

Roseville Public Works, Environment and Transportation Commission Meeting Agenda

Tuesday, September 22, 2015, at 6:30 p.m.
City Council Chambers, 2660 Civic Center Drive
Roseville, Minnesota 55113

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- | | |
|-----------|--|
| 6:30 p.m. | 1. Introductions/Roll Call |
| 6:35 p.m. | 2. Public Comments |
| 6:40 p.m. | 3. Approval of August 25, 2015 Meeting Minutes |
| 6:45 p.m. | 4. Communication Items |
| 7:00 p.m. | 5. Snelling Ave (A Line) Bus Rapid Transit Project Update |
| 7:20 p.m. | 6. Sanitary Sewer System Review and Discussion of Sanitary Services |
| 8:15 p.m. | 7. Review October Agenda |
| 8:30 p.m. | 8. Adjourn |

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**Roseville Public Works, Environment and
Transportation Commission**

Agenda Item

Date: September 22, 2015

Item No: 3

Item Description: Approval of the August 25, 2015 Public Works Commission Minutes

Attached are the minutes from the August 25, 2015 meeting.

Recommended Action:

Motion approving the minutes of August 25, 2015 subject to any necessary corrections or revision.

Move: _____

Second: _____

Ayes: _____

Nays: _____

Roseville Public Works, Environment and Transportation Commission Meeting Minutes

Tuesday, August 25, 2015, at 6:30 p.m.
City Council Chambers, 2660 Civic Center Drive
Roseville, Minnesota 55113

1 **1. Introduction / Call Roll**

2 Chair Dwayne Stenlund called the meeting to order at approximately 6:30 p.m. and
3 Public Works Director Marc Culver called the roll.
4

5 **Members Present:** Chair Dwayne Stenlund; Vice Chair Brian Cihacek; and
6 Members Kody Thurnau, John Heimerl, Sarah Brodt Lenz;
7 with Member Duane Seigler arriving at approximately 6:48
8 p.m.
9

10 **Members Excused:** Member Joe Wozniak
11

12 **Staff Present:** Public Works Director Marc Culver and City Engineer Jesse
13 Freihammer

14 **2. Public Comments**

15
16 **3. Approval of July 28, 2015 Meeting Minutes**

17 Member Cihacek moved, Member Heimerl seconded, approval of the July 28,
18 2015, meeting as presented.
19

20 **Ayes: 5**

21 **Nays: 0**

22 **Motion carried.**
23

24 **4. Communication Items**

25 Public Works Director Culver and City Engineer Jesse Freihammer reviewed
26 project updates and maintenance activities listed in the staff report dated August
27 25, 2015.
28

29 At the request of Member Cihacek, Mr. Culver reported that with the I-35W and
30 Cleveland Interchange Project coming in under bid, it would simply mean use of
31 fewer tax increment financing (TIF) funds, since those are restricted to certain
32 infrastructure uses, but noted that the additional \$200,000 from the lower bid may
33 be available for some of the smaller elements as alternates or options while work is

34 being done in the area. On a related note, Mr. Culver reported that the City Council
35 had elected to bond for funds within that TIF District 17 allowing other projects
36 eligible for funding rather than the District expiring and losing that funding option.
37

38 Member Cihacek asked if the additional funds could provide an opportunity for
39 furthering the efforts of the Master Pathway Plan in that section.
40

41 Mr. Culver responded that was a good point and question, noting that sidewalk was
42 already installed adjacent to Walmart, and will be extended as part of any new
43 developments on the north side. However, depending on the boundaries of TIF
44 District 17, Mr. Culver suggested that may provide an opportunity to extend the
45 sidewalk further than anticipated at this time, which he offered to look into. Mr.
46 Culver noted this would allow for linking pathways along Twin Lakes Parkway as
47 part of this project, especially into Langton Lake Park if TIF funding eligible since
48 park expenses are not typically TIF eligible.
49

50 At the request of Chair Stenlund, Engineer Freihammer reviewed specifics of
51 Pavement Maintenance Program (PMP) projects in more detail.
52

53 Member Lenz noted the need for better communication by Ramsey County with
54 private citizens in timing their projects.
55

56 In response, Mr. Culver advised that the County and City attempted to coordinate
57 their projects; however, he also noted the various efforts involved. Mr. Culver
58 noted that the City was not thrilled that Ramsey County's Dale Street project was
59 occurring during the Minnesota State Fair, since it may have full closures at times.
60 With several weddings also scheduled at Central Park during the project, Mr.
61 Culver noted the considerable coordination between Ramsey County and the City
62 of Roseville Parks & Recreation Department to limit impacts to that event, in
63 addition to scheduled events at the Harriet Alexander Nature Center (HANC)
64 during that time as well. Mr. Culver sympathized with the concerns and frustration
65 expressed by Member Lenz, but noted as with many projects it depended somewhat
66 on whether a project was done in-house or by an outside contractor given a window
67 of work and completion date deadlines. Mr. Culver further noted the current busy
68 contractor climate, requiring the need to provide some flexibility to avoid excess
69 costs and allow coordination of work among contractors and subcontractors.
70

71 Mr. Culver reported that unfortunately it would be a similar situation in 2016 with
72 work on the I-35W and Cleveland Interchange and Twin Lakes Parkway projects,
73 with several contractors working in the same general area, creating ongoing
74 challenges to be monitored and coordinated.
75

76 Chair Stenlund reminded PWETC members of opportunities for their involvement
77 and leadership in volunteering for various Parks & Recreation Commission
78 projects, encouraging members to help spread the word about citizen involvement
79 in the community.

80
81 Mr. Culver announced an upcoming Roseville University session scheduled on
82 October 8, 2015 at 6:30 p.m. that will focus on sewer maintenance and connections,
83 in addition to roadway maintenance, encouraging Members to attend as well as
84 alerting interested neighbors and citizens.
85 Member Seigler arrived at this time, approximately 6:48 p.m.
86

87 **5. Leaf Disposal Outreach and Education Discussion**

88 Mr. Culver noted that, in addition to the newsletter article copy included in the
89 agenda materials and a U of MN information sheet on leaf disposal options that he
90 thought provided a good narrative on options for residents, he was distributing four
91 additional bench handouts, ***attached hereto and made a part hereof.*** Those
92 included: "City of Roseville Leaf Pickup Program," providing residents with
93 alternatives for the program after this year and disposal sites and potential vendors
94 for hauling intended as a utility bill insert; "2015 City of Roseville Residential Leaf
95 Pickup Authorization" card along with on-line registration for residents wishing to
96 take part in this year's program; "2015 Roseville Residential Leaf Pickup Program
97 October 28 – November 13," alerting residents that 2015 will be the final year for
98 this city-coordinated program and the tentative pickup schedule; and "another
99 handout providing alternatives for removal. Mr. Culver advised that staff continues
100 to gather information on private vendors with the intent to post it this fall and in
101 2016 online regarding options; and a website section detailing many options and an
102 updated contractor list similar to "Angie's List," that will provide vendor options,
103 not recommendations.
104

105 At the request of Member Cihacek, Mr. Culver advised that staff had not intended
106 to provide a targeted outreach of current customers of the leaf pickup program to
107 let them know the program would not be offered in 2016; with Member Cihacek
108 suggested that be done. Member Cihacek opined those customers would be the
109 most highly impacted versus those not currently using the program; and should
110 reduce future communication costs.
111

112 At the request of Member Cihacek, Mr. Culver confirmed that Eureka Recycling
113 did not currently offer yard waste as part of their program.
114

115 Member Cihacek further suggested timing communication efforts and leaf disposal
116 options for next spring and summer by cell within the community the purchase of
117 composting barrels and rain barrels for purchase by residents, including in-house
118 workshops on composting, mulching and other options. Member Cihacek noted
119 the U of MN Extension Service provided an excellent resource for this
120 education/communication effort.
121

122 Member Cihacek asked if rain barrels were offered at contractor rates to residents.
123

124 Mr. Culver advised that they were generally offered in the spring – both composting
125 bins and rain barrels – as a pass-through by the City with no mark-up in cost.

Member Cihacek suggested having the contractor offer savings to the City for multiple purchases.

Mr. Culver responded that the cost is minimal, estimated at \$50 each, and while staff could look into bulk purchasing the bins and barrels, the problem was that the City had no place to store the excess.

