15,000
OVAL: Cooling Tower		-	85,000	-	85,000
OVAL: Micro Processors		-	50,000	-	50,000
OVAL: Bathroom Partitions		-	7,500	-	7,500
OVAL: Zamboni		-	115,000	-	115,000
Information Technology					
Computer Replacements		-	91,750	-	91,750
Printers & Copiers		-	19,800	-	19,800
Network Equipment	1/11/2016	49,734	87,995	-	87,995
Server Room Cooling		-	18,000	-	18,000
Surveillance Cameras (40)		-	11,250	-	11,250
Telephone Handsets (283)		-	40,000	-	40,000
Office Furniture		-	25,000	-	25,000
Park Improvements					
Tennis & Basketball Courts		-	10,000	-	10,000
Shelters & Structures		-	51,500	-	51,500
Volleyball & Bocce Ball Courts		-	15,000	-	15,000
Pathway Lighting		-	25,000	-	25,000
PIP Items		-	200,000	-	200,000
Natural Resources		-	50,000	-	50,000
Street Improvements					
Improvements		-	2,100,000	-	2,100,000
Street Lighting					
Improvements		-	25,000	-	25,000
Pathways (Existing)					
Improvements		-	180,000	-	180,000
Communications					
Conference Room Equipment		-	4,500	-	4,500
Other Equipment		-	10,000	-	10,000
License Center					
General Office Equipment		-	1,000	-	1,000
Office Painting		-	6,500	-	6,500
Office Carpetting		-	15,000	-	15,000
Community Development					
Computer Replacements		-	4,300	-	4,300
Permit Database Conversion		-	3,000	-	3,000
Online Permit/Scheduling Software		-	20,000	-	20,000
Office Furniture		-	1,000	-	1,000

City of Roseville

Updated January 11, 2016

2016 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Water					
Trench Box Replacement		-	30,000	-	30,000
Watermain Replacement		-	900,000	-	900,000
Sanitary Sewer					
Vehicle Replacement: 1-ton		-	40,000	-	40,000
Wacker Compactor Replacement		-	25,000	-	25,000
Galtier LS Rehab		-	400,000	-	400,000
Sewer Main Repairs		-	1,000,000	-	1,000,000
I & I Reduction		-	100,000	-	100,000
Storm Sewer					
Compost Turner		-	160,000	-	160,000
Pond improvements/Infiltration		-	300,000	-	300,000
Storm Sewer Replacement/Rehabilitation		-	400,000	-	400,000
Golf Course					
Gas Pump Replacement		-	10,000	-	10,000
Greens Mower		-	30,000	-	30,000
Course Netting/Deck/Shelter		-	12,000	-	12,000
Clubhouse Roof Replace		-	33,000	-	33,000
Clubhouse / Carpeting / Flooring		-	12,000	-	12,000
Sidewalk/Exterior repairs		-	8,000	-	8,000
Irrigation System Upgrades		-	24,000	-	24,000
Total - All Items			\$8,257,720	\$	- \$8,257,720

REQUEST FOR COUNCIL ACTION

Date: January 25, 2016
Item No.: 8.d

Department Approval



City Manager Approval



Item Description: Minnesota Department of Transportation Master Partnership Contract

BACKGROUND

The City of Roseville and the Minnesota Department of Transportation (MnDOT) work together on a variety of projects and routinely provide services to one another. MnDOT currently provides numerous services to the city such as signal light maintenance, construction testing, engineering review and other services.

The attached letter (Attachment A) from MnDOT explains how the Master Partnership Contract (Attachment B) provides a framework for services to be rendered between the City and MnDOT. Many services MnDOT provides the City currently, including signal repair and material testing, are covered in this agreement with no need for work orders. MnDOT's current system is changing and the City would have to complete a new letter for each service request. The Master Partnership Contract allows this process to be expedited as some routine services are covered in the contract and others can be executed through a work order signed by the Public Works Director.

DISCUSSION

The Master Partnership Contract will allow the City and MnDOT to provide better service more efficiently to each other without the need for individual contracts for each service provided.

According to the resolution, the Public Works Director would be the designated authority to sign work orders for work not covered in the Master Partner Contract. Work orders would be needed for professional services, roadway maintenance, construction administration or emergency services provided by either party.

The Master Partnership Contract has an expiration date of June 30, 2017 or upon 30 day written notice of either party.

FINANCIAL IMPLICATIONS

There are no costs for this agreement

STAFF RECOMMENDATION

Approve entering into a Master Partnership Contract with the Minnesota Department of Transportation.

28 **REQUESTED COUNCIL ACTION**

29 Approve resolution entering into a Master Partnership Contract with the Minnesota Department
30 of Transportation.

Prepared by: Jesse Freihammer, Asst. Public Works Director/City Engineer

Attachment A: Cover Letter

Attachment B: MnDot Master Partnership Contract

Attachment C: Resolution



Minnesota Department of Transportation
 Metro District
 Office of State Aid
 1500 West County Rd B2
 Roseville, MN 55113-3174

Telephone: 651-234-7773
sharon.lemay@state.mn.us

To: Local Agency

RE: **Proposed Master Partnership Contract**

Attached is a proposed master partnership contract along with a sample City Resolution.

The Master Partnership Contract provides a framework for Mn/DOT and Local Agencies to provide payment to each other for services rendered. A few routine services are included in the contract and all other services are accomplished through the execution of work orders.

If acceptable, please print 3 copies and arrange to have the Master Contract presented to your City Council for their approval and execution. Please ensure that the original signatures of the officials authorized to execute this contract on their behalf are obtained on all four copies of the agreement. A signature acknowledgment must be included either on the signature page or attached as a separate document. (It is suggested that all signers use blue ink so that the original signatures are obvious and will not be mistaken for photo copies.) Please provide signatures only under the **Local Government** heading.

Also required is a new resolution passed by the City Council authorizing its officials to sign and execute the agreement on its behalf. **(Only the named officials may sign the agreement: if anyone else signs in the named official's place, the agreement will not be executed.)** This resolution must contain the notarized signature of the individual certifying the resolution. Sample forms and language are enclosed with this letter. Please provide three original versions of a resolution including signatures and City/County stamp.

Work Orders do not need City Council approval unless the City Council stipulates that in their resolution. Generally only the City Engineer needs to sign Work Orders.

To expedite the approval process, the executed agreements and resolutions should be returned to me to obtain further signatures. Please note that no work shall be performed by Mn/DOT personnel until the full execution of the agreement. After execution by Mn/DOT and other State officials, a copy of the agreement will be returned to you.

If you have any questions or require additional information, please feel free to contact me at 651-234-7773.

Sincerely,

Sharon LeMay, Metro State Aid

An Equal Opportunity Employer



Sample resolution

Whereas, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

Whereas, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

Whereas: the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write "work orders" against a master contract would provide the greatest speed and flexibility in responding to identified needs.

Therefore, be it resolved:

1. That the City/County/Other Local Government of _____ enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the [Board/Council].
2. That the proper [City/County/Other Local Government] officers are authorized to execute such contract, and any amendments thereto.
3. That the [City/County/Other Local Government] Engineer/Title of Other Official is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the [City/County/Other Local Government] Engineer/Title of Other Official may execute such work order contracts on behalf of the City/County/Other Local Government of _____ without further approval by this [Board/Council].

Approved this ____ day of _____, 201__.

Attest:

By: _____

Title: _____

Date: _____

STATE OF MINNESOTA
AND
CITY OF ROSEVILLE
MASTER PARTNERSHIP CONTRACT

This master contract is between the State of Minnesota, acting through its Commissioner of Transportation hereinafter referred to as the “State” and the City of Roseville, acting through its City Council, hereinafter referred to as the “Local Government.”

Recitals

1. The parties are authorized to enter into this agreement pursuant to Minnesota Statutes. §§15.061, 471.59 and 174.02.
2. Minn. Stat. § 161.20, subd. 2, authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining and improving the trunk highway system.
3. Each party to this Contract is a “road authority” as defined by Minn. Stat. §160.02, subd. 25.
4. Minn. Stat. § 161.39, subd. 1, authorizes a road authority to perform work for another road authority. Such work may include providing technical and engineering advice, assistance and supervision, surveying, preparing plans for the construction or reconstruction of roadways, and performing roadway maintenance.
5. Minn. Stat. §174.02, subd. 6, authorizes the Commissioner of Transportation to enter into agreements with other governmental entities for research and experimentation; for sharing facilities, equipment, staff, data, or other means of providing transportation-related services; or for other cooperative programs that promote efficiencies in providing governmental services, or that further development of innovation in transportation for the benefit of the citizens of Minnesota.
6. Each party wishes to occasionally procure services from the other party, which the parties agree will enhance the efficiency of delivering governmental services at all levels. This Master Partnership Contract provides a framework for the efficient handling of such requests. This Master Partnership Contract contains terms generally governing the relationship between the parties hereto. When specific services are requested, the parties will (unless otherwise specified herein) enter into a “Work Order” contracts.
7. Subsequent to the execution of this Master Partnership Contract, the parties may (but are not required to) enter into “Work Order” contracts. These Work Orders will specify the work to be done, timelines for completion, and compensation to be paid for the specific work.
8. The parties are entering into this Master Partnership Contract to establish terms that will govern all of the Work Orders subsequently issued under the authority of this Contract.

Master Contract

1. Term of Master Contract; Use of Work Order Contracts; Survival of Terms

- 1.1. **Effective Date:** This contract will be effective on the date last signed by the Local Government, and all State officials as required under Minn. Stat. § 16C.05, subd. 2.
- 1.2. A party must not accept work under this Contract until it is fully executed.
- 1.3. **Expiration Date.** This Contract will expire on June 30, 2017.

- 1.4. **Work Order Contracts.** A work order contract must be negotiated and executed (by both the State and the Local Government) for each particular engagement, except for Technical Services provided by the State to the Local Government as specified in Article 2. The work order contract must specify the detailed scope of work and deliverables for that engagement. A party must not begin work under a work order until such work order is fully executed. The terms of this Master Partnership Contract will apply to all work orders issued hereunder, unless specifically varied in the work order. The Local Government understands that this Master Contract is not a guarantee of any payments or work order assignments, and that payments will only be issued for work actually performed under fully-executed work orders.
- 1.5. **Survival of Terms.** The following clauses survive the expiration or cancellation of this master contract and all work order contracts: 12. Liability; 13. State Audits; 14. Government Data Practices and Intellectual Property; 17. Publicity; 18. Governing Law, Jurisdiction, and Venue; and 22. Data Disclosure. All terms of this Master Contract will survive with respect to any Work Order issued prior to the expiration date of the Master Contract.
- 1.6. **Sample Work Order.** A sample work order contract is available upon request from the State.

2. Technical Services

- 2.1. **Technical Services** include repetitive low-cost services routinely performed by the State for the Local Government. These services may be performed by the State for the Local Government without the execution of a work order, as these services are provided in accordance with standardized practices and processes and do not require a detailed scope of work. Technical services are limited to the following services:
 - 2.1.1. Pavement Striping, Sign and Signal Repair, Bridge Load Ratings, Bridge and Structure Inspections, Minor Bridge Maintenance, Minor Road Maintenance (such as guard rail repair and sign knockdown repair), Pavement Condition Data, Materials Testing and Carcass Removal.
 - 2.1.2. Every other service not falling under the services listed in 2.1.1 will require a Work Order contract.
- 2.2. The Local Government may request the State to perform Technical Services in an informal manner, such as by the use of email, a purchase order, or by delivering materials to a State lab and requesting testing. A request may be made via telephone, but will not be considered accepted unless acknowledged in writing by the State.
- 2.3. The State will promptly inform the Local Government if the State will be unable to perform the requested Technical Services. Otherwise, the State will perform the Technical Services in accordance with the State's normal processes and practices, including scheduling practices taking into account the availability of State staff and equipment.
- 2.4. **Payment Basis.** Unless otherwise agreed to by the parties prior to performance of the services, the State will charge the Local Government the State's then-current rate for performing the Technical Services. The then-current rate may include the State's normal and customary labor additives. The State will invoice the Local Government upon completion of the services, or at regular intervals not more than once monthly as agreed upon by the parties. The invoice will provide a summary of the Technical Services provided by the State during the invoice period.

3. Services Requiring A Work Order Contract

- 3.1. **Work Order Contracts:** A party may request the other party to perform any of the following services under individual work order contracts.

- 3.2. **Professional and Technical Services.** A party may provide professional and technical services upon the request of the other party. As defined by Minn. Stat. §16C.08, subd. 1, professional/technical services “means services that are intellectual in character, including consultation, analysis, evaluation, prediction, planning, programming, or recommendation; and result in the production of a report or completion of a task.” Professional and technical services do not include providing supplies or materials except as incidental to performing such services. Professional and technical services include (by way of example and without limitation) engineering services, surveying, foundation recommendations and reports, environmental documentation, right-of-way assistance (such as performing appraisals or providing relocation assistance, but excluding the exercise of the power of eminent domain), geometric layouts, final construction plans, graphic presentations, public relations, and facilitating open houses. A party will normally provide such services with its own personnel; however, a party’s professional/technical services may also include hiring and managing outside consultants to perform work provided that a party itself provides active project management for the use of such outside consultants.
- 3.3. **Roadway Maintenance.** A party may provide roadway maintenance upon the request of the other party. Roadway maintenance does not include roadway reconstruction. This work may include but is not limited to snow removal, ditch spraying, roadside mowing, bituminous mill and overlay (only small projects), seal coat, bridge hits, major retaining wall failures, major drainage failures, and message painting. All services must be performed by an employee with sufficient skills, training, expertise or certification to perform such work, and work must be supervised by a qualified employee of the party performing the work.
- 3.4. **Construction Administration.** A party may administer roadway construction projects upon the request of the other party. Roadway construction includes (by way of example and without limitation) the construction, reconstruction, or rehabilitation of mainline, shoulder, median, pedestrian or bicycle pathway, lighting and signal systems, pavement mill and overlays, seal coating, guardrail installation, and channelization. These services may be performed by the Providing Party’s own forces, or the Providing Party may administer outside contracts for such work. Construction administration may include letting and awarding construction contracts for such work (including state projects to be completed in conjunction with local projects). All contract administration services must be performed by an employee with sufficient skills, training, expertise or certification to perform such work.
- 3.5. **Emergency Services.** A party may provide aid upon request of the other party in the event of a man-made disaster, natural disaster or other act of God. Emergency services includes all those services as the parties mutually agree are necessary to plan for, prepare for, deal with, and recover from emergency situations. These services include, without limitation, planning, engineering, construction, maintenance, and removal and disposal services related to things such as road closures, traffic control, debris removal, flood protection and mitigation, sign repair, sandbag activities and general cleanup. Work will be performed by an employee with sufficient skills, training, expertise or certification to perform such work, and work must be supervised by a qualified employee of the party performing the work. If it is not feasible to have an executed work order prior to performance of the work, the parties will promptly confer to determine whether work may be commenced without a fully-executed work order in place. If work commences without a fully-executed work order, the parties will follow up with execution of a work order as soon as feasible.
- 3.6. When a need is identified, the State and the Local Government will discuss the proposed work and the resources needed to perform the work. If a party desires to perform such work, the parties will negotiate the specific and detailed work tasks and cost. The State will then prepare a work order contract. Generally, a work order contract will be limited to one specific

project/engagement, although “on call” work orders may be prepared for certain types of services, especially for “Technical Services” items as identified section 2.1.2. The work order will also identify specific deliverables required, and timeframes for completing work. A work order must be fully executed by the parties prior to work being commenced. The Local Government will not be paid for work performed prior to execution of a work order and authorization by the State.

4. **Responsibilities of the Providing Party**

The party requesting the work will be referred to as the “Requesting Party” and the party performing the work will be referred to as the “Providing Party.” Each work order will set forth particular requirements for that project/engagement.

- 4.1. ***Terms Applicable to ALL Work Orders.*** The terms in this section 4.1 will apply to ALL work orders.
- 4.1.1. Each work order will identify an Authorized Representative for each party. Each party’s authorized representative is responsible for administering the work order, and has the authority to make any decisions regarding the work, and to give and receive any notices required or permitted under this Master Contract or the work order.
 - 4.1.2. The Providing Party will furnish and assign a publicly employed licensed engineer (Project Engineer), to be in responsible charge of the project(s) and to supervise and direct the work to be performed under each work order. For services not requiring an engineer, the Providing Party will furnish and assign another responsible employee to be in charge of the project. The services of the Providing Party under a work order may not be otherwise assigned, sublet, or transferred unless approved in writing by the Requesting Party’s authorized representative. This written consent will in no way relieve the Providing Party from its primary responsibility for the work.
 - 4.1.3. If the Local Government is the Providing Party, the Project Engineer may request in writing specific engineering and/or technical services from the State, pursuant to Minn. Stat. Section 161.39. The work order may require the Local Government to deposit payment in advance or may, at the State’s option, permit payment in arrears. If the State furnishes the services requested, the Local Government will promptly pay the State to reimburse the state trunk highway fund for the full cost and expense of furnishing such services. The costs and expenses will include the current State labor additives and overhead rates, subject to adjustment based on actual direct costs that have been verified by audit.
 - 4.1.4. Only the receipt of a fully executed work order contract authorizes the Providing Party to begin work on a project. Any and all effort, expenses, or actions taken by the Providing Party before the work order contract is fully executed is considered unauthorized and undertaken at the risk of non-payment.
 - 4.1.5. In connection with the performance of this contract and any work orders issued hereunder, the Providing Agency will comply with all applicable Federal and State laws and regulations. When the Providing Party is authorized or permitted to award contracts in connection with any work order, the Providing Party will require and cause its contractors and subcontractors to comply with all Federal and State laws and regulations.
- 4.2. ***Additional Terms for Roadway Maintenance.*** The terms of section 4.1 and this section 4.2 will apply to all work orders for Roadway Maintenance.
- 4.2.1. Unless otherwise provided for by agreement or work order, the Providing Party must obtain all permits and sanctions that may be required for the proper and lawful performance of the work.

- 4.2.2. The Providing Party must perform maintenance in accordance with MnDOT maintenance manuals, policies and operations.
- 4.2.3. The Providing Party must use State-approved materials, including (by way of example and without limitation), sign posts, sign sheeting, and de-icing and anti-icing chemicals.
- 4.3. ***Additional Terms for Construction Administration.*** The terms of section 4.1 and this section 4.3 will apply to all work orders for construction administration.
 - 4.3.1. Contract(s) must be awarded to the lowest responsible bidder or best value proposer in accordance with state law.
 - 4.3.2. Contractor(s) must be required to post payment and performance bonds in an amount equal to the contract amount. The Providing Party will take all necessary action to make claims against such bonds in the event of any default by the contractor.
 - 4.3.3. Contractor(s) must be required to perform work in accordance with the latest edition of the Minnesota Department of Transportation Standard Specifications for Construction.
 - 4.3.4. For work performed on State right-of-way, contractor(s) must be required to indemnify and hold the State harmless against any loss incurred with respect to the performance of the contracted work, and must be required to provide evidence of insurance coverage commensurate with project risk.
 - 4.3.5. Contractor(s) must pay prevailing wages pursuant to applicable state and federal law.
 - 4.3.6. Contractor(s) must comply with all applicable Federal, and State laws, ordinances and regulations, including but not limited to applicable human rights/anti-discrimination laws and laws concerning the participation of Disadvantaged Business Enterprises in federally-assisted contracts
 - 4.3.7. Unless otherwise agreed in a Work Order, each party will be responsible for providing rights of way, easement, and construction permits for its portion of the improvements. Each party will, upon the other's request, furnish copies of right of way certificates, easements, and construction permits.
 - 4.3.8. The Providing Party may approve minor changes to the Requesting Party's portion of the project work if such changes do not increase the Requesting Party's cost obligation under the applicable work order.
 - 4.3.9. The Providing Party will not approve any contractor claims for additional compensation without the Requesting Party's written approval, and the execution of a proper amendment to the applicable work order when necessary. The Local Government will tender the processing and defense of any such claims to the State upon the State's request.
 - 4.3.10. The Local Government must coordinate all trunk highway work affecting any utilities with the State's Utilities Office.
 - 4.3.11. The Providing Party must coordinate all necessary detours with the Requesting Party.
 - 4.3.12. If the Local Government is the Providing Party, and there is work performed on the trunk highway right-of-way, the following will apply:
 - 4.3.12.1 The Local Government will have a permit to perform the work on the trunk highway. The State may revoke this permit if the work is not being performed in a safe, proper and skillful manner, or if the contractor is violating the terms of any law, regulation, or permit applicable to the work. The State will have no

liability to the Local Government, or its contractor, if work is suspended or stopped due to any such condition or concern.

- 4.3.12.2 The Local Government will require its contractor to conduct all traffic control in accordance with the Minnesota Manual on Uniform Traffic Control Devices.
- 4.3.12.3 The Local Government will require its contractor to comply with the terms of all permits issued for the project including, but not limited to, NPDES and other environmental permits.
- 4.3.12.4 All improvements constructed on the State's right-of-way will become the property of the State.

5. **Responsibilities of the Requesting Party**

- 5.1. After authorizing the Providing Party to begin work, the Requesting Party will furnish any data or material in its possession relating to the project that may be of use to the Providing Party in performing the work.
- 5.2. All such data furnished to the Providing Party will remain the property of the Requesting Party and will be promptly returned upon the Requesting Party's request or upon the expiration or termination of this contract (subject to data retention requirements of the Minnesota Government Data Practices Act and other applicable law).
- 5.3. The Providing Party will analyze all such data furnished by the Requesting Party. If the Providing Party finds any such data to be incorrect or incomplete, the Providing Party will bring the facts to the attention of the Requesting Party before proceeding with the part of the project affected. The Providing Party will investigate the matter, and if it finds that such data is incorrect or incomplete, it will promptly determine a method for furnishing corrected data. Delay in furnishing data will not be considered justification for an adjustment in compensation.
- 5.4. The State will provide to the Local Government copies of any Trunk Highway fund clauses to be included in the bid solicitation and will provide any required Trunk Highway fund provisions to be included in the Proposal for Highway Construction, that are different from those required for State Aid construction.
- 5.5. The Requesting Party will perform final reviews and/or inspections of its portion of the project work. If the work is found to have been completed in accordance with the work order contract, the Requesting Party will promptly release any remaining funds due the Providing Party for the Project(s).
- 5.6. The work order contracts may include additional responsibilities to be completed by the Requesting Party.

6. **Time**

In the performance of project work under a work order contract, time is of the essence.

7. **Consideration and Payment**

- 7.1. **Consideration.** The Requesting Party will pay the Providing Party as specified in the work order. The State's normal and customary labor additives will apply to work performed by the State, unless otherwise specified in the work order. The State's normal and customary labor additives will not apply if the parties agree to a "lump sum" or "unit rate" payment.
- 7.2. **State's Maximum Obligation.** The total compensation to be paid by the State to the Local Government under all work order contracts issued pursuant to this Master Contract will not exceed \$50,000.00.

- 7.3. **Travel Expenses.** It is anticipated that all travel expenses will be included in the base cost of the Providing Party's services, and unless otherwise specifically set forth in an applicable work order, the Providing Party will not be separately reimbursed for travel and subsistence expenses incurred by the Providing Party in performing any work order contract. In those cases where the State agrees to reimburse travel expenses, such expenses will be reimbursed in the same manner and in no greater amount than provided in the current "MnDOT Travel Regulations" a copy of which is on file with and available from the MnDOT District Office. The Local Government will not be reimbursed for travel and subsistence expenses incurred outside of Minnesota unless it has received the State's prior written approval for such travel.
- 7.4. **Payment.**
- 7.4.1. **Generally.** The **Requesting Party** will pay the Providing Party as specified in the applicable work order, and will make prompt payment in accordance with Minnesota law.
- 7.4.2. **Payment by the Local Government.**
- 7.4.2.1. The Local Government will make payment to the order of the Commissioner of Transportation.
- 7.4.2.2. **IMPORTANT NOTE: PAYMENT MUST REFERENCE THE "MNDOT CONTRACT NUMBER" SHOWN ON THE FACE PAGE OF THIS CONTRACT AND THE "INVOICE NUMBER" ON THE INVOICE RECEIVED FROM MNDOT.**
- 7.4.2.3. Remit payment to the address below:
- MnDOT
Attn: Cash Accounting
RE: MnDOT Contract Number 1002070 and Invoice Number #####
Mail Stop 215
395 John Ireland Blvd
St. Paul, MN 55155
- 7.4.3. **Payment by the State.**
- 7.4.3.1. **Generally.** The State will promptly pay the Local Government after the Local Government presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be submitted as specified in the applicable work order, but no more frequently than monthly.
- 7.4.3.2. **Retainage for Professional and Technical Services.** For work orders for professional and technical services, as required by Minn. Stat. § 16C.08, subd. 2(10), no more than 90 percent of the amount due under any work order contract may be paid until the final product of the work order contract has been reviewed by the State's authorized representative. The balance due will be paid when the State's authorized representative determines that the Local Government has satisfactorily fulfilled all the terms of the work order contract.

8. Conditions of Payment

All work performed by the Providing Party under a work order contract must be performed to the Requesting Party's satisfaction, as determined at the sole and reasonable discretion of the Requesting Party's Authorized Representative and in accordance with all applicable federal and state laws, rules, and regulations. The Providing Party will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal or state law.

9. Local Government's Authorized Representative and Project Manager; Authority to Execute Work Order Contracts

- 9.1. The Local Government's Authorized Representative for administering this master contract is the Local Government's Engineer, and the Engineer has the responsibility to monitor the Local Government's performance. The Local Government's Authorized Representative is also authorized to execute work order contracts on behalf of the Local Government without approval of each proposed work order contract by its governing body.
- 9.2. The Local Government's Project Manager will be identified in each work order contract.

10. State's Authorized Representative and Project Manager

- 10.1. The State's Authorized Representative for this master contract is the District State Aid Engineer, who has the responsibility to monitor the State's performance.
- 10.2. The State's Project Manager will be identified in each work order contract.

11. Assignment, Amendments, Waiver, and Contract Complete

- 11.1. **Assignment.** Neither party may assign or transfer any rights or obligations under this Master Contract or any work order contract without the prior consent of the other and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Master Contract, or their successors in office.
- 11.2. **Amendments.** Any amendment to this master contract or any work order contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original contract, or their successors in office.
- 11.3. **Waiver.** If a party fails to enforce any provision of this master contract or any work order contract, that failure does not waive the provision or the party's right to subsequently enforce it.
- 11.4. **Contract Complete.** This master contract and any work order contract contain all negotiations and agreements between the State and the Local Government. No other understanding regarding this master contract or any work order contract issued hereunder, whether written or oral may be used to bind either party.

12. Liability.

Each party will be responsible for its own acts and omissions to the extent provided by law. The Local Government's liability is governed by Minn. Stat. chapter 466 and other applicable law. The State's liability is governed by Minn. Stat. section 3.736 and other applicable law. This clause will not be construed to bar any legal remedies a party may have for the other party's failure to fulfill its obligations under this master contract or any work order contract. Neither party agrees to assume any environmental liability on behalf of the other party. A Providing Party under any work order is acting only as a "Contractor" to the Requesting Party, as the term "Contractor" is defined in Minn. Stat. §115B.03 (subd. 10), and is entitled to the protections afforded to a "Contractor" by the Minnesota Environmental Response and Liability Act. The parties specifically intend that Minn. Stat. §471.59 subd. 1a will apply to any work undertaken under this Master Contract and any work order issued hereunder.

13. State Audits

Under Minn. Stat. § 16C.05, subd. 5, the party's books, records, documents, and accounting procedures and practices relevant to any work order contract are subject to examination by the parties and by the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Master Contract.

14. Government Data Practices and Intellectual Property

- 14.1. **Government Data Practices.** The Local Government and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this Master Contract and any work order contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Local Government under this Master Contract and any work order contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Local Government or the State.
- 14.2. **Intellectual Property Rights**
- 14.2.1. **Intellectual Property Rights.** The Requesting Party will own all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents created and paid for under work order contracts. Works means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Providing Party, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this master contract or any work order contract. Works includes “Documents.” Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Providing Party, its employees, agents, or contractors, in the performance of a work order contract. The Documents will be the exclusive property of the Requesting Party and all such Documents must be immediately returned to the Requesting Party by the Providing Party upon completion or cancellation of the work order contract. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be “works made for hire.” The Providing Party Government assigns all right, title, and interest it may have in the Works and the Documents to the Requesting Party. The Providing Party must, at the request of the Requesting Party, execute all papers and perform all other acts necessary to transfer or record the Requesting Party’s ownership interest in the Works and Documents. Notwithstanding the foregoing, the Requesting Party grants the Providing Party an irrevocable and royalty-free license to use such intellectual property for its own non-commercial purposes, including dissemination to political subd.s of the state of Minnesota and to transportation-related agencies such as the American Association of State Highway and Transportation Officials.
- 14.2.2. **Obligations with Respect to Intellectual Property.**
- 14.2.2.1. **Notification.** Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Providing Party, including its employees and subcontractors, in the performance of the work order contract, the Providing Party will immediately give the Requesting Party’s Authorized Representative written notice thereof, and must promptly furnish the Authorized Representative with complete information and/or disclosure thereon.
- 14.2.2.2. **Representation.** The Providing Party must perform all acts, and take all steps necessary to ensure that all intellectual property rights in the Works and Documents are the sole property of the Requesting Party, and that neither Providing Party nor its employees, agents or contractors retain any interest in and to the Works and Documents.

15. Affirmative Action

The State intends to carry out its responsibility for requiring affirmative action by its Contractors, pursuant to Minn. Stat. §363A.36. Pursuant to that Statute, the Local Government is encouraged to prepare and implement an affirmative action plan for the employment of minority persons, women, and the qualified disabled, and submit such plan to the Commissioner of the Minnesota Department of Human Rights. In addition, when the Local Government lets a contract for the performance of work under a work order issued pursuant to this Master Contract, it must include the following in the bid or proposal solicitation and any contracts awarded as a result thereof:

- 15.1. ***Covered Contracts and Contractors.*** If the Contract exceeds \$100,000 and the Contractor employed more than 40 full-time employees on a single working day during the previous 12 months in Minnesota or in the state where it has its principle place of business, then the Contractor must comply with the requirements of Minn. Stat. § 363A.36 and Minn. R. Parts 5000.3400-5000.3600. A Contractor covered by Minn. Stat. § 363A.36 because it employed more than 40 full-time employees in another state and does not have a certificate of compliance, must certify that it is in compliance with federal affirmative action requirements.
- 15.2. ***Minn. Stat. § 363A.36.*** Minn. Stat. § 363A.36 requires the Contractor to have an affirmative action plan for the employment of minority persons, women, and qualified disabled individuals approved by the Minnesota Commissioner of Human Rights (“Commissioner”) as indicated by a certificate of compliance. The law addresses suspension or revocation of a certificate of compliance and contract consequences in that event. A contract awarded without a certificate of compliance may be voided.
- 15.3. ***Minn. R. Parts 5000.3400-5000.3600.***
 - 15.3.1. ***General.*** Minn. R. Parts 5000.3400-5000.3600 implement Minn. Stat. § 363A.36. These rules include, but are not limited to, criteria for contents, approval, and implementation of affirmative action plans; procedures for issuing certificates of compliance and criteria for determining a contractor’s compliance status; procedures for addressing deficiencies, sanctions, and notice and hearing; annual compliance reports; procedures for compliance review; and contract consequences for non-compliance. The specific criteria for approval or rejection of an affirmative action plan are contained in various provisions of Minn. R. Parts 5000.3400-5000.3600 including, but not limited to, parts 5000.3420-5000.3500 and 5000.3552-5000.3559.
 - 15.3.2. ***Disabled Workers.*** The Contractor must comply with the following affirmative action requirements for disabled workers:
 - 15.3.2.1. The Contractor must not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The Contractor agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled persons without discrimination based upon their physical or mental disability in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
 - 15.3.2.2. The Contractor agrees to comply with the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.
 - 15.3.2.3. In the event of the Contractor's noncompliance with the requirements of this clause, actions for noncompliance may be taken in accordance with Minn. Stat. Section 363A.36, and the rules and relevant orders of the Minnesota

Department of Human Rights issued pursuant to the Minnesota Human Rights Act.

15.3.2.4. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the commissioner of the Minnesota Department of Human Rights. Such notices must state the Contractor's obligation under the law to take affirmative action to employ and advance in employment qualified disabled employees and applicants for employment, and the rights of applicants and employees.

15.3.2.5. The Contractor must notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the Contractor is bound by the terms of Minn. Stat. Section 363A.36, of the Minnesota Human Rights Act and is committed to take affirmative action to employ and advance in employment physically and mentally disabled persons.

15.3.3. *Consequences.* The consequences for the Contractor's failure to implement its affirmative action plan or make a good faith effort to do so include, but are not limited to, suspension or revocation of a certificate of compliance by the Commissioner, refusal by the Commissioner to approve subsequent plans, and termination of all or part of this contract by the Commissioner or the State.

15.3.4. *Certification.* The Contractor hereby certifies that it is in compliance with the requirements of Minn. Stat. § 363A.36 and Minn. R. Parts 5000.3400-5000.3600 and is aware of the consequences for noncompliance.

16. Workers' Compensation

Each party will be responsible for its own employees for any workers compensation claims. This Master Contract, and any work orders issued hereunder, are not intended to constitute an interchange of government employees under Minn. Stat. §15.53. To the extent that this Master Contract, or any work order issued hereunder, is determined to be subject to Minn. Stat. §15.53, such statute will control to the extent of any conflict between the Contract and the statute.

17. Publicity

17.1. **Publicity.** Any publicity regarding the subject matter of a work order contract where the State is the Requesting Party must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Local Government individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from a work order contract.

17.2. **Data Practices Act.** Section 17.1 is not intended to override the Local Government's responsibilities under the Minnesota Government Data Practices Act.

18. Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this master contract and all work order contracts. Venue for all legal proceedings out of this master contract or any work order contracts, or the breach of any such contracts, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

19. Prompt Payment; Payment to Subcontractors

The parties must make prompt payment of their obligations in accordance with applicable law. As required by Minn. Stat. § 16A.1245, when the Local Government lets a contract for work pursuant to any work order, the Local Government must require its contractor to pay all subcontractors, less any retainage, within 10 calendar days of the prime contractor's receipt of payment from the Local Government for undisputed services provided by the subcontractor(s) and must pay interest at the rate of one and one-half percent per month or any part of a month to the subcontractor(s) on any undisputed amount not paid on time to the subcontractor(s).

20. **Minn. Stat. § 181.59.** The Local Government will comply with the provisions of Minn. Stat. § 181.59 which requires: Every contract for or on behalf of the state of Minnesota, or any county, city, town, township, school, school district, or any other district in the state, for materials, supplies, or construction shall contain provisions by which the Contractor agrees: (1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no contractor, material supplier, or vendor, shall, by reason of race, creed, or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; (2) That no contractor, material supplier, or vendor, shall, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause (1) of this section, or on being hired, prevent, or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed, or color; (3) That a violation of this section is a misdemeanor; and (4) That this contract may be canceled or terminated by the state, county, city, town, school board, or any other person authorized to grant the contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this contract.

21. **Termination; Suspension**

- 21.1. **Termination by the State for Convenience.** The State or commissioner of Administration may cancel this Master Contract and any work order contracts at any time, with or without cause, upon 30 days written notice to the Local Government. Upon termination, the Local Government and the State will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 21.2. **Termination by the Local Government for Convenience.** The Local Government may cancel this Master Contract and any work order contracts at any time, with or without cause, upon 30 days written notice to the State. Upon termination, the Local Government and the State will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 21.3. **Termination for Insufficient Funding.** The State may immediately terminate or suspend this Master Contract and any work order contract if it does not obtain funding from the Minnesota legislature or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination or suspension must be by written or fax notice to the Local Government. The State is not obligated to pay for any services that are provided after notice and effective date of termination or suspension. However, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the master contract or work order is terminated because of the decision of the Minnesota legislature or other funding source, not to appropriate funds. The State must provide the Local Government notice of the lack of funding within a reasonable time of the State's receiving that notice.

22. **Data Disclosure**

Under Minn. Stat. §270C.65, subd. 3, and other applicable law, the Local Government consents to disclosure of its federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the

payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Local Government to file state tax returns and pay delinquent state tax liabilities, if any.

23. Defense of Claims and Lawsuits

If any lawsuit or claim is filed by a third party (including but not limited to the Local Government's contractors and subcontractors), arising out of trunk highway work performed pursuant to a valid work order issued under this Master Contract, the Local Government will, at the discretion of and upon the request of the State, tender the defense of such claims to the State or allow the State to participate in the defense of such claims. The Local Government will, however, be solely responsible for defending any lawsuit or claim, or any portion thereof, when the claim or cause of action asserted is based on its own acts or omissions in performing or supervising the work. The Local Government will not purport to represent the State in any litigation, settlement, or alternative dispute resolution process. The State will not be responsible for any judgment entered against the Local Government, and will not be bound by the terms of any settlement entered into by the Local Government except with the written approval of the Attorney General and the Commissioner of Transportation and pursuant to applicable law.

24. Additional Provisions

[The balance of this page has intentionally been left blank – signature page follows]

LOCAL GOVERNMENT

The Local Government certifies that the appropriate person(s) have executed the contract on behalf of the Local Government as required by applicable ordinance, resolution, or charter provision.

By: _____
Title: _____
Date: _____

By: _____
Title: _____
Date: _____

COMMISSIONER OF TRANSPORTATION

By: _____
(with delegated authority)
Title: Division Director
Date: _____

COMMISSIONER OF ADMINISTRATION

As delegated to Materials Management Division

By: _____
Date: _____

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 25th day of January, 2016, at 6:00 p.m.

The following members were present and the following members were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**RESOLUTION ENTER INTO A MASTER PARTNERSHIP CONTRACT WITH
THE MINNESOTA DEPARTMENT OF TRANSPORTATION**

BE IT RESOLVED by the City Council of the City of Roseville, as follows:

WHEREAS, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

WHEREAS, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

WHEREAS, the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write “work orders” against a master contract would provide the greatest speed and flexibility in responding to identified needs.

NOW, THEREFORE, be it resolved: that the City of Roseville enters into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Council.

The proper City of Roseville officers are authorized to execute such contract and any amendments thereto.

The City of Roseville Public Works Director is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the City of Roseville Public Works Director may

40 execute such work order contracts on behalf of the City of Roseville without further
41 approval by this Council.

42
43 The City Manager of the City of Roseville is hereby authorized to prepare a certified
44 copy of this resolution and to certify the same to the County Auditor of Ramsey County,
45 Minnesota.

46
47 The motion for the adoption of the foregoing resolution was duly seconded by Member
48 and upon a vote being taken thereon, the following voted in favor thereof:
49 and the following voted against the same: .

50
51 WHEREUPON said resolution was declared duly passed and adopted.
52

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 25th day of January, 2016, with the original thereof on file in my office.

Patrick Trudgeon, City Manager

(SEAL)

REQUEST FOR COUNCIL ACTION

Date: January 25, 2016
Item No.: 8.e

Department Approval



City Manager Approval



Item Description: Approve DigniCare Senior Living Encroachment Agreement

BACKGROUND

A new development at 197 W County Road B-2, DigniCare, is proposing a new building. As part of the building permit approval, the Fire Department required the owner to install a sidewalk from the entrances on the back (north) side of the building to the front (south) for better access during emergencies. In order to add these sidewalks, they needed to be installed in an existing city drainage easement. The owner is seeking approval to construct this encroachment into the easement. The easement is for a storm sewer pipe and to provide access to storm water facilities to the north. The encroachment will be approximately five feet along the east side of the easement and will consist of a concrete sidewalk with a thickened edge.

We have drafted an encroachment agreement with the property owner for a “private facility” encroaching on the city easement.

POLICY OBJECTIVE

The agreement indemnifies the City from any damages to the property owner’s property due to the regular use of the easement. It also requires the property owners to assume responsibility for the cost of reconstruction of the sidewalk should the City need to work in the easement.

The City Attorney has reviewed the agreement.

FINANCIAL IMPACTS

There is no public financial participation requested.

REQUESTED COUNCIL ACTION

Motion approving 197 W County Road B-2 (DigniCare) Encroachment Agreement subject to the following conditions;

1. The owner provides a title report to the property showing ownership.
2. The owner provides written documentation that Roseville Dignicare RE, LLC is in good standing with the Minnesota Secretary of State’s Office.

Prepared by: Jesse Freihammer, Asst. Public Works Director/City Engineer
Attachments: A: Encroachment Agreement
B: Location map

ENCROACHMENT AGREEMENT

THIS AGREEMENT IS MADE this ____ day of _____, 2016, by and between Roseville Dignicare RE, LLC, a Florida limited liability company, ("Owner"), and the City of Roseville, a Minnesota municipal corporation ("City");

WITNESSETH THAT:

WHEREAS, the Owner is the owner of real property located in Roseville, Minnesota, legally described in the attached Exhibit A (the "Owner's Property"); and

WHEREAS, the City is the owner of a drainage and utility easement, a portion of which easement lies within an area legally described in the attached Exhibit B (the "Encroachment Area"), and

WHEREAS, the Owner desires to construct and maintain the sidewalk shown in Exhibit C (the "Sidewalk") in the Encroachment Area for the benefit of the Owner's Property;

NOW THEREFORE, in consideration of the mutual covenants contained herein and for other good and valuable consideration, the parties agree as follows:

1. The Owner shall have the right to use the Encroachment Area to construct, maintain and repair the Sidewalk, subject to the terms and conditions of this Agreement.
2. The Sidewalk shall be constructed, maintained and repaired by the Owner at the Owner's sole cost and expense holding the City free and clear of same. The Owner shall maintain the Sidewalk in a neat, clean and safe condition. The Sidewalk shall not be enlarged, modified or altered without the City's prior written consent.
3. The Owner shall be responsible for obtaining and paying for all permits, variances, approvals, costs, fees and other expenses necessary to construct, maintain and repair the Sidewalk. The Owner shall construct, maintain and repair the Sidewalk in compliance with all laws, rules, regulations, codes and ordinances imposed by all governmental authorities which have jurisdiction over Owner's Property and the Encroachment Area.
4. The Owner hereby covenants and agrees to release, indemnify, defend and hold the City, and its mayor, council, officers, employees and agents, harmless from and against any and all claims, losses, liabilities, demands, actions, judgments, damages, penalties, fines, costs and expenses (including attorney's fees incurred by the City) arising out of or related to: (a) the construction, maintenance and repair of the Sidewalk, (b) the existence of the Sidewalk in the Encroachment Area, (c) The Owner's use of the Sidewalk in the Encroachment Area, and (d) any breach by the Owner of the covenants and agreements in this Agreement.
5. In the event that the Sidewalk is substantially damaged or totally destroyed, is removed from the Encroachment Area, or the Owner fails to comply with any of the Owner's obligations under this Agreement, the Owner shall remove any remaining portions of the Sidewalk which are located within the Encroachment Area and the Owner's right to construct, maintain and repair the Sidewalk in the Encroachment Area shall terminate. The Owner agrees to complete such removal at its own cost and in accordance with all applicable laws, codes and regulations pertaining thereto. In the event that the Sidewalk is not removed, the

City shall have the right, upon giving the Owner ten (10) days' prior written notice, to remove the Sidewalk, in which case the Owner shall be responsible for the costs thereof. Any amounts due hereunder shall be fully paid within ten (10) days following the delivery of written demand therefor upon the Owner.

6. The covenants and agreements contained herein shall be binding upon and inure to the benefit of the parties hereto, and their successors and assigns, and shall run with the land.
7. Except for the Owner's right to construct, maintain and repair the Sidewalk as provided herein, the City shall continue to have all of the rights and privileges which have been granted to the City by the dedication of the Drainage and Utility Easement referenced above.
8. Any notice to be given by either party upon the other under this Agreement shall be properly given if mailed to the other by United States registered or certified mail, return receipt requested, postage prepaid, addressed in the manner set forth below, or if given to a nationally, recognized, reputable overnight courier for overnight delivery to the other addressed as follows:

If to the City:
City of Roseville
Roseville City Hall
2660 Civic Center Drive
Roseville, MN 55113
Attn: City Manager

If to the Owner:
Roseville Dignicare RE, LLC
c/o Paul Mascia
Mosaic Capital Group
121 South Orange Avenue, Suite 1527
Orlando, Florida 32801

Notices shall be deemed effective on the date of deposit in the U.S. Mail if mailed, or on the date of delivery to an overnight courier if so delivered provided, however, the time for response to any notice by the other party shall commence to run one business day after the date of mail or delivery to the courier. Any party may change its address for the service of notice by giving written notice of such change to the other party, in any manner above specified, at least ten (10) days prior to the effective date of such change.

9. This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which shall constitute one agreement which is binding on the parties hereto. Any facsimile or e-mail signature shall be deemed an original signature and be binding on all parties.

[Remainder of page intentionally left blank. Signature page follows.]

IN WITNESS WHEREOF, the undersigned parties have signed this Agreement as of the date set forth above.

OWNER:

Roseville Dignicare RE, LLC, a Florida limited liability company

CITY:

City of Roseville, a Minnesota municipal corporation

By: _____
Paul Mascia, its Chief Manager

By: _____
Dan Roe, its Mayor

By: _____
Pat Trudgeon, its City Manager

State of Minnesota)
) SS
County of _____)

This instrument was acknowledged before me this ____ day of _____, 2016 by Paul Mascia as Chief Manager of Roseville Dignicare RE, LLC, a Florida limited liability company, on behalf of said company.

Signature of notarial officer

State of Minnesota)
) SS
County of Ramsey)

This instrument was acknowledged before me this ____ day of _____, 2016 by Dan Roe as Mayor of the City of Roseville, a municipal corporation, on behalf of said municipal corporation.

Signature of notarial officer

State of Minnesota)
) SS
County of Ramsey)

This instrument was acknowledged before me this ____ day of _____, 2016 by Pat Trudgeon as City Manager of the City of Roseville, a Minnesota municipal corporation, on behalf of said municipal corporation.

Signature of notarial officer

THIS INSTRUMENT WAS DRAFTED BY:
Robert J. Foster, Esq. (#31227)
Foster & Brever, PLLC
2812 Anthony Lane South, Suite 200
St. Anthony, MN 55418
rfoster@fosterbrever.com
Phone: (612) 436-3290 Fax: (612) 788-9879

EXHIBIT A
OWNER'S PROPERTY

Legal Description: Parcel 1: Lot 2, Block 2, Transit 2nd Addition, Ramsey County, Minnesota.

Parcel 2: An Easement for Parking Purposes over the East 67.50 feet of the North 142.00 feet of the South 190.00 feet and the West 26 feet of the East 45 of the South 48.0 feet of that part of the South 500 feet of the West Three Quarters of the Southeast Quarter of the Northeast Quarter of Section 12, Township 29, Range 23, Ramsey County, Minnesota which lies West of the East 365 feet of said West Three Quarters of the Southeast Quarter of the Northeast Quarter.

