



City Council Agenda

Monday, September 12, 2016
City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order: Laliberte, McGehee, Willmus, Etten, and Roe
- 6:02 p.m. **2. Pledge of Allegiance**
- 6:05 p.m. **3. Approve Agenda**
- 6:07 p.m. **4. Public Comment**
- 6:12 p.m. **5. Council and City Manager Communications, Reports and Announcements**
- 6:17 p.m. **6. Recognitions, Donations and Communications**
a. Proclaim Sept. 23 Kiwanis Peanut Day
b. Proclaim Constitution Week
c. Introduce Police Officer Thomas Hicke
d. Proclaim Hispanic Heritage Month
- 6:25 p.m. **7. Approve Minutes**
a. Approve August 22 City Council Meeting Minutes
b. Approve August 29 REDA Meeting Minutes
- 6:30 p.m. **8. Approve Consent Agenda**
a. Approve Payments
b. Approve Business and Other Licenses
c. Approve General Purchases and Sale of Surplus Items in Excess of \$5,000
d. Approve 2017 City Benefits Insurance Renewals & Cafeteria Contributions
e. Receive Feasibility Report and Order Public Hearing for

Wheeler Street Closure

- f. Resolution Approving Plans and Specifications and Ordering Advertising for Bids for South Lake Owasso Drainage Improvements Project
- g. Public Right of Way ADA Transition Plan
- h. Approve a Resolution to Accept the Work Completed, Authorize Final Payment, and Commence the One-Year Warranty Period on the Corpus Christi Drainage Project

6:40 p.m. **9. Consider Items Removed from Consent**

10. General Ordinances for Adoption

11. Presentations

6:45 p.m. a. Police Civil Service Commission Meeting with the City Council

12. Public Hearing and Action Consideration

6:55 p.m. a. Public Hearing for Victoria Street Project to be assessed in 2017

7:05 p.m. b. Request for Approval of a Minor Subdivision of 1926 Gluek Lane into Two Parcels

13. Budget Items

7:30 p.m. a. Adopt a Preliminary 2017 Tax Levy and Budget

8:00 p.m. b. Adopt the 2017 Preliminary EDA Tax Levy

14. Business Items (Action Items)

8:15 p.m. a. Consider request for an INTERIM USE to allow temporary outdoor storage of semi-trailers at 2470 Highcrest/2501 Walnut (PF16-021)

8:30 p.m. b. Twin Lakes Parkway to Langton Lake Trail Connection

8:45 p.m. c. Non-Residential Stormwater Impact Fund

15. Business Items – Presentations/Discussions

9:00 p.m. **16. City Manager Future Agenda Review**

9:05 p.m. **17. Councilmember Initiated Items for Future Meetings**

9:10 p.m. **18. Adjourn Meeting**

Some Upcoming Public Meetings.....

Tuesday	Sep 13	6:30 p m.	Finance Commission
Wednesday	Sep 14	5:30 p m.	Variance Board
Monday	Sep 19	6:00 p m.	City Council Meeting
Wednesday	Sep 21	6:00 p m.	Human Rights Commission
Monday	Sep 26	6:30 p m.	City Council Meeting
Tuesday	Sep 27	6:30 p m.	Public Works, Environment & Transportation Commission
October			
Tuesday	Oct 4	6:30 p m.	Parks & Recreation Commission
Wednesday	Oct 5	5:30 p m.	Variance Board
Wednesday	Oct 5	6:30 p m.	Planning Commission
Monday	Oct 10	6:00 p m.	City Council Meeting
Tuesday	Oct 11	6:30 p m.	Finance Commission
Thursday	Oct 13	6:30 p m.	Community Engagement Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.



Proclamation

Golden K Kiwanis Peanut Day September 23, 2016

Whereas, The North Suburban Golden K Kiwanis Club, headquartered in Roseville, is an organization dedicated to helping community youth educationally and spirituality; and

Whereas, The Golden K Kiwanis Club is also committed to other community services; and

Whereas, In order to raise funds for its many and varied programs, the North Suburban Golden K Kiwanis Club has requested a day be set aside in Roseville for the distribution of peanuts.

Now, Therefore Be It Resolved, That the City Council of the City of Roseville hereby proclaims Friday, September 23, 2016 as ROSEVILLE GOLDEN K KIWANIS PEANUT DAY.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this 12th day of September 2016.

Mayor Daniel J. Roe



Constitution Week

September 17-23, 2016

Whereas: September 17, 2016, marks the 229th anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

Whereas: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary and to the patriotic celebrations which will commemorate the occasion; and

Whereas: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

Now, Therefore Be It Resolved, that the City Council hereby declare September 17-23 to be Constitution Week in the City of Roseville and urges all citizens to reaffirm the ideals of the Framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights.

In the City of Roseville, County of Ramsey, State of Minnesota, U.S.A

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this twelfth day of September 2016.

Mayor Daniel J. Roe



MEMORANDUM

DATE: September 12, 2016

TO: City Manager Pat Trudgeon

FROM: Chief Rick Mathwig

SUBJECT: New police officer introduction

At the 9/12/16, City Council Meeting, Chief Mathwig will introduce new Roseville police officer Thomas Hicke to the City Council and public.





Hispanic Heritage Month September 15 - October 15, 2016

Whereas: The City of Roseville recognizes and honors contributions of all members of our community; and

Whereas: September 15 is the anniversary of independence for five Latin American countries: Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua; and Mexico achieved independence on September 16; and Chile achieved independence on September 18; and

Whereas: In 1988 the United States Congress adopted a resolution designating September 15 to October 15 of each year as National Hispanic Heritage Month; and

Whereas: Hispanic Americans bring a rich cultural heritage representing many countries, ethnicities and religious traditions which contribute to America's future; and

Whereas: The Hispanic community has had a profound influence on our country through their strong commitment to family, faith, hard work, and services, and they have enhanced and shaped our national heritage with centuries old traditions that reflect the multiethnic and multicultural customs of their community; and

Whereas: During National Hispanic Heritage Month, the United States celebrates the culture and traditions of Spanish speaking residents who trace their roots to Spain, Mexico, Central America, South America and the Caribbean.

Whereas: The City of Roseville invites all members of the community to celebrate 2016 Hispanic Heritage Month "Honoring Our Heritage. Building Our Future;" and

Now, Therefore Be It Resolved, that the City Council hereby proclaim September 15 to October 15, 2016 to be Hispanic Heritage Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this twelfth day of September 2016.

Mayor Daniel J. Roe



REQUEST FOR COUNCIL ACTION

Date: 09/12/2016

Item No.: 8.a

Department Approval

City Manager Approval

Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$1,359,612.16
82695-82960	\$695,005.45
Total	\$2,054,617.61

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
Printed: 9/7/2016 - 9:44 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
82732	08/18/2016	Accounting Services	Training	GFOA	Accounting Academy Training	1,100.00
0	08/18/2016	Accounting Services	Training	Phil Weix	Training Expenses Reimbursement	142.63
Training Total:						1,242.63
Fund Total:						1,242.63
82915	09/01/2016	Boulevard Landscaping	Operating Supplies	MIDC Enterprises	Coupling, Clamp	8.05
0	09/01/2016	Boulevard Landscaping	Operating Supplies	Ramy Turf Products	Turf Supplies	317.50
0	08/17/2016	Boulevard Landscaping	Operating Supplies	Sears-CC	Keys	11.73
82957	09/01/2016	Boulevard Landscaping	Operating Supplies	Warning Lites of MN, Inc.	Barricades, Signs	1,109.25
Operating Supplies Total:						1,446.53
Fund Total:						1,446.53
0	08/17/2016	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Federal Incc	7.17
0	08/31/2016	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Federal Incc	7.17
Federal Income Tax Total:						14.34
0	08/17/2016	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	1 62
0	08/17/2016	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	6.89
0	08/31/2016	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	6.89
0	08/31/2016	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	1 61
FICA Employee Ded. Total:						17.01
0	08/17/2016	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	6.89
0	08/17/2016	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	1 62

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/31/2016	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	1 61
0	08/31/2016	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	6.89
FICA Employers Share Total:						17.01
0	08/17/2016	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2016 Post Emplo	1 02
0	08/31/2016	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00003.08.2016 Post Emplo	1 03
MN State Retirement Total:						2.05
0	08/17/2016	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	6 66
0	08/31/2016	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	6 66
PERA Employee Ded Total:						13.32
0	08/17/2016	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	6 66
0	08/17/2016	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera additio	1 02
0	08/31/2016	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	6 66
0	08/31/2016	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera additio	1 03
PERA Employer Share Total:						15.37
82786	08/18/2016	Charitable Gambling	Professional Services - Bingo	Shidell, Mair & Richardson	Youth Hockey Bingo-July	2,211.00
82786	08/18/2016	Charitable Gambling	Professional Services - Bingo	Shidell, Mair & Richardson	Midway Speedskating Bingo-July	2,211.30
Professional Services - Bingo Total:						4,422.30
0	08/17/2016	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2016 State Incom	3.83
0	08/31/2016	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.08.2016 State Incom	3.83
State Income Tax Total:						7.66
Fund Total:						4,509.06
82759	08/18/2016	Community Development	Building Surcharge	Mn Dept of Labor & Industry	Building Permit Surcharges	2,464.27
Building Surcharge Total:						2,464.27
82739	08/18/2016	Community Development	Computer Equipment	HP INC.	Computer Supplies	127.49

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Computer Equipment Total:	127.49
0	08/26/2016	Community Development	Conferences	Bryan Lloyd	Conference Registration	300.00
					Conferences Total:	300.00
82781	08/18/2016	Community Development	Development Escrow	S & S Tree & Horticultural Speciali	Forestry Services	120.00
					Development Escrow Total:	120.00
0	08/18/2016	Community Development	Electrical Inspections	Tokle Inspections, Inc.	Electrical Inspections	5,822.40
					Electrical Inspections Total:	5,822.40
0	08/17/2016	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Federal Incc	3,879.54
0	08/31/2016	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Federal Incc	3,909.41
					Federal Income Tax Total:	7,788.95
0	08/17/2016	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	465.87
0	08/17/2016	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	1,991.92
0	08/31/2016	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	2,000.89
0	08/31/2016	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	467.95
					FICA Employee Ded. Total:	4,926.63
0	08/17/2016	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	465.87
0	08/17/2016	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	1,991.92
0	08/31/2016	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	2,000.89
0	08/31/2016	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	467.95
					FICA Employers Share Total:	4,926.63
82771	08/18/2016	Community Development	HSA Employee	Premier Bank	PR Batch 00002.08.2016 HSA Empl	250.00
82933	09/01/2016	Community Development	HSA Employee	Premier Bank	PR Batch 00003.08.2016 HSA Empl	250.00
					HSA Employee Total:	500.00
0	08/18/2016	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.08.2016 ICMA Defe	1,717.94
0	09/01/2016	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.08.2016 ICMA Defe	1,717.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					ICMA Def Comp Total:	3,435.89
82748	08/18/2016	Community Development	Life Ins. Employee	LINA	Life Insurance Premium-Aug. 2016	196.66
					Life Ins. Employee Total:	196.66
82748	08/18/2016	Community Development	Life Ins. Employer	LINA	Life Insurance Premium-Aug. 2016	54.46
					Life Ins. Employer Total:	54.46
82748	08/18/2016	Community Development	Long Term Disability	LINA	Life Insurance Premium-Aug. 2016	163.09
					Long Term Disability Total:	163.09
82926	09/01/2016	Community Development	Medical Ins Employee	NJPA	Health Insurance Premium-Aug 2016	246.75
					Medical Ins Employee Total:	246.75
82926	09/01/2016	Community Development	Medical Ins Employer	NJPA	Health Insurance Premium-Aug 2016	3,844.50
					Medical Ins Employer Total:	3,844.50
82759	08/18/2016	Community Development	Miscellaneous Revenue	Mn Dept of Labor & Industry	Building Permit Surcharges-Retentior	-49.95
					Miscellaneous Revenue Total:	-49.95
0	08/17/2016	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2016 Post Emplo	278.26
0	08/31/2016	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00003.08.2016 Post Emplo	280.50
					MN State Retirement Total:	558.76
0	08/17/2016	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2016 MNDCP De	450.00
0	08/31/2016	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.08.2016 MNDCP De	450.00
					MNDCP Def Comp Total:	900.00
0	09/01/2016	Community Development	Office Supplies	Innovative Office Solutions	Office Supplies	345.24
					Office Supplies Total:	345.24

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/17/2016	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	2,007.62
0	08/31/2016	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	2,022.01
PERA Employee Ded Total:						4,029.63
0	08/17/2016	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	2,007.62
0	08/17/2016	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera additio	308.85
0	08/31/2016	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera additio	311.09
0	08/31/2016	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	2,022.01
PERA Employer Share Total:						4,649.57
0	08/17/2016	Community Development	Professional Services	FormSite.com-CC	Rental Registration	49.95
82790	08/18/2016	Community Development	Professional Services	Sheila Stowell	Planning Commission Meeting Minut	237.50
82790	08/18/2016	Community Development	Professional Services	Sheila Stowell	Mileage Reimbursement	4.70
Professional Services Total:						292.15
0	08/18/2016	Community Development	Property Improvement Permit	Midwest Fence	Building Permit Refund-1447 Lydia	41.60
Property Improvement Permit Total:						41.60
0	08/17/2016	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2016 State Incom	1,490.62
0	08/31/2016	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.08.2016 State Incom	1,502.50
State Income Tax Total:						2,993.12
82950	09/01/2016	Community Development	Telephone	T Mobile	Cell Phones-Acct: 876644423	114.45
Telephone Total:						114.45
0	08/26/2016	Community Development	Training	Bryan Lloyd	Conference Parking	11.00
0	08/26/2016	Community Development	Training	Bryan Lloyd	Mileage	29.16
Training Total:						40.16
Fund Total:						48,832.45
82934	09/01/2016	Contracted Engineering Svcs	Deposits	Premium Real Estate	Escrow Return-2180 Farrington St.	3,000.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Deposits Total:						3,000.00
0	08/17/2016	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Federal Incc	1,597.18
0	08/31/2016	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Federal Incc	1,612.41
Federal Income Tax Total:						3,209.59
0	08/17/2016	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	226.33
0	08/17/2016	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	967.68
0	08/31/2016	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	979.10
0	08/31/2016	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	228.97
FICA Employee Ded. Total:						2,402.08
0	08/17/2016	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	226.33
0	08/17/2016	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	967.68
0	08/31/2016	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	979.10
0	08/31/2016	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	228.97
FICA Employers Share Total:						2,402.08
82771	08/18/2016	Contracted Engineering Svcs	HSA Employee	Premier Bank	PR Batch 00002.08.2016 HSA Empl	95.19
82933	09/01/2016	Contracted Engineering Svcs	HSA Employee	Premier Bank	PR Batch 00003.08.2016 HSA Empl	95.19
HSA Employee Total:						190.38
0	08/18/2016	Contracted Engineering Svcs	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.08.2016 ICMA Defe	97.49
0	09/01/2016	Contracted Engineering Svcs	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.08.2016 ICMA Defe	97.50
ICMA Def Comp Total:						194.99
82748	08/18/2016	Contracted Engineering Svcs	Life Ins. Employee	LINA	Life Insurance Premium-Aug. 2016	70.74
Life Ins. Employee Total:						70.74
82748	08/18/2016	Contracted Engineering Svcs	Life Ins. Employer	LINA	Life Insurance Premium-Aug. 2016	31.27
Life Ins. Employer Total:						31.27
82748	08/18/2016	Contracted Engineering Svcs	Long Term Disability	LINA	Life Insurance Premium-Aug. 2016	82.87

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Long Term Disability Total:	82.87
82926	09/01/2016	Contracted Engineering Svcs	Medical Ins Employee	NJPA	Health Insurance Premium-Aug 2016	632.03
					Medical Ins Employee Total:	632.03
82926	09/01/2016	Contracted Engineering Svcs	Medical Ins Employer	NJPA	Health Insurance Premium-Aug 2016	3,016.47
					Medical Ins Employer Total:	3,016.47
0	08/18/2016	Contracted Engineering Svcs	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.08.2016 Minnesota I	61.32
					Minnesota Benefit Ded Total:	61.32
0	08/17/2016	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2016 Post Emplo	157.29
0	08/31/2016	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00003.08.2016 Post Emplo	159.14
					MN State Retirement Total:	316.43
0	08/17/2016	Contracted Engineering Svcs	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2016 MNDCP De	71.50
0	08/31/2016	Contracted Engineering Svcs	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.08.2016 MNDCP De	71.50
					MNDCP Def Comp Total:	143.00
0	08/17/2016	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	1,022.39
0	08/31/2016	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	1,034.41
					PERA Employee Ded Total:	2,056.80
0	08/17/2016	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera additio	157.29
0	08/17/2016	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	1,022.39
0	08/31/2016	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera additio	159.14
0	08/31/2016	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	1,034.41
					PERA Employer Share Total:	2,373.23
82906	09/01/2016	Contracted Engineering Svcs	Professional Services	Kimley-Horn & Associates, Inc.	Engineering Service	8,426.84
					Professional Services Total:	8,426.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/17/2016	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2016 State Incom	655.65
0	08/31/2016	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.08.2016 State Incom	661.98
State Income Tax Total:						1,317.63
Fund Total:						29,927.75
82949	09/01/2016	General Fund	1716 Marion Street	Sunde Land Surveying, LLC.	Survey	700.00
1716 Marion Street Total:						700.00
0	09/01/2016	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	104.08
211402 - Flex Spending Health Total:						104.08
0	09/01/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	576.00
0	08/18/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	1,440.41
0	09/01/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	170.00
0	09/01/2016	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	1,002.00
211403 - Flex Spend Day Care Total:						3,188.41
82864	09/01/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	8.50
82864	09/01/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	215.00
82864	09/01/2016	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	215.00
82719	08/18/2016	General Fund	Clothing	Corporate Mark, Inc.	Crime Scene Team Uniform Shirt	54.00
0	09/01/2016	General Fund	Clothing	Ken Hopkins	Boots Reimbursement	157.44
0	08/18/2016	General Fund	Clothing	Streicher's	Uniform Supplies	997.50
82799	08/18/2016	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	107.96
82799	08/18/2016	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	51.97
82799	08/18/2016	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	108.99
Clothing Total:						1,916.36
82702	08/18/2016	General Fund	Conferences	BCA/Training & Auditing	BCA Criminal Justice Infomation Use	130.00
0	08/17/2016	General Fund	Conferences	Breezy Point Resort-CC	Conference Lodging	602.00
0	08/17/2016	General Fund	Conferences	ICMA - CC	Conference Registration-Trudgeon	655.00
Conferences Total:						1,387.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
82737	08/18/2016	General Fund	Contract Maint - Vehicles	HealthEast Vehicle Services	Rear Microphone Replacement-Unit:	222.04
82737	08/18/2016	General Fund	Contract Maint - Vehicles	HealthEast Vehicle Services	Radio Control Head Move-Unit 2516	148.78
82737	08/18/2016	General Fund	Contract Maint - Vehicles	HealthEast Vehicle Services	Rear Microphone Replacement-Plate:	137.64
0	08/18/2016	General Fund	Contract Maint - Vehicles	Mister Car Wash	Vehicle Washes	68.69
82935	09/01/2016	General Fund	Contract Maint - Vehicles	Ramsey County	Fleet Support Fee	43.68
82939	09/01/2016	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	2016 BLANKET PO FOR VEHICLE	760.66
82939	09/01/2016	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	2016 BLANKET PO FOR VEHICLE	587.88
Contract Maint - Vehicles Total:						1,969.37
82749	08/18/2016	General Fund	Contract Maint. - City Hall	Linn Building Maintenance	General Cleaning	3,215.18
82753	08/18/2016	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facility Management	637.50
82753	08/18/2016	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facility Management	380.00
82753	08/18/2016	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facility Management	237.22
82913	09/01/2016	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facility Management	2,259.34
Contract Maint. - City Hall Total:						6,729.24
82749	08/18/2016	General Fund	Contract Maint. - City Garage	Linn Building Maintenance	General Cleaning	1,000.83
82753	08/18/2016	General Fund	Contract Maint. - City Garage	McGough Facility Management, LI	Facility Management	447.50
82913	09/01/2016	General Fund	Contract Maint. - City Garage	McGough Facility Management, LI	Facility Management	1,077.50
0	08/17/2016	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	339.66
Contract Maint. - City Garage Total:						2,865.49
0	08/18/2016	General Fund	Contract Maint. H.V.A.C.	Michael Ross	Boiler Inspector Certification Reimbu	35.00
0	08/18/2016	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	HVAC Service	2,016.94
Contract Maint. H.V.A.C. Total:						2,051.94
0	09/01/2016	General Fund	Contract Maint.- Old City Hall	Adam's Pest Control Inc	Monthly Service	79.00
Contract Maint.- Old City Hall Total:						79.00
0	09/01/2016	General Fund	Contract Maintenance	Adam's Pest Control Inc	Quarterly Service	100.00
82717	08/18/2016	General Fund	Contract Maintenance	Comcast	Business Services	108.86
82733	08/18/2016	General Fund	Contract Maintenance	Goodpointe Technology, Inc. (c/o Z	Roadway PCI Survey	1,815.76
0	09/01/2016	General Fund	Contract Maintenance	Grainger Inc	ear Plugs	51.52
82749	08/18/2016	General Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning	568.90
0	08/17/2016	General Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	100.98
82770	08/18/2016	General Fund	Contract Maintenance	Precision Landscape & Tree,Inc	QTY 1: 2016 DISEASED AND HAZ	415 0
82770	08/18/2016	General Fund	Contract Maintenance	Precision Landscape & Tree,Inc	QTY 1: 2016 DISEASED AND HAZ	373 5

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
82932	09/01/2016	General Fund	Contract Maintenance	Precision Landscape & Tree,Inc	QTY 1: 2016 DISEASED AND HAZ	590 0
82932	09/01/2016	General Fund	Contract Maintenance	Precision Landscape & Tree,Inc	QTY 1: 2016 DISEASED AND HAZ	78 0
82932	09/01/2016	General Fund	Contract Maintenance	Precision Landscape & Tree,Inc	QTY 1: 2016 DISEASED AND HAZ	360 0
82935	09/01/2016	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	224.64
82952	09/01/2016	General Fund	Contract Maintenance	Titan Energy Systems, Inc.	Generator Annual Service	597.00
82955	09/01/2016	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	299.81
Contract Maintenance Total:						5,683.97
82891	09/01/2016	General Fund	Contract Maintnenace	Embedded Systems, Inc.	Tornado Siren Repair	125.00
Contract Maintnenace Total:						125.00
82926	09/01/2016	General Fund	Employer Insurance	NJPA	Health Insurance Premium-Aug 2016	974.30
82926	09/01/2016	General Fund	Employer Insurance	NJPA	Health Insurance Premium-Aug 2016	994.30
Employer Insurance Total:						1,968.60
0	08/17/2016	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Federal Incc	33,417.90
0	08/31/2016	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Federal Incc	34,083.89
Federal Income Tax Total:						67,501.79
0	08/17/2016	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare Ei	4,190 52
0	08/17/2016	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	6,525.31
0	08/31/2016	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare Ei	4,125 93
0	08/31/2016	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	6,026.68
FICA Employee Ded. Total:						20,868.44
0	08/17/2016	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare Ei	4,190 52
0	08/17/2016	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	6,525.31
0	08/31/2016	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare Ei	4,125 93
0	08/31/2016	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	6,026.68
FICA Employers Share Total:						20,868.44
82756	08/18/2016	General Fund	Financial Support	MN Child Support Payment Cntr	Remittance ID 0015005038	354.43
82920	09/01/2016	General Fund	Financial Support	MN Child Support Payment Cntr	Remittance ID: 0015005038	354.43

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Financial Support Total:						708.86
0	08/26/2016	General Fund	Flex Spending Day Care		Dependent Care Spending Acct.	250.00
0	08/26/2016	General Fund	Flex Spending Day Care		Dependent Care Spending Reimburse	384.62
Flex Spending Day Care Total:						634.62
0	08/26/2016	General Fund	Flex Spending Health		Flex Benefit Reimbursement	407.86
0	08/26/2016	General Fund	Flex Spending Health		Flex Reimbursement	295.80
Flex Spending Health Total:						703.66
82771	08/18/2016	General Fund	HSA Employee	Premier Bank	PR Batch 00002.08.2016 HSA Empl	2,720.78
82933	09/01/2016	General Fund	HSA Employee	Premier Bank	PR Batch 00003.08.2016 HSA Empl	2,721.98
HSA Employee Total:						5,442.76
0	08/18/2016	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.08.2016 ICMA Defe	1,875.06
0	09/01/2016	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.08.2016 ICMA Defe	1,875.05
ICMA Def Comp Total:						3,750.11
82748	08/18/2016	General Fund	Life Ins. Employee	LINA	Life Insurance Premium-Aug. 2016	78.61
82748	08/18/2016	General Fund	Life Ins. Employee	LINA	Life Insurance Premium-Aug. 2016	1,508.85
Life Ins. Employee Total:						1,587.46
82748	08/18/2016	General Fund	Life Ins. Employer	LINA	Life Insurance Premium-Aug. 2016	423.77
Life Ins. Employer Total:						423.77
82816	08/26/2016	General Fund	Liquor Licenses	MN Dept of Public Safety	2 AM Liquor License	200.00
82816	08/26/2016	General Fund	Liquor Licenses	MN Dept of Public Safety	2 AM Liquor License	1,000.00
Liquor Licenses Total:						1,200.00
82748	08/18/2016	General Fund	Long Term Disability	LINA	Life Insurance Premium-Aug. 2016	1,334.21
Long Term Disability Total:						1,334.21

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
82926	09/01/2016	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium-Aug 2016	9,309.51
82926	09/01/2016	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium-Aug 2016	9,298.25
Medical Ins Employee Total:						18,607.76
82926	09/01/2016	General Fund	Medical Ins Employer	NJPA	Health Insurance Premium-Aug 2016	36,677.60
Medical Ins Employer Total:						36,677.60
82726	08/18/2016	General Fund	Medical Services	FirstLab	DOT Urine Drug Screen	171.00
82762	08/18/2016	General Fund	Medical Services	Multicare Associates	Medical Service-Acct: 64904	74.00
Medical Services Total:						245.00
82813	08/26/2016	General Fund	Memberships & Subscriptions	MAAPT	Membership Dues	40.00
82947	09/01/2016	General Fund	Memberships & Subscriptions	Suburban Rate Authority	2016 Membership Assessment	1,487.50
Memberships & Subscriptions Total:						1,527.50
0	08/17/2016	General Fund	Miscellaneous	Keys Cafe & Bakery-CC	Breakfast Meeting-Trudgeon, Roe	14.18
0	08/17/2016	General Fund	Miscellaneous	New Bohemia-CC	Lunch Meeting Trudgeon/Roe	12.86
82806	08/18/2016	General Fund	Miscellaneous	Lisa Wedell Ueki	Votes for Women DVD	5.00
Miscellaneous Total:						32.04
0	08/17/2016	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2016 Post Emplo	2,832.97
0	08/31/2016	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00003.08.2016 Post Emplo	2,853.01
MN State Retirement Total:						5,685.98
0	08/17/2016	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2016 MNDCP De	7,241.02
0	08/31/2016	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.08.2016 MNDCP De	6,631.06
MNDCP Def Comp Total:						13,872.08
0	08/17/2016	General Fund	Motor Fuel	Ripley 1 Stop-CC	Use of Force Training Supplies	32.22
Motor Fuel Total:						32.22
82715	08/18/2016	General Fund	Non Business Licenses - Pawn	City of Minneapolis Receivables	Pawn Transaction Fees	3,144.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Non Business Licenses - Pawn Total:						3,144.60
0	09/01/2016	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	87.82
0	09/01/2016	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	30.88
0	09/01/2016	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	35.46
0	09/01/2016	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	84.04
0	09/01/2016	General Fund	Office Supplies	Rapit Printing	Pens	254.73
Office Supplies Total:						492.93
82796	08/18/2016	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies	340.28
82953	09/01/2016	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies	145.92
Op Supplies - City Hall Total:						486.20
0	08/17/2016	General Fund	Operating Supplies	Amazon.com- CC	Books	32.76
0	08/17/2016	General Fund	Operating Supplies	Amazon.com- CC	Books	32.53
0	08/17/2016	General Fund	Operating Supplies	Avenue Shirts-CC	City Logo Apparel	102.97
82877	09/01/2016	General Fund	Operating Supplies	CES Imaging	Paper & Toner	24.15
0	08/17/2016	General Fund	Operating Supplies	Chipotle- CC	Crew Lunch During Major Call	43.92
82712	08/18/2016	General Fund	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	24.94
82712	08/18/2016	General Fund	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	24.94
82879	09/01/2016	General Fund	Operating Supplies	Cintas Corporation #470	Uniform Cleaninig	24.94
82879	09/01/2016	General Fund	Operating Supplies	Cintas Corporation #470	Uniform Cleaninig	24.94
82885	09/01/2016	General Fund	Operating Supplies	Commercial Asphalt Co	Dura Drive	426.97
0	08/17/2016	General Fund	Operating Supplies	Cub Foods- CC	Vegie Spray	17.94
82722	08/18/2016	General Fund	Operating Supplies	Emergency Medical Products, Inc.	Orange Vests	133.35
0	09/01/2016	General Fund	Operating Supplies	Fastenal Company Inc.	Supplies	72.93
82895	09/01/2016	General Fund	Operating Supplies	Fra-Dor Inc.	Black Dirt	287.50
0	08/17/2016	General Fund	Operating Supplies	Frattallones-CC	Hose Line Repair Supplies	10.67
0	08/17/2016	General Fund	Operating Supplies	Garden City-CC	Plants	41.75
0	08/17/2016	General Fund	Operating Supplies	Grainger-CC	Water Key	27.55
0	08/18/2016	General Fund	Operating Supplies	Thomas Gray	K9 Supplies Reimbursement	277.00
0	08/18/2016	General Fund	Operating Supplies	Thomas Gray	K9 Supplies Reimbursement	47.41
0	09/01/2016	General Fund	Operating Supplies	Greenhaven Printing	Envelopes	328.00
0	08/17/2016	General Fund	Operating Supplies	Impact Signs-CC	Cut Metal Letters	347.61
0	08/17/2016	General Fund	Operating Supplies	Intoximeters- CC	Dry Gas	105.00
0	08/18/2016	General Fund	Operating Supplies	Intoximeters, Inc.	Mouthpiece	180.00
82912	09/01/2016	General Fund	Operating Supplies	Martin Marietta Materials Inc	1/4 Chip	776.50
82761	08/18/2016	General Fund	Operating Supplies	MN POST Board	Peace Officer License-Daniel Ehnstro	90.00
82763	08/18/2016	General Fund	Operating Supplies	Murlowski Properties Inc	FA2 Sweepings	102.06
0	08/17/2016	General Fund	Operating Supplies	North Hgts Hardware Hank-CC	Sprinkler	39.63

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/17/2016	General Fund	Operating Supplies	Office Depot- CC	Office Supples	100.33
0	08/17/2016	General Fund	Operating Supplies	Office Depot- CC	Office Supplies	19.27
82768	08/18/2016	General Fund	Operating Supplies	Petco Animal Supplies, Inc.	K9 Supplies	93.17
0	08/17/2016	General Fund	Operating Supplies	Ram Mounts-CC	Console Arm Rest	119.97
82777	08/18/2016	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	611.00
0	08/17/2016	General Fund	Operating Supplies	Sports Authority-CC	Crime Scene Team Tent	88.37
0	08/17/2016	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Rug Cleaning Supplies	44.97
0	08/17/2016	General Fund	Operating Supplies	Target- CC	Parade Supplies	28.61
0	08/17/2016	General Fund	Operating Supplies	Target- CC	EOC Food	112.40
0	08/17/2016	General Fund	Operating Supplies	Walmart-CC	Lemonade Stand Supplies	42.84
0	08/17/2016	General Fund	Operating Supplies	Walmart-CC	Hard Drive	95.34
82957	09/01/2016	General Fund	Operating Supplies	Warning Lites of MN, Inc.	Barricades, Signs	1,109.25
0	08/18/2016	General Fund	Operating Supplies	Scott Williams	Supplies Reimbursement	55.95
Operating Supplies Total:						6,169.43
82796	08/18/2016	General Fund	Operating Supplies City Garage	Trio Supply Company	Restroom Supplies	85.00
82953	09/01/2016	General Fund	Operating Supplies City Garage	Trio Supply Company	Restroom Supplies	36.48
Operating Supplies City Garage Total:						121.48
0	08/17/2016	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	26,448 10
0	08/31/2016	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	26,746 49
PERA Employee Ded Total:						53,194.59
0	08/17/2016	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera additio	888 42
0	08/17/2016	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	36,750 94
0	08/31/2016	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera additio	859 61
0	08/31/2016	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	37,326 18
PERA Employer Share Total:						75,825.15
0	08/18/2016	General Fund	PERA Life Ins. Ded.	NCPERS Life Ins#725800	PR Batch 00002.08.2016 PERA Life	32.00
PERA Life Ins. Ded. Total:						32.00
82733	08/18/2016	General Fund	Professional Services	Goodpointe Technology, Inc. (c/o Z	Roadway PCI Survey	2,145.20
82738	08/18/2016	General Fund	Professional Services	Hillcrest Animal Hospital	Impound Fees	544.00
82751	08/18/2016	General Fund	Professional Services	Martin McAllister, Inc.	Public Safety Assessment	500.00
82914	09/01/2016	General Fund	Professional Services	Metropolitan Courier Corp.	Courier Service	718.00
82762	08/18/2016	General Fund	Professional Services	Multicare Associates	Medical Service-Acct: 64904	81.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
82924	09/01/2016	General Fund	Professional Services	Multicare Associates	Medical Services-Acct: 64904	81.00
82767	08/18/2016	General Fund	Professional Services	Peak Staffing, Inc.	Temporary Employment	1,125.00
82767	08/18/2016	General Fund	Professional Services	Peak Staffing, Inc.	Temporary Employment	1,200.00
82929	09/01/2016	General Fund	Professional Services	Peak Staffing, Inc.	Temporary Staffing	750.00
82929	09/01/2016	General Fund	Professional Services	Peak Staffing, Inc.	Temporary Staffing	1,200.00
82789	08/18/2016	General Fund	Professional Services	St. Paul Police Canine Unit	K9 Kennel Fees	175.00
82790	08/18/2016	General Fund	Professional Services	Sheila Stowell	Regular City Council Meeting Minute	350.00
82790	08/18/2016	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.70
82946	09/01/2016	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.70
82946	09/01/2016	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	312.50
82946	09/01/2016	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.70
82946	09/01/2016	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	431.25
82946	09/01/2016	General Fund	Professional Services	Sheila Stowell	Community Engagement Meeting Mi	250.00
82946	09/01/2016	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.70
0	08/17/2016	General Fund	Professional Services	Survey Monkey.com-CC	Subscription Charge	26.00
82794	08/18/2016	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Human Rights Commission Meeting	136.00
Professional Services Total:						10,043.75
82701	08/18/2016	General Fund	Rental	Bargen, Inc.	Kettle Rental, Crimline 230 Meter	4,495.00
Rental Total:						4,495.00
0	08/17/2016	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2016 State Incom	13,041.03
0	08/31/2016	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.08.2016 State Incom	13,141.35
State Income Tax Total:						26,182.38
82950	09/01/2016	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	20.60
82950	09/01/2016	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	353.29
82950	09/01/2016	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	245.11
82950	09/01/2016	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	257.36
82950	09/01/2016	General Fund	Telephone	T Mobile	Cell Phones-Acct: 771707201	76.89
Telephone Total:						953.25
0	08/17/2016	General Fund	Training	Air Down There Scuba-CC	Hydrostatic Test	40.00
0	08/17/2016	General Fund	Training	Cub Foods- CC	Training Supplies	91.82
0	08/17/2016	General Fund	Training	Five Guys-CC	Use of Force Training Supplies	73.22
82898	09/01/2016	General Fund	Training	Hennepin Technical College	Propane Prop Rental	700.00
0	08/17/2016	General Fund	Training	Joe's Sporting Goods-CC	Pistol Targets	6.41
82746	08/18/2016	General Fund	Training	League of MN Cities	Mental Health First Aid Training	45.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
82757	08/18/2016	General Fund	Training	Mn CIT Officers Association	CIT Class-Eckert, Weber	1,250.00
82757	08/18/2016	General Fund	Training	Mn CIT Officers Association	CIT Class-Chau, Stefani, Lopez	1,875.00
82774	08/18/2016	General Fund	Training	Ramsey County	Range Use	1,920.00
0	08/18/2016	General Fund	Training	Streicher's	Ammunition	122.99
0	08/17/2016	General Fund	Training	Superamerica- CC	Use of Force Training Supplies	42.46
0	08/17/2016	General Fund	Training	Superamerica- CC	Water	3.48
0	08/17/2016	General Fund	Training	Taco Johns-CC	Use of Force Training Supplies	25.73
82797	08/18/2016	General Fund	Training	Twin Cities Transport & Recove	Tow Charge	213.75
Training Total:						6,409.86
0	08/18/2016	General Fund	Utilities	Xcel Energy	Street Lights	22.50
0	08/26/2016	General Fund	Utilities	Xcel Energy	Street Lights	45.15
0	08/26/2016	General Fund	Utilities	Xcel Energy	Civil Defense	74.77
0	08/26/2016	General Fund	Utilities	Xcel Energy	Street Lights	12,164.34
Utilities Total:						12,306.76
0	08/18/2016	General Fund	Utilities - City Garage	Xcel Energy	Garage/PW Building	2,525.89
Utilities - City Garage Total:						2,525.89
0	08/18/2016	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	7,021.11
Utilities - City Hall Total:						7,021.11
0	08/26/2016	General Fund	Utilities - Old City Hall	Xcel Energy	Fire Station #2	168.42
Utilities - Old City Hall Total:						168.42
0	08/17/2016	General Fund	Vehicle Supplies & Maintenance	Amazon.com- CC	Membership Fee	7.92
0	08/17/2016	General Fund	Vehicle Supplies & Maintenance	Amazon.com- CC	Vibration Motor	15.50
82699	08/18/2016	General Fund	Vehicle Supplies & Maintenance	Astleford International Trucks	Bushings, Nuts, Bolts	353.32
82865	09/01/2016	General Fund	Vehicle Supplies & Maintenance	Astleford International Trucks	Vehicle Supplies	173.98
0	08/17/2016	General Fund	Vehicle Supplies & Maintenance	Carid-CC	Vehicle Supplies	70.00
0	09/01/2016	General Fund	Vehicle Supplies & Maintenance	Certified Laboratories, Inc.	Gloves	122.87
0	08/18/2016	General Fund	Vehicle Supplies & Maintenance	Emergency Automotive Tech Inc	Lightbar	360.17
82723	08/18/2016	General Fund	Vehicle Supplies & Maintenance	Emergency Response Solutions, LL	Ultra Carbon Material Black Hoods	196.88
0	08/18/2016	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	2016 BLANKET PO FOR VEHICLE	157.65
0	08/18/2016	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	2016 BLANKET PO FOR VEHICLE	105.69
0	09/01/2016	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	2016 BLANKET PO FOR VEHICLE	190.59
0	09/01/2016	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	2016 BLANKET PO FOR VEHICLE	264.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/01/2016	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	2016 BLANKET PO FOR VEHICLE	1 6.69
0	09/01/2016	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	2016 BLANKET PO FOR VEHICLE	2 2.56
0	09/01/2016	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	2016 BLANKET PO FOR VEHICLE	9.84
0	09/01/2016	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	2016 BLANKET PO FOR VEHICLE	157.07
0	09/01/2016	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	2016 BLANKET PO FOR VEHICLE	3.32
0	09/01/2016	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	2016 BLANKET PO FOR VEHICLE	321.66
0	09/01/2016	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	2016 BLANKET PO FOR VEHICLE	34.29
82730	08/18/2016	General Fund	Vehicle Supplies & Maintenance	Frontier Ag & Turf	Isolator	137.43
0	08/18/2016	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Roll Cloth, Saw Kit	229.85
0	08/18/2016	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Battery Charger	109.68
0	09/01/2016	General Fund	Vehicle Supplies & Maintenance	Jefferson Fire & Safety, Inc.	Carbide Chain	265.99
0	09/01/2016	General Fund	Vehicle Supplies & Maintenance	Jefferson Fire & Safety, Inc.	Jumbo Crank	1,624.00
0	08/18/2016	General Fund	Vehicle Supplies & Maintenance	Larson Companies	Filter	5.02
82909	09/01/2016	General Fund	Vehicle Supplies & Maintenance	Liberty Tire Services, LLC	Tire Recycling	60.84
0	09/01/2016	General Fund	Vehicle Supplies & Maintenance	MacQueen Equipment	Belts	219.59
0	09/01/2016	General Fund	Vehicle Supplies & Maintenance	McMaster-Carr Supply Co	Steel Pin	60.01
0	08/18/2016	General Fund	Vehicle Supplies & Maintenance	Metal Supermarkets	Vehicle Supplies	35.24
0	08/18/2016	General Fund	Vehicle Supplies & Maintenance	MTI Distributing, Inc.	Control Throttle	129.31
0	08/18/2016	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	2016 BLANKET PO FOR VEHICLE	21.03
0	08/18/2016	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	2016 BLANKET PO FOR VEHICLE	155.49
0	09/01/2016	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	2016 BLANKET PO FOR VEHICLE	63.96
82764	08/18/2016	General Fund	Vehicle Supplies & Maintenance	Nardini Fire Equipment Co, Inc	Extinguisher	135.00
82776	08/18/2016	General Fund	Vehicle Supplies & Maintenance	RCM Equipment Company, LLC	Plastic Spacers	85.64
0	08/17/2016	General Fund	Vehicle Supplies & Maintenance	Suburban Ace Hardware-CC	Pipe Insulation	5.98
82791	08/18/2016	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	2016 BLANKET PO FOR VEHICLE	372.32
82948	09/01/2016	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	2016 BLANKET PO FOR VEHICLE	7 9.08
82948	09/01/2016	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	2016 BLANKET PO FOR VEHICLE	1 7.10
82795	08/18/2016	General Fund	Vehicle Supplies & Maintenance	Tri State Bobcat, Inc	Vehicle Supplies	168.65
Vehicle Supplies & Maintenance Total:						7,595.21
Fund Total:						447,640.77
0	08/17/2016	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Regular Service	79.56
Contract Maintenance Total:						79.56
0	08/17/2016	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Federal Incc	715.18
0	08/31/2016	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Federal Incc	747.88

