

Roseville Public Works, Environment and Transportation Commission Meeting Agenda

Tuesday, February 28, 2012, at 6:30 p.m.
City Council Chambers, 2660 Civic Center Drive
Roseville, Minnesota 55113

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- | | |
|-----------|--|
| 6:30 p.m. | 1. Introductions/Roll Call |
| 6:35 p.m. | 2. Public Comments |
| 6:40 p.m. | 3. Approval of January 24, 2012 Meeting Minutes |
| 6:45 p.m. | 4. Communication Items |
| 6:55 p.m. | 5. Park Master Plan Trails and Natural Resources Implementation |
| 7:30 p.m. | 6. Assessment Policy Discussion |
| 8:20 p.m. | 7. Possible Items for Next Meeting – March 27, 2012 |
| 8:30 p.m. | 8. Adjourn |

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**Roseville Public Works, Environment and
Transportation Commission**

Agenda Item

Date: February 28, 2012

Item No: 3

Item Description: Approval of the Public Works Commission Minutes January 24, 2012

Attached are the minutes from the January 24, 2012, meeting.

Recommended Action:

Motion approving the minutes of January 24, 2012, subject to any necessary corrections or revision.

Move: _____

Second: _____

Ayes: _____

Nays: _____

Roseville Public Works, Environment and Transportation Commission Meeting Minutes

Tuesday, January 24, 2012, at 6:30 p.m.
City Council Chambers, 2660 Civic Center Drive
Roseville, Minnesota 55113

1. Introduction / Call Roll

Chair Jim DeBenedet called the meeting to order at approximately 6:30 p.m.

Members Present: Chair Jim DeBenedet; and Members Jan Vanderwall; Steve Gjerdingen; Dwayne Stenlund; and Joan Felice

Staff Present: Public Works Director Duane Schwartz; and Recycling Coordinator Tim Pratt

In the audience: Dianna McKeown with the MPCA's GreenStep Cities Program, CERTS (Clean Energy Resource Team); and several representatives of independent garbage haulers were present in the audience.

2. Public Comments

No one appeared to speak at this time.

3. Approval of December 20, 2011 Meeting Minutes

Member Vanderwall moved, Member Felice seconded, approval of the December 20, 2011 meeting as amended.

Corrections:

- **Page 1 (Stowell)**
Correct spelling of Member Stenlund's first name
- **Page 2, Item 4, 3rd paragraph (Vanderwall/DeBenedet)**
Correct Mr. Schwartz' suffix
- **Page 6, 1st line (Vanderwall)**
Correct "fee" to "free"
- **Page 6, 4th full paragraph (Vanderwall)**
Correct "organization" to "organized"
- **Page 8, 4th full paragraph, 2nd sentence (Gjerdingen)**
Correct to read: "While [*acknowledging the goal of reducing*] wear and tear on Roseville streets..."
- **Page 9, Specific Goal #9 (DeBenedet)**

Strike

- **Page 10, Staff Note (Vanderwall)**

Strike

- **Page 11, 3rd full paragraph, 3rd sentence (Vanderwall)**

Correct to read: "Member Vanderwall opined that a Roseville resident should pay the same rate no matter their location in the community and *[there should be]* no unexplained differential..."

Ayes: 5

Nays: 0

Motion carried.

4. Communication Items

Public Works Director Duane Schwartz noted that updates on various construction projects were included in tonight's meeting packet or available on-line at the City's website at www.cityofroseville.com/projects, and as detailed in the staff report dated January 24, 2012.

Mr. Schwartz advised that, due to scheduling conflicts, he had been unable to arrange for the requested joint meeting with the City's Parks and Recreation Commission, and would attempt to do so at the PWET Commission's February meeting.

Mr. Schwartz reported on actions at last night's City Council meeting of interest to the Commission, including adoption of a resolution to begin dissolution of the Grass Lakes Water Management Organization (GLWMO) process in accordance with State Statute and provisions of the Joint Powers Agreement (JPA) between member cities Shoreview and Roseville. Mr. Schwartz advised that it was the intent that, upon Shoreview's similar action, the member cities would provide guidance to the GLWMO Board that was acceptable to the Board of Water and Soil Resources (BWSR).

Mr. Schwartz further noted that the City of Arden Hills had chosen to go in a different direction for their engineering services, and the current Engineer position provided by the City of Roseville to the City of Arden Hills through a JPA would become funded entirely by Roseville Utility Funds as of July 1, 2012, and would assist with implementation of the Roseville CIP.

Discussion of specific projects listed under Communication Items included: the 2012 mill and overlay project of Lydia between Fairview and Snelling Avenues to fill in the northwest at intersection where vehicles typically make wide turns, as well as curb modifications to meet ADA requirements for pedestrian ramps, striping, and replacement of a section of water main on the western end of the project.

Further discussion included current status of the Saint Paul Regional Water. With Mr. Schwartz reporting that the facility currently shut down for the winter

following construction of the roof, with remaining exterior and interior concrete work needed in the spring, including baffle wall construction.

Member Stenlund recognized Pulte Homes for their care in stabilizing their construction site for the winter at County Road C-2 and Lexington Avenue; and expressed his appreciation for the quality of their work in interim stabilization efforts as well as their attempts in saving specimen trees.

Mr. Schwartz advised that an open house had recently been held for the County Road C-2 connection ordered by the City Council, with good feedback received from the residents on that strip of roadway. Mr. Schwartz advised that staff intended to bring those comments to the City Council's attention prior to bidding, as well as providing another opportunity for public comment. To-date, Mr. Schwartz noted that feedback on the preliminary design had been favorable, with creation of parking bays, turn lanes on the east/west portion of the project; and advised that prior to returning to the City Council, staff anticipated having an estimate available for the lowering the intersection at Merrill and C-2 that would provide cost-savings by including it in the project scope at this time and address safety issues with the curve currently not meeting safe design standards. Mr. Schwartz also advised that through the economy of scale in performing the work at the same time, there were indications that the actual construction costs may be less than originally estimated.

Chair DeBenedet spoke in support of the cost benefits of doing the work now. Chair DeBenedet voiced his frustration with the lack of compliance with contractors using the parking bays along West Owasso Boulevard during residential remodeling and construction projects.

5. GreenStep Cities Presentation

Mr. Schwartz introduced Ms. Dianna McGeown, and clarified that Ms. McKeown was with the MPCA's GreenStep Cities Program, not with Eureka Recycling as indicated on the staff report.

Ms. McKeown noted that the confusion was from their being housed at Eureka now, since they were previously housed at the Green Institute before they closed, and Eureka offered to host and support their efforts at their facility. Ms. McKeown advised that GreenStep Cities was a state-wide cooperative partnership among non-profit agencies, the U of MN, and various government agencies, and was an energy program, not a recycling program.

Ms. McKeown presented a slide presentation of this MPCA GreenStep Cities Program, whose effort was toward implementing sustainability by encouraging cities and other government entities to voluntarily bring together proven best practices throughout cities in the State of MN to achieve sustainability goals, through twenty-eight (28) best practices in five (5) different categories.

Ms. McKeown's presentation included a history of the program, subsequent to a 2009 report to the legislature and efforts for cities to help the State meet goals to reduce greenhouse gas and improve the economy, the environment and achieve social sustainability. Ms. McKeown advised that the program was designed for all MN cities and the best practices focused on cost savings and greenhouse gas reductions that led cities beyond basic steps and encouraged a culture of innovation.

Ms. McKeown reviewed how a city could become a participant and be designated as an official GreenStep City, and provided a list of those cities and partnering agencies the state already participating. Steps to participate included:

- Pass resolution of support
- Document past actions
- Implement minimum number of best practices based on your city category
 - Some selected by city, some required
 - May choose from several implementation actions to achieve credit for the best practice
- Recognized for appropriate steps at annual LMC conference

The five categories for best practices are:

- Buildings and lighting
- Transportation
- Land use
- Environmental management
- Economic and community development

Additional information is available from Ms. McKeown, Metro CERT Director at 612-455-9172 or e-mail at DianeMcKeown@cleanenergyresourceteams.org

Ms. McKeown reviewed upcoming workshops cooperatively with the League of Minnesota Cities (LMC).

