

Mayor: Dan Roe Councilmembers: Jason Etten Wayne Groff Robin Schroeder Julie Strahan	 City Council Agenda Monday, May 8, 2023 6:00 p.m. Members of the public who wish speak during public comment or an agenda item during this meeting can do so virtually by registering at: www.cityofroseville.com/attendmeeting	Address: 2660 Civic Center Dr. Roseville, MN 55113 Phone: 651-792-7000 Website: www.cityofroseville.com
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1. 6:00 P.M. Roll Call
Voting & Seating Order: Etten, Groff, Strahan, Schroeder, and Roe
2. 6:01 P.M. Pledge of Allegiance
3. 6:02 P.M. Approve Agenda
4. 6:03 P.M. Public Comment
5. 6:10 P.M. Recognitions and Donations
 - 5.A. Proclaim National Police Week 2023
Documents:
[PROCLAMATION.PDF](#)
6. 6:15 P.M. Items Removed from Consent Agenda
7. Business Items
 - 7.A. 6:20 P.M. Receive Update from Commissioner Mary Jo McGuire
Documents:
[PRESENTATION.PDF](#)
 - 7.B. 6:35 P.M. Police Civil Service Meeting with City Council
Documents:
[REQUEST FOR COUNCIL ACTION.PDF](#)
 - 7.C. 6:55 P.M. Receive Annual Comprehensive Financial Report, Auditor Communication Letter, and Reports on Compliance for Fiscal Year Ending December 31, 2022

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 7.D. 7:25 P.M. Establish the 2024 Budget Process Calendar

Documents:

[REQUEST FOR COUNCIL ACTION.PDF](#)

- 7.E. 7:35 P.M. Consider City Council engagement opportunities

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

8. Council Direction on Councilmember Initiated Agenda Items

9. 7:55 P.M. Approval of City Council Minutes

Approve Minutes from the April 10, 2023 City Council Meeting

Approve Minutes from the April 17, 2023 City Council Meeting

10. 8:00 P.M. Approve Consent Agenda

- 10.A. Approve Payments

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENT.PDF](#)

- 10.B. Approve 1 Temporary Liquor License, and 1 Tetrahydrocannabinol (THC) License

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 10.C. Approve General Purchases and Sale of Surplus Items in Excess of \$10,000

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 10.D. Approve Resolution Awarding Contract for 2023 Pavement Management Project

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 10.E. Approve Construction and Maintenance Agreements with Ramsey County for Cleveland Pathway Improvements

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 10.F. Approve Construction and Maintenance Agreements with Ramsey County for Lexington Pathway Improvements

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 10.G. Approve Police Mental Health Wellness Professional Services Agreement

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 10.H. Accept 2023 Pathways to Policing Grant

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 10.I. Receive Grant Application Update

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)

- 10.J. Accept 2022 Ramsey County Emergency Management & Homeland Security Grant

Documents:

[REQUEST FOR COUNCIL ACTION AND ATTACHMENT.PDF](#)

11. 8:05 P.M. Future Agenda Review, Communications, Reports, and Announcements - Council and City Manager
12. 8:10 P.M. Adjourn to Closed Session
- a. City Manager Performance Review
13. 8:55 P.M. Reconvene Open Session
14. 9:00 P.M. Adjourn



**Peace Officers Memorial Day
May 15, 2023**

**National Police Week
May 11-17, 2023**

Whereas: The Congress and President of the United States have designated the week in which May 15 occurs as National Police Week and May 15 as National Peace Officers Memorial Day; and

Whereas: The Roseville Police Department plays an essential role in safeguarding the rights and freedoms of all members of the community; and

Whereas: It is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

Whereas: The men and women of the Roseville Police Department unceasingly provide this vital public service.

Now, Therefore Be It Resolved, that the Roseville City Council hereby declare the week of May 11 to May 17, 2023, to be National Police Week in the City of Roseville and May 15 as National Peace Officers Memorial Day.

Be It Further Resolved, that the Roseville City Council calls upon all citizens to join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

Be It Further Resolved, to observe May 15 as National Peace Officers Memorial Day in honor of law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community, to include Roseville Officer Howard Johnson and Officer Bruce Russell, or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this 8th day of May, 2023.

Mayor Daniel J. Roe

Roseville City Council Presentation

Ramsey County Commissioner Mary Jo McGuire

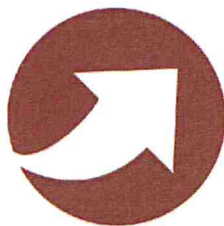
May 8, 2023

Ramsey Vision, Mission, Goals, Services

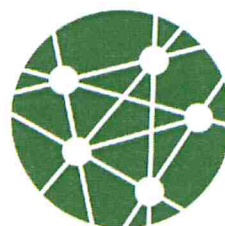
- **Vision:** A vibrant community where all are valued and thrive.
- **Mission:** A county of excellence working with you to enhance our quality of life.
- **Goals:**



WELL-BEING



PROSPERITY



OPPORTUNITY



ACCOUNTABILITY

- **Service Team Model:** Ramsey County Departments

CARES Update

- Ramsey County received \$96 million from CARES Act in 2020
- In 2020, \$72 million of these funds were rapidly invested in our community through the Ramsey County Investment and Support Efforts (RISE) program, which included three primary categories:
 - Home and help: housing, food and financial assistance for struggling individuals and families.
 - Employment support: resources for those who have lost their jobs or need help with employment.
 - Small business: support for small businesses to stay open and adapt.
- The remaining \$24 million was used to cover emergency expenses including public safety, direct care, public health and many other areas to meet the needs of the community.

ARPA Update

- Ramsey County will receive a total of \$108 million from the American Rescue Plan Act (ARPA) of 2021.
- Housing & Homelessness: \$42 million
- Justice System Reforms: \$16 million
- Public Health: \$12 million
- Workforce deployment and employment: \$9 million
- Other items including, racial equity and community engagement, county service enhancements, overhead and administration: \$21 million

Legislative Areas of Mutual Interest

- Increase to County Program Aid and Local Government Aid
 - CPA/LGA
- Public Safety Resources
- Transportation Funds
- Housing Supports

Transportation Projects of Mutual Interest

- 2023 Current Projects in Roseville:
 - Potholes!
 - Resurfacing County Road B from Dale St to Rice St
 - Just completed utility work on County Road B
 - Resurfacing Lexington Ave from Hwy 36 to County Road C2

Transportation Projects of Mutual Interest

- Immediate Future Projects:
 - Reconstruction County Road B from Snelling to Lexington
 - 4-3 conversion on Dale St from Hwy 36 to Como Ave
 - Drainage project on Hamline at Clarmar Ave
 - Trail and Road Study on Victoria St from County Rd C and Cannon Ave
- 2023-2027 Transportation Improvement Plan (TIP) for future outlay and updating Comprehensive 2050 Transportation Plan

HRA Levy Background

- 2022 – First Year of the countywide levy.
- Investment in housing infrastructure is the priority
- Programming (existing and new) is more responsive and flexible to community needs & priorities
- Decisions no longer driven solely by federal funding rules and/or allocations
- Spending plan is a roadmap but an overlap of progra and final spending will be across all areas

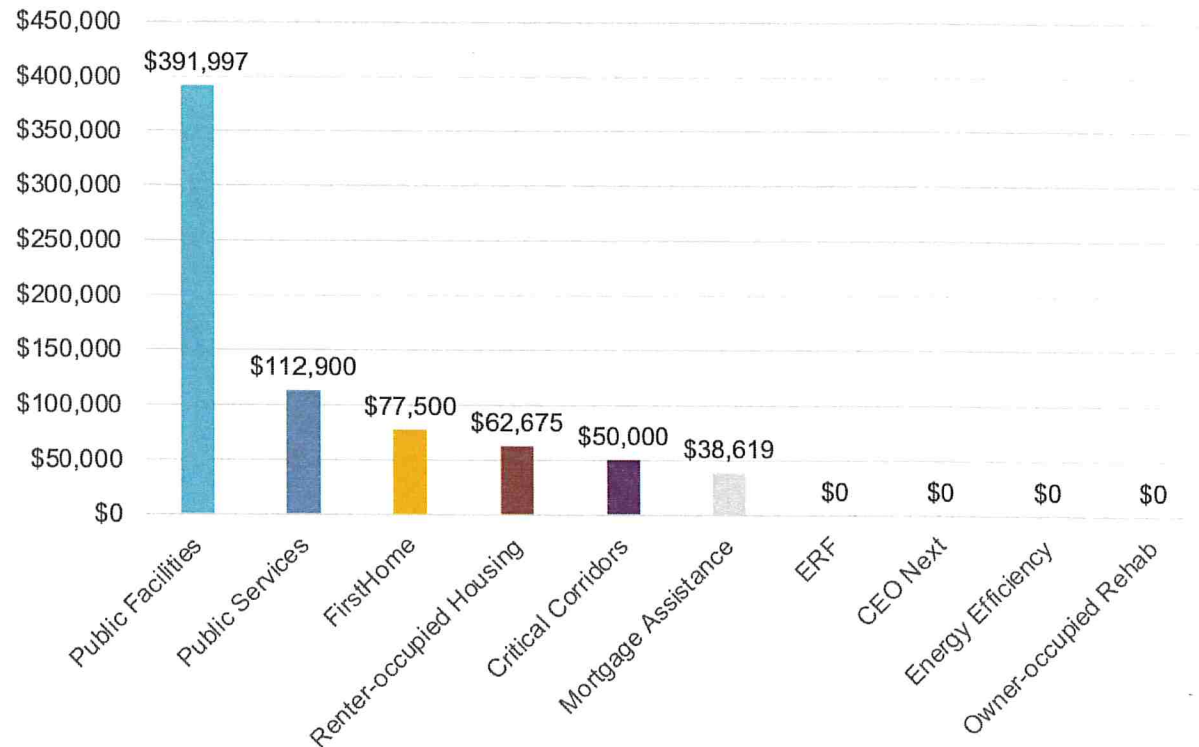
HRA Levy Detail

- 50/50 spending parity between Saint Paul and suburbs
- Admin monitored and limited to 10%
- Align with the priorities of the Economic Competitiveness & Inclusion Plan.
- HRA Levy increases annual taxes on a median value residential property by only about \$45.

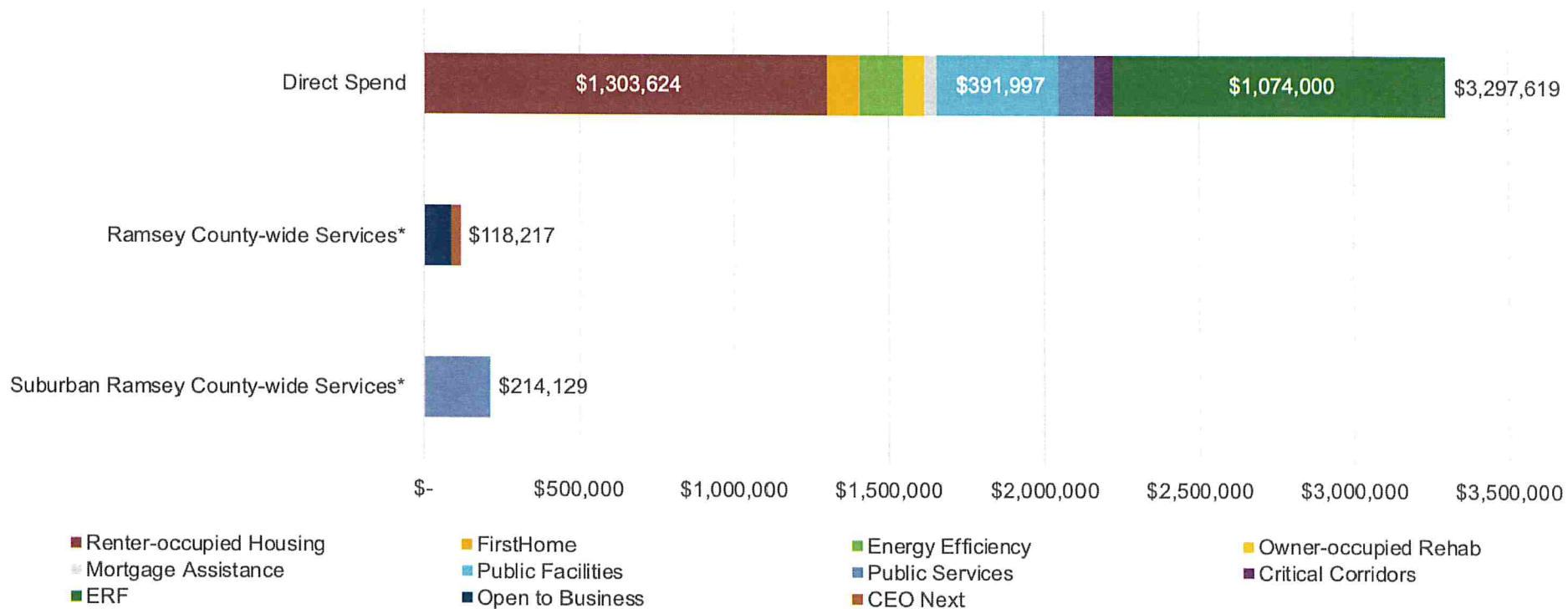
2022 – Roseville HRA Levy Spending Highlights

- \$77,500 in one first-generation FirstHome Loan
- \$50,000 in Critical Corridor Grants
 - \$25,000 County Rd B-Snelling Pedestrian Improvement Study
 - \$25,000 Enhancing the Public Realm in Rice & Larpenteur

2022 Roseville Spend Profile – All Funding Sources



2017-2022 Roseville Spend Profile – All Funding Sources



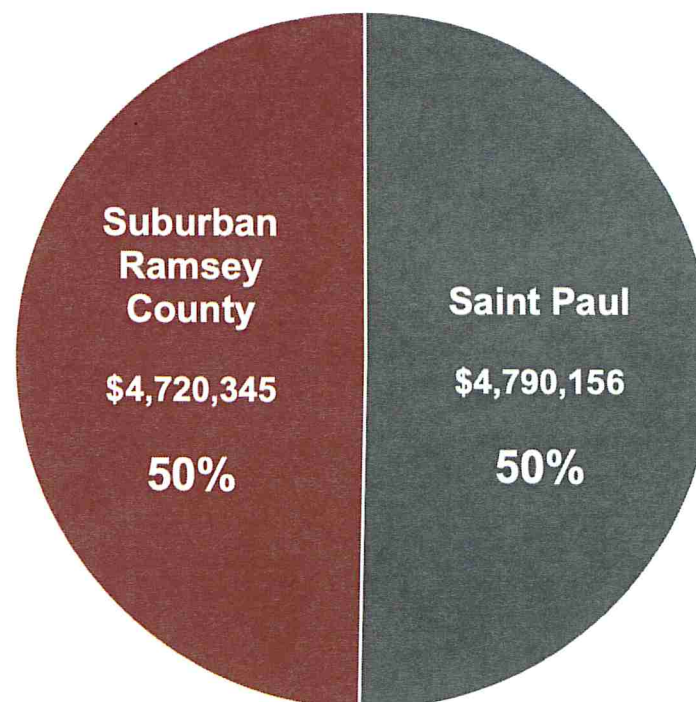
* Examples of Suburban/Ramsey County-wide services include HousingLink, HOMELine, Open to Business, CEO Next etc.

Community and Economic Development Priorities

HRA Levy Spending Parity

From City of Saint Paul resolution
([RES 21797](#)) May 26, 2021:

"...The authorization granted herein is given on condition that at least fifty percent (50%) of any tax levied by the County HRA will spent on projects located in the City of Saint Paul"



Environmental Activities of Mutual Interest

- New Ramsey County Environmental Services Center, 1700 Kent St. In progress
- Food Scraps Collection Network expansion
- County Climate Action Policy in alignment with State of MN

Other Items of Interest

- Roseville embedded social worker, with support from Ramsey County, evaluating success in 2025
- A commitment for partnership building with:
 - RC Community and Economic Development
 - RC Public Works (for road, transit, and ped plans)
 - RC Social Services (alternative responses & social workers)

Questions or Comments?

Thank You!

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: May 8, 2023
Item No.: 7.b

Department Approval



City Manager Approval



Item Description: Police Civil Service Commission Meeting with the City Council

BACKGROUND

Each year, the Police Civil Service Commission meets with the City Council to review activities and accomplishments and to discuss the upcoming year's work plan and issues that may be considered.

Activities and Accomplishments:

- Review the business / accomplishments of the past year's meetings.

Work Plan items for the upcoming year:

- Annual Business Meeting

FINANCIAL IMPLICATIONS

There are no financial implications to the City.

POLICY OBJECTIVE

Review Police Civil Service Commission activities and accomplishments and discuss the upcoming year's work plan.

RACIAL EQUITY IMPACT SUMMARY

The Roseville Police Civil Service Commission partners with the Roseville Police Department to review employment practices to ensure they are fair and reasonable, recognizing as the City continues to grow and increase in racial diversity, it is important we continue to recruit police officers with diverse voices, perspectives, and lived experiences.

STAFF RECOMMENDATION

The Police Department recommends the City Council review the Police Civil Service Commission's activities and accomplishments and discuss the upcoming year's work plan.

REQUESTED COUNCIL ACTION

Review Police Civil Service Commission activities and accomplishments and discuss the upcoming year's work plan.

Prepared by: Erika Scheider, Chief of Police

REQUEST FOR COUNCIL ACTION

Date: May 8, 2023
Item No.: 7.c

Department Approval

Michelle Pietrick

City Manager Approval

Sam J. Truog

Item Description: Receive Annual Comprehensive Financial Report, Auditor Communication Letter, and Reports on Compliance for Fiscal Year Ending December 31, 2022

BACKGROUND

State Statute requires an annual presentation of the City's year-end financial report by an independent auditor. The purpose is to provide a forum for which an independent report can be made directly to elected officials with regard to the City's financial operations.

Rebecca Petersen, from the firm of Redpath and Company, LLC will be present to provide an overview of the Annual Reports, as well as the audit process and any required disclosures or findings.

Staff will be available for any follow-up questions if necessary.

POLICY OBJECTIVE

The presentation of the annual report is required by State Statute.

BUDGET IMPLICATIONS

Not applicable.

RACIAL EQUITY IMPACT SUMMARY

There is no equity impact

STAFF RECOMMENDATION

Staff recommends the Council formally accept the 2022 Annual Comprehensive Financial Report and Audit Reports.

REQUESTED COUNCIL ACTION

Motion to accept the 2022 Annual Financial Reports.

Prepared by: Michelle Pietrick, Finance Director

Attachments: A: 2022 Annual Comprehensive Financial Report and Auditor Reports
B: Copy of audit presentation PowerPoint slides



ANNUAL COMPREHENSIVE FINANCIAL REPORT

**FISCAL YEAR ENDED
DECEMBER 31, 2022**

An aerial photograph of a city area, likely Roseville, Minnesota, showing various buildings, parking lots, and streets. A large, semi-transparent red rose is overlaid on the right side of the image, partially obscuring the city view.

**PREPARED BY THE
FINANCE DEPARTMENT**

City of Roseville, Minnesota
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Introductory Section

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May 3rd, 2023

To the City Council and Citizens of the City of Roseville:

Minnesota statutes require all cities to issue an annual report on its financial position and activity prepared in accordance with generally accepted accounting principles in the United States of America (GAAP), and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants or the Office of the State Auditor. Pursuant to that requirement, we hereby issue the annual comprehensive financial report of the City of Roseville for the fiscal year ended December 31, 2022.

This report consists of management's representations concerning the finances of the City of Roseville. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in this report. To provide a reasonable basis for making these representations, management of the City of Roseville has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the City of Roseville's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the City of Roseville's internal controls have been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The City of Roseville's financial statements have been audited by Redpath and Company, a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the City of Roseville for the fiscal year ended December 31, 2022 are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded based upon the audit, that there was a reasonable basis for rendering an unmodified opinion that the City of Roseville's financial statements for the fiscal year ended December 31, 2022, are fairly presented in conformity with GAAP. The independent auditor's report is presented as the first component of the financial section of this report.

GAAP requires that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The City of Roseville's MD&A can be found immediately following the report of the independent auditors.

Profile of the Government

The City of Roseville, incorporated in 1948, is a suburban community bordering both Minneapolis and St. Paul, Minnesota in the eastern part of the state. This area is considered to be the major population and economic growth area in the state, and among one of the highly ranked economic growth areas in the country. The City of Roseville currently occupies a land area of 13.7 square miles and serves a population of 36,440. The City of Roseville is empowered to levy a property tax on both real and personal properties located within its boundaries. While it also is empowered by state statute to extend its corporate limits by annexation, Roseville is a completely developed community and is bordered on all sides by other incorporated communities.

The City of Roseville has operated under the council-manager form of government since 1974. Policy-making and legislative authority are vested in a city council consisting of the mayor and four other members. The city council is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, and hiring the city manager. The city manager is responsible for carrying out the policies and ordinances of the council, for overseeing the day-to-day operations of the city government, and for appointing the heads of the various departments. The council is elected on a non-partisan basis. The Mayor and Council members serve four-year staggered terms. The council and mayor are elected at large.

The City of Roseville provides a full range of services, including police and fire protection; the construction and maintenance of highways, streets, and other infrastructure; water and sewer services and recreational activities and cultural events.

The annual budget serves as the foundation for the City of Roseville's financial planning and control. All departments and agencies of the City of Roseville submit requests for appropriation to the City Manager in May of each year. The City Manager uses these requests as the starting point for developing a proposed budget. The City Manager then presents this proposed budget to the council for review prior to August 31st. The council is required to hold public hearings on the proposed budget and to adopt a final budget by no later than December 31st, the close of the City of Roseville's fiscal year.

The appropriated budget is prepared by fund, function (e.g., public safety), and department (e.g., police). Department heads may make transfers of appropriations within a fund. Transfers of appropriations between funds, however, require the special approval of the city council. Budget-to-actual comparisons are provided in this report for each individual governmental fund for which an appropriated annual budget has been adopted. For the general fund, this comparison is presented on page 86 as part of the basic financial statements for the governmental funds. For governmental funds other than the general fund, and with appropriated annual budgets, this comparison is presented in the required supplementary information and the governmental fund subsection of this report, shown on pages 87-90 and 106-108.

Factors Affecting Financial Condition

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment within which the City of Roseville operates.

Local Economy. The City of Roseville currently enjoys a favorable economic environment and local indicators point to continued stability and improvement. The region, while noted for a strong retail sector, enjoyed modest re-development in recent years. The re-development consisted of varied retail that added

to the relative stability of the unemployment rate. Major industries with headquarters or divisions located within the government's boundaries or in close proximity include computer hardware and software manufacturers, electrical controls and medical services, and several divisions of state government departments which administer the state highway system and the State's educational administration of K-12 operations.

The City of Roseville area has an employed labor force of approximately 40,000 which is anticipated to remain steady for the foreseeable future.

Because of the fully developed nature of the community, the opportunity for new and expanded housing is limited. The city's emphasis has been, in recent years, on assisting homeowners to redevelop and remodel the current available housing so that as the change-over from older residents occurs, younger families will continue to be attracted to Roseville.

Long-term Financial Planning. The city council annually participates in the development of the City's long-term goals and objectives. Recently adopted goals include; establishing adequate funding mechanisms for infrastructure replacement, redeveloping the City's housing options, and securing funds for new initiatives.

The city is also working closely with state, federal and neighboring communities to improve the area's state and county transportation network, which includes upgraded highways and strategically-placed pathways. Funding for most of the transportation improvements will need to come from state, county and federal sources, with a smaller portion supported by the local taxpayers.

Relevant Financial Policies. As part of the annual budget process, the City reviews a number of fiscal and budget policies. There have been no significant changes to these policies from the previous year.

Major Initiatives. Each year the goal of the City is to provide residents and businesses with the necessary and desired services in the most efficient manner while limiting the financial burden to taxpayers. Secondary goals center on the allocation of resources to uphold previously identified community aspirations, and meeting the needs identified in the most recent citizen survey. Those aspirations included the following:

City of Roseville Community Aspirations

- ❑ Welcoming, inclusive, and respectful;
- ❑ Safe and law-abiding;
- ❑ Economically prosperous, with a stable and broad tax base;
- ❑ Secure in our diverse and quality housing and neighborhoods;
- ❑ Environmentally responsible, with well-maintained natural assets;
- ❑ Physically and mentally active and healthy;
- ❑ Well-connected through transportation and technology infrastructure; and
- ❑ Engaged in our community's success as citizens, neighbors, volunteers, leaders, and businesspeople.

Achieving these goals and strategies are not expected to have a significant financial impact however. It is expected that a portion of existing resources will be redirected to the extent possible. In addition, it is expected that future debt obligations will decline which will allow existing resources dedicated to debt service to be re-purposed.

Awards and Acknowledgements

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Roseville for its annual comprehensive financial report (ACFR) for the fiscal year ended December 31, 2021. This was the 43rd consecutive year that the city has received this prestigious award. In order to be awarded a Certificate of Achievement, the government published an easily readable and efficiently organized ACFR. This report satisfied both GAAP and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current ACFR continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

In addition, the City also received its 27th GFOA Distinguished Budget Presentation Award for its annual budget document dated January 1, 2022. In order to qualify for the Distinguished Budget Presentation Award, the government's budget document was judged to be proficient in several categories, including as a policy document, a financial plan, an operations guide, and a communications device.

The preparation of this report would not have been possible without the dedicated services of the Finance Department Staff. I would like to express my appreciation to all members of the department who assisted and contributed to the preparation of this report. Credit must also be given to the Mayor and the City Council for their unfailing support for maintaining the highest standards of professionalism in the management of the City of Roseville's finances.

Respectfully submitted

A handwritten signature in black ink that reads "Michelle Pietrick". The script is cursive and fluid, with the first letters of the first and last names being capitalized and prominent.

Michelle Pietrick
Finance Director



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**City of Roseville
Minnesota**

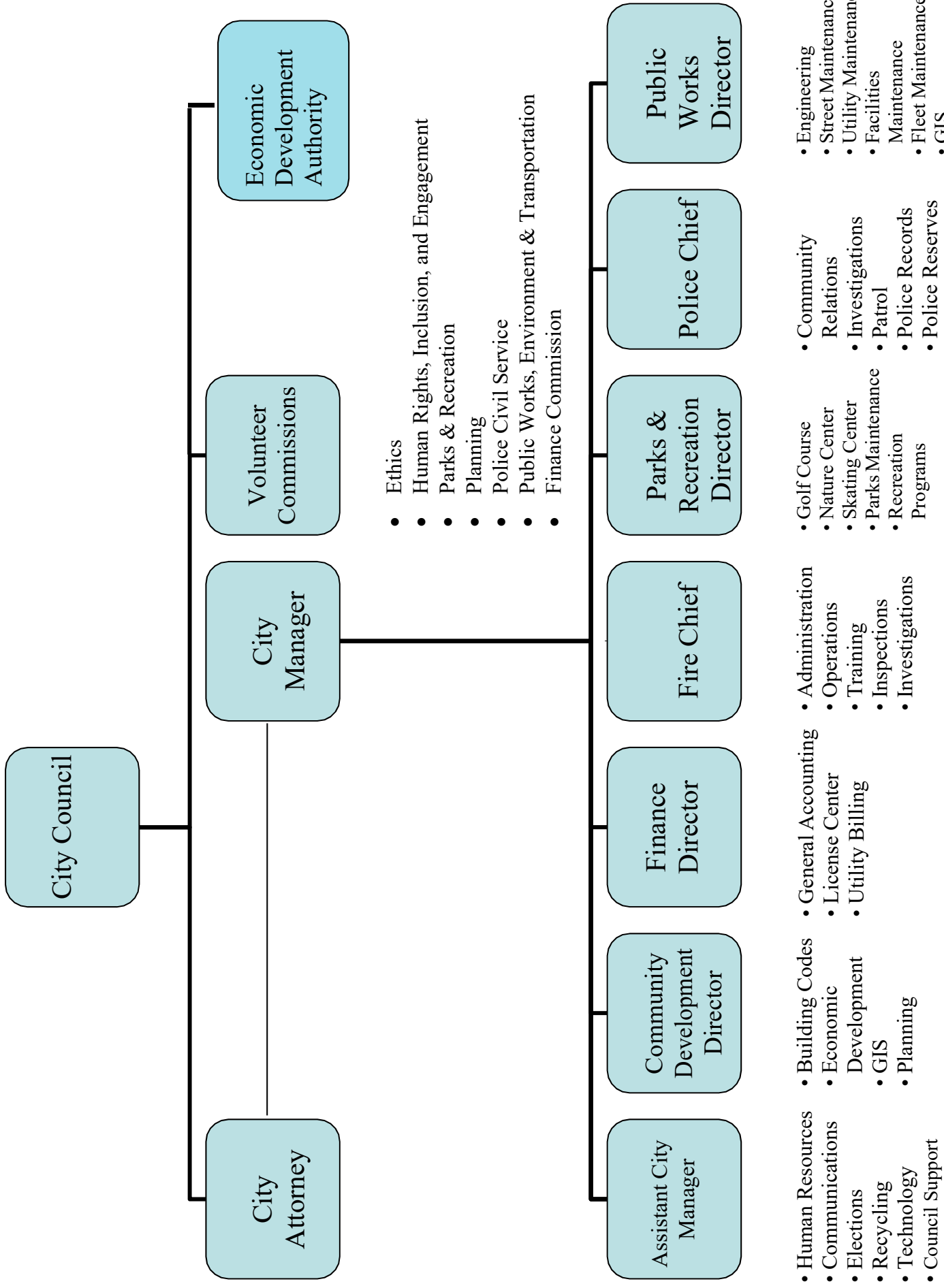
For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

December 31, 2021

Christopher P. Morill

Executive Director/CEO

City of Roseville Organizational Chart



City of
ROSEVILLE
Minnesota, USA **Officials**
December 31, 2022

Elected Officials

Mayor	Dan Roe	Term expires 12/31/2022
Council	Julie Strahan	Term expires 12/31/2024
Council	Jason Etten	Term expires 12/31/2024
Council	Wayne Groff	Term expires 12/31/2022
Council	Robert Willmus	Term expires 12/31/2022

Appointed Officials

City Manager	Pat Trudgeon
Finance Director	Michelle Pietrick
Police Chief	Erika Scheider
Fire Chief	David Brosnahan
Public Works Director	Jesse Freihammer
Parks & Recreation Director	Matthew Johnson
Community Development Director	Janice Gundlach

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Financial Section

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INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and
Members of the City Council
City of Roseville, Minnesota

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Roseville, Minnesota, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the City of Roseville, Minnesota's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Roseville Minnesota, as of December 31, 2022, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City of Roseville, Minnesota and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Roseville, Minnesota's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Governmental Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City of Roseville, Minnesota's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Roseville, Minnesota's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Change in Accounting Principle

As described in Note 3.G. to the financial statements, the City of Roseville, Minnesota adopted new accounting guidance for the year ended December 31, 2022, Governmental Accounting Standards Board Statement No. 87, Leases. Our opinions are not modified with respect to this matter.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the budgetary comparison schedules, and the schedules of OPEB and pension information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with

management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Roseville Minnesota's basic financial statements. The accompanying combining and individual nonmajor fund financial statements and schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 3, 2023, on our consideration of City of Roseville Minnesota's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of Roseville, Minnesota's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Roseville, Minnesota's internal control over financial reporting and compliance.


REDPATH AND COMPANY, LTD.

St. Paul, Minnesota

May 3, 2023

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CITY OF ROSEVILLE, MINNESOTA

MANAGEMENT'S DISCUSSION AND ANALYSIS For Year Ended December 31, 2022

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As management of the City of Roseville, we offer readers of the City's financial statement this narrative overview and analysis of the financial activities of the City for the fiscal year ended December 31, 2022. We encourage readers to consider the information presented here in conjunction with the City's financial statements and the additional information that we have furnished in our letter of transmittal, which can be found on pages 1 through 4 of this report.

Financial Highlights

- The assets and deferred outflows of the City of Roseville exceeded its liabilities and deferred inflows at the close of the most recent fiscal year by \$208,077,671 (Net position). Of this amount, \$21,009,027 (unrestricted net position) may be used to meet the government's ongoing obligations to citizens and creditors in accordance with the City's fund designations and fiscal policies.
- The City's total net position from operations increased by \$1,127,737.
- As of the close of the current fiscal year, the City of Roseville's governmental activities reported combined ending unrestricted net position of \$18,562,509.
- At the end of the current fiscal year, unrestricted fund balance for the general fund was \$8,131,654 or 39.26% of total general fund expenditures.
- The City of Roseville total bonded debt decreased by \$2,250,000 during the current fiscal year.

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the City's assets and deferred outflows, and liabilities and deferred inflows of resources, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating. To assess the overall health of the City, one needs to consider additional non-financial factors such as changes in the City's property tax base and the condition of the City's infrastructure.

The *Statement of Activities* presents information showing how the City's net position changed during the fiscal year. All changes in net position are reported when the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in the future fiscal periods (e.g., uncollected taxes and earned but unused compensated absences).

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, public safety, public works, economic development and recreation. The business-

CITY OF ROSEVILLE, MINNESOTA

MANAGEMENT'S DISCUSSION AND ANALYSIS For Year Ended December 31, 2022

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

type activities of the City of Roseville include water, sanitary sewer, golf, storm drainage and recycling.

The government-wide financial statements can be found in the Basic Financial Statements section of this report.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

Governmental Funds – Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City maintains 14 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the General, Recreation, ARPA, Community Development, Information Technology, Roseville Economic Development Authority, Debt Service, Revolving Improvements, Economic Increments Construction and Street Construction, all of which are considered major funds. Data from the other governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements elsewhere in this report.

The basic governmental fund financial statements can be found in the Basic Financial Statements section of this report.

Proprietary Funds – The City maintains two different types of proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its Sanitary Sewer, Water, Golf Course, Storm Drainage and Solid Waste Recycling operations. Internal service funds are an accounting device used to accumulate and allocate costs internally among the City's various functions. The City uses its internal service funds to account for Workers' Compensation Self Insurance and Risk Management. The services provided by these funds predominately benefit the governmental rather than the business-type functions. They have been included within governmental activities in the government-wide financial statements.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate

CITY OF ROSEVILLE, MINNESOTA

MANAGEMENT'S DISCUSSION AND ANALYSIS For Year Ended December 31, 2022

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

information for the Sanitary Sewer, Water, Golf Course, Storm Drainage and Solid Waste Recycling since they are considered to be major funds of the City. Both internal service funds are combined into a separate single aggregated presentation in the proprietary fund financial statements. Individual fund data for the internal service funds is provided in the form of combining statements elsewhere in this report.

The basic proprietary fund financial statements can be found in the Basic Financial Statements section of this report.

Fiduciary Funds – Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

The basic fiduciary fund financial statements can be found in the Basic Financial Statements section of this report.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other Supplementary Information

In addition to the basic financial statements and accompanying notes, *Required Supplementary Information*, presents a detailed budgetary comparison schedule for the General, Recreation and the Community Development Fund to demonstrate compliance with the budget. In accordance with the requirements of GASB Statement 75, it also includes other post-employment benefit plan schedule of funding progress. The combining statements referred to earlier in connection with nonmajor governmental funds and internal service funds and other information related to the individual funds are presented immediately following the required supplementary information.

CITY OF ROSEVILLE, MINNESOTA

MANAGEMENT'S DISCUSSION AND ANALYSIS For Year Ended December 31, 2022

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

The analysis of the City's financial position begins with a review of the *Statement of Net Position* and the *Statement of Activities*. These two statements report the City's net position and changes therein. It should be noted that the financial position can also be affected by non-financial factors, including economic conditions, population growth and new regulations. Net position may serve over time as a useful indicator of a government's financial position. In the case of the City of Roseville, assets and deferred outflows exceeded liabilities by \$208,077,671 as of December 31, 2022. This represents an increase of \$1,127,737 from the previous year.

By far the largest portion of the City of Roseville's net position (83.31% percent) reflects its investment in capital assets (e.g. land, buildings, machinery, equipment and infrastructure) less any related debt used to acquire those assets that is still outstanding. The City of Roseville uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City of Roseville's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

CONDENSED STATEMENT OF NET POSITION

	Governmental Activities 2022	Governmental Activities 2021	Business-Type Activities 2022	Business-Type Activities 2021	Total 2022	Total 2021
Current and other assets	\$60,956,675	\$65,408,937	\$7,545,169	\$7,689,503	\$68,501,844	\$73,098,440
Capital assets	141,097,883	139,607,360	49,380,866	47,345,020	190,478,749	186,952,380
Total Assets	202,054,558	205,016,297	56,926,035	55,034,523	258,980,593	260,050,820
Deferred outflows of resources	24,944,818	12,081,073	515,589	591,825	25,460,407	12,672,898
Long-term liabilities						
Outstanding	56,190,781	30,842,682	4,430,081	3,841,163	60,620,862	34,683,845
Other liabilities	10,717,748	8,170,205	3,314,815	3,503,630	14,032,563	11,673,835
Total Liabilities	66,908,529	39,012,887	7,744,896	7,344,793	74,653,425	46,357,680
Deferred inflows of resources	1,623,211	18,623,191	90,535	792,916	1,713,746	19,416,107
Net Position						
Net investment in capital assets	126,195,186	122,812,999	47,163,517	46,264,802	173,358,703	169,077,801
Restricted	13,709,941	13,047,725	-	-	13,709,941	13,047,725
Unrestricted	18,562,509	23,600,568	2,446,518	1,223,840	21,009,027	24,824,408
Total Net Position	\$158,467,636	\$159,461,292	\$49,610,035	\$47,488,642	\$208,077,671	\$206,949,934

A portion of the of the City of Roseville's net position represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position - \$21,009,027 may be used to meet the City's ongoing obligations to citizens and creditors.

At the end of the current fiscal year, the City of Roseville is able to report positive balances in all three categories of net position, both for the government as a whole, as well as for its separate governmental and business-type activities. The only exception to this is the charitable gambling fund, which was negative as a result of the fair market adjustment for investments.

Analysis of the City's Operations – Governmental activities decreased the City of Roseville's net position by \$993,656; Business-type activities increased Roseville's net position by \$2,121,393; for an overall increase of \$1,127,737. Key elements of this increase are as follows:

CITY OF ROSEVILLE, MINNESOTA

MANAGEMENT'S DISCUSSION AND ANALYSIS For Year Ended December 31, 2022

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

CONDENSED STATEMENT OF CHANGES IN NET POSITION

	Governmental Activities 2022	Governmental Activities 2021	Business-Type Activities 2022	Business-Type Activities 2021	Total 2022	Total 2021
Revenues						
Program Revenues						
Charges for services	\$14,623,582	\$12,302,588	\$17,826,843	\$17,280,874	\$32,450,425	\$29,583,462
Operating grants and Contributions	5,513,179	4,816,658	95,927	280,245	5,609,106	5,096,903
Capital grants and Contributions	6,205,118	885,421	98,211	1,177,519	6,303,329	2,062,940
General Revenues						
Property taxes	24,964,220	24,252,351	-	-	24,964,220	24,252,351
Other taxes	1,817,870	1,634,490	-	-	1,817,870	1,634,490
Grants & contributions not Restricted to specific Programs	-	-	-	-	-	-
Investment earnings	648,345	436,027	60,808	19,226	709,153	455,253
Net Increase (decrease) in fair value of investments	(5,596,474)	(510,189)	(347,228)	(29,378)	(5,943,702)	(539,567)
Gain on Sale of capital asset	1,464,277	10,139	34,450	-	1,498,727	10,139
Total Revenues	\$49,640,117	\$43,827,485	\$17,769,011	\$18,728,486	\$67,409,128	\$62,555,971
Expenses						
General government	\$11,681,627	\$9,700,733	\$ -	\$ -	\$11,681,627	\$9,700,733
Public safety	16,967,185	12,199,338	-	-	16,967,185	12,199,338
Public works	8,777,781	5,784,692	-	-	8,777,781	5,784,692
Economic development	3,985,490	3,536,319	-	-	3,985,490	3,536,319
Recreation	7,315,293	6,345,259	-	-	7,315,293	6,345,259
Interest on debt	396,986	523,904	26,596	-	423,582	523,904
Sanitary sewer	-	-	4,558,112	4,569,332	4,558,112	4,569,332
Water	-	-	8,007,013	7,406,174	8,007,013	7,406,174
Golf	-	-	521,681	501,318	521,681	501,318
Storm drainage	-	-	1,672,286	1,498,814	1,672,286	1,498,814
Recycling	-	-	867,109	586,429	867,109	586,429
Total Expenses	\$ 49,124,362	\$ 38,090,245	\$ 15,652,797	\$ 14,562,067	\$ 64,777,159	\$ 52,652,312
Change in Net Position before Transfers	\$515,755	\$5,737,240	\$2,116,214	\$4,166,419	\$2,631,969	\$9,903,659
Transfers	(5,179)	-	5,179	-	-	-
Special Item - Disposal of Metro-INET	(1,504,232)	-	-	-	(1,504,232)	-
Increase (decrease) in Net position	(993,656)	5,737,240	2,121,393	4,166,419	1,127,737	9,903,659
Net position, January 1	\$159,461,292	\$153,724,052	\$47,488,642	\$43,322,223	206,949,934	197,046,275
Net position on December 31st	\$158,467,636	\$159,461,292	\$49,610,035	\$47,488,642	\$208,077,671	\$206,949,934

CITY OF ROSEVILLE, MINNESOTA

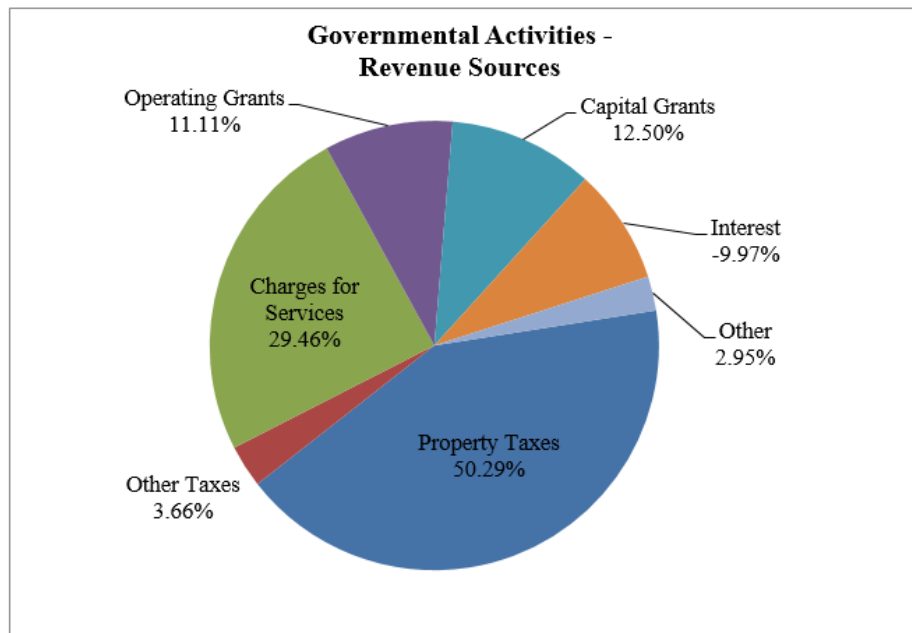
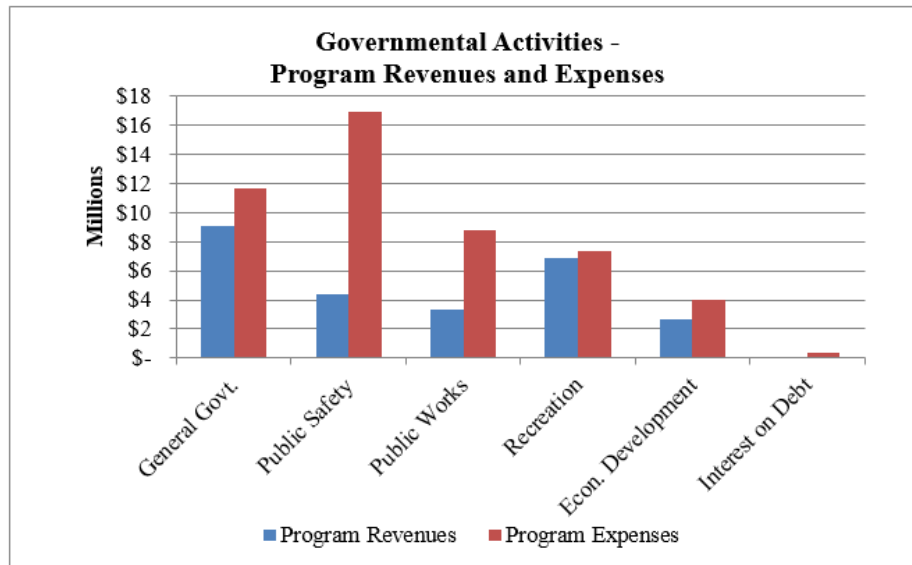
MANAGEMENT'S DISCUSSION AND ANALYSIS For Year Ended December 31, 2022

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

Governmental Activities

The decrease in net position resulted from the disposal of Metro-INET and the decrease in fair value of investments which offset increases in property taxes and charge for services.

Below are specific graphs, which provide comparisons of the governmental activities revenues and expenses for the last fiscal year.



CITY OF ROSEVILLE, MINNESOTA

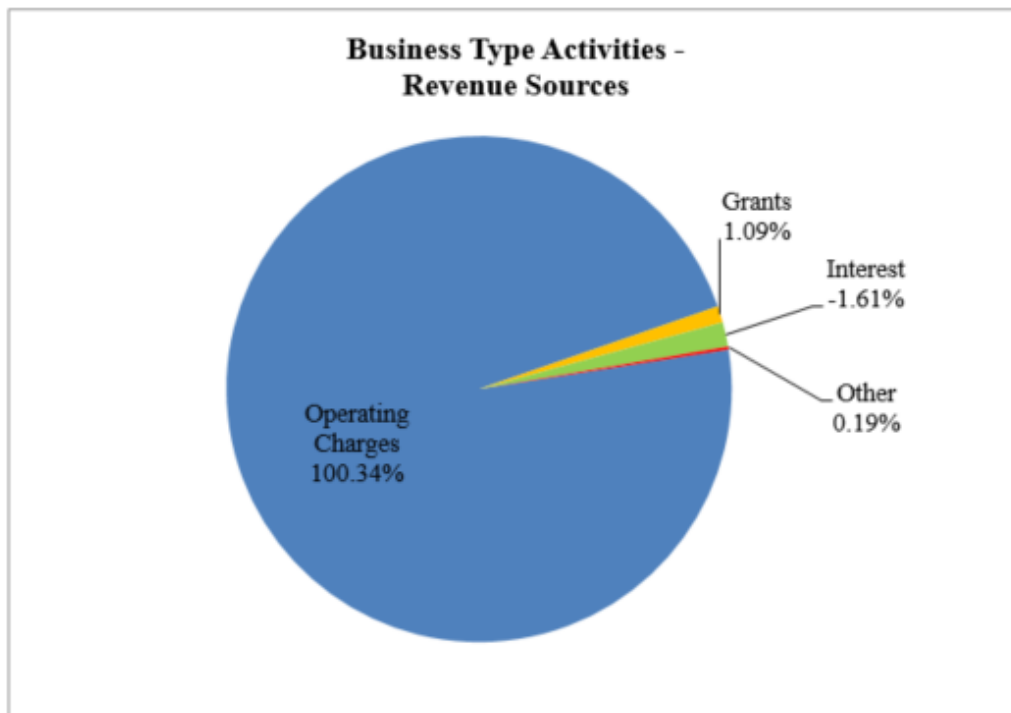
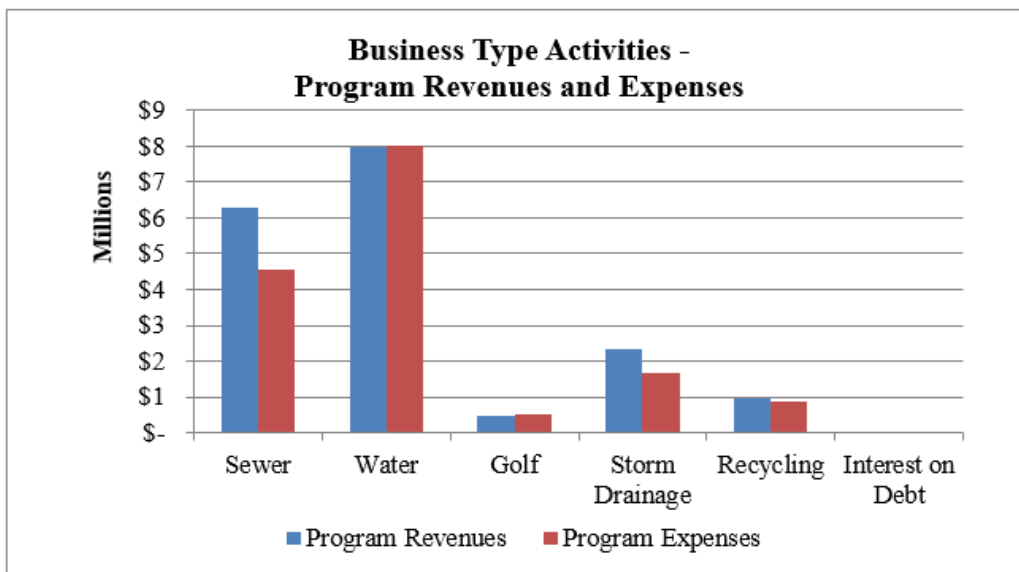
MANAGEMENT'S DISCUSSION AND ANALYSIS For Year Ended December 31, 2022

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

Business-type Activities

The increase in net position for business-type activities reflects improved cost containment. Rate increases in 2022 for Water, Sewer, Storm Drainage and Recycling were implemented to offset declining interest earnings and other non-tax revenue sources. The rate increases were also implemented to provide yearly contributions for future funding of capital asset replacement.

Below are graphs showing the business-type activities revenue and expense comparisons for the past fiscal year.



CITY OF ROSEVILLE, MINNESOTA

MANAGEMENT'S DISCUSSION AND ANALYSIS For Year Ended December 31, 2022

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

Governmental Funds

The focus of the City of Roseville's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City of Roseville's financing requirements. In particular, unrestricted fund balance may serve as useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the City of Roseville's governmental funds reported combined ending fund balances of \$43,893,304. Approximately 68.77% of this total amount \$30,183,362 constitutes unrestricted fund balance. The remainder of the fund balance is restricted to indicate that it is not available for new spending because it is legally restricted for; 1) various operating purposes - \$6,591,999, 2) for tax increment financing activities - \$4,003,839, 3) debt service - \$2,224,332 and 4) housing and economic development - \$899,772.

The General Fund decreased \$1,649,070 due to the fair value of investments valuation adjustment. Also, planned for using \$150,000 of fund balance to pay for the community visioning and code recodification projects which are infrequent projects.

The Recreation Fund increased by \$83,964, due mainly to increased program charges for services as the participation rebounded from the pandemic in 2020.

The Community Development fund decreased by \$319,436 due to license and permits revenue activity that was lower than anticipated in 2022. The decreased revenue can be attributed a slow down in new building projects

The Information Technology fund decreased by \$1,024,422 due to the transfer of balance related to Metro I-NET breaking off to be its own entity.

The Roseville Economic Development Authority fund decreased by \$273,003 due to the decrease in fair value of investments valuation adjustment.

The Debt Service Fund decreased by \$159,068 largely due to the decrease in fair value of investments valuation adjustment.

The Revolving Improvements Fund increased by \$1,578,716 mainly due to the sale of an old fire station capital asset.

The Economic Increments Construction Fund accounts for the activities in the City's Tax Increment Financing (TIF) Districts. The Fund's balance increased by \$229,743 due to receipt of new district tax increment received in 2022 but not scheduled to be expended until 2023.

The Street Construction Fund decreased by \$1,293,972 mainly due to planned use of reserves for capital projects in 2022 and the decrease in fair value of investments valuation adjustment.

Proprietary Funds

The City of Roseville's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

CITY OF ROSEVILLE, MINNESOTA

MANAGEMENT'S DISCUSSION AND ANALYSIS For Year Ended December 31, 2022

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

The Sanitary Sewer fund net position increased by \$1,577,455 in 2022. This was a result of an increase in sanitary sewer fee increases in 2022 to fund future capital investment needs and to offset increased operation costs.

The Water fund net position decreased by \$36,077, which was a result of increased repairs and maintenance costs for water main breaks.

The Golf fund net position decreased by \$63,136 in 2022, largely due to increased supplies and vehicle maintenance costs

The Storm Drainage fund net position increased by \$586,103 in 2022. This was a result of an increase in the rates charged in 2022 to cover future capital asset replacement.

The Solid Waste Recycling fund net position increased by \$57,048 in 2022. This was a result of increased rates charged in 2022 to cover operating costs and to build reserves for future capital outlay to purchase city owned recycling carts. Currently, the recycling contractor provides the carts.

The unrestricted net position in the respective proprietary funds is Sewer - \$2,379,733; Water – \$(1,557,222); Golf - \$(106,045); Storm - \$1,302,323 and Recycling - \$427,729. Future utility revenues are anticipated to resolve the current unrestricted deficit in the water fund. Overall, net position increased \$2,121,393 reflecting positive cash flow from utility rates, which were designated for future capital replacements.

General Fund Budgetary Analysis

The General Fund balance decreased by \$1,649,070 in 2022. The General Fund property tax revenue was \$203,369 lower than the final budget due to higher current year property tax petitions. The general fund investment income revenue was lower than the final budget due to the decrease in fair value of investment adjustment which is based on the market value as of December 31, 2022. The General Fund Public Safety function was \$421,333 over budget due to increased overtime for staff vacancies and work comp shift vacancies and vehicle repairs as a result of multiple vehicles damaged during the year. The Public works function was \$142,290 over budget due to increased overtime as a result of more than average number of snow events and also a result of higher fuel costs.

CITY OF ROSEVILLE, MINNESOTA

MANAGEMENT'S DISCUSSION AND ANALYSIS For Year Ended December 31, 2022

CAPITAL ASSETS

The City of Roseville's investment in capital assets for its governmental and business type activities as of December 31, 2022, amounts to \$190,478,749 (net of accumulated depreciation) – an increase of \$3,526,369 from the previous year. This investment in capital assets includes land, buildings, infrastructure, machinery and equipment.

Major capital asset events during the current fiscal year included the following:

- Approximately \$5 million in improvements to the City's speed skating facility and streets
- Approximately \$3.4 million in improvements to the City's sewer lines, water lines, lift stations and storm drainage infrastructure.

CAPITAL ASSETS AT YEAR-END NET OF ACCUMULATED DEPRECIATION

	Governmental Activities 2022	Governmental Activities 2021	Business-Type Activities 2022	Business-Type Activities 2021	Total 2022	Total 2021
Land & easements	\$37,072,750	\$37,072,750	\$893,299	\$893,298	\$37,966,049	\$37,966,048
Buildings	24,362,677	25,305,416	2,512,380	2,520,896	26,875,057	27,826,312
Improvements other Than buildings	5,652,986	5,691,661	223,483	266,088	5,876,469	5,957,749
Machinery & equipment	7,466,158	8,004,506	1,145,720	930,613	8,611,878	8,935,119
Infrastructure	60,895,798	61,439,457	43,699,401	39,620,077	104,595,199	101,059,534
Construction in progress	5,647,514	2,093,570	906,583	3,114,048	6,554,097	5,207,618
Total Capital Assets	\$141,097,883	\$139,607,360	\$49,380,866	\$47,345,020	\$190,478,749	\$186,952,380

Additional information on the City of Roseville's capital assets can be found in Notes 1D and Note 3-C in the Notes to the Financial Statements section of this report.

