

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: July 11, 2016
Item No.: 10.b

Department Approval



City Manager Approval



Item Description: Private Hydrant & Sump Pump Ordinance Amendment

BACKGROUND

At the June 20th Council meeting there was discussion on two proposed amendments to two sections of Title 8, Public Works, of the Roseville City Code.

The first ordinance amendment is an addition to Chapter 801, Municipal Water System, which addresses private fire hydrants. Currently there are approximately 500 private fire hydrants in the City. Most of these were required to be installed by the Fire Department at the time of development for fire protection in locations that are not near existing City owned hydrants. Most of these private hydrants are located in larger commercial or industrial properties.

Currently the city code does not regulate private hydrants or require inspections. Section 508 of the state fire code requires the inspection, testing and maintenance of fire protection water supplies which include water lines and fire hydrants. In order to make sure the hydrants are in proper working order, they should be tested annually. Public Works staff performs this work on the City's hydrants annually.

The addition of section 801.25 - Privately Owned Hydrant would require the following;

- Private hydrants are required to be inspected annually for operation and flow. The property owner would be required to submit an inspection form.
- The property owner can hire a state licensed inspector to perform these tests or use a City contractor to test the hydrants. The City would set a fee in the fee schedule for testing the hydrants.
- The property owner would be required to repair hydrants as necessary. If the property owner fails to repair the hydrants, the City or its contractor would perform the work and assess the cost to the property owner.
- Unpaid inspection fees would be certified for collection with taxes similar to unpaid utility bills.

The addition of the private hydrant ordinance should provide additional safety to the public by ensuring all hydrants are in working order should they be needed. Staff worked with the Fire Department on the Private Hydrant Ordinance and they have no issues with the ordinance and see the benefit of having the private systems tested.

For a private hydrant inspection fee, staff recommends a tiered fee structure when the 2017 fee schedule gets adopted.

- 1-10 Hydrants - \$50 Total
- 11-20 Hydrants - \$100 Total
- More than 20 hydrants - \$100 for the first 20 hydrants plus \$10 for each additional hydrant

This recommendation is based on staff costs to perform the hydrant tests.

The second ordinance amendment is an addition to Chapter 802, Sewer Use and Regulations, which addresses sump pumps.

Currently section 802.6.H addresses sump pumps and prohibits discharge to the sanitary sewer system. The proposed ordinance update addresses where the discharge of the sump pump can occur and also provides a waiver for these provisions if there is a hardship.

The changes to the sump pump ordinance section are the following;

- Requires sump pump discharges to be terminated on the property for which the sump pump serves.
- Addition to section 802.8 giving the Public Works Director the power to issue a waiver of the ordinance and allow discharge into the sanitary sewer system should a hardship apply. A surcharge for discharging to the sanitary sewer would apply. This would be set in the City's fee schedule.
 - An example of a hardship would be a resident needs to pump year round and must discharge out to the street. In the winter months this discharge over a sidewalk or onto the street could create an icing hazard. In order to prevent this safety issue, a waiver could be applied for.
 - For a sump pump waiver fee, staff recommends a fee of \$50 when the 2017 fee schedule gets adopted.
- Addition of monthly surcharge to be assessed to property owners who are discharging sump pumps into the sanitary sewer.
 - For a sump pump surcharge fee, staff recommends a fee of \$50 per month when the 2017 fee schedule gets adopted. This recommendation is based on the cost to treat the clear water that normally would not go into the sanitary sewer system.
- Unpaid surcharges would be certified for collection with taxes similar to unpaid utility bills.

The City Attorney has reviewed the revised ordinances.

BUDGET IMPLICATIONS

Overall there should be no impact to the budget.

64 **STAFF RECOMMENDATION**

65 Based on the comments provided in this report, staff recommends approval of the proposed text
66 ordinance amendments to Roseville's City Code, Title 8, Chapter 801 Municipal Water System
67 and Roseville's City Code, Title 8, Chapter 802 Sewer Use and Regulations. Staff would
68 recommend both ordinances be adopted to begin at the start of 2017 when a new fee schedule is
69 adopted.

70 **REQUESTED COUNCIL ACTION**

71 Adopt an ordinance amending selected text ordinance amendments of Roseville's City Code,
72 Title 8, Chapter 801 Municipal Water System.

73 Adopt an ordinance amending selected text ordinance amendments of Roseville's City Code,
74 Title 8, Chapter 802 Sewer Use and Regulations.

Prepared by: Jesse Freihammer, Asst. Public Works Director/City Engineer
Attachments: A: Ordinance Amendment, Municipal Water System
B: Ordinance Summary, Municipal Water System
C: Ordinance Amendment, Sewer Use and Regulations
D: Ordinance Summary, Sewer Use and Regulations
E: Private Hydrants Map
F: Draft Hydrant Inspection Form
G: Draft Sump Pump Waiver Application

City of Roseville

ORDINANCE NO. _____

**AN ORDINANCE AMENDING SELECTED TEXT OF THE ROSEVILLE
CITY CODE, TITLE 8, CHAPTER 801, MUNICIPAL WATER SYSTEM**

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Purpose: The Roseville City Code is hereby amended to modify/clarify specific requirements of the Roseville City Code, Title 8, Chapter 801, Municipal Water System.

SECTION 2. Section 801.25 is hereby amended as follows:

CHAPTER 801 MUNICIPAL WATER SYSTEM

SECTION:

- 801.01: General Operation
- 801.02: Compliance with Chapter Required
- 801.03: Supply from One Service
- 801.04: Use Confined to Premises
- 801.05: Tapping of Mains
- 801.06: Application for Water Connection
- 801.07: Location and Inspection of Shutoff Box Prior to Excavation
- 801.08: Excavation and Construction Requirements
- 801.09: Supervision by Plumber
- 801.10: Location of Curb Stop Boxes
- 801.11: Notice of Connection
- 801.12: Connection Fees
- 801.13: Property Assessments
- 801.14: Turning on Water
- 801.15: Water Meters
- 801.16: Water Rates and Collection of Charges
- 801.17: Repair of Leaks
- 801.18: Use of Water for Air Conditioners
- 801.19: Restrictions against Sprinkling and Other Limitations
- 801.20: Liability for Deficiency or Shutoffs
- 801.21: Willful Damage to System

- 801.22: Discontinuance for Violations
- 801.23: Abandoned Services
- 801.24: Fire Hydrants
- 801.25: Privately Owned Hydrants
- 801.2~~6~~5: Connections Beyond City Boundaries
- 801.2~~7~~6: Private Water Supplies
- 801.2~~8~~7: Private use of Water Towers

801.1 : GENERAL OPERATION:

The City Municipal water system ("the water system") shall be operated as a public utility and convenience from which revenue will be derived, subject to the provisions of this Chapter. (Ord.388, 4-22-63)

801.2 : COMPLIANCE WITH CHAPTER REQUIRED:

No person shall make, construct or install any water service installation or make use of any water service which is connected to the water system except in the manner provided in this Chapter. (Ord. 388, 4-22-63)

801.3 : SUPPLY FROM ONE SERVICE:

- A. No more than one housing unit or building shall be supplied from one service connection except by special permission of the Public Works Director.
- B. A separate connection shall be required for each dwelling unit constructed on or after September 19, 1979, in R-1 or R-2 Districts as defined in Title 10 of this Code. A separate connection shall be required in R-2 Districts for all dwelling units if there are separate parcels. (Ord. 883, 7-13-81)

801.4 : USE CONFINED TO PREMISES:

No person shall permit water from the water system to be used for any purpose except upon their own premises unless written consent is obtained from the Public Works Director. (Ord. 288, 4- 22-63)

801.5 : TAPPING OF MAINS:

No person except persons employed by the City shall tap any distributing main or pipe of the water supply system, or insert stopcock or ferrules. (Ord. 388, 4-22-63)

801.6 : APPLICATION FOR WATER CONNECTION:

- A. Application: All applications for service installations and for water service shall be made to the Chief Code Enforcement Officer on printed forms furnished by the City.
- B. Information Required and Fee: All applications for service installation shall be made by the owner or agent of the property to be served and shall state the size and location of service connection required. The applicant shall, at the time of making application, pay to the City the amount of fees or deposit required for the installation of the service connection as provided in this Chapter.