Member Stenlund suggested PWET Commissioners and members of the public check out the group's website at <http://greenstep.pca.state.mn.us/>.

Member Stenlund questioned the difference in city classifications, and where Roseville would fit in if they had determined some of the best practices had been or were already being done.

Ms. McKeown noted that, in the metropolitan area, most cities have more best practices in play than out-state or rural communities; and defined the programmatic requirements to determine the classification of cities; and provided rationale for the city to become involved to document and create a framework for their sustainability work, for recognition, marketing, or to realize cost savings in building costs, storm water management, transportation or other categories.

Chair DeBenedet noted inclusion in best practices of LED street light use that he'd previously brought up as a future consideration and discussion for the City; and the relatively short payback period indicated on this website versus his original estimates; causing him to question what was delaying the City moving in that direction.

Ms. McKeown noted the promotion of peer learning among cities rather than recreating the wheel in each city; and advised that best practices had originally been pulled nationwide.

Member Vanderwall questioned if subjective and/or quantitative evaluations were available through this program for participating cities.

Ms. McKeown advised that at this point, there were not sufficient results, but they were currently working on such documentation through case studies on older best practices. Ms. McKeown admitted that the program had taken off quicker than anticipated and was proving somewhat overwhelming, with other agencies framing their work on the GreenStep Cities model.

Given today's budget climate, Member Vanderwall questioned the viability and long-term existence of this program.

Ms. McKeown assured Commissioners that the program was intended to be long-term, since it was run by the MPCA, and has had one staff person dedicated to the program who had been working on similar programs for some time, but now it was more focused and made more sense. Ms. McKeown advised that the Commissioner of the MPCA was strongly supportive of the program and would continue to defend it, as well as the partners around the table who are likewise committed. Through upcoming workshops, one on retrofitting for cities and counties to be held at the U of MN through Sen. Franken's office, Ms. McKeown noted that the program would become even more visible and gather further momentum.

Chair DeBenedet sought Member input on whether to explore this program further at a future PWET Commission meeting, opining that there were some aspects that were of strong interest to him, and would ultimately save the City money.

At the request of Member Stenlund on the cost of the program, Ms. McKeown advised that there was no cost to the City.

Member Vanderwall noted that there would be some cost in staff time to get documentation in place on best practices already in place. Member Vanderwall questioned if most cities performed a preview of best practices in place prior to passing the resolution.

Ms. McKeown advised that an upcoming March 1, 2012 workshop with the LMC would provide one-on-one opportunities for City staff to work with U of MN interns on that documentation. Ms. McKeown suggested that it made sense for a new participant to perform a cursory view of best practices already in place, suggesting that Mr. Pratt could probably compile that information without expending too many resources.

Mr. Schwartz advised that staff had already looked at their best practices from a department level, with many items well on their way.

Member Vanderwall suggested the program be included on a future agenda, once staff had sufficient time within their day-to-day workload to provide information on where the City was currently at with best practices.

Ms. McKeown advised that she was currently doing solar and renewable energy workshops in the area and would be happy to do so for Roseville as well. At the request of Mr. Schwartz, Ms. McKeown advised that paybacks for residential homes were variable on a case by case basis and based on their specific design; however, she noted that there were currently solar rewards available through Xcel Energy Rewards program and MN Made panels, both providing good incentives.

Member Stenlund moved, Member Vanderwall seconded, to look at this program more in depth for the City of Roseville; directing staff to include it on a future agenda once they were able to document current best practices in the City of Roseville, and prior to June of 2012.

Ayes: 5

Nays: 0

Motion carried.

6. Consider Organized Collection Resolution

Mr. Schwartz advised Commissioners that staff had prepared this draft resolution based on previous discussions and objectives; and sought further direction and revisions.

Member Vanderwall noted the need to include for discussion purposes, how the program was to be managed and by which department. Member Vanderwall opined that the draft resolution covered a broad level, and there were not apparent changes or additions that came to his attention, other than minor formatting issues.

Chair DeBenedet, with Member Gjerdingen providing input, suggested the value of anchoring the City's 2030 Comprehensive Plan through an additional "WHEREAS," statement in the resolution:

“AND WHEREAS, organized waste collection is consistent with the 2030 Comprehensive Plan, including Chapter 8, and Policy Statements 6.1, 6.3 and 6.4; and sustainability goals of the Plan;”

Member Vanderwall suggested another “WHEREAS” clause:

“AND WHEREAS, the present waste collection system does not provide accurate information regarding uniform cost, quantity, and/or disposal sites;”

Considerable discussion ensued on the intent and description of Item 5, lines 49-50, and the need for the data to be more planning oriented as suggested by Member Vanderwall; and Member Gjerdingen suggesting it be consistent with previous goals to educate customers on the amount of waste they produced; and Member Vanderwall’s preference that the concept provide for the information being available to allow the community to plan for and make better decisions. Member Felice opined that better data collection would lead to better planning.

Further discussion on Item #5 included Member Stenlund’s concern that there was a venue for adequately dealing with consumer complaints that had not been addressed yet, even though that was one of the goals of moving toward organized collection, to provide that customer complaints would be addressed in a forthright manner.

Member Vanderwall suggested a second sentence be added to Item #5: “A better process is sought for responding to service issues.”

While Item #3 addressed “service,” Member Stenlund opined that it didn’t address individual or community complaints.

Member Felice opined that better data collection was better for the community, the City and haulers in that the data would protect all parties from complaints, including the haulers. Member Felice suggested that the 2nd sentence for Item #5 read as follows: “Better data collection allowing for better management for the city, individual customers and refuse haulers.”

Debate ensued on how best to address customer service and complaint resolution, with Member Stenlund suggesting it might work better as an entirely new item entitled, “Complaint Resolution.” By consensus, Members decided to create a new item, to be placed immediately after Item #3, as the new Item #4 and adjusting the others accordingly: ***“A better process for data collection allowing better management for the City, individuals, and haulers.”***

Members concurred to strike the words *[... study and...]* from the RESOLVED statement on page 1, line 35. Chair DeBenedet noted that the Commission and trash haulers on more than one occasion had heard and been cognizant that the process allowed for negotiation and should be continued to be acknowledged in that statement.

Chair DeBenedet anticipated that the City Council, after their first read, may send the resolution back to the PWET Commission for further refinement based on their individual and collective questions and issues.

Member Stenlund sought to ensure that language continued to provide for as much transparency in the process as possible. After further discussion, Member Vanderwall suggested the addition of Item #7 as follows: ***“Quality of Service: A fair and open process for customer satisfaction.”***

Member Vanderwall moved, Member Felice seconded, recommended to the City Council approval of a resolution entitled, “Resolution Recommending Consideration of Organized Trash Collection;” ***amended during tonight’s discussion as follows:***

- ***Add: “AND WHEREAS, organized waste collection is consistent with the 2030 Comprehensive Plan, including Chapter 8, and Policy Statements 6.1, 6.3 and 6.4; and sustainability goals of the Plan;”***
- ***Add: “AND WHEREAS, the present waste collection system does not provide accurate information regarding uniform cost, quantity, and/or disposal sites;”***
- ***Add new Item #4 and adjust formatting accordingly: “A better process for data collection allowing better management for the City, individuals, and haulers.”***
- ***Strike the words “[... study and...]” from the RESOLVED statement on page 1, line 35.***
- ***Add new Item #7: “Quality of Service: A fair and open process for customer satisfaction.”***

Public Comment

Michael Bay, Sales Manager, ACE Solid Waste

At the request of Member Vanderwall, Mr. Bay confirmed that he was not a resident of Roseville. Mr. Bay read a prepared statement summarizing their firm’s opposition to any government-managed trash collection.