CITY OF ROSEVILLE, MINNESOTA

MANAGEMENT'S DISCUSSION AND ANALYSIS For Year Ended December 31, 2022

LONG-TERM OBLIGATIONS

At the end of the current fiscal year, The City of Roseville had total long-term debt outstanding of \$16,420,000. Of this amount:

- \$295,000 for housing improvements
- \$7,445,000 for the general obligation for remaining construction of a new fire station and for various parks renewal projects
- \$4,140,000 for the refunding of general obligation bonds that financed the original construction of a new fire station and to make various park improvements
- \$2,205,000 in general obligation tax increment revenue bonds to finance public improvements within Tax Increment Financing District No. 17
- \$2,335,000 in general obligation water revenue bonds to finance the replacement of water infrastructure capital assets

OUTSTANDING DEBT GENERAL OBLIGATION IMPROVEMENT BONDS AND CERTIFICATES OF INDEBTEDNESS

	Governmental Activities 2022	Governmental Activities 2021	Business-Type Activities 2022	Business-Type Activities 2021	Total 2022	Total 2021
General obligation bonds						
Tax Increment Revenue Bonds	\$2,205,000	\$2,405,000	\$ -	\$ -	\$2,205,000	\$2,405,000
Municipal bonds	11,880,000	13,700,000	2,335,000	2,565,000	14,215,000	16,265,000
Total Outstanding Debt	\$14,085,000	\$16,105,000	\$2,335,000	\$2,565,000	\$16,420,000	\$18,670,000

The City of Roseville maintains an Aaa rating from Moody's and an AAA from Standard and Poor's on all of its general obligation debt.

Minnesota State statutes limit the amount of general obligation debt a city may issue to 3% of total Estimated Market Value. The current debt limitation for the City of Roseville is \$169,998,972. \$14,085,000 of the City's outstanding debt is counted against the statutory limitation as the debt is wholly financed by a general tax levy.

Additional information on the City of Roseville's long-term debt can be found in Note 1-D and Note 3-H this report.

Financial Outlook

A number of local economic factors played a role in setting next year's budget, utility rates and fee schedule:

- ❖ The City made operational adjustments to minimize the increased property taxes needed to ensure that the City's core services are funded in a manner that preserves the greatest value to the community. Main strategies of the 2023 budget were to invest in infrastructure, maintain city programs and workforce, and the strategic use of financial reserves and grant funding.
- ❖ User charges in the proprietary funds were increased to cover increased operational costs and to address asset replacement needs.

These factors were considered when the City of Roseville prepared its 2023 budget.

REQUESTS FOR INFORMATION

The financial report is designed to provide our citizens, customers, investors and creditors with a general overview of the City's finances. If you have questions about this report or need any additional information, contact the Office of the Finance Director, 2660 Civic Center Drive, Roseville, MN 55113.

Basic Financial Statements

		Primary Government	
	Governmental	Business-Type	
	Activities	Activities	Totals
ASSETS			
Cash and cash equivalents	\$ 49,861,861	\$ 2,870,387	\$ 52,732,248
Receivables			
Accounts	831,735	3,947,364	4,779,099
Taxes	599,898	-	599,898
Investment interest	175,415	10,930	186,345
Special assessments	1,208,212	407,955	1,616,167
Due from other governments	2,279,004	52,569	2,331,573
Notes	2,558,664	-	2,558,664
Leases	943,923	-	943,923
Prepays	17,718	255,964	273,682
Assets held for resale	10,410	-	10,410
Net pension asset - fire relief	2,469,835	-	2,469,835
Capital Assets Not Being Depreciated			
Land	29,340,857	893,299	30,234,156
Easements	7,731,893	-	7,731,893
Construction in Progress	5,647,514	906,583	6,554,097
Capital Assets Net of Accumulated Depreciation			-
Buildings	24,362,677	2,512,380	26,875,057
Improvements other than Buildings	5,652,986	223,483	5,876,469
Machinery, equipment, and vehicles	7,466,158	1,145,720	8,611,878
Infrastructure	60,895,798	43,699,401	104,595,199
Total Assets	202,054,558	56,926,035	258,980,593
DEFERRED OUTFLOWS OF RESOURCES			
Deferred pension resources	24,944,818	515,589	25,460,407
LIABILITIES			
Accounts payable	3,426,657	1,587,696	5,014,353
Accrued payroll	633,006	55,437	688,443
Contracts and retainage payable	289,675	33,261	322,936
Bond interest payable	142,534	16,007	158,541
Due to other governmental units	3,141,106	64,569	3,205,675
Unearned revenue	2,276,418	-	2,276,418
Deposits payable	808,352	1,585,300	2,393,652
Noncurrent Liabilities:			
Due Within One Year	2,760,961	310,002	3,070,963
Due in More than One Year	53,429,820	4,088,782	57,518,602
Total Liabilities	66,908,529	7,741,054	74,649,583
DEFERRED INFLOWS OF RESOURCES			
Deferred lease revenue	943,923	-	943,923
Deferred pension resources	679,288	90,535	769,823
Total Deferred Inflows of Resources	1,623,211	90,535	1,713,746
NET POSITION			
Net Investment in Capital Assets	126,195,186	47,163,517	173,358,703
Restricted for:			
Law enforcement	439,965	-	439,965
Telecommunication	118,808	-	118,808
Community development	4,127,898	-	4,127,898
Park dedication	1,905,328	-	1,905,328
Tax increment	4,003,838	-	4,003,838
Debt service	2,166,479	-	2,166,479
Housing and Economic Development	889,772	-	889,772
Unrestricted	18,620,362	2,446,518	21,066,880
Total Net Position	\$ 158,467,636	\$ 49,610,035	\$ 208,077,671

The notes to the financial statements are an integral part of this statement.

Functions/Programs	Program Revenues				Net (Expense) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government		
					Governmental Activities	Business-type Activities	Total
Primary government:							
Governmental activities:							
General government	\$ 11,681,627	\$ 8,233,716	\$ 844,639	\$ -	\$ (2,603,272)	\$ -	\$ (2,603,272)
Public safety	16,967,185	2,395,139	2,024,204	-	(12,547,842)	-	(12,547,842)
Public works	8,777,781	338,935	-	2,972,096	(5,466,750)	-	(5,466,750)
Economic development	3,985,490	80,643	2,560,580	-	(1,344,267)	-	(1,344,267)
Recreation	7,315,293	3,575,149	83,756	3,233,022	(423,366)	-	(423,366)
Interest on long-term debt	396,986	-	-	-	(396,986)	-	(396,986)
Total governmental activities	49,124,362	14,623,582	5,513,179	6,205,118	\$ (22,782,483)	-	(22,782,483)
Business-type activities:							
Sewer	4,558,112	6,284,669	5,270	-	-	1,731,827	1,731,827
Water	8,007,013	7,984,635	-	-	-	(22,378)	(22,378)
Golf	521,681	460,845	-	-	-	(60,836)	(60,836)
Storm Drainage	1,672,286	2,235,351	-	98,211	-	661,276	661,276
Recycling	867,109	861,343	90,657	-	-	84,891	84,891
Total business-type activities	15,626,201	17,826,843	95,927	98,211	-	2,394,780	2,394,780
Total primary government	\$ 64,750,563	\$ 32,450,425	\$ 5,609,106	\$ 6,303,329	\$ (22,782,483)	\$ 2,394,780	\$ (20,387,703)
General revenues:							
Property taxes					24,964,220	-	24,964,220
Tax increments					1,400,327	-	1,400,327
Cable franchise taxes					374,855	-	374,855
Gambling taxes					42,688	-	42,688
Unrestricted investment earnings					648,345	60,808	709,153
Unrestricted net increase(decrease) in the fair value of investments					(5,596,474)	(347,228)	(5,943,702)
Bond Interest Payments					-	(26,596)	(26,596)
Gain on sale of capital assets					1,464,277	34,450	1,498,727
Transfers					(5,179)	5,179	-
Special Item - Disposal of Government Operations					(1,504,232)	-	(1,504,232)
Total general revenues, transfers and special item					21,788,827	(273,387)	21,515,440
Change in net position					(993,656)	2,121,393	1,127,737
Net position, January 1					159,461,292	47,488,642	206,949,934
Net position - ending					\$ 158,467,636	\$ 49,610,035	\$ 208,077,671

The notes to the financial statements are an integral part of this statement.

	Special Revenue					
	General	Recreation	ARPA	Community Development	Information Technology	Economic Development Authority
ASSETS						
Cash and investments	\$ 10,048,584	\$ 2,022,618	\$ 2,283,360	\$ 4,402,129	\$ 1,978,356	\$ 4,434,991
Investment interest receivable	41,733	6,863	-	14,966	6,724	15,091
Accounts receivable	72,419	261,001	-	11,972	55,346	1,839
Taxes receivable	232,881	90,431	-	-	2,334	15,547
Special assessments receivable	26,031	1,192	-	-	-	-
Due from other governments	239,979	-	-	-	-	-
Due from other funds	-	-	-	-	-	10,000
Notes receivable	-	-	-	1,271,652	-	1,287,012
Lease receivable	-	-	-	-	890,088	-
Property held for sale	-	-	-	-	-	10,410
Prepaid items	16,854	700	-	125	-	-
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	10,678,481	2,382,805	2,283,360	5,700,844	2,932,848	5,774,890
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES						
Liabilities						
Accounts payable	576,123	196,928	6,942	34,276	115,611	944,819
Accrued payroll	467,409	77,034	-	36,238	-	4,843
Contracts and retention payable	-	-	-	-	-	-
Due to other funds	-	-	-	-	-	-
Due to other governmental units	299,907	55,679	-	1,301,855	1,046,638	6,592
Unearned Revenue	-	-	2,276,418	-	-	-
Deposits payable	580,392	853	-	200,452	5,000	-
Total Liabilities	1,923,831	330,494	2,283,360	1,572,821	1,167,249	956,254
Deferred Inflows of Resources						
Deferred Revenue - related to leases	-	-	-	-	890,088	-
Unavailable Revenue - due from other governments	-	-	-	-	-	-
Unavailable Revenue - property taxes	232,881	44,574	-	-	2,334	7,059
Unavailable Revenue - special assessments	6,818	-	-	-	-	-
Total Deferred Inflows of Resources	239,699	44,574	-	-	892,422	7,059
FUND BALANCE						
Nonspendable	16,854	700	-	125	-	-
Restricted						
Law Enforcement	366,443	-	-	-	-	-
Telecommunications	-	-	-	-	-	-
Community Development	-	-	-	4,127,898	-	-
Park Dedication	-	-	-	-	-	-
Tax Increment	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Housing and Economic Development	-	-	-	-	-	889,772
Committed						
Street Replacement	-	-	-	-	-	-
Assigned						
Parks and Recreation Programs and Maintenance	-	2,007,037	-	-	-	-
License Center Improvements	-	-	-	-	-	-
Information Technology	-	-	-	-	873,177	-
Engineering Services	316,141	-	-	-	-	-
Accounting Service	15,566	-	-	-	-	-
General Service Reserve	629,748	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Housing and Economic Development	-	-	-	-	-	3,921,805
Unassigned	7,170,199	-	-	-	-	-
Total Fund Balances	8,514,951	2,007,737	-	4,128,023	873,177	4,811,577
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 10,678,481	\$ 2,382,805	\$ 2,283,360	\$ 5,700,844	\$ 2,932,848	\$ 5,774,890

The notes to the financial statements are an integral part of this statement.

	Capital Projects				Other	Total
	Debt Service	Revolving Improvements	Economic Increments Construction	Street Construction	Governmental Funds	Governmental Funds
ASSETS						
Cash and investments	\$ 2,173,970	\$ 11,851,751	\$ 3,971,371	\$ 4,450,916	\$ 795,122	\$ 48,413,168
Investment interest receivable	7,356	43,596	13,546	20,255	295	170,425
Accounts receivable	-	32,555	-	-	396,603	831,735
Taxes receivable	77,456	111,424	28,922	40,125	778	599,898
Special assessments receivable	50,231	-	-	1,130,758	-	1,208,212
Due from other governments	-	1,042,332	-	996,693	-	2,279,004
Due from other funds	-	-	-	266,829	-	276,829
Notes receivable	-	-	-	-	-	2,558,664
Lease receivable	-	53,835	-	-	-	943,923
Property held for sale	-	-	-	-	-	10,410
Prepaid items	-	39	-	-	-	17,718
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	2,309,013	13,135,532	4,013,839	6,905,576	1,192,798	57,309,986
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES						
Liabilities						
Accounts payable	-	458,201	-	970,622	90,531	3,394,053
Accrued payroll	-	-	-	-	47,482	633,006
Contracts and retention payable	-	289,675	-	-	-	289,675
Due to other funds	-	266,829	10,000	-	-	276,829
Due to other governmental units	-	-	-	-	430,435	3,141,106
Unearned Revenue	-	-	-	-	-	2,276,418
Deposits payable	-	21,655	-	-	-	808,352
Total Liabilities	-	1,036,360	10,000	970,622	568,448	10,819,439
Deferred Inflows of Resources						
Unavailable Revenue - related to leases	-	53,835	-	-	-	943,923
Unavailable Revenue - due from other governments	-	-	-	78,860	-	78,860
Unavailable Revenue - property taxes	34,450	47,926	-	16,650	778	386,652
Unavailable Revenue - special assessments	50,231	-	-	1,130,759	-	1,187,808
Total Deferred Inflows of Resources	84,681	101,761	-	1,226,269	778	2,597,243
FUND BALANCE						
Nonspendable	-	39	-	-	-	17,718
Restricted						
Law Enforcement	-	-	-	-	73,522	439,965
Telecommunications	-	-	-	-	118,808	118,808
Community Development	-	-	-	-	-	4,127,898
Park Dedication	-	1,905,328	-	-	-	1,905,328
Tax Increment	-	-	4,003,839	-	-	4,003,839
Debt Service	2,224,332	-	-	-	-	2,224,332
Housing and Economic Development	-	-	-	-	-	889,772
Committed						
Street Replacement	-	-	-	4,708,685	-	4,708,685
Assigned						
Parks and Recreation Programs and Maintenance	-	-	-	-	-	2,007,037
License Center Improvements	-	-	-	-	432,531	432,531
Information Technology	-	-	-	-	-	873,177
Engineering Services	-	-	-	-	-	316,141
Accounting Service	-	-	-	-	-	15,566
General Service Reserve	-	-	-	-	-	629,748
Capital Projects	-	10,092,044	-	-	-	10,092,044
Housing and Economic Development	-	-	-	-	-	3,921,805
Unassigned	-	-	-	-	(1,289)	7,168,910
Total Fund Balances	2,224,332	11,997,411	4,003,839	4,708,685	623,572	43,893,304
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 2,309,013	\$ 13,135,532	\$ 4,013,839	\$ 6,905,576	\$ 1,192,798	\$ 57,309,986
Capital assets (net of depreciation) used in governmental activities and are not financial resources and therefore, are not reported in the funds.						141,097,883
Long term liabilities including bonds payable, are not due and payable in the current period and therefore, are not reported in the funds.						(56,266,224)
Internal service funds are used by management to charge the cost of insurance to individual funds.						1,353,988
Other long term assets are not available to pay for current-period expenditures and, therefore, are deferred or are not reported in the funds.						4,123,155
Governmental funds do not report long term amounts related to pensions						24,944,818
Deferred outflow of resources						(679,288)
Deferred inflow of resources						
Net position of governmental activities						\$ 158,467,636

The notes to the financial statements are an integral part of this statement.

	General	Special Revenue			Information Technology	Roseville Economic Development Authority
		Recreation	ARPA	Community Development		
REVENUES						
General property taxes	\$ 14,710,412	\$ 2,970,550	\$ -	\$ -	\$ 146,770	\$ 433,061
Tax increment	-	-	-	-	-	-
Intergovernmental revenue	2,303,709	-	813,808	-	-	2,560,580
Licenses and permits	533,254	-	-	1,726,678	-	-
Gambling taxes	-	-	-	-	-	-
Charges for services	1,284,031	2,320,634	-	54,714	4,200,427	2,125
Fines and forfeits	87,068	-	-	-	-	-
Cable franchise taxes	-	-	-	-	-	-
Rentals	-	79,462	-	-	459,246	-
Donations	28,762	104,191	-	-	-	-
Special assessments	335	1,224	-	-	-	-
Investment income						
Interest earned on investments	129,363	24,178	-	61,568	26,355	69,713
Increase (decrease) in fair value of investments	(1,330,404)	(199,777)	-	(481,170)	(210,028)	(488,816)
Miscellaneous Revenue	163,129	73,161	-	-	-	25,877
Total Revenues	17,909,659	5,373,623	813,808	1,361,790	4,622,770	2,602,540
EXPENDITURES						
Current						
General government	3,268,538	-	77,770	-	4,326,360	204,195
Public safety	13,462,477	-	277,771	1,021,524	-	-
Public works	3,037,505	-	18,058	-	-	-
Economic development	-	-	80,293	637,101	-	2,683,874
Recreation	-	5,269,342	-	-	-	-
Capital outlay	-	-	303,480	28,196	32,086	-
Bond principal	-	-	-	-	-	-
Interest and other charges - Bonds	-	-	-	-	-	-
Total Expenditures	19,768,520	5,269,342	757,372	1,686,821	4,358,446	2,888,069
Excess (Deficiency) of Revenues Over (Under) Expenditures	(1,858,861)	104,281	56,436	(325,031)	264,324	(285,529)
OTHER FINANCING SOURCES (USES)						
Transfers in	241,227	-	-	-	-	12,526
Transfers out	(31,436)	(20,317)	(56,436)	-	-	-
Sale of capital assets	-	-	-	5,595	-	-
Total Other Financing Sources (Uses)	209,791	(20,317)	(56,436)	5,595	-	12,526
SPECIAL ITEM						
Disposal of government operations	-	-	-	-	(1,288,746)	-
Net Change in Fund Balances	(1,649,070)	83,964	-	(319,436)	(1,024,422)	(273,003)
FUND BALANCES, January 1	10,164,021	1,923,773	-	4,447,459	1,897,599	5,084,580
FUND BALANCES, December 31	\$ 8,514,951	\$ 2,007,737	\$ -	\$ 4,128,023	\$ 873,177	\$ 4,811,577

The notes to the financial statements are an integral part of this statement.

		Capital Projects					
	Debt Service	Revolving Improvements	Economic Increments Construction	Street Construction	Other Governmental Funds	Intra Activity Eliminations	Total Governmental Funds
REVENUES							
General property taxes	\$ 2,191,028	\$ 3,228,935	\$ -	\$ 1,095,881	104,207	\$ -	\$ 24,880,844
Tax increment	-	-	1,400,327	-	-	-	1,400,327
Intergovernmental revenue	-	3,316,778	-	2,546,617	-	-	11,541,492
Licenses and permits	-	21,450	-	-	-	-	2,281,382
Gambling taxes	-	-	-	-	42,688	-	42,688
Charges for services	-	-	-	-	2,035,841	-	9,897,772
Fines and forfeits	-	-	-	-	-	-	87,068
Cable franchise taxes	-	-	-	-	374,855	-	374,855
Rentals	-	128,359	-	-	-	-	667,067
Donations	-	25,000	-	-	102,245	-	260,198
Special assessments	31,002	-	-	213,171	-	-	245,732
Investment income	-	-	-	-	-	-	-
Interest earned on investments	15,851	174,576	51,739	82,097	5,213	-	640,653
Increase (decrease) in fair value of investments	(211,149)	(1,414,231)	(438,513)	(662,713)	(13,003)	-	(5,449,804)
Miscellaneous Revenue	-	971,477	-	-	120,767	-	1,354,411
Total Revenues	2,026,732	6,452,344	1,013,553	3,275,053	2,772,813	-	48,224,685
EXPENDITURES							
Current	-	-	-	-	-	-	-
General government	-	314,810	-	-	2,466,437	-	10,658,110
Public safety	-	251,511	-	-	-	-	15,013,283
Public works	-	187,925	-	2,578,647	-	-	5,822,135
Economic development	-	-	510,879	-	-	-	3,912,147
Recreation	-	829,825	-	-	-	-	6,099,167
Capital outlay	-	4,607,224	-	1,990,378	-	-	6,961,364
Bond principal	2,020,000	-	-	-	-	-	2,020,000
Interest and other charges - Bonds	438,731	-	-	-	-	-	438,731
Total Expenditures	2,458,731	6,191,295	510,879	4,569,025	2,466,437	-	50,924,937
Excess (Deficiency) of Revenues Over (Under) Expenditures	(431,999)	261,049	502,674	(1,293,972)	306,376	-	(2,700,252)
OTHER FINANCING SOURCES (USES)							
Transfers in	272,931	-	-	-	31,436	(558,120)	-
Transfers out	-	(5,179)	(272,931)	-	(177,000)	558,120	(5,179)
Sale of capital assets	-	1,322,846	-	-	-	-	1,328,441
Total Other Financing Sources (Uses)	272,931	1,317,667	(272,931)	-	(145,564)	-	1,323,262
SPECIAL ITEM							
Disposal of government operations	-	-	-	-	-	-	(1,288,746)
Net Change in Fund Balances	(159,068)	1,578,716	229,743	(1,293,972)	160,812	-	(2,665,736)
FUND BALANCES, January 1	2,383,400	10,418,695	3,774,096	6,002,657	462,760	-	46,559,040
FUND BALANCES, December 31	\$ 2,224,332	\$ 11,997,411	\$ 4,003,839	\$ 4,708,685	\$ 623,572	\$ -	\$ 43,893,304

The notes to the financial statements are an integral part of this statement.

City of Roseville, Minnesota

RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES
IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
For the Fiscal Year Ended December 31, 2022

Statement 5
(Page 1 of 1)

Net Change in Fund Balances - Total Governmental Funds	\$ (2,665,736)
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlay as expenditures and do not report capital contributions. However, in the Statement of Net Position, the cost of these assets is capitalized and depreciated over their estimated useful lives with depreciation expense reported in the Statement of Activities and capital contributions are reported as program revenue.	1,715,023
Net effect of sales, trade-ins and retirements of capital assets	(224,500)
Payments on general obligation debt	2,020,000
Premium on general obligation bonds amortized	154,681
Net change due to internal service funds incorporated into statement of activities	(281,096)
Net change in net pension obligation - City	(997,228)
Net change in net pension asset - Fire Relief	(572,661)
Net change in net pension obligation - OPEB	(85,119)
Change in compensated absences	116,484
Change in bond interest payable	41,745
Adjustment for modified accrual revenue recognition related to Special assessments, delinquent property tax and delinquent tax increment	<u>(215,249)</u>
Change in Net Position of Governmental Activities	<u><u>\$ (993,656)</u></u>

The notes to the financial statements are an integral part of this statement.

	Business-Type Activities - Enterprise Funds						Governmental Activities - Internal Service Funds
	Sanitary Sewer	Water	Golf Course	Storm Drainage	Solid Waste Recycling	Totals	
ASSETS							
Current Assets							
Cash and cash equivalents	\$ 1,305,067	\$ -	\$ 94,538	\$ 1,151,333	\$ 319,449	\$ 2,870,387	\$ 1,448,693
Investment interest receivable	5,617	-	313	3,914	1,086	10,930	4,990
Accounts receivable	1,438,527	1,809,027	277	497,998	201,535	3,947,364	-
Special assessments	363,193	15,904	-	28,858	-	407,955	-
Due from other funds	347,521	-	-	-	-	347,521	-
Due from other governmental units	-	-	-	52,569	-	52,569	-
Prepaid Items	255,964	-	-	-	-	255,964	-
Total Current Assets	3,715,889	1,824,931	95,128	1,734,672	522,070	7,892,690	1,453,683
Noncurrent Assets							
Capital Assets							
Land	-	-	319,892	573,406	-	893,298	-
Buildings	89,263	1,529,481	2,650,556	38,697	-	4,307,997	-
Improvements other than buildings	-	11,972	394,039	1,050,683	-	1,456,694	-
Machinery, equipment, and vehicles	1,079,055	1,621,335	422,836	2,369,735	-	5,492,961	-
Infrastructure	23,921,718	23,465,847	-	25,269,472	-	72,657,037	-
Construction in Progress	888,024	-	-	18,559	-	906,583	-
Less: Accumulated depreciation and amortization	(9,277,692)	(11,556,653)	(872,896)	(14,626,463)	-	(36,333,704)	-
Total Noncurrent Assets	16,700,368	15,071,982	2,914,427	14,694,089	-	49,380,866	-
TOTAL ASSETS	20,416,257	16,896,913	3,009,555	16,428,761	522,070	57,273,556	1,453,683
DEFERRED OUTFLOWS OF RESOURCES							
Deferred pension resources	143,097	169,331	62,457	124,973	15,731	515,589	-
LIABILITIES							
Current Liabilities (Payable from Current Assets)							
Accounts Payable	920,890	512,608	9,471	52,580	64,692	1,560,241	32,604
Accrued payroll	10,999	19,025	7,735	16,104	1,574	55,437	-
Accrued interest	-	16,007	-	-	-	16,007	-
Compensated absences payable	5,427	7,646	6,249	8,133	-	27,455	-
Contracts and retainage payable	32,360	-	-	901	-	33,261	-
Customer deposits payable	-	1,585,300	-	-	-	1,585,300	-
Due to other funds	-	347,521	-	-	-	347,521	-
Due to other governmental units	6,962	40,794	5,532	10,245	1,036	64,569	-
Bonds payable - current portion	-	240,000	-	-	-	240,000	-
Lease Payable - current portion	19,846	19,846	10,464	19,846	-	70,002	-
Insurance claims payable	-	-	-	-	-	-	51,253
Total Current Liabilities	996,484	2,788,747	39,451	107,809	67,302	3,999,793	83,857
Noncurrent Liabilities							
Compensated absences payable	21,709	30,586	24,994	32,533	-	109,822	-
Net other postemployment benefits obligation	42,842	39,811	16,581	24,329	-	123,563	-
Net Pension liability	418,501	574,257	195,785	397,788	38,245	1,624,576	-
Bonds payable	-	2,198,145	-	-	-	2,198,145	-
Lease payable	-	-	32,676	-	-	32,676	-
Insurance claims payable	-	-	-	-	-	-	15,838
Total Noncurrent Liabilities	483,052	2,842,799	270,036	454,650	38,245	4,088,782	15,838
TOTAL LIABILITIES	1,479,536	5,631,546	309,487	562,459	105,547	8,088,575	99,695
DEFERRED INFLOWS OF RESOURCES							
Deferred pension resources	51,923	21,184	(2,707)	15,610	4,525	90,535	-
NET POSITION							
Net Investment in Capital Assets	16,648,162	12,970,736	2,871,277	14,673,342	-	47,163,517	-
Unrestricted	2,379,733	(1,557,222)	(106,045)	1,302,323	427,729	2,446,518	1,353,988
TOTAL NET POSITION	\$ 19,027,895	\$ 11,413,514	\$ 2,765,232	\$ 15,975,665	\$ 427,729	\$ 49,610,035	\$ 1,353,988

City of Roseville, Minnesota
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
For the Fiscal Year Ended December 31, 2022

Statement 7
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	Business Type Activities - Enterprise Funds					Governmental Activities - Internal Service Funds
	Sanitary Sewer	Water	Golf Course	Storm Drainage	Solid Waste Recycling	Totals
SALES AND COST OF SALES						
Sales	\$ -	\$ -	\$ 37,489	\$ -	\$ -	\$ 37,489
Cost of sales	-	-	(20,078)	-	-	(20,078)
Gross profit	-	-	17,411	-	-	17,411
OPERATING REVENUES						
User charges	6,287,511	7,983,871	348,736	2,224,606	861,343	17,706,067
Delinquency collections	(2,842)	-	-	1,730	-	(1,112)
Miscellaneous	-	764	94,698	9,015	-	104,477
Total Operating Revenues	6,284,669	7,984,635	443,434	2,235,351	861,343	17,809,432
OPERATING EXPENSES						
Personal service	484,353	707,241	309,149	520,333	43,273	2,064,349
Supplies	38,692	276,277	64,141	65,859	1,284	446,253
Other services and charges	3,584,217	6,524,807	60,607	468,840	822,552	11,461,023
Depreciation and amortization	450,850	498,688	87,784	617,254	-	1,654,576
Total Operating Expenses	4,558,112	8,007,013	521,681	1,672,286	867,109	15,626,201
OPERATING INCOME (LOSS)	1,726,557	(22,378)	(60,836)	563,065	(5,766)	2,200,642
NON-OPERATING REVENUES (EXPENSES)						
Investment Income						
Interest Earned on Investments	21,322	12,572	1,639	20,951	4,324	60,808
Increase (Decrease) in Fair Value of Investments	(181,494.00)	-	(9,118)	(124,449)	(32,167)	(347,228)
Intergovernmental Revenue	5,270	-	-	98,211	90,657	194,138
Bond interest payments	-	(26,596)	-	-	-	(26,596)
Gain on Sale of Capital Assets	5,800	325	-	28,325	-	34,450
Total Non-Operating Revenues (Expenses)	(149,102)	(13,699)	(7,479)	23,038	62,814	(84,428)
Income (Loss) Before Capital Contributions and Transfers	1,577,455	(36,077)	(68,315)	586,103	57,048	2,116,214
Transfers In	-	-	5,179	-	-	5,179
Change in Net Position	1,577,455	(36,077)	(63,136)	586,103	57,048	2,121,393
NET POSITION, January 1	17,450,440	11,449,591	2,828,368	15,389,562	370,681	47,488,642
NET POSITION, December 31	\$ 19,027,895	\$ 11,413,514	\$ 2,765,232	\$ 15,975,665	\$ 427,729	\$ 49,610,035

The notes to the financial statements are an integral part of this statement.

	Business-type Activities - Enterprise Funds						Governmental Activities - Internal Service Funds
	Sanitary Sewer	Water	Golf Course	Storm Drainage	Solid Waste Recycling	Total	
CASH FLOWS FROM OPERATING ACTIVITIES							
Cash received from customers and users, including deposits	\$ 6,458,078	\$ 7,639,733	\$ 365,870	\$ 2,901,925	\$ 821,143	\$ 18,186,749	\$ 576,519
Cash payments to suppliers for goods and services	(3,510,264)	(7,033,717)	(124,861)	(622,501)	(815,538)	(12,106,881)	(1,014,710)
Cash payments to employees	(460,751)	(662,349)	(316,719)	(488,302)	(40,822)	(1,968,943)	39,703
Other operating revenues	-	764	94,698	9,015	-	104,477	-
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	2,487,063	(55,569)	18,988	1,800,137	(35,217)	4,215,402	(398,488)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES							
Advance Repayment to Other Funds	(347,521)	-	-	-	-	(347,521)	-
Advance Repayment From Other Funds	-	347,521	-	-	-	347,521	-
Subsidy from governmental grants	5,270	-	-	-	90,657	95,927	-
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES	(342,251)	347,521	5,179	-	90,657	101,106	-
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES							
Purchase of capital assets	(1,117,483)	(1,167,866)	-	(1,235,584)	-	(3,520,933)	-
Subsidy from governmental grants	-	-	-	98,211	-	98,211	-
Lease - GASB 87	(18,851)	(19,453)	(10,257)	(18,851)	-	(67,412)	-
Interest paid on capital debt	-	(40,800)	-	-	-	(40,800)	-
Bond Payment	-	(230,000)	-	-	-	(230,000)	-
Proceeds from sale of capital assets	5,800	325	-	28,325	-	34,450	-
NET CASH PROVIDED (USED) IN CAPITAL AND RELATED FINANCING ACTIVITIES	(1,130,534)	(1,457,794)	(10,257)	(1,127,899)	-	(3,726,484)	-
CASH FLOWS FROM INVESTING ACTIVITIES							
Interest received on investments	17,743	12,574	1,640	18,862	4,218	55,037	21,100
Increase (Decrease) in Fair Value of Investments	(181,494)	-	(9,118)	(124,449)	(32,167)	(347,228)	(158,366)
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	(163,751)	12,574	(7,478)	(105,587)	(27,949)	(292,191)	(137,266)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	850,527	(1,153,268)	6,432	566,651	27,491	297,833	(535,754)
CASH AND CASH EQUIVALENTS, JANUARY 1 as restated	454,540	1,153,268	88,106	584,682	291,958	2,572,554	1,984,447
CASH AND CASH EQUIVALENTS, DECEMBER 31	1,305,067	-	94,538	1,151,333	319,449	2,870,387	1,448,693
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES							
Operating Income (Loss)	1,726,557	(22,378)	(60,836)	563,065	(5,766)	2,200,642	(142,118)
Adjustments to Reconcile Operating Income to Net Cash Provided (Used) by Operating Activities							
Depreciation	450,850	498,688	87,784	617,254	-	1,654,576	-
Pension related activity	24,131	31,915	13,233	24,909	2,335	96,523	-
Changes in elements affecting cash:							
(Increase) Decrease in Accounts receivable	(137,993)	(344,138)	(277)	298,247	(40,200)	(224,361)	-
(Increase) Decrease in Special assessments	37,306	-	-	4,328	-	41,634	-
(Increase) Decrease in Due from other governmental units	274,096	-	-	373,014	-	647,110	-
(Increase) Decrease in Prepaid items	(16,442)	-	-	-	-	(16,442)	-
Increase (Decrease) in Accounts payable	92,063	(287,326)	(3,202)	(85,735)	7,629	(276,571)	(1,280)
Increase (Decrease) in Accrued payroll	(5,190)	1,796	(891)	429	116	(3,740)	-
Increase (Decrease) in Compensated absences	3,168	10,020	(20,408)	5,532	-	(1,688)	-
Increase (Decrease) in Contracts payable	32,360	-	-	(9,099)	-	23,261	-
Increase (Decrease) in Customer deposits	-	51,506	-	-	-	51,506	-
Increase (Decrease) in Due to other governmental units	4,664	3,187	3,089	7,032	669	18,641	-
Increase (Decrease) in Net other postemployment benefits obligation	1,493	1,161	496	1,161	-	4,311	-
Increase (Decrease) in Insurance claim payable	-	-	-	-	-	-	(255,090)
Total Adjustments	760,506	(33,191)	79,824	1,237,072	(29,451)	2,014,760	(256,370)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	\$ 2,487,063	\$ (55,569)	\$ 18,988	\$ 1,800,137	\$ (35,217)	\$ 4,215,402	\$ (398,488)
NONCASH INVESTING, CAPITAL AND FINANCING ACTIVITIES							
Increase/(Decrease) in fair market value of investments	\$ (181,494)	\$ -	\$ (9,118)	\$ (124,449)	\$ (32,167)	\$ (347,228)	\$ (158,366)

The notes to the financial statements are an integral part of this statement.

City of Roseville, Minnesota
STATEMENT OF FIDUCIARY NET POSITION
CUSTODIAL FUND
December 31, 2022

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	<u>Roseville Islamic Cemetery Fund</u>
ASSETS:	
Cash and cash equivalents	\$ 80,970
Receivables	
Investment interest receivable	<u>275</u>
 TOTAL ASSETS	 <u>81,245</u>
 LIABILITIES:	
Due to other organizations	<u>81,245</u>
 Net Position:	
Restricted	<u><u>\$ -</u></u>

The notes to the financial statements are an integral part of this statement.

City of Roseville, Minnesota**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION****CUSTODIAL FUND**

December 31, 2022

Statement 10

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	<u>Roseville Islamic Cemetery Fund</u>
ADDITIONS:	
Investment Income	
Interest earned on investments	\$ 1,125
Increase (decrease) in fair value of investments	<u>(8,839)</u>
 TOTAL ADDITIONS	 <u>(7,714)</u>
 DEDUCTIONS:	
Payments due to other entities	<u>(7,714)</u>
 TOTAL DEDUCTIONS	 <u>(7,714)</u>
 NET INCREASE (DECREASE) IN FIDUCIARY NET POSITION	 <u>-</u>
 Net position - beginning	 <u>-</u>
 Net position - ending	 <u><u>\$ -</u></u>

The notes to the financial statements are an integral part of this statement.

Note 1 SUMMARY DESCRIPTION OF THE PLAN

A. FINANCIAL REPORTING ENTITY

The City of Roseville is a municipal corporation formed under Section 412 of Minnesota State Statutes and operates under a Council-Manager form of government. The five-member Council and Mayor are elected on rotating terms in each even-numbered year.

The financial statements present the City and its component unit. The City includes all funds, organizations, institutions, agencies, departments and offices that are not legally separate from such. Component units are legally separate organizations for which the elected officials of the City are financially accountable and are included within the basic financial statements of the City because of the significance of their operational or financial relationships with the City.

The City is considered financially accountable for a component unit if it appoints a voting majority of the organization's governing body and it is able to impose its will on the organization by significantly influencing the programs, projects, activities or level of services performed or provided by the organization or there is a potential for the organization to provide specific financial benefits to or impose specific financial burdens on, the City.

As a result of applying the component unit definition criteria above, certain organizations are presented in this report as follows:

Blended Component unit. The Roseville Economic Development Authority (EDA) was established to facilitate development and redevelopment in the City. The governing board consists of the members of the City Council. The City approves the levy and appropriations for the EDA annually as part of the City's budget process. Any sale of bonds or obligations issued by the EDA must be approved by the City Council before issuance and the City Council may require the EDA to transfer any portion of the reserves generated by activities of the EDA to the City to reduce the tax levies for bonded indebtedness of the City. The EDA does not issue separate financial statements. Financial information may be obtained at the City's offices.

B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component unit. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on user fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment, are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment.

Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, service or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary funds. With the economic resource's measurement focus, revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditure-related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the City.

The City reports the following major governmental funds:

General

The general fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Special Revenue

The recreation fund accounts for resources and payments related to adult and youth programs, nature center, skating center, and park maintenance activities. Most revenues are derived from user fees of various programs and activities, room rentals, donations, and concessions.

The American Rescue Plan (ARPA) fund accounts for revenues and expenditures related to the Coronavirus State and Local Fiscal Recovery Funds grant authorized by the American Rescue Plan Act. The City did not budget for these funds.

The community development fund accounts for resources and payments related to the City's building codes enforcement, development, and redevelopment activities. The funds primary revenue sources are through permits, contractor licenses, and plan check fees.

CITY OF ROSEVILLE, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2022

The information technology fund accounts for the revenue and expenditures used to provide information technology.

The Roseville Economic Development Authority accounts for the revenue and expenditures used for the activity of the Roseville Economic Development Authority general operations.

Debt Service

The debt service fund accounts for resources accumulated and payments for principal and interest on long term general obligation debt.

Capital

The revolving improvements fund accounts for revenues and expenditures from replacement funds set aside for equipment and building replacement, and general land improvements. The economic increments construction fund accounts for tax increment payments to various developers as part of Pay-as-you-go TIF agreements and infrastructure improvements. The street construction fund accounts for revenues and expenditures related to street construction and improvements.

The City reports the following major proprietary funds:

The sanitary sewer fund and the water fund account for the activities related to the operation of a sanitary collection system and a water distribution system, respectively.

The golf course fund, accounts for resources and payments related to the operation and maintenance of a municipal golf course.

The storm drainage fund accounts for activities related to the operation of a surface water collection system.

The recycling fund accounts for the resources and expenditures related to the operation of a solid waste recycling collection system.

Additionally, the City reports the following fund types:

Internal service funds account for the worker's compensation and general insurance services provided to other departments or agencies of the City.

Fiduciary Fund - Custodial funds are used to account for assets held by the City as an agent for other organizations and are not available to the City for general operations. The City's custodial fund accounts for resources held by the City for the Roseville Islamic Cemetery. The funds use the economic resources measurement focus.

As a rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this rule are other charges between the City's water and sewer function and various other functions of the primary government and its component unit. Elimination of these charges would distort the direct costs and program revenues reported from the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenue of the City's enterprise funds and internal service funds are charges to customers for sales and services. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, and then unrestricted resources as they are needed.

D. ASSETS, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION/FUND BALANCE

1. Deposits and investments

Cash and investment balances from all funds are pooled and invested to the extent available in authorized investments. Investment income is allocated to individual funds on the basis of the fund's equity in the cash and investment pool.

Investments are stated at fair value, except for investments in external investment pools that meet GASB 79 requirements, which are stated at amortized costs. Interest earnings are accrued at year-end.

For purposes of the Statement of Cash Flows, the enterprise and internal service funds participate in the pooling of City-wide cash and investments. Amounts from the pool are available to these funds on demand. As a result, the cash and investments of the enterprise and internal service funds are considered to be cash and cash equivalents for statement of cash flow purposes.

Authorized investments are pursuant to applicable Minnesota Statutes including Chapter 118A and the more restrictive City policy. Minnesota Statutes authorize the City to invest in the following:

- a) United States Treasury obligations and United States Government Agency securities (excluding high-risk mortgage-backed securities).
- b) Obligations of the State of Minnesota or any of its municipalities as follows:
 - 1. any security which a general obligation of any state or local government with taxing powers which is rated "A" or better by a national bond rating service;
 - 2. any security which is a revenue obligation of any state or local government with taxing powers which is rated "AA" or better by a national bond rating service; and
 - 3. a general obligation of the Minnesota housing finance agency which is a moral obligation of the State of Minnesota and is rated "A" or better by a national bond rating agency.

- 4. Any security which is an obligation of a school district with an original maturity is not exceeding 13 months and (i) rated in the highest category by a national bond rating service or (ii) enrolled in a credit enhancement program pursuant to section 126C.55.
- c) Bankers' acceptance of United States banks eligible for purchase by the Federal Reserve System.
- d) Commercial paper issued by United States corporations or their Canadian subsidiaries, of the highest quality, and maturing in 270 days or less.
- e) Repurchase or reverse repurchase agreements with U.S. government.
- f) General obligation temporary bonds of the same governmental entity issued under section 429.091, subdivision 7; 469.178, subdivision 5; or 475.61, subdivision 6.
- g) Time deposits that are fully insured by the Federal Deposit Insurance Corporation.
- h) Guaranteed Investment contracts issued or guaranteed by United States commercial banks, domestic branches of foreign banks, United States insurance companies, or their Canadian subsidiaries, or domestic affiliates of any if the foregoing with a credit quality in one of the two highest risk rating categories by at least one nationally recognized statistical rating organization.
- i) Shares of a Minnesota joint powers investment trust whose investments are restricted to securities described in Section 118A.04 and 118A.05.

Investments for the City and the component unit are reported at fair value.

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The Hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

2. Receivables and payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e. the current portion of interfund loan).

All utility and property tax receivables, including those for the HRA, are shown at a gross amount, since both taxes and utility receivables are assessable to the property taxes and are collectible upon sale of the assessed property.

Property taxes are submitted to the County Auditor by December 28 of each year, to be levied on January 1 on property values assessed as of the same date. The tax levy notice is mailed in March with the first half payment due on May 15 and the second half payment is due on October 15.

The entity's lease receivable is measured at the present value of lease payments expected to be received during the lease term. Under the lease agreement, the entity may receive variable lease payments that are dependent upon the lessee's revenue/the lessee's usage levels.

3. Prepaid Items

Certain payments to vendors which reflect costs applicable to future accounting periods are recorded as prepaid items in both government-wide and fund financial statements. The City uses the consumption method for accounting prepaid expenses, where the City reports the prepaid items as an asset in the period in which they are purchased and defers the recognition of the expenditure until the period in which the prepaid items are used or consumed.

4. Restricted Assets

Certain assets in the water fund are restricted to the extent of the customer deposits, which are carried as liabilities.

5. Capital Assets

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), and intangible assets such as easements and computer software are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets, except infrastructure assets, are defined by the City as assets with an initial, individual cost equal to or greater than \$5,000 and an estimated useful life in excess of 2 years. Accordingly, the amounts spent for the construction or acquisition of infrastructure assets are capitalized and reported in the government-wide financial statements regardless of their amount.

With the initial capitalization of general infrastructure assets (i.e., those reported by governmental activities), the City chose to include all such items regardless of their acquisition date or amount. The City's Pavement Management Plan contained all historical costs for the City's general infrastructure assets. As the City constructs or acquires additional capital assets each period, including infrastructure assets, they are capitalized and reported at historical cost. The reported value excludes normal maintenance and repairs which are essentially amounts spent in relation to capital assets that do not increase the capacity or efficiency of the item or extend its useful life beyond the original estimate. Donated capital assets are recorded at their acquisition value on the date of donation.

Property, plant and equipment of the City are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40
Building Improvements	25
Furniture and Equipment	5
Light Vehicles	5
Heavy Vehicles	10
Fire Trucks	20
Streets and public infrastructure	50
Utility distribution systems	80

The City implemented GASB 51, Accounting and Financial Reporting for Intangible Assets effective January 1, 2010, which required the City to capitalize intangible assets. Pursuant to GASB Statement 51, in the case of initial capitalization of intangible assets, the City chose to capitalize intangible assets retroactively to 1980. The City was able to obtain historical costs and estimated fair value of donated intangible assets as of the date of donation for the initial reporting of easements through public works project records.

6. Deferred outflows/inflows of resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net assets that applies to future period(s) and so will not be recognized as an outflow of resources (expense/expenditures) until that time. The City has one item that qualify for reporting in this category. The City presents deferred outflows of resources on the Statement(s) of Net position for deferred outflows of resources related to pensions. Deferred outflows of resources related to pensions results from the difference between projected and actual earnings, changes in actuarial assumptions and employer contribution paid to PERA subsequent to the measurement date.

In addition to liabilities, the statement of financial position and fund financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City has three items that qualify for reporting in this category. The City presents deferred inflows of resources on the Governmental Fund Balance Sheet as unavailable revenue. The governmental funds report unavailable revenues from three sources: property taxes, special assessments and lease agreements. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. The City presents deferred inflows of resources on the Statement(s) of Net Position for deferred inflows of resources related to pensions and leases. Deferred inflows of resources related to pensions results from the net difference expected and actual economic experience and changes in proportion. The deferred inflow of resources is recorded at the commencement of the lease in an amount equal to the initial recording of the lease receivable, and is recognized as revenue over the lease term.

7. Compensated absences

It is the City's policy to permit employees to accumulate earned but unused vacation, paid time off (PTO), compensatory time, and sick pay benefits. There is an estimate for a liability for unpaid accumulated sick leave, as employees may receive up to 320 hours upon retirement only. Vacation, PTO, compensatory time, and estimated sick pay benefits are accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

8. Pensions

For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and the relief association and additions to/deductions from PERA's and the relief association's fiduciary net position have been determined on the same basis as they are reported by PERA and the relief association except that PERA's fiscal year end is June 30. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

9. Long-term obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, and proprietary fund type statement of net position. Bond premiums and discounts, if material, are deferred and amortized over the life of the bonds using the effective interest method. In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

10. Fund balance

a. Classification

In the fund financial statements, governmental funds report fund classifications that comprise hierarchy based primarily on the extent to which the City is bound to honor constraints on the specific purpose for which amounts in those funds can be spent.

- **Nonspendable Fund Balance** – These are amounts that cannot be spent because they are not in spendable form.
- **Restricted Fund Balance** – These are amounts that are restricted to specific purposes either by a) constraints placed on the use of resources by creditors, grantors, contributors, or laws or regulations of other governments or b) imposed by law through enabling legislation.
- **Committed Fund Balance** – These are amounts that can only be used for specific purposes pursuant to constraints imposed by the City Council (highest level of decision-making authority) through resolution.
- **Assigned Fund Balance** – These are amounts that are constrained by the City's intent to be used for specific purposes but are neither restricted nor committed. Pursuant to Council resolution, the City Council is authorized to establish assignments of fund balance.
- **Unassigned Fund Balance** – These are residual amounts in the General Fund not reported in any other classification. The General Fund is the only fund that can report a positive unassigned fund balance. Other funds would report a negative unassigned fund balance should the total of nonspendable, restricted and committed fund balances exceed the total net resources of that fund.

When both restricted and unrestricted resources are available for use, it is the City's policy to first use restricted resources, and then use unrestricted resources as they are needed. When committed, assigned, or unassigned resources are available for use, it is the City's policy to use resources in the following order: 1) committed, 2) assigned, and 3) unassigned.

b. Minimum Fund Balance

It is the City's policy that at the end of each year, the City will maintain the unrestricted portion of the fund balance for cash flow in a range equal to 35% to 50% of the General Fund operating expenditures budgeted for next year. At December 31, 2022 this percentage was 36% and therefore the minimum fund balance was met.

11. Net position

The Statement of Net Position reports restrictions in net position for community development revenues which are used for building code enforcement, development and redevelopment activities. Telecommunication revenues are used for the administration and maintenance of telecommunication activities. Park dedication proceeds are used to create parks or park

CITY OF ROSEVILLE, MINNESOTA
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improvements within a new development area. Law Enforcement is proceeds received from forfeitures generated from driving under the influence (DUI) or drug possession whose proceeds are restricted for specific law enforcement uses. Opioid revenues are settlement funds that are restricted for the prevention of opioid addiction throughout the community. Debt service is to pay for future debt service obligations, while tax increment revenues are used to pay for costs associated with the development within a tax increment district. Minnesota law governs park dedication, debt service, tax increment and law enforcement use. Community development and telecommunication uses are governed by other third-party entities

Note 2 RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

- A. Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net position

The governmental fund balance sheet includes reconciliation between fund balance – total governmental funds and net position - governmental activities as reported in the government-wide of net position. Elements of that reconciliation are detailed as follows:

Long-term liabilities:	
Bonds payable	(\$14,085,000)
Premium on bonds payable	(823,022)
Bond interest payable	(142,534)
Net OPEB obligation	(1,632,837)
Net Pension liability	(37,357,698)
Compensated absences	(2,225,133)
Deferred inflows of resources	<u>1,653,320</u>
Net change due to long-term liabilities	<u>(\$54,612,904)</u>
Other long-term assets:	
Net pension obligation - fire relief	\$2,469,835
Deferred outflows of resources	24,944,818
Capital assets - net of depreciation	<u>141,097,883</u>
Net change in other long-term assets	<u>\$168,512,536</u>

CITY OF ROSEVILLE, MINNESOTA
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- B. Explanation of certain differences between the governmental fund statement of revenues, expenditures and changes in fund balances and the governmental-wide statement of activities governmental fund statement of revenues, expenditures, and changes in fund balances includes reconciliation between net changes in fund balances-total governmental funds and change in net position of governmental activities as reported in the government-wide statement of activities. One element of that reconciliation explains that "Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense." The details of this difference are as follows:

Capital outlay	\$6,961,364
Capital asset contribution	
Depreciation expense	<u>(5,246,341)</u>
Net change in fund-balances-total governmental funds and change in net position of governmental activities	<u>\$1,715,023</u>

Note 3 DETAILED NOTES ON ALL FUNDS

A. Deposits and investments

1. Components of Cash and Investments

Cash and investments at year-end December 31, 2022 consist of the following:

Deposits	\$3,353,758
Investments	49,417,607
Cash on Hand	<u>41,853</u>
Total	<u>\$52,813,218</u>

Cash and investments at year-end December 31, 2022 consist of the following:

Statement of Net Positions - Government Wide	
Cash and cash equivalents	\$52,732,248
Statement of Fiduciary Net Positions	
Cash and cash equivalents - Custodial Funds	<u>80,970</u>
Total	<u>\$52,813,218</u>

In accordance with applicable Minnesota Statutes, the City maintains deposits at depository banks authorized by the City Council, including checking accounts and certificates of deposits.

The following is considered the most significant risk associated with deposits:

Custodial credit risk – In the case of deposits, this is the risk that in the event of a bank failure, the City's deposits may be lost. Minnesota Statutes require that all deposits be protected by federal deposit insurance, corporate surety bond, or collateral. The City's deposits were fully insured and

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collateralized at December 31, 2022. The City's investment policy has no additional deposit policies addressing custodial credit risk.

2. Deposits

As of December 31, 2022 the City's bank balances of \$3,521,540 were covered by insurance or collateral pledged and held in the City's name.

3. Investments

The City has the following investments at year-end December 31, 2022:

Investment type	Rating	Investment maturities				Total
		Less than one year	1-5 years	6-10 years	Over 10 Years	
Municipal securities	A, A+, A1, AA-, AA, AA+, Aa2, Aa3, AAA-, AAA	\$ 2,117,976	\$16,005,012	\$ 14,319,880	\$2,462,305	\$34,905,173
U.S. Agency Securities	AA+	484,015	-	423,160	-	907,175
Certificates of Deposit	NA	-	431,237	-	-	431,237
U.S. Treasuries	AAA	1,603,659	-	-	-	1,603,659
Money Market Funds	AAAmnf	11,570,363	-	-	-	11,570,363
Total		<u>\$ 15,776,013</u>	<u>\$ 16,436,249</u>	<u>\$ 14,743,040</u>	<u>\$ 2,462,305</u>	<u>\$ 49,417,607</u>

The City has the following recurring fair value measurements as of December 31, 2022:

- Municipal securities, US Agency securities and US Treasuries of \$37,416,007 are valued using inputs that are based on quoted prices for similar assets or inputs that are observable, either directly or indirectly (Level 2 inputs)
- The money market fund is an external investment pool. The fund seeks to maintain a constant net asset value (NAV) of \$1 per share. The securities held by each fund are valued on the basis of amortized cost. Shares may be redeemed without penalty on any business day.

Investments are subject to various risks, the following of which are considered the most significant:

Credit risk – Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. The City's policy to minimize credit risk includes limiting investing funds to those allowable under Minnesota Statute 118A, annually appointing all financial institutions where investments are held, and diversifying the investment portfolio. This is measured by the assignment of a rating by a nationally recognized statistical rating organization.

Custodial credit risk – For investments, this is the risk that in the event of failure of the counterparty to an investment transaction the City would not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The City's investment policy does not further address this risk, but the City typically limits its exposure by purchasing insured or registered investments, or by the control of who holds the securities.

Concentration risk – Concentration of credit risk is the risk of loss that may be attributed to the magnitude of a government's investment in a single issuer. The City's investment policy does not

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limit the concentration of investments. At December 31, 2022, the City held 7.23% with Anchor Bay, MI School District and 7% with New York NY G.O.

Interest rate risk – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The City's investment policy does not address interest rate risk. The City holds all investments to maturity.