- C. Application after Installation: When service connections have been installed, application for water service may be made to the Chief Code Enforcement Officer either by the owner, agent, tenant or occupant of the premises.
- D. Size of Connection and Meters: The size of water service connection and meters shall be subject to approval of the Public Works Director upon review of submitted engineering calculations for flow requirements. (Ord. 388, 4-22-63; amd. 1995 Code)
- E. Meter Spacer: A meter spacer with tailpiece couplings will be furnished to the contractor or plumber at the time a connection permit is issued. Meter spacers will be picked up when Department of Public Works installs meter after completion of water service installation.
- F. Notification: The plumber shall notify the Chief Code Enforcement Officer within twenty four (24) hours after piping is complete and ready for meter installation giving street address and permit number. (Ord. 409, 12-23-63)
- G. Water Billings: Water billings shall start at the time of installation of the water meter or, in the event the meter is not installed, seven days after completion of outside piping, and shall be calculated upon the minimum quarterly rate prorated on a monthly basis. (Ord. 455, 2-8- 65; amd. 1990 Code)

801.7 : LOCATION AND INSPECTION OF SHUTOFF BOX PRIOR TO EXCAVATION:

Before any grading or excavation is started, the water shutoff box shall be located and checked for damage by the contractor. Location ties will be furnished by the Chief Code Enforcement Officer at the time connection permit is issued. If the shutoff box cannot be located or is found bent or in a damaged condition, the Public Works Director is to be called at once. The contractor assumes all responsibility for damage to shutoff box unless the Public Works Director certifies that damage existed before excavation or grading started. (1990 Code; amd. 1995 Code)

801.8 : EXCAVATION AND CONSTRUCTION REQUIREMENTS:

- A. Permit Required: No excavation shall be made until a permit for the connection has been issued.
- B. Separate Trenches; Exception: No water service pipe or water connection shall be installed in the same trench or closer than ten feet horizontally to a sewer trench or drain laid, or to be laid, either in the street or in private property, except that the water pipe on private property may be in a common trench with a sewer drain approved by the Public Works Director. The horizontal distances between the sewer pipe and the water service is at least ten feet at the property line and that the water service pipe approaches the sewer trench at an angle with the property line of not less than 45 degrees and having bends with not less than three foot radius.
- C. Conditions for Single Trench: Where it is desired to lay the water service pipe and the building drain or building sewer pipe less than ten feet apart, the water service pipe shall be above the sewer pipe and, unless impractical, it shall be placed at least two feet above the sewer and on a solid shelf excavated at one side of the trench.
- D. Sewer Pipe: The sewer pipe shall be constructed of substantial material which is corrosion-resistant and installed so as to remain watertight as approved by the Public Works Director.
- E. Water Service Pipe: The water service pipe shall be watertight and corrosion resistant of a material approved by the Public Works Director.
- F. Foundation and Backfill: In all cases precautions shall be taken to assure a firm foundation for the pipes. The intervening space between the pipes shall be backfilled with compact

earth. (Ord. 530, 3-20-67).

801.9 : SUPERVISION BY PLUMBER:

All piping connections from curb box to house supply piping shall be made under the supervision of a plumber licensed by the City. (Ord. 399, 8-12-63; amd. 1995 Code)

801.10 : LOCATION OF CURB STOP BOXES:

Curb stop boxes will be installed at a point on the property line most suitable to the property and shall be left in an accurate vertical position when backfilling is completed. Curb stop boxes will be installed at an approximate depth of seven (7) feet below the grade established by the City Engineer. (Ord. 388, 4-22-63; amd. 1995 Code)

801.11 : NOTICE OF CONNECTION:

If, from any cause, the plumber or contractor laying the service pipe should fail to have the connection made at the time specified in the application, notice must be given the Chief Code Enforcement Officer fixing another day on which the plumber or contractor wishes to make connection. The notice must be given at least two (2) days previous to the excavation for laying of the service pipe and the connection must be made before 4:30 P.M., except in special cases, and then the work shall be done only upon a written order from the Chief Code Enforcement Officer. (Ord. 388, 4-22-63; amd. 1995 Code)

801.12 : CONNECTION FEES:

- A. Connection Permit: A permit must be obtained to connect to the existing water service leads at the curb box, and interior plumbing. The fee for the permit shall be established by City Council resolution. No permit shall be issued except to a plumber licensed by the City. (Ord. 1009, 3-23-87; amd. 1995 Code)
- B. Additional Charges: Additional charges shall be paid at the time of making application for tapping of water. Taps from three-fourths inch to two inches shall be performed by the City. Each tap will include the physical tapping of the watermain, the installation of the corporation stop and the supplying of a curb box, riser pipe and cap to be installed by a licensed plumber. The costs for the tap shall be set by City Council resolution. Installation of service line, installation of curb stop and box and restoration of street surface where a curb box and service lead is not installed, which charges shall be as follows:
 - 1. Installation on Unsurfaced Street: Where the installation is to be on an unsurfaced street, the amount to be charged shall be fixed by the Public Works Director based upon the estimated cost of installing the service.
 - 2. Installation on Surfaced Street: Where the installation is upon a surfaced street, there shall be a fee established by the City Council for restoration of a typical road mix bituminous street. For the restoration of a higher type street, such fee as will be set by the Public Works Director. All backfill materials shall be mechanically compacted in 12 inch layers to the density of the adjacent material in the roadway area, in accordance with the Minnesota Highway Department standard specifications, to the existing street grade. (Ord. 548, 8-14- 67; amd. 1995 Code)

801.13 : PROPERTY ASSESSMENTS:

The permit fee for water main tapping shall be paid for each connection in the amount specified in

Section 801.12 of this Chapter. In addition, before any permit shall be issued, the following conditions shall be complied with:

- A. Certification by Public Works Director: No permit shall be issued to tap or connect with any water main of the City directly or indirectly from any lot or tract of land unless the Public Works Director shall have certified:
 - 1. That such lot or tract of land has been assessed for the cost of construction of the water main with which the connection is made; or
 - 2. If no assessment has been levied for such construction cost, the proceedings for levying such assessment have been or will be completed in due course; or
 - 3. If no assessment has been levied and no assessment proceedings will be completed in due course, that a sum equal to the portion of cost of constructing said water main would be assessable against said lot or tract has been paid to the City. (Ord. 388, 4-22-63; amd. 1995 Code)
- B. Additional Connection Fee:
 - 1. If no such certificate can be issued by the Public Works Director, no permit to tap or connect to any water main shall be issued unless the applicant shall pay an additional connection fee which shall be equal to the portion of the cost of construction of the said main which would be assessable against said lot or tract to be served by such tapping connection, including interest at a rate equal to the interest rate of the original assessment and continuing for a period of 20 years or the amount of years the assessment was payable, whichever is less. Interest may be waived or decreased when it is determined by the Public Works Director that the improvement was not subject to utilization until a later date.
 - 2. The assessable cost is to be determined by the Public Works Director upon the same basis as any assessment previously levied against other property for the said main. If no such assessment has been levied, the assessable cost will be determined upon the basis of the uniform charge which may have been or which shall be charged for similar tapping or connection with such main, determined on the basis of the total assessable cost of the main, allocated on a frontage basis, acreage basis, or both. (Ord. 745, 12-30-74; amd. 1995 Code)

801.14 : TURNING ON WATER:

No person except an authorized City employee shall turn on or off any water supply at the stop box without permission from the Public Works Director. Authorized City employees shall be allowed access to stop boxes at all times. (Ord. 388, 4-22-63; amd. 1995 Code)

801.15 : WATER METERS:

- A. Meters Required: Except for extinguishment of fires, no person, except authorized City employees, shall use water from the water system or permit water to be drawn from the water system unless the same be metered by passing through a meter supplied or approved by the City. No person not authorized by the Public Works Director shall connect, disconnect, take apart or in any manner change, cause to be changed or interfere with any such meter or the action of such meter. (Ord. 388, 4-22-63)
 - 1. Master Meter: Commercial or industrial buildings shall be metered with one master meter of adequate size as approved by the Director of Public Works.
 - 2. Auxiliary Meters: If additional or auxiliary meters are desired for recording the subdivision of such supply, they must be furnished and set up by the owner or consumer at the owner or consumer's expense and the owner or consumer must assume all responsibility of reading,

billing and maintaining the auxiliary meters. (Ord. 662, 3-13-72)

- B. Installation: All water meters shall be installed in accordance with the standards set by the Public Works Director. (Ord. 388, 4-22-63; amd. 1995 Code)
- C. Security Deposit: A security deposit to be made by customers for water meters and payment for the water meter shall be made in advance of installation for all meters in an amount established by City Council resolution. This deposit will be refunded when the property ownership is transferred. Remote reading devices on water meters will be required except where otherwise determined by the Public Works Director. (Ord. 733, 8-12-74; amd. 1995 Code)
- D. Maintenance and Repair: The City shall maintain and repair all meters when rendered unserviceable through ordinary wear and tear and shall replace them if necessary. However, where replacement, repair or adjustment of any meter is rendered necessary by the act, neglect, including damage from hot water backup or carelessness of the owner or occupant of the premises, any expense caused the City shall be charged against and collected from the water consumer. (Ord. 388, 4-22-63)
- E. Rereading Meter: A consumer may, by written request, have their meter reread by depositing the amount stated below with the Finance Officer. In case a test should show an error of over five percent (5%) of the water consumed, the deposit will be refunded to the consumer, a correctly registering meter will be installed and the bill will be adjusted accordingly if the meter erred in favor of the City. Such adjustment shall not extend back more than one billing period from the date of the written request. The deposit charges for meter testing shall be an amount equal to the City's cost. (Ord. 733, 8-12-74; amd. 1995 Code)
- F. Meters City Property: All water meters shall be and remain the property of the City.
- G. Employees Granted Free Access: Authorized City employees shall have free access at reasonable hours of the day to all parts of every building and premises connected with the water system for reading of meters and inspections. (Ord. 388, 4-22-63)
- H. Rental Fee: A rental fee equal to the interest rate paid on customer security deposits, will be charged the customer for the use of City water meters. The rental fee may be set off or credited against any interest due the customer on the security deposit. (Ord. 733, 8-12-74)

801.16 : WATER RATES AND COLLECTION OF CHARGES:

- A. Accounts, How Kept: All accounts shall be kept on the books of the Finance Officer by the house and street number, under the account number assigned and by the name of the owner or of the person signing the application for service. All bills and notices sent out by the Finance Officer shall be sent to the house or street number of the property. If nonresident owners or agents desire personal notice sent to a different address, they shall file an application with the Finance Officer. Any error in address shall be promptly reported to the Finance Officer. (Ord. 388, 4-22-63; 1995 Code)
- B. Water Rates:
 - 1. Regular Rate; Minimum Rate: The rate due and payable by each water user within the City for water taken from the water system shall be payable quarterly in an amount set by the Council and kept on file in the City Manager's office in the form of a rate schedule. (1990 Code)
 - 2. Faulty Meter: In case the meter is found to have stopped or to be operating in a faulty manner, the amount of water used will be estimated in accordance with the amount used previously in comparable periods of the year.

3. Proration: Where service is for less than a quarterly period, the quarterly charge will be prorated on a monthly basis. (Ord. 388, 4-22-1963)

4. Automatic Sprinkler System: Where a connection is made to an automatic sprinkler system for standby service only, on either Municipal or private water mains, a charge for such service shall be made on an annual basis in an amount set by the Council, and kept on file in the City Manager's office, in the form of a rate schedule. (1990 Code)

These rates shall apply in all cases where automatic sprinklers are installed and where fire gates and other outlets are sealed. Meters or detector check valves must be installed on such services as required by the Public Works Director. An additional charge for volume used based on subsection B1 of this Section shall be due and payable by the user for usage over 1,000 gallons per year. (Ord. 936, 12-19-1983)

5. Rates Outside City Limits: Rates due and payable by each water user located beyond the territorial boundaries of the City shall be determined by special contract. (Ord. 388, 4-22-1963) (Ord. 1463, 10-03-2014)

6. Unconnected Service Pipe:

a. Where a service pipe is connected to the stop box and laid into the building with no intention of connecting to the building piping for use immediately, there shall be the same minimum rates charged as in subsection B1 of this Section. (Ord. 496, 7-18-1966)

b. A meter shall be installed on the street valve in the house and a remote register outside regardless of whether inside piping is connected. (1990 Code)

7. Discontinued Use: In the event the water customer elects to discontinue the use of the Municipal water, the regular or minimum charge shall continue until such date as the service pipe is excavated and disconnected at the stop box. (Ord. 496, 7-18-1966)

8. Utility Rate Discount: The City Council may establish reduced water and sewer rates for owner-occupied homes that meet financially need-based criteria as established by the City Council from time to time. (Ord. 620, 4-27-1970; 1995 Code) (Ord. 1463, 3-10-2014)

C. Payment of Charges: Any prepayment or overpayment of charges may be retained by the City and applied on subsequent quarterly statements. (Ord. 407, 11-18-1963; 1990 Code)

D. Action to Collect Charges: Any amount due for water charges in excess of 90 days past due shall be certified to the County Auditor for collection with real estate taxes. This certification shall take place regardless of who applied for water services, whether it was the owner, tenant or other person. All applications for water service shall contain an explanation in clear language that unpaid water bills will be collected in real estate taxes in the following year. The City shall also have the right to bring a civil action or other remedies to collect unpaid charges. (Ord. 661, 3-13-1972) (Ord. 1383, 6-08-2009)

E. Penalty For Late Payment: Each quarterly billing for water service not paid when due shall incur a penalty charge of ten percent of the amount past due. (1990 Code, per letter dated 1-31-1997)

801.17 : REPAIR OF LEAKS:

It shall be the responsibility of the consumer or owner to maintain the service pipe from the water main into the house or building. In case of failure upon the part of any consumer or owner to repair any leak occurring in such pipe within twenty four (24) hours after verbal or written notice, the water will be shut off and will not be turned on until the leak is repaired. When the waste of water is great, or when damage is likely to result from the leak, the water may be turned off immediately pending repairs. A water shutoff charge shall be made in an amount set by City Council resolution.

(Ord. 530, 3-20-1967; 1995 Code)

801.18 : USE OF WATER FOR AIR CONDITIONERS:

- A. Permit Required: Permits shall be required for the installation of all new air conditioning systems to the public water system. Said permit shall be on forms as provided by the City.
- B. Water Conserving and Regulating Devices: All air conditioning systems which are connected directly or indirectly with the public water system must be equipped with water conserving and water regulating devices as approved by the Public Works Director. (Ord. 388, 4-22-1963)

801.19 : RESTRICTIONS AGAINST SPRINKLING AND OTHER LIMITATIONS:

All water customers and consumers shall be governed by the applicable regulations promulgated by the Board of Water Commissioners of the City of Saint Paul as to limitations in the time and manner of using water and such other applicable regulations promulgated by the City Council affecting the preservation, regulation and protection of the water supply. (Ord. 388, 4-22-1963)

801.20 : LIABILITY FOR DEFICIENCY OR SHUTOFFS:

The City shall not be liable for any deficiency or failure in the supply of water to consumers, whether occasioned by shutting the water off for the purpose of making repairs or connections or from any other cause whatever. In case of fire, or alarm of fire, or in making repairs or construction of new works, water may be shut off at any time and kept shut off as long as necessary. (Ord. 388, 4-22-1963)

801.21 : WILLFUL DAMAGE TO SYSTEM:

No person shall remove or damage any structure, appurtenance or property of the water system, fill or partially fill any excavation or raise or open any gate constructed or maintained for the water system. (Ord. 388, 4-22-1963)

801.22 : DISCONTINUANCE FOR VIOLATIONS:

Water service may be shut off at any stop box connection whenever:

- A. Violation: The owner or occupant of the premises serviced or any person working on any pipes or equipment which are connected with the water system, has violated or threatens to violate any of the provisions of this Chapter.
- B. Nonpayment of Charges: Any charge for water, service, meter or any other financial obligation imposed on the present or former owner or occupant of the premises served is unpaid.
- C. Fraud or Misrepresentation: Fraud or misrepresentation by the owner or occupant of the premises served in connection with an application for service. (Ord. 388, 4-22-1963)

801.23 : ABANDONED SERVICES:

- A. Abandoned Service Installations: All service installations that have been abandoned or have not been used for three years shall be disconnected at the main by the City and all pipe and appurtenances removed shall be the property of the City. Any expense of the City shall be

charged to the property.

