



City Council Agenda

Monday, June 13, 2016

6:00 p.m.

City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order: Laliberte, McGehee, Willmus, Etten, Roe
- 6:02 p.m. **2. Pledge of Allegiance**
- 6:05 p.m. **3. Approve Agenda**
Commission Interviews
 - a. Human Rights Commission (1 Vacancy)
 - 6:07 p.m. 1. Amethyst O’Connell
 - 6:14 p.m. 2. Abigail Gadea – (Second Choice Community Engagement)
 - b. Community Engagement Commission (1 Vacancy)
 - 6:21 p.m. 1. John Eichenlaub – (Second Choice Human Rights)
 - 6:28 p.m. 2. Bryan Schumann
 - 6:35 p.m. 3. Peter Sparby
- 6:42 p.m. **4. Public Comment**
- 6:47 p.m. **5. Council and City Manager Communications, Reports and Announcements**
- 6:52 p.m. **6. Recognitions, Donations and Communications**
- 6:54 p.m. **7. Approve Minutes**
 - a. Approve May 23 City Council Meeting Minutes
- 7:00 p.m. **8. Approve Consent Agenda**
 - a. Approve Payments
 - b. Approval of 2016-2017 Business and Other License Renewals

- c. Approve Business and Other Licenses
- d. Approve General Purchases and Sale of Surplus Items in Excess of \$5,000
- e. Approve Resolution Reject Bids for 2016 Larpenetue Ave Sidewalk Project
- f. Adopt a Resolution to Accept the Work Completed and Authorize Final Payment on the 2015 Pavement Management Project
- g. Approve Resolution Awarding Bid for Twin Lakes Area Traffic Signals
- h. Approve Resolution Awarding Bid for 2016 Heinel Watermain Lining Project
- i. Authorize Purchase Agreement to Purchase Property Located at 0 Cleveland Avenue
- j. Adopt a Resolution Memorializing the Denial of the Request to Amend City Code Section 1004.09C (Improvement Area) to Allow Greater Development of Building Footprints and Paved Surfaces on Parcels in the LDR-2 Zoning District **(PF16-010)**
- k. Adopt resolution memorializing the denial or an amendment to the Official Zoning Map for property at 1415 County Road B **(PF16-006)**
- l. Set Date for 35W Managed Lane Public Hearing

7:10 p.m. **9. Consider Items Removed from Consent**

10. General Ordinances for Adoption

- 7:15 p.m. a. Community Development Department Requests Approval of Proposed Text Ordinance Amendments of the Roseville City Code, Title 9, Chapter 908, to Regulate Rental Licensing for Multifamily Rental Dwellings of 5 or More Units

11. Presentations

- 7:25 p.m. a. New Election Equipment Demonstration

- 7:30 p.m. b. Park and Recreation Commission Meeting with the City Council

12. Public Hearing and Action Consideration

- 8:15 p.m.
- a. Public Hearing to Consider the Transfer of an Off Sale Liquor License and Cigarette/Tobacco Products License to Roseville Liquor, Inc. dba Chucho Liquor.
 - b. Public Hearing to Approve/Deny an On-Sale Wine License for MIAMSP, LLC dba Painting With A Twist located at 2100 Snelling Ave N Suite 72C.
 - c. Request for approval of a minor subdivision of the residential property at 545 Roselawn Avenue into three parcels (PF16-014)

13. Budget Items

14. Business Items (Action Items)

15. Business Items – Presentations/Discussions

- 8:30 p.m.
- a. Receive information on the upcoming comprehensive plan update and provide direction on the scope of the update, the public engagement strategy, and the overall timeline of the process to update the comprehensive plan (PROJ-0037)
- 9:00 p.m.
- b. Accept the 2016 Community Survey
- 9:05 p.m. **16. City Manager Future Agenda Review**
- 9:10 p.m. **17. Councilmember Initiated Items for Future Meetings**
- 9:15 p.m. **18. Adjourn to EDA Meeting**

Some Upcoming Public Meetings.....

Tuesday	Jun 14	6:30 p.m.	Finance Commission
Wednesday	Jun 15	6:00 p.m.	Human Rights Commission
Monday	Jun 20	6:00 p.m.	City Council Meeting
Tuesday	Jun 21	3:00 p.m.	REDA
Monday	Jun 27		Rosefest Parade
Tuesday	Jun 28	6:30 p.m.	Public Works, Environment & Transportation Commission
July			
Monday	Jul 4		City Offices Closed - Fourth of July
Monday	Jul 11	6:00 p.m.	City Council Meeting
Tuesday	Jul 12	6:30 p.m.	Finance Commission
Wednesday	Jul 13	5:30 p.m.	Variance Board
Wednesday	Jul 13	6:30 p.m.	Planning Commission
Thursday	Jul 14	6:30 p.m.	Community Engagement Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

Full Name: Amethyst O'Connell
Last Name: O'Connell
First Name: Amethyst
Company: Human Rights

Home Address: [REDACTED]
Roseville, MN 55113

Home: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: Amethyst O'Connell [REDACTED]
E-mail2 Display As: Amethyst O'Connell
E-mail3 Display As: Amethyst O'Connell

This application is for Roseville residents interested in volunteering with a City of Roseville Advisory Commission.

In order to complete this application, you will need a valid email address. All items marked with a star () are required fields.*

Contact Information

Under state statute, Commissioner's names, addresses and either a phone number or an electronic address where you can be reached are public information. All other personal information is private data and cannot be released to the public unless the Commissioner gives permission for the City to release it. Information relating to a student representative is private data and will not be released.

First Name	Amethyst
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Last Name	O'Connell
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Address 1	[REDACTED]
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Address 2	Field not completed.
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City	Roseville
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State	MN
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Zip Code	55113
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Home or Cell Phone Number	[REDACTED]
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Email Address	[REDACTED]
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How many years have you been a Roseville resident?	Eighteen
Commissions	Human Rights
Commission preference	Human Rights
Commission preference	<i>Field not completed.</i>
This application is for	New Term
If this is a student application please list grade in school	<i>Field not completed.</i>
Note <i>There is no character limit for the fields below.</i>	
Why do you want to serve on this Commission?	I would like to serve on this commission to make a difference in my home city of Roseville and make it a place that is welcoming and kind to everyone. I've lived in Roseville my whole life and I care a great deal about this city and I would like to give my time to the city that has cared so much for me.
What is your view of the role of this Commission?	I view the role of the human rights commission as to make Roseville a great place to live for people of all walks of life. The human rights commission is to make it known that no matter your race, gender, sexual orientation, first language, religion, national origin, age or anything else you are welcome here in Roseville and you are welcome in the Roseville community.
Civic and Volunteer Activities	Current MSCSA Get Out the Vote volunteer, June 2016 - Present Volunteer for the Minneapolis MCBA Comicon, May 2016 Youth Jury member for the Minneapolis International Film Festival, April 2016 FIRST Lego League Referee, January 2016 Former camera operator for CTV North Suburbs' show Disability Viewpoints, December 2014 - January 2016 Former board member for the National Youth Rights Association, August 2013 - January 2015
Work Experience	Student Senate Treasurer, Saint Paul College, May 2016 - Present Senior Production Assistant Intern, CTV North Suburbs, June 2015 - August 2015 Dairy Barn, Minnesota State Fair, August 2015 Production Assistant Intern, CTV North Suburbs, June 2014 - August 2014 Dairy Barn, Minnesota

State Fair, August 2014 Peer Mentor, CTV North Suburbs,
March 2014 Peer Mentor, CTV North Suburbs, June 2013 Peer
Mentor, CTV North Suburbs, March 2013

Education

Falcon Heights Elementary and Roseville Area Middle School
Alum Northeast Metro 916 Design and Media Innovations
student Roseville Area High School class of 2016 Started
attending Saint Paul College in 2015 as a PSEO student, is
currently pursuing an associates degree there to transfer to a
four-year institution.

Is there additional
information you would
like the City Council to
consider regarding your
application?

I am a recent high school graduate and I am a current college
student so I have participated in many extracurricular activities
recently. I have been on my high school's robotics team, the
FireBears, for the past four years, and was Marketing Captain
my junior year. I have also participated in the CTV North
Suburbs CreaTV Teens program since it's inception in 2011,
and won the CTV Youth in Action award in 2013. I have also
been an active member of the high school's Gender and
Sexuality Alliance (Formerly the Gay-Straight Alliance) for the
past three years. On my college campus I have been an active
member of the STI Awareness Initiative, a club on campus to
promote sexual health on campus. I have also been the
Student Life Secretary.

Additional Information if you become Board or Commission Member
*Additional information may be emailed to info@cityofroseville.com or delivered to
Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville,
MN 55113 or faxed to 651-792-7020.*

Minnesota Government
Data Practices Act

Yes

Minnesota Statute
§13.601. subd. 3(b)

Email Address

Acknowledgement

Yes

Full Name: Abigail Gadea
Last Name: Gadea
First Name: Abigail
Company: Human Rights, Community Engagement

Home Address:
Roseville, MN 55113

Mobile:

E-mail:

E-mail Display As:

E-mail2 Display As:

E-mail3 Display As:

Abigail Gadea

Abigail Gadea

First Name	Abigail
Last Name	Gadea
Address 1	
Address 2	<i>Field not completed.</i>
City	Roseville
State	MN
Zip Code	55113
Home or Cell Phone Number	
Email Address	
How many years have you been a Roseville resident?	1
Commissions	Community Engagement, Human Rights
Commission preference	Human Rights
Commission preference	Community Engagement
This application is for	New Term

If this is a student application please list grade in school

Field not completed.

Note

There is no character limit for the fields below.

Why do you want to serve on this Commission?

I was very involved in the housing co-op I lived for the last 10 years. My family and I have a strong sense of civic responsibility and value working in the community. As a social worker and immigrant I feel strongly connected to issues related to social justice and I feel I can contribute to the work the Commission is doing.

What is your view of the role of this Commission?

I understand the role of the Community-Engagement commission as specific efforts devoted to provide space and opportunities to community members to participate and enable our community to thrive. The Human Rights commission, I envision is dedicated to address issues related to social justice and inclusion. I believe the commission makes intentional efforts to get to know the different visions and diverse families that live in our city and to listen and learn about their opinions on how to make our city a better place to live for all.

Civic and Volunteer Activities

• Latino Faculty and Staff Council Member- University of Minnesota- July 2015- Present • Women of Color Council Advisory Member- University of Minnesota- August 2015- Present • Equity and Diversity Ongoing Professional Development Program- University of Minnesota/ Division of Adolescent Health. Program founder, trainer and coordinator. August 2013- Present. • Board Member. CAPI. January 2011-present • Mentor at Hubert H. Humphrey Institute. Mentor Program. September 2010-June 2015. • 4H Club Leader. Commonwealth Terrace Family Co-op. 4H-Extension UMN. October 2005 – August 2012. • Advisory Board Member. Resource Center of the Americas. June 2009-September 2011 • Board Member. HACER (Hispanic Advocacy and Community Empowerment through Research). March 2008-September 2010. • Board Member. Commonwealth Terrace Family Co-op. March 2006-September 2009 • Founder of the “Cultural dialogues group”. School of Social Work. September 2005-September 2008. • Diversity Committee Chair. Hubert H. Humphrey Institute. Public Affairs Students Association (PASA). January 2007-January 2008. • Community Liaison, Spanish Circle. Jane Addams School of Democracy. January

2007-May 2007. • Group Facilitator, Community Liaison.
Neighborhood House-Campfire Program. May 2006-May 2007.

Work Experience

Research Evaluation Specialist. University of Minnesota.
Healthy Youth Development- Prevention Research Center
(PRC). April 2013-Present • Responsible for overall PRC Core
Research and/or center projects implementation, with direct
supervisory responsibilities to ensure the timely initiation and
completion of research projects. • Lead design and
implementation process of evaluation plan of PRC/center
research projects • Contributes to PRC sustainability and long
term funding opportunities for research projects, and search of
self-funding opportunities via external sales agreements or
grants to do evaluation consulting with partner agencies. •
Assist PRC and the Division of General Pediatrics and
Adolescent Health in designing, planning, implementing, and
evaluating the Interdisciplinary Fellowship Program activities. •
Assist Director of Training and Community Education in
developing, implementing and evaluation of training
curriculums for community partners and state-wide
stakeholders focused on public health issues. • Assist with
writing reports, grant proposals, and scholarly articles about
PRC community involvement. Grants and Program Manager.
University of Minnesota. Community-University Health Care
Center. August 2011-April 2013. • Supervise Hmong and Latino
advocates working with diverse crime victims • Assure
domestic violence and sexual assault program compliance
following Best Practice Plan • Coordinate with multidisciplinary
teams in the clinic to facilitate integrated care for crime victims •
Apply for Office of Justice Program Crime Victims Grant
annually • Elaborate quarterly quantitative and qualitative
program reports and maintain relationship with funders for
medical, dental, community health and advocacy programs
clinic-wide • Search and apply for additional funds to assure
continuity of the programs at the clinic • Partner with
supervisory staff and leadership to identify and address
opportunities for improving services to crime victims and other
programs at the clinic • Research new grant opportunities for
state, federal and private sources for all programs clinic-wide •
Prepare, analyze, write and submit complex grant applications
for dental, mental health, advocacy, community health and
medical programs • Program reporting and account
management communicating with funders as needed •
Program development incorporating and implementing best

practices around community participatory models, public health and the strengths of communities • Contractual compliance to ensure programmatic goals, activities and accounting is set up and financial reports are implemented according to contractual requirements. Community Program Associate. Adult Rehabilitative Mental Health Services (ARMHS) Practitioner University of Minnesota. Community-University Health Care Center. September 2008-October 2011 • Provide mental health rehabilitative services to cultural and linguistically diverse patients struggling with severe and severe and persistent mental illness (SMI/SPMI) • Worked with cultural and linguistically diverse team • Engaged and active team player • Developed first survey to evaluate ARMHS program in the clinic • Created reports based on pre-post group evaluations • Presented program and group evaluation results to medical, dental and behavioral health providers in the clinic • Led rehab/support group of Latina women following the Empowerment Theory • Participated in preparing event to receive funders visiting our clinic and presented patients stories • Created organizational tools strategic on improving work flow for the team • Collaborated with Program Manager and took initiative on proposing program development ideas • Participated actively in Re-certification Process Research Assistant University of Minnesota. College of Education and Human Development. School of Social Work January 2006-May 2008 • Developed Program evaluation of MSW/Child Welfare Program. Designed surveys using online tools • Implemented evaluation, analyzed the data, prepared report and presented results to curriculum development committee at the School of Social Work Program Evaluation Developer PLAN-International, Honduras. May 2007-August 2007 • Elaborated a Participatory Program Evaluation using Internal Learning System Tool with the community to evaluate a nutritional program for mothers and babies in rural Honduras. This tool is specifically designed for illiterate people. • Trained community and PLAN staff on how to use the tool and how to assess progress on the evaluation process. Field Coordinator and Program Evaluation Assistant ASONOG, Honduras. May 2007-August 2007 • Coordinated and organized HIV workshops in rural areas and designed HIV prevention program impact data base for the Copán region. • Trained ASONOG staff on data collection and program development Social Worker and Project Coordinator Montevideo Government and University of Uruguay, Uruguay. 1999-2003 • Social worker in

community health clinics • Project Manager for Poverty Alleviation Initiative and HIV prevention with youth living in extreme poverty • Provided direct services to elderly and assisted neighborhood associations for elderly people to improve quality of services • Organized fundraising events to increase individual gifts and donations for Neighborhood Associations servicing elderly people living in extreme poverty • Community Educator following Paolo Freire Empowerment theory • Program Coordinator and Educator for Teen Pregnancy Program

Education

Master in Public Policy, Global Policy and Human Rights concentration. University of Minnesota. Humphrey Institute. Graduation: Summer 2008 Master in Social Work- Licensed Independent Social Worker, Community Organizing and Advocacy concentration. University of Minnesota. College of Education and Human Development. School of Social Work. Graduation: Fall 2007. B.S. in Social Work. University of the Republic, Uruguay. Social Sciences College. Department of Social Work. Graduation Thesis: "Housing Cooperative Movements in Uruguay". Graduation: Summer 2004

Is there additional information you would like the City Council to consider regarding your application?

Field not completed.

Additional Information if you become Board or Commission Member
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Minnesota Government Data Practices Act

Yes

Minnesota Statute §13.601. subd. 3(b)

Home/Cell Phone, Email Address

Acknowledgement

Yes

Full Name: John Eichenlaub
Last Name: Eichenlaub
First Name: John
Company: Community Engagement, Human Rights

Home Address:
Roseville, MN 55113

Home:

E-mail:
E-mail Display As: Community Engagement, Human Rights
E-mail2 Display As: John Eichenlaub
E-mail3 Display As: John Eichenlaub

Contact Information

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First Name	John
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Last Name	Eichenlaub
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Address 1	
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Address 2	Field not completed.
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City	Roseville
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State	MN
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Zip Code	55113
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Home or Cell Phone Number	
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Email Address	
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How many years have you been a Roseville resident?	6
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Commissions	Community Engagement, Human Rights
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Commission preference	Community Engagement
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Commission preference	Human Rights
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This application is for	New Term
If this is a student application please list grade in school	<i>Field not completed.</i>
Note <i>There is no character limit for the fields below.</i>	
Why do you want to serve on this Commission?	Each of these are important for the city to ensure outreach and involvement from a maximum of Roseville residents. I just want to do my part to keep the city great.
What is your view of the role of this Commission?	each commission analyses data and advises or suggests courses of action to the City Council and Mayor. I fully recognize the advice is non-binding (as is most advice) and the council will act as it sees fit.
Civic and Volunteer Activities	I do volunteer work for the DFL, but as I expressed in an earlier interview, also recognize this position as non-partisan and my work on the commission will be unaffected by my volunteer activities
Work Experience	I've worked in customer service and in accounting for the vast majority of my 16 year career. My longest term jobs have been in the accounting office at Identifix, right here in Roseville, and in the accounting office at Full Compass Systems in Madison WI.
Education	B.A. in History, Clarke College, 1998
Is there additional information you would like the City Council to consider regarding your application?	<i>Field not completed.</i>
Additional Information if you become Board or Commission Member <i>Additional information may be emailed to info@cityofroseville.com or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.</i>	
Minnesota Government Data Practices Act	Yes
Minnesota Statute §13.601. subd. 3(b)	Email Address
Acknowledgement	Yes

Full Name: Bryan Schumann
Last Name: Schumann
First Name: Bryan
Company: Community Engagement

Home Address: [REDACTED]
Roseville, Mn 55113

Home: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: Bryan Schumann [REDACTED]
E-mail2 Display As: Bryan Schumann
E-mail3 Display As: Bryan Schumann

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First Name	Bryan
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Last Name	Schumann
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Address 1	[REDACTED]
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Address 2	Field not completed.
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City	Roseville
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State	MN
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Zip Code	55113
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Home or Cell Phone Number	[REDACTED]
---------------------------	------------

Email Address	[REDACTED]
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How many years have you been a Roseville resident?	5
Commissions	Community Engagement
Commission preference	Community Engagement
Commission preference	Community Engagement
This application is for	New Term
If this is a student application please list grade in school	N/A
Note <i>There is no character limit for the fields below.</i>	
Why do you want to serve on this Commission?	I believe engagement is the key to having a strong community that is self-sufficient and resilient. Knowing and being able to trust those who live nearby allows us to find deeper relationships and meaning within our own lives and immediate families. Being able to share our own diverse cultures with one another allows us to grow together putting a strong emphasis on cooperation and building a peaceful future worth passing on to the next generation. I'd like to be a part of building that future.
What is your view of the role of this Commission?	I believe the role of this Commission is to find ways to bring the community together. We need to encourage and incentivize people to share their ideas for building a strong and stable future. We need to help people spend less time on a busy routine to focus on the enjoyment of life through all that the city's extended community has to offer. We need to create programs that enable people to be more self-sufficient and engaged within their individual neighborhoods.
Civic and Volunteer Activities	In April of 2016 year I volunteered and helped run the GlitchCon Video Game Conference. Glitch is a great U of M student run organization that builds community engagement around the development of virtual interactive art. I plan to volunteer again in 2017 as well. For the past year I have volunteered once per quarter at the Chicken Run Animal Rescue in Minneapolis. Caring for those in need is very

important to me. I volunteered and performed a free concert at the Farm Sanctuary Walk for Animals in Sept of 2014 in Minneapolis. I have also volunteered in the past through work programs at Wells Fargo at the Cookie Cart in Minneapolis which is a community outreach program that provides opportunities for underprivileged youth to obtain work experience.

Work Experience

Wells Fargo Home Mortgage, Dec. 2008 – Present. Home Loan Underwriter III (LO) 4C - (Previously Fulfillment Team Lead). Free Lance Musician, Publisher, and Music Teacher, Dec 2007 - Present. Owner of Boreal Bard Music and Bryan Schumann Music. Augsburg College, September 2006 – December 2007. T.A., Music Tutor, Substitute Teacher, Office Assistant. Skills: ♣ Excellent verbal and written communication skills. ♣ Ability to lead, coach, and motivate others. ♣ Exceptional organizational habits. ♣ Capability to excel in a team environment. ♣ Aptitude with Microsoft Office: especially in Excel and Word. ♣ Strong ability with audio and video software: Pro Tools, Adobe Premiere, Sibelius & Finale. ♣ Working knowledge of Adobe Creative Suite 6.

Education

Augsburg College, Dec 2007. ♣ B.A. Music Major – Summa CumLaude. Cambridge Community College, May 2004. ♣ Associate of Arts Degree.

Is there additional information you would like the City Council to consider regarding your application?

I have been a Roseville resident and homeowner since 2011. I live with my wife, Kate, and two cats. I love spending time in my backyard vegetable garden as well as walking, biking, running, and playing tennis in the Roseville City parks. I am a musician by trade/education. I am a composer and music producer out of my home studio. Kate is a performing musician and trumpet teacher out of our home as well. I also have a background in finance and work part-time as a home loan underwriter for Wells Fargo Home Mortgage.

Additional Information if you become Board or Commission Member
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Minnesota Government
Data Practices Act

Yes

Minnesota Statute

Email Address

§13.601. subd. 3(b)

Acknowledgement	Yes
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Full Name: Pete Sparby
Last Name: Sparby
First Name: Pete
Company: Community Engagement

Home Address: [REDACTED]
Roseville, MN 55113

Home: [REDACTED]

E-mail: [REDACTED]
E-mail Display As: Pete Sparby [REDACTED]
E-mail2 Display As: Pete Sparby
E-mail3 Display As: Pete Sparby

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First Name	Pete
------------	------

Last Name	Sparby
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Address 1	[REDACTED]
-----------	------------

Address 2	Field not completed.
-----------	----------------------

City	Roseville
------	-----------

State	MN
-------	----

Zip Code	55113
----------	-------

Home or Cell Phone Number	[REDACTED]
---------------------------	------------

Email Address	[REDACTED]
---------------	------------

How many years have you been a Roseville resident?	1
Commissions	Community Engagement
Commission preference	Community Engagement
Commission preference	<i>Field not completed.</i>
This application is for	New Term
If this is a student application please list grade in school	<i>Field not completed.</i>
Note <i>There is no character limit for the fields below.</i>	
Why do you want to serve on this Commission?	My wife and I purchased our first home in Roseville last year and I am very excited about the opportunity to be involved in the community and take an active role in helping make Roseville an even better place to live.
What is your view of the role of this Commission?	For the Community Engagement Commission, I view the role as an opportunity to reach out to and involve the citizens of Roseville in everything from issue awareness to community events to City Hall activity. I also view the role as a liaison between the community as a whole and the Mayor/City Council. As such, the role requires committed engagement of all commission members to assist in developing new ideas and improving existing means of promoting community engagement. Most importantly, I believe the role of the commission members is to be prepared and educated regarding the City and be able to positively contribute to the many initiatives of the commission.
Civic and Volunteer Activities	-Minnesota State Bar Association -Minnesota Justice Foundation -William Mitchell Alumni -William Mitchell Business Law Clinic (Legal Assistance) -Rosalie E. Wahl Moot Court -St. Scholastica Alumni -St. Scholastica Men's Tennis -St. Scholastica Student Senate Chairman -Judge Lloyd B. Zimmerman (Hennepin County) (Externship) -Judge Jay M. Quam (Hennepin County) (Externship)
Work Experience	Assistant Corporate Counsel, Minneapolis Grain Exchange,

Minneapolis, MN

Education

-William Mitchell College of Law, St. Paul, MN Juris Doctor -
College of St. Scholastica, Duluth, MN Bachelor of Arts, History
and Political Science -American University, Washington, D.C.
Washington Semester, Justice Program

Is there additional
information you would
like the City Council to
consider regarding your
application?

Field not completed.

Additional Information if you become Board or Commission Member
*Additional information may be emailed to info@cityofroseville.com or delivered to
Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville,
MN 55113 or faxed to 651-792-7020.*

Minnesota Government
Data Practices Act

Yes

Minnesota Statute
§13.601. subd. 3(b)

Email Address

Acknowledgement

Yes

Full Name: Kristina Krepela
Last Name: Krepela
First Name: Kristina
Company: Human Rights

Home Address:
Roseville, MN 55113

Home:

E-mail:
E-mail Display As: Human Rights
E-mail2 Display As: Kristina Krepela
E-mail3 Display As: Kristina Krepela

First Name Kristina

Last Name Krepela

Address 1

Address 2 *Field not completed.*

City Roseville

State MN

Zip Code 55113

Home or Cell Phone Number

Email Address

How many years have you
been a Roseville resident? 4

Commissions Human Rights

Commission preference Human Rights

Commission preference *Field not completed.*

This application is for New Term

If this is a student application
please list grade in school *Field not completed.*

Note

There is no character limit for the fields below.

Why do you want to serve on this Commission?	It is the responsibility of all members of a community to do their part to have a better community. I feel I would bring voices and opinions from a diverse group in Roseville from children, the elderly, the disabled and the homeless.
What is your view of the role of this Commission?	I have volunteered in a wide range of working with people. I see this as another way of working with people and my community.
Civic and Volunteer Activities	2008-present Volunteer Lyngblomsten -Started in the Alzheimer's wing, currently doing cat pet therapy 2016 Prince of Peace, Roseville Delegate to Lyngblomsten 2016 Scouts Chartered Organization Representative Pack 150 to Prince of Peace Roseville, Mn 2016 Humane Society Volunteer 1115 Beulah Lane St Paul, MN 2000-2009 assisting in various homeless shelters in downtown St Paul and Minneapolis 2013-present MnDOT Metro Diversity Committee 2015-present MnDOT Sustainability Task Force 2016 MnDOT Sustainable Garden Club
Work Experience	2001 MnDOT TMC Minneapolis, MN 2003-present MnDOT RTMC Roseville, MN
Education	1998 AAS Accounting Minnesota State University, Mankato 2008 BA Quantitative Methods and Computer Science University of St Thomas, St Paul
Is there additional information you would like the City Council to consider regarding your application?	I have lived, worked, and volunteered in the Roseville community since 2003. I entered four years living in Roseville on this application because I moved out temporarily. I have two children currently attending Roseville schools and one that graduated from Roseville High School class 2015.
Additional Information if you become Board or Commission Member Additional information may be emailed to info@cityofroseville.com or delivered to Administration Department, City of Roseville, 2660 Civic Center Drive, Roseville, MN 55113 or faxed to 651-792-7020.	
Minnesota Government Data Practices Act	Yes
Minnesota Statute §13.601. subd. 3(b)	Email Address
Acknowledgement	Yes



REQUEST FOR COUNCIL ACTION

Date: 06/13/2016

Item No.: 8.a

Department Approval

City Manager Approval

Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$1,146,665.63
81533-81762	\$1,274,286.83
Total	\$2,420,952.46

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
Printed: 6/7/2016 - 12:23 PM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/01/2016	Accounting Services	Training	Phil Weix	Training Expenses Reimbursement	1,620.40
Training Total:						1,620.40
Fund Total:						1,620.40
81610	05/26/2016	Boulevard Landscaping	Operating Supplies	Erosion Works	Mulch Log	420.00
81672	06/01/2016	Boulevard Landscaping	Operating Supplies	Gertens Greenhouses	Nursery Supplies	3,291.00
0	06/01/2016	Boulevard Landscaping	Operating Supplies	Grainger Inc	Trimmer Head, Oil	257.38
0	06/01/2016	Boulevard Landscaping	Operating Supplies	Grainger Inc	Cycle Oil	111.47
81684	06/01/2016	Boulevard Landscaping	Operating Supplies	MIDC Enterprises	Couplings, Spray Heads, Clamps	394.38
81684	06/01/2016	Boulevard Landscaping	Operating Supplies	MIDC Enterprises	Wire Splice	13.05
81584	05/19/2016	Boulevard Landscaping	Operating Supplies	Treecology	Preventative Spray	763.00
Operating Supplies Total:						5,250.28
Fund Total:						5,250.28
0	05/26/2016	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Federal Incc	7.17
Federal Income Tax Total:						7.17
0	05/26/2016	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	6.89
0	05/26/2016	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare Ei	1.61
FICA Employee Ded. Total:						8.50
0	05/26/2016	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	6.89
0	05/26/2016	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare Ei	1.61

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	8.50
0	05/26/2016	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2016 Post Emplo	1 03
					MN State Retirement Total:	1.03
0	05/26/2016	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	6 66
					PERA Employee Ded Total:	6.66
0	05/26/2016	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera additio	1 03
0	05/26/2016	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	6 66
					PERA Employer Share Total:	7.69
81582	05/19/2016	Charitable Gambling	Professional Services - Bingo	Shidell, Mair & Richardson	Midway Speedskating Bingo	2,211.30
81638	05/26/2016	Charitable Gambling	Professional Services - Bingo	Shidell, Mair & Richardson	Youth Hockey Bingo	2,211.30
					Professional Services - Bingo Total:	4,422.60
0	05/26/2016	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2016 State Incom	3.83
					State Income Tax Total:	3.83
					Fund Total:	4,465.98
81570	05/19/2016	Community Development	Building Surcharge	Mn Dept of Labor & Industry	Building Permit Surcharges	3,438.12
					Building Surcharge Total:	3,438.12
0	06/01/2016	Community Development	Credit Card Fees	US Bank-Non Bank	April Terminal Charges	1,663.23
					Credit Card Fees Total:	1,663.23
0	05/19/2016	Community Development	Electrical Inspections	Tokle Inspections, Inc.	April Electrical Inspections	5,820.80
					Electrical Inspections Total:	5,820.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/26/2016	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Federal Incc	4,044.72
Federal Income Tax Total:						4,044.72
0	05/26/2016	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	1,927.67
0	05/26/2016	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	450.87
FICA Employee Ded. Total:						2,378.54
0	05/26/2016	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	1,927.67
0	05/26/2016	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	450.87
FICA Employers Share Total:						2,378.54
81569	05/19/2016	Community Development	Furniture & Fixtures	MINNCOR Industries	Breathe Chair	204.00
81569	05/19/2016	Community Development	Furniture & Fixtures	MINNCOR Industries	Breathe Chair	204.00
Furniture & Fixtures Total:						408.00
81628	05/26/2016	Community Development	HSA Employee	Premier Bank	PR Batch 00002.05.2016 HSA Empl	245.36
HSA Employee Total:						245.36
0	05/26/2016	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.05.2016 ICMA Defe	1,189.13
ICMA Def Comp Total:						1,189.13
81618	05/26/2016	Community Development	Life Ins. Employee	LINA	Life Insurance Premium-April 2016	195.86
81618	05/26/2016	Community Development	Life Ins. Employee	LINA	Life Insurance Premium-May 2016	192.67
Life Ins. Employee Total:						388.53
81618	05/26/2016	Community Development	Life Ins. Employer	LINA	Life Insurance Premium-April 2016	49.45
81618	05/26/2016	Community Development	Life Ins. Employer	LINA	Life Insurance Premium-May 2016	54.26
Life Ins. Employer Total:						103.71
81618	05/26/2016	Community Development	Long Term Disability	LINA	Life Insurance Premium-April 2016	150.78
81618	05/26/2016	Community Development	Long Term Disability	LINA	Life Insurance Premium-May 2016	150.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Long Term Disability Total:	301.58
81625	05/26/2016	Community Development	Medical Ins Employee	NJPA	Helath Insurance Premium-May 2016	163.57
					Medical Ins Employee Total:	163.57
81625	05/26/2016	Community Development	Medical Ins Employer	NJPA	Helath Insurance Premium-May 2016	3,302.25
					Medical Ins Employer Total:	3,302.25
81570	05/19/2016	Community Development	Miscellaneous Revenue	Mn Dept of Labor & Industry	Building Permit Surcharges-Retentior	-68.71
					Miscellaneous Revenue Total:	-68.71
0	05/26/2016	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2016 Post Emplo	277.66
					MN State Retirement Total:	277.66
0	05/26/2016	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2016 MNDCP De	569.16
					MNDCP Def Comp Total:	569.16
0	05/26/2016	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	2,003.71
					PERA Employee Ded Total:	2,003.71
0	05/26/2016	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera additio	308.25
0	05/26/2016	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	2,003.71
					PERA Employer Share Total:	2,311.96
81614	05/26/2016	Community Development	Printing	Impressive Print	Business Cards	450.00
					Printing Total:	450.00
81555	05/19/2016	Community Development	Professional Services	Economic Development Services, I	Economic Development Services	2,437.50
81581	05/19/2016	Community Development	Professional Services	Sambatek, Inc.	PUD Packet Printing and Presentatio	1,037.42
81591	05/19/2016	Community Development	Professional Services	Verizon Wireless	Cell Phones	35.01

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Professional Services Total:						3,509.93
0	05/26/2016	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2016 State Incom	1,537.99
State Income Tax Total:						1,537.99
81640	05/26/2016	Community Development	Telephone	T Mobile	Cell Phones-Acct: 876644423	114.45
Telephone Total:						114.45
Fund Total:						36,532.23
81634	05/26/2016	Contracted Engineering Svcs	Deposits	RJ Stegora, Inc.	Escrow Return	3,000.00
Deposits Total:						3,000.00
0	05/26/2016	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Federal Incc	1,633.50
Federal Income Tax Total:						1,633.50
0	05/26/2016	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	227.71
0	05/26/2016	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	973.75
FICA Employee Ded. Total:						1,201.46
0	05/26/2016	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	973.75
0	05/26/2016	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	227.71
FICA Employers Share Total:						1,201.46
81628	05/26/2016	Contracted Engineering Svcs	HSA Employee	Premier Bank	PR Batch 00002.05.2016 HSA Empl	90.60
HSA Employee Total:						90.60
0	05/26/2016	Contracted Engineering Svcs	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.05.2016 ICMA Defe	89.16
ICMA Def Comp Total:						89.16

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
81618	05/26/2016	Contracted Engineering Svcs	Life Ins. Employee	LINA	Life Insurance Premium-April 2016	70.49
81618	05/26/2016	Contracted Engineering Svcs	Life Ins. Employee	LINA	Life Insurance Premium-May 2016	68.47
Life Ins. Employee Total:						138.96
81618	05/26/2016	Contracted Engineering Svcs	Life Ins. Employer	LINA	Life Insurance Premium-April 2016	30.06
81618	05/26/2016	Contracted Engineering Svcs	Life Ins. Employer	LINA	Life Insurance Premium-May 2016	31.15
Life Ins. Employer Total:						61.21
81618	05/26/2016	Contracted Engineering Svcs	Long Term Disability	LINA	Life Insurance Premium-April 2016	79.70
81618	05/26/2016	Contracted Engineering Svcs	Long Term Disability	LINA	Life Insurance Premium-May 2016	82.62
Long Term Disability Total:						162.32
81625	05/26/2016	Contracted Engineering Svcs	Medical Ins Employee	NJPA	Helath Insurance Premium-May 2016	404.85
Medical Ins Employee Total:						404.85
81625	05/26/2016	Contracted Engineering Svcs	Medical Ins Employer	NJPA	Helath Insurance Premium-May 2016	3,016.45
Medical Ins Employer Total:						3,016.45
0	05/26/2016	Contracted Engineering Svcs	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.05.2016 Minnesota I	61.32
Minnesota Benefit Ded Total:						61.32
0	05/26/2016	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2016 Post Emplo	157.94
MN State Retirement Total:						157.94
0	05/26/2016	Contracted Engineering Svcs	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2016 MNDCP De	68.40
MNDCP Def Comp Total:						68.40
0	05/26/2016	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	1,026.59
PERA Employee Ded Total:						1,026.59
0	05/26/2016	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	1,026.59
0	05/26/2016	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera additio	157.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employer Share Total:						1,184.53
0	05/26/2016	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2016 State Incom	669.14
State Income Tax Total:						669.14
Fund Total:						14,167.89
0	05/25/2016	East Metro SWAT	Operating Supplies	HK Parts-CC	SWAT Supplies	209.94
Operating Supplies Total:						209.94
81633	05/26/2016	East Metro SWAT	Training	Reaper 6	SWAT Sniper Course Training	1,000.00
Training Total:						1,000.00
Fund Total:						1,209.94
81620	05/26/2016	General Fund	1716 Marion Street	Marion Street/The Brittany's LLP	1716 Marion Street Purchase Deposit	500.00
1716 Marion Street Total:						500.00
0	06/01/2016	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	31.19
209000 - Sales Tax Payable Total:						31.19
0	05/19/2016	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	25.00
0	05/19/2016	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	1,920.00
0	05/19/2016	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	64.26
0	05/19/2016	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	233.88
211402 - Flex Spending Health Total:						2,243.14
0	05/26/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	175.00
0	05/26/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	386.48
0	05/26/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	675.00
0	05/19/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	170.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
211403 - Flex Spend Day Care Total:						1,406.48
0	05/26/2016	General Fund	Attorney Development Escrow	Erickson, Bell, Beckman & Quinn I	Wheaton Woods Development	629.00
Attorney Development Escrow Total:						629.00
81535	05/19/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	48.95
81598	05/26/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	215.85
81598	05/26/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	792.00
81650	06/01/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	412.45
81544	05/19/2016	General Fund	Clothing	Cintas Corporation #470	Uniform Supplies	42.39
81544	05/19/2016	General Fund	Clothing	Cintas Corporation #470	Uniform Supplies	40.44
81544	05/19/2016	General Fund	Clothing	Cintas Corporation #470	Uniform Supplies	40.44
81659	06/01/2016	General Fund	Clothing	Cintas Corporation #470	Uniform Supplies	40.50
81659	06/01/2016	General Fund	Clothing	Cintas Corporation #470	Uniform Supplies	42.45
81659	06/01/2016	General Fund	Clothing	Cintas Corporation #470	Uniform Supplies	40.50
81659	06/01/2016	General Fund	Clothing	Cintas Corporation #470	Uniform Supplies	40.50
81659	06/01/2016	General Fund	Clothing	Cintas Corporation #470	Uniform Supplies	44.00
81659	06/01/2016	General Fund	Clothing	Cintas Corporation #470	Uniform Supplies	24.94
0	05/25/2016	General Fund	Clothing	Dick's Sporting Goods-CC	No Receipt-Yunke	44.00
81617	05/26/2016	General Fund	Clothing	Keeps Inc	Patrol Clothing	15.00
81677	06/01/2016	General Fund	Clothing	Keeps Inc	Uniform Supplies	1,002.50
Clothing Total:						2,886.91
0	05/25/2016	General Fund	Conferences	MCMA-CC	City Manager Association Spring Lea	515.00
Conferences Total:						515.00
0	06/01/2016	General Fund	Contract Maint - Vehicles	Cushman Motor Co Inc	Vehicle Repair	3,597.73
81670	06/01/2016	General Fund	Contract Maint - Vehicles	Frontier Ag & Turf	Vehicle Repair	1,369.33
81674	06/01/2016	General Fund	Contract Maint - Vehicles	HealthEast Vehicle Services	Vehicle Customization	641.89
81674	06/01/2016	General Fund	Contract Maint - Vehicles	HealthEast Vehicle Services	Remove Custom Equipment, Vehicle	552.63
81635	05/26/2016	General Fund	Contract Maint - Vehicles	Rosedale Chevrolet	Vehicle Repair	199.29
81636	05/26/2016	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	2016 BLANKET PO FOR VEHICLE	179.95
81699	06/01/2016	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	2016 BLANKET PO FOR VEHICLE	745.94
Contract Maint - Vehicles Total:						7,286.76
81619	05/26/2016	General Fund	Contract Maint. - City Hall	Linn Building Maintenance	General Cleaning	3,215.18
81619	05/26/2016	General Fund	Contract Maint. - City Hall	Linn Building Maintenance	Carpet Cleaning	2,276.04

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
81567	05/19/2016	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facility Management	609.00
81567	05/19/2016	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facility Management	329.92
81621	05/26/2016	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facilities Management	2,259.34
Contract Maint. - City Hall Total:						8,689.48
0	06/01/2016	General Fund	Contract Maint. - City Garage	Life Safety Systems	Annual Monitoring Charge	325.00
81619	05/26/2016	General Fund	Contract Maint. - City Garage	Linn Building Maintenance	General Cleaning	1,000.83
81619	05/26/2016	General Fund	Contract Maint. - City Garage	Linn Building Maintenance	Carpet Cleaning	262.96
81567	05/19/2016	General Fund	Contract Maint. - City Garage	McGough Facility Management, LI	Facility Management	153.50
81621	05/26/2016	General Fund	Contract Maint. - City Garage	McGough Facility Management, LI	Facilities Management	1,077.50
81587	05/19/2016	General Fund	Contract Maint. - City Garage	Twin City Garage Door Co.	Door Repair	2,300.00
Contract Maint. - City Garage Total:						5,119.79
0	05/19/2016	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	HVAC Service	2,613.71
0	05/19/2016	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	HVAC Service	520.20
0	06/01/2016	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	HVAC Maintenance	992.95
0	06/01/2016	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	HVAC Mainteance	970.25
Contract Maint. H.V.A.C. Total:						5,097.11
0	05/26/2016	General Fund	Contract Maintenance	Adam's Pest Control Inc	Quarterly Service	100.00
81547	05/19/2016	General Fund	Contract Maintenance	Comcast	Cable TV	108.36
81667	06/01/2016	General Fund	Contract Maintenance	Fire Loss Management, LLC	Fire Protection Plan Review	450.00
81619	05/26/2016	General Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning	568.90
81711	06/01/2016	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	299.80
81712	06/01/2016	General Fund	Contract Maintenance	Warning Lites of MN, Inc.	Guardrail Replacement	3,750.00
Contract Maintenance Total:						5,277.06
81618	05/26/2016	General Fund	Dental Ins Employee	LINA	Life Insurance Premium-May 2016	424.09
Dental Ins Employee Total:						424.09
81625	05/26/2016	General Fund	Employer Insurance	NJPA	Helath Insurance Premium-May 2016	994.30
81625	05/26/2016	General Fund	Employer Insurance	NJPA	Helath Insurance Premium-May 2016	974.30
Employer Insurance Total:						1,968.60
0	05/26/2016	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Federal Incc	33,620.41

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Federal Income Tax Total:						33,620.41
0	05/26/2016	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	4,160.57
0	05/26/2016	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	6,582.02
FICA Employee Ded. Total:						10,742.59
0	05/26/2016	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	6,582.02
0	05/26/2016	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	4,160.57
FICA Employers Share Total:						10,742.59
81623	05/26/2016	General Fund	Financial Support	MN Child Support Payment Cntr	Remittance ID: 0015005038	354.43
Financial Support Total:						354.43
0	05/19/2016	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	192.31
0	05/26/2016	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	340.00
0	05/26/2016	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	384.62
Flex Spending Day Care Total:						916.93
0	05/19/2016	General Fund	Flex Spending Health		Flexible Benefit Reimbursement	595.04
0	05/26/2016	General Fund	Flex Spending Health		Flexible Benefit Reimbursement	1,250.00
Flex Spending Health Total:						1,845.04
81628	05/26/2016	General Fund	HSA Employee	Premier Bank	PR Batch 00002.05.2016 HSA Empl	2,810.28
HSA Employee Total:						2,810.28
0	05/26/2016	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.05.2016 ICMA Defe	2,060.61
ICMA Def Comp Total:						2,060.61
81618	05/26/2016	General Fund	Life Ins. Employee	LINA	Life Insurance Premium-April 2016	1,605.21
81618	05/26/2016	General Fund	Life Ins. Employee	LINA	Life Insurance Premium-April 2016	64.81
81618	05/26/2016	General Fund	Life Ins. Employee	LINA	Life Insurance Premium-May 2016	64.81
81618	05/26/2016	General Fund	Life Ins. Employee	LINA	Life Insurance Premium-May 2016	1,541.28

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employee Total:	3,276.11
81618	05/26/2016	General Fund	Life Ins. Employer	LINA	Life Insurance Premium-April 2016	414.93
						Life Ins. Employer Total:
						414.93
81618	05/26/2016	General Fund	Long Term Disability	LINA	Life Insurance Premium-April 2016	1,340.98
81618	05/26/2016	General Fund	Long Term Disability	LINA	Life Insurance Premium-May 2016	1,367.79
						Long Term Disability Total:
						2,708.77
81625	05/26/2016	General Fund	Medical Ins Employee	NJPA	Helath Insurance Premium-May 2016	9,838.71
81625	05/26/2016	General Fund	Medical Ins Employee	NJPA	Helath Insurance Premium-May 2016	6,748.38
						Medical Ins Employee Total:
						16,587.09
81625	05/26/2016	General Fund	Medical Ins Employer	NJPA	Helath Insurance Premium-May 2016	50,764.54
						Medical Ins Employer Total:
						50,764.54
81649	06/01/2016	General Fund	Memberships & Subscriptions	APWA	Membership Renewal ID: 9483-Culv	581.25
81649	06/01/2016	General Fund	Memberships & Subscriptions	APWA	Membership Renewal ID: 9483-Zwe	387.50
81683	06/01/2016	General Fund	Memberships & Subscriptions	MAMA	MAMA Luncheon-Trudgeon	20.00
81683	06/01/2016	General Fund	Memberships & Subscriptions	MAMA	MAMA Luncheon-Trudgeon	20.00
0	06/01/2016	General Fund	Memberships & Subscriptions	Kelly O'Brien	Staff Training Supplies Reimburseme	36.43
						Memberships & Subscriptions Total:
						1,045.18
0	05/26/2016	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.05.2016 Minnesota I	56.03
						Minnesota Benefit Ded Total:
						56.03
81648	06/01/2016	General Fund	Miscellaneous	AE Sign Systems, Inc.	Engraved Text	31.26
						Miscellaneous Total:
						31.26
0	05/26/2016	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2016 Post Emplo	2,812.84
						MN State Retirement Total:
						2,812.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/26/2016	General Fund	MNDP Def Comp	Great West- Non Bank	PR Batch 00002.05.2016 MNDP De	92.78
0	05/26/2016	General Fund	MNDP Def Comp	Great West- Non Bank	PR Batch 00002.05.2016 MNDP De	6,815.20
MNDP Def Comp Total:						6,907.98
0	05/26/2016	General Fund	Motor Fuel	Mansfield Oil Company	2016 BLANKET PO FOR FUEL - S1	7,516.72
0	05/26/2016	General Fund	Motor Fuel	Mansfield Oil Company	2016 BLANKET PO FOR FUEL - S1	6,373.25
0	06/01/2016	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	April Fuel Tax	317.78
Motor Fuel Total:						14,207.75
81661	06/01/2016	General Fund	Non Business Licenses - Pawn	City of Minneapolis Receivables	Pawn Transaction Fees	3,038.40
Non Business Licenses - Pawn Total:						3,038.40
0	05/25/2016	General Fund	Office Supplies	Innovative Office Solutions-CC	USB Drive	22.70
0	05/25/2016	General Fund	Office Supplies	Innovative Office Solutions-CC	Tape, Sharpies	21.50
0	06/01/2016	General Fund	Office Supplies	Intereum, Inc.	Chairs	1,974.24
0	05/25/2016	General Fund	Office Supplies	National Pen-CC	Pens	319.90
Office Supplies Total:						2,338.34
81585	05/19/2016	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies	294.18
81642	05/26/2016	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies	385.90
81705	06/01/2016	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies	93.04
Op Supplies - City Hall Total:						773.12
0	05/25/2016	General Fund	Operating Supplies	Amazon.com- CC	Business Cards	31.47
0	05/25/2016	General Fund	Operating Supplies	Amazon.com- CC	Art of Persuasion Book	13.96
0	05/25/2016	General Fund	Operating Supplies	Amazon.com- CC	Memory Card	39.00
0	05/25/2016	General Fund	Operating Supplies	Amazon.com- CC	Mop Head	15.16
0	05/25/2016	General Fund	Operating Supplies	Amazon.com- CC	Cleaning Supplies	29.56
0	05/25/2016	General Fund	Operating Supplies	Amazon.com- CC	Medicine Ball, Cleaning Supplies	92.62
0	05/25/2016	General Fund	Operating Supplies	Amazon.com- CC	Medicine Ball, Cleaning Supplies	28.75
0	06/01/2016	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	475.43
0	06/01/2016	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	471.45
0	05/25/2016	General Fund	Operating Supplies	Byerly's- CC	Interview Supplies	48.13
0	05/25/2016	General Fund	Operating Supplies	Caribou Coffee- CC	Interview Supplies	25.68
0	05/25/2016	General Fund	Operating Supplies	Century College -CC	Excel Class Books	62.40
0	06/01/2016	General Fund	Operating Supplies	City of St. Paul	Print Products	636.80
81548	05/19/2016	General Fund	Operating Supplies	Commercial Asphalt Co	Dura Drive	1,071.47

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
81606	05/26/2016	General Fund	Operating Supplies	Commercial Asphalt Co	Dura Drive	730.17
81554	05/19/2016	General Fund	Operating Supplies	Earl F. Andersen, Inc.	Signs	93.05
0	05/25/2016	General Fund	Operating Supplies	EMP-CC	Defib Pads, Suction Canisters	54.67
0	05/19/2016	General Fund	Operating Supplies	Fastenal Company Inc.	Supplies	9.52
0	05/25/2016	General Fund	Operating Supplies	Fastenal-CC	Supplies	97.58
0	05/25/2016	General Fund	Operating Supplies	Fire Source-CC	Roof Hook	140.58
0	05/19/2016	General Fund	Operating Supplies	Grainger Inc	Disposable Gloves	18.38
0	06/01/2016	General Fund	Operating Supplies	Grainger Inc	Circuit Tester, Exhaust Fluid	46.49
0	06/01/2016	General Fund	Operating Supplies	Grainger Inc	Back Up Lamp	8.29
0	05/25/2016	General Fund	Operating Supplies	Grateful Table-CC	Interview Supplies	59.70
0	05/25/2016	General Fund	Operating Supplies	Home Depot- CC	Wood Supplies	151.42
0	05/25/2016	General Fund	Operating Supplies	Menards-CC	Antifreeze for Brine Tanks	14.95
0	05/25/2016	General Fund	Operating Supplies	Menards-CC	Mailbox Posts, Tarp	277.88
0	05/25/2016	General Fund	Operating Supplies	Menards-CC	Tools	80.59
0	05/25/2016	General Fund	Operating Supplies	Mills Fleet Farm-CC	Stall Mat	31.06
0	05/25/2016	General Fund	Operating Supplies	Office Depot- CC	Office Supplies	133.39
0	05/25/2016	General Fund	Operating Supplies	Panera Bread-CC	Hiring/Interview Supplies	70.83
0	05/25/2016	General Fund	Operating Supplies	PayPal-CC	Digital Camera	96.40
81632	05/26/2016	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	663.00
81696	06/01/2016	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	486.20
0	05/25/2016	General Fund	Operating Supplies	Rogue Fitness-CC	Echo Bumper Set	285.00
0	05/26/2016	General Fund	Operating Supplies	Neil Sjostrom	Supplies Reimbursement	220.00
0	06/01/2016	General Fund	Operating Supplies	St. Paul Stamp Works, Inc.	Animal Tags	133.34
0	05/25/2016	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Fasteners	8.19
0	05/25/2016	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Broom	13.98
0	05/25/2016	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Cleaning Supplies, Pail	55.69
0	05/25/2016	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Sandpaper, Putty Knife	17.47
0	05/25/2016	General Fund	Operating Supplies	Survey Monkey.com-CC	Monthly Plan	26.00
0	05/25/2016	General Fund	Operating Supplies	Target- CC	Cleaning Supplies	10.69
0	05/25/2016	General Fund	Operating Supplies	Target- CC	Cell Phone Cases	96.40
0	05/25/2016	General Fund	Operating Supplies	Target- CC	Cell Phone Cases	62.12
0	05/25/2016	General Fund	Operating Supplies	Target- CC	Utility Tubs	20.21
0	05/25/2016	General Fund	Operating Supplies	Target- CC	Cell Phone Cases	109.93
0	05/25/2016	General Fund	Operating Supplies	Target- CC	Digital Photo Prints	11.40
0	05/25/2016	General Fund	Operating Supplies	Target- CC	No Receipt-Yunke	32.95
81643	05/26/2016	General Fund	Operating Supplies	Uniforms Unlimited, Inc.	Earphones	47.99
0	05/25/2016	General Fund	Operating Supplies	W.S. Darley-CC	Flare Containter, Hookloks	83.80
0	05/25/2016	General Fund	Operating Supplies	Walmart-CC	Citizens Police Academy Supplies	84.94
0	05/25/2016	General Fund	Operating Supplies	Walmart-CC	Cushion	10.58
81712	06/01/2016	General Fund	Operating Supplies	Warning Lites of MN, Inc.	Cone, Barricade Rental	676.81
0	06/01/2016	General Fund	Operating Supplies	Taylor Wodnick	Parking Reimbursement	15.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Operating Supplies Total:						8,329.02
0	05/25/2016	General Fund	Operating Supplies City Garage	Party City-CC	Plastic Cutlery, Tablecloths	42.54
81585	05/19/2016	General Fund	Operating Supplies City Garage	Trio Supply Company	Restroom Supplies	73.55
81642	05/26/2016	General Fund	Operating Supplies City Garage	Trio Supply Company	Restroom Supplies	96.48
81705	06/01/2016	General Fund	Operating Supplies City Garage	Trio Supply Company	Restroom Supplies	22.00
Operating Supplies City Garage Total:						234.57
0	05/26/2016	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	25,984.59
PERA Employee Ded Total:						25,984.59
0	05/26/2016	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	36,031.40
0	05/26/2016	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera additio	895.92
PERA Employer Share Total:						36,927.32
0	05/26/2016	General Fund	PERA Life Ins. Ded.	NCPERS Life Ins#725800	PR Batch 00002.05.2016 PERA Life	32.00
PERA Life Ins. Ded. Total:						32.00
0	06/01/2016	General Fund	Postage	Pitney Bowes - Non Bank	April Postage	3,000.00
81693	06/01/2016	General Fund	Postage	Postmaster	Permit 2437000-Acct: 2437	215.00
Postage Total:						3,215.00
81614	05/26/2016	General Fund	Printing	Impressive Print	Envelopes	160.00
Printing Total:						160.00
0	05/25/2016	General Fund	Professional Services	Facebook-CC	Monthly Bill	7.80
81573	05/19/2016	General Fund	Professional Services	Office Team	Temporary Employment	1,507.23
81626	05/26/2016	General Fund	Professional Services	Office Team	Temporary Employment	1,517.03
81689	06/01/2016	General Fund	Professional Services	Office Team	Temporary Employment	1,526.05
81583	05/19/2016	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.70
81583	05/19/2016	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	181.25
81583	05/19/2016	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.70
81583	05/19/2016	General Fund	Professional Services	Sheila Stowell	Community Engagement Commissior	181.25
81639	05/26/2016	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	306.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
81639	05/26/2016	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.70
81703	06/01/2016	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.70
81703	06/01/2016	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	281.25
81641	05/26/2016	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Human Rights Commission Meeting	169.50
81707	06/01/2016	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	35.00
Professional Services Total:						5,731.41
0	05/26/2016	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2016 State Incom	13,069.47
State Income Tax Total:						13,069.47
81640	05/26/2016	General Fund	Telephone	T Mobile	Cell Phones-Acct: 771707201	39.99
81640	05/26/2016	General Fund	Telephone	T Mobile	Cell Phones-Acct: 771707201	36.90
81640	05/26/2016	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	16.72
81640	05/26/2016	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	245.29
81640	05/26/2016	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	312.25
81640	05/26/2016	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	298.30
81591	05/19/2016	General Fund	Telephone	Verizon Wireless	Cell Phones	681.25
81591	05/19/2016	General Fund	Telephone	Verizon Wireless	Cell Phones	542.31
81591	05/19/2016	General Fund	Telephone	Verizon Wireless	Cell Phones	70.49
81591	05/19/2016	General Fund	Telephone	Verizon Wireless	Cell Phones	35.01
Telephone Total:						2,278.51
0	06/01/2016	General Fund	Training	Aaron Craven	Training Supplies Reimbursement	26.25
0	05/25/2016	General Fund	Training	Hennepin Cty Med Ctr- CC	Patrol Training	550.00
0	05/25/2016	General Fund	Training	Hennepin Tech. College- CC	Patrol Training	170.00
0	06/01/2016	General Fund	Training	Lacey Neumann	Training Supplies Reimbursement	26.25
0	05/26/2016	General Fund	Training	Nick Olson	Training Expenses Reimbursement	55.51
81695	06/01/2016	General Fund	Training	Professional Law Enforcement Trai	Mexican Drug Cartel Investigation-J.	189.00
81695	06/01/2016	General Fund	Training	Professional Law Enforcement Trai	Patrol Officer Drug Investigation-J. T	189.00
81695	06/01/2016	General Fund	Training	Professional Law Enforcement Trai	Knock & Talk Investigation-J. Toran	125.00
81586	05/19/2016	General Fund	Training	Twin Cities North Chamber of Com	Housing Diversity Seminar-Laliberte	25.00
81590	05/19/2016	General Fund	Training	USPCA Region 18-Attn: Josh Sten	K9 PDI Certification Registration-T. C	120.00
81595	05/24/2016	General Fund	Training	USPCA Region 18-Attn: Josh Sten	PDI K9 Certification Registrations-Je	240.00
Training Total:						1,716.01
0	06/01/2016	General Fund	Transportation	Donna Osterbauer	Mileage Reimbursement	10.80
0	05/26/2016	General Fund	Transportation	Patrick Trudgeon	Mileage Reimbursement	151.20

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Transportation Total:						162.00
0	05/26/2016	General Fund	Utilities	Xcel Energy	Civil Defense	73.66
0	05/26/2016	General Fund	Utilities	Xcel Energy	New Fire Station	2,389.85
0	05/26/2016	General Fund	Utilities	Xcel Energy	Civil Defense	1,638.12
0	05/26/2016	General Fund	Utilities	Xcel Energy	Street Lights	12,310.73
Utilities Total:						16,412.36
0	05/26/2016	General Fund	Utilities - Old City Hall	Xcel Energy	Fire Station #2	550.27
Utilities - Old City Hall Total:						550.27
81537	05/19/2016	General Fund	Vehicle Supplies & Maintenance	Astleford International Trucks	Vehicle Supplies	243.56
81651	06/01/2016	General Fund	Vehicle Supplies & Maintenance	Astleford International Trucks	Vehicle Supplies	554.15
0	05/19/2016	General Fund	Vehicle Supplies & Maintenance	Certified Laboratories, Inc.	Vehicle Supplies	287.16
0	05/19/2016	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	2016 BLANKET PO FOR VEHICLE	32.71
0	05/26/2016	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	2016 BLANKET PO FOR VEHICLE	74.12
0	05/26/2016	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	2016 BLANKET PO FOR VEHICLE	93.46
0	06/01/2016	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	2016 BLANKET PO FOR VEHICLE	142.44
0	06/01/2016	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	2016 BLANKET PO FOR VEHICLE	60.00
0	06/01/2016	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	2016 BLANKET PO FOR VEHICLE	184.88
0	05/25/2016	General Fund	Vehicle Supplies & Maintenance	Firestone-CC	Vehicle Supplies	239.17
0	05/19/2016	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	2016 BLANKET PO FOR VEHICLE	37.69
0	05/19/2016	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Slip Hook	49.52
0	05/19/2016	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Slip Hooks	99.04
0	05/19/2016	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Thread Repair Kit, Batteries	112.23
0	05/26/2016	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Pens	20.11
0	05/19/2016	General Fund	Vehicle Supplies & Maintenance	Metal Supermarkets	Angle	24.00
0	06/01/2016	General Fund	Vehicle Supplies & Maintenance	Metal Supermarkets	Pipe	400.00
0	06/01/2016	General Fund	Vehicle Supplies & Maintenance	Midway Ford Co	Vehicle Supplies	193.56
0	06/01/2016	General Fund	Vehicle Supplies & Maintenance	Midway Ford Co	Credit	-75.00
0	05/19/2016	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	2016 BLANKET PO FOR VEHICLE	3.76
0	05/19/2016	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	2016 BLANKET PO FOR VEHICLE	76.16
0	05/26/2016	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	2016 BLANKET PO FOR VEHICLE	205.16
81576	05/19/2016	General Fund	Vehicle Supplies & Maintenance	Powerplan BF	Vehicle Parts	228.87
81576	05/19/2016	General Fund	Vehicle Supplies & Maintenance	Powerplan BF	Vehicle Parts	161.64
81576	05/19/2016	General Fund	Vehicle Supplies & Maintenance	Powerplan BF	Vehicle Parts	880.73
0	05/25/2016	General Fund	Vehicle Supplies & Maintenance	PTS Tool Supply-CC	Vehicle Supplies	115.00
81697	06/01/2016	General Fund	Vehicle Supplies & Maintenance	Regions Hospital	Procurement Report	103.20
0	05/19/2016	General Fund	Vehicle Supplies & Maintenance	Rigid Hitch Incorporated	Vehicle Supplies	527.82
0	06/01/2016	General Fund	Vehicle Supplies & Maintenance	Rigid Hitch Incorporated	Pintle Mount	104.97