Property ID:

Commonly Known As: 197 County Road B2 West, Roseville, MN 55113

Abstract

EXHIBIT B
ENCROACHMENT AREA

LEGAL DESCRIPTION OF AREAS WITHIN WHICH WILL BE ALLOWED IMPROVEMENTS
WITHIN THE DRAINAGE EASEMENT AREA WITHIN LOT 2, BLOCK 2, TRANSIT 2ND.
ADDITION (197 WEST COUNTY ROAD B-2) ROSEVILLE, MN
1-20-16

AREA NUMBER 1:

The northerly 70 feet of the southerly 107 feet of the easterly 6 feet of the westerly 25 feet of Lot 2, Block 2, Transit 2nd Addition,

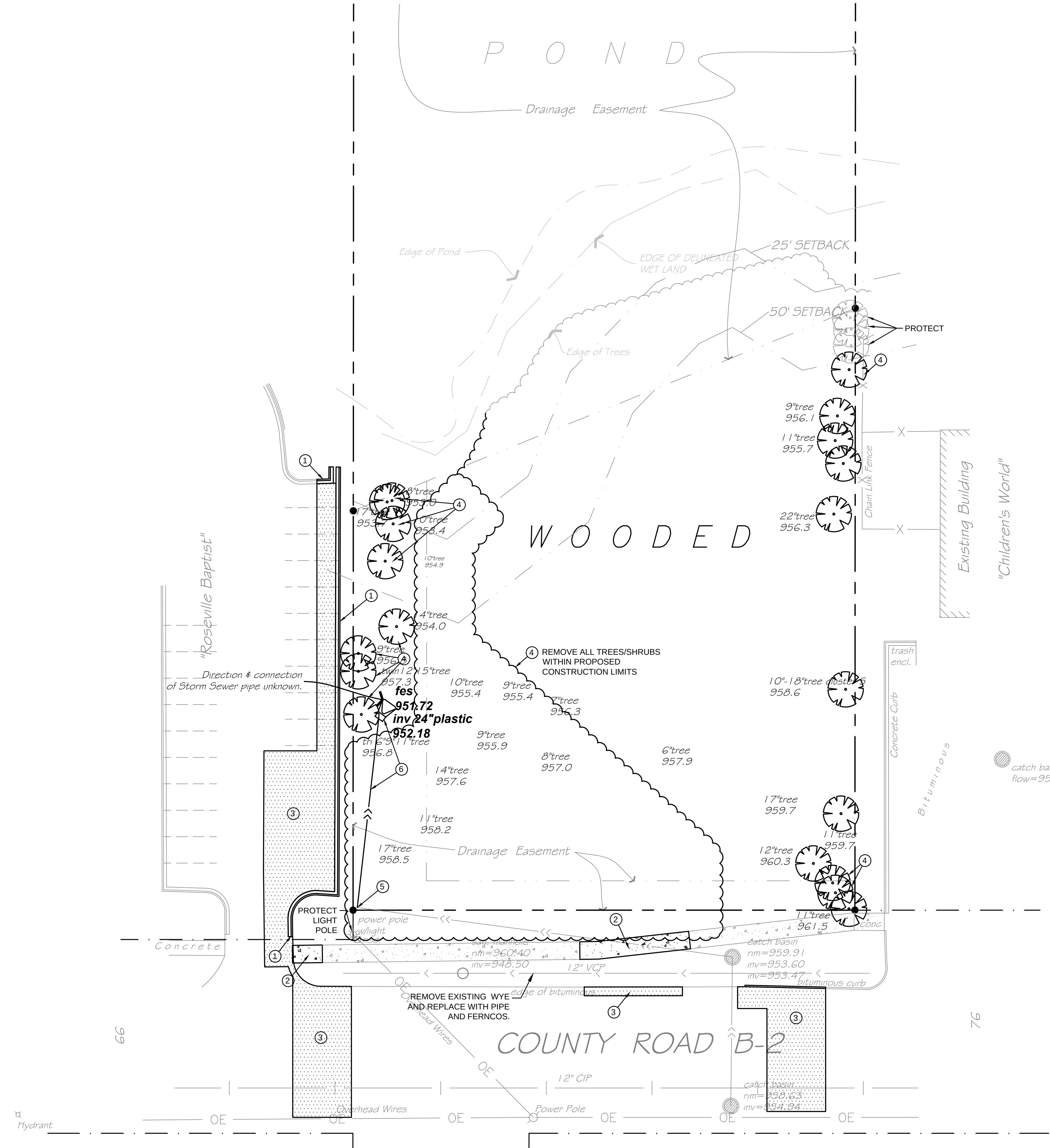
AREA NUMBER 2:

All of the 16 foot wide strip of land lying within the westerly 51 feet of the easterly 70 of Lot 2, Block 2, Transit 2nd Addition, the southerly line of which is described as follows:

Commencing at the Southeast corner of said Lot 2; thence North 00 degrees 02 minutes 07 seconds East (Basis of Bearings: assumed) along the East line of said Lot 2, a distance of 205 feet to the Point of Beginning of the line to be described; thence South 68 degrees 01 minutes 54 seconds West a distance of 181.3 feet, more or less, to a point on the west line of said Lot 2 and said line there terminating.

All in Ramsey County, Minnesota.

EXHIBIT C
SIDEWALK AREA



SYMBOL LEGEND

- REMOVE AND DISPOSE OF EXISTING BITUMINOUS PAVEMENT SECTION
- REMOVE AND DISPOSE OF EXISTING CONCRETE PAVEMENT SECTION

KEY NOTES

- SAWCUT, REMOVE, AND DISPOSE OF EXISTING CONCRETE CURB AND GUTTER.
- SAWCUT, REMOVE, AND DISPOSE OF EXISTING CONCRETE PAVEMENT.
- BITUMINOUS REMOVAL FOR NEW CONSTRUCTION (ENTRANCE DRIVE, UTILITIES, ETC.), VERIFY LIMITS.
- REMOVE AND DISPOSE OF EXISTING TREES.
- VERIFY EXISTING STORM SEWER STRUCTURE LOCATION AND ELEVATION.
- REMOVE AND DISPOSE OF EXISTING STORM SEWER UTILITY. VERIFY LOCATION.

DEMOLITION NOTES

- Verify all existing utility locations.
- It is the responsibility of the Contractor to perform or coordinate all necessary utility demolitions and relocations from existing utility locations to all onsite amenities and buildings. These connections include, but are not limited to, water, sanitary sewer, cable tv, telephone, gas, electric, site lighting, etc.
- Prior to beginning work, contact Gopher State OneCall (651-454-0002) to locate utilities throughout the area under construction. The Contractor shall retain the services of a private utility locator to locate the private utilities.
- Sawcut along edges of pavements, sidewalks, and curbs to remain.
- All construction shall be performed in accordance with state and local standard specifications for construction.

Larson Engineering, Inc.
3524 Labore Road
White Bear Lake, MN 55110
651.481.9120 (T) 651.481.9201
www.larsonengr.com



Roseville
DigniCare Senior Living
197 W. County Road B2
Roseville, MN 55113

Client:

ROSEVILLE ASSISTED LIVING
SITE DEVELOPMENT
ROSEVILLE, MN

Project Title:

I hereby certify that this plan, specifications or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the state of Minnesota.

Thomas J. Herkenhoff

Thomas J. Herkenhoff, P.E.

Date: 10.21.14 Reg. No.: 25520

Rev.	Date	Description
1	10.27.14	City Comments
2	12.16.14	Sidewalk/Ent. Rev.
3	07.17.15	City Comments
4	10.08.15	City/WD Comments
5	10.23.15	Adjust Basin HWL

Project #: 12146134.000

Drawn By: PSM

Checked By: TJH

Issue Date: 10.21.14

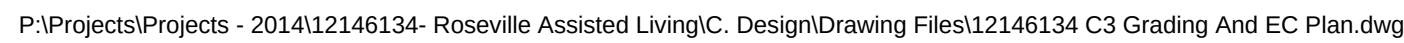
Sheet Title:

DEMOLITION PLAN

C1

Sheet:

1 of 8

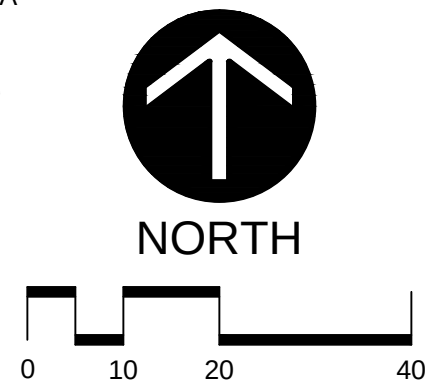


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 949
 2.0%
 EXISTING CONTOURS
 PROPOSED CONTOURS - MAJOR INTERVAL
 PROPOSED CONTOURS - MINOR INTERVAL
 GRADE BREAK LINE
 GRADE SLOPE
 SILT FENCE
 RIP-RAP / ROCK CONST. ENTRANCE
 INLET PROTECTION
 CONCRETE WASHOUT STATION
 SPOT ABBREVIATIONS:
 TC - TOP OF CURB
 GL - GUTTER LINE
 B - BITUMINOUS
 C - CONCRETE
 EO - EMERGENCY OVERTFLOW
 (*) - EXISTING TO BE VERIFIED

1. Tree protection consisting of snow fence or safety fence installed at the drip line shall be in place prior to beginning any grading or demolition work at the site.
2. All elevations with an asterisk (*) shall be field verified. If elevations vary significantly, notify the Engineer for further instructions.
3. Grades shown in paved areas represent finish elevation.
4. Restore all disturbed areas with 6" of good quality topsoil and seed.
5. All construction shall be performed in accordance with state and local standard specifications for construction.
6. Paved slopes in ADA parking stalls and access aisles shall not exceed 2.0% in any direction.
7. For the construction of volume reducing BMP's, construction shall be phased and appropriate measures taken to prevent compaction of the soils during construction. The system shall be kept offline until construction is complete and appropriate erosion control installed until adjacent areas have been stabilized.
8. Contractor shall notify District staff at least 48 hours prior to the construction of the volume reducing BMP's in order to provide for District construction observation. Failure to notify the District prior to BMP installation may result in the removal of the work completed. Contact Nicole Soderholm at 651-792-7976.
9. Contractor shall notify Nicole Soderholm, District Inspector, at 651-792-7976 prior to beginning construction.

2. Erosion control measures shown on the erosion control plan are the absolute minimum. The contractor shall install temporary earth dikes, sediment traps or basins, additional siltation fencing, and/or disk the soil parallel to the contours as deemed necessary to further control erosion. All changes shall be recorded in the SWPPP.
3. All construction site entrances shall be surfaced with crushed rock across the entire width of the entrance and from the entrance to a point 50' into the construction zone.
4. The toe of the silt fence shall be trenched in a minimum of 6". The trench backfill shall be compacted with a vibratory plate compactor.
5. All grading operations shall be conducted in a manner to minimize the potential for site erosion. Sediment control practices must be established on all down gradient perimeters before any up gradient land disturbing activities begin.
6. All exposed soil areas must be stabilized as soon as possible to limit soil erosion but in no case later than 14 days after the construction activity in that portion of the site has temporarily or permanently ceased. Temporary stockpiles without significant silt, clay or organic components (e.g., clean aggregate stockpiles, demolition concrete stockpiles, sand stockpiles) and the constructed base components of roads, parking lots and similar surfaces are exempt from this requirement.
7. The normal wetted perimeter of any temporary or permanent drainage ditch or swale that drains water from any portion of the construction site, or diverts water around the site, must be stabilized within 200 lineal feet from the property edge, or from the point of discharge into any surface water. Stabilization of the last 200 lineal feet must be completed within 24 hours after connecting to a surface water. Stabilization of the remaining portions of any temporary or permanent ditches or swales must be complete within 14 days after connecting to a surface water and construction in that portion of the ditch has temporarily or permanently ceased.
8. Pipe outlets must be provided with energy dissipation within 24 hours of connection to surface water.
9. All riprap shall be installed with a filter material or soil separation fabric and comply with the Minnesota Department of Transportation Standard Specifications.
10. All storm sewers discharging into wetlands or water bodies shall outlet at or below the normal water level of the respective wetland or water body at an elevation where the downstream slope is 1 percent or flatter. The normal water level shall be the invert elevation of the outlet of the wetland or water body.
11. All storm sewer catch basins not needed for site drainage during construction shall be covered to prevent runoff from entering the storm sewer system. Catch basins necessary for site drainage during construction shall be provided with inlet protection.
12. In areas where concentrated flows occur (such as swales and areas in front of storm catch basins and intakes) the erosion control facilities shall be backed by stabilization structure to protect those facilities from the concentrated flows.
13. Inspect the construction site once every seven days during active construction and within 24 hours after a rainfall event greater than 0.5 inches in 24 hours. All inspections shall be recorded in the SWPPP.
14. All BMPs must be repaired, replaced, or supplemented when they become nonfunctional or the sediment reaches 1/3 of the height of the BMP. These repairs must be made within 24 hours of discovery, or as soon as field conditions allow access. All repairs shall be recorded in the SWPPP.
15. If sediment escapes the construction site, off-site accumulations of sediment must be removed in a manner and at a frequency sufficient to minimize off-site impacts.
16. All soils tracked onto pavement shall be removed daily.
17. All infiltration areas must be inspected to ensure that no sediment from ongoing construction activity is reaching the infiltration area and these areas are protected from compaction due to construction equipment driving across the infiltration area.
18. Temporary soil stockpiles must have silt fence or other effective sediment controls, and cannot be placed in surface waters, including stormwater conveyances such as curb and gutter systems, or conduits and ditches unless there is a bypass in place for the stormwater.
19. Collected sediment, asphalt and concrete millings, floating debris, paper, plastic, fabric, construction and demolition debris and other wastes must be disposed of properly and must comply with MPCA disposal requirements.
20. Oil, gasoline, paint and any hazardous substances must be properly stored, including secondary containment, to prevent spills, leaks or other discharge. Restricted access to storage areas must be provided to prevent vandalism. Storage and disposal of hazardous waste must be in compliance with MPCA regulations. A chemical spill kit must be made readily available at all times.
21. External washing of trucks and other construction vehicles must be limited to a defined area of the site. Runoff must be contained and waste properly disposed of. No engine degreasing is allowed onsite.
22. All liquid and solid wastes generated by concrete washout operations must be contained in a leak-proof containment facility or impermeable liner. A compacted clay liner that does not allow washout liquids to enter ground water is considered an impermeable liner. The liquid and solid wastes must not contact the ground, and there must not be runoff from the concrete washout operations or areas. Liquid and solid wastes must be disposed of properly and in compliance with MPCA regulations. A sign must be installed adjacent to each washout facility to inform concrete equipment operators to utilize the proper facilities.
23. Upon completion of the project and stabilization of all graded areas, all temporary erosion control facilities (silt fences, hay bales, etc.) shall be removed from the site.
24. All permanent sedimentation basins must be restored to their design condition immediately following stabilization of the site.
25. Any exposed soil within the City designated wetland buffer shall be seeded with the appropriate BWSR seed mix, and stabilized with C125BN Erosion Control Blanket.
26. Water table to be field verified when underground and infiltration basins are rough cut, prior to the backfill of any materials. Contact Roseville Engineering at (651)792-7004.

NORTH



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Client:

Roseville
DigniCare Senior Living
197 W. County Road B2
Roseville, MN 55113

Project Title:

ROSEVILLE ASSISTED LIVING
SITE DEVELOPMENT
ROSEVILLE, MN

I hereby certify that this plan,
specifications or report was prepared
by me or under my direct supervision
and that I am a duly licensed
Professional Engineer under the laws
of the state of Minnesota.

Thomas G. Vukobratovich

Thomas J. Herkenhoff, P.E.
Date: 10.21.14 Reg. No.: 25520

Project #: 12146134.000
 Drawn By: PSM
 Checked By: TJH
 Issue Date: 10.21.14
 Sheet Title:

GRADING AND EROSION CONTROL PLAN

C3

Sheet: 3 of 8

REQUEST FOR COUNCIL ACTION

Date: January 25, 2016
Item No.: 8.f

Department Approval



City Manager Approval



Item Description: Valley Park Storm Water Treatment Pond Complex Maintenance
Cooperative Agreement with City of Shoreview Approval

BACKGROUND

In the early 2000's, the City of Roseville and the City of Shoreview jointly participated in the construction of storm water ponds in Valley Park to provide storm water treatment and retention. When the ponds were installed a maintenance agreement with Grass Lake Watershed (now Ramsey-Washington Metro Watershed District (RWMWD)) was approved stating future maintenance and repairs would be shared between the two cities. The ponds collect storm water runoff from both cities; Roseville accounting for approximately 70% and Shoreview the remaining 30%.

DISCUSSION

The ponds were identified by the City of Roseville as needing maintenance to remove excess sediment that accumulated and also to repair some erosion. The City of Roseville worked with RWMWD to include this maintenance as part of their watershed pond maintenance contract. RWMWD awarded a bid for maintenance to Penn Contracting. Based on the awarded bid the estimated project cost for the work at Valley Park is approximately \$151,250.00.

City staff from both cities developed a cooperative agreement for this maintenance project based on previous agreements. The contract identifies the following:

- The costs will be split based on drainage areas
- The City of Roseville is the Contracting Party
- The City of Shoreview will reimburse the City of Roseville within 30 day of determination of final costs

The City of Shoreview has approved the agreement at their last City Council meeting.

FINANCIAL IMPLICATIONS

The overall project cost is estimated to be \$151,250.00 per the contract with the watershed district. The agreement has the cost split per drainage area each city contributes so Shoreview's 30% is estimated at \$45,375.00 and Roseville's is estimated at \$105,875.00. Roseville will be funding its portion of the project with Storm Water Funds. Per the agreement, the City of Shoreview will reimburse the City of Roseville on its portion of the final costs.

28 **STAFF RECOMMENDATION**

29 Approve Cooperative Agreement with the City of Shoreview.

30 **REQUESTED COUNCIL ACTION**

31 Approve Cooperative Agreement with the City of Shoreview.

Prepared by: Jesse Freihammer, Asst. Public Works Director/City Engineer

Attachment A: Cooperative Agreement

**COOPERATIVE AGREEMENT
BETWEEN THE
CITIES OF SHORVIEW & ROSEVILLE
FOR
MAINTENANCE AND REPAIR ACTIVITIES
ASSOCIATED WITH THE
VALLEY PARK STORMWATER TREATMENT POND COMPLEX**

This Agreement is between the Cities of Shoreview and Roseville for maintenance and repair activities associated with the Valley Park Stormwater Treatment Pond Complex ("Project") located within the jurisdiction of Roseville;

WITNESSETH:

WHEREAS, stormwater treatment ponds located within Valley Park in Roseville receive stormwater run-off from the Cities of Shoreview and Roseville; and

WHEREAS, maintenance and repair of the treatment ponds is required to restore the designed treatment and storage capacity of the ponds.

WHEREAS, maintenance and repair costs for the pond complex shall be shared between the Cities of Shoreview and Roseville as per previous Grass Lake Watershed agreements; and

WHEREAS, The City of Roseville has prepared the necessary designs, plans, specifications, estimates, proposals, and approvals in accordance with funding requirements and has received and opened bids for the project on November 3, 2015; and

WHEREAS, The City of Roseville shall be the contracting party and will use ordinary and prudent efforts to require that the Project is completed in compliance with approved plans and specifications and completed with reasonable promptness; and

WHEREAS, costs for the Project shall be split between the Cities of Shoreview and Roseville as shown on the attached Schedule of Prices based on the low bid received for the Project; and

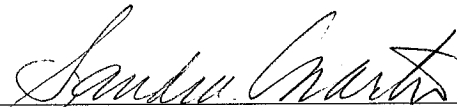
WHEREAS, The City of Roseville shall notify the City of Shoreview of any change order which increases Shoreview's portion of the Project cost by more than \$5,000 of the original amount thereof or which materially changes the scope of the Project; and

WHEREAS, The City of Shoreview shall pay to the City of Roseville Shoreview's share of the Project costs within 30 days of the determination of the final costs for the project; and

NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED AS FOLLOWS:

1. The recitals set forth in this Agreement are hereby made a part of this Agreement as set out in full.
2. The Cities of Shoreview and Roseville shall participate in the costs of the project in accordance with the Schedule of Prices, attached as Exhibit A.
3. The City of Roseville shall pay Shoreview's portion of the Project costs, and Roseville shall invoice Shoreview for actual costs once the project is completed.
4. Quantity distributions and costs in Exhibit A are estimates. Actual costs shall be based on the contractor's unit prices and the final quantities.
5. This Agreement shall remain in full force and effect until terminated by mutual agreement of the parties.

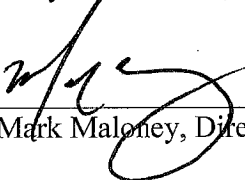
CITY OF SHOREVIEW, MINNESOTA


Sandy C. Martin, Mayor

Date: 1/6/18

Approval recommended:


Terry C. Schwerm, City Manager


Mark Maloney, Director of Public Works

CITY OF ROSEVILLE, MINNESOTA

Dan Roe, Mayor

Date: _____

Approval recommended:

Patrick Trudgeon, City Manager

Marc Culver, Director of Public Works

Cost Participation Overview

Attachment A

Project Costs	
Item	Amount
Pond Cleanout	\$117,450.00
Erosion Stabilization	\$33,800.00
Total	\$151,250.00

Cost Participation	
City	Amount
Shoreview	30% \$45,375.00
Roseville	70% \$105,875.00
Total	\$151,250.00

Capital Improvement Project Maintenance/Repairs 2016
 Ramsey-Washington Metro Watershed District
 Rebid Results, Opened Tuesday, November 3, 2015 at 10:00 AM CST

Attachment B

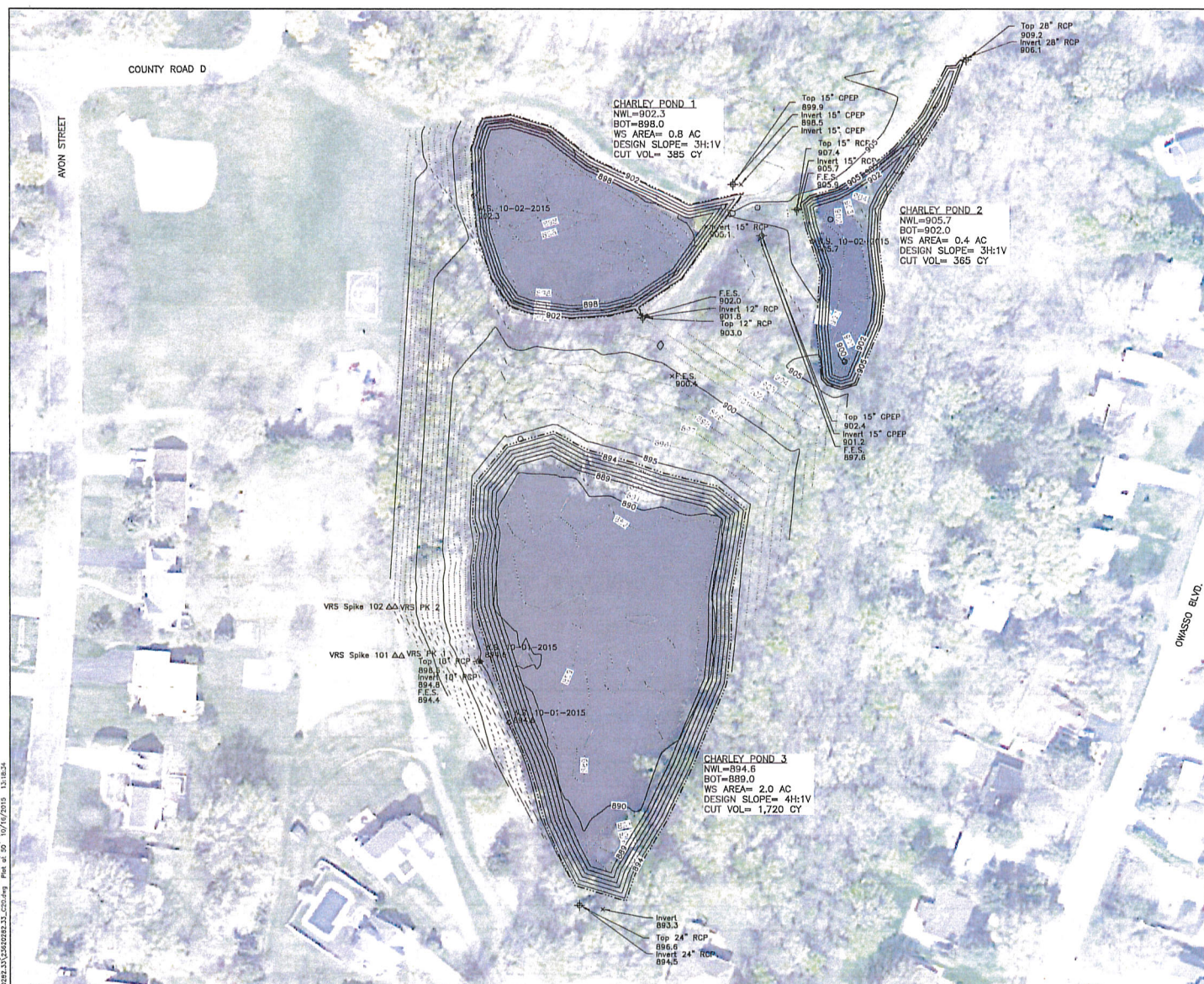
				Penn Contracting		New Look Contracting		Landwehr Construction	
1.04 Item	Description	Unit	Estimated Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
Site 16 - Valley Park Charlie Pond Cleanout									
K	Silt Fence (MnDOT 3886 Hand Installed)	L.F.	550	7.00	3,850.00	4.00	2,200.00	5.00	2,750.00
C	Site Restoration (Native Seeding and Erosion Control Blanket)	S.Y.	1400	5.00	7,000.00	4.00	5,600.00	5.50	7,700.00
H	Rock Construction Entrance	Each	2	800.00	1,600.00	1,700.00	3,400.00	2,500.00	5,000.00
D	Excavate and Dispose of Pond Dredged Sediment, (MPCA Tier 1 or 2 Sediment)	C.Y.	2500	16.00	40,000.00	40.00	100,000.00	36.00	90,000.00
D	MPCA Tier 3 Off-Site Disposal Fee (Supplemental Only If Applicable)	C.Y.	2500	24.00	60,000.00	10.00	25,000.00	19.00	47,500.00
G	Riprap, (MnDOT Class III w/Type IV Geotextile Filter Fabric)	Ton	50	100.00	5,000.00	110.00	5,500.00	125.00	6,250.00
	Total Base Bid			Total	117,450.00	Total	141,700.00	Total	159,200.00

NOTES

1. Estimate assumes all material onsite needs to be hauled to a certified landfill because of contamination
2. Soil cores show actual contaminated material to be approximately 350CY.
3. Actual removal quantities will be based on material removed and hauled off site

ESTIMATED COST PER CITY (BASED ON DRAINAGE AREA)

Roseville share	70%	82,215.00
Shoreview share	30%	35,235.00
Total		117,450.00



Basis of Drawing File:

DATE OF SURVEY: 10-01 & 02-2015

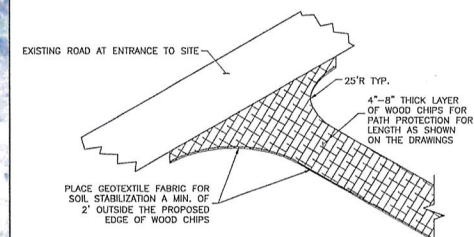
ORIGIN/DATE OF BASE: 10-01-2015

COORDINATE SYSTEM: RAMSEY COUNTY

HORIZONTAL DATUM: NAD83 REF. VRS

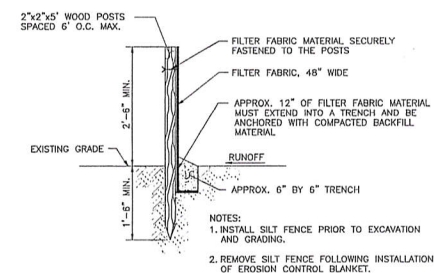
VERTICAL DATUM: NAVD88 REF. VRS

ADDITIONAL FILE INFORMATION:



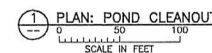
 DETAIL: WOOD CHIP CONSTRUCTION ENTRANCE

NOT TO SCALE



3 DETAIL: SILT FENCE

--- NOT TO SCALE



ISSUED FOR
BID

CIP MAINTENANCE/REPAIRS 2016
SITE 16

VALLEY PARK
PONDS CLEANOUT

BARR PROJECT No.	23/62-0282.33
CLIENT PROJECT No.	

DWG. No.	REV. No.
C-20	0

CADD USER: Greg Nelson FILE: M:\DESIGN\23620282.33\23620282.33_C20.DWG PLOT SCALE: 1:2 PLOT DATE: 10/16/2015 1:18 PM
Xrefs in Drawing - \33620282.33\BASE_CAD_SURVEY_2015-Oct-Perch.dwg
References in Drawing - M:\Design\23620282.33\23620282.33_B1.dwg,pg 99
999 M:\Design\23620282.33\23620282.33_C20.dwg Plot at 50 10/16/2015 13:18:24

I HEREBY CERTIFY THAT THIS PLAN, SPECIFIC OR REPORT WAS PREPARED BY ME OR UNDER DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER LAWS OF THE STATE OF MINNESOTA.

PRINTED NAME BRADLEY J. LINDAMAN

SIGNATURE _____

DATE 10/20/2015 LICENSE # 22172

[illegible]

BARR
Corporate Headquarters:
Minneapolis, Minnesota
Ph: 1-800-632-2277

Project Office:
BARR ENGINEERING CO.
4700 WEST 77TH STREET
MINNEAPOLIS, MN.
55435-4803
Ph: 1-800-632-2277
Fax: (652) 832-2601
www.barr.com

Scale	AS SHOWN
Date	10/13/2015
Drawn	BARR
Checked	BJL
Designed	BARR
Approved	BJL

RAMSEY-WASHINGTON
METRO WATERSHED DISTRICT
LITTLE CANADA, MINNESOTA

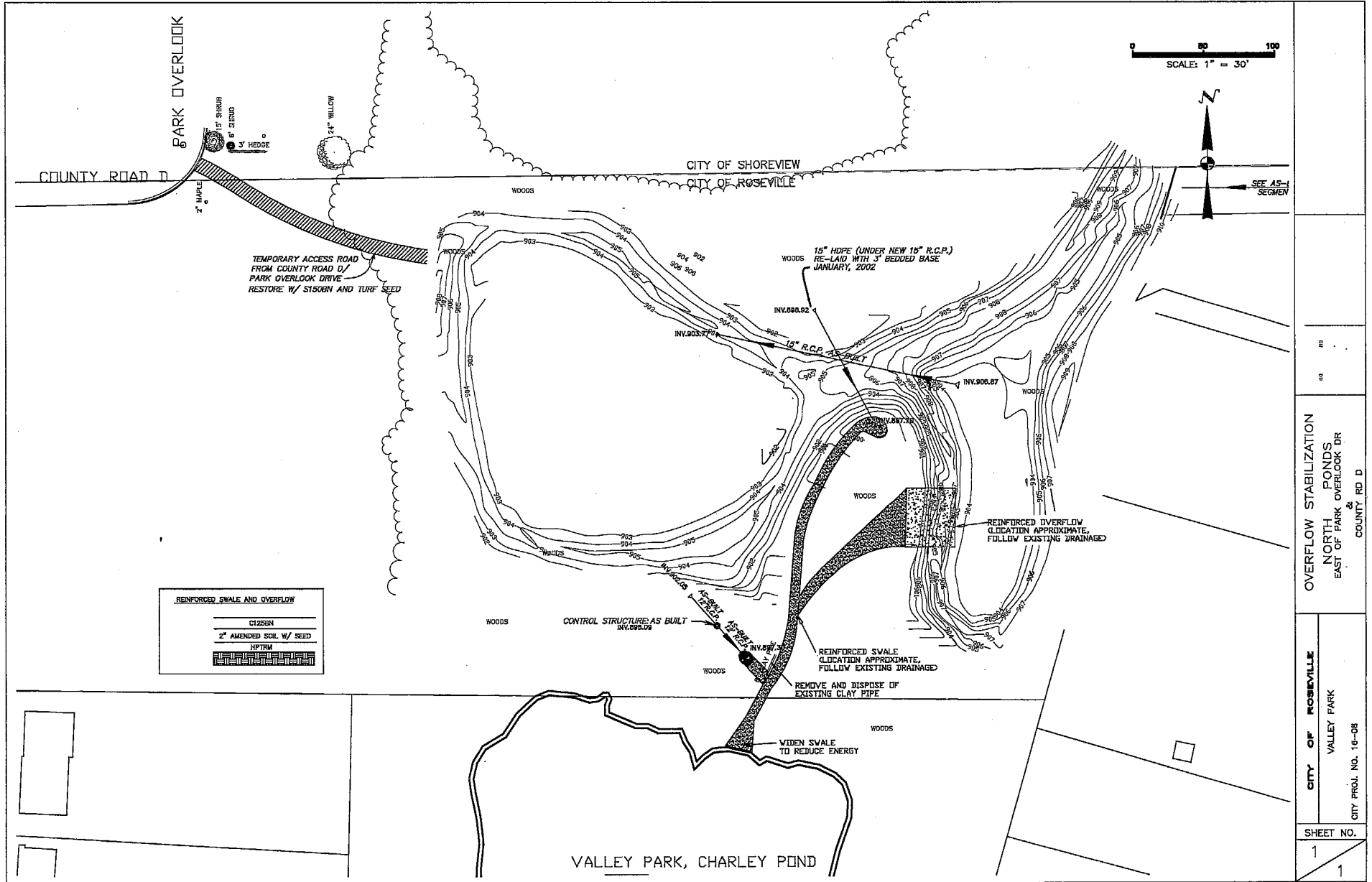
CITY OF ROSEVILLE
2016 POND MAINTENANCE
ENGINEER'S ESTIMATE
ST-16-08
UPDATED 7-Dec-15

Attachment D

NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL
VALLEY PARK ADDITIONAL WORK: REINFORCED SWALE & OVERFLOW					
1	MOBILIZATION	LS	1	\$1,500.00	\$1,500.00
2	REMOVE & DISPOSE 8" CLAY PIPE	LF	16	\$15.00	\$240.00
3	SITE RESTORATION (BWSR U7 W/ S150BN EROSION CONTROL BLANKET)	SY	300	\$8.50	\$2,550.00
4	SITE RESTORATION (TURF SEED W/ S150BN EROSION CONTROL BLANKET)	SY	1,000	\$6.50	\$6,500.00
5	GRADING	SY	560	\$8.50	\$4,760.00
6	TREE REMOVAL (DEADFALL AND MARKED TREES ONLY)	EA	10	\$250.00	\$2,500.00
7	REINFORCED SWALE (PER DETAIL)	SY	400	\$25.00	\$10,000.00
8	REINFORCED OVERFLOW (PER DETAIL)	SY	160	\$25.00	\$4,000.00
9	TREE REPLACEMENT (2 1/2" B&B)	EA	5	\$350.00	\$1,750.00
					\$33,800.00

ESTIMATED COST PER CITY (BASED ON DRAINAGE AREA)

Roseville share	70%	\$23,660.00
Shoreview share	30%	\$10,140.00
Total		\$33,800.00



OVERFLOW STABILIZATION
POND
NORTH
EAST OF PARK OVERLOOK DR
&
COUNTY RD D

CITY OF ROSEVILLE
VALLEY PARK
CITY PROJ. NO. 16-08

SHEET NO.
1
1

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/25/16
Item No.: 8.g

Department Approval



City Manager Approval



Item Description: Approve Memorandum of Agreement Amending the Terms of
IAFF Fire Fighters Contract to Recognize the Battalion Chief
Job Classification

There are currently 6 employees in the Fire bargaining unit. They are front line fire personnel that perform a variety of fire and medical response duties for the City. The City and the union negotiated a first contract that Council approved last October. Since last October the transition of the Fire Department to a more fulltime structure has continued to now include fulltime shift supervision by the three Battalion Chiefs beginning March 1, 2016

With this transition of the Battalion Chiefs to shift work and supervision the City and the Union have negotiated to include the Battalion Chief as a job class to be represented by the union under the contract. The terms that are unique to them outside of what was already in the contract are laid out below and will be attached as a memorandum of understanding to the current IAFF contract.

1. WAGES:

- Starting wage of \$25.65 hourly effective 3/1/16.

2. LONGEVITY PAY:

Battalion Chiefs will not receive longevity pay.

POLICY OBJECTIVE

Each year the City budgets wage and benefit adjustments for all employees. The adjustments stem from the best information known or anticipated from the metro labor market, labor settlements and consumer price indexing.

23 **BUDGET IMPLICATIONS**

24 The personnel services funds in the 2016 budget will cover the cost of the proposed amendment
25 to collective bargaining agreement for 2016. Council will need to provide adequate funding for
26 the subsequent year.
27

28 **STAFF RECOMMENDATION**

29 Staff recommends approval of the memorandum of agreement to recognize the Battalion Chief
30 job classification and amend the 2016 -2017 IAFF contract terms.
31

32 **REQUESTED COUNCIL ACTION**

33 Motion to approve the proposed terms and conditions of the memorandum of agreement to
34 amend the 2016-2017 collective bargaining agreement with the IAFF and direct City staff to
35 prepare the necessary documents for execution, subject to City Attorney approval.

Prepared by: Prepared by: Eldona Bacon, Human Resources Manager (651) 792-7025

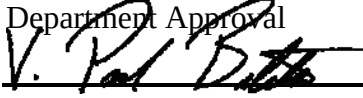
36

REQUEST FOR COUNCIL ACTION

Agenda Date: 1/25/2016

Agenda Item: 10.a

Department Approval



City Manager Approval



Item Description: Request by City of Roseville for approval of rezoning of properties within the Twin Lakes redevelopment area (**PROJ0026**)

APPLICATION INFORMATION

Applicant: City of Roseville

Property Owner: N/A

Open House Meeting: July 23, 2015

Application Submission: N/A

Public Hearing: September 2, 2015

City Action Deadline: N/A

Planning Commission Actions:

On September 2, 2015, the Planning Commission held the public hearing for the proposed Zoning Map change.

On September 17, 2015, the Planning Commission held a special meeting devoted to the proposed changes and voted 5 – 0 to recommend approval of the proposed change to the Zoning Map.

1 **BACKGROUND**

2 The history of planning for development in Twin Lakes spans decades, but the present proposal
3 is the culmination of a planning process beginning with public input meetings in January and
4 February 2015, which led to a progression of discussions with the City Council in March, April,
5 May, and June of that year, as well as presentation of the proposed, amended zoning map at an
6 open house meeting held in July 2015. At the last of these City Council meetings, Planning
7 Division staff was directed to initiate this process of amending the Comprehensive Land Use
8 Plan map, amending the zoning map, and amending the text of the zoning code to effect the
9 changes to Twin Lakes development regulations which came out of the public input sessions and
10 the subsequent Council discussions. There is a robust public record of these meetings and
11 discussions in the form of written reports, meeting minutes, and archived video, detailing how
12 the present proposal took shape from the initial input sessions; much of this information
13 available from Roseville's website (<http://www.cityofroseville.com/twinlakes>).

14 On October 26, 2015, the City Council passed Ordinance 1483, which established zoning
15 districts CMU-1, CMU-2, CMU-3, and CMU-4, as well as the regulations applicable in each of
16 those districts, and passed City Council Resolution 11269, which changed the Comprehensive
17 Plan's land use guidance from High-Density Residential (HR) to Community Mixed-Use (CMU)
18 for the parcels addressed as 2805 – 2837 Fairview Avenue, 2830 Fairview Avenue, and 1633 –

1775 Terrace Drive. These actions were taken as part of the process of rezoning these parcels as CMU-1 District. Before the City Council could rezone these subject properties as intended, the Comprehensive Plan Amendment (CPA) fundamental to the rezoning needed to be reviewed and approved by the Metropolitan Council. On December 10, 2015, the Metropolitan Council issued a letter confirming its approval of the CPA; a copy of the approval letter is included with this RCA as Exhibit A.

SUMMARY OF RECOMMENDED CHANGES TO THE ZONING MAP

As noted above, the Planning Commission recommended approval of the proposed change in Zoning Map designation from High-Density Residential-1 (HDR-1) District to Community Mixed-Use-1 (CMU-1) District for the parcels addressed as 2805 – 2837 Fairview Avenue, 2830 Fairview Avenue, and 1633 – 1775 Terrace Drive. State statute requires that a community's zoning map be consistent with its comprehensive plan land use map; because the City Council has already taken action to amend the Comprehensive Plan land use guidance for the subject parcels, rezoning the subject parcels to one of the newly-created CMU districts is a technical necessity to comply with the pertinent statute. The Planning Commission and the City Council, with the assistance of public input, tailored the CMU-1 District for these subject parcels (and others like them) in order to expand the range of development types allowed on them while ensuring that their potential impacts to the adjacent low-density residential neighborhood are minimized. The draft ordinance to rezone the subject properties is included with this RCA as Exhibit B.

PUBLIC COMMENT

At the July 23, 2015, open house meeting about the comprehensive plan and zoning changes contemplated for Twin Lakes, the only indication of concern about the CMU-1 District boundaries centered on the petition submitted earlier in the year requesting that these parcels be zoned Medium-Density Residential. The public hearing for the Comprehensive Plan and zoning amendments in Twin Lakes was held by the Planning Commission on September 2, 2015; written comments from the open house meeting and minutes of the public hearing are included with this RCA as part of Exhibit C. Because the public hearing was concluded at a late hour, the Planning Commission tabled the longer discussion, resuming it on September 17; after discussing the application and the public comment received both during the public hearing and at the special meeting, the Planning Commission voted unanimously to recommend approval of the proposed amendments to the Comprehensive Plan and Zoning Code. Approved minutes of the Planning Commission's September 17, 2015, and approved minutes of the City Council's October 26, 2015, meeting are also included as part of Exhibit C. At the time this report was prepared, Planning Division staff has not received any additional public comments.

RECOMMENDED ACTIONS

Pass an ordinance rezoning existing HR-zoned parcels addressed as 2805 – 2837 Fairview Avenue, 2830 Fairview Avenue, and 1633 – 1775 Terrace Drive to CMU-1, based on the findings and recommendation of the Planning Commission, the content of this RCA, public input, and City Council deliberation.

ALTERNATIVE ACTIONS

Pass a motion to table one or more of the actions for future action. While there's no required timeline for approving City-initiated proposals such as this, deferring action into the future could

62 have adverse consequences for property owners or potential developers who may be following
63 this process and anticipating its conclusion.

64 **By motion, deny the request.** Denial should be supported by specific findings of fact based on
65 the City Council's review of the application, applicable City Code regulations, and the public
66 record.

Prepared by: Senior Planner Bryan Lloyd
651-792-7073 | bryan.lloyd@cityofroseville.com

RCA Exhibits: A: CPA approval letter from
Metropolitan Council
B: Draft rezoning ordinance

C: Open House written comments;
Planning Commission and City Council
meeting minutes

December 10, 2015

Bryan Lloyd, Senior Planner
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

RE: City of Roseville High Density Residential to Community Mixed Use Comprehensive Plan Amendment – Administrative Review
Metropolitan Council Review File No. 20516-3
Metropolitan Council District 10

Dear Mr. Lloyd:

The Metropolitan Council received the City's High Density Residential to Community Mixed Use Comprehensive Plan Amendment (amendment) on November 19, 2015. This amendment reguides approximately 18.4 acres located at 2805 Fairview Avenue, 2825 Fairview Avenue, 2830 Fairview Avenue, and 1725 Terrace Drive, from High Density Residential (12-24 units per acre) to the Community Mixed Use (25%-50% residential use at 4-30 units per acre). The amendment request stems from public input meetings held in early 2015 by the City of Roseville for redevelopment of the Twin Lakes area.

Council staff finds the amendment meets the Comprehensive Plan Amendment Administrative Review Guidelines revised by the Council on July 28, 2010. The proposed amendment does not affect official forecasts. Though the amendment reduces opportunities to accommodate the City's share of the region's affordable and lifecycle housing need, the City still has sufficient land guided to address the housing requirements of the Metropolitan Land Planning Act. Therefore, the Council will waive further review and action; and the City may place this amendment into effect.

In addition, staff offers the following advisory comments for your consideration:

Regional Parks (Jan Youngquist, 612-605-1029)

The amendment is complete for regional parks review and conforms to the 2030 Regional Parks Policy Plan (RPPP). Although not acknowledged in the amendment application, the amendment site is within 0.5 mile of the St. Anthony Railroad Spur Regional Trail Search Corridor as identified in the RPPP. The St. Anthony Railroad Spur Regional Trail will travel through Roseville as it connects the Northeast Diagonal Regional Trail in Minneapolis to the Bruce Vento Regional Trail in White Bear Lake. The regional trail search corridor follows an active rail line, so planning for the regional trail will occur when there is a change in status of the active railroad operations. The change in future land use guiding from High Density Residential to Community Mixed-Use is not anticipated to impact future planning for the regional trail.

RCA Exhibit A

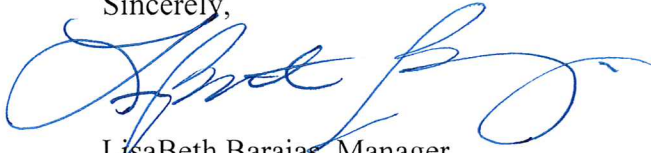
Mr. Lloyd, City of Roseville

December 10, 2015

Page 2

The amendment, explanatory materials, and the information submission form will be appended to the City's Update in the Council's files. If you have any questions please contact Eric Wojchik, Principal Reviewer, at 651-602-1330.

Sincerely,

A handwritten signature in blue ink, appearing to read "LisaBeth Barajas", with a large, stylized flourish extending to the right.

LisaBeth Barajas, Manager
Local Planning Assistance

CC: Steve O'Brien, Minnesota Housing
Tod Sherman, Development Reviews Coordinator, MnDOT Metro Division
Marie McCarthy, Metropolitan Council District 10
Eric Wojchik, Principal Reviewer
Raya Esmaeili, Reviews Coordinator

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ORDINANCE NO. _____

**AN ORDINANCE AMENDING TITLE 10 OF THE CITY CODE, CHANGING THE
ZONING DESIGNATION OF CERTAIN REAL PROPERTY FOR CONSISTENCY
WITH ITS DESIGNATION IN THE COMPREHENSIVE LAND USE PLAN MAP**

The City Council of the City of Roseville does ordain:

Section 1. Real Property Rezoned. Pursuant to Section 1009.06 (Zoning Changes) of the Zoning Code of the City of Roseville, and after the City Council consideration of PROJ0026 the following parcels are rezoned from High-Density Residential-1 (HDR-1) District to Community Mixed-Use-1 (CMU-1) District:

PIN: 04-29-23-31-0018

PIN: 04-29-23-31-0017

PIN: 04-29-23-42-0030

PIN: 04-29-23-42-0043

Section 2. Effective Date. This ordinance amendment to the City Code and Zoning Map shall take effect upon the passage and publication of this ordinance.

Passed this 25th day of January, 2016.