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Federal Income Tax Total:						1,463.06
0	08/17/2016	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	129.48
0	08/17/2016	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	553.68
0	08/31/2016	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	571.18
0	08/31/2016	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	133.58
FICA Employee Ded. Total:						1,387.92
0	08/17/2016	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	553.68
0	08/17/2016	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	129.48
0	08/31/2016	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	571.18
0	08/31/2016	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	133.58
FICA Employers Share Total:						1,387.92
0	09/01/2016	Golf Course	League Expenses	Steven Anderson	Supplies Reimbursement	293.12
League Expenses Total:						293.12
82748	08/18/2016	Golf Course	Life Ins. Employee	LINA	Life Insurance Premium-Aug. 2016	73.48
Life Ins. Employee Total:						73.48
82748	08/18/2016	Golf Course	Life Ins. Employer	LINA	Life Insurance Premium-Aug. 2016	4.80
Life Ins. Employer Total:						4.80
82748	08/18/2016	Golf Course	Long Term Disability	LINA	Life Insurance Premium-Aug. 2016	18.31
Long Term Disability Total:						18.31
82926	09/01/2016	Golf Course	Medical Ins Employee	NJPA	Health Insurance Premium-Aug 2016	779.76
Medical Ins Employee Total:						779.76
82926	09/01/2016	Golf Course	Medical Ins Employer	NJPA	Health Insurance Premium-Aug 2016	1,374.12
Medical Ins Employer Total:						1,374.12

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
82707	08/18/2016	Golf Course	Merchandise For Sale	Callaway Golf Company	Golf Gloves for Resale	353.66
82708	08/18/2016	Golf Course	Merchandise For Sale	Capitol Beverage Sales, LP	Beverages for Resale	210.90
82742	08/18/2016	Golf Course	Merchandise For Sale	J. J. Taylor Dist. of MN Inc.	Beverages For Resale	126.20
0	08/17/2016	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Concession Items for Resale	141.84
0	08/17/2016	Golf Course	Merchandise For Sale	Target- CC	Merchandise for Resale	23.25
Merchandise For Sale Total:						855.85
0	08/17/2016	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2016 Post Emplo	52 15
0	08/31/2016	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00003.08.2016 Post Emplo	52 15
MN State Retirement Total:						104.30
0	08/17/2016	Golf Course	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2016 MNDCP De	50.00
0	08/31/2016	Golf Course	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.08.2016 MNDCP De	50.00
MNDCP Def Comp Total:						100.00
0	08/17/2016	Golf Course	Operating Supplies	Buffalo Rock Winery-CC	Wine & Women Event Supplies	39.38
0	08/17/2016	Golf Course	Operating Supplies	Cub Foods- CC	Tournament Supplies	60.01
0	08/17/2016	Golf Course	Operating Supplies	Flaherty's Bowl-CC	Tournament Prizes	30.35
0	08/17/2016	Golf Course	Operating Supplies	Gary Carlson Equip-CC	Propane	20.00
0	08/17/2016	Golf Course	Operating Supplies	Home Depot- CC	Paint Supplies	45.76
0	08/17/2016	Golf Course	Operating Supplies	Joe Sensors-CC	Tournament Prizes	50.00
0	08/17/2016	Golf Course	Operating Supplies	Mills Fleet Farm-CC	Waders	117.83
0	08/17/2016	Golf Course	Operating Supplies	Mudslingers-CC	Tournament Prize	25.00
0	08/17/2016	Golf Course	Operating Supplies	North Hgts Hardware Hank-CC	Chain Saw Oil	16.06
0	08/17/2016	Golf Course	Operating Supplies	Office Depot- CC	Office Supplies	74.98
0	08/17/2016	Golf Course	Operating Supplies	Restaurant Depot- CC	Clubhouse Supplies	53.83
0	08/17/2016	Golf Course	Operating Supplies	Suburban Ace Hardware-CC	Tool Supplies	7.99
0	08/17/2016	Golf Course	Operating Supplies	Target- CC	Club House Grill Supplies	13.88
0	08/17/2016	Golf Course	Operating Supplies	Target- CC	Envelopes	5.91
0	08/17/2016	Golf Course	Operating Supplies	Target- CC	Water	6.38
82956	09/01/2016	Golf Course	Operating Supplies	Village Plumbing, Inc.	Plumbing Service	770.00
Operating Supplies Total:						1,337.36
0	08/17/2016	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	338 96
0	08/31/2016	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	338 96
PERA Employee Ded Total:						677.92

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/17/2016	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera additio	52.15
0	08/17/2016	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	338.96
0	08/31/2016	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera additio	52.15
0	08/31/2016	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	338.96
PERA Employer Share Total:						782.22
82883	09/01/2016	Golf Course	Rental	Club Car, LLC	July Lease Rentals	1,154.25
82883	09/01/2016	Golf Course	Rental	Club Car, LLC	Aug Lease Rentals	1,154.25
82764	08/18/2016	Golf Course	Rental	Nardini Fire Equipment Co, Inc	Inspection Kidde	133.00
Rental Total:						2,441.50
0	08/17/2016	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2016 State Incom	339.65
0	08/31/2016	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.08.2016 State Incom	352.23
State Income Tax Total:						691.88
82950	09/01/2016	Golf Course	Telephone	T Mobile	Cell Phones-Acct: 876644423	52.00
Telephone Total:						52.00
0	08/26/2016	Golf Course	Use Tax Payable	Xcel Energy	Use Tax Payable	-54.14
Use Tax Payable Total:						-54.14
0	08/26/2016	Golf Course	Utilities	Xcel Energy	Golf Course	814.12
Utilities Total:						814.12
0	09/01/2016	Golf Course	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Hydraulic Hose Supplies	106.55
0	09/01/2016	Golf Course	Vehicle Supplies & Maintenance	MTI Distributing, Inc.	Mower Supplies	218.59
0	09/01/2016	Golf Course	Vehicle Supplies & Maintenance	MTI Distributing, Inc.	Mower Supplies	407.53
0	09/01/2016	Golf Course	Vehicle Supplies & Maintenance	MTI Distributing, Inc.	Mower Supplies	64.62
Vehicle Supplies & Maintenance Total:						797.29
Fund Total:						15,462.35
82905	09/01/2016	Housing & Redevelopment Agency	Attorney Fees	Kennedy & Graven, Chartered	HRA Legal Services	730.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Attorney Fees Total:						730.25
0	08/17/2016	Housing & Redevelopment Agency	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Federal Incc	10.68
0	08/31/2016	Housing & Redevelopment Agency	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Federal Incc	8.58
Federal Income Tax Total:						19.26
0	08/17/2016	Housing & Redevelopment Agency	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	7.83
0	08/17/2016	Housing & Redevelopment Agency	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	33.48
0	08/31/2016	Housing & Redevelopment Agency	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	7.50
0	08/31/2016	Housing & Redevelopment Agency	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	32.09
FICA Employee Ded. Total:						80.90
0	08/17/2016	Housing & Redevelopment Agency	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	33.48
0	08/17/2016	Housing & Redevelopment Agency	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	7.83
0	08/31/2016	Housing & Redevelopment Agency	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	32.09
0	08/31/2016	Housing & Redevelopment Agency	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	7.50
FICA Employers Share Total:						80.90
82820	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Sophia Ali	Energy Audit Reimbursement	60.00
82821	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	George Andeweg	Energy Audit Reimbursement	60.00
82822	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Brian Balfanz	Energy Audit Reimbursement	60.00
82823	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Kevin Bradt	Energy Audit Reimbursement	60.00
82824	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	J Kevin Byrne	Energy Audit Reimbursement	60.00
82826	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Joshua Carlson	Energy Audit Reimbursement	60.00
82827	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Moges Damte	Energy Audit Reimbursement	60.00
82828	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Craig Dawson	Energy Audit Reimbursement	60.00
82829	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Shawn DeBoer	Energy Audit Reimbursement	60.00
82830	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Rebecca Ekern	Energy Audit Reimbursement	60.00
82831	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Robert Engels	Energy Audit Reimbursement	60.00
82832	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	George Fahey	Energy Audit Reimbursement	60.00
82833	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Mark Fay	Energy Audit Reimbursement	60.00
82834	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Thomas Frazier	Energy Audit Reimbursement	60.00
82835	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Kelly Gilbertson	Energy Audit Reimbursement	60.00
82836	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Allan Gillan	Energy Audit Reimbursement	60.00
82838	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Dale Kruger	Energy Audit Reimbursement	60.00
82839	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Benedict Kubes	Energy Audit Reimbursement	60.00
82842	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Sally McMahon	Energy Audit Reimbursement	60.00
82843	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Bill Mertz	Energy Audit Reimbursement	60.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
82844	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Charles Minea	Energy Audit Reimbursement	60.00
82846	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Matthew Newberg	Energy Audit Reimbursement	60.00
82849	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Linda Owen	Energy Audit Reimbursement	60.00
82850	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Michael Russell	Energy Audit Reimbursement	60.00
82851	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Jeffrey Schloegel	Energy Audit Reimbursement	60.00
82852	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Margaret Schloteldt	Energy Audit Reimbursement	60.00
82855	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Kirk Sherburne	Energy Audit Reimbursement	60.00
82858	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Steve Vitelli	Energy Audit Reimbursement	60.00
82859	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Robert Waldemarsen	Energy Audit Reimbursement	60.00
82860	08/31/2016	Housing & Redevelopment Agency	Payment to Owners	Robert Walstrom	Energy Audit Reimbursement	60.00
Payment to Owners Total:						1,800.00
0	08/17/2016	Housing & Redevelopment Agency	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	35 10
0	08/31/2016	Housing & Redevelopment Agency	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	33 64
PERA Employee Ded Total:						68.74
0	08/17/2016	Housing & Redevelopment Agency	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	35 10
0	08/17/2016	Housing & Redevelopment Agency	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera additio	5 40
0	08/31/2016	Housing & Redevelopment Agency	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera additio	5 18
0	08/31/2016	Housing & Redevelopment Agency	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	33 64
PERA Employer Share Total:						79.32
0	08/17/2016	Housing & Redevelopment Agency	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2016 State Incom	5.72
0	08/31/2016	Housing & Redevelopment Agency	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.08.2016 State Incom	4.59
State Income Tax Total:						10.31
Fund Total:						2,869.68
0	08/17/2016	Information Technology	Computer Equipment	Amazon.com- CC	Tablet Covers	74.97
0	08/17/2016	Information Technology	Computer Equipment	Best Buy- CC	Galaxy Tablets	1,199.97
82739	08/18/2016	Information Technology	Computer Equipment	HP INC.	Computer Supplies	1,217.80
82739	08/18/2016	Information Technology	Computer Equipment	HP INC.	Computer Supplies	147.42
82739	08/18/2016	Information Technology	Computer Equipment	HP INC.	Computer Supplies	147.42
82739	08/18/2016	Information Technology	Computer Equipment	HP INC.	Computer Supplies	147.42
82899	09/01/2016	Information Technology	Computer Equipment	HP INC.	Computer Supplies	1,209.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Computer Equipment Total:						4,144.84
0	09/01/2016	Information Technology	Contract Maintenance	Aercor Wireless, Inc	NetMotion Premium Software Mainte	1,126.03
82863	09/01/2016	Information Technology	Contract Maintenance	Analyze Corporation	(1) 28659 Verisign DDoS Protection &	90,000.00
82863	09/01/2016	Information Technology	Contract Maintenance	Analyze Corporation	(1) 26978 Non-recurring DDoS set up	4,000.00
82911	09/01/2016	Information Technology	Contract Maintenance	Marco Technologies, LLC	Device Licenses	2,223.36
0	08/17/2016	Information Technology	Contract Maintenance	Microsoft-CC	Online Services	334.66
82928	09/01/2016	Information Technology	Contract Maintenance	Paragon Solutions Group, Inc.	Device Channel License	870.90
0	08/18/2016	Information Technology	Contract Maintenance	SHI International Corp	Adobe Acrobat	122.00
0	09/01/2016	Information Technology	Contract Maintenance	SHI International Corp	Adobe Acrobat	122.00
0	09/01/2016	Information Technology	Contract Maintenance	SHI International Corp	Adobe Creative Cloud for Teams	692.00
0	08/17/2016	Information Technology	Contract Maintenance	Solarwinds-CC	Network Monitoring Software	308.00
82805	08/18/2016	Information Technology	Contract Maintenance	Velocity Tech Solutions, Inc.	Warranty Extension MWare Host Serv	1,200.00
Contract Maintenance Total:						100,998.95
0	08/17/2016	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Federal Incc	5,481.08
0	08/31/2016	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Federal Incc	4,906.91
Federal Income Tax Total:						10,387.99
82808	08/18/2016	Information Technology	Fiber Maintenance & Locates	Zayo Group LLC	Fiber Maintenance-Acct: 011277	2,750.81
Fiber Maintenance & Locates Total:						2,750.81
0	08/17/2016	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	693.45
0	08/17/2016	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	2,965.24
0	08/31/2016	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	2,750.30
0	08/31/2016	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	643.20
FICA Employee Ded. Total:						7,052.19
0	08/17/2016	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	2,965.24
0	08/17/2016	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	693.45
0	08/31/2016	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	643.20
0	08/31/2016	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	2,750.30
FICA Employers Share Total:						7,052.19
82771	08/18/2016	Information Technology	HSA Employee	Premier Bank	PR Batch 00002.08.2016 HSA Empl	455.84
82933	09/01/2016	Information Technology	HSA Employee	Premier Bank	PR Batch 00003.08.2016 HSA Empl	455.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
HSA Employee Total:						911.68
0	08/18/2016	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.08.2016 ICMA Defe	225.00
0	09/01/2016	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.08.2016 ICMA Defe	225.00
ICMA Def Comp Total:						450.00
82881	09/01/2016	Information Technology	Internet	City of North St. Paul	Data CTR Interconnects	660.00
82881	09/01/2016	Information Technology	Internet	City of North St. Paul	511 Billing Interconnects	5,329.50
82801	08/18/2016	Information Technology	Internet	US Internet	DNS Hosting	20.00
82807	08/18/2016	Information Technology	Internet	XO Communications Inc.	Internet	1,157.76
Internet Total:						7,167.26
82748	08/18/2016	Information Technology	Life Ins. Employee	LINA	Life Insurance Premium-Aug. 2016	143.46
Life Ins. Employee Total:						143.46
82748	08/18/2016	Information Technology	Life Ins. Employer	LINA	Life Insurance Premium-Aug. 2016	75.60
Life Ins. Employer Total:						75.60
82748	08/18/2016	Information Technology	Long Term Disability	LINA	Life Insurance Premium-Aug. 2016	239.57
Long Term Disability Total:						239.57
82926	09/01/2016	Information Technology	Medical Ins Employee	NJPA	Health Insurance Premium-Aug 2016	1,918.82
Medical Ins Employee Total:						1,918.82
82926	09/01/2016	Information Technology	Medical Ins Employer	NJPA	Health Insurance Premium-Aug 2016	9,750.01
Medical Ins Employer Total:						9,750.01
0	08/17/2016	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2016 Post Emplo	482.41
0	08/31/2016	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00003.08.2016 Post Emplo	447.37
MN State Retirement Total:						929.78
82944	09/01/2016	Information Technology	Office Supplies	Staples Business Advantage, Inc.	Toner	28.64

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Office Supplies Total:						28.64
0	09/01/2016	Information Technology	Operating Supplies	Aercor Wireless, Inc	NetMotion Mobily Server	4,250.00
0	08/17/2016	Information Technology	Operating Supplies	Amazon.com- CC	IT Supplies	397.34
82873	09/01/2016	Information Technology	Operating Supplies	CDW Government, Inc.	Wall Mount Kit	62.72
82911	09/01/2016	Information Technology	Operating Supplies	Marco Technologies, LLC	Wall Mount	95.29
82911	09/01/2016	Information Technology	Operating Supplies	Marco Technologies, LLC	Device License	10,097.50
82911	09/01/2016	Information Technology	Operating Supplies	Marco Technologies, LLC	Bracket	90.16
82911	09/01/2016	Information Technology	Operating Supplies	Marco Technologies, LLC	Pendant Kit	91.00
0	08/18/2016	Information Technology	Operating Supplies	Newegg Business, Inc.	VGA EVGA	259.98
0	08/18/2016	Information Technology	Operating Supplies	Newegg Business, Inc.	VGA	123.98
0	09/01/2016	Information Technology	Operating Supplies	Newegg Business, Inc.	HDMI Video Card	143.98
0	09/01/2016	Information Technology	Operating Supplies	Newegg Business, Inc.	Computer Supplies	124.95
Operating Supplies Total:						15,736.90
0	08/17/2016	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	3,135.49
0	08/31/2016	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	2,907.86
PERA Employee Ded Total:						6,043.35
0	08/17/2016	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	3,135.49
0	08/17/2016	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera additio	482.41
0	08/31/2016	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	2,907.86
0	08/31/2016	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera additio	447.37
PERA Employer Share Total:						6,973.13
0	08/17/2016	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2016 State Incom	2,024.06
0	08/31/2016	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.08.2016 State Incom	1,831.35
State Income Tax Total:						3,855.41
82950	09/01/2016	Information Technology	Telephone	T Mobile	Cell Phones-Acct: 876644423	100.32
Telephone Total:						100.32
Fund Total:						186,710.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
82871	09/01/2016	License Center	Contract Maintenance	Brite-Way Window Cleaning Sv	License Center Window Washing	29.00
82749	08/18/2016	License Center	Contract Maintenance	Linn Building Maintenance	General Cleaning	668.63
Contract Maintenance Total:						697.63
0	08/17/2016	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Federal Incc	3,490.41
0	08/31/2016	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Federal Incc	3,478.72
Federal Income Tax Total:						6,969.13
0	08/17/2016	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	2,167.67
0	08/17/2016	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	506.98
0	08/31/2016	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	2,163.02
0	08/31/2016	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	505.87
FICA Employee Ded. Total:						5,343.54
0	08/17/2016	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	506.98
0	08/17/2016	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	2,167.67
0	08/31/2016	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	505.87
0	08/31/2016	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	2,163.02
FICA Employers Share Total:						5,343.54
82917	09/01/2016	License Center	Furniture & Fixtures	MINNCOR Industries	Chairs	1,257.00
Furniture & Fixtures Total:						1,257.00
82771	08/18/2016	License Center	HSA Employee	Premier Bank	PR Batch 00002.08.2016 HSA Empl	213.06
82933	09/01/2016	License Center	HSA Employee	Premier Bank	PR Batch 00003.08.2016 HSA Empl	213.06
HSA Employee Total:						426.12
82748	08/18/2016	License Center	Life Ins. Employee	LINA	Life Insurance Premium-Aug. 2016	128.50
Life Ins. Employee Total:						128.50
82748	08/18/2016	License Center	Life Ins. Employer	LINA	Life Insurance Premium-Aug. 2016	48.00
Life Ins. Employer Total:						48.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
82748	08/18/2016	License Center	Long Term Disability	LINA	Life Insurance Premium-Aug. 2016	125.04
					Long Term Disability Total:	125.04
82926	09/01/2016	License Center	Medical Ins Employee	NJPA	Health Insurance Premium-Aug 2016	2,556.45
					Medical Ins Employee Total:	2,556.45
82926	09/01/2016	License Center	Medical Ins Employer	NJPA	Health Insurance Premium-Aug 2016	6,974.25
					Medical Ins Employer Total:	6,974.25
82815	08/26/2016	License Center	Memberships & Subscriptions	MDRA Mike Norgaard-Treasurer	2016 Annual Meeting Registration-Fc	30.00
					Memberships & Subscriptions Total:	30.00
0	08/17/2016	License Center	Merchandise for Sale	Mydriversmanuals-CC	Drivers License Manuals for Resale	262.10
					Merchandise for Sale Total:	262.10
0	08/18/2016	License Center	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.08.2016 Minnesota I	123.84
					Minnesota Benefit Ded Total:	123.84
0	08/17/2016	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2016 Post Emplo	354.58
0	08/31/2016	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00003.08.2016 Post Emplo	353.83
					MN State Retirement Total:	708.41
0	08/17/2016	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2016 MNDCP De	389.58
0	08/17/2016	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2016 MNDCP De	350.00
0	08/31/2016	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.08.2016 MNDCP De	350.00
0	08/31/2016	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.08.2016 MNDCP De	389.58
					MNDCP Def Comp Total:	1,479.16
0	09/01/2016	License Center	Office Supplies	Greenhaven Printing	Business Cards	34.00
0	09/01/2016	License Center	Office Supplies	Innovative Office Solutions	Office Supplies	140.33
0	08/18/2016	License Center	Office Supplies	St. Paul Stamp Works, Inc.	Self Inking Stamp	21.65
0	08/17/2016	License Center	Office Supplies	Uline-CC	Office Supplies	236.16

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Office Supplies Total:						432.14
0	08/17/2016	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	2,158.74
0	08/31/2016	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	2,150.57
PERA Employee Ded Total:						4,309.31
0	08/17/2016	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera additio	332.10
0	08/17/2016	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	2,158.74
0	08/31/2016	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera additio	330.85
0	08/31/2016	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	2,150.57
PERA Employer Share Total:						4,972.26
0	08/17/2016	License Center	Postage	USPS-CC	Postage	251.55
Postage Total:						251.55
82913	09/01/2016	License Center	Professional Services	McGough Facility Management, LI	Facility Management	359.16
82913	09/01/2016	License Center	Professional Services	McGough Facility Management, LI	Facility Management	335.00
0	09/01/2016	License Center	Professional Services	Quicksilver Express Courier	Courier Service	185.88
Professional Services Total:						880.04
0	08/18/2016	License Center	Rental	Gaughan Properties	Licence Center Rent-Sept. 2016	5,315.93
Rental Total:						5,315.93
0	08/17/2016	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2016 State Incom	1,480.88
0	08/31/2016	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.08.2016 State Incom	1,477.20
State Income Tax Total:						2,958.08
0	09/01/2016	License Center	Transportation	Mary Dracy	Mileage/Parking Reimbursement	131.88
Transportation Total:						131.88
Fund Total:						51,723.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
82937	09/01/2016	MN Islamic Cemetery	Professional Service	Joe Rogalla	Roseville Cemetery Tree and Brush D	2,000.00
					Professional Service Total:	2,000.00
					Fund Total:	2,000.00
0	09/01/2016	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director	250.00
					Professional Services Total:	250.00
					Fund Total:	250.00
0	09/01/2016	P & R Contract Maintenance	Clothing	Michael Gauger	Boots Reimbursement	139.46
					Clothing Total:	139.46
82886	09/01/2016	P & R Contract Maintenance	Contract Maintenance	Commercial Pool	Pool Supplies	359.08
82886	09/01/2016	P & R Contract Maintenance	Contract Maintenance	Commercial Pool	Pool Supplies	212.25
82886	09/01/2016	P & R Contract Maintenance	Contract Maintenance	Commercial Pool	Emergency Repair	8,600.00
82752	08/18/2016	P & R Contract Maintenance	Contract Maintenance	McCaren Designs, Inc.	QTY 1: SEASONAL MAINTENANC	457.65
82752	08/18/2016	P & R Contract Maintenance	Contract Maintenance	McCaren Designs, Inc.	QTY 1: SEASONAL MAINTENANC	457.65
0	08/17/2016	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-CC	Regular Service	602.14
					Contract Maintenance Total:	10,688.77
0	08/17/2016	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Federal Incc	3,031.13
0	08/31/2016	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Federal Incc	2,987.00
					Federal Income Tax Total:	6,018.13
0	08/17/2016	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	428.21
0	08/17/2016	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	1,830.93
0	08/31/2016	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	1,748.08
0	08/31/2016	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	408.82
					FICA Employee Ded. Total:	4,416.04
0	08/17/2016	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	1,830.93
0	08/17/2016	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	428.21

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/31/2016	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	408.82
0	08/31/2016	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	1,748.08
FICA Employers Share Total:						4,416.04
82771	08/18/2016	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.08.2016 HSA Empl	384.62
82771	08/18/2016	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.08.2016 HSA WI En	34.62
82933	09/01/2016	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00003.08.2016 HSA Empl	384.62
82933	09/01/2016	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00003.08.2016 HSA WI En	34.62
HSA Employee Total:						838.48
82748	08/18/2016	P & R Contract Maintenance	Life Ins. Employee	LINA	Life Insurance Premium-Aug. 2016	89.71
Life Ins. Employee Total:						89.71
82748	08/18/2016	P & R Contract Maintenance	Life Ins. Employer	LINA	Life Insurance Premium-Aug. 2016	39.60
Life Ins. Employer Total:						39.60
82748	08/18/2016	P & R Contract Maintenance	Long Term Disability	LINA	Life Insurance Premium-Aug. 2016	102.16
Long Term Disability Total:						102.16
82926	09/01/2016	P & R Contract Maintenance	Medical Ins Employee	NJPA	Health Insurance Premium-Aug 2016	744.72
Medical Ins Employee Total:						744.72
82926	09/01/2016	P & R Contract Maintenance	Medical Ins Employer	NJPA	Health Insurance Premium-Aug 2016	5,183.74
Medical Ins Employer Total:						5,183.74
0	08/17/2016	P & R Contract Maintenance	Minor Equipment	North Hgts Hardware Hank-CC	Trimmer	280.00
Minor Equipment Total:						280.00
82910	09/01/2016	P & R Contract Maintenance	Miscellaneous	LTG Power Equipment	Magnum	450.00
Miscellaneous Total:						450.00
0	08/17/2016	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2016 Post Emplo	219.93

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/31/2016	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00003.08.2016 Post Emplo	222.99
MN State Retirement Total:						442.92
0	08/17/2016	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2016 MNDCP De	175.00
0	08/31/2016	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.08.2016 MNDCP De	175.00
MNDCP Def Comp Total:						350.00
0	09/01/2016	P & R Contract Maintenance	Operating Supplies	Bachmans Inc	Nursery Supplies	2,132.78
0	08/17/2016	P & R Contract Maintenance	Operating Supplies	Bachman's-CC	Trees	319.24
0	08/17/2016	P & R Contract Maintenance	Operating Supplies	Bachman's-CC	Arboretum Supplies	83.92
0	08/17/2016	P & R Contract Maintenance	Operating Supplies	Bachman's-CC	Planting Trees	170.33
0	08/18/2016	P & R Contract Maintenance	Operating Supplies	Brock White Co	Park Supplies	58.09
82710	08/18/2016	P & R Contract Maintenance	Operating Supplies	Central Power Distributors Inc	Blue Starter Rope	26.26
82874	09/01/2016	P & R Contract Maintenance	Operating Supplies	Central Power Distributors Inc	Spark Plugs	20.03
82874	09/01/2016	P & R Contract Maintenance	Operating Supplies	Central Power Distributors Inc	Head Spring	3.69
0	08/18/2016	P & R Contract Maintenance	Operating Supplies	Certified Laboratories, Inc.	Shop Supplies	381.93
0	08/18/2016	P & R Contract Maintenance	Operating Supplies	Certified Laboratories, Inc.	Gloves	304.77
82712	08/18/2016	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	1.22
82712	08/18/2016	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	1.22
82712	08/18/2016	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	1.22
82712	08/18/2016	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	1.22
82712	08/18/2016	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	1.22
82879	09/01/2016	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaining	1.22
82879	09/01/2016	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaining	1.22
82718	08/18/2016	P & R Contract Maintenance	Operating Supplies	Commercial Pool	Pool Supplies	321.00
82718	08/18/2016	P & R Contract Maintenance	Operating Supplies	Commercial Pool	Pool Supplies	208.60
0	08/17/2016	P & R Contract Maintenance	Operating Supplies	Cub Foods- CC	Arboretum Supplies	21.98
0	08/17/2016	P & R Contract Maintenance	Operating Supplies	Dick's Sporting Goods-CC	Canopy	107.08
82892	09/01/2016	P & R Contract Maintenance	Operating Supplies	Equinox Industries, Ltd.	Trash Bags	330.14
0	08/18/2016	P & R Contract Maintenance	Operating Supplies	Fastenal Company Inc.	Shop Supplies	97.55
0	08/18/2016	P & R Contract Maintenance	Operating Supplies	Fastenal Company Inc.	Shop Supplies	75.87
0	08/18/2016	P & R Contract Maintenance	Operating Supplies	Fastenal Company Inc.	Shop Supplies	157.56
0	08/18/2016	P & R Contract Maintenance	Operating Supplies	Fastenal Company Inc.	Shop Supplies	43.74
0	08/17/2016	P & R Contract Maintenance	Operating Supplies	Ferguson Enterprises Inc.-CC	Drain Plug	21.58
82729	08/18/2016	P & R Contract Maintenance	Operating Supplies	Fra-Dor Inc.	Western Cedar	495.00
82729	08/18/2016	P & R Contract Maintenance	Operating Supplies	Fra-Dor Inc.	Western Cedar	70.00
82895	09/01/2016	P & R Contract Maintenance	Operating Supplies	Fra-Dor Inc.	Mulch	342.00
0	08/18/2016	P & R Contract Maintenance	Operating Supplies	Grainger Inc	Motor	191.88
0	08/18/2016	P & R Contract Maintenance	Operating Supplies	Grainger Inc	V-Belt	25.38
0	08/18/2016	P & R Contract Maintenance	Operating Supplies	M/A Associates	Can Liners	1,110.62
0	08/18/2016	P & R Contract Maintenance	Operating Supplies	M/A Associates	Can Liners	712.12

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/01/2016	P & R Contract Maintenance	Operating Supplies	M/A Associates	Can Liners	791.62
0	08/17/2016	P & R Contract Maintenance	Operating Supplies	Menards-CC	Arboretum Supplies	108.90
82755	08/18/2016	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Cable	33.78
0	08/17/2016	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Paint	77.84
0	08/17/2016	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	No Receipt-Norman	18.50
0	08/17/2016	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Reddy Foam	33.18
0	08/17/2016	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	No Receipt-Schlosser	15.13
82769	08/18/2016	P & R Contract Maintenance	Operating Supplies	Poolside	Chlorine	7.41
82772	08/18/2016	P & R Contract Maintenance	Operating Supplies	Q3 Contracting, Inc.	Barricades	1,127.80
0	09/01/2016	P & R Contract Maintenance	Operating Supplies	St. Croix Recreation Funplayground	Litter Bags	223.00
82796	08/18/2016	P & R Contract Maintenance	Operating Supplies	Trio Supply Company	Restroom Supplies	320.85
82798	08/18/2016	P & R Contract Maintenance	Operating Supplies	Twin City Garage Door Co.	Door Service	135.00
82800	08/18/2016	P & R Contract Maintenance	Operating Supplies	Universal Athletic Service, Inc.	Athletic Supplies	971.02
Operating Supplies Total:						11,705.71
0	08/17/2016	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	1,479.28
0	08/31/2016	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	1,490.73
PERA Employee Ded Total:						2,970.01
0	08/17/2016	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera additio	227.56
0	08/17/2016	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	1,479.28
0	08/31/2016	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera additio	229.34
0	08/31/2016	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	1,490.73
PERA Employer Share Total:						3,426.91
0	08/18/2016	P & R Contract Maintenance	Professional Services	LHB Inc	Landscape Architect Service	219.50
82932	09/01/2016	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	4,462.50
82932	09/01/2016	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	820.00
82932	09/01/2016	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	240.00
82932	09/01/2016	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	488.00
82932	09/01/2016	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	495.00
82932	09/01/2016	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	2,640.00
82932	09/01/2016	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	1,575.00
82932	09/01/2016	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	212.50
82932	09/01/2016	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	1,700.00
82932	09/01/2016	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	160.00
82932	09/01/2016	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	1,275.00
82932	09/01/2016	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	1,230.00
82932	09/01/2016	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	1,604.50
82932	09/01/2016	P & R Contract Maintenance	Professional Services	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	936.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/01/2016	P & R Contract Maintenance	Professional Services	Prowire, Inc.	Annual Fire Monitoring	360.00
0	09/01/2016	P & R Contract Maintenance	Professional Services	Prowire, Inc.	Annual Fire Monitoring	360.00
Professional Services Total:						18,778.00
0	08/17/2016	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2016 State Incom	1,268.79
0	08/31/2016	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.08.2016 State Incom	1,238.57
State Income Tax Total:						2,507.36
0	08/17/2016	P & R Contract Maintenance	Telephone	Amazon.com- CC	SmartPhone Cases	59.94
82950	09/01/2016	P & R Contract Maintenance	Telephone	T Mobile	Cell Phones-Acct: 876644423	73.44
Telephone Total:						133.38
0	08/26/2016	P & R Contract Maintenance	Utilities	Xcel Energy	P & R	3,647.09
Utilities Total:						3,647.09
82745	08/18/2016	P & R Contract Maintenance	Vehicle Supplies & Maintenance	Kromer Co., LLC	Hydro Pump	976.05
0	08/18/2016	P & R Contract Maintenance	Vehicle Supplies & Maintenance	MTI Distributing, Inc.	Lawn Motor Bladea	891.02
Vehicle Supplies & Maintenance Total:						1,867.07
Fund Total:						79,235.30
82728	08/18/2016	Park Renewal 2011	Professional Services	Floors By Becker, Inc.	QTY 1: BANQUET ENTRY WALK-OFF	2,650.00
82728	08/18/2016	Park Renewal 2011	Professional Services	Floors By Becker, Inc.	QTY 1: INSTALL WALK-OFF CARPET	3,180.00
82728	08/18/2016	Park Renewal 2011	Professional Services	Floors By Becker, Inc.	QTY 1: REPLACE BACK STAIRWEL	7,550.00
82728	08/18/2016	Park Renewal 2011	Professional Services	Floors By Becker, Inc.	QTY 1: MAIN STAIR RUG W/ LOG	2,900.00
82728	08/18/2016	Park Renewal 2011	Professional Services	Floors By Becker, Inc.	QTY 1: STAIR NOSING AND COM	930.00
82922	09/01/2016	Park Renewal 2011	Professional Services	MN Pollution Control Agency	Report Review	125.00
Professional Services Total:						17,335.00
Fund Total:						17,335.00
82887	09/01/2016	Parks & Recreation Vehicle Rev	Parks & Recreation Vehicles	Crysteel Truck Equipment, Inc.	EQUIPMENT FOR #501 REPLACEMENT	9,384.57

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Parks & Recreation Vehicles Total:						9,384.57
Fund Total:						9,384.57
0	09/01/2016	Pathway Maintenance Fund	Operating Supplies	Aggregate Industries-MWR, Inc.	Road Base	678.10
82895	09/01/2016	Pathway Maintenance Fund	Operating Supplies	Fra-Dor Inc.	Black Dirt	287.50
82733	08/18/2016	Pathway Maintenance Fund	Operating Supplies	Goodpointe Technology, Inc. (c/o Z	Roadway PCI Survey	2,149.04
82957	09/01/2016	Pathway Maintenance Fund	Operating Supplies	Warning Lites of MN, Inc.	Barricades, Signs	1,109.25
Operating Supplies Total:						4,223.89
Fund Total:						4,223.89
82775	08/18/2016	Police - DWI Enforcement	Deposits	Ramsey County Attorney	2016 Forfeiture Property	617.18
Deposits Total:						617.18
82748	08/18/2016	Police - DWI Enforcement	Life Insurance	LINA	Life Insurance Premium-Aug. 2016	0.81
Life Insurance Total:						0.81
82748	08/18/2016	Police - DWI Enforcement	Long Term Disability	LINA	Life Insurance Premium-Aug. 2016	2.70
Long Term Disability Total:						2.70
82926	09/01/2016	Police - DWI Enforcement	Medical Ins Employer	NJPA	Health Insurance Premium-Aug 2016	57.96
Medical Ins Employer Total:						57.96
82714	08/18/2016	Police - DWI Enforcement	Professional Services	City of Eagan	SFST & ARIDE Training-Hicke	25.00
0	08/18/2016	Police - DWI Enforcement	Professional Services	Erickson, Bell, Beckman & Quinn I	Squad DVD Copying	2,083.33
0	08/18/2016	Police - DWI Enforcement	Professional Services	Erickson, Bell, Beckman & Quinn I	Vehicle Forfeiture Services	105.00
82734	08/18/2016	Police - DWI Enforcement	Professional Services	Grabar Voice and Data, Inc.	SpeechMike Premium	19,193.50
Professional Services Total:						21,406.83

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						22,085.48
0	08/17/2016	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Federal Incc	19.19
Federal Income Tax Total:						19.19
0	08/17/2016	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	2.34
FICA Employee Ded. Total:						2.34
0	08/17/2016	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	2.34
FICA Employers Share Total:						2.34
82771	08/18/2016	Police Grants	HSA Employee	Premier Bank	PR Batch 00002.08.2016 HSA Empl	1.20
HSA Employee Total:						1.20
82748	08/18/2016	Police Grants	Life Ins. Employer	LINA	Life Insurance Premium-Aug. 2016	0.13
Life Ins. Employer Total:						0.13
82748	08/18/2016	Police Grants	Long Term Disability	LINA	Life Insurance Premium-Aug. 2016	0.35
Long Term Disability Total:						0.35
82926	09/01/2016	Police Grants	Medical Ins Employer	NJPA	Health Insurance Premium-Aug 2016	10.63
Medical Ins Employer Total:						10.63
0	08/17/2016	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2016 Post Emplo	1.64
MN State Retirement Total:						1.64
0	08/17/2016	Police Grants	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2016 MNDCP De	12.98
MNDCP Def Comp Total:						12.98
0	08/17/2016	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	17.74