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
81635	05/26/2016	General Fund	Vehicle Supplies & Maintenance	Rosedale Chevrolet	Vehicle Supplies	57.04
81704	06/01/2016	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	2016 BLANKET PO FOR VEHICLE	634.70
81704	06/01/2016	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	2016 BLANKET PO FOR VEHICLE	2,860.00
81704	06/01/2016	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	2016 BLANKET PO FOR VEHICLE	1,221.78
81704	06/01/2016	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	2016 BLANKET PO FOR VEHICLE	242.92
Vehicle Supplies & Maintenance Total:						10,196.55
Fund Total:						335,128.91
0	05/25/2016	General Fund Donations	Explorers - Supplies	Walmart-CC	Missing Receipt-Yunke	21.98
Explorers - Supplies Total:						21.98
Fund Total:						21.98
81691	06/01/2016	Golf Course	Advertising	Pioneer Press	Advertising	275.00
Advertising Total:						275.00
0	06/01/2016	Golf Course	Credit Card Fees	US Bank-Non Bank	April Terminal Charges	611.35
Credit Card Fees Total:						611.35
0	05/26/2016	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Federal Incc	612.39
Federal Income Tax Total:						612.39
0	05/26/2016	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	427.14
0	05/26/2016	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	99.91
FICA Employee Ded. Total:						527.05
0	05/26/2016	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	99.91
0	05/26/2016	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	427.14
FICA Employers Share Total:						527.05
81618	05/26/2016	Golf Course	Life Ins. Employee	LINA	Life Insurance Premium-April 2016	73.48

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
81618	05/26/2016	Golf Course	Life Ins. Employee	LINA	Life Insurance Premium-May 2016	73.48
Life Ins. Employee Total:						146.96
81618	05/26/2016	Golf Course	Life Ins. Employer	LINA	Life Insurance Premium-April 2016	4.80
81618	05/26/2016	Golf Course	Life Ins. Employer	LINA	Life Insurance Premium-May 2016	4.80
Life Ins. Employer Total:						9.60
81618	05/26/2016	Golf Course	Long Term Disability	LINA	Life Insurance Premium-April 2016	18.31
81618	05/26/2016	Golf Course	Long Term Disability	LINA	Life Insurance Premium-May 2016	18.31
Long Term Disability Total:						36.62
81625	05/26/2016	Golf Course	Medical Ins Employee	NJPA	Helath Insurance Premium-May 2016	373.50
Medical Ins Employee Total:						373.50
81625	05/26/2016	Golf Course	Medical Ins Employer	NJPA	Helath Insurance Premium-May 2016	1,374.12
Medical Ins Employer Total:						1,374.12
81655	06/01/2016	Golf Course	Merchandise For Sale	Capitol Beverage Sales, LP	Beverages For Resale	194.40
81662	06/01/2016	Golf Course	Merchandise For Sale	Coca Cola Refreshments	Beverages For Resale	785.64
0	06/01/2016	Golf Course	Merchandise For Sale	Hornungs Pro Golf Sales, Inc.	Golf Items for Resale	400.14
81676	06/01/2016	Golf Course	Merchandise For Sale	JJ Taylor Distributing Co. Of MN	Beverages for Resale	204.70
Merchandise For Sale Total:						1,584.88
0	05/26/2016	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2016 Post Emplo	51.73
MN State Retirement Total:						51.73
0	05/26/2016	Golf Course	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2016 MNDCP De	46.95
MNDCP Def Comp Total:						46.95
0	05/26/2016	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	336.21
PERA Employee Ded Total:						336.21

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/26/2016	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera additio	51.73
0	05/26/2016	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	336.21
PERA Employer Share Total:						387.94
0	05/26/2016	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2016 State Incom	288.65
State Income Tax Total:						288.65
0	06/01/2016	Golf Course	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	2,322.34
State Sales Tax Payable Total:						2,322.34
81640	05/26/2016	Golf Course	Telephone	T Mobile	Cell Phones-Acct: 876644423	52.04
Telephone Total:						52.04
0	06/01/2016	Golf Course	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	40.74
0	05/26/2016	Golf Course	Use Tax Payable	Xcel Energy	Sales/Use Tax	-34.74
Use Tax Payable Total:						6.00
0	05/26/2016	Golf Course	Utilities	Xcel Energy	Golf Course	539.98
Utilities Total:						539.98
Fund Total:						10,110.36
81678	06/01/2016	Housing & Redevelopment Agency	Attorney Fees	Kennedy & Graven, Chartered	General Legal Services	133.00
Attorney Fees Total:						133.00
0	05/26/2016	Housing & Redevelopment Agency	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Federal Incc	5.19
Federal Income Tax Total:						5.19
0	05/26/2016	Housing & Redevelopment Agency	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	27.90
0	05/26/2016	Housing & Redevelopment Agency	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	6.53

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
FICA Employee Ded. Total:						34.43
0	05/26/2016	Housing & Redevelopment Agency	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	6.53
0	05/26/2016	Housing & Redevelopment Agency	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	27.90
FICA Employers Share Total:						34.43
0	05/25/2016	Housing & Redevelopment Agency	Miscellaneous	Nelsons Cheese & Deli-CC	Lunches	69.96
Miscellaneous Total:						69.96
81534	05/19/2016	Housing & Redevelopment Agency	Payment to Owners	Charles S. Anderson	Energy Audit Reimbursement	60.00
81715	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Peter Anderson	Energy Audit Reimbursement	60.00
81716	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Sheila Oakes Arnett	Energy Audit Reimbursement	60.00
81717	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Anne Aten	Energy Audit Reimbursement	60.00
81539	05/19/2016	Housing & Redevelopment Agency	Payment to Owners	Mahmoud John Azar	Energy Audit Reimbursement	60.00
81719	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Maija Beyer	Energy Audit Reimbursement	60.00
81541	05/19/2016	Housing & Redevelopment Agency	Payment to Owners	Patricia Carley	Energy Audit Reimbursement	60.00
81720	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Abhishek Chandra	Energy Audit Reimbursement	60.00
81721	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Elizabeth Christiansen	Energy Audit Reimbursement	60.00
81722	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Gail Christiansen	Energy Audit Reimbursement	60.00
81723	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Annette Claussen	Energy Audit Reimbursement	60.00
81724	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Donald Collyard	Energy Audit Reimbursement	60.00
81725	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Jacquelyn Cook	Energy Audit Reimbursement	60.00
81550	05/19/2016	Housing & Redevelopment Agency	Payment to Owners	Chris Corrigan	Energy Audit Reimbursement	60.00
81726	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Ruth Davis	Energy Audit Reimbursement	60.00
81553	05/19/2016	Housing & Redevelopment Agency	Payment to Owners	Amanda Dorff	Energy Audit Reimbursement	60.00
81727	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Ryan Ebert	Energy Audit Reimbursement	60.00
81728	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Dean Ekola	Energy Audit Reimbursement	60.00
81556	05/19/2016	Housing & Redevelopment Agency	Payment to Owners	Ginnee Engberg	Energy Audit Reimbursement	60.00
81729	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	William Evert	Energy Audit Reimbursement	60.00
81730	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Molly Hickey	Energy Audit Reimbursement	60.00
81731	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Richard Hoag	Energy Audit Reimbursement	60.00
81732	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	David Howd	Energy Audit Reimbursement	60.00
81563	05/19/2016	Housing & Redevelopment Agency	Payment to Owners	Oyewole Johnson	Energy Audit Reimbursement	60.00
81733	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Nick Kroeger	Energy Audit Reimbursement	60.00
81566	05/19/2016	Housing & Redevelopment Agency	Payment to Owners	Naomi Langford	Energy Audit Reimbursement	60.00
81734	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Joan Larson	Energy Audit Reimbursement	60.00
81735	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Christopher Ludwig	Energy Audit Reimbursement	60.00
81736	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Donald Madison	Energy Audit Reimbursement	60.00
81737	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Timothy Mercury	Energy Audit Reimbursement	60.00
81738	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Stephen Muscanto	Energy Audit Reimbursement	60.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
81739	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Barbara Nash	Energy Audit Reimbursement	60.00
81740	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Kelsey Naze	Energy Audit Reimbursement	60.00
81741	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Paul Nordell	Energy Audit Reimbursement	60.00
81742	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Lisa Palkowitsch	Energy Audit Reimbursement	60.00
81743	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Jennifer Poeschl	Energy Audit Reimbursement	60.00
81577	05/19/2016	Housing & Redevelopment Agency	Payment to Owners	Joan Powers	Energy Audit Reimbursement	60.00
81744	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Matthew Pronschinske	Energy Audit Reimbursement	60.00
81745	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Carla Ramberg	Energy Audit Reimbursement	60.00
81746	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Julie Ring	Energy Audit Reimbursement	60.00
81747	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Jason Rivers	Energy Audit Reimbursement	60.00
81748	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Connie Schulenburg	Energy Audit Reimbursement	60.00
81749	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Fayette Shore	Energy Audit Reimbursement	60.00
81750	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Rathna Somasundaram	Energy Audit Reimbursement	60.00
81751	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Douglas Taylor	Energy Audit Reimbursement	60.00
81752	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Tammy Treptow	Energy Audit Reimbursement	60.00
81753	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Jenna Van Proosdy	Energy Audit Reimbursement	60.00
81754	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Donald Vomhof	Energy Audit Reimbursement	60.00
81755	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Roger Wachter	Energy Audit Reimbursement	60.00
81756	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Benjamin Walker	Energy Audit Reimbursement	60.00
81757	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Paul Westermeyer	Energy Audit Reimbursement	60.00
81758	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Jaime Windsperger	Energy Audit Reimbursement	60.00
81759	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Kenneth Yokanovich	Energy Audit Reimbursement	60.00
81760	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Keith Zaffran	Energy Audit Reimbursement	60.00
81761	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Ralph Zalazar	Energy Audit Reimbursement	60.00
81762	06/07/2016	Housing & Redevelopment Agency	Payment to Owners	Ying Zhang	Energy Audit Reimbursement	60.00
Payment to Owners Total:						3,360.00
0	05/25/2016	Housing & Redevelopment Agency	Professional Services	FormSite.com-CC	Online Rental Registration	49.95
Professional Services Total:						49.95
0	05/26/2016	Housing & Redevelopment Agency	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2016 State Incom	2.78
State Income Tax Total:						2.78
0	06/01/2016	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Mileage/Parking Reimbursement	133.90
Transportation Total:						133.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						3,823.64
81542	05/19/2016	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies	189.00
81542	05/19/2016	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies	609.00
81542	05/19/2016	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies	1,890.00
81603	05/26/2016	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies	609.00
81603	05/26/2016	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies	609.00
81603	05/26/2016	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies	609.00
81603	05/26/2016	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies	609.00
81603	05/26/2016	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies	609.00
81603	05/26/2016	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies	609.00
81657	06/01/2016	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies	619.00
81657	06/01/2016	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies	619.00
81657	06/01/2016	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies	609.00
81551	05/19/2016	Information Technology	Computer Equipment	Data Q Internet Equip. Corp.	Computer Supplies	2,640.00
81574	05/19/2016	Information Technology	Computer Equipment	Paragon, Inc.	Tunnel Cameras	3,952.81
81574	05/19/2016	Information Technology	Computer Equipment	Paragon, Inc.	Milestone PMA One Year Support-De	2,635.54
81574	05/19/2016	Information Technology	Computer Equipment	Paragon, Inc.	Axis NPS Adapter	188.95
Computer Equipment Total:						17,606.30
0	05/25/2016	Information Technology	Contract Maintenance	McAfee, Inc-CC	Monthly Spam Filtering Service	880.00
0	05/25/2016	Information Technology	Contract Maintenance	Network Solutions- CC	Domain Renewal	215.94
Contract Maintenance Total:						1,095.94
0	05/26/2016	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Federal Incc	4,822.94
Federal Income Tax Total:						4,822.94
81593	05/19/2016	Information Technology	Fiber Maintenance & Locates	Zayo Group LLC	Fiber Location Service	2,750.81
Fiber Maintenance & Locates Total:						2,750.81
0	05/26/2016	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	631.62
0	05/26/2016	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	2,700.79
FICA Employee Ded. Total:						3,332.41
0	05/26/2016	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	631.62
0	05/26/2016	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	2,700.79

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	3,332.41
81628	05/26/2016	Information Technology	HSA Employee	Premier Bank	PR Batch 00002.05.2016 HSA Empl	455.84
					HSA Employee Total:	455.84
0	05/26/2016	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.05.2016 ICMA Defe	225.00
					ICMA Def Comp Total:	225.00
81545	05/19/2016	Information Technology	Internet	City of North St. Paul	Billing Interconnects	4,845.00
81545	05/19/2016	Information Technology	Internet	City of North St. Paul	Data Center Interconnects	600.00
81589	05/19/2016	Information Technology	Internet	US Internet	Domain Hosting	71.12
					Internet Total:	5,516.12
81618	05/26/2016	Information Technology	Life Ins. Employee	LINA	Life Insurance Premium-April 2016	143.46
81618	05/26/2016	Information Technology	Life Ins. Employee	LINA	Life Insurance Premium-May 2016	143.07
					Life Ins. Employee Total:	286.53
81618	05/26/2016	Information Technology	Life Ins. Employer	LINA	Life Insurance Premium-April 2016	80.40
81618	05/26/2016	Information Technology	Life Ins. Employer	LINA	Life Insurance Premium-May 2016	75.60
					Life Ins. Employer Total:	156.00
81618	05/26/2016	Information Technology	Long Term Disability	LINA	Life Insurance Premium-April 2016	212.26
81618	05/26/2016	Information Technology	Long Term Disability	LINA	Life Insurance Premium-May 2016	212.26
					Long Term Disability Total:	424.52
81625	05/26/2016	Information Technology	Medical Ins Employee	NJPA	Helath Insurance Premium-May 2016	1,274.02
					Medical Ins Employee Total:	1,274.02
81625	05/26/2016	Information Technology	Medical Ins Employer	NJPA	Helath Insurance Premium-May 2016	9,750.01
					Medical Ins Employer Total:	9,750.01
0	05/26/2016	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2016 Post Emplo	448.20

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MN State Retirement Total:						448.20
0	05/25/2016	Information Technology	Operating Supplies	Amazon.com- CC	Trackball	58.40
0	05/25/2016	Information Technology	Operating Supplies	Approved Optics-CC	Optical Transceivers & Patch Cables	451.81
81603	05/26/2016	Information Technology	Operating Supplies	CDW Government, Inc.	Buffalo Mediastation	40.21
0	05/19/2016	Information Technology	Operating Supplies	SHI International Corp	Windows Platform	243.00
Operating Supplies Total:						793.42
81666	06/01/2016	Information Technology	Other Improvements	Fair Office World	Chairs	7,435.00
Other Improvements Total:						7,435.00
0	05/26/2016	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	2,913.20
PERA Employee Ded Total:						2,913.20
0	05/26/2016	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera additio	448.20
0	05/26/2016	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	2,913.20
PERA Employer Share Total:						3,361.40
0	05/26/2016	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2016 State Incom	1,788.75
State Income Tax Total:						1,788.75
81640	05/26/2016	Information Technology	Telephone	T Mobile	Cell Phones-Acct: 876644423	99.62
81591	05/19/2016	Information Technology	Telephone	Verizon Wireless	Cell Phones	484.18
Telephone Total:						583.80
0	05/19/2016	Information Technology	Transportation	Peter Bauer	Mileage Reimbursement	167.40
0	05/19/2016	Information Technology	Transportation	Jim Ellison	Mileage Reimbursement	171.72
0	05/19/2016	Information Technology	Transportation	Matt Murtha	Mileage Reimbursement	165.24
Transportation Total:						504.36
Fund Total:						68,856.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
81612	05/26/2016	License Center	Contract Maintenance	G & K Services	Mats	66.80
81619	05/26/2016	License Center	Contract Maintenance	Linn Building Maintenance	General Cleaning	668.63
Contract Maintenance Total:						735.43
0	05/26/2016	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Federal Incc	3,483.16
Federal Income Tax Total:						3,483.16
0	05/26/2016	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	2,122.11
0	05/26/2016	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	496.29
FICA Employee Ded. Total:						2,618.40
0	05/26/2016	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	2,122.11
0	05/26/2016	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	496.29
FICA Employers Share Total:						2,618.40
81628	05/26/2016	License Center	HSA Employee	Premier Bank	PR Batch 00002.05.2016 HSA Empl	213.06
HSA Employee Total:						213.06
81618	05/26/2016	License Center	Life Ins. Employee	LINA	Life Insurance Premium-April 2016	128.50
81618	05/26/2016	License Center	Life Ins. Employee	LINA	Life Insurance Premium-May 2016	122.04
Life Ins. Employee Total:						250.54
81618	05/26/2016	License Center	Life Ins. Employer	LINA	Life Insurance Premium-April 2016	52.80
81618	05/26/2016	License Center	Life Ins. Employer	LINA	Life Insurance Premium-May 2016	48.00
Life Ins. Employer Total:						100.80
81618	05/26/2016	License Center	Long Term Disability	LINA	Life Insurance Premium-April 2016	114.67
81618	05/26/2016	License Center	Long Term Disability	LINA	Life Insurance Premium-May 2016	114.67
Long Term Disability Total:						229.34
81625	05/26/2016	License Center	Medical Ins Employee	NJPA	Helath Insurance Premium-May 2016	1,665.64

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Medical Ins Employee Total:	1,665.64
81625	05/26/2016	License Center	Medical Ins Employer	NJPA	Helath Insurance Premium-May 2016	6,776.50
					Medical Ins Employer Total:	6,776.50
0	05/26/2016	License Center	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.05.2016 Minnesota I	120.56
					Minnesota Benefit Ded Total:	120.56
0	05/26/2016	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2016 Post Emplo	346.99
					MN State Retirement Total:	346.99
0	05/26/2016	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2016 MNDCP De	345.92
0	05/26/2016	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2016 MNDCP De	389.57
					MNDCP Def Comp Total:	735.49
0	05/25/2016	License Center	Office Supplies	Menards-CC	LED Touch	35.55
0	05/25/2016	License Center	Office Supplies	Pakor-CC	Passport Supplies	552.45
0	05/25/2016	License Center	Office Supplies	Shred Right-CC	Shredding Service	55.00
					Office Supplies Total:	643.00
0	05/25/2016	License Center	Operating Supplies	Bed Bath & Beyond-CC	Passport Photos Curtain	65.97
0	05/25/2016	License Center	Operating Supplies	Home Depot- CC	Closet Rod	25.83
0	05/25/2016	License Center	Operating Supplies	Menards-CC	LED Touch, Powerstrip	39.68
					Operating Supplies Total:	131.48
0	05/26/2016	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	2,114.59
					PERA Employee Ded Total:	2,114.59
0	05/26/2016	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	2,114.59
0	05/26/2016	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera additio	325.31
					PERA Employer Share Total:	2,439.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/25/2016	License Center	Postage	USPS-CC	Postage	290.25
Postage Total:						290.25
81558	05/19/2016	License Center	Professional Services	G & K Services	Floor Mats	23.60
81558	05/19/2016	License Center	Professional Services	G & K Services	Floor Mats	23.60
81619	05/26/2016	License Center	Professional Services	Linn Building Maintenance	Carpet Cleaning	358.00
81621	05/26/2016	License Center	Professional Services	McGough Facility Management, LI	Facilities Management	359.16
0	05/26/2016	License Center	Professional Services	Quicksilver Express Courier	Courier Service	168.40
Professional Services Total:						932.76
0	06/01/2016	License Center	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	1,268.03
Sales Tax Payable Total:						1,268.03
0	05/26/2016	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2016 State Incom	1,464.65
State Income Tax Total:						1,464.65
0	05/26/2016	License Center	Transportation	Mary Dracy	Mileage Reimbursement	93.96
0	05/26/2016	License Center	Transportation	Jill Theisen	Mileage Reimbursement	224.64
Transportation Total:						318.60
Fund Total:						29,497.57
81615	05/26/2016	Multi-Family&Housing Program	210 So. McCarrons Prof Service	Insight Realty Advisors, Inc.	Real Estate Appraisal Report	2,000.00
81678	06/01/2016	Multi-Family&Housing Program	210 So. McCarrons Prof Service	Kennedy & Graven, Chartered	210 McCarrons Blvd Purchase	231.25
210 So. McCarrons Prof Service Total:						2,231.25
Fund Total:						2,231.25
0	06/01/2016	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director-May 2016	250.00
Professional Services Total:						250.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						250.00
0	05/26/2016	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Federal Incc	2,745.99
Federal Income Tax Total:						2,745.99
0	05/26/2016	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	1,408.55
0	05/26/2016	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	329.43
FICA Employee Ded. Total:						1,737.98
0	05/26/2016	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	1,408.55
0	05/26/2016	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	329.43
FICA Employers Share Total:						1,737.98
81628	05/26/2016	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.05.2016 HSA WI En	34.62
81628	05/26/2016	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.05.2016 HSA Empl	371.45
HSA Employee Total:						406.07
81618	05/26/2016	P & R Contract Maintenance	Life Ins. Employee	LINA	Life Insurance Premium-April 2016	89.71
81618	05/26/2016	P & R Contract Maintenance	Life Ins. Employee	LINA	Life Insurance Premium-May 2016	89.71
Life Ins. Employee Total:						179.42
81618	05/26/2016	P & R Contract Maintenance	Life Ins. Employer	LINA	Life Insurance Premium-April 2016	39.60
81618	05/26/2016	P & R Contract Maintenance	Life Ins. Employer	LINA	Life Insurance Premium-May 2016	39.60
Life Ins. Employer Total:						79.20
81618	05/26/2016	P & R Contract Maintenance	Long Term Disability	LINA	Life Insurance Premium-April 2016	103.28
81618	05/26/2016	P & R Contract Maintenance	Long Term Disability	LINA	Life Insurance Premium-May 2016	103.27
Long Term Disability Total:						206.55
81625	05/26/2016	P & R Contract Maintenance	Medical Ins Employee	NJPA	Helath Insurance Premium-May 2016	527.65
Medical Ins Employee Total:						527.65

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
81625	05/26/2016	P & R Contract Maintenance	Medical Ins Employer	NJPA	Helath Insurance Premium-May 2016	5,145.61
					Medical Ins Employer Total:	5,145.61
0	05/26/2016	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2016 Post Emplo	199.03
					MN State Retirement Total:	199.03
0	05/26/2016	P & R Contract Maintenance	MND CP Def Comp	Great West- Non Bank	PR Batch 00002.05.2016 MND CP De	175.00
					MND CP Def Comp Total:	175.00
0	06/01/2016	P & R Contract Maintenance	Operating Supplies	Bryan Rock Products, Inc.	Red Ball Diamond	622.48
0	05/25/2016	P & R Contract Maintenance	Operating Supplies	Byerly's- CC	No Receipt-Eveneson	6.74
0	06/01/2016	P & R Contract Maintenance	Operating Supplies	Certified Laboratories, Inc.	Cleaning Supplies	553.04
0	06/01/2016	P & R Contract Maintenance	Operating Supplies	Certified Laboratories, Inc.	Building Supplies	798.44
81659	06/01/2016	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Supplies	2.36
81659	06/01/2016	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Supplies	2.36
81659	06/01/2016	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Supplies	2.36
81659	06/01/2016	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Supplies	2.36
81659	06/01/2016	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Supplies	2.36
81659	06/01/2016	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Supplies	2.42
81659	06/01/2016	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Supplies	2.42
81659	06/01/2016	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Supplies	2.42
81664	06/01/2016	P & R Contract Maintenance	Operating Supplies	Commercial Pool	Sand, Gravel	166.00
0	05/25/2016	P & R Contract Maintenance	Operating Supplies	Craigslist-CC	Maintenance Worker Advertising	70.00
0	05/25/2016	P & R Contract Maintenance	Operating Supplies	Cub Foods- CC	No Receipt-Sullivan	73.05
0	06/01/2016	P & R Contract Maintenance	Operating Supplies	Fastenal Company Inc.	Cable Ties	62.72
0	05/25/2016	P & R Contract Maintenance	Operating Supplies	Fed Ex Kinko's-CC	No Receipt-Evenson	22.98
0	06/01/2016	P & R Contract Maintenance	Operating Supplies	Grainger Inc	Stretch Wrap	75.90
0	06/01/2016	P & R Contract Maintenance	Operating Supplies	Grainger Inc	Credit Memo	-202.85
0	06/01/2016	P & R Contract Maintenance	Operating Supplies	Grainger Inc	Park Supplies	77.61
0	06/01/2016	P & R Contract Maintenance	Operating Supplies	Grainger Inc	Park Supplies	254.24
81675	06/01/2016	P & R Contract Maintenance	Operating Supplies	Hedberg Supply, Inc.	Mulch	94.36
0	05/25/2016	P & R Contract Maintenance	Operating Supplies	Home Depot- CC	GFI Outlet Covers	159.76
0	06/01/2016	P & R Contract Maintenance	Operating Supplies	M/A Associates	Can Liners	790.62
0	06/01/2016	P & R Contract Maintenance	Operating Supplies	M/A Associates	Can Liners	711.12
0	05/25/2016	P & R Contract Maintenance	Operating Supplies	Menards-CC	No Receipt-Schlosser	44.86
0	05/25/2016	P & R Contract Maintenance	Operating Supplies	Menards-CC	Duck Houses	52.45
0	05/25/2016	P & R Contract Maintenance	Operating Supplies	Menards-CC	Duck Houses	32.32
81684	06/01/2016	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Wilkins Repair Kit	152.20
81684	06/01/2016	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Couplings	103.16
81684	06/01/2016	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Spray Head	35.03

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/01/2016	P & R Contract Maintenance	Operating Supplies	MTI Distributing, Inc.	Grinding Wheels	338.54
0	05/25/2016	P & R Contract Maintenance	Operating Supplies	NAPA Auto Parts-CC	Shop Supplies	49.99
0	05/25/2016	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Weed Whip Parts	32.41
0	05/25/2016	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Water Fountain Tools	55.47
81594	05/20/2016	P & R Contract Maintenance	Operating Supplies	Ramsey County		632.00
81700	06/01/2016	P & R Contract Maintenance	Operating Supplies	S & S Tree & Horticultural Speciali	Soil App Insecticide	364.23
0	06/01/2016	P & R Contract Maintenance	Operating Supplies	Safety Kleen Systems, Inc.	Waher Service-Solvent	326.25
0	06/01/2016	P & R Contract Maintenance	Operating Supplies	St. Croix Recreation Funplayground	Drain Valve, MDF Cartridge	375.00
0	06/01/2016	P & R Contract Maintenance	Operating Supplies	St. Croix Recreation Funplayground	Bench	1,056.00
0	05/25/2016	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	No Receipt-Schlosser	20.98
81705	06/01/2016	P & R Contract Maintenance	Operating Supplies	Trio Supply Company	Cleaning Supplies	486.75
81708	06/01/2016	P & R Contract Maintenance	Operating Supplies	Universal Athletic Service, Inc.	Field Chalk	811.04
81710	06/01/2016	P & R Contract Maintenance	Operating Supplies	Valley Athletics	Field Marking Paint	1,416.00
0	05/25/2016	P & R Contract Maintenance	Operating Supplies	Walmart-CC	Villa-Natural Resources Supplies	20.94
Operating Supplies Total:						10,760.89
0	05/26/2016	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	1,307.24
PERA Employee Ded Total:						1,307.24
0	05/26/2016	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	1,307.24
0	05/26/2016	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera additio	201.11
PERA Employer Share Total:						1,508.35
81679	06/01/2016	P & R Contract Maintenance	Professional Services	Killmer Electric Co., Inc.	Ballfield Light Repairs	1,797.22
0	06/01/2016	P & R Contract Maintenance	Professional Services	MTI Distributing, Inc.	Park Maintenance Supplies	7,338.62
81694	06/01/2016	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	180.00
0	06/01/2016	P & R Contract Maintenance	Professional Services	Prowire, Inc.	Annual Monitoring Service	444.00
81709	06/01/2016	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Tree Removal	775.00
Professional Services Total:						10,534.84
0	05/26/2016	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2016 State Incom	1,113.76
State Income Tax Total:						1,113.76
81640	05/26/2016	P & R Contract Maintenance	Telephone	T Mobile	Cell Phones-Acct: 876644423	73.44
81591	05/19/2016	P & R Contract Maintenance	Telephone	Verizon Wireless	Cell Phones	35.01
81591	05/19/2016	P & R Contract Maintenance	Telephone	Verizon Wireless	Cell Phones	315.11

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Telephone Total:						423.56
0	05/26/2016	P & R Contract Maintenance	Utilities	Xcel Energy	P&R	2,141.28
Utilities Total:						2,141.28
Fund Total:						40,930.40
81653	06/01/2016	Park Renewal 2011	Contractor Payments	Blue Rhino Studio, Inc.	Design & Fabricate Custom Case	5,000.00
Contractor Payments Total:						5,000.00
81654	06/01/2016	Park Renewal 2011	Professional Services	Braun Intertec Corporation	Well Sealing	2,310.00
Professional Services Total:						2,310.00
Fund Total:						7,310.00
0	05/26/2016	Pathway Maintenance Fund	Contract Maintenance	Bituminous Roadways Inc	QTY 1: BDALE CLUB AND VICTO	21,496.32
81599	05/26/2016	Pathway Maintenance Fund	Contract Maintenance	BNSF Railway Company	Paved Recreation Trail & Fencing	16,000.00
Contract Maintenance Total:						37,496.32
81548	05/19/2016	Pathway Maintenance Fund	Operating Supplies	Commercial Asphalt Co	Dura Drive	448.50
81548	05/19/2016	Pathway Maintenance Fund	Operating Supplies	Commercial Asphalt Co	Dura Drive	722.08
81611	05/26/2016	Pathway Maintenance Fund	Operating Supplies	Fra-Dor Inc.	Waterbreak Dig Out Material Charges	100.00
81565	05/19/2016	Pathway Maintenance Fund	Operating Supplies	Killmer Electric Co., Inc.	Lamps, Ballasts	489.59
81578	05/19/2016	Pathway Maintenance Fund	Operating Supplies	Q3 Contracting, Inc.	Sign, Barricade Rental	354.20
81630	05/26/2016	Pathway Maintenance Fund	Operating Supplies	Q3 Contracting, Inc.	Sign, Barricade Rental	179.55
81712	06/01/2016	Pathway Maintenance Fund	Operating Supplies	Warning Lites of MN, Inc.	White Delineators	630.00
Operating Supplies Total:						2,923.92
Fund Total:						40,420.24
0	05/25/2016	Police - DWI Enforcement	Professional Services	Nuance-CC	Headset	40.64

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Professional Services Total:	40.64
					Fund Total:	40.64
0	05/26/2016	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Federal Incc	24.37
					Federal Income Tax Total:	24.37
0	05/26/2016	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	2.21
					FICA Employee Ded. Total:	2.21
0	05/26/2016	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	2.21
					FICA Employers Share Total:	2.21
81628	05/26/2016	Police Grants	HSA Employee	Premier Bank	PR Batch 00002.05.2016 HSA Empl	8.66
					HSA Employee Total:	8.66
81618	05/26/2016	Police Grants	Life Ins. Employee	LINA	Life Insurance Premium-April 2016	2.97
81618	05/26/2016	Police Grants	Life Ins. Employee	LINA	Life Insurance Premium-May 2016	2.39
					Life Ins. Employee Total:	5.36
81618	05/26/2016	Police Grants	Life Ins. Employer	LINA	Life Insurance Premium-April 2016	0.61
81618	05/26/2016	Police Grants	Life Ins. Employer	LINA	Life Insurance Premium-May 2016	0.96
					Life Ins. Employer Total:	1.57
81618	05/26/2016	Police Grants	Long Term Disability	LINA	Life Insurance Premium-April 2016	1.97
81618	05/26/2016	Police Grants	Long Term Disability	LINA	Life Insurance Premium-May 2016	2.48
					Long Term Disability Total:	4.45
81625	05/26/2016	Police Grants	Medical Ins Employee	NJPA	Helath Insurance Premium-May 2016	512.15

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Medical Ins Employee Total:	512.15
81625	05/26/2016	Police Grants	Medical Ins Employer	NJPA	Helath Insurance Premium-May 2016	78.57
					Medical Ins Employer Total:	78.57
0	05/26/2016	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2016 Post Emplo	1.65
					MN State Retirement Total:	1.65
0	05/26/2016	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	17.75
					PERA Employee Ded Total:	17.75
0	05/26/2016	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	26.62
					PERA Employer Share Total:	26.62
0	05/26/2016	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2016 State Incom	8.14
					State Income Tax Total:	8.14
					Fund Total:	693.71
81591	05/19/2016	Police Forfeiture Fund	Professional Services	Verizon Wireless	Cell Phones	70.02
81645	05/26/2016	Police Forfeiture Fund	Professional Services		Tobacco Compliance Checker	26.00
					Professional Services Total:	96.02
					Fund Total:	96.02
0	05/25/2016	Police Vehicle Revolving	Capital Outlay	E-Collar-CC	K9 Supplies	552.00
0	05/25/2016	Police Vehicle Revolving	Capital Outlay	PayPal-CC	Radio Charger	100.50
0	05/25/2016	Police Vehicle Revolving	Capital Outlay	Ray Allen Mfg Co-CC	ID Collars	144.44
0	05/25/2016	Police Vehicle Revolving	Capital Outlay	Tonys Customs-CC	Rifle Parts	179.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Capital Outlay Total:						976.84
Fund Total:						976.84
0	06/01/2016	Public Works Vehicle Revolving	Public Works Vehicles	City of Roseville License Center-N	Licensing Fees-F250 4X4	1,699.47
0	05/26/2016	Public Works Vehicle Revolving	Public Works Vehicles	Midway Ford Co	QTY 1: 2016 FORD F250 4WD SUP	25,538.70
0	06/01/2016	Public Works Vehicle Revolving	Public Works Vehicles	Rigid Hitch Incorporated	Tool Boxes	802.88
0	06/01/2016	Public Works Vehicle Revolving	Public Works Vehicles	Rigid Hitch Incorporated	Step Tubes	158.97
0	06/01/2016	Public Works Vehicle Revolving	Public Works Vehicles	Rigid Hitch Incorporated	Ratchet Tie Down, Mats, Tailgate Ste	254.38
81706	06/01/2016	Public Works Vehicle Revolving	Public Works Vehicles	Truck Utilities, Inc.	Hardware Kit, Frame	279.00
Public Works Vehicles Total:						28,733.40
Fund Total:						28,733.40
81688	06/01/2016	Recreation Donations	Operating Supplies	Oakdale Rental Center	Concrete Trailer	194.00
Operating Supplies Total:						194.00
Fund Total:						194.00
81546	05/19/2016	Recreation Fund	Advertising	City Pages-Minneapolis	Event Listing, Advertising	300.00
81691	06/01/2016	Recreation Fund	Advertising	Pioneer Press	Advertising	175.00
Advertising Total:						475.00
0	05/25/2016	Recreation Fund	Contract Maintenance	Ferguson Enterprises Inc.-CC	Cooling Tower Water Treatment	179.29
81619	05/26/2016	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning	1,030.63
0	05/19/2016	Recreation Fund	Contract Maintenance	Printers Service Inc	Ice Knife Sharpening	60.00
Contract Maintenance Total:						1,269.92
81619	05/26/2016	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning	834.63
Contract Maintenance Total:						834.63
0	06/01/2016	Recreation Fund	Credit Card Fees	US Bank-Non Bank	April Terminal Charges	306.63

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Credit Card Fees Total:						306.63
0	05/26/2016	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Federal Incc	4,368.40
Federal Income Tax Total:						4,368.40
81652	06/01/2016	Recreation Fund	Fee Program Revenue	Jackie Batuyog	Key Deposit Refund	25.00
81673	06/01/2016	Recreation Fund	Fee Program Revenue	Joyce Greenstein	Garage Sale Refund	10.00
81687	06/01/2016	Recreation Fund	Fee Program Revenue	Tuyet Nguyen	Key Deposit Refund	25.00
Fee Program Revenue Total:						60.00
0	05/26/2016	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	734.47
0	05/26/2016	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	3,140.43
FICA Employee Ded. Total:						3,874.90
0	05/26/2016	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	3,140.43
0	05/26/2016	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	734.47
FICA Employers Share Total:						3,874.90
81628	05/26/2016	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00002.05.2016 HSA Empl	183.70
HSA Employee Total:						183.70
0	05/26/2016	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.05.2016 ICMA Defe	662.41
ICMA Def Comp Total:						662.41
81618	05/26/2016	Recreation Fund	Life Ins. Employee	LINA	Life Insurance Premium-April 2016	62.50
81618	05/26/2016	Recreation Fund	Life Ins. Employee	LINA	Life Insurance Premium-May 2016	65.71
Life Ins. Employee Total:						128.21
81618	05/26/2016	Recreation Fund	Life Ins. Employer	LINA	Life Insurance Premium-April 2016	48.00
81618	05/26/2016	Recreation Fund	Life Ins. Employer	LINA	Life Insurance Premium-May 2016	52.80
Life Ins. Employer Total:						100.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
81618	05/26/2016	Recreation Fund	Long Term Disability	LINA	Life Insurance Premium-April 2016	160.15
81618	05/26/2016	Recreation Fund	Long Term Disability	LINA	Life Insurance Premium-May 2016	160.15
Long Term Disability Total:						320.30
81625	05/26/2016	Recreation Fund	Medical Ins Employee	NJPA	Helath Insurance Premium-May 2016	1,140.05
Medical Ins Employee Total:						1,140.05
81625	05/26/2016	Recreation Fund	Medical Ins Employer	NJPA	Helath Insurance Premium-May 2016	6,660.26
Medical Ins Employer Total:						6,660.26
0	06/01/2016	Recreation Fund	Memberships & Subscriptions	DMX, Inc.	Slatomg Cemter Music	165.69
81644	05/26/2016	Recreation Fund	Memberships & Subscriptions	USAPA (USA Pickleball Assoc.)	Annual Membership	25.00
Memberships & Subscriptions Total:						190.69
0	05/25/2016	Recreation Fund	Miscellaneous	Nelsons Cheese & Deli-CC	Interview Supplies	40.62
Miscellaneous Total:						40.62
0	05/26/2016	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2016 Post Emplo	394.87
MN State Retirement Total:						394.87
0	05/26/2016	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2016 MNDCP De	1,611.68
MNDCP Def Comp Total:						1,611.68
0	05/25/2016	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	50.54
Office Supplies Total:						50.54
0	05/25/2016	Recreation Fund	Operating Supplies	1000 Bulbs.com-CC	No Receipt-Hockemeyer	119.80
0	05/25/2016	Recreation Fund	Operating Supplies	A-1 Vacuum Cleaner Co.-CC	Brush for Vacuum	38.94
0	05/25/2016	Recreation Fund	Operating Supplies	Costume Gallery-CC	Dance Costumes	131.00
0	05/25/2016	Recreation Fund	Operating Supplies	Costume Gallery-CC	Dance Costumes	6.00
0	05/25/2016	Recreation Fund	Operating Supplies	Cub Foods- CC	Credit	-17.33
0	05/25/2016	Recreation Fund	Operating Supplies	Cub Foods- CC	Arts @ The Oval Supplies	31.90
0	05/25/2016	Recreation Fund	Operating Supplies	Cub Foods- CC	Tapping Time Supplies	36.19

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	05/25/2016	Recreation Fund	Operating Supplies	Cub Foods- CC	Arts @ the Oval Supplies	123.62
0	05/25/2016	Recreation Fund	Operating Supplies	Cub Foods- CC	Program Supplies	39.31
81609	05/26/2016	Recreation Fund	Operating Supplies	EMP	First Aid Supplies	57.51
81609	05/26/2016	Recreation Fund	Operating Supplies	EMP	First Aid Supplies	100.00
0	06/01/2016	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	243.40
0	05/25/2016	Recreation Fund	Operating Supplies	FleetPride Truck & Trailer-CC	Zamboni Supplies	310.15
0	05/25/2016	Recreation Fund	Operating Supplies	Gopher Bearing- Corp.-CC	Oil Seals	37.96
0	05/25/2016	Recreation Fund	Operating Supplies	Gopher Sport- CC	Pickleball Floor Tape	50.45
0	06/01/2016	Recreation Fund	Operating Supplies	Grainger Inc	Fluorescent Lamps	64.80
0	05/25/2016	Recreation Fund	Operating Supplies	Home Depot- CC	Weather Strip, Applicator	17.91
0	05/25/2016	Recreation Fund	Operating Supplies	Laundry-CC	No Receipt-Bacon	37.41
0	05/25/2016	Recreation Fund	Operating Supplies	Michaels-CC	Program Supplies	46.76
0	05/25/2016	Recreation Fund	Operating Supplies	O'Reilly Automotive- CC	Muffler Parts	10.72
0	05/25/2016	Recreation Fund	Operating Supplies	Pats Muffler Welding-CC	Muffler Repair	120.00
81629	05/26/2016	Recreation Fund	Operating Supplies	Proforma	T-Shirts	53.98
0	05/25/2016	Recreation Fund	Operating Supplies	Staples-CC	Office Supplies	18.20
0	05/25/2016	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Drill Bits	7.98
0	05/25/2016	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Hoses	67.92
0	05/25/2016	Recreation Fund	Operating Supplies	Superamerica- CC	Arts @ The Oval Supplies	0.75
0	05/25/2016	Recreation Fund	Operating Supplies	Superamerica- CC	Arts @ The Oval Supplies	1.00
0	05/25/2016	Recreation Fund	Operating Supplies	Ticket Printing.com-CC	Ice Show Tickets	171.73
0	05/25/2016	Recreation Fund	Operating Supplies	Weissman's Design-CC	Dance Costumes	31.54
Operating Supplies Total:						1,959.60
0	05/26/2016	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	2,889.34
PERA Employee Ded Total:						2,889.34
0	05/26/2016	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	2,889.34
0	05/26/2016	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera additio	444.54
PERA Employer Share Total:						3,333.88
0	05/19/2016	Recreation Fund	Printing	Roseville Area Schools	Sports Camp Printing	236.00
0	06/01/2016	Recreation Fund	Printing	Roseville Area Schools	Flyer Printing	283.20
0	06/01/2016	Recreation Fund	Printing	Roseville Area Schools	Flyer Printing	283.20
0	06/01/2016	Recreation Fund	Printing	Roseville Area Schools	Flyer Printing	94.40
0	06/01/2016	Recreation Fund	Printing	Roseville Area Schools	Flyer Printing	94.40
0	06/01/2016	Recreation Fund	Printing	Roseville Area Schools	Flyer Printing	94.40

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Printing Total:						1,085.60
0	05/25/2016	Recreation Fund	Professional Services	Facebook-CC	Summer Advertising	35.73
81682	06/01/2016	Recreation Fund	Professional Services	Jessica Lee	Music Class	198.00
0	05/19/2016	Recreation Fund	Professional Services	Willie McCray	Umpire Service	3,630.00
81685	06/01/2016	Recreation Fund	Professional Services	MRPA	Program Supervisor Job Posting	100.00
81702	06/01/2016	Recreation Fund	Professional Services	Steve Shields	Ice Show Announcer	250.00
0	05/25/2016	Recreation Fund	Professional Services	Survey Monkey.com-CC	Annual Payment	204.00
0	06/01/2016	Recreation Fund	Professional Services	Joe Tricola	CPR Class	50.00
0	05/26/2016	Recreation Fund	Professional Services	Buzz Tryggeseth	Internship Stipend	300.00
81714	06/01/2016	Recreation Fund	Professional Services	Mike Whitman	Ice Show Music Director	250.00
Professional Services Total:						5,017.73
81538	05/19/2016	Recreation Fund	Rental	AVVR	Equipment Rental	1,367.76
81549	05/19/2016	Recreation Fund	Rental	Concordia Academy	Auditorium Rental	250.00
81557	05/19/2016	Recreation Fund	Rental	Fun Jumps Entertainment, Inc.	July 4th Carnival Games Deposit	210.00
81671	06/01/2016	Recreation Fund	Rental	Fun Jumps Entertainment, Inc.	July 4th Rentals	980.00
81698	06/01/2016	Recreation Fund	Rental	Roseville Area Schools	Storage Lease, Stage Rental	3,900.00
Rental Total:						6,707.76
0	06/01/2016	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	3,579.16
Sales Tax Payable Total:						3,579.16
0	05/26/2016	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2016 State Incom	1,794.04
State Income Tax Total:						1,794.04
81640	05/26/2016	Recreation Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	564.72
81591	05/19/2016	Recreation Fund	Telephone	Verizon Wireless	Cell Phones	116.66
Telephone Total:						681.38
81605	05/26/2016	Recreation Fund	Utilities	Comcast	Business Services	247.21
81663	06/01/2016	Recreation Fund	Utilities	Comcast	Internet	232.54
81663	06/01/2016	Recreation Fund	Utilities	Comcast	Internet	227.54
0	05/26/2016	Recreation Fund	Utilities	Xcel Energy	New Park Buildings	793.79
0	05/26/2016	Recreation Fund	Utilities	Xcel Energy	Skating Center	11,765.02

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Utilities Total:	13,266.10
					Fund Total:	66,863.10
0	05/26/2016	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Dental Insurance Premium-April 2016	8,410.28
					Employer Insurance Total:	8,410.28
81681	06/01/2016	Risk Management	Insurance	League of MN Cities Ins Trust	Insurance Premium	563.00
					Insurance Total:	563.00
					Fund Total:	8,973.28
81596	05/26/2016	Sanitary Sewer	Contract Maintenance	Advanced Engineering & Environm	I&C System Services	741.11
					Contract Maintenance Total:	741.11
81561	05/19/2016	Sanitary Sewer	Contractor Payments	Insituform Technologies USA, Inc	Sewer Lining	283,178.85
					Contractor Payments Total:	283,178.85
0	05/26/2016	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Federal Incc	1,354.19
					Federal Income Tax Total:	1,354.19
0	05/26/2016	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	181.23
0	05/26/2016	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	775.05
					FICA Employee Ded. Total:	956.28
0	05/26/2016	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	775.05
0	05/26/2016	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	181.23
					FICA Employers Share Total:	956.28
81628	05/26/2016	Sanitary Sewer	HSA Employee	Premier Bank	PR Batch 00002.05.2016 HSA Empl	44.87

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
HSA Employee Total:						44.87
0	05/26/2016	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.05.2016 ICMA Defe	26.24
ICMA Def Comp Total:						26.24
81618	05/26/2016	Sanitary Sewer	Life Ins. Employee	LINA	Life Insurance Premium-April 2016	72.98
81618	05/26/2016	Sanitary Sewer	Life Ins. Employee	LINA	Life Insurance Premium-May 2016	71.82
Life Ins. Employee Total:						144.80
81618	05/26/2016	Sanitary Sewer	Life Ins. Employer	LINA	Life Insurance Premium-April 2016	23.38
81618	05/26/2016	Sanitary Sewer	Life Ins. Employer	LINA	Life Insurance Premium-May 2016	23.32
Life Ins. Employer Total:						46.70
81618	05/26/2016	Sanitary Sewer	Long Term Disability	LINA	Life Insurance Premium-April 2016	65.92
81618	05/26/2016	Sanitary Sewer	Long Term Disability	LINA	Life Insurance Premium-May 2016	65.94
Long Term Disability Total:						131.86
81625	05/26/2016	Sanitary Sewer	Medical Ins Employee	NJPA	Helath Insurance Premium-May 2016	649.51
Medical Ins Employee Total:						649.51
81625	05/26/2016	Sanitary Sewer	Medical Ins Employer	NJPA	Helath Insurance Premium-May 2016	2,707.07
Medical Ins Employer Total:						2,707.07
81649	06/01/2016	Sanitary Sewer	Memberships & Subscriptions	APWA	Membership Renewal ID: 9483-Cool	193.75
Memberships & Subscriptions Total:						193.75
81660	06/01/2016	Sanitary Sewer	Metro Waste Control Board	City of Lauderdale	2nd Quarter PACAL Payment	514.27
Metro Waste Control Board Total:						514.27
0	05/26/2016	Sanitary Sewer	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.05.2016 Minnesota I	41.06

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Minnesota Benefit Ded Total:						41.06
0	05/26/2016	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2016 Post Emplo	130.05
MN State Retirement Total:						130.05
0	05/26/2016	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2016 MNDCP De	84.59
MNDCP Def Comp Total:						84.59
0	05/26/2016	Sanitary Sewer	Operating Supplies	ESS Brothers & Sons, Inc.	Super Glue	360.00
81668	06/01/2016	Sanitary Sewer	Operating Supplies	Flexible Pipe Co.	Sewer Hose	2,600.00
81712	06/01/2016	Sanitary Sewer	Operating Supplies	Warning Lites of MN, Inc.	Cone, Barricade Rental	676.81
Operating Supplies Total:						3,636.81
0	05/26/2016	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	845.30
PERA Employee Ded Total:						845.30
0	05/26/2016	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera additio	130.05
0	05/26/2016	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	845.30
PERA Employer Share Total:						975.35
0	05/19/2016	Sanitary Sewer	Professional Services	Ecoenvelopes, LLC	Water Bill Processing	241.47
81575	05/19/2016	Sanitary Sewer	Professional Services	Pipe Services Inc	Sanitary Sewer TV Inspection	29,807.75
81575	05/19/2016	Sanitary Sewer	Professional Services	Pipe Services Inc	Emergency Televising Broken Pipe	860.00
81637	05/26/2016	Sanitary Sewer	Professional Services	SanRon Properties, Inc.	PW Storage-Lease Payment-May 201	694.44
Professional Services Total:						31,603.66
0	05/19/2016	Sanitary Sewer	Sewer SAC Charges	Metropolitan Council	April SAC Charges	9,840.60
Sewer SAC Charges Total:						9,840.60
0	05/26/2016	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2016 State Incom	562.65
State Income Tax Total:						562.65

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
81640	05/26/2016	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 771707201	39.99
81640	05/26/2016	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 771707201	39.99
Telephone Total:						79.98
0	05/26/2016	Sanitary Sewer	Utilities	Xcel Energy	Lift Stations	911.27
Utilities Total:						911.27
Fund Total:						340,357.10
81536	05/19/2016	Solid Waste Recycle	Conferences	Association of Recycling Managers	Conference Registration, Membership	35.00
Conferences Total:						35.00
0	05/26/2016	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Federal Incc	108.82
Federal Income Tax Total:						108.82
0	05/26/2016	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	59.15
0	05/26/2016	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare Ei	13.84
FICA Employee Ded. Total:						72.99
0	05/26/2016	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare Ei	13.84
0	05/26/2016	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	59.15
FICA Employers Share Total:						72.99
81618	05/26/2016	Solid Waste Recycle	Life Ins. Employer	LINA	Life Insurance Premium-April 2016	1.45
81618	05/26/2016	Solid Waste Recycle	Life Ins. Employer	LINA	Life Insurance Premium-May 2016	1.44
Life Ins. Employer Total:						2.89
81618	05/26/2016	Solid Waste Recycle	Long Term Disability	LINA	Life Insurance Premium-April 2016	4.87
81618	05/26/2016	Solid Waste Recycle	Long Term Disability	LINA	Life Insurance Premium-May 2016	4.87
Long Term Disability Total:						9.74
0	05/25/2016	Solid Waste Recycle	Merchandise for Sale	Recycling Assoc-CC	Rain Catchers, Earth Machines	1,431.48

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Merchandise for Sale Total:	1,431.48
0	05/26/2016	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2016 Post Emplo	8.99
					MN State Retirement Total:	8.99
0	05/26/2016	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	58.45
					PERA Employee Ded Total:	58.45
0	05/26/2016	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	58.45
0	05/26/2016	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera additio	8.99
					PERA Employer Share Total:	67.44
0	05/26/2016	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2016 State Incom	48.95
					State Income Tax Total:	48.95
					Fund Total:	1,917.74
81560	05/19/2016	Storm Drainage	Accounts Payable	IND SCHOOL DISTRICT # 623	Refund Check	75.40
					Accounts Payable Total:	75.40
81690	06/01/2016	Storm Drainage	Contract Maintenance	OTI, Inc.	Street Sweeping	1,084.00
81692	06/01/2016	Storm Drainage	Contract Maintenance	Plaisted Co	Hauling Per Load	660.00
81592	05/19/2016	Storm Drainage	Contract Maintenance	Waste Management of WI-MN	Trash Hauling Service	225.00
81713	06/01/2016	Storm Drainage	Contract Maintenance	Waste Management of WI-MN	Garbage Service	2,075.21
					Contract Maintenance Total:	4,044.21
81701	06/01/2016	Storm Drainage	Contractor Payments	Sandstrom Land Management, LLC	Clean Outs, Mulch	4,127.50
					Contractor Payments Total:	4,127.50
0	05/26/2016	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Federal Incc	1,114.15

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Federal Income Tax Total:						1,114.15
0	05/26/2016	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	632.91
0	05/26/2016	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	148.03
FICA Employee Ded. Total:						780.94
0	05/26/2016	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	632.91
0	05/26/2016	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	148.03
FICA Employers Share Total:						780.94
81628	05/26/2016	Storm Drainage	HSA Employee	Premier Bank	PR Batch 00002.05.2016 HSA Empl	50.65
HSA Employee Total:						50.65
0	05/26/2016	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.05.2016 ICMA Defe	48.01
ICMA Def Comp Total:						48.01
81618	05/26/2016	Storm Drainage	Life Ins. Employee	LINA	Life Insurance Premium-April 2016	45.95
81618	05/26/2016	Storm Drainage	Life Ins. Employee	LINA	Life Insurance Premium-May 2016	44.14
Life Ins. Employee Total:						90.09
81618	05/26/2016	Storm Drainage	Life Ins. Employer	LINA	Life Insurance Premium-April 2016	18.95
81618	05/26/2016	Storm Drainage	Life Ins. Employer	LINA	Life Insurance Premium-May 2016	19.55
Life Ins. Employer Total:						38.50
81618	05/26/2016	Storm Drainage	Long Term Disability	LINA	Life Insurance Premium-April 2016	52.10
81618	05/26/2016	Storm Drainage	Long Term Disability	LINA	Life Insurance Premium-May 2016	53.62
Long Term Disability Total:						105.72
81625	05/26/2016	Storm Drainage	Medical Ins Employee	NJPA	Helath Insurance Premium-May 2016	104.73
Medical Ins Employee Total:						104.73
81625	05/26/2016	Storm Drainage	Medical Ins Employer	NJPA	Helath Insurance Premium-May 2016	1,599.16

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Medical Ins Employer Total:						1,599.16
0	05/26/2016	Storm Drainage	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.05.2016 Minnesota I	74.08
Minnesota Benefit Ded Total:						74.08
0	05/26/2016	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2016 Post Emplo	101.18
MN State Retirement Total:						101.18
0	05/26/2016	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2016 MNDCP De	60.18
MNDCP Def Comp Total:						60.18
81606	05/26/2016	Storm Drainage	Operating Supplies	Commercial Asphalt Co	Dura Drive	1,271.50
0	05/25/2016	Storm Drainage	Operating Supplies	Har Mar Lock & Key- CC	Keys	41.83
0	05/26/2016	Storm Drainage	Operating Supplies	Murphys Service Center Inc	Fuel	13.05
0	05/25/2016	Storm Drainage	Operating Supplies	Nelsons Cheese & Deli-CC	Interview Supplies	43.82
0	05/26/2016	Storm Drainage	Operating Supplies	T. A. Schifsky & Sons, Inc.	Modified Asphalt	106.05
81712	06/01/2016	Storm Drainage	Operating Supplies	Warning Lites of MN, Inc.	Cone, Barricade Rental	676.82
Operating Supplies Total:						2,153.07
0	05/26/2016	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	657.58
PERA Employee Ded Total:						657.58
0	05/26/2016	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera additio	101.18
0	05/26/2016	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	657.58
PERA Employer Share Total:						758.76
0	05/26/2016	Storm Drainage	Professional Services	American Engineering Testing, Inc.	Soil/Sediment Mangagement	1,322.33
81665	06/01/2016	Storm Drainage	Professional Services	Dahlen, Dwyer & Foley Inc.	Appraisal Report-1215 Sherren Street	550.00
0	05/19/2016	Storm Drainage	Professional Services	Ecoenvelopes, LLC	Water Bill Processing	241.47
81637	05/26/2016	Storm Drainage	Professional Services	SanRon Properties, Inc.	PW Storage-Lease Payment-May 201	694.44
Professional Services Total:						2,808.24
0	05/19/2016	Storm Drainage	St Croix Lift Station Rehab	SEH	St, Croix Lift Station	175.26

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					St Croix Lift Station Rehab Total:	175.26
0	05/26/2016	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2016 State Incom	455.70
					State Income Tax Total:	455.70
					Fund Total:	20,204.05
81571	05/19/2016	Street Construction	Contractor Payments	MN Dept of Natural Resources	Natural Heritage Review-Larpenteur ,	15.00
					Contractor Payments Total:	115.00
					Fund Total:	115.00
0	05/26/2016	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Federal Incc	547.27
					Federal Income Tax Total:	547.27
0	05/26/2016	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	101.96
0	05/26/2016	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	435.96
					FICA Employee Ded. Total:	537.92
0	05/26/2016	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	435.96
0	05/26/2016	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	101.96
					FICA Employers Share Total:	537.92
81628	05/26/2016	Telecommunications	HSA Employee	Premier Bank	PR Batch 00002.05.2016 HSA Empl	8.93
					HSA Employee Total:	8.93
81618	05/26/2016	Telecommunications	Life Ins. Employee	LINA	Life Insurance Premium-April 2016	31.50
81618	05/26/2016	Telecommunications	Life Ins. Employee	LINA	Life Insurance Premium-May 2016	31.50
					Life Ins. Employee Total:	63.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
81618	05/26/2016	Telecommunications	Life Ins. Employer	LINA	Life Insurance Premium-April 2016	10.55
81618	05/26/2016	Telecommunications	Life Ins. Employer	LINA	Life Insurance Premium-May 2016	10.55
Life Ins. Employer Total:						21.10
81618	05/26/2016	Telecommunications	Long Term Disability	LINA	Life Insurance Premium-April 2016	37.34
81618	05/26/2016	Telecommunications	Long Term Disability	LINA	Life Insurance Premium-May 2016	37.33
Long Term Disability Total:						74.67
81625	05/26/2016	Telecommunications	Medical Ins Employee	NJPA	Helath Insurance Premium-May 2016	276.69
Medical Ins Employee Total:						276.69
81625	05/26/2016	Telecommunications	Medical Ins Employer	NJPA	Helath Insurance Premium-May 2016	801.53
Medical Ins Employer Total:						801.53
0	05/26/2016	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2016 Post Emplo	70.37
MN State Retirement Total:						70.37
0	05/26/2016	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2016 MNDCP De	513.96
MNDCP Def Comp Total:						513.96
0	05/26/2016	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	457.42
PERA Employee Ded Total:						457.42
0	05/26/2016	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera additio	70.37
0	05/26/2016	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	457.42
PERA Employer Share Total:						527.79
0	05/19/2016	Telecommunications	Professional Services	North Suburban Access Corp	Commissioner & Ethics Training	137.50
Professional Services Total:						137.50
0	05/26/2016	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2016 State Incom	241.83