B. Receivables

Governmental funds report deferred inflows of resources in connection with receivables for revenues that are not considered available to liquidate liabilities of the current period. Governmental funds also defer recognition in connection with resources that are not yet available. At the end of the current fiscal year, the various components of deferred inflows reported in the governmental funds were as follows:

	Unavailable
Unavailable revenue due from other governments (Street Construction)	\$ 78,860
Unavailable revenue due from other governments (Revolving Improvements)	-
Delinquent property taxes (General)	232,881
Delinquent property taxes (Telecommunications)	778
Delinquent property taxes (Information Technology)	2,334
Delinquent property taxes (Recreation)	44,574
Delinquent property taxes (Debt service)	34,450
Delinquent property taxes (Revolving Improvements)	47,926
Delinquent property taxes (Street Construction)	16,650
Delinquent property taxes (EDA)	7,059
Delinquent special assessments (General)	6,818
Special assessments not yet due (G.O. Improvement Bonds)	50,231
Special assessments not yet due (Street Construction)	1,130,759
Deferred Lease Revenue (Revolving Improvements)	53,835
Deferred Lease Revenue (Information Technology)	890,088
Total deferred inflows for governmental funds	<u>\$ 2,597,243</u>

Significant receivable balances not expected to be collected within one year of December 31, 2022 are as follows:

	Special Assessments Receivable	Notes Receivable	Leases Receivable	Total
Major Funds:				
General	\$ 6,818	\$ -	\$ -	\$ 6,818
Community Development	-	1,271,652	-	1,271,652
Information Technology	-	-	523,092	523,092
Debt Service	50,231	-	-	50,231
Street Construction	1,130,759	-	-	1,130,759
Roseville Economic Development Authority	-	1,287,012	-	1,287,012
	<u>\$ 1,187,808</u>	<u>\$ 2,558,664</u>	<u>\$ 523,092</u>	<u>\$ 4,269,564</u>

CITY OF ROSEVILLE, MINNESOTA
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C. Capital asset

Capital asset activity for the year ended December 31, 2022 was as follows:

	Beginning Balance	Increases	Decreases	Disposal of Assets due to Special Item	Completed Construction & Transfers	Ending Balance
Governmental activities						
Capital assets not being depreciated						
Land	\$29,340,857	\$ -	\$ -	\$ -	\$ -	\$29,340,857
Permanent easements	7,731,893	-	-	-	-	7,731,893
Construction in progress	2,093,570	5,533,199	(9,014)	-	(1,970,241)	5,647,514
Total capital assets not being depreciated	39,166,320	5,533,199	(9,014)	-	(1,970,241)	42,720,264
Capital assets being depreciated						
Buildings	41,738,754	-	-	-	-	41,738,754
Improvements other than buildings	11,199,197	522,581	-	-	67,515	11,789,293
Machinery and equipment	23,505,071	905,584	(128,900)	(1,202,165)	-	23,079,590
Infrastructure	122,133,578	-	-	-	1,902,726	124,036,304
Total capital assets being depreciated	198,576,600	1,428,165	(128,900)	(1,202,165)	1,970,241	200,643,941
Less accumulated depreciation for						
Buildings	16,433,338	942,739	-	-	-	17,376,077
Improvements other than buildings	5,507,536	628,771	-	-	-	6,136,307
Machinery and equipment	15,500,565	1,228,446	(128,900)	(986,679)	-	15,613,432
Infrastructure	60,694,121	2,446,385	-	-	-	63,140,506
Total accumulated depreciation	98,135,560	5,246,341	(128,900)	(986,679)	-	102,266,322
Total capital assets being depreciated, net	100,441,040	(3,818,176)	-	(215,486)	1,970,241	98,377,619
Governmental activities capital assets, net	\$139,607,360	\$1,715,023	(\$9,014)	(\$215,486)	\$ -	\$141,097,883

CITY OF ROSEVILLE, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
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	*Beginning Balance as Restated	Increases	Decreases	Disposal of Assets due to Special Item	Completed Construction & Transfers	Ending Balance
Business-type activities						
Capital assets not being amortized/depreciated						
Land	\$893,299	\$ -	\$ -	\$ -	\$ -	\$893,299
Construction in progress	3,114,048	1,750,784	-	-	(3,958,249)	906,583
Total capital assets not being amortized/depreciated	4,007,347	1,750,784	-	-	(3,958,249)	1,799,882
Capital assets being amortized/depreciated						
Buildings	4,307,997	-	-	-	-	4,307,997
Improvements other than buildings	1,456,694	-	-	-	-	1,456,694
Machinery and equipment	5,087,943	141,223	(59,985)	-	323,780	5,492,961
Infrastructure	67,393,641	1,628,925	-	-	3,634,469	72,657,035
Total capital assets being amortized/depreciated	78,246,275	1,770,148	(59,985)	-	3,958,249	83,914,687
Less accumulated amortization/depreciation for						
Buildings	1,671,009	124,608	-	-	-	1,795,617
Improvements other than buildings	1,181,351	51,860	-	-	-	1,233,211
Machinery and equipment	4,113,186	294,040	(59,985)	-	-	4,347,241
Infrastructure	27,773,566	1,184,068	-	-	-	28,957,634
Total accumulated amortization/depreciation	34,739,112	1,654,576	(59,985)	-	-	36,333,703
Total capital assets being amortized/depreciated, net	43,507,163	115,572	-	-	3,958,249	47,580,984
Business-type activities capital assets, net	\$47,514,510	\$1,866,356	\$ -	\$ -	\$ -	\$49,380,866

*Beginning balance restated due to GASB 87 Lease implementation. Refer to note G.1 "Right to Use Leased Assets" for additional detail

CITY OF ROSEVILLE, MINNESOTA
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Depreciation expense was charged to functions/programs of the City is follows:

Governmental activities:

General government	\$560,688
Public safety	668,969
Public works including depreciation of infrastructure	2,858,923
Recreation	<u>1,157,761</u>

Total depreciation expense - governmental activities	<u><u>\$5,246,341</u></u>
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Business-type activities:

Sanitary sewer	\$450,850
Water	498,688
Golf	87,784
Storm drainage	<u>617,254</u>

Total amortization/depreciation expense - business-type activities	<u><u>\$1,654,576</u></u>
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D. Construction commitments

The City has construction projects in progress as of December 31, 2022. The projects include the improvement and construction of streets, water, sewer, and storm systems. At year end the commitments with these contractors are as follows:

Project	Spent-to-Date	Remaining Commitment
Parks Renewal Project	\$2,095,214	\$96,907
Roseville-John Rose Oval Project	3,315,487	240,537
McCarrons Retaining Wall	89,759	17,671
Long Lake Lift Station	38,551	21,511
2022 Sanitary Sewer Lining Project	849,473	126,455
Upper Villa Sediment Pond	18,559	343,149

CITY OF ROSEVILLE, MINNESOTA
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E. Interfund receivables, payables, and transfers

Transfers are used to 1) move revenues from the fund with collection authorization to the debt service fund as debt service principal and interest payments become due, 2) move grant funds to specific funds where the grant dollars are used (specifically American Recovery Program Act dollars), 3) move unrestricted general fund revenues to finance various programs that the government must account for in other funds in accordance with budgetary authorizations, including amounts provided as subsidies or matching funds for various grant programs. The following is a schedule of interfund transfers as of December 31, 2022:

Fund	Transfer In	Description
Transfers to General Fund from:		
Parks and Recreation	\$ 20,317	Excess fund balance per council approval
License Center	177,000	2022 Budgeted Transfer - Admin Support
ARPA Fund	43,910	Public Safety premium pay
Total General Fund	<u>241,227</u>	
Transfers to Debt Service Fund from:		
Economic Increments Construction	<u>272,931</u>	Principle, Interest, and Bond Issuance Costs
Transfers to Telecommunications Fund from:		
General Fund	<u>31,436</u>	Fund policies and operational needs
Transfers to Golf Course Fund from:		
Revolving Improvements Fund	<u>5,179</u>	Netting purchase that was budgeted in the CIP
Transfers to Roseville Economic Development Authority from:		
ARPA Fund	<u>12,526</u>	Coverage of part-time employee payroll expenses
	<u>\$ 563,299</u>	

Total transfers in/out are created to assist in financing various activities and/or projects.

The Street Construction fund loaned \$1.5 million to the Revolving Improvements fund in 2018 to purchase the 2719 Lexington Avenue Shopping Center for potential expansion of the civic campus. Sale proceeds from the sale of an old fire station will be used to repay the Street Construction fund. The Economic Development Authority loaned \$10,000 to the Economic Increments Construction fund to start a new tax increment financing district.

F. Tax Increment Financing

The City has entered into seven Tax Increment Financing agreements, which meet the criteria for disclosure under Governmental Accounting Standards Board Statement No. 77 Tax Abatement Disclosures. The City's authority to enter into these agreements comes from Minnesota Statute 469. The City entered into these agreements for the purpose of economic development.

Under the agreements, the City and developer agree on an amount of development costs to be reimbursed to the developer by the City through tax revenues from the additional taxable value of the property generated by the development (tax increment). A "pay-as-you-go" note is established for this amount, on which the City makes payments for a fixed period of time with available tax increment revenue after deducting for certain administrative costs.

CITY OF ROSEVILLE, MINNESOTA
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During the year ended December 31, 2022, the City generated \$1,400,327 in tax increment revenue and made \$500,356 in payments to developers.

G. Leases

1. Right to Use Leased Assets

The City has recorded 2 right to use leased assets for a vehicle and building space. The related leases are discussed in Long Term Liabilities footnote disclosure.

The City of Roseville has entered into lease agreements to lease various assets. Lease agreements that qualify as other than short-term leases under GASB 87 have been recorded at the present value of the future minimum lease payments as of the date of lease commencement.

The City entered into an agreement which commenced January 1, 2022 to lease golf carts. The lease requires 60 bi-monthly lease payments of \$1,875. The lease liability is measured at discount rate of 2% which is the City's incremental borrowing rate. As a result of the lease, the City has recorded a right to use asset with the net book value of \$42,718 on December 31, 2022.

This City entered into an agreement which commenced January 1, 2022 to lease a storage unit. The lease requires 24 monthly lease payments of \$4,863. The lease liability is measured at a discount rate of 2% which is the City's incremental borrowing rate. As a result of the lease, the City has recorded a right to use asset with the net book value of \$58,045 on December 31, 2022.

Right to use leased asset activity for the year ended December 31, 2022 was as follows:

	Beginning Balance as restated*	Additions	Modifications & Remeasurements	Subtractions	Ending Balance
Right to use leased assets					
Vehicles	\$ 53,397	\$ -	\$ -	\$ -	\$ 53,397
Buildings	116,091	-	-	-	116,091
Total leased assets	169,488	-	-	-	169,488
Less: accumulated amortization for:					
Vehicles	-	(10,679)	-	-	(10,679)
Buildings	-	(58,046)	-	-	(58,046)
Total accumulated amortization	-	(68,725)	-	-	(68,725)
Total right to use leased assets, net	\$ 169,488	\$ (68,725)	\$ -	\$ -	\$ 100,763

	Beginning Balance as restated*	Additions	Modifications & Remeasurements	Subtractions	End of Year	Due Within One Year
Lease Liabilities	\$ 174,244	\$ -	\$ -	\$ 66,811	\$ 107,433	\$ 70,001

*For the year ended December 31, 2022, the City implemented GASB 87. In accordance with the requirements of GASB 87, the beginning balances reflect a restatement as of January 1, 2022.

CITY OF ROSEVILLE, MINNESOTA
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	For the year ended 12/31/2022
Amortization expense by asset class:	
Vehicles	\$ 10,679
Buildings	58,046
Total amortization expense	68,725
Variable lease expense	-
Interest on lease liabilities	2,798
Other lease expense	-
Total expense recognized in relation to leased assets	\$ 71,523

Principal and interest requirements to maturity for the lease liabilities as of December 31, 2022 were as follows:

Vehicle Lease Liability				
Year Ending	Principal Payments		Interest Payments	Total
2023	\$ 10,464		\$ 786	\$ 11,250
2024	10,675		575	11,250
2025	10,891		359	11,250
2026	11,110		140	11,250
	\$ 43,140		\$ 1,860	\$ 45,000

Building Lease Liability				
Year Ending	Principal Payments		Interest Payments	Total
2023	59,537		647	60,184
	\$ 59,537		\$ 647	\$ 60,184

2. Lease Receivable

The City leases a portion of its water towers for cellular tower antenna sites. These leases are non-cancelable with an automatic renewal period at the lessee's option. The City of Roseville considers these options being exercised to be greater than 50%. The agreements call for annual lease payments for \$13,000-\$51,000 with annual increases based on the contract agreement. The lease receivable is measured at the present value of the future minimum lease payments expected to be received during the lease term at a discount rate of 2% which is based on the City's borrowing rate over the same time periods.

The following table shows additional details of the lease contracts:

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Location	Lessee	Annual Lease Adjustment Factor	Expiration Date	Renewal Options
1901 Alta Vista	AT&T	3% Increase on Aug 1	08/31/26	5 year terms
1901 Alta Vista	Clearwire	1% Increase Apr 1 & 2% May 1	04/30/25	5 year terms
1901 Alta Vista	Sprint	4% Increase Jan	12/31/22	5 year terms
1901 Alta Vista	T-Mobile	4% Increase Jan	12/31/27	10 year terms
1901 Alta Vista	Verizon	2.5% Increase on Jun 1	05/31/23	5 year terms
2501 Fairview (Lattice Tower)	Clearwire	1% Increase Apr 1 & 2% May 1	04/30/26	5 year terms
2501 Fairview (Lattice Tower)	Sprint	4% Increase Jan 1	12/31/26	5 year terms
2501 Fairview (Lattice Tower)	T-Mobile	3% Increase Jan 1	12/31/23	5 year terms
2501 Fairview (Water Tower)	AT&T	3% Increase on Aug 1	07/31/26	5 year terms
2501 Fairview (Water Tower)	Verizon	3% Increase on Jan 1	08/31/25	5 year terms
2660 Civic Center Dr (South Tower)	Sprint	3% Increase on Sep 1	09/15/23	5 year terms
2660 Civic Center Dr (South Tower)	T-Mobile	3% Increase on Sep 1	09/14/24	5 year terms
2660 Civic Center Dr (South Tower)	Verizon	3% Increase on Sep 1	08/31/24	5 year terms
2660 Civic Center Dr (North Tower)	AT&T	3% Increase on Sep 1	12/31/24	5 year terms

The City leases suite space in the City owed shopping center located at 2719 Lexington Avenue to Huntington Learning Center. This lease is a non-cancelable lease for a period of 3 years, with two renewal periods of one year at the lessee's option. The City considers the likelihood of these options being exercised to be greater than 50%. The agreement calls for monthly lease payments of \$5,275 with annual increases based on the contract agreement. Terms of each lease are as follows:

Lessee	Annual Lease Adjustment Factor	Expiration Date
Huntington Learning Center	3% Increase on Nov 1	10/31/2023

At December 31, 2022 the entity recorded \$943,923 in lease receivables and deferred inflows of resources for these arrangements.

Total revenue recognized in relation to these leases is as follows:

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	For the year ended 12/31/2022
Amortization of lease-related deferred inflows	
Antenna leases	\$ 433,979
Other leases	61,865
Total revenue recognized resulting from deferred inflow amortization	495,844
Variable lease revenue	-
Interest revenue	25,255
Other lease revenues	-
Total revenue recognized in relation to leased assets	\$ 521,099

H. Long-term debt

The City issues general obligation debt to provide for financing construction of major capital facilities and street improvements. Debt service for street improvements is covered by special assessments against benefited properties with any shortfalls being paid from general taxes.

General obligation bonds are direct obligations and pledge the full faith and credit of the government. The original amount of general obligation bonds for the issues listed below is \$37,240,000.

General obligation debt currently outstanding is as follows:

	Net Interest	
Purpose	Rates	Amount
Governmental activities	.85% - 5.6%	\$14,085,000
Business-Type activities	1.0% - 2.0%	2,335,000

Annual debt service requirements to maturity for general obligation debt are as follows:

	Governmental activities		Business-Type activities	
Years ending December 31	Principal	Interest	Principal	Interest
2023	\$ 2,110,000	\$ 367,269	\$ 240,000	\$ 36,100
2024	2,145,000	299,871	245,000	31,250
2025	2,215,000	236,621	250,000	26,300
2026	2,155,000	174,556	255,000	21,250
2027	2,230,000	115,606	260,000	16,100
2028-2032	3,230,000	112,953	1,085,000	23,200
Total	\$14,085,000	\$1,306,877	\$2,335,000	\$154,200

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a. CURRENT REFUNDING

On December 29, 2020 the City issued \$4,775,000 in General Obligation Refunding Bonds, Series 2020A. The proceeds were used to current refund the City's General Obligation Bonds, Series 2011A. The City will realize a savings in interest costs of \$417,806 over the life of the bonds. The net present value cash flow savings of the transaction was \$410,030.

Changes in long-term liabilities

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Governmental Activities					
Bonds payable					
General Obligation Bonds	\$13,700,000	\$ -	\$1,820,000	\$11,880,000	\$1,910,000
Premium on Bonds Payable	977,703	-	154,681	823,022	-
Tax Increment Revenue Bonds	2,405,000	-	200,000	2,205,000	200,000
Total Bonds Payable	<u>17,082,703</u>	<u>-</u>	<u>2,174,681</u>	<u>14,908,022</u>	<u>2,110,000</u>
Compensated Absences	2,341,617	1,450,921	1,567,405	2,225,133	445,027
Insurance Claims Payable	322,181	468,976	724,066	67,091	51,253
Governmental activities Long-Term Liabilities	<u>\$19,746,501</u>	<u>\$1,919,897</u>	<u>\$4,466,152</u>	<u>\$17,200,246</u>	<u>\$2,606,280</u>
Business-Type Activities					
Bonds payable					
General Obligation Bonds	\$2,565,000	\$ -	230,000	\$2,335,000	\$240,000
Premium on Bonds Payable	116,038	-	12,893	103,145	-
Total Bonds Payable	<u>2,681,038</u>	<u>-</u>	<u>242,893</u>	<u>2,438,145</u>	<u>240,000</u>
Compensated Absences	\$138,964	105,261	106,948	137,277	27,455
Business type activities Long-Term Liabilities	<u>\$2,820,002</u>	<u>\$105,261</u>	<u>\$349,841</u>	<u>\$2,575,422</u>	<u>\$267,455</u>

For governmental activities, other post-employment benefits are liquidated through the general fund. For compensated absences, payments are made from the fund to which the employee is assigned at the time employment ceases. In addition to the general fund, recreation, community development, and all non-major special revenue funds are involved in paying compensated absences. For Insurance claims payables, payments are made from the Worker's Compensation and Risk Management Funds.

From time to time, the City has issued Industrial Revenue Bonds to provide financial assistance to private-sector entities for the acquisition and construction of industrial and commercial facilities deemed to be in the public interest. The bonds are secured by the property financed and are payable solely from payments received on the underlying mortgage loans. Upon repayment of the bonds, ownership of the acquired facilities transfers to the private-sector entity served by the bond issuance. Neither the City, the State, nor any political subdivision thereof is obligated in any manner for repayment of the bonds. Accordingly, the bonds are not reported as liabilities in the accompanying financial statements. As of December 31, 2022, there were seven series of Housing and Industrial Revenue Bonds outstanding, with an aggregate principal amount payable of \$74.1 million.

Note 4 OTHER INFORMATION

A. Risk management

The City is exposed to various risks of loss related to torts; theft of damage to, and the destruction of assets; errors and omissions; injuries to employees and natural disasters. During the fiscal years of 1980 and 1987, the City established a Workers' Compensation Fund and a Risk Management Fund, respectively (internal service funds) to account for and finance its uninsured risks of loss. For the year 2022, the Worker's Compensation Fund provided coverage up to a maximum of \$500,000 for each occurrence. The City purchases excess loss coverage from the Workers' Compensation Reinsurance Association, a nonprofit organization established by Minnesota State Statutes.

The Risk Management Fund provides comprehensive general liability and comprehensive automotive liability up to the statutory maximum of \$2,000,000. The City retains the risk of the first \$100,000 of each occurrence with an annual maximum exposure of \$200,000. Liabilities of the fund are reported if it is probable that a loss has occurred, and amount of the loss can be reasonably estimated.

Liabilities include an amount for claims that have been incurred but not reported (IBNRs). The result of the process to estimate the claims liability is not an exact amount as it depends on many complex factors, such as inflation, changes in legal doctrines, and damage awards. Accordingly, claims are reevaluated periodically to consider the effects of inflation, recent claim settlement trends (including frequency and amount of pay-outs), and other economic and social factors. The estimate of the claims liability also includes amounts for incremental claim adjustment expenses related to specific claims and other claim adjustment expenses regardless of whether allocated to specific claims.

Estimated recoveries, for example from salvage or subrogation, are another component of the claim's liability estimate. The City purchased commercial insurance for claims in excess of coverage provided by the Risk Management Fund and for all other risks of loss. Settled claims have not exceeded this coverage in any of the past three fiscal years. There were no significant reductions in the City's insurance coverage in 2022. Enterprise fund charges and the property tax levy are based on a management estimate of claims history and the amount necessary to maintain catastrophic reserves. The reserves as of December 31, 2022, were \$634,897.48 and \$766,009 for the Workers' Compensation Fund and Risk Management Fund, respectively. The claims liability of \$33,016 and \$34,075, respectively, reported in both funds at December 31, 2022 are based on the requirements of Governmental Accounting Standards Board Statement No. 10. This statement requires that a liability for claims be reported if information prior to the issuance of the financial statements indicates it is probable that a liability has been incurred at the date of the financial statements and the amount of the loss can be reasonably estimated (IBNR). Changes in the funds' claims liability amount in fiscal 2021 and 2022 were:

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Worker's Compensation Fund				
Year	Beginning of Fiscal Year Liability	Current Year Claims and Changes in estimates	Claims Payment	Ending of Fiscal Year Liability
2021	\$ 167,937	\$ 124,402	\$ 188,797	\$ 103,542
2022	\$ 103,542	\$ 535,943	\$ 606,469	\$ 33,016

Risk Management Fund				
Year	Beginning of Fiscal Year Liability	Current Year Claims and Changes in estimates	Claims Payment	Ending of Fiscal Year Liability
2021	\$ 47,000	\$ 191,054	\$ 19,415	\$ 218,639
2022	\$ 218,639	\$ (66,967)	\$ 117,597	\$ 34,075

B. Contingent liabilities

The City had the usual and customary types of miscellaneous claims pending at year-end mostly of a minor nature, and usually all covered by insurance carried for that purpose or the City has reserved for settlement. The City also carries personal injury insurance against suits for false arrest, libel, slander, violation of privacy, wrongful entry, etc. which can arise from enforcement of the city code and general laws. Although the outcome of these lawsuits is not presently determinable, in the opinion of the government's legal counsel the resolution of these matter will not have a material adverse effect on the financial condition of the government.

C. Employee retirement systems and pension plans

1. Public Employees' Retirement Association

A. Plan Description

The City participates in the following cost-sharing multiple-employer defined benefit pension plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA's defined benefit pension plans are established and administered in accordance with Minnesota Statutes, Chapters 353 and 356. PERA's defined benefit pension plans are tax qualified plans under Section 401(a) of the Internal Revenue Code.

1. General Employees Retirement Fund (GERF)

All full-time (with the exception of employees covered by PEPFF) and certain part-time employees of the City are covered by the General Employees Retirement Fund (GERF). GERF members belong to the Coordinated Plan. Coordinated Plan members are covered by Social Security.

2. Public Employees Police and Fire Fund (PEPFF)

The PEPFF, originally established for police officers and firefighters not covered by a local relief association, now covers all police officers and firefighters hired since 1980. Effective July 1, 1999, the PEPFF also covers police officers and firefighters belonging to local relief associations that elected to merge with and transfer assets and administration to PERA.

B. Benefits Provided

PERA provides retirement, disability, and death benefits. Benefit provisions are established by state statute and can only be modified by the state legislature. Vested, terminated employees who are entitled to benefits but are not receiving them yet, are bound by the provisions in effect at the time they last terminated their public service.

1. GERS Benefits

Benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for PERA's Coordinated members. Members hired prior to July 1, 1989 receive the higher of Method 1 or Method 2 formulas. Only Method 2 is used for members hired after June 30, 1989. Under Method 1, the accrual rate for Coordinated members is 1.2% for each of the first ten years of service and 1.7% for each additional year. Under Method 2, the accrual rate for Coordinated Plan members is 1.7% for all years of service. For members hired prior to July 1, 1989 a full annuity is available when age plus years of service equal 90 and normal retirement age is 65. For members hired on or after July 1, 1989, normal retirement age is the age for unreduced Social Security benefits capped at 66.

Benefit increases are provided to benefit recipients each January. The postretirement increase is equal to 50% of the cost-of-living adjustment (COLA) announced by the SSA, with a minimum increase of at least 1% and a maximum of 1.5%. Recipients that have been receiving the annuity or benefit for at least a full year as of the June 30 before the effective date of the increase will receive the full increase. Recipients receiving the annuity or benefit for at least one month but less than a full year as of the June 30 before the effective date of the increase will receive a reduced prorated increase. For members retiring on January 1, 2024 or later, the increase will be delayed until normal retirement age (age 65 if hired prior to July 1, 1989, or age 66 for individuals hired on or after July 1, 1989). Members retiring under Rule of 90 are exempt from the delay to normal retirement.

2. PEPFF Benefits

Benefits for PEPFF members first hired after June 30, 2010 but before July 1, 2014 vest on a prorated basis from 50% after five years up to 100% after ten years of credited service. Benefits for PEPFF members first hired after June 30, 2014 vest on a prorated basis from 50% after ten years up to 100% after twenty years of credited service. The annuity accrual rate is 3% of average salary for each year of service. For PEPFF members who were first hired prior to July 1, 1989, a full annuity is available when age plus years of service equal at least 90.

Benefit increases are provided to benefit recipients each January. The postretirement increase is fixed at 1%. Recipients that have been receiving the annuity or benefit for at least 36 months as of the June 30 before the effective date of the increase will receive the full increase. Recipients receiving the annuity or benefit for at least 25 months but less than 36 months as of the June 30 before the effective date of the increase will receive a reduced prorated increase.

C. Contributions

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. Contribution rates can only be modified by the state legislature.

1. GERF Contributions

Coordinated Plan members were required to contribute 6.50% of their annual covered salary in fiscal year 2022 and the City was required to contribute 7.50% for Coordinated Plan members. The City's contributions to the GERF for the year ended December 31, 2022 were \$878,830. The City's contributions were equal to the required contributions as set by state statute.

2. PEPFF Contributions

Police and Fire Plan members were required to contribute 11.80% of their annual covered salary in fiscal year 2022 and the City was required to contribute 17.70% for Police and Fire Plan members. The City's contributions to the PEPFF for the year ended December 31, 2022 were \$1,381,677. The City's contributions were equal to the required contributions as set by state statute.

D. Pension Costs

1. GERF Pension Costs

At December 31, 2022, the City reported a liability of \$12,054,290 for its proportionate share of GERP's net pension liability. The City's net pension liability reflected a reduction due to the State of Minnesota's contribution of \$16 million. The State of Minnesota is considered a non-employer contributing entity and the state's contribution meets the definition of a special funding situation. The State of Minnesota's proportionate share of the net pension liability associated with the City totaled \$353,256.

The net pension liability was measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportionate share of the net pension liability was based on the City's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2021 through June 30, 2022, relative to the total employer contributions received from all of PERA's participating employers. The City's proportionate share was 0.1522% at the end of the measurement period and 0.1458% for the beginning of the period.

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City's proportionate share of the net pension liability	\$12,054,290
State of Minnesota's proportionate share of the net pension liability associated with the City	<u>353,256</u>
Total	<u>\$12,407,546</u>

For the year ended December 31, 2022, the City recognized pension expense of \$1,657,249 for its proportionate share of the GERS's pension expense. In addition, the City recognized an additional \$52,784 as pension expense (and grant revenue) for its proportionate share of the State of Minnesota's contribution of \$16 million to the GERS.

At December 31, 2022, the City reported its proportionate share of the GERS's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$100,686	(\$129,010)
Changes in actuarial assumptions	2,728,104	(50,058)
Difference between projected and actual investment earnings	215,678	-
Changes in proportion	401,188	(169,086)
Contributions paid to PERA subsequent to the measurement date	441,908	-
Total	<u>\$3,887,564</u>	<u>(\$348,154)</u>

The \$441,908 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2023. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended December 31,	Pension Expense
2023	\$1,186,398
2024	1,112,100
2025	(291,127)
2026	1,090,131
2027	-
Thereafter	-

2. PEPFF Pension Costs

At December 31, 2022, the City reported a liability of \$26,927,732 for its proportionate share of the PEPFF's net pension liability. The net pension liability was measured as of June 30, 2022 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportionate share of the net pension liability was based on the City's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2021 through June 30, 2022, relative to the total employer contributions received from all of PERA's participating employers. The City's proportionate share was 0.6188% at the end of the measurement period and 0.5472% for the beginning of the period.

The State of Minnesota also contributed \$18 million to PEPFF during the plan fiscal year ended June 30, 2022. The contribution consisted of \$9 million in direct state aid that does meet the definition of a special funding situation and \$9 million in supplemental state aid that does not meet the definition of a special funding situation. The direct state aid was paid on October 1, 2021. Thereafter, by October 1 of each year, the state will pay \$9 million to the PEPFF until full funding is reached or July 1, 2048, whichever is earlier. The \$9 million in supplemental state aid will continue until the fund is 90% funded, or until the State Patrol Plan (administered by the Minnesota State Retirement System) is 90% funded, whichever occurs later.

The State of Minnesota is included as a non-employer contributing entity in the PEPFF Schedule of Employer Allocations and Schedule of Pension Amounts by Employer, Current Reporting Period Only (pension allocation schedules) for the \$9 million in direct state aid. PEPFF employers need to recognize their proportionate share of the State of Minnesota's pension expense (and grant revenue) under GASB 68 special funding situation accounting and financial reporting requirements. For the year ended December 31, 2022, the City recognized pension expense of \$1,752,698 for its proportionate share of the Police and Fire Plan's pension expense. The City recognized an additional \$228,170 as pension expense (and grant revenue) for its proportionate share of the State of Minnesota's contribution of \$9 million to the PEPFF.

The State of Minnesota is not included as a non-employer contributing entity in the Police and Fire Pension Plan pension allocation schedules for the \$9 million in supplemental state aid. The City recognized \$55,692 for the year ended December 31, 2022 as revenue and an offsetting reduction of net pension liability for its proportionate share of the State of Minnesota's on-behalf contributions to the Police and Fire Fund.

At December 31, 2022, the City reported its proportionate share of the PEPFF's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

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	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$1,653,213	\$ -
Changes in actuarial assumptions	15,851,116	(174,249)
Difference between projected and actual investment earnings	390,504	-
Changes in proportion	1,748,588	(244,120)
Contributions paid to PERA subsequent to the measurement date	693,740	-
Total	<u>\$20,337,161</u>	<u>(\$418,369)</u>

The \$693,740 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2023. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended December 31,</u>	<u>Pension Expense</u>
2023	\$4,428,025
2024	3,622,316
2025	3,173,478
2026	5,625,060
2027	2,376,173
Thereafter	-

The net pension liability will be liquidated by the general, water, sewer, storm, solid waste and golf funds.

E. Actuarial Assumptions

The total pension liability in the June 30, 2022 actuarial valuation was determined using an individual entry-age normal actuarial cost method and the following actuarial assumptions:

Inflation	2.25% per year
Investment Rate of Return	6.50%

The long-term investment rate of return is based on a review of inflation and investment return assumptions from a number of national investment consulting firms. The review provided a range of investment return rates deemed to be reasonable by the actuary. An investment return of 6.50% was deemed to be within that range of reasonableness for financial reporting purposes.

Benefit increases after retirement are assumed to be 1.25% for the GERS. The PEPFF benefit increase is fixed at 1.00% per year and that increase was used in the valuation.

Salary growth assumptions in the GERS range in annual increments from 10.25% after one year of service to 3.0% after 27 years of service. In the PEPFF, salary growth assumptions range from 11.75% after one year of service to 3.0% after 24 years of service.

Mortality rates for GERS were based on the Pub-2010 General Employee Mortality Table. Mortality rates for PEPFF were based on the Pub-2010 Public Safety Employee Mortality tables. The tables are adjusted slightly to fit PERA's experience.

Actuarial assumptions for GERS are reviewed every four years. The most recent four-year experience study for GERS was completed in 2019. The assumption changes were adopted by the Board and become effective with the July 1, 2020 actuarial valuation. The most recent four-year experience study for PEPFF was completed in 2020 and adopted by the Board and became effective with the July 1, 2021 actuarial valuation.

The following changes in actuarial assumptions and plan provisions occurred in 2022:

General Employees Fund

Changes in Actuarial Assumptions:

- The mortality improvement scale was changed from Scale MP-2020 to Scale MP-2021.

Police and Fire Fund

Changes in Actuarial Assumptions:

- The single discount rate was changed from 6.50% to 5.40%.
- The mortality improvement scale was changed from Scale MP-2020 to Scale MP-2021.

The State Board of Investment, which manages the investments of PERA, prepares an analysis of the reasonableness on a regular basis of the long-term expected rate of return using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic equity	33.5%	5.10%
International equity	16.5%	5.30%
Fixed income	25%	0.75%
Private markets	25%	5.90%
Total	100%	

F. Discount Rate

The discount rate for the GERF used to measure the total pension liability in 2022 was 6.5%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at rates set in Minnesota Statutes. Based on these assumptions, the fiduciary net position of the GERF was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

In the PEPFF, the fiduciary net position was projected to be available to make all projected future benefit payments of current plan members through June 30, 2060. Beginning in fiscal year ended June 30, 2061, projected benefit payments exceed the funds' projected fiduciary net position. Benefit payments projected after were discounted at the municipal bond rate of 3.69% (based on the weekly rate closest to but not later than the measurement date of the Fidelity "20-Year Municipal GO AA Index"). The resulting equivalent single discount rate of 5.40% for the PEPFF was determined to give approximately the same present value of projected benefits when applied to all years of projected benefits as the present value of projected benefits using 6.5% applied to all years of projected benefits through the point of asset depletion and 3.69% thereafter.

G. Pension Liability Sensitivity

The following presents the City's proportionate share of the net pension liability, calculated using the discount rate disclosed in the preceding paragraph, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate one percentage point lower or one percentage point higher than the current discount rate:

	<u>1% Decrease in Discount Rate (5.5%)</u>	<u>Discount Rate (6.5%)</u>	<u>1% Increase in Discount Rate (7.5%)</u>
Proportionate share of the GERF net pension liability	\$19,040,383	\$12,054,290	\$6,324,616
	<u>1% Decrease in Discount Rate (4.4%)</u>	<u>Discount Rate (5.4%)</u>	<u>1% Increase in Discount Rate (6.4%)</u>
Proportionate share of the PEPFF net pension liability	\$40,751,668	\$26,927,732	\$15,751,907

H. Pension Plan Fiduciary Net Position

Detailed information about each pension plan's fiduciary net position is available in a separately-issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained at www.mnpera.org.

I. PENSION EXPENSE

Pension expense recognized by the City for the year ended December 31, 2022 is as follows:

GERF	\$1,710,033
PEPFF	1,980,868
Fire Relief	<u>621,476</u>
Total	<u><u>\$4,312,377</u></u>

2. Defined Benefit Pension Plan – Volunteer Fire Fighter's Relief Association

A. Plan Description

The Roseville Firefighter Relief Association is the administrator of a single employer defined benefit pension plan established to provide benefits for members of the City of Roseville Fire Department per *Minnesota State Statutes*. The Association issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the Roseville Firefighters' Relief Association, 2701 N. Lexington Ave., Roseville, MN 55113.

B. Benefits Provided

Volunteer firefighters of the City are members of the Roseville Firefighter Relief Association. Full retirement benefits are payable to members who have reached age 50 and have completed 15 years of service for monthly service pension, or 10 years of service for lump sum service pension. Partial benefits are payable to members who have reached 50 and have completed 10 years of service. Disability benefits, widow, and children's survivor benefits are also payable to members or their beneficiaries based upon requirements set forth in the bylaws. These benefit provisions and all other requirements are consistent with enabling state statutes.

C. Employees Covered by Benefit Terms

At December 31, 2022, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	67
Inactive employees entitled to but not yet receiving benefits	16
Active employees	<u>5</u>
Total	<u><u>88</u></u>

D. Contributions

Minnesota Statutes Chapter 424A.092 specifies minimum support rates required on an annual basis. The minimum support rates from the municipality and from State aids are determined as the amount required to meet the normal cost plus amortizing any existing prior service costs over a ten year period. The City's obligation is the financial requirement for the year less state aids. Any additional payments by the City shall be used to amortize the unfunded liability of the relief association. The Association is comprised of volunteers; therefore, there are no payroll expenditures (i.e. there are no covered payroll percentage calculations). During the year, the City

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recognized as revenue and as an expenditure on behalf payment of \$ 48,815 made by the State of Minnesota for the Relief Association.

E. Net Pension Liability

The City's net pension liability was measured as of December 31, 2022 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date.

Actuarial assumptions:

The total pension liability in the June 30, 2022 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation rate	2.50% per year
Discount rate	6.00% percent average, including inflation
Investment Rate of Return	6.00% percent , net of pension plan investment expense including inflation

The value of death benefits is similar to the value of the retirement pension. Because of low retirement ages, the plan assumes no pre-retirement mortality. Post-retirement mortality does not apply as the benefit structure and form of payment do not reflect lifetime benefits.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimates of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These asset class estimates are combined to produce the portfolio long-term expected rate of return by weighting the expected future real rates of return by the current asset allocation percentage (or target allocation, if available) and by adding expected inflation. All results are then rounded to the nearest quarter percent and are summarized in the following table.

Asset Class	Allocation at Measurement Date	Long-Term Expected Real Rate of Return	Long-Term Expected Nominal Rate of Return
Domestic equity	73.90%	4.10%	6.60%
International equity	0.00%	4.64%	7.14%
Fixed income	25.46%	1.05%	3.55%
Real estate and alternatives	0.00%	3.54%	6.04%
Cash and equivalents	0.64%	-0.45%	2.05%
Total	100%		6.10%
Reduced for assumed investment expense			-0.10%
Net assumed investment return (rounded to quarter percent)			6.00%

Discount rate:

The discount rate used to measure the total pension liability was 6.00%. Assets were projected using expected benefit payments and expected asset returns. Expected benefit payments by year

CITY OF ROSEVILLE, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2022

were discounted using the expected asset return assumption for years in which the assets were sufficient to pay all benefit payments. Any remaining benefit payments after the trust fund is exhausted are discounted at the municipal bond rate. The equivalent single rate is the discount rate.

F. Change in the Net Pension Liability

	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a) - (b)
Balances at January 1, 2022	<u>\$ 9,857,914</u>	<u>\$ 16,896,050</u>	<u>\$ (7,038,136)</u>
Changes for the year			
Service cost	23,829	-	23,829
Interest	563,444	-	563,444
Differences between expected and actual experience	110,275	-	110,275
Changes in assumptions	14,290	-	14,290
Contributions - state and local	-	48,815	(48,815)
Change of benefit terms	813,363	-	813,363
Net investment income	-	(3,060,562)	3,060,562
Benefit payments, including refunds of employee contributions	(982,017)	(982,017)	-
Administrative expense	-	(31,353)	31,353
Other charges	<u>-</u>	<u>-</u>	<u>-</u>
Net Charges	<u>\$ 543,184</u>	<u>\$ (4,025,117)</u>	<u>\$ 4,568,301</u>
Balances at December 31, 2022	<u>\$ 10,401,098</u>	<u>\$ 12,870,933</u>	<u>\$ (2,469,835)</u>

Sensitivity of the net pension liability to changes in the discount rate. The following presents the net pension liability of the City, calculated using the discount rate of 6%, as well as what the City's net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower 5% or 1-percentage-point higher 7% than the current rate:

	1% Decrease 5.00%	Current Discount Rate 6.00%	1% Increase 7.00%
Net pension liability (asset)	<u>\$ (1,426,948)</u>	<u>\$ (2,469,835)</u>	<u>\$ (3,349,229)</u>

Pension plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in the separately issued relief association financial report.

CITY OF ROSEVILLE, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2022

G. Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended December 31, 2022, the City recognized an increase of pension expense of \$621,476. At December 31, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual liability	\$ -	\$ -
Changes in actuarial assumptions	-	-
Net difference between projected and actual investment earnings	1,232,382	-
	<u>\$ 1,232,382</u>	<u>\$ -</u>

Amounts reported as deferred (inflows) outflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending December 31,	
2023	\$ (217,476)
2024	165,527
2025	476,037
2026	<u>808,294</u>
Total	<u>\$ 1,232,382</u>

Note 5 OTHER POST-EMPLOYMENT BENEFITS

A. Plan Description

In addition to providing the pension benefits described in Note 4, the City provides post-employment health care benefits (as defined in paragraph B) for retired employees and police and firefighters disabled in the line of duty, through a single employer defined benefit plan. The term Plan refers to the City's requirement by State Statute to provide retirees with access to health insurance. The OPEB plan is by the City. The authority to provide these benefits is established in Minnesota Statutes Sections 471.61 Subd. 2a, and 299A.465. The benefits, benefit levels, employee contributions and employer contributions are governed by the City and can be amended by the City through its personnel manual and collective bargaining agreements with employee groups. The Plan is not accounted for as a trust fund, as an irrevocable trust has not been established to account for the plan. The Plan does not issue a separate financial report.

B. Benefits Provided

Retirees

The City is required by State Statute to allow retirees to continue participation in the City's group health insurance plan if the individual terminates service with the City through service retirement or disability retirement. Employees who satisfy the rule of 90 or attain age 55 and have completed 10 years of service at termination can immediately commence medical benefits. Retirees may obtain dependent coverage while the participating retiree is under age 65. Covered spouses may continue coverage after the retiree's death. The surviving spouse of an active employee may continue coverage in the group health insurance plan after the employee's death. All health care coverage is provided through the City's group health insurance plans. The retiree is required to pay 100% of their premium cost for the City-sponsored group health insurance plan in which they participate. The premium is a blended rate determined on the entire active and retiree population. Since the projected claims costs for retirees exceed the blended premium paid by retirees, the retirees are receiving an implicit rate subsidy (benefit). The coverage levels are the same as those afforded to active employees. Upon a retiree reaching age 65 years of age, Medicare becomes the primary insurer and the City's plan becomes secondary.

Disabled police and firefighter

The City continues to pay the employer's contribution toward health coverage for Police or Firefighters disabled in the line of duty per Minnesota Statute 299A.465, until age 65. Dependent coverage is included, if the dependents were covered at the time of the disability. The January 1, 2022 to December 31, 2022 monthly premiums paid for Police or Firefighters disabled in the line of duty are:

Plan	Single	Two Person	Family
Health Partners National One	\$721	\$1,403	\$1,965
Health Partners Empower High Deductible	\$520	\$1,021	\$1,409

C. Participants

As of the actuarial valuation dated January 1, 2022, participants consisted of:

Retirees and beneficiaries currently purchasing health insurance through the City	10
Disabled police and firefighters	2
Active Employees	196
Total	208

D. Total OPEB Liability and Changes in Total OPEB Liability

The City's total OPEB liability of \$1,758,292 was measured as of January 1, 2022 and was determined by an actuarial valuation dated January 1, 2022. Changes in the total OPEB liability during 2022 were:

Balances at January 1, 2022	\$1,668,186
Changes for the year	
Service cost	139,534
Interest	35,311
Plan changes	-
Differences between expected and actual experience	-
Changes in assumptions	-
Benefit payments	<u>(84,739)</u>
Net changes	<u>90,106</u>
Balance at December 31, 2022	<u>\$1,758,292</u>

There were no plan changes since the measurement date of January 1, 2022.

E. Actuarial Assumptions and Other Inputs

The total liability in the actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.00%
Salary increases	Service Graded Table
Discount rate	2.00%
20-year municipal bond yield	2.00%
Medical cost trend rates	6.25% in 2022 grading to 5% over 5 years and then 4% over the next 48 years

CITY OF ROSEVILLE, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2022

Salary Increase Rates

	Public Safety	Other		Public Safety	Other
Years of	Salary	Salary	Years of	Salary	Salary
Service	Increase	Increase	Service	Increase	Increase
1	12.25%	10.25%	14	3.95%	3.70%
2	10.50%	7.25%	15	3.85%	3.65%
3	8.75%	6.00%	16	3.75%	3.60%
4	7.75%	5.50%	17	3.75%	3.50%
5	6.25%	5.00%	18	3.75%	3.40%
6	5.75%	4.70%	19	3.75%	3.40%
7	5.25%	4.50%	20	3.75%	3.40%
8	5.00%	4.40%	21	3.65%	3.30%
9	4.74%	4.30%	22	3.55%	3.30%
10	4.50%	4.20%	23	3.45%	3.30%
11	4.25%	4.00%	24 or 25	3.35%	3.20%
12	4.15%	3.90%	26	3.25%	3.10%
13	4.05%	3.80%	27 or More	3.25%	3.00%

Since the plan is funded on a pay-as-you-go basis, both the discount rate and the investment rate of return was based on published rate information for 20-year, tax exempt, and municipal bonds as of the measurement date.

The mortality tables were updated from the RP-2014 Mortality Tables (Blue Collar for Public Safety, White Collar for Others) with MP-2018 Generational Improvement Scale to the Pub-2010 Public Retirement Plans Headcount-Weighted Mortality Tables (General, Safety) with MP-2020 Generational Improvement Scale.

The salary increase rates were changed in 2021 from a flat 3.00% per year for all employees to rates which vary by service and contract group.

The actuarial assumptions used in the January 1, 2022 valuation are similar to those used to value pension liabilities for Minnesota public employees. The state pension plans base their assumptions on periodic experience studies.

Changes in assumptions and other inputs since the prior measurements date reflect change in 2021 for the discount rate from 2.90% to 2.00%, 20-year municipal bond yield from 2.90% to 2.00% and health care trend rates, the mortality table, and the retirement and withdrawal tables were updated.

F. Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is 1% lower (1.00%) or 1% higher (3.00%) than the current discount rate:

	1% Decrease (1.00%)	Discount Rate (2.00%)	1% Increase (3.00%)
Total OPEB liability	\$1,895,305	\$1,758,292	\$1,630,063

G. Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total OPEB liability of the City, as well as what the City's total liability would be if it were calculated using healthcare cost trend rates that are 1% lower (5.50% decreasing to 4.00% then 3.00%) or 1% higher (7.50% decreasing to 6.00% then 5.00%) than the current healthcare cost trend rates:

	1% Decrease	Current Healthcare Cost Trend Rates	1% Increase
Total OPEB liability	\$1,552,166	\$1,758,292	\$2,004,934

Note 6 GASB STATEMENTS ISSUED BUT NOT YET IMPLEMENTED

The Governmental Accounting Standards Board (GASB) recently approved the following statements which were not implemented for these financial statements:

Statement No. 94 *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. The provisions of this Statement are effective for reporting periods beginning after June 15, 2022.

Statement No. 96 *Subscription – Based Information Technology Arrangements*. The provisions of this Statement are effective for reporting periods beginning after June 15, 2022.

Statement No. 99 *Omnibus 2022*. The provisions of this Statement contain multiple effective dates, the first being for reporting periods beginning after June 15, 2022.

Statement No. 100 *Accounting Changes and Error Corrections – an amendment of GASB Statement No. 62*. The provisions of this Statement are effective for reporting periods beginning after June 15, 2023.

Statement No. 101 *Compensated Absences*. The provisions of this Statement are effective for reporting periods beginning after June 15, 2023.

The effect these standards may have on future financial statements is not determinable at this time, but it is expected that Statement No. 96 may have a material impact.

Note 7 SPECIAL ITEM DISCLOSURE

Transfer of Operations

The City of Roseville provided information technology (IT) services to 44 other local government agencies which started in 1999 and since that time has grown in participation. The City decided it was time to transform this arrangement into a joint powers authority. The joint powers authority established the North East Metropolitan Area Municipal Internetworking Collaborative to be known as “Metro-INET” (MIJPA) effective January 1, 2021. The transition plan recognized that 2021 would be a transition year to establish the MIJPA Board and to hire the MIJPA Executive Director. In 2022, all assets and personnel were assigned to the MIJPA.

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Required Supplementary Information

City of Roseville, Minnesota

REQUIRED SUPPLEMENTARY INFORMATION

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

GENERAL FUND

For the Fiscal Year Ended December 31, 2022

Schedule 1

(Page 1 of 1)

	Budgeted Amounts		Actual Amounts	Variance With Final Budget
	Original	Final		
REVENUES				
Taxes				
General property taxes	\$ 14,913,781	\$ 14,913,781	\$ 14,710,412	\$ (203,369)
Licenses and permits	590,450	590,450	533,254	(57,196)
Intergovernmental revenue	1,780,000	1,780,000	2,303,709	523,709
Charges for services	1,227,150	1,227,150	1,284,031	56,881
Fines and forfeits	82,000	82,000	87,068	5,068
Donations	-	-	28,762	28,762
Special assessments	-	-	335	335
Investment income				
Interest earned on investments	40,000	40,000	129,363	89,363
Increase (decrease) in fair value of investments	-	-	(1,330,404)	(1,330,404)
Miscellaneous Revenue	125,820	125,820	163,129	37,309
Total Revenues	18,759,201	18,759,201	17,909,659	(849,542)
EXPENDITURES				
Current				
General government	3,407,182	3,407,182	3,268,538	138,644
Public safety	13,041,144	13,041,144	13,462,477	(421,333)
Public works	2,895,215	2,895,215	3,037,505	(142,290)
Total Expenditures	19,343,541	19,343,541	19,768,520	(424,979)
Excess (Deficiency) of Revenue Over (Under) Expenditures	(584,340)	(584,340)	(1,858,861)	(1,274,521)
OTHER FINANCING SOURCES (USES)				
Transfers In	277,000	277,000	241,227	(35,773)
Transfers Out	-	-	(31,436)	(31,436)
Total Other Financing Sources (Uses)	277,000	277,000	209,791	(67,209)
Net Change in Fund Balance	(307,340)	(307,340)	(1,649,070)	(1,341,730)
FUND BALANCE, January 1	10,164,021	10,164,021	10,164,021	-
FUND BALANCE, December 31	\$ 9,856,681	\$ 9,856,681	\$ 8,514,951	\$ (1,341,730)

The notes to the required supplementary information are an integral part of this statement.

City of Roseville, Minnesota

REQUIRED SUPPLEMENTARY INFORMATION

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

RECREATION FUND

For the Fiscal Year Ended December 31, 2022

Schedule 2

(Page 1 of 1)

	Budgeted Amounts		Actual Amounts	Variance With Final Budget
	Original	Final		
REVENUES				
Taxes				
General property taxes	\$ 3,035,928	\$ 3,035,928	\$ 2,970,550	\$ (65,378)
Charges for services	2,138,700	2,138,700	2,320,634	181,934
Rentals	76,000	76,000	79,462	3,462
Donations	48,000	48,000	104,191	56,191
Special assessments	-	-	1,224	1,224
Investment income				
Interest earned on investments	15,000	15,000	24,178	9,178
Increase (decrease) in fair value of investments	-	-	(199,777)	(199,777)
Miscellaneous Revenue	22,000	22,000	73,161	51,161
Total Revenues	5,335,628	5,335,628	5,373,623	37,995
EXPENDITURES				
Current				
Recreation				
Personal services	3,463,593	3,463,593	3,277,271	186,322
Supplies and materials	333,380	333,380	329,634	3,746
Other services and charges	1,538,655	1,538,655	1,662,437	(123,782)
Total Expenditures	5,335,628	5,335,628	5,269,342	66,286
Excess (Deficiency) of Revenue Over (Under) Expenditures	-	-	104,281	104,281
OTHER FINANCING SOURCES (USES)				
Transfers Out	-	-	(20,317)	(20,317)
Net Change in Fund Balance	-	-	83,964	83,964
FUND BALANCE, January 1	1,923,773	1,923,773	1,923,773	-
FUND BALANCE, December 31	\$ 1,923,773	\$ 1,923,773	\$ 2,007,737	\$ 104,281

The notes to the required supplementary information are an integral part of this statement.

City of Roseville, Minnesota

REQUIRED SUPPLEMENTARY INFORMATION

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

COMMUNITY DEVELOPMENT FUND

For the Fiscal Year Ended December 31, 2022

Schedule 3

(Page 1 of 1)

	Budgeted Amounts		Actual Amounts	Variance With Final Budget
	Original	Final		
REVENUES				
Licenses and permits	\$ 1,895,700	\$ 1,895,700	\$ 1,726,678	\$ (169,022)
Charges for services	45,000	45,000	54,714	9,714
Investment income				
Interest earned on investments	25,000	25,000	61,568	36,568
Increase (decrease) in fair value of investments	-	-	(481,170)	(481,170)
Miscellaneous Revenue	-	-	-	-
Total Revenues	1,965,700	1,965,700	1,361,790	(603,910)
EXPENDITURES				
Current				
Public safety	1,126,080	1,126,080	1,021,524	104,556
Economic development	666,860	666,860	637,101	29,759
Capital outlay	-	-	28,196	(28,196)
Total Expenditures	1,792,940	1,792,940	1,686,821	106,119
Excess (Deficiency) of Revenue Over (Under) Expenditures	172,760	172,760	(325,031)	(497,791)
OTHER FINANCING SOURCES (USES)				
Sale of Capital Assets	-	-	5,595	5,595
Net Change in Fund Balance	172,760	172,760	(319,436)	(492,196)
FUND BALANCE, January 1	4,447,459	4,447,459	4,447,459	-
FUND BALANCE, December 31	\$ 4,620,219	\$ 4,620,219	\$ 4,128,023	\$ (492,196)

The notes to the required supplementary information are an integral part of this statement.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

INFORMATION TECHNOLOGY FUND

For the Fiscal Year Ended December 31, 2022

	Budgeted Amounts		Actual Amounts	Variance With Final Budget
	Original	Final		
REVENUES				
Taxes	\$ 150,000	\$ 150,000	\$ 146,770	\$ (3,230)
Charges for services	142,184	142,184	4,200,427	4,058,243
Rentals	451,680	451,680	459,246	7,566
Investment income				
Interest earned on investments	2,000	2,000	26,355	24,355
Increase (decrease) in fair value of investments	-	-	(210,028)	(210,028)
Total Revenues	745,864	745,864	4,622,770	3,876,906
EXPENDITURES				
Current				
General government				
Personal services	-	-	2,396,380	(2,396,380)
Supplies and materials	-	-	4,026	(4,026)
Other services and charges	723,884	723,884	1,925,954	(1,202,070)
Capital outlay	113,665	113,665	32,086	81,579
Total Expenditures	837,549	837,549	4,358,446	(3,520,897)
Excess (Deficiency) of Revenue Over (Under) Expenditures	(91,685)	(91,685)	264,324	356,009
OTHER FINANCING SOURCES (USES)				
Transfers In	118,741	118,741	-	(118,741)
SPECIAL ITEM				
Disposal of government operations	-	-	(1,288,746)	(1,288,746)
Net Change in Fund Balance	27,056	27,056	(1,024,422)	237,268
FUND BALANCE, January 1	1,897,599	1,897,599	1,897,599	-
FUND BALANCE, December 31	\$ 1,924,655	\$ 1,924,655	\$ 873,177	\$ 237,268

The notes to the required supplementary information are an integral part of this statement.

City of Roseville, Minnesota

REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL
ROSEVILLE ECONOMIC DEVELOPMENT AUTHORITY FUND
For the Fiscal Year Ended December 31, 2022

Schedule 5
(Page 1 of 1)

	Budgeted Amounts		Actual Amounts	Variance With Final Budget
	Original	Final		
REVENUES				
Taxes	\$ 442,570	\$ 442,570	\$ 433,061	\$ (9,509)
Intergovernmental revenue (Schedule 5)	85,000	85,000	2,560,580	2,475,580
Charges for services	-	-	2,125	2,125
Investment income				
Interest earned on investments	-	-	69,713	
Increase (decrease) in fair value of investments	-	-	(488,816)	(488,816)
Miscellaneous Revenue	23,125	23,125	25,877	2,752
Total Revenues	550,695	550,695	2,602,540	1,982,132
EXPENDITURES				
Current				
Economic development				
Personal services	194,070	194,070	206,402	(12,332)
Supplies and materials	-	-	1,290	(1,290)
Other services and charges	356,625	356,625	2,680,377	(2,323,752)
Total Expenditures	550,695	550,695	2,888,069	(2,337,374)
Excess (Deficiency) of Revenue Over (Under) Expenditures	-	-	(285,529)	(355,242)
OTHER FINANCING SOURCES (USES)				
Transfers In	-	-	12,526	12,526
Net Change in Fund Balance	-	-	(273,003)	(342,716)
FUND BALANCE, January 1	5,084,580	5,084,580	5,084,580	-
FUND BALANCE, December 31	\$ 5,084,580	\$ 5,084,580	\$ 4,811,577	\$ (342,716)

The notes to the required supplementary information are an integral part of this statement.