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employee Ded Total:						17.74
0	08/17/2016	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	26.62
PERA Employer Share Total:						26.62
0	08/17/2016	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2016 State Incom	6.94
State Income Tax Total:						6.94
Fund Total:						102.10
82758	08/18/2016	Police Forfeiture Fund	Deposits Held	MN Dept of Finance	2016 Forfeiture Property	1,211.60
82775	08/18/2016	Police Forfeiture Fund	Deposits Held	Ramsey County Attorney	2016 Forfeiture Property	2,423.20
Deposits Held Total:						3,634.80
82782	08/18/2016	Police Forfeiture Fund	Professional Services	Sage Control Ordnance, Inc.	Patrol Supplies	2,821.00
0	08/18/2016	Police Forfeiture Fund	Professional Services	Streicher's	CIP Rifles	418.00
Professional Services Total:						3,239.00
Fund Total:						6,873.80
0	08/17/2016	Police Vehicle Revolving	Capital Outlay	LA Police Gear, Inc.-CC	CIP Equipment	727.11
0	08/18/2016	Police Vehicle Revolving	Capital Outlay	Streicher's	SWAT Supplies	4,339.99
0	08/18/2016	Police Vehicle Revolving	Capital Outlay	Streicher's	CIP Rifles	8,360.00
Capital Outlay Total:						13,427.10
Fund Total:						13,427.10
82727	08/18/2016	Recreation Donations	Operating Supplies	Flagship Recreation	Benches	3,090.00
82896	09/01/2016	Recreation Donations	Operating Supplies	Fryer Design	Center Ice Printed Logo	1,875.00
82785	08/18/2016	Recreation Donations	Operating Supplies	Sherwin Williams Co.	Paint Supplies	1,595.35
82785	08/18/2016	Recreation Donations	Operating Supplies	Sherwin Williams Co.	Paint Supplies	20.97
82785	08/18/2016	Recreation Donations	Operating Supplies	Sherwin Williams Co.	Paint Supplies	561.88

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
82785	08/18/2016	Recreation Donations	Operating Supplies	Sherwin Williams Co.	Paint Supplies	474.00
Operating Supplies Total:						7,617.20
Fund Total:						7,617.20
82773	08/18/2016	Recreation Fund	Building Rental	Marial Quroz	Building Rental Fee Refund	200.00
82802	08/18/2016	Recreation Fund	Building Rental	Yee T. Vang	Building Rental Refund	200.00
Building Rental Total:						400.00
0	08/18/2016	Recreation Fund	Clothing	Mark Bartholomew	Boots Reimbursement Per Union Con	229.98
Clothing Total:						229.98
82749	08/18/2016	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning	1,030.63
0	08/17/2016	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	247.86
0	09/01/2016	Recreation Fund	Contract Maintenance	Printers Service Inc	Ice Knife Sharpening	40.00
82938	09/01/2016	Recreation Fund	Contract Maintenance	Roseville Area Schools	Shared Facility Cost	77,850.00
Contract Maintenance Total:						79,168.49
82749	08/18/2016	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning	834.63
Contract Maintenance Total:						834.63
82709	08/18/2016	Recreation Fund	Deposits - Arboretum Bricks	Central Park Foundation	Revenue Reimbursement	217.00
Deposits - Arboretum Bricks Total:						217.00
0	08/17/2016	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Federal Incc	5,751.09
0	08/31/2016	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Federal Incc	5,573.81
Federal Income Tax Total:						11,324.90
82700	08/18/2016	Recreation Fund	Fee Program Revenue	Stephanie Barcus	Key Deposit Refund	25.00
82893	09/01/2016	Recreation Fund	Fee Program Revenue	Kathy Evertz	Key Deposit Refund	25.00
82904	09/01/2016	Recreation Fund	Fee Program Revenue	Shannon Johnson	Damage Deposit Refund	125.00
82908	09/01/2016	Recreation Fund	Fee Program Revenue	Alex Lewis	Damage Deposit Refund	125.00
82919	09/01/2016	Recreation Fund	Fee Program Revenue	Becky Mitchell	Damage Deposit Refund	125.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
82923	09/01/2016	Recreation Fund	Fee Program Revenue	MN West Coast Swing Dance Club	Key Deposit Refund	25.00
82930	09/01/2016	Recreation Fund	Fee Program Revenue	Patricia Peterson	Damage Deposit Refund	125.00
82936	09/01/2016	Recreation Fund	Fee Program Revenue	Deanna Reshetar	Damage Deposit Refund	125.00
82945	09/01/2016	Recreation Fund	Fee Program Revenue	Ray Starr	Key Deposit Refund	25.00
82792	08/18/2016	Recreation Fund	Fee Program Revenue	Swiss Benevolent Society	Permit, Key Deposit Refund	25.00
82951	09/01/2016	Recreation Fund	Fee Program Revenue	Selam Tesfaye	Damage Deposit Refund	125.00
82804	08/18/2016	Recreation Fund	Fee Program Revenue	Angelica Vargas	Key Deposit Refund	25.00
82959	09/01/2016	Recreation Fund	Fee Program Revenue	Maureen Wobig	Arboretum Rental Refund	60.00
82959	09/01/2016	Recreation Fund	Fee Program Revenue	Maureen Wobig	Damage Deposit Refund	125.00
Fee Program Revenue Total:						1,085.00
0	08/17/2016	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	1,000.93
0	08/17/2016	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	4,279.77
0	08/31/2016	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	4,236.75
0	08/31/2016	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	990.85
FICA Employee Ded. Total:						10,508.30
0	08/17/2016	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	4,279.77
0	08/17/2016	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	1,000.93
0	08/31/2016	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	990.85
0	08/31/2016	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	4,236.75
FICA Employers Share Total:						10,508.30
82771	08/18/2016	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00002.08.2016 HSA Empl	200.39
82933	09/01/2016	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00003.08.2016 HSA Empl	200.39
HSA Employee Total:						400.78
0	08/18/2016	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.08.2016 ICMA Defe	550.00
0	09/01/2016	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.08.2016 ICMA Defe	550.00
ICMA Def Comp Total:						1,100.00
82748	08/18/2016	Recreation Fund	Life Ins. Employee	LINA	Life Insurance Premium-Aug. 2016	69.40
Life Ins. Employee Total:						69.40
82748	08/18/2016	Recreation Fund	Life Ins. Employer	LINA	Life Insurance Premium-Aug. 2016	57.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employer Total:	57.60
82748	08/18/2016	Recreation Fund	Long Term Disability	LINA	Life Insurance Premium-Aug. 2016	170.47
					Long Term Disability Total:	170.47
82926	09/01/2016	Recreation Fund	Medical Ins Employee	NJPA	Health Insurance Premium-Aug 2016	1,735.89
					Medical Ins Employee Total:	1,735.89
82926	09/01/2016	Recreation Fund	Medical Ins Employer	NJPA	Health Insurance Premium-Aug 2016	7,596.63
					Medical Ins Employer Total:	7,596.63
0	09/01/2016	Recreation Fund	Memberships & Subscriptions	DMX, Inc.	Skating Center Music	165.69
82760	08/18/2016	Recreation Fund	Memberships & Subscriptions	Mn Dept of Labor & Industry	Annual Elevator Operation inspection	200.00
					Memberships & Subscriptions Total:	365.69
0	08/17/2016	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2016 Post Emplo	419.24
0	08/31/2016	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00003.08.2016 Post Emplo	418.02
					MN State Retirement Total:	837.26
0	08/17/2016	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2016 MNDCP De	1,308.41
0	08/31/2016	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.08.2016 MNDCP De	1,308.41
					MNDCP Def Comp Total:	2,616.82
0	09/01/2016	Recreation Fund	Office Supplies	Greenhaven Printing	Business Cards	34.00
0	08/17/2016	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	112.04
					Office Supplies Total:	146.04
82862	09/01/2016	Recreation Fund	Operating Supplies	AIA Services, LLC	T-Shirts	2,547.25
0	08/18/2016	Recreation Fund	Operating Supplies	Becker Arena Products, Inc.	Puck Mark Remover	320.64
0	08/17/2016	Recreation Fund	Operating Supplies	Blick Art Materials-CC	Art Supplies	19.25
0	08/17/2016	Recreation Fund	Operating Supplies	Cub Foods- CC	Run for the Roses Supplies	112.50
0	08/17/2016	Recreation Fund	Operating Supplies	Cub Foods- CC	Cooking Activity Supplies	30.35
0	08/17/2016	Recreation Fund	Operating Supplies	Cub Foods- CC	July 4th Supplies	6.38

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/17/2016	Recreation Fund	Operating Supplies	Cub Foods- CC	July 4th Lunch Supplies	103.59
0	08/17/2016	Recreation Fund	Operating Supplies	Dick's Sporting Goods-CC	Baseballs	68.73
0	08/17/2016	Recreation Fund	Operating Supplies	Dollar Tree-CC	Balloons	16.07
0	08/17/2016	Recreation Fund	Operating Supplies	Hobby Lobby-CC	Craft Supplies	38.53
0	08/17/2016	Recreation Fund	Operating Supplies	Home Depot- CC	July 4th Supplies	14.97
0	08/17/2016	Recreation Fund	Operating Supplies	Home Depot- CC	Extension Cords	183.08
0	08/17/2016	Recreation Fund	Operating Supplies	Menards-CC	Runner	17.85
0	08/17/2016	Recreation Fund	Operating Supplies	Menards-CC	July 4th Supplies	52.36
0	08/17/2016	Recreation Fund	Operating Supplies	Menards-CC	Tape Measure	6.98
0	08/17/2016	Recreation Fund	Operating Supplies	Menards-CC	July 4th Supplies	17.72
0	08/17/2016	Recreation Fund	Operating Supplies	Menards-CC	Picnic Kit	32.48
0	08/17/2016	Recreation Fund	Operating Supplies	Michaels-CC	Passport To Play Supplies	10.05
0	08/17/2016	Recreation Fund	Operating Supplies	Michaels-CC	Art Supplies	51.05
82916	09/01/2016	Recreation Fund	Operating Supplies	Mikes Pro Shop	Softballs	117.84
0	08/17/2016	Recreation Fund	Operating Supplies	Party City-CC	July 4th Supplies	17.12
0	08/17/2016	Recreation Fund	Operating Supplies	Party City-CC	DYP Supplies	32.13
0	08/17/2016	Recreation Fund	Operating Supplies	Party City-CC	Summer Spec. Supplies	36.34
0	08/17/2016	Recreation Fund	Operating Supplies	PetSmart-CC	Animal Supplies	21.40
0	08/17/2016	Recreation Fund	Operating Supplies	REI-CC	Spikeball	64.28
0	08/18/2016	Recreation Fund	Operating Supplies	Rink Systems Inc	Goal Pad	83.77
82780	08/18/2016	Recreation Fund	Operating Supplies	John Rusterholz	CTV Volunteer Supplies Reimbursem	32.00
82940	09/01/2016	Recreation Fund	Operating Supplies	John Rusterholz	CTV Volunteer Supplies Reimbursem	31.38
0	08/17/2016	Recreation Fund	Operating Supplies	Sports Authority-CC	Baseballs	48.18
0	08/17/2016	Recreation Fund	Operating Supplies	Sports Authority-CC	Pop Up Tent	142.47
0	08/17/2016	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Roof Cap Nails	8.99
0	09/01/2016	Recreation Fund	Operating Supplies	Sysco Mn	Concession Items	40.89
0	09/01/2016	Recreation Fund	Operating Supplies	Sysco Mn	Concession Items	17.00
0	08/17/2016	Recreation Fund	Operating Supplies	UPS Store- CC	Shipping	73.23
0	08/17/2016	Recreation Fund	Operating Supplies	Walmart-CC	Summer Spectacular Supplies	106.33
0	08/17/2016	Recreation Fund	Operating Supplies	Walmart-CC	Passport to Play & DYP Supplies	8.19
0	08/17/2016	Recreation Fund	Operating Supplies	Walmart-CC	Passport to Play & DYP Supplies	20.58
0	08/17/2016	Recreation Fund	Operating Supplies	Walmart-CC	Passport to Play & DYP Supplies	2.50
0	08/17/2016	Recreation Fund	Operating Supplies	Walmart-CC	Passport to Play & DYP Supplies	17.79
0	08/17/2016	Recreation Fund	Operating Supplies	Walmart-CC	Snacks	17.52
0	08/17/2016	Recreation Fund	Operating Supplies	Walmart-CC	Passport to Play & DYP Supplies	16.12
0	08/17/2016	Recreation Fund	Operating Supplies	Walmart-CC	Passport to Play & DYP Supplies	12.17
0	08/17/2016	Recreation Fund	Operating Supplies	Walmart-CC	Summer Spec. Supplies	40.63
Operating Supplies Total:						4,658.68
82950	09/01/2016	Recreation Fund	Other services	T Mobile	Cell Phones-Acct: 876644423	16.72

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Other services Total:						16.72
82792	08/18/2016	Recreation Fund	Overpayment of Program Fees	Swiss Benevolent Society	Permit, Key Deposit Refund	15.00
Overpayment of Program Fees Total:						15.00
0	08/17/2016	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	3,155.23
0	08/31/2016	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	3,174.71
PERA Employee Ded Total:						6,329.94
0	08/17/2016	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera additio	485.43
0	08/17/2016	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	3,155.23
0	08/31/2016	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera additio	488.43
0	08/31/2016	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	3,174.71
PERA Employer Share Total:						7,303.80
0	08/17/2016	Recreation Fund	Printing	Clark-CC	Printing	5.40
0	08/17/2016	Recreation Fund	Printing	Visual Impact-CC	Printing	250.00
Printing Total:						255.40
82696	08/18/2016	Recreation Fund	Professional Services	AARP	AARP Driving Class	205.00
82703	08/18/2016	Recreation Fund	Professional Services	Louise Beaman	Volleyball Officiating	192.00
82868	09/01/2016	Recreation Fund	Professional Services	Louise Beaman	Volleyball Officiating	120.00
82872	09/01/2016	Recreation Fund	Professional Services	Breanna Burmester	Volleyball Officiating	96.00
82878	09/01/2016	Recreation Fund	Professional Services	Champion Youth	Safety Awareness Training	840.00
82713	08/18/2016	Recreation Fund	Professional Services	City of Arden Hills	Field Trip to Grand Slam	200.50
82713	08/18/2016	Recreation Fund	Professional Services	City of Arden Hills	Field Trip to Wild Mountain	179.50
82716	08/18/2016	Recreation Fund	Professional Services	City of Shoreview	Field Trip to Valley Fair	321.00
82720	08/18/2016	Recreation Fund	Professional Services	Jordan Danielson	Tennis Instructor	144.88
0	08/18/2016	Recreation Fund	Professional Services	Mark Emme	Volleyball Officiating	182.00
0	09/01/2016	Recreation Fund	Professional Services	Mark Emme	Volleyball Officiating	182.00
0	08/17/2016	Recreation Fund	Professional Services	Facebook-CC	Events Advertising	10.36
82725	08/18/2016	Recreation Fund	Professional Services	Brittany Fedje	Volleyball Officiating	96.00
82735	08/18/2016	Recreation Fund	Professional Services	Todd Hanson	Summer Entertainment Sound Tech.	437.50
82736	08/18/2016	Recreation Fund	Professional Services	Ann Hathaway	Tennis Instructor	149.13
82740	08/18/2016	Recreation Fund	Professional Services	Pat Hubbard	Volleyball Officiating	192.00
82900	09/01/2016	Recreation Fund	Professional Services	Pat Hubbard	Volleyball Officiating	96.00
82741	08/18/2016	Recreation Fund	Professional Services	Tom Imhoff	Volleyball Officiating	120.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
82901	09/01/2016	Recreation Fund	Professional Services	Tom Imhoff	Volleyball Officiating	72.00
82902	09/01/2016	Recreation Fund	Professional Services	Ingina, LLC	Wing Rocket	475.00
82811	08/26/2016	Recreation Fund	Professional Services	Megan Joyce	Tennis Instructor June & Aug 2016	177.00
82744	08/18/2016	Recreation Fund	Professional Services	Kidcreate Studio	Art Classes	990.00
82744	08/18/2016	Recreation Fund	Professional Services	Kidcreate Studio	Art Classes	540.00
82814	08/26/2016	Recreation Fund	Professional Services	Sean MacGillis	Offiated 2 games on 8/10/16	48.00
0	08/18/2016	Recreation Fund	Professional Services	Willie McCray	Umpire Service	1,017.50
0	08/18/2016	Recreation Fund	Professional Services	Willie McCray	Umpire Service	852.50
0	09/01/2016	Recreation Fund	Professional Services	Willie McCray	Umpire Service	1,677.20
0	09/01/2016	Recreation Fund	Professional Services	Willie McCray	Umpire Service	1,897.50
82924	09/01/2016	Recreation Fund	Professional Services	Multicare Associates	Medical Services-Acct: 64904	81.00
82766	08/18/2016	Recreation Fund	Professional Services	Bob Nielsen	Band Loading/Unloading	80.00
82927	09/01/2016	Recreation Fund	Professional Services	North Dakota Recreation & Park A	Job Posting	125.00
0	09/01/2016	Recreation Fund	Professional Services	Susan Perry	Yoga Instruction	52.50
82778	08/18/2016	Recreation Fund	Professional Services	Rosetown Playhouse	Music & Theater Programs	10,192.00
82788	08/18/2016	Recreation Fund	Professional Services	Sports Unlimited, Corp.	Flag Football	1,775.00
82942	09/01/2016	Recreation Fund	Professional Services	Sports Unlimited, Corp.	Volleyball Camp	1,633.00
82942	09/01/2016	Recreation Fund	Professional Services	Sports Unlimited, Corp.	Football, Cheer Camp	888.00
82943	09/01/2016	Recreation Fund	Professional Services	SportSign	Football Camp Interpreter	350.00
0	08/17/2016	Recreation Fund	Professional Services	U of M Golf-CC	Driving Range Use	34.00
0	08/18/2016	Recreation Fund	Professional Services	Kathie Urbaniak	Volleyball Officiating	148.00
82803	08/18/2016	Recreation Fund	Professional Services	Carrie Varco	Golf Instructor	137.50
82958	09/01/2016	Recreation Fund	Professional Services	Wisconsin Park & Recreation Assoc	Job Posting	125.00
0	08/18/2016	Recreation Fund	Professional Services	Youth Enrichment League, Corp.	Youth Classes	4,658.00
Professional Services Total:						31,789.57
82779	08/18/2016	Recreation Fund	Rental	Roseville Area Schools	Stadium Rental	360.00
Rental Total:						360.00
0	08/17/2016	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2016 State Incom	2,412.99
0	08/31/2016	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.08.2016 State Incom	2,338.07
State Income Tax Total:						4,751.06
82950	09/01/2016	Recreation Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	402.35
Telephone Total:						402.35
0	08/18/2016	Recreation Fund	Training	R & R Specialties of Wisconsin, Inc	Seminar	160.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Training Total:						160.00
82867	09/01/2016	Recreation Fund	Transportation	Barthel Charter, Inc.	Senior Trip Transportation	525.00
82882	09/01/2016	Recreation Fund	Transportation	City of Shoreview	Summer Field Trip Buss Reimbursem	571.99
82890	09/01/2016	Recreation Fund	Transportation	Lauren Deal	Mileage Reimbursement	136.08
82890	09/01/2016	Recreation Fund	Transportation	Lauren Deal	Mileage Reimbursement	204.12
82897	09/01/2016	Recreation Fund	Transportation	Rita Gangl	Mileage Reimbursement	63.72
82897	09/01/2016	Recreation Fund	Transportation	Rita Gangl	Mileage Reimbursement	25.92
Transportation Total:						1,526.83
82717	08/18/2016	Recreation Fund	Utilities	Comcast	Business Services	252.81
82884	09/01/2016	Recreation Fund	Utilities	Comcast	Business Services	240.06
82884	09/01/2016	Recreation Fund	Utilities	Comcast	Business Services	235.06
0	08/18/2016	Recreation Fund	Utilities	Xcel Energy	New Park Buildings	1,027.56
0	08/26/2016	Recreation Fund	Utilities	Xcel Energy	Skating Center	6,707.16
Utilities Total:						8,462.65
Fund Total:						195,405.18
0	08/18/2016	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Dental Insurance Premium-June 2016	5,073.09
0	08/18/2016	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Dental Insurance Premium-July 2016	7,561.71
Employer Insurance Total:						12,634.80
82907	09/01/2016	Risk Management	Insurance	League of MN Cities Ins Trust	Reverse Binder Premium	40,844.75
Insurance Total:						40,844.75
82747	08/18/2016	Risk Management	Water Department Claims	League of MN Cities Ins Trust	LMCIT Claim: 000000017176	4,495.40
Water Department Claims Total:						4,495.40
Fund Total:						57,974.95
82695	08/18/2016	Sanitary Sewer	Cleanup Assistance	24Restore	Water Damage Mitigation-2951 Tros	5,000.00
82695	08/18/2016	Sanitary Sewer	Cleanup Assistance	24Restore	Water Damage Mitigation-2991 Tros	3,658.23

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
82695	08/18/2016	Sanitary Sewer	Cleanup Assistance	24Restore	Water Damage Mitigation-2945 Trose	1,842.55
82960	09/01/2016	Sanitary Sewer	Cleanup Assistance	Liz Cross	Sewer "Blow Back" Payment	11,335.79
Cleanup Assistance Total:						21,836.57
82704	08/18/2016	Sanitary Sewer	Cleveland Lift Station Repl	Bolton & Menk, Inc.	Cleveland Sanitary Sewer	380.00
82869	09/01/2016	Sanitary Sewer	Cleveland Lift Station Repl	Bolton & Menk, Inc.	Cleveland Sanitary Sewer	3,950.05
Cleveland Lift Station Repl Total:						4,330.05
82866	09/01/2016	Sanitary Sewer	Contract Maintenance	Automatic Systems Co	Wagner Lift Station Service	480.15
82931	09/01/2016	Sanitary Sewer	Contract Maintenance	Pipe Services Inc	Sanitary Sewer TV Inspection	860.00
Contract Maintenance Total:						1,340.15
0	08/17/2016	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Federal Incc	1,275.23
0	08/31/2016	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Federal Incc	1,357.07
Federal Income Tax Total:						2,632.30
0	08/17/2016	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	769.27
0	08/17/2016	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	179.89
0	08/31/2016	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	805.69
0	08/31/2016	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	188.44
FICA Employee Ded. Total:						1,943.29
0	08/17/2016	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	769.27
0	08/17/2016	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	179.89
0	08/31/2016	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	188.44
0	08/31/2016	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	805.69
FICA Employers Share Total:						1,943.29
82771	08/18/2016	Sanitary Sewer	HSA Employee	Premier Bank	PR Batch 00002.08.2016 HSA Empl	47.11
82933	09/01/2016	Sanitary Sewer	HSA Employee	Premier Bank	PR Batch 00003.08.2016 HSA Empl	47.11
HSA Employee Total:						94.22
0	08/18/2016	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.08.2016 ICMA Defe	26.24
0	09/01/2016	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.08.2016 ICMA Defe	26.26

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					ICMA Def Comp Total:	52.50
82748	08/18/2016	Sanitary Sewer	Life Ins. Employee	LINA	Life Insurance Premium-Aug. 2016	72.94
					Life Ins. Employee Total:	72.94
82748	08/18/2016	Sanitary Sewer	Life Ins. Employer	LINA	Life Insurance Premium-Aug. 2016	23.32
					Life Ins. Employer Total:	23.32
82748	08/18/2016	Sanitary Sewer	Long Term Disability	LINA	Life Insurance Premium-Aug. 2016	65.91
					Long Term Disability Total:	65.91
82926	09/01/2016	Sanitary Sewer	Medical Ins Employee	NJPA	Health Insurance Premium-Aug 2016	1,532.73
					Medical Ins Employee Total:	1,532.73
82926	09/01/2016	Sanitary Sewer	Medical Ins Employer	NJPA	Health Insurance Premium-Aug 2016	2,707.07
					Medical Ins Employer Total:	2,707.07
82880	09/01/2016	Sanitary Sewer	Metro Waste Control Board	City of Lauderdale	3rd Quarter PACAL Sewer Payment	716.22
					Metro Waste Control Board Total:	716.22
0	08/17/2016	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2016 Post Emplo	129 14
0	08/31/2016	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00003.08.2016 Post Emplo	135 08
					MN State Retirement Total:	264.22
0	08/17/2016	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2016 MNDCP De	86.25
0	08/31/2016	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.08.2016 MNDCP De	86.25
					MNDCP Def Comp Total:	172.50
0	08/18/2016	Sanitary Sewer	Operating Supplies	ESS Brothers & Sons, Inc.	S/S Lids	1,368.00
0	08/18/2016	Sanitary Sewer	Operating Supplies	ESS Brothers & Sons, Inc.	ADJ. Ring	255.00
0	09/01/2016	Sanitary Sewer	Operating Supplies	ESS Brothers & Sons, Inc.	T-Seal	840.00
0	08/18/2016	Sanitary Sewer	Operating Supplies	General Industrial Supply Co.	Masterlink, Overhead Lift Chain	1,265.72

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
82731	08/18/2016	Sanitary Sewer	Operating Supplies	General Repair Service, Corp	Air Cushioned Check Valve	7,225.00
0	08/17/2016	Sanitary Sewer	Operating Supplies	Office Depot- CC	No Receipt-Wendel	14.92
Operating Supplies Total:						10,968.64
0	08/17/2016	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	839.44
0	08/31/2016	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	877.94
PERA Employee Ded Total:						1,717.38
0	08/17/2016	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	839.44
0	08/17/2016	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera additio	129.14
0	08/31/2016	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera additio	135.08
0	08/31/2016	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	877.94
PERA Employer Share Total:						1,981.60
82697	08/18/2016	Sanitary Sewer	Professional Services	Advanced Engineering & Environm	I&C System Services-Project P05457	1,286.10
0	08/18/2016	Sanitary Sewer	Professional Services	Ecoenvelopes, LLC	Utility Billing Folding, Inserting, Mai	317.92
82918	09/01/2016	Sanitary Sewer	Professional Services	Minnesota Pump Works	Dale Owasso Lift Station Service	2,912.12
82784	08/18/2016	Sanitary Sewer	Professional Services	SanRon Properties, Inc.	QTY 11: MONTHLY LEASE PAYMI	694.44
Professional Services Total:						5,210.58
82754	08/18/2016	Sanitary Sewer	Sewer SAC Charges	Metropolitan Council	SAC Charges	9,840.60
Sewer SAC Charges Total:						9,840.60
0	08/17/2016	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2016 State Incom	539.36
0	08/31/2016	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.08.2016 State Incom	557.49
State Income Tax Total:						1,096.85
82950	09/01/2016	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 771707201	79.98
Telephone Total:						79.98
0	08/26/2016	Sanitary Sewer	Utilities	Xcel Energy	Lift Stations	1,769.14
Utilities Total:						1,769.14

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						72,392.05
82750	08/18/2016	Singles Program	Operating Supplies	Martha Martin	Singles Supplies Reimbursement	5.99
Operating Supplies Total:						5.99
Fund Total:						5.99
0	08/17/2016	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Federal Incc	108.82
0	08/31/2016	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Federal Incc	108.82
Federal Income Tax Total:						217.64
0	08/17/2016	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	59.15
0	08/17/2016	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	13.84
0	08/31/2016	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	13.84
0	08/31/2016	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	59.15
FICA Employee Ded. Total:						145.98
0	08/17/2016	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	13.84
0	08/17/2016	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	59.15
0	08/31/2016	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	13.84
0	08/31/2016	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	59.15
FICA Employers Share Total:						145.98
82748	08/18/2016	Solid Waste Recycle	Life Ins. Employer	LINA	Life Insurance Premium-Aug. 2016	1.45
Life Ins. Employer Total:						1.45
82748	08/18/2016	Solid Waste Recycle	Long Term Disability	LINA	Life Insurance Premium-Aug. 2016	4.86
Long Term Disability Total:						4.86
0	08/17/2016	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2016 Post Emplo	8.99
0	08/31/2016	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00003.08.2016 Post Emplo	8.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MN State Retirement Total:						17.98
0	08/17/2016	Solid Waste Recycle	Operating Supplies	Clearstream Recyling-CC	Recycling	168.49
Operating Supplies Total:						168.49
0	08/17/2016	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	58.45
0	08/31/2016	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	58.45
PERA Employee Ded Total:						116.90
0	08/17/2016	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	58.45
0	08/17/2016	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera additio	8.99
0	08/31/2016	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	58.45
0	08/31/2016	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera additio	8.99
PERA Employer Share Total:						134.88
0	08/18/2016	Solid Waste Recycle	Professional Services	Eureka Recycling	Wild Rice Festival Zero Waste Event	500.00
Professional Services Total:						500.00
0	08/17/2016	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2016 State Incom	48.95
0	08/31/2016	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.08.2016 State Incom	48.95
State Income Tax Total:						97.90
Fund Total:						1,552.06
82918	09/01/2016	Storm Drainage	Contract Maintenance	Minnesota Pump Works	Arona Lift Station Service	1,210.00
82932	09/01/2016	Storm Drainage	Contract Maintenance	Precision Landscape & Tree,Inc	DISEASED AND HAZARD TREE R	3,900.00
Contract Maintenance Total:						5,110.00
0	08/17/2016	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Federal Incc	1,287.37
0	08/31/2016	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Federal Incc	1,185.59
Federal Income Tax Total:						2,472.96

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/17/2016	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	172.00
0	08/17/2016	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	735.45
0	08/31/2016	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	161.68
0	08/31/2016	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	691.31
FICA Employee Ded. Total:						1,760.44
0	08/17/2016	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	735.45
0	08/17/2016	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	172.00
0	08/31/2016	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	691.31
0	08/31/2016	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	161.68
FICA Employers Share Total:						1,760.44
82771	08/18/2016	Storm Drainage	HSA Employee	Premier Bank	PR Batch 00002.08.2016 HSA Empl	53.85
82933	09/01/2016	Storm Drainage	HSA Employee	Premier Bank	PR Batch 00003.08.2016 HSA Empl	53.84
HSA Employee Total:						107.69
0	08/18/2016	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.08.2016 ICMA Defe	52.51
0	09/01/2016	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.08.2016 ICMA Defe	52.50
ICMA Def Comp Total:						105.01
82748	08/18/2016	Storm Drainage	Life Ins. Employee	LINA	Life Insurance Premium-Aug. 2016	46.07
Life Ins. Employee Total:						46.07
82748	08/18/2016	Storm Drainage	Life Ins. Employer	LINA	Life Insurance Premium-Aug. 2016	19.58
Life Ins. Employer Total:						19.58
82748	08/18/2016	Storm Drainage	Long Term Disability	LINA	Life Insurance Premium-Aug. 2016	53.81
Long Term Disability Total:						53.81
82926	09/01/2016	Storm Drainage	Medical Ins Employee	NJPA	Health Insurance Premium-Aug 2016	340.76
Medical Ins Employee Total:						340.76
82926	09/01/2016	Storm Drainage	Medical Ins Employer	NJPA	Health Insurance Premium-Aug 2016	1,599.13

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Medical Ins Employer Total:						1,599.13
0	08/18/2016	Storm Drainage	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.08.2016 Minnesota I	33.01
Minnesota Benefit Ded Total:						33.01
0	08/17/2016	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2016 Post Emplo	100.83
0	08/31/2016	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00003.08.2016 Post Emplo	101.80
MN State Retirement Total:						202.63
0	08/17/2016	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2016 MNDCP De	63.50
0	08/31/2016	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.08.2016 MNDCP De	63.50
MNDCP Def Comp Total:						127.00
0	09/01/2016	Storm Drainage	Operating Supplies	ESS Brothers & Sons, Inc.	Grate, Frame	791.00
0	09/01/2016	Storm Drainage	Operating Supplies	Fastenal Company Inc.	Supplies	51.00
82941	09/01/2016	Storm Drainage	Operating Supplies	SKB Environmental, Inc.	Demolition Materials	73.63
82957	09/01/2016	Storm Drainage	Operating Supplies	Warning Lites of MN, Inc.	Barricades, Signs	1,109.25
Operating Supplies Total:						2,024.88
0	08/17/2016	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	655.29
0	08/31/2016	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	661.79
PERA Employee Ded Total:						1,317.08
0	08/17/2016	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	655.29
0	08/17/2016	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera additio	100.83
0	08/31/2016	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	661.79
0	08/31/2016	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera additio	101.80
PERA Employer Share Total:						1,519.71
0	08/18/2016	Storm Drainage	Professional Services	Ecoenvelopes, LLC	Utility Billing Folding, Inserting, Mai	317.91
82784	08/18/2016	Storm Drainage	Professional Services	SanRon Properties, Inc.	QTY 11: MONTHLY LEASE PAYMI	694.44
Professional Services Total:						1,012.35

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/17/2016	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2016 State Incom	531.43
0	08/31/2016	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.08.2016 State Incom	491.48
State Income Tax Total:						1,022.91
Fund Total:						20,635.46
0	08/18/2016	Street Construction	Contractor Payments	American Engineering Testing, Inc.	DOT Material Testing	7,859.90
82921	09/01/2016	Street Construction	Contractor Payments	MN Dept of Transportation	Bituminous Plant Inspection	282.00
Contractor Payments Total:						8,141.90
Fund Total:						8,141.90
0	08/17/2016	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Federal Incc	554.97
0	08/31/2016	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Federal Incc	554.97
Federal Income Tax Total:						1,109.94
0	08/17/2016	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	101.82
0	08/17/2016	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	435.36
0	08/31/2016	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	101.82
0	08/31/2016	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	435.36
FICA Employee Ded. Total:						1,074.36
0	08/17/2016	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	435.36
0	08/17/2016	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	101.82
0	08/31/2016	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	101.82
0	08/31/2016	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	435.36
FICA Employers Share Total:						1,074.36
82771	08/18/2016	Telecommunications	HSA Employee	Premier Bank	PR Batch 00002.08.2016 HSA Empl	9.13
82933	09/01/2016	Telecommunications	HSA Employee	Premier Bank	PR Batch 00003.08.2016 HSA Empl	9.13
HSA Employee Total:						18.26
82748	08/18/2016	Telecommunications	Life Ins. Employee	LINA	Life Insurance Premium-Aug. 2016	31.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employee Total:	31.50
82748	08/18/2016	Telecommunications	Life Ins. Employer	LINA	Life Insurance Premium-Aug. 2016	10.54
					Life Ins. Employer Total:	10.54
82748	08/18/2016	Telecommunications	Long Term Disability	LINA	Life Insurance Premium-Aug. 2016	37.34
					Long Term Disability Total:	37.34
82926	09/01/2016	Telecommunications	Medical Ins Employee	NJPA	Health Insurance Premium-Aug 2016	425.18
					Medical Ins Employee Total:	425.18
82926	09/01/2016	Telecommunications	Medical Ins Employer	NJPA	Health Insurance Premium-Aug 2016	801.52
					Medical Ins Employer Total:	801.52
0	08/17/2016	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2016 Post Emplo	70.36
0	08/31/2016	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00003.08.2016 Post Emplo	70.37
					MN State Retirement Total:	140.73
0	08/17/2016	Telecommunications	MND CP Def Comp	Great West- Non Bank	PR Batch 00002.08.2016 MND CP De	390.00
0	08/31/2016	Telecommunications	MND CP Def Comp	Great West- Non Bank	PR Batch 00003.08.2016 MND CP De	389.99
					MND CP Def Comp Total:	779.99
0	08/17/2016	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	457.43
0	08/31/2016	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	457.42
					PERA Employee Ded Total:	914.85
0	08/17/2016	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	457.43
0	08/17/2016	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera additio	70.36
0	08/31/2016	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	457.42
0	08/31/2016	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera additio	70.37
					PERA Employer Share Total:	1,055.58

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
82925	09/01/2016	Telecommunications	Printing	Murphy Creative Design, LLC	Newsletter Creative Services	1,050.00
Printing Total:						1,050.00
0	08/18/2016	Telecommunications	Professional Services	North Suburban Access Corp	Monthly Production	1,433.19
Professional Services Total:						1,433.19
0	08/17/2016	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2016 State Incom	246.18
0	08/31/2016	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.08.2016 State Incom	246.19
State Income Tax Total:						492.37
Fund Total:						10,449.71
82721	08/18/2016	Telephone	CAP - Capital Equip Recovery	Data Q Internet Equip. Corp.	IP 7800 Supporting 4 Lines	1,320.00
82888	09/01/2016	Telephone	CAP - Capital Equip Recovery	Data Q Internet Equip. Corp.	IP Phone Lines	4,048.00
82889	09/01/2016	Telephone	CAP - Capital Equip Recovery	Datalink	Key Expansion Module	4,727.00
82889	09/01/2016	Telephone	CAP - Capital Equip Recovery	Datalink	Software Licenses	3,183.10
CAP - Capital Equip Recovery Total:						13,278.10
82876	09/01/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink Communications	Telephone	14.72
82711	08/18/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	322.08
82711	08/18/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	86.06
82875	09/01/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	94.80
82875	09/01/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	57.40
82875	09/01/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	206.18
82875	09/01/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	39.54
82875	09/01/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	111.38
82875	09/01/2016	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	100.89
82903	09/01/2016	Telephone	PSTN-PRI Access/DID Allocation	Integra	Telephone	353.98
82903	09/01/2016	Telephone	PSTN-PRI Access/DID Allocation	Integra	Telephone	3,331.05
PSTN-PRI Access/DID Allocation Total:						4,718.08
Fund Total:						17,996.18
82870	09/01/2016	TIF District #17-Twin Lakes	Contractor Payments	Braun Intertec Corporation	Construction Materials Testing	2,839.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	08/26/2016	TIF District #17-Twin Lakes	Contractor Payments	Forest Lake Contracting, Inc.	Twin Lakes-contractor payment	348,610.48
Contractor Payments Total:						351,449.48
82705	08/18/2016	TIF District #17-Twin Lakes	Professional Services	Braun Intertec Corporation	New Road Alignment	19,319.60
Professional Services Total:						19,319.60
0	09/01/2016	TIF District #17-Twin Lakes	Twin Lakes Area East Collector	SRF Consulting Group, Inc.	Twin Lakes Area East Collector Prelin	210.30
Twin Lakes Area East Collector Total:						210.30
0	09/01/2016	TIF District #17-Twin Lakes	Twin Lakes Area Signals	SRF Consulting Group, Inc.	Twin Lakes Area Traffic Signals	459.59
Twin Lakes Area Signals Total:						459.59
82705	08/18/2016	TIF District #17-Twin Lakes	Twin Lakes I-35W Ramp	Braun Intertec Corporation	35W & Cleveland Ave Interchange	776.50
0	08/26/2016	TIF District #17-Twin Lakes	Twin Lakes I-35W Ramp	Forest Lake Contracting, Inc.	Twin Lakes	284,997.67
Twin Lakes I-35W Ramp Total:						285,774.17
Fund Total:						657,213.14
82698	08/18/2016	Water Fund	Accounts Payable	DAVID ANASTASIU	Refund Check	121.73
82809	08/26/2016	Water Fund	Accounts Payable	PATRICK AREL	Refund Check	3.94
82706	08/18/2016	Water Fund	Accounts Payable	COLIN BUCKHOLDER	Refund Check	12.37
82825	08/31/2016	Water Fund	Accounts Payable	PHILIP BYRNE	Refund Check	88.12
82724	08/18/2016	Water Fund	Accounts Payable	TODD FAUST	Refund Check	69.05
82810	08/26/2016	Water Fund	Accounts Payable	KELLY FREEBORG	Refund Check	89.56
82837	08/31/2016	Water Fund	Accounts Payable	NORMAN & DORIS HEIDORN	Refund Check	19.43
82743	08/18/2016	Water Fund	Accounts Payable	MICHAEL & NAOMI JACKSON	Refund Check	15.05
82812	08/26/2016	Water Fund	Accounts Payable	ADAM KESSLER	Refund Check	17.46
82840	08/31/2016	Water Fund	Accounts Payable	ANGIE & EMIL KUCERA	Refund Check	44.36
82841	08/31/2016	Water Fund	Accounts Payable	STELLA COLET LAHOZ	Refund Check	169.17
82765	08/18/2016	Water Fund	Accounts Payable	NEW RESIDENT	Refund Check	88.11
82845	08/31/2016	Water Fund	Accounts Payable	NEW RESIDENT	Refund Check	86.09
82847	08/31/2016	Water Fund	Accounts Payable	CECELIA OBERG	Refund Check	77.34
82848	08/31/2016	Water Fund	Accounts Payable	JAYMES OLSON	Refund Check	110.67
82783	08/18/2016	Water Fund	Accounts Payable	CHRISTOPHER SHARKSHNAS &	Refund Check	73.72
82853	08/31/2016	Water Fund	Accounts Payable	MICHAEL & JILL SCHMITT	Refund Check	74.13
82854	08/31/2016	Water Fund	Accounts Payable	SCHUMACHER HOLDINGS LLC	Refund Check	95.51

