

Roseville Parks and Recreation
Commission Meeting
Tuesday, December 6, 2011
6:30 P.M.
Roseville City Hall
2660 Civic Center Drive

AGENDA

1. Introductions/Roll Call/Public Comment Invited
2. Approval of Minutes of November 1, 2011
3. Community Engagement Task Force Report
4. Park Dedication – Walmart
5. Master Plan Implementation Discussion
6. Directors Report
7. Other
8. Adjournment

Roseville Parks and Recreation
“Building Community through People, Parks and Programs”
www.ci.roseville.mn.us

*Be a part of the picture...get involved with your City...Volunteer!
For more information, call Roseville Parks and Recreation at 651-792-7006
or check our website at www.cityofroseville.com
Volunteering, a Great Way to Get Involved!*

MEMORANDUM

To: Parks and Recreation Commission
From: Lonnie Brokke
Date: November 28, 2011
Re: Notes for Commission Meeting on **Tuesday, December 6, 2011**

1. Introductions/Public Comment Invited

Commissioners and staff will be introduced. Public participation and public comment is encouraged.

2. Approval of Minutes of the November 1, 2011 Meeting

Enclosed is a copy of the minutes of November 1, 2011. Please be prepared to approve or amend.

Requested Action: Approve/amend minutes of the meeting of November 1, 2011

3. Community Engagement Task Force Report

Greg Simbeck and Randall Doneen serve on the Human Rights Commission Community Engagement Task Force as representatives of the Parks and Recreation Commission. Simbeck and Doneen will be prepared to report on the latest progress on this effort.

Requested Action: Commission Discussion and feedback

4. Park Dedication – Walmart

Included in your packet are maps and a letter from Andy Berg, Project Engineer from Kimley-Horn and Associates for a proposed Walmart in the Twin Lakes area. The proposal is to replat 17.8 acres.

Park Dedication does apply in this proposal. The cash amount would be approximately \$511,515 (5% of the FMV). The land amount would be 5% of 17.8 acres or .89 acre.

The primary role of the Commission is to review and offer a recommendation to the City Council on whether to accept land, cash or a combination. Included in your packet is a copy of the Park Dedication Ordinance.

Following is guidance from the Parks and Recreation System Master Plan on Parks and Open Space acquisition:

Goal 3

Parks and Open Space Acquisition

Add new parks and facilities to achieve equitable access in all neighborhoods, accommodate the needs of redeveloping areas, and meet residents' desires for a range of recreation opportunities serving all ages, abilities, and cultures.

Policy 3.1: Ensure that no net loss of parkland or open space occurs during alterations or displacement of existing parkland and open space. If adverse impacts to parkland or open space take place, ensure that mitigation measures include the acquisition of replacement parkland of equal or greater size and value.

Policy 3.2: As areas of Roseville evolve, and properties undergo a change of use and/or density, land should be dedicated to the community for park purposes to ensure adequate park facilities for those new uses.

Policy 3.3: Determine potential locations and acquire additional park land in neighborhoods and constellations that are lacking adequate parks and recreation facilities.

Policy 3.4: Determine locations for new park and recreation facilities in redevelopment areas as part of the redevelopment process and use the park dedication process to acquire appropriate land.

Policy 3.5: Make continued effective use of the Park Dedication Ordinance. Park land dedication will be required when land is developed or redeveloped for residential, commercial, or industrial purposes. Review annually park dedication requirements in order to ensure that dedication regulations meet statutory requirements and the needs of Roseville.

Policy 3.6: Use park dedication funds to acquire and develop new land in addition to other funding sources.

Policy 3.7: Acquire properties necessary to implement adopted park concept plans and in Roseville's Comprehensive Land Use Plan, and consider other additions based on needs identified in the sector or constellation concept. Acquire land on a "willing seller" basis unless otherwise determined by the City Council.

Requested Commission Action: To discuss and make a recommendation to accept land or cash in lieu of land dedication to satisfy the Park Dedication requirements.

5. **Master Plan Implementation Discussion**

This is continued discussion about the Master Plan Implementation.

Commission representatives and staff will review progress to date. This is a time to gather continued guidance/direction from the entire commission.

Following is the anticipated bond timeline and amounts:

- December 12, 2011 - \$5M
- April/May 2012 \$7M
- December 2012/January 2013 - \$7.025M

There will be a public hearing prior to each issuance.

Included in your packet are recently completed maps and a narrative outlining the Park Renewal Program into a year by year, four year time frame, 2012-2015.

Requested Action: Discuss Park Renewal Program (PRP) and provide guidance.

6. **Directors Report**

7. **Other**

8. **Adjournment**

**ROSEVILLE PARKS AND RECREATION COMMISSION
MINUTES OF MEETING OF NOVEMBER 1, 2011
ROSEVILLE CITY HALL ~ 6:30PM**

PRESENT: Azer, Boehm, Diedrick, Doneen, Etten, D. Holt, M. Holt, Pederson, Ristow, Simbeck

ABSENT: None

STAFF: Anfang, Cash, Elm, Maxey

1. INTRODUCTIONS/ROLL CALL/PUBLIC COMMENT

No public comment

2. APPROVAL OF MINUTES – October 4, 2011 MEETING

Commission Recommendation:

Minutes of the October 4, 2011 meeting were approved unanimously with the following clarifications.

Doneen requested the following changes be made to the report on the Natural Resources and Trails Work Group report from the October 4, 2011 meeting to better represent his presentation:

Lines 92-97 amended to read;

Randall Doneen shared information on the work of the Natural Resources and Trails Work Group. This Implementation Work Group has spent a significant amount of time talking with local officials, reviewing trail plans and Natural Resource Management Plans to acquire a high level of understanding of community needs and interest. The extensive community engagement has led to a number of recommendations by the Work Group that were reviewed by the Citizen Organizing Team and then revised based on the COT input. The recommendations were presented to the commission for consideration and inclusion in the planning files for the Master Plan Implementation. Randall supports Commission Chair Etten's suggestion of including additional funding for tree replacement throughout the City. It is also recommended that a deer management component be considered, even though it is not included in the original work group recommendations.

In addition, Anfang clarified that the general obligation bonds **referenced in lines 76-78** do not have limitations but are issued in the amount of \$10M in a calendar year so as to be "bank qualified" resulting in a lower interest rate and savings on the overall cost of the bonds.

3. STAFF INTRODUCTIONS

Anfang introduced 3 recreation program and facility staff members to talk about their professional background and job responsibilities. Kevin Elm, from the Roseville Skating Center, Debbie Cash from the Harriet Alexander Nature Center and Roxann Maxey from the Recreation division spoke with the Commission on their individual contributions to the overall operation of the Parks & Recreation department.

Commissioner Etten commented on the extent of each staff member's responsibly and thanked them for all they do to provide quality programs, events and facilities to the community.

4. COMMUNITY ENGAGEMENT TASK FORCE REPORT

Greg Simbeck and Randall Doneen updated the Commission on the status of the Community Engagement Task Force. Most recent activity includes accumulating data from the recent community forum. The task force is looking to present a report to the Council in January with Council recommendations to follow. There continues to be a need for organization and editing and community input continues.

5. 2012 COMMISSION MEETING CALENDAR

Motion by Simbeck, second by Pederson to accept the 2012 Commission Calendar as outlined in the November Commission Packet. Motion passed unanimously.

6. MASTER PLAN IMPLEMENTATION DISCUSSION

Commission Chair Etten briefed the Commissioners on the October 24th Council Meeting. Etten thanked those able to attend and show their support for the Parks and Recreation Master Plan. At the October 24th

meeting Council Members voted to support the first step of the bond allocation. Etten also recognized the significance of the Parks and Recreation Master Plan in involving community members and bringing people together for a similar cause.

Commissioners around the table discussed and commented on the current funding proposal and the implementation plan for step one.

Commissioner discussed the need to transition the Citizen Organizing Team and Work Groups into the next stage of implementation. The work groups were created with the hope of driving the implementation process to the point we are right now. There is interest in providing a sunset for the work groups with the possibility of other forms of citizen involvement to come forward as we move into step one of the Master Plan implementation. It was agreed upon that the group processes need a sense of closure, a chance to inform the community of where the plan is at currently and a big thank you for guiding the plan to this point. Commissioners recommended scheduling a community meeting to celebrate recent efforts to update the Master Plan and create the implementation process. It was suggested that the meeting be held early 2012.

The Commissioners also voiced support of maintaining the Citizen Organizing Team to help maintain the long-term vision of the Master Plan including possible sales tax option and future addition of community facilities and to continue to utilize their expertise and community insight. The Commission recognizes their role as a sounding board for the implementation process.

7. **PARK DEDICATION RATES**

Staff prepared a comparison chart of park dedication fees across the Twin Cities metro area. Commissioners recognized Roseville's place in the park dedication fees range and recommended the residential rate be increased to accommodate current CIP needs, the updated Master Plan and the most recent Parks and Recreation Community Survey. An increase to the park dedication fee will help maintain Roseville's extensive parks and recreation system and position Roseville close to the average for Twin Cities metro communities.

Commission Recommendation:

Motion by Ristow, second by Diedrick to recommend to the Roseville City Council an increase of the residential park dedication fee by \$500 to \$3500. Motion passed unanimously.

8. **DIRECTORS REPORT**

- o OVAL opens for the winter season November 11 – 11.11.11
- o FORPARKS Holiday Home Tour will be held November 11 and 12.
- o Crosswalk on Victoria at Center Park is being installed this fall
- o Soccer festival held at Tamarack Park over MEA weekend to celebrate and recognize the efforts of the Roseville Rotary to improve park drainage and the addition of soccer goals in the park. Over 75 kids attended with many going home with new soccer gear thanks to the Rotary grant.
- o A new fishing pier has been built in Lake Bennett. This was a joint project between the City and the DNR.
- o Staff are meeting with the Watershed District to prepare for upcoming treatment and cleaning of area ponds. Villa Park will be used as a staging and processing area.
- o Work on the reservoir in Reservoir Woods is wrapping up for the season. The project is projected to be completed July 2012.

9. **OTHER**

- o Doneen commented on the work that is being done on Fairview and County Road B. The new addition is very nice and everyone is excited for the next piece of the pathway to be completed.

Meeting adjourned at 8:40pm

Respectfully Submitted,
Jill Anfang, Assistant Director



Kimley-Horn
and Associates, Inc.