City of Roseville, Minnesota
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGES IN THE TOTAL
OPEB LIABILITY AND RELATED RATIOS
For the Fiscal Year Ended December 31, 2022

Schedule 6
(Page 1 of 1)

Total OPEB Liability:	2022	2021	2020	2019	2018
Service cost	\$ 139,534	\$ 135,470	\$ 112,235	\$ 93,240	\$ 91,108
Interest cost	35,311	52,102	59,781	51,636	49,752
Changes in benefit terms	-	-	-	-	-
Differences between expected and actual experience	-	(149,745)	-	(21,855)	-
Changes in assumptions	-	10,616	102,065	(61,560)	-
Benefit payments	(84,739)	(82,195)	(65,582)	(78,354)	(93,369)
Net changes in total OPEB liability	90,106	(33,752)	208,499	(16,893)	47,491
Total OPEB liability - beginning	1,668,186	1,701,938	1,493,439	1,510,332	1,462,841
Total OPEB liability - ending	<u>\$ 1,758,292</u>	<u>\$ 1,668,186</u>	<u>\$ 1,701,938</u>	<u>\$ 1,493,439</u>	<u>\$1,510,332</u>

Covered-employee payroll

Total OPEB liability as a percentage of covered-employee payroll

The schedule is provided prospectively beginning with the City's fiscal year ended December 31, 2018 and is intended to show a ten year trend. Additional years will be added as they become available.

*No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement 75 to pay related benefits.

The notes to the required supplementary information are an integral part of this statement.

City of Roseville, Minnesota
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF EMPLOYER'S SHARE OF PERA NET PENSION
LIABILITY - GENERAL EMPLOYEES RETIREMENT FUND
For the Last Ten Years

Schedule 7
(Page 1 of 1)

Measurement Date June 30	Fiscal Year Ending December 31	City's Proportion of the Net Pension Liability	City's Proportionate Share of the Net Pension Liability (a)	State's Proportionate Share of the Net Pension Liability Associated with the City (b)	Total (a+b)	City's Covered Payroll (c)	City's Proportionate Share of the Net Pension Liability as a % of Covered Payroll ((a+b)/c)	Plan Fiduciary Net Position as a % of the Total Pension Liability
2015	2015	0.1380%	\$ 7,151,786	\$ -	\$ 7,151,786	\$ 7,974,720	89.7%	78.20%
2016	2016	0.1395%	\$ 11,326,708	\$ 147,908	\$ 11,474,616	\$ 8,657,720	132.5%	68.91%
2017	2017	0.1412%	\$ 9,014,115	\$ 113,368	\$ 9,127,483	\$ 9,101,177	100.3%	75.90%
2018	2018	0.1470%	\$ 8,154,957	\$ 267,459	\$ 8,422,416	\$ 9,445,284	89.2%	79.50%
2019	2019	0.1423%	\$ 7,867,448	\$ 244,489	\$ 8,111,937	\$ 10,059,973	80.6%	80.20%
2020	2020	0.1512%	\$ 9,065,131	\$ 279,604	\$ 9,344,735	\$ 10,785,733	86.6%	79.10%
2021	2021	0.1458%	\$ 6,226,313	\$ 190,072	\$ 6,416,385	\$ 10,472,613	61.3%	87.00%
2022	2022	0.1522%	\$ 12,054,290	\$ 353,256	\$ 12,407,546	\$ 11,390,160	108.9%	76.70%

The City implemented the Provisions of Governmental Accounting Standards Board Statement No. 68 for the year ended December 31, 2015. The schedules within the Required Supplementary Information Section required a ten year presentation, but does not require retroactive reporting. Information prior to 2015 is not available.

*No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement 75 to pay related benefits.

The notes to the required supplementary information are an integral part of this statement.

City of Roseville, Minnesota
 REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF EMPLOYER'S PERA CONTRIBUTIONS
 - GENERAL EMPLOYEES RETIREMENT FUND
 For the Last Ten Years

Schedule 8
 (Page 1 of 1)

Year Ending	Statutorily Required Contribution (a)	Contributions in Relation to the Statutorily Required Contribution (b)	Contribution Deficiency (Excess) (a-b)	City's Covered Payroll (c)	Contributions as a Percentage of Covered Payroll (b/c)
12/31/2015	\$ 619,013	\$ 619,013	\$ -	\$ 8,253,507	7.5%
12/31/2016	\$ 659,339	\$ 659,339	\$ -	\$ 8,791,187	7.5%
12/31/2017	\$ 708,179	\$ 708,179	\$ -	\$ 9,448,003	7.5%
12/31/2018	\$ 738,318	\$ 738,318	\$ -	\$ 9,844,240	7.5%
12/31/2019	\$ 802,161	\$ 802,161	\$ -	\$ 10,695,480	7.5%
12/31/2020	\$ 764,800	\$ 764,800	\$ -	\$ 10,197,333	7.5%
12/31/2021	\$ 831,049	\$ 831,049	\$ -	\$ 11,080,653	7.5%
12/31/2022	\$ 878,830	\$ 878,830	\$ -	\$ 11,717,733	7.5%

The City implemented the Provisions of Governmental Accounting Standards Board Statement No. 68 for the year ended December 31, 2015. The schedules within the Required Supplementary Information Section required a ten year presentation, but does not require retroactive reporting. Information prior to 2015 is not available.

*No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement 75 to pay related benefits.

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City of Roseville, Minnesota
 REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF EMPLOYER'S SHARE OF PERA NET PENSION
 LIABILITY - PUBLIC EMPLOYEES POLICE AND FIRE FUND
 For the Last Ten Years

Schedule 9
 (Page 1 of 1)

Measurement Date June 30	Fiscal Year Ending December 31	City's Proportion of the Net Pension Liability	City's Proportionate Share of the Net Pension Liability (a)	State's Proportionate Share of the Net Pension Liability Associated with the City (b)	Total (a+b)	City's Covered Payroll (c)	City's Proportionate Share of the Net Pension Liability as a % of Covered Payroll ((a+b)/c)	Plan Fiduciary Net Position as a % of the Total Pension Liability
2015	2015	0.4940%	\$ 5,612,996	\$ -	\$ 5,612,996	\$ 4,399,667	127.6%	86.6%
2016	2016	0.5110%	\$ 20,507,319	\$ -	\$ 20,507,319	\$ 4,920,648	416.8%	63.9%
2017	2017	0.5160%	\$ 6,966,614	\$ -	\$ 6,966,614	\$ 5,293,562	131.6%	85.4%
2018	2018	0.5259%	\$ 5,605,552	\$ -	\$ 5,605,552	\$ 5,542,123	101.1%	88.8%
2018	2019	0.5452%	\$ 5,804,205	\$ -	\$ 5,804,205	\$ 5,748,900	101.0%	89.3%
2020	2020	0.5625%	\$ 7,414,352	\$ 174,653	\$ 7,589,005	\$ 6,347,408	119.6%	87.2%
2021	2021	0.5472%	\$ 4,223,804	\$ 189,890	\$ 4,413,694	\$ 6,466,593	68.3%	93.7%
2022	2022	0.6188%	\$ 26,927,732	\$ 1,176,293	\$ 28,104,025	\$ 7,517,243	373.9%	70.5%

The City implemented the Provisions of Governmental Accounting Standards Board Statement No. 68 for the year ended December 31, 2015. The schedules within the Required Supplementary Information Section required a ten year presentation, but does not require retroactive reporting. Information prior to 2015 is not available.

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The notes to the required supplementary information are an integral part of this statement.

City of Roseville, Minnesota
 REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF EMPLOYER'S PERA CONTRIBUTIONS
 - PUBLIC EMPLOYEES POLICE AND FIRE FUND
 For the Last Ten Years

Schedule 10
 (Page 1 of 1)

Year Ending	Statutorily Required Contribution (a)	Contributions in Relation to the Statutorily Required Contribution (b)	Contribution Deficiency (Excess) (a-b)	City's Covered Payroll (c)	Contributions as a Percentage of Covered Payroll (b/c)
12/31/2015	\$ 763,596	\$ 763,596	\$ -	\$ 4,713,556	16.2%
12/31/2016	\$ 825,632	\$ 825,632	\$ -	\$ 5,096,494	16.2%
12/31/2017	\$ 874,916	\$ 874,916	\$ -	\$ 5,400,716	16.2%
12/31/2018	\$ 919,728	\$ 919,728	\$ -	\$ 5,677,333	16.2%
12/31/2019	\$ 1,031,508	\$ 1,031,508	\$ -	\$ 6,085,593	16.9%
12/31/2020	\$ 1,083,309	\$ 1,083,309	\$ -	\$ 6,120,390	17.7%
12/31/2021	\$ 1,265,887	\$ 1,265,887	\$ -	\$ 7,151,904	17.7%
12/31/2022	\$ 1,381,677	\$ 1,381,677	\$ -	\$ 7,806,085	17.7%

The City implemented the Provisions of Governmental Accounting Standards Board Statement No. 68 for the year ended December 31, 2015. The schedules within the Required Supplementary Information Section required a ten year presentation, but does not require retroactive reporting. Information prior to 2015 is not available.

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	2022	2021	2020	2019	2018
Total Pension Liability (TPL, actuarial accrued liability)					
Service cost	\$ 23,829	\$ 26,622	\$ 25,957	\$ 35,904	\$ 45,257
Interest	563,444	563,110	565,282	552,707	579,955
Differences between expected and actual experience	110,275	(61,093)	125,568	5,906	(16,259)
Changes of assumptions	14,290	186,143	382,673	(8,425)	533,565
Changes of benefit terms	813,363	537,679	265,019	299,036	-
Benefit payments, including member contributions	(982,017)	(755,377)	(704,524)	(673,245)	(682,053)
Net change in total pension liability	543,184	497,084	659,975	211,883	460,465
Total Pension Liability - beginning of year	9,857,914	9,360,830	8,700,855	8,488,972	8,028,507
Total Pension Liability - end of year	<u>\$ 10,401,098</u>	<u>\$ 9,857,914</u>	<u>\$ 9,360,830</u>	<u>\$ 8,700,855</u>	<u>\$ 8,488,972</u>
Plan Fiduciary Net Position (FNP, assets)					
Contributions - State and local	\$ 48,815	\$ 264,259	\$ 250,948	\$ 238,755	\$ 229,050
Contributions - donations and other income	-	-	-	-	-
Contributions - members	-	-	-	-	-
Net investment income	(3,060,562)	2,566,932	2,410,051	2,626,352	(454,151)
Other additions (e.g. receivables)	-	-	-	-	-
Benefit payments, including member contributions	(982,017)	(755,377)	(704,524)	(673,245)	(682,053)
Administrative expense	(31,353)	(30,056)	(22,314)	(25,433)	(24,694)
Other deductions (e.g. payables)	-	-	-	-	-
Net change in plan fiduciary net position	(4,025,117)	2,045,758	1,934,161	2,166,429	(931,848)
Plan Fiduciary Net Position - beginning of year	16,895,997	14,850,239	12,916,078	10,749,649	11,681,497
Plan Fiduciary Net Position - end of year	<u>\$ 12,870,880</u>	<u>\$ 16,895,997</u>	<u>\$ 14,850,239</u>	<u>\$ 12,916,078</u>	<u>\$ 10,749,649</u>
Net Pension Liability (NPL) - end of year	\$ (2,469,835)	\$ (7,038,136)	\$ (5,489,409)	\$ (4,215,223)	\$ (2,260,677)
Plan Fiduciary Net Position (FNP, assets)	0.00%	171.40%	158.64%	148.45%	145.50%

	2017	2016	2015	2014
Total Pension Liability (TPL, actuarial accrued liability)				
Service cost	\$ 48,898	\$ 85,623	\$ 69,632	\$ 67,768
Interest	517,780	525,989	509,635	508,985
Differences between expected and actual experience	138,754	(389,429)	-	-
Changes of assumptions	111,219	(492,447)	213,856	-
Changes of benefit terms	653,842	-	-	-
Benefit payments, including member contributions	(593,632)	(569,784)	(563,896)	(574,072)
Net change in total pension liability	876,861	(840,048)	229,227	2,681
Total Pension Liability - beginning of year	7,151,646	7,991,694	7,762,467	7,759,786
Total Pension Liability - end of year	<u>\$ 8,028,507</u>	<u>\$ 7,151,646</u>	<u>\$ 7,991,694</u>	<u>\$ 7,762,467</u>
Plan Fiduciary Net Position (FNP, assets)				
Contributions - State and local	\$ 222,882	\$ 221,324	\$ 220,012	\$ 341,617
Contributions - donations and other income	-	-	-	-
Contributions - members	-	-	-	-
Net investment income	1,775,014	846,802	22,193	882,050
Other additions (e.g. receivables)	-	-	-	-
Benefit payments, including member contributions	(593,632)	(569,784)	(563,896)	(574,072)
Administrative expense	(24,935)	(25,100)	(20,569)	(23,479)
Other deductions (e.g. payables)	-	-	-	-
Net change in plan fiduciary net position	1,379,329	473,242	(342,260)	626,116
Plan Fiduciary Net Position - beginning of year	10,302,168	9,828,926	10,171,186	9,545,070
Plan Fiduciary Net Position - end of year	<u>\$ 11,681,497</u>	<u>\$ 10,302,168</u>	<u>\$ 9,828,926</u>	<u>\$ 10,171,186</u>
Net Pension Liability (NPL) - end of year	\$ (3,652,990)	\$ (3,150,522)	\$ (1,837,232)	\$ (2,408,719)
Plan Fiduciary Net Position (FNP, assets)	145.50%	144.05%	122.99%	131.03%

The City implemented the Provisions of Governmental Accounting Standards Board Statement No. 68 for the year ended December 31, 2015. The schedules within the Supplementary Information Section required a ten year presentation, but does not require retroactive reporting. Information prior to 2014 is not available.

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The notes to the required supplementary information are an integral part of this statement.

City of Roseville, Minnesota
 REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF EMPLOYER CONTRIBUTIONS AND NON-EMPLOYER
 CONTRIBUTING ENTITIES - FIRE RELIEF ASSOCIATION
 For the Fiscal Year Ended December 31, 2022

Schedule 12
 (Page 1 of 1)

	2013	2014	2015	2016	2017
Employer					
Actuarially determined contribution (ADC)	\$ 298,233	\$ 173,096	\$ 115,204	\$ 55,689	\$ 55,689
Contribution in relation to the ADC	89,220	130,996	-	-	-
Contribution deficiency (excess)	<u>209,013</u>	<u>42,100</u>	<u>115,204</u>	<u>55,689</u>	<u>55,689</u>
Non-Employer					
Contribution	\$ 210,012	\$ 210,621	\$ 220,012	\$ 221,324	\$ 222,882

	2018	2019	2020	2021	2022
Employer					
Actuarially determined contribution (ADC)	\$ 2,541	\$ -	\$ -	\$ -	\$ -
Contribution in relation to the ADC	-	-	-	-	-
Contribution deficiency (excess)	<u>2,541</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Non-Employer					
Contribution	\$ 229,050	\$ 238,755	\$ 250,948	\$ 264,259	\$ 48,815

*No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement 75 to pay related benefits.

The notes to the required supplementary information are an integral part of this statement.

CITY OF ROSEVILLE, MINNESOTA
REQUIRED SUPPLEMENTARY INFORMATION
NOTES TO RSI
December 31, 2022

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for the governmental funds classified as the general fund and special revenue funds. No budgets are prepared for other governmental funds which include the debt service and capital projects. All annual appropriations lapse at fiscal year-end.

On or before mid-May of each year, all departments and agencies of the City submit requests for appropriations to the City's manager so that a budget may be prepared. Before September 15, the proposed budget is presented to the city council for review and approval. By September 15, the proposed budget and tax levy must be submitted to the county auditor. The Council holds public hearings and a final budget and tax levy must be prepared, adopted and submitted to the county auditor, no later than December 28.

The appropriated budget is prepared by fund, function and department. The City's department heads may make transfers of appropriations within a fund with approval of the City's manager, without Council approval. Transfers of appropriations between funds require the approval of the Council. The legal level of budgetary control (i.e. the level at which expenditures may not legally exceed appropriations) is at the fund level.

Note A LEGAL COMPLIANCE – BUDGETS

The General Fund budget is legally adopted on a basis consistent with accounting principles generally accepted in the United States of America. The legal level of budgetary control is at the department level for the General Fund and the fund level for certain Special Revenue Funds.

Expenditures occurred in excess of appropriations in the following funds:

- General fund exceeded the budget by \$424,979.
- Information technology fund exceeded the budget by \$3,520,897. However, actual revenue exceeded the budget by \$3,876,906.
- Telecommunications fund exceeded the budget by \$15,365.
- Charitable gambling fund exceeded the budget by \$39,579. However, this was partially offset by actual revenue exceeding the budget by \$35,628.
- Roseville Economic Development Authority fund exceeded the budget by \$2,337,374. However, this was partially offset by actual revenue exceeding the budget by \$1,982,132.

Note B PENSION INFORMATION

PERA – General Employees Retirement Fund

2022 Changes in Actuarial Assumptions:

- The mortality improvement scale was changed from Scale MP-2020 to Scale MP-2021.

2021 Changes in Actuarial Assumptions:

- The investment return and single discount rates were changed from 7.50% to 6.50% for financial reporting purposes.
- The mortality improvement scale was changed from Scale MP-2019 to Scale MP-2020.

2020 Changes in Actuarial Assumptions:

- The price inflation assumption was decreased from 2.50% to 2.25%.
- The payroll growth assumption was decreased from 3.25% to 3.00%.

CITY OF ROSEVILLE, MINNESOTA
REQUIRED SUPPLEMENTARY INFORMATION
NOTES TO RSI
December 31, 2022

- Assumed salary increase rates were decreased 0.25% and assumed rates of retirement were changed resulting in more unreduced (normal) retirements and slightly fewer Rule of 90 and early retirements. Assumed rates of termination and disability were also changed.
- Base mortality tables were changed from RP-2014 tables to Pub-2010 tables, with adjustments.
- The mortality improvement scale was changed from Scale MP-2018 to Scale MP-2019.
- The spouse age difference was changed from two years older for females to one year older.
- The assumed number of married male new retirees electing the 100% Joint & Survivor option changed from 35% to 45%. The assumed number of married female new retirees electing the 100% Joint & Survivor option changed from 15% to 30%. The corresponding number of married new retirees electing the Life annuity option was adjusted accordingly.

2020 Changes in Plan Provisions:

- Augmentation for current privatized members was reduced to 2.0% for the period July 1, 2020 through December 31, 2023 and 0.0% after. Augmentation was eliminated for privatizations occurring after June 30, 2020.

2019 Changes in Actuarial Assumptions:

- The mortality projection scale was changed from MP-2017 to MP-2018.

2019 Changes in the Plan Provisions:

- The employer supplemental contribution was changed prospectively, decreasing from \$31.0 million to \$21.0 million per year. The State's special funding contribution was changed prospectively, requiring \$16.0 million due per year through 2031.

2018 Changes in Actuarial Assumptions:

- The mortality projection scale was changed from MP-2015 to MP-2017.
- The assumed benefit increase was changed from 1.00% per year through 2044 and 2.50% per year thereafter to 1.25% per year.

2017 Changes in Actuarial Assumptions:

- The Combined Service Annuity (CSA) loads were changed from 0.8% for active members and 60% for vested and non-vested deferred members. The revised CSA loads are now 0.0% for active member liability, 15.0% for vested deferred member liability and 3.0% for non-vested deferred member liability.
- The assumed post-retirement benefit increase rate was changed from 1.0% per year for all years to 1.0% per year through 2044 and 2.5% per year thereafter.

2016 Changes in Actuarial Assumptions:

- The assumed post-retirement benefit increase rate was changed from 1.0% per year through 2035 and 2.5% per year thereafter to 1.0% per year for all future years.
- The assumed investment return was changed from 7.9% to 7.5%. The single discount rate was changed from 7.9% to 7.5%.
- Other assumptions were changed pursuant to the experience study dated June 30, 2015. The assumed future salary increases, payroll growth, and inflation were decreased by 0.25% to 3.25% for payroll growth and 2.50% for inflation.

PERA – Public Employees Police and Fire Fund

2022 Changes in Actuarial Assumptions:

- The single discount rate changed from 6.50% to 5.4%.

- The mortality improvement scale was changed from Scale MP-2020 to Scale MP-2021.

2021 Changes in Actuarial Assumptions:

- The investment return and single discount rates were changed from 7.50% to 6.50% for financial reporting purposes.
- The inflation assumption was changed from 2.50% to 2.25%.
- The payroll growth assumption was changed from 3.25% to 3.00%.
- The base mortality tables for healthy annuitants, disabled annuitants and employees were changed from RP-2014 tables to Pub-2010 Public Safety Mortality tables. The mortality improvement scale was changed from MP-2019 to MN-2020.
- Assumed salary increase and retirement rates were modified as recommended in the July 14, 2020 experience study. The changes result in a decrease in gross salary increase rates, slightly more unreduced retirements and fewer assumed early retirements.
- Assumed rates of withdrawal were changed from select and ultimate rates to service-based rates. The changes result in more assumed terminations.
- Assumed rates of disability were increased for ages 25-44 and decreased for ages over 49. Overall, proposed rates result in more projected disabilities.
- Assumed percent married for active female members was changed from 60% to 70%.

2020 Changes in Actuarial Assumptions:

- The mortality projection scale was changed from MP-2018 to MP-2019.

2019 Changes in Actuarial Assumptions:

- The mortality projection scale was changed from MP-2017 to MP-2018.

2018 Changes in Actuarial Assumptions:

- The mortality projection scale was changed from MP-2016 to MP-2017.

2017 Changes in Actuarial Assumptions:

- The single discount rate was changed from 5.6% to 7.5%.
- Assumed salary increases were changed as recommended in the June 30, 2016 experience study. The net effect is proposed rates that average 0.34% lower than the previous rates.
- Assumed rates of retirement were changed, resulting in fewer retirements.
- The Combined Service Annuity (CSA) load was 30% for vested and non-vested deferred members. The CSA was changed to 33% for vested members and 2% for non-vested members.
- The base mortality table for healthy annuitants was changed from the RP-2000 fully generational table to the RP-2014 fully generational table (with a base year of 2006), with male rates adjusted by a factor of 0.96. The mortality improvement scale was changed from Scale AA to Scale MP-2016. The base mortality table for disabled annuitants was changed from the RP-2000 disabled mortality table to the mortality tables assumed for healthy retirees.
- Assumed termination rates were decreased to 3% for the first three years of service. Rates beyond the select period of three years were adjusted, resulting in more expected terminations overall.
- Assumed percentage of married female members was decreased from 65% to 60%.
- Assumed age difference was changed from separate assumptions for male members (wives assumed to be three years younger) and female members (husbands assumed to be four years older) to the assumption that males are two years older than females.
- The assumed percentage of female members electing Joint and Survivor annuities was increased.
- The assumed post-retirement benefit increase rate was changed from 1.00% for all years to 1.00% per year through 2064 and 2.50% thereafter.

2016 Changes in Actuarial Assumptions:

- The assumed post-retirement benefit increase rate was changed from 1.0% per year through 2037 and 2.5% per year thereafter to 1.0% per year for all future years.
- The assumed investment return was changed from 7.9% to 7.5%. The single discount rate changed from 7.9% to 5.6%.
- The assumed future salary increases, payroll growth, and inflation were decreased by 0.25% to 3.25% for payroll growth and 2.50% for inflation.

Single Employer – Fire Relief Association

2022 Changes in Actuarial Assumptions:

- The mortality improvement scale was changed from Scale MP-2020 to Scale MP-2021.

2021 Changes in Actuarial Assumptions:

- The mortality improvement scale was changed from Scale MP-2019 to Scale MP-2020.
- The expected return on assets decreased from 6.25% to 6.00%
- The discount rate decreased from 6.25% to 6.00%
- Base mortality tables were changed from RP-2014 tables to Pub- 2010 tables, with adjustments.

2020 Changes in Actuarial Assumptions:

- The discount rate decreased from 6.75% to 6.25%
- The expected return on plan assets decreased from 6.75% to 6.25%
- The price inflation assumption was decreased from 2.50% to 2.25%
- The mortality improvement scale was changed from Scale MP-2018 to Scale MP-2019

2019 Changes in Actuarial Assumptions:

- The mortality improvement scale was changed from Scale MP-2017 to Scale MP-2018

2018 Changes in Actuarial Assumptions:

- The discount rate decreased from 7.50% to 6.75%
- The expected return on plan assets decreased from 7.50% to 6.75%
- The price of inflation assumption was decreased from 2.75% to 2.50%
- The mortality improvement scale was changed from Scale MP-2016 to Scale MP-2017

2017 Changes in Actuarial Assumptions:

- The base mortality table for healthy annuitants was changed from the RP-2000 fully generational table to the RP-2014 fully generational table (with a base year of 2006), with male rates adjusted by a factor of 0.96. The mortality improvement scale was changed from Scale AA to Scale MP-2016.

2016 Changes in Actuarial Assumptions:

- The discount rate increased from 6.75% to 7.50%
- The expected return on plan assets increased from 6.75% to 7.50%

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Special Revenue Funds

Special revenue funds account and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

Telecommunications: accounts for the revenue and expenditures in the administration, maintenance, and participant activities divisions for Telecommunications

License Center: accounts for the revenue and expenditures used to provide state hunting, fishing and motor vehicle licenses, as well as passports.

Charitable Gambling: accounts for the revenue and expenditures used from charitable gambling

Opioid Settlement Fund: accounts for the revenue and expenditures used towards preventing the abuse of opioid addiction.

	Tele- communications	License Center	Charitable Gambling	Opioid	Total Nonmajor Special Revenue Funds
ASSETS					
Cash and investments	\$ 84,687	\$ 683,711	\$ 15,658	\$ 11,066	\$ 795,122
Investment interest receivable	-	204	53	38	295
Accounts receivable	92,792	241,393	-	62,418	396,603
Taxes receivable	778	-	-	-	778
TOTAL ASSETS	178,257	925,308	15,711	73,522	1,192,798
LIABILITIES					
Accounts payable	49,320	24,211	17,000	-	90,531
Accrued payroll	5,903	41,579	-	-	47,482
Due to other governmental units	3,448	426,987	-	-	430,435
Total Liabilities	58,671	492,777	17,000	-	568,448
Deferred Inflows of Resources					
Unavailable Revenue - property taxes	778	-	-	-	778
Total Deferred Inflows of Resources	778	-	-	-	778
FUND BALANCE					
Restricted					
Law Enforcement	-	-	-	73,522	73,522
Telecommunications	118,808	-	-	-	118,808
Assigned					
License center improvements	-	432,531	-	-	432,531
Unassigned	-	-	(1,289)	-	(1,289)
Total Fund Balances	118,808	432,531	(1,289)	73,522	623,572
TOTAL LIABILITIES AND FUND BALANCES	\$ 178,257	\$ 925,308	\$ 15,711	\$ 73,522	\$ 1,192,798

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

(Page 1 of 1)

NONMAJOR SPECIAL REVENUE FUNDS

For the Fiscal Year Ended December 31, 2022

	Tele- Communications	License Center	Charitable Gambling	Opioid	Total Nonmajor Special Revenue Funds
REVENUES					
Taxes	\$ 104,207	\$ -	\$ -	\$ -	\$ 104,207
Gambling taxes	-	-	42,688	-	42,688
Charges for services	-	2,035,841	-	-	2,035,841
Cable franchise taxes	374,855	-	-	-	374,855
Donations	-	-	102,245	-	102,245
Investment income					
Interest earned on investments	(71)	4,747	499	38	5,213
Increase (decrease) in fair value of investments	137	(10,412)	(1,445)	(1,283)	(13,003)
Miscellaneous Revenue	46,000	-	-	74,767	120,767
Total Revenues	525,128	2,030,176	143,987	73,522	2,772,813
EXPENDITURES					
Current					
General Government	532,363	1,786,319	147,755	-	2,466,437
Total Expenditures	532,363	1,786,319	147,755	-	2,466,437
Excess (Deficiency) of Revenues Over (Under) Expenditures	(7,235)	243,857	(3,768)	73,522	306,376
OTHER FINANCING SOURCES (USES)					
Transfers In	31,436	-	-	-	31,436
Transfers Out	-	(177,000)	-	-	(177,000)
Total Other Financing Sources (Uses)	31,436	(177,000)	-	-	(145,564)
Net Change in Fund Balances	24,201	66,857	(3,768)	73,522	160,812
FUND BALANCES, January 1	94,607	365,674	2,479	-	462,760
FUND BALANCES, December 31	\$ 118,808	\$ 432,531	\$ (1,289)	\$ 73,522	\$ 623,572

	Budgeted Amounts		Actual Amounts	Variance With Final Budget
	Original	Final		
REVENUES				
Taxes	\$ 106,500	\$ 106,500	\$ 104,207	\$ (2,293)
Cable franchise taxes	379,000	379,000	374,855	(4,145)
Investment income				
Interest earned on investments	500	500	(71)	(571)
Increase (decrease) in fair value of investments	-	-	137	137
Miscellaneous Revenue	46,000	46,000	46,000	-
Total Revenues	532,000	532,000	525,128	(6,872)
EXPENDITURES				
Current				
General government				
Personal services	293,180	293,180	280,176	13,004
Supplies and materials	500	500	1,086	(586)
Other services and charges	223,318	223,318	251,101	(27,783)
Total Expenditures	516,998	516,998	532,363	(15,365)
Excess (Deficiency) of Revenue Over (Under) Expenditures	15,002	15,002	(7,235)	(22,237)
OTHER FINANCING SOURCES (USES)				
Transfers In	-	-	31,436	31,436
Net Change in Fund Balance	15,002	15,002	24,201	9,199
FUND BALANCE, January 1	94,607	94,607	94,607	-
FUND BALANCE, December 31	\$ 109,609	\$ 109,609	\$ 118,808	\$ 9,199

City of Roseville, Minnesota

SUPPLEMENTARY INFORMATION

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

LICENSE CENTER FUND

For the Fiscal Year Ended December 31, 2022

Schedule 14

(Page 1 of 1)

	Budgeted Amounts		Actual	Variance With
	Original	Final	Amounts	Final Budget
REVENUES				
Charges for services	\$ 2,061,700	\$ 2,061,700	\$ 2,035,841	\$ (25,859)
Investment income				
Interest earned on investments	2,000	2,000	4,747	2,747
Increase (decrease) in fair value of investments	-	-	(10,412)	(10,412)
Total Revenues	2,063,700	2,063,700	2,030,176	(33,524)
EXPENDITURES				
Current				
General government				
Personal services	1,631,780	1,631,780	1,584,536	47,244
Supplies and materials	29,000	29,000	30,212	(1,212)
Other services and charges	188,850	188,850	171,571	17,279
Total Expenditures	1,849,630	1,849,630	1,786,319	63,311
Excess (Deficiency) of Revenue Over (Under) Expenditures	214,070	214,070	243,857	29,787
OTHER FINANCING SOURCES (USES)				
Transfers Out	(302,000)	(302,000)	(177,000)	125,000
Net Change in Fund Balance	(87,930)	(87,930)	66,857	154,787
FUND BALANCE, January 1	365,674	365,674	365,674	-
FUND BALANCE, December 31	\$ 277,744	\$ 277,744	\$ 432,531	\$ 154,787

	Budgeted Amounts		Actual Amounts	Variance With Final Budget
	Original	Final		
REVENUES				
Gambling taxes	\$ 33,176	\$ 33,176	\$ 42,688	\$ 9,512
Donations	75,000	75,000	102,245	27,245
Investment income				
Interest earned on investments	-	-	499	499
Increase (decrease) in fair value of investments	-	-	(1,445)	(1,445)
Total Revenues	108,176	108,176	143,987	35,811
EXPENDITURES				
Current				
General government				
Personal services	33,176	33,176	36,755	(3,579)
Other services and charges	75,000	75,000	111,000	(36,000)
Total Expenditures	108,176	108,176	147,755	(39,579)
Net Change in Fund Balance	-	-	(3,768)	(3,768)
FUND BALANCE, January 1	2,479	2,479	2,479	-
FUND BALANCE, December 31	\$ 2,479	\$ 2,479	\$ (1,289)	\$ (3,768)

Internal Service funds account for the financing of goods or services provided by one department to other departments or to other governmental units.

Workers' Compensation Self Insurance Fund-Outside Services: accounts for revenue and expenditures in the administration and servicing of workers' compensation claims

Risk Management Fund: accounts for the revenue and expenditures in the administration and servicing of general liability claims.

	Workers' Compensation Self-Insurance	Risk Management	Total Internal Service Funds
ASSETS			
Current Assets			
Cash and cash equivalents	\$ 681,250	\$ 767,443	\$ 1,448,693
Investments interest receivable	2,221	2,769	4,990
Total Assets	<u>683,471</u>	<u>770,212</u>	<u>1,453,683</u>
LIABILITIES			
Current Liabilities			
Accounts payable	15,557	17,047	32,604
Insurance claims payable	22,488	28,765	51,253
Total Current Liabilities	<u>38,045</u>	<u>45,812</u>	<u>83,857</u>
Noncurrent Liabilities			
Insurance claims payable	10,528	5,310	15,838
Total Noncurrent Liabilities	<u>10,528</u>	<u>5,310</u>	<u>15,838</u>
TOTAL LIABILITIES	<u>48,573</u>	<u>51,122</u>	<u>99,695</u>
NET POSITION			
Unrestricted	<u>634,898</u>	<u>719,090</u>	<u>1,353,988</u>
TOTAL NET POSITION	<u>\$ 634,898</u>	<u>\$ 719,090</u>	<u>\$ 1,353,988</u>

City of Roseville, Minnesota
COMBINING STATEMENT OF REVENUES,
EXPENSES AND CHANGES IN FUND NET POSITION
INTERNAL SERVICE FUNDS
For the Fiscal Year Ended December 31, 2022

Statement 14
(Page 1 of 1)

	Workers' Compensation Self-Insurance	Risk Management	Total Internal Service Funds
OPERATING REVENUES			
Departmental charges	\$ 94,578	\$ 249,007	\$ 343,585
Employee charges	232,934	39,703	272,637
Total Operating Revenues	327,512	288,710	616,222
OPERATING EXPENSES			
Professional services	7,863	18,162	26,025
Supplies	-	-	-
Insurance	44,778	209,942	254,720
Training	-	8,793	8,793
Payment of claims	535,768	(66,966)	468,802
Total Operating Expenses	588,409	169,931	758,340
OPERATING INCOME (LOSS)	(260,897)	118,779	(142,118)
NON-OPERATING REVENUES (EXPENSES)			
Investment Income			
Interest Earned on Investments	9,349	10,039	19,388
Increase (Decrease) in Fair Value of Investments	(69,510)	(88,856)	(158,366)
Total Non-Operating Revenues (Expenses)	(60,161)	(78,817)	(138,978)
Change in Net Position	(321,058)	39,962	(281,096)
NET POSITION, January 1	955,956	679,128	1,635,084
NET POSITION, December 31	\$ 634,898	\$ 719,090	\$ 1,353,988

	Workers' Compensation Self-Insurance	Risk Management	Total
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash received from customers and users, including deposits	\$ 327,512	\$ 249,007	\$ 576,519
Cash payments to suppliers for goods and services	(670,919)	(343,791)	(1,014,710)
Cash payments to employees and others for resolved claims	-	39,703	39,703
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	(343,407)	(55,081)	(398,488)
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest on investments received	10,744	10,356	21,100
Increase (Decrease) in Fair Value of Investments	(69,510)	(88,856)	(158,366)
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	(58,766)	(78,500)	(137,266)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(402,173)	(133,581)	(535,754)
CASH AND CASH EQUIVALENTS, JANUARY 1	1,083,423	901,024	1,984,447
CASH AND CASH EQUIVALENTS, DECEMBER 31	681,250	767,443	1,448,693
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES			
Operating Income (Loss)	(260,897)	118,779	(142,118)
Adjustments to Reconcile Operating Income to Net Cash Provided (Used) by Operating Activities			
Changes in elements affecting cash			
Increase (Decrease) in Accounts payable	(11,984)	10,704	(1,280)
Increase (Decrease) in Insurance claim payable	(70,526)	(184,564)	(255,090)
Total Adjustments	(82,510)	(173,860)	(256,370)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	\$ (343,407)	\$ (55,081)	\$ (398,488)
NONCASH INVESTING, CAPITAL AND FINANCING ACTIVITIES			
Increase/(Decrease) in fair market value of investments	\$ (69,510)	\$ (88,856)	\$ (158,366)

STATISTICAL SECTION

This part of the City of Roseville's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the City of Roseville's overall financial health.

Contents:	Page
Financial Trends	115-121
These schedules contain trend information to help the reader understand how the City of Roseville's financial performance and well-being have changed over time.	
Revenue Capacity	123-129
These schedules contain information to help the reader assess the City of Roseville's most significant local revenue source, the property tax.	
Debt Capacity	130-133
These schedules present information to help the reader assess the affordability of the City of Roseville's current levels of outstanding debt and the City's ability to issue additional debt in the future.	
Demographic and Economic Information	134-135
These schedules offer demographic and economic indicators to help the reader understand the environment within which the City of Roseville's financial activities take place.	
Operating Indicators	137-141
These schedules contain service and infrastructure data to help the reader understand how the information in the City of Roseville's financial report relates to the services the City provides, and the activities it performs.	

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City of Roseville, Minnesota
NET POSITION BY COMPONENT
Last Ten Fiscal Years
(accrual basis of accounting)

Table 1
(Page 1 of 1)
Unaudited

	Fiscal Year				
	2013	2014	2015	2016	2017
Governmental Activities					
Net Investment in Capital Assets	\$ 114,983,470	\$ 116,028,830	\$ 120,125,324	\$ 119,959,369	\$ 121,203,724
Restricted	13,094,255	14,072,227	18,157,117	13,847,317	13,523,329
Unrestricted	23,751,419	25,475,158	12,948,135	16,617,276	11,181,711
Total Governmental Activities Net Position	151,829,144	155,576,215	151,230,576	150,423,962	145,908,764
Business-Type Activities					
Net Investment in Capital Assets	21,814,228	25,215,099	28,391,384	30,729,106	33,862,002
Restricted	-	-	-	-	-
Unrestricted	5,945,451	4,563,269	2,467,956	1,593,595	926,515
Total Business-Type Activities Net Position	27,759,679	29,778,368	30,859,340	32,322,701	34,788,517
Primary Government					
Net Investment in Capital Assets	136,797,698	141,243,929	148,516,708	150,688,475	155,065,726
Restricted	13,094,255	14,072,227	18,157,117	13,847,317	13,523,329
Unrestricted	29,696,870	30,038,427	15,416,091	18,210,871	12,108,226
Total Primary Government Net Position	\$ 179,588,823	\$ 185,354,583	\$ 182,089,916	\$ 182,746,663	\$ 180,697,281

	Fiscal Year				
	2018	2019	2020	2021	2022
Governmental Activities					
Net Investment in Capital Assets	\$ 121,613,755	\$ 122,449,714	\$ 123,848,344	\$ 122,812,999	\$ 126,195,186
Restricted	11,908,357	13,744,369	17,447,435	13,047,725	13,652,088
Unrestricted	10,192,853	12,256,314	12,428,273	23,600,568	18,620,362
Total Governmental Activities Net Position	143,714,965	148,450,397	153,724,052	159,461,292	158,467,636
Business-Type Activities					
Net Investment in Capital Assets	37,768,901	40,295,471	39,212,702	46,264,802	47,163,517
Restricted	-	-	-	-	-
Unrestricted	762,222	(370,939)	4,109,521	1,223,840	2,446,518
Total Business-Type Activities Net Position	38,531,123	39,924,532	43,322,223	47,488,642	49,610,035
Primary Government					
Net Investment in Capital Assets	159,382,656	162,745,185	163,061,046	169,077,801	173,358,703
Restricted	11,908,357	13,744,369	17,447,435	13,047,725	13,652,088
Unrestricted	10,955,075	11,885,375	16,537,794	24,824,408	21,066,880
Total Primary Government Net Position	\$ 182,246,088	\$ 188,374,929	\$ 197,046,275	\$ 206,949,934	\$ 208,077,671

City of Roseville, Minnesota
CHANGES IN NET POSITION
Last Ten Fiscal Years
(accrual basis of accounting)

Table 2
(Page 1 of 2)
Unaudited

Expenses	Fiscal Year				
	2013	2014	2015	2016	2017
Governmental activities:					
General government	\$ 5,376,860	\$ 5,856,306	\$ 6,126,713	\$ 7,615,373	\$ 8,180,795
Public safety	9,792,587	9,254,988	10,307,351	13,102,041	12,490,251
Public works	4,399,267	5,249,925	4,834,914	9,676,272	7,759,394
Parks and recreation	5,523,875	5,690,332	4,653,377	5,185,845	6,315,824
Economic development	954,315	1,671,768	2,603,186	4,729,987	4,047,461
Interest on long-term debt	1,160,953	881,887	886,950	813,509	785,702
Total governmental activities expenses	27,207,857	28,605,206	29,412,491	41,123,027	39,579,427
Business-type activities:					
Sewer	3,575,823	3,651,174	3,541,971	3,815,857	3,982,565
Water	5,915,805	5,553,800	5,698,196	5,977,512	6,274,835
Golf	345,816	339,911	306,814	340,677	367,665
Storm Drainage	942,598	1,324,675	1,120,225	1,327,856	1,237,524
Recycling	550,285	449,490	463,018	480,918	506,058
Total business-type activities expenses	11,330,327	11,319,050	11,130,224	11,942,820	12,368,646
Total primary government expenses	\$ 38,538,184	\$ 39,924,256	\$ 40,542,715	\$ 53,065,847	\$ 51,948,073
Program Revenues					
Governmental activities:					
Charges for services:					
General government	\$ 3,488,493	\$ 3,382,230	\$ 3,738,297	\$ 4,059,091	\$ 4,550,361
Public safety	1,925,320	1,804,563	1,772,335	2,358,147	1,812,758
Parks and recreation	2,591,924	2,000,010	2,297,610	2,390,468	2,314,762
Other activities	1,173,925	292,365	405,930	1,009,329	646,320
Operating grants and contributions	1,029,327	967,703	1,055,810	1,219,715	1,418,596
Capital grants and contributions	1,046,150	1,013,102	2,368,626	2,137,095	1,209,349
Total governmental activities program revenues	11,255,139	9,459,973	11,638,608	13,173,845	11,952,146
Business-type activities:					
Charges for Services:					
Sewer	4,105,523	4,225,532	4,561,235	4,808,303	5,270,628
Water	6,628,378	6,662,997	6,643,628	6,687,934	6,613,415
Golf	271,095	291,036	325,460	333,222	288,440
Storm Drainage	1,647,924	1,722,757	1,696,055	1,798,727	1,947,644
Recycling	455,271	367,469	348,965	371,871	436,304
Operating grants and contributions	69,613	70,419	189,251	90,533	87,901
Capital grants and contributions	259,550	470,967	2,000	277,055	0
Total business-type activities program revenues	13,437,354	13,811,177	13,766,594	14,367,645	14,644,332
Total primary government program revenues	\$ 24,692,493	\$ 23,271,150	\$ 25,405,202	\$ 27,541,490	\$ 26,596,478
Net (expense)/revenue					
Governmental activities	\$ (15,952,718)	\$ (19,145,233)	\$ (17,773,883)	\$ (27,949,182)	\$ (27,627,281)
Business-type activities	2,107,027	2,492,127	2,636,370	2,424,825	2,275,686
Total primary government net expense	\$ (13,845,691)	\$ (16,653,106)	\$ (15,137,513)	\$ (25,524,357)	\$ (25,351,595)
General Revenues and Other Changes in Net Assets					
Governmental activities:					
Taxes					
Property taxes	\$ 16,895,804	\$ 17,318,833	\$ 17,710,161	\$ 19,550,627	\$ 20,730,169
Tax increments	1,607,882	1,927,267	2,220,661	1,677,742	1,191,202
Cable franchisetaxes	424,812	448,088	436,851	449,920	452,123
Gambling taxes	76,272	77,604	83,879	93,815	58,581
Grants and contributions not restricted to specific programs	24,928	249,375	24,435	24,435	27,208
Unrestricted investment earnings	288,600	474,218	579,253	758,630	860,242
Unrestricted net increase (decrease) in the fair value of Investments	(1,535,227)	1,614,919	119,627	(897,640)	(197,305)
Gain on sale of capital assets	-	-	-	129,474	112,600
Special Item - Disposal of Metro-INET					
Transfers	(72,884)	782,000	782,000	805,000	(122,737)
Total governmental activities	17,710,187	22,892,304	21,956,867	22,592,003	23,112,083
Business-type activities:					
Unrestricted investment earnings	25,662	56,806	45,199	36,658	31,735
Unrestricted net increase(decrease) in the fair value of investments	(233,366)	241,243	5,129	(46,107)	10,985
Bond Interest Payable	-	-	-	-	-
Gain on sale of capital assets	-	10,513	145,442	7,635	24,673
Transfers	72,884	(782,000)	(782,000)	(805,000)	122,737
Total business-type activities	(134,820)	(473,438)	(586,230)	(806,814)	190,130
Total primary government	\$ 17,575,367	\$ 22,418,866	\$ 21,370,637	\$ 21,785,189	\$ 23,302,213
Change in Net Position					
Governmental activities	\$ 1,757,469	\$ 3,747,071	\$ 4,182,984	\$ (5,357,179)	\$ (4,515,198)
Business-type activities	1,972,207	2,018,689	2,050,140	1,618,011	2,465,816
Total primary government	\$ 3,729,676	\$ 5,765,760	\$ 6,233,124	\$ (3,739,168)	\$ (2,049,382)

City of Roseville, Minnesota
CHANGES IN NET POSITION
Last Ten Fiscal Years
(accrual basis of accounting)

Table 2
(Page 2 of 2)
Unaudited

Expenses	Fiscal Year				
	2018	2019	2020	2021	2022
Governmental activities:					
General government	\$ 8,435,979	\$ 8,890,774	\$ 10,031,213	\$ 9,700,733	\$ 11,681,627
Public safety	12,702,978	12,109,598	13,334,603	12,199,338	16,967,185
Public works	8,095,118	6,201,372	5,804,335	5,784,692	8,777,781
Parks and recreation	6,185,924	5,719,426	5,847,653	6,345,259	7,315,293
Economic development	1,229,029	1,653,281	2,766,163	3,536,319	3,985,490
Interest on long-term debt	708,583	643,081	660,497	523,904	396,986
Total governmental activities expenses	37,357,611	35,217,532	38,444,464	38,090,245	49,124,362
Business-type activities:					
Sewer	4,148,465	5,199,878	4,748,858	4,569,332	4,558,112
Water	5,919,239	6,134,757	6,654,634	7,406,174	8,007,013
Golf	448,514	430,186	480,815	501,318	521,681
Storm Drainage	1,272,724	1,422,743	1,814,662	1,498,814	1,672,286
Recycling	551,590	604,052	638,481	586,429	867,109
Total business-type activities expenses	12,340,532	13,791,616	14,337,450	14,562,067	15,626,201
Total primary government expenses	\$ 49,698,143	\$ 49,009,148	\$ 52,781,914	\$ 52,652,312	\$ 64,750,563
Program Revenues					
Governmental activities:					
Charges for services:					
General government	\$ 5,418,566	\$ 6,178,307	\$ 6,691,937	\$ 7,169,949	\$ 8,233,716
Public safety	2,018,293	3,132,557	2,696,195	2,503,363	2,395,139
Parks and recreation	2,567,059	2,837,337	1,216,481	2,175,626	3,575,149
Other activities	1,246,974	443,830	412,534	453,650	419,578
Operating grants and contributions	1,535,286	2,018,835	4,905,134	4,816,658	5,513,179
Capital grants and contributions	708,900	257,859	2,236,032	885,421	6,205,118
Total governmental activities program revenues	13,495,078	14,868,725	18,158,313	18,004,667	26,341,879
Business-type activities:					
Charges for Services:					
Sewer	5,458,020	5,733,880	5,837,210	6,162,785	6,284,669
Water	6,649,903	6,806,682	7,000,085	7,244,014	7,984,635
Golf	305,905	378,383	362,572	454,586	460,845
Storm Drainage	2,019,311	1,999,186	3,562,737	2,654,349	2,235,351
Recycling	427,065	477,805	584,022	765,140	861,343
Operating grants and contributions	124,248	540,008	236,960	280,245	95,927
Capital grants and contributions	50,000	8,492	28,125	1,177,519	98,211
Total business-type activities program revenues	15,034,452	15,944,436	17,611,711	18,738,638	18,020,981
Total primary government program revenues	\$ 28,529,530	\$ 30,813,161	\$ 35,770,024	\$ 36,743,305	\$ 44,362,860
Net (expense)/revenue					
Governmental activities	\$ (23,862,533)	\$ (20,348,807)	\$ (20,286,151)	\$ (20,085,578)	\$ (22,782,483)
Business-type activities	2,693,920	2,152,820	3,274,261	4,176,571	2,394,780
Total primary government net expense	\$ (21,168,613)	\$ (18,195,987)	\$ (17,011,890)	\$ (15,909,007)	\$ (20,387,703)
General Revenues and Other Changes in Net Assets					
Governmental activities:					
Taxes					
Property taxes	\$ 20,918,842	\$ 21,166,310	\$ 23,376,184	\$ 24,252,351	\$ 24,964,220
Tax increments	922,055	1,151,987	927,912	1,211,482	1,400,327
Cable franchisetaxes	403,224	383,550	379,648	385,750	374,855
Gambling taxes	38,018	41,535	30,487	37,258	42,688
Grants and contributions not restricted to specific programs	98,710	72,372	-	-	-
Unrestricted investment earnings	378,063	568,744	319,237	436,027	648,345
Unrestricted net increase (decrease) in the fair value of Investments	(115,486)	842,941	285,640	(510,189)	(5,596,474)
Gain on sale of capital assets	65,101	46,800	90,058	10,139	1,464,277
Special Item - Disposal of Metro-INET					(1,504,232)
Transfers	(1,039,793)	810,000	0	0	(5,179)
Total governmental activities	21,668,734	25,084,239	25,409,166	25,822,818	21,788,827
Business-type activities:					
Unrestricted investment earnings	6,039	12,355	6,574	19,226	60,808
Unrestricted net increase(decrease) in the fair value of investments	872	15,544	8,827	(29,378)	(347,228)
Bond Interest Payable	-	-	-	-	(26,596)
Gain on sale of capital assets	1,982	22,690	8,029	0	34,450
Transfers	1,039,793	(810,000)	0	0	5,179
Total business-type activities	1,048,686	(759,411)	23,430	(10,152)	(273,387)
Total primary government	\$ 22,717,420	\$ 24,324,828	\$ 25,432,596	\$ 25,812,666	\$ 21,515,440
Change in Net Position					
Governmental activities	\$ (2,193,799)	\$ 4,735,432	\$ 5,123,015	\$ 5,737,240	\$ (993,656)
Business-type activities	3,742,606	1,393,409	3,297,691	4,166,419	2,121,393
Total primary government	\$ 1,548,807	\$ 6,128,841	\$ 8,420,706	\$ 9,903,659	\$ 1,127,737

City of Roseville, Minnesota
FUND BALANCES, GOVERNMENTAL FUNDS
Last Ten Fiscal Years
(modified accrual basis of accounting)

Table 3
(Page 1 of 2)
Unaudited

	Fiscal Year				
	2013	2014	2015	2016	2017
General Fund					
Reserved	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved	-	-	-	-	-
Nonspendable	-	-	25,891	80,717	1,875
Restricted					
Law enforcement	441,412	479,360	481,341	446,436	407,132
Assigned					
Engineering services	596,341	577,352	623,387	772,697	938,020
Accounting services	18,869	19,941	20,209	17,319	17,574
General Service Reserve	-	-	-	-	-
Unassigned	5,151,271	5,205,951	4,817,858	5,856,061	4,848,107
Total General Fund	\$ 6,207,893	\$ 6,282,604	\$ 5,968,686	\$ 7,173,230	\$ 6,212,708
All Other Governmental Funds					
Reserved	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved, reported in:					
Special revenue funds	-	-	-	-	-
Debt Service	-	-	-	-	-
Capital projects funds	-	-	-	-	-
Nonspendable	-	-	2,165	410,081	75
Restricted					
Law Enforcement	-	-	-	-	-
Telecommunications	584,645	633,732	469,353	436,616	431,608
Lawful Gambling	-	5,820	42,615	81,118	110,672
Community Development	595,148	713,525	1,021,351	1,759,272	1,839,150
Park Dedication	1,287,496	1,094,437	1,247,663	1,373,738	1,387,845
Tax Increment	7,692,065	7,870,539	12,259,273	6,586,003	3,686,918
Debt Service	6,362,028	2,726,165	2,635,521	2,693,499	2,626,667
Bond Funded Capital Improvements	17,485,834	7,751,174	4,083,564	2,902,068	2,189,727
Housing and Economic Development	-	-	-	827,821	843,610
Committed					
Street Replacement	9,393,137	9,965,641	10,098,522	9,354,461	-
Equipment Replacement	359,115	653,669	844,302	1,041,002	1,125,426
Assigned					
Parks and Recreation Programs and Maintenance	1,111,161	1,099,011	1,282,896	1,637,111	1,945,172
License Center Improvements	925,567	1,154,394	1,243,903	1,172,926	976,492
General Governmental Services	-	-	-	-	-
Information Technology	-	-	-	-	-
Capital project funds	5,283,935	5,308,484	3,612,552	3,529,937	12,137,748
Housing and Economic Development	-	-	-	3,004,072	3,385,668
Unassigned	(10,315)	-	-	-	-
Total All Other Governmental Funds	\$ 51,069,816	\$ 38,976,591	\$ 38,843,680	\$ 36,809,725	\$ 32,686,778

(1) The implementation of Governmental Accounting Standards Board Statement No. 54 in 2011 resulted in a significant change in the City's fund balance classifications.

