

Roseville Parks and Recreation Commission

Agenda Item

Date: November 1, 2022

Item No: 3

Item Description: Approval of Minutes of the October 4 Meeting

Background:

Enclosed is a draft of the minutes of October 4, 2022. Please be prepared to approve or amend.

Requested Commission Action:

Approve/amend meeting minutes of October 4, 2022.

Attachments:

- A. Meeting Minutes, October 4, 2022.

**ROSEVILLE PARKS AND RECREATION COMMISSION
MEETING MINUTES FOR
October 4, 2022 6:30 p.m.**

PRESENT: Arneson, Baggenstoss, Dahlstrom, Hoag, Matts-Benson, Ybarra
ABSENT: Boulton, Brown, Lenhart,
STAFF: Johnson, McDonagh

1) INTRODUCTIONS

2) ROLL CALL/PUBLIC COMMENT

Roll Call Commissioners: Arneson, Baggenstoss, Dahlstrom, Hoag, Matts-Benson, Ybarra

Chair Dahlstrom called for public comment by members of the audience. No audience members were present.

3) APPROVAL OF MINUTES – SEPTEMBER 6, 2022 MEETING

Commissioner Matts-Benson moved to approve the minutes. Vice Chair Hoag seconded.

Roll Call

Ayes: Arneson, Baggenstoss, Dahlstrom, Hoag, Matts-Benson, Ybarra

Nays: None.

Abstain: None

4) REVIEW REQUEST FOR PROPOSAL FOR THE CEDARHOLM COMMUNITY BUILDING AND GOLF COURSE KITCHEN/GRILL VENDOR

Staff discussed how Granite City was the kitchen/grill vendor at Cedarholm from April through mid-September, but that agreement was terminated earlier in September. Staff discussed the history and background of the use of a kitchen/grill vendor at Cedarholm. Granite City operated the kitchen/grill from April-mid September, 2022, in which the agreement was terminated.

Staff reviewed the background on pursuing a kitchen/grill vendor and the draft request for proposal.

At its construction, the plan for the Community Building was both to strengthen golf operations, but also for a vision of year-round use and a broad range of recreational opportunities.

Since its construction, that vision has come to fruition with a wide variety of recreational events including, but not limited to, Candlelight Snowshoeing, nordic skiing, Open Mic Night, Designer

Handbag Bingo and much more. Additionally, more than 200 building uses and \$61,000 in revenue was generated in 2019 (the last full year before the COVID-19 pandemic).

Part of that original vision for the Cedarholm Community Building included a third-party vendor who could operate the kitchen and grill area at a higher level than City staff.

A draft RFP was included in the packet. It allows proposers to use their expertise to propose to the City on how they can supplement the City's vision.

A tentative timeline could be:

- RFP Issued – October 2022
- Proposals Due – December 2022
- Interviews – December 2022/January 2023
- Selection – February 2023
- Move In – April 2023

Commissioner Hoag asked whether staff recommend issuing the RFP. Staff affirmed that they do.

Staff discussed that they will gather a list together of individuals who own restaurants and send the RFP out directly to them in addition to using the City RFP list. Commissioner Matts-Benson also recommend that they contact the public library to help. Staff reiterated that if anyone has any ideas on how to reach groups, they should contact Director Johnson.

Commissioner Arneson recommended that staff encourage any potential vendor to make sure their brand is prevalent in the building, as that didn't seem to occur with Granite City. Staff agreed and mentioned that that was encouraged of the previous vendor, but they were not interested in doing so.

Commissioner Hoag motioned that the Commission recommends issuance of the RFP as discussed. Seconded by Commissioner Arneson.

Roll Call

Ayes: Arneson, Baggenstoss, Dahlstrom, Hoag, Matts-Benson, Ybarra

Nays: None.

Abstain: None

5) **REVIEW CENTRAL PARK MURIEL SAHLIN ARBORETUM PAVING PROJECT**

Staff shared that the Roseville Central Park Foundation has committed to funding the paving of the currently gravel trails at the Muriel Sahlin Arboretum, up to \$100,000. Staff showed that the current plan is to pave the inner path near the pavilion in concrete (possibly stamped or with an aggregate

finish). Staff reviewed the history of the Foundation's contribution to the arboretum, and their desire to pave the currently gravel pathways to make the arboretum more accessible to individuals with ambulatory disabilities.

Commissioner Matts-Benson asked about ongoing maintenance. Staff confirmed that it will be included in the ongoing Pathway and Parking Lot Fund to budget for future repairs and eventual replacement.

The newly paved pathways are intended to be a six-foot path, as opposed to the main loop around the park which is eight-foot.

