



City Council Agenda

Monday, March 27, 2017

City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order: Willmus, Laliberte, Etten,
McGehee, and Roe
- 6:01 p.m. **2. Pledge of Allegiance**
- 6:02 p.m. **3. Approve Agenda**
- 6:05 p.m. **4. Public Comment**
- 6:10 p.m. **5. Recognitions, Donations and Communications**
 - a. Arbor Day Proclamation
 - b. New police officer introduction
- 6:16 p.m. **6. Items Removed from Consent Agenda**
- 7. Business Items**
- 6:20 p.m. a. Consider Application for Repurchase of 1319 Larpenteur
Ave (dba “Al’s Billiards”)
- 6:40 p.m. b. Community Development Department Requests
Discussion of Proposed Text Amendments of Roseville’s
City Code, Chapter 407 Nuisances
- 7:20 p.m. c. Consider the Community Development Department
Request for Approval of Proposed Text Amendments of
Roseville’s City Code, Chapter 901 Building Code,
including section 901.01; Adoption of Code: which
includes adoption of Chapter 1306, Subp 2; and 901.11:
Deposit for Protection of Concrete Curbs, to Ensure
Cleaning of Streets and to Ensure Compliance with
Building Code
- 7:50 p.m. d. Receive Update on Rice St./Larpenteur Ave. Multi-
Jurisdictional Visioning Plan
- 8. Approve Minutes**
- 8:05 p.m. a. Approve City Council Minutes – March 13

- 8:10 p.m. **9. Approve Consent Agenda**
- a. Approve Payments
 - b. Consideration to approve or deny 1 Temporary Gambling Permit, 1 Temporary On Sale Liquor License, 2 Massage Therapist Licenses, 1 Gas Station License, and 1 Tobacco License
 - c. Approve General Purchases or Sale of Surplus Items Exceeding of \$5,000
 - d. Approve Entering Into an Agreement for the Transportation Plan Update
 - e. Approve Resolution Awarding Bid Dale Street Parking Lot Improvements
 - f. Approve Contract for Janitorial Services
 - g. Approval of a resolution authorizing the revocation and designation of Municipal State Aid roads
- 8:17 p.m. **10. Council and City Manager Communications, Reports and Announcements**
- 8:22 p.m. **11. Councilmember Initiated Future Agenda Items and Future Agenda Review**
- 8:27 p.m. **12. Adjourn**

Some Upcoming Public Meetings.....

Tuesday	Mar 28	6:30 p.m.	Public Works, Environment & Transportation Commission
Wednesday	Mar 29	6:00 p.m.	Human Rights Commission
April			
Tuesday	Apr 4	6:30 p.m.	Parks & Recreation Commission
Wednesday	Apr 5	6:30 p.m.	Planning Commission
Monday	Apr 10	6:00 p.m.	City Council Meeting
Tuesday	Apr 11	6:30 p.m.	Finance Commission
Wednesday	Apr 12	6:30 p.m.	Ethics Training
Thursday	Apr 13	6:30 p.m.	Community Engagement Commission
Monday	Apr 17	6:00 p.m.	City Council Meeting
Tuesday	Apr 18	6:00 p.m.	Economic Development Authority
Wednesday	Apr 19	6:00 p.m.	Human Rights Commission
Monday	Apr 24	6:00 p.m.	City Council Meeting
Tuesday	Apr 25	6:30 p.m.	Public Works, Environment & Transportation Commission
Wednesday	Apr 26	6:30 p.m.	Comp Plan 2040 Update

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 3-27-17
Item No.: 5.a

Department Approval



City Manager Approval



Item Description: Arbor Day Proclamation

BACKGROUND

As a part of our Tree City USA membership, each year the City of Roseville proclaims a specific day as Arbor Day in order to recognize the importance of trees and to promote their proper care and the planting of many additional appropriate tree species to replace the thousands that have been lost over the years.

POLICY OBJECTIVE

This is consistent with the policy adopted many years ago of annually proclaiming Arbor Day.

FINANCIAL IMPACTS

None

STAFF RECOMMENDATION

Staff recommends that April 28, 2017 be named Roseville Arbor Day.

REQUESTED COUNCIL ACTION

Motion adopting the proclamation

Prepared by: Lonnie Brokke, Director of Parks and Recreation

Attachment: Proclamation

PROCLAMATION

ARBOR DAY

April 28, 2017

WHEREAS, Roseville's trees have been a significant element of our community because of their beauty and importance to our environment; and

WHEREAS, Trees are an increasingly vital resource for Roseville, enriching our lives by purifying air and water, helping to conserve soil and energy, in serving as recreational settings and wildlife habitat of all kinds; and

WHEREAS, Activities such as construction damage and pollution as well as drought and disease have damaged and destroyed many trees which are therefore in need of replacement, and

WHEREAS, The City of Roseville seeks to positively impact our environment by planting trees and insuring that these trees are nurtured and protected; and

WHEREAS, Trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, Trees, wherever they are planted, are a source of joy and spiritual Renewal, and

WHEREAS, Trees assist with drainage, flood mitigation and reduce city costs for sewer and water treatment, and

WHEREAS, Everyone is encouraged to care for our trees and plant as many trees as possible

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Roseville does hereby proclaim April 28, 2017 as Arbor Day in the City of Roseville.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Roseville to be affixed this 27th day of March, 2017.

Daniel J. Roe, Mayor

(SEAL)



MEMORANDUM

DATE: March 27, 2017

TO: City Manager Pat Trudgeon

FROM: Chief Rick Mathwig

SUBJECT: New police officer introduction

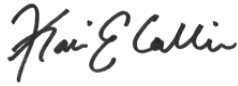
At the 3/27/17, City Council Meeting, Chief Mathwig will introduce new Roseville police officer Dan Ehnstrom to the City Council and public.



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 3/27/2017
Item No.: 7.a

Department Approval



City Manager Approval



Item Description: Consider Application for Repurchase of 1319 Larpenteur Avenue (dba "Al's Billiards")

BACKGROUND

On September 20, the property located at 1319 Larpenteur Avenue W., also known as Al's Billiards, was forfeited to Ramsey County for failure to pay property taxes. The property owner has applied to repurchase the property back from Ramsey County. Ramsey County's process for the repurchasing of tax-forfeited properties is to have the municipality review the request and document whether the property has excessive police calls, building and health code violations, or illegal activities within the past five years. The County has asked that the City make a recommendation via Resolution whether the County Board should approve or deny the repurchase application.

City staff has reviewed the code enforcement files and police calls and have found several property code violations that were addressed in a timely manner. There were also calls for police service identified but nothing to a degree that staff, or the Police Department, deemed excessive.

Community Development staff sent a letter to residents within 500' of the property informing them of the status, and the repurchase request made by the property owner. Two resident emails were received and are included in the packet as Attachment C.

BUDGET IMPLICATIONS

As part of the repurchase process, the City will receive payment for the back taxes that have not been paid to date.

STAFF RECOMMENDATION

Staff recommends adopting a Resolution recommending approval of the repurchase application to the Ramsey County Board for the property at 1319 Larpenteur Avenue W.

REQUESTED COUNCIL ACTION

Motion to adopt a Resolution recommending approval of the repurchase application to the Ramsey County Board for the property at 1319 Larpenteur Avenue W.

Prepared by: Kari Collins, Community Development Director, 651-792-7071

Attachments: A: Application for Repurchase
B: Resolution
C: Emails from Residents

September 20, 2016

City of Roseville
Attention: Pat Trudgeon, City Administrator
2660 Civic Center Drive
Roseville, MN 55113

Re: Repurchase application relating to a tax-forfeited property at 1319 Larpenteur Avenue W.

Dear Pat Trudgeon:

Enclosed please find a repurchase application received from Alvah J. Welsh, the owner at the time of forfeiture, for the property located at 1319 Larpenteur Avenue W., currently known as Al's Billiards. The property forfeited to the State of Minnesota on August 2, 2016 and is a non-operating commercial building. The applicant has explained the circumstances that led to the forfeiture on the attached application. The amount of delinquent taxes owed on the property at the time of forfeiture was \$91,109.77.

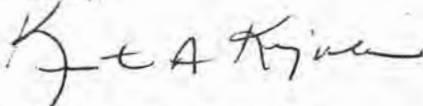
County Board policy, No. 99-507, adopted on December 21, 1999, allows for "each repurchase application to be referred to the municipality in which the property is located. The municipality will document whether the property is considered a municipal problem based on documented police, building code, illegal activity, or health violations within the past five years. The municipality, by resolution, shall recommend that the County Board approve or deny the repurchase application and return the repurchase application to Ramsey County along with the resolution and documentation of any violations."

The following documents are enclosed to assist you:

- Copy of Application to Repurchase after Forfeiture
- Map of the parcel

Please send a certified copy of the city council resolution and all relevant documents to the Tax Forfeited Land office for final processing. If you have any questions regarding the enclosed documents or require further information, please do not hesitate to contact me at (651) 266-2081.

Sincerely,



Kristine A. Kujala, Supervisor
Tax Forfeited Lands

NOTICE PERTAINING TO APPLICATION TO REPURCHASE TAX FORFEITED PROPERTY

In making application to repurchase tax-forfeited property you will be asked to supply information to the Ramsey County Department of Property Records and Revenue that is considered public data under Minn. Stat. § 13.03, subd. 1. Some of the information may be of a personal nature. That information includes the personal circumstances of the owner(s) that led to the property being forfeited to the State of Minnesota, and could include financial, medical or disability information

This information will be part of the documentation provided to the Ramsey County Board of Commissioners for their review at a public meeting in considering your application to repurchase property. The information you provide will be considered public data.

I have read the above NOTICE. With full knowledge of its intended use I have voluntarily provided information as part of the application to repurchase tax-forfeited property and agree to its use solely in supporting my application for repurchase. I understand that the information I have provided in the application will be public information.

Dated: 8/17/16

Alvah Welsh

Signature

ALVAH WELSH

Printed Name

Application to Repurchase after Forfeiture

Pin: 15-29-23-43-0038
Legal Description: The East 107 feet of the West 340 feet of that part of the Southwest 1/4 of the Southeast 1/4 of Section 15, Township 29, Range 23, lying South of the Plat Gottfried Plat 2
Address: 1319 Larpenteur Avenue W
Forfeiture Date: August 2, 2016

I hereby make application to repurchase the above described parcel of land, located in Ramsey County, from the State of Minnesota, and understand that pursuant to Minnesota Statutes, section 282.241:

- The owner at the time of forfeiture, or the owner's heirs, devisees, or representatives, or any person to whom the right to pay taxes was given by statute, mortgage, or other agreement, may file an application to repurchase any parcel of land claimed by the state to be forfeited to the state for unpaid property taxes, unless sold or conveyed to a third party.
- The property may be repurchased for the sum of all:
 - Cancelled taxes, including all delinquent real property taxes, plus penalties, accrued interest and costs attributable to the taxes.
 - All property taxes plus penalties, interest and costs on those taxes for the taxes payable year following the year of the forfeiture and all subsequent years through the year of repurchase.
 - All delinquent special assessments cancelled at the time of forfeiture, plus penalties, accrued interest and costs attributable to those assessments.
 - Special assessments not levied between the date of forfeiture and the date of repurchase.
 - Any additional costs and interest relating to taxes or assessments accrued between the date of forfeiture and the date of repurchase.
 - Extra costs related to repurchase and recording of deed.
- A \$250.00 administrative service (repurchase) fee, in certified funds, is due at the time the application is submitted.
- All maintenance costs accrued on the property while under the management of Ramsey County, Tax Forfeited Land, from the date of forfeiture until the adoption of a resolution by the Ramsey County Board of Commissioners, are to be paid by the applicant.
- Applicant will take possession of the property and be responsible for its maintenance and security upon approval of the repurchase by the Ramsey County Board of Commissioners.

The reason or circumstances that led to the forfeiture of the property is (describe hardship):

Please see attached sheet.

Return application to: Department of Property Records and Revenue, Attn: Tax Forfeited Lands Section,
PO Box 64097, St. Paul, MN 55164-0097

Application to Repurchase after Forfeiture

Applicant Name: ALVAH WELSH

Applicant's relationship to the property: owner

Mailing Address 3544 Edmund BLVD.

City, State, Zip MPLS, MN 55406

Signature Alvah Welsh Date 8/17/16

Phone: 612-839-6887 ; 651-646-9508

E-mail Address: ALSBILLIARDS@GMAIL.COM

The foregoing instrument was acknowledged before me this 17TH day of August,
2016, by Alvah J Welsh

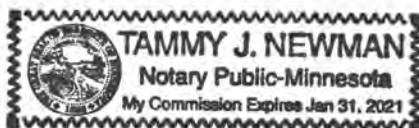
Given under my hand and official seal of this

17TH day of August, 2016

Tammy J. Newman
Signature of Notary Public

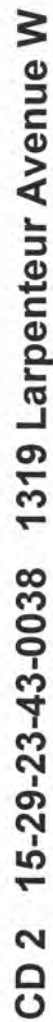
Notary Commissioner Expires January 31, 2021

NOTARY STAMP/ SEAL



Return application to: Department of Property Records and Revenue, Attn: Tax Forfeited Lands Section,
PO Box 64097, St. Paul, MN 55164-0097

This building was built in 1979 for a billiard room business that started in 1963. I bought the business, as the third owner since 1963, on 6/1/89. I purchased the building on a contract for deed in 1994. I paid it off in 2014. Business was very good in the nineties. But in the mid 2000's, with the economic downturn and increased popularity of the internet, poker, Netflix etc., the billiard business was affected. The smoking ban further cut business by 35%. Being a single dad with two minor teens (still have one that is 17 yrs.), it was important for me to provide for them, and the business further suffered. I admittedly made poor decisions letting the property tax get behind. Of course accrued penalties and interest got away from me. As my kids are older, I am now able to better focus more on the business. I do have plans to rather re-invent things and build the business back up. This is the only billiard room East of Minneapolis. We are not licensed for alcohol, therefore we have many AA customers. As this business (along with my social security) is our only means of income, I hope to be able to repurchase.



**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 27th day of March 2017 at 6:00 p.m.

The following members were present: , , , , and Mayor .
and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**RESOLUTION APPROVING ALVAH J. WELSH TO REPURCHASE 1319
LARPENTEUR FROM RAMSEY COUNTY**

WHEREAS, 1319 Larpenteur Avenue West, Roseville Minnesota was forfeited to the State of Minnesota and Ramsey County for failure to pay taxes on August 2, 2016; and

WHEREAS, Alvah J. Welsh, the previous owner has filed an application with Ramsey County to repurchase the property known as 1319 Larpenteur; and

WHEREAS, Ramsey County Board Policy No. 99-507 requires that each repurchase application be referred to municipality in which the property is located for a recommendation on whether the repurchase application should be approved or denied; and

WHEREAS, Policy No. 99-507 requires that the municipality document whether the property is considered a municipal problem based on documented police, building code, illegal activity, or health violations in the past five years; and

WHEREAS, the City of Roseville has reviewed their records and found documented police calls, and code enforcement issues in the past five years but that they were of an acceptable level for such business operation; and

NOW, THEREFORE, BE IT RESOLVED, that the City of Roseville recommends that the Ramsey County Board approve the repurchase application submitted by Alvah J. Welsh for the repurchase of 1319 Larpenteur Avenue West, Roseville, Minnesota.

The motion for the adoption of the foregoing resolution was duly seconded by Member ,
and upon a vote being taken thereon, the following voted in favor thereof: , ,
, and Mayor .
and the following voted against the same: .

WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) SS
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 27th day of, March, 2017 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this day of , 20

SEAL

Patrick Trudgeon, City Manager

From:
Sent: Thursday, March 16, 2017 5:57 PM
To: Kari Collins
Subject: address 1319 larpenteur

In regards to al billiards at 1319 larpenteur.

I have only lived in roseville for 8 yrs, but ever since ive moved here, ive noticed this eye sore of a property. I wash my car reg. and this place is un maintained. For the longest time i thought illegal drug activity was going on there. There was numerous times i smelt marijuana while vaccuming at first stall of car wash. Always at that time someone would be sitting on lawn chairs on side of building.

This building could actually be a nice property with the right owner. Noone mows or uses weedeater all yr. Not sure how the law works on this subject but i would like to see the city let another couple of buisnesses take over and let the property bring in the property and sales tax the city and people deserve.

Thanks for your time

Sent from my Sprint Samsung Galaxy® Note 4.

Kari Collins

From:
Sent: Monday, March 20, 2017 10:45 PM
To: Kari Collins
Subject: 1319 Larpenteur Avenue/Al's Billards

Hi my name is Thomas Huelster. living at Rosevista Apartments, I am kitty corner from that address by about half a block. Am sorry to hear the property has gone into forfeiture. As far as I know, there has been little or no trouble there and I believe he has been a good neighbor. Times have been tough for this kind of business. If my memory serves me, he used to have a downtown location across from where Minnesota Public Radio is now. Why he lost that property and moved out here, I don't know, politics, taxes, who knows. I think giving him a second chance would be helpful and desirable. Conditions to be applied would be catching up on back taxes and ability to show taxes can be paid on time in the future. If there is any way to show leniency here, it would be welcome. Thank you for your time and patience.
Sincerely Thomas Huelster

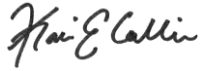
AGN	ICR	Title	Create Date	House #	St Name	Reported Date
RVPD	14000999	Narcotics	2014-01-10	1319	LARPENTEUR AV W	2014-01-10
RVPD	15007775	Code Enforcement	2015-03-30	1319	Larpenteur Ave	2015-03-30
RVPD	15012463	Fight	2015-05-16	1319	Larpenteur Ave	2015-05-16
RVPD	16004884	Assist Citizen	2016-02-20	1319	Larpenteur Ave	2016-02-20

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 03-27-2017

Item No.: 7.b

Department Approval



Kari Collins, Community Development Director

City Manager Approval



Item Description: **Community Development Department Requests Discussion of
Proposed Text Amendments of Roseville's City Code, Chapter 407
Nuisances.**

BACKGROUND

During the 2016 Neighborhood Enhancement Program inspections, several instances were brought to Council attention contesting areas within Chapter 407. At Council request, the Community Development Department has reviewed the Chapter. The Code Enforcement Division seeks direction on the proposed text amendments and compiled suggested changes to Roseville's City Code, Chapter 407 Nuisances. The text amendments are for updating text language, reordering of sections, adding sections for a variance, variance appeal and eliminating duplicate and contradictory language.

Staff has provided, as Attachments to this RCA, two versions of proposed revisions. One version is redlined and the other is not redlined, to provide a clearer document for review and discussion. Staff is prepared to discuss each suggested change. The overall intent of the Chapter has not been changed.

POLICY OBJECTIVE

Staff periodically updates City Code and Zoning Ordinance language to eliminate duplicate and contradictory language.

FINANCIAL IMPACTS

There are no financial impacts.

STAFF RECOMMENDATION

Based on the comments provided in this report, staff requests direction in regards to the proposed text amendments to Roseville's City Code, Chapter 407.

REQUESTED COUNCIL ACTION

Direct Staff to amend selected text of Roseville's City Code, Chapter 407, as discussed and to bring back to Council, amendments to the Ordinance for adoption.

Prepared by: Dave Englund, Codes Coordinator

Attachments: A: Chapter 407 – with revisions and redlines.

B: Chapter 407 - with revisions.

CHAPTER 407 NUISANCES

SECTION:

407.01:	Definitions
407.02:	Nuisances Affecting Health, Safety, Public Comfort or Repose
407.03:	Nuisances Affecting Peace <u>Public Health</u> and Safety
407.04:	Public Nuisance Unlawful Vehicles Constituting a Public Nuisance
407.05:	Enforcement <u>Public Nuisance Unlawful</u>
407.06:	City Abatement of Public Nuisances <u>Enforcement</u>
407.07:	Recovery of Cost <u>City Abatement of Public Nuisances</u>
407.08:	Accelerated Abatement Process for Certain Nuisances <u>Recovery of Cost</u>
407.09:	<u>Accelerated Abatement Process for Certain Nuisances</u>
407.10:	<u>Public Nuisance Variance</u>
407.11:	<u>Variance Appeal</u>

407.01: DEFINITIONS:

As used in this chapter, the following words and terms shall have the meanings ascribed to them in this section:

ABANDONED VEHICLE: A motor vehicle that:

- Has been illegally parked on public property for a period of more than 48 hours;
- Has been parked on private property without the consent of the person in control of the property for a period of more than 48 hours;
- Has been voluntarily surrendered by its owner to the city or to a moving contractor hired by the city for its removal.

FARM ANIMALS: Cows, horses, sheep, goats or any four-legged animals commonly known as farm animals.

FRONT YARD AREA: All that area between the front property line and a line drawn along the front face or faces of the principal structure on the property extended to the side property lines.

The front side of the property shall be determined as specified in Title 11 of this code.

GROUND COVER: Vegetation and landscaping that covers the ground surface or topsoil and has the effect of reducing erosion. (Ord. 1384, 7-13-2009)

GRAFFITI: Any unauthorized writing, printing, marks, signs, symbols, figures, designs, inscriptions or other drawings which are scratched, painted, drawn or otherwise placed on any exterior surface of a building wall, fence, sidewalk, curb, dumpster or other such temporary or permanent structures on public and private property and which has the effect of defacing the property.

INOPERABLE CONDITION: ~~The A~~ vehicle which has no substantial potential use consistent with its usual function, and ~~shall may~~ include a vehicle that:

- Has a missing or defective vital component part ~~that is necessary for the normal~~

ATTACHMENT A

~~operation of the vehicle;~~

- b. Is stored on blocks, ~~or~~ jacks or other supports.

JUNK VEHICLE: An inoperable motor vehicle which is; in inoperable condition, partially dismantled, ~~which is~~ used for sale of parts, ~~or as~~ a source of repair or replacement parts for other vehicles, ~~or which is~~ kept for scrapping, dismantling or salvage of any kind. ~~Unless~~ such vehicle is kept in an enclosed garage. An abandoned vehicle shall also be considered a junk vehicle for the purpose of this chapter.

NATURAL AREAS: Natural, restored, or recreated woodlands, savannahs, prairies, meadows, bogs, marshes, and lake shores. (Ord. 1384, 7-13-2009)

NATURAL LANDSCAPING: Planned landscaping designed to replicate a locally native plant community by using a mix of plants, shrubs, and trees native to the area. (Ord. 1384, 7-13-2009)

NUISANCE: Any act, substance, matter emission or thing which creates a dangerous or unhealthy condition or which threatens the public peace, health, safety or sanitary condition of the city or which is offensive or has a blighting influence on the community and which is found upon, in, being discharged or flowing from any street, alley, highway, railroad right of way, vehicle, railroad car, waterway, excavation, building, structure, lot, grounds, or other property located within the city of Roseville. Nuisances shall include, but not be limited to, those enumerated below:

- ~~A.~~ a. Maintain ~~s ing~~ or permit ~~s ting~~ a condition which unreasonably annoys, injures or endangers the safety, health, comfort or repose of members of the public; or
- ~~B.~~ b. Interfer ~~es ing~~ with, obstruct ~~s ing~~ or render ~~s ing~~ dangerous for passage, any public road or right of way, street, alley or highway or waters used by the public; or
- ~~C.~~ c. In any way rendering the public insecure in life or in use of property; or
- ~~D.~~ d. ~~Is guilty of~~ Aany other act or omission declared by law to be a public nuisance specifically provided.
- ~~D.~~ Anything left or displayed for sale on public or private property without written permission by the owner or person in control of the property may be tagged and/or towed at the owner's expense.
- ~~E.~~ In any way render the public insecure in life or in use of property.

OCCUPANT: Includes any person living in or in control of any dwelling unit upon property wherein a ~~motor vehicle is parked~~ nuisance is determined to be present.

PEDDLING AND SOLICITING: The practice of going house-to-house, door-to-door, business to-business, street-to-street, or any other type of place-to-place, for the purposes of offering for sale or obtaining, or attempting to obtain, orders for goods, wares, products, merchandise, other personal property or services.

SERVICE STATION: A business involving the sale of motor fuel and/or the repair of motor vehicles.

VEHICLE ~~OR VEHICLES~~: Any "~~motor vehicle~~" vehicle as defined in Minnesota Statutes but excluding the following:

- ~~A. Trailers with weight classifications of A and B as provided in Minnesota Statutes~~
- ~~B.~~ b. Snowmobiles, and ; or
- ~~C.~~ c. "All-terrain vehicles" as defined in Minnesota Statutes.

VITAL COMPONENT PARTS: Those parts of the motor vehicle that are essential to the mechanical functioning of the vehicle, including, but not limited to, the motor, drive train, and wheels. (Ord. 1162, 7-10-1995)

407.02: NUISANCES AFFECTING ~~PUBLIC HEALTH, SAFETY,~~

COMFORT OR REPOSE:

The following are hereby declared to be public nuisances affecting public health, ~~safety~~, comfort or repose:

~~A. Diseased Animals: All diseased animals running at large.~~

~~B. Carcasses: Carcasses of animals not buried or destroyed within 24 hours after death.~~

~~C.A. Weeds and Vegetation: All noxious weeds are prohibited in all locations. Also, Tall~~ grasses, nuisance weeds and rank vegetative growth ~~shall be not~~ maintained at a height of eight inches or less in locations closer than 40 feet ~~to~~ from:

1. An occupied principal structure;
2. Any property line with an occupied structure on abutting property; and
3. A public road pavement edge.

This ~~section~~ shall not apply to:

1. Natural areas, public open space or park lands, as determined by the city forester or naturalist designated by the city manager. (Ord. 1136, 2-28-1994); Amd. (Ord. 1384, 7-13-2009)

2. Yard areas with natural landscaping that follow the City ~~Park Department~~ policy for natural landscaping (Ord. 1384, 7-13-2009)

~~B. Debris: An accumulation of tin cans, bottles, trash, uprooted tree stumps, logs, limbs, brush, and other~~ cut vegetative debris, or other debris of any nature or description and the throwing, dumping or depositing of any dead animals, manure, garbage, waste, decaying matter, ground, sand, stones, ashes, rubbish, tin cans or other material of any kind onto public or private property. (Ord. 1337, 5-22-2006)

~~E.C. Smoke and Fumes: Dense smoke, noxious fumes, gas and soot or cinders in unreasonable quantities. (Ord. 207, 11-9-55)~~

~~D. Noises: All noises in violation of Chapter 405 of this Code.~~

~~E. Vibrations: All unnecessary and annoying vibrations.~~

~~F. Backyard Composting: All composting consisting of yard waste and/or kitchen waste which have been left unattended and which cause offensive odors, attract rodents and/or pests or are unsightly, or do not meet the requirements of Section Chapter 409. (Ord. 1092, 6-10-91, amended (Ord. 1384, 7-13-2009)~~

~~G. Keeping of Farm Animals: The keeping of cows, horses, sheep, goats or any four legged animal commonly known as farm animals, other than those commonly called poultry, in any pasture, stable or any enclosure within 300 feet or less of any other lot in any residence district. (Ord. 629, 9-28-70)~~

~~H. Peddling and Soliciting:~~

~~1. The practice of going house-to-house, door-to-door, business-to-business, street-to-street, or any other type of place-to-place, for the purposes of offering for sale or obtaining, or attempting to obtain, orders for goods, wares, products, merchandise, other personal property or services if conducted in the following manner:~~

- a. ~~Obstructing the free flow of either vehicular or pedestrian traffic on any street, alley, sidewalk or other public right-of-way;~~
- b. ~~Conducting business in a way as to create a threat to the health, safety and welfare of any individual or the general public;~~
- c. ~~Conducting business before 7:00 a.m. or after 9:00 p.m.~~
- d. ~~Making any false or misleading statements about the product or service being offered, including untrue statements of endorsement;~~

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~~e. Remaining on the property of another when requested to leave, or to otherwise conduct business in a manner a reasonable person would find obscene, threatening, intimidating or abusive.~~

~~2. Entering the property of another, unless invited to do so by the property owner or tenant, for the purpose of conducting business as a peddler or solicitor when the property is marked with a sign or placard at least 4 inches long and 4 inches wide with print at least 48 point in size stating "No Trespassing" or "No Peddlers or Solicitors," or "Peddlers and Solicitors Prohibited" or other comparable statement. Removing, defacing or otherwise tampering with any sign or placard under this section by a person other than the property owner or tenant.~~

~~(Ord. 1293, 8-11-2003)~~

~~I.H. Service Stations: Operation of a business service station involving the sale of motor fuel and/or the repair of motor vehicles if conducted in a manner that includes any of the following manner:~~

- ~~1. The use of service station premises for the sale, or for display in aid of sale, of any motor vehicle.~~
- ~~2. The use of service station premises for storage of damaged or abandoned motor vehicles for in excess of seven days without a directive of the Chief of Police.~~
- ~~3. The storing of or the allowing of accumulation of any of the following items on service station the premises in view of adjacent land properties:~~
 - ~~a. Used oil cans; or~~
 - ~~b. Discarded auto parts; or~~
 - ~~c. Discarded tires; or~~
 - ~~d. Any other items of similar debris nature.~~

~~4. Operating a service station with premises that does not have its entire area covered by the following: building, concrete or bituminous paving and grass, well maintained or other well maintained shrubbery.~~

~~5 4. Allowing tires to be sold or displayed for sale within view of the adjacent land properties, unless the same are displayed in a rack and only during business hours. (Ord. 499, 8-8-66; amd. 1995 Code)~~

~~J.I. Building Maintenance and Appearance: Buildings, fences, and other structures, which have been so poorly maintained that their physical condition and appearance detract from the surrounding neighborhood. are declared to be public nuisances because they: 1) are unsightly, 2) decrease adjoining landowners' and occupants enjoyment of their property and neighborhood, and 3) adversely affect property values and neighborhood pattern. Any building, fence or other structure not complying with, but not limited to, Chapter 906 of this Code or the following:~~

~~K. Standards: Any building, fence or other structure is a public nuisance if it does not comply with the following requirements:~~

~~1. All wires which are strung less than 15 feet above the surface of any public street or alley.~~

~~2 1. All exterior doors and shutters shall be hung properly and have an operable mechanism to keep them securely shut or in place.~~

~~3 2. All cornices, moldings, lintels, bay or dormer windows and similar projections shall be kept in good repair and free from cracks and defects which make them hazardous or unsightly.~~

~~4 3. Roof surfaces shall be tight and have no defects which admit water. All roof~~

drainage systems shall be secured and hung properly.

~~5~~ 4. Chimneys, antennae, air vents and other similar projections shall be structurally sound and in good repair. Such projections shall be secured properly where applicable to an exterior wall or exterior roof.

~~6~~ 5. All foundations shall be structurally sound and in good repair.

~~L.J. Declaration of Nuisance Parking and Storage:~~ The outside parking ~~and or~~ storage on residentially-zoned property of vehicles, materials, supplies or equipment ~~not customarily used for residential purposes~~ in violation of the ~~requirements provisions~~ set forth below: ~~is declared to be a public nuisance because it: 1) obstructs views on streets and private property, 2) creates cluttered and otherwise unsightly areas, 3) introduces commercial advertising signs into areas where commercial advertising signs are otherwise prohibited, 4) decreases adjoining landowners and occupants' enjoyment of their property and neighborhood, and 5) otherwise adversely affects property values and neighborhood patterns. Service vehicles with a manufacturer's rated capacity of 2,000 pounds or less are exempt from this provision.~~

~~M. Unlawful Parking and Storage:—~~

1. ~~Non-Permanent Structures:~~ No person may place, store, or allow the placement or storage of ice fish houses, skateboard ramps, play houses, or other similar nonpermanent structures outside continuously for longer than 24 hours in the front-yard area of residentially-zoned property.