■
2550 University Ave. West
Suite 238N
St. Paul, MN
55114-2006

October 31, 2011

Parks and Recreation Department
City of Roseville, MN
2660 Civic Center Drive
Roseville, MN 55113
Attn: Lonnie Brokke

Re: Park Dedication Determination
Walmart Store #3404-05 Roseville, MN

Dear Mr. Brokke:

Please see the attached Site Plan for the proposed Walmart Store #3404-05 located on the Northeast corner of Cleveland Ave N and County Road C. Kimley-Horn and Associates, Inc. is submitting this Site Plan on behalf of Wal-mart Stores, Inc. and Wal-Mart Real Estate Business Trust for a Park Dedication Determination. The Site currently is composed of several parcels that will be combined through the platting process. As a requirement of the Preliminary Plat Application, I am requesting a determination on whether park dedication is required, if so, whether the Parks and Recreation Department recommends dedication of land or cash in lieu of land.

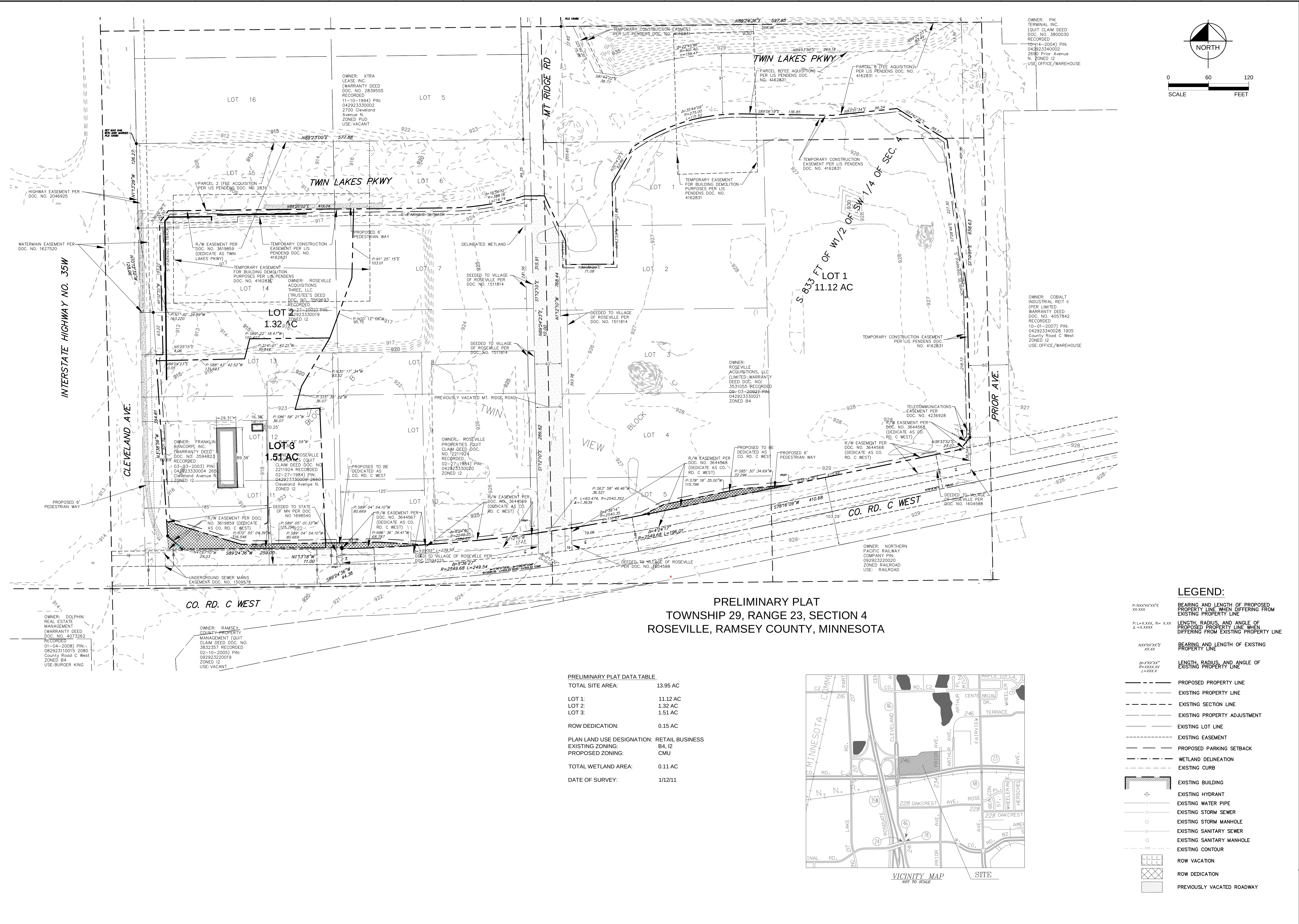
If you have any questions or require additional information to complete the review, please do not hesitate to contact me at (651)643-0480.

Sincerely,

Andy Berg, P.E.
Project Engineer



ROSEVILLE, MN CLEVELAND AVE & CR C STORE # 3404-05 RAMSEY COUNTY MINNESOTA		TWIN LAKES PRELIMINARY PLAT DRAFT - PREPARED FOR PARKS AND RECREATIONS DEPARTMENT		I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.		 Kinley-Horn and Associates, Inc. © 2011 KINLEY-HORN AND ASSOCIATES, INC. 2550 UNIVERSITY AVENUE, WEST SUITE 2000, ST. PAUL, MN 55114 PHONE: (612) 461-1000 FAX: (612) 461-1011 WWW.KHAEI-HORN.COM							
DATE	11/28/2011	SCALE	AS NOTED	DESIGNED BY	BWM	CHECKED BY	WDM	DATE:	MM LG. NO.				
PROJECT NO.	1161990066	DRAWN BY	BWM										
SHEET NUMBER	1												
										No.	REVISIONS	DATE	BY



Walmart Parcel Map



- Selected Features
- Roseville boundary
- Bridges
- Road Pavement
- Water
- Structures
- Parcels

DISCLAIMER: This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only.

SOURCES: City of Roseville and Ramsey County, The Lawrence Group: November 1, 2011 for City of Roseville data and Ramsey County property records data, November 2011 for commercial and residential data, April 2009 for color aerial imagery, All other sources click on Data Information button

ORDINANCE 1278
AN ORDINANCE AMENDING
TITLE THREE, SECTION 1103.07
PARK DEDICATION

THE CITY OF ROSEVILLE ORDAINS:

Section 1103.07 of the Roseville City Code is amended to read as follows:

1103.07: PARK DEDICATION:

- A. Condition To Approval: As a condition to the approval of any subdivision of land in any zone, including the granting of a variance pursuant to Section 1104.04 of this Title, when a new building site is created in excess of one acre, by either platting or minor subdivision, and including redevelopment and approval of planned unit developments, the subdivision shall be reviewed by the Park and Recreation Commission. The commission shall recommend either a portion of land to be dedicated to the public for use as a park as provided by Minnesota Statutes 462.358, subdivision (2)(b), or in lieu thereof, a cash deposit given to the City to be used for park purposes; or a combination of land and cash deposit, all as hereafter set forth.
- B. Amount To Be Dedicated: The portion to be dedicated in all residentially zoned areas shall be ten percent (10%) and five percent (5%) in all other areas.
- C. Utility Dedications Not Qualified: Land dedicated for required street right of way or utilities', including drainage, does not qualify as park dedication.
- D. Payment in lieu of dedication in all zones in the city where park dedication is deemed inappropriate by the City, the owner and the City shall agree to have the owner deposit a sum of money in lieu of a dedication. The sum shall be reviewed and determined annually by the City Council by resolution. (Ord. 1061, 6-26-1989)
- E. Park Dedication Fees may, in the City Councils sole discretion, be reduced for affordable housing units as recommended by the Housing and Redevelopment Authority for the City of Roseville.

Ordinance 1278 Effective date. This ordinance shall take effect upon its passage and publication

Passed by the City Council of the City of Roseville this 24th day of February, 2003.

2011

Improvements	Cost	
Initial Project Planning	\$	100,000.00
Total	\$	100,000.00

2012 (Construction year 1)

Improvements	Cost	
Planning and management	\$	312,500.00
Boardwalk	\$	500,000.00
Lexington Park Shelter	\$	500,000.00
Lexington Park Rink	\$	150,000.00
Lexington Park Irrigation upgrades	\$	100,000.00
Evergreen Field 1 field	\$	100,000.00
HANC Building Improvements	\$	250,000.00
Sandcastle Park Building Replacement	\$	300,000.00
RSC Paint	\$	150,000.00
Ho Jo, Bruce Russ., and Evergreen court upgrades	\$	450,000.00
CP Victoria Ballfields Shelter	\$	300,000.00
Ho Jo Playground	\$	125,000.00
Tamarack Playground	\$	75,000.00
Upper Villa playground	\$	75,000.00
CP Ballfields Playground	\$	75,000.00
Materion Playground	\$	75,000.00
Natural Resources	\$	375,000.00
Trails	\$	500,000.00
Total Improvements	\$	4,412,500.00

Land Acquisition

Mounds View School Site	\$	900,000.00
Press Gym	\$	700,000.00
Total Land	\$	1,600,000.00
Total	\$	6,012,500.00