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
State Income Tax Total:						241.83
Fund Total:						4,817.90
0	05/25/2016	Telephone	CAP - Capital Equip Recovery	Amazon.com- CC	Expansion Modules Footstands	77.97
81542	05/19/2016	Telephone	CAP - Capital Equip Recovery	CDW Government, Inc.	Telephones	294.18
81603	05/26/2016	Telephone	CAP - Capital Equip Recovery	CDW Government, Inc.	Anoka Phone Project	27.97
81608	05/26/2016	Telephone	CAP - Capital Equip Recovery	Data Q Internet Equip. Corp.	Unified IP Phones	3,120.00
81608	05/26/2016	Telephone	CAP - Capital Equip Recovery	Data Q Internet Equip. Corp.	Unified IP Phones	2,160.00
81608	05/26/2016	Telephone	CAP - Capital Equip Recovery	Data Q Internet Equip. Corp.	Unified IP Phones	1,680.00
0	05/25/2016	Telephone	CAP - Capital Equip Recovery	DRI Phone Control-CC	Remote Phone Control Software	634.99
CAP - Capital Equip Recovery Total:						7,995.11
81658	06/01/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink Communications	Telephone	14.68
81543	05/19/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	161.04
81543	05/19/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	86.06
81604	05/26/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	110.22
81604	05/26/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	93.64
81604	05/26/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	56.82
81604	05/26/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	203.86
81604	05/26/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	38.94
81616	05/26/2016	Telephone	PSTN-PRI Access/DID Allocation	Integra	Telephone	353.93
81591	05/19/2016	Telephone	PSTN-PRI Access/DID Allocation	Verizon Wireless	Cell Phones	280.40
81591	05/19/2016	Telephone	PSTN-PRI Access/DID Allocation	Verizon Wireless	Cell Phones	35.05
81591	05/19/2016	Telephone	PSTN-PRI Access/DID Allocation	Verizon Wireless	Cell Phones	105.03
81591	05/19/2016	Telephone	PSTN-PRI Access/DID Allocation	Verizon Wireless	Cell Phones	70.02
PSTN-PRI Access/DID Allocation Total:						1,609.69
0	05/25/2016	Telephone	UC-CER e911	Amazon.com- CC	66 Block Telco w/Standoff Bracket	49.90
0	05/25/2016	Telephone	UC-CER e911	Amazon.com- CC	25 Pairs Telco Cable	53.57
0	05/25/2016	Telephone	UC-CER e911	Amazon.com- CC	Bridge Clips	9.95
UC-CER e911 Total:						113.42
Fund Total:						9,718.22
81607	05/26/2016	TIF District #17-Twin Lakes	Contractor Payments	Dahlen, Dwyer & Foley Inc.	Appraisal Update-Twin Lakes Pkwy I	375.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
81647	05/31/2016	TIF District #17-Twin Lakes	Contractor Payments	Forest Lake Contracting Inc.	Twin Lakes Parkway Phase 3	242,738.09
0	05/26/2016	TIF District #17-Twin Lakes	Contractor Payments	SRF Consulting Group, Inc.	Twin Lakes Parkway Phase 3	242,738.09
Contractor Payments Total:						485,851.18
81647	05/31/2016	TIF District #17-Twin Lakes	Deposits	Forest Lake Contracting Inc.	35W/Cleveland Ave Interchange	345,043.64
0	05/26/2016	TIF District #17-Twin Lakes	Deposits	SRF Consulting Group, Inc.	35W/Cleveland Ave Interchange	345,043.64
Deposits Total:						690,087.28
81600	05/26/2016	TIF District #17-Twin Lakes	Professional Services	Braun Intertec Corporation	Twin Lakes Parkway Consulting Serv	20,429.50
Professional Services Total:						20,429.50
0	05/19/2016	TIF District #17-Twin Lakes	Twin Lakes Area East Collector	SRF Consulting Group, Inc.	Twin Lakes Area East Collector Preli	15,721.03
Twin Lakes Area East Collector Total:						15,721.03
0	05/19/2016	TIF District #17-Twin Lakes	Twin Lakes Area Signals	SRF Consulting Group, Inc.	Twin Lakes Parkway Phase III-Const	19,383.22
0	05/19/2016	TIF District #17-Twin Lakes	Twin Lakes Area Signals	SRF Consulting Group, Inc.	Twin Lakes Area Traffic Signals	3,381.13
Twin Lakes Area Signals Total:						22,764.35
81669	06/01/2016	TIF District #17-Twin Lakes	Twin Lakes I-35W Ramp	Forest Lake Contracting Inc.	Sanitary Sewer Service	13,359.32
0	05/19/2016	TIF District #17-Twin Lakes	Twin Lakes I-35W Ramp	SRF Consulting Group, Inc.	I-35W Interchange at Cleveland Ave	26,806.78
Twin Lakes I-35W Ramp Total:						40,166.10
Fund Total:						1,275,019.44
81533	05/19/2016	Water Fund	Accounts Payable	BORES ABRAMOVCH	Refund Check	23.94
81597	05/26/2016	Water Fund	Accounts Payable	REBECCA & BRETT ANDERSON	Refund Check	86.42
81718	06/07/2016	Water Fund	Accounts Payable	JEREMY BEHRENS	Refund Check	230.97
81540	05/19/2016	Water Fund	Accounts Payable	ROBERTA BRACK-KAUFMAN	Refund Check	75.00
81601	05/26/2016	Water Fund	Accounts Payable	DOUGLAS BYRNES	Refund Check	2.53
81602	05/26/2016	Water Fund	Accounts Payable	KRISTEN & LOREN CAPETI	Refund Check	165.13
81656	06/01/2016	Water Fund	Accounts Payable	SHAWN & ERICA CARLSON	Refund Check	55.55
81552	05/19/2016	Water Fund	Accounts Payable	EUGENE DEUTSCH	Refund Check	47.59
81559	05/19/2016	Water Fund	Accounts Payable	HANSON BUILDERS	Refund Check	121.48
81562	05/19/2016	Water Fund	Accounts Payable	CAROL JOHANSEN	Refund Check	20.35

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
81564	05/19/2016	Water Fund	Accounts Payable	EUGENE & PAULA KASTENSON	Refund Check	136.21
81680	06/01/2016	Water Fund	Accounts Payable	NICHOLAS & DEVAN KOSS	Refund Check	36.92
81622	05/26/2016	Water Fund	Accounts Payable	JAY MCNAMARA	Refund Check	105.11
81568	05/19/2016	Water Fund	Accounts Payable	JAMAL MIAH	Refund Check	160.77
81624	05/26/2016	Water Fund	Accounts Payable	SCOTT MONITOR	Refund Check	229.64
81572	05/19/2016	Water Fund	Accounts Payable	MS RELOCATION SERVICES	Refund Check	99.28
81627	05/26/2016	Water Fund	Accounts Payable	DENNIS & JOLENE POLLA	Refund Check	136.48
81631	05/26/2016	Water Fund	Accounts Payable	PAUL QUAYLE	Refund Check	139.40
81579	05/19/2016	Water Fund	Accounts Payable	REV JEROLD RICE	Refund Check	166.77
81580	05/19/2016	Water Fund	Accounts Payable	ADOLF SAJA	Refund Check	76.93
81588	05/19/2016	Water Fund	Accounts Payable	US BANK HOME MORTGAGE	Refund Check	66.85
Accounts Payable Total:						2,183.32
0	05/19/2016	Water Fund	Construction Contracts	SEH	Heinel Drive Water Main Rehab	11,029.01
Construction Contracts Total:						11,029.01
81613	05/26/2016	Water Fund	Contract Maintenance	Goodmanson Construction, Inc.	Asphalt Driveway Installation-3068 F	2,000.00
81578	05/19/2016	Water Fund	Contract Maintenance	Q3 Contracting, Inc.	Sign, Barricade Rental	216.75
81578	05/19/2016	Water Fund	Contract Maintenance	Q3 Contracting, Inc.	Sign, Barricade Rental	247.50
81578	05/19/2016	Water Fund	Contract Maintenance	Q3 Contracting, Inc.	Sign, Barricade Rental	177.00
Contract Maintenance Total:						2,641.25
0	05/26/2016	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Federal Incc	1,805.44
Federal Income Tax Total:						1,805.44
0	05/26/2016	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	1,049.78
0	05/26/2016	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	245.51
FICA Employee Ded. Total:						1,295.29
0	05/26/2016	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 Medicare E	245.51
0	05/26/2016	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.05.2016 FICA Empl	1,049.78
FICA Employers Share Total:						1,295.29
81628	05/26/2016	Water Fund	HSA Employee	Premier Bank	PR Batch 00002.05.2016 HSA Empl	106.91

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HSA Employee Total:	106.91
0	05/26/2016	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.05.2016 ICMA Defe	48.76
					ICMA Def Comp Total:	48.76
81618	05/26/2016	Water Fund	Life Ins. Employee	LINA	Life Insurance Premium-April 2016	162.54
81618	05/26/2016	Water Fund	Life Ins. Employee	LINA	Life Insurance Premium-May 2016	161.42
					Life Ins. Employee Total:	323.96
81618	05/26/2016	Water Fund	Life Ins. Employer	LINA	Life Insurance Premium-April 2016	34.62
81618	05/26/2016	Water Fund	Life Ins. Employer	LINA	Life Insurance Premium-May 2016	34.68
					Life Ins. Employer Total:	69.30
81618	05/26/2016	Water Fund	Long Term Disability	LINA	Life Insurance Premium-April 2016	85.01
81618	05/26/2016	Water Fund	Long Term Disability	LINA	Life Insurance Premium-May 2016	85.00
					Long Term Disability Total:	170.01
81625	05/26/2016	Water Fund	Medical Ins Employee	NJPA	Helath Insurance Premium-May 2016	398.52
					Medical Ins Employee Total:	398.52
81625	05/26/2016	Water Fund	Medical Ins Employer	NJPA	Helath Insurance Premium-May 2016	2,305.94
					Medical Ins Employer Total:	2,305.94
0	05/26/2016	Water Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.05.2016 Minnesota I	41.07
					Minnesota Benefit Ded Total:	41.07
0	05/26/2016	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.05.2016 Post Emplo	166.02
					MN State Retirement Total:	166.02
0	05/26/2016	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.05.2016 MNDCP De	137.09

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MNDP Def Comp Total:						137.09
81548	05/19/2016	Water Fund	Operating Supplies	Commercial Asphalt Co	Dura Drive	1,564.82
81548	05/19/2016	Water Fund	Operating Supplies	Commercial Asphalt Co	Dura Drive	2,375.71
81606	05/26/2016	Water Fund	Operating Supplies	Commercial Asphalt Co	Dura Drive	2,821.06
0	05/26/2016	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	1,211.82
81611	05/26/2016	Water Fund	Operating Supplies	Fra-Dor Inc.	Waterbreak Dig Out Material Charges	450.00
81686	06/01/2016	Water Fund	Operating Supplies	Murlowski Properties Inc	Watermain Break Dump Fee	112.89
81630	05/26/2016	Water Fund	Operating Supplies	Q3 Contracting, Inc.	Sign, Barricade Rental	169.50
0	05/25/2016	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Deck Brush	8.88
0	05/19/2016	Water Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Modified Asphalt	1,550.85
0	05/25/2016	Water Fund	Operating Supplies	Target- CC	Cleaning Supplies	35.84
81712	06/01/2016	Water Fund	Operating Supplies	Warning Lites of MN, Inc.	Cone, Barricade Rental	676.81
Operating Supplies Total:						10,978.18
0	05/26/2016	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	1,079.27
PERA Employee Ded Total:						1,079.27
0	05/26/2016	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera additio	166.02
0	05/26/2016	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.05.2016 Pera Emplo	1,079.27
PERA Employer Share Total:						1,245.29
0	05/19/2016	Water Fund	Professional Services	Ecoenvelopes, LLC	Water Bill Processing	241.47
81637	05/26/2016	Water Fund	Professional Services	SanRon Properties, Inc.	PW Storage-Lease Payment-May 201	694.45
Professional Services Total:						935.92
0	05/26/2016	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.05.2016 State Incom	736.89
State Income Tax Total:						736.89
0	06/01/2016	Water Fund	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	13,320.54
State Sales Tax Payable Total:						13,320.54
81640	05/26/2016	Water Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	353.28
81591	05/19/2016	Water Fund	Telephone	Verizon Wireless	Cell Phones	86.42

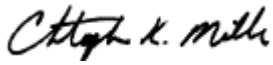
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Telephone Total:	439.70
0	05/25/2016	Water Fund	Training	Mn Pollution Control-CC	Training	23.00
					Training Total:	23.00
0	05/26/2016	Water Fund	Utilities	Xcel Energy	Water Tower	3,916.59
					Utilities Total:	3,916.59
0	06/01/2016	Water Fund	Water - Roseville	City of Roseville- Non Bank	April Water-Paid In May	1,597.67
					Water - Roseville Total:	1,597.67
0	05/25/2016	Water Fund	Water Meters	Batteries Plus-CC	Batteries	14.22
0	05/19/2016	Water Fund	Water Meters	Ferguson Waterworks #2516	Water Meter Supplies	1,392.67
0	05/19/2016	Water Fund	Water Meters	Ferguson Waterworks #2516	Water Meter Supplies	105.48
0	05/19/2016	Water Fund	Water Meters	Ferguson Waterworks #2516	Water Meter Supplies	194.89
0	05/19/2016	Water Fund	Water Meters	Ferguson Waterworks #2516	Water Meter Supplies	379.66
0	05/25/2016	Water Fund	Water Meters	Suburban Ace Hardware-CC	Screwdriver	6.99
0	06/01/2016	Water Fund	Water Meters	Total Tool	Tube Cutter Replacement	19.83
					Water Meters Total:	2,113.74
					Fund Total:	60,403.97
					Report Total:	2,420,952.46

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 06/13/2016
Item No.: 8.b

Department Approval

City Manager Approval



Item Description: Approval of 2016-2017 Business and Other License Renewals

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other license renewals to be submitted to the City Council for approval. The City has received the following renewal applications for the 2016-17 license year:

- ❖ 5 Amusement Device Licenses
- ❖ 20 Cigarette/Tobacco Products Licenses
- ❖ 3 Sale of Consumer Fireworks License
- ❖ 1 Game Room License
- ❖ 2 Gas Pump – Private License
- ❖ 13 Gas Station Licenses
- ❖ 65 Massage Therapist Licenses
- ❖ 18 Massage Therapy Establishment Licenses
- ❖ 1 Pool/Billiards Licenses
- ❖ 1 Theater License
- ❖ 4 Veterinary Examination Licenses

POLICY OBJECTIVE

Required by City Code

FINANCIAL IMPACTS

The correct fees were paid to the City at the time the applications were made.

STAFF RECOMMENDATION

Staff has reviewed the applications and has determined that the applicants meet all City requirements. Staff recommends approval of the licenses.

REQUESTED COUNCIL ACTION

Motion to approve the business and other license applications.

Prepared by: Chris Miller, Finance Director
Attachments: A: Requested license renewals for 2016-17.

29		76	1201 Larpenteur Ave
30	<u>Amusement Device License</u>	77	Roseville, MN 55113
31	AMC 14	78	
32	Dandy Amusements International Inc	79	Cub Foods #6686
33	1777 W. County Rd B2	80	Diamond Lake 1994
34	Roseville, MN 55113	81	2100 N. Snelling Ave
35		82	Roseville, MN 55113
36	B-Dale	83	
37	2100 N. Dale	84	Gas Plus 12
38	Roseville, MN 55113	85	Kath Fuel Oil Service
39		86	3096 Rice St
40	Buffalo Wild Wings	87	Roseville, MN 55113
41	1777 West County Road B2	88	
42	Roseville, MN 55113	89	MGM Wine & Spirits
43		90	Just Because Liquors
44	Joe Senser's Sports Grill & Bar	91	1149 Larpenteur Ave W.
45	M.T. Restaurants (Roseville) Inc	92	Roseville, MN 55113
46	2350 Cleveland Ave	93	
47	Roseville, MN 55113	94	Roseville Marathon
48		95	DMTs LLC
49	National Entertainment Network LLC	96	2216 County Rd D W.
50	Walmart #3404	97	Roseville, MN 55112
51	1960 Twin Lake Parkway	98	
52	Roseville, MN 55113	99	Roseville Winner
53		100	Rod Petroleum
54	<u>Cigarette/Tobacco Products License</u>	101	2163 N. Snelling Ave
55	Amarose Convenience Store	102	Roseville, MN 55113
56	1595 HWY 36 W	103	
57	Roseville, MN 55113	104	Super America #4115
58		105	Northern Tier Retail LLC
59	B-Dale Shell	106	2785 N. Hamline Ave
60	Murphy Petro	107	Roseville, MN 55113
61	2164 Dale St	108	
62	Roseville, MN 55113	109	Super America #4520
63		110	Northern Tier Retail LLC
64	Clark #2376	111	2295 Rice St
65	Hule Co	112	Roseville, MN 55113
66	2719 Lexington Ave	113	
67	Roseville, MN 55113	114	Super America #4502
68		115	Northern Tier Retail LLC
69	Croix Convenience B-Dale #68	116	2380 W. County Rd D
70	Croix Oil Company	117	Roseville, MN 55113
71	2151 N. Dale St	118	
72	Roseville, MN 55113	119	Super America #4210
73		120	Northern Tier Retail LLC
74	Cub Foods #6694	121	2172 Lexington Ave
75	Diamond Lake 1994 LLC		

122 Roseville, MN 55113
123
124
125
126 Tobacco Tree
127 1734 Lexington Ave N
128 Roseville, MN 55113
129
130 Total Wine & More
131 Minnesota Fine Wines & Spirits LLC
132 2401 Fairview Ave N Suite 105
133 Roseville, MN 55113
134
135 Tri-City BP
136 S&Z Inc
137 3110 Cleveland Ave N
138 Roseville, MN 55113
139
140 Walgreens #15560
141 2700 Lincoln Drive
142 Roseville, MN 55113
143
144 Walgreens #13685
145 2635 Rice St
146 Roseville, MN 55113
147
148 Walmart #3404
149 1960 Twin Lakes Parkway
150 Roseville, MN 55113
151
152 **Sale of Consumer Fireworks License**
153 Dollar Tree #4588
154 1121 Larpenteur Ave W
155 Roseville, MN 55113
156
157 Renaissance Fireworks Inc.
158 Roseville Center Parking Lot
159 1135 Larpenteur Ave W
160 Roseville, MN 55113
161
162 Walmart #3404
163 TNT Fireworks
164 1960 Twin Lakes Parkway
165 Roseville, MN 55113
166
167 **Game Room License**
168 AMC 14

169 Dandy Amusements International Inc
170 1777 W. County Rd B2
171 Roseville, MN 55113
172
173
174
175
176 **Gas Pumps – Private License**
177 Midland Hills Country Club
178 2001 Fulham Street
179 Roseville, MN 55113
180
181 Ryder Transportation Services
182 2580 Long Lake Road
183 Roseville, MN 55113
184
185 **Gasoline Station License**
186 B-Dale Shell
187 Murphy Petro
188 2164 Dale St
189 Roseville, MN 55113
190
191 Clark #2376
192 Hule Co
193 2719 Lexington Ave
194 Roseville, MN 55113
195
196 Croix Convenience B-Dale #68
197 Croix Oil Company
198 2151 N. Dale St
199 Roseville, MN 55113
200
201 Dave’s Roseville Auto Care Inc
202 2171 N. Hamline Ave
203 Roseville, MN 55113
204
205 Gas Plus 12
206 Kath Fuel Oil Company
207 3096 Rice St
208 Roseville, MN 55113
209
210 Roseville Marathon
211 DMTs LLC
212 2216 County Rd D W.
213 Roseville, MN 55112
214
215 Roseville Winner

216 Rod Petroleum
217 2163 N. Snelling Ave
218 Roseville, MN 55113
219
220 Super America #4115
221 Northern Tier Retail LLC
222 2785 N. Hamline Ave
223 Roseville, MN 55113
224
225
226 Super America #4520
227 Northern Tier Retail LLC
228 2295 Rice St
229 Roseville, MN 55113
230
231 Super America #4502
232 Northern Tier Retail LLC
233 2380 W. County Rd D
234 Roseville, MN 55113
235
236 Super America #4210
237 Northern Tier Retail LLC
238 2172 Lexington Ave
239 Roseville, MN 55113
240
241 Tom's Mobile Service
242 1935 Rice ST
243 Roseville, MN 55113
244
245 Tri-City BP
246 S&Z Inc
247 3110 Cleveland Ave N
248 Roseville, MN 55113
249
250 **Massage Therapist License**
251 Fang Yang
252 Diamond Star Spa
253 696 County Rd B West
254 Roseville, MN 55113
255
256 Jing Xu
257 Diamond Star Spa
258 696 County Rd B West
259 Roseville, MN 55113
260
261 Marion Anderson
262 Elements Therapeutic Massage

263 2100 Snelling Ave N Suite 66B
264 Roseville, MN 55113
265
266 Rebecca Dobson
267 Elements Therapeutic Massage
268 2100 Snelling Ave N Suite 66B
269 Roseville, MN 55113
270
271 Lisa Goodwin
272 Elements Therapeutic Massage
273 2100 Snelling Ave N Suite 66B
274 Roseville, MN 55113
275
276 Sylvia Isaacson
277 Elements Therapeutic Massage
278 2100 Snelling Ave N Suite 66B
279 Roseville, MN 55113
280
281 Bruce Jorgensen
282 Elements Therapeutic Massage
283 2100 Snelling Ave N Suite 66B
284 Roseville, MN 55113
285
286 Julie Pagani
287 Elements Therapeutic Massage
288 2100 Snelling Ave N Suite 66B
289 Roseville, MN 55113
290
291 Jennifer Plante
292 Elements Therapeutic Massage
293 2100 Snelling Ave N Suite 66B
294 Roseville, MN 55113
295
296 Jonita Scott-Jiles
297 Elements Therapeutic Massage
298 2100 Snelling Ave N Suite 66B
299 Roseville, MN 55113
300
301 Siara Sumrall
302 Elements Therapeutic Massage
303 2100 Snelling Ave N Suite 66B
304 Roseville, MN 55113
305
306 Pa Chia Thao
307 Elements Therapeutic Massage
308 2100 Snelling Ave N Suite 66B
309 Roseville, MN 55113

310		357	Massage Envy
311	Angela White	358	2480 N. Fairview Ave Suite 120
312	Healing Shores Reiki & Massage LLC	359	Roseville, MN 55113
313	2151 Hamline Ave N, Suite 112	360	
314	Roseville, MN 55113	361	Gemar Duo
315		362	Massage Envy
316	Jinmei Wu	363	2480 N. Fairview Ave Suite 120
317	Hao Massage	364	Roseville, MN 55113
318	1961 Rice St N	365	
319	Roseville, MN 55113	366	Rebecca Hill
320		367	Massage Envy
321	Lian Ping Deng	368	2480 N. Fairview Ave Suite 120
322	Hao Massage	369	Roseville, MN 55113
323	1961 Rice St N	370	
324	Roseville, MN 55113	371	Stephanie Lankfard
325		372	Massage Envy
326	Mary Piersig	373	2480 N. Fairview Ave Suite 120
327	Heartland Hospice	374	Roseville, MN 55113
328	2685 Long Lake Road	375	
329	Roseville, MN 55113	376	Chee Ly
330		377	Massage Envy
331	Joshua Willcoxon	378	2480 N. Fairview Ave Suite 120
332	Juut Salonspa	379	Roseville, MN 55113
333	1642 County Road C	380	
334	Roseville, MN 55113	381	Heather Marnell
335		382	Massage Envy
336	Elizabeth Kaul-Bjornson	383	2480 N. Fairview Ave Suite 120
337	Kairos Center for Well-Being	384	Roseville, MN 55113
338	2301 Woodbridge, Suite 103	385	
339	Roseville, MN 55113	386	Victoria Moritko
340		387	Massage Envy
341	Jennifer Cunningham	388	2480 N. Fairview Ave Suite 120
342	Massage by Jennifer, LLC	389	Roseville, MN 55113
343	2191 Snelling Ave N	390	
344	Roseville, MN 55113	391	Saowalak Mortenson
345		392	Massage Envy
346	Cale Albert	393	2480 N. Fairview Ave Suite 120
347	Massage Envy	394	Roseville, MN 55113
348	2480 N. Fairview Ave Suite 120	395	
349	Roseville, MN 55113	396	Barbara North
350		397	Massage Envy
351	Angela Boswell	398	2480 N. Fairview Ave Suite 120
352	Massage Envy	399	Roseville, MN 55113
353	2480 N. Fairview Ave Suite 120	400	
354	Roseville, MN 55113	401	Matthew Silber
355		402	Massage Envy
356	Jessica Butler	403	2480 N. Fairview Ave Suite 120

404	Roseville, MN 55113	451	Panou Xiong
405		452	Massage Xcape
406	Malane Stoll	453	1767 N. Lexington Ave
407	Massage Envy	454	Roseville, MN 55113
408	2480 N. Fairview Ave Suite 120	455	
409	Roseville, MN 55113	456	Laura Burnham
410		457	Massage Xcape
411	Elizabeth Stoppel	458	1767 N. Lexington Ave
412	Massage Envy	459	Roseville, MN 55113
413	2480 N. Fairview Ave Suite 120	460	
414	Roseville, MN 55113	461	Amele Amakoue
415		462	Massage Xcape
416	Amber Weston	463	1767 N. Lexington Ave
417	Massage Envy	464	Roseville, MN 55113
418	2480 N. Fairview Ave Suite 120	465	
419	Roseville, MN 55113	466	Stephanie Monaco
420		467	Monaco Bodyworks
421	Jolene Wiese	468	1935 County Road B2 West, Suite 77
422	Massage Envy	469	Roseville, MN 55113
423	2480 N. Fairview Ave Suite 120	470	
424	Roseville, MN 55113	471	Simon Chan
425		472	New Dragon Acupressure Massage
426	Faith Wilmar	473	10 Rosedale Center #698
427	Massage Envy	474	Roseville, MN 55113
428	2480 N. Fairview Ave Suite 120	475	
429	Roseville, MN 55113	476	Li Guo
430		477	New Dragon Acupressure Massage
431	Gary Sarppo	478	10 Rosedale Center #698
432	Massage Rejuvenation	479	Roseville, MN 55113
433	2499 Rice St, Unit 135	480	
434	Roseville, MN 55113	481	Song Li
435		482	New Dragon Acupressure Massage
436	Virginia Brand	483	10 Rosedale Center #698
437	Massage Xcape	484	Roseville, MN 55113
438	1767 Lexington Ave N	485	
439	Roseville, MN 55113	486	Yi Liang
440		487	New Dragon Acupressure Massage
441	Brandy McCartt	488	10 Rosedale Center #698
442	Massage Xcape	489	Roseville, MN 55113
443	1767 Lexington Ave N	490	
444	Roseville, MN 55113	491	Chun Liu
445		492	New Dragon Acupressure Massage
446	Samantha Barth	493	10 Rosedale Center #698
447	Massage Xcape	494	Roseville, MN 55113
448	1767 N. Lexington Ave	495	
449	Roseville, MN 55113	496	Xing Chang Liu
450		497	New Dragon Acupressure Massage

498 10 Rosedale Center #698
499 Roseville, MN 55113
500
501 Xiu Si Liu
502 New Dragon Acupressure Massage
503 10 Rosedale Center #698
504 Roseville, MN 55113
505
506 Sally Wu
507 New Dragon Acupressure Massage
508 10 Rosedale Center #698
509 Roseville, MN 55113
510
511 Lamarr Stringer
512 New Life Health
513 1700 Lexington Ave N
514 Roseville, MN 55113
515 Julie Scott
516 Optimal Wellness Solutions
517 2233 N. Hamline Ave Suite 412
518 Roseville, MN 55113
519
520
521 Misty Meier
522 Red Clover Clinic
523 2233 Hamline Ave N #433
524 Roseville, MN 55113
525
526 Anita Teigen
527 Red Clover Clinic Inc
528 2233 N Hamline Ave, Suite 433
529 Roseville, MN 55113
530
531 Stuart Loecker
532 Roseville Acupuncture & Massage
533 2301 Lexington Ave N Suite 103
534 Roseville, MN 55113
535
536 Theresa May
537 Roseville Acupuncture & Massage
538 2301 Lexington Ave N Suite 103
539 Roseville, MN 55113
540
541 Heidi Sheeks
542 Sea of Tranquility Massage
543 2401 Fairview Ave N
544 Roseville, MN 55113

545
546 Gregory Steiner
547 Steiner Naturopathy LLC
548 2353 Rice St, Suite 208
549 Roseville, MN 55113
550
551 Jin Li
552 Sunshine Spa
553 1315 W. Larpenteur Ave Suite J
554 Roseville, MN 55113
555
556 Tonia Thorson
557 Wellspring Massage Therapy
558 2585 N. Hamline Ave Suite C
559 Roseville, MN 55113
560
561 Yan Liu
562 Zen Asian Spa
563 2334 Lexington Ave N
564 Roseville, MN 55113
565
566 Yue Zhao
567 Zen Asian Spa
568 2334 Lexington Ave N
569 Roseville, MN 55113
570
571 Yan Zhou
572 Zen Asian Spa
573 2334 Lexington Ave N
574 Roseville, MN 55113
575
576 **Massage Therapy Establishment License**
577 Diamond Star Spa
578 696 County Rd B West
579 Roseville, MN 55113
580
581 Elements Therapeutic Massage
582 2100 Snelling Ave N Suite 66B
583 Roseville, MN 55113
584
585 Hao Massage
586 1961 Rice St N
587 Roseville, MN 55113
588
589 Healing Shores Reiki & Massage LLC
590 2151 Hamline Ave N, Suite 112
591 Roseville, MN 55113

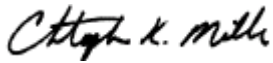
592		637	Roseville, MN 55113
593	Juut Salonspa	638	
594	1641 County Road C	639	Sunshine Spa
595	Roseville, MN 55113	640	1315 W. Larpenteur Ave Suite J
596		641	Roseville, MN 55113
597	Massage by Jennifer, LLC	642	
598	2191 Snelling Ave N	643	Wellspring Massage Therapy
599	Roseville, MN 55113	644	2585 N. Hamline Ave Suite C
600		645	Roseville, MN 55113
601	Massage Envy	646	
602	Meyers Enterprises of Roseville	647	Zen Asian Spa
603	2480 N Fairview Ave Suite 120	648	2334 Lexington Ave N
604	Roseville, MN 55113	649	Roseville, MN 55113
605		650	
606	Massage Rejuvenation	651	
607	2499 Rice St, Unit 135	652	
608	Roseville, MN 55113	653	
609		654	<u>Pool/Billiards License</u>
610	Monaco Bodyworks	655	Al's Billiards
611	1935 County Road B2 West, Suite 77	656	1319 W. Larpenteur Ave
612	Roseville, MN 55113	657	Roseville, MN 55113
613		658	
614	New Dragon Acupressure Massage	659	<u>Theater License</u>
615	10 Rosedale Center #698	660	AMC Theatres Rosedale 14
616	Roseville, MN 55113	661	850 Rosedale Center
617		662	Roseville, MN 55113
618	New Life Health	663	
619	1700 Lexington Ave N	664	<u>Veterinarian Examination & Inoculation Center</u>
620	Roseville, MN 55113	665	<u>License</u>
621	Red Clover Clinic Inc	666	A Caring Doctor (Minnesota), P.A. dba Banfield
622	2233 N Hamline Ave, Suite 433	667	Pet Hospital #1971
623	Roseville, MN 55113	668	2480 Fairview Ave N
624		669	Roseville, MN 55113
625		670	
626	Roseville Acupuncture and Massage	671	Petco #602
627	Cronework Heaths Arts, LLC	672	2575 N. Fairview Ave
628	2201 Lexington Ave N, Suite 103	673	Roseville, MN 55113
629	Roseville, MN 55113	674	
630		675	St. Francis Animal & Bird Hospital
631	Sea of Tranquility Massage	676	1227 Larpenteur Ave W
632	2401 Fairview Ave N	677	Roseville, MN 55113
633	Roseville, MN 55113	678	
634		679	Suburban Animal Hospital
635	Steiner Naturopathy LLC	680	2581 Cleveland Ave N
636	2353 Rice St, Suite 208	681	Roseville, MN 55113
682			
683			

REQUEST FOR COUNCIL ACTION

Date: 06/13/2016
Item No.: 8.c

Department Approval

City Manager Approval



Item Description: Approval of a 2016-2017 Massage Therapist License and Massage Establishment License

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following applications are submitted for consideration:

Massage Therapist License

Wei Lu
Diamond Star Spa
696 County Rd B West
Roseville, MN 55113

Massage Therapist Establishment

Spa810 Roseville
1607 W. County Road C
Roseville, MN 55113

POLICY OBJECTIVE

Required by City Code

FINANCIAL IMPACTS

The correct fees were paid to the City at the time the application(s) were made.

STAFF RECOMMENDATION

Staff has reviewed the application and has determined that the applicants meet all City requirements. Staff recommends approval of the Massage Therapist License and Massage Therapy Establishment License.

REQUESTED COUNCIL ACTION

Motion to approve the Massage Therapist License and Massage Therapy Establishment License pending a successful background check.

Prepared by: Chris Miller, Finance Director
Attachments: A: Applications



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☒ New License ☐ Renewal

For the License Year Ending June 30, 2017

1. Full Legal Name (Please Print) Lu Wei
(Last) (First) (Middle)

2. Home Address
(Street) (City) (State) (Zip)

3. Telephone

4. Date of Birth (mm/dd/yyyy) _____

5. Email Address: _____

6. Driver's License Number _____ State of Issuance _____

7. Ethnicity:

8. Sex:

9. Have you ever used or been known by any name other than the legal name given in number 1 above?

☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:

Diamond star spa. 696 County Rd B West, Roseville MN 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?

☐ Yes ☒ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on the back of this page.

☐ Yes ☒ No ☐ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature wei lu

Date 06/01/2016

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00 (prorated quarterly)
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

☒ New License ☐ Renewal

For License Year Ending June 30, 2017

Business Name spa810 Roseville LLC

Business Address 1607 W. County Rd. C, Roseville, MN, 55113

Business Phone 651-756-1809

Email Address cole.wallis@spa810.com

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Wallis Cole Anthony
(Last) (First) (Middle)

Home Address _____

Telephone (_____) _____

Date of Birth (mm/dd/yyyy) _____

Driver's License Number _____

State of Issuance _____

Ethnicity: _____

Sex: _____

Have you ever used or been known by any name other than the legal name given above: _____

☐ Yes ☒ No

If Yes, List each full name along with dates and places where used.

Has the business held any previous massage therapy establishment licenses? If yes, in which city was it licensed?

☐ Yes _____

☒ No

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature Paul Wallis

Date 5-31-2016

License Fee is \$300.00
Additional \$150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 6/13/2016
Item No.: 8.d

Department Approval

City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

<u>Division</u>	<u>Vendor</u>	<u>Description</u>	<u>Key</u>	<u>Budget Amount</u>	<u>P.O. Amount</u>	<u>Budget / CIP</u>
Information Tech.	Data 911	Door Access Software Support	(a)	\$100,000.00	\$ 8,514.20	Budget
Fire	Yale	Preventive Maint. Agreement	(b)	-	9,154.00	Budget
Information Tech.	Datalink	Cisco Phone System Add-ons	(c)	-	10,500.00	Budget

Comments/Description:

- a) Three-year software support renewal for the electronic door access control server. The budgeted amount represents the entire year's budget for contractual maintenance/software support.
- b) Covers all mechanical systems of the fire station, previously performed by the retired Fire Marshal.
- c) These add-ons allow employees to place and receive calls through their desktop phones via their smart phones to ensure continuous connectivity. They also allow provide a view of a user's availability and chat capabilities. Roseville's share of the upgrade is \$1,785. The remainder is paid by partnering agencies associated with Metro I-Net.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

<u>Department</u>	<u>Item / Description</u>
Fire	2010 Ford Transit Fire Marshal Vehicle: approx. \$6,000-\$10,000 sale price

POLICY OBJECTIVE

Required under City Code 103.05.

26 **FINANCIAL IMPACTS**

27 Funding for all items is provided for in the current operating or capital budget.

28 **STAFF RECOMMENDATION**

29 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
30 applicable, authorize the trade-in/sale of surplus items.

31 **REQUESTED COUNCIL ACTION**

32 Motion to approve the attached list of general purchases and contracts for services and where
33 applicable; the trade-in/sale of surplus equipment.

34

35

Prepared by: Chris Miller, Finance Director
Attachments: A: 2016 CIP Purchase Summary

36

City of Roseville

Updated May 31, 2016

2016 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Administration					
Voting Equipment		\$ -	\$ 9,000	\$ 70,280	\$ (61,280)
Office Furniture		-	5,000	-	5,000
Finance					
Software Acquisition		-	20,000	-	20,000
Central Services					
Copier & Postage Machine Lease		-	77,840	56,878	20,962
Police					
Marked Squad Car Replacements	1/11/2016	78,495	132,000	121,855	10,145
Unmarked Vehicle Replacement	1/11/2016	52,112	24,000	51,150	(27,150)
Park Patrol Vehicle Replacement		-	10,500	-	10,500
Vehicle Tools & Equipment		-	11,855	1,541	10,314
Vehicle Computers & Printers		-	19,760	-	19,760
K9		-	16,000	-	16,000
Sidearms, Long-Guns, Non-Lethal Equip.	4/11/2016	25,340	18,080	700	17,380
Tactical Gear	1/11/2016	10,800	11,330	-	11,330
Crime Scene Equipment		-	4,000	-	4,000
Radio Equipment	2/22/2016	13,588	15,500	-	15,500
Office Equipment	2/8/2016	5,390	9,225	-	9,225
Office Furniture		-	8,400	525	7,875
Kitchen Items		-	4,635	3,463	1,172
Fire					
SCBA's		-	350,000	263,360	86,640
Training Equipment		-	3,000	-	3,000
Air Monitoring Equipment		-	5,000	-	5,000
Rescue Equipment		-	15,000	7,943	7,057
Public Works					
Vehicle Replacement: Engineering	1/25/2016	20,800	25,000	-	25,000
Vehicle Replacement: 1-ton		-	33,000	-	33,000
Vehicle Replacement: 3/4-ton	1/25/2016	25,539	27,500	27,238	262
Vehicle Replacement: Wheel Loader	1/25/2016	126,918	205,000	94,181	110,819
Vehicle Replacement: Bobcat		-	22,000	-	22,000
Vehicle Replacement: Sign Truck		-	50,000	-	50,000
Office Furniture		-	5,000	-	5,000
Parks & Recreation					
Grader		-	45,000	-	45,000
Trailer		-	5,000	-	5,000
Sweeper		-	8,000	-	8,000
Mower Blade Sharpener		-	10,000	-	10,000
Prior Year CIP Items (pushed to '16)	3/28/2016	141,447	-	15,000	(15,000)

City of Roseville

Updated May 31, 2016

2016 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
General Facility Improvements					
Replace Rooftop Heat/AC		-	20,000	-	20,000
Replace garage Co Ra Vac Heaters		-	60,000	-	60,000
Door Card Reader		-	10,000	-	10,000
Update Flooring CH/PD	5/9/2016	81,660	75,000	-	75,000
City Hall Entrance Walkway Improvements		-	15,000	-	15,000
Card Access System Replacement		-	40,000	36,754	3,246
Brimhall Gymnasium		-	5,000	-	5,000
Central Park Gymnasium		-	5,000	-	5,000
Commons: Electronic Lock System		-	50,000	-	50,000
Arena: Mezzanine Glass System		-	15,000	-	15,000
OVAL: Cooling Tower		-	85,000	-	85,000
OVAL: Micro Processors		-	50,000	-	50,000
OVAL: Bathroom Partitions		-	7,500	-	7,500
OVAL: Zamboni		-	115,000	-	115,000
Information Technology					
Computer Replacements		-	91,750	56,403	35,347
Printers & Copiers		-	19,800	-	19,800
Network Equipment	Various	57,810	87,995	59,541	28,454
Server Room Cooling		-	18,000	-	18,000
Surveillance Cameras (40)		-	11,250	-	11,250
Telephone Handsets (283)		-	40,000	-	40,000
Office Furniture		-	25,000	-	25,000
Park Improvements					
Tennis & Basketball Courts		-	10,000	-	10,000
Shelters & Structures		-	51,500	-	51,500
Volleyball & Bocce Ball Courts		-	15,000	-	15,000
Pathway Lighting		-	25,000	-	25,000
PIP Items		-	200,000	461	199,539
Natural Resources		-	50,000	-	50,000
Street Improvements					
Improvements	Various	180,000	2,100,000	55,841	2,044,159
Street Lighting					
Improvements		-	25,000	-	25,000
Pathways (Existing)					
Improvements		-	180,000	49,521	130,479
Communications					
Conference Room Equipment		-	4,500	-	4,500
Other Equipment		-	10,000	-	10,000
License Center					
General Office Equipment		-	1,000	3,226	(2,226)
Office Painting		-	6,500	-	6,500
Office Carpetting		-	15,000	-	15,000
Community Development					
Computer Replacements		-	4,300	-	4,300
Permit Database Conversion		-	3,000	-	3,000
Online Permit/Scheduling Software		-	20,000	-	20,000
Office Furniture		-	1,000	1,296	(296)

City of Roseville

Updated May 31, 2016

2016 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Water					
Trench Box Replacement		-	30,000	-	30,000
Watermain Replacement	2/8/2016	94,017	900,000	96,772	803,228
Other Equipment		-	-	20,231	(20,231)
Sanitary Sewer					
Vehicle Replacement: 1-ton		-	40,000	-	40,000
Wacker Compactor Replacement		-	25,000	-	25,000
Galtier LS Rehab		-	400,000	95	399,905
Sewer Main Repairs		-	1,000,000	273,002	726,998
I & I Reduction		-	100,000	-	100,000
Storm Sewer					
Compost Turner		-	160,000	-	160,000
Pond improvements/Infiltration		-	300,000	-	300,000
Storm Sewer Replacement/Rehabilitation	3/14/2016	44,000	400,000	805,095	(405,095)
Golf Course					
Gas Pump Replacement		-	10,000	-	10,000
Greens Mower		-	30,000	-	30,000
Course Netting/Deck/Shelter		-	12,000	-	12,000
Clubhouse Roof Replace		-	33,000	-	33,000
Clubhouse / Carpeting / Flooring		-	12,000	-	12,000
Sidewalk/Exterior repairs		-	8,000	-	8,000
Irrigation System Upgrades		-	24,000	-	24,000
Total - All Items			\$8,257,720	\$2,172,352	\$6,085,368

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: June 13, 2016
Item No.: 8.e

Department Approval



City Manager Approval



Item Description: Approve Resolution Reject Bids for 2016 Larpenteur Ave Sidewalk Project

BACKGROUND

The City recently identified the north side of Larpenteur Avenue from the Ramsey County Dog Park to Galtier Street as a high priority for a sidewalk connection. The proposed sidewalk would provide a link to existing pedestrian walkways to the east and the west. The proposed walk will be a public safety improvement and will generally aid pedestrian travel throughout the neighborhood and city parkland. The concrete sidewalk is proposed to be eight feet wide and would be installed adjacent to a new curb. There will also be various storm sewer work to accommodate drainage in the area.

The City is partnering with Ramsey County Public Works and Ramsey County Community Development on this project. They would provide funding through County State Aid Funds (\$76,500) and a Community Development Block Grant (\$186,000) to help pay for the addition of the sidewalk to help create a safe pedestrian connection to the rest of Roseville's pathways and sidewalks. City storm sewer funds and Municipal State Aid dollars (MSA) would pay for the balance of the work. The proposed funding for the project is as follows;

Fund	Cost	Notes
Ramsey County Public Works	\$ 76,500.00	Capped at \$76,500
Ramsey County HRA	\$ 186,000.00	Capped at \$186,000
City Storm Water Funds	\$ 45,660.00	
City State Aid Funds	\$ 98,675.00	
Totals	\$ 406,835.00	

The 2016 Larpenteur Project includes approximately 2,500 lineal feet of sidewalk. The following bids were opened on June 1, 2016:

CONTRACTOR	BID TOTAL
Pember Companies, Inc.	\$594,620.30
Thomas and Sons Construction	\$578,623.60
Engineers Estimate	\$406,835.00

Only two bids were received. The lowest bid was Pember Companies with a bid of \$594,620.30, which is 42% higher than the Engineers Estimate. It appears the bids were higher than expected due to the lack of bidders and current contractor workloads. Due to the high bids received, staff is recommending the Council reject the bids and rebid the project later this year. Rebidding later in the year for a 2017 construction project will most likely provide the City with more favorable bids.

23 **POLICY OBJECTIVE**

24 The goals of the City's Pathways Master Plan is to provide pedestrian facilities and connectivity. City
25 policy is to cooperate with other agencies for mutual benefit whenever possible.

26 **FINANCIAL IMPACTS**

27 There will be no financial impacts for rejecting bids. Bidding at a later date when more contractors
28 are available to bid should result in lower prices. If the project is awarded, City funds (MSA)
29 would need to make up the additional cost overruns. The City has consulted with our partners
30 Ramsey County Public Works and Ramsey County Community Development and they agreed we
31 should re-bid the project. Funding from both agencies will be available next year.

32 **REQUESTED COUNCIL ACTION**

33 Motion approving a resolution rejecting Bids for the 2016 Larpenteur Ave Sidewalk Project.

34

Prepared by: Jesse Freihammer, City Engineer
Attachments: A: Resolution

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 13th day of June, 2016, at 6:00 p.m.

The following members were present: ; and and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**RESOLUTION REJECTING BIDS
FOR 2016 LARPENTEUR AVE SIDEWALK**

WHEREAS, pursuant to advertisement for bids for the improvement, according to the plans and specifications thereof on file in the office of the Manager of said City, said bids were received on Wednesday, June 1, 2016, at 11:00 a.m., opened and tabulated according to law and the following bids were received complying with the advertisement:

CONTRACTOR	BID TOTAL
Pember Companies, Inc.	\$594,620.30
Thomas and Sons Construction	\$578,623.60
Engineers Estimate	\$406,835.00

WHEREAS, it appears that Pember Companies is the lowest responsible bidder at the tabulated price of \$594,620.30 and

WHEREAS, the lowest responsible bidder was 42% higher than the Engineers Estimate.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota:

1. The Mayor and City Manager are hereby authorized and directed to reject the bids for the project for the above improvements according to the plans and specifications and rebid the project at a more favorable time.
2. The City Manager is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota:

38

39 The motion for the adoption of the foregoing resolution was duly seconded by Member , and
40 upon vote being taken thereon, the following voted in favor thereof: ; and and the
41 following voted against the same: .

42

43 WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 13th day of June, 2016, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 13th day of June, 2016.

Patrick Trudgeon, City Manager

(SEAL)

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: June 13, 2016
Item No.: 8.f

Department Approval



City Manager Approval



Item Description: Adopt a Resolution to Accept the Work Completed and Authorize Final Payment on the 2015 Pavement Management Project

BACKGROUND

On April 20, 2015 the City Council awarded the 2015 Pavement Management Project to Park Construction Company of Minneapolis, Minnesota. Work completed under the contract totaled \$2,516,767.70. The work was successfully completed during the 2015 season and the project is ready to be closed out.

The project consisted of the following work;

- Mill and Overlay Project – Approximately 5.67 miles of roadway (See Attachment C for the street segments in the 2015 Pavement Management Program)
- Watermain replacement or installation along the following segments:
 - Roselawn Ave (Fairview Ave to Snelling Ave)
 - Ryan Ave (Hamline Ave to Fernwood Ave)
 - Draper Ave (Hamline Ave to Fernwood Ave)
- Stormwater components of the project included:
 - Millwood Ave (near Victoria Street)
 - Mid Oaks Lane (near Roselawn Ave)
 - Ryan Ave (near Aldine St)

POLICY OBJECTIVE

City policy requires that the following items be completed to finalize a construction contract:

- Certification from the City Engineer verifying that all of the work has been completed in accordance with plans and specifications.
- A resolution by the City Council accepting the contract and beginning the one-year warranty.

FINANCIAL IMPACTS

The final contract amount, \$2,582,877.14, is \$270,101.14 more than the awarded amount of \$2,312,776.03. The cost increase is the result of adding a few additional road segments since the

26 City did not perform seal coating last year.

27 This project was financed using Municipal State Aid funds, utility funds, street infrastructure
28 funds and City of Falcon Heights funds (cost share on Roselawn Ave).

29 **STAFF RECOMMENDATION**

30 The work that was completed was in accordance with project plans and specifications. Staff
31 recommends the City Council approve a resolution accepting the work completed as the 2015
32 Pavement Management Project and authorize final payment of \$63,094.19.

33 **REQUESTED COUNCIL ACTION**

34 Motion to approve the resolution accepting the work completed as 2015 Pavement Management
35 Project, starting the one-year warranty and authorizing final payment of \$63,094.19.

Prepared by: Jesse Freihammer, City Engineer/Asst. Public Works Director

Attachments: A: Resolution
B: Certification from City Engineer
C: Project Map

WHEAREUPON said resolution was declared duly passed and adopted.

WITNESS MY HAND officially as such Manager this 13th day of June, 2016.

(SEAL)



June 13, 2016

TO THE CITY COUNCIL, CITY OF ROSEVILLE, MINNESOTA

RE: 2015 Pavement Management Project
Contract Acceptance and Final Payment

Dear Council Members:

I have observed the work executed as a part of the 2015 Pavement Management Project. I find that this contract has been fully completed in all respects according to the plans, specifications, and the contract. I therefore recommend that final payment be made from the improvement fund to the contractors for the balance on the contract as follows:

Original Contract amount (based on estimated quantities)	\$2,312,776.03
Final Contract Amount	\$2,582,877.14
Actual amount due (based on actual quantities)	\$2,516,767.70
Previous payments	\$2,453,673.51
 Balance Due	 \$63,094.19

The construction costs for this project have been funded as follows:

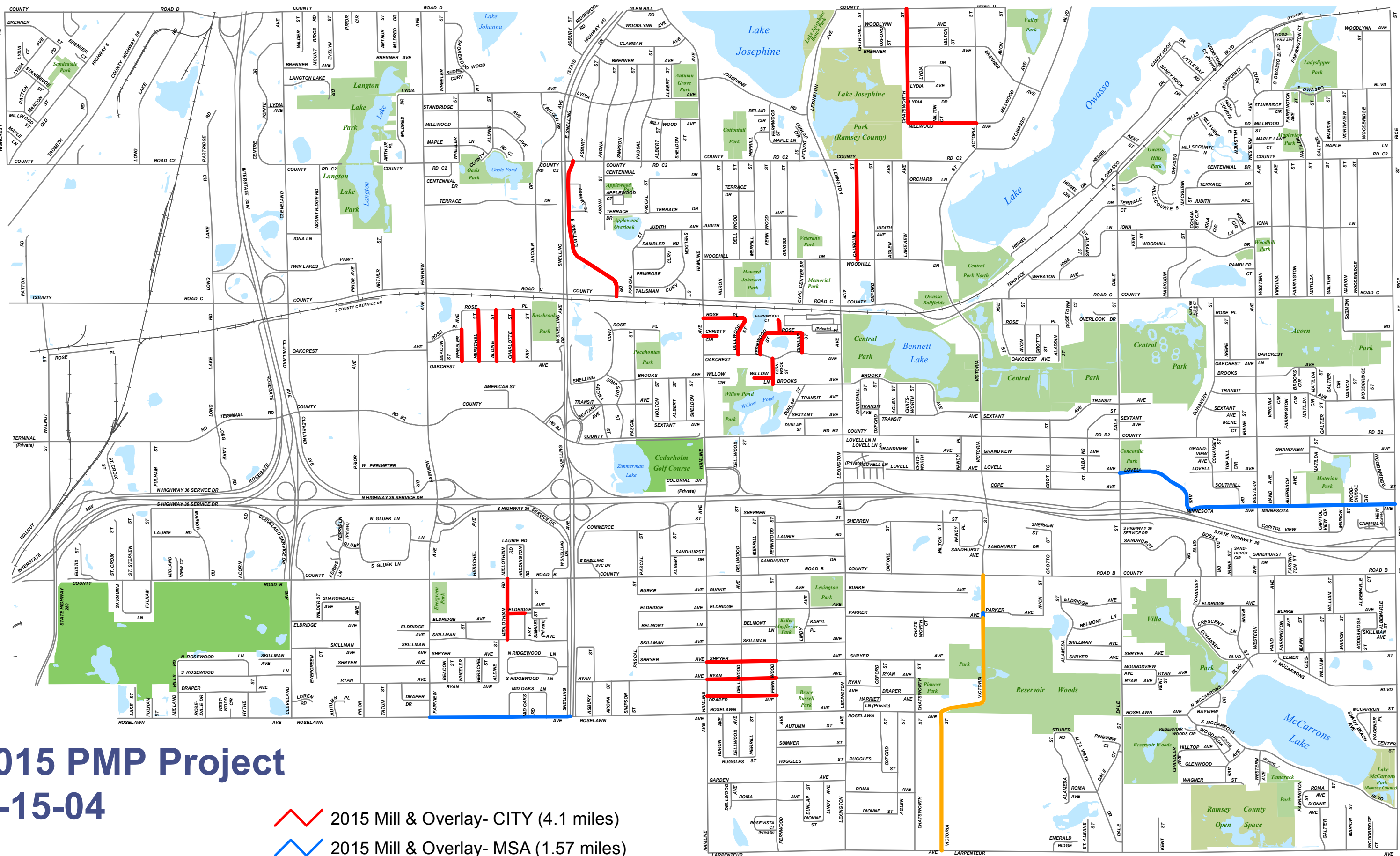
Municipal State Aid	\$413,682.44
Falcon Heights	\$308,732.91
Storm Sewer Fund	\$119,014.51
Street Fund	\$1,002,076.33
Sanitary Sewer Utility Fund	\$8,250.00
Water Utility Fund	\$665,011.49

Please let me know if you have any questions or concerns and would like more information.

Sincerely,

Jesse Freihammer, P.E
City Engineer/Asst. Public Works Director
651-792-7042
Jesse.Freihammer@cityofroseville.com

2660 Civic Center Drive ❖ Roseville, Minnesota 55113
651-792-ROSE ❖ TDD 651-792-7399 ❖ www.cityofroseville.com



2015 PMP Project P-15-04

-  2015 Mill & Overlay- CITY (4.1 miles)
-  2015 Mill & Overlay- MSA (1.57 miles)
-  2015 Reconstruction (1.1 miles)



Prepared by:
Engineering Department
May 27, 2015

Data Sources and Contacts:
 * Ramsey County GIS Base Map (5/1/15)
 * City of Roseville Engineering Department
 For further information regarding the contents of this map contact:
 City of Roseville, Engineering Department,
 2660 Civic Center Drive, Roseville MN

DISCLAIMER:
 This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7075. The preceding disclaimer is provided pursuant to Minnesota Statutes §460.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 500 1000 1500 2000 Feet

mapdoc: 2015PMPProjectMap.mxd
 map: 2015PMPProjectMap.pdf



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: June 13, 2016

Item No.: 8.g

Department Approval



City Manager Approval



Item Description: Approve Resolution Awarding Bid for Twin Lakes Area Traffic Signals

BACKGROUND

On October 5, 2015 the City Council Awarded the Twin Lakes Parkway Phase III project to Forest Lake Contracting. At the time this project was awarded, the signal at Fairview and Twin Lakes Parkway was not included with the bid due to design issues and approval from Ramsey County. The County has since approved the signal with a modified design of Fairview to a three lane road section. The County has not signed off on the proposed signal light at Cleveland Avenue and County Rd C2 so this signal was not included in the Twin Lakes Area Signals contract.

The Twin Lakes Area Traffic Signals Project includes a traffic signal at Terrace Drive and Fairview Ave. The following bids were opened on June 7, 2016:

CONTRACTOR	BID TOTAL
Egan Company	\$197,786.00
Forest Lake Contracting, Inc.	\$179,600.00
Collins Electrical Construction Co.	\$209,925.00
Engineers Estimate	\$185,000.00

In order to keep the project on track the City pre-ordered the signals poles as they have the longest delivery time and would affect the completion date of the project. After soliciting quotes, Millerbernd was awarded the quote for \$45,010.00. The estimated cost of the poles was estimated to be \$52,000. The signal poles will be delivered approximately July 15, 2016. The Twin Lakes Area Signal Contract requires the signals to be operational within two weeks of delivery of the signals so the signals and Twin Lakes Parkway should be fully opened sometime very close to August 1st.

POLICY OBJECTIVE

Based on past practice, the City Council has awarded contracts to the lowest responsible bidder. In this bid solicitation the lowest bidder is Forest Lake Contracting, Inc.

FINANCIAL IMPACTS

We received 3 bids for the Twin Lakes Area Traffic Signals Project. The low bid submitted by Forest Lake Contracting, Inc., \$179,600.00, is within the budgeted amount for this project. The Engineers Estimate was \$185,000.00.

24 The cost of the poles (\$45,010) and the contract price for the signal (\$179,600) was \$224,610
25 which is 5.2% less than the overall engineers estimated cost of \$237,000. This work is funded by
26 TIF District 17.

27 **REQUESTED COUNCIL ACTION**

28 Motion approving a resolution awarding the Bid for the Twin Lakes Area Traffic Signals Project in the
29 amount of \$179,600.00 to Forest Lake Contracting, Inc..

30

Prepared by: Jesse Freihammer, City Engineer
Attachments: A: Resolution
B: SRF Recommendation Letter

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 13th day of June, 2016, at 6:00 p.m.

The following members were present: ; and and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**RESOLUTION AWARDING BIDS
FOR TWIN LAKES AREA TRAFFIC SIGNALS**

WHEREAS, pursuant to advertisement for bids for the improvement, according to the plans and specifications thereof on file in the office of the Manager of said City, said bids were received on Tuesday, June 7, 2016, at 11:00 a.m., opened and tabulated according to law and the following bids were received complying with the advertisement:

CONTRACTOR	BID TOTAL
Egan Company	\$197,786.00
Forest Lake Contracting, Inc.	\$179,600.00
Collins Electrical Construction Co.	\$209,925.00
Engineers Estimate	\$185,000.00

WHEREAS, it appears that Forest Lake Contracting, Inc. is the lowest responsible bidder at the tabulated price of \$179,600.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota:

1. The Mayor and City Manager are hereby authorized and directed to enter into a contract with Forest Lake Contracting, Inc. for \$179,600.00 in the name of the City of Roseville for the above improvements according to the plans and specifications thereof heretofore approved by the City Council and on file in the office of the City Manager.
2. The City Manager is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids except the deposits of the successful bidder and the next lowest bidder shall be retained until contracts have been signed.

36 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville,
37 Minnesota:

38
39 The motion for the adoption of the foregoing resolution was duly seconded by Member , and
40 upon vote being taken thereon, the following voted in favor thereof: ; and and the
41 following voted against the same: .

42
43 WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 13th day of June, 2016, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 13th day of June, 2016.

Patrick Trudgeon, City Manager

(SEAL)



June 7, 2016

SRF No. 0169074

Mr. Marcus Culver, PE
 Director of Public Works
 CITY OF ROSEVILLE
 2660 Civic Center Drive
 Roseville, MN 55113

SUBJECT: TWIN LAKES PARKWAY SIGNAL, CITY PROJECT NO. 16-12

Dear Mr. Culver:

Sealed bids were opened for the referenced projects on Tuesday, June 7, 2016, at Roseville City Hall. A total of three (3) bids were received. All bids have been reviewed and checked. The bids are tabulated below in order of value:

CONTRACTOR	TOTAL BID
1. Forest Lake Contracting, Inc.	\$179,600.00
2. Egan Company	\$197,786.00
3. Collins Electrical Construction Co.	\$209,925.00
ENGINEERS ESTIMATE	\$185,000.00

The low bid is 2.9 percent below the final Engineer's estimate and 14.4 percent below the highest bid. It is our opinion that the range and number of bids represent a normal and reasonable bidding distribution.

We recommend the Contract be awarded to the apparent low bidder, Forest Lake Contracting, Inc., in the amount of \$179,600.00. Please contact us with any questions or concerns regarding this project.

Sincerely,

SRF CONSULTING GROUP, INC.

Steven J. Miller, PE (MN)
 Senior Associate

Enclosure

cc: Jesse Freihammer, City of Roseville

H:\Projects\0900\9074_Correspondence\Letters\9074_AwardRecommendation.doc

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: June 13, 2016
Item No.: 8.h

Department Approval



City Manager Approval



Item Description: Approve Resolution Awarding Bid for 2016 Heinel Watermain Lining Project

BACKGROUND

The majority of the city's watermain were constructed in the late 1950's and early 1960's, utilizing cast iron pipe. Over time the pipes have aged, the ground has shifted and cracks or breaks develop in the pipe. The City typically replaces watermain pipes by open cutting the roadway and replacing the existing pipe. Recently, the City has also been replacing watermain by a pipe bursting method. This project will be the first Cast in Place Pipe (CIPP) watermain lining project the City has done. Lining technology essentially installs a new resin pipe inside the original water main without digging up city streets, which results in minimal disruption to residents during construction. The liner pipe is inserted into the main through the existing pipe and cured in place with a heat process. Service line connections are reopened using a robotic cutter and remote cameras. The process has been around for a number of years. This technology is very similar to the CIPP lining that the City does annually on the sanitary sewer mains.

The City has chosen to replace the watermain with this method due to the concerns with access along the street. Replacing the existing pipe by open cut or by pipe bursting will require a considerable amount of the road to be excavated and limit access dramatically. The CIPP watermain lining construction process only requires small pits to be dug at various locations and provides access to residents throughout the entire project. The watermain lining project should be completed in 4-6 weeks.

The 2016 Heinel Watermain Lining Project includes lining for approximately 2,000 lineal feet along Heinel Drive to address a section of watermain with a significant history of watermain breaks. A bid alternate was also included which would substitute lining of the watermain in Heinel Circle with open cut pipe replacement. The following bids were opened on May 24, 2016:

CONTRACTOR	BID TOTAL (Base Bid)	BID TOTAL (Base Bid+ Alternate 1)	BID TOTAL (Base Bid +Alternate 2)
Fer-Pal Construction USA LLC	\$486,683.50	\$543,361.15	\$542,808.30
Michels Corporation	\$664,546.00	\$693,680.00	\$721,993.00
Northdale Construction Co, Inc.	\$543,001.43	\$571,762.49	\$588,715.53
Engineers Estimate	\$551,176.50	\$595,329.00	\$594,536.25

Two alternates were included in the bid which addressed the watermain along Heinel Circle.

Alternate 1 was to open cut the 6" watermain and replace it. Alternate 2 was to line the 6"

25 watermain using with the same technology that is being used on the 8” watermain along Heinel
26 Drive.

27 The Heinel Watermain Lining project has a completion date of September 2, 2016. The City’s
28 contractor for the Pavement Management Project will complete the restoration including a mill
29 and overlay of the street once the Heinel Watermain contractor is completed. Overall work on the
30 street should be completed by October 21, 2016.