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
82787	08/18/2016	Water Fund	Accounts Payable	RONALD SMOTHERS	Refund Check	277.04
82856	08/31/2016	Water Fund	Accounts Payable	NIKOLAY SPASSOV	Refund Check	194.60
82817	08/26/2016	Water Fund	Accounts Payable	JERRY SZUREK	Refund Check	77.26
82818	08/26/2016	Water Fund	Accounts Payable	TANLETOWN REALTY	Refund Check	143.12
82857	08/31/2016	Water Fund	Accounts Payable	MELVIN TERO	Refund Check	74.43
82793	08/18/2016	Water Fund	Accounts Payable	CINDY & STEVE TESTER	Refund Check	93.09
82861	08/31/2016	Water Fund	Accounts Payable	MARK WILLIAMS	Refund Check	104.92
82819	08/26/2016	Water Fund	Accounts Payable	BERNARD WRIGHT	Refund Check	170.28
Accounts Payable Total:						2,390.55
0	09/01/2016	Water Fund	Construction Contracts	SEH	Heinel Dr. Rehab	2,851.06
Construction Contracts Total:						2,851.06
82954	09/01/2016	Water Fund	Contract Maintenance	Upper Cut Tree Service	Tree Removal	3,025.00
Contract Maintenance Total:						3,025.00
0	08/17/2016	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Federal Incc	1,911.30
0	08/31/2016	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Federal Incc	2,175.69
Federal Income Tax Total:						4,086.99
0	08/17/2016	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	292.38
0	08/17/2016	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	1,250.13
0	08/31/2016	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	314.26
0	08/31/2016	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	1,343.79
FICA Employee Ded. Total:						3,200.56
0	08/17/2016	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 Medicare E	292.38
0	08/17/2016	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.08.2016 FICA Empl	1,250.13
0	08/31/2016	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 FICA Empl	1,343.79
0	08/31/2016	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.08.2016 Medicare E	314.26
FICA Employers Share Total:						3,200.56
82771	08/18/2016	Water Fund	HSA Employee	Premier Bank	PR Batch 00002.08.2016 HSA Empl	109.14
82933	09/01/2016	Water Fund	HSA Employee	Premier Bank	PR Batch 00003.08.2016 HSA Empl	109.15

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
HSA Employee Total:						218.29
0	08/18/2016	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.08.2016 ICMA Defe	48.76
0	09/01/2016	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00003.08.2016 ICMA Defe	48.74
ICMA Def Comp Total:						97.50
82748	08/18/2016	Water Fund	Life Ins. Employee	LINA	Life Insurance Premium-Aug. 2016	170.08
Life Ins. Employee Total:						170.08
82748	08/18/2016	Water Fund	Life Ins. Employer	LINA	Life Insurance Premium-Aug. 2016	34.67
Life Ins. Employer Total:						34.67
82748	08/18/2016	Water Fund	Long Term Disability	LINA	Life Insurance Premium-Aug. 2016	75.18
Long Term Disability Total:						75.18
82926	09/01/2016	Water Fund	Medical Ins Employee	NJPA	Health Insurance Premium-Aug 2016	417.18
Medical Ins Employee Total:						417.18
82926	09/01/2016	Water Fund	Medical Ins Employer	NJPA	Health Insurance Premium-Aug 2016	2,305.94
Medical Ins Employer Total:						2,305.94
0	08/17/2016	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.08.2016 Post Emplo	182.55
0	08/31/2016	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00003.08.2016 Post Emplo	199.01
MN State Retirement Total:						381.56
0	08/17/2016	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.08.2016 MNDCP De	138.75
0	08/31/2016	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00003.08.2016 MNDCP De	138.75
MNDCP Def Comp Total:						277.50
82885	09/01/2016	Water Fund	Operating Supplies	Commercial Asphalt Co	Dura Drive	313.95
0	08/17/2016	Water Fund	Operating Supplies	D Rock Center- CC	1/2 Yard River	260.45
82894	09/01/2016	Water Fund	Operating Supplies	F M Trucking Co. Inc	Top Soil	273.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/01/2016	Water Fund	Operating Supplies	Fastenal Company Inc.	Supplies	41.26
0	08/18/2016	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	1,604.42
0	08/18/2016	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	54.54
0	08/18/2016	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	247.34
0	09/01/2016	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Water Meter Supplies	132.46
0	08/17/2016	Water Fund	Operating Supplies	Marathon Oil-CC	Fuel	22.95
Operating Supplies Total:						2,950.97
0	08/17/2016	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	1,186 71
0	08/31/2016	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	1,293 72
PERA Employee Ded Total:						2,480.43
0	08/17/2016	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera Emplo	1,186 71
0	08/17/2016	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.08.2016 Pera additio	182 55
0	08/31/2016	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera additio	199 01
0	08/31/2016	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00003.08.2016 Pera Emplo	1,293 72
PERA Employer Share Total:						2,861.99
0	08/17/2016	Water Fund	Professional Services	Appointment Plus-CC	Professional Services	843.00
0	08/18/2016	Water Fund	Professional Services	Ecoenvelopes, LLC	Utility Billing Folding, Inserting, Mai	317.92
82924	09/01/2016	Water Fund	Professional Services	Multicare Associates	Medical Services-Acct: 64904	74.00
0	08/17/2016	Water Fund	Professional Services	Nelsons Cheese & Deli-CC	Interview Supplies	53.57
0	08/17/2016	Water Fund	Professional Services	Nelsons Cheese & Deli-CC	Interview Supplies	43.41
82784	08/18/2016	Water Fund	Professional Services	SanRon Properties, Inc.	QTY 11: MONTHLY LEASE PAYMI	694 45
Professional Services Total:						2,026.35
0	08/17/2016	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.08.2016 State Incom	812.79
0	08/31/2016	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.08.2016 State Incom	893.91
State Income Tax Total:						1,706.70
82950	09/01/2016	Water Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	564.01
Telephone Total:						564.01
0	08/26/2016	Water Fund	Utilities	Xcel Energy	2501 Fiarview Watertower	5,665.41

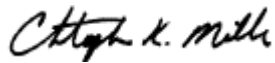
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Utilities Total:						5,665.41
0	08/17/2016	Water Fund	Water Meters	Batteries Plus-CC	Batteries	12.60
0	08/18/2016	Water Fund	Water Meters	Ferguson Waterworks #2516	Meter Supplies	714.67
0	09/01/2016	Water Fund	Water Meters	Ferguson Waterworks #2516	Water Meter Supplies	13,485.49
Water Meters Total:						14,212.76
Fund Total:						55,201.24
0	09/01/2016	Workers Compensation	Professional Services	WCRA	Workers Comp.	4,749.29
Professional Services Total:						4,749.29
Fund Total:						4,749.29
Report Total:						2,054,617.61

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 9/12/2016
Item No.: 8.b

Department Approval

City Manager Approval



Item Description: Consideration of new 2016-2017 Massage Therapist Licenses.

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following applications are submitted for consideration:

Massage Therapist License

Doree Taylor
Elements Massage
2100 Snelling Ave N, Suite 66B
Roseville, MN 55113

Victoria Babashov
Elements Massage
2100 Snelling Ave N, Suite 66B
Roseville, MN 55113

Jill Grunewald
Colleen & Company Salon Spa
3092 Lexington Ave
Roseville, MN 55113

Xiao Fang Hu
Hao Massage
1361 Rice Street N
Roseville, MN 55113

POLICY OBJECTIVE

Required by City Code

FINANCIAL IMPACTS

The correct fees were paid to the City at the time the application(s) were made.

31 **STAFF RECOMMENDATION**

32 Staff has reviewed the applications and has determined that the applicants meet all City requirements. Staff
33 recommends approval of the Massage Therapist Licenses..

34 **REQUESTED COUNCIL ACTION**

35 Motion to approve the Licenses pending successful background checks.

Prepared by: Chris Miller, Finance Director

Attachments: A: Applications
B: City Code Chapter 309



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☒ New License ☐ Renewal

For the License Year Ending June 30, 2017

1. Full Legal Name (Please Print) Taylor Doree Lacee
(Last) (First) (Middle)

2. Home Address _____

3. Telephone _____

4. Date of Birth (mm/dd/yyyy) _____

5. Email Address _____

6. Driver's License Number _____

7. Ethnicity: _____

8. Sex: _____

9. Have you ever used or been known by any name other than the legal name given in number 1 above?

☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:

Elements Massage 2100 Snelling Ave N #66B Roseville, MN

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?

☒ Yes Lakewood, CO ☐ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on the back of this page.

☐ Yes ☒ No ☐ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature Jane Taylor

Date 8/29/16

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00 (prorated quarterly)
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☒ New License ☐ Renewal

For the License Year Ending June 30, 2016

1. Full Legal Name (Please Print) Babashov Victoria
(Last) (First) (Middle)

2. Home Address _

3. Telephone {

4. Date of Birth (mm/dd/yyyy) _____

5. Email Address _____

6. Driver's License Number _____

7. Ethnicity:

8. Sex:

9. Have you ever used or been known by any name other than the legal name given in number 1 above?

☒ Yes ☐ No If Yes, List each full name along with dates and places where used.

Victoriya Babashova

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:

Mass Elements Massage 2100 Snelling Ave N.

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?

☒ Yes Shoreview, Plymouth ☐ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on the back of this page.

☐ Yes ☒ No ☐ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature

Victoria Babashov

Date 08/10/16

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00 (prorated quarterly)
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

(Please Print Clearly)

☒ New License ☐ Renewal

For License Year Ending June 30, 2017

1. Full Legal Name (Please Print) Grunewald Jill Kathleen
(Last) (First) (Middle)

2. Home Address _____

3. Telephone _____

4. Date of Birth (mm/dd/yyyy) _____

5. Driver's License Number _____

6. Ethnicity _____

7. Sex: _____

8. Email Address _____

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.

Jill Kathleen Franco (former married name 1998-2006)

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:

Colleen & Company Salon Spa, 3092 Lexington Avenue, Roseville
MN 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☒ Yes Plymouth, MN ☐ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed?

☐ Yes ☒ No ☐ N/A

If yes, explain in detail on a separate page.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks.

Signature _____

Date 8/26/2016

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☒ New License ☐ Renewal

For the License Year Ending June 30, 2017

1. Full Legal Name (Please Print) Hu XIAO FANG
(Last) (First) (Middle)

2. Home Address _____

3. Telephone (_____

4. Date of Birth (mm/dd/yyyy) _____

5. Email Address _____

6. Driver's License Number _____

7. Ethnicity: _____

8. Sex: _____

9. Have you ever used or been known by any name other than the legal name given in number 1 above?

☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:

Hao Massage 1961 Rice Street N, Roseville, MN 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?

☐ Yes ☒ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on the back of this page.

☐ Yes ☐ No ☒ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature Xiao Fang Hu

Date 9/2/2016

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00 (prorated quarterly)
Make checks payable to: City of Roseville

CHAPTER 309

MASSAGE THERAPY ESTABLISHMENTS

SECTION:

- 309.01: Definitions
- 309.02: License for Massage Therapy Establishment
- 309.03: Granting, Denying or Rescinding of Licenses
- 309.04: Practice of Massage Therapy Only by Licensed Persons
- 309.05: Revocation or Suspension of License
- 309.06: Restrictions and Regulations
- 309.07: Violations, Penalty

309.01: DEFINITIONS:

As used in this Chapter, the following words and terms shall have the meanings ascribed to them in this Section:

CHAIR MASSAGE: A massage provided to a fully-clothed individual, and limited to the neck, shoulders, arms, and back, where the massage is not provided in a massage therapy establishment; and provided the individual giving the massage meets the requirements specified in Section 309.04 (A). (Ord. 1329, 11-14-05)

MASSAGE THERAPIST: A person who practices massage therapy.

MASSAGE THERAPY: The rubbing, stroking, kneading, tapping or rolling of the body with the hands or other parts of the body for the exclusive purposes of relaxation, physical fitness or beautification and for no other purpose.

The practice of massage therapy is hereby declared to be distinct from the licensed practice of medicine, osteopathy, chiropractic, physical therapy, podiatry and nursing, as well as athletic coaches and trainers. Persons engaged in those professions are exempt from the provisions of this Chapter.

MASSAGE THERAPY ESTABLISHMENT: Any room, or premise wherein a person may receive a massage from a massage therapist for a fee; where massages are given on more than 14 calendar days in any given calendar year. (Ord. 1329, 11-14-05)

SANITARY: Free from the vegetative cells of pathogenic microorganisms. (Ord. 1142, 6-13-1994)

309.02: LICENSE FOR MASSAGE THERAPY ESTABLISHMENT:

- A. **License Required:** No person shall engage in the business of operating a massage therapy establishment within the City without first having obtained the required license.
- B. **Application Fee:** The initial application for a license shall be made by completing an application form provided by and containing such information as required by the City Manager and by paying a nonrefundable application fee, as established by the City Fee Schedule in Section 314.05. (Ord. 1329, 11-14-05)

- C. **Separate License Required Fee:** A separate license shall be obtained for each place of business, the fee for which shall be as established by the City Fee Schedule in Section 314.05. (Ord. 1329, 11-14-05)

309.03: GRANTING, DENYING OR RESCINDING OF LICENSES:

- A. **Zoning Compliance:** Massage Therapy Establishment licenses may be granted only to establishments associated with and operating within the confines of and incidental to a properly zoned beauty parlor (salon), health club, office, shopping mall, or similar areas open to the public. (Ord. 1329, 11-14-05)
- B. **Building, Safety and Sanitation Regulations:** Licenses may be denied or rescinded if the premises of the massage therapy establishments do not meet the requirements of the City Council, and of the building, safety and sanitation regulations of the City and State.
- C. **Fraud or Deception:** Licenses may be denied or rescinded if there is any fraud or deception involved in the license application.
- D. **History of Violations:** Licenses may be denied or rescinded if the applicant, licensee or employee of the same fails to comply with, or have a history of violations of the laws or ordinances which apply to health, safety or moral turpitude.
- E. **Additional Conditions:** The City Council may attach such reasonable conditions to the license as it, in its sole discretion, deems to be appropriate. (Ord. 1142, 6-13-1994)
(Ord. 1283, 6-16-03)

309.04: PRACTICE OF MASSAGE THERAPY ONLY BY LICENSED PERSONS:

- A. **Application for License:** Any person or business desiring to be licensed as a massage therapy establishment shall file an application on forms provided by the City Manager. The application shall contain such information as the City Manager may require, including: (Ord. 1329, 11-14-05)
1. The applicant's full name, address, social security number and written proof of age.
 2. The name and address of the licensed massage therapy establishment by which the applicant expects to be employed.
 3. A statement concerning whether the person has been convicted of or entered a plea of guilty to any crime or ordinance violation and, if so, information as to the time, place and nature of such crime or offense.
 4. Proof that the applicant meets the following educational requirements:
 - a. A diploma or certificate of graduation from a school approved by the American Massage Therapist Association or other similar reputable massage association; or
 - b. A diploma or certificate of graduation from a school which is either accredited by a recognized educational accrediting association or agency or is licensed by the State or local government agency having jurisdiction over the school.
 - c. Each applicant shall also furnish proof at the time of application of a minimum of 600 hours of successfully completed course work in the following areas:
 - (1) The theory and practice of massage, including, but not limited to, Swedish, Esalen, Shiatsu and/or foot reflexology techniques; and
 - (2) Anatomy, including, but not limited to, skeletal and muscular structure and organ placement; and

(3) Hygiene.

- B. Fee: The annual license fee for a massage therapist is as established by the City Fee Schedule in Section 314.05. Ord. 1329, 11-14-05)
- C. Review of Application: License applications shall be reviewed by the Police Department.
- D. Denial of Application: The license application may be denied for any of the following reasons:
 - 1. Fraudulent Statements: The application contains false, fraudulent, or deceptive statements.
 - 2. Prior Conviction: The applicant has been convicted of or entered a plea of guilty within the previous three years to a violation of this Chapter or of any other law regulating the practice of massage, or of any law prohibiting criminal sexual conduct, prostitution, pandering, indecent conduct or keeping of a disorderly house.
 - 3. Noncompliance: The applicant has not complied with a provision of this Chapter.
 - 4. Underage: The applicant is less than eighteen (18) years of age. (Ord. 1142, 6-13-94)

309.05: REVOCATION OR SUSPENSION OF LICENSE:

A license may be revoked or suspended for any of the following reasons:

- A. Application Fraud: Fraud, deception or misrepresentation in connection with the registration application.
- B. Violation of Chapter: A violation of any provision of this Chapter.
- C. Criminal Conviction: Conviction of a criminal sexual conduct, prostitution, pandering, indecent conduct or keeping a disorderly house.
- D. Conviction Arising out of Practice of Massage Therapy: Conviction of any crime or ordinance violation arising out of the practice of massage therapy.
- E. Lack of Skill: Exhibition of a demonstrable lack of skill in the practice of massage therapy. (Ord. 1142, 6-13-94)

309.06: RESTRICTIONS AND REGULATIONS:

- A. Display of License: Any person registered as a massage therapist hereunder shall display such license, or a true copy thereof, in a prominent place at such person's place of employment.
- B. Identification: Upon demand of any police officer at the place of employment, any person licensed hereunder shall produce correct identification, identifying himself/herself by his/her true legal name and correct address.
- C. Inspection: During business hours, all massage therapy establishments shall be open to inspection by City Building and License Inspectors, Health Officers and police officers.
- D. Therapist, Change of Location: Any person licensed hereunder shall practice massage only at such location or locations as are designated in the license. Any person registered hereunder shall inform the City Manager, in writing, of any change in location prior to its occurrence.
- E. Hours: No customers or patrons shall be allowed to enter or remain on the licensed premises after 9:00 P.M. or before 8:00 A.M. daily.
- F. Alcohol or Drugs Prohibited: No beer, liquor, narcotic drug or controlled substance, as such terms are defined by State statutes or the City Code shall be permitted on licensed premises.
- G. Violation of Building, Safety or Health Regulations: Violation of any law or regulation relating to building, safety or health shall be grounds for revocation or any license.

- H. Locks on Doors: There shall be no locks on doors of massage rooms.
- I. Appropriate Covering Required:
 - 1. Patron: Whenever a massage is given, it shall be required by the massage therapist that the person who is receiving the massage shall have her breasts and his/her buttocks and genitals covered with a nontransparent material. For purposes of receiving a chair massage, patrons must stay fully-clothed at all times. (Ord. 1329, 11-14-05)
 - 2. Therapist: Any massage therapists performing any massages shall at all times have her breasts and his/her buttocks and genitals covered with a nontransparent material. (Ord. 1142, 6-13-94)
- J. With the exception of chair massages, all other types of massages shall take place in a private room subject to the conditions and restrictions noted above. (Ord. 1329, 11-14-05)

309.07: VIOLATIONS, PENALTY:

Every person who violates this Chapter is guilty of a misdemeanor. (Ord. 1142, 6-13-94)

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 9/12/2016

Item No.: 8.c

Department Approval

Christopher K. Miller

City Manager Approval

James J. Truog

Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

<u>Division</u>	<u>Vendor</u>	<u>Description</u>	<u>Key</u>	<u>Budget Amount</u>	<u>P.O. Amount</u>	<u>Budget / CIP</u>
Parks Maint	Precision Landscape	Diseased & Hazardous Tree Removal	(a)	\$ 75,000.00	\$ 20,000.00	Budget
Police	Motorola	Radio Replacement (3)	(b)	15,500.00	10,785.75	CIP
Public Works	Kevitt Excavating	PW Garage Stormwater Basin	(c)	100,000.00	18,820.00	Budget
Police	O'Keefe	Storage Cabinets for Patrol Area		8,400.00	5,514.24	CIP

Comments/Description:

- a) Represents the final budget allocation for diseased & hazardous tree removal excluding grant funds.
- b) Purchased off the State Bid Contract
- c) Replaces the existing storm water basin originally installed in 2004, located adjacent to the Public Works Garage facility. The budget amount shown represents the 2016 budgeted amount for miscellaneous storm water projects.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

<u>Department</u>	<u>Item / Description</u>
Public Works	1995 Leaf Collector Unit (est. value of \$4,000)

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

25 **STAFF RECOMMENDATION**

26 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
27 applicable, authorize the trade-in/sale of surplus items.

28 **REQUESTED COUNCIL ACTION**

29 Motion to approve the attached list of general purchases and contracts for services and where
30 applicable; the trade-in/sale of surplus equipment.

31

32

Prepared by: Chris Miller, Finance Director
Attachments: A: 2016 CIP Purchase Summary

33

City of Roseville

Updated August 31, 2016

2016 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Administration					
Voting Equipment		\$ -	\$ 9,000	\$ 70,280	\$ (61,280)
Office Furniture		-	5,000	-	5,000
Finance					
Software Acquisition		-	20,000	-	20,000
Central Services					
Copier & Postage Machine Lease		-	77,840	76,374	1,466
Police					
Marked Squad Car Replacements	1/11/2016	78,495	132,000	139,640	(7,640)
Unmarked Vehicle Replacement	1/11/2016	52,112	24,000	51,150	(27,150)
Park Patrol Vehicle Replacement	7/11/2016	7,940	10,500	-	10,500
Vehicle Tools & Equipment		-	11,855	4,300	7,555
Vehicle Computers & Printers		-	19,760	-	19,760
K9		-	16,000	-	16,000
Sidearms, Long-Guns, Non-Lethal Equip.	4/11/2016	25,340	18,080	16,760	1,320
Tactical Gear	1/11/2016	10,800	11,330	-	11,330
Crime Scene Equipment		-	4,000	-	4,000
Radio Equipment	2/22/2016	13,588	15,500	-	15,500
Office Equipment	2/8/2016	5,390	9,225	-	9,225
Office Furniture		-	8,400	525	7,875
Kitchen Items		-	4,635	3,463	1,172
Fire					
SCBA's		-	350,000	264,770	85,230
Training Equipment		-	3,000	-	3,000
Air Monitoring Equipment		-	5,000	-	5,000
Other Equipment		-	-	9,134	(9,134)
Rescue Equipment		-	15,000	7,943	7,057
Public Works					
Vehicle Replacement: Engineering	1/25/2016	20,800	25,000	-	25,000
Vehicle Replacement: 1-ton		-	33,000	-	33,000
Vehicle Replacement: 3/4-ton	1/25/2016	25,539	27,500	27,238	262
Vehicle Replacement: Wheel Loader	1/25/2016	126,918	205,000	96,131	108,869
Vehicle Replacement: Bobcat		-	22,000	-	22,000
Vehicle Replacement: Sign Truck	7/25/2016	-	50,000	-	50,000
Office Furniture		-	5,000	-	5,000
Parks & Recreation					
Grader		-	45,000	-	45,000
Trailer		-	5,000	-	5,000
Sweeper		-	8,000	-	8,000
Mower Blade Sharpener		-	10,000	-	10,000
Prior Year CIP Items (pushed to '16)	3/28/2016	141,447	-	101,307	(101,307)

City of Roseville

Updated August 31, 2016

2016 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
General Facility Improvements					
Replace Rooftop Heat/AC		-	20,000	-	20,000
Replace garage Co Ra Vac Heaters		-	60,000	-	60,000
Door Card Reader		-	10,000	-	10,000
Update Flooring CH/PD	5/9/2016	81,660	75,000	18,388	56,613
City Hall Entrance Walkway Improvements		-	15,000	-	15,000
Card Access System Replacement		-	40,000	36,754	3,246
Brimhall Gymnasium		-	5,000	-	5,000
Central Park Gymnasium		-	5,000	-	5,000
Commons: Electronic Lock System		-	50,000	-	50,000
Arena: Mezzanine Glass System		-	15,000	-	15,000
OVAL: Cooling Tower		-	85,000	-	85,000
OVAL: Micro Processors		-	50,000	-	50,000
OVAL: Bathroom Partitions		-	7,500	-	7,500
OVAL: Zamboni		-	115,000	-	115,000
Information Technology					
Computer Replacements		-	91,750	40,055	51,695
Printers & Copiers		-	19,800	-	19,800
Network Equipment	Various	63,501	87,995	73,137	14,858
Server Room Cooling	6/20/2016	-	18,000	-	18,000
Surveillance Cameras (40)		-	11,250	-	11,250
Telephone Handsets (283)		-	40,000	-	40,000
Office Furniture		-	25,000	23,122	1,878
Park Improvements					
Tennis & Basketball Courts		-	10,000	19,380	(9,380)
Shelters & Structures		-	51,500	-	51,500
Volleyball & Bocce Ball Courts		-	15,000	-	15,000
Pathway Lighting		-	25,000	-	25,000
PIP Items		-	200,000	461	199,539
Natural Resources		-	50,000	-	50,000
Street Improvements					
Improvements	Various	180,000	2,100,000	1,523,741	576,259
Street Lighting					
Improvements		-	25,000	-	25,000
Pathways (Existing)					
Improvements		-	180,000	67,358	112,642
Communications					
Conference Room Equipment		-	4,500	-	4,500
Other Equipment		-	10,000	-	10,000
License Center					
General Office Equipment		-	1,000	4,694	(3,694)
Office Painting		-	6,500	-	6,500
Office Carpetting		-	15,000	-	15,000
Community Development					
Computer Replacements		-	4,300	1,622	2,678
Permit Database Conversion		-	3,000	-	3,000
Online Permit/Scheduling Software		-	20,000	-	20,000
Office Furniture		-	1,000	1,296	(296)

City of Roseville

Updated August 31, 2016

2016 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Water					
Trench Box Replacement		-	30,000	-	30,000
Watermain Replacement	2/8/2016	94,017	900,000	365,104	534,896
Other Equipment		-	-	30,016	(30,016)
Sanitary Sewer					
Vehicle Replacement: 1-ton		-	40,000	-	40,000
Wacker Compactor Replacement		-	25,000	-	25,000
Galtier LS Rehab		-	400,000	(7,111)	407,111
Sewer Main Repairs		-	1,000,000	1,132,968	(132,968)
I & I Reduction		-	100,000	-	100,000
Storm Sewer					
Compost Turner		-	160,000	-	160,000
Pond improvements/Infiltration		-	300,000	179,498	120,502
Storm Sewer Replacement/Rehabilitation	3/14/2016	44,000	400,000	872,127	(472,127)
Golf Course					
Gas Pump Replacement		-	10,000	-	10,000
Greens Mower		-	30,000	-	30,000
Course Netting/Deck/Shelter		-	12,000	-	12,000
Clubhouse Roof Replace		-	33,000	-	33,000
Clubhouse / Carpeting / Flooring		-	12,000	-	12,000
Sidewalk/Exterior repairs		-	8,000	-	8,000
Irrigation System Upgrades		-	24,000	-	24,000
Total - All Items			\$8,257,720	\$5,251,624	\$3,006,096

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: September 12, 2016

Item No.: 8.d

Department Approval

City Manager Approval



Item Description: **Approve 2017 City Benefits Insurance Renewals & Cafeteria Contributions**

Background:

Each year the largest human resources expense aside from employee salaries is the cost of benefits, in particular medical insurance. City health benefit costs were just over \$1.7 million in 2016. For more than ten years Roseville has made many changes in the health insurance area to minimize increases and to share the burden, while making health insurance as affordable, consumer driven, and as effective as possible.

In response to escalating health care costs, the City began offering higher deductible plans coupled with Health Reimbursement Accounts (HRA) & Health Savings Accounts (HSA) and added more tiers of coverage. In 2004 we added a single-plus-one tier option to give employees and retirees the least expensive and most efficient alternatives. In 2005, the City added a High Deductible plan with a Health Reimbursement Account for payment of deductible expenses. In 2006 the City raised deductibles but also increased contributions to the Health Reimbursement Account and added this account to the mid-level plan to help staff control and minimize their risk. In 2008 Roseville dropped the no longer sustainable, rich, 100% coverage plan. Finally, in 2009 the City added a Health Savings Account (HSA) option. In 2015 the City increased the deductible on the High Deductible plan to \$2,600.

The City currently offers three medical options and three tiers through one provider, Health Partners, under the National Joint Powers Alliance (NJPA) consortium. The unique part of NJPA is that the pool is self-insured but underwritten and administered by Health Partners so it operates like a fully insured plan. This is of interest to Roseville for a couple of reasons. First, since our claims have declined and stabilized over the past seven years due to involvement in the consortium, and wellness and consumer driven plan initiatives, we have seen increases much less than the trend and even decreases on a couple of occasions. This saves money for the City and Employee. NJPA also provides a larger pool of buying power and allows Roseville to continue our current consumer-driven plan designs and achieve further savings due to their tax exempt status.

The City of Roseville's contract with NJPA for employee health insurance through Health Partners will renew on January 1, 2017. We have unfortunately seen some higher claims this year, but due to some restructuring within the pool and better overall pool claims, we will actually see a **premium decrease across each plan of 3.05%**. If high claims continue next year staff will need to look at potential plan design changes in order to buffer increases.

Staff is diligently working to update documents, load data, and set up formulas and coding so that the HRIS system can be utilized for web-based enrollment at open enrollment. We anticipate open enrollment to begin in early November.

City Contributions Background and Recommendations:

Historically, as other municipalities have done, we have paid 100% of the premium for medical and dental insurance for the single plan. This does not mean that the single employee has free coverage and employees are still responsible for fulfilling their deductible as well as their out of pocket costs which could amount to as much as \$5,200 for a single and \$10,400 for a family depending on the plan they choose.

Since 2010 the City has utilized a Benefits Contribution Incentive that has worked very well and provides the full cafeteria dollar amount only to those benefit eligible employees who participate in a confidential health risk assessment, and a preventive care physical with a blood pressure check. If staff does not participate in these wellness items they receive \$40 less per month in their cafeteria amount.

This year the City will also be rolling out a new online Wellness system that will be delivered through our contract with NJPA. Staff will gain information and added wellness opportunities through this system beginning this fall. It is hoped that this system will educate and lower claims through increased knowledge and wellbeing to ease future plan renewal increases.

With the 2017 plan designs remaining constant and the premiums decreasing slightly across the board, staff recommends the City contribution to 2017 Cafeteria Plan remains the same as 2016 and as follows:

- **Opt Out:** \$500 (Same as 2016)
- **Those on the \$1,000 Deductible Plans would receive:**
 - Single: \$685 (Same as 2016)
 - Single + 1: \$810 (Same as 2016)
 - Family: \$1,050 (Same as 2016)
- **Those on the \$2,000 or \$2,600 Deductible Plan would receive:**
 - Single: \$795 (Same as 2016)
 - Single + 1: \$910 (Same as 2016)
 - Family: \$1,125 (Same as 2016)

80
81
82 ➤ **Monthly contributions deposited into a Health Reimbursement**
83 **Account or Health Savings Account are as follows:**
84

85 ▪ **\$1,000 Deductible Plan Monthly Deposit:**

- 86 • Single \$83 (same as 2016)
87 • Single + 1 \$90 (same as 2016)
88 • Family \$70 (same as 2016)
89

90 ▪ **\$2,000 or 2,600 Deductible Plan Monthly Deposit:**

- 91 • Single \$200 (same as 2016)
92 • Single + 1 \$170 (same as 2016)
93 • Family \$125 (same as 2016)
94

95 **Dental Renewal:**
96

97 The dental insurance for the City is self-insured. The 2016 dental claims compared to
98 premiums paid where running 20% above premiums. Thus the result is a **20%**
99 **increase** in premiums cost for staff in 2017 and there are no changes in coverage for
100 the plan.
101

102 **Life & Long Term Disability:**
103

104 The City has a three year contract through 2018 with Cigna which provides for no rate
105 or plan design changes for Long Term Disability and Life insurance.
106

107 **Financial Impact:**
108

109 The proposed Cafeteria Plan budget for 2017 as presented above is a zero dollar increase over
110 the 2016 budget. This means that the proposed \$40,000 budget and levy impact in the 2017 City
111 Manager budget to cover previously anticipated insurance cost increases could be removed from
112 the levy entirely. Alternatively, these dollars could be reallocated to address capital funding gaps
113 or to lessen the reliance on the use of the reserves in the 2017 budget. With the 20% increase in
114 the dental insurance but a 3% decrease in medical insurance, staff will still see a very slight
115 decrease in their costs as well for 2017.
116

117 **Council Action Requested:**
118

119 Approve 2017 City benefits insurance renewals with the insurance carriers (subject to
120 review and approval by the City Attorney) and the City's employer cafeteria
121 contributions as described in this report.
122

Prepared by: Eldona Bacon, Human Resources Manager (651) 792-7025

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: September 12, 2016
Item No.: 8.e

Department Approval



City Manager Approval



Item Description: Receive Feasibility Report and Order Public Hearing for Wheeler Street Closure

BACKGROUND

The City received a petition in May 2011 requesting a study of the permanent closure of Wheeler Street at County Road D. The major reason for the request was that during peak traffic times, traffic on Fairview Avenue backs up at County Road D and traffic cuts through Wheeler Street and Shorewood Lane to bypass the backups. Also requested was consideration of a temporary closure during the construction phase of the Presbyterian Homes project in Arden Hills. In September of 2011, the City Council approved a temporary closure until the Presbyterian Homes project was completed, which was estimated to be sometime in 2015.

In September 2012, the City received a petition from the neighborhood for a permanent closure.

An information meeting was held on March 7, 2013 to discuss the permanent closure and to get feedback from residents. It was at this meeting that this project was incorporated into the City's Traffic Management Program (TMP) that was adopted July 9, 2012.

In September of 2015 a neighborhood meeting was held to give an update on the project and to discuss closure options.

Recently staff met with the City of Arden Hills and the Developer for Presbyterian Homes. At the meeting the Developer presented plans that would reconstruct County Road D with new curb and gutter at no cost to the City of Roseville. This construction will likely take place this fall. As part of the reconstruction, Wheeler Street would be closed or opened based on the City of Roseville's decision. The City of Roseville would only be responsible for a portion of the road closure costs related to a driveway relocation. Since the only additional cost to the closure involves the driveway relocation, the cost for the TMP was set at the estimated cost of \$23,800 for the driveway relocation. According to the TMP policy, benefitting property owners of the road closure would be assessed 75% of the City portion of the project costs. This is estimated to be \$425/Parcel.

On August 2, 2016 staff sent out an update of the project with a survey to see if the neighborhood wanted the road closed and would be willing to pay an estimated \$425/Lot. The survey was sent to 42 property owners. 38 responded that they wanted the road closed and were willing to pay the estimated assessed amount, three (3) indicated they wanted the road to remain open and one did not respond. Since 90% (38/42) support the project to permanently close Wheeler Street at County Road D, the required support requirement of at least 65% is met.

Further, staff has studied the temporary closure and the closure has reduced traffic during peak times, resulting in less traffic in the neighborhood.

At the August 22, 2016 City Council meeting, the City Council ordered the preparation of a feasibility report for the closure of Wheeler Street.

POLICY OBJECTIVE

The feasibility report details the proposed design, neighborhood impact, estimated cost and proposed funding for the construction of these public improvements. For Traffic Management Program projects, it is the City's policy to assess 75% of the cost of the project to benefitting property owners. The remaining costs would be paid by the City of Roseville

BUDGET IMPLICATIONS

This project has financial implications for the city including the following:

1. Assessments levied in accordance with the City's assessment policy.
2. The remaining project costs would be covered by the City

The following is a summary of the preliminary estimated costs and financing for the Wheeler Street Closure;

	Estimated cost	Assessments*	Street Infrastructure Fund
Wheeler Street Closure	\$23,800	\$17,850	\$5,950

STAFF RECOMMENDATION

Staff recommends that the City Council receive the feasibility report and order a public improvement hearing for the Wheeler Street Closure Project for October 10, 2016 at 6:00 p.m.

REQUESTED COUNCIL ACTION

Adopt a resolution receiving the feasibility report and order a public improvement hearing for the Wheeler Street Closure Project for October 10, 2016 at 6:00 p.m.

Prepared by: Jesse Freihammer, Asst. Public Works Director/City Engineer
Attachments: A: Resolution
B: Feasibility Report

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 12th day of September, 2016, at 6:00 p.m.

The following members were present: and and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**RECEIVING THE FEASIBILITY REPORT FOR WHEELER STREET
CLOSURE AND ORDERING PUBLIC HEARING FOR IMPROVEMENT**

WHEREAS, pursuant to resolution of the Council adopted August 22, 2016, a report has been prepared by the City Engineer with reference to the Wheeler Street Closure project, and;

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEVILLE, MINNESOTA, as follows:

1. The City Council will consider the improvement of such streets in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$23,800.

2. A public hearing shall be held on such proposed improvement on the 10th day of October, 2016, in the council chambers of the city hall at 6:00 p.m. and the City Engineer shall give mailed and published notice of such hearing and improvement as required by law.

The motion for the adoption of the foregoing resolution was duly seconded by Member , and upon a vote being taken thereon, the following voted in favor thereof: and the following voted against the same: .

40

41 WHEREUPON said resolution was declared duly passed and adopted.

Resolution – Wheeler Street Closure Feasibility Report

[illegible]

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 12th day of September, 2016 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 12th day of September, 2016.

Patrick Trudgeon, City Manager

(Seal)



Public Works
Engineering Department

Feasibility Report

Project 13-08

Wheeler Street Closure

Prepared by: Jesse Freihammer
City Engineer/Asst. Public Works Director
City of Roseville

I hereby certify that this feasibility report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the State of Minnesota.

A handwritten signature in black ink, appearing to read 'Jesse Freihammer', written over a horizontal line.

_____, P.E.
Registration No. 47272

**WHEELER STREET CLOSURE
FEASIBILITY REPORT
TABLE OF CONTENTS**

INTRODUCTION	3
PUBLIC INVOLVEMENT	4
PROJECT MAP.....	5
PROPERTY MAP.....	6
CONCLUSIONS & RECOMMENDATIONS.....	8
EXISTING CONDITIONS	9
GENERAL COMMENTS	9
PROPOSED CONSTRUCTION	9
GENERAL COMMENTS	9
SPECIAL CONSIDERATIONS.....	9
A. Driveways	9
PROPOSED FUNDING.....	9
A. Special Assessments	9
B. Proposed Funding Summary.....	10
C. Schedule	11
PRELIMINARY ASSESSMENT ROLL.....	12



September 12, 2016

City Council
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

RE: PROJECT 13-08, Wheeler Street Closure
Feasibility Report

Dear Mayor and City Council Members:

At their August 22, 2016 meeting, the City Council adopted Resolution No. 11352 ordering the preparation of a Feasibility Report for the Wheeler Street Closure.

The total estimated project cost is \$23,800 which includes contingencies.

During the process of studying the existing conditions within the project area, two Public Information meetings were held and input was received from area residents and other City department staff. The comments from these meetings are incorporated into the report.

In accordance with the City Council request, the study has been completed. It is my recommendation that the project as proposed in this study is feasible.

If you have questions regarding the findings and recommendations in the report please contact me directly.

Sincerely,

Jesse Freihammer, P. E.
City Engineer/Asst. Public Works Director
651-792-7042
jesse.freihammer@cityofroseville.com

INTRODUCTION

In 2011 the City council approved a temporary closure on Wheeler Street at County Road D until construction of the Presbyterian Homes development was completed. The closure was requested by the residents due to the fact that Wheeler Street was being used as a bypass route to Fairview Ave.

In 2012 the Traffic Management Program was adopted. This program allows the City to better respond to resident and business requests by providing the City with a better understanding of the issues and also offers a consistent application across the entire community. This process includes: Identifying the nature and extent of existing traffic-related problems on a given street or area, selecting and implementing the proper strategy for reducing the identified problem, evaluating the effectiveness of the strategy, accepting the strategy or modifying or reverting to original condition. After a temporary strategy is in place, we then look to gain feedback from the Affected Area about installation of a permanent strategy. These permanent strategies are funded by a combination of city funds and neighborhood assessments as follows: 75% property owners in Benefited Area and 25% City funds.

In September of 2012 a number of neighborhood residents submitted a request to the City to make the Wheeler Street closure permanent. The request included 35 signatures, 33 of which were property owners within the affected neighborhood. These 33 properties make up approximately 78% of the total affected neighborhood area. In 2013 the Traffic Management Program process was done and since then 2 neighborhood meetings were held to share results with the neighborhood and receive input.

Recently, project costs have been revised and a final survey has been sent out to all of the affected property owners. The survey asked if the property owner wanted Wheeler to be closed at County Road D and pay an estimated \$425/Lot. The results of the survey were 38 of the 42 property owners supported permanently closing Wheeler at County Road D. 3 of 42 property owners did not support the closure of Wheeler at County Road D and wanted the road to remain open. One property owner did not respond.

The majority of the road closure costs would be paid for by the Developer of Presbyterian Homes in Arden Hills, who is responsible for the reconstruction of County Road D. City costs related to the road closure would only involve a driveway relocation associated with the closure.

It is expected that if this improvement is approved, the work will start in the fall of 2016, with completion within four weeks. The driveway relocation portion of the project should only take about two weeks. As outlined by state law, projects initiated by council/staff require a 4/5 vote by the City Council for approval.