- B. New Building/Increased Service: When new buildings are erected on the site of old ones and it is desired to increase or change the old water service, no connections with the mains shall be made until all the old service shall have been removed and the main plugged by the City. Any expense of the City shall be charged to the property. (Ord. 394, 3-27-1963)

801.24 : FIRE HYDRANTS:

All publicly owned hydrants shall remain visible and accessible from the roadway for maintenance and emergency use. All sides, including top, shall have a minimum three foot clear zone. No person other than authorized City employees shall operate fire hydrants or interfere in any way with the water system without first obtaining a permit to do so from the Public Works Director as follows:

- A. Permit: Permit to use a fire hydrant shall be issued for each individual job or contract and for a minimum of 30 days and for such additional 30 day periods as the Public Works Director shall determine. The permit shall state the location of the hydrant and shall be for the use of that hydrant and none other. (Ord. 409, 12-23-1963; 1995 Code)
- B. Deposit: The user shall make an advance cash deposit set by City Council resolution to guarantee payment for water used and to cover breakage and damage to hydrant, which shall be refunded upon expiration of the permit, less applicable charges for use. (Ord. 733, 8-12-1974; 1995 Code)
- C. Rental Charge: The user shall pay a rental charge set by City Council resolution. (Ord. 936, 12-19-1983; 1995 Code)
- D. Hydrant Rentals: There shall be a rental fee for fire hydrants, set by City Council resolution, payable by each owner (including the City) upon whose property such hydrant is situated. (Ord. 394, 5-27-1963; 1995 Code)
- E. Temporary Connection to Fire Hydrants: An owner of a private water system may make a temporary aboveground connection to a fire hydrant, subject to the time periods, conditions and payment as specified in subsection C of this Section. In addition, the method of connection to the private system shall conform to all existing requirements of the City Code and the type of meter used shall meet the approval of the Public Works Director. (Ord. 523, 1-9-1967; 1995 Code)

801.25 : PRIVATELY OWNED HYDRANTS:

- A. Section 508 of the Minnesota State Fire Code requires inspection, testing and maintenance of fire protection water supplies which include water lines and fire hydrant systems. Fire hydrant systems shall be subject to periodic tests, maintained in an operative condition at all times and shall be repaired where defective. Additions, repairs, alterations and servicing shall comply with approved standards. Section 101 of the Minnesota State Fire Code authorizes the city to adopt rules to implement the fire code. The City considers the private hydrants part of the municipal waterworks system. It is in the public interest that private hydrants be inspected and tested by qualified personnel and repaired and maintained in good working order to protect life and property.
- B. Fire Protection Inspections shall be conducted annually on all private hydrants directly or indirectly connected to the municipal water system. This inspection shall include testing of the operation and flow of the hydrants. The owner of the hydrant may use a City approved plumber that is licensed in the state of Minnesota to perform the inspection or elect to have the City perform the inspection for a fee.
- C. If the property owner elects to have the City complete the inspection a hydrant inspection

fee shall be charged for each hydrant inspected by the City or City's agent and the fee shall be billed once annually to the owner of the private hydrant as part of the water bill. The city council must establish the rates to be charged for a hydrant inspection to the customer annually within the fee schedule.

D. In the event the inspection indicates that repairs are required, the city shall notify the owner of the hydrant or water line, with a copy to the fire department, setting forth the repairs required. If repairs are not made within the time period set forth by the Public Works Department in the notification, the necessary repairs shall be made by the city and the cost billed to the owner.

E. The property owner may sign a waiver and petition the city for the repairs. The city will contract for the repairs and assess the property in accordance with the city's assessment policy.

801.25F. If the property owner elects to hire their own City approved inspection company that is licensed in the state of Minnesota, they will be required to submit a completed City provided annual inspection form to the Public Works Department.

G. Action to Collect Charges: Any amount due for the above charges in excess of 90 days past due shall be certified to the County Auditor for collection with real estate taxes. This certification shall take place regardless of who requested the inspection services, whether it was the owner, tenant or other person. All applications for inspection services shall contain an explanation in clear language that unpaid bills will be collected in real estate taxes in the following year. The City shall also have the right to bring a civil action or other remedies to collect unpaid charges.

801.26 : CONNECTIONS BEYOND CITY BOUNDARIES:

Where water mains of the City are in any street or alley adjacent to or outside the corporate limits of the City, the City Council may issue permits to the owners or occupants of properties adjacent or accessible to such water mains to make proper water service pipe connections with such water mains of the City and to be supplied with water in conformity with the applicable provisions of this Chapter and subject to the contract between the City and the City of Saint Paul for supply of water. (Ord. 388, 4-22-1963)

801.27 : PRIVATE WATER SUPPLIES:

A. Connection to Water System Prohibited: No water pipe of the water system shall be connected with any pump, well, tank or piping that is connected with any other source of water supply. (Ord. 388, 4-22-1963)

B. Continued Use after Connection to System: Private wells may be maintained and continued in use after connection is made to the water system, provided there is no means of cross-connection between the private well and Municipal supply at any time. Hose bibbs that will enable the cross-connection of the two systems are prohibited on internal piping of the well supply system. The threads on the boiler drain of the well volume tank shall be removed or the boiler drain bibb replaced with a sink faucet. Where both private and City systems are in use, outside hose bibbs shall not be installed on both systems.

C. New Construction:

1. Water Main Available: All new homes or buildings shall connect to the Municipal

watersystem if a water main is available to the property unless the City Council approves a private well where unusual circumstances exist.

2. Water Main Unavailable: Where new homes or buildings do not have a water main available to the property, the City Council shall determine whether and under what conditions the Municipal water system will be extended to serve the property or a private well allowed. (Ord. 530, 3-20-1967)

- D. Existing Private Water System: Existing private water systems may be continued and maintained. Private wells serving such systems may not be drilled without a permit from the Director of Public Works or the City Council. (Ord. 891, 12-14-1981)
- E. Permit Required: No person shall drill any well without first obtaining a permit. Application for such permit shall state the character, location and size of the proposed well. The permit fee shall be set by City Council resolution. (Ord. 891, 12-14-1981)
- F. Requirements For Issuance: The Director of Public Works shall issue such permits only if one of the following exists:
 - 1. The well will only serve one single-family residence, and the use of the Municipal system would create a health problem for the occupants of such single-family dwelling.
 - 2. The well is to be used for monitoring purposes only and will be abandoned in accordance with State regulations at a set future date.
 - 3. All other wells shall require a permit from the City Council. The City Council will issue such permits only after a determination that the private well will not interfere with the Municipal system and that the property cannot be served by the existing Municipal system. (Ord. 891, 12-14-1981; 1995 Code)
 - 4. Upon the completion of the drilling of each and every well, the well driller shall notify the Chief Code Enforcement Officer and shall furnish the Chief Code Enforcement Officer with a visual pumping test of sufficient duration to determine the yield which shall be of a minimum rate of ten (10) gallons per minute. Within ten days after such a test of a well, the well driller shall file an affidavit with the Chief Code Enforcement Officer setting forth the results of the test, the capacity of the well, the pumping level, the depth of casing from grade and a description of the screen or rock formation. (Ord. 276, 5-19-1959; 1995 Code)
- G. Well Pumps: No person shall install or replace a pump without first obtaining a permit to do so. Application for a permit to install or replace a pump for a well shall be made in writing to the Chief Code Enforcement Officer and shall state the manufacturer, type, horsepower and rating of the proposed pump to be installed or replaced. The permit fee shall be set by City Council resolution. (Ord. 873, 12-22-1980; 1995 Code)

801.28 : PRIVATE USE OF WATER TOWERS:

- A. Permit Required: No person shall in any way use any Municipal water tower for private use without first obtaining a permit from the City Council to do so.
- B. Fee: If the permit is issued by the City Council, it shall be valid only as long as the applicant pays to the City the fee as set by City Council resolution. The permit must be renewed annually.
- C. Cancelling Permits: The City Council may at any time cancel any permit issued to a private person to in any way use any City Municipal water tower by returning to the person the unused portion of the annual fee. (Ord. 419, 4-20-1964; 1995 Code)

Section 2. Effective Date. This ordinance amendment to the City Code shall take effect upon the passage and publication of this ordinance.

