



City Council Agenda

Monday, May 9, 2016

6:00 p.m.

City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order: Willmus, Etten, McGehee,
Laliberte, Roe
- 6:02 p.m. **2. Pledge of Allegiance**
- 6:05 p.m. **3. Approve Agenda**
- 6:07 p.m. **4. Public Comment**
- 6:12 p.m. **5. Council and City Manager Communications, Reports and Announcements**
- 6:17 p.m. **6. Recognitions, Donations and Communications**
a. 2015-2016 Human Rights Essay Contest Winners
- 6:47 p.m. **7. Approve Minutes**
a. Approve April 25 City Council Meeting Minutes
- 6:52 p.m. **8. Approve Consent Agenda**
a. Approve Payments
b. Approve Business and Other Licenses
c. Approve General Purchases and Sale of Surplus Items in Excess of \$5,000
d. Certify Unpaid Utility and Other Charges to the Property Tax Rolls
e. Applewood Pointe of Roseville at Central Park – Public Improvement Contract Approval
f. Approve contracts for printing services
g. Appoint Youth to Human Rights Commission
h. Annual Variance Board Appointment
i. Human Rights Commission and Community Engagement Commission Vacancies

- j. Adopt a resolution memorializing the denial of an amendment to the Comprehensive Land Use Plan map and a corresponding rezoning

7:02 p.m. **9. Consider Items Removed from Consent**

10. General Ordinances for Adoption

7:05 p.m. a. Community Development Department Requests Approval of Proposed Text Ordinance Amendments of the Roseville City Code, Title 9, Chapter 908, To Regulate Rental Licensing for Multifamily Rental Dwellings of 5 or More Units

7:15 p.m. b. Community Development Department Requests Approval of Proposed Text Ordinance Amendments of the Roseville City Code, Sections 307.01, Licenses Required, 307.02, License Fee, 307.03, Commercial General Contractors, 307.04, Qualifications, 307.05, Revocation or Suspension, 307.06, Period of Suspension, 307.07, Revocation Upon Violations, 307.08, Failure to Pay Claim, 307.09, Liability Insurance

7:25 p.m. c. Request by the Community Development to amend the text of Section 1010.09.A.6.a of the Zoning Code pertaining to political signs

11. Presentations

12. Public Hearing and Action Consideration

13. Budget Items

14. Business Items (Action Items)

- a. Authorize A Resolution Supporting “Ramsey County: A Start By Believing Community” Initiative

15. Business Items – Presentations/Discussions

7:35 p.m. a. City Council Discussion and Direction on Tree Replacement Fee Dollars and Replacement Planting Flexibility

7:45 p.m. **16. City Manager Future Agenda Review**

7:50 p.m. **17. Councilmember Initiated Items for Future Meetings**

7:55 p.m. **18. Adjourn**

Some Upcoming Public Meetings.....

Tuesday	May 10	6:30 p.m.	Finance Commission
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Council Agenda - Page 3

Thursday	May 12	6:30 p.m.	Community Engagement Commission
Monday	May 16	6:00 p.m.	City Council Meeting
Wednesday	May 18	6:00 p.m.	Human Rights Commission
Monday	May 23	6:00 p.m.	City Council Meeting
Tuesday	May 24	6:30 p.m.	Public Works, Environment & Transportation Commission
Wednesday	May 25	6:00 p.m.	Economic Development Authority
<i>Monday</i>	<i>May 30</i>	-	<i>City Offices Closed - Observation of Memorial Day</i>
June			
Wednesday	Jun 1	5:30 p.m.	Variance Board
Wednesday	Jun 1	6:30 p.m.	Planning Commission
Tuesday	Jun 7	6:30 p.m.	Parks & Recreation Commission
Thursday	Jun 9	6:30 p.m.	Community Engagement Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: May 9, 2016
Item No.: 6.a

Department Approval

City Manager Approval



Item Description: Human Rights Essay Contest Winners

BACKGROUND

Each year the Human Rights Commission holds an essay contest for sixth, seventh and eighth grade students within the Roseville Area School District boundaries. This year 113 students from RAMS, Emmet D. Williams and Parkview Center schools entered the contest. Commissioners conducted an anonymous review of the essays. Names of the students were not known until after the winners were selected.

This year we asked students:

We have the right to vote in the USA. But sadly, less than 60% of the American people participate in voting. Why do you think voting is an important freedom and what are your suggestions or ideas to increase voter participation in the USA?

Essay should include at least 2 reasons why you think the freedom to vote is important plus at least 2 ideas or suggestions to increase voter participation in the USA.

Learn more about voting and find supporting evidence for your essay via: Universal Declaration of Human Rights or 1965 Voting Rights Act, newspapers, magazines, books, radio /TV segments or documentaries, personal interviews and legitimate online sources (not Wikipedia).

The Commission will recognize the following students and teachers:

First place	Isabella Kennedy	7 th Grade	Mr. Jeff Bibeau	RAMS
Second place	Elite Thor	8 th Grade	Ms. Crystal Archer	RAMS
Third place	Naomi Nickel	7 th Grade	Mr. Jeff Bibeau	RAMS
Honorable Mention	Greta Keffer	7 th Grade	Mr. Jeff Bibeau	RAMS
Honorable Mention	Tait Haugen	8 th Grade	Mr. Lee Thao	RAMS

COUNCIL ACTION

Recognize essay contest winners.

Prepared by: Carolyn Curti, Human Rights Commission staff liaison

Attachments: A: Winning Essays

Isabella Kennedy
7th - Roseville Area Middle School
Jeff Bibeau
1st Place

Okay, before you dismiss this as just another essay telling you to vote and all of that, listen to this. Imagine you live in a country, or place if you fancy, that there was one totalitarian government in charge. They tell you what to do and how to do, or you face consequences. Now imagine a different place, a place where you choose the leaders and governing officials. You get to speak your mind and influence the way this "Place" is run. Which one would you rather live in? I hope you say the second one since this *is* where you live. You can influence your government, and I'm trying to tell people that. "Of the people, by the people, for the people", so why don't more people realize this and contribute their ideas and opinions to make this country a stronger, better place.

To do that though, it's the people that have to do the "work". I put in those quotation marks because, is it work to take the morning off your job to write your name on a piece of paper and voice your opinion in a little circle that you fill in? I don't think so. So why do 40% or more of the American population eligible to vote chose not to? There is no good reason. In fact, in 1924, when the second least percent of voters showed up at the ballots, they elected Calvin Coolidge. It was reported that he was the most negative and remote of the presidents, and "his talent for effectively doing nothing"(Walter Lippmann) suggested that all the views of the American citizen were not represented. Also, in the 2014 midterms, the least percent of voters showed up and, though there was no unanimous decision, the Democrats were upset after losing 9 seats in the Senate, giving the Republicans a 59 to 41 majority.

Besides making everyone happy through fair decisions, you should vote for yourself. The UDHR (Universal Declaration of Human Rights) states in Article 21

"Everyone has the right to take part in the government of his/her country, directly or through freely chosen representatives.

Everyone has the right of equal access to public service in his country.

The will of the people shall be the basis of the authority of government; this will shall be expressed in periodic and genuine elections which shall be by universal and equal suffrage and shall be held by secret ballot or by equivalent free voting procedures."

In the United States of America, voting gives you a way to change the nation. If you think something is unfair, or if you disagree with a way things are being handled, you can vote for it to change. For example, prohibition. Even though it was revoked, it was put in place by the women who had gained the right to vote and were unhappy by the way they were being abused by drunk husbands. They were unhappy, so they voted. You can see this pattern repeated throughout history almost every time we vote on a new issue. Gay rights, paid sick leave, K-12 budget. These are just a few of the laws passed in the last years. Think of how much we could change this nation!

The way we will make change is by voting, so here are some ideas on how to get more people to participate. My first idea is that every person who voted in the last election would get a property tax break. For example, in Saint Paul, MN the tax rate per house is about 1.295%, so on the average house you would pay \$2,567 a year. If you put my idea into place, every person who voted would get a 5 to 10 percent tax break. For the house that paid \$2,567 dollars a year, if they voted, they would now be paying about \$2,439 a year. Depending on how important the voting issue was, the tax break could be raised or lowered. If you rent a property, you could still get a property tax

rebate. This break doesn't apply to commercial real estates though, where no one lives. To make up for the money that the city/state had lost, you would just raise the property taxes on the properties where residents hadn't voted.

My second idea involves tying candidate's campaigns closer to the lives of the people who would vote for or against them. This idea only applies if the vote is for a candidate. Every household would decide on something they want the government to address. They would mail the idea to the city hall and the mayor would decide with his/her advisors which ten best represent the city. Each city would then send those to the capital and the people in the capital would then decide the top ten that best represent the state. For a presidential election, those would then be sent to Washington D.C. where the candidates would chose at least five of them that they will do or have something done about. The more things the candidate decides to do, the more points they have in the coming election. If it's a mayoral or gubernatorial election, the ideas just stop at the city hall or state capital where those candidates do the same things. This way, you and your ideas can affect the running of the country, state, or city directly.

"The ballot is stronger that the bullet" said Abraham Lincoln. In other words, voting is stronger than any kind of force or violence in trying to change the way everybody lives their lives. If only one person votes though, it doesn't matter. But if all 315.9 million of us that live in the United States of America get down to the polls to vote, we can truly make a difference. This will only happen though, if we contribute, each and every one of us, our ideas and opinions to tell our country how we wish to live our lives.

Human Rights Essay

Article 21 of the Universal Declaration of Human Rights states that everyone has the right to take part in the government, which we do by voting. Voting is an important right because it gives people the power to design a government as they see fit and to bring on changes in the governing laws. However less than sixty percent of eligible voters in the United States (U.S.) refrain from their right to election. I believe that making the popular vote more valuable than it currently is and having same-day voter registration in every state will increase voting.

Democracy is founded on the notion that a country is ran by the free will of its people. In the U.S. this system of government is practiced by selecting government officials, known as senators and representatives, via popular votes to administer state and/or federal affairs. Once in office, these individuals perform important tasks such as: debating popular issues that give rise to changes in or new laws, allocating proper funds to government offices, choosing the next president by casting electoral votes, etc. Hence, voting for these government officials becomes crucial since their actions will determine the future of this country. For example, the Democratic candidate, John F. Kennedy, was elected president in 1961. During his short presidency, he initiated a civil rights bill that was signed into a law known as the Civil Rights Act of 1964 by his successor, President Lyndon B. Johnson. This law ended an era of racial segregation under the Jim Crow Laws for colored people. This change in the U.S. Constitution was possible because the bill earned supermajority votes in Congress. This historic event illustrates the importance of voting as this action triggered a cascade of events that change the U.S. for the better. During that time, the majority of U.S. citizens elected Democratic officials who used their electoral votes to choose a president with a strong interest in equality among all citizens

regardless of their skin color. As a result, the initiatives taken by President Kennedy and completed by President Johnson not only ended the oppression of colored people, but also made the U.S. a better place to live in for minorities for generations to come.

Voting is a powerful privilege that influences initiatives, propositions, and laws. For instance, before same-sex marriage became a federal law, Minnesota was one of the states allowing this practice. It was legalized because about fifty three percent of the state's voters decided this outcome in 2012. This referendum shows that popular voting is powerful in making a difference in the rules governing people. Thus, in order for state and federal governments to operate the way most people want, we must all vote, but this is not happening.

The main reason why people do not vote is because they think that their votes do not count. This belief stems from the fact that in the U.S. states and federal governments are run by an elected majority party other than the people themselves. Thus, the votes of the citizens are only counted for popularity to see what most of them believe in. For example, citizens do not directly vote a president into office. Only the votes of the Electoral College count toward this goal. Since the electoral votes do not have to agree with the popular vote, many people think that voting is useless. To change this and promote voting, we should allow citizens to fully control the outcome of elections, thereby eliminating the electoral votes. This means that the citizens and government officials would have equal voting power. By doing this, the opinions of everyone would be accounted toward making final decisions. Voting would also become more of an obligation for the people because their votes could become the deciding factor in an election.

In addition, voting can be promoted by having same-day voter registration in every state. Same-day voter registration mean that you can register to vote on the same day voting occurs.

However, this policy is only used in ten states and most of these states, including Minnesota, Maine, and Wisconsin, have a higher number of voters than states without that policy. Many people do not vote due to the fact that they are not registered and have to take extra measures in order to vote, which can be cumbersome in their busy lives. Hence, allowing same-day voter registration could increase voting as this change would offer convenience to voters.

The right to vote is powerful and all eligible people should commit to and exercise it because voting allows us to have a voice in choosing the type of government we want and in deciding how issues are dealt with. However, many citizens do not vote because they believe that true democracy is not implemented by electing government officials who have the final authority in cultivating the state or federal constitution. Making every citizen's vote become the sole determinant of elections and allowing same-day voter registration nationwide are two possible ways to promote voting. After all, these two strategies would enable every single eligible voter to execute autonomy and obtain authoritative power to directly affect the outcome of elections.

Every year, over 200 million Americans have an opportunity to let their voices be heard, however over 40% of Americans never vote. The Universal Declaration of Human Rights lists voting as its 21st article, amongst rights deemed as basic human necessities such as the right to have shelter and food. Voting is also an essential part of the American democracy. It is essential that every eligible voter in the US votes to increase the effectiveness of the voting system. To increase voter participation, I suggest creating groups and funds to educate people about voting.

Voting is an important freedom because it gives you a voice on community issues such as school levies and choosing local positions, such as mayor, sheriff, and city council members. All of these can directly impact your community. For example, in 2013 the Roseville district was one of many districts across Minnesota to receive voter approval of a levy referendum. Because this referendum passed, schools received more money per student for operational costs, for giving students higher quality education materials, and paying teachers. All these create a better education experience for everyone. Voting can really help make clear the important issues for your community and city.

There are many minority groups who have voting rates lower than the national average. According to The United States Census Bureau, in 2012 the sum of the number of African Americans, Asians, and Mexican Americans who voted in the 2012 elections was not even half the number of whites who voted. According to the United

States Elections Project and the United States Census Bureau, the group with the highest voting rate are wealthy non-Hispanic whites who are over 50 and have an advanced degree. This means important decisions about our government are being made by a small percentage of America's population. Since many minority groups have a low percentage of voters, their voices and opinions are not being represented.

One of my ideas to increase voter participation is to create an organization to encourage high school seniors and college student to vote. The organization would send representatives to many high schools and colleges across the U.S., teach them the importance of voting, and have them register right there to show them how easy it is. The organization could also show them local and national candidates that would be most likely to pass laws that students would benefit from, such as being more forgiving for student loans. The organization could consist of volunteers and paid workers. I think to be most effective, the organization should start small, maybe only in a few schools, and if it is working, it can gradually spread to more and more schools and cities. That way, when it starts out, there could be a small fundraiser such as a walk run or a festival, and if it gets big enough, the organization could try to find some sponsors so it can spread even more. I believe that if this idea is put into practice, it will widely increase voter participation among high school and college students.

Another idea I have is to create a few short 30 second commercials explaining the importance of voting and how easy it is to vote. The videos could also feature

celebrities, depending on the targeting audience. The videos could then be television commercials. Since certain groups of people watch certain TV channels/shows, the commercials could be targeted at groups of people who are less likely to vote. The US government could partner with one or several already existing voting organizations to make the videos. This would increase voter participation across many groups because many different groups of people watch TV, and since the commercials will be targeted at certain groups, the groups with the lowest voter percentages will increase the most.

As you can see, voting is very important in our democracy, but millions of people do not vote. To increase voter turnout, I suggest educating people about voting by creating videos and sending representatives to schools to explain the importance of voting. Many Americans still think that their votes don't count, and therefore do not vote. If we create organizations to educate people about the importance of voting, both on a local and national scale, more people will understand why they should vote and they will vote. This will help everyone in the nation and will give everyone a voice.

Greta Keffer
7th - Roseville Area Middle School
Jeff Bibeau
Honorable Mention

Human Rights Essay

by Greta Keffer

Only 36.4% of the eligible voters voted on Election Day in 2014. That was the lowest turnout since 1944! The percent of voters has been dropping since 1964. That is more than 50 years ago! We need to vote more! Voting is important for many reasons, and I will look at some of those reasons and propose some solutions to increase voter turnout.

Voting is important. People thought voting was important enough that they fought hard to give everyone the right to vote. As a result, the U.S. Constitution has had a lot of amendments added to it about voting rights. Despite the amendments giving more people the right to vote, over 60% of the population will not actually vote. The 15th Amendment to the Constitution allowed any male over 21 the right to vote (1869). Men of any race can vote. Then in 1920, the 19th Amendment gave women over 21 the right to vote as well. That means either gender can vote. Later in 1960, the 23rd Amendment gave residents of Washington D.C. the right to vote for representatives in the Electoral College. Then in 1964, the United States ratified the 24th Amendment to the Constitution, prohibiting any poll tax in elections for federal officials. Finally there was the 26th Amendment in 1971, which lowered the voting age to 18. All adults can vote.

Another reason voting is important is that it is people's chance to have their voices heard, and so they have a say in what the government will look like. Voting is one of the most important ways to connect with the government. According to statistics,

as of 2015, about 55% of America's population does not trust their government; that is more than half the population! So why is it that they do not vote for someone they *do* trust? That is exactly what voting is for! In the U.S., people can vote for their own government, so people should believe that even if they did not vote for a given candidate, a lot of people did, and that is at least worth something. Voting represents all Americans and how they want the country to work.

One solution to increase the voter turnout is to get kids more involved in voting, so that they will want to do it when they are older. For example, when I was in elementary school, we voted for the president we thought should hold office. It is true that the votes did not count in the larger election since we were under the age of 18, but it did introduce us -- and it could introduce other kids -- to the idea of voting. I thought it was fun, and so did others in my class. I especially liked when they called out the winner. It ended up being the person I voted for! Schools, whether elementary-level, middle, or high schools could vote, both for fun and to learn about it, every election day. That way everyone under 18 would get used to voting and would be more likely to do it when they get old enough. I know that because of my experience in elementary school, I sure will!

One other way to get people to vote is to make Election Day a federal holiday. That way, less people would have to work that day, increasing the time people have available to vote. Bernie Sanders, a democrat who is currently in the 2016 presidential race, has introduced a proposal that would amend the U.S. code to include Federal Election Day. It would be the Tuesday after the first Monday in November in each

even-numbered year. If a presidential nominee is including it in his platform, it must be a good idea. The Federal Government should make Election Day a biannual, national holiday. It will give all eligible citizens an opportunity to vote. Also, it will encourage them to vote, because they will have much more time free to do it.

Voting is important, so the voting population should be increased. The government worked hard to give us these rights by adding amendments to the Constitution. They worked hard to have every voice heard. By brainstorming and working toward using strategies to increase the numbers of Americans who are voting -- such as introducing voting to kids and making Election Day a holiday -- the U.S. will end this problem, and then everyone who can, will vote.

How We Can Increase Voter Turnout

By Tait Haugen

Where do you stand on the topic of voting? Did you know that our country allows every American citizen to cast a vote!? And that hundreds of people lost their lives fighting for that very right and yet only fifty-seven percent of Americans take advantage of this!? This paper will inform you not only on why voting is important, but on how we can get more Americans to vote.

The fact that every American is allowed to vote is very important. It gives people the option to vote for an individual who represents their own personal beliefs. For example, if Alexis Courtois believes that healthcare is a major issue in this country and someone running for presidency promises to promote inexpensive healthcare for all, Alexis has the right to vote for that individual.

There are also many countries that don't allow their citizens to vote. Some of these countries include Cuba, Saudi Arabia, Qatar, and North Korea. Both Cuba and Saudi Arabia have a severely higher dissatisfaction rate than the United States, and then North Korea is so closed about itself that almost as much truthful information comes from refugees as the communist government itself (sometimes called a, "One man dictatorship").

The freedom to vote is also very important because of all the lives that were lost fighting for that right, along with the time, energy, and effort that hundreds of thousands of people put into protests. Women, who had only been considered good for staying at home and doing the laundry, were now beginning to fight for *every* citizen to be able to cast a vote. Women fought for over half a century until they were finally granted this important right in late summer of

1920. *"Our 'Pathway' is straight to the ballot box, with no variableness nor shadow of turning,"* said Elizabeth Canton speaking out on women's suffrage.

Once African-Americans were given the right to vote it opened the gates for millions of people to elect their own representative of their beliefs. Did you ever see Martin Luther King Jr. relent as he spoke out for African-American rights? I think not!! As hundreds of thousands of African-Americans fought on for a right that they considered worth their lives he continued to lead peaceful but effective marches. And let's not forget the ever so moving and famous "I have a dream" speech, or the Montgomery Bus Boycott which was but a small example of the pain and weariness they had to endure.

Fourthly, keep in mind that the Bill of Rights gives us the right to speak out against the government. Shouldn't we be able to also speak out *for* the government? If we can speak out against them then we can also speak out and cast a vote for the candidate that we think will best represent ourselves, our government, and our country so that we don't have to make use of the fact that we can speak out against the government.

Now I going to transition into my ideas for ways to up the percentage of American voters. My first idea is to create more ads in newspapers, that is, the paper ones that get thrown onto your front doorstep at five a.m. This would work because of how read real-life newspapers are. Newspaper ads make three times as much money as their online counterparts, proving that they are not only read more often, but that people actually pay attention to them. If the government were to add an ad or two into major newspapers, it would be seen by twenty-three percent of America. That's 73,140,000 pairs of eyes! Also, did you know that 86 percent of

registered voters read the newspaper, and that ninety-one percent of voters who contributed money to a campaign read newspapers? 183,367,500 pairs of eyes, that's a *lot* people!

Also, what if we began to advertise voting on the billboards of the roads, the veins of our 3.806 million square mile country. We have paved over 61 thousand square miles of the U.S., currently have 214 million vehicles in use, and the average American spends 20 hours per week in a car. Basically, transportation has become a necessity to the American way of life.

Recent studies show that 71 percent of Americans "often look at the messages on roadside billboards." If the candidates were to place ads on billboards (or even if the U.S. government placed ads on billboards supporting that Americans should vote) 226.419 million people would see these ads. These people would be more likely to then look into what the ads are advertising. This means that if no Americans were aware of voting (which would be pretty sad), after one week 226.419 million people would suddenly be aware of a very important right. After all, bringing the right to vote into the mix of car rides really wouldn't be such a bad idea after all.

Voting is a very important right and there are many reasons why it plays such a large role in our country's government, but not a lot people choose to vote. There are many ways to get more votes though, such as ads in the newspaper and on billboards. So I'll ask again, where do you stand?



REQUEST FOR COUNCIL ACTION

Date: 05/09/2016

Item No.: 8.a

Department Approval

City Manager Approval

Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$451,584.61
81188-81314	\$3,103,548.25
Total	\$3,555,132.86

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
 Printed: 5/3/2016 - 3:15 PM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
81241	04/28/2016	Boulevard Landscaping	Operating Supplies	F M Trucking Co. Inc	Top Soil	27.95
81283	04/28/2016	Boulevard Landscaping	Operating Supplies	Q3 Contracting, Inc.	Sign Rental	220.10
81287	04/28/2016	Boulevard Landscaping	Operating Supplies	Rehbeins Black Dirt	Pulverized Black Dirt	354.00
Operating Supplies Total:						602.05
Fund Total:						602.05
0	04/27/2016	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Federal Incc	7.17
Federal Income Tax Total:						7.17
0	04/27/2016	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	6.89
0	04/27/2016	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	1.62
FICA Employee Ded. Total:						8.51
0	04/27/2016	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	1.62
0	04/27/2016	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	6.89
FICA Employers Share Total:						8.51
0	04/27/2016	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00002.04.2016 Post Emplo	1.03
MN State Retirement Total:						1.03
0	04/27/2016	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	6.66
PERA Employee Ded Total:						6.66

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/27/2016	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	6.66
0	04/27/2016	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera additio	1.03
PERA Employer Share Total:						7.69
81292	04/28/2016	Charitable Gambling	Professional Services - Bingo	Shidell & Mair	Midway Speedskating Bingo	2,245.32
81292	04/28/2016	Charitable Gambling	Professional Services - Bingo	Shidell & Mair	Youth Hockey Bingo	2,211.30
Professional Services - Bingo Total:						4,456.62
0	04/27/2016	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.04.2016 State Incom	3.83
State Income Tax Total:						3.83
Fund Total:						4,500.02
81194	04/20/2016	Community Development	Building Surcharge	Dean's Professional Plumbing	Plumbing Permit Refund-1739 Lexing	1.00
Building Surcharge Total:						1.00
0	04/20/2016	Community Development	Development Escrow	Erickson, Bell, Beckman & Quinn I	Applewood Pointe Final Plat Examina	55.50
Development Escrow Total:						55.50
0	04/27/2016	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Federal Incc	3,743.25
Federal Income Tax Total:						3,743.25
0	04/27/2016	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	419.46
0	04/27/2016	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	1,793.50
FICA Employee Ded. Total:						2,212.96
0	04/27/2016	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	1,793.50
0	04/27/2016	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	419.46
FICA Employers Share Total:						2,212.96
81282	04/28/2016	Community Development	HSA Employee	Premier Bank	PR Batch 00002.04.2016 HSA Empl	250.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HSA Employee Total:	250.00
0	04/28/2016	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.04.2016 ICMA Defe	1,117.94
					ICMA Def Comp Total:	1,117.94
81218	04/28/2016	Community Development	Life Ins. Employee	LINA	Life Insurance Premium-March 2016	194.34
					Life Ins. Employee Total:	194.34
81218	04/28/2016	Community Development	Life Ins. Employer	LINA	Life Insurance Premium-March 2016	53.74
					Life Ins. Employer Total:	53.74
81218	04/28/2016	Community Development	Long Term Disability	LINA	Life Insurance Premium-March 2016	172.91
					Long Term Disability Total:	172.91
81276	04/28/2016	Community Development	Medical Ins Employee	NJPA	Health Insurance Premium	164.51
					Medical Ins Employee Total:	164.51
81276	04/28/2016	Community Development	Medical Ins Employer	NJPA	Health Insurance Premium	3,302.26
					Medical Ins Employer Total:	3,302.26
0	04/20/2016	Community Development	Memberships & Subscriptions	APA-CC	Planning Association Membership Du	465.00
					Memberships & Subscriptions Total:	465.00
0	04/27/2016	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00002.04.2016 Post Emplo	256.36
					MN State Retirement Total:	256.36
0	04/27/2016	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.04.2016 MNDCP De	450.00
					MNDCP Def Comp Total:	450.00
0	04/20/2016	Community Development	Operating Supplies	Grateful Table-CC	Lunches	79.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Operating Supplies Total:						79.60
0	04/27/2016	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	1,865.23
PERA Employee Ded Total:						1,865.23
0	04/27/2016	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera additio	286.95
0	04/27/2016	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	1,865.23
PERA Employer Share Total:						2,152.18
81194	04/20/2016	Community Development	Plumbing Permits	Dean's Professional Plumbing	Plumbing Permit Refund-1739 Lexing	71.00
Plumbing Permits Total:						71.00
81226	04/28/2016	Community Development	Professional Services	Mike Bunnell	Chinese Christian Church Project Plai	1,732.50
81226	04/28/2016	Community Development	Professional Services	Mike Bunnell	Chinese Christian Church Project 2nd	1,102.50
Professional Services Total:						2,835.00
0	04/27/2016	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.04.2016 State Incom	1,422.81
State Income Tax Total:						1,422.81
81299	04/28/2016	Community Development	Telephone	T Mobile	Cell Phones-Acct: 876644423	122.27
Telephone Total:						122.27
0	04/20/2016	Community Development	Training	APA-CC	Planning Commisioners Guide	151.65
81270	04/28/2016	Community Development	Training	MN State Fire Marshal Division	Conference Registration-Englund, Tr	405.00
Training Total:						556.65
Fund Total:						23,757.47
0	04/27/2016	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Federal Incc	1,475.79

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Federal Income Tax Total:						1,475.79
0	04/27/2016	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	214.83
0	04/27/2016	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	918.57
FICA Employee Ded. Total:						1,133.40
0	04/27/2016	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	214.83
0	04/27/2016	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	918.57
FICA Employers Share Total:						1,133.40
81282	04/28/2016	Contracted Engineering Svcs	HSA Employee	Premier Bank	PR Batch 00002.04.2016 HSA Empl	95.19
HSA Employee Total:						95.19
0	04/28/2016	Contracted Engineering Svcs	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.04.2016 ICMA Defe	97.50
ICMA Def Comp Total:						97.50
81218	04/28/2016	Contracted Engineering Svcs	Life Ins. Employee	LINA	Life Insurance Premium-March 2016	70.68
Life Ins. Employee Total:						70.68
81218	04/28/2016	Contracted Engineering Svcs	Life Ins. Employer	LINA	Life Insurance Premium-March 2016	30.61
Life Ins. Employer Total:						30.61
81218	04/28/2016	Contracted Engineering Svcs	Long Term Disability	LINA	Life Insurance Premium-March 2016	81.20
Long Term Disability Total:						81.20
81276	04/28/2016	Contracted Engineering Svcs	Medical Ins Employee	NJPA	Health Insurance Premium	421.36
Medical Ins Employee Total:						421.36
81276	04/28/2016	Contracted Engineering Svcs	Medical Ins Employer	NJPA	Health Insurance Premium	3,016.47
Medical Ins Employer Total:						3,016.47

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/28/2016	Contracted Engineering Svcs	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.04.2016 Minnesota I	61.31
					Minnesota Benefit Ded Total:	61.31
0	04/27/2016	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00002.04.2016 Post Emplo	149.27
					MN State Retirement Total:	149.27
0	04/27/2016	Contracted Engineering Svcs	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.04.2016 MNDCP De	71.49
					MNDCP Def Comp Total:	71.49
0	04/27/2016	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	970.37
					PERA Employee Ded Total:	970.37
0	04/27/2016	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera additio	149.27
0	04/27/2016	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	970.37
					PERA Employer Share Total:	1,119.64
0	04/28/2016	Contracted Engineering Svcs	Professional Services	SRF Consulting Group, Inc.	Gracewood Travel Study	2,341.59
0	04/28/2016	Contracted Engineering Svcs	Professional Services	SRF Consulting Group, Inc.	County Road B Traffic Study	2,848.54
					Professional Services Total:	5,190.13
0	04/27/2016	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.04.2016 State Incom	611.16
					State Income Tax Total:	611.16
0	04/20/2016	Contracted Engineering Svcs	Training	U of M-CC	Transportation Conference Registratic	200.00
					Training Total:	200.00
					Fund Total:	15,928.97
81274	04/28/2016	East Metro SWAT	Memberships & Subscriptions	Nat'l Tactical Officers Assn	Team Membership Renewal-SWAT	150.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Memberships & Subscriptions Total:	150.00
0	04/20/2016	East Metro SWAT	Operating Supplies	Pub 500 Mankato-CC	No Receipt-Arneson	38.89
					Operating Supplies Total:	38.89
					Fund Total:	188.89
0	04/20/2016	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	617.94
					211402 - Flex Spending Health Total:	617.94
0	04/20/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	340.00
0	04/28/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	384.62
0	04/20/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	320.00
					211403 - Flex Spend Day Care Total:	1,044.62
0	04/28/2016	General Fund	Attorney Development Escrows	Erickson, Bell, Beckman & Quinn I	Cherrywood Point PIC	906.50
					Attorney Development Escrows Total:	906.50
81189	04/20/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	298.70
81189	04/20/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	9.85
81189	04/20/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	205.80
81189	04/20/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	105.90
81232	04/28/2016	General Fund	Clothing	Cintas Corporation #470	Nitrile Gloves	105.00
0	04/20/2016	General Fund	Clothing	George's Shoe Store-CC	Shoe Repair	7.00
					Clothing Total:	732.25
0	04/28/2016	General Fund	Como Park Animal Hosp Escrow	Erickson, Bell, Beckman & Quinn I	Como Park Animal Hospital	259.00
					Como Park Animal Hosp Escrow Total:	259.00
81265	04/28/2016	General Fund	Conferences	MN Chiefs of Police Assoc	MN Chiefs Conference-Scheider	65.00
0	04/28/2016	General Fund	Conferences	Luke Sandstrom	Conference Expenses Reimbursement	48.06

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Conferences Total:						113.06
81248	04/28/2016	General Fund	Contract Maint - Vehicles	HealthEast Vehicle Services	Vehicle Repair	452.88
81297	04/28/2016	General Fund	Contract Maint - Vehicles	Suburban Tire Wholesale, Inc.	Tire Sweeper, Service Call	210.00
Contract Maint - Vehicles Total:						662.88
0	04/20/2016	General Fund	Contract Maint. - City Hall	Adam's Pest Control Inc	Commercial Service	106.00
81193	04/20/2016	General Fund	Contract Maint. - City Hall	Davis Lock & Safe Inc	Keys	24.00
81193	04/20/2016	General Fund	Contract Maint. - City Hall	Davis Lock & Safe Inc	Lock Replacements	2,380.00
81258	04/28/2016	General Fund	Contract Maint. - City Hall	Linn Building Maintenance	General Cleaning, Building Maintena	3,215.18
81263	04/28/2016	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facility Management	1,363.67
81303	04/28/2016	General Fund	Contract Maint. - City Hall	Twin City Garage Door Co.	Door Repair	189.00
Contract Maint. - City Hall Total:						7,277.85
0	04/20/2016	General Fund	Contract Maint. - City Garage	Adam's Pest Control Inc	Commercial Service	106.00
81258	04/28/2016	General Fund	Contract Maint. - City Garage	Linn Building Maintenance	General Cleaning, Building Maintena	1,000.83
0	04/20/2016	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	339.66
Contract Maint. - City Garage Total:						1,446.49
0	04/20/2016	General Fund	Contract Maint.- Old City Hall	Adam's Pest Control Inc	Commercial Service	79.00
0	04/28/2016	General Fund	Contract Maint.- Old City Hall	Adam's Pest Control Inc	Monthly Service	79.00
Contract Maint.- Old City Hall Total:						158.00
0	04/20/2016	General Fund	Contract Maintenance	Adam's Pest Control Inc	Commercial Service	200.00
81188	04/20/2016	General Fund	Contract Maintenance	Aladtec, Inc.	Online Employee Scheduling & Work	2,736.00
81192	04/20/2016	General Fund	Contract Maintenance	Comcast	High Speed Internet, Cable TV	108.36
81258	04/28/2016	General Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning, Building Maintena	568.90
0	04/20/2016	General Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	100.98
81215	04/20/2016	General Fund	Contract Maintenance	Ultra Plumbing Services, LLC	Water Heater Dielectric Union Replac	317.75
81308	04/28/2016	General Fund	Contract Maintenance	Warning Lites of MN, Inc.	Guardrail Repair	1,350.00
Contract Maintenance Total:						5,381.99
81203	04/20/2016	General Fund	Contract Maintenance	LPD Electric, Inc.	Lumec Pole & Light Combo	5,880.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Contract Maintenance Total:						5,880.00
81276	04/28/2016	General Fund	Employer Insurance	NJPA	Health Insurance Premium	974.30
81276	04/28/2016	General Fund	Employer Insurance	NJPA	Health Insurance Premium	994.30
Employer Insurance Total:						1,968.60
0	04/27/2016	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Federal Incc	33,729.27
Federal Income Tax Total:						33,729.27
0	04/27/2016	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	6,141.05
0	04/27/2016	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare Ei	4,135.85
FICA Employee Ded. Total:						10,276.90
0	04/27/2016	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	6,141.05
0	04/27/2016	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare Ei	4,135.85
FICA Employers Share Total:						10,276.90
81266	04/28/2016	General Fund	Financial Support	MN Child Support Payment Cntr	Remittance ID: 0015005038	354.43
Financial Support Total:						354.43
0	04/28/2016	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	192.31
0	04/28/2016	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	768.00
Flex Spending Day Care Total:						960.31
81282	04/28/2016	General Fund	HSA Employee	Premier Bank	PR Batch 00002.04.2016 HSA Empl	2,757.95
HSA Employee Total:						2,757.95
0	04/28/2016	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.04.2016 ICMA Defe	1,975.06
ICMA Def Comp Total:						1,975.06
81218	04/28/2016	General Fund	Life Ins. Employee	LINA	Life Insurance Premium-March 2016	64.81
81218	04/28/2016	General Fund	Life Ins. Employee	LINA	Life Insurance Premium-March 2016	1,658.01