2. ~~Storage on Property in Front Yards:~~ No person may place, store or allow the placement or storage of the following, for a period longer than 4 days in the front yard or unscreened street facing side yard of a corner lot of any residential zoned area:

- ~~a. Trailers of any type, unless supporting a boat of 20 foot length or less and completely placed on an improved surface as defined in this Code and stored no closer than five (5) feet of a property line; or~~
- ~~b. Boats or watercraft of any type in excess of 20 foot length; or~~
- ~~c. Vehicles of any type in inoperable condition; or~~
- ~~d. Vehicles of any type that are posted as “for sale”; or~~
- ~~e. Recreational vehicles as defined by State Statute, unless stored completely on an improved surface, as defined in this Code and meeting a five (5) foot setback requirement to a property line and no portion of the vehicle may be stored on or over the Public Right of Way.~~

3. ~~Storage of Materials:~~ No person may place, store or allow the placement or storage of pipe, lumber, steel, machinery or similar materials including all vehicles, equipment or materials used in connection with a business, outside on residentially-zoned property, except for temporary storage of such materials for use in the construction or remodeling of a structure on the property when a valid City issued building permit exists.

4. ~~Vehicle Parking, General:~~ No person shall cause, undertake, permit or allow the outside parking and storage of vehicles in residentially-zoned property for more than ~~14~~ days unless it complies with the following requirements: (Ord. 1288, 8-4-2003)

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a. Vehicles ~~which are parked or stored outside~~ shall be on an improved surface as defined in this Code.

b. ~~All v~~ Vehicles, watercraft and other articles stored outside on residential- property must be owned by a person who is a legal resident of that property and continuously maintain current registration and licensure. (Ord. 1466, 04-21-2014)

~~4~~ 5. Large/Commercial Vehicles: No person, owning, driving or in charge of any vehicle with a manufacturers rated capacity of more than one ton, as specified in Minnesota Statutes, may cause or permit that vehicle to be parked outside or stand continuous for more than two hours on a property or public street within a residential zone in the City, with the exception of the following:

- a. Any motor truck, pickup truck, or similar vehicle being used by a public utility, moving company, or similar company, which is actually being used to service a residence not belonging to or occupied by the operator of the vehicle; or
- b. Any vehicle which is actually making a pickup or delivery at the location where it is parked. Parking for any period of time beyond the period of time reasonably necessary to provide such excepted service or to make such a pickup or delivery and in excess of the two hour limit shall be unlawful.

56. Street Parking, Trailers and Recreational Vehicle: No trailer (of any size), boat supported on a trailer, or recreational vehicle (with dual rear tires or dual rear axle) may be parked on a public street or right-of-way within the City for: 1) more than 4 consecutive days, or, 2) more than 4 total days in any calendar month.

a. Parking in one location for ~~over~~ over 2 hours (in a 24 hour period) qualifies as a 'day' for purposes of this section.

b. Posting for a public hearing, before City Council, shall be a minimum of 10 days for violations of item #5.

~~N. Exceptions: The prohibitions of this Section shall not apply to the following:~~

~~1. Any motor truck, pickup truck, or similar vehicle being used by a public utility, moving company, or similar company, which is actually being used to service a residence not belonging to or occupied by the operator of the vehicle.~~

~~2. Any vehicle which is actually making a pickup or delivery at the location where it is parked. Parking for any period of time beyond the period of time reasonably necessary to make such a pickup or delivery and in excess of the two hour limit shall be unlawful.~~

~~O. Vehicles Constituting a Public Nuisance:~~

~~1. Abandoned and Junk Vehicles Create Hazard: Abandoned and junk vehicles are declared to be a public nuisance creating hazard to the health and safety of the public because they invite plundering, create fire hazards, attract vermin, and present physical dangers to the safety and well being of children and other citizens. The accumulation and outside storage of such vehicles is in the nature of rubbish, litter and unsightly debris and is a blight on the landscape and a detriment to the environment. It shall be unlawful for a person to pile, store or keep wrecked, junked or abandoned motor vehicles on private or public property.~~

~~2. Vehicles Impeding Traffic Flow: Any vehicle, whether occupied or not that is found stopped, standing or parked in violation of any ordinance or State statute; or that is reported stolen; or that is found impeding firefighting, snow removal or plowing or the orderly flow~~

of traffic is declared to be a public nuisance.

3. ~~Vehicles Impeding Road and Utility Repair:~~ Any vehicle which is impeding public road or utility repair, construction or maintenance activities after reasonable notice of the improper activities has been given to the vehicle owner or user at least 12 hours in advance, is declared to be a public nuisance.

4. ~~Vehicles Without License Plates:~~ Except where expressly permitted by state law, any vehicle shall be deemed to be junked or abandoned if said vehicle does not have attached thereto a valid and current license plate issued by the proper State agency. (Ord. 1288, 8-4-2003)

~~P. Abatement of Vehicles:~~

1. ~~Impounding:~~ Any police officer or other duly authorized person may order any vehicle constituting a public nuisance to be immediately removed and/or impounded. The impounded vehicle shall be surrendered to the duly identified owner by the towing contractor only upon payment of the required impound, towing and storage fees.

2. ~~Sale:~~ Notice and sale of any vehicle impounded under this Chapter shall be conducted in accordance with Minnesota Statutes chapter 168B governing the sale of abandoned motor vehicles. (Ord. 1162, 7-10-95)

Q. ~~Graffiti:~~ Graffiti shall mean any unauthorized writing, printing, marks, signs, symbols, figures, designs, inscriptions or other drawings which are scratched, scrawled, painted, drawn or otherwise placed on any exterior surface of a building, wall, fence, sidewalk, curb, dumpsters or other permanent structures on public or private property and which has the effect of defacing the property. (Ord. 1337, 5-22-2006)

R. Yard Cover: ~~The y~~Yard area of a lot shall not be bare soil, shall be covered by a groundcover and shall be maintained as set forward in Section 407.02(~~C~~ A). (Ord. 1384, 7-13-2009) (Ord. 1466, 4-21-2014)

407.03: NUISANCES AFFECTING PUBLIC HEALTH ~~PEACE~~ AND SAFETY:

The following are declared to be nuisances affecting public health ~~peace~~ and safety:

A. Diseased Animals: All diseased animals running at large.

B. Carcasses: Carcasses of animals not buried or destroyed within 24 hours after death.

~~A-C.~~Snow On Non-motorized Pathways: On all properties with off-the-road, non-motorized pathways, except nontax exempt ~~R-1 or R-2~~ Low Density Residential properties, ice and snow ~~shall be~~ that is not removed from the non-motorized pathway within 12 hours after snow and ice have ceased to be deposited thereon. (Ord. 925, 5-9-83)

~~B-D.~~Low Wires, Tree Limbs, Other Vegetation : All wires, tree limbs and other vegetation which are strung less than 15 feet above the surface of any public street or alley located close enough to the surface of a public non-motorized pathway, street or alley as to constitute an impediment to the safe passage of pedestrians, bicyclists or permitted vehicles.

~~C-E.~~Dangerous Buildings: All buildings, walls and other structures which, have been damaged by fire, decay or otherwise to an extent exceeding 1/2 their original replacement value, ~~or which~~ are so situated as to endanger the safety of the public, or by order of the Building Official.

~~D-F.~~Explosives: All explosives, inflammable liquids and other dangerous substances or materials stored or accumulated in any manner or in any amount other than that provided by law.

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~~E.—Noises: All unnecessary noises and annoying vibrations.~~

~~F.G.~~ Radio Aerials: Radio aerials strung or erected in any manner except that provided by law. (Ord. 207, 11-9-55)

~~G.H.~~ Storage of Wood: The storage of any wood or wood product used or intended to be used as fire wood on residential properties within the City unless wood piles are erected, located and maintained in a safe and orderly fashion:

1. In neat and secure stacks elevated 6 inches off the ground;
2. A maximum height allowed for a wood pile is 6 feet; and
3. Fire wood shall only be stored in a side or rear yard.

~~The City Council may issue permits for the storage of wood in situations where unique circumstances preclude the ability to meet the standards of the Code. (Ord. 522, 1-9-67; amd. 1995 Code)~~

~~H.I.~~ Junk: The outside piling, storing or keeping of old machinery, furniture, household furnishings or appliances or component parts thereof, rusting metal inoperable/unusable equipment, or other debris visible on private or public property. (Ord. 1162, 7-10-1995)

~~I.J.~~ Obstruction of Streets, Crowds: Any use of property abutting on a public street or sidewalk or any use of a public street or sidewalk which causes large crowds of people to gather obstructing traffic and the free use of public streets or sidewalks, except where permitted by the City.

~~J.K.~~ Dangers Attractive to Children: All dangerous, unguarded machinery, equipment or other property in any public place or so situated or operated on private property as to attract minor children.

~~K.L.~~ Holes and Excavations: Any well, hole or similar excavation that is left uncovered, unprotected or in such other condition as to constitute a hazard to a person on the premises where it is located.

~~L.M.~~ Material From Air: Throwing, dropping or releasing printed matter, paper or any other material or objects over the City from an airplane, balloon or other aircraft or in such a manner as to cause such material to fall or land in the City.

~~L.N.~~ Interfering With Drainage: Placing entrance culverts or doing any act which may alter or affect the drainage of public streets or alleys or the surface or grade of public streets, alleys or sidewalks without proper permit.

~~M.O.~~ Repairing Vehicles or Tires in Streets: Making repairs to motor vehicles or tires in public streets or alleys, excepting only emergency repairs when it such repairs will not unduly impede or interfere with traffic.

~~N.P.~~ Trash In Streets: Throwing, placing, depositing or burning leaves, trash, lawn clippings, weeds, grass or other material in the streets, non-motorized pathways, alleys or gutters.

~~O.Q.~~ Unauthorized Signs: Erecting, painting or placing of unauthorized traffic signs or advertising signs in streets, alleys or on sidewalks.

~~P.R.~~ Traffic Visibility: Maintaining conditions on any property that violate the requirements of Section 1011.06 of this Code (Visibility Triangles in All Districts).

~~Q.S.~~ Interference With Radio Or TV: All unnecessary interference and disturbance of radios or TV sets caused by defective electrical appliances and equipment or improper operation of any defective electrical appliances and equipment.

~~Q.—Storing of Boats, Trailers and Inoperative Motor Vehicles In Front Yards:~~

~~1. The storing of the following things for a period longer than 72 hours in the front yard of any residential zoned area:~~

- ~~a. Trailers of any kind, unless supporting a boat of 20 feet or less.~~
- ~~b. Boats or watercraft of any kind in excess of 20 feet.~~
- ~~c. Inoperative motor vehicles of any type.~~
- ~~d. Campers and camper buses.~~

~~2. For the purpose of this Section, "front yard" means any area between any public street and a line parallel to the public street at the building line. (Ord. 522, 1-9-1967; 1995 Code)~~

T. Peddling and Soliciting:

1. Engaging in Peddling or Soliciting, if conducted in the following manner:

- a. Obstructing the free flow of either vehicular or pedestrian traffic on any street, alley, sidewalk or other public right-of-way; or
- b. Creating a threat to the health, safety and welfare of any individual or the general public; or
- c. Doing so before 7:00 a.m. or after 9:00 p.m.; or
- d. Making any false or misleading statements about the product or service being offered, including untrue statements of endorsement; or
- e. Remaining on the property of another when requested to leave; or
- f. Otherwise act in a manner a reasonable person would find obscene, threatening, intimidating or abusive.

2. Entering the property of another, unless invited to do so by the property owner or tenant prior to entrance onto the property, for the purpose of conducting business as a peddler or solicitor when the property is marked with a sign or placard meeting the following criteria:

- a. Sized at least 4 inches long and 4 inches wide; and
- b. Having print at least 48 point in size or one half inch tall; and
- c. Stating "No Trespassing" or "No Peddlers or Solicitors," or "Peddlers and Solicitors Prohibited" or other comparable statement.

3. Removing, defacing or otherwise tampering with any sign or placard displayed in accordance with paragraph 2 above by a person other than the property owner or tenant. (Ord. 1293, 8-11-2003)

407.04: PUBLIC NUISANCE UNLAWFUL VEHICLES CONSTITUTING A PUBLIC NUISANCE:

- A. Abandoned, Junk and Inoperable Vehicles Create Hazard: Abandoned, junk and inoperable vehicles are declared to be a public nuisance creating hazard to the health and safety of the public because they invite plundering, create fire hazards, attract vermin, and present physical dangers to the safety and well being of children and other citizens. The accumulation and outside storage of such vehicles is in the nature of rubbish, litter and unsightly debris and is a blight on the landscape and a detriment to the environment. It shall be unlawful for a person to pile, store or keep wrecked, junked, inoperable or abandoned vehicles on private or public property.
- B. Vehicles Impeding Traffic Flow: Any vehicle, whether occupied or not that is found stopped, standing or parked in violation of any ordinance or State statute; or that is reported stolen; or that is found impeding firefighting, snow removal or plowing or the orderly flow of traffic is declared to be a public nuisance.
- C. Vehicles Impeding Road and Utility Repair: Any vehicle which is impeding public road or utility repair, construction or maintenance activities after reasonable notice of the improper

activities has been given to the vehicle owner or user at least 12 hours in advance, is declared to be a public nuisance.

D. Vehicles Without Current Registration License Plates: Except where expressly permitted by state law, any vehicle or other equipment, which requires registration for operation in the State of Minnesota, shall be deemed to be junked, inoperable or abandoned if said vehicle does not have attached thereto a valid registration and current license plate issued by the proper State agency. (Ord. 1288, 8-4-2003)

E. Abatement of Vehicles:

1. Impounding: Any police officer or other duly authorized person may order any vehicle constituting a public nuisance to be immediately removed and/or impounded. The impounded vehicle shall be surrendered to the duly identified owner only upon payment of the required impound, towing and storage fees.

2. Sale: Notice and sale of any vehicle impounded under this Chapter shall be conducted in accordance with Minnesota Statutes chapter 168B governing the sale of abandoned motor vehicles. (Ord. 1162, 7-10-95)

407.05: PUBLIC NUISANCE UNLAWFUL:

It shall be unlawful for any person, firm, corporation or association to maintain any public "nuisance" as defined in this Chapter and it shall further be unlawful to do any act which act is defined as a public "nuisance" in this Chapter. (Ord. 320, 6-9-1961)

407.056: ENFORCEMENT:

The City Council authorizes the Community Development Director (or designee) to administer and enforce this Chapter. The Community Development Director may institute, in the name of the City, any appropriate actions or proceedings against a violator as provided by law. (Ord.1354, 10-22-2007)

407.067: CITY ABATEMENT OF PUBLIC NUISANCES:

- A. Notice: Whenever an officer charged with enforcement determines that a public nuisance is being maintained or exists on premises in the City, and determines that the City abatement process is appropriate, the officer shall notify, in writing, the owner or occupant of the premises of such fact and order that such nuisance be terminated or abated. The notice shall specify the steps to be taken to abate the nuisance and the time, not exceeding 30 days, within which the nuisance is to be abated. (Ord.1354, 10-22-2007)
- B. Noncompliance: If the notice is not complied with within the time specified, the enforcing officer shall immediately report that fact to the City Council. The enforcing officer shall also provide notice to the owner or occupant of the premises that the City Council will consider the matter and may provide for abating the nuisance by the City. The notice shall state the date on which the City Council will consider the matter. Notice by the enforcing officer shall be given at least ten days before the date stated in the notice when the City Council will consider the matter. ~~If notice of the fact that the City Council will consider the matter is given by posting, at least 30 days shall elapse between the day of posting and the date of consideration by the City Council.~~ (Ord. 1337, 5-22-2006)
- C. Action of City Council: Upon notice from the enforcing officer of noncompliance, the City Council may, after notice to the owner or occupant and an opportunity to be heard, provide

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for abating the nuisance by the City.

- D. Service of Notice: Notices ~~shall~~ may be served by any of the following methods:

1. In person; or
2. By certified or registered mail; or
3. By posting on site or premises.

~~If the premises are not occupied and the owner is unknown, the notice may be served by posting it on the premises.~~

~~The notice shall specify the steps to be taken to abate the nuisance and the time, not exceeding 30 days, within which the nuisance is to be abated.~~

- E. Immediate Threat: If the nuisance poses an immediate threat to the health or safety of the public, the City may abate the nuisance immediately with no hearing. (Ord. 1016, 6-8-1987) (Ord. 1337, 5-22-2006)

407.078: RECOVERY OF COST:

- A. Personal Liability: The owner of premises on which a nuisance has been abated by the City shall be personally liable for the cost to the City of the abatement, including administrative costs. As soon as the work has been completed and the cost determined, the City Manager, or other official designated by the City Council, shall prepare a bill for the cost and mail it to the owner. The amount shall be immediately due and payable at the office of the City Manager.
- B. Assessment: If the nuisance is a public health or safety hazard on private property, the accumulation of snow and ice on public sidewalks, the growth of weeds on private property or outside the traveled portion of streets, or unsound or insect infected trees, the city manager shall, on or before September 1 next following abatement of the nuisance, list the total unpaid charges along with all other such charges, as well as other charges for current services to be assessed under Minnesota Statutes section 429.101 against each separate lot or parcel to which the charges are attributable. The City Council may then spread the charges against such property under that statute and other pertinent statutes for certification to the County Auditor and collection along with current taxes the following year, or in annual installments not exceeding 10, as the City Council may determine in each case. (Ord. 1016, 6-8-1987)

407.089: ACCELERATED ABATEMENT PROCESS FOR CERTAIN NUISANCES:

- A. Notwithstanding the provisions of section 407.06 of this chapter, city officers charged with enforcement of this chapter shall follow the accelerated procedure described below for abating accumulations of snow and ice under subsection 407.03A of this chapter, tall grasses, nuisance weeds and other vegetative growth under subsection 407.02C of this chapter; cut vegetative debris under subsection 407.02D of this chapter; and graffiti under subsection 407.02Q of this chapter. (Ord. 1337, 5-22-2006)
1. Notice of Violation: Whenever the officer charged with enforcement determines that a nuisance proscribed under subsection 407.03A or 407.02C of this chapter is being maintained or exists on premises in the city, written notice shall be served in person;

or by posting on premises; or certified first-class mail ~~shall be provided~~ to the property owner or occupant. ~~If the premises are not occupied and the owner is not known, the notice may be served by posting it on the premises.~~ The ~~certified~~ notice shall specify the nuisance to be abated, that the nuisance must be abated within 5 working days, and that if the nuisance is not abated within 5 working days, that the city will have the nuisance abated and the cost of abatement certified against the property for collection with taxes.

2. Abatement by City: If the owner or occupant fails to comply with the ~~certified-mail~~ notice, within 5 days, the city shall provide for abatement of the nuisance. The officer charged with enforcement shall keep records of the cost of abatement and shall provide this information to the city manager for assessment against the property pursuant to section ~~407.07~~ of this chapter. (Ord. 1228, 7-12-1999)

407.10: PUBLIC NUISANCE VARIANCE:

A. A variance request pertaining to an initial notice, prior to consideration by City Council, of nuisances occurring on public or private property as addressed in Section 407.02.J may be filed by a property owner or occupant with the following requirements:

1. Shall be submitted on forms supplied by the City; and
2. Shall include a specific description detailing the reason for the variance request; and
2. Shall be delivered to the Community Development Director within the timeframe given in the initial notice; and
3. Shall be accompanied by the fee set forth in Chapter 314.B; and
4. Submission of evidence including written approval of the otherwise prohibited activity, by all of the adjacent property owners within 150 feet of the subject property or prohibited activity.

B. Variance requests will be considered, approved or denied by the Community Development Director or his/her designee(s). The Community Development Director or his/her designee(s) shall:

1. Notify the applicant and all property owners, identified under 407.10.A.4, within five (5) business days the decision to approve or deny the request and the process available for appeal.

C. Variance approvals may be granted with or without conditions, including but not limited to a time limited duration at the discretion of the City. Violations to any approved public nuisance variance shall be grounds for immediate revocation of the variance. Additional nuisance activity or violation to City Code may be grounds for the revocation of an approved variance.

D. Variance denials or revocations may be appealed to City Council by the applicant. If an appeal is filed it must:

1. Be submitted on forms supplied by the City; and
2. Be delivered to the City Manager within 10 days of the denial or revocation.

407.11: VARIANCE APPEAL:

When an appeal is filed, a public meeting regarding the matter shall be held before the City Council, acting as the Board of Adjustments and Appeals, at a regular meeting held within thirty

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(30) calendar days of the receipt of the appeal. The Board of Adjustments and Appeals may consider any of the evidence that had previously been considered as part of the formal action that is the subject of the appeal. New or additional information from the appealing applicant(s) may be considered by the Board of Adjustments and Appeals at its sole discretion if that information serves to clarify information previously considered by the Community Development Director or his/her designee(s).

CHAPTER 407 NUISANCES

SECTION:

- 407.01: Definitions
- 407.02: Nuisances Affecting Public Comfort or Repose
- 407.03: Nuisances Affecting Public Health and Safety
- 407.04: Vehicles Constituting a Public Nuisance
- 407.05: Public Nuisance Unlawful
- 407.06: Enforcement
- 407.07: City Abatement of Public Nuisances
- 407.08: Recovery of Cost
- 407.09: Accelerated Abatement Process for Certain Nuisances
- 407.10: Public Nuisance Variance
- 407.11: Variance Appeal

407.01: DEFINITIONS:

As used in this chapter, the following words and terms shall have the meanings ascribed to them in this section:

ABANDONED VEHICLE: A motor vehicle that:

- a. Has been illegally parked on public property for a period of more than 48 hours;
- b. Has been parked on private property without the consent of the person in control of the property for a period of more than 48 hours;
- c. Has been voluntarily surrendered by its owner to the city or to a moving contractor hired by the city for its removal.

FARM ANIMALS: Cows, horses, sheep, goats or any four-legged animals commonly known as farm animals.

FRONT YARD AREA: All that area between the front property line and a line drawn along the front face or faces of the principal structure on the property extended to the side property lines. The front side of the property shall be determined as specified in Title 11 of this code.

GROUND COVER: Vegetation and landscaping that covers the ground surface or topsoil and has the effect of reducing erosion. (Ord. 1384, 7-13-2009)

GRAFFITI: Any unauthorized writing, printing, marks, signs, symbols, figures, designs, inscriptions or other drawings which are scratched, painted, drawn or otherwise placed on any exterior surface of a building wall, fence, sidewalk, curb, dumpster or other such temporary or permanent structures on public and private property and which has the effect of defacing the property.

INOPERABLE CONDITION: A vehicle which has no substantial potential use consistent with its usual function, and may include a vehicle that:

- a. Has a missing or defective vital component part ;

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- b. Is stored on blocks, jacks or other supports.

JUNK VEHICLE: An inoperable motor vehicle which is; in inoperable condition, partially dismantled, used for sale of parts, a source of repair or replacement parts for other vehicles, kept for scrapping, dismantling or salvage of any kind. Unless such vehicle is kept in an enclosed garage. An abandoned vehicle shall also be considered a junk vehicle for the purpose of this chapter.

NATURAL AREAS: Natural, restored, or recreated woodlands, savannahs, prairies, meadows, bogs, marshes, and lake shores. (Ord. 1384, 7-13-2009)

NATURAL LANDSCAPING: Planned landscaping designed to replicate a locally native plant community by using a mix of plants, shrubs, and trees native to the area. (Ord. 1384, 7-13-2009)

NUISANCE: Any act, substance, matter emission or thing which creates a dangerous or unhealthy condition or which threatens the public peace, health, safety or sanitary condition of the city or which is offensive or has a blighting influence on the community and which is found upon, in, being discharged or flowing from any street, alley, highway, railroad right of way, vehicle, railroad car, waterway, excavation, building, structure, lot, grounds, or other property located within the city of Roseville. Nuisances shall include, but not be limited to, those enumerated below:

- a. Maintaining or permitting a condition which unreasonably annoys, injures or endangers the safety, health, comfort or repose of members of the public; or
- b. Interfering with, obstructing or rendering dangerous for passage, any public road or right of way, street, alley or highway or waters used by the public; or
- c. In any way rendering the public insecure in life or in use of property; or
- d. Any other act or omission declared by law to be a public nuisance specifically provided.

OCCUPANT: Includes any person living in or in control of any dwelling unit upon property wherein a nuisance is determined to be present.

PEDDLING AND SOLICITING: The practice of going house-to-house, door-to-door, business to-business, street-to-street, or any other type of place-to-place, for the purposes of offering for sale or obtaining, or attempting to obtain, orders for goods, wares, products, merchandise, other personal property or services.

SERVICE STATION: A business involving the sale of motor fuel and/or the repair of motor vehicles.

VEHICLE: Any vehicle as defined in Minnesota Statutes but excluding the following:

- a. Snowmobiles; or
- b. "All-terrain vehicles" as defined in Minnesota Statutes.

VITAL COMPONENT PARTS: Those parts of the motor vehicle that are essential to the mechanical functioning of the vehicle, including, but not limited to, the motor, drive train, and wheels. (Ord. 1162, 7-10-1995)

407.02: NUISANCES AFFECTING PUBLIC COMFORT OR REPOSE:

The following are hereby declared to be public nuisances affecting public comfort or repose:

A. Weeds and Vegetation: All noxious weeds in all locations. Also, tall grasses, nuisance weeds and rank vegetative growth not maintained at a height of eight inches or less in locations closer than 40 feet from:

1. An occupied principal structure;
2. Any property line with an occupied structure on abutting property; and

ATTACHMENT B

3. A public road pavement edge.

This shall not apply to:

1. Natural areas, public open space or park lands, as determined by the city forester or naturalist designated by the city manager. (Ord. 1136, 2-28-1994); Amd. (Ord. 1384, 7-13-2009)
 2. Yard areas with natural landscaping that follow the City policy for natural landscaping (Ord. 1384, 7-13-2009)
- B. Debris: An accumulation of tin cans, bottles, trash, uprooted tree stumps, logs, limbs, brush, cut vegetative debris, or other debris of any nature or description and the throwing, dumping or depositing of any dead animals, manure, garbage, waste, decaying matter, ground, sand, stones, ashes, rubbish, tin cans or other material of any kind onto public or private property. (Ord. 1337, 5-22-2006)
- C. Smoke and Fumes: Dense smoke, noxious fumes, gas and soot or cinders in unreasonable quantities. (Ord. 207, 11-9-55)
- D. Noises: All noises in violation of Chapter 405 of this Code.
- E. Vibrations: All unnecessary and annoying vibrations.
- F. Backyard Composting: All composting consisting of yard waste and/or kitchen waste which have been left unattended and which cause offensive odors, attract rodents and/or pests or are unsightly, or do not meet the requirements of Chapter 409. (Ord. 1092, 6-10-91, amended (Ord. 1384, 7-13-2009)
- G. Keeping of Farm Animals: The keeping of cows, horses, sheep, goats or any four legged animal commonly known as farm animals, other than those commonly called poultry, in any pasture, stable or any enclosure within 300 feet or less of any other lot in any residence district. (Ord. 629, 9-28-70)
- H. Service Stations: Operation of a - service station if conducted in a manner that includes any of the following:
1. The sale, or display in aid of sale, of any motor vehicle.
 2. The use of service station premises for storage of damaged or abandoned motor vehicles for in excess of seven days without a directive of the Chief of Police.
 3. The storing of or accumulation of any of the following items on the premises in view of adjacent properties:
 - a. Used oil cans; or
 - b. Discarded auto parts; or
 - c. Discarded tires; or
 - d. Any other items of similar nature.
 4. Allowing tires to be sold or displayed for sale within view of adjacent properties, unless the same are displayed in a rack and only during business hours. (Ord. 499, 8-8-66; amd. 1995 Code)
- I. Building Maintenance and Appearance: Buildings, fences, and other structures, which have been so poorly maintained that their physical condition and appearance detract from the surrounding neighborhood. Any building, fence or other structure not complying with, but not limited to, Chapter 906 of this Code or the following:
1. All exterior doors and shutters shall be hung properly and have an operable mechanism to keep them securely shut or in place.
 2. All cornices, moldings, lintels, bay or dormer windows and similar projections shall be kept in good repair and free from cracks and defects which make them

hazardous or unsightly.

3. Roof surfaces shall be tight and have no defects which admit water. All roof drainage systems shall be secured and hung properly.

4. Chimneys, antennae, air vents and other similar projections shall be structurally sound and in good repair. Such projections shall be secured properly where applicable to an exterior wall or exterior roof.

5. All foundations shall be structurally sound and in good repair.

J. Parking and Storage: The outside parking or storage on residentially-zoned property of vehicles, materials, supplies or equipment in violation of the provisions set forth below:

1. Non-Permanent Structures; No person may place, store, or allow the placement or storage of ice fish houses, skateboard ramps, play houses, or other similar nonpermanent structures outside continuously for longer than 24 hours in the front-yard area of residentially-zoned property.

2. Storage on Property: No person may place, store or allow the placement or storage of the following, for a period longer than 4 days in the front yard or unscreened street facing side yard of a corner lot of any residential zoned area:

- a. Trailers of any type, unless completely placed on an improved surface as defined in this Code and stored no closer than five (5) feet of a property line; or
- b. Boats or watercraft of any type in excess of 20 foot length; or
- c. Vehicles of any type in inoperable condition; or
- d. Vehicles of any type that are posted as “for sale”; or
- e. Recreational vehicles as defined by State Statute, unless stored completely on an improved surface, as defined in this Code and meeting a five (5) foot setback requirement to a property line and no portion of the vehicle may be stored on or over the Public Right of Way.

3. Storage of Materials: No person may place, store or allow the placement or storage of pipe, lumber, steel, machinery or similar materials including all vehicles, equipment or materials used in connection with a business, outside on residentially-zoned property, except for temporary storage of such materials for use in the construction or remodeling of a structure on the property when a valid City issued building permit exists.

4. Vehicle Parking, General: No person shall cause, undertake, permit or allow the outside parking and storage of vehicles in residentially-zoned property for more than 4 days unless it complies with the following requirements: (Ord. 1288, 8-4-2003)

- a. Vehicles shall be on an improved surface as defined in this Code.
- b. Vehicles must be owned by a person who is a legal resident of that property and continuously maintain current registration. (Ord. 1466, 04-2014)

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5. Large/Commercial Vehicles: No person, owning, driving or in charge of any vehicle with a manufacturers rated capacity of more than one ton, as specified in Minnesota Statutes, may cause or permit that vehicle to be parked outside or stand continuous for more than two hours on a property or public street within a residential zone in the City, with the exception of the following:

ATTACHMENT B

- a. Any motor truck, pickup truck, or similar vehicle being used by a public utility, moving company, or similar company, which is actually being used to service a residence not belonging to or occupied by the operator of the vehicle; or
- b. Any vehicle which is actually making a pickup or delivery at the location where it is parked. Parking for any period of time beyond the period of time reasonably necessary to provide such excepted service or to make such a pickup or delivery and in excess of the two hour limit shall be unlawful.