Member Cihacek suggested structuring the contract for delivery on an as-needed basis, or available for local purchase (e.g. Home Depot, etc.) or a cooperative purchase with other communities. Member Cihacek opined that this would allow for support from a customer basis and cost benefit, as well as encouraging the option. Member Cihacek further opined that, if the City could offer a one-year specialized discount in 2016 to encourage residents to pursue that option and help them transition into this non-leaf pickup program, it would serve to benefit the entire community and water quality efforts.

Chair Stenlund provided his research from the Internet, that he had entitled "Compost 101," that could serve to offer educational components on composting blades for lawnmowers and explain how a mulching mower worked. Chair Stenlund noted that both items could be found at local hardware stores, and noted by promoting this for local Roseville businesses that rent or stock this type of equipment, it would be a win/win for that business and residents. Chair Stenlund also noted the local and regional companies he'd researched online that provided those items, and recommended that information as well as how to compost and the science behind it, be included as part of the educational/informational efforts initiated by staff.

Customer basis supported, cost benefit, encourage project – if we can offer one-year specialized discount next year to encourage people to pursue that option and help residents transition into this non-leaf program service

Chair Stenlund suggested providing information to Roseville residents, and for consideration of facilitating private/public service efforts through the School District as potential fundraising programs for high school students who could potentially bring leaf grinders directly to the yards of elderly citizens. Chair Stenlund suggested a pilot "Mulch Saturday," for youth and/or civic groups to offer an educational component as well as information, and offer savings and help for lawn care. Chair Stenlund opined there wouldn't be too many residents remaining uninformed with these various efforts; although he anticipated several homes placing their leaves curbside expecting them to be picked up.

Member Lenz spoke in support of the "Compost 101" concept; and suggested Eagle Service projects as an option as well.

Mr. Culver advised that staff tries to be diligent in determining which customers were receiving services and had paid for them versus those taking advantage of the service and not paying the annual fee for pickup. However, Mr. Culver agreed that he expected to find a situation with some leaves still placed curbside for pickup by the City due to lack of attention or simply out of habit.

Chair Stenlund noted this would be a great opportunity to provide related information on why no seeds or lawn clippings should be in debris in discharge locations, no matter a resident's opinion of government, in an effort to protect and/or improve water quality for all. Chair Stenlund noted this review could serve as a quantifiable in the City's MS4 annual report as well.

Mr. Culver advised that staff would incorporate this additional educational material and/or links on the City's website. Mr. Culver reported that he expected this to be an annual educational effort in the September newsletters starting in 2016.

Member Thurnau suggested starting the educational efforts earlier in the spring and throughout summer/fall to address lawn care basics and how that affected the environment with practices on our private property as much as public properties (e.g. streets).

Member Cihacek concurred, suggesting the educational component may prove interesting; and asked if there were capacity concerns at available lawn waste sites.

Mr. Culver advised that, historically the City dropped leaves picked up curbside to those sites, while other times they were delivered to other locations, depending on the time of the year and their volume. Mr. Culver noted that one problem was with contractors sometimes bringing their leaves to a site and ongoing challenges in verifying Roseville leaves are going into the Roseville compost site. With the demand for compost throughout the year, Mr. Culver advised that using it was not problematic, but allowing time for processing it and room to move and turn the piles often became a challenge in some years. Due to those issues, Mr. Culver advised that the City had found some partnership opportunities with other firms using that material for some of their own soil blending for organics. Mr. Culver noted that there was more contamination in yard waste compost than in the City's leaf pickup program, with some timing issues for marketing the compost. Mr. Culver opined that staff didn't anticipate a lot more leaves coming to the sites when discontinuing the pickup program; but noted it would prove interesting to see where contractor leaves showed up, which would create a challenge for them as well.

At the request of Chair Stenlund, Mr. Culver reviewed current Ramsey County Yard Waste sites (Highway 96, Dale Street, Pierce Butler, etc.) and offered to provide a map online of their locations similar to that of Ramsey County's hazardous waste sites.

Chair Stenlund stated, from his perspective, it may be more problematic for a resident – if not mulching or composting – to transport the leaves without having

217 their own trailer for transport or hiring a contractor to haul them. Chair Stenlund
218 asked how that situation could be addressed for residents, especially those unable
219 to pay for those services or unable to haul it off-site themselves. Noting recent
220 discussions about organized and community-based garbage collection, Chair
221 Stenlund suggested a “community trailer” for someone to use and/or interact with
222 their neighbors. While this would be infrequently used, Chair Stenlund noted
223 opined that it would foster community level involvement and get leaves hauled to
224 a mapped location.

225
226 Member Seigler noted that he simply put the leaves in trash bags and hauled them
227 in his truck; opining it wasn’t the City’s job to move people’s leaves, with
228 indications that 95% had already figured it out and only 5% remained.

229
230 With Member Cihacek noted the option proposed for haulers providing the service
231 on the City’s website, Member Seigler clarified that Chair Stenlund was looking
232 for a free transport service for those elderly or unable to pay for a hauler or having
233 access to a trailer.

234
235 Member Cihacek suggested the community needed to come together for a contract
236 versus the City, or neighbors getting together on a hauler and price, but putting the
237 burden on them, as long as the City provides the information for them.

238
239 Member Thurnau noted several neighborhood associations in Roseville, as well as
240 the work of the Community Engagement Commission (CEC) working on what
241 associations would look like, suggesting this may be an option for them, to organize
242 certain areas or neighborhoods as logical sectors to work on pickup management.

243
244 Member Heimerl suggested educational opportunities during National Night Out
245 or during that time period, to present this information to block captains and get
246 neighbors talking to one another at which time they could coordinate trailers and
247 needs, with block coordination to help the remaining percentage get leaves off their
248 property for the benefit of the entire neighborhood. Member Heimerl also noted
249 the potential to push community fundraising opportunities, with donations for
250 pickup for school organizations or school sports team or faith-based organizations,
251 where students living in a particular neighborhood or spread throughout the
252 neighborhood could work cooperatively to provide the service and reap the
253 benefits. Even if donation based, Member Heimerl opined that there would be more
254 money in raking and transporting leaves versus bagging groceries for a fundraising
255 effort. Member Heimerl opined that the City was doing a good job in getting the
256 information out and educating the public, but opportunities may be available to
257 encourage community-based services until private industry stepped up in the future.

258
259 Chair Stenlund stated his anticipation of a one-year problem as this change occurs,
260 but not thereafter.

Chair Stenlund and Member Cihacek asked staff for an update as a future communications highlight.

Solar Installation Update

While not originally planned for this month, Mr. Culver provided an update based on City Council action in approving a nonbinding Letter of Intent with Sundial Solar, and next steps as Sundial began shopping for tax equity partners.

Member Lenz expressed the difficulty she was having in understanding financing for this solar option, and asked staff to provide a future “Solar Financing 101” report.

Member Seigler also asked for very brief information presented by staff in the near future on the absolute worst case scenario in six years and associated risks, both initial risks and risks over time at the 6 or 7 year mark.

Mr. Culver recognized the complexities involved and sympathized with areas of confusion for PWETC members, and advised staff would prepare a synopsis for a future meeting. Under the Sundial proposal, Mr. Culver did report preliminarily that there was no upfront cost to the city at year 6 or 7, at which time there would be a 5% payback of fair market value for purchase by the City with the remainder a 95% charitable donation from Sundial investors to the City. Mr. Culver advised that the overall savings remained an unknown depending on the various programs available now and at the end of the term, and dependent on Xcel and solar capacity credits and whether those programs remain active in continuing that credit. Mr. Culver noted that not only are the components complex, but will also be subject to change over time, with future energy costs dictating actual savings to be realized. Mr. Culver advised that staff would provide this much more detailed analysis to the PWETC as requested and hopefully make the proposal clearer.

Member Seigler reiterated his request for an overview of the City’s risk.

Mr. Culver reported that, based on the City Council’s review and Letter of Intent, Sundial Solar showed an approximate cost of \$7,000 – \$8,000 in annual maintenance costs for the system, or the actual service they would provide if something went wrong and as they consistently monitor the energy used, they receive an alert for any problem on the system, with troubleshooting and labor included by Sundial and the City only responsible for the cost of any new equipment as an option after the 6th year. Mr. Culver advised that for the first six years, the maintenance costs would be wrapped into the financing terms as negotiated.

