

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 1/07/2019

Item No. 9.k

Department Approval

City Manager Approval



Item Description: Authorization to Seek Donations for Various City Functions and Events

1 **BACKGROUND**

2 The City Council established a policy in February of 1997 requiring Council approval of formal written request
3 for donations to the city. The city has annually requested support from community groups and businesses for
4 several city functions and special events. The activities that the authorization is requested to seek donations for
5 include:

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7 Administration Department

8 Spring Volunteer Recognition Banquet

9 Fall Volunteer Recognition Banquet

10 Fall Wellness Fair

11 Fire Department

12 Community Partnerships for purchase of Vehicles, Supplies, & Equipment

13 Cardiac Resuscitation Devices (Monitors, Defibrillators, Automated CPR)

14 Explorer supplies and training

15 Vial of life project

16 EMS Week

17 Night to Unite

18 Family Night Out

19 Animal Rescue

20 Fire Department Community Support Fund

21 Fire and medical safety and prevention materials & supplies

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23 Parks and Recreation Department

24 Tapping Time at Nature Center

25 Community Arts Program

26 Earth Day

27 Summer Concert Series

28 Puppet Wagon

29 Discover Your Parks

30 Cedarholm Events and Leagues

31 Rosefest

32 July 4th Party in the Park

33 Roll in Movies at the OVAL

- 34 Halloween Event
- 35 Holiday Craft Fair
- 36 New Year's Eve Event
- 37 Wild Rice Festival at HANC

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39 Police Department

- 40 Shop with a Cop program
- 41 Night to Unite
- 42 Family Night Out
- 43 Reserve Officer Recognition Dinner
- 44 Citizen Park Patrol supplies
- 45 Heart Defibrillators
- 46 Citizen Academy
- 47 Police Explorers- training and supplies
- 48 Safety Brochures and Information
- 49 K9 Unit
- 50 Senior Safety Camp
- 51 New American Forum

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53 **POLICY OBJECTIVE**

54 The following is the City of Roseville's policy regarding the solicitation of donations. To avoid conflict of
55 interest or appearance of impropriety, the solicitation of donations by City staff is not permitted except by
56 authorization of the City Council. The Council approves all the donations received.

57 **FINANCIAL IMPACTS**

58 Approved donations for these events may result in a budget reduction.

59 **STAFF RECOMMENDATION**

60 Staff recommends the authorization as per City policy for the requesting of donations for the following special
61 events:

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63 Administration Department

- 64 Spring Volunteer Recognition Banquet
- 65 Fall Volunteer Recognition Banquet
- 66 Fall Wellness Fair

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67 Fire Department

- 68 Annual Firefighter Recognition Event
- 69 Community Partnerships for purchase of Vehicles, Supplies, & Equipment
- 70 Cardiac Resuscitation Devices (Monitors, Defibrillators, Automated CPR)
- 71 Explorer supplies and training
- 72 Vial of life project
- 73 EMS Week
- 74 Night to Unite
- 75 Family Night Out
- 76 Animal Rescue
- 77 Fire Department Community Support Fund
- 78 Fire and medical safety and prevention materials & supplies

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80 Parks and Recreation Department

- 81 Tapping Time at Nature Center
- 82 Community Arts Program
- 83 Earth Day
- 84 Summer Concert Series
- 85 Puppet Wagon
- 86 Discover Your Parks
- 87 Cedarholm Events and Leagues
- 88 Rosefest
- 89 July 4th Party in the Park
- 90 Roll in Movies at the OVAL
- 91 Halloween Event
- 92 Holiday Craft Fair
- 93 New Year's Eve Event
- 94 Wild Rice Festival at HANC

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96 Police Department

- 97 Shop with a Cop program
- 98 Night to Unite
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- 100 Reserve Officer Recognition Dinner
- 101 Citizen Park Patrol supplies
- 102 Heart Defibrillators
- 103 Citizen Academy
- 104 Police Explorers- training and supplies
- 105 Safety Brochures and Information
- 106 K9 Unit
- 107 Senior Safety Camp
- 108 New American Forum

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110 **REQUESTED COUNCIL ACTION**

111 Motion authorizing the City Manager or his designee to send letters requesting support for:

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113 Administration Department

- 114 Spring Volunteer Recognition Banquet
- 115 Fall Volunteer Recognition Banquet
- Fall Wellness Fair

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117 Fire Department

- 118 Annual Firefighter Recognition Event
- 119 Community Partnerships for purchase of Vehicles, Supplies, & Equipment
- 120 Cardiac Resuscitation Devices (Monitors, Defibrillators, Automated CPR)
- 121 Explorer supplies and training
- 122 Vial of life project
- 123 EMS Week
- 124 Night to Unite
- 125 Family Night Out
- 126 Animal Rescue
- 127 Fire Department Community Support Fund

128 Fire and medical safety and prevention materials & supplies

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130 Parks and Recreation Department

131 Tapping Time at Nature Center

132 Community Arts Program

133 Earth Day

134 Summer Concert Series

135 Puppet Wagon

136 Discover Your Parks

137 Cedarholm Events and Leagues

138 Rosefest

139 July 4th Party in the Park

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141 Halloween Event

142 Holiday Craft Fair

143 New Year's Eve Event

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150 Reserve Officer Recognition Dinner

151 Citizen Park Patrol supplies

152 Heart Defibrillators

153 Citizen Academy

154 Police Explorers- training and supplies

155 Safety Brochures and Information

156 K9 Unit

157 Senior Safety Camp

158 New American Forum

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Prepared by: Lonnie Brokke, Director of Parks and Recreation and other departments as appropriate

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