City of Roseville, Minnesota
FUND BALANCES, GOVERNMENTAL FUNDS
Last Ten Fiscal Years
(modified accrual basis of accounting)

Table 3
(Page 2 of 2)
Unaudited

	Fiscal Year				
	2018	2019	2020	2021	2022
General Fund					
Reserved	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved	-	-	-	-	-
Nonspendable	9,814	11,536	144,207	60,863	16,854
Restricted					
Law enforcement	373,225	364,145	353,541	333,661	366,443
Assigned					
Engineering services	805,269	760,929	617,125	538,106	316,141
Accounting services	17,687	17,439	17,649	16,857	15,566
General Service Reserve	886,000	756,498	366,054	706,946	629,748
Unassigned	4,136,116	5,006,928	7,347,564	8,507,587	7,170,199
Total General Fund	<u>\$ 6,228,111</u>	<u>\$ 6,917,475</u>	<u>\$ 8,846,140</u>	<u>\$ 10,164,020</u>	<u>\$ 8,514,951</u>
All Other Governmental Funds					
Reserved	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved, reported in:					
Special revenue funds	-	-	-	-	-
Debt Service	-	-	-	-	-
Capital projects funds	-	-	-	-	-
Nonspendable	-	1,000	1,125	1,100	864
Restricted					
Law Enforcement	-	-	-	-	73,522
Telecommunications	345,056	160,316	125,072	94,607	118,808
Lawful Gambling	81,751	128,918	12,362	2,479	-
Community Development	2,139,763	3,502,984	4,108,422	4,447,459	4,127,898
Park Dedication	512,171	1,009,255	1,160,950	1,205,885	1,905,328
Tax Increment	4,135,280	4,611,087	3,363,954	3,774,096	4,003,839
Debt Service	2,533,920	2,390,172	7,432,766	2,383,400	2,224,332
Bond Funded Capital Improvements	929,573	734,374	-	-	-
Housing and Economic Development	857,618	875,223	890,368	899,385	889,772
Committed					
Street Replacement	6,115,052	4,960,459	6,385,662	6,002,657	4,708,685
Equipment Replacement	-	-	-	-	-
Assigned					
Parks and Recreation Programs and Maintenance	1,536,462	1,589,307	1,613,737	1,923,773	2,007,037
License Center Improvements	449,864	526,572	-	364,574	432,531
General Governmental Services	-	-	-	-	-
Information Technology	1,534,647	1,525,445	2,015,010	1,897,601	873,177
Capital project funds	4,679,926	6,009,217	7,186,739	9,212,810	10,092,044
Housing and Economic Development	3,461,361	3,784,430	4,182,115	4,185,195	3,921,805
Unassigned	-	-	192,925	-	(1,289)
Total All Other Governmental Funds	<u>\$ 29,312,444</u>	<u>\$ 31,808,759</u>	<u>\$ 38,671,207</u>	<u>\$ 36,395,021</u>	<u>\$ 35,378,353</u>

City of Roseville, Minnesota
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS

Last Ten Fiscal Years

(modified accrual basis of accounting)

(amounts expressed in thousands)

Table 4

(Page 1 of 2)

Unaudited

	Fiscal Year				
	2013	2014	2015	2016	2017
Revenues					
Taxes	\$ 18,844	\$ 19,962	\$ 20,042	\$ 22,235	\$ 22,474
Intergovernmental	1,880	1,523	3,515	3,381	2,383
Licenses and permits	1,630	1,514	1,755	2,414	1,962
Charges for services	5,665	4,743	5,188	5,888	6,151
Fines and forfeits	237	205	136	107	90
Special assessments	179	214	171	302	131
Investment earnings	280	444	661	(132)	622
Miscellaneous	980	2,450	1,204	1,168	1,051
Total revenues	29,695	31,055	32,672	35,363	34,864
Expenditures					
General government	\$ 5,651	\$ 5,339	\$ 5,752	\$ 6,822	\$ 7,342
Public safety	9,111	9,353	9,683	10,086	10,679
Public works	2,334	2,397	2,488	2,499	4,934
Economic development	1,017	1,280	1,114	4,602	3,944
Recreation	3,808	4,070	4,617	4,380	4,685
Capital outlay	10,155	14,098	10,552	9,822	4,836
Debt service					
Principal	1,230	6,355	2,595	2,660	2,760
Interest	925	990	877	849	789
Other Charges	83	-	-	-	-
Total expenditures	34,314	43,882	37,678	41,720	39,969
Excess of revenues over (under) expenditures	(4,619)	(12,827)	(5,006)	(6,357)	(5,105)
Other financing sources (uses)					
Transfers in	\$ 75	\$ 1,001	\$ 1,419	\$ 2,579	\$ 2,821
Transfers out	(50)	(219)	(637)	(1,774)	(2,944)
Refunding bonds issued	-	-	-	-	-
Discount on bonds issued	-	0	-	-	-
Bonds issued	-	0	3,060	-	-
Premium on bonds issued	194	-	186	0	-
Payments to refunded bond escrow agent	-	-	-	-	-
Proceeds from letter of credit	3,980	-	0	0	-
Sale of assets	210	27	531	173	144
Total other financing sources (uses)	4,409	809	4,559	978	21
Special Item					
Sale of Metro-INET					
Net change in fund balances	\$ (210)	\$ (12,018)	\$ (447)	\$ (5,379)	\$ (5,084)
Debt service as a percentage of noncapital expenditures	8.92%	24.66%	12.80%	11.00%	10.10%
		(1)	(1)		

(1) General Obligation Bonds Series 2003A were refunded with the General Obligation Bonds Series 2013A issuance
This caused an unusually high debt service as a percentage of noncapital expenditures percentage

City of Roseville, Minnesota
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS

Last Ten Fiscal Years

(modified accrual basis of accounting)

(amounts expressed in thousands)

Table 4

(Page 2 of 2)

Unaudited

	Fiscal Year				
	2018	2019	2020	2021	2022
Revenues					
Taxes	\$ 22,252	\$ 22,710	\$ 24,688	\$ 26,005	\$ 26,700
Intergovernmental	2,004	2,018	6,563	5,384	11,541
Licenses and permits	2,035	3,131	2,605	2,633	2,281
Charges for services	6,859	7,508	6,858	8,048	9,898
Fines and forfeits	97	85	57	62	87
Special assessments	162	261	207	137	246
Investment earnings	244	1,327	580	(73)	(4,809)
Miscellaneous	1,218	1,806	1,427	1,527	2,281
Total revenues	34,871	38,846	42,985	43,723	48,225
Expenditures					
General government	\$ 7,814	\$ 8,226	\$ 9,307	\$ 9,304	\$ 10,659
Public safety	11,501	11,360	12,681	13,627	15,013
Public works	5,180	2,616	2,819	2,949	5,822
Economic development	1,179	1,538	2,758	3,584	3,912
Recreation	4,725	4,926	4,231	4,851	6,099
Capital outlay	3,822	4,669	5,238	2,822	6,961
Debt service					
Principal	2,880	2,675	1,900	7,040	2,020
Interest	730	666	680	532	439
Other Charges	-	-	-	-	-
Total expenditures	37,830	36,676	39,614	44,709	50,925
Excess of revenues over (under) expenditures	(2,959)	2,170	3,371	(986)	(2,700)
Other financing sources (uses)					
Transfers in	\$ 3,365	\$ 2,832	\$ -	\$ -	\$ -
Transfers out	(3,884)	(2,022)	-	-	(5)
Refunding bonds issued	-	-	4,775	-	-
Discount on bonds issued	-	-	-	-	-
Bonds issued	-	-	-	-	-
Premium on bonds issued	-	-	322	-	-
Payments to refunded bond escrow agent	-	-	-	-	-
Proceeds from letter of credit	-	-	-	-	-
Sale of assets	119	205	173	28	1,328
Total other financing sources (uses)	(400)	1,015	5,270	28	1,323
Special Item					
Sale of Metro-INET					(1,289)
Net change in fund balances	\$ (3,359)	\$ 3,185	\$ 8,641	\$ (958)	\$ (2,666)
Debt service as a percentage of noncapital expenditures	10.61%	10.44%	7.51%	18.08%	5.59%

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City of Roseville, Minnesota
GOVERNMENTAL ACTIVITIES TAX REVENUE BY SOURCE
 Last Ten Fiscal Years
(accrual basis of accounting)

Table 5
 (Page 1 of 1)
Unaudited

Fiscal Year	Property Tax	Tax Increments	Cable Franchise Taxes	Gambling Taxes	Total
2013	\$ 16,895,804	\$ 1,607,882	\$ 424,812	\$ 76,272	\$ 19,004,770
2014	17,318,833	1,927,267	448,088	77,604	19,771,792
2015	17,710,161	2,220,661	436,851	83,879	20,451,552
2016	19,550,637	1,677,742	449,920	93,815	21,772,114
2017	20,730,169	1,191,202	452,123	58,581	22,432,075
2018	20,918,842	922,055	403,224	38,018	22,282,139
2019	21,132,512	1,151,987	383,550	41,535	22,709,584
2020	23,376,184	927,912	379,648	30,487	24,714,231
2021	24,370,939	1,211,482	385,750	37,258	26,005,429
2022	24,880,844	1,400,327	374,855	42,688	26,698,714

City of Roseville, Minnesota
ASSESSED VALUE AND ESTIMATED ACTUAL
VALUE OF TAXABLE PROPERTY
Last Ten Fiscal Years

Table 6
(Page 1 of 2)
Unaudited

Fiscal Year Ended December 31	Real Property			Gas & Electric	Personal Property
	Residential Property	Commercial Property	Other		Leased Machinery & Equipment
2013	\$ 28,559,312	\$ 13,553,572	\$ 6,292,730	\$ 575,028	\$ 55,906
2014	29,146,350	13,832,166	6,422,077	579,255	55,197
2015	25,829,116	24,279,369	6,623,028	644,147	67,716
2016	25,839,545	16,230,896	9,066,597	707,709	65,466
2017	27,523,973	17,137,024	9,461,535	682,029	91,259
2018	29,331,022	18,261,950	10,082,719	739,086	72,205
2019	31,375,778	19,535,047	10,785,617	763,065	48,226
2020	28,115,372	28,604,783	7,669,585	783,764	89,799
2021	29,790,164	31,695,674	8,306,067	852,904	113,487
2022	31,421,278	32,838,231	8,786,564	509,980	52,663

Sources: Ramsey County & League of MN Cities

City of Roseville, Minnesota
ASSESSED VALUE AND ESTIMATED ACTUAL
VALUE OF TAXABLE PROPERTY
Last Ten Fiscal Years

Table 6
(Page 2 of 2)
Unaudited

Fiscal Year Ended December 31	Less: TIF & Fiscal Disparity Contribution (Net)	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assesed Value as a Percentage of Actual Value
2013	\$ (6,191,131)	\$ 42,845,417	38.90%	\$ 3,735,196,900	1.15%
2014	(7,114,388)	42,920,657	40.12%	3,814,082,800	1.13%
2015	(7,468,963)	44,901,131	39.33%	4,033,873,100	1.11%
2016	(6,700,122)	45,983,266	39.32%	4,067,077,000	1.13%
2017	(6,198,994)	49,475,356	38.56%	4,293,939,000	1.15%
2018	(6,237,582)	53,066,460	38.18%	4,539,121,600	1.17%
2019	(6,631,933)	56,719,579	37.42%	4,861,021,500	1.17%
2020	(6,981,638)	59,161,670	39.20%	5,087,172,300	1.16%
2021	(6,877,663)	64,854,004	0.00%	5,459,147,800	1.19%
2022	(8,190,519)	65,973,536	38.48%	5,666,632,400	1.16%

City of Roseville, Minnesota
PROPERTY TAX RATES
DIRECT AND OVERLAPPING GOVERNMENTS
Last Ten Fiscal Years

Table 7
(Page 1 of 2)
Unaudited

Fiscal Year	City of Roseville			Ramsey County	Special Districts
	Operating Tax Capacity	Debt Service Tax Capacity	Total City Tax Capacity	Total County Tax Capacity	
2013	33.42%	5.48%	38.90%	65.24%	12.05%
2014	34.09%	6.03%	40.12%	63.74%	11.79%
2015	33.78%	5.55%	39.33%	58.92%	11.13%
2016	33.77%	5.55%	39.32%	58.89%	9.56%
2017	33.38%	5.18%	38.55%	55.85%	9.04%
2018	33.35%	4.83%	38.18%	53.96%	9.20%
2019	33.53%	3.89%	37.42%	52.88%	8.74%
2020	35.45%	3.75%	39.20%	52.30%	8.74%
2021	33.67%	3.40%	37.07%	47.76%	8.38%
2022	35.08%	3.40%	38.48%	48.07%	10.40%

Sources: Ramsey County & League of MN Cities

(1) Overlapping rates are those of local and county governments that apply to property owners within the City of Roseville. Not all overlapping rates apply to all City of Roseville property owners (e.g., the rates for special districts apply only to the portion of the government's property owners whose property is located within the geographic boundaries of the special district).

City of Roseville, Minnesota
PROPERTY TAX RATES
DIRECT AND OVERLAPPING GOVERNMENTS
Last Ten Fiscal Years

Table 7
(Page 2 of 2)
Unaudited

Fiscal Year	Overlapping Rates (1) School District - ISD#621		School District - ISD#623		Total Direct & Overlapping Tax Capacity
	Tax Capacity Based	Market Value Based Tax Rate	Total Capacity Based	Market Value Based Tax Rate	
2013	29.44%	0.22834%	15.46%	0.24553%	161.10%
2014	29.73%	0.21069%	16.25%	0.25826%	161.63%
2015	27.38%	0.21901%	17.18%	0.25930%	153.94%
2016	26.25%	0.22261%	20.96%	0.22104%	154.97%
2017	25.31%	0.20119%	18.89%	0.19350%	147.64%
2018	28.46%	0.19725%	34.40%	0.21951%	164.20%
2019	26.33%	0.18765%	31.69%	0.22529%	157.06%
2020	24.96%	0.29347%	30.67%	0.19816%	155.87%
2021	23.86%	0.25290%	31.25%	0.16876%	148.32%
2022	23.42%	0.25640%	26.91%	0.26937%	147.28%

City of Roseville, Minnesota
PRINCIPAL PROPERTY TAXPAYERS
Current Year and Ten Years Ago

Table 8
(Page 1 of 1)
Unaudited

Taxpayer	2022			2012		
	Taxes Levied	Rank	Percentage of Total Taxes Levied	Taxes Levied	Rank	Percentage of Total Taxes Levied
PPF Rtl Rosedale Shopping Ctr LLC	\$ 1,209,914	1	4.76%	\$ 621,481	2	4.15%
St Paul Fire And Marine Ins Co	513,173	2	2.02%	383,261	4	2.56%
Har Mar Retail Associates, LLC	413,517	3	1.63%			
Wilcal Crossroads LLC	403,744	4	1.59%	319,792	5	2.14%
Rosedale Commons LP	355,282	5	1.40%			
Meritex industrial Portfolio LLC	344,266	6	1.35%			
Arrow Lexington Apartments LLC	301,364	7	1.19%			
Rosedale Square LLC	298,466	8	1.17%			
Twin Lakes Four-TP LLC	294,318	9	1.16%			
Target Corporation	293,872	10	1.16%	214,181	8	1.43%
Compass Retail, Inc.	-	-	-	932,404	1	6.23%
Gateway Washington Inc	-	-	-	410,871	3	2.75%
Magellan Pipeline	-	-	-	270,327	6	1.81%
KPERS Realty Holding #41 Inc.	-	-	-	237,419	7	1.59%
US Bank	-	-	-	202,830	9	1.36%
CSM Investors Inc.	-	-	-	201,743	10	1.35%
	\$ 4,427,916		17.41%	\$ 3,794,309		25.37%

Source: Ramsey County

Fiscal Year Ended 31-Dec	Total Tax Levy for Fiscal Year	Collected within the Fiscal Year of the Levy			Total Collections to Date	
		Amount	Percentage of Levy	Collections from Homestead Credit	Amount	Percentage of Levy
2013	\$ 17,319,826	\$ 16,861,841	97.36%	\$ -	\$ 16,861,841	97.36%
2014	18,028,721	17,318,833	96.06%	-	17,318,833	96.06%
2015	18,276,902	17,592,866	96.26%	-	17,592,866	96.26%
2016	18,944,720	17,663,506	93.24%	-	17,663,506	93.24%
2017	19,513,060	18,131,382	92.92%	-	18,131,382	92.92%
2018	20,756,100	20,721,589	99.83%	-	20,721,589	99.83%
2019	21,551,650	21,105,455	97.93%	-	21,105,455	97.93%
2020	23,105,170	22,981,304	99.46%	-	22,981,304	99.46%
2021	24,152,660	24,091,198	99.75%	-	24,091,198	99.75%
2022	25,429,114	25,046,700	98.50%	-	25,046,700	98.50%

Fiscal Year	Governmental Activities				Business-Type Activities	Total Primary Government	Percentage of Estimated Actual Taxable Value of Property (1)	Per Capita (2)
	General Obligation Bonds	Special Assessment Bonds	Tax Incremental Revenue Bonds	Certificate of Indebtedness	Water Revenue Bonds			
2013	\$ 36,927,216	\$ 225,000	\$ -	\$ 1,525,000	\$ -	\$ 38,677,216	1.04%	\$ 1,122
2014	30,953,624	-	-	1,240,000	-	32,193,624	0.81%	934
2015	28,525,032	-	3,246,065	945,000	-	32,716,097	0.81%	927
2016	26,041,440	-	3,246,065	640,000	-	29,927,505	0.74%	849
2017	23,492,848	-	3,208,661	325,000	-	27,026,509	0.63%	754
2018	20,904,256	-	3,101,257	-	-	24,005,513	0.63%	671
2019	18,265,665	-	2,923,852	-	-	21,189,517	0.44%	584
2020	21,535,936	-	2,741,448	-	2,693,931	26,971,315	0.53%	736
2021	14,553,659	-	2,529,044	-	2,681,038	19,763,741	0.36%	556
2022	12,591,382	-	2,316,639	-	2,438,145	17,346,166	0.31%	476

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

(1) See the schedule of Assessed Value and Estimated Actual Value of Taxable Property for the estimated actual taxable value.

(2) See Population on Demographic & Economic Statistics schedule.

Fiscal Year	General Obligation Debt	Resources Restricted for Repayment (4)	Net General Bonded Debt (4)	Percentage of Estimated Actual Taxable Value of Property (1)	Per Capita (2)	Estimated (3) Personal Income (amounts expressed in whole dollars)	Outstanding Debt to Personal income
2013	\$ 38,677,216	\$ 2,493,489	\$ 32,203,727	1.04%	\$ 933.82	\$ 1,590,632,264	2.43%
2014	30,780,000	3,024,612	27,755,388	0.81%	805.06	1,604,133,804	2.01%
2015	29,470,032	2,635,521	26,834,511	0.81%	760.06	1,660,052,814	1.97%
2016	26,681,440	2,693,499	23,987,941	0.74%	680.62	1,707,818,508	1.75%
2017	23,817,848	2,626,667	21,191,181	0.63%	591.34	1,784,095,260	1.51%
2018	20,904,256	2,533,921	18,370,336	0.53%	513.20	1,871,808,636	1.28%
2019	18,265,665	2,390,172	15,875,492	0.44%	437.68	1,992,566,048	1.06%
2020	21,535,936	7,432,766	14,103,170	0.53%	384.87	2,036,783,452	1.32%
2021	14,553,659	2,383,399	12,170,260	0.36%	#DIV/0!	2,082,638,262	0.95%
2022	12,591,382	2,213,907	10,377,475	0.31%	284.78	2,280,925,360	0.76%

Note: Details regarding the city's outstanding debt can be found in the notes to the financial statements

- (1) See the Schedule of Assessed Value and Estimated Actual Value of Taxable Property for property value data.
- (2) Population data can be found in the Schedule of Demographic and Economic Statistics
- (3) This estimated personal income number is calculated by taking the per capita personal income of Ramsey County and multiplying it by the City population.
- (4) Implementation of GASB 54 in 2011

City of Roseville, Minnesota**DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT**

As of December 31, 2022

Table 12

(Page 1 of 1)

Unaudited

Governmental Unit	Gross Debt Net of Refunding	Percentage Applicable to Roseville	Amount Applicable to Roseville
Direct Debt:			
City of Roseville	\$ 14,908,021	100%	\$ 14,908,021
Overlapping Debt*			
School District #621	\$ 184,390,000	8%	\$ 14,751,200
School District #623	172,565,000	61%	\$ 105,264,650
Special School District #916	71,500,000	8%	\$ 5,720,000
Metropolitan Council	1,717,186,171	1%	\$ 17,171,862
Metropolitan Airports Commission	1,583,965,000	1%	\$ 15,839,650
Ramsey County	232,787,000	9%	\$ 20,950,830
Total Overlapping Debt	3,962,393,171		179,698,192
Total Direct and Overlapping Debt	\$ 3,977,301,192		\$ 194,606,213

*Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the city. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the City of Roseville. This process recognizes that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government.

	Fiscal Year				
	2013	2014	2015	2016	2017
Debt Limit	\$ 112,055,907	\$ 114,422,484	\$ 121,016,193	\$ 122,012,310	\$ 128,818,170
Total net debt applicable to limit	37,297,216	29,875,000	28,185,000	28,585,000	27,026,509
Legal debt margin	<u>\$ 74,758,691</u>	<u>\$ 84,547,484</u>	<u>\$ 92,831,193</u>	<u>\$ 93,427,310</u>	<u>\$ 101,791,661</u>
Total net debt applicable to the limit as a percentage of debt limit	33.28%	26.11%	23.29%	23.43%	20.98%

	Fiscal Year				
	2018	2019	2020	2021	2022
Debt Limit	\$ 136,173,648	\$ 145,830,645	\$ 152,615,169	\$ 163,774,434	\$ 169,998,972
Total net debt applicable to limit	24,005,513	21,189,517	26,971,315	19,763,741	17,346,166
Legal debt margin	<u>\$ 112,168,135</u>	<u>\$ 124,641,128</u>	<u>\$ (26,971,315)</u>	<u>\$ 144,010,693</u>	<u>\$ 152,652,806</u>
Total net debt applicable to the limit as a percentage of debt limit	17.63%	14.53%	17.67%	12.07%	10.20%

Legal Debt Margin Calculation for Fiscal Year 2022

Estimated Market Value	<u>\$ 5,666,632,400</u>
Debt Limit (3% of total estimated market value)	169,998,972
Debt applicable to limit:	
Total Bonded Debt	17,346,166
Less:	
Special Assessment Bonds	-
Housing Bonds	-
Total net debt applicable to limit	<u>17,346,166</u>
Legal Debt Margin	<u>\$ 152,652,806</u>

Note: Under Minnesota state law, the City of Roseville's net debt cannot exceed 3 percent of the estimated market value of property. This limit increased from 2% to 3% in calendar 2008.

Fiscal Year	Population (1)	Estimated Personal Income (2)	Per Capita Personal income (3)	School Enrollment District #623 (4)	School Enrollment District #621 (4)	Unemployment Rate (5)
2013	34,486	\$ 1,590,632,264	\$ 46,124	7,587	10,236	4.3%
2014	34,476	1,604,133,804	46,529	7,397	10,504	3.2%
2015	35,306	1,660,052,814	47,019	7,507	10,759	3.0%
2016	35,244	1,707,818,508	48,457	7,580	11,145	3.0%
2017	35,836	1,784,095,260	49,785	7,581	11,285	2.5%
2018	35,796	1,871,808,636	52,291	7,531	11,389	2.4%
2019	36,272	1,992,566,048	54,934	8,255	11,655	2.6%
2020	36,644	2,036,783,452	55,583	7,276	11,715	4.1%
2021	35,566	2,082,638,262	58,557	7,205	11,499	2.1%
2022	36,440	2,280,925,360	62,594	7,379	11,486	2.2%

- (1) Population and per capita income figures, other than census year, are estimates provided by the Metropolitan Council. The last census was taken in the year 2010.
- (2) This estimated personal income number is calculated by taking the per capita personal income of Ramsey County and multiplying it by the City population. Also see note (3) regarding the Per Capita Personal Income figures.
- (3) The per capita personal income used is for that of Ramsey County, in which the city resides, the smallest region applicable to the City that this information is available for. In addition, the 2009 - 2011 figures are an estimate for the State of Minnesota provided by the Bureau of Economic Analysis as there were no other relevant estimates available at the time of this report.
- (4) The City is served by two independent school districts.
 District #623 covers approximately 67% of the City, while District #621 covers approximately 33% of the City. Accordingly, not all students enrolled in District #621 live in the City of Roseville.
 Information is provided by the Roseville and Moundview School Districts.
- (5) Annual average unemployment provided by the Minnesota Department of Employment & Economic Development

<u>Employer</u>	<u>2022</u>			<u>2012</u>		
	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total City Employment</u>	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total City Employment</u>
Roseville Area Schools	1,257	1	3.57%	819	1	2.19%
University-Northwestern-St Pl	1,217	2	3.45%	700	2	1.87%
MN Dept. of Transportation	800	3	2.27%	608	4	1.62%
Old Dutch Foods	600	4	1.70%			
Presbyterian Homes Housing	546	5	1.55%	650	3	1.74%
Lunds & Byerlys	377	6	1.07%			
Hypno	375	7	1.06%			
Pediatric Home Respiratory Service	339	8	0.96%			
Asmodee North America	250	9	0.71%			
Colder Products Company	240	10	0.68%			
Unisys			0.00%	600	5	1.60%
Symantec Corp			0.00%	500	6	1.34%
Minnesota Department-Education			0.00%	428	7	1.14%
JC Penny			0.00%	410	8	1.10%
McGough Construction			0.00%	400	9	1.07%
FICO			0.00%	370	10	0.99%
Total	6,001		17.03%	5,485		14.66%

Sources: Minnesota Department of Employment and Economic Development
Data Axle Reference Solutions
Written and Phone Survey

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Function	Fiscal Year									
	2013	2014	2015 (1)	2016	2017	2018	2019	2020	2021	2022
General government	39.3	40.75	41.25	45.19	47.85	50.15	51.5	50.57	55.65	59.28
Public safety										
Police	54.25	54.5	63.5	62.99	58.66	58.74	57.23	62.1	64.74	70.00
Fire	6	11	26.5	26.88	18.35	20.19	18.32	22.07	28.23	28.77
Public Works	15.75	15.75	18.5	19.29	18.11	18.79	18.92	19.3	20.35	19.74
Recreation	23	24	45.25	48.76	49.16	47.84	45.36	36.57	42.12	43.09
Economic Development	10	11	13.5	14.06	13.16	13.57	13.46	13.92	13.36	11.70
Water	6.62	6.97	8.5	7.41	7.92	7.34	7.02	6.22	6.99	7.45
Sewer	5.47	5.12	5.75	5.41	5.21	5.22	5.49	5.4	5.5	4.41
Golf	1.75	1.75	4.5	3.28	3.82	5.2	5.9	4.7	5.17	5.24
Recycling	0	0	0	0.3	0.3	0.3	0.54	0.29	0.3	0.35
Storm Drainage	4.87	4.87	4.75	4.9	4.79	4.31	4.27	4.7	4.89	4.98
Total	167.31	176.01	232.25	238.47	227.33	231.65	228.01	225.84	247.30	255.01

(1) In 2015 the Finance Department discovered a new method to calculate and better represent the number of full-time equivalents employed by the City. The new calculation includes temporary or seasonal employee hours that were previously difficult to account for, which explains the large increase from 2014 to 2015.

Function	Fiscal Year				
	2013	2014	2015	2016	2017
Police					
Serious offenses	2,522	3,008	3,096	3,243	3,263
Public Assistance Calls	34,942	32,624	33,549	36,058	36,378
Traffic citations	10,823	9,250	6,138	4,232	2,459
Fire					
Fire incidents	4,468	4,701	4,746	4,997	4,793
Fire inspections	673	565	495	285	557
Public Works					
Street patching (tons)	810	770	655	612	625
Sealcoating (miles)	13	10	0	0	0
Snow / ice control (miles)	125	125	125	125	125
Sign repair / replacements	140	131	369	490	342
Recreation					
Recreation and leisure participations	112,825	113,000	115,000	110,000	137,000
Facility usage permits	1,170	1,200	1,440	1,595	1,691
Economic Development					
Building permits issued	1,763	1,539	1,874	1,625	1,370
Number of inspections	5,574	5,246	5,685	5,543	4,716
Planning / zoning cases	27	33	26	32	23
Water					
Meters repaired / replaced	900	1,100	5,836	1,000	780
Water main breaks	27	49	31	40	35
Hydrants repaired / flushed	1,875	1,875	1,875	1,885	1,885
Annual water pumped (thousands of gallons)	1,826,482	1,650,069	1,645,610	1,653,881	1,640,606
Sewer					
Sewer pipes repaired / replaced (linear feet)	39,827	33,312	30,348	31,042	39,916
Sewer pipes cleaned (linear feet)	255,672	230,923	282,740	258,564	241,031
Sewer pipes televised (linear feet)	40,166	15,312	95,044	71,804	79,844
Annual sewer flow (thousands of gallons)	1,243,730	1,248,820	1,134,520	1,133,420	1,202,980
Golf					
Number of rounds played	24,282	25,186	25,663	25,905	22,500
Recycling					
Materials collected (tons)	3,226	3,150	3,305	3,241	3,261
Storm Drainage					
Sweeping (centerline miles)	125	125	125	125	125
Leaf collection (Cubic yards)	20,000	20,000	20,000	0	0
Structure inspections	200	113	169	181	322
Infrastructure repair / replace (linear feet)	1,049	1,233	2,074	2,940	809

Sources: Various city departments

(1) In 2015, the leaf collection program was cancelled and not used in 2016.

Function	Fiscal Year				
	2018	2019	2020	2021	2022
Police					
Serious offenses	3,232	3,457	3,462	2,425	3,121
Public Assistance Calls	42,085	39,218	32,652	26,809	15,264
Traffic citations	5,373	4,123	1,775	1,824	183
Fire					
Fire incidents	4,969	5,540	5,528	6,245	6,650
Fire inspections	589	2,112	385	466	605
Public Works					
Street patching (tons)	1,150	1,200	1,422	1,673	998
Sealcoating (miles)	-	-	-	-	-
Snow / ice control (miles)	125	125	125	125	125
Sign repair / replacements	1,303	1,200	100	75	575
Recreation					
Recreation and leisure participations	145,210	151,290	103,514	193,974	214,462
Facility usage permits	2,041	2,211	737	585	1,341
Economic Development					
Building permits issued	1,568	1,629	1,480	1,559	2,086
Number of inspections	4,854	5,266	4,513	5,238	5,442
Planning / zoning cases	29	28	34	25	15
Water					
Meters repaired / replaced	620	716	371	882	827
Water main breaks	30	36	35	29	37
Hydrants repaired / flushed	1,990	2,100	7	1,913	1,758
Annual water pumped (thousands of gallons)	1,714,346	1,627,211	1,708,834	1,875,734	1,863,796
Sewer					
Sewer pipes repaired / replaced (linear feet)	31,152	34,343	37,846	37,622	29,146
Sewer pipes cleaned (linear feet)	257,350	259,110	102,719	173,067	142,514
Sewer pipes televised (linear feet)	79,841	28,213	35,736	42,280	33,293
Annual sewer flow (thousands of gallons)	1,246,420	1,175,780	1,203,420	1,024,525	956,640
Golf					
Number of rounds played	20,444	21,416	25,012	27,401	25,651
Recycling					
Materials collected (tons)	3,188	3,102	3,070	2,937	2,739
Storm Drainage					
Sweeping (centerline miles)	125	125	125	125	125
Leaf collection (Cubic yards) (1)	0				
Structure inspections	293	300	200	200	564
Infrastructure repair / replace (linear feet)	100	-	-	-	-

Function	Fiscal Year				
	2013	2014	2015	2016	2017
Public Safety					
Police:					
Stations	1	1	1	1	1
Patrol Units	38	38	38	38	37
Fire Stations	1	1	1	1	1
Public Works					
Streets (miles)	125	125	125	125	125
Street Lights	1,133	1,133	1,133	1,145	1,145
Recreation					
Parks and playgrounds	30	30	30	32	32
Lighted park shelters	8	5	5	5	5
Parks Acreage	685	685	685	685	685
Skating Rinks					
Outdoor	10	10	11	11	11
Indoor	1	1	1	1	1
Golf Course	1	1	1	1	1
Ballfields	41	21	21	21	21
Soccer/football fields	8	19	19	19	19
Tennis Courts	17	17	17	17	17
Volleyball Courts	6	5	5	5	5
Basketball Courts	9	15	15	15	15
Pickleball Courts					
Miles of Trails	69	71	71	71	71
Water					
Number of connections	10,303	10,303	10,311	10,224	10,278
Water mains (miles)	166	166	166	166	166
Fire Hydrants	1,711	1,711	1,711	1,711	1,711
Water purchased from St. Paul (thousands of gallons)	1,826,482	1,650,069	1,645,610	1,653,881	1,640,606
Sewer					
Number of connections	10,130	10,130	10,135	10,159	10,208
Sanitary sewers (miles)	156	156	156	156	156
Storm drainage					
Storm sewers (miles)	145	145	145	145	145

Sources: Various city departments

Note: No capital asset indicators are available for the general government function

Function	Fiscal Year				
	2018	2019	2020	2021	2022
Public Safety					
Police:					
Stations	1	1	1	1	1
Patrol Units	36	36	36	38	42
Fire Stations	1	1	1	1	1
Public Works					
Streets (miles)	125	125	125	125	125
Street Lights	1,388	1,134	1,134	1,134	1,134
Recreation					
Parks and playgrounds	32	32	32	33	34
Lighted park shelters	5	5	5	5	5
Parks Acreage	685	685	685	686	688
Skating Rinks					
Outdoor	11	11	11	11	11
Indoor	1	1	1	1	1
Golf Course	1	1	1	1	1
Ballfields	21	21	21	21	21
Soccer/football fields	19	19	19	19	19
Tennis Courts	17	17	17	17	15
Volleyball Courts	5	5	5	5	5
Basketball Courts	15	15	15	15	15
Pickleball Courts					6
Miles of Trails	71	71	71	71	71
Water					
Number of connections	10,303	10,311	10,340	10,385	10,397
Water mains (miles)	166	166	166	166	162
Fire Hydrants	1,784	1,784	1,784	1,784	1,784
Water purchased from St. Paul (thousands of gallons)	1,714,346	1,629,466	1,708,834	1,875,734	1,863,796
Sewer					
Number of connections	10,230	10,258	10,266	10,305	10,291
Sanitary sewers (miles)	156	156	156	156	156
Storm drainage					
Storm sewers (miles)	145	145	145	145	125

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CITY OF ROSEVILLE, MINNESOTA

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
AND INDEPENDENT AUDITOR'S REPORTS**

For The Year Ended December 31, 2022

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CITY OF ROSEVILLE, MINNESOTA
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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

To the Honorable Mayor and
Members of the City Council
Roseville, Minnesota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Roseville, Minnesota, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise City of Roseville, Minnesota's basic financial statements, and have issued our report thereon dated May 3, 2023.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Roseville, Minnesota's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City of Roseville, Minnesota's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Roseville, Minnesota's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Independent Auditor's Report on Internal Control over
Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in
Accordance with *Government Auditing Standards*
Page 2

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We identified certain deficiencies in internal control, described in the accompanying schedule of findings and responses as item 2022-001 that we consider to be a material weakness.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Roseville, Minnesota's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City of Roseville, Minnesota's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the City of Roseville, Minnesota's response to the finding identified in our audit and described in the accompanying schedule of findings and responses. The City of Roseville, Minnesota's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of City of Roseville, Minnesota's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of Roseville, Minnesota's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



REDPATH AND COMPANY, LTD.
St. Paul, Minnesota

May 3, 2023



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE AND REPORT ON
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE
UNIFORM GUIDANCE

To the Honorable Mayor and
Members of the City Council
Roseville, Minnesota

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the City of Roseville, Minnesota's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the City of Roseville, Minnesota's major federal programs for the year ended December 31, 2022. The City of Roseville, Minnesota's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the City of Roseville, Minnesota complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

City of Roseville, Minnesota
Report on Compliance for Each Major Program and on Internal Control over
Compliance and Report on Schedule of Expenditures of Federal Awards

We are required to be independent of the City of Roseville, Minnesota and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the City of Roseville, Minnesota's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the City of Roseville, Minnesota's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City of Roseville, Minnesota's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the City of Roseville, Minnesota's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City of Roseville, Minnesota's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

City of Roseville, Minnesota

Report on Compliance for Each Major Program and on Internal Control over Compliance and Report on Schedule of Expenditures of Federal Awards

- Obtain an understanding of the City of Roseville, Minnesota's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the City of Roseville, Minnesota's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

City of Roseville, Minnesota
Report on Compliance for Each Major Program and on Internal Control over
Compliance and Report on Schedule of Expenditures of Federal Awards

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Roseville, Minnesota as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the City of Roseville, Minnesota's basic financial statements. We issued our report thereon dated May 3, 2023, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Redpath and Company, Ltd.

REDPATH AND COMPANY, LTD.
St. Paul, Minnesota

May 3, 2023

CITY OF ROSEVILLE, MINNESOTA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended December 31, 2022

Federal Funding Source/ Pass Through Agency/ Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Federal Expenditures
U.S. Department of Housing and Urban Development:			
Passed-through Ramsey County:			
Community Development Block Grants/Entitlement Grants (CDGB-Entitlement Grants Cluster)	14.218	None Noted	\$71,574
U.S. Department of Justice:			
Direct:			
Bulletproof Vest Partnership Program	16.607	Not Applicable	15,765
Passed-through Ramsey County:			
Equitable Sharing Program	16.922	None Noted	26,141
Passed-through Environmental Initiative Inc:			
Missing Children's Assistance	16.543	None Noted	538
Subtotal U.S. Department of Justice			42,444
U.S. Department of Treasury:			
Passed-through State of Minnesota:			
COVID-19 - Coronavirus State and Local Fiscal Recovery Funds	21.027	None Noted	813,808
U.S. Department of Transportation:			
Passed-through State of Minnesota:			
State and Community Highway Safety (Highway Safety Cluster)	20.600	None Noted	6,243
U.S. Department of Education:			
Passed-through MN Department of Transportation:			
COVID-19 - Coronavirus Response and Relief Supplemental Appropriations Act	84.425	None Noted	115,495
U.S. Department of Homeland Security:			
Direct:			
Assistance to Firefighters Grant	97.044	None Noted	695,074
Total Federal Expenditures			1,744,638

Notes to the Schedule of Expenditures of Federal Awards

Note 1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of the City of Roseville, Minnesota (City) for the year ended December 31, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the presentation of, the financial statements.

Note 2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized when incurred, following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Note 3. Indirect Cost Rate

City of Roseville, Minnesota did not elect to use the 10% de minimis cost rate as allowed under the Uniform Guidance.

Note 4. Subrecipients

City of Roseville, Minnesota did not pass any federal funds to subrecipients during 2022.

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COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

To the Honorable Mayor and
Members of the City Council
City of Roseville, Minnesota

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Roseville, Minnesota for the year ended December 31, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 12, 2023. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City of Roseville, Minnesota are described in Note 1 to the financial statements. As described in Note 3.G. to the financial statements, the City of Roseville, Minnesota adopted new accounting guidance for 2022, Governmental Accounting Standards Board Statement No. 87, Leases. We noted no transactions entered into by the City of Roseville, Minnesota during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The most sensitive estimates affecting the City of Roseville, Minnesota's financial statements are the estimated present value of the lease receivable and lease liability, and the estimates used to calculate the net pension liability, the pension related deferred outflows and inflows of resources, and pension expense. These estimates are based on the City of Roseville, Minnesota's estimated incremental borrowing rate as of January 1, 2022 and actuarial studies. We evaluated the key factors and assumptions used to develop the estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. Determining sensitivity is subjective, however, we believe the disclosures most likely to be considered sensitive are Note 4C – Employee retirement systems and pension plans and Note 7 – Special item disclosure.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. There were no uncorrected misstatements that have an effect on our opinion on the financial statements. The uncorrected misstatements or the matters underlying them could potentially cause future period financial statements to be materially misstated, even though, in our judgment, such uncorrected misstatements are immaterial to the financial statements under audit. The following material misstatements detected as a result of audit procedures were corrected by management:

- The carrying amount of cash and investments was adjusted by approximately \$497,000 to accurately report cash held by the city at year-end. The adjustment resulted in the recording of additional activity at the license center for approximately \$188,000 in revenues, \$94,000 in receivables, and \$403,000 in payables.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated May 3, 2023.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to City of Roseville, Minnesota's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as City of Roseville, Minnesota's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the management discussion and analysis, budgetary comparison information, and schedules of OPEB and Pension information, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the

information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on combining and individual nonmajor fund financial statements and schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory report and statistical sections, which accompany the financial statements but are not RSI. Such information has not been subjected to auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reports

Various reports on compliance and internal controls are contained in the Other Required Reports section of the audited financial statement document.

Restriction on Use

This information is intended solely for the information and use of the City Council and management of the City of Roseville, Minnesota and is not intended to be, and should not be, used by anyone other than these specified parties.


REDPATH AND COMPANY, LTD.
St. Paul, Minnesota

May 3, 2023



MINNESOTA LEGAL COMPLIANCE REPORT

To the Honorable Mayor and
Members of the City Council
City of Roseville, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Roseville, Minnesota as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the City of Roseville, Minnesota's basic financial statements, and have issued our report thereon dated May 3, 2023.

In connection with our audit, nothing came to our attention that caused us to believe that the City of Roseville, Minnesota failed to comply with the provisions of the contracting – bid laws, depositories of public funds and public investments, conflicts of interest, public indebtedness, claims and disbursements, miscellaneous provisions, and tax increment financing sections of the *Minnesota Legal Compliance Audit Guide for Cities*, promulgated by the State Auditor pursuant to Minnesota Statute § 6.65, insofar as they relate to accounting matters. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the City of Roseville, Minnesota's noncompliance with the above referenced provisions, insofar as they relate to accounting matters.

The purpose of this report is solely to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance. Accordingly, this communication is not suitable for any other purpose.

Redpath and Company, Ltd.

REDPATH AND COMPANY, LTD.
St. Paul, Minnesota

May 3, 2023

City of Roseville, Minnesota

2022 Audit Review

May 8, 2023

Rebecca M. Petersen, CPA

Director

Phone: 651.407.5826

Email: rpetersen@redpathcpas.com

Reports Issued by Auditor

- Opinion on the Fair Presentation of the Financial Statements
- Report on Internal Controls
- Report on Minnesota Legal Compliance
- Report on Federal Program Compliance
- Communication to Those Charged with Governance

Opinion on Financial Statements

- What did we do?
 - Determine the financial statements are free of material misstatement and presented in accordance with established accounting principles.
- How did we do it?
 - Audit Standards
 - GAAS (AICPA)
 - GAGAS (GAO)
- What is the result?
 - An Unmodified or “clean” opinion was issued on the 2022 financial statements.

Excellence in Financial Reporting



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**City of Roseville
Minnesota**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

December 31, 2021

Christopher P. Morill

Executive Director/CEO

Report on Internal Controls

- What did we do?
 - We gained an understanding of internal controls in place and their effectiveness in order to design our audit procedures.
 - Deficiencies in internal control that are identified are discussed with management and reported to the City Council.
- How did we do it?
 - Obtain understanding of controls on each major class of transaction and account balance.
 - Select a sample of transactions and perform detailed tests to determine adherence to controls in place and effectiveness.
- What is the result?
 - One item noted regarding financial statement adjustments.

Report on Minnesota Legal Compliance

■ What did we do?

- Determine the City has complied with certain Laws that pertain to financial transactions.
- Followed the audit guide published by the Office of the State Auditor. The guide consists of seven sections:
 - Conflicts of interest
 - Contracting bid laws
 - Miscellaneous provisions
 - Depositories of public funds and investments
 - Public Indebtedness
 - Claims and disbursements
 - Tax increment

■ How did we do it?

- Select sample of transactions to test for compliance with statutory provisions.

■ What is the result?

- No items of noncompliance noted

Report on Federal Program Compliance

- What did we do?
 - Required when City expends greater than \$750,000 of federal award dollars (City expended approximately \$1,700,000 in 2022).
 - Determine the City has complied with various requirements of federal programs.
 - Federal programs have up to twelve areas of compliance
 - Activities allowed, allowable costs, period of performance, reporting
- How did we do it?
 - Select sample of transactions to test for compliance with federal program requirements.
- What is the result?
 - No instances of noncompliance identified and no questioned costs.

Communication to Those Charged With Governance

- Accounting standards changed
 - Implementation of GASB 87 - Leases
- Accounting estimates in the financial statements.
 - Net Pension Liability (\$38,950,000)
 - OPEB liability (\$1,760,000)
- No disagreements with management.
- No difficulties encountered in performing the audit.
- Other matters
 - Special item disclosure
 - Market value adjustment

2022 Financial Summary

Fund Type	Revenues and Other Sources	Expenditures and Other Uses	Interfund Transfers (Net)	Change in Fund Balance	Fund Balance 12/31/22
General	\$17,910,000	\$19,769,000	\$210,000	(\$1,649,000)	\$8,515,000
Special Revenue	17,553,000	18,714,000	(210,000)	(1,371,000)	12,446,000
Debt Service	2,027,000	2,459,000	273,000	(159,000)	2,224,000
Capital Project	12,063,000	11,271,000	(278,000)	514,000	20,710,000
Total	<u>\$49,553,000</u>	<u>\$52,213,000</u>	<u>(\$5,000)</u>	<u>(\$2,665,000)</u>	<u>\$43,895,000</u>

General Fund Budget Performance

	2022		
	Budget	Actual	Budget Variance
Revenues	\$18,759,000	\$17,910,000	(\$849,000)
Expenditures	19,344,000	19,769,000	(425,000)
Revenues over (under) expenditures	(585,000)	(1,859,000)	(1,274,000)
Transfers in	277,000	241,000	(36,000)
Transfers out	-	(31,000)	(31,000)
Total transfers	277,000	210,000	(67,000)
Net change in fund balance	<u>(\$308,000)</u>	(1,649,000)	<u>(\$1,341,000)</u>
Fund Balance - January 1		<u>10,164,000</u>	
Fund Balance - December 31		<u><u>\$8,515,000</u></u>	

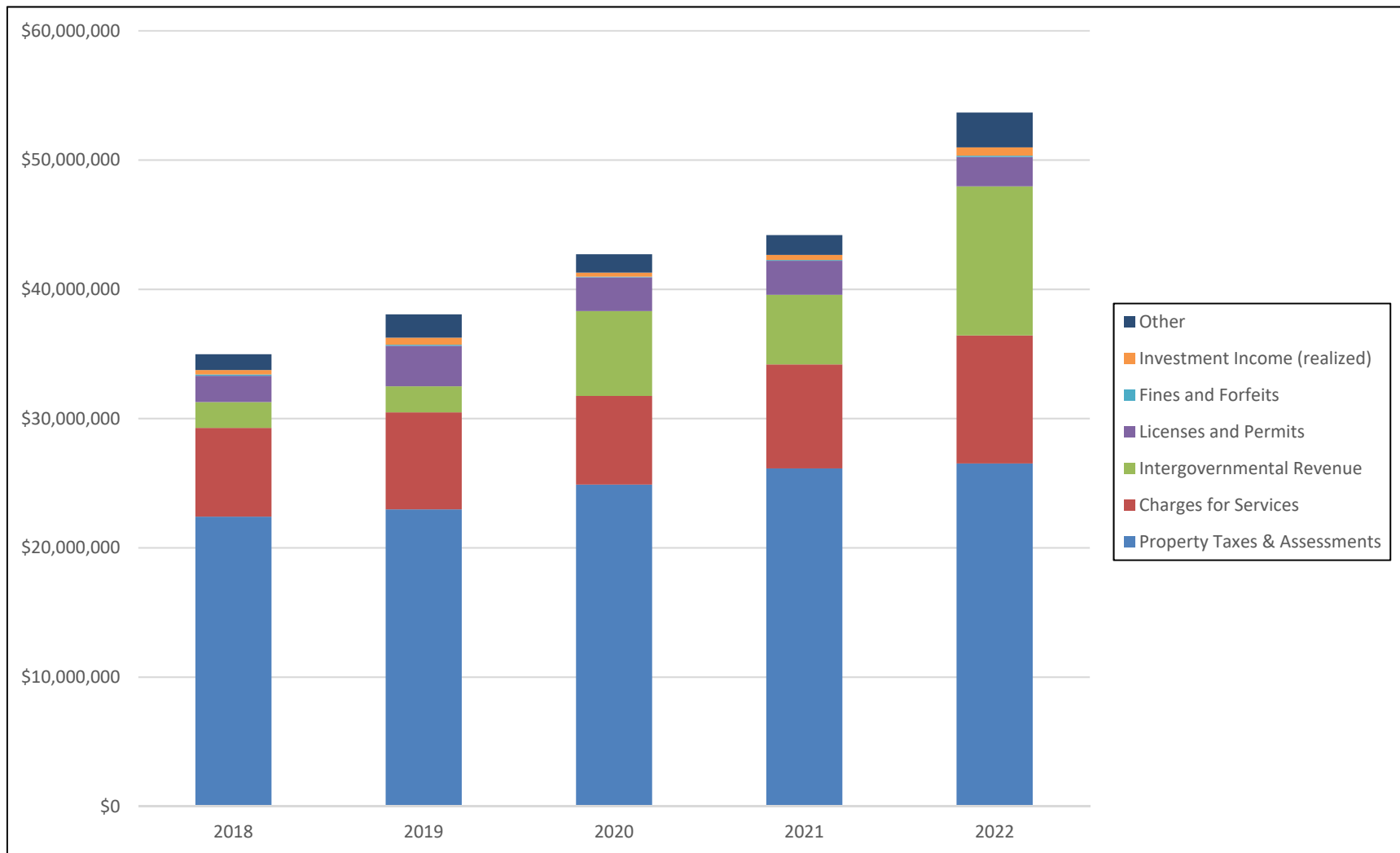
General Fund Balance

<u>Fund Balance Component</u>	<u>2022</u>
Nonspendable - prepaids	\$16,854
Restricted - Law Enforcement	366,443
Assigned - general service	629,748
Assigned - engineering and acct	331,697
Unassigned - Working capital	<u>7,170,209</u>
 Total fund balance	 <u><u>\$8,514,951</u></u>

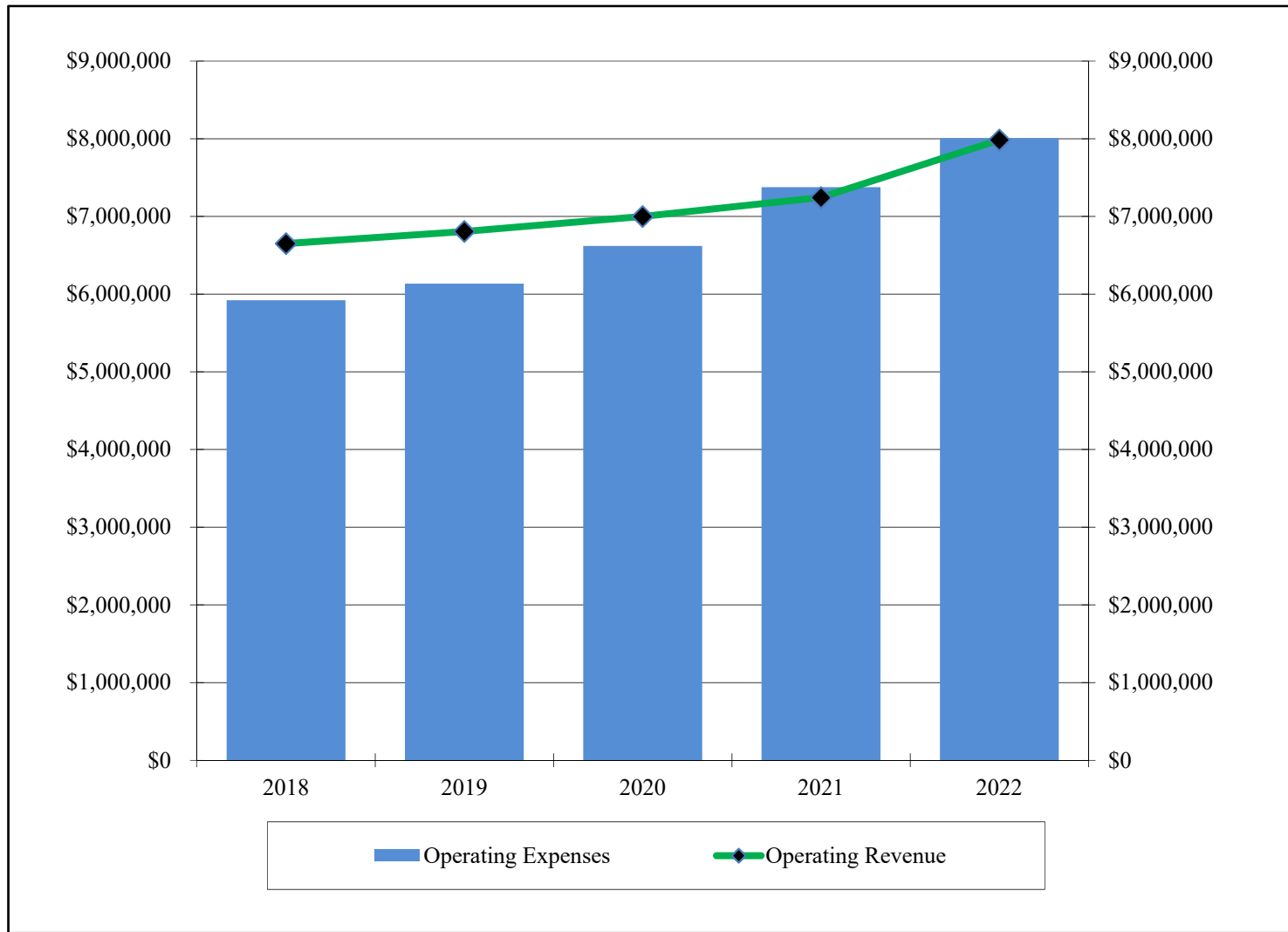
City policy is to maintain a minimum fund balance of 35% - 50% of annual expenditures for cash flow purposes:

2023 budgeted expenditures	\$20,713,235
Applicable percentage	<u>39.258%</u>
Working Capital amount	<u><u>\$8,131,654</u></u>