At the request of Member Lenz, Mr. Culver confirmed that the City was not prohibited in having only one contract, and could easily solicit proposals for other roofs (e.g. fire station, public works maintenance garage), with the Skating Center roof chosen as the first and largest rooftop and without existing accessories on the

308 roof, one area of concern with the public works maintenance garage having more
309 skylights, HVAC systems, etc. At the request of Member Lenz, Mr. Culver advised
310 that the City could seek different sized systems and layer onto them as long as the
311 Made in Minnesota Program offers continued to apply. Mr. Culver opined that he
312 saw the City coming up with a long-term plan for solar system on all city-owned
313 building rooftops; and coupled with that he intended to recommend seeking solar
314 community shares to offset the City's energy consumption. Mr. Culver clarified
315 that he was still not proposing that the City served as a host, but shares would be
316 good for the City and its residents in offsetting energy costs.

317
318 At the request of Member Seigler, Mr. Culver confirmed that the City's application
319 in the lottery system through its Letter of Intent, with word anticipated yet this fall
320 as to that success of that application.

321
322 As an administrator of that lottery program, Member Cihacek reported that
323 proposals are due August 31, 2015 at which time they would each be evaluated and
324 scored according to an established process; then proceed into the lottery system.
325 Member Cihacek anticipated knowing those results by the September 2015
326 PWETC meeting and recommendation as to contract award or not, for final
327 recommendation – if successful – for the October or November 2015 City Council
328 meetings for their review and approval as applicable.

329
330 At the request of Mr. Culver, Member Cihacek reported that approximately 30
331 communities expressed interest in the lottery program, representing 350 megawatts
332 of demand. Member Cihacek noted it was a complex process with the lottery
333 system and expressed his hope that it went quickly.

334
335 **6. Items for September Agenda**

336 • **Solar Installation Update at St. Christopher's Church off TH 36 and**
337 **Hamline Avenue (Stenlund)**

338 Chair Stenlund expressed his personal interest and for the benefit of the
339 community in hearing from representatives of the church about this solar
340 installation, the concept itself, lessons learned, etc.

341
342 Mr. Culver noted the project highlighted at the recent Living Green
343 program, advising that this project was the first to take advantage of
344 financing through the St. Paul Port Authority (SPAA), authorized by the
345 City of Roseville to guarantee collection if the church defaulted on this
346 financing by assessing their property the amount of the loan. Mr. Culver
347 expressed interest in seeing if this prompted any other interested parties in
348 Roseville in doing so. Mr. Culver opined the SPAA was a great program
349 and anticipated more panels popping throughout Roseville as more interest
350 and incentives are made available.

351
352 • **Water/Sewer Service Review as charged by the City Council (Culver)**

Mr. Culver referenced multiple solutions presented by staff previously for the PWETC's research and review, in addition to the liability caps proposed as an option by Member Seigler as a starting discussion point. Mr. Culver noted the need for more information as well as financial analyses.

Member Seigler expressed interest in learning of any insurance companies covering water line damage/freezing, similar to those offering supplemental coverage for sanitary sewer backups; and suggested an expert in the field could be asked to provide an overview or present more information to the PWETC.

Mr. Culver reported that the City's insurance partner, League of Minnesota Cities Insurance Trust (LMCIT), could present that information.

Member Cihacek expressed interest in a program for the water utility, such as done with sanitary sewer, in capping the cost for the City with some funding provided; but at what point it can or should be provided; requesting an update from staff on the process if the information is not currently available.

Mr. Culver advised that staff would begin its analysis, including adjustments needed for existing rates as an option for funding that prospect.

Member Cihacek suggested one option may be a self-insurance fund, with additional information needed in how such a fund could be structured and how to ensure it would remain solvent over time; and what funds could or could not be used for that, including repairs and/or secondary costs.

Also, Chair Stenlund expressed interest in defining if and when construction projects or maintenance efforts provided a view of those lateral ports on the City side versus their connection to the main; and how and when a clean-out maintenance program could be implemented.

Member Lenz asked for a graphic explanation and brief summary of how to better understand the how and where of those connections, etc.

Mr. Culver offered to start with that "Sewer 101" overview at the September meeting as a good starting point. With this topic part of a Roseville University session scheduled one to two weeks after the September PWETC meeting, Mr. Culver noted it would provide an incentive to get those materials prepared sooner rather than later.

Mr. Culver asked if September's PWETC meeting was focusing on sewer issues, should the October meeting focus on the water service.

Member Cihacek suggested a “Water 101” and “Sewer 101” presentation and discussion to make sure everyone was on the same page; however, he questioned if water issues were the same as those of sewer based on age and longevity, and suggested a specific review of the problems for each of those utilities. Based on prior discussions, Member Cihacek noted the need to determine whether or not the City knew the condition of its infrastructure and how that data is tracked. Therefore, Member Cihacek suggested the sewer liability and insurance discussion in September followed by the water system in October, with ongoing discussions of affiliated issues continued into the winter PWETC meetings.

- **Sump Pump Update (Seigler)**

Member Seigler asked if sufficient information was available as to the number of sump pumps flowing into the sanitary sewer mains, or if the PWETC should wait until the program was finalized.

Mr. Culver advised that 75% to 80% of Ferguson installations should be done by October. However, Mr. Culver clarified that until installations done in May and June, sump pump inspections were not being done, and therefore the data would not be complete other than some random sampling data that may suffice. Mr. Culver suggested waiting until the December PWETC meeting once a fuller picture was available, offering a great discussion about next steps and recommendations to the City Council.

- **Salt/Chloride Use During Winter for Ice Control (Seigler)**

Member Seigler sought an update from staff on ongoing issues with use of salt for de-icing efforts.

Mr. Culver advised that chloride entering the public water system continued to be a growing concern, especially with the possibility of the Minnesota Pollution Control Agency (MPCA) implementing Total Daily Maximum Loads (TMDL) and associated reporting requirements and regulations. Mr. Culver noted that obviously the easiest target was public agencies – the state, counties and cities – and potential future restrictions limiting their use. While this was difficult to mandate on the private sector side, Mr. Culver noted it was a valid discussion for public entities as more information became available on those regulatory mandates.

- **Snelling Avenue Bus Rapid Transit Update (after Minnesota State Fair)**

- **Revisit Master Pathway Program and Rescoring Protocols (Stenlund)**

Chair Stenlund clarified that he wasn’t suggesting it be redone from a public works perspective, but seeking consistency in the scoring as part of an overall review of priorities.

444 Member Cihacek opined it was good to look at the program in light of
445 current future construction goals to determine if that information or
446 infrastructure has changed since the last review.
447

448
449 Chair Stenlund also expressed interest in hearing public comment on how
450 the County Road B system is working for residents, as well as speed
451 adjustments made as part of that improvement.
452

453 Generally speaking, Mr. Culver expressed interest in the follow-up concept
454 including that for other recent sidewalk installation areas. While not
455 hearing a lot of comments to-date, and presuming that meant “no news is
456 good news,” Mr. Culver agreed that an update would be prudent, since he
457 had fielded no complaints from residents over the summer on prevailing
458 speeds now and any speed issues, with the reduction in speed from 40 mph
459 to 35 mph along that segment of County Road B.
460

461 • **Miscellaneous**

462 Mr. Culver reported that there would be no follow-up necessary based on
463 the PWETC’s recent community tour, other than to add future conditions
464 and information available to the map.
465

466 Member Cihacek noted the potential and fairly significant expansion project
467 at Rosedale Center and asked for a staff update as part of their
468 communication items at the next meeting.
469

470 Mr. Culver advised that the initial conversation would occur at next week’s
471 Planning Commission meeting for a proposed new anchor, increasing the
472 mall’s square footage significantly and including a proposed parking
473 structure as the new retail space would be located where current parking is
474 located. Mr. Culver reported that a traffic study was already under
475 discussion, and between the Planning Commission and City Council future
476 mitigation efforts required of the applicants would be defined including any
477 additional studies. Mr. Culver advised that at a minimum additional
478 stormwater mitigation for such a large increase in square footage would
479 need review and mitigation recommendations by the watershed district and
480 City. Mr. Culver stated that the City may opt to partner with Rosedale
481 Center and the watershed district to expand the proposed stormwater system
482 to address a broader area, one which already experiences existing capacity
483 issues north of Fairview Avenue. Mr. Culver noted that any added flow
484 from Rosedale flowing north up to County Road C would indicate
485 additional mitigation for the regional system. Mr. Culver advised that staff
486 would be working on those issues over the next few months, and would
487 keep the PWETC updated as applicable.
488

Member Cihacek noted now would be the time for the PWETC to make any recommended improvements, and asked if that discussion should be flagged as part of the December 2015/January 2016 PWETC meetings.