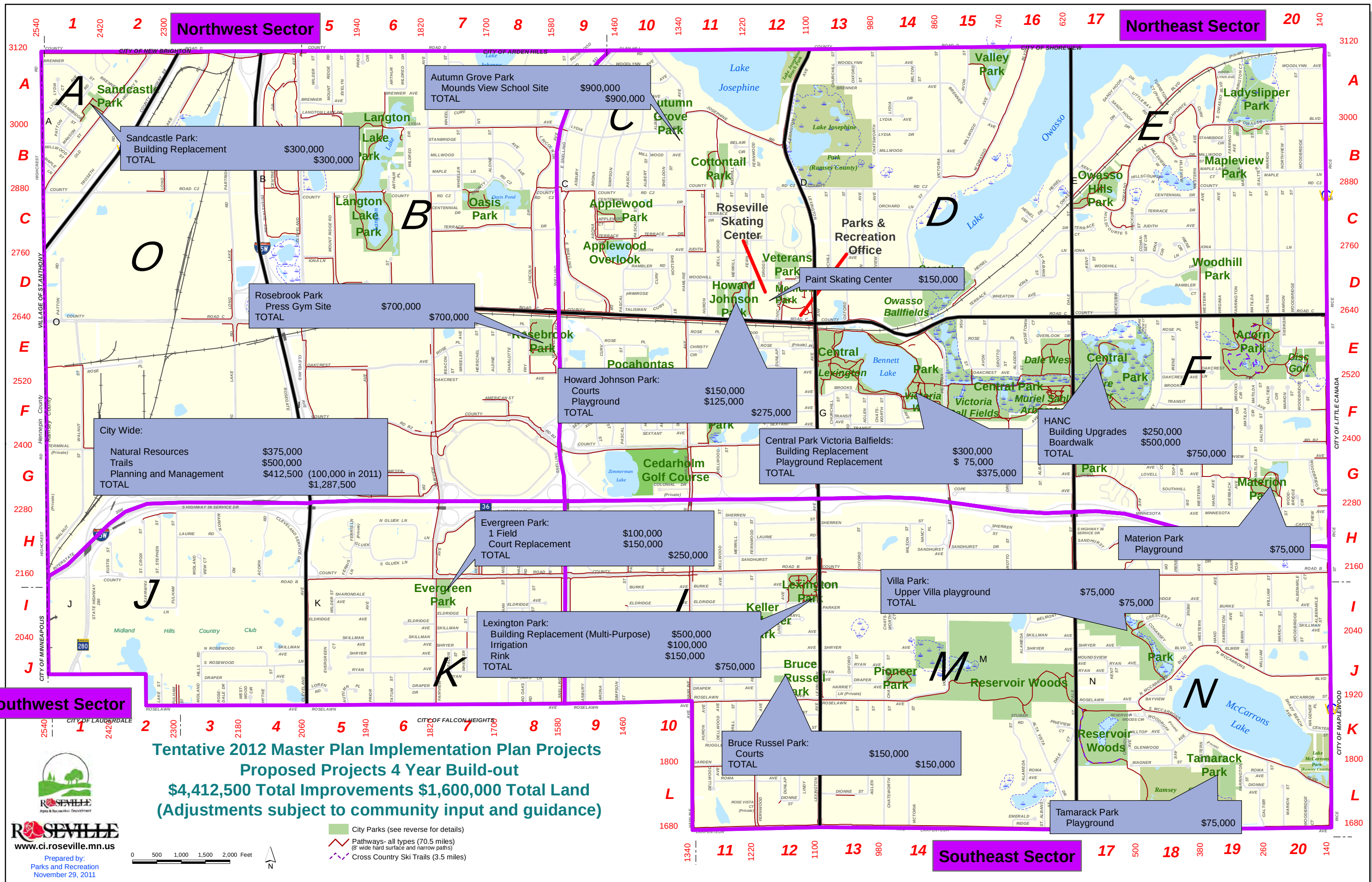
2013 (Construction year 2)

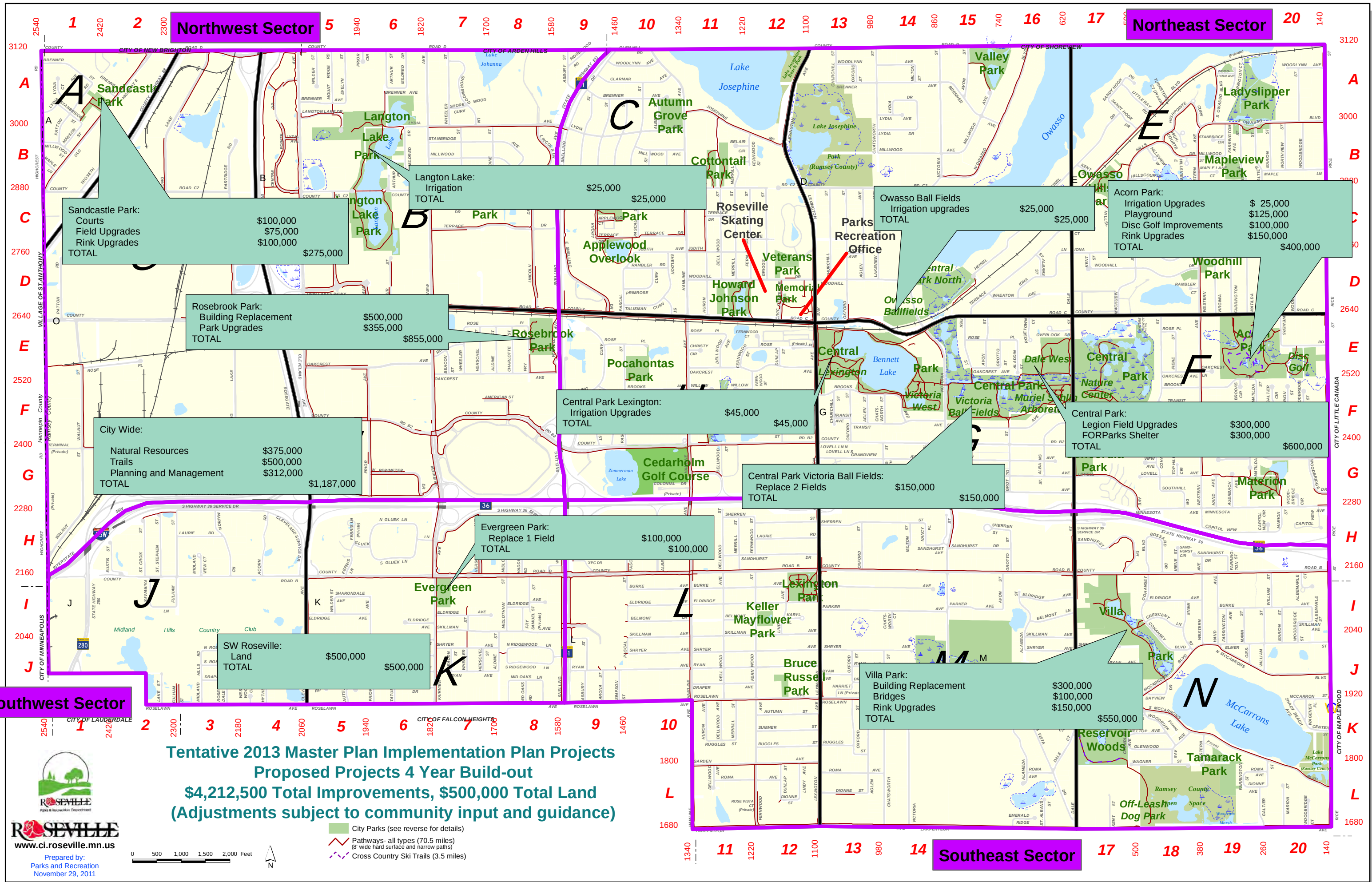
Improvements	Cost	
Planning and management	\$	312,500.00
Legion Field	\$	300,000.00
CP Victoria Ball Fields replace 2 fields	\$	150,000.00
Evergreen Fields 1 field	\$	100,000.00
Acorn Fields irrigation	\$	25,000.00
Acorn Playground	\$	125,000.00
Disc golf improvements	\$	100,000.00
Owasso Fields irrigation	\$	25,000.00
Langton Lake and CP Lex irrigation	\$	70,000.00
FORParks Shelter	\$	300,000.00
Sandcastle Park Upgrades	\$	275,000.00
Acorn & Villa Rink Upgrades	\$	300,000.00
Rosebrook Park Building	\$	500,000.00
Rosebrook Park Upgrades	\$	355,000.00
Villa Park Building	\$	300,000.00
Villa bridges	\$	100,000.00
Natural Resources	\$	375,000.00
Trails	\$	500,000.00
Total Improvements	\$	4,212,500.00
 Land Acquisition		
SW Roseville	\$	500,000.00
 Total	\$	4,712,500.00

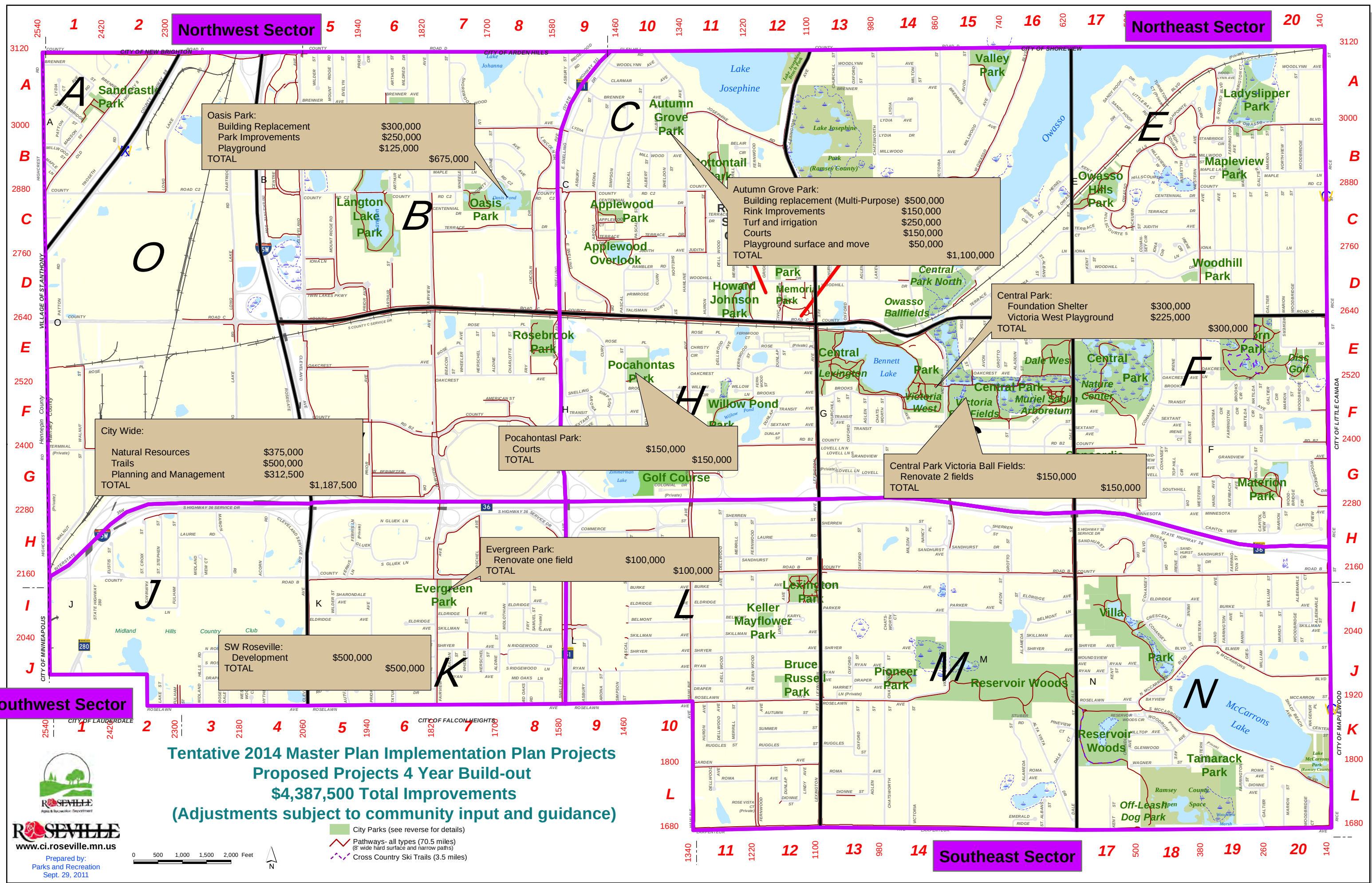
2014 (Construction year 3)