Open House – July 23, 2015

To gather public input related to the *continuing planning process for Twin Lakes. The City Council's discussions over recent months have yielded a draft rezoning of all properties in Twin Lakes as well as a change in the comprehensive plan's general land use guidance for the Twin Lakes parcels currently guided for high-density residential development.*

This open house meeting is an important source of feedback from the community and is a required step in the process of seeking City approval for the proposed comprehensive plan and zoning map changes. A summary of the comments and questions raised at the open house meeting will become part of the formal application. *(Planning Project File 0026)*

Please share your comments below:

Thank you for the opportunity to provide input. I really appreciate what I see in the CMU1-CMU4 areas as an attempt to move gradually from the residential area north of Terrace to the commercial area on County Rd. C. I also support nearly all of the permitted uses for these areas. As one detail, though, I do not understand the prohibition on Twin Homes/Duplexes in CMU 1, particularly because 1) ^{most} ~~all~~ of the ^{existing} homes on Centennial east of Fairview are twin homes and 2) a mobile home park, which seems more likely to be problematic, is listed as a conditional use. I hope to see more information in the future on the regulating plan, which I think is really key to making sure the uses in each area are implemented well.

Name: Brooke Tosi Address: 1746 Millwood Ave.
 Phone: [REDACTED] Email: [REDACTED]



Open House – July 23, 2015

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Please share your comments below:

I do not believe we should allow
big box $\geq 100,000$ sq ft as a conditional use
in CHU-4.

Name: Timothy J. Callahan Address: 3062 Shorewood Lane
Phone: _____ Email: _____



Open House – July 23, 2015

To gather public input related to the *continuing planning process for Twin Lakes*. The City Council's discussions over recent months have yielded a draft rezoning of all properties in Twin Lakes as well as a change in the comprehensive plan's general land use guidance for the Twin Lakes parcels currently guided for high-density residential development.

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Please share your comments below:

I came especially to see how the Park part of the Parkway was to be treated. I favor the landscape treatment we see on Co. Rd. C near City Hall, with a planted median and boulevard trees lining the parkway throughout its length whenever feasible.

Also is it possible that there can be a pedestrian link from the parkway into Langston Lake park?

At the same time is it possible to leverage more park development in the Trail Area indicated on the map, just south of Langston Lake?

And I'm assuming that there will be a sidewalk installed wherever new parkway is added. Let me know if I am not correct. Thanks very much for this opportunity.

Name: Gary Greenberg Address: 91 Mid Oaks Lane Roseville 55113

Phone: [REDACTED] Email: [REDACTED]

ORDINANCE NO. _____

**AN ORDINANCE AMENDING TITLE 10 OF THE CITY CODE, CHANGING THE
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Section 2. Effective Date. This ordinance amendment to the City Code and Zoning Map shall take effect upon the passage and publication of this ordinance.

Passed this 25th day of January, 2016.

f. **PROJECT FILE 0026**
Request by City of Roseville for approval of amendments to the 2030 Comprehensive Plan and Zoning Code pertaining to various properties within the Twin Lakes Redevelopment Area

Chair Boguszewski opened the public hearing for Project File 0026 at 9:32 p.m.

Senior Planner Bryan Lloyd briefly reviewed the request for amendment of the 2030 Comprehensive Plan and Zoning Code for the Twin Lakes Redevelopment Area as detailed in the staff report dated September 2, 2015. Mr. Lloyd noted this would include changes to the existing Comprehensive Plan Land Use Map (Attachment A) guiding future Community Mixed Use (CMU) land use designation that provided much broader language than guidance currently found in the High Density Residential (HDR) zoned designation. Mr. Lloyd advised that the Comprehensive Plan change would be a foundational elemental in amending current zoning code. Mr. Lloyd advised that this request currently before the Planning Commission was a result of months of public input and City Council review and discussion, and creation of the proposed zoning map (Attachment B) showing four use designations within the CMU zoning in the Twin Lakes Redevelopment Area.

Mr. Lloyd directed the Commission's attention to Table 1005-5 detailing uses in these four zoning districts (Attachment C).

At the request of Member Murphy regarding the hash markings in the area bordering the lake, Mr. Lloyd noted that existing CMU regulations limited height to some extent, and this buffer area suggested even further height reductions to minimize massing along street frontages and along lake borders to improve pedestrian aesthetics. Mr. Lloyd noted that this would implement absolute height limitations for that area, with the proposed CMU-1 designation allowing a maximum height of 35', and overall height limited to 65' in CMU-2 designations; with the further provision for that 35' height restriction within the "hashed" areas.

Within the various CMU subareas, Mr. Lloyd noted that CMU-2 subareas provided less density to the north, thus buffering more intense development from sensitive areas (e.g. parks, natural areas, and wetlands) with the CMU-4 subarea the most intensive area. Mr. Lloyd clarified that these subareas in CMU designated zoning did not necessarily apply to the entire community, but was specific to the Twin Lakes Redevelopment Area.

In addition to the Commission focus tonight on the Table of Uses (Attachment C – pages 16 – 18), Mr. Lloyd noted the requested text changes (Attachment C, page 16) and revised definition of the first section of Zoning Code Chapter 1001, Introduction, Section 1001.10: Definitions (Attachment C, Page 1).

Mr. Lloyd briefly reviewed the intent of each of the four subareas in the CMU zoning designation as detailed in the staff report dated September 2, 2015, and further defined in Attachment C, and the proposed uses for each. Mr. Lloyd noted that this resulted in different land uses across those 4 subareas, providing for a unique situation with the regulating plan providing a different layer of zoning, specially addressing setback requirements, use regulations, and where 24-hour uses were or were not acceptable given the subarea proximity to residential uses.

Mr. Lloyd addressed an email provided to staff earlier today from Member Stellmach suggesting further simplifications that staff found valid, and with Mr. Lloyd's responding e-mail to Commissioners, staff recommended they be included as a new section to page 16 of Attachment C specifically addressing limited business hours district-wide versus basing them on use limitations. Mr. Lloyd further noted an observation by Member Stellmach of a potential conflict in regulating customers within permitted uses as a conditional use (CU) during nighttime while allowing hotels as permitted (P) use when their guests were arriving or departing at all hours. Mr. Lloyd opined that the simplest way to address it was to make lodging uses in the Land Use Table 1005-5 a CU in CMU-4 to

avoid that conflict. If other conflicts or inconsistencies were found, Mr. Lloyd asked Commissioners to point them out for the next iteration.

Mr. Lloyd noted in the Land Use Table for the Twin Lakes area, the laboratory/research and development use was not expressly discussed as a permitted use in the table, but seemed to be a natural fit with other P uses promoted for corporate or biotechnical firms or offices of a similar nature in the Twin Lakes Redevelopment Area, making it a sensible addition to the proposed revised Table of Uses at least in the Industrial section to accommodate laboratories for research and development and/or testing. Mr. Lloyd suggested it may be prudent to think more intentionally about what research and development or testing could entail and how to regulate them to address outdoor elements and concerns (e.g. testing explosives as a non-permitted – NP – use while a more sensible use may be in testing driverless vehicles outdoors and whether or not to regulate that type of implementation).

Regarding the requested zoning changes, Mr. Lloyd based on the proposed Table of Uses for Twin Lakes, some uses were clearly P and others NP, while others were open to interpretation, usually falling into the CU, and potentially falling into the Planned Unit Development (PUD) area if the City Council ultimately decides to reinvent that option in the near future and depending on specific for each case. With that PUD consideration slated to come forward in the next few months, Mr. Lloyd advised that further refinement could occur at that time.

In conclusion, Mr. Lloyd noted that staff was seeking two separate motions of the Planning Commission tonight for subsequent recommendation to the City Council, as detailed in the staff report.

Chair Boguszewski summarized staff's requested actions: proposed changes to the concept of the CMU Zoning District itself given the general perception that the single category was too broad or general in nature, creating a desire to split it into subcategories allowing varying degrees of latitude or restriction; and the desire to change two parcels in this area from the current zoning designation of High Density Residential (HDR) to CMU-2 parcels; provided the Commission concurs with the conceptual zoning designations from CMU to CMU-1, 2, 3 or 4.

Chair Boguszewski noted that it's possible the City Council may not support the Commission's recommendation and could still change those two parcels to CMU without subcategories; with Mr. Lloyd concurring with that potential, noting that changing the Comprehensive Plan opened up that possibility.

If that was the case, Chair Boguszewski asked staff if they still would have wanted to split the CMU into 4 subcategories, with Mr. Lloyd responding that the preferred lower intensity development couldn't be achieved with a uniform CMU zoning district, and a more geographic nuance of zoning regulations was actually driving the process, part of which would be changing the Comprehensive Plan to achieve that.

From a process standpoint, Chair Boguszewski noted that it behooved the Commission to vote on the four CMU subareas first and subsequent to that determine the CMU-1 zoning as applicable.

At the request of Chair Boguszewski, Mr. Lloyd confirmed that CMU-1 and CMU-2 designations were fairly similar other than for business hour designations depending on the specific land use, and proposed for only two specific categories where they differed. Chair Boguszewski further noted that in CMU-2 and CMU-3 designations, there were eight differences proposed, with lodging and large format retail uses being addressed. Chair Boguszewski opined that it seemed the greatest value wasn't necessarily achieved in splitting this into 4 subareas, which he felt could have been 90% achieved by splitting the CMU into 2 districts and combining CMU-3 and CMU-4 into CMU-2, other than for addressing hours of operation.

1215 Mr. Lloyd clarified that CUM-1 and CMU-2 zoning designations had a further distinction in
1216 overall height limitations, recognized by Chair Boguszewski.

1217 Chair Boguszewski sought clarification and confirmation from staff that action to amend
1218 the Comprehensive Plan required a 5/7 majority vote, requiring unanimity from those
1219 members present tonight, which may create a problem in the quorum present.

1220 Chair Boguszewski noted the tremendous amount of work that has gone into this, and
1221 commended staff and Member Stellmach for their review and good recommendations to-
1222 date. Given the considerable amount of time to sufficiently and meaningful review the
1223 Table of Uses line by line, and the need to focus on exceptions and potential complexities
1224 of those discussions, Chair Boguszewski suggested either reviewing a portion tonight, or
1225 given the lateness of the hour, to continue it to a future meeting.

1226 Member Murphy concurred, but suggested hearing from those members of the public in
1227 attendance tonight and asked staff if there was any negative impacts if the Commission
1228 didn't finalize their discussion and action tonight.

1229 Chair Boguszewski duly noted his intent to hear public comment from those in
1230 attendance tonight.

1231 Mr. Lloyd advised that from a staff perspective there was no formal 60-day rule to comply
1232 with as this was an internal application, and only impacted developers tracking its
1233 progress who may be anticipating its completion in September, his only concern.

1234 At the request of Member Cunningham, Chair Boguszewski advised that public comment
1235 would be heard on any portion of this requested action, but asking speakers to clearly
1236 identify which requested action they were specifically addressing to avoid confusion.

1237 **Public Comment**

1238 **Lisa McCormick, 2950 Wheeler Street**

1239 Ms. McCormick advised that she would be addressing both issues, expressing concern
1240 with the limited time of 5 minutes per speaker.

1241 Ms. McCormick spoke to the long process of over a year for this item to come forward;
1242 and referenced materials she had brought to the City Council in June and
1243 Councilmember Laliberte's request at that time that those materials also be forwarded to
1244 the Planning Commission for incorporation, noting that she would be further referencing
1245 some of those exhibits in her comments tonight.

1246 Ms. McCormick specifically addressed some of the neighborhood concerns in this area
1247 serving as a gateway to 700 Roseville homes focused around the intersection of Fairview
1248 Avenue and Terrace Drive; and that neighborhood's submittal of 3 petitions to-date to the
1249 Planning Commission and/or City Council, 1 specifically related to conditions for Interim
1250 Use (IU) approval for Vogel Sheetmetal, and 1 specifically addressing resident concerns
1251 in the currently zoned HRD area, seeking rezoning to Medium Density Residential
1252 (MDR), but now proposed by the City Council directing staff toward CMU-1, which
1253 ultimately was more amenable to residents of adjacent properties and for the parks,
1254 which was their initial intention. Ms. McCormick stated that the 3rd petition was put
1255 forward featuring specifics the neighbors felt would be more favorable in the Twin Lakes
1256 Redevelopment Area, including speaking to height, big box retail uses; with the City
1257 Council instituting a planning process in January of 2015. Ms. McCormick stated that at
1258 that time, residents were told that the process would be multi-step, including a
1259 neighborhood survey, a review of visual preferences related to height issues, and then
1260 resulting in a more fine-tuned product. However, Ms. McCormick opined that the process
1261 was later halted with only one step – the neighborhood survey – having been
1262 accomplished. Ms. McCormick noted that it was interesting to her to note that the
1263 petitions contained signatures of approximately 80 neighbors, while approximately 66
1264 surveys were received.

RCA Exhibit C

Regular Planning Commission Meeting

Minutes – Wednesday, September 2, 2015

Page 26

When this was last discussed by the City Council in June of 2015, Ms. McCormick advised that she had asked the Mayor if they were disregarding the petitions and instead leaning toward rezoning to CMU, and was told that appeared to be the mood of the City Council at that time and after having talked to other residents.

Ms. McCormick clarified that she was speaking on her own behalf tonight as a resident. Ms. McCormick stated that the neighbors were willing to be reasonable with a lighter intensity CMU which seemed to make sense, but the inclusion of a significant number of P uses remained an issue for them as they had advised the City Council, and asked that the Commission scale those uses back further or signify them as CU as a way to further define them.

Ms. McCormick noted the many unknowns in their neighborhood based on the upcoming construction of Twin Lakes Parkway and potential negative impacts to the area, with those concerns primarily concerning intensity, noise and traffic, which had also been shared with the City Council. While the traffic study recently conducted was expanded to include County Road C -2 and Snelling Avenue intersections, Ms. McCormick noted the current negative service levels of those intersections, and opined that the built-in assumption was included that Snelling Avenue would be expanded to six lanes, which was not even on anyone's realistic wish list. Ms. McCormick provided photographic evidence of traffic issues at neighborhood intersections that were taken in May of 2015, and noted she was concerned with even more traffic with the extension of Twin Lakes Parkway. Ms. McCormick also provide a photo taken from a residential deck adjacent to an adjacent business, with 50' between them, and noted the neighborhood's rationale in being concerned that hours of operation be clearly addressed.

In her personal review of old planning files, Ms. McCormick referenced the multi-tenant building where "Bridging" was currently located and changes in those uses in the 1990's and conditions that no truck traffic was permitted north of the building, and no deliveries permitted after 8:00 p.m., and doors closed and dumpster removal hours also addressed (refer Planning File 2574). Ms. McCormick questioned if a new zoning district would take those conditions into account, and if not asked that they would be.

Ms. McCormick addressed height as another issue, and while appreciation restrictions of 35' in CMU-1 zoning districts, opined that extending a 65' height restriction over the remainder of the CMU district would be preferable. Ms. McCormick noted past discussions and viewpoints expressed between her and Community Development Director Paul Bilotta; addressing potential height or stories based on wireless antenna atop buildings which she found not to be conducive other than in the proposed CMU-4 zoning district. Ms. McCormick stated that she would prefer a mid-level height along Fairview Avenue, nothing more than 2 stories along County Road C unless at Cleveland Avenue with Snelling Avenue currently being the only exception proposed.

Regarding frontage types, Ms. McCormick spoke in support of flexible frontage as proposed along the northern boundary, with no specific discussions about that previously, causing her to question the actual intent of the City Council, staff and Commission.

Regarding business hours, Ms. McCormick opined that if a business was immediately adjacent to a residential area in CMU-1 zoning districts it should be restricted in hours of operation, and not as currently proposed for closure between 2:00 and 6:00 a.m., which could prove problematic for general livability for those residents due to noise, traffic and other issues.

As far as more uses designed CU, Ms. McCormick noted that the City of St. Paul required CU for most of their permitted uses providing them that extra check or control for case by case evaluation and also allowing public input at that time.

In response, Chair Boguszewski concluded that Ms. McCormick was generally supportive of the concept of four CMU zoning designations.

Ms. McCormick confirmed that, while that wasn't her first preference, it was acceptable.

1317 Chair Boguszewski concluded that Ms. McCormick was expressing concern with the
1318 process itself, seeking to be more fully involved in determining the P, NP or CU uses in
1319 each line of the Table of Uses, suggesting CU across the board may be more preferred.
1320 In general, Chair Boguszewski suggested that Ms. McCormick was concerned, as he had
1321 articulated as a personal concern of his own, that based on survey results and desires
1322 previously articulated by residents, that shifting some of those uses in CMU-1 and CMU-2
1323 subareas should be more restrictive.

1324 Ms. McCormick agreed in principle with Chair Boguszewski's summary.

1325 **Bonnie Vogel, 2830 Fairview Avenue (Vogel Mechanical)**

1326 For the benefit of the Commissions' review of this issue, Ms. Vogel noted that time was of
1327 the essence from a business perspective; and opined that this discussion had included or
1328 sought little input from the business community to-date. Ms. Vogel referenced a recent
1329 publication by the North Suburban Chamber of Commerce in which it was found that
1330 there was one business for every three homes, but she opined she was not hearing input
1331 in that proportion, suggesting a narrow viewpoint. Ms. Vogel noted that some of these
1332 issues affected their business personally, and reminded the Commission that while there
1333 may be a difference in taxpayers, the businesses contributed to a community in a variety
1334 of ways beyond its tax base.

1335 Ms. Vogel stated that the zoning issue was huge, and referenced the first meeting their
1336 firm had held before purchasing their business located at immediately north and east of
1337 the intersection of Fairview Avenue and Terrace Drive, at which only four residents were
1338 present, with their most important request and concern being that their firm mow the
1339 lawn. Since then, Ms. Vogel noted that they had been criticized for not doing their due
1340 diligence, and having invested considerable money in their firm to address environmental
1341 issues and concerns in response to the adjacent residential neighborhood, remained
1342 interested in moving forward. Ms. Vogel noted the differences in their firm's much less
1343 intense use than the previous user (Aramark), with only six employees working at this
1344 site, yet still being unable to move in completely due to phasing and financing issues due
1345 to various delays in the process.

1346 Ms. Vogel asked that the Commission consider business issues related to financing
1347 partner requirements, equity in their building and equipment, and the position it placed a
1348 business in if they intended to make any P use subject to CU, requiring business to delay
1349 activities for another 90-120 days in that process. Ms. Vogel noted that this could result in
1350 losing a business to another community; and asked that they give fair consideration to
1351 the timeliness of their decision-making.

1352 Chair Boguszewski and Member Murphy sought clarification, provided by Mr. Lloyd, that
1353 the Vogel property had originally been zoned HDR, and proposed for CMU-1, and thus
1354 requiring an IU at this time; with any proposed zoning change allowing approval
1355 remaining as is.

1356 Mr. Lloyd further clarified that the IU approval was predicated on an understanding that
1357 the businesses use was limited production/processing, and was a CU in the proposed
1358 CMU-1 zoning district, if approved. At that time, Mr. Lloyd advised that Vogel Mechanical
1359 could apply for a CU as a P use versus their current limited term IU that they were
1360 currently operating under for their property.

1361 **Lacy Kapaun, 1840 County Road C-2 West**

1362 Ms. Kapaun stated that she was generally in agreement with the various zoning sections,
1363 with the exception of the height restriction, opining that it was too high in areas along
1364 Fairview Avenue unless in a CMU-1 designated area where 35' would be acceptable.

1365 Ms. Kapaun stated that her other issue was in not knowing the results of the Twin Lakes
1366 Parkway extension and what may develop as a result or how much traffic it may
1367 generate. Other than those many unknowns at this time, Ms. Kapam stated that the other
1368 provisions appeared to be reasonable, beyond knowing how much traffic would be
1369 produced with various uses. Therefore, Ms. Kapam asked for more restrictions in CMU-3

along Fairview Avenue, since that was a major concern for her; and further expressed her agreement with the comments and issues brought forward tonight by Ms. McCormick.

Kathleen Erickson, 1790 Centennial Drive

Ms. Erickson spoke to the process itself, opining that the reason more residents didn't participate was because the language involved in most discussions within City Hall was too intimidating for the average citizen. As an example, Ms. Erickson referenced the first mailed notice the neighborhood had received for the public hearing to consider the IU for the former Aramark building, admitting she had no idea what that meant beyond understanding it was a short-term use. Without being an attorney or developer, Ms. Erickson noted that residents were unaware of what was actually happening, and in her subsequent conversations with a number of her neighbors, they had no idea the strip had even been rezoned HDR, nor how or when that was done. Ms. Erickson noted that initially the neighborhood preference was for MDR to avoid upsetting existing businesses while still protecting residents in the area and Oasis Park.

As a 40 year resident of Roseville, Ms. Erickson stated that neither she nor her neighbors were trying to block progress, but simply seeking protection for their property and their ability to enjoy their quality of life without hurting anyone else.

While the timeframe may be important, Ms. Erickson opined that its importance seemed important for some things, but not others. Ms. Erickson expressed her interest in being good neighbors, and hoped adjacent property owners would do so as well, even though she no longer had much trust in any protections the process may offer, since it hadn't seemed to work for the residential neighborhood over the last 1.5 years. Ms. Erickson asked for the Commission's compassion, reiterating that their intent was not to stop development in Roseville, but to retain a walkable community and maintain the demographics of their neighborhood and the investments made in those homes. Ms. Erickson concluded by asking that the Commission consider the protection of those residential properties as well as those of the business community.

With no one appearing, Chair Boguszewski closed the public hearing at 10:28 p.m.

Chair Boguszewski stated that from his perception, he shared conceptually those comments of Ms. McCormick regarding the uses in CMU-1, but not necessarily those she suggested in CMU-2 and CMU-3. If the intent is to have a more restrictive buffer zone in the broader CMU district, Chair Boguszewski stated that he understood the desire to have CMU-1 more restrictive than currently proposed. Further, Chair Boguszewski agreed with the perception that the neighborhood surveys may or may not have been taken into account during staff's work on this; however, he noted that this remained a draft proposition. Chair Boguszewski admitted that personally he did not feel prepared tonight to approve the Table of Uses in any array of P, NP or CU uses without the opportunity to perform a more detailed and thoughtful review.

Having followed the pedigree of this process via webcast of City Council discussions to-date and the give and take of those discussions, Member Murphy opined that another set of eyes had already given it a general review.

Mr. Lloyd advised that since the public input session referenced in January, the subareas within the CMU had been broken out by the City Council, and would most likely be of greater concern or interest to the community than the initial list of uses discussed by the City Council, having morphed into this summary presentation based on feedback to-date and further review. Subsequent to that process, Mr. Lloyd noted the staff addition of the remainder of the CMU district table filling in the blanks based on their knowledge and various input sources to-date, with some uses more conventional in nature and easier to address than some.

Specific to gas station uses, Chair Boguszewski noted that if it was CU across the board it seemed less problematic to him than having it as a P use in CMU-1 if that is intended as a buffer zone. With Vogel Mechanical an ongoing project, Chair Boguszewski questioned

1422 what if any ramifications there would be for them if the Commission didn't take action on
1423 or complete this discussion tonight.

1424 At the request of Chair Boguszewski, Mr. Lloyd noted the current IU for Vogel remained
1425 in place, and needn't warrant the Commission moving more quickly than warranted or in
1426 a way they felt most comfortable with, given the ultimate goal of making sure the resulting
1427 recommendations were done right.

1428 While not suggesting charging forward with the process, Member Murphy asked what
1429 homework assignment staff would recommend for individual commissioners between
1430 now and the next meeting.

1431 Chair Boguszewski responded that commissioners had previously discussed that and
1432 noted the individual work and research done by Member Stellmach in advance of
1433 tonight's meeting and recommendations incorporated by staff based on those efforts.
1434 Chair Boguszewski suggested another may be a work session limited to this item to avoid
1435 a process that delayed things another year, but allowing productive and thoughtful review
1436 of this issue in addition to balancing it with the other land use cases coming before the
1437 commission. Chair Boguszewski noted one example of the process would be more
1438 detailed discussion with the commission charged to balance business and residential
1439 interests, opining that the City Council should find it of value for the commission to work
1440 with staff and edit thoughts and whys in the commission's determinations or at least the
1441 rationale in their recommendations. If submitted individually, Chair Boguszewski
1442 suggested at a minimum that staff assemble those individual comments to inform further
1443 discussion of the whole body.

1444 Member Murphy sought further direction on how best to pursue the process or what to do
1445 differently.

1446 Community Development Director Bilotta noted that a lot of effort has gone into the Twin
1447 Lakes Redevelopment Area for decades, not just this year; and while it seems like the
1448 end is near for this issue, there remained many voices and ideas. Mr. Bilotta clarified that
1449 the onus was not entirely on the Planning Commission or public comments held at the
1450 Public Hearing, noting that the City Council had also gone through a lot of the proposed
1451 uses line by line and were now at a point where they were seeking the Commission to
1452 weigh in once again. Therefore, Mr. Bilotta assured commissioners that an additional
1453 month would not prove problematic, but clarified that another six months may be harmful.

1454 Mr. Bilotta noted that it was unfortunate that tonight's agenda had so many land use
1455 cases in addition to this internal document. However, he expressed appreciation of the
1456 comments and discussion, as well as the public process and public comment. Mr. Bilotta
1457 did opine, however, that good decisions are not possible after such an agenda and at this
1458 late hour.

1459 Mr. Bilotta suggested the option to continue the Public Hearing and discussion to the
1460 October meeting, or scheduling a Special Meeting for only this issue before the next
1461 Regular Planning Commission meeting.

1462 Chair Boguszewski questioned if that option would allow additional public comment at the
1463 next regular Commission meeting.

1464 Member Cunningham noted she had numerous suggested changes beyond staff's hard
1465 work to-date, and suggested doing individual homework and having the opportunity to
1466 share those suggestions as a group before officially voting on it.

1467 Member Murphy suggested inviting the City Council for a joint discussion as well, such as
1468 a Worksession of the two bodies before going their separate ways with varying ideas.

1469 Chair Boguszewski opined that each City Councilmember had the opportunity to view
1470 Commission meetings, as the Commission did for City Council meetings; and while loving
1471 the idea of a joint meeting, questioned if it was realistically feasible. Chair Boguszewski

RCA Exhibit C

Regular Planning Commission Meeting

Minutes – Wednesday, September 2, 2015

Page 30

opined that it was the charge to the Commission to make recommendations and send it back to the City Council allowing for another level of scrutiny.

Further discussion ensued regarding the process to complete this review, whether individually or corporately and how to gain consensus on each line item that could prove extensive and the advantages and disadvantages of a Special Planning Commission meeting and concern that public comment would be part of that process as well.

Mr. Bilotta advised that public comment could be part of a Special Meeting as long as appropriately noticed, and if commissioners were all in agreement, there was no need to spend additional time tonight on the discussion. Mr. Bilotta suggested that individual commissioners submit typographical errors to staff prior to the Special Meeting to allow for more substantial discussion on technical issues and actual uses as that meeting.

Member Cunningham noted that this would also give the neighborhood and business owners more time to address specific areas they found objectionable beyond those few examples brought forward tonight, which she considered a missing part of the process to-date.

Further discussion ensued regarding notice requirements and timing for a special meeting; current land use applications in-house for consideration at the October regular meeting of the body; options to provide notice to the neighborhood of the special meeting and topic for discussion; and the format of a special meeting.

Member Bull noted that the Planning Commission's action remained a recommendation to the City Council and was not final, and still allowed for additional public comment at the City Council level. However, Member Bull spoke in support of having more time for the Commission to have confidence in their recommendations to the City Council on this document and Table of Uses.

Chair Boguszewski concurred, opining that such a thoughtful and deliberate approach would represent a huge service for the City Council, including any supporting email documentation or rationale for that decision-making process.

Member Bull expressed concern with individual commissioner comments directed to staff without the benefit of the group's feedback if they were contrary to other commissioners.

Mr. Lloyd assured the commission that staff would call out any areas of conflict.

At the request of Member Cunningham, Chair Boguszewski clarified that individual commissioners should feel free to send their thoughts and comments to staff for compiling, but not for incorporation if in conflict with each other. Chair Boguszewski stated that incorporating and deciding actual uses would be done by the commission at the next meeting.

MOTION

Member Murphy moved, seconded by Member Cunningham to TABLE consideration of the proposed COMPREHENSIVE LAND USE PLAN MAP CHANGE and the proposed ZONING MAP CHANGES to the next Planning Commission, whether a Special Meeting or at the next Regular Meeting, depending on staff's ability to schedule those meetings.

Ayes: 5

Nays: 0

Motion carried.

6. Adjourn

Chair Boguszewski adjourned at 10:50 p.m.

**SPECIAL Planning Commission Meeting
City Council Chambers, 2660 Civic Center Drive
Minutes – Wednesday, September 17, 2015**

1. Call to Order

Chair Michael Boguszewski called to order a special meeting of the Planning Commission meeting at approximately 6:30 p.m. for the purpose of considering amendments to the 2030 Comprehensive Plan and Zoning Code pertaining to various properties within the Twin Lakes Redevelopment Area. Chair Boguszewski reviewed the role and purpose of the Planning Commission.

2. Roll Call

At the request of Chair Boguszewski, City Planner Thomas Paschke called the Roll.

Members Present: Chair Michael Boguszewski; Vice Chair Shannon Cunningham; and Members Robert Murphy; James Bull; and Chuck Gitzen

Members Excused: Members David Stellmach and James Daire

Staff Present: Community Development Director Paul Bilotta, City Planner Thomas Paschke, with Senior Planner Bryan Lloyd arriving at about 6:40 p.m.

Others Present: Councilmember Bob Willmus in the audience

3. Commission Business

PROJECT FILE 0026: Continuation of the request by City of Roseville for approval of amendments to the 2030 Comprehensive Plan and Zoning Code pertaining to various properties within the Twin Lakes Redevelopment Area

Chair Boguszewski opened the discussion for Project File 0026 at 6:34 p.m. continuing this discussion from the September 2, 2015 regular Planning Commission meeting at which time it was tabled.

Community Development Director Paul Bilotta briefly reintroduced this item; noting that the Chair closed the Public Hearing at the September 2, 2015 meeting, at which public comment was heard.

While recognizing that the public hearing had been closed, Chair Boguszewski noted that additional public comment would be considered tonight depending on the time available.

Mr. Bilotta provided a brief background, and clarified some misconceptions previously voiced by residential neighbors of this Twin Lakes Redevelopment Area, specific to protect petitions they had submitted. Mr. Bilotta advised that each of the petitions had been received, and considered in the past by the City Council, and had not been "lost in the shuffle," as had been alluded to with past public testimony. Mr. Bilotta advised that they had been incorporated into the review throughout the process by the Planning Commission and City Council on various occasions during this most-studied area of Roseville. Mr. Bilotta noted the significant and ongoing public input received over the last 25-30 years from the public, property owners, the business community, and design teams before and after new zoning designations had come into play and as revised several times based on a considerable amount of that public input. Mr. Bilotta noted that tweaking is common in such a comprehensive redevelopment area, reiterating that as the protect petitions were submitted, they had been part of the City Council's review and numerous public informational open houses during the review of the Twin Lakes Redevelopment Area.

Specific to one protest petition, Mr. Bilotta noted that the residential neighborhood had asked that north of Terrace Drive be rezoned from High Density Residential-1 (HDR-1) to a Medium Density Residential (MDR) concept. Mr. Bilotta advised that the City Council and staff recognized and interpreted the neighborhood concerns that they were not comfortable with HDR in their back yards. However, Mr. Bilotta noted that the neighborhood was not supportive of all the uses proposed in a Community Mixed Uses (CMU) zoning designation either; but appeared to understand that it would be a long time before MDR became feasible in today's marketplace. As one approach, Mr. Bilotta noted that the residents appeared to be used to current commercial

RCA Exhibit C

Special Planning Commission Meeting

Minutes – Wednesday, September 17, 2015

Page 2

uses adjacent to their residential properties understanding that they were legal, nonconforming uses that would eventually work their way out of existence.

From staff's perspective, Mr. Bilotta noted that there was considerable concern about the difficulty in recommending zoning and future planning based on leaving something as a grandfathered use that could feasibly and potentially remain for a minimum of twenty years essentially providing an economic incentive for the landowner to retain that legal, nonconforming use in perpetuity. Therefore, Mr. Bilotta advised that staff sought to find an economic incentive for the landowner to seek out less intense uses during that twenty year period and encourage reinvestment in buildings, and as one tenant leaves, find lower intensity tenants to make the use more compatible with adjacent residential properties.

From the City Council's perspective and as a compromise for this planning process, therefore, Mr. Bilotta noted that the CMU zoning designation had been broken into various components providing for less- to more-dense uses depending on their proximity to residential properties; as well as providing for a maximum 35' height limitation for MDR uses to address residential and density restrictions versus taller apartment buildings immediately adjacent to single-family residential designated zoning areas.

Senior Planner Bryan Lloyd arrived at this time, approximately 6:40 p.m.

Specifically addressing a second protest petition, requesting increased height and/or density closer to Cleveland Avenue rather than Fairview Avenue, Mr. Bilotta advised that consideration of that request went through the City Council review and discussion process as well; and as part of that their breaking up of the CMU zoning designation further addressed that density and height issue to have more intensity along County Road C and Cleveland Avenue and then stepping back that intensity resulting in the fourth CMU zoning designation along Terrace Drive North becoming less intense and therefore carrying out the requests voiced in the protest petition. Further, Mr. Bilotta noted that as the zoning designations change, businesses hours are more limited beyond what is done in general in the broader community, which had also come through that City Council process as a consideration with 24-hour businesses.

Further, Mr. Bilotta noted that design standards in these various CMU designations are different than other zoning districts in the community, utilizing form-based codes and regulating plans, differing from other parts of City Code, as the City Council and staff attempt to put a common theme together to match uses.

Using the displayed map, Mr. Bilotta noted further accommodations for height restrictions within 1,000 feet to serve as additional buffers for HDR-1 and HDR-2 zoning designated areas; even though some existing towers in the community (e.g. Rosedale, Snelling Avenue, Lexington Avenue, and along the commercial side of Highway 36) may exceed that but most of the area would be covered in some manner by that 1,000 foot radius in height. Mr. Bilotta reviewed the SW area of Roseville with little height in the proximity of the country club; as well as in the SE corner with that area covered by several large county parks, cemetery uses and lakes (e.g. McCarron's and Owasso), most of those areas which also provided the 1,000 foot buffer from single-family residential properties throughout the city, making it not out of line with and consistent throughout the community, therefore with staff not recommending changes for that standard. As noted in the protest petition, Mr. Bilotta agreed that at the time of the petition, the CMU had no height limitations whatsoever, and given those concerns, staff was proposing height and density limitations. While staff's recommendations do not come out exactly the way they were proposed in the protest petitions, Mr. Bilotta opined that the common themes had been addressed.

Specific to the use table initially reviewed by the City Council, Mr. Bilotta noted that they were not looking at actual text at that point, but more general categories, such as if they were generally supportive of retail in a certain CMU subarea, they staff subsequently turned that into proposed text for the Planning Commission to review. With lots of shades of retail, Mr. Bilotta clarified that the City Council had probably not taken all of them into consideration as possibilities. However, Mr. Bilotta advised that staff thought it best to start with a large list and cut it down versus the other way, with Mr. Lloyd getting into the detail shortly.

101 With Senior Planner Lloyd pointing out two current HDR zones proposed for changes, Chair
102 Boguszewski clarified if they were changed to CMU-2, the height restriction would be built into the
103 new CMU-1 definition, but not the HDR-1, eliminating the 1,000 foot buffer problem.

104 Mr. Bilotta clarified that no higher than 2 stories would be allowed within or adjacent to any single-
105 family residential area down to Twin Lakes Parkway where it dead-ends, and then in a straight
106 line form WalMart from the Fireplace Store. Mr. Bilotta further clarified that everything north of
107 that would be less than 2 stories, or not exceeding 35' all the way down to the Fireplace Store.

108 Chair Boguszewski opined that this would enable development south of Terrace Drive, and by
109 this zoning change, it achieved 2 stories north of County Road C and more intense height and
110 density south.

111 Mr. Bilotta concurred, noting the additional 100' buffer around Langton Lake for further
112 protections.

113 While he observed the City Council spending significant time in their consideration of the various
114 subareas and their locations, Chair Boguszewski noted that they did not get into the specifics
115 of each use or their line by line development.

116 Mr. Bilotta concurred, noting that the City Council provided good and clear direction with each
117 subarea and their dividing characters and the intensity levels for each of the CMU subareas that
118 they'd discussed over several meetings, as well as line by line categories; their overall discussion
119 were broader, especially related to various retail uses.

120 Chair Boguszewski reviewed the process as staff belabored details and drafted the proposal for
121 the City Council's intentional and thoughtful review, with their general direction given to staff, who
122 then drafted the details for Planning Commission review and subsequent recommendation to the
123 City Council. Therefore, if the Planning Commission recommended additional changes, Chair
124 Boguszewski suggested providing clarity on their rationale in those recommendations since
125 considerable work had already gone into this by the City Council and their direction to staff.

126 Mr. Bilotta concurred, noting that the City Council had put the broader pieces in place, and then
127 charged the Planning Commission with review of the more minute details and subcategories,
128 especially for retail uses, and their judgments and rationale in making their ultimate
129 recommendations.

130 Table 1005-5 – Table of Uses for CMU-1, 2, 3 and 4 and General Design Standards
131 Senior Planner Lloyd noted staff's incorporation of proposed use changes in the table presented
132 at the September 2, 2015 regular Planning Commission meeting for each proposed district,
133 anticipating additional review and changes tonight with time devoted specifically to this and only
134 this issue at this special meeting of the Commission (Attachment C – RPCA dated September 2,
135 2015, pages 4 – 6).

136 Mr. Lloyd reviewed those initial changes made by the Commission and their general direction at
137 that time, including corporate headquarters and type of office or general office use.

138 Discussion ensued on how best to go through the table of uses and various zoning designation
139 subareas, with Chair Boguszewski determining, with consensus of the body that consideration
140 would be given to individual member input for uses only for those not having consensus. Further
141 discussion ensued in how best to highlight those areas to the City Council that were
142 recommended for change and whether or not they are in agreement with those proposed
143 changes or not. While recognizing that the public may wish to offer comment and participate in
144 each use category, Chair Boguszewski ruled that in an effort to keep things moving in a timely
145 fashion, public comment would be heard following the general discussion by the Commission,
146 with any additional changes considered as a result of that public feedback, and prior to voting on
147 the whole issue.

148 **Office Uses**

149 **Corporate Headquarters**
150 At the suggestion of Mr. Lloyd, and based on previous Commission discussions, it was the
151 consensus of the body to ***DELETE corporate headquarters as a Permitted (P) use.***

RCA Exhibit C

Special Planning Commission Meeting

Minutes – Wednesday, September 17, 2015

Page 4

Office Showroom

Mr. Lloyd noted that staff refined this from the existing CMU in consideration of CMU-1's close proximity to LDR neighborhoods, with Neighborhood Business (NB) designated districts throughout City Code intended for areas such, and this use being Not Permitted (NP) in NB designated areas, making sense in CMU-1 designations as well.

At the request of Member Murphy, City Planner Paschke defined "office showroom" as potential a warehouse use with a small showroom and/or office attached (e.g. Renewal by Anderson and Fireplace Store). At the request of Member Bull as to that rationale, Mr. Paschke clarified that CMU-1 is intended to be adjacent to LDR designated areas, with NB intended outside Twin Lakes in similar locations with lower intensity retail uses. However, as staff looked at CMU-1 and geographical similarities to NB, it seemed more prudent to NP office/showroom uses.

Mr. Bilotta noted this came out of the original process in a general way, with staff providing all uses in the previous iteration of the Table of Uses, but noted that the Planning Commission had not reached that point of detailed review at their previous meeting. Mr. Bilotta noted that staff's thoughts were that CMU-1 to some extent and in its proximity to single-family uses in a commercial world, it seemed prudent to treat it in theory similar to that geographical limitation. In response to Chair Boguszewski's question as to why that thinking wasn't applied previously, Mr. Bilotta stated that some was due to the process that went into the City Council's labeling with staff uncomfortable putting a bridge between the City Council and Planning Commission rather than letting the Commission be part of that process rather than staff simply deleting it prior to it coming before the Planning Commission. Mr. Bilotta further clarified that this proposed change from staff would have been brought up to the Commission before moving back to the City Council, but again hadn't been addressed at the September 2, 2015 Commission meeting due to the sizable agenda and time constraints at that meeting.

Member Bull questioned what constituted an "office/showroom," since he envisioned a wide variation of what that could encompass; opining that he'd rather have it be a Conditional Use (CU) to allow Commission review before approved.

Mr. Paschke clarified that a warehouse use typically have loading dock doors versus an office/showroom use that may constitute a square box that may include offices or other areas for display or showroom components, which he considered a distinct difference.

Member Murphy opined that he saw nothing wrong in allowing NP in CMU-1 as staff suggested, if not currently allowed in NB.

Member Bull opined that his general thinking was the long-term ramifications in what is permitted or restricted under the comprehensive plan; noting that to him that meant that CU was the middle ground, that a use may not necessarily be restricted, but not wholly permitted either without a further review.

Member Gitzen concurred with Member Murphy, supporting NP in CMU-1 and NB designations adjoining residential uses.

Member Cunningham admitted she could see both viewpoints on this, but overall supported not only maintaining a buffer but also allowing business development; and opined that she leaned toward staff's recommendation for NP to match the residential concepts.

Further discussion ensued regarding whether or not the office/showroom uses being P in other CMU designations would be determined as cascading and less restrictive.

Clinic, medical, dental or optical

At the request of Member Cunningham, Mr. Lloyd reviewed by those uses were considered P and not C, recognizing them as an appropriate use, but because of specific instances of a particular zoning designation, they may be less appropriate in one or the other spot based on geography and when considering a C it provides an extra level of regulation that allowed additional protection.

Mr. Bilotta noted that this use was common within smaller residential areas as well.

202 Member Cunningham stated that this seemed to represent a broad use, including urgent care with
203 extended hours versus a regular clinic open during regular business hours. Therefore, Member
204 Cunningham suggested making it CU knowing that the use would typically be approved, but if a
205 facility with extended hours, CU would allow additional conditions to apply.

206 Mr. Lloyd noted the recent speculative drive-through use coming before the Planning Commission
207 in the recent past, and recognized that without knowing the actual user, a new user could come in
208 if the approval was already in existence; and noted that unless something specific was
209 conditioned in the CU prohibiting that type of use, it may not remain for the long-term as originally
210 intended or permitted.

211 Member Cunningham noted that, by allowing the use through as C, it also addressed changing
212 uses (e.g. from a regular doctor's office subsequently closing and then open to the potential for
213 an urgent care use with extended hours).

214 Chair Boguszewski suggested making the hours of operation a condition for approval.

215 Mr. Bilotta noted that there was no current definition for "urgent care," and if that was the issue,
216 suggested providing that definition versus putting in restrictions if that was the intent of the
217 Commission. Mr. Bilotta noted that this use was coming into a prominence not seen before, and
218 as an example used the current urgent care on County Road B-2 operating as an office while the
219 recently constructed urgent care in Vadnais Heights operating totally differently.

220 Chair Boguszewski asked if having a separate line use for "urgent care/after hours care" would
221 include free-standing emergency care uses as well.

222 Mr. Paschke noted consideration being given to extended hours for retail uses and how best to
223 control those; and questioned if that that could or should also apply in this scenario. Also, Mr.
224 Paschke noted that the Twin Lakes Medical facility at Fairview Avenue and County Road C
225 already had an urgent care; and as is currently stands, would therefore apply to CMU and NB
226 designated zoning districts as a P use, which could perhaps carry through for that district as well.

227 Chair Boguszewski questioned if this applied to CMU-1, would it affect the existing Twin Lakes
228 Medical facility by default.

229 Mr. Lloyd noted the proposal was to bring those designations out in the land use table, with
230 recommendations from Member Stellmach made at the last meeting to rephrase text in Section f
231 (Table of Allowed Uses), Items 6. a, b, and c (page 16 of 18 in RPCA Attachment C) to limit
232 business hours as applicable and with some consistency.

233 From the City Council's past discussions, Mr. Bilotta noted considerations of operations between
234 the hours of 4:00 a.m. and 6:00 a.m. and what that meant to specific businesses. For example,
235 Mr. Bilotta questioned if that referred to customers only coming and going, or if it was a software
236 company whose employees worked late or early morning hours, how would it affect them.
237 Therefore, Mr. Bilotta advised that staff had proposed the text as presented on page 16 of the
238 RPCA to address those extended hour activities that would be disruptive and those that may not
239 be disruptive.

240 Chair Boguszewski suggested concurrence by the Commission with the City Council and staff on
241 those differentials.

242 Member Bull spoke to bakery uses and their employees and/or customers as another example,
243 with many of their employees coming in at 4:00 a.m. or before to start baking and prepare for a
244 6:00 a.m. opening to customers. Member Bull questioned if that would be a P use in a CUM-1
245 designation.

246 Mr. Bilotta suggested making that more in line with other text related to customers.

247 As with other businesses of a similar nature, Mr. Paschke noted the difficulty in regulating what
248 occurs inside in the building no matter their use, if not doing external business during all the hours
249 they're in the building.

RCA Exhibit C

Special Planning Commission Meeting

Minutes – Wednesday, September 17, 2015

Page 6

- 250 Mr. Bilotta noted as an example the breweries that may be brewing or changing vats inside a
251 building, which is unknown to the general public or staff; but if they were fielding customers after
252 hours, then that became problematic.
- 253 ***Chair Boguszewski noted that businesses uses disruptive for adjacent residences seemed***
254 ***to be covered in the retail section or restaurant customer text on page 16, and suggested***
255 ***eliminating Item 6.a and make Item 6.b state CUM-1 and CMU-2 districts; or questioned if***
256 ***that was too far out, since the way the text is currently proposed made CMU-2 restrictive.***
- 257 Member Cunningham opined that CMU-2 as currently written only addressed retail or customer
258 traffic now.
- 259 Chair Boguszewski questioned if there was any activity (e.g. movie theater or bakery or other
260 use) with service customers that would not be covered with the exception of internal workers or
261 set up. Chair Boguszewski opined that it did with his recommended text revisions.
- 262 Member Bull spoke in support of Chair Boguszewski's suggested text change.
- 263 Member Murphy referenced funeral home uses on the next page in the Table of Uses.
- 264 Chair Boguszewski clarified that embalming could be done overnight with that use, but no viewing
265 could occur prior to 6:00 a.m.
- 266 Member Murphy noted suggested deliveries had to occur 24/7 as "work" arrived at a facility.
- 267 ***Chair Boguszewski suggested further revisions to text with Item 6.b remaining as is, but***
268 ***Item 6.a mimicking current proposed text except in CMU-1 for service and/or restaurant***
269 ***traffic.***
- 270 Member Murphy further questioned transportation uses (e.g. Metro Transit's Park & Ride Facility)
271 and if parking allowed as now stated, would that be covered in prohibiting limited business hours.
- 272 Mr. Lloyd responded that in is a use in NB, staff would have changes to NP in CMU-1.
- 273 However, Member Murphy questioned what the example was in defining "essential services."
- 274 Mr. Bilotta clarified that that was defined as utility boxes, water towers, telephone lines, gas pipe
275 lines, substations, etc. that just were static.
- 276 Mr. Paschke noted that due to their essential nature for customers 24/7, they were subject to
277 maintenance at any time.
- 278 Chair Boguszewski noted that those essential services were typically governed by easements or
279 other means, and questioned why they would be included in the table of uses.
- 280 Mr. Bilotta clarified that easements controlled their location, but theoretically they would not be
281 allowed in CMU-2.
- 282 Member Murphy noted an exception for storage buildings, with Mr. Lloyd advising that this fell into
283 the category of an accessory use (e.g. garden or utility shed for commercial uses) to store lawn or
284 snow care maintenance equipment.
- 285 By consensus, the Commission determined that the revised language to Item 6.a and Item 6.b
286 covered concerns expressed; and was recommended for revisions as follows:
- 287 Item 6 Limited Business Hours:
- 288 a. "In the CMU-1 District, on-site retail, service, and/or restaurant customer traffic [and delivery
289 traffic] is not permitted after 2:00 a.m. and before 6:00 a.m.; such customer traffic in the
290 CMU-2, CMU-3 and CMU-4 Districts is allowed as a CU."
- 291 b. "In the CMU-2 District, on-site retail, service, and/or restaurant customer traffic is not
292 permitted after 2:00 a.m. and before 6:00 a.m.; such customer traffic in the CMU-3 and CMU-
293 4 District is allowed as a CU."
- 294 Member Murphy questioned if a final decision had been made on "urgent care" uses, whether to
295 create another category for CMU-1 as NP, with P use in CMU-2, 3 and 4.