6. Street Parking, Trailers and Recreational Vehicle: No trailer (of any size), boat supported on a trailer, or recreational vehicle (with dual rear tires or dual rear axle) may be parked on a public street or right-of-way within the City for: 1) more than 4 consecutive days, or, 2) more than 4 total days in any calendar month.

- a. Parking in one location for over 2 hours (in a 24 hour period) qualifies as a 'day' for purposes of this section.
- b. Posting for a public hearing, before City Council, shall be a minimum of 10 days for violations of item #5.

Q. Graffiti: (Ord. 1337, 5-22-2006)

R. Yard Cover: Yard area of a lot shall not be bare soil, shall be covered by a groundcover and shall be maintained as set forward in Section 407.02(A). (Ord. 1384, 7-13-2009) (Ord. 1466, 4-21-2014)

407.03: NUISANCES AFFECTING PUBLIC HEALTH AND SAFETY:

The following are declared to be nuisances affecting public health and safety:

- A. Diseased Animals: All diseased animals running at large.
- B. Carcasses: Carcasses of animals not buried or destroyed within 24 hours after death.
- C. Snow On Non-motorized Pathways: On all properties with off-the-road, non-motorized pathways, except nontax exempt Low Density Residential properties, ice and snow that is not removed from the non-motorized pathway within 12 hours after snow and ice have ceased to be deposited thereon. (Ord. 925, 5-9-83)
- D. Low Wires, Tree Limbs, Other Vegetation : All wires, tree limbs and other vegetation which are located close enough to the surface of a public non-motorized pathway, street or alley as to constitute an impediment to the safe passage of pedestrians, bicyclists or permitted vehicles.
- E. Dangerous Buildings: All buildings, walls and other structures which, have been damaged by fire, decay or otherwise to an extent exceeding 1/2 their replacement value, are so situated as to endanger the safety of the public, or by order of the Building Official.
- F. Explosives: All explosives, inflammable liquids and other dangerous substances or materials stored or accumulated in any manner or in any amount other than that provided by law.
- G. Radio Aerials: Radio aerials strung or erected in any manner except that provided by law.
- H. Storage of Wood: The storage of any wood or wood product used or intended to be used as fire wood on residential properties within the City unless wood piles are erected, located and maintained in a safe and orderly fashion:
 - 1. In neat and secure stacks elevated 6 inches off the ground;
 - 2. A maximum height allowed for a wood pile is 6 feet; and

ATTACHMENT B

3. Fire wood shall only be stored in a side or rear yard.

- I. Junk: The outside piling, storing or keeping of old machinery, furniture, household furnishings or appliances or component parts thereof, rusting metal inoperable/unusable equipment, or other debris visible on private or public property. (Ord. 1162, 7-10-1995)
- J. Obstruction of Streets, Crowds: Any use of property abutting on a public street or sidewalk or any use of a public street or sidewalk which causes large crowds of people to gather obstructing traffic and the free use of public streets or sidewalks, except where permitted by the City.
- K. Dangers Attractive to Children: All dangerous, unguarded machinery, equipment or other property in any public place or so situated or operated on private property as to attract minor children.
- L. Holes and Excavations: Any well, hole or similar excavation that is left uncovered, unprotected or in such other condition as to constitute a hazard to a person on the premises where it is located.
- M. Material from Air: Throwing, dropping or releasing printed matter, paper or any other material or objects over the City from an airplane, balloon or other aircraft or in such a manner as to cause such material to fall or land in the City.
- N. Interfering With Drainage: Placing entrance culverts or doing any act which may alter or affect the drainage of public streets or alleys or the surface or grade of public streets, alleys or sidewalks without proper permit.
- O. Repairing Vehicles or Tires in Streets: Making repairs to motor vehicles or tires in public streets or alleys, excepting only emergency repairs when such repairs will not unduly impede or interfere with traffic.
- P. Trash In Streets: Throwing, placing, depositing or burning leaves, trash, lawn clippings, weeds, grass or other material in the streets, non-motorized pathways, alleys or gutters.
- Q. Unauthorized Signs: Erecting, painting or placing of unauthorized traffic signs or advertising signs in streets, alleys or on sidewalks.
- R. Traffic Visibility: Maintaining conditions on any property that violate the requirements of Section 1011.06 of this Code (Visibility Triangles in All Districts).
- S. Interference With Radio Or TV: All unnecessary interference and disturbance of radios or TV sets caused by defective electrical appliances and equipment or improper operation of any defective electrical appliances and equipment.
- T. Peddling and Soliciting:
 - 1. Engaging in Peddling or Soliciting, if conducted in the following manner:
 - a. Obstructing the free flow of either vehicular or pedestrian traffic on any street, alley, sidewalk or other public right-of-way; or
 - b. Creating a threat to the health, safety and welfare of any individual or the general public; or
 - c. Doing so before 7:00 a.m. or after 9:00 p.m.; or
 - d. Making any false or misleading statements about the product or service being offered, including untrue statements of endorsement; or
 - e. Remaining on the property of another when requested to leave; or
 - f. Otherwise act in a manner a reasonable person would find obscene, threatening, intimidating or abusive.
 - 2. Entering the property of another, unless invited to do so by the property owner or tenant prior to entrance onto the property, for the purpose of conducting

business as a peddler or solicitor when the property is marked with a sign or placard meeting the following criteria:

- a. Sized at least 4 inches long and 4 inches wide; and
 - b. Having print at least 48 point in size or one half inch tall; and
 - c. Stating "No Trespassing" or "No Peddlers or Solicitors," or "Peddlers and Solicitors Prohibited" or other comparable statement.
3. Removing, defacing or otherwise tampering with any sign or placard displayed in accordance with paragraph 2 above by a person other than the property owner or tenant. (Ord. 1293, 8-11-2003)

407.04: VEHICLES CONSTITUTING A PUBLIC NUISANCE:

- A. Abandoned, Junk and Inoperable Vehicles Create Hazard: Abandoned, junk and inoperable vehicles are declared to be a public nuisance creating hazard to the health and safety of the public because they invite plundering, create fire hazards, attract vermin, and present physical dangers to the safety and well-being of children and other citizens. The accumulation and outside storage of such vehicles is in the nature of rubbish, litter and unsightly debris and is a blight on the landscape and a detriment to the environment. It shall be unlawful for a person to pile, store or keep wrecked, junked, inoperable or abandoned vehicles on private or public property.
- B. Vehicles Impeding Traffic Flow: Any vehicle, whether occupied or not that is found stopped, standing or parked in violation of any ordinance or State statute; or that is reported stolen; or that is found impeding firefighting, snow removal or plowing or the orderly flow of traffic is declared to be a public nuisance.
- C. Vehicles Impeding Road and Utility Repair: Any vehicle which is impeding public road or utility repair, construction or maintenance activities after reasonable notice of the improper activities has been given to the vehicle owner or user at least 12 hours in advance, is declared to be a public nuisance.
- D. Vehicles without Current Registration: Except where expressly permitted by state law, any vehicle or other equipment, which requires registration for operation in the State of Minnesota, shall be deemed to be junked, inoperable or abandoned if said vehicle does not have attached thereto a valid registration issued by the proper State agency. (Ord. 1288, 8-4-2003)
- E. Abatement of Vehicles:
 1. Impounding: Any police officer or other duly authorized person may order any vehicle constituting a public nuisance to be immediately removed and/or impounded. The impounded vehicle shall be surrendered to the duly identified owner only upon payment of the required impound, towing and storage fees.
 2. Sale: Notice and sale of any vehicle impounded under this Chapter shall be conducted in accordance with Minnesota Statutes chapter 168B governing the sale of abandoned motor vehicles. (Ord. 1162, 7-10-95)

407.05: PUBLIC NUISANCE UNLAWFUL:

It shall be unlawful for any person, firm, corporation or association to maintain any public "nuisance" as defined in this Chapter and it shall further be unlawful to do any act which act is defined as a public "nuisance" in this Chapter. (Ord. 320, 6-9-1961)

407.06: ENFORCEMENT:

The City Council authorizes the Community Development Director (or designee) to administer and enforce this Chapter. The Community Development Director may institute, in the name of the City, any appropriate actions or proceedings against a violator as provided by law. (Ord.1354, 10-22-2007)

407.07: CITY ABATEMENT OF PUBLIC NUISANCES:

- A. Notice: Whenever an officer charged with enforcement determines that a public nuisance is being maintained or exists on premises in the City, and determines that the City abatement process is appropriate, the officer shall notify, in writing, the owner or occupant of the premises of such fact and order that such nuisance be terminated or abated. The notice shall specify the steps to be taken to abate the nuisance and the time, not exceeding 30 days, within which the nuisance is to be abated. (Ord.1354, 10-22-2007)
- B. Noncompliance: If the notice is not complied with within the time specified, the enforcing officer shall immediately report that fact to the City Council. The enforcing officer shall also provide notice to the owner or occupant of the premises that the City Council will consider the matter and may provide for abating the nuisance by the City. The notice shall state the date on which the City Council will consider the matter. Notice by the enforcing officer shall be given at least ten days before the date stated in the notice when the City Council will consider the matter. (Ord. 1337, 5-22-2006)
- C. Action of City Council: Upon notice from the enforcing officer of noncompliance, the City Council may, after notice to the owner or occupant and an opportunity to be heard, provide for abating the nuisance by the City.
- D. Service of Notice: Notices may be served by any of the following methods:
 - 1. In person; or
 - 2. By certified or registered mail; or
 - 3. By posting on site or premises.
- E. Immediate Threat: If the nuisance poses an immediate threat to the health or safety of the public, the City may abate the nuisance immediately with no hearing. (Ord. 1016, 6-8-1987) (Ord. 1337, 5-22-2006)

407.08: RECOVERY OF COST:

- A. Personal Liability: The owner of premises on which a nuisance has been abated by the City shall be personally liable for the cost to the City of the abatement, including administrative costs. As soon as the work has been completed and the cost determined, the City Manager, or other official designated by the City Council, shall prepare a bill for the cost and mail it to the owner. The amount shall be immediately due and payable at the office of the City Manager.
- B. Assessment: If the nuisance is a public health or safety hazard on private property, the accumulation of snow and ice on public sidewalks, the growth of weeds on private property or outside the traveled portion of streets, or unsound or insect infected trees, the city manager shall, on or before September 1 next following abatement of the nuisance, list the total unpaid charges along with all other such charges, as well as other charges for current services to be assessed under Minnesota Statutes section 429.101 against each separate lot or parcel to which the charges are attributable. The City Council may then spread the charges

against such property under that statute and other pertinent statutes for certification to the County Auditor and collection along with current taxes the following year, or in annual installments not exceeding 10, as the City Council may determine in each case. (Ord. 1016, 6-8-1987)

407.09: ACCELERATED ABATEMENT PROCESS FOR CERTAIN NUISANCES:

A. Notwithstanding the provisions of section 407.06 of this chapter, city officers charged with enforcement of this chapter shall follow the accelerated procedure described below for abating accumulations of snow and ice under subsection 407.03A of this chapter, tall grasses, nuisance weeds and other vegetative growth under subsection 407.02C of this chapter; cut vegetative debris under subsection 407.02D of this chapter; and graffiti under subsection 407.02Q of this chapter. (Ord. 1337, 5-22-2006)

1. Notice of Violation: Whenever the officer charged with enforcement determines that a nuisance proscribed under subsection 407.03A or 407.02C of this chapter is being maintained or exists on premises in the city, written notice shall be served in person; or by posting on premises; or by certified first-class mail to the property owner or occupant. The notice shall specify the nuisance to be abated, that the nuisance must be abated within 5 working days, and that if the nuisance is not abated within 5 working days, that the city will have the nuisance abated and the cost of abatement certified against the property for collection with taxes.

2. Abatement by City: If the owner or occupant fails to comply with the notice, within 5 days, the city shall provide for abatement of the nuisance. The officer charged with enforcement shall keep records of the cost of abatement and shall provide this information to the city manager for assessment against the property pursuant to section 407.07 of this chapter. (Ord. 1228, 7-12-1999)

407.10: PUBLIC NUISANCE VARIANCE:

A. A variance request pertaining to an initial notice, prior to consideration by City Council, of nuisances occurring on public or private property as addressed in Section 407.02.J may be filed by a property owner or occupant with the following requirements:

1. Shall be submitted on forms supplied by the City; and
2. Shall include a specific description detailing the reason for the variance request; and
2. Shall be delivered to the Community Development Director within the timeframe given in the initial notice; and
3. Shall be accompanied by the fee set forth in Chapter 314.B; and
4. Submission of evidence including written approval of the otherwise prohibited activity, by all of the adjacent property owners within 150 feet of the subject property or prohibited activity.

B. Variance requests will be considered, approved or denied by the Community Development Director or his/her designee(s). The Community Development Director or his/her designee(s) shall:

ATTACHMENT B

1. Notify the applicant and all property owners, identified under 407.10.A.4, within five (5) business days the decision to approve or deny the request and the process available for appeal.

C. Variance approvals may be granted with or without conditions, including but not limited to a time limited duration at the discretion of the City. Violations to any approved public nuisance variance shall be grounds for immediate revocation of the variance. Additional nuisance activity or violation to City Code may be grounds for the revocation of an approved variance.

D. Variance denials or revocations may be appealed to City Council by the applicant. If an appeal is filed it must:

1. Be submitted on forms supplied by the City; and
2. Be delivered to the City Manager within 10 days of the denial or revocation.

407.11: VARIANCE APPEAL:

When an appeal is filed, a public meeting regarding the matter shall be held before the City Council, acting as the Board of Adjustments and Appeals, at a regular meeting held within thirty (30) calendar days of the receipt of the appeal. The Board of Adjustments and Appeals may consider any of the evidence that had previously been considered as part of the formal action that is the subject of the appeal. New or additional information from the appealing applicant(s) may be considered by the Board of Adjustments and Appeals at its sole discretion if that information serves to clarify information previously considered by the Community Development Director or his/her designee(s).

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 03/27/2017

Item No.: 7.c

Department Approval



Kari Collins, Community Development Director

City Manager Approval



Item Description:

Consider the Community Development Department Request for Approval of Proposed Text Amendments of Roseville's City Code, Chapter 901 Building Code, including section 901.01; Adoption of Code: which includes adoption of Chapter 1306, Subp 2; and 901.11: Deposit for Protection of Concrete Curbs, to Ensure Cleaning of Streets and to Ensure Compliance with Building Code.

BACKGROUND

The Community Development Department seeks approval of amendments to Section 901.01 of current City Code, which would include adoption of Chapter 1306, Subp.2 of the Minnesota State Building Code, as well as, minor text changes to Section 901.11.

Staff is proposing text amendments to Roseville's City Code, Chapter 901 Building Code. The requested text amendments are located in Section 901.01: Adoption of Code and 901.11: Deposit for Protection of Concrete Curbs, to Ensure Cleaning of Streets and to Ensure Compliance with Building Code.

Chapter 1306, Special Fire Protection Systems, is an optional code section that each municipality may adopt. Chapter 1306 authorizes optional provisions for the installation of on-premises fire suppression systems. Per Chapter 1306, if the City adopts the chapter, the chapter must be adopted with the selection of either subpart 2 or 3, without amendment. The complete text of Chapter 1306 is attached to this RCA.

PURPOSE

The proposed adoption of this optional chapter comes as a joint request between the Roseville Fire Department and the Community Development Department. The adoption and implementation of the State Building Code falls under the responsibility of Community Development, however this optional section will greatly benefit the Fire Department and the City of Roseville. The potential increase in fire protection and safety to the occupants, visitors, owners and first responders is the greatest benefit. Also, the protection of property, that this code provision allows, can be extremely beneficial to property owners, as well. Attachment D details the status of adoption of 1306 in 50 nearby municipalities to Roseville. Out of the 50 municipalities surveyed, 36 have adopted either Subpart 2 or 3. Attachment E provides several examples of when and where this optional chapter might be utilized.

The recommended changes and additions to the following sections would be as follows:

901.01: ADOPTION OF CODE:

The most current Minnesota State Building Code (MSBC), one copy of which is on file in the office of the designated building official, has been adopted by Minnesota Statutes as a uniform building code applicable throughout the state. The most recent revisions, and subsequent amendments to such code are hereby adopted as the building code of the city and incorporated in this chapter as completely as if set out in full. (Ord. 1488, 11/20, 2015)

Adoption includes the following listed optional provisions of the MSBC which are hereby adopted as follows:

A. Chapter 1306 with 1306.0020, Subp. 2 of the MSBC relating to Special Fire Protection Systems.

~~901.11: Deposit for Protection of Concrete Curbs, to Ensure Cleaning of Streets and to Ensure Compliance with Building Code Construction Deposits:~~

At any time a permit is applied for on any new construction, ~~and on any~~ remodeling project or addition which in the reasonable opinion of the Designated Building Official involves more than fifty percent (50%) of the cost evaluation of the existing structure, the permit shall also require a cash deposit. ~~In the case of a permit issued for a project involving a dwelling or accessory structure, the~~ amount of such deposit shall be as established in the most current fee schedule adopted by the City Council. Such deposit shall be required and applied as necessary to:

A. Protect against or repair damage to the abutting street, concrete curb or other City facility occurring by reason of such construction; ~~;~~ and

B. Defray the cost of cleaning streets if the City is required to do so; ~~;~~ and

C. Defray the cost of repairs or corrections to noted deficiencies of City Code or State Building Code, if the City is required to do so.

The deposit, or unused portion, shall be refundable upon issuance of an occupancy certificate. (Ord. 1289, 8-4-2003, eff 1-1-2004) (Ord. 1488, 11/20, 2015)

POLICY OBJECTIVE

Staff periodically updates City Code and Zoning Ordinance language to provide clarification to existing language that matches current process and procedure.

FINANCIAL IMPACTS

There are no financial impacts.

STAFF RECOMMENDATION

Based on the comments provided in this report, staff recommends approval of the proposed text amendments to Roseville's City Code, Chapter 901: including sections 901.01: Adoption of Code (which includes the adoption of optional chapter 1306, Subp. 2) and 901.11: Deposit for Protection of Concrete Curbs, to Ensure Cleaning of Streets and to Ensure Compliance with Building Code.

REQUESTED COUNCIL ACTION

Adopt an Ordinance amending selected text of Roseville's City Code, Chapter 901; including sections 901.01: Adoption of Code: including adoption of Chapter 1306, Subp 2 and 901.11 Deposit for Protection of Concrete Curbs, to Ensure Cleaning of Streets and to Ensure

77 Compliance with Building Code.

78

79 Prepared by: David Englund, Codes Coordinator

80

81 Attachments: A: Ordinance Amendment

82 B: Ordinance Summary

83 C: Chapter 1306 MSBC

84 D: Municipal adoption of 1306 Special Fire Protection Systems

85 E: 1306 Example Diagrams

City of Roseville

ORDINANCE NO. _____

**AN ORDINANCE AMENDING SELECTED TEXT OF THE ROSEVILLE CITY CODE,
SECTION 901.01, ADOPTION OF CODE AND 901.11, DEPOSIT FOR PROTECTION OF
CONCRETE CURBS, TO ENSURE CLEANING OF STREETS AND TO ENSURE
COMPLIANCE WITH BUILDING CODE**

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Purpose: The Roseville City Code is hereby amended to modify/clarify specific requirements within the Roseville City Code, Section 901.01, Adoption of Code and 901.11, Deposit for Protection of Concrete Curbs, to Ensure Cleaning of Streets and to Ensure Compliance with Building Code.

SECTION 2. Sections 901.01 and 901.11 are hereby amended as follows:

901.01: ADOPTION OF CODE:

The most current Minnesota State Building Code (MSBC), one copy of which is on file in the office of the designated building official, has been adopted by Minnesota Statutes as a uniform building code applicable throughout the state. The most recent revisions, and subsequent amendments to such code are hereby adopted as the building code of the city and incorporated in this chapter as completely as if set out in full. (Ord. 1488, 11/20, 2015)

Adoption includes the following listed optional provisions of the MSBC which are hereby adopted as follows:

A. Chapter 1306 with 1306.0020, Subp. 2 of the MSBC relating to Special Fire Protection Systems.

~~901.11: Deposit for Protection of Concrete Curbs, to Ensure Cleaning of Streets and to Ensure Compliance with Building Code~~ Construction Deposits:

At any time a permit is applied for on any new construction, ~~and on any~~ remodeling project or addition which in the reasonable opinion of the Designated Building Official involves more than fifty percent (50%) of the cost evaluation of the existing structure, the permit shall also require a cash deposit. ~~In the case of a permit issued for a project involving a dwelling or accessory structure, T~~the amount of such deposit shall be as established in the most current fee schedule adopted by the City Council. Such deposit shall be required and applied as necessary to:

A. Protect against or repair damage to the abutting street, concrete curb or other City facility occurring by reason of such construction; ~~and~~

B. Defray the cost of cleaning streets if the City is required to do so; ~~and~~

C. Defray the cost of repairs or corrections to noted deficiencies of City Code or State Building Code, if the City is required to do so.

SECTION 3. Effective Date. This ordinance amendment to the Roseville City Code shall take effect upon passage and publication.

Passed this 27th day of March, 2017.

BY:

Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, City Manager

City of Roseville

ORDINANCE SUMMARY NO. ____

AN ORDINANCE AMENDING SELECTED TEXT OF THE ROSEVILLE CITY CODE,
SECTIONS 901.01, ADOPTION OF CODE; WHICH INCLUDES ADOPTION OF
CHAPTER 1306, SUBP 2; AND 901.11, DEPOSIT FOR PROTECTION OF
CONCRETE CURBS, TO ENSURE CLEANING OF STREETS AND TO ENSURE
COMPLIANCE WITH BUILDING CODE

The following is the official summary of Ordinance No. ____ approved by the City Council of
Roseville on March 27, 2017:

The Roseville City Code is hereby amended to modify/clarify and adopt specific requirements
within the Roseville City Code, Sections 901.01, Adoption of Code which includes Adoption of
Chapter 1306, Subp 2; and 901.11, Deposit for protection of concrete curbs, to ensure cleaning
of streets and to ensure compliance with building code.

A printed copy of the ordinance is available for inspection by any person during regular office
hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive,
Roseville, Minnesota 55113. A copy of the ordinance and summary shall also be posted at the
Reference Desk of the Roseville Branch of the Ramsey County Library, 2180 Hamline Avenue
North, and on the Internet web page of the City of Roseville (www.ci.roseville.mn.us).

BY:

Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, City Manager

CHAPTER 1306
DEPARTMENT OF LABOR AND INDUSTRY
SPECIAL FIRE PROTECTION SYSTEMS

- 1306.0010 GENERAL.
- 1306.0020 MUNICIPAL OPTION.
- 1306.0030 REQUIREMENTS.
- 1306.0040 STANDARD.
- 1306.0050 SUBSTITUTE CONSTRUCTION.
- 1306.0060 EXEMPTION.
- 1306.0070 REPORTING.

1306.0010 GENERAL.

This chapter authorizes optional provisions for the installation of on-premises fire suppression systems that may be adopted by a municipality in addition to the State Building Code. If the municipality adopts them, the sprinkler system requirements of this chapter become part of the State Building Code and are applicable throughout the municipality. This chapter, if adopted, must be adopted without amendment.

Statutory Authority: *MS s 16B.59; 16B.61; 16B.64; 326B.101; 326B.106; 326B.13*

History: *27 SR 1479; L 2007 c 140 art 4 s 61; art 13 s 4*

Published Electronically: *July 11, 2007*

1306.0020 MUNICIPAL OPTION.

Subpart 1. **Requirement.** The sprinkler system requirements of this chapter, if adopted, must be adopted with the selection of either subpart 2 or 3, without amendment.

Subp. 2. **Existing and new buildings.** Automatic sprinkler systems for new buildings, buildings increased in total floor area (including the existing building), or buildings in which the occupancy classification has changed, must be installed and maintained in operational condition within the structure. The requirements of this subpart apply to structures that fall within the occupancy classifications established in part 1306.0030, items A to D.

Exception: The floor area of minor additions that do not increase the occupant load does not have to be figured into the square footage for occupancy classifications established in part 1306.0030, items A to D.

Subp. 3. **New buildings.** Automatic sprinkler systems for new buildings, additions to existing buildings, or buildings in which the occupancy classification has changed must be installed and maintained in operational condition within the structure. The requirements of this subpart apply to structures that fall within the occupancy classifications established in part 1306.0030, items A to D.

Exception: The floor area of minor additions that do not increase the occupant load does not have to be figured into the square footage for occupancy classifications established in part 1306.0030, items A to D.

1306.0050 SPECIAL FIRE PROTECTION SYSTEMS

2

Statutory Authority: *MS s 16B.59; 16B.61; 16B.64; 326B.101; 326B.106; 326B.13*

History: *27 SR 1479; 32 SR 6; L 2007 c 140 art 4 s 61; art 13 s 4*

Published Electronically: *July 11, 2007*

1306.0030 REQUIREMENTS.

For purposes of this chapter, area separation, fire barriers, or fire walls do not establish separate buildings. Gross square footage (gsf) means the floor area as defined in the International Building Code. The floor area requirements established in items A to D are based on the gross square footage of the entire building and establish thresholds for these requirements. The following occupancy groups must comply with sprinkler requirements of this chapter, unless specified otherwise:

A. Group A-1, A-2, A-3, and A-4 occupancies;

Exception: air inflated structures, and open picnic shelters.

B. Group B, F, M, and S occupancies with 2,000 or more gross square feet of floor area or with three or more stories in height;

Exception: S-2 open parking garages, aircraft hangars, salt storage sheds, and group "M" detached canopies.

C. Group E occupancies with 2,000 or more gross square feet of floor area or with two or more stories in height;

D. Group E day care occupancies with an occupant load of 30 or more.

Statutory Authority: *MS s 16B.59; 16B.61; 16B.64; 326B.101; 326B.106; 326B.13*

History: *27 SR 1479; 32 SR 6; L 2007 c 140 art 4 s 61; art 13 s 4*

Published Electronically: *July 11, 2007*

1306.0040 STANDARD.

Automatic sprinkler systems must comply with the applicable standard referenced in the State Building Code. If a public water supply is not available, the building official and fire chief shall approve the use of an alternate on-site source of water if the alternate source provides protection that is comparable to that provided by a public water supply. If an adequate alternate water supply sufficient for hose stream requirements is provided or available, the building official and fire chief may permit the water supply requirements for the hose stream demands to be modified.

Statutory Authority: *MS s 16B.59; 16B.61; 16B.64; 326B.101; 326B.106; 326B.13*

History: *27 SR 1479; L 2007 c 140 art 4 s 61; art 13 s 4*

Published Electronically: *July 11, 2007*

1306.0050 SUBSTITUTE CONSTRUCTION.

The installation of an automatic sprinkler system, as required by this chapter, would still allow the substitution of one-hour fire-resistive construction as permitted by the International Building Code, Table 601, footnote d.

Statutory Authority: *MS s 16B.59; 16B.61; 16B.64; 326B.101; 326B.106; 326B.13*

History: *27 SR 1479; L 2007 c 140 art 4 s 61; art 13 s 4*

Published Electronically: *July 11, 2007*

1306.0060 EXEMPTION.

The building official, with the concurrence of the fire official, may waive the requirements of this chapter if the application of water has been demonstrated to constitute a serious life, fire, or environmental hazard, or if the building does not have an adequate water supply and the building is surrounded by public ways or yards more than 60 feet wide on all sides.

Statutory Authority: *MS s 16B.59; 16B.61; 16B.64; 326B.101; 326B.106; 326B.13*

History: *27 SR 1479; L 2007 c 140 art 4 s 61; art 13 s 4*

Published Electronically: *July 11, 2007*

1306.0070 REPORTING.

A municipality must submit a copy of the ordinance adopting this chapter to the Department of Labor and Industry, Construction Codes and Licensing Division. The ordinance does not go into effect until:

- A. a signed electronic, faxed, or paper copy of the ordinance has been received by the division;
- and
- B. the ordinance has been approved by the division.

An ordinance is deemed automatically approved by the division if the municipality has not been informed that the ordinance has not been approved within ten working days of the division's receipt of the ordinance.

Statutory Authority: *MS s 16B.59; 16B.61; 16B.64; 326B.101; 326B.106; 326B.13*

History: *27 SR 1479; 32 SR 6; L 2007 c 140 art 4 s 61; art 13 s 4*

Published Electronically: *July 11, 2007*

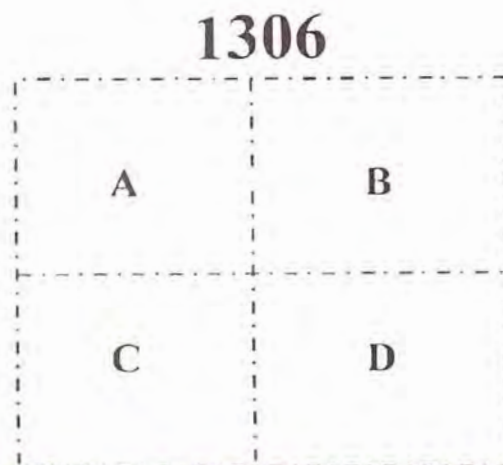
1306.0100 [Repealed, 27 SR 1479]

Published Electronically: *July 11, 2007*

Municipal adoption of 1306 Special Fire Protection Systems

Municipality	YES	SUBP. 2	SUBP.3	NO
Afton				No
Andover	YES		X	
Anoka				NO
Apple Valley	YES		X	
Arden Hills	YES	X		
Bayport	YES	X		
Blaine	YES	X		
Bloomington	YES	X		
Brooklyn Center				No
Brooklyn Park	YES	X		
Burnsville				NO
Cambridge				NO
Chanhassen	YES	X		
Chaska	YES	X		
Circle Pines				No
Columbia Heights	YES	X		
Coon Rapids	YES	X		
Cottage Grove				NO
Crystal	YES	X		
Eagan				NO
Eden Prairie				NO
Edina	YES	X		
Excelsior				NO
Falcon Heights	YES	X		
Farmington	YES		X	
Forest Lake	YES	X		
Fridley	YES		X	
Golden Valley	YES	X		
Hastings				NO
Hopkins	YES	X		
Hugo				NO
Inver Grove Heights				NO
Lino Lakes	YES	X		
Little Canada	YES	X		
Maple Grove	YES		X	
Maplewood	YES		X	
Mendota Heights	YES	X		
Minnetonka	YES	X		
New Brighton	YES	X		
New Hope	YES	X		
North St. Paul	YES		X	
Oakdale	YES	X		
Plymouth	YES		X	
Richfield	YES	X		
Shoreview	YES	X		
St. Louis Park	YES	X		
Stillwater	YES	X		
West St. Paul	YES	X		
White Bear Lake	YES		X	
Woodbury				NO
Total	36	27	9	14

ATTACHMENT E



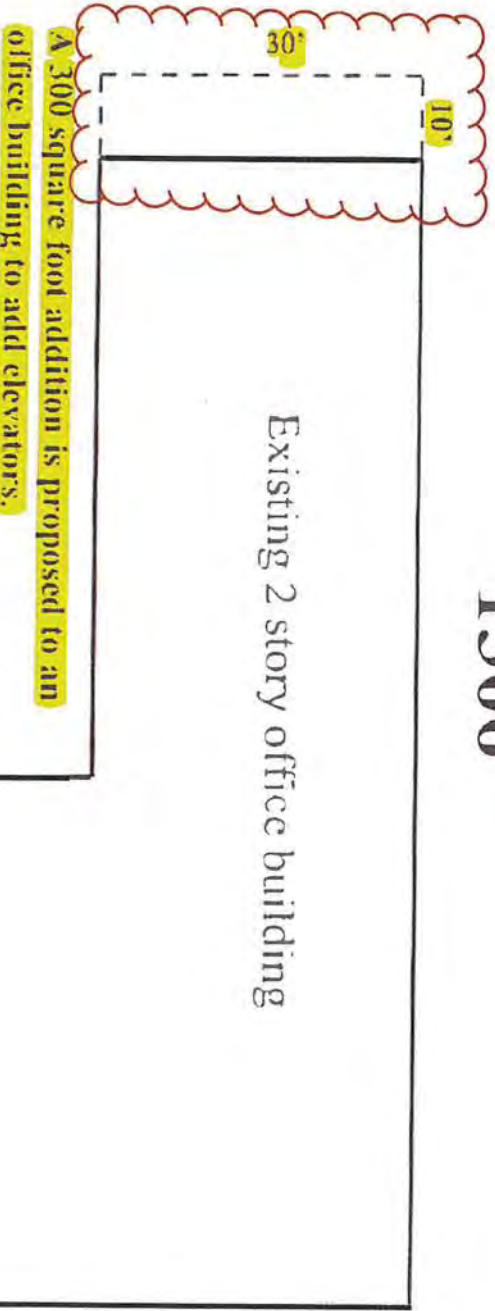
This city block is divided by property lines, the four existing buildings have different owners.