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employee Total:	1,722.82
81218	04/28/2016	General Fund	Life Ins. Employer	LINA	Life Insurance Premium-March 2016	440.30
					Life Ins. Employer Total:	440.30
81218	04/28/2016	General Fund	Long Term Disability	LINA	Life Insurance Premium-March 2016	1,344.68
					Long Term Disability Total:	1,344.68
81276	04/28/2016	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium	8,732.51
81276	04/28/2016	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium	6,371.40
					Medical Ins Employee Total:	15,103.91
81276	04/28/2016	General Fund	Medical Ins Employer	NJPA	Health Insurance Premium	36,557.55
					Medical Ins Employer Total:	36,557.55
81273	04/28/2016	General Fund	Memberships & Subscriptions	Nat'l Assoc. of School Resource Of	Membership Renewal-Neumann	40.00
					Memberships & Subscriptions Total:	40.00
0	04/28/2016	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.04.2016 Minnesota I	43.99
					Minnesota Benefit Ded Total:	43.99
81247	04/28/2016	General Fund	Miscellaneous	Tait Haugen	Human Rights Commission Essay Co	15.00
81254	04/28/2016	General Fund	Miscellaneous	Greta Keffer	Human Rights Commission Essay Co	15.00
81255	04/28/2016	General Fund	Miscellaneous	Isabella Kennedy	Human Rights Commission Essay Co	150.00
81275	04/28/2016	General Fund	Miscellaneous	Naomi Nickel	Human Rights Commission Essay Co	50.00
81301	04/28/2016	General Fund	Miscellaneous	Elite Thor	Human Rights Commission Essay Co	75.00
					Miscellaneous Total:	305.00
0	04/27/2016	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.04.2016 Post Emp H	31,335.24
0	04/27/2016	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.04.2016 Post Emplo	2,882.41
					MN State Retirement Total:	34,217.65

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/27/2016	General Fund	MNDP Def Comp	Great West- Non Bank	PR Batch 00002.04.2016 MNDP De	6,531.50
MNDP Def Comp Total:						6,531.50
0	04/28/2016	General Fund	Motor Fuel	Mansfield Oil Company	Credit	-139.95
0	04/28/2016	General Fund	Motor Fuel	Mansfield Oil Company	2016 BLANKET PO FOR FUEL - S1	7,558.73
Motor Fuel Total:						7,418.78
0	04/20/2016	General Fund	Office Supplies	Innovative Office Solutions-CC	Office Supplies	15.66
Office Supplies Total:						15.66
0	04/20/2016	General Fund	Op Supplies - City Hall	Amazon.com- CC	Lithium Battery	67.64
81200	04/20/2016	General Fund	Op Supplies - City Hall	G & K Services	Mats	37.84
81214	04/20/2016	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies	194.46
Op Supplies - City Hall Total:						299.94
0	04/28/2016	General Fund	Operating Supplies	3D Specialties	Signs	1,077.52
81219	04/28/2016	General Fund	Operating Supplies	3M	Supplies	675.00
0	04/20/2016	General Fund	Operating Supplies	Amazon.com- CC	Water Blade, TV Wall Mount	81.44
0	04/20/2016	General Fund	Operating Supplies	Amazon.com- CC	Remote Control	31.49
0	04/20/2016	General Fund	Operating Supplies	AutoZone-CC	Electronic Flasher	17.13
0	04/20/2016	General Fund	Operating Supplies	Batteries Plus-CC	Batteries	9.48
0	04/20/2016	General Fund	Operating Supplies	Byerly's- CC	Going Away Cake-Tullberg	62.99
81230	04/28/2016	General Fund	Operating Supplies	CES Imaging	Ink	11.66
81195	04/20/2016	General Fund	Operating Supplies	Deluxe Corp.	2000 Opaque Single Pockets	835.89
81240	04/28/2016	General Fund	Operating Supplies	EMP	Glucose & Keytone Control Solutions	22.59
0	04/20/2016	General Fund	Operating Supplies	Grainger Inc	Diesel Exhaust Fluid, Funnel	54.80
0	04/20/2016	General Fund	Operating Supplies	Grainger Inc	Batteries	58.66
81286	04/28/2016	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	814.72
81290	04/28/2016	General Fund	Operating Supplies	Ruffridge Johnson Equipment, Inc.	Supplies	370.21
81295	04/28/2016	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Office Supplies	309.90
0	04/20/2016	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Chain Saw Sharpening	223.98
0	04/20/2016	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Adapters, Bolts, Tamper	65.67
0	04/20/2016	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Key	14.94
0	04/20/2016	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Extension Cords	85.96
Operating Supplies Total:						4,824.03
81200	04/20/2016	General Fund	Operating Supplies City Garage	G & K Services	Mats	28.96

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/20/2016	General Fund	Operating Supplies City Garage	Party City-CC	Going Away Party Supplies	33.11
Operating Supplies City Garage Total:						62.07
0	04/27/2016	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	26,699.03
PERA Employee Ded Total:						26,699.03
0	04/27/2016	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera additio	889.77
0	04/27/2016	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	37,122.85
PERA Employer Share Total:						38,012.62
0	04/28/2016	General Fund	PERA Life Ins. Ded.	NCPERS Life Ins#725800	PR Batch 00002.04.2016 PERA Life	32.00
PERA Life Ins. Ded. Total:						32.00
0	04/28/2016	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	Mark Wolhowe v State of MN	299.40
0	04/20/2016	General Fund	Professional Services	Facebook-CC	No Receipt-Yunke	42.20
0	04/20/2016	General Fund	Professional Services	Fed Ex Kinko's-CC	Standing Workstation Return Shippin	60.22
81250	04/28/2016	General Fund	Professional Services	Hillcrest Animal Hospital	Impound Fees	31.00
0	04/28/2016	General Fund	Professional Services	Brooke Jennings	K9 Expenses Reimbursement	398.54
81257	04/28/2016	General Fund	Professional Services	LexisNexis Risk Data Mgmt, Inc.	Criminal Searches	58.00
81206	04/20/2016	General Fund	Professional Services	Metropolitan Courier Corp.	Courier Service	714.00
81278	04/28/2016	General Fund	Professional Services	Office Team	Temporary Employment	1,533.11
81294	04/28/2016	General Fund	Professional Services	St. Paul Police Canine Unit	K9 Kennel Fee	210.00
81213	04/20/2016	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.70
81213	04/20/2016	General Fund	Professional Services	Sheila Stowell	Community Engagement Commissior	281.25
81296	04/28/2016	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	475.00
81296	04/28/2016	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.70
81296	04/28/2016	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	293.75
81296	04/28/2016	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.70
0	04/20/2016	General Fund	Professional Services	Survey Monkey.com-CC	No Receipt-Yunke	26.00
Professional Services Total:						4,436.57
81211	04/20/2016	General Fund	Salaries - Regular	Office Team	Temporary Staffing	1,542.91
Salaries - Regular Total:						1,542.91
0	04/27/2016	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.04.2016 State Incom	13,036.67

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
State Income Tax Total:						13,036.67
81299	04/28/2016	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	57.11
81299	04/28/2016	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	972.14
81299	04/28/2016	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	1,545.27
81299	04/28/2016	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	385.35
Telephone Total:						2,959.87
0	04/20/2016	General Fund	Training	Brueggers Bagels- CC	Training Supplies	25.70
0	04/20/2016	General Fund	Training	Canal Park Lodge-CC	Training Lodging	665.95
0	04/20/2016	General Fund	Training	Channing Bete Co- CC	Basic Life Support Instructor Package	119.95
0	04/20/2016	General Fund	Training	Cub Foods- CC	Training Supplies	68.93
0	04/28/2016	General Fund	Training	Jason Gehrman	Supplies Reimbursement	20.96
0	04/20/2016	General Fund	Training	GFOA- CC	CAFR Review	50.00
0	04/28/2016	General Fund	Training	Jeffrey Lopez	Training Expenses Reimbursement	44.25
81267	04/28/2016	General Fund	Training	Mn CIT Officers Association	CIT Class-Parkos, Olson	1,250.00
81269	04/28/2016	General Fund	Training	MN POST Board	15 POST License Renewals	1,350.00
0	04/20/2016	General Fund	Training	Kevin O'Neill	Training Supplies Reimbursement	35.32
0	04/20/2016	General Fund	Training	Papa John's-CC	Training Supplies	78.76
0	04/20/2016	General Fund	Training	Neil Sjostrom	Training Supplies Reimbursement	31.97
0	04/20/2016	General Fund	Training	Target- CC	Training Supplies	108.36
Training Total:						3,850.15
0	04/28/2016	General Fund	Utilities	Xcel Energy	Civil Defense	75.87
0	04/28/2016	General Fund	Utilities	Xcel Energy	New Fire Station	2,755.97
0	04/28/2016	General Fund	Utilities	Xcel Energy	Traffic Signal & Street Lights	2,012.83
0	04/28/2016	General Fund	Utilities	Xcel Energy	Street Lights	12,439.00
Utilities Total:						17,283.67
0	04/28/2016	General Fund	Utilities - Old City Hall	Xcel Energy	Fire Station #2	733.17
Utilities - Old City Hall Total:						733.17
81225	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Boyer Trucks	Vehicle Repair	303.94
81232	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Cintas Corporation #470	Uniform Cleaning	42.86
0	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	2016 BLANKET PO FOR VEHICLE	314.60
0	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	2016 BLANKET PO FOR VEHICLE	107.48
0	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	2016 BLANKET PO FOR VEHICLE	159.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/28/2016	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	2016 BLANKET PO FOR VEHICLE	176.56
0	04/28/2016	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	2016 BLANKET PO FOR VEHICLE	81.74
81248	04/28/2016	General Fund	Vehicle Supplies & Maintenance	HealthEast Vehicle Services	Equipment Installation	371.64
81248	04/28/2016	General Fund	Vehicle Supplies & Maintenance	HealthEast Vehicle Services	Equipment Installation	371.64
0	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Larson Companies	Vehicle Supplies	184.82
0	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Larson Companies	Vehicle Supplies	36.36
0	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Larson Companies	Vehicle Supplies	49.28
0	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Larson Companies	Vehicle Supplies	66.98
81261	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Matheson Tri-Gas, Inc	Acetylene	89.29
0	04/28/2016	General Fund	Vehicle Supplies & Maintenance	McMaster-Carr Supply Co	Weather Stripping	16.62
0	04/28/2016	General Fund	Vehicle Supplies & Maintenance	McMaster-Carr Supply Co	Pump Shaft Seal	27.59
0	04/28/2016	General Fund	Vehicle Supplies & Maintenance	McMaster-Carr Supply Co	Nylon Wheel, Axle	26.65
0	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	2016 BLANKET PO FOR VEHICLE	65.56
0	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	2016 BLANKET PO FOR VEHICLE	8.50
0	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	2016 BLANKET PO FOR VEHICLE	18.76
81285	04/28/2016	General Fund	Vehicle Supplies & Maintenance	RCM Equipment Company, LLC	Plastic Spacers	171.28
0	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Rigid Hitch Incorporated	Breakaway System-Engager	68.54
81289	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Roseville Chrysler Jeep Dodge	2016 BLANKET PO FOR VEHICLE	133.08
81289	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Roseville Chrysler Jeep Dodge	2016 BLANKET PO FOR VEHICLE	1,581.44
81289	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Roseville Chrysler Jeep Dodge	2016 BLANKET PO FOR VEHICLE	12.76
81289	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Roseville Chrysler Jeep Dodge	2016 BLANKET PO FOR VEHICLE	165.05
81289	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Roseville Chrysler Jeep Dodge	2016 BLANKET PO FOR VEHICLE	158.56
81297	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	2016 BLANKET PO FOR VEHICLE	-50.00
81302	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Tri State Bobcat, Inc	Regulator	216.00
81302	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Tri State Bobcat, Inc	Filter	45.64
0	04/28/2016	General Fund	Vehicle Supplies & Maintenance	Zarnoth Brush Works, Inc.	2016 BLANKET PO FOR VEHICLE	1,650.00
Vehicle Supplies & Maintenance Total:						6,672.22
Fund Total:						310,966.76
81238	04/28/2016	Golf Course	Contract Maintenance	ECR Software Corp.	Point of Sale Software	1,724.05
0	04/20/2016	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Regular Service	79.56
Contract Maintenance Total:						1,803.61
0	04/27/2016	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Federal Incc	538.87
Federal Income Tax Total:						538.87
0	04/27/2016	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	79.54

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/27/2016	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	340.14
					FICA Employee Ded. Total:	419.68
0	04/27/2016	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	79.54
0	04/27/2016	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	340.14
					FICA Employers Share Total:	419.68
81218	04/28/2016	Golf Course	Life Ins. Employee	LINA	Life Insurance Premium-March 2016	73.48
					Life Ins. Employee Total:	73.48
81218	04/28/2016	Golf Course	Life Ins. Employer	LINA	Life Insurance Premium-March 2016	4.80
					Life Ins. Employer Total:	4.80
81218	04/28/2016	Golf Course	Long Term Disability	LINA	Life Insurance Premium-March 2016	18.31
					Long Term Disability Total:	18.31
81276	04/28/2016	Golf Course	Medical Ins Employee	NJPA	Health Insurance Premium	519.84
					Medical Ins Employee Total:	519.84
81276	04/28/2016	Golf Course	Medical Ins Employer	NJPA	Health Insurance Premium	1,374.12
					Medical Ins Employer Total:	1,374.12
81234	04/28/2016	Golf Course	Merchandise For Sale	Coca Cola Refreshments	Beverages for Resale	653.40
					Merchandise For Sale Total:	653.40
0	04/27/2016	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00002.04.2016 Post Emplo	51.30
					MN State Retirement Total:	51.30
0	04/27/2016	Golf Course	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.04.2016 MNDCP De	50.00
					MNDCP Def Comp Total:	50.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/20/2016	Golf Course	Operating Supplies	Home Depot- CC	Plumbing Supplies	13.77
81288	04/28/2016	Golf Course	Operating Supplies	Reinders Inc.	Replacement Brush, Putting Cups	307.58
81288	04/28/2016	Golf Course	Operating Supplies	Reinders Inc.	Tee Towels	134.25
81288	04/28/2016	Golf Course	Operating Supplies	Reinders Inc.	Seed Mix	410.20
81288	04/28/2016	Golf Course	Operating Supplies	Reinders Inc.	Drain Plug Gaskets, Plastic Brushes	299.83
81288	04/28/2016	Golf Course	Operating Supplies	Reinders Inc.	Replacement Brush	53.00
0	04/20/2016	Golf Course	Operating Supplies	Suburban Ace Hardware-CC	Plumbing Supplies	13.95
0	04/20/2016	Golf Course	Operating Supplies	Suburban Ace Hardware-CC	Silicon	6.74
81310	04/28/2016	Golf Course	Operating Supplies	Winfield Solutions, LLC	Golf Course Supplies	1,043.38
Operating Supplies Total:						2,282.70
0	04/27/2016	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	333.46
PERA Employee Ded Total:						333.46
0	04/27/2016	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera additio	51.30
0	04/27/2016	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	333.46
PERA Employer Share Total:						384.76
0	04/27/2016	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.04.2016 State Incom	259.00
State Income Tax Total:						259.00
81299	04/28/2016	Golf Course	Telephone	T Mobile	Cell Phones-Acct: 876644423	52.04
Telephone Total:						52.04
0	04/28/2016	Golf Course	Use Tax Payable	Xcel Energy	Sales/Use Tax	-30.44
Use Tax Payable Total:						-30.44
0	04/28/2016	Golf Course	Utilities	Xcel Energy	Golf Course	473.13
Utilities Total:						473.13
81228	04/28/2016	Golf Course	Vehicle Supplies & Maintenance	Central Power Distributors Inc	Credit	-4.59
81228	04/28/2016	Golf Course	Vehicle Supplies & Maintenance	Central Power Distributors Inc	Air Filters	10.65

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Vehicle Supplies & Maintenance Total:						6.06
Fund Total:						9,687.80
81209	04/20/2016	Housing & Redevelopment Agency	Advertising	Murphy Creative Design, LLC	The Plan Book Creative Services	4,700.00
Advertising Total:						4,700.00
81202	04/20/2016	Housing & Redevelopment Agency	Attorney Fees	Kennedy & Graven, Chartered	Legal Services	152.00
81202	04/20/2016	Housing & Redevelopment Agency	Attorney Fees	Kennedy & Graven, Chartered	Legal Services	203.50
Attorney Fees Total:						355.50
0	04/20/2016	Housing & Redevelopment Agency	Conferences	Hamline Univ-CC	Community Economic Development	30.00
Conferences Total:						30.00
0	04/27/2016	Housing & Redevelopment Agency	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Federal Incc	4.82
Federal Income Tax Total:						4.82
0	04/27/2016	Housing & Redevelopment Agency	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	27.67
0	04/27/2016	Housing & Redevelopment Agency	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	6.47
FICA Employee Ded. Total:						34.14
0	04/27/2016	Housing & Redevelopment Agency	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	27.67
0	04/27/2016	Housing & Redevelopment Agency	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	6.47
FICA Employers Share Total:						34.14
0	04/20/2016	Housing & Redevelopment Agency	Miscellaneous	Jeanne Kelsey	Parking, Expenses Reimbursement	26.47
0	04/20/2016	Housing & Redevelopment Agency	Miscellaneous	Jeanne Kelsey	Parking, Expenses Reimbursement	6.96
Miscellaneous Total:						33.43
0	04/20/2016	Housing & Redevelopment Agency	Professional Services	FormSite.com-CC	Online Rental Registration	49.95
81293	04/28/2016	Housing & Redevelopment Agency	Professional Services	St. Paul Area Chamber of Commere	Services Provided	450.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Professional Services Total:						499.95
0	04/27/2016	Housing & Redevelopment Agency	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.04.2016 State Incom	2.58
State Income Tax Total:						2.58
0	04/20/2016	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Parking, Expenses Reimbursement	8.00
Transportation Total:						8.00
Fund Total:						5,702.56
81227	04/28/2016	Information Technology	Computer Equipment	CDW Government, Inc.	Replacement Computer-Engineering I	1,182.05
81251	04/28/2016	Information Technology	Computer Equipment	HP INC.	Computer Supplies	1,083.13
81280	04/28/2016	Information Technology	Computer Equipment	Paragon Solutions Group, Inc.	Exterior IP Camera	2,173.84
Computer Equipment Total:						4,439.02
0	04/20/2016	Information Technology	Contract Maintenance	HP Services-CC	Extended Maintenance Agreement, St	1,123.20
0	04/20/2016	Information Technology	Contract Maintenance	McAfee, Inc-CC	Monthly Spam Filtering Service	880.00
0	04/20/2016	Information Technology	Contract Maintenance	Network Solutions- CC	Two Year Webhosting	269.99
81280	04/28/2016	Information Technology	Contract Maintenance	Paragon Solutions Group, Inc.	Milestone Corporate Device License	1,039.00
0	04/28/2016	Information Technology	Contract Maintenance	SHI International Corp	Acrobat Subscription License	170.00
Contract Maintenance Total:						3,482.19
0	04/27/2016	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Federal Incc	4,798.19
0	04/27/2016	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	-303.12
Federal Income Tax Total:						4,495.07
81313	04/28/2016	Information Technology	Fiber Maintenance & Locates	Zayo Group LLC	Fiber-Acct: 011277	2,750.81
Fiber Maintenance & Locates Total:						2,750.81
0	04/27/2016	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	632.08
0	04/27/2016	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	-132.55
0	04/27/2016	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	2,702.79

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
FICA Employee Ded. Total:						3,202.32
0	04/27/2016	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	632.08
0	04/27/2016	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	2,702.79
FICA Employers Share Total:						3,334.87
81282	04/28/2016	Information Technology	HSA Employee	Premier Bank	PR Batch 00002.04.2016 HSA Empl	455.84
HSA Employee Total:						455.84
0	04/28/2016	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.04.2016 ICMA Defe	225.00
ICMA Def Comp Total:						225.00
81233	04/28/2016	Information Technology	Internet	City of North St. Paul	Data Center Interconnects	600.00
81233	04/28/2016	Information Technology	Internet	City of North St. Paul	Billing Interconnects	4,845.00
0	04/20/2016	Information Technology	Internet	Network Solutions- CC	Domain Backorder-North St. Paul	10.00
81306	04/28/2016	Information Technology	Internet	US Internet	DNS Hosting	20.00
81311	04/28/2016	Information Technology	Internet	XO Communications Inc.	Internet	1,104.78
Internet Total:						6,579.78
81218	04/28/2016	Information Technology	Life Ins. Employee	LINA	Life Insurance Premium-March 2016	143.46
Life Ins. Employee Total:						143.46
81218	04/28/2016	Information Technology	Life Ins. Employer	LINA	Life Insurance Premium-March 2016	66.00
Life Ins. Employer Total:						66.00
81218	04/28/2016	Information Technology	Long Term Disability	LINA	Life Insurance Premium-March 2016	212.25
Long Term Disability Total:						212.25
0	04/27/2016	Information Technology	Medical Ins Employee	MSRS-Non Bank	PR Batch 00002.04.2016 Post Emplo	-25.71
81276	04/28/2016	Information Technology	Medical Ins Employee	NJPA	Health Insurance Premium	2,092.01
Medical Ins Employee Total:						2,066.30

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
81276	04/28/2016	Information Technology	Medical Ins Employer	NJPA	Health Insurance Premium	11,000.01
					Medical Ins Employer Total:	11,000.01
0	04/27/2016	Information Technology	Minnesota Benefit Ded	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	-132.55
					Minnesota Benefit Ded Total:	-132.55
0	04/27/2016	Information Technology	Miscellaneous	MSRS-Non Bank	PR Batch 00002.04.2016 Post Emplo	1.29
					Miscellaneous Total:	1.29
0	04/27/2016	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00002.04.2016 Post Emplo	448.66
					MN State Retirement Total:	448.66
0	04/20/2016	Information Technology	Office Supplies	Davanni's -CC	Interview Supplies	30.66
					Office Supplies Total:	30.66
0	04/20/2016	Information Technology	Operating Supplies	Amazon.com- CC	Office Equipment & Supplies	319.64
0	04/20/2016	Information Technology	Operating Supplies	Amazon.com- CC	Phone Case	18.13
0	04/20/2016	Information Technology	Operating Supplies	Monoprice.Com-CC	Cables	166.17
0	04/28/2016	Information Technology	Operating Supplies	SHI International Corp	Computer Supplies	300.00
81295	04/28/2016	Information Technology	Operating Supplies	Staples Business Advantage, Inc.	Office Supplies	51.49
					Operating Supplies Total:	855.43
0	04/27/2016	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	2,916.17
0	04/27/2016	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	-70.50
					PERA Employee Ded Total:	2,845.67
0	04/27/2016	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	-81.35
0	04/27/2016	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	2,916.17
0	04/27/2016	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera additio	448.66
					PERA Employer Share Total:	3,283.48
0	04/27/2016	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.04.2016 State Incom	1,783.56
0	04/27/2016	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.04.2016 State Incom	-106.42

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
State Income Tax Total:						1,677.14
81299	04/28/2016	Information Technology	Telephone	T Mobile	Cell Phones-Acct: 876644423	99.62
Telephone Total:						99.62
0	04/28/2016	Information Technology	Training	Diana Sefkow	MCP Study Material Reimbursement	18.50
Training Total:						18.50
0	04/20/2016	Information Technology	Transportation	Steve Chung	Mileage Reimbursement	118.80
0	04/20/2016	Information Technology	Transportation	Anthony Greseth	Mileage Reimbursement	230.04
Transportation Total:						348.84
Fund Total:						51,929.66
81258	04/28/2016	License Center	Contract Maintenance	Linn Building Maintenance	General Cleaning, Building Maintena	668.63
Contract Maintenance Total:						668.63
0	04/27/2016	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Federal Incc	3,402.07
Federal Income Tax Total:						3,402.07
0	04/27/2016	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	2,133.95
0	04/27/2016	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	499.06
FICA Employee Ded. Total:						2,633.01
0	04/27/2016	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	499.06
0	04/27/2016	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	2,133.95
FICA Employers Share Total:						2,633.01
81282	04/28/2016	License Center	HSA Employee	Premier Bank	PR Batch 00002.04.2016 HSA Empl	213.06

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HSA Employee Total:	213.06
81218	04/28/2016	License Center	Life Ins. Employee	LINA	Life Insurance Premium-March 2016	128.50
					Life Ins. Employee Total:	128.50
81218	04/28/2016	License Center	Life Ins. Employer	LINA	Life Insurance Premium-March 2016	43.20
					Life Ins. Employer Total:	43.20
81218	04/28/2016	License Center	Long Term Disability	LINA	Life Insurance Premium-March 2016	114.67
					Long Term Disability Total:	114.67
81276	04/28/2016	License Center	Medical Ins Employee	NJPA	Health Insurance Premium	1,665.64
					Medical Ins Employee Total:	1,665.64
81276	04/28/2016	License Center	Medical Ins Employer	NJPA	Health Insurance Premium	6,776.50
					Medical Ins Employer Total:	6,776.50
0	04/28/2016	License Center	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.04.2016 Minnesota I	123.84
					Minnesota Benefit Ded Total:	123.84
0	04/27/2016	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00002.04.2016 Post Emplo	348.97
					MN State Retirement Total:	348.97
0	04/27/2016	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.04.2016 MNDCP De	250.00
0	04/27/2016	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.04.2016 MNDCP De	389.58
					MNDCP Def Comp Total:	639.58
0	04/20/2016	License Center	Office Supplies	Frattallones-CC	Keys	17.12
0	04/20/2016	License Center	Office Supplies	Pakor-CC	Passport Supplies	428.85
0	04/28/2016	License Center	Office Supplies	St. Paul Stamp Works, Inc.	Stamps	362.80
0	04/20/2016	License Center	Office Supplies	Uline-CC	Take-A-Number Tickets, Envelopes	236.16

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Office Supplies Total:	1,044.93
0	04/27/2016	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	2,137.77
					PERA Employee Ded Total:	2,137.77
0	04/27/2016	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	2,137.77
0	04/27/2016	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera additio	328.87
					PERA Employer Share Total:	2,466.64
0	04/20/2016	License Center	Postage	USPS-CC	Postage	245.10
					Postage Total:	245.10
0	04/20/2016	License Center	Professional Services	Electro Watchman, Inc.	License Center Alarm System	180.00
0	04/28/2016	License Center	Professional Services	Quicksilver Express Courier	Courier Service	183.48
					Professional Services Total:	363.48
0	04/27/2016	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.04.2016 State Incom	1,437.25
					State Income Tax Total:	1,437.25
0	04/28/2016	License Center	Transportation	Jill Theisen	Mileage Reimbursement	171.72
					Transportation Total:	171.72
					Fund Total:	27,257.57
81197	04/20/2016	Municipal Community Band	Operating Supplies	Fast Signs	Coroplast w/Aplied Vinyl, Frame	269.52
					Operating Supplies Total:	269.52
81201	04/20/2016	Municipal Community Band	Professional Services	Groth Music	Big Band Supplies	150.33
					Professional Services Total:	150.33

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						419.85
0	04/28/2016	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director-April 2016	250.00
Professional Services Total:						250.00
Fund Total:						250.00
0	04/20/2016	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-CC	Regular Service	602.14
Contract Maintenance Total:						602.14
0	04/27/2016	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Federal Incc	2,365.53
Federal Income Tax Total:						2,365.53
0	04/27/2016	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	1,283.38
0	04/27/2016	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	300.15
FICA Employee Ded. Total:						1,583.53
0	04/27/2016	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	300.15
0	04/27/2016	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	1,283.38
FICA Employers Share Total:						1,583.53
81282	04/28/2016	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.04.2016 HSA WI En	34.62
81282	04/28/2016	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.04.2016 HSA Empl	384.62
HSA Employee Total:						419.24
81218	04/28/2016	P & R Contract Maintenance	Life Ins. Employee	LINA	Life Insurance Premium-March 2016	89.71
Life Ins. Employee Total:						89.71
81218	04/28/2016	P & R Contract Maintenance	Life Ins. Employer	LINA	Life Insurance Premium-March 2016	39.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employer Total:	39.60
81218	04/28/2016	P & R Contract Maintenance	Long Term Disability	LINA	Life Insurance Premium-March 2016	103.27
					Long Term Disability Total:	103.27
81276	04/28/2016	P & R Contract Maintenance	Medical Ins Employee	NJPA	Health Insurance Premium	531.67
					Medical Ins Employee Total:	531.67
81276	04/28/2016	P & R Contract Maintenance	Medical Ins Employer	NJPA	Health Insurance Premium	5,145.61
					Medical Ins Employer Total:	5,145.61
81204	04/20/2016	P & R Contract Maintenance	Miscellaneous	LTG Power Equipment	Chain Saw	557.95
81204	04/20/2016	P & R Contract Maintenance	Miscellaneous	LTG Power Equipment	Pole Saw	404.99
					Miscellaneous Total:	962.94
0	04/27/2016	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00002.04.2016 Post Emplo	213.99
					MN State Retirement Total:	213.99
0	04/27/2016	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.04.2016 MNDCP De	280.00
					MNDCP Def Comp Total:	280.00
0	04/20/2016	P & R Contract Maintenance	Operating Supplies	Audible-CC	No Receipt-Evenson	16.02
0	04/20/2016	P & R Contract Maintenance	Operating Supplies	DLT Solutions-CC	No Receipt-Evenson	517.80
81198	04/20/2016	P & R Contract Maintenance	Operating Supplies	Fra-Dor Inc.	Western Cedar	756.00
0	04/20/2016	P & R Contract Maintenance	Operating Supplies	Harbor Freight Tools-CC	Shop Tools	199.99
0	04/20/2016	P & R Contract Maintenance	Operating Supplies	LTG Power Equipment-CC	Arboretum Supplies	449.95
0	04/20/2016	P & R Contract Maintenance	Operating Supplies	MN State Horticulture-CC	Membership Dues-Sullivan	57.00
0	04/28/2016	P & R Contract Maintenance	Operating Supplies	MTI Distributing, Inc.	Toro Parts	142.34
0	04/20/2016	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Outlet	4.49
0	04/20/2016	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Anchors	5.49
0	04/20/2016	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Chain Saw Oil	14.99
0	04/20/2016	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Chain Saw Chains	80.00
0	04/20/2016	P & R Contract Maintenance	Operating Supplies	Walmart-CC	Ice Melt	14.46

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Operating Supplies Total:						2,258.53
0	04/27/2016	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	1,390.90
PERA Employee Ded Total:						1,390.90
0	04/27/2016	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera additio	213.99
0	04/27/2016	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	1,390.90
PERA Employer Share Total:						1,604.89
81288	04/28/2016	P & R Contract Maintenance	Professional Services	Reinders Inc.	Seed Mix	430.00
0	04/20/2016	P & R Contract Maintenance	Professional Services	Safety Kleen Systems, Inc.	Washer Service, Solvent	329.80
Professional Services Total:						759.80
0	04/28/2016	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Toilet Rental	145.54
0	04/28/2016	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Toilet Rental	5.84
0	04/28/2016	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Toilet Rental	54.50
81279	04/28/2016	P & R Contract Maintenance	Rental	On Site Sanitation, Inc.	Portable Restrooms	39.29
Rental Total:						245.17
0	04/27/2016	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.04.2016 State Incom	989.03
State Income Tax Total:						989.03
81299	04/28/2016	P & R Contract Maintenance	Telephone	T Mobile	Cell Phones-Acct: 876644423	73.44
Telephone Total:						73.44
0	04/28/2016	P & R Contract Maintenance	Utilities	Xcel Energy	P&R	1,985.82
Utilities Total:						1,985.82
Fund Total:						23,228.34
0	04/28/2016	Park Renewal 2011	Contractor Payments	Urban Companies	Turf Improvements	10,149.09

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Contractor Payments Total:	10,149.09
0	04/28/2016	Park Renewal 2011	Professional Services	Urban Companies	Turf Improvements	4,987.50
					Professional Services Total:	4,987.50
					Fund Total:	15,136.59
81223	04/28/2016	Parks & Recreation Vehicle Rev	Furniture & Fixtures	American Bandy Association	QTY 1: ALUMINUM BANDY BOA	15,000.00
					Furniture & Fixtures Total:	15,000.00
					Fund Total:	15,000.00
81277	04/28/2016	Pathway Maintenance Fund	Operating Supplies	North Country Concrete, Inc.	Upper Villa Park Project	218.40
					Operating Supplies Total:	218.40
					Fund Total:	218.40
81218	04/28/2016	Police - DWI Enforcement	Life Ins. Employee	LINA	Life Insurance Premium-March 2016	1.41
					Life Ins. Employee Total:	1.41
0	04/28/2016	Police - DWI Enforcement	Professional Services	Erickson, Bell, Beckman & Quinn I	Vehicle Forfeiture	665.00
81291	04/28/2016	Police - DWI Enforcement	Professional Services	SanRon Properties, Inc.	Vehicle Storage	650.00
					Professional Services Total:	1,315.00
					Fund Total:	1,316.41
0	04/27/2016	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Federal Incc	43.03
					Federal Income Tax Total:	43.03

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/27/2016	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	4.47
					FICA Employee Ded. Total:	4.47
0	04/27/2016	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	4.47
					FICA Employers Share Total:	4.47
81282	04/28/2016	Police Grants	HSA Employee	Premier Bank	PR Batch 00002.04.2016 HSA Empl	12.40
					HSA Employee Total:	12.40
81276	04/28/2016	Police Grants	Medical Ins Employee	NJPA	Health Insurance Premium	5.25
					Medical Ins Employee Total:	5.25
81276	04/28/2016	Police Grants	Medical Ins Employer	NJPA	Health Insurance Premium	128.07
					Medical Ins Employer Total:	128.07
0	04/27/2016	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00002.04.2016 Post Emplo	3.26
					MN State Retirement Total:	3.26
0	04/27/2016	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	35.18
					PERA Employee Ded Total:	35.18
0	04/27/2016	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	52.77
					PERA Employer Share Total:	52.77
0	04/27/2016	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.04.2016 State Incom	15.02
					State Income Tax Total:	15.02
					Fund Total:	303.92
81244	04/28/2016	Police Vehicle Revolving	Capital Outlay	Gentex Corporation	Mask Extender-Customer: 1 1242001	65.44

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
81248	04/28/2016	Police Vehicle Revolving	Capital Outlay	HealthEast Vehicle Services	Equipment Installation	1,011.94
81248	04/28/2016	Police Vehicle Revolving	Capital Outlay	HealthEast Vehicle Services	Equipment Installation	1,011.94
81248	04/28/2016	Police Vehicle Revolving	Capital Outlay	HealthEast Vehicle Services	Equipment Installation	2,291.24
81248	04/28/2016	Police Vehicle Revolving	Capital Outlay	HealthEast Vehicle Services	Vehicle Repair	334.30
Capital Outlay Total:						4,714.86
0	04/28/2016	Police Vehicle Revolving	Vehicles & Equipment	Advanced Graphix, Inc.	Custom Car Graphics	2,655.00
81248	04/28/2016	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Equipment Installation	156.75
Vehicles & Equipment Total:						2,811.75
Fund Total:						7,526.61
81281	04/28/2016	Recreation Fund	Advertising	Pioneer Press	Arts @ the Oval Advertising	175.00
0	04/20/2016	Recreation Fund	Advertising	Star Tribune	Advertising	230.00
Advertising Total:						405.00
81236	04/28/2016	Recreation Fund	Contract Maintenance	Cool Air Mechanical, Inc.	Expantion Tank Cleaning	1,122.50
81236	04/28/2016	Recreation Fund	Contract Maintenance	Cool Air Mechanical, Inc.	Oil Sample Kit	121.00
81258	04/28/2016	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning, Building Maintena	1,030.63
0	04/20/2016	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	247.86
0	04/28/2016	Recreation Fund	Contract Maintenance	Printers Service Inc	Ice Knife Sharpening	90.00
81298	04/28/2016	Recreation Fund	Contract Maintenance	Summit Companies	Suppression System Inspection	690.50
81216	04/20/2016	Recreation Fund	Contract Maintenance	US Environmental Resources/F. Ga	Consulting Services	400.00
Contract Maintenance Total:						3,702.49
81258	04/28/2016	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning, Building Maintena	834.63
Contract Maintenance Total:						834.63
0	04/27/2016	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Federal Incc	3,964.74
0	04/27/2016	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	247.83
Federal Income Tax Total:						4,212.57
0	04/27/2016	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	2,850.33
0	04/27/2016	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	671.15