296 Mr. Lloyd advised staff would determine if it made sense to add another row as a standard or new
297 use.

298 Mr. Bilotta concurred, advising that staff now knew the Commission's intent without the
299 Commission having to get too much deeper in the details.

300 Chair Boguszewski concurred with Mr. Bilotta, noting the Commission's intent to avoid confusion
301 by teasing out the "urgent care" use.

302 **Commercial Uses**

303 **Animal Boarding (exclusively indoors)**

304 Member Cunningham noted her concern with potential loud noises with this use if animals were
305 brought outside, it could be at 2:00 a.m., and seemed a larger intrusion for CMU-1 for bordering
306 residential properties which she thought problematic.

307 Member Bull noted CMU-1 designated areas couldn't have customers between 2:00 a.m. and
308 6:00 a.m.

309 Member Paschke clarified that the indoor use functioned strictly indoor, not outside.

310 Chair Boguszewski noted the noise complaints and/or concerns fielded by the Commission from
311 adjacent residents regarding the former "Woof Room" location, and whether exclusively indoors
312 or outdoors, had come before the Commission as a CU.

313 Mr. Lloyd clarified that the location had originally been on County Road C in an area also
314 designated as HDR; but further clarified that they also had an outdoor component, with the first
315 approval granted as an Interim Use (IU); and their subsequent relocation to Rice Street with CU
316 approval.

317 Chair Boguszewski noted that if made CU for CMU-1 areas, it would allow a further level of
318 review.

319 ***Member Cunningham requested that it be CU in CMU-1 subareas; which was approved by***
320 ***consensus.***

321 Member Bull questioned why animal boarding/kennel/daycare was included in the old Table of
322 Uses, but not in the new table.

323 Mr. Lloyd responded that the use was NP in the old CMU Table with any outdoor element, and
324 since the CMU was further expanded into four subareas, it made sense to not allow it in any CMU
325 area. With Chair Boguszewski noting that the use had to be in a Commercial District, ***Member***
326 ***Bull noted that "auto dealer" uses remained in the table even though NP across the board,***
327 ***and expressed his preference for leaving animal boarding/kennel/daycare as an NP on the***
328 ***Table of Uses similarly, and not exclude it to make sure it isn't open for consideration in***
329 ***the future.***

330 **Animal Hospital/Veterinary Clinic**

331 Member Cunningham expressed similar concerns for this use compared to "animal boarding
332 (exclusively indoors)" seeking that it also be designated "exclusively indoors" as well.

333 Member Bull noted only if P, with hours of operation and employee participation at their choice to
334 fit within that guideline if they locate in a CMU area. However, if a veterinarian needed employees
335 to prepare for surgery, that use couldn't fit into a CMU-1 designated area.

336 Member Cunningham reiterated her preference that both would be NP as that subarea served as
337 a buffer zone and even though an animal lover recognized that use could be more impactful to
338 neighbors, and therefore in seeking a happy medium, suggested CU to allow neighbors to weigh
339 in on any potential uses.

340 Chair Boguszewski concurred, noting as an example the St. Francis Animal Hospital on
341 Fernwood and Larpenteur that may perform surgery, even though not open after hours or
342 currently serving as an overnight facility. If they wanted to relocate to this subarea, Chair
343 Boguszewski noted if they continued to operate as they currently do, they could relocate here, but
344 if they wanted to change and offer overnight surgery, they could not do so.

RCA Exhibit C

Special Planning Commission Meeting

Minutes – Wednesday, September 17, 2015

Page 8

345 Member Murphy stated his preference for leaving it as P use.
346 By consensus, this category remained as currently shown.

347 Liquor Store
348 Chair Boguszewski suggested NP for this buffer zone; with consensus of the body NP for CMU-1
349 designated areas.

350 Further discussion ensued as to whether or not to change to NP in CMU-2 subareas with more
351 neighborhood-centered areas and those closer to the lake, while CMU-3 and 4 areas were of less
352 concern; but recognizing the potential for wine shows and/or liquor store addendum's to a grocery
353 store use.

354 Lodging (hotel)
355 Member Bull asked why this was designated N NP use in CMU-3 subareas.

356 Mr. Lloyd and Mr. Bilotta could not recall specifically the rationale for this, but suspected it may be
357 based on City Council input and the thinking that hotels tended to gravitate to major roads.

358 Member Murphy opined that he thought of hotels more in CMU-4 areas.

359 Member Bull noted they had the same height restrictions as CMU-3 or CMU-4 areas; with Mr.
360 Lloyd noting that this was consistent with the remainder of CMU-2, 3 and 4 height restrictions
361 outside the buffer area.

362 ***By consensus, the Commission determined to revise the use to P for CMU-3 to match***
363 ***CMU-4 designations.***

364 Mortuary/Funeral Home
365 Member Bull suggested CU across the board to ensure what type of business was involved (e.g.
366 crematoriums), opining the industry may be significantly different five years from now.

367 At the request of Member Murphy, Mr. Paschke clarified that a crematory is not permitted in a
368 mortuary use.

369 While not understanding the business in totality, in his review of text and definitions, Member
370 Murphy stated that he saw no reason to make it a CU, given standard hours of operation and
371 delivery of bodies already addressed, with peak traffic only during viewing times and usually not
372 disruptive in nature.

373 Mr. Paschke noted two such existing uses were located in very close proximity to residential
374 properties (e.g. off County Road B and Dale Street in HDR zone) and one off Hamline Avenue
375 and Commerce Street by the Macy's Home Store).

376 ***Consensus of the Commission was to leave it as a P use.***

377 Motor Fuel Sales (Gas Station)
378 By consensus, the Commission changed this to NP for CMU-1 designations.

379 Motor Vehicle Rental/Leasing
380 Member Murphy questioned if this use was addressed by Item 6 on page 16 as previously
381 addressed.

382 Mr. Lloyd agreed that it was presumably and involved dropping off vehicles versus running
383 automobiles; with Mr. Paschke clarifying that unless operating near an airport, there generally
384 wasn't much traffic noise from rental uses.

385 Chair Boguszewski opined that he could see the entire motor vehicle section moving to NP for
386 CMU-1.

387 Movie Theater
388 At the suggestion of Member Murphy, the body decided by consensus to make this a NP use in
389 CMU-1 designated areas.

390 Outdoor Display
391 At the request of Chair Boguszewski, Mr. Lloyd advised that the term referred to mulch outside
392 hardware stores as an example versus flashing signs.

393 Outdoor Storage, Inoperable Vehicles/Equipment
394 At the request of Member Cunningham, Mr. Lloyd advised that the term referred to something like
395 a repair shop; but since there wasn't one as a P use, it should probably be made NP across the
396 board, which was agreed to by consensus of the body for CMU-1, 2, 3 and 4 designated areas.

397 With Members Bull and Cunningham questioning if a trailer stored on a lot, since inoperable, fell
398 into that category, Member Murphy clarified that they were actually operable by hooking them up
399 to a vehicle, similar to those on Fairview Avenue, with no flat tires and all licensed, thereby
400 making them essentially all operable.

401 Parking
402 At the request of Member Cunningham, Mr. Bilotta defined it as the principle use (e.g. parking
403 structure or surface lot by payment); with Member Bull noting and Mr. Bilotta confirming that in
404 CMU-1, they would have to restrict access between 2:00 a.m. and 6:00 a.m. Mr. Bilotta noted that
405 the intent is to differentiate between surface and structured parking by trying to minimize large
406 surface lots in all CMU Districts.

407 Restaurants (Fast Food) and Restaurants (Fast Food with Drive-through)
408 Chair Boguszewski suggested fast food uses be NP in CMU-1 due to additional traffic generated.

409 Member Bull suggested CU all the way across all CMU designations, or at a minimum NP in
410 CMU-1, then CU in CMU-2, 3 and 4 designated areas.

411 Mr. Paschke didn't disagree with the logic, but noted an example of a strip mall having a Subway
412 franchise; and clarified that the key is that drive-through vehicle traffic is dramatically different
413 between these two uses, with a definite distinction provided in City Code not by type by
414 generically.

415 As an example, Mr. Bilotta noted that the recently opened "Grateful Table Bakery" would fall
416 within the fast food definition.

417 Member Murphy noted the proposed restaurant use south of the new hotels by the Metro transit
418 Park & Ride ramp, and while not sure if it is intended as a fast food use, opined that it didn't seem
419 to be close to residential areas or intended to generate large traffic or noise issues.

420 Mr. Paschke clarified that, if a restaurant was not a full service, sit down use, theoretically it fell
421 into the fast food category, such as Davanni's use suggested as an example by Chair
422 Boguszewski, falling into that full service, sit down category.

423 Given that distinction, Chair Boguszewski suggested balancing that use with NP for CMU-1, 2
424 and 3, with CMU-4 P use.

425 At the request of Member Murphy as to his rationale, Chair Boguszewski noted it added an
426 additional buffer.

427 Member Murphy noted the buffer area around Langton Lake for pedestrian access.

428 Member Cunningham offered her support of Chair Boguszewski's suggestion.

429 Member Bull noted that drive-through uses could essentially be walk-through uses as well.

430 ***By consensus, the uses were designated as NP for CMU-1, CU for CMU-2, P for CMU-3 and***
431 ***P for CMU-4 designated areas.***

432 At the request of Member Murphy as to rationale in defining restaurants by fast food or drive
433 through, Mr. Paschke noted that the City had not supported drive-through restaurant uses in the
434 Twin Lakes Redevelopment Area for at least fifteen years; and while it may remain in theory on
435 the books, the intent was to limit the volume of additional vehicles for restaurants with a drive-
436 through. Mr. Paschke noted that the CMU does permit fast food, so designating the use as a CU
437 was fine.

RCA Exhibit C

Special Planning Commission Meeting

Minutes – Wednesday, September 17, 2015

Page 10

Vertical Mixed Use

Mr. Lloyd clarified that this category provided customer focused uses on the ground floor and residential or office uses above. While not currently in the land use table, but could be considered in the future in NB designations, Mr. Lloyd noted that a visual example would allow for a two story building with residences above. Currently, Mr. Lloyd advised that this use was under the dwelling use for multi-family upper stories in mixed use buildings, which are allowed in Regional Business (RB) but not west of Rosedale Center, with similar uses allowed in RB districts.

If defined by offices or residences above the first floor, Chair Boguszewski asked if, as an example, that would permit day care centers on the ground floor with apartments or condos above; and whether the intent was to protect the CMU-1 from HDR use with apartments or condo's not falling into the single-family category.

Mr. Bilotta noted that the 35' height limitation would come into play; and could allow for a first floor day care and one floor of apartments above, or artists' lofts, which should not be problematic.

Member Bull expressed his interest in seeing that as a CU in CMU-1 and CMU-2 designations, which was agreed to by consensus of the body.

Industrial Uses

Limited Production/Processing

With the considerable amount of residential neighborhood feedback the Commission had received related to the Vogel Mechanical use, Member Cunningham expressed her struggles with this category, whether from that specific issue or with the general use itself.

Mr. Bilotta noted that, since the Vogel Mechanical limited production use remained yet to be initiated, it was impossible to say it is or is not working, since it's not yet there. Mr. Bilotta clarified that what was happening was a lot of issues getting to the conditions and that process, with the limited production/processing serving as a lightning rod right now. Using another example in that immediate neighborhood (e.g. Head Cycling), Mr. Bilotta noted that their production of carbon fiber rims wasn't even known to the neighborhood, with them opening up in February and starting manufacturing shortly thereafter, without incident. Mr. Bilotta further clarified that the test is in whether that particular use in a multi-tenant building, with an office next door, had any impact to those other operations or interfered with neighboring tenants in that same multi-tenant building with a dividing wall; with the sign being that there should be no impact and should also be invisible to the outside world as anything other than an office use. Mr. Bilotta cautioned the Commission not to base their decision-making or build city code on the Vogel issues.

To further differentiate, Mr. Bilotta noted that a desired component of the Twin Lakes Redevelopment Area was for high-tech, head of household jobs, or incubator uses for such business start-ups; and since those desired uses keep coming up, and remain desirable, Mr. Bilotta noted the further desire to transition from current warehouse buildings (e.g. trucking terminals) to get to the results for neighborhood business uses. If dealing with a small dental office that starts bringing production or processing in, as an example, Mr. Bilotta opined that it would be a totally different situation than office, but could be argued to be limited production and processing; but given the nature of the business, having the use permitted with CU allows a deeper dig into this type of use versus blanket approval without any review by the Commission and allowing it to see their process and business operation, which usually will prove nothing remarkably different than an office use.

At the request of Member Bull, Mr. Paschke confirmed that a CU stayed with a property as long as they continued to meet the conditions as applied upon initial approval.

By contrast, Mr. Lloyd noted that if a different type of use in limited production/processing was indicated, it would require a new CU approval.

Mr. Bilotta concurred, noting that if not complying with the CU conditions, the City would become involved in enforcement action against the property and against that use.

Chair Boguszewski agreed with Mr. Bilotta's advisement that this situation is not about the Vogel Mechanical use.

489 Member Cunningham concurred that it was a fair assessment, but admitted that the fact that the
490 use is a NP in Neighborhood Business (NB) still bothered her and that lack of consistency.

491 Mr. Lloyd clarified that the limited production/processing definition by use was not included in the
492 beginning of this version of the zoning code as adopted in 2013, and even not addressed entirely
493 in 2010's initial rezoning process; but was introduced at that time as a use and refined in zoning
494 code form that point on, but probably not considered by district, but most likely as a response to a
495 specific proposal.

496 Chair Boguszewski noted that would certainly create the current sequential incongruities found at
497 this time.

498 Mr. Bilotta noted that many instances staff was becoming aware of as they visited community
499 business enterprises where this use was occurring without any prior knowledge of staff or the
500 City, as well as with differences in front and back operations, especially within the biotech side,
501 which was being seen more and more but not involving gigantic pieces of equipment as required
502 in the past for that type of industry.

503 Mr. Paschke also noted the various uses requiring a small clean room for that industry.

504 ***Member Cunningham, and with consensus of the Commission, agreed to leave this use as***
505 ***currently recommended on the Table of Uses.***

506 **Residential Family Living**

507 **Accessory Dwelling Unit**

508 At the request of Chair Boguszewski, Mr. Lloyd defined this as a typical mother-in-law apartment.

509 **Live-work Unit**

510 Similar to the comments of Member Bull regarding vertical mixed uses, Mr. Paschke clarified this
511 as internal living quarters behind or above a retail use; and confirmed for Member Cunningham
512 that the work unit would still need to abide by other use requirements of code.

513 Chair Boguszewski questioned how standards on occupancy limits would apply to avoid sweat
514 shop units or other issues.

515 Mr. Bilotta advised that, while live/work units didn't often come up as a use, given their
516 uniqueness, the Commission may want to consider them as CU versus long-term guessing at this
517 point.

518 In response to Member Bull's example in CMU-3 and 4 designations being more restrictive, Mr.
519 Lloyd advised that they would remain accessory uses to the principle single-family use and would
520 not be allowed where that other primary use is not allowed.

521 ***By consensus, the Commission decided to leave these designated uses as currently***
522 ***shown on the Table of Uses.***

523 **Manufactured Home Park**

524 Chair Boguszewski expressed his surprise that this use is allowed at all in the city. As an
525 example, Chair Boguszewski questioned the consequences in changing to CMU designation the
526 former HDR and MDR designations to make this use NP all the way through.

527 Mr. Bilotta advised that there is a state law regarding that use and they have to be allowed where
528 multi-family units are allowed. Given the fact that staff has considerable research to do on this
529 use before offering their recommendations to or expecting the Commission to spend too much
530 time on it, Mr. Bilotta suggested that staff seek a ruling before proceeding further with this use.

531 ***In an effort to save time, Chair Boguszewski suggested, if staff discovers the Planning***
532 ***Commission has the authority to make this NP all the way across CMU-1, 2, 3 and 4***
533 ***designations, consensus of the body was to do so depending on the results of staff's***
534 ***research.***

535 **Number of Dwelling Units**

536 Member Bull asked for the differentiation between multi-family upper stories from mixed use
537 buildings.

RCA Exhibit C

Special Planning Commission Meeting

Minutes – Wednesday, September 17, 2015

Page 12

538 Mr. Lloyd advised that it didn't vary; noting that they are listed in the Table of Uses today as per
539 City Council discussion, and even though their breakdown had been discussed, in the revised
540 table they need not differ. Specific to manufactured home park designations coming out of those
541 other districts, Mr. Lloyd noted that did require a more formalized land use.

542 Consensus of the Commission was to combine uses in the table as discussed.

543 One-family Attached (duplex or twin home) AND One-family attached (town home or row house)
544 At the request of Member Cunningham, Mr. Lloyd clarified that twin home always had 2 units;
545 while there were some parallels in 3 or more units, but instead of stacked there were various
546 iterations possible; with a duplex similar to a single-family home and related to the LDR concept.

547 Based on previous discussions tonight, Member Cunningham questioned if the will of the
548 neighborhood was to desire more homes but clean-up of a site wasn't feasible, if someone
549 wanted to build a one-story duplex of single-family home, why would that be a bad thing.

550 Discussion ensued regarding the definition of and number of construction variables for units.

551 Member Murphy refocused discussion on the location of this CMU designated area, noting it was
552 a transition area and proposed residential uses would run into issues with tiers and height
553 restrictions, and while residential uses may sound good on the surface, he opined that he wasn't
554 sure if anything favorable would be accomplished for smaller family structures or units in the long-
555 term based on the other permitted uses in this CMU designation.

556 Chair Boguszewski concurred, referencing the bigger picture and intent for this CMU area, not as
557 a primary residential development as stated by Member Murphy, but potentially incorporating
558 such a use within the broader intent for the CMU and meeting the goals of the comprehensive
559 plan for the Twin Lakes Redevelopment Area. However, if that is the case, Chair Boguszewski
560 asked why any of these potential uses by their very definitions are P in the CMU area, opining
561 that to him they seemed to be reluctantly hanging on to P such a residential use when the whole
562 point was not to do so.

563 Mr. Bilotta clarified that, in a number of mixed use projects, it wasn't unusual to have housing as a
564 component of a development, and actually allowing a transition for that use into an office/retail
565 use that works well.

566 As an example, Chair Boguszewski questioned if an example would be that of the
567 Grand/Excelsior Development in the City of St. Louis Park with mixed use development of
568 brownstones in a walkable neighborhood, or another example near the urban Guthrie Theater
569 Redevelopment Area.

570 Mr. Bilotta agreed those were both good examples and their intent was similar to providing a
571 buffer to the CMU.

572 Planning Commissioners decided they would retain these uses as currently shown on the Table
573 of Uses.

574 One-family Detached

575 Chair Boguszewski admitted he was having difficulty considering this use left in at all.

576 Mr. Bilotta clarified that the use came out of City Council discussions in their consideration that if
577 someone wanted to clean-up the property in an area overlooking Langton Lake Park in one viable
578 corner and within that 100' lower height area, it may not be a bad idea; and similar to CMU-1
579 extended down, that use had remained as noted. While admitting this use would be somewhat
580 different than the original intent for CMU, Mr. Bilotta stated that was their rationale in allowing a
581 one-family detached home use only in that specific area.

582 Chair Boguszewski admitted it would only be possible on the western side of Langton Lake and
583 represented one of the last remaining properties in Roseville allowing a view of the water; which
584 he further admitted could be attractive. Whether relevant or not, with it being a potential use and
585 conditioned as noted, Chair Boguszewski offered his support of that use as shown on the Table.

586 Member Murphy, while opining it seemed like tortured rationale, agreed that he could see the
587 potential.

588

Residential Group Living

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592

Mr. Lloyd advised that assisted living facilities, nursing homes, and other state-licensed facilities were all based on state requirements, thus their status as CU on the Table, since they could not be treated the same or put within the same category based on state statute and depending on the number of units involved.

593

Student Housing

594

595

At the request of Chair Boguszewski, Mr. Bilotta defined student housing as built by an institution and the differentials of college offices off the campus setting

596

Civic and Institutional Uses

597

Elementary/Secondary School

598

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601

At the request of Chair Boguszewski, Mr. Lloyd clarified that charter schools would be in the same category versus a private art or music school defined under the category of Commercial Uses and defined accordingly, with the intent in the CMU for lower intensities, and minimum acreage allowed for a larger school at 15 acres.

602

Places of Assembly

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605

606

Member Murphy noted that these were P uses under all categories, yet there were not typically on the tax rolls. Member Murphy stated his understanding in the effort to maximize this area was the intent to keep properties on the tax rolls and thus not allowing larger schools, but questioned what was accomplished in allowing places of assembling under current recognitions.

607

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Mr. Bilotta clarified that was not how they were distinguished; and noted that in the past these facilities were defined as churches, but the Supreme Court had ruled that they couldn't be treated any differently than any other gathering place (e.g. V.F.W. Hall) as had been addressed using the Village of St. Anthony case law with a union hall or golf course moving to use as a temple.

611

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614

Mr. Lloyd advised that in discussions in 2008 or before, there had been a request to change zoning from RB to allow for church use – or places of assembly; with the Planning Commission and City Council determining at that time to allow that use in any CMU district, whether productive or not; and thus it was shown in the Table of Uses accordingly.

615

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618

To be transparent, Mr. Paschke noted that you could have uses in Twin Lakes similar to any business district that can be removed from the tax rolls; and this allows any place of assembly not matter where and across the board in all districts; and did not take into consideration whether they were taxable uses or tax exempt uses that would involve getting into federal issues as well.

619

620

621

Chair Boguszewski stated he understood the dynamics and was fine with the designation; and personally did not want to seem or be interpreted as promoting any back door discrimination as to an entity's tax status.

622

Member Bull questioned if allowing it as a CU in CMU-1 would address foot or vehicular traffic.

623

Mr. Bilotta advised that great care would be needed with conditioning any such approvals.

624

By consensus, the body chose to change CMU-1 to CU approval.

625

Theater/Performing Arts Center

626

627

By consensus, the body shared the same thoughts for this use as with the previous use, changing it to CU for CMU-1 designated areas.

628

Accessory Uses, Buildings, and Structures

629

Bed & Breakfast Establishment

630

Chair Boguszewski questioned this definition, and how it could be deemed a seasonal use.

631

632

633

634

Mr. Lloyd addressed the potentials, including a roomer or boarder (e.g. during the Minnesota State Fair) that may not need regulatory approval; with Mr. Bilotta noting that traditional bed and breakfast facilities are typically old homes converted as such; and in this case would not be applicable but would involve new construction only.

RCA Exhibit C

Special Planning Commission Meeting

Minutes – Wednesday, September 17, 2015

Page 14

635 Given discussions on previous uses for town homes, etc., Chair Boguszewski questioned why
636 this was then listed as NP all the way through CMU designations.

637 Mr. Bilotta admitted that technology may be destroying this potential use long-term, but given
638 possible uses in this classification, he was unsure how to regulate them in the future.

639 Given that rationale, and without knowing ahead of time, Chair Boguszewski opined that you
640 would be out of compliance no matter what; and therefore suggested P use; with Member Bull
641 suggesting CU across the board.

642 ***By consensus, the Commission determined that this use should be CU across all CMU***
643 ***designated areas.***

644 Communication Equipment (TV, shortwave radio)

645 Member Bull questioned if this use could potentially interfere with residential neighborhoods.

646 Mr. Paschke and Mr. Lloyd responded that this use needs to operate within their own frequency
647 via short-wave or cell towers and therefore didn't interfere and typically didn't create problems for
648 adjacent properties.

649 Unlike the Shoreview towers referenced by Member Murphy, Mr. Paschke noted that they were
650 different than this use would allow, with these uses typically residential antenna of 20' to 25' in
651 height with any additional height clearly CU.

652 Mr. Bilotta further noted that these are accessory structures, not the principle use, with short
653 wave operations governed under federal regulations.

654 Day Care Family/Group Home

655 At the request of Chair Boguszewski, Mr. Bilotta noted this as an accessory use was intended as
656 a less-intensive use compared to the daycare center uses defined in commercial areas; and
657 considered for home use, not commercial uses.

658 Drive-throughs

659 At the request of Member Murphy differentiating this from restaurant uses, Mr. Lloyd advised that
660 the City Council chose not to ban them outright in case a bank or pharmacy use may be
661 acceptable in the CMU versus a fast food restaurant use, thus their recognition of them as CU in
662 CMU-3 and 4 designated areas.

663 Based on 2010 discussions, with banks and other uses being considered without having to go
664 through the CU process, Mr. Paschke advised that it was concluded at that time that ALL drive-
665 throughs should go through the CU process, thus requiring a separate line for each consideration,
666 no matter their intended use.

667 Gazebo, Arbor, Patio, Play Equipment

668 Member Bull noted there may be a need to know size, occupancy, etc. for CMU-1 districts.

669 Mr. Paschke responded that the rationale is to take into consideration impacts to adjacent
670 residential properties as applicable; and to ensure consistency with current code requirements
671 where permitted across the board, and defined as accessory structures by nature. At the request
672 of Chair Boguszewski, Mr. Paschke agreed this could include restaurants with outdoor patios or
673 arboretums or play lots as an accessory use, but small compared to a giant city or county park.

674 ***Consensus was to leave this as currently stated in the Table of Uses.***

675 Storage Building

676 At the request of Member Cunningham, Mr. Lloyd clarified that this did not include a rent-a-
677 storage unit use, but as noted by Mr. Paschke would be an accessory category and use only,
678 such as used for storage of lawn or snow maintenance equipment versus a larger facility
679 incorporated into the main building itself.

680 Telecommunications Tower

681 Mr. Lloyd reiterated that this would be different than communications equipment and an
682 accessory use to the main structure (e.g. AT & T Tower).

683 **Temporary Uses**684 **Portable Storage Containers**

685 At the request of Member Cunningham, Mr. Lloyd clarified that this would relate to pod rentals for
686 short-term storage (e.g. moving, construction storage during renovation, etc.).

687 ***Upon further discussion, Mr. Bilotta noted the need for staff to define “temporary.”***

688 **End of Table of Uses Discussion**

689 Chair Boguszewski summarized discussions to-date related to limited business hours, height
690 restrictions and how those fit together.

691 As asked at a previous meeting by a neighbor, Member Cunningham asked how the number of
692 stories for height regulations looked in reality.

693 Mr. Bilotta advised that the issue with height being regulated is whether light, air and shading is
694 facilitate, rather than whether a 2-story building 80' tall is the same as a building with a number of
695 floors; and if regulating stories, essentially you were trying to regulate intensity to some degree.
696 While that option may work, Mr. Bilotta opined this method had proven most effective and efficient
697 and addresses multiple considerations as to the height of floors in an apartment building, how
698 underground parking impacts a structure; and how other parking becomes a regulating factor in
699 determining the number of units and/or size of the building's footprint related to other factors
700 being regulated.

701 Based on the history of City Code, Mr. Paschke noted various problems encountered in using the
702 number of stories versus height; with the 2010 rewrite of zoning code and design standards
703 moving strictly to feet, which was becoming fairly consistent with most municipalities to address
704 feet versus stories and making it easier to regulate, while still allowing some flexibility with
705 building design and considering grade.

706 **Regulating Plan**

707 Senior Planner Lloyd reviewed the background and history of the current regulating plan, and
708 proposed changes presented tonight as a culmination of public input meetings, City Council
709 discussions and planning processes over the last year, resulting in the City Council's subsequent
710 direction to staff to initiate amendment to the Comprehensive Land Use Plan Map, amending
711 zoning text and maps accordingly in the Twin Lakes Redevelopment Area. Details of the
712 proposed changes and references to the public references for this discussion were provided in
713 the staff report dated September 2, 2015.

714 Mr. Lloyd advised that shortly after the 2010 zoning code adoption, CMU Districts were written
715 beyond the regulating plan and map, and as previously discussed tonight, further expanded by
716 form and map, and indicated in the existing and proposed comprehensive land use plan maps
717 included in the staff report (RPCA Attachment A). Mr. Lloyd advised that staff had replicated and
718 repeated themes as appropriate where no current regulating plan was in place to-date, especially
719 in the area east of Fairview Avenue, with amenities and themes carried out for greatest
720 consistency.

721 Community Development Director Paul Bilotta noted different design standards now in place and
722 attempts to pull the entire district together in mixed use consistency of form, not use. Mr. Bilotta
723 reviewed the east side of Fairview Avenue, indicating little change with Terrace Drive and County
724 Road C in place, but also picking up similar treatments at the four corners at Fairview Avenue
725 and Terrace Drive for similarity, and showing a potential roadway between County Road C and
726 Terrace Drive as highlighted on the displayed map, as indicated historically with 2 cul-de-sacs
727 planned and requiring major redevelopment. Mr. Bilotta noted that this would include and
728 recognize significant challenges on Lincoln Drive by the Byerly's strip mall; and if a developer
729 came through to revitalize that area, this improvements would be the initial starting point for
730 discussions unless they proposed something different that proved better than current proposed
731 plans. Mr. Bilotta noted that the goal was to improve existing traffic issues and anticipated
732 increased vehicles in that area.

RCA Exhibit C

Special Planning Commission Meeting

Minutes – Wednesday, September 17, 2015

Page 16

733 At the request of Chair Boguszewski, Mr. Bilotta advised that the Planning Commission was
734 being asked to review and recommend approval of these amendments to address current design
735 standards, essentially pushing buildings out to prominent corners and adjusting parking
736 accordingly to meet those urban design standards going forward for development and/or
737 redevelopment in the Twin Lakes Redevelopment Area.

738 At the request of Member Murphy, and using RPCA Attachment C regulating maps on pages 8
739 and 9 of the staff report, Mr. Bilotta reviewed the specific area around Langton Lake with a
740 walkway and bicycle path recorded in greenway requirements going forward and over the
741 Metropolitan Council's sewer interceptor easement, intended to be turned into an amenity as a
742 requirement versus an arbitrary negotiating point for future redevelopment proposals.

743 Mr. Lloyd further clarified those legends on the maps generally identified as required park
744 connection areas allowing access into the park and reserving that access as a requirement in
745 those areas for future development proposals.

746 Noting the potential reintroduction of Planned Unit Development (PUD) uses in this
747 redevelopment area, Chair Boguszewski questioned if the Table of Uses would then be
748 amended, and asked if during that process any potential uses may conflict or need further
749 amendment for use of a PUD.

750 Mr. Bilotta advised that, if PUD's are reintroduced, it would require the City to work with an
751 applicant, since they are of a legislative nature like rezoning processes and this regulating map,
752 with a similar process for PUD applications, which would probably only need to occur if a road
753 was moved from one location to another. If other plans were indicated to achieve desired design
754 standards, Mr. Bilotta suggested it may move to a PUD at that point since that made the most
755 sense within that realm.

756 With form-based planning dealing with mass, size, setbacks, distance from curb, etc. with
757 considerable debate on those issues in the past, Chair Boguszewski asked if the intended goal
758 remained to control and manage that planning for positive aesthetics as building locations and
759 parking are established, whether at the street or if the building mass was stepped back if so
760 indicated. Chair Boguszewski noted his preference to fulfill and regulate the intended goals of
761 form-based planning while allowing developers some flexibility in their designs.

762 Mr. Bilotta concurred, noting that recent examples were the hotel developments in this area, and
763 while their final plans are no longer 100% what they original submitted, changes were made to
764 relate to the remainder of the community and increased pedestrian experiences, allowing
765 walkability and connectivity to parks, or a plaza effect such as in window placement to avoid a
766 warehouse look. While these design standards are not onerous, Mr. Bilotta noted that those
767 standards provided a better fit to avoid pedestrian barriers.

768 City Planner Paschke further noted the location of main entries that may not necessarily be on
769 the public frontage but rather in the parking lot interior, but having those frontages on sidewalks
770 or public streets and how building placement and design achieved that, allowing developers to
771 sharpen their designs to meet city code requirements and articulate them accordingly.

772 Regarding park dedication lines indicated on the map, Member Murphy asked what their
773 presence or absence meant for potential developers in the area; noting that he understood the
774 intent, but questioned what it meant in this proposed text amendment as an additional
775 requirement of developers.

776 Mr. Bilotta advised that it was intended to serve as more of an alert to developers before they got
777 to the point of Letters of Intent or the application process itself, that they initiate working with the
778 Parks & Recreation Commission on that piece of their development proposal, rather than an after
779 the fact surprise or issue. Mr. Bilotta reasoned that if developers were aware up front, they could
780 design their project differently, knowing that defined location for a park.

781 Regarding the northern area referenced, Mr. Paschke advised that the City had already
782 purchased most of the park area with the exception of Mt. Ridge Road, with that elevation not
783 suitable for building, and therefore included on the regulating plan map. Mr. Paschke advised that
784 the other park location closer to County Road B is a grove or mature trees not within the park

785 area, but beneficial for the City to purchase to create a greater buffer in that area. Mr. Paschke
786 noted this would be addressed with potential future dedications if and when projects came
787 forward.

788 **Recess**

789 Chair Boguszewski recessed the meeting at approximately 9:18 p.m. and reconvened at
790 approximately 9:24 p.m. and invited public comments or questions at this time.

791 **Public Comment**

792 **Lacy Kapaum, 1840 County Road C-2 West**

793 Ms. Kapaum sought clarification on the 2:00 a.m. timeframe and how that had been established;
794 opining that Midnight is late enough if a use is adjacent to residential areas. Ms. Kapaum stated
795 that she didn't feel comfortable with the proposed 2:00 a.m. time and potential negative impacts
796 to residential properties from increased traffic and noise.

797 Mr. Lloyd advised that the time was mostly tied into the hours restaurants or breweries would be
798 allowed to serve alcohol, as controlled by state statutes.

799 Also, Ms. Kapaum asked about the Table of Uses line item for "lodging/motel" being changed to P
800 (permitted) in CMU-3 designated districts, and the rationale for that change. Ms. Kapaum noted
801 that if such a use was permitted on Fairview Avenue, it would generate a lot of traffic in and out at
802 times, when there was already a considerable amount of lodging traffic occurring. Ms. Kapaum
803 stated her opposition to that and asked if the Commission would consider making that a CU or
804 another option.

805 Chair Boguszewski responded that if and when a hotel would be proposed, traffic studies would
806 be part of the approval process; and also noted that just because a use was permitted, didn't
807 mean a 1,000 room hotel would occur, given the other code considerations to be considered.

808 Mr. Lloyd concurred that a traffic analysis may be part of the approval process, but not
809 necessarily so, he advised that other setback and regulating plan requirements would constrain
810 any potential development in practical ways depending on what the use was and where it was
811 proposed to be located.

812 Ms. Kapaum asked if CU could be considered by the Commission for further protections; with
813 Chair Boguszewski responding that the Commission would consider it as part of their discussion
814 following public comment.

815 Regarding the concern regarding hours, Member Bull asked if Ms. Kapaum was addressing those
816 pertaining to CMU-1 designated areas or across the board in all subareas.

817 Ms. Kapaum responded that CMU-1 was her specific concern due to the evening traffic along
818 Fairview Avenue already evidenced; and her concern that adding more traffic at that hour would
819 be a hardship for residents along Fairview Avenue.

820 **Lisa McCormick**

821 Ms. McCormick expressed appreciation for the work being put into this issue.

822 For clarification purposes, Ms. McCormick asked if there was any correlation between the number
823 of stories and feet, making a general assumption of 10' equaling one story. As Mr. Bilotta had
824 referenced the petitions submitted by residential neighbors to this area, Ms. McCormick noted the
825 height restriction sought at 35' for MDR designated areas specifically to limit the type of units
826 considered. However, and as a point of reference, Ms. McCormick expressed concern in how that
827 would translate into practical reality across the CMU subareas. Using the Vogel Mechanical
828 parcel as an example, and location of their back parking lot only 50' from residential neighbor
829 properties, Ms. McCormick opined that was very close proximity, and based on her recollection of
830 City Council discussions, she thought the intent was to change zoning to CMU and keep it
831 consistent with existing uses moving forward. Ms. McCormick went through her list of multi-tenant
832 uses and manufacturing/industrial uses in the immediate area, noting the great variety of uses;
833 but since all of those buildings were one-story buildings, for consistency, asked that height
834 restrictions be limited to one-story as long as not residential and the CMU-1 remain consistent

RCA Exhibit C

Special Planning Commission Meeting

Minutes – Wednesday, September 17, 2015

Page 18

835 with existing uses and building heights, opining that those existing buildings still had a long life
836 expectancy.

837 In conjunction with CMU-3 designated areas, Ms. McCormick noted that the proposed distance
838 was 300' from residential areas rather than the original 1,000' discussed. Upon her review, Ms.
839 McCormick stated she saw only one area for potential development within 1,000' and that was
840 along Fairview Avenue, thus the neighborhood's request for height restrictions, since in this area
841 proposed for rezoning, the only area impacted would be along Fairview Avenue. As an example,
842 if one story indicated 10', Ms. McCormick noted that a 6-story building could be developed 300'
843 from residential properties; and while this may be found in some places in Roseville, she noted
844 that this area provided no buffer, no mature trees, and was in an area with flat topography. Ms.
845 McCormick stated that she would appreciate a more graduated approach for height in CMU-1 and
846 CMU-3 designated areas.

847 Using the genesis of her initial list as a reference and uses taken from the existing CMU Table of
848 Uses, Ms. McCormick stated that her impression had been that those uses suggested in January
849 2015 discussions were incorporated into that list, but sought clarification if that was true or if this
850 list of uses now being proposed had been generated after that planning session.

851 Other than specific items (e.g. corporate headquarters and vertical mixed use) not previously
852 listed in the CMU Table, Mr. Lloyd advised that the list of uses was a result of the January
853 planning session. Mr. Lloyd further advised that those uses listed by Ms. McCormick generally
854 came from the CMU district, but some had been generalized for that discussion, while others (e.g.
855 residential uses) had been expanded in this hybrid model for finer differentiation than current
856 code addressed. Mr. Lloyd noted that those uses highlighted during tonight's discussion had been
857 intentionally brought forward as potential areas generating more interest or concern and more
858 discussion-worthy than some other uses.

859 Ms. McCormick noted that her curiosity arose from her understanding from the January planning
860 session and those first broad strokes presented to residents in the neighborhood and
861 understanding they would be further refined, and how the current Table of Uses had
862 subsequently been developed. Ms. McCormick noted her need to clarify that; and expressed
863 appreciation for the Commission recommending restricting some uses. However, in CMU-1, Ms.
864 McCormick opined that there remained a great variety of uses when only two parcels were
865 involved; citing as an example the "mortuary" use.

866 Discussion ensued about the parcels involved in this zoning designation, with Mr. Lloyd clarifying
867 that additional parcels were included in the CMU-1 subarea on the west side of Fairview Avenue
868 as well; clarifying for Ms. McCormick that she was perhaps referring to only the east side of
869 Fairview Avenue.

870 Ms. McCormick stated that she was referencing the whole CMU designation, no matter the
871 number of parcels involved; opining that she would like to see the uses pared down, noting that
872 those uses particularly catching her attention included: parking, mortuary, vertical mixed use,
873 community center, place of assembly and theater, performing arts center, and any others having
874 similar and specific characteristics. Since the total impact of Twin Lakes Parkway remains an
875 unknown, Ms. McCormick opined that it was fair to say that it would result in increased traffic on
876 Terrace Drive and concentrated at times that may become problematic depending on the number
877 of lanes. Ms. McCormick stated that she would prefer all those uses listed as NP (Not Permitted),
878 as well as others, depending on potential traffic generated and their hours of operation.

879 After having heard the Commission's discussion tonight and their revisions to the Table of Uses,
880 Chair Boguszewski sought clarification from Ms. McCormick as to what she was specifically
881 calling out.

882 Ms. McCormick responded that she concurred with the comments of Ms. Kapaum regarding
883 hours, noting that she had a number of college students living in her neighborhood and they were
884 often disruptive during the summer, on weekends, or if partying. Ms. McCormick advised that she
885 didn't feel she could complain until after 1:00 or 2:00 a.m. given current code allowances, but for
886 those getting up early in the morning, only 4 hours of guaranteed quiet time wasn't really
887 sufficient. Given those uses she had previously mentioned, in addition to current uses for existing

888 buildings along Terrace Drive, Ms. McCormick noted they all had loading docks, and suggested
889 further incorporation of code restrictions or accommodations, such as no truck traffic on the north
890 side of those buildings after 7:00 p.m. Ms. McCormick further noted the need to use care in
891 limited processing uses in office uses that may have large trucks coming in with deliveries,
892 dumpsters, and other concerns needing to be addressed for these uses when adjacent to
893 residential properties.

894 With previous discussions and the definition for “large format retail” uses, Ms. McCormick opined
895 that 100,000 square feet may be excessive, and referenced a use she had presented in the past
896 and most current sites in the Twin Lakes Redevelopment Area, distinguishing uses between
897 80,000 and 100,000 square feet, including related parking issues.

898 While not irrelevant, Chair Boguszewski noted that parking was mandated by square footage for
899 retail or other types of operation; and a store so large that it would outstrip the capacity of the site
900 to accommodate it would not be permitted, thus providing another safeguard. In addition, Chair
901 Boguszewski noted the only subarea allowing large format retail was CMU-4 by CU.

902 Mr. Paschke further noted that each proposal would be based on the actual use, noting there
903 could be an office, warehouse or retail uses at 100,000 square feet, with each having a different
904 ratio for parking requirements specific to that use.

905 Ms. McCormick expressed appreciation for that correction.

906 Specific to the road proposal connecting County Road C with Terrace Drive, Ms. McCormick
907 sought clarification as to whether that had previously been discussed and planned for and when it
908 had been approved.

909 Mr. Paschke responded that it had been discussed, with map designation originally taking place
910 back in the 1980’s, and Mr. Lloyd concurring, noting that other alignments had been considered
911 as well.

912 Mr. Bilotta noted that such planning involved putting a concept out there, and originated from the
913 Public Works/Engineering Department as part of discussions with adjacent property owners. Mr.
914 Bilotta noted that current road rights-of-way didn’t provide clarity on that design element, but long-
915 term planning could include Hershel as a cul-de-sac with another bulb on Terrace Drive for
916 connection. However, Mr. Bilotta further noted that there hadn’t been significant study done by
917 the Public Works/Engineering Department at this time, thus the “concept” status only as a
918 beginning discussion point with future developers looking at that area. Mr. Bilotta advised that he
919 anticipated future developers may also question that potential roadway, but that didn’t eliminate
920 its potential inclusion for discussion purposes at a minimum. Mr. Bilotta further noted that a
921 regulating plan was often adjusted, and may or may not be warranted as detailed uses and traffic
922 studies come forward. However, Mr. Bilotta noted that the area between Fairview Avenue and the
923 back side of the Byerly’s strip mall represented a large geographical area without any cut-
924 throughs that now push traffic out to the edges, and anticipated that may prompt a considerable
925 amount of discussion over time for Fairview and Lincoln Avenues, with the potential for alleviating
926 concerns over time. Again, Mr. Bilotta reiterated that this is only a concept and at this time did not
927 go beyond simply being shown on a map, with potential consideration for connecting the area at
928 some point in time. However, Mr. Bilotta reiterated that no traffic studies had been done or plans
929 put in place, with the Planning Commission the first step in considering such a concept and
930 providing feedback as to its merits or drawbacks. If the Planning Commission so directed, Mr.
931 Bilotta advised that staff could revise the regulating map to delete that aspect if they thought it
932 was inappropriate, but again reiterated that this is the initial discussion at this point.

933 Ms. McCormick expressed appreciation for that further background information; and asked that, if
934 that is the case, that aspect be tabled. With the update to the Comprehensive Plan in the not too
935 distant future, Ms. McCormick suggested it may be more appropriate for more discussion and
936 consideration at that point.

937 Ms. McCormick reiterated that their residential neighborhood was quite concerned about the
938 impact of Twin Lakes Parkway and improvements planned east of Fairview Avenue, including
939 increased traffic on Terrace Drive causing disruption to the neighborhood to the north and their

RCA Exhibit C

Special Planning Commission Meeting

Minutes – Wednesday, September 17, 2015

Page 20

940 ability to access connecting roads. Ms. McCormick noted that the neighborhood was currently
941 dependent on County Road C and Snelling Avenue for their everyday access needs; and with
942 existing traffic issues on Snelling Avenue and County Road C-2, depending on when those
943 improvements occur and how they impacted traffic flow, it had the potential to add more traffic on
944 Terrace Drive.

945 Ms. McCormick noted that the neighborhood had also asked to have more upfront input rather
946 than being presented with a concept that appeared to be a “done deal.” Given the City Council's
947 and staff's often-stated interest in improving the trend for more community involvement and
948 discussion, Ms. McCormick asked that the concept for changes to Terrace Drive be removed
949 from the proposed regulating map and be considered for incorporation as part of the
950 comprehensive plan update discussion.

951 **Zach Crane, 2968 Marion Street**

952 Mr. Crane advised that he had attended the January planning session and in continuing to
953 observe the process, expressed appreciation for the work done by the City in getting residents
954 involved and receiving their comments. Mr. Crane opined this had been a herculean effort and
955 commended the Commission and staff for their efforts in obtaining public feedback.

956 Mr. Crane advised that one concern he had before tonight's meeting was that there didn't seem
957 to be enough consideration for potential developers or businesses and their needs. However, Mr.
958 Crane expressed his pleasant surprise that concertive efforts had gone into potential businesses
959 and the neighborhood as well. Mr. Crane thanked staff and the Commission for their deliberate
960 consideration moving Roseville forward.

961 Having moved into Roseville in the fall of 2013, Mr. Crane admitted he was not close to this
962 neighborhood other than driving through it to get home or visit an area business, but not doing so
963 on a daily basis. Mr. Crane advised that his interest, as was that of his neighbors, in making sure
964 Roseville looks like a reasonable place to do business without too many traps for developers to fit
965 into a small open slot. Mr. Crane simply asked that this remain a consideration for those
966 interested in investing in Roseville and in their review of City Code and whether their locating
967 here made sense.