Mr. Culver advised that, at this point, he was unsure of the timeline until final plat approval was granted at which time the City's ability to provide suggestions or input would conclude. Mr. Culver suggested that be part of staff's communication item updates as applicable; and encouraged PWETC members to follow the Planning Commission and City Council agenda for that specific item, with staff bringing forward updates in future PWETC meeting packets as well.

- **Future Tour Options**

Chair Stenlund suggested future PWETC tours could include the solar array at St. Christopher's, and the Eureka Recycling Plant (MERF).

Chair Stenlund noted the Eureka Recycling Contract was coming up soon, and the need for reviewing and refining criteria for a new request for proposals (RFP) for a best value recycling contract would be needed, asking that staff allow sufficient time for a thoughtful process in developing that criteria based on today's recycling market.

Mr. Culver duly noted that request, advising that it may actually supersede some of the other items listed as the PWETC started assembling pieces for the next round of proposals for recommendation to the City Council, with the current contract set to expire the end of 2016. Mr. Culver noted that part of that updated criteria included whether or not organic recycling was possible under Ramsey County's mandate; and advised that the Eureka contract expiration coincided with that of the City of St. Paul as well, which may impact requests for proposals and any future contract negotiations and pricing. Mr. Culver noted that the City would be seeking assistance from Ramsey County for that process; but admitted it was a good idea to revisit the past proposal and identify the last two years of experience and items to add, change or remove for the next RFP. Mr. Culver suggested this initial discussion occur before the end of 2015.

Mr. Culver advised that with a these good topics to cover in the coming months, staff would work through them accordingly for a timely order to consider and implement into future agendas, and provide updates from staff as needed.

7. **Adjourn**

Cihacek moved, Thurnau seconded, adjournment of the meeting at approximately 7:57 p.m.

Cihacek not at October meeting – work related

535
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537
538
539
540

Ayes: 6
Nays: 0
Motion carried.

8.

DRAFT

Roseville Public Works, Environment and Transportation Commission

Agenda Item

Date: September 22, 2015

Item No: 4

Item Description: Communication Items

Projects update:

- Victoria Street Reconstruction and Sidewalk Project
 - All concrete work is completed.
 - Disturbed areas are being seeded and sodded currently
 - Schedule to pave final lift September 24 and 25.
 - Scheduled to place pavement markings the week of September 28
 - Project still scheduled to be completed by October 2.
- Pavement Maintenance Program
 - Watermain work has been started on Draper and Ryan. Scheduled to be completed near end of September.
 - Scheduled to mill and overlay Wheeler St., Herschel St., Aldine St. and Charlotte St. starting the week of September 21.
 - Contractor will begin storm sewer work on Chatsworth St and Millwood Ave. starting the week of September 21.
 - Pipe busting work on Roselawn is progressing. Road closure to thru traffic is in effect. Watermain work will be completed by September 30 at which time pavement work will begin.
- Lift Station Replacements
 - The Wagner Sanitary Sewer lift station work has begun and should be installed by September 25. Lift station is scheduled to be put online near end of October.
 - Site work on the St. Croix storm water lift station will begin in mid-October. Major work will begin once pumps and panels are in.
- 2015 Drainage Improvements
 - Work scheduled to begin September 21.
 - Catch basin work on County C2
 - Backyard drainage near 2195 Marion
 - Inlet improvements at Bennet Lake Inlet
- Twin Lakes Parkway
 - Scheduled to open bids on September 30, 2015.
- 35W & Cleveland Interchange
 - Contracts signed. Forest Lake Contracting will likely due this work in Spring 2016
- Water Meter Replacement Project:
 - Ferguson is continuing to replace meters in area 2, southeast section of the City, and are about 90% completed.

- They have begun work on Area 3, northeast section of the city, and are about 20% completed.
- Their deadline is 12/31/15 and are committed to completing this project on time.

Maintenance Activities:

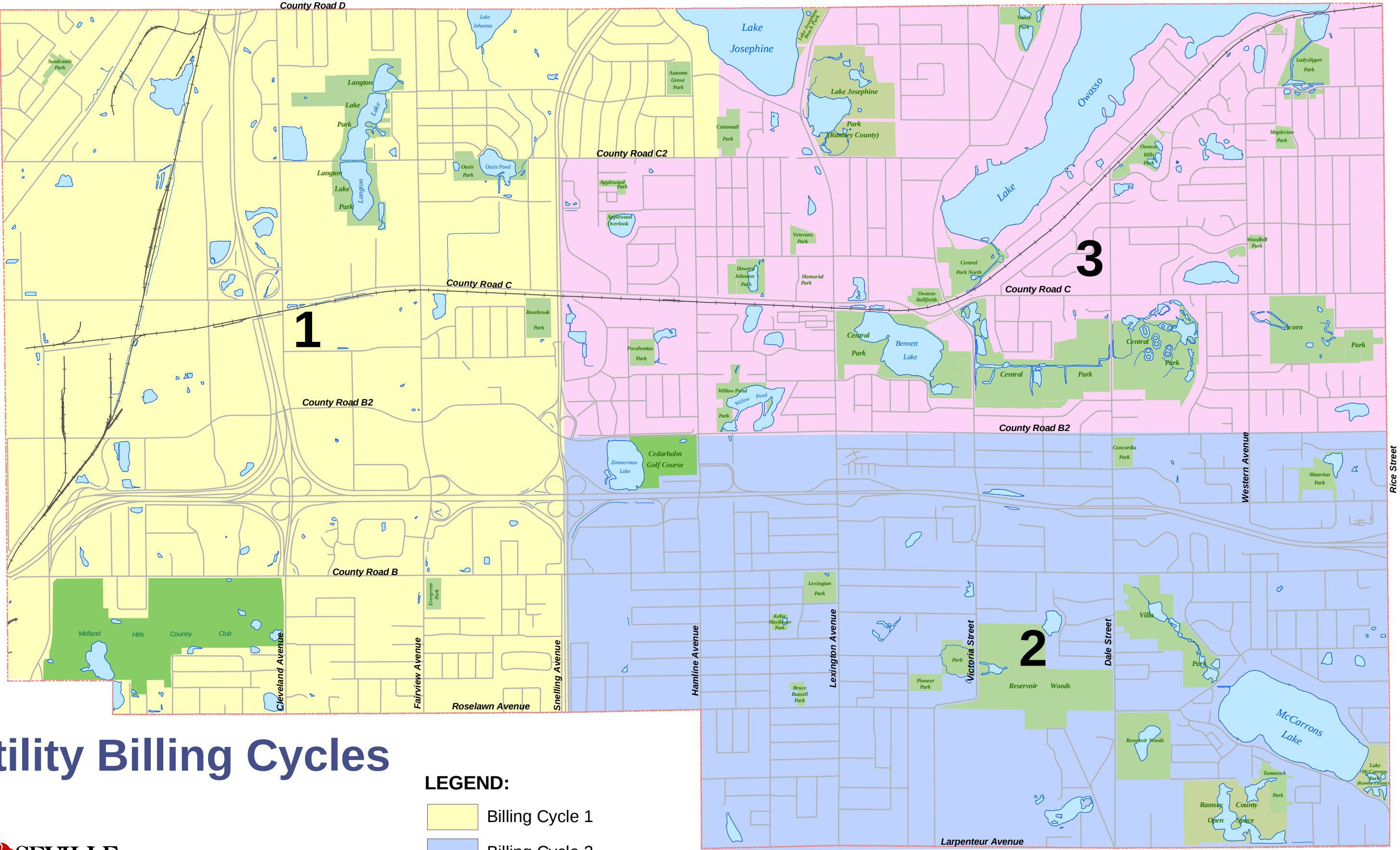
- Continuing with miscellaneous street and pathway patching
 - Central Park/Victoria Ballfields
- Started the 6th mowing of City right of ways
- Sign maintenance
- The 2015 sewer cleaning program is continuing.
- Continued replacing water meters in Area 1. Approximately 65 left.
- Repaired watermain leak at 2644 Lexington.
- Inspected all storm water ponds and checked for proper operation during the rain event on September 17.
 - No issues with any of the stations

Attachments:

Attachment B - Meter Replacement Map

Attachment C – 2015 Project Map

Attachment D – 2015 Utilities Map



Utility Billing Cycles

LEGEND:

Billing Cycle 1

Billing Cycle 2

Billing Cycle 3

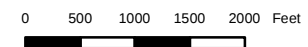
Prepared by:
Engineering Department
May 29, 2015

2015 Projects

-  Reconstruction City (1.1 miles & intersection)
-  Mill & Overlay City (4.10 miles)
-  Mill & Overlay MSA (1.57 miles)
-  Ramsey County Mill & Overlay (1.57 miles)
-  Sidewalk/Pathway Maintenance
-  Pathway New Construction