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/27/2016	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	412.88
					FICA Employee Ded. Total:	3,934.36
0	04/27/2016	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	2,850.33
0	04/27/2016	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	671.15
					FICA Employers Share Total:	3,521.48
81282	04/28/2016	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00002.04.2016 HSA Empl	202.01
					HSA Employee Total:	202.01
0	04/28/2016	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.04.2016 ICMA Defe	550.00
					ICMA Def Comp Total:	550.00
81218	04/28/2016	Recreation Fund	Life Ins. Employee	LINA	Life Insurance Premium-March 2016	122.77
					Life Ins. Employee Total:	122.77
81218	04/28/2016	Recreation Fund	Life Ins. Employer	LINA	Life Insurance Premium-March 2016	54.85
					Life Ins. Employer Total:	54.85
81218	04/28/2016	Recreation Fund	Long Term Disability	LINA	Life Insurance Premium-March 2016	184.40
					Long Term Disability Total:	184.40
81276	04/28/2016	Recreation Fund	Medical Ins Employee	NJPA	Health Insurance Premium	1,157.26
					Medical Ins Employee Total:	1,157.26
81276	04/28/2016	Recreation Fund	Medical Ins Employer	NJPA	Health Insurance Premium	6,660.26
					Medical Ins Employer Total:	6,660.26
81271	04/28/2016	Recreation Fund	Memberships & Subscriptions	MRPA	Basketball State Registrations	410.00
81271	04/28/2016	Recreation Fund	Memberships & Subscriptions	MRPA	Volleyball State Registrations	370.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Memberships & Subscriptions Total:						780.00
81249	04/28/2016	Recreation Fund	Merchandise for Sale	Hermel Wholesale	Concession Items for Resale	540.22
Merchandise for Sale Total:						540.22
0	04/27/2016	Recreation Fund	Minnesota Benefit Ded	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	412.88
Minnesota Benefit Ded Total:						412.88
0	04/27/2016	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.04.2016 Post Emplo	374.44
MN State Retirement Total:						374.44
0	04/27/2016	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.04.2016 MNDCP De	1,308.41
MNDCP Def Comp Total:						1,308.41
0	04/20/2016	Recreation Fund	Office Supplies	Michaels-CC	Frames	23.00
0	04/20/2016	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	444.40
Office Supplies Total:						467.40
81221	04/28/2016	Recreation Fund	Operating Supplies	AIM Electronics Inc.	Startstop	88.18
81222	04/28/2016	Recreation Fund	Operating Supplies	All Flags, LLC	Mounted Flag	11.91
0	04/20/2016	Recreation Fund	Operating Supplies	Cub Foods- CC	Senior Club Supplies	13.61
0	04/20/2016	Recreation Fund	Operating Supplies	Cub Foods- CC	Tapping Time Supplies	40.26
0	04/20/2016	Recreation Fund	Operating Supplies	Dansco-CC	Skating Show Costumes	48.99
81239	04/28/2016	Recreation Fund	Operating Supplies	EESCO	Electrical Supplies	19.52
0	04/28/2016	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	324.90
0	04/20/2016	Recreation Fund	Operating Supplies	Gamma Sports-CC	Tennis Equipment	569.84
0	04/20/2016	Recreation Fund	Operating Supplies	Grainger Inc	Restroom Fan	118.15
0	04/28/2016	Recreation Fund	Operating Supplies	Grainger Inc	Face Respirator	319.80
0	04/28/2016	Recreation Fund	Operating Supplies	Grainger Inc	Filters	8.09
0	04/20/2016	Recreation Fund	Operating Supplies	Home Depot- CC	Ice Melt	23.65
0	04/20/2016	Recreation Fund	Operating Supplies	Home Depot- CC	Cleaning Supplies	60.59
0	04/20/2016	Recreation Fund	Operating Supplies	Home Depot- CC	No Receipt-Bartholomew	189.49
0	04/20/2016	Recreation Fund	Operating Supplies	J Aurthur's Coffee-CC	Volunteer Appreciation Door Prizes	10.00
0	04/20/2016	Recreation Fund	Operating Supplies	Joann ETC-CC	HANC Program Supplies	49.15
0	04/20/2016	Recreation Fund	Operating Supplies	Lakeshore Learning- CC	HANC Program Supplies	297.13
0	04/20/2016	Recreation Fund	Operating Supplies	Nature Watch -CC	HANC Supplies	308.02

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/20/2016	Recreation Fund	Operating Supplies	North Hgts Hardware Hank-CC	Gym Supplies	9.63
0	04/20/2016	Recreation Fund	Operating Supplies	Office Depot- CC	Office Supplies	44.77
0	04/20/2016	Recreation Fund	Operating Supplies	Olive Garden-CC	Volunteer Appreciation Door Prizes	60.00
0	04/20/2016	Recreation Fund	Operating Supplies	Party Cheap-CC	Dance Recital Supplies	28.39
0	04/20/2016	Recreation Fund	Operating Supplies	R & R Specialties of Wisconsin, Inc	Oval Supplies	100.10
0	04/20/2016	Recreation Fund	Operating Supplies	Shindigz-CC	Dance Recital Supplies	28.30
0	04/20/2016	Recreation Fund	Operating Supplies	Signature Promotions-CC	Skating School Patches	280.00
0	04/20/2016	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Wire Connectors	17.98
0	04/20/2016	Recreation Fund	Operating Supplies	Wilson Sporting Goods-CC	Tennis Equipment	88.07
0	04/20/2016	Recreation Fund	Operating Supplies	Youth Enrichment League, Corp.	Lego Classes	798.00
Operating Supplies Total:						3,956.52
0	04/27/2016	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	2,624.75
0	04/27/2016	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	172.54
PERA Employee Ded Total:						2,797.29
0	04/27/2016	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	199.10
0	04/27/2016	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera additio	398.50
0	04/27/2016	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	2,642.03
PERA Employer Share Total:						3,239.63
81231	04/28/2016	Recreation Fund	Professional Services	Champion Youth	Safety Awareness Class	1,680.00
0	04/20/2016	Recreation Fund	Professional Services	Chanhasen Dinner-CC	Adult Trip	587.88
0	04/20/2016	Recreation Fund	Professional Services	Facebook-CC	Softball League Advertising	28.00
0	04/20/2016	Recreation Fund	Professional Services	Daniel Kuch	Community Band Director-Jan-Marcl	500.00
0	04/28/2016	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,197.00
0	04/28/2016	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	342.00
0	04/28/2016	Recreation Fund	Professional Services	Susan Perry	Yoga Instruction	200.97
81300	04/28/2016	Recreation Fund	Professional Services	The Cleaning Authority	Cleaning	3,855.60
Professional Services Total:						8,391.45
81199	04/20/2016	Recreation Fund	Rental	Fun Jumps Entertainment, Inc.	July 4th Rental Deposit	840.00
0	04/28/2016	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	17.52
0	04/28/2016	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	129.47
0	04/28/2016	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	129.47
81279	04/28/2016	Recreation Fund	Rental	On Site Sanitation, Inc.	Portable Restrooms	426.07
81279	04/28/2016	Recreation Fund	Rental	On Site Sanitation, Inc.	Portable Restrooms	81.42
81279	04/28/2016	Recreation Fund	Rental	On Site Sanitation, Inc.	Portable Restrooms	44.10

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Rental Total:						1,668.05
0	04/20/2016	Recreation Fund	Services	Roseville Area Schools	Spring Break Camp Printing	153.60
Services Total:						153.60
0	04/27/2016	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.04.2016 State Incom	1,637.96
0	04/27/2016	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.04.2016 State Incom	115.05
State Income Tax Total:						1,753.01
81299	04/28/2016	Recreation Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	296.13
Telephone Total:						296.13
81264	04/28/2016	Recreation Fund	Training	MIAMA	Spring Workshop Registration	60.00
0	04/20/2016	Recreation Fund	Training	MRPA-CC	Leadership Workshop-M. Johnson	79.00
Training Total:						139.00
81192	04/20/2016	Recreation Fund	Utilities	Comcast	High Speed Internet, Cable TV	235.04
81235	04/28/2016	Recreation Fund	Utilities	Comcast	High Speed Internet, Cable TV	247.21
0	04/28/2016	Recreation Fund	Utilities	Xcel Energy	New Park Buildings	822.30
0	04/28/2016	Recreation Fund	Utilities	Xcel Energy	Skating Center	12,610.39
Utilities Total:						13,914.94
Fund Total:						65,735.05
0	04/28/2016	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Dental Insurance Premium	8,106.50
Employer Insurance Total:						8,106.50
Fund Total:						8,106.50
0	04/20/2016	Sanitary Sewer	Clothing	Josh Immerman	Boots Reimbursement Per Union Con	199.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Clothing Total:						199.95
81220	04/28/2016	Sanitary Sewer	Contract Maintenance	Advanced Engineering & Environm	I&C System Services	114.27
81224	04/28/2016	Sanitary Sewer	Contract Maintenance	Automatic Systems Co	Lift Station Repair	1,402.60
81224	04/28/2016	Sanitary Sewer	Contract Maintenance	Automatic Systems Co	Lift Station Repair	1,465.10
81262	04/28/2016	Sanitary Sewer	Contract Maintenance	McDonough's Waterjetting & Drain	Commercial Guzzling	2,233.17
81262	04/28/2016	Sanitary Sewer	Contract Maintenance	McDonough's Waterjetting & Drain	Commercial Guzzling	4,158.75
Contract Maintenance Total:						9,373.89
0	04/27/2016	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Federal Incc	1,182.64
Federal Income Tax Total:						1,182.64
0	04/27/2016	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	176.81
0	04/27/2016	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	755.99
FICA Employee Ded. Total:						932.80
0	04/27/2016	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	755.99
0	04/27/2016	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	176.81
FICA Employers Share Total:						932.80
81282	04/28/2016	Sanitary Sewer	HSA Employee	Premier Bank	PR Batch 00002.04.2016 HSA Empl	47.11
HSA Employee Total:						47.11
0	04/28/2016	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.04.2016 ICMA Defe	26.26
ICMA Def Comp Total:						26.26
81218	04/28/2016	Sanitary Sewer	Life Ins. Employee	LINA	Life Insurance Premium-March 2016	55.78
Life Ins. Employee Total:						55.78
81218	04/28/2016	Sanitary Sewer	Life Ins. Employer	LINA	Life Insurance Premium-March 2016	22.30
Life Ins. Employer Total:						22.30

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
81218	04/28/2016	Sanitary Sewer	Long Term Disability	LINA	Life Insurance Premium-March 2016	62.54
					Long Term Disability Total:	62.54
81276	04/28/2016	Sanitary Sewer	Medical Ins Employee	NJPA	Health Insurance Premium	1,021.79
					Medical Ins Employee Total:	1,021.79
81276	04/28/2016	Sanitary Sewer	Medical Ins Employer	NJPA	Health Insurance Premium	2,707.08
					Medical Ins Employer Total:	2,707.08
0	04/28/2016	Sanitary Sewer	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.04.2016 Minnesota E	43.99
					Minnesota Benefit Ded Total:	43.99
0	04/27/2016	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00002.04.2016 Post Emplo	127.00
					MN State Retirement Total:	127.00
0	04/27/2016	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.04.2016 MNDCP De	86.25
					MNDCP Def Comp Total:	86.25
0	04/28/2016	Sanitary Sewer	Operating Supplies	3D Specialties	Signs	1,077.54
0	04/20/2016	Sanitary Sewer	Operating Supplies	Amazon.com- CC	Screen Protector, Belt Clip Holster	30.96
0	04/20/2016	Sanitary Sewer	Operating Supplies	Boaters Outlet-CC	Portable Light	239.00
0	04/28/2016	Sanitary Sewer	Operating Supplies	Grainger Inc	Plugs	75.76
0	04/20/2016	Sanitary Sewer	Operating Supplies	Home Depot- CC	Handle	9.68
					Operating Supplies Total:	1,432.94
0	04/27/2016	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	825.36
					PERA Employee Ded Total:	825.36
0	04/27/2016	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	825.36
0	04/27/2016	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera additio	127.00
					PERA Employer Share Total:	952.36

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/20/2016	Sanitary Sewer	Professional Services	Ecoenvelopes, LLC	Utility Bill Processing	325.66
0	04/20/2016	Sanitary Sewer	Professional Services	Gopher State One Call	Billable Tickets	148.85
Professional Services Total:						474.51
0	04/27/2016	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.04.2016 State Incom	504.25
State Income Tax Total:						504.25
0	04/28/2016	Sanitary Sewer	Utilities	Xcel Energy	Lift Stations	696.73
Utilities Total:						696.73
Fund Total:						21,708.33
81260	04/28/2016	Singles Program	Operating Supplies	Martha Martin	Singles Supplies Reimbursement	6.01
Operating Supplies Total:						6.01
Fund Total:						6.01
0	04/27/2016	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Federal Incc	108.82
Federal Income Tax Total:						108.82
0	04/27/2016	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	59.15
0	04/27/2016	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	13.84
FICA Employee Ded. Total:						72.99
0	04/27/2016	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	59.15
0	04/27/2016	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	13.84
FICA Employers Share Total:						72.99
81218	04/28/2016	Solid Waste Recycle	Life Ins. Employer	LINA	Life Insurance Premium-March 2016	1.44

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employer Total:	1.44
81218	04/28/2016	Solid Waste Recycle	Long Term Disability	LINA	Life Insurance Premium-March 2016	4.87
					Long Term Disability Total:	4.87
81242	04/28/2016	Solid Waste Recycle	Memberships & Subscriptions	Finance and Commerce	Construction Bids Subscription	57.64
					Memberships & Subscriptions Total:	57.64
0	04/27/2016	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00002.04.2016 Post Emplo	8.99
					MN State Retirement Total:	8.99
0	04/20/2016	Solid Waste Recycle	Operating Supplies	Clearstream Recycling-CC	Compostable Bags	83.80
					Operating Supplies Total:	83.80
0	04/27/2016	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	58.45
					PERA Employee Ded Total:	58.45
0	04/27/2016	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera additio	8.99
0	04/27/2016	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	58.45
					PERA Employer Share Total:	67.44
0	04/27/2016	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.04.2016 State Incom	48.95
					State Income Tax Total:	48.95
					Fund Total:	586.38
0	04/20/2016	Storm Drainage	Clothing	Tony Angell	Boots Reimbursement Per Union Con	159.00
					Clothing Total:	159.00
0	04/28/2016	Storm Drainage	Contract Maintenance	Allegra Print & Imaging	Carbonless Forms	41.53

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
81304	04/28/2016	Storm Drainage	Contract Maintenance	Upper Cut Tree Service	Tree Removal	2,125.00
Contract Maintenance Total:						2,166.53
0	04/27/2016	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Federal Incc	1,027.81
Federal Income Tax Total:						1,027.81
0	04/27/2016	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	141.06
0	04/27/2016	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	603.22
FICA Employee Ded. Total:						744.28
0	04/27/2016	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	603.22
0	04/27/2016	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	141.06
FICA Employers Share Total:						744.28
81282	04/28/2016	Storm Drainage	HSA Employee	Premier Bank	PR Batch 00002.04.2016 HSA Empl	53.84
HSA Employee Total:						53.84
0	04/28/2016	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.04.2016 ICMA Defe	52.50
ICMA Def Comp Total:						52.50
81218	04/28/2016	Storm Drainage	Life Ins. Employee	LINA	Life Insurance Premium-March 2016	28.87
Life Ins. Employee Total:						28.87
81218	04/28/2016	Storm Drainage	Life Ins. Employer	LINA	Life Insurance Premium-March 2016	18.21
Life Ins. Employer Total:						18.21
81218	04/28/2016	Storm Drainage	Long Term Disability	LINA	Life Insurance Premium-March 2016	49.49
Long Term Disability Total:						49.49
81276	04/28/2016	Storm Drainage	Medical Ins Employee	NJPA	Health Insurance Premium	227.17

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Medical Ins Employee Total:	227.17
81276	04/28/2016	Storm Drainage	Medical Ins Employer	NJPA	Health Insurance Premium	1,599.14
					Medical Ins Employer Total:	1,599.14
0	04/28/2016	Storm Drainage	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.04.2016 Minnesota I	77.00
					Minnesota Benefit Ded Total:	77.00
0	04/27/2016	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00002.04.2016 Post Emplo	96.53
					MN State Retirement Total:	96.53
0	04/27/2016	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.04.2016 MNDCP De	63.51
					MNDCP Def Comp Total:	63.51
0	04/28/2016	Storm Drainage	Operating Supplies	3D Specialties	Signs	1,077.52
0	04/28/2016	Storm Drainage	Operating Supplies	T. A. Schifsky & Sons, Inc.	Asphalt	212.63
					Operating Supplies Total:	1,290.15
0	04/27/2016	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	627.27
					PERA Employee Ded Total:	627.27
0	04/27/2016	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	627.27
0	04/27/2016	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera additio	96.53
					PERA Employer Share Total:	723.80
0	04/20/2016	Storm Drainage	Professional Services	Ecoenvelopes, LLC	Utility Bill Processing	325.67
0	04/20/2016	Storm Drainage	Professional Services	Gopher State One Call	Billable Tickets	148.90
					Professional Services Total:	474.57
81220	04/28/2016	Storm Drainage	St Croix Lift Station Rehab	Advanced Engineering & Environm	I&C System Services	4,500.00
0	04/28/2016	Storm Drainage	St Croix Lift Station Rehab	SEH	St. Croix Lift Station Project	3,579.66

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
St Croix Lift Station Rehab Total:						8,079.66
0	04/27/2016	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.04.2016 State Incom	425.48
State Income Tax Total:						425.48
Fund Total:						18,729.09
81284	04/28/2016	T.I.F. District # 13	Miscellaneous	Ramsey County Prop Rec & Rev	TIF District 13 Remaining Proceeds	2,826,843.07
Miscellaneous Total:						2,826,843.07
Fund Total:						2,826,843.07
0	04/27/2016	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Federal Incc	556.85
Federal Income Tax Total:						556.85
0	04/27/2016	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	435.37
0	04/27/2016	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	101.81
FICA Employee Ded. Total:						537.18
0	04/27/2016	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	101.81
0	04/27/2016	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	435.37
FICA Employers Share Total:						537.18
81282	04/28/2016	Telecommunications	HSA Employee	Premier Bank	PR Batch 00002.04.2016 HSA Empl	9.14
HSA Employee Total:						9.14
81218	04/28/2016	Telecommunications	Life Ins. Employee	LINA	Life Insurance Premium-March 2016	32.78
Life Ins. Employee Total:						32.78
81218	04/28/2016	Telecommunications	Life Ins. Employer	LINA	Life Insurance Premium-March 2016	10.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employer Total:	10.60
81218	04/28/2016	Telecommunications	Long Term Disability	LINA	Life Insurance Premium-March 2016	37.45
					Long Term Disability Total:	37.45
81276	04/28/2016	Telecommunications	Medical Ins Employee	NJPA	Health Insurance Premium	283.44
					Medical Ins Employee Total:	283.44
81276	04/28/2016	Telecommunications	Medical Ins Employer	NJPA	Health Insurance Premium	801.53
					Medical Ins Employer Total:	801.53
81205	04/20/2016	Telecommunications	Memberships & Subscriptions	MAGC	Membership Dues-Curti	75.00
					Memberships & Subscriptions Total:	75.00
0	04/27/2016	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00002.04.2016 Post Emplo	70.38
					MN State Retirement Total:	70.38
0	04/27/2016	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.04.2016 MNDCP De	382.50
					MNDCP Def Comp Total:	382.50
0	04/20/2016	Telecommunications	Operating Supplies	Survey Monkey.com-CC	Survey Plan	300.00
					Operating Supplies Total:	300.00
0	04/27/2016	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	457.42
					PERA Employee Ded Total:	457.42
0	04/27/2016	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera additio	70.38
0	04/27/2016	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	457.42
					PERA Employer Share Total:	527.80
0	04/27/2016	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.04.2016 State Incom	246.70

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
State Income Tax Total:						246.70
Fund Total:						4,865.95
81227	04/28/2016	Telephone	CAP - Capital Equip Recovery	CDW Government, Inc.	Telephone	98.06
81227	04/28/2016	Telephone	CAP - Capital Equip Recovery	CDW Government, Inc.	Telephone	196.12
81237	04/28/2016	Telephone	CAP - Capital Equip Recovery	Datalink	QTY 75: UC MANAGER-10.X ENH	8,898.75
81237	04/28/2016	Telephone	CAP - Capital Equip Recovery	Datalink	QTY 10: SWSS UPGRADES UC M/	160.00
81237	04/28/2016	Telephone	CAP - Capital Equip Recovery	Datalink	QTY 50: CON-ECMU-UNITCN0S-S	600.00
81237	04/28/2016	Telephone	CAP - Capital Equip Recovery	Datalink	QTY 75: SWSS UPGRADES UC M/	1,980.00
81237	04/28/2016	Telephone	CAP - Capital Equip Recovery	Datalink	QTY 10: UC MANAGER-10.X BAS	706.30
81237	04/28/2016	Telephone	CAP - Capital Equip Recovery	Datalink	QTY 10: SWSS UPGRADES UC M/	48.00
81237	04/28/2016	Telephone	CAP - Capital Equip Recovery	Datalink	QTY 10: UC MANAGER-10.X ESS	226.00
81237	04/28/2016	Telephone	CAP - Capital Equip Recovery	Datalink	QTY 50: UNITYCN10-STD-USR- O	2,118.50
CAP - Capital Equip Recovery Total:						15,031.73
81229	04/28/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	86.06
81229	04/28/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	93.64
81229	04/28/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	56.82
81229	04/28/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	203.86
81229	04/28/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	161.04
81229	04/28/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	38.94
81229	04/28/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	110.22
81253	04/28/2016	Telephone	PSTN-PRI Access/DID Allocation	Integra	Telephone	353.93
PSTN-PRI Access/DID Allocation Total:						1,104.51
Fund Total:						16,136.24
0	04/28/2016	TIF District #17-Twin Lakes	Contractor Payments	SRF Consulting Group, Inc.	Twin Lakes Parkway Construction Se	8,006.79
Contractor Payments Total:						8,006.79
0	04/28/2016	TIF District #17-Twin Lakes	Twin Lakes Area East Collector	SRF Consulting Group, Inc.	Twin Lakes Area East Collector Preli	17,639.10
Twin Lakes Area East Collector Total:						17,639.10

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/28/2016	TIF District #17-Twin Lakes	Twin Lakes Area Signals	SRF Consulting Group, Inc.	Twin Lakes Area Traffic Signals	11,271.90
Twin Lakes Area Signals Total:						11,271.90
0	04/28/2016	TIF District #17-Twin Lakes	Twin Lakes I-35W Ramp	SRF Consulting Group, Inc.	35W Interchange at Cleveland Ave	5,897.24
Twin Lakes I-35W Ramp Total:						5,897.24
Fund Total:						42,815.03
81190	04/20/2016	Water Fund	Accounts Payable	CHEETAH AUTO SUPPLIES	Refund Check	270.46
81191	04/20/2016	Water Fund	Accounts Payable	ROBERT CLEGG	Refund Check	66.44
81196	04/20/2016	Water Fund	Accounts Payable	ANDREW FAIRBANKS	Refund Check	73.06
81246	04/28/2016	Water Fund	Accounts Payable	HANSON BUILDERS INC	Refund Check	146.60
81252	04/28/2016	Water Fund	Accounts Payable	IDEAL PROPERTIES LLC	Refund Check	408.92
81256	04/28/2016	Water Fund	Accounts Payable	GWEN, SUSAN & ROBERT KUPF	Refund Check	57.11
81259	04/28/2016	Water Fund	Accounts Payable	UDE LU	Refund Check	57.11
81207	04/20/2016	Water Fund	Accounts Payable	JAMES MOSES	Refund Check	217.14
81208	04/20/2016	Water Fund	Accounts Payable	STEVE MOSSER	Refund Check	39.09
81210	04/20/2016	Water Fund	Accounts Payable	JEANNE NORGDGARD	Refund Check	179.91
81212	04/20/2016	Water Fund	Accounts Payable	DON SCHMUCK	Refund Check	8.05
81305	04/28/2016	Water Fund	Accounts Payable	US BANK HOME MORTGAGE	Refund Check	172.20
81217	04/20/2016	Water Fund	Accounts Payable	DR HADLEY VERWEST	Refund Check	11.36
81312	04/28/2016	Water Fund	Accounts Payable	ZACHARISON INVESTMENTS	Refund Check	84.35
81314	04/28/2016	Water Fund	Accounts Payable	JOSE ZENDEJAS	Refund Check	171.08
Accounts Payable Total:						1,962.88
81307	04/28/2016	Water Fund	Contract Maintenance	Valley-Rich Co., Inc.	Gate Valve	5,550.00
Contract Maintenance Total:						5,550.00
0	04/27/2016	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Federal Incc	1,595.56
Federal Income Tax Total:						1,595.56
0	04/27/2016	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	248.04
0	04/27/2016	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	1,060.59

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employee Ded. Total:	1,308.63
0	04/27/2016	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 Medicare E	248.04
0	04/27/2016	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.04.2016 FICA Empl	1,060.59
					FICA Employers Share Total:	1,308.63
81282	04/28/2016	Water Fund	HSA Employee	Premier Bank	PR Batch 00002.04.2016 HSA Empl	109.15
					HSA Employee Total:	109.15
0	04/28/2016	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.04.2016 ICMA Defe	48.74
					ICMA Def Comp Total:	48.74
81218	04/28/2016	Water Fund	Life Ins. Employee	LINA	Life Insurance Premium-March 2016	145.36
					Life Ins. Employee Total:	145.36
81218	04/28/2016	Water Fund	Life Ins. Employer	LINA	Life Insurance Premium-March 2016	33.54
					Life Ins. Employer Total:	33.54
81218	04/28/2016	Water Fund	Long Term Disability	LINA	Life Insurance Premium-March 2016	81.56
					Long Term Disability Total:	81.56
81276	04/28/2016	Water Fund	Medical Ins Employee	NJPA	Health Insurance Premium	278.14
					Medical Ins Employee Total:	278.14
81276	04/28/2016	Water Fund	Medical Ins Employer	NJPA	Health Insurance Premium	2,305.93
					Medical Ins Employer Total:	2,305.93
0	04/28/2016	Water Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.04.2016 Minnesota E	43.99
					Minnesota Benefit Ded Total:	43.99
0	04/27/2016	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.04.2016 Post Emplo	167.80

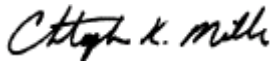
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MN State Retirement Total:						167.80
0	04/27/2016	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.04.2016 MNDCP De	138.75
MNDCP Def Comp Total:						138.75
0	04/28/2016	Water Fund	Operating Supplies	3D Specialties	Signs	1,077.52
0	04/28/2016	Water Fund	Operating Supplies	Fastenal Company Inc.	Supplies	7.14
0	04/20/2016	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	71.98
0	04/28/2016	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	564.22
81243	04/28/2016	Water Fund	Operating Supplies	Fra-Dor Inc.	Received Loads	522.00
81245	04/28/2016	Water Fund	Operating Supplies	Hamernick Decorating Center	Paint Supplies	202.02
0	04/20/2016	Water Fund	Operating Supplies	Menards-CC	Supplies	58.00
81272	04/28/2016	Water Fund	Operating Supplies	Murkowski Properties Inc	Water Main Break Fill	921.18
81272	04/28/2016	Water Fund	Operating Supplies	Murkowski Properties Inc	Water Main Break Fill	859.68
81272	04/28/2016	Water Fund	Operating Supplies	Murkowski Properties Inc	Water Main Break Fill	443.58
81272	04/28/2016	Water Fund	Operating Supplies	Murkowski Properties Inc	Water Main Break Fill	157.08
81272	04/28/2016	Water Fund	Operating Supplies	Murkowski Properties Inc	Water Main Break Fill	730.14
81272	04/28/2016	Water Fund	Operating Supplies	Murkowski Properties Inc	Water Main Break Fill	603.60
0	04/20/2016	Water Fund	Operating Supplies	Sears-CC	Tools	84.60
0	04/20/2016	Water Fund	Operating Supplies	Sharrow Lifting Products-CC	Four Leg Web Sling	411.45
0	04/20/2016	Water Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Modified Asphalt	1,153.95
Operating Supplies Total:						7,868.14
0	04/27/2016	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	1,090.89
PERA Employee Ded Total:						1,090.89
0	04/27/2016	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera additio	167.80
0	04/27/2016	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.04.2016 Pera Emplo	1,090.89
PERA Employer Share Total:						1,258.69
0	04/20/2016	Water Fund	Professional Services	Ecoenvelopes, LLC	Utility Bill Processing	325.66
0	04/20/2016	Water Fund	Professional Services	Gopher State One Call	Billable Tickets	148.85
81309	04/28/2016	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Locating Service	1,662.10
Professional Services Total:						2,136.61
0	04/27/2016	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.04.2016 State Incom	676.71

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	676.71
81299	04/28/2016	Water Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	2,891.92
					Telephone Total:	2,891.92
81268	04/28/2016	Water Fund	Training	MN Dept of Health-Drinking Water	Metro Waste Operator-Domagala	23.00
					Training Total:	23.00
0	04/28/2016	Water Fund	Utilities	Xcel Energy	Water Tower	4,457.10
					Utilities Total:	4,457.10
0	04/20/2016	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	134.36
0	04/28/2016	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	32.84
0	04/20/2016	Water Fund	Water Meters	Menards-CC	Masonry Bit	4.88
0	04/20/2016	Water Fund	Water Meters	Suburban Ace Hardware-CC	Couplings	25.54
					Water Meters Total:	197.62
					Fund Total:	35,679.34
					Report Total:	3,555,132.86

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 05/09/2016
Item No.: 8.b

Department Approval



City Manager Approval



Item Description: Approval of 2016 Business and Other Licenses.

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration:

Sale of Consumer Fireworks License

Cub Foods West #31334
2100 Snelling Ave
Roseville, MN 55113

POLICY OBJECTIVE

Required by City Code

FINANCIAL IMPACTS

The correct fees were paid to the City at the time the application(s) were made.

STAFF RECOMMENDATION

Staff has reviewed the application(s) and has determined that the applicant(s) meet all City requirements. Staff recommends approval of the license(s).

REQUESTED COUNCIL ACTION

Motion to approve the business and other license application(s) pending successful fire safety inspection.

Prepared by: Chris Miller, Finance Director
Attachments: A: Cub Fireworks 16



City of Roseville
 Finance Department, License Division
 2660 Civic Center Drive, Roseville, MN 55113
 (651) 792-7032

Sale of Consumer Fireworks License Application

Business Name Cub Foods West #31334

Business Address 2100 Snelling Ave.

ROSEVILLE, MN 55113

Business Phone 651-633-9740

Person to Contact in Regard to Business License:

Name CARY REFF

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning January 1, 2016, and ending December 31, 2016, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Fee

Sale of Consumer Fireworks in existing retail business	\$100.00
Sale of Consumer Fireworks as a sole business	\$350.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #624.20.

Signature [Signature]

Date 5/3/16

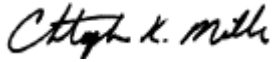
If completed license should be mailed somewhere other than the business address, please advise.

**FIRE SAFETY INSPECTION IS REQUIRED PRIOR TO THE SALE
 OF ANY CONSUMER FIRE WORKS ITEMS.
 INSPECTION TO BE SCHEDULED WITH THE
 ROSEVILLE FIRE DEPARTMENT (651 792-7341).
 LICENSE TO BE PROMINENTLY DISPLAYED IN SALES AREA.**

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 5/09/2016
Item No.: 8.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

<u>Division</u>	<u>Vendor</u>	<u>Description</u>	<u>Key</u>	<u>Budget Amount</u>	<u>P.O. Amount</u>	<u>Budget / CIP</u>
Parks & Recreation	Precision Landscape	Diseased & Hazardous Tree Removal		\$ 75,000.00	\$ 30,000.00	Budget
Information Tech.	Office Systems & Design	Office Workstation Replacements		25,000.00	11,561.00	Budget
Water	Progressive Engineers	Water Booster Station Evaluation	(a)	33,000.00	24,500.00	Budget
Building Maint.	St. Paul Linoleum/Carpet	City Hall Flooring Replacement	(b)	75,000.00	81,660.00	CIP

Comments/Description:

- a) Includes an evaluation of all system components to determine what improvements are needed.
- b) Includes the replacement of flooring in City Hall hallways, conference rooms, Council Chambers, and break room. Required funding is higher than budgeted but will be offset by deferring other facility improvements.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

<u>Department</u>	<u>Item / Description</u>

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

24 **STAFF RECOMMENDATION**

25 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
26 applicable, authorize the trade-in/sale of surplus items.

27 **REQUESTED COUNCIL ACTION**

28 Motion to approve the attached list of general purchases and contracts for services and where
29 applicable; the trade-in/sale of surplus equipment.
30

31

Prepared by: Chris Miller, Finance Director
Attachments: A: 2016 CIP Purchase Summary

32

City of Roseville

Updated April 30, 2016

2016 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Administration					
Voting Equipment		\$ -	\$ 9,000	\$ 70,280	\$ (61,280)
Office Furniture		-	5,000	-	5,000
Finance					
Software Acquisition		-	20,000	-	20,000
Central Services					
Copier & Postage Machine Lease		-	77,840	29,404	48,436
Police					
Marked Squad Car Replacements	1/11/2016	78,495	132,000	121,855	10,145
Unmarked Vehicle Replacement	1/11/2016	52,112	24,000	51,150	(27,150)
Park Patrol Vehicle Replacement		-	10,500	-	10,500
Vehicle Tools & Equipment		-	11,855	1,541	10,314
Vehicle Computers & Printers		-	19,760	-	19,760
K9		-	16,000	-	16,000
Sidearms, Long-Guns, Non-Lethal Equip.	4/11/2016	25,340	18,080	700	17,380
Tactical Gear	1/11/2016	10,800	11,330	-	11,330
Crime Scene Equipment		-	4,000	-	4,000
Radio Equipment	2/22/2016	13,588	15,500	-	15,500
Office Equipment	2/8/2016	5,390	9,225	-	9,225
Office Furniture		-	8,400	525	7,875
Kitchen Items		-	4,635	3,463	1,172
Fire					
SCBA's		-	350,000	263,360	86,640
Training Equipment		-	3,000	-	3,000
Air Monitoring Equipment		-	5,000	-	5,000
Rescue Equipment		-	15,000	7,943	7,057
Public Works					
Vehicle Replacement: Engineering	1/25/2016	20,800	25,000	-	25,000
Vehicle Replacement: 1-ton		-	33,000	-	33,000
Vehicle Replacement: 3/4-ton	1/25/2016	25,539	27,500	-	27,500
Vehicle Replacement: Wheel Loader	1/25/2016	126,918	205,000	94,181	110,819
Vehicle Replacement: Bobcat		-	22,000	-	22,000
Vehicle Replacement: Sign Truck		-	50,000	-	50,000
Office Furniture		-	5,000	-	5,000
Parks & Recreation					
Grader		-	45,000	-	45,000
Trailer		-	5,000	-	5,000
Sweeper		-	8,000	-	8,000
Mower Blade Sharpener		-	10,000	-	10,000
Prior Year CIP Items (pushed to '16)	3/28/2016	141,447	-	15,000	(15,000)

City of Roseville

Updated April 30, 2016

2016 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
General Facility Improvements					
Replace Rooftop Heat/AC		-	20,000	-	20,000
Replace garage Co Ra Vac Heaters		-	60,000	-	60,000
Door Card Reader		-	10,000	-	10,000
Update Flooring CH/PD		-	75,000	-	75,000
City Hall Entrance Walkway Improvements		-	15,000	-	15,000
Card Access System Replacement		-	40,000	36,754	3,246
Brimhall Gymnasium		-	5,000	-	5,000
Central Park Gymnasium		-	5,000	-	5,000
Commons: Electronic Lock System		-	50,000	-	50,000
Arena: Mezzanine Glass System		-	15,000	-	15,000
OVAL: Cooling Tower		-	85,000	-	85,000
OVAL: Micro Processors		-	50,000	-	50,000
OVAL: Bathroom Partitions		-	7,500	-	7,500
OVAL: Zamboni		-	115,000	-	115,000
Information Technology					
Computer Replacements		-	91,750	35,184	56,566
Printers & Copiers		-	19,800	-	19,800
Network Equipment	Various	57,810	87,995	59,541	28,454
Server Room Cooling		-	18,000	-	18,000
Surveillance Cameras (40)		-	11,250	-	11,250
Telephone Handsets (283)		-	40,000	-	40,000
Office Furniture		-	25,000	-	25,000
Park Improvements					
Tennis & Basketball Courts		-	10,000	-	10,000
Shelters & Structures		-	51,500	-	51,500
Volleyball & Bocce Ball Courts		-	15,000	-	15,000
Pathway Lighting		-	25,000	-	25,000
PIP Items		-	200,000	461	199,539
Natural Resources		-	50,000	-	50,000
Street Improvements					
Improvements	Various	180,000	2,100,000	55,841	2,044,159
Street Lighting					
Improvements		-	25,000	-	25,000
Pathways (Existing)					
Improvements		-	180,000	2,920	177,080
Communications					
Conference Room Equipment		-	4,500	-	4,500
Other Equipment		-	10,000	-	10,000
License Center					
General Office Equipment		-	1,000	2,348	(1,348)
Office Painting		-	6,500	-	6,500
Office Carpetting		-	15,000	-	15,000
Community Development					
Computer Replacements		-	4,300	-	4,300
Permit Database Conversion		-	3,000	-	3,000
Online Permit/Scheduling Software		-	20,000	-	20,000
Office Furniture		-	1,000	888	112

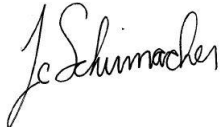
City of Roseville*Updated April 30, 2016***2016 Summary of Scheduled CIP Items**

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Water					
Trench Box Replacement		-	30,000	-	30,000
Watermain Replacement	2/8/2016	94,017	900,000	64,994	835,006
Other Equipment		-	-	12,869	(12,869)
Sanitary Sewer					
Vehicle Replacement: 1-ton		-	40,000	-	40,000
Wacker Compactor Replacement		-	25,000	-	25,000
Galtier LS Rehab		-	400,000	95	399,905
Sewer Main Repairs		-	1,000,000	1,588	998,413
I & I Reduction		-	100,000	-	100,000
Storm Sewer					
Compost Turner		-	160,000	-	160,000
Pond improvements/Infiltration		-	300,000	-	300,000
Storm Sewer Replacement/Rehabilitation	3/14/2016	44,000	400,000	738,738	(338,738)
Golf Course					
Gas Pump Replacement		-	10,000	-	10,000
Greens Mower		-	30,000	-	30,000
Course Netting/Deck/Shelter		-	12,000	-	12,000
Clubhouse Roof Replace		-	33,000	-	33,000
Clubhouse / Carpeting / Flooring		-	12,000	-	12,000
Sidewalk/Exterior repairs		-	8,000	-	8,000
Irrigation System Upgrades		-	24,000	-	24,000
Total - All Items			\$8,257,720	\$1,671,621	\$6,586,099

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 05/09/16
Item No.: 8.d

Department Approval



City Manager Approval



Item Description: Certify Unpaid Utility and Other Charges to the Property Tax Rolls

BACKGROUND

As authorized by City Code, Sections 506, 801, 802, and 906, the City annually certifies to the County Auditor any unpaid false alarm, water, sewer, and other charges that are in excess of 90 days past due, for collection on the following year's property taxes. Affected property owners are provided a hearing to dispute any charges against their property.