PUBLIC INVOLVEMENT

The public involvement process for this proposed project consisted of two neighborhood meetings, one in 2013 and one in 2015. Meeting notices were sent out at least two weeks in advance to all property owners abutting the street to be reconstructed.

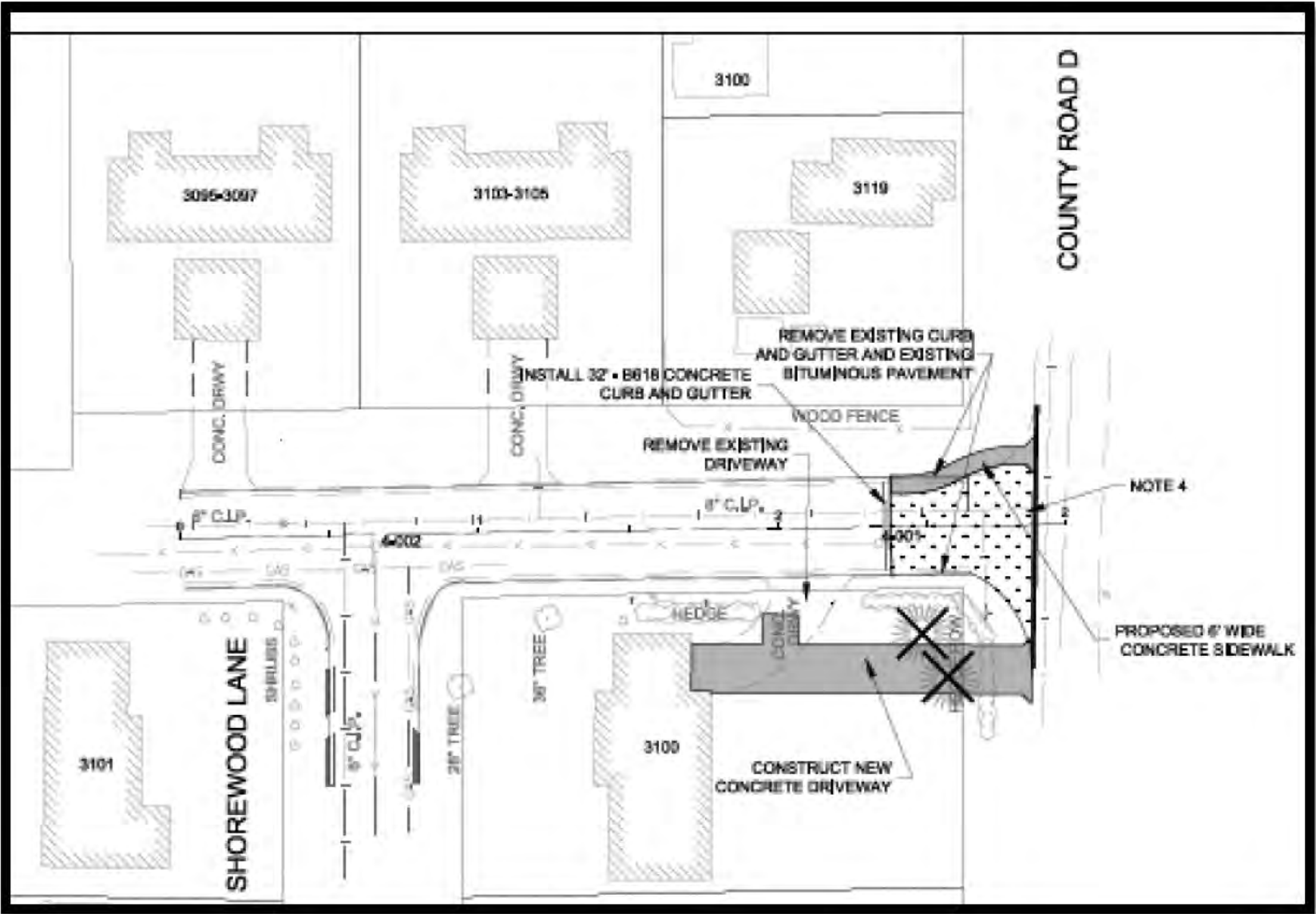
The first meeting was held on March 7, 2013, at Roseville City Hall, where staff presented information regarding the temporary closure and presented options for a full closure. Residents provided input regarding neighborhood concerns along the corridor.

The second meeting was on August 20, 2015, at Roseville City Hall, where staff showed the residents updated information regarding the temporary closure and presented options for a full closure as well as estimates.

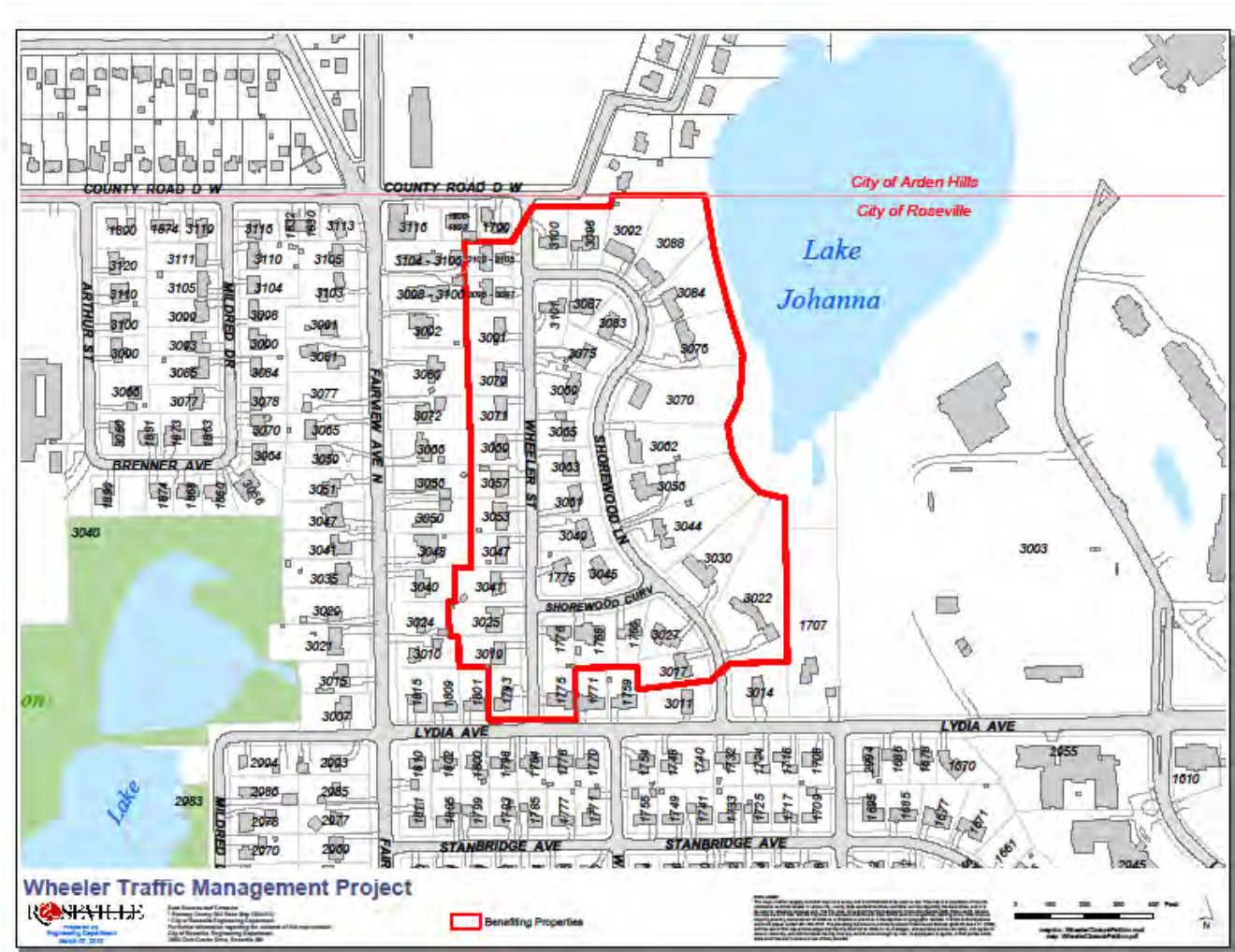
A survey was sent out to residents in August of 2016 and 41/42 responded with input.

This report summarizes the design items that were discussed during the public involvement process.

Project Map



Property Map



CONCLUSIONS & RECOMMENDATIONS

- A. All portions of the project as proposed are feasible.
- B. Estimated project cost:

	Project Cost
Improvements	\$23,800
Total	\$23,800

The following is a summary of the recommendations discussed in this report.

- A. The majority of the costs related to the road closure will be paid by the Developer in Arden Hills who is responsible for reconstructing County Rd D.
- B. Construct the project in 2016.
- C. Construct storm sewer improvements to address water quality, meet watershed requirements, and address drainage concerns along the corridor.
- D. Fund the project with street infrastructure funds and assessments as detailed in this report.
- E. Schedule a public hearing for the Wheeler Street Closure project on October 10, 2016.

EXISTING CONDITIONS

General Comments

Wheeler Street is a City street that connects Lydia Ave and County Road D. Due to its proximity to Fairview Ave, it has become shortcut for drivers looking to bypass Fairview Ave during times of high traffic congestion.

PROPOSED CONSTRUCTION

General Comments

The City of Roseville is proposing permanently closing Wheeler Street between Shorewood Lane and County Road D. The closure would consist of removing the existing pavement and curb and gutter in this area. New curb and gutter would be installed on both ends blocking vehicular access. A six foot pathway would be installed in this location for pedestrian and bike access. One driveway in this area would be redirected to County Rd D. The area disturbed would be top soiled and turf established. A rain garden may be installed in this location at a later date. The majority of the road closure costs other than the driveway relocation will be paid by the Developer of Presbyterian Homes in Arden Hills who will be reconstructing County Road D.

Special Considerations

All items in this section of the report have been presented and discussed with the residents during the public involvement process.

- A. Driveways
One driveway will be relocated as part of this project.

PROPOSED FUNDING

- A. Special Assessments
State Statute 429 has two major points to consider when justifying assessments. First, the assessment has to treat similar properties equally, and second, the amount of the assessment has to be equal to or less than the resulting increase in property value. Assuming this project is completed by fall of 2016, the final assessment amount would be determined following an assessment hearing in the fall of 2017 and a thorough review of the proposed assessments by the Council. The following City of Roseville assessment policies are being followed:

- For Traffic Management Program Projects, all properties will be assessed 75% of the street improvement costs.

Assessment Summary	
Estimated total project cost	\$23,800
Lots Benefitting	42
Cost per Lot	\$566
Assessment Rate	
75% of cost/lot	\$425.00

B. Proposed Funding Summary

	Estimated cost	Assessments	Street Infrastructure Fund
Street Improvements	\$23,800	\$17,850	\$5,950

C. Schedule

If the City Council approves the project for construction the following is the recommended schedule for this project.

City Council Receives Feasibility Report and Orders the Public Improvement Hearing	September 12, 2016
Conduct Public Improvement Hearing	October 10, 2016
Begin Construction	Fall 2016
Complete Construction	Fall 2016
City Council Conducts the Final Assessment Hearing	Fall 2017

Preliminary Assessment Roll

Parcel ID	Site Address	Assessment
42923120058	1760 Shorewood Curve	\$425
42923120059	1768 Shorewood Curve	\$425
42923120061	1775 Lydia Ave W	\$425
42923120056	1775 Shorewood Curve	\$425
42923120060	1776 Shorewood Curve	\$425
42923120027	1793 Lydia Ave W	\$425
42923120065	3017 Shorewood Ln	\$425
42923120025	3019 Wheeler St N	\$425
42923120042	3022 Shorewood Ln	\$425
42923120071	3025 Wheeler St N	\$425
42923120057	3027 Shorewood Ln	\$425
42923120041	3030 Shorewood Ln	\$425
42923120070	3041 Wheeler St N	\$425
42923120040	3044 Shorewood Ln	\$425
42923120054	3045 Shorewood Ln	\$425
42923120067	3047 Wheeler St N	\$425
42923120055	3049 Shorewood Ln	\$425
42923120066	3053 Wheeler St N	\$425
42923120039	3056 Shorewood Ln	\$425
42923120015	3057 Wheeler St N	\$425
42923120053	3061 Shorewood Ln	\$425
42923120038	3062 Shorewood Ln	\$425
42923120052	3063 Shorewood Ln	\$425
42923120051	3065 Shorewood Ln	\$425
42923120050	3069 Shorewood Ln	\$425
42923120014	3069 Wheeler St N	\$425
42923120037	3070 Shorewood Ln	\$425
42923120069	3071 Wheeler St N	\$425
42923120049	3075 Shorewood Ln	\$425
42923120036	3076 Shorewood Ln	\$425
42923120072	3079 Wheeler St N	\$425
42923120048	3083 Shorewood Ln	\$425
42923120035	3084 Shorewood Ln	\$425
42923120047	3087 Shorewood Ln	\$425
42923120034	3088 Shorewood Ln	\$425
42923120076	3091 Wheeler St N	\$425
42923120033	3092 Shorewood Ln	\$425

42923120078	3095 Wheeler St N	\$425
42923120032	3096 Shorewood Ln	\$425
42923120031	3100 Shorewood Ln	\$425
42923120046	3101 Shorewood Ln	\$425
42923120074	3103 Wheeler St N	\$425

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: September 12, 2016
Item No.: 8.f

Department Approval



City Manager Approval



Item Description: Resolution Approving Plans and Specifications and Ordering
Advertisement for Bids for South Lake Owasso Drainage Improvements
Project

BACKGROUND

At the August 8, 2016 City Council meeting, the Roseville City Council held a public hearing on the South Lake Owasso Drainage Improvements project. At this meeting Council passed Resolution 11346 ordering the improvement and preparation of plans and specifications.

The project will address many issues in the area related to storm water. Currently this private road is a gravel road with little or no drainage. The water that does drain from the roadway area discharges directly into Lake Owasso with little or no treatment.

The overall proposed project would include the construction of a subsurface storm water system Best Management Practice (BMP). The system would have an underdrain with drain tile that would discharge to the lake. The subsurface media would provide treatment and retention. The surface of the BMP would be a permeable paver system that would also provide a hard driving surface. The total estimated cost of the project is \$310,263.00.

FINANCIAL IMPACTS

The total estimated cost of the project is estimated at \$310,263.00. The assessable portion of this project to adjacent property owners is estimated to be \$73,333.00. The City anticipates getting a \$50,000.00 grant from Ramsey-Washington Watershed District. The remaining estimate cost of \$186,930.00 would be paid using storm water utility funds.

STAFF RECOMMENDATION

Staff recommends the Council adopt a resolution approving the plans and specifications for the South Lake Owasso Drainage Improvements Project and authorize staff to advertise for bids.

REQUESTED COUNCIL ACTION

Adopt a resolution approving the plans and specifications for the South Lake Owasso Drainage Improvements Project and authorize staff to advertise for bids.

Prepared by: Jesse Freihammer, Asst. Public Works Director/City Engineer
Attachments: A: Resolution
B: Project Layout

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on 12th day of September, 2016, at 6:00 p.m.

The following members were present: ; and and the following members were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION NO.

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND ORDERING ADVERTISEMENT FOR BIDS FOR
SOUTH LAKE OWASSO DRAINAGE IMPROVEMENTS PROJECT**

WHEREAS, pursuant to Resolution Number 11346 adopted by the Roseville City Council on August 8, 2016, the City Engineer has prepared plans and specifications for City Project No. SW-14-21, South Lake Owasso Drainage Improvements Project;

THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota:

1. Such plans and specifications, copies of which are attached hereto, and made a part hereof, are hereby approved.
2. The City Manager shall prepare and cause to be inserted in the *Roseville Review*, the official newspaper, and on the City's website and on an industry website, an advertisement for bids upon the making of such approved plans and specifications. The advertisement for bids for City Project SW-14-21 South Lake Owasso Drainage Improvements Project, shall be published as required by law, shall specify the work to be done, shall call the bids on the basis of cash payment for such work, shall state the date and time that the bids will be received by the City Engineer at which time they will be publicly opened and subsequently be considered by the Council; and that no bids will be considered unless sealed and filed and accompanied by a cash deposit, certified check or bid bond payable to the City of Roseville for ten percent of the amount of such bid.

The motion was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof: ; and and the following voted against: .

WHEREUPON said resolution was declared duly passed and adopted.

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 12th day of September, 2016, with the original thereof on file in my office.

Patrick Trudgeon, City Manager

(SEAL)

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 9/12/16

Item No.: 8.g

Department Approval



City Manager Approval



Item Description: Public Right of Way ADA Transition Plan

BACKGROUND

The Americans with Disabilities Act (ADA), enacted on July 26, 1990, is a civil rights law prohibiting discrimination against individuals on the basis of disability. One of the requirements of the ADA is to have an ADA transition plan. This plan includes a self-evaluation of City facilities, public outreach, grievance procedures and implementation schedule.

The purpose of this plan is to provide a framework by which the City will inspect, inventory, and upgrade public facilities in City right-of-way to make them compliant with ADA laws. The major infrastructure components of this transition plan are pedestrian curb ramps, trail and sidewalks.

At the August 22, 2016 City Council Meeting, staff presented a draft Public Right of Way ADA plan. Based on comments received staff has updated the plan. Major changes included changing the grievance procedure to a request procedure and adding language acknowledging receipt of requests within 5 business days.

POLICY OBJECTIVE

The ADA Transition Plan would help the City evaluate the needs of all citizens who use public infrastructure. The plan will also help prioritize ADA improvements.

FINANCIAL IMPACTS

Most infrastructure required to be upgraded will be done with project funds at the time of the project. Individual project requests will be evaluated on a case by case basis to determine need, priority and funding if necessary.

STAFF RECOMMENDATION

Staff recommends that the City Council approve the City of Roseville ADA Transition Plan for Facilities within Public Right-of-Way.

REQUESTED COUNCIL ACTION

Approve the City of Roseville ADA Transition Plan for Facilities within Public Right-of-Way.

Prepared by: Jesse Freihammer, Asst. Public Works Director/City Engineer

Attachments: A: ADA Transition Plan

City of Roseville ADA Transition Plan for Facilities within the Public Right-of-Way

Introduction

The Americans with Disabilities Act (ADA), enacted on July 26, 1990, is a civil rights law prohibiting discrimination against individuals on the basis of disability. Since the adoption of the ADA, the City of Roseville has striven to provide accessible pedestrian features that meet ADA standards within the public rights-of-ways.

This document has been created to specifically cover accessibility within the public rights of way and does not include information on City/County programs, practices, or building facilities not related to public rights of way.

Policy

The City of Roseville's goal is to continue to provide accessible pedestrian design features as part of the City's Capital Improvement Plan (CIP) projects and maintenance projects. The standards and procedures will be kept up to date with nationwide and local best management practices.

The City of Roseville will consider and respond to all accessibility improvement requests. All accessibility improvements that have been deemed reasonable will be scheduled consistent with transportation priorities. The City will coordinate with external agencies and contractors to ensure that all new or altered pedestrian facilities within City jurisdiction are ADA compliant to the maximum extent feasible.

Request for accessibility improvements should be directed to the ADA Coordinator at the Roseville Public Works Engineering Department.

Improvement Schedule

Each year the city council approves a Capital Improvement Plan (CIP). ADA compliance and improvements are planned and incorporated into each of these CIP projects.

Self-Evaluation

The City, as part of its 2030 Comprehensive Plan, performed a high level review of the existing pedestrian facilities. The 2030 Comprehensive Plan is a guiding document for future plans of trails, sidewalks, and bicycle routes.

Each City CIP project, scheduled street/utility project, and pedestrian facility maintenance project the City performs a detailed review of the existing facilities for ADA compliance and which facilities require upgrades.

As additional information is made available as to the methods of providing ADA accessible features, the City will continue to update their procedures to accommodate these methods.

Public Outreach

Public meetings are held during the feasibility study for all CIP projects prior to design and construction to gather input from the public. Additionally input from residents regarding areas that are not part of a

CIP project are evaluated on an individual basis. Information about ADA facilities and requirements within the public rights-of-way is also available on the city web site and in monthly news articles.

Request Procedure

If users of the City of Roseville's facilities and services located within the public rights-of-way believe the City of Roseville has not provided reasonable accommodations, they have the right to file a request.

A request from a citizen should be made in writing addressed to the attention of the ADA Coordinator. The City will acknowledge receipt of request within 5 business days. A response to the request will be made within thirty days. If the resident feels that an equitable resolution has not been reached they may appeal to the City Council.

External Agency Coordination

Other agencies are responsible for some pedestrian facilities within the jurisdiction of the City of Roseville. The City will coordinate with those agencies to ensure that any new or altered work on those facilities is ADA compliant to the maximum extent feasible.

ADA Coordinator

The ADA Coordinator may be contacted by calling the Public Works Engineering Department at 651-792-7004. All written correspondence shall be sent to the following address:

Attn: City of Roseville ADA Coordinator
City Engineer
2660 Civic Center Drive
Roseville, MN 55113

Implementation Schedule

The City of Roseville will utilize two methods for upgrading pedestrian facilities to the current ADA standards. The first and most comprehensive of the two methods are the scheduled street and utility improvement projects. All pedestrian facilities impacted by these projects will be upgraded to current ADA accessibility standards. The second will be on a case by case basis based on information received from the City's request procedure.

Design Procedures

Curb ramps, blended transitions, sidewalks and trails will attempt to be constructed or upgraded to achieve compliance within all capital improvement and maintenance projects. There may be limitations which make it technically infeasible for an intersection corner or segments of sidewalks and trails to achieve full accessibility within the scope of any project. Additionally, the City will coordinate with other agencies for all signalized intersections to ensure that they meet ADA requirements to the maximum extent possible within the scope of any project. Regardless of if full compliance can be achieved or not, each intersection corner, sidewalk and trail, shall be made as compliant as possible in accordance with the judgment of the City Engineer and staff.

City of Roseville ADA request form for facilities within the public right-of-way

This form is for requesting the City of Roseville review an existing public pedestrian facility for meeting ADA compliance or to analyze the need for new ADA compliant public pedestrian facility within the City of Roseville's public rights-of-way.

Contact Information

Name: _____

Address: _____

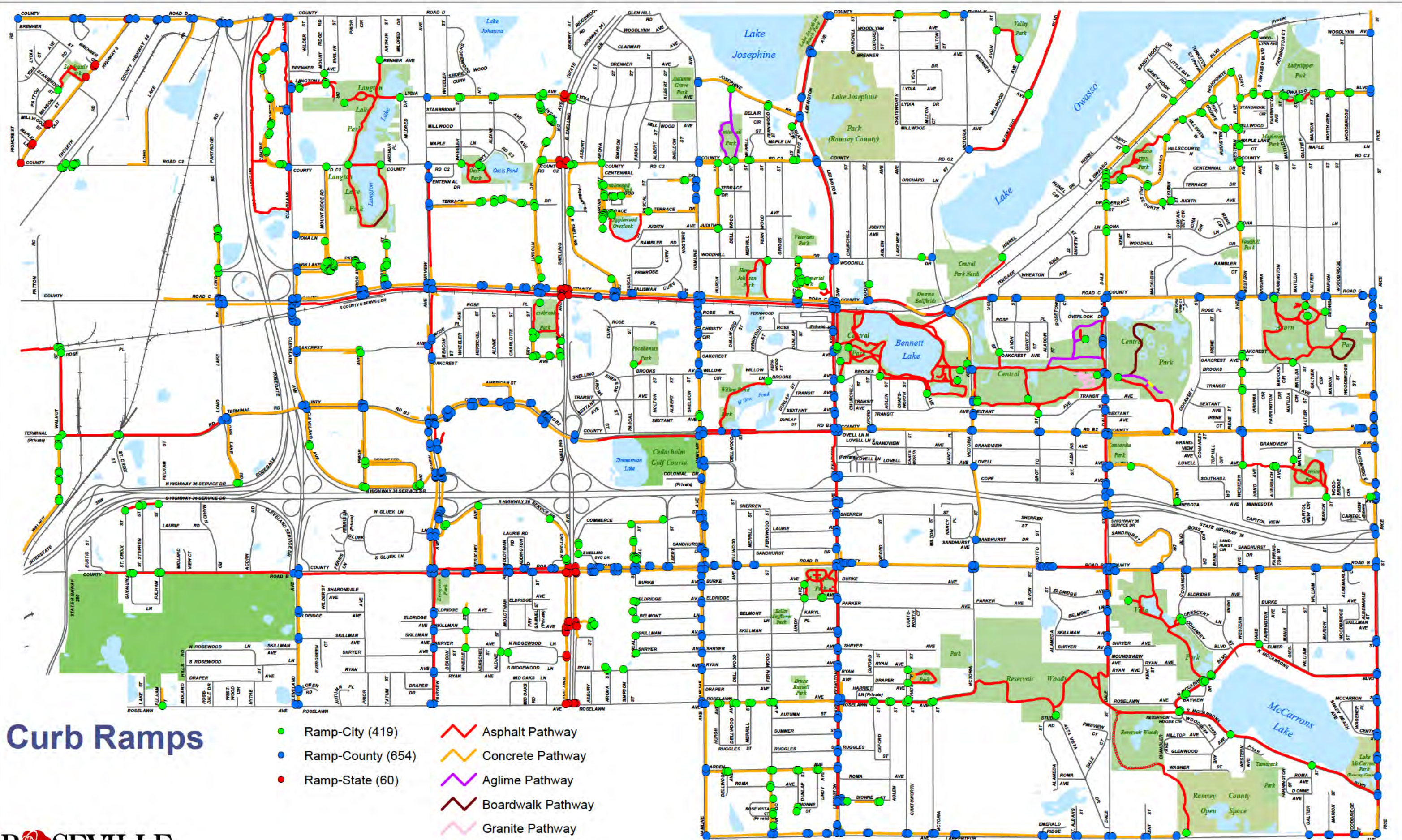
Phone Number: _____

Email Address: _____

Description and location of ADA request and preferred remedy sought:

The ADA Coordinator may be contacted by calling the Public Works Engineering Department at 651-792-7004. The City will acknowledge receipt of request within 5 business days. A response to the request will be made within thirty days. Please submit written correspondence to the following address:

Attn: City of Roseville ADA Coordinator
City Engineer
2660 Civic Center Drive
Roseville, MN 55113



Curb Ramps



Prepared by:
Engineering Department
October 02, 2015

- Ramp-City (419)
- Ramp-County (654)
- Ramp-State (60)
- Asphalt Pathway
- Concrete Pathway
- Aglime Pathway
- Boardwalk Pathway
- Granite Pathway
- Woodchips Pathway
- Ski Trails Pathway

Data Sources and Contacts:
* Ramsey County GIS Base Map (5/1/15)
* City of Roseville Engineering Department
For further information regarding the contents of this map contact:
City of Roseville, Engineering Department,
2600 Civic Center Drive, Roseville MN

DISCLAIMER:
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-750-7075. The preceding disclaimer is provided pursuant to Minnesota Statutes § 65.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 500 1000 1500 2000 Feet

mapdoc: CurbRamps.mxd
map: CurbRamps.pdf



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: September 12, 2016
Item No.: 8.h

Department Approval



City Manager Approval



Item Description: Approve a Resolution to Accept the Work Completed, Authorize Final Payment, and Commence the One-Year Warranty Period on the Corpus Christi Drainage Project

BACKGROUND

On October 26, 2015, the City Council awarded the Corpus Christi Drainage Project to Land Logic, Inc., of Cloquet, Minnesota. The work for this contract was finished in July, 2016, and the contractor has requested final payment. This project consisted of installing three filtration basins to help mitigate flooding in the Fairview Avenue storm sewer system.

POLICY OBJECTIVE

City policy requires that the following items be completed to finalize a construction contract:

- Certification from the City Engineer verifying that all of the work has been completed in accordance with plans and specifications.
- A resolution by the City Council accepting the contract and beginning the one-year warranty.

FINANCIAL IMPACTS

The final contract amount of \$117,566.37 is slightly more than the original contract amount of \$95,962.00. During the project, existing utilities conflicted with the storm sewer connection, requiring modifications to the storm sewer. Additional topsoil was also needed as the site did not have adequate material.

This project was funded using storm sewer utility funds and with a \$26,256 grant from the Rice Creek Watershed District.

STAFF RECOMMENDATION

Since all necessary items have been completed in accordance with project plans and specifications, staff recommends the City Council approve a resolution accepting the work completed as the Corpus Christi Drainage Project and authorize final payment of \$5,621.84.

REQUESTED COUNCIL ACTION

Approve the resolution accepting the work completed as Corpus Christi Drainage Project, starting the one-year warranty and authorizing final payment.

Prepared by: Jesse Freihammer, City Engineer/Asst. Public Works Director
Attachments: A: Resolution
B: City Engineer Certification

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

1 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City
2 of Roseville, County of Ramsey, Minnesota, was duly held on the 12th day of September,
3 2016, at 6:00 p.m.

4
5 The following members were present: and the following members were
6 absent: .

7
8 Councilmember introduced the following resolution and moved its adoption:
9

10 **RESOLUTION No.**

11
12 **FINAL CONTRACT ACCEPTANCE**
13 **CORPUS CHRISTI DRAINAGE PROJECT**
14

15
16 BE IT RESOLVED by the City Council of the City of Roseville, as follows:
17

18 WHEREAS, pursuant to a written contract signed with the City on October 26, 2015,
19 Land Logic, of Cloquet, Minnesota has satisfactorily completed the improvements
20 associated with the Corpus Christi Drainage Project contract.
21

22 NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
23 ROSEVILLE, MINNESOTA, that the work completed under said contract is hereby
24 accepted and approved; and
25

26 BE IT FURTHER RESOLVED: That the City Manager is hereby directed to issue a
27 proper order for the final payment of such contract, taking the contractor's receipt in full;
28 and
29

30 BE IT FURTHER RESOLVED: That the one year warranty period as specified in the
31 contract shall commence on September 12, 2016.
32

33 The motion for the adoption of the foregoing resolution was duly seconded by
34 Councilmember and upon vote being taken thereon, the following voted in
35 favor thereof: and the following voted against the same: .
36

37 WHEAREUPON said resolution was declared duly passed and adopted.

WITNESS MY HAND officially as such Manager this 12th day of September, 2016.

(SEAL)



September 12, 2016

TO THE CITY COUNCIL, CITY OF ROSEVILLE, MINNESOTA

RE: Corpus Christi Drainage Project
Contract Acceptance and Final Payment

Dear Council Members:

I have observed the work executed as a part of the Corpus Christi Drainage Project. I find that this contract has been fully completed in all respects according to the plans, specifications, and the contract. I therefore recommend that final payment be made from the improvement fund to the contractors for the balance on the contract as follows:

Original Contract amount (based on estimated quantities)	\$95,692.00
Final Contract Amount	\$117,566.37
Actual amount due (based on actual quantities)	\$112,436.87
Previous payments	\$106,815.03
 Balance Due	 \$5,621.84

The construction costs for this project have been funded as follows:

Storm Sewer Fund	\$91,310.37
Rice Creek Watershed District Grant	\$26,256.00

Please let me know if you have any questions or concerns and would like more information.

Sincerely,

Jesse Freihammer, P.E.
City Engineer/Asst. Public Works Director
651-792-7042
Jesse.Freihammer@cityofroseville.com

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 09-12-2016
Item No.: 11.a

Department Approval



City Manager Approval



Item Description: Police Civil Service Commission Meeting with the City Council

BACKGROUND

Each year, the Police Civil Service Commission meets with the City Council to review activities and accomplishments and to discuss the upcoming year's work plan and issues that may be considered.

Activities and accomplishments:

- Review the business/accomplishments of the past year's meetings.
- Department's forward thinking in developing hiring criteria and procedures.

Work Plan items for the upcoming year.

- Annual Business Meeting

Prepared by: Kelly Roberto, Staff Liaison

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: September 12, 2016
Item No.: 12.a

Department Approval



City Manager Approval



Item Description: Public Hearing for Victoria Street Project to be assessed in 2017.

BACKGROUND

On August 8, 2016 the City Council set a date to hold a public hearing for the purpose of establishing special assessments for City Project P-ST-SW-W-15-02: Victoria Street Reconstruction Project, between Larpenteur Avenue and County Road B. It is suggested that the public hearing be conducted according to the attached agenda. Notices have been mailed as required to the affected properties.

At the assessment hearing, staff will go through a brief presentation that will include a description of the project, project financing, and a discussion of typical assessments for properties benefiting from these improvements. Staff will summarize the City assessment policy and how it has been applied to this project.

It is suggested that if property owners have individual concerns about the quality of construction as part of the project or specific information about project deficiencies, these should be referred to the Engineering Department. Typically, these kinds of complaints relate to quality of finished construction and are covered under the warranty. The warranty is one year from the final contract acceptance; the Contract was finalized on March 14, 2016. Correction of these types of problems should not delay the adoption of assessment rolls.

In preparation of the final assessment roll for the purpose of the public hearing staff did encounter one property that was assessed the wrong assessment footage. The property was assessed the actual front footage instead of the calculated footage that is provided in the city assessment policy for irregular shaped parcels. This has been corrected on the attached Assessment Roll and the property owner has been notified of the reduction in assessment.

Following past Council policy, if questions are brought up during the Public Hearing regarding specific assessments, if amendments to the assessment rolls are necessary, or if Council would like staff to investigate a concern, the hearing can be continued to the next city council meeting. If the hearing is extended to the September 26th meeting, we will accept payment until October 26th and would certify the assessments with the County on November 7th.

This project has been completed in accordance with the plans and specifications and there are no unresolved problems with the construction.

The total assessable cost to the properties along Victoria Street was calculated by first calculating the total cost of the roadway construction, including storm sewer but exclusive of the sidewalk and watermain, and then subtracting the portion of the roadway in excess of a standard 7 ton, 32

foot wide roadway, which is the standard design for a City of Roseville local roadway. This cost was calculated to be \$1,493,008.46, which is the total assessable cost of the project.

Based on the City's Assessment Policy, including applying short and long side frontage policies and also applying the findings of the Benefit Appraisal conducted in January of 2015, the total cost that can be borne by the fronting parcels is \$176,533.43, which is shown on Attachment B, Preliminary Assessment Roll. The total assessment amount is slightly higher than the amount of \$151,115.32 as indicated in the Feasibility Report.

It should be noted that the overall project cost was higher than the estimated construction costs. Reasons for the increased project costs were as follows;

- Major modification of the pavement reconstruction method
 - Change from a stabilized bituminous reclamation to a combination of road reconstruction and four inch mill and overlay. The change in design still resulted in a 9 ton roadway, which meets Municipal State Aid standards, with an expected pavement life of at least 30 years.
 - Change needed due to poor subgrade conditions that were found when portions of the roadway were excavated for utilities.
- Additional storm sewer replacement to fix pipe that was in need of replacement.
- Modifications to storm structures to accommodate utilities.

Although the project costs are higher than the original bid amount, the project costs are still within reason for the type of road that was constructed. The assessed cost per foot for this project was \$34.18/LF.

For example, in 2012 the City reconstructed Dale Street using conventional methods. The overall road cost for the road reconstruction was assessed in the same manner as Victoria Street for the same type of road; 32 feet wide, 7 ton design. The assessed cost per foot for this project was \$38.25/LF in 2011 dollars. This equates to an approximate cost of \$44/LF today.

The final costs of the modified pavement design for Victoria Street, although higher, are still less than what a traditional reconstruct would have been. The original road design was for a stabilized bituminous reclamation. If the subsoils had not become an issue this would have resulted in a 30 year road with a significant cost savings to the City versus a more typical street reconstruction. Had the street been constructed using conventional reconstruction methods, the cost would have been around \$44/LF for an approximately same design life.

POLICY OBJECTIVE

It is the City's policy to assess for a portion of street reconstruction costs. The assessment roll has been prepared in accordance with state statute Chapter 429 and Roseville's assessment policy. The roll and frontages are consistent with the recommendations in the feasibility report prepared for this project.

After the Public Hearing, the City Council adopts the assessment roll making it final. The City allows for a 30-day pre-payment period after the roll adoption. Following the pre-payment period, assessment rolls are certified to Ramsey County for collection. The City will have the rolls certified by late October in order to allow the County enough time to add the assessments to property taxes.

As of Wednesday, September 6th staff has received only 1 property owner who objected to the proposed assessment.

75 **FINANCIAL IMPACTS**

76 This project was financed using assessments, utility funds, Municipal State Aid Funds, Parks
77 Renewal Funds, Ramsey County Funds and street infrastructure funds. The total proposed
78 funding breakdown is as follows:

Fund Source	Cost
State Aid	\$1,454,400.13
Assessments	\$176,533.43
Water Fund	\$77,469.97
Storm Water Fund	\$603,630.86
Parks Renewal	\$120,000.00
Ramsey County	\$78,682.72
Total Project	\$2,510,717.11

79 The final assessment roll has been prepared in accordance with Roseville's assessment policy
80 and as outlined in the project feasibility report. The preliminary assessment roll is attached and
81 will be presented in detail at the assessment hearing.

82 **STAFF RECOMMENDATION**

83 Approve the attached resolution adopting and confirming the assessment roll. The 2016
84 assessment process is suggested to proceed according to the following schedule:

August 8	Approve Resolution declaring costs to be assessed, receiving assessment rolls and setting hearing date
September 12	Assessment hearing- adoption of assessment roll
September 12-October 12	Prepayment of assessments (30 days)
October 13-21	Tally of final assessment roll
October 21	Certification of assessment rolls to Ramsey County

85 Again, if necessary, the assessment public hearing can be continued to the September 26th City
86 Council meeting to allow staff time to research objections raised at the initial hearing.

87 **REQUESTED COUNCIL ACTION**

88 Approval of a resolution adopting and confirming assessments for City Project P-ST-SW-W-15-
89 02: Victoria Street Reconstruction Project, between Larpenteur Avenue and County Road B.

Prepared by: Jesse Freihammer, Asst. Public Works Director/City Engineer
Attachments: A: Resolution
B: Preliminary Assessment Roll
C: Agenda for Assessment Public Hearing
D: Property owner objection letter

- 40 3. The proposed assessments are hereby adopted and confirmed as the proper special
41 assessments for each of said lots, pieces, or parcels of land, respectively, and the
42 assessment against each parcel, together with interest at the rate of 5.5% per annum
43 accruing on the full amount thereof from time to time unpaid, shall be a lien concurrent
44 with general taxes upon such parcel and all thereof. The total amount of each such
45 assessment shall be payable in equal annual principal installments extending over a
46 period of fifteen (15) years, the first of said installments, together with interest on the
47 entire assessment from the date hereof to December 31, 2016, to be payable with
48 general taxes for the year 2016, collectible in 2017, and one of each of the remaining
49 installments, together with one year's interest on that and all other unpaid installments,
50 to be payable with general taxes for each consecutive year thereafter until the entire
51 assessment is paid.
- 52 4. If the adopted assessment differs from the proposed assessment as to any particular lot,
53 piece, or parcel of land, the City Manager shall mail to the owner a notice stating the
54 amount of the adopted assessment. The City Manager must also notify affected owners
55 of any changes adopted by the Council in interest rates or prepayment requirements
56 from those contained in the notice of the proposed assessment.
- 57 5. Prior to the certification of the assessment to the County Auditor, the owner of any lot,
58 piece, or parcel of land assessed hereby may at any time pay the whole of such
59 assessment, with interest to the date of payment, to the City Treasurer, but no interest
60 shall be charged if such payment is made within 30 days after the date of this
61 resolution.
- 62 6. The City Manager shall forthwith prepare and transmit to the County Auditor a certified
63 duplicate of the assessment roll, with each installment and interest on each unpaid
64 assessment set forth separately, to be extended upon the property tax lists of the
65 County, and the County Auditor shall thereafter collect such assessments in the manner
66 provided by law.