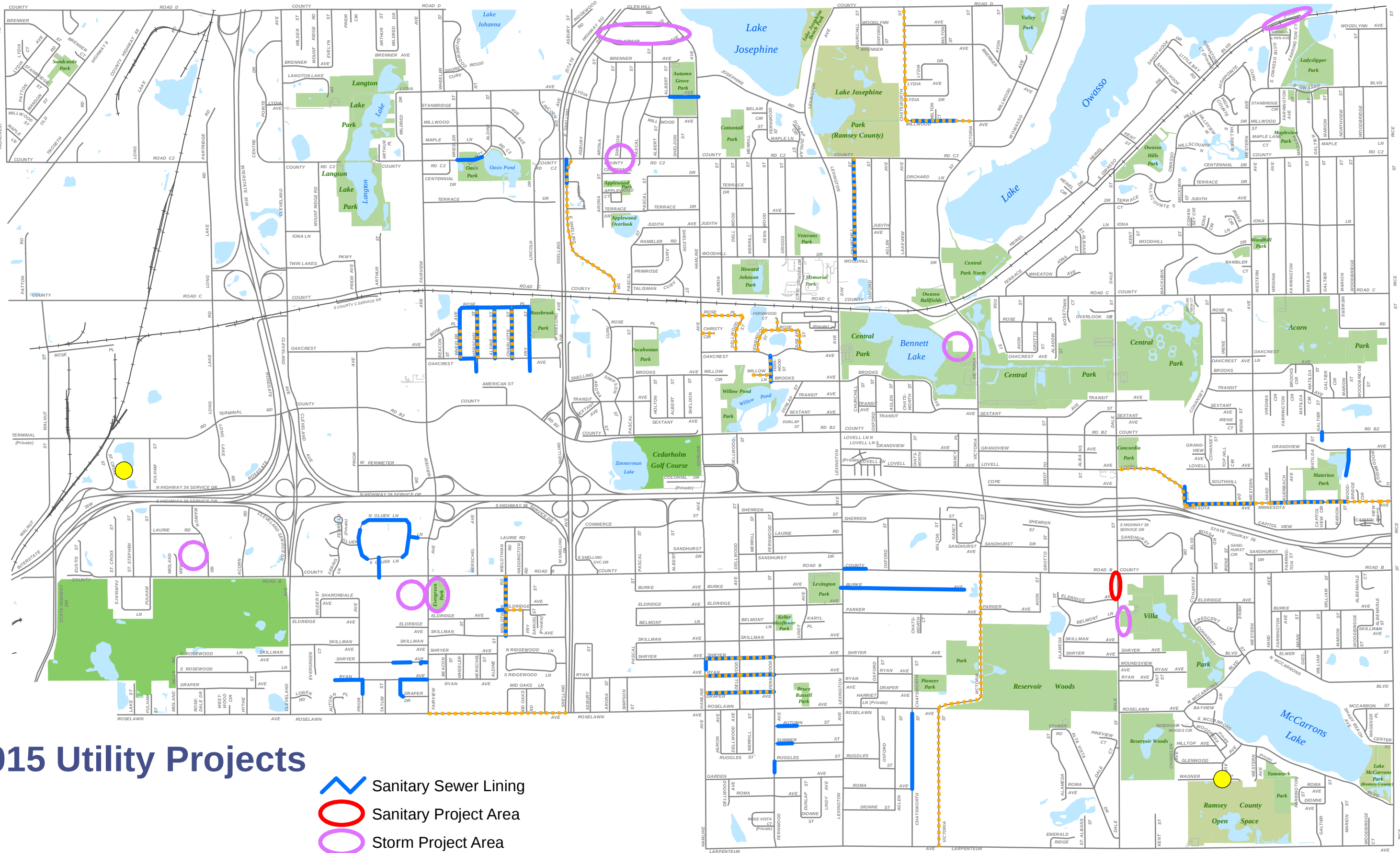
Data Sources and Contacts:
 * Ramsey County GIS Base Map (5/01/15)
 * City of Roseville Engineering Department
 For further information regarding the contents of this map contact:
 City of Roseville, Engineering Department,
 2660 Civic Center Drive, Roseville MN

DISCLAIMER: This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map is current, complete, accurate or reliable. The City does not warrant that the data can be used for navigational, tracking or any other purposes requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7075. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subp. 21 (2000) and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties who arise out of the user's access or use of data provided.



mapdoc: 2015Projects.mxd
map: 2015Projects.pdf





2015 Utility Projects

-  Sanitary Sewer Lining
-  Sanitary Project Area
-  Storm Project Area
-  Lift Station Improvements
-  Regular Maintenance Work (Mill & Overlay and Reconstruction Segments)

Data Sources and Contacts:
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Roseville Public Works, Environment and Transportation Commission

Agenda Item

Date: September 22, 2015

Item No: 5

Item Description: Snelling Ave (A Line) Bus Rapid Transit (BRT) Project Update

Background:

Metro Transit has been working to start a new bus service called Bus Rapid Transit (BRT) which includes a faster, express like service but includes enhanced stations and a Light Rail Transit like experience for boarding and exiting the bus.

This north end of this new line on Snelling Ave will be at Rosedale Mall with additional stops at County Road B and Larpenteur Ave (Falcon Heights). Staff will give a short presentation on the status of the project.

Recommended Action:

Receive presentation on the Metro Transit BRT Project

Attachments:

- A. A Line Project August Newsletter

A Line UPDATE



August 2015

In this issue

- First A Line Shelter Installed!
- Snelling Ave & Randolph Ave – Construction begins week of August 31
- Ford Pkwy & Woodlawn Ave Construction
- Ford Pkwy & Finn St Construction
- Ford Pkwy & Kenneth St Construction
- Route 84 Back on Snelling
- Read more

Contact

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Metro Transit
Community Engagement
612-719-7638 mobile
karyssa.jackson@metrotransit.org

Jill Hentges
Metro Transit
Community Engagement
jill.hentges@metrotransit.org

Quick Links to Other Construction Projects

- MnDOT:
Snelling Avenue Street & Bridge Work
- Ramsey County:
Ford Parkway Street Reconstruction

A LINE CONSTRUCTION BULLETIN WEEK OF AUGUST 24, 2015

First A Line Shelter Installed!



On Thursday, August 20, crews installed the A Line's first shelter at the southbound Snelling & Dayton Station. Project designers signed off on the prototype shelter, and fabricators will now start producing the A Line's remaining 35 shelters. Transit shelters, information pylon signs, and other furnishings will be installed at station platforms beginning later in Fall 2015.

Snelling Ave & Randolph Ave – Construction begins week of August 31

The construction schedule has been revised and traffic controls will be placed at Snelling Ave and Randolph Ave late in the week of August 31. Snelling Avenue will be reduced to one lane of traffic on the both northbound and southbound sides of the street between James Ave and Juno Ave.

Sidewalks on the northeast and southwest corners of Snelling and

- Hennepin
County:
Minnehaha
Avenue Street
Reconstruction

Randolph will close and pedestrian detours will be in place.

This work will not require bus stop closures.

Ford Pkwy & Woodlawn Ave Construction

Progress at westbound Ford Pkwy and Woodlawn Ave has been delayed due to utility complications. Construction activities will continue on Ford Pkwy westbound into September 2015.

Construction at eastbound Ford Pkwy and Woodlawn Ave platform should be complete by the week of August 24.

Ford Pkwy & Finn St Construction

Ford Pkwy has returned to a one-lane closure between Cleveland Ave and Cretin Ave. Platform construction should be complete by the week of September 7.

Bus stop closures are in effect at Finn St.

For more information, see the Rider Alert - metrotransit.org/ford-pkwy-finn-st-bus-stops-closed

Ford Pkwy & Kenneth St Construction

Construction at Ford Pkwy and Kenneth St continues. Ford Pkwy will be down to one lane of traffic between Howell St and Kenneth St westbound and between Cleveland Ave and Kenneth St eastbound.

Bus stop detours are already in effect at Kenneth St. For more information about the Ford Parkway bus detour, see the rider alert- metrotransit.org/ford-pkwy-closed-fairview-ave-kenneth-st-1

Route 84 Back on Snelling

Route 84 has returned to regular routing on Snelling Ave between Marshall Ave and Pierce Butler Route.

Read more

Additional information regarding this project is available at metrotransit.org/a-line-project. The site is updated regularly with the latest project information and frequently asked questions.