Governmental Funds Revenue



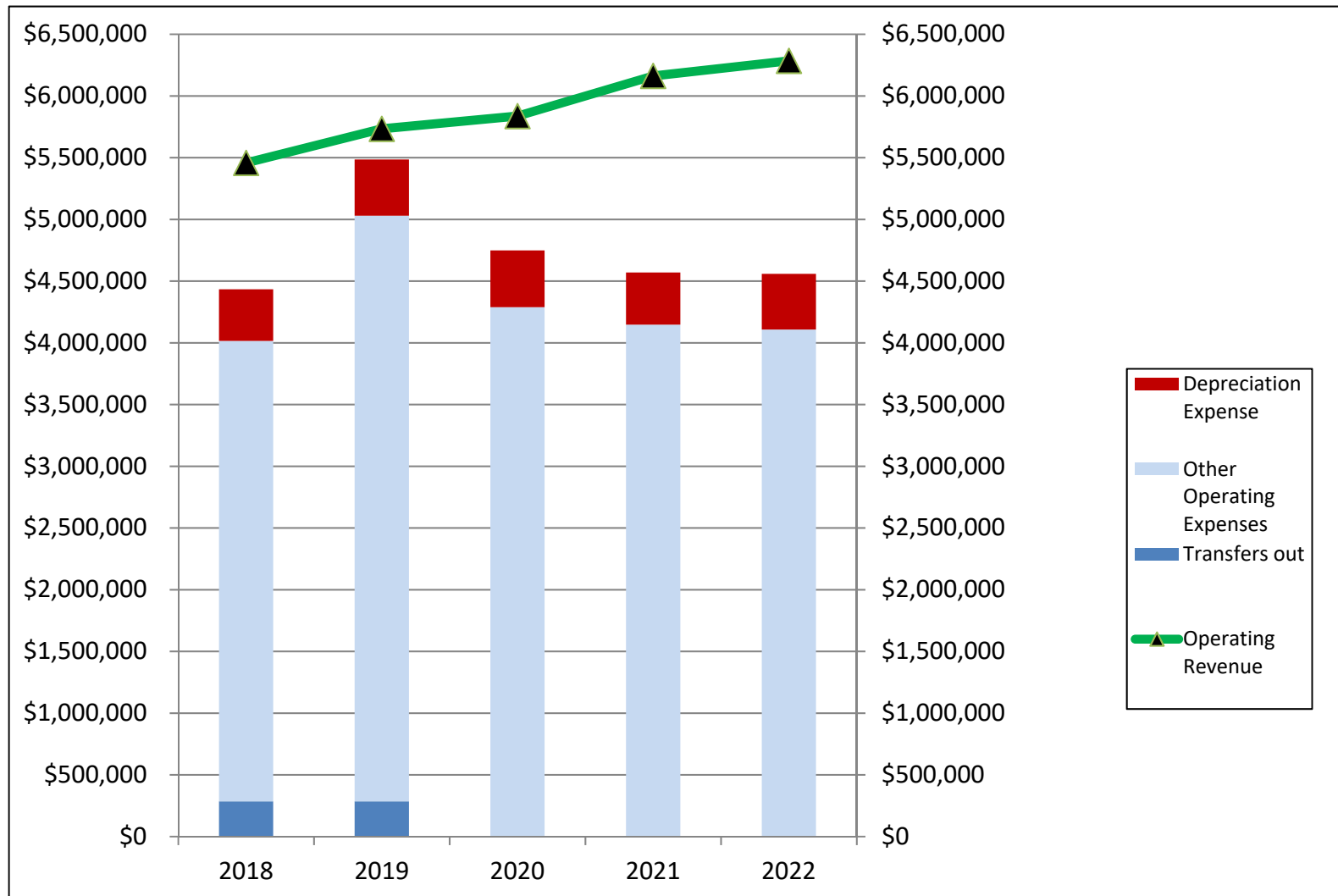
Water Utility



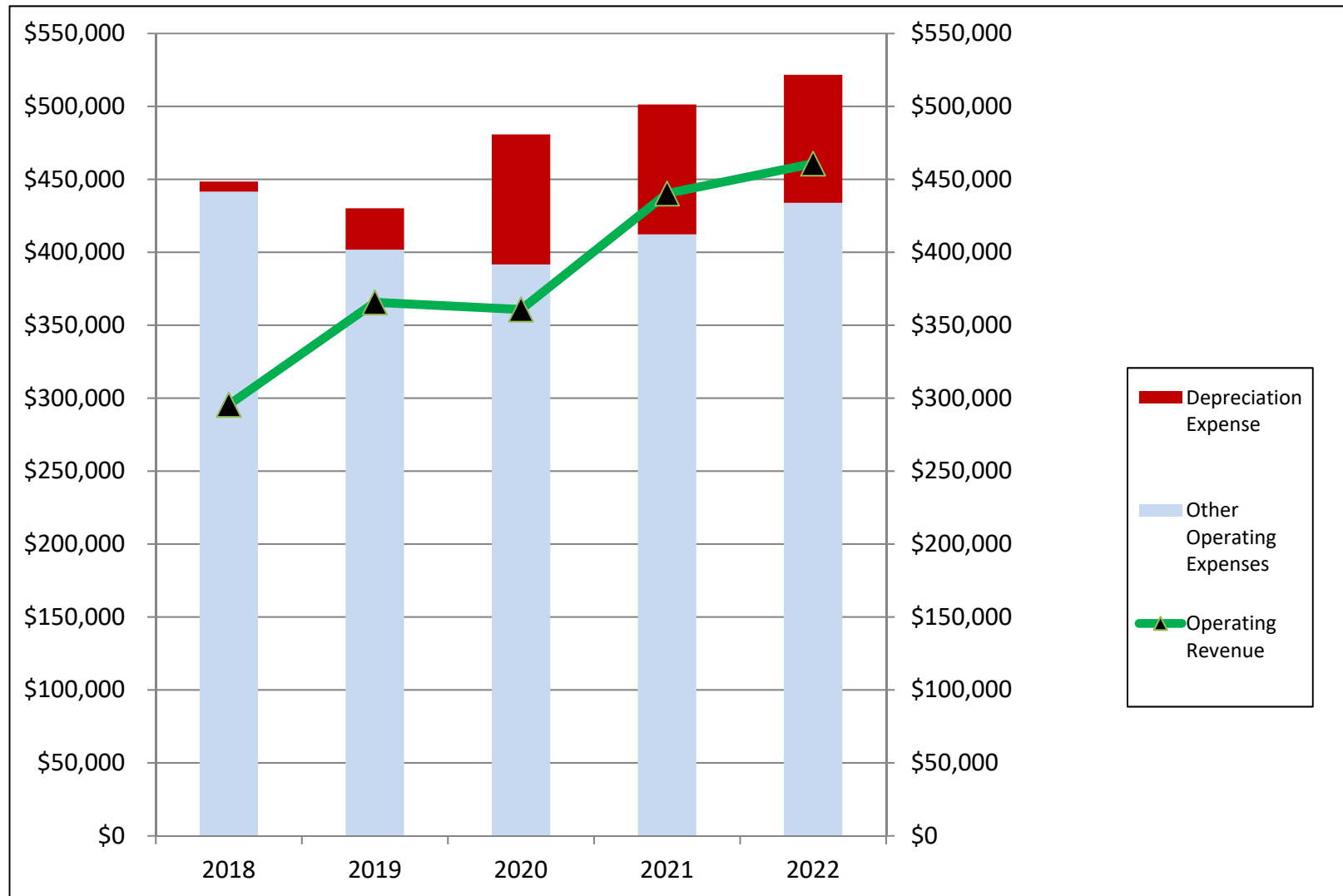
Water Fund Cash Flows

Cash flows from:	2019	2020	2021	2022
Operating activities	\$1,012,212	\$937,217	\$694,502	(\$49,833)
Noncapital financing activities	207,624	(1,234,554)	2,108	341,785
Capital and related financing activities	(1,219,836)	2,057,992	(1,303,838)	(1,457,794)
Investing activities	-	-	(159)	12,574
Net change in cash flow	-	1,760,655	(607,387)	(1,153,268)
Cash and cash equivalents - January 1	-	-	1,760,655	1,153,268
Cash and cash equivalents - December 31	<u>\$0</u>	<u>\$1,760,655</u>	<u>\$1,153,268</u>	<u>\$0</u>
Less:				
Due to other funds - December 31	(\$1,234,554)	\$ -	\$ -	(\$347,521)
Customer deposits payable - December 31	(1,412,730)	(1,456,569)	(1,533,794)	(1,585,300)
Cash balance available for operations/CIP – December 31	<u>(\$2,647,284)</u>	<u>\$304,086</u>	<u>(\$380,526)</u>	<u>(\$1,932,821)</u>

Sanitary Sewer Utility



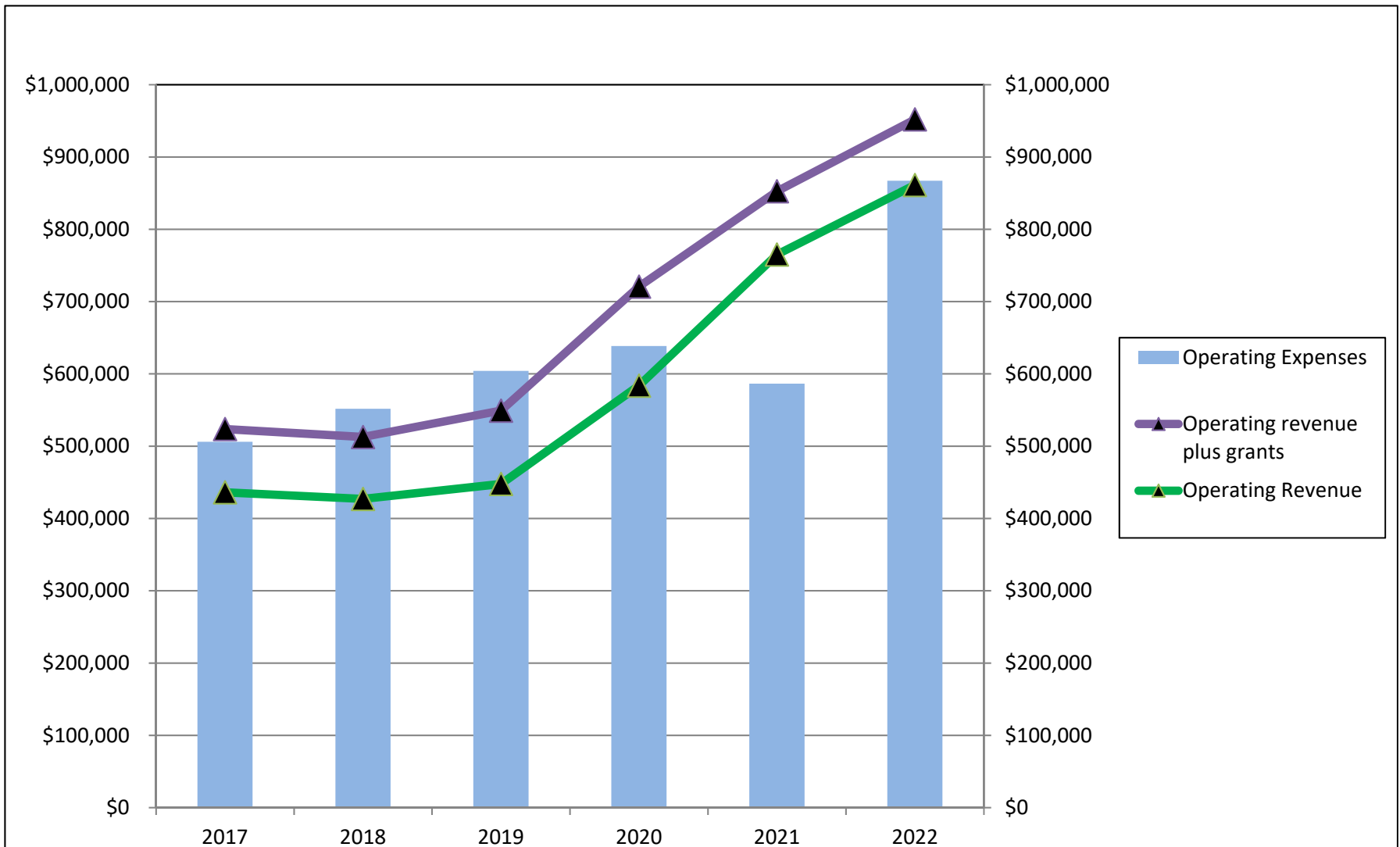
Golf Course



Storm Drainage



Solid Waste Recycling



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: May 8, 2023
Item No.: 7.d

Department Approval



City Manager Approval



Item Description: Establishing the 2024 Budget Process Calendar

BACKGROUND

In the last several budget cycles, the City Council established a general process and timeline (calendar) for setting the following year's budget, property tax levy, utility rates, and fee schedule. Given the significance of the budget process and the substantial amount of time and resources it commands, the Council is encouraged to establish a calendar early in the process to demonstrate a commitment to:

- Defining program and service outcomes
- Identifying the associated property taxes & fees necessary to achieve those outcomes
- Providing opportunities for public participation

Discussion on Budget Calendar

While the discussion of these and other key elements of the budget process may require some scheduling flexibility, there are a few statutory dates that the Council will need to adhere to including the setting of preliminary and final property tax levy as well as holding a final budget hearing.

With these statutory dates in mind and inconsideration of the steps used in last year's process, Staff is tentatively suggesting the following budget calendar:

2024 Budget Process Timeline	Date
Discussion on <i>Preliminary</i> Cash Reserve Levels	3/13/2023
Establish 2023 Budget Process Calendar	5/8/2023
Discussion on 2022-2023 City Council Priorities & any Legislative Impacts	6/20/2023
Presentation of the 2023-2042 Capital Improvement Plan	7/17/2023
EDA Budget & Tax Levy Discussion	7/17/2023
Receive the 2023 City Manager Recommended Budget to include- Tax Base Changes	8/21/2023
Receive Budget Recommendations from the Finance Commission	9/18/2023
Adopt Preliminary 2023 Budget, Tax Levy, & EDA Levy	9/25/2023
Review 2023 Proposed Utility Rates	11/6/2023
Review 2023 Fee Schedule	11/6/2023
Final Budget Hearing (Truth-in-Taxation Hearing)	11/27/2023
Adopt Final 2023 EDA Tax Levy	12/4/2023
Adopt Final 2023 Budget, Tax Levy, Utility Rates, & Fee Schedule	12/4/2023

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In conjunction with this same calendar, the Finance Commission has several budget-related discussions tentatively scheduled on their upcoming 2023 Workplan. They include:

- June 13, July 11: Review Proposed 2024-2043 CIP
- August 23: Review 2024 City Manager Recommended Budget & Tax Levy
- September 12: Establish Recommendation on 2024 City Manager Recommended Budget & Tax Levy and recommendation on 2024-2043 CIP
- October 10: Review Proposed 2024 Utility Rates

POLICY OBJECTIVE

It is recommended that the City continue to adhere to budgeting best practices including a commitment to formally incorporate the public’s input, understanding long-term budget impacts, and communicating the City’s intentions early and throughout the budget process.

BUDGET IMPLICATIONS

Not applicable.

RACIAL EQUITY IMPACT SUMMARY

Not applicable.

STAFF RECOMMENDATION

Not applicable.

REQUESTED COUNCIL ACTION

The Council is asked to provide guidance on the 2024 Budget calendar.

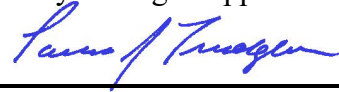
Prepared by: Michelle Pietrick, Finance Director
Attachments: N/A

REQUEST FOR COUNCIL ACTION

Date: May 8, 2023
Item No.: 7.e

Department Approval

City Manager Approval



Item Description: Consider City Council engagement opportunities

BACKGROUND

At the March 13, 2023, City Council meeting, Councilmember Strahan requested the following item be considered by the City Council:

- In response to community interest and Envision Roseville, I would like to propose the following events to engage the council/mayor with the community:
 - A community town hall meeting, in the community.
 - Monthly “Coffee with Council” or other “office hours” where the council is regularly available in the community to residents.
 - At least one council meeting per year to be held at a park building or other city facility-rotating around the city to provide access for more residents.

At the March 20, 2023 City Council meeting, Councilmember Strahan described her request in more detail and the City Council agreed to put it on the future agenda. Minutes from that meeting have been included as Attachment A.

Councilmember Strahan provided some examples of possible City Council engagement activities. (Attachment B). Listed below are some dates where there are additional engagement opportunities for City Councilmembers.

Juneteenth Day Celebration

June 17 Central Park (11 a.m. – 3 p.m.)

Summer Entertainment Series @ The Rog- Central Park

June 11 (6-8 p.m.)	July 9 (6-8 p.m.)	July 30 (6-8 p.m.)
June 13 (7-8 p.m.)	July 11 (7-8 p.m.)	August 1 (7-8 p.m.)
June 15 (7-8 p.m.)	July 13(7-8 p.m.)	August 3(7-8 p.m.)
June 18 (6-8 p.m.)	July 16 (6-8 p.m.)	August 6 (6-8 p.m.)
June 20 (7-8 p.m.)	July 18 (7-8 p.m.)	August 8 (7-8 p.m.)
June 27 (7-8 p.m.)	July 20 (7-8 p.m.)	August 10 (7-8 p.m.)
June 29 (7-8 p.m.)	July 23 (6-8 p.m.)	August 13 (6-8 p.m.)
July 2 (6-8 p.m.)	July 25 (7-8 p.m.)	
July 6 (7-8 p.m.)	July 27 (7-8 p.m.)	

Rosefest and July 4 Party in the Park (See Attachment C)

Discover Your Parks (6:30 – 8:00 p.m.)

June 21 Valley Park

June 28 Howard Johnson Park

July 12 Tamarack Park

July 19 Woodhill Park

July 26 Oasis Park

August 2 Keller Mayflower Park

August 9 Langton Lake Ball Fields

Fridays with Firefighters (10 a.m. – Noon)

June 23

July 21

August 18

Envision Roseville (still being planned, more details to follow)

July 22 - Envision Roseville Family Day-Central Park (Noon – 2 p.m.)

August 16 Envision Roseville Open House (Location/Time TBD)

POLICY OBJECTIVE

Two Community Aspirations identified by the City Council are related to engagement with the community by City Councilmembers. They are:

- 1) Being a community that aspires to be welcoming, inclusive, and respectful
- 2) Being a community that is engaged in our community's success as citizens, neighbors, volunteers, leaders, and businesspeople

FINANCIAL IMPACTS

None identified at this time, but there will be some costs to host and conduct community engagement activities by the City Council.

EQUITY IMPACT SUMMARY

Engagement directly with the community can begin to address racial equity issues. However, the engagement must be purposeful in directly recognizing and addressing existing systemic barriers experienced by historically marginalized communities when interacting with local government. As part of the planning for any direct City Council engagement with the community, there should be an intentional discussion on how the engagement will address systemic barriers for participation by historically marginalized communities.

STAFF RECOMMENDATION

Discuss City Council engagement opportunities and provide direction to staff for next steps.

REQUESTED COUNCIL ACTION

Discuss City Council engagement opportunities and provide direction to staff for next steps.

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachments: A: City Council meeting minutes dated March 20, 2023
B: Examples of City Council engagement activities
C: Rosefest Schedule

Regular City Council Meeting**Monday, March 20, 2023****Page 11**

things to send to the City Council. She indicated to her, there is an element of how they fit in relation to what the Council does. She wondered if Councilmember Etten saw that as well.

Councilmember Etten thought that was something that could be brought forward, and the Council has had discussions about those things over the last five to seven years. The Council has actually moved timing on some planning things and process already. For him, the door would be pretty wide open to say what are the Commission's thoughts and why, and then the Council would be filtering that back to whatever the Council felt was serving the community in the best way and serving what the Council needs.

Councilmember Strahan wondered if they could also add how Youth Commissioners fit, given the given that the City does not have any Youth Commissioners at the moment.

Councilmember Etten agreed.

Mayor Roe asked if Councilmember Etten had an idea of time frame that he would want this on a Council agenda coming up.

Councilmember Etten thought in the next month or so would be fine and then from there start to move things forward.

Without objection, Mayor Roe indicted this topic would be put on a council agenda in the time frame requested by Council member Etten.

b. Provide Direction on a Proposed Future Agenda Item to Consider

c. Council Engagement with the Community via Various Means

Councilmember Strahan requested via email on March 14, 2023 that this item be considered by the City Council.

Councilmember Strahan explained she brought this to staff because during campaigning, she had heard from various people about the lack of a local newspaper and that it will not probably be coming back. She is wondering what other communication tools can the City utilize. In her mind, it came back to the IAP2. She noted that the City of St. Anthony Village has "Coffee with Council" once a month in which there is a two-hour open window with which people can have office hours. She thought this might be an opportunity where the City Council can go to people. Repeatedly, she has heard from people about having holding a town hall or City meeting of some kind. The other thing is the possibility of having the meetings out in the community, the reason being that if they are really into IAP2, which the City spent so much time deciding if they were involved, collaborate, or empower, how does the

Regular City Council Meeting
Monday, March 20, 2023
Page 12

City really reach the people who maybe cannot get to City Hall or have the trust or relationship to be in this space. She thought it goes back to the City's work on DEI and how does the City reach out. She would like to see the City have a communication plan where the City is reaching out to the public.

Councilmember Strahan indicated she would like to propose some type of community action where the Council, as elected officials, go out into the community and more actively seek to involve and collaborate with the community.

Mayor Roe asked what kind of a timeframe was Councilmember Strahan looking for.

Councilmember Strahan thought it would be nice, before the end of Envision Roseville, to at least have one or two things in place. Maybe in the next six weeks or so would be good to figure out how the City and Council can be involved during the summer.

Mayor Roe asked if there was any objection from Councilmembers to add this to a Council agenda in the next six weeks.

There was no objection from the Council, and so the item will be placed on an upcoming agenda in that time frame.

9. Approve Minutes

Comments and corrections to draft minutes had been submitted by the City Council prior to tonight's meeting and those revisions were incorporated into the draft presented in the Council packet.

a. Approve February 27, 2023, March 7, 2023 and March 8, 2023 City Council Meeting Minutes

Groff moved, Etten seconded, approval of the February 27, 2023, March 7, 2023 and March 8, 2023 City Council Meeting Minutes as presented.

10. Approve Consent Agenda

At the request of Mayor Roe, City Manager Trudgeon briefly reviewed those items being considered under the Consent Agenda; and as detailed in specific Requests for Council Action dated March 20, 2023 and related attachments.

Public Comment

Mayor Roe offered an opportunity for public comment on the Consent Agenda

Coffee with council – monthly hour in the community for “office hours” when citizens can share concerns.

Coffee with Council, Longmont, CA

Join at least two Council members for coffee and talk with them on any topic of your choice! See below for the list of meeting times and places.

Meetings are scheduled for the last Saturday of every month (January through October), 9 to 10 am.

2023 Coffee with Council Meet-ups

DATE	PLACE	COUNCIL MEMBERS ATTENDING <i>*SUBJECT TO CHANGE</i>
Jan. 28	Hearthstone at Hover Crossing, 1762 Cook Court, Longmont	Susie Hidalgo-Fahring and Marcia Martin
Feb. 25	Longmont Senior Center, 910 Longs Peak Ave., Longmont	Shiquita Yarbrough and Mayor Joan Peck
March 18	Intercambio, 1715 Iron Horse Drive, Suite 130, Longmont	Marcia Martin and Mayor Pro-Tem Aren Rodriguez
April 29	Lashley Street Station, 1200 Lashley St., Longmont	Tim Waters and Susie Hidalgo-Fahring
May 20	TBD	TBD
June 24	Longmont Fire Station #3, 1000 Pace St., Longmont	Shiquita Yarbrough and Mayor Pro-Tem Aren Rodriguez
July 29	TBD	Tim Waters and Mayor Pro-Tem Aren Rodriguez
Aug. 26	Longmont Fire Station #5, 617 Barberry Drive, Longmont	Mayor Joan Peck and Shiquita Yarbrough
Sept. 30	TBD	Sean McCoy and Tim Waters
Oct. 21	Lashley Street Station, 1200 Lashley St., Longmont	Susie Hidalgo-Fahring and Mayor Joan Peck

NOTE: There will be no Coffee with Council meet-ups in November and December due to the holidays.

City of Roseville, CA / Government / City Council / Community Coffee with City Council

Community Coffee with City Council

Join Roseville City Councilmembers as they host coffees with community members to discuss city-related topics.

Date	Councilmember	Location
Thursday, March 30, 2023 5:30 - 7 p.m.	Councilmember Scott Alvord	Barbara Chilton Middle School Library, (NE corner of campus - around right side) 4501 Bob Doyle Dr.
Saturday, March 11, 2023 12:30 - 2 p.m.	Mayor Bruce Houdesheldt & Councilmember Pauline Roccucci	Carnegie Library Museum 557 Lincoln Street
Saturday, February 25, 2023 9 - 11:30 a.m.	Mayor Bruce Houdesheldt & Councilmember Tracy Mendonsa	Maidu Museum 1970 Johnson Ranch Rd.
Saturday, February 4, 2023 9 - 10 a.m.	Mayor Bruce Houdesheldt & Placer Co. Supervisor Shanti Landon	St. John's Church 2351 Pleasant Gove Blvd.
Tuesday, January 31, 2023 5:30 - 7 p.m.	Councilmember Scott Alvord	MoJoe's Cafe (upstairs) 2330 Pleasant Grove Blvd.

Coffee with Council, Wheaton, IL

City Council members conduct Coffee with Council sessions at 10 a.m. generally on the first Saturday of each month. Residents are invited to attend these informal sessions to discuss any item of interest with the Council. Consult the [calendar](#) for specific dates.

Town Hall meetings

Fort Worth, TX

Thanks to today's hectic and busy society, getting residents — of all ages — involved in charting the course for their city requires more creative approaches than the typical town hall meeting.

Walking, Rolling and Caffeinated Town Halls break the mold of that traditional, worn-out and sometimes boring town hall meeting with a casual — and active — way for residents to connect with this city's elected leaders.

Come on out to our next town hall gathering to meet your representatives and have your voice heard! You might even have some fun with city leaders while you're at it!

It's Your Fort Worth, and we want to hear from you!

Rolling Town Halls

Grab your bike and bring your ideas for Fort Worth. Join Mayor Betsy (and certain Council members) and Bike FW at the Rolling Town Halls. Enjoy a casual ride through a planned route to see different parts of your city and to share how we can keep improving!

What to expect:

- Casual (easy) bike ride, geared to be family friendly ... no competitive racing
- Length of rides between 5 and 7 miles or about 45 minutes
- Typically, the rides will start and end in parks, community center parking lots, businesses or neighborhood amenity centers

Walking Town Halls

Strap your walking shoes and bring your ideas for a casual stroll and an active conversation about your community. Mayor Betsy is taking to the sidewalks for Walking Town Halls. These are fantastic opportunities to engage with Mayor Betsy and councilmembers while highlighting individual districts' improvements and needs. What to expect:

- Slower-paced "show and tell" atmosphere
- Typically, we will walk a brisk mile or a mile and a half
- Locations vary by district and season, but usually we walk through parks, neighborhoods or via pedestrian friendly sidewalks

Caffeinated Town Halls

Mayor Betsy is teaming up with other members of City Council to host community coffees throughout Fort Worth. Come on out to chat with Mayor Betsy and your councilmember about what is important to you in your neighborhood and around town. What to expect:

- Informal conversation over a cup of coffee at 10 a.m. on Saturday mornings
- Held at local businesses, community centers, library meeting rooms and schools
- Can't be there in person? Watch these on [FWTV](#)

Mayor Hosting Budget Town Hall Series, Spokane, WA

Brian Coddington, Communications Director, 509.625.6740

Tuesday, April 25, 2023 at 3:11 p.m.

Mayor Nadine Woodward will host a series of town hall meetings in May to discuss the City's finances and priorities for the 2024 budget and collect feedback on City services.

Meetings will be held from 5 to 7 pm at libraries in each of the three City Council districts. A fourth will be held virtually. The meetings will be conducted drop-in style to allow participants to join the conversation as they arrive and focus on dialogue with Woodward and members of her team.

"We need to hear from the community early in the budget development process about how we are doing and what their priorities are for our city," Woodward said. "As we plan resource allocations for next year, we need to know what is working in our neighborhoods and where there are opportunities."

Town hall meetings will be held at the:

- South Hill Library, 3324 S. Perry St., on May 2
- Hillyard Library, 4111 N. Cook St., on May 9
- Shadle Park Library, 2111 W Wellesley Ave, on May 11

The virtual meeting will be held on May 16. Details to attend the meeting will be provided closer to the meeting date.

The City's budget team typically works with department heads during the summer months to draft a preliminary budget.

The preliminary budget is published publicly and undergoes additional community engagement before Woodward publishes a final proposed budget. The City Council conducts budget hearings in November and approves the final budget in December.

Council Community Outreach Series, Park City, UT

City Council invites you to join us for a series of informal meet-ups connecting City Council with residents to chat about Park City issues and initiatives.

Public Participation Guide: Selecting the Right Level of Public Participation

Public Participation Guide

The IAP2 Public Participation Spectrum

The [International Association of Public Participation \(IAP2\)](#) designed its [Public Participation Spectrum](#) to assist agencies in establishing and communicating clear expectations regarding the intent of public participation projects.

The Spectrum is organized around the principle that the level of public participation is directly tied to the level of potential public influence on the decision or action being considered.

Five levels of public participation are described on the Spectrum ranging from no influence (Inform) to total influence (Empower). Under each level, three items are described that help to explain the level of participation more fully.

1. **The Public Participation Goal.** The goal of the public participation project describes the agency's intent with regard to engaging the public in the project and is used to make sure that common internal expectations (those of the sponsor agency) are established and maintained. The goal statements on the spectrum are intended to provide generic guidance and are not expected to be used exactly as written. As you approach each new project, you should give careful thought to identifying the specific goals that apply to your conditions, opportunities, constraints, and stakeholders.
2. **The Promise to the Public.** Every public participation program results in a promise to the public regarding the level of their potential influence on the outcome of the project and what they can expect from the [sponsor agency](#). The spectrum is designed to remind agencies that they need to make this promise clear and explicit so as to create common expectations among all stakeholders. As with the goal statements, the promises on the spectrum are intended to provide generic guidance and are not expected to be used exactly as written. You should always give careful thought to creating promise statements that fit the conditions, circumstances, and stakeholders for that project.
3. **Example Techniques.** In each column, a few public participation techniques or [tools](#) are identified to suggest the types of activities that might be used at different levels of public participation. As the level of public participation increases, you will seek to engage the public more often and with more intensity. However, it is important to understand that these are just examples and most techniques can be designed to be used at any level of the spectrum.

What are the Different Levels of Public Participation?

There are many different levels of public participation, but all will benefit from engaging stakeholders directly in dialogue about important issues.

The two ends of the spectrum relate to the extreme levels of potential public influence, from no opportunity to influence (the inform level) to total influence over the outcome (the empower level). These two levels of public participation work to frame the spectrum, but are not actually where most meaningful public participation occurs. At the inform level, since there is no real opportunity for public influence, we do not conduct public participation; however, it is there to remind us that sometimes we can do no more than provide good information to the public. At the far right-hand side of the spectrum, empower represents a level of influence that we rarely provide to the public. Most agencies are not legally able to hand over their decision authority and to do this effectively would require a very rigorous program of public information and capacity building. Thus, it is in the middle three levels where most public participation occurs: consult, involve, and collaborate.

INFORM

The **Inform** level of public participation does not actually provide the opportunity for public participation at all, but rather provides the public with the information they need to understand the agency decision-making process. This level is on the spectrum to remind agencies that sometimes there is no opportunity for the public to influence decision-making and simply informing them is the appropriate activity. When you conduct the "inform" level of public participation, it is important to recognize that you are not trying to persuade or manipulate the public in any way. As such, the inform level is not the same as a public relations campaign. Rather, the inform level of public participation requires the agency to serve as an honest broker of information, giving the public what they need to fully understand the project and decision and to reach their own conclusions as to the appropriateness and adequacy of the decision.

- Both the public participation **goal** and **promise** at the inform level is to keep the public informed.

CONSULT

The **Consult** level of public participation is the basic minimum opportunity for public input to a decision. Consult simply means to ask. There is no invitation to sit down together and work on things in any cooperative way. The agency merely asks the public for their opinions and considers the input it receives as it makes the decision. At consult, agencies generally ask for input at set points in the process and do not provide an ongoing opportunity for input.

- The public participation **goal** at the consult level is to obtain and consider public input.
- The **promise** at the consult level is to consider the public input received and to provide feedback as to how that input influenced the decision.

INVOLVE

The **Involve** level of public participation is more than a consultation. To involve means to include. At the involve level, the public is invited into the process, usually from the beginning, and is provided multiple if not ongoing opportunities for input as decision-making progresses. However, the agency is still the decision-maker and there is no expectation of building consensus or providing the public with any sort of high-level influence over the decision.

- The public participation goal at the involve level is to work directly with the public and consider their input throughout the decision-making process.
- The promise at the involve level is that the public will have access to the decision process and decision makers and will be provided the opportunity to give input throughout the process and receive direct feedback on how their input helped to influence the decision.

COLLABORATE

The **Collaborate** level of public participation includes all the elements of involve. To collaborate means to work together. At the collaborate level, the public is directly engaged in decision-making. Collaborate often includes the explicit attempt to find [consensus](#) solutions. However, as at involve, the agency is still the ultimate decision-maker. The degree to which consensus will be sought and how much decision authority the agency is willing to share must be made explicit. In the end, the agency will take all of the input received and make the decision. Conducting a collaboration level program is time-consuming and resource intensive and should not be entered into lightly. If stakeholders do reach consensus and this is not given serious consideration by the sponsoring agency, it can have serious negative consequences on the project and on future relationships with stakeholders.

- The public participation **goal** at the collaborate level is to design a process that allows for effective partnering with the public on all aspects of the decision.
- The **promise** at the collaborate level is that the public will be engaged in all key activities and decisions, and their input will be incorporated to the maximum extent possible. Consensus is not always sought at the collaborate level; the degree to which consensus will be sought should be an explicit part of the promise.

EMPOWER

At the **Empower** level, agencies provide the public with the opportunity to make decisions for themselves. The most common activities at this level are public voting or ballots, but there are other techniques available as well. Government agencies rarely conduct public participation at the empower level. In general, agencies are not permitted to delegate their decision authority to the public, and creating a fair, legitimate, and inclusive process for empowerment beyond basic voting is complex and challenging. Basic voting by itself often fails to create the level of public knowledge and broad range of public input that is needed for meaningful public participation.

- The public participation **goal** at the empower level is to create a program that allows the public to make an informed decision.
- The **promise** at the empower level is that the agency will implement what the public decides.

Your public participation program may include multiple levels of public participation, both at different stages of the process and because different stakeholders will choose to engage at different levels.

IAP2 Spectrum of Public Participation

IAP2's Spectrum of Public Participation was designed to assist with the selection of the level of participation that defines the public's role in any public participation process. The Spectrum is used internationally, and it is found in public participation plans around the world.

INCREASING IMPACT ON THE DECISION					
	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
PUBLIC PARTICIPATION GOAL	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision making in the hands of the public.
PROMISE TO THE PUBLIC	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.

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Things that must be considered before making engagement plans:

What is the purpose?

To extend our engagement from inform and consult to involve and possibly collaborate.

What is our intention?

Non-political opportunity for citizens to engage with representatives and representatives to actively engage with community in their element. Provide an opportunity for all residents to have access to councilmembers.

What is our goal?

Create relationships, build trust, fulfill commitment to residents stated in Mission of the City.

Welcome to The City of Roseville!

Our mission is to provide ethical, efficient, and responsive local government. We are guided by our key community aspirations and the policies of the City Council, elected by the community.

Through the work of our professional staff, volunteers and the community, we all have a part in ensuring that Roseville remains strong, vibrant, and sustainable for current and future generations. We take pride with being accessible and responsive.

Envision Roseville

Over the past several months, city staff and project consultants have been working with community members to help develop a vision for the City of Roseville – one that responds to the values of the people who live and work in Roseville today.

This community vision will provide a blueprint to guide key decisions throughout Roseville, now and into the future.

ROSEFEST 2023

Celebrating 75 Years of Roseville

Presented by:

**THURSDAY, JUNE 22**

Roseville Rotary presents:

5-8PM Taste of Rosefest

Ticketed event for age 21 & older.
Tickets & info @ TasteofRosefest.org
Central Park Muriel Sahlin Arboretum

6:50PM Golden Rose Medallion Hunt Kickoff

The first clue in the Golden Rose Medallion Hunt will be read prior to the Thursday evening concert at the ROG. Come on down to get a jump on your search.

7PM Katy Tessman and the Turnbuckles

Live @ The Frank Rog Amphitheatre

FRIDAY, JUNE 23**1:30- Nine & Dine**

6:30PM \$10 buys you a round of golf, on-course contests & meal
Reservations begin June 16 @ 651-633-TEES
Cedarholm Golf Course

6:30-8PM Free Family Skate

Indoor Skating Fun for the Entire Family - Free of charge!
Roseville Skating Center

7PM Arts Garden Community Theater**Presents: Bye Bye Birdie**

Auditions Mar 31, Apr 2
Central Park Frank Rog Amphitheatre

SATURDAY, JUNE 24**7:55- Run for the Roses 5k & 10k****9AM & Kids Fun Run 1/2 Mile**

Info & Registration @ cityofroseville.com/run
Roseville Skating Center

3&7PM Arts Garden Community Theater**Presents: Bye Bye Birdie**

Auditions Mar 31, Apr 2
Central Park Frank Rog Amphitheatre

7-8:30PM Rosefest Campfire

Campfire, sing-along, storytelling & s'mores - Free to all!
Harriet Alexander Nature Center

SUNDAY, JUNE 25**TBD Yoga in the Park**

Check the website for updates

10AM Rosefest Golf Tourney

9-hole scramble with contests & prizes. Registration begins May 9.
Cedarholm Golf Course

10AM- Porsche Car Show

1PM View the largest gathering of Porsches in the Midwest.
Central Park Dale Street Athletic Fields

5-7PM Kids Garage Sale & Touch-a-Truck

Check out the big rigs plus visit the sale tables for treasures.
Central Park Lexington

6:30PM Will Hale and the Tadpole Parade

Live @ The Frank Rog Amphitheatre

MONDAY, JUNE 26**6:15PM 31st Annual Rose Parade**

A Roseville tradition like no other!
1 mile route on Lexington Ave. from RAHS to the Roseville Skating Center

TUESDAY, JUNE 27**7PM MN Sinfonia**

Live @ The Frank Rog Amphitheatre

WEDNESDAY, JUNE 28**6-8PM Superhero Carnival**

A Hero Powered Discover Your Parks.
Come dressed as your favorite Superhero!
Howard Johnson Park

TUESDAY, JULY 4**2-7PM July 4 Party in the Park**

Tickets for activities can be purchased on-site for a nominal fee.
Central Park Lexington

2:45- Free Music @ the Rog

10PM Join us for a day of assorted musical acts.
See page 5 for band details

10PM Fireworks

End the night "with a bang" watching Roseville's fabulous fireworks display
Central Park



SCAN ME

Learn more at
CityofRoseville.com/Rosefest



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: May 8, 2023
Item No.: 10.a

Department Approval

Michelle Littrick

City Manager Approval

Sam J. Trueman

Item Description: Approval of Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$236,510.92
106286-106380	\$653,442.75
Total	\$889,953.67

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under MN State Statute, all claims are required to be paid within 35 days of receipt.

BUDGET IMPLICATIONS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

RACIAL EQUITY IMPACT SUMMARY

N/A

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Joshua Kent - Assistant Finance Director
Attachments: A: Checks for Approval

Bank Reconciliation

Board Audit

User: Joshua.Kent
 Printed: 05/03/2023 - 9:06AM
 Date Range: 04/19/2023 - 05/02/2023
 Systems: 'AP'



Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 100 General Fund				
Department: 01 General Government				
0	Cari McCollor	Tuition Reimbursement	04/19/2023	1,500.00
0	DG Minnesota CS 2021, LLC	Solar billings for March 2023	04/26/2023	2,943.56
0	Innovative Office Solutions	Office Supplies	04/19/2023	975.11
0	Jeffrey Lopez	City Tuition Reimbursement	04/19/2023	1,500.00
0	McGough Property Management, LLC	Facility Management 3/2023 Expenses	04/19/2023	1,498.56
0	McGough Property Management, LLC	Management Fee	04/26/2023	3,612.40
0	Xcel Energy	April Xcel Billings	04/19/2023	11,033.68
0	Yale Mechanical	Spring Maintenance	04/19/2023	2,342.00
106382	Abdo LLP	Compensation Study 30% Contracted	04/19/2023	16,200.00
106409	MN Pollution Control Agency	Hazardous Waste Fees	04/19/2023	301.26
106414	Ramsey County Environmental Health	Hazardous Waste Generator License R	04/19/2023	199.16
106426	Vault Health	Drug Screen	04/19/2023	98.88
106429	Kim Wagner		04/19/2023	75.00
106432	Zan Associates	Community Visioning Services throug	04/19/2023	3,597.08
106435	Anchor Solar Investments, LLC	Solar Leasing	04/26/2023	1,675.11
106441	Cummins Sales and Service	Two Hour Load Bank	04/26/2023	982.37
106448	Hunt Electric Corp	Ran circuit for ice machine and install	04/26/2023	1,704.00
106453	Linn Building Maintenance	April Billings	04/26/2023	8,626.00
106466	Shred-N-Go, Inc.	Shredding Services through 4/21/23	04/26/2023	71.89
106477	Pa Xiong	Refund for Pet License	04/26/2023	10.00
Total for Department: 01 General Government				58,946.06
Department: 02 Public Safety				
0	Adam's Pest Control Inc	Prevention Fall Invaders	04/26/2023	269.43
0	Ancom Technical Center	APX6000 700/800 Model 2.5 Port	04/26/2023	35.00
0	Baycom, Inc. c/o OwnersEdge,Inc.	BPA Free Thermal Paper	04/26/2023	107.00
0	Car Wash Partners	March Wash Services	04/26/2023	296.00
0	City of St. Paul	Canine Boarding	04/26/2023	1,067.50
0	Emergency Automotive Tech Inc	Siren Repair squad #2201	04/26/2023	544.92
0	Greenhaven Printing	Poland & Koehler Business Cards	04/26/2023	159.33
0	Innovative Office Solutions	Office Supplies	04/19/2023	379.50
0	Jeffrey Lopez	PD Tuition Reimbursement	04/19/2023	381.00
0	Masa Consulting, Inc.	Mental Health Services for month of M	04/26/2023	7,800.00
0	Mike Wallace	Reimbursement for training materials.	04/19/2023	83.12
0	Streicher's	CSO Uniform	04/19/2023	3,283.70
106385	Aspen Mills Inc.	Pants	04/19/2023	72.99
106387	Barnum Companies, Inc.	Gate Repair	04/19/2023	469.97
106390	Comcast	Services from 4/18 to 5/17/23	04/19/2023	111.65
106392	Double G Dent Repair, Inc	PD Durango Dent Repair	04/19/2023	22,506.05
106401	Henry Schein, Inc.	Paper Lifepak	04/19/2023	32.02
106408	Mn Dept of Transportation	Bill for Mr. Carwash Invoices paid by	04/19/2023	3,958.77
106416	Regions Hospital	3 ACLS Instructor	04/19/2023	900.00
106427	Verizon	PD Phones Acct# 542259159-00001	04/19/2023	2,820.84
106428	Viking Electric Supply, Inc.	LED Lights	04/19/2023	43.74
106434	Allied Medical Training	EMR Course - Allan Yang	04/26/2023	895.00
106435	Anchor Solar Investments, LLC	Solar Leasing	04/26/2023	357.68
106436	AT&T Mobility	Account Number 287284171528	04/26/2023	62.82
106440	Como Park Animal Hospital	Canine Exam and boarding	04/26/2023	2,622.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
106451	Language Line Services	Phone Interpretation	04/26/2023	294.23
106452	LexisNexis Risk Data Management, Inc	March 2023 Min Commitment	04/26/2023	200.00
106453	Linn Building Maintenance	April Billings	04/26/2023	1,400.00
106454	Marie Ridgeway LICSW, LLC	Patrol Training	04/26/2023	1,400.00
106456	Minnesota Occupational Health	Miracle Gray Exam	04/26/2023	426.00
106461	Ramsey County	911 Dispatch Service for month of Feb	04/26/2023	67,750.50
106473	TransUnion Risk and Alternative	March 2023 Billing	04/26/2023	243.60
Total for Department: 02 Public Safety				120,974.36
Department: 03 Public Works				
0	Certified Laboratories, Inc.	Black Gasket Maker Aerosol	04/19/2023	444.22
0	Factory Motor Parts, Co.	Brake Rotor Perf	04/19/2023	1,283.99
0	FleetPride	Anti-seize Lubricant	04/19/2023	20.40
0	Forest Lake Contracting, Inc.	Twin Lakes @ Prior, Bucket Truck and	04/19/2023	962.50
0	Innovative Office Solutions	Office Supplies	04/19/2023	26.45
0	Kath Fuel Oil Service, Inc.	Citgo hydurance A/W HYD 46 5	04/19/2023	140.00
0	Mansfield Oil Company of Gainsville,	CONV 87 OCT E-10	04/26/2023	11,530.74
0	McMaster-Carr	Square-Neck Oval Head Plow Bolts	04/19/2023	79.78
0	Premium Waters Inc	Coffee	04/19/2023	65.82
0	Steve Zweber	Mileage Reimbursement	04/19/2023	190.00
0	Xcel Energy	Xcel April Billings	04/26/2023	2,416.91
106384	Allstate Peterbilt of South St. Paul	Filters	04/19/2023	262.58
106386	Astleford International	Glass, Kit, Main Mirror and MNT	04/19/2023	47.51
106389	Cintas Corporation	Uniform Clothiing	04/19/2023	118.90
106396	Grainger Inc	Air Hose	04/19/2023	190.81
106404	Jeff Belzers Roseville Chrysler Dodge	Repair AC	04/19/2023	254.76
106412	Precision Landscape & Tree,Inc	Tree Removal	04/19/2023	90.00
106423	Suburban Tire Wholesale, Inc.	Tires	04/19/2023	595.75
106450	Konrad Material Sales, LLC.	UPM Spring/Fall	04/26/2023	1,898.40
106461	Ramsey County	Ramsey/Washington Recycling & Ene	04/26/2023	27.72
106465	Sherwin Williams Co.	Paint	04/26/2023	26.88
Total for Department: 03 Public Works				20,674.12
Total for Fund:100 General Fund				200,594.54

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 101 General Fund Donations				
Department: 02 Public Safety				
106413	Ramsey County	Marriage record Request for Housing l	04/19/2023	9.00
Total for Department: 02 Public Safety				9.00
Total for Fund:101 General Fund Donations				9.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 103 Contracted Engineering Svcs				
Department: 00 General Function				
0	Short Elliott Hendrickson, Inc.	RSVL Rosebud WT ATT LTE 5GNR I	04/19/2023	5,477.78
Total for Department: 00 General Function				5,477.78
Total for Fund:103 Contracted Engineering Svcs				5,477.78

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 110 Telecommunications				
Department: 01 General Government				
106407	Mn Dept of Employment & Econ Deve	Unemployment Benefits Acct: 079727	04/19/2023	893.24
106427	Verizon	PD Phones Acct# 542259159-00001	04/19/2023	87.70
Total for Department: 01 General Government				980.94
Total for Fund:110 Telecommunications				980.94

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 112 IT: Other Agency Operational				
Department: 01 General Government				
106407	Mn Dept of Employment & Econ Deve	Unemployment Benefits Acct: 079727	04/19/2023	12,167.00
Total for Department: 01 General Government				12,167.00
Total for Fund:112 IT: Other Agency Operational				12,167.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 200 Recreation Fund				
Department: 00 General Function				
106459	Jill Payne	Credit for Autumn Grove Rental	04/26/2023	17.70
Total for Department: 00 General Function				17.70
Department: 04 Recreation				
0	Angel Benes	Payment for 2 classes taught	04/26/2023	394.00
0	Deon Haider	Mileage Reimbursement 2/21-3/29/23	04/19/2023	78.67
0	DG Minnesota CS 2021, LLC	Solar billings for March 2023	04/26/2023	458.53
0	R & R Specialties of Wisconsin, Inc	Tips, Cutter, Set of 2, W/Scre	04/26/2023	233.35
0	Taho Sportswear, Inc.	Dance T-Shirts	04/19/2023	343.20
0	Xcel Energy	April Xcel Billings	04/19/2023	2,926.55
0	Xcel Energy	Xcel April Billings	04/26/2023	23,539.86
106398	Will Hale	Earth Day Event Performance	04/19/2023	400.00
106411	On Site Companies-OSSTC	Portables Rental	04/19/2023	1,083.16
106417	Revolutionary Sports, LLC	Basketball Class Mar 21- Apr 11	04/19/2023	1,592.50
106420	St. Paul Pioneer Press	Account # 475776 Nature Center Cam	04/19/2023	70.00
106424	T Mobile	Phones Acct# 967323742	04/19/2023	935.78
106438	Brin Glass Service	Glass replacement	04/26/2023	3,369.00
106442	Ferguson Enterprises Inc #1657	LF Therm-X-Trol Exp Tank Whtr	04/26/2023	637.96
106444	Grainger Inc	Fluor Ballast, Electronic, Instant 53W	04/26/2023	195.60
106449	Ice Sports Industry-ISI	Level Registrations	04/26/2023	57.00
106453	Linn Building Maintenance	April Billings	04/26/2023	3,140.00
106459	Jill Payne	Credit for Autumn Grove Rental	04/26/2023	240.00
106471	Total Mechanical Services, Inc.	Heating Repairs	04/26/2023	4,742.90
106476	Watson Company	Concessions Supplies	04/26/2023	956.59
Total for Department: 04 Recreation				45,394.65
Total for Fund:200 Recreation Fund				45,412.35

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 204 P & R Contract Maintenance				
Department: 04 Recreation				
0	Xcel Energy	Xcel April Billings	04/26/2023	3,265.32
106411	On Site Companies-OSSTC	Portables Rental	04/19/2023	513.00
106424	T Mobile	Phones Acct# 967323742	04/19/2023	526.37
106453	Linn Building Maintenance	April Billings	04/26/2023	325.00
106456	Minnesota Occupational Health	Owen Larson Training	04/26/2023	87.00
Total for Department: 04 Recreation				4,716.69
Total for Fund:204 P & R Contract Maintenance				4,716.69

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 260 Community Development				
Department: 00 General Function				
106394	Ehlers & Associates, Inc.	Dominium through 3/31/23	04/19/2023	737.50
106457	Ovation Homes LLC	Construction Deposit Refund, 240 Mc	04/26/2023	1,000.00
106469	Sullivan/Day Construction	Construction Deposit Refund 1620 We	04/26/2023	5,000.00
Total for Department: 00 General Function				6,737.50
Department: 02 Public Safety				
0	Innovative Office Solutions	Office Supplies	04/19/2023	120.89
106415	Rapit Printing	Neighborhood Enhancement Postcard	04/19/2023	568.80
Total for Department: 02 Public Safety				689.69
Department: 10 Community Development				
0	Innovative Office Solutions	Office Supplies	04/19/2023	54.50
Total for Department: 10 Community Development				54.50
Total for Fund:260 Community Development				7,481.69

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 265 License Center				
Department: 01 General Government				
0	Innovative Office Solutions	Office Supplies	04/19/2023	914.49
0	McGough Property Management, LLC	Facility Management 3/2023 Expenses	04/19/2023	259.98
0	McGough Property Management, LLC	Management Fee	04/26/2023	492.60
0	Xcel Energy	April Xcel Billings	04/19/2023	900.80
106388	CenturyLink	Account # 651 766-4609	04/19/2023	48.91
106453	Linn Building Maintenance	April Billings	04/26/2023	880.00
Total for Department: 01 General Government				3,496.78
Total for Fund:265 License Center				3,496.78

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 282				
Department: 01				
106443	Jesse Freihammer	TV For Maple Room	04/26/2023	504.65
Total for Department: 01				504.65
Total for Fund:282				504.65

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 285 Police Equitable Sharing Funds				
Department: 02 Public Safety				
0	Othram, Inc.	Family Tree DNA Profile Upload, GEI	04/26/2023	1,400.00
Total for Department: 02 Public Safety				1,400.00
Total for Fund:285 Police Equitable Sharing Funds				1,400.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 290 Police Forfeiture Fund				
Department: 02 Public Safety				
106427	Verizon	PD Phones Acct# 542259159-00001	04/19/2023	50.75
Total for Department: 02 Public Safety				50.75
Total for Fund:290 Police Forfeiture Fund				50.75

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 294 Police - DWI Enforcement				
Department: 02 Public Safety				
106437	Axon Enterprise, Inc.	21 FT Non-Contuctive Training Cartri	04/26/2023	3,215.00
106468	Stop Stick, Ltd.	12' Stop Stick Kit-Red	04/26/2023	2,240.00
Total for Department: 02 Public Safety				5,455.00
Total for Fund:294 Police - DWI Enforcement				5,455.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 400 Police Vehicle Revolving				
Department: 02 Public Safety				
0	Emergency Automotive Tech Inc	CAT Vehicle #2530	04/26/2023	65,697.85
106439	Bryant Enterprises, LLC	Radio Accessories	04/26/2023	536.00
Total for Department: 02 Public Safety				66,233.85
Total for Fund:400 Police Vehicle Revolving				66,233.85

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 409 Central Svcs Equip Revolving				
Department: 01 General Government				
106397	Great American Financial Services	Copier Rental	04/19/2023	332.00
Total for Department: 01 General Government				332.00
Total for Fund:409 Central Svcs Equip Revolving				332.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 410 Building Improvements				
Department: 01 General Government				
0	Intereum, Inc.	Office Chairs	04/26/2023	6,457.41
106400	Hansen Bros. Fence	Fence Installation	04/19/2023	2,488.00
106403	Hunt Electric Corp	Engineering Dept Old File Area Labor	04/19/2023	867.00
106474	TruNorth Painting, Inc.	Painting Services	04/26/2023	11,435.00
Total for Department: 01 General Government				21,247.41
Total for Fund:410 Building Improvements				21,247.41

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 589 TIF District #22 Twin Lakes II				
Department: 10				
106394	Ehlers & Associates, Inc.	General TIF Consulting through 3/31/2	04/19/2023	700.00
Total for Department: 10				700.00
Total for Fund:589 TIF District #22 Twin Lakes II				700.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 590 Street Construction				
Department: 03 Public Works				
106412	Precision Landscape & Tree,Inc	Tree Removal and Pruning	04/19/2023	4,200.00
106472	Traffic Control Corp.	Rack mount, battery harness, cable, 12	04/26/2023	2,427.00
Total for Department: 03 Public Works				6,627.00
Total for Fund:590 Street Construction				6,627.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 592 Street Construction - 2022				
Department: 03 Public Works				
106425	TKDA Associates	Professional Services Jan 1-28, 2023	04/19/2023	1,284.53
Total for Department: 03 Public Works				1,284.53
Total for Fund:592 Street Construction - 2022				1,284.53

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 600 Sanitary Sewer				
Department: 05 Sanitary Sewer				
0	Metropolitan Council	Permit Fee	04/26/2023	425.00
0	Stantec Consulting Services Inc.	2019-21 Grow-In Maintenance	04/19/2023	269.50
0	Xcel Energy	April Xcel Billings	04/19/2023	1,184.31
106381	2277 Roseville West, LLC	PW Storage Lease Payment for May 2	04/19/2023	1,671.77
106433	911 Restoration of Minneapolis	Sewer Backup	04/26/2023	3,962.03
106441	Cummins Sales and Service	Cooling System Maintenance	04/26/2023	2,838.99
106475	Valley Rich Co., Inc.	Centre Pointe and Cleveland	04/26/2023	23,346.80
Total for Department: 05 Sanitary Sewer				33,698.40
Total for Fund:600 Sanitary Sewer				33,698.40

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 610 Water Fund				
Department: 00 General Function				
106395	MIKE FLANAGAN	Refund Check 009734-000, 1016 WO	04/19/2023	61.27
106399	MARIAN HANDT	Refund Check 013481-000, 2099 ALI	04/19/2023	99.72
106402	MARY HIRE	Refund Check 007015-000, 1958 PRI	04/19/2023	89.25
106405	DAN KIZAUR	Refund Check 019946-000, 1390 SHI	04/19/2023	181.19
106406	RAYMOND LOTZ	Refund Check 004004-000, 2754 HAL	04/19/2023	57.57
106418	JESSE LEWIS & RYAN HANSON	Refund Check 022589-000, 2214 LEJ	04/19/2023	160.41
106419	CLAIRE SAZMA	Refund Check 003550-000, 1065 GRU	04/19/2023	42.21
106431	YU YI	Refund Check 020794-000, 1427 CLF	04/19/2023	226.77
106446	INTA HALVORSEN	Refund Check 009802-000, 463 WOC	04/26/2023	188.08
106447	JOEL HEATON	Refund Check 018368-000, 2215 ME	04/26/2023	144.39
106455	ROBERT MAYER	Refund Check 005705-000, 2225 ME	04/26/2023	78.38
106463	HAROLD REPPE	Refund Check 005468-000, 2912 MA	04/26/2023	282.51
106467	CINDY SILIANOFF	Refund Check 021690-000, 1141 SA	04/26/2023	174.29
106470	KYLE THOMFORDE	Refund Check 022284-000, 2716 WE	04/26/2023	368.30
Total for Department: 00 General Function				2,154.34
Department: 06 Water Fund				
0	Ferguson Waterworks #2518	Oil, Gasket, Coup Pin, Hydra Finder	04/19/2023	1,764.83
0	Michael Ross	Work boots	04/19/2023	82.55
0	T. A. Schifsky & Sons, Inc.	Yard Purchases from 4/02 to 4/11/23	04/26/2023	1,388.97
0	Xcel Energy	Xcel April Billings	04/26/2023	5,488.59
106381	2277 Roseville West, LLC	PW Storage Lease Payment for May 2	04/19/2023	1,671.77
106383	Advanced Engineering & Environment	Professional Services Feb 25- Mar 31,	04/19/2023	6,389.28
106421	St. Paul Regional Water Services	March 2023 Water, Acct# 0709535	04/19/2023	386,734.60
106430	Water Conservation Service, Inc.	Leak Locate	04/19/2023	356.00
106460	Precision Landscape & Tree,Inc	Tree Removal	04/26/2023	3,500.00
Total for Department: 06 Water Fund				407,376.59
Total for Fund:610 Water Fund				409,530.93

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 620 Golf Course				
Department: 07 Golf Course				
106424	T Mobile	Phones Acct# 967323742	04/19/2023	116.97
106445	Dennis Guldán	Medical Refund x2 - CoRec Golf Leag	04/26/2023	558.98
106464	Mahar Safi	Refund for Security Deposit - Banquet	04/26/2023	200.00
Total for Department: 07 Golf Course				875.95
Total for Fund:620 Golf Course				875.95

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 640 Storm Drainage				
Department: 08 Storm Water				
0	Certified Laboratories, Inc.	Foaming Cut Thru Aerosol, Free Aero:	04/19/2023	185.23
0	Xcel Energy	Xcel April Billings	04/26/2023	1,704.79
106381	2277 Roseville West, LLC	PW Storage Lease Payment for May 2	04/19/2023	1,671.77
106458	PaveDrain, LLC	PaveDarin Arched Block Grey	04/26/2023	1,551.20
106462	Ramsey County Prop Rec & Rev	RC Property Tax Assessment for 1st &	04/26/2023	984.62
Total for Department: 08 Storm Water				6,097.61
Total for Fund:640 Storm Drainage				6,097.61

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 650 Solid Waste Recycle				
Department: 09 Recycle				
106393	EcoSafe Zero Waste USA Inc.	Compostable Bag/Liner Cases	04/19/2023	349.68
Total for Department: 09 Recycle				349.68
Total for Fund:650 Solid Waste Recycle				349.68

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 710 Risk Management				
Department: 00 General Function				
106410	OECS - 170064	Safety Services for May 2023	04/19/2023	525.00
106422	Stericycle, Inc.	Steri-Safe Economy Monthly	04/19/2023	295.14
Total for Department: 00 General Function				820.14
Total for Fund:710 Risk Management				820.14

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 723 HRA Operating Fund				
Department: 00 General Function				
0	Center for Energy and Environment	Activity through March 31, 2023	04/26/2023	52,459.00
Total for Department: 00 General Function				52,459.00
Total for Fund:723 HRA Operating Fund				52,459.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 725 EDA Operating Fund				
Department: 00				
0	Center for Energy and Environment	Activity through March 31, 2023	04/26/2023	1,950.00
Total for Department: 00				1,950.00
Total for Fund:725 EDA Operating Fund				1,950.00

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: May 8, 2023
Item No.: 10.b

Department Approval

City Manager Approval



Item Description: Approve 1 Temporary Liquor License, and 1 Tetrahydrocannabinol (THC) License

BACKGROUND

Chapter 3 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following applications are submitted for consideration:

Temporary Liquor License

Rotary Club of Roseville
1700 W Highway 36, Suite 820
Roseville, MN 55113

The Rotary Club of Roseville is hosting their annual “Taste of Roseville” event at the Muriel Sahlin Arboretum at Central Park in Roseville on June 22, 2023.