If building "A" changes its use and meets the thresholds in 1306, building "A" would be required to be sprinklered, buildings "B", "C", and "D" would not.

If building "A" were demolished and a new structure built meeting the thresholds of 1306, only building "A" would be required to be sprinklered, buildings "B", "C", and "D" would not.

1306

Existing 2 story office building



This type of addition would qualify under 1306.0020 Subp. 2, exception 1 or 1306.0020

Subp. 3, exception, and not require sprinkling.

* Other examples of "minor" additions might include: a vestibule addition, an entry remodel/addition, pedestrian walkway or skyway, a small entry canopy, HVAC or boiler room addition ...

1306

Proposed classroom/office addition 12,000 sq. ft.	Existing church 15,000 sq. ft.
--	---

If 1306.0020 Subp. 2 (existing and new) is adopted, both the proposed and existing building would be required to be sprinklered.

If 1306.0020 Subp. 3 (new buildings only) is adopted, only the proposed building would be required to be sprinklered.

1306

A	B	C	D	E
---	---	---	---	---

Existing strip mall

Spaces "D & E" are retail spaces (M occupancies) which are remodeled into an A-3 restaurant. (Change in Occupancies) (M-Mercantile to A-3-Assembly)

If 1306.0020, Subp. 2 (existing and new buildings) is adopted, the entire building would be required to be sprinklered.

If 1306.0020, Subp. 3 (new buildings) is adopted, only the remodeled space would be required to be sprinklered.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 03/27/17
Item No.: 7.d

Department Approval



City Manager Approval



Item Description: Receive Update on Rice St./Larpenteur Ave. Multi-Jurisdictional
Visioning Plan

BACKGROUND

On July 27, 2016, the cities of Roseville, St. Paul, and Maplewood partnered with Ramsey County to host a dialogue with the community on how to revitalize and re-envision the Rice St. /Larpenteur Ave. corridor. The St. Paul Area Chamber of Commerce (SPACC) facilitated the discussion and consolidated community feedback. The July discussion was well attended and solidified the desire for visioning along the corridor.

Elected officials, along with staff representatives from each municipality, met with Ramsey County over the last year to discuss ways the cities might collaborate on revitalizing, reinvesting, and rejuvenating a corridor in need of attention and intervention. The planning group developed a Request for Proposal (RFP) to solicit consulting services and on March 13 the City Council hired Perkins+Will to lead the visioning efforts. Lead Consultant, John Slack, is prepared to brief the City Council on efforts thus far, and to provide a tentative timeline for the project.

POLICY OBJECTIVE

The Roseville City Council adopted a Policy Priority Plan that included a focus on Southeast Roseville.

BUDGET IMPLICATIONS

No budget implications at this time.

STAFF RECOMMENDATION

Receive update from Lead Consultant, John Slack of Perkins+Will, on the Rice St./Larpenteur Ave. Multi-Jurisdictional Visioning Plan

REQUESTED COUNCIL ACTION

Receive update from Lead Consultant, John Slack of Perkins+Will, on the Rice St./Larpenteur Ave. Multi-Jurisdictional Visioning Plan

Prepared by: Kari Collins, Community Development Director



REQUEST FOR COUNCIL ACTION

Date: 3/27/2017

Item No.: 9.a

Department Approval

City Manager Approval

Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$634,077.14
84861-85025	\$554,156.16
Total	\$1,188,233.30

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
 Printed: 3/21/2017 - 8:05 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
84937	03/16/2017	Boulevard Landscaping	Operating Supplies	Erosion Works	Mulch Log	420.00
0	03/16/2017	Boulevard Landscaping	Operating Supplies	Grainger Inc	Gloves	19.60
0	03/02/2017	Boulevard Landscaping	Operating Supplies	Hamline Auto Body-CC	Vehicle Supplies	606.23
Operating Supplies Total:						1,045.83
Fund Total:						1,045.83
84914	03/09/2017	Central Svcs Equip Revolving	Rental - Copier Machines	US Bank Equipment Finance	Copier Rental	2,722.09
Rental - Copier Machines Total:						2,722.09
84968	03/16/2017	Central Svcs Equip Revolving	Rental - Office Machines	Marco Technologies, LLC	Copier Charges	3,565.37
Rental - Office Machines Total:						3,565.37
Fund Total:						6,287.46
0	03/15/2017	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Federal Incc	7.37
Federal Income Tax Total:						7.37
0	03/15/2017	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare E	1.64
0	03/15/2017	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	7.02
FICA Employee Ded. Total:						8.66
0	03/15/2017	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare E	1.64
0	03/15/2017	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	7.02

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	8.66
0	03/15/2017	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2017 Post Emplo	1.04
					MN State Retirement Total:	1.04
0	03/15/2017	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	6.79
					PERA Employee Ded Total:	6.79
0	03/15/2017	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	6.79
0	03/15/2017	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera additio	1.04
					PERA Employer Share Total:	7.83
0	03/15/2017	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2017 State Incom	3.91
					State Income Tax Total:	3.91
					Fund Total:	44.26
84964	03/16/2017	Community Development	Advertising	Lillie Suburban Newspaper Inc	Notices-Acct: 262	35.50
					Advertising Total:	35.50
84978	03/16/2017	Community Development	Building Surcharge	Mn Dept of Labor & Industry	Building Permit Surcharges	1,793.68
					Building Surcharge Total:	1,793.68
0	03/02/2017	Community Development	Credit Card Fees	US Bank-Non Bank	Terminal Charges	705.84
					Credit Card Fees Total:	705.84
84932	03/16/2017	Community Development	Deposits	Covert Construction, Inc.	Construction Deposit Refund-2006 C	800.00
84909	03/09/2017	Community Development	Deposits	Tech Builders, Inc.	Construction Deposit Refund for 202	4,000.00
					Deposits Total:	4,800.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/16/2017	Community Development	Electrical Inspections	Tokle Inspections, Inc.	Electrical Inspections	5,441.20
					Electrical Inspections Total:	5,441.20
0	03/15/2017	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Federal Inc	4,134.67
					Federal Income Tax Total:	4,134.67
0	03/15/2017	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare E	483.87
0	03/15/2017	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	2,068.92
					FICA Employee Ded. Total:	2,552.79
0	03/15/2017	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare E	483.87
0	03/15/2017	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	2,068.92
					FICA Employers Share Total:	2,552.79
84950	03/16/2017	Community Development	HRA Employer	ING ReliaStar	PR Batch 00001.03.2017 HRA Empl	370.00
					HRA Employer Total:	370.00
84990	03/16/2017	Community Development	HSA Employee	Premier Bank	PR Batch 00001.03.2017 HSA Empl	388.22
					HSA Employee Total:	388.22
84990	03/16/2017	Community Development	HSA Employer	Premier Bank	PR Batch 00001.03.2017 HSA Empl	533.01
					HSA Employer Total:	533.01
0	03/16/2017	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.03.2017 ICMA Defe	2,017.97
					ICMA Def Comp Total:	2,017.97
84978	03/16/2017	Community Development	Miscellaneous Revenue	Mn Dept of Labor & Industry	Building Permit Surcharges-Retentior	-35.66
					Miscellaneous Revenue Total:	-35.66
0	03/15/2017	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2017 Post Emplo	337.67

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MN State Retirement Total:						337.67
0	03/15/2017	Community Development	MND CP Def Comp	Great West- Non Bank	PR Batch 00001.03.2017 MND CP De	475.00
MND CP Def Comp Total:						475.00
0	03/15/2017	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	2,194.82
PERA Employee Ded Total:						2,194.82
0	03/15/2017	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera additio	337.67
0	03/15/2017	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	2,194.82
PERA Employer Share Total:						2,532.49
84924	03/16/2017	Community Development	Professional Services	Bolger Inc.	Comp Plan Kick Off Meeting	1,120.00
0	03/16/2017	Community Development	Professional Services	Jeanne Kelsey	Supplies/Expenses Reimbursement	61.85
0	03/16/2017	Community Development	Professional Services	Jeanne Kelsey	Supplies/Expenses Reimbursement	82.74
84900	03/09/2017	Community Development	Professional Services	On-Site Medical Services, Inc.	Hearing Testing	4.40
84900	03/09/2017	Community Development	Professional Services	On-Site Medical Services, Inc.	Hearing Testing	51.70
84900	03/09/2017	Community Development	Professional Services	On-Site Medical Services, Inc.	Hearing Testing	9.90
85006	03/16/2017	Community Development	Professional Services	Sheila Stowell	Planning Commission Meeting Minut	256.25
85006	03/16/2017	Community Development	Professional Services	Sheila Stowell	Mileage Reimbursement	4.65
85006	03/16/2017	Community Development	Professional Services	Sheila Stowell	Mileage Reimbursement	4.65
85006	03/16/2017	Community Development	Professional Services	Sheila Stowell	Planning Commission Meeting Minut	193.75
0	03/16/2017	Community Development	Professional Services	WSB & Associates, Inc.	Comp. Plan Update Consulting Servic	5,643.47
Professional Services Total:						7,433.36
0	03/15/2017	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2017 State Incom	1,603.97
State Income Tax Total:						1,603.97
85021	03/16/2017	Community Development	Telephone	Verizon Wireless	Cell Phones	35.01
Telephone Total:						35.01
Fund Total:						39,902.33

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/15/2017	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Federal Inc	632.42
					Federal Income Tax Total:	632.42
0	03/15/2017	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare E	87.19
0	03/15/2017	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	372.82
					FICA Employee Ded. Total:	460.01
0	03/15/2017	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare E	87.19
0	03/15/2017	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	372.82
					FICA Employers Share Total:	460.01
84990	03/16/2017	Contracted Engineering Svcs	HSA Employee	Premier Bank	PR Batch 00001.03.2017 HSA Empl	120.40
					HSA Employee Total:	120.40
84990	03/16/2017	Contracted Engineering Svcs	HSA Employer	Premier Bank	PR Batch 00001.03.2017 HSA Empl	370.00
					HSA Employer Total:	370.00
0	03/15/2017	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2017 Post Emplo	61.18
					MN State Retirement Total:	61.18
0	03/15/2017	Contracted Engineering Svcs	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.03.2017 MNDCP De	100.00
					MNDCP Def Comp Total:	100.00
0	03/15/2017	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2017 Pera Empl	397.70
					PERA Employee Ded Total:	397.70
0	03/15/2017	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera Empl	397.70
0	03/15/2017	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera additio	61.18
					PERA Employer Share Total:	458.88
0	03/15/2017	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2017 State Incom	282.42

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
State Income Tax Total:						282.42
Fund Total:						3,343.02
0	03/02/2017	East Metro SWAT	Operating Supplies	Amazon.com- CC	SWAT Supplies	43.90
0	03/02/2017	East Metro SWAT	Operating Supplies	Search & Destroy Equip-CC	SWAT Supplies	259.25
Operating Supplies Total:						303.15
0	03/02/2017	East Metro SWAT	Training	Natl Tactical Officers Assn-CC	SWAT Training Registration	675.00
Training Total:						675.00
Fund Total:						978.15
0	03/16/2017	Fire Vehicles Revolving	Furniture & Fixtures	MES, Inc.	G-Xtreme Jackets	1,950.02
Furniture & Fixtures Total:						1,950.02
Fund Total:						1,950.02
0	03/02/2017	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	18.33
209000 - Sales Tax Payable Total:						18.33
0	03/02/2017	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	313.56
0	03/02/2017	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	507.78
0	03/16/2017	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	64.00
211402 - Flex Spending Health Total:						885.34
0	03/02/2017	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	576.00
0	03/02/2017	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	170.00
0	03/16/2017	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	172.00
0	03/02/2017	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	192.31

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
211403 - Flex Spend Day Care Total:						1,110.31
84964	03/16/2017	General Fund	Advertising	Lillie Suburban Newspaper Inc	Notices-Acct: 262	339.83
Advertising Total:						339.83
84921	03/16/2017	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	24.85
84921	03/16/2017	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	105.90
84922	03/16/2017	General Fund	Clothing	Avenue Shirt Works	Uniform Supplies	16.61
84861	03/02/2017	General Fund	Clothing	Avenue Shirt Works	Uniform Supplies	196.69
84861	03/02/2017	General Fund	Clothing	Avenue Shirt Works	Uniform Supplies	291.15
84861	03/02/2017	General Fund	Clothing	Avenue Shirt Works	Uniform Supplies	12.00
84861	03/02/2017	General Fund	Clothing	Avenue Shirt Works	Uniform Supplies	36.00
84861	03/02/2017	General Fund	Clothing	Avenue Shirt Works	Uniform Supplies	425.68
84861	03/02/2017	General Fund	Clothing	Avenue Shirt Works	Uniform Supplies	169.14
84861	03/02/2017	General Fund	Clothing	Avenue Shirt Works	Uniform Supplies	60.00
84861	03/02/2017	General Fund	Clothing	Avenue Shirt Works	Uniform Supplies	24.00
84957	03/16/2017	General Fund	Clothing	Keeps Inc	Uniform Supplies	4.00
84957	03/16/2017	General Fund	Clothing	Keeps Inc	Uniform Supplies	29.99
Clothing Total:						1,396.01
0	03/02/2017	General Fund	Conferences	GFOA- CC	Annual Conference Registration	380.00
84976	03/16/2017	General Fund	Conferences	MN Chiefs of Police Association	Conference Registrations	390.00
84976	03/16/2017	General Fund	Conferences	MN Chiefs of Police Association	Conference Registrations	385.00
Conferences Total:						1,155.00
0	03/09/2017	General Fund	Contract Maint - Vehicles	Emergency Apparatus Maint. Inc	Kussmaul auto Eject, 15 amp	188.10
84892	03/09/2017	General Fund	Contract Maint - Vehicles	GCR Tires & Service	Ins Call In After Hours. Repair Tire	396.74
84945	03/16/2017	General Fund	Contract Maint - Vehicles	HealthEast Vehicle Services	Vehicle Updating-Plate: RV1501	277.95
0	03/16/2017	General Fund	Contract Maint - Vehicles	Mister Car Wash	Vehicle Washes	125.39
Contract Maint - Vehicles Total:						988.18
85010	03/16/2017	General Fund	Contract Maint. - City Hall	Thyssenkrupp Elevator Corp.	Elevator Maintenance	831.16
Contract Maint. - City Hall Total:						831.16
0	03/02/2017	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	339.66
84993	03/16/2017	General Fund	Contract Maint. - City Garage	Ramsey County	County Licenses Fee	156.24

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
85017	03/16/2017	General Fund	Contract Maint. - City Garage	United Rentals	Scissor Lift	246.25
85017	03/16/2017	General Fund	Contract Maint. - City Garage	United Rentals	Scissor Lift	145.78
Contract Maint. - City Garage Total:						887.93
84936	03/16/2017	General Fund	Contract Maint. H.V.A.C.	Energy Sales, Inc.	Vacuum Pump	1,757.31
Contract Maint. H.V.A.C. Total:						1,757.31
0	03/16/2017	General Fund	Contract Maintenance	Ancom Technical Center	APX6500	220.00
0	03/02/2017	General Fund	Contract Maintenance	Ancom Technical Center	Program & Optimize Radios	110.00
0	03/16/2017	General Fund	Contract Maintenance	City of St. Paul	Radio Maintenance & Service	36.28
0	03/09/2017	General Fund	Contract Maintenance	Mister Car Wash	Car Washes	12.60
0	03/02/2017	General Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	100.98
84982	03/16/2017	General Fund	Contract Maintenance	Ohio Calibration Laboratories	Antenna Repair	195.00
84992	03/16/2017	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	230.88
84992	03/16/2017	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	402.48
85010	03/16/2017	General Fund	Contract Maintenance	Thyssenkrupp Elevator Corp.	Elevator Maintenance	432.21
84915	03/09/2017	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	309.20
Contract Maintenance Total:						2,049.63
84992	03/16/2017	General Fund	Contract Maintenance	Ramsey County	Lamping Service	68.38
84992	03/16/2017	General Fund	Contract Maintenance	Ramsey County	Emergency Vehicle Pre-Emption Syste	3,036.96
Contract Maintenance Total:						3,105.34
84992	03/16/2017	General Fund	Dispatching Services	Ramsey County	CAD Services	5,685.98
Dispatching Services Total:						5,685.98
85018	03/16/2017	General Fund	Employee Recognition	US Bank	Petty Cash Reimbursement	15.00
Employee Recognition Total:						15.00
0	03/15/2017	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Federal Incc	35,035.38
Federal Income Tax Total:						35,035.38
0	03/15/2017	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare Ei	4,350.48
0	03/15/2017	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	6,489.27

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
FICA Employee Ded. Total:						10,839.75
0	03/15/2017	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	6,489.27
0	03/15/2017	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare E	4,350.48
FICA Employers Share Total:						10,839.75
84977	03/16/2017	General Fund	Financial Support	MN Child Support Payment Cntr	Remittance ID: 0015005038	354.43
Financial Support Total:						354.43
0	03/09/2017	General Fund	Flex Spending Health		Flex Reimbursement	260.00
Flex Spending Health Total:						260.00
84950	03/16/2017	General Fund	HRA Employer	ING ReliaStar	PR Batch 00001.03.2017 HRA Empl	4,341.16
84950	03/16/2017	General Fund	HRA Employer	ING ReliaStar	PR Batch 00001.03.2017 HRA Empl	-200.00
HRA Employer Total:						4,141.16
84990	03/16/2017	General Fund	HSA Employee	Premier Bank	PR Batch 00001.03.2017 HSA Empl	3,222.61
HSA Employee Total:						3,222.61
84990	03/16/2017	General Fund	HSA Employer	Premier Bank	PR Batch 00001.03.2017 HSA Empl	7,954.65
HSA Employer Total:						7,954.65
0	03/16/2017	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.03.2017 ICMA Defe	2,012.26
ICMA Def Comp Total:						2,012.26
0	03/02/2017	General Fund	Memberships & Subscriptions	FBI National Academy-CC	Membership Dues-Mathwig	85.00
0	03/02/2017	General Fund	Memberships & Subscriptions	FBI National Academy-CC	Membership Dues-Scheider	85.00
85003	03/16/2017	General Fund	Memberships & Subscriptions	SHRM	Membership Dues-Bacon	199.00
Memberships & Subscriptions Total:						369.00
0	03/09/2017	General Fund	Minor Equipment	Julie Nordendale	Plantronics Headset	190.67

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Minor Equipment Total:						190.67
85018	03/16/2017	General Fund	Miscellaneous	US Bank	Petty Cash Reimbursement	72.07
85018	03/16/2017	General Fund	Miscellaneous	US Bank	Petty Cash Reimbursement	18.19
Miscellaneous Total:						90.26
0	03/15/2017	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2017 Post Emplo	3, 53 80
MN State Retirement Total:						3,053.80
0	03/15/2017	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.03.2017 MNDCP De	33.67
0	03/15/2017	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.03.2017 MNDCP De	8,883.04
MNDCP Def Comp Total:						8,916.71
0	03/16/2017	General Fund	Motor Fuel	Mansfield Oil Company	2017 BLANKET PO FOR FUEL. ST	8,737 70
0	03/02/2017	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	January Fuel Tax	627.29
Motor Fuel Total:						9,364.99
0	03/02/2017	General Fund	Office Supplies	Menards-CC	Office Supplies	11.73
0	03/02/2017	General Fund	Office Supplies	Zerbee-CC	Kitchen/Office Supplies	2.58
Office Supplies Total:						14.31
84941	03/16/2017	General Fund	Op Supplies - City Hall	G & K Services	Mats	80.40
0	03/02/2017	General Fund	Op Supplies - City Hall	Northern Tool & Equip- CC	Tools	293.50
85014	03/16/2017	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies	65.00
85014	03/16/2017	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies	406.62
Op Supplies - City Hall Total:						845.52
84916	03/16/2017	General Fund	Operating Supplies	3M	Supplies	166.32
0	03/02/2017	General Fund	Operating Supplies	All Poolside-CC	Defoamer	79.54
0	03/02/2017	General Fund	Operating Supplies	Amazon.com- CC	Station Supplies	37.26
0	03/02/2017	General Fund	Operating Supplies	Amazon.com- CC	Station Supplies	153.74
84864	03/02/2017	General Fund	Operating Supplies	CES Imaging	Service Plan, Paper & Toner	207.45
84930	03/16/2017	General Fund	Operating Supplies	Cintas Corporation #470	Uniform Supplies	33.88
0	03/02/2017	General Fund	Operating Supplies	EMP-CC	Heartstart Smart Pads	64.75

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/16/2017	General Fund	Operating Supplies	Thomas Gray	K9 Supplies Reimbursement	68.96
0	03/02/2017	General Fund	Operating Supplies	Home Depot- CC	Station Supplies	62.98
0	03/16/2017	General Fund	Operating Supplies	Brooke Jennings	K9 Supplies Reimbursement	136.36
0	03/02/2017	General Fund	Operating Supplies	Menards-CC	Mailbox Supplies	29.98
0	03/02/2017	General Fund	Operating Supplies	North Hgts Hardware Hank-CC	Mailbox Supplies	30.12
84876	03/02/2017	General Fund	Operating Supplies	Overhead Door Co of the Northland	Trim Seal	144.45
0	03/02/2017	General Fund	Operating Supplies	Panera Bread-CC	Interview Supplies	33.14
0	03/02/2017	General Fund	Operating Supplies	Parking Ramp-CC	Conference Parking	8.00
0	03/09/2017	General Fund	Operating Supplies	Rick Person	Hardware Hank-25 Ft of Chain	37.23
84989	03/16/2017	General Fund	Operating Supplies	Precise MRM, LLC	Pooled Data	712.78
84992	03/16/2017	General Fund	Operating Supplies	Ramsey County	Fleet Support Fee	56.16
84901	03/09/2017	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion and Dresser FZ2 Mod	1,032.08
84906	03/09/2017	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Toner	309.90
0	03/02/2017	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Chain Saw Sharpening	50.00
0	03/02/2017	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Mailbox Supplies	35.11
0	03/02/2017	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	44.95
0	03/02/2017	General Fund	Operating Supplies	Target- CC	Cleaning Supplies	14.23
0	03/02/2017	General Fund	Operating Supplies	Traffic Data-CC	Plugged Mini Tube	380.73
0	03/02/2017	General Fund	Operating Supplies	Tree Stuff.com-CC	Saw Blade	62.40
0	03/02/2017	General Fund	Operating Supplies	Zerbee-CC	Kitchen/Office Supplies	212.26
Operating Supplies Total:						4,204.76
0	03/09/2017	General Fund	Operating Supplies City Garage	Ferguson Waterworks #2516	CLST retro Kit G2	686.37
84941	03/16/2017	General Fund	Operating Supplies City Garage	G & K Services	Mats	80.40
84941	03/16/2017	General Fund	Operating Supplies City Garage	G & K Services	Mats	80.40
0	03/16/2017	General Fund	Operating Supplies City Garage	Grainger Inc	Extension Cord, Cord Reel	442.68
0	03/02/2017	General Fund	Operating Supplies City Garage	Menards-CC	Studs	162.12
0	03/02/2017	General Fund	Operating Supplies City Garage	Menards-CC	No Receipt-Luger	8.00
0	03/16/2017	General Fund	Operating Supplies City Garage	Sherwin Williams	Paint Supplies	64.82
0	03/16/2017	General Fund	Operating Supplies City Garage	Sherwin Williams	Paint Supplies	8.49
0	03/16/2017	General Fund	Operating Supplies City Garage	Sherwin Williams	Paint Supplies	61.21
0	03/02/2017	General Fund	Operating Supplies City Garage	Suburban Ace Hardware-CC	Spray Paint	3.00
85014	03/16/2017	General Fund	Operating Supplies City Garage	Trio Supply Company	Restroom Supplies	101.66
Operating Supplies City Garage Total:						1,699.15
0	03/15/2017	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	28,474.17
PERA Employee Ded Total:						28,474.17
0	03/15/2017	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	39,497.15
0	03/15/2017	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera additio	988.88

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employer Share Total:						40,486.03
84975	03/16/2017	General Fund	Police Explorer Program	MLEEA	Explorer Conference	2,175.00
84992	03/16/2017	General Fund	Police Explorer Program	Ramsey County	911 Dispatch Service	29,120.70
Police Explorer Program Total:						31,295.70
0	03/16/2017	General Fund	Printing	Greenhaven Printing	Envelopes	328.00
Printing Total:						328.00
0	03/16/2017	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	General Civil Matters	16,358.00
0	03/09/2017	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	Professional Services rendered throug	13,032.00
0	03/02/2017	General Fund	Professional Services	Fed Ex Kinko's-CC	Ground Shipping	16.42
0	03/16/2017	General Fund	Professional Services	Brooke Jennings	K9 Supplies Reimbursement	124.93
84963	03/16/2017	General Fund	Professional Services	LexisNexis Risk Solutions	Minimum Commitment Balance	50.00
84969	03/16/2017	General Fund	Professional Services	Marquis Coaching & Consulting	Imagine Roseville Facilitation	1,875.00
84973	03/16/2017	General Fund	Professional Services	Metropolitan Courier Corp.	Courier Service	718.00
84900	03/09/2017	General Fund	Professional Services	On-Site Medical Services, Inc.	Hearing Testing	128.70
84900	03/09/2017	General Fund	Professional Services	On-Site Medical Services, Inc.	Hearing Testing	44.00
84900	03/09/2017	General Fund	Professional Services	On-Site Medical Services, Inc.	Hearing Testing	44.00
84992	03/16/2017	General Fund	Professional Services	Ramsey County	Election Contract Quarterly Payment	16,588.00
85006	03/16/2017	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	206.25
85006	03/16/2017	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	9.30
85006	03/16/2017	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.65
85006	03/16/2017	General Fund	Professional Services	Sheila Stowell	Special Community Engagement Con	81.25
84911	03/09/2017	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Finance Commission Meeting 2/14/17	207.00
84911	03/09/2017	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Human Rights Commission Meeting 2/14/17	139.00
85011	03/16/2017	General Fund	Professional Services	Trans Union, LLC	Credit/Employment Reports	8.05
85012	03/16/2017	General Fund	Professional Services	TransUnion Risk and Alternative	Person Searches-Acct: 212095	68.80
85020	03/16/2017	General Fund	Professional Services	Van Iwaarden Associates	Annual GASB 67/68 Actuarial Needs	3,100.00
Professional Services Total:						52,803.35
0	03/15/2017	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2017 State Income	13,613.94
State Income Tax Total:						13,613.94
0	03/02/2017	General Fund	Telephone	Sprint- CC	Cell Phones	82.23
84908	03/09/2017	General Fund	Telephone	T Mobile	Acct 771707201	76.89
85021	03/16/2017	General Fund	Telephone	Verizon Wireless	Cell Phones	181.49

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
85021	03/16/2017	General Fund	Telephone	Verizon Wireless	Cell Phones	448.90
85021	03/16/2017	General Fund	Telephone	Verizon Wireless	Cell Phones	663.84
85021	03/16/2017	General Fund	Telephone	Verizon Wireless	Cell Phones	306.93
85021	03/16/2017	General Fund	Telephone	Verizon Wireless	Cell Phones	890.32
85021	03/16/2017	General Fund	Telephone	Verizon Wireless	Cell Phones	156.69
Telephone Total:						2,807.29
0	03/02/2017	General Fund	Training	Amazon.com- CC	Fire Officer Training Supplies	371.23
0	03/02/2017	General Fund	Training	BCA-CC	Patrol Training	250.00
0	03/02/2017	General Fund	Training	BCA-CC	Patrol Training	250.00
84925	03/16/2017	General Fund	Training	Calibre Press, Inc.	Constitutional Use of Force Training	149.00
0	03/02/2017	General Fund	Training	Dunkin Donuts-CC	Training Supplies	47.09
0	03/02/2017	General Fund	Training	Edible Arrangements-CC	Training Supplies	149.60
0	03/02/2017	General Fund	Training	GFOA- CC	Interactive Internet Training	85.00
0	03/02/2017	General Fund	Training	Glock- CC	Training	100.00
84898	03/09/2017	General Fund	Training	Masa Consulting, Inc.	Command Response to Hostile Event	475.00
0	03/02/2017	General Fund	Training	Nelsons Cheese & Deli-CC	Boxed Lunches	54.24
0	03/16/2017	General Fund	Training	Lacey Neumann	Training Expenses Reimbursement	28.05
0	03/02/2017	General Fund	Training	Open Source Intelligence-CC	Investigations Training	50.00
0	03/16/2017	General Fund	Training	Streicher's	Use of Force Supplies	3,159.50
0	03/16/2017	General Fund	Training	Streicher's	Use of Force Supplies	13,115.91
0	03/02/2017	General Fund	Training	Target- CC	Training Supplies	177.43
Training Total:						18,462.05
0	03/09/2017	General Fund	Tuition Reimbursement	Mark Ganley	Tuition Reimbursement	1,245.00
Tuition Reimbursement Total:						1,245.00
0	03/16/2017	General Fund	Union Dues Deduction	LELS	PR Batch 00001.03.2017 Lels Union	1,857.54
84966	03/16/2017	General Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.03.2017 IOUE Union	254.51
0	03/16/2017	General Fund	Union Dues Deduction	MN Teamsters #320	PR Batch 00001.03.2017 Local 320 U	474.82
0	03/16/2017	General Fund	Union Dues Deduction	Roseville Firefighters Local 5051	PR Batch 00001.03.2017 IAFF Union	780.00
Union Dues Deduction Total:						3,366.87
0	03/16/2017	General Fund	Utilities	Xcel Energy	New Fire Station	3,442.34
Utilities Total:						3,442.34
0	03/16/2017	General Fund	Utilities - City Garage	Xcel Energy	Garage/PW Building	4,970.29