67
68 The motion for the adoption of the foregoing resolution was duly seconded by Member ,
69 and upon vote being taken thereon, the following voted in favor thereof:
70 and the following voted against the same: .
71

72 WHEREUPON said resolution was declared duly passed and adopted.

**Victoria Street Reconstruction Project
Assessment Roll**

Total assessable project Cost \$ 1,493,008.46
Total Frontage (feet) 10921.69
Assessment Rate (100%) \$ 136.70

Assessment Rate (25%) \$ 34.18

Assessment Rate (50%) \$ 68.35

Calculated assessment rate based on final costs = \$34.18, appraisals set max benefit rate at \$35.00/LF
 Calculated assessment rate based on final costs = \$68.35, appraisals set max benefit rate at \$60.00/LF

ParcelID	SiteAddress	FRONTAGE	Assessment Rate*	Assessment	Notes
142923210079	0 County Road B	288	\$ -	NA	City Parcel
142923210029	0 Victoria St N	170	\$ -	NA	City Parcel
142923120015	0 Victoria St N	293.25	\$ 34.18	\$ 10,021.91	
142923120062	858 County Road B W	90	\$ 34.18	\$ 3,075.78	
142923210056	2067 Victoria St N	82.5	\$ 34.18	\$ 2,819.46	
142923210061	2111 Victoria St N	90	\$ 34.18	\$ 3,075.78	
142923120016	2112 Victoria St N	80	\$ 34.18	\$ 2,734.02	
142923120017	851 Parker Ave	10	\$ 34.18	\$ 341.75	assessed 100% short side 93-02-66, assess 10% of 100 feet long side
142923120057	2088 Victoria St N	22.4	\$ 34.18	\$ 765.53	assessed 100% short side 93-02-66, assess 10% of 224.12 feet long side
142923120058	2080 Victoria St N	80	\$ 34.18	\$ 2,734.02	
142923120059	2076 Victoria St N	80	\$ 34.18	\$ 2,734.02	
142923130001	2490 Victoria St	1472.71	\$ -	NA	Cemetery
142923120063	2142 Victoria St N	75	\$ 34.18	\$ 2,563.15	
142923210055	870 Parker Ave	114.48	\$ 34.18	\$ 3,912.39	not assessed for Parker, assess 100% short side for 15-02 (114.48)
142923210058	2043 Victoria St N	82.5	\$ 34.18	\$ 2,819.46	
142923210060	873 Parker Ave	98.97	\$ 34.18	\$ 3,382.33	not assessed for Parker, assess 100% short side for 15-02 (98.97)
142923210064	2057 Victoria St N	82.5	\$ 34.18	\$ 2,819.46	
142923210065	2049 Victoria St N	82.5	\$ 34.18	\$ 2,819.46	
142923240001	2035 Victoria St N	100	\$ 34.18	\$ 3,417.53	
142923240002	816 Heinel Dr W	556	\$ -	NA	City Parcel
142923240029	0 Victoria St N	204.76	\$ -	NA	City Parcel
142923240024	935 Roselawn Ave W	97.4	\$ 34.18	\$ 3,328.67	Changed footage to meet policy. 97.4' Was 133'
142923240025	929 Roselawn Ave W	153.8	\$ 34.18	\$ 5,256.16	
142923240026	1925 Victoria St N	105.5	\$ 34.18	\$ 3,605.49	
142923240033	1971 Victoria St N	112.15	\$ 34.18	\$ 3,832.76	Private road
142923240034	1975 Victoria St N	112.15	\$ 34.18	\$ 3,832.76	Private road
142923240035	1967 Victoria St N	112.15	\$ 34.18	\$ 3,832.76	Private road
142923240036	1965 Victoria St N	112.15	\$ 34.18	\$ 3,832.76	Private road
142923240037	1935 Victoria St N	112.15	\$ 34.18	\$ 3,832.76	Private road
142923240038	1945 Victoria St N	112.15	\$ 34.18	\$ 3,832.76	Private road
142923240030	0 Victoria St N	741.3	\$ -	NA	
142923130001	1920 Victoria St N	2571.92	\$ -	NA	
142923310002	1915 Victoria St N	14.7	\$ 34.18	\$ 502.38	assessed full amount on short side. Assess 10% of long side = 14.7 ft
142923310003	1901 Victoria St N	147.43	\$ 34.18	\$ 5,038.47	
142923310004	1875 Victoria St N	184	\$ 34.18	\$ 6,288.26	
142923310005	1869 Victoria St N	92	\$ 34.18	\$ 3,144.13	
142923310006	1861 Victoria St N	92	\$ 34.18	\$ 3,144.13	
142923310007	1851 Victoria St N	100	\$ 34.18	\$ 3,417.53	
142923310008	1843 Victoria St N	84	\$ 34.18	\$ 2,870.73	
142923310009	1835 Victoria St N	75	\$ 34.18	\$ 2,563.15	
142923310010	1829 Victoria St N	75	\$ 34.18	\$ 2,563.15	
142923310011	1823 Victoria St N	75	\$ 34.18	\$ 2,563.15	
142923310012	1817 Victoria St N	75	\$ 34.18	\$ 2,563.15	
142923310013	1811 Victoria St N	75	\$ 34.18	\$ 2,563.15	
142923310014	1803 Victoria St N	75	\$ 34.18	\$ 2,563.15	
142923340001	1795 Victoria St N	75	\$ 34.18	\$ 2,563.15	
142923340002	1789 Victoria St N	75	\$ 34.18	\$ 2,563.15	
142923340003	1781 Victoria St N	75	\$ 34.18	\$ 2,563.15	
142923340004	1775 Victoria St N	75	\$ 34.18	\$ 2,563.15	
142923340005	1767 Victoria St N	112.9	\$ 34.18	\$ 3,858.39	
142923340006	1759 Victoria St N	62.67	\$ 34.18	\$ 2,141.77	
142923340007	1751 Victoria St N	62	\$ 34.18	\$ 2,118.87	
142923340008	1747 Victoria St N	62	\$ 34.18	\$ 2,118.87	
142923340009	1741 Victoria St N	62	\$ 34.18	\$ 2,118.87	
142923340010	1735 Victoria St N	62	\$ 34.18	\$ 2,118.87	
142923340011	1727 Victoria St N	62	\$ 34.18	\$ 2,118.87	
142923340012	1719 Victoria St N	62	\$ 34.18	\$ 2,118.87	
142923340027	965 Larpenteur Ave W	376	\$ 60.00	\$ 22,560.00	
Total Frontage:		10921.69		\$ 176,533.43	

*Rates are not to exceed rates as recommended by the Benefit Appraisal completed by Dahlen, Dwyer and Foley, Inc

AGENDA
PUBLIC HEARINGS FOR SPECIAL ASSESSMENTS

COMMENTS THAT SHOULD BE READ INTO THE RECORD:

- A. **Mayor** calls the meeting to order and announces the purpose of the hearing and the format for the meeting.

"This is a public hearing to consider special assessment rolls for various public improvement projects. The projects have been constructed and the decision will be whether the Council wishes to approve the assessment rolls as presented or make modifications to the assessment rates. The hearing will discuss how the project costs will be allocated and what the assessments against benefiting properties will be."

"The Council will consider individual assessment rolls for individual projects at this hearing. The Council may by simple majority vote to approve the assessment rolls for each project."

- B. **City Manager** should make comments regarding number of projects, types of projects, and published and mailed notices. This should include the following language:

"In accordance with Minnesota Statutes, Chapter 429, required published and legal mailed notices have been provided for each of the special assessment public hearings. Legal notices appeared in the City's legal newspaper, Roseville Review, on August 17, 2016 and August 24, 2016. In addition, mailed notices have been sent to each affected property owner in accordance with the statute. Mailed notices were sent on August 15, 2016. Affidavits of mailing are available in the office of the City Engineer."

PROCEDURE FOR EACH PROJECT HEARING:

- A. **City Engineer** introduces the project by reading the project number and giving a brief description of the improvements presents summary of the nature of the improvement, the area involved, final project costs, project financing, and assessments.
- B. **City Manager** reads written statements objecting to assessments from affected property owners in regard to each project.
- D. **Mayor** opens hearing to the public. Speakers are requested to identify themselves and the street address of the property to which they are referring.

The following comments may be appropriate depending on how many people are in attendance.

"In an attempt to provide everyone an opportunity to be heard and yet conduct the hearing in an efficient manner, we suggest that rules be used for the individual hearings for these assessments. The rules will include the following:

Assessment Public Hearing Agenda

Page 2 of 2

1. Individuals should identify themselves by giving their name and address and should speak into the microphone.
2. Try to designate a neighborhood or block spokesperson to represent the area and summarize significant issues.
3. Each speaker should limit questions and comments to two to three minutes.
4. No person will be heard for a second time until all interested persons who wish to speak have had an opportunity to do so.
5. A maximum of 30 minutes will be allowed for questions and comments for residents unless significant major issues develop.

E. **Mayor** closes hearing.

After all citizen comments have been completed the mayor should indicate that the public hearing is closed and turn the hearing over to the City Council for action.

F. **Council** action on improvement.

Approve a resolution adopting and confirming assessments for City Project P-ST-SW-

W-15-02 Victoria Street Reconstruction, between Larpenteur Avenue and County Road

B.

From: mrtonyanders@comcast.net
To: [Jesse Freihammer](#)
Cc: [Jason Etten](#); [Lisa Laliberte](#); [Tammy McGehee](#); [Dan Roe](#); [Robert Willmus](#)
Subject: Victoria St Reconstruction comments/concerns
Date: Monday, August 22, 2016 15:07:55

Jesse Freihammer, Mayor Roe & Council

We are providing input re: City Project 15-02 Victoria Street Reconstruction as we are unable to attend the Sept. 12 Public Hearing.

First and foremost, I spoke with several city engineers/planners including Deb Bloom, Marc Culver and Dan Turner, some twice and as far back as 2011, that the residents of the 6 homes in the private road (1935, 1945, 1965, 1967, 1971 & 1975 Victoria) ***could not*** have Victoria St raised without harming the *Health, Safety & Welfare* of these residents. Deb Bloom assured me in a conversation that in fact, they would look to lower the height of Victoria (east/west section) so that access from the private drive and two others onto Victoria St would not be raised making it difficult to impossible in the winter. This did not happen and in fact, upon completion, the height of Victoria WAS raised.

The portion of Victoria from Roselawn to County road B was designated as an *Urban* section. I attended a Public Works Commission meeting back in October, 2012? where I asked someone to help me understand or find a more Rural road in Roseville. I also brought pics of the existing 'rural' road at the time, questioning the need for a major reconstruct. When the project was defined prior to construction, I learned this *Urban* section was determined because the city needed to make major storm sewer improvements to move water. So the result was the section of Victoria from Roselawn to Larpenteur is Rural and constructed that way with a much lower cost and the section from Roselawn to Co Rd B was constructed as *Urban* with the higher costs of major storm sewer construct, concrete curb and gutters.

Roseville can ask for, and have all kinds of civic engagement discussions and committees, but in the end, government does something with its citizens, for its citizens or to its citizens. I feel strongly that this project was done to us and we ended up with a raised Victoria with the primary concern of moving water and not poor road condition, costing 26% more than the pre-project estimate!

Additionally, since 1989 when we built our home at 1935 Victoria, we had a path from our back door and steps up to Victoria St. where our kids would catch the school bus and where we access our mailbox. These steps were removed/destroyed during the reconstruct and now with the raised height of Victoria it is most difficult to even walk up the hill to our mailbox. Some days in the winter it is impossible to navigate this new steeper hill.

As we are unable to attend the September 12 meeting I wanted to provide my thoughts and opinions on this project and also see what might be a solution to replacing the steps we had in place to access Victoria St.

Respectfully,

Tony & Mary Anderson



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Agenda Date: 9/12/2016

Agenda Item: 12.b

Department Approval

City Manager Approval

Item Description: Request for approval of a minor subdivision of 1926 Gluek Lane into two parcels (PF16-014)

APPLICATION INFORMATION

Applicant: Brad Koland

Location: 1926 Gluek Lane; Planning District 13

Property Owner: Brad Koland

Application Submission: submitted and considered complete on July 28, 2016

City Action Deadline: November 25, 2016, per Minn. Stat. §462.358 subd. 3b

GENERAL SITE INFORMATION

Land Use Context

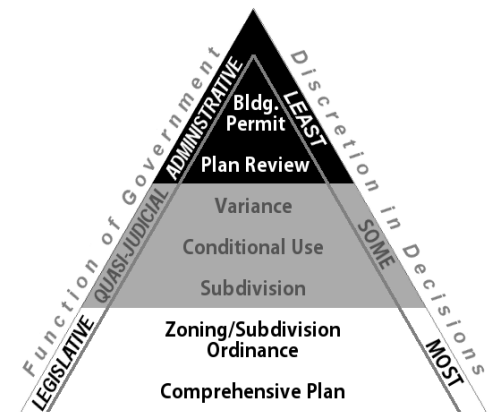
	Existing Land Use	Guiding	Zoning
Site	One-family residential, detached	LR	LDR-1
North	One-family residential, detached	LR	LDR-1
West	One-family residential, detached	LR	LDR-1
East	One-family residential, detached	LR	LDR-1
South	One-family residential, detached	LR	LDR-1

Natural Characteristics: The site has some mature trees, particularly along the front and northern side property line, and is located in an area where periodic surcharges from undersized regional storm sewer infrastructure causes flooding.

Planning File History: July 11, 2016, denial of a similar application; City Council minutes and denial resolution are included with this RCA as Exhibit D

LEVEL OF CITY DISCRETION IN DECISION-MAKING

Action taken on subdivision requests is **quasi-judicial**;



the City's role is to determine the facts associated with the request and weigh those facts against the legal standards contained in State Statute and City Code.

PROPOSAL

The applicant proposes to subdivide the existing parcel into two parcels, creating one new parcel for future development of a one-family, detached home. The present proposal represents a revision from a previous application that was denied based on three findings:

- 1) the existing storm water runoff and drainage issues in the area are extreme;
- 2) the proposal does not meet minimum requirements of the City Code for lot width; and
- 3) the additional runoff from the residential development intended for the subdivided parcel might be injurious to other homes in the surrounding neighborhood.

The revised proposal is illustrated in the subdivision sketch plan, and described in the written narrative, included with this report as RCA Exhibit C.

When exercising the “quasi-judicial” authority on a subdivision request, the role of the City is to determine the facts associated with a particular request and apply those facts to the legal standards contained in the ordinance and relevant state law. In general, if the facts indicate the application meets the relevant legal standards and will not compromise the public health, safety, and general welfare, then the applicant is likely entitled to the approval. The City is, however, able to add conditions to a subdivision approval to ensure that the likely impacts to parks, schools, roads, storm sewers, and other public infrastructure on and around the subject property are adequately addressed. Subdivisions may also be modified to promote the public health, safety, and general welfare; and to provide for the orderly, economic, and safe development of land; and to promote housing affordability for all levels.

SUBDIVISION ANALYSIS

In this case, a minor subdivision application has been submitted instead of preliminary plat and final plat applications because City Code §1104.04.E (Minor Subdivision) provides a Three Parcel Minor Subdivision process to simplify subdivisions that create a total of three or fewer parcels, which are adequately served by public utilities and streets, and which meet or exceed the size requirements of the zoning code. The minor subdivision application requirements in City Code §1104.04.E also specify that the City Council considers a proposal in “sketch plan form.” Because exact, final dimensions of proposed parcels may not be known at the time of application (or because conditions of approval might necessitate changes to the proposed dimensions), the City Council’s action on an application is essentially the review and approval (or denial) of a conceptual proposal—of the approximate locations of the proposed new property boundaries. If the City Council approves a minor subdivision, then the Subdivision Code instructs the applicant to commission the preparation of a survey to formalize the dimensions and legal descriptions of the newly-formed parcels, and to demonstrate that the parcels conform to all of the applicable, standard City Code requirements as well as any conditions of approval.

The intent of the proposed minor subdivision is to locate and orient the new side property boundary such that it:

- achieves a width of at least 30 feet at the rear property line, per the minimum requirement specified in City Code §1103.06.B;
- achieves a width of at least 85 feet, per the minimum requirement specified in City Code §1004.08.B;

- passes at least 6 feet (i.e., the width of the southern half of the required drainage and utility easement centered on the property line) from the paved parking area adjacent to the northern end of the existing principal structure; and

The original proposal figured to be in the range of 90 feet to 100 feet in width near the front of the property, tapering to 30 feet in width at the rear property line. These proposed dimensions met or exceeded the minimum requirements specified in the City Code. In response to the City Council's finding (labeled as finding "2" above) that the previous proposal was not wide enough, however, the presently proposed new parcel would be about 94 feet wide (by the official method of measuring lot width) in the front, and 60 feet wide at the rear property line.

As before, the specific location of the new parcel boundary in this proposal cannot be drawn on the sketch plan with confidence in its accuracy, at this point in the process, because the exact location of the existing paved parking area with respect to the property boundaries cannot be determined from the available data. Nevertheless, the approximate location of the proposed new side property line is being reviewed and, if the City Council approves the proposal (or approves the proposal with some conditions about the location or alignment of the proposed new side property line), the applicant will be required to commission a survey with subdivision details that conform to the approval.

Planning Division staff finds that the proposed minor subdivision satisfies nearly all of the applicable zoning and subdivision requirements; what follows is a brief discussion of requirements that either remain to be met or simply warrant additional discussion.

City Code §1004.08 (LDR-1 Dimensional Standards): Table 1004-3 specifies that interior lots must be at least 85 feet wide, 110 feet deep and comprise at least 11,000 square feet in area. Both proposed parcels are interior lots, and the proposed new property boundary will allow all of them to exceed all width, depth, and area requirements. Following are the proposed approximate width, depth, and area figures:

1926 Gluek Lane

200 ft. – 300 ft. wide *
280 ft. deep
44,000 sq. ft.

Proposed New Parcel

94 ft. wide
290 ft. deep
22,500 sq. ft.

* The City Code specification for measuring parcel width is difficult to apply to parcels of this size with convex front property lines.

City Code §1103.04 (Easements): This section of the code requires drainage and utility easements 12 feet in width, centered on side and rear property lines. The easements are not shown, but the applicant is aware of the requirement and granting the easements should become a condition of approval.

City Code §1103.06.B (Minimum Rear Lot Line Length): As noted previously in this RCA, rear lot lines are required to be at least 30 feet in length. While the proposed new parcel is being designed to exceed this requirement, the remainder of 1926 Gluek Lane will continue to have a rear vertex rather than a rear property line. The existing lot was created in the 1955 *Midway Acres* plat, which predates the adoption of Roseville's Subdivision Code in 1956, and so the substandard rear property line dimension is a legal nonconformity. Because the present minor subdivision proposal does not create a new nonconforming condition, the perpetuation of the

substandard rear property line at 1926 Gluek Lane represents a continuation of the legal, nonconforming condition.

Roseville's Development Review Committee (DRC) met on August 11, 2016, to discuss this application. Beyond the above comments pertaining to the zoning and subdivision codes, the DRC acknowledged that the future development of the new parcel will be subject to all standard City requirements, including those pertaining to grading and storm water management as well as tree preservation and replacement.

Storm water mitigation is not required for a minor subdivision, but the applicant has provided a sketch-level mitigation plan in response to another of the City Council's findings for denial of the previous application (labeled as finding "3" above). The City Engineer has stated that the proposed mitigation of increased runoff created by single-family development of the additional lot could be met based on the site sketch using basins or rain gardens, and that there appears to be adequate space to install basins that would mitigate onsite runoff without impacting the floodway. If such storm water mitigation is required as a condition of minor subdivision approval, Public Works staff would review the storm water BMPs to make sure they were designed adequately and located properly prior to approval of development permits. A maintenance agreement would also be required to ensure it remains functioning. More detailed comments from the City Engineer are included with this RCA as Exhibit E.

PUBLIC COMMENT

Planning Division staff has spoken to a nearby homeowner who continues to be concerned about how new development of a subdivided parcel would exacerbate existing drainage. Two emails, as well as a petition in opposition to the proposed minor subdivision, have also been received; these are included with this RCA as Exhibit F.

The findings of the previous denial (labeled as findings "1" and "3" above) and the public comments suggest that existing storm water moving through this sewer system is problematic during certain rain events, and that introducing additional runoff to this system may be harmful to the properties in this neighborhood. With respect to new storm water contributions from within the Gluek Lane neighborhood, many impervious improvements can be constructed with properly-issued permits and many others can be installed that do not require permits. For instance, about two weeks prior to the September 12 City Council meeting, Community Development staff discovered that a new concrete surface, estimated to be about 2,500 square feet, was being poured at a property in this neighborhood; no permit is required for a patio or tennis court, or whatever the non-driveway paving might be, and the impervious coverage remained below the allowed limit. Thus, with or without the proposed parcel subdivision and its future residential development, current City regulations cannot prevent additional storm water from being added directly to this floodway.

Lastly, it has already been established that the majority of the existing storm water problem is being caused in other locations within this storm water sub-watershed. If the City's position is that any new water that is introduced into this storm water sub-watershed is injurious to this neighborhood, then the City should be very cautious about granting approvals for new impervious surface upstream from this neighborhood, which will ultimately contribute to the flooding problems in this area by increasing the amount of water flowing through the neighborhood, or downstream, where additional storm water will contribute to the flooding problems by further constraining the system's ability to carry storm water away from the area.

131 **RECOMMENDED ACTION**

132 **Pass a motion approving a minor subdivision** of the property at 1926 Gluek Lane into two
133 parcels, based on the comments and findings of this report and input received during the public
134 hearing, subject to the following conditions:

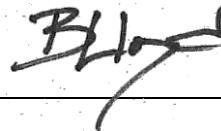
- 135 a. The location and orientation of the new side property line, and the new parcel created for
136 future development, shall be essentially the same as illustrated in the sketch plan
137 reviewed for this application and shall meet all applicable zoning and subdivision
138 standards.
- 139 b. Drainage and utility easements shall be granted in conformance with the standards of City
140 Code §1103.04.
- 141 c. The new side property line and its attendant drainage and utility easements shall be
142 located such that minimum required setbacks are met or exceeded with respect to the
143 existing improvements at 1926 Gluek Lane.
- 144 d. Prior to issuance of development permits for new construction on the approved new
145 parcel, grading, drainage, and storm water mitigation plans shall be designed by the
146 applicant to mitigate onsite runoff caused by the proposed, new residential development
147 without impacting the adjacent floodway, and shall be submitted for review and approval
148 by the City Engineer. Approved storm water mitigation BMPs shall be implemented by
149 the property owner, and the property owner shall enter into a permanent maintenance
150 agreement, upon approval by the City Engineer, to ensure that BMPs are properly
151 maintained and are periodically recertified for proper functionality.

152 **ALTERNATIVE ACTIONS**

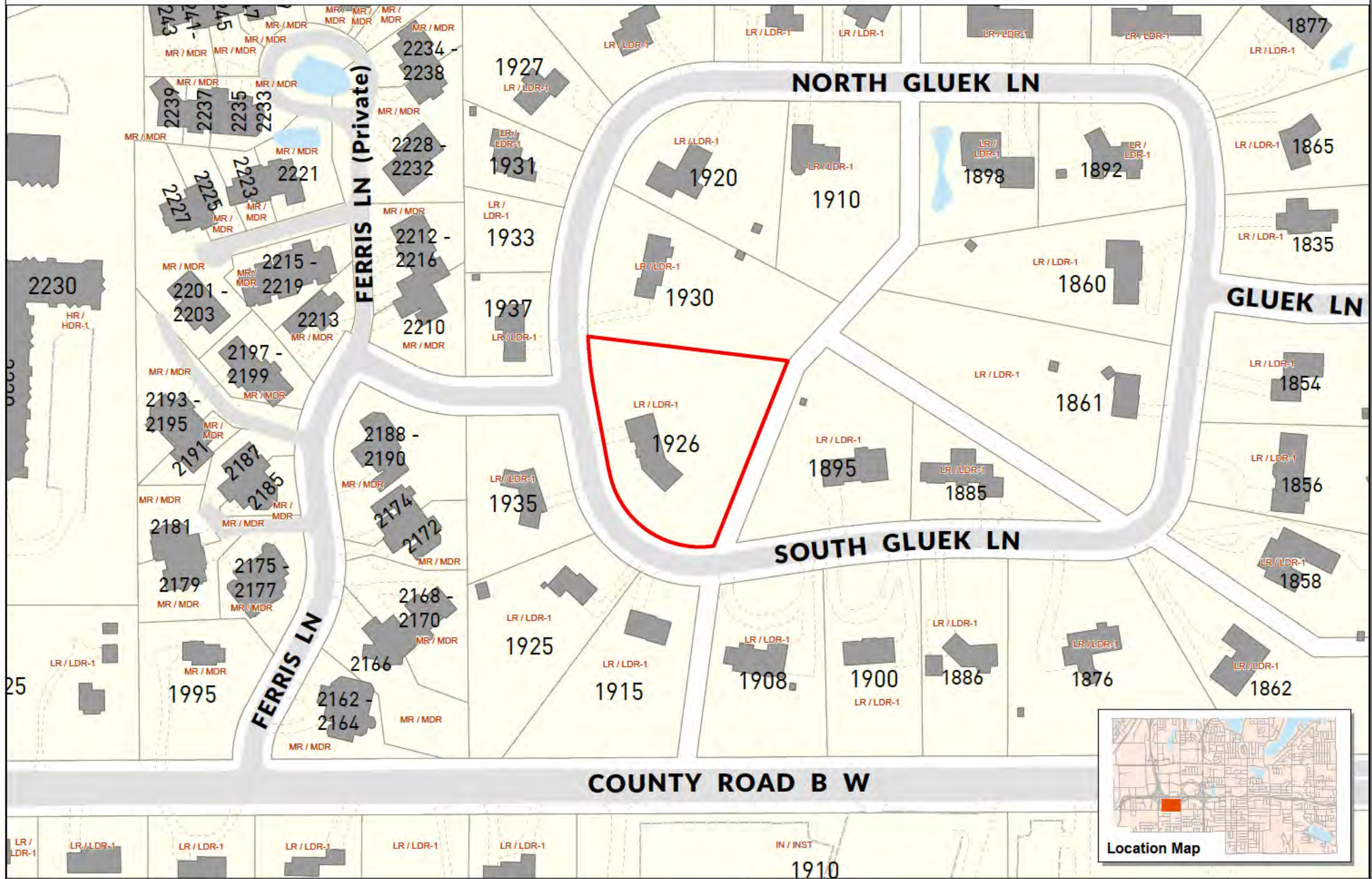
- 153 A. **Pass a motion to table the request for further review of specific information and**
154 **future action.** Tabling beyond November 25, 2016, may require extension of the 120-day
155 action deadline established in Minn. Stat. §462.358 subd. 3b to avoid statutory approval.
- 156 B. **Pass a motion to deny the request.** Denial should be supported by specific findings of
157 fact based on the City Council's review of the application, applicable zoning or
158 subdivision regulations, and the public record.

Attachments: A: Area map D: 7/11/2016 City Council minutes and
B: Aerial photo resolution denying the previous application
C: Subdivision sketch plan E: Public Works memo
F: Public comment

Prepared by: Senior Planner Bryan Lloyd
651-792-7073
bryan.lloyd@cityofroseville.com



Attachment A for Planning File 16-014



Prepared by:
Community Development Department
Printed: July 6, 2016



Site Location

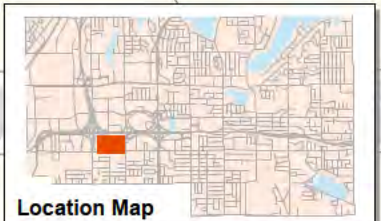
Data Sources

* Ramsey County GIS Base Map (7/5/2016)

For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



Location Map

0 100 200 Feet



Attachment B for Planning File 16-014



Prepared by:
Community Development Department
Printed: July 6, 2016



Site Location

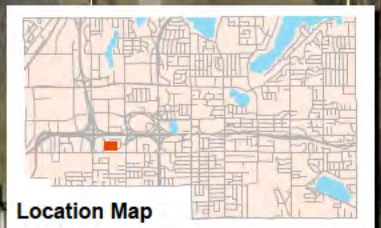
Data Sources

- * Ramsey County GIS Base Map [7/6/2016]
- * Aerial Data: Surdex [4/2015]

For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.02, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



0 50 100 Feet



RCA Exhibit C

July 27, 2016

Mayor, Council Members and City Staff
City of Roseville, MN
2660 Civic Center Drive
Roseville, MN 55113

Re: 1926 Gluek Lane Roseville, MN minor subdivision, VERSION II, new application addressing facts of denial for PF16-04.

Dear Mayor, Council Members and City Staff,

Thank you for your time in considering our first application for a minor subdivision of 1926 Gluek Lane.

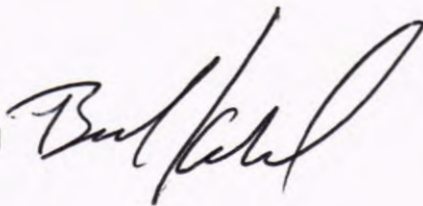
I listened and understood your denial and the facts supporting the denial of my previous application. I trust you will find the current submittal meets all code requirements and satisfies all facts that supported the denial.

Please find attached two diagrams with relevant information as follows:

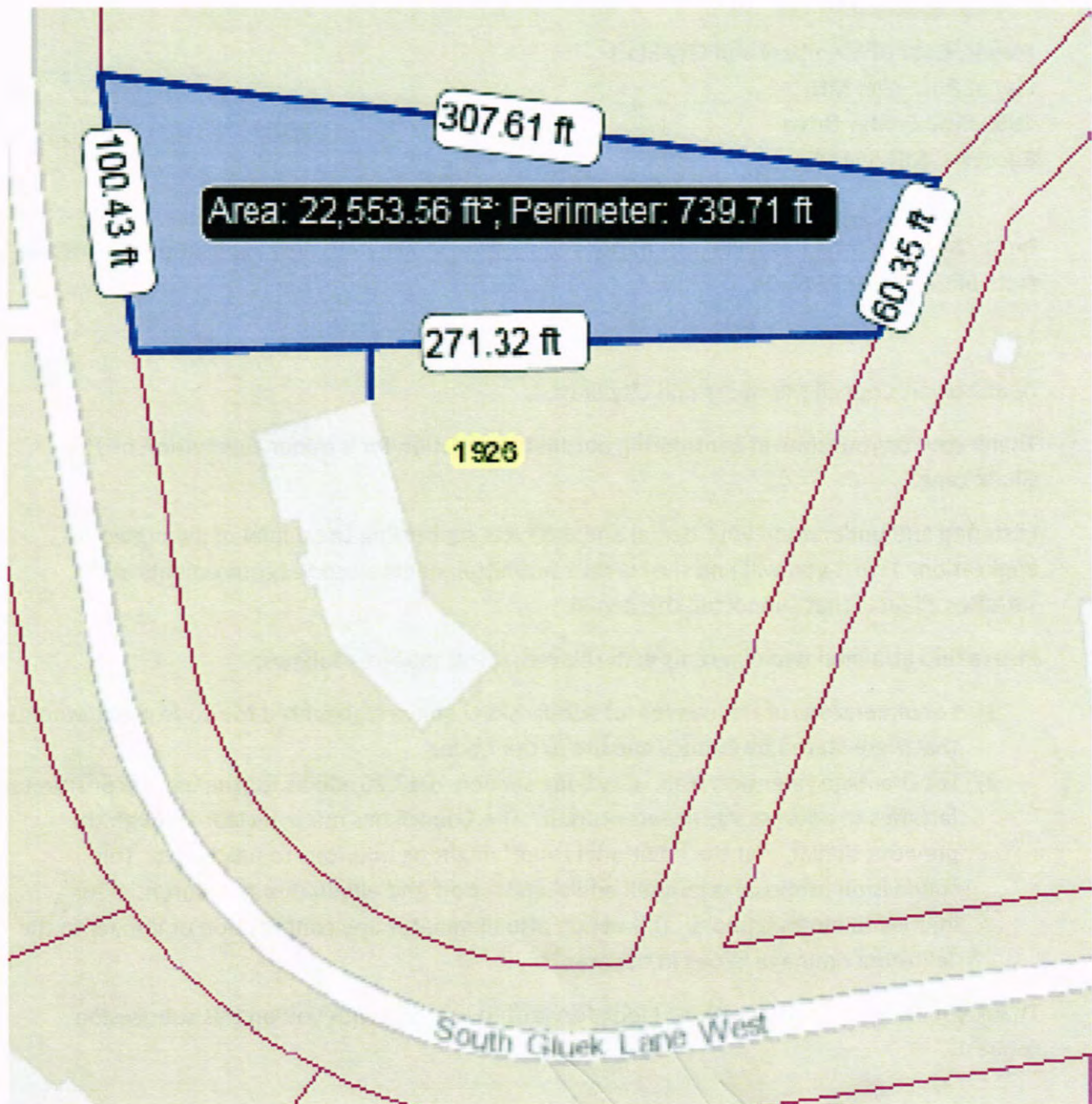
- 1) Lot dimensions of the revised lot subdivision. I have highlighted the code requirements that were stated by Council and are in the Code.
- 2) Lot Drainage retention plan. City code section 1017.26 allows for the use of constructed facilities to address stormwater runoff. The Council has made it clear through the previous denial, that the additional runoff might be injurious to neighbors. This subdivision proposal retains all additional runoff and eliminates any potential for injuries to our neighbors. This action also eliminates any contribution or impact to the "extreme drainage issues in the area".

Thank you for your consideration. I look forward to working with you on this subdivision request.

Regards,
Brad Koland



1) Lot dimensions and area



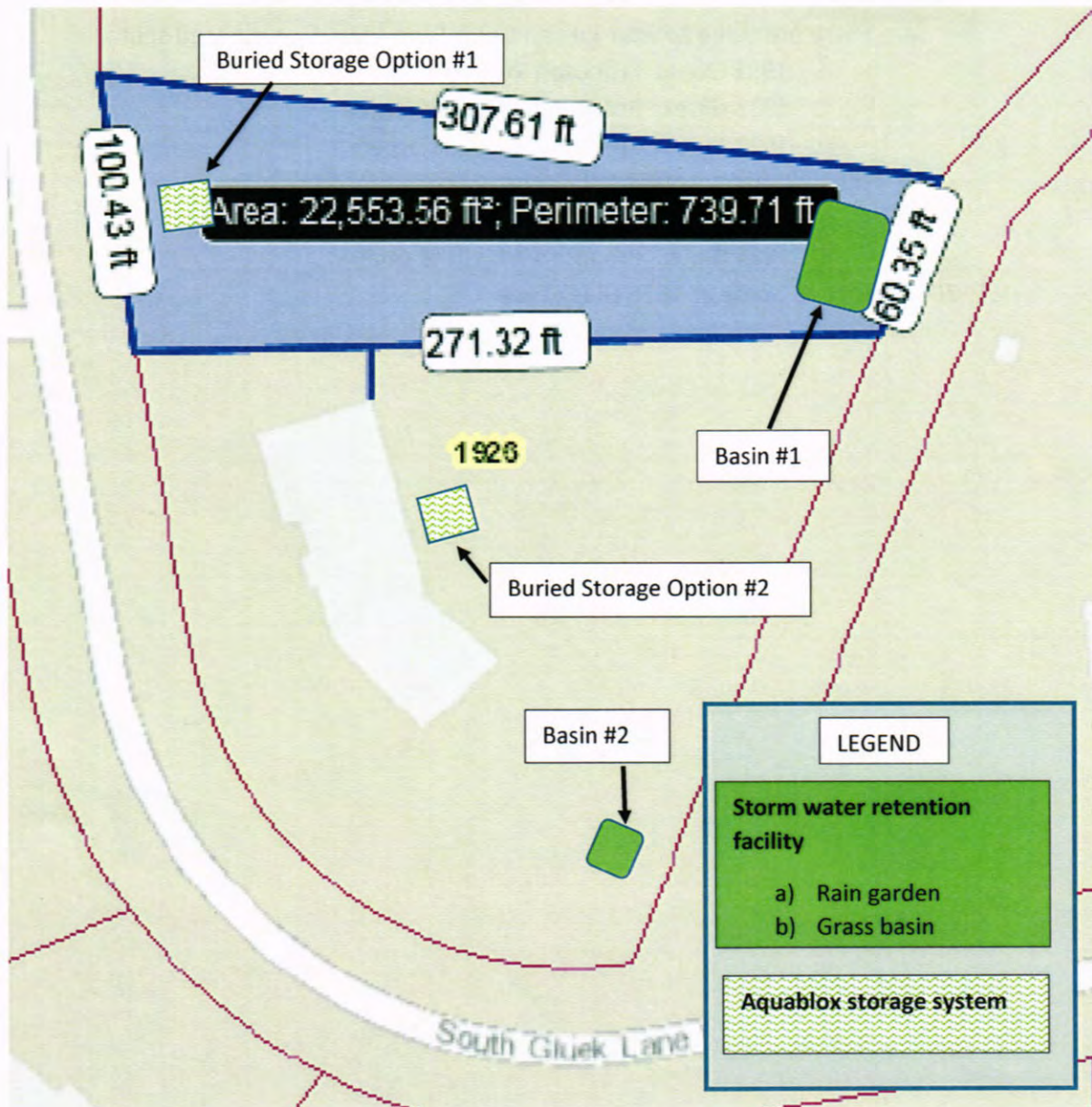
Lot Dimensions and code requirements:

- 1) 1103.06 C. Minimum width of 85' at 30' property setback line. Width = 90'. Conforms to code.
- 2) 1103.06 A1 Minimum width of 30' at rear property line. Width = 60'. Conforms to code.
- 3) 1103.06 A2 Minimum lot length of 110'. Lot minimum length = 270'. Conforms to code.

RCA Exhibit C

- 4) Minimum area – 11,000 sf. Lot size is 22,000 s.f or double minimum size. Conforms to code.
 - a. There are three smaller lots on Gluek Lane than the proposed split:
 - i. 1931 Gluek. Proposed lot is 34% larger
 - ii. 1933 Gluek. Proposed lot is 15% larger
 - iii. 1937 Gluek. Proposed lot is 6% larger
 - b. The next two lots larger than the proposed split are
 - i. 1903 Gluek. Proposed lot is 15% smaller
 - ii. 1885 Gluek. Proposed lot is 15% smaller
- 5) 20' distance to home at 1926 Gluek Lane

2) Lot drainage retention plans



Drainage Proposal:

City Code, 1017.26 allows for the following: *"3. Constructed Facilities: When development density, topographic features and soil and vegetation conditions are not sufficient to adequately handle storm water runoff using natural features and vegetation, various types of constructed facilities such as diversions, settling basins, skimming devices, dikes, waterways, and ponds may be used. Preference shall be given to designs using surface*

drainage, vegetation and infiltration rather than buried pipes and manmade materials and facilities.”

The City of Roseville also guides homeowners as follows: *“Property owners can manage stormwater on their property in a variety of way: installing a raingarden, rainbarrel, native planting, and/or stabilizing shoreline. All of these practices can reduce stormwater volume and keep pollutants from entering the storm sewer system.”*

All “additional runoff from the (eventual) residential development” will be impounded onsite for the 24 hour/10 year storm – city design requirement. Once development is planned for the split lot, the increased runoff quantity will be determined on the requirements of the governing Capitol Region (CRWD), Ramsey Washington Metro (RWMWD) or Rice Creek Watershed District (RCWD) – per City Code and retention facilities. The constructed facilities will be designed to accordingly.

The plan above outlines where these constructed facilities may be located. Once split, both lots have adequate space to support a constructed facility. All constructed facilities can reside on the split lot, if that is desired, or it can be split between the two divided lots.

RCA Exhibit D

Request for Approval of a Minor Subdivision at 1926 Gluek Lane into Two Parcels (PF16-014)

Senior Planner Bryan Lloyd briefly summarized this request for subdivision of an existing parcel into two parcels, creating one new parcel for future development for a single-family, detached home, as detailed in the RCA and related attachments presented. Mr. Lloyd noted the actual alignment of the new property line remained pending more detailed survey data, but clarified that the homeowner was interested in tying the setback from the existing pavement edge to the current garage, and any configuration would retain the intent to meet minimum rear property lines for width, depth and square footage. Mr. Lloyd asked that the City Council's review evaluate the general property boundary alignment for conformity with the recently-adopted code amendment for flexibility with lot irregularities.

Addressing the written comment from area property owners (RCA Exhibit D), Mr. Lloyd addressed those highlighted stormwater drainage issues compared with platted areas running throughout the neighborhood, and impacts found from stormwater generated by developments further south (Roselawn Avenue) moving north and surcharges north in several locations of easement/infrastructure areas. Mr. Lloyd noted the written comments were not opposed to either Gluek Lane subdivision application, but just wanted to make sure their concerns were brought forward as either project went through design/permitting phases of construction.

Mr. Lloyd advised that staff recommended approval, subject to those conditions as outlined in the RCA.

With support and questions related to the larger stormwater management for this area from several Councilmembers, Mayor Roe asked the city's engineering staff to address the various issues from the Public Works perspective for drainage in this area and impacts this and the next proposal may create.