968 Based on his personal observations, Mr. Crane opined that one area that may have been slighted
969 in the past was discussion about merging residential and commercial areas, suggesting that he
970 viewed it more as commercial property creating a buffer for a residential neighborhood versus the
971 neighborhood trying to create a buffer for commercial areas, which could lead to inconsistent
972 results. As an example, Mr. Crane noted under the old CMU, an auto shop or repair use may be
973 permitted, but now was only permitted in CMU-2 subareas, making it look more like the attempt
974 was being made to create generally commercial/industrial areas of the city into residential uses.
975 Mr. Crane stated that his preference would be that the city continue to be cautious and provide
976 consistent representation. Mr. Crane note that, since the initial listening session, the city had not
977 received input from businesses and even though they attended those initial listening sessions,
978 asked that the city not forget their input at that time. Again, Mr. Crane thanked staff and the
979 commission for their work, the amount of time spent on this, and what they had accomplished to-
980 date.

981 Chair Boguszewski closed the public comment portion of the meeting at approximately 9:57 p.m.;
982 with no one else appearing to speak.

983 Individual Commissioner Position Statements

984 Chair Boguszewski

985 Chair Boguszewski spoke in support of not tabling action tonight, but opined that, at this point, he
986 saw it as the Planning Commission's duty to forward their recommendations to the City Council.
987 Chair Boguszewski noted that this action was not final approval, but a recommendation to the
988 City Council for their approval, with additional opportunities for community comment at the City
989 Council level through the process. While the City Council may ultimately decide to delay action for
990 reasons of their own or to incorporate it with the comprehensive plan update discussion, Chair
991 Boguszewski reiterated that the Commission's job was to move this forward tonight.

992 Speaking in general, Chair Boguszewski opined that the city has done a good job of outreach to
993 get the public involved with a variety of opportunities to attend, speak and comment; but at some
994 point decisions needed to be made. Chair Boguszewski opined that the city needed to balance
995 residential and business-community needs whether or not that balance is perceived accurately by
996 both sides.

997 Specific to this issue, Chair Boguszewski recognized that it may be scary to some people, but
998 also asked that they keep in mind that the whole intent is to allow development but to not do so in
999 a way that will be harmful to what the community already has in place, nor to residents and
1000 neighborhoods. Chair Boguszewski noted that not all potential uses were going to occur, with the
1001 overall list of uses perhaps seeming overwhelming and frightening, but further noted that some
1002 development should and will happen. Given the checks and balances already in place, Chair
1003 Boguszewski opined that these revisions were a good start and other details would be addressed
1004 project by project. Again, just because a use is permitted, Chair Boguszewski noted there are
1005 other regulations in place that need to happen and that would address many of the neighborhood
1006 concerns.

1007 For clarification purposes, Chair Boguszewski noted that the depth from existing residential
1008 properties to CMU-1 designated areas was 400' which he found a pretty good distance,
1009 representing approximately 3 narrow blocks of width. Therefore, Chair Boguszewski questioned if
1010 he would necessarily agree with extending it further and reduce permitted uses in CMU-3.

1011 Chair Boguszewski referenced the recently-constructed fire station on Lexington Avenue as an
1012 example for height and designed with setbacks and other features falling within the regulating
1013 plan and form. From his personal perspective, Chair Boguszewski stated he didn't find that height
1014 to stick out or overshadow the residential properties across Lexington Avenue. Chair
1015 Boguszewski further stated his agreement in keeping the 35' height restriction and using footage
1016 versus stories as the guide, opining that could work with other things already in play for
1017 development projects.

1018 Regarding the concern expressed during public comment about the potential for a hotel
1019 development as a permitted use in CMU-3 designated areas, Chair Boguszewski opined that he
1020 still considered that it would be buffered sufficiently. While recognizing the visceral restrictions to
1021 some uses listed in the Table brought up by Ms. McCormick, Chair Boguszewski offered his
1022 willingness to listen if any individual commissioners wished to bring discussion forward or re-
1023 address any of those uses already discussed and agreed upon by consensus during discussion
1024 tonight. However, Chair Boguszewski opined that from his perspective, enabling vertical mixed
1025 use was at the heart of this plan and to get that urban feel, originating with the classic use for
1026 small businesses on the ground floor with residential use above that. Therefore, Chair
1027 Boguszewski opined that he couldn't see striking that, and especially since CMU-4 designation is
1028 already only permitted as a CU on the boundary of larger roads as well, seeing no reason to pull
1029 it out unless there was a consensus to do so.

1030 Regarding the hour issue, Chair Boguszewski questioned if there was a need to look at any
1031 specific issues brought up that would prompt rewriting text in Section 6.a, or changing the 2:00
1032 a.m. to something earlier. From his perspective, Chair Boguszewski opined that the bottom line
1033 was that there were sufficient checks and balances in place overall for any potential use that
1034 protections were in place for neighborhoods while allowing attractive development to occur with
1035 minor tweaks perhaps needed from time to time going forward.

1036 Member Gitzen

1037 Member Gitzen stated that when first reviewing the Table of Uses and four sections, he didn't
1038 think there were enough gradients. However, after further review and discussion, Member Gitzen
1039 stated that, from a general perspective, he was comfortable with the balance achieved.

1040 Member Bull

1041 Member Bull concurred for the most part with the comments of Chair Boguszewski. On uses,
1042 Member Bull stated that he weighed restrictions on hours of operation, employment and
1043 deliveries, as addressed in CMU-1 designated areas sufficiently through a combination of
1044 permitted, not permitted or conditional use differentials.

RCA Exhibit C

Special Planning Commission Meeting

Minutes – Wednesday, September 17, 2015

Page 22

1045 Member Bull stated his confidence in the balance the Commission and staff had achieved in
1046 considering businesses and residents in the nature of surrounding areas; and expressed his
1047 further confidence in the gradients in each CMU subarea as now refined.

1048 Specific to height, Member Bull stated he thought the restrictions of 35' and 65' were adequate,
1049 noting that not all potential uses and projects would come in at those maximum heights.

1050 Regarding the 100,000 square foot delineation, Member Bull opined that he didn't have sufficient
1051 expertise beyond staff's guidance to-date; but remained comfortable with that provision.

1052 Member Cunningham
1053 In terms of the Table of Uses itself, Member Cunningham expressed confidence in tonight's
1054 discussion. Member Cunningham noted that she took or attempted to take into account public
1055 input as part of discussions and her decision-making. While understanding the comments made
1056 by the public and their points of reference, Member Cunningham expressed her comfort level with
1057 the Table of Uses.

1058 Member Cunningham stated that her two remaining objections involved hours of operation in the
1059 CMU-1 designated areas, and also admitted she still struggled with the 35' height in smaller
1060 areas, and then jumping to 65'. Member Cunningham agreed that the 2:00 a.m. closing time
1061 could create more problems adjacent to residential neighborhood; and asked the Commission to
1062 reconsider that time. Member Cunningham stated that her height preference would be a
1063 maximum of 35' across the board, but recognized there probably wasn't a majority of consensus
1064 on the Commission to do so.

1065 Chair Boguszewski stated that was his rationale in mentioning the 400' distance, which he found
1066 more than sufficient.

1067 Chair Boguszewski offered to talk about hours of operation further if Member Cunningham had a
1068 recommendation in how best to change it.

1069 Member Murphy
1070 Member Murphy agreed with the summaries of his colleagues. While discussing the matrix of
1071 uses, Member Murphy advised that he tried to keep in mind written and oral comments received
1072 to-date and taking into consideration his perspective if he lived on the other side of the fence from
1073 a CMU-1 or CMU-3 designated area.

1074 Member Murphy further stated his comfort with the 35' height restriction, opining that was easier
1075 to measure consistently rather than using a story measurement.

1076 Member Murphy stated that he shared Chair Boguszewski's comments regarding the intensity of
1077 vertical mixed uses, and as an example referenced Long Lake and single-family uses or
1078 apartments and condominiums, and heights, opining that he was comfortable with the height
1079 restrictions as proposed.

1080 Regarding hours of operation, Member Murphy offered his willingness to see if another solution
1081 was evident, even though he wasn't displeased with the 2:00 a.m. and 6:00 a.m. restrictions, he
1082 could be persuaded to pare it down further if sufficient rationale was provided as a basis to do so.
1083 In CMU-1 designated areas, Member Murphy stated his support of the permitted uses being
1084 reduced to address any potential noise issues during that timeframe, while recognizing there may
1085 be other incidental traffic from Fairview Avenue, Terrace Drive or simply those traversing the
1086 community.

1087 **Further Discussion on Hours of Operation**

1088 Chair Boguszewski offered Member Cunningham an opportunity to offer suggested changes in
1089 time for CMU-1 as currently reflected in Item 6.a (page 16) for recommended revised text as the
1090 narrative prior to the Table of Uses.

1091 As her rationale in suggesting a change, Member Cunningham opined that businesses in the
1092 CMU-1 designated area abutting residential properties may be intrusive, and if it was intended to
1093 serve as a buffer zone, having a business operate until 2:00 a.m. was excessive. As an example,
1094 with residential neighborhoods typically winding down at 10:00 a.m., if a restaurant use was

1095 located on the Vogel Mechanical property and not closing until 2:00 a.m., it could prove
1096 disruptive, as well as other potential uses.

1097 Chair Boguszewski stated he would be much more uncomfortable with a 10:00 p.m. restriction,
1098 using as an example, people just getting wound up after dinner or a movie by 10:00 p.m. While
1099 he may be willing to consider a Midnight to 1:00 a.m. closing time, Chair Boguszewski stated he
1100 would find a 10:00 p.m. closing too restrictive, noting that Target is open until 11:00 p.m.

1101 Member Bull admitted he frequently utilized stores later in the night.

1102 Member Cunningham respectfully asked Member Bull to consider how that might impact him if
1103 that was immediately adjacent to his backyard.

1104 Member Murphy noted other CMU areas with 2:00 a.m. as the closing time as well.

1105 Member Bull expressed his concern in limiting business opportunities interested in coming into
1106 Roseville if the regulations were too restrictive and whether that may keep potential users from
1107 exploring those areas.

1108 Chair Boguszewski asked, if the time was pulled from 2:00 a.m. back to Midnight, depending on
1109 the nature of a potential use or business, asked staff if there was a variance process that would
1110 apply, with staff responding that would be an option and an appropriate route to consider.

1111 Member Bull agreed that a variance process may be appropriate; however, if a business was
1112 considering locating in Roseville, would they review restrictions first noting that additional step in
1113 the process.

1114 Chair Boguszewski opined that they would probably look at the park dedication fee and other fees
1115 as the first step that may deter their interest.

1116 While understanding the various points made by her colleagues, Member Cunningham opined
1117 that, if they wanted it to work, they'd come forward; but reiterated if CMU-1 is intended to be a
1118 buffer zone, a business operating until 2:00 a.m. was not a buffer and questioned if that type of
1119 use was therefore desirable in this location anyway.

1120 Chair Boguszewski suggested, in the newly rewritten Item 6.a, that it be changed from 2:00 a.m.
1121 to Midnight, and otherwise mimic Item 6.b related to delivery traffic.

1122 Member Bull sought clarification as to whether the intent of Chair Boguszewski was also to
1123 restrict employee time as well in Item 6.c as well.

1124 Mr. Lloyd clarified that this section was the one raised via e-mail by Member Stellmach and
1125 discussed at the previous meeting regarding various issues, some of which were maybe being
1126 stumbled over now. By breaking up Sections 6.a, b and c, Mr. Lloyd advised that in thinking about
1127 retail or non-retail uses over the course of a day, his attempt had been to break them down.
1128 However, in retrospect, Mr. Lloyd suggested perhaps an additional section 6.d that addressed
1129 both retail and non-retail businesses for CMU-1 designations, and another for each of the other
1130 district designations rather than as currently written. Mr. Lloyd sought clarification from the
1131 Commission as to whether they wanted to include customer or non-customer traffic as part of
1132 those provisions as well.

1133 Based on previous discussion, Chair Boguszewski responded that the restriction was for
1134 customers or others coming in, not necessarily workers (e.g. a baker can arrive on site, but not
1135 welcome the public until a later time).

1136 Mr. Bilotta suggested restricting customers and deliveries as applicable per CMU designation
1137 area. Mr. Bilotta stated that staff would refine the language to address the time differences and
1138 restrictions per tonight's discussion (e.g. Midnight versus 2:00 a.m.).

1139 Chair Boguszewski sought consensus for revising language for CMU-1 designated areas for
1140 customers, deliveries and external traffic from 2:00 a.m. to Midnight.

1141 Member Murphy stated he was inclined to consider a 1:00 a.m. restriction.

1142 Member Bull noted that would address a potential use such as a pizza delivery shop.

RCA Exhibit C

Special Planning Commission Meeting

Minutes – Wednesday, September 17, 2015

Page 24

1143 Member Murphy suggested making the time part of the CU process or a different column for time
1144 restrictions beyond midnight. Member Murphy questioned the need to run every potential use
1145 through a variance process by trying to micro-manage them.

1146 To be fair, Chair Boguszewski opined that this would not apply to a thousand businesses, and if
1147 the intent is specific to this particular zone, perhaps those adjacent residential properties would
1148 like a pizza delivery use operating in their district and operating with fewer restrictions.

1149 If they wanted to operate late at night, Member Cunningham observed that they could do so in
1150 other CMU zones.

1151 After further discussion, by consensus, the Commission agreed to support a Midnight restriction
1152 for CMU-1 designated areas.

1153 **MOTION (five-sevenths vote required)**

1154 **Member Boguszewski moved, seconded by Member Murphy to recommend to the City**
1155 **Council approval of the proposed COMPREHENSIVE LAND USE PLAN MAP CHANGE;**
1156 **based on the comments, findings, and conditions contained the project report dated**
1157 **September 2, 2015; and as amended as previously noted in tonight's discussion.**

1158 **Ayes: 5**

1159 **Nays: 0**

1160 **Motion carried.**

1161 **MOTION (Simple majority vote required)**

1162 **Member Murphy moved, seconded by Member Bull to recommend to the City Council**
1163 **approval of the proposed ZONING MAP CHANGES as presented; based on the comments,**
1164 **findings, and conditions contained the project report dated September 2, 2015; and as**
1165 **amended as previously noted in tonight's discussion.**

1166 **Ayes: 5**

1167 **Nays: 0**

1168 **Motion carried.**

1169 **4. Adjourn**

1170 Chair Boguszewski adjourned at 10:24 p.m.

Etten moved, Willmus seconded, authorized the Police Department to issue and administer the presumptive penalty as set forth in City Code, Section 302.15, for on-sale license holders with a first violation within thirty-six (36) months consisting of a minimum penalty of a \$1,000 fine and a one (1) day suspension on a date to be determined at the discretion of the Police Chief.

Roll Call

Ayes: McGehee, Willmus, Etten and Roe.

Nays: None.

c. Request by City of Roseville for Approval of Amendments to the 2030 Comprehensive Plan and Zoning Code Pertaining to Various Properties with the Twin Lakes Redevelopment Area

As part of the revised RCA, staff provided as a bench handout a highlighted Table 1005-5 showing uses proposed for each Community Mixed Unit (CMU) District as a result of and reflecting them most recent Planning Commission recommendations.

As detailed in the RCA and attachments dated October 26, 2015, Senior Planner Bryan Lloyd clarified that a unanimous vote of the available City Council present tonight was needed for comprehensive plan amendment. Mr. Lloyd reviewed these rezoning and text modifications initially resulting from public feedback in January and February and subsequent City Council discussions through June of 2015, with staff then directed to return to the Planning Commission for their final review and recommendation to the City Council. With few exceptions noted from Planning Commission deliberations, Mr. Lloyd stated the table of uses should look similar to the direction of the City Council and their previous discussions.

Revised Regulating Plan (RCA Exhibit C)

In response to the written comments received from Launch Properties, Mr. Lloyd addressed the potential future roadway location, Herschel Street, with the currently mapped potential cul-de-sac not having sufficient rights-of-way but sketched in for possible future consideration. Mr. Lloyd clarified that if and when a future redevelopment needing traffic relief may need that road, the intent was simply to reserve that potential location. Mr. Lloyd further clarified that at that time, a simple zoning text change to amend the Regulating Plan to remove or redesign the road connection could be undertaken.

At the request of Mayor Roe, Mr. Lloyd discussed the Table of Uses and its evolution reflected from Planning Commission discussions and public testimony at the Public Hearing.

Mr. Lloyd reviewed the highlights, using the bench handout, and referencing Planning Commission meeting minutes. Mr. Lloyd noted that the 24-hour land use became problematic on the Table of Uses, and had been broken out into text

to address business hours in more detail as shown on page 4 of RCA Exhibit C outlining various restrictions in each CMU designated district involved.

Regarding tonight's process and in an effort to keep discussions and subsequent formal actions organized Mayor Roe focused that discussion on specific areas as noted. Mayor Roe respectfully asked that the City Council focus their interest on questions at this point and avoid making personal position statements at this time.

Comprehensive Plan Designation of the Current High Density Residential (HDR) area north of Terrace Drive and corresponding section west of Fairview Avenue to Community Mixed Use-1 (CMU-1)

With no questions of the City Council for staff, Mayor Roe opened up public comment on this specific area.

Public Comment

Lisa McCormick, 2850 Wheeler Street

Ms. McCormick sought clarification if this proposed comprehensive plan amendment needed approval of the Metropolitan Council with Mayor Roe confirming that it did.

At the request of Councilmember McGehee, Mayor Roe advised that if the Metropolitan Council did not support the proposed change, the City Council would need to go back to the drawing board.

McGehee moved, Etten seconded, adoption of Resolution No. 11269 (Exhibit B) entitled, "A Resolution Approving an Amendment to the Comprehensive Land Use Plan Map from High Density Residential (HDR) to Community Mixed Use (CMU) at 2805 – 2837 Fairview Avenue, 2830 Fairview Avenue, and 1633 – 1775 Terrace Drive (PROJ0026)."

Roll Call (Super Majority)

Ayes: McGehee, Willmus, Etten and Roe.

Nays: None.

Regarding the next step in the process, Mayor Roe advised that staff would formally submit this proposed change to the Metropolitan Council and applicable adjacent municipalities for their review and approval.

Zoning Ordinance Changes

Before taking action to change zoning of other Twin Lakes properties, Mayor Roe suggested having a discussion on the zoning ordinance changes themselves, as he opined that it would not make sense to change zoning until it was determined what the appropriate zoning would be based on the Table of Uses, Regulating Map, etc.

Table of Uses

Councilmember Willmus suggested reviewing those items on the Table of Uses that had changed from previous City Council discussions and subsequent Planning Commission action, specifically related to CMU-1 and have further discussion at this point as related to uses he considered not overly-intensive.

As an example, Councilmember Willmus questioned that Planning Commission's rationale in their change for "office showroom" from permitted (P) to non-permitted (NP).

Mr. Lloyd provided examples typically associated with this type of use (e.g. Renewal by Anderson, the Tile Shop) both having higher amounts of commercial traffic with contractors than a typical office use adjacent to a single-family neighborhood.

Councilmember Willmus also questioned rationale in changing "restaurants, fast food" while recognizing concerns with drive-throughs, when he considered this use category he thought of a Subway or Leeann Chin franchise use, asking staff if that was a fair characterization with Mr. Lloyd responding affirmatively. Councilmember Willmus noted that the City Council had originally considered that type of use as P, with anything including a drive-through as NP, and sought the Planning Commission's rationale in suggesting this change as noted on the Table.

Mr. Lloyd advised that it was mostly related to a more rapid and higher customer turnover concern than a traditional restaurant would have, thereby making it less desirable in a CMU-1 district.

At the request of Councilmember Willmus, Mayor Roe advised that it was NP in Neighborhood Business (NB) designated districts.

In questioning this change, Councilmember Willmus stated as an example the strip mall at Lexington and Larpenteur Avenues backing up directly to single-family residential. Mayor Roe, with concurrence from Mr. Lloyd advised that the area referenced was actually in a Community Business (CB) designated district.

Related to "motor vehicle repair, auto body shop," Councilmember Willmus referenced a current use in this area, Village Transmission, and noted if Planning Commission recommendations were followed it would make this use legal, non-conforming.

Mr. Lloyd responded that was true, as well as another current use in the area for foreign car repair, but clarified that use was not changed from previous City Council discussions.

Councilmember McGehee expressed her agreement with the Planning Commission on the "restaurant, fast food" use, but stated she was not in agreement with

on the “office showroom” use recommended change based on heavy contractor or customer use, she was not in agreement. Based on her personal observation and experience with other communities, Councilmember McGehee cited several examples of typical uses from a tire shop with low volume customers compared to uses that would have that higher customer turnover.

Mayor Roe pointed out that his initial take on this use was to reference the NB designation which was NP; and suggested that may require revisiting depending on the City Council’s determination in the CMU to avoid inconsistencies.

Councilmember McGehee stated that she had not cross-referenced NB designated districts with the proposed CMU designation, and asked what other similarities or comparisons Mayor Roe had found that were currently proposed to be P in CMU-1 that were NP in NB designations.

Actually, Mayor Roe stated that he had only researched those consistencies or inconsistencies as a check if the Planning Commission recommended changes from original City Council discussions and had not done more exhaustive research than that. However, Mayor Roe spoke in support of NP for “office showroom” uses in CMU-1.

Specific to “lodging (hotel)” uses, Councilmember Willmus noted, and Mr. Lloyd confirmed,” that the City Council discussions had only looked at those as permitted uses in CMU-4 districts, while the Planning Commission had amended the Table of Uses to include them as P in CMU-3 designated districts.

Under “Civic and Institutional Uses,” Councilmember Etten referenced “place of assembly” suggested by the Planning Commission to move from P to Conditional (C) and noted staff’s comment of those discussions in how to limit or structure if and when appropriate in CMU-1 districts.

Mr. Lloyd explained that it was important to recognize this use as much broader than a place of worship, and basically hinged on the potential number of people assembling in those facilities, whether for worship or an unrelated purpose (e.g. theater/performing arts) considering if and how higher traffic volumes would be addressed if outside the conventional business hour parameters, thus the rationale to move it to C to provide a contextual review of a given location if and when such a use came forward and on a case-by-case basis.

Under “Accessory Uses, Buildings and Structures” and “drive-through” uses specifically under that category in the Table of Uses, Councilmember Etten referenced the Planning Commission’s discussion in their meeting minutes of September 17, 2015, page 9, lines 430-431 (RCA Exhibit A – page 45 of 60) suggesting it made more sense to have that listed under “restaurant” uses only.

Mr. Lloyd and City Planner Paschke agreed and confirmed it made more sense under restaurants.

Moving back to "place of assembly" uses, Mayor Roe noted if comparing that with NB, that use was P not C, and from his point of view the original City Council intent was to make that use P and therefore was unsure of the rationale in applying conditions.

In general for a discussion of drive-throughs, Councilmember McGehee referenced current language and goals of the comprehensive plan in having this area and CMU be more pedestrian and bicycle friendly to the greatest extent possible. Councilmember McGehee opined that the more encouragement for drive-throughs in this area, the more it discouraged that goal and suggested keeping that goal in mind.

Specific to the "outdoor storage, inoperable vehicles/equipment" use, Councilmember Willmus noted the City Council's original designation as C across all CMU designations, with the Planning Commission amending that to NP, questioning if that would impact "motor vehicle repair" uses accordingly.

Mr. Lloyd advised that it would not affect it any more than the "motor vehicle repair" shop being designated NP with existing repair shops becoming legal, non-conforming uses.

Mayor Roe suggested the need to follow-through on those two uses.

At the request of Councilmember McGehee, Mr. Lloyd provided a definition of stand-alone "parking" as a use on land without an affiliated store or use (e.g. hired parking lot for nearby stores or paid parking lot) resulting in more surface parking in contrast to a structured parking scenario or the shared parking encouraged in the Twin Lakes Redevelopment area.

At the further request of Councilmember McGehee, Mayor Roe clarified that this use did not refer to semi-trailer parking, but various types of vehicles of a more transient type accessing businesses or nearby activities.

Mr. Lloyd concurred that it was transient versus long-term storage, and thus the rationale for designating that use as C across all CMU designations.

In conclusion, Mayor Roe suggested revising "office showroom" from the Planning Commission's recommended designation of NP to P in CMU-1 districts. For consistency with the NB district, Mayor Roe suggested "liquor store" use be designated as P in CMU-1 districts. Mayor Roe noted that "liquor store" uses were C in the NB district at nodes where streets intersect, while recommended as P in CMU-1 districts, stating he could go either way depending on his colleagues.

Specific to “restaurant, fast food” uses, Mayor Roe suggested moving that use to P in CMU-2 rather than the Commission’s recommendation for C, but was open to either C or P in CMU-1 districts, while recognizing that this use was NP in NB for comparison purposes. Mayor Roe finally stated that he thought “places of assembly” uses should be P in all CMU districts.

Councilmember Etten agreed with Mayor Roe on his suggestions, with the exception of his suggestion to include the “motor vehicle repair” use as P in CMU-3 and CMU-4 districts.

Specific to that and for comparison, Mayor Roe stated that it was a C use in CB districts and P in Regional Business (RB) districts.

Councilmember McGehee stated she’d support “office showroom” as C for CMU-1 rather than P, but was flexible while finding it a big leap for the Planning Commission’s recommendation to move from NP to P in that district.

Councilmember Willmus sought clarification that the intent suggested was to move “motor vehicle repair” to P in CMU-3 and CMU-4 districts; with Councilmember Etten agreeing with that suggestion, with that use being NP in CMU-1 and CMU-2 districts, with Mayor Roe noting that applied to related “outdoor storage” uses as well.

Regarding “motor vehicle repair, auto body shop” uses, specifically for body shops, Councilmember McGehee suggested making a further distinction since there seemed to be more issues related to noise and/or fumes.

Councilmember Etten noted those things happened in a controlled indoor environment to meet regulations for Minnesota Pollution Control Agency (MPCA) conditions and controls.

Specific to Councilmember McGehee’s concerns for “motor vehicle repair” and outdoor storage issues, Community Development Director Paul Bilotta advised that some cities separate out those two uses; and suggested going forward leaving it as NP but directing staff to look at the broader issue in the future (e.g. heavier repair or auto bodies, outdoor storage of inoperable vehicles) or to address repair versus storage that would be a bigger focus discussion. However, Mr. Bilotta noted that now everything would become a legal, nonconforming use anyway.

Councilmember McGehee spoke in support of that further evaluation to provide more background information.

Mayor Roe suggested considering that review more broadly within other districts as well.

To clarify Mr. Bilotta's suggestion, Councilmember McGehee questioned if the intent was to take the "motor vehicle" uses as recommended on the Table of Uses as presented, and when staff returns with additional information, further amendment could be made at that time.

Mayor Roe clarified that would be the case if that further information indicated those uses listed as NP or C now were later decided by the City Council as needing to be less stringent in the future.

Hours of Operation Table of Uses Text (Section F - RCA Exhibit A – page 22 of 60)

Councilmember McGehee questioned why the Planning Commission recommended changing the hours for Item 6 for limited business hours from 12:00 midnight to 2:00 a.m. Councilmember McGehee spoke in support of their rationale in allowing employees to work inside but not serve customers in retail establishments.

Mayor Roe clarified that, as proposed other than in the CMU-1 district, the hours are until 2:00 a.m. anyway.

Councilmember McGehee questioned if that didn't only apply to bars or establishments already permitted to open that late or future uses desiring that permission.

Mr. Lloyd advised it was informed by customer uses that can be open but applied to any customers-generating land use (e.g. eating, shopping) and would fall under that same 2:00 – 6:00 a.m. time limitation.

Councilmember Willmus asked staff what other zoning districts beyond CMU had similar restrictions on hours of operation.

Mr. Lloyd advised that it was not restricted elsewhere, with overnight snow clearing and deliveries addressed specifically for commercial activities in areas near or adjacent to residential neighborhoods, but not specifically addressing their hours of operation. Mr. Lloyd clarified that employees could still be working in those customer-based uses, but there were no restrictions in other districts.

Councilmember Willmus questioned if snow removal wasn't exempt from the city-wide noise ordinance.

Mr. Lloyd stated that it might be, with some restrictions in CB (Har Mar Mall) but would typically be addressed by the city as part of zoning versus noise nuisance regulations.

If this was not regulated in other areas of the city, Councilmember Willmus questioned why it was proposed for regulation in CMU districts.

Mr. Lloyd responded that the idea had resulted from the January/February public input sessions and neighborhood petitions, and subsequently discussed with the City Council and informed the approach to differentiate between 24-hour retail and not 24-hour uses in the land use table. However, as he previously stated, when inserting that into the proposed Table of Uses, Mr. Lloyd noted that it became problematic to explain specific regulations and had prompted it being called out in the text as presented and proposed.

Councilmember Willmus questioned how it was practically enforced.

At present, Mr. Lloyd advised it was and would be challenging since Community Development staff was not available by phone 24/7, with the Police Department therefore serving as the first line of enforcement with subsequent follow-up by Community Development then following-up for compliance issues when returning within normal business hours.

Councilmember McGehee advised that she had brought this up previously not just in this instance, but when brought forward in public discussion over two years ago and again recently, that there was a strong sentiment in the community for a midnight closing time for most businesses, even though it wasn't a big issue right now. As an example, Councilmember McGehee noted that Target and Byerly's were open until midnight, which she thought were the only existing businesses in the community open until then but not longer. Councilmember McGehee opined that it seemed reasonable to her to consider that midnight requirement city-wide to provide some relief to residents living nearby those commercial businesses.

Councilmember Etten stated he was concerned, barring a broader discussion, that this proposed text and hours or operation requirements created a different policy in CMU than across the city, opining that it should be the same throughout the community. Councilmember Etten noted there were standards already addressed in city code for garbage pick-up and deliveries to protect neighborhood time frames that should be continued, and he found to be working for the most part as now handled.

Councilmember McGehee concurred with the comments of Councilmember Etten in that this restriction or hours should not only be in the Twin Lakes area, but needed a broader, citywide discussion. As an example, Councilmember McGehee opined there were other uses besides shopping that could conceivably go beyond 2:00 a.m., and even if not a current use, needed to be considered in that broader discussion for possible future uses.

Public Comment

Lacy Kapaun, 1840 County Road C-2 West

Ms. Kapaun expressed her discouragement in hearing these City Council comments in thinking a commercial use adjacent to a residential use was a good idea. While understanding the desire for a citywide theme, Ms. Kapaun noted the reality of businesses in a residential backyard or adjacent to homes that seemed of no concern to the City Council, opining she could not understand that rationale.

From her personal perspective, Ms. Kapaun noted that her daughter's bedroom is right there, and whether or not vehicles coming in and out of businesses were employees or customers, it didn't matter and she found it frustrating that the City Council was not seeing the residents' perspective or having to deal with it on a daily basis. Ms. Kapaun stated that the residents had put a lot of time and effort in communicating with the City Council what they would and would not like, but felt those concerns were not being addressed when they were considering a 2:00 a.m. closing time for businesses next to a residential neighborhood. Ms. Kapaun stated she was speechless and frustrated and was about to give up on the City Council when those concerns were apparently not coming across at all.

Brooke, Tosi, 1766 Millwood Avenue

From a general perspective, Ms. Tosi opined that the point brought up by Mr. Bilotta was crucial, and if the City Council made the uses P now it would be hard to change and make them NP or C to restrict things more. Ms. Tosi spoke in support of a broader discussion in the future, but for now, asked that the City Council make it C to allow a case-by-case review in each situation to allow the city to look at any uses whether based on dream or nightmare scenarios.

Lisa McCormick, 2850 Wheeler Street

On the Table of Uses itself, Ms. McCormick stated that based on her confusion she had clarified with Mr. Bilotta the distinctions in CMU-2 and CMU-3.

Specific to lodging uses being changed to NP in CMU-2 but P in CMU-3, Ms. McCormick expressed her concern about hotels coming along Fairview Avenue; opining that use would be more appropriate if situated in CMU-4 with CMU-2 serving as a more logical extension of that district and representing a much more developable area. Ms. McCormick opined that such a potential use along Fairview Avenue caused her more concern based on height and other possible ramifications from that type of use.

Regarding mortuary or funeral home uses on the Table for CMU-1, while not opposed to that use, Ms. McCormick expressed concern with future traffic situations and potential further congestion on Terrace Drive (e.g. funeral processions) and with the intersection of Lincoln Drive, expressing her preference for C to evaluate that use if and when it came forward.

Specific to hours of operation, Ms. McCormick expressed appreciation for Councilmember Willmus' question about what was allowed in other areas. Ms.

McCormick stated that she had performed that search personally, and in RB districts for nighttime activities, rather than the hours stipulated from 12:00 midnight to 6:00 a.m. and limiting activities, she suggested consistency across the City and restricting those hours between 10:00 p.m. and 6:00 a.m. citywide.

Under City Code, Section 1005.07, Item H. (standard for nighttime activities), Ms. McCormick noted there was no provision that it was not included in CMU districts and asked if that could be provisionally added.

Ms. McCormick stated she had also clarified with Mr. Bilotta where the RCA talked about zoning code protections for nuisance noises (Section 1011.11 or 12), it again referenced service hours between 10:00 p.m. and 6:00 a.m.

Ms. McCormick noted that the original "ACT" building now housing "Bridging, Inc." was actually two parcels in the 1990's and now combined as one parcel; and when approved had conditions listed for activities and loading activities, which she recalled to be no later than 8:00 p.m. Therefore, Ms. McCormick asked that the City Council consider moving to the 10:00 p.m. to 6:00 a.m. hours of operation to be consistent with the remainder of city code.

Councilmember McGehee sought clarification for hours of delivery in current city code versus that referenced by Ms. McCormick.

Mayor Roe suggested if that was the standard for hours of delivery it be used in this part of code as well.

Ms. McCormick suggested it include snow removal, deliveries and other activities.

Dan Regan, Principal, Launch Properties, Reco Real Estate, LLC, 1875 Highway 36 W in Roseville, part-owner of a twenty-one acre parcel between Byerly's and Fairview Avenue

Mr. Regan provided written comment in the form of an email to City Manager Trudgeon dated October 23, 2015, attached hereto and made a part hereof, entitled "Proposed Regulation Plan Map Changes;" and specifically addressing a proposed "flexible future road" connection between County Road C and Terrace Drive that bisected their property.

As a developer of properties across the Twin Cities, Mr. Regan opined the suggestion by Mr. Bilotta related to auto repair uses currently NP was good from his perspective, noting that most city codes had distinctions addressing and defining major and minor auto repair uses. Mr. Regan noted that major auto repairs were typically permitted in retail areas, trending by national retailers (e.g. tires changed while waiting or shopping nearby) where clean replacements could be accomplished quickly. At the other end of the spectrum, Mr. Regan noted it would in-

volve a vehicle being dropped off for several days (e.g. Maaco's body shops) and such a use wasn't typically permitted in dense retail commercial trade areas unless grandfathered in for a long time, but were now typically found in light industrial areas. As a developer, Mr. Regan opined that would provide a good distinction, and further noted that such uses were built to a higher standard today than in the past and provided much cleaner operations and should be considered in the Table of Uses. Mr. Regan suggested in CMU-3 and CMU-4 districts, they be kept away from residential areas if traffic is a concern; but from a practical issue, he reported that was where those businesses wanted to be, particularly in the CMU-4 area.

Mr. Regan reported he was seeing a lot of demand from tenants for small coffee shops (e.g. 2,500 square feet) with a drive-through capability for 6-7 cars, usually allowing one minute per car for an order (e.g. Starbuck's, Caribou) without creating much of a problem. Mr. Regan further reported that Dunkin' Donuts was projecting sixty franchises in the near future across the metropolitan area, and he didn't not see such a use being called out specifically, but suggested there be some kind of distinction made between such a coffee shop and a more intense use such as McDonalds.

While recognizing that it made all the sense in the world to respect residential neighbors adjacent to businesses, specific to a clause restricting or minimizing snow removal in those areas, Mr. Regan noted that in reality that wasn't always practical or reasonable. As an example, as the HealthEast preferred developer, Mr. Regan noted that his leases required he meet a certain criteria for snow removal to keep their patients safe, which depending on snowfall amounts or frequency in any given winter, may require constant removal which could realistically be 24-hour operations and asked that that the City Council take that into consideration in deliberating uses and restricting hours or operation.

Councilmember Willmus asked that the City Council take action on the Table of Uses and Hours of Operation before action on the Regulating Map.

Table of Uses (continued)

Referencing the staff notes detailed in the RCA, discussion ensued for those uses under consideration with Mayor Roe leading from previous discussion tonight.

Office Showroom

Mayor Roe noted this was proposed as NP in CMU-1 and P in all other CMU districts based on Planning Commission recommendations, with the City Council discussion tonight indicating they preferred P in all four CMU districts.

Councilmember McGehee stated she was tempted to leave it as recommended for NP based on the comments of Mr. Bilotta and until staff provides additional information.

Councilmember Etten stated he was comfortable with C but could not support NP.

Councilmember Willmus stated he would support that use as C.

Without objection, the Table of Uses was revised to show “office showroom” use in CMU-1 districts as C.

Animal Boarding (exclusively outdoors) – additional category 9RCA, page 2, line 47)

Mayor Roe noted that this was designated C in RB and other parts of city code, but NP in NB districts and sought feedback if there was any interest in changing it from NP across the board.

The consensus was to leave the use as currently proposed exclusively NP in all CMU districts.

Liquor Store

Mayor Roe noted this use was proposed by the Planning Commission as NP in CMU-1, seeking interest in changing it to C to be consistent with NB districts, but offering his personal support as NP as recommended by the Commission.

Councilmember Etten stated he was comfortable with C depending on its size.

Councilmember Willmus stated his support for C.

Without objection, this use was changed to C in CMU-1 districts.

Lodging

Without objection, this use was revised to return to NP in CMU-3 districts.

Motor Fuel Sales (gas station)

Without objection this use was changed from C to NP in the CMU-1 district.

Movie Theater

Without objection this use was changed to in CMU-1 with other CMU districts.

Outdoor Storage, Inoperable Vehicles/Equipment

As previously noted, this discussion will be put off until a broader discussion can be held including motor vehicle repairs, with it left NP across the board as currently proposed.

Restaurants, Fast Food

Having attended the Planning Commission when this was discussed, Councilmember Willmus noted there was a tendency to blend this and “fast food with drive-through” together. Councilmember Willmus stated he was not opposed to

allowing restaurants in CMU-1, but noted the City Council's original thought was to allow them as P across the board; and while he could support P or C, he would like to retain that option in CMU-1 districts.

As a point of reference, Mayor Roe noted they were shown a C in CMU-2 and would not be inconsistent if shown as C in CMU-1 districts; but he suggested it would be inconsistent to show them as P in CMU-1.

Councilmember McGehee stated she would prefer them as proposed, as NP in CMU-1 and C in CMU-2 districts.

Councilmember Etten stated he was fine with it as C in CMU-1, and would agree with P in CMU-2, but could also agree with C in CMU-2 districts as recommended by the Planning Commission.

For the CMU-2 district, Mayor Roe stated he was more comfortable with C in both CMU-1 and CMU-2 districts.

Without objection, the Table was revised to show C in both CMU-1 and CMU-2 districts.

Vertical Mixed Use

Councilmember Willmus noted that at previous discussions of the City Council, they had proposed NP for CMU-1 based on height concerns; stating therefore he'd want to retain NP in CMU-1 districts.

Councilmember Willmus and Mayor Roe agreed it made sense to revise it to leave it NP in CMU-1.

Without objection, the Table was revised to show C in the CMU-1 district.

Place of Assembly

Mayor Roe stated his comfort with either P or C in CMU-1 depending on what kinds of conditions were applied or based on trips generated.

Councilmember McGehee also noted conditions could apply to size or height issues as well as parking lot traffic depending on the type of assembly.

By consensus, the City Council decided to leave this as C in the CMU-1 district.

Theater/Performing Arts Center, Transit Centers, and Park and Ride Facilities

Without objection, Councilmembers agreed with the recommendation of the Planning Commission as stated.

Hours of Operation

Mayor Roe opined that the philosophical trouble was in attempting to be more restrictive in CMU districts than in other areas of the community. Historically, Mayor Roe recalled that this originally came up as a result of the Har Mar Shopping Center and its proximity to the adjacent residential neighborhood, but recognized it created enforcement issues 24/7. Mayor Roe stated that he'd be comfortable in not putting these restrictions in CMU districts at all and leaving the existing restriction in current city code to apply citywide. Mayor Roe clarified that this was not because the City Council wasn't listening to people, but needed to put things in perspective for the entire city. Mayor Roe opined that since similar restrictions were not provided for residents adjacent to Har Mar Mall as an example and until the City Council addressed that citywide he suggested leaving current restrictions in place for CMU as with the remaining community districts.

Councilmember McGehee stated she saw this CMU-1 district significantly differently based on the roads around it and proximity of commercial to residential compared to the buffer between Har Mar Mall and adjacent residents on the back side. In spite of that buffer, Councilmember McGehee noted that during the winter, a number of complaints were received, as well as at other times of the year as well even with that screening that would not be possible in this area to replicate. Councilmember McGehee opined that it was important to consider the proximity between commercial and residential in CMU-1 on the west side of Fairview Avenue adjacent to the park, where she would not personally like this kind of view. From that standpoint, Councilmember McGehee reiterated that she did not consider CMU-1 comparable to the Har Mar area geographically or physically to provide residents sufficient protection.

As an example, Councilmember Etten used the Larpenteur and Lexington Avenue situation as similar and falling under the same citywide considerations for 10:00 p.m. to 7:00 a.m. regulations, as also with NB and CB.

Mayor Roe noted it applied to all commercial districts adjacent to residential uses.

Councilmember McGehee stated she was happy with that for addressing deliveries, but the City needed to do better with customers that were close to residential areas.

Councilmember Etten provided examples in other areas that were similar to potential uses in CMU-1 districts.

Councilmember Willmus echoed the comments of Mayor Roe and Councilmember Etten, opining if hours of operation were going to be addressed or made more restrictive, it needed to be done citywide and beyond what was already in place. From that perspective, Councilmember Willmus spoke in support of the comments of Mayor Roe.

Without objection, Mayor Roe concluded removing business hour restrictions at this time for CMU districts for future and further consideration.

Ordinance, Section 1010.10 (Definitions), RCA Exhibit C – page 1 of 18)

Mr. Lloyd noted the changes made to the definition of “retail, large format,” reporting they were the same as previously proposed by the City Council and that the Planning Commission had not recommended any further changes.

Regulating Map (West Side – RPCA Attachment A – page 5 of 60))

As detailed in the RCA, lines 16 – 32), Mayor Roe noted the height regulation included in the stormwater pond area, opining his intent had originally been to go further east of the city-owned property for the restriction.

Councilmembers Etten, McGehee and Willmus agreed with the mayor’s recollection.

By consensus, staff was asked to revise the map regulating accordingly and as displayed by Mr. Lloyd during this discussion.

Regulating Map (East side of Fairview)

Proposed Flexible Roadway

Mayor Roe suggested, instead of showing the sketch to include a proposed roadway without regard to significant terrain issues, a representation be made via map showing generic interior roadways for the whole block and frontage managing a flexibility on potential location elsewhere rather than putting the city in a position by showing a road that may not be wanted or needed.

Councilmember Willmus agreed with Mayor Roe, opining that before the city got to the point of showing roadways on maps, it needed considerable more community and City Council discussion. Councilmember Willmus clarified that from his perspective there was no intent by this body or the Planning Commission to look at connecting Herschel from Terrace Drive to County Road C; and would require a lot more discussion before even getting to that point.

In context, Mr. Lloyd advised that the proposed sketch was intended as suggested by Mayor Roe, and simply included to ensure there was awareness for any future developers to be aware of the potential need for a roadway somewhere if found necessary, and the location shown on the sketch indicated the most likely arrangement it might suggest. Mr. Lloyd noted that it was similar to the “wavy lines” shown on the map representing park dedication land the city might be interested in for the future in those areas; and only intended as a general representation but not intended to be a statement for adoption as part of the Twin Lakes development plan.

Councilmember McGehee stated she would prefer it not to be included or represented in any way in an effort to avoid confusion and/or create any rigidity of thinking, as well as those issues brought forward in the written comments from Launch. Councilmember McGehee opined this plan was not formulated enough yet to show any preliminary representations.

By consensus, staff was directed to at a minimum not show any connection, and leave the cul-de-sac as it is now and shown as right-of-way.

Pedestrian Connection(s)

Councilmember McGehee stated her similar preference that such a connection not be shown until planned out in more detail or to possibly change a developer's thought process about what and where to work around.

Councilmember Willmus agreed.

By consensus, staff was directed to remove any pedestrian location at this point.

Mayor Roe noted that this would require additional discussion in the future even with removing those lines sketched on and included in the regulating map to connect pedestrians on Terrace Drive.

Councilmember McGehee asked how much of the regulating map in Exhibit C had or had not been incorporated at this point. Councilmember McGehee stated her impression was then and now that at some point there was no regulating map, only design aspects. Based on that impression, Councilmember McGehee expressed concern that the community may misinterpret what was actually included in the regulating plan and map (e.g. urban design up to the sidewalk).

Mr. Lloyd clarified that there had never been any formal City Council action taken to remove the regulating plan from current code.

In light of this CMU discussion, Councilmember McGehee stated her interest in forwarding that review process versus ending up being hamstrung on other things that may or may not be desired.

Mayor Roe stated that he had been supportive of the regulating plan and continued to be satisfied with the text as currently written.

Councilmembers Willmus and Etten stated they had no problem with it either.

Specific to any misconceptions, Mr. Bilotta reported that when the regulating plan was discussed, it was simply a rezoning issue and any developer coming forward, with or without a Planned Unit Development (PUD) discussion, would create a bridge between the intent of the regulating plan and actual development realities.

As an example, Mr. Bilotta used the Herschel connection, noting a developer could come in with a completely different concept and regulating plan for the City Council to evaluate legislatively for potential rezoning and conditional adoption accordingly.

Councilmember McGehee stated that was the clarification she was seeking, especially with two properties in this area in excess of twenty acres that she didn't want to be impacted in the grid system.

Public Comment (Regulating Map, Text)

Lisa McCormick

Ms. McCormick sought clarification as to whether or not the City Council intended to discuss heights; and also noted they had not addressed her previously concerns related to "mortuaries" as a use in the Table of Uses.

Specific to height, Ms. McCormick asked if there had been any heights requests at 65' driving that increase, expressing her concern with height on the south side of Terrace Drive and consistent with concerns raised in one of the neighborhood petitions requesting a height restriction within 1,000' of a residential area. Ms. McCormick referenced one staff presentation of a map showing a 1,000' buffer around multi-family homes across the city, but specific to her neighborhood, they were looking only at addressing this Twin Lakes CMU district affecting them, and only potentially applying to the area along Fairview Avenue along the south edge of the current Hagen parcel, for 1,000' along that line as she indicated on the displayed map. Ms. McCormick stated that this request was in part because the proposed height of 65' seemed such a significant jump and would block sunlight as well as having other ramifications, and asked that the City Council give that request due consideration.