Passed this 11th day of July 2016.

BY:

Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, City Manager

City of Roseville

Ordinance Summary No. _____

**AN ORDINANCE AMENDING SELECTED TEXT OF THE ROSEVILLE CITY CODE
TITLE 8, CHAPTER 801, MUNICIPAL WATER SYSTEM**

The following is the official summary of Ordinance No. _____ approved by the City Council of Roseville on July 11, 2016:

The Roseville City Code is hereby amended to modify/clarify specific requirements within Roseville City Code, Title 8, Chapter 801, Municipal Water System.

A printed copy of the ordinance is available for inspection by any person during regular office hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive, Roseville, Minnesota 55113. A copy of the ordinance and summary shall also be posted at the Reference Desk of the Roseville Branch of the Ramsey County Library, 2180 Hamline Avenue North, and on the Internet web page of the City of Roseville (www.cityofroseville.com).

BY:

Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, City Manager

City of Roseville

ORDINANCE NO. _____

**AN ORDINANCE AMENDING SELECTED TEXT OF THE ROSEVILLE
CITY CODE, TITLE 8, CHAPTER 802, SEWER USE AND REGULATIONS**

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Purpose: The Roseville City Code is hereby amended to modify/clarify specific requirements of the Roseville City Code, Title 8, Chapter 802, Sewer Use and Regulations.

SECTION 2. Sections 802.6 and 802.8 are hereby amended as follows:

CHAPTER 802 SEWER USE AND REGULATIONS

SECTION:

- 802.01: General Operation
- 802.02: Supervision
- 802.03: Connection Required
- 802.04: Application for Sewer Connection
- 802.05: Revocation of Contractor License
- 802.06: Construction Requirements
- 802.07: Use of Certain Buildings Restricted
- 802.08: Prohibited Discharges
- 802.09: Tampering Prohibited
- 802.10: Certain Connections Prohibited
- 802.11: Entry upon Private Property
- 802.12: Rates and Charges
- 802.13: Industrial User Strength Charges
- 802.14: Transport and Dumping of Sewage

802.1 : GENERAL OPERATION:

The entire Municipal sanitary sewer system shall be operated as a public utility and convenience from which revenues will be derived, subject to the provisions of this Chapter. (Ord. 218, 9-4-56)

802.2 : SUPERVISION:

The Chief Code Enforcement Officer shall supervise all house sewer connections made to the Municipal sanitary sewer system and excavations for the purpose of installing or repairing the same. (Ord. 219, 9-4-56; amd. 1995 Code)

802.3 : CONNECTION REQUIRED:

- A. Existing Buildings: Any building used for human habitation and located on property adjacent to a sewer main, or in a block through which the system extends, shall be connected to the Municipal sanitary sewer system within two years from the time a connection is available to any such property.
- B. New Construction: All buildings constructed on property adjacent to a sewer main or in a block through which the system extends shall be provided with a connection to the Municipal sanitary sewer system for the disposal of all human wastes.
- C. Senior Citizen Deferral: In cases where the owner of an existing building is receiving a senior citizens deferral of special assessments for the cost of the sewer main and no health hazard exists, the City Council may defer the requirement for a connection to the sanitary sewer system until such time as the senior citizen deferral expires or a health hazard exists. (Ord. 901, 3-10-82)

802.4 : APPLICATION FOR SEWER CONNECTION:

- A. Permit; Fees: Any person desiring a connection to the Municipal sanitary sewer system for property not previously connected with the system shall make application for a permit to the Chief Code Enforcement Officer, accompanied by such information as required by the Chief Code Enforcement Officer, together with a permit and inspection fee as set by City Council resolution; provided, however, that a separate permit may be issued for that portion of the sewer connection extending from the property line to the main sewer or other outlet for which permit the fee shall be as set by City Council resolution and a separate permit may also be issued for that portion of the sewer extending from the house or building to the property line for which the permit fee shall be as set by City Council resolution. Inspection of the sewer service from the main to the building shall be performed by the Chief Code Enforcement Officer to ensure compliance to all applicable codes. (Ord. 1009, 3-23-87; amd. 1995 Code)
- B. Additional Building Permit Fees: In addition to the building permit fees established in Section 901.06 and in addition to any other fees established in this Code there is hereby established a fee to pay and reimburse the City for all sums which the City shall be required to pay to the Metropolitan Council Environmental Services because of all construction.
- C. Additional Fees to Pay for Unassessed Property and to reimburse the City for Metropolitan Council Environmental Services Charges: The permit fee for connection to the City sanitary sewer system shall be paid for each connection in the amount specified in subsections A and B of this Section. In addition thereto, before any permit shall be issued, the following conditions shall be complied with:
 - 1. No permit shall be issued to connect with any sanitary sewer system of the City directly or indirectly from any lot or tract of land unless the Public Works Director shall have certified:
 - a. That such lot or tract of land has been assessed for the cost of construction of the sanitary sewer main with which the connection is made; or
 - b. If no assessment has been levied for such construction cost, the proceedings for levying such assessment have been or will be completed in due course; or

c. If no assessment has been levied and no assessment proceedings will be completed in due course, that a sum equal to the portion of cost of constructing said sanitary sewer main which would be assessable against said lot or tract has been paid to the City; or
 d. That all charges and fees as required by subsection B, which are fees to reimburse the City for all sums paid to the Metropolitan Council Environmental Services required by the construction of new buildings are paid. (Ord. 688, 12-18-72)

2. If no such certificate can be issued by the Public Works Director, no permit to connect to any sanitary sewer main shall be issued unless the applicant shall pay an additional connection fee which shall be equal to the portion of the cost of construction of the said sanitary sewer main which would be assessable against said lot or tract to be served by such connection for the main, including interest at a rate equal to the interest rate of the original assessment from the date of the original assessment and continuing for a period of 20 years or the amount of years the assessment was payable, whichever is less. Interest may be waived or decreased when it is determined by the Public Works Director that the improvement was not subject to utilization until a later date. Said assessable cost is to be determined by the Public Works Director upon the same basis as any assessment previously levied against other property for the main. If no such assessment has been levied, the assessable cost will be determined upon the basis of the uniform charge which may have been or which shall be charged for similar connection with said main, determined on the basis of the total assessable cost of said main, allocated on a frontage basis, acreage basis or both. (Ord. 745, 12-30-74)

D. Licenses Required: Permits shall be issued only to such persons who are duly licensed by the City to engage in the business of plumbing who have filed with the City the insurance certificates required under subsection F of this Section; provided, however, that permit may be issued to any person who is duly licensed by the City as a sewer contractor and who has filed with the City the insurance certificates required under subsection F for building and repairing that portion of the house or building sewer extending from the property line to the main sewer or other outlet. (Ord. 234, 8-6-57; amd. 1995 Code)

E. License Fees: The annual license fee shall be as set by City Council resolution.

F. Insurance:

1. Before any required permit is issued, the licensee applying for the permit shall file with the City Manager a certificate of insurance covering the licensee for the period covered by the license in the minimum liability amount of six hundred thousand dollars (\$600,000.00).