Roseville Public Works, Environment and Transportation Commission

Agenda Item

Date: September 22, 2015

Item No: 6

Item Description: Sanitary Sewer Service Presentation and Discussion

Background:

Recently the Public Works Commission and the City Council have had questions and discussions related to the ownership and maintenance of utility services that connect to the City owned main lines. This month we will focus on the Sanitary Sewer services.

The City of Roseville, along with the vast majority of Cities within the State of Minnesota and even across the country, separate ownership and maintenance responsibility for the sanitary sewer system at the main sewer pipe. The City is responsible for the main line itself, and the property owner is responsible for the entire service line, sometimes called the lateral, from the main to the home/business.

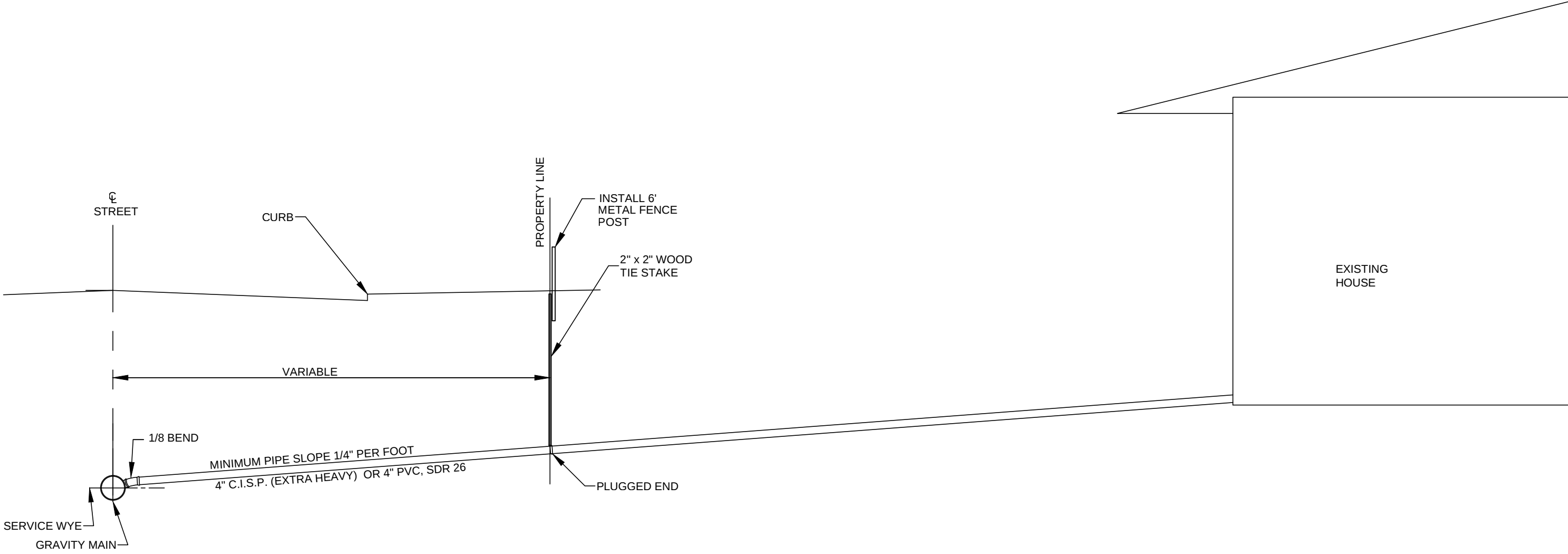
Staff will provide a short presentation highlighting the different elements of the sanitary sewer system, the maintenance activities performed by the City on the main lines, and the typical issues and maintenance activities on the private service lines. Some information will also be provided on available insurance programs for property owners that cover the service lines.

Recommended Action:

Receive presentation on sanitary sewer services and discuss recommended changes to any City policies or operating practices.

Attachments:

- A. Sanitary Sewer Service Connection Figure
- B. City Code Chapter 802 Sanitary Sewer Use and Regulation
- C. Sanitary Sewer Backup Policy
- D. Sanitary Sewer Cleanup Agreement



SANITARY SEWER CONNECTION
TYPE A

CHAPTER 802

SEWER USE AND REGULATIONS

SECTION:

- 802.01: General Operation
- 802.02: Supervision
- 802.03: Connection Required
- 802.04: Application for Sewer Connection
- 802.05: Revocation of Contractor License
- 802.06: Construction Requirements
- 802.07: Use of Certain Buildings Restricted
- 802.08: Prohibited Discharges
- 802.09: Tampering Prohibited
- 802.10: Certain Connections Prohibited
- 802.11: Entry upon Private Property
- 802.12: Rates and Charges
- 802.13: Industrial User Strength Charges
- 802.14: Transport and Dumping of Sewage

802.01: GENERAL OPERATION:

The entire Municipal sanitary sewer system shall be operated as a public utility and convenience from which revenues will be derived, subject to the provisions of this Chapter. (Ord. 218, 9-4-56)

802.02: SUPERVISION:

The Chief Code Enforcement Officer shall supervise all house sewer connections made to the Municipal sanitary sewer system and excavations for the purpose of installing or repairing the same. (Ord. 219, 9-4-56; amd. 1995 Code)

802.03: CONNECTION REQUIRED:

- A. Existing Buildings: Any building used for human habitation and located on property adjacent to a sewer main, or in a block through which the system extends, shall be connected to the Municipal sanitary sewer system within two years from the time a connection is available to any such property.
- B. New Construction: All buildings constructed on property adjacent to a sewer main or in a block through which the system extends shall be provided with a connection to the

Municipal sanitary sewer system for the disposal of all human wastes.

- C. Senior Citizen Deferral: In cases where the owner of an existing building is receiving a senior citizens deferral of special assessments for the cost of the sewer main and no health hazard exists, the City Council may defer the requirement for a connection to the sanitary sewer system until such time as the senior citizen deferral expires or a health hazard exists. (Ord. 901, 3-10-82)

802.04: APPLICATION FOR SEWER CONNECTION:

- A. Permit; Fees: Any person desiring a connection to the Municipal sanitary sewer system for property not previously connected with the system shall make application for a permit to the Chief Code Enforcement Officer, accompanied by such information as required by the Chief Code Enforcement Officer, together with a permit and inspection fee as set by City Council resolution; provided, however, that a separate permit may be issued for that portion of the sewer connection extending from the property line to the main sewer or other outlet for which permit the fee shall be as set by City Council resolution and a separate permit may also be issued for that portion of the sewer extending from the house or building to the property line for which the permit fee shall be as set by City Council resolution. Inspection of the sewer service from the main to the building shall be performed by the Chief Code Enforcement Officer to ensure compliance to all applicable codes. (Ord. 1009, 3-23-87; amd. 1995 Code)
- B. Additional Building Permit Fees: In addition to the building permit fees established in Section 901.06 and in addition to any other fees established in this Code there is hereby established a fee to pay and reimburse the City for all sums which the City shall be required to pay to the Metropolitan Waste Control Commission because of all construction.
- C. Additional Fees to Pay for Unassessed Property and to reimburse the City for Metropolitan Sewer Board Charges: The permit fee for connection to the City sanitary sewer system shall be paid for each connection in the amount specified in subsections A and B of this Section. In addition thereto, before any permit shall be issued, the following conditions shall be complied with:
 - 1. No permit shall be issued to connect with any sanitary sewer system of the City directly or indirectly from any lot or tract of land unless the Public Works Director shall have certified:
 - a. That such lot or tract of land has been assessed for the cost of construction of the sanitary sewer main with which the connection is made; or
 - b. If no assessment has been levied for such construction cost, the proceedings for levying such assessment have been or will be completed in due course; or
 - c. If no assessment has been levied and no assessment proceedings will be completed in due course, that a sum equal to the portion of cost of constructing said sanitary sewer main which would be assessable against said lot or tract has been paid to the City; or
 - d. That all charges and fees as required by subsection B, which are fees to reimburse the City for all sums paid to the Metropolitan Sewer Board required by the construction of new buildings are paid. (Ord. 688, 12-18-72)
 - 2. If no such certificate can be issued by the Public Works Director, no permit to connect to any sanitary sewer main shall be issued unless the applicant shall pay an additional connection fee which shall be equal to the portion of the cost of construction of the said sanitary sewer main which would be assessable against said lot or tract to be served by such

connection for the main, including interest at a rate equal to the interest rate of the original assessment from the date of the original assessment and continuing for a period of 20 years or the amount of years the assessment was payable, whichever is less. Interest may be waived or decreased when it is determined by the Public Works Director that the improvement was not subject to utilization until a later date. Said assessable cost is to be determined by the Public Works Director upon the same basis as any assessment previously levied against other property for the main. If no such assessment has been levied, the assessable cost will be determined upon the basis of the uniform charge which may have been or which shall be charged for similar connection with said main, determined on the basis of the total assessable cost of said main, allocated on a frontage basis, acreage basis or both. (Ord. 745, 12-30-74)