For those not living in the area, Ms. McCormick used the EagleCrest facility as an example and the negative impacts for adjacent single-family residents in their previous and now current views. Ms. McCormick used as another example, Councilmember Etten's reference to the Palisades Apartment complex, another multi-family use abutting a single-family area. However, if looking at topography, Ms. McCormick noted there were 200' between those higher buildings and single-family residential as well as it having a lot of tree cover; therefore not comparable to the area north of Terrace Drive and not having the same tree cover, topography or space. If the City Council chose to limit height in CMU-3 or extended it further than the 300' currently in CMU-1, Ms. McCormick opined that didn't even extend through the entire district, and could result in the south side of Terrace Drive having a building of six stories adjacent to single-family residential.

Lacy Kapaun, 1840 County Road C-2 West

Using the previous Sherman development proposal involving a taller development, Ms. Kapaun opined that a big element of development was related to height since there was only so much space available for a building footprint. Ms. Kapaun noted that a large development in the area would also create a bigger demand for resources and noted the large number of residents in this area who had expressed concerns about the height of that former development, which would have fit into this regulating plan at a 65' height. Ms. Kapaun noted that a lot of uses didn't require that kind of height that wasn't generally seen in Roseville; and expressed her personal preference for a height restriction closer to 45' that would still increase beyond the current 35' restriction.

Marie Butner, 1651 Stanbridge

Ms. Butner reported that the back end of Eagle Crest was actually 50', which had been a shock to those adjacent single-family residents when they had been promised it would not exceed 30' which it was in the front but had been storied to 50' in the back due to having been built on a hill. Ms. Butner stated this had really affected those six single-family neighbors on Stanbridge, and hoped something similar didn't occur in the Twin Lakes area.

Mortuary/Funeral Home Use

Councilmember Willmus suggested C for mortuary uses in CMU-1, offering his support rather than as currently recommended as P.

In cross-referencing with NP, Mayor Roe noted it was P, but offered his support for C in CMU-1 districts.

Councilmember McGehee stated that would make it equivalent to the "place of assembly" use designations.

By consensus, the Table of Uses was revised to designate C for mortuary/funeral home uses in CMU-1.

Height

Councilmember Willmus stated he considered sufficient steps had been taken to have controls in place to address height concerns, noting the importance to consider the distance from single-family to CMU-1 in excess of 300'; with staff verifying the accuracy of that range between 300' to 400'. At the northern boundary of CMU parcels, Councilmember Willmus stated he had no concern for solar access with a building of greater height based on the distance being significant enough to provide those protections and therefore not sharing in the concerns expressed during public comment and in past citizen petitions related to this concern.

Councilmember McGehee stated her preference to support 800' or 1000' for CMU-1 on the other side but not across the entire CMU district, allowing the op-

portunity for a stepped building in that location on the side closest to CMU-1 at a lower height and recognizing the residents' desire to keep that height lower and further back from CMU-1.

Councilmember Etten stated that with the scale just shown being 400' from the neighborhood including the street, and therefore expressed his comfort with the heights as proposed, and essentially providing more coverage and protection than found in other spots.

Mayor Roe reiterated the previous City Council discussion allowing a 100' buffer around Langton Lake and then stepping that height restriction back. While originally looking at a broader adjacency for CMU-1 north, Mayor Roe noted that in reality you couldn't divide one part of a parcel from another, and therefore supported the 35' height restriction in that buffer area, but remained comfortable with the 65' height restriction elsewhere as proposed.

By consensus, the height restriction of 65' was retained.

Etten moved, Willmus seconded, enactment of Ordinance No. 1483 (Exhibit C) entitled "An Ordinance Amending Roseville City Code, Title 10, Amending Certain Zoning Text, Eliminating the Existing CMU District, and Creating CMU-1, UMU-2, CMU-3 and CMU-4 District;" *as amended based on the above-referenced discussions.*

Roll Call

Ayes: McGehee, Willmus, Etten and Roe.

Nays: None.

McGehee moved, Etten seconded, enactment of Ordinance Summary No. 1483 (Exhibit E) entitled, "An Ordinance Amending City Code, Title 10, Amending Certain Zoning Text, Eliminating the Existing CMU District, and Creating CMU-1, CMU-2, CMU-3 and CMU-4 Districts."

Roll Call (Super Majority)

Ayes: McGehee, Willmus, Etten and Roe.

Nays: None.

Etten moved, McGehee seconded, enactment of Ordinance No. 1482 (Exhibit D) entitled, "An Ordinance Amending Roseville City Code, Title 10, Changing Zoning Designations of Certain Real Property Currently Comprising the Community Mixed-Use District;" *involving only the area displayed in orange on the map for CMU-1, CMU-2 and CMU-4, excluding CMU-1 until approved by the Metropolitan Council.*

Roll Call

Ayes: McGehee, Willmus, Etten and Roe.

Regular City Council Meeting

Monday, October 26, 2015

Page 31

Nays: None.

Specific to the next step in the process, Mr. Lloyd reported that once the comprehensive plan change was approved by the Metropolitan Council, a proposed zoning amendment would be brought forward to rezone the proposed CMU-1 district to be consistent with zoning.

Recess

Mayor Roe recessed the meeting at approximately 9:03 p.m., and reconvened at approximately 9:10 p.m.

- d. **Request by the City of Roseville for Approval of an Amendment to the 2030 Comprehensive Plan Pertaining to Property at 3253 and 3261 Old Highway 8** City Planner Thomas Paschke briefly reviewed this request as detailed in the RCA dated October 26, 2015, including public comment (Attachment C) received to-date included as attachments to the staff report. Planning Commission minutes of their October 7, 2015 meeting were provided as a bench handout and attached to the staff report with Mr. Paschke noting the Planning Commission's recommendation of the comprehensive plan change from HDR to MDR on a vote of 6 to 1.

Mr. Paschke further noted that neither property owner of parcels 3253 (John p. Henz Trust) and 3261 (Thomas Ranello) Old Highway 8 were supportive of changing from HDR to MDR.

Public Comment

One additional public comment was received in writing from Rita Moe, 3077 Lydia Court, dated October 26, 2015 in support of the change to MDR, attached hereto and made a part hereof.

John Runquist, Trustee of the John P. Henz Trust, 3253 Parcel

Mr. Runquist opened his remarks by expressing his wonderment as to how this issue had gotten to this point again after past Planning Commissions had recommended and a past City Council had voted to change this zoning and comprehensive plan guidance to its current status, which had subsequently been ratified by the Metropolitan Council.

As Trustee of the John Henz estate since Mr. Henz' death in 2005, Mr. Runquist had provided his written comments originally presented to the Planning Commission, and now included in the public comment attachments (Attachment C) as part of the record. Mr. Runquist referenced those written comments and history of the parcels, development processes, adjacent townhome development, and approval of the Roseville Planning Department staff at the time a previous development plan had been submitted, but unfortunately had not come to fruition.

As part of adjacent Woods Edge Townhome development, Mr. Runquist noted encroachment into the Henz property, causing serious damage to the property without any compensation of that error, with the need to address those encroachment and drainage issues due to that error.

ORDINANCE NO. 1483

AN ORDINANCE AMENDING TITLE 10 OF THE CITY CODE, AMENDING CERTAIN ZONING TEXT, ELIMINATING THE EXISTING CMU DISTRICT, AND CREATING CMU-1, CMU-2, CMU-3, AND CMU-4 DISTRICTS

The City Council of the City of Roseville does ordain:

Section 1. The Roseville City Code is hereby amended as follows:

§1001.10 Definitions

RETAIL, LARGE FORMAT: Where retail building size is regulated, a large format retail use is a stand-alone, single-tenant retail structure with a gross floor area of 100,000 square feet or more, distributed on one or more stories. This includes interior space that may be leased to third-party financial, clinical, or other service providers accessible to customers within the large format retail store, but does not include typical multi-tenant retail centers or regional malls that may comprise gross floor area of more than 100,000 square feet.

§1003.01 Districts

For the purpose of the Zoning Ordinance, the City is divided into the districts specified in this Section.

B. Commercial and Mixed Use Districts

NB, Neighborhood Business District

CB, Community Business District

RB, Regional Business District

CMU, Community Mixed Use District

CMU-1, Community Mixed Use District-1

CMU-2, Community Mixed Use District-2

CMU-3, Community Mixed Use District-3

CMU-4, Community Mixed Use District-4

Chapter 1005

SECTION:

- 1005.01: Statement Of Purpose
- 1005.02: Design Standards
- 1005.03: Table of Allowed Uses
- 1005.04: Neighborhood Business (NB) District
- 1005.05: Community Business (CB) District
- 1005.06: Regional Business (RB) Districts
- 1005.07: Community Mixed-Use (CMU) Districts

§1005.03 Table of Allowed Uses

Table 1005-1 lists all permitted and conditional uses in the commercial and mixed use districts.

- A. Uses marked as “P” are permitted in the districts where designated.
- B. Uses marked with a “C” are allowed as conditional uses in the districts where designated, in compliance with all applicable standards.
- C. Uses marked as “NP” are not permitted in the districts where designated.
- D. A “Y” in the “Standards” column indicates that specific standards must be complied with, whether the use is permitted or conditional. Standards for permitted uses are included in Chapter 1011 of this Title; standards for conditional uses are included in Section 1009.02 of this Title.
- E. Combined Uses: Allowed uses may be combined within a single building, meeting the following standards:
 1. Residential units in mixed-use buildings shall be located above the ground floor or on the ground floor to the rear of nonresidential uses;
 2. Retail and service uses in mixed-use buildings shall be located at ground floor or lower levels of the building; and
 3. Nonresidential uses are not permitted above residential uses.

Table 1005-1	NB	CB	RB-1	RB-2	CMU	Standards
Office Uses						
Office	P	P	P	P	P	
Clinic, medical, dental or optical	P	P	P	P	P	
Office showroom	NP	P	P	P	P	
Retail, general and personal service*	P	P	P	P	P	
Commercial Uses						
Animal boarding, kennel/day care (indoor)	P	P	P	P	P	Y
Animal boarding, kennel/day care (outdoor)	NP	C	C	C	NP	Y
Animal hospital, veterinary clinic	P	P	P	P	P	Y
Bank, financial institution	P	P	P	P	P	
Club or lodge, private	P	P	P	P	P	
Day care center	P	P	P	P	P	Y
Grocery store	C	P	P	P	P	
Health club, fitness center	C	P	P	P	P	
Learning studio (martial arts, visual/performing arts)	C	P	P	P	P	
Limited production and processing-principal	NP	NP	NP	P	NP	
Limited warehousing and distribution	NP	NP	NP	P/C	NP	Y
Liquor store	C	P	P	P	P	
Lodging: hotel, motel	NP	P	P	P	P	
Mini-storage	NP	P	P	P	NP	
Mortuary, funeral home	P	P	P	P	P	
Motor fuel sales (gas station)	C	P	P	P	C	Y
Motor vehicle repair, auto body shop	NP	C	P	P	C	Y
Motor vehicle rental/leasing	NP	P	P	P	NP	Y

Table 1005-1	NB	CB	RB-1	RB-2	CMU	Standards
Motor vehicle dealer (new vehicles)	NP	NP	P	P	NP	
Movie theater, cinema	NP	P	P	P	P	
Outdoor display	P	P	P	P	P	Y
Outdoor storage, equipment and goods	NP	NP	C	C	NP	Y
Outdoor storage, fleet vehicles	NP	P	P	P	NP	Y
Outdoor storage, inoperable/out of service vehicles or equipment	NP	C	P	P	C	Y
Outdoor storage, loose materials	NP	NP	NP	NP	NP	
Pawn shop	NP	C	C	C	NP	
Parking	C	C	C	C	C	
Restaurant, Fast Food	NP	P	P	P	P	
Restaurant, Traditional	P	P	P	P	P	
Residential Family Living						
Dwelling, one-family attached (townhome, rowhouse)	NP	NP	NP	NP	P	
Dwelling, multi-family (3-8 units per building)	NP	NP	NP	NP	P	
Dwelling, multi-family (upper stories in mixed-use building)	P	P	NP	NP	P	
Dwelling, multi-family (8 or more units per building)	C	NP	NP	NP	P	
Dwelling unit, accessory	NP	NP	NP	NP	C	Y
Live-work unit	C	NP	NP	NP	P	Y
Residential - Group Living						
Community residential facility, state licensed, serving 7-16 persons	C	NP	NP	NP	C	Y
Student Housing	NP	P	P	P	NP	Y
Nursing home, assisted living facility	C	C	C	C	C	Y
Civic and Institutional Uses						
College, or post-secondary school, campus	NP	NP	P	P	P	Y
College or post-secondary school, office-based	P	P	P	P	P	Y
Community center, library, municipal building	NP	NP	P	P	P	
Place of assembly	P	P	P	P	P	Y
School, elementary or secondary	NP	NP	P	P	P	Y
Theater, performing arts center	NP	NP	P	P	P	Y
Utilities and Transportation						
Essential services	P	P	P	P	P	
Park-and-ride facility	NP	P	P	P	P	

Table 1005-1	NB	CB	RB-1	RB-2	CMU	Standards
Transit center	NP	P	P	P	P	
Accessory Uses, Buildings, and Structures						
Accessory buildings for storage of business supplies and equipment	P	P	P	P	NP	Y
Accessibility ramp and other accommodations	P	P	P	P	P	
Detached garage and off-street parking spaces	P	P	P	P	P	Y
Drive-through facility	NP	C	C	C	NP	Y
Gazebo, arbor, patio, play equipment	P	P	P	P	P	Y
Home occupation	P	NP	NP	NP	P	Y
Limited production and processing	P	P	P	P	P	
Renewable energy system						
Swimming pool, hot tub, spa						
Telecommunications tower						
Tennis and other recreational courts						
Temporary Uses						
Temporary building for construction						
Sidewalk sales, boutique sales						
Portable storage container						

(Ord. 1405, 2-28-2011) (Ord. 1427, 7-9-2012) (Ord. 1445, 7-8-2013) (Ord. 1469, 06-09-2014)

§1005.07 Community Mixed-Use (CMU) Districts

A. Statement of Purpose: The Community Mixed-Use Districts ~~is~~ are designed to encourage the development or redevelopment of mixed-use centers that may include residential, office, commercial, park, civic and institutional, utility and transportation, park, and open space uses. Complementary uses should be organized into cohesive districts in which mixed- or single-use buildings are connected by streets, sidewalks and trails, and open space to create a pedestrian-oriented environment. The CMU ~~District is~~ districts are intended to be applied to areas of the City guided for redevelopment ~~or~~ and may represent varying degrees of intensification with respect to land use, hours of operation, or building height.

- The CMU-1 District is the most restrictive mixed-use district, limiting building height and excluding the most intensive land uses, and is intended for application to redevelopment areas adjacent to low-density residential neighborhoods.
- The CMU-2 District is less restrictive, being open to a wider variety of land uses and building height, and is intended to provide transition from higher-intensity development to parks and other natural areas.
- The CMU-3 District is intended for moderate intensity development, suitable for transitions between higher and lower intensity districts.
- The CMU-4 District is a more intensive mixed-use district, intended for areas close to high-traffic roadways and large-scale commercial developments.

- B. Regulating Plan: ~~The~~CMU ~~District~~districts must be guided by a regulating plan for each location where it is applied. A regulating plan uses graphics and text to establish requirements pertaining to the following kinds of parameters. Where the requirements for an area governed by a regulating plan are in conflict with the design standards established in Section 1005.02 of this Title, the requirements of the regulating plan shall supersede, and where the requirements for an area governed by a regulating plan are silent, Section 1005.02 shall control.
1. Street and Block Layout: The regulating plan defines blocks and streets based on existing and proposed street alignments. New street alignments, where indicated, are intended to identify general locations and required connections but not to constitute preliminary or final engineering.
 2. Street Type: The regulating plan may include specific street design standards to illustrate typical configurations for streets within the district, or it may use existing City street standards. Private streets may be utilized within ~~the~~CMU ~~District~~districts where defined as an element of a regulating plan.
 3. Parking
 - a. Locations: Locations where surface parking may be located are specified by block or block face. Structured parking is treated as a building type.
 - b. Shared Parking or District Parking: A district-wide approach to off-street parking for nonresidential or mixed uses is preferred within the CMU ~~districts~~districts. Off-street surface parking for these uses may be located up to 300 feet away from the use. Off-street structured parking may be located up to 500 feet away from the use.
 - c. Parking Reduction and Cap: Minimum off-street parking requirement for uses within the CMU ~~districts~~districts may be reduced to 75% of the parking requirements in Chapter 1019 of this Title. Maximum off-street parking shall not exceed the minimum requirement unless the additional parking above the cap is structured parking.
 4. Building and Frontage Types: Building and frontage types are designated by block or block face. Some blocks are coded for several potential building types; others for one building type on one or more block faces.
 5. Build to Areas: Build to Areas indicate the placement of buildings in relation to the street.
 6. Uses: Permitted and conditional uses may occur within each building type as specified in Table 1005-~~04-5~~5, but the vertical arrangement of uses in a mixed-use building may be further regulated in a regulating plan.

(Ord. 1415, 9-12-2011) (Ord. 1467, 04-21-2014)

E. Twin Lakes ~~Sub-Area 1~~ Regulating Plan Map:

Figure 1005-1: Twin Lakes Regulating Plan Map, west of Fairview Avenue

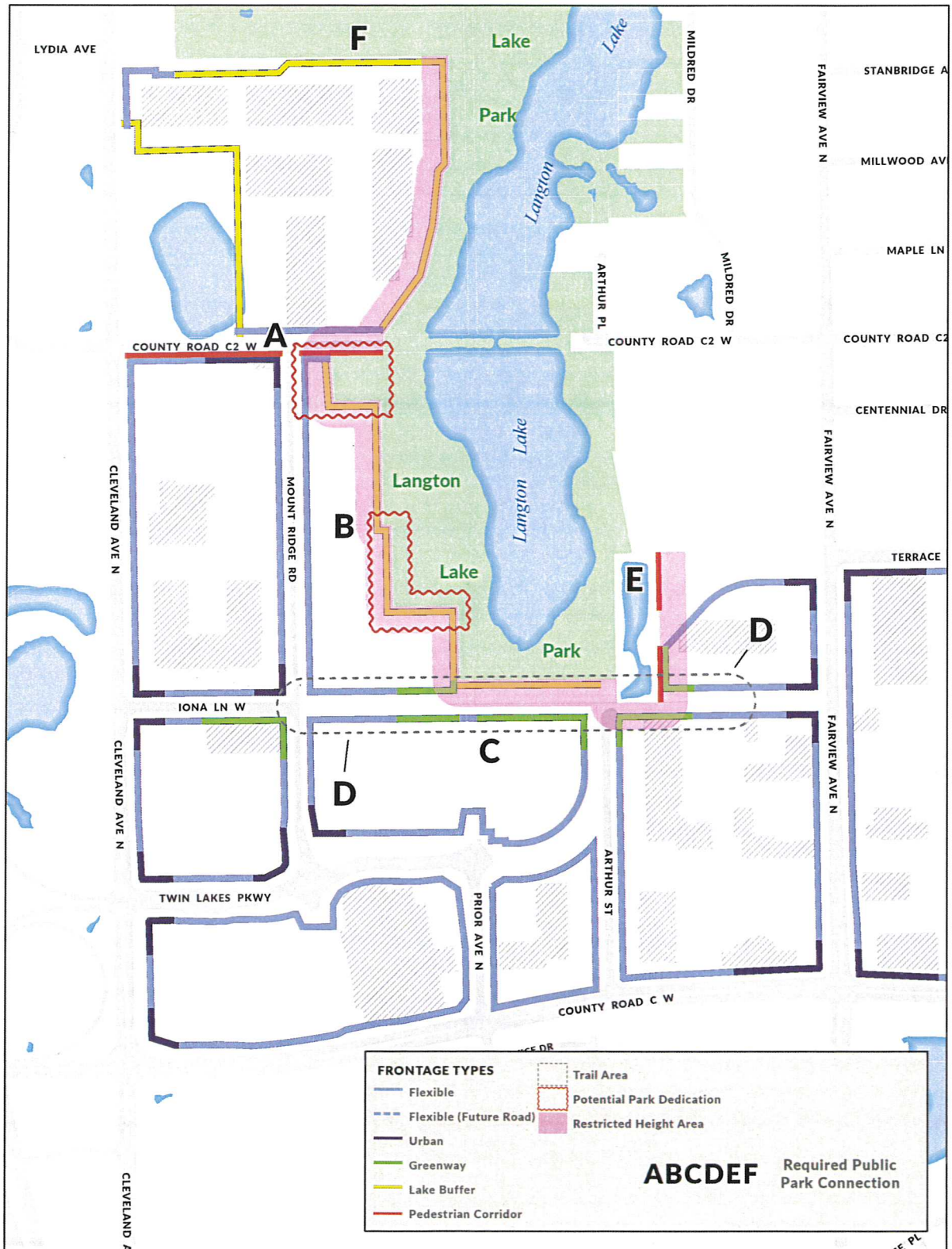
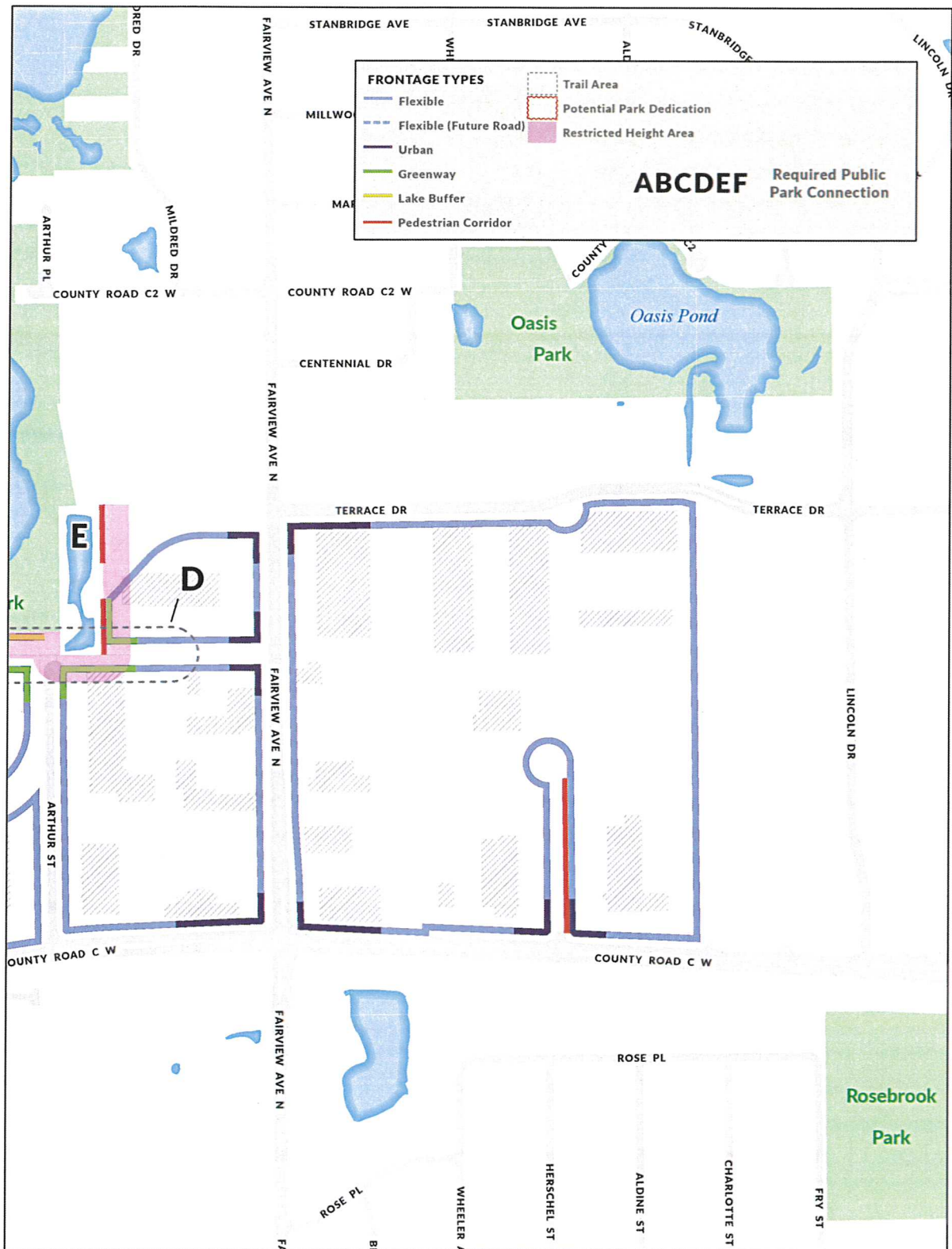


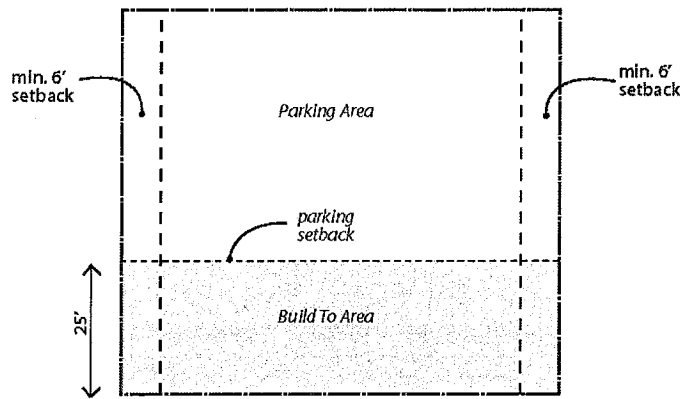
Figure 1005-2: Twin Lakes Regulating Plan Map, east of Fairview Avenue



1. Greenway

Frontage a.

Siting



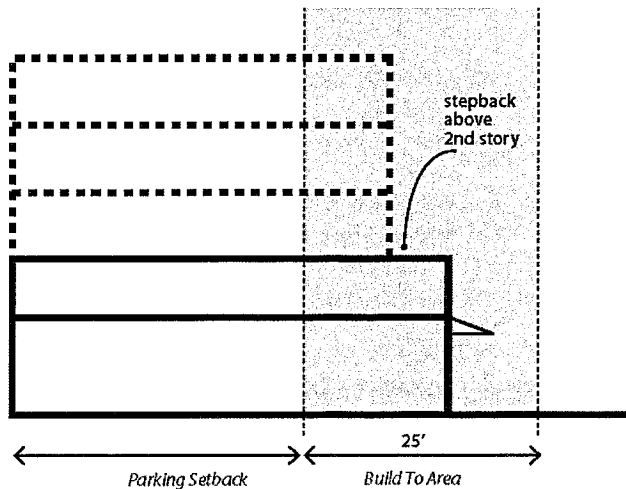
i. Build To Area

- A) Refer to Regulating Plan Map (Figure 1005-1) for location of the Build To Area. Building may be placed anywhere within the Build To Area.
- B) At least 90% of the lineal Build To Area shall be occupied by the front facade of the building.
- C) Within 30 feet of a block corner, the ground story facade shall be built within 10 feet of the corner.

b. Undeveloped and Open Space

- i. Lot coverage shall not exceed 85%.
- ii. Undeveloped and open space created in front of a building shall be designed as a semi- public space, used as a forecourt, outdoor seating, or other semi-public uses.

c. Building Height and Elements



- i. Ground Floor: Finished floor height shall be a maximum of 18" above sidewalk.

ii. Height is ~~not~~ limited to 35 feet in the CMU-1 district and within the Restricted Height Area surrounding Langton Lake Park; elsewhere, building height is limited to 65 feet.

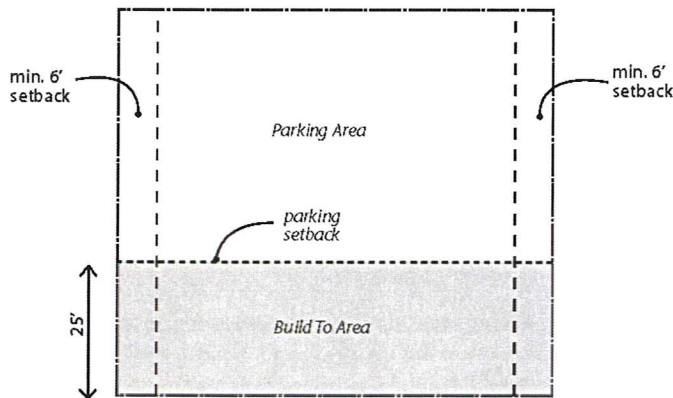
iii. Facade

- A) The primary facade (facades fronting the Build To Areas, a Pedestrian Corridor, park or public street) of all buildings shall be articulated into distinct increments such as stepping back or extending forward, use of storefronts with separate windows and entrances; arcade awnings, bays and balconies; variation in roof lines; use of different but compatible materials and textures.
 - B) Blank lengths of wall fronting a public street or pedestrian Connection shall not exceed 20 feet.
 - C) Building facades facing a pedestrian or public space shall include at least 30% windows and/or entries.
 - D) All floors above the second story shall be stepped back a minimum of 8 feet from the ground floor facade.
- iv. Entries: Entries shall be clearly marked and visible from the sidewalk. Entries are encouraged at least every 50 feet along the Greenway Frontage.

2. Urban

Frontage

a. Siting



i. Build To Area

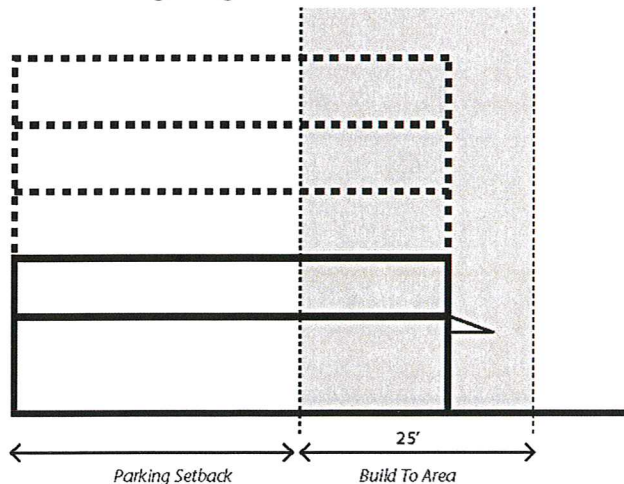
- A) Refer to Regulating Plan Map (Figure 1005-1) for location of the Build To Area. Building may be placed anywhere within the Build to Area.
- B) At least 50% of the lineal Build To Area shall be occupied by the front facade of the building.
- C) Within 30 feet of a block corner, the ground story facade shall be built within 10 feet of the corner.
- D) If a building does not occupy the Build To Area, the parking setback must include a required landscape treatment consistent with Sections 4 and 5 below.

ii. Undeveloped and Open Space

A) Lot coverage shall not exceed 85%.

B) Undeveloped and open space created in front of a building shall be designed as a semi-public space, outdoor seating, or other semi-public uses.

b. Building Height and Elements



i. Height is ~~not~~ limited to 35 feet in the CMU-1 district and within the Restricted Height Area surrounding Langton Lake Park; elsewhere, building height is limited to 65 feet.

ii. Facade

A) The primary facade (facade fronting the Build To Areas, a Pedestrian Corridor, park or public street) of all buildings shall be articulated into distinct increments such as stepping back or extending forward, use of storefronts with separate windows and entrances; arcade awnings, bays and balconies; variation in roof lines; use of different but compatible materials and textures.

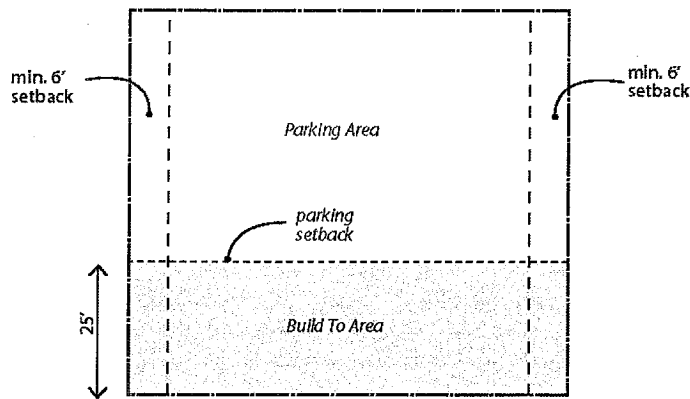
B) Blank lengths of wall fronting a public street or pedestrian connection shall not exceed
30 feet.

iii. Entries: Entries shall be clearly marked and visible from the sidewalk. Entries are encouraged at least every 100 feet along the Urban Frontage.

3. Flexible

Frontage

a. Siting



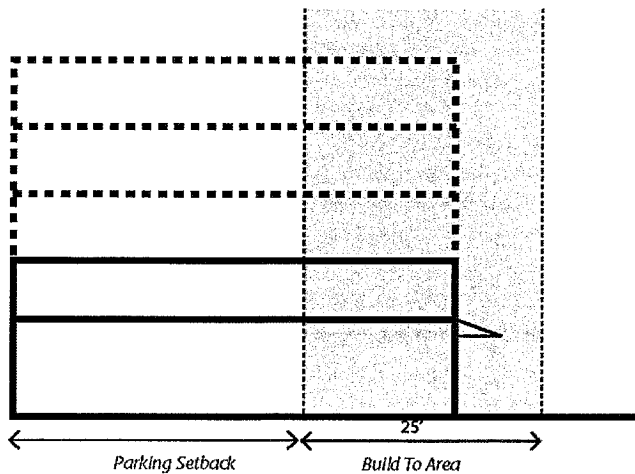
i. Build To Area

- A) Refer to Regulating Plan Map (Figure 1005-1) for location of the Build To Area. Building may be placed anywhere within the parcel, but building placement is preferred in the Build To Area.
- B) Building placement is preferred in the Build To Area. If a building does not occupy a Build To Area, the parking setback must include a required landscape treatment consistent with Sections 4 and 5 below.
- C) On Flexible Frontage sites located at or near pedestrian corridors or roadway intersections, where building placement is not to be in the build-to area, the City will require additional public amenities or enhancements including, but not limited to, seating areas, fountains or other water features, art, or other items, to be placed in the build-to area, as approved by the Community Development Department.

ii. Undeveloped and Open Space

- A) Lot coverage shall not exceed 85%.
- B) Undeveloped and open space created in front of a building shall be designed as a semi- public space, outdoor seating, or other semi-public uses.

b. Building Height and Elements



i. Height is ~~not~~ limited to 35 feet in the CMU-1 district and within the Restricted Height Area surrounding Langton Lake Park; elsewhere, building height is limited to 65 feet.

ii. Facade

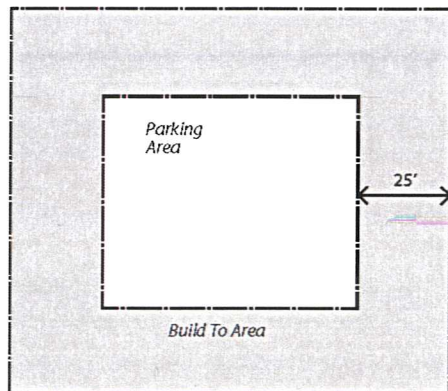
A) Blank lengths of wall fronting a public street or pedestrian connection shall not exceed

30 feet.

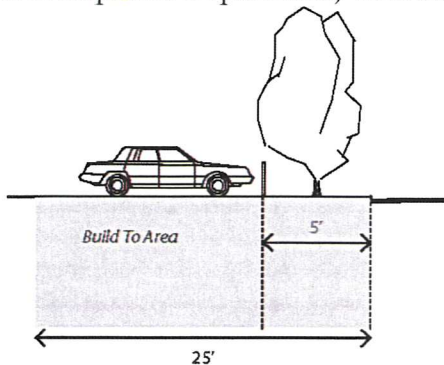
B) The primary facade (facade fronting the Build To Areas, a Pedestrian Corridor, park or public street) of all buildings shall be articulated into distinct increments such as stepping back or extending forward, use of storefronts with separate windows and entrances; arcade awnings, bays and balconies; variation in roof lines; use of different but compatible materials and textures.

iii. Entries: Entries shall be clearly marked and visible from the sidewalk.

4. Parking



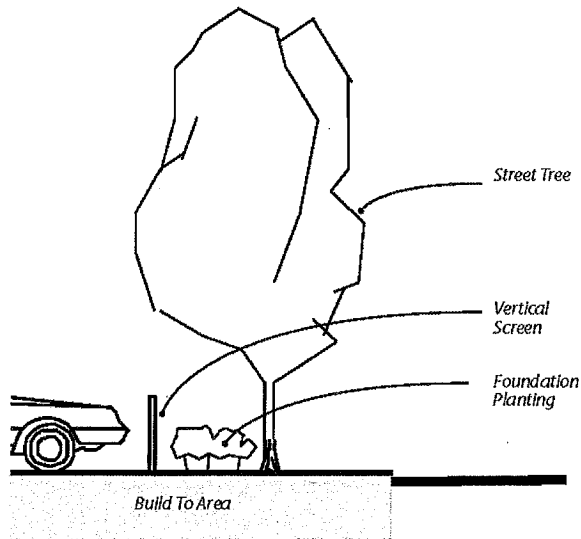
- a. Parking shall be located behind the Build To Area/parking setback line.
- b. Driveways and/or curb cuts are not allowed along the Greenway Frontage.
- c. Parking Within the Build To Area: Where parking is allowed within the Build To Area, parking shall be set back a minimum of 5 feet from the property line, and shall be screened by a vertical screen at least 36" in height (as approved by the Community Development Department) with the required landscape treatment.



- d. Parking Contiguous to Langton Lake Park: Parking on property contiguous to Langton Lake Park shall be set back a minimum of 15 feet from the property line. The setback

area shall be landscaped consistent with the requirements of Section 1011.03 of this Title.

5. Landscaping



a. Greenway Frontage: 1 tree is required per every 30 linear feet of Greenway

Frontage b. Urban and Flexible Frontage

- i. 1 tree is required per every 30 linear feet of Urban and/or Flexible Frontage.
- ii. Parking Within the Build To Area: If parking is located within the Build To Area, the required vertical screen in the setback area shall be treated with foundation plantings, planted at the base of the vertical screen in a regular, consistent pattern.

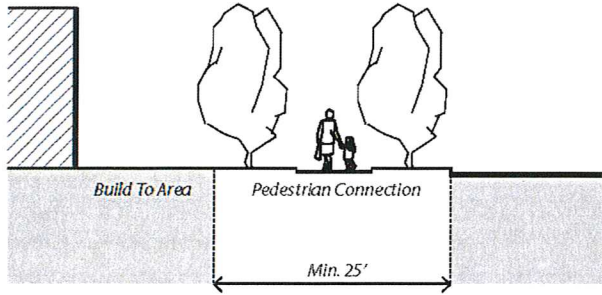
6. Public Park Connections

Each pedestrian corridor identified below shall be a minimum of 25 feet wide and include a paved, multi-use path constructed to specifications per the City of Roseville. Each pedestrian connection shall also contain the following minimum landscaping:

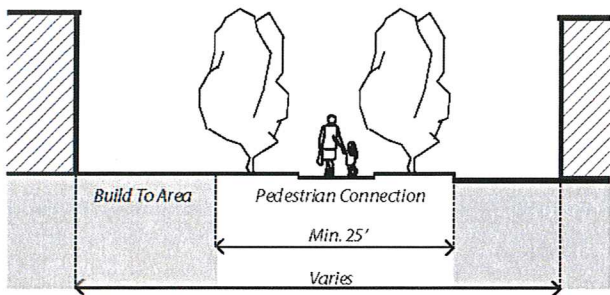
- x 1 3-caliper-inch tree for every 20 lineal feet of the length of the pedestrian corridor. Such trees shall be hardy and urban tolerant, and may include such varieties as red buckeye, green hawthorn, eastern red cedar, amur maackia, Japanese tree lilac, or other variety approved by the Community Development Department.
- x 12 5-gallon shrubs, ornamental grasses, and/or perennials for every 30 lineal feet of the pedestrian corridor. Such plantings may include varieties like hydrangea, mockorange, ninebark, spirea, sumac, coneflower, daylily, Russian sage, rudbeckia, sedum, or other variety approved by the Community Development Department.

All plant materials shall be within planting beds with wood mulch.

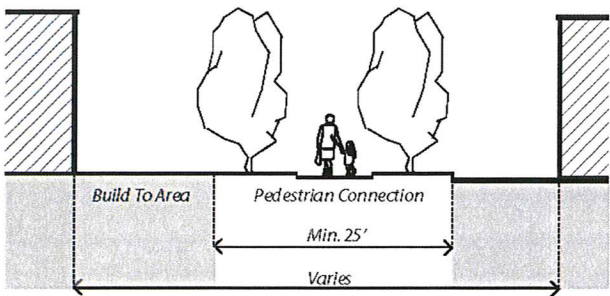
- a. County Road C2 Connection: A pedestrian corridor shall be built that connects adjacent properties to the Langton Lake Park path.



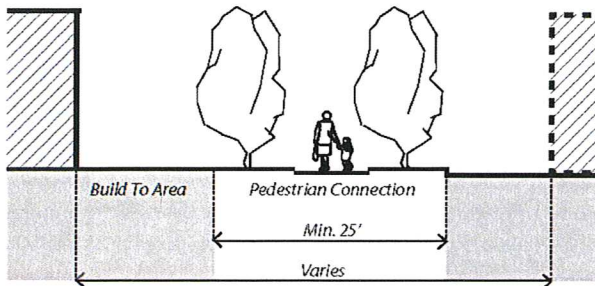
- b. Langton Lake Park/Mount Ridge Road Connection: A pedestrian corridor shall be built that connects Mount Ridge Road to the Langton Lake Park path.



- c. Langton Lake Park/Prior Avenue Connection: A pedestrian corridor shall be built that connects Prior Avenue to the Langton Lake Park path.



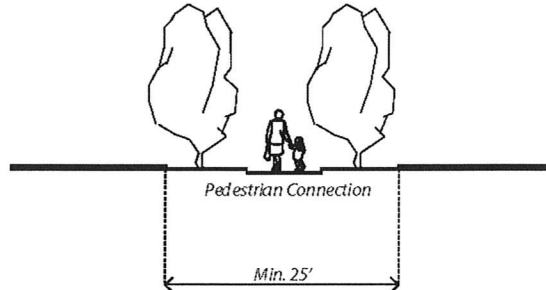
- d. Iona Connection



- i. A pedestrian corridor shall be built that connects Mount Ridge Road to Fairview Avenue, intersecting with Langton Lake Park and Twin Lakes Parkway.

ii. The pedestrian corridor shall take precedent over the Build To Area. In any event, the relationship of buildings to the pedestrian corridor shall be consistent with the required frontage.

e. Langton Lake Connection: A pedestrian corridor shall be built that connects the adjacent properties to Langton Lake Park path.



(Ord. 1403, 12-13-2010) (Ord. 1415, 9-12-2011) (Ord. 1467, 4-21-2014)

F TABLE OF ALLOWED USES

Table 1005-5 lists all permitted and conditional uses in the CMU-Twin Lakes Districts.

1. Uses marked as “P” are permitted in the districts where designated.
2. Uses marked with a “C” are allowed as conditional uses in the districts where designated, in compliance with all applicable standards.
3. Uses marked as “NP” are not permitted in the districts where designated.
4. A “Y” in the “Standards” column indicates that specific standards must be complied with, whether the use is permitted or conditional. Standards for permitted uses are included in Chapter 1011 of this Title; standards for conditional uses are included in Section 1009.02 of this Title.
5. Combined Uses: Allowed uses may be combined within a single building, meeting the following standards:
 - a. Residential units in mixed-use buildings shall be located above the ground floor or on the ground floor to the rear of nonresidential uses;
 - b. Retail and service uses in mixed-use buildings shall be located at ground floor or lower levels of the building; and
 - c. Nonresidential uses are not permitted above residential uses.

Table 1005-5	CMU-1	CMU-2	CMU-3	CMU-4	Standards
<u>Office Uses</u>					
Clinic, medical, dental, or optical	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	
General	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	
Office showroom	<u>C</u>	<u>P</u>	<u>P</u>	<u>P</u>	
<u>Commercial Uses</u>					

Table 1005-5	CMU-1	CMU-2	CMU-3	CMU-4	Standards
<u>Animal boarding (exclusively indoors)</u>	<u>C</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>Y</u>
<u>Animal boarding (outdoors)</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	
<u>Animal hospital/veterinary clinic</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>Y</u>
<u>Bank/financial institution</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	
<u>Club or lodge, private</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	
<u>Daycare center</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>Y</u>
<u>Grocery store</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	
<u>Health club/fitness center</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	
<u>Learning studio (martial arts, visual or performing arts)</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	
<u>Liquor store</u>	<u>C</u>	<u>P</u>	<u>P</u>	<u>P</u>	
<u>Lodging (hotel)</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>P</u>	
<u>Mini-storage</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	
<u>Mortuary/funeral home</u>	<u>C</u>	<u>P</u>	<u>P</u>	<u>P</u>	
<u>Motor fuel sales (gas station)</u>	<u>NP</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>Y</u>
<u>Motor vehicle rental/leasing</u>	<u>NP</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>Y</u>
<u>Motor vehicle repair, auto body shop</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>Y</u>
<u>Motor vehicle dealer (new vehicles)</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	
<u>Movie theater</u>	<u>NP</u>	<u>P</u>	<u>P</u>	<u>P</u>	
<u>Outdoor display</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>Y</u>
<u>Outdoor storage, equipment and goods</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>Y</u>
<u>Outdoor storage, fleet vehicles</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>Y</u>
<u>Outdoor storage, inoperable vehicles/equipment</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	
<u>Outdoor storage, loose materials</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	
<u>Parking</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	
<u>Pawn shop</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	
<u>Restaurants, fast food</u>	<u>C</u>	<u>C</u>	<u>P</u>	<u>P</u>	
<u>Restaurants, fast food w/ drive-through</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	
<u>Restaurants, traditional</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	
<u>Retail , general and personal service</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	
<u>Retail, large format</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>C</u>	
<u>Vertical mixed use</u>	<u>NP</u>	<u>C</u>	<u>P</u>	<u>P</u>	
Industrial Uses					
<u>Laboratory for research, development and/or testing</u>	<u>C</u>	<u>P</u>	<u>P</u>	<u>P</u>	
<u>Light industrial</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	
<u>Limited production/processing</u>	<u>C</u>	<u>P</u>	<u>P</u>	<u>P</u>	
<u>Limited warehousing/distribution</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>Y</u>
<u>Manufacturing</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	
<u>Warehouse</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	
Residential Family Living					
<u>Accessory dwelling unit</u>	<u>P</u>	<u>P</u>	<u>NP</u>	<u>NP</u>	<u>Y</u>
<u>Live-work unit</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>Y</u>
<u>Manufactured home park</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	
<u>Multi-family (≥3 units/building)</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	
<u>One-family attached (duplex or twinhome)</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	

Table 1005-5	CMU-1	CMU-2	CMU-3	CMU-4	Standards
<u>One-family attached (townhome or row house)</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	
<u>One-family detached</u>	<u>C</u>	<u>C</u>	<u>NP</u>	<u>NP</u>	
<u>Residential - Group Living</u>					
<u>Assisted living</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	
<u>Nursing home</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>Y</u>
<u>State licensed facility for 1 - 6 persons</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>Y</u>
<u>State licensed facility for 7 - 16 persons</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>Y</u>
<u>Student housing</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	
<u>Civic and Institutional Uses</u>					
<u>College, campus setting</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>Y</u>
<u>College, office setting</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>Y</u>
<u>Community center, library, municipal building</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	
<u>Elementary/secondary school</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>Y</u>
<u>Hospital</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	
<u>Place of assembly</u>	<u>C</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>Y</u>
<u>Theater/performing arts center</u>	<u>C</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>Y</u>
<u>Accessory Uses, Buildings, and Structures</u>					
<u>Accessibility ramp/other accommodations</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	
<u>Bed & breakfast establishment</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	
<u>Communications equipment (TV, shortwave radio)</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>Y</u>
<u>Day care family/group family</u>	<u>P</u>	<u>P</u>	<u>NP</u>	<u>NP</u>	<u>Y</u>
<u>Detached garage/off-street parking</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>Y</u>
<u>Drive-throughs</u>	<u>NP</u>	<u>NP</u>	<u>C</u>	<u>C</u>	<u>Y</u>
<u>Gazebo, arbor, patio, play equipment</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>Y</u>
<u>Home occupation</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>Y</u>
<u>Renewable energy system</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>Y</u>
<u>Roomer/boarder</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>Y</u>
<u>Storage building</u>	<u>P</u>	<u>P</u>	<u>NP</u>	<u>NP</u>	<u>Y</u>
<u>Swimming pool, hot tub, spa</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>Y</u>
<u>Telecommunication tower</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>Y</u>
<u>Tennis/other recreational court</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>Y</u>
<u>Temporary Uses</u>					
<u>Temporary building for construction purposes</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>Y</u>
<u>Sidewalk sales, boutique sales</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>Y</u>
<u>Portable storage container</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>Y</u>
<u>Utilities/Transportation Uses</u>					
<u>Essential services</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	
<u>Park-and-ride facility</u>	<u>NP</u>	<u>P</u>	<u>P</u>	<u>P</u>	
<u>Transit center</u>	<u>NP</u>	<u>P</u>	<u>P</u>	<u>P</u>	

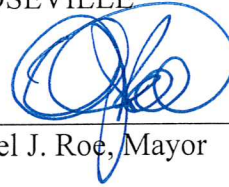
Section 2. Effective Date. This ordinance amendment to the City Code shall take effect upon the passage and publication of this ordinance.