31 **POLICY OBJECTIVE**

32 It is City policy to keep utility infrastructure in good operating condition, utilizing current
33 construction technologies that keep service disruption during construction to a minimum. Based
34 on past practice, the City Council has awarded contracts to the lowest responsible bidder. In this
35 bid solicitation the lowest bidder is Fer-Pal Construction USA LLC.

36 **FINANCIAL IMPACTS**

37 We received 3 bids for the 2016 Heinel Watermain Lining Project. The low bid submitted by Fer-
38 Pal Construction USA LLC, \$542,808.30, is within the budgeted amount for this project. Original
39 project costs were estimated to be \$793,703.00. The Engineers Estimate for the selected option
40 was \$594,536.25. This work is funded by Water Utility Funds.

41 **REQUESTED COUNCIL ACTION**

42 Motion approving a resolution awarding the Bid for the 2016 Heinel Watermain Lining Project in the
43 amount of \$542,808.30 to Fer-Pal Construction USA LLC.

44

Prepared by: Jesse Freihammer, City Engineer
Attachments: A: Resolution
B: SEH Recommendation Letter

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 13th day of June, 2016, at 6:00 p.m.

The following members were present: ; and and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**RESOLUTION AWARDING BIDS
FOR 2016 HEINEL WATERMAIN LINING**

WHEREAS, pursuant to advertisement for bids for the improvement, according to the plans and specifications thereof on file in the office of the Manager of said City, said bids were received on Tuesday, May 24, 2016, at 11:00 a.m., opened and tabulated according to law and the following bids were received complying with the advertisement:

CONTRACTOR	BID TOTAL (Base Bid)	BID TOTAL (Base Bid+ Alternate 1)	BID TOTAL (Base Bid +Alternate 2)
Fer-Pal Construction USA LLC	\$486,683.50	\$543,361.15	\$542,808.30
Michels Corporation	\$664,546.00	\$693,680.00	\$721,993.00
Northdale Construction Co, Inc.	\$543,001.43	\$571,762.49	\$588,715.53
Engineers Estimate	\$551,176.50	\$595,329.00	\$594,536.25

WHEREAS, it appears that Fer-Pal Construction USA LLC is the lowest responsible bidder at the tabulated price of \$542,808.30

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota:

1. The Mayor and City Manager are hereby authorized and directed to enter into a contract with Fer-Pal Construction USA LLC for \$542,808.30 in the name of the City of Roseville for the above improvements according to the plans and specifications thereof heretofore approved by the City Council and on file in the office of the City Manager.
2. The City Manager is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids except the deposits of the successful bidder and the next lowest bidder shall be retained until contracts have been signed.

37 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville,
38 Minnesota:

39
40 The motion for the adoption of the foregoing resolution was duly seconded by Member , and
41 upon vote being taken thereon, the following voted in favor thereof: ; and and the
42 following voted against the same: .

43
44 WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 13th day of June, 2016, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 13th day of June, 2016.

Patrick Trudgeon, City Manager

(SEAL)



May 31, 2016

RE: City of Roseville
Heinel Drive Water Main Rehabilitation
SEH No. ROSEV 136247 14.00

Jesse Freihammer
City Engineer / Assistant Public Works Director
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

Dear Jesse:

On May 24 the City opened bids for the referenced project. Bids ranged from a high of \$721,993.00 to a low of \$542,808.30. Each Bidder submitted a bid for the Base Bid + Alternate 1 and for the Base Bid + Alternate 2. Alternates 1 and 2 specifically dealt with the rehabilitation of the 6-inch water main in Heinel Circle. Alternates 1 and 2 rehabilitated Heinel Circle's 6-inch water main via dig and replace method or structural cured-in-place-pipe lining (CIPP) method respectively. The table below shows that Fer-Pal Construction USA LLC was the low bidder. Their low bid was comprised of the Base Bid + Alternate 2.

BID PRICE SUMMARY						
	Bidder					
	Fer-Pal Construction USA LLC		Northdale Construction Co Inc		Michels Pipe Services	
	Rank (L to H)	Price	Rank (L to H)	Price	Rank (L to H)	Comment
Base Bid + Alt 1 1	2	\$543,361.15	3	\$571,762.49	5	\$693,680.00
Base Bid + Alt 2 2	1	\$542,808.30	4	\$588,715.53	6	\$721,993.00

¹ Engineers Opinion of Probable Cost is \$566,980.00

² Engineers Opinion of Probable Cost is \$566,255.00

In the bidding documents, Article 20 of the Instructions to Bidders required the Bidders to submit a detailed Bidders Proof of Responsibility (Proof) by email prior to the electronic Bid Opening. For your convenience, we include a copy of the Proof as Exhibit 1 to this recommendation.

Based on the information provided in their Proof, Fer-Pal can successfully complete a project of this size. We recommend that the City award this project to Fer-Pal in the amount of \$542,808.30.

For your convenience, we divide the remainder of this recommendation into the sections titled Background, Results of Review of the Proof, and Conclusions.

Background

We understand that the City's objective is to realize the full value of its choice to rehabilitate segments of its watermain network using CIPP method because of this method's small construction footprint. The minimal footprint mitigates pavement and boulevard damage and collateral traffic disruptions to the property owners in Roseville. This choice contains the assumption that the Contractor will accomplish the project on time, on budget, and with minimal interruptions to the City's customers. The City must have a very able Contractor with both the experience and leadership necessary to execute this project's demanding schedule.

Furthermore the City understands that usually, but not always, the CIPP contractor is the general contractor hiring a subcontractor to complete the necessary site work. Therefore, and also in order to realize the value in its choice to use CIPP method, this Bidder must complete this Proof to protect the welfare of the public by reducing the hazards of awarding a Contract to a Contractor (or team of Contractors) not qualified to complete it.

Results of Review of the Proof

The Proof is divided into 3 sections titled 1.0 CIPP Work, 2.0 Site Work, and General Requirements of Responsibility. Additionally, the Proof contains a section describing in detail the criteria for scoring the Proof and the Footnotes to the Proof.

1.0 CIPP Work, 2.0 Site Work, and Scoring the Proof

The first paragraph of the Bidders Proof of Responsibility section titled "Scoring the Proof" (on page 12 of the Instructions to Bidders Bidders) states that a bidder will not be considered a responsible contractor for this project unless the Bidder scores greater than or equal to 10 points, as determined by the Owner.

The point system was established to recognize that section 1.0 CIPP Work is the major work activity in this project. Subsequently, a bidder proving their ability here earns them points.

Section 2.0 Site Work is the minor work activity in this project. Yet its successful completion, and successful coordination with section 1.0 CIPP Work, is likely what the property owners will remember. Subsequently, a bidder proving or not proving their ability here will not or will sustain a deduction of the points earned by paragraph 1.0 CIPP Work.

In their bid:

1. Fer-Pal is the general contractor. Fer-pal completed section 1.0 CIPP Work themselves having their subcontractor Valley-Rich Co., Inc. (Valley-Rich) complete section 2.0 Site Work.
2. Northdale is the general contractor. Northdale completed section 2.0 Site Work themselves, having their subcontractor Fer-Pal complete section 1.0 CIPP Work.
3. Michels is the general contractor. Michels completed section 1.0 CIPP Work themselves having their subcontractor Northdale complete section 2.0 Site Work.

Below are the results of our scoring each bidder. Fer-Pal, Northdale, and Michels scored 38, 32, and 9 points respectively. Scoring 9 points makes Michels unqualified.

SCORING THE PROOF						
Paragraph	Bidder					
	Fer-Pal Construction USA LLC		Northdale Construction Co Inc		Michels Pipe Services	
	Points	Comment	Points	Comment	Points	Comment
Section 1.0: Cured In Place Pipe (CIPP) Work						
Completion of 2 projects demonstrating the responsible installation of CIPP	5	Total of 29 projects listed across 5 states	5	Total of 29 projects listed across 5 states	5	Total of 7 projects listed across 4 states and Canada
For each additional project completed demonstrating responsibly installing CIPP	27	Total of 29 projects listed across 5 states	27	Total of 29 projects listed across 5 states	5	Total of 7 projects listed across 4 states and Canada
For each project completed in the State of Minnesota demonstrating responsibly installing CIPP	4	4 Minnesota projects listed	4	4 Minnesota projects listed	0	No qualifying Minnesota projects were listed.
Experience of forman assigned to this project supervising 2 projects demonstrating the responsible installation of CIPP	5	Total of 6 projects listed	5	Total of 6 projects listed	5	Implied that the designated foreman was assigned to both Saskatoon projects, but not explicitly stated.
For each additional completed project supervised by the foreman assigned to this project that demonstrates the responsible installation of CIPP	4	Total of 6 projects listed	4	Total of 6 projects listed	0	The foreman name was not included on the list of completed projects provided.
For each completed project in the State of Minnesota supervised by the foreman assigned to this project that demonstrates the responsible installation of CIPP	1	1 Minnesota project listed	1	1 Minnesota project listed	0	No qualifying Minnesota projects were listed.
For each project demonstrating the contractors' initiation of change orders (not at the owner's request) that total more than 5% of the original bid within the last five years	-8	4 projects listed, where contractor initiated the CO	-8	4 projects listed, where contractor initiated the CO	0	none listed
For each project demonstrating a history of complaints regarding completion deadlines or the quality of the work of projects within the last five years	0	none listed	0	none listed	0	none listed
1.0 CIPP Work Subtotal	38		38		15	

SCORING THE PROOF						
Paragraph	Bidder					
	Fer-Pal Construction USA LLC		Northdale Construction Co Inc		Michels Pipe Services	
	Points	Comment	Points	Comment	Points	Comment
Section 2.0: Site Work						
Completion of 3 projects demonstrating the responsible completion of Site Work on a similar style project	0	3 Minnesota projects listed	0	5 Minnesota projects listed	0	5 Minnesota projects listed
Experience of foreman assigned to this project supervising 3 projects demonstrating the responsible completion of Site Work on a similar style project	0	3 Minnesota projects listed	-6	no foreman named	-6	no foreman named
History of initiating change orders (not at the owner's request) that total more than 5% of the original bid within the last three years	0	none listed	0	no information provided	0	no information provided
History of complaints regarding completion deadlines or the quality of the work of projects within the last three years	0	none listed	0	no information provided	0	no information provided
2.0 Site Work Subtotal	0		-6		-6	
Total Points:	38		32		9	

General Requirements of Responsibility

As shown by the table below, Fer-Pal, Northdale, and Michels met 3, 3, and 7 of the 9 General Requirements, respectively. The 7th General Requirement, C.3, does not need to be met until after the City awards this contract but not less than 10 days prior to construction. In addition, Fer-Pal, Northdale, and Michels all provided the CIPP thickness calculations, as required in Article 20.2 of the Instructions to Bidders, but only Michels provided the written guarantee from the liner manufacturer stating that the proposed CIPP product will bond to the existing host pipe according to the project specifications, as required in Article 20.2i.

GENERAL REQUIREMENTS OF RESPONSIBILITY						
Paragraph	Bidder					
	Fer-Pal Construction USA LLC		Northdale Construction Co Inc		Michels Pipe Services	
	Met? Y or N	Comment	Met? Y or N	Comment	Met? Y or N	Comment
A - The name of the CIPP product they will install, and the curing method (hot water or hot steam) that will be used for this project.	Y	Sanexen Aqua-Pipe (hot water)	Y	Sanexen Aqua-Pipe (hot water)	Y	Sekisui SPR - Nordipipe (hot steam)
B - Proof that the CIPP product meets the following requirements:						
B.1 - To assure the product has commercial viability, a minimum of 25,000 linear feet of the product has successfully been installed in pressurized potable water distribution systems in the U.S. and/or Canada.	Y	1,304,943 LF within last 5 years in USA / Canada	Y	1,304,943 LF within last 5 years in USA / Canada	Y	> 27,000 LF listed
B.2 - The manufacturer has continuously provided its product for at least five (5) years.	N	None provided	N	None provided	Y	Letter dated 03/31/14, references 04/28/11 Certification to install Nordipipe.
B.3 - The product manufacturer has sufficient in-house engineering support and manufacturing quality control for its product.	N	None provided	N	None provided	N	None provided
C - Proof that the Bidder is certified by the CIPP Product / liner method manufacturer as a fully trained user of its CIPP liner product and method of installation, as follows:						
C.1 - Proof that the training was conducted by a qualified representative of the CIPP Product / lining method of installation manufacturer.	N	None provided	N	None provided	Y	Letter dated 03/31/14
C.2 - Proof that the installation of the liner shall be performed by trained personnel.	N	None provided	N	None provided	Y	Letter dated 03/31/14
C.3 - Certificates of such training for all personnel involved in the operation of the CIPP Product / liner installation method shall be provided to the Engineer ten (10) days prior to the start of construction.	Not Yet Applicable					
CIPP Thickness Design Calculations	Y	Signed by MN PE	Y	Signed by MN PE	Y	Not signed by MN PE
Statement that CIPP product will bond to host pipe	N	None provided	N	None provided	Y	Statement dated 05/16/16, with procedure outline

Conclusions

The Contractor selected for this project must not only coordinate installing a CIPP liner into a main serving the City's customers, but also install, maintain, and remove a temporary watermain network providing continuous service to these customers during installation of the CIPP lining. All of this work must be complete in time to turn Heinel Drive and Heinel Circle over to the City for completion of its upcoming Street Reconstruction project in early September 2016.

Even though Fer-Pal did not officially meet 5 of the 9 General Requirements as they are clearly stated in the bidding documents, they provided the lowest bid (about 5% lower than the Engineer's Opinion of Probable Cost), and earned the highest score on the Bidders Proof of Responsibility. Based on past performance of Fer-Pal on similar CIPP watermain rehabilitation projects, we believe that they do indeed meet the 5 General Requirements, and that they inadvertently failed to include evidence of meeting them in their submittal of the Proof.

Based on our review of Fer-Pal's submitted Bid Forms and Proofs, Fer-Pal gives the City its best chance to realize its objective realizing the full value of its choice to rehabilitate segments of its water main network using CIPP method thus receiving our recommendation of award in the amount of \$542,808.30. Please note that Fer-Pal's low bid included the Base Bid + Alternate 2, which will provide the City and the affected property owners with the least amount of excavation, and thus the least amount of inconvenience to the public due to construction activities. Fer-Pal is a **very** able Contractor with the experience, leadership, and a recent proven track record in Minnesota and Wisconsin choosing qualified subcontractors which is necessary to successfully execute this project and its demanding schedule.

Please contact me with questions and comments at 952.912.2611 or ppasko@sehinc.com. We look forward to assisting the City with the construction phase activities.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Paul J. Pasko III, PE
Project Manager

JLS

Enclosure

c: Marc Culver, City of Roseville
Luke Sandstrom, City of Roseville
Mark Lobermeier, SEH
Dan Erickson, SEH
Jen Schumann, SEH
Dave Hutton, SEH
Brady Jackson, SEH

required bonds and insurance certificates. Within fifteen (15) days thereafter the Owner shall deliver one (1) fully signed counterpart to the Contractor

20. ADDITIONAL BIDDING DOCUMENTS TO BE COMPLETED AND EMAILED PRIOR TO BID

These documents must be emailed to Luke Sandstrom with the City of Roseville at Luke.sandstorm@cityofroseville.com prior to the bid opening.

20.1 Bidders Proof of Responsibility

Bidders Proof of Responsibility

Each bidder shall submit this Bidders Proof of Responsibility in accordance with both the Instructions to Bidders and the Bid Form.

The objective of this Proof is not to discourage bidding, make it difficult for responsible bidders to submit their bids, or discourage beginning structural cured-in-place pipe lining for water main pipe (CIPP) contractors.

Rather its objective is to ensure that the Owner realizes the full value of its choice to rehabilitate segments of their water main networks using CIPP method because of the method's small construction footprint. The minimal footprint mitigates pavement damage and collateral traffic disruptions. This choice contains the assumption that the Contractor will accomplish the project on time, on budget, and with minimal interruptions to its customers. The Owner must have a very able Contractor with both the experience and leadership necessary to execute this project's demanding schedule.

Furthermore the Owner understands that usually, but not always, the CIPP contractor is the general contractor hiring a subcontractor to complete the necessary site work. Therefore, and also in order to realize the value in its choice to use CIPP method, this Bidder must complete this Proof to protect the welfare of the public by reducing the hazards of awarding a Contract to a Contractor not qualified to complete it.

The Owner divides their evaluation of this Proof into two (2) sections; 1.0 CIPP, 2.0 Site Work respectively. Work in each section is defined below.

- A. 1.0 CIPP Work includes, but is not limited to, the following items:
 - 1. Layout and removal of temporary water main networks
 - 2. Pipe cleaning and closed circuit television inspections
 - 3. Furnishing the CIPP product ready for installation into the host pipe
 - 4. Pipe lining and closed circuit television inspections
 - 5. Pressure testing
 - 6. Reinstatement of water services from inside the pipe using remote controlled tools
 - 7. Cleaning the lined pipe
- B. 2.0 Site Work includes, but is not limited to, the following items:
 - 1. Traffic Control
 - 2. Lining pit excavation
 - 3. Removal of segments of the existing water main pipe to gain access to the inside of that pipe
 - 4. Replacement of segments of the existing water main pipe needing removal to gain access to the inside of that pipe
 - 5. Lining pit backfilling
 - 6. Boulevard restoration
 - 7. Street and sidewalk pavement restoration

Regardless whether or not a sub-contractor is used, the Bidder shall complete both sections 1.0 CIPP and 2.0 Site Work listed above. If the Bidder is using a subcontractor for either 1.0 CIPP Work or 2.0 Site

Work, then the Bidder and subcontractor shall complete and submit their respective section of Sections 1.0 CIPP Work and 2.0 Site Work of the Proof. **If using a subcontractor, the Bidder must identify their subcontractor by name. Furthermore that Bidder must submit information requested by this Proof for that subcontractor.**

1.0 CIPP WORK

1.1 BIDDER GENERAL INFORMATION

- 1.1.1. Name of Bidder: _____
- 1.1.2. Bidder's Address: _____
- 1.1.3. When Organized: _____
- 1.1.4. Where Incorporated: _____
- 1.1.5. How many years have you been engaged in the contracting business under the present name? ____
- 1.1.6. Contracts on hand (attach a list of present contracts, including the nature of the work, a schedule as to estimated completion date, and gross amount of each contract).
- 1.1.7. General character of the work performed by your firm: _____

- 1.1.8. Have you ever failed to complete any work awarded to you?
Yes ____ No ____ If yes, attach a statement explaining where and why.
- 1.1.9. Have you ever defaulted on a contract?
Yes ____ No ____ If yes, attach a statement explaining where and why.
- 1.1.10. Attach a list of the more important contracts completed by your firm, including the kind of work and approximate cost.
- 1.1.11. Attach a list of the major equipment that you have available and the hourly rates for each piece (list whether equipment prices are with or without operator).
- 1.1.12. Credit available. Furnish written evidence, preferably from banks.
- 1.1.13. Submit a signed statement from the contractor's bonding company, establishing the bonding capacity for the firm.

1.2 PROJECTS DEMONSTRATING THE RESPONSIBLE INSTALLATION OF CIPP COMPLETED WITHIN 3 YEARS OF THIS PROJECT'S BID OPENING DATE (1) (2) (3)

1.2.1. Responsible Project Experience: (6)

- a.) Project Name _____
- b.) Brief Description of Work _____
- c.) Amount (in Lineal Feet) of CIPP Lining in Project _____
- d.) Number of services (1" or smaller) robotically reinstated successfully _____
- e.) Number of services (1" to 2") robotically reinstated successfully _____
- f.) Date of Contract _____
- g.) Owner _____
- h.) Owner's Representative _____
- i.) Title _____ Phone _____
- j.) Name of General / Prime Contractor for Project _____
- k.) Your Project Superintendent _____
Phone _____
- l.) Your Jobsite Foreman _____
- m.) Original Contract Amount (your contract only) \$ _____
- n.) Final Contract Amount \$ _____
- o.) If Change Orders were issued were they requested by the Contractor or Owner? (circle one)

- p.) Amount of the Change Orders requested by the Contractor for this project? \$ _____
q.) Original Completion Date for project _____
r.) Actual Date that all work including any punch list items were finished _____
s.) Contract Time Extensions Issued _____
t.) Reason Contract was extended _____

u.) List Complaints involving Quality of Work or Completion Deadlines: _____

1.3 THIS PROJECT'S FOREMAN

1.3.1 Responsible Project Foreman Experience:

Name of Project Foreman assigned to this project _____

List the following information about responsible projects that this foreman has managed: (4) (6)

- a.) Project Name _____
b.) Brief Description of Project _____
c.) Amount (in Linear Feet) of CIPP Lining in Project _____
d.) Number of Services (1" to 2") Reinstated via Remote Control from Inside the Pipe _____
e.) Contract Amount \$ _____
f.) Original Contract Completion Date _____
g.) Was project completed by the above date? (yes / no, reason) _____

h.) Owner _____

i.) Owner Representative _____

j.) Title _____ Phone _____

2.0 SITE WORK

2.1 BIDDER GENERAL INFORMATION

2.1.1 Name of Bidder: _____
State Type of Contractor: _____

2.1.2 Bidder's Address: _____

2.1.3 When Organized: _____

2.1.4 Where Incorporated: _____

2.1.5 How many years have you been engaged in the contracting business under the present name? ____

2.1.6 Contracts on hand (attach a list of present contracts, including the nature of the work, a schedule as to estimated completion date, and gross amount of each contract).

2.1.7 General character of the work performed by your firm: _____

2.1.8. Have you ever failed to complete any work awarded to you?

Yes ____ No ____ If yes, attach a statement explaining where and why.

2.1.9. Have you ever defaulted on a contract?

Yes ____ No ____ If yes, attach a statement explaining where and why.

- 2.1.10. Attach a list of the more important contracts completed by your firm, including the kind of work and approximate cost.
- 2.1.11. Attach a list of the major equipment that you have available and the hourly rates for each piece (list whether equipment prices are with or without operator).
- 2.1.12. Credit available. Furnish written evidence, preferably from banks.
- 2.1.13. Submit a signed statement from the contractor's bonding company, establishing the bonding capacity for the firm.

2.2 PROJECTS DEMONSTRATING THE RESPONSIBLE COMPLETION OF SITE WORK WITHIN FIVE (5) YEARS OF THIS PROJECT'S BID OPENING DATE

2.2.1. Responsible Project Experience: (6) (7) (8) (9)

- a.) Project Name _____
- b.) Brief Description of Work _____
- c.) Date of Contract _____
- d.) Owner _____
- e.) Owner's Representative _____
- f.) Title _____ Phone _____
- g.) Name of General / Prime Contractor for Project _____
- h.) General Contractor's Project Superintendent _____
- Phone _____
- i.) Your Jobsite Foreman _____
- j.) Original Contract Amount (your contract only) \$ _____
- k.) Final Contract Amount \$ _____
- l.) If Change Orders were issued were they requested by the Contractor or Owner? (circle one)
- m.) Amount of the Change Orders requested by the Contractor for this project? \$ _____
- n.) Original Completion Date for project _____
- o.) Actual Date that all work including any punch list items were finished _____
- p.) Contract Time Extensions Issued _____
- q.) Reason Contract was extended _____
- r.) List Complaints involving Quality of Work or Completion Deadlines: _____

2.3 THIS PROJECT'S FOREMAN

2.3.1 Name of Foreman proposed for this project _____

2.3.2 Responsible Project Foreman Experience:

List the following information about responsible projects that this foreman has managed: (6) (7) (8) (9) (10)

- a.) Project Name _____
- b.) Brief Description of Work _____
- c.) Contract Amount \$ _____

d.) Original Contract Completion Date _____
e.) Was project completed by the above date? (yes / no, reason) _____

f.) Owner _____
g.) Owner Representative _____
h.) Title _____ Phone _____

2.4 COORDINATION

2.4.1 Describe in detail how the general contractor and subcontractor will communicate with each other ensuring adequate cooperation occurs to result in an on-time, on-budget completion. For example, daily phone calls between the foreman for the general contractor and subcontractor, an internal project schedule, weekly meetings between the foreman for the general contractor and subcontractor, etc.

Certifying the above information is true and correct this _____ day of _____, 2016.

(Company Name)

(Authorized Signature)

(Title)

(Signer's Printed Name)

GENERAL REQUIREMENTS OF RESPONSIBILITY

The Owner will consider written proof from the Contractor demonstrating that they meet the following general requirements. While documents proving the requirements below must be attached to the submitted Proof, the Bidder will not score points for these documents.

- A. The name of the CIPP product they will install, and the curing method (hot water or hot steam) that will be used for this project.
- B. Proof that the CIPP product meets the following requirements:
 1. To assure the product has commercial viability, a minimum of 25,000 linear feet of the product has successfully been installed in pressurized potable water distribution systems in the U.S. and/or Canada.
 2. The manufacturer has continuously provided its product for at least five (5) years.
 3. The product manufacturer has sufficient in-house engineering support and manufacturing quality control for its product.
- C. Proof that the Bidder is certified by the CIPP Product / liner method manufacturer as a fully trained user of its CIPP liner product and method of installation, as follows:
 1. Proof that the training was conducted by a qualified representative of the CIPP Product / lining method of installation manufacturer.

2. Proof that the installation of the liner shall be performed by trained personnel.
3. Certificates of such training for all personnel involved in the operation of the CIPP Product / liner installation method shall be provided to the Engineer ten (10) days prior to the start of construction.

SCORING THE PROOF

A Bidder will not be considered a responsible contractor for this project unless the Bidder scores greater than or equal to 10 points, as determined by the Owner, using the following system for assigning or deducting points.

1.0 CIPP Work (5)	
Completion of 2 projects demonstrating the responsible installation of CIPP (1)	Add 5 points
➤ For each additional project completed demonstrating responsibility installing CIPP (1)	Add 1 point each
➤ For each project completed in the State of Minnesota demonstrating responsibility installing CIPP (1)	Add 1 point each
Experience of foreman assigned to this project supervising 2 projects demonstrating the responsible installation of CIPP (1)	Add 5 points
➤ For each additional completed project supervised by the foreman assigned to this project that demonstrates the responsible installation of CIPP (1)	Add 1 point each
➤ For each additional completed project in the State of Minnesota supervised by the foreman assigned to this project that demonstrates the responsible installation of CIPP (1)	Add 1 point each
History of initiating change orders (not at the owner's request) that total more than 5% of the original bid within the last five years	Deduct 2 points for each confirmed project
History of complaints regarding completion deadlines or the quality of the work of projects within the last five years	Deduct 2 points for each confirmed project
2.0 Site Work (5)	
Completion of 3 projects demonstrating the responsible completion of Site Work on a similar style project (7) (9)	0 points for 1 or more projects Deduct 2 points for each project less than 1

Experience of foreman assigned to this project supervising 3 projects demonstrating the responsible completion of Site Work on a similar style project (7) (10)	0 points for 3 or more projects Deduct 2 points for each project less than 3
History of initiating change orders (not at the owner's request) that total more than 5% of the original bid within the last three years	Deduct 2 points for each confirmed project
History of complaints regarding completion deadlines or the quality of the work of projects within the last three years	Deduct 2 points for each confirmed project

The Owner reserves the right to reject any Proposal where an investigation of the Proof does not satisfy the Owner that the Bidder is qualified to carry out the terms of the Contract. False information by the bidder shall also be cause for rejecting bids. The Owner's decision as to responsibility of the Bidder is final.

The Owner has limited financial resources to commit to the project. Accordingly, the project must be accomplished with a minimum of interruption, on time and without cost overruns. The Owner believes that only a contractor with good experience in installing this kind of specialty structural pipe liner is necessary for a successful project. Therefore, the Owner will take into consideration the quality and experience of each Bidder.

The Owner will award a contract to the Bidder whose bid price, quality and experience best conform to the overall interests of the Owner. The Owner will consider the long-term value of the Contractor's previous construction experience. The Contractor's adaptability on previous contracts and suitability to the bid the contract will be considered in determining a contract award.

FOOT NOTES TO THIS PROOF

- (1) A project demonstrating the responsible installation of CIPP consists of the commercial installation of structural cured-in-place pipe (CIPP) linings totaling at least 1,500 linear feet of the proposed lining product in pressurized potable water transmission and/or distribution mains completed within 3 years of this project's bid opening date.
- (2) If the Contractor does not have their own projects demonstrating responsibility, then the Contractor can submit a letter from the lining manufacturer stating the Contractor is a licensed installer of the product and that the manufacturer will provide on-site technical support during the entire liner installation portion of the project. On-site technical support shall include at a minimum; inspection, installation design, resin impregnation, installation of CIPP, curing, cool-down, service pipe reinstatement, and inspection and testing.
- (3) If the Contractor does not have projects of their own demonstrating responsibility, nor a letter from a lining manufacturer stating they are a licensed installer of the manufacturer's product, but has acquired a company they believe gives them the responsibility to complete this project, then the Contractor shall submit information described in footnotes (1) and (2) above for the acquired company.
- (4) The job site foreman assigned to this project must have successful construction experience on 2 projects demonstrating responsibility within 3 years of this project's bid opening date.
- (5) The Owner may add or deduct partial points depending upon the nature of the information reported.
- (6) Please attach information about additional qualifying projects that you wish to be considered in evaluation in the same format as this Bidders Proof of Responsibility Form.

- (7) A project demonstrating the responsible completion of Site Work should have a minimum contract value of \$400,000 and **must** have been completed within 5 years of this project's bid opening date.
- (8) If the Contractor does not have projects of their own demonstrating responsibility, but has acquired a company they believe gives them the responsibility to complete this project, then the Contractor shall submit information described in footnote (7) above for the acquired company.
- (9) A project demonstrating the responsible completion of Site Work described by the fourth paragraph of this proof should include work along a residential street with morning and afternoon rush hour traffic counts consistent with that of a residential dead end street.
- (10) The job site foreman assigned to this project must have successful construction experience on 3 projects demonstrating responsibility within 5 years of this project's bid opening date.

20.2 Design Information for the Minnesota Department of Health.

In order to not delay the start of construction and allow the Minnesota Department of Health a sufficient permit review period, the following items that correspond to submittal items in Section 100, shall be attached with this bid:

- (a) Manufacturer details of CIPP lining system, including material properties.
- (b) Manufacturer recommended installation instructions.
- (c) Manufacturer's certification identifying the contractor as a licensed installer.
- (d) NSF Standard 61 certificate for the CIPP lining system.
- (e) Manufacturer's recommended procedures for future tapping of CIPP liner.
- (f) Certification that the CIPP liner is in compliance with AWWA Structural Class IV.
- (g) Manufacturer's test data for the CIPP liner.
- (h) CIPP liner design and thickness calculations shall be submitted with the bid in accordance with ASTM F1216 Appendix X1. Upon award of the contract, submit CIPP liner design and thickness calculations that have been prepared and signed by a Professional Engineer registered in the state of Minnesota.
- (i) Satisfactory written guarantee from the liner manufacturer stating that the proposed cured-in-place pipe product will bond to the existing host pipe according to the project specifications. This written guarantee shall be accompanied by results of any independent studies/tests and/or research and development data developed by the cured-in-place pipe product manufacturer.

REQUEST FOR COUNCIL ACTION

Date: 6-13-16

Item No.: 8.i

Department Approval



City Manager Approval



Item Description: Authorize Purchase Agreement to Purchase Property Located at 0 Cleveland Avenue

BACKGROUND

In May of 2016, staff was made aware of two vacant parcels of land for sale in the Southwest Sector of Roseville at 0 Cleveland Avenue and 0 Cleveland Avenue (Southeast corner of Cleveland Avenue and County Road B). The total acreage for the two parcels is .79 acre. The property is currently owned by adjacent property owner Constance Ternes, as trustee. The asking price for the two properties was \$160,000.

Several strategies to improve the Park, Recreation and Open Space opportunities in Southwest Roseville were outlined in the Parks and Recreation System Master Plan and are supported financially in the Renewal Program. These two particular parcels had been identified as vacant property during the master plan process as a potential site to acquire for park purposes. Attached is a parcel map, aerial map and the Parks and Recreation System Master Plan related to the Southwest Roseville strategies.

The City Council met in closed session on May 16, 2016 to consider developing an offer to purchase the property for park purposes. At the conclusion of that meeting staff was provided parameters and direction to make an offer.

Following further discussions, staff made an offer of \$154,000 for the property and it was accepted.

It is anticipated that community meetings will be held to plan any park development. Planning and development costs are also supported financially in the Renewal Program.

The ongoing annual maintenance cost is anticipated to be \$1,500.

Attached is the Purchase Agreement that was accepted by the property owner.

POLICY

It is the policy of City to protect, improve and expand community natural amenities and environmental quality, to preserve significant natural resources including lakes, ponds, wetlands, open spaces, wooded areas and wildlife habitat as integral aspects of the parks system. This property is consistent with the recently adopted Parks and Recreation System Master Plan.

36 FINANCIAL IMPLICATIONS

37 The costs associated with this parcel, including acquisition, are proposed to be taken from the \$1,000,000
38 budgeted amount identified in the Parks and Recreational Renewal Program Fund.

39
40 STAFF RECOMMENDATION

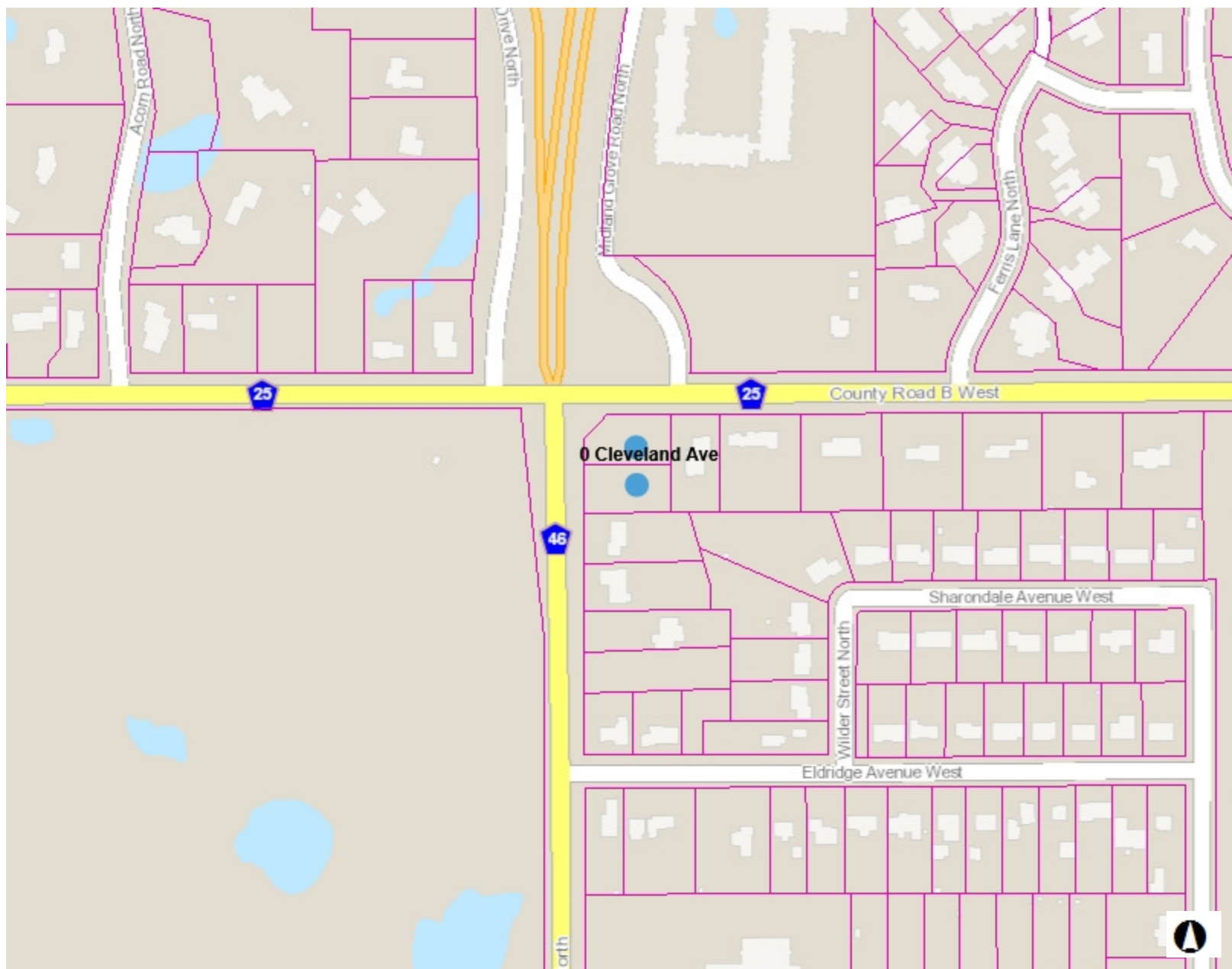
41 Staff recommends that the property at 0 Cleveland and 0 Cleveland Avenue be acquired for park purposes.

42
43 REQUEST FOR COUNCIL ACTION

44 Motion authorizing the attached resolution whereby the City would purchase the property located at 0
45 Cleveland Avenue and 0 Cleveland Avenue in Roseville, Minnesota from Constance J. Ternes, as trustee, for
46 a sum of \$154,000; and authorize the Mayor and City Manager to execute the Purchase Agreement on behalf
47 of the City setting forth the terms and conditions of the sale and undertake any actions or contingencies
48 contained therein.

49
50 Prepared by: Lonnie Brokke, Director of Parks and Recreation

51
52 Attachments: a. Parcel Location Map
53 b. Aerial Location Map
54 c. Parks and Recreation System Plan as related to strategies for SE Roseville
55 d. Purchase Agreement
56 e. Resolution



Legend



-  City Halls
-  Schools
-  Hospitals
-  Fire Stations
-  Police Stations
-  Recreational Centers
-  Parcel Points
-  Parcel Boundaries
-  Airports

Notes

Enter Map Description

599.8 0 299.92 599.8 Feet

NAD_1983_HARN_Adj_MN_Ramsey_Feet
© Ramsey County Enterprise GIS Division

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



599.8 0 299.92 599.8 Feet

NAD_1983_HARN_Adj_MN_Ramsey_Feet
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Legend



-  City Halls
-  Schools
-  Hospitals
-  Fire Stations
-  Police Stations
-  Recreational Centers
-  Parcel Points
-  Parcel Boundaries
-  Airports

Notes

Enter Map Description

Southwest Roseville

It's not only through the master planning process that a lack of parks serving the southwest Roseville has been noted. The recent Comprehensive Plan update noted the need for a park in this part of the community, although a possible site was not identified. The master plan recognizes the need to actively pursue a location for a park, even if a large park cannot be achieved. Several strategies were conceived to lead to opportunities that would satisfy the needs of southwest Roseville :

Parks need to serve a variety of purposes in the constellations and sectors pattern; some parks will serve the active recreation needs of the community with fields that accommodate sports programs.



Connectivity strategy

- use existing Roseville parks and parks and open spaces in neighboring communities by extending trails or sidewalks to better link residents to recreation opportunities;
- enhance street crossings to ease pedestrian movement;
- explore options to define beneficial (not expeditious) connections;
- create a connection at the west end of Midland Hills Country Club in the narrow conditions along the noise barrier; and
- cooperate with neighboring communities to expand program opportunities and recreation facilities to serve all residents.

Small parcel strategy

- identify small “vacant” parcels, typically less than 0.5 acre, to provide recreation

opportunities; “vacant” parcels are currently in private ownership (typically owned by an adjacent property owner); as such, some or all of these parcels may not be available;

- seek parcels further from existing parks (note the walking distance radii in the diagram), and parcels that lie along existing, planned, or proposed trails or sidewalks; and
- many parcels will be required to serve southwest Roseville’s recreation needs.

Large parcel strategy

- identify larger parcels, typically more than 1.0 acre, to provide recreation opportunities; in southwest Roseville, these parcels are currently developed or associated with a developed parcel, and may not be available;
- explore opportunities to create a park in combination with public parcels, notably the Fairview Community Center;
- seek parcels further from existing parks, and parcels that lie along existing, planned, or proposed trails or sidewalks;
- a single parcel might help balance recreation needs relative to other areas Roseville; and
- parcels may have conditions (beyond ownership) that limit their use for park purposes; site configuration, topography, current function, and existing development (on and adjacent to the parcel) may suggest the need for a different kind of park.

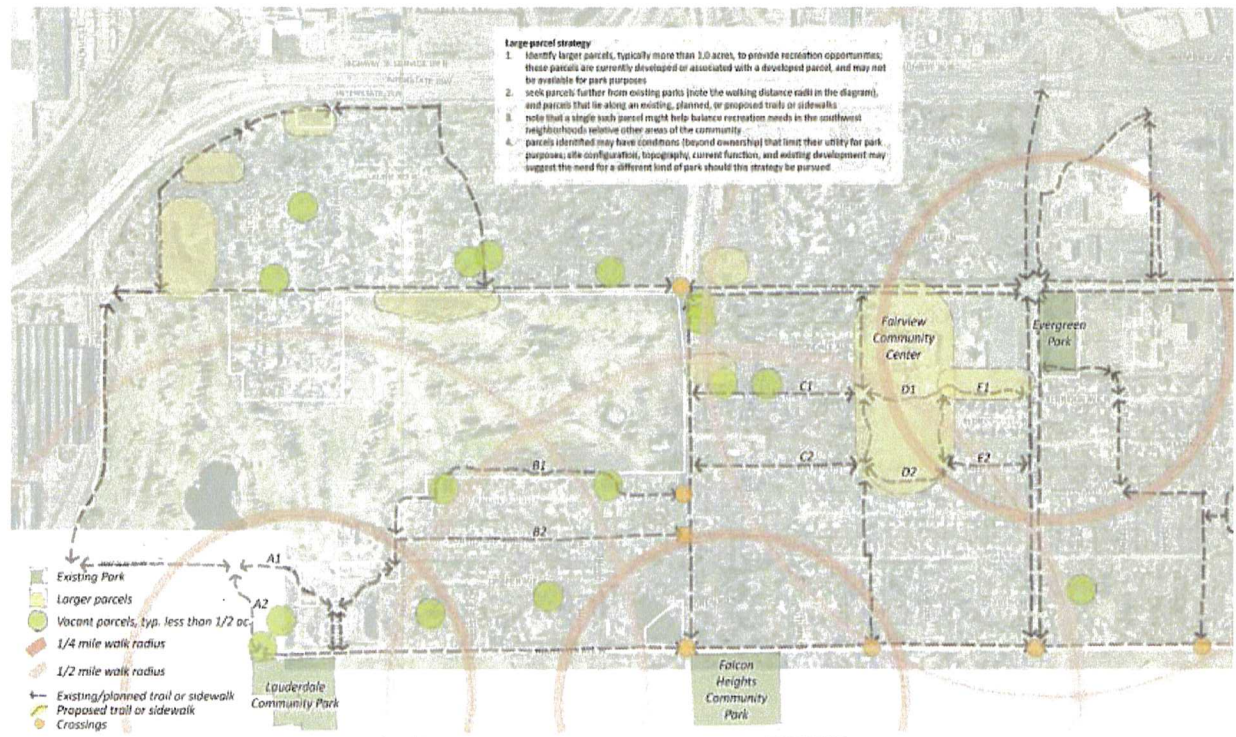
While a site may be difficult to identify or secure in a nearly fully developed community, finding a new site for the athletic fields may have the advantage of allowing some existing fields to be re-purposed for other parks and recreation uses. It would create fields of a higher quality than possible given the soil conditions found in some existing parks, extending play-ability and safety for players.

The CAT discussed the possibility of a complex accommodating the following program of activities:

- softball fields, with lights on all fields, including a minimum of four “tournament quality” fields;
- artificial turf soccer field, with lights on all fields, including a minimum of two fields and capable of supporting a dome in the future;
- concessions and restroom building;
- picnic area and picnic pavilion;
- playground;
- maintenance building and storage; and
- parking.

Location parameters were also discussed, with the following identified as key considerations:

- parcel of at least to fifteen acres
- accessible from a major thoroughfare
- not adjacent to single family residential, or capable of being screened (including lights) from single family residential
- accessible from current or planned trail or sidewalk



Accommodating parks and recreation services in Southwest Roseville will rely on a combination of strategies that include creating better connections to existing parks, seeking small parcels for small park spaces, and finding a large parcel where a more significant park might be created.

A general overview of the community expectedly revealed no undeveloped sites where this kind of facility could be built. However, the former Unisys property on the extreme west side of the city is of sufficient size that the program could be accommodated, perhaps with space remaining for other city functions.

PURCHASE AGREEMENT

THIS AGREEMENT is made as of MAY 26th, 2016, between _____, Trustee of the Constance J. Ternes Revocable Trust, U/T/A dated _____ ("Seller"), and the City of Roseville, a Minnesota municipal corporation ("Buyer").

In consideration of this Agreement, Seller and Buyer agree as follows:

1. **Sale of Property.** Seller agrees to sell to Buyer and Buyer agrees to buy from Seller the real property located in Ramsey County, Minnesota, legally described on the attached Exhibit A (the "Property").
2. **Purchase Price and Manner of Payment.** The total purchase price ("Purchase Price") to be paid by Buyer to Seller for the Property shall be ONE HUNDRED FIFTY-FOUR THOUSAND AND NO/100 DOLLARS (\$154,000.00), which shall be payable as follows:
 - A. FIVE THOUSAND AND NO/100 DOLLARS (\$5,000.00) as earnest money ("Earnest Money"), which Earnest Money shall be deposited with Land Title, Inc. ("Title Company"), 2200 W. County Road C, Roseville, MN 55113, within three (3) business days following the Effective Date (as defined below) of this Agreement. The Earnest Money shall be (i) applied to the Purchase Price at Closing if the parties close hereunder; (ii) refunded to Buyer if this Agreement is terminated by either party for any reason during the Executory Period (as defined below); or (iii) if the foregoing provisions do not apply, the Earnest Money shall be paid to the party entitled thereto in accordance with the remaining provisions of this Agreement.
 - B. The balance of the Purchase Price shall be paid by cashier's check, in cash, or by wire transfer of U.S. federal funds upon Closing.
3. **Contingencies.** The obligations of Buyer under this Agreement are contingent upon each of the following:
 - A. **Title.** Title to the Property shall be acceptable to Buyer, in its sole discretion, pursuant to the terms of Section 6.
 - B. **Inspections and Testing.** Buyer shall have determined, on or before the Contingency Date (as defined below) that it is satisfied with the results of all matters disclosed by physical inspections, soil tests, engineering inspections, hazardous waste and environmental reviews of the Property, and all other tests and inspections which Buyer deems necessary.
 - C. **Survey.** Buyer shall have determined, on or before the Contingency Date, that all matters (including, without limitation, the acreage of the Property, the location of all improvements, wetlands and easements, and the location of the property boundaries)

shown in the Survey (as defined below) and by boundary markers to be placed on the Property in accordance with Provision 6B below, are satisfactory to the Buyer.

- D. Physical Condition of Property. The Buyer shall have determined, on or before the Contingency Date, that it is satisfied with the physical condition of the Property, and with the zoning, access, drainage, floodplain designation, wetland areas, acreage, dimensions, and all other features and conditions of the Property which Buyer deems necessary for Buyer to purchase the Property.

The "Contingency Date" shall be forty-five (45) days after the Effective Date of this Agreement. If any of the foregoing contingencies have not been found to be satisfactory to the Buyer (which determination shall be within the Buyer's exclusive discretion) on or before the Contingency Date, then this Agreement may be terminated, at Buyer's option, by written notice from Buyer to Seller. Such notice of termination may be given at any time before Closing. Upon such termination, the Earnest Money (together with any interest accruing thereon) shall be immediately returned to Buyer, and neither party shall thereafter have any further rights against or obligations to the other hereunder, except as expressly provided otherwise herein. All the contingencies set forth in this Agreement are specifically stated and agreed to be for the sole and exclusive benefit of the Buyer, and the Buyer shall have the right to unilaterally waive any contingency by written notice to Seller. The costs incurred by the Buyer to determine whether the contingencies have been satisfied shall be paid by the Buyer.

Notwithstanding anything contained herein to the contrary, if one or more of the contingencies set forth in this Provision 3 has not been satisfied by the Contingency Date stated above, the Buyer may extend the Contingency Date for thirty (30) days by delivering written notice of such extension to Seller on or prior to the original Contingency Date. In the event that the Contingency Date is extended by the Buyer as provided herein, all references in the Purchase Agreement to the Contingency Date shall be that date which is seventy-five (75) days after the Effective Date of this Agreement, rather than forty-five (45) days after the Effective Date.

4. Closing. The closing on the purchase and sale of the Property contemplated by this Agreement (the "Closing") shall occur on that date which is fourteen (14) days after the Contingency Date (the "Closing Date"), or such earlier date to which the Seller and Buyer hereinafter mutually agree. The Closing shall take place at the Title Company, or such other location as is mutually agreeable to the parties. The Seller agrees to deliver possession of the Property to the Buyer immediately following the Closing.
- A. Seller's Closing Documents. Upon Closing the Seller shall execute and deliver to Buyer the following (collectively the "Seller's Closing Documents"):
- i. Deed. A Warranty Deed, in form reasonably satisfactory to Buyer, conveying the Property to Buyer, free and clear of all encumbrances, except for the Permitted Encumbrances (as defined below).

- ii. Seller's Affidavit. An Affidavit indicating that on the date of actual Closing there are no outstanding, unsatisfied judgments, tax liens or bankruptcies against or involving Seller or the Property; that there has been no skill, labor or material furnished to the Property for which payment has not been made or for which mechanics' liens could be filed; and that there are no unrecorded contracts, leases, easements, or other agreements or interests relating to the Property.
 - iii. Non-Foreign Transferor Certificate. A non-foreign certificate, properly executed and in recordable form, containing such information as is required by IRC Section 1445(b)(2) and its regulations.
 - iv. Other Documents. All other documents reasonably determined by the Title Company or the Buyer to be necessary to transfer the Property to Buyer in compliance with this Agreement or which are to be entered into by, or given to, the parties upon Closing pursuant to the terms and conditions of this Agreement.
- B. Buyer's Closing Documents. Upon Closing the Buyer will deliver to the Seller the balance of the Purchase Price by cash, by wire transfer of U.S. federal funds, or by Buyer's check.
5. Pro-rations. Seller and Buyer agree to the following pro-rations and allocation of costs regarding this Agreement:
- A. Title Insurance, Survey, and Closing Fee. Seller will pay all costs of providing the Title Commitment designated in Provision 6A below. Buyer will pay all premiums for any Title Insurance Policy required by Buyer.
- Buyer will pay all costs of providing the Survey designated in Provision 6B below.
- Seller and Buyer will each pay one-half of the cost of any closing fee charged by the Title Company.
- B. Deed Tax. Seller shall pay the state deed tax and the conservation fee payable to record the Warranty Deed to be delivered by Seller under this Agreement.
 - C. Real Estate Taxes and Special Assessments. Seller will pay, on or before the date of actual Closing, all special assessments outstanding, levied, pending, deferred or otherwise of record against the Property as of the date of actual Closing (including, without limitation, any installments of special assessments and interest on assessments payable with the general real estate taxes due and payable in the year of Closing and prior years).
- General real estate taxes due and payable in the year of Closing shall be prorated by Seller and Buyer as of the date of actual Closing based upon a calendar year. Seller shall pay all deferred real estate taxes (including "Green Acres" taxes) and special

assessments, payment of which is required to be paid as a result of the Closing of this sale.

- D. Recording Costs. Buyer will pay the cost of recording the Warranty Deed.
- E. Utility and Operating Costs. All utility and operating costs pertaining to the Property not otherwise provided for herein will be allocated between Seller and Buyer as of the date of actual Closing, so that Seller shall pay that part of such costs attributable to the period before the time of Closing and the Buyer shall pay that part of such costs attributable to the period after the time of Closing.
- F. Attorney's Fees. Each of the parties will pay its own attorney's fees pertaining to the negotiation, performance, and enforcement of this Purchase Agreement.
- G. Broker's Fees. The Seller will pay all brokerage commissions and fees due to Ternes Realty Group LLC regarding this transaction.

6. Title Examination. The Title Examination will be conducted as follows:

- A. Seller's Title Evidence. Seller shall, within fifteen (15) days after the Effective Date, obtain a commitment ("Title Commitment") for an ALTA Owner's Policy of Title Insurance (accompanied by legible copies of all documents described therein) issued by the Title Company committing to insure title to the Property, in the amount of the Purchase Price, subject only to the exceptions stated therein.
- B. Survey. Following the procurement of the Title Commitment as provided in Provision 6A above, the Buyer shall, if Buyer so elects, have a survey of the Property (the "Survey") prepared showing such matters as the Buyer deems necessary, and place boundary markers on the Property.
- C. Buyer's Objections. Within forty-five (45) days after receiving the Title Commitment, Buyer will examine the title to the Property and make written objections ("Objections") to the form and/or contents of the Title Commitment and/or to any items shown on the Survey. Any matter shown in the Title Commitment or on the Survey not objected to by the Buyer within said 45-day period shall be a "Permitted Encumbrance." If Buyer delivers to Seller any Objections, Seller will use Seller's best efforts to cure or satisfy the Objections on or before the Closing Date. If the Objections are not cured on or before the Closing Date, the Buyer will have the option to do the following:
 - i. Terminate this Agreement and receive a full refund of the Earnest Money (together with any interest accruing thereon);
 - ii. Withhold from the Purchase Price an amount which, in the reasonable judgment of the Title Company, is sufficient to assure cure of the Objections. Any amount so withheld will be placed in escrow with the Title Company, pending such cure.

If Seller does not cure such Objections within ninety (90) days after such escrow is established, Buyer may then cure such Objections and charge the costs of such cure (including reasonable attorney's fees) against the escrowed amount. If such escrow is established, the parties agree to execute and deliver such documents as may be reasonably required by Title Company, and Seller agrees to pay the charges of the Title Company, to create and administer the escrow; or

iii. Waive the Objections and proceed to Closing.

7. Operation Prior to Closing. During the period from the date of Seller's acceptance of this Agreement to the earlier of the date of actual Closing or termination of the Agreement (the "Executory Period"), the Seller shall execute no contracts, easements, leases or other agreements regarding the Property without the prior written consent of Buyer.

Seller will give Buyer written notice of any citation or other notice which Seller receives, subsequent to the date the Seller signs this Agreement, from any governmental authority concerning any alleged violation of any law, ordinance, code, rule, regulation or order regulating the Property of the use thereof.

The Seller shall not take any action, or cause to be recorded against the Property, any documents which change the condition of title to the Property from that shown in the Title Commitment without the prior written consent of the Buyer.

The Seller shall keep in full force and effect all existing insurance policies affecting the Property in the same or greater coverages and amounts during the Executory Period as the Seller is currently maintaining on the Property.

8. Representations and Warranties by Seller. The Seller represents and warrants to Buyer as follows (which representations and warranties shall be true and correct as of the date the Seller signs this Agreement and as of the date of actual Closing):

A. Seller Authority. Seller has the requisite power and authority to enter into, perform, and execute this Agreement and the Seller's Closing Documents.

B. Title to Property. Seller is the fee simple owner of the Property.

C. Unrecorded Documents. There are no unrecorded leases, contracts, easements, agreements or other documents affecting the condition of title to the Property, except the following, true and correct copies of which are attached hereto as Exhibit B: _____

D. Mechanic's Lien. There are no unpaid charges, debts, liabilities, claims, or obligations arising from the construction, occupancy, ownership, use or operation of the Property which could give rise to any mechanic's or materialmen's or other statutory liens against any of the Property, or for which Buyer will be responsible.

- E. Litigation. There is: (i) no actual or pending litigation or administrative proceeding by any organization, person, individual, or governmental agency pertaining to the Property; and (ii) no pending or threatened condemnation proceeding that would affect the Property.
- F. Hazardous Substances. To the best of Seller's knowledge, there are no Hazardous Substances (as defined in Minn. Stat. § 115B.02), asbestos, urea formaldehyde, polychlorinated biphenyls, radon gas or petroleum products (including gasoline, fuel oil, crude oil and various constituents or such products) which exist on, have been placed or stored on, or have been released from, the Property by any person in violation of any law.
- G. Storage Tanks. No "above ground storage tanks" or "underground tanks" (within the meaning of Minn. Stat. § 116.46) are located in or on the Property, nor have any such tanks been located in or on the Property and have subsequently been removed or filled.
- H. Wells. Seller does not know of any "Wells" on the described Property within the meaning of Minn. Stat. § 103I, except as have been previously disclosed to the Buyer pursuant to a Well Disclosure Statement.
- I. Individual Sewage Treatment Systems. There is no existing or abandoned "individual sewage treatment system" (within the meaning of Minn. Stat. § 115.55) on or serving the Property, except as have been previously disclosed to the Buyer pursuant to a Septic System Disclosure Statement.
- J. Methamphetamine Production. No Methamphetamine Production has occurred on the Property.
- K. Protected Sites. To the best of Seller's knowledge, there are no Property conditions that are protected by federal or state law (such as American Indian burial grounds, other human burial grounds, ceremonial earthworks, historical structures or materials, or archeological sites).
- L. Boundary Lines. To the best of Seller's knowledge there are no: (i) disputes pertaining to the location of the boundary lines of the Property; or (ii) existing encroachments from or onto the Property.
- M. Assessments. Seller has received no notice of actual or threatened special assessments or reassessments of the Property.
- N. FIRPTA. Seller is not a "foreign person", "foreign partnership", "foreign trust" or "foreign estate" as those terms are defined in Section 1445 of the Internal Revenue Code.

- O. Notices. Seller has not received, and otherwise has no knowledge of, any notice from any governmental authority of any existing violation of building codes and/or zoning ordinances or other governmental laws, regulations or orders. The Seller does not know of any violation of any deed restriction or restrictive covenant affecting the Property.
- P. Compliance with Laws. The Property is in full compliance with all zoning, building, health, traffic, flood control, fire safety, and other applicable rules, regulations, ordinances, and statutes of all local, state, and federal authorities, and all other governmental entities having jurisdiction over the Property.
- Q. Relocation Benefits. That the Property was vacant and unoccupied before the initiation of negotiations between the parties for the Buyer's acquisition of the Property and the Property has been continuously vacant and unoccupied since that time.

Each of the representations and warranties made herein shall survive Closing. Seller will indemnify Buyer and its successors and assigns against, and will hold Buyer and its successors and assigns harmless from, any expenses or damages, including reasonable attorney's fees, that Buyer incurs because of the breach of any of the above representations and warranties.

9. Eminent Domain Proceedings. If, prior to the Closing, eminent domain proceedings are commenced against all or any part of the Property, Seller will immediately give notice to Buyer of such fact, and at Buyer's option (to be exercised within 20 days after Seller's notice), this Agreement will terminate, in which event the Earnest Money (together with any accrued interest thereon) will be refunded to the Buyer and neither party shall thereafter have any rights against or obligations to the other hereunder, except as expressly provided otherwise herein. If Buyer fails to give such notice then there will be no reduction in the Purchase Price, and Seller will assign to Buyer at the Closing all of Seller's right, title and interest in and to any award made or to be made in the eminent domain proceedings. Prior to the Closing, Seller will not designate counsel, appear in, or otherwise take any action with respect to the eminent domain proceedings without Buyer's prior written consent.
10. Broker's Commission. The Seller has retained Ternes Realty Group LLC as its real estate broker in this transaction. The Seller will pay all brokerage commissions and fees due to Ternes Realty Group LLC regarding this transaction. Seller and Buyer represent to each other that they have dealt with no other brokers, finders, or the like in connection with this transaction.
11. Survival. The warranties, representations, indemnifications, and covenants contained in this Agreement shall survive Closing.
12. Notices. Any notice required or permitted to be given by any party upon the other is given in accordance with this Agreement if it is: (i) delivered personally upon Jim

Ternes, if such delivery is upon Seller, or delivered personally upon Patrick J. Trudgeon, Roseville City Manager, if such delivery is upon Buyer, (ii) mailed in a sealed wrapper by United States registered or certified mail, return receipt requested, postage prepaid addressed as designated below; or (iii) given to a reputable express courier for overnight delivery to the other party addressed as follows:

If to Seller: Jim Ternes
Ternes Realty Group LLC
PO Box 411
LAKE ELMO, MN 55042

If to Buyer:

City of Roseville
Roseville City Hall
2660 Civic Center Drive
Roseville, MN 55113
Attn: Patrick J. Trudgeon, City Manager

Notices shall be deemed effective on the date of receipt if delivered personally, upon the date of delivery to the reputable express courier if delivered to the courier for overnight delivery, or on the date of deposit in the U.S. Mail, if mailed; provided, however, if notice is given by deposit in the U.S. mails or by delivery to a courier for overnight delivery, the time for response to any notice by the other party shall commence to run one business day after the date of mailing or delivery to the courier. Any party may change its address for the service of notice by giving written notice of such change to the other party, in any of the manners specified above, 10 days prior to the effective date of such change.

13. Defaults and Remedies. In the event of a default on the part of either party under this Agreement which continues for three (3) business days after receipt of written notice from the other party, the following shall apply:

A. Buyer's Default. If Buyer defaults under this Agreement, Seller will have the right to terminate this Agreement after delivery of written notice of termination as provided under Minn. Stat. § 559.21. Upon such termination, the Earnest Money (together with the accrued interest thereon) shall be paid to the Seller as liquidated damages, and neither party shall thereafter have any rights against or obligations to the other hereunder, except as expressly stated otherwise herein. The termination of this Agreement and retention of the Earnest Money will be the sole remedy available to the Seller for default by Buyer, and Buyer will not be liable for damages or specific performance.