2. The certificate shall state that the policies covering the licensee shall not be canceled without ten days' written notice to the City. (Ord. 531, 3-20-67; amd. 1995 Code)

802.5 : REVOCATION OF CONTRACTOR LICENSE:

A. Violation: The City Council shall have power to revoke any license upon satisfactory proof that the holder of said license has willfully violated any of the provisions of this Chapter.

B. Reinstatement: A revoked license shall not be reinstated in any manner for a period of six months.

C. Claim by City: The failure to pay, within sixty (60) days, any legitimate claim the City may have against a contractor shall constitute cause for revocation of license. (Ord. 233, 7-23-57; amd. 1995 Code)

802.6 : CONSTRUCTION REQUIREMENTS:

A. Materials: All pipes shall be constructed of materials approved by the Public Works

Director.

- B. Joints and Connections: All joints and connections shall be constructed of materials approved by the Public Works Director.

- C. Grades:

1. Unless otherwise, all house sewers shall have a grade of not less than one-eighth inch per foot. A grade of one-quarter inch per foot should be used wherever practical. The contractor shall check grades before construction proceeds. Wherever possible, the connecting sewer shall join the building at an elevation which is below the basement floor of such building. (Ord. 219, 9-4-56)

2. In the event that a sewer service exists from the main sewer to a point outside of the street, the contractor shall excavate and expose the upper end of the service pipe. The elevation of the pipe leaving the structure shall be determined, and the difference between the two pipes shall be sufficient so that a minimum grade of one-eighth inch per foot is maintained. (1990 Code)

- D. Alignment: No connecting sewer shall contain bends or a combination of bends which at any point shall be greater than 45 degrees, and no more than two bends, regardless of angle, shall be permitted in any single house connection except where manholes or, in case of slab home, cleanouts are constructed at such points and in manner as directed by the Public Works Director. No connecting sewer shall be laid parallel to any bearing wall or footing unless further distant than three feet from any such bearing wall or footing. No connecting sewer shall be laid within 20 feet of any existing well. (Ord. 234, 8-6-57)

- E. Trenching and Backfilling:

1. All excavations shall be open trench work unless otherwise authorized by the City Engineer. The foundation in the trench shall be formed to prevent any subsequent settlement of the pipes. If the foundation is good and firm earth, the earth shall be pared or molded to give a full support to the lower third of each pipe. Bell holes shall be dug to provide ample space for pouring of joints. Care must be exercised in backfilling below the center line of the pipe in order to give it proper support.

2. Backfilling shall be placed in layers and solidly tamped or packed up to two feet above the pipe. Backfilling shall not be done until the section to be backfilled has been inspected and approved by the Public Works Director.

- F. Use of Existing Sewer Services: Existing sewer services or portions of such sewers may be approved for use by the Public Works Director. The Public Works Director may request that the old sewer be excavated for the purpose of facilitating inspection. No cesspool or septic tank shall be connected to any portion of a house sewer that is also laid across or over any existing cesspool or septic tank, the existing cesspool or septic tank shall first be pumped clean and filled with earth to the surrounding ground level. Where a sewer is laid across or over any existing cesspool or septic tank, only material approved by the Public Works Director shall be used for that portion of the connecting sewer which is laid across or over the existing cesspool or septic tank.

- G. Connections at "Y" Only: Every connecting sewer shall be connected to the Municipal sewer system at the "Y" designated for the property served by the connection, except where otherwise expressly authorized by the Public Works Director. Where expressly authorized by the Public Works Director, all connections made at points other than the designated "Y" shall be made only under the direct supervision of the Public Works Director in such manner as the Public Works Director may direct.

- H. Sump pumps:

- 168 1. All new and existing structures with sumps for which a building permit is issued shall be
 169 plumbed to the outside of the dwelling. All new structures shall be ~~and~~ inspected by City
 170 personnel before a certificate of occupancy is issued. A sump pump discharge system shall not
 171 be connected directly or indirectly to the City's sanitary sewer system. A sump pump shall
 172 have a permanently installed discharge line, which provides for year-round discharge to the
 173 outside of a building or structure. The discharge line shall be terminated on the private
 174 property for which the sump pump serves. The discharge line shall not be directly discharged
 175 and not into the public right of way unless approved by the Public Works Director. The
 176 discharge line shall not discharge water in locations that would cause negative impacts to
 177 adjacent property owners or the public. The discharge line ~~It~~ shall consist of a rigid discharge
 178 line inside the dwelling or building, with glued fittings that do not contain unions for other-
 179 than pump service, bypass valves or apparatus inside the dwelling or building that allow for
 180 altering the path of discharge.

- 181 .
- 182 I. Tunneling: Tunneling for distances of not more than six feet is permissible in yards, courts or
 183 driveways of any building site. When pipes are driven, the drive pipe shall be at least one size
 184 larger than the pipe to be laid.
- 185 J. Independent Systems Required:
- 186 1. The drainage and plumbing system of each new building and of new work installed in an
 187 existing building shall be separate from and independent of that of any other building except
 188 where provided in this subsection and every building shall have an independent connection
 189 with a public sewer when such is available. (Ord. 219, 9-4-56; amd. 1995 Code)
- 190 2. A separate connection shall be required for each dwelling unit constructed on or after
 191 September 19, 1979, in R-1, R-2, R-4, R-5 and R-6 Districts as defined in Title 10 of this
 192 Code. A separate connection shall not be required for apartment-type buildings as
 193 determined by the Public Works Director. (Ord. 855, 9-10-79; amd. 1995 Code)
- 194 K. Exception to Independent Sewer System Requirement: Under the following limited
 195 circumstances, the requirement for an independent sewer system provided in subsection I of
 196 this Section need not be met:
- 197 1. Where one building stands to the rear of another building on an interior lot and no private
 198 sewer is available or can be constructed to the rear building through an adjoining alley, court,
 199 yard or driveway, the building drain from the front building may be extended to the rear
 200 building and the whole will be considered as one building drain. Where such a building drain
 201 is extended, a cleanout shall be provided immediately inside the rear wall of the front
 202 building.
- 203 2. A new structure on one parcel may be permitted to connect to an existing sewer line
 204 serving an adjacent parcel when the following conditions are met:
- 205 a. The alternative construction of a new sewer service to serve the parcel would create a
 206 hardship due to the necessity of crossing a railroad or roadway by method other than open
 207 cut or as determined by the Public Works Director.
- 208 b. The owners of the property will sign and record an instrument, in perpetuity, for joint
 209 use and maintenance of the shared service, which instrument specifically holds the City
 210 harmless and releases the City from any and all claims relating to the shared service. A
 211 copy of said instrument will be filed with the City for approval by the City Attorney.
- 212 c. The Public Works Director determines that the shared sewer has adequate capacity for
 213 anticipated flows.
- 214 d. A cleanout is provided at the junction point of the two (2) services. (Ord. 926, 5-22-83;

amd. 1995 Code)

- L. Repair of Public Right of Way: No connection to the City sanitary sewer system shall be finally approved until all streets, pavements, curbs and boulevards or other public improvements have been restored to their former condition to the satisfaction of the Public Works Director. (219, 9-4-56; amd. 1995 Code)

- M. Costs and Maintenance:

1. Installation and Connection: All costs and expenses incidental to the installation and connection to the Municipal sewer system shall be borne by the owner and the owner shall indemnify the City for any loss or damage that may, directly or indirectly, be occasioned by the installation of the sewer connection, including restoring streets and street surface.

2. Maintenance: It shall be the responsibility of the owner or occupant to maintain the sewer service from the main sewer into the house or building. (Ord. 532, 3-20-67)

802.7 : USE OF CERTAIN BUILDINGS RESTRICTED:

No person shall use any building or allow any other person to use any building which is not connected to the Municipal sanitary sewer system as required by Section 802.03 of the City Code. (Ord. 414, 4-6-64)

802.8 : PROHIBITED DISCHARGES:

All discharge into the City's sanitary sewer system shall be in conformance with the Waste Discharge Rules adopted by the Metropolitan Council Environmental Services (1995 Code). Prohibited discharges include, but are not limited to, any unpolluted water, such as noncontact cooling water, rain water, storm water, groundwater, or water collected from foundation drains or sumps, or roof drainage; water insoluble oils, including but not limited to, fuel oil, nonbiodegradable cutting oil, lubricating oil, hydraulic oil, mineral oil and motor oil.