Beginning in 2010, the City Council began approving certifications for delinquent utilities on a quarterly basis. This ensures that any unpaid utilities are brought to the attention of new property owners in a more timely fashion. It will also allow the City to record a lien against the property in the event that a property goes into foreclosure and/or is being prepared for sale for other reasons.

Attached is the current list of delinquent charges. Payments (along with accrued interest) received in the Finance Office prior to June 3rd 2016 will be accepted and not levied on the 2017 property taxes.

POLICY OBJECTIVE

Certifying delinquent charges are required under City Code.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

Staff recommends approval of the attached resolution levying unpaid utility and other charges for collection on the property taxes.

REQUESTED COUNCIL ACTION

Motion adopting the resolution approving the certification of unpaid utility and other charges to the County Auditor for collection on the property taxes.

Prepared by: Jason Schirmacher, Assistant Finance Director

Attachments: A: Resolution approving the certification of unpaid utility and other charges to Ramsey County
B: List of Delinquent Accounts - also noted as Schedule A on the Resolution

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 9th day of May, 2016 at 6:00 p.m.

The following members were present:
and the following were absent:

Member introduced the following resolution and moved its adoption:

RESOLUTION _____

**RESOLUTION DIRECTING THE COUNTY AUDITOR TO
LEVY UNPAID WATER, SEWER AND OTHER CITY CHARGES FOR PAYABLE 2015 or
BEYOND**

WHEREAS, the City Code of the City of Roseville, Sections 506, 801, 802, and 906 provides that the City may certify to the County Auditor the amounts of unpaid sewer, water, and other charges to be entered as part of the tax levy on said premises:

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, as follows:

1. Exhibit "A" attached hereto and made a part thereof by reference is a list of parcels of real property lying within the City limits which are served by the City of Roseville, and on which there are unpaid city water, sewer, and other charges as shown on the attached Schedule A.

2. The Council hereby certifies said list and requests the Ramsey County Auditor to include in the real estate taxes due the amount set forth in Schedule A.

The motion for the adoption of the foregoing resolution was duly seconded by member and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

State of Minnesota)
) SS
County of Ramsey)

I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 9th day of May , 2016 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 9th day of May, 2016.

Patrick Trudgeon
City Manager

Seal

Schedule A**More than 90 days past due
as of 12/31/2015****Delinquent Accounts 1st Qtr 2016
for 2017 Tax Year****City of Roseville, MN
4/29/2016**

<u>PIN</u>	<u>SERVICE ADDRESS</u>	<u>\$ AMOUNT TO COLLECTIONS</u>	<u>COLLECTIONS + \$2.00 FEE</u>
022923320039	2779 AGLIN ST	\$ 239.43	\$ 241.43
142923440027	1755 ALAMEDA ST	\$ 122.10	\$ 124.10
132923110137	2143 ALBEMARLE CRT	\$ 233.16	\$ 235.16
092923110027	2550 ALDINE ST	\$ 83.53	\$ 85.53
032923240049	2910 ALBERT ST	\$ 145.90	\$ 147.90
142923440040	1731 ALTA VISTA DR	\$ 143.65	\$ 145.65
142923410079	1810 ALTA VISTA DR	\$ 211.25	\$ 213.25
142923410072	1844 ALTA VISTA DR	\$ 116.05	\$ 118.05
032923230063	2887 ARONA ST	\$ 146.35	\$ 148.35
032923230045	2936 ARONA ST	\$ 193.59	\$ 195.59
032923220038	3014 ARONA ST	\$ 185.01	\$ 187.01
152923230007	1994 ASBURY ST	\$ 170.08	\$ 172.08
152923230003	2026 ASBURY ST	\$ 143.11	\$ 145.11
032923230071	2938 ASBURY ST	\$ 162.40	\$ 164.40
142923110033	650 BELMONT LN	\$ 116.01	\$ 118.01
122923240014	404 BROOKS AVE	\$ 158.13	\$ 160.13
112923240010	949 BROOKS AVE	\$ 120.32	\$ 122.32
102923240009	1401 BROOKS AVE	\$ 368.50	\$ 370.50
022923120037	835 BRENNER AVE	\$ 176.05	\$ 178.05
132923120016	311 BURKE AVE	\$ 206.14	\$ 208.14
132923120089	343 BURKE AVE	\$ 117.03	\$ 119.03
152923110017	1205 BURKE AVE	\$ 148.55	\$ 150.55
152923210038	1398 BURKE AVE	\$ 196.69	\$ 198.69
142923340020	1756 CHATSWORTH ST	\$ 146.08	\$ 148.08
142923320010	1849 CHATSWORTH ST	\$ 150.37	\$ 152.37
092923110036	2591 CHARLOTTE ST	\$ 116.37	\$ 118.37
092923110040	2619 CHARLOTTE ST	\$ 164.32	\$ 166.32
022923330036	2749 CHURCHILL ST	\$ 125.07	\$ 127.07
022923320091	2821 CHURCHILL ST	\$ 144.86	\$ 146.86
022923320080	2846 CHURCHILL ST	\$ 133.58	\$ 135.58
082923440028	2255 CLEVELAND AVE	\$ 157.45	\$ 159.45
042923220012	3080 CLEVELAND AVE	\$ 172.14	\$ 174.14
122923440025	247 W CO RD B	\$ 182.34	\$ 184.34
132923120084	320 W CO RD B	\$ 423.80	\$ 425.80
152923210004	1378 W CO RD B	\$ 167.53	\$ 169.53
112923140033	701 W CO RD B2	\$ 242.90	\$ 244.90
112923420012	772 W CO RD B2	\$ 159.57	\$ 161.57
122923210031	422 CO RD C	\$ 133.58	\$ 135.58
122923210032	430 CO RD C	\$ 182.30	\$ 184.30
012923340156	445 CO RD C	\$ 166.34	\$ 168.34
112923110121	626 CO RD C	\$ 184.19	\$ 186.19
012923130041	299 CO RD C2	\$ 134.82	\$ 136.82

Schedule A

More than 90 days past due
as of 12/31/2015

Delinquent Accounts 1st Qtr 2016
for 2017 Tax Year

City of Roseville, MN
4/29/2016

012923130047	349 CO RD C2	\$	169.79	\$	171.79
022923240061	937 CO RD C2	\$	184.61	\$	186.61
042923420005	1785 CENTENNIAL DR	\$	124.95	\$	126.95
112923140059	2415 DALE ST	\$	163.70	\$	165.70
022923440072	2721 DALE ST	\$	136.65	\$	138.65
022923440075	2743 DALE ST	\$	171.75	\$	173.75
032923420062	2835 DELLWOOD ST	\$	205.34	\$	207.34
032923420038	2858 DELLWOOD ST	\$	132.35	\$	134.35
102923430074	2187 DELLWOOD AVE	\$	222.60	\$	224.60
132923430029	284 DIONNE AVE	\$	150.37	\$	152.37
152923130139	1236 DRAPER AVE	\$	189.64	\$	191.64
172923140044	2145 DRAPER AVE	\$	307.82	\$	309.82
102923110019	2561 DUNLAP ST	\$	174.21	\$	176.21
142923110053	630 ELDRIDGE AVE	\$	185.35	\$	187.35
142923110077	659 ELDRIDGE AVE	\$	180.98	\$	182.98
152923210065	1368 ELDRIDGE AVE	\$	273.04	\$	275.04
162923120028	1796 ELDRIDGE AVE	\$	146.51	\$	148.51
132923140007	249 ELMER ST	\$	490.45	\$	492.45
082923340043	2224 EUSTIS ST	\$	116.37	\$	118.37
042923220100	3099 EVELYN ST	\$	232.20	\$	234.20
012923430063	2757 FARRINGTON ST	\$	92.42	\$	94.42
012923420070	2833 FARRINGTON ST	\$	152.30	\$	154.30
162923110013	2064 FRY ST	\$	76.01	\$	78.01
112923120040	2545 FISK ST	\$	155.81	\$	157.81
112923120013	2614 FISK ST	\$	249.33	\$	251.33
092923120020	2586 FAIRVIEW AVE	\$	150.69	\$	152.69
042923310023	2785 FAIRVIEW AVE	\$	1,502.24	\$	1,504.24
042923240044	2903 FAIRVIEW AVE	\$	391.51	\$	393.51
172923210008	2096 FAIRWAYS LN	\$	185.01	\$	187.01
112923320029	1007 GRANDVIEW AVE	\$	124.46	\$	126.46
112923320133	1042 GRANDVIEW AVE	\$	116.01	\$	118.01
132923310089	491 GLENWOOD AVE	\$	273.03	\$	275.03
152923440040	1200 GARDEN AVE	\$	141.75	\$	143.75
032923410046	2761 GRIGGS ST	\$	266.86	\$	268.86
032923410011	2806 GRIGGS ST	\$	183.62	\$	185.62
152923420125	1844 HAMLINE AVE	\$	255.83	\$	257.83
152923130042	1986 HAMLINE AVE	\$	97.11	\$	99.11
102923210062	2589 HAMLINE AVE STE A	\$	123.18	\$	125.18
102923120035	2600 HAMLINE AVE	\$	137.30	\$	139.30
032923430046	2660 HAMLINE AVE	\$	148.29	\$	150.29
032923340003	2745 HAMLINE AVE	\$	132.35	\$	134.35
132923120064	2059 HAND AVE	\$	137.03	\$	139.03
022923410019	715 HEINEL DR	\$	75.61	\$	77.61
022923410023	734 HEINEL DR	\$	145.67	\$	147.67

Schedule A

More than 90 days past due
as of 12/31/2015

Delinquent Accounts 1st Qtr 2016
for 2017 Tax Year

City of Roseville, MN
4/29/2016

022923430018	756 HEINEL DR	\$	132.69	\$	134.69
092923120078	2598 HERSCHEL ST	\$	154.98	\$	156.98
132923310098	462 HILLTOP AVE	\$	103.14	\$	105.14
132923320007	511 HILLTOP AVE	\$	294.57	\$	296.57
012923210089	3025 HIGHPOINT CURVE	\$	175.49	\$	177.49
032923430035	2723 HURON ST	\$	157.03	\$	159.03
032923420067	2866 HURON ST	\$	162.38	\$	164.38
152923420057	1890 HURON AVE	\$	116.10	\$	118.10
122923330003	590 HWY 36	\$	171.78	\$	173.78
112923340007	936 HWY 36	\$	167.49	\$	169.49
012923330003	528 IONA LN	\$	179.61	\$	181.61
022923440081	648 IONA LN	\$	261.03	\$	263.03
012923310061	435 JUDITH AVE	\$	154.40	\$	156.40
032923310022	1423 JUDITH AVE	\$	171.87	\$	173.87
012923330025	2757 KENT ST	\$	138.65	\$	140.65
142923230082	1986 LEXINGTON AVE	\$	141.79	\$	143.79
142923220065	2062 LEXINGTON AVE	\$	176.73	\$	178.73
022923330050	2666 LEXINGTON AVE	\$	105.45	\$	107.45
022923330004	2729 LAKEVIEW AVE	\$	131.41	\$	133.41
122923310037	464 LOVELL AVE	\$	176.11	\$	178.11
012923430045	2665 MATILDA ST	\$	156.35	\$	158.35
012923430043	2679 MATILDA ST	\$	147.37	\$	149.37
132923440005	182 MCCARRONS BLVD S	\$	154.66	\$	156.66
132923310030	493 S MCCARRONS BLVD	\$	163.20	\$	165.20
132923130016	269 MCCARRONS BLVD	\$	147.06	\$	149.06
012923330462	2650 MACKUBIN ST	\$	345.77	\$	347.77
012923130086	363 MILLWOOD AVE	\$	192.41	\$	194.41
022923130030	822 MILLWOOD AVE	\$	233.48	\$	235.48
042923140060	1650 MILLWOOD AVE	\$	183.85	\$	185.85
042923130040	1771 MILLWOOD AVE	\$	154.98	\$	156.98
122923440007	204 MINNESOTA AVE	\$	146.04	\$	148.04
122923440009	226 MINNESOTA AVE	\$	278.10	\$	280.10
122923420049	265 MINNESOTA AVE	\$	203.29	\$	205.29
122923310048	405 MINNESOTA AVE	\$	120.30	\$	122.30
012923140081	208 MAPLE LN	\$	192.89	\$	194.89
012923140082	216 MAPLE LN	\$	191.94	\$	193.94
042923130091	1776 MAPLE LN	\$	159.93	\$	161.93
122923140033	2486 MARION ST	\$	185.06	\$	187.06
012923410042	2795 MARION ST	\$	146.39	\$	148.39
112923340054	2207 NANCY PL	\$	62.16	\$	64.16
112923310031	2360 NANCY PL	\$	230.23	\$	232.23
102923110012	1149 OAKCREST AVE	\$	408.27	\$	410.27
012923320025	531 OWASSO HILLS DR	\$	126.56	\$	128.56
052923210073	3006 OLD HWY 8	\$	215.04	\$	217.04

Schedule A

More than 90 days past due
as of 12/31/2015

Delinquent Accounts 1st Qtr 2016
for 2017 Tax Year

City of Roseville, MN
4/29/2016

012923120002	317 OWASSO BLVD	\$	130.14	\$	132.14
012923120009	353 OWASSO BLVD	\$	217.94	\$	219.94
012923240132	472 OWASSO BLVD	\$	170.91	\$	172.91
012923230034	609 OWASSO BLVD	\$	153.38	\$	155.38
022923130017	2939 W OWASSO BLVD	\$	110.21	\$	112.21
032923240066	2904 PASCAL ST	\$	149.53	\$	151.53
032923340047	1434 RAMBLER RD	\$	162.86	\$	164.86
162923140016	1678 RIDGEWOOD LN NO	\$	142.11	\$	144.11
162923140013	1681 RIDGEWOOD LN NO	\$	306.00	\$	308.00
012923110007	3119 RICE ST	\$	105.39	\$	107.39
152923430027	1272 ROMA AVE	\$	171.82	\$	173.82
102923110046	1221 ROSE PL	\$	86.12	\$	88.12
132923230058	577 ROSELAWN AVE	\$	144.34	\$	146.34
152923410005	1140 ROSELAWN AVE	\$	137.46	\$	139.46
162923130078	1745 ROSELAWN AVE	\$	167.85	\$	169.85
132923230034	554 RYAN AVE	\$	226.56	\$	228.56
132923230055	578 RYAN AVE	\$	197.06	\$	199.06
142923230037	1018 RYAN AVE	\$	116.01	\$	118.01
162923130058	1742 RYAN AVE	\$	245.07	\$	247.07
012923220029	3010 SANDY HOOK DR	\$	112.52	\$	114.52
112923140011	715 SEXTANT AVE	\$	143.45	\$	145.45
102923140051	1150 SEXTANT AVE	\$	159.32	\$	161.32
152923130026	1317 SHRYER AVE	\$	135.68	\$	137.68
162923130013	1803 SHRYER AVE	\$	133.53	\$	135.53
102923440099	1125 SANDHURST DR W	\$	122.89	\$	124.89
122923310046	2306 SOUTHHILL DR	\$	158.95	\$	160.95
032923230017	2936 SIMPSON ST	\$	185.01	\$	187.01
032923230028	2951 SIMPSON ST	\$	202.17	\$	204.17
032923210106	3019 SIMPSON ST	\$	188.84	\$	190.84
032923210100	3032 SIMPSON ST	\$	105.36	\$	107.36
102923440024	1128 SHERREN ST	\$	178.75	\$	180.75
102923440008	1175 SHERREN ST	\$	262.46	\$	264.46
042923130007	1755 STANBRIDGE AVE	\$	169.57	\$	171.57
032923340076	1427 TALISMAN CV	\$	154.40	\$	156.40
032923340074	1437 TALISMAN CV	\$	181.23	\$	183.23
012923310042	406 TERRACE DR	\$	138.00	\$	140.00
012923310053	494 TERRACE DR	\$	147.56	\$	149.56
012923310051	476 TERRACE DR	\$	227.18	\$	229.18
122923130032	355 TRANSIT AVE	\$	137.79	\$	139.79
112923230081	1016 TRANSIT AVE	\$	151.52	\$	153.52
082923130002	2323 TERMINAL RD # 1	\$	2,303.85	\$	2,305.85
082923130002	2323 TERMINAL RD # 2	\$	2,124.66	\$	2,126.66
022923130047	2992 VICTORIA ST	\$	204.86	\$	206.86
012923410006	2857 WOODBRIDGE ST	\$	182.70	\$	184.70

Schedule A

More than 90 days past due
as of 12/31/2015

Delinquent Accounts 1st Qtr 2016
for 2017 Tax Year

City of Roseville, MN
4/29/2016

012923140019	2980 WOODBRIDGE ST	\$	189.24	\$	191.24
132923120025	2051 WILLIAM ST	\$	344.51	\$	346.51
132923120021	2077 WILLIAM ST	\$	141.87	\$	143.87
162923130039	1988 WHEELER ST	\$	146.40	\$	148.40
122923420089	2334 WESTERN AVE	\$	167.53	\$	169.53
122923240038	2417 WESTERN AVE	\$	160.49	\$	162.49
022923440052	738 WHEATON AVE	\$	134.08	\$	136.08
092923120045	2551 WHEELER AVE	\$	124.95	\$	126.95
092923110004	2560 FRY ST	\$	375.11	\$	377.11
112923120025	750 CO RD C	\$	169.83	\$	171.83
012923340141	413 CO RD C	\$	194.66	\$	196.66
022923430038	833 CO RD C	\$	157.82	\$	159.82
112923340080	2203 VICTORIA ST	\$	187.12	\$	189.12
142923120004	780 W CO RD B	\$	219.41	\$	221.41
112923410015	711 GRANDVIEW AVE	\$	150.33	\$	152.33
042923120023	3024 FAIRVIEW AVE	\$	116.37	\$	118.37
112923410067	703 COPE AVE	\$	131.35	\$	133.35
152923420065	1867 DELLWOOD AVE	\$	262.75	\$	264.75
012923340004	435 IONA LN	\$	131.50	\$	133.50
012923440009	2713 WOODBRIDGE ST	\$	138.20	\$	140.20
092923110070	1680 OAKCREST AVE	\$	137.82	\$	139.82
052923210071	3020 OLD HWY 8	\$	924.88	\$	926.88
122923430034	335 SANDHURST DR W	\$	173.10	\$	175.10
152923240043	1446 SHRYER AVE	\$	167.49	\$	169.49
112923430013	757 SHERREN ST	\$	189.60	\$	191.60
152923110010	1164 W CO RD B	\$	174.25	\$	176.25
152923440014	1776 LINDY AVE	\$	180.36	\$	182.36
082923430044	2223 W CO RD B	\$	219.33	\$	221.33
012923320033	2820 HILLSCOURTE SOUTH	\$	180.95	\$	182.95
102923430005	1252 W HWY 36	\$	146.04	\$	148.04
042923120065	3017 SHOREWOOD LN	\$	205.47	\$	207.47
122923420011	346 W CO RD B2	\$	167.49	\$	169.49
102923230042	2433 SIMPSON ST	\$	159.47	\$	161.47
152923240086	1379 ROSELAWN AVE	\$	381.68	\$	383.68
032923420054	2806 DELLWOOD ST	\$	131.31	\$	133.31
112923220004	2630 LEXINGTON AVE	\$	101.79	\$	103.79
012923430010	2687 GALTIER ST	\$	235.58	\$	237.58
132923230021	540 SHRYER AVE	\$	176.73	\$	178.73
102923240014	1363 BROOKS AVE	\$	133.13	\$	135.13
012923140085	240 MAPLE LN	\$	185.00	\$	187.00
012923430073	2681 FARRINGTON ST	\$	390.56	\$	392.56
142923120017	851 PARKER AVE	\$	140.59	\$	142.59
032923340002	1354 JUDITH AVE	\$	154.97	\$	156.97
122923340003	397 HWY 36	\$	312.83	\$	314.83

Schedule A

More than 90 days past due
as of 12/31/2015

Delinquent Accounts 1st Qtr 2016
for 2017 Tax Year

City of Roseville, MN
4/29/2016

032923240088	2972 SIMPSON ST	\$	137.75	\$	139.75
112923330022	2241 OXFORD ST	\$	173.10	\$	175.10
022923430033	795 TERRACE DR	\$	148.19	\$	150.19
142923230029	993 RYAN AVE	\$	171.78	\$	173.78
112923420086	795 COPE AVE	\$	137.46	\$	139.46
142923230005	1065 SHRYER AVE	\$	137.46	\$	139.46
112923340010	925 SHERREN ST	\$	120.30	\$	122.30
032923320045	1491 APPLEWOOD COURT	\$	184.61	\$	186.61
032923320048	1481 APPLEWOOD COURT	\$	149.90	\$	151.90
052923230025	2536 MILLWOOD ST	\$	163.49	\$	165.49
012923340035	395 WOODHILL DR	\$	210.96	\$	212.96
012923410013	2801 WOODBRIDGE ST	\$	187.74	\$	189.74
022923410036	2815 DALE ST	\$	117.09	\$	119.09
152923140042	1194 SHRYER AVE	\$	129.54	\$	131.54
142923230056	1941 CHATSWORTH ST	\$	303.76	\$	305.76
152923130032	1294 SHRYER AVE	\$	189.60	\$	191.60
052923220084	3082 HIGHCREST RD	\$	219.99	\$	221.99
022923430032	789 TERRACE DR	\$	158.73	\$	160.73
112923310011	916 W CO RD B2	\$	104.95	\$	106.95
152923230071	1465 ROSELAWN AVE	\$	164.52	\$	166.52
112923140060	2407 DALE ST	\$	107.63	\$	109.63
112923330050	2168 OXFORD ST	\$	181.02	\$	183.02
032923210081	3007 ALBERT ST	\$	116.37	\$	118.37
142923210080	896 PARKER AVE	\$	217.81	\$	219.81
012923410036	2841 MARION ST	\$	195.27	\$	197.27
052923220037	3072 PATTON RD	\$	159.20	\$	161.20
042923420026	1798 CENTENNIAL DR	\$	124.88	\$	126.88
042923140033	1692 STANBRIDGE AVE	\$	189.23	\$	191.23
112923230008	1035 BROOKS AVE	\$	260.82	\$	262.82
102923110027	1106 OAKCREST AVE	\$	130.40	\$	132.40
102923430054	2226 DELLWOOD AVE	\$	211.38	\$	213.38
142923410055	1827 DALE CT	\$	133.17	\$	135.17
152923410030	1901 LEXINGTON AVE	\$	214.15	\$	216.15
112923230067	2438 LEXINGTON AVE	\$	133.91	\$	135.91
162923240090	1932 TATUM ST	\$	295.71	\$	297.71
022923330019	2742 OXFORD ST	\$	126.54	\$	128.54
102923240013	1371 BROOKS AVE	\$	207.56	\$	209.56
032923240069	2924 PASCAL ST	\$	149.53	\$	151.53
152923410114	1191 GARDEN AVE	\$	335.95	\$	337.95
012923130074	2958 FARRINGTON ST	\$	114.78	\$	116.78
022923320002	2851 LAKEVIEW AVE	\$	155.81	\$	157.81
132923430017	295 DIONNE AVE	\$	195.37	\$	197.37
042923240042	2911 FAIRVIEW AVE	\$	146.40	\$	148.40
042923210055	3021 FAIRVIEW AVE	\$	246.63	\$	248.63

Schedule A

More than 90 days past due
as of 12/31/2015

Delinquent Accounts 1st Qtr 2016
for 2017 Tax Year

City of Roseville, MN
4/29/2016

102923120054	2566 HAMLINE AVE	\$	129.23	\$	131.23
032923340027	1390 JUDITH AVE	\$	188.03	\$	190.03
032923420072	2799 DELLWOOD ST	\$	172.80	\$	174.80
032923340048	1440 RAMBLER RD	\$	148.73	\$	150.73
032923430056	1296 WOODHILL DR	\$	199.60	\$	201.60
042923220057	1990 BRENNER AVE	\$	152.17	\$	154.17
012923330456	2662 MACKUBIN ST	\$	163.94	\$	165.94
092923110020	2598 ALDINE ST	\$	197.88	\$	199.88
012923130045	333 CO RD C2	\$	141.71	\$	143.71
022923410004	645 OWASSO BLVD	\$	162.98	\$	164.98
122923240067	445 W CO RD B2	\$	109.29	\$	111.29
132923230028	555 RYAN AVE	\$	233.45	\$	235.45
032923240027	2887 HAMLINE AVE	\$	136.79	\$	138.79
012923230057	523 OWASSO HILLS DR	\$	115.97	\$	117.97
122923340021	415 W CO RD B	\$	163.20	\$	165.20
012923130028	2942 MATILDA ST	\$	124.55	\$	126.55
112923140028	735 W CO RD B2	\$	240.24	\$	242.24
152923410001	1110 ROSELAWN AVE	\$	166.85	\$	168.85
112923430010	741 SHERREN ST	\$	193.39	\$	195.39
092923120097	2613 ALDINE ST	\$	146.33	\$	148.33
142923320008	1863 CHATSWORTH ST	\$	150.33	\$	152.33
112923130039	763 W CO RD B2	\$	243.90	\$	245.90
152923210062	2115 HAMLINE AVE	\$	204.35	\$	206.35
112923420081	823 COPE AVE	\$	163.20	\$	165.20
012923420108	2788 WESTERN AVE	\$	148.01	\$	150.01
162923240062	1850 RYAN AVE	\$	193.09	\$	195.09
022923320010	2777 LAKEVIEW AVE	\$	137.64	\$	139.64
042923340002	2690 PRIOR AVE # 2	\$	1,664.81	\$	1,666.81
042923340002	2690 PRIOR AVE # 1	\$	1,820.40	\$	1,822.40
042923340002	2690 PRIOR AVE # 3	\$	1,664.81	\$	1,666.81
162923230031	1980 CLEVELAND AVE	\$	150.62	\$	152.62
152923110030	1201 ELDRIDGE AVE	\$	193.78	\$	195.78
052923320133	3223 OLD HWY 8	\$	167.81	\$	169.81
052923220125	2422 BRENNER CT	\$	163.56	\$	165.56
142923110075	671 ELDRIDGE AVE	\$	137.46	\$	139.46
132923110146	2097 RICE ST	\$	164.60	\$	166.60
122923440015	2234 MARION ST	\$	138.88	\$	140.88
032923410008	2828 GRIGGS ST	\$	166.58	\$	168.58
112923340056	979 W CO RD B	\$	167.49	\$	169.49
132923110002	158 W CO RD B	\$	191.25	\$	193.25
152923130007	1266 SKILLMAN AVE	\$	154.79	\$	156.79
012923430032	2752 MATILDA ST	\$	192.27	\$	194.27
022923140004	2992 W OWASSO BLVD	\$	121.15	\$	123.15
132923240034	480 BAYVIEW DR	\$	128.39	\$	130.39

Schedule A

More than 90 days past due
as of 12/31/2015

Delinquent Accounts 1st Qtr 2016
for 2017 Tax Year

City of Roseville, MN
4/29/2016

162923110076	2087 SAMUEL ST. #4	\$	70.40	\$	72.40
022923330057	990 WOODHILL DR	\$	184.91	\$	186.91
032923130064	1303 W CO RD C2	\$	137.67	\$	139.67
112923230085	984 TRANSIT AVE	\$	150.71	\$	152.71
032923220017	1484 CLARMAR AVE	\$	116.37	\$	118.37
012923140058	2942 MARION ST	\$	151.66	\$	153.66
112923130040	757 W CO RD B2	\$	150.99	\$	152.99
042923130003	1724 LYDIA AVE	\$	140.29	\$	142.29
122923340036	2186 BOSSARD DR	\$	171.84	\$	173.84
012923330367	2735 MACKUBIN ST #9	\$	163.80	\$	165.80
012923140069	2959 MARION ST	\$	80.27	\$	82.27
012923110003	195 WOODLYNN AVE	\$	142.94	\$	144.94
162923110079	2151 SNELLING AVE	\$	523.17	\$	525.17
032923240087	2966 SIMPSON ST	\$	189.96	\$	191.96
032923220010	1511 CLARMAR AVE	\$	226.09	\$	228.09
152923110065	1129 SKILLMAN AVE	\$	165.30	\$	167.30
172923130011	2200 NO ROSEWOOD LN	\$	129.24	\$	131.24
112923310057	976 LOVELL AVE	\$	239.93	\$	241.93
122923130003	2496 MATILDA ST	\$	151.85	\$	153.85
152923130096	1293 DRAPER AVE	\$	124.36	\$	126.36
142923320069	1862 LEXINGTON AVE	\$	168.25	\$	170.25
012923420038	2837 MATILDA ST	\$	171.13	\$	173.13
152923110056	1120 ELDRIDGE AVE	\$	175.01	\$	177.01
132923110042	2058 ALBEMARLE ST	\$	216.59	\$	218.59
032923320155	2821 ARONA ST	\$	153.42	\$	155.42
022923330024	2737 OXFORD ST	\$	153.15	\$	155.15
032923340080	1403 TALISMAN CV	\$	147.79	\$	149.79
152923430019	1235 ROMA AVE	\$	223.62	\$	225.62
132923110116	2142 ALBEMARLE CRT	\$	150.69	\$	152.69
152923210003	1372 W CO RD B	\$	145.48	\$	147.48
102923240033	2490 SHELDON ST	\$	116.37	\$	118.37
052923230037	2994 OLD HWY 8	\$	133.53	\$	135.53
012923430013	2665 GALTIER ST	\$	167.46	\$	169.46
162923110015	2082 FRY ST	\$	56.67	\$	58.67
012923330020	2755 MACKUBIN ST	\$	152.16	\$	154.16
112923420060	761 LOVELL AVE	\$	139.80	\$	141.80
042923330031	2700 CLEVELAND AVE	\$	671.34	\$	673.34
022923120064	3020 VICTORIA ST	\$	129.42	\$	131.42
162923110076	2086 SAMUEL ST. #6	\$	140.95	\$	142.95
032923420004	2851 FERNWOOD ST	\$	150.76	\$	152.76
122923430028	259 CAPITOL VIEW CR	\$	217.02	\$	219.02
012923330420	2731 MACKUBIN ST #39	\$	138.39	\$	140.39
012923340150	433 CO RD C	\$	131.97	\$	133.97
022923210015	958 CO RD D	\$	76.01	\$	78.01

Schedule A

More than 90 days past due
as of 12/31/2015

Delinquent Accounts 1st Qtr 2016
for 2017 Tax Year

City of Roseville, MN
4/29/2016

042923120028	1801 LYDIA AVE	\$	180.42	\$	182.42
112923230095	2416 OXFORD ST	\$	148.29	\$	150.29
012923340114	2647 WESTERN AVE	\$	128.79	\$	130.79
162923110027	1624 W CO RD B	\$	136.88	\$	138.88
152923130112	1293 ROSELAWN AVE	\$	163.73	\$	165.73
012923340114	2649 WESTERN AVE	\$	105.50	\$	107.50
132923420033	294 S MCCARRONS BLVD	\$	105.25	\$	107.25
132923440013	1681 RICE ST # 2	\$	168.99	\$	170.99
112923140012	707 SEXTANT AVE	\$	152.93	\$	154.93
122923430059	311 W CO RD B	\$	80.72	\$	82.72
142923110005	724 W CO RD B	\$	191.44	\$	193.44
162923110076	2090 SAMUEL ST. #11	\$	110.74	\$	112.74
152923420052	1911 HURON AVE	\$	58.71	\$	60.71
092923120001	1705 ROSE PL	\$	63.35	\$	65.35
152923430032	1695 FERNWOOD AVE	\$	190.00	\$	192.00
012923420088	2840 VIRGINIA AVE	\$	220.53	\$	222.53
032923240025	2903 HAMLINE AVE	\$	190.00	\$	192.00
142923320093	1038 RUGGLES ST	\$	190.00	\$	192.00
132923240059	425 MCCARRONS BLVD	\$	190.00	\$	192.00
132923420026	330 S MCCARRONS BLVD	\$	213.45	\$	215.45
022923240073	2968 CHATSWORTH ST	\$	643.38	\$	645.38
162923110026	1620 W CO RD B	\$	158.37	\$	160.37
142923210056	2067 VICTORIA ST	\$	60.39	\$	62.39
Total for 1st Qtr, 2016 to be certified to 2017 taxes		\$	75,615.05	\$	76,361.05

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: May 9, 2016
Item No.: 8.e

Department Approval



City Manager Approval



Item Description: Applewood Pointe of Roseville at Central Park – Public Improvement Contract Approval

BACKGROUND

The City Council approved the Final Plat for Applewood Pointe of Roseville at Central Park on March 14, 2016.

The Developer, Applewood Pointe of Roseville at Central Park, LLC, has worked with the City to develop the Public Improvement Contract for the new infrastructure that is needed to serve the development. The new public infrastructure includes the construction of a six (6) foot concrete sidewalk adjacent to the parcel along Woodhill Drive and Victoria Avenue.

The new development is served by existing streets and utilities so no new public streets or new utilities extensions are needed. New private water and sewer services will be extended from the City's mains to the new parcel.

DISCUSSION

In order to serve the development in the plat, the following public improvements need to be made. The detail of such improvements are specified in the Public Improvement Contract (Attachment A) and shown in the plans (Attachment B) and are summarized as follows;

- Restoration of existing streets: Curb cuts and street cuts shall be reconstructed to match existing street typical section.
 - All unused curb openings along Victoria Street and Woodhill Drive shall be removed and replaced with non- surmountable curb to match existing curbing. Curbs proposed to be replaced shall have a minimum of 3 feet of bituminous saw cut out to allow for proper compaction.
 - Utility trenches shall be restored by the Developer per City standard plate.
- Sidewalk construction: The Developer shall construct all sidewalk improvements determined to be necessary by the City to serve the Property, including the construction of Americans with Disabilities Act (ADA) compliant curb ramps and sidewalks.

o Sidewalk facilities including curb ramps and driveway crossings, shall be constructed in accordance with City details, specifications, and the City approved Public Improvement Construction Plans.

o All sidewalk facilities shall be ADA compliant and meet the latest Public Rights of Way Accessibility Guide (PROWAG) requirements.

All costs for the improvements will be paid by the developer. The estimated cost of construction of the public infrastructure is \$21,950. The developer will provide a financial security in the amount of 125% of the estimated cost of construction (\$27,437.50) in the event the developer fails to perform.

The City will provide oversight on the construction. The Developer will pay the City \$878.00 for these inspection services.

The improvements are scheduled to be completed in 2017.

The attached contract has been reviewed by the City Attorney.

FINANCIAL IMPLICATIONS

The estimated cost of these improvements based on preliminary figures provided by the developer's engineering consultant is approximately \$21,950.00.

The contract as presented has the developer paying for all the costs of the improvement including; design, inspection, construction and city staff time related to the improvement.

