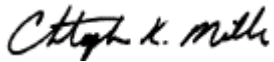



REQUEST FOR COUNCIL ACTION

Date: **9/24/2018**
Item No.: **9.c**

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

Attachment A includes a list of items submitted for Council review and approval. *Attachment B* includes a summary of the CIP purchases for 2018.

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current budget or through pre-funded capital replacement funds.

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and if applicable; authorize the sale/trade-in of surplus items.

REQUESTED COUNCIL ACTION

Motion to approve the submitted purchases or contracts for services and if applicable; the sale/trade-in of surplus items.

Prepared by: Chris Miller, Finance Director
Attachments: A: Over \$5,000 Items for Purchase or Sale/Trade-in
B: 2018 CIP Purchase Summary

General Purchases or Contracts

<u>Division</u>	<u>Vendor</u>	<u>Description</u>	<u>Key</u>	<u>Budget Amount</u>	<u>P.O. Amount</u>	<u>Budget / CIP</u>
Recreation	Upper Cut	EAB Tree Removal	(a)	\$ 25,000	\$ 20,000	Budget
Water	Carco Auto Inc.	Water Utility Workshop Van	(b)	40,000	26,850	Budget

Key

- (a) Diseased and hazardous tree removal services. Paid with EAB funds
- (b) Replaces a vehicle formerly used as an ambulance/SWAT vehicle

Sale of Surplus Vehicles or Equipment

<u>Division</u>	<u>Description</u>	<u>Key</u>	<u>Est. Sale / Trade-In Amount</u>
			n/a

City of Roseville

2018 Summary of Scheduled CIP Items

Updated July 31, 2018

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Administration					
		\$ -	\$ -	\$ -	\$ -
Finance					
Software Acquisition		-	80,000	-	80,000
Central Services					
Copier & Postage Machine Lease		-	82,000	37,074	44,926
Police					
Marked Squad Car Replacements	1/29/2018	121,765	165,000	44,042	120,958
Unmarked Vehicle Replacement	1/29/2018	22,556	24,000	23,810	190
Vehicle Tools & Equipment		-	11,855	9,222	2,633
Vehicle Computers & Printers		-	8,800	-	8,800
Vehicle Cameras		-	41,715	-	41,715
Sidearms, Long-Guns, Non-Lethal Equip.		-	6,750	-	6,750
Tactical Gear		-	12,905	-	12,905
Crime Scene Equipment		-	3,000	-	3,000
Radio Equipment	1/29/2018	26,247	15,500	26,247	(10,747)
Office Equipment		-	6,500	-	6,500
Office Furniture		-	8,400	-	8,400
Fire					
Command Response Vehicle	1/29/2018	38,319	52,500	47,208	5,292
Reporting Software		-	11,000	-	11,000
Portable and mobile radios		-	20,000	11,028	8,972
Personal Protective Equipment	7/23/2018	39,879	40,000	-	40,000
SWAT Gear/Equipment		-	10,000	-	10,000
Fitness Equipment		-	10,000	2,465	7,535
Rescue/Training Equipment		-	1,500	-	1,500
Kitchen table & chairs		-	1,500	-	1,500
Outdoor Warning Sirens	1/29/2018	51,239	52,595	49,275	3,320
Public Works					
#304: Project Coord. C1500	1/29/2018	24,040	30,000	24,060	5,940
#111 Bobcat: Bucket		-	5,000	-	5,000
#111 Bobcat: Millhead	1/29/2018	14,112	22,000	14,112	7,888
#111 Bobcat: Sweeper Broom	1/29/2018	2,940	8,000	2,940	5,060
#157 Ingersoll 5-ton roller	1/29/2018	34,469	40,000	34,469	5,531
Street Signs		-	10,000	-	10,000
Band Saw		-	4,500	-	4,500
Boom Truck	1/8/2018	182,264	225,000	61,159	163,841
Brake lathe	1/29/2018	9,848	11,000	9,848	1,152
Parks & Recreation					
#511 Toolcat	1/29/2018	41,745	55,000	41,745	13,255
#553 John Deere Loader	1/29/2018	44,202	80,000	89,202	(9,202)
Tractor Replacement		-	41,000	-	41,000