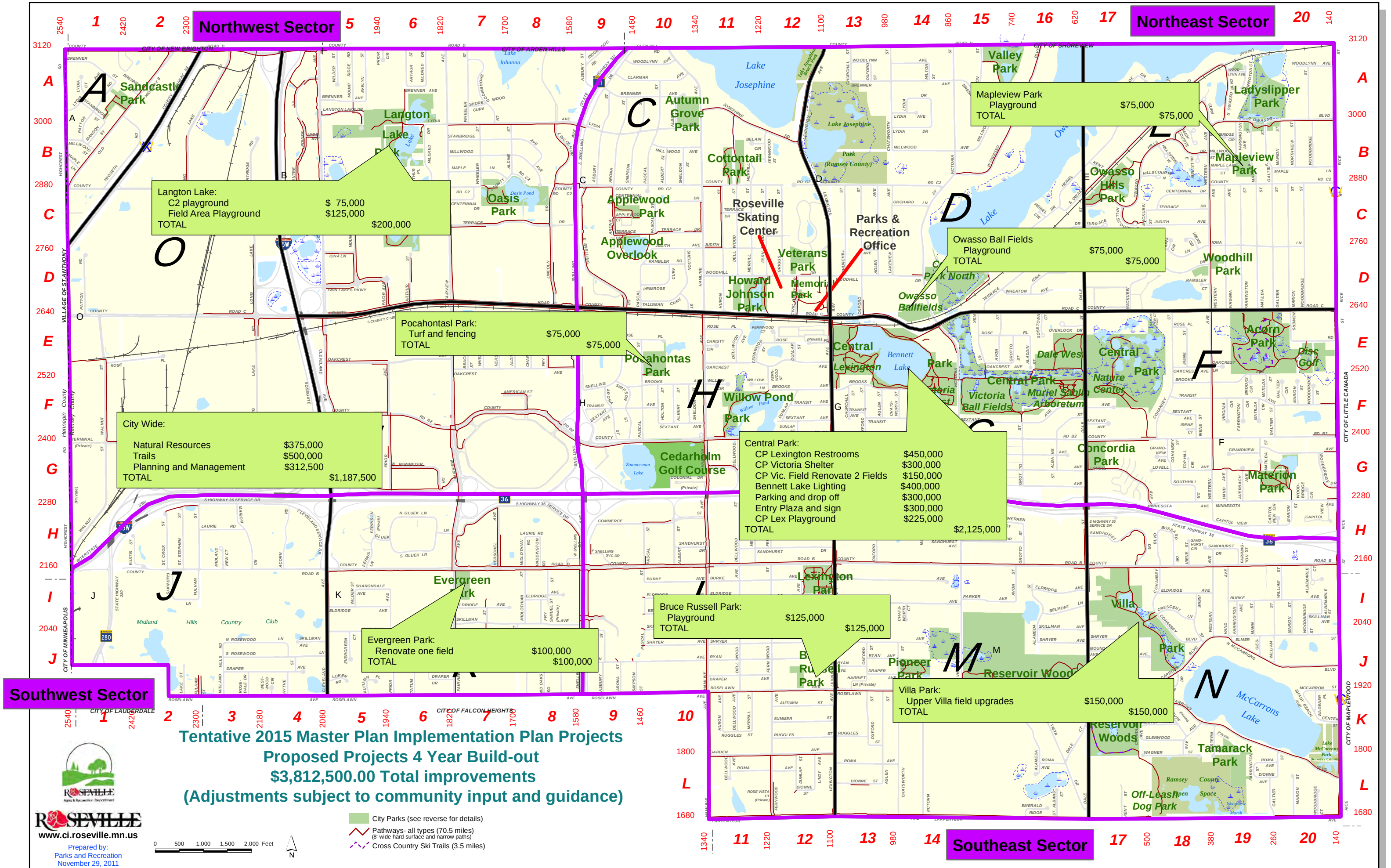
Improvements	Cost	
Planning and management	\$	312,500.00
Natural Resources	\$	375,000.00
Trails	\$	500,000.00
Autumn Grove shelter	\$	500,000.00
Autumn Grove Park Upgrades	\$	450,000.00
Autumn Grove rink	\$	150,000.00
CP Foundation Shelter	\$	300,000.00
CP Victoria West playground	\$	225,000.00
CP Victoria Ball Fields replace 2 fields	\$	150,000.00
Evergreen Fields 1 field	\$	100,000.00
Pocahontas court	\$	150,000.00
Oasis Park Building	\$	300,000.00
Oasis Park Improvements	\$	250,000.00
Oasis Playground	\$	125,000.00
SW park development	\$	500,000.00
Total Improvements	\$	4,387,500.00
Land Acquisition		
Total Land	\$	-
Total	\$	4,387,500.00

2015 (Construction year 4)		
Improvements	Cost	
Planning and management	\$	312,500.00
Natural Resources	\$	375,000.00
Trails	\$	500,000.00
Upper Villa Field	\$	150,000.00
Pocahontas Park upgrades	\$	75,000.00
CP Lex restrooms	\$	450,000.00
CP Lex Drop off	\$	300,000.00
CP Lex entry plaza and sign	\$	300,000.00
Bennett Lake lighting	\$	400,000.00
CP Victoria Ball Fields replace 2 fields	\$	150,000.00
Evergreen Fields 1 field	\$	100,000.00
Langton Lake C2 playground	\$	75,000.00
CP Lex playground	\$	225,000.00
Owasso ballfields playground	\$	75,000.00
Mapleview playground	\$	75,000.00
Bruce Russell Playground	\$	125,000.00
Langton Lake Fields Playground	\$	125,000.00
Total Improvements	\$	3,812,500.00
 Land Acquisition		
 Total	 \$	 3,812,500.00
 Total Parks & Recreation Renewal Program	 \$	 19,025,000.00









Southwest Sector

Northwest Sector

Northeast Sector

Southeast Sector

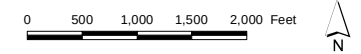
Tentative 2015 Master Plan Implementation Plan Projects
Proposed Projects 4 Year Build-out
\$3,812,500.00 Total improvements
(Adjustments subject to community input and guidance)



ROSEVILLE
www.ci.roseville.mn.us

Prepared by:
Parks and Recreation
November 29, 2011

- City Parks (see reverse for details)
- Pathways- all types (70.5 miles)
(8' wide hard surface and narrow paths)
- Cross Country Ski Trails (3.5 miles)





Navigating the New Normal

**A ULI Minnesota (ULI MN) public official
education workshop**

Realizing great development and redevelopment opportunities for your community is difficult even in the best of times. The ‘Great Recession’ has made this job especially daunting for everyone – including communities that were previously well-positioned in the marketplace. Many believe this is not a short-lived situation, but represents a ‘new normal’ for the marketplace, i.e. the metrics that will govern the economics of development and redevelopment in the foreseeable future will be fundamentally different than the past.

Navigating the New Normal is a ULI MN workshop that offers a practical approach to the new challenges of development and redevelopment. It focuses on your city –or a cluster of cities – in a way that strengthens your understanding of today’s realities of development and redevelopment. Navigating the New Normal is designed to foster a dialogue about the opportunities and challenges inherent in a new economy based upon shifts in the market and changing demographics.

Navigating the New Normal Objectives

ULI MN volunteers will partner with you to lead an interactive two hour workshop geared towards your City Council, Planning Commission, EDA/HRA members, and staff. The ULI MN team will comprise a cross section of professionals representing disciplines such as design, finance, development, planning and marketing. The workshop will be held at a locale and time of your choosing. The workshop is perfect for a pre-Council or Planning Commission meeting work session.

City clusters are encouraged but not required! A workshop involving two or three cities with similar interests may provide a great venue for presentation and dialogue.

Workshop participants will develop a better understanding of:

- the impact of the ‘new normal’ on future growth patterns, demographic trends, and market preferences;
- your city’s households, shifts in household moves, housing types, and labor and commute patterns with a focus on strategies to support a full range of housing choices connected to transportation options and jobs; and
- how to position your community to attract the best quality development.

There is no cost to participate! Navigating the New Normal is an outreach program designed to foster meaningful dialogue between public and private sector leaders. ULI MN is able to provide this workshop through the generous financial support from the Family Housing Fund and Minnesota Housing. In addition, access to Community Change Data is possible through a funding partnership with the Metropolitan Council. Host communities are only asked to arrange for a meeting location, cover printing costs, and provide refreshments for participants.

For more information about Navigating the New Normal, please contact Katie Anderson, ULI MN Associate, at 612-338-1332 or katherine.anderson@uli.org.

ULI Minnesota actively engages public and private sector leaders to foster collaboration, share knowledge and join in meaningful strategic action to create thriving, sustainable communities.



DAYTIME SKATING SCHOOL

WINTER 2012 - 8 WEEK SESSION

Thursdays, January 5 - March 8, 2012

(No classes on Jan. 26 & Feb. 23)

<u>Program #</u>	<u>Time</u>	<u>Level</u>
9100.548	10:00am-10:30am	Preschool 3-4 years old
9100.549	10:30am-11:00am	Adult Skating Lessons & Practice ice*
9100.550	11:00am-11:30am	5 years old to early teen

*Adult skating lessons are being offered on half the ice while practice ice is available for *registered skaters only*.
Adults are highly recommended to wear protective gear including helmets.

ROSEVILLE RESIDENT FEE - \$60.00 NON-RESIDENT FEE - \$68.00

REGISTER ONLINE @ www.cityofroseville.com/skatingcenter

THERE ARE NO PROVISIONS FOR MAKE UP CLASSES!

An \$8.00 processing charge will be added to all cancellations.