A. Waiver. The Public Works Director shall have the power and duty of hearing and deciding requests for waivers from the applicability of the provisions of this Section where strict enforcement would cause undue hardship because of circumstances unique to the individual property under consideration or cause a safety problem. This may also include cases where it would not be practical or feasible to correct an otherwise prohibited discharge in the City's sewerage system.

1. Application for waivers pursuant to this Section shall be addressed in writing to the Public Works Director. The applications shall at a minimum identify the subject property, the name of the property owner/applicant, and describe in detail what characteristics of the subject property create an undue hardship. Within 30 days the Public Works Director shall make a decision on the matter and send a copy of such decision to the applicant by regular mail. Upon approval of an application for a waiver, a property owner shall be allowed to discharge directly into the sewerage system for a limited time specified in the written decision and in accordance with other terms and conditions specified. If a temporary waiver is granted, the property owner shall pay a fee in an amount duly adopted by City Council and set forth in the City's Fee Schedule.-

2. The Public Works Director may set conditions to the temporary waiver. The Public Works Director may terminate the temporary waiver upon a failure to comply with any conditions imposed on the temporary waiver. The Public Works Director must give a five-day written notice of the termination to the property owner and occupant setting forth the reasons for the

258 termination. After expiration or termination of a temporary waiver, the property owner shall
 259 comply with the provisions of this section.

260 3. Appeal: Any person may appeal the determination of the Public Works Director. A written
 261 notice of appeal must be received within 10 days from the date of the Public Works Director's
 262 decision. Hearing on the appeal before the City Council shall take place within 30 days from
 263 the date of receipt of the notice of appeal. The decision of the City Council shall be final.

264 B. Surcharge. A monthly surcharge in an amount duly adopted by City Council and set forth in
 265 the City's Fee Schedule shall be assessed against property owners who are found not in
 266 compliance with this section. The surcharge shall be added every month until the property is
 267 verified to be in compliance through the city's inspection program. The surcharge shall be
 268 added every month thereafter for properties until the property owner submits proof to the
 269 Director of Public Works that the property is brought into full compliance.

270
 271 C. Action to Collect Charges: Any amount due for the above referenced surcharge in excess of 90
 272 days past due shall be certified to the County Auditor for collection with real estate taxes. This
 273 certification shall take place regardless of who is responsible for water utility payments, whether it was
 274 the owner, tenant or other person. The City shall also have the right to bring a civil action or other
 275 remedies to collect unpaid charges.

276 **802.9 : TAMPERING PROHIBITED:**

277 No person shall maliciously, willfully or negligently break, damage, destroy, uncover, deface or
 278 tamper with any structure, appurtenance or equipment which is a part of the Municipal sewer
 279 system. (Ord. 218, 9-4-56)

280 **802.10 : CERTAIN CONNECTIONS PROHIBITED:**

281 No building located on property lying outside the limits of the City shall be connected to the
 282 Municipal sanitary sewer system unless authorization is obtained from the City Council. (Ord. 218,
 283 9-4-56; amd. 1995 Code)

284 **802.11 : ENTRY UPON PRIVATE PROPERTY:**

285 A. The Public Works Director and other duly authorized employees of the City, bearing proper
 286 credentials and identification, shall at reasonable times be permitted to enter upon all
 287 properties for the purpose of inspection, observation, measurement, sampling and testing in
 288 connection with the operation of the Municipal sanitary sewer system. (Ord. 218, 9-4-56;
 289 amd. 1995 Code)

290 B. Every person, owner, lessee or occupant of any parcel of land, building or premises that
 291 discharges into the City's sanitary sewer system shall allow an employee of the city or a
 292 designated representative of the City to inspect the building or premises for which the
 293 City possesses evidence of discontinuation of compliance with the requirements of
 294 Section 802.06 of this Chapter.

295 C. In lieu of the City inspection, the owner, lessee or occupant may furnish a certificate from a
 296 City registered State licensed plumber certifying that the building or premises are in
 297 compliance with the requirements of 802.06 of this Chapter.

298 D. Surcharges for buildings or premises that do not comply with this section will be

determined by the City Council and listed in the Fee Schedule.

802.12 : RATES AND CHARGES:

- A. Charges for Use: A charge is hereby imposed upon every person whose premises are served, either directly or indirectly, by the sanitary sewer system within the City, for the use of the facilities of said sewer system and for connection to the system. Such charges shall be in an amount set by the Council and shall be kept on file in the City Manager's office in the form of a rate schedule. (Ord. 592, 2-17-69; amd. 1990 Code)
- B. Supplemental Charges for Industrial Sewage Wastes: In respect to property which shall be connected to the City sewer for the disposal of industrial sewage wastes, which shall by virtue of its strength and volume be subject to supplementary charges by the Metropolitan Council Environmental Services, the City may impose a supplemental charge based generally upon and at least equal to the amount of the Metropolitan Council Environmental Services.
- C. Payment of Charges: Any prepayment or overpayment of charges may be retained by the City and applied on subsequent quarterly statements.
- D. Penalty for Late Payment: Each quarterly billing for sewer charges not paid when due shall incur a penalty charge of ten percent of the amount past due. (Ord. 592, 2-17-69; amd. 1995 Code)
- E. Action to Collect Charges: Any amount due for sewer charges, including Metropolitan Council Environmental Services sewer charges, in excess of ninety 90 days past due shall be certified to the County Auditor for collection with real estate taxes. This certification shall take place regardless of who applied for sewer services, whether it was the owner, tenant or other person. The City shall also have the right to bring a civil action or other remedies to collect unpaid charges. (Ord. 661, 3-13-72; amd. 1995 Code) (Ord. 1383, 6-08-2009)
- F. Utility Rate Discount: The City Council may establish reduced water and sewer rates for owner-occupied homes that meet financially need-based criteria as established by the City Council from time to time.

802.13 : INDUSTRIAL USER STRENGTH CHARGES:

The Metropolitan Council Environmental Services, a metropolitan commission organized and existing under the laws of the State of Minnesota, in order to receive and retain grants in compliance with the Federal Water Pollution Control Act is required to impose industrial user strength charges to recover operation and maintenance cost of treatment works attributable to the strength of discharge of industrial waste. The City shall collect industrial strength charges as dictated by the Metropolitan Council Environmental Services rules and Minnesota State Statutes and adopts the same by reference. (1995 Code)

802.14 : TRANSPORT AND DUMPING OF SEWAGE:

The cleaning and/or emptying of the contents of any privy vault, septic tank, cesspool, sink or private drain located in the City shall be done in an inoffensive manner and the contents shall be placed in and be removed from the premises in closed, tight covered barrels, receptacles or tank trucks so as to prevent the scattering, dropping or leaking while being transported and shall be discharged or destroyed so as not to be offensive to surrounding property owners. (Ord. 168, 9-15-53; amd. 1995 Code)

Section 2. Effective Date. This ordinance amendment to the City Code shall take effect upon the passage and publication of this ordinance.

Passed this 11th day of July 2016.

BY:

Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, City Manager

City of Roseville

Ordinance Summary No. _____

**AN ORDINANCE AMENDING SELECTED TEXT OF THE ROSEVILLE CITY CODE
TITLE 8, CHAPTER 802, SEWER USE AND REGULATIONS**

The following is the official summary of Ordinance No. _____ approved by the City Council of Roseville on July 11, 2016:

The Roseville City Code is hereby amended to modify/clarify specific requirements within Roseville City Code, Title 8, Chapter 802, Sewer Use and Regulations.

A printed copy of the ordinance is available for inspection by any person during regular office hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive, Roseville, Minnesota 55113. A copy of the ordinance and summary shall also be posted at the Reference Desk of the Roseville Branch of the Ramsey County Library, 2180 Hamline Avenue North, and on the Internet web page of the City of Roseville (www.cityofroseville.com).