Passed this 26th day of October, 2015.

(SEAL)

CITY OF ROSEVILLE

BY:

A handwritten signature in blue ink, consisting of a large, stylized 'D' followed by a cursive 'J. Roe'.

Daniel J. Roe, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read 'Patrick Trudgeon' in a cursive script.

Patrick Trudgeon, City Manager

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1-25-2016
Item No.: 11.a

Department Approval



City Manager Approval



Item Description: Parks and Recreation Commission Meeting with the City Council

BACKGROUND

The Parks and Recreation Commission meet periodically with the City Council to discuss work items.

The Commission will plan to share information on the following items:

- 1716 Marion Street park proposal
- A proposed approach for creating a community involvement process for the Cedarholm Golf Course Clubhouse replacement

1716 Marion Street Park Proposal

On January 5, 2016 the Parks and Recreation Commission heard a presentation on a concept park project proposal at 1716 Marion Street and made a recommendation. Included in your packet are the minutes of that meeting. They will plan to share their recommendation with you.

Roseville Cedarholm Golf Course Clubhouse Replacement

At the joint meeting on November 30, 2015 further discussions occurred regarding the replacement or renovation of the clubhouse at the Cedarholm Golf Course. Subsequently, the City Council requested that the Parks and Recreation Commission, as they have in the past, engage the community to discuss the replacement of the clubhouse, explore funding opportunities and report back to the Council with a recommendation.

The Parks and Recreation Commission have had subsequent discussions at their December and January meeting and have outlined the enclosed approach for the replacement of the clubhouse. It is very similar to previous engagement processes that the Commission has done and what the City Council indicated they were pleased with, e.g. Master Plan Update, Harriet Alexander Nature Center Planning Committee and the OVAL Task Force.

At the January 5, 2016 Parks and Recreation Commission meeting, the Commission specifically reviewed and discussed the approach and unanimously supported the Advisory Committee make up, timeline and objectives.

Commission representatives will be at your meeting to review and seek any input or further guidance.

Prepared by: Lonnie Brokke, Director of Parks and Recreation

Attachment A: Parks and Recreation Commission Draft Meeting Minutes of the January 5, 2016

B: Approach for Creating a Community Involvement Process for the Cedarholm Golf Course Clubhouse Replacement

Approach for Creating a Community Involvement Process for Cedarholm Golf Course Clubhouse Replacement

Community Advisory Committee Possible Makeup:

- 3 – Parks and Recreation Commission
 - Commission Chair Stoner and Commissioners Gelbach and Holt
- 1 Finance Commission representative – assigned by the finance commission
- 1 Council Liaison – assigned by the City Council
- 1 Historical Society representative – assigned by the Historical Society
- 1 Senior Golf League representative – assigned by the league board
- 7 applicant representatives – advertised – application process – determined by facilitator
 - 4 representing golf leagues
 - 3 representing general public

14 total representatives: 7 assigned representatives, 7 applicant representatives

Staff Participation:

- Parks & Recreation Director
- Parks & Recreation Assistant Director
- Golf Course Superintendent
- Golf Course Program Supervisor
- Others as needed and appropriate

Time Line:

- Seek applications and secure participants: January/February 2016
- Notify participants: Late February 2016
- Taskforce Timeframe: Mid-March through August/September 2016
- Taskforce Report completed: August/September 2016

Taskforce Objectives:

- Define process including community input
- Engage community
- Identify Funding options and opportunities
- Explore potential partnerships
- Create a preliminary building function concept
- Keep Parks and Recreation Commission involved and informed
- Keep City Council informed
- Make report and recommendation to the City Council

**ROSEVILLE PARKS AND RECREATION COMMISSION
MEETING MINUTES FOR
January 5, 2015
6:30pm**

PRESENT: Becker-Finn, Bogenholm, Diedrick, Doneen, Gelbach, Heikkila, Holt,
Newby, O'Brien & Stoner

ABSENT:

STAFF: Brokke, Anfang, Anderson, McDonagh

1. INTRODUCTIONS

2. ROLL CALL/PUBLIC COMMENT

No public comment at the start of the meeting.

3. APPROVAL OF MINUTES – December 1, 2015 MEETING

December 1st minutes approved unanimously.

4. DISCUSS 1716 MARION ST. COMMUNITY PARK PROJECT

Kari Collins, Assistant to the City Manager joined the table to lead the discussion.

- Brokke introduced the proposed project explaining that the City Council has identified a focus on Southeast Roseville as a high priority for the coming year.
- The roll of the Parks & Recreation Commission is to provide advice & make recommendation where appropriate.
- Commissioner Heikkila shared his past experiences working with a family in the area and is enthused by this opportunity.

Collins briefed the Commission on how this project has come forward and recognized that it is moving at a fast pace with a short timeline.

Collins introduced Karen Schaub, Roseville Area Schools Director of Community Education and Public Relations. Roseville Area School will serve as applicant and fiscal agent for the US Bank grant for the site amenities. Schaub spoke to how this site has huge potential for creating community and could become a connection site for the residents in the area.

Commissioners inquired into consideration for lighting in the area and community gardens.

Tim O'Brien from Roseville Area Schools responded that a potential site for gardens has been identified on the east side of Rice Street in Maplewood.

Stoner asked for a clarification on the Community Development Block Grant (CDBG).

- Jeanne Kelsey, Housing & Redevelopment Authority Executive Director, explained that CDBG funds would be used to purchase the site and site and infrastructure improvements would be funded by other sources.

Commissioner Holt asked whether there was a contingency for the project if the grant applications were not successful in securing the needed funding.

Commissioner Doneen inquired into the budget. Collins responded that the US Bank grant could be \$50,000. Doneen also commented on the ongoing financial concerns that go along with capital improvements for the upkeep & maintenance.

Corey Yunke, Roseville Police Community Relations Coordinator, spoke to the Commission about current Police involvement in the community.

Commission Recommendation:

Commissioner Doneen moved that the Parks and Recreation Commission recommend the City Council support the proposal that includes the acquisition of the Marion Street property and the development of a playground on the site using grant funding. The Commission also recommends using the Parks and Recreation model for community involvement and engagement to include input on both the Marion Street project and proposed renewal work at Tamarack Park. Second by Commissioner Gelbach. Passed Unanimously.

5. DISCUSS PROCESS for CEDARHOLM GOLF COURSE CLUBHOUSE IMPROVEMENTS

Sean McDonagh, Golf Course Superintendent, and Steve Anderson, Golf Course Recreation Program Supervisor, joined the table for the discussion.

Brokke summarized the lead up activity and Council direction to move forward with looking into options for making improvements at the Cedarholm Golf Course Clubhouse.

- Staff has looked at recent Parks & Recreation planning practices for community involvement & engagement to compile information on interest, direction and opportunities (OVAL Task Force, HANC Task Force & Parks and Recreation Master Plan).
- Staff has suggested a possible make-up for the Clubhouse Task Force including representation from Historical Society, Parks & Recreation Commission, Finance Commission, City Council Liaison, Golf League membership, greater Roseville residents. A fourteen member Task Force is suggested.
- Staff Participation will include; Parks & Recreation Director, Assistant Director, Golf Course Management staff and other Parks and Recreation staff as needed and appropriate.
- Preliminary Objectives:
 - o Community Engagement & input
 - o Identify funding options & opportunities
 - o Explore potential partnerships
 - o Create a preliminary building function concept
 - o Involve & inform greater Parks & Recreation Commission
 - o Inform City Council
 - o Provide Council with final report & recommendation
- Timeline:
 - o Seek applications and secure participants: Late January through mid-February
 - o Finalize Task Force Participants: Late February
 - o Task Force Involvement: Mid-March through September/October 2016
 - o Task Force Report completed: September/October 2016

Commissioners inquired into parallels for previous Parks & Recreation efforts. Brokke shared how this task force can be structured similar to that used for the OVAL; application process, meeting structure, focused initiative resulting in a final report and recommendation.

Commissioner O'Brien inquired into the steps for forming the task force and moving forward and bring the commission's recommendation to the Council for their information and to create a clear trail of transparency.

Commission Recommendation:

Commissioner O'Brien moved to inform the City Council that the Parks and Recreation Commission has reviewed & supports the process suggested by staff to look into options for improvements at the Cedarholm Clubhouse, and based on the City Council's direction to engage the public on this initiative it is recommended to model the process after past Parks & Recreation engagement models. Second by Commissioner Diedrick. Passed Unanimously.

6. STAFF REPORT

Brokke briefed the Commission on:

- Hosted a successful New Years Eve on Ice event at the Skating Center, over 2000 attendees.
- Upper Villa Ballfield Project is completed for the season. Softball teams will be playing on a modified field and turf will be replaced in the fall. A park patrol vehicle shed has been added near the back stop at the Villa Park Ball Fields.
- The finalized Wildlife Management Ordinance has been included in the packet.
- There is a Natural Resources Volunteer Opportunity scheduled for January 18 from 10am-12N at Autumn Grove Park. The January project is building Bee Nests. There has been increased interest, more than 35 people have signed up for the event.

Anfang added:

- The Winter Parks & Recreation Brochure is scheduled to be delivered to homes this coming week.
- The part-time Parks Facilities Coordinator position is currently posted and applications are being accepted.

7. OTHER

None

Meeting adjourned at 8:25 pm

Respectfully Submitted,
Jill Anfang, Assistant Director

REQUEST FOR COUNCIL ACTION

Date: January 25, 2016
Item No.: 11.b

Department Approval

City Manager Approval



Item Description: Adopt a Resolution Authorizing City Staff to Apply for Community Development Block Grant Funding and U.S. Bank Grant Funding for the Acquisition and Maintenance of 1716 Marion St. as Public Park and Place Space

BACKGROUND

In October of 2014 the Karen Organization of Minnesota reached out to City Staff concerning a swell of evictions/threatened evictions of Karen families in the Marion/Brittany Apartments. Staff worked with the Karen Organization of Minnesota (KOM) to get Karen families connected with Southern Minnesota Regional Legal Services (SMRLS) to help inform tenants of their rights and to represent families with appealing legal accusations.

The group, now called the ‘Karen Interagency Group’, expanded to discuss gaps in services/challenges to Karen residents and included representation from:

City of Roseville – Administration, Community Development, Code Enforcement, Fire, HRA, Parks and Recreation and the Police Department
Karen Organization of Minnesota (KOM)
International Institute (a resettlement agency that places many Karen refugees in Minnesota)
Roseville Area Schools
SMRLS
Roseville Human Rights Commission
Roseville Community Engagement Commission
Lake McCarron’s Neighborhood Association

The reoccurring challenges identified by the group included:

- I. Code Enforcement Issues/Rental Property Living Conditions
- II. Education and Awareness in Rental Rights and Responsibilities
- III. Urban Farming/Community Garden & Safe Pathway Opportunities
- IV. Recreation Opportunities for Karen Youth**

‘Attachment A’ provides greater detail on actions taken to address concerns I-III.

Out of the large interagency group came a sub-group to help tackle the issue of limited recreation opportunities for Karen and low-income youth. The possibility of a playground at 1716 Marion St. (see area map as ‘Attachment B’) had been discussed throughout the year as an opportunity for direct play space for the estimated 200 youth living in the abutting apartment buildings. Discussions with Roseville Area Schools and Parks & Recreation Department Staff indicated that the Marion St. lot might be an ideal location for youth to play. A playground that abuts the apartments would provide a safer location

for younger youth and might serve as a staging area for older youth to walk to Tamarack Park safely for recreation programming requiring field space. As with any park planning process, City Staff plans on hosting several community input sessions that would identify what type of equipment and park design the residents directly desire.

In December of 2015 City Staff received information about the Play Spaces Initiative through U.S. Bank (Attachment C). U.S. Bank will be considering proposals that demonstrate a need for up to \$50,000 toward park site improvements or playground equipment in low-income neighborhoods. Applications are due on February 18 which helped assist with the momentum for the project. City Staff reached out to members of the interagency group and Roseville Area Schools to gauge interest and received overwhelming support (see letters of support as 'Attachment D'). Roseville Area Schools agreed to the role of grant applicant and community partner on the project. A Community Project Profile and breakdown of partner roles and responsibilities can be found as 'Attachment E.'

On January 5 City Staff and Roseville Area Schools presented to the Parks & Recreation Commission with the intent on receiving advice and a recommendation to move forward with the project. The Parks & Recreation Commission recommended that the City Council support the proposal including the acquisition of the Marion Street property and the development of a playground on the site using grant funding. The Commission also recommended using the Parks and Recreation model for community involvement and engagement to include input on both the Marion Street project and proposed renewal work at Tamarack Park.

The U.S. Bank grant has a match funding requirement. Assuming City Council support for the project, Community Development Block Grant funding would be applied for in February and would be used for the acquisition of the property. The purchase agreement for 1716 Marion St. is scheduled for consideration in closed session on February 8.

BUDGET IMPLICATIONS

Parks & Recreation Director, Lonnie Brokke, has supplied a memo (Attachment F) that estimates general maintenance costs, ongoing capital improvement costs, and the estimated cost of a community planning process that would create a master plan for the Marion St. parcel, Tamarack Park, and the Southeast area.

STAFF RECOMMENDATION

Staff Recommends a Motion to Adopt a Resolution Authorizing City Staff to Apply for Community Development Block Grant Funding and U.S. Bank Grant Funding for the Acquisition and Maintenance of 1716 Marion St. as Public Park and Place Space

REQUESTED COUNCIL ACTION

Motion to Adopt a Resolution Authorizing City Staff to Apply for Community Development Block Grant Funding and U.S. Bank Grant Funding for the Acquisition and Maintenance of 1716 Marion St. as Public Park and Place Space

Prepared by: Kari Collins, Assistant to the City Manager/City Clerk

Attachment A: October, 2015 Memo to City Council on Karen Engagement

Attachment B: Area Map

Attachment C: Request for Proposals (RFP) U.S. Bank Grant

Attachment D: Letters of Support

Attachment E: Community Project Profile and Partner Roles
Attachment F: Memo from Parks & Recreation Director, Lonnie Brokke
Attachment G: Resolution

**Council Memo**

To: City Council
From: Kari Collins, Assistant to the City Manager/City Clerk
Date: October 1, 2015
Re: **Karen Engagement in SE Roseville**

In October of 2014 Staff heard that Karen families in the Marion/Brittany Apartments were receiving letters from property management that were threatening eviction unless they paid for certain repairs (some that were exterior/outside of the rental unit) or reduced the number of people occupying the units. Some tenants had lease changes that were made with white-out. City Staff worked with the Karen Organization of Minnesota (KOM) to help get Karen families connected with Southern Minnesota Regional Legal Services (SMRLS) to start fighting some of the accusations.

SMRLS held three intake sessions that helped Karen families identify issues they were having with property management. Over 40 Karen families appeared throughout the sessions to receive help from SMRLS. Due to the interest surrounding rental rights and responsibilities the Roseville Police Department invited SMRLS, the International Institute, and code enforcement staff to speak at the New American Forum. The forum was well attended and many Karen individuals brought the evictions letters that they received and asked numerous questions.

The group of staff that originally met with the KOM expanded over the next year to include representatives from the following:

- City of Roseville – Administration, Community Development, Code Enforcement, Fire, HRA, Parks and Recreation and Police Department
- Karen Organization of Minnesota (KOM)
- International Institute (a resettlement agency that places many Karen refugees in Minnesota)
- Roseville Area Schools
- SMRLS
- Roseville Human Rights Commission
- Roseville Community Engagement Commission
- Lake McCarron's Neighborhood Association

The large group, identified as the "Karen Interagency Work Group," initially met monthly to identify where there were gaps in services for the Karen and how we could work as a team to start to fill them. There were several reoccurring themes that were identified as challenges in the area or areas of opportunity that our group could collaborate on. The group is always open to Roseville residents, organizations,

community leaders and beyond who are interested in finding solutions to some of the challenges identified.

Challenges or Areas of Opportunity that were identified included:

- I. Code Enforcement Issues/Rental Property Living Conditions**
- II. Education and Awareness in Rental Rights and Responsibilities**
- III. Recreation Opportunities for Karen Youth**
- IV. Urban Farming/Community Garden & Safe Pathway Opportunities**

I. Code Enforcement Issues/Rental Property Living Conditions

After the inception of the rental licensing program, Code Enforcement Staff had numerous conversations with G&G Management to discuss ways they could elevate the rating of their buildings and provide higher quality living conditions. Since the end of 2014, Code Enforcement has completed two rental license inspection cycles throughout the 12 building complex.

The first cycle of inspections in the Fall of 2014 found a significant number of violations (safety, health and building maintenance) inside and outside the buildings. Most of the violations were corrected by G & G Management. The second cycle of inspections, in the Spring of 2015, found fewer violations that were mainly exterior building and grounds maintenance violations. Since then, staff has presented G&G Management with a timeframe for correcting existing violations. G&G has filed an appeal to the City Council disagreeing with the timeframe that Code Enforcement staff has presented.

Code Enforcement staff has indicated that while the buildings are safer and healthier than a year ago, G&G Management intends to continue operating the complex as lower-income housing which means most likely minimal physical improvements to the buildings.

The Interagency Group suggested keeping communication with G&G Management strong and to try to encourage property management to explore creative solutions to problems. Staff recommended property management provide each new Karen resident with a copy of the pictorial brochure "Home Again," that was translated into Karen by the Office of Refugee Resettlement. The publication is intended to inform residents about the responsibilities of living in an apartment. G&G Management has not done this, and seems to be unwilling to provide copies to new and existing tenants.

Additional enforcement challenges at the buildings include litter on site. Code Enforcement staff has indicated litter at the Marion/Brittany Apartment has improved, however the litter enforcement issue is on hold pending more discussions amongst staff. The Interagency Group had discussions with the new Interim Executive Director from the Karen Organization of Minnesota about continuing to communicate expectations for litter and the group brainstormed creative ideas to help keep the site clean.

Most recently City of Roseville staff was alerted that G&G Management has started a round of evictions for about 15 Karen residents due to damage to units and unacceptable activities. Staff did not hear from any of those that have been evicted at this time.

* In addition to the work with G&G Management, Planning and Community Development staff is actively working on the Margolis site on long-standing code violations.

* In July, the Roseville Police Department hired CSO Ku Tee to increase communication with Karen residents and provide more effective outreach. The Police Department is currently building a database with Karen for law enforcement phrases, using phonetic spelling and audio links to be linked to squads/smartphones.

II. Education and Awareness in Rental Rights & Responsibilities

The Interagency Group determined that additional awareness surrounding rental rights and responsibilities was desperately needed for Karen residents. The International Institute indicated that a short housing orientation was provided to new refugees during their 90 day entry into the United States, but after the 90 days housing orientations were no longer being provided.

At the end of 2014 Administration staff reached out to the Executive Director of ECHO (Emergency, Community, Health, & Outreach) to see if they would be interested in developing a video in Karen that discussed Rental Rights and Responsibilities. ECHO had not produced a video like this and was very interested in producing it in Karen, Somali, Spanish, Hmong, and English. The HRA committed funds towards the project. HRA staff was instrumental in reaching out to other housing organizations/area HRAs to gauge interest and funding for the project. The video project had considerable interest and committed funds exceeding what were needed to produce the video. The video will be broadcast on TPT statewide and DVDs will be disseminated statewide to cultural organizations for their use.

Partners for the project are split between two agreements: Video Production and Distribution.

VIDEO PRODUCTION	
City of Roseville	\$10,000
Family Housing Fund	\$10,000
Ramsey County	\$10,000
MN Housing	\$10,000
Metropolitan Council	\$10,000
Bloomington HRA	\$5,000
Washington County HRA	\$5,000
VIDEO PRODUCTION TOTAL	\$60,000

DISTRIBUTION	
Dakota County CDA	\$5,000
Carver County CDA	\$3,000
Minneapolis Public Housing Agency	\$5,000
Scott County CDA	\$3,000
City of Eden Prairie Human Rights & Diversity Commission	\$3,000
City of Plymouth	\$2,500
DISTRIBUTION TOTAL	\$21,500
TOTAL PROJECT COST	\$81,500

In addition to the video, the Minnesota Literacy Council will develop an English Language Learner (ELL) curriculum on rental rights and responsibilities that will go out to school districts statewide. Funding will also allow for a recorded cultural community conversation in each language that will be aired before/after the broadcast. ECHO/tpt is developing content now and is working on a timeline with the goal of broadcasting the video during Fair Housing Month in April 2016.

The KOM was eager to address some of the concerns regarding appropriate use of rental units and in August held four housing workshops on site at the Marion/Brittany Apartments. Housing information that included how to fill out a repair request form and an apartment condition checklist was translated and disseminated. The workshops were funded through a grant from the Roseville Community Fund. Sherry Sanders with the Lake McCarron's Neighborhood Association and the Community Engagement Commission was there to welcome Karen families and Corey Yunke with the Police Department was there to answer any questions.

Lastly, in July the Roseville Police Department hired CSO Ku Tee to increase communication with Karen residents and provide more effective outreach. The Police Department is currently building a database with Karen for law enforcement phrases, using phonetic spelling and audio links to be linked to squads/smartphones. Having CSO Ku Tee on staff has undoubtedly provided greater communication and breadth of services to Karen in the Marion/Brittany Apartments.

III. Recreation Opportunities for Karen Youth

The Interagency Group identified a desperate need for youth to have summer and after school recreation opportunities that were easily accessible and at little to no cost. It is estimated that well over 200 youth live in the Marion/Brittany Apartments with very little outdoor recreation space on site. The Interagency Group identified a need for the youth in

the rental buildings to have adequate playground space. G&G Management has indicated they are unwilling to assume the liability of having playground equipment on the property. Preliminary discussions regarding the use of abutting vacant land have been considered for this use, but the idea is still in brainstorming mode at this time.

A subgroup of the Interagency Group was created to help expand recreation opportunities for Karen youth. The Roseville Police Department has taken the lead on many of the opportunities and has been working with the Parks and Recreation Department to help find recreation space.

Below is a timeline of recreation/outreach opportunities that were offered by the Roseville Police Department:

February 2015 - The Roseville Police Department offered soccer camps in February in conjunction with Fairview Alternative High School. 25 kids attended each night and Parks and Recreation lent their vans to help transport kids after the vent. Police Officers stopped by to help and offer safety messages during breaks.

July 2015 - Karen, Nepali and Somali youth ages 3 – 20 participated in several soccer camps that were offered. The Police Department had 28 participants over the course of the three camps. Five students that participated were encouraged and transportation was provided to try out on North Suburban Soccer Association. Three participants were placed on competitive club soccer teams.

August 2015 - Create-a-memory at Target Field, 12 kids and a few parents from SE Roseville were treated to a behind-the-scenes tour of Target Field including running the bases and an all you can eat buffet. Kids from the soccer camp were the primary attendees from Roseville. This was a partnership with NYFS and came from the recently created SE Roseville recreation subgroup.

August 2015 - PD and Fire collaborated for another lemonade stand at the Brittany/Marion Apartments. Approximately 125 popsicles were distributed within an hour to kids living in the buildings.

September 2015 – NSSA donated 20 tickets to the Minnesota United Futbol Club. CSO Ku Tee and Community Relations Coordinator Corey Yunke coordinated transportation and chaperoned 18 kids and their families, many from the Soccer camp.

IV. Urban Farming/Community Gardens and Safe Pathways Opportunities

The Interagency Group identified that adult and elderly Karen have lived most of their life in an agrarian state. Community gardens and opportunities for urban farming have been growing in popularity across many cultures, and the group discussed possible locations for such use. A sub-group was formed out of the interagency group to discuss possible locations for a community garden. Representatives from the City, Ramsey

County Commissioner Mary Jo McGuire, the Lake McCarron's Neighborhood Association, KOM, ISD623 ELL, and other interested parties discussed options for community gardens in Southeast Roseville. A volunteer citizen of the area identified St. Paul Water Works property that is located in Maplewood and that could accommodate St. Paul, Maplewood and Roseville Karen residents. Permission has been given from the St. Paul Water Works to possibly locate a garden on the site but City zoning would need to be amended. Discussions with the County about possible sites will continue in October.

The Interagency Group also identified safety issues with Karen residents walking along Larpenteur Ave. After discussions with Ramsey County, Ramsey County Public Works and Community Development Block Grant funds were committed to connect a pathway along Larpenteur Avenue with existing trail through Ramsey County park space. The project is estimated at \$150,000 and there is no cost for the connection to the City at this time. The pathway connection will help reduce foot traffic on Larpenteur and will improve access to Reservoir Woods Park. A map showing the connection is included on the next page of this update.



1716 Marion St Community Project Profile



U.S. Bank Places to Play Program

A Community Recreation and Play Space Initiative

2015 REQUEST FOR PROPOSALS (RFP)

Overview

The U.S. Bank Places to Play Program is a collaboration between U.S. Bank and the Minnesota Vikings that provides community-based non-profit organizations and schools with grants to improve the quality, safety, and accessibility of local play spaces in low- to moderate-income communities in Minnesota. Recreation and play spaces serve as tremendous community assets because they offer opportunities for recreation and relaxation that improve the local quality of life, especially for young people. U.S. Bank Places to Play is intended not only to respond to the immediate shortage of safe recreation and play spaces, but also to build an infrastructure through resident involvement to sustain these recreational spaces for community use.

U.S. Bank believes in putting people first - our employees, our customers and our communities. U.S. Bank Places to Play is a great example of that commitment. U.S. Bank and the Minnesota Vikings are collaborating to invest \$1 million over three years to give youth, families and communities across the State of Minnesota access to safe places to play and engage in recreational activity. This grant-making initiative will focus on parks, playgrounds, indoor/outdoor athletic facilities and repairs to existing trails.

In order to be eligible for a grant under the Program, projects must be sponsored by community-based non-profit organizations registered as exempt from Federal Income Tax under Internal Revenue Service Code Section 501(c)(3) or by schools in low- to moderate-income communities in Minnesota.

Strong preference will be given to those proposals that (1) seek to upgrade existing facilities that are in poor condition or otherwise underutilized; (2) demonstrate active use of the spaces; (3) **attract matching funding that exceeds the minimum required match of 1:1**; (4) involve local partnerships with non-profit community partners (e.g., Parks and Recreation departments, YMCA branches, etc.) to promote youth safety and community programming; and (5) provide for continuing maintenance and safety.

Proposals are due February 18, 2016 at 12:00 p.m. CST

Please read the complete RFP before requesting a proposal submission link.

Availability of Funding

Matching grants of \$25,000 to \$50,000 will be available to provide general recreation space support. Community-based non-profit organizations and schools in low- to moderate-income communities may submit requests for capital projects associated with actual recreation and play spaces. This includes the installation or refurbishment of parks, playgrounds, indoor/outdoor recreation facilities and repairs to existing trails.

Organizational Eligibility Criteria

To be eligible for the U.S. Bank Places to Play Program, organizations applying for grant funds must meet **all** of the criteria listed below:

- Be a community-based non-profit organization or school serving a neighborhood consisting primarily of low- to moderate-income families and individuals. Please note:

- o Schools must demonstrate the ability of the community to also utilize the recreation space;
 - o Universities and college campuses are not eligible to apply for funding from the U.S. Bank Places to Play Program and will not be considered.
- Have at least one full-time staff person (all-volunteer organizations will not be considered);
- Be in existence for at least three years;
- Have a proven track record in real estate development and/or parks programming;
- Have 501(c)(3) tax-exempt status/school status

Funding Restrictions

The U.S. Bank Places to Play Program will not provide funding for:

- organizations that are not tax-exempt under Internal Revenue Code section 501(c)(3), except public schools.
- fraternal organizations, merchant associations, chamber memberships or programs, or 501(c)(4) or (6) organizations.
- section 509(a)(3) supporting organizations.
- fundraising events or sponsorships.
- "pass through" organizations or private foundations.
- organizations outside the State of Minnesota.
- programs operated by religious organizations for religious purposes.
- political organizations or organizations designed primarily to lobby.
- individuals.
- travel and related expenses.
- endowment campaigns.
- deficit reduction.
- organizations receiving primary funding from United Way.
- organizations whose practices are not in keeping with the company's equal opportunity policy.

Selection Criteria

Organizations and their projects will be selected for funding based upon the following criteria:

1. **Feasibility of the proposed project.** The project budget must be based upon realistic costs, preferably written contractor's estimates.
2. **Project readiness.** Sources of funding for the entire budget should be identified. Plans for renovation should take into account the schedule of recreation activities over the course of the year. A project timeline should be specified in the proposal. Projects should have plans for completion by November 1, 2017.
3. **Impact upon neighborhood and support from the community.** Only proposals that locate projects in low- to moderate-income communities in the State of Minnesota will be considered. The proposal should clearly state how the improvements would benefit the community. It also must clearly detail how many youth and adults will make use of the recreation space. Moreover, the proposal must include a projected increase in the number of people that will use the facility as a result of the U.S. Bank Places to Play improvements. Support letters from other

neighborhood and partner organizations and joint use agreements (where applicable) must be included as well as contact information for the youth organizations and school programs scheduled to use the facilities (if applicable).

4. **Match funding.** The U.S. Bank Places to Play Program requires a minimum local match of one dollar for every dollar granted (1:1). For example, if the proposal requests \$25,000 from the Program, it must demonstrate sources and commitments for at least \$25,000 in local funds. ***Match funding at a higher ratio will strengthen the proposal.***
5. **Security of future maintenance and safety.** Proposals must have written commitments of maintenance funding for a minimum of three years and a detailed three-year maintenance plan in order to demonstrate that the applicant will maintain the space despite projected wear and tear and potential overuse of the facility. As a reminder, U.S. Bank Places to Play funds may not be used for maintenance, as all grant funds must be used for capital expenditures.
6. **Capacity of organization and its partners to carry out project.** The applicant organization must demonstrate, through its current management team and previous experience, the ability to manage a project of this size and nature.

Other Terms & Definitions:

1. Capital improvements refer to the physical development of the recreation site and its surrounding amenities.
2. Public agencies (other than public schools) may not apply for grants from the U.S. Bank Places to Play Program. However, community-based non-profit organizations with 501(c)(3) designation, schools meeting all other organizational criteria, and private schools with 501(c)(3) designation may apply to make improvements on recreation spaces owned and managed by public sector entities (e.g. City, Parks and Recreation Departments, etc.). In those cases, the applicant must show evidence that (1) the public entity supports the proposal; (2) the public entity authorizes the applicant to carry out the proposed capital improvements (this authorization must take into account relevant labor/union regulations and liability issues); (3) the public entity demonstrates its financial commitment to maintenance; and (4) the facility is open to and used by the community for organized and other events through joint use agreements.

Application Procedures

Please email placestoplay@usbank.com to request a U.S. Bank Places to Play proposal submission link. Include your name, your email address and your organization's name.

Proposals must be submitted by February 18, 2016 at 12:00 p.m. CST. No exceptions.

Decisions will be communicated by May 1, 2016.

Please email placestoplay@usbank.com with questions.



Roseville Area Schools

Quality Teaching & Learning for All...Equity in All We Do

December 30, 2015

To: City of Roseville

From: Kristina Robertson, EL Supervisor, Roseville Public Schools

Re: Recommendation for playground space at 1716 Marion St.

I am writing in support of the proposed park space allocation at 1716 Marion St. Utilizing this space to develop a playground and park area will greatly enhance the community experience and beauty of the area, while also supporting children to be active.

There is a unique opportunity to secure funds through the *Places to Play* program with U.S. Bank in order to build a playground in that space and provide a safe, nurturing creative play space for children, many of whom are Karen refugees. In my 25 years as an ESL teacher and leader I have seen many new immigrant students become depressed and isolated when they arrive because their parents are overwhelmed with adjustment to the U.S. and familiar play areas no longer exist. Building a park near the apartments where many Karen refugees live would be a lifeline to students and their parents by ensuring they have a safe place to play and connect.

When arriving in a new country it is very important to build a strong network to support your success as you secure housing, learn a new language, and get a job. Many of our refugee families have been separated through the process of transition and they form new friendships and supports – caring for each other and watching each other's children. Many refugee children experience the stress of moving to a new country differently than their parents, and play can be a very important part of their healthy adjustment. Outdoor play, in particular, offers an opportunity to make new friends, release some energy, be creative and get out of small apartments that can feel very limited in comparison to the warm, sunny locations they lived in previously.

By allocating this park space you will ensure that the families in the apartment buildings have a safe, clean space they can easily walk to that will give parents a chance to connect while their children play. Although there is a park in the area, it is safer and more supportive of the apartment residents to transform an empty space into a small park that will enhance community in their area and provide a safe and fun play space.

Thank you for your consideration of this request and all you do for Roseville residents.



December 31, 2015

City of Roseville

Dear Commission:

I am writing in support of the proposed playground at 1716 Marion Street in Roseville. The International Institute of Minnesota provides comprehensive services to refugees, immigrants, victims of human trafficking, unaccompanied minors and other immigrants through integrated programs of refugee resettlement, education and employment training, and immigration services. Most of our clients are refugees from Somalia and Karen refugees from Burma.

One of the responsibilities of our refugee resettlement program is to find and secure rental housing for newly-arrived refugee clients. Many of our clients want to live near their family members and friends in Roseville, Minnesota. Several of our clients live within walking distance of the proposed Marion Street playground.

The opportunity provided by U.S. Bank's "Places to Play Program" to create a recreation area on the Marion Street lot is a wonderful chance for Roseville to welcome refugee children into the community. Many of our clients come from cultures that value communal living space and community interaction. Having a space close to their apartments to gather will benefit the entire family. Our clients will value the opportunity to be outside with their children, and the children will have a safe place to use excess energy before returning to their apartments.

Thank you for considering this project. Please feel free to call me with any questions.

Sincerely,

Micaela Schuneman

Director of Refugee Services

651-641-0191, ext. 338

January 5, 2015

To: City of Roseville

Re: Playground recommendation

Lake McCarrons Neighborhood Association joins the Roseville Police Department and Roseville Area School Supervisor Kristina Robertson in support of building a children's playground located at 1716 Marion St. There are a large number of residents in this area, among which are approximately 300+ immigrant/refugee and economically disadvantaged children.

This neighborhood in our community has been waiting years for promised improvements to Tamarack Park at 1745 Farrington St. by Roseville Parks & Recreation Department. Providing a playground on Marion St. and soccer fields in Tamarack Park would greatly improve the quality of life and benefit an untold amount of families as well as act as a valuable crime deterrent in southeast Roseville.

Thank you for your time and efforts.

Sincerely,
Lake McCarrons Neighborhood Association
Sherry Sanders, Chair
Diane Hilden, Founder and Board Member

Community Project Profile - 1716 Marion St., Roseville, MN 5511-6716

Partners: Roseville Police Foundation, Roseville Area Schools, Karen Organization of Minnesota, International Institute of Minnesota, and Roseville Parks & Recreation Commission, *referred to as “the Partners”*

Objective: To provide access to appropriate play space and playground equipment for the 200+ youth that reside in the apartment buildings surrounding 1716 Marion St., Roseville, MN 55113.

Background: The City of Roseville prides on the reputation of stellar recreation programming and park amenities for Roseville residents. The Partners listed above have determined that a large amount of Roseville youth, primarily Karen refugees, do not have the access to playground equipment and play space in the dense rental areas of southeast Roseville. Through various interagency groups, the Partners have identified an opportunity at 1716 Marion St. Roseville, MN 55113 for such use.

The vacant lot at 1716 Marion St. abuts the apartment buildings and would provide direct play space for the tenants in the Brittany/Marion apartments. A map of the lot and surrounding area is included for your review.

Recently the City of Roseville became aware of an opportunity through US Bank’s ‘Places to Play Program’ for grant dollars for recreation use. The grant dollars would be used to purchase the playground equipment. A copy of the US Bank Request for Proposal (RFP) is attached.

Approvals Necessary for the Completion of the Project Include:

- 1) On January 5 City Staff presented to the Parks & Recreation seeking advice and a possible recommendation on the proposal. The Parks & Recreation Commission made motion to support the proposal including the acquisition of the Marion Street property and the development of a playground on the site using grant funding. The Commission also recommended using the Parks and Recreation model for community involvement and engagement to include input on both the Marion Street project and proposed renewal work at Tamarack Park.

- 2) Ramsey County Community Development Block Grant (CDBG) funds will be applied for in February, 2016, and will be used to purchase the property at 1716 Marion St. Funds awarded by the County should satisfy the Match Funding requirement identified in the U.S. Bank RFP.
- 3) If the City Council approves moving forward with the U.S. Bank grant, a resolution committing to the maintenance of the site as a park will be needed to accompany the grant materials. The grant also requests that the applicant prove site control. A purchase agreement with any contingencies will be considered in closed session on February 8.

Partner Roles

City of Roseville:

- Responsible for Purchase and Maintenance of the Property including applying for Community Development Block Grant Dollars for the acquisition of the property in February (Notice of Funding Awarded will be Announced in May)
- Responsible for Additional Cost (e.g. site improvements) outside of what can be provided via grant dollars
- Retains Site Control and Coordinates all Recreation Programming for Park

Roseville Area Schools (RAS):

- Applicant for U.S. Bank Grant (U.S. Bank Grant Dollars are being sought to help offset cost of playground equipment). Maximum Funding that can be awarded is \$50,000.
- Would like to use the park for School District parent/student information sessions, book readings, etc., and will work together with Roseville Parks & Recreation Department to coordinate programming efforts throughout the school year.

*The role of the school district is one of support, and teammate on the U.S. Bank grant. RAS will be applying for the U.S. Bank grant on behalf of the partners listed on the community project profile. The U.S. Bank grant will be put towards the cost of playground equipment. RAS (and the Parks & Recreation Commission) stressed their desire for the City to

make a concerted effort to gather community input in the design and development of the property including engaging the Brittany/Marion residents.

Site control and programming will be managed by City staff. City Staff welcomes RAS for additional programming throughout the school year. RAS has mentioned exploring student/parent information sessions, food drop-offs, etc.

We hope to use this opportunity to strengthen relationships with the school district and very much believe that this park will be a greater success with wide community support.

Roseville Police Foundation:

- Roseville Police Foundation has offered support on the project. Funds from the Foundation could be sought if additional dollars are needed for park benches/signage, etc.

*The Karen Organization of Minnesota, International Institute, and Parks & Recreation Commission are Partners in Support.

MEMORANDUM

Roseville Parks and Recreation Department

To: Pat Trudgeon, City Manager
Kari Collins, Assistant to the City Manager
From: Lonnie Brokke, Director of Parks and Recreation
Date: January 14, 2016
Re: 1716 Marion St. Community Park Project Proposal

On January 5, 2016 the Parks and Recreation Commission heard a presentation on a concept park proposal at 1716 Marion Street and made the following recommendation:

Commissioner Doneen moved that the Parks and Recreation Commission recommend the City Council support the proposal that includes the acquisition of the Marion Street property and the development of a playground on the site using grant funding. The Commission also recommends using the Parks and Recreation model for community involvement and engagement to include input on both the Marion Street project and proposed renewal work at Tamarack Park. Second by Commissioner Gelbach. Passed Unanimously.

A full inspection of the property has not occurred.

If acquired, the following are estimated costs:

- Ongoing general maintenance costs are estimated to be \$1550 annually. This includes mowing, trimming, inspections, general repair and replacements.
- Ongoing capital improvement costs are estimated to be \$5,200 annually. This includes playground and signage replacement and general site amenities.
- A comprehensive community planning process to create a master plan for each park and the area may cost up to \$15,000.
- Programming costs are yet to be determined depending on the extent.

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the ____ day of _____, at 6:00 p.m.

The following members were present:

and the following were absent:

Member introduced the following resolution and moved its adoption:

Resolution No.

Resolution Authorizing City Staff to Apply for Community Development Block Grant Funding and U.S. Bank Grant Funding for the Acquisition and Maintenance of 1716 Marion St. as Public Park and Place Space

WHEREAS, the City Council has made Southeast Roseville a priority in the City Council Priority Plan adopted for 2016; and

WHEREAS, the City of Roseville ‘Karen Interagency Group’ identified limited recreation opportunities and play space for the Karen and immigrant communities living in Southeast Roseville; and

WHEREAS, the City of Roseville estimates that approximately 200 youth live in the apartment buildings that surround 1716 Marion St.; and

WHEREAS, 1716 Marion St. is a vacant parcel of land that is privately owned and currently for sale; and

WHEREAS, the City of Roseville has partnered with Roseville Area Schools, Karen Organization of Minnesota, International Institute of Minnesota, Roseville Police Foundation, and the City of Roseville Parks & Recreation Commission to seek grant funding to acquire 1716 Marion St. for park and playground space; and

WHEREAS, the City of Roseville has identified Ramsey County Community Development Block Grant dollars as potential funding to acquire 1716 Marion St.;

WHEREAS, the community partners have identified the U.S. Bank ‘Places to Play’ initiative as a potential source of grant funding to help offset the cost of playground equipment; and

WHEREAS, the U.S. Bank grant requires that the public entity demonstrate a financial commitment to the maintenance of the site; and

NOW, THEREFORE, BE IT RESOLVED, that the City of Roseville will make the park space

52 available for programming opportunities by all community partners, and members of
53 the public; and
54

55 NOW THEREFORE BE IT RESOLVED, the City of Roseville is financially committed to the
56 maintenance of 1716 Marion St. as a park and will incorporate it into the Parks and
57 Recreation Master Plan; and
58

59 NOW, THEREFORE, BE IT RESOLVED, that the Roseville City Council hereby authorizes city
60 staff to apply for Community Development Block Grant Funding for the purchase of
61 1716 Marion St.; and
62

63 NOW, THEREFORE, BE IT RESOLVED, that City Staff in partnership with Roseville Area Schools,
64 Karen Organization of Minnesota, International Institute, Roseville Police Foundation,
65 and other community partners of support are authorized to apply for a \$50,000 grant
66 from U.S. Bank to help offset playground cost;
67

68 NOW, THEREFORE, BE IT RESOLVED,
69

70 The motion for the adoption of the foregoing resolution was duly seconded by Member ____, and
71 upon a vote being taken thereon, the following voted in favor thereof: ____ and ____,
72

73 and the following voted against the same:
74

75 WHEREUPON said resolution was declared duly passed and adopted.

Resolution – Authorizing City Staff to Apply for Community Development Block Grant Funding and U.S. Bank Grant Funding for the Acquisition and Maintenance of 1716 Marion St. as Public Park and Place Space

[illegible]

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the ____ day of January, 2016 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 25th day of January, 2016.

Patrick Trudgeon, City Manager

(Seal

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 01/25/2016
Item No.: 12.a

Department Approval



City Manager Approval



Item Description: Consider Lake Owasso Safe Boating Association's Request for Permit
Renewal of the Water-Ski Slalom Course on Lake Owasso

BACKGROUND

In 1997 the Lake Owasso Task Force presented a series of recommendations to the City Council. The Council, in the resolution taking action on the recommendations, agreed it would be the policy of the City to provide for public comment at Council meetings regarding requests for permits on Lake.

POLICY OBJECTIVE

The Lake Owasso Safe Boating Association requests approval for placement of a water ski slalom course in the same location as in the past forty-eight years.

BUDGET IMPLICATIONS

There are no financial impacts to the City.

STAFF RECOMMENDATION

Approve Lake Owasso Safe Boating Associations request for a permit from the Ramsey County Sheriff for a water ski course on Lake Owasso.

REQUESTED COUNCIL ACTION

Motion Approving Lake Owasso Safe Boating Association's request for a perm from the Ramsey County Sheriff for a water ski course on Lake Owasso for the 2016 season

Prepared by: Lorne Rosand- Police Lieutenant
Attachments: A: Copy of Certificate of Insurance

REQUEST FOR COUNCIL ACTION

Date: January 25, 2016
Item No.: 15.a

Department Approval



City Manager Approval



Item Description: High Density Housing Discussion

BACKGROUND

The City Council has requested that staff bring forward information on the City's planning for high density housing for discussion.

Zoning

The City has two zoning districts that are exclusively designed for high density residential development.

As identified on the attached zoning map (Attachment A), High Density Residential (HDR)-1 is the most commonly used zoning designation for high density residential. HDR-1 allows residential development between 12 and 24 units per net acre. The maximum building height is 65 feet.

HDR-2, which has not been used extensively, allows residential development higher than 24 units per net acre and does not have a maximum density. However, HDR-2 does have a maximum building height of 95 feet that effectively limits the maximum density that can actually be constructed on a site.

Staff examined the HDR zoned properties in greater detail (Attachment B) and identified several items that could be of interest:

- Although there are not many properties currently zoned HDR-2, several of the HDR-1 properties have been developed at HDR-2 densities. In the future, the City may want to consider rezoning these existing properties to HDR-2 to better recognize the existing development pattern.
- There are currently four proposed developments that include almost 300 units of multi-family in various stages of seeking City approvals for 2016 construction. All of these projects are oriented towards the senior market.
- There is approximately 57.8 acres of HDR guided land that has not yet been developed. If developed at HDR-1 densities, that would provide enough room for 693 – 1387 additional units. If developed at HDR-2 densities, the number would be higher. Note: This figure does not include the land zoned HDR-1 north of Terrace Drive or on Old Highway 8 that are in the process of being rezoned.
- Some of the HDR guided sites are already intensively developed with another use (such as the south side of County Road C between Snelling Avenue and Hamline Avenue); therefore, the economics of redevelopment of these types of sites could be challenging or cost-prohibitive.