Participants Name:		Phone:		Parent/Guardian Name:			
Home Address:		City:		State:		Zip:	
 2661 Civic Center Dr Roseville, MN 55113 651-792-7124		Gender(circle): F M		Birthdate:		Status: New Student Returning Student	
		Program #		Program Name:		Test Passed:	
		Does participant have any disability, allergy or special need of which we should be aware? _____ Explain:					
		Liability Waiver: I understand that participation in this activity is completely voluntary. I recognize that there are risks in my participation in this activity. I agree to accept those risks. I also agree, in consideration for my being allowed to participate in this activity, and on behalf of myself, my heir, executors, administrators and assigns, to release and discharge the City or Roseville, sponsor (s) of the event or activity, and their officers, employees, agents, successors and/or assigns from liability for any and all injury, damage or loss that is or may arise from my participation in this activity. Data Practices Act Notice: Pursuant to the Minnesota Government Data Practices Act, you are being requested to furnish certain information that is classified as private under the Act. The City collects such information in order to properly process requests to participate in activities. You may refuse to provide such information, but such a refusal may affect your ability to participate. The information will be maintained by the City Park and Recreation Department, and may be accessible to anyone in the Department, or in other Departments of the City.					
Signature:		Date:		E-Mail:			
Fee Paid		Date Paid		Check #		By	
Visa or MasterCard #:						Exp Date	

Winter 2012 Daytime Skating School

DECEMBER 2011

ROSEVILLE SKATING CENTER – INDOOR ARENA

*Schedule is subject to change **WITHOUT NOTICE***

For schedule updates call 651.792.7191 or visit www.cityofroseville.com/skatingcenter

Updated 11/18/2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	ADMISSION PRICES Public Skating /Open Hockey\$ 5.50 Skate Rentals\$ 4.00 Senior Skate Session\$ 4.00 Sharpening\$ 5.00 Skatercise Admission\$ 8.00 Open Figure Skating\$ 5.50 10-Session Punch Card\$ 49.00 *Open Hockey is for players 18 years old+ *Helmets required for Open Hockey*			1 Adult Open Hockey 8:30am - 9:45am Open Figure Skating 10:00am - 11:30am Public Skating 11:30am - 1:00pm	2 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Skatercise 1:15pm - 2:30pm	3 No Public Sessions
4 Public Skating 12:30pm - 2:00pm Public Skating 8:30pm - 10:00pm	5 Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Public Skating 1:00pm - 2:30pm	6 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Open Figure Skating 11:45am - 1:00pm Ladies Open Hockey 1:00pm - 2:15pm	7 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am RFSC TESTING 12:00pm - 3:00pm Public Skating 7:00pm - 8:30pm	8 Adult Open Hockey 8:30am - 9:45am Open Figure Skating 10:00am - 11:30am Public Skating 11:30am - 1:00pm	9 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Skatercise 1:15pm - 2:30pm	10 No Public Sessions
11 Public Skating 12:30pm - 2:00pm Public Skating 8:30pm - 10:00pm	12 Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Public Skating 1:00pm - 2:30pm	13 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Open Figure Skating 11:45am - 1:00pm Ladies Open Hockey 1:00pm - 2:15pm	14 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Senior Skating 1:15pm - 2:45pm Public Skating 7:00pm - 8:30pm	15 Adult Open Hockey 8:30am - 9:45am Open Figure Skating 10:00am - 11:30am Public Skating 11:30am - 1:00pm	16 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Skatercise 1:15pm - 2:30pm	17 No Public Sessions
18 Public Skating 12:30pm - 2:00pm Public Skating 8:30pm - 10:00pm	19 Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Public Skating 1:00pm - 2:30pm	20 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Open Figure Skating 11:45am - 1:00pm Ladies Open Hockey 1:00pm - 2:15pm	21 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Senior Skating 1:15pm - 2:45pm Public Skating 7:00pm - 8:30pm	22 Adult Open Hockey 8:30am - 9:45am Open Figure Skating 10:00am - 11:30am Public Skating 11:30am - 1:00pm	23 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Skatercise 1:15pm - 2:30pm	24 CHRISTMAS EVE No Public Skating
25 MERRY CHRISTMAS  SKATING CENTER CLOSED	26 Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm Public Skating 1:00pm - 2:30pm	27 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Open Figure Skating 11:45am - 1:00pm Ladies Open Hockey 1:00pm - 2:15pm	28 Adult Open Hockey 8:30am - 9:45am Public Skating 10:00am - 11:30am Adult Open Hockey 11:30am - 12:45pm	29 Adult Open Hockey 8:30am - 9:45am Open Figure Skating 10:00am - 11:30am Public Skating 11:30am - 1:00pm	30 No Public Sessions	31 NEW YEARS EVE ON ICE 2:30PM-10:00PM Presented by: GOODMANSON CONSTRUCTION

DECEMBER 2011

ROSEVILLE SKATING CENTER – OVAL

Schedule is subject to change WITHOUT NOTICE

For schedule updates call 651.792.7191 or visit www.cityofroseville.com/skatingcenter

Updated 11/18/2011

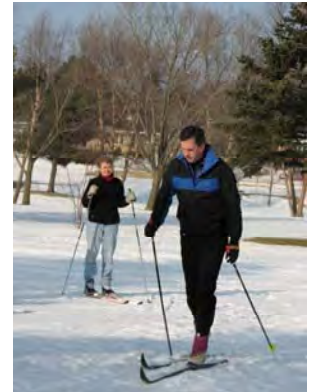
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	ADMISSION PRICES Public Skating /Open Hockey \$ 5.50 Skate Rentals \$ 4.00 Senior Skate Session \$ 4.00 Sharpening \$ 5.00 Skatercise Admission \$ 8.00 Open Figure Skating \$ 5.50 10-Session Punch Card \$ 49.00			1 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM	2 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM PUBLIC SKATING & OPEN HOCKEY 8:00PM - 10:00PM	3 <i>American Cup Speedskating Competition</i> PUBLIC SKATING & OPEN HOCKEY 7:30PM - 9:30PM
4 No Public Sessions <i>American Cup Speedskating Competition</i>	5 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM	6 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM OPEN SPEED SKATING 9:00PM - 10:15PM	7 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM PUBLIC SKATING (TRACK ONLY) 5:00PM - 6:30PM	8 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM	9 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM PUBLIC SKATING & OPEN HOCKEY 8:00PM - 10:00PM	10 <i>John Rose Open Speedskating Competition</i> PUBLIC SKATING & OPEN HOCKEY 7:30PM - 9:30PM
11 <i>John Rose Open Speedskating Competition</i> PUBLIC SKATING & OPEN HOCKEY 3:00PM - 5:00PM	12 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM	13 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM OPEN SPEEDSKATING 9:00PM - 10:15PM	14 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM PUBLIC SKATING (TRACK ONLY) 5:00PM - 6:30PM	15 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM	16 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM PUBLIC SKATING & OPEN HOCKEY 8:00PM - 10:00PM	17 PUBLIC SKATING & OPEN HOCKEY 1:00PM - 3:00PM PUBLIC SKATING & OPEN HOCKEY 7:30PM - 9:30PM
18 PUBLIC SKATING & OPEN HOCKEY 1:30PM - 3:30PM	19 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM	20 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM OPEN SPEEDSKATING 9:00PM - 10:15PM	21 PUBLIC SKATING & OPEN HOCKEY 11:30AM - 1:30PM OPEN SPEED SKATING 2:00PM - 3:15PM PUBLIC SKATING (TRACK ONLY) 5:00PM - 6:30PM	22 <i>Special Holiday Hours</i> PUBLIC SKATING & OPEN HOCKEY 11:00AM - 1:00PM PUBLIC SKATING & OPEN HOCKEY 2:00PM - 4:00PM	23 <i>Special Holiday Hours</i> PUBLIC SKATING & OPEN HOCKEY 11:00AM - 1:00PM PUBLIC SKATING & OPEN HOCKEY 2:00PM - 4:00PM PUBLIC SKATING & OPEN HOCKEY 6:00PM - 9:00PM	24 <i>Special Holiday Hours</i> PUBLIC SKATING & OPEN HOCKEY 11:00AM - 1:00PM
25 MERRY CHRISTMAS  SKATING CENTER CLOSED	26 <i>Special Holiday Hours</i> PUBLIC SKATING & OPEN HOCKEY 11:00AM - 1:00PM PUBLIC SKATING & OPEN HOCKEY 2:00PM - 4:00PM PUBLIC SKATING & OPEN HOCKEY 6:00PM - 9:00PM	27 <i>Special Holiday Hours</i> PUBLIC SKATING & OPEN HOCKEY 11:00AM - 1:00PM PUBLIC SKATING & OPEN HOCKEY 2:00PM - 4:00PM PUBLIC SKATING (TRACK ONLY) 5:00PM - 6:30PM OPEN SPEEDSKATING 9:00PM - 10:15PM	28 <i>Special Holiday Hours</i> PUBLIC SKATING & OPEN HOCKEY 11:00AM - 1:00PM PUBLIC SKATING & OPEN HOCKEY 2:00PM - 4:00PM PUBLIC SKATING (TRACK ONLY) 5:00PM - 6:30PM	29 <i>Special Holiday Hours</i> PUBLIC SKATING & OPEN HOCKEY 11:00AM - 1:00PM PUBLIC SKATING & OPEN HOCKEY 2:00PM - 4:00PM PUBLIC SKATING (TRACK ONLY) 5:00PM - 6:30PM	30 <i>Special Holiday Hours</i> PUBLIC SKATING & OPEN HOCKEY 11:00AM - 1:00PM PUBLIC SKATING & OPEN HOCKEY 2:00PM - 4:00PM PUBLIC SKATING & OPEN HOCKEY 6:00PM - 9:00PM	31 <i>Special Holiday Hours</i> NEW YEARS EVE ON ICE 2:30PM-10:00PM Presented by: GOODMANSON CONSTRUCTION

Winter Recreation

Cross Country Ski Classes

Cross Country Skiing is a great way to enjoy winter. Classes meet at Cedarholm Golf Course, 2323 Hamline Avenue North. Limited to 12 persons per class. Minimum age of eight unless accompanied by adult. Register no later than one week before class date. Beginners and advanced beginners combined in same class. Register online at www.cityofroseville.com/parks, in person, thru mail or by phone using your VISA or MasterCard. Cost is \$37 Regular, \$29 Roseville Resident. Classes subject to cancellation due to weather conditions and insufficient enrollment so be sure to register early! Wear layered clothing to class.

Day	Date	Time	Program#
Sat., Sun.	Jan. 7, 8	1-3pm	#5400.146
Sat., Sun.	Jan. 21, 22	1-3pm	#5400.147



Cross Country Ski Equipment Rentals

Rentals available at the Roseville City Hall Campus, 2660 Civic Center Drive (Lexington Ave and County Road C). Call 651-792-7006 for rental information. Skis generally fit ages 12 and older.

Fees: \$13 for 24 hour rental for skis, boots and poles (\$5 each if rented separately). Weekend rate: \$24 Friday-Sunday. Special \$8 rental fee for January class participants—call ahead to make arrangements. Note: Checks are preferred for rentals. Loss or damage of the ski equipment will be the responsibility of the renter.



Candlelight Snowshoeing

Friday, February 3

Snowshoe on candlelit trails throughout the marsh and woodlands of the Harriet Alexander Nature Center, 2520 North Dale Street. Enjoy hot chocolate afterwards in the Nature Center. Ages 12+. If you need to rent equipment call 651-765-4262. Limited snowshoes available so call early. There is an extra charge of \$5 to rent each pair. Registration deadline January 28.