Ayes: 5

Nays: 0

Motion carried.

Recess

Chair DeBenedet recessed the meeting at approximately 7:50 p.m. and reconvened at approximately 8:00 p.m.

7. Overview of Upcoming Ramsey County Projects

For the record, and for the purpose of full disclosure, Member Stenlund noted that he had previously reviewed these plans as part of his work at MnDOT.

Mr. Schultz provided an overview of Ramsey County's plans for several reconstruction projects, as detailed in the staff report dated January 24, 2012. Preliminary roll-out plans were displayed and reviewed at tonight's meeting by the PWET Commission; and anticipated for construction in 2013.

The County Road B-2 overview for Fairview Avenue to Snelling Avenue included the project overview geometrics, trails, rights-of-way and drainage; as well as funding and a proposed schedule. This included the Fairview Avenue and County Road B-2 Intersection; Wells Fargo/Rosedale West Entrance; Rosedale Commons Entrance Intersection; American Street Intersection; and the Snelling Avenue Intersection. Mr. Schwartz noted that the County Road B-2 project scope and cost has grown due to design considerations and right-of-way impacts and costs; with full funding for the project being a growing concern for County staff.

Discussion included pedestrian crossing safety and turning radii at the Wells Fargo/Rosedale West Entrance; water main and other utility improvements being considered as part of the project; anticipated timing for the project based on current federal funding and ongoing right-of-way issues that remained pending; lack of proposed green space, with the City requesting additional green space considerations at City cost; the interest of Rosedale in improving their street appearance with additional signage, retaining walls, and landscape mitigation; bike and pedestrian access at Rosedale recently improved on-site and access to the Mall.

The second project included Rice Street from County Road B-2 to C-2, and included a history and purpose of the project; existing status of Rice Street in this section; and proposed construction of this segment; as well as existing and proposed County Road C Intersection; the Little Canada Road Intersection; and cost participation projections for the project. Other design considerations and project schedule were also briefly highlighted. Mr. Schultz reviewed cooperative agreements for cost-participation and maintenance for roadway projects and private utility relocation. Mr. Schultz noted an Open House meeting held in December of 2011 at Little Canada City Hall where a brief presentation was provided and public input heard.

Discussion on the Rice Street Project included a second version adding dedicated turn lanes for both sides of Rice Street at County Road C; potential consolidation of access points on Little Canada Road and Rice; and initial estimates recently received from Xcel Energy for undergrounding utilities; and funding challenges for landscaping amenities; as well as future meetings and cost-participation opportunities for businesses along that corridor; and water quality features with the Stockholm concept for trees used for drainage.

Chair DeBenedet suggested landscaping features be included in future public meetings and determine their interest in development of a landscape plan for future consideration.

Member Stenlund noted that the next round of design developments could provide the County with credits for some landscaping amenities

Member Vanderwall noted that, while the displayed maps were difficult to read, the packet materials provided more clarity.

8. Discuss the City's Current Assessment Policies for Non-Residential Properties

Mr. Schwartz advised that previous discussions led into the City's current Assessment Policies for non-residential properties, Sections #2 and 3.

Chair DeBenedet noted his confusion with Item 1 of the Special Assessment Policy related to temporary public roadway upgrades.

Mr. Schwartz noted that this policy is dated; and some previous issues raised by the PWET Commission were the basis for further discussion and potential revisions to the existing policy.

Discussion included increasing costs for signals at intersection; right-of-way acquisition costs; cost-share of major projects with Ramsey County and MnDOT with or without federal funding or the availability of State Aid funds; advantages in the retail and business community participation in the City's tax base versus additional infrastructure costs; and examples of other metropolitan suburb assessment policies (e.g. Maplewood Mall and White Bear Avenue reconstruction); and participation of watershed districts.

By consensus, the Commission determined that this item would be discussed further at a future meeting.

9. Possible Items for Next Meeting – February 28, 2012

- Parks and Recreation Commission – previous Pathways Master Plan and Parks Master Plan Discussion
- Discuss the City's Current Assessment Policies for Non-Residential Properties

10. Adjourn

Member Vanderwall moved, Member Stenlund seconded, adjournment of the meeting at approximately 8:47 p.m.

Ayes: 5

Nays: 0

Motion carried.

Roseville Public Works, Environment and Transportation Commission

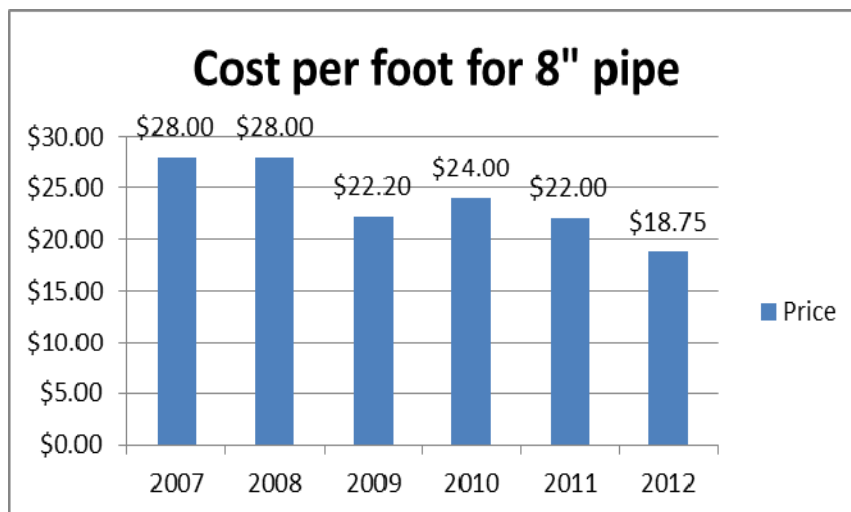
Agenda Item

Date: February 28, 2012

Item No: 4

Item Description: Communication Items

- Attached is a handout from the LMC with some tips on “Making Meetings Work”
- Projects update-
 - 2012 Sanitary Sewer Lining Project: The low bidder for this project is Visu-Sewer. Since starting our lining program in 2006, we have seen a significant reduction in the per foot cost, as shown in the graph below.



- Josephine Woods– Pulte has indicated that they have sold 8 lots in this development. We are meeting with the developer to coordinate County Rd C-2 Construction plans.
- Josephine Lift Station– Staff held an information meeting with the neighbors on February 13 regarding the construction impacts. 4 people attended.
- County Road B2- Ramsey County Public Works has indicated that they are considering deferring the County Road B2 reconstruction project. The County Board will be discussing this item this month.
- Rice Street Reconstruction Phase 2- Staff is working on the feasibility report for this project. We have also been working with the private utilities on the costs to underground the overhead utilities in this corridor.

- o Staff is working on final plans for the following projects:
 - Fairview Pathway Phase 2
 - 2012 Mill and Overlay
 - County Road C2- sidewalk and connection
 - Drainage improvements
 - Waterman lining project

Recommended Action:

None

Attachments:

A. Making Meetings Work



CONNECTING & INNOVATING
SINCE 1913

Making Meetings Work

Principles:

- Let the presiding officer manage
- Wait to be recognized before speaking
- Be courteous and civil
- Limit debate to the discussion of ideas
- Avoid personal attacks
- Maintain decorum
- Avoid side conversations

Council Values:

- I serve the public interest
- I fulfill the duties and responsibilities of holding public office
- I am ethical
- I am professional
- I communicate

Rules of Decorum:

- Council members shall assist the presiding officer in preserving order and decorum.
- No councilmember shall engage in conduct which delays, interrupts, or hinders honest and respectful discussion or debate.
- Meetings shall be conducted in a courteous manner that recognizes the validity of differing points of view.
- Do not engage in private conversation or pass private messages while in the chamber in a manner so as to interrupt the proceedings of the council.
- Do not leave your seat or make any noise of disturbance while a vote is being taken and until the result of the vote is announced.
- Do not use profane or obscene words or use language that threatens harm or violence towards another person during the council meeting.
- Do not speak on any subject other than the subject in debate.
- Do not speak without being recognized by the chair.
- Do not interrupt the speech of another.
- Do not disobey the Rules of Order and Procedure or a decision of the presiding officer on questions of order or practice, or upon the interpretation of the rules of council—except by proper appeal.
- No councilmember shall engage in disorderly conduct that disturbs or disrupts the orderly conduct of any meeting.