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Utilities - City Garage Total:						4,970.29
0	03/16/2017	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	6,105.06
Utilities - City Hall Total:						6,105.06
84882	03/09/2017	General Fund	Vehicle Supplies & Maintenance	Batteries Plus Bulbs	12v Lead	73.95
84883	03/09/2017	General Fund	Vehicle Supplies & Maintenance	Boyer Trucks	Vehicle Maintenance	97.63
84930	03/16/2017	General Fund	Vehicle Supplies & Maintenance	Cintas Corporation #470	Uniform Supplies	33.88
84890	03/09/2017	General Fund	Vehicle Supplies & Maintenance	Emergency Medical Products, Inc.	Vehicle supplies	568.65
0	03/16/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	102.85
0	03/16/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	195.11
0	03/16/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	126.22
0	03/16/2017	General Fund	Vehicle Supplies & Maintenance	Fastenal Company Inc.	Vehicle Supplies	50.59
0	03/09/2017	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Valve, Pressure	50.42
0	03/16/2017	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Battery Charger, Brushes	133.76
0	03/16/2017	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Electronic Ballasts, Solder Slug	28.80
84953	03/16/2017	General Fund	Vehicle Supplies & Maintenance	J.J. Keller & Associates Inc.	Vehicle Supplies	498.33
84970	03/16/2017	General Fund	Vehicle Supplies & Maintenance	Matheson Tri-Gas, Inc	Acetylene	107.70
84998	03/16/2017	General Fund	Vehicle Supplies & Maintenance	Schelen Gray Auto and Electric	Industrial Alternator	129.14
85007	03/16/2017	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	Tires	744.00
84907	03/09/2017	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	Vehicle Supplies	2,308.00
0	03/09/2017	General Fund	Vehicle Supplies & Maintenance	Turfwerks	Arm, Strut, Brushing	343.84
0	03/09/2017	General Fund	Vehicle Supplies & Maintenance	Ziegler Inc	Valve and Wheels	2,678.28
Vehicle Supplies & Maintenance Total:						8,271.15
0	03/02/2017	General Fund	Work Session Expenses	Zerbee-CC	Kitchen/Office Supplies	8.72
Work Session Expenses Total:						8.72
Fund Total:						339,314.47
84975	03/16/2017	General Fund Donations	Explorers - Supplies	MLEEA	Explorer Conference	225.00
Explorers - Supplies Total:						225.00
0	03/02/2017	General Fund Donations	K-9 - Supplies	Whistle-CC	K9 Supplies	9.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					K-9 - Supplies Total:	9.95
					Fund Total:	234.95
0	03/02/2017	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Regular Service	79.56
					Contract Maintenance Total:	79.56
0	03/02/2017	Golf Course	Credit Card Fees	US Bank-Non Bank	Terminal Charges	45.99
					Credit Card Fees Total:	45.99
0	03/15/2017	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Federal Inc	563.90
					Federal Income Tax Total:	563.90
0	03/15/2017	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare E	71.93
0	03/15/2017	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	307.56
					FICA Employee Ded. Total:	379.49
0	03/15/2017	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare E	71.93
0	03/15/2017	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	307.56
					FICA Employers Share Total:	379.49
84950	03/16/2017	Golf Course	HRA Employer	ING ReliaStar	PR Batch 00001.03.2017 HRA Empl	70.00
					HRA Employer Total:	70.00
84990	03/16/2017	Golf Course	HSA Employer	Premier Bank	PR Batch 00001.03.2017 HSA Empl	200.00
					HSA Employer Total:	200.00
84942	03/16/2017	Golf Course	Merchandise For Sale	Great Lakes Coca Cola Distribution	Beverages for Resale	1,237.51
					Merchandise For Sale Total:	1,237.51

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/15/2017	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2017 Post Emplo	54.05
					MN State Retirement Total:	54.05
0	03/15/2017	Golf Course	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.03.2017 MNDCP De	50.00
					MNDCP Def Comp Total:	50.00
84895	03/09/2017	Golf Course	Operating Supplies	Kath Heating, Air Conditioning 7 E	Wire Service & Repair	154.00
					Operating Supplies Total:	154.00
0	03/15/2017	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	351.34
					PERA Employee Ded Total:	351.34
0	03/15/2017	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera additio	54.05
0	03/15/2017	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	351.34
					PERA Employer Share Total:	405.39
84900	03/09/2017	Golf Course	Professional Services	On-Site Medical Services, Inc.	Hearing Testing	22.00
					Professional Services Total:	22.00
0	03/15/2017	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2017 State Incom	259.89
					State Income Tax Total:	259.89
0	03/02/2017	Golf Course	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	39.04
					Use Tax Payable Total:	39.04
					Fund Total:	4,291.65
0	03/16/2017	Housing & Redevelopment Agency	Miscellaneous	Jeanne Kelsey	Supplies/Expenses Reimbursement	13.76
					Miscellaneous Total:	13.76

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
84920	03/16/2017	Housing & Redevelopment Agency	Payment to Owners	Angela Archer-White	Energy Audit Reimbursement	60.00
84934	03/16/2017	Housing & Redevelopment Agency	Payment to Owners	Christopher Cruz	Energy Audit Reimbursement	60.00
84935	03/16/2017	Housing & Redevelopment Agency	Payment to Owners	Emeric Dwyer	Energy Audit Reimbursement	60.00
84940	03/16/2017	Housing & Redevelopment Agency	Payment to Owners	Teri Fritsma	Energy Audit Reimbursement	60.00
84960	03/16/2017	Housing & Redevelopment Agency	Payment to Owners	Jeanne Larson	Energy Audit Reimbursement	60.00
84965	03/16/2017	Housing & Redevelopment Agency	Payment to Owners	Adam Linderg	Energy Audit Reimbursement	60.00
84983	03/16/2017	Housing & Redevelopment Agency	Payment to Owners	Jordan Olsen	Energy Audit Reimbursement	60.00
84997	03/16/2017	Housing & Redevelopment Agency	Payment to Owners	David Rychlicki	Energy Audit Reimbursement	60.00
85001	03/16/2017	Housing & Redevelopment Agency	Payment to Owners	Julianne Schweitz	Energy Audit Reimbursement	60.00
85002	03/16/2017	Housing & Redevelopment Agency	Payment to Owners	Angela Scott	Energy Audit Reimbursement	60.00
85008	03/16/2017	Housing & Redevelopment Agency	Payment to Owners	Megan Tardiff	Energy Audit Reimbursement	60.00
Payment to Owners Total:						660.00
84868	03/02/2017	Housing & Redevelopment Agency	Professional Services	Greater Metropolitan Housing Corp	Housing Resources Center Services 2	3,750.00
85005	03/16/2017	Housing & Redevelopment Agency	Professional Services	St. Paul Area Chamber of Commere	Business Assistance	450.00
Professional Services Total:						4,200.00
0	03/02/2017	Housing & Redevelopment Agency	Training	Century College -CC	Computer Training	189.00
0	03/02/2017	Housing & Redevelopment Agency	Training	Economic Dev. Asso MN-CC	Winter Conference	265.00
Training Total:						454.00
Fund Total:						5,327.76
0	03/02/2017	Housing Rep Program/Single Fam	196 So. McCarrons Land Purchas	Kennedy & Graven-Non Bank	Property Purchase at 196 McCarrons	99,792.06
196 So. McCarrons Land Purchas Total:						99,792.06
84875	03/02/2017	Housing Rep Program/Single Fam	196 So. McCarrons Prof. Servic	Northland Appraisal, Inc.	Appraisal-196 McCarrons Blvd	200.00
196 So. McCarrons Prof. Servic Total:						200.00
Fund Total:						99,992.06
84927	03/16/2017	Information Technology	Computer Equipment	CDW Government, Inc.	BluRay Writer	19.14
84927	03/16/2017	Information Technology	Computer Equipment	CDW Government, Inc.	Computer	609.00
84862	03/02/2017	Information Technology	Computer Equipment	CDW Government, Inc.	Blu Ray Player	74.39

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
84862	03/02/2017	Information Technology	Computer Equipment	CDW Government, Inc.	Dell Players	2,436.00
84948	03/16/2017	Information Technology	Computer Equipment	HP INC.	Computer Supplies	1,524.02
84948	03/16/2017	Information Technology	Computer Equipment	HP INC.	Computer Supplies	1,510.00
84871	03/02/2017	Information Technology	Computer Equipment	HP INC.	Computer Supplies-Credit	-178.62
84871	03/02/2017	Information Technology	Computer Equipment	HP INC.	Computer Supplies-Credit	-178.62
84871	03/02/2017	Information Technology	Computer Equipment	HP INC.	Computer Supplies-Credit	-178.62
84871	03/02/2017	Information Technology	Computer Equipment	HP INC.	Computer Supplies	1,071.02
0	03/16/2017	Information Technology	Computer Equipment	SHI International Corp	EliteBooks	1,938.00
0	03/16/2017	Information Technology	Computer Equipment	SHI International Corp	EliteBooks	1,938.00
0	03/09/2017	Information Technology	Computer Equipment	SHI International Corp	Software License	2,821.00
Computer Equipment Total:						13,404.71
84968	03/16/2017	Information Technology	Contract Maintenance	Marco Technologies, LLC	Copier Repair	100.00
0	03/02/2017	Information Technology	Contract Maintenance	Microsoft-CC	Exchange Online Licenses	334.66
0	03/02/2017	Information Technology	Contract Maintenance	Network Solutions- CC	Web Forwarding	1.99
0	03/02/2017	Information Technology	Contract Maintenance	SHI International Corp	Software Maintenance	1,100.00
0	03/02/2017	Information Technology	Contract Maintenance	SHI International Corp	Software Maintenance	880.00
0	03/09/2017	Information Technology	Contract Maintenance	SHI International Corp	40 - MICROSOFT SYSTEM CENTE	13,760.00
85019	03/16/2017	Information Technology	Contract Maintenance	US Internet	Internet	428.92
Contract Maintenance Total:						16,605.57
0	03/15/2017	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Federal Inc	5,627.43
Federal Income Tax Total:						5,627.43
85025	03/16/2017	Information Technology	Fiber Maintenance & Locates	Zayo Group LLC	Fiber Maintenance-Acct: 011277	2,750.81
Fiber Maintenance & Locates Total:						2,750.81
0	03/15/2017	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare E	705.30
0	03/15/2017	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	3,015.75
FICA Employee Ded. Total:						3,721.05
0	03/15/2017	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	3,015.75
0	03/15/2017	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare E	705.30
FICA Employers Share Total:						3,721.05
84950	03/16/2017	Information Technology	HRA Employer	ING ReliaStar	PR Batch 00001.03.2017 HRA Empl	766.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HRA Employer Total:	766.00
84990	03/16/2017	Information Technology	HSA Employee	Premier Bank	PR Batch 00001.03.2017 HSA Empl	670.68
					HSA Employee Total:	670.68
84990	03/16/2017	Information Technology	HSA Employer	Premier Bank	PR Batch 00001.03.2017 HSA Emplo	1,413.76
					HSA Employer Total:	1,413.76
0	03/16/2017	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.03.2017 ICMA Defe	225.00
					ICMA Def Comp Total:	225.00
84919	03/16/2017	Information Technology	Internet	Anoka County Treasury	Broadband	150.00
0	03/16/2017	Information Technology	Internet	Cologix, Inc	Fiber Cross Connect	500.00
84931	03/16/2017	Information Technology	Internet	Comcast	Business Services	36.18
84872	03/02/2017	Information Technology	Internet	Hurricane Electric	Internet	500.00
84896	03/09/2017	Information Technology	Internet	Level 3 Communications	Internet	1,163.85
					Internet Total:	2,350.03
0	03/15/2017	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2017 Post Emplo	500.05
					MN State Retirement Total:	500.05
0	03/02/2017	Information Technology	Operating Supplies	Amazon.com- CC	Key Locker	43.71
0	03/02/2017	Information Technology	Operating Supplies	Amazon.com- CC	Network Supplies, Phone Case, Onlin	244.39
0	03/02/2017	Information Technology	Operating Supplies	Amazon.com- CC	iPad Cover, Keyboard	93.70
0	03/02/2017	Information Technology	Operating Supplies	Amazon.com- CC	iPad Cover, Keyboards	260.28
0	03/02/2017	Information Technology	Operating Supplies	Monoprice.Com-CC	Display Port, VGA Adapters	45.24
					Operating Supplies Total:	687.32
0	03/15/2017	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	3,250.37
					PERA Employee Ded Total:	3,250.37
0	03/15/2017	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	3,250.37
0	03/15/2017	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera additio	500.05

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employer Share Total:						3,750.42
0	03/15/2017	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2017 State Incom	2,069.79
State Income Tax Total:						2,069.79
0	03/02/2017	Information Technology	Telephone	Sprint- CC	Cell Phones	39.99
85021	03/16/2017	Information Technology	Telephone	Verizon Wireless	Cell Phones	445.17
Telephone Total:						485.16
Fund Total:						61,999.20
0	03/02/2017	Internal Service - Interest	Investment Income	US Bank-Non Bank	Terminal Charges	105.49
Investment Income Total:						105.49
Fund Total:						105.49
0	03/15/2017	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Federal Inc	3,542.19
Federal Income Tax Total:						3,542.19
0	03/15/2017	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	2,251.15
0	03/15/2017	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare E	526.48
FICA Employee Ded. Total:						2,777.63
0	03/15/2017	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare E	526.48
0	03/15/2017	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	2,251.15
FICA Employers Share Total:						2,777.63
84950	03/16/2017	License Center	HRA Employer	ING ReliaStar	PR Batch 00001.03.2017 HRA Empl	630.00
HRA Employer Total:						630.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
84990	03/16/2017	License Center	HSA Employee	Premier Bank	PR Batch 00001.03.2017 HSA Empl	261.92
					HSA Employee Total:	261.92
84990	03/16/2017	License Center	HSA Employer	Premier Bank	PR Batch 00001.03.2017 HSA Empl	670.00
					HSA Employer Total:	670.00
0	03/02/2017	License Center	Merchandise for Sale	Mydriversmanuals-CC	Driver Manuals for Resale	267.80
0	03/02/2017	License Center	Merchandise for Sale	Office Depot- CC	Office Supplies	66.97
					Merchandise for Sale Total:	334.77
0	03/15/2017	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2017 Post Emplo	368.23
					MN State Retirement Total:	368.23
0	03/15/2017	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.03.2017 MNDCP De	531.89
0	03/15/2017	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.03.2017 MNDCP De	861.28
					MNDCP Def Comp Total:	1,393.17
0	03/02/2017	License Center	Office Supplies	Amazon.com- CC	Office Supplies	210.86
					Office Supplies Total:	210.86
0	03/02/2017	License Center	Operating Supplies	Pakor-CC	Passport Supplies	337.78
0	03/02/2017	License Center	Operating Supplies	St. Paul Stamp Works-CC	Self Inking Stamp	113.22
					Operating Supplies Total:	451.00
0	03/15/2017	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	2,245.34
					PERA Employee Ded Total:	2,245.34
0	03/15/2017	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	2,245.34
0	03/15/2017	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera additio	345.47
					PERA Employer Share Total:	2,590.81
0	03/02/2017	License Center	Postage	USPS-CC	Postage	586.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Postage Total:						586.95
84941	03/16/2017	License Center	Professional Services	G & K Services	Mats	23.60
84941	03/16/2017	License Center	Professional Services	G & K Services	Mats	23.60
0	03/09/2017	License Center	Professional Services	Quicksilver Express Courier	MN dept of Public Saftey	168.30
Professional Services Total:						215.50
0	03/16/2017	License Center	Rental	Gaughan Properties	License Center Rent-April 2017	5,315.93
Rental Total:						5,315.93
0	03/02/2017	License Center	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	1,207.51
Sales Tax Payable Total:						1,207.51
0	03/15/2017	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2017 State Incom	1,495.35
State Income Tax Total:						1,495.35
0	03/02/2017	License Center	Transportation	Parking Ramp-CC	Conference Parking	7.00
Transportation Total:						7.00
0	03/16/2017	License Center	Utilities	Xcel Energy	Motor Vehicle	495.97
Utilities Total:						495.97
Fund Total:						27,577.76
84869	03/02/2017	Municipal Jazz Band	Operating Supplies	Groth Music	Big Band Supplies	154.86
Operating Supplies Total:						154.86
0	03/02/2017	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director	250.00
Professional Services Total:						250.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						404.86
84881	03/09/2017	P & R Contract Maintenance	Clothing	Avenue Shirt Works	David Beckerman apperal	122.26
84881	03/09/2017	P & R Contract Maintenance	Clothing	Avenue Shirt Works	David Beckerman apperal	48.00
84881	03/09/2017	P & R Contract Maintenance	Clothing	Avenue Shirt Works	Luke Gerlinger Apperal	359.36
84881	03/09/2017	P & R Contract Maintenance	Clothing	Avenue Shirt Works	Luke Gerlinger Apperal	24.00
84930	03/16/2017	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Supplies	1.78
84930	03/16/2017	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Supplies	1.78
84930	03/16/2017	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Supplies	1.78
84930	03/16/2017	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Supplies	1.78
Clothing Total:						562.52
0	03/02/2017	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-CC	Regular Service	602.14
Contract Maintenance Total:						602.14
0	03/15/2017	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Federal Incc	2,682.85
Federal Income Tax Total:						2,682.85
0	03/15/2017	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare Ei	327.21
0	03/15/2017	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	1,399.23
FICA Employee Ded. Total:						1,726.44
0	03/15/2017	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare Ei	327.21
0	03/15/2017	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	1,399.23
FICA Employers Share Total:						1,726.44
84950	03/16/2017	P & R Contract Maintenance	HRA Employer	ING ReliaStar	PR Batch 00001.03.2017 HRA Empl	370.00
HRA Employer Total:						370.00
84990	03/16/2017	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00001.03.2017 HSA Empl	259.62
HSA Employee Total:						259.62

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
84990	03/16/2017	P & R Contract Maintenance	HSA Employer	Premier Bank	PR Batch 00001.03.2017 HSA Emplo	1,152.50
HSA Employer Total:						1,152.50
0	03/15/2017	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2017 Post Emplo	229.42
MN State Retirement Total:						229.42
0	03/15/2017	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.03.2017 MNDCP De	605.00
MNDCP Def Comp Total:						605.00
84886	03/09/2017	P & R Contract Maintenance	Operating Supplies	Central Power Distributors Inc	Oil, feed head and trimmer line	340.33
0	03/02/2017	P & R Contract Maintenance	Operating Supplies	Etrailer.com-CC	No Receipt-J. Taylor	234.95
0	03/02/2017	P & R Contract Maintenance	Operating Supplies	Home Depot- CC	Puppet Truck Supplies	47.60
0	03/02/2017	P & R Contract Maintenance	Operating Supplies	Home Depot- CC	Shelter Supplies	60.47
0	03/02/2017	P & R Contract Maintenance	Operating Supplies	Home Depot- CC	Shelter Supplies	16.13
0	03/02/2017	P & R Contract Maintenance	Operating Supplies	Home Depot- CC	Puppet Truck Supplies	147.37
84897	03/09/2017	P & R Contract Maintenance	Operating Supplies	LTG Power Equipment	srm 226 trimmer	339.95
84971	03/16/2017	P & R Contract Maintenance	Operating Supplies	McClellan Sales Inc.	Nitrile Gloves	200.00
0	03/02/2017	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Puppet Truck Supplies	5.25
0	03/02/2017	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Staple Gun, Zip Ties	27.87
0	03/02/2017	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Puppet Truck Supplies	5.88
0	03/02/2017	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Paint Supplies, Graffiti Removal	26.45
0	03/02/2017	P & R Contract Maintenance	Operating Supplies	Sherwin Williams - CC	No Receipt-Schlosser	53.62
85014	03/16/2017	P & R Contract Maintenance	Operating Supplies	Trio Supply Company	Restroom Supplies	392.70
85023	03/16/2017	P & R Contract Maintenance	Operating Supplies	Wheeler Hardware Company	Hinge Shim	18.98
Operating Supplies Total:						1,917.55
0	03/15/2017	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	1,491.31
PERA Employee Ded Total:						1,491.31
0	03/15/2017	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	1,491.31
0	03/15/2017	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera additio	229.42
PERA Employer Share Total:						1,720.73
84900	03/09/2017	P & R Contract Maintenance	Professional Services	On-Site Medical Services, Inc.	Hearing Testing	154.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Professional Services Total:						154.00
0	03/15/2017	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2017 State Incom	1,057.93
State Income Tax Total:						1,057.93
0	03/02/2017	P & R Contract Maintenance	Telephone	Sprint- CC	Cell Phones	39.99
85021	03/16/2017	P & R Contract Maintenance	Telephone	Verizon Wireless	Cell Phones	33.88
85021	03/16/2017	P & R Contract Maintenance	Telephone	Verizon Wireless	Cell Phones	33.88
Telephone Total:						107.75
84966	03/16/2017	P & R Contract Maintenance	Union Dues Deduction	Local Union 49	PR Batch 00001.03.2017 IOUE Union	272.00
Union Dues Deduction Total:						272.00
0	03/16/2017	P & R Contract Maintenance	Utilities	Xcel Energy	P&R	55.69
Utilities Total:						55.69
Fund Total:						16,693.89
0	03/02/2017	Pathway Maintenance Fund	Operating Supplies	Cashnet-CC	Supplies	32.45
0	03/02/2017	Pathway Maintenance Fund	Operating Supplies	Hamline Auto Body-CC	Vehicle Supplies	573.77
Operating Supplies Total:						606.22
Fund Total:						606.22
85018	03/16/2017	Police - DWI Enforcement	Operating Supplies	US Bank	Petty Cash Reimbursement	21.75
Operating Supplies Total:						21.75
0	03/16/2017	Police - DWI Enforcement	Professional Services	Erickson, Bell, Beckman & Quinn I	Squad DVD Copying	2,083.33
Professional Services Total:						2,083.33

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						2,105.08
84962	03/16/2017	Police Forfeiture Fund	Professional Services	LENS Equipment	Cellular Recording Device	2,035.00
85000	03/16/2017	Police Forfeiture Fund	Professional Services	Benjamin Schultz	Tobacco Compliance Checker	52.00
85015	03/16/2017	Police Forfeiture Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	130.00
85021	03/16/2017	Police Forfeiture Fund	Professional Services	Verizon Wireless	Cell Phones	70.02
Professional Services Total:						2,287.02
Fund Total:						2,287.02
0	03/02/2017	Police Vehicle Revolving	Capital Outlay	Warners Stellian-CC	Dishwasher, Installation	900.00
Capital Outlay Total:						900.00
0	03/02/2017	Police Vehicle Revolving	Minor Equipment	LA Police Gear, Inc.-CC	CIP Equipment	470.65
0	03/02/2017	Police Vehicle Revolving	Minor Equipment	LA Police Gear, Inc.-CC	CIP Equipment	131.07
0	03/02/2017	Police Vehicle Revolving	Minor Equipment	Menards-CC	CIP Equipment	8.33
0	03/02/2017	Police Vehicle Revolving	Minor Equipment	Optics Planet-CC	CIP Equipment	170.00
0	03/02/2017	Police Vehicle Revolving	Minor Equipment	Optics Planet-CC	CIP Equipment	977.70
Minor Equipment Total:						1,757.75
85018	03/16/2017	Police Vehicle Revolving	Vehicle Supplies & Maintenance	US Bank	Petty Cash Reimbursement	22.00
Vehicle Supplies & Maintenance Total:						22.00
0	03/16/2017	Police Vehicle Revolving	Vehicles & Equipment	Advanced Graphix, Inc.	K9 Graphics	182.00
0	03/16/2017	Police Vehicle Revolving	Vehicles & Equipment	Applied Concepts, Inc.	Vehicle Supplies	2,912.50
0	03/16/2017	Police Vehicle Revolving	Vehicles & Equipment	Applied Concepts, Inc.	Vehicle Supplies	53.20
84945	03/16/2017	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Updating-Plate: RV1410	484.32
84945	03/16/2017	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Updating-Plate: RV1301	899.34
84945	03/16/2017	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Updating-Plate: RV1504	484.32
0	03/02/2017	Police Vehicle Revolving	Vehicles & Equipment	Stop Stick-CC	CIP-Squad Equipment	370.00
Vehicles & Equipment Total:						5,385.68

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						8,065.43
84988	03/16/2017	Recreation Fund	Building Rental	Pearls of Hope	Repayment of Event Deposit	300.00
Building Rental Total:						300.00
84951	03/16/2017	Recreation Fund	Contract Maintenance	Int'l Chemtex Corp	Cooling Treatment	825.66
0	03/02/2017	Recreation Fund	Contract Maintenance	Kone Inc	Elevator Repair	145.01
0	03/02/2017	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	247.86
Contract Maintenance Total:						1,218.53
85018	03/16/2017	Recreation Fund	Employee Recognition	US Bank	Petty Cash Reimbursement	20.00
Employee Recognition Total:						20.00
0	03/15/2017	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Federal Inc	5,440.58
Federal Income Tax Total:						5,440.58
85009	03/16/2017	Recreation Fund	Fee Program Revenue	The Cleaning Authority, Inc.	Park Building Cleaning	3,855.60
Fee Program Revenue Total:						3,855.60
0	03/15/2017	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	3,993.93
0	03/15/2017	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare E	940.86
FICA Employee Ded. Total:						4,934.79
0	03/15/2017	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	3,993.93
0	03/15/2017	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare E	940.86
FICA Employers Share Total:						4,934.79
84950	03/16/2017	Recreation Fund	HRA Employer	ING ReliaStar	PR Batch 00001.03.2017 HRA Empl	1,587.10
HRA Employer Total:						1,587.10
84990	03/16/2017	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00001.03.2017 HSA Empl	261.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HSA Employee Total:	261.60
84990	03/16/2017	Recreation Fund	HSA Employer	Premier Bank	PR Batch 00001.03.2017 HSA Emplo	698.58
					HSA Employer Total:	698.58
0	03/16/2017	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.03.2017 ICMA Defe	552.27
					ICMA Def Comp Total:	552.27
0	03/02/2017	Recreation Fund	Memberships & Subscriptions	MIAMA-CC	Membership Dues	175.00
84979	03/16/2017	Recreation Fund	Memberships & Subscriptions	MN Dept of Public Safety	Emergency Planning -Storage of Extr	100.00
0	03/09/2017	Recreation Fund	Memberships & Subscriptions	Mood Media, Inc.	Mood Media Services	165.69
0	03/02/2017	Recreation Fund	Memberships & Subscriptions	When I Work-CC	Monthly Charge	49.00
					Memberships & Subscriptions Total:	489.69
84870	03/02/2017	Recreation Fund	Merchandise for Sale	Hermel Foodservice	Concession Supplies	383.54
84877	03/02/2017	Recreation Fund	Merchandise for Sale	Shamrock Group	Concession Items	25.71
84879	03/02/2017	Recreation Fund	Merchandise for Sale	Watson Company	Concession Items	158.48
84879	03/02/2017	Recreation Fund	Merchandise for Sale	Watson Company	Concession Items	196.60
					Merchandise for Sale Total:	764.33
84984	03/16/2017	Recreation Fund	Misc. Equipment	On Site Sanitation, Inc.	Portable Restrooms	380.00
					Misc. Equipment Total:	380.00
0	03/15/2017	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2017 Post Emplo	441.67
					MN State Retirement Total:	441.67
0	03/15/2017	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.03.2017 MNDCP De	1,688.05
					MNDCP Def Comp Total:	1,688.05
84938	03/16/2017	Recreation Fund	Motor Fuel	Ferrellgas	Fuel	53.56
					Motor Fuel Total:	53.56

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/02/2017	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	95.30
0	03/02/2017	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	113.19
Office Supplies Total:						208.49
0	03/02/2017	Recreation Fund	Operating Supplies	4Imprint-CC	Name Tag Holders	100.00
0	03/02/2017	Recreation Fund	Operating Supplies	4Imprint-CC	Name Tag Holders	178.86
0	03/02/2017	Recreation Fund	Operating Supplies	4Imprint-CC	Name Tag Holders	50.00
0	03/02/2017	Recreation Fund	Operating Supplies	Anderson Industrial-CC	Brackets	105.19
84863	03/02/2017	Recreation Fund	Operating Supplies	Central Power Distributors Inc	Muffler	18.56
0	03/02/2017	Recreation Fund	Operating Supplies	Costume Gallery-CC	Ice Show Costumes	48.00
0	03/09/2017	Recreation Fund	Operating Supplies	Discount Steel Inc	Corner Guards	45.00
0	03/09/2017	Recreation Fund	Operating Supplies	Discount Steel Inc	Drill and screw	27.23
0	03/09/2017	Recreation Fund	Operating Supplies	Fikes, Inc.	Operating supplies	472.30
0	03/16/2017	Recreation Fund	Operating Supplies	Grainger Inc	Restroom Supplies	31.22
0	03/16/2017	Recreation Fund	Operating Supplies	Grainger Inc	Restroom Supplies	31.22
0	03/02/2017	Recreation Fund	Operating Supplies	Grainger Inc	Lamps, Fuses	42.36
0	03/02/2017	Recreation Fund	Operating Supplies	Grainger Inc	Fuses	10.64
84947	03/16/2017	Recreation Fund	Operating Supplies	Hillyard, Inc.-Minneapolis	Squeegee Blades	39.32
84949	03/16/2017	Recreation Fund	Operating Supplies	Ice Skating Institute	Supplies	7.96
84894	03/09/2017	Recreation Fund	Operating Supplies	Ice Skating Institute	Badges	7.96
0	03/02/2017	Recreation Fund	Operating Supplies	Litin Party & Paper-CC	HANC Event Supplies	67.47
0	03/02/2017	Recreation Fund	Operating Supplies	Michaels-CC	Framing	94.17
0	03/02/2017	Recreation Fund	Operating Supplies	New England Sports-CC	Skate Sharpener Parts	235.41
0	03/02/2017	Recreation Fund	Operating Supplies	Office Depot- CC	Frames	198.07
0	03/02/2017	Recreation Fund	Operating Supplies	Pats Muffler Welding-CC	Zamboni Supplies	65.00
0	03/02/2017	Recreation Fund	Operating Supplies	PetSmart-CC	HANC Animal Food	11.77
0	03/02/2017	Recreation Fund	Operating Supplies	Revolution Dancewear-CC	Ice Show Costumes	84.98
0	03/02/2017	Recreation Fund	Operating Supplies	Sherwin Williams - CC	Paint Supplies	62.95
84913	03/09/2017	Recreation Fund	Operating Supplies	Bruce Ueland	Reimbursement for Program supplies	37.33
0	03/02/2017	Recreation Fund	Operating Supplies	UPS Store- CC	Shipping Charges	9.08
0	03/16/2017	Recreation Fund	Operating Supplies	Voss Lighting	Lighting Supplies	37.98
0	03/02/2017	Recreation Fund	Operating Supplies	Voss Lighting	Lighting Supplies	53.06
0	03/02/2017	Recreation Fund	Operating Supplies	Voss Lighting	Lighting Supplies	63.60
Operating Supplies Total:						2,236.69
0	03/15/2017	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	3,315.37
PERA Employee Ded Total:						3,315.37
0	03/15/2017	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	3,341.29
0	03/15/2017	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera additio	502.11