#5400.149 F Feb 3 7-9pm \$6/person

Snowshoe Rentals

Try this fun, traditional form of travel and get great exercise. Follow animal tracks and see the hidden wonders of nature.

Adult and child sizes available. Call ahead at 651-792-7012 to make arrangements. Driver's license or state ID needed for rental.

Single Days: \$5 per pair for 24 hours.

Weekends: \$12 per pair (Friday-Monday)



Outdoor Rinks

Skate at the OVAL or one of Roseville's neighborhood rinks. Visit **www.cityofroseville.com/parks** for more information or call the OVAL at 651-792-7191 for recorded message on open skating times.



Blizzard Ski and Snowboard Instruction

Ages 6-18

For beginners to experts, experience the ultimate in skiing, snowboarding and racing instruction! Blizzard Ski and Snowboard School knows that when you achieve, you have more fun! Top quality staff teach you to improve your skiing or boarding on groomed runs and park terrain in six different metro ski and snowboard areas. Provide your own food and gear (season long rentals available), we provide the rest. Saturday or Sunday classes available.

Weekly trip fees approximately \$58, which covers bus transportation and lift ticket. If you can't attend a week, you don't pay for it. Dates vary by age. Approximate times 8am – 5:30pm. Bus pick-up: Roseville Skating Center. Register at **www.blizzardmn.com** or 763-559-EDGE.





Roseville Parks and Recreation

Broomball Leagues

2011/2012



Adult Co-Rec Broomball

- ⇒ All leagues are Co-Rec and played outdoors.
- ⇒ Players provide their own legal brooms, balls, and helmets (required for all players).
- ⇒ Managers' meeting on Wednesday, December 7th at City Hall at 6:00pm.
- ⇒ League play begins the week of December 12th weather permitting.
- ⇒ Registration is first come first served until deadline on December 7th or until program is full.
Minimum of 4 and maximum of 8 teams per league.

<u>League</u>	<u>Program#</u>	<u>Day</u>	<u>Location</u>	<u>Fee</u>
Co-Rec C	5110.345	Wed.	Autumn Grove Park	\$295
Co-Rec D	5110.346	Wed.	Lexington Park	\$295
Co-Rec D	5110.347	Thur.	Lexington Park	\$295
Co-Rec D	5110.348	Sun.	Lexington Park	\$295

Roseville Parks and Recreation
2660 Civic Center Drive
Roseville, MN 55113
www.ci.roseville.mn.us/parks

For More Information:
Phone: 651-792-7006
Fax: 651-792-7100
E-mail:
eric.boettcher@ci.roseville.mn.us

Manager's
 Name _____ D.O.B. _____
 Team Name _____
 Address _____ City _____ State _____ Zip: _____
 Home Phone _____ Work Phone _____
 E-Mail Address _____
 Program # _____ League _____ Fee Enclosed _____
 Paid by: Check _____ Cash _____ Charge _____ If charge....Visa _____ MC _____
 Credit Card# _____
 Name _____ EXP _____

ROSEVILLE GYMNASTICS CENTER

Roseville Parks & Recreation Department

WINTER SESSION 2012

January 9th – March 10th (9 weeks)

(Please refer to back for class dates)

PRESCHOOL

Boys & Girls ages 3-5

2111.132	Beginner I	Mon	5:00-5:45 pm	\$73
2111.133	Beginner I	Mon	7:00-7:45 pm	\$73
2111.134	Beginner I	Tues	6:00-6:45 pm	\$73
2111.135	Beginner I	Wed	5:00-5:45 pm	\$73
2111.136	Beginner I	Sat	9:00-9:45 am	\$73
2112.131	Beginner II	Mon	6:00-6:45 pm	\$73
2112.132	Beginner II	Tues	5:00-5:45 pm	\$73
2112.133	Beginner II	Wed	7:15-8:00 pm	\$73
2112.134	Beginner II	Sat	10:00-10:45 am	\$73
2113.129	Intermediate	Tues	7:00-8:00 pm	\$94
2113.130	Intermediate	Wed	6:00-7:00 pm	\$94
2113.131	Intermediate	Sat	11:00 am-12:00	\$94

GIRLS

ages 6-14

2121.130	Beginner I	Tues	4:45-5:45 pm	\$78
2121.131	Beginner I	Wed	4:30-5:30 pm	\$78
2121.132	Beginner I	Sat	10:45-11:45 am	\$78
2122.130	Beginner II	Mon	6:15-7:30 pm	\$92
2122.131	Beginner II	Wed	4:30-5:45 pm	\$92
2122.132	Beginner II	Sat	11:45 am-1:00	\$92
2123.127	Intermediate	Wed	6:00-7:30 pm	\$107
2123.128	Intermediate	Sat	9:00-10:30 am	\$107
2124.127	Advanced I	Mon	4:30-6:00 pm	\$107
2124.128	Advanced I	Sat	9:00-10:30 am	\$107
2125.127	Advanced II	Tues	6:00-8:00 pm	\$136
2125.128	Advanced II	Sat	10:30 am-12:30	\$136

Gently used leotards available on-site during the first week of class. Most leotards are just \$5.

All proceeds benefit Roseville Gymnastics Center.

We also accept donations of any of your
out grown gently used leotards

REGISTRATION INFORMATION

REGISTRATION BEGINS NOVEMBER 21st

ONLINE REGISTRATION: www.cityofroseville.com/parks

NON-RESIDENT FEE: \$8.00 for those participants who do not live in Roseville

Registrations can be mailed or will be taken at:

ROSEVILLE PARKS & RECREATION (651) 792-7006
2660 Civic Center Drive Roseville, MN 55113

Classes will be held at: (map on back)

ROSEVILLE GYMNASTICS CENTER (651) 792-7166
1238 W. County Road B-2 Roseville, MN 55113

Registrations will also be taken at the Gymnastics Center during class hours up to one week prior to the start date of the class. We will not take any registrations on the first day of the class.

Class sizes are limited to an 8 to 1 student-teacher ratio. Roseville Gymnastics reserves the right to cancel any class with less than 6 students enrolled. All registrations are first come – first served.

Registration Form Make Checks payable to: ROSEVILLE PARKS & RECREATION

Name _____ Birthdate _____ Phone _____

Address _____ City _____ Zip Code _____

Parent's Name _____ E-mail _____

Class Program # _____ Fees: Class Fee _____ Form of payment ☐ Check ☐ Cash

Level _____ Non Resident Fee _____ ☐ Visa ☐ Mastercard Exp Date _____

Day _____ TOTAL: _____ Credit Card # _____

Time _____ Name on card _____

Tennessee Warning: The information requested on this registration will be used to verify eligibility and determine staff, facility and equipment needs. You/your child's name, age, grade level, address, telephone number and health information will be provided to city staff, volunteers, the city attorney, insurer and auditor. Although you are not legally required to disclose this information, failure to do so will prevent you/your child from participating in the program.

Roseville Gymnastics offers classes for girls and boys ages 3-14 years old. It is our goal to teach in a positive, fun and safe environment. Through gymnastics, we strive to develop self-esteem and physical fitness. Our program is suited for recreational, developmental and competitive gymnasts.

Questions can be answered at:

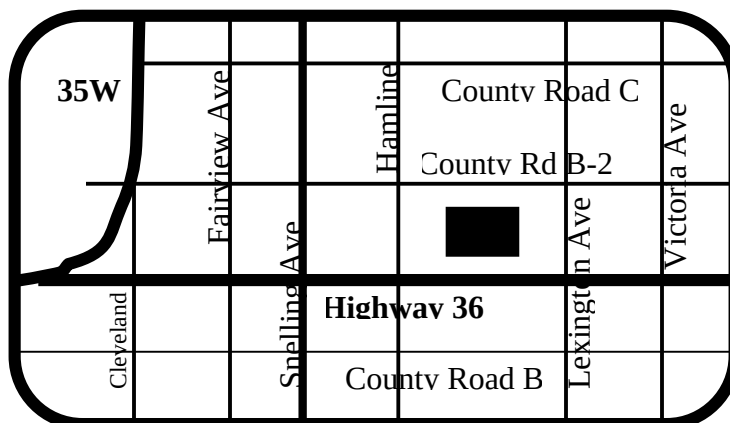
Roseville Parks & Recreation Office
Day hours : 651-792-7006

Roseville Gymnastics Center
Evening hours: 651-792-7166
rosevillegymnastics@comcast.net
website: www.rosevillegymnastics.org

All Classes will be held at:

ROSEVILLE GYMNASTICS CENTER
1238 W. County Road B-2 Roseville, MN 55113
PHONE: (651) 792-7166

Gym is attached to Roseville Area High School North side of the building



WINTER SESSION 2012 January 9th- March 10th (9 weeks)

Classes will meet on the following days:

	<u>MONDAY</u>	<u>TUESDAY</u>	<u>WEDNESDAY</u>	<u>SATURDAY</u>
Week 1	Jan 9	Jan 10	Jan 11	Jan 14
Week 2	Jan 16	Jan 17	Jan 18	Jan 21
Week 3	Jan 23	Jan 24	Jan 25	Jan 28
Week 4	Jan 30	Jan 31	Feb 1	Feb 4
Week 5	Feb 6	Feb 7	Feb 8	Feb 11
Week 6	Feb 13	Feb 14	Feb 15	Feb 18
Week 7	Feb 20	Feb 21	Feb 22	Feb 25
Week 8	Feb 27	Feb 28	Feb 29	March 3
Week 9	March 5	March 6	March 7	March 10

CLASS DESCRIPTIONS

PRESCHOOL

Girls & Boys ages 3-5

Beginner I Teaches basic movement and tumbling skills. Helps to improve body awareness, motor skills, coordination, balance and listening skills. Uses modified equipment with a fun and creative approach to learning.

Beginner II For beginner level preschoolers who have previously taken gymnastics class. Gymnast should have mastered the skills from Beginner I. Must be able to perform a forward roll and donkey kicks on the floor, and walk on a low balance beam unassisted.

Intermediate For preschool gymnasts who have mastered the Beginner II skills. Must be able to perform a bridge on the floor, and walk on the high balance beam. Will begin to transfer skills to the regulation equipment.

Advanced For preschool gymnasts who have mastered skills in the Intermediate level. Must be able to perform a handstand and a cartwheel on the floor, and a pullover on the bars (assisted). This class will prepare the gymnast for the instructional program.

Dyno's An accelerated class for high potential gymnasts ages 4-7. This class prepares the gymnast for USAG competition. Gymnasts are chosen from our preschool and instructional classes based on ability. May register with coaches permission only.

GIRLS

ages 6-14

Beginner I Emphasis is on tumbling skills with exposure to the balance beam, uneven bars, vault and dance. This class is suited for girls who have never taken a gymnastics class before.

