

Commissionmembers:

Keith Allen
Amanda Becker
Etienne Djevi
Paul Haas
Richard James
Grace Lee
Kathryn Macomber
Laura Palmquist
Adepeju Solarin
Beverly Xie



**Human Rights,
Inclusion and
Engagement
Commission
Agenda
Wednesday, June 16,
2021
City Council Chambers**

Address:
2660 Civic Center Dr.
Roseville, MN 55113

Phone:
651-792-7000

Website:
www.cityofroseville.com/hriec

1. 6:30 P.M. Call To Order/Roll Call
2. Approval Of Agenda
3. 6:35 P.M. Public Comment On Items Not On The Agenda
4. Commission Response To Community Issues
5. Approval Of Minutes
- 5.A. 6:50 PM HRIEC DRAFT MINUTES 05.19.21

Documents:

[HRIEC DRAFT 05.19.2021.PDF](#)

6. 6:55 P.M. Youth Commissioner Report
7. New Business
- 7.A. 7:00 PM CultureBrokers, LLC. Update
- 7.B. 7:15 PM Essay Subgroup Recommendations Discussion

Documents:

[ESSAY SUBGROUP RECOMMENDATIONS 061621.PDF](#)

- 7.C. 7:30 PM Work Plan Updates

Documents:

[HRIEC-2021WORKPLAN_JUNE.XLSX](#)

8. Other New Business Or Reports
- 8.A. 8:00 PM Support Of 2021 Proclamations Discussion

Documents:

[SUPPORT OF 2021 PROCLAMATIONS DISCUSSION AGENDA ITEM.PDF](#)
[2021 PROCLAMATIONS.PDF](#)
[PROCLAMATIONS SUB GROUP REPORT.PDF](#)

8.B. 8:30 PM Staff Report_Updates

Documents:

[STAFF REPORT_UPDATES 061621.PDF](#)

9. Announcements

10. Future Agenda Items

11. 8:40 P.M. Adjournment

Public Comment is encouraged during Commission meetings. You may comment on items not on the agenda at the beginning of each meeting; you may also comment on agenda items during the meeting by indicating to the Chair your wish to speak.

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1 **Human Rights, Inclusion and Engagement Commission**
2 **Meeting Minutes**
3 **Draft - May 19, 2021 - Draft**
4

5 *Pursuant to Minn. Stat. 13.D.021,*
6 *Human Rights, Inclusion and Engagement Commission members, City Staff, and*
7 *members of the public participated in this meeting electronically*
8 *due to the COVID-19 pandemic.*
9

10
11 **Commissioners Present:** Keith Allen, Amanda Becker, Etienne Djevi, Paul Haas, Richard
12 James, Grace Lee, Kathryn Macomber, and Adepeju Solarin
13 (Peju).
14

15 **Youth Commissioners:** Beverly Yiling Xie
16

17 **Commissioners Absent:** Laura Palmquist (excused)
18

19 **Staff Present:** Thomas Brooks, Equity, and Inclusion Manager
20

21 **Call to Order/Roll Call**
22

23 The Human Rights, Inclusion, and Engagement Commission (HRIEC) meeting was called to
24 order at 6:30 p.m.
25

26 **Approve Agenda**
27

28 Commissioner James wondered if an action item could be added to the meeting if it is not on the
29 agenda.
30

31 Vice Chair Lee indicated the items in question, the Essay Contest and Proclamations will be
32 discussed after Item 7D.
33

34 Chair Djevi suggested those items be discussed in the Work Plan Direction discussion.
35

36 Commissioner Peju moved and Commissioner James seconded a motion to approve the Agenda
37 as amended, adding short discussions on the proclamations and the essay contest after Agenda
38 7D. Motion passed unanimously.
39

40 **Public Comment on Items Not on Agenda**
41

42 **Commission Response to Community Issues**

43 Commissioner Macomber thanked Commissioner Lee and Youth Commissioner Xie for the
44 Asian American Panel discussion carried on Channel 9. She appreciated the work that went into
45 doing that.
46

47 Chair Djevi added it was a pleasure working with Commissioner Lee, Youth Commissioner Xie,
48 9North and staff to get that going. He indicated he personally learned a lot from watching and
49 being there.

50

51 Commissioner Peju seconded the thanks to everyone that was involved and participated.

52

53 **Approve Minutes**

54

55 **a. April 21, 2021 Human Rights, Inclusion and Engagement Commission**

56

57 Commissioner Peju indicated there were some aspects of the minutes that seemed to summarize.
58 For example, on the last page, a couple of paragraphs in there, it looks like some of the
59 conversations had about Just Deeds, some of it was omitted when she read through the minutes.

60

61 Mr. Brooks indicated the minutes were transcribed and staff did not remove anything from the
62 minutes. He noted he could go back and see if there is anything that needed to be reviewed and
63 added.

64

65 Chair Djevi noted over the last several months he has noted that the minutes have not been
66 verbatim as much as previously done and he was not sure how it got to that point, but he thought
67 Commissioner Peju is making a good point in that if there is discussion that the Commission had
68 then it should be a part of the minutes.

69

70 Mr. Brooks indicated he will connect with Assistant City Manager Olson offline for this. He
71 explained he was not familiar with meeting minutes that show word for word about what
72 happens in the meeting but if that is the HRIEC request then staff will certainly foresee that.

73

74 Commissioner James explained on line 230, the word “build” is supposed to be “bulk”.

75

76 Commissioner Becker agreed in part with Commissioner Peju about the detail and suggested if
77 not verbatim, to include more detail than what has been captured.

78

79 Commissioner James explained his experience with previous public entities in the past have been
80 that some meetings are word for word, and some are summaries. He thought the Commission
81 needed to decide which direction they want to go. He would prefer to have as close to word for
82 word as possible because sometimes the Commission gets into really interesting deep discussions
83 that they may want to refer back to at some future time.

84

85 Chair Djevi thought if the minutes could be taken as close as possible to what it was discussed
86 would be helpful.

87

88 Commissioner Peju added what the Commission can do it have both summarized and verbatim.
89 She indicated she has used transcription services before which is how she noticed a difference.

90

91 The Commission can have something summarized with access to the transcribed version. For
example, right now the Commission is having a live transcript so it could be summarized and if

92 you want to know more the live transcript, which is available, could be made accessible, as
93 opposed to what it is right now, which is not clear.

94

95 Mr. Brooks explained he will touch base with Ms. Olson to find out what the limitations are on
96 the capability is of the transcription service.

97

98 Commissioner Lee moved and Commissioner Macomber seconded a motion to approve the April
99 21, 2021 Human Rights, Inclusion and Engagement Commission meeting minutes as amended.
100 Motion passed 8 ayes, 1 abstain (Peju).

101

102 **Youth Commissioner Report**

103 Youth Commissioner Xie reported on the panel discussion collaboration of Chair Djevi, Vice-
104 Chair Lee and herself to discuss Anti-Asian hate and sentiment. She indicated they all worked
105 hard, and she wanted to especially recognize Vice Chair Lee for moderating the discussion and
106 having a whole bunch of emails back and forth with 9North. She indicated she was really happy
107 that her dream was able to come true with all of them together. She also indicated a while ago,
108 early May, the School Board actually reached out to her school, there was panel discussion with
109 students because the School Board wanted to hear what the students had to say in regard to
110 school policies and how they feel at Roseville Area Schools. She noted she goes to a Roseville
111 Area School so she was supposed to be a part of that discussion but then something got in the
112 way last minute so she could not, but she thought it was really amazing that the School Board is
113 now trying to reach out to students and hear what they think.