Community Mixed Use (CMU) 2, 3 and 4 can also be used for development of high density residential. These districts have no density maximum but a height limitation of 65 feet, so development in this area would be expected to be similar to densities found in HDR-1 (Attachment C). CMU-1 has height limitations that prevent its use for high density housing development.

Although it is not commonly known, the Community Business District also allows multi-family (on the upper floors only). This district allows up to 24 units per acre, but has a 40 foot height limitation. This type of multi-family development would be more of the small, mixed use variety where the density is higher because of a small lot area, not because there are a lot of units or a tall building.

Housing Mandates

The discussion of high density housing often raises the issue of how much discretion a city has with regards to planning for it. There are a lot of public misconceptions about the roles of various agencies and processes, particularly surrounding the Metropolitan Council, which is the regional housing authority but also the regional planning agency, transit agency, wastewater agency, etc.

The primary mandate occurs in the comprehensive planning process. Every comprehensive plan update cycle, the Metropolitan Council projects the housing needs for the community.

Roseville's projections are as follows:

	2010 (actual)	2014 (est.)	2020	2030	2040
Population	33,660	34,719	33,800	34,000	34,500
Households	14,623	15,006	15,300	15,700	16,100

Note that the number of households is projected to rise, even as the population declines. This is due to the projected continued decline in the average household size in Roseville. From 2010 – 2040, the population is projected to increase by 840 people, but the number of residential units is projected to increase by 1,477.

The Metropolitan Council also projects a community's share of the region's need for low and moderate income housing. It has determined that the number of units needed between 2021-2030 is 142, broken down as follows (AMI: Area Median Income – Ramsey County is \$55,460):

At or below 30% AMI	72
31-50% AMI	50
51-80% AMI	20
Total Units	142

An explanation of how this allocation is determined can be found in Attachment D.

The primary mandate from the Metropolitan Council is that a community has to guide sufficient land at minimum residential densities to support the community's total allocation of affordable housing units in one of two ways (Attachment E):

Option 1:

Guide sufficient land at 8 units per acre (Roseville's medium density) to accommodate all of the total allocation or 17.75 acres (142 units/8 units per acre).

Option 2:

Guide sufficient land at 12 units per acre to address the allocation of up to 50% of AMI or 10.17 acres (122 units/12 units per acre).

AND

Guide sufficient land at 6 units per acre to address the allocation of 51%-80% of AMI or 3.33 acres (20 units/6 units per acre).

It is important to note that there is not a requirement that this guided property be developed as low to moderate income housing. The community just has to make it available.

In addition to the land guiding mandate, the Metropolitan Council also requires communities to identify the programs, fiscal tools, and other actions that could be used to meet the existing and projected housing needs identified. The Metropolitan Council does not force communities to use these programs or tools as part of any proposed projects. That is fully up to the local unit of government to decide.

Housing Incentives

The Metropolitan Council does encourage communities to provide low to moderate income housing as part of its Livable Communities Act grant programs, such as the LCDA (Livable Communities Demonstration Account), TBRA (Tax Base Revitalization Account) and LHIA (Local Housing Incentives Account). A community's chance of receiving one of these grants is impacted by how much affordable housing is being provided in the proposed development and/or how the community performed in the past in providing affordable housing. Whether a community chooses to participate in any of these programs is entirely voluntary.

In the past, Roseville has successfully applied for 17 Livable Communities Act grants totaling almost \$5 million, although approximately \$1.4 million of that figure was for the recent Sherman project and was returned to the Metropolitan Council.

The Metropolitan Council does maintain a detailed scoring system to identify how it views a community is performing in regards to providing low to moderate income housing. The most recent housing score for Roseville is 100% (Attachment F) indicating that the Metropolitan Council views Roseville to be one of the top performers in this area.

POLICY OBJECTIVE

This information is intended to assist the City Council by providing additional background related to high density housing issues in order to inform future policy decisions.

BUDGET IMPLICATIONS

This item is for informational purposes only and therefore will not directly result in any budget implications. Future housing policy changes, if any, could have budgetary impacts.

STAFF RECOMMENDATION

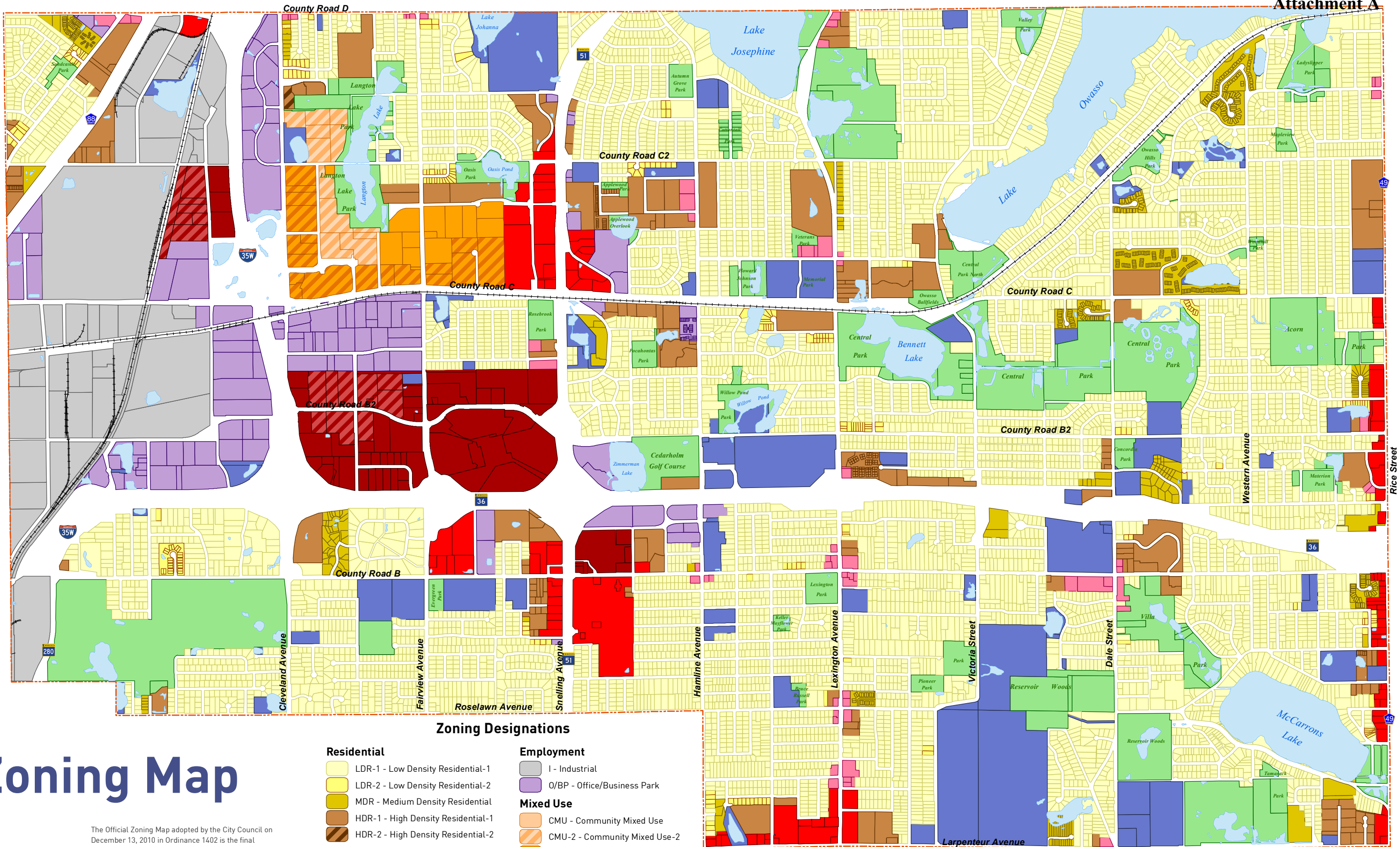
This item is for informational purposes only and therefore there is not a staff recommendation.

106 **REQUESTED COUNCIL ACTION**

107 Receive and discuss this information. Provide any policy direction to staff as appropriate.

Prepared by: Paul Bilotta, Community Development Director

Attachments: A: Zoning Map
B: Existing High Density Residential
C: Other High Density Potential Districts
D: Allocation of Affordable Housing
E: Housing Requirements
F: Roseville Housing Performance Score



Zoning Map

The Official Zoning Map adopted by the City Council on December 13, 2010 in Ordinance 1402 is the final authority with regard to the zoning status of any property. It is on file in the Community Development Department at City Hall.

The zoning designations shown on this map must be interpreted by the Community Development Department. See Water Management Overlay District Map for additional boundaries.

Residential

- LDR-1 - Low Density Residential-1
- LDR-2 - Low Density Residential-2
- MDR - Medium Density Residential
- HDR-1 - High Density Residential-1
- HDR-2 - High Density Residential-2

Commercial

- NB - Neighborhood Business
- CB - Community Business
- RB - Regional Business
- RB-2 - Regional Business-2

Employment

- I - Industrial
- O/BP - Office/Business Park

Mixed Use

- CMU - Community Mixed Use
- CMU-2 - Community Mixed Use-2
- CMU-3 - Community Mixed Use-3
- CMU-4 - Community Mixed Use-4

Public / Institutional

- INST - Institutional
- PR - Park and Recreation

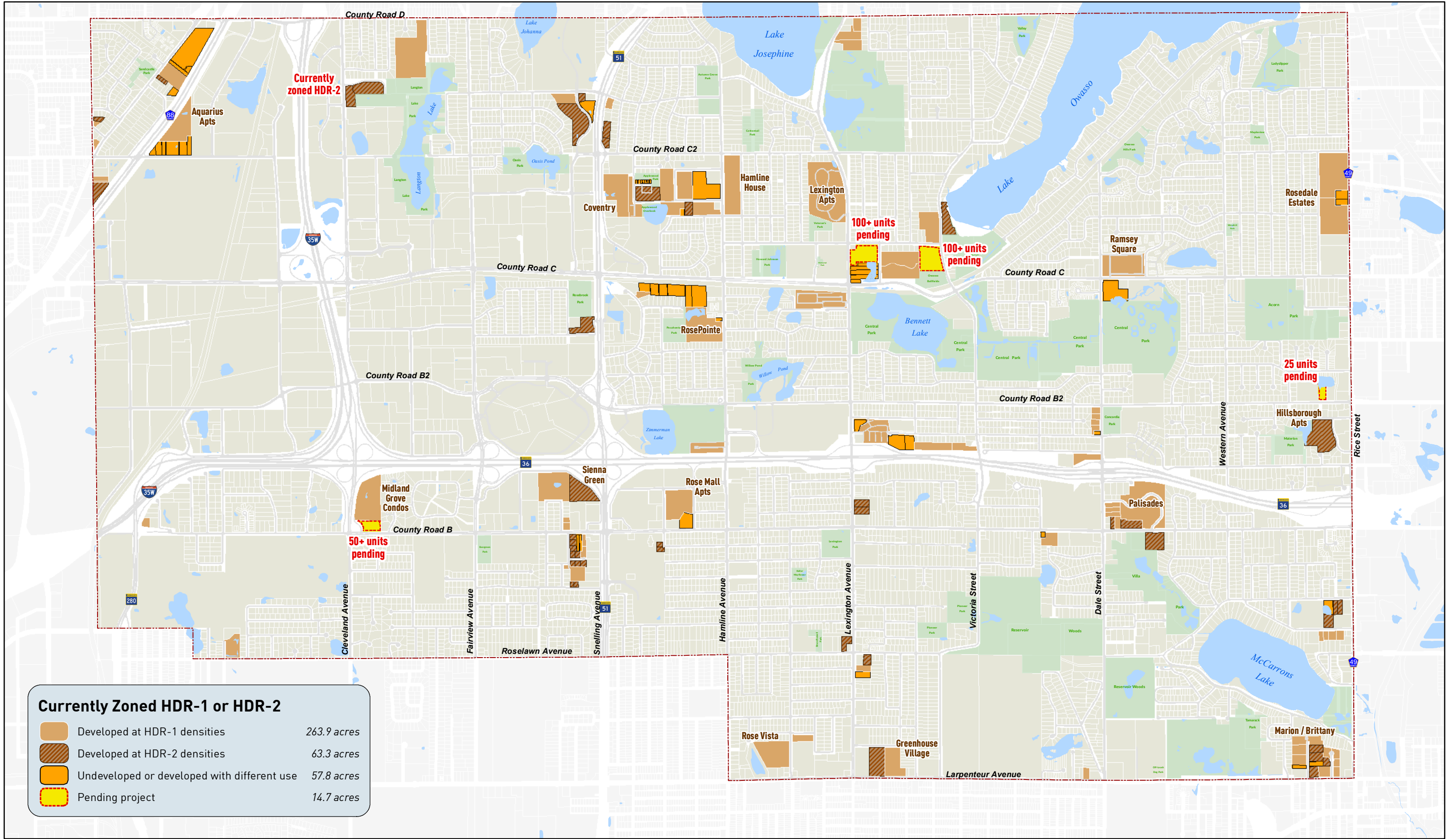
Data Sources

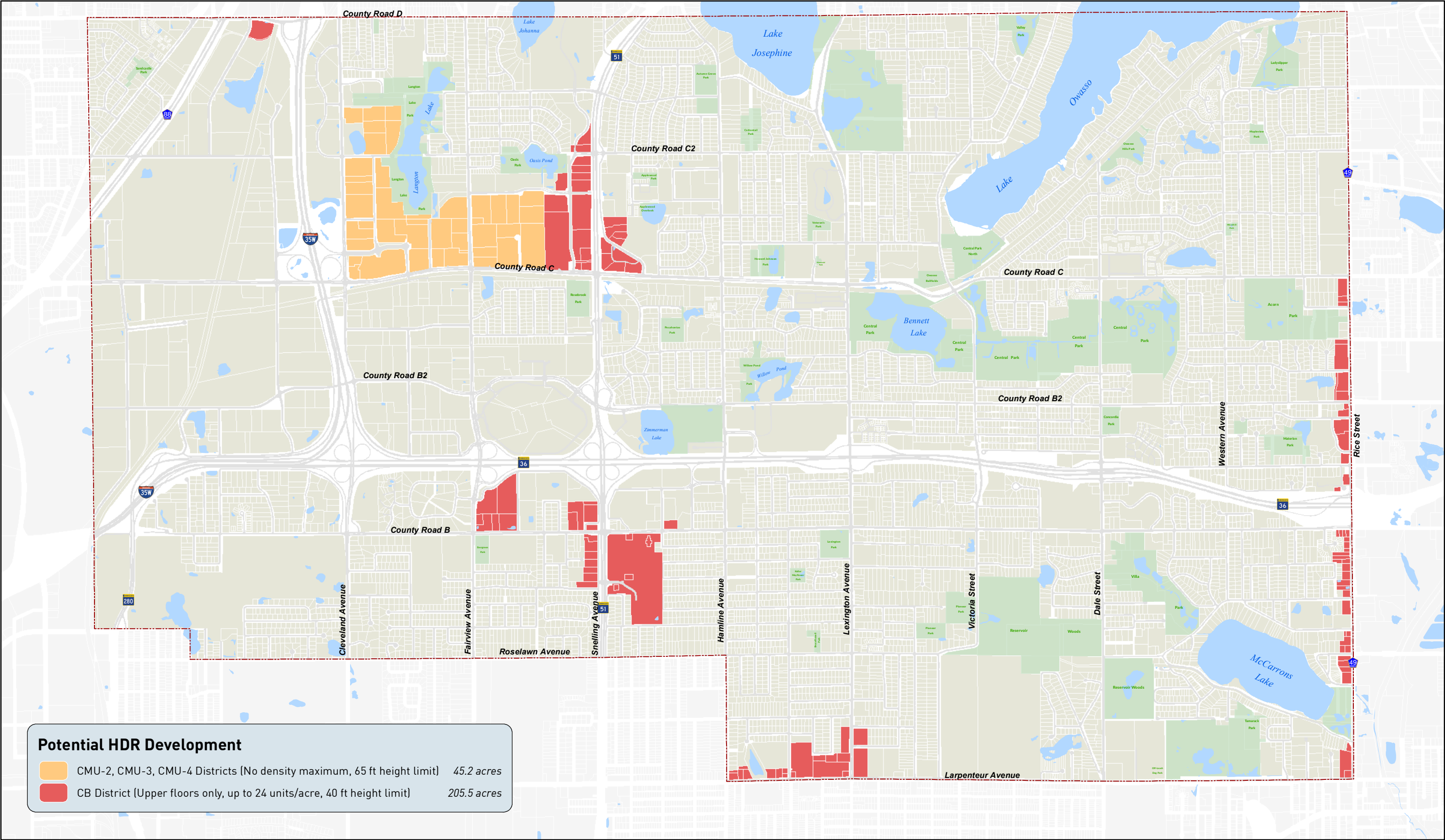
- * Ramsey County GIS Base Map (12/1/2015)
- * City of Roseville Community Development

Disclaimer
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 500 1,000 1,500 Feet







Potential High Density Residential Development



ALLOCATION OF AFFORDABLE HOUSING

LOCAL PLANNING HANDBOOK

To fulfill the requirements of the Metropolitan Land Planning Act, the Metropolitan Council allocates the number of affordable housing units each community needs to plan for in order to address their share of the regional Need for affordable housing units.

We did this in three steps:

- In Part I, we forecasted the amount of net household growth in the region between 2021-2030 that will need additional affordable housing -- or 37,900 new affordable housing units.¹
- In Part II, we allocated a portion of that regional Need to each community expecting growth in their sewer-served households, making adjustments that allocate relatively more additional affordable housing where it would expand housing choices the most.
- In Part III, we distributed each community's adjusted allocation into three "bands of affordability."

The full methodology—developed with the input of local government staff, housing advocates, and other stakeholders— is available in Appendix B of the [2040 Housing Policy Plan](#) (as amended by the Council on July 22, 2015).



Part I: How many new affordable units will the region need?

First, we determined the regional Need for affordable housing units. We did this by forecasting the net growth in households between 2020 and 2030. (This reflects people moving to the region as well as natural household growth, such as young adults moving out of the family home and divorcing couples.) We then used historical income distribution patterns to estimate the proportion of these households that will be low-income (at or below 80% of AMI). Finally, we subtracted out low-income seniors who will already own their homes and therefore not need additional housing. This resulted in a regional Need of 37,900 additional affordable housing units.

Part II: How many new affordable units will each community need?

Next, we distributed that Need across communities with growth in sewer-served households. We initially allocated housing units proportionate to each community's forecasted growth in sewer-served households: communities with more forecasted growth received higher initial allocations. To expand housing choice for low-income households and align low-income housing more closely with low-wage jobs, we then adjusted that initial allocation for two characteristics of communities:

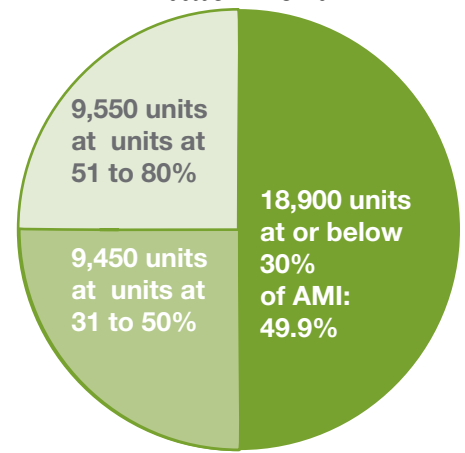
Adjustment factors	Allocation is increased for communities that have:	Allocation is reduced for communities that have:
Existing affordable housing	Lesser share of existing affordable housing than the average sewer-served community	Greater share of existing affordable housing than the average sewer-served community
Ratio of low-wage jobs to low-wage workers	Relatively more low-wage jobs than low-wage workers living in the community	Relatively more low-wage workers living in the community than low-wage jobs

Attachment D

In this process, the existing affordable housing adjustment had twice as much influence on the allocation as the ratio of low-wage jobs to low-wage workers.

Part III: How many new affordable units will each community need in each band of affordability?

Finally, we distributed the resulting overall allocations for each community into three “bands of affordability.” We started by making the initial allocation in each band a certain percentage of the community’s overall allocation, according to each band’s share of the regional Need:



Total Regional Need= 37,900

We then adjusted each community’s allocations based on the community’s existing amount of affordable housing in each band. For example, if a community had a lower-than-average share of its affordable housing in the 31-50% band, its allocation in that band was increased. Conversely, if a community had a higher-than-average share of its affordable housing in the 31-50% band, its allocation in that band was lowered. This further expands choice for low-income households in each band.

To see how this process worked for your community, see Appendix B (Exhibits 5 and 6) of the [2040 Housing Policy Plan](#) (as amended July 22, 2015).



1. The regional Need attempts to provide the most objective, accurate prediction possible of the number of additional low- and moderate-income households that will need affordable housing without considering the cost of, resources available for, or barriers to building that housing. The Need measures future affordability demand and does not incorporate existing unmet demand for affordable housing (i.e., low- and moderate-income households who experience housing cost burden today).

September 2015

HOUSING REQUIREMENTS

LOCAL PLANNING HANDBOOK

HOUSING ELEMENTS: NOW AND THEN

Housing requirements for your Comprehensive Plan update are largely the same as in the last round of updates. New guidance does require additional specificity and clarity to help your Housing Element meet the intent of the Metropolitan Land Planning Act ([Minn. Stat. 473.859 Subd. 2\(c\) and \(4\)](#)).

STATUTORY REQUIREMENT

CURRENT HANDBOOK

Assess current housing stock

Highlighted text indicates information that was not required previously; please note that the Council will provide these data/maps if needed.

Translating existing conditions into clearly identified needs and priorities (narrative analysis) is necessary to adequately inform the implementation plan.

“Complete an existing housing assessment, including:

1. A table of existing local conditions, including at a minimum the following information:
 - Total number of housing units
 - Number of housing units affordable at households with incomes at or below 30% Area Median Income (AMI), between 31 and 50% AMI, and between 51 and 80% AMI.
 - Number of housing units that are owner occupied
 - Number of housing units that are rental
 - Number of single family homes
 - Number of multi-family homes
 - Number of publicly subsidized housing units by the following types: senior housing, housing for people with disabilities, and all other publicly subsidized units. Include expiration dates of affordability contracts when applicable.
 - Number of existing households that are experiencing housing cost burden and have incomes at or below 80% AMI.
2. A map of owner-occupied housing units identifying their assessed values, differentiating at a minimum the values above and below \$213,000.
3. A narrative analysis of existing housing needs, addressing at a minimum the components of the existing housing assessment within the local context of your community. Plans consistent with Council policy will clearly identify existing housing needs and priorities for the community.”

Previous Handbook:

“Assessment of the current housing stock should include the number, types, tenure, value, monthly rent, age and condition of residential structures. Where appropriate, sub-regional or broader comparisons with other municipalities should be included to better explain the existing housing conditions.”

STATUTORY REQUIREMENT

CURRENT HANDBOOK

Projected housing needs

For this update we will address the need for low- and moderate-income housing within three bands of affordability.

For this update we have increased the minimum densities to support affordable housing development but also provided additional flexibility in meeting this requirement.

1. “Acknowledge your community’s share of the region’s need for affordable housing at three bands of affordability: <30% AMI, 31-50% AMI, and 51-80% AMI.
2. Guide residential land at densities sufficient to create opportunities for affordable housing using one of the following options:
 - Option 1: Guide sufficient land at minimum residential densities of 8 units/acre to support your community’s total allocation of affordable housing need for 2021 – 2030. This option may be best for communities that find it difficult to support densities of 12 units/acre (per Option 2), or prefer simplicity over flexibility in their density minimums.
 - Option 2: Guide sufficient land at minimum residential densities of:
 - 12 units/acre to address your communities allocation of affordable housing need at <50% AMI. This combines your community’s allocation at <30% AMI and 31-50% AMI.
 - 6 units/acre to address your community’s allocation of affordable housing need at 51-80% AMI.

Option 2 may be best for communities that feel they can achieve affordable housing needs at 51-80% AMI with less than 8 units/acre. It also allows the affordable housing need to be addressed with less actual land, as is the case if communities choose to use even higher densities than are required. Furthermore, communities using Option 2 may guide land to meet their allocation of affordable housing need at 51-80% AMI using a minimum density range of 3-6 units/acre if they have demonstrated in the last 10 years the application of programs, ordinances, and/or local fiscal devices that led to the development of housing affordable at 51-80% AMI in their community. Examples include: density bonuses for affordable housing unit inclusion, local funding programs such as TIF, etc.”

Previous Handbook:

“Goals and policies should address the need to add low- and moderate-income affordable housing...”



STATUTORY REQUIREMENT

CURRENT HANDBOOK

Implementation Plan

A key difference from the last update is the need to specifically tie official controls to stated needs, including when and how they will be used.

1. "A description of public programs, fiscal devices, and other specific actions that could be used to meet the existing and projected housing needs identified in the housing element. Include in what circumstances and in what sequence they would be used.
2. Plans consistent with Council policy will clearly and directly link identified needs to available tools. Needs are identified within the three bands of affordability, and tools should therefore be addressed within the band of affordability as well.
3. Plans consistent with Council policy will consider all widely accepted tools to address their housing needs. . A list of widely accepted tools is provided, however, this list is not exhaustive. Communities are strongly encouraged to include any additional tools at their disposal when identifying how they will address their housing needs."

Previous Handbook:

"The comprehensive plan must include a housing implementation program that identifies official controls, programs and fiscal tools the municipality will use to implement its housing goals and policies. Local controls may include zoning and subdivision ordinances, building codes, design requirements and the approval process itself. These impact both the type and cost of new housing.

In its housing implementation program, the municipality identifies the range of efforts intended to facilitate construction of affordable housing and thus to expand local housing options. Included in the sections are such programs as:

- Affordable housing assistance through development and preservation programs
- Home improvement and housing assistance programs through the local housing and redevelopment authority
- Fiscal tools, such as tax abatement, bonding or tax increment financing
- Official controls and land use regulation aimed at facilitating construction of affordable and lifecycle housing
- Guide land for development at densities that may facilitate greater housing affordability"

August 2015



	New Affordable and Mixed-Income Housing--Last 10 Years (up to 15 points)		Points
N1.	1.5 Points for:	Each new unit in a recent project at or below 30% AMI	6.00
N2.	.75 Points for:	Each new unit between 31% and 50% AMI	34.50
N3.	.5 Points for:	Each new unit between 51% of AMI and 80% of AMI	0.00
N4.	.25 Points for:	Each Owner-Occupied new single family unit between 81 and 115% of AMI	0.00
N5.	.15 Points:	Each local control adjusted or waived for a specific project	5.75
N6.	10 Points for:	Each new mixed-income project (at least 20% but not more than 80% market rate)	0.00
N7.	10 Points where:	New units put community on track to meet decade's Livable Communities Act (LCA) goal for new affordable housing (e.g. 40% met by year 4 or 70% after 7)	0.00
N8.	10 Points where:	New units in previous year are 10% or more of the decade's negotiated LCA affordable housing goal	0.00
N9.	At least 2%: 3 Points At least 4%: 6 Points At Least 6%: 9 Points:	Direct local financial contribution to affordable or mixed-income development, including estimated value of waived or adjusted local controls	9.00
N10.	5 Points for:	Issuance of housing revenue bonds for construction, or refinancing of affordable or mixed-income development (e.g. tax-exempt bonds to be paired with 4% tax credits or bonds for age- and income-restricted senior developments)	0.00
	Total for Category		15

	Preservation & Substantial Rehabilitation Projects--Last 7 Years for Preservation & 3 Years for Rehab (up to 35 points)		Points
P1.	1 Point for:	Each <i>preserved</i> unit in a recent project at or below 30% AMI	127.00
P2.	.5 Points	Each <i>preserved</i> unit between 31% and 50% AMI	0.00
P3.	.25 Points for:	Each <i>preserved</i> unit between 51% of AMI and 80% of AMI	0.00
P5.	7.5 Points	Preservation of state or federal project-based subsidy for at least 15 years	30.00
P6.		Demonstrated local efforts to preserve a manufactured housing park from threats of conversion and loss of affordable units	0.00
R1.	.5 Points for:	Each <i>substantially rehabilitated</i> unit in a recent project at or below 30% AMI	15.00
R2.	.25 Points for:	Each <i>substantially rehabilitated</i> unit between 31% and 50% AMI	22.50
R3.	.15 Points for:	Each <i>substantially rehabilitated</i> unit between 51% of AMI and 80% of AMI	0.00
R4.	.15 Points:	Each <i>substantially rehabilitated</i> owner-occupied unit serving a household between 81 and 115% of AMI	0.00
R5.	1 Point for:	Each acquisition/rehab/resale of an owner-occupied unit affordable to a households at or below 80% AMI, rehabbed & sold under a Community Land Trust	0.00
R6.	.15 Points for:	Each local official control adjusted, waived, or used to preserve or rehabilitate affordable housing	0.15
R7.	5 Points each for:	Each preservation or substantial rehabilitation project with at least a 4% local direct financial contribution, including estimated value of waived or adjusted local controls	0.00
R8.		Rehab activity that involves conversion of units from a non-restricted status to a rent and income-restricted status (new units counted in N1-3 above)	10.00
	Total for Category		35

	Housing Programs & Policies in Place/Use in Last 5 Years (up to 25 points)		Points
H1.	2 Points each for:	Each locally funded and administered housing program or service	4.00
H2.		Each housing program operated by a non-profit organization receiving a local financial contribution (e.g. single family rehab loans, rental assistance, housing counseling, etc.)	2.00
H3.		Covering all or a portion of administrative expenses incurred in administering a federal, state, or county housing program (i.e. difference between costs and reimbursements)	3.00
H4.		Local expenditure in the prior year to affordable or life-cycle housing representing at least 85% of the municipality's Affordable and Life-Cycle Housing Opportunities Amount (ALHOA)	2.00
H5.	3 Points each for:	Demonstrated efforts to improve/preserve unsubsidized affordable housing (if not claimed under item R8)	3.00
H6.		Participation (as a lender or administrator) in the Minnesota Housing Single Family Rehabilitation Loan, Emergency Loan, and/or Community Fix-Up Programs	0.00
H7.		Successful/funded application to the Minnesota Housing Single Family Impact Fund for activities other than new construction or rehabilitation	0.00
H8.	.15 Points for:	Each household served under local programs	6.90
H9.	4 Points each for:	Adopting or administering a rental licensing program	4.00
H10.		Administering an active code enforcement program (for rental or owner-occupied housing)	4.00
H11.	8 Points each for:	Adopting or administering an Accessory Dwelling Unit (ADU) ordinance	8.00
H12.		Adopting or administering a mixed-income (inclusionary) housing ordinance	0.00
H13.		Adopting and enforcing a local Fair Housing policy	8.00
	Total for Category		25

	Characteristics and Affordability of the Existing Housing Stock (up to 25 points)		Points
C1.	At least 2%: 3 Points At least 5%: 6 Points At Least 8%: 9 Points:	Existing stock of housing affordable to households earning 30% of AMI or less	6.00
C2.	At least 10%: 3 Points At least 20%: 6 Points At Least 30%: 9 Points:	Existing stock of housing affordable to households earning 50% of AMI or less	3.00
C3.	At least 20%: 3 Points At least 40%: 6 Points At Least 60%: 9 Points:	Existing stock of housing affordable to households earning 80% of AMI or less	9.00
C4.	1 Point for each:	Each facility serving vulnerable or special populations (max of 10 points) including: o Transitional placement of adult offenders or adjudicated delinquents o Licensed group homes for people with physical disabilities, mental illness, developmental disabilities, or chemical dependency o Shelters for people experiencing homelessness, battered women or those otherwise not able to secure private housing o Transitional housing for people experiencing homelessness o Permanent housing for victims of sex trafficking or domestic abuse o Age- and income-restricted senior housing	10.00
	Total for Category		25

Narrative Adjustments (if any)		
	Additional housing programs, projects, initiatives, or activities described	0.00
(efforts described in the narrative will be integrated as appropriate into preceding tabs by Council staff)		

Total Housing Performance Score	100.00
Hold-harmless minimum (80% of average 2010-2014 scores)	64.64
Final 2015 Housing Performance Score	100.00

*See the Guidelines for Priority Funding for Housing Performance for the working definitions of Substantial Rehabilitation and Preservation. When complete, please use "Save As" in Excel and save the file to a convenient location, using the name of the city and complete in the file name (example: "Oak Falls Complete"), then attach the file to an email and return it to Joel Nyhus at joel.nyhus@metc.state.mn.us.

REQUEST FOR COUNCIL ACTION

Date: January 25, 2016
Item No.: 15.b

Department Approval



City Manager Approval



Item Description: HDR Interim Ordinance (Moratorium) Discussion

BACKGROUND

Council Member Willmus has requested that an item be placed on the agenda regarding enacting a high density residential moratorium.

State Statutes 462.355 (Attachment A) allow cities to enact moratoriums to provide additional time for the community to study relevant issues and/or enact relevant regulatory controls. The League of Minnesota Cities' discussion of Interim Ordinances is attached for guidance on the process (Attachment B).

The enactment of a moratorium is something that cities generally do not take lightly due to the potentially severe impact a moratorium may have on underlying property owners as well as the concerns that it may negatively impact the community's perception in the broader development community. For this reason, when a moratorium is established it is best to limit the moratorium to the minimum restriction necessary to accomplish the relevant studies or enactment of regulatory controls. It is also important that the City Council state clear justifications for the ordinance, since moratoriums are frequently challenged in court. Examples of ways to limit the scope of a moratorium could include actions such as:

- Limiting geographic area to the site(s) of concern rather than city-wide
- Limiting the time to less than is statutorily allowed if the full period is not necessary to complete the study or code changes
- Limiting the prohibited actions to only those that are the areas of concern. For instance, it is common that if building permits are restricted, cities will write the ordinance to still allow building permits to be issued that are just for the maintenance of existing buildings.

Currently, the City has several projects that could be impacted by a broad moratorium. These include the following:

- Cherrywood Pointe (Lexington)
- Applewood Pointe (Owasso School site)
- Dignicare Memory Care (197 CR B)
- Rezoning HDR property at Old Hwy 8 to MDR per Council direction
- Gracewood Assisted Living Comprehensive Plan/Rezoning Request (NE corner of CR B and Cleveland)
- Rezoning HDR property to CMU – 1 (Twin Lakes north of Terrace) which is on the agenda this evening as well

32 The Applewood and Cherrywood projects have an additional complexity because they are part
33 of a purchase agreement that the City has entered into related to the acquisition of the Owasso
34 ballfields. If the moratorium language is broad enough to include these sites, there could be
35 additional legal complications related to the purchase agreement.

36 **POLICY OBJECTIVE**

37 An interim ordinance (moratorium) is generally enacted when the City Council believes the
38 current situation could result in an outcome that is in opposition to City policies.

39 **BUDGET IMPLICATIONS**

40 A moratorium doesn't have significant budget implications on its own. Depending on the
41 outcome, some projects may not occur which could have a building permit fee and property tax
42 impact.

43 The primary budget impact concerns with a moratorium is usually if one or more of the impacted
44 property owners decides to pursue legal action, in which case the City would need to defend
45 itself and would be subject to any court decisions.

46 **STAFF RECOMMENDATION**

47 As this is a Council member initiated request and staff does not have the benefit of a full
48 understanding of the issue yet, there is no recommendation from staff at this time.

49 **REQUESTED COUNCIL ACTION**

50 Offer a motion to approve the attached ordinance (Attachment C) as amended.

51 *Please note, the draft ordinance will require amending to include the relevant facts of the case.*

Prepared by: Paul Bilotta, Community Development Director
Attachments: A: State Statutes 462.355
B: League of MN Cities summary on interim ordinances
C: Draft Interim Ordinance

462.355 ADOPT, AMEND COMPREHENSIVE PLAN; INTERIM ORDINANCE.

Subdivision 1. **Preparation and review.** The planning agency shall prepare the comprehensive municipal plan. In discharging this duty the planning agency shall consult with and coordinate the planning activities of other departments and agencies of the municipality to insure conformity with and to assist in the development of the comprehensive municipal plan. In its planning activities the planning agency shall take due cognizance of the planning activities of adjacent units of government and other affected public agencies. The planning agency shall periodically review the plan and recommend amendments whenever necessary. When preparing or recommending amendments to the comprehensive plan, the planning agency of a municipality located within a county that is not a greater than 80 percent area, as defined in section 103G.005, subdivision 10b, must consider adopting goals and objectives that will protect open space and the environment.

Subd. 1a. **Update by metropolitan municipalities.** Each municipality in the metropolitan area, as defined in section 473.121, subdivision 2, shall review and update its comprehensive plan and fiscal devices and official controls as provided in section 473.864, subdivision 2.

Subd. 2. **Procedure to adopt, amend.** The planning agency may, unless otherwise provided by charter or ordinance consistent with the municipal charter, recommend to the governing body the adoption and amendment from time to time of a comprehensive municipal plan. The plan may be prepared and adopted in sections, each of which relates to a major subject of the plan or to a major geographical section of the municipality. The governing body may propose the comprehensive municipal plan and amendments to it by resolution submitted to the planning agency. Before adopting the comprehensive municipal plan or any section or amendment of the plan, the planning agency shall hold at least one public hearing thereon. A notice of the time, place and purpose of the hearing shall be published once in the official newspaper of the municipality at least ten days before the day of the hearing.

Subd. 3. **Adoption by governing body.** A proposed comprehensive plan or an amendment to it may not be acted upon by the governing body until it has received the recommendation of the planning agency or until 60 days have elapsed from the date an amendment proposed by the governing body has been submitted to the planning agency for its recommendation. Unless otherwise provided by charter, the governing body may by resolution adopt and amend the comprehensive plan or portion thereof as the official municipal plan upon such notice and hearing as may be prescribed by ordinance. Except for amendments to permit affordable housing development, a resolution to amend or adopt a comprehensive plan must be approved by a two-thirds vote of all of the members. Amendments to permit an affordable housing development are approved by a simple majority of all of the members. For purposes of this subdivision, "affordable housing development" means a development in which at least 20 percent of the residential units are restricted to occupancy for at least ten years by residents whose household income at the time of initial occupancy does not exceed 60 percent of area median income, adjusted for household size, as determined by the United States Department of Housing and Urban Development, and with respect to rental units, the rents for affordable units do not exceed 30 percent of 60 percent of area median income, adjusted for household size, as determined annually by the United States Department of Housing and Urban Development.

Subd. 4. **Interim ordinance.** (a) If a municipality is conducting studies or has authorized a study to be conducted or has held or has scheduled a hearing for the purpose of considering adoption or amendment of a comprehensive plan or official controls as defined in section 462.352, subdivision 15, or if new territory for which plans or controls have not been adopted is annexed to a municipality, the governing body of the municipality may adopt an interim ordinance applicable to all or part of its jurisdiction for the purpose of protecting the planning process and the health, safety and welfare of its citizens. The interim ordinance may

regulate, restrict, or prohibit any use, development, or subdivision within the jurisdiction or a portion thereof for a period not to exceed one year from the date it is effective.

(b) If a proposed interim ordinance purports to regulate, restrict, or prohibit activities relating to livestock production, a public hearing must be held following a ten-day notice given by publication in a newspaper of general circulation in the municipality before the interim ordinance takes effect.

(c) The period of an interim ordinance applicable to an area that is affected by a city's master plan for a municipal airport may be extended for such additional periods as the municipality may deem appropriate, not exceeding a total additional period of 18 months. In all other cases, no interim ordinance may halt, delay, or impede a subdivision that has been given preliminary approval, nor may any interim ordinance extend the time deadline for agency action set forth in section 15.99 with respect to any application filed prior to the effective date of the interim ordinance. The governing body of the municipality may extend the interim ordinance after a public hearing and written findings have been adopted based upon one or more of the conditions in clause (1), (2), or (3). The public hearing must be held at least 15 days but not more than 30 days before the expiration of the interim ordinance, and notice of the hearing must be published at least ten days before the hearing. The interim ordinance may be extended for the following conditions and durations, but, except as provided in clause (3), an interim ordinance may not be extended more than an additional 18 months:

(1) up to an additional 120 days following the receipt of the final approval or review by a federal, state, or metropolitan agency when the approval is required by law and the review or approval has not been completed and received by the municipality at least 30 days before the expiration of the interim ordinance;

(2) up to an additional 120 days following the completion of any other process required by a state statute, federal law, or court order, when the process is not completed at least 30 days before the expiration of the interim ordinance; or

(3) up to an additional one year if the municipality has not adopted a comprehensive plan under this section at the time the interim ordinance is enacted.

History: 1965 c 670 s 5; 1976 c 127 s 21; 1977 c 347 s 68; 1980 c 566 s 24; 1983 c 216 art 1 s 67; 1985 c 62 s 1,2; 1995 c 176 s 4; 2004 c 258 s 1; 2005 c 41 s 17; 1Sp2005 c 1 art 1 s 91; 2008 c 297 art 1 s 59; 2010 c 347 art 1 s 24

Minn. Stat. § 462.355, subd. 4.
Pawn America Minnesota, LLC v. City of St Louis Park, 787 N.W.2d 565 (Minn. 2010).

Minn. Stat. § 462.355, subd. 4(a).

Minn. Stat. § 462.355, subd. 4(b).
Duncanson v. Board of Supervisors of Danville Tp., 551 N.W.2d 248 (Minn. Ct. App. 1996).

Minn. Stat. § 462.355, subd. 4(c).

Minn. Stat. § 462.355, subd. 4(c)(3).

1. Interim Ordinances (Moratoria)

Adoption of an interim ordinance (more commonly known as a moratorium) may aid cities in the zoning ordinance amendment process, by allowing a city to study an issue without the pressure of time generated by pending applications. Cities may use a moratorium to protect the planning process, particularly when formal studies may be needed on a particular issue. Cities must follow the procedures established in state statute to initiate a moratorium.

a. Procedure for interim ordinance adoption

Cities must initiate a moratorium by adopting an ordinance (interim ordinance). The interim ordinance may regulate, restrict, or prohibit any use, development, or subdivision within the city or a portion of the city for a period not to exceed one year from the effective date of the ordinance. An interim ordinance may only be adopted where the city:

- Is conducting studies on the issue.
- Has authorized a study to be conducted.
- Has held or scheduled a hearing for the purpose of considering adoption or amendment of a comprehensive plan or other official controls, including the zoning code, subdivision controls, site plan regulations, sanitary codes, building codes and official maps.
- Has annexed new territory into the city for which plans or controls have not been adopted.

The legal justification for the interim ordinance should be stated in the findings of fact when the ordinance is adopted.

No notice or hearing is generally necessary before an interim ordinance is enacted. However, a public hearing must be held if the proposed interim ordinance regulates, restricts or prohibits livestock production (feedlots). In such case, the notice of the hearing must be published at least ten days prior to the hearing in a newspaper of general circulation in the city.

b. Procedure for interim ordinance extension

An interim ordinance may be extended only in limited circumstances if the procedures of state statute are followed. An interim ordinance may be extended if the city holds a public hearing and adopts findings of fact stating that additional time is needed to:

- Complete and adopt a comprehensive plan in cities that did not have comprehensive plan in place when the interim ordinance was adopted. This allows an extension for an additional year.

Minn. Stat. § 462.355, subd. 4(c) (1).

Minn. Stat. § 462.355, subd. 4(c) (2).

Minn. Stat. § 462.355, subd. 4(c).

Minn. Stat. § 462.355, subd. 4(c).
Semler Const., Inc. v. City of Hanover, 667 N.W.2d 457 (Minn. App. 2003).

Woodbury Place Partners v. Woodbury, 492 N.W.2d 258 (Minn. Ct. App. 1993).
Tahoe-Sierra Pres. Council, Inc. v. Tahoe Reg'l Planning Agency, 535 U.S. 302, 122 S. Ct. 1465 (2002).

A.G. Op. 477b-34 (July 29, 1991).

- Obtain final approval or review by a federal, state, or metropolitan agency of the proposed amendment to the city's official controls, when such approval is required by law and the review or approval has not been completed and received by the municipality at least 30 days before the expiration of the interim ordinance. This allows an extension for an additional 120 days.
- Complete "any other process" required by a state statute, federal law, or court order and when the process has not been completed at least 30 days before the expiration of the interim ordinance. This allows an extension for an additional 120 days.
- Review an area that is affected by a city's master plan for a municipal airport. This allows for an additional period of 18 months.

The required public hearing must be held at least 15 days but not more than 30 days before the expiration of the interim ordinance, and notice of the hearing must be published at least ten days before the hearing.

c. Applicability

An interim ordinance or moratorium may not delay or prohibit a subdivision that has been given preliminary approval, nor extend the time for action under the 60-day rule with respect to any application filed prior to the effective date of the interim ordinance.

According to the Minnesota Court of Appeals, the use of an interim ordinance prohibiting or limiting use of land is generally not compensable if there is a valid purpose for the interim regulation. In evaluating whether an interim ordinance is a temporary taking in the nature of a regulatory taking, courts will look to the parcel as whole. There is no bright-line rule for regulatory takings; rather, they must be evaluated on a case-by-case basis.

VI. Zoning ordinance enforcement

The Municipal Planning Act authorizes cities to enforce their zoning ordinance through criminal penalties. In addition, civil remedies, such as an injunction, are available to cities to cure on-going violations. The Minnesota Attorney General has ruled that it is a general duty of a city to enforce its zoning ordinance and that a city cannot refuse to enforce zoning requirements by ignoring illegal land uses. In enforcing city ordinances, however, a city must be aware that certain landowners may have specific rights as existing non-conformities; if their non-conforming use pre-dated the city's zoning regulation.

**City of Roseville
ORDINANCE NO.**

**AN INTERIM ORDINANCE ESTABLISHING A MORATORIUM
TEMPORARILY PROHIBITING _____**

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: Purpose and Intent

The City of Roseville ("City") recognizes significant public interest and concern over _____.

The City desires to regulate the use of property in a manner that is consistent with the purpose and intent of the Comprehensive Plan and Zoning Ordinance.

The use of property for High Density Residential purposes _____.

Minnesota Statutes Section 462.355 allows the City to adopt a temporary interim ordinance for a period of up to twelve (12) months from the date it is effective, to allow for such study and adoption of comprehensive plan, zoning and/or other official land use controls in order to protect the public health, safety and general welfare. The same statute allows for the limited extension of the period under particular circumstances.

The City has concluded that additional study is required related to _____.

There is a need for an interim ordinance to be adopted for the purpose of protecting the planning process and the health, safety, and welfare of the citizens of the City until such a study has been completed.

SECTION 2: Prohibition

Pursuant to State Statutes 462.355, the City hereby adopts and approves this interim ordinance temporarily prohibiting _____ at _____. During the effective period of this interim ordinance, the City will not accept any application or issue any permit for _____.

SECTION 3: Effective Date and Duration

This ordinance shall take effect and be in full force from and after its passage and publication. It shall remain in effect until the adoption of official controls contemplated herein or one year, whichever occurs first, after which occurrence this ordinance shall lapse, unless properly extended pursuant to state law.

Passed by the City Council of the City of Roseville this ____ day of _____ 2016.

AN INTERIM ORDINANCE ESTABLISHING A MORATORIUM TEMPORARILY PROHIBITING _____

(SEAL)

CITY OF ROSEVILLE

BY: _____
Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, City Manager