Assistant Public Works Director and City Engineer Jesse Freihammer

Regarding both proposals on Gluek Lane, Mr. Freihammer noted there were already significant stormwater issues in that neighborhood; and further advised that the city had been slowly addressing the problem through various projects in recent years, including the stormwater drainage infrastructure improvements at Corpus Christi Church as part of that mitigation. Mr. Freihammer stated these were small incremental steps to eliminate the overall problem; and clarified there was a need to withhold a considerable larger amount of drainage upstream of this area, especially during large rain events, such as that experienced last week that caused flooding in the area.

Not as much with this proposal as the upcoming one, Mr. Freihammer noted both grading and building plans would impact the floodway; but clarified that the next subdivision proposal tonight would most likely have a more significant impact than this application. Mr. Freihammer noted staff's review and approval of those grading plans, as well as that of other jurisdictional regulating agencies, in addressing how current flooding issues are mitigated would serve to address concerns to prevent exacerbating flooding elsewhere or making it worse than currently found. Mr. Freihammer clarified that the problem areas from the negative upstream stormwater impacts were seen with large rainfall events; and as evidenced in the dramatic pictures presented by some residents. However, Mr. Freihammer reiterated that most of the problems were coming from runoff from the south and backing into the stormwater management system rather than from those yards on Gluek developing that much water.

At the request of Councilmember Etten, Mr. Freihammer advised that the majority of the stormwater system is the city's responsibility rather than that of the Metropolitan Council, negating the potential of any assistance or cost-sharing on their part in alleviating the broader situation. Mr. Freihammer advised that a small portion was under Ramsey County's jurisdiction, but the majority was under the city's jurisdiction.

Mayor Roe asked if there had been any discussion about having additional dedicated easements on this proposal on the easterly property line or elsewhere to address that stormwater.

Mr. Freihammer advised that other than traditional easements, at this point additional easements wouldn't gain anything significant without a huge easement to mitigate the issues.

RCA Exhibit D

At the request of Councilmember McGehee, Mr. Freihammer confirmed that the homes in this area were built around the edges, with the entire middle area of the lots basically serving as a wetland. Councilmember McGehee opined that the more those lots were divided up and more impervious surface constructed around the edges, the more water would run off into the wetland, further opining the wetland already appeared beyond capacity during large rain events. Mr. Freihammer clarified that the city's underground stormwater pipe system was under capacity, causing the runoff to surcharge into the wetland during large rain events; but agreed in concept with Councilmember McGehee that the more put into the system, the worse the problem became.

Mayor Roe noted the applicant was present in the audience and available to stand for questions, but sought to make no additional comment beyond staff's report.

Mayor Roe opened the public hearing at approximately 9:22 p.m.

Public Comment

Joint written comment was included (RCA Exhibit D) dated Jun3 28, 2016 from Carl & Charity Willis, 1885 Gluek Lane and Jim & Jan House at 1896 Gluek Lane specific to this request and the next application; both expressing concern for and seeking a clear understanding of stormwater drainage impacts.

Jim King, 1861 Gluek Lane

Mr. King addressed the standing water in the wetland due to last Tuesday's significant rainfall. However, Mr. King took issue with the statement made by Councilmember McGehee, while agreeing any more hard surface will allow more rainwater into the area, but disagreed that adding the proposed concrete driveway would make any difference considering the broader square mile of drainage coming into the wetland from the south. Mr. King also took issue with the perception that the proposal, while agreeing it would add more runoff, but not significantly compared to the broader problems already in the area, and noted the problem was with the existing stormwater system being inadequate to address the larger area draining into it.

Steve McLoon, 1920 Gluek Lane

Mayor Roe agreed to hear comment from Mr. McLoon on both proposals on Gluek Lane.

Mr. McLoon stated he had so many objections to these proposals, especially in light of last week's major rain event, making the road impassible at several locations for a considerable amount of time, and stormwater rising almost to the level of his storage shed. Mr. McLoon stated he had researched the definition of a federal wetland area, and opined this body of water certainly qualified, and further opined the wetland area in the back was only the tip of the iceberg. If adding another 1,000 square feet of roof alone multiplied by two, Mr. McLoon opined would not be inconsequential. Mr. McLoon asked to see a hydrologist's report or have stormwater drainage issues addressed through an Environmental Impact Statement (EIS) for drainage and tree removal that would be lost with either development and the benefit of their leaf canopies. Mr. McLoon noted he and his wife had initially moved to this area from a short distance away due to the amount of tree cover and lack of traffic; and opined that every home constructed would reduce trees and increase traffic. If the rationale of the property owners was based on economics, Mr. McLoon suggested they simply sell their entire property as is and relocate to a property suiting their needs better. As examples, Mr. McLoon opined the recently-constructed home at 1931 Gluek Lane didn't fit the neighborhood at all; and even though his property would support five homes if subdivided, it would also not belong in this neighborhood.

Jim House, 1895 Gluek Lane

Bordering both properties being considered for subdivision tonight, and as a senior member of the neighborhood for over forty years and one of the last original lots as developed for this plat, Mr. House noted there had been other property splits through the years, including subdivision of his lot at one point. Mr. House addressed the easement, culvert and catch basins located in several places, but noted the issue isn't sufficiently addressed through vertical appearance of displayed maps, but rather on a topographical map showing depth and ability to accommodate water in a holding area. Mr. House noted the location of his home was on a fairly high lot, and based on studies when his lot was

RCA Exhibit D

subdivided, the neighbor property was already running two sump pumps in their full basement; and since then other developments had tried to address drainage issues, since the original stormwater system was built (in the late 1950's).

As noted in their written comments, Mr. House advised that they had no objection to the proposed subdivisions, but agreed that some of the points raised by Dr. McLoon were relevant; but more importantly this area was designed around a low area to accommodate water and deal with the flow from the Ramsey County watershed area. Mr. House opined that additional fill would need to be accommodated by additional excavation or water holding capacity, even with a small rain and street flooding experience, if no accommodation was made for that larger square mile drainage need, it would be problematic. Mr. House further opined that anything built would create the need for major excavation of peat and major fill to elevate homes so there were not dramatically below the water level. Therefore, Mr. House further opined that design and building recommendations would need to be complex and in turn costly to address that issue. Mr. House agreed that the size and character of neighborhood lots were important, but not if accommodated appropriately; and if that was the case, he would have no major objections to having a few more neighbors.

Joel Cheney, 2172 Acorn Road

Speaking in general, Mr. Cheney noted he had no specific comments to either subdivision proposal being considered tonight. In moving to Roseville from White Bear Lake in 2002, Mr. Cheney noted he had not considered property in other suburbs such as Brooklyn Park, Brooklyn Center or Crystal, instead preferring the character found in this Roseville neighborhood with large treed lots, windy roads, proximity to both downtowns, and other amenities making Roseville immensely attractive to his family. Mr. Cheney stated that combination of charm and efficiency and convenience was immensely attractive to him. However, the direction the city seemed to be taking with this type of subdivision in the community seemed to be moving toward big box stores, smaller lots, broader tax base, and trees resistant to disease, opining that it was turning Roseville into another community like Brooklyn Center, and he didn't like that trend. Mr. Cheney urged the City Council to look at the broader picture and other suburbs preserving larger lots sizes and their character. While not trying to appear selfish, Mr. Cheney noted there were benefits to Roseville from preserving these types of amenities and asked that they consider that perspective.

Lisa Koland, Applicant and Property Owner at 1926 Gluek Lane

In response to public comments, Ms. Koland addressed several issues. In the staff report, Ms. Koland highlighted lines 88 - 104 specifically addressing some of those raised concerns as part of staff's review. Ms. Koland noted the new parcel would be subject to city codes standards, including grading, stormwater management and tree preservation. Specific to drainage, Ms. Koland referenced line 98 addressing that drainage in some detail. As noted, Ms. Koland referenced the flooding resulting from the larger system and not residential development itself. At the time their project pulls a grading permit, Ms. Koland noted there would be significant review to ensure compliance with code.

Ms. Koland assured her neighbors that their intent was to continue living alongside the divided parcel, and therefore it was also important that there was no flooding issue. Specific to their property as it currently stands, Ms. Koland noted they experienced no catastrophic flooding from rainwater, and it seemed to be centered in another area of Gluek Lane.

While their neighbor Mr. McLoon stated the area proposed for subdivision and development was completely tree filled, Ms. Koland clarified that it was not, and those trees proposed for removal were Cottonwood trees, with the remainder of the parcel formerly holding a large garden space, no longer in place.

From her personal perspective, Ms. Koland agreed their neighborhood was well treed and very enjoyable, and therefore looked forward to letting someone else utilize this portion of their parcel to also enjoy the neighborhood.

At the request of Councilmember Willmus, and with the assistance of Mr. Lloyd, it was clarified by Ms. Koland that the actual measurements and potential location of the home was not yet determined until a

RCA Exhibit D

formal survey was completed. However, Mr. Lloyd addressed proposed subdivision property lines based on city code requirements using the displayed map.

David Knutson, 1854 Gluek Lane

When his parents had moved to this property thirty years ago, Mr. Knutson noted it served as an oasis in the middle of a busy suburb. To now further distribute lot sizes and make them smaller, Mr. Knutson opined completely changed the character of the neighborhood, as the lots continue to be chopped up. Mr. Knutson opined this area was designed with a drainage pond, and not for high density housing. While his parents had now moved into Eagle Crest, Mr. Knutson noted how livid his father had been when hearing about this proposal; and his first response had been to question what legal recourse was available to prevent more subdivisions from happening. Mr. Knutson suggested property owners move somewhere with smaller lots if that was their preference.

Brad Koland, Applicant and Property Owner at 1926 Gluek Lane

Specific to the comments about high density housing, Mr. Koland clarified that this subdivision request represented two lots of just over a half acre and the other just under half an acre respectively, and therefore the high density term was not an appropriate description; when one acre lots are quite common in this area.

Mayor Roe closed the public hearing at approximately 9:46 p.m.

At the request of Councilmember McGehee, Public Works Director Marc Culver advised that a hydrologist had not been consulted as part of this proposal; with Mayor Roe further clarifying that there was no requirement indicated as part of the city's subdivision ordinance.

Councilmember McGehee opined it should only be common sense in this type of situation.

Mayor Roe noted there had also not been any trigger for an EIS; and while there was always the possibility that one or both of those two items could be required, he noted it was not typically part of subdivision consideration and certainly not automatic.

McGehee moved, Laliberte seconded, DENIAL of a MINOR SUBDIVISION of the property at 1926 Gluek Lane into two parcels; ***based on the following findings:***

- ***Runoff and drainage issues in this area are extreme to say the least without more information being known about the proposed subdivision and impacts to current drainage issues; and***
- ***City Code is not being met as recently amended for lots no smaller than 85' in width, making one of the proposed parcels actually an unbuildable lot, as well as not in keeping with existing and adjacent lot sizes within the character of this neighborhood.***

Councilmember Willmus asked staff if the angle of the proposed lot line as it intersected with Gluek Lane created a grey area. Councilmember Willmus noted he had long been a proponent of perpendicular lot lines with the roadway.

Mr. Lloyd stated he didn't think there was any grey area as lot lines were currently proposed. As with the previous application on Acorn Road, Mr. Lloyd noted city code allowed some flexibility by the City Council in the size and shape of lots and their suitability for single-family residential development. While the code prefers nice, rectangular lots easier to understand with property boundaries, Mr. Lloyd noted other subdivision approvals with anomalies; and with these lot lines parallel to existing side property lines, they are allowed even if not within the strict confines of code, as noted in the RCA.

Councilmember Etten stated he would not support this motion to deny, even though he understood the concerns of the neighborhood. Councilmember Etten noted both developments considered so far tonight had existing water drainage issues, and both had been on the city's radar for some time and efforts were being made to address them. Councilmember Etten referenced bids that had come in too high several years ago that would have gone a considerable way to mitigate those issues and subsequent rejection of the bids and a project accordingly. However, Councilmember Etten questioned how the city could hold individual homeowners responsible for additional and minor stormwater

RCA Exhibit D

drainage due to the city's inadequate system. Also since these lots will be double the typical standard size in Roseville for single-family residential lots, Councilmember Etten stated he could not support the motion to deny based on that finding either.

Based on the findings as articulated, and staff's review as noted by Senior Planner Lloyd, Mayor Roe stated he could not support the motion to deny either. Mayor Roe noted the lot conforms with conventional requirements for lot width and area, and stated he was satisfied that the applicant had made the effort to meet requirements of lot lines as recently updated by city code, noting that a lot line parallel to the northerly lot line would also work and could be considered as an option depending on the final survey data. However, as it currently stands, Mayor Roe opined the proposal met minimum requirements for lot lines and setbacks. Mayor Roe further stated that he didn't feel building a home on this site, with any new property or development requirements in place, would constitute a major negative impact to the existing drainage problem; and therefore he didn't find this proposal created an issue in that regard.

Based on the comments made by Senior Planner Lloyd indicating the lot would be suitable on which to build a home, Councilmember McGehee opined that the dimensional width of the lot did not conform to city standards; and she was aware of the City Council having turned down previous and similar applications elsewhere in the city for that same reason. In addition to her prior comments, and the comments made subsequent to her motion, Councilmember McGehee opined how people valued their neighborhoods served as a real benefit to the community, as indicated on the recently community survey, and as commented on by the public tonight. Councilmember McGehee suggested that it seemed when people needed more money one solution was their attempt to divide their lots according to some standard of the city's grid system, and then change the character of a neighborhood for everyone else. Councilmember McGehee stated she personally didn't think that was a valid reason to split lots, and based on calls she had received from other citizens, felt her position was upheld by others. Councilmember McGehee noted there had been some reference by property owners of an understanding when people built their homes or purchased property in this area, there would be no splitting of lots; but noted this apparently hadn't been documented. Councilmember McGehee further opined that Roseville's plan for uniform infill lots that seemed to be underway was short-sighted and wrong. Councilmember McGehee noted the massive water problems already existing that the city didn't have finances nor sufficient easements or access to solve.

Councilmember Willmus stated he would not speak to a property owner's motivation to subdivide their parcels, noting they had the ability to do so to a point. However, Councilmember Willmus opined that point was that any subdivision not be injurious or harmful to other adjacent properties. Based on staff's comments about that drainage, Councilmember Willmus stated he could not say added impervious surface would not harm those adjacent property owners, and therefore he would side with the findings as proposed, and support the motion for denial.

Mayor Roe stated he maybe could be persuaded to support denial based on drainage, but not the finding on whether the parcel meets the city's buildable lot requirements; or parameters for neighborhood character, since there were not standards for such character addressed in subdivision or zoning code. As previously stated, therefore, Mayor Roe advised he could not support denial based on the stated findings.

Roll Call

Ayes: McGehee, Willmus and Laliberte.

Nays: Etten and Roe.

Motion carried.



Public Works Department/Engineering

Memo

To: Mayor and Council
From: Jesse Freihammer, City Engineer
Date: September 12, 2016
Re: 1926 Gluek Lane Proposed Minor Subdivision

The following is a summary of the storm water system in the Gluek Lane area and the potential impacts from the proposed lot split at 1926 Gluek Lane.

The storm water system in the Gluek Lane area is undersized and is subject to frequent flooding. Approximately 200 acres drain north through this area in a City storm sewer system. When the Gluek Lane area floods we have empirical data to suggest that the high water mark is around elevation 957.0. Staff considers areas less than this elevation the floodway and would not support any construction in this location or any grading resulting in filling this low area which could decrease the amount of storage in the floodway.

The existing lot at 1926 Gluek Lane has an overall area of 1.51 acres. Of this only approximately 950 square feet or just over 2% of this lot is in the floodway. The location of the floodway on this property is located in the far north east corner of the parcel. It is also located in the new parcel that would be created. Based on preliminary site plans location of the proposed home or best management practices (BMP's) for stormwater mitigation, the floodway would not be impacted.

In order to ensure that there is no impact to the floodway, staff recommends that a grading and drainage plan be submitted and approved by the City as a condition of the approval of the proposed minor subdivision.

The proposed lot split would result in more storm water runoff. If storm water BMP's were installed such as drainage basins or rain gardens, some of this runoff could be mitigated and the runoff rate could be reduced. The amount of volume and rate reduction would be based on the design of the BMP's. If the overall impervious surface of the lot is less than 30% of the total area of the lot, storm water BMP's are not required by Code. However, if, as part of a proposal by the applicant to mitigate overall storm water impacts, any BMP's were to be installed, staff would require a maintenance agreement to ensure they remain functioning as designed.

RCA Exhibit F

From: [Jan Peterson](#)
To: [RV Planning](#)
Subject: Proposed subdivision on Gluek Lane PIN: 082923410013
Date: Thursday, September 1, 2016 3:54:39 PM

TO: Bryan Lloyd, City Planner

Dear Mr. Lloyd: My name is Jan Peterson and my husband and I live on 1903 Gluek Lane North. We received the notice dated August 31, 2016 that another council meeting will address a second request to subdivide the lot at 1926 Gluek Lane. This request was denied at the July 11, 2016 meeting. Why is valuable city council meeting time being wasted on a second request? We are both opposed to this lot split, as well as the lot split request at 1861 Gluek, for the reasons cited at the July meeting.

Many thanks for doing such a good job as City Planner.

Brad and Jan Peterson

[REDACTED]

Roseville, MN

[REDACTED]

RCA Exhibit F

Bryan Lloyd

From: Carl Willis [REDACTED]
Sent: Wednesday, September 7, 2016 2:57 PM
To: Dan Roe; Jason Etten; Lisa Laliberte; Tammy McGehee; Robert Willmus; RV Planning
Subject: September 12th City Council Meeting - 1926 Gluek Lane Subdivision Proposal
Attachments: FINAL Willis letter to city.pdf; Willis Photo(1) 07052016.pdf; Willis Photo(2) 07052016.pdf; Willis Photo(3) 07052016.pdf; Willis Photos.pdf

To Dan, Jason, Lisa, Tammy, and Bob

Attached is a letter that expresses our concerns about the proposed subdivision at 1926 Gluek Lane. The next three attachments are photos of our backyard on July 5, 2016. The final attachment are photos of our property that we submitted for the July 11 city council packet.

Thank you for reviewing these materials in advance of the next council meeting. Please feel free to call us at [REDACTED] or respond to this email if you have questions or need clarification.

Best Regards

Carl & Charrie Willis
[REDACTED]

From: Charrie Willis
Subject: FINAL W s etter to c ty
Date: September 7, 2016 at 8:34 AM
To: W s, Car



September 6, 2016

To the City Council of Roseville,

We live at 1885 Gluek Ln and received notification of the request for subdivision of the lot at 1926 Gluek Ln. We feel that due to multiple recent flooding events, no property subdivision or new development on Gluek Ln should be permitted at this time, and the July 11 City Council decision to deny the subdivision request should be upheld.

When considering any reconfiguration to the 1926 Gluek Ln lot, it is necessary to look at the area in the center of Gluek Ln circle where several lots meet. This area is a designated wetland, and is topographically the lowest area. Flooding of this area has occurred multiple times this summer, with water encroaching into backyards. Our house has had storm water reach within 12 feet of our basement windows. (See attached photos from July 5, 2016 and see earlier photos from July 11 City Council agenda.) With grading required for development on the 1926 Gluek Ln property, the edge of the wetland "bowl" could be altered. Even the slightest variation in the edge of this "bowl" could change the way water is held in the center, and result in injury to our property.

The flood of 2005, when Fairview underpass under Hiway 36 was flooded, was considered a 100-year rainfall. Now this same underpass has been flooded multiple times this summer. It can no longer be called a 100-year event. With storm water from areas north of Roselawn all converging into the Gluek Ln wetland, it is not prudent at this time to alter the center area in any way. The rear of the 1926 lot is part of this center area. Tree loss associated with development of the lot would also impact the way storm water runoff occurs in the neighborhood. The City of Roseville, Ramsey County, and State of Minnesota should correct the flooding of Fairview and Gluek Ln prior to any subdivision or future development in the neighborhood.

Sincerely,

Carl and Charity Willis
Carl and Charity Willis





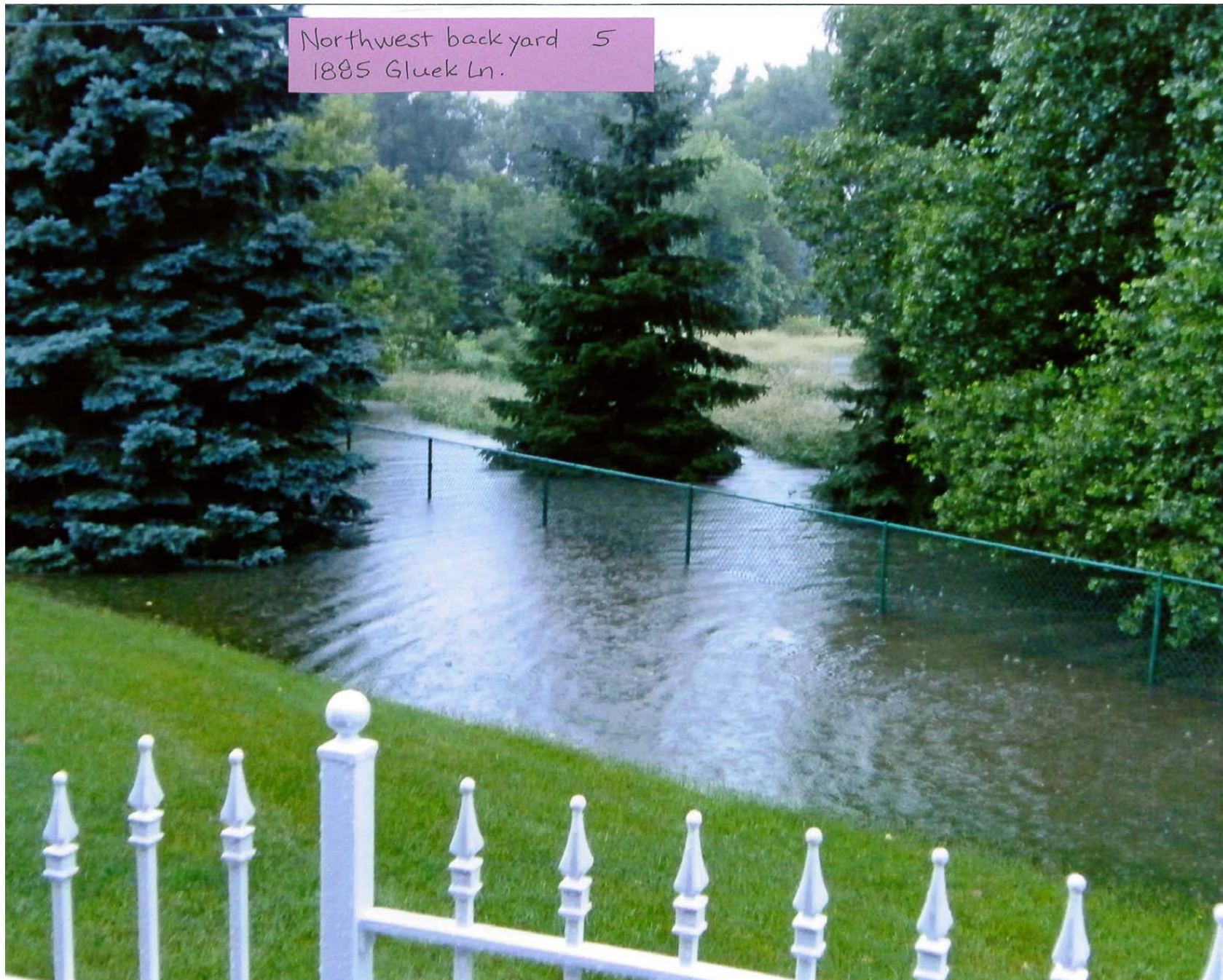


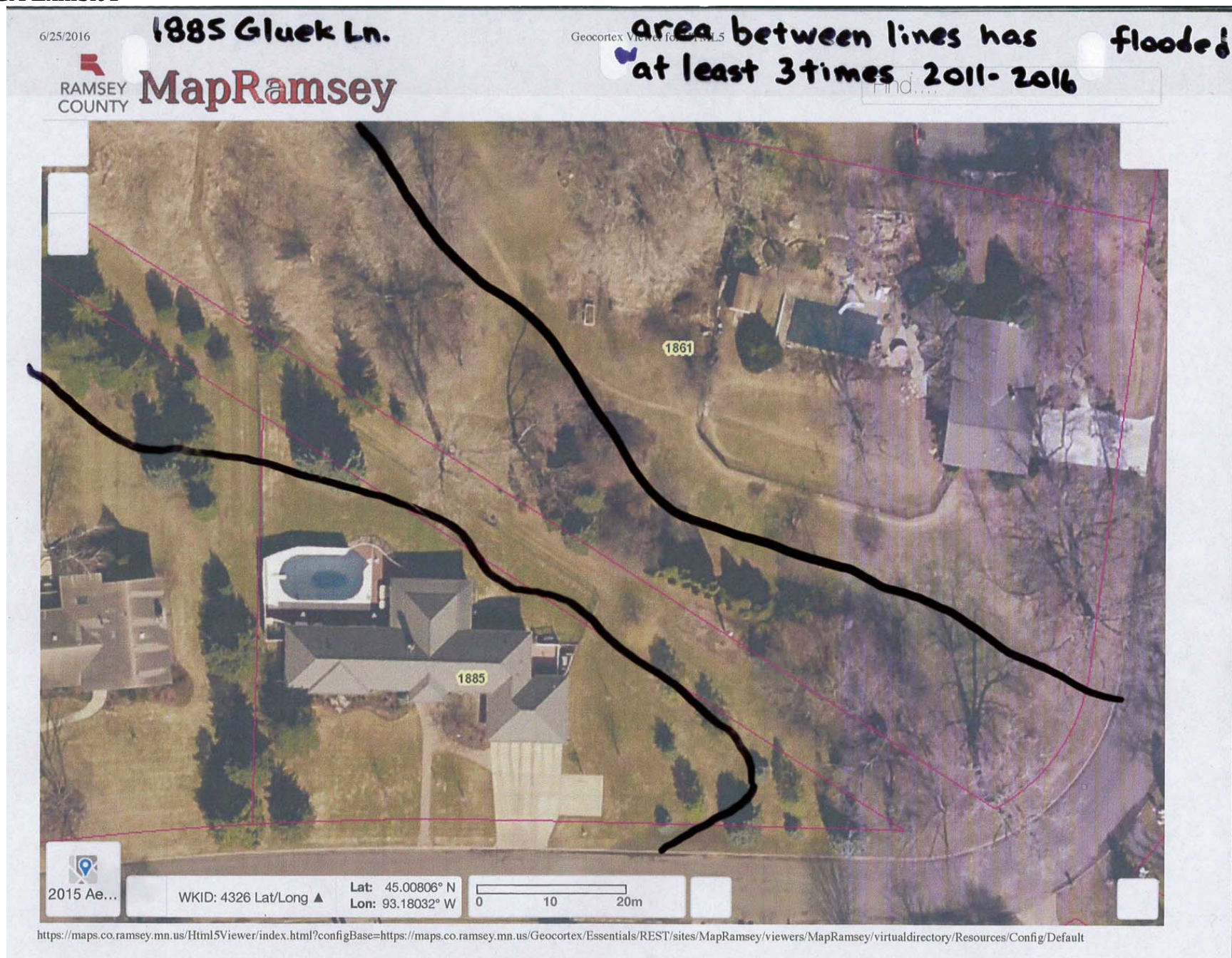












The following is a list of Gluek Ln residents that signed the attached letter. There are 33 homes on Gluek Ln. Two are vacant. Of the remaining 31 homes, owners representing 19 homes signed in support of the City of Roseville developing and implementing a storm water management plan prior to any further property subdivision in the Gluek Ln neighborhood. Several other residents were concerned about the storm water crisis in the neighborhood but chose not to sign the letter. Three residents were unable to be contacted. Three additional residents were not contacted due to their suspected opposition to this letter.

David Knudtson	1854 Gluek Ln
Mary Knudtson	1854 Gluek Ln
Bill Bossard	1900 Gluek Ln
Robert Stecklein	1915 Gluek Ln
Brad Peterson	1903 Gluek Ln
Jan Peterson	1903 Gluek Ln
Tim Labey	1860 Gluek Ln
Diane Madden	1876 Gluek Ln
Tim Madden	1898 Gluek Ln
Jan House	1895 Gluek Ln
James House	1895 Gluek Ln
James Thompson	1897 Gluek Ln
Ann Thompson	1897 Gluek Ln
Maxine Mundt	1856 Gluek Ln
Carl Willis	1885 Gluek Ln
Charity Willis	1885 Gluek Ln
Anders Rydaker	1886 Gluek Ln
Ewa Rydaker	1886 Gluek Ln
Kurt Sanderson	1865 Gluek Ln
Kristi Sanderson	1865 Gluek Ln
Brenda Bailey-Salmanpour	1862 Gluek Ln
Ali Salmanpour	1862 Gluek Ln
Linda McLoon	1920 Gluek Ln
Steve McLoon	1920 Gluek Ln
John Karvonen	1930 Gluek Ln
Tanya Karvonen	1930 Gluek Ln
Stephana Choong	1910 Gluek Ln
Michael Kwateng	1907 Gluek Ln
Quan Tran	1892 Gluek Ln

September 1, 2016

To City Council of Roseville

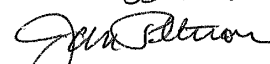
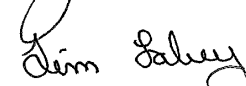
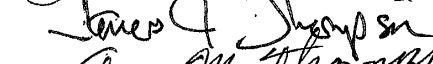
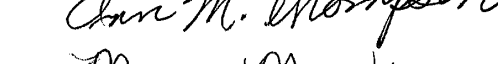
We are residents of Gluek Lane concerned about the frequent flooding in our neighborhood and the associated flooding on Fairview Ave under Highway 36.

With the increased frequency and severity of torrential rainfalls and associated flooding, we feel that it is imperative to address the overall storm water crisis that exists in our area. Gluek Lane and the Fairview underpass have had multiple flooding events over the past several months including property flooding, impassible streets and rescues from flooded automobiles. Events such as the flood of 2005 that were once considered "100 year" aberrations are now regular occurrences.

Gluek Lane has atypical lot configurations around a circle, with numerous backyards meeting in the center, which is topographically the lowest area. Because of this non-standard configuration, a change to any lot on the circle impacts all the residents living around the circle.

We are requesting the City of Roseville to work with the other appropriate agencies to develop and implement an overall storm water management plan using recent rainfall data prior to any further property subdivision and development in the Gluek Ln neighborhood.

Sincerely,

	DAVID KNUDSON	1854 GLUEK
		1804 Gluek Lane
	Bill Bossard	1900 Gluek Ln
		1915 Gluek Lane
	BRAD PETERSON	1903 GLUEK LN. N.
	Jan Peterson	" "
	Tim Labey	1860 Gluek LN
		1876 Gluek Lane
		1898 Gluek Lane
		1895 Gluek Lane
		1895 Gluek Ln
		1897 Gluek Ln
		1895 Gluek Lane
		1856 Gluek Lane

September 1, 2016

To City Council of Roseville

We are residents of Gluek Lane concerned about the frequent flooding in our neighborhood and the associated flooding on Fairview Ave under Highway 36.

With the increased frequency and severity of torrential rainfalls and associated flooding, we feel that it is imperative to address the overall storm water crisis that exists in our area. Gluek Lane and the Fairview underpass have had multiple flooding events over the past several months including property flooding, impassible streets and rescues from flooded automobiles. Events such as the flood of 2005 that were once considered "100 year" aberrations are now regular occurrences.

Gluek Lane has atypical lot configurations around a circle, with numerous backyards meeting in the center, which is topographically the lowest area. Because of this non-standard configuration, a change to any lot on the circle impacts all the residents living around the circle.

We are requesting the City of Roseville to work with the other appropriate agencies to develop and implement an overall storm water management plan using recent rainfall data prior to any further property subdivision and development in the Gluek Ln neighborhood.

Sincerely,

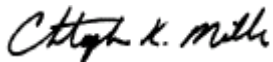
Carl and Charity Willis
Arlene Rydalen
Eva C. C. C.
Judy Anderson
Kathy Anderson
Brenda Bailey-Salmanon
Mike M. M.
Linda Thirion
Steve M. M.
John K. K.
Sara K. K.
Stephane Choong
MKwateng
Guan Tran

1885 Gluek Ln
1886 Gluek Ln
1886 Gluek Ln
1865 Gluek Ln
1865 Gluek Ln
1862 Gluek Ln
1862 Gluek Ln
1920 Gluek Lane N.
1920 Gluek Lane N.
1930 Gluek Lane
1930 Gluek Ln
1910 Gluek Lane
1907 Gluek Ln N.
1892 Gluek Ln

REQUEST FOR COUNCIL ACTION

Date: 9/12/2016
Item No.: 13.a

Department Approval



City Manager Approval



Item Description: Adopt a Preliminary 2017 Tax Levy and Budget

BACKGROUND

State Statute requires all cities in excess of 2,500 in population, to adopt a preliminary tax levy by September 30th for the upcoming fiscal year. Once the preliminary levy is adopted it can be lowered, but not increased. Historically, the City has also adopted an accompanying preliminary Budget which establishes *why* a tax levy is needed.

The adoption of a preliminary tax levy and budget does not preclude further review. It is anticipated that additional budget-related discussions will be held later this year leading up to the adoption of the final 2017 levy and budget on December 5, 2016.

The City Council received the 2017 City Manager Recommended Budget on July 18. This was followed by a subsequent CIP discussion on August 15 and a budget hearing on August 22. A summary of the 2017 Recommended Tax Levy & Tax-Supported Operating Budget is included in *Attachment D*.

2017 Recommended Budget (as amended) & Tax Levy

The 2017 City Manager Recommended Budget is \$52,110,685, a slight decrease of \$1,935 from the previous year. The Budget for the property tax-supported programs is \$29,417,290, an increase of \$671,800 or 2.3%.

This does *not* however translate into a corresponding increase in the tax levy. In addition to providing for added spending, the proposed tax levy is also increasing to address long-term funding gaps in the City's asset replacement programs (\$225,000), as well as offset the net reduction of non-tax revenues (\$149,650) such as court fines and interest earnings.

The tax-supported Budget includes new funding to strengthen the City's asset replacement programs and address a number of organizational priorities including:

- ❑ \$160,000 in *new* funding for street improvements
- ❑ \$65,000 in *new* funding for pathway and parking lot improvements
- ❑ \$86,120 in *new* funding to address organizational priorities:
 - a) Continue to Transition to Full-time Firefighters (Net) \$11,000 (*Crime Reduction/Safety*)
 - b) Employee Safety & Loss Control \$12,450 (*Crime Reduction/Safety & Human Capital*)
 - c) Volunteer Recognition Efforts \$6,600 (*Human Capital & Addressing Demographic Change*)

- d) Employee Training & Tuition Reimbursement \$8,350 (*Human Capital*)
- e) PT Administrative Office Assistant \$30,000 (*Human Capital*)
- f) Youth outreach in SE Roseville \$17,720 (*Addressing demographic change*)

The 2017 Recommended Tax Levy required to fund the Budget is \$19,991,170, an increase of \$1,046,450 or 5.5%. The impact on residents will vary depending on the property's value and change in value relative to other properties in the city. The estimated impact for a typical single-family home that experiences an expected 4.8% increase in value is shown below.

Estimated Tax Impact - Residential with 4.8% valuation increase				
Value of Home	2016	2017	\$ Increase (Decrease)	% Increase (Decrease)
167,680	631	669	37	5.93%
188,640	710	752	42	5.93%
226,800	854	904	51	5.94%
246,280	927	982	55	5.93%
267,240	1,006	1,065	60	5.93%

Based on the Recommended Budget & Tax Levy, a median-valued home can expect to pay approximately \$75.35 per month, an increase of \$4.22 in 2017. This is independent of the impacts that will result from the EDA Levy (estimated at \$1.51 per month) and utility rate increases (estimated at \$2.88 per month).

We will mention that since the submittal of the Recommended Budget & Tax Levy earlier this year, the City has learned that our healthcare costs will not be increasing as expected and in fact will drop slightly in 2017. This will create a savings of approximately \$40,000 which affords us a variety of opportunities including reducing the levy, reducing our on-going reliance on cash reserves, or address another unmet need such as the CIP funding shortfall.

It's worth noting that the State of Minnesota provides a number of property tax relief programs that are designed to offset local tax increases. For 2015, eligibility for homeowners was capped at household incomes of \$107,930, while renters were eligible up to an income of \$58,490. Depending on household income, residents could potentially receive a partial refund of their increased taxes which would effectively reduce the tax impacts noted above.

POLICY OBJECTIVE

Adopting a preliminary budget and tax levy is required under Mn State Statutes.

FINANCIAL IMPACTS

See above.

STAFF RECOMMENDATION

Staff Recommends the Council adopt the preliminary 2017 Tax Levy and Budget as outlined in this report and in the attached resolutions.

REQUESTED COUNCIL ACTION

The Council is asked to take the following separate actions:

- a) Motion to approve the attached Resolution to adopt the 2017 Preliminary Tax Levy
- b) Motion to approve the attached Resolution to adopt the 2017 Preliminary Debt Levy

72 c) Motion to approve the attached Resolution to adopt the 2017 Preliminary Budget

73

Prepared by: Chris Miller, Finance Director

Attachments: A: Resolution to adopt the 2017 Preliminary Tax Levy
B: Resolution to adopt the 2017 Preliminary Debt Levy
C: Resolution to adopt the 2017 Preliminary Budget
D: Summary of the City Manager Recommended Tax Levy Changes

74

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 12th day of September, 2016 at 6:00 p.m.

The following members were present: and , and the following were absent:

Member introduced the following resolution and moved its adoption:

RESOLUTION

**RESOLUTION SUBMITTING THE PRELIMINARY PROPERTY TAX LEVY
ON REAL ESTATE TO THE RAMSEY COUNTY AUDITOR
FOR THE FISCAL YEAR OF 2017**

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, as follows:

The City of Roseville is submitting the following tax levy on real estate within the corporate limits of the City to the County Auditor in compliance with the Minnesota State Statutes.

Purpose	Amount
Programs & Services	\$ 16,661,170
Debt Service	3,330,000
Total	\$ 19,991,170

The motion for the adoption of the foregoing resolution was duly seconded by member and upon a vote being taken thereon, the following voted in favor thereof: and , and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

117
118
119
120
121
122
123
124
125
126
127
128
129
130
131
132
133
134
135
136
137
138
139
140
141
142

State of Minnesota)
) SS
County of Ramsey)

I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 12th of September, 2016 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 12th day of September, 2016.

Patrick Trudgeon
City Manager

Seal

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 12th day of September, 2016 at 6:00 p.m.

The following members were present:
, and the following were absent:

Member introduced the following resolution and moved its adoption:

RESOLUTION _____

**RESOLUTION DIRECTING THE COUNTY AUDITOR TO
ADJUST THE APPROVED TAX LEVY FOR 2017 BONDED DEBT**

WHEREAS, the City will be required to make debt service payments on General Obligation Debt in 2017; and

WHEREAS, there are reserve funds sufficient to partially reduce the originally scheduled levy for General Obligation Series 2009A, 2011A, 2012A, and 2013A; and

WHEREAS, General Obligation Series 2008A requires a slightly higher amount.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, that

The Ramsey County Auditor is directed to change the 2017 tax levy for General Improvement Debt by \$295,742.08 from that which was originally scheduled upon the issuance of the bonds as follows:

	Originally	Additions	
	Scheduled	or	Certified
<u>Bond Issue</u>	<u>Levy Amount</u>	<u>Reductions</u>	<u>Debt Levy</u>
GO Equip Certs 2008A	\$ 353,364.38	\$ 1,635.62	\$ 355,000.00
GO Housing Imp 2009A	117,337.50	(117,337.50)	-
GO 2011A	841,532.70	(6,532.70)	835,000.00
GO 2012A	1,433,932.50	(58,932.50)	1,375,000.00
GO 2013A refunding	879,575.00	(114,575.00)	765,000.00
Total	\$ 3,625,742.08	\$(295,742.08)	\$ 3,330,000.00

The motion for the adoption of the foregoing resolution was duly seconded by member and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

183
184
185
186
187
188
189
190
191
192
193
194
195
196
197
198
199
200
201
202
203
204
205

State of Minnesota)
) SS
County of Ramsey)

I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 12th day of September, 2016, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 12th day of September, 2016.

Patrick Trudgeon
City Manager

Seal

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 12th day of September 2016 at 6:00 p.m.