Debate Manners:

- Only speak when called upon.
- Direct comments to the chair.
- Do not be disruptive.
- You can make corrections.
- The chair can interrupt you (not vice-versa).

Roseville Public Works, Environment and Transportation Commission

Agenda Item

Date: February 28, 2012

Item No: 5

Item Description: Park Master Plan Trails and Natural Resources Implementation

Background:

In 2011, the City Council authorized a \$19,025M Park Renewal Program (PRP) to be implemented over the next four years. Lonnie Brokke, Parks and Recreation Director, will be presenting the PRP implementation plan to the Commission.

Recommended Action:

Review and comment on implementation plan.

Attachments:

- A. NR and Trail Workgroup Recommended Projects
- B. Trails and Parks Constellation Concepts Map
- C. Park and Recreation Master Plan Proposed Pathways Map
- D. 2012 Master Plan Implementation Plan Projects Map
- E. 2013 Master Plan Implementation Plan Projects Map
- F. 2014 Master Plan Implementation Plan Projects Map
- G. 2015 Master Plan Implementation Plan Projects Map
- H. PRP Timeframe & Budget

Roseville Trail Projects:

1. County Rd B2 from Lexington to Rice with connectors to Central Park and Acorn Park
\$1,000,000 sidewalk on south side, bike lane on both sides
Options to reduce cost such as grants or partners should be evaluated. It should be noted that these options may create conditions or criteria that may complicate implementation.
2. County Rd B from Estes Rd to Cleveland*
\$500,000 logistically tied up with road ownership,
Road rebuild at same time would make project feasible to address drainage issues. If transferred to Roseville with \$ it would be at least 5yrs
*Uncertainty of road transfer makes this project potentially un-implementable within 5 year period.
3. Oasis Park – Langton Lake Park connectors
\$350,000 for bridge and trail C2 to Oasis on existing easement
Consider combination with natural enhancements
4. Southwest Roseville stormwater upgrades with natural trails
\$150,000 Stormwater management needs may create opportunity
school/park/church concept. The status of stormwater upgrades are uncertain which creates uncertainty in implementing this project.

Alternate trail projects for consideration:

- Increased bike lane on Victoria from County Rd B to Northern city limits
- Enhance Terminal Rd and Walnut Road trail
- Partner with Ramsey County For County Rd C connection to Northeast Diagonal Trail
- Prior Rd County Rd B to Roselawn
- Oakcrest Rd link between Willow Pond Park and Pocahontas Park
- Fernwood and Eldridge Rd connector between Brue Russell, Keller Mayflower, and Lexington Park
- Shryer Ave connection between Pioneer Park and Reservoir Woods
- Tamarac Park to trail on South side of McCarrons Lake
- Hand Ct. to Grandview connector near Materion Park
- Matilda Rd connector between Mapleview and Ladyslipper Parks
- Valley Park connector to W Owasso Rd trail

Roseville Natural Resource Projects:

HANC

- Boardwalk replacement to create loop (\$500,000)
- HANC facility improvements (siding, storage, consider previous committee recommendations) (\$250,000)
- Vegetation management including buckthorn and purple loosestrife removal as well as prairie and wildflower garden enhancements (\$50,000)
- Signage improvements at entrance (\$25,000)
- Partnership with Grasslake Watershed District for evaluation. Assessment, and address if possible compost water quality effects (\$100,000)
- Targeted wetland restoration and potential hydrology (\$300,000)

Reservoir Woods

- Prairie restoration with interpretive signage - Large area North of the reservoir and smaller area East of Dale St. tunnel (\$50,000)
- Enhancement of trail network North of reservoir including: signage and maps, limited clearing, surface preparation (\$100,000)
- Buckthorn removal and management – Initial effort using professional services with annual volunteer efforts to address re-establishment. (\$300,000)
- Interpretive sign for record Butternut tree (\$100)

Oasis Park

- Remove buckthorn and increase native plant buffer to establish a better connection between park and pond (\$100,000)

Villa Park

- Buckthorn removal and management – Initial effort using professional services with annual volunteer efforts to address re-establishment. (\$100,000)
- Garlic Mustard removal and management (\$20,000)

Langton Lake Park

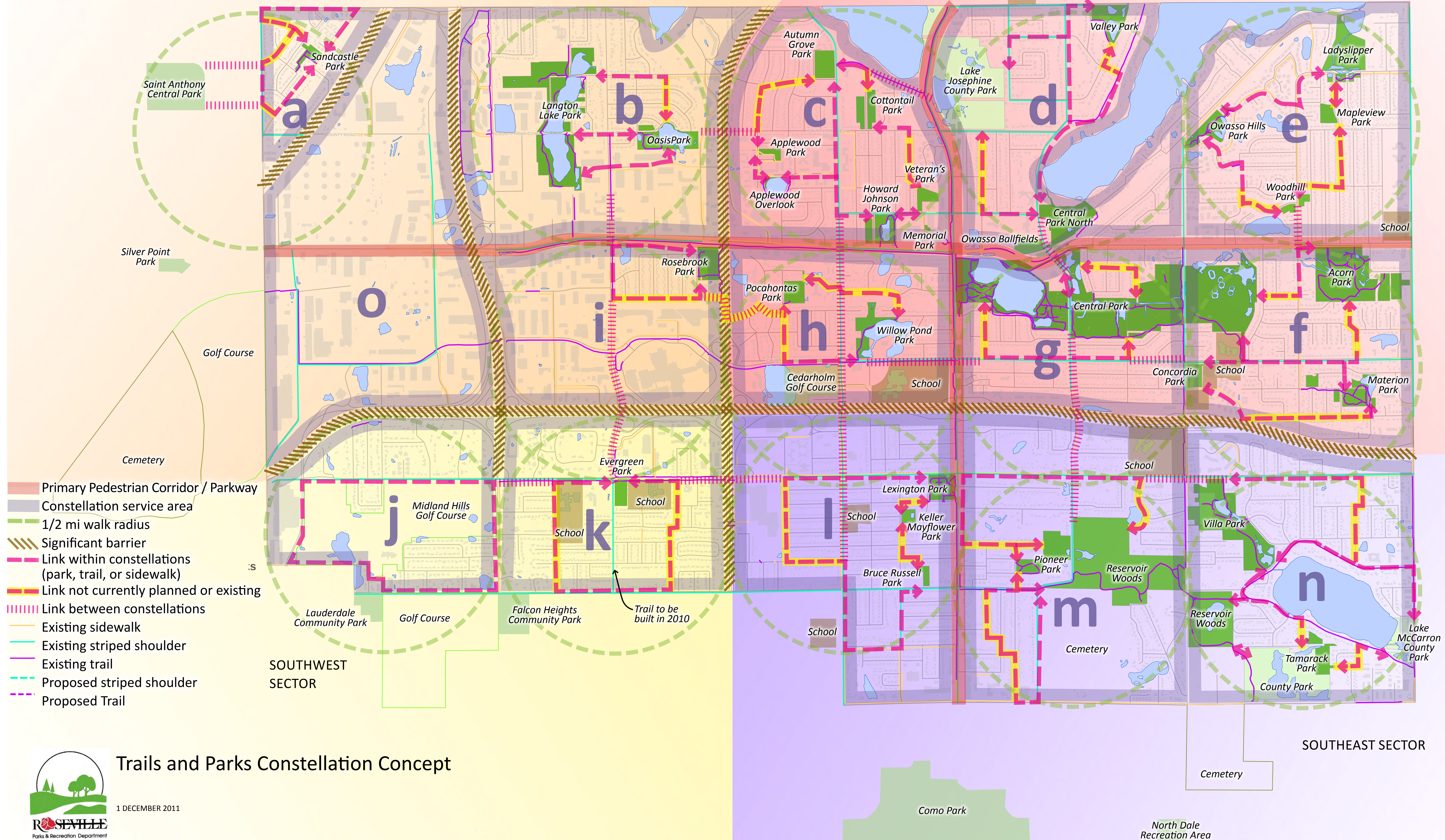
- Buckthorn removal and management – Initial effort using professional services with annual volunteer efforts to address re-establishment. (\$60,000)