B. Seller's Default. If Seller defaults under this Agreement, Buyer will have the right to terminate this Agreement by giving written notice of termination to Seller, whereupon this Agreement will terminate, all Earnest Money (together with accrued interest thereon) will be paid to Buyer and neither party shall thereafter have any rights against or obligations to the other hereunder, except as expressly stated otherwise herein. In lieu of terminating this Agreement, Buyer may maintain a suit for specific performance of this Agreement.

Notwithstanding anything to the contrary contained herein, the parties acknowledge and agree that any liability of the parties to the other under the covenants and indemnifications contained in Sections 10 and 14 shall not be limited or affected by the foregoing provisions of this Section.

14. Physical Inspection. Following the signing of this Agreement, the Seller shall allow Buyer access to the Property without charge for the purpose of Buyer's surveying, placing boundary monumentation upon, and testing, inspecting, and otherwise examining the Property. Except as otherwise provided herein, Buyer shall pay all costs and expenses of examination, inspecting, and testing.
15. Conditions to Closing. The Buyer's obligation to close on this Purchase Agreement is subject to the following conditions precedent:
 - A. The representations and warranties of the Seller contained in this Agreement are true and correct as of the date the Seller signs this Agreement and at the time of Closing.
 - B. The Seller shall have performed and satisfied each of the Seller's obligations under this Agreement.
 - C. The Buyer is able to obtain an Owner's Policy of Title Insurance issued by the Title Company in the full amount of the Purchase Price, subject only to the Permitted Encumbrances, covering title to the Property, showing Buyer as owner of the Property and providing for full coverage over all standard title exceptions.
 - D. There has been no change in the physical condition of the Property between the date the Buyer signs this Agreement and Closing.

In the event any of the foregoing conditions are not satisfied as of the time of Closing, Buyer will have no obligation to proceed to Closing and, unless Buyer delivers written notice to Seller that Buyer has waived any unsatisfied condition and will proceed to Closing, this Agreement, upon notice from Buyer to Seller will cease and terminate, the Earnest Money (together with any accrued interest thereon) shall be refunded to Buyer and neither party shall thereafter have any rights against or obligations to the other hereunder, except as expressly provided otherwise herein.

16. Property Condition Disclosure. The parties acknowledge that the Seller must provide the Buyer a written disclosure, or Buyer must have received an inspection report, or Buyer

and Seller may waive the written disclosure requirements under Minn. Stat. §§ 513.52-513.60. THE SELLER AND BUYER EXPRESSLY WAIVE THE WRITTEN DISCLOSURE REQUIRED UNDER MINNESOTA STATUTES SECTIONS 513.52 TO 513.60.

17. **Airport Zoning Regulations.** If airport zoning regulations affect the Property, a copy of those airport zoning regulations as adopted can be viewed or obtained at the office of the County recorder where the zoned area is located.
18. **Studies and Other Materials.** Within twenty (20) days after the Effective Date, the Seller shall provide the Buyer with copies of all soil reports, surveys, engineering studies and reports, environmental studies and reports and other documents that Buyer may request pertaining to the Property, if Seller has any. If the foregoing would work an inconvenience on the Seller, in lieu thereof, the Seller shall permit the Buyer to examine and make copies of such items during normal business hours, and shall provide facilities for these purposes.
19. **Miscellaneous.**
 - A. **Entire Agreement; Modification.** This written Agreement constitutes the complete agreement between the parties regarding the purchase of the Property. There are no verbal agreements that change this Agreement, and no waiver or amendment of any of its terms will be effective unless in a writing executed by the party against whom enforcement is sought.
 - B. **Controlling Law.** This Agreement has been made under the laws of the State of Minnesota, which will control its interpretation.
 - C. **Binding Effect.** This Agreement is binding upon and inures to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors and assigns.
 - D. **Time of the Essence.** Time is of the essence of this Agreement and each and every term and condition hereof.
 - E. **Date for Performance.** If the time period by which any right, option or election provided under this Agreement must be exercised, or by which any act required hereunder must be performed, or by which the Closing must be held, expires on a Saturday, Sunday, or legal or bank holiday, then such time period will be automatically extended through the close of business on the next regularly scheduled business day.
 - F. **Effective Date.** The "Effective Date," as that term is used in this Agreement, shall be that date on which the party who signs this Agreement last, signs this Agreement.

- G. Negotiation. This Agreement and every provision of this Agreement is the result of negotiation by and between the respective parties hereto, and it is agreed that in the event any litigation arises with respect hereto, a strict construction of the terms of this Agreement shall not be applied against any of the parties hereto because of the fact that it drafted or prepared this Agreement.
- H. Counterparts. This Agreement may be executed in any number of counterparts, each of which will be deemed to be an original, but all of which, when taken together, constitute the same instrument.
- I. No Waiver. Neither the failure of either party to exercise any power given such party hereunder or to insist upon strict compliance by the other party with its obligations hereunder, nor any custom or practice of the parties at variance with the terms hereof constitutes a waiver of either party's right to demand exact compliance with the terms hereof.

(Remainder of page intentionally left blank. Signatures follow.)

Seller and Buyer have executed this Agreement as of the date first written above.

SELLER:

Constance J. Ternes Revocable Trust

Constance J. Ternes

By: _____

Its: Trustee

Date of Execution by Seller

May 25, 2016

BUYER:

City of Roseville

By: _____

Daniel J. Roe

Its: Mayor

By: _____

Patrick J. Trudgeon

Its: City Manager

Date of Execution by Buyer

_____, 2016

EXHIBIT A

Legal Description

Lots 1 and 2, Block 1, Spear Addition, Ramsey County, Minnesota

[PID's 162923220068 and 162923220069 – for reference only]

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, Minnesota was duly held on the 13th day of June, 2016, at 6:00 p.m.

The following members were present: , , , and Mayor , and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**RESOLUTION APPROVING THE PURCHASE/SALE OF CERTAIN LAND BY THE
CITY OF ROSEVILLE**

WHEREAS, the Trustee of the Constance J. Ternes Revocable Trust (“Seller”) owns certain vacant real estate located at 0 Cleveland Avenue in Roseville, Minnesota, as legally described in the attached Purchase Agreement (“Property”); and

WHEREAS, the City of Roseville (“City”) has determined that it should acquire the Property pursuant to a Purchase Agreement between the City and the Seller in substantially the form attached hereto.

NOW, THEREFORE, BE IT RESOLVED, by the City Council (“Council”) of the City of Roseville, Minnesota as follows:

1. The Council approves the Property purchase. Approval of the Purchase Agreement is subject to modifications that do not significantly alter the substance of the transaction and that are approved by the City Attorney, provided that execution of the Purchase Agreement shall be conclusive evidence of approval.
2. City staff and officials are authorized to take all actions necessary to perform the City’s obligations under the Purchase Agreement as a whole, including without limitation making payments for the Property purchase, consultants, and closing costs outlined in the Purchase Agreement, as well as execution of any documents necessary to close on the Property acquisition.

The motion for the adoption of the foregoing resolution was duly seconded by Member , and upon a vote being taken thereon, the following voted in favor thereof: , , , and Mayor , and the following voted against the same: .

46
47 WHEREUPON said resolution was declared duly passed and adopted.
48
49

50
51 STATE OF MINNESOTA)
52) SS
53 COUNTY OF RAMSEY)
54
55

56 I, the undersigned, being the duly qualified City Manager of the City of Roseville, Minnesota, do
57 hereby certify that I have carefully compared the attached and foregoing extract of minutes of a
58 regular meeting of said City Council held on the 13th day of June, 2016 with the original thereof
59 on file in my office.
60

61 WITNESS MY HAND officially as such Manager this day of , 20
62
63

64
65 SEAL
66
67

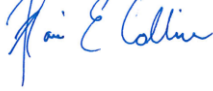
68 _____
69 Patrick Trudgeon, City Manager
70
71

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Agenda Date: 6/13/2016

Agenda Item: 8.j

Department Approval



City Manager Approval



Item Description: Adopt a resolution memorializing the denial of the request to amend City Code Section 1004.09C (Improvement Area) to allow greater development of building footprints and paved surfaces on parcels in the LDR-2 zoning district (PF16-010)

APPLICATION INFORMATION

Applicant: Golden Valley Land Company

City Action: The City Council denied the request on May 23, 2016, in advance of the May 31, 2016, deadline per Minn. Stat. §15.99

BACKGROUND

On May 23, 2016, the Roseville City Council considered the above request for approval of a zoning text amendment pertaining to the amount of building footprint and paved surface allowed in the LDR-2 zoning district. Based upon the record from public proceedings, including memoranda and City staff report and public consideration by and between the City Council, the City of Roseville denied the application upon the following factual findings:

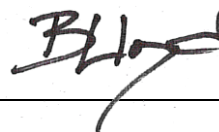
- That percentage of impervious coverage would create an undesirable amount of runoff;
- That percentage would be too limiting for sufficient green space between or surrounding individual homes; and
- That percentage would change the character of LDR-2 neighborhoods

RECOMMENDED ACTION

Adopt a resolution memorializing the denial of the requested zoning text amendment to allow greater development of building footprints and paved surfaces on parcels in the LDR-2 zoning district.

Attachments: A: Draft resolution

Prepared by: Senior Planner Bryan Lloyd
651-792-7073
bryan.lloyd@cityofroseville.com



**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, State of Minnesota, was held on the 13th day of June 2016 at 6:00 p.m.

The following Members were present: _____
and _____ was absent.

Council Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. ____
**A RESOLUTION MEMORIALIZING THE DENIAL OF A REQUEST TO AMEND
ZONING TEXT PERTAINING TO THE AMOUNT OF BUILDING FOOTPRINT AND
PAVED SURFACE ALLOWED IN THE LDR-2 ZONING DISTRICT (PF16-010)**

WHEREAS, City of Roseville has received a valid application for approval of the requested zoning text amendment; and

WHEREAS, the Roseville City Council, at its regular meeting on May 23, 2016, reviewed the application along with the record from public proceedings, including memoranda and City staff report and public consideration by and between the City Council, and denied the application based on the following factual findings:

- That percentage of impervious coverage would create an undesirable amount of runoff;
- That percentage would be too limiting for sufficient green space between or surrounding individual homes; and
- That percentage would change the character of LDR-2 neighborhoods.

AND WHEREAS, said findings of fact underpinning the denial were reported to the applicant in a letter dated May 26, 2016;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota, that the application discussed herein was denied on May 23, 2016.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member _____ and upon a vote being taken thereon, the following voted in favor: _____ and _____ voted against.

WHEREUPON said resolution was declared duly passed and adopted.

RCA Exhibit A

Resolution – Building footprint and paved surface in LDR-2 district (PF16-010)

[illegible]

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 13th day of June 2016, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 13th day of June 2016.

Patrick Trudgeon, City Manager

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Agenda Date: **6/13/2016**

Agenda Item: **8.k**

Department Approval



City Manager Approval



Item Description: Adopt resolution memorializing the denial of an amendment to the Official Zoning Map for property at 1415 County Road B (PF16-006)

APPLICATION INFORMATION

Applicant: Evangelical Lutheran Good Samaritan Society

Location: Planning District 14 – generally south of Highway 36, west of Lexington Avenue, north of Larpentour Avenue, and east of Snelling Avenue. The subject parcel is located in the southwest corner of Albert Street and County Road B, directly adjacent to TCF Bank and the Rose Mall Apartments

Property Owner: same

City Action Deadline: rezoning: May 27, 2016, per Minn. Stat. §15.99

BACKGROUND

On May 23, 2016, the Roseville City Council considered the above application regarding the Official Zoning Map change (rezoning) of 1415 County Road B from High Density Residential-1 District to High Density Residential-2 District. Based upon the record from public proceedings, the City of Roseville denied the application upon the following factual findings:

1. Intensity of the HDR-2 zoning district could result in a greater overall density, height, and setbacks on the site, making it a concern due to its proximity to the surrounding single-family residential properties.

RECOMMENDED CITY COUNCIL ACTION

Adopt a resolution memorializing the denial of the request by The Evangelical Lutheran Good Samaritan Society to change the Official Zoning Map of the City of Roseville for the property addressed as 1415 County Road B.

Prepared by Thomas Paschke, City Planner, 651-792-7074

thomas.paschke@cityofroseville.com

Attachments: A: Draft resolution

**EXTRACT OF THE MINUTES OF THE MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council or the City of Roseville, County of Ramsey, State of Minnesota, was held on the 13th day of June, 2016 at 6:00 p.m.

The following Members were present: _____ and the following were absent: _____

Council Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. ____

**A RESOLUTION MEMORIALIZING THE DENIAL OF AN OFFICIAL ZONING MAP
CHANGE (REZONING) FROM HIGH DENSITY RESIDENTIAL-1 DISTRICT TO
HIGH DENSITY RESIDENTIAL-2 DISTRICT AT 1415 COUNTY ROAD B (PF16-006)**

WHEREAS, City of Roseville has received a valid application to change the zoning classification to the entirety of the subject property, assigned Ramsey County Parcel Identification Number 10-29-23-34-0006; and

WHEREAS, the Roseville City Council, at its regular meeting on May 23, 2016, reviewed the application, the pertinent regulations, and the public record, and denied the application upon the following factual findings:

1. Intensity of the HDR-2 zoning district could result in a greater overall density, height, and setbacks on the site, making it a concern due to its proximity to the surrounding single-family residential properties.

AND WHEREAS, said findings of fact underpinning the denial of the project were reported to the applicant in a letter dated May 27, 2016.

NOW BE IT RESOLVED, by the Roseville City Council, that the application discussed herein was denied as of May 23, 2016.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor _____; and _____ voted against.

WHEREUPON said resolution was declared duly passed and adopted

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: June 13, 2016
Item No.: 8.1

Department Approval



City Manager Approval



Item Description: 35W Managed Lane Public Hearing

BACKGROUND

MnDOT is currently in the process of designing future improvements for I-35W between Highway 36 in Roseville and Lexington Avenue in Blaine – see attached map. The proposed improvements would include adding a managed (MnPASS) lane in each direction similar to the lanes recently added on I-35E. The project would potentially include modifications or replacements of existing I-35W pavements and bridges as well as the installation of noise walls at various locations in the interstate corridor, one of which is warranted in Roseville between County Road C and County Road D. Although the project is not fully funded at this time, MnDOT is moving forward with the final design and environmental impact assessments so that the project could be implemented as funding becomes available.

MN Statute 161.16 requires MnDOT to obtain Municipal Consent for projects that “alter access, increase or reduce highway traffic capacity, or require acquisition of permanent right-of-way”. The Municipal Consent process begins with a Public Hearing concerning the final layout documents. Following the hearing, state statutes allow the City Council 90 additional days to consider approval of the final layout.

MnDOT is holding two public meetings in June to present information on the project and to answer questions. These meetings are primarily focused on the noise wall locations. MnDOT was also present at the Council’s March 14, 2016 meeting to present information on this project.

On July 25th staff will make a short presentation highlighting the elements impacting the City of Roseville. We will also ask that a representative from MnDOT be on hand to answer any questions from the Council at this time.

By October 25th, or 90 days after the public hearing, the City must act by either approving or denying Municipal Consent for the proposed project. Prior to that date, staff will make another presentation answering any additional questions that were received at and after the public hearing. At that time the City Council will be asked to vote on Municipal Consent.

POLICY OBJECTIVE

The City is required to participate in State and County transportation projects based on State on County Cost Participation Policies. Also, Minnesota Statutes dictate the required Municipal Consent procedure.

30 **FINANCIAL IMPACTS**

31 This public hearing is part of the Municipal Consent process as described above. Once funding for
32 this project has been identified the City and MnDOT will enter into a Cooperative Construction
33 Agreement which may identify cost participation on the City's part particularly if the City requests
34 additional items not part of the overall project. It is very likely that there will at least be cost
35 participation on the City's part for storm water improvements.

36 **REQUESTED COUNCIL ACTION**

37 Set a Public Hearing to receive public comment on the proposed 35W Managed Lane Project at the
38 July 25th City Council meeting.

39

Prepared by: Marc Culver, Public Works Director
Attachments: A: Resolution
B: Project Map

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 13th day of June, 2016, at 6:00 p.m.

The following members were present: ; and and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

RESOLUTION ORDERING PUBLIC HEARING FOR MUNICIPAL CONSENT OF I-35W MANAGED LANE PROJECT FINAL LAYOUT

WHEREAS, MnDOT has developed a final layout for future I-35W improvements, and
WHEREAS, Mn Statutes 161.16 require MnDOT to obtain Municipal Consent for improvements that meet certain thresholds; and
WHEREAS, the City of Roseville is required to hold a Public Hearing concerning consideration for Municipal Consent of the final layout.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Roseville, Minnesota, as follows:

1. The Council shall meet on the 25th day of July, 2016, at 6:00 p.m., in the City Council Chambers, 2660 Civic Center Drive, Roseville, Minnesota, for the purpose of holding a public hearing concerning the approval of the I-35W final layout.
2. The Public Hearing notices shall be published in the official newspaper at least 30 days prior to the hearing.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota:

The motion for the adoption of the foregoing resolution was duly seconded by Member , and upon vote being taken thereon, the following voted in favor thereof: ; and and the following voted against the same: .

WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 13th day of June, 2016, with the original thereof on file in my office.

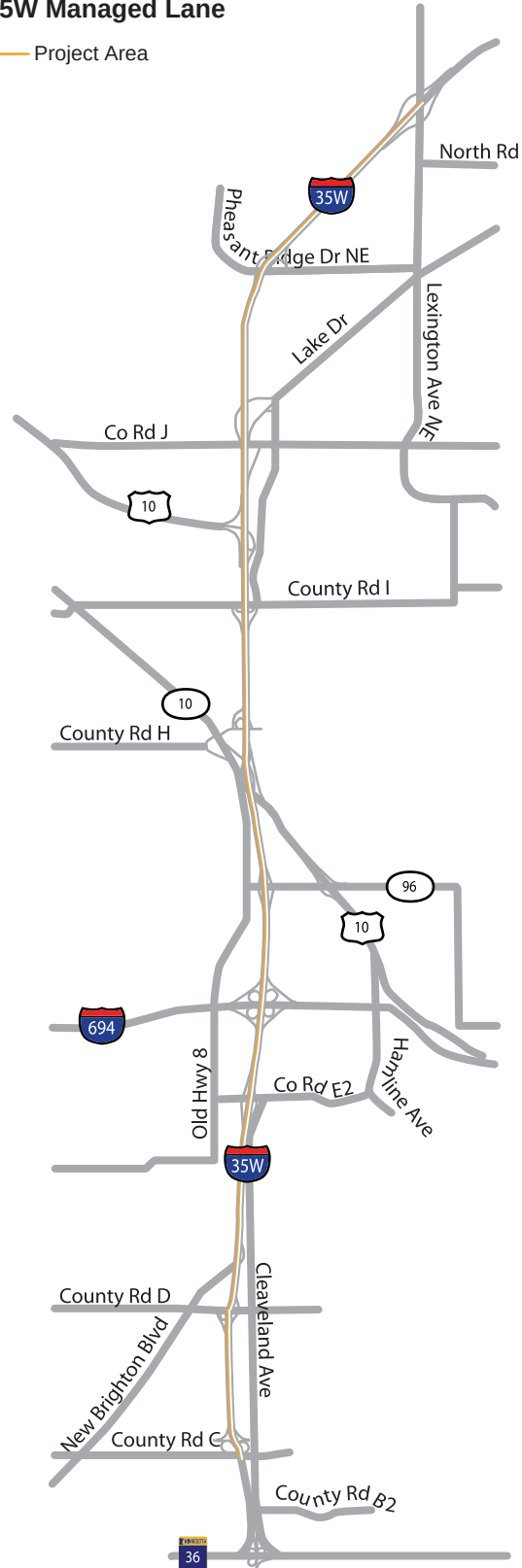
WITNESS MY HAND officially as such Manager this 13th day of June, 2016.

Patrick Trudgeon, City Manager

(SEAL)

I-35W Managed Lane

Project Area



REQUEST FOR COUNCIL ACTION

Date: 6-13-16
Item No.: 10.a

Department Approval



City Manager Approval



Item Description: **Consider Code Amendments to Title 9, Chapter 908 of the Roseville City Code, Regulating Rental Licensing for Multifamily Rental Dwellings of 5 or More Units.**

BACKGROUND

Roseville's Multi-Family Rental License Ordinance (Chapter 908) was approved by the City Council on October 21, 2013. Since inception, the Community Development Department staff have implemented the ordinance, completed the initial inspection/licensing cycle, and continued renewal inspections as they occur according to each property's inspection schedule.

In developing administrative procedures, assigning license types and conducting inspections, staff identified certain ordinance and process revisions which will; correct minor discrepancies and contradictions in the ordinance, clarify some ordinance wording, allow for the ordinance to operate more efficiently, and, provide an appropriate policy to guide staff.

These revisions were discussed at the May 9, 2016, City Council meeting. Council asked staff to review Section 908.03 with the Minnesota Multi-Housing Association (MMHA) and research other city's ordinances related to required background checks. The discussions with the MMHA resulted in the language used that is in keeping with State Statutes, as well as, the Federal Fair Housing Act. The City Attorney has reviewed these recommended ordinance amendments. Staff recommends changes to the following sections:

The following ordinance revisions (Chapter 908) are included as 'Attachment A'. A summary of code changes are as follows:

1. Section 908.02, Definitions: Add definition descriptions for Codes Coordinator, Code Compliance Officer, Memorandum of Understanding and Manager.
2. Section 908.03, Licensing Requirements: Amending the License Type Descriptions to list license term, add provisions for background checks for persons having access to individual units, inclusion of City representative to view occupancy register, and changes in ownership and information on application. The remaining are administrative procedure amendments.
3. Section 908.04, Licensing Term: Amending the License Type Description Diagram 1, and the remaining are administrative procedure amendments.
4. Section 908.06, Local Agent: Removed licensee responsibility for acts of managers, and moved it to 908.03.

- 31 5. Section 908.07, Licensing Suspensions, Revocation, Denial, and Nonrenewal: Including
32 wording which allows Council action in regards to non-compliance of the Memorandum of
33 Understanding. The remaining are administrative procedure amendments.
- 34 6. Section 908.08, Change wording of Building Official to Codes Coordinator.
35

36 **FINANCIAL IMPACTS**

37 There are no financial impacts.
38

39 **STAFF RECOMMENDATION**
40

41 Based on the comments provided in this report, staff recommends approval of the proposed text
42 ordinance amendments of the Roseville's City Code, Title 9, Chapter 908, to Regulate Rental
43 Licensing for Multifamily Dwellings of 5 or More Units.
44

45 **REQUESTED COUNCIL ACTION**

46 Adopt an ordinance amending selected text ordinance amendments of the Roseville's City Code,
47 Title 9, Chapter 908, to Regulate Rental Licensing for Multifamily Dwellings of 5 or More
48 Units.
49

50 Prepared by: Dave Englund, Codes Coordinator
51

52 Attachments: A: Ordinance Amendment
53 B: Ordinance Summary

City of Roseville

ORDINANCE NO. _____

**AN ORDINANCE AMENDING SELECTED TEXT OF THE ROSEVILLE CITY CODE,
TITLE 9, CHAPTER 908, TO REGULATE RENTAL LICENSING FOR
MULTIFAMILY RENTAL DWELLINGS OF 5 OR MORE UNITS**

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Purpose: The Roseville City Code is hereby amended to modify/clarify specific requirements within the Roseville City Code, Title 9, Chapter 908, to Regulate Rental Licensing for Multifamily Rental Dwellings of 5 or More Units.

SECTION 2. Sections 908.02, 908.03, 908.04, 908.06, 908.07, 908.08, is hereby amended as follows:

**CHAPTER 908 TO REGULATE RENTAL LICENSING FOR MULTIFAMILY RENTAL
DWELLINGS OF 5 OR MORE UNITS**

- 908.01: Purpose
- 908.02: Definitions
- 908.03: Licensing Requirements
- 908.04: Licensing Term
- 908.05: Fees
- 908.0~~5~~~~6~~6: Local Agent Required
- 908.0~~6~~~~7~~7: Licensing Suspensions, Revocation, Denial, and Non-Renewal
- 908.08: Appeals
- 908.09: Maintenance of Records
- 908.010: Authority
- 908.011: Rules, Policies, and Procedures
- 908.012: No Warranty by the City
- 908.013: Severability

908.01: PURPOSE

It is the purpose of this Chapter to assure that Multifamily Rental Dwellings (MRDs) with 5 or more units in Roseville are decent, safe, sanitary, and well maintained. The implementation of an MRD licensing program is a mechanism to ensure that rental housing will not become a nuisance to the neighborhood; will not foster blight and deterioration; and/or will not create a disincentive to reinvestment in the community. The operation of an MRD is a business enterprise that entails responsibilities. Operators are responsible to assure that residents and children may pursue the normal activities of life in surroundings that meet the following criteria: safe, secure, and sanitary; free from crimes and criminal activity, noises, nuisances, or annoyances; and free from unreasonable fears about safety of persons and security of property.

908.02: DEFINITIONS

For the purpose of this Chapter, the following terms shall be defined as set forth below.

- ~~A.~~ **Building Official Codes Coordinator:** The designated Building Official for the City of Roseville or his/her duly authorized representative(s).
- ~~B.~~ **City:** Shall mean the City of Roseville.
- ~~C.~~ **City Council:** Shall mean the City Council of the City of Roseville.
- ~~D.~~ **City-Approved Inspector's Report or Inspection Report:** Shall mean a rental dwelling inspection report prepared and signed by a City rental housing inspector or inspector contracted by the City to conduct an inspection and provide a report to the City.
- ~~E.~~ **Code Compliance Officer:** City of Roseville rental housing inspector as designated by the Codes Coordinator.
- ~~F.~~ **Denial:** The refusal to grant a license to a new or renewing applicant by the City.
- ~~G.~~ **Dwelling Unit:** Any portion of a building thereof that contains living facilities, including provisions for sleeping, eating, cooking, and sanitation.
- ~~H.~~ **Lease:** An oral or written agreement between an MRD owner and a tenant for temporary use of a rental dwelling unit, usually in exchange for payment of rent.
- ~~I.~~ **License:** The formal approval of an activity specified on the certificate of license issued by the City.
- ~~J.~~ **Local Agent:** Owner's representative who resides in any of the following Minnesota counties: Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, or Washington.
- ~~K.~~ **Memorandum of Understanding:** A document outlining the terms and details of an agreement between parties, including each party's requirements and responsibilities.
- ~~L.~~ **Manager:** An individual who is hired or is applying to be hired by an owner and who has or would have the means, within the scope of the individual's duties, to enter tenants' dwelling units. Manager does not include a person who is hired on a casual basis and not in the ongoing course of the business of the owner.
- ~~M.~~ **Multifamily Rental Dwelling (MRD):** Any building or portion thereof that contains five (5) or more dwelling units that may be attached side-by-side, stacked floor-to-ceiling, and/or have a common entrance and have a common owner that are being rented out in the City of Roseville. This does not apply to: Minnesota Department of Health licensed rest homes, convalescent care facilities, nursing homes; hotels, motels, managed home-owner associations, cooperatives, or on-campus college housing.
- ~~N.~~ **Owner:** A person, agent, firm, or corporation having a legal or equitable interest in the property. In any corporation or partnership, the term owner includes general partners and corporate officers.
- ~~O.~~ **Permissible Occupant Load:** The maximum number of persons permitted to occupy a building or space within a building per City Code.
- ~~P.~~ **Re-inspection:** A follow-up inspection that is a) conducted to determine if a Code violation has been corrected; b) needed because a licensee, owner, or other responsible party fails to attend a scheduled inspection; c) needed because a scheduled inspection does not occur or is prevented due to any act of a licensee, owner, or responsible party; or d) any inspection other than the initial inspection for a license application where one or more violations are found.
- ~~Q.~~ **Rent:** The consideration paid by a tenant to the owner of a rental dwelling unit for temporary and exclusive use of the rental dwelling unit by the tenant. The consideration is not limited to cash.
- ~~R.~~ **Repair:** To restore to a sound and functional state of operation, serviceability, or appearance.

~~P. S.~~ Revoke: To take back a license issued by the City.

~~Q. T.~~ Safety: The condition of being reasonably free from danger and hazards that may cause accidents or disease.

~~R. U.~~ Suspend: To make a license temporarily inoperative.

~~S. V.~~ Tenant: Any adult person granted temporary use of a rental dwelling unit pursuant to a lease with the owner of the MRD.

908.03: LICENSING REQUIREMENTS

General Rule: No person shall operate, let, or cause to be let an MRD that has not been properly licensed by the City of Roseville in the manner required by this Ordinance. A license must be obtained for each MRD. Upon receipt of ~~the a~~ properly executed initial or renewal application for a rental license, the Community Development Department shall cause an inspection to be made of the MRD to determine whether it is in compliance. The standards for compliance shall include with Chapter 906 (Building Maintenance and Preservation Code), other City of Roseville Ordinances and other applicable Codes or other nationally recognized standards and the laws of the State of Minnesota, as adopted by the City Council. ~~, and the laws of the State of Minnesota. At renewal inspection, a A~~ minimum of twenty-five percent (25%) of all rental dwelling units shall be inspected to determine if they comply with all applicable codes and ordinances. Also during renewal inspections, a minimum of 25% of previously inspected units with noted violations shall be re-inspected to verify correction of noted violations. ~~all previously noted violations were corrected.~~

A. Licensing: A license will be granted as Three Year Type A, Two Year Type B, One Year Type C or Six Month Type D based on nationally recognized standards recommended by the Codes Coordinator Building Official and adopted by the City Council. All rental dwelling units shall be licensed before being let, in whole or in part. Licenses will expire as determined by the license type and City.

B. Criminal Background Check: The licensee shall conduct criminal background checks on all prospective tenants. The owner shall acknowledge and comply with the Kari Koskinen Manager Background Check Act in Minnesota State Statutes 299C.66 to 299C.71. Proof of background checks shall be made available upon City request.

The criminal background check must include the following:

1. A statewide (Minnesota) criminal history check ~~of all prospective tenants~~ covering at least the last three years; the check must be done utilizing the most recent update of the state criminal history files.
2. A criminal history check ~~of any prospective tenant~~ in their previous states of residence, unless not allowed, covering at least the last three years if they have not resided in Minnesota for three years or longer.
3. A criminal history check ~~of any prospective tenant must be conducted in all seven (7) counties in the metro Twin Cities area: (Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington) covering at least the last three years, including all misdemeanor, gross misdemeanor, and felony convictions.~~ shall be conducted in accordance with the standards of the Federal Fair Housing Act.

C. Disorderly Behavior Lease Provisions: All tenant leases shall contain crime-free, drug-free provisions as on file with the City or equivalent that prohibit disorderly behavior identified in

ATTACHMENT A

City Code Section 511.02. These lease provisions shall be incorporated into every new or renewing lease for a tenancy. ~~beginning January 1, 2015, and all renewed leases by such date.~~

- D. Occupancy Register: Every owner of a licensed rental dwelling shall keep, or cause to be kept, a current register of occupancy for each dwelling unit. Such register shall be made available for review by the City upon request. The Occupancy Register must contain that provides the following information:

1. Dwelling unit address.
2. Number of bedrooms in dwelling unit and size of each bedroom, including the maximum number of occupants allowed.
3. Legal names and dates of birth of adult occupants.
4. Number of adults and children (under 18 years of age) currently occupying each dwelling unit.
5. Dates renters occupied and vacated dwelling units.
6. A list of complaints and requests for repair by dwelling unit occupants that relate to the provisions of this Code of Ordinances.
7. A similar list of all corrections made in response to such requests and complaints.

~~Such register shall be made available for viewing by the Code Enforcement Officer at each routine inspection or upon City receipt of a report of potential occupancy violation.~~

- E. Application Filed Submittal: A license application shall be submitted to the Community Development Department on forms furnished by the City of Roseville and must contain the following information:

1. Name, address, telephone number, and e-mail address of the owner of the ~~rental dwelling units. MRD.~~ This is the address that all future correspondence from the City will be sent to. ~~The owner~~ shall indicate if the business entity owner is a corporation, partnership, sole proprietorship, or other. ~~business entity.~~
2. Name, address, telephone number, and e-mail address of designated local agent responsible for the management of the MRD, if applicable.
3. Street address(es) and unit numbers for the MRD.
4. Number ~~and type~~ of dwelling units including: unit size, bedroom size ~~for each building~~ (One [1] Bedroom, Two [2] Bedrooms, etc.) and number of bathrooms.
- ~~5. Description of property listing number of buildings and number of dwelling units in each building.~~
- ~~6.~~ 5. Owner shall certify compliance with the requirements found in 908.03B for conducting background checks. ~~on prospective tenants.~~
- ~~7.~~ 6. Owner shall certify compliance with the requirement in 908.03C to include disorderly behavior lease provisions.
- ~~8.~~ 7. Owner shall certify compliance with the requirement of 908.03D occupancy register.

- F. Changes in Ownerships and Amended Licenses: A license is not assignable. Any changes occurring in the ownership of an MRD requires a new license. The new owner must submit an application for ~~obtain~~ a new license within thirty (30) calendar days of acquiring the property. ~~The fee paid for the new license shall be the fee required for an initial license. The applicant shall be responsible for compliance with all sections listed herein under City Code Chapter 908. If any changes occur in any information required on the license application, the~~

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owner must submit an amended license application to the City within thirty (30) calendar days of the change. If any rental dwelling units are added to a current license, the additional rental dwelling units must be licensed by amendment of the current license and must be accompanied by the fee required for the additional units.

G. Amended Licenses: If changes occur on any information required on the application for a current license, the owner must submit an amended license application to the City within thirty (30) calendar days of the change. If any rental dwelling units are added to a current license, the additional rental dwelling units must be licensed by amendment of the current license and must be accompanied by the fee required for the additional units.

G. H. Complaint-Based Inspection: The City may, upon receipt of a creditable third party complaints or a complaints ~~of by~~ residents with reasonable concerns, require an inspection. ~~of a unit.~~ A complaint-based inspection may require additional units to be inspected. As a result of ~~Upon~~ the additional ~~unit~~ inspection, the City may require a license category criteria inspection be performed using the same standards as the license renewal inspection.

H. I. Additional Requirements: The City may require additional educational training or participation in programs related to the license type.

J. Responsibility for Acts of Manager, Operator, or Local Agent: Licensees are responsible for the acts or omissions of their managers, operators, local agent, or other authorized representative.

908.04: LICENSING TERM

Licenses will be issued for a time period according to the License Type as indicated in Diagram 1. All licenses may be reviewed at any time after the beginning of the license term to determine whether the property continues to have the appropriate License Type.

Diagram 1

Requirement →	Renewal of License, Inspections and Payment of Licensing Fee	Memorandum of Understanding for correction of nuisance	Monthly Updates
License Type ↓			
<u>Type A</u> <u>Three Year</u>	Once every 3 years	Optional	N/A

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Type-B <u>Two Year</u>	Once every 2 years	Optional	N/A
Type-C <u>One Year</u>	Once a year	Optional	N/A
Type-D <u>Six Month</u>	Once every 6 months	Required	Required

- A. New Licenses: MRDs that have legally not been required to have a rental license due to new construction will qualify for a **Type-B Two Year** License. **A rental license application and must be submitted filed with to the City within thirty (30) calendar days from the issuance of a Conditional or Permanent Certificate of Occupancy. The applicant shall be responsible for compliance with all sections listed herein under City Code Chapter 908.**
- B. Operating without Valid License: Properties found operating without a valid rental license from the City, properties failing to meet City Code requirements, or properties that have been the subject of enforcement actions such as criminal prosecution or civil penalties for violation of this chapter, will only qualify for a **Type-C or D One Year or Six Month** license.
- C. License Renewals: All licensed rental properties ~~are subject to review and shall~~ may be required to submit a renewal application. After renewal inspection, the license type may be reassigned apply and qualify for a different license type based on the total number of violations noted. The level of compliance with City Codes and applicable regulations may also affect license type.
- D. Chronic Code Violations: For properties having chronic code violations that are not being resolved in a timely manner, the City Council may pursue any and all remedies under Minnesota Statutes sections 504B.395 through 504B.471 in addition to any other legal or equitable relief.
- E. License Category Criteria: License type will be determined by the number of property ~~C~~code and nuisance violations as recommended by the ~~City Manager~~ Codes Coordinator and approved by the City Council. **Standards for property maintenance will be based on compliance with City and other applicable Codes or other nationally recognized standards, as adopted by the City Council.**
- ~~1. Property Code and Nuisance Violations. Standards for property maintenance will be based on compliance with City and other applicable Codes or other nationally recognized standards, as adopted by the City Council.~~

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F. License Process and Renewal:

1. ~~Initial application of existing~~ All owners or owner's representatives of MRDs in the City must ~~have completed~~ submit a full application to the Community Development Department, and paid the license fee by December 31, 2014.
2. ~~The Community Development Department Code enforcement officers~~ will notify applicant of the inspection date, approximately thirty (30) calendar days prior to inspection.
3. ~~After the inspection has been completed a n~~Notice of licensing type and inspection report will be sent to the applicant. ~~The licensing fee will be due and payable by the license renewal date.~~
4. ~~The licensing fee will be due and payable by the license renewal date.~~
3. ~~5. After City Council approval, a license will may be issued for each MRD. Every Owner of an MRD shall conspicuously post the current license certificate within fourteen (14) calendar days of receipt in the main entryway or other conspicuous location within the MRD. For MRDs that do not have a shared common area or entrance, the Owner must provide a copy of the license certificate to each tenant by attaching a copy to the tenant's copy of the executed lease agreement.~~
4. ~~6. A renewal application packet will be sent to the owner of each licensed MRD. License renewals applications shall be filed with submitted to the Community Development Department by the MRD between 90 and 120 days prior to the license expiration date.~~

G. Issuance of License: The City shall issue a license once the City deems the property to not have any unsafe, unsanitary, or dilapidated conditions (as defined in Section 906.03H or elsewhere in Roseville's City Code), or a Memorandum of Understanding (MOU) has been signed and submitted, and all City fees and fines have been paid. Every Owner of an MRD shall conspicuously post the current license within fourteen (14) calendar days of receipt in the main entryway or other conspicuous location within the MRD. For MRDs that do not have a shared common area or entrance, the Owner must provide a copy of the license certificate to each tenant by attaching a copy to the tenant's copy of the executed lease agreement.

908.05: FEES

There shall be a licensing fee as established by the City Fee Schedule in Section 314.05. All fees and fines shall be charged to and payable by the property owner.

908.06: LOCAL AGENT REQUIRED

A. Local Agent: No operating license shall be issued or renewed for a nonresident owner of an MRD (one who does not reside in any of the following Minnesota counties: Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, or Washington) unless such owner designates in writing to the ~~Building Official~~ Codes Coordinator the name of the owner's local agent (one who does reside in any of the following Minnesota counties: Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, or Washington) who is responsible for maintenance and upkeep and who is legally constituted and empowered to receive notice of violations of the provisions of the City Code of Ordinances, to receive and to effect such orders, and to accept all service or process pursuant to law.

~~B. Responsibility for Acts of Manager, Operator, or Local Agent: Licensees are responsible for the acts or omissions of their managers, operators, local agent, or other authorized representative.~~

908.07: LICENSING SUSPENSIONS, REVOCATION, DENIAL, AND NONRENEWAL

- A. Applicability: Every license issued under the provisions of this Chapter is subject to suspension, ~~or~~ revocation or nonrenewal by the City Council.
- B. Unoccupied or Vacated Rental Units: In the event that a license is suspended, revoked, or not renewed by the City Council, it shall be unlawful for the owner or the owner's duly authorized agent to thereafter permit any new occupancies of vacant or thereafter vacated rental units until such time as a valid license may be restored by the City Council.
- C. Grounds for License Action: The City Council may revoke, suspend, or decline to renew any license issued under this Chapter upon any of the following grounds:
 1. False statements, misrepresentations, or fraudulent statements on any application or other information or report required by this Chapter to be given by the applicant or licensee.
 2. Failure to pay any application fee, fine, penalty, re-inspection fees, reinstatement fee, special assessments, real estate taxes, or other financial claims due to the City as required by this Chapter and City Council resolution.
 3. Failure to continuously comply with any property maintenance, zoning, health, building, nuisance, or other City Codes; or failure to correct deficiencies noted in an Inspection Report or other cCompliance nNotices within the time specified. ~~in the notice.~~
 - ~~4.~~ 5. Failure to comply with the provisions of an approved memorandum of understanding (MOU) with the City that addresses noted deficiencies and violations of any property maintenance, zoning, health, building, nuisance, or other City Codes.
 - ~~5.~~ 6. Failure to actively pursue the termination of the tenancy of tenants who have violated the provision of this Chapter or Lease Addendum on file with the City or have otherwise created a public nuisance in violation of City, state, or applicable laws.
 - ~~6.~~ 7. Failure to eliminate imminent health and life safety hazards as determined by the City or its authorized representatives.
 - ~~7.~~ 8. Failure to operate or maintain the licensed premises in conformity with all applicable state and local laws and ordinances.
- D. License Action Sections: Revocation, suspension, and non-renewal may be brought under either this Section or any other Section of Chapter 908.
- E. Notification, Hearing and Decisions Basis:
 1. Written Notice, Hearing: A decision to revoke, suspend, deny, or not renew a license shall be preceded by written notice to the applicant or licensee of the alleged grounds, and the applicant or licensee will be given an opportunity for a hearing before the City Council before final action to revoke, suspend, deny, or not renew a license.
 2. Decision Basis: The City Council shall give due regard to the frequency and seriousness of violations, the ease with which such violations could have been remedied or avoided, and the good faith efforts to comply. The City Council shall issue a decision to deny, not renew, suspend, or revoke a license only upon written findings.

F. Affected MRD: The City Council may suspend, ~~or~~ revoke ~~a license~~ or not renew a license for part or all of an MRD.

G. License Actions, Reapplication:

1. Suspension: Licenses may be suspended for up to ninety (90) calendar days and may after the period of suspension be reinstated subject to compliance with this Chapter and any conditions imposed by the City Council at the time of suspension.
2. Revocation, Denial, Nonrenewal: Licenses that are revoked will not be reinstated until the owner has applied for and secured a new license and complied with all conditions imposed at the time of revocation. Upon a decision to revoke, deny, or not renew a license, no approval of any application for a new license for the same facility will be effective until after the period of time specified in the City Council's written decision, which shall not exceed one (1) year. The City Council shall specify in its written decision the date when an application for a new license will be accepted for processing. A decision not to renew a license may take the form of a suspension or revocation. A decision to deny an ~~initial~~ application for a new facility will not take the form of a suspension or revocation unless false statements have been made by the applicant in connection with the application. A decision to deny an ~~initial~~ application shall state conditions of reapplication.
3. Reinstatement Fees: All new applications must be accompanied by a reinstatement fee, as specified by City Council resolution, in addition to all other fees required by this Chapter.
4. Written Decision, Compliance: Written decisions to revoke, suspend, deny, or not renew a license or application shall specify the part or parts of the facility to which it applies. Thereafter, and until a license is reissued or reinstated, no rental units becoming vacant in such part or parts of the facility may be re-let or occupied. Revocation, suspension, or non-renewal of a license shall not excuse the owner from compliance with all terms of state laws and Codes and this Code of Ordinances for as long as any units in the facility are occupied. Failure to comply with all terms of this Chapter during the term of revocation, suspension, or non-renewal is a misdemeanor and grounds for extension of the term of such revocation or suspension or continuation of non-renewal, or for a decision not to reinstate the license, notwithstanding any limitations on the period of suspension, revocation, or non-renewal specified in the City Council's written decision or in paragraph 6 of this Section.
5. New License Prohibited: A property owner who has a rental license revoked may not receive a new rental license for another property within the City for a period of one (1) year from the date of revocation. The property owner may continue to operate currently licensed MDRs if the properties are maintained in compliance with City Codes and other applicable regulations.
6. Council Action: The City Council may postpone or discontinue an action to deny, not renew, revoke, ~~or~~ suspend a ~~registration-certificate license~~, or ~~to~~ fine a licensee or applicant, if the licensee or applicant has taken appropriate measures to correct the violation.

908.08: APPEALS

- A. An appeal pertaining to any licensing decision addressed in this Chapter may be filed by an MRD property owner.
1. The appeal shall be submitted to the ~~City Manager~~ **Community Development Director** within thirty (30) calendar days after the making of the order or decision being appealed.
 2. The appeal shall state the specific grounds upon which the appeal is made.
 3. The appeal shall be accompanied by the fee set forth in Chapter 314.
- B. When an appeal is filed, a public meeting regarding the matter shall be held before the City Council, acting as the Board of Adjustments and Appeals, at a regular meeting held within ninety (90) calendar days of the receipt of the appeal. The Board of Adjustments and Appeals may consider any of the evidence that had previously been considered as part of the formal action that is the subject of the appeal. New or additional information from the appealing applicant(s) may be considered by the Board of Adjustments and Appeals at its sole discretion if that information serves to clarify information previously considered by the ~~Building~~ **Official Codes Coordinator**.

908.09: MAINTENANCE OF RECORDS

All records, files, and documents pertaining to the Licensing of MRDs shall be maintained in the office of the City and made available to the public as allowed or required by laws, rules, codes, statutes, or ordinances.

908.10: AUTHORITY

Nothing in this Chapter shall prevent the City from taking action under any applicable rule, standard, statute, or ordinance for violations thereof and to seek either injunctive relief or criminal prosecution for such violations as therein provided. Nothing contained in this Chapter shall prevent the City from seeking injunctive relief against a property owner or designated agent who fails to comply with the terms and conditions of this Chapter on licensing.

908.11: RULES, POLICIES, AND PROCEDURES

By resolution the City Council may adopt, from time to time, rules, policies, and procedures for the implementation of this Chapter. Violation of any such rule, policy, or procedure by a property owner shall be considered a violation of this Ordinance.

908.12: NO WARRANTY BY THE CITY

By enacting and undertaking to enforce this Chapter, neither the City, its designees, the City Council, or its officers, agents, or employees warrant or guarantee the safety, fitness, or suitability of any MRD in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare. A warning in substantially the foregoing language shall be printed on the face of the rental license.

908.13: SEVERABILITY

ATTACHMENT A

If any provision of this Chapter or amendment thereto, or the application thereof to any person, entity, or circumstance, is held invalid or unconstitutional by a court of competent jurisdiction, the remainder of this Chapter shall remain in full force and effect and the application thereof to other persons, entities, or circumstances shall not be affected thereby.

Passed by the City Council of the City of Roseville this day of , 2016.

~~Ordinance—An Ordinance Amending Title 9, Chapter 908—to Regulate Rental Licensing for Multifamily Rental Dwelling Units~~

(SEAL)

CITY OF ROSEVILLE

BY: _____
Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, City Manager

ATTACHMENT B

City of Roseville

ORDINANCE SUMMARY NO. ____

**AN ORDINANCE AMENDING SELECTED TEXT OF THE ROSEVILLE CITY CODE,
TITLE 9, CHAPTER 908, TO REGULATE RENTAL LICENSING FOR
MULTIFAMILY RENTAL DWELLINGS OF 5 OR MORE UNITS**

The following is the official summary of Ordinance No. ____ approved by the City Council of
Roseville on June 13, 2016:

The Roseville City Code is hereby amended to modify/clarify specific requirements within
Roseville City Code, Title 9, Chapter 908, to Regulate Rental Licensing for Multifamily Rental
Dwellings of 5 or More Units.

A printed copy of the ordinance is available for inspection by any person during regular office
hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive,
Roseville, Minnesota 55113. A copy of the ordinance and summary shall also be posted at the
Reference Desk of the Roseville Branch of the Ramsey County Library, 2180 Hamline Avenue
North, and on the Internet web page of the City of Roseville (www.ci.roseville.mn.us).

BY:

Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, City Manager

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: June 13, 2016
Item No.: 11.a

Department Approval

City Manager Approval



Item Description: New Election Equipment Demonstration

BACKGROUND

Earlier this year Roseville approved a joint powers agreement with Ramsey County and other Ramsey County municipalities to purchase voting equipment that will be used for elections for the next decade. The new election equipment will be on display at Roseville City Hall through the month of June.

The new equipment offers many advantages over the older ballot counters. It meets current federal voting system standards, and incorporates the most modern technology available for paper ballot voting. The equipment offers enhanced security for voting, and explicitly shows when a ballot has been counted.

POLICY OBJECTIVE

Demonstrate the new election equipment.

BUDGET IMPLICATIONS

None

REQUESTED COUNCIL ACTION

None

Prepared by: Carolyn Curti, Elections Coordinator
Attachments: A: None

REQUEST FOR COUNCIL ACTION

Date: 6-13-16
Item No.: 11.b

Department Approval



City Manager Approval



Item Description: Parks and Recreation Commission Meeting with the City Council

BACKGROUND

Periodically, the Parks and Recreation Commission meet with the City Council to review activities and accomplishments and discuss work items and issues to consider.

Activities and accomplishments over the last year include:

Community outreach activity items:

- o Discover Your Parks (12)
- o Natural Resource Program volunteer projects (1 time per month)
- o Community Playground Builds (8 with 4 more to go including Tamarack Park)

Ongoing activity items include review and guidance on the:

- o Parks and Recreation Renewal Program
- o Park building operations plan
- o Emerald Ash Borer

Other (results):

- o Cedarholm Golf Course review led to a process to engage the community to replace the clubhouse (27 member volunteer resident advisory committee)
- o Public involvement process led to Wildlife Management Program and Ordinance
- o Review of Marian Street Park Proposal
- o Regular meetings with the City Council

Work plan items for the upcoming year include:

- o Park and Recreation Renewal Program completion
- o Complete Cedarholm Golf Course Clubhouse replacement process with recommendation
- o Monitoring of Emerald Ash Borer (EAB) status and conditions
- o Review and provide input into Asset Management Program (Infrastructure Sustainability)

Prepared by: Lonnie Brokke, Staff Liaison

Attachments: A. June 2016 Wildlife Management Report
 B. 2016 Ramsey County Cooperative Deer Management Program
 C. May 2016 Emerald Ash Borer (EAB) Infestation Zone Map
 D. Summary Spreadsheet of EAB Program
 E. 2016 Community Playground Build Flyer

WILDLIFE MANAGEMENT REPORT – JUNE 2016**BACKGROUND**

In 2004 the City began working with Ramsey County to monitor the deer population. The method used by the County is to perform a “fly over” after a fresh snowfall and simply count the number of deer they see.

On November 9, 2015 the City Council approved an ordinance relating to the management of wildlife in the city (see attached). The ordinance went into effect on December 7, 2015 which prohibits feeding and allows for control mechanisms.

Following is a chart indicating:

- The number of deer sited in Roseville each year since 2004
- Summary of reports supplied by Roseville Police Department
- Summary of reports supplied by the MN Department of Public Safety
- Summary of dead deer picked up supplied by Roseville Public Works
- Summary of complaints since ordinance supplied by Roseville Community Development

Year	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	3/31/16
# of Deer	36	n/a lack snow	15	34	44	51	44	50	lack snow	57	61	n/a lack snow	52
# of cars hit- Roseville PD	-	-	-	-	3	3	2	-	0	3	1	5	3
# of cars hit –MN patrol	-	-	-	-	0	1	1	-	15*	9*	0	9	1
# of dead deer picked up Roseville PW	-	2	3	3	5	6	3	5	6	6	10	11	2
Feeding Complaints received since 12/7/15	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	0	3 deer & 1 wild animal

For comparison purposes, attached are maps of Roseville for the last two surveys that occurred in 2014 and 2016.

Complaint/concerns and progress questions keep coming in from previous residents who participated in the 2015 community discussion.

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Staff attended an East Metro Deer Management meeting organized by Ramsey County. The meeting consisted of a round table discussion with other agencies and representatives from the County, Department of Natural Resources and Department of Agriculture. Topics centered on management options and surveys.

The administration and the cost of this new program is the responsibility of the City.

Other cities in Ramsey County as well as the County themselves have allowed controlled deer hunts on private property and/or public property, either by bow hunters or sharp shooters.

Although deer is the issue at this time, other wildlife control areas have previously been requested by resident including goose, turkey and most recently coyotes and that request has been increasing.

POLICY OBJECTIVE

This discussion is consistent with addressing resident’s interests and desires.

FINANCIAL IMPACTS

The future financial impacts would be the cost of beginning a new program.

STAFF RECOMMENDATION

Discuss

REQUESTED COUNCIL ACTION

Discuss

- Prepared by: Lonnie Brokke, Director of Parks and Recreation
- Attachments: A. Ordinance Relating to Wildlife Management
 B. City of Roseville Deer Population Management Program and Policy
 C. 2016 Ramsey County Cooperative Deer Management Program with survey maps from 2014 and 2016

AN ORDINANCE RELATING TO THE MANAGEMENT OF WILDLIFE IN THE CITY

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: Title 1, Chapter 411 of the Roseville City Code is created to read as follows:

411.01: PURPOSE

It is the purpose of this Chapter to manage wildlife within the city and eliminate intentional feeding of wild animals for the following reasons:

- (a) Management of wildlife in urban areas is important to the health of residents and the animals.
- (b) Population management of wildlife is necessary to ensure a stable balance of resources and the reduction in nuisances for residents.
- (c) Intentional feeding causes unwanted concentrations of wild animals.
- (d) Intentional feeding results in an increased potential of public safety problems including car/animal crashes and the spreading of diseases.

411.02: DEFINITIONS

Wild Animal. Any animal that is not normally domesticated in the state, including but not limited to raccoons, turkeys, coyotes, deer, feral cats, foxes, skunks, and waterfowl .

411.03: FEEDING OF WILD ANIMALS PROHIBITED

A. Except as hereinafter provided no person shall intentionally feed wild animals within the City.

B. Intentional feeding is defined as distributing one gallon or more within in one 24-hour period of grain, vegetables, fruits, nuts, hay, or a salt lick on the ground or at a location less than 5 feet above the ground or at any other location or in any other manner that regularly attracts wild animals.

C. The provisions of Section 411.03 shall not apply to the following:

- 1. Persons maintaining incidental living food sources such as fruit trees and other live vegetation
- 2. Persons feeding common small backyard birds using self-enclosed feeding devices or containers at least 5 feet above the ground.
- 3. Persons that cannot physically place materials 5 feet or higher from the ground as long as they comply with the other standards contained in Chapter 411.03(B).
- 3. Employees or agents of the City, County, State, the Federal government or veterinarians who in the course of their official duties have wild animals in their custody or under their management.
- 4. Persons caring for animals at the Roseville Wildlife Rehabilitation Center
- 5. Persons bringing wildlife into Roseville for educational purposes.

D. Violation of this ordinance provision will be subject to an administrative fine of \$100 for the first violation, \$200 for a second violation, and \$300 for each subsequent

violation within a 24-month period. This section does not prohibit, prevent, or bar any other applicable remedies available at law for any conduct described in Section 411.03 including, but not limited to, nuisance abatement, civil injunction or criminal prosecution. E. The Community Development Department is authorized to implement and enforce the provisions of 411.03. The Community Development Director shall promulgate rules, regulations, and/or policies consistent with all provisions herein. F. Any person or persons against whom an administrative fine is imposed under Section 411.05 may appeal such administrative penalty pursuant to Chapter 102 of City Code.

411.04: DEER MANAGEMENT PLAN

A. The City shall develop and maintain a deer management program to manage the number of deer that may be adequately supported by suitable habitat within the City of Roseville. At a minimum, the deer management plan shall contain the following:

1. Provision of education to residents on the best management practices for coexisting with the deer population.
2. A bi-annual deer population count, as weather permits, using methodology endorsed or utilized by Ramsey County.
3. Determination of the amount of suitable deer habitat utilizing Minnesota Department of Natural Resources information and resources.
4. Tracking of the location of vehicle/deer accidents.
5. Annual reports to the City Council on the deer management program, including information about other deer hunts conducted within Ramsey County.

B. Notwithstanding other provisions of this Code, for purposes of managing the deer population in accordance with the adopted deer management program, deer hunts may from time to time be approved by the City Council, including the timing, location, method, and safety precautions, among other provisions, for such hunts.

411.05 SEVERABILITY

If any provision of this ordinance is found to be invalid for any reason by a court of competent jurisdiction, the validity of the remaining provisions shall not be affected.

SECTION 2: Title I, Chapter 503.10 of the Roseville City Code is hereby amended:

503.10 USE OF BOW AND ARROW

As used in this chapter, the term “bow and arrow” is defined as a bowed shaft of material such as metal, wood or plastic, the ends of which are pulled into a bow formation by a string, cord, wire or any other type of material and used for the purpose of propelling an arrow by means of the power developed in pulling the string against the tension of the bow and further provided that the arrow used is pointed or is equipped with a pointed head of metal, plastic or other material capable of penetrating an object when propelled by the bow.

It is unlawful for any person to shoot a bow and arrow except: in a school program, on school grounds and supervised by a member of its faculty, a community class, a City Council authorized deer hunt pursuant to City Code Section 411.04, or on a bow and arrow

range specifically authorized by the Chief of Police.

1
2
3 **City of Roseville**
4 **Deer Population Management Program and Policy**

5 **Purpose of Policy:**

6 Based on the City of Roseville's desire to balance the need for urban services with the
7 protection and management of our natural surroundings, the city hereby authorizes its deer
8 management program. The program is intended to maintain deer as an asset to the
9 community; prevent starvation and disease from overpopulation of deer; reduce the number
10 of motor vehicle accidents involving deer; and preserve and protect the land of property
11 owners;

12
13 **Scope**

14 City staff will administer a program of deer management within the parameters established
15 by this policy.
16

17 **Deer Population Count**

18 Bi-annually, an estimate of the deer population will be made using methodology endorsed by
19 the Minnesota Department of Natural Resources (DNR) and conducted by Ramsey County.
20 This information will also be shared with the DNR.
21

22 **Suitable Deer Habitat**

23 The amount of suitable deer habitat within Roseville will be determined by staff and updated
24 periodically based on development trends. Suitable habitat within Roseville includes city-
25 owned open space, private open space, wetlands (excluding water bodies), flood plains, and
26 any other undeveloped land. Minnesota DNR wildlife specialists establish an upper limit on
27 the number of deer that can be supported per square mile of suitable habitat.
28

29 **Removal of Deer**

30 The city may from time to time conduct a hunt in order to remove a portion of the deer within
31 Roseville. The City Council may order a hunt at their discretion after reviewing the most
32 recent deer population counts and amount of suitable deer habitat within Roseville. -
33

34 The city must comply with DNR regulations regarding the removal of deer. This includes
35 receiving any applicable permits and removing deer during periods authorized by the DNR.
36 Removal methods must be approved by the DNR and must ensure the highest degree of
37 safety to residents.
38

39 **Vehicle/Deer Accidents**

40 Staff will review the locations of vehicle/deer accidents and take reasonable steps to improve
41 the safety of these areas when possible and feasible.
42
43

44 **Educating Residents**

The city will provide education to residents on the best management practices for coexisting with the deer population. Other community education efforts will be undertaken to inform residents about the deer management program.

Annual Report to City Council

Annually, city staff will provide the city council with a report on the status of the deer management program, including information about other deer hunts conducted within Ramsey County.

Approved by Roseville City Council: _____



Ramsey County Parks and Recreation Department 2016 Ramsey County Cooperative Deer Management Program

The Ramsey County Board of Commissioners in December of 1999 approved a deer population management plan. Since the approval of the plan, the Parks and Recreation Department has implemented an annual deer management program, which includes the use of archery and/or sharp shooting as deer management tools. Aerial surveys are conducted annually during the winter to determine deer herd populations. Deer herd goals are set and management tools can be used maintain or reduce deer herd populations. Deer herd populations that exceed the carrying capacity of the land can be detrimental to the overall health of the herd and impact the public through increased car/deer collisions and the spread of deer ticks that may carry Lyme's disease. The 2016 management program was approved by the Ramsey County Parks Commission on April 13, 2016.

Annual Archery Program

Annual archery hunts are held at County park locations, in conjunction with neighboring municipalities, and a number of agencies and municipalities are conducting or planning deer management programs in addition to the management programs on County property. This includes the Arden Hills Army Training Site, H.B. Fuller, and the Cities of Little Canada, Maplewood, North Oaks, Shoreview, St. Paul. The cities of Gem Lake, Vadnais Heights and White Bear Township still allow archery hunting on private property.

Ramsey County Parks and Recreation Department (RCPRD), in cooperation with the affected municipalities, is proposing to conduct special archery hunts on 8 County properties in the fall of 2016, see Attachment 1. The program will be conducted using special archery hunts during the regular archery season. Participants will be selected through the Metro Bowhunters Resource Base (MBRB) and hunts will be restricted to dates established by the RCPRD. Archers will be allowed to keep the deer shot during the regular season. These hunts are expected to remove 85-137 deer. A total of 88 deer were harvested during the 2015 season, see Attachment 2, which includes 2015 hunt summary and harvest stats.

Sharp Shooting Program

Firearm sharpshooting can be used to quickly reduce numbers to a safe level in areas where the deer herd has far exceed the population goals. RCPRD used sharpshooting in 2005 as a deer reduction option in conjunction within the cities of Maplewood and St. Paul. In 2014 and 2015, RCPRD aided the City of Maplewood with coordinating sharpshooting on City and County land. RCPRD, in cooperation with the affected municipalities, is proposing to allow sharpshooting on County land for the winter of 2016/2017 in select areas as needed.