114

115 Chair Djevi thanked Youth Commissioner Xie for her work.

116

117 Commissioner Allen thought it was always great to see and hear the work Youth Commissioner
118 Xie is doing and he thanked her.

119

120 Commissioner Becker also thanked Commissioner Xie and asked her to tell the Commission a
121 little more about how the School Board reached out to the students. She asked if it was to the
122 general population asking if anyone wanted to speak.

123

124 Youth Commissioner Xie explained she has a friend that is on a different multi-cultural council
125 of student, but she could not remember the name of it, but it is at the school. She thought it was
126 the Vice Principal that reached out to the council that her friend was in about this opportunity
127 and her friend knew that she was a Youth Commissioner for the City of Roseville and her friend
128 asked her to join them for the discussion. She indicated she was able to get the Zoom link and
129 everything, but something came up last minute and she could not attend.

130

131 Commissioner Haas appreciated the hard work and effort.

132

133 Commissioner James thought this was an example of the kind of opportunity the Commission
134 should pursue even more to coordinate what the Commission does to the schools. He thought
135 moving forward, looking for more ways of having this coordination is going to be helpful to the
136 Commission and to the School Board.

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Commissioner Macomber thanked Youth Commissioner Xie.

Chair Djevi thanked Commissioner Lee for doing a wonderful job of moderating it and he seconded the point that Commissioner James mentioned that this is the kind of work he believed the Commission should be leading on and try to have community discussion and conversations to bring people together. He noted he was happy to be a part of this.

New Business

a. Presentation of Just Deeds from Community Development

Equity and Inclusion Manager Brooks introduced Community Development Director Janice Gundlach and Senior Planner Bryan Lloyd who presented the Discriminatory Covenants and Just Deeds to the Commission.

Vice Chair Lee asked for example, if she were a homeowner trying to sell her house, she noted she has had a number of home transactions and never has read the deed, how would she know whether or not that is in there, and if there is, and it sounds like as long as the City is a member of Just Deeds than Just Deeds will provide the legal services to change the deed for her. As a homeowner, she wondered if it would cost her anything extra.

Ms. Gundlach indicated that was correct and explained that basically the really good thing about mapping prejudice is they have the data now, property by property. Very soon, once it is up on their website, anyone can go onto the website and look at their property to see if there is one actually recorded against the property. It is very rare that people see their full deeds.

Vice Chair Lee indicated a lot of people do not even read what the City Council passes either and if she were not on the Commission, they are not going to know that such a thing even exists so she wondered how a homeowner would know to even look for that. She asked she sold her house and had no idea that this thing even existed, and it is still in the deed, would she get in trouble later that she did not know it was there.

Ms. Gundlach explained there is not any legal penalty against homeowners who have these historically obsolete covenants recorded against their property. The City does intend to promote this on the City’s website. She noted she visited the City of Minnetonka’s website and envision Roseville will handle this similarly with a special section under the Equity website content regarding Just Deeds with a presentation explaining it, providing an application process to connect with staff. She indicated anyone could search their property to see if there is one of these attached and if found, the owner would have the ability to connect with staff to have them discharged.

182 Ms. Gundlach explained part of the Just Deeds mission is communicating this out to
183 the public. A portion of this would be engaging with the public on now that this
184 information is available, take a look at it. The City will share the webinar that
185 Ramsey County had when they launched this map. There will be a communication
186 engagement component related to this if the City does decide to move forward and
187 join Just Deeds.

188
189 Vice Chair Lee recommended communicating this out to realtors as well because they
190 are usually the ones advising homeowners and people looking for homes.

191
192 Commissioner James asked what it would take to have these covenants removed from
193 a deed. He wondered if there was any State law or legal procedure that can be done
194 to just do them all mass so that all of them are eliminated, besides the laws are passed
195 and it cannot be enforced, but as long as they are there, they still present an issue, in
196 his mind, for people of color.

197
198 Ms. Gundlach explained Just Deeds really feels like just eliminating them is sort of
199 just getting rid of the problem and the actual recording of a document that disavows
200 the previous covenant is a way to sort of recognize the history, educate the public,
201 and learn from it and move forward. That is why the path that Just Deeds has
202 designed is to record additional documents, rather than just eliminating their prior
203 existence.

204
205 Commissioner James suggested this information be included in the City newsletter on
206 a regular basis going forward.

207
208 Commissioner Peju thanked staff for the presentation. She noted there is a lot in the
209 materials that she is really excited about. As staff rightly said, Just Deeds partners
210 with different cities and they have to lock in. She explained she would like to add on
211 to what Commissioner James said regarding outreach. If it is in the newsletter, part
212 of the City outreach might be for the next one to three years, considering that these
213 things have been around for over forty years, it is something that should be in the
214 newsletter. She also wanted to add on that she is really excited that this is a project of
215 the Golden Valley Human Rights Commission which gives an example of what
216 Roseville can do, given that Roseville is basically on the U of M Campus and
217 Roseville knows they have several partners. She assumed several Commissioners had
218 partnerships with the U of M as well. She mentioned that in the inter-office memo
219 there are six bullets and she numbered them. She would say that, for example, what
220 Just Deeds is saying, “Engage in community conversations on race and housing” and
221 a few other things, she wanted to highlight that. For example, at their last meeting,
222 one of the founders of Do-Good Roseville was at the meeting talking about similar
223 things. These are things that are specifically for Roseville, separate from other cities.
224 She thought the City should be reaching out to people who are already doing the
225 work, not to reinvent the wheel and she thought Do Good Roseville has done several
226 items on mapping prejudice and then in addition to that, last November an

227 organization she is a part of The Minnesota Cooperative conflict collaborative in
228 connection with Do Good Roseville and the Police Department, Cory Yunke,
229 Community Relations Department, were talking about something similar. Creating a
230 map of belonging in Roseville. These are areas specific to Roseville where the
231 Commission could outline and add to.

232
233 Commissioner Becker thanked staff for being at the meeting because she thought this
234 was very important, especially with the work CultureBrokers is doing and Mr.
235 Brooks's is doing and felt very inline with where the City is moving.

236
237 Commissioner Haas agreed and thanked staff for the presentation.

238
239 Youth Commissioner Xie indicated she unfortunately did not know what a deed is.
240 She wondered if there was an actual example of the wording the Commission could
241 see in a deed.

242
243 Mr. Lloyd explained what a deed is and indicated it spells out the terms of that
244 ownership. He explained the wording in the staff report did come verbatim from an
245 actual deed which identified different groups of people that were explicitly prohibited
246 from owning and occupying these properties.

247
248 Chair Djevi asked how individual homeowners that have these deeds and may not
249 even be aware of them be informed.

250
251 Ms. Gundlach explained staff has not actually figured out what method to use to
252 communicate with the properties that have these. There would certainly be the ability
253 to do an actual letter delivered to the properties that have these racially restrictive
254 covenants based on the property level analysis that Mapping Prejudice would do.
255 Those owners would have to come to the City to note interest in discharging it and
256 staff would have to collect some basic information from the resident. Once the City
257 had that information it would be turned over to Just Deeds and they will handle the
258 covenant and recording and send it back then it would be the City's responsibility, at
259 the local level, to notify Mapping Prejudice that the property can be removed from
260 the map.

261
262 Chair Djevi asked how often education of the community came up in the document
263 staff sent including inputting information. He wondered what kind of a role the
264 Commission can play in educating the community so that once things start to roll
265 from the City side, the Commission is then helping.