System wide

- Invasive species mapping and development of City management plan (\$50,000)
- City tree management – planting and removal as per Tree plan (\$200,000)
- Develop small natural areas in various parks (\$164,900)

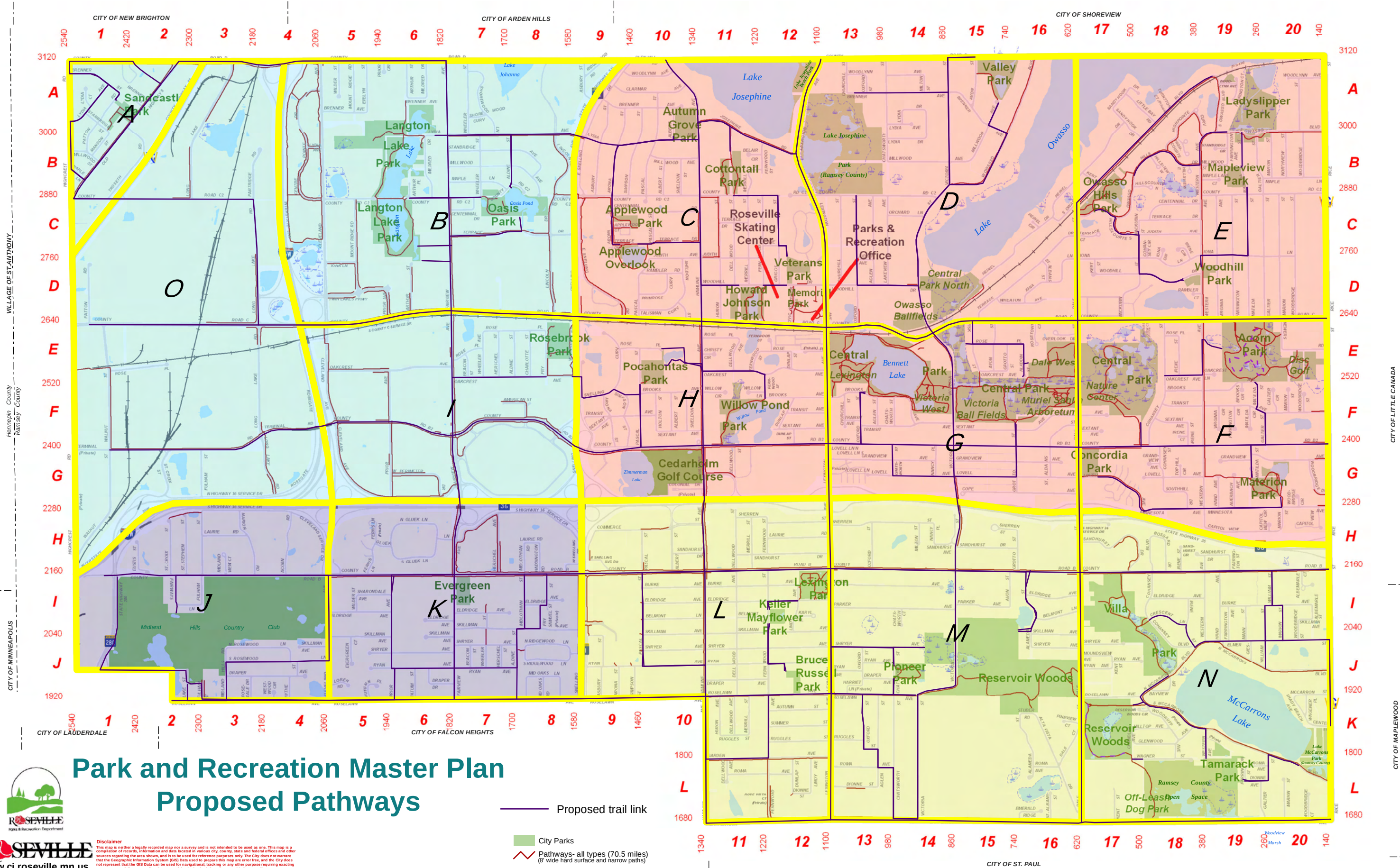
NORTHWEST SECTOR

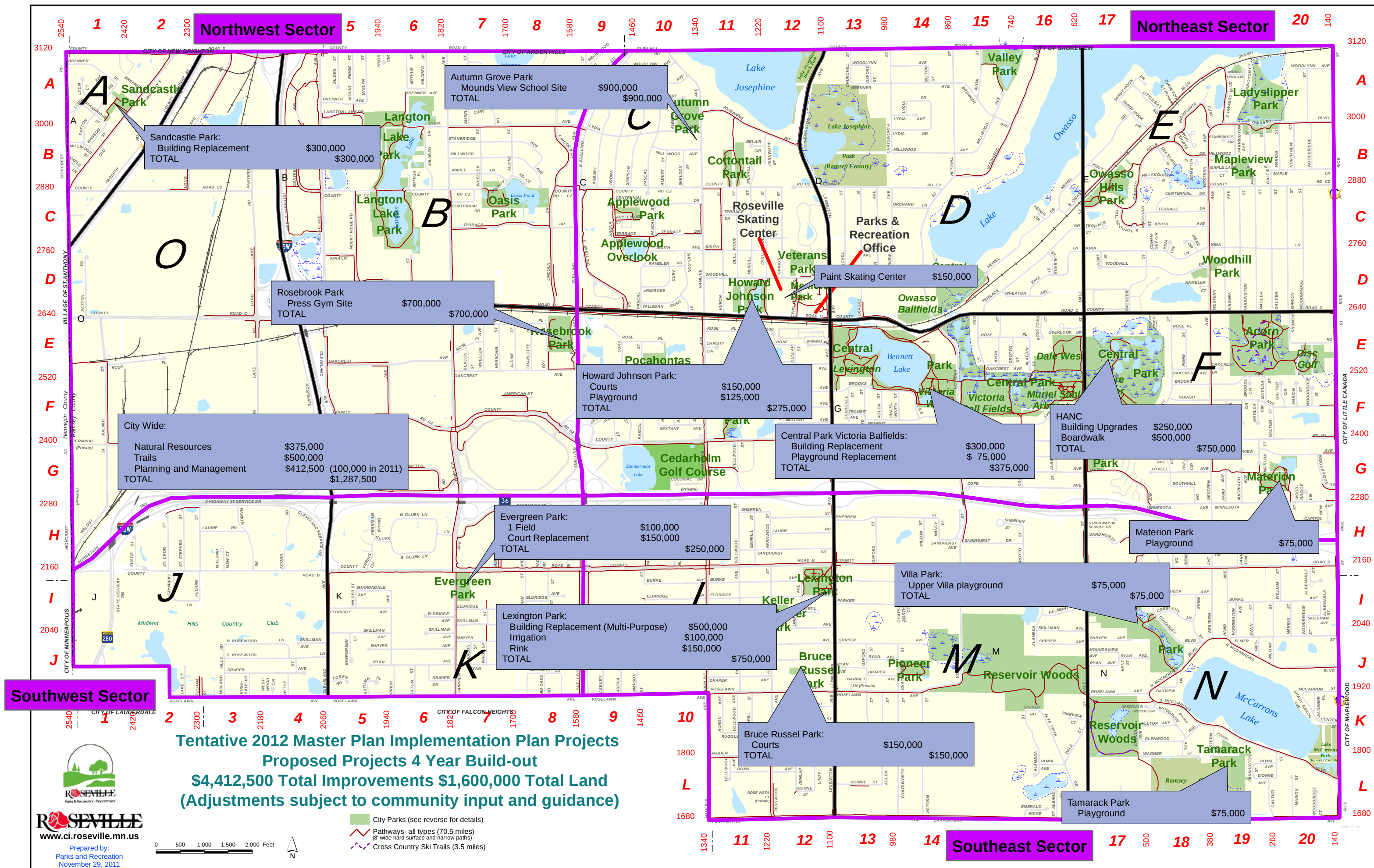
NORTHEAST SECTOR

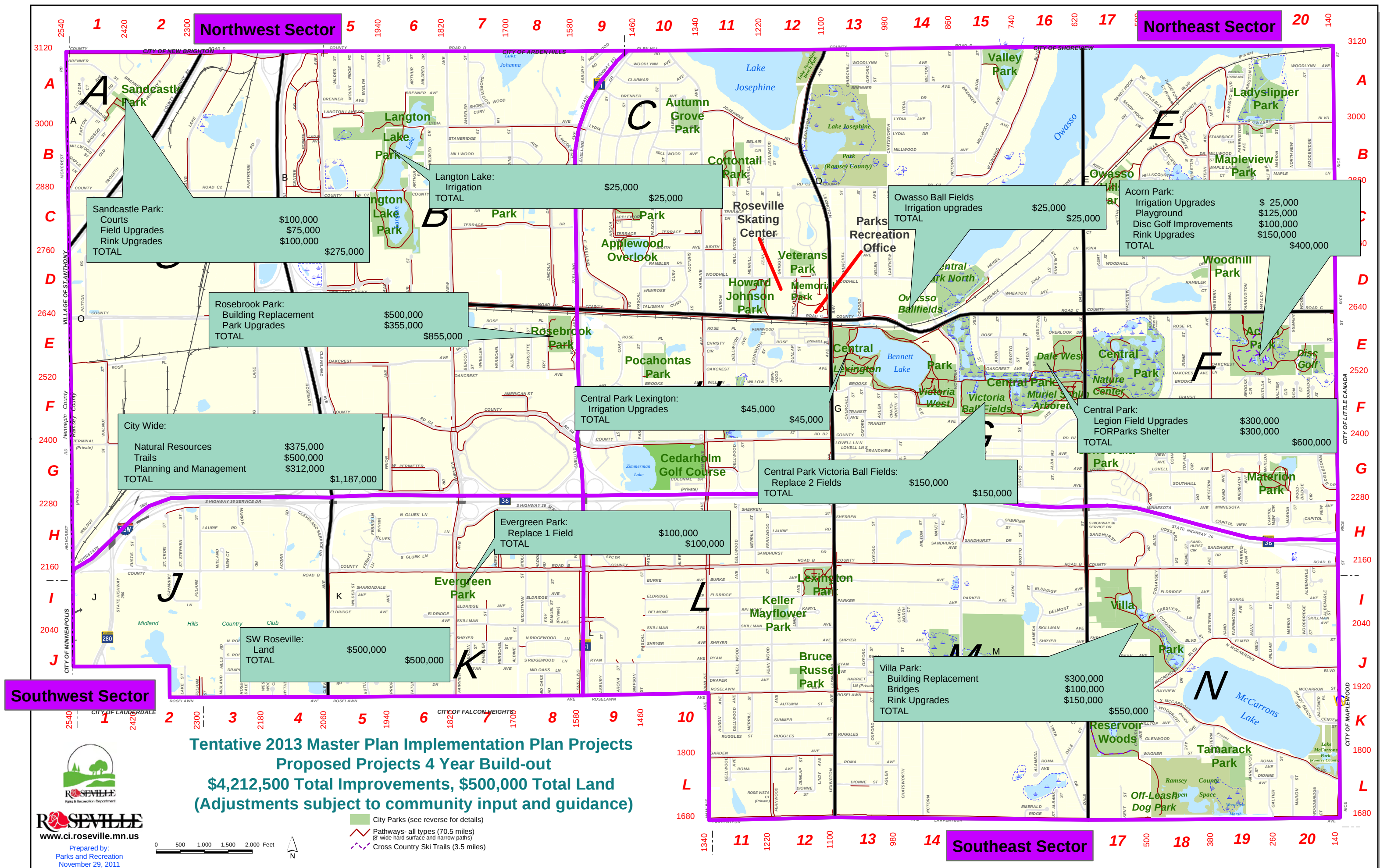


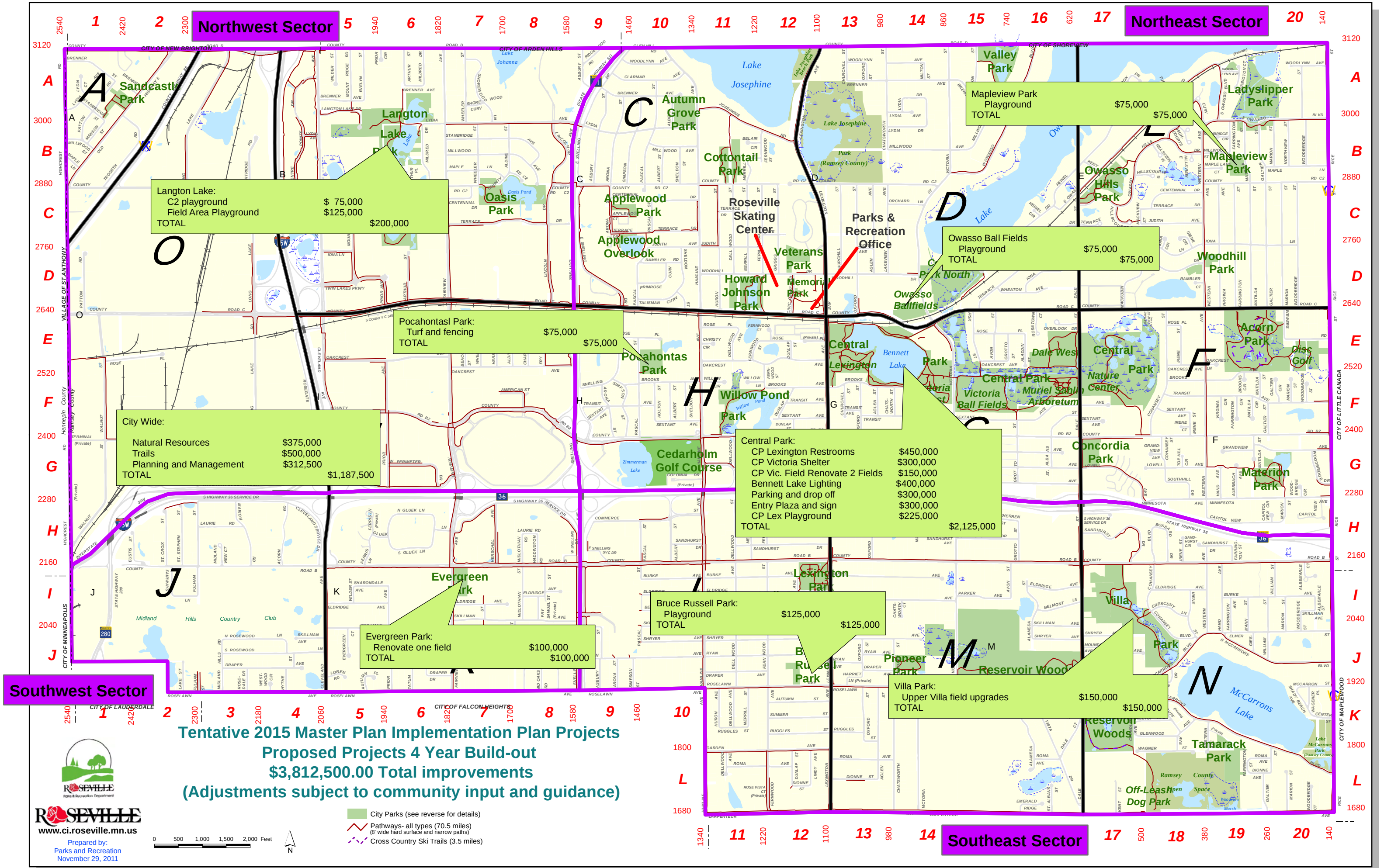
Trails and Parks Constellation Concept

1 DECEMBER 2011









DRAFT Parks & Recreation Renewal Program Timeframe 4 year plan

11/29/2011

Timeframe Subject to Adjustments based on Community Input & Guidance

2011		
Improvements	Cost	
Initial Project Planning	\$	100,000.00
Total	\$	100,000.00
2012 (Construction year 1)		
Improvements	Cost	
Planning and management	\$	312,500.00
Boardwalk	\$	500,000.00
Lexington Park Shelter	\$	500,000.00
Lexington Park Rink	\$	150,000.00
Lexington Park Irrigation upgrades	\$	100,000.00
Evergreen Field 1 field	\$	100,000.00
HANC Building Improvements	\$	250,000.00
Sandcastle Park Building Replacement	\$	300,000.00
RSC Paint	\$	150,000.00
Ho Jo, Bruce Russ., and Evergreen court upgrades	\$	450,000.00
CP Victoria Ballfields Shelter	\$	300,000.00
Ho Jo Playground	\$	125,000.00
Tamarack Playground	\$	75,000.00
Upper Villa playground	\$	75,000.00
CP Ballfields Playground	\$	75,000.00
Materion Playground	\$	75,000.00
Natural Resources	\$	375,000.00
Trails	\$	500,000.00
Total Improvements	\$	4,412,500.00
Land Acquisition		
Mounds View School Site	\$	900,000.00
Press Gym	\$	700,000.00
Total Land	\$	1,600,000.00
Total	\$	6,012,500.00

2013 (Construction year 2)

Improvements	Cost	
Planning and management	\$	312,500.00
Legion Field	\$	300,000.00
CP Victoria Ball Fields replace 2 fields	\$	150,000.00
Evergreen Fields 1 field	\$	100,000.00
Acorn Fields irrigation	\$	25,000.00
Acorn Playground	\$	125,000.00
Disc golf improvements	\$	100,000.00
Owasso Fields irrigation	\$	25,000.00
Langton Lake and CP Lex irrigation	\$	70,000.00
FORParks Shelter	\$	300,000.00