- D. Licenses Required: Permits shall be issued only to such persons who are duly licensed by the City to engage in the business of plumbing who have filed with the City the insurance certificates required under subsection F of this Section; provided, however, that permit may be issued to any person who is duly licensed by the City as a sewer contractor and who has filed with the City the insurance certificates required under subsection F for building and repairing that portion of the house or building sewer extending from the property line to the main sewer or other outlet. (Ord. 234, 8-6-57; amd. 1995 Code)
- E. License Fees: The annual license fee shall be as set by City Council resolution.
- F. Insurance:
 - 1. Before any required permit is issued, the licensee applying for the permit shall file with the City Manager a certificate of insurance covering the licensee for the period covered by the license in the minimum liability amount of six hundred thousand dollars (\$600,000.00).
 - 2. The certificate shall state that the policies covering the licensee shall not be canceled without ten days' written notice to the City. (Ord. 531, 3-20-67; amd. 1995 Code)

802.05: REVOCATION OF CONTRACTOR LICENSE:

- A. Violation: The City Council shall have power to revoke any license upon satisfactory proof that the holder of said license has willfully violated any of the provisions of this Chapter.
- B. Reinstatement: A revoked license shall not be reinstated in any manner for a period of six months.
- C. Claim by City: The failure to pay, within sixty (60) days, any legitimate claim the City may have against a contractor shall constitute cause for revocation of license. (Ord. 233, 7-23-57; amd. 1995 Code)

802.06: CONSTRUCTION REQUIREMENTS:

- A. Materials: All pipes shall be constructed of materials approved by the Public Works Director.
- B. Joints and Connections: All joints and connections shall be constructed of materials approved by the Public Works Director.
- C. Grades:
 - 1. Unless otherwise, all house sewers shall have a grade of not less than one-eighth inch per foot. A grade of one-quarter inch per foot should be used wherever practical. The contractor shall check grades before construction proceeds. Wherever possible, the connecting sewer shall join the building at an elevation which is below the basement floor of such building. (Ord. 219, 9-4-56)

2. In the event that a sewer service exists from the main sewer to a point outside of the street, the contractor shall excavate and expose the upper end of the service pipe. The elevation of the pipe leaving the structure shall be determined, and the difference between the two pipes shall be sufficient so that a minimum grade of one-eighth inch per foot is maintained. (1990 Code)

- D. Alignment: No connecting sewer shall contain bends or a combination of bends which at any point shall be greater than 45 degrees, and no more than two bends, regardless of angle, shall be permitted in any single house connection except where manholes or, in case of slab home, cleanouts are constructed at such points and in manner as directed by the Public Works Director. No connecting sewer shall be laid parallel to any bearing wall or footing unless further distant than three feet from any such bearing wall or footing. No connecting sewer shall be laid within 20 feet of any existing well. (Ord. 234, 8-6-57)
- E. Trenching and Backfilling:
 - 1. All excavations shall be open trench work unless otherwise authorized by the City Engineer. The foundation in the trench shall be formed to prevent any subsequent settlement of the pipes. If the foundation is good and firm earth, the earth shall be pared or molded to give a full support to the lower third of each pipe. Bell holes shall be dug to provide ample space for pouring of joints. Care must be exercised in backfilling below the center line of the pipe in order to give it proper support.
 - 2. Backfilling shall be placed in layers and solidly tamped or packed up to two feet above the pipe. Backfilling shall not be done until the section to be backfilled has been inspected and approved by the Public Works Director.
- F. Use of Existing Sewer Services: Existing sewer services or portions of such sewers may be approved for use by the Public Works Director. The Public Works Director may request that the old sewer be excavated for the purpose of facilitating inspection. No cesspool or septic tank shall be connected to any portion of a house sewer that is also laid across or over any existing cesspool or septic tank, the existing cesspool or septic tank shall first be pumped clean and filled with earth to the surrounding ground level. Where a sewer is laid across or over any existing cesspool or septic tank, only material approved by the Public Works Director shall be used for that portion of the connecting sewer which is laid across or over the existing cesspool or septic tank.
- G. Connections at "Y" Only: Every connecting sewer shall be connected to the Municipal sewer system at the "Y" designated for the property served by the connection, except where otherwise expressly authorized by the Public Works Director. Where expressly authorized by the Public Works Director, all connections made at points other than the designated "Y" shall be made only under the direct supervision of the Public Works Director in such manner as the Public Works Director may direct.
- H. Tunneling: Tunneling for distances of not more than six feet is permissible in yards, courts or driveways of any building site. When pipes are driven, the drive pipe shall be at least one size larger than the pipe to be laid.
- I. Independent Systems Required:
 - 1. The drainage and plumbing system of each new building and of new work installed in an existing building shall be separate from and independent of that of any other building except where provided in this subsection and every building shall have an independent connection with a public sewer when such is available. (Ord. 219, 9-4-56; amd. 1995 Code)
 - 2. A separate connection shall be required for each dwelling unit constructed on or after

September 19, 1979, in R-1, R-2, R-4, R-5 and R-6 Districts as defined in Title 10 of this Code. A separate connection shall not be required for apartment-type buildings as determined by the Public Works Director. (Ord. 855, 9-10-79; amd. 1995 Code)

- J. Exception to Independent Sewer System Requirement: Under the following limited circumstances, the requirement for an independent sewer system provided in subsection I of this Section need not be met:
 - 1. Where one building stands to the rear of another building on an interior lot and no private sewer is available or can be constructed to the rear building through an adjoining alley, court, yard or driveway, the building drain from the front building may be extended to the rear building and the whole will be considered as one building drain. Where such a building drain is extended, a cleanout shall be provided immediately inside the rear wall of the front building.
 - 2. A new structure on one parcel may be permitted to connect to an existing sewer line serving an adjacent parcel when the following conditions are met:
 - a. The alternative construction of a new sewer service to serve the parcel would create a hardship due to the necessity of crossing a railroad or roadway by method other than open cut or as determined by the Public Works Director.
 - b. The owners of the property will sign and record an instrument, in perpetuity, for joint use and maintenance of the shared service, which instrument specifically holds the City harmless and releases the City from any and all claims relating to the shared service. A copy of said instrument will be filed with the City for approval by the City Attorney.
 - c. The Public Works Director determines that the shared sewer has adequate capacity for anticipated flows.
 - d. A cleanout is provided at the junction point of the two (2) services. (Ord. 926, 5-22-83; amd. 1995 Code)
- K. Repair of Public Right of Way: No connection to the City sanitary sewer system shall be finally approved until all streets, pavements, curbs and boulevards or other public improvements have been restored to their former condition to the satisfaction of the Public Works Director. (219, 9-4-56; amd. 1995 Code)
- L. Costs and Maintenance:
 - 1. Installation and Connection: All costs and expenses incidental to the installation and connection to the Municipal sewer system shall be borne by the owner and the owner shall indemnify the City for any loss or damage that may, directly or indirectly, be occasioned by the installation of the sewer connection, including restoring streets and street surface.
 - 2. Maintenance: It shall be the responsibility of the owner or occupant to maintain the sewer service from the main sewer into the house or building. (Ord. 532, 3-20-67)

802.07: USE OF CERTAIN BUILDINGS RESTRICTED:

No person shall use any building or allow any other person to use any building which is not connected to the Municipal sanitary sewer system as required by Section 802.03 of the City Code. (Ord. 414, 4-6-64)

802.08: PROHIBITED DISCHARGES:

All discharge into the City's sanitary sewer system shall be in conformance with the Waste Discharge Rules adopted by the Metropolitan Waste Control Commission. (1995 Code)

802.09: TAMPERING PROHIBITED:

No person shall maliciously, willfully or negligently break, damage, destroy, uncover, deface or tamper with any structure, appurtenance or equipment which is a part of the Municipal sewer system. (Ord. 218, 9-4-56)

802.10: CERTAIN CONNECTIONS PROHIBITED:

No building located on property lying outside the limits of the City shall be connected to the Municipal sanitary sewer system unless authorization is obtained from the City Council. (Ord. 218, 9-4-56; amd. 1995 Code)

802.11: ENTRY UPON PRIVATE PROPERTY:

The Public Works Director and other duly authorized employees of the City, bearing proper credentials and identification, shall at reasonable times be permitted to enter upon all properties for the purpose of inspection, observation, measurement, sampling and testing in connection with the operation of the Municipal sanitary sewer system. (Ord. 218, 9-4-56; amd. 1995 Code)

802.12: RATES AND CHARGES:

- A. Charges for Use: A charge is hereby imposed upon every person whose premises are served, either directly or indirectly, by the sanitary sewer system within the City, for the use of the facilities of said sewer system and for connection to the system. Such charges shall be in an amount set by the Council and shall be kept on file in the City Manager's office in the form of a rate schedule. (Ord. 592, 2-17-69; amd. 1990 Code)
- B. Supplemental Charges for Industrial Sewage Wastes: In respect to property which shall be connected to the City sewer for the disposal of industrial sewage wastes, which shall by virtue of its strength and volume be subject to supplementary charges by the Metropolitan Waste Control Commission, the City may impose a supplemental charge based generally upon and at least equal to the amount of the Metropolitan Waste Control Commission supplemental charge.
- C. Payment of Charges: Any prepayment or overpayment of charges may be retained by the City and applied on subsequent quarterly statements.
- D. Penalty for Late Payment: Each quarterly billing for sewer charges not paid when due shall incur a penalty charge of ten percent of the amount past due. (Ord. 592, 2-17-69; amd. 1995 Code)
- E. Action to Collect Charges: Any amount due for sewer charges, including Metropolitan Waste Control Commission sewer charges, in excess of ninety 90 days past due shall be certified to the County Auditor for collection with real estate taxes. This certification shall take place regardless of who applied for sewer services, whether it was the owner, tenant or other person. The City shall also have the right to bring a civil action or other remedies to collect unpaid charges. (Ord. 661, 3-13-72; amd. 1995 Code) (Ord. 1383, 6-08-2009)
- F. Utility Rate Discount: The City Council may establish reduced water and sewer rates for owner-occupied homes that meet financially need-based criteria as established by the City Council from time to time.

802.13: INDUSTRIAL USER STRENGTH CHARGES:

The Metropolitan Waste Control Commission, a metropolitan commission organized and existing under the laws of the State of Minnesota, in order to receive and retain grants in compliance with the Federal Water Pollution Control Act is required to impose industrial user strength charges to recover operation and maintenance cost of treatment works attributable to the strength of discharge of industrial waste. The City shall collect industrial strength charges as dictated by the Metropolitan Waste Control Commission rules and Minnesota State Statutes and adopts the same by reference. (1995 Code)

802.14: TRANSPORT AND DUMPING OF SEWAGE:

The cleaning and/or emptying of the contents of any privy vault, septic tank, cesspool, sink or private drain located in the City shall be done in an inoffensive manner and the contents shall be placed in and be removed from the premises in closed, tight covered barrels, receptacles or tank trucks so as to prevent the scattering, dropping or leaking while being transported and shall be discharged or destroyed so as not to be offensive to surrounding property owners. (Ord. 168, 9-15-53; amd. 1995 Code)



*****NEW POLICY for Residential Property Owners*****

To protect the health and safety of residents, the Roseville City Council has approved a “Residential Sanitary Sewer Backup Cleanup Assistance” policy to provide for timely cleanup in the event of a sewer backup. If the backup is verified due to blockage in the City mainline, the City will arrange for prompt wet extraction, removal and disposal of carpeting and carpet padding, drywall, other wall materials, insulation, and sanitizing and deodorizing of floors and walls, as needed after a sanitary sewer backup up to a maximum cost of \$5,000.

Infrequently, a blockage in a sewer line will result in a backup of sanitary sewage into a private home. If you experience a sewer backup, the City encourages you to take the following steps:

1. Call the City immediately at 651-792-7004 to report the sewer backup M-F 7am – 3:30pm. If after hours, call 651-767-0640. The City will work with you to identify the location of the blockage. If the blockage is in the City’s main sewer line, the City will clear the blockage and with property owner approval contact a cleaning contractor to begin cleanup as soon as possible. *(This policy does not provide for City payment of expenses if the property owners choose to arrange for or perform the cleanup activity themselves.)*
2. If the blockage is determined to be in the individual sewer line to your property, the property owner is responsible to make arrangements and pay for the blockage to be cleared and for cleaning.
3. If you have homeowners or another type of property insurance coverage, notify your insurance agent of the sewer backup.
4. To minimize damage and negative health effects, arrangements for cleaning should be made as soon as possible.

The City is not automatically responsible when a sewer backup occurs. A sewer system is not a closed system and there are many reasons for backups that are beyond the City’s control. For example, inappropriate items, such as grease, diapers, and disposable wipes dumped into the system can create a blockage. Another common reason for backups is tree roots growing into the lines. Each year about one-third of the City’s sanitary sewer mains are inspected and cleaned. Mains requiring a higher level of maintenance are cleaned annually or semi-annually. This routine maintenance helps to prevent blockages and sewer backups.

The City’s action in undertaking or executing this policy does not constitute and shall not be interpreted as an admission of liability or fault. By adopting the new policy, property owners can use their own homeowner’s insurance policy to pay for damages, versus cleanup costs. Any property owner claims for damage resulting from sanitary sewer backups in the City system can still be submitted to the City for consideration by the City’s insurance carrier by calling the Finance Department at 651-792-7032.

To view the new “Residential Sanitary Sewer Backup Cleanup Assistance” policy, please go to the City’s website at www.cityofroseville.com. If you have further questions, please call the Roseville Public Works Department at 651-792-7004.

Prevention Devices

The new policy also allows for reimbursement to residential property owners for the purchase of backflow prevention devices up to \$300. The reimbursement does not cover installation and proof of purchase is required. There are several types of backflow prevention devices and it is recommended to consult your local plumber for further information.



City of Roseville Cleanup Agreement

Residential Sanitary Sewer Backup Cleanup Assistance

THIS CLEANUP AGREEMENT, effective as of the dates of signatures below, is entered into by and between the City of Roseville and _____, "Property Owner", pursuant to the Residential Sanitary Sewer Backup Cleanup Assistance Policy.

GENERALIZED SCOPE OF SERVICE

Under the Residential Sanitary Sewer Backup Cleanup Assistance Policy, the City of Roseville agrees to assist Property Owners in paying an approved contractor up to \$5,000 per occurrence, per housing unit for services mentioned below. Any costs exceeding \$5,000 will be invoiced to the property owner. If the balance due is not paid within 90 days, any remaining amount will be assessed to the property taxes.

Any payments will be made only in strict accordance with the Policy. In general, the City of Roseville will call an authorized contractor to perform prompt cleanup assistance under the Residential Sanitary Sewer Backup Cleanup Assistance Policy. **The cleanup assistance is limited to wet extraction, sanitizing, deodorizing, removal and disposal of damaged housing materials.** The Property Owner is responsible for replacement of any damaged property. The entire Policy will be available at www.cityofroseville.com.

REQUIRED INFORMATION

Property Owner's home address: _____

Property Owner's telephone number: _____

Service address (if different from Property Owner's home address): _____

By way of signature below, the Property Owner certifies that he/she has read and understands the City of Roseville Residential Sanitary Sewer Backup Cleanup Assistance Policy. The Property Owner hereby authorizes the City to proceed with services as contained in said Policy. The Property Owner further understands and agrees that the City in no way admits or accepts liability by entering into this Agreement or by offering the benefits of this Policy. This Agreement is not intended, however, to prohibit or prevent pursuit of any other lawful remedies available to Property Owner.

Date: _____ Property Owner: _____

Date: _____ Authorized City Representative: _____

Decline Assistance

I have been offered cleanup assistance as outlined in the City of Roseville's Sanitary Sewer Backup Cleanup Assistance Policy. I decline to accept the cleanup assistance offered by the City.

Date: _____ Property Owner: _____

Roseville Public Works, Environment and Transportation Commission

Agenda Item

Date: September 22, 2015

Item No: 7

Item Description: Look Ahead Agenda Items/ Next Meeting October 27, 2015

Suggested Items:

- Proposed 2016 Utility Rates
- Water distribution system: Discussion of overall system and private ownership and maintenance policies

Recommended Action:

Set preliminary agenda items for the October 27, 2015 Public Works, Environment & Transportation Commission meeting.