266
267 Ms. Gundlach indicated the Commission as individuals have property friends in the
268 City where the Commissioners can make them aware of this. A lot of people are not
269 aware of these, and the language is pretty stark, and people are quite shocked when
270 they are made aware of them. As individual property owners and residents in the City
271 the Commission could engage in conversations.

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Chair Djevi indicated in the resolution there was a point where it talks about identifying contemporary discrimination system of policy and practices. He wondered if there was a way to expand a little bit in the resolution about what those practices might be. He personally thought about what led to the crisis in 2008 where sub-prime mortgages starting way back in the 90’s in black communities that were really targeted strategically but nothing was done until it got to the general population in the mid 2000’s and led to the crash in 2008. He wondered if there was a way to be more specific on those things so that there are concrete things the City will be looking at.

Ms. Gundlach thought Mr. Lloyd and herself could work on bullet pointing some examples of policies and practices within that clause of the resolution so that it has more meaning when it gets to Council and gets adopted as part of this.

Chair Djevi thanked staff for taking this on and felt it was very critical when talking about community engagement and making everyone feel welcome. This is going to make people feel like they are valued and a part of this community.

Commissioner Lee moved and Commissioner Macomber seconded a motion to recommend to City Council to adopt the Resolution in attachment B and being in agreement with the Mission Statement. Motion passed unanimously.

b. CultureBrokers, LLC Update
c. HRIEC Feedback on SREAP Commitments Section

Mr. Brooks updated the Commission on the narrative of the Equity Strategic Equity Plan. He shared comments from the Commissioners as shown in the packet and the results of that conversations. He indicated Chair Djevi suggested the following additional commitment recommendations: Practicing fair and bias free policing that respects the human rights of all individuals, Breaking the cycle of school-to-prison pipeline and mass incarceration and Providing opportunities for cross-cultural and cross-racial conversations to build an integrated community.

Mr. Brooks suggested a staff summary for the Commitments Section Addition which read: “Committing to prioritize departmental equity challenges in addition to the SREAP Problem Statements, including (but not limited to) reforming the policies of the Roseville Police Department and interactions between police officers and community members of color.” He explained everything with in the SREAP document is higher level so typically these commitments would impact every department within the City of Roseville. He noted this follows that same format in that it speaks to every department’s commitment to tackling equity related challenges but does specifically call out the fact that they need intentional effort focused on the Police Department.

317
318 Chair Djevi explained starting with Practicing fair and bias free policing, this is
319 something that the Police Department has been doing for several years and the
320 commitment is present. His thinking behind proposing this is to make it a part of
321 what is being done so that in case this change in leadership, you never know if the
322 commitment will continue to be present and the work continues. He thought having
323 that long term vision, making sure that the good work being done today continues no
324 matter what change may happen going forward. He explained this is what the MAC
325 is trying to do. He noted being on the MAC and Commission, it is important for him
326 to have this added.

327
328 Chair Djevi explained the second commitment regarding school-to-prison pipeline, is
329 one that also is going to look at racial discrimination, racial overall outcome to people
330 of color in life and what kind of activity or work can the City do with the School
331 District that is located within the City so that the work of breaking that cycle is not
332 just a School District thing but a community thing. Lastly, when looking at
333 communities living together but not knowing each other, the one factor that he found
334 to be present all the time is the lack of conversation. If you do not communicate with
335 other people, you function based on bias and think that may be untrue. If they are
336 looking at Roseville in twenty to thirty years, what is going to have to happen for a
337 community where everyone feels like they are a part of the community and with
338 trans-racial, cross-racial conversation happens without bias. This will not happen
339 without conversation. He asked if the City could commit to providing what is needed
340 for this kind of conversation.

341
342 Vice-Chair Lee indicated Chair Djevi recommended the three things and Mr. Brooks
343 recommended to summarize it into the statement paragraph.

344
345 Mr. Brooks indicated that was correct.

346
347 Vice-Chair Lee asked if that paragraph would go under the Commitment Section and
348 be another bullet point.

349
350 Mr. Brooks agreed.

351
352 Vice-Chair Lee thought Chair Djevi was very specific in what he was calling out but
353 then Mr. Brooks summarized it in a higher tier.

354
355 Mr. Brooks explained the idea behind it was that these commitments will drive all of
356 the problem statements. To have it so specific at the commitment level to policing
357 and specific practices in policing, makes it really difficult to relate those to each of
358 the problem statements but if they call out specifically that every department needs to
359 focus on equity related challenges and call out the police, that is actually something
360 that can be adopted and grow with as they start to get into each of the problem
361 statements and as those problem statements start to evolve because they may be one

362 thing today but know there are so many other things that the City needs to work on as
363 well and those problem statements will start to change in the future as well.

364
365 Vice-Chair Lee thought maybe just committing to prioritizing department equity
366 challenges in policies and practices because equity challenges are kind of vague but if
367 they are talking about addressing the policies and practices of the City’s departments
368 that are causing the equity challenges, maybe put it in the initial part instead of in the
369 example. She indicated she was fine with it.

370
371 Commissioner Peju thanked Mr. Brooks for giving context and Chair Djevi for also
372 providing more context. She thought the summary felt very different from the
373 feedback that Chair Djevi gave. She indicated she would not be comfortable with
374 this. She would love to hear more about what Mr. Brooks says about the difficulty.
375 She understands that things change but she thought that they can date this, just like
376 with amendments. She thought what Chair Djevi is bringing from the MAC and this
377 specific, there could always be subsections. She thought the summary looked quite
378 different from what was suggested, and she would prefer to have it more in line with
379 what Chair Djevi is asking for.

380
381 Commissioner Becker indicated she had some different thoughts as well. A part of it
382 for her is this last statement from Chair Djevi about Providing opportunities for cross-
383 cultural and cross-racial conversations, is incredibly valuable and she hoped things
384 that will start seeing the action plan section of this process. She is trying to think
385 about Breaking the cycle of school-to-prison pipeline and mass incarceration does
386 feel like hard to wrap into the thirty-thousand-foot summary but the first statement
387 about Practicing fair and bias free policing that respects the human rights of all
388 individuals, it does feel like it is within the summary section. She thought it might be
389 a matter of hearing a little bit more about how the break in the cycle, she was trying
390 to think about it in the context of the commitments themselves and maybe
391 CultureBrokers can help to provide more context around that as well.

392
393 Commissioner James thought Commissioner Becker’s comments are what he feels as
394 well. His question is, are the three things that Chair Djevi wrote more of a next step
395 or is that a part of the step the Commission is looking at right now.

396
397 Mr. Brooks thought one of the difficult things for the Commission not being involved
398 with staff on a day-to-day basis is just realizing how staff got to the problem
399 statements and priorities that they came up with. Knowing that policing is such a big
400 issue in the community and something that they all personally relate to, staff really
401 wanted to prioritize and one of the reasons why he was brought in was to really to
402 work to change things from within the organization. He understood and agreed that it
403 does include policing and the Police Department has been working on that and
404 continue to focus on that but there were three priorities on the three problem
405 statements, diversifying the workforce, diversifying Boards and Commissions, and
406 using a racial equity lens in everything the City does. Those are the three priorities

407 that they wanted to tackle first and get down immediately as a foundation in order to
408 create the capacity to tackle some of the more specific problems down the road.
409 Those problem statements will not stay the same long term and will change and
410 evolve. All of these are things he wants to tackle, and he is excited about this. He
411 indicated he can certainly take another look at this statement and try to be a little
412 more specific related to Chair Djevi’s comments. He indicated he was not afraid to
413 make some radical changes with police and he did not want to give the indication that
414 was what he was trying to do but he also wanted to be respectful of the SREAP
415 document in its current form and what they are prioritizing and trying to do as a City.
416 The hope is that if they keep it narrow and do these three things really well, it will set
417 them up even better to tackle some of the things on the list.

