

**ROSEVILLE PARKS AND RECREATION COMMISSION  
DRAFT MEETING MINUTES FOR  
June 5, 2018 6:30pm**

**PRESENT:** Bole, Gelbach, Heikkila, Hoag, O'Brien, Quick, Stoner, Warzecha  
**ABSENT:** Baggenstoss, Newby  
**STAFF:** Brokke, Christensen

**1) INTRODUCTIONS**

**2) ROLL CALL/PUBLIC COMMENT**

Public in attendance to speak on the youth pump track at Autumn Grove Park South.

**3) APPROVAL OF MINUTES – May 1, 2018 MEETING**

Commissioner Gelbach moved to approve the May 1, 2018 meeting minutes. Commissioner Stoner seconds. Motion passed unanimously.

**4) DISCUSSION ON YOUTH PUMP TRACK BIKE COURSE AT AUTUMN GROVE PARK SOUTH**

Staff provided background on the community interest for a youth pump track bike course and the potential for a pilot test site on the south side of Autumn Grove Park (corner of Hamline and Lydia). The pump track would consist of dirt mounds that are formed for kids to ride small balance bikes on. The track would not be meant for mountain bikes or as a jump course.

Roseville staff has been in communication with the Minnesota Pollution Control Agency (MPCA) as the land has ground water contamination issues. The last wells have been sealed and the MPCA is ok with a potential pump track. The concept Master Plan for the south side of Autumn Grove Park is "courts for all sorts, courts for all sports" and remains valid.

Commissioner Gelbach asked about the potential dimensions of the track. Staff confirmed it would be approximately a couple hundred square feet.

Commissioner Heikkila asked if the track would be temporary. Staff stated that it would be a pilot program. Heikkila noted that it could be hard to take away the amenity if it was popular.

Rich McNamara from 1250 Josephine Road had approached staff three years ago about a potential pump track at Cottontail Park. He believes it would be a low cost, low effort pilot program at Autumn Grove South.

41 Derek Brown from 2978 Pascal Street explained that a good park can be used for children for  
42 ages 3-12 years old. Brown provided pictures of potential smaller course options.

43  
44 Chris Bucksa from 1245 Bellaire Circle spoke to the community build nights at the pump  
45 track in Cottage Grove and the volunteer programs they have put in place to support the  
46 track.

47  
48 The Commission discussed the pump track and what next steps would be to move forward  
49 with the idea. Staff responded the next step would be to develop a more thorough project and  
50 community engagement plan. The Commission expressed support for the idea.

## 51 52 5) **REVIEW PATHWAY MASTER PLAN**

53 Assistant Public Works Director Jesse Freihammer presented a review of the Pathway Master  
54 Plan and provided an update on pathway construction.

55  
56 The Pathway Master Plan was last updated in 2008. The Public Works Department and the  
57 Public Works, Environment and Transportation Commission (PWET) is currently working  
58 on updating the plan.

59  
60 The proposed changes to the Pathway Master Plan include;

- 61 • Map updates
- 62 • Adding 5 pathway segments based on resident feedback
- 63 • Change language from “priority plan” to “preference plan”
- 64 • Update of policies and standards
- 65 • Incorporating the Parks and Recreation System Master Plan’s constellation concept  
66 and connections

67  
68 The new scoring system for the pathway preference plan is based on criteria with statistical  
69 analysis and is no longer subjective. The 6 criteria include: connects multiple destinations,  
70 volume of usage, connects to regional system, addresses a gap or barrier in the transportation  
71 network, connects to transit, and connects high-density residential to transit and parks.

72  
73 Freihammer provided the updated pathway plan preference list utilizing the new scoring  
74 system. He noted that it is called a preference list and not a priority list as projects may not be  
75 undertaken in the exact order of ranking.

76  
77 Commissioner Heikkila asked if Public Works looks for “goat paths”. Staff responded that  
78 they do look for those situations and when found they try to make the connections.

Commissioner Heikkila suggested that the public review the Pathway Master Plan document as he feels it is very impressive how much planning goes into the pathways in the community.

Commissioner Bole commented on the current state of some pathways. Staff confirmed that the pathways are regularly swept and that all pathways are assessed for condition every 4 years.

**6) DISCUSS AND PREPARE FOR JOINT MEETING WITH THE CITY COUNCIL**

Chair O'Brien provided an overview of what was discussed at the 2017 joint meeting, including the deer reduction effort and Emerald Ash Borer (EAB).

The Commission reviewed and modified the Request for City Council Action (RCA) report for the joint meeting and discussed what specifically to highlight for the City Council.

Discussion included:

- Commissioner Stoner suggested expanding the outreach concept to 1716 Marion Street and suggested adding "promoting parks and recreation opportunities in diverse communities" under the short term "what's next" section
- The Commission agreed to move "add unique components and play opportunities" under the short term "what's next" section with a specific reference to the youth pump track bike course at Autumn Grove
- Commissioner Warzecha agreed to highlight Emerald Ash Borer (EAB).
- Commissioner Heikkila suggested having an EAB campaign similar to St. Paul, who wraps Ash Trees with green flags to inform residents of which trees are Ash and to help identify that those trees will be removed
- Chair O'Brien proposed that Darrell could present on the upcoming bonding effort to the City Council (if he was agreeable). She also suggested adding a summary of park building usage to the RCA
- Chair O'Brien agreed to speak on the "what's next" section

The Commission confirmed that the attachments to the RCA should include the: EAB Report, Parks and Recreation Commission Primer, Cedarholm Community Building Open House Flyer and the 2017 Park Building Usage.

The Commission agreed to gather at 6:30p.m. in the Hawthorne Room at City Hall prior to the June 18, 2018 joint meeting with the City Council.

120 7) **ONGOING TOPICS**

121 **a) Cedarholm Community Building Replacement**

122 Everyone is invited to attend the Cedarholm Community Building Open House from 6p.m. to  
123 8p.m. on June 22<sup>nd</sup>.  
124

125 8) **STAFF REPORT**

- 126 • Rosefest information and recreation activities are available online
- 127 • Taste of Rosefest at Muriel Sahlin Arboretum on June 21 from 5p.m.-8p.m.
- 128 • June 16 – Natural Resource Renewal Event at Lexington Park – Raingarden  
129 Maintenance (10:00a.m.-12:00p.m.)
- 130 • Matt Johnson has filled the position of Assistant Director for Roseville Parks and  
131 Recreation
- 132 • Deer Reduction program specifics will be identified with the USDA in August/  
133 September 2018
- 134 • Marion and Cleveland projects are continuing with surveys. Staff anticipates  
135 community builds scheduled in fall 2018
- 136 • Stantec has provided a preliminary report for the Minnesota Guidant John Rose  
137 OVAL  
138

139 9) **OTHER**

140  
141 Meeting adjourned at 8:27 pm  
142

143 Respectfully Submitted,  
144 Danielle Christensen, Department Assistant