Beginner II For beginner level gymnasts who have previously taken a gymnastics class. Gymnast should have mastered skills from Beginner I. Must be able to perform a cartwheel on floor and walk on a high balance beam unassisted. Basic skills are taught on all events.

Intermediate Should have mastered skills from Beginner II. Must be able to perform a handstand forward roll and round-off on the floor and a pullover on the bars. Gymnasts will learn to perfect their basic skills as well as learn more advanced skill on all events.

Advanced I For gymnasts who have mastered skills from the intermediate level. Must be able to perform a backbend-kickover and front limber on the floor, and a back hip circle on the bars. There is an emphasis on strength, flexibility and form.

Advanced II For gymnasts who have mastered skills from the Advanced I level. Must be able to perform a front and back handspring on the floor and a cartwheel on the high balance beam. Prepares the gymnast for high school competition.



SEASONAL RECREATION POSITIONS SUMMER 2012

Preschool Instructor

Ability to lead theme based play instruction and preschool sports for our preschool program held T-TH mornings with additional prep time.

Must be available to work June 11– Aug 16 . Instructor would supervise preschool staff and oversee instructional curriculum for all classes Prior experience with preschoolers preferred.

Hourly Pay \$9-\$11

Puppeteer

Ability to lead theme based theatrical plays. Write scripts, act out different parts and voices using puppets and sound system. Work as a team in a small area to sing, perform puppetry, and interact with families. Prep on Mondays and performances on T-TH mornings and Wednesday Evenings. Must be available to work June 11– Aug 16.

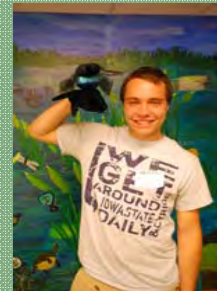
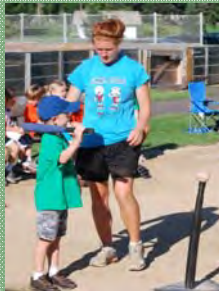
Hourly Pay \$8-\$10

School Age Care Leader

Ability to oversee staff and follow through on program management details. Program held all day M-TH with prep time and Field Trips on Fridays in addition. Must be available to work June 11– Aug 31. Instructor would supervise staff and oversee instructional curriculum for all classes. Hourly Pay \$9-\$11

APPLICATION MATERIALS AVAILABLE
ONLINE AT WWW.CITYOFROSEVILLE.COM/PARKS
OR AT OUR ADMINISTRATIVE OFFICES AT
2660 CIVIC CENTER DRIVE, ROSEVILLE, MN 55113
651-792-7006

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SEASONAL COACHING POSITIONS SUMMER 2012

WHAT BETTER PLACE TO WORK THAN WHERE PEOPLE ARE HAVING SO MUCH FUN & FITNESS!

Youth Track Instructor

Experience or knowledge of Track & Field events. Teach beginning and intermediate skills to include proper training techniques and skill development. Typical hours are Tues & Thursday Evenings 6-8pm. Pay: \$8-\$11 per hour

RPR Youth Sports Instructors

Our Sports are a focus on fun with an emphasis on skill development. Staff must be able to teach Soccer and Baseball/Softball techniques to children ages 3-11 years old at all levels. Hours are typically M-Th Evenings & Saturday Mornings. Must be available from June 11- August 16. Pay: \$7.50-\$10 per hour



Youth Golf Instructor

Experience teaching golf preferred but not required. Teach beginning and intermediate youth golfers. Dates: Approximately mid- June thru mid- August. Days: Wednesday and/or Thursday mornings. Pay: \$10-\$15 per hour

Tennis Instructor

Experience teaching tennis preferred but not required. Teach beginning and intermediate youth and possibly adult tennis players. Dates: Early June - mid August

APPLICATION MATERIALS AVAILABLE
ONLINE AT WWW.CITYOFROSEVILLE.COM/PARKS
OR AT OUR ADMINISTRATIVE OFFICES AT
2660 CIVIC CENTER DRIVE, ROSEVILLE, MN 55113
651-792-7006



December 1, 2011

Dear Central Park Facility User,

Thank you for renting an outdoor facility in Roseville's Central Park within the past year!

Mark your calendar, 2012 facility reservations begin Tuesday, January 3, 2012, at 8:00am at the Parks and Recreation office in Roseville City Hall.

Enclosed you will find the 2012 Outdoor Facility Reservations brochure and an Outdoor Facility Rental Agreement. I invite you to contact the Parks and Recreation office at 651-792-7006 with any questions about a 2012 facility rental, or email us at recreation@ci.roseville.mn.us.

The Roseville Parks and Recreation office is located on the first floor of Roseville City Hall (to your immediate left as you enter the facility), 2660 Civic Center Drive (north off of County Road C between Lexington and Hamline Avenues).

The staff of Roseville Parks and Recreation look forward to serving you in 2012.

Cordially,

Rick Schultz
Program Supervisor
Roseville Parks and Recreation

Jill Anfang
Assistant Director
Roseville Parks and Recreation

Enclosures



Roseville Parks and Recreation
Central Park Picnic Shelter Rental Information and Policies

- Please review date and time indicated on permit for accuracy. Use of facilities limited to rental time indicated on permit.
- Permit must be available at shelter during rental.
- Permit Changes i.e. Date, time and location ~ \$7 fee charged for all changes made after permit is issued.
- Refund Policy
 - o Refund, less \$10 administration fee, will be issued for reservation cancellations made 46 or more days prior to the originally scheduled reservation.
 - o All requests for refunds made 11 to 45 days before scheduled reservation are subject to \$35 cancellation fee for 6-hour reservation and \$45 for full day reservation.
 - o No refund given for cancellations 10 or fewer days prior to scheduled reservation, or for weather, unless conditions are deemed severe – i.e. tornado.
- Access Key Requirements ~ \$25 key deposit, paid at the time of reservation, is required to access kitchen and indoor restroom facilities. Keys are picked up at Roseville Parks and Recreation, 2660 Civic Center Drive. **Make plans to pick up the key – failure to pick up key can result in not having access to kitchen and restroom facilities.** Key pick up is available before 4pm on the last business day prior to reservation and must be returned by 4:30pm on the first business day after reservation. A drop box is located outside Roseville City Hall @ 2660 Civic Center Drive to return facility keys or bring them to our office. Key deposit will be refunded by credit card or check, after key has been checked in.
- Shelter cleaning ~ each reserved shelter is serviced before 9am and between 3-4pm unless facilities are reserved for the full day, in this case, facilities are only serviced prior to 9am.
- Sound Restrictions ~ because park picnic shelters are located in residential areas, amplified sound and all types of music, including live performances, recorded music and radio are prohibited.
- Parking ~ Permit holders may load and unload at shelter using the paved pathways. Return vehicle to parking lot. No parking at shelter area.
- Signs in Park ~ No signs are allowed in parks. Signs may not be posted on park facilities or placed on stakes in the ground.
- Clean-Up ~ Permit holder is responsible for the condition of the rented facility at the end of each event. A cleaning charge, or damages charge, may be imposed if facility is not left clean or in good condition.

Special Accommodations

- o Large Groups ~ Groups of 200 persons or more will be charged an additional \$25 rental fee.
- o Special Use ~ Items requiring ground stakes are not permitted without a Special Use Permit. Please notify reservation staff when seeking to make special arrangements and fill out special use forms.
- o Alcohol ~ Alcohol is not permitted in Roseville Parks, except by permit. When making your reservation, you may request 3.2% beer to be served in the shelter during your rental. All other alcohol is prohibited. Glass beverage bottles are not permitted in parks.

The City of Roseville reserves the right to refuse any rental where proposed activities within the facility may be unsafe, illegal, detrimental to citizens, or inconsistent with City policy and practices.

It is understood that the renter/user of Roseville community facilities at all times indemnify, defend and hold harmless the City of Roseville, Minnesota, its officers, employees and contractors from and against any and all claims, damages, losses and expenses of whatever nature, including attorney fees, in any manner connected with, related to, or as a result of any actions or inactions associated with the usage or rental of Roseville facilities.

Emergency Contact Information

- **Monday – Friday** 9am-3pm 651-792-7006 3-10pm 651-775-3527, 651-646-7160, 651-775-3517
- **Weekends** – 9am-3pm 651-775-5120; 3-10pm 651-775-3527, 651-646-7160, 651-775-3517

(Updated 11-15-11)

2660 CIVIC CENTER DRIVE ~ ROSEVILLE, MN 55113
651-792-7006 FAX 651-792-7100
WWW.CITYOFROSEVILLE.COM/PARKS

ROSEVILLE PARKS & RECREATION
2660 Civic Center Drive - Roseville, Minnesota 55113
Phone: 651-792-7000 - Fax: 651-792-7100
OUTDOOR FACILITY RENTAL AGREEMENT

Name of Contact: _____ DOB: _____

Name of Organization/Event: _____

Mailing Address: _____ City/State/Zip: _____

Phone #1: _____ Phone #2: _____

E-mail: _____ Estimated Attendance: _____

FIRST CHOICE FACILITY, DATE AND TIME

Facility Requested: _____ Date Requested (M/D/Y): / /

☐ Mon ☐ Tues ☐ Wed ☐ Thur ☐ Fri ☐ Sat ☐ Sun

Time Slot Requested: ☐ 9 am - 3 pm ☐ 4 pm - 10 pm ☐ 9 am - 10 pm

SECOND CHOICE FACILITY, DATE AND TIME

Facility Requested: _____ Date Requested (M/D/Y): / /

☐ Mon ☐ Tues ☐ Wed ☐ Thur ☐ Fri ☐ Sat ☐ Sun

Time Slot Requested: ☐ 9 am - 3 pm ☐ 4 pm - 10 pm ☐ 9 am - 10 pm

Special Considerations:

- | | |
|--|---|
| ☐ 3.2 % Beer Permit | ☐ Amphitheatre Staffing Fee ~ \$25/hr |
| ☐ Special Use Permit | (2 hour nonrefundable minimum) |
| ☐ Play Kit | ☐ Outside Vendors |

FORM OF PAYMENT

☐ Cash ☐ check ☐ Visa ☐ Master Card ☐ American Express Amount Paid \$ _____

Credit Card # _____

Expiration Date ____/____ Name as it appears on the card: _____

Acknowledgement of Facility Agreement:

Refund Policy: All requests for refunds due to cancellation are subject to a **cancellation fee.**

\$7 fee is charged for any changes made after original permit has been issued.

Refunds, less a \$10 administrative fee, are issued on cancellations made 46 or more days prior to scheduled reservation. Refunds less \$35 for half day and \$45 for full day fee, will be issued for cancellations made 11-45 days prior to scheduled reservation.