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employer Share Total:						3,843.40
0	03/09/2017	Recreation Fund	Printing	Roseville Area Schools	Legos WinterSpring 2017 see AD ver.	140.64
Printing Total:						140.64
84923	03/16/2017	Recreation Fund	Professional Services	Sami Banat	Speedskating Instructor	130.00
84884	03/09/2017	Recreation Fund	Professional Services	Mackenzie Carlson	Scorekeeping for audult Bball	66.00
84885	03/09/2017	Recreation Fund	Professional Services	Karen Carrier	Payment for Tai Chi Chih Instruction	175.00
84926	03/16/2017	Recreation Fund	Professional Services	Ricardo Castillo	Basketball Scorekeeping	44.00
0	03/02/2017	Recreation Fund	Professional Services	Fryer Design-CC	Board Prints	1,165.00
84943	03/16/2017	Recreation Fund	Professional Services	Sam Groven	Speedskating Instructor	140.00
84944	03/16/2017	Recreation Fund	Professional Services	McKinley Hanson	Speedskating Instructor	130.00
84893	03/09/2017	Recreation Fund	Professional Services	Bashir Hassan	Scorekeeping for Basketball	44.00
84946	03/16/2017	Recreation Fund	Professional Services	Kathryn Herman	Speedskating Instructor	130.00
84955	03/16/2017	Recreation Fund	Professional Services	Michael Johnson	Speedskating Instructor	40.00
84954	03/16/2017	Recreation Fund	Professional Services	Adam Johnson	Speedskating Instructor	140.00
84958	03/16/2017	Recreation Fund	Professional Services	Eric Kendall	Basketball Scorekeeping	44.00
84959	03/16/2017	Recreation Fund	Professional Services	Kidcreate Studio	Art Camp	378.00
84961	03/16/2017	Recreation Fund	Professional Services	Jessica Lee	Ensemble Music Classes-Winter 2017	2,367.00
0	03/16/2017	Recreation Fund	Professional Services	Willie McCray	Refereeing Service	672.00
0	03/16/2017	Recreation Fund	Professional Services	Willie McCray	Refereeing Service	896.00
0	03/02/2017	Recreation Fund	Professional Services	Willie McCray	Referee Service	1,120.00
0	03/16/2017	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating Services	1,339.50
0	03/16/2017	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating Services	1,311.00
0	03/09/2017	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating Services	997.50
84974	03/16/2017	Recreation Fund	Professional Services	Colton Mishek	Speedskating Instruction	150.00
0	03/16/2017	Recreation Fund	Professional Services	Kali Norton	Basketball Scorekeeping	162.00
84899	03/09/2017	Recreation Fund	Professional Services	Obssa Omar	Scorekeeping for Adult Basketball	44.00
84900	03/09/2017	Recreation Fund	Professional Services	On-Site Medical Services, Inc.	Hearing Testing	44.00
84985	03/16/2017	Recreation Fund	Professional Services	Melanie Pankow	Speedskating Instructor	150.00
84904	03/09/2017	Recreation Fund	Professional Services	George Sigstad	Scorekeeping for Adult Basketball	48.00
84910	03/09/2017	Recreation Fund	Professional Services	Jake Tessmer	Scorekeeping for Adult Basketball	88.00
Professional Services Total:						12,015.00
0	03/02/2017	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	6,504.81
Sales Tax Payable Total:						6,504.81
0	03/09/2017	Recreation Fund	Services	Roseville Area Schools	Spring Events 2017 DC, Job 380842	311.04

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Services Total:						311.04
84994	03/16/2017	Recreation Fund	Spectator Admissions	Region 4AA	Section 4A Boys Hockey Ticket Reve	9,424.00
84995	03/16/2017	Recreation Fund	Spectator Admissions	Region 5AA	5AA Girls Hockey Ticket Revenue St	8,634.60
84996	03/16/2017	Recreation Fund	Spectator Admissions	Roseville Area High School	RAHS Boys & Girls Hockey Ticket S	6,215.00
Spectator Admissions Total:						24,273.60
0	03/15/2017	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2017 State Incom	2,240.66
State Income Tax Total:						2,240.66
85021	03/16/2017	Recreation Fund	Telephone	Verizon Wireless	Cell Phones	142.85
Telephone Total:						142.85
0	03/16/2017	Recreation Fund	Union Dues Deduction	LELS	PR Batch 00001.03.2017 Lels Union	4.46
84966	03/16/2017	Recreation Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.03.2017 IOUE Unio	102.00
0	03/16/2017	Recreation Fund	Union Dues Deduction	MN Teamsters #320	PR Batch 00001.03.2017 Local 320 U	4.18
Union Dues Deduction Total:						110.64
84866	03/02/2017	Recreation Fund	Utilities	Comcast	Business Services-Acct: 529 051605	250.06
84866	03/02/2017	Recreation Fund	Utilities	Comcast	Business Services-Acct: 529 052469	245.06
84888	03/09/2017	Recreation Fund	Utilities	Comcast	2055 Cohansey Blvd	10.50
84888	03/09/2017	Recreation Fund	Utilities	Comcast	2590 Fry Street	235.06
0	03/16/2017	Recreation Fund	Utilities	Xcel Energy	Nature Center	743.36
Utilities Total:						1,484.04
Fund Total:						84,448.37
0	03/16/2017	Risk Management	Professional Services	Samba Holdings Inc	Driver Searches	458.10
Professional Services Total:						458.10
84873	03/02/2017	Risk Management	Training	League of MN Cities	Safety & Loss Control Workshop	40.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Training Total:						40.00
Fund Total:						498.10
84861	03/02/2017	Sanitary Sewer	Clothing	Avenue Shirt Works	Uniform Supplies	223.29
84861	03/02/2017	Sanitary Sewer	Clothing	Avenue Shirt Works	Uniform Supplies	24.00
Clothing Total:						247.29
84917	03/16/2017	Sanitary Sewer	Contract Maintenance	Advanced Engineering & Environm	I&C System Services	2,688.00
84917	03/16/2017	Sanitary Sewer	Contract Maintenance	Advanced Engineering & Environm	I&C System Services	1,992.24
Contract Maintenance Total:						4,680.24
0	03/02/2017	Sanitary Sewer	Credit Card Fees	Bluefin Payment Systems-Non Ban	February UB Payments.com Charges	3,265.62
Credit Card Fees Total:						3,265.62
0	03/15/2017	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Federal Inc	1,324.11
Federal Income Tax Total:						1,324.11
0	03/15/2017	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	809.81
0	03/15/2017	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare Ei	189.36
FICA Employee Ded. Total:						999.17
0	03/15/2017	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	809.81
0	03/15/2017	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare Ei	189.36
FICA Employers Share Total:						999.17
84950	03/16/2017	Sanitary Sewer	HRA Employer	ING ReliaStar	PR Batch 00001.03.2017 HRA Empl	447.78
HRA Employer Total:						447.78
84990	03/16/2017	Sanitary Sewer	HSA Employee	Premier Bank	PR Batch 00001.03.2017 HSA Empl	67.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HSA Employee Total:	67.00
84990	03/16/2017	Sanitary Sewer	HSA Employer	Premier Bank	PR Batch 00001.03.2017 HSA Emplo	119.06
					HSA Employer Total:	119.06
0	03/16/2017	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.03.2017 ICMA Defe	26.26
					ICMA Def Comp Total:	26.26
84865	03/02/2017	Sanitary Sewer	Metro Waste Control Board	City of Lauderdale	Quarterly PACAL Sewer Payment	700.69
					Metro Waste Control Board Total:	700.69
0	03/15/2017	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2017 Post Emplo	138.15
					MN State Retirement Total:	138.15
0	03/15/2017	Sanitary Sewer	MND CP Def Comp	Great West- Non Bank	PR Batch 00001.03.2017 MND CP De	128.26
					MND CP Def Comp Total:	128.26
84891	03/09/2017	Sanitary Sewer	Operating Supplies	Flexible Pipe Co.	Sewer Hose, cobra	2,135.00
0	03/02/2017	Sanitary Sewer	Operating Supplies	Menards-CC	Screws, Anchors	17.45
85022	03/16/2017	Sanitary Sewer	Operating Supplies	Viking Electric Supply, Inc.	Electrical Supplies	194.26
0	03/09/2017	Sanitary Sewer	Operating Supplies	Viking Industrial Center	Tone Bomber w/Quilted Liner	65.90
					Operating Supplies Total:	2,412.61
0	03/15/2017	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	898.08
					PERA Employee Ded Total:	898.08
0	03/15/2017	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera additio	138.15
0	03/15/2017	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	898.08
					PERA Employer Share Total:	1,036.23
0	03/09/2017	Sanitary Sewer	Professional Services	Gopher State One Call	FTP Tickets	64.35
84900	03/09/2017	Sanitary Sewer	Professional Services	On-Site Medical Services, Inc.	Hearing Testing	90.20

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Professional Services Total:						154.55
84991	03/16/2017	Sanitary Sewer	Rental	Q3 Contracting, Inc.	Barricades, Arrows	489.45
Rental Total:						489.45
84972	03/16/2017	Sanitary Sewer	Sewer SAC Charges	Metropolitan Council	February SAC Charges	19,681.20
Sewer SAC Charges Total:						19,681.20
0	03/15/2017	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2017 State Incom	558.13
State Income Tax Total:						558.13
0	03/02/2017	Sanitary Sewer	Telephone	Sprint- CC	Cell Phones	77.98
84908	03/09/2017	Sanitary Sewer	Telephone	T Mobile	Acct 771707201	79.98
Telephone Total:						157.96
84966	03/16/2017	Sanitary Sewer	Union Dues Deduction	Local Union 49	PR Batch 00001.03.2017 IOUE Unioi	117.30
Union Dues Deduction Total:						117.30
Fund Total:						38,648.31
84889	03/09/2017	Singles Program	Operating Supplies	Shirley Detmer	Singles supplies	10.00
84902	03/09/2017	Singles Program	Operating Supplies	Ron Rieschl	Singles Supplies	15.00
Operating Supplies Total:						25.00
Fund Total:						25.00
0	03/15/2017	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Federal Inc	113.86
Federal Income Tax Total:						113.86
0	03/15/2017	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	61.46

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/15/2017	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare E	14.38
					FICA Employee Ded. Total:	75.84
0	03/15/2017	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare E	14.38
0	03/15/2017	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	61.46
					FICA Employers Share Total:	75.84
0	03/15/2017	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2017 Post Emplo	9.36
					MN State Retirement Total:	9.36
0	03/15/2017	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	60.91
					PERA Employee Ded Total:	60.91
0	03/15/2017	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera additio	9.36
0	03/15/2017	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	60.91
					PERA Employer Share Total:	70.27
0	03/16/2017	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	36,506.84
					Professional Services Total:	36,506.84
0	03/15/2017	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2017 State Incom	51.28
					State Income Tax Total:	51.28
					Fund Total:	36,964.20
0	03/16/2017	Storm Drainage	Clothing	Nick Picha	Boots Reimbursement Per Union Con	19.99
					Clothing Total:	19.99
84918	03/16/2017	Storm Drainage	Contract Maintenance	AE2S Construction, LLC	Waterfall Repair	504.63
84878	03/02/2017	Storm Drainage	Contract Maintenance	Ultimate Safety Concepts, Inc.	Sensor	311.43

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Contract Maintenance Total:	816.06
0	03/15/2017	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Federal Incc	1,105.01
					Federal Income Tax Total:	1,105.01
0	03/15/2017	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare Ei	148.28
0	03/15/2017	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	634.20
					FICA Employee Ded. Total:	782.48
0	03/15/2017	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare Ei	148.28
0	03/15/2017	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	634.20
					FICA Employers Share Total:	782.48
84950	03/16/2017	Storm Drainage	HRA Employer	ING ReliaStar	PR Batch 00001.03.2017 HRA Empl	113.75
					HRA Employer Total:	113.75
84990	03/16/2017	Storm Drainage	HSA Employee	Premier Bank	PR Batch 00001.03.2017 HSA Empl	73.73
					HSA Employee Total:	73.73
84990	03/16/2017	Storm Drainage	HSA Employer	Premier Bank	PR Batch 00001.03.2017 HSA Empl	217.10
					HSA Employer Total:	217.10
0	03/16/2017	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.03.2017 ICMA Defe	52.50
					ICMA Def Comp Total:	52.50
0	03/15/2017	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2017 Post Emplo	102.16
					MN State Retirement Total:	102.16
0	03/15/2017	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.03.2017 MNDCP De	63.49
					MNDCP Def Comp Total:	63.49

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
84886	03/09/2017	Storm Drainage	Operating Supplies	Central Power Distributors Inc	Chains	165.43
85004	03/16/2017	Storm Drainage	Operating Supplies	Specialized Environmental Tech, In	Malcolm Facility Transactions	90.00
Operating Supplies Total:						255.43
0	03/15/2017	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	663.52
PERA Employee Ded Total:						663.52
0	03/15/2017	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	663.52
0	03/15/2017	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera additio	102.16
PERA Employer Share Total:						765.68
0	03/09/2017	Storm Drainage	Professional Services	Gopher State One Call	FTP Tickets	64.35
84900	03/09/2017	Storm Drainage	Professional Services	On-Site Medical Services, Inc.	Hearing Testing	69.30
0	03/16/2017	Storm Drainage	Professional Services	SEH	Draft & Final Plans-CSWMP Update	1,727.28
85006	03/16/2017	Storm Drainage	Professional Services	Sheila Stowell	Mileage Reimbursement	4.65
85006	03/16/2017	Storm Drainage	Professional Services	Sheila Stowell	PWET Commission Minutes	131.25
85024	03/16/2017	Storm Drainage	Professional Services	XP Solutions	TAX	712.14
85024	03/16/2017	Storm Drainage	Professional Services	XP Solutions	SHIPPING	30.00
85024	03/16/2017	Storm Drainage	Professional Services	XP Solutions	EPSTORM ESSENTIALS BUNDLE	9,995.00
Professional Services Total:						12,733.97
85013	03/16/2017	Storm Drainage	Rental	Tri State Bobcat, Inc	Bobcat Loader	330.00
Rental Total:						330.00
0	03/15/2017	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2017 State Incom	454.09
State Income Tax Total:						454.09
84966	03/16/2017	Storm Drainage	Union Dues Deduction	Local Union 49	PR Batch 00001.03.2017 IOUE Unioi	85.49
Union Dues Deduction Total:						85.49
84912	03/09/2017	Storm Drainage	Vehicles & Equipment	Titan Machinery	TOWMASTER TRAILER TILT BEE	1,479.75
Vehicles & Equipment Total:						11,479.75

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						30,896.68
0	03/16/2017	Street Construction	2017 Pavement Mgmt Project	American Engineering Testing, Inc.	Geotechnical Expoloration Services	16,500.00
2017 Pavement Mgmt Project Total:						16,500.00
Fund Total:						16,500.00
0	03/15/2017	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Federal Incc	580.72
Federal Income Tax Total:						580.72
0	03/15/2017	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	444.56
0	03/15/2017	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare Ei	103.97
FICA Employee Ded. Total:						548.53
0	03/15/2017	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	444.56
0	03/15/2017	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare Ei	103.97
FICA Employers Share Total:						548.53
84950	03/16/2017	Telecommunications	HRA Employer	ING ReliaStar	PR Batch 00001.03.2017 HRA Empl	161.49
HRA Employer Total:						161.49
84990	03/16/2017	Telecommunications	HSA Employee	Premier Bank	PR Batch 00001.03.2017 HSA Empl	9.63
HSA Employee Total:						9.63
84990	03/16/2017	Telecommunications	HSA Employer	Premier Bank	PR Batch 00001.03.2017 HSA Empl	50.00
HSA Employer Total:						50.00
0	03/15/2017	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2017 Post Emplo	71.75
MN State Retirement Total:						71.75

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/15/2017	Telecommunications	MNDP Def Comp	Great West- Non Bank	PR Batch 00001.03.2017 MNDP De	390.00
MNDP Def Comp Total:						390.00
0	03/15/2017	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	466.46
PERA Employee Ded Total:						466.46
0	03/15/2017	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera additio	71.75
0	03/15/2017	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	466.46
PERA Employer Share Total:						538.21
84924	03/16/2017	Telecommunications	Printing	Bolger Inc.	March/April City News	4,272.76
Printing Total:						4,272.76
0	03/16/2017	Telecommunications	Professional Services	North Suburban Access Corp	Monthly Production Services-Februar	1,433.19
0	03/16/2017	Telecommunications	Professional Services	North Suburban Access Corp	Comprehensive Planning Meetings	150.00
Professional Services Total:						1,583.19
0	03/15/2017	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2017 State Incom	255.23
State Income Tax Total:						255.23
Fund Total:						9,476.50
84929	03/16/2017	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink Communications	Telephone	14.58
84928	03/16/2017	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	94.56
84928	03/16/2017	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	57.28
84928	03/16/2017	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	205.70
84928	03/16/2017	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	161.04
84928	03/16/2017	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	86.06
84887	03/09/2017	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Account 651-773-1496	100.89
84952	03/16/2017	Telephone	PSTN-PRI Access/DID Allocation	Integra	Telephone	3,367.25
PSTN-PRI Access/DID Allocation Total:						4,087.36

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						4,087.36
0	03/16/2017	TIF District #17-Twin Lakes	Twin Lakes I-35W Ramp	Forest Lake Contracting, Inc.	35W/Cleveland Ave Interchange	9,617.57
Twin Lakes I-35W Ramp Total:						9,617.57
Fund Total:						9,617.57
84880	03/09/2017	Water Fund	Accounts Payable	PARIS ALVES	Refund Check	167.98
84933	03/16/2017	Water Fund	Accounts Payable	SHARON CREAMER	Refund Check	174.63
84867	03/02/2017	Water Fund	Accounts Payable	MARIA DE LA O CARBALLO	Refund Check	22.69
84956	03/16/2017	Water Fund	Accounts Payable	L KEAPPROTH	Refund Check	140.81
84967	03/16/2017	Water Fund	Accounts Payable	HEIDI LUND	Refund Check	80.65
84874	03/02/2017	Water Fund	Accounts Payable	JODY WARD & MICHAEL RANN	Refund Check	84.34
84981	03/16/2017	Water Fund	Accounts Payable	ALBERT NYGREN	Refund Check	48.58
84986	03/16/2017	Water Fund	Accounts Payable	KATHY PAPAGIANNOPOULOS	Refund Check	78.78
84987	03/16/2017	Water Fund	Accounts Payable	MICHELLE PATRAW	Refund Check	26.19
84999	03/16/2017	Water Fund	Accounts Payable	JOHN SCHMIDT	Refund Check	71.06
Accounts Payable Total:						895.71
84922	03/16/2017	Water Fund	Clothing	Avenue Shirt Works	Uniform Supplies	19.74
84861	03/02/2017	Water Fund	Clothing	Avenue Shirt Works	Uniform Supplies	151.45
84861	03/02/2017	Water Fund	Clothing	Avenue Shirt Works	Uniform Supplies	82.92
84861	03/02/2017	Water Fund	Clothing	Avenue Shirt Works	Uniform Supplies	12.00
84861	03/02/2017	Water Fund	Clothing	Avenue Shirt Works	Uniform Supplies	12.00
84861	03/02/2017	Water Fund	Clothing	Avenue Shirt Works	Uniform Supplies	70.30
84861	03/02/2017	Water Fund	Clothing	Avenue Shirt Works	Uniform Supplies	174.30
84861	03/02/2017	Water Fund	Clothing	Avenue Shirt Works	Uniform Supplies	14.50
84861	03/02/2017	Water Fund	Clothing	Avenue Shirt Works	Uniform Supplies	26.50
Clothing Total:						563.71
84917	03/16/2017	Water Fund	Contract Maintenance	Advanced Engineering & Environm	I&C System Services	924.00
Contract Maintenance Total:						924.00
0	03/15/2017	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Federal Inc	1,734.21

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Federal Income Tax Total:	1,734.21
0	03/15/2017	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	1,067.29
0	03/15/2017	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare Ei	249.63
					FICA Employee Ded. Total:	1,316.92
0	03/15/2017	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 FICA Empl	1,067.29
0	03/15/2017	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.03.2017 Medicare Ei	249.63
					FICA Employers Share Total:	1,316.92
84950	03/16/2017	Water Fund	HRA Employer	ING ReliaStar	PR Batch 00001.03.2017 HRA Empl	446.72
					HRA Employer Total:	446.72
84990	03/16/2017	Water Fund	HSA Employee	Premier Bank	PR Batch 00001.03.2017 HSA Empl	140.52
					HSA Employee Total:	140.52
84990	03/16/2017	Water Fund	HSA Employer	Premier Bank	PR Batch 00001.03.2017 HSA Empl	201.34
					HSA Employer Total:	201.34
0	03/16/2017	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00001.03.2017 ICMA Defe	48.74
					ICMA Def Comp Total:	48.74
0	03/15/2017	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.03.2017 Post Emplo	175.08
					MN State Retirement Total:	175.08
0	03/15/2017	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.03.2017 MNDCP De	203.73
					MNDCP Def Comp Total:	203.73
0	03/16/2017	Water Fund	Operating Supplies	Able Hose & Rubber Inc	Fire Hose, Adapters	506.48
0	03/16/2017	Water Fund	Operating Supplies	Aggregate Industries-MWR, Inc.	Select Granular	1,423.70
0	03/16/2017	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	78.64
0	03/09/2017	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Credit Memo: 1 1/4 Tap Curb BX Lid	-56.63

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
84939	03/16/2017	Water Fund	Operating Supplies	Fra-Dor Inc.	Received Loads	160.00
0	03/02/2017	Water Fund	Operating Supplies	Marathon Oil-CC	No Receipt-Wendel	13.05
84980	03/16/2017	Water Fund	Operating Supplies	Murkowski Properties Inc	Watermain Break Dump Fee	125.08
0	03/16/2017	Water Fund	Operating Supplies	Ziegler Inc	Paint	79.28
Operating Supplies Total:						2,329.60
0	03/15/2017	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	1,138.12
PERA Employee Ded Total:						1,138.12
0	03/15/2017	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera additio	175.08
0	03/15/2017	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.03.2017 Pera Emplo	1,138.12
PERA Employer Share Total:						1,313.20
0	03/09/2017	Water Fund	Professional Services	Gopher State One Call	FTP Tickets	64.35
84900	03/09/2017	Water Fund	Professional Services	On-Site Medical Services, Inc.	Hearing Testing	107.80
85016	03/16/2017	Water Fund	Professional Services	Twin City Water Clinic, Inc.	Coliform Bacteria-February Samples	480.00
Professional Services Total:						652.15
84905	03/09/2017	Water Fund	St. Paul Water	St. Paul Regional Water Services	Account: 0709535, Customer: 053244	297,400.20
St. Paul Water Total:						297,400.20
0	03/15/2017	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.03.2017 State Incom	718.79
State Income Tax Total:						718.79
0	03/02/2017	Water Fund	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax	13,194.31
State Sales Tax Payable Total:						13,194.31
0	03/16/2017	Water Fund	Training	Robert Luger	CDL Renewal Class A	57.25
Training Total:						57.25
84966	03/16/2017	Water Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.03.2017 IOUE Unioi	188.70

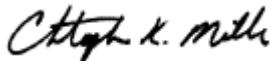
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Union Dues Deduction Total:	188.70
0	03/16/2017	Water Fund	Utilities	Xcel Energy	Repeater Station/Meter Reading	33.25
					Utilities Total:	33.25
0	03/02/2017	Water Fund	Water - Roseville	City of Roseville- Non Bank	City Water Bills	1,582.86
					Water - Roseville Total:	1,582.86
0	03/16/2017	Water Fund	Water Meters	Grainger Inc	Magnetic Power Bits	18.69
					Water Meters Total:	18.69
					Fund Total:	326,594.72
84903	03/09/2017	Workers Compensation	Fire Department Claims	SFM	Fire Dept Claims	156.77
					Fire Department Claims Total:	156.77
0	03/16/2017	Workers Compensation	Insurance	WCRA	Premium Installment #2	3,803.35
					Insurance Total:	3,803.35
84903	03/09/2017	Workers Compensation	Parks & Recreation Claims	SFM	P & R Dept Claims	183.00
					Parks & Recreation Claims Total:	183.00
84903	03/09/2017	Workers Compensation	Police Patrol Claims	SFM	Police Patrol Claims	1,495.10
84903	03/09/2017	Workers Compensation	Police Patrol Claims	SFM	Police Patrol Claims	183.00
					Police Patrol Claims Total:	1,678.10
84903	03/09/2017	Workers Compensation	Professional Services	SFM	Professional Services	210.00
					Professional Services Total:	210.00
84903	03/09/2017	Workers Compensation	Street Department Claims	SFM	Street Dept Claims	1,697.74

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
84903	03/09/2017	Workers Compensation	Street Department Claims	SFM	Street Dept Claims	183.00
					Street Department Claims Total:	1,880.74
84903	03/09/2017	Workers Compensation	Water Department Claims	SFM	Water Dept Claims	7.62
					Water Department Claims Total:	7.62
					Fund Total:	7,919.58
					Report Total:	1,188,233.30

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 3/27/2017
Item No.: 9.b

Department Approval



City Manager Approval



Item Description: Consideration to approve or deny 1 Temporary Gambling Permit, 1 Temporary On Sale Liquor License, 2 Massage Therapist Licenses, 1 Gas Station License, and 1 Tobacco License..

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following applications are submitted for consideration:

Temporary Gambling Permit

St. Rose of Lima Church
2048 Hamline Ave N
Roseville, MN 55113

The Church will be holding a raffle at Roseville Central Park located at 2540 N Lexington Parkway in Roseville. The Date of the raffle is June 25th, 2017. The Church has been approved for prior Temporary Permits with no issues.

Temporary On-Sale Liquor License

Bent Brewstillery
1744 Terrace Dr
Roseville, MN 55113

Bent Brewstillery is hosting a "Crawfish Boil" event at their brewery on May 27th, 2017. Bent has applied for Temporary Liquor Licenses in the past without any issues. According to State Statute 340A.410 Subd 10, a group is only able to have a total of 12 days with a Temporary Liquor License. This will bring their total days up to 8 for the 2017 calendar year.

Massage Therapist License

Ke Sun
New Dragon Acupressure Massage
1595 HWY 36 W, Suite 698
Roseville, MN 55113

Roberta Benson
Red Clover Clinic
2233 Hamline Ave N. #433
Roseville, MN 55113

34 **Gas Station License**

35 Max Mart 2 LLC
36 2815 Rice Street
37 Roseville, MN 55113

38
39 **Tobacco License**

40 Max Mart 2 LLC
41 2815 Rice Street
42 Roseville, MN 55113

43
44 Max Mart 2 LLC is taking over the gas station H&A Food and Fuel. The prior owners have had their lease
45 cancelled and Max Mart 2 LLC has picked up the lease. Due to the timing and the renewal period approaching
46 next month, the License will be good until June 30, 2018.

47
48 **POLICY OBJECTIVE**

49 Required by City Code

50 **FINANCIAL IMPACTS**

51 The correct fees were paid to the City at the time the application(s) were made.

52 **STAFF RECOMMENDATION**

53 Staff has reviewed the application(s) and has determined that the applicant(s) meet all City requirements. Staff
54 recommends approval of the license(s).

55 **REQUESTED COUNCIL ACTION**

56 Motion to approve the Temporary Liquor License, Temporary Gambling Permit, Massage Therapist Licenses,
57 Gas Station and Tobacco Licenses.

Prepared by: Chris Miller, Finance Director
Attachments: A: Applications
B: City Code 309

MINNESOTA LAWFUL GAMBLING

LG220 Application for Exempt Permit12/16
Page 1 of 2

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Saint Rose of Lima Church

Previous Gambling Permit Number: X-62002

Minnesota Tax ID Number, if any: 8570281

Federal Employer ID Number (FEIN), if any: 41-0790158

Mailing Address: 2048 Hamline Avenue N.

City: Roseville State: MN Zip: 55113 County: Ramsey

Name of Chief Executive Officer (CEO): Fr. Robert J. Fitzpatrick

Daytime Phone: 651-645-9389 Email: frfitz@saintroseoflima.net

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Roseville Central Park

Address (do not use P.O. box): 2540 N. Lexington Pkwy

City or Township: Roseville Zip: 55113 County: Ramsey

Date(s) of activity (for raffles, indicate the date of the drawing): June 25, 2017

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards

☒ Raffle (total value of raffle prizes awarded for the calendar year, including this raffle: \$ 7500)

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LG220 Application for Exempt Permit

12/16
Page 2 of 2

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

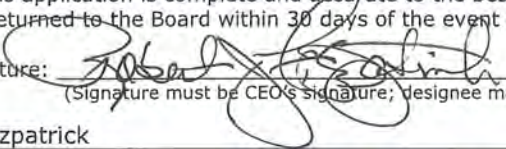
Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 3/1/17

(Signature must be CEO's signature; designee may not sign)

Print Name: Fr. Robert J. Fitzpatrick

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status, and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

Internal Revenue Service

Department of the Treasury

District
Director

Baltimore District

31 Hopkins Plaza, Baltimore, Md. 21201

▷ August 12, 1988

Telephone: (301) 962-4768

United States Catholic Conference
Ms. Deirdre Halloran
Associate General Counsel
1312 Massachusetts Avenue, N.W.
Washington, D.C. 20005

Dear Ms. Halloran:

In a ruling dated March 25, 1946, we held that the agencies and instrumentalities and all educational, charitable and religious institutions operated, supervised, or controlled by or in connection with the Roman Catholic Church in the United States, its territories or possessions appearing in the Official Catholic Directory for 1946, are entitled to exemption from Federal income tax under the provisions of section 101(6) of the Internal Revenue Code of 1939, which corresponds to section 501(c)(3) of the 1954 Code. This ruling has been updated annually to cover the activities added to or deleted from the Directory.

The Official Catholic Directory for 1988 shows the names and addresses of all agencies and instrumentalities and all educational, charitable, and religious institutions operated by the Roman Catholic Church in the United States, its territories and possessions in existence at the time the Directory was published. It is understood that each of these is a nonprofit organization, that no part of the net earnings thereof inures to the benefit of any individual, that no substantial part of their activities is for promotion of legislation, and that none are private foundations under section 509(a) of the Code.

Based on all information submitted, we conclude that the agencies and instrumentalities and educational, charitable, and religious institutions operated, supervised or controlled by or in connection with the Roman Catholic Church in the United States, its territories or possessions appearing in the Official Catholic Directory for 1988 are exempt from Federal income tax under section 501(c)(3) of the Code.

Donors may deduct contributions to the agencies, instrumentalities and institutions referred to above, as provided by section 170 of the Code. Requests, legacies, devises, transfers, or gifts to them or for their use are deductible for Federal estate and gift tax purposes under sections 2055, 2106, and 2522 of the Code.