Sandcastle Park Upgrades	\$	275,000.00
Acorn & Villa Rink Upgrades	\$	300,000.00
Rosebrook Park Building	\$	500,000.00
Rosebrook Park Upgrades	\$	355,000.00
Villa Park Building	\$	300,000.00
Villa bridges	\$	100,000.00
Natural Resources	\$	375,000.00
Trails	\$	500,000.00
Total Improvements	\$	4,212,500.00
 Land Acquisition		
SW Roseville	\$	500,000.00
 Total	\$	4,712,500.00

2014 (Construction year 3)

Improvements	Cost	
Planning and management	\$	312,500.00
Natural Resources	\$	375,000.00
Trails	\$	500,000.00
Autumn Grove shelter	\$	500,000.00
Autumn Grove Park Upgrades	\$	450,000.00
Autumn Grove rink	\$	150,000.00
CP Foundation Shelter	\$	300,000.00
CP Victoria West playground	\$	225,000.00
CP Victoria Ball Fields replace 2 fields	\$	150,000.00
Evergreen Fields 1 field	\$	100,000.00
Pocahontas court	\$	150,000.00
Oasis Park Building	\$	300,000.00
Oasis Park Improvements	\$	250,000.00
Oasis Playground	\$	125,000.00
SW park development	\$	500,000.00
Total Improvements	\$	4,387,500.00
 Land Acquisition		
Total Land	\$	-
Total	\$	4,387,500.00

2015 (Construction year 4)

Improvements	Cost	
Planning and management	\$	312,500.00
Natural Resources	\$	375,000.00
Trails	\$	500,000.00
Upper Villa Field	\$	150,000.00
Pocahontas Park upgrades	\$	75,000.00
CP Lex restrooms	\$	450,000.00
CP Lex Drop off	\$	300,000.00
CP Lex entry plaza and sign	\$	300,000.00
Bennett Lake lighting	\$	400,000.00
CP Victoria Ball Fields replace 2 fields	\$	150,000.00
Evergreen Fields 1 field	\$	100,000.00
Langton Lake C2 playground	\$	75,000.00
CP Lex playground	\$	225,000.00
Owasso ballfields playground	\$	75,000.00
Mapleview playground	\$	75,000.00
Bruce Russell Playground	\$	125,000.00
Langton Lake Fields Playground	\$	125,000.00
Total Improvements	\$	3,812,500.00
 Land Acquisition		
 Total	\$	3,812,500.00
 Total Parks & Recreation Renewal Program	\$	19,025,000.00

Roseville Public Works, Environment and Transportation Commission

Agenda Item

Date: February 28, 2012

Item No: 6

Item Description: Assessment Policy Discussion