STAFF RECOMMENDATION

Approve Applewood Pointe of Roseville at Central Park - Public Improvement Contract.

REQUESTED COUNCIL ACTION

Approve Applewood Pointe of Roseville at Central Park - Public Improvement Contract.

Prepared by: Jesse Freihammer, City Engineer/Asst. Public Works Director
Attachments: A: Public Improvement Contract
B: Proposed Improvement Site Plan

**PUBLIC IMPROVEMENT CONTRACT
APPLEWOOD POINTE AT LEXINGTON**

I. **Parties.** This Agreement, dated _____, 2016, is entered into between the City of Roseville, a Minnesota municipal corporation, whose address is 2660 Civic Center Drive, Roseville, Minnesota 55113 (the “City”), and United Properties Residential LLC, a Minnesota limited liability company (the “Owner”) whose address is 3600 American Boulevard W, Suite 750, Bloomington, MN 55431 (the “Developer”).

II. **Request for Plat approval.** The Developer asked the City to approve a plat of land to be known as “*Applewood Pointe of Roseville at Central Park*” (also referred to in this Agreement as the “Plat”). A portion of the land subject to the Plat has been conveyed to the City as part of a separate transaction. The Owner’s remaining land subject to the Plat and this Agreement is legally described as follows:

See Legal Description attached as Exhibit A hereto (the “Property”).

III. **Terms and Conditions of Plat Approval.** For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

A. **Plat Approval: Subject to the terms and conditions of this Public Improvement Contract, the recitals above, and all other applicable City Code provisions, the City hereby approves the recording of the Plat.**

B. **Land Use: A senior housing facility will be built on the Property.**

C. **Public Improvements.** The Developer shall, subject to the terms and conditions contained herein, perform the following work and construct the following improvements (“Public Improvements”) in compliance with City approved Public Improvement Construction Plans described in Section III D below and all rules, regulations, standards and ordinances of the City:

1. **Site Grading and Turf Restoration.** The Developer shall grade the Property in accordance with the Grading, Drainage and Erosion Control Plan. Site grading improvements shall include common excavation, subgrade correction, embankment and pond excavation. The Developer shall perform turf restoration on the Property which shall include seeding, mulching and erosion control.
 - a) The Developer shall submit the Grading, Drainage and Erosion Control Plan prior to installation of the improvements.

- b) All improvements to the Property and the final grading shall comply with the Grading, Drainage and Erosion Control Plan.
2. Restoration of existing streets: Curb cuts and street cuts shall be reconstructed to match existing street typical section.
- a) All unused curb openings along Victoria Street and Woodhill Drive shall be removed and replaced with non- surmountable curb to match existing curbing. Curbs proposed to be replaced shall have a minimum of 3 feet of bituminous saw cut out to allow for proper compaction.
- b) Utility trenches shall be restored by the Developer per City standard plate.
3. Sidewalk construction: The Developer shall construct all sidewalk improvements determined to be necessary by the City to serve the Property, including the construction of Americans with Disabilities Act (ADA) compliant curb ramps and sidewalks.
- a) Sidewalk facilities including curb ramps and driveway crossings, shall be constructed in accordance with City details, specifications, and the City approved Public Improvement Construction Plans.
- b) All sidewalk facilities shall be ADA compliant and meet the latest Public Rights of Way Accessibility Guide (PROWAG) requirements.
4. Erosion control. Prior to the commencement of any grading and before any utility construction is commenced or building permits are issued, the erosion control plan must be implemented, inspected and approved by the City. The Developer shall meet all requirements of the City's Erosion Control Ordinance including but not limited to the following:
- a) No construction activity shall be allowed and no building permits shall be issued unless the Property is in full compliance with the erosion control requirements.
- b) Erosion control measures shall be installed in compliance with MPCA NPDES permit requirements.
- c) The City will inspect the site periodically and determine whether it is necessary to take additional measures to address erosion. The Developer shall promptly comply with all reasonable City supplemental instructions.
- d) To remove dirt and debris from streets that has resulted from construction work by the Developer, its agents or assigns, the Developer shall sweep streets on a weekly basis or more frequently as directed by the City Engineer until the site is stabilized. The Developer must sweep roadways with a water-discharge broom apparatus. Kick-off brooms shall not be utilized for street sweeping.
- e) If the Property development does not comply with the erosion control plan or supplementary instructions received from the City, the City may, following 48-hour prior verbal notice to the Developer (or immediately in the case of an emergency), take such action as the City deems appropriate to control erosion, the cost of which action shall be paid by the Developer to the City upon demand.

D. **Development Plans.** The Property shall be developed in accordance with the following plans, specifications and other documents ("Plans") and Development Conditions set forth on Exhibit "B"

1 attached hereto. With the exception of the Plat, the Plans may be prepared after the parties have
2 entered into this Agreement, provided however, no work shall be commenced on the Property until
3 all of the Plans have been submitted to and approved by the City. The Plans shall not be attached to
4 this Agreement, but shall be retained in the City files while the work to be done under this
5 Agreement is being performed. If the Plans vary from the written terms of this Agreement, the
6 written terms shall control. The Plans (which are sometimes referred to herein as the "Public
7 Improvement Construction Plans") are as follows:

- 8 a) Plat
- 9 b) Civil Site Plan
- 10 c) Grading, Drainage and Erosion Control Plan
- 11 d) Sidewalk Plans
- 12 e) Curbing and Paving Plan
- 13 f) Utility Plans
- 14 g) Sanitary Sewer Plans
- 15 h) Details
- 16 i) Storm Water Pollution Prevention Plan
- 17 j) Tree Preservation Plan
- 18 k) Other

19 E. **Notice to Proceed.** The improvements shall be installed in accordance with the Plans and the rules,
20 regulations, standards and ordinances of the City. The plans and specifications shall be prepared by
21 a competent registered professional engineer, furnished to the City for review, and shall be subject to
22 the approval of the City Engineer. No work shall commence on the Property until the City Engineer
23 notifies the Developer that the work can commence.

- 24 1. The Developer shall obtain all necessary permits from the Minnesota Pollution Control
25 Agency (MPCA), and other agencies and governmental authorities before proceeding
26 with construction. Copies of these permits must be provided to the City Engineer.
- 27 2. The Developer or its engineer shall schedule a preconstruction meeting at a mutually
28 agreeable time at City Hall with all the parties concerned, including City staff, to review
29 the program for the construction work.
- 30 3. The Developer represents to the City that the Plat complies with all City, County,
31 Metropolitan, State and Federal laws and regulations including, but not limited to:
32 subdivision ordinances, zoning ordinances and environmental regulations. If the City
33 determines that the Plat does not comply, the City may, Following thirty (30) days
34 written notice, refuse to allow further construction or development work on the Property
35 until such time as the Plat is corrected.

36
37 F. **Time of Performance.** The Developer shall complete all required improvements enumerated in
38 Paragraph C by October 31, 2017. The Developer may, however, forward a request for an extension
39 of time to the City. If an extension is granted, it shall be conditioned upon updating the security
40 posted by the Developer to reflect cost increases and the extended completion date.

1 **G. Inspection.** The Developer shall provide the services of a Project Representative and assistants at
2 the site to provide continuous observation of the work to be performed and the improvements to be
3 constructed under this Agreement.

- 4 1. The Developer shall provide the City Engineer a minimum of one business day notice
5 prior to the commencement of sidewalk construction.
- 6 2. Developer's failure to comply with the terms of this section shall permit the City
7 Engineer to issue a stop work order which may result in a rejection of the work and
8 which shall obligate the Developer to take all reasonable steps, as directed by the City
9 Engineer to ensure that the improvements are constructed and inspected pursuant to the
10 terms of this Agreement; and shall further result in the assessment of a penalty, in an
11 amount equal to 1% per occurrence, of the amount of the security required for Developer
12 improvements, which amount the Developer agrees to pay to the City upon demand.

13 **H. Engineering Coordination.** A City Engineering Coordinator will be assigned to this project to
14 provide further protection for the City against defects and deficiencies in the work and
15 improvements through the observations of the work in progress and field checks of materials and
16 equipment. However, the furnishing of such engineering coordination will not make the City
17 responsible for construction means, methods, techniques, sequences or procedures or for the safety
18 precautions or programs, or for the Contractor's failure to perform his work in accordance with the
19 Plans. The Developer is obligated to pay the City for City inspection services an amount equal to 4%
20 of the estimated cost of the Public Improvements which includes the public sidewalk and public
21 sanitary sewer main, which amount is \$878.00. This amount shall be paid at or prior to the
22 execution of this Agreement.

23 **I. Security.** To guarantee compliance with the terms of this Agreement, payment of the costs of all
24 Public Improvements and construction of all Public Improvements, the Developer shall furnish
25 either: a) a cash deposit, or b) an irrevocable letter of credit for \$27,437.50 in a form to be approved
26 by the City (the "Financial Security"). The amount of the Financial Security is 125% of the
27 estimated cost to construct the Public Improvements. The City shall have the right to draw on the
28 Letter of Credit in the event that the Developer fails to perform any of its obligations under this
29 Agreement.

- 30 1. **Reduction of Security.** Periodically upon the Developer's written request, the City
31 Engineer may reduce the amount of the Financial Security for completed Public
32 Improvements provided the following conditions are met:
 - 33 a) The Developer's engineer certifies that the Public Improvements have been
34 constructed to City Standards and in accordance with the Plans.
 - 35 b) The Developer provides documentation that its contractors and all their
36 subcontractors and suppliers have been paid in full for the work completed and materials
37 supplied.
 - 38 c) The City Engineer determines that such Public Improvements have been fully
39 completed in accordance with the Plans, specifications and provisions of this Agreement.

40 The amount of reduction shall be equal to that portion of the Financial Security which covers
41 such completed Public Improvements; provided however, in no case shall the remaining
42 amount of the Financial Security be less than the greater of: (i) 25% of the original amount of

the Financial Security, or (ii) 125% of the estimated cost to complete the Public Improvements which have not been completed as determined by the City Engineer.

2. **Release of Security.** This Agreement shall run with the Property and may be recorded against the title to the Property. After the work described in this Agreement has been completed, the Developer may request that the City accept the Public Improvements. This is accomplished through a City Council resolution provided the following conditions are met:

a) **As-built Survey.** The Developer shall provide an as-built survey of the sanitary sewer and public sidewalk upon completion of the Public Improvements described in Paragraph C in reproducible and digital (AutoCAD) format. The locations and elevations of sewer and water services shall be accurately shown on the survey.

b) **Certification.** The Developer's engineer submits a letter certifying that the Public Improvements have been constructed to City Standards in accordance with the Plans and requests that the City accept the Public Improvements.

c) **Payment.** The Developer provides documentation that its contractors and their subcontractors and suppliers have been paid in full for the work completed and the materials supplied.

d) **Determination of Completion.** The City Engineer and the City Council have determined that all Public Improvements have been completed in accordance with the Plans, specifications and terms of this Agreement.

The date of City acceptance of the Public Improvements shall be the date of the City Council resolution accepting the Public Improvements. Upon Developer's request, the City shall issue a Release, in recordable form, that serves to memorialize the completion of all the obligation of the Developer hereunder.

In the event that a Letter of Credit is given as the Financial Security the term of any Letter of Credit provided by the Developer must be at least one year. Notwithstanding anything to the contrary contained herein, in the event that: i) some or all of the Public Improvements have not been completed and accepted by the City before the expiration date of the Letter of Credit, ii) the City has been notified that the Letter of Credit is not being extended for another term of at least one year, and iii) no replacement Letter of Credit satisfactory to the City has been delivered to the City, the City shall have the right to draw on the full amount of the Letter of Credit at any time prior to the expiration of the Letter of Credit. In the event of such draw on the Letter of Credit, the City shall have the right to use the amount drawn to complete any unfinished Public Improvements, perform any unperformed obligations of the Developer, pay the costs to draw on the Letter of Credit and/or pay any costs to enforce this Agreement. The Letter of Credit shall allow Partial Draws and shall provide that a draw can be made on the Letter of Credit at a location which is in or within 30 miles of the City of Roseville.

J. **Ownership of Improvements and Risk of Loss.** Upon completion and City acceptance of the Public Improvements, all Public Improvements lying within public rights-of-way and easements shall become City property without further notice or action, except as follows: None. The Developer shall be responsible for the risk of loss of all Public Improvements constructed by the Developer

1 until ownership thereof passes to the City. Any damage or destruction, in whole or in part, to any
2 Public Improvement constructed by the Developer shall be repaired and/or replaced by the
3 Developer until ownership of such Public Improvement passes to the City. The following special
4 requirements shall apply with respect to the maintenance of Public Improvements which have been
5 completed and accepted by the City: The maintenance of the sidewalk shall be the Developer's
6 responsibility per city ordinance.

7 **K. Warranty.** The Developer shall install and construct the Public Improvements in accordance with
8 the terms and conditions of this Agreement. The Developer warrants the Public Improvements and
9 all work required to be performed by the Developer hereunder against poor material and faulty
10 workmanship for a period of two (2) years after its completion and acceptance by the City. The
11 Developer shall repair or replace as directed by the City and at the Developer's sole cost and
12 expense: (i) any and all faulty work, (ii) any and all poor quality and/or defective materials, and (iii)
13 any and all trees, plantings, grass and/or sod which are dead, are not of good quality and/or are
14 diseased, as determined in the sole but reasonable opinion of the City or its Engineer, provided the
15 City or its Engineer gives notice of such defect to Developer with respect to such items on or before
16 60 days following the expiration of the two year warranty period. The Developer shall post
17 maintenance bonds or other security acceptable to the City to secure the warranties described herein,
18 which bonds or other security shall be in addition to the Financial Security described herein.

19 **L. License.** The Developer hereby grants the City, its agents, employees, officers and contractors a
20 license to enter the Property to perform all work and inspections deemed appropriate by the City
21 during the installation of the Public Improvements. This license shall expire after the Property has
22 been completely developed and all of the Public Improvements have been accepted by the City.

23 **M. Construction Management.** The Developer and its contractors and subcontractors shall minimize
24 impacts from construction on the surrounding neighborhood as follows:

- 25 1. **Definition of Construction Area.** The limits of the Project Area shall be defined with
26 heavy-duty erosion control fencing approved by the City Engineer. Any grading,
27 construction or other work outside this area requires approval by the City Engineer and
28 the affected property owner.
- 29 2. **Parking and Storage of Materials.** Adequate on-site parking for construction vehicles and
30 employees must be provided or provisions must be made to have employees park off-site
31 and be shuttled to the Project Area. No parking of construction vehicles or employee
32 vehicles shall occur along Victoria Street. No fill, excavating material or construction
33 materials shall be stored in the public right-of-way.
- 34 3. **Hours of Construction.** Hours of construction, including moving of equipment shall be
35 limited to the hours between 7 a.m. and 9 p.m. on weekdays and between 9 a.m. and 9
36 p.m. on weekends.
- 37 4. **Site Maintenance.** The Developer shall ensure the contractor maintains a clean work site.
38 Measures shall be taken to prevent debris, refuse or other materials from leaving the site.
39 Construction debris and other refuse generated from the project shall be removed from
40 the site in a timely fashion and/or upon the request by the City Engineer. After the
41 Developer has received twenty-four (24) hour verbal notice, the City shall have the right
42 to complete or contract to complete the site maintenance work at the Developer's
43 expense, which amount the Developer shall pay to the City upon demand.

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2 N. Certificate of Insurance. The Developer shall provide, prior to the commencement of any site work
3 or other development of the Property, evidence that it has insurance in the form of a Certificate of
4 Insurance issued by a company authorized to do business in the State of Minnesota, which includes
5 workman's compensation and general liability. Limits for bodily injury and death shall not be less
6 than \$1,000,000 for one person and \$1,500,000 per occurrence. Limits for property damages shall
7 be not less than \$500,000 for each occurrence. The City shall be included as an additional insured
8 on general liability and property damage policies. The Developer shall provide the City with a
9 renewal certificate of insurance at least 30 days prior to the expiration date of any policy required
10 hereunder.

11 O. All Costs Responsibility of Developer. The Developer shall pay all costs incurred by it and the City
12 in conjunction with this Agreement, the approval of the Plat, the development of the Property, and
13 the construction of the improvements required by this Agreement, including but not limited to, all
14 costs of persons doing work or furnishing skills, tools, machinery and materials; insurance
15 premiums; Letter of Credit fees and bond premiums; legal, planning and engineering fees; the
16 preparation and recording of this Agreement and all easements and other documents relating to the
17 Plat and the Property; and all costs incurred pertaining to the inspection and monitoring of the work
18 performed and improvements constructed on the Property. The City shall not be obligated to pay the
19 Developer or any of its agents or contractors for any costs incurred in connection with the
20 construction of the improvements or the development of the Property. The Developer agrees to
21 defend, indemnify, and hold the City and its mayor, councilmembers, employees, agents and
22 contractors harmless from any and all claims of whatever kind or nature which may arise as a result
23 of the construction of the improvements, the development of the Property or the acts of the
24 Developer, and its employees, agents or contractors in connection thereto.

- 25 1. The Developer shall defend, indemnify, and hold the City and its mayor, councilmembers
26 and employees harmless from claims made by itself and third parties for damages
27 sustained or costs incurred resulting from Plat approval, development of the Property,
28 construction of the improvements or other work performed on the Property. The
29 Developer shall defend, indemnify, and hold the City and its mayor, councilmembers and
30 employees harmless for all costs, damages or expenses which the City may pay or incur
31 in consequence of such claims, including attorney's fees.
- 32 2. The Developer shall pay, or cause to be paid when due, and in any event before any
33 penalty is attached, all charges, costs and fees referred to in this Agreement. This is a
34 personal obligation of the Developer and shall continue in full force and effect even if the
35 Developer sells one or more lots, all of the Property, or any part of it.
- 36 3. The Developer shall pay in full all bills submitted to it by the City for obligations
37 incurred under this Agreement within thirty (30) days after receipt. If the bills are not
38 paid on time, the City may, in addition to all other rights and remedies the City may have,
39 halt development and construction work on the Property including, but not limited to, the
40 issuance of building permits for lots which the Developer may or may not have sold, until
41 the bills are paid in full. Bills not paid within thirty (30) days shall accrue interest at the
42 rate of ten percent (10%) per year, or the maximum amount allowed by law, whichever is
43 less.

4. The Developer shall reimburse the City for all costs incurred in the enforcement of this Agreement, including all attorney and engineering fees.
5. In addition to the charges referred to herein, other charges may be imposed such as, but not limited to, sewer availability charges ("SAC"), City water connection charges, City sewer connection charges, City storm water connection charges and building permit fees. The Developer shall pay all such other charges and fees upon being billed by the City.

P. Default. In the event of default by the Developer as to any of the work to be performed by it hereunder, the City may, at its option, perform the work and the Developer shall promptly reimburse the City for any expense incurred by the City, provided the Developer is first given notice of the work in default not less than 48 hours in advance or immediately before the City commences performing such work in the event of an emergency. This Agreement is a license for the City to act, and it shall not be necessary for the City to seek a court order for permission to enter the Property. When the City does any such work, the City may, in addition to its other remedies, assess the cost in whole or in part, against the Developer and/or the Property.

Q. Remedies. Upon the occurrence of a breach of this Agreement by the Developer, the City, in addition to any other remedy which may be available to it, shall have the right to do any or all of the following:

1. City may make advances or take other steps to cure the default, and where necessary, enter the Property for that purpose. The Developer shall pay all sums so advanced or expenses incurred by the City upon demand, with interest from the date of such advances or expenses at the rate of ten percent (10%) per annum or the maximum allowed by law, whichever is less. No action taken by the City pursuant to this section shall be deemed to relieve the Developer from curing any such default or from any other default hereunder. The City shall not be obligated, by virtue of the existence or the exercise of this right, to perform any such act or cure any such default.
2. Obtain an order from a court of competent jurisdiction requiring the Developer to specifically perform its obligations pursuant to the terms and provisions of this Agreement.
3. Obtain an order from a court of competent jurisdiction enjoining the continuation of an event of default.
4. Halt all development work and construction of improvements until such time as the event of default is cured.
5. Withhold the issuance of a building permit and/or prohibit the occupancy of any structure(s) for which permits have been issued.
6. Draw upon and utilize the Developer's Financial Security to cover the costs of the City in order to correct the default, the costs to complete any unfinished Public Improvements, the costs to draw on the Financial Security and/ or the costs to enforce this Agreement.
7. Terminate this Agreement by written notice to Developer at which time all terms and conditions contained herein shall be of no further force or effect and all obligations of the parties imposed hereunder shall be null and void.
8. Exercise any other remedies which may be available to it at law or in equity.

1
2 In addition to the remedies and amounts payable set forth or permitted above, upon the occurrence
3 of an event of default, the Developer shall pay to the City all fees and expenses, including attorneys
4 fees, incurred by the City as a result of the event of default, whether or not a lawsuit or other action
5 is formally taken.

6 The Developer shall defend, indemnify, and hold the City and its mayor, councilmembers,
7 employees, agents and contractors harmless from any liability or damages, including reasonable
8 attorneys fees, which may be incurred as a result of the exercise of the City's rights pursuant to this
9 Agreement.

10 R. Assignment. The Developer may not assign this Agreement without the written permission of the
11 Roseville City Council.

12 S. Notices to the Developer. Required notices to the Developer shall be in writing, and shall be either
13 hand delivered to Alex Hall, or an officer, employee or agent of the Developer, or mailed to the
14 Developer by registered or certified mail at the following address:

15 United Properties LLC
16 3600 American Boulevard W, Suite 750
17 Bloomington, MN 55431
18 Attn: Alex Hall
19

20 T. Notices to the City. Required notices to the City shall be either hand delivered to the City Engineer,
21 or mailed to the City by registered or certified mail in care of the **City Engineer at the following**
22 **address:**

23 City of Roseville
24 2660 Civic Center Drive
25 Roseville, Minnesota 55113
26 Attn: City Engineer
27

28 U. Miscellaneous.

- 29 1. The Developer shall comply with any and all applicable City, County, Metropolitan,
30 State and Federal laws and regulations including, but not limited to: subdivision
31 ordinances, zoning ordinances and environmental regulations that may apply to the Plat,
32 the development of the Property, and the construction of the Public Improvements
33 described herein.
- 34 2. The terms and conditions of this Agreement shall inure to the benefit of and shall be
35 binding upon the parties hereto, and their respective successors and assigns.
- 36 3. The obligations of all parties signing this Agreement as a Developer shall be joint and
37 several.
- 38 4. If any portion, section, subsection, sentence, clause, paragraph or phrase of this
39 Agreement is for any reason held invalid, such decision shall not affect the validity of the
40 remaining portions of this Agreement.
- 41 5. The action or inaction of the City shall not constitute a waiver or amendment to the
42 provisions of this Agreement. To be binding, amendments or waivers must be in writing,

1 signed by the parties and approved by the Roseville City Council. The City's failure to
2 promptly take legal action to enforce a default under this Agreement shall not be a waiver
3 or release of such default.

- 4 6. This Agreement shall run with the land and shall be binding upon the Developer, and its
5 successors and assigns. The Developer shall, at its expense, record this Agreement with
6 the Ramsey County Recorder if the Property is abstract property and/or with the Ramsey
7 County Registrar of Titles if the Property is Torrens property. The Developer shall, prior
8 to the time this Agreement is executed and recorded, furnish the City with title evidence
9 and make arrangements satisfactory to the City to confirm that at the time that this
10 Agreement is executed and recorded the Developer is the sole fee simple owner of the
11 Property and that there are no other parties having an interest in, or a lien or encumbrance
12 against the Property. No work shall commence on the Property prior to the recording of
13 this Agreement.
- 14 7. This Agreement shall be governed by and construed in accordance with the laws of the
15 State of Minnesota. Any legal proceeding pertaining to this Agreement, or the rights or
16 obligations of the parties hereunder, shall be venued in courts or tribunals located in
17 Ramsey County, Minnesota.
- 18 8. In addition to all other terms and conditions of this Agreement the Developer shall
19 comply with and perform the Conditions of Development attached hereto as Exhibit B.
- 20 9. No interest shall accrue to the benefit of, or be payable to, the Developer on the Financial
21 Security or any other monetary amount deposited with the City.
- 22 10. Third parties shall have no recourse against the City under this Agreement.
- 23
24

V. IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written.

CITY OF ROSEVILLE

By: _____
Daniel J. Roe, Mayor

By: _____
Patrick J. Trudgeon, City Manager

[illegible]

The foregoing instrument was acknowledged before me this ____ day of _____, _____, by Daniel J. Roe and Patrick J. Trudgeon, the Mayor and City Manager, respectively, of the City of Roseville, a Minnesota municipal corporation, on behalf of the corporation.

Notary Public

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DEVELOPER

United Properties LLC

By: _____

Name: _____

Its: _____

STATE OF MINNESOTA)
) ss
COUNTY OF _____)

 The foregoing instrument was acknowledged before me this ____ day of _____, _____,
by _____, the _____ of United Properties LLC, a
Minnesota limited liability company, on behalf of the company.

Notary Public

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THIS INSTRUMENT DRAFTED BY:

City of Roseville
Engineering Division
2660 Civic Center Drive
Roseville, Minnesota 55113

EXHIBIT A
Legal Description

Lot 1, Block 1, Applewood Pointe of Roseville at Central Park, according to the recorded plat thereof,
Ramsey County, Minnesota
Abstract Property

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3 **EXHIBIT B**
4 **Conditions of Development**

- 5 1. All property owners shall either dedicate on the Plat or otherwise convey all roadway, utility,
6 drainage, and other easements required by the City.
7
8 2. The access points to enter and exit the Property shall be at locations approved by the City and any
9 other governmental entity having jurisdiction over adjacent roadways.
10
11 3. The Developer shall provide the City proof that the Developer/Owner is the fee simple owner of all
12 of the Property included in the Plat and that there are no liens, encumbrances or other parties having
13 an interest in the Property at the time the Plat and the Development Agreement are recorded, or
14 make other arrangements which are reasonably satisfactory to the City to assure that title to the
15 Property following the recording of the Plat and the Development Agreement shall be acceptable to
16 the City.
17
18 4. The Developer shall pay all unpaid City subdivision review and other fees prior to the City releasing
19 the Plat for recording.
20
21 5. No building permits shall be issued for any use of the Property which is not a permitted use.



PLOWE ENGINEERING, INC.
6776 Lake Drive
Lino Lakes, MN 55014
ph. 651-361-8210 fax. 651-361-8701

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
Date 02/25/2016 Reg. No. 45993
PRELIMINARY

date	revisions	date	revisions
X-X-X	drwn	X-X-X	drwn
AG	chkd	AG	chkd
CWP		CWP	

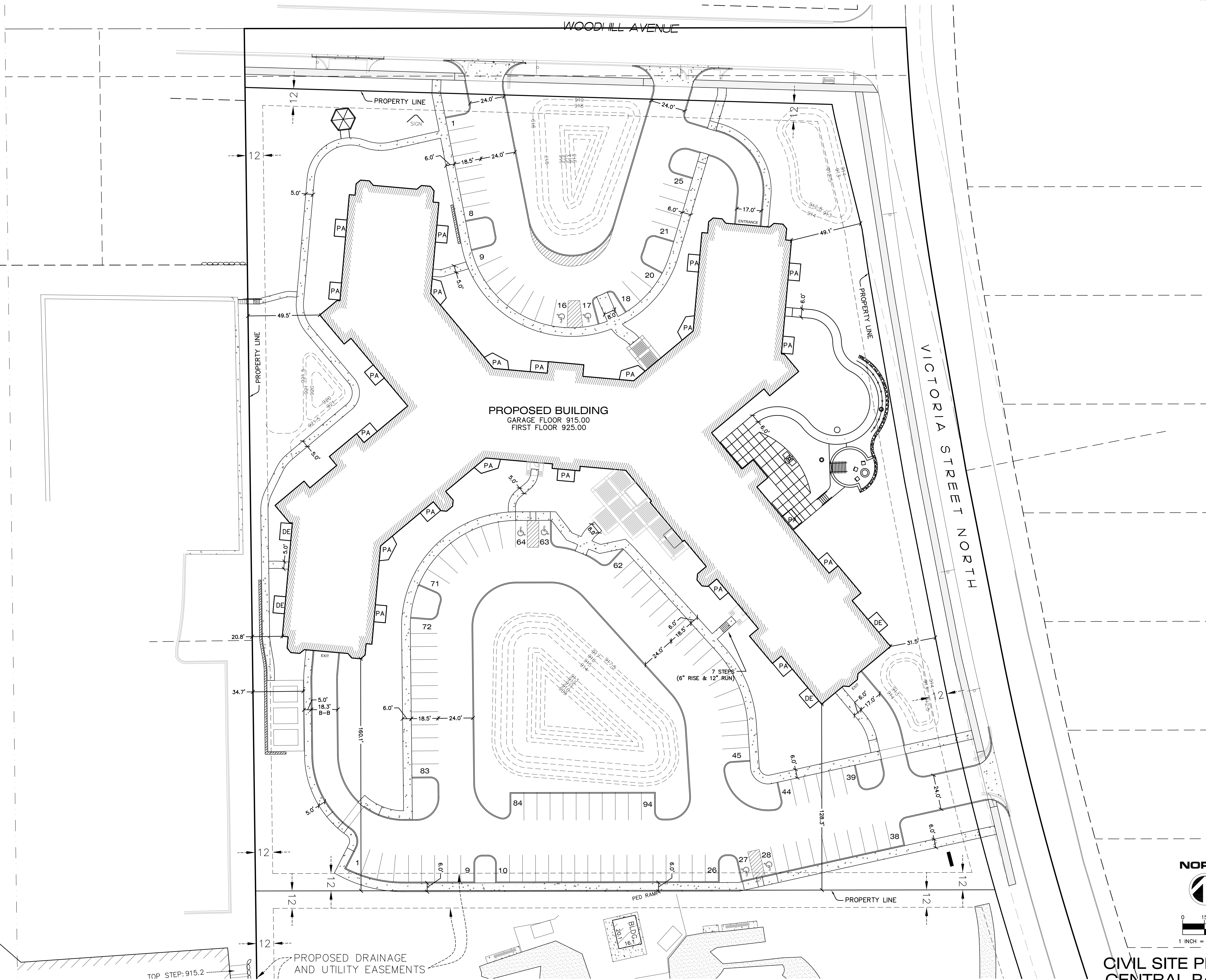
project
CENTRAL PARK
ROSEVILLE, MINNESOTA

contents
CIVIL SITE PLAN
job no.
15-1553

C2



Know what's below.
Call before you dig.



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 5/9/2016
Item No.: 8.f

Department Approval

City Manager Approval



Item Description: Approve contracts for printing services

BACKGROUND

The City of Roseville communicates news to residents through a variety of media. One of the main communication tools is the resident newsletter, "City News." The eight-page, broadsheet (11x17) newsletter is mailed to every resident and business with a Roseville mailing address for a total of 19,850 copies.

Roseville has been publishing a resident newsletter since 1967. In the City's 2014 survey 92% of residents said that members of their household regularly read the newsletter, with 90% rating the newsletter as very effective or somewhat effective in keeping them informed about activities in the City.

Roseville solicits bids for newsletter printing through competitive bidding. Using this process, the City has secured long-term, low-cost printing, while at the same time delivering a more vibrant, engaging and larger product. This year's bid successfully continued that trend, delivering a savings of nearly 30% over the previous contract.

The current printing contracts, with Greenhaven Printing for newsletter printing, and Impressive Print for envelopes and forms, expire in May 2016. Staff issued an RFP for printing services and received 10 responses. The Communications staff then reviewed the responses with City Manager Patrick Trudgeon. Proposals were evaluated on the basis of cost, quality of printing services, and responsiveness as measured through interviews and reference checks.

Staff then selected two companies that will it believes best fit the City's needs: Bolger, LLC for newsletter services and Greenhaven Printing for stationary, envelopes, forms, and business cards.

POLICY OBJECTIVE

To lock in cost savings for printing services by signing three-year contracts for printing services.

BUDGET IMPLICATIONS

Bolger, LLC will print the City News newsletter for \$4,260 per issue, an annual cost of \$25,560.

Greenhaven Printing will print City stationary, envelopes and forms for the prices included in Attachment B to the proposed contract. The City will determine the quantities and frequency of the print runs for each item.

Printing costs are paid from the Communications Fund.

35 **STAFF RECOMMENDATION**

36 Staff recommends the City Council authorize City Manager and Mayor to enter into contracts for
37 printing services with Bolger, LLC and Greenhaven Printing.

38 **REQUESTED COUNCIL ACTION**

39 A motion to authorize City Manager and Mayor to enter into contracts for printing services with
40 Bolger, LLC and Greenhaven Printing.

Prepared by: Garry Bowman, Communications Manager
Attachments: A: Proposed contract with Bolger, LLC
B: Proposed contract with Greenhaven Printing

Standard Agreement for Professional Services

This Agreement ("Agreement") is made on the 9th day of May, 2016, between the City of Roseville, a municipal corporation (hereinafter "City"), and Bolger LLC, (hereinafter "Consultant").

Preliminary Statement

The City has adopted a policy regarding the selection and hiring of consultants to provide a variety of professional services for City projects. That policy requires that persons, firms or corporations providing such services enter into written agreements with the City. The purpose of this Agreement is to set forth the terms and conditions for the performance of professional services by the Consultant.

The City and Consultant agree as follows:

1. **Scope of Work Proposal.** The Consultant agrees to provide the professional services shown in Exhibit "A" attached hereto ("Work") in consideration for the compensation set forth in Provision 3 below. The terms of this Agreement shall take precedence over and supersede any provisions and/or conditions in any proposal submitted by the Consultant, as attached in Exhibit "C".
2. **Term.** The term of this Agreement shall be from May, 1 2016, through April 30, 2019, the date of signature by the parties notwithstanding.
3. **Compensation for Services.** The City agrees to pay the Consultant the compensation described in Exhibit B attached hereto for the Work, subject to the following:
 - A. Any changes in the Work which may result in an increase to the compensation due the Consultant shall require prior written approval of the City. The City will not pay additional compensation for Work that does not have such prior written approval.
 - B. Third party independent contractors and/or subcontractors may be retained by the Consultant when required by the complex or specialized nature of the Work when authorized in writing by the City. The Consultant shall be responsible for and shall pay all costs and expenses payable to such third party contractors unless otherwise agreed to by the parties in writing.

47 4. **City Assistance.** The City agrees to provide the Consultant with the following assistance
48 concerning the Work to be performed hereunder:
49

50 A. Depending on the nature of the Work, Consultant may from time to time require
51 access to public and private lands or property. To the extent the City is legally and
52 reasonably able, the City shall provide access to and make provisions to enable the
53 Consultant to enter upon public and private land and property as required for the
54 Consultant to perform and complete the Work.
55

56 B. The City shall furnish the Consultant with a copy of any special standards or criteria
57 promulgated by the City relating to the Work, including but not limited to design and
58 construction standards, that is needed by the Consultant in order to prepare for the
59 performance of the Work.
60

61 C. A person shall be appointed to act as the City's representative with respect to the
62 Work to be performed under this Agreement. Such representative shall have
63 authority to transmit instructions, receive information, interpret, and define the City's
64 policy and decisions with respect to the Work to be performed under this Agreement,
65 but shall not have the right to enter into contracts or make binding agreements on
66 behalf of the City with respect to the Work or this Agreement.
67

68 5. **Method of Payment.** The Consultant shall submit to the City, on a bi-monthly basis, an
69 itemized invoice for Work performed under this Agreement. Invoices submitted shall be
70 paid in the same manner as other claims made to the City. Invoices shall contain the
71 following:
72

73 A. For Work reimbursed on an hourly basis, the Consultant shall indicate for each
74 employee, his or her name, job title, the number of hours worked, rate of pay for each
75 employee, a computation of amounts due for each employee, and the total amount
76 due for each project task. The Consultant shall verify all statements submitted for
77 payment in compliance with Minnesota Statutes Sections 471.38 and 471.391. For
78 reimbursable expenses, if provided for in Exhibit A, the Consultant shall provide an
79 itemized listing and such documentation of such expenses as is reasonably required
80 by the City. Each invoice shall contain the City's project number and a progress
81 summary showing the original (or amended) amount of the Agreement, current
82 billing, past payments and unexpended balance due under the Agreement.
83

84 B. To receive any payment pursuant to this Agreement, the invoice must include the
85 following statement dated and signed by the Consultant: "I declare under penalty of
86 perjury that this account, claim, or demand is just and correct and that no part of it has
87 been paid."
88

89 The payment of invoices shall be subject to the following provisions:
90

91 A. The City shall have the right to suspend the Work to be performed by the
92 Consultant under this Agreement when it deems necessary to protect the City,

residents of the City or others who are affected by the Work. If any Work to be performed by the Consultant is suspended in whole or in part by the City, the Consultant shall be paid for any services performed prior to the delivery upon Consultant of written notice from the City of such suspension.