No refund given for cancellations 10 or fewer days before scheduled reservation, nor are refunds made due to weather – unless weather condition is deemed severe, i.e. tornado.

Key Policy: New in 2011 \$25 deposit due upon making facility reservation.

Deposit is required for shelters that include kitchen / bathroom facilities. This deposit will be refunded following the timely return of the key. Credit card payments returned the next business day, cash and check payments refunded by check within 10 business days.

Complete key deposits are refunded as long as the shelter site is free of damage and shelter clean up is completed by permit holder.

Key pick-up hours: **Monday – Friday 8am-4pm KEYS MAY NOT BE PICKED UP ON WEEKENDS!**

Use of the shelter is limited to reserved time only. Food or other materials are not to be stored in shelter prior to rental.

I have received, read, and understand the terms of agreement for the use of Roseville's outdoor facilities.

Signature of Rental Party

Date

Thank you for choosing Roseville Parks and Recreation for your special event.

Shelter Use Policies:

Alcohol:

Alcohol is not permitted in Roseville Parks. At the time of reservation, you may request special permission allowing 3.2% beer in the picnic shelter during your rental. Glass is not permitted in Roseville parks and shelters.

Clean Up:

Shelter permit holders are responsible for facility clean up at the end of their reservation (i.e., all debris put in trash barrels) Park staff service the facilities prior to each reservation.
A \$25 service fee is added for groups of 200 or more for trash removal and additional cleanup.

Insurance:

Insurance is required for all special event permits including, but not limited to inflatable devices, dunk tanks, race/walk and bike events. Call for full details or view the Special Use Permit request form on our website.

Music:

Music and amplified sound ARE NOT permitted at any Roseville picnic shelter.

Parking:

Parking is allowed only in designated areas. Permit holders may use pathways to load and unload at the shelter. Once this is completed all vehicles must return to the parking lot.

Special Considerations:

For all special considerations (i.e., site surveys for in ground stakes - tents or inflatables, course marking/trail sweeping for walks/runs, etc.) a special consideration permit is required. Fees for Special Use Permits begin at \$25, call for full details or view the Special Use Permit request form on our website.

Refund Policy:

Because Roseville’s Park shelters are in great demand, we ask that you please consider all facility requests thoroughly prior to making a reservation.

* \$7 fee is charged for any changes made after original rental permit has been issued.

* Refunds, less a \$10 administrative fee, are issued on cancellations made 46 or more days prior to scheduled reservations.

* Refunds, less \$35 for half day, \$45 for full day fee, will be issued for cancellations made 11-45 days prior to scheduled reservation.

*No refunds will be issued for cancellations made 10 or fewer days prior to scheduled reservations or for weather with the exception of conditions deemed severe (i.e., tornado)



Outdoor Facility Reservations 2012



Whether you are planning a small gathering or the event of a lifetime, Roseville Central Park can fulfill your facility needs.

Roseville Central Park is ideally suited to host outdoor receptions, ceremonies, and corporate events.

www.cityofroseville.com/parks
651-792-7006

Facility Amenities

Picnic Shelters:	Jaycees	FOR Parks	Foundation	Lions
Capacity	300	200	200	150
# Tables	30	12	15	12
Electricity	Yes	Yes	Yes	Yes
Water	Yes	Yes	Yes	Yes
Kitchen Facilities	Yes	Yes	Yes	Yes
Restrooms	Yes	Yes	Yes	Yes
Trails	Yes	Yes	Yes	Yes
Playing Field	Yes	Nearby	Nearby	Nearby
Volleyball Court	Nearby	Nearby	Yes	Yes
Playground	Yes	Yes	Yes	Nearby



Jaycees Shelter



FOR Parks Shelter

Outdoor Facilities:	Shirlie Klaus Pavilion	Arboretum Grounds	Frank Rog Amphitheatre	Nature Center Stage
Capacity	100	300	500	75
# Tables	NA	NA	3	NA
Electricity	Yes	Yes	Yes	Yes
Water	Yes	Yes	Nearby	Nearby
Kitchen Facilities	No	No	No	No
Restrooms	Yes	Yes	Nearby	Yes
Trails	Nearby	Yes	Yes	Nearby
Playing Fields	NA	NA	Nearby	NA
Volleyball Court	NA	NA	Nearby	NA
Playground	NA	NA	Nearby	NA



Foundation Shelter



Lions Shelter

Roseville Central Park features a variety of outdoor facilities

Four picnic shelters: Jaycee, FOR Parks, Lions and the Foundation.

Three unique outdoor rental facilities: Muriel Sahlin Arboretum Grounds, the Shirlie Klaus Pavilion, and the Frank Rog Amphitheatre.

Picnic Shelter Reservation Time Slots

6 hour Reservation: 9am-3pm or 4pm-10pm

Full Day Reservation: 9am-10pm

Picnic Shelter Fees

	Regular		Roseville Resident	
	6 hr	Full	6 hr	Full
Jaycees	\$121	\$200	\$98	\$179
Foundation	\$111	\$190	\$87	\$162
FOR Parks	\$111	\$190	\$87	\$162
Lions	\$111	\$190	\$87	\$162

Picnic Shelter Key Deposit

***NOTE** - \$25 key deposit due upon making a facility reservation.

Key deposit will be refunded following the timely return of the key. Credit card payments credited the next business day, cash and check payments made within 10 business days.

Full key deposits are refunded as long as the shelter site is free of damage and shelter clean up is completed by permit holder.

Picnic Shelter Key Pick-Up Schedule

Weekday rentals: Monday - Friday 8:00am- 4:00pm
Weekend rentals: Fridays 8:00am- 4:00pm

Reserve a Shelter or Outdoor Facility

Submit an Outdoor Facility Agreement (downloadable on-line) along with your Shelter fee and key deposit payment to initiate your shelter reservation by mail or in person at:

Roseville City Hall
Parks & Recreation Dept.
2660 Civic Center Drive
Roseville, MN 55113

By Fax or Phone with a Major Credit Card: Master Card Visa, or American Express.

Fax: 651-792-7100
Phone 651-792-7006

To view available picnic shelter dates & times visit www.cityofroseville.com/parks.



Shirlie Klaus Pavilion



Frank Rog Amphitheatre



Fountain at Bennett Lake



Muriel Sahlin Arboretum

Roseville Offers Three Unique Outdoor Rental Facilities

Muriel Sahlin Arboretum Grounds

Large open green space with a vast collection of flowers and trees. A peaceful oasis in the heart of the city.

Shirlie Klaus Pavilion

A lovely setting for small weddings and quiet gatherings.

Frank Rog Amphitheatre

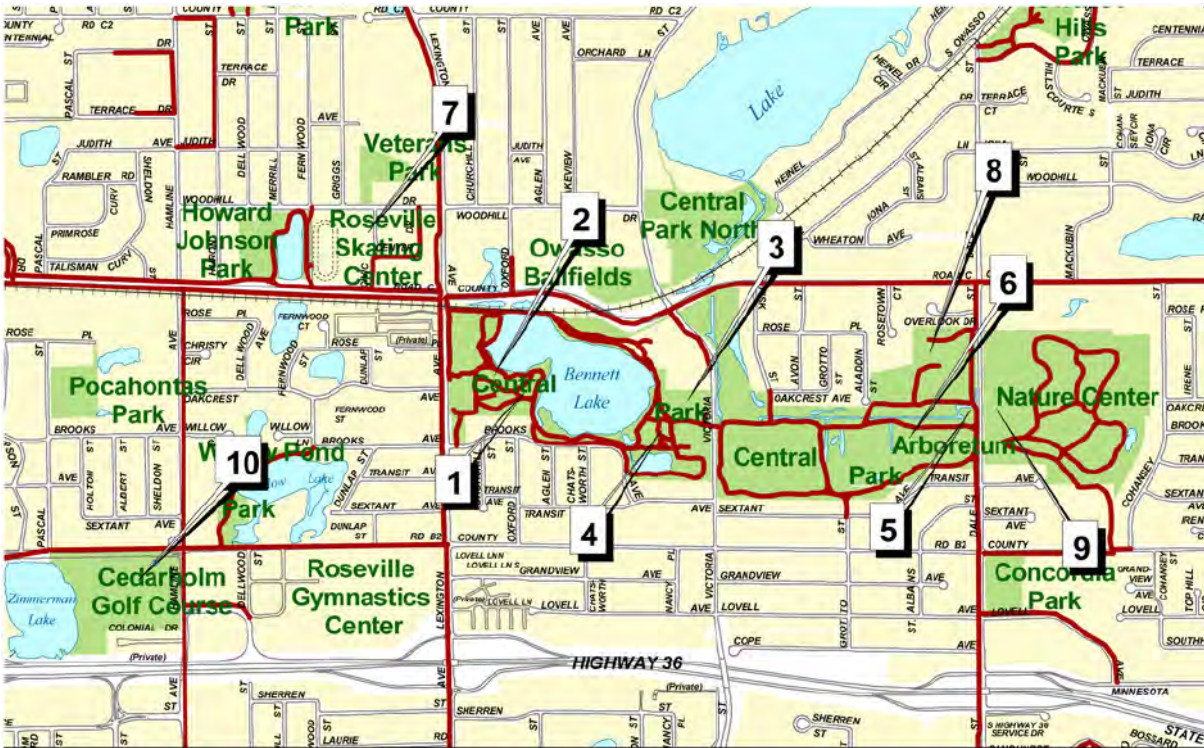
Sits on the shores of Bennett Lake and features a lake fountain back drop. The terraced grounds provide ample seating.

Outdoor Facility Fees

	Regular	Roseville Resident
Arboretum Grounds (up to 6 hours) - New Rates for 2012	\$575	\$525
Shirlie Klaus Pavilion (up to 4 hours) - New Rates for 2012	\$425	\$375
Rog Amphitheatre (6 hr/full day)	\$100/\$170	\$85/\$145

A damage deposit is required for these facilities.
Limited availability, call for more info.

Facility Reservations for 2012 begin on Tuesday, January 3rd!



Roseville Facilities Location Map

- | | |
|---|---|
| 1. Jaycees Shelter
2540 North Lexington Avenue | 6. Shirlie Klaus Pavilion
2525 North Dale Street |
| 2. Frank Rog Amphitheatre
2540 North Lexington Avenue | 7. RSC Banquet Facilities
2661 Civic Center Drive |
| 3. Lions Shelter
2545 North Victoria Street | 8. FOR Parks Shelter
2555 North Dale Street |
| 4. Foundation Shelter
2495 North Victoria Street | 9. Harriet Alexander Nature Cntr.
2520 North Dale Street |
| 5. Central Park Muriel Sahlin Arboretum
2525 North Dale Street | 10. Cedarholm Golf Course
2323 North Hamline Avenue |



Prepared by
Parks and Recreation Department
October 2004

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