418
419 Commissioner James thought if there was a way of keeping Chair Djevi’s three points
420 somewhere so that they do not get lost as summaries are done.

421
422 Mr. Brooks did not think it was hurtful to be a little more specific, especially knowing
423 that the Police Department is already working on these things and a priority for the
424 City.

425
426 Commissioner Allen indicated he did like how the summary is capturing at a high
427 level and actually some of the deeper details of what Commission Djevi pulled out
428 and Mr. Brooks will probably figure out another way to go deeper with this. He
429 indicated he was fine with the direction this is headed.

430
431 Youth Commissioner Xie was curious on how exactly Mr. Brooks is helping and
432 having discussions with Roseville Area Schools to help break the school to prison
433 pipeline. She noted she would like more specifics on that.

434
435 Chair Djevi noted for the sake of time he wondered if Youth Commission Xie and
436 Mr. Brooks could connect later or put this on as an agenda item for the next meeting
437 so that the meeting can stay on schedule.

438
439 Vice-Chair Lee explained Mr. Brooks’s example in the summary kind of more
440 particularly covers the first point and the third point could be used as an example in
441 the other commitment that talks about improving engagement with community
442 members and then the second point, could be used as an example under developing
443 relationships and increase collaboration with community leaders. After reading the
444 commitments she liked the wording “breaking the cycle” because most of the
445 commitments are improving engagement and developing relationships, it is all very
446 good but less strong than breaking cycles.

447
448 Youth Commissioner Xie indicated she read the document and thought most of it is
449 good but there is something she would propose to change. It is that she sees the
450 document has a lot of proclamations and saying things like “everyone should feel safe

451 in Roseville regardless of creed, gender, etc.”, she would like to see more action items
452 and how they are planning to do it rather than statements.

453
454 Mr. Brooks explained the document reviewed is the foundation of the document. A
455 lot of work has gone into creating the entire document and this is just the foundation
456 of it. Right now, the strategy team at the City of Roseville has been working to
457 develop, they have finalized three problem statements that he previously mentioned
458 and underneath each of those problem statements is a long list of actionable steps that
459 has to happen over the next couple of years. That information will be presented to the
460 HRIEC at some point to keep them in the loop and updated.

461
462 Ms. Lisa Tabor, CultureBrokers thought Mr. Brooks did great in talking about all of
463 this and the intention behind the narrative section. She thought she would just
464 reiterate that the narrative section is intended to be the foundation for the work and
465 provides more of a stable kind of framework for approaching the overall equity work
466 and being really clear about those commitments. It is the second part that Mr. Brooks
467 is talking about, the actual strategic improvements that the Organization will make
468 that are more fluid and is expected to be updated on a very routine basis. That is
469 where the City as an organization focuses its efforts to make those improvements
470 with excellence. To actually deliver really significant measurable results and in that
471 the process of doing that the City learns about how to make things happen and it
472 learns about where there are challenges, it learns more about the communities
473 themselves, the communities of color especially. It learns about how to be successful
474 in this work and then applies that to new problems.

475
476 Ms. Tabor indicated at a certain point, the City determines this problem is very close
477 to being solved or is well on its way to being improved consistently year over year
478 and so then a different problem can be pulled in to spend the City’s resources solving.
479 Those are, by her advice, limited to three things, three improvements. Those are
480 significant structural improvements that are going to take a ton of resources and
481 attention to have happen in a way that delivers those measurable results and excelling
482 at those measurable results.

483
484 Commissioner Peju thought it would be useful for her to know who the members are
485 of the Strategic Team. She wondered if before they even get into the down and dirty
486 if it is possible to have organized listening sessions like they had in Brooklyn Park at
487 the HRIEC there. She thought as a Commission, each month for two hours, talking
488 about commitments, where she questioned where all of this was coming from. It
489 seemed to her that a step has been missed in terms of Ms. Tabor coming in as their
490 CultureBrokers and Mr. Brooks being hired. She wondered if there were listening
491 sessions going on in the community. As a representative, some of the conversations
492 she has had, there are not those connections happening.

493
494 Chair Djevi indicated one thing he did when the document was given to him was, he
495 shared it with people in his circle and asked for feedback on what they think and what

496 was missing that should be added. That was how he was able to provide those three
497 points to the document. He thought the Commission as individuals should try to do
498 that outreach in their own circles so that when they bring things back, they have some
499 input from people in their circles. That does not take away from the point made
500 earlier which is to have community input before these things are finalized.

501
502 Mr. Brooks indicated he did provide some information on the Strategy Team in an
503 email that was sent shortly after the last HRIEC meeting and asked the Commission
504 to refer back to that. It does include representation from all of the departments
505 throughout the City. He noted he has been working with department heads and the
506 Strategy Team to get to this point and he did think that they maybe could have done a
507 better job at setting the stage and expectations for what they were looking for from
508 the HRIEC on this document. This document is an internal focus document and is
509 very much focused on input on how they do things internally so that staff can then
510 make a deeper impact externally. That is why, when the Commission looks at the
511 problem statements, they do not appear to be externally focused. They are
512 intentionally internally focused. To Commissioner Peju's point on having
513 community feedback and discussions, he did know that it is on Council's radar to
514 have more of those visioning, listening sessions and is something coming down the
515 pipeline. That is one way that the HRIEC could be involved in both lending its voice
516 and perspective but also reaching out their networks to gather some feedback on that.

517
518 **d. Discussion of Work Plan Direction**

519 Chair Djevi summarized how the Commission got to this point in the Work Plan and
520 indicated the Commission does not exactly know what their role will be in the Action
521 Plan. He asked the Commission if they should continue to work through the Work
522 Plan as it has been knowing that there may be more work coming from
523 CultureBrokers. He thought there may be two ways the Commission can do this.
524 Until the Commission knows exactly what tasks they may get from CultureBrokers, it
525 may be good for them to continue to work on the Work Plan. The vision that the
526 Council wanted the Commission to lead on is to engage the community and reaching
527 out to communities, especially ones that do not typically participate in Government.
528 Some of the activities the Commission came up with on the Work Plan were
529 specifically identified to be intentional in trying to reach out to the communities so
530 that they have a way of attracting and retaining people in getting engaged. He would
531 like the Commission to discuss which direction to take to move forward.

532
533 Vice-Chair Lee indicated another point was because there have been new members
534 added after the Work Plan was adopted was to find out the new Commissioners
535 passions, what were they thinking when they joined and maybe what they would like
536 to see happen.

537
538 Commissioner James thought the procedures the Commission has functioned under in
539 the past, from his experience, is that they develop a work plan and go to Council, they
540 approve the work plan and then the Commission works on it. He explained they are

541 in the process of doing the work plan that the Commission presented to the Council,
542 and which was approved in January with an update in April. He thought the
543 Commission needed to continue working on the work plan items until they are done
544 or until the Commission needs to continue on them because not all of them are closed
545 ended and some will need more work going forward. He appreciated that the new
546 members might have ideas but, in the past, the new ideas have traditionally come at
547 the end of the year for the new plan going into January. He did not want to discount
548 what the new members are interested in and what to do and it would be interesting to
549 hear what they have to say but the Commission still has a lot of work on the work
550 plan that needs to get done. He indicated for an example the Commission needs to
551 decide on an essay question to give to the teachers for the new school year learning
552 plan. He thought the Commission needed to work on the work plan and only set it
553 aside for work from CultureBrokers.