2016 Aerial Deer Surveys

An aerial survey was completed in February 2016 and a total of 482 deer were counted within the survey boundaries, which is a substantial decrease from the 983 deer counted during the last survey conducted in 2014. See Attachment 3 for aerial survey map.

2015 Deer Car Collisions

There were 222 reported car / deer collisions in 2015 within Ramsey County compared to 201 collisions in 2014 and 260 in 2013.

Attachment 1.

Ramsey County Parks and Recreation Department Ramsey County Cooperative Deer Management Archery Program (Fall 2016)*

Site	max # of Hunters	expected harvest	2015 harvest
(Fri-Sun) - 2 hunt periods			
Poplar Lake	16	5-10	8
Pig's Eye	24	10-20	7
Snail Lake Marsh	3	3-6	2
Fish Creek	12	4-8	13
Turtle Creek	10	4-8	1
(Mon-Wed) - 2 hunt periods			
Battle Creek	26	15-20	18
Vadnais	20	10-15	8
Rice Creek North Trail	7	4 - 6	9

*Non-Ramsey Sites***

St. Paul

(Mon-Wed) - 2 hunt periods

Crosby	10	8-12	2
--------	----	------	---

(Fri-Sun) - 2 hunt periods

Little Pigs Eye North			
-----------------------	--	--	--

(MN DNR & City of St. Paul Lands)	4	4-5	4
-----------------------------------	---	-----	---

Maplewood

(Mon-Wed) - 2 hunt periods

Priory	10	5-10	5
--------	----	------	---

White Bear Township

(Fri-Sun) - 2 hunt periods

Benson Airport	4	4-5	3
----------------	---	-----	---

*County Property used by city special Hunt****

Kohlman Marsh	TBD	TBD	--
---------------	-----	-----	----

* All sites will have two 3-day hunts during October and November.

They will be Fri-Sun or Mon-Wed.

** These hunts are held on city owned property and approved by their city councils. Ramsey County Parks assists in the hunter management and coordination.

*** The City of Little Canada holds a special hunt on properties surrounding county open space. This allows them access to Ramsey County property. Ramsey County does not coordinate the hunt.

Attachment 2.

Ramsey County Parks and Recreation Department 2015 Special Archery Deer Hunt Summary

Ramsey County Parks and Recreation Department's 16th annual special permit archery hunt, in conjunction with St. Paul, Maplewood, Little Canada, Vadnais Heights, Shoreview, and White Bear Township, was a safe and successful season. There were multiple 3 day hunts in October and November, within 10 Ramsey County sites. Ramsey County assisted with the hunt coordination on non-Ramsey County sites, including the Priory Neighborhood Preserve in Maplewood, Crosby Farms Regional Park and Highland Park in St. Paul, a portion of White Bear Townships Benson Airport property and land north of Little Pig's Eye Lake owned by the MN DNR and City of St. Paul.

A total of 96 deer were harvested (an increase of 8 deer harvested in 2014) and included: 43 adult doe, 10 fawn doe, 29 adult bucks, and 14 fawn bucks (see attached table). The antlerless harvest rate was 69% in 2015, which is a 2% increase from 2014. The overall success rate for the special archery hunts was 57% in Ramsey County; state average for archery is 25%. The weather this year was variable and impacted the hunt season. The initial hunts were mild and then the weather turned extremely cold for the latter seasons. Overall, hunters had good weather during most hunt periods.

Minnesota Bowhunters Resource Base (MBRB) provided 166 archers, including hunt coordinators, at each site for the 2015 season on Ramsey County sites. No safety problems were reported during any of the hunts. Some park users continued to use the park trails during the hunts, even with "park closed" signage. This is an annual occurrence and archers have adapted to the potential of having park patrons in the hunt areas.

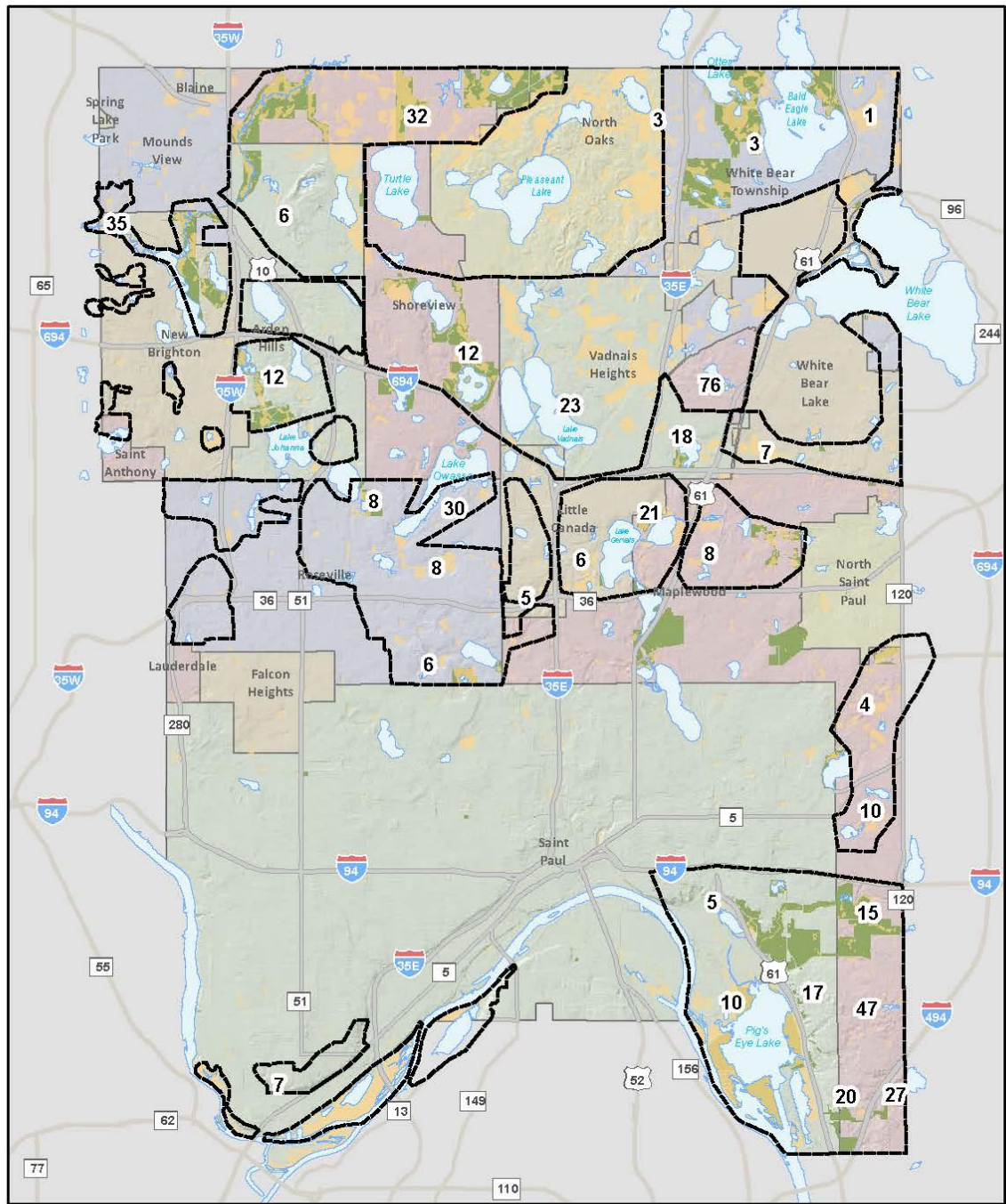
**Ramsey County Parks and Recreation Department
2015 Special Archery Deer Harvest Summary**

<i>Ramsey County Sites</i>	Adult Doe	Fawn Doe	Adult Buck	Fawn Buck	Site Total
Battle Creek	9	3	5	1	18
Vadnais Lake	4	0	3	1	8
Rice Creek	4	2	2	0	8
TNC	7	3	2	1	13
Otter Lake	3	0	0	0	3
Poplar Lake	3	0	4	1	8
Fish Creek	3	0	3	7	13
Snail Lake Marsh	1	0	1	0	2
Pig's Eye	2	1	4	0	7
Turtle Creek	0	0	0	1	1
<u>TOTALS</u>	<u>36</u>	<u>9</u>	<u>24</u>	<u>12</u>	<u>81</u>

<i>Non-Ramsey County Park Hunts</i>					
Priory	2	0	1	2	5
Crosby	1	0	1	0	2
Highland Park	0	0	1	0	1
Benson Airport	1	1	1	0	3
MN DNR	3	0	1	0	4
<u>TOTALS</u>	<u>7</u>	<u>1</u>	<u>5</u>	<u>2</u>	<u>15</u>

TOTAL 96

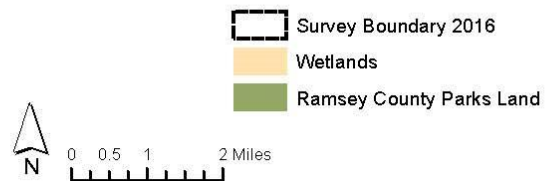
Attachment 3. 2015 Aerial Deer Survey Map

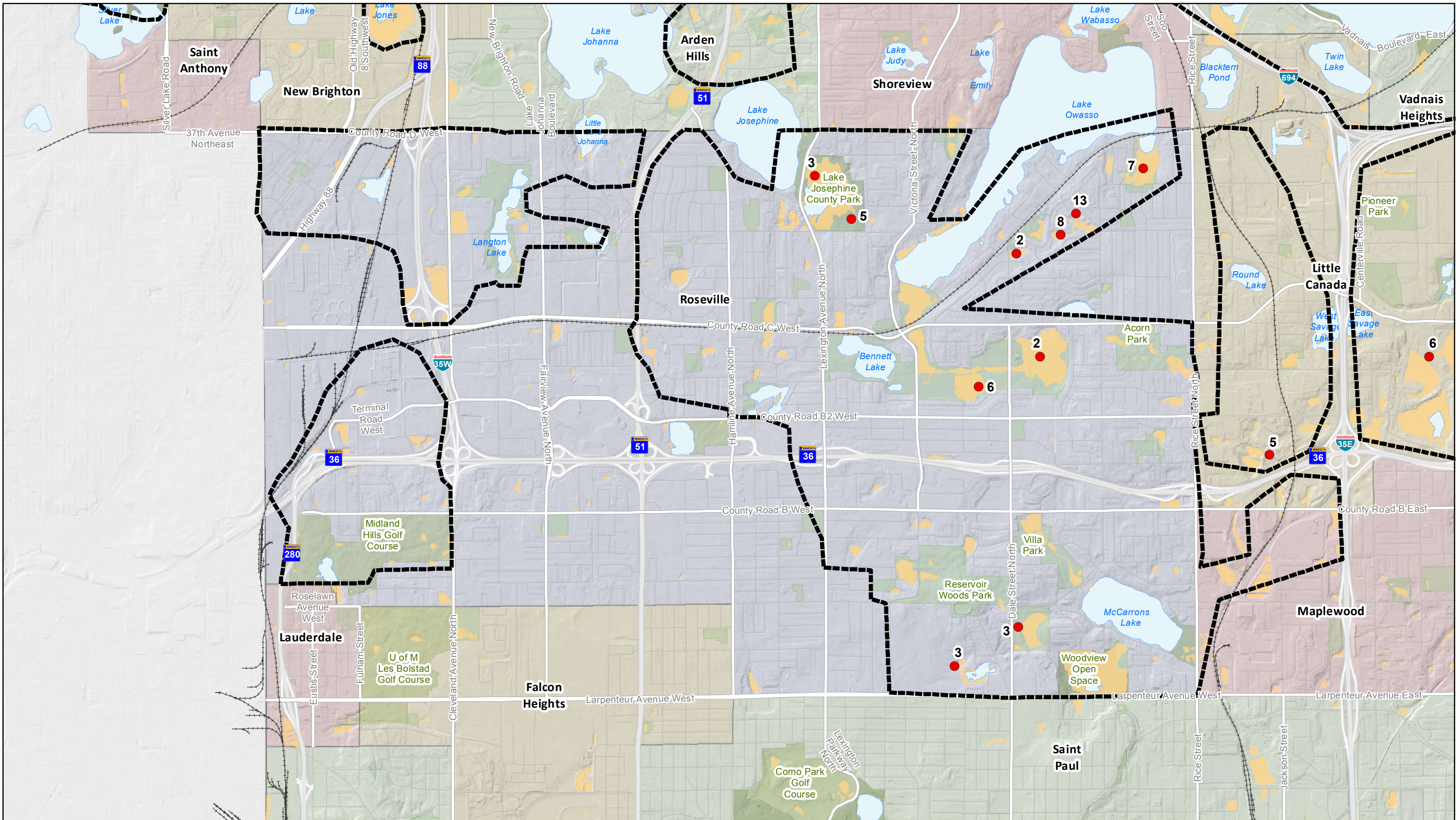


Ramsey County Deer Survey 2016

482 Total Deer

Feb. 1, 11 & 12, 2016





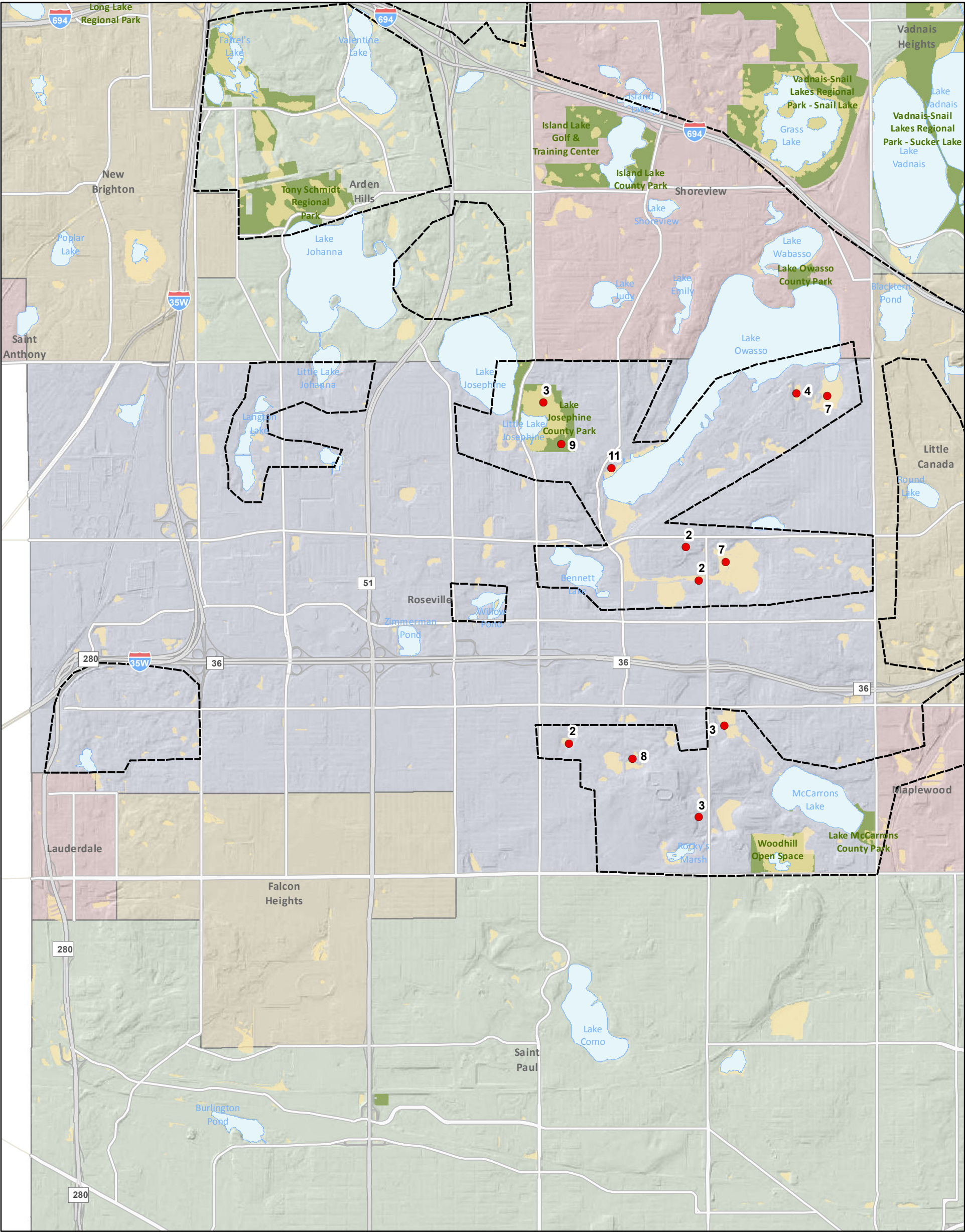
Deer Survey 2016 - Roseville
2-10-16

TOTAL - 52

- Deer
- ▭ Survey Boundary
- Wetlands



0 0.25 0.5 Miles



Ramsey County Deer Survey 2014

Jan. 29, 2013 & Feb. 4 - 6, 2014

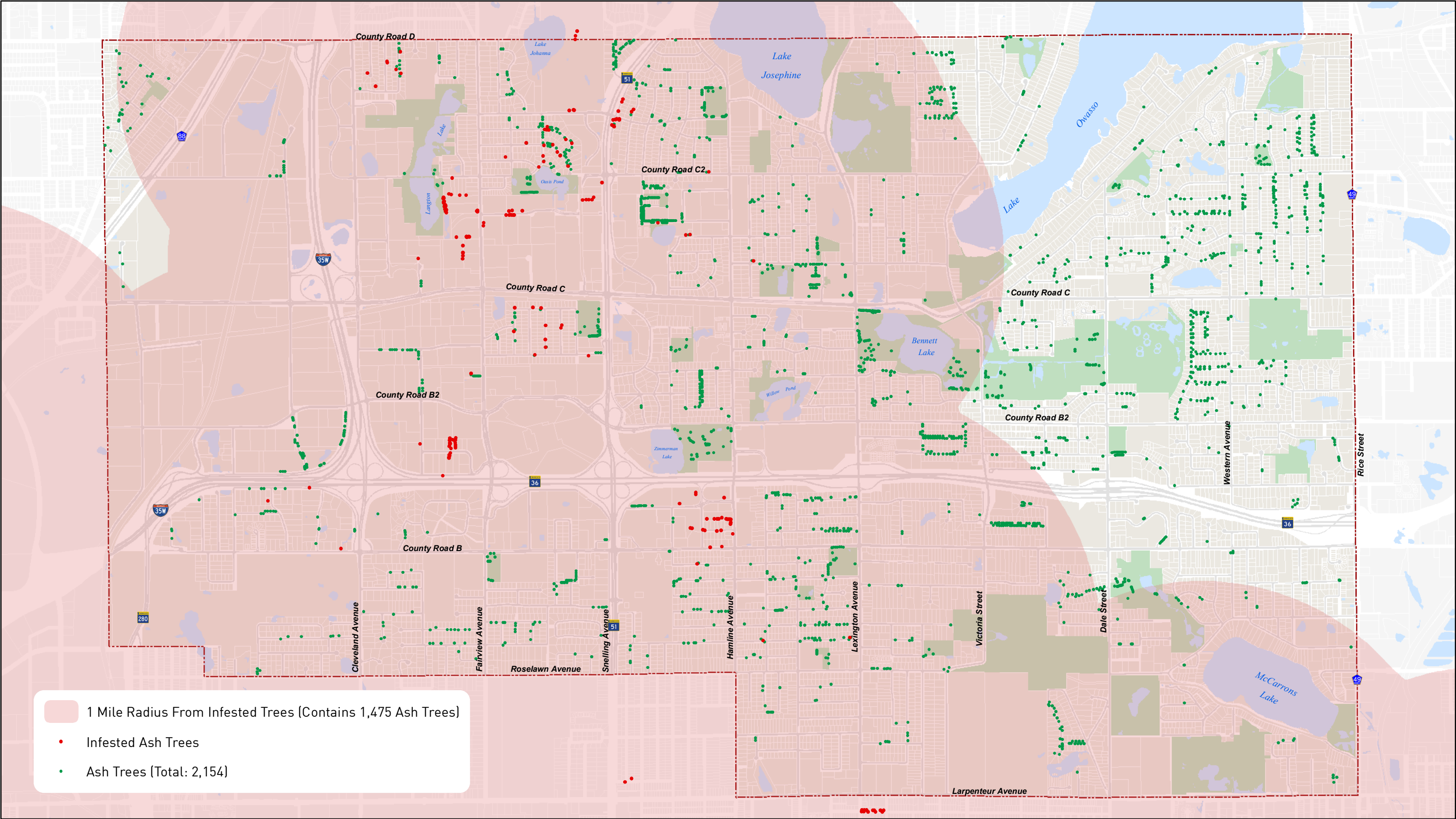
Survey Boundary

Wetlands

Ramsey County Parks Land



LOCATION	2014 DEER TOTALS
AAHATS	64
GEM LAKE	61
LITTLE CANADA	17
MAPLEWOOD	319
ROSEVILLE	61
SAINT PAUL	160
SHOREVIEW	96
VADNAIS HEIGHTS	105
WHITE BEAR LAKE	40
WHITE BEAR TOWNSHIP	60
TOTAL	983



Emerald Ash Borer Infestation Zone

Source
Minnesota Dept. of Agriculture

Summary of EAB Program

Jun-16

Year	City Funds*			DNR Grant **		
2012	Funds available	\$ 100,000.00		Grant awarded	\$ 25,000.00	\$ -
2013	Planting: none		\$ -			
	Removal: 107+ trees		\$ 11,971.00	Planning activity/no expenditures		\$ -
	Treatment of significant public trees: 69 trees		\$ 6,030.00			
	Equipment		\$ 357.00			
2014				Additional funds	\$ 40,000.00	
	No activity		\$ -	Plant various locations citywide: 64 trees		\$ 24,965.00
				Removal of boulevard trees: 83 trees		\$ 38,508.00
				No treatment		
2015	Additional funds	\$ 25,000.00		Additional funds	\$ 60,000.00	
	No planting		\$ -	Plant various locations citywide: 55 trees		\$ 22,271.00
	No removal		\$ -	Removal, supplies		\$ 1,081.00
	Treatment of significant public trees: 98 trees		\$ 10,537.00	No treatment		
2016 projected	Plant boulevard trees not covered under DNR Grant: 18 trees		\$ 7,542.00	Plant various locations citywide: 66 trees		\$ 18,689.00
	No removal		\$ -	Removal of boulevard trees: 35 trees		\$ 14,770.00
	No treatment		\$ -	Grant expires		
		\$ 125,000.00	\$ 36,437.00		\$ 125,000.00	\$ 120,284.00

*Total funds available: \$125,000 ; Balance: \$88,562

Balance: \$88,562

From January - May there were 83+ additional trees identified as EAB positive on 44 properties - need to confirm ownership

Trees planted: basswood, river birch, various elms, common hackberry, Ohio buckeye, various honeylocusts, seedless Kentucky coffeetree, various red and sugar maple, ironwood, swamp white oak.

**Total funds awarded: \$125,000

Projected Balance: zero

HELP US BUILD PLAYGROUNDS

Invite your friends. Invite your neighbors. **Volunteer** and make a difference.



EASY AS 1-2-3

1

July 9
Maple View Park
2917 Matilda St

2

August 13
Upper Villa Park
2100 Dale St

3

September 24
Central Park Lexington
2540 Lexington Ave

All playground builds are from 8 a.m. to 2 p.m. Volunteer for all or just part of the day.
For more information contact **Volunteer Coordinator Kelly O'Brien** at (651) 792-7028.

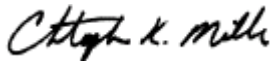
ROSEVILLE



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 06/13/2016
Item No.: 12.a

Department Approval



City Manager Approval



Item Description: Public Hearing to Consider the Transfer of an Off Sale Liquor License and Cigarette/Tobacco Products License to Roseville Liquor, Inc. dba Chucho Liquor.

BACKGROUND

Roseville Liquor, Inc dba Chucho Liquor, located at 700 W. County Rd B is in the process of transferring ownership of the corporation from Chou Vang to Yeng Vang. Yeng Vang will begin operating under the existing Licensee Name, Roseville Liquor Inc, and trade name, Chucho Liquor, upon the approval of the transfer.

The City permits a maximum of ten off-sale liquor licenses, of which nine are currently in use. The license will be transferred to Yeng Vang for the remainder of 2016.

Under State Statute 340A.412 and City Code Chapter 302.07B, the acquisition of an existing off-sale retail location is effectively categorized as a transfer of an existing license; for which City Council consent is required. The City Code reads as follows:

***Person and Premises Licensed; Transfer:** Each license shall be issued only to the applicant and for the premises described in the application. No license may be transferred to another person or place without City Council approval. Before a transfer is approved, the transferee shall comply with the requirements for a new application. Any transfer of the controlling interest of a licensee is deemed a transfer of the license. Transfer of a license without prior City Council approval is a ground for revocation of the license. (Ord. 972, 5-13-1985) (Ord. 1390, 3-29-2010)*

Specific to City Code, Yeng Vang's application materials are considered complete and in full compliance with City documentation requirements.

POLICY OBJECTIVE

State Statute and City Code permit the transfer of a liquor license and cigarette/tobacco products license with City Council consent.

FINANCIAL IMPACTS

Not applicable.

29 **STAFF RECOMMENDATION**

30 City Staff recommends that the City Council approve the transfer of the off-sale liquor license and
31 cigarette/tobacco products license from Chou Vang to Yeng Vang, effective upon approval of the
32 transfer.

33 **REQUESTED COUNCIL ACTION**

34 Motion to approve the transfer of the Off-Sale Liquor license and Cigarette/Tobacco Products license to
35 Yeng Vang for the remainder of the 2016 calendar year.

36

Prepared by: Chris Miller, Finance Director
Attachments: A: Application from Yeng Vang (Roseville Liquor, Inc)



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar St., Suite 222, St. Paul, MN 55101-5133
 (651) 201-7507 FAX (651) 297-5259 TTY (651) 282-6555
 WWW.DPS.STATE.MN.US



APPLICATION FOR OFF SALE INTOXICATING LIQUOR LICENSE

No license will be approved or released until the \$20 Retailer ID Card fee is received

Workers compensation insurance company. Name no worker com Policy # _____

Licensee's MN Sales and Use Tax ID # 4545863 To apply for a MN sales and use tax ID #, call (651) 296-6181

Licensee's Federal Tax ID # 90-81-2661999

If a corporation, an officer shall execute this application If a partnership, a partner shall execute this application.

Licensee Name (Individual, Corporation, Partnership, LLC) <u>Roseville Liquor, Inc</u>		Social Security #	Trade Name or DBA <u>Chucho Liquor</u>
License Location (Street Address & Block No.) <u>700 W. County rd. B</u>		License Period From <u>06/1/16</u> To	Applicant's Home Phone #
City <u>Roseville, MN 55113</u>	County <u>Ramsey</u>	State <u>MN</u>	Zip Code <u>55113</u>
Name of Store Manager <u>YENG YANG</u>		Business Phone Number <u>651-488-1070</u>	DOB (Individual Applicant)

If a corporation or LLC state name, date of birth, Social Security # address, title, and shares held by each officer. If a partnership, state names, address and date of birth of each partner.

Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code
<u>YENG YANG</u>					
Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code
Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code
Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code

- If a corporation, date of incorporation 5/18/2016, state incorporated in Minnesota, amount paid in capital _____. If a subsidiary of any other corporation, so state _____ and give purpose of corporation _____. If incorporated under the laws of another state, is corporation authorized to do business in the state of Minnesota? ☐ Yes ☒ No
- Describe premises to which license applies; such as (first floor, second floor, basement, etc.) or if entire building, so state.
Straight Mall
- Is establishment located near any state university, state hospital, training school, reformatory or prison? ☐ Yes ☒ No If yes state approximate distance. _____
- Name and address of building owner: Chou Yang 6518 Wate rd Lino Lakes MN 55104 55014
Has owner of building any connection, directly or indirectly, with applicant? ☐ Yes ☒ No
- Is applicant or any of the associates in this application, a member of the governing body of the municipality in which this license is to be issued? ☐ Yes ☒ No If yes, in what capacity? _____
- State whether any person other than applicants has any right, title or interest in the furniture, fixtures or equipment for which license is applied and if so, give name and details. NO
- Have applicants any interest whatsoever, directly or indirectly, in any other liquor establishment in the state of Minnesota?
☐ Yes ☒ No If yes, give name and address of establishment. _____

8. Are the premises now occupied or to be occupied by the applicant entirely separate and exclusive from any other business establishment? ☐ Yes ☒ No
9. State whether applicant has or will be granted, an On sale Liquor License in conjunction with this Off Sale Liquor License and for the same premises. ☐ Yes ☒ No ☐ Will be granted
10. State whether applicant has or will be granted a Sunday On Sale Liquor License in conjunction with the regular On Sale Liquor License. ☐ Yes ☒ No ☐ Will be granted
11. If this application is for a County Board Off Sale License, state the distance in miles to the nearest municipality. NO
12. State Number of Employees N/A
13. If this license is being issued by a County Board, has a public hearing been held as per MN Statute 340A.405 sub2(d)? NO
14. If this license is being issued by a County Board, is it located in an organized township? **If so, attach township approval.**

1. State whether applicant or any of the associates in this application, have ever had an application for a liquor license rejected by any municipality or state authority; if so, give dates and details. NO
2. Has the applicant or any of the associates in this application, during the five years immediately preceding this application ever had a license under the Minnesota Liquor Control Act revoked for any violation of such laws or local ordinances; if so, give dates and details. NO
3. Has applicant, partners, officers, or employees ever had any liquor law violations or felony convictions in Minnesota or elsewhere, including State Liquor Control penalties? ☐ Yes ☒ No If yes, give dates, charges and final outcome.
4. During the past license year, has a summons been issued under the Liquor Civil Liability Law (Dram Shop) M.S. 340A.802.
☐ Yes ☒ No If yes, attach a copy of the summons.

This licensee must have one of the following:

(ATTACH CERTIFICATE OF INSURANCE TO THIS FORM.)

Check one

- ☒ A. Liquor Liability Insurance (Dram Shop) - \$50,000 per person, \$100,000 more than one person; \$10,000 property destruction; \$50,000 and \$100,000 for loss of means of support.
- or
- ☐ B. A surety bond from a surety company with minimum coverage as specified in A.
- or
- ☐ C. A certificate from the State Treasurer that the licensee has deposited with the state, trust funds having market value of \$100,000 or \$100,000 in cash or securities.

I certify that I have read the above questions and that the answers are true and correct of my own knowledge.

Print name of applicant & title

YENG VANG

Signature of Applicant

[Signature]

Date

5/17/16

REPORT BY POLICE/SHERIFF'S DEPARTMENT

This is to certify that the applicant and the associates named herein have not been convicted within the past five years for any violation of laws of the State of Minnesota or municipal ordinances relating to intoxicating liquor except as follows:

Roseville Police Dept

Police/Sheriff's Department

Chief of Police

Title

[Signature]

Signature

County Attorney's Signature

PS 9136-(2009)

IMPORTANT NOTICE

All retail liquor licensees must register with the Alcohol, Tobacco Tax and Trade Bureau.
For information call (513) 684-2979 or 1-800-937-8864



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name Roseville Liquors
Business Address 700 W. Co. Rd. B Roseville, MN 55113
Business Phone 651-488-1070
Email Address _____

Person to Contact in Regard to Business License:

Name Yeng Vany
Address _____
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2016, and ending June 30, 2017, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

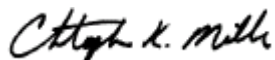
Signature Yeng Vany
Date 5/17/16

If completed license should be mailed somewhere other than the business address, please advise.

REQUEST FOR COUNCIL ACTION

Date: 06/13/2016
Item No.: 12.b

Department Approval



City Manager Approval



Item Description: Public Hearing to Approve/Deny an On-Sale Wine License for MIAMSP, LLC dba Painting With A Twist located at 2100 Snelling Ave N Suite 72C.

BACKGROUND

Under City Code, a public hearing is required to consider approving liquor licenses for the current calendar year. The City has received an application for a 2016 Liquor License as follows:

❖ MIAMSP, LLC – On-Sale Wine License

Neither State Statute nor City Code limits the number of licenses that can be issued for On-Sale Wine Licenses.

POLICY OBJECTIVE

The regulation of establishments that sell alcoholic beverages has been a long-standing practice by the State and the City.

FINANCIAL IMPACTS

The revenue that is generated from the license fees is used to offset the cost of police compliance checks, background investigations, enforcement of liquor laws, and license administration.

STAFF RECOMMENDATION

The applicant meets all requirements set forth under City Code. Staff recommends approval.

REQUESTED COUNCIL ACTION

Motion to MIAMSP, LLC's request for an On-Sale Wine License located at 2100 Snelling Ave N Suite 72C.

Prepared by: Chris Miller, Finance Director
Attachments: A: MIAMSP Application



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
444 Cedar Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
APPLICATION FOR COUNTY/CITY ON-SALE WINE LICENSE
(Not to exceed 14% of alcohol by volume)

Print Form

EVERY QUESTION MUST BE ANSWERED. If a corporation, an officer shall execute this application. If a partnership, LLC, a partner shall execute this application. To apply for MN sales Tax # call 651-296-6181

Workers compensation insurance company name Liberty Mutual / Ohio Security Ins. Co. Policy Number XWS(17)57210200
Licensee's MN sales and Use Tax ID # 4514423 Licensee's Federal Tax ID # 81-1816089

Applicants Name (Business, Partnerships, Corporation) <u>MIAMSP BEV LLC</u>		Trade Name or DBA <u>Painting with a Twist</u>	
Business Address <u>2100 Snelling Ave N. #72C</u>		Business Phone <u>(954)295-1117</u>	
City <u>Roseville</u>	County <u>Ramsey</u>	State <u>MN</u>	Zip Code <u>55113</u>
Is this application ☒ New or a ☐ Transfer	If a transfer, give name of former owner		License Period From To

If a corporation, give name, title, address and date of birth of each officer. If a partnership, LLC, give name, address and date of birth of each partner.

Partner/Officer Name and title <u>Danielle Rubin, Pres.</u>	Address	DOB	SSN
Partner/Officer Name and title	Address	DOB	SSN
Partner/Officer Name and title	Address	DOB	SSN

CORPORATIONS

Date of incorporation <u>2/18/2016</u>	State of incorporation <u>Minnesota</u>	Certificate Number <u>87367480025</u>	Is corporation authorized to do business in Minnesota? ☒ Yes ☐ No
If a subsidiary of another corporation, give name and address of parent corporation			

BUILDING AND RESTAURANT

Name of building owner <u>Gateway Washington, Inc.</u>		Owner's address <u>610 Van Barton Group</u>	
Are property taxes delinquent ☐ Yes ☒ No		Has the building owner any connection, direct or indirect with the applicant? ☐ Yes ☒ No	Restaurant seating capacity <u>50-60</u>
Number of restaurant employees <u>Approx. 6</u>	Number of months per year restaurant is open <u>12</u>	Hours food will be available <u>11 am - 12 midnight</u>	
Describe the premises to be licensed <u>An instructional art studio with food and beverage service.</u>		Will food service be the principal business? ☐ Yes ☒ No	
If the restaurant is in conjunction with another business (resort etc.), describe business			

NO LICENSE WILL BE APPROVED OR RELEASED UNTIL THE \$20 RETAILER ID CARD FEE IS RECEIVED BY AGED

- ☐ Yes ☒ No Has the applicant or associates been granted an on-sale malt liquor (3.2) and/or a "set-up" license in conjunction with this wine license?
- ☐ Yes ☒ No Is the applicant or any of the associates in this application a member of the county board or the city council, which will issue this license? If yes, in what capacity?
(if the applicant is the spouse of a member of the governing body, or another family relationship exists, the member shall not vote on this application.)
- ☐ Yes ☒ No During the past license year, has a summons been issued under the liquor civil liability (Dram Shop)(M.S. 340A.802). If Yes, attach copy of the summons.
- ☐ Yes ☒ No Has applicant, partners, officers or employees ever had any liquor law violations in Minnesota or elsewhere. If so, give names, dates, violations and final outcome details.

☐ Yes ☒ No Does any person other than the applicants, have any right, title or interest in the furniture, fixtures or equipment in the licensed premises? If yes, give names and details.

☐ Yes ☒ No Have the applicants any interests, directly or indirectly, in any other liquor establishments in Minnesota? If yes, give name and address of establishment.

I CERTIFY THAT I HAVE READ THE ABOVE QUESTIONS AND THAT THE ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE

Dan
Signature of Applicant

may 24, 2016
Date

The licensee must have one of the following:

☒ Liquor liability insurance (Dram Shop) \$50,000 per person; \$100,000 more than one person; \$10,000 property destruction; \$50,000 and \$100,000 for loss of means of support. Attach "CERTIFICATE OF INSURANCE" to this form.

☐ A surety bond from a surety company with minimum coverage as specified above in.

☐ A certificate from the state treasurer that the licensee has deposited with the state, trust funds having a market value of \$100,000 or \$100,000 in cash or securities.

IF LICENSE IS ISSUED BY THE COUNTY BOARD, REPORT OF COUNTY ATTORNEY

☒ Yes ☐ No I certify that to the best of my knowledge the applicants named above are eligible to be licensed. If no, state reason.

Signature County Attorney

County

Date

REPORT BY POLICE OR SHERIFF'S DEPARTMENT

This is to certify that the applicant and the associates, named herein have not been convicted within the past five years for any violation of laws of the State of Minnesota, Municipal or County ordinances relating to intoxicating liquor, except as follows:

Signature

Department and Title

Date

IMPORTANT NOTICE

ALL RETAIL LIQUOR LICENSEES MUST REGISTER WITH THE ALCOHOL, TOBACCO TAX AND TRADE BUREAU.
FOR INFORMATION CALL 513-684-2979 OR 1-800-937-8864

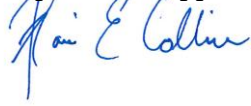
A \$30.00 service charge will be added to all dishonored checks. You may also be subjected to a civil penalty of \$100.00 or 100 % of the value of the check, whichever is greater, plus interest and attorney fees.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Agenda Date: **06/13/2016**

Agenda Item: 12.c

Department Approval



City Manager Approval



Item Description: Request for approval of a minor subdivision of the residential property at 545 Roselawn Avenue into three parcels (**PF16-014**)

APPLICATION INFORMATION

Applicant: Bald Eagle Builders, Inc.

Location: 545 Roselawn Avenue

Property Owner: Agnes Mae Moser

Application Submission: considered complete on May 4, 2016

City Action Deadline: September 2, 2016, per Minn. Stat. §462.358 subd. 3b

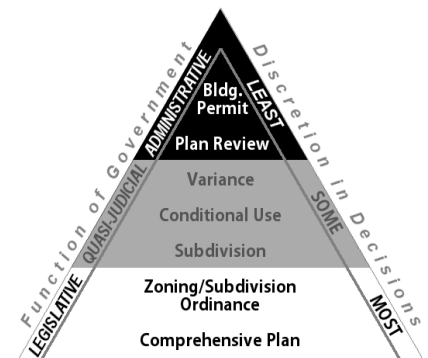
GENERAL SITE INFORMATION

Land Use Context

	Existing Land Use	Guiding	Zoning
Site	One-family residential, detached	LR	LDR-1
North	One-family residential, detached	LR	LDR-1
West	One-family residential, detached	LR	LDR-1
East	Water ponding	W	INST
South	One-family residential, detached	LR	LDR-1

Natural Characteristics: The site has some mature trees and steep grade on the north side and a slight grade change adjacent to Roselawn.

Planning File History: none



LEVEL OF CITY DISCRETION IN DECISION-MAKING

Action taken on subdivision requests is **quasi-judicial**; the City's role is to determine the facts associated with the request, and weigh those facts against the legal standards contained in State Statute and City Code.

1 **PROPOSAL**

2 The applicant proposes to subdivide the existing parcel into three parcels for future development
3 of one-family, detached homes. The existing home, small barn, and accessory structure, will all
4 be razed to make way for three new single-family homes. The proposed subdivision is illustrated
5 in the subdivision survey included with this report as RCA Exhibit C.

6 When exercising the so-called “quasi-judicial” authority on a subdivision request, the role of the
7 City is to determine the facts associated with a particular request and apply those facts to the
8 legal standards contained in the ordinance and relevant state law. In general, if the facts indicate
9 the application meets the relevant legal standards and will not compromise the public health,
10 safety, and general welfare, then the applicant is likely entitled to the approval. The City is,
11 however, able to add conditions to a subdivision approval to ensure that the likely impacts to
12 parks, schools, roads, storm sewers, and other public infrastructure on and around the subject
13 property are adequately addressed. Subdivisions may also be modified to promote the public
14 health, safety, and general welfare, and to provide for the orderly, economic, and safe
15 development of land, and to promote housing affordability for all levels.

16 **SUBDIVISION ANALYSIS**

17 A minor subdivision application has been submitted in lieu of the preliminary plat/final plat
18 process because City Code §1104.04E (Three Parcel Minor Subdivision) establishes the three-
19 parcel minor subdivision process to simplify those subdivisions “which create a total of three or
20 [fewer] parcels, situated in an area [adequately served by public utilities and streets], and the new
21 parcels meet or exceed the size requirements of the zoning code.” The current application meets
22 all of these criteria.

23 Specifically §1104.04E reads as follows: *Three Parcel Minor Subdivision: When a subdivision*
24 *creates a total of three or fewer parcels, situated in an area where public utilities and street*
25 *rights of way to serve the proposed parcels already exist in accordance with City codes, and no*
26 *further utility or street extensions are necessary, and the new parcels meet or exceed the size*
27 *requirements of the zoning code, the applicant may apply for a minor subdivision approval. The*
28 *proposed subdivision, in sketch plan form, shall be submitted to the City Council at a public*
29 *hearing with notice provided to all property owners within 500 feet. The proposed parcels shall*
30 *not cause any portion of the existing lots, parcels, or existing buildings to be in violation of this*
31 *regulation or the zoning code. Within 30 days after approval by the City Council, the applicant*
32 *shall supply the final survey to the Community Development Director for review and approval. A*
33 *certificate of survey shall be required on all proposed parcels. After completion of the review*
34 *and approval by the City Manager, the survey shall be recorded by the applicant with the*
35 *Ramsey County Recorder within 60 days. Failure to record the subdivision within 60 days shall*
36 *nullify the approval of the subdivision. (Ord. 1171, 9-23-1996) (Ord. 1357, 1-14-2008) (Ord.*
37 *1395, 9-13-2010)*

38 Minor subdivision applications are reviewed primarily for the purpose of ensuring that all
39 proposed parcels meet the minimum size requirements of the zoning and subdivision codes, and
40 that adequate easements and rights-of-way are in place or provided. As a minor subdivision of
41 residential property, the proposal is subject to the minimum lot size, easement, and right-of-way
42 standards established in Chapter 1103 (Design Standards) of the subdivision code. The proposed
43 subdivision and the applicable standards are reviewed below.

44 **City Code §1103.02 (Rights-Of-Way)**

45 Collector streets, like Roselawn Avenue, require 66 feet of right-of-way (ROW). Roselawn
46 Avenue, at the subject location, lies within a 72 foot wide ROW and the Public Works
47 Department does not see a need for additional ROW or foresee any future plans to widen
48 Roselawn.

49 **City Code §1103.04 (Easements):** Drainage and utility easements 12 feet in width, centered on
50 side and rear property lines, are required. The City Engineer is requesting provision of a 12 foot
51 wide utility and drainage easement around the periphery of the three parcels and 6 foot wide
52 utility and drainage easement centered on the interior property lines.

53 **City Code §1103.06 (Lot Standards):** The Planning Division and City Engineer have
54 determined the proposed minor subdivision, specifically the western property line, to be an
55 interior lot. Although the property to the west dedicated a partial right-of-way, the City has no
56 intentions of developing a street in this location and thus will not be requiring additional right-of-
57 way with this minor subdivision.

58 Interior lots must be at least 85 feet wide, 110 feet deep and comprise at least 11,000 square feet
59 in area. All three proposed parcels and the parcel boundaries in the proposed subdivision allow
60 all of them exceed all width, depth, and area requirements; proposed dimensions are:

61 **Parcel 1**

62 94.4 ft. wide

63 228 ft. deep

64 21,432 sq. ft.

65 **Parcel 2**

66 94.4 ft. wide

67 228 ft. deep

68 21,432 sq. ft.

69 **Parcel 3**

70 94.4 ft. wide

71 228ft. deep

72 21,432 sq. ft.

73 Future development of the new parcels will be subject to all standard City requirements,
74 including those of the recently-adopted tree preservation and replacement ordinance.

75 At its meeting of May 3, 2016, Roseville's Parks and Recreation Commission reviewed the
76 proposed minor subdivision against the park dedication requirements of City Code §1103.07 and
77 recommended a dedication of cash in lieu of land. Since the existing land comprises one
78 buildable residential parcel, the proposed three-parcel subdivision would create two new building
79 sites. The 2016 Fee Schedule establishes a park dedication amount of \$3,500 per residential unit.
80 The two newly-created residential parcels would have a total park dedication amount of \$7,000,
81 to be collected prior to filing approved subdivision documents at Ramsey County.

82 Roseville's Development Review Committee (DRC) met on May12, and 19, 2016, to discuss this
83 application. Beyond the above comments pertaining to easements and determination of interior
84 lot versus corner lot, the DRC did not have any other comments about the proposal.

85 **PUBLIC COMMENT**

86 At the time this report was prepared, Planning Division staff has not received any comments or
87 questions from the public. The public hearing is required to take place at a City Council meeting.

88 **RECOMMENDED ACTION**

89 **Pass a motion approving a minor subdivision** to allow the property at 545 Roselawn Ave. to
90 be subdivided into three conforming parcels, based on the comments and findings of this report
91 and input received during the public hearing, subject to the following conditions:

- 92 a. Drainage and utility easements shall be granted in conformance with the standards of City
93 Code §1103.04, as illustrated on the subdivision survey reviewed with this application;
94 b. Payment of the \$7,000 park dedication shall be made by the applicant before approved
95 subdivision documents are released for filing at Ramsey County; and

96 **ALTERNATIVE ACTIONS**

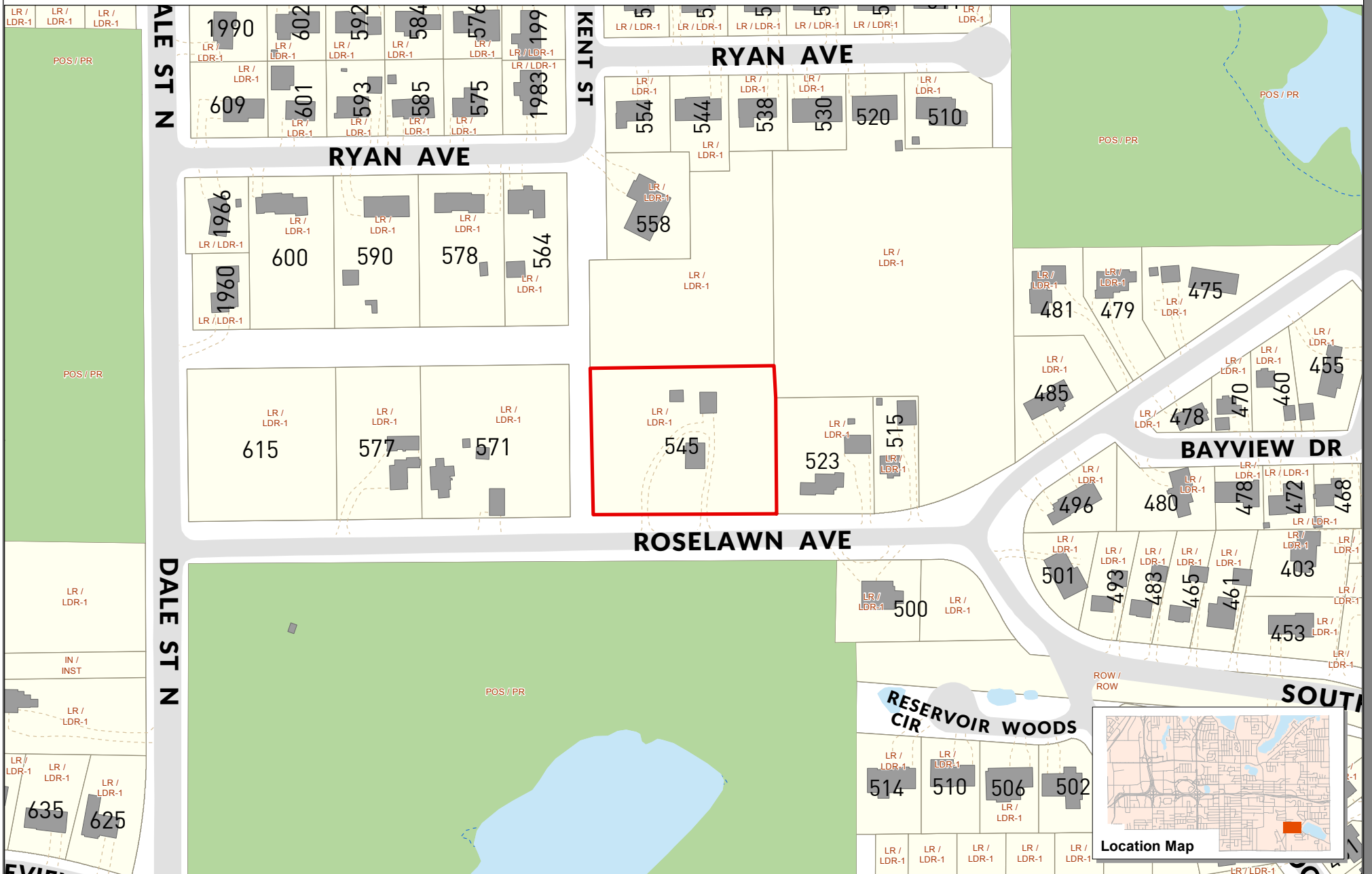
- 97 A. **Pass a motion to table one or more of the items for future action.** Tabling beyond
98 September 3, 2016, would require extension of the 120-day action deadline established in
99 Minn. Stat. §462.358 subd. 3b to avoid statutory approval.
- 100 B. **By motion, recommend denial of the proposed preliminary plat.** Denial should be
101 supported by specific findings of fact based on the City Council's review of the
102 application, applicable zoning or subdivision regulations, and the public record.

Prepared by: City Planner Thomas Paschke
651-792-7074 | thomas.paschke@cityofroseville.com

Attachments: A: Area map

B: Proposed parcel plan

Attachment A for Planning File 16-012



Prepared by:
Community Development Department
Printed: April 20, 2016



Site Location

Data Sources

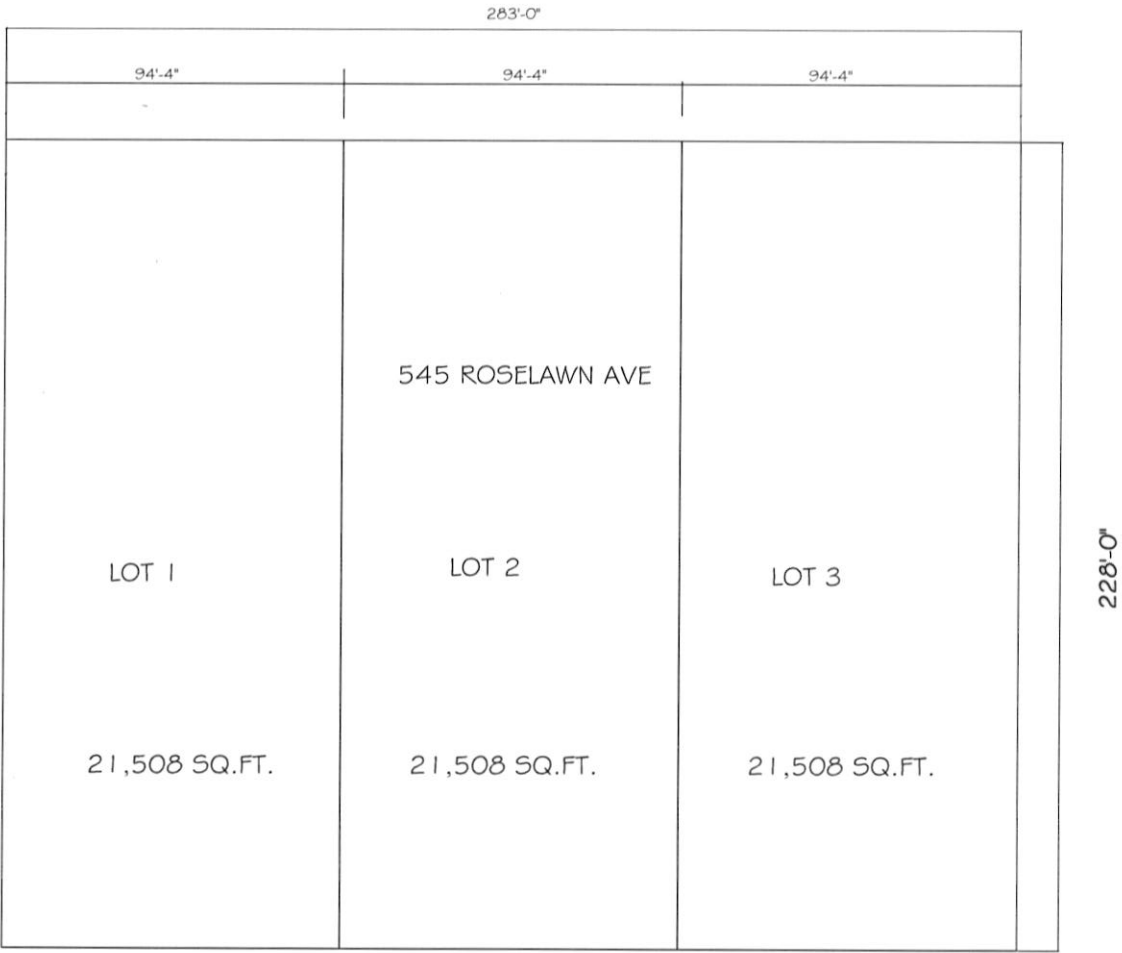
* Ramsey County GIS Base Map (4/1/2016)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 100 200 Feet





NOTES:
1. ALL DIMENSIONS ARE APPROXIMATE AND SHOULD BE VERIFIED BY THE FIELD ENGINEER.
2. ALL DIMENSIONS ARE APPROXIMATE AND SHOULD BE VERIFIED BY THE FIELD ENGINEER.
3. ALL DIMENSIONS ARE APPROXIMATE AND SHOULD BE VERIFIED BY THE FIELD ENGINEER.
4. ALL DIMENSIONS ARE APPROXIMATE AND SHOULD BE VERIFIED BY THE FIELD ENGINEER.

DESIGNED BY:
CHECKED BY:
DATE:
SCALE:
SHEET NO.:
A-103

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Agenda Date: 6/13/2016

Agenda Item: 15.a

Department Approval



City Manager Approval



Item Description: Receive information on the upcoming comprehensive plan update and provide direction on the scope of the update, the public engagement strategy, and the overall timeline of the process to update the comprehensive plan (**PROJ-0037**)

BACKGROUND

Roseville's comprehensive plan is essentially two plans in one: it is a document that specifies how Roseville will meet its obligations as a member of our metropolitan region in response to the Metropolitan Council's 2015 System Statement for City of Roseville, and it is a statement of vision for the community, along with the goals and policies that guide the City's decisions as that vision is gradually realized. In recent months, Planning Division staff has begun taking the initial steps toward updating Roseville's 2030 Comprehensive Plan in order to meet Metropolitan Council requirements for a 2040 Comprehensive Plan, to review and recalibrate (if necessary) the community's goals, and to identify policies and action steps toward reaching those goals. In order to continue those preparations, Planning Division staff is seeking a decision from the City Council about the scope of the comprehensive plan update; specification of the scope will allow staff to develop the request for proposals that will provide the framework for selecting a consulting team to work on the update.

The only *requirement* for the current comprehensive planning effort is to update Roseville's existing comprehensive plan to account for the 2015 System Statement, which would essentially mean:

- Updating the projections for population, households, and employment through 2040 that comprise the basic information about who and what Roseville is planning for;
- Assessing the current allocation of affordable housing, and planning for more affordable housing, if necessary;
- Ensuring connections to regional park and trail systems;
- Planning the future of local and regional highways and transit facilities; and
- Anticipating the future demands and impacts on water resources, including wastewater, surface water, and water supply.

For the purposes of this discussion, staff would refer to this part of the process as the "technical update." The City Council could decide that such a technical update is the extent of what should be done during the current comprehensive planning process; this would meet the requirements of the Metropolitan Council, and it would represent one end of a continuum of possible comprehensive planning scopes.

At the other end of this spectrum is what might be called “re-visioning.” The existing comprehensive plan is the culmination of three and a half years of work that began with a community visioning process (Imagine Roseville 2025) in May 2006 and involved a great deal of public participation through final adoption of the 2030 Comprehensive Plan in October 2009. If the City Council perceives that Imagine Roseville 2025 (IR2025) does not—or *might* not—any longer represent a valid or appropriate vision for Roseville’s future, then the scope of the current comprehensive planning effort should include a process to update IR2025 or to develop an entirely new community visioning document.

A comprehensive planning effort in the middle of this spectrum would represent the belief that the community wants to be more ambitious in its planning than merely making technical updates to satisfy Metropolitan Council requirements, as well as the belief that the vision for the community embodied in IR2025 continues to be a suitable foundation on which to build the goals and policies of an updated comprehensive plan.

To begin the scoping discussion, staff has prepared summary comments about possible updates that are more critical, and possible updates that are more discretionary; these comments are found in the body of this RCA, below. Staff’s hope is that the process of discussing these initial comments will yield a clear decision from the City Council about the proper scope of this comprehensive plan update.

DRAFT TIMELINE FOR COMPREHENSIVE PLANNING PROCESS

The following is based on the timeline established in the Request for Qualifications issued for the previous comprehensive plan update process, begun in 2007.

Issue Request for Proposals:	July 15
Proposals Due:	August 12
Review of Proposals:	August 15 – 19
Selection of Qualified Teams:	August 22 – 26
Interviews:	August 29 – September 2
Recommendation to Council:	September 12
Final Selection:	September 19
Begin Work:	October 2016
Complete Work:	November 2017
Deadline for Submission to Metropolitan Council:	December 31, 2018

In general, the draft timeline allows for about four months to engage a consultant and begin work, and about a year to facilitate public engagement and update the plan. Once the main effort has been completed and a final draft is approved by the City Council, the plan is sent to Roseville’s neighboring and overlapping jurisdictions for review and comment; after this, the plan (with any revisions that may be appropriate) is sent to the Metropolitan Council for formal review and acceptance. The deadline for submitting the plan to Metropolitan Council is December 31, 2018, which is more than a year after the conclusion of the draft timeline. Planning Division staff recommends beginning the process on a schedule similar to the draft in an attempt to have the greatest selection of consultants (before the best choices among

local firms are fully engaged with other communities) and to protect against the process taking longer than anticipated.

COMPREHENSIVE PLAN CHAPTERS AND POSSIBLE UPDATES

The following is a list of the chapters comprising Roseville’s 2030 Comprehensive Plan and a short description of the likely updates necessary in each chapter (beyond reviewing and updating or revising each chapter’s goals and policies), based on a cursory analysis by Planning Division staff and an initial conversation with the Planning Commission. Staff fully expects that the actual list of revisions and updates will be significantly different from the following, once the City Council has identified its preferences and the consultants engage the community in the work of executing the comprehensive plan update.

Introduction (Chapter 1) and Vision for Roseville (Chapter 2)

Evaluate the continued validity of the established vision statements of Imagine Roseville 2025 and the 2030 Comprehensive Plan, and update them as appropriate.

Community Context (Chapter 3)

Update to reflect recent physical development in the city (e.g., new public infrastructure, park facilities, and private development) and the demographics of the current population as well as the current projections of Roseville’s future population.

Land Use (Chapter 4)

- Identify parcels or areas with inappropriate land use designations and give them new guidance for their future use and development.
- Evaluate the land use category designations and their descriptions to determine whether they are suitable or should be broadly reconsidered or slightly revised to better define the intent of each category.
- Reassess the utility of the existing “Planning Districts” to determine whether a new structure would be beneficial.
- Identify neighborhoods or small areas that may benefit from more intensive planning efforts and potential public investment.

Transportation (Chapter 5), Environmental Protection (Chapter 8), and Utilities (Chapter 10)

These chapters will be updated by the Public Works Department in conjunction with another specialized consultant.

Housing and Neighborhoods (Chapter 6), and Economic Development and Redevelopment (Chapter 7)

The extent to which these chapters should be reviewed and updated will depend on the financial and staff resources committed to such activities; the newly-formed Economic Development Authority (EDA) is currently developing strategies in these content areas, which will help to guide the comprehensive plan update.

The City Council will need to decide whether to engage another, specialized consultant to work with the EDA to update these chapters (as for the Public Works-related chapters, above), whether the 2040 Comprehensive Plan will reference the outcomes of the EDA’s

current planning work (as for the Parks and Recreation-related chapter, below), or whether the development of these chapters' updated goals and policies will be facilitated by the consultant selected to work on the body of the comprehensive plan update.

Parks, Open Space, and Recreation (Chapter 9)

This chapter may require minimal work, as it will largely reference the 2010 System Master Plan and the 2012 Master Plan Implementation Process documents.

Implementation (Chapter 11)

Updates to this chapter will be necessary to account for how the community has changed since the adoption of the 2030 Comprehensive Plan and, possibly, to reflect updated goals and policies of the body of the plan.