Background:

Due to funding challenges for the County Road B-2 and Rice St. projects, Ramsey County has asked for greater participation from the city. Staff would like to discuss the current assessment policy for non residential properties with the Commission. This policy sets an assessment rate of 25% of the cities cost.

The city is challenged to find the other 75% of the funding for these projects. Some of costs are attributed to signalized private accesses which are not eligible for Municipal State Aid funding.

Recommended Action:

Discuss assessment policy and potential changes for non residential properties.

Attachments:

- A. Assessment Market Survey from 2010
- B. Assessment policy summary

Market City (Metro Population between 50,000 and 100,000)
Special Assessment Survey Spreadsheet - 2010

Street Reconstruction

Zoning - Residential

Zoning - Business

Community	Methodology - (Footage/Lot)	2010 Rate per Foot/Lot	Methodology (Footage/Lot)	2010 Rate per Foot/Lot
Blaine		25% of cost		50% of cost
Bloomington	Footage	\$28.94/Foot	Footage	\$57.88/Foot
Burnsville	Footage	\$25.03/Foot	Footage	\$52.36/Foot
Coon Rapids	Footage	\$18.88/Foot	Footage	\$37.75/Foot
Eden Prairie	None if road is	standard	None if road is	standard
Lakeville	Lot	40% of cost	Lot	1.5 x res. Cost
Maple Grove	Per Lot	\$5,315	Footage	\$66.50
Minnetonka	None	N/A	None	N/A
Plymouth	Lot	40% of cost	Footage	40% of cost
Woodbury	1/3 Cost	\$2,500/lot avg.	Varies	90% of cost

Street Rehabilitation

Zoning - Residential

Zoning - Business

Community	Methodology - (Footage/Lot)	2010 Rate per Foot/Lot	Methodology (Footage/Lot)	2010 Rate per Foot/Lot
Blaine	Lot	\$500.00/Lot	Footage	\$10.00/Foot
Bloomington	N/A	\$0	N/A	\$0
Burnsville	Footage	\$10.01/Foot	Footage	\$16.58/Foot
Eden Prairie	None if road is	standard	None if road is	standard
Lakeville	None	N/A	None	N/A
Maple Grove	Per Lot	\$4,040	Footage	\$51.60
Minnetonka	None	N/A	None	N/A
Plymouth	Lot	40% of cost	Footage	40% of cost
Woodbury	1/3 Cost	\$1,500/Lot	90% of cost	Varies