554
555 Commissioner Becker indicated she is passionate about community outreach and
556 being able to sort of be a liaison and be able to help support Mr. Brooks and his new
557 role as well as an understanding of the past history of the work that the Commission
558 has done to get CultureBrokers involved in the City, to get the Strategic Plan starting
559 to be implemented. There are some huge strides, and it feels like there is a giant
560 wave building and she thought from her perspective, she needs to have an
561 understanding and did not think there is going to be an answer for them today or even
562 next month, but she did think the Commission needed to be flexible and nimble
563 enough to see what comes at them. When she hears the idea of the Commission's
564 mission, for her, that is currently a little murky because if she were to put herself on
565 an agenda item on the work plan, it would be community outreach because that is of
566 great interest to her, but she wanted to make sure it is in line with the overall mission
567 of the Commission. She asked what they want the mission to be moving forward
568 when there is this wave building of Roseville's efforts in terms of Equity, Inclusion
569 and Diversity. How does the Commission start to create a mission for themselves
570 that is in line with all of the City organizations.

571
572 Commissioner Allen added when looking at the work plan over the last year, it has
573 helped to build up trust and rapport with the City and staff and this Commission has
574 been able to be a part of some things that in the past the Commission was not allowed
575 to be a part of. He noted the Commission was a part of the hiring process and
576 solicitation process for the CultureBrokers and many others when they applied. It
577 opened the door for the Commission for other engagement. He felt, as the
578 Commission is going through this current work plan that they need to strongly
579 consider what should be let go, if there is going to be opportunity as they build out the
580 next work plan, so it does not hold them back from further connecting to the
581 community and building that bridge between the community and the City, as he
582 thought the Commission was designed to do. There is opportunity as things come to
583 land, for example, the Roseville Parade is not going to happen, and he was a part of
584 the lead on that plan. This has him thinking if that stays on the work plan what does
585 it need to look like, so they have room to do more. He thought after each agenda item

586 completed the Commission reassess if it needs to be done anymore or should
587 something else be picked to further align the community, City and Commission.
588

589 Commissioner Haas thought they all want to accomplish everything tomorrow but
590 slow and steady wins the race and he agreed with Commissioner James as far as the
591 work plan and if things need to be changed to accommodate that then the
592 Commission should make those changes and work towards that in future. He agreed
593 with the flexibility and nimbleness idea. He also did not want to get stuck in the
594 weeds on either side and lose focus on the big goal of accomplishing the bigger
595 picture.
596

597 Commissioner Macomber agreed with what Commissioner James discussed. This is
598 an approved plan, and it is a part of the process. The Commission is an advisory
599 board to the City and the Commission cannot just plan its own vision. It gets
600 approved by the City Council. She also agreed with whole idea of being nimble and
601 able to respond, understanding that the Commission still needs to be within the
602 framework of what their mission is as given to them by the City Council. She did
603 also think it is a great idea to take a look at what the Commission has been doing and
604 maybe pick no more than three big priorities to work on and as one gets completed
605 then move to another thing.
606

607 Youth Commissioner Xie thought the direction that the Commission is moving is
608 good and she agreed with all of the points presented and that they have to do
609 whatever it takes to keep that direction going and the direction she is specifically
610 referring to is now compared to when she joined the Commission as a Freshman, they
611 are doing more action and outreach and the Commission definitely has to keep this
612 direction going. In regard to scrapping the work plan she did not approve because it
613 has the essentials for what keeps that direction going which is community and also
614 action.
615

616 Commissioner Peju loved everything that everyone is saying but she has to agree with
617 Commissioner Macomber. She indicated she was on the Commission to support what
618 is going on. She thought the Commission's role is to evaluate and advise. She
619 appreciated that community outreach is on the work plan.
620

621 Vice-Chair Lee understood the Commission worked on the work plan and was
622 approved by the City Council, but her suggestion would be to have a separate meeting
623 to go over the work plan and how new Commissioners want to fit in there. She was
624 also not against getting the work plan amended and getting those changes approved
625 by the City Council, if necessary. She stated the Commission has done a lot of things
626 that are not on the work plan. At the end of the year the Commission gives a report to
627 the City Council on what the Commission has done.
628

629 Chair Djevi liked the idea of having a special meeting about how the work plan
630 should move forward. He asked the Commission to think about possible visions and
631 ideas for further discussion.

632
633 Commissioner Peju moved and Commissioner Becker seconded a motion to schedule
634 a special HRIEC meeting to discuss the work plan. Motion passed 8 ayes, 1 nay
635 (James).

636
637 Chair Djevi asked when the special meeting should be scheduled.

638
639 Vice-Chair Lee thought Mr. Brooks should send out an email requesting meeting
640 dates.

641
642 **e. Discussion on the Essay Contest**

643 Commissioner James thought the Commission needed to decide which Essay question
644 out of the four to move forward with. He also indicated he would like to have another
645 Commissioner volunteer to help with this work plan item. He reviewed the process
646 for moving forward with the Essay Contest.

647
648 Commissioner Haas volunteered to help out where needed on the Essay Contest.

649
650 Youth Commissioner Xie explained she liked question four “What kinds of activities
651 or actions can help students become more involved with the community?” because it
652 serves a double purpose because it helps them and lets them hear the students voice
653 about what they want to City or community to do to get them more involved. It could
654 be a topic and something that could be of help to them.

655
656 Chair Djevi indicated he had a conversation with Commissioner Palmquist who
657 expressed her desire to work on the Essays because she really likes working with
658 youth. He indicated he liked question one “How can the community re-connect after
659 the pandemic?”, because it is going to be around how people lived through the
660 pandemic and how they are getting back to some normalcy after the pandemic.
661 Because of the time they are going through, that question makes the most sense to
662 him.

663
664 Commissioner Becker explained she was thinking of maybe blending question one
665 and four because she agreed with both of them. She thought the first one was very
666 timely and would prompt a good number of submissions and the fourth one feels like
667 a nice way for the Commission to gather input and data.

668
669 Commissioner Lee indicated she also liked question one because a lot happened
670 during the Pandemic so people could incorporate their response to everything that
671 happened during the Pandemic. She thought students could write to issues of the
672 larger community. Getting insight into question four is great but she thought they can

673 also respond to things that the City can do for the whole City and not just youth. She
674 was also fine with combining question one and four.

675
676 Commissioner Allen indicated he liked combining questions one and four.

677
678 Commissioner Peju indicated she also liked combining questions one and four.

679
680 Commissioner Macomber also liked combining questions one and four together.

681
682 Chair Djevi thought from what he has heard to combine questions one and four and
683 formulate the questions as done in the past.

684
685 Commissioner James thought that was fine and could be combined in order to
686 proceed with that.

687
688 **Other New Business or Reports**

689 **a. Monthly Proclamation Update**

690 Mr. Brooks updated the Commission on June proclamations that the City Council
691 recognized. He also reviewed upcoming proclamations with the Commission.

692
693 **b. Consideration of Recommendation of Conversion Therapy Ban**

694 Mr. Brooks reviewed the recommendation of Conversion Therapy Ban item for the
695 Commission to consider. He asked for the Commission to discuss whether they
696 would like to bring this forward to the City Council as a recommendation.

697
698 Vice-Chair Lee asked Mr. Brooks what proposal he would recommend the
699 Commission choose.