ADDITIONAL CONSIDERATIONS FOR COMPREHENSIVE PLANNING

Planning Division staff and the Planning Commission have identified several topic areas and ways of thinking about planning for Roseville's future that can be considered for incorporation into the 2040 Comprehensive Plan. None of these is the subject of any mandate, nor is this short list of topics exhaustive of the possibilities; instead, the list is presented to initiate a discussion of the possibilities. If desired, these topics could be incorporated as new chapters in the comprehensive plan, they could be incorporated as new categories of goals and policies within existing chapters, or they could simply be held as ideals that guide the act of reviewing and revising the plan's goals and policies.

Equity

At its core, this intended to be a guiding principle that seeks to ensure that the goals and policies of the comprehensive plan serve to improve the lives of all members of the community, particularly individuals and groups that find themselves at the margins of the community based on racial, economic, or cultural differences. Notably, this is essentially the purpose statement for the 1975 Cleveland Policy Planning Report, Cleveland, Ohio's, landmark plan which recognized that equity requires local government "to give priority attention to the goal of promoting a wider range of choices for those [community] residents who have few, if any, choices."

Health

In its effort to promote health "in all projects and policies," Minnesota Department of Health (MDH) recognizes that:

[H]ealth is affected by decisions made daily in arenas outside of public health, such as in transportation, housing, and education. [Therefore, MDH] supports Health Impact Assessments (HIA) as a tool to ensure that health is considered in these and other important decisions. HIA is a systematic process used by organizations and community groups to provide decision-makers with information about how any policy, program or project may affect the health of people. HIA emphasizes a comprehensive approach to health, which includes economic, political, social, psychological, and environmental factors that influence people's health."

To this end, MDH has developed tools and technical assistance for completing an HIA and for incorporating health in communities' comprehensive plans.

Access to Food

The Minnesota Food Charter (MFC) has been developing resources to improve healthy food access for all communities, from the rural agricultural areas where food is grown through the urban core. MFC has found that Minnesota has “one of the [nation’s] widest gaps in health between white residents and people of color” and cites several barriers to healthy food that include:

- **Income & Transportation:** Many low-income people have limited access to affordable transportation and face lengthy travel times to reach sources of affordable, healthy food.
- **Illness:** Many people who hunt and gather food—from deer to fish to wild rice to berries—suffer long-term, devastating health effects caused by tick-borne diseases, on a dramatic rise in Minnesota. These illnesses can prevent people from getting and consuming these healthy foods, therefore increasing use of low-cost, unhealthy options.

Consequently, MFC has been working with other metro organizations to effectively incorporate food access into comprehensive plans.

Climate Change Preparedness

In recognition of the growing body of climatological measurements that are outside of Minnesota’s historical extremes, the Metropolitan Council has been collaborating with state, regional, and local partners to develop technical assistance in assessing the potential vulnerability of community assets and helping communities incorporate desired responses into their comprehensive plans. The Metropolitan Council’s Local Planning Handbook, an extensive collection of resources to support comprehensive planning efforts, includes an entire section on planning for community resilience in the face of a changing climate.

While these topics focus on planning for the effects of climate change, they might make a good complement to Roseville’s ongoing commitment to being an environmentally healthy community as demonstrated by Roseville’s 2015 attainment of Step 2 status among Minnesota’s GreenStep Cities.

Thrive MSP 2040

Beyond planning for simply accommodating the projected future growth of our region, the Metropolitan Council has facilitated a regional visioning process that “reflects our concerns and aspirations, anticipates future needs in the region, and addresses our responsibility to future generations.” An outcome of this process was the development of suggestions for how the various kinds of communities in the region, designated as (among other labels) Rural, Suburban, or Urban Center, can think of their individual comprehensive plans as tools for improving upon their strengths and addressing their weaknesses that, when combined with the efforts of fellow communities, can benefit our region as a whole.

This planning process identified five primary regional outcomes that the Metropolitan Council hopes local governments will utilize as guides in their comprehensive planning; the outcomes are Stewardship, Prosperity, Equity, Livability, and Sustainability. In addition to the summary of each of these outcomes within main *Thrive MSP 2040* report and the description of how each outcome is integral to the others, the Metropolitan Council felt that equity was sufficiently important to write a parallel report called *Choice, Place, and Opportunity: An Equity Assessment of the Twin Cities*, which is intended to “raise awareness

of the complex interdependencies of income, race, place and opportunity and to challenge both [the Metropolitan Council] itself and others to think regionally and act equitably for a better region for all.”

PLANNING COMMISSION INPUT ON COMPREHENSIVE PLAN SCOPE

The Planning Commission had an initial discussion about the scope of the comprehensive planning effort on June 1, 2016; draft minutes of the discussion are included with this RCA as Exhibit A, but what follows is a summary of the major ideas that were discussed.

- The process should recognize and endeavor to include the greater diversity of Roseville’s population
- A public process of evaluating IR2025 and the 2030 Comprehensive Plan should be a prerequisite to defining the scope of the current update process
- Great care and intentionality should be given to the comp plan update process, regardless of the scope
- Selected consultants should be well informed of national and international best practices for community-making, and they should be knowledgeable about attracting millennials
- While the comp plan may not need a public safety chapter, public safety is a core responsibility of the City, and should, consequently, be present in the comprehensive plan in some manner
- Consultants should be experienced in engaging diverse communities and should have the capacity to work beyond the anticipated timeline, if necessary, to ensure that adequate time and effort is given to community engagement
- The University of Minnesota’s Metropolitan Design Center should be considered as a partner for neighborhood or small-area planning exercises

PUBLIC ENGAGEMENT

Soliciting robust public participation and input, scaled to the scope of the comprehensive planning effort, will be important to ensuring that the 2040 Comprehensive Plan is representative of the community’s vision and goals for the future. Consultants who are suitable for assisting Roseville with the update should have well-developed skills and experience in designing and facilitating a thorough, effective public engagement package. Planning Division staff would suggest that such skill and experience is identified in a Request for Proposals as a critical element in judging whether a firm is qualified to take on this comprehensive plan update process. Staff would also expect that Roseville’s Community Engagement Commission would have important responsibilities in reviewing a selected consultant’s public engagement proposal, utilizing the Commission’s community knowledge and social capital to reach all of Roseville’s diverse populations, and assisting the consultant in hosting and facilitating the public engagement sessions.

Additional direction from the City Council is needed with respect to how a consultant will coordinate with the City. The consultant could report to and work directly with the City

232 Council, the Planning Commission, or City staff, or a steering committee could be formed
233 and tasked with managing the process with staff support.

234 **REQUESTED ACTIONS**

235 **Define the scope of the comprehensive plan update and provide guidance on the desired**
236 **scale and structure of community engagement.**

Attachments: A: 6/1/2016 draft Planning
Commission minutes

Prepared by:	Senior Planner Bryan Lloyd 651-792-7073 bryan.lloyd@cityofroseville.com
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1 a. **PROJECT FILE 0037, 2040 Comprehensive Plan: Discussion of the scope of the**
2 **upcoming comprehensive plan update; the draft Request for Qualifications and**
3 **draft Request for Proposals to be used for selecting a consultant for the update;**
4 **and the overall timeline of the process to update the comprehensive plan**

5 Senior Planner Bryan Lloyd reviewed the request as detailed in the staff report dated
6 June 1, 2016. Chair Boguszewski provided written comment for the record, ***attached***
7 ***hereto and made a part hereof***, with his questions and comments related to the
8 comprehensive plan update discussion; as a way to facilitate discussion, Mr. Lloyd
9 suggested using these comments and questions in addition to the staff report and
10 direction to prompt discussion and defining next steps based on tonight's discussion.

11 Mr. Lloyd also referenced an additional bench handout recommended by Member
12 Kimble, and an excerpt of the principles from the "Thrive MSP 2040" document, ***attached***
13 ***hereto and made a part hereof***.

14 Mr. Lloyd reviewed and clarified the distinctions and purposes of the Request for
15 Qualifications (RFQ) and Request for Proposals (RFP) processes in seeking and
16 selecting a consultant to assist in the comprehensive plan update. Mr. Lloyd noted that
17 proposed revisions had been provided as a starting point based on the last RFP used for
18 this same purpose in 2007 for the 2008 update. Mr. Lloyd noted this involved the scale
19 for this update, whether intended as an update or a complete redo of the document. Mr.
20 Lloyd noted that this defined the scope of the RFP and cost for the consultant's work and
21 a timeframe including public feedback throughout the process.

22 Mr. Lloyd noted that the next step will be for the City Council to receive this Planning
23 Commission feedback, as well as input in the near future from the Community
24 Engagement Commission (CEC) to define the public engagement and participation
25 process, above and beyond formal public hearings. Mr. Lloyd noted that part of these
26 preliminary discussions would involve the extent of public engagement at the front end,
27 including the nature of desired changes in the comprehensive plan process and whether
28 the current goals are still relevant, and to address those goals already achieved and no
29 long needed in the comprehensive plan's guidance.

30 Member Daire asked if, upon examination of those policies and whether or not current
31 goals had been achieved or not, would that dictate a complete redo versus an update.

32 Mr. Lloyd advised that would depend on the depth to which that conversation was
33 directed. On one hand, Mr. Lloyd noted there was the larger version of an update versus
34 a rewrite scenario; evaluation of what indicated a more open-ended update versus a
35 complete rewrite; and determining whether those goals still mattered to the community or
36 whether or not some of those goals had been achieved already.

37 In his reading of the proposal, Member Daire stated the need to recognize the
38 community's demographic changes, both ethnically and from an age standpoint. Since
39 those appear to be new elements, Member Daire noted the need to seek input on those
40 new elements; and asked if that meant determining if those elements complied with the
41 2008 comprehensive plan or if the plan needed revising to accommodate more diversity.
42 Member Daire opined it sounded like a specific outreach for CEC involvement to address
43 those growing ethnic segments in the community, which in turn to him sounded like a
44 rerun of the community visioning process incorporating that input on ethnicity and age
45 demographics, allowing for modification of those previous comprehensive plan
46 statements to be more topical, inclusive and respond to citizens in a way that's positive
47 and proactive as well. In that case, Member Daire stated that sounded to him like more
48 than an update.

49 Mr. Lloyd stated that an update could simply engage those demographic groups newer to
50 the community, or more represented than at the last process, with expectations that any
51 update included those voices. Mr. Lloyd clarified that any update involved more than
52 simply numeric's to provide a baseline for the Metropolitan Council, but beyond that it
53 was a matter of scale. Mr. Lloyd reiterated that the draft RFQ and RFP included in
54 tonight's meeting materials were not intended as the right scale, just a direction perceived
55 by staff to-date, and intended as an update, not a rewrite or for a purely numerical effort.

Mr. Lloyd noted that this is all part of that conversation: how fundamental do we want to get in our evaluation of community goals.

Member Daire stated he didn't have a personal sense for what kind of demographic changes and scale for them, beyond the 2010 census and forecasts by an arm of the Metropolitan Council and/or State of MN. Specific to the ethnic composition of Roseville, Member Daire opined, if there were no significant changes however defined, perhaps it was less critical to spend a lot of time reaching out. However, if there were a lot of significant increases in the Karen or Somali communities as indicated by Member Boguszewski's written comments, Member Daire opined that it seemed just including that outreach process was a major undertaking even beyond providing that input in the comprehensive plan update and its various elements.

Ms. Collins further clarified Mr. Lloyd's interpretation of an "update." Ms. Collins noted that this went beyond updating statistics of making minor amendments, but involved the potential rewrite of entire sections in the existing comprehensive plan. For example, Ms. Collins noted that the current plan referenced the City's Housing & Redevelopment Authority (HRA), which no longer existed; with that entire section reworked for the current Roseville Economic Development Authority (REDA) instead. Ms. Collins noted that each section would require a review and receive group input for any changes, whether rewriting, tweaking or leaving as is. However, Ms. Collins further clarified that the question was how much was done ahead of time and how much was done after a team (e.g. consultant(s), community stakeholders, or staff) was established. Ms. Collins stated there was no doubt that each section would need to be reviewed; with some design and formatting elements needed for the final document. Ms. Collins noted that the foundation may be there, but there was a need to determine to what scale the update would be rewritten.

Member Daire asked if that review was necessary prior to and informing issuing the RFP and RFP.

Mr. Lloyd responded that it was not entirely necessary, if there was a collective feeling that overall the goals and vision for Roseville and its future development or what the future community should look like were addressed in the current plan's overarching aspirations. If so, Mr. Lloyd advised that the comprehensive plan update process could be initiated, and each chapter and its respective goals reviewed accordingly. However, if the starting point indicated that those overarching aspirations for the community were no longer current, Mr. Lloyd advised that there may be a need for that review first to inform the plan update, and would be dependent on that level of process.

Member Daire noted that he was not involved in the 200 process, and therefore was trying to define his role in the process: whether that involved crafting the RFQ and/or RFP process or defining the scope of the plan. Member Daire stated part of his confusion was in the striking of the Public Works section related to transportation; and his wonder as to how to integrate that into the comprehensive plan if not included in the rewrite, and how that could possibly include meaningful input from stakeholders as part of the process. Member Daire opined that the comprehensive plan was not a stand-alone document related to zoning or development, but was involved in defining the city's capital improvement and operational budgets, and required the financial aspect for implementation built into the process.

Vice Chair Cunningham asked staff to provide an example of how previous Planning Commissions integrated with the City Council during the comprehensive plan process.

Mr. Lloyd noted that was also a question of Member Boguszewski. Mr. Lloyd clarified that neither the Community Development Department nor the Planning Commission would be working on all sections of the plan. Mr. Lloyd noted that the Public Works Departments, as well as other departments and city functions, would be working with their own consultants and their specialties (e.g. transportation, utilities, stormwater management, environmental, etc.) in a parallel process to work out those details, which would subsequently be incorporated into the overall comprehensive plan process.

110 At the request of Member Daire, Ms. Collins advised that the various consultants would
111 work together with staff, the City Council, advisory commissions, community
112 stakeholders, and others on individual pieces, with the City Council being the ultimate
113 authority; with the Planning Commission incorporating their elements into that process
114 and the final document. Ms. Collins noted that the comprehensive plan consultant would
115 guide and manage that process as each parallel group with their specific expertise
116 worked with appropriate departments to vet each section with a stakeholder group for
117 integration into the larger plan. Ms. Collins stated that the goal was to have the same
118 level of public participation and engagement with different facilitators.

119 Member Bull noted the involvement of a steering committee for the last update that
120 oversaw the overall process, and eventually brought forward for public hearing and
121 approval.

122 Ms. Collins noted that engagement model was also under review and was being vetted,
123 based on the City Council and CEC's feedback.

124 Member Kimble noted the consultant could also provide suggestions for the overall
125 process, with confirmation of that statement by Ms. Collins. Member Kimble noted that it
126 had been ten years or more since the prior community visioning had been done, and
127 involving a large amount of time and many changes, with new technology available now.
128 Therefore, Member Kimble opined that given that time lapse, it seemed the
129 comprehensive plan warranted a serious look to make sure that community visioning was
130 still valid.

131 Member Gitzen sought clarification of the RFQ and RFP process in general.

132 Mr. Lloyd reviewed the publication of those documents in various areas for those
133 consultants seeking this specific type of work based on their specialties. Mr. Lloyd
134 clarified that the RFP and RFQ required their own distinct specificity; noting that the
135 consultants working in this area were able with some confidence to develop a timeline
136 and budget proposal.

137 Member Murphy stated he shared Member Daire's concerns as to the depth of the RFP
138 in hearing different levels of review. Member Murphy noted some of the review seemed
139 quite involved compared to others; and opined that in his review of the draft, it didn't
140 provide him with a sense of the varying depths among those chapters.

141 Mr. Lloyd advised that the draft format had changed considerable since 2007, and noted
142 revisions in structure and how the overall plan came together would be necessary. Mr.
143 Lloyd advised that overall, it was presumed that the plan would require an update, but if
144 there is a perception that there was a need to dig more deeply into the validity of the
145 previous community visioning, perhaps the update was similar to that done last time
146 versus updating structures and chapters.

147 At the request of Vice Chair Cunningham, Ms. Collins advised that the complexity of the
148 new process definitely made a difference in prices for consultant work; creating the need
149 for staff to seek this input from the Commission and City Council to define the process
150 and potential budget implications.

151 Member Kimble opined it was difficult to identify the need without community
152 engagement first.

153 At the request of Member Murphy, Mr. Lloyd clarified "physical development and
154 community preferences" as part of the RFP language, related to public infrastructure,
155 buildings, and involving a new subdivision for physical development in the community,
156 both residential and commercial. Mr. Lloyd noted this included an update on repairs to
157 the system and additional community build-out since the last update in 2008.

158 Member Murphy sought further clarification as to whether that meant buildings people
159 lived or worked in, or involved all structures (parks and recreational areas as recently
160 bonded for improvement).

Discussion ensued regarding defining areas of the RFQ as it related to census data; single-family infill development (residential); age-restricted and/or multi-family housing stock and options; and single-family housing stock added since the last plan update.

As noted in Member Boguszewski's written comments, Member Bull asked where the terms "equity planning," "health," and "climate change" terms had come from.

Mr. Lloyd advised that those were added based on internal staff discussions, and starting with the general notion of a community physically build out such as Roseville, with few remaining areas to development unless undergoing complete redevelopment, especially once the Twin Lakes area gets more developed. Mr. Lloyd noted that the intent of a community's comprehensive plan was much more than a tool for the Community Development Department to use in a physical development sense, but provided for ways that community prepared for climate change or equity and community health to look at the community through those lenses as well and beyond just aesthetics or employee bases, but also addressing more intangibles. Mr. Lloyd advised that the Metropolitan Council had been developing resources for communities to identify those assets as well, social, cultural and physical and sensitivities and tools to integrate them into the comprehensive plan. Mr. Lloyd advised that the health aspect had been proposed by the Minnesota Department of Health as a tool to integrate health as a focus, not a specific goal, but to be mindful of in the comprehensive plan; and ways that contribute to good health (e.g. reducing traffic or improving air quality) and to be intentional about those things in the plan.

Member Bull noted those larger concepts were not addressed in the previous plan, and suggested that including those cultural impacts and makeup and integrating them into sections of the plan, may make the process bigger than a simple update.

Mr. Lloyd clarified that some aspects are already being incorporated (e.g. bike facility planning to encourage a future goal of commuting) in the current plan, leading to better health, individually and communally. Mr. Lloyd noted that some of those were intentional and others simply occurring by accident; but were being introduced to keep them in mind as part of the process.

In the RFP, Member Bull noted the consultants were asked to respond to their capabilities to address Roseville's needs and timeline to do so, but noted they were not included in the RFQ. Member Bull asked how the consultant could meet the parameters without having some idea of the scope other than the bullet points; or whether or not they're qualified to make a proposal.

Ms. Collins responded that there were several schools of thought involved; but the main issue was the city didn't know at this point to what degree it wanted for updating the comprehensive plan, and involving several pricing options and timeframes. Ms. Collins noted it was typically incumbent upon the consultant to alert the city to any specifics or specialties of their firm; or laities for their rationale in proposing to work with the city. Ms. Collins noted that this was part of staff's desire to receive the Commission's input before proceeding further.

Member Bull opined that the more inclusive the scope the better the firm could respond to meeting that scope, including the budget and timeframe and avoiding additional scope creep and fees, and harder to manage the process without that specificity.

Vice Chair Cunningham stated her preference would to get the RFQ moving forward as defined by staff. As far as the terms of the RFP, especially those parts most pertinent to the Planning Commission, Vice Chair Cunningham stated she didn't feel comfortable issuing the RFP without looking at those sections more directly affecting the Commission.

Member Daire opined it was easier to come up with operational and capital budget plans if the framework was in place versus a more challenging process in trying to develop a street plan based on a public response group and independent consultant, coming forward as a gelled plan with the problem of how to integrate it (e.g. transportation, housing, open space/recreation, etc.). Member Daire expressed concern that those response groups could become advocacy groups for their specific concentration or

215 concern with the outcome bending the development of the community accordingly, and
216 concentrating more money in those areas and further shrinking the city's resource pool.
217 Member Daire stated he perceived this proposal to be a bottom up versus top down
218 planning process, and opined there would be inherent difficulties in bottom up versus top
219 down and representative groups considering multiple facets of the comprehensive plan.

220 As referenced in the second paragraph (page 2) of the RFQ, Member Kimble noted the
221 new suburban development competition trend for returning to urban cities, opinion that
222 was an enormous trend that created competition for inner-ring suburbs such as Roseville.

223 When considering a consulting firm's capacity, Member Kimble suggested the need to
224 also understand what other comprehensive plans they're working on or other cities if
225 they're willing to share that information. Member Kimble opined that this provided a sense
226 of timing of a deliverable product, and the capacity of their firm. Member Kimble agreed
227 with including the issues of equity, good health and climate, noting many cities discussing
228 these aspects and involving the City of Roseville's competitiveness as part of the
229 comprehensive plan. Member Kimble suggested there may be other areas to look at
230 involving real trends being talked about among cities. Member Kimble suggested a
231 proposer address that potential, current trends, and any omissions they found in what the
232 community was currently doing, which may speak to the city's perceived lack of
233 knowledge or what people are seeking.

234 Regarding the RFP, Member Kimble suggested asking the proposers what was new that
235 they were observing or what more did the city need to ask; opining they should be able to
236 bring new ideas to the city based on nationwide trends, how to keep and attract millennial
237 and a diverse population. As part of her work with Mr. Tom Fisher of the University of MN
238 and the Metropolitan Design Center assisting with putting tools together to help cities with
239 their comprehensive plan processes; Member Kimble suggested staff look into some free
240 tools that may be available.

241 Member Bull expressed his interest in hearing about trends around the county, rather
242 than just from a local or regional player, and any other things for the city to consider
243 based on that broader perspective.

244 Member Murphy reviewed the proposed timeframe addressed in the draft RFP, and
245 questioned that proposed work window based on staff and consultant time and if one
246 year was needed for internal review after that work was completed.

247 Mr. Lloyd advised that the timeline in the RFP at this time reflected a desire to start
248 sooner than later to avoid having all the good firms tied up and allows for time at the end
249 of the process to address any contingencies that may make the plan later. Depending on
250 the schedule of the consultant, Mr. Lloyd advised that it may not take that entire time, but
251 the presumption was the need to allow for sufficient public engagement activity, which
252 took up a considerable amount of time in the process and affected the overall final plan.

253 Member Murphy stated he was in favor of starting earlier and allowing for a longer window
254 to do the work and receive more input at the beginning of the process.

255 Member Gitzen asked if somewhere in the plan, a SWOT analysis or trends were
256 included for potential threats on the horizon that could be addressed proactively now
257 before becoming an issue in the community.

258 Member Daire asked if any comprehensive plans include a community's emergency
259 plans.

260 Mr. Lloyd advised that he had consulted with the City's Fire and Police Chiefs and noted
261 there was no emergency management section included in the plan; with both chiefs
262 informing they didn't feel there was a need from their perspective, nor were they
263 advocating for time and resources for that. Mr. Lloyd advised that they already did a
264 considerable amount of that planning through FEMA with a more universal versus
265 community-based method for emergency management with and by other departments.
266 While having a mindfulness of public safety as part of the overall goals of a city and
267 policy creation accordingly, he was confident this was addressed elsewhere and could be
268 part of the other documents referenced by the comprehensive plan.

269 Member Daire opined this seemed a test of the general government purpose statement
270 for the health, safety and welfare of a community, and opined a light be shined on it as
271 part of the comprehensive plan.

272 Based on his experience with emergency management, Member Murphy noted this was
273 an ongoing and continual process, and not on a ten year basis with a comprehensive
274 plan review, but much more dynamic for the community and region, including hazardous
275 materials, and other emergency management components.

276 Member Daire opined that from his perspective the City had a competent fire and police
277 department, and he was not thinking in terms of general difficulties and strategy
278 developed, but more as an "FYI" of the plan including safety and security developed by
279 professionals who had been at it far longer. Member Daire noted this represented a
280 significant capital component of the city's annual budget but wasn't accounted for in the
281 comprehensive plan at all. In order to round out the picture, Member Daire suggested that
282 element be included in the plan; whether or not it was included with public input, and left
283 to the professionals who know what they're doing. However, Member Daire suggested
284 getting that information out there would provide a sense that those services were
285 available to the community.

286 Ms. Collins noted that as much as the Community Development Department is involved
287 in crime prevention when considering redevelopment of certain areas, through crime
288 deterrent redevelopment and landscaping, as well as through environmental design; and
289 also through city code to address walkability and integrating those aspects in the plan for
290 connecting pathways and walkability. As far as community-wide emergency
291 preparedness, Ms. Collins noted there was considerable and rigorous training in place for
292 city staff to go through, even though that was on the periphery through regional and
293 federal mandates. However, Ms. Collins agreed that the more the community could do to
294 improve the public perception of public safety, the better (e.g. design, lighting, etc.).

295 As mentioned by Mr. Lloyd, Member Daire stated he would be satisfied if this area was
296 intentionally documented in the plan that an overall city program was in place and active.

297 Related to Member Boguszewski's written question #4 and 5, Mr. Lloyd again clarified
298 that those second outside the purview of the Planning Commission had been removed
299 from consideration in the update, but would be in process in a parallel mode but not part
300 of the immediate work of the Planning Commission and their role in the plan update.

301 In the RFQ, Member Bull stated it was extremely important for community engagement,
302 and expressed appreciation that was spelled out. As part of the firm's proposal, Member
303 Bull suggested they discuss their experience and proposed plan for that engagement,
304 especially related to immigrant groups in the community. Also as far as only considering
305 three candidates, Member Bull urged more flexibility for the discretion of the committee in
306 how many firms made it to the short list. Regarding the timing for the RFQ/RFP process,
307 Member Bull suggested that 3.5 week timeframe was too tight and should be lengthened.

308 Member Murphy, with confirmation by Ms. Collins, noted the RFP could be tweaked while
309 the RFQ was under review.

310 Regarding Member Boguszewski's item #6 about adding the equity and climate change
311 aspects, Mr. Lloyd noted that had already been addressed tonight and were intended to
312 add an additional lens or some mindfulness to goals being adopted and taken into
313 account throughout the plan. Mr. Lloyd noted this could include other community
314 concerns such as trouble accessing services or programs due to language or
315 transportation barriers and suggesting easier ways to get around Roseville and the
316 region. Mr. Lloyd reiterated that this was not being proposed as new components of the
317 plan but additional ways to review what the community was doing.

318 At the request of the Commission, staff reviewed the next steps to present ideas and
319 feedback to the City Council, which may result in further edits to the draft RFQ and RFP
320 documents; and identifying the scope for public engagement as part of the City Council
321 and CEC's discussions going forward.

RCA Exhibit A

322 Vice Chair Cunningham opined it would be great to have public comment prior to putting
323 out the RFP if that was possible. However, Vice Chair Cunningham noted that allowing
324 solicitation of that input throughout the process was an important step to continue along
325 the path of more community engagement.

326 Member Murphy thanked staff for listening to commissioner comments.

327 Member Bull agreed and asked that staff alert the commission to their need of any other
328 guidance if needed.

329 When presenting this information to the City Council, Member Gitzen suggested it may
330 provide more clarity to provide preliminary documents versus the redlined versions.

331 Ms. Collins thanked the commission for their input; and clarified that the intent of this draft
332 document presentation was only to provide a baseline and timeframe, noting the
333 significant input yet needed, but intended as a starting point. Ms. Collins opined that the
334 City Council would find tonight's discussion a tremendous resource for them.
335

From: [Mike Boguszewski](#)
To: [Thomas Paschke](#); [Bryan Lloyd](#); [Pat Trudgeon](#); [Kari Collins](#); [Shannon Cunningham](#); [Robert Murphy](#); [Chuck Gitzen](#); [James Bull](#); [James Daire](#); [Julie Kimble](#)
Subject: For inclusion, June 1 Planning Commission meeting...
Date: Monday, May 30, 2016 4:26:28 PM
Attachments: [CompPlanThoughts-Boguszewski-20160530.docx](#)

Thomas, Bryan, Kari, Pat, and Planning Commission members,

As you may recall from a previous note, I will be unable to attend the June 1, 2016 Planning Commission meeting, and have communicated with Shannon Cunningham to take the Chair.

That being said, I have read the pre-meeting materials, and I do have some thoughts that I would like made part of the discussion pertaining to the Comprehensive Plan Update RFQ and RFP content and process. Below I have listed six (6) specific questions I have. Preceding the questions in order is my thinking that led to each question.

I have also attached these as a Word document... please forward, save, print and/or distribute at you discretion.

The Comp Plan Update – Scale and Sequence of Process

It is unclear how large in scope that staff anticipates the process to be. We are not developing a new plan – we are updating the existing one. In the draft RFQ & RFP, staff have included language such as (emphasis mine):

“... desired outcome is to **improve upon** a document...”

“...staff has...**identified sections** that require consultant-led assistance...”

“Evaluate the **continued validity** of the vision...”

...and so on.

And yet, it seems the request is for a fully comprehensive, single-step process: “The scope of work will include a **review and update** of the required... sections of the plan as well as more limited assistance in updating of other components...”

Question #1: if this is indeed intended to be an UPDATE rather than a REDO, then do we want to make more clear that the overall approach and process should be very targeted and focused, with a discrete set of objectives/points to be revised?

Question #2: if we have not yet validated and/or do not yet know which sections of the existing Comp Plan actually REQUIRE updating, then it seems we cannot yet have any realistic idea of the scope of the actual update process. More importantly, it seems impossible that a responding firm could know what it will take to get the job done, in a way that lets them accurately propose man-hour time (in terms of consulting hours), calendar time, scale of community involvement, etc. Should we not first engage around an initial step of the facilitated review of the existing plan, and then once that is complete, move on to scoping the actual update steps and process? Perhaps there could be some provisional Step 2... but it seems we're leapfrogging Step 1 somewhat by the way it's currently laid out.

Comp Plan Update – Community Engagement

A key change in Roseville over the past decade has been in our mix of cultural identity among residents, and the growth of multiple new cultural communities within the city, (e.g., Karen, Somali, etc, etc.). Also, more established cultural communities, (e.g., Hmong, Hispanic, etc.) have continued to flourish and grow. However, this is only generally addressed: “Update to reflect...the demographics of the current...and future population”.

Question #3: to be truly inclusive, do we want to require respondents to propose the process and plan by which specific communities will be engaged into the Update? Experience strongly suggests that the “business as usual” way of general invitations to the community at large does not yield the kind of deep involvement we may want to happen here – any consultants, as well as staff and contributing Commissions – should be prepared to develop plans for ACTIVE OUTREACH into Roseville’s various cultural communities.

Comp Plan Update – Content and Prioritization

In the draft RFQ, “Transportation” has been eliminated as part of the intended scope; also in the draft RFP, it is indicated that any updates for “Transportation, Environmental and Utilities” will be handled by Public Works with “another specialized consultant”. This section was part of the original plan...and it seems that transportation – and its derivative effects – would certainly fall under the purviews of the main Comp Plan Updating process.

Question #4: why has “transportation” already apparently been determined to NOT be part of the Comp Plan Update, and/or been shifted to a separate and presumably less transparent process?

Also in the draft RFP, it is indicated that the “Parks, Open Space, and Recreation” section “will require minimal work...”; similarly, it is noted in the draft that the “Housing and Neighborhoods, and Economic Development and Redevelopment” section will be updated depending on “the financial and staff resources committed”, and that this section, also, will be “pulled” from the process and will be developed by the newly formed Economic Development Authority. Again, as with transportation, these seem to be key areas that will affect, and be affected by, other elements in the Comp Plan. So that raises a broader question...

Question #5: why have multiple components been already pre-determined to NOT be included in the Update process, prior to any facilitated and engaged review – would not components and sections needing “minimal work”, or appropriate for special groups to develop, be DETERMINED by the facilitated review process?

Additionally, in three locations in the draft RFQ and RFP, some new goals have apparently been introduced. I do not know if these relate to a change in the required components to the update, mandated by the Met Council... or are individual goals added by City staff. And if these concepts HAVE been made part of the Met Council overall planning goals, I do not know if it is NECESSARY that our Roseville update must include them. Specifically, these are:

- Promote equity
- Promote good health
- Improve preparedness for a changing climate

These may be noble concepts, and the Comprehensive Plan, as I understand it, is meant to document subjective as well as objective aspirations. However, I personally have two cautions about these areas. First, my own career-long experience in healthcare, and my decade-and-a-half direct involvement with the East Metro Integration District and more recent role on the Roseville School Board, have taught me that “good (community) health” and “equity” are extremely subjective concepts. The degree and depth to which the Comp Plan Update process is intended to define equity and health, and/or to establish goal metrics around equity and health, should be carefully prescribed, or we risk a legacy of unintended consequences and endless differing interpretations. Second, making these areas – and here I’ll then also add the climate change issue – part of the process could well lead to project scope-creep and a broadening of the discussion within the community far beyond the intent of an Update. If these areas are NOT part of a new requirement from Met Council, then they – or any other “new adds” – should be brought into the process only via the review step, and even

RCA Exhibit A

then brought in very carefully and in a guided fashion. In short, any BROADENING of an UPDATE process should be extremely limited.

Question #6: are the new equity, good health, and climate change components mandated by the Met Council to be part of the Update...or are they simply reflective of several subjective concepts that, while perhaps worthy, have not been “vetted” by the facilitated review process? Any additions to the Update should be OUTCOMES of the process, vs pre-determined inclusions.

Those are my top-of-mind questions! I appreciate any assistance in incorporating into the discussion on Wednesday night.

Thank you,

Mike Boguszewski

Chair, Roseville Planning Commission

[REDACTED]

1840 Merrill Street

Roseville, MN 55113

[REDACTED]

xx

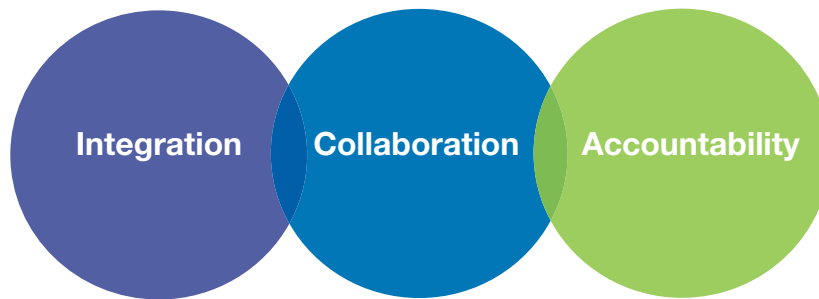
2040





Thrive: Principles

The five outcomes of stewardship, prosperity, equity, livability, and sustainability describe the “why” of *Thrive MSP 2040*. Just as important is the “how” — the principles that guide how the Council carries out its policies, both internally and externally, to advance those outcomes. The Council has identified three principles to carry out its work:



These principles reflect the Council’s understanding of its roles in integrating policy areas, supporting local governments and regional partners, and promoting and implementing the Thrive regional vision. These principles govern how the Council will implement the Thrive systems and policy plans and how the Council advances these outcomes, both individually and collectively.



Integration



Integration is the intentional combining of related activities to achieve more effective results, leveraging multiple policy tools to address complex regional challenges and opportunities. The Metropolitan Council is committed to integrating its activities to pursue its outcomes, achieve greater efficiencies, and address problems that are too complex for singular approaches. The *Thrive* outcomes—stewardship, prosperity, equity, livability and sustainability—are lofty ideals that cut across the Council’s functions and responsibilities. Pursuing them demands that the Council use its full range of authorities and activities in more coordinated ways.

Achieving integration means:

- Moving beyond organizational silos to leverage all of the Council’s divisions, roles and authorities in addressing regional issues.
- Coordinating effectively with partners and stakeholders across and throughout the region.

Moving beyond organizational silos

A growing challenge faced by the region is diminishing funding. As available funding decreases even as the region continues to grow, the Council will have to produce more efficiency with each dollar it invests. That efficiency increasingly lies at the intersections between different systems.

For example, the Environmental Services Division of the Council provides wastewater service, surface water quality planning and coordination, and water supply information and planning for the region. In the past, the Council has conducted each of these activities on its own, but today's challenges, especially emerging groundwater issues, have prompted the Council to incorporate all three water topics into a new, integrated approach: water sustainability. By considering all three as available tools, the Council will be able to do more with the same amount of water: increase groundwater recharge, provide clean wastewater discharge reuse options, and decrease demands on groundwater supplies.

The principle extends throughout Council activities. By integrating its activities, the Council can produce more benefit from each investment. The Council will pursue this approach in its activities and investments within and among its divisions to advance the five *Thrive* outcomes, find greater efficiencies in investments, and address problems that single approaches cannot address. This will include activities such as:

- Including regional trails, where appropriate, in designating regional bicycle transportation corridors.
- Exploring Council-wide activities to address the effects of climate change.
- Integrating water supply activities, surface water management, and wastewater management toward increased sustainability of the region's water resources.
- Requiring land use in transitway corridors, especially in station areas, to be commensurate with the level of transit investment.
- Identifying critical relationships between regional systems and local investments, such as local pedestrian systems to access regional transit.

Coordinating effectively with partners and stakeholders

The *Thrive* outcomes—stewardship, prosperity, equity, livability and sustainability—are larger than the Council can achieve by itself. By setting out a regional vision, the *Thrive* outcomes define the foundation for the Council’s coordination with others. Much of this coordination is discussed in the next section—Collaboration—but the Council intends to more intentionally integrate its policy authorities and organizational structure. This approach will emerge through:

- The Council’s work with local cities, counties, and townships on comprehensive planning.
- The Council’s coordination with local, special-purpose units of government such as watershed districts, water management organizations, and parks districts.
- The Council’s collaboration with other regional transit providers, including the suburban transit providers, to deliver an effective, integrated regional transit system.
- The Council’s partnerships with state agencies and state boards, including:
 - Department of Agriculture
 - Department of Employment and Economic Development
 - Environmental Quality Board
 - Department of Health
 - Minnesota Housing
 - Department of Human Rights
 - Department of Natural Resources
 - Pollution Control Agency
 - Department of Transportation
- The Council’s funding decisions where one resource may advance multiple policy objectives



Collaboration

Collaboration recognizes that shared efforts advance our region most effectively toward shared outcomes. Addressing the region's issues—particularly the emerging challenges of climate change, economic competitiveness, racial disparities, and water sustainability—requires collaboration because no single entity has the capacity or the authority to do the work alone.

Even when one entity is the primary funder or investor in a project, success requires the coordinated collaboration of a range of public and private entities to fully realize the development potential—witness, for example, the extensive partnerships supporting development beyond the rails along the METRO Green Line (Central Corridor).

For the Council, acting collaboratively means:

- Being open to shared strategies, supportive partnerships, and reciprocal relationships.
- Convening the region's best thinkers, experts, and stakeholders to address complex regional issues beyond the capacity or authority of any single jurisdiction or institution.
- Providing additional technical assistance and enhanced information to support local planning and decision-making.

Being open to shared strategies, supportive partnerships and reciprocal relationships

In implementing *Thrive* via the systems and policy plans and the next round of local comprehensive plans, the Metropolitan Council intends to be a collaborator first and a legal enforcer second. Technical or regulatory solutions led by a single entity cannot match the complex adaptive challenges now facing our region, driving the need for a collaborative stance.

For example, the need for broad collaborative approaches to maximizing the benefit of our region's transitway investments led the Council to a leading role and active participation in the Corridors of Opportunity partnership of government, philanthropy, business, community development, and advocacy. The Corridors of Opportunity transitioned in 2014 into the Partnership for Regional Opportunity, an ongoing effort to grow a prosperous, equitable, and sustainable region.

Another example is the Minnesota Environmental Quality Board's Climate Subcommittee, established in 2013. This group, which includes representation from the Council, the Minnesota Pollution Control Agency, and the Minnesota Departments of Commerce and Health, is developing plans to help Minnesota meet the climate goals of the Next Generation Energy Act.



The Council will continue to seek out opportunities for collaborative partnerships to address complex challenges in the region. As the Council takes on new challenges—for example, the complex physical, economic, and social issues underlying the region's Racially Concentrated Areas of Poverty—the Council is prepared to engage with new partners, such as school districts.



Convening to address complex regional issues

As a regional entity, the Metropolitan Council was formed to address issues that transcend local government boundaries and cannot be adequately addressed by any single governmental unit. As it developed this plan, the Council heard a desire from stakeholders for the Council to play a larger role as a regional convener around issues that the Council alone cannot resolve, ranging from economic competitiveness to regional poverty to water supply.

The Council will use its regional role to be a convener of regional conversations, both in areas where the Council has statutory authority and around issues with regional significance. The Council can make a significant contribution by bringing the best thinkers, experts, and stakeholders together to collectively develop regional or subregional solutions. This includes fostering collaboration among cities or among organizations working on similar issues. For example, in 2013 the Council, working with the Minnesota Department of Natural Resources and the Minnesota Geological Survey, hosted regional meetings in the northeast metro area about the issues related to the decline in water levels in White Bear Lake. This effort is a good example of where the Council has joined interested parties to help analyze problems and ultimately to develop solutions.

While the challenges of the next decade may vary, the Council intends to play a role as a regional convener to advance conversations around:

- Promoting affordable housing within the region.
- Addressing climate change mitigation and adaptation within the region and elevating this important issue that affects the long-term viability of the Minneapolis-Saint Paul region.

- Developing integrated plans and investment strategies to transform Racially Concentrated Areas of Poverty into thriving mixed-income neighborhoods.
- Promoting the wise use of our region's water through rebalancing surface water and groundwater use, conservation, reuse, aquifer recharge, and other practices.

As new issues emerge—such as the groundwater and surface water interaction issues in White Bear Lake—the Council is prepared to play a convening role.

The Council will collaborate with regional partners to develop a shared vision and strategic priorities to advance regional economic competitiveness. At the regional level, the Council will continue to grow its partnership with cities, counties, [GREATER MSP](#), and other partners in economic competitiveness, including possible development of a shared economic competitiveness strategy that outlines the roles and responsibilities of each partner, as well as a process for identifying select development or redevelopment opportunities whose location, scale, and complexity justify a regional focus. The Council will leverage its research and analysis function to examine and analyze the land use and infrastructure needs of the region's leading industry clusters and thereby inform city and county discussions about land use strategies that support economic development.

Beyond convening regional stakeholders, the Council will strengthen its approach to outreach, public participation, and community engagement by developing a Council-wide Public Engagement Plan.

Providing additional technical assistance and enhanced information to support local planning

The Metropolitan Land Planning Act and the Council's review authority give the Council a unique role with local governments. The Council already provides technical assistance to local jurisdictions to support the local comprehensive planning process and the effective implementation of regional policies. This technical assistance addresses issues as diverse as preserving natural resources, ensuring that land uses are compatible with airport operations, and reducing the excess flow of clear water into the regional wastewater collection system to save capacity for future growth.



To supplement its traditional role of reviewing local comprehensive plans, the Council intends to expand this technical assistance and its information resources to support local government in advancing regional outcomes and addressing today's complex adaptive challenges. In addition, the Council will provide expanded technical assistance to local units of government around:

- Stronger housing elements and/or implementation plans of local comprehensive plans.
- Local government support of housing development projects (e.g., site selection, funding options, or design recommendations).
- Identifying risks, best practices, and model ordinances for climate change mitigation and adaptation in partnership with the statewide Minnesota GreenStep Cities program.
- Providing enhanced information and analysis on economic competitiveness, helping local jurisdictions better understand their contributions to the regional economy and therefore focus on leveraging their strengths, including through the local comprehensive planning process
- Understanding market forces associated with economic development and leveraging local economic development authority into a broader regional vision for economic competitiveness.
- Transit-supportive land use, urban form and zoning; creating pedestrian-friendly public places; understanding and attracting transit-oriented development (TOD) within the constraints of the market; and cultivating neighborhood support for transit-supportive development.
- Surface water planning and management, including assistance in preparing local surface water plans, identifying the appropriate tools to use and ordinances needed to implement those plans with the goal of maintaining and improving the region's valued water resources.

In addition to technical assistance, the Council also collects, analyzes and disseminates information, including data and maps, about the region to support local government decision-making. Key highlights of the Council's existing portfolio of information include forecasting of future population, households, and employment; tracking of regional trends on affordable housing production; mapping existing land use; and providing water quality data for over 200 lakes and numerous streams and rivers within the region. The Council's regional perspective allows for data collection and analysis at economies of scale across the region. As new priorities have emerged through the *Thrive* planning process, the Council will expand its information resources in the following areas:

- Aggregating local bike plans into a shared regional map of bicycle infrastructure
- Developing, collecting, and disseminating information about climate change, including energy and climate data and the next generation of the Regional Indicators data
- Working with the State of Minnesota on a greenhouse gas emissions inventory that informs regional discussion on emissions reduction
- Analyzing the land use and infrastructure needs of the region's leading industry clusters
- Aggregating local redevelopment priorities identified through local comprehensive plans into a shared regional map
- Supporting research and testing related to fair housing, discriminatory lending practices, and real estate steering
- Maintaining an up-to-date regional natural resources inventory and assessment in partnership with the Department of Natural Resources





Accountability ● — ● — ●

Results matter. For the Council, accountability includes a commitment to monitor and evaluate the effectiveness of our policies and practices toward achieving shared outcomes and a willingness to adjust course to improve performance. *Thrive MSP 2040* aspires to be the foundation for regional policy that is accountable to the hopes, dreams, and vision expressed by the region's residents, local governments, and the Council's regional partners throughout the development of this document.

Acting accountably means:

- Adopting a data-driven approach to measure progress.
- Creating and learning from Thrive indicators.
- Providing clear, easily accessible information.
- Deploying the Council's authority.

Adopting a data-driven approach to measure progress

Accountability focuses on managing to outcomes—how our region is better—not tasks or outputs. For example, an outcome-oriented approach measures how effectively and efficiently our regional transportation system delivers people to their destinations—not the miles of highway built. Outputs without outcomes waste public resources.

With *Thrive*, the Council is adopting an outcomes-orientation to its regional policy and is challenging itself, local governments, and its regional partners and stakeholders to describe how their work advances the five *Thrive* outcomes. Outcomes describe how our investments and our policies are improving the region for our residents and businesses, not how much money we are investing or how many miles of interceptor pipe we are building. Managing to outcomes helps us ask not only “Are we effectively implementing our policies?” but also “Are we implementing the most effective policies, the policies that will help our region and our residents thrive today and tomorrow?”

*One of the great
mistakes is to
judge policies and
programs by their
intentions rather
than their results.*

— Milton Friedman

Creating and learning from *Thrive* indicators

With the formal adoption of *Thrive*, the Council is now beginning a process to collaboratively develop a set of *Thrive* indicators to assess regional progress on the *Thrive* outcomes and strategies. This collaborative process will engage a cross-section of the region and include voices from local government, advocacy organizations, and the region's residents to build consensus on *Thrive* indicators. The *Thrive* indicators should be understandable, maintainable, and meaningful over time, and reflective of regional progress and the *Thrive* outcomes. The Council will adopt *Thrive* indicators separately in late 2014 to allow for flexibility in refining the indicators over the lifetime of *Thrive*.

The Council will use the *Thrive* indicators as a foundation for continuous improvement and public accountability—what do the indicators tell us about the state of the region and the Council's policies? Which policies are working well? How might we revise our policies where performance is less than our expectations? The Council will use the insights that emerge from analyzing the *Thrive* indicators to guide the Council's future decisions, including adjusting policies and priorities as needed to more effectively advance the outcomes.

In addition, systems and policy plans will contain indicators and measures that align with the specific policy areas. Together, these indicators will build upon the 2004 *Regional Development Framework's* benchmarks to create a stronger foundation for data-driven decision-making.



Providing clear, easily accessible information

The Council will prepare and share annual updates of the indicators, providing clear, easily accessible information about regional progress and Council policies. The focus on outcomes allows us to be transparent and accountable to our partners and stakeholders—what does success look like? What kind of region do we want to create? Most importantly, the focus on the *Thrive* outcomes creates the foundation for dialogue with partners and stakeholders—what can and will the Council do to advance these outcomes, what will others do to advance these outcomes? And where are the gaps, overlaps, and opportunities? The Council will work with any local governments interested in developing similar indicators at a subregional level.



Deploying the Council's authority

The Council will continue to seek partnerships with residents, businesses, and stakeholders to effectively advance the *Thrive* outcomes. The Council is willing to use its authorities and roles, where necessary, to ensure accountability toward stewardship, prosperity, equity, livability, and sustainability.



REQUEST FOR COUNCIL ACTION

Date: June 13, 2016
Item No.: 15.b

Department Approval

City Manager Approval



Item Description: Accept the 2016 Community Survey

BACKGROUND

In March of this year, the City Council authorized staff to retain The Morris Leatherman Company to conduct a survey of Roseville residents. The 400-person random sample phone survey was conducted between April 22 and May 6, 2016. After survey data was entered and coded, survey results and executive summary were provided to the city. A copy of the survey and results, along with the executive summary, are attached. A copy of the 2014 survey of residents with results conducted by The Morris Leatherman Company is also attached for comparison purposes.

Bill Morris and Peter Leatherman of The Morris Leatherman Company will be providing a complete presentation of the survey results, including an in-depth analysis of the data, at the July 11 City Council meeting.

STAFF RECOMMENDATION

Staff recommends accepting the survey of Roseville residents conducted by the Morris Leatherman Company in April and May of 2016.

REQUESTED COUNCIL ACTION

Accept the 2016 resident community survey conducted by the Morris Leatherman Company.

Prepared by: Garry Bowman, Communications Manager

Attachments: A: Executive Summary – 2016 City of Roseville Resident Survey
B: City of Roseville 2016 Survey Results
C: City of Roseville 2014 Survey Results

The Morris Leatherman Company

Executive Summary 2016 City of Roseville

City Demographics:

Roseville is still a demographically balanced first-ring suburban community, but showing more generational change and somewhat greater diversity than in the 2014 study. The median longevity of adult residents is 13.0 years, down 2.7 years since the last study. Twenty-one percent of the sample report moving to the city during the past five years, while 17% were there for more than three decades. Seventeen percent report they will move in the next five years, six percent higher than in the 2014 study; in contrast, 61% have no plans to leave during the next ten years.

Thirty-three percent of city households classify themselves as “single, no other family at home.” Seven percent are “single parents with children at home.” Nineteen percent are “married or partnered, with children at home.” Forty-one percent are “married or partnered with no children or no children at home.” Seventy-one percent classify themselves as “White,” down six percent in two years. Eleven percent each are “African-American,” and nine percent are “Asian-Pacific Islanders.” Five percent are “Hispanic-Latino.” Two percent classify themselves as “Native American,” while two percent are “mixed/bi-racial.”

Twenty-six percent of Roseville households contain residents over 65 years old. Twenty-one percent report the presence of adults between the ages of 50 and 64; sixty-five percent contain adults between the ages of 18 and 49. Twenty-six percent of the households contain school-aged children or pre-schoolers. Sixty-six percent own their current homes, while 34% rent.

The average age of respondents is 49.3 years old. Thirty-seven percent of the sample fall into the over 55 years age range, while 21% are less than 35 years old. Women outnumber men by four percent in the sample. Fifteen percent live north of Highway 36 and west of Snelling Avenue. Forty-five percent reside north of Highway 36 and east of Snelling Avenue. Twenty-five percent are south of Highway 36 and east of Snelling Avenue, while 15% live south of Highway 36 and west of Snelling Avenue.

Quality of Life Issues:

Ninety-nine percent rate their quality of life as either “excellent” or “good.” In fact, a very high 46% deem it “excellent.” Only one percent rate the quality of life lower. The overall positive rating is at the top of suburban communities, while the “excellent” rating remains among the top five communities in the Metropolitan Area.

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June 2016

At 18% and 14%, respectively, “strong neighborhood/good housing” and “safe community” lead the list of attributes people like most about living in the community. “Friendly people” is third, at 13%, followed by “close to family,” at 10%, “close to job,” at nine percent, and “parks and trails,” also at nine percent. The most serious issues facing the city remain “rising crime” and “high taxes,” at 13% and 10%, respectively. Eight percent point to “poor city spending,” and seven percent cite “lack of jobs and businesses.” A “booster” group of 36%, twelve percent higher than in the 2014 study, says there are “no” serious issues facing the community; the size of the booster group in Roseville is five times higher than the norm for a Metropolitan Area suburb.

Ninety-five percent think things in Roseville are generally headed in the “right direction.” Only three percent regard things “off on the wrong track,” primarily due to “rising crime,” “poor City spending,” and “growing diversity.”

A top rating of 91% of the sample report the general sense of community in the City of Roseville is “very strong” or “somewhat strong”; only eight percent rate it lower. Twenty-five percent report a closer connection to the City of Roseville “as a whole,” while 48% have a closer connection to their “neighborhood.” Six percent report a closer connection to the “School District”; five percent, to their “church; four percent to their “workplace”; and, 12% to their “family and friends.” An almost-unanimous 99% feel “accepted” in the City of Roseville.

In thinking about a city’s quality of life, 25%, down seven percent in two years, feel the most important aspect is “safety.” Eighteen percent point to “sense of community,” while 17% cite “good schools.” Sixteen percent point to “city upkeep.” Fourteen percent each believe “better roads” and “more jobs” are aspects of the city which needs to be fixed or improved in the future. Thirteen percent feel the same about “lower taxes.” But, 33% think there is “nothing” or are unsure about anything needing fixing or improving. Fifty-nine percent believe there is “nothing” or are unsure about anything currently missing from the community which, if present, could greatly improve the quality of life for residents. Sixteen percent would like to see “more public transportation,” while eight percent want “more affordable housing,” and seven percent would like to see “more jobs.”

Community Characteristics:

In assessing the one or two most important characteristics of a high quality of life community, 53% point to “low crime rate” and 43% choose “good school system.” This reverses the order of the top two choices two years ago. Twenty-seven percent pick “well-maintained properties,” and 21% select “low property taxes.” There are two characteristics moderate percentages consider to be of least importance: “community events and festivals,” picked by 32%, and “variety of shopping opportunities,” chosen by 23%.

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In examining the number or quantity of various community characteristics, majorities of residents think Roseville has “about the right amount” of 11 of 12 discussed. In fact, in all but three cases, the percent of residents seeing “too few” or “too many” is relatively equal, indicating even splits in opinions about each of these characteristics. In the three cases where opinions are more skewed in one direction or the other, residents tended to see “too few.” When considering condominiums, 25% think there are “too few,” while 12% see “too many.” Similarly, with respect to townhomes, 28% see “too few” and 16% judge there to be “too many.” Finally, in thinking about assisted living for seniors, 25% feel there are “too few” opportunities, while 13% see “too many.” The 10 attributes posting higher levels of agreement about current numbers are: affordable rental units, market rate rental units, affordable owner-occupied housing, “move up” housing, higher cost housing, parks and open space, trails and bikeways, service and retail establishments, and entertainment and dining opportunities.

Ninety-four percent, six percent higher than the 2014 study, are either “very committed” or “somewhat committed” to stay in Roseville if they were going to move from their current home to upgrade. Just as impressive, 94%, a seven percent increase, are committed to stay in the city if they were going to move from their current home for downsizing.

City Services:

In evaluating specific city services, the mean approval rating is 90.4%, a significant 4.1% increase over the 2014 level. If we consider only residents holding opinions, the mean score is a high 94.6%, well within the top 10% of summary ratings in the Metropolitan Area. Over 95% rate police protection, fire protection, police protection, emergency medical services, drainage and flood control, building inspections, code enforcement, trail and pathway plowing in parks and pathway repair and maintenance in neighborhoods as either “excellent” or “good.” Between 90% and 94% favorably rate sewer and water, animal control, snow plowing, trail and pathway plowing in neighborhoods, and pathway repair and maintenance in the parks. The only exception: eighty-one percent rate street repair and maintenance, nevertheless 16% higher than the Metropolitan Area norm. Ironically, the major irritants leading to lower ratings are not street maintenance-specific; they are “turkeys and coyotes,” at 30%, “poor water taste,” at 22%, and “flooding,” at 17%.

Property Taxes:

Roseville residents can be classified as fiscal moderates. Forty-four percent think their property taxes are “high” in comparison with neighboring suburban communities, while 43% see them as

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“about average.” Ninety-four percent of the residents view city services as either an “excellent” or a “good” value for the property taxes paid; this endorsement level continues to place Roseville within the top decile of Metropolitan Area suburbs. While 58% of the sample would favor an increase in their city property taxes to maintain city services at their current level, 38% would oppose an increase under these circumstances; this split dramatically reverses the 2014 plurality, 49%-40%, opposed to this type of tax increase.

Solid majorities endorse the City continuing to invest in long-term infrastructure projects. By an 89%-11% margin, residents support investing in city roads. An 86%-13% majority favors investments in water and sewer pipes, and an 81%-19% majority feels the same about pedestrian pathways. Lower support levels, although still resounding, are the 75%-25% majority in favor of continued investment in bikeways and the 74%-25% in favor of City buildings. Overall, the average change in support in comparison with the 2014 study is +5.2%, reflecting a growing consensus in favor of long-term investments.

City Government and Staff:

Respondents give the Mayor and Council a job approval rating of 93%, up five percent in two years, and a disapproval rating of only four percent. The almost 23-to-one approval-to-disapproval rating of the Mayor and City Council remains among the top ratings in the Metropolitan Area suburbs.

Citizen empowerment is at a very high level. A comparatively low number of residents -- 14% -- feel they could not have a say about the way the City of Roseville runs things, if they want. This level of alienation is 8% lower than the 2014 level. Most communities score between 20% and 30% on this query. Overall, the inability to influence decision-makers is not a major issue.

Residents award the City Staff a job approval rating of 97% and a disapproval rating of only two percent. Both the absolute level of approval and the 49-to-one ratio of approval-to-disapproval are also among the top Metropolitan Area suburbs.

Neighborhoods and Businesses:

Ninety-eight percent rate the general appearance of the community as either “excellent” or “good”; only two percent are more critical in their evaluations. “Messy yards” and “rundown homes” are the chief complaints of the small number posting a negative judgment. Over the past two years, 61% think the appearance of Roseville “remained about the same,” while 31% – a five percent increase since the last study – see an “improvement,” and only seven percent, a “decline.” Code enforcement is also highly rated: 93% award this service either an “excellent” or “good” rating, a six percent increase since the 2014 study; only four percent are more critical,

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focusing on “messy yards,” “loose animals,” and “rundown homes.” Only 57% are aware that Roseville offers a housing program for residential home improvements; similarly, only 52% are aware the City also sponsors free home and garden workshops each February and Fall.

Curbside Recycling:

Seventy-five percent participate in the curbside recycling program by separating recyclable items from the rest of their garbage. The 25% who do not participate indicate they “don’t have enough recycling,” “don’t recycle at all,” and “don’t want to separate recyclables from their garbage.” A smaller percentage of nonparticipants report their “building or association handles it.” Most program participants, 72%, put their recyclables out for collection every two weeks; twenty-seven percent do so on a monthly basis. By a 70%-26% majority, participants oppose a change to an every week collection schedule for recyclable. Of the minority supporting the change, only 53% would still favor a change if it increased their costs. When changes or improvements are discussed only two suggestions are made by most numbers of current participants: Six percent would like “bigger containers” and four percent would like “more timely pick-ups.”

By a 49%-32% margin, residents oppose a curbside collection program for compostable waste for an additional fee. The main reason for opposition is the “additional cost,” while the main reason for support is “general environmental benefits.” If a curbside collection program for compostable waste were available, 50% of the household’s surveys would be at least “somewhat likely” to participate; but, using standard market projection techniques, only 16% would actually participate in the new program.

Public Safety:

In rating the seriousness of public safety concerns in the City of Roseville, 19% feel “youth crimes and vandalism” is their greatest concern. Eighteen percent feel similarly about “traffic speeding,” 11% point to “break-ins and theft from automobiles,” and nine percent each see the most serious concern as “residential crimes, such as burglary and theft” or “drugs.” As in the 2014 study, no one category clearly dominates. But, 21% consider none of these as serious concerns, up seven percent since the survey taken two years ago.

Ninety percent rate the amount of police patrolling in their neighborhood as “about the right amount,” while eight percent think it is “not enough,” and two percent see “too much.”

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Parks and Recreation:

Ninety-nine percent rate the park and recreation facilities in Roseville as either “excellent” or “good.” Only one percent is more critical. Among the City’s recreational facilities, 39% most frequently use “neighborhood parks,” 26% most often use “trails,” and seven percent most frequently use “athletic fields.” But, 28% of the City’s households do not use any of these facilities. Ninety-seven percent highly rate the upkeep and maintenance of Roseville City Parks; only two percent are more critical in their judgments. A nearly unanimous 98% feel existing recreational or sports facilities offered by the City of Roseville meet the needs of their households.

Forty-one percent again report household participation in a city-sponsored park and recreation program. While the vast majority have no suggestions for offering new or expanding current park and recreation programs, five percent support offering “more events in the parks.”

Twenty-six percent report household members use the trail system at least once per week, a 13% decrease since the last study; forty-five percent do so several times a monthly or just on a monthly basis, a 17% increase in two years; and, 10% are less frequent trail users. Twenty percent report no one in their household uses the trails at all. In prioritizing expansions or improvements of the City’s trail system, 41% choose “construction of trails connecting neighborhoods and parks,” 25% pick “construction of additional trails for exercise within parks,” and 21% favor “construction of trails connecting the neighborhood and shopping and business areas.”