Tetrahydrocannabinol (THC) Products License

Green Shoes LLC, dba Ascent
2216 West County Rd D
Roseville, MN 55112

Joel Vertelney co-owner of Ascent has submitted application materials for a Tetrahydrocannabinol (THC) License. Chapter 316 of the City Code permits a maximum of 8 Tetrahydrocannabinol Products Licenses within the city. The applicant is aware of the restriction that only persons 21 or older may enter their premises. If approved, the total number of THC licenses issued will be 6.

POLICY OBJECTIVE

Required by City Code

BUDGET IMPLICATIONS

The revenue that is generated from the license fees is used to offset the cost of police compliance checks, background investigations, enforcement of liquor laws, and license administration.

RACIAL EQUITY IMPACT SUMMARY

NA

STAFF RECOMMENDATION

Staff has reviewed the application(s) and has determined that the applicant(s) meet all City requirements. Staff recommends approval of the license(s), subject to successful background investigation(s).

REQUESTED COUNCIL ACTION

Motion to approve the Temporary Liquor License for Rotary Club of Roseville and the THC License for Green Shoes, LLC dba Ascent, subject to a successful background investigation.

Prepared by: Katie Bruno, Deputy City Clerk

Attachments: A: Application- Rotary Club of Roseville – Temporary Liquor
B: Green Shoes, LLC dba Ascent - Retail THC license



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101
 651-201-7507 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Rotary Club of Roseville		Date organized May 7, 1970	Tax exempt number 23-7068538
Organization Address 1700 West Highway 36, Suite 820	City Roseville	State Minnesota	Zip Code 55113
Name of person making application David Kray	Business phone 612-747-7385	Home phone [REDACTED]	
Date(s) of event June 22, 2023	Type of organization ☐ Microdistillery ☐ Small Brewer ☒ Club ☒ Charitable ☐ Religious ☐ Other non-profit		
Organization officer's name Maggie Mau - Club President	City Roseville	State Minnesota	Zip Code 55113
Organization officer's name	City	State Minnesota	Zip Code
Organization officer's name	City	State Minnesota	Zip Code

Location where permit will be used. If an outdoor area, describe.

Roseville Central Park Muriel Sahlin Arboretum

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

Joe Vitale, The Little Venetian, 2900 Rice St Suite 240, Little Canada, MN 55113

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Attached

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Please Print Name of City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Administration Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7023

Tetrahydrocannabinol (THC) Retail Application

Business Name	Ascent
Business Address	2216 W Cty Rd D, Roseville, Mn 55112
Business Phone	6125545304
Email Address	Ascent.thc@gmail.com

Business Owner:

Name	Joel Vertelney
Address	[REDACTED]
Phone	6125545304
Email	ascent.thc@gmail.com

Person to Contact concerning Business License *(if different from above.):*

Name	
Address	
Phone	
Email	

I hereby apply for the following license beginning _____, and ending December 31, 2023, in the City of Roseville, County of Ramsey, State of Minnesota.

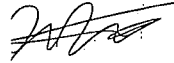
<u>License Required</u>	<u>Fee</u>
*Tetrahydrocannabinol (THC) Retailer	\$300.00
Background Investigation Fee (first time applicant)	\$300.00

- *Tetrahydrocannabinol (THC) Retail Establishment is defined as an establishment which:
- a. Prohibits persons under 21 years of age from entering the establishment at all times.
 - b. Posts conspicuous written notice of such age retraction at all entrances to the establishment.
 - c. Meets all of the following building or structural criteria:
 - i. Shares no wall with, and has no part of their structure adjoined to any other business or retailer, unless the wall is permanent, completely opaque, and without doors, windows, and pass-throughs to the other business or retailer; and
 - ii. Is accessible by the public only by an exterior door.

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue §151.72

Signature



04-28-2023

Date

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: May 8, 2023

Item No.: 10.c

Department Approval

Michelle Litrick

City Manager Approval

Sam Truog

Item Description: Approve General Purchases Exceeding \$10,000 or Sale of Surplus Items

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases or contracts in excess of \$10,000 be separately approved by the City Council, independent of the budget process or other statutory purchasing requirements. In addition, State Statutes generally require the Council to authorize the sale of surplus vehicles and equipment. *Attachment A-1* includes a list of items submitted for Council review and approval.

Staff will note that unless noted otherwise, all items contained in this report were previously identified and included in the adopted budget or Capital Improvement Plan (CIP) submitted for Council review during the most recent budget cycle. This information package included a CIP Project/Initiative summary which identified the type of purchase, estimated cost, funding source, and other supporting narrative. Where applicable, these project/initiative summaries are included with *Attachment A-2*.

POLICY OBJECTIVE

Required under City Code 103.05.

BUDGET IMPLICATIONS

Funding for all items is provided for in the current budget or through pre-funded capital replacement funds.

RACIAL EQUITY IMPACT SUMMARY

N/A

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and where applicable; authorize the sale/trade-in of surplus items.

REQUESTED COUNCIL ACTION

Motion to approve the submitted purchases or contracts for services and where applicable; the sale/trade-in of surplus items.

Prepared by: Joshua Kent, Assistant Finance Director
Attachments: A1: Over \$10,000 Items for Purchase or Sale/Trade-in

A2: CIP Project/Initiative summary (if applicable)

General Purchases or Contracts

Division	Vendor	Description	Key	Budget Amount	P.O. Amount	Budget / CIP
Community Development	U.S. Fleet Source	2 - 2024 Hyundai Tucson Blue Hybrid AWD	(a)	\$ 68,000	\$ 64,402	2024 CIP

Key

- (a) Staff is requesting an approval the purchase of two Hyundai Tucson Hybrid AWD vehicles, both of which are to replace a 2014 Ford F-150 and a 2013 Jeep that are scheduled for replacement in 2024 per Community Development's Capital Improvement Plan. Both of these vehicles will be used by building inspectors. These vehicles would be purchased from U.S. Fleet Vehicle Source per the Minnesota State Bid Contract No. 190201 A-175(5). Because of continued supply chain disruptions, it is anticipated that these vehicles would not be delivered until Q1 of 2024.

2024 Capital Improvement Plan

Project/Initiative Summary

Department/Division:	Community Development
Project/Initiative Title:	Inspection Vehicle
Total Estimated Cost:	\$28,000
Funding Source:	Community Development Fund (<i>fees</i>)
Annual Operating Budget Impact:	N/A

Project/Initiative Description:

Community Development budgets vehicle replacements for every ten years. Actual replacement depends on the vehicle's age, mileage, overall condition, and potential re-sale value. For 2024, a 2014 Ford F-150 is scheduled for replacement. This vehicle is primarily used by the Assistant Building Official.

Location:

N/A

2024 Capital Improvement Plan

Project/Initiative Summary

Department/Division:	Community Development
Project/Initiative Title:	Inspection Vehicle
Total Estimated Cost:	\$40,000
Funding Source:	Community Development Fund (<i>fees</i>)
Annual Operating Budget Impact:	N/A

Project/Initiative Description:

Community Development budgets vehicle replacements for every ten years. Actual replacement depends on the vehicle's age, mileage, overall condition, and potential re-sale value. For 2024, a 2013 Jeep is scheduled for replacement. The cost for replacement assumes the purchase of a hybrid. This vehicle is primarily used by the Building Inspector in charge of non-residential permits.

Location:

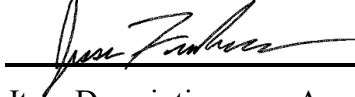
N/A

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: May 8, 2023

Item No.: 10.d

Department Approval



City Manager Approval



Item Description: Approve Resolution Awarding Contract for 2023 Pavement Management Project

BACKGROUND

The 2023 Pavement Management Project consists of street mill and overlay, curb repairs, minor utility work, and pedestrian ramp construction. The project bid with one alternate to include additional street segments. See Attachment B for the overall street segment map in the 2023 Pavement Management Project.

The annual pavement management project provides maintenance of the City's street system as identified in the Capital Improvement Plan (CIP). Based on past practice, the City Council has awarded the contract to the lowest responsible bidder. Five qualified bids were received for the project. Upon review of the bids received, T.A. Schifsky & Sons, Inc., is the lowest responsible bidder. The table below summarizes bids received:

Contractor	Base Bid	Alternate	Base + Alternate
T.A. Schifsky & Sons, Inc.	\$1,044,711.33	\$70,267.91	<u>\$1,114,979.24</u>
Northwest Asphalt, Inc.	\$1,079,078.02	\$70,134.39	\$1,149,212.41
Bituminous Roadways, Inc.	\$1,251,209.05	\$76,070.50	\$1,327,279.55
OMG Midwest Inc. dba Minnesota Paving & Materials	\$1,363,011.80	\$79,756.00	\$1,442,767.80
Park Construction Company	\$1,464,188.66	\$76,473.80	\$1,540,662.46
Engineer's Estimate	\$1,424,763.25	\$92,881.25	\$1,517,644.50

POLICY OBJECTIVE

It is City policy to keep City-owned infrastructure in good operating condition and to keep systems operating in a safe condition.

BUDGET IMPLICATIONS

Staff received five bids for this project. The low base bid was submitted by T.A. Schifsky & Sons, Inc., in the amount of \$1,044,711.33. The bidding was competitive with a tight distribution amongst bidders. The alternate bid from T.A. Schifsky & Sons, Inc., was \$70,267.91. The overall base plus alternate low bid of \$1,114,979.24 was 26.5% lower than the estimate of \$1,517,644.50. Staff recommends awarding the base bid and alternate.

This project is proposed to be paid for using the following funds:

Fund	Budget	Estimated Cost	Low Bid Cost	Variation from Estimate
Street Fund	\$1,220,000.00	\$1,396,364.50	\$999,747.44	-\$396,617.06
Storm Sewer Utility Fund	\$200,000.00	\$39,080.00	\$51,512.00	\$12,432.00
Sanitary Utility Fund	\$34,000.00	\$54,770.00	\$45,746.60	-\$9,023.40
Water Utility Fund	\$16,000.00	\$27,430.00	\$17,968.00	-\$9,462.00
Totals	\$1,478,000.00	\$1,517,644.50	\$1,114,979.24	-26.5%

The sanitary sewer fund will be reimbursed \$34,000.00 by private property owners as these residents elected to have their private sewer services located in the rights-of-way replaced as part of the project.

Additionally, the City estimates \$20,000.00 for testing of construction materials will be used from street funds.

This project is proposed to be completed by October 18, 2023.

RACIAL EQUITY IMPACT SUMMARY

The overall project should benefit the City as a whole with no negative impacts to historically disadvantaged communities. All street projects include improvements to curb ramps within the project area to latest standards which should provide better access for individuals with disabilities.

STAFF RECOMMENDATION

Staff recommends approval of a resolution awarding contract for the 2023 Pavement Management Project in the amount of \$1,114,979.24 to T.A. Schifsky & Sons, Inc.

REQUESTED COUNCIL ACTION

Approve resolution awarding contract for the 2023 Pavement Management Project in the amount of \$1,114,979.24 to T.A. Schifsky & Sons, Inc.

Prepared by: Jennifer Lowry, Assistant Public Works Director/City Engineer
 Attachments: A: Resolution
 B: Map of 2023 PMP Area

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 8th day of May, 2023, at 6:00 p.m.

The following members were present: ; and and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**RESOLUTION AWARDING CONTRACT
FOR 2023 PAVEMENT MANAGEMENT PROJECT**

WHEREAS, pursuant to advertisement for bids for the improvement, according to the plans and specifications thereof on file in the office of the Manager of said City, said bids were received on Tuesday, May 2, 2023, at 1:00 p.m., opened and tabulated according to law and the following bids were received complying with the advertisement:

Contractor	Base Bid	Alternate	Base + Alternate
T.A. Schifsky & Sons, Inc.	\$1,044,711.33	\$70,267.91	\$1,114,979.24
Northwest Asphalt, Inc.	\$1,079,078.02	\$70,134.39	\$1,149,212.41
Bituminous Roadways, Inc.	\$1,251,209.05	\$76,070.50	\$1,327,279.55
OMG Midwest Inc. dba Minnesota Paving & Materials	\$1,363,011.80	\$79,756.00	\$1,442,767.80
Park Construction Company	\$1,464,188.66	\$76,473.80	\$1,540,662.46
<i>Engineer's Estimate</i>	<i>\$1,424,763.25</i>	<i>\$92,881.25</i>	<i>\$1,517,644.50</i>

WHEREAS, it appears that T.A. Schifsky & Sons, Inc., is the lowest responsible bidder for the Base Bid plus Alternate Bid at the tabulated price of \$1,114,979.24.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota:

1. The Mayor and City Manager are hereby authorized and directed to enter into a contract with T.A. Schifsky & Sons, Inc. for \$1,114,979.24 in the name of the City of Roseville for the above improvements according to the plans and specifications thereof heretofore approved by the City Council and on file in the office of the City Manager.
2. The City Manager is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except the deposits of the successful bidder and the next lowest bidder shall be retained until contracts have been signed.

24 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville,
25 Minnesota:

26 The motion for the adoption of the foregoing resolution was duly seconded by Member , and
27 upon vote being taken thereon, the following voted in favor thereof: ; and and the following
28 voted against the same: .

29 WHEREUPON said resolution was declared duly passed and adopted.

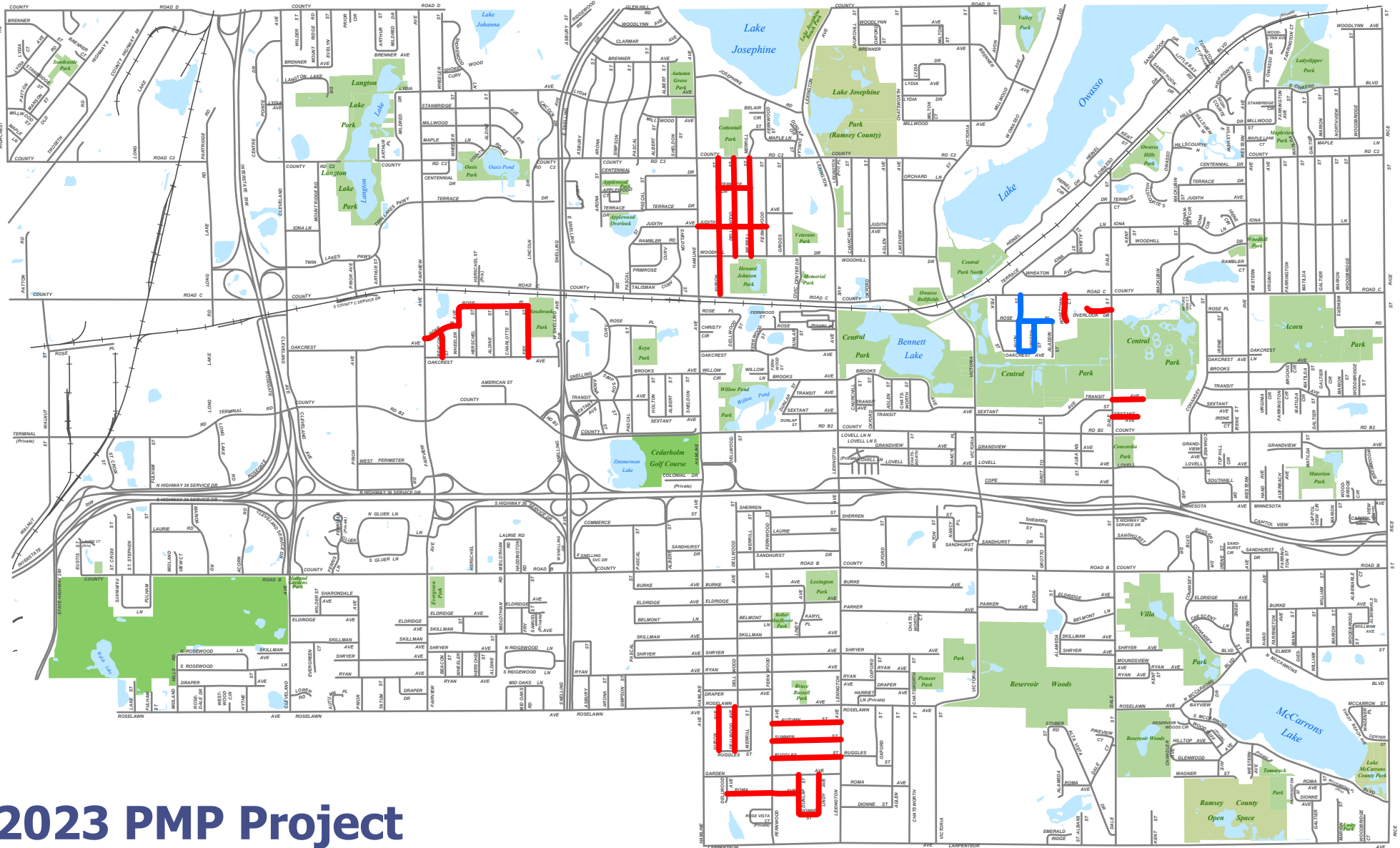
STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 8th day of May, 2023, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 8th day of May, 2023.

Patrick Trudgeon, City Manager

(SEAL)



2023 PMP Project

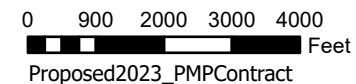
- 2023 Mill & Overlay (4.47 miles)
- 2023 Mill & Overlay Alternative (0.49 miles)



Prepared by: Engineering Department
5/3/2023

Data Sources and Contacts:
 * Ramsey County GIS Base Map (5/02/23)
 * City of Roseville Engineering Department
 For further information regarding the contents of this map contact:
 City of Roseville, Engineering Department,
 2660 Civic Center Drive, Roseville, MN

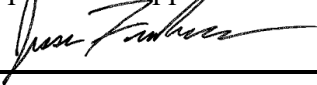
DISCLAIMER:
 This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of reports, information and data located in various city, county, state and federal offices and other sources regarding the same shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigation, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-765-7075. The provider's liability is provided pursuant to Minnesota Statutes §466.03, Subd. 2 (2009), and the user of the map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by user, its employees or agents, or third parties which arise out of the user's access or use of data provided.



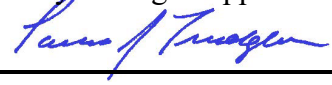
ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: May 8, 2023
Item No.: 10.e

Department Approval



City Manager Approval



Item Description: Approve Construction and Maintenance Agreements with Ramsey County for Cleveland Pathway Improvements

BACKGROUND

As part of the 2023 Pathway Project, the City is planning to construct a 6-foot-wide concrete sidewalk on the east side of Cleveland Avenue from Iona Street to the Colder Product site. This will create a complete pathway segment.

Since the pathway is on a county road, the City requested cost share funds from Ramsey County which was included in Ramsey County's Transportation Improvement Plan for 2023. Ramsey County has drafted a Cooperative and Maintenance Agreement for the construction of the improvements. The agreement documents who will oversee the project contract, who will be responsible for maintenance on the project when it is completed, as well as who pays for the improvements based on Ramsey County's cost share policy. Roseville will be responsible for the pathway maintenance once the project is completed.

The project is scheduled to be bid in late May with construction this summer.

POLICY OBJECTIVE

It has been the City's policy to manage and maintain the street infrastructure which achieves the lowest overall cost to the City over time. These agreements are consistent with those goals.

BUDGET IMPLICATIONS

The overall project cost for the pathway improvements is estimated to be \$211,580.00. The cost splits for each agency were determined by Ramsey County's cost share policy. As shown in the agreement, the City's anticipated cost share for improvements is \$77,090.00, which includes engineering and the City's share of construction costs. Ramsey County will be paying \$134,490.00 for engineering and construction. The City's portion of the costs would be paid using Municipal State Aid funds.

RACIAL EQUITY IMPACT SUMMARY

The new pathway projects proposed were all chosen to enhance walkability in areas with the most need. These projects should be an overall benefit to historically disadvantaged communities who are more likely to use these pathways. The Cleveland Pathway project completes a gap in the sidewalk network. The sidewalk will now better connect nearby transit to local jobs.

STAFF RECOMMENDATION

Staff recommends approving the Cooperative and Maintenance Agreement with Ramsey County for the Cleveland Pathway Improvements.

31 **REQUESTED COUNCIL ACTION**
32 Consider a motion to approve the Cooperative and Maintenance Agreement with Ramsey County for
33 the Cleveland Pathway Improvements.

Prepared by: Jesse Freihammer, Public Works Director
Attachments: A: Cooperative Agreement
B: Cost Exhibit
C: Location Exhibit

**RAMSEY COUNTY
COOPERATIVE AGREEMENT
WITH THE CITY OF ROSEVILLE FOR
County Project No. P-8073
Cleveland Avenue Sidewalk Construction
County State Aid Project 062-646-041
Municipal State Aid Project 160-020-049**

Total Project Cost:	\$211,580.00
Ramsey County Cost:	\$134,490.00
City of Roseville Cost:	\$77,090.00

Attachments:**Exhibit A - Project Location Map****Exhibit B – Engineer’s Estimate**

This Agreement is between the City of Roseville, a municipal corporation ("City") and Ramsey County, a political subdivision of the State of Minnesota, ("County") for the Cleveland Ave sidewalk construction.

WHEREAS, Cleveland Avenue (County State Aid Highway 46) from Iona Lane to +/- 600' north is identified in Ramsey County's 2022-2026 Transportation Improvement Program for Pedestrian/Bicycle Improvements; and

WHEREAS, the City and County desire to construct a sidewalk segments along Cleveland Avenue within the Project limits; and

WHEREAS, Cleveland Avenue, in the area affected by construction, is designated County State Aid Highway (CSAH) 46 and is located within the City; and

WHEREAS, the project has been designated for funding by the Minnesota Department of Transportation ("MnDOT") as eligible for County State Aid Highway ("CSAH") funds, and, Municipal State Aid System ("MSAS") funds; and

WHEREAS, the Project has been designated as County State Aid Project 062-646-041 and Municipal State Aid Project 160-020-049;

NOW, THEREFORE, BE IT MUTUALLY AGREED AS FOLLOWS:

AGREEMENT

1. Responsibility for Design Engineering

- 1.1. Plans, specifications, and proposals will be prepared in accordance with Mn/DOT State Aid requirements.
- 1.2. City will prepare plans, specifications, and proposals for the Project, which will include, among other things, the proposed trail construction, alignment, profiles, grades, cross sections, removals, paving, concrete curb and gutter, sidewalk, pedestrian curb ramps, turf establishment, trail lighting, and utility replacement and adjustments, to be approved by the County.
- 1.3. Final approved plans for the Project showing proposed construction will be presented to the County and will be on file at Roseville Public Works Department.
- 1.4. Any costs associated with Project revisions after the completion of plans and specifications will be paid for by the party requesting the revisions. Revisions are subject to approval by both parties Responsibility for the Right of Way Plan and Acquisition

2. Responsibility for the Right of Way Plan and Acquisition

- 2.1. No right-of-way is being acquired as part of the Project.

3. Procurement and Award of Contract

- 3.1. City will take bids in accordance with state law and County procedures.
- 3.2. City will prepare an abstract of bids and a cost participation summary based on the lowest responsible bidder's proposal and will provide the same to the County.
- 3.3. City will require the County's concurrence to award a contract to the lowest responsible bidder.
- 3.4. City will award a contract and pay the contractor from the Municipal State Aid Highway, and local funds identified for the Project.

4. Responsibility for Construction Engineering

- 4.1. City shall perform or contract the performance of the construction engineering for all elements of the Project.

5. Project Costs

5.1. Except as provided herein, the County and City will participate in the costs of construction in accordance with the Ramsey County Cost Participation Policy as approved in the 2022 – 2026 Ramsey County Transportation Improvement Plan. If there is a conflict between the Cost Participation Policy and this Agreement, this Agreement shall prevail.

5.2. The County will pay 100% of the cost for the retaining walls.

5.3. A list of the construction pay items and percentages of City funding responsibility as well as the total estimated City Project cost is attached as Exhibit B – Engineer’s Estimate. Quantities and unit prices in Exhibit B are estimates. Actual costs shall be based on the contract unit prices and the quantities constructed.

5.4. Mobilization, Field Office, Remove Trench Drain, Traffic Control, Stabilized Construction Exit, and Erosion Control Supervisor are defined collectively as the “Prorated Items” The City percentage of the Prorated Items is calculated as follows:

$$\text{City \% Prorated Items} = \frac{(\text{City Cost excluding the Prorated Items Cost})}{(\text{Total Project Cost excluding the Prorated Items Cost})}$$

The costs in the Prorated Items calculation will be based on contract unit prices and quantities at the time of contract award. No adjustments in the percentages will be made if unit prices or quantities vary during construction.

5.5. Design Engineering Costs

5.5.1. The City will design the Project plans. The County shall pay City a design engineering fee equal to 12% of their respective share for the pay items associated with the trail construction as shown in Exhibit B.

5.5.2. Design engineering fees shall be calculated based on the quantities and unit prices at the time of contract award.

5.6. Construction Engineering Costs

5.6.1. The County shall pay City a construction engineering fee equal to 12% of their respective share for the pay items associated with the trail construction as shown in Exhibit B.

5.6.2. Construction engineering and administration fees shall be calculated based on the final contract quantities and unit prices.

6. Payment Schedule

6.1. Design engineering will be invoiced at the time of contract award.

6.2. The City will invoice the County for construction costs incurred on a monthly basis.

6.3. Payment will be made within 35 days of receipt of an invoice.

7. Ownership and Maintenance Responsibility for Project Elements

7.1. Ownership and Maintenance Responsibility of the Roadway.

7.1.1. The County will own and maintain the roadway and associated roadway elements located within the County Right of Way, except as detailed below.

7.2. Ownership and Maintenance Responsibility of the Storm Sewer (*catch basins and leads, main, infiltration systems, ponding, water treatment*)

7.2.1. The City shall own the following components of the storm sewer system:

- i. Trunk line
- ii. Trunk line manholes
- iii. Surface drains located outside of the County Road right-of-way and associated leads
- iv. Trunk line outfalls

7.2.2. The County shall own the following components of the storm sewer system:

- v. Catch basins
- vi. Catch basin leads
- vii. Cross-culverts
- viii. Surface drains located within the County Road right-of-way

7.2.3. The City and County shall each maintain the components of the storm sewer system under their respective ownership.

7.3. Ownership and Maintenance Responsibility of the Walls.

7.3.1. The County will maintain the retaining walls.

7.4. Ownership and Maintenance Responsibility of the Sidewalk and Trail.

7.4.1. The County will own the sidewalk and trail, and is responsible for future overlay, or reconstruction improvements.

7.4.2. The City will maintain the sidewalk and trail, including snow and ice removal, sweeping crack sealing, debris removal, vegetation control, panel replacement, settlement adjustments, etc.

7.5. Ownership and Maintenance Responsibility of the Trees and Landscaping.

7.5.1. The City will own and maintain the trees, landscaping, and driveway medians, including irrigation systems.

8. The City grants the County temporary construction easements over all City owned right-of-way and property within the limits of the Project for use during construction at no cost to the County.
9. The City and County shall indemnify, defend, and hold each other harmless against any and all liability, losses, costs, damages, expenses, claims, or actions, including attorney's fees, which the indemnified party, its officials, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of the indemnifying party, its officials, agents, or employees, in the execution, performance, or failure to adequately perform the indemnifying party's obligation pursuant to this Agreement. Nothing in this Agreement shall constitute a waiver by the County or the City of any statutory or common law immunities, limits, or exceptions on liability.
10. COUNTERPARTS: The parties may sign this Agreement in counterparts, each of which constitutes an original, but all of which together constitute one instrument.
 - 10.1. ELECTRONIC SIGNATURES: The parties agree that the electronic signature of a party to this Agreement shall be as valid as an original signature of such party and shall be effective to bind such party to this Agreement. The parties further agree that any document (including this Agreement and any attachments or exhibits to this Agreement) containing, or to which there is affixed, an electronic signature shall be deemed (i) to be "written" or "in writing", (ii) to have been signed and (iii) to constitute a record established and maintained in the ordinary course of business and an original written record when printed from electronic files. For purposes hereof, "electronic signature" also means a manually signed original signature that is then transmitted by any electronic means, including without limitation a faxed version of an original signature or an electronically scanned and transmitted version (e.g., via PDF) of an original signature. Any party's failure to

produce the original signature of any electronically transmitted signature shall not affect the enforceability of this Agreement.

11. This Agreement shall remain in full force and effect until terminated by mutual agreement of the parties.

If to the CITY: City of Roseville
 2660 Civic Center Dr
 Roseville, MN 55113
 Attention: Jesse Freihammer, Public Works Director

If to the COUNTY: Ramsey County Public Works
 1425 Paul Kirkwold Drive
 Arden Hills, MN 55112
 Attention: John Mazzitello, Deputy Director

THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK.

CITY OF Roseville, MINNESOTA

By: _____
Mayor

Date: _____

By: _____
Director of Public Works

Date: _____

Approved as to Form:

By: _____
City Attorney

Date: _____

Approved by the Office of Financial Services:

By: _____

Date: _____

Its: _____

RAMSEY COUNTY, MINNESOTA

Ryan T. O'Connor, County Manager

Date: _____

Approval recommended:

John Mazzitello, Deputy Director
Public Works Department

Date: _____

Approved as to form:

Assistant County Attorney

Date: _____

Engineer's Estimate					Cleveland Avenue S.A.P. 062-646-041		Cleveland Avenue S.A.P. 160-020-049	
Line	Number	Description	Unit	Estimated Price	Qty	Amount	Qty	Amount
1	2021.501	MOBILIZATION	L S	\$40,000.00	0.15	\$6,000.00	0.15	\$6,000.00
2	2101.502	CLEARING	EACH	\$1,500.00	0.5	\$750.00	0.5	\$750.00
3	2101.502	GRUBBING	EACH	\$500.00	0.5	\$250.00	0.5	\$250.00
4	2101.601	TRIM TREES	L S	\$5,000.00				
5	2104.502	REMOVE GV & BOX	EACH	\$500.00				
6	2104.502	REMOVE FLARED END SECTION	EACH	\$650.00				
7	2104.502	REMOVE HYDRANT	EACH	\$800.00				
8	2104.502	REMOVE HANDHOLE	EACH	\$300.00				
9	2104.502	SALVAGE SIGN	EACH	\$300.00	1.5	\$450.00	1.5	\$450.00
10	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$10.00	10	\$100.00	10	\$100.00
11	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$3.00	155	\$465.00	155	\$465.00
12	2104.503	REMOVE WATER MAIN	L F	\$20.00				
13	2104.503	REMOVE CONCRETE CURB	L F	\$16.00	185	\$2,960.00	185	\$2,960.00
14	2104.503	REMOVE CHAIN LINK FENCE	L F	\$23.00				
15	2104.503	REMOVE WOOD FENCE	L F	\$12.00				
16	2104.503	SALVAGE CHAIN LINK FENCE	L F	\$25.00				
17	2104.504	REMOVE CONCRETE PAVEMENT	S Y	\$12.00	25	\$300.00	25	\$300.00
18	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$15.00	90	\$1,350.00	90	\$1,350.00
19	2104.601	REMOVE RETAINING WALL	L S	\$8,000.00				
20	2104.602	REMOVE HYDRANT SPECIAL	EACH	\$800.00				
21	2105.507	COMMON EXCAVATION (EV)	C Y	\$35.00	120	\$4,200.00	120	\$4,200.00
22	2105.507	SUBGRADE EXCAVATION (EV)	C Y	\$35.00	5	\$175.00	5	\$175.00
23	2105.507	SELECT GRANULAR BORROW (CV)	C Y	\$45.00	5	\$225.00	5	\$225.00
24	2123.610	STREET SWEEPER	HOURL	\$175.00	7.5	\$1,312.50	7.5	\$1,312.50
25	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$52.00	25	\$1,300.00	25	\$1,300.00
26	2231.509	BITUMINOUS PATCHING MIXTURE	TON	\$210.00	15	\$3,150.00	15	\$3,150.00
27	2232.504	MILL BITUMINOUS SURFACE (1.5")	S Y	\$3.00				
28	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.50				
29	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$110.00				
30	2360.509	TYPE SP 9.5 NON WEARING COURSE MIXTURE (3,B)	TON	\$110.00				
31	2411.618	MODULAR BLOCK RETAINING WALL	S F	\$70.00	820	\$57,400.00		
32	2411.618	PREFABRICATED MODULAR BLOCK WALL	S F	\$90.00				
33	2501.502	12" RC PIPE APRON	EACH	\$2,500.00				
34	2503.503	12" RCP PIPE SEWER	L F	\$90.00				
35	2503.602	INSPECTION HOLE	EACH	\$900.00	1	\$900.00	1	\$900.00
36	2504.602	ADJUST GV AND BOX	EACH	\$600.00				
37	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$1,650.00				
38	2504.602	HYDRANT	EACH	\$8,500.00				
39	2504.602	6" GATE VALVE & BOX	EACH	\$4,000.00				
40	2504.602	12"x6" WET TAP	EACH	\$6,000.00				
41	2504.602	ADJUST CURB BOX	EACH	\$200.00				
42	2504.603	6" WATERMAIN DUCTILE IRON CL 52"	L F	\$160.00				
43	2504.608	WATERMAIN FITTINGS	LB	\$40.00				
44	2506.502	ADJUST MANHOLE FRAME AND RING	EACH	\$700.00				
45	2521.518	4" CONCRETE WALK	S F	\$10.00	1,757.50	\$17,575.00	1,757.50	\$17,575.00
46	2521.518	6" CONCRETE WALK	S F	\$13.00	155	\$2,015.00	155	\$2,015.00
47	2521.618	6" CONCRETE WALK - HIGH EARLY	S F	\$18.00				
48	2521.618	UPCHARGE FOR HIGH EARLY CONCRETE 4" CONCRETE WALK	S F	\$2.00				
49	2531.503	CONCRETE CURB AND GUTTER DESIGN B612	L F	\$38.00	50	\$1,900.00	50	\$1,900.00
50	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$40.00	15	\$600.00	15	\$600.00
51	2531.503	CONCRETE CURB & GUTTER DESIGN B624	L F	\$50.00	35	\$1,750.00	35	\$1,750.00
52	2531.603	UPCHARGE FOR HIGH EARLY CONCRETE CURB AND GUTTER	L F	\$2.00	68	\$136.00	68	\$136.00
53	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	S Y	\$140.00	20	\$2,800.00	20	\$2,800.00
54	2531.618	TRUNCATED RADIUS DOMES	S F	\$60.00	20	\$1,200.00	20	\$1,200.00
55	2531.618	TRUNCATED DOMES	S F	\$60.00				
56	2545.602	ADJUST HANDHOLE	EACH	\$750.00				
57	2557.603	WOODEN FENCE	L F	\$25.00				
58	2557.603	INSTALL CHAIN LINK FENCE	L F	\$35.00				
59	2557.603	CHAIN LINK FENCE SPECIAL	L F	\$170.00				
60	2557.603	ORNAMENTAL RAILING DESIGN SPECIAL (PC)	L F	\$300.00				
61	2563.601	TRAFFIC CONTROL	L S	\$26,000.00	0.15	\$3,900.00	0.15	\$3,900.00
62	2563.601	ALTERNATE PEDESTRIAN ROUTE	LS	\$2,500.00				
63	2564.518	SIGN PANELS TYPE C	S F	\$80.00				
64	2564.602	INSTALL SIGN	EACH	\$400.00	1.5	\$750.00	1.5	\$750.00
65	2565.616	REVISE SIGNAL SYSTEM	SYS	\$10,000.00				
66	2571.502	DECIDUOUS TREE 2" CAL CONT	EACH	\$1,000.00				
67	2573.501	EROSION CONTROL SUPERVISOR	L S	\$9,000.00	0.15	\$1,350.00	0.15	\$1,350.00
68	2573.503	SEDIMENT CONTROL LOG TYPE COMPOST	L F	\$6.00	150	\$900.00	150	\$900.00
69	2573.602	INLET PROTECTION TYPE A	EACH	\$50.00	2	\$100.00	2	\$100.00
70	2573.602	INLET PROTECTION TYPE B	EACH	\$110.00				
71	2575.604	TURF ESTABLISHMENT WITH HYDROSEED	S Y	\$6.00	2,950	\$17,700.00	2,950	\$17,700.00
72	2582.518	CROSSWALK MULTI-COMPONENT	S F	\$6.50	81	\$526.50	81	\$526.50
						\$134,490.00		\$77,090.00



Cleveland Pathway Project



Prepared by: Engineering Department
5/3/2023

- Proposed Pathway
- Existing Pathway
- Parcel

DISCLAIMER:
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not warrant that the GIS Data can be used for engineering, planning or any other purpose requiring exacting measurement or delineation of property in the absence of appropriate surveying. The City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

Data Sources
* Ramsey County GIS (5/2/2023)
* City of Roseville Community Development
* City of Roseville Finance Department



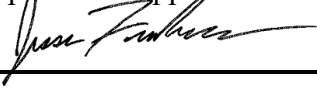
ClevelandPathway



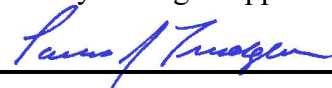
ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: May 8, 2023
Item No.: 10.f

Department Approval



City Manager Approval



Item Description: Approve Construction and Maintenance Agreements with Ramsey County for Lexington Pathway Improvements

BACKGROUND

As part of the 2023 Pathway Project, the City is planning to construct an 8-foot-wide pathway on the east side of Lexington Avenue from TH 36 to County Road B2. This will create a complete pathway segment. In 2024, the City will connect the pathway further by completing the segment from County Road B to TH 36.

Since the pathway is on a county road, the City requested cost share funds from Ramsey County which was included in Ramsey County's Transportation Improvement Plan for 2023. Ramsey County has drafted a Cooperative and Maintenance Agreement for the construction of the improvements. The agreement documents who will oversee the project contract, who will be responsible for maintenance on the project when it is completed, as well as who pays for the improvements based on Ramsey County's cost share policy. Roseville will be responsible for the pathway maintenance once the project is completed.

The project is scheduled to be bid in late May with construction this summer.

POLICY OBJECTIVE

It has been the City's policy to manage and maintain the street infrastructure which achieves the lowest overall cost to the City over time. These agreements are consistent with those goals.

BUDGET IMPLICATIONS

The overall project cost for this pathway improvements is estimated to be \$224,130.00. The cost splits for each agency were determined by Ramsey County's cost share policy. As shown in the agreement, the City's anticipated cost share for improvements is \$85,065.00, which includes engineering and the City's share of construction costs. Ramsey County will be paying \$139,065.00 for engineering and construction. The City's portion of the costs would be paid using Municipal State Aid funds.

RACIAL EQUITY IMPACT SUMMARY

The new pathway projects proposed were all chosen to enhance walkability in areas with the most need. These projects should be an overall benefit to historically disadvantaged communities who are more likely to use these pathways. The Lexington Pathway project will provide better access to transit and for high school students accessing Roseville Area High School.

STAFF RECOMMENDATION

Staff recommends approving the Cooperative and Maintenance Agreement with Ramsey County for the Lexington Pathway Improvements.

32 **REQUESTED COUNCIL ACTION**
33 Consider a motion to approve the Cooperative and Maintenance Agreement with Ramsey County for
34 the Lexington Pathway Improvements.

Prepared by: Jesse Freihammer, Public Works Director
Attachments: A: Cooperative Agreement
B: Cost Exhibit
C: Location Exhibit

**RAMSEY COUNTY
COOPERATIVE AGREEMENT
WITH THE CITY OF ROSEVILLE FOR
County Project No. P-8074
Lexington Avenue Pathway Construction
County State Aid Project 062-651-073
Municipal State Aid Project 160-020-050**

Total Project Cost:	\$224,130.00
Ramsey County Cost:	\$139,065.00
City of Roseville Cost:	\$85,065.00

Attachments:**Exhibit A - Project Location Map****Exhibit B – Engineer’s Estimate**

This Agreement is between the City of Roseville, a municipal corporation ("City") and Ramsey County, a political subdivision of the State of Minnesota, ("County") for the Lexington Avenue multi-use pathway construction.

WHEREAS, Lexington Avenue (County State Aid Highway 51) from County Road B2 to State Highway 36 is identified in Ramsey County’s 2022-2026 Transportation Improvement Program for Pedestrian/Bicycle Improvements; and

WHEREAS, the City and County desire to construct a multi-use pathway segment along Lexington Avenue within the Project limits; and

WHEREAS, Lexington Avenue, in the area affected by construction, is designated County State Aid Highway (CSAH) 51 and is located within the City; and

WHEREAS, the project has been designated for funding by the Minnesota Department of Transportation (“MnDOT”) as eligible for County State Aid Highway (“CSAH”) funds, and, Municipal State Aid System (“MSAS”) funds; and

WHEREAS, the Project has been designated as County State Aid Project 062-651-073 and Municipal State Aid Project 160-020-050;

NOW, THEREFORE, BE IT MUTUALLY AGREED AS FOLLOWS:

AGREEMENT

1. Responsibility for Design Engineering

- 1.1. Plans, specifications, and proposals will be prepared in accordance with Mn/DOT State Aid requirements.
- 1.2. City will prepare plans, specifications, and proposals for the Project, which will include, among other things, the proposed trail construction, alignment, profiles, grades, cross sections, removals, paving, concrete curb and gutter, sidewalk, pedestrian curb ramps, turf establishment, trail lighting, and utility replacement and adjustments, to be approved by the County.
- 1.3. Final approved plans for the Project showing proposed construction will be presented to the County and will be on file at Roseville Public Works Department.
- 1.4. Any costs associated with Project revisions after the completion of plans and specifications will be paid for by the party requesting the revisions. Revisions are subject to approval by both parties Responsibility for the Right of Way Plan and Acquisition

2. Responsibility for the Right of Way Plan and Acquisition

- 2.1. No right-of-way is being acquired as part of the Project.

3. Procurement and Award of Contract

- 3.1. City will take bids in accordance with state law and County procedures.
- 3.2. City will prepare an abstract of bids and a cost participation summary based on the lowest responsible bidder's proposal and will provide the same to the County.
- 3.3. City will require the County's concurrence to award a contract to the lowest responsible bidder.
- 3.4. City will award a contract and pay the contractor from the Municipal State Aid Highway, and local funds identified for the Project.

4. Responsibility for Construction Engineering

- 4.1. City shall perform or contract the performance of the construction engineering for all elements of the Project.

5. Project Costs

5.1. Except as provided herein, the County and City will participate in the costs of construction in accordance with the Ramsey County Cost Participation Policy as approved in the 2022 – 2026 Ramsey County Transportation Improvement Plan. If there is a conflict between the Cost Participation Policy and this Agreement, this Agreement shall prevail.

5.2. The County will pay 100% of the cost for the retaining walls.

5.3. A list of the construction pay items and percentages of City funding responsibility as well as the total estimated City Project cost is attached as Exhibit B – Engineer’s Estimate. Quantities and unit prices in Exhibit B are estimates. Actual costs shall be based on the contract unit prices and the quantities constructed.

5.4. Mobilization, Field Office, Remove Trench Drain, Traffic Control, Stabilized Construction Exit, and Erosion Control Supervisor are defined collectively as the “Prorated Items” The City percentage of the Prorated Items is calculated as follows:

$$\text{City \% Prorated Items} = \frac{(\text{City Cost excluding the Prorated Items Cost})}{(\text{Total Project Cost excluding the Prorated Items Cost})}$$

The costs in the Prorated Items calculation will be based on contract unit prices and quantities at the time of contract award. No adjustments in the percentages will be made if unit prices or quantities vary during construction.

5.5. Design Engineering Costs

5.5.1. The City will design the Project plans. The County shall pay City a design engineering fee equal to 12% of their respective share for the pay items associated with the trail construction as shown in Exhibit B.

5.5.2. Design engineering fees shall be calculated based on the quantities and unit prices at the time of contract award.

5.6. Construction Engineering Costs

5.6.1. The County shall pay City a construction engineering fee equal to 12% of their respective share for the pay items associated with the trail construction as shown in Exhibit B.

5.6.2. Construction engineering and administration fees shall be calculated based on the final contract quantities and unit prices.

6. Payment Schedule

6.1. Design engineering will be invoiced at the time of contract award.

6.2. The City will invoice the County for construction costs incurred on a monthly basis.

6.3. Payment will be made within 35 days of receipt of an invoice.

7. Ownership and Maintenance Responsibility for Project Elements

7.1. Ownership and Maintenance Responsibility of the Roadway.

7.1.1. The County will own and maintain the roadway and associated roadway elements located within the County Right of Way, except as detailed below.

7.2. Ownership and Maintenance Responsibility of the Storm Sewer (*catch basins and leads, main, infiltration systems, ponding, water treatment*)

7.2.1. The City shall own the following components of the storm sewer system:

- i. Trunk line
- ii. Trunk line manholes
- iii. Surface drains located outside of the County Road right-of-way and associated leads
- iv. Trunk line outfalls

7.2.2. The County shall own the following components of the storm sewer system:

- v. Catch basins
- vi. Catch basin leads
- vii. Cross-culverts
- viii. Surface drains located within the County Road right-of-way

7.2.3. The City and County shall each maintain the components of the storm sewer system under their respective ownership.

7.3. Ownership and Maintenance Responsibility of the Walls.

7.3.1. The County will maintain the retaining walls.

7.4. Ownership and Maintenance Responsibility of the Sidewalk and Trail.

7.4.1. The County will own the sidewalk and trail, and is responsible for future overlay, or reconstruction improvements.

7.4.2. The City will maintain the sidewalk and trail, including snow and ice removal, sweeping crack sealing, debris removal, vegetation control, panel replacement, settlement adjustments, etc.

7.5. Ownership and Maintenance Responsibility of the Trees and Landscaping.

7.5.1. The City will own and maintain the trees, landscaping, and driveway medians, including irrigation systems.

8. The City grants the County temporary construction easements over all City owned right-of-way and property within the limits of the Project for use during construction at no cost to the County.
9. The City and County shall indemnify, defend, and hold each other harmless against any and all liability, losses, costs, damages, expenses, claims, or actions, including attorney's fees, which the indemnified party, its officials, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of the indemnifying party, its officials, agents, or employees, in the execution, performance, or failure to adequately perform the indemnifying party's obligation pursuant to this Agreement. Nothing in this Agreement shall constitute a waiver by the County or the City of any statutory or common law immunities, limits, or exceptions on liability.
10. COUNTERPARTS: The parties may sign this Agreement in counterparts, each of which constitutes an original, but all of which together constitute one instrument.
- 10.1. ELECTRONIC SIGNATURES: The parties agree that the electronic signature of a party to this Agreement shall be as valid as an original signature of such party and shall be effective to bind such party to this Agreement. The parties further agree that any document (including this Agreement and any attachments or exhibits to this Agreement) containing, or to which there is affixed, an electronic signature shall be deemed (i) to be "written" or "in writing", (ii) to have been signed and (iii) to constitute a record established and maintained in the ordinary course of business and an original written record when printed from electronic files. For purposes hereof, "electronic signature" also means a manually signed original signature that is then transmitted by any electronic means, including without limitation a faxed version of an original signature or an electronically scanned and transmitted version (e.g., via PDF) of an original signature. Any party's failure to

produce the original signature of any electronically transmitted signature shall not affect the enforceability of this Agreement.

11. This Agreement shall remain in full force and effect until terminated by mutual agreement of the parties.

If to the CITY: City of Roseville
 2660 Civic Center Dr
 Roseville, MN 55113
 Attention: Jesse Freihammer, Public Works Director

If to the COUNTY: Ramsey County Public Works
 1425 Paul Kirkwold Drive
 Arden Hills, MN 55112
 Attention: John Mazzitello, Deputy Director

THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK.