700
701 Mr. Brooks indicated his recommendation would be to stay with the parameters of
702 what many of the other cities throughout the State have gone with which would be to
703 adopt an ordinance prohibiting the use of conversion therapy practices on children
704 under the age of 18 within the City of Roseville with civil penalties, in the form of an
705 administrative fine. Most of them have some sort of administrative fine established
706 for the first offense and then it increases with subsequent offenses. In this case, he
707 believed the increase is already built into the City Code that it would increase with
708 subsequent offenses.

709
710 Chair Djevi opened the floor for Commission discussion.

711
712 Commissioner Macomber asked if Mr. Brooks could provide some clarification on
713 the part that says, “this did not apply to clergy”, so in other words, she wondered if
714 she were correctly understanding that a form of conversion therapy taking place led
715 by a clergy man would not be subject to this rule. She also asked what are the kinds
716 of organizations or professionals that would conduct conversion therapy.

717

718 Mr. Brooks explained it is within the scope or religious clergy to advise families on
719 issues related to their beliefs. A recent study showed that eighty percent of all
720 conversion therapies are done by clergy while the rest would be done by mental
721 health practitioners. He reviewed some of the kinds of professionals that perform
722 conversion therapy.

723
724 Commissioner Becker stated sort of in line with CultureBrokers, the Strategic Plan
725 and the commitments the Commission have all been a part of reviewing, she would
726 recommend moving forward with something like this. She was not quite sure what a
727 proclamation feels important and relevant in light of the other work the City is doing.
728 She was not sure if there is enough of an impact around that. She did like “adopt an
729 ordinance prohibiting the use of conversion therapy practices on children under the
730 age of 18 within the City of Roseville with civil penalties, in the form of an
731 administrative fine.” for that reason. She thought in terms of the narrative that is one
732 their racial equity and inclusion statement it does feel like the Commission should do
733 something about this because to not do something does not align with what the City is
734 doing in terms of inclusion and respect.

735
736 Commissioner James indicated he liked “adopt a proclamation denouncing the
737 practice of conversion therapy or related treatment” and “adopt an ordinance
738 prohibiting the use of conversion therapy practices on children under the age of 18
739 within the City of Roseville with civil penalties, in the form of an administrative
740 fine.”, because it does not seem like each one is mutually exclusive of the other. A
741 proclamation could be made as well as adopting an Ordinance.

742
743 Mr. Brooks indicated both could be made but if the Commission were to proceed with
744 an Ordinance, that would be a proclamation and then some. He did not think the
745 Commission needed to recommend both. There could also be a recommendation to
746 the State to proceed with some State Legislation as well because this would only be
747 specific to the City of Roseville.

748
749 Commissioner James thought a proclamation could be done fairly quickly and would
750 fit with the LGBTQIA+ proclamation whereas an Ordinance will take time to do with
751 drafting it and the reading of it as well Council approval. If they cannot do both than
752 he would recommend the second one.

753
754 Youth Commissioner Xie indicated she liked combining the first two.

755
756 Chair Djevi indicated he did some reading on this and he did not read in the literature
757 anything about exempting the religious clergy from this kind of ordinance or
758 proclamations. He asked Mr. Brooks to comment on how he came up with exempting
759 the clergy.

760
761 Mr. Brooks explained the idea and best practice with this is that it is morally
762 defensible to, when the ordinances are similar. Once it starts to get into controlling

763 what religious clergy can do as it relates to their beliefs and their constituents, it starts
764 to get into these very difficult legal areas where the City may end up going to court
765 over this. Anytime there is infringement on religious liberties it gets very difficult
766 and would be very difficult of the City to maintain. That is why most cities went the
767 route of not including religious clergy within this.

768
769 Chair Djevi thought the Commission cannot do anything to put the City in legal
770 jeopardy of lawsuit and he could understand that but when Youth Commissioner Xie
771 and other Commissioners are pointing out that if they are exempting eighty percent of
772 the people who practice than, are they ok with taking twenty percent.

773
774 Commissioner Macomber thought the community thought of this as a problem and
775 understanding it and also those affected, the LGBTQIA+ community seeing the City
776 take this stand and is positive to more than twenty percent of those.

777
778 Mr. Brooks reviewed conversion therapy statistics in the US with the Commission.

779
780 Commissioner Peju thought this was a conversation that should be continued to
781 discuss further. She agreed with Youth Commissioner Xie because it feels like
782 window dressing because a large part of the people causing the harm are not included
783 in this. She questioned what she would be advising and recommending if a large part
784 of the people causing the harm are not going to be held accountable. In a personal
785 capacity, she is a person of faith, so she thought there is a way that if they choose and
786 recommend something to the City Council, there is a way to work at it and not just
787 say the Commission did it just to tick it off and say they are one of the cities to ban it.
788 She thought some work could be done to get something good accomplished.

789
790 Chair Djevi wondered if there could be something more specific to Roseville and find
791 a way to propose something like Golden Valley has done.

792
793 Mr. Brooks thought it was something possible to pursue an ordinance. To
794 Commissioner Peju's point, this is sort of a band aid with more work to be done and
795 he thought the Commission needed to send a message to the State that there needs to
796 be some legislation made and then continue this work.

797
798 Vice-Chair Lee asked if the motion could include religious clergy because it is a
799 recommendation and if the Council did not want to include that group it could be
800 removed.

801
802 Mr. Brooks explained the Commission can make any recommendation, but he
803 thought if including religious clergy is going to jeopardize this than he did not think it
804 should be included. He indicated he would need to talk to the City Attorney to find
805 out his recommendation as well.

806

807 Commissioner Peju noted she could sit down with the City Attorney and Mr. Brooks
808 about language because it does not have to be language that penalizes or restricts
809 religious clergy rights but there is a way to get around that.

810
811 Commissioner Allen moved and Commissioner Macomber seconded a motion to
812 recommend to City Council to propose moving this forward to the next step, based on
813 the language in ordinance proposal two with an administrative fine for the first
814 offense at one thousand dollars and to ask the City Council to send a message to the
815 State legislature banning conversion therapy. Motion passed unanimously.

816

817 **c. Staff Report**

818 Mr. Brooks indicated they are near the anniversary of the death of Mr. Floyd and
819 there will be a presentation from all of the department heads launched by the Police
820 Department coming up on June 7th at the City Council meeting.

821

822 **Announcements**

823 Chair Djevi asked if there was any way the video of Vice-Chair Lee’s conversation could be
824 added to the website.

825

826 Mr. Brooks indicated he would connect with communications on that.

827

828 **Future Agenda Items**

- 829 a. Discussion about proclamation recommendations
- 830 b. Open letter about Daunte Wright
- 831 c. May being the month of Mental Health Awareness
- 832 d. Remembering the death of Mr. Floyd

833

834 **Adjournment**

835

836 Commissioner Peju moved and Commissioner James seconded a motion to adjourn. Motion
837 passed unanimously.

838

839 Chair Djevi adjourned the meeting at 9:18 p.m.

840

841 Respectfully submitted,

842

843 Sue Osbeck

844 *TimeSaver Off Site Secretarial, Inc.*

**Roseville Human Rights, Inclusion and Engagement
Commission**

Agenda Item

DATE: June 16, 2021

ITEM:

ITEM DESCRIPTION: Essay Subgroup Recommendations Discussion

Background

- An expanded subgroup of HRIEC members worked to finalize the language of the proposed essay topic and have prepared some implementation ideas for the commission to consider.
- Subgroup consisted of Commissioners James, Peju, and Haas with Lee and Djevi cc'ed

Essay Subgroup Recommendations For Discussion

Here is the update/summary of the essay contest sub-committee meeting on 6/7/21

Suggested Topic:

How can our Roseville community reconnect after the pandemic? What ideas do you have for you and your fellow students to become more involved in helping to improve and unite the community?

