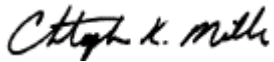


  
**REQUEST FOR COUNCIL ACTION**

Date: **1/07/2019**  
Item No.: **9.c**

Department Approval



City Manager Approval



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Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

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1 **BACKGROUND**

2 City Code section 103.05 establishes the requirement that all general purchases and/or contracts in  
3 excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council  
4 authorize the sale of surplus vehicles and equipment.

5  
6 *Attachment A* includes a list of items submitted for Council review and approval. *Attachment B*  
7 includes a summary of the CIP purchases for 2018.

8  
9 **POLICY OBJECTIVE**

10 Required under City Code 103.05.

11 **FINANCIAL IMPACTS**

12 Funding for all items is provided for in the current budget or through pre-funded capital replacement  
13 funds.

14 **STAFF RECOMMENDATION**

15 Staff recommends the City Council approve the submitted purchases or contracts for service and if  
16 applicable; authorize the sale/trade-in of surplus items.

17 **REQUESTED COUNCIL ACTION**

18 Motion to approve the submitted purchases or contracts for services and if applicable; the sale/trade-  
19 in of surplus items.

20  
21 Prepared by: Chris Miller, Finance Director  
Attachments: A: Over \$5,000 Items for Purchase or Sale/Trade-in  
B: 2019 CIP Purchase Summary

General Purchases or Contracts

<u>Division</u>	<u>Vendor</u>	<u>Description</u>	<u>Key</u>	<u>Budget Amount</u>	<u>P.O. Amount</u>	<u>Budget / CIP</u>
Parks & Rec.	LTG Power Equip.	Toro 6000 Mower	(a)	\$ 9,500.00	\$ 9,896.72	CIP
Parks & Rec.	Frank Zamboni Co.	Zamboni Model 700	(b)	140,000.00	134,708.15	CIP
Public Works	Mohawn Resources	Tire Changer	(c)	15,000.00	13,839.16	CIP
Stormwater	Midway Form	F550 4x4 Cab & Chassis	(d)	40,000.00	36,768.00	CIP
Stormwater	Towmaster Truck	F550 4x4 Body & Plow	(e)	25,000.00	24,296.00	CIP
Public Works	Boyer Int'l	Dump Truck Cab & Chassis	(f)	90,000.00	85,698.27	CIP
Public Works	Towmaster Truck	Dump Truck Body & Plow	(g)	110,000.00	109,664.00	CIP
Public Works	Tri-State Bobcat	Bobcat Hydro Hammer	(h)	8,000.00	6,114.50	CIP

**Key**

- (a) Purchased off the State Bid Contract. Replacement mower will be sold at auction
- (b) Purchased off the NJPA Contract. Price is net of trade-in (see below).
- (c) Purchased off the State Bid Contract.
- (d) Purchased off the State Bid Contract.
- (e) Purchased off the State Bid Contract.
- (f) Purchased off the State Bid Contract.
- (g) Purchased off the State Bid Contract.
- (h) Purchased off the State Bid Contract.

Sale of Surplus Vehicles or Equipment

<u>Division</u>	<u>Description</u>	<u>Key</u>	<u>Est. Sale / Trade-In Amount</u>
Parks & Rec.	1999 Mower	(a)	TBD
Parks & Rec.	1998 Zamboni	(b)	\$ 7,500

**City of Roseville**

2019 Summary of Scheduled CIP Items

Updated January 1, 2019

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
<b>Administration</b>					
N/A		\$ -	\$ -	\$ -	\$ -
<b>Finance</b>					
Software Acquisition	10/22/2018	45,000	70,000	-	70,000
<b>Central Services</b>					
Copier & Postage Machine Lease		-	82,000	-	82,000
<b>Police</b>					
Marked Squad Car Replacements		-	165,000	-	165,000
Unmarked Vehicle Replacement		-	24,000	-	24,000
Vehicle Tools & Equipment		-	21,680	-	21,680
Vehicle/Body-Worn Cameras		-	1,000	-	1,000
Sidearms, Long-Guns, Non-Lethal Equip.		-	9,350	-	9,350
Tactical Gear		-	6,500	-	6,500
Crime Scene Equipment		-	3,000	-	3,000
Radio Equipment		-	26,000	-	26,000
Office Equipment		-	7,400	-	7,400
Office Furniture		-	2,100	-	2,100
<b>Fire</b>					
Medic Unit		-	105,000	-	105,000
Apparatus IT Equipment		-	26,000	-	26,000
Portable and mobile radios		-	20,000	-	20,000
Personal Protective Equipment		-	40,000	-	40,000
Hose nozzles		-	12,000	-	12,000
Air Monitoring Equipment		-	5,000	-	5,000
Rescue/Training Equipment		-	6,500	-	6,500
Conference Room Furnitures		-	5,000	-	5,000
Training Room Equipment		-	4,500	-	4,500
Second Floor Washer/Dryer		-	1,400	-	1,400
<b>Public Works</b>					
#109 Dump Truck	1/7/2019	195,363	200,000	-	200,000
#143 Portable Line Striper		-	10,000	-	10,000
#111 Bobcat, Hydro Hammer	1/7/2019	6,115	8,000	-	8,000
Street Signs		-	10,000	-	10,000
Large Format Scanner		-	10,000	-	10,000
Tire Changer	1/7/2019	13,839	15,000	-	15,000
Vehicle Analyzer Update		-	1,000	-	1,000
Jib Crane		-	7,500	-	7,500
<b>Parks &amp; Recreation</b>					
#510 Water Truck		-	65,000	-	65,000
Replace 1996 Ford Tractor		-	41,000	-	41,000
Zero Turn Mower (1999)	1/7/2019	9,897	9,500	-	9,500
#520 Single Axle Trailer (1997)		-	5,000	-	5,000