United States Catholic Conference

Beginning January 1, 1984, unless specifically excepted, you and your subordinates must pay taxes under the Federal Insurance Contributions Act (Social Security taxes) for each employee who is paid \$100 or more in a calendar year. You and your subordinates are not liable for tax under the Federal Unemployment Tax Act (FUTA).

Next year, within 90 days before the close of your annual accounting period, or by May 31, the data established by our letter of April 28, 1975, which gave an extension of time to file the information, please send one copy of the Official Catholic Directory of 1989 for each Internal Revenue District in which one or more of your subordinates are located, with four additional copies to this office.

The conditions concerning the retention of your group exemption as set forth in our previous determination letter of August 17, 1983 remain in full force and effect.

Your request for mailing instructions for the district offices were previously provided in our letter of July 15, 1988.

Sincerely yours,



Phil Brand
District Director

cc: Mark E. Chopko
General Counsel
1312 Massachusetts Avenue, N.W.
Washington, D.C. 20005



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized	Tax exempt number
Bent Brewstillery		Jun 11, 2011	45-2650832
Address	City	State	Zip Code
1744 Terrace Dr	Roseville	Minnesota	55113
Name of person making application		Business phone	Home phone
Bartley Blume		651-233-3843	
Date(s) of event	Type of organization		
5/27/17	☒ Club ☐ Charitable ☐ Religious ☐ Other non-profit		
Organization officer's name	City	State	Zip Code
Bartley Blume	Roseville	Minnesota	55113
Organization officer's name	City	State	Zip Code
		Minnesota	
Organization officer's name	City	State	Zip Code
		Minnesota	
Organization officer's name	City	State	Zip Code
		Minnesota	

Location where permit will be used. If an outdoor area, describe.
"Crawfish Boil" event at Bent Brewstillery

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Scottsdale Insurance Company
Aggregate Limit \$2,000,000
Each Common \$1,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☒ New License ☐ Renewal

For the License Year Ending June 30, 2017

1. Full Legal Name (Please Print) Sun Fe

2. Home Address _____

3. Telephone _____

4. Date of Birth (mm/dd/yyyy) _____

5. Email Address _____

6. Driver's License Number _____

7. Ethnicity: _____

8. Sex: _____

9. Have you ever used or been known by any name other than the legal name given in number 1 above?

☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:

New Dragon Acupressure Massage 10 Roseville Center #678 Roseville, MN
1595 Hwy 36 West
55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?

☐ Yes ☒ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on the back of this page.

☐ Yes ☒ No ☐ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature Fe Sun

Date 1-20-2017

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00 (prorated quarterly)
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☒ New License ☐ Renewal

For the License Year Ending June 30, 2017

1. Full Legal Name (Please Print) Benson Roberta Ann
(Last) (First) (Middle)

2. Home Address _____

3. Telephone _____

4. Date of Birth (mm/dd/yyyy) _____

5. Email Address _____

6. Driver's License Number _____

7. Ethnicity: _____

8. Sex: _____

9. Have you ever used or been known by any name other than the legal name given in number 1 above?

☐ Yes

☒ No

If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:

Real Clover Clinic 2233 Hamline Ave N. #433 Roseville MN 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?

☒ Yes

St. Paul, MN

☐ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on the back of this page.

☐ Yes

☒ No

☐ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature Roberta Benson

Date 2-14-17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00 (prorated quarterly)
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name MAX MART 2 LLC
Business Address 2815 RICE ST ROSEVILLE MN 55113
Business Phone 763.807.9484
Email Address DAVE@MAXMARTUS.COM

Person to Contact in Regard to Business License:

Name DAVE ANDERSON
Address 2815 RICE ST ROSEVILLE MN 55113
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2016, and ending June 30, 2017, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature _____

Date _____

03/21/2017

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name MAX MART 2 LLC
Business Address 2815 RICE ST. ROSEVILLE MN 55113
Business Phone 763.807.9484
Email Address DAVE@MAXMARTUS.COM

Person to Contact in Regard to Business License:

Name DAVE ANDERSON
Address 2815 RICE ST. ROSEVILLE MN 55113
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2016, and ending June 30, 2017, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

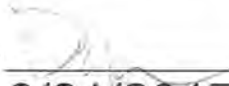
Gasoline Station

Fee

\$130.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature 
Date 3/21/2017

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

CHAPTER 309

MASSAGE THERAPY ESTABLISHMENTS

SECTION:

- 309.01: Definitions
- 309.02: License for Massage Therapy Establishment
- 309.03: Granting, Denying or Rescinding of Licenses
- 309.04: Practice of Massage Therapy Only by Licensed Persons
- 309.05: Revocation or Suspension of License
- 309.06: Restrictions and Regulations
- 309.07: Violations, Penalty

309.01: DEFINITIONS:

As used in this Chapter, the following words and terms shall have the meanings ascribed to them in this Section:

CHAIR MASSAGE: A massage provided to a fully-clothed individual, and limited to the neck, shoulders, arms, and back, where the massage is not provided in a massage therapy establishment; and provided the individual giving the massage meets the requirements specified in Section 309.04 (A). (Ord. 1329, 11-14-05)

MASSAGE THERAPIST: A person who practices massage therapy.

MASSAGE THERAPY: The rubbing, stroking, kneading, tapping or rolling of the body with the hands or other parts of the body for the exclusive purposes of relaxation, physical fitness or beautification and for no other purpose.

The practice of massage therapy is hereby declared to be distinct from the licensed practice of medicine, osteopathy, chiropractic, physical therapy, podiatry and nursing, as well as athletic coaches and trainers. Persons engaged in those professions are exempt from the provisions of this Chapter.

MASSAGE THERAPY ESTABLISHMENT: Any room, or premise wherein a person may receive a massage from a massage therapist for a fee; where massages are given on more than 14 calendar days in any given calendar year. (Ord. 1329, 11-14-05)

SANITARY: Free from the vegetative cells of pathogenic microorganisms. (Ord. 1142, 6-13-1994)

309.02: LICENSE FOR MASSAGE THERAPY ESTABLISHMENT:

- A. **License Required:** No person shall engage in the business of operating a massage therapy establishment within the City without first having obtained the required license.
- B. **Application Fee:** The initial application for a license shall be made by completing an application form provided by and containing such information as required by the City Manager and by paying a nonrefundable application fee, as established by the City Fee Schedule in Section 314.05. (Ord. 1329, 11-14-05)

- C. Separate License Required Fee: A separate license shall be obtained for each place of business, the fee for which shall be as established by the City Fee Schedule in Section 314.05. (Ord. 1329, 11-14-05)

309.03: GRANTING, DENYING OR RESCINDING OF LICENSES:

- A. Zoning Compliance: Massage Therapy Establishment licenses may be granted only to establishments associated with and operating within the confines of and incidental to a properly zoned beauty parlor (salon), health club, office, shopping mall, or similar areas open to the public. (Ord. 1329, 11-14-05)
- B. Building, Safety and Sanitation Regulations: Licenses may be denied or rescinded if the premises of the massage therapy establishments do not meet the requirements of the City Council, and of the building, safety and sanitation regulations of the City and State.
- C. Fraud or Deception: Licenses may be denied or rescinded if there is any fraud or deception involved in the license application.
- D. History of Violations: Licenses may be denied or rescinded if the applicant, licensee or employee of the same fails to comply with, or have a history of violations of the laws or ordinances which apply to health, safety or moral turpitude.
- E. Additional Conditions: The City Council may attach such reasonable conditions to the license as it, in its sole discretion, deems to be appropriate. (Ord. 1142, 6-13-1994)
(Ord. 1283, 6-16-03)

309.04: PRACTICE OF MASSAGE THERAPY ONLY BY LICENSED PERSONS:

- A. Application for License: Any person or business desiring to be licensed as a massage therapy establishment shall file an application on forms provided by the City Manager. The application shall contain such information as the City Manager may require, including: (Ord. 1329, 11-14-05)
 - 1. The applicant's full name, address, social security number and written proof of age.
 - 2. The name and address of the licensed massage therapy establishment by which the applicant expects to be employed.
 - 3. A statement concerning whether the person has been convicted of or entered a plea of guilty to any crime or ordinance violation and, if so, information as to the time, place and nature of such crime or offense.
 - 4. Proof that the applicant meets the following educational requirements:
 - a. A diploma or certificate of graduation from a school approved by the American Massage Therapist Association or other similar reputable massage association; or
 - b. A diploma or certificate of graduation from a school which is either accredited by a recognized educational accrediting association or agency or is licensed by the State or local government agency having jurisdiction over the school.
 - c. Each applicant shall also furnish proof at the time of application of a minimum of 600 hours of successfully completed course work in the following areas:
 - (1) The theory and practice of massage, including, but not limited to, Swedish, Esalen, Shiatsu and/or foot reflexology techniques; and
 - (2) Anatomy, including, but not limited to, skeletal and muscular structure and organ placement; and

(3) Hygiene.

- B. Fee: The annual license fee for a massage therapist is as established by the City Fee Schedule in Section 314.05. Ord. 1329, 11-14-05)
- C. Review of Application: License applications shall be reviewed by the Police Department.
- D. Denial of Application: The license application may be denied for any of the following reasons:
 - 1. Fraudulent Statements: The application contains false, fraudulent, or deceptive statements.
 - 2. Prior Conviction: The applicant has been convicted of or entered a plea of guilty within the previous three years to a violation of this Chapter or of any other law regulating the practice of massage, or of any law prohibiting criminal sexual conduct, prostitution, pandering, indecent conduct or keeping of a disorderly house.
 - 3. Noncompliance: The applicant has not complied with a provision of this Chapter.
 - 4. Underage: The applicant is less than eighteen (18) years of age. (Ord. 1142, 6-13-94)

309.05: REVOCATION OR SUSPENSION OF LICENSE:

A license may be revoked or suspended for any of the following reasons:

- A. Application Fraud: Fraud, deception or misrepresentation in connection with the registration application.
- B. Violation of Chapter: A violation of any provision of this Chapter.
- C. Criminal Conviction: Conviction of a criminal sexual conduct, prostitution, pandering, indecent conduct or keeping a disorderly house.
- D. Conviction Arising out of Practice of Massage Therapy: Conviction of any crime or ordinance violation arising out of the practice of massage therapy.
- E. Lack of Skill: Exhibition of a demonstrable lack of skill in the practice of massage therapy. (Ord. 1142, 6-13-94)

309.06: RESTRICTIONS AND REGULATIONS:

- A. Display of License: Any person registered as a massage therapist hereunder shall display such license, or a true copy thereof, in a prominent place at such person's place of employment.
- B. Identification: Upon demand of any police officer at the place of employment, any person licensed hereunder shall produce correct identification, identifying himself/herself by his/her true legal name and correct address.
- C. Inspection: During business hours, all massage therapy establishments shall be open to inspection by City Building and License Inspectors, Health Officers and police officers.
- D. Therapist, Change of Location: Any person licensed hereunder shall practice massage only at such location or locations as are designated in the license. Any person registered hereunder shall inform the City Manager, in writing, of any change in location prior to its occurrence.
- E. Hours: No customers or patrons shall be allowed to enter or remain on the licensed premises after 9:00 P.M. or before 8:00 A.M. daily.
- F. Alcohol or Drugs Prohibited: No beer, liquor, narcotic drug or controlled substance, as such terms are defined by State statutes or the City Code shall be permitted on licensed premises.
- G. Violation of Building, Safety or Health Regulations: Violation of any law or regulation relating to building, safety or health shall be grounds for revocation or any license.

- H. Locks on Doors: There shall be no locks on doors of massage rooms.
- I. Appropriate Covering Required:
 - 1. Patron: Whenever a massage is given, it shall be required by the massage therapist that the person who is receiving the massage shall have her breasts and his/her buttocks and genitals covered with a nontransparent material. For purposes of receiving a chair massage, patrons must stay fully-clothed at all times. (Ord. 1329, 11-14-05)
 - 2. Therapist: Any massage therapists performing any massages shall at all times have her breasts and his/her buttocks and genitals covered with a nontransparent material. (Ord. 1142, 6-13-94)
- J. With the exception of chair massages, all other types of massages shall take place in a private room subject to the conditions and restrictions noted above. (Ord. 1329, 11-14-05)

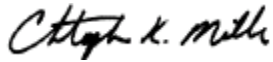
309.07: VIOLATIONS, PENALTY:

Every person who violates this Chapter is guilty of a misdemeanor. (Ord. 1142, 6-13-94)

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 3/27/2017
Item No.: 9.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

<u>Division</u>	<u>Vendor</u>	<u>Description</u>	<u>Key</u>	<u>Budget Amount</u>	<u>P.O. Amount</u>	<u>Budget / CIP</u>
Storm Sewer	Ess Brothers	Catch Basin Repairs	(a)	\$ 700,000.00	\$ 47,600.00	CIP
Streets	Turfmaker Corp.	Turf Hydroseeder	(b)	60,000.00	30,436.00	CIP
Information Tech.	Fiberstore	Optical Network Equipment	(c)	250,000.00	9,014.60	Budget

Comments/Description:

- a) The budget amount shown represents the entire 2017 budget for these types of purchases/improvements. Multiple quotes were received for the purchase.
- b) Staff decided to purchase a smaller model than originally sought when the 2017 CIP was prepared. Multiple quotes were received for the purchase.
- c) The optical network equipment provide secondary connectivity between data centers and internet service providers. The budget amount shown represents the entire 2017 budget for these types of purchases.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

<u>Department</u>	<u>Item / Description</u>
Fire **	1991 Heavy Rescue Truck – est. resale value = \$10,000

** The rescue truck will be replaced in the CIP by a lower-cost and more purposeful trailer unit.

POLICY OBJECTIVE

Required under City Code 103.05.

28 **FINANCIAL IMPACTS**

29 Funding for all items is provided for in the current operating or capital budget.

30 **STAFF RECOMMENDATION**

31 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
32 applicable, authorize the trade-in/sale of surplus items.

33 **REQUESTED COUNCIL ACTION**

34 Motion to approve the attached list of general purchases and contracts for services and where
35 applicable; the trade-in/sale of surplus equipment.

36

37

Prepared by: Chris Miller, Finance Director
Attachments: A: 2017 CIP Purchase Summary

38

City of Roseville

Updated February 28, 2017

2017 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Administration					
Office Furniture		\$ -	\$ -	\$ -	\$ -
Finance					
Software Acquisition		-	20,000	-	20,000
Central Services					
Copier & Postage Machine Lease		-	77,840	9,003	68,837
Police					
Marked Squad Car Replacements	1/23/2017	48,716	165,000	-	165,000
Unmarked Vehicle Replacement	1/23/2017	75,907	24,000	-	24,000
CSO Vehicle	1/23/2017	30,032	33,950	-	33,950
Vehicle Tools & Equipment		-	69,395	764	68,631
Vehicle Computers & Printers		-	13,045	-	13,045
Sidearms, Long-Guns, Non-Lethal Equip.		-	18,080	2,564	15,516
Tactical Gear		-	11,330	-	11,330
Crime Scene Equipment		-	3,000	-	3,000
Radio Equipment	1/23/2017	24,253	15,500	24,253	(8,753)
Office Equipment		-	20,025	567	19,458
Office Furniture		-	2,100	-	2,100
Kitchen Items		-	2,060	-	2,060
Fire					
Battalion Chief Vehicle	1/23/2017	30,594	45,000	-	45,000
Automatic External Defibrillator		-	8,000	-	8,000
Camera to assist with rescue/firefighting		-	7,000	-	7,000
Portable and mobile radios		-	80,000	3,411	76,589
Lighting equipment /portable		-	5,000	-	5,000
Response to water related emergencies		-	6,000	-	6,000
SWAT Gear/Equipment		-	10,000	-	10,000
Rescue Equipment	1/23/2017	34,144	30,000	4,954	25,046
Public Works					
#111 - Bobcat, snow blower		-	20,000	-	20,000
#123 Patch Hook Body		-	75,000	-	75,000
#125 5-ton Dump (tandem)	1/9/2017	177,218	230,000	36,963	193,037
Electronic message board-attenuator	1/23/2017	6,907	7,500	-	7,500
#166 Cimline Melter	1/23/2017	49,175	50,000	-	50,000
#108 Hydro Seeder		-	60,000	-	60,000
#113 Tree chipper	1/23/2017	36,313	55,000	-	55,000
Street Signs		-	50,000	-	50,000
Vehicle analyzer update		-	1,000	-	1,000
Jib crane (overhead motor & trolley)		-	7,500	-	7,500
Brake lathe		-	10,000	-	10,000
Parks & Recreation					
Puppet Wagon		-	14,000	-	14,000
#519 Lee-boy grader		-	150,000	-	150,000
#520 Single axle trailer		-	5,000	-	5,000
#546 Toro groundmaster		-	35,000	-	35,000
#565 Smithco sweeper		-	8,000	-	8,000
#505 Holder snow machine		-	145,000	-	145,000

City of Roseville

Updated February 28, 2017

2017 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
General Facility Improvements					
Police & PW garage Co2/No2 detectors		-	9,200	-	9,200
Update Flooring CH/PD		-	75,000	-	75,000
Overhead door replacement		-	20,000	-	20,000
Tables and chairs City Hall		-	30,000	-	30,000
Central Park gymnasium		-	20,000	-	20,000
Variable speed pump-skating center		-	15,000	-	15,000
Information Technology					
Computers (Notebooks, Desktop, Mobile)		-	30,400	-	30,400
Monitor/Display		-	8,700	-	8,700
MS Office License		-	14,721	-	14,721
Desktop Printer		-	1,200	-	1,200
Network Printers/Copiers/Scanners (13)		-	17,000	-	17,000
Network Switches/Routers (Roseville)		-	26,000	4,720	21,280
Network Switches/Routers (Shared)		-	18,509	-	18,509
Servers - Roseville Standalone (5)		-	5,000	-	5,000
Servers - Host - Shared (5)		-	17,500	-	17,500
Storage Area Network Nodes- Shared (8)	1/23/2017	31,250	27,500	-	27,500
Power/UPS - Closets (11)		-	1,320	-	1,320
Surveillance Cameras (53)		-	9,180	-	9,180
Telephone Handsets (283)		-	8,190	-	8,190
Wireless Access Points (38)		-	3,000	-	3,000
Office Furniture		-	25,000	-	25,000
Park Improvements					
Tennis & Basketball Courts		-	-	-	-
Shelters & Structures		-	-	-	-
Volleyball & Bocce Ball Courts		-	-	-	-
Pathway Lighting		-	-	-	-
PIP Items		-	200,000	-	200,000
Natural Resources		-	-	-	-
Street Improvements					
Improvements		-	2,100,000	20,771	2,079,229
Street Lighting					
Improvements		-	-	-	-
Pathways (Existing)					
Improvements		-	180,000	-	180,000
Communications					
Conference Room Equipment		-	4,500	-	4,500
Other Equipment		-	10,000	-	10,000
License Center					
General Office Equipment		-	17,900	-	17,900
Office Painting		-	6,500	-	6,500
Office Carpeting		-	15,000	-	15,000
Community Development					
Inspections Vehicle		-	18,000	-	18,000
Computer Replacements		-	5,000	-	5,000
Online Permit/Scheduling Software		-	50,000	-	50,000
Office Furniture		-	1,000	-	1,000

City of Roseville

Updated February 28, 2017

2017 Summary of Scheduled CIP Items

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Water					
#208 Meter van		-	25,000	-	25,000
#210 4x4 pickup		-	25,000	-	25,000
#230 Ford 1/2-ton		-	20,000	-	20,000
#237 Wacker Compacter		-	50,000	-	50,000
Electronic message board-attenuator	1/23/2017	6,907	7,500	-	7,500
Booster station building maintenance		-	40,000	-	40,000
Replace Water Tower Fence		-	20,000	-	20,000
Water main replacement		-	1,000,000	111,656	888,344
Sanitary Sewer					
Electronic message board-attenuator	1/23/2017	6,907	7,500	-	7,500
Cleveland LS upgrade		-	550,000	-	550,000
Roof/Tuckpoint Fernwood/Rehab		-	75,000	-	75,000
Sewer main repairs		-	700,000	112,583	587,417
I & I reduction		-	100,000	-	100,000
Storm Sewer					
#132 Elgin sweeper 2002 3-wheel	2/13/2017	218,189	225,000	-	225,000
Electronic message board-attenuator	1/23/2017	6,907	7,500	-	7,500
Field Computer Add/Replacements		-	5,000	-	5,000
#165 5 ton trailer	1/9/2017	11,480	12,000	-	12,000
Walsh Storm station Upgrades		-	60,000	-	60,000
Pond improvements/Infiltration		-	300,000	9,707	290,293
Storm Sewer Replacement/Rehabilitation		-	400,000	13,021	386,979
Golf Course					
Gas Pump Replacement		-	10,000	-	10,000
Course Netting/Deck/Shelter		-	12,000	-	12,000
		-	-	-	-
Total - All Items			\$8,231,145	\$ 354,936	\$7,876,209

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: March 27, 2017

Item No.: 9.d

Department Approval



City Manager Approval



Item Description: Approve Entering Into an Agreement for the Transportation Plan Update

BACKGROUND

On January 30, 2017, the City Council approved a Transportation Plan Update Request for Proposal (RFP). The Transportation Plan is one of the aspects of the overall Comprehensive Plan that is required to be updated. The RFP also included an update of the Pathway Master Plan as this work is closely related to the Transportation Plan.

Staff submitted a Request for Proposal to three qualified firms with experience in Transportation Plans and who are familiar with Roseville's Transportation needs. Those firms were SRF Consulting Group, WSB & Associates and Kimley-Horn.

Staff received proposals from all three firms and reviewed them based on price, experience, proposed schedule and any value added components within the individual proposals.

Consultant	Fee Proposal	Project Scope & Understanding	Background & Qualification	Value Added	Past Performance Survey	Total
SRF Consulting Group	19	24	18	6.7	10	77.7
Kimley-Horn	25	25	16.7	9	10	85.7
WSB & Associates	24	25	18	9.3	10	86.3

Based on this review, staff is recommending hiring WSB & Associates at a proposed cost of \$44,000-45,000 depending on the final task items selected in the contract.

WSB & Associates has significant experience in transportation plans and pathway plans. WSB & Associates performed the City's last Transportation Plan update and is currently working on the Comprehensive Plan Update. Since they would be working on both aspects of the overall Comprehensive Plan Update there should be some better opportunities to coordinate public engagement meetings and the overall plan update more seamlessly.

The City would use our Standard Agreement for Professional Services, subject to minor revisions with approval of the City Attorney, to enter into an agreement with WSB & Associates.

FINANCIAL IMPACTS

The total proposed cost of the proposal by WSB & Associates is approximately \$45,000. The base cost of the proposal is \$29,831 with approximately \$15,000 in alternates. The majority of the

25 alternate costs are related to incorporating Transportation Plan and Pathway Master Plan updates
26 into the Compressive Plan meetings, focus groups and web survey as well as developing a ranking
27 and prioritization methodology for the Pathway Master Plan update.

28 Currently there is \$30,000 budgeted for the Transportation Plan Update. With the additional scope
29 of adding the pathway Master Plan Update to this project, the overall costs are approximately
30 \$45,000. Staff proposes using funds from the Engineering Services Fund and Public Work
31 Administration Professional Services budget to cover the \$15,000 difference.

32 **STAFF RECOMMENDATION**

33 Staff recommends the Council approve entering into a Professional Services Agreement with WSB
34 & Associates for the Transportation Plan Update and Pathway Master Plan Update.

35 **REQUESTED COUNCIL ACTION**

36 Motion to approve entering into a Professional Services Agreement with WSB & Associates for
37 the Transportation Plan Update and Pathway Master Plan Update.

Prepared by: Jesse Freihammer, Asst. Public Works Director/City Engineer
Attachments: A: Standard Professional Services Agreement

Standard Agreement for Professional Services

This Agreement ("Agreement") is made on the ____ day of _____, 2017, between the City of Roseville, a municipal corporation (hereinafter "City"), and _____, a domestic corporation (hereinafter "Consultant").

Preliminary Statement

The City has adopted a policy regarding the selection and hiring of consultants to provide a variety of professional services for City projects. That policy requires that persons, firms or corporations providing such services enter into written agreements with the City. The purpose of this Agreement is to set forth the terms and conditions for the performance of professional services by the Consultant.

The City and Consultant agree as follows:

1. **Scope of Work Proposal.** The Consultant agrees to provide the professional services shown in Exhibit "A" attached hereto ("Work") in consideration for the compensation set forth in Provision 3 below. The terms of this Agreement shall take precedence over and supersede any provisions and/or conditions in any proposal submitted by the Consultant.
2. **Term.** The term of this Agreement shall be from _____, the date of signature by the parties notwithstanding.
3. **Compensation for Services.** The City agrees to pay the Consultant a not-to-exceed amount of \$_____ as compensation as described in Exhibit A attached hereto for the Work, subject to the following:
 - A. Any changes in the Work which may result in an increase to the compensation due the Consultant shall require prior written approval of the City. The City will not pay additional compensation for Work that does not have such prior written approval.
 - B. Third party independent contractors and/or subcontractors may be retained by the Consultant when required by the complex or specialized nature of the Work when authorized in writing by the City. The Consultant shall be responsible for and shall pay all costs and expenses payable to such third party contractors unless otherwise agreed to by the parties in writing.
4. **City Representative and Special Requirements:**
 - A. The Public Works Director shall act as the City's representative with respect to the Work to be performed under this Agreement. Such representative shall have authority to transmit instructions, receive information and interpret and define the City's policies and decisions with respect to the Work to be performed under this Agreement, but shall not have the right to enter into contracts or make binding agreements on behalf of the City with respect to the Work or this Agreement. The City may change the City's representative at any time by notifying the Consultant of such change in writing.
 - B. In the event that the City requires any special conditions or requirements relating to the Work and/or this Agreement, such special conditions and requirements are stated in Exhibit C attached hereto. The parties agree that such special conditions and requirements are incorporated into and made a binding part of this Agreement and the Consultant agrees to perform the Work in accordance with, and that this Agreement shall be subject to, the conditions and requirements set forth in Exhibit C.

5. **Method of Payment.** The Consultant shall submit to the City, on a monthly basis, an itemized invoice for Work performed under this Agreement. Invoices submitted shall be paid in the same manner as other claims made to the City. Invoices shall contain the following:
- A. For Work reimbursed on an hourly basis, the Consultant shall indicate for each employee, his or her name, job title, the number of hours worked, rate of pay for each employee, a computation of amounts due for each employee, and the total amount due for each project task. For all other Work, the Consultant shall provide a description of the Work performed and the period to which the invoice applies. For reimbursable expenses, if provided for in Exhibit A, the Consultant shall provide an itemized listing and such documentation of such expenses as is reasonably required by the City. In addition to the foregoing, all invoices shall contain, if requested by the City, the City's project number, a progress summary showing the original (or amended) amount of the Agreement, the current billing, past payments, the unexpended balance due under the Agreement, and such other information as the City may from time to time reasonably require.
 - B. To receive any payment pursuant to this Agreement, the invoice must include the following statement dated and signed by the Consultant: "I declare under penalty of perjury that this account, claim, or demand is just and correct and that no part of it has been paid."
- The payment of invoices shall be subject to the following provisions:
- A. The City shall have the right to suspend the Work to be performed by the Consultant under this Agreement when it deems necessary to protect the City, residents of the City or others who are affected by the Work. If any Work to be performed by the Consultant is suspended in whole or in part by the City, the Consultant shall be paid for any services performed prior to the delivery upon the Consultant of the written notice from the City of such suspension.
 - B. The Consultant shall be reimbursed for services performed by any third party independent contractors and/or subcontractors only if the City has authorized the retention of and has agreed to pay such persons or entities pursuant to Section 3B above.
6. **Project Manager and Staffing.** The Consultant has designated _____ ("Project Contacts") to perform and/or supervise the Work, and as the persons for the City to contact and communicate with regarding the performance of the Work. The Project Contacts shall be assisted by other employees of the Consultant as necessary to facilitate the completion of the Work in accordance with the terms and conditions of this Agreement. The Consultant may not remove or replace the Project Contacts without the prior approval of the City.
7. **Standard of Care.** All Work performed by the Consultant under this Agreement shall be in accordance with the normal standard of care in Ramsey County, Minnesota, for professional services of like kind.
8. **Audit Disclosure.** Any reports, information, data and other written documents given to, or prepared or assembled by the Consultant under this Agreement which the City requests to be kept confidential shall not be made available by the Consultant to any individual or organization without the City's prior written approval. The books, records, documents and accounting procedures and practices of the Consultant or other parties relevant to this Agreement are subject to examination by the City and either the Legislative Auditor or the State Auditor for a period of six (6) years after the effective date of this Agreement. The Consultant shall at all times abide by Minn. Stat. § 13.01 et seq. and the Minnesota Government Data Practices Act, to the extent the Act is applicable to data, documents, and other information in the possession of the Consultant.

9. **Termination.** This Agreement may be terminated at any time by the City, with or without cause, by delivering to the Consultant at the address of the Consultant set forth in Provision 26 below, a written notice at least ten (10) days prior to the date of such termination. The date of termination shall be stated in the notice. Upon termination the Consultant shall be paid for services rendered (and reimbursable expenses incurred if required to be paid by the City under this Agreement) by the Consultant through and until the date of termination so long as the Consultant is not in default under this Agreement. If the City terminates this Agreement because the Consultant is in default of its obligations under this Agreement, no further payment shall be payable or due to the Consultant following the delivery of the termination notice, and the City may, in addition to any other rights or remedies it may have at law or in equity, retain another consultant to undertake or complete the Work to be performed hereunder.
10. **Subcontractor.** The Consultant shall not enter into subcontracts for services provided under this Agreement without the express written consent of the City. The Consultant shall promptly pay any subcontractor involved in the performance of this Agreement as required by the State Prompt Payment Act.
11. **Independent Consultant.** At all times and for all purposes herein, the Consultant is an independent contractor and not an employee of the City. No statement herein shall be construed so as to find the Consultant an employee of the City.
12. **Non-Discrimination.** During the performance of this Agreement, the Consultant shall not discriminate against any person, contractor, vendor, employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation or age. The Consultant shall post in places available to employees and applicants for employment, notices setting forth the provision of this non-discrimination clause and stating that all qualified applicants will receive consideration for employment. The Consultant shall incorporate the foregoing requirements of this Provision 12 in all of its subcontracts for Work done under this Agreement, and will require all of its subcontractors performing such Work to incorporate such requirements in all subcontracts for the performance of the Work. The Consultant further agrees to comply with all aspects of the Minnesota Human Rights Act, Minnesota Statutes 363.01, et. seq., Title VI of the Civil Rights Act of 1964, and the Americans with Disabilities Act.
13. **Assignment.** The Consultant shall not assign this Agreement, nor its rights and/or obligations hereunder, without the prior written consent of the City.
14. **Services Not Provided For.** No claim for services furnished by the Consultant not specifically provided for herein shall be paid by the City.
15. **Compliance with Laws and Regulations.** The Consultant shall abide with all federal, state and local laws, statutes, ordinances, rules and regulations in the performance of the Work. The Consultant and City, together with their respective agents and employees, agree to abide by the provisions of the Minnesota Data Practices Act, Minnesota Statutes Section 13, as amended, and Minnesota Rules promulgated pursuant to Chapter 13. Any violation by the Consultant of statutes, ordinances, rules and regulations pertaining to the Work to be performed shall constitute a material breach of this Agreement and entitle the City to immediately terminate this Agreement.
16. **Waiver.** Any waiver by either party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement or either parties ability to enforce a subsequent breach.