Seventy-nine percent are aware the City opened new park buildings at Autumn Grove, Lexington, Oasis, Sandcastle and Villa Parks. Forty-nine percent of the sample visited or used one of the new park buildings. Among the 51% not visiting a new park building, 40% report “they have no time or are too busy,” 28% have “no interest,” 18% report “age or health issues,” and 10% think the distance is “too far.” But, 99% of park building visitors rate their experience as either “excellent” or “good,” and an emphatic 95% would consider using one of the new park buildings again in the future.

Community Center:

By a 75%-19% majority, residents support *in concept* the construction of a Community Center by the City of Roseville; this level of support is 11% higher than in the 2014 study. Sixty-six percent of the sample, up 14% in two years, indicate that a member of their household would be at least “somewhat likely” to use the facility if it were built; using standard market projection techniques, the expected user level would be 21% of the city’s households.

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Communications Issues:

The City Newsletter remains the most often indicated primary source of information about the community, at 44%. The local newspaper ranks second, at 17%, and the “City website,” is third, at 14%. The “grapevine” is relied upon by nine percent of the sample. Preferred sources of information about City Government and its activities are somewhat different from the existing communications pattern. This time, City publications and newsletters are at the top of the list, at 31%. Twenty-two percent choose “mailings to their home,” nineteen percent prefer “e-mail,” and 16% opt for the “City Website.”

Eighty-three percent receive the “Roseville City News,” and 85% of this group regularly read it. The reach of the publication is 71% of the community’s households, down eight percent in two years. The newsletter’s effectiveness as an information channel is highly regarded: ninety-one percent highly rate its effectiveness in keeping them informed about activities in the city.

Social media usage among Roseville residents is increasing. Twenty-two percent use Nextdoor, 35% use Speak Up Roseville, 41% tweet, 48% use YouTube, and 68% post or read Facebook. But, 76% use e-mail, and of this group, 72% are likely to use it to obtain information about the City of Roseville. In a similar fashion, 58% visit the City Website, and of this group, 95% are likely to access it for city information.

Ninety-three percent rate the City’s overall performance in communicating key local issues to residents as either “excellent” or “good.” Only six percent are more critical in their evaluations. This rating is also among the top three in the Metropolitan Area.

Conclusions:

Overall, Roseville citizens are extremely satisfied with their community, and very high ratings on nearly all aspects of city operations are commonplace. In fact, city service ratings, already very positive two years ago, improved even further across the board. The key issue facing decision-makers in the future is addressing perceptions about “rising crime,” particularly “youth crimes and vandalism,” “break-ins and theft from automobiles,” and “drugs” Property tax levels have diminished as a secondary concern, but their level is still a limiting factor; however, residents are willing to increase property taxes to maintain city services at their current level.

Community development efforts should primarily focus on helping seniors stay in the community, since moderate concerns are the lack of assisted living opportunities for seniors, townhomes, and condominiums. In addition, the attraction of more job-producing businesses to the city will address one of the key needs identified by residents.

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June, 2016

The parks and recreation system is the “crown jewels” in the City’s quality of life. Usage is higher than expected viewed against the demography of the community. The new park buildings have been well-received by the public. Trails and neighborhood parks play an unusually large role in city life, acting as key ingredients in a strong sense of community. In the last two years, support in concept for and likely use of a community center increased. Still, electoral success will in large part depend on the financing structure for its construction and operations.

Information levels about City Government activities are startlingly high in comparison with neighboring communities. Positive ratings of both the Mayor and City Council and City Staff are at the top of the Metropolitan Area. “Roseville City News,” the city’s newsletter, is exceptionally well regarded: it still possesses a higher readership and effectiveness ratings than most peer communities.

In the past study, citizens were clearly enthusiastic about their City. Now, with the “City Booster” percentage at 36% – a 12% increase in two years – an even larger reservoir of goodwill has been established. Once again, this will serve decision-makers very well as current issues are tackled, new issues are encountered, and relatively tough decisions must be made.

Methodology:

This study contains the results of a telephone survey of 400 randomly selected adult residents of the City of Roseville. Survey responses were gathered by professional interviewers across the community between April 22nd and May 6th, 2016. The average interview took 22 minutes. All respondents interviewed in this study were part of a randomly generated sample of adult residents of the City of Roseville. In general, random samples such as this yield results projectable to their respective universe within ± 5.0 percent in 95 out of 100 cases.

THE MORRIS LEATHERMAN COMPANY
3128 Dean Court
Minneapolis, Minnesota 55416

City of Roseville
Residential Survey
FINAL APRIL 2016

Hello, I'm _____ of the Morris Leatherman Company, a polling firm located in Minneapolis. We have been retained by the City of Roseville to speak with a random sample of residents about issues facing the community. This survey is being conducted because the City Council and City Staff are interested in your opinions and suggestions about current and future city needs. I want to assure you that all individual responses will be held strictly confidential; only summaries of the entire sample will be reported.

- | | |
|---|---|
| 1. Approximately how many years have you lived in Roseville? | LESS THAN TWO YEARS.....6%
TWO TO FIVE YEARS.....15%
FIVE TO TEN YEARS.....21%
TEN TO TWENTY YEARS....24%
20 TO 30 YEARS.....17%
OVER THIRTY YEARS.....17%
DON'T KNOW/REFUSED.....0% |
| 2. As things stand now, how long in the future do you expect to live in Roseville? | LESS THAN TWO YEARS.....3%
TWO TO FIVE YEARS.....14%
SIX TO TEN YEARS.....23%
OVER TEN YEARS.....57%
DON'T KNOW/REFUSED.....4% |
| 3. How would you rate the quality of life in Roseville - excellent, good, only fair, or poor? | EXCELLENT.....46%
GOOD.....53%
ONLY FAIR.....1%
POOR.....0%
DON'T KNOW/REFUSED.....0% |
| 4. What do you like most, if anything, about living in Roseville? | DON'T KNOW/REFUSED.....1%
NOTHING.....2%
CONVENIENT LOCATION.....8%
NEIGHBORHOOD/HOUSING...18%
SAFE.....14%
FRIENDLY PEOPLE.....13%
CLOSE TO FAMILY.....10%
CLOSE TO JOB.....9%
SCHOOLS.....7%
PARKS/TRAILS.....9%
SHOPPING.....3%
QUIET AND PEACEFUL.....7% |

5. What do you think is the most serious issue facing Roseville today?
DON'T KNOW/REFUSED.....5%
NOTHING.....36%
HIGH TAXES.....10%
RISING CRIME.....13%
POOR CITY SPENDING.....8%
LACK OF JOBS/BUSINESS...7%
AGING POPULATION.....6%
AGING INFRASTRUCTURE....4%
STREET REPAIR.....6%
TOO MUCH GROWTH.....3%
SCHOOL FUNDING.....2%
SCATTERED.....1%
6. All in all, do you think things in Roseville are generally headed in the right direction, or do you feel things are off on the wrong track?
RIGHT DIRECTION.....95%
WRONG TRACK.....3%
DON'T KNOW/REFUSED.....2%
- IF "WRONG TRACK," ASK: (n=13)
7. Please tell me why you feel things have gotten off on the wrong track?
DON'T KNOW/REFUSED.....0%
HIGH TAXES.....8%
POOR CITY SPENDING.....39%
STREET REPAIR.....8%
RISING CRIME.....15%
GROWING DIVERSITY.....23%
NEED MORE JOBS.....8%
8. How would you rate the sense of community identity among residents in Roseville -- would you say it is very strong, somewhat strong, not too strong, or not at all strong?
VERY STRONG.....39%
SOMEWHAT STRONG.....52%
NOT TOO STRONG.....7%
NOT AT ALL STRONG.....1%
DON'T KNOW/REFUSED.....2%
9. Please tell me which of the following do you feel the closest connection to -- the City of Roseville as a whole, your neighborhood, your School District or something else? (IF "SOMETHING ELSE," ASK:) What would that be?
CITY OF ROSEVILLE.....25%
NEIGHBORHOOD.....48%
SCHOOL DISTRICT.....6%
CHURCH.....5%
WORKPLACE.....4%
FAMILY/FRIENDS.....12%
DON'T KNOW/REFUSED.....1%
10. Do you feel accepted in the City of Roseville?
YES.....99%
NO.....1%
DON'T KNOW/REFUSED.....0%

IF "NO," ASK: (n=4)

11. Why do you feel that way?

UNFRIENDLY PEOPLE, 50%; DON'T KNOW NEIGHBORS, 50%.

Let's spend a few minutes discussing the future of the City of Roseville.

- | | |
|--|--|
| 12. When thinking about a city's quality of life, what do you think is the most important aspect of that quality? | DON'T KNOW/REFUSED.....1%
SAFETY.....25%
SENSE OF COMMUNITY.....18%
GOOD SCHOOLS.....17%
UPKEEP OF CITY.....16%
OPEN SPACE/NATURE.....6%
PARKS/RECREATION.....5%
UPKEEP OF HOUSING.....6%
QUIET AND PEACEFUL.....6% |
| 13. What aspects, if any, of the community should be fixed or improved in the future? | DON'T KNOW/REFUSED.....6%
NOTHING.....33%
LOWER TAXES.....13%
BETTER ROADS.....14%
MORE JOBS.....14%
MORE PUBLIC TRANSIT.....6%
MORE SENIOR HOUSING.....4%
LESS AFFORDABLE HOUSING.2%
SIDEWALKS.....4%
SCATTERED.....4% |
| 14. What, if anything, is currently missing from the City of Roseville which, if present, would greatly improve the quality of life for residents? | DON'T KNOW/REFUSED.....5%
NOTHING.....54%
MORE PUBLIC TRANSIT....16%
MORE JOBS.....7%
MORE ENTERTAINMENT.....4%
MORE AFFORDABLE
HOUSING.....8%
SIDEWALKS.....5%
SCATTERED.....2% |

I would like to read a list of characteristics others have mentioned that indicate a city has a high quality of life.

15. Please tell me which one you think is most important for a city to have? (ROTATE AND READ LIST)

16. Which is second most important? (RE-READ LIST; OMITTING FIRST CHOICE)
17. Which is least important? (RE-READ LIST; OMITTING FIRST TWO CHOICES)

	MOST	SEC	LST
HIGH PROPERTY VALUES.....	4%	8%	12%
WELL MAINTAINED PROPERTIES.....	14%	13%	4%
LOW PROPERTY TAXES.....	14%	7%	1%
LOW CRIME RATE.....	30%	23%	1%
GOOD SCHOOL SYSTEM.....	21%	22%	3%
VARIETY OF SHOPPING OPPORTUNITIES.....	1%	4%	23%
VARIETY OF PARK AND RECREATION OPPORTUNITIES.....	3%	6%	8%
JOB OPPORTUNITIES.....	4%	8%	5%
COMMUNITY EVENTS AND FESTIVALS.....	2%	1%	32%
SENSE OF COMMUNITY.....	7%	9%	7%
ELSE.....	0%	0%	1%
DON'T KNOW/REFUSED.....	0%	0%	4%

Let's discuss recreational opportunities in the community....

18. How would you rate park and recreational facilities in Roseville -- excellent, good, only fair, or poor?
EXCELLENT.....33%
GOOD.....66%
ONLY FAIR.....1%
POOR.....0%
DON'T KNOW/REFUSED.....0%
19. Which Roseville recreation facilities, if any, do you or members of your household use most frequently?
DON'T KNOW/REFUSED.....0%
NONE.....28%
TRAILS.....26%
NEIGHBORHOOD PARKS.....39%
ATHLETIC FIELDS.....7%
20. How would you rate the upkeep and maintenance of Roseville City Parks -- excellent, good, only fair, or poor?
EXCELLENT.....29%
GOOD.....68%
ONLY FAIR.....1%
POOR.....1%
DON'T KNOW/REFUSED.....1%
21. In the past year, have you or any members of this household participated in any city-sponsored park and recreation programs?
YES.....41%
NO.....59%
DON'T KNOW/REFUSED.....0%

22. Are there any park and recreation programs you would like to see offered or expanded?

NO, 86%; EVENTS IN PARKS, 5%; FARMERS MARKET, 2%; SENIOR PROGRAMS, 2%; TEEN PROGRAMS, 2%; SCATTERED, 3%.

23. How often do you or members of your household use the trail system, weather permitting -- twice or more per week, weekly, two or three times per month, monthly, quarterly, less frequently or not at all?
- | | |
|-------------------------|-----|
| TWICE OR MORE A WEEK... | 11% |
| WEEKLY..... | 15% |
| TWO/THREE PER MONTH.... | 34% |
| MONTHLY..... | 11% |
| QUARTERLY..... | 2% |
| LESS FREQUENTLY..... | 8% |
| NOT AT ALL..... | 20% |
| DON'T KNOW/REFUSED..... | 0% |

24. Are there any areas in the City of Roseville that are lacking trails or pathways? (IF "YES," ASK:) Where would that be?

UNSURE, 3%; NO, 95%; CONNECT EXISTING TRAILS, 2%.

25. Which of the following would be your top priority for the City's trails and sidewalk system? (ROTATE)

CONSTRUCTION OF ADDITIONAL TRAILS FOR EXERCISE WITHIN PARKS.....	25%
CONSTRUCTION OF TRAILS CONNECTING NEIGHBORHOODS AND PARKS.....	41%
CONSTRUCTION OF TRAILS CONNECTING NEIGHBORHOODS AND SHOPPING AND BUSINESS AREAS.....	21%
ELSE ().....	2%
DON'T KNOW/REFUSED.....	12%

In the past year, the City has opened new park buildings at Autumn Grove, Lexington, Rosebrook, Oasis, Sandcastle and Villa Parks.

26. Are you aware of these new park buildings?
- | | |
|-------------------------|-----|
| YES..... | 79% |
| NO..... | 21% |
| DON'T KNOW/REFUSED..... | 1% |
27. Have you or members of your household visited or used one of the new park buildings?
- | | |
|-------------------------|-----|
| YES..... | 49% |
| NO..... | 50% |
| DON'T KNOW/REFUSED..... | 1% |

IF "YES," ASK: (n=197)

28. How would you rate your experience - excellent, good, only fair or poor? EXCELLENT.....43%
GOOD.....56%
ONLY FAIR.....1%
POOR.....0%
DON'T KNOW/REFUSED.....0%
29. Would you consider using one of the new park buildings again the future? YES.....95%
NO.....3%
DON'T KNOW/REFUSED.....2%

IF "NO" IN QUESTION #27, ASK: (n=200)

30. Why haven't you or members of your household visited or used one of the new park buildings?

UNSURE, 5%; NO INTEREST, 28%; NO TIME/TOO BUSY, 40%;
AGE/HEALTH, 18%; TOO FAR, 10%.

31. Do you feel the current mix of recreational or sports facilities meet the needs of members of your household? YES.....98%
NO.....2%
DON'T KNOW/REFUSED.....1%

IF "NO," ASK: (n=6)

32. What facilities do you feel are missing?

TENNIS COURTS, 33%; HANDICAP ACCESS, 50%; COMMUNITY CENTER, 17%.

There have been on-going discussions in the community about the need for a Community Center that would provide community gathering space for recreation, programs and meetings.

33. Do you support or oppose the construction of a Community Center by the City of Roseville? (WAIT FOR RESPONSE) Do you feel strongly that way? STRONGLY SUPPORT.....11%
SUPPORT.....64%
OPPOSE.....14%
STRONGLY OPPOSE.....5%
DON'T KNOW/REFUSED.....6%
34. If a Community Center were built, how likely would you or members of your household be to use the facility -- very likely, somewhat likely, not too likely, or not at all likely? VERY LIKELY.....19%
SOMEWHAT LIKELY.....47%
NOT TOO LIKELY.....12%
NOT AT ALL LIKELY.....21%
DON'T KNOW/REFUSED.....2%

Moving on....

I would like to read you a list of a few city services. For each one, please tell me whether you would rate the quality of the service as excellent, good, only fair, or poor? (ROTATE)

	EXCL	GOOD	FAIR	POOR	DK/R
35. Police protection?	62%	35%	2%	1%	1%
36. Fire protection?	63%	33%	0%	0%	4%
37. Emergency medical services?	56%	39%	0%	0%	5%
38. Sewer and water?	27%	66%	6%	0%	1%
39. Drainage and flood control?	26%	67%	3%	0%	4%
40. Building inspections?	29%	59%	2%	0%	11%
41. Animal control?	40%	48%	5%	2%	6%
42. Code enforcement?	31%	57%	2%	1%	10%

IF ANY SERVICES WERE RATED "ONLY FAIR" OR "POOR," ASK: (n=71)

43. Why did you rate _____ as (only fair/poor)?	DON'T KNOW/REFUSED.....0%
	COULD IMPROVE.....3%
	FLOODING.....17%
	MORE PATROLLING.....9%
	POOR INSPECTIONS.....4%
	TURKEYS/COYOTES.....30%
	RUNDOWN HOMES.....10%
	POOR WATER TASTE.....22%
	LOOSE DOGS.....3%
	SCATTERED.....3%

Now, for the next six city services, please consider only their job on city-maintained streets and roads in neighborhoods. That means excluding interstate highways, state and county roads that are taken care of by other levels of government. Hence, Interstate 35W, Highway 36, County Road C or Lexington Avenue, should not be considered. How would you rate

	EXCL	GOOD	FAIR	POOR	DK/R
44. Street repair and maintenance?	32%	50%	16%	3%	0%
45. Snow plowing?	34%	59%	7%	1%	0%
46. Trail and pathway plowing in parks?	28%	61%	5%	0%	7%
47. Trail and pathway plowing in neighborhoods?	37%	48%	8%	0%	7%

	EXCL	GOOD	FAIR	POOR	DK/R
48. Pathway repair and maintenance in the parks?	33%	55%	5%	1%	7%
49. Pathway repair and maintenance in neighborhoods?	23%	68%	4%	1%	5%
50. Do you consider the city portion of your property taxes to be very high, somewhat high, about average, somewhat low, or very low in comparison with neighboring cities?		VERY HIGH.....	37%	SOMEWHAT HIGH.....	37%
		ABOUT AVERAGE.....	43%	SOMEWHAT LOW.....	0%
		VERY LOW.....	0%	DON'T KNOW/REFUSED.....	13%
51. Would you favor or oppose an increase in YOUR city property tax if it were needed to maintain city services at their current level?		FAVOR.....	58%	OPPOSE.....	38%
		DON'T KNOW/REFUSED.....	5%		
52. When you consider the property taxes you pay and the quality of city services you receive, would you rate the general value of city services as excellent, good, only fair, or poor?		EXCELLENT.....	18%	GOOD.....	76%
		ONLY FAIR.....	2%	POOR.....	0%
		DON'T KNOW/REFUSED.....	4%		

For each of the following long-term infrastructure projects, please tell me if you strongly support the City continuing to invest in it, somewhat support, somewhat oppose or strongly oppose.

	STS	SMS	SMO	STO	DKR
53. Water and sewer pipes?	39%	47%	12%	1%	1%
54. City buildings?	33%	41%	15%	10%	1%
55. Pedestrian pathways?	37%	44%	14%	5%	1%
56. Bikeways?	37%	38%	19%	6%	1%
57. City roads?	43%	46%	7%	4%	0%

Changing topics....

58. Other than voting, do you feel that if you wanted to, you could have a say about the way the City of Roseville runs things?	YES.....	80%
	NO	14%
	DON'T KNOW/REFUSED.....	6%

59. From what you know, do you approve or disapprove of the job the Mayor and City Council are doing? (WAIT FOR RESPONSE) And do you feel strongly that way?

STRONGLY APPROVE.....	20%
APPROVE.....	73%
DISAPPROVE.....	4%
STRONGLY DISAPPROVE.....	0%
DON'T KNOW/REFUSED.....	3%

IF "DISAPPROVE" OR "STRONGLY DISAPPROVE," ASK: (n=16)

60. Why do you feel that way?

POOR JOB.....	6%
POOR SPENDING.....	31%
COULD IMPROVE.....	13%
HIGH TAXES.....	19%
DON'T LISTEN.....	31%

61. From what you have heard or seen, how would you rate the job performance of the Roseville City staff -- excellent, good, only fair, or poor?

EXCELLENT.....	33%
GOOD.....	64%
ONLY FAIR.....	1%
POOR.....	1%
DON'T KNOW/REFUSED.....	1%

IF "ONLY FAIR" OR "POOR," ASK: (n=7)

62. Why do you feel that way?

POOR SPENDING.....	43%
COULD IMPROVE.....	29%
DON'T LISTEN.....	29%
RUDE/UNPROFESSIONAL.....	04%

Thinking about another topic....

63. How would you rate the general condition and appearance of Roseville -- excellent, good, only fair, or poor?

EXCELLENT.....	32%
GOOD.....	66%
ONLY FAIR.....	2%
POOR.....	0%
DON'T KNOW/REFUSED.....	0%

IF "ONLY FAIR" OR "POOR," ASK: (n=9)

64. Why do you feel that way?

RUNDOWN HOMES.....	44%
MESSY YARDS.....	33%
RUNDOWN BUSINESSES.....	11%
JUNK CARS.....	11%

65. Over the past two years, has the appearance of Roseville improved, declined or remained the same?

IMPROVED.....	31%
DECLINED.....	7%
REMAINED THE SAME.....	61%
DON'T KNOW/REFUSED.....	1%

66.	How would you rate the job the City does enforcing city codes on nuisances - excellent, good, only fair or poor?	EXCELLENT.....26%
		GOOD.....67%
		ONLY FAIR.....4%
		POOR.....0%
		DON'T KNOW/REFUSED.....3%

IF "ONLY FAIR" OR "POOR," ASK: (n=16)

67.	What nuisances does the City need to do a better job of enforcing?	DON'T KNOW/REFUSED.....0%
		MESSY YARDS.....44%
		RUNDOWN HOMES.....25%
		JUNK CARS.....6%
		LOOSE ANIMALS.....25%

The City of Roseville offers a housing program for residential home improvements.

68.	Prior to this survey, were you aware of this housing program?	YES.....57%
		NO.....43%
		DON'T KNOW/REFUSED.....0%

The City also sponsors free "home sweet home" seminars and workshops at the Roseville Library. In the past, these workshops have featured information about home remodeling, landscaping and gardening, aging in place and energy efficiency.

69.	Prior to this survey, were you aware of these workshops?	YES.....52%
		NO.....48%
		DON'T KNOW/REFUSED.....0%

Turning to the issue of public safety in the community....

I would like to read you a short list of public safety concerns.

70. Please tell me which one you consider to be the greatest concern in Roseville? If you feel that none of these problems are serious in Roseville, just say so.

Violent crime.....5%
 Drugs.....9%
 Youth crimes and vandalism.....19%
 Break-ins and theft from automobiles.....11%
 Business crimes, such as shop-
 lifting and check fraud.....5%
 Residential crimes, such as
 burglary, and theft.....9%
 Traffic speeding.....18%
 Identity theft.....1%
 ALL EQUALLY.....2%
 NONE OF THE ABOVE.....21%
 DON'T KNOW/REFUSED.....1%

71. How would you rate the amount of TOO MUCH.....2%
 patrolling the Roseville Police ABOUT RIGHT AMOUNT.....90%
 Department does in your neighbor- NOT ENOUGH.....8%
 hood -- would you say they do too DON'T KNOW/REFUSED.....0%
 much, about the right amount, or
 not enough?

Changing topics...

I would like to read you a list of characteristics of a community.
 For each one, please tell me if you think Roseville currently has
 too many or too much, too few or too little, or about the right
 amount.

	MANY /MCH	FEW/ LITT	ABT RGHT	DK/ REFD
72. Affordable rental units?	21%	24%	52%	4%
73. Market rate rental units?	19%	21%	53%	8%
74. Condominiums?	12%	25%	55%	8%
75. Townhomes?	16%	28%	48%	8%
76. Affordable owner-occupied housing?	22%	22%	54%	3%
77. "Move up" housing?	26%	20%	50%	4%
78. Higher cost housing?	24%	20%	51%	6%
79. Assisted living for seniors?	13%	25%	51%	12%
80. Parks and open spaces?	15%	16%	68%	1%
81. Trails and bikeways?	18%	16%	65%	2%
82. Service and retail establish- ments?	17%	16%	67%	1%
83. Entertainment and dining oppor- tunities?	17%	16%	67%	1%

84. If you were going to move from your current home for upgrading, how committed would you be to stay in Roseville -- very committed, somewhat committed, not too committed or not at all committed?
- | | |
|--------------------------|-----|
| VERY COMMITTED..... | 49% |
| SOMEWHAT COMMITTED..... | 45% |
| NOT TOO COMMITTED..... | 5% |
| NOT AT ALL COMMITTED.... | 1% |
| DON'T KNOW/REFUSED..... | 1% |
85. And, if you were going to move from your current home for downsizing, how committed would you be to stay in Roseville -- very committed, somewhat committed, not too committed, or not at all committed?
- | | |
|--------------------------|-----|
| VERY COMMITTED..... | 51% |
| SOMEWHAT COMMITTED..... | 43% |
| NOT TOO COMMITTED..... | 4% |
| NOT AT ALL COMMITTED.... | 1% |
| DON'T KNOW/REFUSED..... | 2% |

IF "NOT TOO COMMITTED" OR "NOT AT ALL COMMITTED" IN QUESTIONS #84 OR #85, ASK: (n=21)

86. Is there anything missing or could be improved in Roseville that would make you committed to staying?

NO, 33%; LOWER PROPERTY TAXES, 33%; IMPROVE SAFETY, 14%; MORE PARKS AND TRAILS, 5%; MORE DIVERSITY, 14%.

Changing topics....

The City contracts with a local company for curbside recycling services. Currently, residents are provided a single-sort recycling cart, and recyclables are picked up every two weeks.

87. Do you participate in the curbside recycling program by separating recyclable items from the rest of your garbage?
- | | |
|-------------------------|-----|
| YES..... | 75% |
| NO..... | 25% |
| DON'T KNOW/REFUSED..... | 1% |

IF "NO," ASK: (n=99)

88. Could you tell me one or two reasons why your household does not participate in the curbside recycling program?

UNSURE, 1%; DON'T HAVE ENOUGH, 40%; DON'T WANT TO SEPARATE FROM GARBAGE, 18%; BUILDING/ASSOCIATION TAKES CARE OF, 13%; DON'T RECYCLING, 27%.

89. Are there any changes or improvements in the service which could be made to induce you to participate in it?

DON'T KNOW/REFUSED, 3%; NO, 96%; DON'T SEPARATE FROM GARBAGE, 1%.

IF "YES" IN QUESTION #87, ASK: (n=298)

90. How often do you put recycle-ables out for collection -- every two weeks, monthly, or less often?
- | | |
|-------------------------|-----|
| EVERY TWO WEEKS..... | 72% |
| MONTHLY..... | 27% |
| LESS OFTEN..... | 2% |
| DON'T KNOW/REFUSED..... | 0% |

When you think of the recyclables your household generates...

91. Would you favor or oppose a change to an every week collection schedule for recyclables? (WAIT FOR RESPONSE) Do you feel strongly that way?
- | | |
|-------------------------|-----|
| STRONGLY FAVOR..... | 6% |
| FAVOR..... | 20% |
| OPPOSE..... | 63% |
| STRONGLY OPPOSE..... | 7% |
| DON'T KNOW/REFUSED..... | 5% |

IF "STRONGLY FAVOR" OR "FAVOR, ASK: (n=77)

92. Would you still favor a change to an every week recycling collection schedule if it increased your costs?
- | | |
|-------------------------|-----|
| YES..... | 53% |
| NO..... | 36% |
| DON'T KNOW/REFUSED..... | 10% |

93. Are there any changes or improvements in the curbside recycling program you would like to see?

NO, 87%; MORE TIMELY PICKUP, 4%; BIGGER CONTAINERS, 6%; SCATTERED, 2%

As you may know, some cities have begun a curbside collection program for compostable waste called "organics," such as food scraps and non-recyclable paper.

94. Do you support or oppose a curbside collection program for compostable waste for an additional fee? (WAIT FOR RESPONSE) Do you feel strongly that way?
- | | |
|-------------------------|-----|
| STRONGLY SUPPORT..... | 5% |
| SUPPORT..... | 27% |
| OPPOSE..... | 41% |
| STRONGLY OPPOSE..... | 8% |
| DON'T KNOW/REFUSED..... | 20% |

IF A RESPONSE IS GIVEN, ASK: (n=318)

95. Why do you feel that way?

DON'T KNOW/REFUSED, 4%; DON'T WANT AN ADDITIONAL FEE, 32%; HOUSEHOLD WOULD USE, 6%; HOUSEHOLD WOULD NOT USE, 15%; BETTER FOR THE ENVIRONMENT, 31%; DON'T WANT TO SEPARATE, 8%; BAD ODORS, 5%.

96. If a curbside collection program for compostable waste was available, how likely would your household be to participate in it - very likely, somewhat likely, not too likely or not at all likely?

VERY LIKELY.....	12%
SOMEWHAT LIKELY.....	38%
NOT TOO LIKELY.....	22%
NOT AT ALL LIKELY.....	25%
DON'T KNOW/REFUSED.....	4%

Continuing....

97. How would you rate the City's overall performance in communicating key local issues to residents in its publications, website, mailings, and on cable television -- excellent, good, only fair, or poor?

EXCELLENT.....	16%
GOOD.....	77%
ONLY FAIR.....	6%
POOR.....	0%
DON'T KNOW/REFUSED.....	1%

98. What is your primary source of information about the City of Roseville?

DON'T KNOW/REFUSED.....	0%
NONE.....	7%
CITY NEWSLETTER.....	44%
LOCAL NEWSPAPER.....	17%
CITY WEBSITE.....	14%
CABLE TELEVISION.....	3%
WORD OF MOUTH.....	9%
PIONEER PRESS.....	6%

99. How would you most prefer to receive information about Roseville City Government and its activities -- (ROTATE) e-mail, information on the city's website, city publications and newsletters, mailings to your home, local weekly newspaper coverage, cable television programming, the city's Facebook page, the City's Twitter feed or Nextdoor?

E-MAIL.....	19%
CITY WEBSITE.....	16%
PUBLICATIONS/NEWSLTRS..	31%
MAILINGS TO HOME.....	22%
LOCAL WEEKLY PAPERS.....	7%
CABLE TV.....	3%
CITY FACEBOOK PAGE.....	0%
TWITTER.....	0%
NEXTDOOR.....	0%
PIONEER PRESS.....	2%

100. Do you recall receiving the City publication -- "Roseville City News" -- during the past year? YES.....83%
NO.....17%
DON'T KNOW/REFUSED.....0%

IF "YES," ASK: (n=333)

101. Do you or any members of your household regularly read it? YES.....85%
NO.....15%
DON'T KNOW/REFUSED.....0%

102. How effective is this city publication in keeping you informed about activities in the city -- very effective, somewhat effective, not too effective, or not at all effective? VERY EFFECTIVE.....39%
SOMEWHAT EFFECTIVE.....52%
NOT TOO EFFECTIVE.....6%
NOT AT ALL EFFECTIVE.....2%
DON'T KNOW/REFUSED.....1%

I would like to ask you about social media sources. For each one, tell me if you currently use that source of information; then, for each you currently use, tell me if you would be likely or unlikely to use it to obtain information about the City of Roseville.

	NOT USE	USE LIK	USE NLK	DK/ REF
103. Facebook?	33%	39%	29%	0%
104. Twitter?	59%	18%	23%	0%
105. YouTube?	52%	25%	23%	0%
106. Nextdoor?	77%	9%	13%	1%
107. E-mail?	25%	55%	21%	0%
108. City website?	42%	55%	3%	0%
109. Speak Up Roseville?	64%	18%	17%	2%

Now, just a few more questions for demographic purposes....

Could you please tell me how many people in each of the following age groups live in your household.

110. Persons 65 or over? NONE.....74%
ONE.....14%
TWO OR MORE.....12%

111. Adults between the ages of 50 and 64 years of age? NONE.....79%
ONE.....13%
TWO MORE.....8%

112. Adults between the ages of 18 and 49 years of age?	NONE.....35% ONE.....22% TWO.....41% THREE OR MORE.....2%
113. School-aged children and pre-schoolers?	NONE.....75% ONE.....13% TWO.....11% THREE OR MORE.....2%
114. Do you own or rent your present residence?	OWN.....66% RENT.....34% REFUSED.....0%
115. What is your age, please? (READ CATEGORIES, IF NEEDED)	18-24.....6% 25-34.....15% 35-44.....18% 45-54.....25% 55-64.....15% 65 AND OVER.....22%
116. Which of the following best describes your household: (READ) A. Single, no other family at home. B. Single parent with children at home. C. Married or partnered, with children at home. D. Married or partnered with no children or no children at home. E. Something else.	SINGLE/NO OTHER.....33% SINGLE PARENT.....7% MAR/PARTN/CHILDREN.....19% MAR/PARTN/NO CHILD.....41% SOMETHING ELSE.....0% DON'T KNOW/REFUSED.....0%
117. Which of the following categories represents your ethnicity -- White, African-American, Hispanic-Latino, Asian-Pacific Islander, Native American, or something else? (IF "SOMETHING ELSE," ASK:) What would that be?	WHITE.....71% AFRICAN-AMERICAN.....11% HISPANIC-LATINO.....5% ASIAN-PACIFIC ISLAND.....9% NATIVE AMERICAN.....2% SOMETHING ELSE.....0% MIXED/BI-RACIAL.....2% DON'T KNOW.....0% REFUSED.....1%

118. Do you live north or south of Highway 36? (WAIT FOR RESPONSE)	NORTHWEST.....15%
Do you east or west of Snelling Avenue?	NORTHEAST.....45%
	SOUTHEAST.....25%
	SOUTHWEST.....15%
	DON'T KNOW/REFUSED.....0%
119. Gender (DO NOT ASK)	MALE.....48%
	FEMALE.....52%

THE MORRIS LEATHERMAN COMPANY
3128 Dean Court
Minneapolis, Minnesota 55416

City of Roseville
Residential Survey
FINAL APRIL 2014

Hello, I'm _____ of the Morris Leatherman Company, a polling firm located in Minneapolis. We have been retained by the City of Roseville to speak with a random sample of residents about issues facing the community. This survey is being conducted because the City Council and City Staff are interested in your opinions and suggestions about current and future city needs. I want to assure you that all individual responses will be held strictly confidential; only summaries of the entire sample will be reported.

- | | |
|---|--|
| 1. Approximately how many years have you lived in Roseville? | LESS THAN TWO YEARS.....3%
TWO TO FIVE YEARS.....14%
FIVE TO TEN YEARS.....21%
TEN TO TWENTY YEARS....23%
20 TO 30 YEARS.....20%
OVER THIRTY YEARS.....20%
DON'T KNOW/REFUSED.....0% |
| 2. As things stand now, how long in the future do you expect to live in Roseville? | LESS THAN TWO YEARS.....3%
TWO TO FIVE YEARS.....8%
SIX TO TEN YEARS.....12%
OVER TEN YEARS.....67%
DON'T KNOW/REFUSED.....10% |
| 3. How would you rate the quality of life in Roseville - excellent, good, only fair, or poor? | EXCELLENT.....48%
GOOD.....51%
ONLY FAIR.....1%
POOR.....0%
DON'T KNOW/REFUSED.....0% |
| 4. What do you like most, if anything, about living in Roseville? | DON'T KNOW/REFUSED.....0%
NOTHING.....1%
CONVENIENT LOCATION....15%
NEIGHBORHOOD/HOUSING...18%
SAFE.....18%
FRIENDLY PEOPLE.....10%
CLOSE TO FAMILY.....8%
CLOSE TO JOB.....8%
SCHOOLS.....8%
PARKS/TRAILS.....8%
SHOPPING.....3%
QUIET AND PEACEFUL.....2%
SCATTERED.....2% |

- | | |
|--|--|
| 5. What do you think is the most serious issue facing Roseville today? | DON'T KNOW/REFUSED.....5%
NOTHING.....24%
HIGH TAXES.....13%
RISING CRIME.....13%
POOR CITY SPENDING.....5%
LACK OF JOBS/BUSINESS...2%
AGING POPULATION.....11%
AGING INFRASTRUCTURE....7%
STREET REPAIR.....12%
SCATTERED.....8% |
| 6. All in all, do you think things in Roseville are generally headed in the right direction, or do you feel things are off on the wrong track? | RIGHT DIRECTION.....93%
WRONG TRACK.....5%
DON'T KNOW/REFUSED.....3% |
| IF "WRONG TRACK," ASK: (n=18) | |
| 7. Please tell me why you feel things have gotten off on the wrong track? | DON'T KNOW/REFUSED.....6%
HIGH TAXES.....17%
POOR CITY SPENDING.....11%
STREET REPAIR.....6%
RISING CRIME.....22%
GROWING DIVERSITY.....17%
CITY PLANNING.....11%
TOO MUCH RETAIL.....11% |
| 8. How would you rate the sense of community identity among residents in Roseville -- would you say it is very strong, somewhat strong, not too strong, or not at all strong? | VERY STRONG.....34%
SOMEWHAT STRONG.....57%
NOT TOO STRONG.....8%
NOT AT ALL STRONG.....0%
DON'T KNOW/REFUSED.....2% |
| 9. Please tell me which of the following do you feel the closest connection to -- the City of Roseville as a whole, your neighborhood, your School District or something else? (IF "SOMETHING ELSE," ASK:) What would that be? | CITY OF ROSEVILLE.....21%
NEIGHBORHOOD.....51%
SCHOOL DISTRICT.....9%
CHURCH.....6%
WORKPLACE.....4%
FAMILY/FRIENDS.....9%
DON'T KNOW/REFUSED.....1% |
| 10. Do you feel accepted in the City of Roseville? | YES.....98%
NO.....1%
DON'T KNOW/REFUSED.....2% |

IF "NO," ASK: (n=3)

11. Why do you feel that way?

DON'T KNOW NEIGHBORS, 33%; UNFRIENDLY PEOPLE, 67%.

Let's spend a few minutes discussing the future of the City of Roseville.

- | | |
|--|--|
| 12. When thinking about a city's quality of life, what do you think is the most important aspect of that quality? | DON'T KNOW/REFUSED.....1%
SAFETY.....32%
SENSE OF COMMUNITY.....15%
GOOD SCHOOLS.....17%
UPKEEP OF CITY.....14%
OPEN SPACE/NATURE.....6%
PARKS/RECREATION.....3%
UPKEEP OF HOUSING.....2%
QUIET AND PEACEFUL.....10%
SCATTERED.....1% |
| 13. What aspects, if any, of the community should be fixed or improved in the future? | DON'T KNOW/REFUSED.....5%
NOTHING.....29%
LOWER TAXES.....15%
BETTER ROADS.....26%
MORE JOBS.....5%
MORE PUBLIC TRANSIT.....6%
MORE SENIOR HOUSING.....4%
LESS AFFORDABLE HOUSING.3%
SIDEWALKS.....2%
SCATTERED.....5% |
| 14. What, if anything, is currently missing from the City of Roseville which, if present, would greatly improve the quality of life for residents? | DON'T KNOW/REFUSED.....6%
NOTHING.....53%
MORE PUBLIC TRANSIT....10%
MORE JOBS.....7%
MORE ENTERTAINMENT.....9%
MORE AFFORDABLE
HOUSING.....11%
SIDEWALKS.....2%
SCATTERED.....2% |

I would like to read a list of characteristics others have mentioned that indicate a city has a high quality of life.

15. Please tell me which one you think is most important for a city to have? (ROTATE AND READ LIST)

16. Which is second most important? (RE-READ LIST; OMITTING FIRST CHOICE)
17. Which is least important? (RE-READ LIST; OMITTING FIRST TWO CHOICES)

	MOST	SEC	LST
HIGH PROPERTY VALUES.....	3%	4%	18%
WELL MAINTAINED PROPERTIES.....	11%	16%	7%
LOW PROPERTY TAXES.....	7%	12%	7%
LOW CRIME RATE.....	32%	19%	5%
GOOD SCHOOL SYSTEM.....	34%	19%	3%
VARIETY OF SHOPPING OPPORTUNITIES.....	2%	5%	15%
VARIETY OF PARK AND RECREATION OPPORTUNITIES.....	1%	6%	3%
JOB OPPORTUNITIES.....	4%	12%	8%
COMMUNITY EVENTS AND FESTIVALS.....	0%	2%	16%
SENSE OF COMMUNITY.....	6%	5%	10%
ELSE.....	1%	1%	3%
DON'T KNOW/REFUSED.....	0%	0%	6%

Let's discuss recreational opportunities in the community....

18. How would you rate park and recreational facilities in Roseville -- excellent, good, only fair, or poor?
- | | |
|-------------------------|-----|
| EXCELLENT..... | 36% |
| GOOD..... | 62% |
| ONLY FAIR..... | 2% |
| POOR..... | 0% |
| DON'T KNOW/REFUSED..... | 1% |
19. Which Roseville recreation facilities, if any, do you or members of your household use most frequently?
- | | |
|-------------------------|-----|
| DON'T KNOW/REFUSED..... | 0% |
| NONE..... | 30% |
| TRAILS..... | 36% |
| NEIGHBORHOOD PARKS..... | 25% |
| ATHLETIC FIELDS..... | 9% |
| SCATTERED..... | 1% |
20. How would you rate the upkeep and maintenance of Roseville City Parks -- excellent, good, only fair, or poor?
- | | |
|-------------------------|-----|
| EXCELLENT..... | 35% |
| GOOD..... | 60% |
| ONLY FAIR..... | 3% |
| POOR..... | 0% |
| DON'T KNOW/REFUSED..... | 2% |
21. In the past year, have you or any members of this household participated in any city-sponsored park and recreation programs?
- | | |
|-------------------------|-----|
| YES..... | 41% |
| NO..... | 59% |
| DON'T KNOW/REFUSED..... | 1% |

22. Are there any park and recreation programs you would like to see offered or expanded?

NO, 95%; SENIOR, 2%; CONCERTS IN THE PARK, 1%; COMMUNITY CENTER, 1%; SCATTERED, 2%

23. How often do you or members of your household use the trail system, weather permitting -- twice or more per week, weekly, two or three times per month, monthly, quarterly, less frequently or not at all?
- | | |
|-------------------------|-----|
| TWICE OR MORE A WEEK... | 14% |
| WEEKLY..... | 25% |
| TWO/THREE PER MONTH... | 18% |
| MONTHLY..... | 10% |
| QUARTERLY..... | 3% |
| LESS FREQUENTLY..... | 8% |
| NOT AT ALL..... | 23% |
| DON'T KNOW/REFUSED..... | 0% |

24. Are there any areas in the City of Roseville that are lacking trails or pathways? (IF "YES," ASK:) Where would that be?

UNSURE, 4%; NO, 91%; SIDEWALKS ALONG BUSY ROADS, 1%; COUNTRY ROAD B, 1%; NEAR LAKE OWASSO, 1%; RICE STREET, 1%, SCATTERED, 2%.

25. Which of the following would be your top priority for the City's trails and sidewalk system?

CONSTRUCTION OF ADDITIONAL TRAILS FOR EXERCISE WITHIN PARKS.....	14%
CONSTRUCTION OF TRAILS CONNECTING NEIGHBORHOODS AND PARKS.....	48%
CONSTRUCTION OF TRAILS CONNECTING NEIGHBORHOODS AND SHOPPING AND BUSINESS AREAS.....	22%
ELSE (SIDEWALKS).....	2%
DON'T KNOW/REFUSED.....	15%

26. Are you aware of the Roseville Parks Renewal Program and its projects?
- | | |
|-------------------------|-----|
| YES..... | 20% |
| NO..... | 79% |
| DON'T KNOW/REFUSED..... | 1% |

IF "YES," ASK: (n=81)

27. What project are you most interested in?

UNSURE, 16%; NONE, 24%; CONNECTING TRAILS, 16%; CONSTRUCTION OF NEW TRAILS, 6%; NATURE CENTER, 10%; CENTRAL PARK, 15%; UPDATING OF PARKS, 7%; SCATTERED, 6%.

- | | |
|---|---|
| 28. Do you feel the current mix of recreational or sports facilities meet the needs of members of your household? | YES.....97%
NO.....0%
DON'T KNOW/REFUSED.....3% |
|---|---|

IF "NO," ASK: (n=1)

29. What facilities do you feel are missing?

COMMUNITY CENTER, 100%.

There have been on-going discussions in the community about the need for a Community Center that would provide community gathering space for recreation, programs and meetings.

- | | |
|---|--|
| 30. Do you support or oppose the construction of a Community Center by the City of Roseville? (WAIT FOR RESPONSE) Do you feel strongly that way? | STRONGLY SUPPORT.....15%
SUPPORT.....49%
OPPOSE.....20%
STRONGLY OPPOSE.....6%
DON'T KNOW/REFUSED.....11% |
| 31. If a Community Center were built, how likely would you or members of your household be to use the facility -- very likely, somewhat likely, not too likely, or not at all likely? | VERY LIKELY.....20%
SOMEWHAT LIKELY.....32%
NOT TOO LIKELY.....19%
NOT AT ALL LIKELY.....25%
DON'T KNOW/REFUSED.....5% |

The construction of the Community Center would use property taxes. Suppose the City of Roseville proposed a Community Center development which you considered to be a reasonable approach.

- | | |
|---|--|
| 32. How much would you be willing to see your property taxes increase to fund this construction? Let's say, would you be willing to see your monthly property taxes increase by \$____? (CHOOSE RANDOM STARTING POINT; MOVE UP OR DOWN DEPENDING ON RESPONSE) How about \$____ per month? | NOTHING.....40%
\$3.00.....18%
\$6.00.....16%
\$9.00.....12%
\$12.00.....3%
\$15.00.....2%
\$18.00.....1%
DON'T KNOW/REFUSED.....9% |
|---|--|

Moving on....

I would like to read you a list of a few city services. For each one, please tell me whether you would rate the quality of the service as excellent, good, only fair, or poor? (ROTATE)

	EXCL	GOOD	FAIR	POOR	DK/R
33. Police protection?	59%	38%	1%	2%	1%
34. Fire protection?	57%	41%	1%	0%	2%
35. Emergency medical services?	56%	37%	0%	0%	7%
36. Sewer and water?	26%	67%	1%	1%	6%
37. Drainage and flood control?	22%	64%	3%	2%	10%
38. Building inspections?	17%	60%	2%	0%	21%
39. Animal control?	25%	58%	5%	1%	11%
40. Code enforcement?	19%	67%	4%	2%	9%

IF ANY SERVICES WERE RATED "ONLY FAIR" OR "POOR," ASK: (n=69)

41. Why did you rate _____ as (only fair/poor)?	DON'T KNOW/REFUSED.....0%
	COULD IMPROVE.....7%
	FLOODING.....26%
	MORE PATROLLING.....3%
	POOR INSPECTIONS.....4%
	LOOSE ANIMALS.....28%
	RUNDOWN HOMES.....17%
	RUDE/UNFRIENDLY.....10%
	SCATTERED.....4%

Now, for the next four city services, please consider only their job on city-maintained streets and roads in neighborhoods. That means excluding interstate highways, state and county roads that are taken care of by other levels of government. Hence, Interstate 35W, Highway 36, Highway 36, County Road C or Lexington Avenue, should not be considered. How would you rate

	EXCL	GOOD	FAIR	POOR	DK/R
42. Street repair and maintenance?	15%	51%	28%	6%	0%
43. Snow plowing?	34%	54%	10%	1%	0%
44. Trail and pathway plowing in parks?	23%	63%	4%	0%	10%
45. Trail and pathway plowing in neighborhoods?	20%	62%	8%	0%	11%

46.	Do you consider the city portion of your property taxes to be very high, somewhat high, about average, somewhat low, or very low in comparison with neighboring cities?	VERY HIGH.....10% SOMEWHAT HIGH.....28% ABOUT AVERAGE.....44% SOMEWHAT LOW.....1% VERY LOW.....1% DON'T KNOW/REFUSED.....17%
47.	Would you favor or oppose an increase in YOUR city property tax if it were needed to maintain city services at their current level?	FAVOR.....40% OPPOSE.....49% DON'T KNOW/REFUSED.....11%
48.	When you consider the property taxes you pay and the quality of city services you receive, would you rate the general value of city services as excellent, good, only fair, or poor?	EXCELLENT.....9% GOOD.....73% ONLY FAIR.....7% POOR.....0% DON'T KNOW/REFUSED.....11%

For each of the following long-term infrastructure projects, please tell me if you strongly support the City continuing to invest in it, somewhat support, somewhat oppose or strongly oppose.

	STS	SMS	SMO	STO	DKR
49. Water and sewer pipes?	44%	30%	12%	4%	10%
50. City buildings?	26%	41%	18%	8%	8%
51. Pedestrian pathways?	38%	37%	15%	6%	5%
52. Bikeways?	32%	44%	14%	6%	5%
53. City roads?	64%	26%	5%	2%	3%

Changing topics....

54.	Other than voting, do you feel that if you wanted to, you could have a say about the way the City of Roseville runs things?	YES.....71% NO22% DON'T KNOW/REFUSED.....7%
55.	From what you know, do you approve or disapprove of the job the Mayor and City Council are doing? (WAIT FOR RESPONSE) And do you feel strongly that way?	STRONGLY APPROVE.....11% APPROVE.....77% DISAPPROVE.....3% STRONGLY DISAPPROVE.....1% DON'T KNOW/REFUSED.....9%

IF "DISAPPROVE" OR "STRONGLY DISAPPROVE," ASK: (n=15)

56. Why do you feel that way?	POOR JOB.....7%
	POOR SPENDING.....20%
	COULD IMPROVE.....20%
	HIGH TAXES.....7%
	DON'T LISTEN.....47%
57. From what you have heard or seen, how would you rate the job performance of the Roseville City staff -- excellent, good, only fair, or poor?	EXCELLENT.....19%
	GOOD.....76%
	ONLY FAIR.....1%
	POOR.....1%
	DON'T KNOW/REFUSED.....3%

IF "ONLY FAIR" OR "POOR," ASK: (n=6)

58. Why do you feel that way?	POOR SPENDING.....17%
	COULD IMPROVE.....33%
	DON'T LISTEN.....33%
	RUDE/UNPROFESSIONAL....17%

Thinking about another topic....

59. How would you rate the general condition and appearance of Roseville -- excellent, good, only fair, or poor?	EXCELLENT.....33%
	GOOD.....63%
	ONLY FAIR.....4%
	POOR.....1%
	DON'T KNOW/REFUSED.....0%

IF "ONLY FAIR" OR "POOR," ASK: (n=17)

60. Why do you feel that way?	DON'T KNOW/REFUSED.....6%
	RUNDOWN HOMES.....24%
	MESSY YARDS.....59%
	RUNDOWN BUSINESSES.....6%
	JUNK CARS.....6%
61. Over the past two years, has the appearance of Roseville improved, declined or remained the same?	IMPROVED.....28%
	DECLINED.....6%
	REMAINED THE SAME.....66%
	DON'T KNOW/REFUSED.....0%
62. How would you rate the job the City does enforcing city codes on nuisances -- excellent, good, only fair or poor?	EXCELLENT.....15%
	GOOD.....72%
	ONLY FAIR.....7%
	POOR.....2%
	DON'T KNOW/REFUSED.....5%

IF "ONLY FAIR" OR "POOR," ASK: (n=32)

63. What nuisances does the City need to do a better job of enforcing?	DON'T KNOW/REFUSED.....0%
	MESSY YARDS.....41%
	RUNDOWN HOMES.....25%
	JUNK CARS.....16%
	LOOSE ANIMALS.....19%

The City of Roseville offers a housing program for residential home improvements.

64. Prior to this survey, were you aware of this housing program?	YES.....55%
	NO.....45%
	DON'T KNOW/REFUSED.....0%

The City also sponsors free home and garden workshops each February and fall.

65. Were you aware of these workshops?	YES.....56%
	NO.....44%
	DON'T KNOW/REFUSED.....0%

Turning to the issue of public safety in the community....

I would like to read you a short list of public safety concerns.

66. Please tell me which one you consider to be the greatest concern in Roseville? If you feel that none of these problems are serious in Roseville, just say so.

FIRST

Violent crime.....	2%
Drugs.....	13%
Youth crimes and vandalism.....	21%
Break-ins and theft from automobiles.....	11%
Business crimes, such as shop-lifting and check fraud.....	6%
Residential crimes, such as burglary, and theft.....	10%
Traffic speeding.....	12%
Identity theft.....	3%
ALL EQUALLY.....	6%
NONE OF THE ABOVE.....	14%
DON'T KNOW/REFUSED.....	3%

67. How would you rate the amount of patrolling the Roseville Police Department does in your neighborhood -- would you say they do too much, about the right amount, or not enough?

TOO MUCH.....	3%
ABOUT RIGHT AMOUNT.....	91%
NOT ENOUGH.....	5%
DON'T KNOW/REFUSED.....	1%

Changing topics...

I would like to read you a list of characteristics of a community. For each one, please tell me if you think Roseville currently has too many or too much, too few or too little, or about the right amount.

	MANY /MCH	FEW/ LITT	ABT RGHT	DK/ REFD
68. Affordable rental units?	21%	24%	53%	2%
69. Market rate rental units?	12%	17%	62%	10%
70. Condominiums and townhomes?	10%	8%	77%	5%
71. Starter homes for young families?	3%	30%	61%	6%
72. "Move up" housing?	11%	13%	69%	7%
73. Higher cost housing?	16%	10%	68%	7%
74. Assisted living for seniors?	5%	28%	57%	10%
75. Parks and open spaces?	9%	6%	85%	1%
76. Trails and bikeways?	9%	8%	82%	1%
77. Service and retail establishments?	10%	13%	77%	1%
78. Entertainment and dining opportunities?	5%	17%	78%	0%
79. If you were going to move from your current home for upgrading, how committed would you be to stay in Roseville -- very committed, somewhat committed, not too committed or not at all committed?	VERY COMMITTED.....	46%	SOMEWHAT COMMITTED.....	42%
	NOT TOO COMMITTED.....	5%	NOT AT ALL COMMITTED.....	4%
	DON'T KNOW/REFUSED.....	4%		
80. And, if you were going to move from your current home for downsizing, how committed would you be to stay in Roseville -- very committed, somewhat committed, not too committed, or not at all committed?	VERY COMMITTED.....	42%	SOMEWHAT COMMITTED.....	45%
	NOT TOO COMMITTED.....	6%	NOT AT ALL COMMITTED.....	3%
	DON'T KNOW/REFUSED.....	4%		

IF "NOT TOO COMMITTED" OR "NOT AT ALL COMMITTED" IN QUESTIONS #79 OR #80, ASK: (n=40)

81. Is there anything missing or that could be improved in Roseville that would make you committed to staying?

NO, 75%; AFFORDABLE HOUSING, 15%; MOVE-UP HOUSING, 3%;
PUBLIC TRANSIT, 3%; LESS TRAFFIC CONGESTION, 5%.

Changing topics....

Most communities have one of three systems for garbage collection. In an open collection system, like the City of Roseville currently has, residents choose their hauler from several different companies serving the community. Other cities use an organized collection system, where the City contracts with a hauler for collection throughout the city.

82. Would you favor or oppose the City of Roseville changing from the current system in which residents may choose from several different haulers to a system where the City chooses a specific hauler for the whole community? (WAIT FOR RESPONSE) Do you feel strongly that way?
- | | |
|-------------------------|-----|
| STRONGLY FAVOR..... | 6% |
| FAVOR..... | 30% |
| OPPOSE..... | 33% |
| STRONGLY OPPOSE..... | 13% |
| DON'T KNOW/REFUSED..... | 19% |

IF A RESPONSE IS GIVEN, ASK: (n=325)

83. Could you tell me one or two reasons for your decision?
- | | |
|--------------------------|-----|
| DON'T KNOW/REFUSED..... | 0% |
| WANT CHOICE..... | 52% |
| OPEN/LOWER COST..... | 9% |
| ORGANIZED/LOWER COST... | 13% |
| ORGANIZED/LESS TRAFFIC. | 21% |
| ORGANIZED/SAFER..... | 3% |
| LIKE CURRENT HAULER..... | 1% |
84. How would you rate the City of Roseville's recycling program - excellent, good, only fair or poor?
- | | |
|-------------------------|-----|
| EXCELLENT..... | 26% |
| GOOD..... | 63% |
| ONLY FAIR..... | 4% |
| POOR..... | 0% |
| DON'T KNOW/REFUSED..... | 7% |

Continuing....

85. How would you rate the City's overall performance in communicating key local issues to residents in its publications, website, mailings, and on cable television -- excellent, good, only fair, or poor?
- | | |
|-------------------------|-----|
| EXCELLENT..... | 19% |
| GOOD..... | 72% |
| ONLY FAIR..... | 9% |
| POOR..... | 0% |
| DON'T KNOW/REFUSED..... | 1% |
86. What is your primary source of information about the City of Roseville?
- | | |
|-------------------------|-----|
| DON'T KNOW/REFUSED..... | 0% |
| NONE..... | 2% |
| CITY NEWSLETTER..... | 48% |
| LOCAL NEWSPAPER..... | 28% |
| CITY WEBSITE..... | 11% |
| CABLE TELEVISION..... | 5% |
| WORD OF MOUTH..... | 5% |
| SCATTERED..... | 1% |
87. How would you most prefer to receive information about Roseville City Government and its activities -- (ROTATE) e-mail, information on the city's website, city publications and newsletters, mailings to your home, local weekly newspaper coverage, cable television programming, the city's Facebook page or the City's Twitter feed?
- | | |
|-------------------------|-----|
| E-MAIL..... | 6% |
| CITY WEBSITE..... | 12% |
| PUBLICATIONS/NEWSLTRS.. | 43% |
| MAILINGS TO HOME..... | 17% |
| LOCAL WEEKLY PAPERS.... | 17% |
| CABLE TV..... | 4% |
| CITY FACEBOOK PAGE..... | 0% |
| TWITTER..... | 0% |
| WORD OF MOUTH..... | 2% |
88. Do you recall receiving the City publication -- "Roseville City News" -- during the past year?
- | | |
|-------------------------|-----|
| YES..... | 86% |
| NO..... | 14% |
| DON'T KNOW/REFUSED..... | 1% |

IF "YES," ASK: (n=342)

89. Do you or any members of your household regularly read it?
- | | |
|-------------------------|-----|
| YES..... | 92% |
| NO..... | 8% |
| DON'T KNOW/REFUSED..... | 0% |
90. How effective is this city publication in keeping you informed about activities in the city -- very effective, somewhat effective, not too effective, or not at all effective?
- | | |
|--------------------------|-----|
| VERY EFFECTIVE..... | 33% |
| SOMEWHAT EFFECTIVE..... | 57% |
| NOT TOO EFFECTIVE..... | 6% |
| NOT AT ALL EFFECTIVE.... | 2% |
| DON'T KNOW/REFUSED..... | 2% |

I would like to ask you about social media sources. For each one, tell me if you currently use that source of information; then, for each you currently use, tell me if you would be likely or unlikely to use it to obtain information about the City of Roseville.

	NOT USE	USE LIK	USE NLK	DK/ REF
91. Facebook?	56%	19%	25%	0%
92. Twitter?	72%	11%	18%	0%
93. YouTube?	65%	10%	25%	0%
94. Nextdoor?	81%	10%	7%	3%
95. E-mail?	33%	41%	27%	0%
96. City website?	45%	44%	11%	0%

Now, just a few more questions for demographic purposes....

Could you please tell me how many people in each of the following age groups live in your household.

97. Persons 65 or over?	NONE.....72%
	ONE.....16%
	TWO OR MORE.....12%
98. Adults between the ages of 50 and 64 years of age?	NONE.....72%
	ONE.....15%
	TWO MORE.....13%
99. Adults between the ages of 18 and 49 years of age?	NONE.....37%
	ONE.....28%
	TWO.....31%
	THREE OR MORE.....4%
100. School-aged children and pre- schoolers?	NONE.....77%
	ONE.....10%
	TWO.....8%
	THREE OR MORE.....5%
101. Do you own or rent your present residence?	OWN.....67%
	RENT.....33%
	REFUSED.....0%

102. What is your age, please? (READ CATEGORIES, IF NEEDED)	18-24.....3% 25-34.....14% 35-44.....19% 45-54.....24% 55-64.....18% 65 AND OVER.....23%
103. Which of the following best describes your household: (READ) A. Single, no other family at home. B. Single parent with children at home. C. Married or partnered, with children at home. D. Married or partnered with no children or no children at home. E. Something else.	SINGLE/NO OTHER.....29% SINGLE PARENT.....5% MAR/PARTN/CHILDREN.....24% MAR/PARTN/NO CHILD.....39% SOMETHING ELSE.....4% DON'T KNOW/REFUSED.....0%
104. Which of the following categories represents your ethnicity -- White, African-American, Hispanic-Latino, Asian-Pacific Islander, Native American, or something else? (IF "SOMETHING ELSE," ASK:) What would that be?	WHITE.....77% AFRICAN-AMERICAN.....8% HISPANIC-LATINO.....4% ASIAN-PACIFIC ISLAND.....8% NATIVE AMERICAN.....1% SOMETHING ELSE.....1% MIXED/BI-RACIAL.....1% DON'T KNOW.....0% REFUSED.....1%
105. Do you live north or south of Highway 36? (WAIT FOR RESPONSE) Do you east or west of Snelling Avenue?	NORTHWEST.....14% NORTHEAST.....49% SOUTHEAST.....23% SOUTHWEST.....14% DON'T KNOW/REFUSED.....0%
106. Gender (DO NOT ASK)	MALE.....48% FEMALE.....52%