- B. The Consultant shall be reimbursed for services performed by any third party independent contractors and/or subcontractors only if the City has authorized the retention of and has agreed to pay such persons or entities pursuant to Section 3B above.

6. **Project Manager and Staffing.** The Consultant has designated Lisa Digatono and Kate Wydra ("Project Contacts") to perform and /or supervise the Work, and as the persons for the City to contact and communicate with regarding the performance of the Work. The Project Contacts shall be assisted by other employees of the Consultant as necessary to facilitate the completion of the Work in accordance with the terms and conditions of this Agreement. Consultant may not remove or replace Project Contracts without the prior approval of the City.
7. **Standard of Care.** All Work performed by the Consultant under this Agreement shall be in accordance with the normal standard of care in Ramsey County, Minnesota, for professional services of like kind.
8. **Audit Disclosure.** Any reports, information, data and other written documents given to, or prepared or assembled by the Consultant under this Agreement which the City requests to be kept confidential shall not be made available by the Consultant to any individual or organization without the City's prior written approval. The books, records, documents and accounting procedures and practices of the Consultant or other parties relevant to this Agreement are subject to examination by the City and either the Legislative Auditor or the State Auditor for a period of six (6) years after the effective date of this Agreement. The Consultant shall at all times abide by Minn. Stat. § 13.01 et seq. and the Minnesota Government Data Practices Act, to the extent the Act is applicable to data, documents, and other information in the possession of the Consultant.
9. **Termination.** This Agreement may be terminated at any time by the City, with or without cause, by delivering to the Consultant at the address of the Consultant set forth on page 1, a written notice at least seven (7) days prior to the date of such termination. The date of termination shall be stated in the notice. Upon termination the Consultant shall be paid for services rendered (and reimbursable expenses incurred if required to be paid by the City under this Agreement) by the Consultant through and until the date of termination so long as the Consultant is not in default under this Agreement. If however, the City terminates the Agreement because the Consultant is in default of its obligations under this Agreement, no further payment shall be payable or due to the Consultant following the delivery of the termination notice, and the City may, in addition to any other rights or remedies it may have, retain another consultant to undertake or complete the Work to be performed hereunder.

10. **Subcontractor.** The Consultant shall not enter into subcontracts for services provided under this Agreement without the express written consent of the City. The Consultant shall promptly pay any subcontractor involved in the performance of this Agreement as required by the State Prompt Payment Act.
11. **Independent Consultant.** At all times and for all purposes herein, the Consultant is an independent contractor and not an employee of the City. No statement herein shall be construed so as to find the Consultant an employee of the City.
12. **Non-Discrimination.** During the performance of this Agreement, the Consultant shall not discriminate against any person, contractor, vendor, employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation or age. The Consultant shall post in places available to employees and applicants for employment, notices setting forth the provision of this non-discrimination clause and stating that all qualified applicants will receive consideration for employment. The Consultant shall incorporate the foregoing requirements of this Provision 12 in all of its subcontracts for Work done under this Agreement, and will require all of its subcontractors performing such Work to incorporate such requirements in all subcontracts for the performance of the Work. The Consultant further agrees to comply with all aspects of the Minnesota Human Rights Act, Minnesota Statutes 363.01, et. seq., Title VI of the Civil Rights Act of 1964, and the Americans with Disabilities Act of 1990.
13. **Assignment.** The Consultant shall not assign this Agreement, nor its rights and/or obligations hereunder, without the prior written consent of the City.
14. **Services Not Provided For.** No claim for services furnished by the Consultant not specifically provided for herein shall be paid by the City.
15. **Compliance with Laws and Regulations.** The Consultant shall abide with all federal, state and local laws, statutes, ordinances, rules and regulations in the performance of the Work. The Consultant and City, together with their respective agents and employees, agree to abide by the provisions of the Minnesota Data Practices Act, Minnesota Statutes Section 13, as amended, and Minnesota Rules promulgated pursuant to Chapter 13. Any violation by the Consultant of statutes, ordinances, rules and regulations pertaining to the Work to be performed shall constitute a material breach of this Agreement and entitle the City to immediately terminate this Agreement.
16. **Waiver.** Any waiver by either party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement.
17. **Indemnification.** To the fullest extent permitted by law, the Consultant agrees to defend, indemnify and hold the City, its Council, officers, agents and employees harmless from any liability, claims, damages, costs, judgments, or expenses, including reasonable attorney's fees, resulting directly or indirectly from a negligent act or omission (including without limitation professional errors or omissions) of the Consultant, its agents,

employees, and/or subcontractors pertaining to the performance of the Work provided pursuant to this Agreement and against all losses by reason of the failure of said Consultant to fully perform, in any respect, all of the Consultant's obligations under this Agreement.

18. **Insurance.**

A. General Liability. Prior to starting the Work, the Consultant shall procure, maintain and pay for such insurance as will protect against claims for bodily injury or death, and for damage to property, including loss of use, which may arise out of operations by the Consultant or by any subcontractor of the Consultant, or by anyone employed by any of them, or by anyone for whose acts any of them may be liable. Such insurance shall include, but not be limited to, minimum coverages and limits of liability specified in this Provision 18 or required by law. Except as otherwise stated below, the policies shall name the City as an additional insured for the Work provided under this Agreement and shall provide that the Consultant's coverage shall be primary and noncontributory in the event of a loss.

B. The Consultant shall procure and maintain the following minimum insurance coverages and limits of liability with respect to the Work:

Worker's Compensation:	Statutory Limits
Employer's Liability	\$500,000 each accident
(Not needed for	\$500,000 disease policy limit
Minnesota based	\$500,000 disease each employee
Consultant):	
Commercial General Liability:	\$1,000,000 per occurrence
	\$2,000,000 general aggregate
	\$2,000,000 Products – Completed Operations
	Aggregate
	\$100,000 fire legal liability each occurrence
	\$5,000 medical expense
Comprehensive Automobile	
Liability:	\$1,000,000 combined single limit (shall include
	coverage for all owned, hired and non-owed
	vehicles.

C. The Commercial General Liability policy(ies) shall be equivalent in coverage to ISO form CG 0001, and shall include the following:

- a. Personal injury with Employment Exclusion (if any) deleted;
- b. Broad Form Contractual Liability coverage; and
- c. Broad Form Property Damage coverage, including Completed Operations.

D. Professional Liability Insurance. The Consultant agrees to provide to the City a certificate evidencing that it has in effect, with an insurance company in good standing and authorized to do business in Minnesota, a professional liability insurance policy. Said policy shall insure payment of damage for liability arising out of the performance of professional services for the City, in the insured's capacity as the Consultant, if such liability is caused by an error, omission, or negligent act of the insured or any person or organization for whom the insured is liable. Said policy shall provide an aggregate limit of \$2,000,000. Said policy shall not name the City as an additional insured.

E. Consultant shall maintain in effect all insurance coverages required under this Provision 18 at Consultant's sole expense and with insurance companies licensed to do business in the state in Minnesota and having a current A.M. Best rating of no less than A-, unless otherwise agreed to by the City in writing. In addition to the requirements stated above, the following applies to the insurance policies required under this Provision:

- a. All policies, except the Professional Liability Insurance policy, shall be written on an "occurrence" form ("claims made" and "modified occurrence" forms are not acceptable);
- b. All policies, except the Professional Liability Insurance and Worker's Compensation Policies, shall contain a waiver of subrogation naming "the City of Roseville";
- c. All policies, except the Professional Liability Insurance and Worker's Compensation Policies, shall name "the City of Roseville" as an additional insured;
- d. All policies, except the Professional Liability Insurance and Worker's Compensation Policies, shall insure the defense and indemnify obligations assumed by Consultant under this Agreement; and
- e. All policies shall contain a provision that coverages afforded thereunder shall not be canceled or non-renewed or restrictive modifications added, without thirty (30) days prior written notice to the City.

A copy of the Consultant's insurance declaration page, Rider and/or Endorsement, as applicable, which evidences the compliance with this Paragraph 18, must be filed with City prior to the start of Consultant's Work. Such documents evidencing insurance shall be in a form acceptable to City and shall provide satisfactory evidence that Consultant has complied with all insurance requirements. Renewal certificates shall be provided to City prior to the expiration date of any of the required policies. City will not be obligated, however, to review such declaration page, Rider, Endorsement or certificates or other evidence of insurance, or to advise Consultant of

any deficiencies in such documents and receipt thereof shall not relieve Consultant from, nor be deemed a waiver of, City's right to enforce the terms of Consultant's obligations hereunder. City reserves the right to examine any policy provided for under this Provision 18.

- F. If Consultant fails to provide the insurance coverage specified herein, the Consultant will defend, indemnify and hold harmless the City, the City's officials, agents and employees from any loss, claim, liability and expense (including reasonable attorney's fees and expenses of litigation) to the extent necessary to afford the same protection as would have been provided by the specified insurance. Except to the extent prohibited by law, this indemnity applies regardless of any strict liability or negligence attributable to the City (including sole negligence) and regardless of the extent to which the underlying occurrence (i.e., the event giving rise to a claim which would have been covered by the specified insurance) is attributable to the negligent or otherwise wrongful act or omission (including breach of contract) of Consultant, its contractors, subcontractors, agents, employees or delegates. Consultant agrees that this indemnity shall be construed and applied in favor of indemnification. Consultant also agrees that if applicable law limits or precludes any aspect of this indemnity, then the indemnity will be considered limited only to the extent necessary to comply with that applicable law. The stated indemnity continues until all applicable statutes of limitation have run.

If a claim arises within the scope of the stated indemnity, the City may require Consultant to:

- a. Furnish and pay for a surety bond, satisfactory to the City, guaranteeing performance of the indemnity obligation; or
- b. Furnish a written acceptance of tender of defense and indemnity from Consultant's insurance company.

Consultant will take the action required by the City within fifteen (15) days of receiving notice from the City.

19. **Ownership of Documents.** All plans, diagrams, analysis, reports and information generated in connection with the performance of this Agreement ("Information") shall become the property of the City, but the Consultant may retain copies of such documents as records of the services provided. The City may use the Information for any reasons it deems appropriate without being liable to the Consultant for such use. The Consultant shall not use or disclose the Information for purposes other than performing the Work contemplated by this Agreement without the prior consent of the City.

20. **Dispute Resolution/Mediation.** Each dispute, claim or controversy arising from or related to this Agreement or the relationships which result from this Agreement shall be subject to mediation as a condition precedent to initiating arbitration or legal or equitable actions by either party. Unless the parties agree otherwise, the mediation shall be in

accordance with the Commercial Mediation Procedures of the American Arbitration Association then currently in effect. A request for mediation shall be filed in writing with the American Arbitration Association and the other party. No arbitration or legal or equitable action may be instituted for a period of 90 days from the filing of the request for mediation unless a longer period of time is provided by agreement of the parties. Cost of mediation shall be shared equally between the parties. Mediation shall be held in the City of Roseville unless another location is mutually agreed upon by the parties. The parties shall memorialize any agreement resulting from the mediation in a Mediated Settlement Agreement, which Agreement shall be enforceable as a settlement in any court having jurisdiction thereof.

21. **Annual Review.** Prior to each anniversary of the date of this Agreement, the City shall have the right to conduct a review of the performance of the Work performed by the Consultant under this Agreement. The Consultant agrees to cooperate in such review and to provide such information as the City may reasonably request. Following each performance review the parties shall, if requested by the City, meet and discuss the performance of the Consultant relative to the remaining Work to be performed by the Consultant under this Agreement.
22. **Conflicts.** No salaried officer or employee of the City and no member of the Board of the City shall have a financial interest, direct or indirect, in this Agreement. The violation of this provision shall render this Agreement void.
23. **Governing Law.** This Agreement shall be controlled by the laws of the State of Minnesota.
24. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be considered an original.
25. **Severability.** The provisions of this Agreement are severable. If any portion hereof is, for any reason, held by a court of competent jurisdiction to be contrary to law, such decision shall not affect the remaining provisions of this Agreement.
26. **Entire Agreement.** Unless stated otherwise in this Provision 26, the entire agreement of the parties is contained in this Agreement. This Agreement supersedes all prior oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the parties, unless otherwise provided herein. The following agreements supplement and are a part of this Agreement: None.

IN WITNESS WHEREOF, the undersigned parties have entered into this Agreement as
of the date set forth above.

CITY OF ROSEVILLE

Mayor

City Manager

BOLGER, LLC

By: _____

Its: _____

Attachments:

Exhibit A – Scope of Work

Exhibit B – Compensation

Exhibit C – Bolger, LLC Response to Request for Proposal for Printing Services



Exhibit A – Scope of Work

City Newsletter Printing and Mailing

Annual Issues: 6

Frequency: Bi-Monthly (January, March, May, July, September, November)

Process: 4-Color

Pages: 8

Paper: Rolland Enviro100 100% recycled 100% PCW 60# white text or another 100% post-consumer recycled content paper is acceptable.

Size: Broadsheet (11x17)

Bi-Monthly Print Run: 19,850

Mailing: Pre-sort standard and/or by addressed mail to every resident and business with a Roseville mailing address. All postage is paid separately by the City of Roseville to the United States Postal Service.



Exhibit B – Compensation

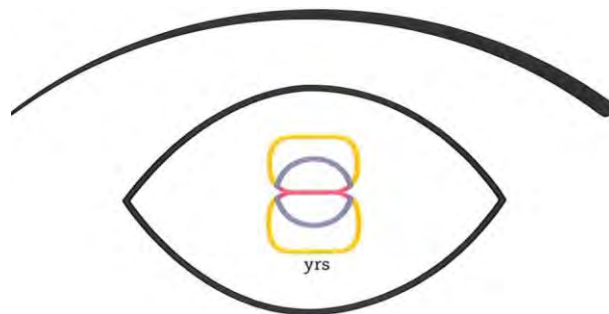
The City of Roseville agrees to pay Bolger, LLC the sum of \$4,260.00 per issue (\$25,560.00 annually) for printing six issues of the Roseville City News, a four-color, eight-page broadsheet (11x17) newsletter that is mailed pre-sort standard and/or by addressed mail to every resident and business with a Roseville mailing address. All postage is paid separately by the City of Roseville to the United States Postal Service. Print run is 19,850 newsletters per issue printed every two months. The newsletter will be printed on Rolland Enviro100 100% recycled 100% PCW 60# white text stock, but another 100% post-consumer recycled content paper is acceptable.

Response to Request for Proposal
Printing Services
City of Roseville

April 15, 2016
Bolger Vision Beyond Print



80 Years of Keeping Our Focus on Your Results





April 15, 2016

Garry Bowman
Communications Manager
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

Dear Mr. Bowman:

Thank you in advance for reviewing this response to the City of Roseville's Request for Printing Services. Bolger Vision Beyond Print is a local, family owned business, with an 80 year history in the Twin City marketplace. Focused on green initiatives, dik Bolger, CEO and longtime St. Paul resident is deeply committed to the environment and reducing our footprint. dik speaks regularly throughout the community on this topic.

Bolger has consistently demonstrated its ability to meet and exceed customer expectations and requirements supported by a fully integrated spectrum of services. We are committed to working closely with City of Roseville to provide a program that is designed to assist you with all aspects of your print and communication needs, and to ensure that project goals, timelines, quality expectations and budget requirements are met.

We look forward to the possibility of working with you, and to the next steps in the proposal review process. Please do not hesitate to call with any questions or clarifications regarding the following document.

Sincerely,

Lisa Digatono
Senior Account Executive
ldigatono@bolgerinc.com
651.621-1615



COMPANY INFORMATION

Bolger LLC
3301 Como Avenue SE
Minneapolis, MN 55414
www.bolgerinc.com

Lisa Digatono
Senior Account Executive
ldigatono@bolgerinc.com
651.621-1615

BOLGER HISTORY

As solutions-based company, Bolger Vision Beyond Print has been delivering results for our clients for over 80 years through industry-leading innovation and technological excellence. As a client, Bolger offers you more than award-winning print solutions; we partner with you to build a customized web-based system for ordering, creating, printing, personalizing print on-demand, wide format graphics, emailing, and distribution for multi-channel communications.

SmartO® is our web-based print management system, putting the power of print, variable direct marketing, fulfillment and reporting metrics at your fingertips. Simpler. Faster. Smarter. It is a flexible, customized tool tailored specifically to your needs, and designed to provide a seamless, streamlined process as well as critical reporting data. We look for cost savings at every step of the process. SmartO can be accessed from anywhere 24/7 by approved users.

Our solutions don't stop there; Bolger is committed to exceed all environmental regulations that protect you and the planet we all share. We follow strict compliance and security regulations to protect sensitive data with numerous certifications and quality controls.

What we do each day brings results for our clients – cost efficiencies, new methods, new technologies and awards – results. We value our partnerships and work with our clients to go beyond their expectations.



SERVICES PROVIDED

SOLUTIONS. **MMITME** **RESULTS.**

Bolger products and services include:

Commercial printing
 Print on Demand/Variable Printing
 On-line Ordering
 Customized Technology Solutions
 SmartO® *Web-based Print/Fulfillment Management Solution*
 Mailing
 Wide Format Graphics
 Fulfillment/Distribution
 Customized Reporting/Tracking

This unique blend of services sets us apart from the more traditional printer, allowing Bolger to coordinate all aspects of your project requirements and expectations, while looking for cost savings and production efficiencies at every step of the process.

Our solutions don't stop there. Bolger is committed to providing the highest quality product available in the marketplace. Our hundreds of print awards guarantee it! The company is also committed to the compliance needs of our customers working with sensitive data and to exceeding regulations that protect all of us and the planet we share.

Certifications/Affiliations

ISO 9001:2008 Certified
 Forest Stewardship Council – FSC-Coo7320
 Minnesota Great Printer, Charter Member
 ISO 14001 Compliant
 OHSAS 18001:2007 Compliant
 SSAE/SOC2/Type 11 Audited

Printing Industry of the Midwest
 Printing Industry of America
 National Association for Printing Leadership
 American Marketing Association
 Minnesota Health Strategy and Communications Network
 Midwest Direct Marketing Association
 Direct Marketing Association
 Minnesota Keystone Program



REFERENCES

Ceridian

Nancy Erickson, Product Coordinator HPS, Ceridian US
952.853.4954 Nancy.L.Erickson@Ceridian.com

Blue Cross Blue Shield Clearstone Solutions

Sara Hower,, Market Planning & Vendor Management Consultant
Phone/fax: 651-662-4156 Sara.Hower@clearstonesolutions.com

Ameriprise Financial

Paul Brandt, Senior Production Coordinator/Marketing Strategy and Brand
612-671-8169, paul.j.brandt@ampf.com

All services requested by the City of Roseville can be completed at Bolger.

SAMPLES

Please review the various printed samples included with this document along with our capabilities brochure.

COMPLETED BID SHEETS

See attached Bid Sheet for Bolger Pricing.

CITY OF ROSEVILLE PRINTING SERVICES BID FORM

Service	Qty	Price
Newsletter		
Printing and mailing City News	19,850 every two months x 6	Per Issue \$ 4,260.00
	subtotal	\$25,560.00
Envelopes		
#9 with black ink logo and return address	10,000 once a year	\$ 420.00
#10 window with black ink logo and return address	10,000 once a year	\$ 485.00
#10 on Western Sulphite paper with two color logo and City Hall return address	30,000 once a year	\$ 1,035.00
10 x 13 with peel and seal strip, black ink logo and City Hall return address	1,000 once a year	\$ 355.00
8 1/2 x 11 Stationery on core letterhead white paper two-color	50,000 once a year	\$ 1,875.00
	subtotal	\$ 4,170.00
Forms		
2 1/2" x 4" name stickers with black ink logo	1,000 once a year	\$ 5.00
3-part carbonless 8 1/2" x 5 1/2" - Leave time request	1,000 once a year	\$ 275.00
3-part carbonless 8 1/2" x 11" - Personnel action forms	1,000 once every three years	\$ 365.00
	subtotal	\$ 735.00
Business Cards		
Business card shells	50,000 every two years	\$ 1,005.00
Two color, single-sided		
Business cards	35 sets of 500 throughout the year	\$ 45.00 per imprint + \$ 15.00 each set up
Black ink single-sided		
Business cards	10 sets of 500 throughout the year	\$ 50.00 per imprint + \$ 15.00 each set up
Black ink double-sided		
	subtotal	\$ 3,755.00
	Grand Total	\$ 34,220.00

Standard Agreement for Professional Services

This Agreement ("Agreement") is made on the 9th day of May, 2016, between the City of Roseville, a municipal corporation (hereinafter "City"), and Greenhaven Printing, (hereinafter "Consultant").

Preliminary Statement

The City has adopted a policy regarding the selection and hiring of consultants to provide a variety of professional services for City projects. That policy requires that persons, firms or corporations providing such services enter into written agreements with the City. The purpose of this Agreement is to set forth the terms and conditions for the performance of professional services by the Consultant.

The City and Consultant agree as follows:

1. **Scope of Work Proposal.** The Consultant agrees to provide the professional services shown in Exhibit "A" attached hereto ("Work") in consideration for the compensation set forth in Provision 3 below. The terms of this Agreement shall take precedence over and supersede any provisions and/or conditions in any proposal submitted by the Consultant, as attached in Exhibit "C".
2. **Term.** The term of this Agreement shall be from May, 1 2016, through April 30, 2019, the date of signature by the parties notwithstanding.
3. **Compensation for Services.** The City agrees to pay the Consultant the compensation described in Exhibit B attached hereto for the Work, subject to the following:
 - A. Any changes in the Work which may result in an increase to the compensation due the Consultant shall require prior written approval of the City. The City will not pay additional compensation for Work that does not have such prior written approval.
 - B. Third party independent contractors and/or subcontractors may be retained by the Consultant when required by the complex or specialized nature of the Work when authorized in writing by the City. The Consultant shall be responsible for and shall pay all costs and expenses payable to such third party contractors unless otherwise agreed to by the parties in writing.

47 4. **City Assistance.** The City agrees to provide the Consultant with the following assistance
48 concerning the Work to be performed hereunder:
49

50 A. Depending on the nature of the Work, Consultant may from time to time require access
51 to public and private lands or property. To the extent the City is legally and reasonably
52 able, the City shall provide access to and make provisions to enable the Consultant to
53 enter upon public and private land and property as required for the Consultant to
54 perform and complete the Work.
55

56 B. The City shall furnish the Consultant with a copy of any special standards or criteria
57 promulgated by the City relating to the Work, including but not limited to design and
58 construction standards, that is needed by the Consultant in order to prepare for the
59 performance of the Work.
60

61 C. A person shall be appointed to act as the City's representative with respect to the Work
62 to be performed under this Agreement. Such representative shall have authority to
63 transmit instructions, receive information, interpret, and define the City's policy and
64 decisions with respect to the Work to be performed under this Agreement, but shall not
65 have the right to enter into contracts or make binding agreements on behalf of the City
66 with respect to the Work or this Agreement.
67

68 5. **Method of Payment.** The Consultant shall submit to the City, on a per print run basis, an
69 itemized invoice for Work performed under this Agreement. Invoices submitted shall be
70 paid in the same manner as other claims made to the City. Invoices shall contain the
71 following:
72

73 A. For Work reimbursed on an hourly basis, the Consultant shall indicate for each
74 employee, his or her name, job title, the number of hours worked, rate of pay for each
75 employee, a computation of amounts due for each employee, and the total amount due
76 for each project task. The Consultant shall verify all statements submitted for payment
77 in compliance with Minnesota Statutes Sections 471.38 and 471.391. For reimbursable
78 expenses, if provided for in Exhibit A, the Consultant shall provide an itemized listing
79 and such documentation of such expenses as is reasonably required by the City. Each
80 invoice shall contain the City's project number and a progress summary showing the
81 original (or amended) amount of the Agreement, current billing, past payments and
82 unexpended balance due under the Agreement.
83

84 B. To receive any payment pursuant to this Agreement, the invoice must include the
85 following statement dated and signed by the Consultant: "I declare under penalty of
86 perjury that this account, claim, or demand is just and correct and that no part of it has
87 been paid."
88

89 The payment of invoices shall be subject to the following provisions:
90

91 A. The City shall have the right to suspend the Work to be performed by the Consultant
92 under this Agreement when it deems necessary to protect the City, residents of the

City or others who are affected by the Work. If any Work to be performed by the Consultant is suspended in whole or in part by the City, the Consultant shall be paid for any services performed prior to the delivery upon Consultant of written notice from the City of such suspension.

- B. The Consultant shall be reimbursed for services performed by any third party independent contractors and/or subcontractors only if the City has authorized the retention of and has agreed to pay such persons or entities pursuant to Section 3B above.

6. **Project Manager and Staffing.** The Consultant has designated Jeff Sanders and Jeffrey Hyer ("Project Contacts") to perform and /or supervise the Work, and as the persons for the City to contact and communicate with regarding the performance of the Work. The Project Contacts shall be assisted by other employees of the Consultant as necessary to facilitate the completion of the Work in accordance with the terms and conditions of this Agreement. Consultant may not remove or replace Project Contracts without the prior approval of the City.
7. **Standard of Care.** All Work performed by the Consultant under this Agreement shall be in accordance with the normal standard of care in Ramsey County, Minnesota, for professional services of like kind.
8. **Audit Disclosure.** Any reports, information, data and other written documents given to, or prepared or assembled by the Consultant under this Agreement which the City requests to be kept confidential shall not be made available by the Consultant to any individual or organization without the City's prior written approval. The books, records, documents and accounting procedures and practices of the Consultant or other parties relevant to this Agreement are subject to examination by the City and either the Legislative Auditor or the State Auditor for a period of six (6) years after the effective date of this Agreement. The Consultant shall at all times abide by Minn. Stat. § 13.01 et seq. and the Minnesota Government Data Practices Act, to the extent the Act is applicable to data, documents, and other information in the possession of the Consultant.
9. **Termination.** This Agreement may be terminated at any time by the City, with or without cause, by delivering to the Consultant at the address of the Consultant set forth on page 1, a written notice at least seven (7) days prior to the date of such termination. The date of termination shall be stated in the notice. Upon termination the Consultant shall be paid for services rendered (and reimbursable expenses incurred if required to be paid by the City under this Agreement) by the Consultant through and until the date of termination so long as the Consultant is not in default under this Agreement. If however, the City terminates the Agreement because the Consultant is in default of its obligations under this Agreement, no further payment shall be payable or due to the Consultant following the delivery of the termination notice, and the City may, in addition to any other rights or remedies it may have, retain another consultant to undertake or complete the Work to be performed hereunder.

10. **Subcontractor.** The Consultant shall not enter into subcontracts for services provided under this Agreement without the express written consent of the City. The Consultant shall promptly pay any subcontractor involved in the performance of this Agreement as required by the State Prompt Payment Act.
11. **Independent Consultant.** At all times and for all purposes herein, the Consultant is an independent contractor and not an employee of the City. No statement herein shall be construed so as to find the Consultant an employee of the City.
12. **Non-Discrimination.** During the performance of this Agreement, the Consultant shall not discriminate against any person, contractor, vendor, employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation or age. The Consultant shall post in places available to employees and applicants for employment, notices setting forth the provision of this non-discrimination clause and stating that all qualified applicants will receive consideration for employment. The Consultant shall incorporate the foregoing requirements of this Provision 12 in all of its subcontracts for Work done under this Agreement, and will require all of its subcontractors performing such Work to incorporate such requirements in all subcontracts for the performance of the Work. The Consultant further agrees to comply with all aspects of the Minnesota Human Rights Act, Minnesota Statutes 363.01, et. seq., Title VI of the Civil Rights Act of 1964, and the Americans with Disabilities Act of 1990.
13. **Assignment.** The Consultant shall not assign this Agreement, nor its rights and/or obligations hereunder, without the prior written consent of the City.
14. **Services Not Provided For.** No claim for services furnished by the Consultant not specifically provided for herein shall be paid by the City.
15. **Compliance with Laws and Regulations.** The Consultant shall abide with all federal, state and local laws, statutes, ordinances, rules and regulations in the performance of the Work. The Consultant and City, together with their respective agents and employees, agree to abide by the provisions of the Minnesota Data Practices Act, Minnesota Statutes Section 13, as amended, and Minnesota Rules promulgated pursuant to Chapter 13. Any violation by the Consultant of statutes, ordinances, rules and regulations pertaining to the Work to be performed shall constitute a material breach of this Agreement and entitle the City to immediately terminate this Agreement.
16. **Waiver.** Any waiver by either party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement.
17. **Indemnification.** To the fullest extent permitted by law, the Consultant agrees to defend, indemnify and hold the City, its Council, officers, agents and employees harmless from any liability, claims, damages, costs, judgments, or expenses, including reasonable attorney's fees, resulting directly or indirectly from a negligent act or omission (including without limitation professional errors or omissions) of the Consultant, its agents,

employees, and/or subcontractors pertaining to the performance of the Work provided pursuant to this Agreement and against all losses by reason of the failure of said Consultant to fully perform, in any respect, all of the Consultant's obligations under this Agreement.

18. **Insurance.**

A. General Liability. Prior to starting the Work, the Consultant shall procure, maintain and pay for such insurance as will protect against claims for bodily injury or death, and for damage to property, including loss of use, which may arise out of operations by the Consultant or by any subcontractor of the Consultant, or by anyone employed by any of them, or by anyone for whose acts any of them may be liable. Such insurance shall include, but not be limited to, minimum coverages and limits of liability specified in this Provision 18 or required by law. Except as otherwise stated below, the policies shall name the City as an additional insured for the Work provided under this Agreement and shall provide that the Consultant's coverage shall be primary and noncontributory in the event of a loss.

B. The Consultant shall procure and maintain the following minimum insurance coverages and limits of liability with respect to the Work:

Worker's Compensation:	Statutory Limits
Employer's Liability (Not needed for Minnesota based Consultant):	\$500,000 each accident \$500,000 disease policy limit \$500,000 disease each employee
Commercial General Liability:	\$1,000,000 per occurrence \$2,000,000 general aggregate \$2,000,000 Products – Completed Operations Aggregate \$100,000 fire legal liability each occurrence \$5,000 medical expense
Comprehensive Automobile Liability:	\$1,000,000 combined single limit (shall include coverage for all owned, hired and non-owned vehicles.

C. The Commercial General Liability policy(ies) shall be equivalent in coverage to ISO form CG 0001, and shall include the following:

- a. Personal injury with Employment Exclusion (if any) deleted;
- b. Broad Form Contractual Liability coverage; and
- c. Broad Form Property Damage coverage, including Completed Operations.

231 D. Professional Liability Insurance. The Consultant agrees to provide to the City a
232 certificate evidencing that it has in effect, with an insurance company in good standing
233 and authorized to do business in Minnesota, a professional liability insurance policy.
234 Said policy shall insure payment of damage for liability arising out of the performance
235 of professional services for the City, in the insured's capacity as the Consultant, if such
236 liability is caused by an error, omission, or negligent act of the insured or any person
237 or organization for whom the insured is liable. Said policy shall provide an aggregate
238 limit of \$2,000,000. Said policy shall not name the City as an additional insured.
239

240 E. Consultant shall maintain in effect all insurance coverages required under this
241 Provision 18 at Consultant's sole expense and with insurance companies licensed to do
242 business in the state in Minnesota and having a current A.M. Best rating of no less
243 than A-, unless otherwise agreed to by the City in writing. In addition to the
244 requirements stated above, the following applies to the insurance policies required
245 under this Provision:
246

- 247 a. All policies, except the Professional Liability Insurance policy, shall be written on
248 an "occurrence" form ("claims made" and "modified occurrence" forms are not
249 acceptable);
- 250
- 251 b. All policies, except the Professional Liability Insurance and Worker's
252 Compensation Policies, shall contain a waiver of subrogation naming "the City of
253 Roseville";
- 254
- 255 c. All policies, except the Professional Liability Insurance and Worker's
256 Compensation Policies, shall name "the City of Roseville" as an additional insured;
257
- 258 d. All policies, except the Professional Liability Insurance and Worker's
259 Compensation Policies, shall insure the defense and indemnify obligations assumed
260 by Consultant under this Agreement; and
- 261
- 262 e. All policies shall contain a provision that coverages afforded thereunder shall not
263 be canceled or non-renewed or restrictive modifications added, without thirty (30)
264 days prior written notice to the City.
265

266 A copy of the Consultant's insurance declaration page, Rider and/or Endorsement, as
267 applicable, which evidences the compliance with this Paragraph 18, must be filed with
268 City prior to the start of Consultant's Work. Such documents evidencing insurance
269 shall be in a form acceptable to City and shall provide satisfactory evidence that
270 Consultant has complied with all insurance requirements. Renewal certificates shall
271 be provided to City prior to the expiration date of any of the required policies. City
272 will not be obligated, however, to review such declaration page, Rider, Endorsement
273 or certificates or other evidence of insurance, or to advise Consultant of any
274 deficiencies in such documents and receipt thereof shall not relieve Consultant from,
275 nor be deemed a waiver of, City's right to enforce the terms of Consultant's obligations

hereunder. City reserves the right to examine any policy provided for under this Provision 18.

- F. If Consultant fails to provide the insurance coverage specified herein, the Consultant will defend, indemnify and hold harmless the City, the City's officials, agents and employees from any loss, claim, liability and expense (including reasonable attorney's fees and expenses of litigation) to the extent necessary to afford the same protection as would have been provided by the specified insurance. Except to the extent prohibited by law, this indemnity applies regardless of any strict liability or negligence attributable to the City (including sole negligence) and regardless of the extent to which the underlying occurrence (i.e., the event giving rise to a claim which would have been covered by the specified insurance) is attributable to the negligent or otherwise wrongful act or omission (including breach of contract) of Consultant, its contractors, subcontractors, agents, employees or delegates. Consultant agrees that this indemnity shall be construed and applied in favor of indemnification. Consultant also agrees that if applicable law limits or precludes any aspect of this indemnity, then the indemnity will be considered limited only to the extent necessary to comply with that applicable law. The stated indemnity continues until all applicable statutes of limitation have run.

If a claim arises within the scope of the stated indemnity, the City may require Consultant to:

- a. Furnish and pay for a surety bond, satisfactory to the City, guaranteeing performance of the indemnity obligation; or
- b. Furnish a written acceptance of tender of defense and indemnity from Consultant's insurance company.

Consultant will take the action required by the City within fifteen (15) days of receiving notice from the City.

19. **Ownership of Documents.** All plans, diagrams, analysis, reports and information generated in connection with the performance of this Agreement ("Information") shall become the property of the City, but the Consultant may retain copies of such documents as records of the services provided. The City may use the Information for any reasons it deems appropriate without being liable to the Consultant for such use. The Consultant shall not use or disclose the Information for purposes other than performing the Work contemplated by this Agreement without the prior consent of the City.
20. **Dispute Resolution/Mediation.** Each dispute, claim or controversy arising from or related to this Agreement or the relationships which result from this Agreement shall be subject to mediation as a condition precedent to initiating arbitration or legal or equitable actions by either party. Unless the parties agree otherwise, the mediation shall be in accordance with the Commercial Mediation Procedures of the American Arbitration Association then currently in effect. A request for mediation shall be filed in writing with the American Arbitration Association and the other party. No arbitration or legal or equitable action may

be instituted for a period of 90 days from the filing of the request for mediation unless a longer period of time is provided by agreement of the parties. Cost of mediation shall be shared equally between the parties. Mediation shall be held in the City of Roseville unless another location is mutually agreed upon by the parties. The parties shall memorialize any agreement resulting from the mediation in a Mediated Settlement Agreement, which Agreement shall be enforceable as a settlement in any court having jurisdiction thereof.

21. **Annual Review.** Prior to each anniversary of the date of this Agreement, the City shall have the right to conduct a review of the performance of the Work performed by the Consultant under this Agreement. The Consultant agrees to cooperate in such review and to provide such information as the City may reasonably request. Following each performance review the parties shall, if requested by the City, meet and discuss the performance of the Consultant relative to the remaining Work to be performed by the Consultant under this Agreement.
22. **Conflicts.** No salaried officer or employee of the City and no member of the Board of the City shall have a financial interest, direct or indirect, in this Agreement. The violation of this provision shall render this Agreement void.
23. **Governing Law.** This Agreement shall be controlled by the laws of the State of Minnesota.
24. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be considered an original.
25. **Severability.** The provisions of this Agreement are severable. If any portion hereof is, for any reason, held by a court of competent jurisdiction to be contrary to law, such decision shall not affect the remaining provisions of this Agreement.
26. **Entire Agreement.** Unless stated otherwise in this Provision 26, the entire agreement of the parties is contained in this Agreement. This Agreement supersedes all prior oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the parties, unless otherwise provided herein. The following agreements supplement and are a part of this Agreement: None.