17. **Indemnification.** To the fullest extent permitted by law, the Consultant agrees to defend, indemnify and hold the City, and its mayor, council members, officers, agents, employees and representatives harmless from and against all liability, claims, damages, costs, judgments, losses and expenses, including but not limited to reasonable attorney's fees, arising out of or resulting from any act or omission of the Consultant, its officers, agents, employees, contractors and/or subcontractors pertaining to the execution, performance or failure to adequately perform the Work and/or its obligations under this Agreement.

18. **Insurance.**

A. General Liability. Prior to starting the Work and during the full term of this Agreement, the Consultant shall procure, maintain and pay for such insurance as will protect against claims for bodily injury or death, and for damage to property, including loss of use, which may arise out of operations by the Consultant or by any subcontractor of the Consultant, or by anyone employed by any of them, or by anyone for whose acts any of them may be liable. Such insurance shall include, but not be limited to, minimum coverages and limits of liability specified in this Provision 18 or such greater coverages and amounts as are required by law. Except as otherwise stated below, the policies shall name the City as an additional insured for the Work provided under this Agreement and shall provide that the Consultant's coverage shall be primary and noncontributory in the event of a loss.

B. The Consultant shall procure and maintain the following minimum insurance coverages and limits of liability with respect to the Work:

Worker's Compensation:	Statutory Limits
Commercial General Liability:	\$1,000,000 per occurrence \$1,000,000 general aggregate \$1,000,000 products – completed operations aggregate \$5,000 medical expense
Comprehensive Automobile Liability:	\$1,000,000 combined single limit (shall include coverage for all owned, hired and non-owned vehicles.

C. The Commercial General Liability policy(ies) shall be equivalent in coverage to ISO form CG 0001, and shall include the following:

- (i) Personal injury with Employment Exclusion (if any) deleted;
- (ii) Broad Form Contractual Liability coverage; and
- (iii) Broad Form Property Damage coverage, including Completed Operations.

D. During the entire term of this Agreement, and for such period of time thereafter as is necessary to provide coverage until all relevant statutes of limitations pertaining to the Work have expired, the Consultant shall procure, maintain and pay for professional liability insurance, satisfactory to the City, which insures the payment of damages for liability arising out of the performance of professional services for the City, in the insured's capacity as the Consultant, if such liability is caused by an error, omission, or negligent act of the insured or any person or organization for whom the insured is liable. Said policy shall provide an aggregate limit of at least \$2,000,000.00.

E. The Consultant shall maintain in effect all insurance coverages required under this Provision 18 at Consultant's sole expense and with insurance companies licensed to do business in the state in Minnesota and having a current A.M. Best rating of no less than A-, unless otherwise agreed to by the City in writing. In addition to the requirements stated above, the following applies to the insurance policies required under this Provision:

- (i) All policies, except the Professional Liability Insurance Policy, shall be written on an "occurrence" form ("claims made" and "modified occurrence" forms are not acceptable);
- (ii) All policies, except the Professional Liability Insurance Policy and the Worker's Compensation Policy, shall name "the City of Roseville" as an additional insured;
- (iii) All policies, except the Professional Liability Insurance Policy and the Worker's Compensation Policy, shall insure the defense and indemnify obligations assumed by Consultant under this Agreement; and
- (iv) All policies shall contain a provision that coverages afforded thereunder shall not be canceled or non-renewed or restrictive modifications added, without thirty (30) days prior written notice to the City.

A copy of: (i) a certification of insurance satisfactory to the City, and (ii) if requested, the Consultant's insurance declaration page, riders and/or endorsements, as applicable, which evidences the compliance with this Paragraph 18, must be filed with the City prior to the start of Consultant's Work. Such documents evidencing insurance shall be in a form acceptable to the City and shall provide satisfactory evidence that the Consultant has complied with all insurance requirements. Renewal certificates shall be provided to the City prior to the expiration date of any of the required policies. The City will not be obligated, however, to review such declaration page, riders, endorsements or certificates or other evidence of insurance, or to advise Consultant of any deficiencies in such documents, and receipt thereof shall not relieve the Consultant from, nor be deemed a waiver of, the City's right to enforce the terms of the Consultant's obligations hereunder. The City reserves the right to examine any policy provided for under this Provision 18.

19. **Ownership of Documents.** All plans, diagrams, analysis, reports and information generated in connection with the performance of this Agreement ("Information") shall become the property of the City, but the Consultant may retain copies of such documents as records of the services provided. The City may use the Information for any reasons it deems appropriate without being liable to the Consultant for such use. The Consultant shall not use or disclose the Information for purposes other than performing the Work contemplated by this Agreement without the prior consent of the City.

20. **Annual Review.** Prior to January 1 of each year of this Agreement, the City shall have the right to conduct a review of the performance of the Work performed by the Consultant under this Agreement. The Consultant agrees to cooperate in such review and to provide such information as the City may reasonably request. Following each performance review the parties shall, if requested by the City, meet and discuss the performance of the Consultant relative to the remaining Work to be performed by the Consultant under this Agreement.

21. **Conflicts.** No salaried officer or employee of the City and no member of the City Council of the City shall have a financial interest, direct or indirect, in this Agreement. The violation of this provision shall render this Agreement void.

22. **Governing Law.** This Agreement shall be controlled by the laws of the State of Minnesota.

23. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be considered an original.
24. **Severability.** The provisions of this Agreement are severable. If any portion hereof is, for any reason, held by a court of competent jurisdiction to be contrary to law, such decision shall not affect the remaining provisions of this Agreement.
25. **Notices.** Any notice to be given by either party upon the other under this Agreement shall be properly given: a) if delivered personally to the City Manager if such notice is to be given to the City, or if delivered personally to an officer of the Consultant if such notice is to be given to the Consultant, b) if mailed to the other party by United States registered or certified mail, return receipt requested, postage prepaid, addressed in the manner set forth below, or c) if given to a nationally, recognized, reputable overnight courier for overnight delivery to the other party addressed as follows:

If to City: City of Roseville
 Roseville City Hall
 2660 Civic Center Drive
 Roseville, MN 55113
 Attn: City Manager

If to Consultant: _____

 Attn: _____

Notices shall be deemed effective on the date of receipt if given personally, on the date of deposit in the U.S. mails if mailed, or on the date of delivery to an overnight courier if so delivered; provided, however, if notice is given by deposit in the U.S. mails or delivery to an overnight courier, the time for response to any notice by the other party shall commence to run one business day after the date of mailing or delivery to the courier. Any party may change its address for the service of notice by giving written notice of such change to the other party, in any manner above specified, 10 days prior to the effective date of such change.

26. **Entire Agreement.** Unless stated otherwise in this Provision 27, the entire agreement of the parties is contained in this Agreement and its exhibits. This Agreement supersedes all prior oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the parties, unless otherwise provided herein. The following agreements supplement and are a part of this Agreement: none.

IN WITNESS WHEREOF, the undersigned parties have entered into this Agreement as of the date set forth above.

CITY OF ROSEVILLE

By: _____
Mayor

By: _____
City Manager

By: _____

Its: _____

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: March 27, 2017
Item No.: 9.e

Department Approval



City Manager Approval



Item Description: Approve Resolution Awarding Bid Dale Street Parking Lot Improvements

BACKGROUND

The City of Roseville will be reconstructing the Dale Street Parking Lot in Central Park on the west side of Dale Street located between the soccer fields. The parking lot will be completely reconstructed with new curb, storm sewer improvements, and new pavement. When the project is completed the parking lot will be situated for one way traffic as shown in the project layout. The new layout should provide for better traffic circulation and creates a few additional parking spots. A bio filtration swale will be installed in the center island as part of the project to provide storm water treatment.

If the project is approved, work should begin in early spring with work anticipated to be completed by June 16.

The following bids were opened on March 15, 2017:

CONTRACTOR	BID TOTAL
Hardrives, Inc.	\$253,587.87
Minnesota Roadways Co.	\$277,887.50
T.A. Schifsky & Sons, Inc.	\$279,795.70
New Look Contracting, Inc.	\$285,005.00
Asphalt Surface Technologies Corp.	\$292,796.90
Park Construction Co.	\$294,302.20
North Valley Inc.	\$295,232.88
Omann Brothers Paving, Inc.	\$306,000.00
Bituminous Roadways, Inc.	\$315,212.00
C.S. McCrossan Construction, Inc.	\$327,707.50
Engineers Estimate	\$286,798.00

Ten bids were received. The lowest bid was Hardrives, Inc. with a bid of \$253,587.87, which is 11% lower than the Engineers Estimate.

15 **POLICY OBJECTIVE.**

16 It is City policy to keep utility infrastructure in good operating condition and to keep systems
17 operating in a safe condition

18 **FINANCIAL IMPACTS**

19 Ten bids were received for the Dale Street Parking Lot Improvements Project. The low bid
20 submitted by Hardrives, Inc.\$253,587.87. This project is being funded using City
21 Pathway/Parking Lot funds and Storm Sewer funds. The breakdown of the funding based on the
22 low bid is as follows:

23 Pathway/Parking Lot fund: \$179,052.90

24 Storm Sewer fund: \$74,534.97

25 **REQUESTED COUNCIL ACTION**

26 Motion approving a resolution awarding the Dale Street Parking Lot Improvements Project in the
27 amount of \$253,587.87 to Hardrives, Inc.

28

Prepared by: Jesse Freihammer, City Engineer
Attachments: A: Resolution
B: Parking Lot Layout

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 27th day of March, 2017, at 6:00 p.m.

The following members were present: ; and and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**RESOLUTION AWARDING BIDS
FOR PROJECT 17-03**

DALE ST PARKING LOT IMPROVEMENTS PROJECT

WHEREAS, pursuant to advertisement for proposals for the improvement, according to the plans and specifications thereof on file in the office of the Manager of said City, said bids were received on Monday, March 15, 2017, at 11:00 a.m., opened and tabulated according to law and the following bids were received complying with the advertisement:

CONTRACTOR	BID TOTAL
Hardrives, Inc.	\$253,587.87
Minnesota Roadways Co.	\$277,887.50
T.A. Schifsky & Sons, Inc.	\$279,795.70
New Look Contracting, Inc.	\$285,005.00
Asphalt Surface Technologies Corp.	\$292,796.90
Park Construction Co.	\$294,302.20
North Valley Inc.	\$295,232.88
Omann Brothers Paving, Inc.	\$306,000.00
Bituminous Roadways, Inc.	\$315,212.00
C.S. McCrossan Construction, Inc.	\$327,707.50
Engineers Estimate	\$286,798.00

WHEREAS, it appears that Hardrives, Inc., is the lowest responsible bidder at the tabulated price amount of \$253,587.87.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota:

1. The Mayor and City Manager are hereby authorized and directed to enter into a contract with Hardrives, Inc. for \$253,587.87 in the name of the City of Roseville for the above

improvements according to the plans and specifications thereof heretofore approved by the City Council and on file in the office of the City Manager.

2. The City Manager is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids except the deposits of the successful bidder and the next lowest bidder shall be retained until contracts have been signed.

The motion for the adoption of the foregoing resolution was duly seconded by Member , and upon vote being taken thereon, the following voted in favor thereof: ; and the following voted against the same: .

WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

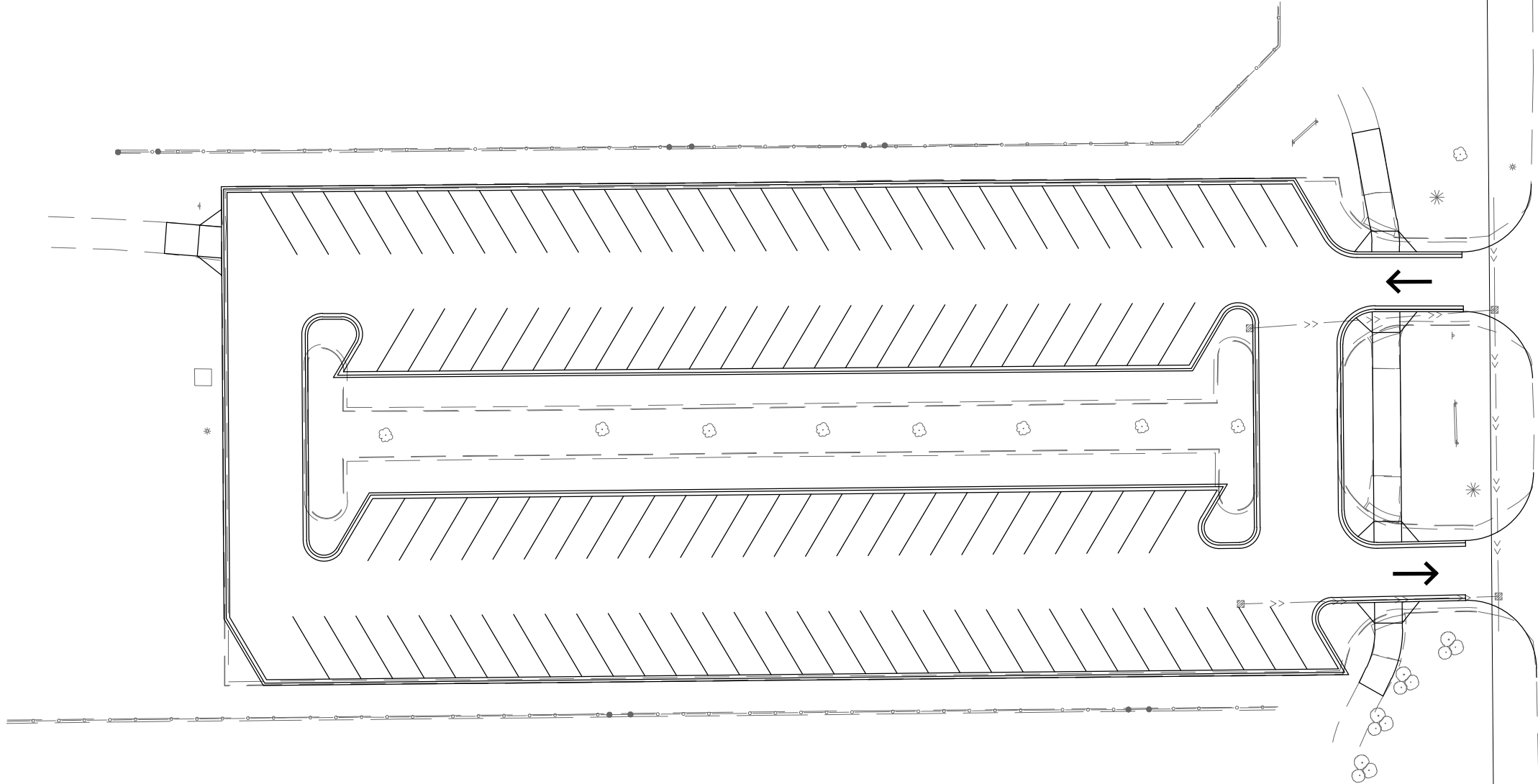
I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 27th day of March, 2017, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 27th day of March, 2017.

Patrick Trudgeon, City Manager

(SEAL)

:ELD BOOK:
 Plot Date: 11/28/2016
 Drawing Name: \\miniro-androseville\Public\Works\CAD\Projects\2017\17-03_TrailandParkingLotImprovements\Drawings\C301.dwg
 User: X-SITE EXST, PST L22-001, X-SITE NEW



DALE STREET

SHEET NO. 1 OF SHEETS		IMPROVEMENTS DALE STREET PARKING LOT		TRAIL & PARKING LOT IMPROVEMENTS DALE STREET PARKING LOT		ENGINEERING DEPARTMENT		CITY PROJ. NO. 17-03 SAP NO.		<table border="1"> <thead> <tr> <th>DESIGNED</th> <th>DRAWN</th> <th>DRT</th> <th>CHECKED</th> <th>NO.</th> <th>DATE</th> <th>BY</th> <th>DESCRIPTION OF REVISIONS</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td>1</td><td>XX-XX-XX</td><td>XXX</td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>		DESIGNED	DRAWN	DRT	CHECKED	NO.	DATE	BY	DESCRIPTION OF REVISIONS					1	XX-XX-XX	XXX																																																																										I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA. DATE _____ DATE _____ CITY ENGINEER _____ LIC. NO. 47272	
DESIGNED	DRAWN	DRT	CHECKED	NO.	DATE	BY	DESCRIPTION OF REVISIONS																																																																																														
				1	XX-XX-XX	XXX																																																																																															

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 03/27/2017
Item No.: 9.f

Department Approval



City Manager Approval



Item Description: Approve Contract for Janitorial Services

BACKGROUND

The City of Roseville contract for janitorial services for City facilities expires March 31, 2017. Four bids were obtained for cleaning City facilities including janitorial services for the City Hall Offices/Police Department, Fire Station, Harriet Alexander Nature Center, Skating Center, Public Works Building, and the License Center/Passport area. The current cost for these facilities is \$7,319 per month. The lowest bid received was from Linn Building Maintenance at a cost of \$8,289 per month.

The proposal is to enter into a contract for a period of two years.

Our current janitorial service is Linn Building Maintenance, a Roseville company. They have provided good and consistent service over the past six years and have been responsive to our janitorial needs.

FINANCIAL IMPACTS

The total annual cost is \$99,468 to be paid out of these Contractual Maintenance accounts: City Hall, Fire Station, Skating Center, Nature Center, License Center, and Public Works. This represents an increase of \$11,640 annually.

Contractor	Monthly Rate	Annual Rate
SOS Building Maintenance	\$13,934	\$167,208
MSI	\$13,008	\$156,096
Marsden	\$11,829	\$141,948
Linn Building Maintenance	\$8,289	\$99,468

POLICY OBJECTIVE

The city budgets annually to maintain facilities that are clean, safe, and healthy for staff and other users. Janitorial services are bid competitively to ensure the best value for these services.

STAFF RECOMMENDATION

Staff recommends awarding janitorial services contract to the low bidder, Linn Building Maintenance.

REQUESTED COUNCIL ACTION

Motion to authorize approving a two-year contract for City janitorial services with Linn Building Maintenance for the period of April 2017 through April 2019 in the amount of \$8,289 per month.

Prepared by: Paul Coone and Gretchen Carlson, Public Works Department
Attachments: A: Agreement

Janitorial Service Contract

AGREEMENT, by and between **Linn Building Maintenance, INC.** ("CONTRACTOR"), and City of Roseville ("CLIENT") shall be effective 4/1/2017 and remain in full force and effect for 24 months from such date.

PURPOSE OF AGREEMENT

The purpose of this agreement is to state the terms and conditions under which CONTRACTOR will provide janitorial and building maintenance services for the specific facilities of the City of Roseville.

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Services to be Performed

1. CONTRACTOR agrees to perform the janitorial and building maintenance services for CLIENT, in accordance with the Exhibit A: City of Roseville Cleaning Schedule, attached hereto and incorporated into the Agreement.

Compliance with Applicable Statutes, Ordinances & Regulations

2. In performing the services required of it under this Agreement, CONTRACTOR shall comply with all applicable Federal, State, County and City statutes, ordinances and regulations. If such compliance is impossible for reasons beyond its control, CONTRACTOR shall immediately notify CLIENT of that fact and the reasons therefore.

Insurance & Bond

3. CONTRACTOR will carry complete and adequate Worker's Compensation, Public Liability and Property Damage Insurance. All of its employees shall at all times, at the expense of CONTRACTOR be covered by a blanket fidelity bond. CONTRACTOR shall produce copies of all such insurance policies upon request of the CLIENT.

4. CONTRACTOR carries the following policies:

<u>COVERAGE</u>	<u>LIMITS</u>
Workers Compensation	State Requirements
General Liability	\$1,000,000
Auto & Truck	\$1,000,000
Umbrella	\$5,000,000
Fidelity Bond	\$ 100,000

HOLD HARMLESS

CONTRACTOR agrees and hereby undertakes to indemnify, defend and save harmless CLIENT, its directors, officers, employees and agents from and against any and all liability, damages, claims or suits suffered by CLIENT or its directors, officers, employees and agents on account of any injury to (personal or otherwise) or death of any persons or damages to or loss of property received or sustained by any person or persons including CLIENT, its directors, officers,

employees and agents directly arising out of or resulting from the furnishing of services pursuant to the Agreement, unless directly arising out of or resulting from the negligence or willful misconduct of CLIENT its directors, officers, employees and agents.

CLIENT agrees that it will give CONTRACTOR notice in writing within 30 days of any claim made or suit instituted which in any way, directly or indirectly, contingently or otherwise affects or might affect the CONTRACTOR and CONTRACTOR shall have the right to participate in the defense of the same to the extent of its own interest.

Compensation

5. CLIENT shall pay CONTRACTOR at the rate of ~~\$8,289~~ per month for the services herein agreed to be performed. CONTRACTOR will send an invoice to CLIENT at the beginning of each month and CLIENT shall make payment within (30) days of the billing date. The rates for service may not change at any time in the event of an increase or decrease in the Union Wage Scale or other legislated benefits, such as Social Security or Worker's Compensation, the monthly service charge detailed above will be the payment.

(b) Extra work as requested by CLIENT will be billed at a fixed fee or on a time and material basis negotiated at time of request of extra work. Invoices for such extra work shall be payable within (30) days of invoice date.

Miscellaneous Provisions

6. (a) Minnesota Law to Apply: The Agreement shall be construed under and in accordance with the laws of the State of Minnesota.

(b) Parties Bound: This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors and assigns where permitted by this Agreement. In the event CLIENT issues a Purchase Order or other similar document in connection with the service to be provided in accordance with this Agreement, and is acknowledged by CONTRACTOR the terms and conditions of this Agreement shall be controlling unless mutually agreed to by both parties.

(c) This Agreement may be amended absent the mutual written consent of the parties.

(d) Legal Construction: In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

(e) Prior Agreements Superseded: This Agreement constitutes the sole and only agreement of the parties hereto and supersedes any prior understandings or written or oral agreements between the parties respecting the within subject matter.

(f) Relationship of the Parties: It is expressly understood that the relationship between CONTRACTOR and CLIENT is that of an independent contractor. There is no employer/employee relationship between the employees of CONTRACTOR and CLIENT.

(g) Right of Corrective Action: In the event CLIENT believes the service provided does not conform with the terms or standards contained in the contract, CLIENT will notify

CONTRACTOR in writing. If within thirty days CONTRACTOR has not resolved contract or service problem either party may terminate Agreement by giving (30) thirty days written notice.

All notices required under this Agreement shall be sent by Registered Mail to:

To: CLIENT
City of Roseville
Attn: Public Works Director
2660 Civic Center Drive
Roseville, MN 55113

To: CONTRACTOR
Linn Building Maintenance
Attn: Vice President
1899 Rice Street
Roseville, MN 55113

Executed at:

LINN BUILDING MAINTENANCE 1899 Rice Street Roseville, MN 55113 By: _____ Jeff Kissell Title: Vice President	CITY OF ROSEVILLE 2660 Civic Center Drive Roseville, MN 55113 By: _____ Patrick Trudgeon Title: City Manager _____ Dan Roe Title: City of Roseville Mayor
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ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: March 27, 2017
Item No.: 9.g

Department Approval



City Manager Approval



Item Description: Approval of a resolution authorizing the revocation and designation of
Municipal State Aid roads

BACKGROUND

The City of Roseville is part of the State's Municipal State Aid Street system. As part of being a Municipal State Aid (MSA) city, each city can designate up to 20% of its roadway mileage to the MSA system. Each year, the City of Roseville has an opportunity to re-designate which roads are MSA roads and which are local roads. In order to be an MSA road, the following criteria must be met:

- Projected to carry a relatively heavier traffic volume or are functionally classified as collector or arterial streets.
- Connect the points of major traffic interest within an urbanized municipality;
- Provide an integrated street system.
- Connect roadways which are MSAS streets, County State Aid Highways or Trunk Highways.

After evaluating the City's road system, staff recommended to the Minnesota Department of Transportation (MnDOT) the following changes to be made to the MSA system (Attachment C);

- o Designation – MSAS 262 Centre Pointe Drive – Cleveland Avenue to Cleveland Avenue (0.59 existing miles)

MnDOT has confirmed the new MSA designations meet MSA standards.

FINANCIAL IMPACTS

There are no direct budget impacts. However, the system revisions should increase the MSA needs for the City which should increase the MSA allocation to the City in future years.

STAFF RECOMMENDATION

Staff recommends Council adopt the attached resolution designating additions to the municipal state aid street system.

REQUESTED COUNCIL ACTION

Approval of a resolution authorizing the revocation and designation of Municipal State Aid roads.

Prepared by: Jesse Freihammer, City Engineer

Attachments: A: Resolution
 B: MnDot Letter
 C: System Revision Map

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 27th day of March, 2017, at 6:00 p.m.

The following members were present: ; and and the following members were absent:

Councilmember introduced the following resolution and moved its adoption:

**RESOLUTION NO.
APPROVING THE REVOCATION AND DESIGNATION OF MUNICIPAL STATE
AID (MSA) ROADS**

WHEREAS, the City Council of the City of Roseville is the official governing body of the City of Roseville; and

WHEREAS, it appears to the City Council of the City of Roseville that revisions hereinafter described shall be made to the City's Municipal State Aid Streets system under the provisions of Minnesota Laws;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Roseville, Minnesota:

1. That the roads described as follows be, and hereby are, designated as Municipal State Aid Streets of the City of Roseville subject to the approval of the Commissioner of Transportation of the State of Minnesota:
 - a. MSAS 262 Centre Pointe Drive – Cleveland Avenue to Cleveland Avenue
(0.59 existing miles)
2. That the City Manager is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for the Commissioner's consideration.

The motion was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof: ; and and the following voted against:

WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 27th day of March, 2017, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 27th day of March, 2017.

Patrick Trudgeon, City Manager

(SEAL)

**Minnesota Department of Transportation**

395 John Ireland Boulevard

Saint Paul, MN 55155

Memo

TO: Mr. Jesse Freihammer
Roseville City Engineer

FROM: William Lanoux
Manager, Municipal State Aid Needs Unit

DATE: March 17, 2017

SUBJECT: Municipal State Aid Designations

The following Municipal State Aid Street designation will be approved when the City Council resolution is received:

MSAS 262: *Centre Pointe Drive*- Cleveland Avenue to Cleveland Avenue (0.59 existing miles)

A Commissioner's Order will follow after the **City Council resolution** is received and approved by the Commissioner.

Needs Update Comments:

If the City Council resolution is received by the DSAE by May 1, 2017, routes designated can receive Needs and will be used in the calculation of your 2018 allotment. Include these revisions with your normal spring 2017 computer Needs update.

Certification of Mileage Update Comments:

If the City Council resolution is received by the DSAE at any time in 2017, plan to include this revision on the 2017 Annual Certification of Mileage that is due in January 2018.

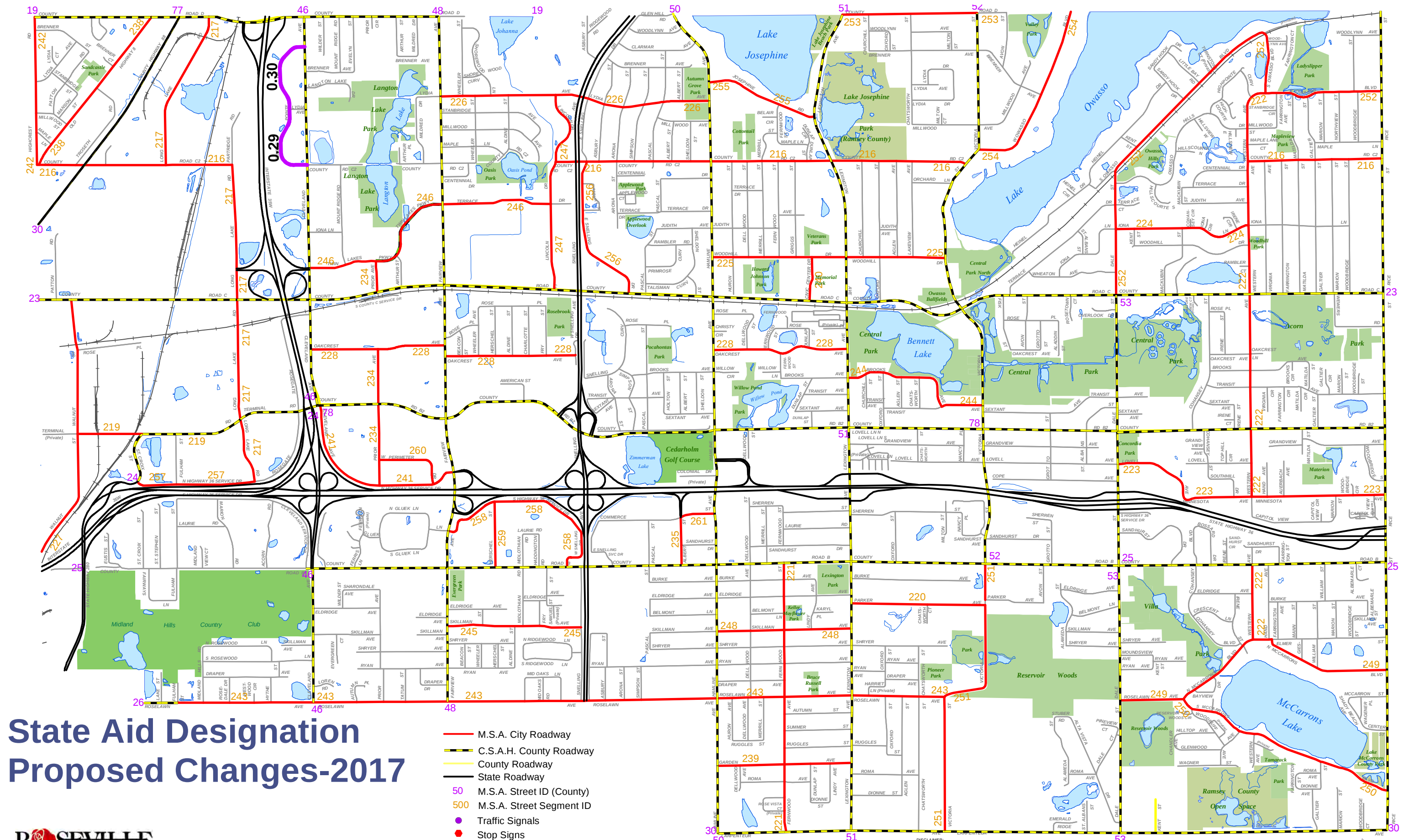
	Available Mileage	0.77	2016 Certified Mileage
+	Revoked Mileage		
-	<u>Designated Mileage</u>	<u>0.59</u>	See Note
	Remaining Available Mileage	0.18	

If you have any questions, contact your DSAE or Bill Lanoux at (651) 366-3817 for instructions.

cc. District State Aid Engineer
File

An Equal Opportunity Employer





Prepared by:
Engineering Department
January 5, 2017

Proposed new MSA Streets (0.59 miles)