BY:

Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, City Manager

Private Hydrants

- ✱ Non-Residential (325)
- ✱ Multiple Family and Single Family Attached (84)



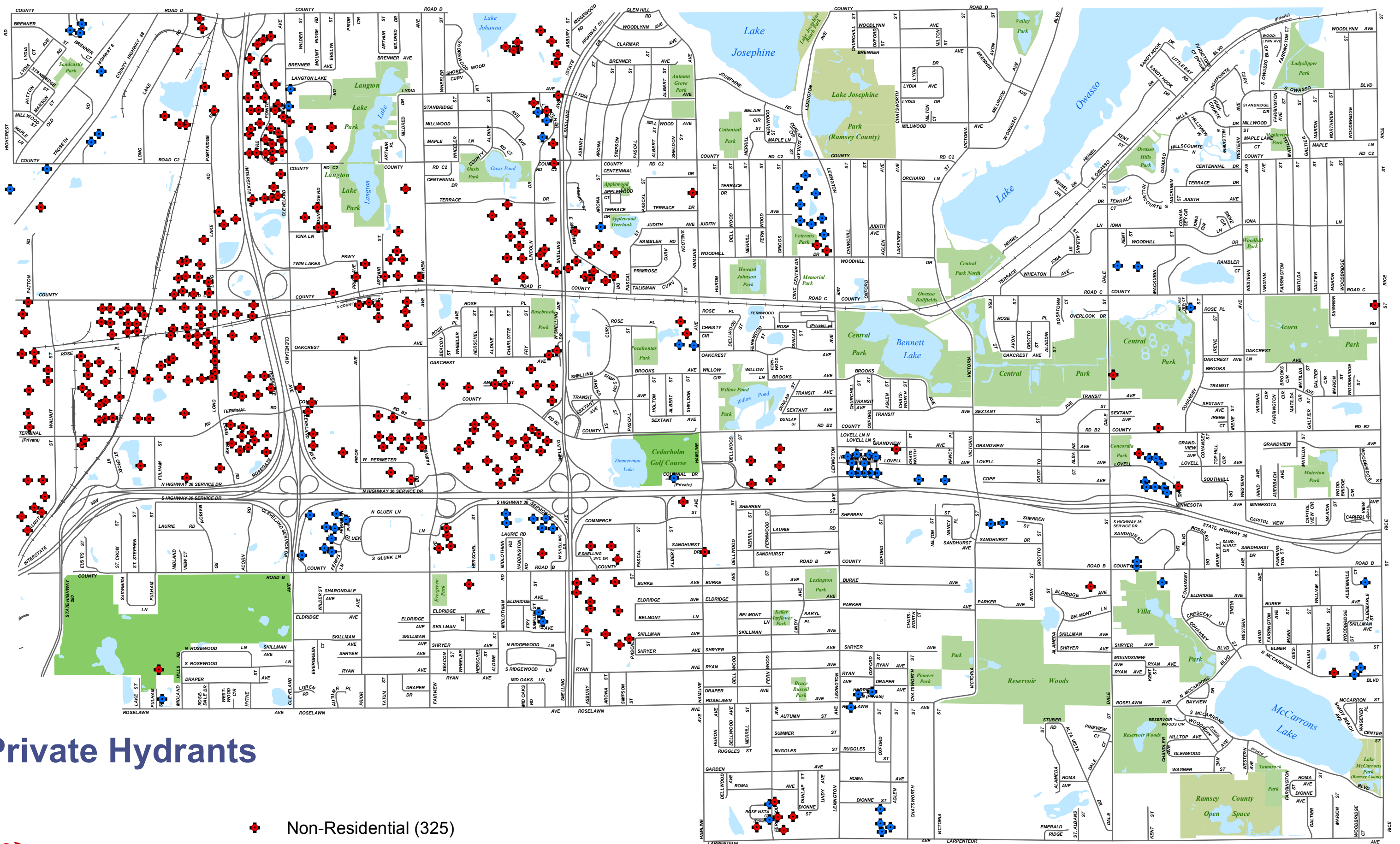
Prepared by:
Engineering Department
June 20, 2016

Data Sources and Contacts:
* Ramsey County GIS Base Map (5/31/16)
* City of Roseville Engineering Department
For further information regarding the contents of this map contact:
City of Roseville, Engineering Department,
2660 Civic Center Drive, Roseville MN

DISCLAIMER:
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7075. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 500 1000 1500 2000 Feet

mapdoc: PrivateHydrantInfo.mxd
map: PrivateHydrantInfo.pdf



FIRE HYDRANT INSPECTION FORM

Hydrant ID #: _____ Location on Property: _____

Inspection Date: _____ Inspector Name: _____

Property Name: _____

Property Address: _____

TESTING, INSPECTION & MAINTENANCE	PASS	FAIL	IF FAIL, EXPLAIN
1) Hydrant can be easily opened/closed and nut in good condition?			
2) Hydrant opened fully and flowed until clear?			
3) Hydrant barrel is free from cracks, leaks, physical damage and corrosion?			
4) Does hydrant barrel drain?			
5) Is hydrant accessible for fire department use? (minimum 3' clearance around hydrant)			
6) Does hydrant have marker?			
7) All caps not damaged, rotating smoothly, cap gaskets present and outlet connection threads lubricated and in good condition?			
FAILED items shall be corrected IMMEDIATELY by a city approved contractor. MNFC Section 508.5.2 Fire hydrant systems shall be maintained in an operative condition at all times, and shall be repaired where defective. PLEASE CALL _____ WHEN FAILED ITEMS ARE FIXED FOR REINSPECTION.			
Upon completion of inspection was hydrant tagged OUT OF SERVICE? ☐ YES ☐ NO			



Engineering Department
2660 Civic Center Drive
Roseville, MN 55113

Application for Temporary Sump Pump Waiver

PLEASE PRINT OR TYPE ALL INFORMATION AND COMPLETE ALL ITEMS ON APPLICATION

1. Property Owner Name: _____ A. Property I.D. No.: _____
2. Street Address: _____ B. Lot: _____ Block: _____
3. City: _____ State: _____ Zip Code: _____ C. Subdivision: _____
4. Phone No.: _____ D. Number of Sump Pump Units: _____

Method of Disconnection/Reconnection	Point of Discharge
1. Simple Assembly ☐	Laundry Tub/Wash Basin ☐
2. T-Connection Fixture ☐	Floor Drain ☐
3. T-Valve ☐	Direct Connection to Sanitary Sewer Pipe ☐

Criteria for Waiver
1. Causing a dangerous condition such as ice buildup or flooding on either public or private property ☐
2. There is a danger that the sump pump or footing drain pipes will freeze up and result in either failure or damage to the sump pump unit or the footing drainage and cause basement flooding ☐
3. The water being discharged from the sump pump or footing drainage cannot be readily discharged into a storm drain or other acceptable drainage system ☐

Justification of criteria (attach additional information if necessary):

I hereby apply for a sewer use waiver and I acknowledge that the information above is complete and accurate; that I understand this application is not a permit and that no clear water discharge into the municipal sanitary sewer system is allowable without a waiver.

I understand and hereby agree that the use for which the waiver is issued shall be performed according to: (1) Conditions of the waiver; (2) The approved plans and specifications; (3) The applicable City ordinances and codes; and (4) The State building/plumbing codes and regulations.

I understand that the waiver will become null and void if the property under which the waiver is registered is found not to be in conformance with any of the conditions of the waiver.

Property Owner's Signature

Date

TO BE COMPLETED BY THE CITY

A waiver is issued for temporary discharge of clear water into the sanitary sewer for the above application. Any conditions/changes are indicated on the application. This connection can be made no earlier than _____ and must be removed by _____. Failure to remove and properly seal the connection will result in _____. An inspection will be made by the City after _____.

This waiver is issued in accordance with Roseville City Code, Subdivision 802.8.

Issued by Public Works Director

Date