- We propose to open up the essay contest to all Roseville students who would be in grades 6, 7 and 8, whether they attend a Roseville public school or not, including parochial, charter, and home schooled students.

- We propose expanding the methods or submissions to include:
 - essays or poems
 - visual arts (posters, collages, drawings, etc)
- We encourage students to respond in their native language. The commission will need to decide how to evaluate submissions in languages other than English.
- We propose that the essay subgroup read/screen all submissions and then refer the 10-15 best submissions in each category for the entire commission to rate according to the rubric.

- We propose awarding prizes in this manner:

Each grade level will have 4 prizes: first and second in these categories: written submissions (1st and 2nd); visual submissions (1st and second)

- We propose changing the name of the contest. Two possibilities generated at the meeting:

Young Voices Contest

Expressions/Essay Contest

City of Roseville HRIEC 2021 Work Plan						
	Essay Contest	Rosefest Parade Engagement	Community Feedback Response	Commission Recruitment	Commission Interviews	Commission Onboarding
Lead	Richard/Beverly	Monica/Etienne/Keith	Grace/Etinne/Beverly	Cat/Beverly		
Goal		Promote inclusivity in our community	Increase community engagement/communication	Increase community participation and diversity of applicants		
JAN			Subgroup to research current state - how does community contact HRIEC currently?	Commission discuss assisting city with spreading the word about open commission seats. Specifically assist with outreach to traditionally underrepresented groups	Cat & Beverly with staff review 2021 interview process and questions, propose revisions.	
FEB		Start theme discussions. May tie into the larger parade them or focus on work of HRIEC. Attend other commission meetings to encourage parade attendance and sign-up.	Subgroup to research what other cities do/ best practices	Beverly develops recommendations and assist with youth commissioner recruitment.	Cat & Beverly with staff bring update and request for feedback.	Cat & Beverly observe 2021 onboarding process for commissions. Review onboarding materials.
MAR		Staff submits application for spot in the parade	Subgroup to come up with proposal for response plan.	Cat & Beverly with staff review commission recruitment process and evaluate 2021 process		
APR	Commissioners submit essay topic suggestions by May meeting	Coordinate with other groups and encourage attendance, may be part of HRIEC parade group.				
MAY	Commission discusses and narrows down topics.	Email commissioners reminders	Subgroup to present plan to commission for discussion.	Cat & Beverly research best practices, develop recommendations for 2022 recruitment cycle.	Cat & Beverly research best practices, develop recommendations for 2022 interviews	Cat & Beverly research best practices, develop recommendations for 2022 onboarding cycle
JUN	Commission selects final topic for essay and sub group is appointed to finalize wording for essay contest	Order t-shirts if needed. Purchase candy.	Commission approves plan.			
JUL	Sub-group submits draft essay topic to commission for discussion/ approval	Parade				
AUG	Final vote by commission on topic wording; contest rules and topic mailed to teachers prior to start of school					
SEP						
OCT	Discuss rubric for scoring					

NOV	Finalize rubric					
DEC						

Other work:

Renaming of Pocahontas Park - HRIEC to monitor and participate in Parks and Rec Commission plans as appropriate. (Kathy Macomber to attend meetings as possible.)

Shoreview Programming (Rebecca/staff)

Work with other commissions (Monica/Etienne) - as needed

City of Roseville HRIEC 2021 Work Plan							
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Goal		Promote inclusivity in our community	Increase community engagement/ communication	Increase community participation and diversity of applicants			
JAN			Subgroup to research current state - how does community contact HRIEC currently?	Commission discuss assisting city with spreading the word about open commission seats. Specifically assist with outreach to traditionally underrepresented groups	Cat & Beverly with staff review 2021 interview process and questions, propose revisions.		Clarify details for the Community Contact List & ask commission for existing relationships to add or leverage.
	Certificate of involvement from City Discuss gift card depending on # of submissions Post some submissions on website? Consider some honorable merit & interviewed on CTV Use gift cards from local businesses to support them as well	Ensure groups reached out to are apolitical Are 2 spots held each year? Commissioner Djevi volunteered as liaison to parade committee Make a list of communities not typically involved in local government & rotate through those groups each year Rebecca to clarify if 2 spots in addition to HRIEC/Commission spot	Reviewed what commissions and city & city departments are doing Grace will send compiled research. It will be in Feb packet Next month looking at what other cities are doing.	This is part of Strategic Racial Equity Action Plan. Tracking demographics of who are applying & how often & who is interviewed. How many are applying? This is "on hold" for HRIEC work plan as it is being discussed with consultant.	This is "on hold" for HRIEC work plan as it is being discussed with consultant.	Youth commissioner voting Rebecca will provide staff report for Feb meeting Onboarding team - process (make time/commitment to meet&greet) - Richard Before first meeting - talk to new commissioners ahead of time Forward P&R handbook to Richard/Beverly	Ask all of commission for any pre-existing relationships with those who may want to be opinion leader or liaison Rebecca resend google form linkS
FEB		Start theme discussions. May tie into the larger parade them or focus on work of HRIEC. Attend other commission meetings to encourage parade attendance and sign-up.	Subgroup to research what other cities do/ best practices	Beverly develops recommendations and assist with youth commissioner recruitment.		Richard & Beverly observe 2021 onboarding process for commissions. Review onboarding materials.	Begin collecting names, institutions, and businesses. 10 minute brainstorming session at commission meeting.

City of Roseville HRIEC 2021 Work Plan							
	Essay Contest	Rosefest Parade Engagement	Community Feedback Response	Commission Recruitment	Commission Interviews	Commission Onboarding	Community Outreach
Lead	Richard/Beverly	Monica/Etienne/Keith	Grace/Etinne/Beverly	Cat/Beverly			Monica/Etienne/Keith
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Etienne reached out to Native American group.

Brainstormed ideas with Joanna. Subgroup will bring back suggestions for March meeting. Contest ends March 15. Once we know # of submissions, will be able to refine showcase. Have a summary to discuss

Last year highlighted a proclamation (LGBTQIA) - could this be a criteria? Didn't do the event with the Hispanic group. With renaming Park, could tie that to Native American. Beverly would like young Asian Americans because discrimination is occurring. Decision: Asian American proclamation - (inviting KOM) and Native Americans (Allen & Plan Hispanic Heritage Month for 2022 Theme: COVID vaccine - wearing masks decorated solidarity

Looked into what other cities did. Making progress. Next month can present recommendations

Address application under youth commission item

Send Dept. of Admin link to open meeting law videos to Richard. Will look to get feedback from upcoming commissioners.

Passing this off to Keith. Attach list to each month agenda.