**City of Roseville**

2019 Summary of Scheduled CIP Items

Updated January 1, 2019

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
<b>General Facility Improvements</b>					
Makeup Air Units (Maint)		-	90,000	-	90,000
Alertron Controls (Maint)		-	20,000	-	20,000
Flooring (Maint.)		-	15,000	-	15,000
Roof Rehab/Replace (Park Maint.)		-	120,000	-	120,000
Fuel System Tank Replacement		-	220,000	-	220,000
Gymnastics Center Equipment		-	6,500	-	6,500
Arena: Dehumidification		-	95,000	-	95,000
Arena: Restroom Remodel		-	80,000	-	80,000
OVAL: Micro Processors		-	20,000	-	20,000
OVAL: Zamboni (2003)	1/7/2019	134,708	140,000	-	140,000
Fire Station Security System		-	3,000	-	3,000
Fire Station Air Monitoring Sensors		-	9,000	-	9,000
<b>Information Technology</b>					
Computers (Notebooks, Desktop, Mobile)		-	49,450	-	49,450
Monitor/Display		-	8,745	-	8,745
MS Office License		-	11,700	-	11,700
Desktop Printers/Copiers/Scanners		-	18,200	-	18,200
Network Switches/Routers (Roseville)		-	18,000	-	18,000
Servers - Host - Shared (5)		-	60,000	-	60,000
Storage Area Network Nodes- Shared (8)		-	95,000	-	95,000
Power/UPS - Server Room & Closets		-	19,700	-	19,700
Surveillance Cameras (53)		-	9,180	-	9,180
Fiber Network Extension		-	27,500	-	27,500
<b>Park Improvements</b>					
Playground Areas		-	125,000	-	125,000
PIP Items		-	200,000	-	200,000
Natural Resources		-	40,000	-	40,000
<b>Street Improvements</b>					
Mill & Overlay		-	1,100,000	-	1,100,000
<b>Street Lighting</b>					
Signal Pole Painting		-	20,000	-	20,000
<b>Pathways &amp; Parking Lots</b>					
General Repairs/Improvements		-	180,000	-	180,000
City Hall Parking Lot		-	500,000	-	500,000
Nature Center Parking Lot		-	20,000	-	20,000
<b>Communications</b>					
Conference Room Equipment		-	5,000	-	5,000
General Audio/Visual Equip		-	5,000	-	5,000
Council Chambers		-	12,000	-	12,000
<b>License Center</b>					
General Office Equipment		-	4,800	-	4,800
Facility Improvements (TBD)		-	-	-	-
<b>Community Development</b>					
Inspections Vehicle		-	23,000	-	23,000
Computer/Monitor Replacements		-	2,500	-	2,500
Office Furniture		-	1,000	-	1,000

**City of Roseville**

2019 Summary of Scheduled CIP Items

Updated January 1, 2019

	<u>Council Approval</u>	<u>P.O. Amount</u>	<u>Budget Amount</u>	<u>YTD Actual</u>	<u>Difference</u>
<b>MSA Streets</b>					
General MSA Improvements		-	770,000	-	770,000
Co.Rd. C West to Long Lake Road		-	500,000	-	500,000
I35W Managed Lane Storm Sewer		-	25,000	-	25,000
<b>Water</b>					
#222 F150 4x4		-	30,000	-	30,000
#213 Utility Mobile Workshop Van	9/24/2018	26,850	40,000	-	40,000
Replace/Upgrade SCADA System		-	35,000	-	35,000
#236 Trailer		-	5,000	-	5,000
Asset Management System		-	30,000	-	30,000
Replace Water Tower Fence		-	30,000	-	30,000
Booster Station Rehabilitation		-	900,000	-	900,000
Water main replacement		-	100,000	-	100,000
<b>Sanitary Sewer</b>					
Water Truck		-	60,000	-	60,000
Replace/Upgrade SCADA System		-	35,000	-	35,000
Asset Management System		-	30,000	-	30,000
Galtier Lift Station Rehab		-	50,000	-	50,000
Fernwood Lift Station Rehab		-	540,000	-	540,000
Sewer main repairs		-	900,000	-	900,000
I & I reduction		-	30,000	-	30,000
<b>Storm Sewer</b>					
#103 Ford F350 w/Plow	1/7/2019	61,064	65,000	-	65,000
#122 Wheel Loader	10/22/2018	217,223	220,000	-	220,000
#130 Steamer		-	20,000	-	20,000
#165 5-ton Trailer		-	15,000	-	15,000
Replace/Upgrade SCADA System		-	35,000	-	35,000
Asset Management System		-	30,000	-	30,000
Pond improvements/Infiltration		-	300,000	-	300,000
Storm Sewer Replacement/Rehabilitation		-	400,000	-	400,000
<b>Golf Course</b>					
Greens Mowers		-	30,000	-	30,000
		-	-	-	-
Total - All Items			\$9,624,705	\$	- \$9,624,705