IN WITNESS WHEREOF, the undersigned parties have entered into this Agreement as of
the date set forth above.

CITY OF ROSEVILLE

Mayor

City Manager

GREENHAVEN PRINTING

By: _____

Its: _____

Attachments:

Exhibit A – Scope of Work

Exhibit B – Compensation

Exhibit C – Greenhaven Printing Response to Request for Proposal for Printing Services



Exhibit A – Scope of Work

The City requires printed material meet the U.S. Government standard of a minimum of 30% post-consumer recycled content in office papers including envelopes and forms.

Envelopes and Stationery

#9 with black ink logo and return address	10,000/year
#10 window with black ink logo and return address	10,000/year
#10 on Western Sulphite paper with two color logo.....	30,000/year
10 x 13 with peel and seal strip, black ink logo and City Hall return address.....	1,000/year
10 x 13 with peel and seal strip, black ink logo and License Center return address	500/year
8 ½ x 11 Stationery on core letterhead paper two-color.....	50,000/year

Note: These are estimated quantities. Actually print quantities may vary.

Forms

2 ½" x 4" name stickers with black ink logo	1,000/year
3-part carbonless 8 ½" x 5 ½" forms Leave time request form	1,000/year
3-part carbonless 8 ½" x 11" forms Personnel action forms	1,000/once every three years

Note: These are estimated quantities. Actually print quantities may vary.

Business Cards

Print-on-demand business cards

Business cards, single-sided.....	35 sets of 500/year
Business cards, double-sided	10 sets of 500/year

Note: These are estimated quantities. Actually print quantities may vary.

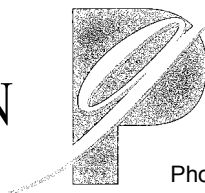


Exhibit B – Compensation

The City agrees to pay Greenhaven Printing per print run at the prices specified in below. The City reserves the right to determine the frequency and number of issues of print runs of the quantity of envelopes, forms, and business cards to be printed. Greenhaven Printing shall submit itemized bills on a per print run basis. Bills submitted shall be paid in the same manner as other claims made to the City.

Service	Qty	Price per print run
Envelopes		
#9 with black ink logo and return address	10,000 once a year	\$380.00
#10 window with black ink logo and return address	10,000 once a year	\$420.00
#10 on Western Sulphite paper with two color logo and City Hall return address	30,000 once a year	\$1,080.00
10 x 13 with peel and seal strip, black ink logo and City Hall return address	1,000 once a year	\$125.000
8 ½ x 11 Stationery on core letterhead white paper two-color	50,000 once a year	\$1,200.00
	subtotal	\$3,205.00
Forms		
2 ½" x 4" name stickers with black ink logo	1,000 once a year	\$125.00
3-part carbonless 8 ½" x 5 ½" - Leave time request	1,000 once a year	\$220.00
3-part carbonless 8 ½" x 11" - Personnel action forms	1,000 once every three years	\$320.00
	subtotal	\$665.00
Business Cards		
Business card shells Two color, single-sided	50,000 every two years	On demand
Business cards 4-color, single-sided	35 sets of 500 throughout the year	On demand: 1 set \$35 each; 4 sets \$23 each; 8 sets \$21 each
Business cards 4-color, double-sided	10 sets of 500 throughout the year	On demand: 1 set \$43 each; 4 sets \$32 each; 8 sets \$29 each
	subtotal	n/a
	Grand Total	\$3,870 plus business card orders

GREENHAVEN



PRINTING

4575 Chatsworth Street North, Shoreview, MN 55126

Phone 651-639-9822 / Fax 651-639-9827

April 15, 2016

Attn: Garry Bowman
 Communications Specialist
 City of Roseville
 2660 Civic Center Drive
 Roseville, MN 55113

Mr. Bowman,

Greenhaven Printing is pleased to present its Request for Proposal to the City of Roseville for Printing Services. We appreciate the opportunity to respond to this exciting project.

Greenhaven Printing is a medium sized printing and mailing company serving businesses and individuals in and around the 11 county metropolitan area for over 45 years. Greenhaven Printing is also very committed to Environmental Stewardship. We currently recycle in just about all aspects of the business. This includes all paper (from both office and pressroom), metal plates, cardboard and soda cans. We recycle our ink, parts washer fluid as well as recycling the chemistry of our plate processor. We have switched to vegetable based inks and use Alcohol substitutes in the presses. In addition, we have retrofitted all of our office and shop florescent lights with high efficiency T-8 bulbs. As of March 31, 2010 Greenhaven Printing will be certified in the FSC Chain-of-Custody.

We employ 23 full-time individuals, each of whom brings a host of skills and a dedication to the customer. We are committed to developing mutually beneficial working relationships with each of our customers. Relationships that are comfortable yet driven by a commitment to reach the highest level of service, product quality and fiscal responsibility.

Our capabilities are broad: we offer the City of Roseville a single source to take a concept from design through pre-press, production, full bindery, inventory management, shipping and delivery. Supporting these services is our team approach to customer service. Production of the City of Roseville's work will be managed, start to finish by the same individuals. These individuals will assure that Greenhaven Printing and the City of Roseville's quality control standards are met.

Enclosed for your review is our proposal. We have submitted, as requested, two copies of the written proposal as well as samples of work produced by Greenhaven Printing. We are confident of our ability to work side by side with the City of Roseville and the assigned Communications Specialist. Thank you for the opportunity to present our proposal to the selection committee.

In the meantime, should you have any questions or require additional information about our company or this proposal, please do not hesitate to contact me directly @ 651-639-9822

Sincerely,

A stylized, handwritten-style signature in black ink, appearing to read "711L".Three short, horizontal black dashes, likely a placeholder for a signature or a decorative element.

.Jeffrey Sanders

Account Executive

Greenhaven Printing

4575 Chatsworth Street North

Shoreview, MN 55126

Office phone: (651) 639-9822 ext. 119

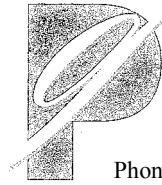
Office fax: (651) 639-9827

Cell phone: (651) 338-0259

Office e-mail: jeffs@greenhavenprtg.com

E

4575 Chatsworth Street North, Shoreview, M N 55126



p R

Phone 651 -639-9822 / Fax 651-639-9827

References:

Cindy Early - Special Event Officer
United Hospital Foundation
333 N. Smith Avenue
St. Paul, MN 55102
Phone#651-241-8027
Cindy.Early@allina.com

Nate Jordan – Graphic Designer
Three Rivers Park District
3000 Xenium Lane North
Plymouth, MN 55441-1299
Phone#763-559-6769
Njordan@threeriversparkdistrict.org

Tessa Melvin - Assistant to the City Manager
City of Shoreview
4600 Victoria Street North
Shoreview, MN 55126
Phone#651-490-4613
tmelvin@ci.shoreview.mn.us

Mamng Services:

Accurate Mailing
John Vermeer – owner
1928 West County Road C
Roseville, MN 55113
accuratemailing@qwestoffice.net

CITY OF ROSEVILLE PRINTING SERVICES BID FORM

Service	Qty	Price
Newsletter		
Printing and mailing City News	19,850 every two months x 6	\$5996.00
	subtotal	\$35,976.00
Envelopes		
#9 with black ink logo and return address	10,000 once a year	\$380.00
#10 window with black ink logo and return address	10,000 once a year	\$420.00
#10 on Western Sulphite paper with two color logo and City Hall return address	30,000 once a year	\$1080.00
10 x 13 with peel and seal strip, black ink logo and City Hall return address	1,000 once a year	\$125.00
8 1/2 x 11 Stationery on core letterhead white paper two-color	50,000 once a year	\$1200.00
	subtotal	\$3,355.00
Forms		
2 1/2" x 4" name stickers with black ink logo	1,000 once a year	\$125.00
3-part carbonless 8 1/2" x 5 1/2" - Leave it 11E:EE:qE:	1,000 once a year	\$220.00
3-part carbonless 8 1/2" x 11" - Personnel action forms	1,000 once every three years	\$320.00
	subtotal	\$665.00
Business Cards		
Business card shells	50,000 every two years	N/A
Business cards	35 sets of 500 throughout the year	N/A
Black ink single-sided		
Business cards	10 sets of 500 throughout the year	N/A
Black ink double-sided		
	subtotal	
	Grand Total	\$39,996.00

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P R I N

N G

Attachment B

Phone 651-639-9822/ Fax 651-639-9827

4575 Chatsworth St Shoreview, 55126

Equipment List

REV JUNE 2015

PrePress Department

- | | | |
|--------------------------|--|---|
| • Macintosh workstations | • Epson scanner | • Extensive font library |
| • Fuji XMF workflow | • Javelin platesetter | • Internet access |
| • Epson 7900 proofer | • Full Prepress Software Library (Mac) | • CD, DVD, E-mail and FTP media supported |
| • Epson 9900 proofer | | |

PrePress Capabilities

Greenhaven utilizes Macintosh software platform.

Software includes: Adobe Creative Suite, QuarkXPress.

For additional charges, we are also able to convert files from Microsoft Word and Excel.

We offer direct-to-plate output, scanning, layout creative services, proofing formats include all electronic formats, B&W laser, high resolution full color Epson, and low resolution Epson for backups and bindery mockups.

Transfer of electronic files up to 10 MB (stuffed or zipped) can be e-mailed to your CSR.

Larger files can be uploaded to Greenhaven's FTP server. Please contact your CSR for FTP login information.

Full Data-Processing Services

Greenhaven can manage all aspects of your data processing needs. Here are just some of the services we provide to our client everyday: File conversion, data validation & standardization, CASS/NCOA services, full-service postal sortation, match & consolidate, suppression.

Mail Handling Capabilities

Greenhaven combines sophisticated direct mail strategy with list and print production capabilities. Traditionally you'll find that most direct mailers are forced to utilize separate suppliers for creative, list acquisition, data processing, print, envelopes, and lettershop or bindery services. At Greenhaven we have the ability to consolidate your supply chain to a single point of contact.

Press Department

- | | | |
|--|---|--|
| • 6-color Heidelberg Speedmaster SM74 20"x28" with coater | • 5-color Heidelberg perfecting Speedmaster 28"x40" with coater & CPC console | • Konica Minolta Bizhub C7000 and C1100 with image, data and mailing personalization |
| • 5-color Heidelberg Speedmaster 28" x40" with CPC console | • 4-color Heidelberg GTO 14"x20 " | • iJet Color Digital Envelope Press |
| | • 2-color Hamada 17" | • Savin 4075sp high-speed black & white copier |
| | • 1-color Hamada 17" | |

Bindery Department

- | | | |
|-------------------------------|--|---|
| • Itoh 45" paper cutter | • Duple 5000 booklet system with 2-10 bin collating towers and stacker | • Muller/Martini 4-station with cover feeder stitcher/trimmer |
| • Polar-Mohr 45" paper cutter | • Lasco round corner machine | • Baum 3 to 4-hole drill |
| • Polar-Mohr 32" paper cutter | • Oval strapping bander | • GHL pkg. shrink wrapper |
| • Stahl 19" folder (4,4) | • Interlake stitcher | • Plastikoil spiral binding system |
| • Stahl 23 " folder (4,4) | | • Baum Pit Stop |
| • Stahl 25" folder (4,4,4) | | |

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: May 9, 2016
Item No.: 8.g

Department Approval

City Manager Approval



Item Description: Appoint Youth to Human Rights Commission

BACKGROUND

It has been customary for the City Council to appoint non-voting youth representative(s) to serve a one-year term on the Human Rights Commission.

In spring 2015 the City advertised for youth commissioners on behalf of the HRC. The City received two applications. HRC members met with the applicants, but because of several changes on the commission, they decided to defer seeking appointment of a new youth commissioner.

Now that the commission is back to its full complement, at their April 20 meeting the Commission approved a motion to request that the City Council appoint Elizabeth Hansel to a youth commissioner for the HRC.

FINANCIAL IMPACTS

None

REQUESTED COUNCIL ACTION

Appoint Ms. Elizabeth Hansel to serve as a youth commissioner on the Human Rights Commission for a term that expires July 31, 2017.

Prepared by: Carolyn Curti, Administration Department
Attachment: A: Commission Application

Full Name: Elizabeth Hansel
Last Name: Hansel
First Name: Elizabeth
Company: Youth - Human Rights

Home Address: [REDACTED]
Roseville, MN 55113

Home: [REDACTED]

E-mail: [REDACTED]

E-mail Display As: Elizabeth Hanse [REDACTED]

The following form was submitted via your website: Board or Commission Member Application

: This application is for Roseville residents interested in volunteering with a City of Roseville Advisory Board or Commission.

In order to complete this application, you will need a valid email address. All items marked with a star (*) are required fields.

Contact Information: Under state statute, Commissioner's names, addresses and either a phone number or an electronic address where you can be reached are public information. All other personal information is private data and cannot be released to the public unless the Commissioner gives permission for the City to release it. Information relating to a student representative is private data and will not be released.

First Name: Elizabeth

Last Name: Hansel

Address 1: [REDACTED]

City: Roseville

State: MN

Zip Code: 55113

Home or Cell Phone Number: [REDACTED]

Email Address: [REDACTED]

How many years have you been a Roseville resident?: I have been a Roseville resident for 9 years.

Boards and Commissions: Human Rights

Board or commission preference: Human Rights

: Human Rights

This application is for: Student Term

If this is a student application please list grade in school: I am currently an eight grader.

Note: There is no character limit for the fields below.

Why do you want to serve on this Board or Commission?: Human Rights are basic rights that everyone is entitled to. Everyone deserves to feel safe and comfortable in their surroundings. I regularly see discrimination against a family member. I know how hurtful and hateful discrimination can be. I want to serve on this commission, because I would like to help make Roseville a discrimination-free community.

It is an exciting time for Human Rights and we are on the precipice of major changes. With so many different Human Rights issues going on, I would love to help take action. In cities across America, we are seeing police forces using racial profiling and excessive force. Another big issue is marriage equity. I have taken action on these topics. I would like all people to be treated fairly regardless of race, gender, sexual orientation, disability, religion, or appearance. I am not sure about what specific interests this board has, but I look forward to helping with any issues on the agenda.

What is your view of the role of this Board or Commission?: My view is that the Human Rights Commission tries to make sure that people's human rights are not being violated. The Roseville Commission's goals are to educate people on discrimination, how hurtful it can be, and ways to stop it. I would love to be a part of this committee, because it does so much good for our community.

Civic and Volunteer Activities: I am a member of Amnesty International, and have written several letters about the violation of women's rights, freedom of speech, and race. Another cause that I am passionate about is DoSomething.org, which includes projects related to bullying, sexism, and harassment toward women. For seven years, I have also been raising money for UNICEF. Just recently, I started picking up trash for the city of Roseville. I am also hoping to volunteer at the library this summer.

Work Experience: For the two years I have been doing paid housecleaning. I have also done unpaid work at my cabin, which includes graveling roads, painting porches, moving wood, and hauling brush.

Education: I am an eighth grader at Roseville Area Middle School. Besides going to school, I also have been getting an education in violin and piano. I participate in multiple sports, including track, basketball, and karate.

Is there additional information you would like the City Council to consider regarding your application?: I would like the committee to know that I am a very creative person, and I would bring fresh ideas to the table. I am a very hard worker, and whenever I work on a project I will not stop until it is finished. I am very good at working by myself, with other individuals, or within groups. I am a good listener, open to ideas, and I am very dependable.

I also think that I have a different perspective on discrimination than most people because I live with a family member who has been discriminated against. This has been a life altering experience for me. When I saw discrimination, it made me angry, annoyed, and hurt. Instead of channeling those angry feelings, I decided to do something positive with that energy. I started raising money for the foundation that supports the rare disease that my mother suffers from. I also started thinking up ways to raise awareness for all disabilities. Joining the board is another one of the ways that I can help make a positive change within our schools and community to ensure all human rights are protected.

I want to be a part of this committee to help bring justice to anyone who has ever felt any injustice. I know how injustice feels, and it needs to stop. I think that I would be a great addition to the Human Rights Commission. I hope that you will seriously consider me for the Youth Commissioner position. I want people to live in a world with justice, security, happiness, and free of discrimination. My ultimate goal is to find ways to educate the community on the violation of Human Rights. I believe if the general public was educated properly, and people worked together to learn about Human Rights, there would not be as many violations of Human Rights.

Additional Information if you become Board or Commission Member: Additional information may be emailed to info@ci.roseville.mn.us or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.

Minnesota Government Data Practices Act: Yes
Minnesota Statute §13.601. subd. 3(b): Email Address

Acknowledgement: Yes

Additional Information:
Form Submitted on: 5/11/2015 7:19:30 PM

ROSEVILLE
REQUEST FOR CITY COUNCIL ACTION

Agenda Date: **05/09/2016**

Agenda Item: 8.h

Department Approval



City Manager Approval



Item Description: Annual Variance Board Appointments

BACKGROUND:

Pursuant to Chapter 1014.04 (Board of Zoning Adjustments and Appeals) of the Roseville City Code, the City Council annually nominates three members of the Planning Commission to serve as the Roseville Variance Board.

On April 6, 2016, Planning Commissioners Jim Daire, Bob Murphy, Chuck Gitzen, and Julie Kimble volunteered to serve as the 2016/17 Variance Board; Commissioner Kimble as alternate.

STAFF RECOMMENDATION

Planning Commission recommends that the Roseville City Council ratify Jim Daire, Bob Murphy, Chuck Gitzen, and Julie Kimble (alternate) as the Variance Board serving from May 4, 2016 to April 5, 2017.

SUGGESTED CITY COUNCIL ACTION

By motion, ratify the selection of Roseville Planning Commissioners Jim Daire, Bob Murphy, Chuck Gitzen, and Julie Kimble (alternate) as the Planning Commission members appointed to serve as the Variance Board from May 4, 2016 to April 5, 2017.

Prepared by: City Planner Thomas Paschke

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: May 9, 2016
Item No.: 8.i

Department Approval

City Manager Approval



Item Description: Human Rights Commission and Community Engagement Commission
Vacancies

BACKGROUND

Arlene Christiansen, a member of the Human Rights Commission, and Gary Grefenberg, a member of the Community Engagement Commission have provided notice to the city that they are resigning from their commissions.

Commissioners are appointed to three year terms. When a person resigns mid-term the City Council declares a vacancy and appoints someone to fulfill the term. The Human Rights Commission term expires March 31, 2019. The Community Engagement Commission term expires March 31, 2018.

REQUESTED COUNCIL ACTION

Declare vacancies on the Human Rights Commission and the Community Engagement Commission and direct staff to advertise for applications to serve on the commissions.

Set a deadline for applications to be due to the City by Tuesday, June 7. Staff would schedule interviews for the June 13 Council meeting, with the Council making appointments at the June 20 meeting.

Prepared by: Carolyn Curti, Communications Specialist

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Agenda Date: 5/9/2016

Agenda Item: 8.j

Department Approval



City Manager Approval



Item Description: Adopt a resolution memorializing the denial of an amendment to the Comprehensive Land Use Plan map and a corresponding rezoning (PF16-001)

APPLICATION INFORMATION

Applicant: Gracewood Assisted Living

Location: Planning District 13 – 2025 County Road B

Property Owner: Gracewood Assisted Living (under purchase agreement with Andrew and Sue Ellen Weyer)

City Action Deadline: April 30, 2016, per applicant's request for extension to allow time for preparation and review of traffic study

BACKGROUND

On April 25, 2016, the Roseville City Council considered the above application regarding the Comprehensive Land Use Plan map change of 2025 County Road B from Low Density Residential (LR) to High Density Residential (HR) and the subsequent rezoning of the property from Low Density Residential-1 District (LDR-1) to High Density Residential-1 (HDR-1) District. Based upon the record from public proceedings, including the entirety of the written submissions, memoranda and City staff report, testimony from the public, and public consideration by and between the City Council, the City of Roseville denied the applications upon the following factual findings:

1. Given the high amount of HDR property already existing in the City, amending the Comprehensive Plan and Zoning Code to create additional HDR property is concerning to the City Council.
2. Regarding the subject property, an HDR development does not provide an appropriate buffer between differing residential classifications in adjacent properties.
3. Low density residential housing is a predominant feature of nearby property on County Road B, the consistency of which would be undermined by permitted HDR on the subject property.
4. Existing traffic concerns, such as those created by the sloping grade of County Road B as it approaches Cleveland Avenue, would be exacerbated by permitted a HDR facility at the subject property.

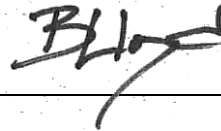
- 21 5. The current Comprehensive Plan and Zoning Code classifications for the subject property
22 are the result of years' worth of planning and public input and, as such, are not
23 appropriate for amendment.
- 24 6. The City is approaching a scheduled 10-year review of its Comprehensive Plan and
25 Zoning Code classifications, on a city-wide basis, beginning in 2017. Possible
26 classification amendments to the subject property are best reserved for such future
27 process so that they may be considered in conjunction with city-wide review.

28 **RECOMMENDED ACTION**

29 **Adopt a resolution memorializing the denial of the requested Comprehensive Land Use**
30 **Plan map change and rezoning for the parcel addressed as 2025 County Road B.**

Attachments: A: Draft resolution

Prepared by:	Senior Planner Bryan Lloyd 651-792-7073 bryan.lloyd@cityofroseville.com
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**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, State of Minnesota, was held on the 9th day of May 2016 at 6:00 p.m.

The following Members were present: _____;
and _____ was absent.

Council Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION NO. _____
A RESOLUTION MEMORIALIZING THE DENIAL OF AN AMENDMENT TO THE
COMPREHENSIVE LAND USE PLAN MAP FROM LOW-DENSITY RESIDENTIAL
TO HIGH-DENSITY RESIDENTIAL AND A CORRESPONDING REZONING FROM
LOW-DENSITY RESIDENTIAL-1 TO HIGH-DENSITY RESIDENTIAL-1 AT 2025
COUNTY ROAD B (PF16-001)**

WHEREAS, City of Roseville has received a valid application to change the Comprehensive Plan's land use guidance and zoning designation pertaining to the entirety of the subject property, assigned Ramsey County Parcel Identification Number 09-29-23-33-0006; and

AND WHEREAS, the Roseville City Council, at its regular meeting on April 25, 2016, reviewed the applications, the pertinent regulations, and the public record, received additional comments from the applicant and members of the public in attendance, and denied the applications upon the following factual findings:

1. Given the high amount of HDR property already existing in the City, amending the Comprehensive Plan and Zoning Code to create additional HDR property is concerning to the City Council.
2. Regarding the subject property, an HDR development does not provide an appropriate buffer between differing residential classifications in adjacent properties.
3. Low density residential housing is a predominant feature of nearby property on County Road B, the consistency of which would be undermined by permitted HDR on the subject property.
4. Existing traffic concerns, such as those created by the sloping grade of County Road B as it approaches Cleveland Avenue, would be exacerbated by permitted a HDR facility at the subject property.
5. The current Comprehensive Plan and Zoning Code classifications for the subject property are the result of years' worth of planning and public input and, as such, are not appropriate for amendment.

35 6. The City is approaching a scheduled 10-year review of its Comprehensive Plan
36 and Zoning Code classifications, on a city-wide basis, beginning in 2017. Possible
37 classification amendments to the subject property are best reserved for such future
38 process so that they may be considered in conjunction with city-wide review.

39 AND WHEREAS, said findings of fact underpinning the denial of the project were
40 reported to the applicant in a letter dated April 29, 2016.

41 NOW THEREFORE BE IT RESOLVED, by the Roseville City Council, that the
42 applications discussed herein were denied as of April 25, 2016.

43 The motion for the adoption of the foregoing resolution was duly seconded by Council
44 Member _____ and upon vote being taken thereon, the following voted in favor: _____;
45 and _____ voted against.

46 WHEREUPON said resolution was declared duly passed and adopted.

Resolution denying CPA and rezoning at 2025 County Road B (PF16-001)

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 9th day of May 2016 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 9th day of May 2016.

Patrick Trudgeon, City Manager

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 5-9-16
Item No.: 10.a

Department Approval



City Manager Approval



Item Description: Community Development Department Requests Approval of Proposed Text Ordinance Amendments of the Roseville City Code, Title 9, Chapter 908, To Regulate Rental Licensing for Multifamily Rental Dwellings of 5 or More Units

BACKGROUND

Roseville's Multi-Family Rental License Ordinance (Chapter 908) was approved by City Council on October 21st, 2013. Since inception, the Community Development Department staff have implemented the ordinance, completed the initial inspection/licensing cycle, and continued renewal inspections as they occur according to each property's inspection schedule.

In developing administrative procedures, assigning license types and conducting inspections, staff identified certain ordinance and process revisions which will correct minor discrepancies and contradictions in the ordinance, clarify some ordinance wording, allow for the ordinance to operate more efficiently, and, provide an appropriate policy to guide staff.

The City Attorney has reviewed these recommended ordinance amendments. Staff recommends changes to the following sections:

The following ordinance revisions (Chapter 908) are included as 'Attachment A'. A summary of code changes are as follows:

1. Section 908.02, Definitions: Add definition descriptions for Codes Coordinator, Code Compliance Officer and Memorandum of Understanding. The remaining are administrative procedure amendments.
2. Section 908.03, Licensing Requirements: Amending the License Type Descriptions to list license term, add provisions for background checks for persons having access to individual units, inclusion of City representative to view occupancy register, and changes in ownership and information on application. The remaining are administrative procedure amendments.
3. Section 908.04, Licensing Term: Amending the License Type Description Diagram 1, and the remaining are administrative procedure amendments.
4. Section 908.07, Licensing Suspensions, Revocation, Denial, and Nonrenewal: Including wording which allows Council action in regards to non-compliance of the Memorandum of Understanding. The remaining are administrative procedure amendments.
5. Section 908.08, Change wording of Building Official to Codes Coordinator.

31 **FINANCIAL IMPACTS**

32 There are no financial impacts.

33

34 **STAFF RECOMMENDATION**

35

36 Based on the comments provided in this report, staff recommends approval of the proposed text
37 ordinance amendments of the Roseville's City Code, Title 9, Chapter 908, to Regulate Rental
38 Licensing for Multifamily Dwellings of 5 or More Units.

39

40 **REQUESTED COUNCIL ACTION**

41 Adopt an ordinance amending selected text ordinance amendments of the Roseville's City Code,
42 Title 9, Chapter 908, to Regulate Rental Licensing for Multifamily Dwellings of 5 or More
43 Units.

44

45 Prepared by: Dave Englund, Codes Coordinator

46

47 Attachments: A: Ordinance Amendment

48 B: Ordinance Summary

City of Roseville

ORDINANCE NO. _____

**AN ORDINANCE AMENDING SELECTED TEXT OF THE ROSEVILLE CITY CODE,
TITLE 9, CHAPTER 908, TO REGULATE RENTAL LICENSING FOR
MULTIFAMILY RENTAL DWELLINGS OF 5 OR MORE UNITS**

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Purpose: The Roseville City Code is hereby amended to modify/clarify specific requirements within the Roseville City Code, Title 9, Chapter 908, To Regulate Rental Licensing for Multifamily Rental Dwellings of 5 or More Units.

SECTION 2. Sections 908.02, 908.03, 908.04, 908.07, 908.08, is hereby amended as follows:

**CHAPTER 908 TO REGULATE RENTAL LICENSING FOR MULTIFAMILY RENTAL
DWELLINGS OF 5 OR MORE UNITS**

- 908.01: Purpose
- 908.02: Definitions
- 908.03: Licensing Requirements
- 908.04: Licensing Term
- 908.05: Fees
- 908.05: Local Agent Required
- 908.06: Licensing Suspensions, Revocation, Denial, and Non-Renewal
- 908.08: Appeals
- 908.09: Maintenance of Records
- 908.10: Authority
- 908.11: Rules, Policies, and Procedures
- 908.12: No Warranty by the City
- 908.13: Severability

908.01: PURPOSE

It is the purpose of this Chapter to assure that Multifamily Rental Dwellings (MRDs) with 5 or more units in Roseville are decent, safe, sanitary, and well maintained. The implementation of an MRD licensing program is a mechanism to ensure that rental housing will not become a nuisance to the neighborhood; will not foster blight and deterioration; and/or will not create a disincentive to reinvestment in the community. The operation of an MRD is a business enterprise that entails responsibilities. Operators are responsible to assure that residents and children may pursue the normal activities of life in surroundings that meet the following criteria: safe, secure, and sanitary; free from crimes and criminal activity, noises, nuisances, or annoyances; and free from unreasonable fears about safety of persons and security of property.

908.02: DEFINITIONS

ATTACHMENT A

For the purpose of this Chapter, the following terms shall be defined as set forth below.

- ~~A.~~ **A. Building Official Codes Coordinator:** The designated Building Official for the City of Roseville or his/her duly authorized representative(s).
- ~~B.~~ **B. City:** Shall mean the City of Roseville.
- ~~C.~~ **C. City Council:** Shall mean the City Council of the City of Roseville.
- ~~D.~~ **D. City-Approved Inspector's Report or Inspection Report:** Shall mean a rental dwelling inspection report prepared and signed by a City rental housing inspector or inspector contracted by the City to conduct an inspection and provide a report to the City.
- ~~E.~~ **E. Code Compliance Officer:** City of Roseville rental housing inspector as designated by the Codes Coordinator.
- ~~F.~~ **F. Denial:** The refusal to grant a license to a new or renewing applicant by the City.
- ~~F.~~ **G. Dwelling Unit:** Any portion of a building thereof that contains living facilities, including provisions for sleeping, eating, cooking, and sanitation.
- ~~G.~~ **H. Lease:** An oral or written agreement between an MRD owner and a tenant for temporary use of a rental dwelling unit, usually in exchange for payment of rent.
- ~~H.~~ **I. License:** The formal approval of an activity specified on the certificate of license issued by the City.
- ~~I.~~ **J. Local Agent:** Owner's representative who resides in any of the following Minnesota counties: Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, or Washington.
- ~~K.~~ **K. Memorandum of Understanding:** A document outlining the terms and details of an agreement between parties, including each parties requirements and responsibilities.
- ~~K.~~ **L. Multifamily Rental Dwelling (MRD):** Any building or portion thereof that contains five (5) or more dwelling units that may be attached side-by-side, stacked floor-to-ceiling, and/or have a common entrance and have a common owner that are being rented out in the City of Roseville. This does not apply to: Minnesota Department of Health licensed rest homes, convalescent care facilities, nursing homes; hotels, motels, managed home-owner associations, cooperatives, or on-campus college housing.
- ~~L.~~ **M. Owner:** A person, agent, firm, or corporation having a legal or equitable interest in the property. In any corporation or partnership, the term owner includes general partners and corporate officers.
- ~~M.~~ **N. Permissible Occupant Load:** The maximum number of persons permitted to occupy a building or space within a building per City Code.
- ~~N.~~ **O. Re-inspection:** A follow-up inspection that is a) conducted to determine if a Code violation has been corrected; b) needed because a licensee, owner, or other responsible party fails to attend a scheduled inspection; c) needed because a scheduled inspection does not occur or is prevented due to any act of a licensee, owner, or responsible party; or d) any inspection other than the initial inspection for a license application where one or more violations are found.
- ~~O.~~ **P. Rent:** The consideration paid by a tenant to the owner of a rental dwelling unit for temporary and exclusive use of the rental dwelling unit by the tenant. The consideration is not limited to cash.
- ~~P.~~ **Q. Repair:** To restore to a sound and functional state of operation, serviceability, or appearance.
- ~~Q.~~ **R. Revoke:** To take back a license issued by the City.
- ~~R.~~ **S. Safety:** The condition of being reasonably free from danger and hazards that may cause accidents or disease.
- ~~S.~~ **T. Suspend:** To make a license temporarily inoperative.
- ~~T.~~ **U. Tenant:** Any adult person granted temporary use of a rental dwelling unit pursuant to a lease with the owner of the MRD.

908.03: LICENSING REQUIREMENTS

General Rule. No person shall operate, let, or cause to be let an MRD that has not been properly licensed by the City of Roseville in the manner required by this Ordinance. A license must be obtained for each MRD. Upon receipt of ~~the a~~ properly executed initial or renewal application for a rental license, the Community Development Department shall cause an inspection to be made of the MRD to determine whether it is in compliance. The standards for compliance shall include with Chapter 906 (Building Maintenance and Preservation Code), other City of Roseville Ordinances and other applicable Codes or other nationally recognized standards and the laws of the State of Minnesota, as adopted by the City Council. ~~, and the laws of the State of Minnesota. At renewal inspection, a~~ minimum of twenty-five percent (25%) of all rental dwelling units shall be inspected to determine if they comply with all applicable codes and ordinances. Also during renewal inspections, a minimum of 25% of previously inspected units with noted violations shall be re-inspected to verify correction of noted violations. ~~all previously noted violations were corrected.~~

- A. Licensing: A license will be granted as Three Year Type-A, Two Year Type-B, One Year Type C or Six Month Type-D based on nationally recognized standards recommended by the Codes Coordinator Building Official and adopted by the City Council. All rental dwelling units shall be licensed before being let, in whole or in part. Licenses will expire as determined by the license type and City.
- B. Criminal Background Check: ~~The licensee shall conduct criminal background checks on all prospective tenants.~~ Criminal background checks shall be conducted on all prospective tenants, owners, local agents or any other persons given access to individual units by licensee. The criminal background check must include the following:
 1. A statewide (Minnesota) criminal history check ~~of all prospective tenants~~ covering at least the last three years; the check must be done utilizing the most recent update of the state criminal history files.
 2. A criminal history check ~~of any prospective tenant~~ in their previous states of residence, unless not allowed, covering at least the last three years if they have not resided in Minnesota for three years or longer.
 3. A criminal history check shall ~~of any prospective tenant must be conducted in all seven (7) counties in the metro Twin Cities area: (Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington) covering at least the last three years,~~ include ing all misdemeanor, gross misdemeanor, and felony convictions.
- C. Disorderly Behavior Lease Provisions: All tenant leases shall contain crime-free, drug-free provisions as on file with the City or equivalent that prohibit disorderly behavior identified in City Code Section 511.02. These lease provisions shall be incorporated into every new or renewing lease for a tenancy. ~~beginning January 1, 2015, and all renewed leases by such date.~~
- D. Occupancy Register: Every owner of a licensed rental dwelling shall keep, or cause to be kept, a current register of occupancy for each dwelling unit. Such register shall be made available for viewing by an authorized City representative or upon City receipt of a report of potential occupancy violation. The Occupancy Register must contain ~~that provides~~ the following information:
 1. Dwelling unit address.

ATTACHMENT A

2. Number of bedrooms in dwelling unit and size of each bedroom, including the maximum number of occupants allowed.
3. Legal names and dates of birth of adult occupants.
4. Number of adults and children (under 18 years of age) currently occupying each dwelling unit.
5. Dates renters occupied and vacated dwelling units.
6. A list of complaints and requests for repair by dwelling unit occupants that relate to the provisions of this Code of Ordinances.
7. A similar list of all corrections made in response to such requests and complaints.

~~Such register shall be made available for viewing by the Code Enforcement Officer at each routine inspection or upon City receipt of a report of potential occupancy violation.~~

- E. Application Filed Submittal: A license application shall be submitted to the Community Development Department on forms furnished by the City of Roseville and must contain the following information:

1. Name, address, telephone number, and e-mail address of the owner of the ~~rental dwelling units~~. MRD. This is the address that all future correspondence from the City will be sent to. ~~The o~~Owner shall indicate if the business entity owner is a corporation, partnership, sole proprietorship, or other business entity.
2. Name, address, telephone number, and e-mail address of designated local agent responsible for the management of the MRD, if applicable.
3. Street address(es) and unit numbers for the MRD.
4. Number ~~and type~~ of dwelling units including: unit size, bedroom size ~~for each building~~ (One [1] Bedroom, Two [2] Bedrooms, etc.) and number of bathrooms.
- ~~5. Description of property listing number of buildings and number of dwelling units in each building.~~

- ~~6.~~ 5. Owner shall certify compliance with the requirement found in 908.03B for conducting background checks on prospective tenants.

- ~~7.~~ 6. Owner shall certify compliance with the requirement in 908.03C to include disorderly behavior lease provisions.

- ~~8.~~ 7. Owner shall certify compliance with the requirement of 908.03D occupancy register.

- F. Changes in Ownerships and Amended Licenses: A license is not assignable. Any changes occurring in the ownership of an MRD requires a new license. The new owner must submit an application for obtain a new license within thirty (30) calendar days of acquiring the property. ~~The fee paid for the new license shall be the fee required for an initial license. The applicant shall be responsible for compliance to all sections listed herein under City Code Chapter 908. If any changes occur in any information required on the license application, the owner must submit an amended license application to the City within thirty (30) calendar days of the change. If any rental dwelling units are added to a current license, the additional rental dwelling units must be licensed by amendment of the current license and must be accompanied by the fee required for the additional units.~~

- G. Amended Licenses: If changes occur to any information required on the application for a current license, the owner must submit an amended license application to the City within thirty (30)

calendar days of the change. If any rental dwelling units are added to a current license, the additional rental dwelling units must be licensed by amendment of the current license and must be accompanied by the fee required for the additional units.