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	Essay Contest	Rosefest Parade Engagement	Community Feedback Response	Commission Recruitment	Commission Interviews	Commission Onboarding	Community Outreach
Lead	Richard/Beverly	Etienne/Keith	Grace/Etienne/Beverly	Strategy Team		Richard/Beverly	Etienne/Keith
JAN	<p>Certificate of involvement from City</p> <p>Discuss gift card depending on # of submissions</p> <p>Post some submissions on website?</p> <p>Consider some honorable merit & interviewed on CTV</p> <p>Use gift cards from local businesses to support them as well</p>	<p>Ensure groups reached out to are apolitical</p> <p>Are 2 spots held each year?</p> <p>Commissioner Djevi volunteered as liaison to parade committee</p> <p>Make a list of communities not typically involved in local government & rotate through those groups each year</p> <p>Rebecca to clarify if 2 spots in addition to HRIEC/Commission spot</p> <p>Review proclamations for participation</p> <p>May 1st is deadline for groups to be in place.</p> <p>KOM, Native American group (tie in with Pocahontas park renaming), Grand Marshal idea?</p> <p>Look to confirm group at March meeting</p>	<p>Reviewed what commissions and city & city departments are doing</p> <p>Grace will send compiled research. It will be in Feb packet</p> <p>Next month looking at what other cities are doing.</p>	<p>This is part of Strategic Racial Equity Action Plan.</p> <p>Tracking demographics of who are applying & how often & who is interviewed. How many are applying?</p> <p>This is "on hold" for HRIEC work plan as it is being discussed with consultant.</p>	<p>This is "on hold" for HRIEC work plan as it is being discussed with consultant.</p>	<p>Youth commissioner voting</p> <p>Rebecca will provide staff report for Feb meeting</p> <p>Onboarding team - process (make time/commitment to meet&greet) - Richard</p> <p>Before first meeting - talk to new commissioners ahead of time</p> <p>Forward P&R handbook to Richard/Beverly</p>	<p>Ask all of commission for any pre-existing relationships with those who may want to be opinion leader or liaison</p> <p>Rebecca resend google form links</p>
FEB		<p>Start theme discussions. May tie into the larger parade them or focus on work of HRIEC. Attend other commission meetings to encourage parade attendance and sign-up.</p>	<p>Subgroup to research what other cities do/ best practices</p>	<p>Beverly develops recommendations and assist with youth commissioner recruitment.</p>		<p>Richard & Beverly observe 2021 onboarding process for commissions. Review onboarding materials.</p>	<p>Begin collecting names, institutions, and businesses. 10 minute brainstorming session at commission meeting.</p>
March	<p>Brainstormed ideas with Joanna.</p> <p>Subgroup will bring back suggestions for March meeting. Contest ends March 15. Once we know # of submissions, will be able to refine showcase. Have a summary to discuss</p>	<p>Etienne reached out to Native American group.</p> <p>Last year highlighted a proclamation (LGBTQIA) - could this be a criteria? Didn't do the event with the Hispanic group. With renaming Park, could tie that to Native American.</p> <p>Beverly would like young Asian Americans because discrimination is occurring.</p> <p>Decision: Asian American proclamation - (inviting KOM) and Native Americans (Allen & Xie work on KOM)</p> <p>Plan Hispanic Heritage Month for 2022</p> <p>Theme: Covid vaccine - wearing masks</p>	<p>Looked into what other cities did. Making progress. Next month can present recommendations</p>	<p>Address application under youth commission item</p>		<p>Send Dept. of Admin link to open meeting law videos to Richard. Will look to get feedback from upcoming commissioners.</p>	<p>Passing this off to Keith. Attach list to each month agenda.</p>

April

Potentially do interviews with CTV, Certificate Blurb in newsletter directing to website Recognition at City Council meeting Richard will contact CTV, Rebecca can reach out to students regarding specific privacy release	Keith reached out to KOM - will get back to him. Etienne reached out to NA community. Reaching out to others in the area. 10 -15 members for KOM Etienne will reach out to other commissions w/ date and what we hope to do.	Wait until April provide email update	Pushing info to students in late May or even early July. Ask Cmsr. Xie to help spread word	Strategy team working on this in a larger capacity	Onboard new commissioners	
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Roseville Human Rights, Inclusion and Engagement Commission

Agenda Item

DATE: June 16, 2021

ITEM:

ITEM DESCRIPTION: Support of 2021 Proclamations Discussion

Background

The list of 2021 Proclamations to be made by the City Council has been approved and is ongoing each month. HRIEC appointed a subgroup to review ways in which HRIEC can provide additional support to the 2021 monthly proclamations. An additional discussion is needed by HRIEC on additional action that may be attached to future proclamations.

In the special meeting held June 9, 2021, HRIEC members agreed to identify a monthly proclamation they are passionate about and develop an idea to support it through additional action, policy, or celebration. This agenda item is a carry over from this special meeting.

Recommendation

This agenda item is for discussion purposes and to assign tasks/projects to each monthly proclamation to come.

Attachments

2021 Proclamations List

2021 Proclamations Subgroup Report

2021 Proclamations

Month	Proclamation	City Council Meeting	Notes
January	MLK Jr. Day	January 4	Looking to incorporate more volunteer opportunities in 2022
January	Human Trafficking Awareness Month	January 4	Working with CTV, RPD & other partners on educational event
February	Black History Month	January 25	Theme “The Black Family: Representation, Identity and Diversity”
March	Women’s History Month	February 22	Valiant Women of the Vote: Refusing to Be Silenced.
April	Fair Housing Month	March 22	CC adopted a fair housing policy Nov. 5, 2018. Information on city website: https://www.cityofroseville.com/3048/Fair-Housing
April	Days of Remembrance	March 22	
May	Asian American and Pacific Island Heritage Month	April 26	
May	Mental Health Awareness Month	April 26	NAMI – “You are not alone” campaign
May	Older Americans Month	April 26	“Communities of Strength” https://acl.gov/oam/2021/older-americans-month-2021
June	LGTBQIA+ Month	May 17	
July	Americans with Disabilities Month	June 21	
September	Hispanic Heritage Month	September 13	September 15- October 15 Hispanics: Be Proud of Your Past, Embrace the Future
September	Constitution Week	September 13	September 17-23
October	Indigenous People’s Day	October 11	October 11

Proclamations Sub Group Report (James, Macomber)

Below are suggestions of ways to supplement and support the proclamations issued by City Council:

1. Create a permanent link on the city web page directing users to additional information and links to appropriate resources regarding topic surrounding the current month proclamation(s); “ Here is a link to some additional information about this month’s proclamation(s)”
2. Have the same link (as above) included on each department and commission web page
3. Send the next two month’s proclamations themes to each department and commission so they are aware of the proclamation and can incorporate activities or actions that coincide with the monthly theme. (two months ahead will give some time to make plans/recognize the proclamation theme easier for the department/commission.
4. Investigate leveraging local organizations (Lions Club, Chamber of Commerce, etc) to buy into recognizing and potentially implementing activities that complement the proclamation.
5. Investigate more ways to coordinate with Nine North and perhaps Axios to highlight monthly proclamations.
6. Regularly include the same information from the city web page (#1 above) in the city newsletter. The information would cover the months appropriate for the newsletter and would be a permanent part of the newsletter.
7. Ask the library to work with us to:
 - display the proclamation theme on a poster situated on an easel as a stand alone display that also references the curated collections as below:
 - curate a list of books appropriate to the proclamation theme for the month
 - curate a list of videos appropriate for the theme

**Roseville Human Rights, Inclusion and Engagement
Commission**

Agenda Item

DATE: June 16, 2021

ITEM:

ITEM DESCRIPTION: Staff Updates

Background

Staff will provide updates on the following:

- **SREAP Updates**
- **Communications Plan**
- **Joint Meeting with City Council – set for July 12, 2021**
- **HRIEC Recommendations Update – Just Deeds and Conversion Therapy Ban Ordinance**
- **In Person Meetings to likely resume in July**
- **Equity Update from Department Heads at June 21 Council Meeting**