



Fire Department
2701 Lexington Ave ❖ Roseville, Minnesota 55113, 651-792-7340

License #: _____

Final Inspection Score: _____

2019 RENTAL LICENSE PROGRAM

BUILDING AND COMMON AREAS INSPECTION CHECKLIST

PROPERTY OWNER INFORMATION						RENTAL PROPERTY INFORMATION													
Owner name: «Property_Owner»						Building Rental Address: «Building_Address»													
Mailing address: «Property_Owner_Address» «Prop_Owner_City_State»						Property Name: «Building_Name»													
						Property Manager: «Property_Mgr»													
BMPC	A	EXTERIOR PROPERTY				Yes	N/A	No		BMPC	B	EXTERIOR STRUCTURE				Yes	N/A	No	
906.05		Clean, safe & sanitary / no uncontained debris / litter								906.05		Surfaces in good repair							
906.05		Standing water or erosion								906.05		Address numbers 4" tall & visible from street							
906.05		Sidewalks/driveways free of hazards								906.05		Structural members in good repair							
906.05		Weeds/grasses in excess of 8 inches								906.05		Foundation walls in good repair							
906.05		Evidence of rodent harborage / vermin / insect infestation								906.05		Exterior walls in good repair							
906.05		Accessory structures in good repair								906.05		Roof and drainage in good repair							
906.05		Junk vehicles/under repair outside garage								906.05		Decorative features in good repair							
906.05		Free from graffiti								906.05		Overhang extensions in good repair							
906.05		Approved garbage containers with tight fitting lids - In enclosure (if required) – out of public view								906.05		Stairways, decks, porches, balconies in good repair							
1011.01		Site Lighting (5 foot candles for general parking/pedestrian, 50 foot candles @ entry/exit)								906.05		Chimneys and towers in good repair							
906.05		Ground Cover/Landscape elements in place – no bare ground (20 sq. ft.)								906.05		Handrails and guardrails firmly fastened							
Section A – EXTERIOR PROPERTY						Section B – EXTERIOR STRUCTURE													
COMMENTS:						COMMENTS:													
BMPC	C	ENTRY/Common Area				Yes	N/A	No		BMPC	G	COMMON AREA BATHROOM				Yes	N/A	No	
906.05		Exterior doors in good repair; deadbolt locks operable by knob; deadbolt throw not less than 1 inch								906.07		Separate bathroom with toilet, sink, & tub or shower							
906.05		Windows and frames in good repair								906.05		Wall surface in good repair							
906.05		Floor surface/covering in good repair/sanitary/clean								906.05		Windows and frames in good repair							
906.08		LIGHTING FIXTURES AS REQUIRED:								906.05		Floor surface in good repair							
906.05		Dining Area (Common)								906.06		Bathroom & toilet room properly ventilated (Operable window or functional mechanical fan)							
906.03		Refused/Denied entry to Unit # _____								906.07		Door for privacy, in good repair, securely attached							
906.05		Handrails and guardrails firmly fastened								906.07		Visible mold, signs of moisture or leaks							
906.08		Electrical system hazards found								906.07		Hot and/or cold water to all fixtures							
906.05		Wall surface in good repair								906.08		Has at least one electrical receptacle							
Section C – ENTRY/Common Area						Section G – BATHROOM													
COMMENTS:						COMMENTS:													

BPMC	I OTHER / LAUNDRY / UTILITY	Yes	N/A	No		BPMC	J MEANS OF EGRESS, FIRE PROTECTION	Yes	N/A	No	
906.08	Lighting fixtures as required					906.09	Safe, continuous, unobstructed path of travel				
906.06	Dwelling provides privacy/separated from adjoining units					906.09	Doors, bars, grilles, grates over emergency escape openings are readily operable from inside, without keys or special knowledge				
906.07	Plumbing system hazards found					906.09	Adequate emergency egress from all habitable spaces				
906.08	Mechanical equipment properly installed & maintained					906.09	Fire doors not blocked, obstructed or inoperable				
906.08	Combustion air supply is adequate for fuel-burning equip					906.09	SMOKE DETECTORS REQUIRED: on each story				
906.08	Unit has electrical service provided by utility					906.09	Inside each sleeping room/space or area				
906.08	Electrical system hazards found					906.09	Outside of each sleeping area (in vicinity of sleeping room/space or area)				
906.06	Clothes dryer exhaust vented properly to exterior					299F.50	Carbon Monoxide Detectors Required within 10 feet of each sleeping area				
906.07	Water heater correctly installed					1006.3	Egress Illumination				
906.08	Laundry area - one grounded-type receptacle or GFCI						Fire Alarm System Inspected Annually				
906.07	Visible mold, signs of moisture or leaks						Fire Suppressions Systems (if applicable) Inspected Annually				
							Fire Extinguishers Inspected/Serviceed in accordance with MSFC.				
							Full Minnesota State Fire Code Compliance Throughout Building				
Section I - OTHER / LAUNDRY / UTILITY						Section J -MEANS OF EGRESS, FIRE PROTECTION					
COMMENTS:						COMMENTS: Pre-Plan Required to be Updated or Completed					

Please Note:

Items in Red print above may be required to be corrected immediately

Code official may cite other sections of IFC / IRC / IBC / IEC/ MN Plumbing, Mechanical, Fuel Gas Code and other standards may be applicable.

INSPECTOR COMMENTS:	
INSPECTION DATE:	INSPECTOR'S SIGNATURE:
AGENT/OWNER SIGNATURE:	INSPECTOR'S NAME (Print):