The following members were present:
and the following were absent:

Member introduced the following resolution and moved its adoption:

RESOLUTION _____

**RESOLUTION ADOPTING THE PRELIMINARY 2017 ANNUAL BUDGET
FOR THE CITY OF ROSEVILLE**

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, as follows:

The City of Roseville's Budget for 2017 in the amount of \$52,110,685, of which \$29,417,290 is designated for the property tax-supported programs, be hereby accepted and approved

The motion for the adoption of the foregoing resolution was duly seconded by member and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

254
255
256
257
258
259
260
261
262
263
264
265
266
267
268
269
270
271
272
273
274
275

State of Minnesota)
) SS
County of Ramsey)

I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 12th day of September, 2016, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 12th day of September, 2016.

Patrick Trudgeon
City Manager

Seal

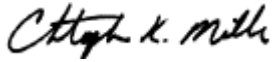
2017 Proposed Budget Reconciliation: *Tax-Supported Funds*

	Operating Budget <u>Expenditures</u>	Tax Levy <u>Revenues</u>	<u>Notes (Pertains to budget impacts unless otherwise noted)</u>
2016 Adopted Budget / Levy	\$ 24,270,865	\$ 18,944,720	
2017 Proposed Subtractions			
S1: Reduced costs for one-time spending	(8,000)	(8,000)	
S2: Reduced costs for supplies & materials	(43,345)	(43,345)	See Appendix S2
S3: Reduced costs for contractual services, other charges	(142,510)	(142,510)	See Appendix S3
S4: Reduced costs for labor: position reductions	(219,935)	(219,935)	See Appendix S4
S5: Reduced costs for labor: health insurance & benefits	-	-	See Appendix S5
S6: Reduced costs for debt service	-	-	
S7: Reduced levy due to increased non-tax revenues	-	(45,875)	Add'l Park & Rec Program Fees
S8: Reduced contributions to capital reserve funds	-	-	
Total Subtractions	\$ (413,790)	\$ (459,665)	
2017 Proposed Additions			
A1: Increased costs for one-time spending	30,000	30,000	See Appendix A1
A2: Increased costs for supplies & materials	43,100	43,100	See Appendix A2
A3: Increased costs for contractual services, other charges	195,880	195,880	See Appendix A3
A4: Increased costs for labor: cost-of-living adjustment	263,000	263,000	Includes 2.75% COLA; 2.0% for IAFF
A5: Increased costs for labor: wage steps (net)	218,000	218,000	
A6: Increased costs for labor: new positions	376,385	376,385	See Appendix A6
A7: Increased costs for labor: health insurance & benefits (net)	50,325	50,325	
A8: Increased costs for debt service	-	-	
A9: Increased contributions to capital replacement funds	-	225,000	\$65K Pathways, \$160K for PMP
A10: Makeup of use of reserves in current/previous years	-	375,500	
A11: Increased levy due to decline of non-tax revenues	-	209,425	GF: Court Fines, Interest Earnings
Total Additions	\$ 1,176,690	\$ 1,986,615	
Proposed for 2017 (Before Tax Relief Measures)	\$ 25,033,765	\$ 20,471,670	
\$ Change	762,900	1,526,950	
% Change	3.1%	8.1%	
Less Use of Reserves for Property Tax Relief (Discretionary)	\$ -	\$ (480,500)	\$375,500 GF; \$30K Transp. Plan; \$75K Forfeitures
Note: Per Cash Reserve Policy, reserves may be used for tax			
relief if over target levels, or they may be allocated for other funds			
Proposed for 2017 (After Tax Relief)	\$ 25,033,765	\$ 19,991,170	
\$ Change	762,900	1,046,450	
% Change	3.14%	5.52%	= \$4.22 per month for median-valued SF home

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 9/12/16
Item No.: 13.b

Department Approval



City Manager Approval



Item Description: Adopt the 2017 Preliminary EDA Tax Levy

BACKGROUND

Under State Statutes, municipalities with an established Housing & Redevelopment Authority (HRA) or Economic Development Authority (EDA) are allowed to establish a separate property tax levy that is designated for housing and economic development purposes. The City of Roseville utilizes an EDA.

This separate *preliminary* levy must be established by September 15th for the upcoming fiscal year. Once the preliminary levy is adopted it can be lowered, but not increased. The final EDA levy is scheduled to be adopted on December 5, 2016.

On August 29, 2016 the City Council, acting as the EDA, recommended a 2017 EDA tax levy in the amount of \$356,585. The Council is now asked to formally adopt the preliminary 2017 EDA Levy by resolution. The resolution is included in *Attachment A*.

The following table summarizes the estimated tax impact on single-family residential homes, based on the EDA's recommended 2017 tax levy, tax base estimates provided by Ramsey County, and assuming a 4.8% increase in property valuation – the expected amount for a median valued home in Roseville.

Estimated <i>ANNUAL</i> Tax Impact - Residential 4.8% Valuation Increase				
Value of Home	2016	2017	\$ Increase (Decrease)	% Increase (Decrease)
167,680	-	13.36	13.36	n/a
188,640	-	15.03	15.03	n/a
226,800	-	18.07	18.07	n/a
246,280	-	19.63	19.63	n/a
267,240	-	21.30	21.30	n/a
			\$ 1.51	Per month

The amounts shown above are independent of the impact that results from the City's regular property tax levy.

24 **POLICY OBJECTIVE**
25 Adopting a preliminary EDA tax levy is required under State Statutes in order to make it effective the
26 following year.

27 **FINANCIAL IMPACTS**
28 See above.

29 **STAFF RECOMMENDATION**
30 Staff Recommends the Council adopt the attached resolution setting the 2017 preliminary EDA property
31 tax levy.

32 **REQUESTED COUNCIL ACTION**
33 Motion to adopt the attached resolution establishing the 2017 preliminary EDA tax levy.

34 Prepared by: Chris Miller, Finance Director
Attachments: A: Resolution to adopt the 2017 Preliminary EDA Tax Levy

35

EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 12th day of September, 2016, at 6:00 p.m.

The following members were present

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO _____

**A RESOLUTION APPROVING A SPECIAL PROPERTY TAX LEVY, FOR THE BENEFIT OF THE
ROSEVILLE ECONOMIC DEVELOPMENT AUTHORITY, ON REAL ESTATE TO THE
RAMSEY COUNTY AUDITOR FOR THE FISCAL YEAR OF 2017**

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, as follows:

The request of the Economic Development Authority for a special levy per Minnesota Statutes Section 469.107, is hereby approved in the amount of \$356,585 to be collected in 2017 for the purposes of Minnesota Statutes, Sections 469.090 to 469.1081. This amount does not exceed 0.01813 percent of estimated market value of the city as required under Section 469.107.

The motion for the adoption of the forgoing resolution was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

and the following voted against:

WHEREUPON said resolution was declared duly passed and adopted.

84
85
86
87
88
89
90
91
92
93
94
95
96
97
98
99
100
101
102
103
104
105

State of Minnesota)
) SS
County of Ramsey)

I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 12th of September, 2016 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 12th day of September, 2016.

Patrick Trudgeon
City Manager

Seal

ROSEVILLE
REQUEST FOR CITY COUNCIL ACTION

Agenda Date: **9/12/2016**

Agenda Item: 14.a

Department Approval



City Manager Approval



ITEM DESCRIPTION: Consider request for an **INTERIM USE** to allow temporary outdoor storage of semi-trailers at 2470 Highcrest/2501 Walnut (**PF16-021**)

APPLICATION INFORMATION

Applicant: Meritex Enterprises

Property Owner: same

Open House Meeting: held on June 22, 2016

Application Submission: received July 7, 2016; considered complete on July 14, 2016

City Action Deadline: Extended to November 4, 2016, per Minn. Stat. §15.99

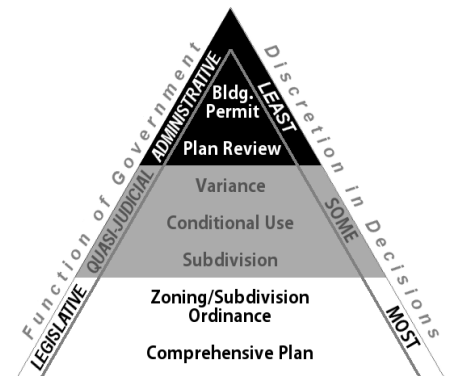
GENERAL SITE INFORMATION			
Land Use Context			
	Existing Land Use	Guiding	Zoning
Site	Unisys office building	I	I
North	Minnehaha Bus Line and Horton	I	I
West	Gross Golf Course		
East	Pentair and Triangle warehouse	I	I
South	Midtown Business Center (St. Jude)	I	I

LEVEL OF CITY DISCRETION IN DECISION-MAKING

Action taken on an interim use is **legislative** in nature; the City has broad discretion in making land use decisions based on advancing the health, safety, and general welfare of the community.

PROPOSAL OVERVIEW

- 1 The subject property is located in City Planning District 11, has
- 2 a Comprehensive Plan designation of Industrial (I), and has a
- 3 zoning classification of Industrial (I) District. The site is
- 4 occupied by a large office building and a large parking lot that surrounds the building.
- 5



The applicant seeks the temporary outdoor storage of semi-trailers for Blue Box in the rear of the parking lot. These trailers either contain goods from Goodwill Industries or are empty.

SUMMARY OF OPEN HOUSE

The June 22, 2016, open house was attended by three Planning Commissioners (Daire, Bull and Murphy). The questions asked and answers are provided on the open house summary (Attachment C).

REVIEW OF INTERIM USE APPLICATION

To arrive at its recommendation, Planning staff considers the City code regulations, input gathered at the open house, and comments from DRC members. In this case the relevant code section is 1009.03:

The purpose statement for this section indicates the following: Certain land uses might not be consistent with the land uses designated in the Comprehensive Land Use Plan, and they might also fail to meet all of the zoning standards established for the district within which they are proposed; some such land uses may, however, be acceptable or even beneficial if reviewed and provisionally approved for a limited period of time. The purpose of the interim use review process is to allow the approval of interim uses on a case-by-case basis; approved interim uses shall have a definite end date and may be subject to specific conditions considered reasonable and/or necessary for the protection of the public health, safety, and general welfare.

Additionally, Section 1009.03D.1-3 of the City Code specifies the three specific criteria that must be satisfied in order to approve a proposed INTERIM USE (IU).

Criteria #1: *The proposed use will not impose additional costs on the public if it is necessary for the public to take the property in the future.*

Criteria #1 Staff Analysis: This is generally intended to ensure that an interim use will not make the site costly to clean up if the City had to take possession of the property in the future. In this case, the Planning Division understands that many of the semi-trailers are currently loaded with clothes, furniture, and other non-combustible items that are the property of Goodwill Industries. These trailers would pose limited environmental risk to the City if it were to acquire the site; therefore the Planning Division staff believes that the IU would not have significant negative effects on the land. That said, there is a financial burden tied to the removal of more than 100 semi-trailers should the City be required to remove them. Similarly, if the trailers contained other types of cargo, there could be additional environmental risks. Assuming the applicant abides by the proposal submitted, the Planning Division staff believes that the IU would not cause the City to incur additional costs if the City had to take possession of the property in the future.

Criteria #2: *The proposed use will not create an excessive burden on parks, streets, and other public facilities.*

Criteria #2 Staff Analysis: Planning Division believes that the proposed IU for the storage and staging of semi-trailers would not constitute an excessive burden on streets, parks, or other facilities. In fact, the site was previously used as an office building that housed hundreds of employees. So the burden will be less than what it had been with the previous use. It is understood from the other two similar operations – at County Road C2 and Partridge Road and 2720 Fairview Avenue – few trailers come and go on a regular basis. Most trailers would be stored for longer periods of time reducing impact from traffic travel. If there is a concern over

this area, the City Council could set a limitation on weekly or daily trips to minimize future traffic impact.

Criteria #3: *The proposed use will not be injurious to the surrounding neighborhood or otherwise harm the public health, safety, and general welfare.*

Criteria #3 Staff Analysis: Planning Division staff believes that, in the short term, the proposed trailer storage would not be injurious to the surrounding neighborhood, especially since the proposed use would generate limited noise, does not deal with chemicals, and would have limited vehicle movements on Walnut Street. Similarly, staff has concluded that the short-term storage of trailers (up to 2 years) would not harm the public health, safety, or general welfare of the area.

Additional Staff Analysis: The proposal does have two issues that could potentially harm public health:

1) If the trailers contained items that could leak hazardous materials there could be an environmental concern

2) The Fire Marshal has previously indicated that the current trailer storage configurations provided limited or no separation and are a fire hazard. The Fire Marshal has also said that it would be very difficult for the fire department to extinguish if a fire were to occur in the interior. The Fire Marshal has indicated that in order to reduce the fire danger, the IU should include a trailer parking plan that allows for the stacking of no more than 2 trailers back-to-back, requires a minimum separation between trailers of 5 feet, and includes fire access lanes. It is also important that the trailers remain locked and secured so that they do not become a magnet for crime.

Based on staff discussion and input from the Fire Marshal, the Planning Division recommends that a storage/staging plan addressing the following items be submitted to the City for review and approval:

1. No trailers will be allowed to be stored in the front yard; all trailer storage shall be limited to the rear yard as proposed on the submitted concept site plan.
2. Access to the site for trailer drop-off or removal shall be from the south shared access road, which provides a direct link to Terminal Road and Walnut Street.
3. The parked/stored trailers shall have a minimum 10-foot setback from the west (rear) property line.
4. Trailers can be parked back-to-back and next to one another, however there shall be a 5-foot separation between (along the sides) the trailers.
5. Fire lanes shall be provided throughout the site so that emergency apparatus can access the property in case of fire or accident. These access lanes (final width and number) shall be approved the Fire Marshal.

PLANNING COMMISSION ACTION/RECOMMENDATION

At the duly noticed public hearing, the City Planner provided a brief review of the proposed semi-trailer storage IU and went through the recommended conditions. Commissioners did have questions of the Planning staff and the applicant regarding the proposed temporary trailer storage (Attachment D).

The Commission voted 7-0 to recommend approval of the IU for the Meritex site and added a condition to clarify the types of items allowed within the trailers (below).

Stored trailers and their contents shall be limited goods stored by Blue Box on behalf of Goodwill Industries and shall not contain any items requiring a hazardous material placard.

After the Planning Commission hearing, the City Planner further discussed the IU with Fire Chief O'Neil and received the following points of clarification regarding conditions for trailer storage:

1. Full compliance with the requirement distance from property lines of 10 feet. This will allow us access to the back side of the units.
2. Full compliance with the minimum distance between each trailer being 5 feet. This will allow us access for firefighting activities.
3. Fire lanes- we will need a minimum of 20 foot access rows, with full access to the property. The 20 feet cannot be reduced due to snow. Winter conditions still need to maintain 20 foot access.
4. Road surface must support the imposed load of fire apparatus.
5. Any access road/row more than 150 feet must provide an approved area for turning around fire apparatus, it cannot dead-end.
6. No storage of hazardous materials, flammable liquids, solids, chemicals, explosives, radioactive, etc. material.
7. There cannot be any storage beneath overhead projections from the building.

The City Planner has also created an illustration highlighting on an aerial photo the subject area recommended for trailer storage (Attachment E).

CITY COUNCIL CONSIDERATION/ACTION

Pass a resolution approving a two year Interim Use for 2470 Highcrest/2501 Walnut, based on the staff report dated September 12, 2016, the public hearing, findings and the recommendation/conditions of approval by the Planning Commission. Attachment F is the draft resolution for the City Council's consideration, which resolution contains the recommendations of the Planning Commission, the Fire Chief, and a two year limitation.

ALTERNATIVE ACTIONS

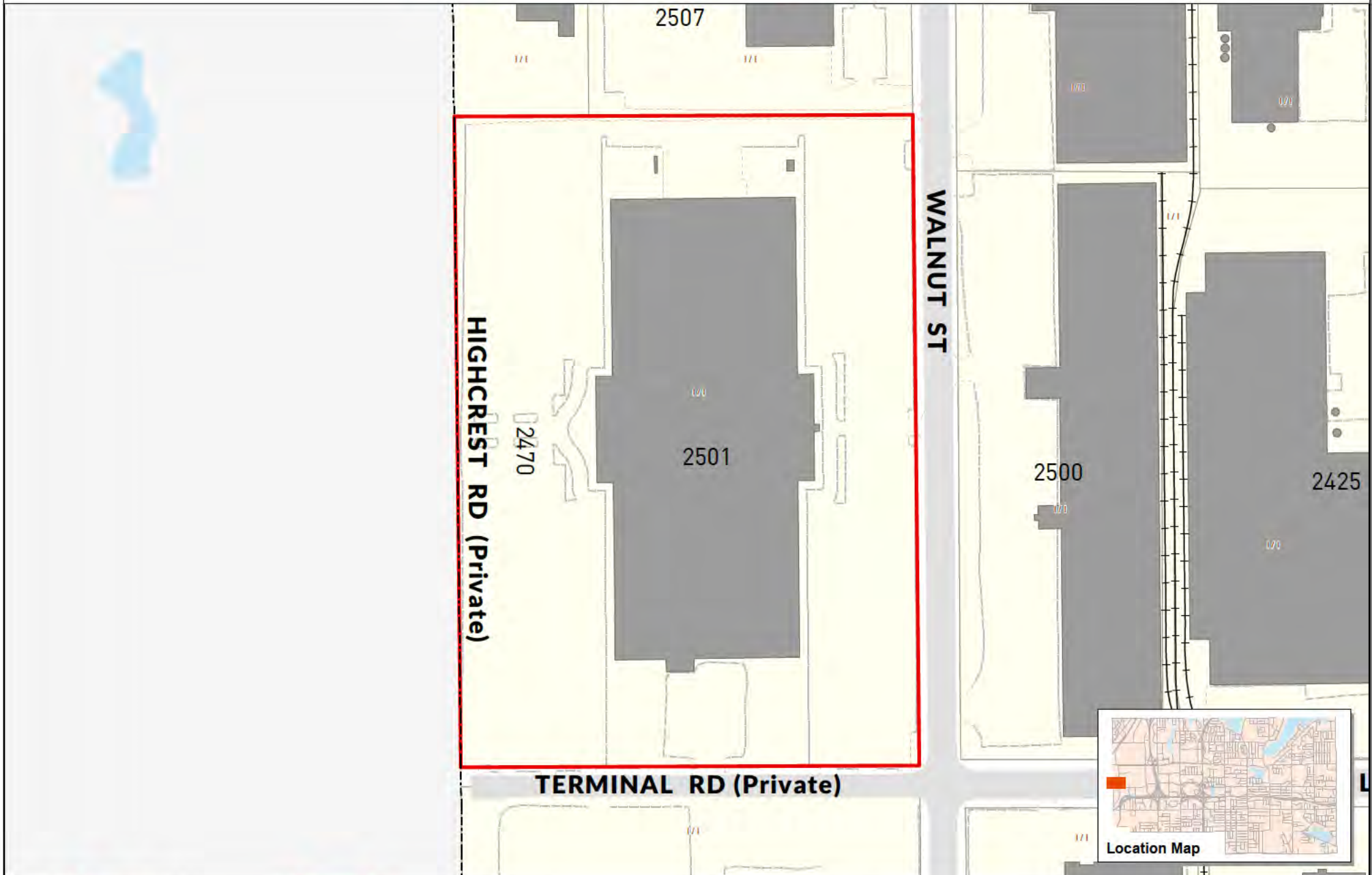
Pass a motion to table the application for future action. Tabling the IU may require extension of the 60-day action deadline established in Minn. Stat. 15.99.

By motion, recommend denial of the request. A recommendation to deny the application should be supported by specific findings of fact based on the City Council's review of the application, applicable City Code regulations, and the public record.

Prepared by City Planner Thomas Paschke, 651-792-7074 | thomas.paschke@cityofroseville.com

Attachments:	A: Area map	D: PC minutes
	B: Aerial photo	E: Aerial illustration
	C: Open House summary	F: Draft resolution

Attachment A for Planning File 16-021



Prepared by:
Community Development Department
Printed: July 27, 2016



Site Location

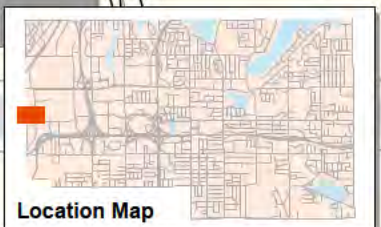
Data Sources

* Ramsey County GIS Base Map (7/5/2016)

For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



0 100 200 Feet



Attachment B for Planning File 16-021



C. Open House Summary:

An open house hosted by Steve Dorff of Meritex for the interim use permit at 2470 Highcrest was held on Wednesday June 22nd. In attendance were 3 Planning Commission Members: James A. Daire, Bob Murphy, Jim Bull

The roundtable discussion included:

What type of materials would be in the trailers?

Goodwill merchandise or empty.

What is the parking arrangement?

Trailers would be backed towards the fence separating the property from Hennepin County. We hope to accommodate 200 trailers.

Would the trailers be double parked?

Yes, but not initially due to the parking needs of Unisys.

Will the trailers be licensed?

Yes.

How long will the permit be needed?

Expectations are 2 years until re-development starts.

What are the redevelopment plans?

Undetermined at this point. It depends on the Real Estate market and economy.

With trailer parking at the north end, will there be a fire lane?

Yes. The trailers would be backed up to the building the same as if they were being unloaded.

**EXTRACT OF THE ROSEVILLE PLANNING COMMISSION MEETING MINUTES
OF AUGUST 3, 2016**

a. PLANNING FILE 16-021

Request by Meritex Enterprises for approval of a temporary outdoor storage of motor freight (semi) trailers as an INTERIM USE at 2470 Highcrest Road/2501 Walnut Street

Chair Boguszewski opened the public hearing for PLANNING FILE 16-021 at approximately 6:54 p.m.

City Planner Thomas Paschke reviewed the request and staff's analysis of the Interim Use (IU) application as detailed in the staff report and related attachments dated August 3, 2016. As outlined in the staff report, Mr. Paschke noted the storage of semi-trailers is requested for Blue Box in the rear of the parking lot, containing seasonal goods from Goodwill Industries or empty trailers stored on site.

Mr. Paschke reported that, as part of the process, the open house held for this request had incorporated the broader notification area as authorized as a pilot program recommended by the Zoning Notification Task Force, and included property owners as well as renters and tenants of that same 500', mostly involving industrial facilities. Mr. Paschke noted the attendance of three Planning Commissioners at that open house as well, and referenced a summary of the meeting provided in agenda packet materials.

Mr. Paschke reviewed the three criterion used in IU consideration, and displayed Attachment D as part of his presentation. While most IU requests of the recent past have been supported up to three years, Mr. Paschke noted this request was for two years, and would be virtually the same trailers holding similar products as those recently approved on other sites in the area awaiting development and/or redevelopment (e.g. Fairview Avenue and County Road C-2). Mr. Paschke noted each site was monitored by staff on a period basis to ensure they were in compliance with the provisions and conditions of those individual IU's. Mr. Paschke referenced the conditions applied to the IU, similar to other IU's and addressing storage/staging plans and alignment to meet Fire Marshal requirements (page 3, lines 69 – 82 of the staff report). Mr. Paschke advised that, from staff's perspective and analysis, there was nothing leading them to believe short-term storage of trailers was in conflict with the IU criteria; and therefore staff supported approval of the IU as conditioned.

At the request of Member Cunningham, Mr. Paschke clarified that the IU was applicant-specific for a limited duration and not recorded against the property as a permanent use unless rescinded by the city. At further request, Mr. Paschke advised that, while staff was unable to monitor the actual contents of the trailers even though no hazardous materials were indicated, without actually opening each trailer and inspecting the contents of them, the Planning Commission could apply another condition that no hazardous materials were allowed in the trailers. Member Cunningham stated her concern was if there should be a fire on site and later discovered hazardous materials were stored in the trailers, the applicant would lose their IU immediately.

Member Cunningham noted this is the third IU permit to come before the Commission in a short timeframe, and questioned where a proper area in the city would be for this type of use other than always requiring an IU.

Mr. Paschke responded that since these requests are not for a motor freight terminal use, which would be a permitted or conditional activity in this area, this particular use would always require an IU, since the request is for storing trailers on site, not moving them on and off site with regular frequency, and not permissible under city code for trailer storage and only available as an accessory use to the principal use on the property. Thus, Mr. Paschke advised it was appropriate for the Commission and/or City Council to place reasonable conditions on the IU to better guarantee or support the health, safety and general welfare of the broader community as it related to those concerns.

Regarding Condition 3 related to the minimum setback from the rear property line, Member Bull noted there was nothing about parking them up against the building on the north side of the parcel.

Member Murphy noted that during the open house, it was noted that there was a loading dock at the north, and the applicant suggested some trailers could also be stored there.

While that may be true, Mr. Paschke clarified that realistically the setback would have to be greater to provide clear vehicle access, resulting in a drive lane of from 24' to 30' from the north property line. As far as any staff concerns with trailers parking right up to the existing building, Mr. Paschke advised that there was no greater or lesser hazard if the products stored remain as stated by the applicant; but suggested that may be a good question for the Fire Marshal. However, Mr. Paschke noted that parking situation would be no different from other dock facilities in the community, where parking would be permissible.

At the request of Member Kimble, Mr. Paschke advised that the applicant can seek an extension of the IU after the two year expiration, but at that time they would have to indicate their reason for seeking an extension and for how many years they were requesting it. While the request would be taken under consideration at that point, Mr. Paschke noted there was no obligation for the city to support the request depending on circumstances and/or the reason for the extension.

In Condition 4 (page 3, lines 78-79), Member Murphy sought clarification, with Mr. Paschke noted this condition was the same as those applied to previous IU requests for semi trailer storage on vacant sites, and were intended for uniformity of these IU's, with that parking as recommended by the Fire Marshal. Of those two prior IU's, Mr. Paschke advised that the only remaining one was on Fairview Avenue, with the storage on the County Road C-2 site now gone.

At the request of Member Daire, Mr. Paschke advised, and confirmed by Member Murphy, that the typical semi trailer length was 40'; with the normal width of the fire lane, as required by the Fire Marshal between 24' and 30'. At the further request of Member Daire regarding whether or not the Hennepin County Golf Course adjacent to this site had been notified, Mr. Paschke stated he would need to check the zoning notification affidavit to confirm that notice.

If the trailers are not moved out by the two year IU expiration, Member Gitzen asked staff what the enforcement process involved.

Mr. Paschke reviewed the process, with the city sending out a letter to the applicant prior to the IU expiration for the applicant to advise if they intend to seek an extension or remove the trailers before the IU expiration. If the IU expires and the trailer storage remains, Mr.

Paschke noted city code provided a course of action to rectify that non-complying situation, including many steps, ultimately involving the court system.

Member Daire asked if a condition should be applied prohibiting hazardous or flammable material storage, expressing concern in preventing potential fires.

Chair Boguszewski suggested that be a consideration of the Commission, with the applicant stating their comments related to such a condition. However, Chair Boguszewski noted Goodwill Industries has eligibility criteria in place that they will not accept certain donated items, which would obviously apply to storage of those materials in these trailers as well.

Applicant Representative Steve Dorff with Meritex

Mr. Dorff agreed with staff's presentation; and noted these trailers typically involve nomadic storage and were previously stored on the Fairview Avenue site.

At the request of Chair Boguszewski, Mr. Dorff clarified the length of the trailers at 40' as longer trailers were too expensive for this use; and agreed to accept the additional condition related to hazardous materials, but clarified he also, similarly to staff, would not attempt to enforce that provision.

Member Murphy suggested, rather than mentioning a specific industry in the condition that its language simply stated that trailers labeled "hazardous materials" were not acceptable on the site.

Chair Boguszewski closed the public hearing at approximately 7:14 p.m., with no one appearing for or against.

MOTION

Member Murphy moved, seconded by Member Kimble to recommend to the City Council APPROVAL of the INTERIM USE of the property addressed as 2470 Highercrest/2501 Walnut, based on the comments and findings of this report and conditions as detailed in lines 72 – 82 (page 4); amended as follows:

- ***Add Condition 6: "Stored trailers shall and their contents shall be limited to goods stored by Blue Box/Goodwill Industries and shall not contain any items requiring a "hazardous materials" placard.***

Member Cunningham expressed her concern that Roseville not become known as a place for trailer storage; and at some point, these IU's should be cut off. While this is in an area with no nearby residential neighbors and not creating an eyesore, Member Cunningham stated that, personally, she is at the cut-off point for granting IU's now, and wanted to make the point clear that trailer storage should not become known as one of the city's main businesses.

Member Murphy asked Mr. Dorff to summarize his view of the property over the next 3 years to put those plans in context, as he had shared at the open house.

Chair Boguszewski clarified that there were no predictions on development or redevelopment of the site, depending on the economy and market.

Mr. Dorff advised that Meritex owns the entire parcel, involving many acres, and as the existing buildings became obsolete, some were sold to an investment group in 2003, including this building that previously held the exact same type of storage trailers. Mr. Dorff clarified that his firm had sold those parcels adjacent to the Golf Course west of the parking lot; and noted those developers had been successful after the economy improved, and built a building, with one tenant being Fantasy Flight and Café Express. Mr. Dorff advised that the building known as #3 was leased to Unisys, but they were soon downsizing. Since this building is of older construction and now obsolete, making it unsuitable for office use as it had no windows, Mr. Dorff stated the intent was to raze the building after it was completely vacated and redevelop the site. However, Mr. Dorff noted this may take time, depending on the economy and state of building leases and intent, but stated their firm was open to ideas, clarifying that the Master Plan indicated industrial use, with some warehouse uses already there in line with that. Mr. Dorff noted it could be as early as 2017, but could be as far as 2019; and anticipated an industrial building, depending on the market. Mr. Dorff noted the rationale in seeking this IU for semi storage, it served to help pay taxes on the property until that redevelopment is possible.

Ayes: 7

Nays: 0

Motion carried

Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries
- Airports

Notes

Enter Map Description



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

400.0 Feet

200.00

0

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 12th day of September at 6:00 p.m.

The following Members were present: _____;
and _____ were absent.

Council Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION NO. ____
A RESOLUTION APPROVING AN INTERIM USE FOR OUTDOOR STORAGE OF
SEMI-TRAILERS AT 2470 HIGHCREST/2501 WALNUT.**

WHEREAS, the Roseville Planning Commission held the public hearing regarding the proposed INTERIM USE on August 3, 2016, voting 7-0 to recommend approval of the temporary use based on public testimony and the comments and findings of the staff report prepared for said public hearing, subject to six conditions; and

WHEREAS, the Roseville City Council has determined that approval of the proposed INTERIM USE will not result in adverse impacts to the surrounding properties based on the following findings:

- a. The proposed use will not impose additional costs on the public if it is necessary for the public to take the property in the future.
- b. The proposed use will not create an excessive burden on parks, streets, and other public facilities.
- c. The proposed use will not be injurious to the surrounding neighborhood or otherwise harm the public health, safety, and general welfare.

NOW THEREFORE BE IT RESOLVED, by the Roseville City Council, to APPROVE the temporary outdoor storage of semi-trailers as an INTERIM USE at 2470 Highcrest/2501 Walnut in accordance with Roseville City Code, subject to the following conditions:

1. No trailers will be allowed to be stored in the front yard; all trailer storage shall be limited to the rear yard as proposed on the submitted concept site plan.
2. Access to the site for trailer drop-off or removal shall be from the south shared access road, which provides a direct link to Terminal Road and Walnut Street.
3. The parked/stored trailers shall have a minimum 10-foot setback from the west (rear) property line.
4. Trailers can be parked back-to-back and next to one another, however there shall be a 5-foot separation between (along the sides) the trailers.

5. Fire lanes a minimum of 20 feet in width shall be provided and maintained throughout the site so that emergency apparatus can access the property in case of fire or accident. These access lanes (final width and number) shall be approved the Fire Marshal.
6. Stored trailers and their contents shall be limited goods stored by Blue Box on behalf of Goodwill Industries and shall not contain any items requiring a hazardous material placard.
7. Road surface must support the imposed load of fire apparatus.
8. Any access road/ row more than 150 feet must provide an approved area for turning around fire apparatus, it cannot dead-end.
9. Final temporary semi-trailer storage plan shall be approved by the Fire Chief.
10. Temporary storage of semi-trailers shall be for a two-year period expiring on September 13, 2018.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor: _____;
and _____ voted against.

WHEREUPON said resolution was declared duly passed and adopted.

[illegible]

WITNESS MY HAND officially as such Manager this 12th day of September 2016.

(SEAL)

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: September 12, 2016
Item No.: 14.b

Department Approval



City Manager Approval



Item Description: Twin Lakes Parkway to Langton Lake Trail Connection

BACKGROUND

At the June 20, 2016 Council meeting the Council directed staff to use approximately \$600,000 in remaining Park Renewal funds to complete seven missing sidewalk segments throughout the City. One additional segment that staff is recommending to add at this time is a short 325 foot pathway connection from the new Twin Lakes Parkway trail that will be finished this fall to the existing Langton Lake Trail that goes around Langton Lake (Attachment A). There is currently a rough pathway in this location from walkers cutting through the woods to access the trail. This trail connection would provide good non-motorized access from the Twin Lakes Parkway area to Langton Lake Park.

The trail could be constructed as part of a change order to the Twin Lakes Parkway contract as the contractor is onsite and the work to install this trail segment is minimal.

POLICY OBJECTIVE

This pathway connection would enhance the City's pedestrian network in the City of Roseville and make access to Langton Lake Park much easier.

BUDGET IMPLICATIONS

The estimated cost of this project is approximately \$20,000 based on our current contract with Forest Lake Contracting for Twin Lakes Parkway. There is currently approximately \$600,000 in unused Park Renewal Funds that is currently dedicated to construction seven sidewalk segments throughout the City. Staff has already realized some cost savings on two of these sidewalk segments by using Public Works staff for some of the construction. Further, preliminary talks with Ramsey County have indicated we will likely get partial funding for the Lexington Avenue and County Road B sidewalk segments. These savings should more than offset the estimated \$20,000 cost of the Langton Lake Park trail extension.

STAFF RECOMMENDATION

Staff recommends Council approve adding the trail connection between Twin Lakes Parkway and the Langton Lake Trail to the Twin Lakes Parkway Contract.

27 **REQUESTED COUNCIL ACTION**

28 Approve adding the trail connection between Twin Lakes Parkway and the Langton Lake Trail to the
29 Twin Lakes Parkway Contract.

Prepared by: Jesse Freihammer, Asst. Public Works Director/City Engineer
Attachments: A: Trail Extension Map Location



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: September 12, 2016
Item No.: 14.c

Department Approval



City Manager Approval



Item Description: Non-Residential Stormwater Impact Fund

BACKGROUND

The City of Roseville has developed specific requirements that apply to development and redevelopment projects. These standards are intended to help achieve the water resource goals of the City's Comprehensive Surface Water Management Plan (CSWMP) and help the City maintain compliance with the National Pollutant Discharge Elimination System (NPDES) municipal permit program. These standards highlight important aspects of the requirements for stormwater quality, discharge rate and volume control, erosion control, and illicit discharge.

Currently the City doesn't have a policy in place to properly address areas that cannot meet the City's Stormwater Management Standards. Since the implementation of the Stormwater Management Standards in the 2003 CSWMP, there is only one redevelopment project that has not been able to meet the City's Stormwater Management Standards, and that site is currently applying for permits.

At the August 8, 2016 City Council meeting, staff presented a draft Stormwater Impact Fund Policy. The policy as presented applied to both residential and commercial properties. Based on feedback from Council, staff has created a separate Non-Residential Storm Water Impact Fund policy. A Residential Storm Water Impact Fund policy will be presented at a later date.

POLICY OBJECTIVE

This fund would also allow developers of medium and high density residential properties and non-residential properties that are unable to treat stormwater onsite, to purchase treatment credits based on a \$/cubic-foot rate. For developers to be eligible to pay into the Stormwater Impact Fund, they must meet the City's Alternative Stormwater Compliance Sequencing. In short, the developer will need to prove that the fund is the only viable option due to site constraints, contaminated soil, no available storm sewer, etc.

The fund is a one-time payment by the property owner. Because the City will be installing a regional system, there will be no maintenance agreement between the City and the property owner. Staff would recommend the Non-Residential Stormwater Impact Fund rate be set at \$22.50/CF of required treatment. This rate is based on the current cost to install treatment as well as including maintenance of the installed system.

The City will implement stormwater treatment projects as they are feasible (in conjunction with

30 Pavement Management Projects, drainage projects, etc). Every step will be taken to do a
31 stormwater project as close to the permitted site as possible.

32 **BUDGET IMPLICATIONS**

33 This policy's budget implications will be a negligible amount of staff time for tracking
34 development projects that pay into the fund.

35 **STAFF RECOMMENDATION**

36 Staff recommends that the City Council approve the Non-Residential Stormwater Impact Fund
37 Policy.

38 **REQUESTED COUNCIL ACTION**

39 Adoption of the Non-Residential Stormwater Impact Fund Policy.

Prepared by: Jesse Freihammer, Asst. Public Works Director/City Engineer
Attachments: A: Non-Residential Stormwater Impact Fund Policy



Stormwater Impact Fund: Non-Residential

This policy applies to all properties that are not zoned low density residential.

The City of Roseville has developed specific requirements that apply to development and redevelopment projects. These standards are intended to help achieve the water resource goals of the City's Surface Water Management Plan (SWMP) and help the City maintain compliance with the National Pollutant Discharge Elimination System (NPDES) municipal permit program. These standards highlight important aspects of the requirements for stormwater quality, discharge rate and volume control, erosion control, and illicit discharge.

These standards do not replace or supersede City ordinances, watershed district regulations, state and federal rules or permits required for the project. For a more detailed listing of requirements see the specific policies of the City's SWMP and the applicable City ordinances, or consult with City staff on your specific project.

To accomplish the goals of the SWMP, it is important to the City to have consistent approaches to evaluating proposed development and redevelopment projects. Therefore, all hydrologic, hydraulic and water quality analysis must be prepared and submitted in a format that will allow for a timely and efficient review by City staff.

For permitted sites that cannot feasibly meet the City's Stormwater Requirements through Alternative Stormwater Compliance Sequencing, permittees shall have the option to pay into the City's Stormwater Impact Fund. The amount paid to the City will be based on a \$/cubic-foot for the required volume. The \$/cubic-foot will be approved by the City Council annually, and can be found within the City's Fee Schedule.

1) Alternative Stormwater Compliance Sequencing:

The alternative compliance sequencing process includes three steps that must be followed in order to meet the volume reduction standard. The sequencing steps to be followed are:

- a. First, the applicant shall comply or partially comply with the volume reduction standard to the fullest extent practicable on-site through alternative volume reduction methods. See the questions below for more information.
- b. Second, the applicant shall meet the volume reduction standard at an offsite location or through the use of qualified banking credit.
- c. Third, as a last alternative, the applicant shall pay into the City's Stormwater Impact Fund at a \$/CF rate. The dollar amount will be approved by the City Council and will be found within the City's Fee Schedule.

2) Mitigation Provisions:

- a) Stormwater requirements met through the Stormwater Impact Fund will be mitigated as close to the permitted site as possible, dependent on site constraints and project feasibility. The City will follow the hierarchy below to implement a project to offset the volume requirements. Projects will be sited:
 1. Within the same storm sewer drainage district, or
 2. Within the same drainage area to the same receiving water body, or
 3. Within the same watershed district, or

4. Within the City limits

- b) Mitigation projects must involve the creations of new structural stormwater BMP's or the retrofit of existing structural stormwater BMP's, or the use of a properly designed regional structural stormwater BMP.
- c) Routine Maintenance of structural stormwater BMP's already required by this permit cannot be used to meet mitigation requirements.
- d) Mitigation projects implemented by an applicant shall be completed within 24 months after the start of the original construction activity.
 - 1) Mitigation projects implemented by the City through the use of Stormwater Impact Funds shall be used when a Regional Stormwater Project is identified and as funding is available.
- e) The applicant shall determine, and document, who will be responsible for long-term maintenance on all mitigation projects of this part.
- f) If the applicant receives payment from the owner and/or operator of a construction activity for mitigation purposes in lieu of the owner or operator of that construction activity meeting the conditions for post-construction stormwater management, the applicant shall apply any such payment received to a public stormwater project, and all projects must be in compliance with Part III.D.5.a(4)(a)-(e) of the City of Roseville's Stormwater Pollution Prevention Plan (SWPPP) Permit.