City of Roseville
SPECIAL ASSESSMENT POLICY
SUMMARY

1. The following assessment policies will be followed in the upgrading of temporary public roadways (not meeting standards set forth in City Code), under the City's jurisdiction, to permanent bituminous roadways with concrete curb and gutters.
2. The following assessment formulas shall apply to any such upgrading of public roadways under the City's jurisdiction.
 - (a) All property shall be assessed at least 25% of the actual cost for a 7-ton, 32-foot wide pavement with concrete curb and gutter and routine drainage.
 - (b) Municipal State Aid Roadways:
 - All properties abutting Municipal State Aid roadways shall be assessed at least 25% of the cost for the project.
 - All property shall be assessed at a rate of a 7-ton, 32-foot wide pavement with concrete curb and gutter and routine drainage, even if the width or strength is greater.
 - (c) In addition to the costs set forth in (a) through (b) above, all property may be assessed a proportionate share on a footage basis for expenses encountered for right-of-way and easement acquisition.
 - (d) All corner and multiple frontage R1 and R2 parcels shall be considered as having 10% of the second side as being assessable footage unless such parcels could be split or subdivided. All other zoned properties will be calculated at 10% for the first 150 feet and then 100% for any additional footage.
 - (e) On odd and irregularly shaped lots, which have rear widths that vary by more than 25% in comparison with the front width, the lot will be assumed to have a depth equal to one-half the sum of the two sides and said depth will be divided into the area of the lot to determine the assessable frontage.
 - (f) All lots of more than four sides will be geometrically converted to a four-sided lot of equal area, then the odd-lot formula as stated in (e) will be used to determine the assessable frontage. Where this is not practical, the assessable frontage will be determined by assuming the lot to have an assessable frontage equal to those of the typical rectangular lots near it which are comparable in overall area and nature.
 - (g) If a public improvement takes place along a roadway with a private drive, all properties with access to the drive will be assessed. The frontage of the private property or properties directly adjacent to the roadway will determine the assessable frontage for all other properties along the private drive.
3. All properties abutting existing usable temporary roadways under the jurisdiction of Ramsey County to be upgraded to permanent roadways with curb and gutter shall be specially assessed pursuant to the provisions of Paragraph 2 above. In the event that said special assessments should result in more funds being due the City from special assessments than the total cost to the City of the improvements to such road under the jurisdiction of Ramsey County, special assessments for such properties shall be reduced proportionately until the total special assessments equal the total City costs of the improvement.

- 1 4. On all new public roadways constructed where no usable temporary roadway existed, the
2 special assessment procedure of Paragraphs 1, 2 and 3 need not be utilized. Such
3 properties will be assessed at 100% of the cost.
4
- 5 5. There shall be no special assessments for storm drainage improvements.
6
- 7 6. Sanitary sewer mains shall be assessed on a front footage basis with all types land use
8 and zoning being identically assessed.
9 (a) For each presently utilized parcel there will be subtracted from the total cost of
10 the improvement added costs for oversized sanitary sewer mains. Any sanitary
11 sewer main in excess of 8" in diameter will normally be considered oversized.
12 The result of said subtraction will be the cost to be assessed. This will be divided
13 by the total number of assessable feet to establish the assessment rate for said
14 presently utilized parcel
15 (b) New development property or property which has altered its land use within the
16 past three years shall be assessed at 100% of the city's expense for the
17 improvement.
18 (c) All side lots or double frontage parcels shall be determined to have 25 assessable
19 feet for the first 150 feet of said side or second frontage of the parcel and shall
20 conform to Paragraphs a) and b) above.
21 (d) Sewer services shall be assessed on a per service basis at 100% of the city's
22 expense for such services.
23 (e) All odd and irregularly shaped lots of four sides or less, which have rear widths
24 that vary by more than 25% in comparison with the front width, the lot will be
25 assumed to have a depth equal to one-half the sum of the two sides and said depth
26 will be divided into the area of the lot to determine the assessable frontage. All
27 lots of more than four sides will be geometrically converted to a four sided lot of
28 equal area, then the odd lot formula as stated above will be used to determine the
29 assessable frontage. Where this is not practical, the assessable frontage will be
30 determined by assuming the lot to have an assessable frontage equal to those of
31 the typical rectangular lots near it which are comparable in overall area and
32 nature.
33
- 34 7. Watermains shall be assessed on a front footage basis with all type of land use and zoning
35 being identically assessed.
36 (a) For each presently utilized parcel, there will be subtracted from the total cost of
37 the improvement, added costs for oversized watermains. Any watermains in
38 excess of 6" in diameter will normally be considered oversized. The result of said
39 subtraction will be the cost to be assessed. This will be divided by the total
40 number of assessable feet to establish the assessment rate for said presently
41 utilized parcel.
42 (b) New development property or property which has altered its land use within the
43 past three years shall be assessed at 100% of the city's expense for the
44 improvement.

- 1 (c) All side lot and double frontage parcels shall be determined to have 25 assessable
2 feet for the first 200 feet of said side or second frontage of the parcel and shall
3 conform to Paragraphs a. and b., above.
- 4 (d) Water services shall be assessed on a per service basis at 100% of the city's
5 expense for such services.
- 6 (e) All odd and irregularly-shaped lots of four sides or less, which have rear widths
7 that vary by more than 25% in comparison with the front width, the lot will be
8 assumed to have a depth equal to one-half the sum of the two sides and said depth
9 will be divided into the area of the lot to determine the assessable frontage. All
10 lots of more than four sides will be geometrically converted to a four-sided lot of
11 equal area, then the odd-lot formula as stated above, will be used to determine the
12 assessable frontage. Where this is not practical, the assessable frontage will be
13 determined by assuming the lot to have an assessable frontage equal to those of
14 the typical rectangular lots near it which are comparable in overall area and
15 nature.
- 16
- 17 8. There shall be no assessments for pathway improvements.
- 18
- 19 9. Streetlights shall be assessed on a front footage basis as described in the City street light
20 assessment policy and as follows:
- 21 (a) All properties within 150 feet (street frontage) of each light shall be considered
22 for assessment.
- 23 (b) City staff shall determine the number and locations of lights that could have been
24 installed under the "standard street light" section of the City's Street light policy.
25 The maintenance cost for these lights will be deducted from the overall project
26 cost.
- 27 (c) 100% of the additional costs for an "enhanced street light" project shall be
28 specially assessed. The additional costs for an "enhanced street light" project
29 shall include; Cost of installation of enhanced streetlights, cost of operation &
30 maintenance (pro-rated for 25 years), Administrative costs, minus "standard street
31 light" maintenance cost (if applicable)
- 32 (d) At the end of 25 years, the City will evaluate the maintenance needs for the
33 "enhanced street light" areas. A reconstruction project will be considered where
34 the new operation and maintenance costs for the next 25 years will be proposed to
35 be assessed to the benefiting properties.
- 36 (e) In new development and redevelopments, the operation and maintenance costs for
37 an "enhanced street light" installation shall be paid for by the property owners in
38 the new development in perpetuity. These costs shall either be paid for up front
39 by the developer or assessed to the property owners. The total cost shall be the
40 "enhanced street light" operation and maintenance cost minus the City's "standard
41 street light" contribution. The City's basic contribution shall be determined based
42 on the procedure outlined in section IV. B. of the City Street Light policy.
- 43

**Roseville Public Works, Environment and
Transportation Commission**

Agenda Item

Date: February 28, 2012

Item No: 7

Item Description: Look Ahead Agenda Items/ Next Meeting March 27, 2012

Suggested Items:

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Recommended Action:

Set preliminary agenda items for the March 27, 2012 Public Works, Environment & Transportation Commission meeting.