~~G. H.~~ Complaint-Based Inspection: The City may, upon receipt of a creditable third party complaints or a complaints ~~of by~~ residents with reasonable concerns, require an inspection. ~~of a unit.~~ A complaint-based inspection may require additional units to be inspected. As a result of ~~Upon~~ the additional ~~unit~~ inspection, the City may require a license category criteria inspection be performed using the same standards as the license renewal inspection.

~~H. I.~~ Additional Requirements. The City may require additional educational training or participation in programs related to the license type.

908.04: LICENSING TERM

Licenses will be issued for a time period according to the License Type as indicated in Diagram 1. All licenses may be reviewed at any time after the beginning of the license term to determine whether the property continues to have the appropriate License Type.

Diagram 1

Requirement →	Renewal of License, Inspections and Payment of Licensing Fee	Memorandum of Understanding for correction of nuisance	Monthly Updates
License Type ↓			
Type A <u>Three Year</u>	Once every 3 years	Optional	N/A
Type B <u>Two Year</u>	Once every 2 years	Optional	N/A
Type C <u>One Year</u>	Once a year	Optional	N/A
Type D <u>Six Month</u>	Once every 6 months	Required	Required

ATTACHMENT A

- 194 A. New Licenses: MRDs that have legally not been required to have a rental license due to new
195 construction will qualify for a ~~Type-B Two Year~~ License. A rental license application and must
196 be submitted filed with to the City within thirty (30) calendar days from the issuance of a
197 Conditional or Permanent Certificate of Occupancy. The applicant shall be responsible for
198 compliance to all sections listed herein under City Code Chapter 908.
199
- 200 B. Operating without Valid License: Properties found operating without a valid rental license from
201 the City, properties failing to meet City Code requirements, or properties that have been the
202 subject of enforcement actions such as criminal prosecution or civil penalties for violation of this
203 chapter, will only qualify for a ~~Type-C or-D One Year or Six Month~~ license.
204
- 205 C. License Renewals: All licensed rental properties ~~are subject to review and shall may~~ be required
206 to submit a renewal application. After renewal inspection, the license type may be reassigned
207 apply and qualify for a different license type based on the total number of violations noted. The
208 level of compliance with City Codes and applicable regulations may also affect license type.
209
- 210 D. Chronic Code Violations: For properties having chronic code violations that are not being
211 resolved in a timely manner, the City Council may pursue any and all remedies under Minnesota
212 Statutes sections 504B.395 through 504B.471 in addition to any other legal or equitable relief.
213
- 214 E. License Category Criteria: License type will be determined by the number of property ~~C~~code
215 and nuisance violations as recommended by the City Manager and approved by the City Council.
216 1. Property Code and Nuisance Violations. Standards for property maintenance will be
217 based on compliance with City and other applicable Codes or other nationally recognized
218 standards, as adopted by the City Council.
219
- 220 F. License Process and Renewal:
221 1. ~~Initial application of existing~~ All owners or owner's representatives of MRDs in the City
222 must ~~have completed~~ submit a full application to the Community Development Department.
223 and paid the license fee by December 31, 2014.
224 2. The Community Development Department ~~Code enforcement officers~~ will notify applicant
225 of the inspection date, approximately thirty (30) calendar days prior to inspection.
226 3. After the inspection has been completed a nNotice of licensing type and inspection report
227 will be sent to the applicant. ~~The licensing fee will be due and payable by the license renewal~~
228 ~~date.~~
229 4. The licensing fee will be due and payable by the license renewal date.
230 3. 5. After City Council approval, a license will may be issued for each MRD. ~~Every Owner of~~
231 ~~an MRD shall conspicuously post the current license certificate within fourteen (14) calendar~~
232 ~~days of receipt in the main entryway or other conspicuous location within the MRD. For~~
233 ~~MRDs that do not have a shared common area or entrance, the Owner must provide a copy of~~
234 ~~the license certificate to each tenant by attaching a copy to the tenant's copy of the executed~~
235 ~~lease agreement.~~
236 4. 6. A renewal application packet will be sent to the owner of each licensed MRD. License
237 renewals applications shall be ~~filed with~~ submitted to the Community Development
238 Department by the MRD between 90 and 120 days prior to the license expiration date.
239

- G. Issuance of License: The City shall issue a license once the City deems the property to not have any unsafe, unsanitary, or dilapidated conditions (as defined in Section 906.03H or elsewhere in Roseville's City Code), or a Memorandum of Understanding (MOU) has been signed and submitted, and all City fees and fines have been paid. Every Owner of an MRD shall conspicuously post the current license within fourteen (14) calendar days of receipt in the main entryway or other conspicuous location within the MRD. For MRDs that do not have a shared common area or entrance, the Owner must provide a copy of the license certificate to each tenant by attaching a copy to the tenant's copy of the executed lease agreement.

908.05: FEES

There shall be a licensing fee as established by the City Fee Schedule in Section 314.05. All fees and fines shall be charged to and payable by the property owner.

908.06: LOCAL AGENT REQUIRED

- A. Local Agent: No operating license shall be issued or renewed for a nonresident owner of an MRD (one who does not reside in any of the following Minnesota counties: Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, or Washington) unless such owner designates in writing to the Building Official the name of the owner's local agent (one who does reside in any of the following Minnesota counties: Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, or Washington) who is responsible for maintenance and upkeep and who is legally constituted and empowered to receive notice of violations of the provisions of the City Code of Ordinances, to receive and to effect such orders, and to accept all service or process pursuant to law.
- B. Responsibility for Acts of Manager, Operator, or Local Agent: Licensees are responsible for the acts or omissions of their managers, operators, local agent, or other authorized representative.

908.07: LICENSING SUSPENSIONS, REVOCATION, DENIAL, AND NONRENEWAL

- A. Applicability: Every license issued under the provisions of this Chapter is subject to suspension, ~~or~~ revocation or nonrenewal by the City Council.
- B. Unoccupied or Vacated Rental Units: In the event that a license is suspended, revoked, or not renewed by the City Council, it shall be unlawful for the owner or the owner's duly authorized agent to thereafter permit any new occupancies of vacant or thereafter vacated rental units until such time as a valid license may be restored by the City Council.
- C. Grounds for License Action: The City Council may revoke, suspend, or decline to renew any license issued under this Chapter upon any of the following grounds:
1. False statements, misrepresentations, or fraudulent statements on any application or other information or report required by this Chapter to be given by the applicant or licensee.
 2. Failure to pay any application fee, fine, penalty, re-inspection fees, reinstatement fee, special assessments, real estate taxes, or other financial claims due to the City as required by this Chapter and City Council resolution.
 3. Failure to continuously comply with any property maintenance, zoning, health, building, nuisance, or other City Codes; or failure to correct deficiencies noted in an Inspection Report or other eCompliance nNotices within the time specified. ~~in the notice.~~

ATTACHMENT A

4. Failure to comply with the provisions of an approved memorandum of understanding (MOU) with the City that addresses noted deficiencies and violations of any property maintenance, zoning, health, building, nuisance, or other City Codes.
 5. Failure to comply with the provisions of an approved memorandum of understanding (MOU) with the City that addresses the underlying causes for the nuisance conduct and provides a course of action to alleviate the nuisance conduct.
 6. Failure to actively pursue the termination of the tenancy of tenants who have violated the provision of this Chapter or Lease Addendum on file with the City or have otherwise created a public nuisance in violation of City, state, or applicable laws.
 7. Failure to eliminate imminent health and life safety hazards as determined by the City or its authorized representatives.
 8. Failure to operate or maintain the licensed premises in conformity with all applicable state and local laws and ordinances.
- D. License Action Sections: Revocation, suspension, and non-renewal may be brought under either this Section or any other Section of Chapter 908.
- E. Notification, Hearing and Decisions Basis:
1. Written Notice, Hearing: A decision to revoke, suspend, deny, or not renew a license shall be preceded by written notice to the applicant or licensee of the alleged grounds, and the applicant or licensee will be given an opportunity for a hearing before the City Council before final action to revoke, suspend, deny, or not renew a license.
 2. Decision Basis: The City Council shall give due regard to the frequency and seriousness of violations, the ease with which such violations could have been remedied or avoided, and the good faith efforts to comply. The City Council shall issue a decision to deny, not renew, suspend, or revoke a license only upon written findings.
- F. Affected MRD: The City Council may suspend, ~~or~~ revoke ~~a license~~ or not renew a license for part or all of an MRD.
- G. License Actions, Reapplication:
1. Suspension: Licenses may be suspended for up to ninety (90) calendar days and may after the period of suspension be reinstated subject to compliance with this Chapter and any conditions imposed by the City Council at the time of suspension.
 2. Revocation, Denial, Nonrenewal: Licenses that are revoked will not be reinstated until the owner has applied for and secured a new license and complied with all conditions imposed at the time of revocation. Upon a decision to revoke, deny, or not renew a license, no approval of any application for a new license for the same facility will be effective until after the period of time specified in the City Council's written decision, which shall not exceed one (1) year. The City Council shall specify in its written decision the date when an application for a new license will be accepted for processing. A decision not to renew a license may take the form of a suspension or revocation. A decision to deny an ~~initial~~ application for a new facility will not take the form of a suspension or revocation unless false statements have been made by the applicant in connection with the application. A decision to deny an ~~initial~~ application shall state conditions of reapplication.

ATTACHMENT A

3. Reinstatement Fees: All new applications must be accompanied by a reinstatement fee, as specified by City Council resolution, in addition to all other fees required by this Chapter.
4. Written Decision, Compliance: Written decisions to revoke, suspend, deny, or not renew a license or application shall specify the part or parts of the facility to which it applies. Thereafter, and until a license is reissued or reinstated, no rental units becoming vacant in such part or parts of the facility may be re-let or occupied. Revocation, suspension, or non-renewal of a license shall not excuse the owner from compliance with all terms of state laws and Codes and this Code of Ordinances for as long as any units in the facility are occupied. Failure to comply with all terms of this Chapter during the term of revocation, suspension, or non-renewal is a misdemeanor and grounds for extension of the term of such revocation or suspension or continuation of non-renewal, or for a decision not to reinstate the license, notwithstanding any limitations on the period of suspension, revocation, or non-renewal specified in the City Council's written decision or in paragraph 6 of this Section.
5. New License Prohibited: A property owner who has a rental license revoked may not receive a new rental license for another property within the City for a period of one (1) year from the date of revocation. The property owner may continue to operate currently licensed MDRs if the properties are maintained in compliance with City Codes and other applicable regulations.
6. The City Council may postpone or discontinue an action to deny, not renew, revoke, ~~or~~ suspend a ~~registration-certificate~~ license, or ~~to~~ fine a licensee or applicant, if the licensee or applicant has taken appropriate measures to correct the violation.

908.08: APPEALS

- A. An appeal pertaining to any licensing decision addressed in this Chapter may be filed by an MRD property owner.
 1. The appeal shall be submitted to the City Manager within thirty (30) calendar days after the making of the order or decision being appealed.
 2. The appeal shall state the specific grounds upon which the appeal is made.
 3. The appeal shall be accompanied by the fee set forth in Chapter 314.
- B. When an appeal is filed, a public meeting regarding the matter shall be held before the City Council, acting as the Board of Adjustments and Appeals, at a regular meeting held within ninety (90) calendar days of the receipt of the appeal. The Board of Adjustments and Appeals may consider any of the evidence that had previously been considered as part of the formal action that is the subject of the appeal. New or additional information from the appealing applicant(s) may be considered by the Board of Adjustments and Appeals at its sole discretion if that information serves to clarify information previously considered by the ~~Building Official~~ Codes Coordinator.

908.09: MAINTENANCE OF RECORDS

All records, files, and documents pertaining to the Licensing of MRDs shall be maintained in the office of the City and made available to the public as allowed or required by laws, rules, codes, statutes, or ordinances.

908.10: AUTHORITY

Nothing in this Chapter shall prevent the City from taking action under any applicable rule, standard, statute, or ordinance for violations thereof and to seek either injunctive relief or criminal prosecution for such violations as therein provided. Nothing contained in this Chapter shall prevent the City from seeking injunctive relief against a property owner or designated agent who fails to comply with the terms and conditions of this Chapter on licensing.

908.11: RULES, POLICIES, AND PROCEDURES

By resolution the City Council may adopt, from time to time, rules, policies, and procedures for the implementation of this Chapter. Violation of any such rule, policy, or procedure by a property owner shall be considered a violation of this Ordinance.

908.12: NO WARRANTY BY THE CITY

By enacting and undertaking to enforce this Chapter, neither the City, its designees, the City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare. A warning in substantially the foregoing language shall be printed on the face of the rental license.

908.13: SEVERABILITY

If any provision of this Chapter or amendment thereto, or the application thereof to any person, entity, or circumstance, is held invalid or unconstitutional by a court of competent jurisdiction, the remainder of this Chapter shall remain in full force and effect and the application thereof to other persons, entities, or circumstances shall not be affected thereby.

Passed by the City Council of the City of Roseville this day of , 2016.

~~Ordinance—An Ordinance Amending Title 9, Chapter 908—to Regulate Rental Licensing for Multifamily Rental Dwelling Units~~

(SEAL)

CITY OF ROSEVILLE

BY: _____
Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, City Manager

ATTACHMENT B

City of Roseville

ORDINANCE SUMMARY NO. ____

**AN ORDINANCE AMENDING SELECTED TEXT OF THE ROSEVILLE CITY CODE,
TITLE 9, CHAPTER 908, TO REGULATE RENTAL LICENSING FOR
MULTIFAMILY RENTAL DWELLINGS OF 5 OR MORE UNITS**

The following is the official summary of Ordinance No. ____ approved by the City Council of
Roseville on May 9, 2016:

The Roseville City Code is hereby amended to modify/clarify specific requirements within
Roseville City Code, Title 9, Chapter 908, to Regulate Rental Licensing for Multifamily Rental
Dwellings of 5 or More Units.

A printed copy of the ordinance is available for inspection by any person during regular office
hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive,
Roseville, Minnesota 55113. A copy of the ordinance and summary shall also be posted at the
Reference Desk of the Roseville Branch of the Ramsey County Library, 2180 Hamline Avenue
North, and on the Internet web page of the City of Roseville (www.ci.roseville.mn.us).

BY:

Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, City Manager

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 5-9-16
Item No.: 10.b

Department Approval



City Manager Approval



Item Description: Community Development Department Requests Approval of Proposed Text Ordinance Amendments of the Roseville City Code, Sections 307.01, Licenses Required, 307.02, License Fee, 307.03, Commercial General Contractors, 307.04, Qualifications, 307.05, Revocation or Suspension, 307.06, Period of Suspension, 307.07, Revocation Upon Violations, 307.08, Failure to Pay Claim, 307.09, Liability Insurance

BACKGROUND

Roseville's Code Enforcement Division seeks approval of text amendments to Roseville's City Code, Chapter 307, Construction Licenses. The text amendments are for updating text language, updating references to contractor licensing requirements, liability and workers compensation insurance requirements, section numbers, and eliminating duplicate and contradictory language.

Currently, staff verifies all required documentation and issues this license type over the counter. In reviewing City Code Section 301.02, this section states all licenses issued by the City are required to have prior approval by Council before issuance. This license type is required by contractors who perform only one construction service and are not required to obtain a State of Minnesota Contractor's License. These licenses are valid during the period of January 1 – December 31 of each year.

Due to the construction industry demand that these licenses be issued on a timely basis, staff is requesting administrative authority to issue this license type without prior Council approval which is consistent with the majority of neighboring cities. Staff would also like direction, if administrative authority is granted, on whether Council would prefer this license type be presented to Council for approval after license issuance.

The City Attorney has reviewed the recommended ordinance amendments for legality. Amendments to Chapter 307 can be found as, 'Attachment A.'

POLICY OBJECTIVE

Staff periodically updates City Code and Zoning Ordinance language to eliminate duplicate and contradictory language.

FINANCIAL IMPACTS

There are no financial impacts.

30 **STAFF RECOMMENDATION**

31 Based on the comments provided in this report, staff recommends approval of the proposed text
32 ordinance amendments of the Roseville City Code, Sections 307.01, Licenses Required, 307.02,
33 License Fee, 307.03, Commercial General Contractors, 307.04, Qualifications, 307.05,
34 Revocation or Suspension, 307.06, Period of Suspension, 307.07, Revocation Upon Violations,
35 307.08, Failure to Pay Claim, 307.09, Liability Insurance; and authorize staff approval for
36 contactor license applications.

37
38 **REQUESTED COUNCIL ACTION**

39 Adopt an ordinance amending selected text of the Roseville City Code, Sections 307.01,
40 Licenses Required, 307.02, License Fee, 307.03, Commercial General Contractors, 307.04,
41 Qualifications, 307.05, Revocation or Suspension, 307.06, Period of Suspension, 307.07,
42 Revocation Upon Violations, 307.08, Failure to Pay Claim, 307.09, Liability Insurance; and
43 authorize staff approval for contract license approval.

44
45 Prepared by: Dave Englund, Codes Coordinator

46
47 Attachments: A: Ordinance Amendment
48 B: Ordinance Summary

City of Roseville

ORDINANCE NO. _____

AN ORDINANCE AMENDING SELECTED TEXT OF THE ROSEVILLE CITY CODE, SECTIONS 307.01, LICENSES REQUIRED, 307.02, LICENSE FEE, 307.03, COMMERCIAL GENERAL CONTRACTORS, 307.04, QUALIFICATIONS, 307.05, REVOCATION OR SUSPENSION, 307.06, PERIOD OF SUSPENSION, 307.07, REVOCATION UPON VIOLATIONS, 307.08, FAILURE TO PAY CLAIM, 307.09, LIABILITY INSURANCE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Purpose: The Roseville City Code is hereby amended to modify/clarify specific requirements within the Roseville City Code, Sections 307.01, Licenses Required, 307.02, Fee, 307.03, Commercial General Contractors, 307.04, Qualifications, 307.05, Revocation or Suspension, 307.06, Period of Suspension, 307.07, Revocation upon Violations, 307.08, Failure to Pay Claim, 307.09, Liability Insurance.

SECTION 2. Sections 307.01, 307.02, 307.03, 307.04, 307.05, 307.06, 307.07, 307.08, and 307.09 is hereby amended as follows:

CHAPTER 307 CONSTRUCTION LICENSES ~~AND BONDS~~

307.01: Licenses Required
307.02: ~~Fee~~ Commercial General Contractors
307.03: ~~Commercial General Contractors~~ Qualifications
307.04: ~~Qualifications~~ Requirements for Licensure
307.05: ~~Revocation or Suspension~~ License Fee
307.06: ~~Period of Suspension~~ Duration
307.07: ~~Revocation upon Violations~~ Issuance
307.08: ~~Failure to Pay Claim~~ Revocation or Suspension
307.09: ~~Liability Insurance~~

307.01: LICENSES REQUIRED:

Licensing is required for all residential building and remodeling contractors who provide only one service and all commercial building and remodeling contractors who are not required to have a State license. (1995 Code) Common services requiring licensure include, but are not limited to:

- A. Asphalt paving.
- A. B. Cement work, cement block work, cement block laying or brick work.
- B. C. General construction including erection, alteration or repair of building.
- C. D. Demolition of buildings.
- D. E. Plastering, outside stucco work or lathing and dry wall.
- E. F. Heating.
- F. G. Gas installation including heating, appliances, devices or machinery, etc.
- G. H. Sign and billboard erecting.
- H. I. Excavators (for basements, foundations, grading of lots, etc.) (Ord. 487, 4-11-66; amd. 1990 code).
- I. J. Water and sewer excavating, installation and connection.

- J. K. Tree removal and/or Tree trimming.
~~K. L. Ventilation system cleaning. (Ord. 906, 5-10-82).~~

Residential general contractors, roofing contractors and manufactured housing installers must be licensed by the Minnesota Department of ~~Commeree~~ Labor and Industry. (1995 Code)

307.02: ~~FE~~ COMMERCIAL GENERAL CONTRACTORS:

~~The fee for each license shall be paid annually. The required fee will be in an amount set by the Council. (Ord. 801, 3-14-77; amd. 1995 Code)~~

~~A. A license granted to a general contractor shall include the right to perform all of the work included in his/her general contract. Such license shall include any or all of the persons performing the work which is classified and listed in Section 307.01, providing that each person performing such work is in the regular employ of such general contractor and qualified under State law and the provisions of this Code to perform such work. In these cases, the general contractor shall be responsible for all of the work so performed.~~

~~B. Subcontractors on any work shall be required to comply with the Sections of this Code pertaining to license, bond, qualifications, etc. for their particular type of work. (Ord. 190, 7-20-54; amd. 1995 Code)~~

307.03: ~~COMMERCIAL GENERAL CONTRACTORS~~ QUALIFICATIONS:

~~A. A license granted to a general contractor shall include the right to perform all of the work included in his/her general contract. Such license shall include any or all of the persons performing the work which is classified and listed in Section 307.01, providing that each person performing such work is in the regular employ of such general contractor and qualified under State law and the provisions of this Code to perform such work. In these cases, the general contractor shall be responsible for all of the work so performed.~~

~~B. Subcontractors on any work shall be required to comply with the Sections of this Code pertaining to license, bond, qualifications, etc. for their particular type of work. (Ord. 190, 7-20-54; amd. 1995 Code)~~

Each applicant for a license shall satisfy the ~~Chief Code Enforcement Officer~~ Codes Coordinator that he/she is competent by reason of education, special training and experience, and that he/she is equipped to perform the work for which a license is requested. (Ord. 190, 7-20-54; amd. 1995 Code)

307.04: QUALIFICATIONS REQUIREMENTS FOR LICENSURE:

~~Each applicant for a license shall satisfy the Chief Code Enforcement Officer that he/she is competent by reason of education, special training and experience, and that he/she is equipped to perform the work for which a license is requested. (Ord. 190, 7-20-54; amd. 1995 Code)~~

~~A. Application: A completed and signed application shall be submitted to the Community Development Department on forms furnished by the City of Roseville.~~

~~B. License Fee: Payment of the license fee as established in the City Fee Schedule prior to issuance of such license.~~

~~C. Liability Insurance: Before a contractor license shall be issued, the applicant shall provide a certificate of liability insurance.~~

- ~~a. Any person holding a license under Section 307.01 shall file with the Community Development Department policies of public liability and property damage which shall remain and be in force and effect during the entire term of said license and which shall contain a provision that they shall not be cancelled without ten days written notice to the City.~~

b. Public liability insurance shall not be less than \$500,000.00 for injuries including accidental death to any one person, and subject to the same limit for each person in an amount of not less than \$500,000.00 on account of any one accident and property damage insurance in the amount of not less than \$500,000.00 for each accident and not less than \$1,500,000.00 aggregate. No work shall be done under license until said insurance policies shall have been filed and approved by the Codes Coordinator.

D. Workers' Compensation Insurance: Before a contractor license shall be issued, the applicant shall file with the City a certificate indicating statutory workers' compensation coverage or evidence of self-insured status approved by the State of Minnesota. (Ord. 1098, 8-12-1991)

307.05: REVOCATION OR SUSPENSION LICENSE FEE:

~~The Council may suspend or revoke the license of any person licensed under this Code who violates any of its provisions or whose work is found to be improper, defective or so unsafe as to jeopardize life or property. The person holding such license shall be given 20 days notice and granted the opportunity to be heard before such action is taken. If and when such notice is sent to the legal address of the licensee and he/she fails or refuses to appear at the hearing, his/her license will be automatically suspended or revoked five days after date of hearing. (Ord. 190, 7-20-54)~~

The fees shall be as established by the City Fee Schedule in Section 314.05.

307.06: PERIOD OF SUSPENSION DURATION:

~~When a license is suspended, the period of suspension shall be not less than thirty days or more than one year, such period being determined by the Council. (Ord. 190, 7-20-54)~~

All Contractor Licenses issued under this Chapter are effective upon issuance and expire on December 31 of the year of issuance.

307.07: REVOCATION UPON VIOLATIONS ISSUANCE:

~~When any person holding a license has been convicted for a second time by a court of competent jurisdiction for violation of any of the provisions of this Code, the Council shall revoke the license of the person so convicted. Such person may not make application for a new license for a period of one year. (Ord. 190, 7-20-54)~~

Notwithstanding Section 301.02 of City Code, the Codes Coordinator or his/her designee may issue a license under this Chapter upon satisfaction of all requirements contained herein.

307.08: FAILURE TO PAY CLAIM REVOCATION OR SUSPENSION:

~~The failure to pay within 60 days, any legitimate claim the City may have against a contractor shall constitute a cause for revocation of license. (Ord. 233, 7-23-57)~~

The City Council may suspend or revoke any license for violation of this Code or any State or Federal statute or regulation after following applicable statutory provisions and where none, after reasonable notice and a due process hearing. (1995 Code). The Council may also suspend or revoke the license of any person licensed under this Code who violates any of its provisions or whose work is found to be improper, defective or so unsafe as to jeopardize life or property.

307.09: LIABILITY INSURANCE:

~~A. Any person holding a license under Section 307.01 shall file with the Manager policies of public liability and property damage which shall remain and be in force and effect during the entire term of said license and which shall contain a provision that they shall not be cancelled without ten days~~

126 ~~written notice to the City.~~

127 ~~B. Public liability insurance shall not be less than \$100,000.00 for injuries including accidental death~~
128 ~~to any one person, and subject to the same limit for each person in an amount of not less than~~
129 ~~\$300,000.00 on account of any one accident and property damage insurance in the amount of not~~
130 ~~less than \$100,000.00 for each accident and not less than \$100,000.00 aggregate. No work shall be~~
131 ~~done under license until said insurance policies shall have been filed and approved by the City~~
132 ~~Manager. (Ord. 897, 1-25-82)~~

133 **SECTION 3. Effective Date.** This ordinance amendment to the Roseville City Code shall take
134 effect upon passage and publication.

135 Passed this 9th day of May 2016.

136
137 BY:

138
139
140 _____
Daniel J. Roe, Mayor

141
142 ATTEST:

143
144
145 _____
146 Patrick Trudgeon, City Manager
147

City of Roseville

ORDINANCE SUMMARY NO. ____

AN ORDINANCE AMENDING SELECTED TEXT OF THE ROSEVILLE CITY CODE,
SECTIONS 307.01, LICENSES REQUIRED, 307.02, LICENSE FEE, 307.03,
COMMERCIAL GENERAL CONTRACTORS, 307.04, QUALIFICATIONS, 307.05,
REVOCATION OR SUSPENSION, 307.06, PERIOD OF SUSPENSION, 307.07,
REVOCATION UPON VIOLATIONS, 307.08, FAILURE TO PAY CLAIM, 307.09,
LIABILITY INSURANCE

The following is the official summary of Ordinance No. ____ approved by the City Council of
Roseville on May 9, 2016:

The Roseville City Code is hereby amended to modify/clarify specific requirements within the
Roseville City Code, Sections 307.01, Licenses Required, 307.02, Fee, 307.03, Commercial
General Contractors, 307.04, Qualifications, 307.05, Revocation Or Suspension, 307.06, Period
Of Suspension, 307.07, Revocation Upon Violations, 307.08, Failure To Pay Claim, 307.09,
Liability Insurance.

A printed copy of the ordinance is available for inspection by any person during regular office
hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive,
Roseville, Minnesota 55113. A copy of the ordinance and summary shall also be posted at the
Reference Desk of the Roseville Branch of the Ramsey County Library, 2180 Hamline Avenue
North, and on the Internet web page of the City of Roseville (www.ci.roseville.mn.us).

BY:

Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, City Manager

ROSEVILLE
REQUEST FOR CITY COUNCIL ACTION

Agenda Date: **05/09/16**
Agenda Item: 10.c

Department Approval



City Manager Approval



Item Description: Request by the Community Development to amend the text of Section 1010.09.A.6.a of the Zoning Code pertaining to political signs

BACKGROUND

On May 10, 2010, the City Council adopted Ordinance 1393 approving a text amendment to Section 1010.03B.10, Sign Regulations regarding political signs. The change was a result of legislation signed into law by Governor Pawlenty that moved the primary election to the second Tuesday in August. As a result, the City amended the language pertaining to when political signs could be posted so that it would be consistent with State Statutes.

On May, 4, 2011, the Planning Division introduced the process to adopt major revisions to Roseville's sign regulations and in the course of the revision process, an incorrect version of the sign regulations was used as the base document and this inadvertently changed the political sign language back to the previous version.

PROPOSED TEXT AMENDMENT/ STAFF RECOMMENDATION

The Planning Division recommends the following text amendment to Section 1010.09.A.6.a so that the City Code is once again consistent with Minnesota State Statutes:

In years when a state general election is held, political signs may be posted ~~from August 1~~
46 days before the primary election until 10 days following the state general election.
Any such signs must be removed by those responsible for their being posted.

PLANNING COMMISSION ACTION

On May 4, 2016, the Roseville Planning Commission held the duly noticed public hearing on the text amendment. Having no questions and public comment, the Planning Commission voted 7-0 to recommend approval of the text amendment to the political sign requirements.

SUGGESTED CITY COUNCIL ACTION

Adopt an ordinance amending 1010.09.A.6.a of the City Code pertaining to political signs.

Prepared by: Thomas Paschke, City Planner, 651-792-7074
thomas.paschke@cityofroseville.com

Attachments: Draft ordinance

City of Roseville

ORDINANCE NO. ____

AN ORDINANCE AMENDING CHAPTER 10 SIGN REGULATIONS
OF THE ROSEVILLE CITY CODE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Purpose: The Roseville City Code is hereby amended to revise the requirements for political signs.

SECTION 2. §1010.09.A.6.a is hereby amended to include the following:

In years when a state general election is held, political signs may be posted ~~from August 1~~
46 days before the primary election until 10 days following the state general election.
Any such signs must be removed by those responsible for their being posted.

SECTION 3. Effective Date. This ordinance amendment to the Roseville City Code shall take effect upon passage and publication.

Passed this ____ day of May 2016.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: May 9, 2016

Item No.: 14.a

Department Approval

City Manager Approval



Item Description: Adopt a Resolution Support Ramsey County's "A Start by Believing Community Initiative"

BACKGROUND

The Ramsey County Board and the Ramsey County Attorney's Office has begun an initiative to address the continuing problem of sexual violence and provide support for sexual violence survivors through training, education, and outreach. Ramsey County has asked that municipal jurisdictions in Ramsey County pass resolutions of support of its initiative. To date, several other Ramsey County municipalities have passed resolutions of support.

BUDGET IMPLICATIONS

None

STAFF RECOMMENDATION

Staff recommends passing a resolution of support for Ramsey County's "A Start By Believing Community Initiative". The resolution of support is included as Attachment A.

REQUESTED COUNCIL ACTION

Motion to pass a resolution of support for Ramsey County's "A Start By Believing Community Initiative".

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachments: A: Resolution of Support

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

1 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City
2 of Roseville, County of Ramsey, Minnesota, was duly held on the 9th day of May, 2016,
3 at 6:00 p.m.

4
5 The following members were present;; and the following members were absent:.

6
7 Member introduced the following resolution and moved its adoption:
8

9 **RESOLUTION No.**

10
11 **RESOLUTION SUPPORTING “RAMSEY COUNTY: A START BY BELIEVING**
12 **COMMUNITY” INITIATIVE**

13
14 **WHEREAS,** The Centers for Disease Control and Prevention (CDC) reports 1 in 6
15 women and 1 in 33 men in the United States experience rape or attempted rape, at some
16 point in their lives, and data from other sources report the rate for women is as high as 1
17 in 4; and

18
19 **WHEREAS,** according to a study by the University of Minnesota, the number of
20 Minnesota women reporting a date-related sexual assault rises from 12 percent by the
21 time they graduate from high school, 29 percent by age 23, to 33 percent by mid-life; and

22
23 **WHEREAS,** an analysis of the Minnesota Student Survey data by the University of
24 Minnesota estimated 60 percent of teen first pregnancies in Minnesota are preceded by
25 experiences of molestation, rape, or attempted rape; and

26
27 **WHEREAS,** 188 cases of child sexual abuse in Ramsey County were identified among
28 reported cases of maltreatment in 2011; and

29
30 **WHEREAS,** current estimates suggest no more than 20 percent of sexual assaults will be
31 reported to law enforcement and less than 3 percent will result in the conviction and
32 incarceration of the perpetrator; and

33
34 **WHEREAS,** research documents that victims are far more likely to disclose their sexual
35 assault to a friend or family member, and when these loved ones respond with disbelief,
36 shame, or blame, victims suffer additional negative effects on their physical and

psychological well-being and do not report their assault to law enforcement; and

WHEREAS, the national public awareness campaign “Start by Believing” is designed to improve the initial responses of friends, family members, and community professionals, including law enforcement and prosecutors, so they can help victims to access supportive resources and report their assaults; and

WHEREAS, Ramsey County has worked collaboratively across departments and with community partners for many years to prevent and respond to sexual violence in the community; and

WHEREAS, public health and the criminal justice system have different roles and responsibilities, but are united in the goals to prevent and reduce sexual violence in our community, from children to vulnerable adults;

NOW THEREFORE, BE IT RESOLVED by the Roseville City Council, that the City will join with its neighboring municipalities in addressing the continuing problem of sexual violence through its support of the Ramsey County: A Start by Believing Community Initiative and its goal for everyone to believe victims upon report.

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof: and the following voted against the same:

WHEAREUPON said resolution was declared duly passed and adopted.

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 9th day of May, 2016, with the original thereof on file in my office.

Patrick Trudgeon, City Manager

(SEAL)

REQUEST FOR CITY COUNCIL ACTION

Agenda Date: **05/09/2016**
Agenda Item: 15.a

Department Approval



City Manager Approval



Item Description: City Council discussion and direction on tree replacement fee dollars and replacement planting flexibility (**PROJ0017, Amdt27**).

BACKGROUND

On March 14, 2016 the City Council approved a \$500 tree replacement fee in the Fee Schedule outlined in City Code. The City Council directed staff to return at a later date to discuss a tree replacement policy that would determine how fees, as a result of tree replacement, are used. Additionally, the City Council discussed expanding Section 1011.04.J.8 of the recently adopted Tree Preservation and Restoration Requirements in City Code to include private land that may be adjacent to a proposed development area.

1011.04.J.8.a reads as follows:

- a.** As directed by the City, required replacement trees may be located on public boulevards or other public lands throughout the City if such lands are deemed to be available with priority given to locations within or near the affected area; or

STAFF RECOMMENDATION/CITY COUNCIL ACTION

Discuss a policy to better determine how and where tree replacement dollars should be used, and discuss amending Section 1011.04.J.8 to include public or private land in the development area.

Prepared by: Thomas Paschke, City Planner, 651-792-7074
thomas.paschke@cityofroseville.com

Attachments: March 14 CC minutes

EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF MARCH 14, 2016

Approve Tree Replacement Fee Identified in the Recently Adopted Tree Preservation and Restoration in all Districts Ordinance

At the request of Mayor Roe, City Manager Trudgeon briefly reviewed this item as in the RCA and related attachments dated March 14, 2016.

Councilmember Etten noted that City Manager Trudgeon's review had anticipated his request in removing this item from the Consent Agenda. Councilmember Etten asked that, before going too much farther with this new fund, the City Council have a policy discussion on how a determination was made on how and where those dollars are used and for what purposes.

City Manager Trudgeon duly noted that request for a future policy discussion.

Along those same lines, Councilmember McGehee asked that the future policy discussion also consider a concerted effort to keep some of the replacement trees within the same vicinity as the project; and rather than taking the cash in lieu of if a development couldn't handle the new trees, consideration be given to replacing trees in the same vicinity even if on private land possibly through a lottery system.

Councilmember Etten noted that the first page addressed the vicinity location; and while along similar thought processes, creative thought had been given to the Cherrywood Pointe development heard on tonight's agenda. Councilmember Etten stated that he would also be interested in a policy discussion for options to replace trees in the same area as a development project.

Councilmember McGehee clarified that that particular request was only that replacements be put on public land; but noted her request was that private land be considered as another possibility.

At a minimum, Mayor Roe noted these items should be discussed for potential addition to the existing policy; and suggested any future proposals to deal with these unique situations be approved by the City Council if future the subsequent policy didn't sufficiently address an option.

City Manager Trudgeon duly noted that request.

Etten moved, Willmus seconded, approval of the establishment of a \$500 tree replacement fee in the Fee Schedule as detailed in the RCA and in accordance with the recently-adopted Tree Preservation and Restoration Ordinance.

Roll Call

Ayes: McGehee, Willmus, Etten and Roe.

Nays: None.