City of Roseville

2018 Summary of Scheduled CIP Items

Updated July 31, 2018

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
General Facility Improvements					
Door Card Reader (CH,PW)		-	25,000	-	25,000
Unit Heaters (CH, PW)		-	6,000	-	6,000
Tables & Chairs (CH)		-	30,000	-	30,000
Maintenance Yard Security Gate		-	25,000	-	25,000
Paint Walls & City Hall		-	15,000	-	15,000
City Hall Elevator	5/7/2018	95,000	95,000	-	95,000
Arena: Dehumidification		-	90,000	-	90,000
Arena: Restroom Remodeling		-	75,000	-	75,000
OVAL: Microprocessors		-	20,000	-	20,000
Fire Station Shift Office Counter Tops		-	3,000	-	3,000
Information Technology					
Computers (Notebooks, Desktop, Mobile)		-	69,800	-	69,800
Monitor/Display		-	8,700	-	8,700
MS Office License		-	8,100	-	8,100
Desktop Printer		-	1,200	-	1,200
Network Switches/Routers (Roseville)		-	38,000	5,275	32,725
Network Switches/Routers (Roseville)		-	10,000	-	10,000
Servers - Host - Shared (5)	5/7/2018	20,000	30,000	20,000	10,000
Storage Area Network Nodes- Shared (8)	6/4/2018	31,455	55,000	32,090	22,910
Power/UPS - Closets (11)		-	1,700	-	1,700
Surveillance Cameras (53)		-	9,180	-	9,180
Wireless Access Points (38)		-	23,200	-	23,200
Office Furniture		-	-	-	-
Park Improvements					
Tennis & Basketball Courts	7/9/2018	25,725	-	-	-
Shelters & Structures		-	60,000	-	60,000
Volleyball & Bocce Ball Courts		-	-	-	-
Pathway Lighting		-	-	-	-
PIP Items		-	200,000	10,331	189,669
Natural Resources		-	40,000	-	40,000
Street Improvements					
Improvements		-	2,200,000	1,676,911	523,089
Street Lighting					
Improvements	5/7/2019	23,291	45,000	15,892	29,108
Pathways (Existing)					
Improvements	3/26/2018	72,349	250,000	44,668	205,332
Communications					
Conference Room Equipment		-	-	-	-
Other Equipment		-	10,000	-	10,000
License Center					
General Office Equipment		-	3,100	-	3,100
Facility Improvements		-	250,000	-	250,000
Community Development					
Inspections Vehicle		-	19,000	-	19,000
Computer Replacements		-	2,500	893	1,607
Office Furniture		-	1,000	-	1,000

City of Roseville

2018 Summary of Scheduled CIP Items

Updated July 31, 2018

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
Water					
Field Computer Add/Replacements		-	5,000	-	5,000
Valve Operator & Vac	4/9/2018	72,550	70,000	-	70,000
Booster Station Rehabilitation		-	1,600,000	443,928	1,156,072
Water main replacement		-	500,000	323,815	176,185
Sanitary Sewer					
#209 1-ton Flat Bed Crane		-	40,000	-	40,000
Pipe Camera	4/9/2018	78,778	75,000	78,778	(3,778)
Lounge Lift Station Rehab		-	350,000	113,136	236,865
Fernwood Lift Station Rehab		-	60,000	10,491	49,509
Sewer main repairs		-	1,000,000	462,240	537,760
I & I reduction		-	100,000	-	100,000
Storm Sewer					
#172 Zero Turn Mower	5/7/2018	14,882	15,000	14,882	118
Walsh Storm station Upgrades		-	450,000	240,754	209,246
Pond improvements/Infiltration		-	275,000	189,551	85,449
Storm Sewer Replacement/Rehabilitation	2/12/2018	47,300	350,000	203,530	146,470
Golf Course					
Irrigation System Upgrades		-	30,000	-	30,000
		-	-	-	-
Total - All Items			\$9,836,500	\$4,415,068	\$5,421,432