

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: January 9, 2023
Item No. : 10.i

Department Approval



City Manager Approval



Item Description: Authorization to Seek Donations for Various City Functions and Events

1 **BACKGROUND**

2 The City Council established a policy in February of 1997 requiring Council approval of formal written request
3 for donations to the city. The city has annually requested support from community groups and businesses for
4 several city functions and special events. The activities that the authorization is requested to seek donations for
5 include:

6
7 Administration Department

8 Spring Volunteer Recognition Banquet
9 Fall Volunteer Recognition Banquet
10 Fall Wellness Fair

11 Fire Department

12 Community Partnerships for purchase of Vehicles, Supplies, & Equipment
13 Cardiac Resuscitation Devices (Monitors, Defibrillators, Automated CPR)
14 Explorer supplies and training
15 Vial of life project
16 EMS Week
17 Night to Unite
18 Family Night Out
19 Animal Rescue
20 Fire Department Community Support Fund
21 Fire and medical safety and prevention materials & supplies

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23 Parks and Recreation Department

24 Tapping Time at Nature Center
25 Community Arts Program
26 Earth Day
27 Summer Concert Series
28 Puppet Wagon
29 Discover Your Parks
30 Cedarholm Events and Leagues
31 Rosefest
32 July 4th Party in the Park
33 Roll in Movies at the OVAL
34 Halloween Event
35 Holiday Craft Fair

36 New Year's Eve Event
37 Wild Rice Festival at HANC
Sweetheart Dance
Superhero Carnival
38 Recreation Fee Assistance Program

39 Police Department

40 Shop with a Cop program
41 Night to Unite
42 Family Night Out
43 Reserve Officer Recognition Dinner
44 Citizen Park Patrol supplies
45 Heart Defibrillators
46 Citizen Academy
47 Police Explorers- training and supplies
48 Safety Brochures and Information
49 K9 Unit
50 Senior Safety Camp
51 New American Forum
Community Action Team Outreach
Police Activities League

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53 **POLICY OBJECTIVE**

54 The following is the City of Roseville's policy regarding the solicitation of donations. To avoid conflict of
55 interest or appearance of impropriety, the solicitation of donations by city staff is not permitted except by
56 authorization of the City Council. The Council approves all the donations received.

57 **FINANCIAL IMPACTS**

58 Approved donations for these events may result in a budget reduction.

59 **STAFF RECOMMENDATION**

60 Staff recommends the authorization as per city policy for the requesting of donations for the following special
61 events:

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63 Administration Department

64 Spring Volunteer Recognition Banquet
65 Fall Volunteer Recognition Banquet
Fall Wellness Fair

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67 Fire Department

68 Annual Firefighter Recognition Event
69 Community Partnerships for purchase of Vehicles, Supplies, & Equipment
70 Cardiac Resuscitation Devices (Monitors, Defibrillators, Automated CPR)
71 Explorer supplies and training
72 Vial of life project
73 EMS Week
74 Night to Unite
75 Family Night Out
76 Animal Rescue

77 Fire Department Community Support Fund
78 Fire and medical safety and prevention materials & supplies

79 Parks and Recreation Department

81 Tapping Time at Nature Center
82 Community Arts Program
83 Earth Day
84 Summer Concert Series
85 Puppet Wagon
86 Discover Your Parks
87 Cedarholm Events and Leagues
88 Rosefest
89 July 4th Party in the Park
90 Roll in Movies at the OVAL
91 Halloween Event
92 Holiday Craft Fair
93 New Year's Eve Event
94 Wild Rice Festival at HANC
Sweetheart Dance
Superhero Carnival
Recreation Fee Assistance Program

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96 Police Department

97 Shop with a Cop program
98 Night to Unite
99 Family Night Out
100 Reserve Officer Recognition Dinner
101 Citizen Park Patrol supplies
102 Heart Defibrillators
103 Citizen Academy
104 Police Explorers- training and supplies
105 Safety Brochures and Information
106 K9 Unit
107 Senior Safety Camp
108 New American Forum
Community Action Team Outreach
Police Activities League

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110 **REQUESTED COUNCIL ACTION**

111 Motion authorizing the City Manager or his designee to send letters requesting support for:

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113 Administration Department

114 Spring Volunteer Recognition Banquet
115 Fall Volunteer Recognition Banquet
Fall Wellness Fair

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Fire Department

- 118 Annual Firefighter Recognition Event
- 119 Community Partnerships for purchase of Vehicles, Supplies, & Equipment
- 120 Cardiac Resuscitation Devices (Monitors, Defibrillators, Automated CPR)
- 121 Explorer supplies and training
- 122 Vial of life project
- 123 EMS Week
- 124 Night to Unite
- 125 Family Night Out
- 126 Animal Rescue
- 127 Fire Department Community Support Fund
- 128 Fire and medical safety and prevention materials & supplies
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Parks and Recreation Department

- 130 Tapping Time at Nature Center
- 131 Community Arts Program
- 132 Earth Day
- 133 Summer Concert Series
- 134 Puppet Wagon
- 135 Discover Your Parks
- 136 Cedarholm Events and Leagues
- 137 Rosefest
- 138 July 4th Party in the Park
- 139 Roll in Movies at the OVAL
- 140 Halloween Event
- 141 Holiday Craft Fair
- 142 New Year's Eve Event
- 143 Wild Rice Festival at HANC
- 144 Sweetheart Dance
- Superhero Carnival
- Recreation Fee Assistance Program

Police Department

- 146 Shop with a Cop program
- 147 Night to Unite
- 148 Family Night Out
- 149 Reserve Officer Recognition Dinner
- 150 Citizen Park Patrol supplies
- 151 Heart Defibrillators
- 152 Citizen Academy
- 153 Police Explorers- training and supplies
- 154 Safety Brochures and Information
- 155 K9 Unit
- 156 Senor Safety Camp
- 157 New American Forum
- 158 Community Action Team Outreach
- Police Activities League