Commissioners discussed methods that could be used to discourage bikers in the site including alternate surfacing or pavers at the entrances.

6) **DISCUSS NEXT STEPS IN POCAHONTAS PARK NAME PROCESS**

Staff reviewed engagement that has occurs on project to date, including feedback from Native American groups, Native American individuals, park neighbors and Roseville residents of all backgrounds. This included direct outreach, tabling at summer events and signage in parks.

More than 60 name suggestions were received, including more than 70 submissions.

There was general consensus among Native American individuals (both resident and non-resident) that the name and/or signage should reflect Dakota history on the land. There was some concern from some residents about the ability to pronounce a Native American (Dakota or Ojibwe) name if one is chosen. Staff have also developed some possible resources to review possible names as it relates to Native Americans.

Another piece for feedback that has been relatively consistent is the opportunity to use this process as education through signage or some other method.

Staff proposed the following steps to arrive at a recommendation:

November 1, 2022: Reduce the list of names to a more manageable number.

- Commissioners should bring back their preferred one or two names
- Invite public comment via website, news updates.
- Commission discussion at the meeting.

Following the November 1 meeting, staff and commissioners could gather the additional feedback that is needed.

December 4, 2022: Tentatively plan to reach a name recommendation.

- Additional comment invited.
- Discussion/motion.

Staff also reminded the Commission of Parks and Recreation Administrative Policy #40: Naming Criteria, the City's Racial Equity Narrative and Racial Equity Toolkit.

Staff welcomed any feedback on the timeline or general feedback on the subject.

Commissioner Matts-Benson stated that she supports the proposed steps. She also asked if the City has a policy on land acknowledgment.

Staff responded that the City does not currently.

Chair Dahlstrom also shared his support of the proposed process and said that he feels a desire to do some level of education has been a consistent piece of feedback.

Commissioner Baggenstoss thanked staff for the efforts that they have made to make sincere connections with Native American individual and groups. He asked to staff to send out the list of 60 names to the Native American individuals who have participated to request feedback.

Commissioner Ybarra agreed with Commissioner Baggenstoss that feedback from the Native American groups and individuals should be sought between now and November 1. Staff responded that is planned. Additionally, the website will be updated to solicit this type of feedback.

Commissioner Baggenstoss asked if any of the names on the list are a product of the recent conversation staff have had. Staff responded that many of the names on the list that are a direct result of these conversations.

Commissioner Baggenstoss asked whether receiving feedback from Native American individuals prior to November 1 was reasonable and how that feedback would look.

Staff stated that they would reach out to those individuals seeking their feedback this week. Staff stated that if the Commission feels that there hasn't been sufficient feedback, they could defer their action. Staff stated that any feedback received would be included in the November 1 packet. Additionally, anyone who is interested could also come to the November 1 meeting to provide comment.

Commissioner Matts-Benson asked if individuals could participate on line. Staff replied yes, that will be an option.

Chair Dahlstrom asked if staff could include preliminary translations for any non-English names that have been suggested. Staff stated that they would contact the individuals that they have been working with to attempt to gather that information.

Vice Chair Hoag stated that he would want to make sure that there is an opportunity to vet any potential names, or possibly the final name, with Native American individuals to ensure that a mistake is not inadvertently made.

7) **STAFF REPORT**

- The EnVision Roseville process is under way and included a successful engagement event at the Wild Rice Festival. More than 1,500 people attended that Wild Rice Festival.
- The City is still seeking a Youth Commissioner for the Parks and Recreation Commission.
- There is an update on the Campus Master Plan planned for October 10. At this time the project is not funded and is only in pre-design.

Commissioner Arneson asked what will happen if the EnVision Roseville shows that there is community consensus around an idea that is in conflict with the Campus Master Plan. Arneson stated that the main feedback that he hears about Parks and Recreation is a desire for a Community Center.

Staff stated that they would pass the feedback along and they are confident the EnVision feedback would be a factor in any subsequent decision making.

- Tapped and Uncorked was a successful event and staff thanked FOR Parks for putting the event on.
- Staff summarized the tree planting that is going on in late September and early October.
- There will be two community playground builds, one at Owasso Hills and one at Pioneer Park on Saturday, October 8 and Commissioners are welcome to attend.

8) **OTHER**

Commissioner Arneson asked if there are any updates to Central Park Field # 6 where frost has pushed rubble to the top of the field. Staff have sought quotes for repair but they are extremely costly. Additional short-term options are being pursued.

Meeting adjourned at 7:48p.m.

Respectfully Submitted,
Matthew Johnson, Director of Parks and Recreation

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