CITY OF Roseville, MINNESOTA

By: _____
Mayor

Date: _____

By: _____
Director of Public Works

Date: _____

Approved as to Form:

By: _____
City Attorney

Date: _____

Approved by the Office of Financial Services:

By: _____

Date: _____

Its: _____

RAMSEY COUNTY, MINNESOTA

Ryan T. O'Connor, County Manager

Date: _____

Approval recommended:

John Mazzitello, Deputy Director
Public Works Department

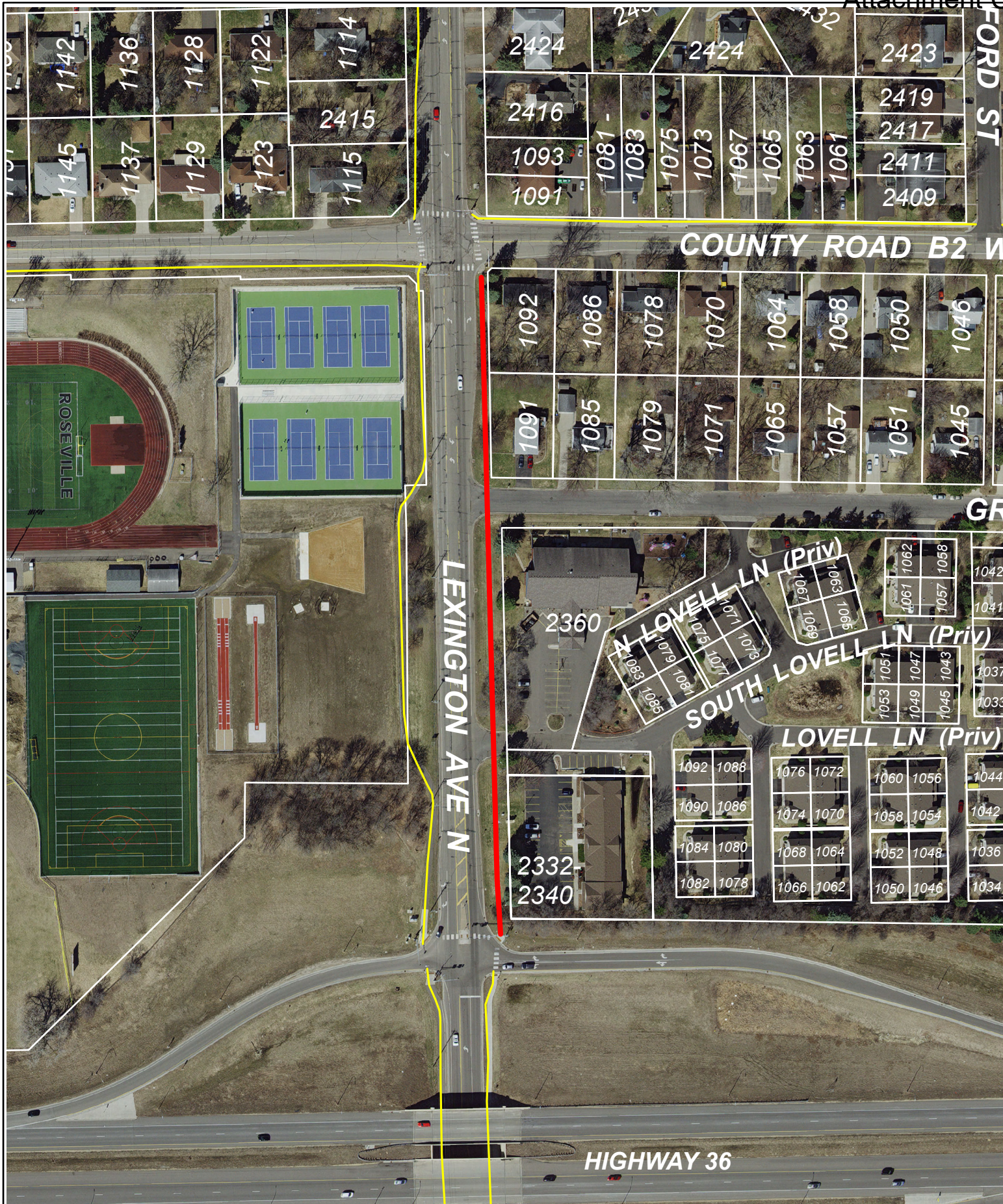
Date: _____

Approved as to form:

Assistant County Attorney

Date: _____

Engineer's Estimate			Unit		Lexington Ave. S.A.P. 062-651-073		Lexington Avenue S.A.P. 160-020-050	
Line	Number	Description	Unit	Estimated Price	Qty	Amount	Qty	Amount
1	2021.501	MOBILIZATION	L S	\$40,000.00	0.13	\$5,200.00	0.13	\$5,200.00
2	2101.502	CLEARING	EACH	\$1,500.00	3	\$4,500.00	3	\$4,500.00
3	2101.502	GRUBBING	EACH	\$500.00	3	\$1,500.00	3	\$1,500.00
4	2101.601	TRIM TREES	L S	\$5,000.00	0.5	\$2,500.00	0.5	\$2,500.00
5	2104.502	REMOVE GV & BOX	EACH	\$500.00				
6	2104.502	REMOVE FLARED END SECTION	EACH	\$650.00				
7	2104.502	REMOVE HYDRANT	EACH	\$800.00				
8	2104.502	REMOVE HANDHOLE	EACH	\$300.00	1.5	\$450.00	1.5	\$450.00
9	2104.502	SALVAGE SIGN	EACH	\$300.00	1.5	\$450.00	1.5	\$450.00
10	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$10.00				
11	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$3.00	50	\$150.00	50	\$150.00
12	2104.503	REMOVE WATER MAIN	L F	\$20.00				
13	2104.503	REMOVE CONCRETE CURB	L F	\$16.00	40	\$640.00	40	\$640.00
14	2104.503	REMOVE CHAIN LINK FENCE	L F	\$23.00	75	\$1,725.00	75	\$1,725.00
15	2104.503	REMOVE WOOD FENCE	L F	\$12.00				
16	2104.503	SALVAGE CHAIN LINK FENCE	L F	\$25.00	10	\$250.00	10	\$250.00
17	2104.504	REMOVE CONCRETE PAVEMENT	S Y	\$12.00	5	\$60.00	5	\$60.00
18	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$15.00	10	\$150.00	10	\$150.00
19	2104.601	REMOVE RETAINING WALL	L S	\$8,000.00	0.5	\$4,000.00	0.5	\$4,000.00
20	2104.602	REMOVE HYDRANT SPECIAL	EACH	\$800.00				
21	2105.507	COMMON EXCAVATION (EV)	C Y	\$35.00	125	\$4,375.00	125	\$4,375.00
22	2105.507	SUBGRADE EXCAVATION (EV)	C Y	\$35.00	5	\$175.00	5	\$175.00
23	2105.507	SELECT GRANULAR BORROW (CV)	C Y	\$45.00	5	\$225.00	5	\$225.00
24	2123.610	STREET SWEEPER	HOURL	\$175.00	7.5	\$1,312.50	7.5	\$1,312.50
25	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$52.00	75	\$3,900.00	75	\$3,900.00
26	2231.509	BITUMINOUS PATCHING MIXTURE	TON	\$210.00	5	\$1,050.00	5	\$1,050.00
27	2232.504	MILL BITUMINOUS SURFACE (1.5")	S Y	\$3.00				
28	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.50	15	\$52.50	15	\$52.50
29	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$110.00	65	\$7,150.00	65	\$7,150.00
30	2360.509	TYPE SP 9.5 NON WEARING COURSE MIXTURE (3,B)	TON	\$110.00				
31	2411.618	MODULAR BLOCK RETAINING WALL	S F	\$70.00				
32	2411.618	PREFABRICATED MODULAR BLOCK WALL	S F	\$90.00	600	\$54,000.00		
33	2501.502	12" RC PIPE APRON	EACH	\$2,500.00				
34	2503.503	12" RCP PIPE SEWER	L F	\$90.00				
35	2503.602	INSPECTION HOLE	EACH	\$900.00	3	\$2,700.00	3	\$2,700.00
36	2504.602	ADJUST GV AND BOX	EACH	\$600.00				
37	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$1,650.00				
38	2504.602	HYDRANT	EACH	\$8,500.00				
39	2504.602	6" GATE VALVE & BOX	EACH	\$4,000.00				
40	2504.602	12"x6" WET TAP	EACH	\$6,000.00				
41	2504.602	ADJUST CURB BOX	EACH	\$200.00				
42	2504.603	6" WATERMAIN DUCTILE IRON CL 52"	L F	\$160.00				
43	2504.608	WATERMAIN FITTINGS	LB	\$40.00				
44	2506.502	ADJUST MANHOLE FRAME AND RING	EACH	\$700.00				
45	2521.518	4" CONCRETE WALK	S F	\$10.00	10	\$100.00	10	\$100.00
46	2521.518	6" CONCRETE WALK	S F	\$13.00	235	\$3,055.00	235	\$3,055.00
47	2521.618	6" CONCRETE WALK - HIGH EARLY	S F	\$18.00				
48	2521.618	UPCHARGE FOR HIGH EARLY CONCRETE 4" CONCRETE WALK	S F	\$2.00				
49	2531.503	CONCRETE CURB AND GUTTER DESIGN B612	L F	\$38.00				
50	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$40.00	10	\$400.00	10	\$400.00
51	2531.503	CONCRETE CURB & GUTTER DESIGN B624	L F	\$50.00	45	\$2,250.00	45	\$2,250.00
52	2531.603	UPCHARGE FOR HIGH EARLY CONCRETE CURB AND GUTTER	L F	\$2.00				
53	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	S Y	\$140.00				
54	2531.618	TRUNCATED RADIUS DOMES	S F	\$60.00				
55	2531.618	TRUNCATED DOMES	S F	\$60.00	32	\$1,920.00	32	\$1,920.00
56	2545.602	ADJUST HANDHOLE	EACH	\$750.00	0.5	\$375.00	0.5	\$375.00
57	2557.603	WOODEN FENCE	L F	\$25.00				
58	2557.603	INSTALL CHAIN LINK FENCE	L F	\$35.00	10	\$350.00	10	\$350.00
59	2557.603	CHAIN LINK FENCE SPECIAL	L F	\$170.00	10	\$1,700.00	10	\$1,700.00
60	2557.603	ORNAMENTAL RAILING DESIGN SPECIAL (PC)	L F	\$300.00	116	\$17,400.00		\$17,400.00
61	2563.601	TRAFFIC CONTROL	L S	\$26,000.00	0.13	\$3,900.00	0.13	\$3,900.00
62	2563.601	ALTERNATE PEDESTRIAN ROUTE	LS	\$2,500.00				
63	2564.518	SIGN PANELS TYPE C	S F	\$80.00				
64	2564.602	INSTALL SIGN	EACH	\$400.00	1.5	\$750.00	1.5	\$750.00
65	2565.616	REVISE SIGNAL SYSTEM	SYS	\$10,000.00	0.5	\$5,000.00	0.5	\$5,000.00
66	2571.502	DECIDUOUS TREE 2" CAL CONT	EACH	\$1,000.00				
67	2573.501	EROSION CONTROL SUPERVISOR	L S	\$9,000.00	0.13	\$1,350.00	0.13	\$1,350.00
68	2573.503	SEDIMENT CONTROL LOG TYPE COMPOST	L F	\$6.00	100	\$600.00	100	\$600.00
69	2573.602	INLET PROTECTION TYPE A	EACH	\$50.00	2	\$100.00	2	\$100.00
70	2573.602	INLET PROTECTION TYPE B	EACH	\$110.00				
71	2575.604	TURF ESTABLISHMENT WITH HYDROSEED	S Y	\$6.00	550	\$3,300.00	550	\$3,300.00
72	2582.518	CROSSWALK MULTI-COMPONENT	S F	\$6.50				
						\$139,065.00		\$85,065.00



Lexington Pathway Project



Prepared by: Engineering Department
5/3/2023

- Proposed Pathway
- Existing Pathway
- Parcel

DISCLAIMER:
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) data used to prepare this map are error free, and the City does not warrant that the GIS data can be used for engineering, planning or any other purpose requiring accurate measurement of distance or direction or precision in the location of geographic features. It is the responsibility of the user to verify the accuracy of the data. The City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

Data Sources
* Ramsey County GIS (5/2/2023)
* City of Roseville Community Development
* City of Roseville Finance Department



LexingtonPathway



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: May 8, 2023

Item No.: 10.g

Department Approval



City Manager Approval



Item Description: Consider Approval of Professional Services Contract for Mental Health Wellness Program for the Police Department

BACKGROUND

Employees are the Roseville Police Department's greatest asset. With the unique threats and stress officers face, wellness is a top priority and focus of the department. Healthy officers are essential to a healthy department and healthy communities.

Roseville offers a comprehensive officer wellness program, concentrating on three primary areas of wellness: mental, physical and financial. Law enforcement wellness programs/resources that have been developed in recent years include in-service wellness/resiliency training, debriefs with licensed professionals following all critical incidents, fitness incentives and rewards, workout on duty, paid mandatory rest periods, and financial counseling related to retirement planning.

Starting in 2021, RPD implemented a mandatory mental health check-in program. All members of the department are required to attend one mental health check-in each year. This program offers Roseville PD staff with direct access to mental health professionals. Much like an annual physical, we encourage officers to get a "check up from the neck up" twice a year. The traditional model of waiting until an officer experiences mental health issues is not beneficial for the officer or our community. Spouses/partners of officers are also encouraged to attend the check-in.

While not fully funded, formalized budgeting for the aforementioned services was implemented in 2023. Additional funds have been provided through donations.

The Roseville Police Department is interested in providing continued, formalized wellness offerings to its employees by partnering with Masa Consulting and Jonathan Bundt who is a leading expert in Emergency Responder mental health services.

RPD will enter into a professional service contract (Attachment A) and terms of engagement agreement (Attachment B) with Masa Consulting which has been reviewed by the City Attorney.

POLICY OBJECTIVE

The Roseville Police Department understands the importance of preventative and operational care in addressing officer mental health issues, and seeks to provide tools to our officers for supporting and managing occupational health issues.

BUDGET IMPLICATIONS

No additional funding is needed for the 2023 program as cost will be paid with current budget funding coupled with donations received from the Roseville Police Foundation. Monthly costs are estimated at \$2500.00.

RACIAL EQUITY IMPACT SUMMARY

Investing in officer wellness can improve trust and legitimacy, furthering the City of Roseville and the Roseville Police Department's commitment to creating a safe and livable community.

STAFF RECOMMENDATION

Staff recommends approval of professional services contract with Masa Consulting for Police wellness programming.

REQUESTED COUNCIL ACTION

Approval of professional service contract with Masa Consulting for Police wellness programming.

Prepared by: Joe Adams, Deputy Police Chief
Attachments: A: Professional Service Agreement
B: Masa Consulting Engagement Agreement

**CITY OF ROSEVILLE AND MASA CONSULTING, INC.
PROFESSIONAL SERVICES AGREEMENT**

This Professional Services Agreement (“Agreement”) is made on the ____ day of _____ 2023, between the City of Roseville, a Minnesota municipal corporation (the “City”), and Masa Consulting, Inc., an emergency responder mental health services provider (hereinafter “Masa” or “Consultant”). The Agreement outlines terms of engagement for assessment, consulting and training services.

Preliminary Statement

The City has adopted a policy regarding the selection and retention of consultants to provide a variety of professional services for City projects. That policy requires that persons, firms or corporations providing such services enter into written agreements with the City. The purpose of this Agreement is to set forth the terms and conditions for the performance of professional services by the Consultant.

The City and Consultant agree as follows:

1. **Scope of Work.** The Consultant agrees to provide the professional services described in **Exhibit A** attached hereto (“Work”) in consideration for the compensation set forth in Provision 3 below. The terms of this Agreement shall take precedence over and supersede any provisions and/or conditions in any proposal submitted by the Consultant.
2. **Term and Termination.** The term of this Agreement will commence upon signature of both Parties. Unless extended by written agreement of the Parties, this Agreement will terminate no later than May 1, 2028. This Agreement may be terminated earlier by the City with or without cause, by delivering, a written notice at least sixty (60) days prior to the date of such termination to Consultant. The date of termination shall be stated in the notice. Upon termination the Consultant shall be paid for services rendered and eligible reimbursable expenses incurred by the Consultant through and until the date of termination. If the City terminates this Agreement for cause, the notice shall so-state, and no further payment shall be due to the Consultant following the delivery of the termination notice.

The Parties acknowledge that either Party may terminate this Agreement for purposes of renegotiating certain Terms, including terms related to Compensation. In the event of such termination the Parties agree to negotiate reasonable compensation in good faith.

3. **Compensation for Work.** The City agrees to compensate the Consultant the in accordance with **Exhibit B** attached hereto for the Work, subject to the following:
 - a. Any changes in the Work which may result in an increase to the compensation due the Consultant shall require prior written approval of the City. The City will not pay additional compensation for Work that does not have such prior written approval.

- b. Third party independent contractors and/or subcontractors may be retained by the Consultant when required by the complex or specialized nature of the Work when authorized in writing by the City. The Consultant shall be responsible for and shall pay all costs and expenses payable to such third party contractors unless otherwise agreed to by the parties in writing.

4. City Representative and Special Requirements:

- a. Chief Scheider shall act as the City's representative with respect to the Work to be performed under this Agreement. Such representative shall have authority to transmit instructions, receive information and interpret and define the City's policies and decisions with respect to the Work to be performed under this Agreement, but shall not have the right to enter into contracts or make binding agreements on behalf of the City with respect to the Work or this Agreement. The City may change the City's representative at any time by notifying the Consultant of such change in writing.
- b. In the event that the City requires any special conditions or requirements relating to the Work and/or this Agreement, such special conditions and requirements are stated in Exhibit C attached hereto. The parties agree that such special conditions and requirements are incorporated into and made a binding part of this Agreement. The Consultant agrees to perform the Work in accordance with, and this Agreement shall be subject to, the conditions and requirements set forth in Exhibit C.

5. Method of Payment. The Consultant shall submit to the City, on a monthly basis commencing on June 1, an itemized written invoice for the Work performed under this Agreement during the previous month. Invoices submitted shall be paid in the same manner as other claims made to the City. Invoices shall contain the following:

- a. For Work reimbursed on an hourly basis, the Consultant shall indicate for each employee, his or her name, job title, the number of hours worked, rate of pay for each employee, a computation of amounts due for each employee, and the total amount due for each project task. For all other Work, the Consultant shall provide a description of the Work performed and the period to which the invoice applies. For reimbursable expenses, if provided for in Exhibit A, the Consultant shall provide an itemized listing and such documentation of such expenses as is reasonably required by the City. In addition to the foregoing, all invoices shall contain, if requested by the City, the City's project number, a progress summary showing the original (or amended) amount of the Agreement, the current billing, past payments, the unexpended balance due under the Agreement, and such other information as the City may from time to time reasonably require.
- b. To receive any payment pursuant to this Agreement, the invoice must include the following statement dated and signed by the Consultant: "I declare under penalty of perjury that this account, claim, or demand is just and correct and that no part of it has been paid."

The payment of invoices shall be subject to the following provisions:

- i. The City shall have the right to suspend the Work to be performed by the Consultant under this Agreement when it deems necessary to protect the City, residents of the City or others who are affected by the Work. If any Work to be performed by the Consultant is suspended in whole or in part by the City, the Consultant shall be paid for any services performed prior to the delivery upon the Consultant of the written notice from the City of such suspension.
- ii. The Consultant shall be reimbursed for services performed by any third party independent contractors and/or subcontractors only if the City has authorized the retention of and has agreed to pay such persons or entities pursuant to Section 3B above.

6. **Standard of care.** All work performed by the Consultant under this Agreement shall be in accordance with the normal standard of care in Ramsey County, Minnesota, for professional services of like kind to the Work being performed under this Agreement.
7. **Representatives and Notices:** The below-named individuals will act as the representatives of the Parties with respect to the work to be performed under this Agreement. Any termination notice issued under this Agreement shall be either hand delivered or sent by U.S. Mail to the below-named individuals:

To City:

City of Roseville
2660 Civic Center Drive
Roseville, MN 55113
Attn: Chief Scheider

To Consultant:

Masa Consulting, Inc.
13033 Ridgedale Drive #112
Minnetonka, MN 55305
Attn: Jonathan Bundt

Notices shall be deemed effective on the date of receipt if given personally, on the date of deposit in U.S. Mail if mailed, or on the date of delivery to an overnight courier if so delivered; provided, however, if notice is given by deposit in the U.S. Mail or delivery to an overnight courier, the time for response to any notice by the other party shall commence to run one business day after the date of mailing or delivery to the courier. Any party may change its address for the service of notice by giving written notice of such change to the other party, in any manner above specified, 10 days prior to the effective date of such change.

8. **Assignment or Subcontracting.** The Consultant shall not assign or enter into subcontracts for services provided under this Agreement without the written consent of the City. If subcontracts are approved and entered into, the Consultant shall promptly pay any subcontractor involved in the performance of this Agreement as required by, and the Consultant shall otherwise comply with, the State Prompt Payment Act.
9. **Independent Contractor.** All Work provided pursuant to this Agreement shall be provided by Consultant as an independent contractor and not as an employee of the City

for any purpose. Any and all officers, employees, subcontractors, and agents of Consultant, or any other person engaged by Consultant in the performance of the Work pursuant to this Agreement, shall not be considered employees of the City.

10. **Annual Review.** Prior to December 31 of each year of this Agreement, the City shall have the right to conduct a review of the performance of the Work performed by the Consultant under this Agreement. The Consultant agrees to cooperate in such review and to provide such information as the City may reasonably request. Following each performance review the Parties shall, if requested by the City, meet and discuss the performance of the Consultant relative to the remaining Work to be performed by the Consultant under this Agreement.
11. **Compliance with Laws and Regulations.** The Consultant shall comply with all federal, state and local laws, statutes, ordinances, rules and regulations in the performance of the Work. Any violation by the Consultant of statutes, ordinances, rules and regulations pertaining to the Work to be performed shall constitute a material breach of this Agreement and entitle the City to immediately terminate this Agreement.
12. **Non-Discrimination.** During the performance of this Agreement, the Consultant shall not discriminate against any person, contractor, vendor, employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation or age. The Consultant shall post in places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause and stating that all qualified applicants will receive consideration for employment. The Consultant shall incorporate the foregoing requirements in all of its subcontracts for Work done under this Agreement and will require all of its subcontractors performing such Work to incorporate such requirements in all subcontracts for the performance of the Work. The Consultant further agrees to comply with all aspects of the Minnesota Human Rights Act, Minnesota Statutes 363.01, et. seq., Title VI of the Civil Rights Act of 1964, and the Americans with Disabilities Act.
13. **Data Practices Act Compliance.** The Consultant acknowledges that all data provided, produced, or obtained under this Agreement shall be protected, maintained, and administered in accordance with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 (the “Act”), and that with regard to such data Consultant must comply with the Act as if it were a government entity. Consultant will immediately report to the City any requests from third Parties for information relating to this Agreement.
14. **Audit Disclosure.** Under Minn. Stat. § 16C.05, subd. 5, Consultant’s books, records, documents, and accounting procedures and practices relevant to this Agreement, including books and records of any approved subcontractors, are subject to examination by the City and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years after the termination of this Agreement.
15. **Indemnification.** Each Party agrees to defend, indemnify and hold the other Party, and its respective officials, officers, agents, employees, and representatives harmless from and

against all liability, claims, damages, costs, judgments, losses and expenses, including but not limited to reasonable attorney's fees, arising out of or resulting from any negligent or wrongful act or omission of the other Party, its officers, agents, employees, contractors and/or subcontractors, pertaining to the performance or failure to perform their obligations under this Agreement. Nothing herein shall be construed as a limitation on or waiver of any immunities or limitations on liability available to the City under Minnesota Statutes, Chapter 466, or other law.

16. **Insurance.** Prior to starting the Work and during the full term of this Agreement, the Consultant shall procure and maintain, at Consultant's expense, as follows:
 - a. Workers Compensation insurance in accordance with Minnesota law;
 - b. Professional Liability Insurance covering any damages caused by an error, omission or any negligent act.
 - c. Coverage shall be sufficiently broad to cover to all duties and obligations undertaken by Consultant in this Agreement including duties related to indemnification;
 - d. Insurance must be on an "occurrence" basis, and, other than Workers Compensation, the limits of such policies must be no less than \$1,000,000 per occurrence and \$1,500,000 aggregate.
 - e. Consultant must provide a copy of: (i) a certification of insurance satisfactory to the City, and (ii) if requested, the Consultant's insurance declaration page, riders and/or endorsements, as applicable, which evidences the compliance with this Paragraph, must be filed with the City prior to the start of Consultant's Work. Such documents evidencing insurance shall be in a form acceptable to the City and shall provide satisfactory evidence that the Consultant has complied with all insurance requirements.
17. **Intellectual Property.**
 - a. Masa retains all intellectual property rights in reports, training materials, and other deliverables produced and provided by Masa (the "Deliverables").
 - b. The client may use the Deliverables for its own internal purposes only. Subject to Section 15 below, the client may not copy Deliverables or distribute Deliverables outside of its organization without Masa's prior written approval.
18. **No Results Guaranteed.** While Masa specializes in critical incident response, threat assessment, crisis management, and disaster mitigation and preparedness activities, Masa makes no representation or warranty that its services will achieve a particular result. MASA DISCLAIMS ALL WARRANTIES EXPRESS AND IMPLIED.
19. **Conflicts.** No salaried officer or employee of the City and no member of the City Council of the City shall have a financial interest, direct or indirect, in this Agreement. The violation of this provision shall render this Agreement void.
20. **Waiver.** Any waiver by either Party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement or either Parties' ability to enforce a subsequent breach.

21. **Governing Law.** This Agreement shall be controlled by the laws of the State of Minnesota.
22. **Dispute Resolution/Mediation.** Each dispute, claim or controversy arising from or related to this Agreement or the relationships which result from this Agreement shall be subject to mediation as a condition precedent to initiating arbitration or legal or equitable actions by either party. Unless the parties agree otherwise, the mediation shall be in accordance with the Commercial Mediation Procedures of the American Arbitration Association then currently in effect. A request for mediation shall be filed in writing with the American Arbitration Association and the other party. No arbitration or legal or equitable action may be instituted for a period of 90 days from the filing of the request for mediation unless a longer period of time is provided by agreement of the parties. The parties shall memorialize any agreement resulting from the mediation in a Mediated Settlement Agreement, which Agreement shall be enforceable as a settlement in any court having jurisdiction thereof.
23. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be considered an original.
24. **Severability.** The provisions of this Agreement are severable. If any portion hereof is, for any reason, held by a court of competent jurisdiction to be contrary to law, such decision shall not affect the remaining provisions of this Agreement.
25. **Entire Agreement.** Unless stated otherwise in this Provision 24, the entire agreement of the Parties is contained in this Agreement. This Agreement supersedes all prior oral agreements and negotiations between the Parties relating to the subject matter hereof as well as any previous agreements presently in effect between the Parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the Parties, unless otherwise provided herein. The following agreements supplement and are part of this Agreement: Exhibit A and Exhibit B.

IN WITNESS WHEREOF, the undersigned Parties have entered into this Agreement as of the date set forth above.

City of Roseville:

By: _____
Dan Roe

Its: Mayor

Dated: _____

By: _____
Patrick Trudgeon

Its: City Manager

Dated: _____

Masa Consulting, Inc.:

By: _____
Jonathan Bundt

Its:

Dated: _____

EXHIBIT A

WORK

The Consultant shall perform the following Work at the following locations:

Masa will provide a comprehensive mental and behavioral health support program that has proactive and reactive services to the full-time staff of the Roseville Police Department.

Proactive Services

Most activities are based on a monthly calendar, where the police officers see me at least once a month for one reason or another. The core of proactive activities is based on building rapport with the department and educational activities.

- 1. Shift visits** - Once a month (A and B sides). This is hanging out at the department, roll call, ride along, special events, and going on calls to help out when possible but more so having conversations and helping out on the calls when appropriate.
- 2. Meeting with leadership**
 - a. Establish an understanding of department culture on an ongoing basis
 - b. Admin meeting on Tuesdays at 13:30. Monthly Attendance
 - c. Monthly Leadership (Sergeants)
 - d. Ongoing identification of needs of the department
 - e. Support program management and being agile to the needs of the department
 - f. Support with behavioral and mental health issues in the department
- 3. Wellness Committee**
 - a. Provide support and guidance for all wellness initiatives
 - b. Assist in developing a Peer Support Model and provide clinical support. The launch goal is 2nd quarter.
 - c. Work to develop a comprehensive family support program for the department
- 4. Work with specialty groups/teams and attend team meetings**
 - a. Investigators, including SROs and school visits. Monthly
 - b. Patrol, including CSOs
 - c. CAT
 - d. Admin employees-attend once a quarter
 - i. Check in with staff that are promoted or job transition
- 5. Training**
 - a. Annual training-Development of training on the following topics but not limited to:
 - i. Suicide Awareness, Understanding PTSD
 - ii. Post-incident stress management
 - iii. Wellness: Exercise, Stress Management, Sleep, Nutrition
 - iv. What does it mean to ask for help? How to have a tough conversation with a partner

- v. Work to develop POST Board complement training, focusing on the integration of Use of Force and de-escalation and mental health calls
- b. Department Ongoing Training
 - i. Academy, including new family orientation
 - ii. Field Training
 - iii. Working with the new hires. With regularity throughout training phases

Reactive Services

6. Individual Supportive Counseling

- a. Initiate a supportive counseling program for all full-time department staff.
- b. Assist in navigating mental health resources outside of the department.
- c. Initiate stabilization and assessment for full-time employees as needed. And the development of an immediate action plan of support.
- d. Development of program boundaries
- e. Meeting with staff as requested
- f. Will not do long-term therapy with crew members. Use of assessment and referral
- g. Work to develop law enforcement-friendly resources with EAP and insurance providers.

7. Annual Wellness checks

- a. Will provide checks with staff that request.
- b. First and second quarters

8. Critical incident response

- a. Any critical incident response will be billed separately from the retainer at a flat rate of \$250
 - a. Critical incident activities may be the following but not limited to
 - i. Scene response
 - ii. Response to police station to provide crisis intervention support
 - iii. Response to hospital
 - iv. Provide individual and group debriefings
 - v. Family support
 - vi. Leadership consultation
- b. Activities must be authorized by department leadership

EXHIBIT B

COMPENSATION

The City shall pay the Consultant the amount of \$_____ per month for the Work to be performed. This amount is comprised of the following:

- a. The term of the work period will be mutually agreed upon.
- b. Billing will be separated into the following categories:
 - i. Department Wellness Activities-Items 1 through 4 and 6 through 8
 - 1. A monthly retainer for \$2500 to cover these items (the “Retainer Amount”)
 - ii. Annual Individual Wellness Checks Item 7
 - 1. Billed separately and not included in Retainer Amount.
 - iii. Training- Item 5
 - 1. Billed monthly, invoiced separately. Not included in Retainer Amount.
 - iv. Significant Critical Incident event
 - 1. Billed separately. Not included in Retainer Amount.
- c. Payment is due thirty (30) days following receipt of the invoice.
- d. Additional meetings, consultations, training, or other items out of the scope of the Retainer Amount will be billed at an hourly rate of \$175 per hour.
- e. Approximately 15 hours of professional services will be provided a month, in area 9.b.i.

EXHIBIT C
SPECIAL CONDITIONS

None.



Terms of Engagement for Assessment, Consulting and Training Services

This Terms of Engagement contains the terms that govern the services provided by Masa Consulting, Inc. ("Masa" or "Contractor") to the City of Roseville ("Client" or "City") and apply to current services and future services provided through the Term (as defined below).

Masa will provide a comprehensive mental and behavioral health support program that has proactive and reactive services to the full-time staff of the Police Department. It is recognized that this program is unique perspective in the wellness of police officers.

Proactive

Most activities are based on a monthly calendar, where the police officers see me at least once a month for one reason or another. The core of proactive activities is based on building rapport with the department and educational activities.

Rapport Building

1. **Shift visits**-Once a month (A and B sides). This is hanging out at the department, roll call, ride along, special events, and going on calls to help out when I can but more so having conversations and helping out on the calls when appropriate.
2. **Meeting with leadership**
 - a. Establish an understanding of department culture on an ongoing basis
 - b. Admin meeting on Tuesdays at 13:30. Monthly Attendance
 - c. Monthly Leadership (Sergeants)
 - d. Ongoing identification of needs of the department
 - e. Support program management and being agile to the needs of the department
 - f. Support with behavioral and mental health issues in the department
3. **Wellness Committee**
 - a. Provide support and guidance for all wellness initiatives
 - b. Assist in developing a Peer Support Model and provide clinical support. The launch goal is 2nd quarter.
 - c. Work to develop a comprehensive family support program for the department
4. **Work with specialty groups/teams and attend team meetings**
 - a. Investigators, including SROs and school visits. Monthly
 - b. Patrol, including CSOs
 - c. CAT
 - d. Admin employees-attend once a quarter
 - i. Check in with staff that are promoted or job transition
5. **Training**
 - a. Annual training-Development of training on the following topics but not limited to:
 - i. Suicide Awareness, Understanding PTSD
 - ii. Post-incident stress management
 - iii. Wellness: Exercise, Stress Management, Sleep, Nutrition
 - iv. What does it mean to ask for help? How to have a tough conversation with a partner

- v. Work to develop POST Board complement training, focusing on the integration of Use of Force and de-escalation and mental health calls
- b. Department Ongoing Training
 - i. Academy, including new family orientation
 - ii. Field Training
 - iii. Working with the new hires. With regularity throughout training phases

Reactive

6. Individual Supportive Counseling

- a. Initiate a supportive counseling program for all full-time department staff.
- b. Assist in navigating mental health resources outside of the department.
- c. Initiate stabilization and assessment for full-time employees as needed. And the development of an immediate action plan of support.
- d. Development of program boundaries
- e. Meeting with staff as requested
- f. Will not do long-term therapy with crew members. Use of assessment and referral
- g. Work to develop law enforcement-friendly resources with EAP and insurance providers.

7. Annual Wellness checks

- a. Will provide checks with staff that request.
- b. First and second quarters

8. Critical incident response

- a. Any critical incident response will be billed separately from the retainer at a flat rate of \$250
 - a. Critical incident activities may be the following but not limited to
 - i. Scene response
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 - iv. Provide individual and group debriefings
 - v. Family support
 - vi. Leadership consultation
 - b. Activities must be authorized by department leadership

9. Compensation

- a. The term of the work period will be mutually agreed upon.
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- c. Payment is due thirty (30) days following receipt of the invoice.
- d. Additional meetings, consultations, training, or other items out of the scope of the Retainer Amount will be billed at an hourly rate of \$175 per hour.
- e. Approximately 15 hours of professional services will be provided a month, in area 9.b. i.

10. Intellectual Property

- a. Masa retains all intellectual property rights in reports, training materials, and other deliverables produced and provided by Masa (the "Deliverables").
- b. The client may use the Deliverables for its own internal purposes only. Subject to Section 15 below, the client may not copy Deliverables or distribute Deliverables outside of its organization without Masa's prior written approval.

11. No Results Guaranteed

- a. While Masa specializes in critical incident response, threat assessment, crisis management, and disaster mitigation and preparedness activities, Masa makes no representation or warranty that its services will achieve a particular result. MASA DISCLAIMS ALL WARRANTIES EXPRESS AND IMPLIED.

12. Indemnification.

Each Party agrees to defend, indemnify and hold the other Party, and its respective officials, officers, agents, employees, and representatives harmless from and against all liability, claims, damages, costs, judgments, losses and expenses, including but not limited to reasonable attorney's fees, arising out of or resulting from any negligent or wrongful act or omission of the other Party, its officers, agents, employees, contractors and/or subcontractors, pertaining to the performance or failure to perform their obligations under this Agreement. Nothing herein shall be construed as a limitation on or waiver of any immunities or limitations on liability available to the City under Minnesota Statutes, Chapter 466, or other law.

13. Term and Termination. The term of this Agreement will commence upon signature of both Parties. Unless extended by written agreement of the Parties, this Agreement will terminate no later than May 1, 2028. This Agreement may be terminated earlier by the City with or without cause, by delivering, a written notice at least sixty (60) days prior to the date of such termination to Contractor. The date of termination shall be stated in the notice. Upon termination the Contractor shall be paid for services rendered and eligible reimbursable expenses incurred by the Contractor through and until the date of termination. If the City terminates this Agreement for cause, the notice shall so-state, and no further payment shall be due to the Contractor following the delivery of the termination notice.

The Parties acknowledge that either Party may terminate this Agreement for purposes of renegotiating certain Terms, including terms related to Compensation. In the event of such termination the Parties agree to negotiate reasonable compensation in good faith.

14. Independent Contractor. All Work provided pursuant to this Agreement shall be provided by Contractor as an independent contractor and not as an employee of the City for any purpose. Any and all officers, employees, subcontractors, and agents of Contractor, or any other person engaged by Contractor in the performance of the Work pursuant to this Agreement, shall not be considered employees of the City.

Contractor, its employees, subcontractors, or agents shall not be entitled to any of the rights, privileges, or benefits of the City's employees, except as otherwise stated herein.

15. Data Practices Act Compliance. Contractor acknowledges that all data provided, produced, or obtained under this Agreement shall be protected, maintained, and administered in accordance with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 (the "Act"), and that with regard to such data Contractor must comply with the Act as if it were a government entity. Contractor will immediately report to the City any requests from third Parties for information relating to this Agreement.
16. Audit Disclosure. Under Minn. Stat. § 16C.05, subd. 5, Contractor's books, records, documents, and accounting procedures and practices relevant to this Agreement, including books and records of any approved subcontractors, are subject to examination by the City and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years after the termination of this Agreement.
17. Insurance. Prior to starting the Work and during the full term of this Agreement, the Contractor shall procure and maintain, at Contractor's expense, as follows:
 - a. Workers Compensation insurance in accordance with Minnesota law;
 - b. Professional Liability Insurance covering any damages caused by an error, omission or any negligent act.
 - c. Coverage shall be sufficiently broad to cover to all duties and obligations undertaken by Contractor in this Agreement including duties related to indemnification;
 - d. Insurance must be on an "occurrence" basis, and, other than Workers Compensation, the limits of such policies must be no less than \$1,000,000 per occurrence and \$1,500,000 aggregate.
 - e. Contractor must provide a copy of: (i) a certification of insurance satisfactory to the City, and (ii) if requested, the Contractor's insurance declaration page, riders and/or endorsements, as applicable, which evidences the compliance with this Paragraph, must be filed with the City prior to the start of Contractor's Work. Such documents evidencing insurance shall be in a form acceptable to the City and shall provide satisfactory evidence that the Contractor has complied with all insurance requirements.

Masa Consulting, Inc.

By:

Name: _____

Signature: _____

Title: _____

Date: _____

City of Roseville

Name: Daniel Roe

Signature: _____

Title: Mayor

Date: _____

Name: Patrick Trudgeon

Signature: _____

Title: City Manager

Date: _____

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: May 8, 2023

Item No.: 10.h

Department Approval



City Manager Approval



Item Description: Accept 2023 Pathways to Policing Grant Funding

BACKGROUND

On February 27, Council approved applying for 2023 Pathways to Policing grant funding. On March 29th, the Minnesota Department of Public Safety notified RPD funding has been awarded in the amount of \$20k. Two eligible Cadets or CSOs will receive up to \$10k in reimbursement to help cover the costs associated with the board-certified Minnesota Professional Peace Officer Education program of their choice. A condition of the grant is candidates must pass their state mandated licensing exam by June 30, 2024. To be eligible for participation in the 2023 Pathways to Policing program, Roseville Cadets and CSOs will submit plans from their colleges confirming they are on track to meet this deadline.

The State of Minnesota Grant Contract (Attachment A) has been reviewed and approved by the City Attorney.

POLICY OBJECTIVE

Allow the Roseville Police Department to enter into a grant contract agreement with the MN Department of Public Safety, commencing Pathways to Policing grant activities, thereby advancing the City's commitment to the Government Alliance on Racial Equity (GARE) and the Department's mission to recruit nontraditional police officer candidates in an effort to better reflect the community served.

BUDGET IMPLICATIONS

The Police Department will cover grant related expenses using forfeiture funds along with any available personnel budgets or from other sources. Each eligible Cadet or CSO (up to two) can seek reimbursement funds (up to \$10k) for school related expenses incurred over the grant period. The Department intends to follow current Roseville City policy on tuition reimbursement. Upon completion of the grant contract, reimbursement for all eligible grant activities will be requested. Once received, the grant funds will reimburse internal accounts and other sources. There is minimal financial obligation or risk to the City of Roseville.

RACIAL EQUITY IMPACT SUMMARY

The City of Roseville and the Roseville Police Department remain committed to a workforce that truly represents the diversity and lived experiences of everyone in the community. Accepting Pathways to Policing grant funding will help create broader opportunities for historically under-represented law enforcement candidates and create stronger relationships and engagement with our

community. As the City continues to grow and increase in racial diversity, it is important we continue to recruit police officers with diverse voices, perspectives, and lived experiences.

STAFF RECOMMENDATION

Approval was granted February 27, 2023 to apply for the Minnesota Department of Public Safety 2023 Pathways to Policing grant (Attachment B). Staff recommends allowing the Roseville Police Department to accept the Minnesota Department of Public Safety grant funding thereby allowing commencement of agreed upon grant related activities.

REQUESTED COUNCIL ACTION

Authorize the Mayor and City Manager to sign the attached copy of the State of Minnesota Grant Contract (Attachment A) thereby allowing the City of Roseville to accept the grant funding and proceed in accordance with the specified tasks and line-item budget approved by the State of Minnesota.

Prepared by: Erika Scheider, Chief of Police

Attachments: A: State of Minnesota Grant Contract
B: RCA Approving 2023 Pathways to Policing Grant Application



Grant Contract Agreement

Page 1 of 2

Minnesota Department of Public Safety (“State”) Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139	Grant Program: Pathway to Policing Reimbursement Grants 2023 Grant Contract Agreement No.: A-PTP-2023-ROSEVLDP-00018
Grantee: City of Roseville, Police Department 2660 Civic Center Drive Roseville, Minnesota 55113	Grant Contract Agreement Term: Effective Date: 5/1/2023 Expiration Date: 6/30/2024
Grantee’s Authorized Representative: Sarah Mahmud, Police Services Manager City of Roseville Police Department 2660 Civic Center Drive Roseville, Minnesota 55113 (651) 792-7205 sarah.mahmud@cityofroseville.com	Grant Contract Agreement Amount: Original Agreement \$20,000.00 Matching Requirement \$20,000.00
State’s Authorized Representative: Kristin Lail, Grants Specialist Coordinator Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139 (651) 230-3358 Kristin.lail@state.mn.us	Federal Funding: CFDA None FAIN: None State Funding: Minnesota Session Laws of 2021, 1 st Special Session, Chapter 11, Article 1, Section 14, Subdivision 7 Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

Term: The creation and validity of this grant contract agreement conforms with Minn. Stat. § 16B.98 Subdivision 5. Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, Subdivision 7, whichever is later. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee, will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved Pathway to Policing Reimbursement Grants 2023 Application (“Application”) which is incorporated by reference into this grant contract agreement and on file with the State at 445 Minnesota Street, Suite 2300, St. Paul, Minnesota, 55101-2139. The Grantee shall also comply with all requirements referenced in the Pathway to Policing Reimbursement Grants 2023 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

Budget Revisions: The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.



Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.

Signed: _____

Date: _____

3. STATE AGENCY

Signed: _____
(with delegated authority)

Title: _____

Date: _____

Grant Contract Agreement No./ P.O. No. A-PTP-2023-ROSEVLDPD-00018 / 3-86974

Project No.(indicate N/A if not applicable): N/A

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signed: _____

Print Name: Dan Roe

Title: City of Roseville Mayor

Date: _____

Signed: _____

Print Name: Patrick Trudgeon

Title: City of Roseville Manager

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

Pathway to Policing Reimbursement Grants 2023

EXHIBIT A

Organization: Roseville Police Department

A-PTP-2023-ROSEVLPD-00018

Budget Summary

PTP : 2023 Pathways to Policing Tuition Reimbursement Grant				
Budget Category	Award	Match		
Travel and Training				
Education/ Training - Tuition Reimbursement	\$20,000.00	\$20,000.00		
Total	\$20,000.00	\$20,000.00		
Total	\$20,000.00	\$20,000.00		

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: February 27, 2023
 Item No.:

Department Approval

City Manager Approval



Item Description: Consider Approval of an Application for the 2023 Pathways to Policing Grant

BACKGROUND

For many years, the Roseville Police Department (RPD) has taken proactive measures to create a workforce that truly represents the diversity and lived experiences of everyone in the community. The RPD strives to employ nontraditional law enforcement candidates with preference given to candidates who can demonstrate experience living in, interacting with, or organizing diverse communities. Preferences are given to those with fluency in one of the top five non-English languages spoken in Roseville: Hmong, Karen, Somali, Spanish, or Thai. Our most intensive recruitment efforts have focused on part-time Community Service Officers (CSOs) and full-time Cadets. The department hires CSOs and Cadets with the intention that they will become Roseville Police Officers in the future.

Each year since 2019, the Roseville City Council has approved applying for and accepting annual grant funding through the Minnesota Department of Public Safety's Pathways to Policing Program. Participation in the Pathways to Policing grant program has greatly supported RPD's Commitment to Diversity staffing by reducing financial barriers for underrepresented candidates. This opportunity provides participants reimbursement for tuition, books and equipment costs associated with the Minnesota Professional Peace Officer Education Licensing Program.

Participating in Pathways to Policing is generating successful outcomes. Several current police officers obtained tuition assistance through the Pathways to Policing Program. RPD seeks Council approval to continue pursuing Pathways to Policing grant funding in an effort to recruit and reduce financial barriers for Roseville's nontraditional CSOs and Cadets.

The department will seek Pathways to Policing grant funding in the amount of \$20k to help two CSOs or Cadets cover the costs associated with the board-certified Minnesota Professional Peace Officer Education program of their choice. A condition of the grant is candidates must pass their state mandated licensing exam by July, 2024. To be eligible for participation in the 2023 Pathways to Policing program, Roseville candidates will submit a plan from their college confirming they are on track to meet this deadline.

Each eligible CSO or Cadet (up to two) can seek reimbursement funds (up to \$10k) for school related expenses incurred over the grant period. The Department intends to follow current Roseville City policy on tuition reimbursement. Upon completion of the grant contract, reimbursement for all eligible grant activities will be requested. Once received, the grant funds will reimburse internal accounts and other sources. Should a candidate not meet grant deadline requirements, the Police Department will cover grant related expenses

30 using forfeiture funds along with any available personnel budgets or from other sources. There is minimal
31 financial obligation or risk to the City of Roseville.

32 The grant application deadline is March 14, 2023.

33 **POLICY OBJECTIVE**

34 The Roseville Police Department continues to further its goal to reflect the community it serves by applying
35 for the 2023 Pathways to Policing Grant. Participating in the Pathways to Policing Program advances the
36 City’s commitment to have a workforce reflective of the community we serve and aligns with the first priority
37 of the City’s Strategic Racial Equity Action Plan to improve current recruitment and hiring processes to
38 diversify the city’s workforce.

39 **RACIAL EQUITY IMPACT SUMMARY**

40 The City of Roseville and the Roseville Police Department remain committed to a workforce that truly
41 represents the diversity and lived experiences of everyone in the community. Obtaining funding through the
42 Pathways to Policing grant will help create broader opportunities for historically under-represented law
43 enforcement candidates and create stronger relationships and engagement with our community. As the City
44 continues to grow and increase in racial diversity, it is important we continue to recruit police officers with
45 diverse voices, perspectives, and lived experiences.

46 **STAFF RECOMMENDATION**

47 Approve the Police Department’s request to apply for the 2023 Pathways to Policing Grant from the
48 Department of Public Safety Office of Justice Programs.

49 **REQUESTED COUNCIL ACTION**

50 Approve the Police Department’s request to apply for the 2023 Pathways to Policing Grant from the
51 Department of Public Safety Office of Justice Programs

52

Prepared by: Erika Scheider, Chief of Police
Attachments: A: 2023 Pathways to Policing Grant Request for Proposals

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: May 8, 2023
Item No.: 10.i

Department Approval

City Manager Approval



Item Description: Receive City Grant Applications Update

BACKGROUND

In May, 2009, Resolution #10711 authorizing the City Manager to execute certain grant applications on behalf of the City and to report any applications to the City Council was adopted. The City has applied for several grants in the past several months.

Grant dollars awarded (not including city contribution) in 2022 have totaled \$693,786.

Grant dollars awarded (not including city contribution) in 2023 have so far totaled \$1,733,230.

POLICY OBJECTIVE

To notify the Council of grant applications that the City has applied for in recent months.

BUDGET IMPLICATIONS

Receiving grants help to offset or completely cover the costs to deliver programming and services.

RACIAL EQUITY IMPACT SUMMARY

Grant funding does have an equity impact. City grants allow the city to expand resources to address targeted needs throughout the city. From sustainability efforts to a dedicated Housing Navigator to provide a continuum of care for a growing homeless population to addressing public safety for vulnerable populations involved in sex trafficking, city grant programs better position city resources to directly serve stakeholders of the greatest need.

STAFF RECOMMENDATION

Receive the report.

REQUESTED COUNCIL ACTION

Receive the report.

Prepared by: Katie Bruno, Deputy City Clerk

Attachments: A: List of grant applications and status report for 2022
B: List of grant applications and status report for 2023
C: Resolution 10711

	A	B	C	D	E	F	G	H	I
1	2022								
2		Organization/Agency	Purpose	Date of Application	Department	City Requirement	Amount Requested	Amount Awarded	Total Amount of Project
3		Minnesota Department of Commerce	Auto Theft Prevention: Investigator	6/22/2022	PD	Training and equipment	\$100,000.00	\$103,780.00	\$203,905.00
4		Minnesota Department of Commerce	Auto Theft Prevention: OT Details	2/22/2022	PD	None	\$18,000.00	\$18,000.00	\$18,000.00
5		Ramsey County HOME-ARP	Housing Navigator / Homeless Outreach Coordinator position and supplies	3/14/2022	PD	Office space and equipment	\$112,900	\$112,900	\$112,900
6		University of Minnesota Center for Resuscitation Medicine	34 Automated External Defibrillators (AEDs); one for each police vehicle (\$2200 each)	2/1/2021	PD	None	\$75,000.00	\$75,000.00	\$75,000.00
7		FEMA-Staffing for Adequate Fire and Emergency Response	To add six additional full-time firefighters	5/25/2020	Fire	Match requirement waived, FEMA will pay in full for 3 years	\$1,900,682		
8		Ramsey County	North Central High Intensity Drug Trafficking Area (HIDTA) overtime reimbursement	Quarterly	PD	None- reimbursement	\$7,856.65	\$7,856.65	\$7,856.65
9		Ramsey County	Active Shooter Training	TBD	PD	None	TBD	TBD	TBD
10		Roseville Police Foundation	Expand Police Wellness: Mental Health and Peer Support	6/23/2022	PD	None	\$15,000	\$15,000	\$15,000
11		Roseville Police Foundation	Human Trafficking Details: Massage Therapy Establishments	6/23/2022	PD	None	\$4,000	\$4,000	\$4,000
12		MN Dep of Public Safety	Toward Zero Deaths Traffic Safety Initiative (2022-23)	Annual	PD	none	\$36,310	\$36,310	\$36,310
13		Minnesota Department of Natural Resources	EAB - Tree Planting	7/28/2021	PR	59000	\$50,000	\$50,000	\$109,000
14		Minnesota Department of Natural Resources	EAB-Tree Removal	2/1/2022	PR	80,000	\$100,000	\$0	\$180,000
15		Minnesota Department of Natural Resources	CPL Reservoir Woods	5/1/2022	PR	\$8,500	\$50,000	\$50,000	\$58,500
16		Minnesota Department of Natural Resources	EAB - Tree Removal and Inventory	5/1/2022	PR	\$61,250	\$125,000	\$125,000	
17		MN Department of Natural Resources	Nature Connect Program	3/10/2022	PR	\$6,053	\$6,144	\$0	\$12,197
18		Ramsey County	SCORE- Recycling Funds	10/26/2022	PW	\$0	\$89,291	\$89,291	\$874,000
19		Xcel Energy	Partners in Energy	1/1/2022	PW	50%	\$4,642	\$4,642	\$10,000
20		Xcel Energy	Partners in Energy	12/1/2022	PW	50%	\$2,006	\$2,006	\$5,000
21									
22									
23									
24									
25		New Information					Total amount awarded	\$693,786	

	A	B	C	D	E	F	G	H	I	J	K
1	2023										
2		Organization/Agency	Purpose	Date of Application	Department	City Requirement	Amount Requested	Amount Awarded	Total Amount of Project		
3		Metropolitan Council - LHIA	Land Trust Partnership w/TCHF	11/1/2022	CD	dollar for dollar match	\$800,000.00	\$300,000.00	\$300,000.00		
4		MPCA	Climate Resiliency	1/11/2023	PW/Eng	50%	\$150,000.00	\$0.00	\$0.00		
5		MPCA	EV Charging	2/15/2023	PW/Eng	50%	\$123,000.00	\$0.00	\$0.00		
6		Department of Energy	Climate Resiliency	4/7/2023	PW/Eng	50%	\$76,000	\$76,000	\$120,000		
7		FEMA-Staffing for Adequate Fire and Emergency Response	To add and retain six additional full-time firefighters	5/25/2020	Fire	Match requirement waived, FEMA will pay in full for 3 years	\$1,875,050.28	\$1,324,030.29	\$1,875,050.28	\$551,019.99 Remaining	
8		MN Dep of Public Safety	Pathways to Policing	3/14/2023	PD	50% Match (CSO/Cadet Salary Costs)	\$20,000	\$20,000	\$40,000		
9		Metropolitan Emergency Services Board	Naloxone (emergency drug overdose)	3/24/2023	PD	None	TBD	TBD	TBD		
10		AmeriCorps- Summer Impact Corps	Support RPD's Housing Navigator	4/14/2023	PD	office equipment costs Annual personnel costs over the \$100k covered by the grant, training and equipment	AmeriCorps Summer Impact Corps Personnel and Training Costs TBD	TBD	TBD		
11		Minnesota Department of Commerce	Auto Theft Prevention: Investigator	2/23/2023	PD		\$300,000.00	TBD	\$300,000.00		
12		Minnesota Department of Commerce	Auto Theft Prevention: General (specialized equipment for investigations)	2/23/2023	PD	None	\$92,780.00	TBD	\$92,780.00		
13		Ramsey County CDBG	Expanding Housing Navigator Services	3/21/2023	PD	Office space and equipment	\$113,600	\$0	\$113,600		
14		Ramsey County	North Central High Intensity Drug Trafficking Area (HIDTA) overtime reimbursement	Quarterly	PD	None- reimbursement	TBD	TBD	TBD		
15		Americorps	Forrestry Support	2/1/2023	Parks and Recreation	Office space and staff support	\$13,200.00	\$13,200.00	\$13,200.00		
16											
17								\$1,733,230			
18		New Information					Total amount awarded				

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 18th day of May, 2009, at 6:00 p.m.

The following members were present: Roe, Johnson, Ihlan, Pust and Klausing

and the following were absent: none.

Mayor Klausing introduced the following resolution and moved its adoption:

**RESOLUTION No. 10711
Resolution Authorizing the City Manager to Execute Certain
Grant Applications on behalf of the City of Roseville**

WHEREAS, the City of Roseville has applied for a variety of grants which benefit the City; and

WHEREAS, the Roseville City Council encourages staff to continue to identify and apply for grants as a means to fund the policies, priorities and programs of the City, as established by actions of the Council; and

WHEREAS, grant submittals sometimes require verification of authority to submit an application on behalf of the City, and the required timeframes for submittal sometimes may not allow for Council authorization prior to application deadlines.

NOW, THEREFORE, BE IT RESOLVED, that the City of Roseville does hereby authorize the City Manager to execute grant applications on behalf of the City of Roseville in cases where Council authorization is not required or is required but cannot be practically obtained prior to an application deadline, and where any matching funds or other city financial obligation related to the grant are accounted for either in the City budget or by previous Council action; and

BE IT FURTHER RESOLVED, that the City Manager will report any such grant applications to the City Council after the application is submitted.

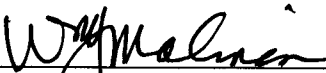
The motion for the adoption of the foregoing resolution was duly seconded by Member Roe, and upon a vote being taken thereon, the following voted in favor thereof: Roe, Johnson, Ihlan, Pust and Klausing
and the following voted against the same: none.

WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 18th day of May, 2009 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 18th day of May, 2009.



William J Malinen, City Manager

(Seal)

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: May 8, 2023
Item No.: 10.j

Department Approval



City Manager Approval



Item Description: Accept 2022 Ramsey County Emergency Management & Homeland Security Grant

BACKGROUND

The Roseville Police Department has requested grant funding and received an award in the amount of \$16,270 from Ramsey County Emergency Management & Homeland Security through the 2022 Urban Area Security Initiative (UASI) grant program. Please see Attachment A for the grant agreement.

Grant funds awarded to the City will go toward procuring a drivable camera assisted micro-robot. Having the ability to deploy a drivable camera assisted robot would help officers obtain real-time information. This would improve safety and assist with de-escalation as an officer would no longer have to be the first responder into potentially dangerous situations. The camera assisted robot, which is the size of a small dumbbell, could be driven into closets, under beds, and other areas prior to a physical officer, minimizing any potential confrontation or force being used.

This tool would also prove highly beneficial as a regional resource as there are no others in use locally for primary/initial response purposes.

As with past UASI grant applications, the Roseville Police Department seeks to fund innovative equipment outside the reaches of its annual operating budget.

FINANCIAL IMPLICATIONS

There is no match of funding required by this grant.

POLICY OBJECTIVE

Allow the Roseville Police Department to accept the \$16,270 in grant funds to be used as requested.

RACIAL EQUITY IMPACT SUMMARY

Investing in innovative tools to keep officers and the community safe benefits all and furthers the City of Roseville and the Roseville Police Department's commitment to creating a safe and livable community.

STAFF RECOMMENDATION

Allow the Roseville Police Department, to accept the Ramsey County Emergency Management & Homeland Security grant funding thereby allowing the purchase of a drivable camera assisted micro-robot in May of 2023.

REQUESTED COUNCIL ACTION

Authorize the Roseville Chief of Police or designee to sign the attached Ramsey County Emergency Management & Homeland Security Grant Agreement (Attachment A) thereby allowing the City of Roseville to accept the grant funding and proceed with the procurement of a drivable camera assisted micro-robot.

Prepared by: Joe Adams, Deputy Chief of Police

Attachments: A: Ramsey County Emergency Management & Homeland Security Grant Agreement



GRANT AGREEMENT

Ramsey County Emergency Management & Homeland Security 90 W. Plato Blvd., Suite 220 St. Paul, MN 55107	Grant Program: 2018 Urban Area Security Initiative (UASI) CFDA: 97.067 Grant Agreement No.: A-UASI-2020-RAMSEYCO-009 Ramsey County Accounting String: 2023-UASI-223280-G208088
Grantee: Roseville Police Department 2660 Civic Center Drive Roseville, MN 55113	Grant Agreement Term: Effective Date: April 20, 2023 Expiration Date: July 20, 2023
Grantee Authorized Representative: Joe Adams Deputy Chief, Roseville PD Signature:	Grant Agreement Amount: Up to \$16,270 (Sixteen thousand two hundred and seventy dollars only)
Ramsey County Authorized Representative: Judson Freed, Director Emergency Management & Homeland Security Phone: 651-266-1020 E-mail: judd.freed@co.ramsey.mn.us	Project Description: Throwbot 2 Kit with Throwbot® 2 Robot and OCU3 onChannel B.2

To receive reimbursement for your proposed project please do the following:

1. Sign next to your name in the Grantee Authorized Representative, scan and email back to denzil.mellors@co.ramsey.mn.us
2. After Denzil has acknowledged receiving the signed document, you may start the project.
3. You must follow Ramsey County Procurement Policies.
4. You must submit receipts and proof of payment within 30 days of the expiration of this grant agreement to receive reimbursement.